# **POST**

# \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

# **BOARD OF EXAMINERS**

**LOCATION:** Capitol Building

The Guinn Room 101 N. Carson Street

Carson City, Nevada 89701

**VIDEOCONFERENCE:** Grant Sawyer State Office Building

555 E. Washington Avenue, Ste. 5100

Las Vegas, Nevada 89101

**DATE AND TIME:** November 12, 2013 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk** (\*). Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

# <u>AGENDA</u>

- 1. PUBLIC COMMENTS
- \*2. FOR POSSIBLE ACTION APPROVAL OF THE OCTOBER 8, 2013 BOARD OF EXAMINERS' MEETING MINUTES
- \*3. FOR POSSIBLE ACTION AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE
  - A. Department of Health and Human Services Division of Public and Behavioral Health Southern Nevada Adult Mental Health Services

Pursuant to NRS 284.1729, Section1, Subsection 1-2, SNAMHS requests authority to contract with a former employee for psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary. The former employee left state services May 7, 2013, June 3, 2013 and August 1, 2013. The department indicates this individual's

familiarity with the operations, reasonable rate of pay, and the existing shortage of doctors in southern Nevada makes contracting this service a beneficial solution for SNAMHS.

## \*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Rangeland		
Grasshopper Mormon Cricket Program	1	\$23,366
Department Agriculture – Food & Nutrition	1	\$42,129
Department Conservation and Natural		
Resources – Division of Environmental		
Protection – Air Quality Unit	1	\$29,177
Department of Conservation and Natural		
Resources – Division of State Parks	1	\$25,031
Department of Public Safety – Parole and		
Probation/ Fallon Office	1	\$2,944
Department of Public Safety – Parole and		
Probation/ Tonopah Office	1	\$3,338
Total:	6	\$125,985

# \*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND

### A. Approval of a Settlement Agreement with the Internal Revenue Service

Pursuant to Article 5, Section 21 of the Nevada Constitution, the Department of Administration is requesting approval of a settlement agreement with the Internal Revenue Service (IRS) for Board of Examiners' approval. The settlement, totaling \$1,695,276.44 provides for payment of Medicare withholding taxes for certain employees for calendar years 2010, 2011, 2012 and the first half of 2013. One half of this amount is a direct state liability and the other half is being paid on behalf of employees. The employee portion will be paid back to the state using a repayment structure.

# B. Judicial Branch - \$92,174

Pursuant to NRS 353.268, the Judicial Branch is requesting an allocation of \$92,174 from the Interim Finance Committee's (IFC) Contingency Fund to fund the state's share of Medicare tax withholding owed for fiscal years 2010, 2011 and 2012:

BA 1490	State Judicial Elected Officials	\$ 45,783
BA 1494	Supreme Court	\$ 9,969
BA 1496	Senior Judge Program	\$ 36,422
Total Request		\$ 92,174

# \*6. FOR POSSIBLE ACTION – LEASES

BOE#	LESSEE		LESSOR	AMOUNT
1.	_	of Business and Industry – orney for Injured Workers y)	Sahara Rancho Office Center, LLC.	\$679,519
	Lease Description:	This is an extension of an existing leand Industry – Nevada Attorney for Term of Lease: 11/13/2013 – 11/30		artment of Business
	Nevada Cor (Carson City	nmission on Ethics	Avalon Nevada Investments, LLC.	\$151,110
2.	Lease Description:	This is an extension of an existing longotiated to house the Nevada Cor	ease and addition of 154 sq. ft. to current facilitie nmission on Ethics. This additional space is being d and cancels realized savings identified on item	g obtained from the
	Private Investigator's Licensing Board (Carson City)		Avalon Nevada Investments, LLC.	\$179,718
3.	Lease Description:	//	ease which has been negotiated to house the Priva n of the lease is \$6,538.94.	ate Investigator's
4.	Department and Rehabil (Las Vegas)		Segalove-Priven Associates	\$702,576
	Lease Description:			artment of
	-	of Health and Human	Tassajara Properties, LLC.	
5	Services Div			\$3,256,111
5.	(Carson City Lease Description:	This is an extension of an existing le	ease and addition to current facilities which has be Human Services – Aging and Disability Service 1/2023	

BOE#		LESSEE	LESSOR	AMOUNT
6.	Services – I	of Health and Human Division of Public and Health – Rural Clinics	Nakoma Investments, LLC.	\$268,330
	Lease Description:		ease which has been negotiated to house the Department of the Depa	artment of Public
_	Department (Carson City	of Motor Vehicles y)	Storage Quest Carson City, LP.	\$20,700
7.	Lease Description:	This is an extension of an existing le house the Department of Motor Vel Term of Lease: 11/01/2013 - 04/30		een negotiated to
8.	Department (Hawthorne	of Motor Vehicles	Nathan Wood & Yuko Wood	\$133,788
δ.	Lease Description:	This is an extension of an existing levelicles. The total savings for the total rem of Lease: 12/01/2013 -11/30.		artment of Motor
0	Department (Boulder Ci		Storage Plus, LLC.	\$40,087
9.	Lease Description:	This is an extension of an existing le house the Department of Wildlife.  Term of Lease: 12/01/2013 – 04/30	ease and addition to current facilities which has b	een negotiated to

# \*7. FOR POSSIBLE ACTION -CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	012	NUCLEAR PROJECTS OFFICE - HIGH LEVEL NUCLEAR WASTE	STROLIN CONSULTING, LLC.	HIGHWAY 80% OTHER: WESTERN GOVERNORS ASSOCIATION 20%	\$75,000	SOLE SOURCE
1.	Contract Description:	This is a new contract to provide of continuing requirements of oversig Commission licensing proceeding, Nevada, work associated with the Energy/NNSA/Nevada Site Office	th of the Yucca Mountain re including work related to tra Agreement-in-Principle betw , and other services required	pository program and the o ansuranic and low-level rad teen the State of Nevada and for the effective operations	n-going Nuclear R ioactive waste ship d the US Departm	Legulatory oments within
	030	Term of Contract:  ATTORNEY GENERAL'S  OFFICE - VIOLENCE  AGAINST WOMEN  GRANTS	Upon Approval - 12/31/2014 SMITH, ALLISON M.	Contract # 15048 OTHER: FEDERAL GRANT	\$67,000	
2.						
		Term of Contract:	11/01/2011 - 12/31/2014	Contract # 12731		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - MARLETTE LAKE	CASHMAN EQUIPMENT COMPANY	FEE: WATER FEES	\$210,583		
	Contract Description:	This is a new contract to provide o summit site.	ongoing inspections and prevent	entive maintenance for the	two generators at t	the Marlette Lake	
		Term of Contract: DEPARTMENT OF	Upon Approval - 09/30/2017 FRAME	Contract # 15034 BONDS	\$67,500	PROFESSIONAL	
4.	082	ADMINISTRATION - STATE PUBLIC WORKS DIVISION - CORRECTIONS CIPS NON-EXEC	ARCHITECTURE, INC.			SERVICE	
	Contract Description:	This is a new contract to provide e 86735.	xterior building protection, F	Phase 1, (High Desert Prison	n), Project No. 13-	M43, Contract No.	
	-	Term of Contract:	Upon Approval - 06/30/2017	Contract # 15027			
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - CORRECTIONS CIPS NON-EXEC	HARRIS CONSULTING ENGINEERS	BONDS	\$200,000	PROFESSIONAL SERVICE	
	Contract Description:	This is a new contract to provide professional architectural/engineering services to replace high mast lighting, main electrical loop and switchgear at the Southern Desert Correctional Center, Indian Springs, Nevada, Project No. 13-M07, Contract No. 86716.					
	_	Term of Contract:	Upon Approval - 06/30/2017	Contract # 15025	1		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - GENERAL 2005 CIP PROJECTS-NON- EXEC	PGAL, LLC.	GENERAL 9% BONDS 69% OTHER: TRANSFER FROM TREASURER 22%	\$84,750	PROFESSIONAL SERVICE	
	Contract	This is a new contract to provide p to Buildings 1391 and 1303; Proje			nericans with Disa	abilities Act Upgrades	
	Description:		Upon Approval - 06/30/2017	Contract # 15017			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - 2005 CIP - VETERANS HOME-NON- EXEC	VAN WOERT BIGOTTI ARCHITECTS	BONDS 38% OTHER: 62% (APPROPRIATION CONTROL 27%, TRANSFER FROM TREASURER 35%)	\$1,840,000	PROFESSIONAL SERVICE	
	Contract	This is a new contract to provide a 86741.	dvanced planning for the No	rthern Nevada Veterans Ho	ome, Project No. 13	3-P07; Contract No.	
	Description:	Term of Contract:	Upon Approval - 06/30/2017	Contract # 15022			

BOE	DEPT	STATE AGENCY	CONTRACTOR	FUNDING	AMOUNT	EXCEPTIONS FOR SOLICITATIONS	
#	#	STATE AGENCT	CONTRACTOR	SOURCE	AMOUNT	AND/OR EMPLOYEES	
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON- EXEC	CIVILWORKS, LLC.	BONDS 17% OTHER: TRANSFER FROM TREASURER 83%	\$142,560	PROFESSIONAL SERVICE	
	Contract Description:	This is a new contract to provide p Southern Nevada Child and Adole No. 13-P06, contract No. 85591.					
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15018	Τ.	Ī	
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON- EXEC	HERSHENOW & KLIPPENSTEIN	BONDS	\$105,000	PROFESSIONAL SERVICE	
	Contract						
	Description:	Term of Contract:	Upon Approval - 06/30/2017	Contract # 15023			
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON- EXEC	KGA ARCHITECTURE	BONDS 50% OTHER: TOBACCO FUNDS 50%	\$367,500	PROFESSIONAL SERVICE	
	Contract	This is a new contract to provide professional architectural/engineering service for the renovation of Building #3, Southern Nevada Adult Mental Health Services; SPWD Project number 13-C08; Contract No. 86738.					
	Description:	Term of Contract:	Upon Approval - 10/07/2017	Contract # 15046	<u>.                                    </u>		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON- EXEC	UNITED CONSTRUCTION COMPANY	OTHER: TOBACCO FUNDS FROM TREASURER'S OFFICE THROUGH DHHS	\$212,578	PROFESSIONAL SERVICE	
	Contract Description:	This is a new contract to provide C Expansion (East Wing Remodel Pl				nsic 10 Bed	
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15060	ф100.000	PD OFFIGEROVALE	
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION All Budget Accounts	CONVERSE CONSULTANTS	OTHER: VARIES DEPENDING ON PROJECT	\$100,000	PROFESSIONAL SERVICE	
	Contract Description:	This is a new contract to provide of Internal Contract No. 82255.	ngoing professional environ	mental plan checking servic	es on an as needed	d basis. SPWD	
	Description	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15029			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION All Budget Accounts	DOMINGO CAMBEIRO PROF. CORP.	OTHER: VARIES DEPENDING ON PROJECT	\$100,000	PROFESSIONAL SERVICE	
	Contract Description:	This is a new contract to provide a No. 81321	ccessibility plan checking se	rvices on an as required ba	sis. SPWD Interna	l Contract Tracking	
14.	180	Term of Contract:  DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - COMPUTER FACILITY	Upon Approval - 06/30/2015  RENO TAHOE FRANCHISING, INC.	Contract # 15019 FEE: COMPUTER FACILITY FEES	\$100,000		
	Contract Description:	This is a new contract to provide of Facility.	ngoing janitorial services for	the Enterprise Information	Technology Serv	ices Computer	
15.	240	Term of Contract:  OFFICE OF VETERANS  SERVICES - VETERANS'  HOME ACCOUNT	12/01/2013 - 11/30/2017 ROBERT LYNN	Contract # 14982 OTHER: PRIVATE FUNDS 50% FEDERAL 50%	\$102,305		
	Contract Description:	This a new contract to provide ong	s a new contract to provide ongoing Nurse Practitioner services to the Nevada State Veterans Home.  10 of Contract: 12/01/2013 - 11/30/2015 Contract # 15012				
	240	OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	WESTCARE MANAGEMENT, INC.	OTHER: PRIVATE FUNDS 50% FEDERAL 50%	\$50,000	PROFESSIONAL SERVICE	
16.	Contract Description:	This is the second amendment to the and billing assistance to the Nevad \$255,000 due to the continued nee functions.	la State Veterans Home. Thi	s amendment increases the	maximum amount	from \$205,000 to	
17	300	Term of Contract:  DEPARTMENT OF  EDUCATION - STATE  PROGRAMS	05/08/2012 - 05/31/2014 BOARD OF REGENTS-UNLV	Contract # 13280 GENERAL	\$85,000		
17.	Contract Description:	This is a new contract for the evaluate Educational Technology			entation Fund gran	nts projects and for	
10	300	Term of Contract:  DEPARTMENT OF  EDUCATION - STATE  PROGRAMS	Upon Approval - 06/30/2015 BOARD OF REGENTS-UNR	Contract # 15042 GENERAL	\$75,000		
18.	Contract Description:	This is a new contract for the evalustate Educational Technology Nee			entation Fund gran	ts projects and for the	
	Description:	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15041			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
19.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION - WASHINGTON	OTHER: REVENUE	\$270,000	EXEMPT	
	Contract Description:	This is a new revenue contract; Ne produce a total of 600 test items be produced for grades 3-8 and will be will use starting in 2014-15. NDE	ased on item specifications precome part of the test item per	rovided by the Smarter Bala ools that will be used to con	anced Consortium.  Instruct the assessm	Items will be nents that the state	
20.	403	Term of Contract:  DEPARTMENT OF  HEALTH AND HUMAN  SERVICES - HEALTH  CARE FINANCING &  POLICY - NEVADA  MEDICAID, TITLE XIX	Upon Approval - 11/30/2013  MCKESSON  HEALTH  SOLUTIONS, LLC.	Contract # 14827 GENERAL 38% FEDERAL 62%	\$130,120,000		
	Contract Description:	This is a new contract to provide management of the care of high cost and high need Fee For Service (FFS) Medicaid beneficiaries to improve quality of care and health care outcomes in a more cost efficient manner. FFS recipients are not enrolled in one of Nevada Medicaid's Managed Care Organizations. Payment for this contract is based on a per member per month capitated payment with financial incentives to pay for performance based on quality and outcomes.					
21.	406	Term of Contract:  DEPARTMENT OF  HEALTH AND HUMAN  SERVICES - PUBLIC AND  BEHAVIORAL HEALTH -  FACILITY FOR THE  MENTAL OFFENDER	Upon Approval - 11/30/2016 UNIVERSITY NEVADA SCHOOL OF MEDICINE	Contract # 14983 GENERAL	\$780,000	EXEMPT	
	Contract Description:	This is a new interlocal agreement Nevada Adult Mental Health Servi Term of Contract:					
22.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	CAROUSEL INDUSTRIES OF NORTH AMERICA, INC.	GENERAL 28% FEDERAL 72%	\$957,915		
	Contract Description:	This is a new contract to provide s support for the replacement of the assistance or child support enforce  Term of Contract:	Integrated Voice Response U				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	TALX CORPORATION	GENERAL 30% FEDERAL 70%	\$1,643,005		
23.	Contract Description:	This is a new contract to continue the federal assistance programs ad Nutrition Assistance Program, Ter contract will also provide income Enforcement Program can determine payment.	ministered by the Division of mporary Assistance for Need verification and employment	f Welfare and Supportive S y Families, Medicaid and the location of non-custodial p	ervices, including ne Energy Assistan parents so that the G	Supplemental ace Program. This Child Support	
		Term of Contract:	11/15/2013 - 10/31/2017	Contract # 14613	T # = = 0.0		
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH & FAMILY ADMINISTRATION	NEVADA DAIRY COMMISSION	GENERAL 50% FEDERAL 50%	\$57,798		
	Contract Description:	This is a new interlocal agreement to sublease 1,906 square feet at 4600 Kietzke Lane #A-107 in Reno from the Nevada Dairy Commission.					
	•	Term of Contract:	07/15/2013 - 06/30/2015	Contract # 14845	T #4 = = 0 000		
	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	SYSCON JUSTICE SYSTEMS CANADA, LTD.	GENERAL	\$1,750,000	SOLE SOURCE	
25.	Contract Description:	This is a new contract to provide an upgrade to the existing Nevada Offender Tracking Information System (NOTIS), related project management, end-user training and Go Live support. The existing iTag 9i version is currently a release behind, the software build and delivery to the latest version of Syscon software, Elite 11g, is required to make NOTIS supportable in the Windows 7 / Office 12 environment and to ensure the version is supportable by the vendor.					
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 14994	1 .		
	651	DEPARTMENT OF PUBLIC SAFETY	CLARK COUNTY	GENERAL 4% HIGHWAY 96%	\$473,549		
26.	Contract Description:	This is a new interlocal agreement and the Committee on Testing for providing forensic analysis of alco forensic analysts of alcohol and br	Intoxication in the counties of whol, calibration/repair, maint	of Clark, Esmeralda, Lincol enance of breath testing de	n and Nye. The se	ervices include	
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14345	A # # # # # # # # # # # # # # # # # # #	I	
	651	DEPARTMENT OF PUBLIC SAFETY	WASHOE COUNTY	GENERAL 6.1% HIGHWAY 93.9%	\$528,982		
27.	Contract Description:	This is a new interlocal agreement and the Committee on Testing for Lander, Lyon, Mineral, Pershing, calibration/repair/maintenance of linstructors/operators.	Intoxication in the counties of Storey, Washoe and White P	of Carson City, Churchill, I ine. The services include p	Douglas, Elko, Euro roviding forensic a	eka, Humboldt, analysis of alcohol,	
			07/01/2013 - 06/30/2015	Contract # 14342			

BOE	DEPT	STATE AGENCY	CONTRACTOR	FUNDING	AMOUNT	EXCEPTIONS FOR SOLICITATIONS
#	#			SOURCE		AND/OR EMPLOYEES
		DEPARTMENT OF	WASHOE COUNTY	GENERAL 37%	\$1,510,910	
	651	PUBLIC SAFETY		HIGHWAY 59%		
	031			FEE: DNA		
				TESTING FEES 4%		
28.	Contract Description:	This is a new interlocal agreement toxicology laboratory analysis for from probationers or parolees, coll Forensic laboratory analysis include examinations, shoeprint and tire traor urine for presence of controlled	various divisions of the depa ection of fees and submitting les, but is not limited to testinack comparisons and DNA at	rtment. DNA testing includes all identifying DNA informing of evidence for crime see	des obtaining a bio mation to the centre ene investigations,	ological specimen al repository. firearms
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14360		
		DEPARTMENT OF	MORPHOTRUST	FEE: REVENUE	\$10,000,000	
i		PUBLIC SAFETY -	USA, INC. DBA MT	CONTRACT - FEES		
	655	CRIMINAL HISTORY REPOSITORY	USA	RECEIVED FOR SERVICES BY		
20		REFOSITORI		USERS		
29.						
	Contract Description:	This is a new contract that continues ongoing channeling service of electronic applicant transmissions to the division's Records Bureau in Carson City for all division-approved local government and private agencies, including fingerprinting sites, throughout the state to continue efficient processing of fingerprint-based background checks required by law.				
		Term of Contract:	Upon Approval - 11/30/2017	Contract # 15036		
	658	DEPARTMENT OF	PENNA POWERS	FEDERAL	\$6,100,000	
		PUBLIC SAFETY -	BRIAN HAYNES,			
		HIGHWAY SAFETY PLAN & ADMINISTRATION	INC.			
30.		This is the first amendment to the	original contract which conti	l nues ongoing advertising/m	l narketing services t	for federally funded
		programs within the Department of	f Public Safety via television	, radio, and billboards to pr	omote campaigns	such as "Click It or
	Contract Description:	Ticket" and "Badge on Board." Th				
		the maximum amount from \$2,000			es provided by the	contractor.
		Term of Contract: DEPARTMENT OF	05/01/2011 - 04/30/2015 REEDER FLYING	Contract # 11979 FEE: LICENSE 25%	\$1,800,000	
	702	WILDLIFE - GAME	SERVICE	FEDERAL 75%	\$1,800,000	
	102	MANAGEMENT	BERTIEE	TEDERAL 7570		
31.		This is a new contract to provide h	eliconter services nilots and	associated services while n	neeting denartmen	t standards. This
	Contract	service will assist the department t				
	Description:	Term of Contract:		Contract # 14969		•
		DEPARTMENT OF	U. S. GEOLOGICAL	OTHER: 55% (20%	\$579,291	
		CONSERVATION &	SURVEY	WATER BASIN		
	705	NATURAL RESOURCES -		FUNDS; 35% PASS		
22	. 55	WATER RESOURCES -		THROUGH		
32.		USGS CO-OP-Non-Exec		FUNDS) FEDERAL 45%		
	Contract	This is a new cooperative agreeme Nevada.	nt to provide an ongoing mo		esources in southe	rn and eastern
	Description:	Term of Contract:	10/01/2013 - 09/30/2014	Contract # 15055		
		Term of Contract:	10/01/2015 - 09/30/2014	Contract # 15055		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - WILDLAND FIRE PREVENTION PROGRAM	EUREKA COUNTY	OTHER: EUREKA COUNTY FUNDS	\$225,000	
	Contract Description:	This is a new interlocal agreement Division of Forestry and Eureka C and coordinate efforts with federal considered mutually beneficial to a	ounty will work closely toge cooperators to quickly supp	ther to maintain effective wress wildland fire regardless	vildfire managements of jurisdiction an	nt without duplication ad/or ownership. It is
34.	742	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - INDUSTRIAL  RELATIONS -  OCCUPATIONAL SAFETY  & HEALTH  ENFORCEMENT	01/01/2014 - 06/30/2015 SCARPELLO & HUSS, LTD.	Contract # 15000 OTHER: WORKER'S COMPENSATION AND SAFETY FUND	\$600,000	PROFESSIONAL SERVICE
	Contract This is a new contract to provide special counsel to the Nevada Occupational Safety & Health Review Board.					1.
	Description:	Term of Contract:	12/01/2013 - 11/30/2016	Contract # 15035	Ι φαρο ορο	I
35.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	ANGELA DOWS, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000	
33.	Contract Description:	This is a new contract to impanel to the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning con on, application and enforcement and the articles of incorporation	mmon interest communities ent of covenants, condition on, bylaws, rules and regula nd impanel mediators.	s, including, s and restrictions	
		Term of Contract: DEPARTMENT OF	10/01/2013 - 06/30/2015 ANGELA DOWS,	Contract # 14961 FEE: ALTERNATE	\$300,000	
36.	748	BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	ESQ.	DISPUTE FEES	4300,000	
50.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement the articles of incorporation	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
		Term of Contract:	10/01/2013 - 06/30/2015	Contract # 14962		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	BARBARA D. FENSTER	FEE: ALTERNATE DISPUTE FEES	\$300,000	
	Contract Description:	This is a new contract to impanel to the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	tween parties concerning con on, application and enforcement and the articles of incorporation	mmon interest communities ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
38.	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015 CHRISTOPHER R. MCCULLOUGH	Contract # 14964 FEE: ALTERNATE DISPUTE FEES	\$300,000	
36.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement and the articles of incorporation	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
		Term of Contract:	10/01/2013 - 06/30/2015	Contract # 14967		
39.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	CHRISTOPHER R. MCCULLOUGH	FEE: ALTERNATE DISPUTE FEES	\$300,000	
39.	Contract Description:	This is a new contract to impanel to the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning coron, application and enforcement the articles of incorporation to create this program are	mmon interest communities ent of covenants, condition on, bylaws, rules and regula d impanel mediators.	s, including, s and restrictions	
	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015  DEAN J. GOULD,  ESQ.	Contract # 14968 FEE: ALTERNATE DISPUTE FEES	\$300,000	
40.	Contract Description:	This is a new contract to impanel to the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning coron, application and enforcement the articles of incorporation to create this program and	mmon interest communities ent of covenants, condition on, bylaws, rules and regula nd impanel mediators.	s, including, s and restrictions	
		Term of Contract:	10/01/2013 - 06/30/2015	Contract # 14953		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	DEAN J. GOULD, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000	
	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement and the articles of incorporation	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
42.	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015 ILEANA DROBKIN	Contract # 14954 FEE: ALTERNATE DISPUTE FEES	\$300,000	
42.	Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel.  The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association.  AB 370 gives authority to the division to create this program and impanel mediators.				
		Term of Contract:	10/01/2013 - 06/30/2015	Contract # 14965		
43.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	IRA DAVID, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000	
43.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement and the articles of incorporation sion to create this program ar	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula d impanel arbitrators.	s, including, s and restrictions	
	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015 IRA DAVID, ESQ.	Contract # 14955 FEE: ALTERNATE DISPUTE FEES	\$300,000	
44.	Contract Description:	This is a new contract to impanel to the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division of Contract:	tween parties concerning con on, application and enforcement and the articles of incorporation	mmon interest communities ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
L		Term of Contract.	10/01/2013 - 00/30/2013	Contract # 13020		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	JANET TROST, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000	
13.	Contract Description:	This is a new contract to impanel the panel will mediate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	tween parties concerning con on, application and enforcement and the articles of incorporation	mmon interest communities ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
46.	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015 JANET TROST, ESQ.	Contract # 14950 FEE: ALTERNATE DISPUTE FEES	\$300,000	
40.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement the articles of incorporation	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
		Term of Contract:	10/01/2013 - 06/30/2015	Contract # 14966		
47.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	KURT BONDS, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000	
47.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division.	etween parties concerning co on, application and enforcement and the articles of incorporation sion to create this program ar	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula d impanel arbitrators.	s, including, s and restrictions	
	748	Term of Contract:  DEPARTMENT OF  BUSINESS AND  INDUSTRY - REAL  ESTATE - COMMON  INTEREST  COMMUNITIES	10/01/2013 - 06/30/2015 MICHAEL L. MATUSKA	Contract # 14951 FEE: ALTERNATE DISPUTE FEES	\$300,000	
48.	Contract Description:	This is a new contract to impanel to the panel will arbitrate disputes be without limitation, the interpretation pertaining to residential property a AB 370 gives authority to the division. Term of Contract:	etween parties concerning co on, application and enforcement and the articles of incorporation	mmon interest communitie ent of covenants, condition on, bylaws, rules and regula	s, including, s and restrictions	
		Term of Contract:	10/01/2013 - 00/30/2013	Contract # 14959		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
49.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES	SARAH V. CARRASCO, ESQ.	FEE: ALTERNATE DISPUTE FEES	\$300,000		
77.	Contract Description:	This is a new contract to impanel to mediate disputes between parties of application and enforcement of confine impanel mediators.	concerning common interest of venants, conditions and restrict egulations of an association.	communities, including, wi ictions pertaining to resider AB 370 gives authority to t	thout limitation, that ial property and t	ne interpretation, the articles of	
	800	Term of Contract:  DEPARTMENT OF  TRANSPORTATION	I 10/01/2013 - 06/30/2015  KIMLEY HORN & ASSOCIATES, INC.	Contract # 14952 HIGHWAY 5% FEDERAL 95%	\$1,500,000		
50.	Contract Description:	This is a new contract for the conti reducing the number and severity of	of crashes on Nevada's roadw		nway Safety Plan,	which is necessary for	
		Term of Contract:	Upon Approval - 12/31/2017	Contract # 15049	1 .	1	
	800	DEPARTMENT OF TRANSPORTATION	REGIONAL TRANSPORTATION COMMISSION	OTHER: LOCAL MATCH 5% FEDERAL 95%	\$600,000	EXEMPT	
51.	Contract Description:	This is a new cooperative agreeme Washoe County, Nevada. The goa commuter work trips, thus improve	l of the program is to reduce ing air quality and mobility in	the overall number of singlen Washoe and surrounding	e occupant trips w	rith emphasis on	
52.	810	Term of Contract:  DEPARTMENT OF  MOTOR VEHICLES -  AUTOMATION	10/01/2013 - 09/30/2014  REGIONAL  TRANSPORTATION  COMMISSION OF  SOUTHERN  NEVADA	Contract # 15032 HIGHWAY	\$257,275		
02.	Contract Description:	This is a new interlocal agreement, which provides for the reimbursement by the commission for the costs incurred by the department to establish and administer a system to collect gross indexed motor vehicle and special fuel taxes for Clark County imposed by Clark County pursuant to AB413 of the 77th Legislative Session.					
		Term of Contract:	Upon Approval - 08/31/2017	Contract # 15059			
53.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	NAVAL SUPPLY CENTER - SAN DIEGO CODE 200	OTHER: REVENUE CONTRACT	\$535,070	EXEMPT	
	Contract Description:	This is the second amendment to the Station in Fallon, Nevada. This amincreases the maximum amount from	nendment extends the termina	ation date from September 3	30, 2013 to March		
		Term of Contract:	04/01/2013 - 03/31/2014	Contract # 14243	T # 00		
54.	BDC	LICENSING BOARDS & COMMISSIONS - MEDICAL EXAMINERS	SYSTEM AUTOMATION CORPORATION	OTHER: LICENSING FEES	\$89,000	SOLE SOURCE	
J4.	Contract Description:	This is a new contract to purchase training, and support.	a licensing software upgrade	to existing software. Inclu	ides installation, d	ata migration,	
		Term of Contract:	12/01/2013 - 12/01/2014	Contract # 15030			

# \*8. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
MSA	MSA	VARIOUS STATE AGENCIES	BURGARELLO ALARM, INC.	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000			
1.	Contract Description:	This is a new contract to provide e protection systems to State agencies		ns and provide warranty/ma	intenance services	s for security and		
	•	Term of Contract:	Upon Approval - 10/31/2017	Contract # 14985	4500000			
MSA	MSA	VARIOUS STATE AGENCIES	CTS HOLDINGS, LLC.	OTHER: VARIOUS AGENCIES	\$500,000			
2.	Contract Description:	This is the seventh amendment to the Discover and American Express. The and increases the maximum amount of the control of the	This amendment extends the	termination date from Nove	mber 30, 2013 to	November 30, 2015		
		Term of Contract:	11/07/2007 - 11/30/2015	Contract # CONV5200				
MSA	MSA	VARIOUS STATE AGENCIES	DRUG FREE WORKPLACES, INC.	OTHER: VARIOUS AGENCIES	\$500,000			
3.	Contract Description:	This is a new contract to provide laboratory drug and alcohol testing statewide for all agencies. Testing will be performed for new hires, at random and upon reasonable suspicion.						
	•	Term of Contract:	01/01/2014 - 12/31/2016	Contract # 15047	·			
MSA	MSA	VARIOUS STATE AGENCIES	EMPLOYER LYNX, INC.	OTHER: VARIOUS	\$500,000			
4.	Contract Description:	This is a new contract to provide agencies with pre- and post-employment checks and background investigations completed for a variety of job applicants and existing staff.						
		Term of Contract:	12/01/2013 - 11/30/2017	Contract # 15045	·			
		VARIOUS STATE	HALIFAX	OTHER: VARIOUS	\$4,000,000			
MSA	MSA	AGENCIES	SECURITY DBA NORTH AMERICAN	AGENCY FUNDING				
5.	Contract	This is a new contract to provide e protection systems to State agencies		 ns and provide warranty/ma	intenance services	for security and		
	Description:			G !! 14006				
MSA	MSA	VARIOUS STATE AGENCIES	Upon Approval - 10/31/2017 INX, LLC.	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000			
6.	Contract	This is a new contract to provide e protection systems to State agencies			intenance services	for security and		
	Description:	Term of Contract:	Upon Approval - 10/31/2017	Contract # 14987				
MSA	MSA	VARIOUS STATE AGENCIES	LEVERAGE INFORMATION SYSTEMS	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000			
7.	Contract	This is a new contract to provide e protection systems to State agencies		ns and provide warranty/ma	intenance services	for security and		
	Description:	Term of Contract:	Upon Approval - 10/31/2017	Contract # 15015				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA	MSA	VARIOUS STATE AGENCIES	NEVADA-YAMAS CONTROLS, INC.	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000	
8.	Contract Description:	This is a new contract to provide e protection systems to State agencies		ns and provide warranty/ma	intenance services	for security and
	<b></b>	Term of Contract:	Upon Approval - 10/31/2017	Contract # 14990		
MSA	MSA	VARIOUS STATE AGENCIES	RFI ENTERPRISES, INC.	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000	
9.	Contract Description:	This is a new contract to provide e protection systems to State agencies		ns and provide warranty/ma	intenance services	for security and
	Description.	Term of Contract:	Upon Approval - 10/31/2017	Contract # 14988		
MSA	MSA	VARIOUS STATE AGENCIES	SENTINEL OFFENDER SERVICES, LLC.	OTHER: VARIOUS	\$10,000,000	
10.	Contract Description:	This is a new contract to provide the however, using agencies will at time	nes pay for the equipment fo	r offenders in rural areas.	he Nevada progra	m is offender-funded;
		Term of Contract:	Upon Approval - 12/31/2016	Contract # 15040	T # 4 000 000	
MSA	MSA	VARIOUS STATE AGENCIES	STANLEY CONVERGENT SECURITY SOLUTIONS	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000	
11.	Contract Description:	This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies				
	Description:	Term of Contract:	Upon Approval - 10/31/2017	Contract # 14996		
MSA	MSA	VARIOUS STATE AGENCIES	TEC PRO, LTD.	OTHER: VARIOUS AGENCY FUNDING	\$4,000,000	
12.	Contract Description:	This is a new contract to provide e protection systems to State agencies		ns and provide warranty/ma	intenance services	for security and
		Term of Contract:	Upon Approval - 10/31/2017	Contract # 14989	T .	
	MSA	VARIOUS STATE AGENCIES	FIRST DATA CORPORATION	OTHER: VARIOUS AGENCIES	\$950,000	
MSA 13.	Contract Description:	This is the sixth amendment to the Automatic Clearing House (ACH) extends the termination date from \$1,754,144 to \$2,704,144 due to the state of the	and electronic checks over t November 30, 2013 to Nove	the Internet via the individual ember 30, 2015 and increase	al agencies website	e. This amendment
		Term of Contract:	12/07/2004 - 11/30/2015	Contract # CONV1018		

# 9. INFORMATIONAL ITEM

A. Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of October.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14999	Department of Health and Human Services – Division of Child and Family Services	Anytime Plumbing, Inc.	Contract	\$24,000
Contract Description:	This is a new contract to provide plumbing s			
12169	Department of Administration – Buildings and Grounds Division	Aqua-Serv Engineers, Inc.	Amend #1	\$5,487
Contract Description:	This is the first amendment to the original comechanical systems for multiple State buildifrom \$27,369.48 to \$35,855.98 due to adding \$198.65 per month for the remainder of the company o	ngs located in the Las Vegas area. This g new HVAC equipment at the DMV H	amendment increases the enderson that requires cho	maximum amount emical treatment at
14991	Department of Business & Industry – Insurance Division	Sircon Corporation	Amend#1	\$0
Contract Description:	This is the first amendment to the original comanagement software platform. Purchasing loriginal 4 year period.			
15007	Department of Health and Human Services – Division of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	\$10,000
Contract Description:	This is a new contract to provide generator s	ervice and repair on an as needed basis	for Summit View Youth	Correctional Center.
11987	Department of Conservation and Natural Resources – Environmental Protection	Eurofins/Frontier Global Sciences, Inc.	Amend#2	\$45,000
Contract Description:	Amendment #1 extended the termination date termination date from October 31, 2013 to July 10 J			extend the
15044	State Public Charter School Authority	Act, Inc.	Contract	\$33,865
Contract Description:	This is a new contract for testing systems that proficiency for national norms toward colleg EXPLORE program for 8 <sup>th</sup> and 9 <sup>th</sup> grade, the recognized standards and bench marks.	ge and career readiness. ACT offers a co	mprehensive testing prog	ram starting with
15011	Office of Veteran's Services	Fielden and Partners	Contract	\$44,100
Contract Description:	This is a new contract to provide design serv area. The remodel will provide better utilizate		e (NSVH) for the remode	l of the Home canteen
15051	BDC Licensing Boards and Commissions	Forte, LLP.	Contract	\$38,750
Contract Description:	This is a new contract for government affairs end of the 2015 legislative session.	s and lobbying services for the Board fo	r the 2014 legislative inte	rim and through the

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
CONV4605	Department of Motor Vehicles	Burgarello Alarm, Inc.	Amend#4	\$0
Contract Description:	This is the fourth amendment to the original offices located in Elko, Winnemucca, Fallon October 31, 2013 to December 31, 2013. Sta state buildings, the additional two months wapproved.	y, Yerington, Hawthorne, and Ely. This the Purchasing recently conducted a Goo ill allow for the transition of services or	amendment extends the te od of the State RFP for sec	rmination date from curity services for awarded and
15052	Department of Administration – State Public Works Division	Ray Crook dba RPC Roof Consulting Services	Contract	\$16,950
Contract Description:	This is a new contract to provide professional Correctional Center, Housing Unit 4, Lovelo			e Lovelock
14752	Department of Public Safety – Highway Patrol	Las Vegas Metropolitan Police Dept.	Contract	\$29,670
Contract Description:	This is a new interlocal agreement that conti to provide repair and maintenance on the Ne			epartment (LVMPD)
15064	Department of Administration – State Public Works Division	TJ Krob Consulting Engineers, Inc.	Contract	\$28,800
Contract Description:	This is a new contract to provide professional Armory, Project No. 13-M25, Contract No. 8		the electrical power upgra	nde at the Henderson
12119	Commission on Tourism	TNS Custom Research, Inc.	Amend#2	\$19,000
Contract Description:	This is the second amendment to the original domestic advertising and marketing campaig responses, and prepare a report for the comm \$607,250 to \$626,250 for the purchase of K-suppliers to understand whether ads are effective.	ens. The contractor will develop question ission on its findings. This amendment Tags, a tag that is primarily an invisible	nnaires, field the question increases the maximum a	naire, analyze the mount from
15063	Department of Health and Human Services – Public and Behavioral Health	Texas A&M Engineering Ext. Services	Contract	\$17,403
Contract Description:	This is a new contract to provide "Train-the- Management Systems (NIMS), National Res Division preparedness in case of a national of	sponse Framework (NRF), and Advance		
15067	Department of Administration – State Public Works Division	Penta Building Group, LLC.	Contract	\$35,180
Contract Description:	This is a new contract to provide Owner-CM Mental Health Services; Project No. 13-C08	; Contract No. 86750.	ate Building #3, Southern	
15069	Department of Agriculture	Newmatic Engineering	Contract	\$5,500
Contract Description:	This is a new contract to perform a review of lab verification report. Six months (6) after the ensure safety and energy efficiency.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15056	Secretary of State	Paul Chalekian dba POSDCORB, LC	Contract	\$24,900
Contract Description:	This is a new contract to engage with one or business registrations, licensing and/or perm (Nevada's Business Portal) can be used to st requirements.	itting in compliance with state and loca	al laws in order to determine	ne how SilverFlume
15073	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$28,300
Contract Description:	This is a new contract to provide architectural Project No. 13-A027-19; Contract No. 8560		eering for the Stead Aspha	lt Paving Project;
11432	Adjutant General & National Guard	AMEC Earth & Environmental, Inc.	Amend#3	\$11,136
Contract Description:	This is the third amendment to the original c support. This amendment extends the termin amount from \$114,227 to \$125,363 due to a on-site GIS support.	ation date from December 30, 2013 to	December 31, 2014 and in	creases the maximum
15080	Department of Administration – State Public Works Division	Farr West Engineering	Contract	\$13,400
Contract Description:	This is a new contract to provide professional Rehabilitation; Project No. 1366-14-10-002.	al architectural/engineering services for	the Marlette Water System	m Air Box
14715	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Canyon Electric Co., Inc.	Contract	\$30,000
Contract Description:	This is a new contract to provide regular and projects for the Bureau of Services to the Bli Nevada; including 3 sites at the Hoover Dan	ind and Visually Impaired/Business Ent		
15054	Department of Administration – State Public Works Division	Reno Tahoe Franchising, Inc.	Contract	\$46,016
<b>Contract Description:</b>	This is a new contract that continues ongoing Carson City, Nevada.	g janitorial services for the Stewart Fac	ility, Building #107, locate	ed at 5500 Snyder,
15071	Nevada Department of Education	The National Center for the Improvement of Education	Contract	\$28,000
<b>Contract Description:</b>	This is a new contract to update the Nevada 2012-2013 student growth data into the Scho			
15058	Department of Health and Human Services – Division of Child and Family Services	ABM Building Services, LLC.	Contract	\$24,000
<b>Contract Description:</b>	This is a new to provide HVAC repairs on a			
15057	Department of Health and Human Services – Division of Child and Family Services	Intermountain Lock and Security Supply	Contract	\$24,000
Contract Description:	This is a new contract that continues ongoing Carson City, Nevada.	g janitorial services for the Stewart Fac	ility, Building #107, locate	ed at 5500 Snyder,
11752	Department of Education	Imobersteg, Gail Anne dba Special Education Law Assoc.	Amend #2	\$49,000
Contract Description:	This is the second amendment to the origina Education in the implementation of the Spec state law and regulation. This second amend increase of state special education complaint	l contract to which the contractor provious lial Education alternative dispute resolument increases the total contract amour	tion system in accordance at to \$549,000, which is du	with the federal and

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT	
15089	Division of Conservation and Natural Resources – Parks Division	The Dube Group, Inc.	Contract	\$28,443	
Contract Description:	This is a new contract with Dube Group to e Preservation Plan and Construction Docume Nevada State Park.				
14993	Department of Administration – State Public Works Division	Blue Locker Commercial Diving Services	Contract	\$45,000	
Contract Description:	This is a new contract to provide full inspect intakes for the Marlette Hobart water system		nup of pipelines, potable	water tanks and	
13610	Department of Health and Human Services – Welfare and Supportive Services	Food Bank of Northern Nevada	Amend #2	\$29,003	
Contract Description:	This is the second amendment to the original (SNAP) Community Partner Interviewers De (USDA), certain community partners can contherwise be difficult to reach and saves Stat due to an increase in funding from the USDA	emonstration Project. Through waiver finduct initial SNAP interviewers, which e time and resources. This amendment	rom the U.S. Department allows DWSS to reach po	of Agriculture opulations that would	
15096	Adjutant General & National Guard	Fire Protection Service dba Mountain Alarm	Contract	\$26,733	
Contract Description:	The original contract with this vendor expire continue services. This contract will provide			was permitted to	
12786	Department of Employment, Training and Rehabilitation	Department of Motor Vehicles	Amend#1	\$14,400	
Contract Description:	This is the first amendment to the original in department. The information is cross matche or inconsistencies in the unemployment clair 2013 to October 31, 2015 and increases the recontinued need for these services.	d against that on file with the Departme mant's information. This amendment ex	ent of Motor Vehicles to detends the termination date	e from October 31,	
11588	Department of Administration - Buildings and Grounds	Kane Bruce	Amend#2	\$25,000	
Contract Description:	This is the second amendment to the original Carson City and Reno, on as-needed basis ar amendment increases the maximum amount	nd at the written request and approval of	f a Building and Grounds	designee. This	
15104	Department of Administration – State Public Works Division	Frame Architecture, Inc.	Contract	\$23,000	
Contract Description:	This is a new contract to provide professional project No. 13-501(8); Contract No. 82252.		the roof replacement at the	e Lost City Museum:	
11941	Division of Conservation and Natural Resources - Parks Division	William Michael Urrutia dba Urrutia Ranch, Mike Urrutia  Amend#3  \$28,175			
Contract Description:	This is the third amendment to the original c Ranch in Lyon County. The contract increase extend the contract for one year to expire 12.	es revenue by \$28,175 for another year			
15010	Public and Behavioral Health	Housing Authority, City of Reno	Contract	\$15,000	
Contract Description:	This is a new contract to conduct housing quality inspections (initial move-in, annual and re-inspections) as required by HUD regulations for the Shelter Plus Care Program.				

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14942	Silver State Health Exchange	National Academy for State Health Policy	Contract	\$30,000
Contract Description:	This is a new contract to receive services to State Health Exchange Leadership Network. Calls and Webinar, Facilitate Federal/State C	Services provided will include: Mainta	in an Exchange Listserv, l	Produce Conference

# 10. INFORMATIONAL ITEM – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending September 30, 2013 (reference NRS 321.5954).

#### **Brief description**

#### • 1989 Tahoe Basin Act

- The agency reports there were no transfers of lands or interests in lands during the quarter
- > There were no acquisitions of lands or interests in lands during the quarter.

### • Lake Tahoe Mitigation Program

There were no transfers of lands or interests in lands during this quarter. However, a transaction is pending to acquire over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The agency notes that this will be the first time that the Nevada Land Bank has had the opportunity to purchase land coverage in this area of the Lake Tahoe Basin.

# 11. INFORMATIONAL ITEM – UPDATE ON CONTRACT EXPENDITURES AND STATUS OF EXCHANGE OPERATIONS

## A. Silver State Health Exchange

## 12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

# \*13. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:
Blasdel Building, 209 E. Musser St., Carson City, NV
Capitol Building, 101 N. Carson St., Carson City, NV
Legislative Building, 401 N. Carson St., Carson City, NV
Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:
Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following website: <a href="http://budget.nv.gov/Meetings">http://budget.nv.gov/Meetings</a>

Any questions regarding the agenda please contact us at (775)684-0222 or you can email us at <a href="mailto:budget@admin.nv.gov">budget@admin.nv.gov</a>. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

# **DETAILED AGENDA**

November 12, 2013

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**Comments:** 

# \*2. FOR POSSIBLE ACTION – APPROVAL OF THE OCTOBER 8, 2013 BOARD OF EXAMINERS' MEETING MINUTES

**<u>Clerk's Recommendation</u>**: I recommend approval.

Motion By: Seconded By: Vote:

**Comments:** 

# \*3. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE

A. Department of Health and Human Services – Division of Public and Behavioral Health – Southern Nevada Adult Mental Health Services

Pursuant to NRS 284.1729, Section1, Subsection 1-2, SNAMHS requests authority to contract with a former employee for psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary. The former employee left state services May 7, 2013, June 3, 2013 and August 1, 2013. The department indicates this individual's familiarity with the operations, reasonable rate of pay, and the existing shortage of doctors in southern Nevada makes contracting this service a beneficial solution for SNAMHS.

Clerk's Recommendation:	I recommend	l approval	l.
-------------------------	-------------	------------	----

Motion By: Seconded By: Vote:

**Comments:** 

### \*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Rangeland		
Grasshopper Mormon Cricket Program	1	\$23,366
Department Agriculture – Food & Nutrition	1	\$42,129

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department Conservation and Natural		
Resources – Division of Environmental		
Protection – Air Quality Unit	1	\$29,177
Department of Conservation and Natural		
Resources – Division of State Parks	1	\$25,031
Department of Public Safety – Parole and		
Probation/Fallon Office	1	\$2,944
Department of Public Safety – Parole and		
Probation/Tonopah Office	1	\$3,338
Total:	6	\$125,985

Clerk's Recommendation: 1	recommend approval.	
<b>Motion By:</b>	Seconded By:	Vote:
Comments:		

# \*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND

# A. Approval of a Settlement Agreement with the Internal Revenue Service

Pursuant to Article 5, Section 21 of the Nevada Constitution, the Department of Administration is requesting approval of a settlement agreement with the Internal Revenue Service (IRS) for Board of Examiners' approval. The settlement, totaling \$1,695,276.44 provides for payment of Medicare withholding taxes for certain employees for calendar years 2010, 2011, 2012 and the first half of 2013. One half of this amount is a direct state liability and the other half is being paid on behalf of employees. The employee portion will be paid back to the state using a repayment structure.

## B. Judicial Branch - \$92,174

Pursuant to NRS 353.268, the Judicial Branch is requesting an allocation of \$92,174 from the Interim Finance Committee's (IFC) Contingency Fund to fund the state's share of Medicare tax withholding owed for fiscal years 2010, 2011 and 2012:

BA 1490	State Judicial Elected Officials	\$ 45,783
BA 1494	Supreme Court	\$ 9,969
BA 1496	Senior Judge Program	\$ 36,422
Total Request	į J	\$ 92,174

Clerk's Recommen	ndation: l	I recommend	approval.

Motion By: Seconded By: Vote:

**Comments:** 

# \*6. FOR POSSIBLE ACTION – LEASES

Nine statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

Motion By: Seconded By: Vote:

**Comments:** 

# \*7. FOR POSSIBLE ACTION – CONTRACTS

Fifty Four independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Seconded By: Vote:

**Comments:** 

## \*8. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS

Thirteen master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Seconded By: Vote:

**Comments:** 

# 9. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of October.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14999	Department of Health and Human Services – Division of Child and Family Services	Anytime Plumbing, Inc.	Contract	\$24,000
Contract Description:	This is a new contract to provide plumbing s			
12169	Department of Administration – Buildings and Grounds Division	Aqua-Serv Engineers, Inc.	Amend #1	\$5,487
Contract Description:	This is the first amendment to the original comechanical systems for multiple State build from \$27,369.48 to \$35,855.98 due to addir \$198.65 per month for the remainder of the company of the state of the company of the state o	ings located in the Las Vegas area. Thag new HVAC equipment at the DMV	is amendment increases thenderson that requires	the maximum amount chemical treatment at
14991	Department of Business & Industry – Insurance Division	Sircon Corporation	Amend#1	\$0
Contract Description:	This is the first amendment to the original contract, which provided continued support and maintenance for the regulatory management software platform. Purchasing has approved the Division of Insurance to extend the contract 2 years beyond the original 4 year period.			
15007	Department of Health and Human Services – Division of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	\$10,000
Contract Description:	This is a new contract to provide generator so	ervice and repair on an as needed basis	for Summit View Youth (	Correctional Center.
11987	Department of Conservation and Natural Resources – Environmental Protection	Sciences, Inc.	Amend#2	\$45,000
Contract Description:	Amendment #1 extended the termination of termination date from October 31, 2013 to Ju			
15044	State Public Charter School Authority	Act, Inc.	Contract	\$33,865
Contract Description:	This is a new contract for testing systems that will allow the charter schools to track their students' academic growth and proficiency for national norms toward college and career readiness. ACT offers a comprehensive testing program starting with EXPLORE program for 8 <sup>th</sup> and 9 <sup>th</sup> grade, the PLAN program for 10 <sup>th</sup> grade, and the ACT for 11 <sup>th</sup> and 12 <sup>th</sup> grade with nationally recognized standards and bench marks.			
15011	Office of Veteran's Services	Fielden and Partners	Contract	\$44,100
Contract Description:	This is a new contract to provide design services to the Nevada State Veterans Home (NSVH) for the remodel of the Home canteen area. The remodel will provide better utilization of space for residents and staff.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15051	BDC Licensing Boards and Commissions	Forte, LLP.	Contract	\$38,750
Contract Description:	This is a new contract for government affair end of the 2015 legislative session.	rs and lobbying services for the Board	for the 2014 legislative in	terim and through the
CONV4605	Department of Motor Vehicles	Burgarello Alarm, Inc.	Amend#4	\$0
Contract Description:	This is the fourth amendment to the original offices located in Elko, Winnemucca, Fallon October 31, 2013 to December 31, 2013. Sta state buildings, the additional two months wi approved.	, Yerington, Hawthorne, and Ely. This at te Purchasing recently conducted a Goo	amendment extends the te od of the State RFP for sec	ermination date from curity services for
15052	Department of Administration – State Public Works Division	Ray Crook dba RPC Roof Consulting Services	Contract	\$16,950
Contract Description:	This is a new contract to provide professional Correctional Center, Housing Unit 4, Lovelo			e Lovelock
14752	Department of Public Safety – Highway Patrol	Las Vegas Metropolitan Police Dept.	Contract	\$29,670
Contract Description:	This is a new interlocal agreement that continuous to provide repair and maintenance on the New			epartment (LVMPD)
15064	Department of Administration – State Public Works Division	TJ Krob Consulting Engineers, Inc.	Contract	\$28,800
Contract Description:	This is a new contract to provide professional Armory, Project No. 13-M25, Contract No. 8		the electrical power upgra	ade at the Henderson
12119	Commission on Tourism	TNS Custom Research, Inc.	Amend#2	\$19,000
Contract Description:	This is the second amendment to the original contract, which measures the effectiveness of the Nevada Commission on Tourism's domestic advertising and marketing campaigns. The contractor will develop questionnaires, field the questionnaire, analyze the responses, and prepare a report for the commission on its findings. This amendment increases the maximum amount from \$607,250 to \$626,250 for the purchase of K-Tags, a tag that is primarily an invisible tracking device, which allows research suppliers to understand whether ads are effective by tracking expenses.			
15063	Department of Health and Human Services – Public and Behavioral Health	Texas A&M Engineering Ext. Services	Contract	\$17,403
Contract Description:	This is a new contract to provide "Train-the-Trainer" training, to prepare participants to deliver readiness for National Incident Management Systems (NIMS), National Response Framework (NRF), and Advanced Incident Command System (ICS), to ensure Division preparedness in case of a national or statewide emergency.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT	
15067	Department of Administration – State Public Works Division	Penta Building Group, LLC.	Contract	\$35,180	
Contract Description:	This is a new contract to provide Owner-CM Health Services; Project No. 13-C08; Contra		rate Building #3, Southern	Nevada Adult Mental	
15069	Department of Agriculture	Newmatic Engineering	Contract	\$5,500	
Contract Description:	This is a new contract to perform a review of lab verification report. Six months (6) after ensure safety and energy efficiency.				
15056	Secretary of State	Paul Chalekian dba POSDCORB, LC	Contract	\$24,900	
Contract Description:	This is a new contract to engage with one or business registrations, licensing and/or perm (Nevada's Business Portal) can be used to st requirements.	nitting in compliance with state and loca	al laws in order to determin	e how SilverFlume	
15073	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$28,300	
Contract Description:	This is a new contract to provide architectur Project No. 13-A027-19; Contract No. 8560	1.	eering for the Stead Asphal	t Paving Project;	
11432	Adjutant General & National Guard	AMEC Earth & Environmental, Inc.	Amend#3	\$11,136	
Contract Description:	This is the third amendment to the original c support. This amendment extends the termin amount from \$114,227 to \$125,363 due to a on-site GIS support.	nation date from December 30, 2013 to	December 31, 2014 and in	creases the maximum	
15080	Department of Administration – State Public Works Division	Farr West Engineering	Contract	\$13,400	
Contract Description:	This is a new contract to provide professional Rehabilitation; Project No. 1366-14-10-002.		the Marlette Water System	n Air Box	
14715	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Canyon Electric Co., Inc.	Contract	\$30,000	
Contract Description:	This is a new contract to provide regular and projects for the Bureau of Services to the Bl Nevada; including 3 sites at the Hoover Dan	ind and Visually Impaired/Business Ent			
15054	Department of Administration – State Public Works Division	_		\$46,016	
Contract Description:	This is a new contract that continues ongoin Carson City, Nevada.		ility, Building #107, locate	,	
15071	Nevada Department of Education	The National Center for the Improvement of Education.	Contract	\$28,000	
Contract Description:	This is a new contract to update the Nevada Growth Model (NGM) Website to incorporate new releases from the vendor. Load 2012-2013 student growth data into the School View product and expand parameters to include 12-13 options.				
15058	Department of Health and Human Services – Division of Child and Family Services	ABM Building Services, LLC.	Contract	\$24,000	
Contract Description:	This is a new to provide HVAC repairs on a				
15057	Department of Health and Human Services – Division of Child and Family Services	Intermountain Lock and Security Supply	Contract	\$24,000	
Contract Description:	This is a new contract that continues ongoin Carson City, Nevada.	ng janitorial services for the Stewart Fac	cility, Building #107, locate	ed at 5500 Snyder,	

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT	
11752	Department of Education	Imobersteg, Gail Anne dba Special Education Law Assoc.	Amend #2	\$49,000	
Contract Description:	This is the second amendment to the origina Education in the implementation of the Spec state law and regulation. This second amend increase of state special education complain	cial Education alternative dispute resolu lment increases the total contract amoun	tion system in accordance at to \$549,000, which is du	with the federal and	
15089	Division of Conservation and Natural Resources – Parks Division	The Dube Group, Inc.	Contract	\$28,443	
Contract Description:	This is a new contract with Dube Group to e Preservation Plan and Construction Docume Nevada State Park.				
14993	Department of Administration – State Public Works Division	Blue Locker Commercial Diving Services	Contract	\$45,000	
Contract Description:	This is a new contract to provide full inspecintakes for the Marlette Hobart water system		nup of pipelines, potable	water tanks and	
13610	Department of Health and Human Services – Welfare and Supportive Services	Food Bank of Northern Nevada	Amend #2	\$29,003	
Contract Description:	This is the second amendment to the origina (SNAP) Community Partner Interviewers D (USDA), certain community partners can co otherwise be difficult to reach and saves Stadue to an increase in funding from the USD.	emonstration Project. Through waiver finduct initial SNAP interviewers, which te time and resources. This amendment	rom the U.S. Department of allows DWSS to reach po	of Agriculture opulations that would	
15096	Adjutant General & National Guard	Fire Protection Service dba Mountain Alarm	Contract	\$26,733	
Contract Description:	The original contract with this vendor expire continue services. This contract will provide	ed amid several staffing changes and ma	il delays and this vendor vendor.	was permitted to	
12786	Department of Employment, Training and Rehabilitation	Department of Motor Vehicles	Amend#1	\$14,400	
Contract Description:	This is the first amendment to the original in department. The information is cross matched or inconsistencies in the unemployment claid 2013 to October 31, 2015 and increases the continued need for these services.	ed against that on file with the Departme mant's information. This amendment ex	ent of Motor Vehicles to detends the termination date	etermine inaccuracies e from October 31,	
11588	Department of Administration - Buildings and Grounds	Kane Bruce	Amend#2	\$25,000	
Contract Description:	This is the second amendment to the original contract, which provides carpet cleaning services to the various state buildings in Carson City and Reno, on as-needed basis and at the written request and approval of a Building and Grounds designee. This amendment increases the maximum amount from \$49,950 to \$74,950 due to an increases need for carpet cleaning.				
15104	Department of Administration – State Public Works Division	Frame Architecture, Inc.	Contract	\$23,000	
Contract Description:	This is a new contract to provide professional architecture/engineering services for the roof replacement at the Lost City Museum: project No. 13-501(8); Contract No. 82252.				
11941	Division of Conservation and Natural Resources - Parks Division	William Michael Urrutia dba Urrutia Ranch, Mike Urrutia	Amend#3	\$28,175	
Contract Description:	This is the third amendment to the original of Ranch in Lyon County. The contract increase extend the contract for one year to expire 12	ses revenue by \$28,175 for another year			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15010	Public and Behavioral Health	Housing Authority, City of	Contract	\$15,000
		Reno		
Contract Description:	This is a new contract to conduct housing quality inspections (initial move-in, annual and re-inspections) as required by HUD regulations for the Shelter Plus Care Program.			
14942	Silver State Health Exchange	National Academy for State	Contract	\$30,000
		Health Policy		
	This is a new contract to receive services to facilitate peer learning and sharing among state exchange leaders and staff under The			
Contract Description:	State Health Exchange Leadership Network. Services provided will include: Maintain an Exchange Listserv, Produce Conference			
	Calls and Webinar, Facilitate Federal/State C	Communications, Provide Minor Technic	cal Assistance or Research.	

## \*10. INFORMATIONAL ITEM

# A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending September 30, 2013 (reference NRS 321.5954).

### **Brief description**

#### • 1989 Tahoe Basin Act

- ➤ The agency reports there were no transfers of lands or interests in lands during the quarter
- There were no acquisitions of lands or interests in lands during the quarter.

## • Lake Tahoe Mitigation Program

There were no transfers of lands or interests in lands during this quarter. However, a transaction is pending to acquire over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The agency notes that this will be the first time that the Nevada Land Bank has had the opportunity to purchase land coverage in this area of the Lake Tahoe Basin.

# 11. INFORMATIONAL ITEM – UPDATE ON CONTRACT EXPENDITURES AND STATUS OF EXCHANGE OPERATIONS

A. Silver State Health Exchange

4.0			
17	KOARD MEMBERS	COMMENTS/PUBLIC	
1 4	1737/31317   71117  7117		

*13.	FOR POSSIBLE	ACTION –	<b>ADJOURNMENT</b>
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Clerk's Recommendation: I recommend approval.

<b>Motion By:</b>	Seconded By:	Vote:
Comments:		



Jeff Mohlenkamp State Budget Director

Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

# **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 9, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Nikki Hovden, Budget Analyst V

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

# DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES (SNAMHS)

# Agenda Item Write-up:

Pursuant to NRS 284.1729, Section1, Subsection 1-2, SNAMHS requests authority to contract with a former employee for psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary. The former employee left state services May 7, 2013. The department indicates this individual's familiarity with the operations, reasonable rate of pay, and the existing shortage of doctors in southern Nevada makes contracting this service a beneficial solution for SNAMHS.

## Additional Information:

SNAMHS continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendation for enhanced physician coverage by the Joint Commission and CMS. Dr Wirjo, through his organization, Focus Mental Health Solutions, provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals.

### **Statutory Authority:**

NRS 284.1729

REVIEWED:	
ACTION ITEM:	

#### STATE OF NEVADA

BRIAN SANDOVAL Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS

Administrator

TRACEY D. GREEN, MD
State Health Officer

# **DEPARTMENT OF HEALTH AND HUMAN SERVICES**DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, Nevada 89706 Telephone: (775) 684-4200 · Fax: (775) 684-4211 www.health.nv.gov

**DATE**: September 25, 2013

TO: Jeff Mohlenkamp, Director, Administration

THROUGH: Michael Willden, Director, Health and Human Services

THROUGH: Richard Whitley, MS, Administrator, Division of Public and Behavioral Health

FROM: Chelsea Szklany, OTR/L, Hospital Administrator, Southern Nevada Adult Mental Health

SUBJECT: Authorization to Contract with Former State Employee – Jonathan Wirjo, MD

Southern Nevada Adult Mental Health Services continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendations for enhanced physician coverage by the Joint Commission and CMS. Consequences of this staffing issue also has resulted in ongoing higher than average numbers of mentally ill patients waiting in local emergency rooms for admission to the Rawson Neal Psychiatric Hospital, decreased discharges from the same facility due to limited staff capacity and increasing stress on the current provider staff.

Dr. Wirjo, through his organization, Focus Mental Health Solutions (FMHS), provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals. Dr. Wirjo is able, while providing services on the inpatient units at Rawson Neal Hospital, to work with fellow FMHS psychiatrists working in local medical hospitals to directly admit patients to the inpatient unit saving precious time and vital resources that are reallocated to other areas such as the Patient Observation Unit, outpatient clinics and inpatient treatment services. Dr. Wirjo and FMHS psychiatrists provide an invaluable and unique service to the agency and the community.

Please recognize this as a formal request for authorization to contract with former employee, Dr. Jonathan Wirjo.

It is the mission of the Division of Public and Behavioral Health to protect, promote and improve the physical and

# Authorization to Contract with a Former Employee

Former Employee Name:		Dr. Jonathan Wirjo	
Former Employee ID number:		050083	
Former Job Title:		Senior Psychiatrist	
Fo	rmer Employing Agency:	Southern Nevada Adult Mental Health Services	
Fo	rmer Class and Grade:	U9088 – Unclassified – No Grade	
En	nployment Dates:	8/28/12 - 5/7/13	
Co	ontracting Agency:	Southern Nevada Adult Mental health Services	
	Please check which of the fo	ollowing applies:	
		er State employee (contractor) or a temporary oviding a former employee. Please complete	
	agency that employs a fe	v (contractor) other than a temporary employment ormer State employee who will be performing any ervices. Please complete all steps except f-h	
	A SECTION OF THE SECT		
a.	Summarize scope of contract work.	Psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary, at Southern Nevada Adult Mental Services, Rawson-Neal Psychiatric Hospital. Local Emergency Room triage and assessment.	
b.	Document former job description.	Sr. Psychiatrist	
C.	Is the former employee being hired because of their specialized	No. There is no specialized knowledge of the agency's operations and therefore no clause in the contract for the transfer of specialized knowledge.	
	knowledge of the agency's operations? Is there a clause in the contract for	Contracting due to emergency psychiatric needs at the Rawson Neal Psychiatric Hospital	
	transfer of the specialized knowledge of the		
	contracting agency and a time frame for the transfer?		
d.	Explain why existing State employees within your agency cannot perform this function.	Using an outside physician to perform these projects will provide SNAMHS with a level of independence not available from existing State employees.	
e.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship	The individual overseeing or establishing the contract is not related to the contractor.	
	and why this would not		

A CASTAN	affect independence and why this would not violate NAC 284.750.	
f.	List contractor's hourly rate.	\$160.00 per clinical hour.
g.	List the range of comparable State employee rates.	\$82.60 per hour (includes benefits); \$172,479.00 Annual
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The rate identified is consistent with the average rate previously negotiated by the Purchasing Division for locum tenens psychiatric staff.
i.	Document justification for hiring contractor.	Dr. Wirjo's familiarity with our operations, his reasonable rate of pay, the declared emergencyand the existing shortage of doctors in southern Nevada make contracting this service with Dr. Wirjo a beneficial solution for Southern Nevada Adult Mental Health Services.

Comments:

Chuseelskipm ORK, Hosp Adm	6-19-13
Contracting Agency Head's Signature and Date	
Budget Analyst	
Clark of the Poord of Everiners	



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 9, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Nikki Hovden, Budget Analyst V

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

# DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES (SNAMHS)

#### Agenda Item Write-up:

Pursuant to NRS 284.1729, Section1, Subsection 1-2, SNAMHS requests authority to contract with a former employee for psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary. The former employee left state services June 3, 2013. The department indicates this individual's familiarity with the operations, reasonable rate of pay, and the existing shortage of doctors in southern Nevada makes contracting this service a beneficial solution for SNAMHS.

#### Additional Information:

SNAMHS continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendation for enhanced physician coverage by the Joint Commission and CMS. Dr Manjooran, through his organization, Focus Mental Health Solutions, provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals.

#### **Statutory Authority:**

NRS 284.1729

REVIEWED:	
ACTION ITEM:	

#### STATE OF NEVADA

BRIAN SANDOVAL Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS

Administrator

TRACEY D. GREEN, MD
State Health Officer

# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, Nevada 89706 Telephone: (775) 684-4200 · Fax: (775) 684-4211 www.health.ny.gov

**DATE:** September 25, 2013

TO: Jeff Mohlenkamp, Director, Administration

THROUGH: Michael Willden, Director, Health and Human Services

THROUGH: Richard Whitley, MS, Administrator, Division of Public and Behavioral Health

FROM: Chelsea Szklany, OTR/L, Hospital Administrator, Southern Nevada Adult Mental Health

SUBJECT: Authorization to Contract with Former State Employee – Jacob Manjooran, MD

Southern Nevada Adult Mental Health Services continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendations for enhanced physician coverage by the Joint Commission and CMS. Consequences of this staffing issue also has resulted in ongoing higher than average numbers of mentally ill patients waiting in local emergency rooms for admission to the Rawson Neal Psychiatric Hospital, decreased discharges from the same facility due to limited staff capacity and increasing stress on the current provider staff.

Dr. Manjooran, through his organization, Focus Mental Health Solutions (FMHS), provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals. Dr. Manjooran is able, while providing services on the inpatient units at Rawson Neal Hospital, to work with fellow FMHS psychiatrists working in local medical hospitals to directly admit patients to the inpatient unit saving precious time and vital resources that are reallocated to other areas such as the Patient Observation Unit, outpatient clinics and inpatient treatment services. Dr. Manjooran and FMHS psychiatrists provide an invaluable and unique service to the agency and the community.

Please recognize this as a formal request for authorization to contract with former employee, Dr. Jacob Manjooran.

# Authorization to Contract with a Former Employee

Former Employee Name:		Dr. Jacob Manjooran	
Former Employee ID number: Former Job Title: Former Employing Agency: Former Class and Grade:		040628	
		Senior Psychiatrist	
		Southern Nevada Adult Mental Health Services	
		U9088 – Unclassified – No Grade	
En	nployment Dates:	2/04/08 - 6/03/13	
Co	ontracting Agency:	Southern Nevada Adult Mental health Services	
		ollowing applies: er State employee (contractor) or a temporary oviding a former employee. Please complete	
	agency that employs a fe	v (contractor) other than a temporary employment ormer State employee who will be performing any ervices. Please complete all steps except f-h	
_	Company and a second of	Developing and the studies discut that	
contract work. evaluatriage, staff tr		ychiatric services including direct client care, psychiatric aluation, medication prescriptions and management, ge, follow-along telephone consultation and adjunctive ff training, as necessary, at Southern Nevada Adult ental Services, Rawson-Neal Psychiatric Hospital. Local nergency Room triage and assessment.	
b.	Document former job description.	Sr. Psychiatrist	
C.	Is the former employee being hired because of their specialized	No. There is no specialized knowledge of the agency's operations and therefore no clause in the contract for the transfer of specialized knowledge.	
	knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Contracting due to emergency psychiatric needs at the Rawson Neal Psychiatric Hospital	
d.	Explain why existing State employees within your agency cannot perform this function.	Using an outside physician to perform these projects will provide SNAMHS with a level of independence not available from existing State employees.	
e.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not	The individual overseeing or establishing the contract is not related to the contractor.	

t tampe	affect independence and why this would not violate NAC 284.750.	
f.	List contractor's hourly rate.	\$160.00 per clinical hour.
g.	List the range of comparable State employee rates.	\$82.60 per hour (includes benefits); \$172,479.00 Annual
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The rate identified is consistent with the average rate previously negotiated by the Purchasing Division for locum tenens psychiatric staff.
i.	Document justification for hiring contractor.	Dr. Manjooran's familiarity with our operations, his reasonable rate of pay, the declared emergencyand the existing shortage of doctors in southern Nevada make contracting this service with Dr. Manjooran a beneficial solution for Southern Nevada Adult Mental Health Services.

Comments:

Chused/2klany, orR/C, Hosp Adm	Co-19-13
Contracting Agency Head's Signature and Date	
Budget Analyst	
Clerk of the Board of Examiners	



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 9, 2013

To: Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From: Nikki Hovden, Budget Analyst V

**Budget Division** 

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

# DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES (SNAMHS)

#### Agenda Item Write-up:

Pursuant to NRS 284.1729, Section 1, Subsection 1-2, SNAMHS requests authority to contract with a former employee for psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary. The former employee left state services August 1, 2013. The department indicates this individual's familiarity with the operations, reasonable rate of pay, and the existing shortage of doctors in southern Nevada makes contracting this service a beneficial solution for SNAMHS.

#### Additional Information:

SNAMHS continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendation for enhanced physician coverage by the Joint Commission and CMS. Dr. Bhushan, through his organization, Focus Mental Health Solutions, provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals.

At the second the second in a

#### **Statutory Authority:**

NRS 284.1729

REVIEWED:	
ACTION ITEM:	

#### STATE OF NEVADA

**BRIAN SANDOVAL** Governor

MICHAEL J. WILLDEN Director



RICHARD WHITLEY, MS Administrator

TRACEY D. GREEN, MD State Health Officer

### DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, Nevada 89706 Telephone: (775) 684-4200 · Fax: (775) 684-4211

www.health.nv.gov

DATE: **September 25, 2013** 

TO: Jeff Mohlenkamp, Director, Administration

THROUGH: Michael Willden, Director, Health and Human Services

THROUGH: Richard Whitley, MS, Administrator, Division of Public and Behavioral Health

FROM: Chelsea Szklany, OTR/L, Hospital Administrator, Southern Nevada Adult Mental Health

Authorization to Contract with Former State Employee - Suresh Bhushan, MD **SUBJECT:** 

Southern Nevada Adult Mental Health Services continues to have great difficulty hiring physician staff to provide coverage at its' facilities. The gap in coverage is a critical issue given the recommendations for enhanced physician coverage by the Joint Commission and CMS. Consequences of this staffing issue also has resulted in ongoing higher than average numbers of mentally ill patients waiting in local emergency rooms for admission to the Rawson Neal Psychiatric Hospital, decreased discharges from the same facility due to limited staff capacity and increasing stress on the current provider staff.

Dr. Bhushan, through his organization, Focus Mental Health Solutions (FMHS), provides psychiatric services to inpatient units at Rawson Neal Psychiatric Hospital and psychiatric services within local medical hospitals. Dr. Bhushan is able, while providing services on the inpatient units at Rawson Neal Hospital, to work with fellow FMHS psychiatrists working in local medical hospitals to directly admit patients to the inpatient unit saving precious time and vital resources that are reallocated to other areas such as the Patient Observation Unit, outpatient clinics and inpatient treatment services. Dr. Bhushan and FMHS psychiatrists provide an invaluable and unique service to the agency and the community.

Please recognize this as a formal request for authorization to contract with former employee, Dr. Suresh Bhushan.

It is the mission of the Division of Public and Behavioral Health to protect, promote and improve the physical and behavioral health of the people in Nevada.

# Authorization to Contract with a Former Employee

Fo	rmer Employee Name:		Dr. Suresh Bhushan	
Former Employee ID number:		·	039445	
Former Job Title:			Senior Psychiatrist	
Fo	rmer Employing Agency:		Southern Nevada Adult Mental Health Services	
Fo	rmer Class and Grade:		U9088 – Unclassified – No Grade	
En	nployment Dates:		11/8/10 - 8/1/12	
Co	entracting Agency:		Southern Nevada Adult Mental health Services	
		r State	employee (contractor) or a temporary a former employee. Please complete	
	agency that employs a fe	ormer S	actor) other than a temporary employment State employee who will be performing any . Please complete all steps except f-h	
2	Summarize scope of	Pevchis	atric services including direct client care, psychiatric	
a.	contract work.	evaluat triage, t staff tra Mental	ion, medication prescriptions and management, follow-along telephone consultation and adjunctive lining, as necessary, at Southern Nevada Adult Services, Rawson-Neal Psychiatric Hospital. Local ency Room triage and assessment.	
b.	Document former job description.		chiatrist	
C.	Is the former employee being hired because of their specialized	operati	ere is no specialized knowledge of the agency's ons and therefore no clause in the contract for the r of specialized knowledge.	
	knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the		cting due to emergency psychiatric needs at the n Neal Psychiatric Hospital	
	contracting agency and a time frame for the transfer?			
	Explain why existing State employees within your agency cannot perform this function.	provide availab	an outside physician to perform these projects will SNAMHS with a level of independence not le from existing State employees.	
e.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not		lividual overseeing or establishing the contract is ted to the contractor.	

	affect independence and why this would not violate NAC 284.750.	
	o creativa e visilia i produce della companya della	
f.	List contractor's hourly rate.	\$160.00 per clinical hour.
g.	List the range of comparable State employee rates.	\$82.60 per hour (includes benefits); \$172,479.00 Annual
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The rate identified is consistent with the average rate previously negotiated by the Purchasing Division for locum tenens psychiatric staff.
i.	Document justification for hiring contractor.	Dr. Bhushan's familiarity with our operations, his reasonable rate of pay, the declared emergencyand the existing shortage of doctors in southern Nevada make contracting this service with Dr. Bhushan a beneficial solution for Southern Nevada Adult Mental Health Services.

Comments:

Chelse Laklany, ork/c, Hosp Adm.	
Contracting Agency Head's Signature and Date	
Budget Analyst	

Clerk of the Board of Examiners



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 9, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Sherri Barkdull, Budget Analyst IV

**Budget Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT AGRICULTURE – RANGELAND GRASSHOPPER MORMON CRICKET PROGRAM

#### Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Agriculture, Rangeland Grasshopper Mormon Cricket Program requests approval to purchase one new replacement vehicle (pick up) in FY 2014 for a total of \$23,366.

#### **Additional Information:**

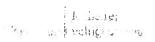
The Agriculture Rangeland Grasshopper Mormon Cricket Program seeks approval to purchase one replacement vehicle to be used for survey, suppression, and control of Mormon Crickets and Rangeland Grasshoppers on public and private lands. This vehicle replacement was approved during the 2013 Legislative Session in decision unit E710.

REVIEWED:\_\_\_\_\_

## Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Department of Agriculture	Budget Account #: 4556		
Contact Name; Dale Hansen	Telephone Number; 775-353-3741		
Pursuant to NRS 334.010, agencies must receive prior wri	tten consent to purchase State vehicles. This applies to all		
new and used vehicles. Please provide the following infor	mation:		
Number of validac vacuusted: 1			
Number of vehicles requested: 1 And	mount of the request: 23366		
Type of vehicle(s) purchasing e.g. compact sedan, inter-	mediate sedan, SUV, pick up, etc.:		
Pick Up Vehicle	, ,,		
Mission of the requested vehicle(s):			
Survey, suppression, and control of Mormon Crickets and	d Rangeland Grasshoppers on public and private lands.		
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:		
Yes No	E710		
Yes No	If no, please explain how the vehicles will be funded?		
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):		
Addition(s) E Replacement(s)			
Does the requested vehicle(s) comply with "Smart Way	" or "Smart Way Elite" requirements pursuant to		
SAM 1308? If not, please explain.			
SAM 1308 does not apply to Pick-Ups			
Please Complete for Replacement Vehicles Only:			
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria		
sedan, SUV, pick up, etc.)  pursuant to SAM 1309? If no, explain why the vehicle			
is being replaced.			
Current Vehicle Information: Vehicle #1 Model Year: 2005	Yes		
Odamatan Dandinan			
Type of Vehicles			
Chevy Tahoe	If the replacement vehicle is an upgrade to the existing		
	vehicle, explain the need for the upgrade.		
Odometer Reading:	1/4		
Type of Vehicle:	***		
Please attach an additional sheet if necessary			
APPOINTING AUTHORITY APPROVAL:			
). 1) AAA FISCAL Administratur 10/8/13			
Agency Appointing Authority Title Date			
BOARD OF EXAMINERS' APPROVAL:			
Approved for Purchase Approved for Durch			
Approved for Purchase Not Approved for Purchase			
	The state of the s		
Board of Examiners Date			

Revised 7/13/10



### STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Agriculture – Rangeland Grshpr/Mrmn Cricket	1	\$23,366
Total:	1	\$23,366



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 8, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Sherri Barkdull, Budget Analyst IV

**Budget Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### **DEPARTMENT AGRICULTURE - FOOD & NUTRITION**

#### Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Agriculture, Consumer Equitability Program requests approval to purchase a replacement vehicle (sport utility) in FY 2014 for a total of \$42,129.

#### Additional Information:

The Agriculture Food & Nutrition Division seeks approval to purchase one new vehicle to replace a vehicle used in the monthly route to rural Nevada for food distribution on Indian Reservations. The existing vehicle has undergone several repairs lately including major body work for a run in with a deer. A new vehicle minimizes the risk of a break down and having staff stranded in these remote areas that have no cell phone service. It also lessens downtime to the program and reduces the need to have to send two staff to make these visits and deliveries when we don't always have the resources to do so. This replacement vehicle is not in the legislatively approved budget, the agency has drawn in federal funds for this purchase.

REVIEWED:	a	
ACTION ITEM:		-

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Agriculture/Food & Nutrition Division	Budget Account #: 1362	
Contact Name: Jenelle Gimlin	Telephone Number: 775-353-3738	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested:   1 An  Is the requested vehicle(s) new or used: New	nount of the request: \$42,128.25	
Type of vehicle(s) purchasing e.g. compact sedan, intern	nediate sedan, SUV, pick up, etc.:	
suv		
Mission of the requested vehicle(s):	5	
Monthly route to rural Nevada for food distribution	on Indian Reservations	
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:	
☐ Yes ■ No	If no, please explain how the vehicles will be funded? Federal funds and reserve	
Is the requested vehicle(s) an addition to an existing flee	et or replacement vehicle(s):	
Addition(s) Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way's SAM 1308? If not, please explain.	or "Smart Way Elite" requirements pursuant to	
Yes		
Please Complete for Replacement Vehicles Only:		
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.	
Current Vehicle Information:	Yes	
Vehicle #1 Model Year: 2008	163	
Odometer Reading: 115,354  Type of Vehicle: CMC Value VI		
GMC Yukon XL	If the replacement vehicle is an upgrade to the existing	
Vehicle #2 Model Year:	vehicle, explain the need for the upgrade.	
Odometer Reading:	n/a	
Type of Vehicle:	IVa	
Please attach an additional sheet if necessary		
APPOINTING AUTHORITY APPROVAL:	de carde are true	
A		
J. Mill Fiscal,	taministratur 9/25/13	
Agency Appointing Authority Title Date		
BOARD OF EXAMINERS' APPROVAL:		
Approved for Purchase Not Approved for Purchase		
Board of Examiners Date		

Revised 7/13/10

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Agriculture – Food Nutrition	1	\$42,129
Total:	1	\$42,129



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

September 23, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Jim Rodriguez, Budget Analyst IV

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT CONSERVATION AND NATURAL RESOURCES - DIVISION OF ENVIRONMENTAL PROTECTION (NDEP) – AIR QUALITY UNIT

#### Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, NDEP Air Quality Unit requests approval to purchase a new vehicle (sport utility) in FY 2014 for a total of 29,177.

#### **Additional Information:**

Funding for this vehicle purchase was approved in the agency's 2013 legislatively approved budget in decision unit M590, which added six new positions to the budget. The amount budgeted for this purchase was \$34,688. The positions were approved to aid the agency in conducting increased air monitoring; permitting and inspection functions associated with the adoption of new federal Clean Air Act requirements. The agency indicated that these new requirements will dramatically increase the number of permitted sources and permit-related workload. The requested vehicle will be used for facility inspections.

REVIEWED:_	2	
ACTION ITEM	1:	_

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: NDEP - Air Quality	Budget Account #: 3185		
Contact Name: Coral Newton	Telephone Number: (775) 687-9494		
Pursuant to NRS 334.010, agencies must receive prior writ	ten consent to purchase State vehicles. This applies to all		
new and used vehicles. Please provide the following infor	mation:		
	nount of the request: \$29,176.25		
Is the requested vehicle(s) new or used: New	mediate coden CUV niek wn eta :		
Type of vehicle(s) purchasing e.g. compact sedan, inter- 2014 Chevrolet Silverado pick up	mediate sedan, SOV, pick up, etc		
Mission of the requested vehicle(s):			
Vehicle will be used to travel to various mines transporting la	adders and other equipment. Occasionally pulling a trailer		
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:		
TY NY.	M590 2013 Les Approved Benefit		
Yes No	If no, please explain how the vehicles will be funded?		
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):		
Addition(s) Replacement(s)			
Does the requested vehicle(s) comply with "Smart Way	" or "Smart Way Elite" requirements pursuant to		
SAM 1308? If not, please explain.			
Vehicle is an Alternate Fuel Vehicle			
Disease Complete for Deplement Webishes Only			
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria		
sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle		
, 500mi, 500 · , prom up, 000/)	is being replaced.		
Current Vehicle Information:			
Vehicle #1 Model Year:			
Odometer Reading:			
Type of Vehicle:			
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the existing		
Odometer Reading:	vehicle, explain the need for the upgrade.		
Type of Vehicle:			
Please attach an additional sheet if necessary			
APPOINTING AUTHORITY APPROVAL:			
$\cap \cap \cap$	,		
Lucine Deputy Admin 9/11/13			
Agency Appointing Authority  Title  Date			
BOARD OF EXAMINERS' APPROVAL:	Date		
BOARD OF EXAMINERS AFFROVAL.			
Approved for Purchase Not Approved for Purchase			
Double & Everynian and			
Board of Examiners Date	RECEIVER		
	Povined 7/12/10		

Revised 7/13/10

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DCNR - Division of Environmental Protection - Air Quality Unit	1	\$29,176
Quanty one	-	Ψ27,170
Total:	1	\$29,176



Stephanie Day
Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

September 27, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Jim Rodriguez, Budget Analyst IV

**Budget Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT CONSERVATION AND NATURAL RESOURCES - DIVISION OF STATE PARKS

#### Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of State Parks requests approval to purchase a new emergency services vehicle in FY 2014 for a total of \$25,031.

#### Additional Information:

Funding for this vehicle purchase was approved in the agency's 2013 legislatively approved budget in decision unit E-710. The amount budgeted for this vehicle was \$26,398. The vehicle will replace an existing agency vehicle with 130,054 miles.

REVIEWED:	
ACTION ITEM:	

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR/ State Parks	Budget Account #: 4162		
Contact Name: Jamin Hunter	Telephone Number: 702-486-5125		
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
Number of vehicles requested:   Is the requested vehicle(s) new or used: New  And	mount of the request: 25030 . 25		
Type of vehicle(s) purchasing e.g. compact sedan, inter-	mediate sedan SIIV nick up etc :		
Pick up	mediate sedan, 50 v, pick up, etc		
Mission of the requested vehicle(s):			
Law Enforcement vehicle to replace an aging truc	ck with 130,054 miles		
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:		
	E-710		
Yes No	If no, please explain how the vehicles will be funded?		
Is the requested vehicle(s) an addition to an existing flee	et or replacement vehicle(s):		
Addition(s) Replacement(s)			
Does the requested vehicle(s) comply with "Smart Way SAM 1308? If not, please explain.	" or "Smart Way Elite" requirements pursuant to		
No it is exempt because it is a law enforcement ve	ehicle		
Please Complete for Replacement Vehicles Only:			
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria		
sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle		
Command Waliala Informació	is being replaced.		
<u>Current Vehicle Information:</u> Vehicle #1 Model Year: 1996 GMC  Yes			
Odometer Reading: 130,054			
Type of Vehicle:			
1500 Pickup	If the replacement vehicle is an upgrade to the existing		
Vehicle #2 Model Year:	vehicle, explain the need for the upgrade.		
Odometer Reading:			
Type of Vehicle:			
Please attach an additional sheet if necessary			
APPOINTING AUTHORITY APPROVAL:			
Dep Admin 9/23/13			
Agency Appointing Muthority Title Date			
BOARD OF EXAMINERS' APPROVAL:			
Approved for Purchase Not Approved for Purchase			
Poord of Evenings			
Board of Examiners Date			

Revised 7/13/10

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DCNR - Division of State Parks	1	\$25,031
Total:	1	\$25,031



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 2, 2013

To:

Jeff Mohlenkamp, Director

Department of Administration

From:

Julie Strandberg, Budget Analyst

Budget and Planning Division

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### DEPARTMENT OF PUBLIC SAFETY-PAROLE AND PROBATION

#### **Statutory Authority**

Replacement Vehicle Request: Pursuant to NRS 334.010, the Division of Parole and Probation is requesting authority to purchase one replacement vehicle (sport utility) from the Fleet Services Division in the amount of \$2,944.

#### Nature of the Request

The requested vehicle is necessary for the Parole and Probation Lieutenant located in Fallon to travel to Elko, Ely, Tonopah, and Pahrump offices to conduct their supervisory role.

#### Recommendation

This rea	uest appears	reasonable a	nd is recor	nmended fo	r approval
Timoroq	dest appears	i cusomanic a	mid 12 10001	innended to	ı approvar.

 0	REVIEWED:_
	ACTION ITEM



James M. Wright
Interim Director

Bernard W. Curtis

# **DIVISION OF PAROLE AND PROBATION**

**HEADQUARTERS** 

1445 Old Hot Springs Road, Suite 104 Carson City, NV 89706

RECEIVED
OCT 07 2013

Memorandum

DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BUDGET AND PLANNING DIVISION DATE: Octo

October 2, 2013

TO:

Jeff Mohlenkamp, Director Department of Administration

THROUGH:

Bernard Curtis, Chief

Division of Parole and Probation

Mark Teska, Administrative Services Officer

**DPS Headquarters** 

FROM:

Robin Hager, Administrative Services Officer

SUBJECT:

Vehicle Purchase

The Division of Parole and Probation is requesting authority from the Board of Examiner's to purchase a 2004 Chevrolet Trailblazer for \$2,943.75 from the Fleet Services Division. Parole and Probation currently has a 2004 Dodge Stratus with 91,116 miles which needs to be replaced with a more reliable vehicle. The vehicle will be used by a Lieutenant in Fallon that supervises the Elko, Ely, Tonopah and Pahrump offices. Travel times to the nearest office are in excess of two hours with the furthest office requiring six hours of travel time. A 4WD vehicle is necessary for winter weather conditions, and having a Sport Utility Vehicle would allow more carrying capacity to transport equipment and supplies to the rural offices.

The Division is currently projecting a surplus of approximately \$35,000 in Category 05 – Equipment and would like to utilize those savings to purchase a more reliable vehicle.

Please contact me if you have any questions. Thank you for your consideration.

cc:

Geoff Landry, Nevada State Purchasing Lyn Letarti, Fleet Services Division



OUT 07 2013

DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BUDGET AND PLANNING DIVISION

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: DPS - Division of Parole and Probation	Budget Account #: 3740	
Contact Name: Robin Hager, ASO III	Telephone Number: 775-684-2609	
Pursuant to NRS 334.010, agencies must receive prior wri	tten consent to purchase State vehicles. This applies to all	
new and used vehicles. Please provide the following infor	mation:	
-		
	mount of the request: \$2,943.75	
Is the requested vehicle(s) new or used: Used		
Type of vehicle(s) purchasing e.g. compact sedan, inter	mediate sedan, SUV, pick up, etc.:	
2004 Chevrolet Trailblazer, 4 door, 4WD		
Mission of the requested vehicle(s):  The new vehicle will replace a 2004 agency owned Dodge Stratus with 91,166 miles. The vehicle will replace a 2004 agency owned Dodge Stratus with 91,166 miles.	vohido viil ho used hu a Lieutenest uka viil ka tavatisa ta Compa Cita Fila Fila Fila Fila Fila Fila Fila Fil	
and Pahrump as that position supervises the rural offices. A 4WD vehicle is necessary for o	Inving in winter conditions.	
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:	
	N/A	
Yes ■ No	If no, please explain how the vehicles will be funded?	
	The division is currently projecting a surplus of approximately \$35,000 in CAT 05 - Equipment and would like to utilize those savings to purchase a more reliable vehicle.	
Yo the manuscrated meticle(s) and distinct and the second		
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):	
Addition(s) The Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way	" or "Smart Way Elite" requirements pursuant to	
SAM 1308? If not, please explain.	or Small way Line requirements pursuant to	
The requirements pursuant to SAM 1308 are applicable to agencies pu	rchasing new passenger sedans with a vehicle classification size of	
either compact or intermediate. This is not a new vehicle and would be	classified as a sport utility vehicle.	
Please Complete for Replacement Vehicles Only:		
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria	
sedan, SUV, pick up, etc.) pursuant to SAM 1309? If no, explain why the vehicle		
	is being replaced.	
<b>Current Vehicle Information:</b>	It mosts the replacement evitoric number of the	
Vehicle #1 Model Year: 2004	It meets the replacement criteria pursuant to	
Odometer Reading: 91,116	SAM 1309.	
Type of Vehicle: Dodge Stratus		
	If the replacement vehicle is an upgrade to the existing	
Vehicle #2 Model Year:	vehicle, explain the need for the upgrade.	
Odometer Reading:	The Division has reorganized staffing, and the Fallon Lieutenant now supervises Elko, Ely, Tonopah, and Pahrump. Travel times to the nearest office are in excess of two hours, with	
Type of Vehicle:	the furthest office requiring six hours of travel time. A 4WD vehicle is necessary for snowy	
Please attach an additional sheet if necessary	road conditions. An SUV would also allow more carrying capacity to transport equipment and supplies to the rural offices.	
APPOINTING AUTHORITY APPROVAL:		
A CALL CALL		
18 MANANICAMIS CIT	1.1.	
In the second	11/2/13	
Agency Appointing Authority Title	Date	
BOARD OF EXAMINERS' APPROVAL:		
Approved for Purchase Not Approved for Purchase		
Board of Examiners Date	2	

Revised 7/13/10



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 2, 2013

To:

Jeff Mohlenkamp, Director

Department of Administration

From:

Julie Strandberg, Budget Analyst

**Budget and Planning Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### DEPARTMENT OF PUBLIC SAFETY-PAROLE AND PROBATION

#### **Statutory Authority**

Replacement Vehicle Request: Pursuant to NRS 334.010, the Division of Parole and Probation is requesting authority to purchase one replacement vehicle (sport utility) from the Fleet Services Division in the amount of \$3,338.

#### Nature of the Request

The requested vehicle is necessary for the Parole and Probation Specialist III located in Tonopah to travel outside the Tonopah area to attend court and to interview defendants to complete Presentence Investigation Reports.

#### Recommendation

This request appears reasonable and is recommended for approval.

REVIEWED:\_\_\_\_\_



James M. Wright
Interim Director

Bernard W. Curtis
Chief

# DIVISION OF PAROLE AND PROBATION

**HEADQUARTERS** 

1445 Old Hot Springs Road, Suite 104 Carson City, NV 89706

DCT 07 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Memorandum

DATE:

October 2, 2013

TO:

Jeff Mohlenkamp, Director

Department of Administration

THROUGH:

Bernard Curtis, Chief

Division of Parole and Probation

Mark Teska, Administrative Services Officer

**DPS Headquarters** 

FROM:

Robin Hager, Administrative Services Officer

SUBJECT:

Vehicle Purchase

The Division of Parole and Probation is requesting authority from the Board of Examiner's to purchase a 2006 Ford Expedition for \$3,337.50 from the Fleet Services Division. Parole and Probation currently has a 1998 Jeep Cherokee with 142,067 miles which needs to be replaced with a more reliable vehicle. The vehicle will be used by a PSI Specialist III who will be traveling to court and interviewing defendants outside the area of Tonopah, NV. The Specialist will also need to travel to Hawthorne, NV and Goldfield, NV twice a month and is projected to travel approximately 600 miles per month.

The Division is currently projecting a surplus of approximately \$35,000 in Category 05 – Equipment and would like to utilize those savings to purchase a more reliable vehicle.

Please contact me if you have any questions. Thank you for your consideration.

cc: Geoff Landry, Nevada State Purchasing

Lyn Letarti, Fleet Services Division



OCT 07 2013

**Board of Examiners** 

### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BUDGET AND PLANNING DIVISION Agency Name: DPS - Division of Parole and Probation Budget Account #: 3740 Contact Name: Robin Hager, ASO III Telephone Number: 775-684-2609 Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: 1 Amount of the request: \$3,337.50 Is the requested vehicle(s) new or used: Used Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 2006 Ford Expedition; 1/2 ton, V8, 4 door, 4WD Mission of the requested vehicle(s): The new vehicle will replace a 2004 agency owned Dodge Stratus with 91,166 miles. The vehicle will be used by a Lieutenant who will be traveling to Carson City, Elko, Ely, Tonopah and Pahrump as that position supervises the rural offices. A 4WD vehicle is necessary for driving in winter conditions. Were funds legislatively approved for the request? If yes, please provide the decision unit number: ■ No Yes If no, please explain how the vehicles will be funded? The division is currently projecting a surplus of approximately \$35,000 in CAT 05 - Equipment and would like to utilize those savings to purchase a more reliable vehicle. Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): Addition(s) Replacement(s) Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. The requirements pursuant to SAM 1308 are applicable to agencies purchasing new passenger sedans with a vehicle classification size of either compact or intermediate. This is not a new vehicle and would be classified as a sport utility vehicle. Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate Does this request meet the replacement schedule criteria sedan, SUV, pick up, etc.) pursuant to SAM 1309? If no, explain why the vehicle is being replaced. **Current Vehicle Information:** It meets the replacement criteria pursuant to Vehicle #1 Model Year: 1998 SAM 1309. Odometer Reading: 142.067 Type of Vehicle: Jeep Cherokee 4x4 If the replacement vehicle is an upgrade to the existing Vehicle #2 Model Year: vehicle, explain the need for the upgrade. Odometer Reading: An upgrade is needed for a PSI Specialist III who will be traveling to Type of Vehicle: court and interviewing defendants outside the area of Tonopah. It is anticipated the vehicle will be used to travel 600 miles per month. Please attach an additional sheet if necessary APPOINTING AUTHORITY APPROVAL: Agency Appointing Authority Title **BOARD OF EXAMINERS' APPROVAL:** Approved for Purchase Not Approved for Purchase

Date

Revised 7/13/10



Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

August 21, 2013

To:

Jeff Mohlenkamp, Clerk of the Board

Department of Administration

From:

Colleen Murphy, Budget Analyst

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

#### JUDICIAL BRANCH

#### Agenda Item Write-up:

#### REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND

Pursuant to NRS 353.268, the Judicial Branch is requesting an allocation of \$92,174 from the Interim Finance Committee's (IFC) Contingency Fund to fund the state's share of Medicare tax withholding owed for fiscal years 2010, 2011 and 2012:

BA 1490	State Judicial Elected Officials	\$ 45,783
BA 1494	Supreme Court	\$ 9,969
BA 1496	Senior Judge Program	\$ 36,422
Total Request		\$ 92,174

#### Additional Information:

The amount requested represents the remaining amount due after the stale claim funds for fiscal years 2010, 2011 and 2012 have been exhausted:

Stale Claim		\$ 488,027
IFC Contingency Fund	- 33	\$ 92,174
Total Amount Owed FY10-12		\$ 580,201

#### **Statutory Authority:**

NRS 353.268 & NRS 353.266, 2(b)

REVIEWED:	
ACTION ITEM:	

### A. Approval of a Settlement Agreement with the Internal Revenue Service

Pursuant to Article 5, Section 21 of the Nevada Constitution, the Department of Administration is requesting approval of a settlement agreement with the Internal Revenue Service (IRS) for Board of Examiners' approval. The settlement, totaling \$1,695,276.44 provides for payment of Medicare withholding taxes for certain employees for calendar years 2010, 2011, 2012 and the first half of 2013. One half of this amount is a direct state liability and the other half is being paid on behalf of employees. The employee portion will be paid back to the state using a repayment structure.

### Medicare Payment Settlement with the Internal Revenue Service

The Department of Administration is submitting a settlement agreement with the Internal Revenue Service (IRS) for Board of Examiners' approval. The settlement, totaling \$1,695,276.44 provides for payment of Medicare withholding taxes for certain employees for calendar years 2010, 2011, 2012 and the first half of 2013. One half of this amount is a direct state liability and the other half is being paid on behalf of employees. The employee portion will be paid back to the state using a repayment structure.

This settlement is required due to the fact that the State did not properly withhold and submit Medicare tax payments for judges and a large number of board and commission members. Under IRS regulations, the State and employees are only liable for the past three tax years. The IRS cannot pursue collection of withholding prior to that period.

In the settlement agreement, the IRS waives all penalties and interest but requires the State to make full payment (state and employee portions) at the time of settlement.

This settlement is being paid using the following funds:

Stale Claims (Judicial prior year reversions) -	\$	487,947.51
IFC Contingency Funds -	\$	92,173.77
Current year funds (Judicial) -	\$	242,809.37
Current year funds (Boards and Commissions) -	\$	24,707.57
Payroll Trust fund (employee share) -	\$	847,638.22
Total	\$1	,695,276.44

#### **Background and Summary**

In 1986, Congress extended the Medicare tax program to all state and local governments. This required the state to begin withholding and remitting Medicare payments to the IRS. This tax is paid equally by the employer and employee. The current tax rate is 2.9% or 1.45% for each payer.

The state began withholding for almost all state employees upon the effective date of the law. However, for a small group of employees, the withholding did not occur until July 2013. This group includes judges and most board and commission members and totals 527 employees.

We have researched this issue in an attempt to understand why no Medicare payments were made for this group of employees. There is no clear documentation to indicate why this group was not included back in 1986. Further, we can find no evidence that this group of employees was ever examined during the years that followed.

The payroll section of the Division of Human Resource Management approached the Director of the Department of Administration and the Attorney General's Office with concerns over this apparent mistake. Research began in earnest to determine our financial liability and to evaluate options to remedy this situation.

Negotiations were conducted with the Internal Revenue Service to settle this obligation. Our research revealed the maximum liability for the state and impacted employees in the current year and the most recent three years. The settlement agreement allows the state and employees to avoid payment of interest and penalties which could exceed 20% of the amount owed.

If the Board of Examiners approves this settlement and the Interim Finance Committee approves the Interim Finance Committee Contingency Fund allocation, the settlement with the IRS will be executed and full payment will be made. The state will then begin collecting the employee portion. This will be handled through Central Payroll, which will enter into an agreement with the current or former employee. For current employees, an automatic deduction will be completed from their paycheck. For former employees, a payment plan will be provided.

The Attorney General's Office sought and received legal guidance from outside counsel regarding the employee's responsibility to repay the state and several other questions regarding the impacts on employees. This legal guidance is included in backup materials for this agenda item.

# CILOSING AGREEMENT ON FINAL DETERMINATION COVERING SPECIFIC MATTERS

Under section 7121 of the Internal Revenue Code of 1986, as amended (the "Code"), State of Nevada (hereafter "Taxpayer"), EIN 88-6000022 and the Commissioner of Internal Revenue Service (the "Commissioner" or the "IRS") make this closing agreement (the "Agreement").

WHEREAS, the Taxpayer has determined the following facts and made the following legal conclusions and representations, which the Commissioner has not independently verified:

WHEREAS, the Taxpayer is a state government; and

WHEREAS, the Taxpayer voluntarily discloses it has not paid its portion of the Medicare tax or withheld the employees' portion of the Medicare tax for certain employees, as detailed in Attachment A; and

WHEREAS, the Taxpayer Identified an underwithholding error and voluntarily notified the IRS to coordinate corrective action; and

WHEREAS, the Taxpayer did not withhold and pay Medicare taxes pursuant to sections 3101, 3102, 3111 and 3121 of the Code for taxable periods January 1, 2010 through June 30, 2013; and

WHEREAS, the Taxpayer did not include the unreported Medicare wages on Federal Forms W-2 and Forms 941 during the taxable periods January 1, 2010 through June 30, 2013, inclusive; and

WHEREAS, the Taxpayer has properly withheld and reported its portion of the Medicare tax and withheld the affected employees' portion of the Medicare tax since July 19, 2013; and

WHEREAS, this Agreement is not based upon an examination of Taxpayer by the IRS and does not preclude or Impede an examination of Taxpayer by the IRS with respect to matters not discussed herein.

WHEREAS, the terms of this Agreement were arrived at pursuant to negotiations between Taxpayer and the IRS and may differ from the terms of settlement of similar issues examined or to be examined by the IRS.

CLOSING AGREEMENT between State of Nevada, EIN 88-6000022, and the Internal Revenue Service.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND AGREED PURSUANT TO THIS AGREEMENT EXECUTED BY THE PARTIES HERETO UNDER SECTION 7121 OF THE CODE FOR FEDERAL TAX PURPOSES THAT:

- 1. Simultaneously with the execution and delivery of this Agreement, the Taxpayer shall electronically transfer to the IRS the sum of \$1,695,276.44 (One Million, Six Hundred Ninety-Five Thousand, Two Hundred Seventy-Six Dollars and Forty-Four Cents) (the "Closing Amount).via the Electronic Federal Tax Payment System.
- 2. On or before December 31, 2013, the Taxpayer will electronically file with Social Security Administration, corrected Forms W-2 and W-3 for calendar years 2010 through 2012 with respect to the employees' Medicare wages identified in Attachment A.
- The IRS will not asses penalties or interest under Section 6721 of the Code or any other penalty or interest provisions with respect to any tax liability covered under this Agreement
- 4. Notwithstanding anything to the contrary contained herein, the IRS may take any appropriate action against Taxpayer with respect to violations other than those set forth herein.
- 5. This Agreement constitutes a full and complete resolution under the Code of the specific matters discussed herein. No inference shall be made with respect to whether this resolution satisfies other Federal or State law.
- 6. This Agreement may not be cited or relied upon by any person or entity whatsoever as precedent in the disposition of any other case.
- 7. No party hereto shall endeavor by litigation or other means to attack the validity of this Agreement.
- 8. The Closing Amount is not refundable, or subject to credit or offset under any circumstance.
  - 9. This Agreement is final and conclusive except that -
    - (a). The matter it relates to may be reopened in the event of fraud, malfeasance, or misrepresentation of a material fact.
    - (b). It is subject to the sections of the Code that expressly provide that effect be given to their provisions (including any stated exceptions for section 7122 of the Code), notwithstanding any other law or rule of law; and
    - (c). If it relates to a tax period ending after the date of this Agreement, it is subject to any law, enacted after such date that applies to that tax period.

CLOSING AGREEMENT between State of Nevada, EIN 88-6000022, and the Internal Revenue Service.

IN WITNESS WHEREOF, the parties to this Agreement have executed this Agreement on the dates indicated below. By signing this Agreement, the parties certify that they have read and agree to the terms set forth herein.

State of Nevada	COMMISSIONER OF INTERNAL		
EIN: 88-6000022	REVENUE		
Ву:	By: Paul A. Marmolejo		
Title: <u>Director</u> , <u>Department of</u> <u>Administration</u> , <u>Slate of Nevada</u>	Title: Acting Director, Federal, State and Local Governments		
Date:	Date:		
Approved as to form by:			
Deputy Attorney General for Attorney General			

{Remainder of page intentionally left blank}



### MEMORANDUM

October 1, 2013

### ATTORNEY-CLIENT PRIVILEGE; ATTORNEY WORK PRODUCT

TO:

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

cc:

Adam Schurle

FROM:

ROBERT T. MANICKE

CLIENT:

0052330 Nevada Attorney General

MATTER:

00001

**Employment Tax Analysis** 

RE:

Medicare Tax Analysis

You have asked us to address the questions set forth below with respect to certain employees of the State of Nevada (the "State").

#### **Background**

#### Medicare Tax Law

Medicare tax law is part of the federal Internal Revenue Code ("IRC" or "Code") known as the Federal Insurance Contributions Act ("FICA"). 26 U.S.C. §§ 3101-3128. FICA establishes two separate tax programs, (1) the social security tax program, formally known as old-age, survivors, and disability insurance tax, and (2) the Medicare tax program, formally known as hospital insurance. Each tax program is composed of a tax on employers (see IRC § 3111(a) and (b) (employer social security tax and Medicare tax, respectively)) and a generally equal tax on employees (see IRC § 3101(a) and (b) (employee social security tax and Medicare tax)).

Both the employer tax and the employee tax within each program are levied on an employee's wages, and the provisions relating to the two programs and the taxes within them overlap substantially. Within each program, the employer tax is paid and reported directly by the employer and is essentially invisible to the employee. However, the employee tax is collected by the employer by means of withholding from wages; the employer remits the amount withheld. The withholding requirement essentially "deputizes" the employer and ensures that tax owed is actually paid. See Bittker & Lokken, Federal Taxation of Income, Estates and Gifts ¶ 111.5.2.

The employer social security tax rate is 6.2 percent of the employee's wages, up to an annually adjusted cap. The employee social security tax is imposed at the same rate and is subject to the same cap. The employer Medicare tax rate is 1.45 percent of wages, and no cap on taxable wages applies. The employee Medicare tax rate also is 1.45 percent of wages, without any cap. The Medicare tax rates have been constant since 1986. Effective for wages paid during 2013 and later years, however, a surtax of 0.9 percent applies to wages over certain annual thresholds, generally \$200,000. The surtax applies only to the employee tax, not the employer tax. See IRC § 3101(b)(2).

#### **Facts**

Wages paid to State employees are not subject to social security tax, and an employee who worked solely for the State will not receive social security benefit payments upon retirement. This does not prevent a retiree who worked for multiple employers from receiving social security payments based on wages from service to an employer that were subject to social security tax.

In 1986, Congress extended the Medicare tax program to all state and local government employers and employees. IRC § 3121(u)(2). However, until July 2013 the State has not paid the Medicare employer tax or withheld the Medicare employee tax with respect to wages paid to a class of employees (the "Affected Employees"), generally including State justices and judges and members of various State boards and commissions. Pursuant to IRC § 7121, the State intends to enter into an agreement with the Internal Revenue Service (the "IRS") pursuant to which it will pay to the IRS both the employer Medicare tax and the employee Medicare tax due for 2010, 2011 and 2012. The State also will correct the underpayment and underwithholding of employer and employee Medicare tax for the first portion of 2013.

The agreement also requires the State to file corrected Forms W-2 for the tax years 2010, 2011, and 2012 with the Social Security Administration ("SSA"). Form W-2 is a multi-purpose form that is used by the IRS, the SSA and states for various income and employment tax programs. As reproduced in the sample below, Box 5 of the form is used to report the amount of wages paid for purposes of the Medicare program, and Box 6 is used to report the amount of employee Medicare tax withheld.

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We understand that the State has consistently reported the correct amount of Affected Employees' wages in Box 1, which is used for federal income tax purposes, including withholding of income tax. The term "wages" for income tax purposes substantially corresponds to "wages" for purposes of the Medicare taxes. Compare IRC § 3121 (FICA) with IRC § 3401 (income tax withholding). Accordingly, we assume that the State's correction will generally consist of entering an amount in Box 5 that is similar or identical to the amount already shown in Box 1 on the original Form W-2.

In addition to filing corrected Forms W-2 for the three years above, the State has offered to prepare corrected Forms W-2 for up to three additional years (2007 through 2009) upon request by an Affected Employee. We understand that recordkeeping limitations prevent the State from providing Forms W-2 for years before 2007. The State intends to file with the SSA any corrected Forms W-2 that it prepares and furnishes to Affected Employees.

### Questions and Answers

1. The State is paying both the employee and employer share of the Medicare taxes for the last three years to the IRS as part of the closing agreement. Are the employees required to reimburse the State for the employee share? Can the State legally require an employee or former employee to reimburse the State for their share of past due Medicare payments? If so, are there any restrictions on the time frame during which we can collect these funds? What arguments, if any, exist to shift the obligation from the employee to the employer in this context?

3

# a. Are the employees required to reimburse the State?

Yes, because the Affected Employees are directly liable for the employee Medicare tax and remain liable until the tax is collected from them by the State.

IRC § 3101(b) provides:

# (b) Hospital insurance

### (1) In general

In addition to the tax imposed by the preceding subsection, there is hereby imposed on the income of every individual a tax equal to 1.45 percent of the wages (as defined in section 3121(a)) received by him with respect to employment (as defined in section 3121(b)).

(Emphasis added.) While the employee Medicare tax is imposed on the employee, Treasury Regulation § 31.3102-1(d) provides that the "employer is liable for the employee tax with respect to all wages paid by him to each of his employees whether or not it is collected from the employee." Therefore, both the employee and the employer are accountable to the IRS for the employee Medicare tax.

# i. Federal law on reimbursement of the employer

When an employer directly pays employee Medicare tax without first collecting the tax from the employee, the employee remains primarily liable for the tax. Treasury Regulation § 31.3102-1(d) provides: "Until collected from him the employee also is liable for the employee tax with respect to all the wages received by him." See also I.R.M. 4.23.8.5.3 ("Treas. Reg. 31.3102-1(d) provides that an employee is responsible for the employee's share of FICA until it is collected from him or her by the employer."). While the IRS as a policy matter generally does not attempt to collect the same tax twice, the State's mere payment of the employee Medicare tax, without collection from the Affected Employee, would not relieve the Affected Employee of the liability.

When an employer undercollects employee Medicare tax, the Treasury Regulations require that the employer obtain reimbursement from the employee. Treasury Regulation § 31.6205-1(d)(1) provides (emphasis added):

If an employer collects less than the correct amount of employee FICA or [railroad retirement] tax from an employee with respect to a payment of wages or compensation, the employer must collect the amount of the undercollection by deducting the amount from remuneration of the employee, if any, paid after the employer ascertains the error. Such deductions may be made even though the remuneration, for any reason, does not constitute wages or compensation.

(Emphasis added.) While this language requires an employer to collect any previously undercollected amount from an employee ("the employer <u>must</u> collect the amount"), the regulations also address situations in which the employer, despite the mandate, does not collect from the employee's wages. The regulations provide that where the employer <u>does not</u> deduct the employee Medicare tax from wages, the employer is nevertheless required to pay the employee tax, and "the obligation of the employee to the employer with respect to the undercollection is a matter for settlement between the employee and the employer." Treas. Reg. § 31.6205-1(d)(1). This language appears to give flexibility to the parties to arrange for reimbursement in a lump sum, or over time in an installment plan by deduction from future wages. Such an arrangement apparently could give the employer the right to accelerate the payments if the employee leaves employment.

# ii. State law on reimbursement of the employer

The Compensation Clause of the Nevada Constitution can be read to require that the State collect reimbursement of employee Medicare tax from Affected Employees who are justices or judges. Article VI, § 15 of the Nevada Constitution provides:

### Compensation of justices and judges.

The justices of the Supreme Court and district judges shall each receive for their services a compensation to be fixed by law and paid in the manner provided by law, which shall not be increased or diminished during the term for which they shall have been elected, unless a vacancy occurs, in which case the successor of the former incumbent shall receive only such salary as may be provided by law at the time of his election or appointment; and provision shall be made by law for setting apart from each year's revenue a sufficient amount of money, to pay such compensation.

#### (Emphasis added.).

The Nevada Legislature has fixed by law the base salary and pension benefits for justices and district judges in Chapters 2 and 3 of the Nevada Revised Statutes, respectively. Neither chapter defines "compensation" for purposes of the Nevada Compensation Clause or declares the consequence of the State's payment of a tax owed by a justice or a judge. Nevada case law on the subject is limited but treats the Compensation Clause as an expression of the broader doctrine of separation of powers. See State ex rel. Watson v. Merialdo, 70 Nev. 322, 268 P.2d 922 (1954) (statute requiring judges to decide all pending cases before drawing their salary violated Article VI, § 15 and the Separation of Powers Clause in Article III, § 1); see also State ex rel. Beatty v. Rhodes, 3 Nev. 247, 252 (1867) (Article VI, § 15 does not mandate form of pay as cash or gold).

Federal law provides some guidance. First, as a matter of federal tax law, and as discussed in more detail below, the State's payment of any Affected Employee's portion of Medicare taxes without seeking reimbursement would constitute additional gross income to the Affected Employee. See Rev. Rul. 86-14. The State would be required to report that additional gross income on the justice's or judge's Form W-2 for the year of the State's payment.

Second, case law involving the Compensation Clause of the United States Constitution suggests that special treatment of an item of payroll taxation, applicable primarily to judges, implicates Compensation Clause principles. In *United States v. Hatter*, 532 U.S. 557 (2001), a United States district court judge challenged federal legislation enacted in 1982 that extended the Medicare tax to federal employees. The new law meant that then-sitting federal judges, like all other federal employees, began to have the employee Medicare tax withheld from their salaries. The judge also challenged a federal law that subjected Article III judges and a handful of other categories of federal employees to employee social security tax but made the tax optional for 96 percent of federal employees.

The federal Compensation Clause provides that Article III judges "shall... receive for their Services a Compensation, which shall not be diminished during their Continuance in Office." U.S. Const. Art. III, § 1. The Court found that the social security tax law discriminated against Article III judges by denying them the right to opt out of the social security program, but that the universally mandatory Medicare tax provision was not discriminatory. *Id.* at 572-78. The Court reasoned that the essence of the Compensation Clause was to maintain separation of powers and prevent undue pressure on judges. The Court held that the social security tax provision violated the federal Compensation Clause, while the Medicare tax provision did not.

Applying these federal principles to the issue in Nevada, the federal tax treatment of payment of an employee's Medicare tax as additional income suggests that the State's payment, without reimbursement, would constitute "compensation" within at least one common meaning of that term. The United States Supreme Court's focus in *Hatter* on whether members of the judiciary are disproportionately affected by imposition of a federal tax measured by their wages suggests that payment by the State executive branch that primarily affects Nevada justices and judges, as opposed to all State employees, may violate Nevada's Compensation Clause. The fact that the federal Compensation Clause applies only to diminution of compensation, while the Nevada clause applies also to increases, does not appear to be material.

The other Affected Employees are members of various boards and commissions. While there are no Nevada constitutional restrictions on changes to their compensation, statutory law may require them to reimburse the State, as well. For example, NRS 1.309 provides:

Each member of the Commission on Judicial Selection who is not a judicial officer is entitled to receive a <u>salary</u> of <u>not more than</u> <u>\$80</u>, as fixed by the Commission, for each day's attendance at each meeting of the Commission.

(Emphasis added.). Although we have found no case law interpreting this type of statute, it seems at least arguable that the State's payment of employee Medicare tax for such a board member could be viewed as additional "salary," the payment of which would violate the statutory cap if the board member's salary otherwise is at its limit.

# b. Can the State legally require the current or former employee to reimburse the State?

#### i. Current employees

As discussed above, in the case of Affected Employees who remain employees, Treasury Regulation § 31.6205-1(d)(1) requires the State to collect the amount of the undercollection by deducting the amount from future wages.

### ii. Former employees

In the case of former employees, the federal regulation is less specific. For those employees, "the obligation of the employee to the employer with respect to the undercollection is a matter for settlement between the employee and the employer." Treas. Reg. § 31.6205-1(d)(1). We have found no cases or other authorities involving an employer's attempt to collect reimbursement of an employee's Medicare tax. However, because the tax is imposed on the employee, the employer is expressly required to collect it, and the liability remains on the employee until the employer does collect the tax, it appears that the State as an employer is authorized to demand reimbursement from a former employee.

# c. Are there any restrictions on the time frame during which the State can collect these funds?

Federal law places no time limit on the collection of the employee's share of Medicare taxes. Compare Treas. Reg. § 31.6205-1(d)(1) (specifying no time limit with respect to FICA taxes) with Treas. Reg. § 31.6205-1(d)(2) (requiring collection of undercollected amount of income tax withholding to be made "on or before the last day of the year").

# d. What arguments, if any, exist to shift the obligation from the employee to the employer in this context?

As discussed in more detail above, the employee Medicare tax was imposed on the Affected Employees, and they remain liable for the amount of the tax until the State collects it from them. Under the literal language of Treasury Regulation § 31.3102-1(d), even the State's payment to the IRS does not relieve the Affected Employees of the liability. We are aware of no arguments to shift the obligation from the Affected Employees to the State.

Moreover, if an Affected Employee were to assert a state-law claim or counterclaim against the State for attempting to collect the reimbursement, such a claim would likely fail under the doctrine of preemption and under the Supremacy Clause of the United States Constitution. See, e.g., Umland v. Planco Fin. Servs., Inc., 542 F.3d 59, 67 (3d Cir. 2008) (FICA

does not create a private right of action in an employee against an employer for overcollecting FICA taxes). Rather than a claim against the State, the remedy of an Affected Employee for any overcollection of employee Medicare tax would be to claim a refund from the IRS. See IRC § 7422(a) ("No suit or proceeding shall be maintained in any court for the recovery of any internal revenue tax alleged to have been erroneously or illegally assessed or collected \*\*\* until a claim for refund or credit has been duly filed with the [IRS]").

2. Can the State legally (federal or state law) absorb the employee's share of the Medicare assessment, particularly when it does not do so for other state employees and the state employees whose obligation the State would be forgiven are judicial officers?

See Section 1.a. above.

# 3. If the state absorbs the employee's share, what tax consequences, if any, would there be to the employee?

If the State were to pay the employee Medicare tax of an Affected Employee without reimbursement, that payment would constitute additional gross income to the employee in the year paid. See Rev. Rul. 86-14; see also PLR 201134015. In Revenue Ruling 86-14, the IRS concluded that an employer's payment of employee social security and Medicare taxes, without reimbursement by the employee, constituted gross income in the amount of the taxes. That income was also "wages" in the year paid by the employer and therefore subject to income tax withholding, employer and employee social security taxes and employer and employee Medicare taxes. Rev. Rul. 86-14.

For example, assume that an Affected Employee who is a current employee owes \$5,000 in uncollected employee Medicare tax for 2010 through 2012. Assume further that the State does not arrange to collect the \$5,000 from the Affected Employee. The tax consequence will be that the Affected Employee has \$5,000 in additional income in 2013, and the \$5,000 is wages subject to all applicable employment taxes. The State will be required to collect additional income tax withholding and employee Medicare tax on the \$5,000. The Treasury regulations will require the State to collect the income tax withholding amount from wages paid during the remaining portion of the calendar year. Assuming an income tax withholding rate of 25 percent (which is typical for bonuses and other one-time payments), the State will collect \$1,250 from wage payments made during the rest of 2013. In addition, the State will collect \$72.50 in employee Medicare tax (\$5,000 \* 1.45%) from future wages payable to the Affected Employee. The State will be required to report the \$5,000 on the Affected Employee's Form W-2 for 2013; the Affected Employee will need to pay income tax on that amount, to the extent that the State's withholding was insufficient to cover the employee's total income tax obligation.

By contrast, if in the above example the Affected Employee reimburses the State the \$5,000, the State will not be required to withhold any income tax or employee Medicare tax with respect to the \$5,000, and the State will not be required to enter the \$5,000 on the Affected Employee's Form W-2.

- 4. The State will be providing corrected W-2s for three years and can also provide them for an additional three years (total of six years).
  - a. Should the affected employees request that all six years of the W-2s be provided? What are the costs and benefits of doing so?

The Affected Employees generally should request corrected Forms W-2 showing their Medicare wages for six years or the duration of their employment with the State, whichever is shorter. This documentation may be helpful to the Affected Employees in claiming benefits, particularly if the Affected Employees have not reached 40 quarters of "covered wages" by reason of non-State employment, because the SSA's records do not accurately reflect the State's past Medicare wage information for the Affected Employees. See Section 5, below.

It is unlikely that there will be any cost to an Affected Employee as a result of requesting additional years' Forms W-2. Nothing about the State's failure to collect or pay Medicare taxes affects any employees' income tax liability for years prior to 2013. As noted in the background section above, the State has consistently recorded the correct amount of wages in Box 1 of the Forms W-2 for prior years, which is the box that employees are required to use when reporting their income on their Form 1040 each year. Pursuant to the example discussed above, assuming that an Affected Employee reimburses the State for his or her employee Medicare tax liability for prior years, the Affected Employee will have no additional income for any tax year. Even if an Affected Employee does not reimburse the State, the resulting additional income will be income in the year the State pays the IRS (presumably, 2013); the additional income will not be attributed to prior tax years.

b. Are the affected employees required to amend their tax returns for those years?

There should be no need for the Affected Employees to amend their tax returns for any prior years. As discussed above, their income tax liability for prior years will not change as a result of the State's efforts to correct its failure to pay employer Medicare taxes and to collect and remit employee Medicare taxes.

c. If the Medicare payments had been made timely, would they have been made with pre- or post-tax dollars? Does this suggest that an affected employee who now pays the share should claim a refund and if so is it worth pursuing?

Employee Medicare taxes are imposed upon all wages received by an employee. IRC § 3101(b)(1) & IRC § 3121(a). There is no income tax deduction for payment of employee Medicare tax. Because there is no income tax deduction when employee Medicare tax is paid, there is no basis to request a refund from the IRS.

# d. Should the affected employees submit the W-2s to the Social Security Administration?

No, because the State intends to file the corrected Forms W-2 with the SSA, and it will be required to furnish copies to the Affected Employees when it does so. Every employer that is required to file FICA tax returns must file with the SSA a copy of each Form W-2 with respect to wages paid during the calendar year. Treas. Reg. § 31.6051-2(a). Furthermore, every employer that must correct a Form W-2 must submit the corrected form to the SSA. See Instructions to Form W-2c. As part of the closing agreement between the IRS and the State, the State has agreed to electronically file corrected Forms W-2 for the tax years subject to the settlement.

When the State files its corrected Forms W-2, the Affected Employees should receive copies. Treas. Reg. § 31.6051-1(c) requires that when FICA taxes have been undercollected or overcollected in prior years, for whatever reason, the employer must issue a corrected Form W-2 to the employee for the prior year. That statement must be marked "Corrected by Employer" and must reflect the correct data.

Accordingly, it is not necessary for any Affected Employee to file copies of the Forms W-2 with the SSA; to do so could cause confusion.

# 5. If the affected employee has died, does the affected employee's estate owe the back payments?

Generally, a decedent's estate becomes responsible for claims creditors had against the decedent during life. See Restatement (Third) of Property: Wills and Other Donative Transfers § 1.1(b) cmt. f (1999); Securities Inv. Co. v. Donnelley, 513 P.2d 1238, 1241, 89 Nev. 341, 345 (1973). Therefore, the estate of an Affected Employee generally would be liable to the State for reimbursement of employee Medicare tax.

If the estate does not reimburse the State, the estate will be liable to the IRS for taxes on the additional income received by the decedent as a result of the State's payment of the decedent's employee Medicare tax, as discussed above. See Estate of Nicholas C. Stevens, Jr., TC Summ. Op. 2003-163 (estate liable for decedent's underpayment of income taxes in years preceding the year of death).

While as a general matter an estate would be liable for these debts, because of the unique circumstances of every decedent and estate, the tax consequences may differ from individual to individual. The factors that may affect the tax consequences include whether the decedent's property passed outside of probate or through probate, the identity of transferees to whom the property passed, the timing of the decedent's death, the location of probate and the decedent's

property, whether the property passed through summary probate administration under Chapter 145, and the amount of other debts to which the estate was subject. Finally, even for an estate that has been closed, federal tax liability may fall upon the heirs and legatees of the decedent. IRC § 6901 established that a transferee, which under subsection (h) includes a donee, heir, legatee, devisee, and distributee, is liable for the transferor's income taxes.

Those faced with these and similar questions should seek the advice of legal counsel who can address their specific circumstances.

6. If any affected employees have not paid their 40 quarters of Social Security and Medicare, does the State's lack of payment affect their Social Security or Medicare benefits or eligibility?

#### a. Social security benefits

To become eligible for social security benefits, the social security statutes require that an employee must have 40 covered quarters, i.e. 40 quarters in which the employee received social security wages above a relatively low threshold amount (in 2013, \$4,640 in wages earned over any portion of the year). See 42 U.S.C. § 414(a)(2); 20 C.F.R. § 404.143.

It is our understanding that the State of Nevada and its employees are not subject to social security tax and that State employment does not confer eligibility for social security benefits. Accordingly, the State's nonpayment of Medicare taxes cannot affect an employee's right to social security benefits for which the employee may be eligible based on other employment.

#### b. Medicare benefits

Medicare eligibility requirements generally incorporate the eligibility requirements for social security benefits, including the 40-quarter rule. When an employee's wages are not subject to social security taxes but are subject to Medicare taxes, the Medicare regulations require an employee to have 40 quarters of covered wages. See 42 C.F.R. § 406.3 (cross-referencing the social security regulations). 42 C.F.R. § 406.15 details the requirements for "Medicare qualified government employment," that is "Federal, State, or local government employment that is subject only to the hospital insurance portion of the tax imposed by the Federal Insurance Contributions Act (F.I.C.A.)." 42 C.F.R. § 406.15(b) provides that Medicare qualified government employment is "credited in the same way and in the same amount as social security covered employment is credited for monthly social security cash benefit purposes." Thus, for example, an employee who earns \$4,640 in Medicare covered wages in 2013 earns four quarters of coverage. See 20 C.F.R. § 404.143); 42 U.S.C. § 414(a)(2).

Eligibility for, and the amount of, Medicare benefits should depend on whether the State paid wages for a particular period, and <u>not</u> on whether the State actually remitted Medicare taxes for the period. In this regard, *McDonald v. Southern Farm Bureau Life Ins. Co.*, 291 F.3d 718, 724 (11th Cir. 2002) explains that social security taxes and social security benefits are two

separate systems. An employer's noncompliance with the tax requirements imposed by FICA does not jeopardize the employee's eligibility for social security benefits:

Notably, an employee who qualifies for Social Security benefits receives those benefits regardless of whether his employer has complied with the requirements of FICA. As the district court noted, as long as an employee's wages are properly reported to the Internal Revenue Service ("IRS"), he will receive Social Security benefits even if the employer has completely failed to pay its share of the FICA excise tax. See 42 U.S.C. § 413(a)(2)(A)(ii) (establishing procedure for determining worker eligibility for Social Security based on time worked and wages paid). Simply put, an employee's ability to collect Social Security is in no way dependent on his employer's compliance with FICA. Thus, there would be no need for an employee to sue his employer under FICA in order to collect the Social Security funds designed for his especial benefit.

While McDonald dealt with social security taxes and benefits, because the Medicare rules apply the same "quarters of coverage" test as for social security eligibility, McDonald should apply here. The State's failure to pay employer Medicare tax and its failure to withhold and remit the Affected Employees' employee Medicare tax should not jeopardize the employees' accrual of quarters of coverage for at least those years for which the State will provide corrected Forms W-2 (on Form W-2c) to the SSA. For prior periods, Affected Employees can use the SSA's record correction procedures that apply when the employer does not file a Form W-2c. For example, under 20 C.F.R. § 404.822(b), the SSA will "correct SSA records to agree with a tax return of wages or self-employment income to the extent that the amount of earnings shown in the return is correct." See also 20 C.F.R. § 404.822(e)(5).

7. One of the options for employees to reimburse the State for paying the employees' share in the closing agreement is to make deductions from the employees' paychecks. NRS 227.150(3) provides a process for requesting a hearing with the State Controller regarding amounts being withheld from an employee's compensation when there has been an overpayment. 26 USC §7422(a) provides that no suit may be brought for the recovery of any internal revenue tax alleged to have been erroneously or illegally assessed or collected until a claim for refund or credit has been filed with the Secretary. What would be the process for employees to challenge the State's requirement that the employees reimburse the State, not only if the reimbursement is to be through paycheck deductions but also if it is to be required as lump sum or installment payments not associated with paychecks?

For our discussion of Affected Employees' rights to assert claims against the State, including federal preemption of state claims, see Section 1.d. above. We note also that, as a matter of Nevada employment law, Nevada Administrative Code § 608.160 establishes that an employer may withhold from the wages due an employee "[a]ny amount required by law."

Thus, while NRS 227.150(3) provides a process for requesting a hearing with the State Controller regarding amounts being withheld from an employee's compensation when there has been an overpayment, any effort to actually stop the State from withholding would be prohibited until the employees seek a refund from the IRS.

8. If the State and the employee arrange for repayment in an installment plan to be deducted from paychecks over time and the employee subsequently separates from State service before payment is made in full, may the State accelerate the payments so that the full amount is deducted before the final paycheck is issued?

Yes, this is a permissible way for the State and the Affected Employees to arrange for collection of the undercollected amount. See Section 1.a. and 1.b.

IRS Circular 230 notice: Any tax advice contained herein was not intended or written to be used, and cannot be used, by you or any other person (i) in promoting, marketing or recommending any transaction, plan or arrangement or (ii) for the purpose of avoiding penalties that may be imposed under federal tax law.

For Budget Divisi	on Lise Only
Reviewed by:	Digita
Reviewed by:	
Reviewed by:	

				PIAIEA	VIDE LEASE INF	ORMATION				
1.	Αg	jency:	Department	of Business	& Industry, Neva	ada Attorney for In	jured Workers			
					t, Suite 208	•	•			
			Carson City	, Nevada 89	701					
						568 fax 775.684.7	7575 email ebeavers@	naiw.nv.gov		
2	Na	ame of Landlord (Lessor):	Sahara Rancho Office Center, LLC							
		• •								
3.	Ad	ldress of Landlord:			ve, Suite 225					
			Las Vegas, Nevada 89102							
4.	Pre	operty contact:	Melba Buday, Property Manager							
			phone 702.3	384.1494 fa	x 702.382.6769	email sroc_office@	sroc.lvcoxmail.com			
5.	Ad	dress of Lease property:	2200 South	Rancho Dri	ve, Suite 230		<del></del>			
		and on Louis property.	Las Vegas,							
			Rentable	1101444 00				***************************************		
	a.	Square Footage:		0.554	<u></u>	·				
			Usable	6,554						
	b.	Cost:	cost per	# of	cost per year	time frame		cost per square		
			month	months in				foot		
				time frame						
			\$12,780.30	18 days	\$7,668.18		3 - November 30, 2013	\$1.95		
			\$12,780.30	12	\$153,363.60		- November 30, 2014	\$1.95		
	Inc	rease %	\$12,780.30	12	\$153,363.60		- November 30, 2015	\$1.95		
		3%	\$13,173.54	12	\$158,082.48	December 1, 2015	- November 30, 2016	\$2.01		
	C.	Total Lease Consideration			\$472,477.86					
			\$13,173.54	12	\$158,082.48	December 1, 2016	- November 30, 2017	\$2.01		
		3%	\$13,566.78	12	\$162,801.36	December 1, 2017	- November 30, 2018	\$2.07		
			\$13,566.78	12	\$162,801.36	December 1, 2018	- November 30, 2019	\$2.07		
	C.	Option Period 1 Considera	ation:		\$483,685.20		<del></del>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
			\$13,960.02	12	\$167,520.24	December 1, 2019	- November 30, 2020	\$2.13		
			\$13,960.02	12	\$167,520.24		- November 30, 2021	\$2.13		
			\$14,353.26	12	\$172,239.12		- November 30, 2022	\$2.19		
			\$14,353.26	12	\$172,239.12		- November 30, 2023	\$2.19		
	C.	Option Period 2 Considera	ation:	-	\$679,518.72		*****	720		
	d.	Option to renew:	✓ Yes	☐ No	Renewal	terms:	Two (2) Prenegotiated	Options to renew		
	e.	Holdover notice:	# of Days re	quired	240 Holdover	terms:	10%/90			
	f.	Term:	Three (3) Ye	ears		···				
	g.	Pass-thrus & CAMS	None							
	h.	Utilities:	✓ Landlord	☐ Tenant				· · · · · · · · · · · · · · · · · · ·		
	i.	Janitorial:	☑ Landlord	☐ Tenant	☐ 3 day ☑ 5 day	Rural 3 day R	ural 5 day Other (see rema	arks)		
	j.	Major repairs:	✓ Landlord	☐ Tenant						
	k.	Minor repairs:	✓ Landlord	☐ Tenant						
	l.	Taxes:	✓ Landlord	☐ Tenant						
	m.	Comparable Market Rate:		\$1.64 - \$2.4	15			· · · · · · · · · · · · · · · · · · ·		
	n.	Specific termination clause	e in lease:		Breach/Default la	ack of funding				
	Ο.	Lease will be paid for by A	gency Budge			1013		Control Control		
3.	Pur	pose of the lease:	To house the	e Departmer	nt of Business &	Industry, Nevada A	Attorney for Injured Wo	rkers		
		s lease constitutes:			n of an existing l					
•		o loude contaillates.			_	ease es (requires a rema	ark\			
					i (requires a rema	• •	ain)			
					• •	•				
					ion (requires a re	mark)				
				Remodeling	Olly					
				Other						
	a. ˌ	Estimated moving expense	es: \$0.00		Furnishing	gs: \$0.00	Data/Phones: \$0.00			



OCT 08 2013

Re	emarks:	lease also provides two a in a savings of \$106,174.	les a savings of \$125,050.32 for the first 3 year idditional options to renew for a total of ten year 80 and if exercised, Option period two will resulptions exercised) \$338,186.40 or 17.20%.	s. If exercised, Op	otion period one will result				
Sp	ceptions/ ecial tes:	This lease requires an Eight (8) Month notice. The tenant is required to exercise pre-negotiated options to remain at this location in order to provide for relocation to a prospective new State building.							
			OTATEWER I FACE INFORMATION						
			STATEWIDE LEASE INFORMATION						
Sta	ate of Neva	da Business License Inforr	nation:						
		ısiness ID Number:	NV19991101595						
	Is the Con	actor is registered with the tractor Exempt from obtain ase explain in exceptions s		LLC INC L	CORP LLP L I NO				
d.	Is the Con	tractors Name the same as se explain in exceptions s	s the Legal Entity Name?	☑ YES	□no				
e.	*If no, plea	se explain in exceptions se		☑ YES	□ NO				
f.	Is the Lega Office?	al Entity active and in good	standing with the Nevada Secretary of States	☑ YES	□ NO				
g.	State of Ne	evada Vendor number:	T81200453	<del></del>	<del></del>				
_		ith NRS 331.110, Section	1, Paragraph 2:						

8.

9. □ № ✓ YES b. I/we have considered other state leased or owned space available for use by this agency ✓ YES □ NO Authorized Signature
Public Works Division, Buildings and Grounds Section Authorized Signature - Agency For Board of Examiners

For Budget Division U	se Only		
Reviewed by: \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	10/	18/	13
Reviewed by:	róle	u'	13
Reviewed by:		,	

# STATEWIDE LEASE INFORMATION FIRST AMENDMENT

1.	Agency:	Nevada Cor	nmission on	Ethics				
	000	704 West Nye Lane, Suite 204						
		Carson City						
	\$P	contact: Car	en Cafferata	a-Jenkins phone	775.687.5469 fax 775.687.1279			
		email ncoe@						
2	Name of Landlord (Lessor):	Avalon Neva	ada Investm	ente IIC				
	•	Avaior Nev	aua ilivesiili	EIRS, LLC				
3.	Address of Landlord:							
4.	Property contact:			Real Estate Sen	vices	-		
				treet, Suite 1				
		Carson City						
		contact Joh	n Uhart pho	ne 775.884.189	6 fax 775.884.4896 email jfuhart@cci	m.net		
5.	Address of Lease property:	704 West N	ye Lane, Sui	ite 204				
		Carson City	Nevada 89	703				
		Rentable		.,	entra en			
	a. Square Footage:	☑ Usable	1,891		·			
	b. Cost:	cost per	# of	cost per year	time frame	cost per square		
	D. Cost.	month	months in	cost per year		foot		
		Thio in a i	time frame			1000		
		ļ						
		\$2,136.83	7	\$14,957.81	December 1, 2013 - June 30, 2014	\$1.13		
	Increase % 3%	\$2,193.56	12	\$26,322.72	July 1, 2014 - June 30, 2015	\$1.16		
		\$2,231.38	12	\$26,776.56	July 1, 2015 - June 30, 2016	\$1.18		
		\$2,288.11	12	\$27,457.32	July 1, 2016 - June 30, 2017	\$1.21		
		\$2,288.11	12	\$27,457.32	July 1, 2017 - June 30, 2018	\$1.21		
	· ·	\$2,344.84	12	\$28,138.08	July 1, 2018 - June 30, 2019	\$1.24		
	T		67	\$151,109.81	July 1, 2010 - Julie 30, 2013	Ψ1.2-1		
		II. ☑ Yes		Renewal	terms: One identical term			
	<ul><li>d. Option to renew:</li><li>e. Holdover notice:</li></ul>							
	f. Term:		# of Days required 90 Holdover terms: 5%/90 Five (5) Years, Ten (10) Months					
	g. Pass-thrus & CAMS	None	10, 1011 (10)	WOTH				
	h. Utilities:	Landlord	Tenant					
	i. Janitorial:	✓ Landlord	Tenant	☐ 3 day ☑ 5 day	Rural 3 day Rural 5 day Other (see	remarks)		
	j. Major repairs:	✓ Landlord	Tenant					
	k. Minor repairs:	☑ Landlord	Tenant					
	I. Taxes:	✓ Landlord	☐ Tenant			¥		
	m. Comparable Market Rate		\$1.30 - \$1.5	50				
	n. Specific termination claus			Breach/Default!	ack of funding	©		
	o. Lease will be paid for by		et Account N	lumber:	1343			
6.	Purpose of the lease:	To house th	e Nevada C	ommission on Et	hics			
	This lease constitutes:		An extension	n of an existing l	lease			
		, <b>ਹ</b>		_	es (requires a remark)			
				requires a rem				
				tion (requires a re	•			
			Remodeling		•			
			Other	•				
	a. Estimated moving expens	_		Furnishin	gs: \$0.00 Data/Phones: \$0.0	0		
			54 square fr		on and tenant improvements, at an ave			
	\$0.04 increase		•	oot opago additio	mana tonant improvemente, at an are	rage ireigniou doct or		
	75.5 :57545	h o day,				SI.		
	Exceptions/ No moving ex	nenses are ir	dicated ner	the request of th	e Tenant Agency.			
	Special No moving ex	porious aid ii	aloatou pei	and request of th	o ronantrigonoy.			
- Lease	notes:							

FIFT 1 8 2013

	_	<del></del>				
	a.	Nevada Business ID Number:	NV200011223053		*	
	b.	The Contractor is registered with the I	Nevada Secretary of State's	Office as a:	LLC I INC C	RP LLP
	C.	Is the Contractor Exempt from obtaining			YES	✓ NO
		*If yes, please explain in exceptions s				
	d.	Is the Contractors Name the same as	the Legal Entity Name?		✓ YES	□ NO
	1	*If no, please explain in exceptions se				
	e.	Does the Contractor have a current N	evada State Business Licen	se (SBL)?	✓ YES	□ NO
	]	*If no, please explain in exceptions se	ction			
	1	Is the Legal Entity active and in good	standing with the Nevada Se	ecretary of States		
	f.	Office?		•	✓ YES	□ NO
	g.	State of Nevada Vendor number:	T81100608			
						<del></del>
	ı	I/we have considered the reasonabler		-	☑ YES ency	□ №
	L				☑ YES	□ NO
0<	*		10.17-13		_	ş
0.5	-	i⊋ed Signature Works Division, Buildings and Grounds	Date s Section	Authorized Signa	ture - Agency	Date
	II					
	••	Board of Examiners	□NO			
	. 01	Dodie of Examinor	L NO			

lb.	Nevada Business ID Number:	NV200011223053		Į.
ID.	The Contractor is registered with the	Nevada Secretary of State's Office as a:	LLC INC C	ORP   LLP
C.			☐ YES	☑ NO
- 1	*If yes, please explain in exceptions			
d.			☑ YES	□no
- 1	*If no, please explain in exceptions s			
e.		Nevada State Business License (SBL)?	☑ YES	□no
J	*If no, please explain in exceptions s			
- 1	Is the Legal Entity active and in good	d standing with the Nevada Secretary of States	\$	
f.	Office?	·	☑ YES	□ NO
g.	State of Nevada Vendor number:	T81100608		
L				
<b>a</b> . b.	I/we have considered the reasonable	☑ YES	□ №	
- 1				
			☑ YES	□no

For Budget Division U	lse Only	
Reviewed by:	10%	21 13
Reviewed by:	70	21/13
Reviewed by:	- 1	-1'

# STATEWIDE LEASE INFORMATION FIRST AMENDMENT

						<u>=:\.'.</u>				
1.	Agency:		Private Investigator's Licensing Board							
			704 West Nye Lane, Suite 202							
				Carson City, Nevada 89703						
			contact: Ke	contact: Kevin Ingram phone 702.486.3003 x224 email kingram@ag.nv.gov						
2.	Name of Lar	ndlord (Lessor):	Avalon Nev	ada Investm	ents, LLC					
3	Address of L	andlord.				1994	<del></del>			
٥.	7 (dui 000 0) E	andiora.								
4.	Property cor	itact:	John Uhart	Commercial	Real Estate Sen	vices				
					Street, Suite 1					
				, Nevada 89						
				contact John Uhart phone 775.884.1896 fax 775.884.4896 email jfuhart@ccim.net						
5	Address of I	ease property:	704 West N							
J.	Address Of L	ease property.	Carson City							
			Carson City	, Nevaua 03	703					
	a. Square F	ootage:	Rentable							
	04	g	☑ Usable	2,249						
	b. Cost:		cost per	# of	cost per year	time frame	cost per square			
			month	months in			foot			
			1	time frame						
			\$2,541.37	7	\$17,789.59	December 1, 2013 - June 30, 2014	\$1.13			
	Increase %		\$2,608.84	12	\$31,306.08	July 1, 2014 - June 30, 2015	\$1.16			
			\$2,653.82	12		July 1, 2015 - June 30, 2016	\$1.18			
			\$2,721.29	12	\$32,655.48	July 1, 2016 - June 30, 2017	\$1.21			
		0%	\$2,721.29	12	\$32,655.48	July 1, 2017 - June 30, 2018	\$1.21			
		2%	\$2,788.76	12	\$33,465.12	July 1, 2018 - June 30, 2019	\$1.24			
	c. Total Lea	se Consideratio	n:	67	\$179,717.59					
	d. Option to	renew:	✓ Yes	□No	Renewal	terms: One identical term				
	e. Holdover	notice:	# of Days re		90 Holdover	terms: 5%/90				
	f. Term:		Five (5) Yea	ırs, Ten (10)	Months					
		us & CAMS	None							
	h. Utilities:		☑ Landlord ☐ Tenant							
	i. Janitorial		☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see remarks)							
	<ul><li>j. Major rep</li><li>k. Minor rep</li></ul>			☑ Landlord ☐ Tenant						
	<ul><li>k. Minor rep</li><li>f. Taxes:</li></ul>	alis.	☑ Landlord ☑ Landlord	☑ Landlord ☐ Tenant						
		ble Market Rate		☐ Tenant \$1.30 - \$1.5	<u> </u>					
	•	ermination claus		φ1.50 - φ1.	Breach/Default i	ack of funding				
	•	l be paid for by		et Account N		1032	<del>-</del> ,,.			
6	Purpose of th	-			estigator's Licen	<del></del>				
	This lease co		<u> </u>		on of an existing I					
• •	11110 10000 00	notitatos.				es (requires a remark)				
					requires a rema					
					tion (requires a re	•				
			<u>.                                    </u>	Remodeling		smark)				
				Other	3 OTHY					
	a Estimate	d moving expens	_	<b>J</b> 1101	Furnishin	gs: \$0.00 Data/Phones: \$0.0	0			
	Remarks:			e a cavinga		3.51% over the lease term, and includ				
	i veiliai No.				ant improvements		cs a 104 square 100t			
		3522.00000		. 5.0.00 10110		•				
	Exceptions/	No moving eve	nenses ara in	dicated no-	the request of th	e Tenant Agency.				
	Special	INO INOVING EX	JOHNOCO AIE III	idicated hel	me reducer or m	e renant Agency.				
	notes:	l								

	a.	Nevada Business ID Number: NV200011223053		
	b.	The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC ☑ INC ☐ CORP	
	C.	Is the Contractor Exempt from obtaining a Business License:	YES	☑ NO
		*If yes, please explain in exceptions section		
	d.	Is the Contractors Name the same as the Legal Entity Name?	☑ YES	□ NO
	1	*If no, please explain in exceptions section		
	e.	Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	☑ YES	□ NO
		Is the Legal Entity active and in good standing with the Nevada Secretary of States		_
	f.	Office?	✓ YES	□ NO
	g.	State of Nevada Vendor number: T81100608		
9.		mpliance with NRS 331.110, Section 1, Paragraph 2:		
	la.	I/we have considered the reasonableness of the terms of this lease, including cost	F3	
	b.	I/we have considered other state leased or owned space available for use by this age	☑ YES	□ NO
	٥.	Twe flave considered officer state leased of owned space available for use by fills age	ency	
			✓ YES	□ NO
Ł	(	10:17:13		
		Signature Date Authorized Signa	ature - Agency	Date
Pu	blic '	Works Division, Buildings and Grounds Section		
	II			
		Board of Examiners		

a.	Nevada Business ID Number:	NV200011223053			
b. c.	The Contractor is registered with the Is the Contractor Exempt from obtain		e's Office as a:	LLC I INC I (	CORP   LLP
1	*If yes, please explain in exceptions				
d.	Is the Contractors Name the same a *If no, please explain in exceptions s			☑ YES	Ои
e.		Nevada State Business Lie	cense (SBL)?	<b>☑</b> YES	□ NO
f.	Is the Legal Entity active and in good Office?	d standing with the Nevada	Secretary of States	<b>☑</b> YES	□no
g.	State of Nevada Vendor number:	T81100608			
b.	I/we have considered the reasonable I/we have considered other state lea		, all a	☑ YES ency	□ NO
E4				☑ YES	□ NO
	rized Signature Works Division, Buildings and Groun	Date ds Section	Authorized Sign	ature - Agency	/0/21//3 Date
- 1	r Board of Examiners	□no			

For Budget Division Use	Only ,
Reviewed by: X. Lielsen	10/18/13
Reviewed by:	10/21/17
Reviewed by:	, 97 7.3

1.	Agency:	(4) E	Department of Employment, Training & Rehabilitation 500 East Third Street, Suite 200 Carson City, Nevada 89713 contact: Tami Nash phone (775) 684-3891 fax: (775) 684-3848; email: tlnash@nvdetr.org								
2.	Name of Land	lord (Lessor):	Segalove-Prive	galove-Priven Associates							
	Address of Lai		16560 Park Lan	16560 Park Lane Circle							
			Los Angeles, Ca	alifornia 900	49						
4.	Property conta	Perty contact:  Alan Priven phone (310) 471-1202 fax: (310) 476-0577 email: alanpriven@adelphia.net									
5.	Address of Lea	ase property:	3405 South Mar Las Vegas, Nev		vay						
	a. Square Fo	otage:	Rentable	00.040							
	•	g	✓ Usable	20,910							
	b. Cost:		cost per month	# of in time frame	cost per ti	me frame	time frame			per square foot	
	Increase %	97	\$28,228.50	12	\$338	742.00	January 1, 2014 -	December 31,	2014	\$1.35	
	mcrease 76	0%	\$28,228.50	12		742.00		December 31,		\$1.35	
	c. Total Leas	e Consideration		24		184.00	0000			Ţ	
	Increase %		\$29,274.00	12		288.00	January 1, 2016 -	December 31,	2016	\$1.40	
			\$29,274.00	12		288.00	January 1, 2017 -	December 31,	2017	\$1.40	
	c. Option Per	riod 1 Considera	ation:	24	\$702,	576.00					
	d. Option to renew:			No.	da			days notice	gotiated op	tion to renew w/180	
	e. Holdover n	notice:	Yes Holdover terms: 90/10%								
	f. Term:		Two (2) years								
	g. Pass-thrus	& CAMS	None Landlord								
	h. Utilities: i. Janitorial:		Landlord								
	<ol> <li>j. Major repa</li> </ol>	ire.	✓ Landlord	Tenant							
	k. Minor repa		Landiord	Tenant		-					
	I. Taxes:		Landlord	Tenant	593						
		le Market Rate:		Breach/Def	ault lack o	f funding					
	n. Specific ter	rmination clause	e in lease:		Breach/D	efault lack	of funding				
	o. Lease will	be paid for by A	gency Budget A	ccount Num	ber:		4770				
6.	Purpose of the	e lease:	To house the D	epartment o	f Employm	ent, Train	ing and Rehabilita	tion, Employme	nt Security	Division.	
	This lease con		7	An extension							
• •	11110 10000 0011	otitutoo.	ä			-	requires a remark)				
			☐	A relocation		•					
			□	A new locat							
				Remodeling	g only						
				Other							
	a. Estimated	moving expens	es: N/A			Furnishin	gs: N/A	Data/Phones:	N/A		
	Remarks:		oss Modified Lea , and provides o				veighted average of term.	cost increase pe	er square fo	oot over the	
		A 24 month ini	tial term was ne	notiated at th	ne request	of the Ter	ant agency	3	160	-	
	Exceptions/ Special notes:	TOT INVITED IN	ua, com was ne	gonalou at t	10 1044001	0, 110 161	and agonoy.			2	

	a.	Nevada Business ID Number: NV20121356790						
	b.	The Contractor is registered with the Nevada Secretary of State's Office a	s a:	LLC INC CORP	□LP			
	c.	Is the Contractor Exempt from obtaining a Business License:		☐YES	✓NO	_		
	1	*If yes, please explain in exceptions section						
	d.	Is the Contractors Name the same as the Legal Entity Name?		<b></b> ✓YES	□NO			
		*If no, please explain in exceptions section		_				
	e.	Does the Contractor have a current Nevada State Business License (SBL	)?	✓YES	□ио			
	1	*If no, please explain in exceptions section	•	_				
	f.	ii						
		Is the Legal Entity active and in good standing with the Nevada Secretary	of States Office?	YES	□no			
	g.	State of Nevada Vendor number: T81024026		_				
9.	_	mpliance with NRS 331.110, Section 1, Paragraph 2:						
	a.	I/we have considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the reasonableness of the terms of this lease, included in the considered the con	uding cost	_	_			
	I.			YES	□NO			
	þ.	I/we have considered other state leased or owned space available for use	by this agency					
	1			[]h				
	L	A		YES	□NO			
Authorized Signature - Agency Date Dublic Works Division, Buildings and Grounds Section do								
	For	Board of Examiners						

For Budget Division	use Only,	
Reviewed by:	10171371	
Reviewed by:	1000	
Reviewed by:		

					SIAIE	AIDE FEASE INL	ORMATION				
1.	Agency:			Department	of Health a	nd Human Servic	es, Aging and Disa	ability Services Division	<u>,</u>		
				3416 Goni Road, Suite D-132							
				Carson City, Nevada 89706							
				Janet Murph	ry phone 77	75.687.0583 fax	775.687.4264 em	ail jemurphy@adsd.nv.	gov		
2.	Name of Land	llord (Les	ssor):	Tassajara Properties, LLC							
				- accajana :							
	Address of La										
4.	Property conta	act:		Sperry Van							
				311 Up Nort							
				Carson City			f 777 004 0070				
_							Tax 775.884.2059	email dan.shaheen@	svn.com		
5.	Address of Le	ase prop	perty:	3208 Goni F							
				3310 Goni F	(080 (5,616	sq π)					
				3416 Goni F Carson City							
				Carson City	, Nevaua os	7700					
	a. Square Fo	otage:		Rentable							
the time		olago.		☑ Usable	17,574 <						
KL	b. Cost:			cost per	# of	cost per year	time frame		cost per square		
				month	months in				foot		
ſ	CT 17 2013				time frame						
				****	40	4007.040.00	D 1 1 0010	/			
DEPAR	TMENT OF ADMINIST FINCTEASED MEC ET AND PLANNING D	RATION	007	\$24,603.60	12			- November 30, 2014	\$1.40		
OF	FINICIPASE MARIE D	IVISION		\$24,603.60	12			- November 30, 2015	\$1.40		
0000				\$25,306.56	12		1	- November 30, 2016	\$1.44		
				\$26,009.52	12		1	- November 30, 2017	\$1.48		
				\$26,712.48	12			- November 30, 2018	\$1.52		
				\$27,415.44	12			- November 30, 2019	\$1.56		
				\$28,118.40	12	<del> </del>		- November 30, 2020	\$1.60		
				\$28,821.36	12			- November 30, 2021	\$1.64		
				\$29,524.32	12			- November 30, 2022	\$1.68		
				\$30,227.28	12		December 1, 2022	- November 30, 2023	\$1.72		
	c. Total Leas		deratio		120	\$3,256,110.72	:	<u> </u>	L		
	d. Option to r			✓ Yes	□ No	Renewal		One identical term			
	e. Holdover n f. Term:	iolice.		# of Days required 90 Holdover terms: 90 / 5% Ten (10) Years							
	g. Pass-thrus	& CAM	S	None	a13						
	h. Utilities:	, a o, an	•	Landlord	☐ Tenant						
	i. Janitorial:			✓ Landlord	☐ Tenant	☐ 3 day ☑ 5 day	Rural 3 day	ural 5 day  Other (see rema	arks)		
	j. Major repa	irs:		☑ Landlord	☐ Tenant			22 0010 (000 1011			
	k. Minor repa			☑ Landlord	Tenant				···		
	I. Taxes:			☑ Landlord	☐ Tenant						
	m. Comparab	le Marke	t Rate:	,	\$1.30 - \$1.	50					
	n. Specific te					Breach/Default I					
	o. Lease will	be paid f	for by A	Agency Budg	et Account I	Number:	3151 / 3266				
6.	Purpose of the	e lease:		To house the	e Aging & D	isability Services	Division				
7.	This lease con	stitutes:		V	An extension	on of an existing I	ease				
				v	An addition	to current faciliti	es (requires a rem	ark)			
					A relocation	n (requires a rem	ark)				
					A new loca	tion (requires a re	emark)				
					Remodelin	g only					
					Other						
	a. Estimated	moving e	expens	es: \$12,000.	00	Furnishings: \$7	6,209.00	Data/Phones: \$10,000	0.00		
	Remarks:							al programs and consal			
								and although the total			
		increase	ed by 5	5%, the aver	rage weight	ed cost per squai	re foot decreased	by \$0.01 during the ent	ire term.		
	Exceptions/						·				
	Special	1									
	notes:	I									

	Įα.	Nevada Business ID Number: NV20041039351		1
	b.	The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC INC CO	RP LLP
	C.	Is the Contractor Exempt from obtaining a Business License:	YES	☑ NO
		*If yes, please explain in exceptions section		
	d.	Is the Contractors Name the same as the Legal Entity Name?	✓ YES	□ NO
		*If no, please explain in exceptions section		
	e.	Does the Contractor have a current Nevada State Business License (SBL)?	✓ YES	□ NO
		*If no, please explain in exceptions section		
	1	Is the Legal Entity active and in good standing with the Nevada Secretary of States		_
	f.	Office?	✓ YES	□ NO
	g.	State of Nevada Vendor number: T29002561		
	<u></u>			
9.	Ca	mpliance with NBS 221 110. Section 1. Beregraph 2:		
9.	CU	mpliance with NRS 331.110, Section 1, Paragraph 2:		
	а	I/we have considered the reasonableness of the terms of this lease, including cost		
		The have sentiated the reaconable house of the terms of this leade, including cost	✓ YES	□ №
	b.	I/we have considered other state leased or owned space available for use by this ag		
		and any time ag	01.0)	
			☑ YES	□no
	/			
DA	1			2 × 1
44	M	10.17-13	VINC	10/17/13
A	ithor	ized Signature Date Authorized Sign	ature - Agency	Date
Pι	ıblic	Works Division, Buildings and Grounds Section		
	n			
	II	Board of Examiners		
	101	Board of Examiners YES NO		

For Budget Division Use Only / /								
Reviewed by:	MA	10/8/13						
Reviewed by:								
Reviewed by:								

# STATEWIDE LEASE INFORMATION SECOND AMENDMENT

					TOOKD AMEND				
1.	1. Agency: Department of Health and Human Services, Division of Public and Behavioral Health, Rural Clinics 4150 Technology Way. Suite 300 Carson City, Nevada 89706								
			contact: Ka	thryn Baugh	man phone 775.	687.5162 x327 email kbaughman@healt	h.nv.gov		
2.	Name of Land	dlord (Lessor):	ord (Lessor): Nakoma Investments, LLC						
3.	Address of La	andlord:	1480 Hansl	ope Way			_ <del></del>		
			Gardnerville	e, Nevada 89	9410				
4	Property cont	act <sup>.</sup>	Linda Hosk	in					
••	rioporty cont	uoi.	1		x 775 782 6531	email lindahoskin@ymail.com			
_	A -1-1		<u> </u>			oman madriodanie yman.com			
Э.	Address of Le	ease property:		ay 395, Suit					
			Gardnerville	e, Nevada 89	9410				
	a. Square Fo	ootage:	Rentable						
	a. oqua.o.		✓ Usable	5,280					
	b. Cost:		cost per	# of	cost per year	time frame	Approximate		
			month	months in			cost per square		
				time frame			foot		
	Existing lease		\$7,392.00		\$99.704.00	October 4 2042 October 5 20 2044	4		
	Extension		\$7,392.00	12	\$88,704.00	October 1, 2013 - September 30, 2014	\$1.40		
	Extension		\$7,576.80	12		October 1, 2014 - September 30, 2015	\$1.40		
		2.5%	\$7,576.60	12	\$90,921.60	October 1, 2015 - September 30, 2016	\$1.44		
	c. Total Leas	se Consideratio	r.	36	\$268,329.60		<u> </u>		
	d. Option to		√ Yes	00 1 1200,020.00					
	e. Holdover		# of Days re		90 Holdover				
	f. Term:				and Two (2) Ye	ars on extension			
	g. Pass-thrus	s & CAMS	None						
	h. Utilities:		☑ Landlord	☐ Tenant					
	i. Janitorial:		☑ Landlord	☐ Tenant	☐ 3 day ☑ 5 day	Rural 3 day Rural 5 day Other (see rema	arks)		
	j. Major repa		☑ Landlord	Tenant		7.0			
	k. Minor repa	airs:	∠ Landlord     ✓ Landlord	Tenant					
	I. Taxes:		✓ Landlord	☐ Tenant					
		ole Market Rates ermination claus				nformation, the market rate is not available fo	r this rural area.		
	•	be paid for by A			Breach/Default i	3648			
				X16 -5-7	900	avioral Health, Rural Clinics			
	Purpose of the This lease cor								
٠.	This lease coi	isiliules.	<b>⊘</b>		on of an existing	ease es (requires a remark)			
					io current racinii requires a rem				
						•			
☐ A new location (requires a ☐ Remodeling only						smark)			
			H	Other	, o,				
	a. Estimated	moving expens			Furnishin	gs: \$0.00 Data/Phones: \$0.00			
	Remarks:			negotiated a		e, to extend the lease for two additional ye	eare plue adding in		
		tenant improve	ements of so	undproofing	the shared interi	or wall.	zara hina gaaitid ili		
						<del></del>			
	Exceptions/						=		
	Special								
	notes:								



OCT 08 2013

DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BURGET AND PLANNING DIVISION

	a.	Nevada Business ID Number: NV200613				
	b.	The Contractor is registered with the Nevada Sec	retary of St	ate's Office as a:	LLC I INC	CORP   LLP
	C.	Is the Contractor Exempt from obtaining a Busines	ss License:	• •	YES	☑ NO
		*If yes, please explain in exceptions section				
	d.	Is the Contractors Name the same as the Legal E	ntity Name	?	✓ YES	□ NO
		*If no, please explain in exceptions section				
	e.	Does the Contractor have a current Nevada State *If no, please explain in exceptions section	License (SBL)?	✓ YES	□ NO	
	ļ	Is the Legal Entity active and in good standing wit	h the Neva	da Secretary of States		_
	f.	Office?			✓ YES	□ NO
	g.	State of Nevada Vendor number: T27028312	2			
	Щ.		<del></del>			
9.	Co	mpliance with NRS 331.110, Section 1, Paragraph	2:			
	a.	I/we have considered the reasonableness of the	erms of thi	is lease, including cost		
					✓ YES	□ no
	b.	I/we have considered other state leased or owned	space ava	ailable for use by this age	ency	
					_	
	L			-7.5	✓ YES	□ NO
٥.	, (		7720	060		
	4	10.8.	17	Illene	X	10-4-13
		zed Signature Works Division, Buildings and Grounds Section	Date	Authorized Signa	ture - Agency	Date
	п					
	For	Board of Examiners  YES  NO				
	. 01	Board of Examiners YES NO				

For Budg	get Division Use Only	
Reviewed by:		
Reviewed by:		
Reviewed by:		
	RECEIVE	

			L-00/00/00 F960/00/			The Color of the last
1.	Agency:		of Motor Ve	hicles		
		555 Wright	SEP <b>3 0 201</b> 3			
			r, Nevada 89		804 email rhobdy@dmv.nv.gov	DEPARTMENT OF ADMINISTRATI
					504 email mobay@amv.nv.gov	DEPARTMENT OF THE DIRECTOR BUDGET AND PLANNING DIVISION
2.	Name of Landlord (Lessor):	Storage Qu	est Carson (	City, LP		BUDGET AND PLANNING
3.	Address of Landlord:	3369 Highw				
		Carson City	, Nevada 89	701		
4.	Property contact:	I Storage			2	
			•		775.885.0500 email: Rob@istorage.com	
5.	Address of Lease property:		ay 50 East,			
		Carson City	, Nevada 89	701		
	a. Square Footage:	Rentable			· · · · · · · · · · · · · · · · · · ·	
	-	✓ Usable	2,500	r :	10.	
	b. Cost:	cost per month	# of months in	cost per year	time frame	cost per square foot
			time frame			1000
		\$1,150.00	12	\$13,800.00	November 1, 2013 - October 31, 2014	\$0.46
	Increase %	\$1,150.00	6	\$6,900.00	November 1, 2014 - April 30, 2015	\$0.46
	a Tatal Lagge Consideration		10	\$20,700,00	<u> </u>	
	<ul><li>c. Total Lease Consideration</li><li>d. Option to renew:</li></ul>	n: Ves	18 □ No	\$20,700.00 Renewal	terms:	4
	e. Holdover notice:	# of Days re		90 Holdover		
	f. Term:		ar Six (6) Mo			
	g. Pass-thrus & CAMS	None				
	h. Utilities:	Landlord	☑ Tenant			
	<ul><li>i. Janitorial:</li><li>j. Major repairs:</li></ul>	Landlord  Landlord	✓ Tenant ☐ Tenant	☐ 3 day ☐ 5 da	y Rural 3 day Rural 5 day Other (see rem	arks)
	k. Minor repairs:	☑ Landlord	Tenant			
	I. Taxes:	☑ Landlord	☐ Tenant			
	m. Comparable Market Rate		\$0.35 - \$0.0			
	n. Specific termination claus			Breach/Default	lack of funding	
_	o. Lease will be paid for by A				cles - License Plate Factory	
	Purpose of the lease:		· · · · · · · · · · · · · · · · · · ·			
7.	This lease constitutes:			on of an existing		
				n (requires a rem	ies (requires a remark)	
				tion (requires a rem		
			Remodeling			
			Other			
	a. Estimated moving expens	ses: \$0.00		Furnishir	ngs: \$0.00 Data/Phones: \$0.00	
			ed this lease	extension at the	previous rate for storage purposes only	for the Department
					ss to onsite trash collection.	'
					· · · · · · · · · · · · · · · · · · ·	
	Exceptions/					
	Special					
	notes:					

· 8. State of Nevada Business License Information:

	a.	Nevada Business ID Number: NV20131324549		
	b.	The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP	
	C.	Is the Contractor Exempt from obtaining a Business License:	☐ YES	
		*If yes, please explain in exceptions section		
	d.	Is the Contractors Name the same as the Legal Entity Name?	✓ YES	□no
		*If no, please explain in exceptions section		
	e.	Does the Contractor have a current Nevada State Business License (SBL)?	☑ YES	□no
	ŀ	*If no, please explain in exceptions section		- NO
	ļ	Is the Legal Entity active and in good standing with the Nevada Secretary of States		
	f.	Office?	☑ YES	□ио
	g.	State of Nevada Vendor number: TBD		
9.	a.	mpliance with NRS 331.110, Section 1, Paragraph 2:  I/we have considered the reasonableness of the terms of this lease, including cost  I/we have considered other state leased or owned space available for use by this age	☑ YES ency	□ NO
			☑ YES	□no
Pul	blic'	G.20.13  Date Works Division, Buildings and Grounds Section  Board of Examiners ☑ YES ☐ No	S18 Hare - Agency	Date

. . . . .

For Budget Division Use Only								
Reviewed by:	0		10	189	43			
Reviewed by:			The same	AL A	-			
Reviewed by:		1	and Tomas	8 0	Busin Line			

	_	1	D 1 1 1	4-4-11/		15 12		SEP 3 0 2013		
1.	Agency:		Department of N		es			0 L 0 0 L 0 10 10 10 10 10 10 10 10 10 10 10 10 1		
			555 Wright Way				mema i	RTMENT OF ADMINISTRATION		
		55	Carson City, Ne	Vaua 09711 75 604 400	1: fov: (775) 694	4724; rhobdy@dm\	, by doy	RTMENT OF THE DIRECTOR OFFICE OF THE DIRECTOR SET AND PLANNING DIVISION		
			Haidi Azayada	73-004-40U 775 69 <i>1 1</i> 50	4, iax. (775) 0044 04; hazevedo@di	nv nv anv	BUD!	SET AND PLANTING		
				*****			<del></del>			
2.	Name of Landlo	rd (Lessor):	Nathan Wood &	Yuko Wood						
3	Address of Land	lord:	P.O. Box 249, Hawthorne, Nevada 89415							
٥.	71441000 01 24114				a, California 9393	3				
1	Property contact	•	Nathan & Yuko							
4.	Froperty contact	•	831-760-2940							
			Email: honest74	7@gmail.co	om					
5	Address of Leas	e property:	1085 Highway 9	95		<u></u>				
<b>J</b> .	Address of Leas	e property.	Hawthorne, Nevada							
					· · · · · · · · · · · · · · · · · · ·		<del> </del>			
	a. Square Foot	age:	Rentable	1,269						
	•	- 1	✓ Usable	ш - с	land partings	time frame		approximate		
	b. Cost:		cost per month	months in	cost per year	Turne rraine		cost		
				time frame				per square foot		
				lille liaile				per square root		
			\$2,194.51	12	\$26,334.12	December 1, 2013	3 - November 30, 2014	\$1.73		
	Increase %		\$2,194.51	12			4 - November 30, 2015	\$1.73		
	0.02	2%	\$2,238.40	12			5 - November 30, 2016	\$1.76		
	0.02		\$2,238.40	12		December 1, 2016	6 - November 30, 2017	\$1.76		
			\$2,283.17	12			7 - November 30, 2018	\$1.80		
	0.02			60	\$133,787.88	Describer 1, 2011		<del>                                     </del>		
		Consideration	∏ Yes □		Renewal	terms:	One identical term			
	<ul><li>d. Option to rei</li><li>e. Holdover no</li></ul>		Yes	30			5%/90			
	e. Holdover no	uce.	Five (5) years	1 00	110,000					
	g. Pass-thrus 8	CAMS	None							
	h. Utilities:		✓ Landlord	☐ Tenant						
	i. Janitorial:		✓ Landlord	Tenant	☐ 3 day 🗸 5 da	y 🔲 Rural 3 day 🔲 R	ural 5 day 🔲 Other (see remark	s)		
	j. Major repair	s:	✓ Landlord	☐ Tenant						
	k. Minor repair		✓ Landlord	☐ Tenant						
	I. Taxes:		✓ Landlord	Tenant						
				After every	effort to obtain the	nis information, the	market rate is not availal	ole for this rural area.		
	m. Comparable				December 15	last of funding				
	n. Specific terr	nination claus	se in lease:		Breach/Default	4735	<u> </u>			
	o. Lease will b	e paid for by	Agency Budget A				J 			
6.	Purpose of the	ease:	To house the D	epartment o	of Motor Vehicles	Hawthorne Field S	ervices.			
	This lease cons		v		on of an existing					
				An addition	n to current facilit	es (requires a rema	ark)			
					n (requires a rem			3		
					ation (requires a r	emark)				
				Remodelir	ng only					
	×			Other						
	a. Estimated n	noving expens	ses: N/A		Furnishi	ngs: N/A	Data/Phones: N/A			
	Remarks:	This lease re	newal results in a	savings of	\$20,382.72 or 13	22%, when calcula	ated to include costs that	are now part of the		
		full-service re	nt. For instance	during the	first two years of	the term, monthly re	ent was increased by \$61	1.51, but now includes		
		over \$430.00	of utilities and of	ther costs p	reviously paid set	parately by the age	ncy. Weighted average c	ost per square foot		
		(including cos	sts) was previous	ly \$2.03 psf	, and is \$1.76 as	a result of this rene	ewal.			
	<u> </u>		lso cost/benefit a							
	Exceptions/ Special	, 10036 366 01	, Goggeognent c	Joio alla						
	notes:									

Nevada Business ID Number:	NV20131488614		
The Contractor is registered with the Nev		ORP DLLP D	
	☐ YES	✓ NO	
*If yes, please explain in exceptions secti	ion		
Is the Contractors Name the same as the	✓ YES	□ NO	
Does the Contractor have a current Neva	☐ YES	☑ NO	
*If no, please explain in exceptions section	n		
Is the Legal Entity active and in good star	nding with the Nevada Secretary of Stat	es	_
Office?		✓ YES	□ NO
State of Nevada Vendor number:	T29005790		
	-	✓ YES	□ NO
	ä	☑ YES	□ но
witzed Signature c Works Division, Buildings and Grounds Soor Board of Examiners		ed Signature - Agency	Date
	The Contractor is registered with the New Is the Contractor Exempt from obtaining *If yes, please explain in exceptions section Is the Contractors Name the same as the *If no, please explain in exceptions section Does the Contractor have a current New *If no, please explain in exceptions section Is the Legal Entity active and in good star Office?  State of Nevada Vendor number:  I/we have considered the reasonableness I/we have considered other state leased of the state leased in the contractor is registered by the contractor is registered.	The Contractor is registered with the Nevada Secretary of State's Office as a: Is the Contractor Exempt from obtaining a Business License:  *If yes, please explain in exceptions section Is the Contractors Name the same as the Legal Entity Name?  *If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)?  *If no, please explain in exceptions section Is the Legal Entity active and in good standing with the Nevada Secretary of State Office?  State of Nevada Vendor number:  T29005790  If we have considered the reasonableness of the terms of this lease, including control of the second of the state leased or owned space available for use by this second of the second of	The Contractor is registered with the Nevada Secretary of State's Office as a:  Is the Contractor Exempt from obtaining a Business License:  *If yes, please explain in exceptions section  Is the Contractors Name the same as the Legal Entity Name?  *If no, please explain in exceptions section  Does the Contractor have a current Nevada State Business License (SBL)?  *If no, please explain in exceptions section  Is the Legal Entity active and in good standing with the Nevada Secretary of States  Office?  State of Nevada Vendor number:  T29005790  Ive have considered the reasonableness of the terms of this lease, including cost  Ive have considered other state leased or owned space available for use by this agency  PYES  Authorized Senature - Agency

# STATEWIDE LEASE INFORMATION FIRST Amendment

1. Agency:			Department of Wildlife 4600 Kietzke Lane, D-135 Reno Nevada 89503										
					Bill Bennett, 775-684-2734; bbennett@lands.nv.gov Bob Haughian, 775-688-1580; fax 775-688-1509; bhaughian@ndow.org								
2.	Na	ame	of Lan	dlord	Storage Plus, LLC								
3	Δα	Idrae	e of I	andlord:		PO Box 2170							
٥.	710	uica	3 OI L	andiola.	Falibrook, California 92088								
					1553 Foothill Drive								
			Boulder City, Nevada 89005										
4.	4. Property contact:			Sarah S	Sarah Springton, 619-997-0996; sespring@mac.com								
		,,			tman, 760								
5	Δσ	ldrae	s of L	A36A	1557 For	othill Drive	Unit A110						
J.		opert		casc		1557 Foothill Drive, Unit A110 Boulder City, Nevada 89005							
		٠ م	٠,٠		Rentable		1						
	a.	Squ	ıare F	ootage:	✓ Usable		1,000		<del>_</del>				
	h	Cos	.+-	Office space		Boat	Total Rent	# 05	TOTAL cost	time	frame	APPROXIMATE	
	υ.	003	) L.	cost per	Faiking	Storage	cost per	months in		urne	rame	cost per square	
				month			month	time	per year		foot for e		
						frame				space			
	Inc	reas	se %	\$813.88	\$80.00		\$893.88	5	\$4,469.40	December 1, 20	13 - April 30, 2014	\$0.814	
				\$826.09	\$80.00		\$906.09	2			- June 30, 2014	\$0.826	
				\$826.09	\$80.00	\$75.00	\$981.09	10			- April 30, 2015	\$0.826	
				\$838.48	\$80.00	\$75.00	\$993.48	12			- April 30, 2016	\$0.838	
			1%	\$851.05	\$80.00	\$75.00	\$1,006.05	12	7 7		- April 30, 2017	\$0.851	
		i			41 \$40,086.84								
	c. Total Lease Considerat		on: \$40,086.84										
	d.			renew:	✓ Yes	No	Renewal terms: One identical term						
	e. f.	Ten		notice:	Yes Three ye	ars 6 mont	Holdover terms: 5%/90						
	g.			s & CAMS	None	als o mone	.113						
	_	Utili			Landlord		✓ Tenant						
	i.		itorial:		Landlord		✓ Tenant	✓ 3 day	5 day Rura	al 3 day Rural 5 day	Other (see remarks)	L	
	j.		or rep		✓ Landiord		Tenant						
				✓ Landlord		Tenant							
	Taxes:     Comparable Market Rate		✓ Landlord ☐ Tenant										
					use in lease: Breach/Default lack of funding Agency Budget Account Number: 4461								
				•					4461	<u> </u>	· · · · · · · · · · · · · · · · · · ·		
6.	Pu	rpos	e of th	e lease:	To house the Department of Wildlife.								
7.	Th	is lea	ase co	nstitutes:			An extension of an existing lease						
			An addition to current facilities (requires a remark)										
						A relocation	•	•					
					님		Remodeling		es a remark)				
							Other	, viny					
					_								
	а.	∟sti	mated	moving expe	nses: N/A	-		Furnishing	s: N/A		Data/Telephone: N/	Α	
	Rei	mark	s:	This amendme	ent to the le	ease will add	d one (1) secu	re parking sp	pace, 12' x 25' (	80.00 per month), an	d one (1) secure boa	t storage space	



DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BUDGET AND PLANNING DIVISION

	a business license	e Information:						
1	siness ID Number:		NV20001052498					-
b. The Contr	actor is registered w	rith the Nevada S	ecretary of State's Office as a:	LL	C 🗹 INC	CORP	T LLP	
	tractor Exempt from		ness License:	Г			no	
	ase explain in exce			_	_	_		
	ractors Name the s		Entity Name?	₹.	yes		no	
	se explain in excep		te Business License (SBL)?	_	1	_		
*If no nles	se explain in excep	tions section	tile Business License (SBL)?	<b>4</b>	yes		no	
			vith the Nevada Secretary of States Office	? 5	a von			
g. State of N	vada Vendor numb	er:	T80993983		yes		no	
	th NRS 331.110, Seconsidered the reas		e terms of this lease, including cost		yes	П	no	
					,		110	
b. I/we have	considered other sta	ite leased or own	ed space available for use by this agency	7	yes		no	
	MA	300	/					
///	11/		/			1975 THAT		

For Board Use Only

Date: 11/12/2013

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15048

Legal Entity

STROLIN CONSULTING LLC

Name:

Agency Name: **NUCLEAR PROJECTS OFFICE** 

Contractor Name: STROLIN CONSULTING LLC

Address:

**2559 NYE DR** 

Appropriation Unit: 1005-11

Is budget authority

Yes

City/State/Zip

MINDEN, NV 89423-7012

available?:

Agency Code:

If "No" please explain: Not Applicable

012

Contact/Phone:

null775/267-2225

Vendor No.:

T29022105

**NV Business ID:** 

NV20091397942

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds Highway Funds

0.00 % 80.00 % **Bonds** 

0.00 %

20.00 % Western Governors Association

2. Contract start date:

Х

a. Effective upon Board of

Yes or b. other effective date:

Other funding

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

X

Retroactive?

No

If "Yes", please explain

Not Applicable

12/31/2014

3. Termination Date: Contract term:

1 year and 60 days

4. Type of contract:

Contract

Contract description:

JCS4

5. Purpose of contract:

This is a new contract to provide ongoing services necessary to implement the agency's mission in light of staff reductions and the continuing requirements of oversight of the Yucca Mountain repository program and the ongoing Nuclear Regulatory Commission licensing proceeding, including work related to transuranic and low-level radioactive waste shipments within Nevada, work associated with the Agreement-in-Principle between the State of Nevada and the US Department of Energy/NNSA/Nevada Site Office, and other services required for the effective operations of the agency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$75,000.00

Payment for services will be made at the rate of \$60.00 per hour

### II. JUSTIFICATION

7. What conditions require that this work be done?

Due to budget reductions, it was not possible to fund the Planning Division Administrator position for the foreseeable future. Mr. Strolin has agreed to assist the agency on a part-time basis to assure that important Planning Division work can continue. Mr. Strolin has unique qualifications, knowledge, and experience as a result of his long tenure with the agency and intimate involvement with the Yucca Mountain program and other nuclear waste issues/activities in Nevada, especially with regard to the Nevada National Security Site (formerly the NTS). The DC Circuit Court of Appeals has ordered that the Yucca Mountain licensing proceeding be restarted by the Nuclear Regulatory Commission. Therefore, providing for the continued services of Mr. Strolin is essential for the effective interactions of the Agency with the licensing proceedings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Even if funding were available to fill the Planning Division Administrator position (which there is not), it is not feasible nor possible to spend the years required to train someone new in order to have him or her attain the knowledge and competence needed to perform theses services in the timeframe required. This is especially true, given that the Yucca Mountain licensing proceedings are to be restarted.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 130906 Approval Date: 09/26/2013

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor was engaged under contract with this Agency (Agency for Nuclear Projects) from July 1, 2009 through January 17, 2011. That contract was terminated effective January 19, 2011 when Mr. Strolin was appointed as Acting Executive Director by Governor Sandoval. Mr. Strolin served in that capacity to Sept. 19, 2011. The Agency then contracted with him again from December 2011 to present. Mr. Strolin's work has been exceptional.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Signature Date Approval Level 10/07/2013 11:23:17 AM **Budget Account Approval** slync1 Division Approval slync1 10/07/2013 11:23:20 AM Department Approval slync1 10/07/2013 11:23:26 AM Contract Manager Approval slync1 10/07/2013 11:23:30 AM **Budget Analyst Approval** sbarkdul 10/08/2013 14:01:19 PM

BOE Agenda Approval BOE Final Approval

cwatson Pending 10/11/2013 08:40:24 AM

For Board Use Only

2

Date:

11/12/2013

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

5 1. Contract Number: 12731 Amendment Number:

Legal Entity

Contact/Phone:

Vendor No.:

SMITH, ALLISON M

Allison Smith 775/686-9974

Name:

Agency Name: ATTORNEY GENERAL'S OFFICE Contractor Name: SMITH, ALLISON M

7723 VILLA DE LA PAZ AVE Agency Code: 030 Address:

Appropriation Unit: 1040-27

Is budget authority No City/State/Zip LAS VEGAS, NV 89131

available?:

If "No" please explain: A work program is pending approval and once approved, budget authority will be

available (C27887).

T29028982

**NV Business ID:** NV20111629441

To what State Fiscal Year(s) will the contract be charged? 2012-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 %

0.00 % Χ Other funding 100.00 % Federal Grant Highway Funds

Agency Reference #: 030

2. Contract start date:

a. Effective upon Board of No or b. other effective date 11/01/2011

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved

12/31/2013

Termination Date:

Contract term: 3 years and 61 days

4. Type of contract: Contract

Contract description: **DEC Coordinator** 

5. Purpose of contract:

This is the fifth amendment to the original contract which provides services as a Drug Endangered Children's Coordinator. The coordinator responds to the needs of drug endangered children, forms regional multi-disciplinary teams, facilitates public awareness and schedules community meetings throughout the State. This amendment increases the maximum amount from \$122,648 to \$189,648 and extends the termination date from December 31, 2013 to December 31, 2014, due to the receipt of additional grant funds that continue these services for one year.

#### 6. CONTRACT AMENDMENT

1. \$60,000.00 The maximum amount of the original contract: 2. Total amount of any previous contract amendments: \$62,648.00 3. \$67,000.00 Amount of current contract amendment: 4. New maximum contract amount: \$189,648.00 and/or the termination date of the original contract has changed to: 12/31/2014

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This contract has the vendor act as the Drug Endangered Childrens' Coordinator. Funding is from a subgrant from the Nevada Department of Public Safety's Federal Justice Assistance Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete the necessary components as required under the grant.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The top 5 candidates were selected to be interviewed by an interview team consisting of Grant staff and 2 outside grant program specialists. The interviews were held on 10/3/11 and all team members selected Allison M. Smith, by consensus.

d. Last bid date:

08/22/2011

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with the Office of the Attorney General and providing satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

**Contract Approvals:** 

User	Signature Date
dcallens	09/02/2013 14:03:28 PM
chowle	09/02/2013 14:24:05 PM
chowle	09/02/2013 14:24:08 PM
ngarci1	09/25/2013 11:05:34 AM
myoun3	09/27/2013 14:23:49 PM
sbrown	10/03/2013 08:21:28 AM
	dcallens chowle chowle ngarci1 myoun3

For Board Use Only Date: 11/12/2013

3

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15034

Legal Entity

CASHMAN EQUIPMENT COMPANY

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: CASHMAN EQUIPMENT COMPANY

DIVISION Agency Code: 082

Address:

**600 GLENDALE AVE** 

Appropriation Unit: 1366-10

Is budget authority

Yes

City/State/Zip

**SPARKS, NV 89431** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Vendor No.: **NV Business ID:** 

null775/358-5111 PUR0000249A NV19601000406

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 % 0.00 % Χ

Fees **Bonds** 

0.00 %

100.00 % Water Fees

Federal Funds Highway Funds

0.00 %

Other funding

0.00 %

Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2017

Contract term:

3 years and 334 days

4. Type of contract:

Contract

Contract description:

**Generator Inspection** 

5. Purpose of contract:

This is a new contract to provide ongoing inspections and preventive maintenance for the two generators at the Marlette Lake summit site.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$210,582.51

Other basis for payment: See Attachment AA to the contract for the complete basis of payment.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The generator inspections and maintenance are needed in order to supply power to run the Marlette water pump system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise and manpower

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 15034 Page 1 of 2 In the original contract, this vendor was the sole source. As this is an ongoing maintenance and/or support for a system already purchased, installed and in use by the state, a waiver is not required.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

6/9/10-5/31/13 - Buildings and Grounds - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	10/07/2013 13:00:35 PM
Division Approval	csweeney	10/07/2013 13:00:39 PM
Department Approval	csweeney	10/07/2013 13:00:43 PM
Contract Manager Approval	csweeney	10/07/2013 13:00:47 PM
Budget Analyst Approval	jrodrig9	10/09/2013 15:46:37 PM
BOE Agenda Approval	cwatson	10/11/2013 08:41:57 AM
BOE Final Approval	Pending	

Contract #: 15034 Page 2 of 2

For Board Use Only 11/12/2013

Date:

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15027

Legal Entity

FRAME ARCHITECTURE INC

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name:

FRAME ARCHITECTURE INC

DIVISION Agency Code:

082

STE B8 Address:

Appropriation Unit: 1550-43

8985 DOUBLE DIAMOND PKWY

Is budget authority

Yes

City/State/Zip

**RENO, NV 89521-4879** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775/827-9977

Vendor No.:

2014-2017

T29014981

**NV Business ID:** 

NV20031302154

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

Fees

0.00 %

Federal Funds Highway Funds

General Funds

0.00 % 0.00 %

0.00 %

**Bonds** Other funding 100.00 % 0.00 %

NA

Agency Reference #: 86735

Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date:

X

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2017 3. Termination Date:

Contract term: 3 years and 242 days

4. Type of contract: Contract

Contract description: Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide exterior building protection, Phase 1, (High Desert Prison), Project No. 13-M43, Contract No. 86735.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$67,500.00 Other basis for payment: monthly progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

Contract #: 15027 Page 1 of 2 c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/30/2013 14:20:08 PM
Division Approval	dgrimm	09/30/2013 14:20:11 PM
Department Approval	dgrimm	09/30/2013 14:20:13 PM
Contract Manager Approval	dgrimm	09/30/2013 15:00:35 PM
Budget Analyst Approval	jrodrig9	10/07/2013 13:10:05 PM
BOE Agenda Approval	cwatson	10/08/2013 14:37:32 PM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15025

Legal Entity

HARRIS CONSULTING ENGINEERS

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: HARRIS CONSULTING ENGINEERS

DIVISION Agency Code:

082

LLC Address:

Appropriation Unit: 1550-31

**6630 SURREY ST STE 100** 

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89119

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702/269-1575

Vendor No.:

T27003439

**NV Business ID:** 

NV20011085889

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees **Bonds** 

0.00 % 100.00 %

Highway Funds

0.00 % 0.00 %

Other funding

0.00 %

Agency Reference #: 86716

Contract start date:

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

X

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

06/30/2017

Contract term:

3 years and 242 days

4. Type of contract:

Contract

Contract description:

Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services to replace high mast lighting, main electrical loop and switchgear at the Southern Desert Correctional Center, Indian Springs, Nevada, Project No. 13-M07, Contract No. 86716.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$200,000.00 Other basis for payment: monthly progress payments based on services provided

## II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15025 Page 1 of 2

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Apploval Level	USEI	•
Budget Account Approval	dgrimm	09/30/2013 13:50:18 PM
Division Approval	dgrimm	09/30/2013 13:50:20 PM
Department Approval	dgrimm	09/30/2013 13:50:22 PM
Contract Manager Approval	dgrimm	09/30/2013 15:00:51 PM
Budget Analyst Approval	jrodrig9	10/09/2013 11:11:23 AM
BOE Agenda Approval	cwatson	10/11/2013 08:42:23 AM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15017

Legal Entity

**PGAL LLC** 

Name:

Agency Name:

**ADMIN - STATE PUBLIC WORKS** 

Contractor Name:

**PGAL LLC** 

DIVISION

Agency Code:

082

Address:

3379 OQUENDO RD

Appropriation Unit: 1558-58

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89118-3197

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702/435-4448

Vendor No.:

T29003284

**NV Business ID:** 

NV20021118384

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

9.00 %

Fees **Bonds** 

0.00 % 69.00 %

Federal Funds Highway Funds 0.00 % 0.00 %

X Other funding 22.00 % Transfer from Treasurer

Agency Reference #: 82225

Contract start date:

a. Effective upon Board of

or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

X

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2017

3. Termination Date: Contract term:

3 years and 242 days

4. Type of contract:

Contract

Contract description:

Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Americans with Disabilities Act Upgrades to Buildings 1391 and 1303; Project No. 13-S02-1; Contract No. 82225.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$84,750.00 Other basis for payment: monthly progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

Contract #: 15017 Page 1 of 2 c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/27/2013 14:42:09 PM
Division Approval	dgrimm	09/27/2013 14:42:11 PM
Department Approval	dgrimm	09/27/2013 14:42:14 PM
Contract Manager Approval	dgrimm	09/30/2013 15:03:01 PM
Budget Analyst Approval	jrodrig9	10/07/2013 13:25:07 PM
BOE Agenda Approval	cwatson	10/08/2013 14:35:59 PM
BOE Final Approval	Pending	

Contract #: 15017 Page 2 of 2

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15022

Legal Entity

VAN WOERT BIGOTTI ARCHITECTS

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: VAN WOERT BIGOTTI ARCHITECTS

DIVISION

Address:

1400 S VIRGINIA ST STE C

Appropriation Unit: 1567-16

Is budget authority

Yes

City/State/Zip

**RENO, NV 89502-2836** 

available?:

Agency Code:

Contact/Phone:

null775/328-1010

If "No" please explain: Not Applicable

082

Vendor No.:

T60080600

**NV Business ID:** 

NV19781005709

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 %

Fees **Bonds** 

X

0.00 % 38.00 %

Highway Funds

0.00 %

X Other funding 62.00 % Appropriation Control 27%, Transfer from

Treasurer 35%

Agency Reference #: 86741

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

11/2013

NA

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

06/30/2017

No

Contract term:

3 years and 242 days

4. Type of contract:

Contract

Contract description:

Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide advanced planning for the Northern Nevada Veterans Home, Project No. 13-P07; Contract No. 86741.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,840,000.00 Other basis for payment: monthly progress payments based on services provided

## II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15022 Page 1 of 2

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently an/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/30/2013 11:35:53 AM
Budget Account Approval	agninin	09/30/2013 11.33.33 AW
Division Approval	dgrimm	09/30/2013 11:35:56 AM
Department Approval	dgrimm	09/30/2013 11:35:58 AM
Contract Manager Approval	dgrimm	09/30/2013 15:02:40 PM
Budget Analyst Approval	jrodrig9	10/07/2013 13:19:24 PM
BOE Agenda Approval	cwatson	10/08/2013 14:36:43 PM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15018

Legal Entity

CIVILWORKS LLC

Name:

Agency Name:

**ADMIN - STATE PUBLIC WORKS** 

Contractor Name: CIVILWORKS LLC

Agency Code: 082

DIVISION

**4945 W PATRICK LN** Address:

Appropriation Unit: 1590-58

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89118-2858

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702/876-3474

Vendor No.:

T29009288

**NV Business ID:** 

NV19981075781

To what State Fiscal Year(s) will the contract be charged?

2014-2017

X

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees **Bonds** 

0.00 % 17.00 %

Highway Funds

0.00 % 0.00 %

X Other funding

83.00 % Transfer from Treasurer

Agency Reference #: 85591

Contract start date:

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2017

3. Termination Date: Contract term:

3 years and 242 days

4. Type of contract:

Contract

Contract description:

Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for planning for sanitary sewer upgrades at the Southern Nevada Child and Adolescent Services, Southern Nevada Adult Mental Health Services, Desert Regional Center; Project No. 13-P06, contract No. 85591.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$142,560.00 Other basis for payment: monthly progress payments based on services provided

## II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15018 Page 1 of 2

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/27/2013 15:42:13 PM
Division Approval	dgrimm	09/27/2013 15:42:15 PM
Department Approval	dgrimm	09/27/2013 15:42:18 PM
Contract Manager Approval	dgrimm	09/30/2013 15:03:25 PM
Budget Analyst Approval	jrodrig9	10/07/2013 13:27:04 PM
BOE Agenda Approval	cwatson	10/08/2013 14:35:25 PM
BOE Final Approval	Pending	

For Board Use Only
Date: 11/12/2013

CONTRACT CUMMARY

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15023

Legal Entity

HERSHENOW & KLIPPENSTEIN

Name:

Agency Name: ADMIN - STATE PUBLIC WORKS

Contractor Name:

**HERSHENOW & KLIPPENSTEIN** 

Agency Code: 082

DIVISION

Address: ARCHITECTS INC

Appropriation Unit: 1590-47

**5485 RENO CORPORATE DR STE 100** 

Is budget authority

Yes

City/State/Zip

RENO, NV 89511-2262

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775/332-6640

Vendor No.:

T80984709

NV Business ID:

NV19941047730

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 % 0.00 % Fees

X

0.00 % **100.00 %** 

Highway Funds

0.00 %

Other funding

**Bonds** 

0.00 %

Agency Reference #: 86739

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2017

Termination Date: Contract term:

3 years and 242 days

4. Type of contract:

**Contract** 

Contract description:

Arch/Eng Serv

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the life safety upgrades at Lake's Crossing, Project No. 13-M01; Contract No. 86739.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$105,000.00 Other basis for payment: monthly progress payments based on services provided.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

Contract #: 15023 Page 1 of 2

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/30/2013 12:08:19 PM
Division Approval	dgrimm	09/30/2013 12:08:21 PM
Department Approval	dgrimm	09/30/2013 12:08:24 PM
Contract Manager Approval	dgrimm	09/30/2013 15:02:10 PM
Budget Analyst Approval	jrodrig9	10/07/2013 13:13:10 PM
BOE Agenda Approval	cwatson	10/08/2013 14:37:06 PM
BOE Final Approval	Pending	

For Board Use Only

10

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15046

Legal Entity

KGA ARCHITECTURE

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name:

**KGA ARCHITECTURE** 

Agency Code: 082

DIVISION

Address:

**4170 S DECATURE B5** 

Appropriation Unit: 1590-46

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89103

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-367-6900

Vendor No.: **NV Business ID:** 

T81092560 NV19771007004

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees **Bonds** 

X

0.00 % 50.00 %

Highway Funds

0.00 % 0.00 %

X Other funding

50.00 % Tobacco Funds

Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive?

If "Yes", please explain

Renovation of Building #3, Southern Nevada Adult Mental Health Services has been given "Emergency" status by the SPWD Board and the Governor¿s Office. As such this work is progressing in an expeditious manner, and in accordance with NRS 338, bypassing the standard SPWD contract bidding process. Additionally, pre-approval to submit engineering/architectural contracts for these projects retroactively has been approved. This contract is submitted under that understanding.

3. Termination Date:

10/07/2017

Contract term:

3 years and 341 days

4. Type of contract:

Contract

Contract description:

Blg 3, SNAMHS

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering service for the renovation of Building #3, Southern Nevada Adult Mental Health Services; SPWD Project number 13-C08; Contract No. 86738.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$367,500.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to proveide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15046 Page 1 of 2

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Demostrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
• •		•
Budget Account Approval	dhinsz	10/07/2013 10:28:03 AM
Division Approval	dhinsz	10/07/2013 10:28:08 AM
Department Approval	dhinsz	10/07/2013 10:28:13 AM
Contract Manager Approval	dhinsz	10/07/2013 10:28:21 AM
Budget Analyst Approval	jrodrig9	10/07/2013 11:47:05 AM
BOE Agenda Approval	cwatson	10/08/2013 14:37:57 PM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15060

Legal Entity

UNITED CONSTRUCTION COMPANY

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: UNITED CONSTRUCTION COMPANY

DIVISION Agency Code: 082

Address:

**5300 MILL ST** 

Appropriation Unit: 1590-46

Is budget authority

No City/State/Zip RENO, NV 89502-2316

available?:

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be DHHS budget account

Contact/Phone: null775/858-8090

3645 category 04.

Vendor No.: T81042635

**NV Business ID:** NV19781001938

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 

100.00 % Tobacco funds from Treasurer's Office Highway Funds 0.00 % Χ Other funding

through DHHS

Agency Reference #: 87503

2. Contract start date:

a. Effective upon Board of Yes or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? Yes

If "Yes", please explain

This contract has been designated an emergency contract and as thus is authorized to bypass the standard SPWD bidding process. In addition, it has been agreed that this contract can be submitted for retroactive approval by the BOE. The contract is being submitted to the vendor and the BOE simultaneously so that work on the project is not unnecessarily delayed.

3. Termination Date: 06/30/2017

Contract term: 3 years and 242 days

4. Type of contract: Contract

Contract description: Owner CMAR AGR

5. Purpose of contract:

This is a new contract to provide Owner Construction Manager at Risk services for the Dini-Townsend Forensic 10 Bed Expansion (East Wing Remodel Phase II), Sparks, Nevada; Project No. 14-A002; Contract No. 87503.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$212,578.00 Other basis for payment: monthly progress payments based on services provided

## II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Contract #: 15060 Page 1 of 2 11

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

User	Signature Date
dgrimm	10/14/2013 09:25:38 AM
dgrimm	10/14/2013 09:25:41 AM
dgrimm	10/14/2013 09:25:44 AM
dgrimm	10/14/2013 09:44:42 AM
jrodrig9	10/16/2013 16:36:10 PM
cwatson	10/17/2013 12:27:34 PM
Pending	
	dgrimm dgrimm dgrimm dgrimm jrodrig9 cwatson

For Board Use Only Date: 11/12/2013

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## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15029

Legal Entity

CONVERSE CONSULTANTS

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: CONVERSE CONSULTANTS

082 Agency Code:

DIVISION

**4840 MILL ST STE 5** Address:

Appropriation Unit: All Appropriations

Is budget authority

Yes

City/State/Zip

**RENO, NV 89502** 

available?:

If "No" please explain: Not Applicable

null702/269-8336

Contact/Phone: Vendor No.:

T80721610A

**NV Business ID:** 

NV19971267942

To what State Fiscal Year(s) will the contract be charged?

the contractor will be paid by multiple funding sources.

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

General Funds Federal Funds

0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 % 0.00 %

Other funding

100.00 % Varies depending on project

Agency Reference #: 82255

Contract start date:

a. Effective upon Board of

or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2015

3. Termination Date: Contract term:

1 year and 241 days

4. Type of contract:

**Open Term** 

Contract description:

**Env PI Chck Serv** 

5. Purpose of contract:

This is a new contraft to provide ongoing professional environmental plan checking services on an as needed basis. SPWD Internal Contract No. 82255.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100.000.00

Other basis for payment: progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Environmental plan checking services required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15029 Page 1 of 2

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for this type of work.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signatura Data
Approvai Levei	USEI	Signature Date
Budget Account Approval	dgrimm	09/30/2013 14:41:59 PM
Division Approval	dgrimm	09/30/2013 14:42:02 PM
Department Approval	dgrimm	09/30/2013 14:42:04 PM
Contract Manager Approval	dgrimm	09/30/2013 15:00:20 PM
Budget Analyst Approval	jrodrig9	10/07/2013 12:57:01 PM
BOE Agenda Approval	cwatson	10/08/2013 14:40:16 PM
BOE Final Approval	Pending	

For Board Use Only
Date: 11/12/2013

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15019

Legal Entity

DOMINGO CAMBEIRO PROF CORP

Name:

Agency Name: ADMIN - STATE PUBLIC WORKS

Contractor Name:

**DOMINGO CAMBEIRO PROF CORP** 

Agency Code: 082

DIVISION

Address: DBA DCC ARCHITECTS

Appropriation Unit: All Appropriations

3555 PECOS MCLEOD

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89121-3803

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702/732-0084

Vendor No.:

2014-2015

T29008776

**NV Business ID:** 

NV19871029805

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 %

Fees Bonds 0.00 % 0.00 %

NA

Highway Funds

0.00 % 0.00 %

X Other funding

100.00 % Varies depending on project

Agency Reference #: 81321

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2015

Termination Date: Contract term:

1 year and 241 days

4. Type of contract:

**Open Term** 

Contract description:

**Access PI Chc** 

5. Purpose of contract:

This is a new contract to provide accessibility plan checking services on an as required basis. SPWD Internal Contract Tracking No. 81321

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

Other basis for payment: progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Accessibility plan checking services required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 15019 Page 1 of 2

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/30/2013 11:10:14 AM
Division Approval	dgrimm	09/30/2013 11:10:16 AM
Department Approval	dgrimm	09/30/2013 11:10:18 AM
Contract Manager Approval	dgrimm	09/30/2013 15:03:53 PM
Budget Analyst Approval	jrodrig9	10/07/2013 12:59:37 PM
BOE Agenda Approval	cwatson	10/08/2013 14:39:25 PM
BOE Final Approval	Pending	

For Board Use Only
Date: 11/12/2013

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

Appropriation Unit: 1385-07

1. Contract Number: 14982

Legal Entity

RENO TAHOE FRANCHISING INC

Name:

Agency Name: ADMIN - ENTERPRISE IT SERVICES

Contractor Name:

RENO TAHOE FRANCHISING INC

Address:

**DBA JANI KING OF RENO** 

1325 AIRMOTIVE WAY, STE 175-S

City/State/Zip RENO, NV 89502

Is budget authority available?:

Agency Code:

If "No" please explain: Not Applicable

180

Contact/Phone:

VAUGHN PARKS 775/323-1600

Vendor No.: T29026876

NV Business ID: NV20051738893

To what State Fiscal Year(s) will the contract be charged? 2014-2018

Yes

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % Computer Facility Fees

Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFP #2050

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

12/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date: 11/30/2017
 Contract term: 4 years
 4. Type of contract: Contract

Contract description: Janitorial Services

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Enterprise Information Technology Services Computer Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The builiding is occupied and requires daily cleaning and sanitizing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Contract #: 14982 Page 1 of 2

Pursuant to RFP #2050 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

07/16/2013

Anticipated re-bid date: 07/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DMV in Carson City, vendor has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	09/18/2013 08:48:52 AM
Division Approval	csweeney	09/18/2013 08:48:56 AM
Department Approval	csweeney	09/18/2013 08:49:01 AM
Contract Manager Approval	csweeney	09/18/2013 08:49:08 AM
Budget Analyst Approval	ekin4	10/09/2013 16:23:43 PM
BOE Agenda Approval	jborrowm	10/10/2013 16:52:11 PM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

# (This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15012

Legal Entity

Robert Lynn

Name:

Agency Name: OFFICE OF VETERANS SERVICES
Agency Code: 240

Contractor Name:

Robert Lynn

Address:

1620 Cloud Dance Court

Appropriation Unit: 2561-04

Is budget authority

Yes

City/State/Zip

North Las Vegas, NV 89031

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Robert J. Lynn 702-399-6479

Vendor No.:

T27011968

NV20131629065

NV Business ID:

To what State Fiscal Year(s) will the contract be charged?

2014-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

X Federal Funds

50.00 %

Bonds

0.00 %

Highway Funds 0.00 % X Other funding 50.00 % Private funds

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

12/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

11/30/2015

Contract term:

1 year and 364 days

4. Type of contract:

Contract

Contract description: Nurse Practitioner

5. Purpose of contract:

This a new contract to provide ongoing Nurse Practitioner services to the Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$102,305.28

Payment for services will be made at the rate of \$4,262.72 per month

## II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 449.74521(1) A facility for skilled nursing shall employ full time, part time, or as consultants such health care professionals as are necessary to provide adequate care for each patient in the faility and to carry out the provisionos of NAC 449.774 to NAC 449.74549, includsive.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees are available to provide a nurse practitioner to this facility.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Contract #: 15012 Page 1 of 2 15

Only nurse practitioner to apply. Robert Lynn has worked with the Home since 2005, and has confidence of the staff and the Medical Director. Robert has significant experience in geriatrics.

d. Last bid date:

10/01/2013

Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Robert Lynn has served as Nurse Practitioner with NSVH since 2005. His work has always been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalme5	10/03/2013 14:01:00 PM
Division Approval	jpalme5	10/03/2013 14:01:06 PM
Department Approval	jpalme5	10/03/2013 14:01:12 PM
Contract Manager Approval	mnobles	10/04/2013 07:54:12 AM
Budget Analyst Approval	jrodrig9	10/07/2013 14:08:05 PM
BOE Agenda Approval	cwatson	10/11/2013 08:45:55 AM
BOE Final Approval	Pending	

Contract #: 15012 Page 2 of 2 15

For Board Use Only 11/12/2013

16

Date:

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

Appropriation Unit: 2561-04

1. Contract Number: 13280 Amendment 2

Number: Legal Entity

Westcare Management, Inc.

Name:

Agency Name: OFFICE OF VETERAN'S SERVICES Contractor Name: Westcare Management, Inc.

Agency Code: 240 Address: 3155 River Road South

Suite 100

Is budget authority Yes City/State/Zip Salem, OR 97302

available?:

If "No" please explain: Not Applicable Contact/Phone: Jason McArthur 502-362-5235

Vendor No.: T27007546 NV Business ID: NV20101384894

To what State Fiscal Year(s) will the contract be charged? 2012-2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 50.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 50.00 % Private funds

Contract start date:

X

a. Effective upon Board of No or b. other effective date 05/08/2012

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved **0** 

Termination Date:

05/31/2014

Contract term: 2 years and 23 days

4. Type of contract: Contract

Contract description: Medicare Reporting

5. Purpose of contract:

This is the second amendment to the original contract, which provides ongoing Medicare and Medicaid accounting, consulting, and billing assistance to the Nevada State Veterans Home. This amendment increases the maximum amount from \$205,000 to \$255,000 due to the continued need for support for Medicare and Medicaid processing and database maintenance/update functions.

6. CONTRACT AMENDMENT

The maximum amount of the original contract: \$75,000.00
 Total amount of any previous contract amendments: \$130,000.00
 Amount of current contract amendment: \$50,000.00
 New maximum contract amount: \$255,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS449.470

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees are able to do this work because of Medicare and Medicaid preparation experience.

9. Were quotes or proposals solicited?

No No

Was the solicitation (RFP) done by the Purchasing

Division?

Contract #: 13280 Page 1 of 2

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Familiar with NSVH; experience in Medicare/Medicaid cost reporting.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided these services to Nevada State Veterans Home for the past 8 years. All services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	jpalme5	09/19/2013 12:36:27 PM
Division Approval	jpalme5	09/19/2013 12:36:31 PM
Department Approval	jpalme5	09/19/2013 12:36:36 PM
Contract Manager Approval	mnobles	09/19/2013 14:02:26 PM
DoIT Approval	Imuelle1	10/07/2013 13:07:30 PM
Budget Analyst Approval	jrodrig9	10/07/2013 14:09:52 PM
BOE Agenda Approval	cwatson	10/08/2013 14:33:35 PM

For Board Use Only 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15042

Legal Entity

BOARD OF REGENTS-UNLV

Name:

**NDE - DEPARTMENT OF** Agency Name: **EDUCATION** 

Contractor Name:

**BOARD OF REGENTS-UNLV** 

Agency Code: 300

Address:

**UNLV OFFICE OF CONTROLLER** 4505 MARYLAND PKWY MS 1005

Date:

Appropriation Unit: 2673-32

City/State/Zip

Is budget authority

available?:

LAS VEGAS, NV 89154-1005

If "No" please explain: Not Applicable

Contact/Phone:

null702/895-1142

Vendor No.:

D35000813

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

Yes

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % General Funds 100.00 % Fees Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

06/30/2015

Contract term:

1 year and 241 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

Assessments

5. Purpose of contract:

This is a new contract for the evaluation of Nevada State Educational Technology Implementation Fund grants projects and for the State Educational Technology Needs Assessment per NRS 388.795.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$85,000.00

Other basis for payment: 47,500 year 1 37,500 year 2

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The goal of the Commission on Educational Technology (CET) and the Nevada Department of Education (NDE), as stated in the Request for Applications for the State Educational Technology Implementation Fund (SETIF) is "to promote educational technology projects and programs that support the funding Priorities" as established by CET. The goal of the State Education Technology Needs Assessment (SETNA) as stated in NRS 388.795 is "to conduct an assessment of needs of each school district relating to educational technology."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees of Nevada Department of Education are too involved with grant activities to conduct an objective evaluation. It is common grants management practice for outside evaluators to conduct evaluation on grant activities and projects.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 15042 Page 1 of 2 17 b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rpawley	10/09/2013 11:16:39 AM
Division Approval	rpawley	10/09/2013 11:16:44 AM
Department Approval	rpawley	10/09/2013 11:16:46 AM
Contract Manager Approval	dembro	10/09/2013 13:48:20 PM
Budget Analyst Approval	sbrown	10/14/2013 10:28:14 AM
BOE Agenda Approval	sbrown	10/14/2013 10:28:18 AM
BOE Final Approval	Pending	

For Board Use Only 11/12/2013

Date:

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15041

Legal Entity

BOARD OF REGENTS-UNR

Name:

**NDE - DEPARTMENT OF** Agency Name: **EDUCATION** 

Contractor Name:

**BOARD OF REGENTS-UNR** 

Agency Code: 300

Address:

**UNR CONTROLLERS OFFICE** 

**MAIL STOP 0325** 

Appropriation Unit: 2673-32

City/State/Zip

2014-2015

RENO, NV 89557-0325

Is budget authority available?:

Contact/Phone:

null775/784-4062 D35000816

If "No" please explain: Not Applicable

Vendor No.:

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

Yes

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % General Funds 100.00 % Fees Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

06/30/2015

Contract term:

1 year and 241 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

Assessment

5. Purpose of contract:

This is a new contract for the evaluation of Nevada State Educational technology Implementation Fund grants projects and for the State Educational Technology Needs Assessment per NRS 388.795.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$75,000.00

Payment for services will be made at the rate of \$37,500.00 per Year

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The goal of the Commission on Educational technology (CET) and Nevada Department of Education(NDE), as stated in the Request for Applications for the State Educational Technology Implementation Fund (SETIF) is "to promote educational technology projects and programs that support the funding Priorities" as established by CET. The goal of the State Education Technology Needs Assessment (SETNA) as stated in NRS 388.795 is "to conduct an assessment of needs of each school district relating to educational technology."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees of Nevada Department of Education are too involved with grant activities to conduct an objective evaluation. It is common grants management practice for outside evaluators to conduct evaluation on grant activities and projects.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 15041 Page 1 of 2 18 b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rpawley	10/09/2013 11:22:06 AM
Division Approval	rpawley	10/09/2013 11:22:09 AM
Department Approval	rpawley	10/09/2013 11:22:13 AM
Contract Manager Approval	dembro	10/09/2013 13:48:42 PM
Budget Analyst Approval	sbrown	10/14/2013 10:25:58 AM
BOE Agenda Approval	sbrown	10/14/2013 10:27:06 AM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

Appropriation Unit: 2713-00

1. Contract Number: 14827

Legal Entity Office of Superintendent of Public

Name: Instruction - Washington

**NDE - DEPARTMENT OF** Contractor Name: Office of Superintendent of Public Agency Name: **EDUCATION** 

Instruction - Washington

**Old Capital Building** Agency Code: 300 Address:

PO Box 47200

Is budget authority Yes City/State/Zip Olympia , WA 98504-7200

available?:

If "No" please explain: Not Applicable Contact/Phone: null360-725-6000

Vendor No.:

NV Business ID: Exempt

To what State Fiscal Year(s) will the contract be charged? 2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % General Funds 0.00 % Fees Federal Funds 0.00 % **Bonds** 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Revenue

2. Contract start date:

Yes or b. other effective date: a. Effective upon Board of NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

#### Not Applicable

3. Termination Date: 11/30/2013 Contract term: 29 days

4. Type of contract: **Revenue Contract Test Item Developmen** Contract description:

5. Purpose of contract:

This is a new revenue contract, Nevada Department of Education (NDE) will form committees of trained Nevada educators to produce a total of 600 test items based on item specifications provided by the Smarter Balanced Consortium. Items will be produced for grades 3-8 and will become part of the test item pools that will be used to construct the assessments that the state will use starting in 2014-15. NDE will be paid for the items produced by the teachers and accepted into the item bank.

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$270,000.00 Payment for services will be made at the rate of \$450.00 per Accepted Item

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education is a member of the Smarter Balanced Consortium with is administered by the Office of the Superintendent of Public Instruction in Washington State. As a member of the consortium Nevada has the opportunity to participate in the item development process. This opportunity will provide additional training in item development for Nevada educators, and will also generate income that the department can use to support additional development of instructional materials for use by teachers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education will convene committees of Nevada educators to do the work.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

Interstate Revenue Contract

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rpawley	10/09/2013 11:23:38 AM
Division Approval	rpawley	10/09/2013 11:23:42 AM
Department Approval	rpawley	10/09/2013 11:23:45 AM
Contract Manager Approval	dembro	10/09/2013 13:49:04 PM
Budget Analyst Approval	sbrown	10/17/2013 11:21:12 AM
BOE Agenda Approval	sbrown	10/17/2013 11:27:20 AM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 14983

Legal Entity

McKesson Health Solutions LLC

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name:

Contractor Name:

McKesson Health Solutions LLC

& POLICY Agency Code: 403

Address:

11000 Westmoor Circle

Appropriation Unit: 3243-14

Is budget authority

Yes

City/State/Zip

Westminster, CO 80021

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Judy Smythe, General Manager 303-

926-6549

Vendor No.:

**NV Business ID:** NV20001103483

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 38.00 % 0.00 % Federal Funds 62.00 % Bonds 0.00 % 0.00 % 0.00 % Other funding Highway Funds

Agency Reference #: RFP #1958

2. Contract start date:

a. Effective upon Board of or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

Not Applicable

11/30/2016 3. Termination Date:

Contract term: 3 years and 30 days

4. Type of contract: Contract Contract description: **CMO Services** 

5. Purpose of contract:

This is a new contract to provide the division assistance in reaching its goal to expand enrollment of targeted populations into a managed Fee for Service system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$130,120,000.00

Other basis for payment: As Specified in Attachment AA - Net Savings Reconciliation and Negotiated Fees and Payments

## II. JUSTIFICATION

7. What conditions require that this work be done?

Currently, there are a number of individuals with chronic health conditions who is care remains unmanaged. These individuals have high health care utilization patterns and costly medical expenses. Providing care management services to those most in need of this service will improve health outcomes and reduce medical costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the staff expertise required to complete this work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1958, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

02/01/2012

Anticipated re-bid date: 01/01/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	09/18/2013 10:53:58 AM
Division Approval	trooker	10/07/2013 08:38:23 AM
Department Approval	ecreceli	10/09/2013 08:08:29 AM
Contract Manager Approval	cmoriart	10/17/2013 09:43:26 AM
Budget Analyst Approval	nhovden	10/17/2013 11:25:06 AM
BOE Agenda Approval	nhovden	10/17/2013 11:25:19 AM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15031

Legal Entity UNIVERSITY NEVADA SCHOOL

Name: MEDIC

**DHHS - PUBLIC AND BEHAVIORAL** Contractor Name: **UNIVERSITY NEVADA SCHOOL** Agency Name: **HEALTH** 

**MEDIC** 

406 **DBA MEDSCHOOL ASSOCIATES** Agency Code: Address:

**NORTH** 

Appropriation Unit: 3645-08 401 W 2ND ST STE 231

Yes Is budget authority City/State/Zip **RENO, NV 89503-5397** 

available?:

If "No" please explain: Not Applicable Contact/Phone: null775/784-1223

> Vendor No.: T80991321

**NV Business ID:** NV19971230247

To what State Fiscal Year(s) will the contract be charged? 2014-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 100.00 % 0.00 % Federal Funds 0.00 % Bonds 0.00 % 0.00 % Other funding 0.00 % Highway Funds

Agency Reference #: 14182

2. Contract start date:

a. Effective upon Board of No or b. other effective date 10/15/2013

Examiner's approval?

Anticipated BOE meeting date 12/2013

Retroactive?

If "Yes", please explain

Negotiations between agencies were being conducted for an anticipated start date in January 2014. Retirement and other separations of doctors at Lake's Crossing Center required emergency placement of a forensic psychiatry professional and MSAN was able to provide doctor with the necessary experience in the time required by Lake's Crossing Center. Similarities between the NNAMHS and LCC contracts prompted the contracts to be combined into one.

3. Termination Date: 12/31/2015

Contract term: 2 years and 77 days 4. Type of contract: **Interlocal Agreement** Contract description: Psychiatric services

5. Purpose of contract:

This is a new interlocal agreement that continues to provide ongoing psychiatric services to Lake's Crossing Center and Northern Nevada Adult Mental Health Services on an as-needed basis to mental health consumers of Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$780,000.00

Payment for services will be made at the rate of \$150.00 per clinical hour

### II. JUSTIFICATION

7. What conditions require that this work be done?

The agency operates inpatient/outpatient programs requiring the services of psychiatrists. When vacancies occur in the medical staff, contract psychiatrists are needed to ensure adequate coverage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff psychiatrists typically perform these services, however when vacancies occur, adequate coverage is required by Joint Commission. MSAN is a State agency.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

The vendor was not chosen in preference to other. MSAN is a public agency and NRS 277.780 authorizes any one or more public agencies to contract with any onr or more other public agencies to perform services.

d. Last bid date:

10/01/2013

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2004 to present ¿ NNAMHS & LCC - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date 10/04/2013 17:15:08 PM Budget Account Approval valpers **Division Approval** valpers 10/04/2013 17:15:11 PM Department Approval ecreceli 10/16/2013 08:51:59 AM Contract Manager Approval cschmid2 10/16/2013 09:33:56 AM **Budget Analyst Approval** 10/18/2013 15:04:31 PM eobrien **BOE** Agenda Approval 10/18/2013 15:12:03 PM nhovden **BOE Final Approval** Pending

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY (This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15033

Legal Entity

Carousel Industries of North America Inc.

Name:

**DHHS - WELFARE AND SUPPORT** Agency Name: **SERVICES** 

Contractor Name:

**Carousel Industries of North America** 

Agency Code: 407

Address:

659 S. County Trail

Appropriation Unit: 3228-26

Is budget authority

Yes

City/State/Zip

**Exeter, RI 02822** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Cathy McGraw 800-401-0760

Vendor No.: **NV Business ID:** 

PUR0005364 NV20061748510

To what State Fiscal Year(s) will the contract be charged?

**IVRU** 

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds X Federal Funds

28.00 % 72.00 %

Fees 0.00 % **Bonds** 0.00 %

Highway Funds 0.00 % Other funding

0.00 %

NA

RFP #3039 Agency Reference #:

Contract start date:

a. Effective upon Board of

or b. other effective date:

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

10/31/2016 3. Termination Date: Contract term: 3 years 4. Type of contract: Contract

5. Purpose of contract:

Contract description:

This is a new contract to provide system integration services, hardware, software, installation, ongoing maintenance and technical support for the replacement of the Integrated Voice Response Unit (IVRU) system. IVRU allows DWSS clients to access their public assistance or child support enforcement case information.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$957,914.57 Other basis for payment: As specified in Attachment AA: Negotiated Cost Summary.

### II. JUSTIFICATION

7. What conditions require that this work be done?

The existing system is over 12 years old and no longer supported by any vendors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

Contract #: 15033 Page 1 of 2 22 c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3039, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/15/2013

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

01/15/2016

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/07/2013 17:33:57 PM
Division Approval	msmit5	10/13/2013 13:51:38 PM
Department Approval	ecreceli	10/16/2013 09:20:49 AM
Contract Manager Approval	afrancis	10/16/2013 11:40:52 AM
DoIT Approval	bbohm	10/16/2013 14:05:57 PM
Budget Analyst Approval	sjohnso9	10/17/2013 12:37:10 PM
BOE Agenda Approval	nhovden	10/17/2013 15:03:28 PM
BOE Final Approval	Pending	

23

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14613

Legal Entity

TALX CORPORATION

Name:

WELFARE AND SUPPORT Agency Name:

Contractor Name: TALX CORPORATION

**SERVICES** Agency Code: 407

Address:

THE WORK NUMBER

Appropriation Unit: 3228-04

11432 LACKLAND RD

Is budget authority

Yes

City/State/Zip

SAINT LOUIS, MO 63146

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null314/214-7362

Vendor No.:

T27017055A

**NV Business ID:** NV20071210846

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources. General Funds Fees

30.00 % 70.00 %

0.00 % **Bonds** 0.00 %

Federal Funds Highway Funds

0.00 %

Other funding

0.00 %

RFP #1994 Agency Reference #:

Contract start date:

X

a. Effective upon Board of

No or b. other effective date

11/2013

11/15/2013

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

10/31/2017

3. Termination Date: Contract term:

3 years and 350 days

4. Type of contract:

Contract

Contract description:

**Income Verification** 

5. Purpose of contract:

This is a new contract to continue providing income verification for the Eligibility and Payment unit to determine eligibility for the federal assistance programs administered by the Division of Welfare and Supportive Services, including Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, Medicaid and the Energy Assistance Program. This contract will also provide income verification and employment location of noncustodial parents so that the Child Support Enforcement Program can determine non-custodial parents' ability to pay medical or child support and to enforce the support payment.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,643,005.00

Payment for services will be made at the rate of \$34,589.58 per Month

### II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Law requires that income information is verified prior to issuing benefits.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources to provide this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

Contract #: 14613 Page 1 of 2 a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1994, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

08/01/2012

Anticipated re-bid date:

10/03/2016

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	06/21/2013 16:38:56 PM
Division Approval	msmit5	09/26/2013 08:18:57 AM
Department Approval	ecreceli	10/01/2013 15:27:12 PM
Contract Manager Approval	afrancis	10/02/2013 10:10:56 AM
Budget Analyst Approval	sjohnso9	10/04/2013 12:59:16 PM
BOE Agenda Approval	nhovden	10/07/2013 11:48:05 AM
BOE Final Approval	Pendina	

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### **DESCRIPTION OF CONTRACT**

1. Contract Number: 14845

Legal Entity

**Nevada Dairy Commission** 

Name:

**DHHS - DIVISION OF CHILD AND** Agency Name:

Contractor Name:

**Nevada Dairy Commission** 

**FAMILY SERVICES** 409

Address: 405 S 21st St

Appropriation Unit: 3145-04

Is budget authority

Yes

City/State/Zip

**Sparks, NV 89431** 

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

null775-353-3600

Vendor No.:

State

**NV Business ID:** 

2014-2015

government

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 50.00 % Fees 0.00 % X Federal Funds 50.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of

No or b. other effective date 07/15/2013

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive?

If "Yes", please explain

While seeking rental space in Reno to relocate the DCFS Program and Evaluation Unit due to agency growth, an unexpected opportunity arose to sublease a portion of rental space leased by the Nevada Dairy Commission. The price for this space is at a much lower rate than DCFS had been offered elsewhere.

3. Termination Date: 06/30/2015

Contract term: 1 year and 350 days

4. Type of contract: **Interlocal Agreement** 

Contract description: sublease

5. Purpose of contract:

This is a new interlocal agreement to sublease 1,906 square feet at 4600 Kietzke Lane #A-107 in Reno from the Nevada Dairy Commission.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$57,797.91

Other basis for payment: quarterly payments in advance

### II. JUSTIFICATION

7. What conditions require that this work be done?

Due to an increase in staffing at Northern Nevada Child and Adolescent Services, the Program and Evaluation Unit needs to relocate to a new space.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Work space is needed for this unit.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?
- d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

State agency

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State agency

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	09/12/2013 12:31:07 PM
Division Approval	jmorro5	09/12/2013 15:11:48 PM
Department Approval	ecreceli	09/20/2013 10:44:11 AM
Contract Manager Approval	ihyman	09/20/2013 13:58:38 PM
Budget Analyst Approval	eobrien	10/02/2013 10:39:50 AM
BOE Agenda Approval	nhovden	10/02/2013 16:03:42 PM
BOE Final Approval	Pending	

Contract #: 14845 Page 2 of 2 24

Date: 11/12/2013

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14994

Legal Entity

Syscon Justice Systems Canada Ltd

Name:

Agency Name: **DEPARTMENT OF CORRECTIONS** 

Contractor Name:

Syscon Justice Systems Canada Ltd

Address:

6500 River Road, 2nd Floor

......

Richmond BC

Appropriation Unit: 3710-08

Is budget authority Yes

City/State/Zip

2014-2015

Canada, na V6X 1X5

available?:

Agency Code:

If "No" please explain: Not Applicable

440

Contact/Phone:

Jerry Baker, Director Contracts 888/797-

2662

Vendor No.: F00000017

NV Business ID: NV20131484703

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2015

3. Termination Date: Contract term:

1 year and 241 days

4. Type of contract:

Contract

Contract description:

**Upgrade NOTIS** 

5. Purpose of contract:

This is a new contract to provide an upgrade to the existing Nevada Offender Tracking Information System (NOTIS), related project management, end-user training and Go Live support. The existing iTag 9i version is currently a release behind, the software build and delivery to the latest version of Syscon software, Elite 11g, is required to make NOTIS supportable in the Windows 7 / Office 12 environment and to ensure the version is suppportable by the vendor.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,750,000.00

### II. JUSTIFICATION

7. What conditions require that this work be done?

To implement changes in corrections-related laws in the State of Nevada, Nevada Department of Corrections (NDOC) has developed a table-driven sentence calculation engine that will give it flexibility to make timely adjustments to such calculations as may be required, from time to time, due to ever-changing legislation related to offender sentencing. The Sentence Calculation Engine (SCE) Interface will transport such current and updated information to NOTIS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDOC does not have the qualified staff, the specific credentials and/or access to the softwre code required to perform the upgrade to NOTIS. No other State agency offers these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

Contract #: 14994 Page 1 of 2 25

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 130808 Approval Date: 08/12/2013

c. Why was this contractor chosen in preference to other?

NOTIS is a Syscon Justice Systems product we are licensed to use. Syscon Justice Systems is the only vendor supporting the current and upgraded software version.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

### **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY06 - FY09: Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** ssergent 09/23/2013 13:22:08 PM **Division Approval** dmartine 09/27/2013 11:08:33 AM Department Approval bfarris 09/27/2013 18:18:30 PM Contract Manager Approval 09/30/2013 12:21:07 PM jhardy **DoIT Approval** 10/02/2013 07:45:10 AM bbohm **Budget Analyst Approval** cmurph3 10/14/2013 10:25:29 AM **BOE** Agenda Approval sbrown 10/16/2013 14:54:14 PM **BOE** Final Approval Pending

Date: 11/12/2013

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14345

Legal Entity

CLARK, COUNTY OF

Name:

**DPS-HIGHWAY PATROL** Agency Name:

Contractor Name: CLARK, COUNTY OF

Agency Code: 651 Appropriation Unit: 4713-22 Address:

LAS VEGAS METROPOLITAN POLICE

PO BOX 749509

Is budget authority

Yes

City/State/Zip

LOS ANGELES, CA 90074-9509

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702/828-3959

Vendor No.:

T81026920AN

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds 4.00 % Federal Funds 0.00 % Fees

0.00 % 0.00 %

**Highway Funds** 96.00 % **Bonds** Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

07/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

Significant changes to the scope of work for this contract, different than previous contracts, required multiple reviews by the contracting parties; therefore, signature approvals by all parties were not obtained until after the previous contract expired.

3. Termination Date:

06/30/2015

Contract term:

1 year and 364 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**Breath Alcohol Test** 

5. Purpose of contract:

This is a new interlocal agreement that provides ongoing breath alcohol testing for intoxication services required by NRS, NAC, and the Committee on Testing for Intoxication in the counties of Clark, Esmeralda, Lincoln and Nye. The services include providing forensic analysis of alcohol, calibration/repair, maintenance of breath testing devices, and training/certification of forensic analysts of alcohol and breath test instructors/operators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$473,549.00

Other basis for payment: FY 14: \$232,132; FY 15: \$241,417; upon receipt of invoice.

### II. JUSTIFICATION

7. What conditions require that this work be done?

Mandated by NRS 484C 600-640 and 484.590-.715.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or agencies who provide this service.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?
- d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Department of Public Safety and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User	Signature Date
mteska	10/09/2013 07:06:45 AM
mteska	10/09/2013 07:06:47 AM
mteska	10/09/2013 07:08:57 AM
mteska	10/09/2013 07:09:00 AM
jstrandb	10/09/2013 13:31:30 PM
cwatson	10/11/2013 08:43:59 AM
Pending	
	mteska mteska mteska mteska jstrandb cwatson

Contract #: 14345 Page 2 of 2 26

27

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14342

Legal Entity

WASHOE, COUNTY OF

Name:

**DPS-HIGHWAY PATROL** Agency Name:

Contractor Name: WASHOE, COUNTY OF

Agency Code: 651 Appropriation Unit: 4713-22 Address:

**WASHOE COUNTY SHERIFFS OFFICE** 

911 PARR BLVD

Is budget authority

Yes

City/State/Zip

**RENO, NV 89512-1000** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775-328-2810

Vendor No.:

T40283400R

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

6.10 %

Fees

0.00 %

Federal Funds 0.00 % **Highway Funds** 93.90 % **Bonds** Other funding 0.00 % 0.00 %

2. Contract start date:

No

or b. other effective date

07/01/2013

a. Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

Significant changes to the scope of work for this contract, different than previous contracts, required multiple reviews by the contracting parties; therefore, signature approvals by all parties were not obtained until after the previous contract expired.

3. Termination Date:

06/30/2015

Contract term:

1 year and 364 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**Breath Alcohol Test** 

5. Purpose of contract:

This is a new interlocal agreement that provides ongoing breath alcohol testing for intoxication services required by NRS, NAC and the Committee on Testing for Intoxication in the counties of Carson City, Churchill, Douglas, Elko, Eureka, Humboldt, Lander, Lyon, Mineral, Pershing, Storey, Washoe and White Pine. The services include providing forensic analysis of alcohol, calibration/repair/maintenance of breath testing devices, and training/certification of forensic analysts of alcohol and breath test instructors/operators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$528,982.00

Other basis for payment: FY 14: \$258,040; FY 15: \$270,942; upon receipt of invoice

### II. JUSTIFICATION

7. What conditions require that this work be done?

Mandated by NRS 484C 600-640 and NAC 484.590-.715

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or agencies who provide this service.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Interlocal Contract. This is the only contractor that provides this service in Northern Nevada.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Department of Public Safety and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mteska	10/09/2013 06:57:14 AM
Division Approval	mteska	10/09/2013 06:57:17 AM
Department Approval	mteska	10/09/2013 06:57:51 AM
Contract Manager Approval	mteska	10/09/2013 06:57:54 AM
Budget Analyst Approval	jstrandb	10/09/2013 13:13:14 PM
BOE Agenda Approval	cwatson	10/11/2013 08:45:05 AM
BOE Final Approval	Pending	

Date: 11/12/2013

### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14360

Legal Entity WASHOE, COUNTY OF

Name:

Agency Name: DPS-HIGHWAY PATROL Contractor Name: WASHOE, COUNTY OF

Agency Code: 651 Address: WASHOE COUNTY SHERIFFS OFFICE

Appropriation Unit: 4713-09 911 PARR BLVD

Is budget authority

Yes

City/State/Zip

RENO, NV 89512-1000

available?:

If "No" please explain: Not Applicable Contact/Phone: Trisha Beckman 775-328-2810

Vendor No.: T40283400R

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 37.00 % X Fees 4.00 % DNA Testing Fees

Federal Funds 0.00 % Bonds 0.00 % Highway Funds **59.00** % Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2013

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? Yes

If "Yes", please explain

Previous contracts were executed for only two years and were written separately for each service. In an effort to increase the efficiency of the approval process and reduce workload, this contract is for a four year term and combines all service into one scope of work. For this reason and significant changes to the scope of work which required multiple reviews by the contracting parties, the signature approvals by all parties were not obtained until after the previous contract expired.

3. Termination Date: 06/30/2017
Contract term: 4 years

4. Type of contract: Interlocal Agreement
Contract description: DNA, Forensic, Toxic

5. Purpose of contract:

This is a new interlocal agreement that provides ongoing genetic marker testing (DNA), forensic laboratory analysis and toxicology laboratory analysis for various divisions of the department. DNA testing includes obtaining a biological specimen from probationers or parolees, collection of fees and submitting all identifying DNA information to the central repository. Forensic laboratory analysis includes, but is not limited to testing of evidence for crime scene investigations, firearms examinations, shoeprint and tiretrack comparisons and DNA analysis. Toxicology laboratory analysis includes testing of blood or urine for presence of controlled substances.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,510,910.00

Payment for services will be made at the rate of \$150.00 per DNA test performed

Other basis for payment: Total amount for DNA Testing Services not to exceed \$60,000.00; Total amount for Forensic Analysis Services not to exceed \$970,910.00; Total amount for Toxicology Analysis Services not to exceed \$480,000.00.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

NRS 176.0916 requires the Parole and Probation division to arrange for a biological specimen to be obtained from certain probationers and/or parolees: collect the fees for obtaining the biological specimens and for testing; all identifying DNA information is to be submitted to the central repository. NRS 484C.110-484C.190 requires preliminary and evidentiary forensic and toxicology analysis of certain samples.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have a laboratory nor does it employ the expertise to perform these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Washoe County Sheriff's Office Forensic Lab is an accredited forensic laboratory.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Washoe County Lab is governed by the Washoe County Commissioners.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Washoe County Sheriff's Office currently performs these services for DPS and the services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	mteska	10/09/2013 06:50:03 AM
Division Approval	mteska	10/09/2013 06:50:08 AM
Department Approval	mteska	10/09/2013 06:51:08 AM
Contract Manager Approval	mteska	10/09/2013 06:51:13 AM
Budget Analyst Approval	jstrandb	10/09/2013 13:36:54 PM
BOE Agenda Approval	cwatson	10/11/2013 08:42:59 AM
BOE Final Approval	Pending	

Date: 11/12/2013

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15036

Legal Entity

MORPHOTRUST USA INC DBA

Name:

**DPS-RECORDS & TECHNOLOGY** Agency Name:

655

Contractor Name:

MORPHOTRUST USA INC DBA

Address:

MT USA

296 CONCORD RD

Appropriation Unit: 4709-00

City/State/Zip

**BILLERICA, MA 01821-6618** 

Is budget authority

Agency Code:

available?: If "No" please explain: Not Applicable

Contact/Phone:

John Olson 952/945-3307

Vendor No.:

T29030834

**NV Business ID:** 

NV20121363420

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Yes

X Fees

100.00 % Revenue contract - fees received for services

by users

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval? Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

## Not Applicable

3. Termination Date:

11/30/2017

Contract term:

4 years and 30 days

4. Type of contract:

**Revenue Contract** 

Contract description:

Technology contract

5. Purpose of contract:

This is a new contract that continues ongoing channeling service of electronic applicant transmissions to the division's Records Bureau in Carson City for all division-approved local government and private agencies, including fingerprinting sites, throughout the state to continue efficient processing of fingerprint-based background checks required by law.

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$10,000,000.00

Other basis for payment: Payment shall be submitted to the State according to the fee schedule in the consideration paragraph of the contract.

### II. JUSTIFICATION

7. What conditions require that this work be done?

State law requires fingerprint scanning to verify identification of individuals. This contract provides for the electronic scanning of fingerprints, in lieu of manual scanning of fingerprints, at a lower cost to user agencies and private entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the capacity or ability to submit electronic fingerprint transmissions from local government and private agencies.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 15036 Page 1 of 2 29 b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor's proposal was scored highest by the evaluation committee.

d. Last bid date: 07/08/2013 Anticipated re-bid date: 03/01/2017

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Cianatura Data

This vendor is the current contracted provider. Services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

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Approval Level	User	Signature Date
Budget Account Approval	mteska	10/16/2013 15:03:42 PM
Division Approval	mteska	10/16/2013 15:03:47 PM
Department Approval	mteska	10/16/2013 15:04:36 PM
Contract Manager Approval	mteska	10/16/2013 15:04:41 PM
DoIT Approval	lmuelle1	10/18/2013 08:23:34 AM
Budget Analyst Approval	cwatson	10/18/2013 08:51:05 AM
BOE Agenda Approval	cwatson	10/18/2013 08:51:12 AM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

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## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1 1. Contract Number: 11979 Amendment

Number: Legal Entity

PENNA POWERS BRIAN HAYNES INC

Name:

Agency Name: **DPS-TRAFFIC SAFETY** Contractor Name: PENNA POWERS BRIAN HAYNES INC

PENNA POWERS BRIAN HAYNES Agency Code: 658 Address:

Appropriation Unit: 4688-25 1706 S MAJOR ST

Is budget authority **SALT LAKE CITY, UT 84115** Yes City/State/Zip

available?:

If "No" please explain: Not Applicable Contact/Phone: Chuck Penna 801/487-4800

> Vendor No.: T29027216 **NV Business ID:** NV20111035305

2011-2015 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % 0.00 % General Funds Fees Federal Funds 100.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

X

05/01/2011 a. Effective upon Board of No or b. other effective date

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

## Not Applicable

04/30/2014 3. Previously Approved

Termination Date:

Contract term: 4 years 4. Type of contract: Contract

Contract description: **Marketing Services** 

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing advertising/marketing services for federally funded programs within the Department of Public Safety via television, radio, and billboards to promote campaigns such as "Click It or Ticket" and "Badge on Board." This amendment extends the termination date from April 30, 2014 to April 30, 2015 and increases the maximum amount from \$2,000,000 to \$8,100,000 due to increased usage of the services provided by the contractor.

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract: \$2,000,000.00 2. Total amount of any previous contract amendments: \$0.00 3. Amount of current contract amendment: \$6,100,000.00 4. \$8,100,000.00 New maximum contract amount: and/or the termination date of the original contract has changed to: 04/30/2015

## II. JUSTIFICATION

7. What conditions require that this work be done?

Public outreach through advertising and marketing of safety campaigns is key to the Department's mission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State agencies or employees who provide professional advertising and marketing services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor's proposal was scored highest by the evaluation committee.

d. Last bid date: 06/01/2005 Anticipated re-bid date: 10/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory:

The vendor is currently under contract with the department and services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	shoh1	09/12/2013 08:34:56 AM
Division Approval	shoh1	09/18/2013 08:13:26 AM
Department Approval	mteska	09/18/2013 08:21:39 AM
Contract Manager Approval	jbauer	09/20/2013 10:02:07 AM
Budget Analyst Approval	jstrandb	09/24/2013 07:50:06 AM
BOE Agenda Approval	cwatson	10/08/2013 14:41:17 PM

For Board Use Only
Date: 11/12/2013

CONTRACT CUMMA DV

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14969

Legal Entity

Reeder Flying Service

Name:

Agency Name: **DEPARTMENT OF WILDLIFE** 

702

Contractor Name:

Reeder Flying Service

Address:

**644 Airport Loop** 

Appropriation Unit: 4464-14

Is budget authority

Yes

City/State/Zip

Twin Falls, ID 83301

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

Gerald F. Haye 208-733-5920

Vendor No.:

T32002531

**NV Business ID:** 

NV20131197795

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

**X** Fees

11/2013

25.00 % license

X Federal Funds

**75.00 %** 0.00 %

Bonds

0.00 % 0.00 %

Highway Funds Agency Reference #:

RFP # 3063

2. Contract start date:

a. Effective upon Board of

Yes

or b. other effective date:

Other funding

NA

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

No

**Not Applicable** 

3. Termination Date:

10/31/2016

Contract term:

3 years

4. Type of contract:

Contract

Contract description:

**Helicopter Services** 

5. Purpose of contract:

This is a new contract to provide helicopter services, pilots and associated services while meeting department standards. This service will assist the department to meet its wildlife management responsibilities and supplement existing helicopter capabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,800,000.00

Other basis for payment: Fuel Truck \$2.85 per mile / Eurocopter AS350B3E \$1900.00 per flight hour / Eurocopter AS350B3E \$1950.00 per flight hour / Eurocopter AS350B2 \$1750.00 per flight hour / Eurocopter AS350B2 \$1800.00 per flight hour / Bell 206 L3 Long Ranger \$1200.00 per flight hour / Bell 206 L3 Long Ranger \$1250.00 per flight hour / Bell 206 BIII Jet Ranger \$875.00 per flight hour / Bell 206 BIII Jet Ranger \$925.00 per flight hour / Note: Pilot and Driver included in hourly rate

### II. JUSTIFICATION

7. What conditions require that this work be done?

NDOW requires helicopter services to help meet its wildlife management responsibilities

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have adequate resources or adequate number of pilots to complete the work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 14969 Page 1 of 2 31

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3063, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/23/2013

Anticipated re-bid date: 05/01/2016

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	09/12/2013 09:54:30 AM
Division Approval	bmcdani	09/12/2013 09:54:32 AM
Department Approval	bmcdani	09/12/2013 09:54:34 AM
Contract Manager Approval	bmcdani	09/12/2013 09:54:36 AM
Budget Analyst Approval	sbarkdul	09/27/2013 09:41:30 AM
BOE Agenda Approval	cwatson	10/11/2013 08:37:21 AM
BOE Final Approval	Pending	

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Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15055

Legal Entity

U. S Geological Survey

Name:

**DCNR - DIVISION OF WATER** Agency Name:

Contractor Name: U. S Geological Survey

**RESOURCES** Agency Code: 705

Address: 2730 Deer Run Road

Appropriation Unit: 4157-10

Is budget authority

Yes

City/State/Zip

Carson City, NV 89701

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Megan Rogers 775-687-7600

Vendor No.:

2014-2015

T80838030

**NV Business ID:** N/A

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 45.00 %

0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

55.00 % 20% water basin funds; 35% pass through

funds

Contract start date:

X

a. Effective upon Board of

or b. other effective date No

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

12/2013

Retroactive?

If "Yes", please explain

This cooperative agreement is retroactive due to the fact that documents necessary for the processing of this agreement were received October 4, 2013 from the Southern Nevada Water Authority. Receipt of the documents prior to processing the agreement was necessary as they are the authorizing instruments approved by the Southern Nevada Water Authority Board that allow for contributing funding to the agreement.

3. Termination Date:

09/30/2014

Yes

Contract term:

364 days

4. Type of contract: Contract description: Cooperative Agreement Southern & East JFA

5. Purpose of contract:

This is a new cooperative agreement to provide an ongoing monitoring program of water resources in Southern and Eastern Nevada.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$579,291.00

Payment for services will be made at the rate of \$144,823.00 per quarter

Other basis for payment: State of Nevada and Southern Nevada Water Authority portion is \$80,047 per quarter. Federal portion is \$64,776 per quarter

## II. JUSTIFICATION

7. What conditions require that this work be done?

This is an on-going data collection program instituted to provide information regarding hydrologic conditions in the region. This information is necessary for the administration of the region's water resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in many products widely used by governmental agencies and the public. The results have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	bkordono	10/10/2013 13:52:53 PM
Division Approval	bkordono	10/10/2013 13:52:59 PM
Department Approval	abrook1	10/11/2013 08:29:05 AM
Contract Manager Approval	bkordono	10/15/2013 12:20:10 PM
Budget Analyst Approval	jrodrig9	10/15/2013 12:28:39 PM
BOE Agenda Approval	cwatson	10/15/2013 13:40:46 PM
BOE Final Approval	Pending	

Contract #: 15055 Page 2 of 2 32

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15000

Legal Entity

**Eureka County** 

Name:

Agency Name: **DCNR - FORESTRY DIVISION** Agency Code: 706

Contractor Name: Eureka County

Address:

P.O. Box 714

Appropriation Unit: 4194-00

Is budget authority

Yes

City/State/Zip

Eureka, NV 89316

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775-237-5372

Vendor No.:

**NV Business ID:** N/A

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds Highway Funds 0.00 %

**Bonds** 

Χ

0.00 % 100.00 % Eureka County Funds

0.00 % Agency Reference #: NDF14-007

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

01/01/2014

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2015

3. Termination Date: Contract term:

1 year and 179 days

4. Type of contract:

**Revenue Contract** 

Contract description:

Wildland Fire Protec

5. Purpose of contract:

This is a new interlocal agreement to provide new services under the Wildland Fire Protection Program, under which the Nevada Division of Forestry and Eureka County will work closely together to maintain effective wildfire management without duplication and coordinate efforts with federal cooperators to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

#### NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$225,000.00

Payment for services will be made at the rate of \$37,500.00 per per guarter

Other basis for payment: Payable in advance on the first of each quarter starting January 1, 2014; total due in SFY14-\$75,000; total due in SFY15-\$150,000

### II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Division of Forestry and Eureka County will work closely together to maintain effective wildfire management without duplication and coordinate efforts with federal cooperators to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the division.

9. Were quotes or proposals solicited?NoWas the solicitation (RFP) done by the PurchasingNo

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Eureka County is a political subdivision of the State of Nevada.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

User Signature Date Approval Level 10/03/2013 13:45:14 PM **Budget Account Approval** gleiss 10/04/2013 14:25:05 PM **Division Approval** dprather 10/04/2013 14:25:12 PM Department Approval dprather Contract Manager Approval ldunn 10/07/2013 06:33:21 AM **Budget Analyst Approval** 10/11/2013 08:39:03 AM cwatson **BOE** Agenda Approval cwatson 10/11/2013 08:39:08 AM

BOE Final Approval Pending

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15035

Legal Entity

SCARPELLO & HUSS LTD

Name:

Agency Name: 742 Agency Code:

**B&I - INDUSTRIAL RELATIONS DIV** 

Contractor Name:

**SCARPELLO & HUSS LTD** 

Address:

600 E WILLIAM ST STE 300

Appropriation Unit: 4682-04

Is budget authority

Yes

City/State/Zip

**CARSON CITY, NV 89701-4042** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775/882-4577

Vendor No.: **NV Business ID:**  T80744450

To what State Fiscal Year(s) will the contract be charged?

2014-2017

NV19721000457

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds 0.00 % **Bonds** 

0.00 %

Highway Funds 0.00 % X Other funding 100.00 % WORKER'S COMPENSATION AND SAFETY

**FUND** 

Agency Reference #: 742

Contract start date:

a. Effective upon Board of

No or b. other effective date

11/2013

12/01/2013

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

11/30/2016 3. Termination Date: Contract term: 3 years

4. Type of contract:

Contract

Contract description:

**Legal Services** 

5. Purpose of contract:

This is a new contract to provide service as special counsel to the Nevada Occupational Safety & Health Review Board.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$600,000.00

Payment for services will be made at the rate of \$195.00 per hour

### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 618.585(2) "The Board may employ legal counsel to advise it concerning matters which come before it."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Legal Services must be provided by an attorney duly licensed to practice in the State of Nevada.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

Contract #: 15035 Page 1 of 2 34 c. Why was this contractor chosen in preference to other?

Past performance has been excellent. Contractor has experience with the Board and has passed all Federal OSHA audits.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pverma	10/07/2013 09:13:19 AM
Division Approval	pverma	10/07/2013 09:13:24 AM
Department Approval	afrantz	10/07/2013 10:45:57 AM
Contract Manager Approval	pverma	10/07/2013 10:59:12 AM
Budget Analyst Approval	sjohnso9	10/09/2013 08:58:44 AM
BOE Agenda Approval	nhovden	10/09/2013 09:32:42 AM
BOE Final Approval	Pending	

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14961

Legal Entity

Angela Dows, Esq.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Angela Dows, Esq.

Agency Code: 748 Address:

1333 N. Buffalo Drive

Appropriation Unit: 3820-04

Suite 210

Exempt

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89128

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-794-4411

Vendor No.:

**NV Business ID:** 

2014-2015

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR fees - GL 3777

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

Highway Funds 0.00 % Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term:

1 year and 272 days

4. Type of contract:

Contract

Contract description:

**Mediator Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality. NAC333.150(2)(b)(4) waives the formal requirements for an RFP.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The contractor is a licensed attorney, employed with Reade & Associates. They will be operating independently from the company as a mediator on an as-needed basis.

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	10/01/2013 10:49:41 AM
Division Approval	vleigh	10/01/2013 10:49:44 AM
Department Approval	lkoehler	10/03/2013 08:56:19 AM
Contract Manager Approval	vleigh	10/07/2013 11:27:40 AM
Budget Analyst Approval	sjohnso9	10/08/2013 14:37:49 PM
BOE Agenda Approval	nhovden	10/09/2013 11:54:51 AM

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Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14962

Legal Entity

Angela Dows, Esq.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Angela Dows, Esq.

Agency Code: 748 Address:

1333 N. Buffalo Drive

Appropriation Unit: 3820-04

Suite 210

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89128

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-794-4411

Vendor No.:

**NV Business ID:** 

Exempt

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR fees - GL 3777

Federal Funds

0.00 %

**Bonds** 

0.00 %

Highway Funds

0.00 % Other funding

0.00 %

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Referee Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality. NAC333.150(2)(b)(4) waives the formal requirements for an RFP.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Contractor is a licensed attorney with Reade & Associates and will be operating independently of the company as a mediator on an as-needed basis.

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** vleigh 10/07/2013 11:43:31 AM 10/07/2013 11:43:34 AM **Division Approval** vleigh Department Approval Ikoehler 10/07/2013 11:50:18 AM Contract Manager Approval vleigh 10/07/2013 12:03:35 PM **Budget Analyst Approval** sjohnso9 10/09/2013 11:14:27 AM **BOE** Agenda Approval nhovden 10/09/2013 11:52:06 AM

Date: 11/12/2013

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14964

Legal Entity

Barbara D. Fenster

Name:

Agency Name: **B&I - REAL ESTATE DIVISION**Agency Code: **748** 

Appropriation Unit: 3820-04

Contractor Name:

Barbara D. Fenster

Address:

6550 S. Pecos Road

#B118

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89120

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-480-2333

Vendor No.:

T27025201

**NV Business ID:** 

NV20121742800

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees

100.00 % ADR fees - GL3777

Federal Funds 0.00 %

Bonds

0.00 % 0.00 %

Highway Funds 0.00 % Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: **06/30/2015** 

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: Mediator Contract

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality. NAC333.150(2)(b)(4) waives the formal requirements for an RFP.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Signature Date User Approval Level 09/30/2013 14:20:03 PM **Budget Account Approval** vleigh Division Approval vleigh 09/30/2013 14:20:06 PM Department Approval Ikoehler 10/03/2013 08:54:27 AM Contract Manager Approval vleigh 10/07/2013 09:55:52 AM **Budget Analyst Approval** sjohnso9 10/09/2013 08:21:00 AM **BOE** Agenda Approval nhovden 10/09/2013 11:01:34 AM **BOE** Final Approval Pending

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14967

Legal Entity

Christopher R. McCullough

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Christopher R. McCullough

Agency Code: 748 Address:

601 S. Rancho Drive

Appropriation Unit: 3820-04

Suite A-10

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89106

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-385-7383

Vendor No.:

T27033375

**NV Business ID:** 

NV19901040248

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

Highway Funds

0.00 %

0.00 %

748

X Fees 100.00 % ADR fees - GL 3777

Federal Funds

0.00 %

**Bonds** Other funding 0.00 % 0.00 %

Agency Reference #:

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Referee Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Approval Level Signature Date 10/01/2013 10:11:36 AM **Budget Account Approval** vleigh Division Approval vleigh 10/04/2013 12:06:18 PM Department Approval Ikoehler 10/04/2013 12:06:58 PM Contract Manager Approval vleigh 10/07/2013 08:28:43 AM **Budget Analyst Approval** 10/09/2013 08:37:04 AM sjohnso9 **BOE** Agenda Approval nhovden 10/09/2013 09:52:00 AM **BOE Final Approval** Pending

Contract #: 14967 Page 2 of 2

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Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14968

Legal Entity

Christopher R. McCullough

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

748

Contractor Name: Christopher R. McCullough

Address:

601 S. Rancho Drive

Suite A-10

Appropriation Unit: 3820-04 Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89106

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

null702-385-7383

Vendor No.: T27033375 NV19901040248

**NV Business ID:** 

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees

11/2013

100.00 % ADR fees - GL3777

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

Highway Funds 0.00 %

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Mediator Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Approval Level Signature Date 10/01/2013 08:50:52 AM **Budget Account Approval** vleigh Division Approval vleigh 10/01/2013 08:50:54 AM Department Approval Ikoehler 10/03/2013 08:57:55 AM Contract Manager Approval vleigh 10/07/2013 08:24:06 AM **Budget Analyst Approval** sjohnso9 10/09/2013 08:42:58 AM **BOE** Agenda Approval nhovden 10/09/2013 09:49:10 AM **BOE Final Approval** Pending

Contract #: 14968 Page 2 of 2

39

Date: 11/12/2013

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14953

Legal Entity

Jackier Gould P.C.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** Agency Code: 748

Contractor Name: Dean J. Gould, Esq.

Address:

6236 Laredo Street

Appropriation Unit: 3820-04

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89146

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-715-2709

Vendor No.:

**NV Business ID:** 

NV20091140912

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Fees

100.00 % ADR fees - GL3777

General Funds 0.00 % X

**Bonds** 

0.00 %

Federal Funds 0.00 % Highway Funds 0.00 %

Anticipated BOE meeting date

Other funding

0.00 %

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

10/01/2013

Examiner's approval?

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Mediator contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes No

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 A

Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

The contractor will be operating as a mediator on an independent, as-needed basis, and not under the company's name.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Signature Date Approval Level 09/23/2013 15:13:44 PM **Budget Account Approval** vleigh **Division Approval** vleigh 10/03/2013 16:09:40 PM Department Approval Ikoehler 10/03/2013 16:57:37 PM Contract Manager Approval vleigh 10/07/2013 10:59:58 AM **Budget Analyst Approval** sjohnso9 10/09/2013 07:49:58 AM **BOE** Agenda Approval nhovden 10/09/2013 11:09:45 AM **BOE Final Approval** Pending

Contract #: 14953 Page 2 of 2 40

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14954

Legal Entity

Jackier Gould P.C.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** Agency Code: 748

Contractor Name: Dean J. Gould, Esq.

Address:

6236 Laredo Street

Appropriation Unit: 3820-04

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89146

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-715-2709

Vendor No.:

**NV Business ID:** 

NV20091140912

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR - GL3777

Federal Funds

0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Highway Funds

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term:

1 year and 272 days

4. Type of contract:

Contract

Contract description:

**Referee Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

- a. List the names of vendors that were solicited to submit proposals (include at least three):
- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/23/2015

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

The contractor will be operating as a mediator on an independent, as-needed basis, and not under the company's name.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** vleigh 09/23/2013 15:05:08 PM **Division Approval** vleigh 09/26/2013 16:08:07 PM Ikoehler 10/03/2013 15:25:31 PM Department Approval Contract Manager Approval vleigh 10/07/2013 11:06:26 AM **Budget Analyst Approval** siohnso9 10/09/2013 07:52:32 AM **BOE** Agenda Approval nhovden 10/09/2013 11:11:21 AM **BOE** Final Approval Pending

Contract #: 14954 Page 2 of 2

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14965

Legal Entity

Ileana Drobkin

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name:

Ileana Drobkin

Agency Code: **748** 

Address:

500 S. Rancho Blvd.

Appropriation Unit: 3820-04

Suite 17

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89106

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-496-1134

Vendor No.:

NV Business ID:

Exempt

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X

11/2013

Fees 100.00 % ADR fees - GL 3777

Federal Funds

0.00 %

Bonds
Other funding

0.00 % 0.00 %

Highway Funds 0.00 % Agency Reference #: 748

3 ,

Contract start date:

No

or b. other effective date

10/01/2013

a. Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term:

1 year and 272 days

4. Type of contract:

Contract

Contract description:

Mediator Contract

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes No

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The contractor is acting as an independent mediator to be available on an as-needed basis.

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** vleigh 09/30/2013 16:00:52 PM 09/30/2013 16:00:55 PM **Division Approval** vleigh Department Approval Ikoehler 10/02/2013 14:38:04 PM Contract Manager Approval vleigh 10/07/2013 10:42:48 AM **Budget Analyst Approval** sjohnso9 10/09/2013 11:12:31 AM **BOE** Agenda Approval nhovden 10/09/2013 12:00:30 PM

BOE Final Approval Pending

Date: 11/12/2013

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14955

Legal Entity

Millennium Systems Products

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Ira David, Esq.

Agency Code: 748 Address:

2549 Thornview Street

Appropriation Unit: 3820-04

Is budget authority available?:

Yes

City/State/Zip

Las Vegas, NV 89135

If "No" please explain: Not Applicable

Contact/Phone:

null702-990-0646

Vendor No.:

**NV Business ID:** 

NV20011184581

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR Fees - 3777

Federal Funds

0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Highway Funds Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term:

1 year and 272 days

4. Type of contract:

Contract

Contract description:

**Referee Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Contractor will be working independently as a Referee/Arbitrator on an as-needed basis.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Signature Date Approval Level User 09/26/2013 15:55:31 PM **Budget Account Approval** vleigh **Division Approval** vleigh 09/26/2013 15:55:34 PM Department Approval Ikoehler 10/03/2013 08:55:19 AM Contract Manager Approval vleigh 10/07/2013 09:11:27 AM **Budget Analyst Approval** siohnso9 10/09/2013 08:02:05 AM 10/09/2013 10:39:49 AM **BOE** Agenda Approval nhovden **BOE** Final Approval Pending

Contract #: 14955 Page 2 of 2 43

Date: 11/12/2013

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15028

Legal Entity

Millennium Systems Products

Name:

Agency Name: **B&I - REAL ESTATE DIVISION**  Contractor Name: Ira David, Esq.

Agency Code: 748 Address:

2549 Thornview Street

Appropriation Unit: 3820-04

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89135

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

null702-990-0646

Vendor No.:

T27023491

To what State Fiscal Year(s) will the contract be charged?

2014-2015

NV20011184581

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Other funding

General Funds

0.00 %

X Fees 100.00 % GL 3777

Federal Funds

0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Highway Funds Agency Reference #:

748

2. Contract start date:

a. Effective upon Board of

or b. other effective date No

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

1 year and 272 days

4. Type of contract:

Contract term:

Contract

Contract description: **Mediator Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

b. If "No", please explain:

Contractor is performing the mediation services on an independent basis, not under the company's name.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date 10/01/2013 10:05:19 AM **Budget Account Approval** vleigh **Division Approval** vleigh 10/01/2013 10:05:23 AM Department Approval Ikoehler 10/03/2013 08:57:24 AM Contract Manager Approval vleigh 10/07/2013 10:52:19 AM **Budget Analyst Approval** siohnso9 10/10/2013 07:17:38 AM 10/10/2013 13:03:46 PM **BOE** Agenda Approval nhovden **BOE** Final Approval Pending

Contract #: 15028 Page 2 of 2

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14950

Legal Entity

Janet Trost, Esq.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Janet Trost, Esq. 501 S. Rancho Drive

Agency Code: 748 Address:

Suite H-56

Appropriation Unit: 3820-04

Yes City/State/Zip

Las Vegas, NV 89106

available?:

Is budget authority

If "No" please explain: Not Applicable

Contact/Phone:

null702-257-2889

Vendor No.:

**NV Business ID:** 

NV20091520321

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR fees - GL 3777

Federal Funds Highway Funds 0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Mediator Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality.

9. Were quotes or proposals solicited?

Yes No

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

**Contract Approvals:** 

User Signature Date Approval Level 09/26/2013 16:13:58 PM **Budget Account Approval** vleigh Division Approval vleigh 09/26/2013 16:14:00 PM Department Approval Ikoehler 10/03/2013 08:53:31 AM Contract Manager Approval vleigh 10/07/2013 10:47:00 AM **Budget Analyst Approval** sjohnso9 10/09/2013 07:34:09 AM **BOE** Agenda Approval nhovden 10/09/2013 11:06:54 AM **BOE Final Approval** Pending

Date: 11/12/2013

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14966

Legal Entity

Janet Trost, Esq.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION**Agency Code: **748** 

Appropriation Unit: 3820-04

Contr

Contractor Name: Janet Trost, Esq.

Address:

501 S. Rancho Drive

Addicss.

Suite H-56

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89106

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

null702-257-2889

Vendor No.:

T81103488 NV20091520321

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees

100.00 % ADR fees - GL 3777

Federal Funds Highway Funds 0.00 % 0.00 % Bonds

0.00 % 0.00 %

Agency Reference #: 748

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: **06/30/2015** 

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: Referee Contract

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Signature Date Approval Level 10/07/2013 11:40:58 AM **Budget Account Approval** vleigh Division Approval vleigh 10/07/2013 11:41:01 AM Department Approval Ikoehler 10/07/2013 11:50:49 AM Contract Manager Approval vleigh 10/07/2013 12:02:22 PM **Budget Analyst Approval** sjohnso9 10/08/2013 14:21:38 PM **BOE** Agenda Approval nhovden 10/09/2013 11:06:05 AM

BOE Final Approval Pending

Date: 11/12/2013

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14951

Legal Entity

Kurt Bonds, Esq.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION**  Contractor Name: Kurt Bonds, Esq.

Agency Code: 748 Address:

7401 W. Charleston Blvd.

Appropriation Unit: 3820-04

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89117

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null702-384-7000

Vendor No.:

**NV Business ID:** 

Exempt

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees 100.00 % ADR fees - GL3777

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

Highway Funds 0.00 % 748

Agency Reference #:

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date:

06/30/2015

Contract term:

1 year and 272 days

4. Type of contract:

Contract

Contract description:

Referee/Arb Contract

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The contractor is a licensed attorney with Alverson Taylor law offices and is operating as an independent on-call Referee/Arbitrator.

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** vleigh 09/26/2013 16:34:38 PM **Division Approval** vleigh 09/26/2013 16:35:50 PM Department Approval Ikoehler 10/03/2013 08:52:56 AM Contract Manager Approval vleigh 10/07/2013 09:06:05 AM **Budget Analyst Approval** sjohnso9 10/09/2013 11:11:22 AM **BOE** Agenda Approval nhovden 10/09/2013 12:02:07 PM

Date: 11/12/2013

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14959

Legal Entity

Matuska Law Office, Ltd.

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Mic

Michael L. Matuska

Agency Code: 748

Address:

937 Mica Drive, Suite 16A

Appropriation Unit: 3820-04

Is budget authority

Yes

City/State/Zip

Carson City, NV 89705

available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775-392-2313

Vendor No.:

T29029225

NV Business ID:

NV20111512009

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

748

General Funds

0.00 %

**X** Fees

100.00 % ADR Fees-GL3777

Federal Funds 0.00 %

Bonds

11/2013

Other funding

0.00 % 0.00 %

Highway Funds 0.00 %

Agency Reference #:

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: **06/30/2015** 

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: Referee Contract

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$200.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

- a. List the names of vendors that were solicited to submit proposals (include at least three):
- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date:

08/19/2013

Anticipated re-bid date:

07/01/2015

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Contractor is operating independently as a Referee/Arbitrator, on an as-needed basis.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date 09/30/2013 15:04:12 PM **Budget Account Approval** vleigh **Division Approval** vleigh 10/03/2013 08:46:23 AM Department Approval Ikoehler 10/03/2013 08:48:25 AM Contract Manager Approval vleigh 10/07/2013 12:09:28 PM **Budget Analyst Approval** siohnso9 10/08/2013 14:18:17 PM 10/09/2013 10:44:44 AM **BOE** Agenda Approval nhovden

BOE Final Approval Pending

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14952

Legal Entity

Carrasco Law Practice, LLC

Name:

Agency Name: **B&I - REAL ESTATE DIVISION** 

Contractor Name: Sarah V. Carrasco, Esq.

Address:

3500 Lakeside Court

Ste. 208

Agency Code: 748 Appropriation Unit: 3820-04

Yes

City/State/Zip

Reno, NV 89509

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

null775-544-3733

Vendor No.:

**NV Business ID:** NV20111586437

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Other funding

General Funds

0.00 %

X Fees

11/2013

100.00 % Unit fees - GL3777

Federal Funds Highway Funds 0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Agency Reference #:

748

2. Contract start date:

Retroactive?

a. Effective upon Board of

No

or b. other effective date

10/01/2013

Examiner's approval?

Anticipated BOE meeting date

Yes

If "Yes", please explain

AB370 enacts the mediation/arbitration program with an effective date of October 1, 2013. Due to circumstances beyond the control of the agency, the contract was not submitted by the required deadline to make it on the October Board of Examiners agenda. To ensure compliance with the new law, the Division requests that this contract be retroactive to October 1, 2013.

3. Termination Date: 06/30/2015

Contract term: 1 year and 272 days

4. Type of contract: Contract

Contract description: **Mediator Contract** 

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the division to create this program and impanel mediators.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Payment for services will be made at the rate of \$167.00 per hr

# II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 05/01/2015

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Contractor will be providing mediation services on an independent as-needed basis as Sarah Carrasco, Esq. and not under her law firm.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User Signature Date Approval Level 09/11/2013 16:30:55 PM **Budget Account Approval** vleigh **Division Approval** vleigh 09/12/2013 16:41:25 PM Department Approval Ikoehler 09/16/2013 10:17:52 AM Contract Manager Approval vleigh 10/07/2013 10:33:22 AM **Budget Analyst Approval** sjohnso9 10/09/2013 07:47:25 AM **BOE** Agenda Approval nhovden 10/09/2013 11:08:35 AM

BOE Final Approval Pending

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15049

Legal Entity

KIMLEY HORN & ASSOCIATES INC

Name:

**DEPARTMENT OF** Agency Name:

Contractor Name:

**KIMLEY HORN & ASSOCIATES INC** 

TRANSPORTATION Agency Code: 800

Address: PO BOX 33068

Appropriation Unit: 4660-06

Is budget authority

Yes

City/State/Zip

RALEIGH, NC 27636-3068

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Michael Colety 702-862-3600

Vendor No.:

2014-2018

T81098457

**NV Business ID:** 

NV19911015458

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 95.00 % **Bonds** 0.00 % Highway Funds 5.00 % Other funding 0.00 %

Agency Reference #: P168-13-816

Contract start date:

X

a. Effective upon Board of

or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

12/31/2017

3. Termination Date: Contract term:

4 years and 61 days

4. Type of contract:

**Provider Agreement** 

Contract description:

**Highway Safety Plan** 

5. Purpose of contract:

This is a new contract for the continued implementation of the department's Strategic Highway Safety Plan, which is necessary for reducing the number and severity of crashes on Nevada's roadways.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,500,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Federal and State policy makers increasingly emphasize the need to reduce traffic fatalities and serious injuries, and this emphasis is demonstrated in the SHSP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The specialty, intensity, and volume of work associated with this contract cannot be absorbed by NDOT or another State agency.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

Contract #: 15049 Page 1 of 2 50 c. Why was this contractor chosen in preference to other?

Top ranked firm resulting from independant proposal review, and interview committees.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

#### Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Kimley Horn & Associates has worked for NDOT under various contracts. Their work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	lkoury	10/07/2013 13:32:24 PM
Division Approval	lkoury	10/07/2013 13:32:28 PM
Department Approval	lkoury	10/07/2013 13:32:31 PM
Contract Manager Approval	lkoury	10/07/2013 13:32:34 PM
Budget Analyst Approval	cwatson	10/11/2013 10:08:41 AM
BOE Agenda Approval	cwatson	10/11/2013 10:10:29 AM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15032

Legal Entity

REGIONAL TRANSPORTATION

Name:

**DEPARTMENT OF** Agency Name:

Contractor Name:

**REGIONAL TRANSPORTATION** 

**TRANSPORTATION** 

800

COMMISSION Address:

Appropriation Unit: 4660-06 **2050 VILLANOVA DR** 

Is budget authority available?:

Agency Code:

City/State/Zip

Vendor No.:

RENO, NV 89502-3163

If "No" please explain: Not Applicable Contact/Phone:

CAROL PERRY 775/348-0400 PUR0002452

**NV Business ID: EXEMPT** 

To what State Fiscal Year(s) will the contract be charged? 2014-2015

Yes

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees 0.00 %

95.00 %

**Bonds** 0.00 %

Other funding

Highway Funds 0.00 % Agency Reference #: PR322-13-800

2. Contract start date:

X

a. Effective upon Board of

No or b. other effective date 10/01/2013

5.00 % LOCAL MATCH

Examiner's approval?

Anticipated BOE meeting date

11/2013

Χ

Retroactive?

If "Yes", please explain

This contract is an annual allocation of Federal Funding for the Washoe County Regional Transportation Commission (RTC). The Department of Transportation did not receive the RTC's Trip Reduction program until July 19, 2013, and could not start the contract process until then. Due to the additional time that is needed for the contract to go before the Board of Examiners it is not possible to achieve execution before October 1, 2013.

3. Termination Date: 09/30/2014 Contract term:

364 days

4. Type of contract: **Cooperative Agreement** 

Contract description: Funding

5. Purpose of contract:

This is a new cooperative agreement to provide for the continued operation of the trip reduction/regional rideshare program in Washoe County, Nevada. The goal of the program is to reduce the overall number of single occupant trips with emphasis on commuter work trips, thus improving air quality and mobility in Washoe and surrounding areas of the County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$600,000.00

Other basis for payment: Actual costs will be paid quarterly.

# II. JUSTIFICATION

7. What conditions require that this work be done?

Moving Ahead for Progress in the 21st Century (MAP-21) provides funding for all modes of transportation through its Congestion Mitigation and Air Quality (CMAQ) funding provisions, under which this project is eligible for funding.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This Cooperative Agreement is a distribution of Federal Funding, and necessitates the RTC perform the work.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

NRS 277.080 to 277.110

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

# **Exempt from business license requirements.**

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lkoury	10/07/2013 13:33:23 PM
Division Approval	lkoury	10/07/2013 13:33:26 PM
Department Approval	lkoury	10/07/2013 13:33:29 PM
Contract Manager Approval	lkoury	10/07/2013 13:33:31 PM
Budget Analyst Approval	cwatson	10/11/2013 09:16:12 AM
BOE Agenda Approval	cwatson	10/11/2013 09:16:17 AM
BOE Final Approval	Pending	

For Board Use Only Date: 11/12/2013

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15059

Legal Entity Regional Transportation Commission of

Name: Southern Nevada

**DEPARTMENT OF MOTOR Regional Transportation Commission** Agency Name: Contractor Name: **VEHICLES** 

of Southern Nevada

600 S Grand Central PKWY #350 Agency Code: 810 Address:

Appropriation Unit: 4715-10

Is budget authority Yes City/State/Zip Las Vegas, NV 89106-4512

available?:

If "No" please explain: Not Applicable Contact/Phone: null702-676-1500

> Vendor No.: T29032694

**NV Business ID:** Governmental Entity

2014-2018 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 100.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of **Yes** or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? No

If "Yes", please explain

#### Not Applicable

3. Termination Date: 08/31/2017

Contract term: 3 years and 304 days **Interlocal Agreement** 4. Type of contract:

Contract description: AB413-Costs

5. Purpose of contract:

This is a new interlocal agreement, which provides for the reimbursement by the commisison for the costs incurred by the department to establish and administer a system to collect gross indexed motor vehicle and special fuel taxes for Clark County, imposed by Clark County pursuant to AB413 of the 77th Legislative Session.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$257,275.14

#### JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to AB413 that was passed during the 77th Legislative Session.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract is between state and local government

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Contract #: 15059 Page 1 of 2 52 d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Regional Transportation Commission of Southern Nevada is a governmental entity.

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	csthil	10/11/2013 14:31:11 PM
Division Approval	csthil	10/11/2013 14:31:15 PM
Department Approval	akeillor	10/11/2013 15:12:46 PM
Contract Manager Approval	hazevedo	10/11/2013 15:16:21 PM
Budget Analyst Approval	cwatson	10/15/2013 13:44:49 PM
BOE Agenda Approval	cwatson	10/15/2013 13:44:53 PM

**BOE Final Approval** Pending

Date: 11/12/2013

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14243 Amendment 2

Number:

Legal Entity Naval Supply Center - San Diego Code

Bldg. 801 Room 212

Name: 2

Agency Name: REHABILITATION DIVISION Contractor Name: Naval Supply Center - San Diego Code

200

Agency Code: 901 Address: 3350 Patterson Road

Appropriation Unit: **3253-00** 

Is budget authority Yes City/State/Zip Port Hueneme , CA 93043-4301

available?:

If "No" please explain: Not Applicable Contact/Phone: Nancy Landeros 805-982-2189

Vendor No.: INT000000

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? 2013-2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00** % **Revenue Contract** 

Agency Reference #: 1824-14-BEN

2. Contract start date:

a. Effective upon Board of No or b. other effective date 04/01/2013

Examiner's approval?

Anticipated BOE meeting date 11/2013

Retroactive? Yes

If "Yes", please explain

Amendments to this revenue contract are effective upon endorsement by the Navy contracting officer. Therefore, submissions of contract amendments for approval by the Board of Examiners will continuously necessitate retroactive amendments.

3. Previously Approved 09/30/2013

Termination Date:

Contract term: 364 days

4. Type of contract: Revenue Contract
Contract description: Food Prep. & Service

5. Purpose of contract:

This is the second amendment to the original contract, which continues to provide full food service support at the Naval Air Station in Fallon, Nevada. This amendment extends the termination date from September 30, 2013 to March 31, 2014 and increases the maximum amount from \$541,344.72 to \$1,076,414.22 due to the extended contract term.

## 6. CONTRACT AMENDMENT

The maximum amount of the original contract: \$541,344.72
 Total amount of any previous contract amendments: \$0.00
 Amount of current contract amendment: \$535,069.50
 New maximum contract amount: \$1,076,414.22 and/or the termination date of the original contract has changed to: 03/31/2014

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 426.640, NRS 426.670 and the Randolph Sheppard Act gives priority rights for the operations of vending services in public locations to operators licensed through Business Enterprises of Nevada.

Contract #: 14243 Page 1 of 2 53

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Per NRS 426.715, agency staff or other state employees cannot legally provide concession services on a commission basis.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

N/A. Revenue contract per NRS 277.080 through 277.180

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 15. Not Applicable
- 16. Not Applicable
- 17. Not Applicable
- 18. Agency Field Contract Monitor:
- 19. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** tmyler 09/27/2013 12:26:51 PM **Division Approval** tnash 09/27/2013 13:39:55 PM Department Approval tnash 09/27/2013 13:39:58 PM Contract Manager Approval tnash 10/08/2013 16:06:09 PM **Budget Analyst Approval** knielsen 10/14/2013 11:39:10 AM **BOE** Agenda Approval 10/16/2013 14:53:54 PM sbrown

For Board Use Only 11/12/2013

Date:

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 15030

Legal Entity

**System Automation Corporation** 

Name:

**BDC LICENSING BOARDS &** Agency Name:

Contractor Name:

**System Automation Corporation** 

**BDC** Agency Code:

**COMMISSIONS** 

Address:

7110 Samuel Morse Drive

Appropriation Unit: B015 - All Categories

Is budget authority

Yes

City/State/Zip

Columbia, MD 21046

available?:

If "No" please explain: Not Applicable

Jack Ottensoser 301-837-8000

Contact/Phone: Vendor No.:

**NV Business ID:** 

NV20111566784

To what State Fiscal Year(s) will the contract be charged?

2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Licensing Fees

Contract start date:

a. Effective upon Board of

No or b. other effective date 12/01/2013

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable 3. Termination Date:

12/01/2014

Contract term:

1 year

4. Type of contract:

**Contract** 

Contract description:

MLO/SA

5. Purpose of contract:

This is a new contract to purchase a licensing software upgrade to existing software. Includes installation, data migration, training, and support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$89,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The current licensing software needs to be updraded.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

System Automation is the creator of orginal software and the upgrade. They are the only ones qualified to do the work.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 121004 Approval Date: 10/23/2012

c. Why was this contractor chosen in preference to other?

Contract #: 15030 Page 1 of 2 54 d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor had a contract for the originial software with the Nevada State Board of Medical Examiners in 1999. The quality of the service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

User	Signature Date
5522	10/07/2013 10:18:50 AM
5522	10/07/2013 10:18:59 AM
5522	10/07/2013 10:19:05 AM
5522	10/07/2013 10:19:10 AM
lmuelle1	10/07/2013 16:15:29 PM
sjohnso9	10/08/2013 08:25:43 AM
nhovden	10/08/2013 11:55:58 AM
Pending	
	5522 5522 5522 5522 Imuelle1 sjohnso9 nhovden

For Board Use Only 11/12/2013

MSA 1

Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 14985

Legal Entity

Burgarello Alarm Inc.

Name:

**MSA MASTER SERVICE** Agency Name:

**AGREEMENTS** 

Contractor Name:

Burgarello Alarm Inc.

Agency Code:

MSA

Address:

Appropriation Unit: 9999 - All Categories

50 Snider Way

Is budget authority

Yes

City/State/Zip

Sparks, NV 89431

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

Robert Sterett 775-359-9415

Vendor No.:

T80558060

2014-2018

NV19751006182

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

**Fees** 

0.00 %

Federal Funds **Highway Funds**  0.00 % 0.00 %

Bonds Other funding 0.00 %

**RFP 3047** 

100.00 % Various agency funding.

Agency Reference #:

Contract start date:

a. Effective upon Board of

Yes or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

10/31/2017

No

3. Termination Date: Contract term:

4 years

4. Type of contract:

**MSA** 

Contract description:

**Security Systems** 

5. Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 14985 Page 1 of 2

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/04/2013 11:41:08 AM
Division Approval	kperondi	10/04/2013 11:41:10 AM
Department Approval	kperondi	10/04/2013 11:41:12 AM
Contract Manager Approval	rmille8	10/04/2013 12:08:37 PM
Budget Analyst Approval	myoun3	10/09/2013 09:52:44 AM
BOE Agenda Approval	sbrown	10/14/2013 09:36:48 AM
BOE Final Approval	Pending	

Contract #: 14985

For Board Use Only 11/12/2013

Date:

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DESCRIPTION OF CONTRACT

1. Contract Number: CONV5200

Amendment Number:

Legal Entity

Contractor Name:

CTS Holdings LLC

Name:

Agency Name: **MSA MASTER SERVICE** 

**AGREEMENTS** 

**CTS Holdings LLC** 

Agency Code:

Address:

2240 Newmarket Pkwy SE

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

Marietta, GA 30067

available?: If "No" please explain: Not Applicable

Contact/Phone:

Sylvia Dunham 3039675593

Vendor No.:

**NV Business ID:** 

NV20101340553

To what State Fiscal Year(s) will the contract be charged?

2008-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

100.00 % Various Agencies

Contract start date:

Effective upon Board of

or b. other effective date

11/2013

11/07/2007

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

3. Previously Approved

11/30/2013

Termination Date:

Contract term:

8 years and 25 days

4. Type of contract:

MSA

Contract description:

**Financial Services** 

Purpose of contract:

This is the seventh amendment to the original contract, which provides Merchant Bank Card Services for Visa, MasterCard, Discover and American Express. This amendment extends the termination date from November 30, 2013 to November 30, 2015 and increases the maximum amount from \$20,000,000 to \$20,500,000 due to the ongoing need for these services

#### 6. CONTRACT AMENDMENT

The maximum amount of the original contract: 1.

\$6,000,000.00

2. Total amount of any previous contract amendments:

\$14,000,000.00

3. Amount of current contract amendment: New maximum contract amount:

\$500,000.00 \$20,500,000.00

and/or the termination date of the original contract has changed to:

11/30/2015

## II. JUSTIFICATION

4.

7. What conditions require that this work be done?

State agencies are obligated to offer various payment options to their customers for fees and services provided

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the capability of accepting credit card payments without the services of a merchant banker.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a.	List the names	of vendors that	were solicited to	submit proposals	(include at	least three):

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date:

04/01/2008

Anticipated re-bid date:

06/30/2015

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ktarter	10/09/2013 16:34:36 PM
Division Approval	ktarter	10/09/2013 16:34:38 PM
Department Approval	ktarter	10/09/2013 17:09:50 PM
Contract Manager Approval	ktarter	10/10/2013 15:42:48 PM
Budget Analyst Approval	myoun3	10/17/2013 11:46:40 AM
BOE Agenda Approval	sbrown	10/21/2013 13:15:03 PM

For Board Use Only

Date:

11/12/2013

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 15047

Legal Entity

DRUG FREE WORKPLACES INC

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

MSA

If "No" please explain: Not Applicable

Contractor Name:

DRUG FREE WORKPLACES INC

Address:

DRUG FREE WORKPLACES USA LLC

27 W ROMANA ST

Appropriation Unit: 9999 - All Categories Is budget authority

Yes

City/State/Zip

PENSACOLA, FL 32502

available?:

Agency Code:

Contact/Phone:

null850/434-3782

Vendor No.:

T29006720

**NV Business ID:** 

To what State Fiscal Year(s) will the contract be charged?

2014-2017

NV20081180929

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

0.00 % Highway Funds Other funding 100.00 % Various Agencies

Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date 01/01/2014

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

12/31/2016

Contract term:

3 years

Type of contract:

MSA

Contract description:

**Drug & Alcohol Tests** 

5. Purpose of contract:

This is a new contract to provide laboratory drug and alcohol testing statewide for all agencies. Testing will be performed for new hires, at random and upon reasonable suspicion.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$500,000,00

Other basis for payment: Basis of payment is per test with rates dependent on type of test.

## II. JUSTIFICATION

7. What conditions require that this work be done?

The State requires alcohol and drug testing for new hires as well as at random and upon reasonable suspicion.

Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that State agencies cannot do themselves

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 15047 Page 1 of 2 MSA 3

d. Last bid date:

06/24/2013

Anticipated re-bid date:

06/01/2016

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently holds the Master Service Agreement (MSA) contract for Laboratory Drug and Alcohol Testing for the State of Nevada.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	10/07/2013 11:17:33 AM
Division Approval	Ideloach	10/07/2013 11:17:36 AM
Department Approval	Ideloach	10/07/2013 11:17:38 AM
Contract Manager Approval	gburchet	10/09/2013 13:29:45 PM
Budget Analyst Approval	myoun3	10/09/2013 13:34:24 PM
BOE Agenda Approval	sbrown	10/11/2013 16:45:44 PM
BOE Final Approval	Pending	

For Board Use Only

Date: 11/12/2013

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 15045

Legal Entity

EMPLOYER LYNX INC

Name:

**MSA MASTER SERVICE** Agency Name:

Contractor Name: EMPLOYER LYNX INC

**AGREEMENTS** Agency Code:

MSA

Address:

**501 E CAROLINE ST** 

Appropriation Unit: 9999 - All Categories

Is budget authority available?:

Yes

City/State/Zip

CARSON CITY, NV 89701

If "No" please explain: Not Applicable

Contact/Phone:

Vendor No.:

Doug Moser 775/883-3733 T81101881

**NV Business ID:** 

NV19961131985

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

Bonds

0.00 %

Highway Funds 0.00 %

Other funding

100.00 % Various

Agency Reference #:

2035 - CJ

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

11/2013

12/01/2013

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

#### Not Applicable

3. Termination Date:

11/30/2017

Contract term:

4 years

Type of contract:

MSA

Contract description:

**Background Screening** 

Purpose of contract:

This is a new contract to provide agencies with pre- and post-employment checks and background investigations completed for a variety of job applicants and existing staff.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$500,000,00

Other basis for payment: In accordance with the fees delineated in the Contractor's Cost Proposal, dated September 11. 2013.

## II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Public Safety (DPS) is the primary using agency on this contract. DPS needs background investigations done on a variety of job applicants and existing staff. But the Scope of Work in the contract is broad enough that a variety of agencies can use it.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Although some state agencies do perform these services, they do not have the resources to perform all of them.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Two vendors proposed, but the other vendor (Nevada Backgrounds) went out of business shortly after submitting their proposal. Employer Lynx is currently under contract for these services, and an evaluation committee found their performance and their proposal to be satisfactory.

d. Last bid date:

08/18/2008

Anticipated re-bid date:

05/02/2017

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	10/07/2013 11:36:20 AM
Division Approval	Ideloach	10/07/2013 11:36:22 AM
Department Approval	ldeloach	10/07/2013 11:36:25 AM
Contract Manager Approval	cjanes	10/09/2013 11:08:59 AM
Budget Analyst Approval	myoun3	10/09/2013 12:40:29 PM
BOE Agenda Approval	sbrown	10/11/2013 16:42:32 PM
BOE Final Approval	Pending	

For Board Use Only 11/12/2013

MSA 5

Date:

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 14986

Legal Entity

Halifax Security dba North American

Name:

Video Contractor Name:

Halifax Security dba North American

Video

Agency Code:

Agency Name:

**AGREEMENTS** 

Address:

3080 E. Post Road

**MSA** 

If "No" please explain: Not Applicable

Appropriation Unit: 9999 - All Categories

Yes

City/State/Zip

Las Vegas, NV 89120

Is budget authority available?:

**MSA MASTER SERVICE** 

Contact/Phone:

Richard Billington 877-628-2283

Vendor No.:

PUR0005213

**NV Business ID:** 

NV20071393625

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 % 0.00 %

**Bonds** 

0.00 %

Highway Funds

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

Contract start date:

 a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

10/31/2017

No

Contract term:

4 years

4. Type of contract:

**MSA** 

Contract description:

**Security Systems** 

5. Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

### II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 14986 Page 1 of 2

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

## III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/03/2013 15:50:21 PM
Division Approval	kperondi	10/03/2013 15:50:23 PM
Department Approval	kperondi	10/03/2013 15:50:25 PM
Contract Manager Approval	rmille8	10/04/2013 07:42:32 AM
Budget Analyst Approval	myoun3	10/09/2013 10:14:46 AM
BOE Agenda Approval	sbrown	10/14/2013 09:36:19 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

Contract Number: 14987

Legal Entity

**INX LLC** 

Name:

Agency Name:

**MSA MASTER SERVICE AGREEMENTS** 

Contractor Name: INX LLC

Agency Code:

**MSA** 

Address:

2 Centerpointe Dr, Suite 100

Appropriation Unit: 9999 - All Categories

Yes

City/State/Zip

Lake Oswego, OR 97035

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

David Pelkey 503-594-0350

Vendor No.:

NV Business ID:

T32002538A

To what State Fiscal Year(s) will the contract be charged?

2014-2018

NV20061398816

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 % 0.00 % **Bonds** 

0.00 %

Highway Funds

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

2. Contract start date:

Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date 11/2013

Retroactive?

If "Yes", please explain

## Not Applicable

3. Termination Date:

10/31/2017

Contract term:

4 years

4. Type of contract:

MSA

Contract description:

Security Systems

5. Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work;

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 14987 Page 1 of 2 MSA 6

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nα

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/03/2013 12:03:21 PM
Division Approval	kperondi	10/03/2013 12:03:23 PM
Department Approval	kperondi	10/03/2013 12:03:25 PM
Contract Manager Approval	rmille8	10/04/2013 07:48:08 AM
Budget Analyst Approval	myoun3	10/09/2013 10:39:04 AM
BOE Agenda Approval	sbrown	10/14/2013 09:35:02 AM
BOE Final Approval	Pending	

Date:

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 15015

Legal Entity

Leverage Information Systems

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

Contractor Name:

Leverage Information Systems

Agency Code:

**MSA** 

Address:

18815 139th Avenue NE Suite B

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

Woodinville, WA 98072

available?:

If "No" please explain: Not Applicable

Contact/Phone: Vendor No.:

Jim Portugal 425-482-9200

**NV Business ID:** 

NV20091117472

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

2. Contract start date:

a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

## Not Applicable

3. Termination Date:

10/31/2017

Contract term:

4 years

4. Type of contract:

**MSA** 

Contract description:

Security Systems

Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three)

b. Soliciation Waiver: Not Applicable

- c. Why was this contractor chosen in preference to other?
- Contract #: 15015 Page 1 of 2 MSA 7

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/01/2013 14:36:13 PM
Division Approval	kperondi	10/01/2013 14:36:15 PM
Department Approval	kperondi	10/01/2013 14:36:18 PM
Contract Manager Approval	rmille8	10/04/2013 07:50:06 AM
Budget Analyst Approval	myoun3 =	10/07/2013 15:54:20 PM
BOE Agenda Approval	sbrown	10/14/2013 09:54:20 AM
BOE Final Approval	Pending	

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

Contract Number: 14990

Legal Entity

Nevada-Yamas Controls, Inc.

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

Contractor Name:

Nevada-Yamas Controls, Inc.

Agency Code:

MSA

If "No" please explain: Not Applicable

Address:

13526 South 110 West

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

Draper, UT 84020

available?:

Contact/Phone:

Roy Stephenson 801-990-1950

Vendor No.:

T29032379

NV Business ID:

NV20121569583

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

2. Contract start date:

 a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date 11/2013

Retroactive?

if "Yes", please explain

Not Applicable

3. Termination Date: Contract term:

10/31/2017 4 years

4. Type of contract:

**MSA** 

Contract description:

Security Systems

Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three)

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 14990 Page 1 of 2 MSA 8

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/01/2013 14:36:56 PM
Division Approval	kperondi	10/01/2013 14:36:58 PM
Department Approval	kperondi	10/01/2013 14:37:01 PM
Contract Manager Approval	rmille8	10/04/2013 07:51:57 AM
Budget Analyst Approval	myoun3	10/09/2013 12:43:34 PM
BOE Agenda Approval	sbrown	10/14/2013 09:34:23 AM
BOE Final Approval	Pending	

11/12/2013

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 14988

Legal Entity

RFI Enterprises, Inc.

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

Contractor Name:

RFI Enterprises, Inc

Agency Code:

**MSA** 

If "No" please explain: Not Applicable

Address:

4060 S. McCarran Blvd Ste A.

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

Reno, NV 89502

available?:

Contact/Phone:

Dave Gish 775-852-3555

Vendor No.:

PUR0002572

**NV Business ID:** 

NV20021334287

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

Highway Funds

0.00 %

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

2. Contract start date:

a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

## Not Applicable

3. Termination Date:

10/31/2017

Contract term:

4 years

4. Type of contract:

**MSA** 

Contract description:

**Security Systems** 

5. Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three)

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 14988 Page 1 of 2 MSA 9

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

**Foreign Corporation** 

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/01/2013 14:36:35 PM
Division Approval	kperondi	10/01/2013 14:36:38 PM
Department Approval	kperondi	10/01/2013 14:36:40 PM
Contract Manager Approval	rmille8	10/04/2013 07:50:44 AM
Budget Analyst Approval	myoun3	10/09/2013 10:50:46 AM
BOE Agenda Approval	sbrown	10/14/2013 09:33:25 AM
BOE Final Approval	Pending	

For Board Use Only 11/12/2013

Date:

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

Contract Number: 15040

Legal Entity

Sentinel Offender Services, LLC

Name:

**MSA MASTER SERVICE** Agency Name:

Contractor Name:

Sentinel Offender Services, LLC

Agency Code:

**AGREEMENTS** MSA

Address:

201 Technology Drive

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

available?:

Irvine, CA 92618

If "No" please explain: Not Applicable

Contact/Phone:

Leo Carson 888-843-5590

Vendor No.:

**NV Business ID:** 

NV20121425275

To what State Fiscal Year(s) will the contract be charged?

2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

Highway Funds

0.00 %

Other funding

100.00 % Various

Agency Reference #:

1981

2. Contract start date:

 a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date 11/2013

Retroactive?

If "Yes", please explain

Not Applicable

12/31/2016

3. Termination Date: Contract term:

3 years and 61 days

Type of contract:

**MSA** 

Contract description:

Offender Monitoring

5. Purpose of contract:

This is a new contract to provide the electronic monitoring of offenders. The majority of the Nevada program is offender-funded; however, using agencies will at times pay for the equipment for offenders in very rural areas.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$10,000,000.00

Other basis for payment: Rates will be charged by the contractor as stated in the attached Participating Addendum Services Schedule.

## II. JUSTIFICATION

7. What conditions require that this work be done?

Parole and Probation runs an offender-funded house arrest monitoring program. The offenders on the program are court mandated to be on house arrest

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The house arrest monitoring program requires specialized, high-tech equipment in which electronic data is passed through phone lines back to a central monitoring center from which Parole and Probation officers are notified when an offender has violated. The State does not have the resources or the expertise to run a house arrest monitoring program.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was one of the vendors chosen through a competitive procurement process done by the State of Washington. Nevada had two evaluators participate in the process.

d. Last bid date:

08/15/2001

Anticipated re-bid date:

04/15/2016

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Sentinel recently acquired G4S services which has been under contract since 2001. Their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	10/04/2013 13:28:38 PM
Division Approval	ldeloach	10/04/2013 13:28:41 PM
Department Approval	ldeloach	10/04/2013 13:28:45 PM
Contract Manager Approval	cjanes	10/04/2013 13:45:02 PM
Budget Analyst Approval	myoun3	10/09/2013 12:39:56 PM
BOE Agenda Approval	sbrown	10/11/2013 16:44:42 PM
BOE Final Approval	Pending	

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 14996

Legal Entity

Stanley Convergent Security Solutions

Name:

Agency Name: MSA MASTER SERVICE **AGREEMENTS** 

Contractor Name:

Stanley Convergent Security

Solutions

Agency Code:

**MSA** 

Address:

917 S. First Street

Appropriation Unit: 9999 - All Categories

If "No" please explain: Not Applicable

Is budget authority

City/State/Zip

Las Vegas, NV 89101

available?:

Contact/Phone:

Howard Wulforst 702-474-9135

Vendor No.: **NV Business ID:** 

To what State Fiscal Year(s) will the contract be charged?

2014-2018

NV20041497886

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds Highway Funds 0.00 % 0.00 % **Bonds** 

Other funding

0.00 %

Agency Reference #:

RFP #3047

100.00 % Various agency funding.

Contract start date:

 a. Effective upon Board of Examiner's approval?

Yes or b. other effective date: NA

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

10/31/2017

Contract term:

4 vears

4. Type of contract:

**MSA** 

Contract description:

**Security Systems** 

Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

- c. Why was this contractor chosen in preference to other?
- Contract #: 14996 Page 1 of 2 MSA 11

d. Last bid date:

05/15/2013

Anticipated re-bid date:

05/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Approval Level	User	S	ignature D	ate	
Budget Account Approval	kperondi	10	0/03/2013	11:53:57 A	M
Division Approval	kperondi	= = 10	0/03/2013	11:53:59 A	M
Department Approval	kperondi	10	0/03/2013	11:54:01 A	M
Contract Manager Approval	rmille8	10	0/04/2013	07:51:37 A	M
Budget Analyst Approval	myoun3	- 10	0/09/2013	10:21:28 A	M
BOE Agenda Approval	sbrown	10	0/14/2013	09:35:57 A	M
BOE Final Approval	Pending				

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

1. Contract Number: 14989

Legal Entity Name:

Tec Pro Ltd

**MSA MASTER SERVICE AGREEMENTS** 

Contractor Name:

Tec Pro Ltd

Agency Code:

Agency Name:

MSA

Address:

816 E. Whitney Road

Appropriation Unit: 9999 - All Categories

Is budget authority

If "No" please explain: Not Applicable

City/State/Zip

Anchorage, AK 99501

available?:

Contact/Phone:

Joseph M. E. Saunders 907-348-1800

Vendor No.:

T32002534

**NV Business ID:** 

NV20131132704

To what State Fiscal Year(s) will the contract be charged?

2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

Highway Funds

0.00 %

Other funding

100.00 % Various agency funding.

Agency Reference #:

RFP #3047

Contract start date:

 a. Effective upon Board of Examiner's approval?

or b. other effective date:

NA

Anticipated BOE meeting date

11/2013

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

10/31/2017

Contract term:

4 years

4. Type of contract:

**MSA** 

Contract description:

**Security Systems** 

Purpose of contract:

This is a new contract to provide equipment, install new systems and provide warranty/maintenance services for security and protection systems to State agencies.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$4,000,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work;

The State does not have the staff or the skill to provide these labor-intensive services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

- c. Why was this contractor chosen in preference to other?
- Contract #: 14989 Page 1 of 2 MSA 12

d. Last bid date:

05/15/2013

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

05/15/2017

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

lo If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:
- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	10/03/2013 11:48:11 AM
Division Approval	kperondi	10/03/2013 11:48:13 AM
Department Approval	kperondi	10/03/2013 11:48:15 AM
Contract Manager Approval	rmille8	10/04/2013 07:51:17 AM
Budget Analyst Approval	myoun3	10/07/2013 15:33:29 PM
BOE Agenda Approval	sbrown	10/14/2013 09:53:46 AM
BOE Final Approval	Pendina	

For Board Use Only 11/12/2013

Date:

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## DESCRIPTION OF CONTRACT

Contract Number: CONV1018

Amendment Number:

Legal Entity

First Data Corporation

Name:

**MSA MASTER SERVICE AGREEMENTS** 

Contractor Name:

**First Data Corporation** 

Agency Code:

**MSA** 

If "No" please explain: Not Applicable

Address:

1380 Lead Hill Boulevard Suite

Agency Name:

Appropriation Unit: 9999 - All Categories

City/State/Zip

Roseville, CA 95661

Is budget authority available?:

Yes

Contact/Phone:

Dave Blevins 9167848503

Vendor No.:

PUR0003255

**NV Business ID:** 

NV19981378609

To what State Fiscal Year(s) will the contract be charged?

2005-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 %

Fees

0.00 % 0.00 %

**Highway Funds** 

0.00 %

**Bonds** Other funding

100.00 % Various agencies

Agency Reference #: RFP #1412

Contract start date:

Effective upon Board of Examiner's approval?

No or b. other effective date 12/07/2004

Anticipated BOE meeting date

11/2013

Retroactive?

No

If "Yes", please explain

## Not Applicable

3. Previously Approved

11/30/2013

Termination Date:

Contract term:

10 years and 360 days

4. Type of contract:

Contract

Contract description:

**Financial Services** 

Purpose of contract:

This is the sixth amendment to the original contract, which continues the ability to securely accept credit cards, debit cards, Automatic Clearing House (ACH) and electronic checks over the Internet via the individual agencies website. This amendment extends the termination date from November 30, 2013 to November 30, 2015 and increases the maximum amount from \$1,754,144 to \$2,704,144 due to the ongoing need for these services.

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract: 2. Total amount of any previous contract amendments:

\$440,602.00

3. Amount of current contract amendment: \$1,313,542.00 \$950,000.00

4. New maximum contract amount:

\$2,704,144.00

and/or the termination date of the original contract has changed to:

11/30/2015

## II. JUSTIFICATION

7. What conditions require that this work be done?

The state cannot process credit card and e-checks

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the training, access or authorization to process credit transactions

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Highest scoring vendor.

d. Last bid date:

10/01/2004

Anticipated re-bid date:

06/30/2015

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory:

The contractor currently provides merchant services to a variety of agencies participating under this contract. These agencies include Department of Motor Vehicles, Secretary of State, Department of Taxation and Gaming Control Board, to name a few.

13. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ktarter	10/10/2013 12:31:15 PM
Division Approval	ktarter	10/10/2013 12:31:18 PM
Department Approval	ktarter	10/10/2013 12:31:21 PM
Contract Manager Approval	ktarter	10/10/2013 12:31:24 PM
Budget Analyst Approval	myoun3	10/17/2013 13:18:51 PM
BOE Agenda Approval	sbrown	10/21/2013 13:13:07 PM

## 9. INFORMATIONAL ITEM

A. Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of October.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14999	Department of Health and Human Services – Division of Child and Family Services	Anytime Plumbing, Inc.	Contract	\$24,000
Contract Description:	This is a new contract to provide plumbing s			
12169	Department of Administration – Buildings and Grounds Division	Aqua-Serv Engineers, Inc.	Amend #1	\$5,487
Contract Description:	This is the first amendment to the original contract, which continues ongoing water treatment maintenance and services of building mechanical systems for multiple State buildings located in the Las Vegas area. This amendment increases the maximum amount from \$27,369.48 to \$35,855.98 due to adding new HVAC equipment at the DMV Henderson that requires chemical treatment at \$198.65 per month for the remainder of the contract and adding \$3,500 in extra service money to be used for emergencies.			
14991	Department of Business & Industry – Insurance Division	Sircon Corporation	Amend#1	\$0
Contract Description:	This is the first amendment to the original contract, which provided continued support and maintenance for the regulatory management software platform. Purchasing has approved the Division of Insurance to extend the contract 2 years beyond the original 4 year period.			
15007	Department of Health and Human Services – Division of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	\$10,000
Contract Description:	This is a new contract to provide generator s	ervice and repair on an as needed basis	for Summit View Youth	Correctional Center.
11987	Department of Conservation and Natural Resources – Environmental Protection	Eurofins/Frontier Global Sciences, Inc.	Amend#2	\$45,000
Contract Description:	Amendment #1 extended the termination date from April 30, 2013 to October 31, 2013. This amendment is to extend the termination date from October 31, 2013 to June 30, 2015 and increase the not to exceed amount to \$105,000.			
15044	State Public Charter School Authority	Act, Inc.	Contract	\$33,865
Contract Description:	This is a new contract for testing systems that will allow the charter schools to track their students' academic growth and proficiency for national norms toward college and career readiness. ACT offers a comprehensive testing program starting with EXPLORE program for 8 <sup>th</sup> and 9 <sup>th</sup> grade, the PLAN program for 10 <sup>th</sup> grade, and the ACT for 11 <sup>th</sup> and 12 <sup>th</sup> grade with nationally recognized standards and bench marks.			
15011	Office of Veteran's Services	Fielden and Partners	Contract	\$44,100
Contract Description:	This is a new contract to provide design services to the Nevada State Veterans Home (NSVH) for the remodel of the Home canteen area. The remodel will provide better utilization of space for residents and staff.			
15051	BDC Licensing Boards and Commissions	Forte, LLP.	Contract	\$38,750
Contract Description:	This is a new contract for government affairs end of the 2015 legislative session.	s and lobbying services for the Board for	or the 2014 legislative inte	rim and through the

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT	
CONV4605	Department of Motor Vehicles	Burgarello Alarm, Inc.	Amend#4	\$0	
Contract Description:	This is the fourth amendment to the original contract, which provides for the monitoring of the security service for the DMV offices located in Elko, Winnemucca, Fallon, Yerington, Hawthorne, and Ely. This amendment extends the termination date from October 31, 2013 to December 31, 2013. State Purchasing recently conducted a Good of the State RFP for security services for state buildings, the additional two months will allow for the transition of services once the contract has been awarded and approved.				
15052	Department of Administration –	Ray Crook dba RPC Roof	Contract	\$16,950	
	State Public Works Division	Consulting Services			
Contract Description:	This is a new contract to provide professional Correctional Center, Housing Unit 4, Lovelo			e Lovelock	
14752	Department of Public Safety – Highway Patrol	Las Vegas Metropolitan Police Dept.	Contract	\$29,670	
Contract Description:	This is a new interlocal agreement that continues ongoing services with the Las Vegas Metropolitan Police Department (LVMPD) to provide repair and maintenance on the Nevada Highway Patrol motorcycles in the southern command.				
15064	Department of Administration – State Public Works Division	TJ Krob Consulting Engineers, Inc.	Contract	\$28,800	
Contract Description:	This is a new contract to provide professional Armory, Project No. 13-M25, Contract No. 8	al architectural/engineering services for	the electrical power upgra	ade at the Henderson	
12119	Commission on Tourism	TNS Custom Research, Inc.	Amend#2	\$19,000	
Contract Description:	This is the second amendment to the original contract, which measures the effectiveness of the Nevada Commission on Tourism's domestic advertising and marketing campaigns. The contractor will develop questionnaires, field the questionnaire, analyze the responses, and prepare a report for the commission on its findings. This amendment increases the maximum amount from \$607,250 to \$626,250 for the purchase of K-Tags, a tag that is primarily an invisible tracking device, which allows research suppliers to understand whether ads are effective by tracking expenses.				
15063	Department of Health and Human Services – Public and Behavioral Health	Texas A&M Engineering Ext. Services	Contract	\$17,403	
Contract Description:	This is a new contract to provide "Train-the-Trainer" training, to prepare participants to deliver readiness for National Incident Management Systems (NIMS), National Response Framework (NRF), and Advanced Incident Command System (ICS), to ensure Division preparedness in case of a national or statewide emergency.				
15067	Department of Administration – State Public Works Division	Penta Building Group, LLC.	Contract	\$35,180	
Contract Description:	This is a new contract to provide Owner-CMAR Pre-Construction services to renovate Building #3, Southern Nevada Adult Mental Health Services; Project No. 13-C08; Contract No. 86750.				
15069	Department of Agriculture	Newmatic Engineering	Contract	\$5,500	
Contract Description:	This is a new contract to perform a review of the operation of laboratory and fume hoof controls and document performance with a lab verification report. Six months (6) after the initial review the vendor will conduct a follow-up diagnostic of the facility to ensure safety and energy efficiency.				

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15056	Secretary of State	Paul Chalekian dba POSDCORB, LC	Contract	\$24,900
Contract Description:	This is a new contract to engage with one or more agencies on gathering business requirements regarding the processing of business registrations, licensing and/or permitting in compliance with state and local laws in order to determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements.			
15073	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$28,300
<b>Contract Description:</b>	This is a new contract to provide architectural Project No. 13-A027-19; Contract No. 8560		ering for the Stead Aspha	It Paving Project;
11432	Adjutant General & National Guard	AMEC Earth & Environmental, Inc.	Amend#3	\$11,136
Contract Description:	This is the third amendment to the original c support. This amendment extends the termin amount from \$114,227 to \$125,363 due to a on-site GIS support.	ation date from December 30, 2013 to 1	December 31, 2014 and in	creases the maximum
15080	Department of Administration – State Public Works Division	Farr West Engineering	Contract	\$13,400
Contract Description:	This is a new contract to provide professional Rehabilitation; Project No. 1366-14-10-002.	al architectural/engineering services for	the Marlette Water System	m Air Box
14715	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Canyon Electric Co., Inc.	Contract	\$30,000
Contract Description:	This is a new contract to provide regular and emergency electrical installations, repairs and maintenance services for all needed projects for the Bureau of Services to the Blind and Visually Impaired/Business Enterprise of Nevada facilities located in Southern Nevada; including 3 sites at the Hoover Dam.			
15054	Department of Administration – State Public Works Division	Reno Tahoe Franchising, Inc.	Contract	\$46,016
Contract Description:	This is a new contract that continues ongoing Carson City, Nevada.	g janitorial services for the Stewart Faci	ility, Building #107, locate	ed at 5500 Snyder,
15071	Nevada Department of Education	The National Center for the Improvement of Education	Contract	\$28,000
Contract Description:	This is a new contract to update the Nevada Growth Model (NGM) Website to incorporate new releases from the vendor. Load 2012-2013 student growth data into the School View product and expand parameters to include 12-13 options.			
15058	Department of Health and Human Services – Division of Child and Family Services		Contract	\$24,000
Contract Description:	This is a new to provide HVAC repairs on an as needed basis for Summit View Youth Correctional Center.			
15057	Department of Health and Human Services – Division of Child and Family Services	Intermountain Lock and Security Supply	Contract	\$24,000
Contract Description:	This is a new contract that continues ongoing janitorial services for the Stewart Facility, Building #107, located at 5500 Snyder, Carson City, Nevada.			
11752	Department of Education	Imobersteg, Gail Anne dba Special Education Law Assoc.	Amend #2	\$49,000
Contract Description:	This is the second amendment to the original contract to which the contractor provides assistance to the Nevada Department of Education in the implementation of the Special Education alternative dispute resolution system in accordance with the federal and state law and regulation. This second amendment increases the total contract amount to \$549,000, which is due to the unexpected increase of state special education complaints and special education due process complaints.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT	
15089	Division of Conservation and Natural Resources – Parks Division	The Dube Group, Inc.	Contract	\$28,443	
Contract Description:	This is a new contract with Dube Group to e Preservation Plan and Construction Docume Nevada State Park.				
14993	Department of Administration – State Public Works Division	Blue Locker Commercial Diving Services	Contract	\$45,000	
Contract Description:	This is a new contract to provide full inspect intakes for the Marlette Hobart water system		nup of pipelines, potable	water tanks and	
13610	Department of Health and Human Services – Welfare and Supportive Services	Food Bank of Northern Nevada	Amend #2	\$29,003	
Contract Description:	This is the second amendment to the original contract, which continues the ongoing Supplemental Nutrition Assistance Program (SNAP) Community Partner Interviewers Demonstration Project. Through waiver from the U.S. Department of Agriculture (USDA), certain community partners can conduct initial SNAP interviewers, which allows DWSS to reach populations that would otherwise be difficult to reach and saves State time and resources. This amendment increases the maximum amount from \$225,330 due to an increase in funding from the USDA.				
15096	Adjutant General & National Guard	Fire Protection Service dba Mountain Alarm	Contract	\$26,733	
Contract Description:	The original contract with this vendor expire continue services. This contract will provide	d amid several staffing changes and ma	nil delays and this vendor endor.	was permitted to	
12786	Department of Employment, Training and Rehabilitation	Department of Motor Vehicles	Amend#1	\$14,400	
Contract Description:	This is the first amendment to the original interlocal agreement, which continues to provide computerized information to the department. The information is cross matched against that on file with the Department of Motor Vehicles to determine inaccuracies or inconsistencies in the unemployment claimant's information. This amendment extends the termination date from October 31, 2013 to October 31, 2015 and increases the maximum amount from \$7,200 to \$14,400 due to the extended contract term and continued need for these services.				
11588	Department of Administration - Buildings and Grounds	Kane Bruce	Amend#2	\$25,000	
Contract Description:	This is the second amendment to the original contract, which provides carpet cleaning services to the various state buildings in Carson City and Reno, on as-needed basis and at the written request and approval of a Building and Grounds designee. This amendment increases the maximum amount from \$49,950 to \$74,950 due to an increases need for carpet cleaning.				
15104	State Public Works Division	Frame Architecture, Inc.	Contract	\$23,000	
<b>Contract Description:</b>	This is a new contract to provide professional architecture/engineering services for the roof replacement at the Lost City Museum: project No. 13-501(8); Contract No. 82252.				
11941	Division of Conservation and Natural Resources - Parks Division	William Michael Urrutia dba Urrutia Ranch, Mike Urrutia	Amend#3	\$28,175	
Contract Description:	This is the third amendment to the original contract, which provides grazing on 1,570 acres of designated pasture at North Ghigilia Ranch in Lyon County. The contract increases revenue by \$28,175 for another year for a total of \$112,700. The amendment is to extend the contract for one year to expire 12/31/14.				
15010	Public and Behavioral Health	Housing Authority, City of Reno	Contract	\$15,000	
Contract Description:	This is a new contract to conduct housing que regulations for the Shelter Plus Care Program		al and re-inspections) as re	equired by HUD	

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14942	Silver State Health Exchange	National Academy for State	Contract	\$30,000
		Health Policy		
	This is a new contract to receive services to facilitate peer learning and sharing among state exchange leaders and staff under The			
Contract Description:	State Health Exchange Leadership Network. Services provided will include: Maintain an Exchange Listserv, Produce Conference			
	Calls and Webinar, Facilitate Federal/State Communications, Provide Minor Technical Assistance or Research.			



Jeff Mohlenkamp State Budget Director

Stephanie Day Deputy State Budget Director

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

## **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

October 11, 2013

To:

Stephanie Day, Deputy Director Department of Administration

From:

Jim Rodriguez, Budget Analyst IV

**Budget and Planning Division** 

Subject:

BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

## DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF STATE LANDS

## Reason for submittal, i.e., statutory requirement, letter of intent, IFC request, etc.

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending September 30, 2013 (reference NRS 321.5954).

## **Brief description**

#### • 1989 Tahoe Basin Act

- > The agency reports there were no transfers of lands or interests in lands during the quarter
- > There were no acquisitions of lands or interests in lands during the quarter.

## • Lake Tahoe Mitigation Program

There were not transfers of lands or interests in lands during this quarter. However, a transaction is pending to acquire over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The agency notes that this will be the first time that the Nevada Land Bank has had the opportunity to purchase land coverage in this area of the Lake Tahoe Basin.

REVIEWED:_	a	
INFO ITEM:_		_

#### Addendum:

## NRS 321.5954 Powers and duties of Division and State Land Registrar regarding programs to preserve, restore and enhance Lake Tahoe Basin.

- 1. In carrying out a program authorized pursuant to NRS 321.5953, the Division may, as the State Land Registrar deems appropriate regarding particular parcels of land:
- (a) Acquire, from a willing owner, real property or an interest in real property in the Lake Tahoe Basin by donation, purchase or exchange;
  - (b) Transfer real property or an interest in real property in the Lake Tahoe Basin by sale, lease or exchange;
- (c) Eliminate, or mitigate the effects of, development, land coverage or features or conditions of real property acquired pursuant to paragraph (a) that are detrimental to the natural environment of the Lake Tahoe Basin; and
- (d) Retire, extinguish or otherwise terminate rights to develop or place land coverage on real property acquired pursuant to paragraph (a).
- 2. The State Land Registrar may transfer real property or an interest in real property acquired pursuant to this section:
- (a) To state and federal agencies, local governments and nonprofit organizations for such consideration as the State Land Registrar deems to be reasonable and in the interest of the general public.
  - (b) To other persons for a price that is not less than the fair market value of the real property or interest.
- 3. Before real property or an interest in real property is transferred pursuant to this section, the State Land Registrar shall record a declaration of restrictions or deed restrictions if the State Land Registrar determines that such restrictions are necessary to protect the public interest.
- 4. The State Land Registrar shall report quarterly to the State Board of Examiners regarding the real property or interests in real property transferred pursuant to this section.
- 5. Notwithstanding any other provision of law, a person shall not acquire, disturb or use real property or an interest in real property acquired by this State pursuant to this section unless the person first obtains written authorization from the State Land Registrar.
  - 6. As used in this section:
  - (a) "Interest in real property" includes, without limitation:
    - (1) An easement for conservation as that term is defined in NRS 111.410;
    - (2) The right to develop the real property;
    - (3) The right to place land coverage on the real property; and
    - (4) Such other easements or rights as are appurtenant to the real property.
- (b) "Land coverage" means a covering over or compaction of the natural surface of the ground that prevents water from percolating into the ground.

(Added to NRS by 1999, 2018)

LEO DROZDOFF Director

Department of Conservation and Natural Resources

JAMES R. LAWRENCE Administrator

**BRIAN SANDOVAL** Governor



STATE OF NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

State Land Office State Land Use Planning Agency Nevada Tahoe Resource Team Conservation Bond Program -Q1

Address Reply to

Division of State Lands 901 S. Stewart St. Suite 5003 Carson City, Nevada 89701-5246 Phone (775) 684-2720 Fax (775) 684-2721 Web www.lands.nv.gov

## RECEIVED

OCT 07 2013

DEPARTMENT OF ADMINISTRATION OFFICE OF THE DIRECTOR BUDGET AND PLANNING DIVISION

October 1, 2013

## **MEMORANDUM**

TO:

Jeff Mohlenkamp, Clerk

**Nevada State Board of Examiners** 

FROM:

James R. Lawrence, Administrator

**Division of State Lands** 

RE:

**BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND** 

LAKE TAHOE MITIGATION PROGRAM - 1st QUARTER SFY 2014

#### **Tahoe Basin Act:**

Pursuant to Chapter 111, Statutes of Nevada, 1989, at page 263, which requires a quarterly report to the Board of Examiners, this memorandum is to report lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program during the quarter ending September 30, 2013.

- There were no transfers of lands or interests in lands during this quarter.
- There were no acquisitions of lands or interests in lands during this quarter.

## **Lake Tahoe Mitigation Program:**

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending September 30, 2013.

There were no transfers of lands or interests in lands during this quarter. However, a transaction is pending to acquire over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. This land coverage will be purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). A significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal. This will be the first time that the Nevada Land Bank has had the opportunity to purchase land coverage in this area.

In the event you have any questions or would like additional information please call me.

JRL/er

cc: Leo Drozdoff, Director, Department of Conservation and Natural Resources