

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: June 12, 2014 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. PUBLIC COMMENTS
- *2. FOR POSSIBLE ACTION – APPROVAL OF THE MAY 13, 2014 BOARD OF EXAMINERS’ MEETING MINUTES
- *3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture	3	\$10,500
Department of Veterans Services	1	\$34,018
Total	4	\$44,518

***4. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
4540	Department of Agriculture – Plant Health and Quarantine Services	\$3,107	
4600	Department of Agriculture – Predatory Animal and Rodent Control	\$6,247	
3710	Department of Corrections - Administration	\$ 128,164	
3711	Department of Corrections - Correctional Programs	\$ 111,314	
3715	Department of Corrections - Southern Nevada Correctional Center	\$ 1,526	
3716	Department of Corrections - Warm Springs Correctional Center	\$ 136,763	
3717	Department of Corrections - Northern Nevada Correctional Center	\$ 314,443	
3723	Department of Corrections - Pioche Conservation Camp	\$ 19,622	
3724	Department of Corrections - Northern Nevada Restitution Center	\$ 5,861	
3751	Department of Corrections - Ely State Prison	\$ 332,408	
3759	Department of Corrections - Lovelock Correctional Center	\$ 162,328	
3760	Department of Corrections - Casa Grande Transitional Housing	\$ 29,601	
3761	Department of Corrections - Florence McClure Women’s Correctional Center	\$ 71,051	
3762	Department of Corrections – High Desert State Prison	\$ 30,610	
	Total	\$1,353,045	

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Aging and Disability Services Division

The Aging and Disability Services Division is requesting Board of Examiners’ approval of the following agreement forms to enable them to enter into an agreement with providers for services to individuals with intellectual disabilities and related conditions:

1. Supported Living Arrangement
2. Jobs and Day Training Agreement

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners’ approval of a provider agreement for Acute Psychiatric Hospitalization to enlist the services of providers of specialized mental health services and assessments for children and families.

C. Department of Employment, Training and Rehabilitation – Rehabilitation Division

The Rehabilitation Division is requesting Board of Examiners’ approval to retroactively increase the Provider Agreement not to exceed the amount of \$500,000 with Goodwill Industries of Southern Nevada effective October 29, 2013.

***6. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Department of Administration – Board of Examiners’ – Statutory Contingency Account - \$300,000

Pursuant to NRS 353.268, the Department of Administration requests an allocation of \$300,000 from the Interim Finance Committee Contingency Fund to replenish the Reserve for Statutory Contingency Account.

B. Department of Tourism and Cultural Affairs – Division of Museums and History – \$53,172

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$53,172 from the Interim Finance Committee Contingency Fund to fund a shortfall in SFY 2014 of admission charge revenue.

C. Department of Tourism and Cultural Affairs – Division of Museums and History – \$5,969

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$5,969 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in utilities as follows:

BA	ACCOUNT	WP #C	AMOUNT
2870	Nevada Historical Society	29318	\$1,898
2940	Nevada State Museum, Carson City	29532	\$4,071
	Total		\$5,969

D. Department of Corrections - \$1,199,601

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$ 1,199,601 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in salaries as follows:

BA	ACCOUNT	WP #C	AMOUNT
3711	Correctional Programs	29520	\$ 329,932
3715	Southern Nevada Correctional Center	29483	\$ 2,623
3717	Northern Nevada Correctional Center	29507	\$ 146,144
3724	Northern Nevada Restitution Center	29518	\$ 19,585
3751	Ely State Prison	29509	\$ 493,819
3752	Carlin Conservation Camp	29490	\$ 12,666
3754	Tonopah Conservation Camp	29514	\$ 20,889
3762	High Desert State Prison	29515	\$ 173,943
	Total		\$ 1,199,601

***7. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Agriculture – Food and Nutrition Division	Harsch Investment Corporation	\$116,268
	Lease Description: This is a relocation lease for inventory purposes for the Department of Agriculture – Food and Nutrition Division. Term of Lease: 07/01/2014 – 06/30/2016 Located in Las Vegas		
2.	Department of Employment, Training and Rehabilitation – Employment Security Division	Rocky Point Properties	\$88,392
	Lease Description: This is an extension of an existing lease, to house the Department of Employment, Training and Rehabilitation – Employment Security Division. Term of Lease: 05/01/2014 – 04/30/2015 Located in Carson City		
3.	Gaming Control Board – Enforcement Division	Knoll, Walter & Barbara	\$122,267
	Lease Description: This is an extension of an existing lease, to house the Gaming Control Board – Enforcement Division. Term of Lease: 07/01/2014 – 06/30/2019 Located in Laughlin		

BOE #	LESSEE	LESSOR	AMOUNT
4.	Department of Public Safety – Office of Criminal Justice Assistance – Directors Office	Whitecross, LP	\$141,831
	Lease Description: This is an extension of an existing lease, to house the Department of Public Safety – Office of Criminal Justice Assistance – Directors Office. Term of Lease: 07/01/2014 – 06/30/2019 Located in Carson City		
5.	Department of Public Safety – Division of Parole and Probation	Darrell Wanner	\$84,645
	Lease Description: This is an extension of an existing lease, which has been negotiated to house the Department of Public Safety – Division of Parole and Probation. Term of Lease: 07/01/2014 – 06/30/2015 Located in Carson City		
6.	Department of Wildlife	Storage Plus, LLC	\$40,087
	Lease Description: This is an amendment of an existing lease, for office/storage for the Department of Wildlife. Term of Lease: 12/01/2013 – 04/30/2017 Located in Boulder City		

***8. FOR POSSIBLE ACTION – CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	012	NUCLEAR PROJECTS OFFICE - HIGH LEVEL NUCLEAR WASTE	NEVADA DIVISION OF EMERGENCY MANAGEMENT	FEDERAL	\$50,000	
	Contract Description:	This is a new interlocal agreement that provides federal funds specifically for Nevada Division of Emergency Management activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15695		
2	012	NUCLEAR PROJECTS OFFICE - HIGH LEVEL NUCLEAR WASTE	NEVADA HIGHWAY PATROL	FEDERAL	\$50,000	
	Contract Description:	This is a new interlocal agreement that provides federal funds specifically for Nevada Highway Patrol activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15696		
3	030	ATTORNEY GENERAL'S OFFICE - UNFAIR TRADE PRACTICES	AUBERTINE LAW GROUP PC	OTHER: ATTORNEY/RECOVERY FEES	\$235,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract that provides ongoing expert witness litigation assistance for cases and matters relating to unfair trade practices and federal antitrust matters.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15479		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
4	050	TREASURER'S OFFICE - BOND INTEREST & REDEMPTION	ARBITRAGE COMPLIANCE	OTHER: CONSOLIDATED BOND DEBT SERVICE	\$86,715	PROFESSIONAL SERVICE
	Contract Description:	This is the fourth amendment to the original contract, which provides arbitrage compliance services to assist the state in complying with the Internal Revenue Service's rules and regulations regarding arbitrage. This amendment extends the termination date from June 30, 2014 to June 30, 2015, revises Attachment AA - Scope of Work to include calculations that were not previously included, and increases the maximum amount from \$137,390 to \$224,105 due to the revised scope of work and extension.				
		Term of Contract:	09/14/2012 - 06/30/2015	Contract # 13684		
5	050	TREASURER'S OFFICE - BOND INTEREST & REDEMPTION	JNA CONSULTING GROUP, LLC	BONDS	\$1,500,000	
	Contract Description:	This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.				
		Term of Contract:	08/01/2014 - 08/31/2018	Contract # 15697		
6	050	TREASURER'S OFFICE - BOND INTEREST & REDEMPTION	ZIONS BANK PUBLIC FINANCE	BONDS	\$1,500,000	
	Contract Description:	This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.				
		Term of Contract:	08/01/2014 - 08/31/2018	Contract # 15698		
7	052	TREASURER'S OFFICE - HIGHER EDUCATION TUITION ADMINISTRATION	KAFOURY ARMSTRONG FERGUSON & GARDNER DBA KAFOURY ARMSTRONG	GENERAL 29% FEE: PREPAID PROGRAM FEES 50% OTHER: LOCAL GOV'T INVESTMENT POOL INTEREST EARNINGS 21%	\$155,320	
	Contract Description:	This is a new contract to provide auditing services for the Nevada Prepaid Tuition Plan and Nevada Capital Investment Corporation. The vendor will audit the financial statements of these two entities. In addition, the vendor will perform an annual review of agreed-upon procedures for the Nevada's Local Government Investment Pool.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15691		
8	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	AUDIT SERVICES US, LLC	OTHER: ABANDONED PROPERTY RECEIPTS	\$7,000,000	
	Contract Description:	This is a new contract to provide unclaimed property audits, compliance reviews and collection of unclaimed property to be delivered to the Nevada State Treasurer's Office.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15646		
9	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	VERUS FINANCIAL, LLC	OTHER: ABANDONED PROPERTY RECEIPTS	\$7,000,000	
	Contract Description:	This is a new contract to provide unclaimed property audits, compliance reviews and collection of unclaimed property to be delivered to the Nevada State Treasurer's Office.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15645		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	MCNEILS CLEANING SERVICE, INC.	FEE: BUILDING RENT INCOME FEES	\$66,140	
	Contract Description:	This is the first amendment to the original contract, which provides for continued janitorial services for the DMV office located at 555 Wright Way, Carson City, Nevada. This amendment extends the termination date from June 11, 2014 to November 11, 2014 and increases the maximum amount from \$13,228 to \$79,368 to allow Buildings and Grounds/Purchasing to complete a formal Request for Proposal process to find a permanent vendor for that facility.				
		Term of Contract:	05/12/2014 - 11/11/2014	Contract # 15704		
11	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	TRUGREEN LANDCARE, LLC	FEE: BUILDING RENT INCOME FEES	\$63,800	
	Contract Description:	This is a new contract to provide landscape/grounds services at the Department of Motor Vehicles, 7170 North Decatur, Las Vegas and various State buildings in the Las Vegas area on an as-needed basis at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	08/01/2014 - 07/31/2018	Contract # 15595		
12	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	FEE: BUILDING RENT INCOME FEES	\$316,100	
	Contract Description:	This is a new contract to provide ongoing comprehensive janitorial services for the Department of Motor Vehicles located at 7170 North Decatur, Las Vegas, Nevada.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15620		
13	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	FEE: BUILDING RENT INCOME FEES	\$258,400	
	Contract Description:	This is a new contract to provide ongoing comprehensive janitorial services for the Division of Welfare and Support Services located at 611 North Ellis, Las Vegas, Nevada.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15621		
14	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	FEE: BUILDING RENT INCOME FEES	\$304,500	
	Contract Description:	This is a new contract to provide ongoing comprehensive janitorial services to the Department of Motor Vehicles located at 1399 American Pacific Drive, Henderson, Nevada.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15623		
15	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	FEE: BUILDING RENT INCOME FEES	\$411,760	
	Contract Description:	This is a new contract to provide ongoing comprehensive janitorial services for the Campos Building located at 215 East Bonanza Road, Las Vegas, Nevada.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15625		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	AVIAREPS TOURISM GMBH	OTHER: LODGING TAX	\$266,700	EXEMPT
	Contract Description:	This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Germany and France. Service in both countries includes market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$390,000 to \$656,700 to extend both Germany and France representation for an additional year.				
	Term of Contract:	07/13/2010 - 06/30/2015	Contract # 11290			
17	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	ADNOVA COMUNICACION ESTRATEGICA	OTHER: LODGING TAX	\$135,000	EXEMPT
	Contract Description:	This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Mexico. The services include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$240,000 to \$375,000 to continue the international representation in Mexico for an additional year.				
	Term of Contract:	07/13/2010 - 06/30/2015	Contract # 11287			
18	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	BURSON MARSTELLER, LLC	OTHER: LODGING TAX	\$12,000,000	
	Contract Description:	This is the first amendment to the original contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.				
	Term of Contract:	04/08/2014 - 12/31/2015	Contract # 15336			
19	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	DEAN RUNYAN ASSOCIATES, INC.	OTHER: LODGING TAX	\$182,000	
	Contract Description:	This is a new contract that continues ongoing travel economic impact research. The studies conducted will include detailed descriptions of the economic benefits of travel and tourism throughout Nevada, consisting of travel-generated direct and secondary spending, gross domestic product (GDP), employment, earnings, and tax receipts.				
	Term of Contract:	07/01/2014 - 02/28/2017	Contract # 15614			
20	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	GATE 7 PTY LTD	OTHER: LODGING TAX	\$145,500	EXEMPT
	Contract Description:	This is the second amendment to the original contract to provide international representation for the Nevada Commission on Tourism in Australia. The services include market briefing, media relations, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$295,500 to continue the international representation in Australia for an additional year.				
	Term of Contract:	02/14/2012 - 06/30/2015	Contract # 13013			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	HILLS BALFOUR SYNERGY COLECHURCH HOUSE	OTHER: LODGING TAX	\$130,000	EXEMPT
	Contract Description:	This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in the United Kingdom. The services include placing stories with the media, maintaining a foreign website; conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$240,000 to \$370,000 to continue the international representation in the United Kingdom for an additional year.				
	Term of Contract:	07/13/2010 - 06/30/2015	Contract # 11288			
22	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	INTERAMERICAN NETWORK	OTHER: LODGING TAX	\$105,000	EXEMPT
	Contract Description:	This is the second amendment to the original contract to provide international representation for the Nevada Commission on Tourism in Brazil. The services include market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$255,000 to continue the international representation in Brazil for an additional year.				
	Term of Contract:	02/14/2012 - 06/30/2015	Contract # 13014			
23	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	LAURA PARTRIDGE FAMILY, INC. DBA CREATIVE CONCEPTS	OTHER: LODGING TAX	\$12,000,000	
	Contract Description:	This is the first amendment to the original contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.				
	Term of Contract:	01/01/2014 - 12/31/2015	Contract # 15130			
24	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	R&R CRR HOLDINGS LLC DBA B&P	OTHER: LODGING TAX	\$12,000,000	
	Contract Description:	This is the first amendment to the original contract to provide ongoing media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.				
	Term of Contract:	01/01/2014 - 12/31/2015	Contract # 15131			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	TAMS, INC. (CONNECT-WORLDWIDE KOREA)	OTHER: LODGING TAX	\$109,200	EXEMPT
	Contract Description:	This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in South Korea. The services include market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$259,200 to continue the international representation in South Korea for an additional year.				
	Term of Contract:	02/14/2012 - 06/30/2015	Contract # 13015			
26	102	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	NSHE-UNR-NV INDUSTRY EXCELLENCE	OTHER: CAREER ENHANCEMENT PROGRAM FUNDS)	\$641,110	
	Contract Description:	This is a new interlocal agreement to provide pass-through funding from the Department of Employment, Training and Rehabilitation to Nevada System of Higher Education - Nevada Industry Excellence, to facilitate training for Nevada businesses under the Train Employees Now program.				
	Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15638			
27	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - NETWORK TRANSPORT SERVICES	NAVAL FACILITIES ENGINEERING COMMAND SOUTHWEST	OTHER: REVENUE	\$15,811	
	Contract Description:	This is the third amendment to the original revenue contract, which provides for continuing 7 rack space rentals at Austin Summit in Lander County to the United States Navy. This amendment increases the maximum amount from \$44,158.74 to \$59,969.92 and extends the termination date from June 30, 2014 to June 30, 2015 to continue public safety communications at the Enterprise Information Technology Services microwave site.				
	Term of Contract:	07/01/2011 - 06/30/2015	Contract # 12715			
28	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	OTIS EDUCATIONAL SYSTEMS, INC.	GENERAL	\$187,000	
	Contract Description:	This is a new contract for ongoing hardware and software maintenance services of the System of Accountability Information in Nevada (SAIN). This contract supplements existing Department of Education staff in the maintenance and operations of the SAIN/State Longitudinal Data System (SLDS) systems.				
	Term of Contract:	06/10/2014 - 6/30/2015	Contract # 15748			
29	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	JOBS FOR NEVADA GRADUATES, INC.	GENERAL	\$750,000	SOLE SOURCE
	Contract Description:	This is a new contract to support the Job's for America's Graduates program for the 2014-2015 school year. This program provides training to improve outcomes of public education, improve work opportunities and increase college enrollment and completion rates for high-risk youth populations.				
	Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15700			
30	300	DEPARTMENT OF EDUCATION - DISCRETIONARY GRANTS - RESTRICTED	HMB INFORMATION SYSTEM	FEDERAL	\$88,000	PROFESSIONAL SERVICE
	Contract Description:	This is the first amendment to the original contract, which provides ePage program modifications over four years and includes ongoing maintenance and support. This amendment increases the maximum amount from \$459,000 to \$547,000 due to the addition of up to eleven additional federal grants to the ePage grants management system.				
	Term of Contract:	06/05/2012 - 06/11/2016	Contract # 13376			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT	ALEXANDER & ASSOCIATES, INC.	FEDERAL	\$307,200	
	Contract Description:	This is the first amendment to the original contract that provides for a Special Education Legal and Data Systems Analyst to develop, review, and revise Nevada's special education State Performance Plan and Annual Performance Report as per the Individuals with Disabilities Act (IDEA). IDEA requires monitoring of the implementation and enforcement activities to ensure that public agencies meet the program requirements under Part B of IDEA. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$307,200 to \$614,400 due to the continued need of these services.				
		Term of Contract:	06/05/2012 - 06/30/2016	Contract # 13408		
32	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	MINERAL COUNTY LIBRARY	FEE: MEMBER FEES	\$66,165	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
		Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15575		
33	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	HARMONY INFORMATION SYSTEMS	GENERAL 61.8% FEDERAL 38.2%	\$1,511,465	SOLE SOURCE
	Contract Description:	This is a new contract to implement an automated, integrated case management system to replace a manual, cumbersome and paper-based process as authorized in AB 462 of the 2013 Legislative Session.				
		Term of Contract:	Upon Approval - 09/30/2015	Contract # 15673		
34	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	CHURCHILL COUNTY SCHOOL DISTRICT	OTHER: IGT FROM COUNTY FOR STATE SHARE	\$163,397	
	Contract Description:	This is a new revenue interlocal agreement that is ongoing and provides for the receipt of non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Checkup eligible. This interlocal agreement allows the Churchill County School District to make payment of the state share of school based services to the division by intergovernmental transfers.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15372		
35	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	CLARK COUNTY SCHOOL DISTRICT	OTHER: IGT FROM COUNTY FOR STATE SHARE	\$24,264,364	
	Contract Description:	This is a new revenue interlocal agreement that is ongoing and provides for the receipt of non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Check Up eligible. This interlocal agreement allows the Clark County School District to make payment of the state share of school based services to the division by intergovernmental transfers.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15367		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	WASHOE COUNTY SCHOOL DISTRICT	OTHER: IGT FROM COUNTY FOR STATE SHARE	\$6,781,614	
	Contract Description:	This in a new revenue contract that is ongoing and provides for the receipt of non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Checkup eligible. This contract allows the Washoe County School District to make payment of the state share of school based services to the division by intergovernmental transfers.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15374		
37	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	CLARK COUNTY FAMILY SERVICES	FEDERAL	\$2,575,839	
	Contract Description:	This is a new interlocal agreement that continues the ability to obtain and pass through Title XIX and Title XXI federal funding for Targeted Case Management and administrative services cost recovery to the county. Clark County provides Targeted Case Management services to eligible recipients in accordance with the State of Nevada Medicaid State Plan and the Nevada Medicaid Services Manual.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15398		
38	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION FOR AGING SERVICES	FEDERAL	\$99,420	
	Contract Description:	This is the first amendment to the original interlocal agreement to reimburse Aging and Disability Services Division for programming services performed by Brian Wanbaugh under a Master Service Agreement to program the Harmony project, which is a case management system required as a benchmark of the Money Follows the Person federal grant. This amendment increases the maximum amount of the contract by \$99,420, from \$141,560 to \$240,980 due to costs that were not included in the original Implementation and Configuration Proposal and extends the contract term to June 30, 2017.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 15005		
39	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$441,000	
	Contract Description:	This is a new interlocal agreement to allow the pass through of federal Title XIX funds to the Division of Public and Behavioral Health to reimburse the Board of Nursing for services regulating nursing assistants employed in nursing facilities and home health agencies in the state.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 15667		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
40	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	CLARK COUNTY SOCIAL SERVICES	OTHER: COUNTY PROVIDES NON FEDERAL SHARE	\$38,440,123	
	Contract Description:	This is a new revenue interlocal agreement that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services. The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 15627		
41	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH PREPAREDNESS PROGRAM	DEPARTMENT OF HEALTH AND HUMAN SERVICES OFFICE OF THE DIRECTOR	FEDERAL	\$68,843	
	Contract Description:	This is a new interlocal agreement to account for federal funds expended between Public Health Preparedness and the Department of Health and Human Services Director's Office for the Tribal Liaison who will collaborate with Inter-Tribal Emergency Response Commission to build partnerships between Tribal Nations, local organizations and agencies in order to more clearly outline available resources, roles, and responsibilities; work to improve communication and relationships with local and community organizations active in disasters; improve information sharing with tribal clinics; improve tribal participation in preparedness coalitions; identify tribal stakeholders that need to receive health-related information and situational awareness data.				
		Term of Contract:	07/01/2013 - 06/30/2014	Contract # 15640		
42	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	NEVADA STATEWIDE COALITION	FEDERAL	\$80,000	
	Contract Description:	This is a new contract to provide fiscal oversight to community coalitions providing Diabetes Self-Management Education to English and Spanish speaking individuals with diabetes, pre-diabetes and their caregivers in at least the counties of Nye, Lincoln, Esmeralda, Lyon, Mineral, Storey, and Carson City.				
		Term of Contract:	07/01/2014 - 06/29/2016	Contract # 15634		
43	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	BOARD OF REGENTS - UNR	FEE: METABOLIC SCREENING FEES	\$2,962,972	
	Contract Description:	This is a new interlocal contract to provide ongoing laboratory services for the Newborn Screening program to identify infants with inborn errors of metabolism and hemoglobinopathies as authorized by NRS 442.008 and 442.009.				
		Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15708		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	SUNRISE CHILDREN'S FOUNDATION	FEDERAL	\$294,060	
	Contract Description:	This is a new contract to expand evidence-based home visiting services, promote maternal, infant and early childhood health and safety as well as develop strong parent-child relationships.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15618		
45	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	BURGER, CARROLL & ASSOC., INC.	FEDERAL	\$1,300,000	
	Contract Description:	This is a new contract that continues ongoing project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15649		
46	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	DP VIDEO PRODUCTIONS, LLC	FEDERAL	\$11,250,000	
	Contract Description:	This is a new contract that continues ongoing marketing services, conference planning, facilitation, community building, program evaluation and project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15651		
47	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	DIVERSITY CONSULTING SERVICES, LLC	FEDERAL	\$3,500,000	
	Contract Description:	This is a new contract that continues ongoing conference planning services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15650		
48	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	IMMUNIZE NEVADA	FEDERAL	\$1,300,000	
	Contract Description:	This is a new contract that continues ongoing training services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15653		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	KPS 3, INC.	FEDERAL	\$3,500,000	
	Contract Description:	This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15655		
50	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	MASSMEDIA, LLC	FEDERAL	\$3,500,000	
	Contract Description:	This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15656		
51	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	NEVADA PUBLIC HEALTH FOUNDATION, INC.	FEDERAL	\$6,100,000	
	Contract Description:	This is a new contract that continues ongoing conference planning, community building and data analysis services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15658		
52	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	QUANTUMMARK, LLC	FEDERAL	\$3,700,000	
	Contract Description:	This is a new contract that continues ongoing facilitation, training, needs assessments and project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15659		
53	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	RGJ MEDIA	FEDERAL	\$3,500,000	
	Contract Description:	This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15660		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
54	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	SOCIAL ENTREPRENEURS, INC.	FEDERAL	\$11,100,000	
	Contract Description:	This is a new contract that continues ongoing conference planning, facilitation, community building, program evaluation, training, and needs assessments, project management and data analysis & report development services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15661		
55	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	TURNING POINT, INC.	FEDERAL	\$1,650,000	
	Contract Description:	This is a new contract that continues ongoing facilitation and community building services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15662		
56	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES DHHS - PUBLIC AND BEHAVIORAL HEALTH	YALE NEW HAVEN HEALTH SERVICES	FEDERAL	\$3,900,000	
	Contract Description:	This is a new contract that continues ongoing program evaluation, training and data analysis & report development services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15663		
57	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	DELOITTE CONSULTING LLP	GENERAL 4% FEDERAL 96%	\$16,477,900	
	Contract Description:	This is the ninth amendment to the original contract to develop and implement the Health Care Reform Eligibility Engine, which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, as mandated by the Affordable Care Act. This will disconnect the Eligibility Engine from the State Hub and connect to the Federal Supported State Based Market Place (SSBM). This amendment increases the maximum amount from \$28,254,367.35 to \$44,732,267.35, revises Attachment AA - Deliverable Payment Schedule, and incorporates Change Order 43.				
		Term of Contract:	07/01/2012 - 09/30/2016	Contract # 13439		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
58	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	PUBLIC CONSULTING GROUP INC	GENERAL 4% FEDERAL 96%	\$450,000	
	Contract Description:	This is the fourth amendment to the original contract, which provides independent verification and validation services related to the design, development and implementation of the Health Care Reform Eligibility Engine. CMS requires ongoing involvement of IV&V Services for the integration of Health Care Reform Eligibility Engine (HCR-EE) with the Supported State Based Marketplace (SSBM) to enroll Silver State Health Insurance (SSHIX) consumers for 2015 calendar year. This amendment continues the services of the current HCR EE IV&V vendor. This vendor will continue to provide verification and validation services of the requirements, design, security, capacity management/planning, operational recovery, service management, including roles and responsibilities for ongoing support and maintenance of the enhanced system and will provide the required attestation to CMS that Nevada has successfully completed the CMS required testing efforts.				
		Term of Contract:	07/01/2012 - 12/31/2014	Contract # 13346		
59	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - TANF	REGIONAL TRANSPORTATION	FEDERAL	\$264,000	
	Contract Description:	This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Temporary Assistance for Needy Families, New Employees of Nevada (TANF NEON) participants to fulfill work activity requirements.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15472		
60	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CARSON CITY FIRST JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$94,323	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15386		
61	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CHURCHILL COUNTY TREASURER	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$67,112	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15402		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
62	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CLARK COUNTY EIGHT JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$9,010,551	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15397		
63	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	EMPLOYMENT SECURITY DIVISION	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$3,770,916	
	Contract Description:	This is a new interlocal agreement to continue ongoing services that provide the Department of Employment, Training and Rehabilitation's (DETR) assistance in administering the Unemployment Intercept Program and the State Directory of New Hires for the Division of Welfare and Supportive Services (DWSS) Child Support Enforcement Program. This contract will provide funding for the Master Service Agreement contract hours for the New Hire Interface Rewrite that is needed to continue the services provided by DETR to DWSS.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15550		
64	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	HUMBOLDT COUNTY SIXTH JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$238,781	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15395		
65	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	LYON COUNTY TREASURER	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$100,106	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15388		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
66	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	MINERAL COUNTY FIFTH JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$170,033	
	Contract Description:	This is a new interlocal agreement, which continues ongoing services to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15393		
67	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	WASHOE COUNTY SECOND JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$1,128,491	
	Contract Description:	This is a new interlocal agreement, which continues ongoing services to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15387		
68	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	ACELERO LEARNING CLARK COUNTY	FEDERAL	\$2,314,000	
	Contract Description:	This is the second amendment to the original contract, which continues ongoing Head Start - infant, toddler, and preschool child care to low income families in southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$2,314,000 to \$4,628,000, revises Attachment B - Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014 to June 30, 2016.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13274		
69	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	BOYS & GIRLS CLUBS OF SOUTHERN NEVADA	FEDERAL	\$2,954,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing before and after school child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$674,000 to \$3,628,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014 to June 30, 2016.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13279		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
70	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	THE CHILDREN'S CABINET, INC.	FEDERAL	\$540,649	
	Contract Description:	This is the first amendment to the original contract that continues to provide ongoing statewide child care quality services associated with the Nevada Child Care and Development Fund. These services include improving the quality of licensed child care programs, providing professional development for child care providers, strengthening the infrastructure for early childhood systems and providing parent support. Services are funded through a grant from the U.S. Department of Health and Human Services. This amendment increases the maximum amount from \$1,819,620 to \$2,360,269, revises Attachment CC - Negotiated Cost Schedule, and revises the consideration language.				
	Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14307			
71	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	THE CHILDREN'S CABINET, INC.	FEDERAL	\$93,250	
	Contract Description:	This is the first amendment to the original contract that continues ongoing child care resource and referral services associated with the Nevada Child Care and Development Fund in northern and rural Nevada. A child care resource and referral network will help families find affordable, quality child care and help providers and communities provide affordable quality child care by providing resources, evaluating community needs, and creating solutions. This amendment increases the maximum amount from \$638,080 to \$731,330, adds Attachment EE: Cost Summary, and revises the consideration language.				
	Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14350			
72	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF CHILD AND FAMILY SERVICES	FEDERAL	\$2,154,604	
	Contract Description:	This is a new interlocal agreement to continue ongoing Early Childhood Mental Health Services (ECMHS) for the Division of Welfare and Supportive Services Child Care Program. ECMHS North provides counseling and case management services for families with children from birth through 7 years of age, including training on early childhood mental health and social and emotional issues to Head Start programs and child care centers. ECMHS South provides mental health services and targeted case management to children and families ages birth through 6 years of age, including providing mental health consultations and child observations to Head Start programs and child care centers.				
	Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15553			
73	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$5,885,608	
	Contract Description:	This is a new interlocal agreement, which continues ongoing services to provide childcare licensing and monitoring activities from birth through seven years of age.				
	Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15570			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
74	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	SUNRISE CHILDREN'S FOUNDATION	FEDERAL	\$854,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing Head Start - infant, toddler, and preschool child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$854,000 to \$1,708,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014, to June 30, 2016.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13271		
75	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	YMCA OF SOUTHERN NEVADA	FEDERAL	\$92,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing before and after school child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$92,000 to \$184,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014, to June 30, 2016.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13276		
76	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	ROITMAN, NORTON A MD	GENERAL	\$77,970	
	Contract Description:	This is the fourth amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment extends the termination date from June 30, 2014, to June 30, 2016, and increases the maximum amount from \$73,170 to \$151,140 to cover additional expenses for psychiatric services.				
		Term of Contract:	06/05/2012 - 06/30/2016	Contract # 13243		
77	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD & ADOLESCENT SERVICES	DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	GENERAL 39.3% OTHER: PATIENT COLLECTIONS 1% FEDERAL 59.7%	\$202,968	
	Contract Description:	This is a new interlocal agreement that continues ongoing meal services to youth residing at Northern Nevada Child and Adolescent Services' Adolescent Treatment Center located on the Northern Nevada Adult Mental Health Services grounds.				
		Term of Contract:	07/01/2014 - 06/30/2016	Contract # 15643		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
78	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	CR ENGINEERING	FEDERAL	\$54,500	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide a feasibility study with documented soils report and design to facilitate the practicability of a conversion from a current heat pump HVAC system to a ground source heat pump system with well field in Carson City at the Office of the Adjutant General and US Property and Fiscal Office. Vendor will review existing plans, complete conceptual documents, calculations, soil reports, thermal conductivity testing, progressive cost estimates, and drill cutting removal.				
		Term of Contract:	Upon Approval - 10/30/2014	Contract # 15690		
79	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	RENO TAHOE AIRPORT AUTHORITY	FEDERAL	\$1,407,240	
	Contract Description:	This is a new interlocal agreement to replace an existing interlocal agreement (#14074) and a cooperative agreement (#CONV2469) between the Reno Tahoe Airport Authority and the Nevada National Guard to provide for use and cost sharing of airport services and infrastructure. A new lease was executed to include additional acreage. This Interlocal Agreement combines the Maintenance Agreement and Field Use Agreements into one legally binding document. The maximum amount is based upon current rates but will change as yearly rates are adjusted by the Consumer Price Index.				
		Term of Contract:	Upon Approval - 06/30/2044	Contract # 15701		
80	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	NHI-1, INC. DBA RENOWN INSTITUTE FOR HEART AND VASCULAR HEALTH	GENERAL	\$129,360	
	Contract Description:	This is a new contract that continues ongoing electrocardiogram (EKG) services, equipment maintenance, and interprets EKG readings at Northern Nevada Correctional Center, Warm Springs Correctional Center, Lovelock Correctional Center, Ely State Prison, High Desert State Prison, Southern Desert Correctional Center and Florence McClure Women's Correctional Center.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15563		
81	440	DEPARTMENT OF CORRECTIONS - WARM SPRINGS CORRECTIONAL CENTER	NEVADA BY PRODUCTS, INC. DBA RENO RENDERING COMPANY	GENERAL	\$89,400	
	Contract Description:	This is a new contract that continues ongoing grease trap pumping services at the following correctional facilities located in Northern Nevada: Warm Springs Correctional Center, Northern Nevada Correctional Center and Stewart Conservation Camp.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15598		
82	440	DEPARTMENT OF CORRECTIONS - TONOPAH CONSERVATION CAMP	NYE COUNTY	OTHER: REVENUE	\$131,400	
	Contract Description:	This is a new interlocal contract to provide meal services to the Nye County Jail for their inmates, from the Tonopah Conservation Camp.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15533		
83	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	PERSHING COUNTY SHERIFF'S OFFICE	OTHER: REVENUE	\$124,830	
	Contract Description:	This is a new interlocal agreement that continues ongoing meal services to the Pershing County Sheriff's Office for their inmates, from the Lovelock Correctional Center.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15617		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
84	440	DEPARTMENT OF CORRECTIONS - CASA GRANDE TRANSITIONAL HOUSING	PIPE MAINTENANCE SERVICE, INC.	GENERAL	\$88,684	
	Contract Description:	This is a new contract that continues ongoing grease trap pumping services at the following correctional facilities located in Southern Nevada: Casa Grande Transitional Housing, High Desert State Prison, Florence McClure Women's Correctional Center, Southern Desert Correctional Center, Three Lakes Valley Conservation Camp and Jean Conservation Camp.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15597		
85	440	DEPARTMENT OF CORRECTIONS - INMATE WELFARE ACCOUNT	MATTHEW BENDER & COMPANY, INC.	OTHER: INMATE WELFARE FUND	\$313,964	
	Contract Description:	This is a new contract that continues ongoing services to provide specific legal materials and references to the inmate law libraries at seven correctional institutions. These libraries must provide specific legal materials and references to inmates. The materials are updated monthly as new legal rulings become available. The vendor will prepare and deliver products and updates to all seven institutions for the term of the contract.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15399		
86	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	LETS DO LUNCH INC DBA INTEGRATED FOOD SERVICE	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$1,500,000	
	Contract Description:	This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$5,000,000 to \$6,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	07/10/2012 - 06/30/2016	Contract # 13491		
87	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	MCI FOODS, INC. DBA LOS CABOS MEXICAN FOODS	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$5,500,000	
	Contract Description:	This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$5,000,000 to \$10,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	07/10/2012 - 06/30/2016	Contract # 13481		
88	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	OUT OF THE SHELL, LLC DBA LINGS	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$3,000,000	
	Contract Description:	This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$2,000,000 to \$5,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	08/14/2012 - 06/30/2016	Contract # 13589		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
89	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	PILGRIMS PRIDE CORPORATION	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$3,000,000	
	Contract Description:	This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$2,000,000 to \$5,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	07/10/2012 - 06/30/2015	Contract # 13490		
90	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	S A PIAZZA & ASSOCIATES, LLC	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$2,500,000	
	Contract Description:	This is the second amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$7,500,000 to \$10,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	07/10/2012 - 06/30/2016	Contract # 13493		
91	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	TYSON PREPARED FOODS, INC.	OTHER: VARIOUS PROGRAM FUNDS - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$2,500,000	
	Contract Description:	This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$6,000,000 to \$8,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.				
		Term of Contract:	07/10/2012 - 06/30/2016	Contract # 13501		
92	655	DEPARTMENT OF PUBLIC SAFETY - GENERAL SERVICES	SPILLMAN TECHNOLOGIES, INC.	OTHER: COST ALLOCATION	\$934,039	
	Contract Description:	This is the second amendment to the original contract, which provides a statewide multi-jurisdictional public safety information system. This amendment continues ongoing system maintenance and support including an on-site application administrator. This amendment extends the termination date from June 30, 2014 to June 30, 2020 and increases the maximum amount from \$6,895,814 to \$7,829,853 to cover the extension.				
		Term of Contract:	10/12/2010 - 06/30/2020	Contract # 11555		
93	655	DEPARTMENT OF PUBLIC SAFETY - CRIMINAL HISTORY REPOSITORY	WESTERN IDENTIFICATION NETWORK, INC.	FEE: FINGERPRINT FEES	\$5,121,438	SOLE SOURCE
	Contract Description:	This is the third amendment to the original contract, which provides database maintenance services and continues Nevada's participation in the Western Identification Network - Automated Fingerprint Identification System program. This amendment extends the termination date from June 30, 2014 to June 30, 2021 and increases the maximum amount from \$5,709,530 to \$10,830,968 to cover the extension.				
		Term of Contract:	01/18/2007 - 06/30/2021	Contract # CONV3568		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
94	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP	USDA FOREST SERVICE	OTHER: Q-1 FUNDING	\$60,000	
	Contract Description:	This is a new interlocal agreement for the construction, installation, and monitoring of bat compatible gates on approved abandoned mines in Nevada.				
		Term of Contract:	Upon Approval - 12/31/2017	Contract # 15572		
95	702	DEPARTMENT OF WILDLIFE - WILDLIFE FUND	DAVID M. LITTLE	OTHER: REVENUE	\$125,000	
	Contract Description:	This is a new revenue contract for farming activities on land owned by the department. The Cooperator will pursue best practice farming techniques on approximately 900 acres of the Mason Valley Wildlife Management Area to improve wildlife habitat conditions and public recreational opportunities.				
		Term of Contract:	Upon Approval - 02/15/2019	Contract # 15571		
96	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	CLARK COUNTY TREASURER	OTHER: REVENUE	\$290,000	
	Contract Description:	This is a new revenue generating cooperative agreement with Clark County to administer a grant program to governmental agencies and non-profits for boating safety and facility projects in Clark County. Funds will be used for operating expenses, boating safety equipment, and educational items to be used by the department's enforcement personnel on Lake Mead, Mohave, and Colorado River.				
		Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15279		
97	702	DEPARTMENT OF WILDLIFE - HABITAT	BOARD OF REGENTS-UNR	FEE: HABITAT CONSERVATION FEES 25% OTHER: MITIGATION FEES 25% FEDERAL 50%	\$250,000	
	Contract Description:	This is a new interlocal agreement for services to be provided by the University of Nevada, Reno - Cooperative Extension Bootstraps Program to conduct hand removal/thinning of pinyon and juniper trees within designated sage-grouse habitat and to implement fencing projects for the protection of riparian and meadow systems important to sage-grouse and other wildlife species.				
		Term of Contract:	Upon Approval - 12/31/2016	Contract # 15561		
98	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	RESOURCE CONCEPTS, INC.	FEDERAL	\$540,000	
	Contract Description:	This is the first amendment to the original contract, which provides direct technical assistance to Nevada's regulated public water systems and local communities in the development and implementation of Community Source Water/Wellhead Protection Plans. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$540,000 to \$1,080,000 in order to continue to carry out the state's Integrated Source Water Protection Program and to bring additional communities into the program. The program will identify and prioritize outreach and education opportunities, coordinate services with communities, develop work plan priorities, develop program budgets, and assist local public water systems and associated communities in updating their local plans.				
		Term of Contract:	07/13/2012 - 06/30/2014	Contract # 13465		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
99	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND CORRECTIVE ACTION	BROADBENT & ASSOCIATES, INC.	FEE: HAZARDOUS WASTE FUND	\$4,800,000	
	Contract Description:	This is a new contract which provides technical review services and recommendations regarding reports generated by companies responsible for the environmental cleanup at the Black Mountain Industrial Complex near Henderson, Nevada. The vendor will provide scientific/technical support and advisory assistance services relating to various contracted program specialists including toxicologists and risk assessors, chemists, statisticians, hydro geologists and environmental/civil engineers.				
	Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15556			
100	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	ACTUARIAL GROUP, INC. DBA AGI SERVICES	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15497			
101	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	CARR RIGGS INGRAM	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15494			
102	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	DIXON HUGHES GOODMAN	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15493			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
103	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	EIDE BAILLY, LLP	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,200,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15492			
104	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	EXAMINATION RESOURCES, LLC	FEE: REIMBURSEMENT FROM EXAMINEES	\$2,400,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15491			
105	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	EXAMINERS RESOURCE ASSOCIATES	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,200,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15495			
106	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	JOHNSON LAMBERT, LLP	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15490			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
107	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	LEWIS & ELLIS, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$2,400,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15489			
108	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	MERLINOS & ASSOCIATES, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15488			
109	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	NORTHSTAR EXAMS LLC, DBA NORTHSTAR EXAMS	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,200,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15484			
110	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	NOBLE CONSULTING SERVICES, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,200,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15501			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
111	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	PARENTEBEARD, LLC	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15499			
112	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	REGULATORY CONSULTANTS, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,800,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15487			
113	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	RISK & REGULATORY CONSULTING	FEE: REIMBURSEMENT FROM EXAMINEES	\$2,400,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15486			
114	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	TAYLOR WALKER & ASSOCIATES, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15485			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
115	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	TAYLOR & MULDER, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15498		
116	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	THE HUFF GROUP, LLC	FEE: REIMBURSEMENT FROM EXAMINEES	\$1,200,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15502		
117	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	THE NOVO CONSULTING GROUP, LLC	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15500		
118	800	DEPARTMENT OF TRANSPORTATION	DEPARTMENT OF PUBLIC SAFETY	HIGHWAY 5% OTHER: DPS FORFEITURE FUNDS 50% FEDERAL 45%	\$3,400,000	
	Contract Description:	This is a new interlocal agreement to provide support to the Department of Public Safety - Nevada Highway Patrol for data collection equipment upgrading to improve their data collection and analysis. *Contingent Upon IFC Approval*				
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15685		
119	810	DEPARTMENT OF MOTOR VEHICLES - ADMINISTRATIVE SERVICES	OPSEC SECURITY, INC.	HIGHWAY	\$2,292,500	
	Contract Description:	This is a new contract to provide for a contractor-provided and supported automated dealer placard issuance process. The automated system provides the ability to print a vehicle temporary tag at a licensed vehicle dealer and record the issuance in a state-owned database. The system will have the ability to expand to state offices or other approved vendors in the future for other temporary permit types. Tags printed and issued by the system will contain security features that help to reveal counterfeit tags or tags that have been altered fraudulently.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15604		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
120	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	BOARD OF REGENTS-UNR	OTHER: ADAPTIVE RESOURCES GRANT	(\$132,591)	
	Contract Description:	This is the second amendment to the original intrastate interlocal agreement, which continues on-going assistive technology services to individuals with disabilities. Vocational rehabilitation and independent living clients will be referred to the Nevada Center for Excellence in Disabilities for assistive technology assessment and training services. This amendment decreases the maximum amount from \$409,229.89 to \$276,638.89, with first year funding not to exceed \$79,388.89 and subsequent funding not to exceed \$65,750.00 per state fiscal year. The reduction is necessary to align the contract authority with the adaptive resources grant award.				
		Term of Contract:	10/25/2012 - 06/30/2016	Contract # 13729		
121	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	WASHOE COUNTY SCHOOL DISTRICT	FEDERAL	(\$312,915)	
	Contract Description:	This is the first amendment to the original interlocal agreement which provides on-going vocational rehabilitation services to students with disabilities who are attending any Washoe County School District high school. Staff and resources will be combined to provide vocational rehabilitation services through the Vocational Opportunities for Inclusive Career Education Program. This amendment decreases the maximum amount from \$4,628,323 to \$4,315,408 to align the contract authority with anticipated program operating costs, reduces Washoe County School District's SFY15-17 budgeted amounts, revises job descriptions outlined in the Scope of Work and updates DETR's point of contact information.				
		Term of Contract:	07/09/2013 - 06/30/2017	Contract # 14457		
122	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	DEPARTMENT OF CORRECTIONS	OTHER: CAREER ENHANCEMENT PROGRAM FUNDS	\$550,000	
	Contract Description:	This is a new intrastate interlocal agreement that continues ongoing funding in support of the Purpose, Respect, Integrity, Determination, and Excellence (PRIDE) program which will provide pre-release and post-release assistance to inmates and felons through a holistic program. The program incorporates intensive case management, transitional housing, employment training and placement, life skills training, mental health services, substance and drug abuse counseling, mentoring, and other comprehensive transitional services. The Nevada Department of Corrections will oversee all aspects of the project and coordinate with service providers to ensure a seamless transition, participate in coalitions and advisory groups that relate to overcoming barriers to prisoner re-entry, and refer a sufficient number of post-release individuals to selected identified service providers to meet the condition of program participation.				
		Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15693		
123	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	OTHER: CAREER ENHANCEMENT PROGRAM FUNDS	\$641,110	
	Contract Description:	This is a new intrastate interlocal agreement that continues funding in support of the Governor's Office of Economic Development training program, Train Employees Now. The program was launched to upgrade the skills of employees relocating to or expanding into Nevada, which is anticipated to reduce dependence on the Nevada unemployment system.				
		Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15675		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
124	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	OTHER: CAREER ENHANCEMENT PROGRAM FUNDS	\$92,000	
	Contract Description:	This is a new intrastate interlocal agreement that continues ongoing funding in support of the Governor's Office of Economic Development (GOED) Emerging Small Business Certification Program. The program encourages the development and growth of small businesses in Nevada. The program seeks to assist small businesses in obtaining work with state and local government agencies.				
		Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15686		
125	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	JOBS FOR NEVADA GRADUATES, INC.	OTHER: CAREER ENHANCEMENT PROGRAM FUNDS	\$750,000	SOLE SOURCE
	Contract Description:	This is a new contract to provide training to improve the outcomes of public education, improve work opportunities and increase college enrollment and completion rates for high-risk youth populations.				
		Term of Contract:	07/01/2014 - 06/30/2015	Contract # 15672		
126	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	UNUMPROVIDENT CORPORATION	OTHER: PAID VIA AUTOMATIC PAYROLL DEDUCTIONS BY PARTICIPANTS WHO CHOOSE TO ENROLL FOR THIS BENEFIT	\$1,200,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract that continues ongoing Voluntary Long Term Care Insurance for participants of the Public Employees' Benefits Program that choose to enroll for this benefit.				
		Term of Contract:	Upon Approval - 06/30/2020	Contract # 15534		

9. INFORMATION ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from April 16, 2014 through May 16, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	440	CORRECTIONS	FRIENDSHIP CABLE OF TEXAS, INC. DBA CORRECTIONAL CABLE TV	OTHER: INMATE WELFARE FUND	\$37,470	
	Contract Description:	This is the second amendment to the original contract, which continues ongoing services to provide incarcerated offenders throughout the Nevada Department of Corrections with satellite television. The first amendment decreased the original contract amount of \$1,009,316.10 by \$4,409.61 for a new maximum contract amount of \$1,004,906.49. Due to the closure of Nevada State Prison (NSP) the cable provider no longer had to maintain the equipment at NSP and therefore, re-allocated the equipment savings to the other facilities which did not include the camps. This amendment increases the contract amount by \$37,470.00 for a new contract amount of \$1,042,376.49 and extends the contract two (2) months to allow State Purchasing the necessary time they require to complete the contract negotiations and to make a contract award.				
	Term of Contract:	07/01/2010 – 08/30/2014	Contract # 11126			
2	611	GAMING CONTROL BOARD	ALARMCO, INC.	GENERAL	\$10,500	
	Contract Description:	This is the third amendment to the original contract, which provides ongoing burglary alarm system maintenance, monitoring, and response to the Gaming Control Board's Technology Division. This amendment modifies the scope of work to include moving certain security equipment in conjunction with a remodel, extends the termination date from June 30, 2014 to February 29, 2016 and increases the maximum amount from \$6,500 to \$17,000 due to the expanded scope of work, extending the termination date, and an increased number of necessary service calls.				
	Term of Contract:	03/01/2012 – 02/29/2016	Contract # 13046			
3	101	COMMISSION ON TOURISM	AMADOR STAGE LINES, INC.	OTHER: LODGING TAX	\$49,999	
	Contract Description:	This is the first amendment to the original contract, which provides ongoing transportation in conjunction with the Nevada Commission on Tourism (NCOT) conducting familiarization tours in northern Nevada as a tool to showcase the state to tour operators and travel journalists. The best way for tour operators to sell tours and travel journalists to write about Nevada is to see and experience the product for themselves by NCOT offering hosted tours. This amendment increases the maximum amount from \$20,000 to \$69,999 to cover the cost of additional transportation needs that were not anticipated at the time of the original contract.				
	Term of Contract:	04/03/2012 – 03/30/2016	Contract # 13180			
4	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	WET LAB	FEDERAL	\$25,000	
	Contract Description:	This is the first amendment to the original contract, which provides services that shall include, but are not limited to, analysis and/or collection of environmental samples, consultation, analysis reports, collection records, Quality Assurance and Quality Control (QA/QC) reports for the Nevada National Guard facilities statewide. This amendment increases the maximum amount from \$38,000 to \$63,000 due to additional analysis and/or collection of environmental samples for the duration of the contract period.				
	Term of Contract:	04/03/2012 – 03/08/2016	Contract # 13186			
5	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION	FAAD JANITORIAL, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$5,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing emergency, special projects and temporary janitorial services for various owned and leased department facilities, (as needed) for services not covered in the scope of work of regularly contracted vendors. This amendment increases the maximum amount from \$9,500 to \$14,500 and extends the termination date from June 30, 2014 to June 30, 2016 due to the continued need for these services.				
	Term of Contract:	07/01/2012 – 06/30/2016	Contract # 13339			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6	040	SECRETARY OF STATE	COAST HOTELS AND CASINOS, INC. DBA GOLD COAST HOTEL AND CASINO	FEES: REGISTRATION FEE	\$21,000	
	Contract Description:	This is the first amendment to the original contract, which provided for monthly room rental to conduct two-day Notary Training classes in Southern Nevada as required by NRS 240.018 effective July 13, 2012, through June 30, 2014. This amendment increases the maximum amount from \$60,000 to \$81,000 and extends the expiration date from June 30, 214, to February 1, 2015, due to the continued need for these services.				
		Term of Contract:	07/13/2012 – 02/01/2015	Contract # 13522		
7	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	DEPENDABLE HIGHWAY EXPRESS	GENERAL 35% FEDERAL 65%	\$15,083	
	Contract Description:	This is the second amendment to the original contract that provides ongoing commercial freight delivery services for printed paper products between state locations in Carson City and Las Vegas. The Division of Welfare and Supportive Services (DWSS) Publications unit publishes over 900 types of forms and envelopes, which are used by the public, clients, and DWSS staff and distributes them to all Northern DWSS district and field offices and to one Southern DWSS location for further distribution. This amendment revises the consideration language, extends the termination date from June 30, 2014 to June 30, 2015, increases the maximum amount from \$18,690 to \$33,773, and adds Attachment E: Pricing.				
		Term of Contract:	07/05/2012 – 06/30/2015	Contract # 13571		
8	654	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT	KVH INDUSTRIES, INC.	FEDERAL	\$31,487	
	Contract Description:	This is the second amendment to the original contract, which continues ongoing, on-demand satellite communication services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$73,912.07 to \$105,399 due to continued need for the service.				
		Term of Contract:	07/01/2012 – 06/30/2015	Contract # 13609		
9	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS	FEES: BUILDING RENT FEES	\$22,368	
	Contract Description:	This is the first amendment to the original contract which provides ongoing HVAC and water treatment services for Nevada Early Intervention and HVAC services for Nevada Historical Society. This amendment extends the termination date from August 31, 2015 to August 31, 2017 and increases the maximum amount of the contract from \$12,368 to \$34,736 due to the continued need for these services.				
		Term of Contract:	08/27/2013 – 08/31/2017	Contract # 14765		
10	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	ROUNDS ENGINEERING, LTD DBA CR ENGINEERING	BONDS 79% OTHER: TRANSFER FROM TREASURER'S OFFICE 21%	\$44,000	
	Contract Description:	This is the first amendment to the original contract, which provides professional architectural/engineering services for the HVAC Systems Renovation at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213. This amendment increases the maximum amount from \$58,000 to \$102,000 and provides design and construction administration services for additional mechanical, electrical and structural engineering scope in the prison industries buildings at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213.				
		Term of Contract:	10/08/2013 – 06/30/2017	Contract # 14911		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11	654	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMNT	JOHN CRAIG DBA J&S DIGITAL SATELLITE	GENERAL 25% FEDERAL 75%	\$10,315	
	Contract Description:	This is the first amendment to the original contract, to provide materials and installation of DirecTV equipment to integrate Las Vegas channels (ABC, NBC, CBS, FOX) in the division’s Emergency Operations Center in Carson City. This amendment increases the maximum amount from \$4,937.98 to \$15,252.96 to add the provision of Charter Communications digital signals and local ‘over the air’ signals to the division’s Emergency Operations Center in Carson City.				
		Term of Contract:	02/14/2014 – 06/30/2014	Contract # 15209		
12	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	SAN JOAQUIN CHEMICALS, INC.	FEES: BUILDING RENT FEES	\$25,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing chemical water treatment service to various heating, ventilation, and air conditioning to closed and open water loops at various state-owned facilities in the Carson City area. This amendment increases the amount from \$74,600 to \$99,600 to cover costs of associated with an increase in repair services.				
		Term of Contract:	02/04/2014 – 01/31/2018	Contract # 15246		
13	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	DOUGLAS COUNTY DISTRICT COURT CLERK	FEDERAL 66% OTHER: STATE SHARE OF COLLECTIONS	\$45,138	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15400		
14	550	DEPARTMENT OF AGRICULTURE	NEVADA BEEF COUNCIL	FEES: BEEF PROMOTION ASSESSMENT	\$48,000	
	Contract Description:	This is a new interlocal agreement between the Nevada Department of Agriculture’s Brand Inspection Program and the Nevada Beef Council. The agreement will provide reimbursement to the Brand Inspection Program, in a fixed sum each month, to cover program expenses incurred collecting the Beef Promotion Assessment, as required per the Code of Federal Regulations (CFR): 7 CFR 1260.310 & 1260.311 (c).				
		Term of Contract:	05/01/2014 – 03/31/2016	Contract # 15434		
15	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	QUALITY TRI COUNTY JANITORIAL DBA QUALITY JANITORIAL	GENERAL 75% FEDERAL 25%	\$42,240	
	Contract Description:	This is a new contract to re-establish custodial services for the Winnemucca Armory for four consecutive fiscal years.				
		Term of Contract:	05/06/2014 – 05/13/2018	Contract # 15441		
16	550	DEPARTMENT OF AGRICULTURE	ELLINGSON, SUSANNE DBA ROYAL PANE JANITORIAL	FEES: LIVESTOCK INSPECTION FEES 76% OTHER: DEVICE TESTING FEES 24%	\$26,400	
	Contract Description:	This is a new contract to provide janitorial service to the Department of Agriculture’s Elko Offices.				
		Term of Contract:	07/01/2013 – 06/30/2017	Contract # 15446		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	REGIONAL TRANSPORTATION COMMISSION	GENERAL 50% FEDERAL 50%	\$40,000	
	Contract Description:	This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Supplemental Nutrition Assistance Program (SNAP) employment and training participants in Washoe County, who must participate in work activities as a condition of receiving SNAP benefits.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15463		
18	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH DIVISION	NEVADA ENERGY SYSTEMS, INC.	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide periodic generator maintenance and emergency generator repairs on the Northern Nevada Adult Mental Health Services campus.				
		Term of Contract:	04/29/2014 – 06/30/2017	Contract # 15481		
19	030	ATTORNEY GENERAL'S OFFICE	KAMER ZUCKER ABBOTT	OTHER: INSURANCE PREMIUM TRUST FUND	\$45,000	
	Contract Description:	This is a new contract to provide ongoing outside counsel legal defense of a tort related lawsuit filed against the 8 th Judicial District Court.				
		Term of Contract:	10/11/2013 – 06/30/2015	Contract # 15516		
20	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	GREINER, JILL DBA LAW OFFICE OF JILL GREINER	FEES: ADR FILING FEES	\$25,000	
	Contract Description:	This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.				
		Term of Contract:	05/13/2014 – 06/30/2015	Contract # 15519		
21	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	MICHAEL G CHAPMAN, PC DBA CHAPMAN LAW FIRM, PC	FEES: ADR FILING FEES	\$25,000	
	Contract Description:	This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.				
		Term of Contract:	05/13/2014 – 06/30/2015	Contract # 15529		
22	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	GARDNER ENGINEERING, INC.	GENERAL	\$15,505	
	Contract Description:	This is a new contract to remove and replace two heating/cooling coils and enlarge a door area in order to provide coil access.				
		Term of Contract:	05/27/2014 – 06/30/2015	Contract # 15535		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF HEALTH CARE, FINANCING AND POLICY	CAPTIONS UNLIMITED OF NEVADA, INC.	GENERAL 50% FEDERAL 50%	\$24,000	
	Contract Description:	This is a new contract which provides ongoing real time captioning services for staff that are hearing impaired. The Division of Health Care, Financing and Policy currently has hearing impaired staff and this service assists with meetings and training both on and off site including conference calls by having a live person available in person or by telephone to interpret and provide a real time written transcript.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15538		
24	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	WESTERN STATES FIRE PROTECTION COMPANY DBA STATEWIDE FIRE PROTECTION	GENERAL 40.9% FEDERAL 56.6% OTHER: RENTAL INCOME 2.5%	\$46,364	
	Contract Description:	This is a new contract that continues ongoing quarterly fire sprinkler inspections and semi-annual fire alarm inspections for agency owned buildings located at 6171 W Charleston Blvd in Las Vegas.				
		Term of Contract:	05/06/2014 – 04/30/2018	Contract # 15547		
25	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ANYTIME PLUMBING, INC.	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing plumbing repairs on an as needed basis for Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15548		
26	650	DEPARTMENT OF PUBLIC SAFETY – DIRECTOR'S OFFICE	TEAMWORKS CONSULTING, INC.	OTHER: FORFEITURES	\$10,000	
	Contract Description:	This is a new contract to provide for a programmer to create or revise Nevada Offense Codes (NOC) based on the changes enacted in the 2013 Legislative Session.				
		Term of Contract:	05/05/2014 – 06/30/2014	Contract # 15551		
27	702	DEPARTMENT OF WILDLIFE	MT MAPPING	OTHER: ROYALTIES	\$45,000	
	Contract Description:	This is a new contract to receive royalty payments from a private company that will sell unique digital products containing copyrighted data owned and provided by the Department of Wildlife (NDOW). NDOW will grant MT Mapping & GPS a license to use the data in products such as GPS unit maps and a smart phone application.				
		Term of Contract:	04/17/2014 – 06/30/2015	Contract # 15564		
28	300	DEPARTMENT OF EDUCATION	DEPARTMENT OF ADMINISTRATION HEARINGS DIVISION	FEES: TEACHER LICENSURE FEES	\$10,000	
	Contract Description:	This is a new interlocal contract to conduct Administrative Hearings for the Department of Education.				
		Term of Contract:	05/13/2014 – 06/30/2017	Contract # 15568		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	INTERPRETING LINE, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$49,500	
	Contract Description:	This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These require interpreters to be fluent in both languages and the interpretation must be on a word-for-word basis for clients.				
		Term of Contract:	06/01/2014 – 05/31/2016	Contract # 15573		
30	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	KEVIN LEE	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15601		
31	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	JOHN CATALANO	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15602		
32	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	KELLY WADE	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15603		
33	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	BERES, GINNIE DBA ROADRUNNER JANITORIAL SERVICE	GENERAL 33% FEDERAL 67%	\$32,400	
	Contract Description:	This is a new contract that continues ongoing janitorial services at the Division of Welfare and Supportive Services Pahrump District Office, two days a week.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15607		
34	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	GEN TECH OF NEVADA, INC.	OTHER: ESD SPECIAL FUND	\$21,561	
	Contract Description:	This is a new contract that continues ongoing annual scheduled maintenance, load testing, and biweekly operational inspection for the KATOLKITE 1500kilowatt diesel generator, which is located at 2800 E. St. Louis Avenue, Las Vegas.				
		Term of Contract:		Contract # 15608		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35	611	GAMING CONTROL BOARD	ACCURATE BUILDING MAINTENANCE, LLC	GENERAL	\$15,000	
	Contract Description:	This is a new contract that continues ongoing janitorial services to the Gaming Control Board's Technology building in Las Vegas.				
		Term of Contract:	06/01/2014 – 05/31/2015	Contract # 15613		
36	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	HARRIS CONSULTING ENGINEERS, LLC	FEDERAL	\$36,130	
	Contract Description:	This is a new contract to design a 180 Kilowatt Photovoltaic (PV) system to service the Nevada Army National Guard Field Maintenance Shop in Las Vegas. The design will include calculations based on final system size, preparation of final drawings and specifications, coordination with Engineer of Record for the base building, coordination with the existing design team for inverter location and other PV components, all structural engineering considerations related to the system installation, and all construction administration services throughout the build period to include functional test of the system once operational.				
		Term of Contract:	05/06/2014	Contract # 15615		
37	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FRAME ARCHITECTURE, INC.	GENERAL 53% BONDS 47%	\$18,500	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the analysis of the building system, Bryan Building; Project No. 13-S01(9a); Contract No. 99751. The Building has numerous roofing and building envelope issues. These issues have caused several offices to shut down, meetings to be canceled, and personnel to be moved. This contract scope is to determine the best means possible to make repairs which will preserve the life of the roof.				
		Term of Contract:	05/06/2014 – 06/30/2018	Contract # 15624		
38		DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT FEES	\$ 44,588	
	Contract Description:	This is a new contract to provide ongoing janitorial services to the Nevada Highway Patrol located at 357 Hammill Way, Reno, Nevada.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15628		
39	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ABM BUILDING SERVICES, LLC	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing HVAC repairs on an as needed basis for the Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15637		
40	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	GENERAL 39.3% FEDERAL 59.7% OTHER: PATIENT COLLECTIONS 1%	\$10,000	
	Contract Description:	This is a new interlocal agreement that continues ongoing snack services to youth residing at Northern Nevada Child and Adolescent Services' Adolescent Treatment Center located on the Northern Nevada Adult Mental Health Services grounds.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15644		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT FEES	\$21,287	
	Contract Description:	This is a new contract which provides ongoing janitorial services for the Purchasing Warehouse located at 2250 Barnett Way, Sparks.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15648		
42	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	CROOK, RAY DBA RPC ROOF CONSULTING SERVICES	BONDS 47% OTHER: TRANSFER FROM TREASURER 53%	\$49,750	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement, Phase 2, Florence McClure Women's Correctional Center; Project No. 13-S01(4); contract No. 99750.				
		Term of Contract:	05/02/2014 – 06/30/2018	Contract # 15664		
43	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	LANDAIRE SALES CORP DBA RLS CONSULTING	GENERAL	\$48,000	
	Contract Description:	This is a new contract to design and develop software to interface Nevada Medicaid data and the Women's Health Connection Data System (Cancer and Screening Tracking System - CaST) to allow for the continued tracking of Women's Health Connection clients who transition to Medicaid for the use of case management, follow-up, reimbursement, and surveillance data analysis.				
		Term of Contract:	05/16/2014 – 06/29/2014	Contract # 15665		
44	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	MARK WARREN	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/20/2014 – 06/30/2015	Contract # 15668		
45	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	ANTHONY J WREN AND ASSOCIATES	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/20/2014 – 06/30/2015	Contract # 15669		
46	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	KUSTOM KOATING, INC.	FEDERAL	\$24,975	
	Contract Description:	This is a new contract to provide asphalt repair to the tarmac located at the Army Aviation Support Facility at Stead.				
		Term of Contract:	05/06/2014 – 08/30/2014	Contract # 15670		
47	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	PRESTIGE FLOORING, INC.	GENERAL 25% FEDERAL 75%	\$19,306	
	Contract Description:	This is a new contract to replace carpeting at the Plumb Lane Armory in Reno (in all areas except the drill hall). The contractor will remove the old carpet, clean, level, and prepare the floors and install new carpet that was chosen by armory staff.				
		Term of Contract:	05/07/2014 – 06/30/2014	Contract # 15671		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
48	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	LUMOS & ASSOCIATES	FEDERAL	\$34,900	
	Contract Description:	This is a new contract to prepare a study for the feasibility of placing a 10,000 square yard military vehicle parking lot to the south of the Las Vegas Readiness Center on existing property, including surveys, preliminary designs, and cost estimate.				
		Term of Contract:	05/06/2014 – 09/30/2014	Contract # 15674		
49	500	COMMISSION ON MINERALS	NEVADA WATER SOLUTIONS LLC	FEES: DERIVED FROM MINING CLAIMS	\$26,000	
	Contract Description:	This is a new contract to provide assistance for portions of the rulemaking process for considered changes and additions to NAC 522 and NAC 534A; including but not limited to, revisions to draft regulation based on agency review of comments provided during the public workshops, stakeholder input and legislative intent; interaction with LCB, and preparation and filing of all necessary requirements of NRS 233B.				
		Term of Contract:		Contract # 15688		
50	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	ROUNDS ENGINEERING LTD DBA CR ENGINEERING	FEDERAL	\$35,350	
	Contract Description:	This is a new contract to provide a feasibility study with documented soils report and design to facilitate the practicability of a conversion from a current heat pump HVAC system to a ground source heat pump system with well field at the Elko County Readiness Center. Vendor will review existing plans, complete conceptual documents, calculations, soil reports, thermal conductivity testing, progressive cost estimates, and drill cutting removal.				
		Term of Contract:	05/07/2014 – 09/30/2014	Contract # 15689		
51	012	GOVERNOR’S OFFICE – NUCLEAR PROJECTS OFFICE	NDPB, RADIATION CONTROL PROGRAM	FEDERAL	\$40,000	
	Contract Description:	This is a new interlocal agreement to provide federal funds specifically for the Nevada Division of Public and Behavioral Health, Bureau of Preparedness, Assurance, Investigation and Statistics, Radiation Control Program activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	05/06/2014 – 06/30/2015	Contract # 15694		
52	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	WESTERN STATES FIRE PROTECTION DBA STATEWIDE FIRE PROTECTION	GENERAL	\$11,920	
	Contract Description:	This is a new contract to provide fire sprinkler and fire alarm inspections for Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15699		
53	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RAY HEATING PRODUCTS INC DBA RHP MECHANICAL SYSTEMS	FEES: BUILDING RENT FEES	\$35,760	
	Contract Description:	This is a new contract that continues ongoing preventative maintenance and repair services to the HVAC system at the DMV, 555 Wright Way, Carson City, Nevada.				
		Term of Contract:	5/22/2014 – 07/07/2018	Contract # 15717		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
54	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	JMA CONSTRUCTION CO	FEES: BUILDING RENT FEES	\$40,000	
	Contract Description:	This is a new contract which provides ongoing general contractor services to various State buildings in Northern Nevada on an as needed basis and only at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	05/13/2014 – 06/09/2018	Contract # 15721		
55	702	DEPARTMENT OF WILDLIFE	SQUAW VALLEY RESORT LLC DBA THE VILLAGE AT SQUAW VALLEY	FEDERAL	\$12,000	
	Contract Description:	This is a new contract for convention service and lodging for a joint Nevada/California volunteer Hunter Education Instructor training meeting.				
		Term of Contract:	05/13/2014 – 05/18/2014	Contract # 15723		

10. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*11. ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV
 Capitol Building, 101 N. Carson St., Carson City, NV
 Legislative Building, 401 N. Carson St., Carson City, NV
 Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV
 Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>
<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Teska at (775) 684-0222 or you can email us at budget@admin.nv.gov. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

DETAILED AGENDA

June 12, 2014

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE MAY 13, 2014 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture	3	\$10,500
Department of Veterans Services	1	\$34,018
Total	4	\$44,518

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

*4. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS

Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
4540	Department of Agriculture – Plant Health and Quarantine Services	\$3,107	
4600	Department of Agriculture – Predatory Animal and Rodent Control	\$6,247	
3710	Department of Corrections - Administration	\$ 128,164	
3711	Department of Corrections - Correctional Programs	\$ 111,314	
3715	Department of Corrections - Southern Nevada Correctional Center	\$ 1,526	
3716	Department of Corrections - Warm Springs Correctional Center	\$ 136,763	
3717	Department of Corrections - Northern Nevada Correctional Center	\$ 314,443	
3723	Department of Corrections - Pioche Conservation Camp	\$ 19,622	
3724	Department of Corrections - Northern Nevada Restitution Center	\$ 5,861	
3751	Department of Corrections - Ely State Prison	\$ 332,408	
3759	Department of Corrections - Lovelock Correctional Center	\$ 162,328	
3760	Department of Corrections - Casa Grande Transitional Housing	\$ 29,601	
3761	Department of Corrections - Florence McClure Women’s Correctional Center	\$ 71,051	
3762	Department of Corrections – High Desert State Prison	\$ 30,610	
	Total	\$1,353,045	

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Aging and Disability Services Division

The Aging and Disability Services Division is requesting Board of Examiners' approval of the following agreement forms to enable them to enter into an agreement with providers for services to individuals with intellectual disabilities and related conditions:

1. Supported Living Arrangement
2. Jobs and Day Training Agreement

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners' approval of a provider agreement for Acute Psychiatric Hospitalization to enlist the services of providers of specialized mental health services and assessments for children and families.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Employment, Training and Rehabilitation – Rehabilitation Division

The Rehabilitation Division is requesting Board of Examiners' approval to retroactively increase the Provider Agreement not to exceed the amount of \$500,000 with Goodwill Industries of Southern Nevada effective October 29, 2013.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***6. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Department of Administration – Board of Examiners' – Statutory Contingency Account - \$300,000

Pursuant to NRS 353.268, the Department of Administration requests an allocation of \$300,000 from the Interim Finance Committee Contingency Fund to replenish the Reserve for Statutory Contingency Account.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Tourism and Cultural Affairs – Division of Museums and History – \$53,172

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$53,172 from the Interim Finance Committee Contingency Fund to fund a shortfall in SFY 2014 of admission charge revenue.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Tourism and Cultural Affairs – Division of Museums and History – \$5,969

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$5,969 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in utilities as follows:

BA	ACCOUNT	WP #C	AMOUNT
2870	Nevada Historical Society	29318	\$1,898
2940	Nevada State Museum, Carson City	29532	\$4,071
	Total		\$5,969

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

D. Department of Corrections - \$1,199,601

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$1,199,601 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in salaries as follows:

BA	ACCOUNT	WP #C	AMOUNT
3711	Correctional Programs	29520	\$ 329,932
3715	Southern Nevada Correctional Center	29483	\$ 2,623
3717	Northern Nevada Correctional Center	29507	\$ 146,144
3724	Northern Nevada Restitution Center	29518	\$ 19,585
3751	Ely State Prison	29509	\$ 493,819
3752	Carlin Conservation Camp	29490	\$ 12,666
3754	Tonopah Conservation Camp	29514	\$ 20,889

BA	ACCOUNT	WP #C	AMOUNT
3762	High Desert State Prison	29515	\$ 173,943
	Total		\$ 1,199,601

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***7. FOR POSSIBLE ACTION – LEASES**

Six statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***8. FOR POSSIBLE ACTION – CONTRACTS**

One hundred twenty-six independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

9. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from April 16, 2014 through May 16, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	440	CORRECTIONS	FRIENDSHIP CABLE OF TEXAS, INC. DBA CORRECTIONAL CABLE TV	OTHER: INMATE WELFARE FUND	\$37,470	
1	Contract Description:	This is the second amendment to the original contract, which continues ongoing services to provide incarcerated offenders throughout the Nevada Department of Corrections with satellite television. The first amendment decreased the original contract amount of \$1,009,316.10 by \$4,409.61 for a new maximum contract amount of \$1,004,906.49. Due to the closure of Nevada State Prison (NSP) the cable provider no longer had to maintain the equipment at NSP and therefore, re-allocated the equipment savings to the other facilities which did not include the camps. This amendment increases the contract amount by \$37,470.00 for a new contract amount of \$1,042,376.49 and extends the contract two (2) months to allow State Purchasing the necessary time they require to complete the contract negotiations and to make a contract award.				
		Term of Contract:	07/01/2010 – 08/30/2014	Contract # 11126		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
2	611	GAMING CONTROL BOARD	ALARMCO, INC.	GENERAL	\$10,500	
	Contract Description:	This is the third amendment to the original contract, which provides ongoing burglary alarm system maintenance, monitoring, and response to the Gaming Control Board's Technology Division. This amendment modifies the scope of work to include moving certain security equipment in conjunction with a remodel, extends the termination date from June 30, 2014 to February 29, 2016 and increases the maximum amount from \$6,500 to \$17,000 due to the expanded scope of work, extending the termination date, and an increased number of necessary service calls.				
	Term of Contract:	03/01/2012 – 02/29/2016	Contract # 13046			
3	101	COMMISSION ON TOURISM	AMADOR STAGE LINES, INC.	OTHER: LODGING TAX	\$49,999	
	Contract Description:	This is the first amendment to the original contract, which provides ongoing transportation in conjunction with the Nevada Commission on Tourism (NCOT) conducting familiarization tours in northern Nevada as a tool to showcase the state to tour operators and travel journalists. The best way for tour operators to sell tours and travel journalists to write about Nevada is to see and experience the product for themselves by NCOT offering hosted tours. This amendment increases the maximum amount from \$20,000 to \$69,999 to cover the cost of additional transportation needs that were not anticipated at the time of the original contract.				
	Term of Contract:	04/03/2012 – 03/30/2016	Contract # 13180			
4	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	WET LAB	FEDERAL	\$25,000	
	Contract Description:	This is the first amendment to the original contract, which provides services that shall include, but are not limited to, analysis and/or collection of environmental samples, consultation, analysis reports, collection records, Quality Assurance and Quality Control (QA/QC) reports for the Nevada National Guard facilities statewide. This amendment increases the maximum amount from \$38,000 to \$63,000 due to additional analysis and/or collection of environmental samples for the duration of the contract period.				
	Term of Contract:	04/03/2012 – 03/08/2016	Contract # 13186			
5	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION	FAAD JANITORIAL, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$5,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing emergency, special projects and temporary janitorial services for various owned and leased department facilities, (as needed) for services not covered in the scope of work of regularly contracted vendors. This amendment increases the maximum amount from \$9,500 to \$14,500 and extends the termination date from June 30, 2014 to June 30, 2016 due to the continued need for these services.				
	Term of Contract:	07/01/2012 – 06/30/2016	Contract # 13339			
6	040	SECRETARY OF STATE	COAST HOTELS AND CASINOS, INC. DBA GOLD COAST HOTEL AND CASINO	FEES: REGISTRATION FEE	\$21,000	
	Contract Description:	This is the first amendment to the original contract, which provided for monthly room rental to conduct two-day Notary Training classes in Southern Nevada as required by NRS 240.018 effective July 13, 2012, through June 30, 2014. This amendment increases the maximum amount from \$60,000 to \$81,000 and extends the expiration date from June 30, 2014, to February 1, 2015, due to the continued need for these services.				
	Term of Contract:	07/13/2012 – 02/01/2015	Contract # 13522			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	DEPENDABLE HIGHWAY EXPRESS	GENERAL 35% FEDERAL 65%	\$15,083	
	Contract Description:	This is the second amendment to the original contract that provides ongoing commercial freight delivery services for printed paper products between state locations in Carson City and Las Vegas. The Division of Welfare and Supportive Services (DWSS) Publications unit publishes over 900 types of forms and envelopes, which are used by the public, clients, and DWSS staff and distributes them to all Northern DWSS district and field offices and to one Southern DWSS location for further distribution. This amendment revises the consideration language, extends the termination date from June 30, 2014 to June 30, 2015, increases the maximum amount from \$18,690 to \$33,773, and adds Attachment E: Pricing.				
	Term of Contract:	07/05/2012 – 06/30/2015	Contract # 13571			
8	654	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT	KVH INDUSTRIES, INC.	FEDERAL	\$31,487	
	Contract Description:	This is the second amendment to the original contract, which continues ongoing, on-demand satellite communication services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$73,912.07 to \$105,399 due to continued need for the service.				
	Term of Contract:	07/01/2012 – 06/30/2015	Contract # 13609			
9	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS	FEES: BUILDING RENT FEES	\$22,368	
	Contract Description:	This is the first amendment to the original contract which provides ongoing HVAC and water treatment services for Nevada Early Intervention and HVAC services for Nevada Historical Society. This amendment extends the termination date from August 31, 2015 to August 31, 2017 and increases the maximum amount of the contract from \$12,368 to \$34,736 due to the continued need for these services.				
	Term of Contract:	08/27/2013 – 08/31/2017	Contract # 14765			
10	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	ROUNDS ENGINEERING, LTD DBA CR ENGINEERING	BONDS 79% OTHER: TRANSFER FROM TREASURER'S OFFICE 21%	\$44,000	
	Contract Description:	This is the first amendment to the original contract, which provides professional architectural/engineering services for the HVAC Systems Renovation at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213. This amendment increases the maximum amount from \$58,000 to \$102,000 and provides design and construction administration services for additional mechanical, electrical and structural engineering scope in the prison industries buildings at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213.				
	Term of Contract:	10/08/2013 – 06/30/2017	Contract # 14911			
11	654	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMNT	JOHN CRAIG DBA J&S DIGITAL SATELLITE	GENERAL 25% FEDERAL 75%	\$10,315	
	Contract Description:	This is the first amendment to the original contract, to provide materials and installation of DirecTV equipment to integrate Las Vegas channels (ABC, NBC, CBS, FOX) in the division's Emergency Operations Center in Carson City. This amendment increases the maximum amount from \$4,937.98 to \$15,252.96 to add the provision of Charter Communications digital signals and local 'over the air' signals to the division's Emergency Operations Center in Carson City.				
	Term of Contract:	02/14/2014 – 06/30/2014	Contract # 15209			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	SAN JOAQUIN CHEMICALS, INC.	FEES: BUILDING RENT FEES	\$25,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing chemical water treatment service to various heating, ventilation, and air conditioning to closed and open water loops at various state-owned facilities in the Carson City area. This amendment increases the amount from \$74,600 to \$99,600 to cover costs of associated with an increase in repair services.				
		Term of Contract:	02/04/2014 – 01/31/2018	Contract # 15246		
13	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	DOUGLAS COUNTY DISTRICT COURT CLERK	FEDERAL 66% OTHER: STATE SHARE OF COLLECTIONS	\$45,138	
	Contract Description:	This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15400		
14	550	DEPARTMENT OF AGRICULTURE	NEVADA BEEF COUNCIL	FEES: BEEF PROMOTION ASSESSMENT	\$48,000	
	Contract Description:	This is a new interlocal agreement between the Nevada Department of Agriculture’s Brand Inspection Program and the Nevada Beef Council. The agreement will provide reimbursement to the Brand Inspection Program, in a fixed sum each month, to cover program expenses incurred collecting the Beef Promotion Assessment, as required per the Code of Federal Regulations (CFR): 7 CFR 1260.310 & 1260.311 (c).				
		Term of Contract:	05/01/2014 – 03/31/2016	Contract # 15434		
15	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	QUALITY TRI COUNTY JANITORIAL DBA QUALITY JANITORIAL	GENERAL 75% FEDERAL 25%	\$42,240	
	Contract Description:	This is a new contract to re-establish custodial services for the Winnemucca Armory for four consecutive fiscal years.				
		Term of Contract:	05/06/2014 – 05/13/2018	Contract # 15441		
16	550	DEPARTMENT OF AGRICULTURE	ELLINGSON, SUSANNE DBA ROYAL PANE JANITORIAL	FEES: LIVESTOCK INSPECTION FEES 76% OTHER: DEVICE TESTING FEES 24%	\$26,400	
	Contract Description:	This is a new contract to provide janitorial service to the Department of Agriculture’s Elko Offices.				
		Term of Contract:	07/01/2013 – 06/30/2017	Contract # 15446		
17	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	REGIONAL TRANSPORTATION COMMISSION	GENERAL 50% FEDERAL 50%	\$40,000	
	Contract Description:	This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Supplemental Nutrition Assistance Program (SNAP) employment and training participants in Washoe County, who must participate in work activities as a condition of receiving SNAP benefits.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15463		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH DIVISION	NEVADA ENERGY SYSTEMS, INC.	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide periodic generator maintenance and emergency generator repairs on the Northern Nevada Adult Mental Health Services campus.				
		Term of Contract:	04/29/2014 – 06/30/2017	Contract # 15481		
19	030	ATTORNEY GENERAL'S OFFICE	KAMER ZUCKER ABBOTT	OTHER: INSURANCE PREMIUM TRUST FUND	\$45,000	
	Contract Description:	This is a new contract to provide ongoing outside counsel legal defense of a tort related lawsuit filed against the 8 th Judicial District Court.				
		Term of Contract:	10/11/2013 – 06/30/2015	Contract # 15516		
20	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	GREINER, JILL DBA LAW OFFICE OF JILL GREINER	FEES: ADR FILING FEES	\$25,000	
	Contract Description:	This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.				
		Term of Contract:	05/13/2014 – 06/30/2015	Contract # 15519		
21	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	MICHAEL G CHAPMAN, PC DBA CHAPMAN LAW FIRM, PC	FEES: ADR FILING FEES	\$25,000	
	Contract Description:	This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.				
		Term of Contract:	05/13/2014 – 06/30/2015	Contract # 15529		
22	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	GARDNER ENGINEERING, INC.	GENERAL	\$15,505	
	Contract Description:	This is a new contract to remove and replace two heating/cooling coils and enlarge a door area in order to provide coil access.				
		Term of Contract:	05/27/2014 – 06/30/2015	Contract # 15535		
23	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF HEALTH CARE, FINANCING AND POLICY	CAPTIONS UNLIMITED OF NEVADA, INC.	GENERAL 50% FEDERAL 50%	\$24,000	
	Contract Description:	This is a new contract which provides ongoing real time captioning services for staff that are hearing impaired. The Division of Health Care, Financing and Policy currently has hearing impaired staff and this service assists with meetings and training both on and off site including conference calls by having a live person available in person or by telephone to interpret and provide a real time written transcript.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15538		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	WESTERN STATES FIRE PROTECTION COMPANY DBA STATEWIDE FIRE PROTECTION	GENERAL 40.9% FEDERAL 56.6% OTHER: RENTAL INCOME 2.5%	\$46,364	
	Contract Description:	This is a new contract that continues ongoing quarterly fire sprinkler inspections and semi-annual fire alarm inspections for agency owned buildings located at 6171 W Charleston Blvd in Las Vegas.				
		Term of Contract:	05/06/2014 – 04/30/2018	Contract # 15547		
25	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ANYTIME PLUMBING, INC.	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing plumbing repairs on an as needed basis for Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15548		
26	650	DEPARTMENT OF PUBLIC SAFETY – DIRECTOR’S OFFICE	TEAMWORKS CONSULTING, INC.	OTHER: FORFEITURES	\$10,000	
	Contract Description:	This is a new contract to provide for a programmer to create or revise Nevada Offense Codes (NOC) based on the changes enacted in the 2013 Legislative Session.				
		Term of Contract:	05/05/2014 – 06/30/2014	Contract # 15551		
27	702	DEPARTMENT OF WILDLIFE	MT MAPPING	OTHER: ROYALTIES	\$45,000	
	Contract Description:	This is a new contract to receive royalty payments from a private company that will sell unique digital products containing copyrighted data owned and provided by the Department of Wildlife (NDOW). NDOW will grant MT Mapping & GPS a license to use the data in products such as GPS unit maps and a smart phone application.				
		Term of Contract:	04/17/2014 – 06/30/2015	Contract # 15564		
28	300	DEPARTMENT OF EDUCATION	DEPARTMENT OF ADMINISTRATION HEARINGS DIVISION	FEES: TEACHER LICENSURE FEES	\$10,000	
	Contract Description:	This is a new interlocal contract to conduct Administrative Hearings for the Department of Education.				
		Term of Contract:	05/13/2014 – 06/30/2017	Contract # 15568		
29	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	INTERPRETING LINE, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$49,500	
	Contract Description:	This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These require interpreters to be fluent in both languages and the interpretation must be on a word-for-word basis for clients.				
		Term of Contract:	06/01/2014 – 05/31/2016	Contract # 15573		
30	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	KEVIN LEE	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15601		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	JOHN CATALANO	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15602		
32	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	KELLY WADE	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/01/2014 – 06/30/2015	Contract # 15603		
33	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	BERES, GINNIE DBA ROADRUNNER JANITORIAL SERVICE	GENERAL 33% FEDERAL 67%	\$32,400	
	Contract Description:	This is a new contract that continues ongoing janitorial services at the Division of Welfare and Supportive Services Pahrump District Office, two days a week.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15607		
34	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	GEN TECH OF NEVADA, INC.	OTHER: ESD SPECIAL FUND	\$21,561	
	Contract Description:	This is a new contract that continues ongoing annual scheduled maintenance, load testing, and biweekly operational inspection for the KATOLKITE 1500kilowatt diesel generator, which is located at 2800 E. St. Louis Avenue, Las Vegas.				
		Term of Contract:		Contract # 15608		
35	611	GAMING CONTROL BOARD	ACCURATE BUILDING MAINTENANCE, LLC	GENERAL	\$15,000	
	Contract Description:	This is a new contract that continues ongoing janitorial services to the Gaming Control Board’s Technology building in Las Vegas.				
		Term of Contract:	06/01/2014 – 05/31/2015	Contract # 15613		
36	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	HARRIS CONSULTING ENGINEERS, LLC	FEDERAL	\$36,130	
	Contract Description:	This is a new contract to design a 180 Kilowatt Photovoltaic (PV) system to service the Nevada Army National Guard Field Maintenance Shop in Las Vegas. The design will include calculations based on final system size, preparation of final drawings and specifications, coordination with Engineer of Record for the base building, coordination with the existing design team for inverter location and other PV components, all structural engineering considerations related to the system installation, and all construction administration services throughout the build period to include functional test of the system once operational.				
		Term of Contract:	05/06/2014	Contract # 15615		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FRAME ARCHITECTURE, INC.	GENERAL 53% BONDS 47%	\$18,500	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the analysis of the building system, Bryan Building; Project No. 13-S01(9a); Contract No. 99751. The Building has numerous roofing and building envelope issues. These issues have caused several offices to shut down, meetings to be canceled, and personnel to be moved. This contract scope is to determine the best means possible to make repairs which will preserve the life of the roof.				
		Term of Contract:	05/06/2014 – 06/30/2018	Contract # 15624		
38		DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT FEES	\$ 44,588	
	Contract Description:	This is a new contract to provide ongoing janitorial services to the Nevada Highway Patrol located at 357 Hammill Way, Reno, Nevada.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15628		
39	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ABM BUILDING SERVICES, LLC	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing HVAC repairs on an as needed basis for the Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15637		
40	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	GENERAL 39.3% FEDERAL 59.7% OTHER: PATIENT COLLECTIONS 1%	\$10,000	
	Contract Description:	This is a new interlocal agreement that continues ongoing snack services to youth residing at Northern Nevada Child and Adolescent Services' Adolescent Treatment Center located on the Northern Nevada Adult Mental Health Services grounds.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15644		
41	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT FEES	\$21,287	
	Contract Description:	This is a new contract which provides ongoing janitorial services for the Purchasing Warehouse located at 2250 Barnett Way, Sparks.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15648		
42	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	CROOK, RAY DBA RPC ROOF CONSULTING SERVICES	BONDS 47% OTHER: TRANSFER FROM TREASURER 53%	\$49,750	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement, Phase 2, Florence McClure Women's Correctional Center; Project No. 13-S01(4); contract No. 99750.				
		Term of Contract:	05/02/2014 – 06/30/2018	Contract # 15664		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
43	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	LANDAIRE SALES CORP DBA RLS CONSULTING	GENERAL	\$48,000	
	Contract Description:	This is a new contract to design and develop software to interface Nevada Medicaid data and the Women's Health Connection Data System (Cancer and Screening Tracking System - CaST) to allow for the continued tracking of Women's Health Connection clients who transition to Medicaid for the use of case management, follow-up, reimbursement, and surveillance data analysis.				
		Term of Contract:	05/16/2014 – 06/29/2014	Contract # 15665		
44	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	MARK WARREN	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/20/2014 – 06/30/2015	Contract # 15668		
45	748	DEPARTMENT OF BUSINESS AND INDUSTRY – REAL ESTATE DIVISION	ANTHONY J WREN AND ASSOCIATES	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.				
		Term of Contract:	05/20/2014 – 06/30/2015	Contract # 15669		
46	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	KUSTOM KOATING, INC.	FEDERAL	\$24,975	
	Contract Description:	This is a new contract to provide asphalt repair to the tarmac located at the Army Aviation Support Facility at Stead.				
		Term of Contract:	05/06/2014 – 08/30/2014	Contract # 15670		
47	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	PRESTIGE FLOORING, INC.	GENERAL 25% FEDERAL 75%	\$19,306	
	Contract Description:	This is a new contract to replace carpeting at the Plumb Lane Armory in Reno (in all areas except the drill hall). The contractor will remove the old carpet, clean, level, and prepare the floors and install new carpet that was chosen by armory staff.				
		Term of Contract:	05/07/2014 – 06/30/2014	Contract # 15671		
48	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	LUMOS & ASSOCIATES	FEDERAL	\$34,900	
	Contract Description:	This is a new contract to prepare a study for the feasibility of placing a 10,000 square yard military vehicle parking lot to the south of the Las Vegas Readiness Center on existing property, including surveys, preliminary designs, and cost estimate.				
		Term of Contract:	05/06/2014 – 09/30/2014	Contract # 15674		
49	500	COMMISSION ON MINERALS	NEVADA WATER SOLUTIONS LLC	FEES: DERIVED FROM MINING CLAIMS	\$26,000	
	Contract Description:	This is a new contract to provide assistance for portions of the rulemaking process for considered changes and additions to NAC 522 and NAC 534A; including but not limited to, revisions to draft regulation based on agency review of comments provided during the public workshops, stakeholder input and legislative intent; interaction with LCB, and preparation and filing of all necessary requirements of NRS 233B.				
		Term of Contract:		Contract # 15688		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
50	431	ADJUTANT GENERAL AND NATIONAL GUARD – MILITARY	ROUNDS ENGINEERING LTD DBA CR ENGINEERING	FEDERAL	\$35,350	
	Contract Description:	This is a new contract to provide a feasibility study with documented soils report and design to facilitate the practicability of a conversion from a current heat pump HVAC system to a ground source heat pump system with well field at the Elko County Readiness Center. Vendor will review existing plans, complete conceptual documents, calculations, soil reports, thermal conductivity testing, progressive cost estimates, and drill cutting removal.				
		Term of Contract:	05/07/2014 – 09/30/2014	Contract # 15689		
51	012	GOVERNOR’S OFFICE – NUCLEAR PROJECTS OFFICE	NDPB, RADIATION CONTROL PROGRAM	FEDERAL	\$40,000	
	Contract Description:	This is a new interlocal agreement to provide federal funds specifically for the Nevada Division of Public and Behavioral Health, Bureau of Preparedness, Assurance, Investigation and Statistics, Radiation Control Program activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	05/06/2014 – 06/30/2015	Contract # 15694		
52	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	WESTERN STATES FIRE PROTECTION DBA STATEWIDE FIRE PROTECTION	GENERAL	\$11,920	
	Contract Description:	This is a new contract to provide fire sprinkler and fire alarm inspections for Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15699		
53	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RAY HEATING PRODUCTS INC DBA RHP MECHANICAL SYSTEMS	FEES: BUILDING RENT FEES	\$35,760	
	Contract Description:	This is a new contract that continues ongoing preventative maintenance and repair services to the HVAC system at the DMV, 555 Wright Way, Carson City, Nevada.				
		Term of Contract:	5/22/2014 – 07/07/2018	Contract # 15717		
54	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	JMA CONSTRUCTION CO	FEES: BUILDING RENT FEES	\$40,000	
	Contract Description:	This is a new contract which provides ongoing general contractor services to various State buildings in Northern Nevada on an as needed basis and only at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	05/13/2014 – 06/09/2018	Contract # 15721		
55	702	DEPARTMENT OF WILDLIFE	SQUAW VALLEY RESORT LLC DBA THE VILLAGE AT SQUAW VALLEY	FEDERAL	\$12,000	
	Contract Description:	This is a new contract for convention service and lodging for a joint Nevada/California volunteer Hunter Education Instructor training meeting.				
		Term of Contract:	05/13/2014 – 05/18/2014	Contract # 15723		

10. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***11. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

MINUTES

MEETING OF THE BOARD OF EXAMINERS

May 13, 2014

The Board of Examiners met on Tuesday, May 13, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Julia Teska, Clerk

Others Present:

Bryan Nix, Department of Administration
Chris Smith, Division of Emergency Management
Irene Navis, Clark County Office of Emergency Management, Homeland Security
Mike Torvinen, Department of Administration
David Gustafson, Department of Administration
Keith Wells, Department of Administration
Shelley Hendren, Department of Employment, Training and Rehabilitation
Gerold Dermid-Gray, University of Nevada Reno, School of Community Health Sciences
Mike Willden, Department of Health and Human Services
Rick Gimlin, Department of Taxation
Troy Dillard, Department of Motor Vehicles
Linda Anderson, Office of the Attorney General
Tuhim Verma, Department of Education
Dennis Perea, Department of Employment, Training and Rehabilitation
Dave Haws, Department of Employment, Training and Rehabilitation
Jim Wells, Public Employees Benefits Program
Steve Fisher, Silver State Health Insurance Exchange
Deb Saha, Deloitte Consulting
Kunal Shah, Deloitte Consulting
Daniel Green, Xerox State Healthcare

1. PUBLIC COMMENTS

Comments:

Governor: Good morning, ladies and gentlemen. I will call the Board of Examiners Meeting to order. Can you hear me loud and clear in Las Vegas?

Secretary of State: Yes, Governor.

Governor: All right. Then we'll proceed with Agenda Item No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone in Las Vegas that would like to provide public comment to the Board?

Secretary of State: No, Governor.

***2. FOR POSSIBLE ACTION – APPROVAL OF THE APRIL 8, 2014 BOARD OF EXAMINERS’ MEETING MINUTES**

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We will move to Agenda Item No. 2, Approval of the April 8, 2014 Board of Examiners’ Meeting Minutes. Have the members had an opportunity to review the minutes and are there any changes?

Secretary of State: Move for approval.

Attorney General: I’ll second the motion.

Governor: Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***3. FOR POSSIBLE ACTION – DEPARTMENT OF ADMINISTRATION – VICTIMS OF CRIME POLICIES**

The Board of Examiners (BOE) is the governing authority of the Nevada Victims of Crime Program. NRS 217.130 empowers the BOE to adopt rules and regulations while NRS 217.150

requires the BOE to formulate standards for the payment of compensation to victims of crime. The current policies were last updated and adopted by the Board in August 2009. The current revisions are largely clarification and minor changes to existing policies.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We will move to Agenda Item No. 3, Victims of Crime Policies. Ms. Teska.

Clerk: Thank you, Governor. This is for the Board of Examiners' consideration today. It's an update of the policies for the Victims of Crime Unit. They were last updated in 2009. And Mr. Nix is here to make a presentation and answer any questions that you may have.

Governor: All right.

Bryan Nix: Good morning, Governor.

Governor: Good morning, sir.

Bryan Nix: Good morning Governor and members of the Board. Yes, this is kind of clean up policies for the extensive policies that you adopted in August of 2009. Most of the additions to these policies are cleanup. These policies are a little more than just policies. It's kind of a owner's manual for the Victims of Crime Program, but brings a lot of different resources into this document. I think the maybe three changes that were a little outside of just normal cleanup, we modified our mileage reimbursement policies to eliminate actual mileage, but to provide per diem. We've added a ability to provide sexual assault testing in rural counties. And those counties don't have adequate funding to provide for the testing. That was a legislative bill last year that didn't pass, but we felt we could address it in our policies. And the third additional policy was our ability to pay for HIV treatment for victims of sexual assault. We haven't provided that in the past. It can be an expensive regimen of treatment, but it's something well within our ability to pay and adopt and as a policy. So other than that I think it's mostly clean up, unless you have questions.

Governor: And my review is that this is pretty straightforward, but I appreciate your presentation. Members of the Board, do you have any questions for Mr. Nix?

Attorney General: Governor, I just have one question. Brian, on Page 8 of your policy, at the very bottom in read you're adding a new provision to Item E. How is that different or why is that needed when you have D above? What's the distinction between D and E with the new red language?

Bryan Nix: It's rare, but on occasion we've accepted a claim that shouldn't have been accepted under our policies, but due to information that came later, a decision may need to be reversed on acceptance. And I think this language is intended to address those rare circumstances. If we accept a claim and later discover there was a major issue that we shouldn't have accepted it that

comes to light, we just wanted to clarify the ability that we don't have to continue paying on a claim that was wrongfully accepted.

Governor: So is your question, Madam Attorney General, that this is redundant?

Attorney General: Yes, that's what it appears to me. That's why I wanted to know was there a distinction between why E is needed when you have D.

Governor: So, Mr. Nix, did you understand the question?

Bryan Nix: Yeah, I think I do. There may be a little redundancy in here, and we can take a look at that. I mean, there are probably restatements of certain policies throughout here that reinforce some other policy, and it may well be that we have some redundant language in there. I'll take a look at that.

Attorney General: Okay.

Governor: Well, today's the day though. I mean, so we're looking at adopting this.

Bryan Nix: If I could have a few minutes and I'll take this and take a look at it, I might be able to come up with a quick line through that would take care of that.

Governor: Is that acceptable?

Bryan Nix: It'll take a few minutes.

Governor: ...to you, Madam Attorney General, just to give Mr. Nix an opportunity to...

Attorney General: Sure, sure. Yep, I'm good with that.

Bryan Nix: Unless you have a particular suggestion, I hadn't looked at that and I don't want to strike out the wrong sentence.

Governor: No, and I prefer that you give it a second look to make sure that

Bryan Nix: Yeah, I'll give it a few minutes. I'll be available.

Governor: We'll table this Agenda item unless there are any other questions.

Secretary of State: No, Governor.

Governor: All right.

Bryan Nix: Thank you, Governor.

Governor: Mr. Nix, are you ready or do you need a little more time?

Bryan Nix: I am ready.

Governor: Go ahead.

Bryan Nix: Bryan Nix for the record for the Victims of Crime program. Thank you for letting me take a couple of minutes to review the language that you were talking about. And if I understand it, and I think I do, we're looking at the section that talks about what happens to victims in other states. And in Nevada what we're trying to provide here is a provision that if the victim is injured in another state, but that state doesn't offer the level of benefits that we offer, that we could supplement the other state's benefits for Nevada residents. It's not unusual that other states have much lower caps, lesser benefits than we provide here. And although it doesn't happen often, it does occasionally happen where they come back and they still have a lot of medical bills related to the crime. And we can help them with that if you approve this policy.

Governor: No, and I don't think anyone on the Board is questioning the policy. The question is do we need this additional language in paragraph 2, sub E that you've added in the red?

Bryan Nix: Well, I think the last portion of that sentence that we can provide additional benefits where the injuries occur in other states where Nevada provides assistance not offered by the state. And that's kind of just an extension of that thought. I'm not sure how it's redundant. I mean, I see the language in NRS 217.102. They would still have to be eligible for compensation in Nevada. If they were ineligible in the state they were injured, they wouldn't be eligible in Nevada.

Governor: I'll accept that if you don't think it's redundant, you know, my position is we'll leave it in. But, Madam Attorney General, do you have any concerns about it?

Attorney General: No, I am fine with that. That's all -- I just needed clarification. If they think that there is a purpose for it, then that's fine by me.

Governor: Okay. Thank you, Mr. Nix.

Bryan Nix: Thank you.

Governor: Any other questions with regard to Agenda Item No. 4 -- or excuse me, 3? All right. If there are none, the Chair will accept a motion for approval of the revisions as described in Agenda Item No. 3.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***4. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT WHICH REQUIRES AN EXTENSION TO COLLECT DATA**

A. Department of Public Safety – Division of Emergency Management – Clark County Flood

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension due to the time needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a fourth and final extension of time from June 30, 2014 to September 28, 2014.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Then we'll take on Agenda Item No. 4, Notification of Intent to File for a Grant or Loan from the Disaster Relief Account Which Requires an Extension to Collect Data. Chief Smith. Sorry, Ms. Teska.

Clerk: Oh, no problem.

Chris Smith: Good morning, Governor, Madam Attorney General, Mr. Secretary. Chris Smith for the record. The Division of Emergency Management is requesting on behalf of Clark County a final extension until September 28th of 2014. This will be a grant request, and it is in the -- it is a resultant of the September 11, 2012 flood that occurred in Clark County. The county's Office of Emergency Management reports that all the actual expenses have been identified and they're now in their final stages of compiling the actual costs and completing the Disaster Relief Account application. We appreciate your consideration, and Ms. Irene Navis from the Clark County Office of Emergency Management is present in the Sawyer Building in Las Vegas to answer any questions that the Board may have.

Governor: Irene, do you have anything you'd like to add?

Irene Navis: Thank you, Governor. Thank you, Board members. Irene Navis for the record, Clark County Office of Emergency Management, Homeland Security. As Chief Smith states, we are in the final application completion process. We've had unfortunately some delays due to

staff turnover and staff shortages, not only in our office, but other offices as well in compiling this information. We do understand and appreciate that this would be our final extension and we look forward to finalizing the application, submitting it for review and going through the Board of Examiners' Interim Finance Committee and Board of County Commissioners' approvals required for this application. Thank you.

Governor: Just a quick question, and I know we've said final I think at least two other times. Does that give you enough time to get this done? I know it's complicated and I don't want to have an artificial deadline. If you need more time or if you're eligible for more time, I'd prefer that you just take it if you need it.

Irene Navis: I'll leave that to the state. We can wrap up our portion fairly quickly. And it's just a matter of if this gives them enough time to do their review and put it back out for the required approvals for the application itself. So if Chief Smith is comfortable with this date, I am.

Governor: Chief, any comment?

Chris Smith: Chris Smith for the record. We actually are comfortable with the date of September 28th. And, yes, sir, you're right, we have said final several times, but this time it was with emphasis.

Governor: But remember it says -- it says here fourth and final extension. All right then. If there are no further questions from Board members, the Chair will accept a motion to approve the request for a fourth and final extension from June 30, 2014 to September 28, 2014.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0. Thank you. Thank you, Irene.

Irene Navis: Thank you all. Thank you all

***5. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

- A. Department of Administration – Administrative Services Division
 - 1. 0324 – Independent Contract Review Procedure
 - 2. 0328 – Lease Contracts
 - 3. 0336 – Amendments to Contracts

- B. Department of Administration – Enterprise Information Technology Services
 - 1. 1616 – Cellular Telephones/Tablets/Mobile Devices

- C. Department of Administration – Fleet Services Division
 - 1. 0204 – Board of Examiners’ Travel Policy
 - 2. 0218 – Use of Rental Cars
 - 3. 0504 – Insurance and Self-Insurance
 - 4. 1303 – Authorized Operators of State Vehicles
 - 5. 1304 – Complaint Procedure
 - 6. 1316 – Records
 - 7. 1400 – Table of Contents
 - 8. 1402 – Purpose
 - 9. 1404 – Policy
 - 10. 1405 – Services Provided
 - 11. 1406 – Division Charges
 - 12. 1407 – Vehicle Utilization Guidelines
 - 13. 1408 – Facility Locations and Hours of Operation
 - 14. 1409 – Authorized Operators of Fleet Services Vehicles
 - 15. 1410 – How to Request a Vehicle
 - 16. 1412 – Care and Maintenance of State Vehicles
 - 17. 1414 – Insurance and Accident Reporting
 - 18. 1415 – Driver Responsibility
 - 19. 1416 – Fuel
 - 20. 1417 – Long Term Assigned Vehicle Request (Deleted)
 - 21. 1418 – Energy Management
 - 22. 2904 – What to Do in the Event of an Accident or Potential Claim

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move to Agenda Item No. 5, State Administrative Manual. Ms. Teska.

Clerk: Thank you, Governor. There are three main sections that are up for approval today. And I don’t -- do you want to handle them one at a time or altogether?

Governor: Let's take it all.

Clerk: Okay. I will give just a very high level review of the changes that are proposed in each of these major areas and staff is available to answer any questions on the specific sections. Under A, these are related to -- No. 1 and 3 are related to adding scanned or fax signatures instead of just original signatures for contracts and for amendments to contracts. And then No. 2 is clarifying an existing procedure dealing with the differences between operating leases and capital leases. Those are already handled differently, but this just aligns the policy to what our current practices are.

On the second section, this a new policy or an update to a policy regarding the use of mobile devices. This really brings a very outdated policy in line with practices that are fairly widespread across the country now in terms of allowing for state issued mobile devices, an allowance or stipend for an individual to use their personal device, or just allowing individual employees to use personal devices upon approval of an agreement with their employer. And the final Section C...

Governor: And before you move out of that Section B, so the purpose of that one is for the state to get out of the business of issuing state cell phones because they -- technology turns over so fast and there are so many different kinds.

Clerk: And I can let Mr. Gustafson and Mr. Torvinen speak in greater detail to this. I know they've worked very hard on this item.

Governor: You're chomping at the bit to say something about that.

Mike Torvinen: Good morning, Governor, members of the Board. My name's Mike Torvinen serving as the Deputy Director for the Department of Administration. The motivation to begin with was the policy was certainly outdated. We talked about paying for a portion of plans and that kind of thing which don't -- those plans don't even exist anymore. We got into this and checked with other states. And we found the other states had extremely complicated and lengthy policies that just went into way too much detail. The intention here is we've budgeted \$1.7 million a year to pay for cellular telephones and mobile devices. The original intention was we thought we could reduce that a little bit.

As we got into it, it's not to eliminate state provided devices, it's to ask each department director to develop their own policy picking from one of these three options. If they feel that it's important for their people to have a device that's specifically paid for by the state and they always have it with them, then that's their prerogative. We didn't want to set that policy in SAM. We wanted to just essentially establish that department directors needed to set their own policy and here's three options on how to pay for that -- get people connected.

Governor: Do we have closets full of old phones?

Mike Torvinen: I don't think so. We might. It was interesting as I was doing research on this, I did come across an audit in a different state, I'm not sure exactly -- I don't recall exactly where,

but their finding was the state was paying for many, many phones that were never used. So it was a little disconcerting that that might, you know, be able to happen. So, again, just trying to modernize and update the policy and have each department director take a look at it and set a policy.

Governor: Mr. Gustafson, did you have anything you wanted to add?

David Gustafson: David Gustafson for the record. It's funny because when Mike and I started on this path before, I said, "Okay, that's it. This thing is way too complicated." Because when we started to look at the hands-free, when do you use data, when do you don't, I mean, it gets really complicated quickly. And I told Mike, I said, "Every time I keep turning this stone over, it's 30 pages of policy." And we didn't want to do that in SAM. We're trying to get things as short as we can to provide some guidance. And I think we've come up with a really good solution here, I think really giving and empowering agencies to sort of make up, you know, whatever plan is best for them. I think it's in the best interest of the state.

Governor: All right. Questions from Board members before we move on? Thank you, Gentlemen. Ms. Teska, if you'd proceed, please.

Clerk: And finally Item C under 5 is for our Fleet Services Division. The vast majority of these 22 changes are to update, as you know, we've recently changed the name of the division to Fleet Services from Motor Pool. The majority of these changes are to actually update that language. There are also some -- there's also some clarifying language in here. There's some language in here to update the location to the new location in Vegas. But I know Mr. Wells is here if you have any further questions.

Governor: I don't have anything specifically. Keith, do you have anything that you want to -- okay. You're good?

Keith Wells: I am good.

Governor: Okay. All right. I mean, it's mostly just then semantics in terms of fleet instead of pool.

Clerk: Yes, and there's some places where I think that they have done a really good job of streamlining some of the language and taking some kind of -- we had some language that was a little bit awkward in here previously and I think the language is a little more user friendly in the policy in general.

Governor: Questions from Board members? Does that complete the presentation for Agenda Item 5?

Clerk: That completes Item 5.

Governor: If there are no questions from Board members, the Chair will accept a motion for approval of the additions and revisions to the chapters described in Agenda Item No. 5.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Education

Pursuant to NRS 333.705, the Department of Education seeks approval to continue a contract with WestEd, who now employs a former employee of the department, Rorie Fitzpatrick. The former employee may be involved in future projects that impact the department.

B. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Disability Adjudication (BDA), seeks approval to continue to contract with Avysion Healthcare Services, who is anticipated to employ an employee acting as Chief Medical Consultant of the agency who has announced his retirement, Dr. Jaime Wheeler. The current employee has 24 years of experience as BDA's medical policy expert and 30 years of experience as a medical consultant. BDA is requesting to employ this individual part time through Avysion Healthcare Services, up to 20 hours per week, for up to two years subsequent to his retirement in order to continue to train and mentor other BDA physicians.

C. Department of Health and Human Services – Director's Office

Pursuant to NRS 333.705, the Department of Health and Human Services requests department-wide blanket pre-approval authority to contract with persons who are current or former graduate assistants or student workers of the Nevada System of Higher Education.

D. Department of Health and Human Services – Director's Office

Pursuant to NRS 333.705, the DHHS Director's Office requests authority to contract with a former employee, Jennifer White, to serve as a statewide 2-1-1 Coordinator.

E. Department of Health and Human Services – Division of Health Care Financing and Policy (DHCFP)

Pursuant to NRS 333.705, the DHCFP requests authority to contract with Dr. David Fiore, who is currently employed at the University of Nevada, Reno. DHCFP would like to retain his services through Avysion to ensure adequate staffing for Medicaid eligibility determinations during work load fluctuations.

F. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, the Department of Health and Human Services requests retroactive authority for contracts with persons from November 2012 through March 2014, who are current or former graduate assistants or student workers of the Nevada System of Higher Education.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Attorney General

Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 6, Authorization to Contract with a Former Employee. Ms. Teska.

Clerk: Thank you, Governor. Item No. 6 actually has six requests from agencies to contract with current or former employees. I'll go through these one at a time. And then if you have any questions, please feel free to jump in. The first one is with the Department of Education. They actually -- the department previously and continues to have a contract with WestEd. Actually they have multiple contracts with WestEd. And WestEd now employs a former employee of the department. And this is a disclosure and request to continue contracting with -- continue the contracts with the vendor. The former employee does not currently work on any of those contracts directly.

The second item is from the Department of Employment, Training and Rehabilitation. This is a prospective request. The agency has a contract with a Avysion Healthcare Services. I hope I said that correctly. And they have a current employee who is anticipated to retire and is anticipated to go to work for Avysion Healthcare Services. This is a request to continue the contract that they currently have in place.

Governor: So that employee, what will be that employee's duties at, I can't say it either, Avysion A-V-Y-S-I-O-N?

Clerk: I believe that there will be some relationship here. If there's a representative from Rehabilitation here that can speak to this or from Disability Adjudication?

Shelley Hendren: Yes, thank you, Governor and Board members. My name is Shelley Hendren and I'm the Administration for the Rehabilitation Division. And the Bureau of Disability

Adjudication is part of that division. This individual that we've asked to contract with is very unique. He's a medical physician and he's served with the Bureau of Disability Adjudication for 24 years. What's unique about it is the application of Social Security Administration, policy procedures and guidelines as far as determining whether someone should receive Social Security Disability income or not. So it's kind of a very unique skillset. It's not just the medical knowledge which in and of itself is important, but also the application of that policy that is learned over time. He has over 30 years of background in this industry and working with the Disability Adjudication. So when he retires he'll be a great loss to us. He was also the -- is currently the supervisor for the physicians in the office, both full-time, part-time and contract

So what we've asked is when he retires to contract with them on a part-time basis only up to 20 hours a week for a limited period of time to help with our transition and training and mentoring a replacement for him, which we know we can't hire at least until the next federal fiscal year because this program is funded by Social Security Administration, so there's going to be a gap as well from when he retires to when we could replace him potentially.

Governor: Thank you very much. That was very thorough. All right, Ms. Teska.

Clerk: Item C is a request from the Department of Health and Human Services on a department-wide basis to get approval to hire -- to contract with persons who are current or former graduate or student workers with the university, with the Nevada System of Higher Education. These are largely for medical positions.

Item D is a request from the Department of Health and Human Services Director's Office to contract with a former employee to serve as a statewide 211 coordinator. It's our understanding that at the time the budget was constructed, the department did not anticipate needing a coordinator, but increased demands have made it so that their staff cannot absorb this workload. And they are anticipating requesting a half-time position in their next budget to cover these duties.

On the next page, Item E is a request from the Division of Health Care, Financing and Policy, authority to contract with a current University of Nevada Reno employee and retain his services through Avysion for medical eligibility determinations.

And the final one is actually related to Item D -- I mean, Item C, excuse me. This is a request for retroactive authority for contracts with the Division of Public and Behavioral Health for former graduate assistance and student workers with the System of Higher Education.

Governor: All right. Thank you, Ms. Teska. Any questions from Board members with regard to Agenda Item No. 6?

Secretary of State: Governor, a legal question with respect to Items C and F. Is the disclosure sufficient under the statute? I think it's NRS 333.705 which would require (inaudible) contract with a former employee identify the person who will be providing those services, and after reviewing the disclosure, the State Board of Examiners approves the contract. You know, both

of these are I guess blanket exceptions that we're requiring. Does meet the requirement of the statute?

Governor: I don't have the statute in front of me, but I think the purpose here -- and I was just thinking to myself that when we're talking about graduate assistance and student workers, that perhaps we ought to consider an amendment to the statute so that we don't have to consider these because these are students that are looking to get some experience. But in any event, I don't know if the Deputy Attorney General has the statute in front of her.

Katie Armstrong: You know, I don't have that in front of me, Governor, but I did look into the SAM and there is a provision for blanket preapprovals that we have talked about for like intermittent employees, seasonal employees. I don't know if that applies to these employees.

Governor: Mm-hmm. Well, again, if perhaps we can approve all of these except for C and F, and then perhaps get an opportunity for you to review the statute to see if we can move forward without any specific identity of the individuals involved. I don't know if they -- we can find out who they are if we wanted to because perhaps some of them are going to be working this summer and they haven't been determined yet, but I have an individual here. Sir.

Gerold Dermid-Gray: I can clarify some of the concerns for CNF. For the record my name is Gerold Dermid-Gray. I represent University of Nevada Reno, School of Community Health Sciences. So currently the department of Health and Human Services contracts with several of our graduate assistants that are getting an education through the Master of Public Health program and soon to be a PhD program, to provide services for Nevada Division of Public and Behavioral Health. We currently would like to -- there's a large number of students, and so it precludes them from after getting an education or while getting an education, these are our top students that are getting graduate assistantships at ten hours a week from contracting with the state. And we would like in the future -- it would probably be labor intensive to approve them on an individual basis because we're talking about probably upwards of 30 to 50 a year just from UNR, not even including UNLV. And we would like to in the future make a blanket or change the statute to allow for that. Because that was not -- what we were told is that was not the intention of the statute. And it is preventing a lot of these students from getting employment with the state and causing them to go elsewhere and out of state for those jobs.

Governor: And you hit it right on the head because I think it was an unintended consequence of this bill. And certainly with the healthcare situation in the Nevada, under no circumstances do I want something that wasn't intended to discourage these graduate assistants from staying in state. And so, again, Mr. Secretary, I don't have that statute in front of me, and I don't know if somebody could get a copy of it. I'll take a look at it. But, you know, I don't know as a practical matter if we can identify these students because we don't know who they are. And on the other hand, if we have to wait until we know who they are so that they can apply, they may accept another position somewhere else.

Gerold Dermid-Gray: And we currently are in that situation. I know the Division of Public and Behavioral Health has had to deny applications upwards of 100 qualified students due to this.

Governor: And this is the Behavioral Health area which...

Gerold Dermid-Gray: Yeah.

Governor: ...there's a very acute need. So I appreciate your comments, Mr. Gray. And, again, we'll -- if the Secretary so desires, we'll hold C and F pending a review by the Attorney General. So with...

Secretary of State: I don't want to prejudice either one of these agencies. Are there employees that they need to contract with immediately or graduate students or any of these exemptions are going to cause them any harm by pulling this and waiting until we get some guidance from the AG's Office?

Governor: I mean, if you mean pulling it and waiting until the next meeting, I think the answer's yes. Mr. Gray, do you have any further comments? Because we're at the end of the school year and I think, if I'm right, the students...

Gerold Dermid-Gray: We have...

Governor: ...are looking for their positions right now.

Gerold Dermid-Gray: We have several students in the applicant pool currently. NRS has been instated for so long that we have lost a lot of students, so we'll be losing another batch if we do wait on this. So there's probably 50 students right now that that's affecting, effective graduation, which is this Friday.

Governor: Affect the graduation?

Secretary of State: That's not my intention.

Governor: Mm-hmm. Yeah, no, and I know that, Mr. Secretary. Just, as I said, one of these unintended consequences. But my recollection is that we have approved these before; is that right? And I'm asking the Attorney General or the Deputy Attorney General. I think we've approved these before. And I see Director Willden coming to the table.

Mike Willden: Governor, good morning, and members of the Board. Thank you. With me to the table is Karen Masters, our Personnel Officer, Deputy Administrator. Just a little bit of history. When the law was passed that said we needed to get permission to contract with ex-state employees, our original (inaudible) being Health and Human Services and the now Division of Public and Behavioral Health, then the State Health Division, interpreted I guess an exemption into the law ourselves that these were university employees and they have an exemption from the process, and therefore we didn't have to follow that exemption, that that exemption applied. There was some muddiness around; we contract with the university, and were they really university employees, were they getting a 1099 from the university, those types of things.

And so there was a lot of muddiness, so we've been engaging in these contracts to have research done, to have services provided, and the graduates and the students provide that stuff. So we had interpreted that the law didn't apply. Well, once we got in do they get a 1099, they are university employee, then it looks like they're a current state employee that we're contracting with. And they rotate through these slots. It's pretty muddy. I would agree with you, Governor, that it's probably fix we need to have to the statute so that we can continue to contract with the university system so that we get the graduate assistance the students (inaudible) the research and the work, and unmuddy the statute.

Governor: But we've approved these already. Don't we already have some agreements with students?

Mike Willden: I don't know how many we approved, but we'd like -- as was said, we've had -- we have probably 30, 40, 50 of these things going all the time. And so I don't think we've brought them forward, Kareen, is that correct? Or we don't think we've brought them forward individually.

Governor: Yeah, and these are individuals that would be helping out at Rawson-Neal and Dini-Townsend and...

Mike Willden: We contract the university to do research and then they have a key researcher and then they bring the grad students and things together to conduct the research on our behalf. And so there may be two, three, five people working on a research project.

Gerold Dermid-Gray: The current projects that are going on that these students aren't being allowed to work on are projects that allow the state to get more funding from the Centers for Disease Control and Prevention. They're to do community levels needs assessments, to do grant proposals. So it's actually hurting us from getting more funding into the state as well because we don't have the capacity with the Division of Public and Behavioral Health to have the staff members that are currently employed take on all of those services.

Katie Armstrong: Governor, I did want to make a comment. There is a provision in the statute that the Director can approve for up to four months employment, so if there is a desire to wait until the next Board of Examiners' meeting, there is that emergency provision. And then I also want...

Governor: You could do what most people do and just seek retroactive approval.

Mike Willden: Governor, that is the retroactive approval. You know, we wanted to get the blanket going (inaudible). What we decided is we sort of needed to come clean that we've had some of these in the process thinking that the exemption didn't apply to them. But once we cleared up that they do get a 1099 from the university, they are a university employee.

Gerold Dermid-Gray: And I believe the documentation provided by the Division of Public and Behavioral Health did have the names of the employees for Item F.

Mike Willden: For the retroactive.

Gerold Dermid-Gray: Yes.

Governor: So are there two groups of students in F? So there are some that are specifically identified and then there would be an approval for those going forward; is that what that is?

Mike Willden: Yeah, F is the ones that we retroactive -- that we have brought in and seek retroactive forgiveness I guess. And C is the prospective going forward that we really need to have a policy that blanketly says for these research contracts where we're engaging with the university system that we can use graduate assistance student workers to work on these various projects we have. And, Governor, you hit the nail on the head. I think we've sort of lost traction over the years where the university system needs to have an employment path to human services and this is a great way (inaudible) and help them transition from their education to the workforce.

Governor: Well, it's just a little ironic. And I don't know if there are any contracts that I recall today, but we're approving contracts between DHHS and the university all the time. And now those students can't actually perform the work on the contracts until we approve them through this process.

Katie Armstrong: And, Governor, if I may, I have pulled the statute and had a chance to look at it, and it does explicitly say we're approving the person. However, this is something that Julia and I were discussing that we might be able to fix in the meantime with the SAM manual until we can get a legislative fix on this.

Governor: I guess the question is do we have the authority right now to approve them without identifying them specifically?

Katie Armstrong: According to the statute, no, they need to be identified specifically.

Governor: All right then.

Secretary of State: Governor, if I can interject, the Attorney General pointed out to me that there's also another subsection that I want to make sure the Deputy AG has reviewed, which is Subsection 9, which says that the provisions of Subsections 1 to 6 inclusive do not apply to the Nevada System of Higher Education or a board or commission of this state. That may give us some leeway.

Katie Armstrong: Thank you, Secretary of State. That applies to when (inaudible) they don't have to get their contracts approved through BOE. So this is kind of the opposite, so that is not applicable.

Governor: So that one's not applicable?

Katie Armstrong: No.

Mike Willden: Governor, that's the part that we got muddled with. We read that statute. We felt that that part applied to us too, but it clearly doesn't now.

Clerk: This is Julia Teska. Just offering a suggestion, would it be possible for us to -- as you indicated there's an emergency provision for the first four months. At that time you bring the students on and then we bring the actual list of names to the subsequent meeting. Would that be able to meet the timing need so that you could get your items?

Mike Willden: Yes, we can do that. I've used the 120 day provision (inaudible) division several times. It's just we get a little nervous with the term. That's supposed for emergencies, and so...

Governor: Well, I think it's an emergency.

Mike Willden: So I just want to make sure...

Governor: I'll say it for the record, we need those individuals to do the care and to work on those projects. So I think there's a sense of urgency here that would justify that.

Mike Willden: So I'm happy to use the four month provision and then we'll bring them back after the four month provision until we can get a permanent fix.

Governor: So then that would mean that we can't approve Section C?

Clerk: Well, the backup materials, I would defer this question to the Deputy Attorney General. The backup materials for Item F did list -- the support documents did list the names of those individuals. It was just not on the actual Agenda item.

Katie Armstrong: If those are in the Agenda packet, I think that's fine if the names are listed in the back under F.

Governor: Yeah, here it is. So there are one, two, three, four, five, six, seven, eight, nine individuals that are named in our packets. That would fall under 6F. All right. Like you said, clear as mud, right, Director Willden? But in any event, so I believe I can take a motion for approval of 6A, B, D, E and F so far as the individuals that are mentioned specifically in our packets, and there's not a page number in here, but it's a Derek Morgan, Lisa Maletsky, Stephanie Tashiro, Ashley McHugh, Brian Parrish, Christopher Marchand, Sherry Liao L-I-A-O, Yasmine Mohamednur M-O-H-A-M-E-D-N-U-R and Emily Brown. And then what I would ask...

Secretary of State: I'll move for approval.

Governor: Okay. The Secretary of State has moved for approval. Is there a second?

Attorney General: I'll second the motion.

Governor: The Attorney General has seconded the motion. All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Opposed no? Motion passes 3-0. Mr. Willden, and for Mr. Gray's benefit and those students' benefits, I would encourage you to seek -- or to sign that emergency order in order to get some certainty for those students so that they can move forward. Once we have the identities of those individuals, if you would seek to have this put back on the Agenda and we'll approve those.

Mike Willden: Thank you.

Governor: Thank you.

***7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Judicial Branch – Judicial Retirement System - \$24,241

Pursuant to NRS 353.268 the Judicial Branch, Judicial Retirement System State Share, requests an allocation of \$24,241 from the Interim Finance Committee Contingency Fund to fund a projected shortfall in the account supporting the unfunded actuarial accrued liability payments.

B. Judicial Branch – Judicial State Elected Officials - \$110,000

Pursuant to NRS 353.268 the Judicial Branch, Judicial State Elected Officials, requests an allocation of \$110,000 from the Interim Finance Committee Contingency Fund to fund unbudgeted Medicare costs.

C. Judicial Discipline Commission - \$29,527

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of \$29,527 from the Interim Finance Committee Contingency Fund for an operating shortfall due to unanticipated commission expenses.

D. Department of Taxation - \$86,066

Pursuant to NRS 353.268, Department of Taxation, requests an allocation of \$86,066 from the Interim Finance Committee Contingency Fund to fund the excise tax imposed from SB374,

Section 24.4 in the 77th Legislative Session, relating to the sale of marijuana, edible marijuana products and marijuana-infused products.

E. Department of Motor Vehicles – Division of Motor Vehicle Information Technology - \$140,256

In accordance with NRS 353.268, the Department of Motor Vehicles – Division of Motor Vehicle Information Technology is requesting an allocation of \$140,256 from the Interim Finance Committee Contingency Fund Highway Fund to contract with a project manager to write the Request for Proposal for the departments System Modernization project.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move to Agenda Item 7, Request for General Fund Allocation from the Interim Finance Committee Contingency Fund. Ms. Teska.

Clerk: Thank you, Governor. There are five requests on the Agenda today for contingency funds. The first item is from the Judicial Branch for the Judicial Retirement System. The budgeted amount, it's for \$24,241. This is to make up a projected shortfall in the actuarial accrued liability. The budget was based on a report from June 30th of 2012. And this request is based on the updated report from June 30, 2013.

The next item is also for the Judicial Branch. It's for the Judicial State Elected Officials. As you recall back in November there was a request to cover some unbudgeted Medicare costs for prior years. This is the current year portion of that item. The Judicial Branch has attempted to cover the current year costs with savings within their budget. This is the shortfall that results. The total costs were in excess of \$200,000, and the request is for \$110,000. So they did through some salary savings be -- they were able to cover a portion of the current year's costs.

Governor: But that's the state's share, not the individual's share?

Clerk: Yes.

Governor: Okay. And then do you -- will this be the last piece of that to cover that expense?

Clerk: This is -- because we have a two-year budget cycle, the costs were also not budgeted in 2015. Again, we would be looking at -- there could be some potential salary savings. We don't know at this point. Likely any shortfall there would be coming forward as a supplemental appropriation request. So this group will probably -- this Board will probably not see this again.

Governor: All right. And then I know this isn't on the Agenda, and if you don't know, you don't know, but do we know how we're doing on the repayment of the individual costs associated with this matter?

Clerk: My understanding from the folks at Judicial is that all of the employee side costs have either been paid or they're in agreement to make monthly payments to cover those costs.

Governor: All right. Thank you.

Clerk: The third item is for the Judicial Discipline Commission. This is for -- this is a second request for them and this is to cover some continuing cost overruns that are related to some current cases and appeals. It's for \$29,527.

Governor: That's mostly from one case, isn't it?

Clerk: Yes. Item D is actually for 2015. Earlier the Board of Examiners approved \$520,412 for the Department of Taxation for 2014 costs related to some additional staffing needs and modification of the Unified Tax System related to the sale of medical marijuana and edible marijuana products. This is to continue into 2015, the cost of the position and the additional modifications that are still necessary for the Unified Tax System. So the \$520,000 was for the 2014 expenses and this is the \$86,000 is for the 2015 portion of the expenses.

Governor: So all in it's \$651,497 is what we're looking at and then that's the first question. Second question is won't this get reimbursed once the project or the program is up and running from fees and costs?

Clerk: I'll let the representatives from the Department of Taxation discuss the specifics?

Rick Gimlin: Good morning, Governor...

Governor: Good morning.

Rick Gimlin: ...members of the Board. My name is Rick Gimlin. I'm the Administrative Services Officer for the Department of Taxation. Governor, your first question again?

Governor: What's the total cost that we've put out to meet with the requirements of SP374? So I just -- I'm confirming what's in front of me.

Rick Gimlin: Right.

Governor: The total anticipated cost to implement SP374 has been revised from 682.820 to 651.497. And I just wanted to confirm that's the correct number.

Rick Gimlin: That's correct, Governor. And that's based upon what we anticipate to finish FY14 for expenses and then what we believe will happen in FY15. And then in future biennial we will have ongoing costs related to the Tax Examiner II position that was funded in FY14.

Governor: Okay. And then the second question is, is there a mechanism by which the fees and costs that are collected by the department to reimburse this expense?

Rick Gimlin: In this particular case for the contingency fund request, we expect to have sufficient cash on hand at the end of the year to reimburse the request. So we should be able to make the contingency fund whole.

Governor: Okay. That's all the questions I had. Thank you. All right, Ms. Teska.

Clerk: And finally Item E is the request from the Department of Motor Vehicles for \$140,256. This is to contract with a project manager to write a request for proposals or an RFP for the department's system modernization project. And I know that the Director is here if you have questions.

Governor: Yeah, I saw the Director as well. Just a quick question for you, Mr. Dillard. Good morning.

Troy Dillard: Good morning, Governor.

Governor: Just a question on how we're doing and what this system modernization project is, just a little more detail with regard to that.

Troy Dillard: Sure. I've prepared a little bit of an overview for you this morning. So we're requesting authority to hire a consultant and subject matter expert to facilitate the process of developing an RFP to modernize our information technology systems. Presently the department is utilizing a system that was deployed in 1999. It's no longer capable of meeting the demands of the DMV in modern times. The department currently processes 8.4 million transactions per year with a 6 percent annual increase year and after year. With the passing of each year the department's falling farther and farther behind its ability to maintain the IT systems and resources with current customer expectations.

The current aging system is a COBOL mainframe application with multiple third-party software configurations connected for us to be able to provide required services. The focus of the project would be to modernize to a flexible, integrated and consolidated platform with the ability to remain current in future technologies. The goal of the initiative is to provide required services quicker and more efficiently, reducing customer wait times, increasing product delivery speed and reduce programming backlogs. Ultimately the system will be a modernized information technology platform that is easy to configure and maintain, provide the necessary tools to test, monitor, troubleshoot, manage and extend.

The modernized solution will provide enhanced security, disaster recovery and (inaudible) capabilities. The investment to be made in the system is substantial with initial estimates placed between 40 and \$70 million. Comparatively the system that was designed and deployed in 1996 and 1999 consumed \$40 million. The deployment of the system in 1999 was a significant failure and consultants were hired after the fact as well as the deployment becoming the subject of several research papers on how not to administer a big bang IT platform delivery.

With such an investment at stake, the department wants to ensure that the RFP receives the attention it needs to eliminate post-contract issues and disputes. We believe the investment in a subject matter expert is a course of action that makes prudent sense and will save both money and time over the term of the project as well as into the future.

Governor: Thank you. There's still people that work on COBOL?

Troy Dillard: The Department of Motor Vehicles and I think one other department may still have a few, but that's about it.

Governor: And also with this aged and sounds like deficient system, does that also put us or put the state vulnerable in terms of identity protection with regard to the information that's stored?

Troy Dillard: I think, Governor, the answer to that is we're all experiencing increased attacks, particularly for identity theft and people after credit card information, so usually it's a fiscal based crime. It is more difficult for us to keep up based upon the age of our system. We have expended serious efforts in maintaining our information. We can say, you know, fairly confidently that we're not aware of any breaches, but the attacks come all the time. With a modernized system, it does make it easier to stay on top of that.

Governor: And when do you expect the new system -- so this is just to get somebody to study the type of system that we will need?

Troy Dillard: So this would be a consultant that has expertise in this field of putting these large scale bids together, that has expertise in the technologies that we're looking for, that we need, and the application of that. So historically what we found is that if the RFPs don't specify specifically enough, we wind up with a lot of costs on the back end and a lot of time overruns as well.

Governor: So you're telling me you're coming with a 30 or \$40 million budget request for a new system?

Troy Dillard: Based upon the findings for the consultant, that's about what we're anticipating, yes.

Governor: All right. Questions from Board members? Didn't sound like it.

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Thank you. Thank you very much. And when would this person start if this is approved today?

Troy Dillard: We're hoping to have the person onboard the beginning of July.

Governor: Okay. Does that complete the Agenda Item No. 7, Ms. Teska?

Clerk: Yes, it does.

Governor: Board members, any questions with regard to Agenda Item No. 7 A through E?

Secretary of State: Director Teska, what is the remaining balance should we approve these contracts today?

Clerk: Thank you. The current balance between both the restricted and unrestricted and the Highway Fund and General Fund in the Contingency Fund right now is a little over \$16 million. The first four items would come out of the General Fund portion of that. The item for DMV comes out of the Highway Fund portion. It would leave the total balance at about \$15.6 million. Of that there would be an unrestricted Highway Fund balance of about \$1.4 million, an unrestricted General Fund balance of about \$7.8 million, a restricted General Fund balance, which those are items that are specifically appropriated to the Contingency Fund for specific purposes, would be about \$6.3 million, and the balance for restricted Highway Funds would be \$25,000.

Secretary of State: And how much money was originally allocated to the total Contingency Fund?

Clerk: The beginning balance at the start of this biennium was \$26.4 million. There have been 10.4 -- there's been \$10.4 million expended to date.

Secretary of State: So we've spend about 40 percent of the originally allocated funds. How comfortable are you if we approve these accounts that we're going to have enough money to meet the needs of the state?

Clerk: I would say that unless we have an unusual fire season, which I think we can all cross our fingers and hope that that is not the case, I think that at this point we're in decent shape.

Secretary of State: Okay. Thank you.

Governor: Any further questions? If there are none, the Chair will accept a motion for approval of Agenda Item 7 A through E.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***8. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
4713	Nevada Highway Patrol		\$352,732
3650	Military	\$18,713	
2941	Division of Museums & History - Administration	\$2,719	
2870	Division of Museums & History – Nevada Historical Society	\$2,531	
	Total	\$23,963	\$352,732

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 8, Salary Adjustments. Ms. Teska.

Clerk: Thank you, Governor. There are four requests from agencies for salary adjustment funds; one from the Highway Fund and three from the General Fund. These requests are to meet the difference between the line items that were approved in the legislatively approved budget and what was approved in Assembly Bill 511 which is the pay bill from the 2013 session. Essentially there was a difference there because of the restoration of the two and a half percent salary cut and retaining the six furlough days for the biennium. And as we know, the furlough days come with a purse hold harmless, so there is a little difference between what was approved in the individual line items versus what the actual costs are based on the pay bill. There was money appropriated to the salary adjustment accounts in the pay bill. And these are the requests received for this month from the agencies.

Governor: And how are we with regard to the balance of that fund versus what we have paid out?

Clerk: You know, we're still very early in the process. I would imagine most salary adjustment requests will come in either June or July. However, to date for the Highway Fund portion, there was \$1.8 million allocated for FY14. If we approved the requests that are before us today, we will still have \$1.4 million left. And in the General Fund portion of salary adjustments, I believe these are the first General Fund salary adjustment requests to be approved. There was just a little over \$16 million allocated. The requests today for the General Fund as you can see total less than \$24,000 and it still leaves us with about \$16 million in General Funds.

Governor: Questions from Board members with regard to Agenda Item No. 8? If there are none, the Chair will accept a motion for approval of the salary adjustments as described in Agenda Item No. 8.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***9. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Division of Public and Behavioral Health

The Division of Public and Behavioral Health is requesting Board of Examiners' approval for amendments made to their Supported Living Arrangement (SLA) provider agreement template. These changes will formalize the process for standardization, monitoring, oversight and accountability of the SLA residential provider service delivery system.

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for Specialized Foster Care Services

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 9, Authorization to Approve a Provider Agreement. Ms. Teska.

Clerk: Yes, there are actually two provider agreements from the Department of Health and Human Services before you today. Item A is from Public and Behavioral Health, and it is for their Supported Living Arrangement provider agreement. This is -- they've made improvements to help standardize and monitoring and oversight for the residential support providers. Item B is from Child and Family Services, and this provider agreement is specifically for Specialized Foster Care Services.

Governor: And we've seen these before. This just allows for more efficiency, so the HHS can enter into agreements with the providers and move...

Clerk: Without coming here every time.

Governor: Without coming to the BOE every time. So, Board members, any questions with regard to Agenda Item No. 9?

Attorney General: No, Governor. I'd move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval for the provider agreements described in Agenda Item No. 9. Secretary of State has seconded the motion. Any questions or discussion? All in favor of the motion say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***10. FOR POSSIBLE ACTION – VICTIMS OF CRIME FY 2014 3RD QUARTER AND 4TH QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 3rd Quarter fiscal year 2014 Victims of Crime Program report states all approved claims were resolved totaling \$20,306,735.23, with \$4,698,362.36 paid out of the Victims of Crime Program account and \$15,608,372.87 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$8.1 million to help defray crime victims' medical costs.

Based on the projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 4th quarter of FY 2014.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move to Agenda Item No. 10, Victims of Crime FY2014 third quarter and fourth quarter recommendation.

Clerk: Thank you, Governor. Included in this is the report for the third quarter of fiscal year 2014 for the Victims of Crime Program. The recommendation based on the funds available and the projections are to continue paying priority one, two and three claims at 100 percent. I believe Mr. Nix is still available if we have any questions.

Governor: Yes, my only question just to make sure we're still on track?

Clerk: Yes, as far as -- they are in a good financial position as far as these recommendations.

Governor: And in years past and given what's going on in Washington, is there any possibility of less funds in the future?

Clerk: I would defer to -- I'm not sure I see actually Mr. Nix at the moment. But my understanding is that the funding for this program has been gradually on a decline.

Governor: Well, again, I'm glad we're on track. My only point is, is that if the funds are going to be reduced in the future that we monitor that very carefully.

Clerk: Yes.

Governor: So do we need to approve this recommendation, Ms. Teska?

Clerk: I believe so.

Governor: Okay. Board members, any questions with regard to Agenda Item No. 10?

Attorney General: No, Governor. I'd move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the recommendation described in Agenda Item No. 10. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***11. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	1	\$26,550
Total:	1	\$26,550

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item 11, State Vehicle Purchase.

Clerk: Thank you, Governor. This is a request for the Department of Administration Fleet Services to purchase one vehicle. This is not part of their regular replacements. This vehicle was totaled in an accident. And the cost for replacement of this vehicle will be covered by insurance recoveries and reserves for the agency.

Governor: Okay. I have no questions. Board members?

Attorney General: No. I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item No. 11. Secretary of State has seconded the motion. Are there any questions or discussion on the motion? If there are none, all in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Opposed no? Motion passes 3-0.

***12. FOR POSSIBLE ACTION – LEASES**

Five statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 12, Leases.

Clerk: Thank you, Governor. There are five leases for your consideration today. And we'll answer any questions if the Board members have any.

Governor: I have no questions. Board members?

Secretary of State: No, Governor.

Attorney General: No, Governor. I'd move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item No. -- or the leases described in Agenda Item No. 12. Secretary of State has seconded the motion. All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***13. FOR POSSIBLE ACTION – CONTRACTS**

Forty Nine independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Contracts: 1-26 and 28-49

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Contract: 27 – the Governor abstained from voting on this contract

Motion By: Attorney General Seconded By: Secretary of State Vote: 2-0

Comments:

Governor: We'll move on to Agenda Item 13, Contracts.

Clerk: There are 49 contracts for consideration by the Board today. Items that we wish to hear discussion on?

Governor: Yeah, I've asked for Contract No. 2, No. 20. And then on Contract 27 I won't be participating in the vote on that. The contractor is the Children's Cabinet. My wife is employed by the Children's Cabinet. She won't benefit in any way. I think it's prudent for me not to participate in the vote on that contract. The others that I'd like to hold out are 45 and 47. Board members, do you have any other contracts you'd like to be held?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Let's begin with Contract No. 2.

Linda Anderson: Good morning, Governor. This is Linda Anderson from the Attorney General's Office. We're here today on the Bingham contract. Currently the contract was for -- that we've spent on is about \$388,000.

Governor: Yes, and there's -- I understand. I know the nature of the litigation and this is, I believe, is the litigation by the San Francisco city attorney. And my -- I guess the only thing I have is that's quite a bump from 339 to ask for another \$1.125 million for this contract. Could we decrease that and not jeopardize the contract in any way?

Linda Anderson: Governor, that amount included approximately 740,000 which would take us through the end of this fiscal year through June. The \$375,000 was an estimate based on the possibility of an appeal. We anticipate the court ruling in California on July 3rd of this year is when the hearing will go forward. So we would need at least 740,000 to finish out this year, but we could decrease it by 375. That was just an estimate with the anticipation of appeal. I will note for the record that the city and county of San Francisco has dedicated a lot of resources to this matter and has been very litigious disputing just about everything, but we're hopeful that we will get a resolution in July.

Governor: So you think we need \$700,000 just to get to the hearing on the motion to dismiss?

Linda Anderson: Governor, that would include all the costs for discovery which included approximately a \$40,000 contract with the vendor to handle the efiles. There have been a lot of discovery disputes, so, yes, I believe we would need about 740,000 to get us through the estimated cost through the end of June.

Governor: Okay. Well, if it's that much, I don't know if that other -- is there really any utility in decreasing it by the 300,000? If you're not going to use it, it'll just come back, won't it?

Linda Anderson: Correct, Governor.

Governor: Okay. Then I'm not going to ask for a reduction on that given your testimony today. All right. Thank you very much, Ms. Anderson. Any other questions from Board members?

Attorney General: No, Governor.

Governor: All right. We'll move to Agenda Item No. 20, Department of Education and contract is Center for Innovative Technology. Good morning.

Tahim Varma: Good morning, members of the Board. So this is a new contract.

Governor: And if you would identify yourself, please, sir.

Tahim Varma: My name is Tahim Varma (sp?). So this is a new contract to provide and procure double-up and customize and implement in our statewide (inaudible) system with the (inaudible) to create a unique personal (inaudible) students, teachers and other people (inaudible) K12, higher education and workforce in Nevada.

Governor: And what will this system do? I mean...

Tahim Varma: So this system will allow to link (inaudible) K through 12, higher education and workforce, so we can answer -- we can generate reports on analytics or answer policy questions that we are not able to answer because the data is not linked today. And everything is done manually, so this will automate the linking of the data.

Governor: Okay. And so this in other words is going to allow us to watch the progress the students...

Tahim Varma: Track the students from K through 12 to higher education and to workforce.

Governor: Okay. No other questions. I just wanted to confirm that that's what it was for. Questions from Board members?

Attorney General: Governor, this is Catherine. Just I guess a quick question. Are we doing this type of data or personal identifiers for students, teachers and other people now?

Governor: Go ahead.

Dennis Perea: Mr. Governor, down south, Dennis Perea, Interim Director of DETR. We do this process now manually between the Department of Ed and our Research and Analysis at DETR. It takes several months to actually produce this kind of data, where this data would be real-time.

Attorney General: Okay. And I guess the question was the personal identifiers already exist?

Dennis Perea: Right now the personal identifiers don't exist, but we do aggregate the data before releasing it so that there is no personally identifiable information going out.

Attorney General: Okay. Because it looks like this is not only for students, it's for teachers and other people who enter the workforce in Nevada. What does that mean?

Dennis Perea: That's not my understanding. What this is, is tracking students to the System of Higher Education into the workforce. It doesn't include teachers.

Attorney General: Okay. Or other people.

Dennis Perea: Or other people.

Attorney General: (Inaudible). Okay. Thank you.

Governor: Well, let's confirm that because the purpose of the contract says personal identifier for all students, teachers and other people who enter K12, higher education institutions and/or the workforce in Nevada. So will this have anything to do with teachers or is it limited to only students?

Tahim Varma: It's limited to the students, but the teachers who go on to study -- who go on to study at different colleges, they will also have an identifier, and they will also be created in the USPA, but mostly it will be limited to the students from K through 12 to higher education to workforce.

Governor: Okay. Does that responsive to your question, Madam Attorney General?

Attorney General: I guess somewhat. I still don't understand what other people would be then.

Dennis Perea: For the record Dennis Perea, Interim Director at DETR. I could see a scenario where we would have folks that would come to the State of Nevada that didn't go through K12 system that may be going in for customized training, that DETR would be interested in that information that may have not been through the entire system. But I don't understand the other people as well. It's basically people that have participated in the workforce K through 12 in the System of Higher Education.

Attorney General: Okay.

Tahim Varma: Correct.

Governor: Any other questions from Board members? All right. Thank you.

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Thank you. We'll move to Contract 45. Mr. Perea, just to -- this has to do with the unemployment insurance and I know we've implemented a new system. Is this part of the improvement of that system? I just want a little bit more specificity as to what this contract's for.

Dennis Perea: Yes, Governor. We have launched the benefits portion of that system. And fortunately it's been stabilized. And now we're moving on to two more sections. One is the adjudication piece. And then the contributions piece that's supposed to launch in November, so the tax piece is the last step.

Governor: All right. So there were some issues associated with the implementation of this new technology. Have those all been resolved?

Dennis Perea: We have made great progress, but not all of the issues have been resolved with the benefits launch. We've instituted monthly meetings to get progress reports on the issues that are still outstanding. But people are no longer getting busy signals when they call. They're getting services. The internet claims taking is working well. So most of the issues have been resolved that really impact client service.

Governor: What's left to be taken care of?

Dennis Perea: We've had certain issues, and I can let Dave Haws speak to this. But we've had certain issues with the security layer and making it difficult where we're getting a lot of calls in for PIN resets, that type of issues. But I'll let -- right now I believe we have 200 errors out there that we've deemed critical that we're still working on.

Governor: So the customer service part is resolved?

Dennis Perea: We still have an issue with some claims out there being what we call broke, where the information didn't come over correctly that have to be manually adjusted. And that number is 32,000, but that's not live claims. That's just 32,000 records. We're having about 50 to 100 of those folks call in a week to where we actually manually fix those claims.

Governor: But they're being taken care of?

Dennis Perea: Correct.

Governor: Yeah. All right. Gentlemen, yeah.

David Haws: Good morning, Mr. Governor and members of the Board. For the record David Haws. I'm the IT Administrator for DETR. And as Mr. Perea was saying that we have made excellent progress actually. Right now we've paid over \$300 million in UI benefits to our constituents. We've made over a million payments with the benefits system. And we also implemented FY13 federal sequestration of which we've collected another \$40 million as part of the sequestration process. We did go through a lengthy shakeout with the benefit portion. And the remaining problems revolve primarily around security issues.

When we initially cut over, there were certain accounts that when we came over from the mainframe application and fired them up in the new application, they became broke between looking at portions of the security process. Those have come to our attention. We're working with the vendor to correct those, but they can still come through either through the IVR and through our cost centers and they are getting paid if they have a claim to be processed. In the meantime we're working to correct those accounts so that they can come through the new internet portion. But we have over 50,000 internet hits every week as people come in and submit their weekly claims and new claims as well.

As the Interim Director spoke, there are two pieces remaining. One is set up the appeals portion which will go live here July 21st. And then the tax portion which will occur in the November timeframe. And in this amendment we also stretched it out for an extra year because within the original contract we had a one-year warranty period that would start up as soon as all of the pieces were implemented in, so that's what you're looking at today.

Governor: And I don't want it to get lost in this discussion that the system is performing well, correct?

David Haws: Yes.

Governor: Mm-hmm. I mean, as I said, I know there were some issues beginning, but we've resolved most of those, and for purposes of those that seek to use the system, they're satisfied.

David Haws: Yeah, I would say that the problems that we're facing other than the security piece, which is kind of outward facing, making sure that people can come in through the internet and make that work, that the other items are either related to claims that were converted, you know, we went back 20 years, converted 20 years' worth of claims. Some of those need a little bit of handholding because trying to force them into the new system and make them work, and so we've had to -- you know, where we've taken steps to make sure that each claim gets paid. In addition to that, the other kinds of problems that we're having are more kind of internal. Making sure that screens perform the way that they should perform. Some of the screens need some tuning. Right now they're a little bit slow. But we're going through each one of those and looking at the problems and trying to fix those.

Governor: And what's your timeframe in terms of correcting those issues?

David Haws: We actually track -- we're currently tracking issues related to that benefit release. We also track issues related to the appeals release, issues related to the tax piece. And so we're trying to burn down through all those defects. As those defects are identified and logged, we try to burn down through and correct those. Right now the defects associated with that benefits release, we anticipate some time towards the end of the calendar year to have those corrected.

Governor: All right. Thank you very much. Any other questions from Board members? All right. Thank you. Move to Contract No. 47. Good morning.

Jim Wells: Good morning, Governor, members of the Board. For the record my name is Jim Wells. I'm the Executive Officer for the Public Employees Benefits Program. Contract 47, this particular vendor contracts with and checks the proper credentials of physicians and other providers within the state. It's a network of physicians and medical providers who -- for the self-funded plan who have agreed to provide the state with discounts from their normal bill charges. This contract also includes a new pricing tool that will be put up this summer that will allow our participants to go online and find the costs for a variety of different procedures that they may be looking to have performed. So it will give them their true out of pocket costs when they actually go to the physician. So that will be a vast improvement over what we have today.

Governor: So in other words, if I'm getting -- if I need an MRI, I can shop for that via your website?

Jim Wells: That's correct. You'll be able to -- once you log in, you'll be able to go and, say, you want an MRI, it will allow you to shop the prices of different providers that are in your geographic area. And you can change your home zip code, so if you wanted to check to see if that procedure was cheaper in another community. If you wanted to check and see if it was in Las Vegas you could have it done cheaper, you'll be able to do that. It will also provide side-by-side comparisons to outpatient versus hospital. So we see a lot of times participants will go to a hospital setting for an MRI and pay two to three times as much as they would had they gone across the street to an outpatient clinic.

Governor: And while you're here, how's the system doing?

Jim Wells: The Board set rates last month in April and, frankly, the consumer-driven -- the self-funded, consumer-driven health plan is seeing lower rates starting July 1st and that's due to lower utilization from our participants in that program. From the reserves, the Board has enhanced the benefits starting July 1st. They have lowered the deductible. They have increased the coinsurance. They have increased the dental maximum benefit. They've increased the life insurance. And they've provided one annual vision exam for the members of the self-funded plan. The HMO rates actually are increasing in July. We get rates from our two vendors every November, December timeframe, and we negotiate those contracts with -- or those rates with them based on their experience and what their projections are. This year we're seeing increases both in the north and the south, HMO costs. You know, and the HMOs have committed based on requests from the Board to continue to work with (inaudible) on ways to moderate those increases going forward.

Governor: And I know you're either close or have closed the wellness program. What was the participation in that?

Jim Wells: So the wellness program has been extended through the end of the month, so it will be -- it will close a week from Friday. Right now we are running at or a little above our participation rates from the previous year, so we're not seeing a huge spike in enrollments, but we did add the extra wellness onsite screenings because we were seeing some decent participation rates, especially some of the ones we had last week. So I still hope that we'll see a spike in enrollment at the end of the period, but I won't have final numbers until early June.

Governor: What's the number right now?

Jim Wells: I believe we are roughly 11,000.

Governor: Out of?

Jim Wells: Out of 30,000-ish that are eligible to participate.

Governor: Thank you. Thank you very much. Questions from Board members? Thank you...

Secretary of State: Sorry.

Governor: Go ahead.

Secretary of State: (Inaudible) indicated that 11,000 out of approximately 30,000 are participating. At what level are they participating? Is that the people that just do something within the wellness program or full completion?

Jim Wells: So there are four steps to the -- there's the health assessment questionnaire, the biometric screening, your preventive visits and your online tutorials. The 11,000 is people who are moving through that process. They may be completed with all steps at this point. They may have been completed with only some of the steps at this point. Most of the people of that 11,000 will have completed their health assessment and their biometric screening by the end of next week. And that provides them with half of the eligible discount. The other half is tied to the preventive screenings and tutorials. And, again, those they can do at any time.

Secretary of State: Okay. And so how many people -- of the 11,000, how many do you anticipate will take full advantage of the program? Can we look at the figures from last year and project at all?

Jim Wells: Yeah, we actually believe that we will see more than the 11,000 in total complete the steps of the program for the maximum incentive.

Governor: And so you can do a little advertising today. What is the benefit of going through that wellness program?

Jim Wells: Thank you, Governor. For those who are either enrolled in the self-funded plan or either of the HMO plans, if they complete the biometric screening and health assessment questionnaire, they're entitled to a \$25 per month reduction of their premium starting July 1st. If they do the wellness visits with their doctor and dentist and one of the tutorials, they're eligible for a \$50 per month reduction in a premium starting July 1st.

Governor: Does everybody hear that? I see some nodding heads, but I think it's a great program. So sometimes not everyone's aware of it and I wanted to give you an opportunity to talk about it because I've gone through it myself. And it's easy and doesn't take a lot of time and can be very beneficial.

Jim Wells: Yes, thank you, Governor.

Governor: Any other questions? All right. Thank you. All right. Board members, any questions with regard to Contracts 1 through 49 as described in Agenda Item 13?

Attorney General: No.

Secretary of State: No, Governor.

Governor: First I'll take a motion for approval of Contracts 1 through 26 and 28 through 49.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Contracts 1 through 26 and 28 through 49. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0. And as I stated previously, I will not be participating in the deliberation or vote on Contract 27.

Secretary of State: Okay. Governor, with your permission we'll take up Contract No. 27. Are there any questions or concerns about that contact?

Attorney General: No.

Secretary of State: Hearing none, we'll take a motion to move for approval of Contract No. 27.

Attorney General: Move for approval.

Secretary of State: Second. All those in favor, signify by saying aye.

Attorney General: Aye.

Secretary of State: Aye. Opposed nay? Passes unanimously, Governor.

Governor: Thank you, Mr. Secretary. And if you'd mark me as abstaining on Contract 27.

***14. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Four master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: Let's move to Agenda Item 14, Master Service Agreements. I have no questions. Board members?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Is there a motion for approval?

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda -- or the master service agreements described in Agenda 15. The Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

15. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from April 1, 2014 through April 30, 2014.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15363	Department of Health and Human Services – Public and Behavioral Health	Nye Communities Coalition, Inc.	Contract	\$10,549
Contract Description:	This is a new contract to sustain and support diabetes self-management (DSME) programs in Nye, Esmeralda and Lincoln Counties.			
15509	Department of Administration – State Public Works Division	Rounds Engineering, Ltd. Db a CR Engineering	Contract	\$15,000
Contract Description:	This is a new contract to provide professional architectural/engineering services for the United States Property and Fiscal Office Boiler Replacement; Project No. 14-A013-14; Contract No. 97005.			
15511	Department of Conservation and Natural Resources – State Parks Division	Impact Construction	Contract	\$19,480
Contract Description:	This is a new contract to provide sand removal of approximately 6000 cubic yards and reseal asphalt at the Lahontan State Recreational Area - Beach 3 day use area.			
15505	Department of Conservation and Natural Resources – State Parks Division	Brad Leonard Painting	Contract	\$17,008
Contract Description:	This is a new contract to provide repair and painting on Valley of Fire State Park structures.			
15444	Department of Training, Rehabilitation and Employment – Employment Security Division	Curtis Meyer db a Superior Janitorial Services	Contract	\$23,880
Contract Description:	This is a new contract that continues ongoing janitorial services for the Elko Job Connect office located at 172 6th Street, Elko, NV 89801.			
15474	Department of Administration – Hearings and Appeals Division	Olivia Rienshagen-Hernandez	Contract	\$24,999
Contract Description:	This is a new contract which provides for Spanish interpretation services during Administrative hearings, required by NRS 645B, to non-English speaking injured workers so they are appropriately represented at appeal hearings.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15524	Board of Accountancy	Kaempfer, Crowell, Renshaw, Gronauer & Fiorentino	Contract	\$47,250
Contract Description:	This is a new contract to provide government affairs assistance to the Nevada State Board of Accountancy. This government affairs support will provide the Nevada State Board of Accountancy with assistance in preparing, planning and responding to legislative issues brought forth concerning Nevada Certified Public Accountants and Nevada citizens. In addition the contractor will provide professional assistance to the Nevada State Board of Accountancy during the statute and regulation drafting process when responding to statute changes, regulation changes and public protection issues. The skill and expertise provided by the			

	contractor will ensure the Nevada State Board of Accountancy protects the public by actively participating and responding to each legislative issue in a proficient and productive manner.			
15433	Department of Conservation and Natural Resources – Forestry Division	Wayne Weaver	Contract	\$24,000
Contract Description:	This is a new contract to provide ongoing routine maintenance of the water cooling and heating system as the Sierra Front Interagency Dispatch Center.			
15522	Department of Administration –State Public Works Division	URS Corporation	Contract	\$20,960
Contract Description:	This is a new contract to provide professional architectural/engineering services to recondition existing water tanks, Phase I (Indian Springs Prison complex); Project No. 13-M42; Contract No. 95780.			
15507	Department of Health and Human Services – Department of Child and Family Services	Watertech, Inc.	Contract	\$19,905
Contract Description:	This is a new contract that continues ongoing water treatment maintenance for the two chillers located on State owned property at 6171 W Charleston Blvd in Las Vegas.			
15506	Department of Health and Human Services – Department of Child and Family Services	Stephen Galloway	Contract	\$43,200
Contract Description:	This is a new contract that continues ongoing psychological consultation and assessment evaluations for youth located at Nevada Youth Training Center.			
15537	Department of Administration –Nevada State Library & Archives – CLAN	Lincoln County	Contract	\$18,550
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15384	Department of Agriculture	San Joaquin Chemicals, Inc.	Contract	\$22,642
Contract Description:	This is new contract to provide inspection services for the department's cooling tower. Cooling towers must be inspected for scale, corrosion and fouling and serviced as needed to bring it back into compliance. The contract will test the water to determine if additional special chemicals are needed to bring back into code.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15515	Department of Training, Rehabilitation and Employment – Rehabilitation Division	Cheryl Abbott	Contract	\$27,000
Contract Description:	This is a new contract to provide an independent monitor to monitor the effectiveness of the Rehabilitation Services Administration Independent Living (RSA/IL) grant administration. The grant is administered under the auspices of the Aging and Disability Services Division (ADSD). The goals of the monitoring activities are to gauge customer satisfaction, measure the impact of the services on the ability of the individuals with disabilities to attain or retain independent living and to verify the expenditures were appropriately administered. The review is designed to meet the need to assure quality services are provided. The vendor shall be paid at the completion of each monitoring period's interviews and the acceptance of the final report by the Division.			
15427	Department of Agriculture	Life Technologies Corporation dba Applied Biosystems/Invitrogen	Contract	\$36,207
Contract Description:	This is a new contract to provide certification and full-service maintenance for the Lifetech 7500 Real Time PCR (polymerase			

	chain reaction) system and the Lifetech 7500 FAST Real Time PCR system in the Animal Disease and Food Safety Laboratory that can do real time animal testing. Annual maintenance contracts for analytical equipment are required to achieve and maintain IOS17025 (International Organization for Standardization) certification. Laboratories use IOS17025 to implement a quality system aimed at improving their ability to consistently produce valid results. The quality assurance programs in diagnostic laboratories have to meet this international standard in order to generate legally defensible results.			
15429	Department of Administration – Fleet Services Division	Ideco NV, Inc.	Contract	\$10,000
Contract Description:	This is a new contract to provide repair, maintenance and certification of gasoline and diesel fuel dispenser equipment such as fuel tanks, fuel pumps, and fuel monitoring equipment and fuel dispensers in the Las Vegas area.			
15512	Attorney General's Office	William N. Morrison, Inc.	Contract	\$10,000
Contract Description:	This is a new contract to provide expert witness services for an accident reconstruction in the defense of a lawsuit filed against the State of Nevada.			
15496	Attorney General's Office	White Pine County District Attorney	Contract	\$25,000
Contract Description:	This is a new revenue contract to provide prosecution services on behalf of the Office of the District Attorney, White Pine County.			
15476	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Department of Administration	Contract	\$20,000
Contract Description:	This is a new intrastate interlocal contract that continues on-going services to provide neutral, knowledgeable, and experienced attorney Hearing Officer services for hearings as requested; have attorney Hearing Officers attend training offered by the Rehabilitation Division or other appropriate entities; have the Chief Hearing Officer assign fair hearings to the appropriate attorney Hearing Officer; take and preserve a record of the fair hearing proceedings including providing for audio recordings; as needed, prepare a record of the proceedings and transmit it to the applicable court jurisdiction within the time frame established by NRS 233B.131(1), or other time frame established by law; and promptly forward any request for a certified court reporter to the department.			
13387	Department of Administration –State Public Works Division	Roseville Termite & Pest Control	Amend #1	\$17,000
Contract Description:	This is the first amendment to the original new contract, which provides ongoing pest control services, exterior and interior, on an as-needed basis for various state buildings in the Carson City and Reno area, upon the request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$20,000 to \$37,000 due to an increased need for these services.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15540	Department of Conservation and Natural Resources	Department of Interiors dba Bureau of Land Management	Contract	\$14,748
Contract Description:	This is a new interlocal agreement to conduct an environmental site assessment to provide State Parks and State Lands necessary information required to acquire title to the federal land, designated in the Lincoln County and White Pine County Bills to transfer to Kershaw Ryan, Cathedral Gorge, Beaver Dam and Ward Charcoal Ovens State Parks.			
15554	Department of Administration –State Public Works Division	Coda Architecture	Contract	\$12,600
Contract Description:	This is a new contract to provide professional architectural/engineering services to rehabilitate the historic building (Old Las Vegas Mormon Fort Park); Project No. 13-M53; Contract No. 95800.			
14243	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Naval Supply Center – San Diego Code 200	Amend #4	\$3,965.17
Contract Description:	This is the fourth amendment to the original contract to provide full food service support at the Naval Air Station in Fallon, Nevada. This amendment increases the maximum amount from \$1,084,743.12 to \$1,088,708.29 due to the need for emergency			

	food services provided as a result of a plane crash at the Fallon Naval Air Base.			
10876	Department of Employment, Training and Rehabilitation – Employment Security Division	Las Vegas Interpreters Connection, LLC.	Amend #5	\$20,000
Contract Description:	This is the fifth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$185,000 to \$205,000 due to a continued need for these services.			
14896	Department of Administration – Enterprise Information Technology Services	Mentor Services Corporation	Amend #1	\$18,000
Contract Description:	This is the first amendment to the original contract, which provides Introduction to Removable Media Manager and Hardware Management Console Operation training in Carson City, Nevada. This amendment extends the termination date from March 31, 2014 to March 31, 2016, and increases the maximum amount from \$12,000 to \$30,000 due to continued need for training.			

Governor: We'll move to Agenda Item 15, informational items on these contracts less than \$50,000. Ms. Teska.

Clerk: There are 25 contracts that have been approved during the month of April that were less than the \$50,000 amount, either contracts or amendments. And we will take any questions if there are any.

Governor: Any questions, Board members, on that Agenda item?

Secretary of State: No, Governor.

Attorney General: No.

16. INFORMATIONAL ITEM

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapter 111, Statutes of Nevada, 1989, at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program.

Pursuant to Chapter 355, Statues of Nevada, 1993, at page 1153, the Division of State Lands is required to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending March 31, 2014 (reference NRS 321.5954).

Brief description

- **1989 Tahoe Basin Act**

- The agency reports there were no transfers of lands or interests in lands during the quarter.
- On March 26, 2014 the Nevada Division of State Lands held a public auction where a Residential Development Right associated with a Tahoe Basin Act parcel was made available for sale. That offering resulted in the sale of the Development Right for \$15,100. Upon the closing of escrow, those proceeds will be deposited into the appropriate budget account, and the proceeds will be used to support continued forest health and fuels management projects in the basin.

- **Lake Tahoe Mitigation Program**

- The agency reports there were no transfers of lands or interests in lands during the quarter.
- The agency reports there were no acquisitions of lands or interests in lands during the quarter.

Governor: Okay. There is a typo in my Agenda.

Clerk: Yeah, yeah, it should be Item 16.

Governor: Yes. And there's only a B which is...

Clerk: Yes, and there's just one item.

Governor: Okay. So that should be an A; there's nothing that we...

Clerk: Yes.

Governor: ...deleted? So this is the informational item with regard to Division of State Lands?

Clerk: Yes, the quarterly report for...

Governor: Any questions from Board members on that?

Attorney General: No.

Secretary of State: No, Governor.

17. INFORMATIONAL ITEM

A. Silver State Health Insurance Exchange

Update from Deloitte Consulting, LLP on its assessment of the Silver State Health Insurance Exchange Business Operating System functionality.

Governor: Let's move to Agenda Item 17 which is an informational item, Silver State Health Insurance Exchange. So why don't we begin this Agenda item with the representatives -- well, Mr. Fisher, why don't you start, and then we'll go with Deloitte.

Steve Fisher: Okay.

Governor: And then I'd like to hear from Xerox. So if you'd -- you're familiar with the fact that we've retained Deloitte to review the performance of the Exchange and to run some testing which has resulted in this assessment report that is dated April 25, 2014. So if you'd kind of take us through that.

Steve Fisher: That is correct, Governor. For the record Steve Fisher, Interim Director for the Silver State Health Insurance Exchange. On March 24th we hired -- or I should say Deloitte Consulting started a five week assessment. That five-week assessment was to take a look at the project in a whole and take a look at different aspects of the project; governance, technology, security, so on and so forth. Do an assessment. Actually take a look at -- you know, gather as much -- the first three weeks were spent, you know, gathering information. The last two weeks were spent analyzing that data and coming up with options, some go forward options for the project, and also providing kind of a road map for each of those options in the assessment. And so in a nutshell that's basically what the assessment was for.

Governor: And why don't you go through what those options are. There are three of them.

Steve Fisher: Yeah, three primary options that came out of the assessment. Option number one is remediate the current system, so stay with Xerox, remediate, fix the problems with the current system. Option two, and I don't know if I have these in the exact order, but option two, transfer a system, a state based system from another state. So, for example, another state where we have -- where there's a successful system in place today.

Governor: Is there such a thing?

Steve Fisher: Not a perfect one, no, no. Absolutely not.

Governor: Okay. Sorry to interrupt, but...

Steve Fisher: That's okay.

Governor: Because I'll have more questions on that.

Steve Fisher: And so to transfer a state based system from another state to the State of Nevada. And the third option is to go to the federally facilitated marketplace. That's the third option. So those are the three options that came out of the assessment from Deloitte Consulting.

Governor: And within those three options, I notice it's interesting as I read through this there are pages of risks of staying with option one with Xerox. And then there's not a single mention of a risk associated with option two, which is going to with a different vendor or a different state based system. And then on option three the -- going to the federal exchange, you know, just confirm my understanding is we couldn't do that if we wanted to because there's no statutory authorization to do so.

Steve Fisher: Yeah, currently on the books there is an NRS that states that we will have a state based Exchange. That's my understanding as well, Governor.

Governor: Yeah, and then with regard to staying with Xerox -- and I don't know if these questions are better for you or for Deloitte or for Xerox itself. But there were 20 test cases in here, and out of those 20 there were only 4 passes. And I guess what I want to hear from you is given the recent press that we've had with problems that just -- and I don't know -- I guess you can confirm or deny this, that it seems that the performance is getting worse rather than better, and there are concerns from the providers. And if we're to stick with Xerox, there's a mention in here somewhere that that will cost more money because some of the recommendations from Deloitte is to add staff and add resources, but it doesn't quantify how much that additional money will be, and it doesn't provide any certainty as to whether if we put more money into this whether it will get fixed. So there's probably 30 questions in there.

Steve Fisher: Yeah, there's 30 questions.

Governor: But kind of give me your...

Steve Fisher: So to answer, I'll start with the first question. Regardless of whether we go with remediate the current system or we go with a state based exchange transfer, there still needs to be staff added to the Exchange to help with that effort. So we still need to add some expertise to the staffing at the Exchange. For example, add some project management expertise, maybe some IT expertise. There was a recommendation in the assessment on the type of staffing that Deloitte recommended that we add regardless of whether we go with Xerox or if we go with a state based exchange transfer. So that answers maybe one of your questions.

To answer another question, yeah, there are some issues of some problems with the system currently. Just recently there were some issues with regards to transferring the electronic information over to the carriers. I think part of it is some technical issues, part of it is communication, keeping that communication open between, you know, the Xerox folks, the Exchange folks and the carriers. Letting the carriers know maybe why the files aren't being transferred over to them. So there are some technical issues though with that as well.

Governor: But those technical issues are affecting people.

Steve Fisher: Oh, absolutely, yes.

Governor: And let's talk specifically what that means.

Steve Fisher: If the information does not get transferred over to the carriers, then therefore the carriers don't know that that person exists and/or is eligible for an insurance policy. So if that information does not get over to the carrier, the carrier doesn't know about that person so they can't effectuate a policy for the person, for example.

Governor: So why are we having this conversation in May? Isn't this something that should've been working on October (inaudible).

Steve Fisher: I agree, Governor, yes.

Governor: Well, I guess I'll save that question for Xerox. But on option two, which is to import a system from another state, and I know I was a little bit flip, but I guess I am serious, is I'm not really aware of a system that is performing well in any other state. So if there -- what state could we look to to even have an idea of what it would look like if we were to choose that option.

Steve Fisher: You are correct. There are no states that are perfect, but there are some states that are more successful than others. Connecticut, Kentucky, Rhode Island, Colorado, New York, those are states that are somewhat successful.

Governor: And who operates those Exchanges?

Steve Fisher: Let's see, the first three that I mentioned were built by Deloitte Consulting. The other two, New York and Colorado, were I think it's called N -- I can't remember the name of the company, but it's a custom -- it's COTS (sp?) system that was developed for Exchanges. It's the one that Massachusetts is going to. Massachusetts has decided to go with this company. And for the life of me I can't remember the name of the company off the top of my head. But both New York and Colorado have the same system from this company. And the other ones I mentioned are Deloitte Consulting systems.

Governor: Now, I've heard this figure, but I'm going to ask you, is it -- would it cost estimated to \$40 million to \$50 million to try to adopt a system from another state or import another system from another state?

Steve Fisher: The transferring of the actual source code itself is free because it's already been paid for, the code. But the cost to implement it and to make the modifications and changes to the system to Nevada-fy it, because obviously if you transfer a system from Kentucky, for example, it's got Kentucky all over the system, you would have to modify it. And then you would also have to make the backend changes to interface with Medicaid, for example, because that's a very important piece of it as well, so those interfaces would have to be built as well. So there's a lot of integration work, implementation work. Testing is very important. You want to make sure that the system gets tested. I mean, anytime you make any sort of modifications to a system you want to thoroughly test it, so that takes resources, that takes time, there's cost involved there as well. So, yes, it's not free to just transfer a system over from another state.

Governor: Well, I guess where I'm going with that is would we have to go to CMS to get the money to do that because we don't have enough to do that right now?

Steve Fisher: Yes, we would need support from our federal partners in order to do that.

Governor: So we would have to go in and ask for them. And what if they say no?

Steve Fisher: Then that would probably not be an option for the State of Nevada, unless the State of Nevada wanted to pick up the \$50 million tab.

Governor: And do you think it is realistic to go to a new system and have -- that it will be ready to go for the next enrollment period in October?

Steve Fisher: Well, I know you brought up the fact that there were no risks for transferring a system, but that is a risk.

Governor: So there's...

Steve Fisher: Time is a risk.

Governor: So there's a risk there. So we have this report from Deloitte that is 90 pages, not all of it, but most of it is problems.

Steve Fisher: Yes.

Governor: The next question is, if we stay with Xerox, do you have confidence that all of these things can be corrected in time to have a smooth enrollment in October?

Steve Fisher: It'll take some very, very strong oversight and governance to make sure that that occurs.

Governor: But I guess -- and I'll talk to Xerox and Deloitte about this, but given what's happened in the last -- since the extended enrollment period has begun, it doesn't seem like it's gotten better. Now, is that -- you know, you're the one who's in the middle of this, Mr. Fisher.

Steve Fisher: Sure.

Governor: Do you have a professional opinion on how things are going? Has it gotten better?

Steve Fisher: We have since the open enrollment period closed and we started the -- what we call the special enrollment period. We have added 10,000 members in the month of April. So to me that's a step forward. We are still facing issues in the areas of constituents being able to make payments, so there are some issues there. And then there are some issues with regards to getting the information over to the carriers. So are things better today than they were nine weeks ago when I started this job? Yeah. Are things where they need to be? Absolutely not. There's a lot of work that needs to occur to get to where we need to be for the next open enrollment period.

Governor: And what's that work? I mean, you said there's a lot...

Steve Fisher: It's governance. It's in the areas of security. It's in the area of the technology. It's in the area of the functionality in the system. So it's really those four pillars.

Governor: That's pretty much everything.

Steve Fisher: Each one of those pillars is pretty much everything. There are problems in each of those four pillars.

Governor: And then let's just sit back to this federal exchange, as we sit here today, that's really not an option, unless there was a law change.

Steve Fisher: Oregon is going down that path, the State of Oregon.

Governor: They're going to go to a federal based exchange?

Steve Fisher: They are going to go to the federal exchange, yes.

Governor: And I don't know if it's an apples to apples comparison because we know there's a state law that requires Nevada to have a state based exchange.

Steve Fisher: That's my understanding that Oregon has a law as well. So I'm not sure. We're working with Oregon and trying to find out what Oregon is doing, so...

Governor: But we're coming up to this moment where a decision has to be made because we have such a short window of time between now and October 1st to get it right.

Steve Fisher: That is correct.

Governor: And then -- so when will the Board be making this decision or consider what the options are going to be and what direction we're going to go?

Steve Fisher: So we have a Board meeting scheduled for next Tuesday and a Board meeting scheduled for next Friday. So there are two Board meeting opportunities next week to discuss the options.

Governor: And will you be making recommendations to that Board?

Steve Fisher: We will be presenting the Board with options.

Governor: And that Board will make the decision based on those options you present which are...

Steve Fisher: Correct.

Governor: ...two right now; to stay with Xerox, or perhaps three, to seek a new vendor and hope we get the money to pay for that...

Steve Fisher: Correct.

Governor: ...which we won't know the answer to that question between now and next Friday, right?

Steve Fisher: We're meeting with CMS on Thursday of this week, so we might get a -- I don't know that they're going to -- anything on Thursday, but we might get a feeling one way or the other, but you are correct.

Governor: Mm-hmm. And then the third is look at what Oregon's doing and see if there's a workaround on the law.

Steve Fisher: Correct.

Governor: All right. Board members, do you have any questions for Mr. Fisher?

Attorney General: No, Governor.

Secretary of State: Not at this point, Governor.

Governor: Okay. Did I miss anything, Mr. Fisher?

Steve Fisher: No, I don't think so.

Governor: Anything else that you think we need to know or that I need to be aware of?

Secretary of State: Governor, maybe I can just ask my questions now with regard to the timelines to Mr. Fisher. Assuming you are going to explore the potential of moving to -- picking up another state based exchange, what are the associated timelines with that? Would you have to come back to Board of Examiners? Would you have to go to the IFC? How long would all of that process take to be implemented?

Steve Fisher: We've been in discussions with other states, some of the states that I've already mentioned. For the record Steve Fisher. So, yes, we would have to (A) possibly go out to RFP. I mean, that's a possibility. Or (B) look at -- we would have to obviously put a contract together. That contract would have to go before the BOE if funding -- if there was a -- if we had to -- you know, if CMS were to approve the funding, obviously that funding would have to go before IFC and get IFC approval to be able to bring that funding into our budget. So, yeah, there are steps that are necessary in order to make that option occur.

Secretary of State: Okay. But those are very lengthy processes that you would have to undertake. Do you have any kind of estimate as to how long that would take if you had to let an

RFP, get the results back, bring it back to the Board of Examiners? Have you looked at any of that kind of timeline?

Steve Fisher: Yeah, if we were to go out to RFP, RFP processes take approximately six months. At least that's been my experience with IT projects.

Governor: Well, that kind of kills that right there.

Steve Fisher: Yeah, so there's a six month process for an RFP. I don't know how you can -- maybe there are ways to shorten that up a little bit. I don't know. I'm just using six months as kind of an average with regards to my experience with RFPs. So then after the RFP process is done, then you'd put a contract together and that contract comes before the Board of Examiners. So right there you're talking six, seven months if we have to go out to RFP.

Secretary of State: Okay. And then you also mentioned the prospect of having to identify the funding source and if there'd be any statutory requirement that would go to IFC to accept the funds, et cetera, that could take even a longer period of time; is that right?

Steve Fisher: That is correct. We could take a look at the current funding that we have in our budget, talk to CMS and see if that funding that has not already been spent, could that be redirected for another purpose, purpose of one of these other options? That's an option as well.

Secretary of State: Okay. So as a practical matter, that option doesn't give us any kind of relief for meeting the goals for the next open enrollment period.

Steve Fisher: Correct.

Secretary of State: Is that correct?

Steve Fisher: Yes.

Secretary of State: Thank you.

Governor: All right. Thank you, Mr. Fisher. I may call you back, so if you'd stick around, I would appreciate it.

Steve Fisher: Sure.

Governor: So we have representatives from Deloitte here.

Deb Saha: Good afternoon.

Governor: Is it morning or...

Deb Saha: Morning, afternoon.

Unidentified Female Speaker: Morning still.

Governor: It's still morning. All right.

Deb Saha: Good morning.

Governor: Good morning, gentlemen. You know, I don't want you to go through page by page on this. There's a lot of information, but I would like to have your overall observations as to what the status is right now of the Exchange as we sit here today.

Deb Saha: Okay. For the record I'm Deb Saha from Deloitte Consulting.

Kunal Shah: I'm Kunal Shah with Deloitte Consulting.

Deb Saha: So, Governor, we have the 90-page slide deliverable. And I know you've reviewed it pretty in details. So I would propose that we give you a high level kind of status of the report on three-fold, so the executive summary, then talk about our approach and then (inaudible) observations and then finally option. So I just want to make sure the one thing that -- when we submitted this deliverable, that was based on our observations from March 24th through the 25th of April. So things may have changed and the observations -- things may have moved in the right side of the needle. We just based on this is our observation ending April 25th.

As Mr. Fisher talked about, the background was to review -- our scope of work was to -- an assessment project to identify the strengths, gaps as well as (inaudible) options. We had six categories that we talked about -- that we assessed -- did the assessment on. Project management solution, which is the business needs and making (inaudible) requirements are met. Call center. Within technology we had two issues -- two areas that we looked at. One is called the infrastructure. That's where the solution is hosted. And then there is the system development life cycle, which is the approach for any IT implementation. And also we touched upon the security aspect of the technology side. And the three options that Mr. Fisher talked about was something that we'll talk in little bit of details. I just completed page two, the (inaudible) summary.

Governor: Yeah, I don't want you to go through...

Deb Saha: Sorry, yeah.

Governor: ...all the pages.

Deb Saha: And then I'm just going to move to Page 4 real quick. Page 4, it's a two phased approach of our assessment, discovery and analysis. So as part of discovery we conducted 109 interviews across different stakeholders including Xerox, Exchange Board and carriers and DWSS, et cetera.

Governor: Yeah, no, and I get all the part -- the documents that you reviewed and the people that you talked to, but I just want to kind of get the brass tacks here and get your -- at least from your observations, is it repairable?

Deb Saha: It can be provided it's -- all the recommendations are met. But I think we are also running -- or you are running against time. So for next enrollments -- it's going to be -- regardless it's going to be difficult. I think the degree of difficulty would be -- challenges would be based on how the repairment is done, if you will.

Governor: Well, that's part of what the purpose of this review was, is we -- the Board's going to need it. I don't get to make this decision, but the Board is going to need information so that they can have the background to make a decision that if they choose to stay with Xerox or the Board, it chooses to stay with Xerox, that we're not going to go through what we've been through. And this is kind of Ground Hog day for me today because these are all things that have been going on since October 1. And now I'm seeing in my detail that there are more problems and some of these that we've been talking about since October 1. So what is happening now that -- and perhaps this question's better for Xerox, but what's happening now that is different than what was in the past that could give us confidence that if we have to go -- and we may have to stay with Xerox given the obstacles in the other two ways that they can get it done. I mean, I see that you're nodding, but, you know, you say, well, we need to add people, you need more money. I've already heard we're putting more money and we're putting more people toward this, and we still have all these problems. So what's going to be different between now and October 1 that would give us some confidence that the next enrollment period will run smoothly?

Deb Saha: From a Deloitte perspective, we have identified the challenges and some remediations of (inaudible), if you will, things that needs to be done. I think one of the things the Board may look at is based on what we suggested that's in a point in time when -- and maybe Xerox or the Board can look at, you know, how things have changed based on our recommendation and make a better judgment on whether it can be done.

Governor: Okay. So there's -- 18 days have gone by since you presented this report. Is part of your responsibility to follow-up to see if these recommendations are being followed or implemented?

Deb Saha: No, (inaudible).

Governor: So as you sit here today you have no idea whether any of these improvements or suggestions have been implemented?

Deb Saha: That is correct.

Governor: Okay. And then on your second recommendation with regard to transfer a state based marketplace, I noticed that you included risks for options one and three, but you didn't include any risks for transfer to a state based marketplace.

Deb Saha: Governor, Slide 24 covers some of that, but you are correct. There are probably more risks (inaudible).

Governor: Well, I don't have any. I wrote a little note here, no risks. So maybe you have a page that's different than mine?

Deb Saha: Yeah, so we don't know, Governor, how, but our report does have risk on Option 2, and they're on Page 24.

Governor: So this is a little different than what I have. Okay. Well, then I don't want to delay time, but -- so just for my benefit, is it similar to what Mr. Fisher said, that the risks would be -- that the question whether we could get a new system implemented in time for October 1. Because it's not so easy as just to lift up roots, take a system from Colorado or Connecticut or some of the other states that are having a better -- Kentucky that are having a better experience than we are and dropping in Nevada.

Deb Saha: Yeah, there's -- nothing can be -- it's not a switch on and off situation for sure. But one thing that I could add that the states we believe that we implemented and have been successfully adopted, if one of the -- if the Board adopts one of the transfers that we implemented, I think we can minimize risk. We can certainly because we know in and out how it was implemented, rather than if the Board chooses another one that we...

Governor: Oh, and when you say, "We," you mean Deloitte...

Deb Saha: Yes, yes.

Governor: ...and that you work for Deloitte and you would be importing a Deloitte system that is working in another state. So, I mean, your review of this was objective, correct? Again, I mean, it's a little self-serving to say that the Deloitte system would be the best way to go, isn't it? I mean, I just want to make sure that...

Deb Saha: I think what I could say that from a risk (inaudible) perspective, yes, it would be minimal rather than, you know, if you pick another, just because if we are implementing or transferring one that we have implemented, certainly we can -- we know it a little bit better.

Governor: Mm-hmm.

Deb Saha: But regardless of any option, all of these are challenging.

Governor: Mm-hmm. And you may not be the right person to ask this question, but there's a significant cost associated with bringing in a system from another state, correct?

Deb Saha: Mm-hmm, mm-hmm.

Governor: And right, again, based on my questions of Mr. Fisher, that amount may exceed the resources of what the state has, and so it puts the state in a bad position. Because the option, and

as the Secretary of State pointed out, even if we wanted to do that, given the RFP requirements in the state, there's too much time that will go by in order to approve a new system to be here in time in order to be ready to go by October 1.

Deb Saha: Right.

Governor: So I'm sorry. There really wasn't a question in that, but...

Deb Saha: No, no, I agree.

Governor: So do you -- anything else with regard to this report? What is your -- when you talk about going to a federal exchange, do you have any opinion as to what is better between a federal exchange and importing another state based exchange?

Deb Saha: I think from just pure number of successfully implementations, there are a number of states that are using federal FFM solution, and by -- based on what we know, we don't see too many PR or press reports talking about whether it's failures or challenging or not. So from the perspective of just how many states have adopted, there are perhaps more on the federal side than on the state side.

Governor: Yeah, but I don't want to get in the weeds too much, but I do have to ask you this question is, I don't know if going to a federal exchange is realistic because that would have a severe impact on the carriers because there are different rules associated with the carriers and their participation in a federally based exchange. So we may not even -- if we move to a state -- or a federal run exchange, we may not have the carriers to provide the coverage.

Deb Saha: Yeah, that's an important point. I think from a federal -- if we go down the FFM perspective, the adoption of carriers is important. And if you try to transfer another state's solution, that will also some impact to the carriers, making sure that everything works. I think there are some things that can be done, probably some gates where you go through every so often, frequently and making sure all the stakeholders are successfully adopting it or in the process of adopting.

Governor: Okay. Board members, do you have any questions for these gentlemen?

Attorney General: No, Governor.

Secretary of State: I do not, Governor.

Governor: Okay. Thank you very much.

Deb Saha: Thank you.

Governor: Hello, sir, if you'd identify yourself.

Daniel Green: Yes, Daniel Green with Xerox State Healthcare.

Governor: Green?

Daniel Green: Green just like the color.

Governor: Okay. All right. And what's your title or position with Xerox?

Daniel Green: Oh, I'm a member of the operational management team for Nevada HIKS (sp?). So I'm 100 percent dedicated to this effort.

Governor: Okay. So you've had the benefit of listening to my questions for Mr. Fisher as well as for the individuals at Xerox. I guess I'd begin with let's hear your side.

Daniel Green: Yes, have the benefit. And we respect and appreciate the due diligence both the Exchange and Deloitte has done. We had actually commissioned an independent globally recognized firm to do our own internal assessment, and there happened to be a lot of alignment of the findings, and we've actually started work, if not actually completed work on many of the actual findings. So I'm proud to say that we've been addressing it with due diligence.

If I back up from that, I believe that the roughly 10,000 members that have enrolled during the special enrollment period, and we have about 4,000 more families that are pending payment. It's a normal part of the cycle where they have selected a plan and their payment due date is upcoming. So we're optimistic that we'll increase those enrollment figures. We're at approximately 36,000 enrolled members at the moment. And we have approximately 46,000 total members that have gone through the eligibility process and have been determined to be eligible for qualified health plan. And we've had about 190,000 individuals who have gone through the process and have been determined to be potentially eligible for Medicaid or CHIP. It's high volume operation. And we're proud about the individuals that have been able to successfully execute it and we think that we're on a very good trend towards addressing the specific issues and being ready for an open enrollment period.

Governor: Okay. That was really vague. So have you had a chance to review this report?

Daniel Green: I have.

Governor: And you said you had an internal assessment done as well?

Daniel Green: Correct.

Governor: Have you shared that with the state?

Daniel Green: I don't believe all of the details of that assessment have been shared with the state.

Governor: Do you intend to share it with the state?

Daniel Green: We do intend to share it with the state. I know many of the individual findings have been shared, but it hasn't been a formal report, Governor.

Governor: And do you accept all the contents of this report?

Daniel Green: There are specific items where we believe that there are provisions that have been made or implemented that were findings. We do accept and respect the effort and the findings, yes, and we are actionable even if that particular finding, I believe that there 38 items in the report, and we provided response to the Exchange last Friday where we think there's some additional context that that finding is either dated or we've already addressed. But we provided a point for point response to the Exchange Board last Friday.

Governor: Okay. And I apologize for my cynicism, but -- and you're new to me, I haven't had a chance to chat with you, but you've put it, "We're addressing it with due diligence." I think it was Mr. Vidello (sp?) said, "We're working on it." And I've met with some of the executives of your company and this has been a constant narrative, "We're working on it. It's going to get better." And we're still where we are. And even with these numbers that we talk about, that's -- that you've talked about today, it's only a fraction of where we were supposed to be and what the number was going to be. And we still have accounts or media accounts of frustration by the carriers, frustration by individuals that are supposed to be insured and don't have their cards and need care. And this has been an ongoing problem. And now, you've heard -- well, let me stop there. So have you had the opportunity to review some of these recent media accounts?

Daniel Green: I have.

Governor: And have those been taken care of?

Daniel Green: Well, there's one bucket of work is what I would characterize as carriers. It's a true statement that historically as well as even the last eight business days there were challenges. And specifically that we didn't send EDI files. Without diving too into specifics, but the specific transmission protocol that gets consumer enrolled and/or transfers the actual payment. So there have been challenges there. And prior to April 29th I would've felt better sitting here saying the trend. April 29th through last Thursday on the actual EDI transmissions, we did not send them on a day to day basis. We caught up with four business days on Friday, and as of yesterday all the files for that period of time have been successfully transmitted.

So from a day to day basis, the tracking and the cycling of the individual EDI files, part of our new governance structure happens to be an area that I'm personally responsible for within the project. So as of April 29th I would've been happy to be displaying a better trend. It was a bad couple days. And we've caught up and we do expect on a day to day basis that we'll be tracking that, and actually it's a specific Board request that we provide that on a day to basis to them as well as the carriers.

Governor: And as I say, you know, we talk about it on a technical level, but there are people that are affected by this, and that people, individuals, Nevadans that need care that are going to the doctor's office and aren't getting it because they're not recognized as being insured, although

they've paid their premiums. So that's one of my many concerns is those people who may be in a health crisis and right now they can't get the care that they need. So what are you doing to fix that?

Daniel Green: I agree. That's 100 percent priority for a consumer who's done what they need to do to be enrolled or to be receiving services. We do have a dedicated team that follows up on individual requests to the point of actually conducting -- it's not (inaudible) the ideal way, but conducting what's called a manual enrollment. And with the -- really I want to tip my hat to the carriers. In the situation of a manual enrollment, there are carriers -- all of the carriers at one point or another who have effectuated enrollment based upon a -- I don't want to say a call. By no means do I mean it not formalized, but I do mean it as there are circumstances where just by virtue of timing the necessary data and the necessary funds need to get where they need to get in order to make sure somebody has services. And we do have a dedicated unit to do that. So we follow-up on each one of those HIKS IDs -- or, I'm sorry, consumer IDs. I call them HIKS IDs on a project. But the consumer's identification in the system.

Governor: So what -- there's a decision that has to be made by the Board between now and the end of the month. What can you say today that would give confidence to that Board and me and to the other members of this Board of Examiners that we can trust you to get it done so that it goes smoothly, Xerox to get it done on October 1?

Daniel Green: Well, I think that there are a couple points. One is, as I mentioned, we have a globally recognized professional services firm that we've brought in, as I mentioned, as part of that assessment, but instituted in essence a new governance structure. And without getting into project management institute and the details of all the best practices, it's a substantially increased program governance on our side, meaning additional senior management talent and additional structures, including an integrated master project schedule, which is down to the (inaudible) chart level and specific provision along those lines so that our tracking and our advanced warning of not implementing a certain function is much better, much more efficient and much quicker.

So number one is the due diligence. And I don't mean to be vague, Governor, about that. I mean that the governance structure, you know, for offline sessions and things like that is very detailed. And it is something that has been implemented just in the past month and a half. And we've gotten down to the point of a detailed integrated schedule. And it leads up to what we've characterized to the Board just recently as a sort of top three priority in terms of what I characterize by working level as opposed to the executive level is carrier reconciliation. We've met with each of the characters and we'll continue to do so. And we've established a roadmap that says we will true up all of the consumers that have been communicated to you or potentially not communicated to you. And that's a transaction by transaction, consumer by consumer review of the data that we have shared with the carriers back to January 1. And we're going through that process and we anticipate we'll be done with that process by the end of June. I think July 2nd is our current date on our integrated master schedule.

Governor: There's a master schedule for a task list, in other words, that you're going to get done?

Daniel Green: Correct.

Governor: Have you shared that task list with the Exchange or representatives of the Exchange?

Daniel Green: We've shared components of it. We have not shared the entire GANT (sp?) chart. That's on our action item list for early next week, if not later this week. We have shared a roadmap for certain items including the carriers reconciliation, and we do have a specific set of punch list that's discussed. But as far as the complete GANT chart, we have not walked through that and we plan to do that with the Exchange and other members as appropriate.

Governor: It's just me talking, but I would think you would want the Exchange representatives to have that because it would be important to me in my calculus whether we're going to keep Xerox as to what your plan is to fix all of this.

Daniel Green: Understood.

Governor: Now, there's also -- and you may not be the right person to talk about this, but as you're aware, Xerox and the state have been sued, and there's a class action lawsuit associated with this. I mean, there are a lot of folks that they're representing that we've just talked about that are suing because they don't have their insurance cards and they've paid their money and -- have you been working, again, to get those things resolved? Because that has created possible liability for the State of Nevada.

Daniel Green: I'm aware of the lawsuits. I'm frankly not the right guy to speak to them. From an operational level, yes, I do say the components that are part of that or any other finding, those are the items that are on that integrative master schedule that I reference. So they are deliberate points about acceptable outcomes and timeframes, and those are specific examples with consumers who haven't been effectuated or haven't had the data transmitted appropriately to make sure that the carrier recognizes the enrollment. Those are specific follow-up items. It's a different part of Xerox that will deal with all the legal side of that.

Governor: Are you running -- is Xerox running any other exchanges in the United States?

Daniel Green: No, we're not running an exchange with this configuration where we operate the core system, no.

Governor: Is there any similarly situated systems that are operating in other states by Xerox?

Daniel Green: We operate a call center, the call center component of the Commonwealth of Kentucky. But as far as other state based exchanges, no.

Governor: There's nothing? What do you guys do in Florida?

Daniel Green: There was a private exchange that Florida -- testing my history. Florida Health Choices is the organization. It's a private exchange. There were initial sets of activities to have carriers join and offer services, in essence, similar to a shop market, so a private exchange. The governor there made the choice not to move forward with the state based exchange. And it's a set of activities that at this particular point we don't have carriers or enrollees going through that process.

Governor: Okay. Well, Mr. Green, I apologize in terms -- I'm just frustrated. This has been going on since October. And frankly I don't feel like it's getting better. And I've been having conversations with representatives of Xerox since December. And every time I talk to them or representatives of the company, "We're putting more resources. We've got a plan. We've got a checklist. It's going to get better. We think, you know, that by such and such time we should be okay." And here we sit, it's May 13th and we still have problems. And now the state is in a terrible position because we have the choice of staying with Xerox and frankly questioning whether you can get it done. And we have a short amount of time to do it, five months. And there are pages and pages of issues that have to be addressed. So that's option one.

Option two is to dismiss Xerox and seek another state based exchanged. But as we've heard today, I don't know if that's a realistic option because of the RFP process. And there's frankly some risk there because we don't know if that one's going to work or if it can be implemented in time. And then the third is this federal exchange which will upset the carriers and, again, I'm not confident that that will work out well. So I worry this and, again, you may not be the question, but there's a provision in the contract with Xerox that allows Xerox to walk away from this. Is it Xerox's intent to stay with the State of Nevada?

Daniel Green: It's news to me on the contract element. But what I can say is...

Governor: Maybe it's not 30 days, but there is...

Daniel Green: Well, no, all I can say, Governor, is at a personal level it would -- I wouldn't sit here if I didn't think that we could get it done. I recognize I'm one of a list of folks that you have seen from Xerox and by no means disrespect to any of those, but I wouldn't be sitting here if I didn't think it was a deliverable plan.

Governor: Mm-hmm.

Daniel Green: And, you know, proof's in the pudding in terms of our ability to respond to you and to the Exchange with outcomes that can be tangibly, you know, see it, touch it, feel it.

Governor: And you took the words right out of my mouth, the proof is in the pudding, and right now there's no proof, and it's May 13th, and we've been going for seven months, almost eight months. And, you know, I'm at a loss of words. And I appreciate that you've said that you've got the plan, but that's all we have right now is a plan. And we have nothing to look back at to say, wow, that's something that we can plant a flag in and say, "This is great." So, you know, here's a chance for you if there's anything else that I've missed to say something on behalf of Xerox.

Daniel Green: Well, I can say on behalf of Xerox we're proud about the Nevadans that are enrolled. And we've processed -- it's close to \$15 million worth of payments through the process and we do have folks that are receiving services and it's enlightening to hear public comment at some of the Board meetings that things are going well and happy to receive to services and Nevada's forward thinking, and all of those items are good to hear from a Xerox perspective. We're proud about that. We know we got things that we need to work on.

Governor: A lot of things, yeah.

Daniel Green: Understood, Governor.

Governor: Okay. Board members, do you have any questions that you'd like to ask?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: All right. Thank you very much, Mr. Green.

Daniel Green: Thank you for your time.

Governor: I see Mr. Willden and Mr. Fisher here. Mr. Fisher, if you'd come back. I mean, the two of you are in the eye of the storm. Is there anything that you heard today that you may have some comments on or that makes you feel any better about what the plan is moving forward, Mr. Fisher or Mr. Willden?

Steve Fisher: Well, I'm glad -- I haven't seen it yet, but I'm glad to hear there is a project plan. That is something that -- when I came onboard nine weeks, that was something I asked for, you know, a full length encompassing project plan because there wasn't one. So I'm glad to hear that Dan stated that there is, but I haven't seen the plan yet. It sounds like I'll be seeing it here shortly.

Governor: Okay. Mr. Willden, any observations?

Mike Willden: Governor, I would just probably summarize, I think you hit the nail on the head that proof is in the pudding in my humble opinion. From the seat I sit in there hasn't been performance or there's been poor performance. I mean, we can go through four or five issues and I'm always not shocked, but, you know, every week's a new week. And it's many issues from enrollment to premium aggregation to problems with how the APTC's been applied to the carrier issues and so the proof is in the pudding. Xerox needs to perform. And I frankly haven't seen it, their performance to the level that we need. The state based exchange has -- transferring another state based exchange has risks. There are states doing that. With an RFP, I don't think we could make the next open enrollment period, and so you'd have to look at whether there's an exemption or a different process. I always forget the term. It's not (inaudible), but whatever...

Unidentified Male Speaker: Professional exemption.

Mike Willden: Professional exemption. If a professional exemption applies, there's a chance to have a different set of tools in place with a professional exemption. But that has risks. And with regard to the FFM, the Federally Facilitated Marketplace, I really see an A and a B there. I think you're absolutely correct that with the current statute we couldn't go wholly to the FFM. But there is a possibility which is the Oregon approach that they keep control of the frontend, contract with the FFM to use their processing tools, and they keep control of the carrier piece. And that's an option to explore.

Money is a huge issue for us. There's I think about \$10 million of possible free federal money. I mean free as in it's already been awarded to us that we can reprogram. That discussion Mr. Fisher and other staff will have Thursday, and I hope I can be on that conference call. And the last thing I guess that I would say is there hasn't been adequate project management period. And we need to strengthen that. Several reports, whether it's the independent auditor or the Deloitte report, there has to be stronger project management, and we haven't got that task done.

Governor: Well, and I -- Mr. Willden, I know we've talked about this more, but -- and I've said it before, I don't feel like there are any good outcomes for us because there are so much risk associated with any of these alternatives or possibilities that we've talked about today. We have Xerox which hasn't performed well. We have the uncertainty of importing another system, and I don't want to have the conversation on October 1st where if we did that, "Well, Governor, if we'd had more time, we could've been able to do all these things and we simply didn't have enough time." And then you've got the federal exchange which will undermine everything that we've tried to do. So it's kind of having to pick the least or worst or the best of a lot of bad possibilities.

Mike Willden: Governor, I would add two other things. I think going forward I think there are two things at least in my observations, my recommendations to the Board whenever we're going to meet next week, the frontend needs to be rebuilt. Running the Medicare applications through the process we historically have done has created a huge backlog and lots of problems for the Medicaid problem, but we've been working through. I think we have to change that frontend process. The second thing is our attempts at premium aggregation have been dismal and we should turn that over to the carriers who are better suited to do that. So however we go forward, we have to keep our eye on that frontend and the backend of the system which haven't been working well.

Governor: Okay. Well, thank you. Thank you, gentlemen. And, Board members, I appreciate your indulgence. This is a really important issue and I thought that this was a good forum for us to learn and be updated on the status of the Exchange given that we were the ones that approved the contract in the first place. And so I appreciate everyone being here from Xerox and Deloitte and representatives from the Exchange and HHS. But do you have any other questions before I leave this Agenda item?

Attorney General: No, Governor. I just want to thank you for the discussion as well. It's been very, very informative and it's such an important issue, so I appreciate you bringing it before the Board.

Governor: Thank you. All right. Thank you, gentlemen.

18. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: All right. Let's move to Agenda Item 18, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there any member of the public in Las Vegas that would like to provide comment to the Board?

Secretary of State: Doesn't appear so, Governor.

***19. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: All right. Is there a motion for adjournment?

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: This meeting's adjourned. Thank you very much.

Respectfully submitted,

JULIA TESKA, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
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Date: April 28, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Sherri Barkdull, Budget Analyst IV
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF AGRICULTURE – LIVESTOCK INSPECTION PROGRAM

Agenda Item Write-up:

Used Vehicle Request: Pursuant to NRS 334.010, the Department of Agriculture-Livestock Inspection Program requests approval to purchase three used Nevada Highway Patrol vehicles in FY 2014 for a total cost of \$10,500.

Additional Information:

The cruisers will be used for enforcement.

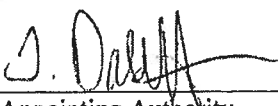
REVIEWED: _____ ACTION ITEM: _____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Agriculture - Livestock Inspection	3	\$10,500
Total:	3	\$10,500

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Agriculture	Budget Account #: 4546	
Contact Name: Mike Geissinger / Fleet Mgr	Telephone Number: 775-353-3727	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: <u>3</u> Amount of the request: <u>\$ 10,500.00</u> Is the requested vehicle(s) new or used: <u>Used NHP Cruisers</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Intermediate sedans - Dodge Chargers Mission of the requested vehicle(s): To administer enforcement within Department of Agriculture		
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: 4546-05 If no, please explain how the vehicles will be funded?	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> <u> </u> Addition(s) <input type="checkbox"/> <u> </u> Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A used vehicles		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
APPOINTING AUTHORITY APPROVAL:		
 _____ Agency Appointing Authority	Fiscal Administrator _____ Title	4/23/14 _____ Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners	_____ Date	

Brian Sandoval
Governor




Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 14, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Eric H. King, Budget Analyst IV 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF VETRANS' SERVICES

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Veterans' Services requests approval to replace one vehicle in FY 2014 that has reached the end of its useful life. The replacement vehicle's cost is \$34,018.

Additional Information:

The department seeks approval to replace one vehicle that will be used for storage and removal of earth for casket burials at the Southern Nevada Veterans' Cemetery in Boulder City. The replacement vehicle's cost is \$34,018.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

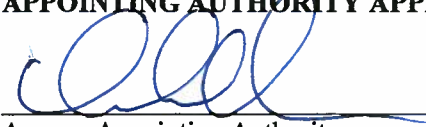

REVIEWED: <u>YAH</u>
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

MAY 01 2014

RECEIVED

Agency Name: Department of Veterans Services		Budget Account #: 2560	
Contact Name: Amy Garland		Telephone Number: 775-688-1653x8	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
Number of vehicles requested: 1		Amount of the request: \$34,018.25	
Is the requested vehicle(s) new or used: New			
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Dump Truck			
Mission of the requested vehicle(s): Storage and removal of earth for casket burials			
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please provide the decision unit number: E-712 If no, please explain how the vehicles will be funded?	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)			
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. No, vehicle is not a classification size of either compact or intermediate.			
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1991 Odometer Reading: 83,791 Type of Vehicle: GMC 3500 Dump Truck		Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Vehicle is non-operational. Because of the age of the vehicle, the price of repair (approx \$8,000) would exceed the value of the vehicle (\$2,900 according to Kelley Blue Book). If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. Vehicle is non-operational. Because of the age of the vehicle, the price of repair (approx \$8,000) would exceed the value of the vehicle (\$2,900 according to Kelley Blue Book).	
<i>Please attach an additional sheet if necessary</i>			
APPOINTING AUTHORITY APPROVAL:			
			
Agency Appointing Authority		Title	Date
			4/29/14
BOARD OF EXAMINERS' APPROVAL:			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

*. **SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
4540	Plant Health & Quarantine Services	\$3,107	
4600	Predatory Animal and Rodent Control	\$6,247	
	Total	\$9,354	

CD 5/19/14

440 DEPARTMENT OF CORRECTIONS	14,383	14,240
440 DEPARTMENT OF CORRECTIONS	13,966	14,013
440 DEPARTMENT OF CORRECTIONS	15,085	14,959
440 DEPARTMENT OF CORRECTIONS	16,703	16,879
440 DEPARTMENT OF CORRECTIONS	332,408	332,583
440 DEPARTMENT OF CORRECTIONS	14,504	14,474
440 DEPARTMENT OF CORRECTIONS	13,375	13,466
440 DEPARTMENT OF CORRECTIONS	293,652	293,538
440 DEPARTMENT OF CORRECTIONS	29,601	29,917
440 DEPARTMENT OF CORRECTIONS	160,267	161,107
440 DEPARTMENT OF CORRECTIONS	573,266	576,252
480 TAHOE REGIONAL PLANNING AGENCY	5,003	4,897
550 DEPARTMENT OF AGRICULTURE	3,017	2,922
550 DEPARTMENT OF AGRICULTURE	10,084	9,969
550 DEPARTMENT OF AGRICULTURE	2,014	1,985
550 DEPARTMENT OF AGRICULTURE	6,247	6,143
611 GCB - GAMING CONTROL BOARD	391,660	382,211
611 GCB - GAMING CONTROL BOARD	1,070	1,035
650 DPS-DIRECTOR'S OFFICE	3,184	3,122
651 DPS-HIGHWAY PATROL	8,018	7,972
652 DPS-PAROLE & PROBATION	581,358	579,307
653 DPS-INVESTIGATION DIVISION	75,470	74,616
654 DPS-EMERGENCY MANAGEMENT	3,794	3,753
654 DPS-EMERGENCY MANAGEMENT	2,589	2,356
655 DPS-FIRE MARSHAL	12,253	12,157
659 DPS-CRIMINAL JUST ASSIST	793	785
660 DPS-PAROLE BOARD	32,234	32,033
700 DCNR - CONSERVATION & NATURAL RESOURCES	10,363	10,330
701 DCNR - CONSERVATION DISTRICTS	1,304	235
704 DCNR - PARKS DIVISION	93,781	95,045
705 DCNR - DIVISION OF WATER RESOURCES	69,725	69,404
706 DCNR - FORESTRY DIVISION	44,239	39,994
707 DCNR - FORESTRY DIVISION	111,274	146,521
740 DCNR - STATE LANDS	15,221	15,153
740 B&I - BUSINESS AND INDUSTRY	350	1,009
748 B&I - REAL ESTATE DIVISION	20,475	20,333
749 B&I - ATHLETIC COMMISSION	6,121	5,992
752 B&I - LABOR COMMISSION	21,236	21,169
901 DETR - REHABILITATION DIVISION	6,629	6,577
901 DETR - REHABILITATION DIVISION	19,083	19,026
3739 NDOC - WELLS CONSERVATION CAMP		
3741 NDOC - HUMBOLDT CONSERVATION CAMP		
3747 NDOC - ELY CONSERVATION CAMP		
3748 NDOC - JEAN CONSERVATION CAMP		
3751 NDOC - ELY STATE PRISON		
3752 NDOC - CARLIN CONSERVATION CAMP		
3754 NDOC - TONOPAH CONSERVATION CAMP		
3759 NDOC - LOVELOCK CORRECTIONAL CENTER		
3760 NDOC - CASA GRANDE TRANSITIONAL HOUSING		
3761 NDOC - FLORENCE MCCLURE WOMENS CORRECTIONAL CENTER		
3762 NDOC - HIGH DESERT STATE PRISON		
4204 TAHOE REGIONAL PLANNING AGENCY		
4540 AGRI - PLANT HEALTH & QUARANTINE SERVICES		
4550 AGRI - VETERINARY MEDICAL SERVICES		
4554 AGRI - ADMINISTRATION		
4600 AGRI - PREDATORY ANIMAL & RODENT CONTROL		
4061 GCB - GAMING CONTROL BOARD		
4067 GCB - GAMING COMMISSION		
3775 DPS - TRAINING DIVISION		
4738 DPS - DIGITARY PROTECTION		
3740 DPS - PAROLE AND PROBATION		
3743 DPS - DIVISION OF INVESTIGATIONS		
3673 DPS - EMERGENCY MANAGEMENT DIVISION		
3675 DPS - HOMELAND SECURITY		
3816 DPS - FIRE MARSHAL		
4736 DPS - JUSTICE GRANT		
3800 DPS - PAROLE BOARD		
4150 DCNR - ADMINISTRATION		
4151 DCNR - CONSERVATION DISTRICTS PROGRAM		
4162 DCNR - STATE PARKS		
4171 DCNR - WATER RESOURCES		
4195 DCNR - FORESTRY		
4198 DCNR - FORESTRY CONSERVATION CAMPS		
4173 DCNR - STATE LANDS		
4681 B&I - BUSINESS AND INDUSTRY ADMINISTRATION		
3823 B&I - REAL ESTATE ADMINISTRATION		
3952 B&I - ATHLETIC COMMISSION		
3900 B&I - LABOR COMMISSIONER		
3254 DETR - SERVICES TO THE BLIND & VISUALLY IMPAIRED		
3265 DETR - VOCATIONAL REHABILITATION		

State of Nevada Work Program

WP Number: 14SA4600

FY 2014

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
05/13/14	101	550	4600	AGRI - PREDATORY ANIMAL & RODENT CONTROL

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4601	GENERAL FUND SALARY ADJUSTMENT	6,247	0	6,247
			4667	TRANSFER FROM WILDLIFE	(6,247)	414,000	407,753
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		0	414,000	
Total Budgetary & Revenue GLs					0		

Expenditures

CAT	Amount	CAT	Amount
Sub Total Category Expenditures		0	

Remarks
 Addition of \$6,247 in Salary Adjustment Funds for Budget Account 4600.

Total Budgetary General Ledgers and Category Expenditures (AP) 0

jhans4
 Authorized Signature

05/13/14
 Date

 Controller's Office Approval

Does not require Interim Finance approval since WP is \$30,000 or less cumulative for category

**DEPARTMENT OF AGRICULTURE
 PREDATORY ANIMAL/RODENT CONTROL BA 4600
 PROJECTIONS THROUGH FISCAL YEAR 2014 END**

	DAWN ACTUAL RECONCILIATION	PROJECTION BY FUNDING SOURCE				TOTAL PROJECTED EXPENDITURES	TOTAL	LEG APPROVED AUTHORITY	(OVER) - UNDER AUTHORITY
		GENERAL FUND	COUNTY REIMBURSEMENTS	TRANS FROM WILDLIFE					
2501 APPROPRIATION CONTROL									
4103 COUNTY REIMBURSEMENTS	704,752.00		19,000.00			704,752.00	704,752.00	4,954.00	
4667 TRNSFER FROM WILDLIFE - MT LION PREDATION REIMB				14,000.00					
4667 TRNSFER FROM WILDLIFE - JAN*14 NDOW REIMBURSE				73,892.85					
4667 TRNSFER FROM WILDLIFE - JUL-DEC '13 NDOW REIMBURS				7,598.48					
Pending				81,491.33					
TOTAL TRANSFER FROM WILDLIFE	95,491.33					176,982.66	176,982.66	237,017.34	
	800,243.33		19,000.00	176,982.66		900,734.66	1,142,706.00	241,971.34	
CATEGORY 01	311,653.25					364,610.40	380,721.00	2,110.60	
CATEGORY 03	25,873.97			14,000.00		25,873.97	26,612.00	738.03	
CATEGORY 04	44,744.91					62,827.00	81,827.00	143,017.34	
CATEGORY 15	81,491.33		19,000.00			162,982.66	306,000.00	143,017.34	
CATEGORY 26	1,687.46					1,711.28	1,759.00	47.72	
CATEGORY 29	274.50					274.50	1,746.00	1,471.50	
CATEGORY 30							417.00	417.00	
CATEGORY 32	37,763.57					104,000.00	112,777.00	8,777.00	
CATEGORY 82	191,809.41					219,797.99	230,847.00	11,049.01	
DAWN as of 05/12/2014	695,298.40		19,000.00	176,982.66		719,085.14	1,142,706.00	167,628.20	
Must equal zero	695,298.40					(74,343.14)		74,343.14	
Realized Funding Available	104,944.93								
DAWN as of 05/12/2014	104,944.93								
Must equal zero									

PROJECTED SURPLUS/(SHORTFALL)	(74,343.14)
SALARY ADJUSTMENT FUNDS	6,247.00
GENERAL FUND NEED	(68,096.14)

**DEPARTMENT OF AGRICULTURE
 PREDATORY ANIMAL/RODENT CONTROL BA 4600
 PROJECTED EXPENSES THROUGH FISCAL YEAR 2014 END**

Date	FY	Budget Cat GL	Job	Vendor Name	Comments/Invoice #	Line Desc	Actual	Projected	Total
CATEGORY 01									
							311,653.25	66,957.15	
PAYROLL									
Total Category 01							311,653.25	66,957.15	378,610.40
CATEGORY 03									
'08/26/2013	2014	'4600	'03	'6200	'DRP	LITTLE, SCOTT A			
'08/26/2013	2014	'4600	'03	'6200	'DRP	BUHLER, JIM	TR 06/03/13	575.00	
'08/26/2013	2014	'4600	'03	'6200	'DRP	FRY, DERRIL	TR 6/3/13	276.00	
'08/26/2013	2014	'4600	'03	'6200	'DRP	KOEPKE, DOUG M	TR 06/04/13	736.00	
							TR 6/3/13	322.00	
June							1,909.00	-	1,909.00
'08/19/2013	2014	'4600	'03	'7025	'DRP	FRY, DERRIL	TR 07/01/13	782.00	
'08/19/2013	2014	'4600	'03	'6200	'DRP	SMITH, NICHOLAS M	TR 07/01/13	495.00	
'08/19/2013	2014	'4600	'03	'6200	'DRP	LITTLE, SCOTT A	TR 07/01/13	529.00	
'08/19/2013	2014	'4600	'03	'6200	'DRP	MACDONALD, SCOTT	TR 07/11/13	414.00	
'08/19/2013	2014	'4600	'03	'6200	'DRP	KOEPKE, DOUG M	TR 07/08/13	345.00	
July							2,565.00	-	2,565.00
'09/17/2013	2014	'4600	'03	'6200	'DRP	SMITH, NICHOLAS M	TR 08/01/13	644.00	
'09/17/2013	2014	'4600	'03	'6200	'DRP	LITTLE, SCOTT A	TR 08/05/13	437.00	
'09/17/2013	2014	'4600	'03	'6200	'DRP	BUHLER, JIM	TR 08/11/13	161.00	
'09/17/2013	2014	'4600	'03	'6200	'DRP	MACDONALD, SCOTT	TR 08/01/13	632.50	
'09/24/2013	2014	'4600	'03	'6200	'DRP	ROWLEY, WAYNE	TR 08/12/13	115.00	
'10/04/2013	2014	'4600	'03	'6200	'PARC	FRY, DERRIL	TR 08/05/13	828.00	
'10/04/2013	2014	'4600	'03	'6200	'DRP	KOEPKE, DOUG M	TR 08/14/13	391.00	
August							3,208.50	-	3,208.50
'10/04/2013	2014	'4600	'03	'6200	'DRP	KOEPKE, DOUG M	TR 9/3/13	598.00	
'11/04/2013	2014	'4600	'03	'6200	'DRP	MACDONALD, SCOTT	TR 9/4/13	540.50	
'11/04/2013	2014	'4600	'03	'6200	'DRP	SMITH, NICHOLAS M	TR 09/03/13	483.00	
'11/04/2013	2014	'4600	'03	'6200	'DRP	FRY, DERRIL	TR 09/04/13	736.00	
September							2,357.50	-	2,357.50
'11/13/2013	2014	'4600	'03	'6200	'DRP	LITTLE, SCOTT A	TR 10/2/13	724.50	
'11/13/2013	2014	'4600	'03	'6200	'DRP	SMITH, NICHOLAS M	TR 10/01/13	897.00	
'11/13/2013	2014	'4600	'03	'6200	'DRP	MACDONALD, SCOTT	TR 10/01/13	920.00	
'11/13/2013	2014	'4600	'03	'6200	'DRP	KOEPKE, DOUG M	TR 10/1/13	759.00	
'12/09/2013	2014	'4600	'03	'6200	'DRP	FRY, DERRIL	TR 10/1/13	276.00	
October							3,576.50	-	3,576.50
'12/19/2013	2014	'4600	'03	'6200	'DRP	MACDONALD, SCOTT	TR 11/1/13	724.50	
'12/30/2013	2014	'4600	'03	'6200	'DRP	LITTLE, SCOTT A	TR 11/1/13	632.50	

'12/30/2013	2014 '4600	'03 '6200	'DRP	SMITH, NICHOLAS M	TR 11/11/13	PER DIEM-NOV 2013	619.47	
November							1,976.47	
12/30/2013	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 12/2/13	PER DIEM-DEC 2013	276.00	
'01/08/2014	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 12/12/13	PER DIEM 12/13 EXPEND.	276.00	
'01/08/2014	2014 '4600	'03 '6200	'DRP	MACDONALD, SCOTT	TR 12/16/13	PER DIEM 12/13 EXPEND	414.00	
'01/08/2014	2014 '4600	'03 '6200	'DRP	SMITH, NICHOLAS M	TR 12/02/13	PER DIEM 12/13 EXPEND.	690.00	
'01/13/2014	2014 '4600	'03 '6200	'DRP	KOEPKE, DOUG M	TR 12/3/13	PER DIEM 12/13 EXPEND.	621.00	
December							2,277.00	
'02/07/2014	2014 '4600	'03 '6200	'DRP	SMITH, NICHOLAS M	TR 1/2/14	PER DIEM - 01/14 EXPEND.	460.00	
'02/10/2014	2014 '4600	'03 '6200	'DRP	MACDONALD, SCOTT	TR 1/2/14	PER DIEM - 01/14 EXPEND.	805.00	
'02/10/2014	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 1/2/14	PER DIEM - 01/14 EXPEND.	805.00	
'02/10/2014	2014 '4600	'03 '6200	'DRP	BUHLER, JIM	TR 1/2/14	PER DIEM - 01/14 EXPEND.	69.00	
'02/13/2014	2014 '4600	'03 '6200	'DRP	KOEPKE, DOUG M	TR 1/6/14	PER DIEM - 1/14 EXPEND.	598.00	
January							2,737.00	
'03/06/2014	2014 '4600	'03 '6200	'DRP	BUHLER, JIM	TR 2/3/14	PER DIEM - 02/2014 EXPEND.	276.00	
'03/06/2014	2014 '4600	'03 '6200	'DRP	MACDONALD, SCOTT	TR 2/3/14	PER DIEM - 02/2014 EXPEND.	736.00	
'03/06/2014	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 2/3/14	PER DIEM	414.00	
'03/10/2014	2014 '4600	'03 '6200	'DRP	SMITH, NICHOLAS M	TR 2/6/14	PER DIEM 02/2014 EXPEND.	299.00	
'03/10/2014	2014 '4600	'03 '6200	'DRP	KOEPKE, DOUG M	TR 2/3/14	PER DIEM - 02/2014 EXPEND.	552.00	
February							2,277.00	
'04/02/2014	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 3/5/14	PER DIEM - 3/14 EXPEND.	483.00	
'04/02/2014	2014 '4600	'03 '6200	'DRP	SMITH, NICHOLAS M	TR 3/1/14	PER DIEM - 3/14 EXPEND.	483.00	
'04/02/2014	2014 '4600	'03 '6200	'DRP	MACDONALD, SCOTT	TR 3/1/14	PER DIEM - 3/14 EXPEND.	828.00	
'04/16/2014	2014 '4600	'03 '6200	'DRP	KOEPKE, DOUG M	TR 3/5/14	PER DIEM - 3/14 EXPEND.	552.00	
March							2,346.00	
'05/02/2014	2014 '4600	'03 '6200	'DRP	BUHLER, JIM	TR 4/24/14	PER DIEM 4/14 EXPENDITURES	115.00	
'05/02/2014	2014 '4600	'03 '6200	'DRP	LITTLE, SCOTT A	TR 4/14/14	PER DIEM 4/14 EXPENDITURES	529.00	
April							644.00	
May							-	
June							-	
Total Category 03							25,873.97	
CATEGORY 04							0.00	25,873.97
'08/26/2013	2014 '4600	'04 '7025	'DRP	LITTLE, SCOTT A	TR 06/03/13	DOG HIRE-JUNE 2013	40.00	

'08/26/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 06/03/13	HORSE HIRE-JUNE 2013	125.00
'08/26/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 6/3/13	DOG HIRE-JUNE 2013	320.00
'08/26/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 6/3/13	HORSE HIRE-JUNE 2013	300.00
'08/26/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 06/04/13	DOG HIRE-JUNE 2013	160.00
'08/26/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 06/04/13	ATV HIRE-JUNE 2013	125.00
June									1,070.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 07/01/13	DOG HIRE-JULY 2013	320.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 07/01/13	HORSE HIRE-JULY 2013	300.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 07/01/13	DOG HIRE-JULY 2013	160.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 07/01/13	ATV HIRE-JULY 2013	125.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 07/01/13	DOG HIRE-JULY 2013	160.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 07/01/13	ATV HIRE-JULY 2013	125.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 07/01/13	HORSE HIRE-JULY 2013	125.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 07/01/13	DOG HIRE-JULY 2013	40.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 07/11/13	ATV HIRE-JULY 2013	100.00
'08/19/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 07/11/13	DOG HIRE-JULY 2013	40.00
July									1,495.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 08/01/13	DOG HIRE-AUG 2013	160.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 08/01/13	ATV HIRE-AUG 2013	125.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 08/05/13	HORSE HIRE-AUG 2013	125.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 08/05/13	DOG HIRE-AUG 2013	40.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 08/11/13	DOG HIRE-AUG 2013	320.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 08/11/13	HORSE HIRE-AUG 2013	300.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 08/01/13	DOG HIRE-AUG 2013	40.00
'09/17/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 08/01/13	ATV HIRE-AUG 2013	100.00
'10/04/2013	2014	'4600	'04	'7025	'PARC	FRY, DERRIL	TR 08/05/13	ATV HIRE-AUG 2013	125.00
'10/04/2013	2014	'4600	'04	'7025	'PARC	FRY, DERRIL	TR 08/05/13	DOG HIRE-AUG 2013	160.00
August									1,495.00
'10/04/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 09/01/13	HORSE HIRE-SEPT 2013	125.00
'10/04/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 09/01/13	DOG HIRE-SEPT 2013	40.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 9/4/13	ATV HIRE-SEPT 2013	100.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 9/4/13	DOG HIRE-SEPT 2013	40.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 09/03/13	DOG HIRE-SEPT 2013	160.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 09/03/13	ATV HIRE-SEPT 2013	125.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 09/01/13	DOG HIRE-SEPT 2013	320.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 09/01/13	HORSE HIRE-SEPT 2013	300.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 09/04/13	DOG HIRE-SEPT 2013	160.00
'11/04/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 09/04/13	ATV HIRE-SEPT 2013	125.00
September									1,495.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 10/01/13	DOG HIRE-OCT 2013	320.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 10/01/13	HORSE HIRE-OCT 2013	300.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 10/2/13	DOG HIRE-OCT 2013	40.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 10/2/13	HORSE HIRE-OCT 2013	125.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 10/01/13	ATV HIRE-OCT 2013	125.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 10/01/13	DOG HIRE-OCT 2013	160.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 10/01/13	ATV HIRE-OCT 2013	100.00
'11/13/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 10/01/13	DOG HIRE-OCT 2013	40.00
'12/09/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 10/1/13	DOG HIRE-OCT 2013	160.00
'12/09/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 10/1/13	ATV HIRE-OCT 2013	125.00

										1,495.00	-	1,495.00
October												
'12/19/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 11/1/13	ATV HIRE-NOV 2013	100.00			
'12/19/2013	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 11/1/13	DOG HIRE-NOV 2013	40.00			
'12/19/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 11/1/2013	DOG HIRE-NOV 2013	320.00			
'12/19/2013	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 11/1/2013	HORSE HIRE-NOV 2013	300.00			
'12/19/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 11/1/2013	DOG HIRE-NOV 2013	160.00			
'12/19/2013	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 11/1/2013	ATV HIRE-NOV 2013	125.00			
'12/30/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 11/1/13	HORSE HIRE-NOV 2013	125.00			
'12/30/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 11/1/13	DOG HIRE-NOV 2013	40.00			
'12/30/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 11/1/13	ATV HIRE-NOV 2013	125.00			
'12/30/2013	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 11/1/13	DOG HIRE-NOV 2013	160.00			
November										1,495.00	-	1,495.00
'12/30/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 12/2/13	HORSE HIRE-DEC 2013	125.00			
'12/30/2013	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 12/2/13	DOG HIRE-DEC 2013	40.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 12/13/13	HORSE HIRE 12/13 EXPEND.	100.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 12/13/13	DOG HIRE 12/13 EXPEND.	40.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 12/16/13	ATV HIRE 12/13 EXPEND.	100.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 12/16/13	DOG HIRE 12/13 EXPEND.	40.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 12/13/13	HORSE HIRE 12/13 EXPEND.	300.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 12/13/13	DOG HIRE 12/13 EXPEND.	320.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 12/02/13	DOG HIRE 12/13 EXPEND.	160.00			
'01/08/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 12/02/13	ATV HIRE 12/13 EXPEND.	125.00			
'01/23/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 12/20/13	ATV HIRE 12/13 EXPEND.	125.00			
'01/23/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 12/20/13	DOG HIRE 12/13 EXPEND.	160.00			
December										1,635.00	-	1,635.00
'02/07/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 1/2/14	DOG HIRE - 01/14 EXPEND.	160.00			
'02/07/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 1/2/14	ATV HIRE - 01/14 EXPEND.	125.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 1/2/14	DOG HIRE - 01/14 EXPEND.	40.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 1/2/14	ATV HIRE - 01/14 EXPEND.	100.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 1/2/14	HORSE HIRE - 01/14 EXPEND.	125.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 1/2/14	DOG HIRE - 01/14 EXPEND.	40.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 1/2/14	HORSE HIRE - 01/14 EXPEND.	300.00			
'02/10/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 1/2/14	DOG HIRE - 01/14 EXPEND.	320.00			
'02/13/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	1/20/2014	DOG HIRE 1/14 EXPEND.	160.00			
'02/13/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	1/20/2014	ATV HIRE 1/14 EXPEND.	125.00			
January										1,495.00	-	1,495.00
'03/06/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 2/3/14	HORSE HIR - 02/2014 EXPEND.	300.00			
'03/06/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 2/3/14	DOG HIRE - 02/2014 EXPEND.	320.00			
'03/06/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 2/3/14	DOG HIRE - 02/2014 EXPEND.	40.00			
'03/06/2014	2014	'4600	'04	'7025	'DRP	MACDONALD, SCOTT	TR 2/3/14	ATV HIRE - 02/2014 EXPEND.	125.00			
'03/10/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 2/6/14	DOG HIRE 02/2014 EXPEND.	160.00			
'03/10/2014	2014	'4600	'04	'7025	'DRP	SMITH, NICHOLAS M	TR 2/6/14	ATV HIRE 02/2014 EXPEND.	125.00			
'03/10/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 2/1/14	DOG HIRE - 02/2014 EXPEND.	160.00			
'03/10/2014	2014	'4600	'04	'7025	'DRP	FRY, DERRIL	TR 2/1/14	ATV HIRE - 02/2014 EXPEND.	125.00			
February										1,355.00	-	1,355.00
'04/02/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 3/5/14	HORSE HIRE 3/14 EXPEND.	125.00			
'04/02/2014	2014	'4600	'04	'7025	'DRP	LITTLE, SCOTT A	TR 3/5/14	DOG HIRE 3/14 EXPEND.	40.00			
'04/02/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 3/1/14	HORSE HIRE - 3/14 EXPEND.	300.00			
'04/02/2014	2014	'4600	'04	'7025	'DRP	BUHLER, JIM	TR 3/1/14	DOG HIRE - 3/14 EXPEND.	320.00			

'04/02/2014	2014 '4600	'04 '7025 'DRP	SMITH, NICHOLAS M	TR 3/1/14	DOG HIRE - 3/14 EXPEND.	160.00	
'04/02/2014	2014 '4600	'04 '7025 'DRP	SMITH, NICHOLAS M	TR 3/1/14	ATV HIRE - 3/14 EXPEND.	125.00	
'04/02/2014	2014 '4600	'04 '7025 'DRP	MACDONALD, SCOTT	TR 3/1/14	DOG HIRE - 3/14 EXPEND.	40.00	
'04/02/2014	2014 '4600	'04 '7025 'DRP	MACDONALD, SCOTT	TR 3/1/14	ATV HIRE - 3/14 EXPEND.	125.00	
'04/18/2014	2014 '4600	'04 '7025 'DRP	FRY, DERRIL	TR 3/20/14	ATV HIRE - 3/14 EXPENDIT.	125.00	
'04/18/2014	2014 '4600	'04 '7025 'DRP	FRY, DERRIL	TR 3/20/14	DOG HIRE - 3/14 EXPENDIT.	160.00	
March						1,520.00	1,520.00
'05/02/2014	2014 '4600	'04 '7025 'DRP	BUHLER, JIM	TR 4/24/14	HORSE HIRE 4/14 EXPENDITURE	300.00	
'05/02/2014	2014 '4600	'04 '7025 'DRP	BUHLER, JIM	TR 4/24/14	DOG HIRE 4/14 EXPENDITURES	320.00	
'05/02/2014	2014 '4600	'04 '7025 'DRP	LITTLE, SCOTT A	TR 4/14/14	DOG HIRE 4/14 EXPENDITURES	40.00	
'05/02/2014	2014 '4600	'04 '7025 'DRP	LITTLE, SCOTT A	TR 4/14/14	HORES HIRE 4/14 EXPENDITURE	125.00	
05/05/2015	201 '4600	04 '7150 drp	Moved from Cat 32		CORRECTING JV	26,801.04	37,082.09
April						27,586.04	37,082.09 64,668.13

May							-	-
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June							-	-
Total Object Code 7025							42,136.04	37,082.09 79,218.13
'08/30/2013	2014 '4600	'04 '7050 '	Intragovernmental		FY14 EMP FIDELITY BOND	19.00		
'09/18/2013	2014 '4600	'04 '7054 '	Intragovernmental		Based on 7 FTE's	842.66		
'09/12/2013	2014 '4600	'04 '7285 '	Intragovernmental		FY14 INTERDEPART POSTAGE	1,740.00		
'02/12/2014	2014 '4600	'04 '7285 'DRP		BHARKLEROAD	CORR CAT-JV BCMA50194	7.21		
Total Other Object Codes						2,608.87	2,608.87	
Total Category 04						44,744.91	37,082.09 81,827.00	

CATEGORY 15								
'03/13/2014	2014 '4600	'15 '7060 'DRP	UNITED STATES DEPT OF AGRICU 3001150330		#13-7332-6221-M	73,892.85		
'03/13/2014	2014 '4600	'15 '7060 'DRP	UNITED STATES DEPT OF AGRICU 3001096392		#13-7332-6221-M	7,598.48		
							81,491.33	
Total Category 15						81,491.33	81,491.33 162,982.66	

CATEGORY 26								
'10/07/2013	2014 '4600	'26 '7285 'DRP			SEPT POSTAGE	7.21		
'02/12/2014	2014 '4600	'26 '7285 'DRP		BHARKLEROAD	CORR CAT-JV BCMA50194	(7.21)		
Total Other						-	-	

'04/03/2014	2014	'4600	'32	'7060	'ELYDS	UNITED STATES DEPT OF AGRICU	3000702769	#6008939	10/26/13	13,769.39
'01/27/2014	2014	'4600	'32	'7150	'DRP	UNITED STATES DEPT OF AGRICU	3001183765	VEHICLE6008939	1/5/14	26,801.04
05/05/2015	201	'4600	04	7150	drp	Moved to Cat 04		CORRECTING JV		(26,801.04)
Total Category 32										66,236.43
										37,763.57
										66,236.43
										104,000.00

CATEGORY 82

'09/03/2013	2014	'4600	'82	'7395	'PARC			MJW	1ST QTR COST ALLOCATION	54,221.00
'09/03/2013	2014	'4600	'82	'7395	'	Intragovernmental			1ST QTR PERS HR COST ALLOC	279.75
										54,500.75
										-
'11/06/2013	2014	'4600	'82	'7395	'	Intragovernmental			2ND QTR AHR COST ALLOC	878.08
'12/09/2013	2014	'4600	'82	'7395	'PARC			MJW	2ND QTR COST ALLOC	54,221.00
										55,099.08
										-
'01/28/2014	2014	'4600	'82	'7395	'	Intragovernmental			3RD QTR AHR COST ALLOC	878.08
'02/20/2014	2014	'4600	'82	'7395	'PARC			MJW	3RD QTR COST ALLOC	54,221.00
										55,099.08
										-

'04/17/2014	2014	'4600	'82	'7395	'PARC			MJW	PARTIAL 4TH QTR ALLOC	27,110.50
										878.08
										27,110.50
										27,988.58
										55,099.08
Total Category 82										191,809.41
										27,988.58
										219,797.99

BUDGET ACCOUNT TOTAL										695,298.40
										279,779.40
										975,077.80
										695,298.40
										-

DAWN as of 05/12/2014
Pending Payroll

SFY 2014 BA 4600 Payroll Summary

PCN#	Position Description	Name	Location	Leg. Approved Grade and Step	Current Grade and Step	Current Hty Rate	Leg. Approved Salary	Leg. Approved Benefits	Leg. Approved Salary and Benefits	Actual YTD Salary and Benefits	Estimate Est Salary and Benefits	Total Salary and Benefits	Difference (over/under)	Pct. Diff	Notes
000001	FIELD ASSISTANT 2 (PARC)	Jim Buhler	Reno	25-10	25-10	\$ 20.90	\$42,046.00	\$16,088.00	\$58,134.00	\$ 48,198.36	\$ 10,445.36	\$ 58,643.72	-\$509.72	-0.88%	
000009	FIELD ASSISTANT 2 (PARC)	Wayne Rowley	Reno	25-10	25-10	\$ 18.52	\$37,251.00	\$20,452.00	\$57,703.00	\$ 49,037.19	\$ 10,657.98	\$ 59,695.17	-\$1,992.17	-3.45%	Dangerous Duty Pay
000012	FIELD ASSISTANT 2 (PARC)	Nicholas Smith	Reno	25-1	25-1	\$ 14.46	\$29,091.00	\$14,187.00	\$43,278.00	\$ 35,874.33	\$ 7,726.41	\$ 43,600.74	-\$322.74	-0.75%	
000016	FIELD ASSISTANT 2 (PARC)	Derril Fry	Reno	25-10	25-10	\$ 18.52	\$37,251.00	\$20,452.00	\$57,703.00	\$ 47,983.20	\$ 10,356.21	\$ 58,339.41	-\$636.41	-1.10%	
000020	FIELD ASSISTANT 2 (PARC)	Vacant/Scott MacDonald	Elko	25-10	25-3	\$ 15.65	\$37,251.00	\$19,912.00	\$57,163.00	\$ 36,287.60	\$ 8,238.99	\$ 44,526.58	\$12,636.42	22.11%	Dangerous Duty Pay
000021	FIELD ASSISTANT 2 (PARC)	Doug Koepfle	Reno	25-5	25-5	\$ 16.99	\$34,180.00	\$15,225.00	\$49,405.00	\$ 40,842.20	\$ 8,832.87	\$ 49,675.07	-\$270.07	-0.55%	Dangerous Duty Pay
000022	FIELD ASSISTANT 2 (PARC)	Scott Little	Reno	25-9	25-9	\$ 20.07	\$40,377.00	\$16,385.00	\$56,762.00	\$ 47,061.59	\$ 10,190.34	\$ 57,251.93	-\$489.93	-0.86%	
	Grand Total:						\$257,447.00	\$122,701.00	\$380,148.00	\$305,284.47	\$66,448.15	\$371,732.62	-\$8,415.38	2.21%	

Other Payroll Adjustments

GL 5500	Payroll Adjustments	\$ -	\$ 4,818.59	\$ -	\$ 4,818.59	\$ (4,818.59)	0.00%
		\$ -	\$ 23.19	\$ -	\$ 23.19	\$ (23.19)	0.00%
	Non Salary Subtotal:	\$ -	\$ 4,841.78	\$ -	\$ 4,841.78	\$ (4,841.78)	\$0.00

Non-Salary GL's

GL 5320	Non Salary Subtotal:	\$ 573.00	\$ -	\$ -	\$ -	\$ 573.00	0.00%
		\$ 573.00	\$ -	\$ -	\$ -	\$ 573.00	0%

Assessments

GL 5400		\$ 1,216.50	\$ 405.50	\$ 1,622.00	\$ -	\$ -	0.00%
GL 5700		\$ 310.50	\$ 103.50	\$ 414.00	\$ -	\$ -	0.00%
	Assessment Subtotal:	\$ -	\$ 1,527.00	\$ 509.00	\$ 2,036.00	\$ (2,036.00)	0%

Totals:		\$ 380,721.00	\$ 311,653.25	\$ 66,957.15	\$ 378,610.40	\$ 2,110.60	2%
	DAWN	\$ 512/2014	\$ 311,653.25				
	Pending	\$ -	\$ -				
		\$ -	\$ 311,653.25				

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SFY 2014 BA 4600 Payroll Summary by Pay Period

50.00%

PCN#	Position Description	Name	7-19		7-15		8-2		8-16		8-30		9-13		9-27	
			Check Dates	Pay Period	Check Dates	Pay Period	Check Dates	Pay Period	Check Dates	Pay Period	Check Dates	Pay Period	Check Dates	Pay Period	Check Dates	Pay Period
			7-19	7/1 to 7/7	7-15	7/8 to 7/21	8-2	7/22 to 8/4	8-16	8/5 to 8/18	8-30	8/19 to 9/1	9-13	9/2 to 9/15		
			REGI	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
000001	FIELD ASSISTANT 2 (PARC)	Jim Buhler	PPD 02	976.70	PPD 03 Ins	2,672.13	PPD 04	1,791.59	PPD 05	1,966.04	PPD 06 Ins	2,479.96	PPD 07	1,966.04		
000009	FIELD ASSISTANT 2 (PARC)	Wayne Rowley	Actual	969.71	Actual	2,690.11	Actual	1,792.10	Actual	1,948.83	Actual	2,555.64	Actual	1,849.53		
000012	FIELD ASSISTANT 2 (PARC)	Nicholas Smith	Actual	684.13	Actual	2,076.99	Actual	1,377.01	Actual	1,377.02	Actual	2,064.73	Actual	1,377.01		
000016	FIELD ASSISTANT 2 (PARC)	Derril Fry	Actual	969.71	Actual	2,652.26	Actual	1,635.37	Actual	1,948.83	Actual	2,636.55	Actual	1,948.84		
000020	FIELD ASSISTANT 2 (PARC)	Vacant/Scott MacDonald	Actual	-	Actual	2,191.97	Actual	1,357.89	Actual	1,490.34	Actual	2,046.26	Actual	1,490.33		
000021	FIELD ASSISTANT 2 (PARC)	Doug Koepke	Actual	803.83	Actual	2,325.71	Actual	1,617.92	Actual	1,633.59	Actual	2,159.51	Actual	1,548.17		
000022	FIELD ASSISTANT 2 (PARC)	Scott Little	Actual	949.54	Actual	2,615.98	Actual	1,741.39	Actual	1,911.24	Actual	2,598.96	Actual	1,741.39		
				\$ 5,353.62		\$ 17,225.15		\$ 11,313.27		\$ 12,275.89		\$ 16,541.61		\$ 11,921.31		
				\$ 5,353.62		\$ 22,578.77		\$ 33,892.04		\$ 46,167.93		\$ 62,709.54		\$ 74,630.85		

Moved to summary

DAWN \$ 5,353.62 \$ 17,225.15 \$ 11,313.27 \$ 12,299.08 \$ 16,541.61 \$ 11,921.31
 \$ - \$ - \$ - \$ 23.19 \$ - \$ -
 added to summary as payroll adjustments

SFY 2014 BA 4600 Payroll Summary by P:

PCN#	Position Description	Name	10-11		10-24		11-8		11-22		12-6		12-20		1-3		1-17		
			PPD 08 Ins	Actual	PPD 09	Actual	PPD 10 Ins	Actual	PPD 11	Actual	PPD 12 Ins	Actual	PPD 13	Actual	PPD 14 Ins	Actual	PPD 15	Actual	
Pay Period Dates			9/16 to 9/29	10/14 to 10/27	10/28 to 11/10	11/11 to 11/24	11/25 to 12/08	12/09 to 12/22	12/23 to 1/5										
Pay Period			Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
000001	FIELD ASSISTANT 2 (PARC)	Jim Buhler	\$ 2,479.96	\$ 1,966.04	\$ 2,635.99	\$ 1,768.27	\$ 2,628.49	\$ 1,940.12	\$ 2,672.13	\$ 1,807.55									
000009	FIELD ASSISTANT 2 (PARC)	Wayne Rowley	\$ 2,635.81	\$ 1,948.83	\$ 2,479.08	\$ 1,967.98	\$ 2,657.03	\$ 1,771.44	\$ 2,825.20	\$ 1,806.24									
000012	FIELD ASSISTANT 2 (PARC)	Nicholas Smith	\$ 2,064.73	\$ 1,377.02	\$ 2,064.73	\$ 1,254.65	\$ 2,064.73	\$ 1,254.64	\$ 2,076.99	\$ 1,265.68									
000016	FIELD ASSISTANT 2 (PARC)	Derril Fry	\$ 2,636.55	\$ 1,948.83	\$ 2,479.83	\$ 1,792.10	\$ 2,636.55	\$ 1,772.06	\$ 2,652.26	\$ 1,964.54									
000020	FIELD ASSISTANT 2 (PARC)	Vacant/Scott MacDonald	\$ 2,046.26	\$ 1,484.65	\$ 2,040.57	\$ 1,490.34	\$ 2,173.02	\$ 761.74	\$ 1,584.84	\$ 1,503.60									
000021	FIELD ASSISTANT 2 (PARC)	Doug Koepke	\$ 2,159.52	\$ 1,617.93	\$ 2,303.29	\$ 1,474.15	\$ 2,303.31	\$ 1,474.15	\$ 2,317.71	\$ 1,487.12									
000022	FIELD ASSISTANT 2 (PARC)	Scott Little	\$ 2,598.96	\$ 1,741.40	\$ 2,598.96	\$ 1,721.05	\$ 2,574.07	\$ 1,718.99	\$ 2,615.98	\$ 1,928.26									
			\$ 16,621.79	\$ 12,084.70	\$ 16,602.45	\$ 11,468.54	\$ 17,037.20	\$ 10,693.14	\$ 16,745.11	\$ 11,762.99									
			\$ 91,252.64	\$ 103,337.34	\$ 119,939.79	\$ 131,408.33	\$ 148,445.53	\$ 159,138.67	\$ 175,883.78	\$ 187,646.77									

DAWN

\$ 16,621.79 \$ 12,084.70 \$ 16,602.45 \$ 11,468.54 \$ 17,037.20 \$ 10,693.14 \$ 16,745.11 \$ 11,762.99
 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

SFY 2014 BA 4600 Payroll Summary by P.

PCN#	Position Description	Name	1-31		2-14		2-28		3-14		3-28		4-11		4-25		5-9	
			PPD 16	Actual	PPD 17 Ins	Actual	PPD 18	Actual	PPD 19 Ins	Actual	PPD 20	Actual	PPD 21 Ins	Actual	PPD 22	Actual	PPD 23 Ins	Actual
Pay Period Dates	Check Dates	Pay Period	1/6 to 1/19	1/20 to 2/2	2/3 to 2/16	2/17 to 3/2	3/3 to 3/16	3/17 to 3/30	3/31 to 4/13	4/14 to 4/27								
000001	FIELD ASSISTANT 2 (PARC)	Jim Buhler	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,495.92	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13
000009	FIELD ASSISTANT 2 (PARC)	Wayne Rowley	\$ 2,022.43	\$ 2,767.31	\$ 2,061.03	\$ 2,767.30	\$ 2,061.03	\$ 2,709.41	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71
000012	FIELD ASSISTANT 2 (PARC)	Nicholas Smith	\$ 1,265.67	\$ 1,953.40	\$ 1,265.68	\$ 2,076.99	\$ 1,389.27	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99
000016	FIELD ASSISTANT 2 (PARC)	Derril Fry	\$ 1,806.24	\$ 2,652.26	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.26	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27
000020	FIELD ASSISTANT 2 (PARC)	Vacant/Scott MacDonald	\$ 1,637.37	\$ 2,052.52	\$ 1,503.60	\$ 2,052.52	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29
000021	FIELD ASSISTANT 2 (PARC)	Doug Koepke	\$ 1,632.33	\$ 2,172.49	\$ 1,632.34	\$ 2,279.04	\$ 1,632.33	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71
000022	FIELD ASSISTANT 2 (PARC)	Scott Little	\$ 1,928.26	\$ 2,444.43	\$ 1,928.26	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98	\$ 1,928.27	\$ 2,615.98
			\$ 12,276.06	\$ 16,714.54	\$ 12,339.21	\$ 16,940.02	\$ 12,462.80	\$ 17,230.77	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08
			\$ 199,922.83	\$ 216,637.37	\$ 228,976.58	\$ 245,916.60	\$ 258,379.40	\$ 275,610.17	\$ 288,034.39	\$ 305,284.47	\$ 288,034.39	\$ 305,284.47	\$ 288,034.39	\$ 305,284.47	\$ 288,034.39	\$ 305,284.47	\$ 288,034.39	\$ 305,284.47
		DAWN	\$ 12,276.06	\$ 16,714.54	\$ 12,339.21	\$ 16,940.02	\$ 12,462.80	\$ 17,230.77	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SFY 2014 BA 4600 Payroll Summary by P:

57.14%

PCN#	Position Description	Name	5-23		6-6		6-20		7-3		7-18		Total	Budgeted	Difference
			4/28 to 5/11	5/12 to 5/25	5/26 to 6/8	6/9 to 6/22	6/23 to 6/30	PPD 24	PPD 25 Ins	PPD 26	PPD 01 Ins	PPD 02			
Pay Period	Pay Period	Pay Period	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate			
000001	FIELD ASSISTANT 2 (PARC)	Jim Buhler	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,983.76	\$ 2,672.13	\$ 1,133.58	\$ 58,643.72	\$ 58,134.00	\$ 509.72	
000009	FIELD ASSISTANT 2 (PARC)	Wayne Rowley	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 2,022.44	\$ 2,728.71	\$ 1,155.68	\$ 59,695.17	\$ 57,703.00	\$ 1,992.17	
000012	FIELD ASSISTANT 2 (PARC)	Nicholas Smith	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 1,389.28	\$ 2,076.99	\$ 793.87	\$ 43,600.74	\$ 43,278.00	\$ 322.74	
000016	FIELD ASSISTANT 2 (PARC)	Demil Fry	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,964.54	\$ 2,652.27	\$ 1,122.59	\$ 58,339.41	\$ 57,703.00	\$ 636.41	
000020	FIELD ASSISTANT 2 (PARC)	Vacant/Scott MacDonald	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 1,503.60	\$ 2,186.29	\$ 859.20	\$ 44,526.58	\$ 57,163.00	\$ (12,636.42)	
000021	FIELD ASSISTANT 2 (PARC)	Doug Koepke	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 1,632.34	\$ 2,317.71	\$ 932.77	\$ 49,675.07	\$ 49,405.00	\$ 270.07	
000022	FIELD ASSISTANT 2 (PARC)	Scott Little	\$ 1,928.26	\$ 2,615.98	\$ 1,928.26	\$ 2,615.98	\$ 1,928.26	\$ 2,615.98	\$ 1,928.26	\$ 2,615.98	\$ 1,101.86	\$ 57,251.93	\$ 56,762.00	\$ 489.93	
			\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 12,424.22	\$ 17,250.08	\$ 7,099.55	\$ 371,732.62	\$	\$ (8,415.38)	

DAWN

NEVADA DEPARTMENT OF AGRICULTURE
 WORK PROGRAM 14SA4600

SFY 14 BA 4600 Fund Map

Category	Leg. Approved Amount	2501 General Funds			4103 County Reimbursements		4657 Trans from NDOJ		YTD Total	Work Program Total
01 Personnel	\$ 380,721.00	\$ 278,968.00	\$ -	\$ 101,753.00	\$ -	\$ 380,721.00	\$ -	\$ -	\$ -	
03 In-State Travel	\$ 26,612.00	\$ 26,612.00	\$ -	\$ -	\$ -	\$ 26,612.00	\$ -	\$ -	\$ -	
04 Operating	\$ 81,827.00	\$ 68,921.00	\$ 12,906.00	\$ -	\$ -	\$ 81,827.00	\$ -	\$ -	\$ -	
15 NDOJ Predatory Reduction	\$ 306,000.00	\$ -	\$ -	\$ 306,000.00	\$ -	\$ 306,000.00	\$ -	\$ -	\$ -	
26 Information Services	\$ 1,759.00	\$ 1,759.00	\$ -	\$ -	\$ -	\$ 1,759.00	\$ -	\$ -	\$ -	
29 Uniforms	\$ 1,746.00	\$ 1,746.00	\$ -	\$ -	\$ -	\$ 1,746.00	\$ -	\$ -	\$ -	
30 Training	\$ 417.00	\$ 417.00	\$ -	\$ -	\$ -	\$ 417.00	\$ -	\$ -	\$ -	
32 Contract Services Ely	\$ 112,777.00	\$ 112,777.00	\$ -	\$ -	\$ -	\$ 112,777.00	\$ -	\$ -	\$ -	
82 Transfer to Agriculture Administration	\$ 230,847.00	\$ 219,799.00	\$ 11,048.00	\$ -	\$ -	\$ 230,847.00	\$ -	\$ -	\$ -	
Totals:	\$ 1,142,706.00	\$ 710,999.00	\$ 23,954.00	\$ 407,753.00	\$ 414,000.00	\$ 1,142,706.00	\$ -	\$ -	\$ -	
RGL:	\$ 1,142,706.00	\$ 704,752.00	\$ 23,954.00	\$ 414,000.00	\$ 414,000.00	\$ 1,142,706.00	\$ -	\$ -	\$ -	
Difference:	\$ -	\$ 6,247.00	\$ -	\$ (6,247.00)	\$ -	\$ -	\$ -	\$ -	\$ -	

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SFY 2014 BA 4540 Payroll Summary

PCN#	Pos Desc	Name	Location	Leg. Approved Grade and Step	Current Grade and Step	Current Hiry Rate	Leg. Approved Salary	Leg. Approved Benefits	Leg. Approved Salary and Benefits	Actual		Total Salary and Benefits	Difference (over)/under	Pct. Diff
										YTD Salary and Benefits	Estimate			
000005	PLANT PATHOLOGIST	Shouhua Wang	Sparks	36-10	36-10	\$ 30.04	\$ 60,439.00	\$ 27,694.00	\$ 88,133.00	\$ 73,154.98	\$ 15,117.09	\$ 88,272.07	\$ (139.07)	-0.16%
000006	ENTOMOLOGIST	Jeffrey Knight	Sparks	36-10	36-10	\$ 30.04	\$ 60,439.00	\$ 26,818.00	\$ 87,257.00	\$ 73,167.01	\$ 15,784.47	\$ 88,951.48	\$ (1,694.48)	-1.92%
007775	CONSERVATION STAFF SPEC 2	Kelly McGowan	Carson City	36-1	36-10	\$ 33.81	\$ 45,869.00	\$ 17,414.00	\$ 63,283.00	\$ 67,908.90	\$ 15,685.57	\$ 83,594.47	\$ (20,311.47)	-23.05%
Grand Total									\$ 238,673.00	\$ 214,230.89	\$ 46,587.13	\$ 260,818.02	\$ (22,145.02)	\$ -

Non-Salary GL's

GL 5880 (Advisory Council for Organic Products, not included in SFY 2014-2015 budget. Should be in BA 4545. See NRS 587.810)

GL 5320	\$ -	\$ 260.40	\$ -	\$ 260.40	\$ (260.40)	100.00%
Non Salary Subtotal:	\$ 444.00	\$ -	\$ -	\$ 444.00	\$ 444.00	41.35%

Adjustments

July REGI Payment (JV 550 CNT4210319R) \$ 1,198.41
 REGI Adj. (JV 700 D0201430 FOR PCN 0775 charged to DCNR) \$ 686.37
 Correction for PCN 0775 miscoding for PPD 13 and PPD 14 \$ 6,810.81

\$ 8,697.59

Assessments

GL 5400	\$ -	\$ 1,051.00	\$ -	\$ 1,051.00	\$ (1,051.00)	0.00%
GL 5700	\$ -	\$ 267.00	\$ -	\$ 267.00	\$ (267.00)	0.00%
Assessment Subtotal:	\$ -	\$ 1,318.00	\$ -	\$ 1,318.00	\$ (1,318.00)	

Totals:

NEBS 210	\$ 239,117.00	\$ 224,506.88	\$ 46,587.13	\$ 262,396.42	\$ (23,279.42)	-9.74%
DAWN	\$ 239,117.00	\$ 224,506.88				
Difference	\$ -	\$ -				

Payroll Shortfall \$ (23,279.42)
 Work Program Request \$ 3,017.00

SFY 2014 BA 4540 Payroll Summary by Pay Period

PCN#	Position Description	Name	50.00%		7-19		8-2		8-16		8-30		9-13		9-27		10-11		10-24		11-8		11-25		12-6		12-20					
			Check Dates	Pay Period Dates	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
000005	PLANT PATHOLOGIST	Shouhua Wang	\$ 1,573.45	7/1 to 7/7	\$3,853.74	8/5 to 8/18	\$3,123.82	8/19 to 9/1	\$3,811.52	9/2 to 9/15	\$3,123.82	9/16 to 9/29	\$3,811.51	10/14 to 10/27	\$3,561.02	10/28 to 11/10	\$3,123.81	11/11 to 11/24	\$3,811.52	11/25 to 12/08	\$3,123.81											
000006	ENTOMOLOGIST	Jeffrey Knight	\$ 1,544.28	7/1 to 7/7	\$3,770.85	8/5 to 8/18	\$3,088.97	8/19 to 9/1	\$3,530.33	9/2 to 9/15	\$3,088.97	9/16 to 9/29	\$3,777.34	10/14 to 10/27	\$3,530.33	10/28 to 11/10	\$3,088.97	11/11 to 11/24	\$3,777.34	11/25 to 12/08	\$3,088.97											
007775	CONSERVATION STAFF SPEC 2	Kelly McGowan	\$ 1,560.21	7/1 to 7/7	\$3,867.53	8/5 to 8/18	\$3,185.72	8/19 to 9/1	\$3,874.86	9/2 to 9/15	\$3,185.72	9/16 to 9/29	\$3,874.86	10/14 to 10/27	\$3,624.86	10/28 to 11/10	\$3,185.71	11/11 to 11/24	\$3,874.87	11/25 to 12/08	\$3,185.71											
J002		Dave Hall	\$ 3.88	7/1 to 7/7	\$0.00	8/5 to 8/18	\$3.88	8/19 to 9/1	\$0.00	9/2 to 9/15	\$3.88	9/16 to 9/29	\$0.00	10/14 to 10/27	\$0.00	10/28 to 11/10	\$3.88	11/11 to 11/24	\$0.00	11/25 to 12/08	\$3.88											
J004		Jim Smith/Vacant	\$ 3.88	7/1 to 7/7	\$0.00	8/5 to 8/18	\$3.88	8/19 to 9/1	\$0.00	9/2 to 9/15	\$3.88	9/16 to 9/29	\$0.00	10/14 to 10/27	\$0.00	10/28 to 11/10	\$3.88	11/11 to 11/24	\$0.00	11/25 to 12/08	\$3.88											
J011		Marcla Lilsinger	\$ 3.88	7/1 to 7/7	\$0.00	8/5 to 8/18	\$3.88	8/19 to 9/1	\$0.00	9/2 to 9/15	\$3.88	9/16 to 9/29	\$0.00	10/14 to 10/27	\$0.00	10/28 to 11/10	\$3.88	11/11 to 11/24	\$0.00	11/25 to 12/08	\$3.88											
J013		Sharon Davidson	\$ 3.88	7/1 to 7/7	\$0.00	8/5 to 8/18	\$3.88	8/19 to 9/1	\$0.00	9/2 to 9/15	\$3.88	9/16 to 9/29	\$0.00	10/14 to 10/27	\$0.00	10/28 to 11/10	\$3.88	11/11 to 11/24	\$0.00	11/25 to 12/08	\$3.88											
J017		Virginia Johnson	\$ 3.88	7/1 to 7/7	\$0.00	8/5 to 8/18	\$3.88	8/19 to 9/1	\$0.00	9/2 to 9/15	\$3.88	9/16 to 9/29	\$0.00	10/14 to 10/27	\$0.00	10/28 to 11/10	\$3.88	11/11 to 11/24	\$0.00	11/25 to 12/08	\$3.88											
Totals:			\$4,717.34		\$11,492.12	\$9,417.91	\$9,399.95	\$11,216.71	\$9,417.91	\$9,417.91	\$11,463.71	\$9,417.89	\$11,463.71	\$10,966.21	\$10,966.21	\$9,417.89	\$11,463.73	\$11,463.73	\$11,463.73	\$6,329.82	\$6,329.82											
DAWN			\$4,717.34		\$11,492.12	\$9,417.91	\$9,399.95	\$11,216.71	\$9,417.91	\$9,417.91	\$11,463.71	\$9,417.89	\$11,463.71	\$10,966.21	\$10,966.21	\$9,417.89	\$11,463.73	\$11,463.73	\$11,463.73	\$6,329.82	\$6,329.82											
Difference:			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00											

Notes:
 PPD 13 PCN 0775 Incorrectly Coded to BA 4545
 PPD 14 PCN 0775 Incorrectly coded to BA 4545

	1-3		1-17		1-31		2-14		2-28		3-14		3-28		4-10		4-25		5-9		5-23		6-6		6-20		7-3		7-18		57.14%		
	12/09 to 12/22		12/23 to 1/5		1/6 to 1/19		1/20 to 2/2		2/3 to 2/16		2/17 to 3/2		3/3 to 3/16		3/17 to 3/30		3/31 to 4/13		4/14 to 4/27		4/28 to 5/11		5/12 to 5/25		5/26 to 6/8		6/9 to 6/22		6/23 to 6/30		7-18		
	PPD 14 Ins		PPD 15		PPD 16		PPD 17 Ins		PPD 18		PPD 19 Ins		PPD 20		PPD 21 Ins		PPD 22		PPD 23 Ins		PPD 24		PPD 25 Ins		PPD 26		PPD 01 Ins		PPD 02				
	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Total		
\$	3,874.23	\$ 3,186.54	\$ 2,865.57	\$ 3,617.47	\$ 3,186.54	\$ 3,874.23	\$ 3,058.16	\$ 3,586.78	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24	\$ 2,865.57	\$ 3,874.24
\$	3,840.06	\$ 3,151.69	\$ 2,898.41	\$ 3,840.06	\$ 2,898.41	\$ 3,840.06	\$ 3,151.69	\$ 4,090.59	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06	\$ 3,151.69	\$ 3,840.06
\$	9.09	\$ 3,184.06	\$ 2,866.12	\$ 3,800.74	\$ 3,111.59	\$ 3,945.69	\$ 3,745.85	\$ 3,256.53	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82	\$ 3,256.53	\$ 3,655.82
\$	-	\$ 7.20	\$ -	\$ -	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 7.20
\$	-	\$ 7.20	\$ -	\$ -	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 7.20
\$	-	\$ 7.20	\$ -	\$ -	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 7.20
\$	-	\$ 7.20	\$ -	\$ -	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7.20	\$ 0.00	\$ 0.00	\$ 7.20
\$	\$7,723.38	\$9,558.29	\$8,732.10	\$11,258.27	\$9,232.54	\$11,659.98	\$9,502.39	\$11,423.22	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12
\$	\$7,723.38	\$9,558.29	\$8,732.10	\$11,258.27	\$9,232.54	\$11,659.98	\$9,502.39	\$11,423.22	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12	\$9,309.79	\$11,370.12
\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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NEVADA DEPARTMENT OF AGRICULTURE
 WORK PROGRAM 14SA4540
 SFY 14 BA 4540 Fund Map

Category	Lag Approved Amount	201 General Fund	4739 Trans from Agriculture	YTD Total	Work Program Total
01 Personnel	\$ 239,117.00	\$ 210,279.00	\$ 31,865.00	\$ 242,134.00	\$ 3,017.00
02 Out of State Travel	\$ 2,259.00	\$ 2,259.00	\$ -	\$ 2,259.00	\$ -
03 In-State Travel	\$ 6,848.00	\$ 6,848.00	\$ -	\$ 6,848.00	\$ -
04 Operating	\$ 8,840.00	\$ 8,840.00	\$ -	\$ 8,840.00	\$ -
26 Information Services	\$ 6,726.00	\$ 6,726.00	\$ -	\$ 6,726.00	\$ -
29 Uniforms	\$ 499.00	\$ 499.00	\$ -	\$ 499.00	\$ -
79 Trans to Grade and Cert Ag Prod	\$ 15,956.00	\$ 15,956.00	\$ -	\$ 15,956.00	\$ -
80 Trans to Reg. and Enforcement	\$ 60,857.00	\$ 60,857.00	\$ -	\$ 60,857.00	\$ -
82 Transfer to Agriculture Administration	\$ 93,483.00	\$ 91,186.00	\$ 2,295.00	\$ 93,483.00	\$ -
87 Purchasing Assessment	\$ 97.00	\$ 97.00	\$ -	\$ 97.00	\$ -
Totals:	\$ 434,682.00	\$ 403,549.00	\$ 34,150.00	\$ 437,699.00	\$ 3,017.00
RGL:	\$ 432,387.00	\$ 400,532.00	\$ 34,150.00	\$ 434,682.00	\$ -
Difference:	\$ (2,295.00)	\$ (3,017.00)	\$ -	\$ (3,017.00)	\$ -

*. **SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3710	Corrections Administration	\$ 128,164	
3711	Correctional Programs	\$ 111,314	
3715	Southern Nevada Correctional Center	\$ 1,526	
3716	Warm Springs Correctional Center	\$ 136,763	
3717	Northern Nevada Correctional Center	\$ 314,443	
3723	Pioche Conservation Camp	\$ 19,622	
3724	Northern Nevada Restitution Center	\$ 5,861	
3751	Ely State Prison	\$ 332,408	
3759	Lovelock Correctional Center	\$ 162,328	
3760	Casa Grande Transitional Housing	\$ 29,601	
3761	Florence McClure Women's Correctional Center	\$ 71,051	
3762	High Desert State Prison	\$ 30,610	
	Total	\$ 1,343,691	

Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor
CATHERINE CORTEZ MASTO
Attorney General
ROSS MILLER
Secretary of State



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



Northern Administration
5500 Snyder Avenue, Carson City, NV 89702
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration
3955 W. Russell Road, Las Vegas, NV 89118
Phone: (702) 486-9938 - Fax: (702) 486-9961

BRIAN SANDOVAL
Governor

JAMES G. COX
Director

Scott Slaco
Deputy Director
Support Services

DATE: April 28, 2014

TO: Colleen Murphy
Budget Analyst IV, Department of Administration

FROM: Betty Farris *BF*
Chief of Fiscal Services, Nevada Department of Corrections

SUBJECT: Request for Fiscal Year 2014 Salary Adjustment Funds of \$1,343,699¹

The Nevada Department of Corrections is projecting a General Fund appropriations shortfall to fund salary expenditures and unrealized vacancy savings through the end of fiscal year 2014. Pursuant to Assembly Bill 511, Section 6, the department is requesting an allocation of \$1,343,699¹ out of the money appropriated by this section required to pay the salaries for the employees of the department.

Without this allocation, fourteen of the twenty-two budget accounts listed that are funded with General Fund appropriations are projected to have negative realized funding available in July and an insufficient amount of funds available to pay Category 01 - Personnel Services expenditures to the end of the fiscal year. Additionally, this will have a negative impact on the department's ability to pay their operating expenditures for the remainder of the fiscal year.

Attached is a spreadsheet developed to illustrate the details of the transfers needed to cover the department's projected Category 01 shortfall as of April 14, 2014 through Pay Period 21 which included salary expenditures through March 30, 2014. Of the fourteen budget accounts needing additional General Fund appropriations, Personnel costs in eleven of those budget accounts are funded 100 percent with General Fund appropriations.

The NDOC is exercising every remedy available, including submitting a request for reimbursable Terminal Leave funds for filled positions to the Board of Examiners (BOE), reductions to expenditures, and submitting a request for an Interim Finance Committee Contingency Fund allocation to make the Personnel Services Category

whole. There are no alternatives available other than looking to the BOE for a General Fund Salary Adjustment Fund allocation to help fund this shortfall.

BA	Budget Account Description	IFC		BOE		CLERK BOE		BOE & IFC (non)									
		Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column H1	Column I	Column J-1	Column J	Column J-1			
	Proj Salary Shortfall 2014 as of 4/14/2014	Transfer to SCAAP Revenue Shortfall	Budgetary Transfers	Remaining Shortfall after Budgetary Transfer	Fiscal Year 2014 GF Salary Adj Cap	Fiscal Year 2014 GF Salary Adj Available	Proj Overtime 2014 as of 4/14/2014	OT + Proj Sal Shortfall (C + E)	If Column D-1 is > Column F = Not Eligible	Amount of GF Salary Adj Available to Work Program	SalAdjFund WP#	RGL 4655 Terminal Leave as of PP#21 Reimbursable	Reserve for StatContActt WP#	RGL 4655	Remaining Category 01 Shortfall (C+H+I)	IFC ContFund WP#	RGL 4654
3706	NDOC - PRISON MEDICAL CARE	41,583	0	0	449,342	0	551,921	551,921	NO	0	RGL 4601	0	0	0	0	0	0
3710	NDOC - DIRECTOR'S OFFICE	(249,874)	0	(249,874)	219,536	219,536	121,710	(128,164)	YES	128,164	145A3710	32,725	C29591	(88,985)	(88,985)	C29486	
3711	NDOC - CORRECTIONAL PROGRAMS	(382,990)	0	(382,990)	111,314	111,314	91	(382,899)	YES	111,314	145A3711	1,967	C29596	(269,709)	(269,709)	C29520	
3715	NDOC - SOUTHERN NEVADA CORRECTIONAL CENTER	(4,203)	0	(4,203)	1,526	1,526	2,669	(1,534)	YES	1,534	145A3715	0	0	(2,669)	(2,669)	C29483	
3716	NDOC - WARM SPRINGS CORRECTIONAL CENTER	(155,081)	0	(155,081)	141,915	141,915	18,318	(136,763)	YES	136,763	145A3716	12,000	C29592	(6,318)	(6,318)	C29517	
3717	NDOC - NORTHERN NEVADA CORRECTIONAL CENTER	(660,355)	0	(660,355)	324,535	324,535	345,912	(314,443)	YES	314,443	145A3717	65,750	C29560	(280,162)	(280,162)	C29507	
3722	NDOC - STEWART CONSERVATION CAMP	15,337	0	15,337	16,689	16,689	4,601	4,601	N/A	0	0	0	0	0	0	0	0
3723	NDOC - PIOCHE CONSERVATION CAMP	0	0	0	19,622	19,622	7,410	7,410	YES	19,622	145A3723	2,540	C29561	(28,809)	(28,809)	C29518	
3724	NDOC - NORTHERN NEVADA RESTITUTION CENTER	(34,670)	0	(34,670)	14,281	14,281	28,809	(5,861)	YES	5,861	145A3724	0	0	0	0	0	0
3725	NDOC - THREE LAKES VALLEY CONSERVATION CAMP	131,589	131,589	0	26,824	26,824	3,001	3,001	N/A	0	0	0	0	0	0	0	0
3738	NDOC - SOUTHERN DESERT CORRECTIONAL CENTER	64,774	64,774	0	278,503	278,503	45,565	45,565	N/A	0	0	0	0	0	0	0	0
3739	NDOC - WELLS CONSERVATION CAMP	7,854	7,854	0	14,383	14,383	76,254	76,254	N/A	0	0	0	0	0	0	0	0
3741	NDOC - HUMBOLDT CONSERVATION CAMP	42,872	42,872	0	13,966	13,966	28,507	28,507	N/A	0	0	0	0	0	0	0	0
3747	NDOC - ELY CONSERVATION CAMP	5,000	5,000	0	15,085	15,085	10,484	10,484	N/A	0	0	0	0	0	0	0	0
3748	NDOC - JEAN CONSERVATION CAMP	29,640	29,640	0	16,703	16,703	(4,726)	(4,726)	N/A	0	0	0	0	0	0	0	0
3751	NDOC - ELY STATE PRISON	(1,082,855)	0	(1,082,855)	332,408	332,408	538,024	(544,831)	YES	332,408	145A3751	84,093	C29562	(666,355)	(666,355)	C29509	
3752	NDOC - CARLIN CONSERVATION CAMP	(37,104)	0	(37,104)	14,504	14,504	134,372	97,268	NO	0	0	12,000	C29495	(25,104)	(25,104)	C29490	
3754	NDOC - TONOPAH CONSERVATION CAMP	(25,482)	0	(25,482)	13,375	13,375	76,697	51,215	NO	0	0	710	C29557	(24,772)	(24,772)	C29514	
3759	NDOC - LOVELOCK CORRECTIONAL CENTER	(219,234)	0	(219,234)	293,652	219,234	56,906	(162,328)	YES	162,328	145A3759	48,491	C29496	(8,415)	(8,415)	C29491	
3760	NDOC - CASA GRANDE TRANSITIONAL HOUSING	(31,212)	0	(31,212)	29,601	29,601	2,280	(28,932)	YES	29,601	145A3760	1,611	C29594	0	0	C29506	
3761	NDOC - FLORENCE MCCLURE WOMENS CORRECTIONAL	(170,417)	0	(170,417)	160,267	160,267	99,366	(71,051)	YES	71,051	145A3761	44,029	C29497	(55,337)	(55,337)	C29492	
3762	NDOC - HIGH DESERT STATE PRISON	(517,388)	0	(517,388)	573,266	517,388	486,778	(30,610)	YES	30,610	145A3762	139,120	C29556	(347,658)	(347,658)	C29515	
		(3,232,216)	338,649	(3,570,865)	3,083,297	2,119,506	2,634,949		* See Note	1,343,699		443,936					

State Criminal Alien Assistance Program (SCAAP) Revenue Shortfall RGL 3583 **(719,584)**
 Remaining SCAAP Shortfall in B/A 3710 - Corrections Administration **(380,935)**
 To be covered through Budgetary Transfers from Operating reductions

To be covered through Budgetary Transfers from Operating reductions
 GF Salary Adjustment funds Available: **2,119,506**
 BOE NDOC GF Salary Adjustment funds left on table: **775,807**

Total Salary Shortfall NOT eligible for BOE Funds: (1,804,293)

* Note: YES = Eligible for GF Salary Adj
 NO = Not Eligible for GF Salary Adj
 N/A = No GF Salary Adj Needed

Total Need All Sources \$ 3,593,028

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Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of March 30, 2014
 Through Pay Period 21

B/A	INST / FAC	Distribution of Expenditures (over) / under Budget										Projected Revenue Expenditures Balance	PENDING WP No.		
		CATEGORIES													
Revenue Budget (under) / over		01	04	05	07	09	50	59	Other	Reserve	GL 2516 Budgetary Transfer	SUPPLEMENTAL			
3706	Medical	42,963,395	26,144,458	374,648	284,491	4,515	15,321,137	52,565	801,581	0				0	41,583
	2.5% Shrtf Terminal Furlough \$		41,583						0						
	W/P Need Balance	0	(41,583)								(41,583)			(41,583)	C29480
3710	Director's	22,089,617	13,178,634	2,615,767	705,561	0	112,000	1,655	5,478,000	0			0	(874,772)	
	2.5% Shrtf Terminal Furlough \$	(713,910)	(249,874)	41,343					47,669					0	
	W/P Need Balance	0	(249,874)	(40,804)	(539)	0	0	0	(48,208)	0	624,698	0	0	1,249,796	C29482
3711	Corr. Prgrms GF ONLY	6,858,024	6,487,167	40,248	0	0	0	0	330,809	0			0	375,024	
	2.5% Shrtf Terminal Furlough \$	(317,999)	(382,990)											(700,989)	
	W/P Need Balance	(317,999)	(382,990)	0	0	0	0	0	0	0	0	0	0	(700,989)	
3715	SNCC	272,871	88,252	29,276	0	42,423	9,779	102,216	925	0			0	(3,844)	
	2.5% Shrtf Terminal Furlough \$		(4,203)	(87)			446							0	
	W/P Need Balance	0	(4,203)	87	0	0	446	0	0	0	87	0	0	(3,757)	C29444
3716	WSCC	10,168,319	8,713,285	69,673	103,216	45,042	26,772	605,310	131,702	0			0	(35,708)	
	2.5% Shrtf Terminal Furlough \$		(155,081)		34,639	0	327	33,768	1,818					0	
	W/P Need Balance	0	(155,081)	(34,639)	(327)	(1,233)	(32,535)	(48,000)	(1,818)	0	(49,560)	0	0	(68,992)	C29484
3717	SNCC	25,339,968	19,931,160	1,359,141	31,262	114,506	46,470	1,950,988	131,303	0			0	(625,398)	
	2.5% Shrtf Terminal Furlough \$	4,328	(660,355)		2,731		1,415	40,000	12,018					0	
	W/P Need Balance	4,328	(660,355)	(2,731)	(1,415)	(40,000)	25,535	(12,018)	(29,214)	0	(49,560)	0	0	(656,027)	C29438

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Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of March 30, 2014
 Through Pay Period 21

BIA	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / Under Budget CATEGORIES										GL 2516 Budgetary Transfer	SUPPLEMENTAL	Projected Revenue Expenditures Balance	PENDING WP No.		
			01	04	05	07	09	50	59	Other	Reserve							
3718	NSP	139,874 (6,127)	0	19,114	0	0	0	0	0	0	0	0	120,760 40,544	0	0	34,417	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3722	SCC	1,699,095 (3,096)	1,138,228 15,337	25,015	6,353 688	32,865	11,634 (920)	378,573 10,000	98,917 (3,504)	6,510 6	0	0	(40,544)	(34,417)	(34,417)	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3723	PCC	1,569,884 0	1,183,573 (37,184)	23,261	6,078 683	7,314	21,603 77	164,436 (6,642)	145,151 (24,718)	18,468 599	0	0	(6)	(15,337)	(3,174)	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3724	NNRC	1,159,624 0	856,710 (34,670)	104,761 14,895	40,760 2,151	12,501	3,658 (9)	76,641 4,696	54,456 205	9,137	0	0	599	30,677	30,677	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3725	TLVCC	2,374,874 0	1,643,300 131,589	21,027	15,308	34,235 2,282	262,792 11,375	374,544 (10,000)	205	23,668	0	0	0	(14,895)	(6,838)	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3738	SDCC	21,874,882 (9,620)	17,268,009 64,774	234,959 (28,000)	36,500	192,769	98,191	2,400,278 89,253	1,411,325 66,906	230,851 5,000	0	0	0	(133,881)	(1,375)	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															
3745		9,620 0	64,774 (64,774)	28,000	0	0	0	(89,253)	(23,000)	(5,000)	0	0	0	(87,774)	(99,271)	0	0	0
			Leg. Appr. Proj.															
			2.5% Shriftl Terminal															
			Furlough \$															
			W/P Need															
			Balance															

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Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of March 30, 2014
 Through Pay Period 21

BIA	INST / FAC	Revenue Budget (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES										Projected Revenue Expenditures Balance	PENDING WP No.		
			01	04	05	07	09	50	59	Other Reserve	GL 2516 Budgetary Transfer	SUPPLEMENTAL				
3739	WCC	Leg. Appr.	1,238,642	24,006	13,400	9,218	29,650	129,849	120,087	30,302	0	0	0	0	0	
		Proj.	882,130	7,854	3,647				(613)	237	14,695					
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need	(7,854)		(3,647)		(3,570)		613			(11,424)				
		Balance	0	0	0	0	0	0	0	237	0	(3,034)				
3741	HCC	Leg. Appr.	1,196,385	21,703	0	12,340	28,421	131,154	134,165	5,591	0	0	0	0	0	
		Proj.	0	42,872			1,080	(11,719)	(13,901)							
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need	(42,872)				(1,080)		11,719	13,901		(43,952)				
		Balance	0	0	0	0	0	0	0	0	0	25,620				
3747	ECC	Leg. Appr.	1,224,638	16,778	10,640	6,731	24,313	136,192	100,617	8,520	0	0	0	0	0	
		Proj.	0	6	1,560		1,923	(21,291)	(12,192)							
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need	(5,000)				(1,923)		21,291	12,192		(6,923)				
		Balance	0	6	(1,560)	0	0	0	0	0	0	31,893				
3748	JCC	Leg. Appr.	1,612,546	27,709	36,038	11,012	9,881	181,425	213,942	97,517	0	0	0	0	0	
		Proj.	(2,861)	29,640	3,918			1,978	10,781	34,660						
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need	(29,640)		(3,918)		(1,978)		(10,281)			(39,921)				
		Balance	2,861	0	0	0	0	0	0	500	34,660	(3,035)				
3749	SSCC	Leg. Appr.	3,075	0	0	0	0	0	0	3,075	0	0	0	0	0	
		Proj.	0								435					
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need									(435)					
		Balance	0	0	0	0	0	0	0	0	(435)					
3751	ESP	Leg. Appr.	24,811,420	228,484	367,786	109,112	30,536	1,718,478	1,360,873	360,282	0	0	0	0	0	
		Proj.	(6,588)	(9,810)	47,138		(2,246)	119,945	(5,312)	37,534						
		2.5% Shrift Terminal Furlough \$	0													
		W/P Need	6,588	9,810	(47,138)		2,246	(119,945)	5,312	(23,788)		(166,914)				
		Balance	1	0	0	0	0	0	0	0	13,746	(1,069,108)				

29

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 13, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Katrina Nielsen, Budget Analyst IV
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
AGING AND DISABILITY SERVICES DIVISION (ADSD) –
AGREEMENT FORMS**

Agenda Item Write-up:

The Aging and Disability Services Division is requesting Board of Examiners' approval of the following agreement forms to enable them to enter into an agreement with providers to provide services for individuals with intellectual disabilities and related conditions:

- A. Supported Living Arrangement
- B. Jobs and Day Training Agreement

Statutory Authority:

NRS 433.354

REVIEWED: <u>YAI</u>
ACTION ITEM: _____



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132
Carson City, Nevada 89706

(775) 687-4210 • Fax (775) 687-0574
adsd@adsd.nv.gov

MICHAEL WILLDEN
Director
JANE GRUNER
Administrator

DATE: April 14, 2014

TO: Liz O'Brien, Budget Analyst
Department of Administration

FROM: Matthew Medeiros
Aging and Disability Services Division

THROUGH: Janet Murphy, Deputy Administrator
Aging and Disability Services Division *JEM*

REGARDING: Jobs and Day Training Agreement request to be approved to form

The Aging and Disability Services Division requests approval of the Jobs and Day Training Agreement form. This form will be used as an agreement with providers to provide services for individuals with intellectual disabilities and related conditions.

Please don't hesitate to contact me if you have any questions regarding this request.

Matthew Medeiros
Aging & Disability Services
phone (775)-687-0545
fax (775) 687-0573
Contract Manager-ADSD

JOBS AND DAY TRAINING AGREEMENT

WAIVER APPROVED? Y N / Pending TITLE XX APPROVED? Y N Pending CASE NO. _____

Name _____, _____, _____ Y N
Last *First* *Date of Birth* *In School* *Active BVR case*

Address _____ City _____ State _____ Zip Code _____

Service Coordinator _____ (PLEASE PRINT) Provider _____ (PLEASE PRINT)

New Renewal Change

Does this supersede a current active authorization? Y N If yes _____
Old Level *Old Start Date* *Old End Date* *Old Provider*

Jobs and Day Training Contract (*must be filled out*)

Service Plan				
Level (see below)	Authorization Beginning Date	Authorization Ending Date	Pet Authorized	or Max Hours _____ wk/mo Max Days _____ wk/mo

TYPE OF SERVICE Choose the highest level the individual is achieving on a consistent basis if individual is in more than one category.

- | | |
|---|--|
| <input type="checkbox"/> Facility Based Non-work (Day Habilitation – T2020) | <input type="checkbox"/> Facility Based Work (Pre-Vocational Services – T2014) |
| <input type="checkbox"/> Integrated Employment (Supported, competitive, enclave –T2018) | <input type="checkbox"/> Community Based Non Work (Day Habilitation – T2020) |
| <input type="checkbox"/> Career Planning (T2019) | |

Support Levels Defined	Staffing Ratio	Rate/Hour	Rate/Day
0 - Individual Service-Job Support	1:1	\$ 25.01	
1 - Individual Service – Habilitation	1:1	\$ 25.01	
2 - Intensive – Habilitation	1:2		\$ 100.03
3 - Habilitation	1:5		\$ 40.01
4 - Jobs Training/Training Center	1:8		\$ 25.01
5 - Intermediate	1:3		\$ 66.68
9 - Variable Rate (negotiated)			\$ _____
10 - Transportation			\$ _____
11 - Career Planning	1:1		\$ 31.24

(If legislative rates change in new fiscal year, the new rates will apply.)

_____ *No. of Hours Per Week* _____ *Salary Per Hour* _____ *As of (date)*

SEE BACK FOR ADDITIONAL CONDITIONS OF AGREEMENT. MY SIGNATURE AFFIRMS THAT I AGREE TO ALL CONDITIONS OF THIS AGREEMENT.

_____	_____	_____	_____
<i>Signature of Provider</i>	<i>Date</i>	<i>Regional Coordinator</i>	<i>Date</i>
_____	_____	_____	_____
<i>Service Coordinator</i>	<i>Date</i>	<i>Approved for Payment</i>	<i>Date</i>

FOR ACCOUNTING USE ONLY

<input type="checkbox"/> Category 36 (Jobs and Day Training) Non- certified JDT Levels 1-9	<input type="checkbox"/> Category 36 (Jobs and Day Training) Certified JDT Levels 1-9
---	--

Posted By: _____ Date: _____

CONDITIONS OF AGREEMENT - JOB PLACEMENT, JOB, DAY TRAINING, AND SERVICES

The agreement is authorized by NRS 433.354. The following are additional conditions of the agreement:

A. The Division

1. Agrees to only pay for services actually provided under this agreement and to pay under the terms of this agreement until the Individual Support Planning (ISP) team identifies an alternate service need.
2. Agrees to provide service coordination.

B. The Provider

1. Agrees to participate in general in-service training programs and specialized training when required for the individual's plan.
2. Agrees to provide necessary attention, supervision, care, support, and training as agreed upon by the individual support plan. Agree to participate in the Individual Support Planning process.
3. Agrees to submit monthly statements for compensation of services to the Division on forms approved by the Division.
4. Agrees to prepare a monthly accounting of the individual's earnings.
5. Agrees to submit individual served progress reports as required by Division policy.
6. Agrees to comply with the requirements of Chapter 616 of Nevada Revised Statutes, and to submit any certificate required by NRS 616.280. It is specifically agreed and understood that industrial insurance coverage is the responsibility of the Provider and that pursuant to NRS 284.173 (3) (b) (2) there will be no industrial insurance coverage provided by the State.
7. Agrees to indemnify and save and hold the State, its agents and employees, harmless from any and all claims, causes of action or liability arising from the performance of this agreement by Provider or Provider's agents or employees.
8. Agrees to conform to Department of Labor Standards concerning payment of special minimum wages.
9. Agrees to meet requirements under NRS 435.130 -310, Chapter 435 of the NAC and the Division's JDT Standards of Service Provision.
10. Agrees to meet relevant Federal and State Regulations if services are provided to a resident of an Intermediate Care Facility for Persons with an Intellectual and Developmental Disability (ICF-IDD).
11. Agrees to meet all relevant Federal and State Regulations if services are provided to a person eligible for Title XIX Waiver Program or Title XX funding.
12. Agrees that all services rendered under this Agreement shall be provided in compliance with the Federal Civil Rights Act of 1964, and the Americans with Disabilities Act, as amended, and no person shall be unlawfully denied service on the grounds of age, race, religion, color, sex, national origin or disability.
13. Agrees the Division is not liable for any debts or contractual obligations incurred by the provider for performance of the services rendered under this Agreement.
14. Agrees to report incidents, rights denials and suspected abuse or neglect pursuant to Statute and Division policy.

C. The parties hereto mutually agree that the Agreement may be terminated upon thirty (30) days prior written notice by any party to the others. The parties acknowledge that funding under this agreement is expressly conditional on the availability of State and Federal funding for services.

D. Service Provider under this Agreement is not in the classified or unclassified service of the State, and shall have none of the rights or privileges available to officers or employees of the State of Nevada, no shall any taxes, insurance, or other coverage be deducted from payment.

E. The use of disclosure of any part of any information concerning a individual served for any purpose not directly connected with the administration of the Division or the Service Provider's responsibilities with respect to purchased services hereunder is prohibited except on written consent of the individual served or his legal representative.

IN WITNESS WHEREOF, the parties approve the Aging and Disability Services Provider Agreement to form:

Jobs and Day Training

Jane Gruner 4/18/14
Jane Gruner Date

Administrator, Aging and Disability Services Division
Title

for Ellen M. Lavelle 4/23/14
Michael J. Willden Date

Director, Department of Health and Human Services
Title

Approved as to form by:

[Signature] 4/16/14
Attorney General's Office Date

Senior Deputy Attorney General
Title

APPROVED BY BOARD OF EXAMINERS

Signature-Board of Examiners

Date

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 13, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst
Budget Division

A handwritten signature in blue ink that reads "Katrina Nielsen".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of a provider agreement for Acute Psychiatric Hospitalization to enlist the services of providers of specialized mental health services and assessments for children and families.

Additional Information:

Providers would be able to access the provider agreement contract on the Division of Child and Family Services (DCFS) website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

Statutory Authority:

N/A

REVIEWED: _____

A handwritten signature in blue ink, likely of the reviewer.

ACTION ITEM: _____



DEPARTMENT OF HEALTH and HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES

4126 Technology Way, 3rd Floor
Carson City, Nevada 89706
(775) 684-4400 Phone

RECEIVED

MAY 02 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

TO: Julia Teska, Director, Administration
THROUGH: Mike Willden, Director, DHHS *Clues*
THROUGH: *for* Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
FROM: *for* Amber Howell, Administrator, DCFS *Howell*
DATE: April 22, 2014
SUBJECT: Requested Action Item for June 10, 2014, BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contract for Services of Independent Contractor. This contract would be used to enlist the services of providers of specialized mental health services and assessments for children and families.

The provider agreement contract would be used for the following services.

- Acute Psychiatric Hospitalization

Providers would be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved this provider agreement contract as to form.

PROVIDER AGREEMENT CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A Contract Between the State of Nevada
Acting By and Through Its

**Department of Health and Human Services
Division of Child and Family Services
4126 Technology Way, 3rd Floor
Carson City, NV 89706
Ph: (775) 684-4400**

And

Independent Contractor: _____
Address: _____
Ph: _____

WHEREAS, NRS 333.700 authorizes elective officers, heads of departments, boards, commissions or institutions to engage, subject to the approval of the Board of Examiners, services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Provider Agreement Contract ("Contract") shall not become effective until and unless approved by the Nevada State Board of Examiners.

2. **DEFINITIONS.** "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307. "Independent Contractor" means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Contract. "Fiscal Year" is defined as the period beginning July 1 and ending June 30 of the following year. "Current State Employee" means a person who is an employee of an agency of the State. "Former State Employee" means a person who was an employee of any agency of the State at any time within the preceding 24 months.

3. **CONTRACT TERM.** This Contract shall be effective subject to Board of Examiners' approval and from approval of both parties to _____ (not to exceed the end of the tenth (10th) fiscal year from the date of approval, unless sooner terminated by either party as specified in paragraph ten (10)).

4. **NOTICE.** Unless otherwise specified, termination shall not be effective until 30 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified above.

5. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachments, specifically describes the scope of work. This Contract incorporates the following attachments in descending order of constructive precedence:

- ATTACHMENT AA: SCOPE OF WORK: ACUTE PSYCHIATRIC HOSPITALIZATION;
- ATTACHMENT BB: INSURANCE SCHEDULE;
- ATTACHMENT CC: BUSINESS ASSOCIATE ADDENDUM;
- ATTACHMENT DD: FISCAL PROCEDURES; and

ATTACHMENT EE: ADDITIONAL INFORMATION

A Contractor's Attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Contract.

6. CONSIDERATION. The parties agree that Contractor will provide the services specified in paragraph five (5) at a cost as specified in ATTACHMENT AA. For all independent contractors providing services under this Contract, cumulative payments in any Fiscal Year shall not exceed the Legislatively approved budget amount. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

7. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.

8. BILLING SUBMISSION: TIMELINESS. The parties agree that timeliness of billing is of the essence to the contract and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Contractor.

9. INSPECTION & AUDIT.

a. Books and Records. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. Inspection & Audit. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Contractor where such records may be found, with or without notice by the State Auditor, the relevant state agency or its contracted examiners, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this paragraph.

c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three (3) years, and for five (5) years if any federal funds are used pursuant to the Contract. The retention period runs from the date of payment for the relevant goods or services by the State, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. CONTRACT TERMINATION.

a. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties, or unilaterally by either party without cause.

b. State Termination for Non-appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

c. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

i. If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

ii. If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

- iii. If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
- iv. If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
- v. If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
- vi. If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

d. Time to Correct. Termination upon a declared default or breach may be exercised only after service of formal written notice as specified in paragraph four (4), and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.

e. Winding Up Affairs Upon Termination. In the event of termination of this Contract for any reason, the parties agree that the provisions of this paragraph survive termination:

- i. The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
- ii. Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
- iii. Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by the Contracting Agency;
- iv. Contractor shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with paragraph twenty-one (21).

11. REMEDIES. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include, without limitation, one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that the Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

12. LIMITED LIABILITY. The State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.

13. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

14. INDEMNIFICATION. To the fullest extent permitted by law Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.

15. INDEPENDENT CONTRACTOR. Contractor is associated with the State only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted services pursuant to this Contract, Contractor is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the State whatsoever with respect to the indebtedness, liabilities, and obligations of

Contractor or any other party. Contractor shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the State; (4) participation or contributions by either Contractor or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. Neither Contractor nor its employees, agents, nor representatives shall be considered employees, agents, or representatives of the State. The State and Contractor shall evaluate the nature of services and the term of the Contract negotiated in order to determine "independent contractor" status, and shall monitor the work relationship throughout the term of the Contract to ensure that the independent contractor relationship remains as such. To assist in determining the appropriate status (employee or independent contractor), Contractor represents as follows:

		<u>Contractor's Initials</u>	
		YES	NO
1.	Does the Contracting Agency have the right to require control of when, where and how the independent contractor is to work?	_____	_____
2.	Will the Contracting Agency be providing training to the independent contractor?	_____	_____
3.	Will the Contracting Agency be furnishing the independent contractor with worker's space, equipment, tools, supplies or travel expenses?	_____	_____
4.	Are any of the workers who assist the independent contractor in performance of his/her duties employees of the State of Nevada?	_____	_____
5.	Does the arrangement with the independent contractor contemplate continuing or recurring work (even if the services are seasonal, part-time, or of short duration)?	_____	_____
6.	Will the State of Nevada incur an employment liability if the independent contractor is terminated for failure to perform?	_____	_____
7.	Is the independent contractor restricted from offering his/her services to the general public while engaged in this work relationship with the State?	_____	_____

16. INSURANCE SCHEDULE. Unless expressly waived in writing by the State, Contractor, as an independent contractor and not an employee of the State, must carry policies of insurance and pay all taxes and fees incident hereunto. Policies shall meet the terms and conditions as specified within this Contract along with the additional limits and provisions as described in Attachment BB, incorporated hereto by attachment. The State shall have no liability except as specifically provided in the Contract.

The Contractor shall not commence work before:

- 1) Contractor has provided the required evidence of insurance to the Contracting Agency of the State, and
- 2) The State has approved the insurance policies provided by the Contractor.

Prior approval of the insurance policies by the State shall be a condition precedent to any payment of consideration under this Contract and the State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of the State to timely approve shall not constitute a waiver of the condition.

Insurance Coverage: The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum limits as specified in Attachment BB, incorporated hereto by attachment. Unless specifically stated herein or otherwise agreed to by the State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until:

- 1. Final acceptance by the State of the completion of this Contract; or
 - 2. Such time as the insurance is no longer required by the State under the terms of this Contract;
- Whichever occurs later.

Any insurance or self-insurance available to the State shall be in excess of, and non-contributing with, any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the State, Contractor shall provide the State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements.

6

General Requirements:

- a. **Additional Insured:** By endorsement to Contractor's general liability insurance policy, the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 shall be named as additional insureds for all liability arising from the Contract.
- b. **Waiver of Subrogation:** Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of the Contractor.
- c. **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.
- d. **Deductibles and Self-Insured Retentions:** Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the State. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000.00) per occurrence, unless otherwise approved by the Risk Management Division.
- e. **Policy Cancellation:** Except for ten (10) days notice for non-payment of premium, each insurance policy shall be endorsed to state that without thirty (30) days prior written notice to the State of Nevada, c/o Contracting Agency, the policy shall not be canceled, non-renewed or coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by certified mailed to the address shown on page one (1) of this contract:
- f. **Approved Insurer:** Each insurance policy shall be:
 - 1) Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
 - 2) Currently rated by A.M. Best as "A-VII" or better.

Evidence of Insurance:

Prior to the start of any Work, Contractor must provide the following documents to the contracting State agency:

1) **Certificate of Insurance:** The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor. The certificate must name the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. The certificate should be signed by a person authorized insurer to bind coverage on its behalf. The state project/contract number; description and contract effective dates shall be noted on the certificate, and upon renewal of the policies listed Contractor shall furnish the State with replacement certificates as described within Insurance Coverage, section noted above.

Mail all required insurance documents to the State Contracting Agency identified on page one of the contract.

- 2) **Additional Insured Endorsement:** An Additional Insured Endorsement (CG 20 10 11 85 or CG 20 26 11 85) , signed by an authorized insurance company representative, must be submitted to the State to evidence the endorsement of the State as an additional insured per General Requirements, subsection a above.
- 3) **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the underlying Schedule from the Umbrella or Excess insurance policy may be required.

Review and Approval: Documents specified above must be submitted for review and approval by the State prior to the commencement of work by Contractor. Neither approval by the State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its sub-contractors, employees or agents to the State or others, and shall be in addition to and not in lieu of any other remedy available to the State under this Contract or otherwise. The State reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

17. COMPLIANCE WITH LEGAL OBLIGATIONS. Contractor shall procure and maintain for the duration of this Contract any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. The State may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

18. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

19. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

20. ASSIGNMENT/DELEGATION. To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written consent of the State.

21. STATE OWNERSHIP OF PROPRIETARY INFORMATION. Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Contract), or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark or copyright protection.

22. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

23. CONFIDENTIALITY. Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract

24. FEDERAL FUNDING. In the event federal funds are used for payment of all or part of this Contract:

- a. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
- b. Contractor and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.
- c. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

25. LOBBYING. The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

- a. Any federal, state, county or local agency, legislature, commission, counsel or board;
- b. Any federal, state, county or local legislator, commission member, counsel member, board member, or other elected official; or
- c. Any officer or employee of any federal, state, county or local agency; legislature, commission, counsel or board.

26. WARRANTIES.

- a. General Warranty. Contractor warrants that all services, deliverables, and/or work product under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
- b. System Compliance. Contractor warrants that any information system application(s) shall not experience abnormally ending and/or invalid and/or incorrect results from the application(s) in the operating and testing of the business of the State.

27. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. Contractor acknowledges that as required by statute or regulation this Contract is effective only after approval by the State Board of Examiners and only for the period of time specified in the Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.

28. NOTIFICATION OF UTILIZATION OF CURRENT OR FORMER STATE EMPLOYEES. Contractor has disclosed to the State all persons that the Contractor will utilize to perform services under this Contract who are Current State Employees or Former State Employees. Contractor will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this contract without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

29. ASSIGNMENT OF ANTITRUST CLAIMS. Contractor irrevocably assigns to the State any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state of Nevada or federal antitrust laws in connection with any goods or services provided to the Contractor for the purpose of carrying out the Contractor's obligations under this Contract, including, at the State's option, the right to control any such litigation on such claim for relief or cause of action. Contractor shall require any subcontractors hired to perform any of Contractor's obligations under this Contract to irrevocably assign to the State, as third party beneficiary, any right, title or interest that has accrued or which may accrue in the future by reason of any violation of state of Nevada or federal antitrust laws in connection with any goods or services provided to the subcontractor for the purpose of carrying out the subcontractor's obligations to the Contractor in pursuance of this Contract, including, at the State's option, the right to control any such litigation on such claim or relief or cause of action.

30. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict of laws that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

31. ENTIRE CONTRACT AND MODIFICATION. This Contract and its integrated attachment(s) constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Independent Contractor's Signature

Date

Independent's Contractor's Title

Signature

Date

Administrator Division of Child and Family Services
Title

Approved as to form by:

Signature - Board of Examiners

On _____
(Date)

Approved as to form by:



Deputy Attorney General for Attorney General

On 5/30/14
(Date)

ATTACHMENT AA
SCOPE OF WORK: ACUTE PSYCHIATRIC HOSPITALIZATION

PURPOSE

- The purpose of this Contract is to provide acute psychiatric hospitalization care to youth between the ages of 6 and 18 who meet criteria for this level of service according to best practice and standards of care. Services are to be provided upon referral by DCFS and based upon DCFS sole discretion for such referrals. DCFS does not guarantee PROVIDER will receive any referrals.
- Crisis residential treatment (acute psychiatric hospitalization) provides 24-hour intensive all-inclusive treatment (including psychiatrist duties) of youth in a secure facility. In addition to 24 hour monitoring, these facilities provide ongoing medical treatment, psychiatric interventions, and supervision of youth. Crisis residential services provide intensive intervention techniques with youth such as medication management as well as physical and chemical restraint and seclusion.

SERVICES TO BE PROVIDED

- Provider must be Medicaid approved as a Provider Type 13.
- Provider must operate a Level V facility that is accredited by the Joint Commission or a similar accrediting agency. Level V facilities are frequently located in hospitals or other institutional settings which may be physically and or staff secured.
- Provider will ensure that the youth's treatment plan is developed and monitored by a team of professionals including a psychiatrist, licensed psychologist, a psychiatric nurse, and other mental health professionals.
- Provider will treat youth until they are stabilized and no longer meet acute criteria.
- Provider will maintain clinical/medical records of each patient and with the appropriate consent forms completed release those records upon request to DCFS.

PROVIDER COST/DURATION OF CONTRACT

- DCFS will pay the current bundled daily rate as approved by Medicaid for each specific hospital.
- Medicaid rates are subject to change. It is the Provider's responsibility to verify service rates.

Attachment BB

Insurance Schedule

The following are the insurance limits the awarded vendor(s) will be required to maintain for the life of the contract. The awarded vendor(s) shall not commence work before providing the required evidence of insurance to DCFS and DCFS has approved the insurance policies provided. The awarded vendor(s) will be required to provide evidence of continuing insurance to DCFS on an ongoing basis prior to expiration of the insurance policies provided.

INDEMNIFICATION CLAUSE:

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella

liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed to include coverage for physical/sexual abuse and molestation.
- b. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. Worker's Compensation and Employers' Liability

Workers' Compensation Statutory

Employers' Liability

- Each Accident \$100,000
- Disease – Each Employee \$100,000
- Disease – Policy Limit \$500,000

- a. The policy shall contain a waiver of subrogation against the State of Nevada.
- b. The requirement shall not apply when a contractor or subcontractor is exempt under N.R.S., AND when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

3. Professional Liability (Errors and Omissions Liability)

The Policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

- Each Claim \$1,000,000
- Annual Aggregate \$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed to include, the following provisions:

- 1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
- 2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to

Imran Hyman, DCFS Contract Manager
State of Nevada
Department of Health & Human Services
Division of Child & Family Services
Fiscal
4126 Technology Way, 3rd Floor
Carson City, NV 89706
Telephone: (775) 684-4413
Fax: (775) 684-4455
E-mail: ihyman@dcfs.nv.gov

D. ACCEPTABILITY OF INSURERS: Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. VERIFICATION OF COVERAGE: Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to

Imran Hyman, DCFS Contract Manager
State of Nevada
Department of Health & Human Services
Division of Child & Family Services
Fiscal
4126 Technology Way, 3rd Floor
Carson City, NV 89706
Telephone: (775) 684-4413
Fax: (775) 684-4455
E-mail: ihyman@dcfs.nv.gov

The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATES RISK MANAGEMENT DIVISION.**

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Attorney General's Office or the Risk Manager, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

_____ Independent Contractor's Signature	_____ Date	_____ Title
_____ Signature – State of Nevada	_____ Date	<u>Administrator, Division of Child and Family Services</u> _____ Title

ATTACHMENT CC
STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES

BUSINESS ASSOCIATE ADDENDUM

BETWEEN

DIVISION OF CHILD AND FAMILY SERVICES
Hereinafter referred to as "Covered Entity"

And

Hereinafter referred to as "Business Associate".

PURPOSE. In order to comply with the requirements of Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), and the Health Information Technology for Economic and Clinical Health Act of 2009, Public Law 111-5 ("HITECH"), this Addendum is hereby added and made part of the Contract between the Covered Entity and the Business Associate. This Addendum establishes the obligations of Business Associate and Covered Entity as well as the permitted uses and disclosures by Business Associate of protected health information it may possess by reason of the Contract. The Covered Entity and Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the Contract and in compliance with HIPAA, HITECH, and regulation promulgated thereunder by the U.S. Department of Health and Human Services ("HIPAA Regulations") and other applicable laws.

WHEREAS, Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA Regulations; and

WHEREAS, Business Associate may have access to and/or create, receive, maintain or transmit certain protected health information from or on behalf of the Covered Entity, in fulfilling its responsibilities under such arrangement; and

WHEREAS, HIPAA Regulations require Covered Entity to enter into a contract containing specific requirements of the Business Associate prior to the disclosure of protected health information;

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

I. DEFINITIONS.

1. The following terms shall have the meaning ascribed to them in HIPAA Regulations:
Breach, Data Aggregation, Designated Record Set, Disclosure, Electronic Health Record, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Subcontractor, Unsecured Protected Health Information, and Use.
2. The following terms shall have the meaning ascribed to them in this Section:
 - a. **Business Associate** shall mean the organization or entity listed above and shall have the meaning given to such term under HIPAA Regulations, including 45 CFR 160.103.

- b. **Contract** shall refer to this Addendum and that particular Contract to which this Addendum is made a part.
 - c. **Covered Entity** shall mean the Division named above and shall have the meaning given to such term under HIPAA Regulations, including 45 CFR 160.103.
 - d. **Parties** shall mean the Business Associate and the Covered Entity.
3. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

II. OBLIGATIONS OF BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity or an individual, access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of HIPAA Regulations. If the Business Associate maintains an electronic health record, the Business Associate, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under HIPAA Regulations.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with HIPAA Regulations.
3. **Accounting of Disclosures.** Upon request, the Business Associate and its agents or subcontractors shall make available, to the Covered Entity or individual, information required to provide an accounting of disclosures in accordance with HIPAA Regulations.
4. **Agents and Subcontractors.** The Business Associate must ensure that all agents and subcontractors that access, create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to such information. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under HIPAA Regulations.
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of HIPAA Regulations.
6. **Audits, Investigations, and Enforcement.** If the data provided or created through the execution of the Contract becomes the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency, the Business Associate shall immediately notify the Covered Entity and provide to the Covered Entity a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with such provision, to the extent permitted by law. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA Regulations.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the Contract, Addendum or HIPAA Regulations, by the Business Associate or its agents or subcontractors. The Covered Entity must be notified immediately upon discovery, or the first day such breach or suspected breach is known to the Business Associate, or by exercising reasonable diligence would have been known by the Business Associate, in accordance with HIPAA Regulations. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate or its agent or subcontractor is

taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.

8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate or its agents or subcontractors has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with HIPAA Regulations. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media, when necessary, as specified in HIPAA Regulations has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others, as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with HIPAA Regulations and must provide the Covered Entity with a copy of all notifications made to the Secretary.
9. **Breach Pattern or Practice by Covered Entity.** Pursuant to HIPAA Regulations, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it creates, receives or maintains, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, and any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the Contract or Addendum, available to the Covered Entity at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation by the Business Associate or its agents or subcontractors of HIPAA Regulations or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with HIPAA Regulations.
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA Regulations.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate creates, receives, maintains, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with HIPAA Regulations. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use, or disclose protected health information as provided for by the Contract and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined in HIPAA Regulations.

16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA Regulations; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee who received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the Contract or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of HIPAA Regulations.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY BUSINESS ASSOCIATE.

The Business Associate agrees to these general use and disclosure provisions:

1. Permitted Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the Contract, provided that such use or disclosure would not violate HIPAA Regulations, if done by the Covered Entity.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with HIPAA Regulations.
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach.
- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with HIPAA Regulations.

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction, and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with HIPAA Regulations.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, unless the Covered Entity obtained a valid authorization in accordance with HIPAA Regulations that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.

2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with HIPAA Regulations, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Regulations, if done by the Covered Entity.

V. TERM AND TERMINATION

1. **Effect of Termination:**
 - a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
 - b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
 - c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Contract.** The Business Associate agrees that the Covered Entity may immediately terminate the Contract if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of HIPAA Regulations.
2. **Clarification.** This Addendum references the requirements of HIPAA Regulations, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.

4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA Regulations. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA Regulations.
5. **Regulatory Reference.** A reference in this Addendum to HIPAA Regulations means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

IN WITNESS WHEREOF, the Business Associate and the Covered Entity have agreed to the terms of the above written agreement as of the effective date set forth by the Contract.

**ATTACHMENT DD
FISCAL PROCEDURES**

FISCAL INFORMATION

1. Vendor shall maintain fiscal records as necessary to correspond with the contractual rate when audited and how funds provided by this contract have been disbursed.
2. Vendor shall submit cost information in the prescribed format when requested by the Division of Child and Family Services (DCFS).
3. Vendor agrees to use the same name and address on billings as that listed on the contract, to prevent rejection of voucher by the DCFS Fiscal Unit.
4. Vendor agrees to notify the DCFS Contract Manager immediately, in writing, if/when a name and/or address change occurs.
5. Vendor must maintain adequate financial resources to operate all aspects of vendor's respective services for a period of no less than sixty (60) working days. In the event of insolvency, or the like, a written notification must be immediately submitted to DCFS in an effort to limit interruption of service(s) to applicable youth. DCFS reserves the right to postpone and/or terminate any and all services with vendor in the event of vendor insolvency, as needed, to prevent interruption in services to applicable youth.

BILLING INFORMATION

1. Prior authorization is required for all services not mentioned in the scope of work (Attachment AA).
2. Vendor will submit an accurate invoice within twenty (20) days from the end of the month that the services were rendered.
3. All invoices shall be submitted to the corresponding address listed on the first (1st) page of the contract or as otherwise directed by DCFS fiscal unit.
4. Vendor will not be paid for services that are not properly invoiced in accordance to the rates outlined in this contract.
5. All accurate invoices will be processed within thirty (30) days from receipt of invoice into the DCFS fiscal unit.
6. All services are to be clearly identified on the invoice by service title, Medicaid code (when applicable), youth's full and complete name, date(s) of service, billing unit and quantity.

VENDOR RESPONSIBILITIES

1. All services are not to exceed the approved and posted Medicaid rate(s) at time of service, excluding services not identified by Medicaid (Refer to Attachment AA for itemized list of applicable services). Medicaid coding and rates are subject to change. It is the Providers responsibility to verify all service rates.
2. The vendor shall work with the Contract Monitor, or designee, to ensure they will not exceed the contracted consideration in section six (6) of contract for authorized services.
3. Vendor shall receive Service Approvals prior to any services rendered. All invoices must be accompanied by specific Service Approvals. Vendor will not be paid for any services that do not have an authorized Service Approval.

Attachment EE
ADDITIONAL INFORMATION

Company Name

Contact Name

Physical Address

City, State Zip

Phone Number (Office)

Phone Number (Cell)

Fax Number

E-mail Address

Federal Tax ID#

Nevada Business ID (starts with NV...)

Legal Entity Name

Is "Legal Entity Name" the same name that the vendor is doing business as? Yes No

If "No," provide an explanation.

Has your company ever been engaged under contract by any State of Nevada agency? Yes No

If "Yes," provide the name and address of the agency.

Vendor # (as assigned by the State of Nevada Controller's Office, starts with T or P...)

Company Name

Service Areas

- | | |
|--|---|
| <input type="checkbox"/> Battle Mountain | <input type="checkbox"/> Lovelock |
| <input type="checkbox"/> Caliente | <input type="checkbox"/> Mesquite |
| <input type="checkbox"/> Carlin | <input type="checkbox"/> Pahrump |
| <input type="checkbox"/> Carson, Minden, Gardnerville, Genoa | <input type="checkbox"/> Pioche |
| <input type="checkbox"/> Elko | <input type="checkbox"/> Reno, Sparks |
| <input type="checkbox"/> Ely | <input type="checkbox"/> Silver Springs, Lahontan,
Fernley |
| <input type="checkbox"/> Fallon | <input type="checkbox"/> Tonopah |
| <input type="checkbox"/> Hawthorne | <input type="checkbox"/> Virginia City, Silver City |
| <input type="checkbox"/> Lake Tahoe, Zephyr Cove, Incline Village | <input type="checkbox"/> Wells |
| <input type="checkbox"/> Las Vegas, Boulder City, Indian Springs, Jean,
Henderson | <input type="checkbox"/> Winnemucca |
| <input type="checkbox"/> Laughlin | <input type="checkbox"/> Yerington |

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > Receipts/Funding
 REPORT DATE AS OF: 05/27/2014
 PROC ID: BSR_REC_FUND_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 409 CHILD AND FAMILY DIVISION

Budget Account: 3259 NEVADA YOUTH TRAINING CENTER

Organization: 2000 ELKO YOUTH CENTER

	YTD Actual	Work Program	Difference
Total Receipts/Funding	7,033,525.16	7,200,458.00	-166,932.84

Code	Description	YTD Actual	Work Program	Difference
<u>42</u>	APPROPRIATIONS	6,769,490.00	6,769,490.00	.00
<u>47</u>	BEGINNING CASH	7,980.00	7,980.00	.00
<u>3870</u>	TITLE XX	89,371.00	89,371.00	.00
<u>3871</u>	CHARGES FOR SERVICES - A	.00	430.00	-430.00
<u>4661</u>	TRANS EDUCATION-SCHOOL LUNCH	.00	192,319.00	-192,319.00
<u>4662</u>	TRANS EDUCATION-TITLE I GRANT	86,924.27	118,565.00	-31,640.73
<u>4663</u>	TRANS EDUCATION-SPECIAL ED GRT	.00	11,576.00	-11,576.00
<u>4665</u>	TRANS EDUCATION-CARL PERKINS G	.00	10,727.00	-10,727.00
<u>4739</u>	TRANSFER FROM AGRICULTURE	79,759.89	.00	79,759.89

[Return to Selection Screen](#) [Download the Report](#)

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Brian Sandoval
Governor



Julia Teska
State Budget Director


Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 19, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Janet Murphy, Budget Analyst 
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION –
REHABILITATION DIVISION**

Agenda Item Write-up:

The Rehabilitation Division is requesting Board of Examiners' approval to increase the Provider Agreement not to exceed amount to \$500,000 with Goodwill Industries of Southern Nevada.

Additional Information:

The Vocational Rehabilitation Provider Agreement process was implemented July 1, 2013, with a spending authority of \$100,000.00 per state fiscal year. On March 11, 2014, the Board of Examiners approved to increase DETR's Provider Agreement authorized dollar limit from \$100,000 to \$200,000. The Provider Agreement with Goodwill Industries of Southern Nevada is to provide job development skills, training, job placement services and job coaching to eligible clients in Clark County. This provider has diverse services and consistent outcomes leading to job placement and therefore a large number of referrals have increased anticipated expenditures.

Statutory Authority:

N/A

REVIEWED: 
ACTION ITEM: _____

BRIAN SANDOVAL
GOVERNOR



DENNIS PEREA
INTERIM DIRECTOR

OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: June 2, 2014

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director *for*

SUBJECT: RETROACTIVE PROVIDER AGREEMENT
Goodwill Industries of Southern Nevada

Mark Costa, ASO IV

On behalf of the Rehabilitation Division of the Department of Employment, Training and Rehabilitation, I respectfully request approval of the attached Provider Agreement with Goodwill Industries of Southern Nevada, retroactive to October 29, 2013.

This Provider Agreement is to provide employment supports to an applicant or eligible client of the Vocational Rehabilitation Division for a period of 4 years at a state fiscal year amount not to exceed \$100,000 for the term of the contract. The amendment before you requests Provider Agreement authority in the amount of \$500,000.

The Provider Agreement process was new to the Rehabilitation Division with an implementation date of July 1, 2013. With the priority of processing agreements to effectively meet the needs of VR participants and ongoing outreach efforts to encourage providers to enter into a Provider Agreement, the focus on monitoring the contract authority began first of October. Upon realization that the Provider Agreement with Goodwill Industries was quickly approaching the \$100,000 ceiling, staff worked diligently to determine the best course of action. It was determined that the approved procedures and the contract limit were in need of revision. Thus on March 11, 2014 the Board of Examiners approved updated procedures and a revised Provider Agreement form that established the \$200,000 ceiling per state fiscal year. On October 29, 2013, Goodwill Industries' transactions exceeded the \$100,000 ceiling and as of this request, the \$500,000 is sufficient to meet the incurred expenditures. Therefore, it is necessary to retroactively approve this provider agreement back to October 29, 2013.

Thank you for considering this request.

REHABILITATION
DIVISION



BRIAN SANDOVAL
GOVERNOR

DENNIS PEREA
INTERIM DIRECTOR

SHELLEY HENDREN
ADMINISTRATOR

MEMORANDUM

DATE: April 25, 2014

TO: Julia Teska, Director
Department of Administration

Mark Carter, ASO IV

FROM: Dennis Perea, Interim Director
Department of Employment, Training and Rehabilitation

SUBJECT: Request to Increase Spending Authority for DETR Provider Agreement Goodwill
Industries of Southern Nevada

The Department of Employment, Training and Rehabilitation (DETR) is requesting approval of the attached Vocational Rehabilitation Provider Agreement with Goodwill Industries of Southern Nevada to increase the spending authority to \$500,000.00 per state fiscal year.

The Vocational Rehabilitation Provider Agreement process was implemented July 01, 2013, with a spending authority of \$100,000.00 per state fiscal year. Subsequent monitoring of the Provider Agreements supported submitting a request to the Board of Examiners' to increase the spending authority to \$200,000.00. The Board approved the request on March 11, 2014.

The Provider Agreement with Goodwill Industries of Southern Nevada is to provide job development skills, training, job placement services and job coaching to eligible clients of the Rehabilitation Division in Clark County. Goodwill Industries has the capability to serve a large population and has the resources to provide job skills training in customer service, retail, warehouse distribution, and assembly work. Goodwill provides workshops in customer service, professionalism, money counting, job searching and interviewing techniques.

The availability of these diverse services and consistent outcomes leading to job placement are the primary reasons this provider is frequently chosen for client services. It is the large number of referrals that drive the expenditures above the current spending authority of \$200,000.00 per state fiscal year.

Monthly monitoring will continue to ensure that any Provider Agreements projected to exceed the authorized amount will be submitted in a timely manner to the Board for approval.

Should you require any additional information on this issue, please contact Kathleen Wynands at 775-684-3883.

K. Nielsen 5/19/14

BOE

For Board Use Only

Date: _____

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15630**

Agency Name: **DETR - REHABILITATION DIVISION**
Agency Code: **901**
Appropriation Unit: **3265-09**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **GOODWILL INDUSTRIES OF SO NV**
Contractor Name: **GOODWILL INDUSTRIES OF SO NV**
Address: **DBA GOODWILL OF SOUTHERN NV**
1280 W CHEYENNE AVE
NORTH LAS VEGAS, NV 89030
City/State/Zip
Contact/Phone: **Sherry Ramsey 702/214-2032**
Vendor No.: **T81016674**
NV Business ID: **NV19751000845**

Deleted from [unclear]

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

RECEIVED

APR 30 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

3. Termination Date: **06/10/2018**

Contract term: **4 years and 10 days**

4. Type of contract: **Provider Agreement**

Contract description: **Employment Supports**

5. Purpose of contract:

This is a new provider agreement that is ongoing and provides to facilitate Vocational Rehabilitation program participation and education for eligible clients to achieve employment. *Job development skills training, job placement services and job coaching to achieve employment for eligible*

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

Other basis for payment: Established fee schedule

in Clark County.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division is required to provide client services to achieve employment outcomes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the resources to provide the services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

4

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Michele Killian, Program Officer Ph: 775-684-4107

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	04/24/2014 10:23:40 AM
Division Approval	mmason	04/25/2014 08:35:53 AM
Department Approval	mcost1	04/28/2014 15:52:38 PM
Contract Manager Approval	mcost1	04/28/2014 15:52:59 PM
Budget Analyst Approval	Pending	
BOE Agenda Approval	Pending	
BOE Final Approval	Pending	

PROVIDER AGREEMENT

Between
State of Nevada
Department of Employment, Training and Rehabilitation
VOCATIONAL REHABILITATION

And

Goodwill Industries of Southern Nevada		
Provider Name		
Goodwill Industries of Southern Nevada		
Business Name		
1280 W. Cheyenne N. Las Vegas, NV 89030		
Address		
702-214-2000	702-214-2035	sherryr@sngoodwill.org
Telephone Number	Fax Number	E-Mail Address
NV19751000845	T81016674	N/A
NV Business License Number	Vendor Number	Provider Agreement Number

This Agreement between the State of Nevada Department of Employment, Training and Rehabilitation (hereinafter called the Department) and the undersigned vendor / practitioner/ contractor (hereinafter called Provider) is dated as set forth below per the Scope of Work; and

WHEREAS, it is deemed that the service of the Provider is both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, the Department of Employment, Training and Rehabilitation is authorized to contract for, and Provider is ready, willing and able to provide, services as required per this Agreement not to exceed \$500,000.00 per State fiscal year for the term of this agreement. Therefore, in consideration of the mutual promises made by the parties hereto:

PROVIDER AGREES:

1. "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307. "Independent Contractor" means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Agreement. "Fiscal Year" is defined as the period beginning July 1 and ending June 30 of the following year. "Current State Employee" means a person who is an employee of an agency of the State. "Former State Employee" means a person who was an employee of any agency of the State at any time within the preceding 24 months.
2. Provider is an independent contractor and all provisions of NRS 333.700 apply.
3. To provide services as designated within the Scope of Work (Attachment AA).

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4. **NOTICE.** Unless otherwise specified, termination shall not be effective until 30 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified above.
5. To adhere to standards of practice, professional standards and levels of Service as set forth in all applicable local, state and federal laws, statutes, rules and regulations as well as administrative policies and procedures set forth by the Division relating to the Provider's performance under this Agreement.
6. To provide Services in accordance with the terms, conditions and requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and regulations adopted there under contained in 45 CFR 160, 162 and 164.
7. To provide a copy to the Department and maintain all licenses, permits, certification, registration, credentialing purposes and authority necessary to do business and render service under this Agreement. Where applicable, the provider shall comply with all laws regarding safety, unemployment insurance and workers compensation. Copies of applicable licensure/certification must be submitted at the time of each license/certification renewal.
8. To provide a copy to the Department and maintain insurance for the duration of the agreement as determined by the Nevada State Risk Management Division as noted on Insurance Schedule (Attachment BB).
9. To provide evidence of Nevada State Business License as required by the State of Nevada Secretary of State's office and remain in good standing with the State of Nevada Secretary of State's office for the duration of this agreement. To register with the State of Nevada Controller's office to obtain a vendor number for Electronic Funds Payments per NRS 227.
10. To check the List of Excluded Individuals/Entities on the Office of Inspector General (OIG) website prior to hiring or contracting with individuals or entities and periodically check the OIG website to determine the participation/exclusion status of current employees and contractors.
11. To obtain prior authorizations, submit accurate, complete and timely claims, and conduct business in such a way the Recipient retains freedom of choice of provider.
12. To comply with all applicable local, state and federal laws, statutes, rules and regulations as well as any applicable administrative policies and procedures set forth by the Division relating to the Provider's provision of Services and submitting reimbursement claims pursuant this Agreement, and any changes thereto during the term of this Agreement.
13. To provide for adequate insurance coverage for any business liability and/or professional acts or omissions pursuant to this Agreement, and to indemnify and hold harmless the Division, its employees and agents from any negligent or wrongful acts or omissions of the Provider, its employees and agents.
14. To operate and provide Services to qualified Recipients in compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as

amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offer for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

15. To operate and provide Services to qualified Recipients in compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

16. That by signing this Agreement, Provider certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

17. To keep confidential all information, in whatever form, produced, prepared, observed or received by Provider to the extent that such information is confidential by law or otherwise required by this Agreement.

18. To keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

19. That the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Provider or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Provider where such records may be found, with or without notice by the State Auditor, the relevant state agency or its contracted examiners, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this paragraph.

20. To keep and permit access to all records necessary to fully disclose the extent of services provided to the Department clients for six (6) calendar years.

21. That the Provider is associated with the State only for the purposes and to the extent specified in this Agreement, and in respect to performance of the agreed services pursuant to this Agreement, Provider is and shall be an independent contractor and, subject only to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the State whatsoever with respect to the indebtedness, liabilities, and obligations of Provider or any other party. Provider shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the State; (4) participation or contributions by either Provider or the State to the Public Employees Retirement System; (5) accumulation of vacation leave

or sick leave; or (6) unemployment compensation coverage provided by the State. Provider shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees.

22. To the extent that any assignment of any right under this Agreement changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Agreement, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Agreement. The Provider shall neither assign, transfer nor delegate any rights, obligations or duties under this Agreement without the prior written consent of the State.

23. Pursuant to NRS 239.010, information or documents received from the Provider may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. The Provider may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that the Provider thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

24. The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

- a. Any federal, state, county or local agency, legislature, commission, counsel or board;
- b. Any federal, state, county or local legislator, commission member, counsel member, board member, or other elected official; or
- c. Any officer or employee of any federal, state, county or local agency; legislature, commission, counsel or board.

25. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement. The Provider acknowledges that as required by statute or regulation this Agreement is effective only after approval by the State Board of Examiners and only for the period of time specified in the Agreement. Any services performed by the Provider before this Agreement is effective or after it ceases to be effective are performed at the sole risk of the Provider.

26. The Provider has disclosed to the State all persons that the Provider will utilize to perform services under this Agreement who are Current State Employees or Former State Employees. The Provider will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this agreement without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

27. Where applicable, Provider may perform functions and/or activities that involve the use and disclosure of Protected Health Information in the provision of, or in claims for reimbursement for, Services as authorized by the Program; therefore, the Provider will be considered a HIPAA Business Associate of the Division unless Provider falls within an exception recognized by the federal Office of Civil Rights (HIPAA Privacy). It will be the responsibility of the Provider to fully document in writing to the Division the facts supporting any request to be recognized by the Division as being exempt from the execution of the Department's additional HIPAA Business Associate Agreement (which upon execution shall be incorporated into this Agreement as ATTACHMENT DD).

28. No services may be provided to a Recipient, nor reimbursement claimed, prior to Provider's (and any of the Provider's applicable subcontractors') separate execution and delivery of the Division's HIPAA Business Associate Agreement or otherwise receipt of the Division's concurrence in writing that Provider's (or applicable subcontractor's) Services fall within an exception from the HIPAA business associate requirements. Provider will have a duty to disclose to the Division any of its subcontractors that are providing business associate functions or activities (having access to Protected Health Information) including without limitation: claims processing or administration, data analysis, utilization review, quality assurance, billing, benefit management, practice management, re-pricing, legal services, accounting services, consulting services, data aggregation, and office management.

29. Provider shall notify the Contracting Agency within five (5) days of knowledge of any of the following: Any action which may result in the suspension, revocation, condition, limitation, qualification or other material restriction the Provider's licenses, certifications, permits or staff privileges by any entity under which a Provider is authorized to Provide Services; indictment, arrest or conviction for a felony or for any criminal charge; Any change in address or addition to or removal of practitioners or any other information pertinent to the receipt of Division funds; or Any change in ownership and to fully disclose terms of sales agreement, including disposition of all relevant records.

30. Has disclosed to the State all persons that the Provider will utilize to perform services under this Agreement who are Current State Employees or Former State Employees. Provider will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this Agreement without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

31. To keep confidential all information, in whatever form, produced, prepared, observed or received by Provider to the extent that such information is confidential by law or otherwise required by this Agreement.

32. The continuation of this Agreement beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Agreement, and Provider waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

33. To the fullest extent permitted by law, Provider shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs,

arising out of an alleged negligent or willful acts or omissions of Provider, it's officers, employees and agents.

34. Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Agreement), or any other documents or drawings, prepared or in the course of preparation by the Provider (or its subcontractors) in performance of its obligations under this Agreement shall be the exclusive property of the State and all such materials shall be delivered into State possession by the Provider upon completion, termination, or cancellation of this Agreement. The Provider shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of the Provider's obligations under this Agreement without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark or copyright protection.

BOTH PARTIES AGREE:

1. That this Agreement may be terminated as follows:
 - a. Any discretionary or vested right of renewal notwithstanding, this Agreement may be terminated upon written 30-day notice by mutual consent of both parties or unilaterally by either party without cause.
 - b. The continuation of this Agreement beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Agreement upon 30-day notice, and Provider waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Department's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.
 - c. A default or breach may be declared with or without termination.
 - i. If Provider fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Agreement within the time requirements specified in this Agreement or within any granted extension of those time requirements; or
 - ii. If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Provider to provide the goods or services required by this Agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - iii. If Provider becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - iv. If the State materially breaches any material duty under this Agreement and any such breach impairs Provider's ability to perform; or
 - v. If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Provider, or any agent or representative of Provider, to any officer or employee of the State of Nevada with a view toward securing a Agreement or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such Agreement; or
 - vi. If it is found by the State that Provider has failed to disclose any material conflict of interest relative to the performance of this Agreement.
 - d. Time to Correct. Termination upon a declared default or breach may be exercised only after service of formal written notice as specified in paragraph four (4), and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.

2. In the event of termination of this Agreement for any reason, the parties agree that the provisions of this paragraph survive termination:
 - a. The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Agreement. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
 - b. Provider shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
 - c. Provider shall execute any documents and take any actions necessary to effectuate an assignment of this Agreement if so requested by the Contracting Agency;
 - d. Provider shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with paragraph twenty-nine (29).

3. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include, without limitation, one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Provider to any State agency in accordance with NRS 353C.190. In the event that the Provider voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Provider to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

4. The State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of outstanding unreimbursed claims submitted pursuant to the Program.

5. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

6. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-interest that would require the application of the law of any other jurisdiction. Provider consents to the jurisdiction of the Nevada district courts for enforcement of this Agreement.

7. This Agreement and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed as consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

8. If any provision contained in this Agreement is held to be unenforceable by a court of law or equity, this Agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Agreement unenforceable.

9. Timeliness of billing is of the essence to the Agreement and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Provider to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Provider.

10. Payment of services actually and properly rendered by Provider in accordance with this Provider Agreement and Attachments, program limitations and procedures of the Department will be paid upon approval of submitted invoice.

11. The Scope of Work (Attachment AA), Insurance Schedule (Attachment BB), Fee Schedule (Attachment CC) and HIPAA Business Associate Agreement (Attachment DD), if applicable, are incorporated into this Provider Agreement and are a part hereof as though fully set forth herein. A Provider's Attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Agreement.

12. This Agreement shall be in effect from date of approval through two years. It will be renewed automatically at the sole discretion of the Department, for a successive period of two years. It is further expressly understood and agreed that either party to this Agreement, notwithstanding the automatic renewal clause, may terminate this Agreement without cause at any time during the term of this Agreement by providing written notice 30 days prior to termination.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and intend to be legally bound thereby.

Goodwill Industries of Southern Nevada
Business Name


THE DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
Department Name

Steve Chartrand
Provider Representative

Vocational Rehabilitation
Agency Name

President + CEO
Print Title

1370 S. Curry Street
Agency Address


Authorized Signature

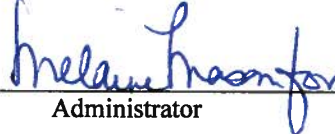
Carson City Nevada 89703
City State Zip Code

Steve Chartrand
Print Name

Michele Killian, Program Officer 1
Agency Contact Name

4-22-14
Date

(775) 684-4040 (775) 684-4184
Agency Phone # Agency Fax #

By:  4/23/14
Administrator Date

APPROVED AS TO FORM ONLY BY THE
DEPUTY ATTORNEY GENERAL ON 01/31/2014

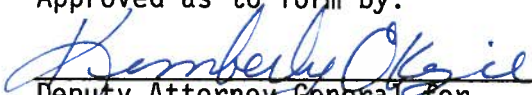
APPROVED AS TO FORM BY THE BOARD OF
EXAMINERS ON 03/11/2014

for Mark Costa
Mark Costa, ASO III 4-25-14
Frank R. Woodbeck Date

Director, Department of Employment, Training and Rehabilitation

Signature-Board of Examiners

APPROVED BY BOARD OF EXAMINERS

Approved as to form by:

Deputy Attorney General for
Attorney General

On _____
(Date)

On 4/29/14
(Date)

ATTACHMENT AA
SCOPE OF WORK
JOB DEVELOPMENT/PLACEMENT,
COMMUNITY BASED ASSESSEMENT SITE DEVELOPMENT AND
MONITORING, JOB COACHING, AND ADVOCACY SERVICES

Providers agree to provide services for applicants/eligible clients of the Vocational Rehabilitation Division (Division). Additional services that may fall within the scope of services, but are not outlined herein should be submitted with the Provider Agreement.

Services may include, but are not limited to:

- Job Development/Placement
- Community Based Assessment (CBA) Site Development
- Community Based Assessment (CBA) Site Monitoring
- Job Coaching
- Advocacy

The purpose of the service is to facilitate program participation and education for eligible clients to achieve employment.

Referrals –

Accepted or rejected referrals for service will result in an appointment no more than (10) business days from date of referral. Any extenuating circumstances preventing the referred service by the provider will be documented in writing, or email, and communicated by telephone to the referring counselor/Agency within five (5) business days.

If rejecting the referral the provider must indicate why he/she cannot place the individual into employment or cannot effectively work with the individual. Except in limited circumstances, intake fees will not be paid if the reason for rejecting a referral is lack of time to provide services as an intake should not have been completed if the job developer did not have the time and resources to serve all open referrals.

Invoicing and Client Report -

All services must be pre-authorized by the Division according to the established fee schedule. Invoices must include the following; authorization number, the client's name, a description of the services provided, service start and end dates, and the appropriate service fee. Providers will not bill the Division or the client when no service has been provided. Invoices must be submitted with a report that documents the efforts made by the provider on behalf of the client. If the referral is rejected by the provider the report must document the details regarding the reasons the provider believes the client is not ready to be placed in employment. Invoices and reports must be submitted within fifteen (15) business days of the provided service. Services provided without prior authorization will not be paid by the Division.

Payment may be delayed or denied if the invoice is not submitted correctly, and/or the required reports are not submitted; providers will not receive payment for claims submitted after 90 days from the date of the service.

Providers serving underserved rural areas, travelling more than 50 miles in excess of his/her normal commute, may be reimbursed mileage at the current General Services Administration (GSA) rate as identified on www.gsa.gov. 'Normal commute' is considered the round trip mileage between the provider's resident and official duty station. Mileage must be preapproved by the Division, prior to travel taking place. Provider's shall complete and submit the Mileage Log and Reimbursement

Form and a State of Nevada Travel Expense Reimbursement Claim form, provided by the Division, with the invoice for services.

Licensure and Credentials -

Providers, both in state and out of state, must provide evidence of a Nevada State Business License in good standing with the State of Nevada Secretary of State's office.

The individual/provider providing the employment supports and signing the report of services must be qualified in their discipline per their accreditation board, meet State of Nevada requirements for professional standards and certification and maintain educational requirements of your emphasis. The State of Nevada will not utilize the services of any non-licensed provider.

All providers are required to:

- Complete fingerprints and background checks, at the cost of the provider. (Attachment EE)
- Adhere to the Rehabilitation Division: BVR/BSBVI Client Services Policy and Procedures Manual, (P&P Manual) Section 12, Scope of VR Services.
- Complete the following training and submit certificates of completion to the Division:
 - Employment Services Certification from San Diego State University
 - E-Rehab Nevada Job Development Training, one time certification.
 - E-Rehab Nevada Job Coaching Training, one time certification.
 - Ethics training provided by the Rehabilitation Division or an approved provider, certification is required every 3 years.
 - Job coaches are excluded from the Employment Services Certification if they are not providing job development services.

Providers are expected to become familiar with and follow the general ideas in the Commission on Rehabilitation Counselor Certification (CCRC) Code of Ethics as they relate to confidentiality, relationships with clients and record keeping.

Providers will not be added to the approved provider list without complete and approved receipt of all required documentation.

The following outlines the expectations for job development/placement (non-supported employment), supported employment placement services, community based assessment (CBA) site development, CBA site monitoring, job coaching and advocacy services.

Please indicate the service(s) you are providing:

Job Development (Non-Supported Employment)

Individuals referred to job developers should require assistance in their job search beyond their own capabilities. Job Developers are expected to provide significant services well beyond what an individual could accomplish by his or her own efforts.

Job Developer requirements include but are not limited to:

- Meeting in person with the referred individual to complete an intake (Note if the job developer does not have the time or resources to serve all open referrals the job developer should not complete additional intakes until the backlog is cleared).
- If the referral is accepted the job developer will provide up to 4 hours of individualized Job Seeking Skills Instruction (JSS). This is supplemental to any JSS instruction the client previously received and should be individualized to the unique needs of the client

and the way the job developer works with employers. Job developers will only be paid for hours of instruction actually provided. (Refer to Section 12.1 of the P & P Manual for limited exceptions to the JSS requirement).

- After JSS instruction the job developer and client will jointly develop a job placement plan. This job placement plan must be individualized and outline specific job developer and client responsibilities based on the unique strengths, needs and situation of the individual job seeker. Generic placements plans are not acceptable.
- Job development activity reports are to be provided to the counselor at least once a month and must detail significant services provided by the job developer. (Refer to the Rehabilitation Division: BVR/BSBVI Client Services Policy and Procedures Manual, Section 12.1 for examples of significant services and information that must be included on reports).
- Job Placements must be within the job seekers abilities, capabilities, work restrictions and must be in integrated settings. Placements must also meet the placement criteria provided at the time of referral or be agreed to by the counselor and the client prior to the placement. A placement fee will not be paid for placements that do not meet the above criteria even if the client accepts the position. Job developers will submit a signed copy of the verification of initial placement and invoice. A placement fee will not be paid if the client does not actually begin employment.
- Employment begins when an individual starts earning wages, wages earned must be at the rate specified in section 6(a)(1) of the Fair Labor Standards Act of 1938, 20 U.S.C. 206(a)(1), the Federal Minimum Wage, or applicable State minimum wage law.
- The job placement fee when the same provider places multiple clients at the same location (subsequent to the first placement) will be one half (½) of the normal placement fee.
- The Division will determine whether or not follow along services will be authorized. If follow along is authorized the follow along must begin immediately and be provided as often as necessary in order to ensure stability on the job and to intervene should challenges arise. During the first 30 days it should be provided a minimum of once a week, but may be needed more often. During the subsequent 60 and 90 day follow along should not be less than twice a month, but may be needed more often. Follow along contacts and site visits should be documented in the job developer's case notes and provided to the counselor with the 30, 60 and 90 day follow along reports.
- If the job developer becomes the employer the Division will not pay a placement fee but may authorize the 30, 60, 90 day follow along fees.
- Job Developers may develop community based assessment sites in accordance with policies outlined in Section 12 and Section 12.1 of the manual. If the CBA turns into an appropriate job placement which is agreed to by the counselor and client and is consistent with the individual's IPE the job developer may be paid a placement fee that is one half (½) of the normal placement fee.
- Closures of a referral made prior to an employment outcome must be done in an ethical manner and the counselor must be informed of the closure.

- Job Developers will maintain a file for all referrals for at least one year after the close of the referral. The files may be electronic or hard but must contain all information indicated in section 12.1 of the P & P manual and must be made available to the Division for review upon request.

Job Developers (Supported Employment)

Job Developers (Supported Employment)

Supported Employment is a means by which individuals with the most significant disabilities are provided the opportunity to be successful in competitive employment in an integrated setting through the use of on-going support services. A good job-person or “natural” fit is a key component to a successful supported employment placement thus a job developer’s efforts must be focused on providing intensive services that assist the client to find a good job match.

Only the Vocational Rehabilitation Counselor can make the determination of whether a client is approved for Supported Employment services.

Job Developer requirements include but are not limited to:

- Meeting in person with the referred individual to complete an intake (Note if the job developer does not have the time or resources to serve all open referrals the job developer should not complete additional intakes until the backlog is cleared).
- If the referral is accepted the job developer will provide up to 20 hours of individualized Job Seeking Skills Instruction (JSS) including but not limited to resume development, job seeking skills and interview presentation and social skills needed for job retention. All or part of this instruction may be waived if already provided by another entity. The Job developer will only be paid for hours of instruction actually provided. The counselor and client will make the decision regarding the number of hours and specific JSS emphasis or instruction needed. The job developer must provide a report documenting the specific hours of instruction, topics covered and assessment of the client’s job seeking skills as well as a copy of the completed resume.
- The job developer and client will jointly develop a job placement plan based on the specific IPE goal. This job placement plan must be individualized and outline specific job developer and client responsibilities based on the unique strengths, needs and situation of the individual job seeker with an emphasis on identifying a good job-person fit. Generic placements plans are not acceptable. Supported employment job placement plans will require that the job developer provide more intensive and hands on services than for non-supported employment placements.
- In order to ensure a good job-person fit for supported employment placements job developers, as authorized by the counselor, may facilitate up to five preliminary job/business analysis of potential employers. Job developer responsibilities include arranging job shadowing and/or informational interviews with businesses/employers who have available jobs that match the referral criteria and the needs and interests of the participant. The job developer must accompany the client to the job site and actually meet with the employer to discuss position requirements and company protocol in order to help the client identify the pros and cons of the available positions and determine if it is a good job match. The job developer will also provide the counselor a report indicating the pros and cons of each job and an assessment of the appropriateness of the job match.

- Job development activity reports are to be provided to the counselor at least once a month and must detail significant services provided by the job developer. (Refer to the Rehabilitation Division: BVR/BSBVI Client Services Policy and Procedures Manual, Section 12.1 for examples of significant services and information that must be included on reports). In the case of supported employment the job developer will provide significantly more hands on job search assistance than in non-supported employment referrals.
- Job Placements must be within the job seekers abilities, capabilities, work restrictions and must be in integrated settings. Placements must also meet the placement criteria provided at the time of referral or be agreed to by the counselor and the client prior to the placement. A placement fee will not be paid for placements that do not meet the above criteria even if the client accepts the position. Job developers will submit a signed copy of the verification of initial placement and invoice. A placement fee will not be paid if the client does not actually begin employment.
- Employment begins when an individual starts earning wages, wages earned must be at the rate specified in section 6(a)(1) of the Fair Labor Standards Act of 1938, 20 U.S.C. 206(a)(1), the Federal Minimum Wage, or applicable State minimum wage law.
- Follow Along in regards to Supported Employment Cases: Follow along includes providing education and support to the employer as well as obtaining feedback from the employer on the participant's work. This differs from job coaching. While a job coach may also interact with the employer (for example, a job coach may need to obtain information on how a job should be done in order to provide appropriate training to the employee) the job coach also provides hands on assistance to the participant at the work site to assist the participant to learn job duties, develop strategies for task completion and works directly with the employee on developing appropriate work behaviors etc.

Follow along services must begin immediately and be provided as often as necessary in order to ensure stability on the job and to intervene should challenges arise. Unless otherwise approved by the counselor follow along for a supported employment placement should be provided at a minimum:

- During the first week each day the participant works. At least one of these must be on-site, but the rest may be by telephone/text/e-mail contact with both the employer and the participant if there are no challenges with the job.
- During the next three weeks a minimum of twice a week, but may be needed more often. At least one of the contacts during the three week period must be on-site, however the others may be made by telephone/text/e-mail with both the participant and employer if there are no issues or challenges with the job.
- During the subsequent 60 and 90 days at least once a week. At least two of these contacts must be on-site, however the others may be by telephone/text/e-mail with both the participant and employer if there are no issues or challenges with the job.

Follow along contacts and site visits should be documented in the job developer's case notes and provided to the counselor with the 30, 60 and 90 day follow along reports

There may be rare instances when arrangements are made for another entity, other than the job developer who made the placement, to provide follow along services

- If the job developer becomes the employer the Division will not pay a placement fee but may authorize the 30, 60, 90 day follow along fees.
- Closures of a referral made prior to an employment outcome must be done in an ethical manner and the counselor must be informed of the closure.
- Job Developers will maintain a file for all referrals for at least one year after the close of the referral. The files may be electronic or hard but must contain all information indicated in section 12.1 of the P & P manual and must be made available to the Division for review upon request.

CBA Site Development

All CBA site development providers must meet the same training requirements of job developers and are expected to utilize the examples, and guidelines in this overview.

CBA Site Development requirements include but are not limited to:

- Meet with the client in person to complete an intake. Submit an acceptance or rejection report with the invoice. If rejecting the referral the provider must indicate why he/she cannot place the individual into a CBA site or cannot effectively work with the individual.
- If accepting the referral develop a CBA site that is appropriate to the client's needs and counselor referral criteria
- Once the site is developed:
 - Obtain a three way release between the Provider, VR and the job site. Provide a copy to the counselor;
 - Submit a job description to the counselor;
 - Submit a signed CBA agreement form. If in agreement with the site the counselor will sign the agreement and provide a copy to the job developer;
 - Do not proceed with the site unless the counselor has indicated agreement;
 - Ensure that payroll and workers compensation has been coordinated and authorized by the Division before the individual begins at the site;
 - Submit a site development invoice which may be paid once the client has actually begun the CBA.
- If authorized for monitoring, follow monitoring policies.
- If the CBA turns into an appropriate job placement which is agreed to by the counselor and client and is consistent with the individual's IPE:
 - The job developer may be paid a placement fee that is one half (1/2) of the normal placement fee. However a placement fee cannot be paid until the individual is on the employer's payroll and is being fully compensated by the employer.
 - The need for follow along services will be determined by the Division on a case by case basis.
- When the same provide places multiple clients at the same location (subsequent to the first placement) will be one half (1/2) of the normal site development fee.

CBA Site Monitoring

Monitoring of a CBA is different from job coaching and is authorized at approximately 1 hour a week and should not exceed 5 hours a week.

The provider must submit to the counselor on a weekly basis:

- Client's time sheet;
- The employer's/supervisor's weekly progress report;
- A report which details the specific dates, time, lengths, method (phone call, site visit etc.) and monitoring activities provided and progress notes or comments.

The provider must also inform the counselor in a timely manner of any special needs or concerns that need to be addressed prior to the completion of the CBA.

Final/Exit Report:

At the conclusion of the CBA the provider will submit a final/exit summary report regarding the client's: attendance, punctuality, dress, grooming and hygiene.

Cooperation, following supervisory instruction and other work place rules, working relationship with co-workers, work quality, work production, stamina, accommodation needs, identified work skills, recommendations and other relevant comments must also be included in the final/exit report.

Job Coaching and Advocacy

Job Coaching:

Job Coaching and advocacy are paid on one-to-one ratio. Job coaches and advocates cannot bill more than the one on one hourly rate for any one hour worked.

Job coaching may be authorized for clients receiving Supported Employment Services or for other clients when the counselor can document the need for specific job coaching service needs beyond the customary training provided by the employer.

As authorized by the counselor, job coaches may bill for the following services:

- Completing a job/task analysis on behalf of the client in order to develop a support plan;
- Identification of work place adaptations or accommodations;
- Structured training techniques that support the employee in the obtainment of:
 - Job skills including task-mastery and the development of compensatory strategies and interventions;
 - Work related skills such as meeting time and attendance requirements, grooming requirements, interaction with co-workers and responding to a supervisor.
- Travel training;
- Evaluating and monitoring the client's performance;
- Developing natural supports in the work place such as assisting co-workers and supervisors in learning how to support the client;
- Developing a long term support plan for the client, if required;
- Assisting the employee with new hire paperwork and orientation activities; and
- Other direct services and interventions needed to support the employee in being successful in his or her position.

Job coaches may not bill for:

- Unauthorized services;

- General e-mailing and requests for additional job coaching hours;
- Non-purposeful services;
- Job coach travel time unless it is the travel directly associated with providing travel training to the client or transporting the client;
- Poorly planned and ineffective job coaching activities/incompetent services; and/or
- Unethical services.
- Mileage – except as noted for providers serving underserved rural areas

Job Coaches will maintain a file for all referrals for at least one year after the close of the referral. The files may be electronic or hard but must contain all information indicated in section 12.2 of the P & P manual and must be made available to the Division for review upon request.

- Advocacy:

Advocacy may be authorized if a client requires assistance beyond his/her own ability that cannot be readily provided by another party such as a family member to complete activities such as (but not limited to) obtaining a work or identification card or obtaining appropriate interview clothing.

Advocates will provide the counselor a report that includes the specific date and time and services provided. If the advocate also provided job placement or job coaching services the advocacy report should be include in this file and is subject to review by the Division.

ATTACHMENT AA

Goodwill of Southern Nevada Inc.

Mission Services' Community Based Training and Assessments

Scope of Work

Goals and Objectives:

- a. **GOODWILL OF SOUTHERN NEVADA COMMUNITY BASED ASSESSMENT AND TRAINING SERVICES GOAL STATEMENT:** It is the goal of the Community Based Assessment and Training program is to provide a supportive and structured work environment in which an individual with special needs will learn appropriate work behaviors and improve his/her work performance skills to enable them to achieve their highest level of supported or competitive employment.
- b. **COMMUNITY BASED ASSESSMENT AND TRAINING SERVICES OBJECTIVES STATEMENT:** The major program objectives place emphasis, but is not limited to, on helping the participant in the areas listed below:
 - a. To successfully complete specific individual goals.
 - b. To enable the participant to achieve their highest level of supported or competitive employment.
 - c. To enable the participant to improve their work performance skills through increased physical capacities and psychomotor skills.
 - d. To improve the participants interpersonal and communication skills, e.g., relations with customers, supervisors and co-workers.
 - e. To address and enhance work behaviors and characteristics, e.g. attitude, attendance, punctuality, dress, and grooming.

Admission Criteria:

- a. **COMMUNITY BASED ASSESSMENT AND TRAINING SERVICES ADMISSION CRITERIA.**
 1. Referrals must have the potential to benefit from the services offered by Goodwill of Southern Nevada, Inc.
 2. Referrals must have a disability documented by a medical or psychological authority.
 3. Referrals must express an understanding that there is a rehabilitation problem and be willing to participate in the planning and implementation of a rehabilitation plan.
 4. Referrals must require professional intervention to address behavioral, personal, or vocational problems, which constitute a barrier to employment.
 5. Referrals must agree to meet requirements established by Goodwill and the funding source.
 6. Referrals must not present a danger to self or others.
 7. Referrals must have seizure activity medically controlled or at acceptable levels.

8. Referrals must be at least 16 years of age and able to obtain a work permit.
9. Referrals with a history of alcohol or substance abuse must have documentation of 30 days of consecutive sobriety prior to referral and/or show proof of current AA sponsorship and involvement.
10. Referrals must be able to independently use the restroom facility.
11. Referrals must be responsible for securing their own housing.
12. Referrals must be able to get to the facility on their own or have transportation arranged by the referral agency.
13. The referring agency must provide all pertinent data regarding the participant's medical, psychological, educational, family and social history prior to acceptance into the program.
14. The referring agency must provide an authorization for services prior to acceptance into the program.
15. Referrals must meet federal I-9 requirements (2 forms of identification).
16. Referrals must pass a background check and be approved by Goodwill's Human Resources Department.
17. Referrals must pass a drug and alcohol screening, within 48 hours of intake.
18. Warehouse/Processing referrals which may use equipment such as pallet jacks and hand trucks and may be required to lift over 50 pounds on a regular basis must be at least 18 years of age and also pass a lift test.

b. COMMUNITY BASED ASSESSMENT AND TRAINING SERVICES ADMISSION PROCEDURES

1. Referral information will be reviewed for eligibility requirements with respect to the admission criteria.
2. Prior to the scheduled start date, the participant will be asked to attend an intake session.
3. Upon entering the program, the participant will be given orientation.

Overview of Services:

a. COMMUNITY BASED ASSESSMENT AND TRAINING SERVICES OVERVIEW: WHAT EACH PARTICIPANT CAN EXPECT TO LEARN

1. The Goodwill Community Based Assessment and Training program provides a supportive and structured work environment in which the individual with special needs will learn appropriate work habits in preparation for competitive employment. Provision of service is determined based on individual needs and aspirations. Thus, the following list is not intended to be all inclusive, but rather examples of potential services available.

b. ON THE JOB SKILLS TRAINING:

1. Retail

Duties include, but are not limited to:

Cash Register Training

- a. Money counting assessment
- b. Learn to ring up sales
- c. Handle cash, credit voucher, gift certificates and credit card payments

Customer Service

- a. Being available to customers
- b. Answer telephones and proper store intercom messages
- c. Bagging merchandise
- d. Show merchandise from display cases

Sales Floor

- a. Stock Merchandise
- b. Suggestive Sell
- c. Displays
- d. Colorizing
- e. Sizing
- f. Pull outdated merchandise
- g. Cleaning
- h. Receive Donations and give receipts

Back Areas

- a. Sort merchandise
- b. Label merchandise to go on trucks.
- c. Scan media into computer systems.
- d. Pricing items (varies)
- e. Preparing merchandise to go onto sales floor.

2. Janitorial

Duties include, but are not limited to:

Cleaning/Maintenance of the Retail Store Washroom Areas

- a. Clean toilets, sinks, stall doors, and mirrors for men's and women's restrooms
- b. Sweep and mop men's and women's restrooms
- c. Restock needed supplies (toilet paperwork, soap, seat covers, paper towels)
- d. Empty Trash and women's sanitary compartments

Cleaning/Maintenance of Retail Store Break Area

- a. Wipe down all appliances (coffee maker, fridge, microwave, etc.)
- b. Wipe down all furniture (tables, lockers, countertops, sinks)
- c. Empty Trash
- d. Sweep and Mop Floor

Maintain Common Areas of the Store

- a. Maintain Fitting rooms
- b. Cash register areas (clean all glass, countertops, and fixtures)
- c. Clean inside and outside store windows
- d. Maintain Furniture Room
- e. Empty Trash
- f. Clean shelving

Office Areas (If available -- Career Connections, Trainer's Office, Classroom areas)

- a. Vacuum and/or sweep floors
- b. Empty Trash
- c. Wipe down tables, chairs, keyboards, and computers
- d. Dust Computers and furniture (shelves, tables, ect.)
- e. Clean glass doors/windows as appropriate.
- f. Wipe down all appliances (coffee maker, fridge, microwave, ect.)

Community Based Training and Assessment Program Procedures and Documentation:

a. Referrals and Intake:

1. Referrals for Goodwill of Southern Nevada' Community Based Training and Assessment program must include the documents listed below by the Vocational Rehabilitation before services can be provided.
 - a. Authorization for Payment of Services Referred
 - b. Vocational Services Community Based Assessment Referral Form. The specific CBT/Assessment program should be noted in the referral form (Retail, Janitorial, Warehouse).
 - c. Nevada Department, Training, and Rehabilitation/Rehabilitation Division Case Narrative
2. Upon receipt of referrals, intakes shall be conducted no later than 10 days business days from the receipt of the referral. If extenuating circumstances that prevent Goodwill of Southern Nevada from conducting the intake within the above listed time frame, the referring counselor shall be notified in writing or email and by phone of the circumstances.
3. The referring counselors will be notified of the scheduled intake appointment and will be invited to attend the intake with the referred client. Some intakes may be arranged for the next day, so early notification, though preferred, of the appointment may not be possible.
4. During the intakes the topics listed below are reviewed, discussed, and/ or pertinent documentation is signed/initialed.
 - a. Verification of client's basic information (address, phone number, emergency contact etc.)
 - b. Consent Form
 - c. Client Dress Guidelines
 - d. Job Description
 - i. Areas Evaluated (as outlined in the Job Description)
 - e. Nevada Workplace Safety Form
 - f. Review of referred services, location and times of CBT program, trainer information, explanation of the purpose of the program and possible outcomes (i.e. referred for job placement not referred to job placement).
 - g. Review of documentation of disabilities
 - h. Review of functional or physical limitations
 - i. Possible Accommodations
 - j. Medication
 - k. Long term and short term career goals.
 - l. Review of available transportation to assessment
 - m. Review of possible appointment dates or scheduling conflicts
 - n. Explanation of Wages
 - o. Collect two forms of identification that meet federal employment eligibility requirements
 - p. Employment Eligibility Verification (I-9)
 - q. Internal Revenue Service form W-4

- r. Mandatory 48 hour drug test form and information.
- 5. Any concerns or unique circumstances that arose during the intake will be communicated to the referring counselor if the counselor is not present in the intake.
- 6. Upon completion of intake and the completion of a drug test within the allotted time frame, a review of eligibility is conducted. Individuals who meet program requirements will be given a start date for the assessment either by phone or letter. Accommodations will be made for those with communication barriers.
- 7. The referring counselors will receive documentation of the client's acceptance into the program, pending start and exit dates, and proposed location of assessment.
- 8. Individuals who are not accepted into program will receive a written explanation of denial of services. A copy of the written notification will be provided to the referring counselor.
- b. Community Based Training/Assessment**
 - 1. **Orientation:** The first day of the assessment, the referred client will receive an orientation which will review the items listed below:
 - a. Goodwill Policies and Procedures
 - 1. Open Door Policy
 - 2. Dress Guidelines
 - 3. Safety
 - 4. Attendance Policy and No Call No Show Policies
 - 5. Break Time Policy and Smoking Area and Restrictions
 - 6. Paychecks
 - 7. Zero Tolerance Behaviors
 - 8. Disciplinary Procedures
 - 9. Professionalism and appropriate workplace language
 - 10. Visitation Policy
 - 11. Grievance Channels
 - 12. Cell phone and phone policies
 - 13. Accident Reporting Procedures
 - 14. Safety Policy
 - 15. Client Purchase Policy
 - 16. Fire Evacuation
 - 17. Sexual Harassment Policy
 - b. Tour of store, work areas, break room, and restroom
 - c. Badge
 - d. Locker
 - e. Parking (if applicable)
 - f. Location of Fire Exits and Extinguishers
 - g. Introduction to co-workers
 - h. Review and setting of the Individual Written Rehabilitation Plan (IWRP) and setting of assessment objectives/goals.
 - i. Review of Performance Standards and Measures (Progress Report)

- j. Money Counting Assessment (if applicable)
- k. Copy of Client Source Book

2. Documentation and Reporting.

- a. The assigned trainer will provide a progress report of the referred client's performance for the week prior. The trainer will review and explain scoring with the client and provide explanation and discussion as necessary. Both the trainer and trainee (client) sign the document after review. Progress reports are to be reviewed on Fridays or the following Monday.
- b. The trainer keeps weekly case notes which documents the daily activities, issues, performance strengths or weaknesses, accommodations provided, and overall success of the trainee.
- c. Trainee's clock in and out daily for their shift. Hours/time sheets worked are reported to Goodwill's finance department for paychecks and billing purposes on a weekly basis.
- d. A final exit report highlighting areas assessed, hours and days worked, strengths, areas of development, possible accommodations, the status of the IWRP goals, and the final recommendation will be reviewed with the client on the last day of the assessment. The final report is signed by both the trainer and the client. If a client exits early or unexpectedly, the report will be written after the exit and sent to the referring counselor to review with the exited client.
- e. Supplemental forms which highlight the performance on specific tasks will be included in addition to the report.
- f. Exit reports, recommendations, and supplemental forms will be scanned and emailed to the referring counselor no later than one week after the client's exit.

3. Communication with Counselors:

- a. Trainers are to communicate with counselors regarding their client's performance or concerns as necessary. A weekly email regarding the client's performance is strongly encouraged. Counselors are encouraged to visit clients during their assessment at any time.
- b. A client's absence, injury, or cause for disciplinary action must be reported immediately to the referring counselor.
- c. If a client misses a day of the assessment, approval must be given by the referring counselor for the individual to make up the day.
 - 1. If the day missed is the result of a holiday or program closure, Goodwill will automatically allow the individual to make up the day.
 - 2. The adjusted exit date will be reported to the referring counselor.

- d. The referring counselor will be informed by the trainer of the scheduled exit interview at least one week prior to the exit date. Counselors are encouraged to attend the exit interview.

c. Billing for Services

1. The Finance Department of Goodwill will be responsible for the tracking and billing of services provided to all clients served under the Community Based Training Program. This billing will be compiled with the information provided on each client by Mission Services.
2. The Finance Department will be responsible for creating an invoice for each client, which documents:
 - a. Date of Service
 - b. Total Days / Hours
 - c. Service Description
 - d. Price Per Day/Hour
 - e. Total Price Amount
3. Invoices will be developed for each client served and turned in Bureau of Vocational Rehabilitation no later than the 15th of each month. Billing will include the following items:
 - a. Billing Invoice
 - b. Intake Sheet (where Applicable)
 - c. Copy of Time Card Listing Days and Hours Worked (where Applicable)
 - d. Authorization for Purchase
4. Payment may be delayed or denied if the invoice is not submitted correctly, or the required reports/paperwork is not submitted.
5. Payment for services shall be made no later than 30 days after the invoice was submitted to the Bureau of Vocational Rehabilitation.
6. The Bureau of Vocational Rehabilitation will not be expected to pay any claims/invoices by Goodwill submitted 90 days after the service was provided.
7. All copies of invoices for the Community Based Training and Assessment program shall be kept on file for no less than 7 years.

Locations of Community Based Training and Assessment Programs:

Locations listed are subject to change as referrals for services increase or decrease and/or based upon the specific concentration of referred consumers/clients' location of residence. Locations of training sites also may change in accordance with Goodwill of Southern Nevada's growth in both the Retail and Mission Services Sectors.

Current Locations:

- 1. Retail, Janitorial, and Warehouse/Processing CBA Site at Goodwill's Tropicana Superstore: 3345 E. Tropicana, Las Vegas, NV 89121**
- 2. Retail, Janitorial, and Warehouse/Processing CBA Site at Goodwill's Rainbow and Alta Superstore: 741 S Rainbow Blvd, Las Vegas, NV 89145**
- 3. Retail, Janitorial, and Warehouse/Processing CBA Site at Goodwill's Eastern Superstore: 7271 S Eastern Ave, Las Vegas, NV 89119**
- 4. Retail and Warehouse/Processing CBA Site at Goodwill's Alta Mira Superstore: 4830 W Craig Rd, Las Vegas, NV 89130**
- 5. Retail and Janitorial, CBA Site at Goodwill's Pahrump Superstore: 1201 S Loop Rd, Pahrump, NV 89048**

Potential Locations:

- 1. Retail, Janitorial, and Warehouse/Processing CBA Site at Goodwill's Ft. Apache Superstore: 2550 S Fort Apache Rd, Las Vegas, NV 89117**
- 2. Retail, Janitorial, and Warehouse/Processing CBA Site at Goodwill's Marden Superstore: 7420 S Rainbow Blvd, Las Vegas, NV 89139**

Hours/Days of Community Based Training and Assessment

Programs: Days and hours are subject to change pending the needs of the program and participants. Morning hours typically are only available during the summer months and/or at the Tropicana Superstore.

Days: Monday through Friday

Hours: 2pm-7pm, 3pm-7pm, 9am-1pm, 9am-2:30pm

ATTACHMENT AA

Goodwill of Southern Nevada Inc.

Mission Services' Workshops

Scope of Work

GOODWILL OF SOUTHERN NEVADA MISSION SERVICES WORKSHOPS GOAL

STATEMENT: To improve participants' job seeking skills, life skills, confidence, and ability to maintain and retain employment.

ADMISSION CRITERIA:

The majority of the work readiness workshops facilitated by Goodwill of Southern Nevada are open to anyone in the public who could benefit from them. There are a few workshops that target a specific population and therefore require enrollment into one of Goodwill's employment and training programs. Courses listed below are free of charge and are facilitated in different locations throughout Las Vegas, North Las Vegas and Henderson.

- Resume Playbook: Steps to Creating a Competitive Resume
- It's Just a Conversation: How to Wow the Interviewer
- Seal the Deal: Tools for Professional Correspondence
- Networking Basics
- Job Search Strategies
- Positive First Impressions
- Ready, Aim, Get Hired! (Series includes the above courses over 3 consecutive days)

Courses provided through the Goodwill of Southern Nevada's ELITE program have special admission requirements. Some Job Development consumers may be able to co-enroll in the ELITE program and have access to other workshops, free of charge, if they meet the admission requirements below:

- Ages between 17-21,
- If consumer is in high school, they must be at the minimum grade level of 12th grade.
- Proof of disability
- Copy of signed SS card
- Proof of residence in Southern Nevada
- Proof of household income is less than 70% LLSIL
 - Youth who receive SSDI automatically have income requirements waived
- Enrollment in Selective Service (males over 18)
- Right to work documentation

Courses provided through the ELITE program include:

- What it means to be green (an introduction to STEM)
- PX2 (Youth Leadership Program)
- Money Matters (Financial Literacy)

Goodwill of Southern Nevada provides 3 courses which have fees attached. These courses are provided on an as needed basis. To attend the courses, an authorization covering the cost of the fees must be issued.

- The Customer Comes First - Delivering Stellar Customer Service
- Unpolished to Professional – The Importance of Social Skills
- Cash Handling Training

OVERVIEW OF COURSES: Courses listed are current offerings. The availability of courses are subject to change and additionally courses may be added or created depending upon the needs of consumers.

A. Resume Playbook: Steps to Creating a Competitive Resume

This class provides job seekers with the tools needed to create a winning resume. Participants highlight various resume styles and techniques that will teach them how to grab an employer's attention and secure interviews. When access to computers is available, participants will have the opportunity to work with the facilitator on revising, creating, saving, and printing updated resumes. Participants also receive their own USB flash drive to store and save their documents.

Outcome: Finalized Resume and an ability to create an effective resume.

Frequency: Several times per week/as needed

Length: 2.5-3.5 hours

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No Charge

B. It's Just a Conversation: How to Wow the Interviewer

Learn successful tools to help the participant best prepare and succeed at his/her next job interview. Topics such as personal elevator speech, strengths and weaknesses, and questions to ask are covered. This course allows participants to improve their communication skills and confidence for the job with which they are seeking employment by practicing questions and answers in small group and team settings.

Outcome: Improved confidence, improved soft skills, and improved communication as a job seeker

Frequency: Weekly/as needed

Length: 2.5-3 hours

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No charge

C. Seal the Deal: Tools for Professional Correspondence

This course covers how to effectively write cover letters, reference sheets, and thank you notes to potential employers. The craft of creating professional correspondence is an integral part of the job application process and helps job seekers be more prepared for finding employment. The difference between a professional and personal reference and how to organize references and cover letters is covered in detail.

Outcome: Improved job seeker skills, understanding references, understanding cover letters, and when and how to use thank you notes.

Frequency: Bi-weekly or as needed

Length: 1.5 hours

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No Charge

D. Networking Basics

Competition for jobs is fierce, but networking is one way of differentiating oneself as a stellar candidate. Sixty six percent of all jobs are earned through networking, so much of the job-search time should be concentrated on spreading the word about one's credentials in addition to applying for open positions found through listings. In this class, various activities will support learning of how to best learn and use one's network and work with others effectively with an open mind, flexible attitude, and collaborative sensibility.

Outcome: Improved confidence, improved soft skills, and improved communication as a job seeker

Frequency: 2 times a month within the RAGH series

Length: 1 hour

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No Charge

E. Job Search Strategies

Participants learn how to create a search strategy that covers all their bases. The more diverse one's job-hunting methods are, the more opportunities one will uncover, and the greater the chance that one will find, and land, the job you really want. This class covers tips to help use best practices while searching for the right job in addition to uploading resumes and emailing potential employers in a professional manner. Online job search sites and community opportunities are reviewed in addition to successful application tips and strategies.

Outcome: Improved job seeker skills. Participants receive an email guide and master application tips.

Frequency: Bi-weekly/as needed

Length: 1 hour

Enrollment: phone/email/center visit to get on signup sheet

Fee: No Charge

F. Positive First Impressions

Within the first 10 seconds one meets an employer, the employer has already placed a judgment about who you are as a professional? In this workshop, we will discuss verbal and nonverbal communication, as well as appearance and the role they play in securing a positive first and lasting impression. Improving the first impression increases the likelihood of receiving a job offer.

Outcome: Improved job seeker soft skill skills, increased confidence, improved greetings and handshakes.

Frequency: Few times per month as needed

Length: 1 hour

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No Charge

G. PX2 (Youth Leadership)

Pacific Institute curriculum designed to teach youth participants the importance of positive self-talk, goal setting, and how affirmations can help achieve success in their lives.

Outcome: Improved soft skill skills, improved life skills, increase in confidence, understanding goal setting, and positive thinking

Frequency: Once a month/as needed

Length: Full 2 day course

Enrollment: Must be enrolled in ELITE and the Employment Specialist/ Job Developer must enroll the individual

Fee: No Charge

H. What it means to be Green (STEM)

Science, Technology, Engineering and Mathematics topics organized into a "Going Green" curriculum to enhance the knowledge of green job opportunities, energy efficiency, global warming awareness and new technologies. Youth conduct 3 experiments on green technology and participate in group discussion, group activities and learn key vocabulary for going green.

Outcome: Improved knowledge of green economy and energy efficient topics. Individuals become an informed and better consumer

Frequency: 1-2 times per month/as needed

Length: 3 hours

Enrollment: Must be enrolled in ELITE and the Employment Specialist/ Job Developer must enroll the individual

Fee: No Charge

I. Money Matters (Financial Literacy)

The University of Arizona College of Agriculture and Life Sciences, in partnership with Take Charge America Institute, established this ready-to-teach, award winning financial literacy curriculum. Take Charge Today - Formerly known as FEFE (Family Economics and Financial Education) – is a modular based training program with a wealth of active learning tools and free lesson plans to facilitate financial learning to help high school aged youth make smarter choices with their finances to improve their overall well-being. Some example concepts include: credit cards and credit reports, investing, savings plans, earnings and how SMART financial goals can improve a person's future.

Outcome: Improved consumer skills, increased knowledge of banking skills, budgeting, and developing financial goals.

Frequency: Every other month

Length: 3 days of class – 4 hours per day

Enrollment: Must be enrolled in ELITE and the Employment Specialist/ Job Developer must enroll the individual

Fee: No Charge

J. Cash Handling Training

Individuals who wish to complete the CBT retail program and would benefit from additional one on one cash handling practice can utilize a money counting session with a trainer or workshop facilitator to enhance their confidence using money in retail or similar settings. This course breaks down the structure of a register, how to count efficiently and accurately, and assesses and outlines any gaps in knowledge to allow a participant to become a strong cashier.

Outcome: Improved money counting and improved knowledge of cashiering

Frequency: As needed/individual basis from counselor's request/referral

Length: 2 hour sessions

Enrollment: Authorization and referral from referral source

Fee: \$23 per hour (minimum 2 hour session)

K. Unpolished to Professional - Social Skills

Workshop participants will learn the art of professionalism through engaging activities, role playing scenarios, and group discussion. Professionalism as a topic is discussed in full detail as well as vocabulary, such as constructive criticism, feedback, praise and how to maintain positive work habits for job retention.

Outcome: Improved soft skills, help increase job retention, improve professionalism and confidence

Frequency: as needed and set up on individual basis from counselor's request/referral.

Length: One 4 hour session

Enrollment: Authorization and Referral from referral source
Fee: \$100 per session

L. The Customer Comes First - Delivering Customer Stellar Service

This workshop will cover appropriate customer greetings and closings, handling customer complaints, and putting the customer's needs first. The course includes both phone and face to face customer service training with a focus on de-escalation and positive interpersonal relations.

Outcome: Improved soft skills/confidence/job retention/customer service/communication

Frequency: As needed/ individual basis from counselor's request/referral

Length: One 4 hour session

Enrollment: Authorization and Referral from referral source

Fee: \$100 per session

M. Ready, Aim, Get Hired!

This 3 day series of classes includes 6 from above in sequence (resume, first impressions, job search tips, networking, interviewing and seal the deal, respectively) and build on topics for job seekers to end with a thorough mock interview on the third day. The mock interview will catapult job seekers to success by reviewing all topics and allowing them to gain insight into how they themselves interview. This provides invaluable feedback which is not always given in the real workforce by employers. This allows participants to improve their skills and continue seeking work more effectively. After 3 days, individuals determine if they are work ready by having all the components completed, earn a certificate of completion, and are provided with the following: a USB flash drive, post assessment, master application, thorough breakdown of their interview, their score/rubric, and various handouts and tips from class.

Frequency: Twice a month

Length: 2 full days of class followed by 1 hour mock interview portion

Enrollment: Phone/email/center visit to get on signup sheet

Fee: No Charge

LOCATIONS:

The frequency of courses running at each location depends upon demand. Courses currently are run at these locations listed below:

**Career Connections
3345 E. Tropicana Avenue
Las Vegas, NV 89121**

**Career Connections
1280 W. Cheyenne Ave.
North Las Vegas, NV 89030**

**Career Connections Training Center
741 S. Rainbow Blvd.
Las Vegas, NV 89145**

**One Stop Career Center
6330 W Charleston Blvd #190
Las Vegas, NV 89146**

**Henderson Public Library
2797 N Green Valley Pkwy
Henderson, NV 89014**

**ATTACHMENT BB
INSURANCE SCHEDULE**

INDEMNIFICATION CLAUSE:

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. Commercial General Liability – Occurrence Form

• General Aggregate	\$2,000,000
• Products – Completed Operations Aggregate	\$1,000,000
• Personal and Advertising Injury	\$1,000,000
• Each Occurrence	\$1,000,000

- a. The policy shall be endorsed to include coverage for physical/sexual abuse and molestation.
- b. The policy shall be endorsed to include the following additional insured language: "The State of Nevada, Rehabilitation Division, 1370 S. Curry St., Carson City, NV 89703", shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor."

2. Automobile Liability –

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

• Combined Single Limit	\$1,000,000
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- a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada, Rehabilitation Division, 1370 S. Curry St., Carson City, NV 89703", shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

- b. This requirement shall not apply when a contractor or subcontractor has declared they are not transporting clients by executing the appropriate DETR, Rehabilitation, Intent to Transport form.
3. Worker's Compensation and Employers' Liability
- Worker's Compensation Statutory Employers' Liability
- Each Accident \$100,000
 - Disease – Each Employee \$100,000
 - Disease – Policy Limit \$500,000
- a. Policy shall contain a waiver of subrogation against the State of Nevada.
 - b. This requirement shall not apply when a contractor or subcontractor is exempt under NRS, and when such contractor or subcontractor executes the appropriate sole proprietor waiver form.
4. Professional Liability (Errors and Omissions Liability)
- The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.
- Each Claim \$1,000,000
 - Annual Aggregate \$2,000,000
- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.
5. Fidelity Bond or Crime Insurance
- Bond or Policy Limit \$100,000
- a. The bond or policy shall include coverage for all directors, officers, agents and employees of the Contractor
 - b. The bond or policy shall include coverage for third party fidelity and name the State of Nevada and their clients as loss payee where as their interests may appear.
 - c. The bond or policy shall include coverage for extended theft and mysterious disappearance.
 - d. The bond or policy shall not contain a condition requiring an arrest and conviction.
 - e. Policies shall be endorsed to provide coverage for computer crime/fraud.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed to include, the following provisions:

- 1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
- 2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

C. NOTICE OF CANCELLATION: Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to


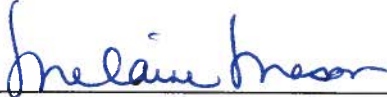
- D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A- VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to State of Nevada Department of Employment, Training and Rehabilitation, Attn: Provider Agreement, 1370 S. Curry Street, Carson City, NV 89703. The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Attorney General's Office or the Risk Manager, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

 _____ Authorized Signature	4/22/14 _____ Date	President & CEO _____ Title
 _____ Signature - State of Nevada	4/23/14 _____ Date	Deputy Administrator _____ Title

**ATTACHMENT CC
FEE SCHEDULE
JOB DEVELOPMENT/PLACEMENT SERVICES**

	Traditional Job Placement	Supported Employment Placements
Intake:	\$100.00	\$100.00
Job Seeking Preparation	\$100.00 (supplemental to other JSS skills provided)	Up to \$470.00 (\$23.50 an hour up to 20 hours of individualized instruction –including resume development, job seeking skills and interview presentation, social skills needed for job retention etc. All or part may be waived if already provided by another entity)
Job Placement Plan	\$100.00	\$130.00
Preliminary job/business analysis of potential employers (to review potential employers and job-person fit) and if it appears to be a good fit, arrangement for job shadowing, informational interviewing or detailed exploration of job at potential place of business).	N/A	Up to: \$500.00. (\$100 per job site where job shadowing or informational interview etc. took place up to 5 job sites)
Job Placement:	\$1,300.00 (or \$650.00 for repeat sites)	\$1,800.00 Including formal job/business analysis for this job to ensure a good-job person fit <ul style="list-style-type: none"> • Provide education and support to the employer • May include negotiating potential job accommodations (under direction of the counselor and/or in conjunction with the counselor, case managers, assistive technologist or other key individuals)
Follow Along	\$1,400.00	\$1,700.00
<ul style="list-style-type: none"> • 30 day: • 60 day: • 90 day: 	<ul style="list-style-type: none"> • \$400.00 • \$300.00 • \$700.00 	<ul style="list-style-type: none"> • \$500.00 • \$400.00 • \$800.00
Total:	\$3,000.00	\$ Up to 4,700.00

ATTACHMENT CC

Situational Assessments	
A drug screen test will be required before the start of the Situational Assessment. Testing will be provided through VR if not included as part of the SA. Assessments are limited to 20 days.	
Drug Screen – (if provided by employer)	\$40.00
Employer Fee per day (4 or more hours)	\$65.00
Employer Fee per day (less than 4 hours)	\$37.50
Client Wage per hour (current state minimum wage)	\$8.25
Administrative fee (23% maximum allowable overhead of client wages per hour.)	\$1.90

**ATTACHMENT CC
FEE SCHEDULE**

Providers must provide detailed fixed prices for all costs associated with the responsibilities and related services. This applies to all providers wherein the service is not contained in the State of Nevada's Medicaid Rate Schedule or an established fee schedule in the Scope of Work.

The fee schedule shall include the provider's name, service description, rate and fees associated with the service and any additional associated costs. Additional pages may be attached if necessary.

Contact Information

Provider Representative: Keri Bud

Business Name: Goodwill Industries of Southern Nevada

Telephone Number: (702) 214-2084

Email: KeriB@sngoodwill.org

Service Description	Rate/Fee	
CBT Intake Fee	\$50.00	<input type="checkbox"/> hourly <input type="checkbox"/> daily <input type="checkbox"/> milestone <input checked="" type="checkbox"/> other <u>per CBT intake</u>
CBT hair strand drug screen	\$60.00	<input type="checkbox"/> hourly <input type="checkbox"/> daily <input type="checkbox"/> milestone <input checked="" type="checkbox"/> other <u>per client</u>
		<input type="checkbox"/> hourly <input type="checkbox"/> daily <input type="checkbox"/> milestone <input type="checkbox"/> other _____
		<input type="checkbox"/> hourly <input type="checkbox"/> daily <input type="checkbox"/> milestone <input type="checkbox"/> other _____
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		<input type="checkbox"/> hourly <input type="checkbox"/> daily <input type="checkbox"/> milestone <input type="checkbox"/> other _____

Associated Costs	
Description	Rate/Fee
All other CBT fees will be paid based on Vocational Rehabilitation's Situational Assessment fee schedule.	

The fee schedule is only valid upon the Administrator of Vocational Rehabilitation's approval.

Keri Bud 4/21/14
 Authorized Representative's Signature Date

Melanie Mason 4/23/14
 State of Nevada Administrator's Signature Date

ATTACHMENT CC

Goodwill of Southern Nevada Fee Schedules

Community Based Training/Assessment and Intake Fees**	
CBT Intake	\$50.00
CBT Drug Screen (urine)	\$40.00
CBT Drug Screen (hair strand)	\$60.00
CBT LIFT TEST (for Warehouse CBT only)	\$30.00
CBT Daily Fee (4 - 5 hour assessment day)	\$65.00/day
CBT Daily Fee (if assessment day is less than 4 hours)	\$37.50/day
CBT Client Wages	\$9.44/hour
Cashier Training Fee	\$65.00/day
Cashier Training Wages	\$9.44/hour
Work Hardening Fees	\$45.00/day
Work Hardening Wages	\$9.44/hour

** Clients participate in 10, 15, or 20 day assessments

Community Based Training/Assessment Programs and Information *				
Location/Type	Retail	Janitorial	Warehouse	Training Hours Per Day
Rainbow	Yes	Yes	Yes	4-5 per day
Eastern	Yes	Yes	Yes	4-5 per day
Tropicana PM	Yes	Yes	Yes	4-5 per day
Craig/Decatur	Yes	No	Yes	4-5 per day
Pahrump	Yes	Yes	No	4-5 per day

*Sites are subject to change as referrals increase or decrease.

Job Placement/Job Coaching Fees**		
Phase 1		
Job Placement Intake	\$100.00	
Job Search Skills (JSS)	\$0.00	Waived. JSS workshops are free to enrolled participants.
Job Development Plan	\$100.00	
Placement Drug Screen (urine)*	\$40.00	
Placement Drug Screen (hair strand)*	\$60.00	
Phase 2		
Job Placement Fee	\$1,300.00	\$650.00 for repeat sites. No placement fees collected if placed at Goodwill.
Phase 3		
30 Day Follow Along	\$400.00	Following fees will be charged for those placed at Goodwill.
60 Days Follow Along	\$300.00	
90 Days Follow Along	\$700.00	
Job Coaching		
Job Coaching/Advocacy	\$23.50	Per Hour

* Drug test is required for non-Goodwill CBT client referrals and/or for Goodwill CBT client's whose drug test is more than 90 days old.

**Job Placement Services are for those who are ready for competitive employment.

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Workforce Development Workshops*		
Workshops With Fees*	Fees	Length
Customer Service Workshop	\$100.00	4 hours
Professionalism Workshop	\$100.00	4 hours
Money Counting Workshop	\$23.00 per hour	2 hour minimum
Workshops Without Fees for Enrolled Clients		
Resume Playbook: Steps to Creating a Competitive Resume	\$0.00	3-4 hours
Seal the Deal: Tools for Professional Correspondence	\$0.00	1-2 hours
Job Search Strategies	\$0.00	1 hour
It's Just a Conversation: How to Wow the Interviewer	\$0.00	2-3 hours
Networking Basics	\$0.00	1 hour
A Second Look at First Impressions	\$0.00	1 hour
Youth Leadership (must be enrolled in ELITE)	\$0.00	2 days
What It Means to be Green (must be enrolled in ELITE)	\$0.00	3 hours
Money Matters (must be enrolled in ELITE)	\$0.00	3, 4 hour classes

*Listed Workshops with fees require authorization for the amount specified

ATTACHMENT DD

**HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)
PROVIDER AGREEMENT**

BETWEEN

**THE NEVADA STATE DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION
REHABILITATION DIVISION**

hereinafter referred to as "Covered Entity"

and

Goodwill of Southern Nevada, Inc.

hereinafter referred to as "Provider"

This Agreement is entered into between Covered Entity and Provider, effective as of the date of final approval of the Provider Agreement.

Provider acknowledges and agrees that all protected health information that is created or received by Covered Entity and disclosed or made available in any form, including paper record, oral communication, audio recording, and electronic medium by Covered Entity or its operating units to Provider on Covered Entity's behalf shall be subject to this agreement.

OBLIGATIONS AND ACTIVITIES OF the PROVIDER

1. Provider agrees to not use or disclose Protected Health Information (PHI/ePHI) other than as permitted by this Agreement or as Required by Law.
2. Provider agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided by this Agreement.
3. Provider agrees to mitigate, to the extent practicable, any harmful effect that is known to Provider of a use or disclosure of Protected Health Information by Provider in violation of the requirements of this Agreement.
4. Provider agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.
5. Provider agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Provider on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Provider with respect to such information.
6. Provider agrees to provide access, at the request of the Covered Entity, and in the time and manner as set forth in the contract's Inspection and Audit provisions, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
7. Provider agrees to make any amendments to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of Covered Entity or an Individual, and in the time and manner as mutually agreed between the parties.
8. Provider agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of

Protected Health Information received from, or created or received by Provider on behalf of, Covered Entity, available to the Covered Entity, or the

Secretary, in a time and manner as set forth in the contract's Inspections and Audit provisions or designated by the Secretary, for the purpose of the Secretary determining Covered Entity's compliance with the Privacy Rule and Security Rule.

9. Provider agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual in accordance with 45 CFR 164.528.
10. Provider agrees to provide to Covered Entity or an Individual, in time and manner as set forth in the contract's Inspection and Audit provisions, information collected in accordance with the previous section of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
11. Provider agrees to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the ePHI that it creates, receives, maintains, stores or transmits.
12. Provider agrees to promptly report any breaches of privacy or security to the other party. Upon request, details shall be provided to include date of the incident, scope of the incident and actions taken to prevent reoccurrence.
13. Provider agrees to ensure that any agent, including any subcontractor to whom it provides ePHI, agrees in writing, to implement reasonable and appropriate safeguards.

PERMITTED USE AND DISCLOSURES BY PROVIDER

General Use and Disclosure Provisions

1. Except as otherwise limited in this Agreement, Provider may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the contract, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.
2. Except as otherwise limited in this Agreement, Provider may use Protected Health Information for the proper management and administration of Provider or to carry out the legal responsibilities of Provider.
3. Except as otherwise limited by this Agreement, Provider may disclose Protected Health Information for the proper management and administration of Provider), provided that the disclosures are:
 - a. Required by Law, or
 - b. Provider obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and
 - c. The person notifies Provider of any instances of which it is aware in which the confidentiality of the information has been breached.
4. Except as otherwise limited by this Agreement, Provider may use Protected Health Information to provide Data Aggregation services for Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B)
5. Provider may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR 164.502(j)(1).

OBLIGATIONS OF COVERED ENTITY:

1. Covered Entity shall notify Provider of any limitations in its Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect (Provider's) use or disclosure of Protected Health Information.
2. Covered Entity shall notify Provider of any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, to the extent that such changes may affect Provider's use or disclosure of Protected Health Information.
3. Covered Entity shall notify Provider of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Provider's use or disclosure of Protected Health Information.

PERMISSABLE REQUESTS BY COVERED ENTITY

The Covered Entity shall not request Provider to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

TERM AND TERMINATION

1. **TERM:**
The Term of this Agreement shall extend beyond the termination of the contract and shall terminate when all of the Protected Health Information provided by Covered Entity to Provider, or created or received by Provider on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination.
2. **EFFECT OF TERMINATION:**
 - a. Except as provided in paragraph (b.) of this section, upon termination of this Agreement, for any reason, Provider shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Provider on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Provider. Provider shall retain no copies of the Protected Health Information.
 - b. In the event that Provider determines that returning or destroying the Protected Health Information is infeasible, Provider shall provide to (Covered Entity) notification of the conditions that make return or destruction infeasible.

Upon a mutual determination that return or destruction of Protected Health Information is infeasible, Provider shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make return or destruction infeasible, for so long as Provider maintains such Protected Health Information.

MISCELLANEOUS:


1. **AMENDMENT:** The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with all the requirements and the Health Insurance Portability and Accountability Act of 1996, Public Law No. 104-191.
2. **DEFINITION:** The "Act" shall include, the Privacy Rule, the Security Rule, and ANY and ALL other rules and/or amendments to the Act that may be forthcoming.
3. **SURVIVAL:** The respective rights and obligations of Provider under EFFECT OF TERMINATION of this Agreement shall survive the termination of this Agreement.
4. **INTERPRETATION:** Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule and Security Rule.

PROVIDER


COVERED ENTITY

Goodwill of Southern Nevada
Business Name

THE DEPARTMENT OF EMPLOYMENT, TRAINING
AND REHABILITATION, REHABILITATION DIVISION
Department Name


Authorized Signature

4-22-14
Date

 4/23/14
Authorized Signature

Date

President + CEO
Title

Deputy Administrator
Title

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 2, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Carla Watson, Budget Analyst
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF ADMINISTRATION – BOARD OF EXAMINERS – STATUTORY
CONTINGENCY ACCOUNT**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department of Administration is requesting a \$300,000 allocation from the IFC Contingency fund to replenish the Reserve for Statutory Contingency Account.

Additional Information:

We anticipate additional payments from the account in calendar year 2014 of at least \$300,000. In order to make timely payments for approved claims from the Reserve for Statutory Contingency Account, we would like to request an allocation from the contingency Account in the amount of \$300,000. We believe this allocation will be sufficient, based upon our estimate of claims to be paid for the remainder of calendar year 2014. It appears at this time that an appropriation to replenish the account further will be necessary during the 2015 legislative session.

A summary of the current biennium's activity in the Reserve for Statutory Contingency Account and the projected claims for calendar year 2014 are attached.

Statutory Authority:

NRS 353.268

REVIEWED: <u> <i>JD</i> </u>
ACTION ITEM: <u> <i>A</i> </u>

NRS 353.268 Recommendation by State Board of Examiners for allocation from Contingency Account.

1. When any state agency or officer, at a time when the Legislature is not in session, finds that circumstances for which the Legislature has made no other provision require an expenditure during the biennium of money in excess of the amount appropriated by the Legislature for the biennium for the support of that agency or officer, or for any program, including the State Distributive School Account in the State General Fund, the agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Account.

2. The State Board of Examiners shall consider the request, may require from the requester such additional information as they deem appropriate, and shall, if it finds that an allocation should be made, recommend the amount of the allocation to the Interim Finance Committee for its independent evaluation and action. The Interim Finance Committee is not bound to follow the recommendation of the State Board of Examiners.

(Added to NRS by 1969, 1016; A 1971, 879; 1987, 417)

NRS 353.264 Reserve for Statutory Contingency Account.

1. The Reserve for Statutory Contingency Account is hereby created in the State General Fund.

2. The State Board of Examiners shall administer the Reserve for Statutory Contingency Account.

The money in the Account must be expended only for:

(a) The payment of claims which are obligations of the State pursuant to NRS 41.03435, 41.0347, 62I.025, 176.485, 179.310, 212.040, 212.050, 212.070, 281.174, 282.290, 282.315, 288.203, 293.253, 293.405, 353.120, 353.262, 412.154 and 475.235;

(b) The payment of claims which are obligations of the State pursuant to:

(1) Chapter 472 of NRS arising from operations of the Division of Forestry of the State Department of Conservation and Natural Resources directly involving the protection of life and property; and

(2) NRS 7.155, 34.750, 176A.640, 179.225 and 213.153,

↪ except that claims may be approved for the respective purposes listed in this paragraph only when the money otherwise appropriated for those purposes has been exhausted;

(c) The payment of claims which are obligations of the State pursuant to NRS 41.0349 and 41.037, but only to the extent that the money in the Fund for Insurance Premiums is insufficient to pay the claims; and

(d) The payment of claims which are obligations of the State pursuant to NRS 535.030 arising from remedial actions taken by the State Engineer when the condition of a dam becomes dangerous to the safety of life or property.

3. The State Board of Examiners may authorize its Clerk or a person designated by the Clerk, under such circumstances as it deems appropriate, to approve, on behalf of the Board, the payment of claims from the Reserve for Statutory Contingency Account. For the purpose of exercising any authority granted to the Clerk of the State Board of Examiners or to the person designated by the Clerk pursuant to this subsection, any statutory reference to the State Board of Examiners relating to such a claim shall be deemed to refer to the Clerk of the Board or the person designated by the Clerk.

(Added to NRS by 1963, 1110; A 1964, 11; 1965, 1416; 1967, 1471; 1968, 22, 54; 1969, 640, 1015; 1973, 170; 1975, 345, 514, 896, 1489; 1977, 229, 238, 421, 816, 1011, 1540; 1979, 341, 1166, 1737; 1981, 486, 631, 1690, 1872; 1983, 181, 1090; 1985, 545, 617, 1237; 1987, 112, 1613; 1989, 309; 1991, 92, 1750, 1825; 1995, 865, 2640; 2001, 1079, 1088; 2003, 20, 1134; 2005, 414; 2007, 1187, 2623, 2624; 2013, 3676)

**Board of Examiners
Reserve for Statutory Contingency Account
BA 4892
Request for Replenishment
SFY 2014**

Prior Balance		\$ 1,774,789
Attorney General Special Counsel		\$ (309,085)
Public Defender - Post Conviction Relief		\$ (631,935)
Balance		<u>\$ 833,769</u>
NDOC Terminal Leave		\$ (445,036)
Balance after NDOC		<u>\$ 388,733</u>
Attorney General Special Counsel		\$ (586,249)
Balance		<u>\$ (197,516)</u>
Estimated additional amount needed	\$ 100,000	\$ (100,000)
Estimated shortfall		\$ (297,516)
Request Rounded		<u><u>\$ 300,000</u></u>

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 12, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst IV
Budget Division

A handwritten signature in blue ink, appearing to read "Katrina Nielsen".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – DIVISION OF
MUSEUMS AND HISTORY**

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$53,172 from the Interim Finance Contingency Fund to fund a shortfall in SFY 2014 admission charge revenue.

Additional Information:

It is anticipated that this Contingency Fund request will only be needed temporarily to mitigate a projected SFY 2014 cash flow shortfall while both parties, Division of Museums & History and the Las Vegas Valley Water District, work collaboratively to reach a mutually beneficial agreement. Once an agreement is in place, the Las Vegas Valley Water District is expected to issue payment and reimbursement will be made to the Contingency Fund account.

Statutory Authority:

NRS 353.268

REVIEWED: <u>SB</u>
ACTION ITEM: <u>B</u>



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
Governor

Peter Barton
Administrator

Claudia Vecchio
Director

MEMORANDUM

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History

Through: Peter Barton, Administrator
Division of Museums and History

CC: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Date: 9 May 2014

Re: Fiscal Year 2014 Contingency Fund Request to the Board of
Examiners for the Nevada State Museum, Las Vegas, Budget Account
2943

Contingency funding in the amount of \$53,172 is requested for the Nevada State Museum, Las Vegas (NSM-LV) for the State Fiscal Year (SFY) 2014 to fund a shortfall in revenue in RGL 3842, admission charges.

The Nevada State Museum, Las Vegas does not collect admissions from patrons. Rather, the museum receives a share of admission revenue collected by the Las Vegas Valley Water District (LVVWD) from patrons visiting the Las Vegas Springs Preserve (LVSP), of which the State museum is a part. In June 2010 the State of Nevada entered into an interlocal agreement (Joint Operating Agreement (JOA)) with the Las Vegas Valley Water District whereby the LVSP would collect a single, all-inclusive admission fee from patrons visiting the Preserve. Prior to opening the museum in October 2011, Amendment No. 1 to the JOA was executed by the parties. A formula where the State receives a minimum of \$53,172 annually was part of that Amendment. The Amendment also spelled out the formula for additional revenue transfers should the base number of admissions exceed target projections.

In October 2012 the parties began discussions on further amending the JOA. However, the amendment expired on June 30, 2013, though both parties continue to honor contractual obligations with regard to operation of the NSM-LV and LVSP as defined in the Joint Operating Agreement. Despite several iterations of proposed amendments, the parties remain in a stalemate, at impasse over certain language with respect to the respective roles for maintenance of the museum. Without a current contract in place, the Las Vegas Valley Water District has taken the position that they cannot pay to the State of Nevada, the \$53,172 due from admissions for the current State Fiscal Year (2014).

The funds requested herewith would be used in lieu of the admission revenue-share transfer, to enable museum operations to continue while efforts to resolve the impasse continue. Once resolved and presuming the LVVWD makes good on its obligation for payment in SFY 2014, the additional funds would be deposited for return to the State General Fund.

AMENDMENT NO. 1 TO THE COOPERATIVE AGREEMENT

The Cooperative Agreement made and entered into on the 1st day of June, 2010, by and between the Las Vegas Valley Water District ("DISTRICT"), a political subdivision of the State of Nevada, on behalf of the Springs Preserve ("PRESERVE"), and the State of Nevada, on behalf of the Department of Tourism and Cultural Affairs, Division of Museums and History ("STATE"), is hereby amended to read as set forth below, WITNESSETH:

1. All terms set forth in this amendment are effective as of the 17th day of October, 2011 and expire, without limitation, on June 30, 2013.
2. Article V (Museum Operational Components) is hereby amended to read as follows:

V. MUSEUM OPERATIONAL COMPONENTS

- A. The MUSEUM on the PRESERVE campus shall include the building located at 309 S. Valley View Blvd., Las Vegas, NV, 89107.
- B. It is anticipated that the STATE MUSEUM will open on or about September 2011 and until otherwise amended, the MUSEUM shall operate on a schedule open to the public of Friday through Monday, from 10:00 a.m. to 6:00 p.m. No access by the PRESERVE or the public shall be permitted to the MUSEUM on other days without the expressed written consent of the MUSEUM director, except as provided in Article VIII, Section 1, Subsection (c).
- C. The MUSEUM shall have Permanent Exhibits which are to be maintained by STATE staff. The PRESERVE shall have no responsibility to maintain the exhibits of the STATE.
- D. MUSEUM may have Temporary Exhibits which will be contracted for by STATE and maintained by STATE.
- E. STATE may organize Special Events at MUSEUM. Catering Kitchen and all food permits shall be maintained by STATE.

F. The MUSEUM may contain rentable space that will be maintained by STATE. However, for security purposes, STATE must inform PRESERVE staff of any space that will be rented out to any party except for the Department of Cultural Affairs and its divisions.

G. STATE may have storage, workshop and archive space available inside MUSEUM and shall allow coordination with PRESERVE for opportunities for space sharing.

H. STATE shall be exclusively responsible for the operation and maintenance of the MUSEUM Store. Both parties acknowledge that there may be opportunities for coordination of merchandise for both the MUSEUM and the PRESERVE.

I. STATE and the PRESERVE shall meet regularly to discuss and coordinate schedules for temporary exhibits and special events, hours of operation, exterior and directional signage and other administrative and operational issues.

3. Article VI (Representation and Covenants of the State) is hereby amended to read as follows:

VII. REPRESENTATIONS AND COVENANTS OF THE STATE

A. STATE has a need to reduce the State Budget that would otherwise be needed to fund and advance the MUSEUM in the way of staffing and operation requirements.

B. STATE has a need to minimize Utility costs as STATE has a limited budget annually for utility bills. Therefore, STATE desires to coordinate efforts with PRESERVE in an effort to minimize those costs where feasible. STATE is

responsible for its share of incurred costs and PRESERVE shall not be liable for those costs that exceed the STATE'S budget.

- C. The MUSEUM will open to the public when staffing and operating expenses are funded by the Nevada Legislature.
- D. To the extent possible based on funding and available resources, STATE shall support recognized advertised hours of operation of PRESERVE. STATE and PRESERVE shall coordinate efforts to bring special events to the campus.
- E. STATE shall support the visitor experience to the campus by offering information for both the MUSEUM and for the PRESERVE.
- F. STATE and PRESERVE shall, within the resources available, cooperate on public outreach efforts and work together with the PRESERVE to provide these services to the community.
- G. STATE personnel on-site shall understand the campus rules at all times, including the environmental management system.

4. Article VII (Reporting, Accounting and Payment Obligations) is hereby amended to read as follows:

VII. REPORTING, ACCOUNTING, AND PAYMENT OBLIGATIONS

- A. Both the STATE and the PRESERVE understand the importance of regular communication and reporting. As such, meetings between the PRESERVE manager and the STATE MUSEUM director, or appropriate designees, shall be held not less than bi-monthly. Topics for discussion may include, at a minimum, schedule of operations, special events, third-party events,

temporary exhibitions, coordination of education programming and operational concerns.

- B. The PRESERVE shall make available for inspection by the STATE on a quarterly basis the records of attendance and revenues received from \$9.95 adult general admissions to the PRESERVE, as recorded in the PRESERVE's OMNI ticketing system, or its successor.
- C. The PRESERVE shall prepay to the STATE its anticipated annual share of revenue, pursuant to Article XII, in the amount of \$53,172 each fiscal year. The prepayment by the PRESERVE for the 2011-12 year of operation is due to the STATE within 30 days of the STATE MUSEUM's opening to the public. The prepayment by the PRESERVE for the 2012-13 year of operation is due to the STATE by July 31, 2012. The STATE is entitled to the \$53,172 each fiscal year, even if the actual revenue realized does not reach the anticipated revenue level.
- D. Any additional revenue due the STATE for \$9.95 adult general admissions exceeding the prepaid amount as recorded in the PRESERVE's OMNI ticketing system, shall be payable to the STATE by the PRESERVE not later than August 31st of the calendar year.
- E. During the term of this Amendment, the parties agree to meet at least every six months to evaluate joint operations.

5. Article VIII (Shared Operations) is hereby amended to read as follows:

- A. The PRESERVE shall provide the following shared operational and maintenance support to STATE.

1. **Security/Monitoring**
 - (a) **PRESERVE will provide security and monitoring for the areas around the exterior of the MUSEUM in conformance with the PRESERVE campus monitoring schedule.**
 - (b) **PRESERVE will not provide security for special events for MUSEUM. STATE shall be responsible for providing their own security for the MUSEUM for these events and shall coordinate these efforts with the PRESERVE for security purposes.**
 - (c) **Until MUSEUM is operated by STATE, and "after-hours" thereafter, PRESERVE shall be the first contact for emergency response, e.g. Fire Alarm System, on campus and may enter the MUSEUM to verify emergencies.**
 - (d) **MUSEUM shall be responsible for all aspects of security inside the confines of the MUSEUM building. In the event that a MUSEUM special event or third-party event requires additional security, the PRESERVE shall allow the STATE access to its security service vendor. STATE shall be responsible for payment of all costs for additional security provided through the PRESERVE's security vendor.**
 - (e) **Except in cases of emergency, security or necessity, the PRESERVE shall have no right of entry into the MUSEUM without prior approval from the STATE designee. PRESERVE shall document entry and notify MUSEUM personnel of such entry.**
2. **Landscape**

(a) PRESERVE shall maintain all landscaping around MUSEUM.

3. Shared Costs for Utility Services

(a) Certain utility services shall be shared between PRESERVE and STATE where it is logistically and fiscally more efficient to do so. PRESERVE shall invoice STATE for STATE's share of the utility services monthly and STATE shall reimburse PRESERVE for those costs within thirty (30) days. After 45 days of nonpayment from the date of billing, the amount owed shall accrue interest monthly based on the prime interest rate.

(i) Electric Power and Water Services

a. PRESERVE and STATE shall share costs of electric power and water based on actual submeter readings provided to the STATE, and STATE shall be responsible for reimbursing PRESERVE.

(ii) Telephone Service

a. PRESERVE shall provide telephone service to STATE; however, any local service charges and long distance service charges shall be invoiced monthly.

6. Article X (Operation & Maintenance of Service Areas) is hereby amended to read as follows:

X. OPERATION AND MAINTENANCE OF SERVICE AREAS

A. Maintenance and Custodial / Janitorial Services

1. STATE shall make all necessary repairs, replacements, renewals, alterations, and additions to MUSEUM which shall include, but is not limited to, the roof, walls, pipes, heating and air-conditioning system, plumbing system, window glass, doors, fixtures and all other appurtenances belonging to the MUSEUM.
 2. PRESERVE shall not be required to furnish any services or facilities or to make any repairs, replacements, renewals, alterations, and additions in or to the MUSEUM. STATE assumes the full and sole responsibility for the condition, operation, repair, replacement, maintenance, and management of the MUSEUM.
 3. STATE shall be solely responsible for all custodial and janitorial services at MUSEUM. There is no requirement for STATE to use PRESERVE staff for these services. STATE is free to choose any method for these services. PRESERVE may make available personnel for Opportunity Village for the performance of custodial services on an as-needed basis during times of peak museum use. These services may be provided to the STATE without cost.
7. Article XII (Ticketing and Membership) is hereby amended to read as follows:

ARTICLE XII. TICKETING AND MEMBERSHIP

- A. The PRESERVE shall handle ticketing sales for the STATE. To accommodate customers who may arrive at the STATE MUSEUM without a ticket, the PRESERVE shall provide a ticket kiosk, wired to the PRESERVE's OMNI ticketing system, or its successor, near the entrance of the STATE MUSEUM, if the STATE requests a kiosk and pays the actual costs to provide data service to the kiosk.

- B. The PRESERVE shall sell a joint adult general admission ticket for access to the campus, including the STATE MUSEUM facility. The price for adult general admission shall be \$9.95.
- C. No revenue is derived for the STATE on days or times that the STATE MUSEUM is closed.
- D. The PRESERVE shall transfer to the STATE 10% of revenue from each \$9.95 adult general admission ticket sold (\$.995 from each \$9.95 ticket), with a guaranteed prepayment of \$53,172 in both the 2011-12 and 2012-13 years of operation. The STATE, consistent with NRS 381.0045(2), shall not charge nor receive revenue for visits to the MUSEUM by children under the age of 18.
- E. Both the PRESERVE and the STATE maintain independent membership programs. During the term of this Amendment, the PRESERVE will offer its members an optional \$10 surcharge to their individual and family memberships to help offset operational costs at the STATE MUSEUM. The STATE shall provide general admission access to the STATE MUSEUM to all members of the PRESERVE at no charge for the duration of this Amendment.
- F. The PRESERVE shall provide a reciprocal general admission visitation benefit to the ORI-GEN Museum and grounds for members of the STATE MUSEUM.
- G. Revenue derived from the membership surcharge, as recorded in the PRESERVE's OMNI ticketing system, or its successor, shall be paid to the STATE by August 31 of each year.
- H. The MUSEUM affords access to collections free-of-charge to bona fide researchers at the discretion of the MUSEUM director.

8. Article XIII (Staffing Plan) is hereby amended to read as follows:

ARTICLE XIII. STAFFING PLAN

- A. The STATE shall have primary responsibility to staff the MUSEUM as needed to maintain the building and afford adequate, safe public services and protection and management of collections held in trust.
- B. For the period of this Amendment, the PRESERVE agrees to provide the STATE the following personnel assistance:
1. Two temporary workers who will perform services defined in the STATE personnel classification system as "museum attendants," 32 hours per week per person.
 2. Up to four volunteers, as needed, from the PRESERVE volunteer pool.
 3. Coordination of educational activities.
 4. General ticketing services at the campus central ticketing area during normal business hours.
- C. Duties assigned to PRESERVE staff and volunteers while assisting the STATE MUSEUM will be coordinated by the PRESERVE Manager in consultation with the director of the STATE MUSEUM.
- D. Other sections of the Agreement define the extent of other additional personnel services, including external security, external landscaping, volunteer management and supplemental custodial services, as needed.
- E. For the term of the Amendment, the PRESERVE may contract, at actual cost, exhibit design and fabrication services of STATE MUSEUM professionals. Such services will be documented in advance of any work with a scope of work, timeline and

estimate of probable costs. Billing for such services, based on time and materials shall be monthly for the duration of such projects. Payment is due from the PRESERVE within 30 days of the billing date.

9. Article XIV (Special Events) is hereby amended to read as follows:

ARTICLE XIV. SPECIAL EVENTS

- A. In an effort to maximize revenue, STATE and PRESERVE, through the authorized designees, shall evidence by written documentation arrangements for the use of the MUSEUM for special third-party events, including, but not limited to, weddings, meetings, room rentals, etc., with such written documentation addressing issues such as revenue sharing, security, and liability, to ensure that neither party suffers an economic loss.
- B. The STATE shall be solely responsible for its events. If requested, PRESERVE staff will assist with set-up and strike for events, with costs of such assistance reimbursed by the STATE per Article XIV, Section A.
- C. Third-party facility rentals for the STATE MUSEUM shall be governed by the policy governing same approved by the Board of Museums and History, State of Nevada and reviewed and amended annually in June.
- D. Periodically, the PRESERVE may choose to conduct a special event during normal business hours, with a start time before 3:00 p.m. During these events, the STATE MUSEUM may enter into an agreement with the PRESERVE to offer a joint ticket price lower than the \$9.95 adult general admission ticket, with an agreed-upon amount going to the STATE, in exchange for access to the STATE MUSEUM during the event. The STATE is not entitled to any revenue for special events with a start

time after 3:00 p.m., unless agreed upon in writing by the STATE MUSEUM director and the PRESERVE manager prior to the event. The STATE MUSEUM retains the option of not participating in any special event and receiving only general admission ticket holders during an event.

10. Article XV (Storage) is hereby amended to read as follows:

ARTICLE XV. STORAGE

- A. The STATE will make available, on written request of the PRESERVE, climate controlled storage space within the STATE MUSEUM on a footprint not to exceed 50' x 50', but no less than 30' x 30'. The STATE shall not collect a fee from the PRESERVE for this use, which shall be documented in writing and reviewed periodically. The STATE places a value on this service at \$1.00 per cubic foot per month. Access by the PRESERVE to STATE storage shall be contingent on STATE access to 10 parking spaces in the upper parking lot.
- B. While the STATE will secure such storage to the standards set for museum collections, the STATE shall bear no liability for the contents stored by the PRESERVE.
- C. The PRESERVE shall be responsible for installation of any shelving required for its storage.
- D. Access to storage areas is under the control of the STATE MUSEUM and access shall occur only when STATE MUSEUM personnel are present.

11. Article XVI (Catering) is hereby amended to read as follows:

ARTICLE XVI. CATERING

- A. The PRESERVE's on-site caterer will provide catering services to the MUSEUM's third-party special events, including, but not limited to, weddings, meetings, and room rentals. The MUSEUM will refer any client seeking catering services for third-party special events to the PRESERVE's on-site caterer.

12. Article XVII (Educational Programming) is hereby amended to read as follows:

ARTICLE XVII. EDUCATIONAL PROGRAMMING

- A. Each entity shall be responsible for development and scheduling of its individual educational programming, but agree to coordinate content and scheduling for the duration of this Amendment.

13. Article XVIII (Marketing and Advertising) is hereby amended to read as follows:

ARTICLE XVIII. MARKETING AND ADVERTISING

- A. The PRESERVE will market and advertise the STATE MUSEUM as part of its routine advertising efforts. The PRESERVE and the STATE MUSEUM will consult and coordinate where feasible to ensure consistency in marketing efforts, including on-site signage.
- B. As space allows, the PRESERVE will include information of the STATE MUSEUM in the program, the *Desert Discovery* newsletter, membership newsletter and DISTRICT bill inserts distributed throughout the Las Vegas Valley.
- C. The total estimated value of the marketing and advertising is \$175,000 annually.
- D. In addition, the PRESERVE will include stories and mentions of the STATE MUSEUM in its television, web, and social media efforts, including the local access programs *Water Ways* and *Springs Elemental*.

14. Article XX (Parking and Access) is hereby amended to read as follows:

ARTICLE XX. PARKING AND ACCESS

A. A map of the Parking and Access is attached to this Agreement as Exhibit "A".

B. Parking

- 1. General Attendance parking during daily operation hours shall be in accordance with Exhibit "A".**
- 2. Except as otherwise provided in subsection 7, PRESERVE shall provide STATE staff parking in the Lower Lot only, as designated in Exhibit "A". STATE is required to provide transportation to parking facilities if such transportation is required.**
- 3. Except as otherwise provided in subsection 7, STATE staff shall not park on the upper levels of the parking lot. These areas are reserved for guests only.**
- 4. The Upper Lot has a vehicle load limitation to no more than 5 tons. A height limiter device has been placed across the entrance/exit to the upper lot and shall never be adjusted or removed for any reason whatsoever, for concern of structural damage to the subsurface reservoir structure.**
- 5. Handicap parking spaces will be provided and the appropriate signage shall be installed. STATE staff requiring handicap parking spaces shall be allowed to park in guest parking in the appropriate areas.**
- 6. STATE shall not charge visitors to the MUSEUM for parking.**
- 7. Except during specific times when the upper parking lot is being used for event parking, STATE staff may have access to 10 parking spaces in the upper lot, if permitted in writing by the PRESERVE.**

C. Museum Access

Access to the MUSEUM shall be through the Ticketing area or the Orientation Plaza. Access through the upper parking lot is strictly prohibited, with the exception of handicap access, appointments with the MUSEUM staff, and for special events with advance notification to the Springs Preserve.

15. Unless otherwise specified in this Amendment, any capitalized terms used in this Amendment shall have the meanings assigned to them in the Cooperative Agreement dated June 1, 2010.

16. As hereby amended and supplemented, the Cooperative Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to the Cooperative Agreement to be executed the day and year first above written.

STATE OF NEVADA

SPRINGS PRESERVE

By: *Kelly M Williams*
Director, Department of Tourism
and Cultural Affairs
Operations + Finance Manager

By: *Patricia Mulroy*
Patricia Mulroy, General Manager

Approved by the Board of Examiners

Mark Costa 10/5/2011
ASO II, Division of Museums & History

By: *[Signature]*
Board of Examiners

10-11-11

Approved as to form:

[Signature]
James "Ed" Irvin,
Deputy Attorney General

Approved as to form:

[Signature]
Mary E. Madden,
Deputy Counsel

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 7, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst IV
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – DIVISION OF
MUSEUMS AND HISTORY**

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$5,969 from the Interim Finance Contingency Fund to fund projected shortfalls in utilities as follows:

BA	ACCOUNT	WP #C	AMOUNT
2870	Nevada Historical Society	29318	\$1,898
2940	Nevada State Museum, Carson City	29532	\$4,071
	Total		\$ 5,969

Additional Information:

This request represents the General Fund portion of projected utility shortfalls after considering projected funding levels from other revenue sources and projected remaining categorical balances.

Statutory Authority:
NRS 353.268

REVIEWED: <u>SB</u>
ACTION ITEM: <u>C</u>



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
Governor

Peter Barton
Administrator

Claudia Vecchio
Director

April 24, 2014

Memorandum

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History *CE*

Through: Peter Barton, Administrator
Division of Museums and History

Cc: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Subject: Fiscal Year 2014 Contingency Funding Request to the Board of Examiners for the
Nevada Historical Society (BA 2870)

Contingency funding in the amount of \$1,898 is requested for the Nevada Historical Society (NHS) for the State Fiscal Year (SFY) 2014 to fund a projected shortfall for Category 59, Utilities. Remaining funds have been requested from the Commission on Tourism as a transfer in order to fulfill the 50%/50% General Fund/Tourism Transfer funding split. The attached spreadsheet documents actual and projected expenditures for SFY 2014.

Beginning Fiscal Year 2014, the Nevada Historical Society (NHS) went from operating four days-a-week to operating five days-a-week. While building the FY14-15 budgets, it was expected that the additional day of operation would negligibly increase utilities usage since utilities are maintained even when museums are not open in order to maintain a controlled environment and; therefore, no additional budget authority was requested. In addition to the additional days of operation, unexpected extreme

temperatures during the winter months as well as utility service cost increases have resulted in a projected \$3,797 shortfall for Fiscal Year 2014.

Adequate authority is not available in any other category to fund this shortfall.

In addition, a 20% or \$1,245 admission revenue shortfall is currently projected. As a result, the agency has increased marketing efforts and anticipates to mitigate the shortfall before the fiscal year end.

Attachment

As of 3/31/2014

NEVADA HISTORICAL SOCIETY - BA 2870														
GL 7132	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc	GL 7134	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc	GL 7137	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc
JUL	\$ 1,933.15	\$ 2,029.18	\$ 2,547.07	126%	JUL	\$ 31.03	\$ 22.34	\$ 22.05	99%	JUL	\$ 456.77	\$ 599.31	\$ 446.91	75%
AUG	\$ 1,747.11	\$ 1,967.59	\$ 2,208.22	112%	AUG	\$ 21.84	\$ 21.84	\$ 22.05	101%	AUG	\$ 494.54	\$ 444.34	\$ 523.90	118%
SEP	\$ 1,615.05	\$ 1,915.80	\$ 1,962.37	102%	SEP	\$ 22.53	\$ 21.84	\$ 26.70	122%	SEP	\$ 523.32	\$ 421.49	\$ 517.98	123%
OCT	\$ 1,248.94	\$ 1,545.56	\$ 1,569.02	102%	OCT	\$ 60.00	\$ 41.53	\$ 177.33	427%	OCT	\$ 204.03	\$ 360.18	\$ 536.58	149%
NOV	\$ 848.03	\$ 1,432.57	\$ 1,525.71	107%	NOV	\$ 376.84	\$ 177.22	\$ 360.06	203%	NOV	\$ 25.63	\$ 57.75	\$ 281.12	487%
DEC	\$ 914.67	\$ 873.45	\$ 1,282.79	147%	DEC	\$ 654.17	\$ 320.07	\$ 744.14	232%	DEC	\$ 27.42	\$ 28.85	\$ 48.39	168%
JAN	\$ 1,287.56	\$ 1,227.07	\$ 1,362.56	111%	JAN	\$ 635.02	\$ 560.43	\$ 685.14	127%	JAN	\$ 136.19	\$ 136.90	\$ 147.59	108%
FEB	\$ 1,204.60	\$ 1,251.51	\$ 1,154.78	92%	FEB	\$ 400.35	\$ 369.92	\$ 468.80	127%	FEB	\$ 29.44	\$ 107.43	\$ 33.74	31%
MAR	\$ 1,252.39	\$ 1,305.69	\$ 1,150.60	88%	MAR	\$ 382.84	\$ 199.49	\$ 283.43	142%	MAR	\$ 29.51	\$ 31.91	\$ 34.14	107%
APR	\$ 969.48	\$ 977.84	\$ 1,071.82	110%	APR	\$ 222.55	\$ 150.78	\$ 263.97	175%	APR	\$ 199.39	\$ 30.07	\$ 37.81	126%
MAY	\$ 1,341.63	\$ 1,303.83	\$ 1,429.14	110%	MAY	\$ 59.29	\$ 41.42	\$ 72.51	175%	MAY	\$ 386.23	\$ 114.34	\$ 170.46	149%
JUN	\$ 1,493.07	\$ 1,298.11	\$ 1,422.88	110%	JUN	\$ 40.01	\$ 30.46	\$ 53.33	175%	JUN	\$ 490.82	\$ 423.98	\$ 632.07	149%
Authority	\$ 15,855.68	\$ 17,128.20	\$ 18,686.96			\$ 2,906.47	\$ 1,957.34	\$ 3,179.51			\$ 3,003.29	\$ 2,756.55	\$ 3,410.69	
Difference			\$ 15,856.00					\$ 2,906.00					\$ 3,003.00	
			\$ (2,830.96)					\$ (273.51)					\$ (407.69)	
			\$ (3,115.04)											
Total Auth	Cat 59	\$ 21,765.00												
Total Proj	Cat 59	\$ 25,277.16												
Surplus/(Shortfall)		\$ (3,512.16)												
(+) Contingency		\$ (284.08)												
		\$ (3,796.24)												

PROJECTED % INCREASE AVG OF % INCR OF PREV MONTHS

Category	Code	ACTUAL												Total	OT Budget	Approved Work Prgms.	Approved (Proj) Surplus (Shortfall)	Pending WP FZ2014	Pending WP FZ2014	After WP Approval Budgeted	Actual (Proj) Surplus (Shortfall)
		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14								
Beginning Cash		245,116.00	294,886.69	243,342.56	203,725.06	160,887.56	187,749.00	147,027.79	157,188.31	122,084.87	87,468.38	111,398.96	62,251.24	26,992.61							
Category 00 - Revenues	2501	245,116.00	294,886.69	243,342.56	203,725.06	160,887.56	187,749.00	147,027.79	157,188.31	122,084.87	87,468.38	111,398.96	62,251.24	26,992.61							
Category 01 - Personnel Services	3942	346.62	651.60	278.98	503.99	317.98	340.10	486.97	482.88	536.68	450.00	450.00	450.00	450.00	245,116.00						
Category 03 - In State Travel	4601	119.22	1,300.34	1,633.57	3,805.45	220.85	877.46	760.10	412.78	261.43	1,230.25	2,363.38	3,737.00	1,558.00	5,245.80						
Category 04 - Operating	3943	19,177	210,877	264,900	617,100	35,811	142,229	124,266	66,944	42,339	199,520	383,255	606,000	252,775	2,964,244						
Category 13 - Conservation	4603	119.22	1,300.34	1,633.57	3,805.45	220.85	877.46	760.10	412.78	261.43	1,230.25	2,363.38	3,737.00	1,558.00	5,245.80						
Category 26 - Information Services	4605	206.74	1,430.52	1,271.07	1,118.43	987.39	894.55	952.21	1,016.17	766.70	794.58	794.58	794.58	794.58	11,822.07						
Category 59 - Utilities	4606	35.53	231.98	206.12	181.37	160.12	145.06	154.43	164.78	124.33	128.85	128.85	128.85	128.85	1,917.09						
Category 82 - DHRM Cost Allocation	4608	206.74	1,430.52	1,271.07	1,118.43	987.39	894.55	952.21	1,016.17	766.70	794.58	794.58	794.58	794.58	11,822.07						
Category 87 - Purchasing Assessment	2501	336.93	54.64	54.64	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	1,105.00						
Revenue Totals		306,741.87	651.60	278.98	503.99	61,987.23	340.10	61,716.22	482.88	536.68	61,729.25	450.00	9,310.00	0.00	504,338.80						
Category 01 - Personnel Services	4608	5,575.28	23,013.78	16,290.32	16,990.89	15,654.94	15,908.79	23,948.20	16,163.36	16,163.36	16,163.36	16,163.36	15,000.82	11,208.80	206,459.01						
Category 03 - In State Travel	4609	5,575.28	23,013.78	16,290.32	16,990.89	15,654.94	15,908.79	23,948.20	16,163.36	16,163.36	16,163.36	16,163.36	15,000.82	11,208.80	206,459.01						
Category 04 - Operating	3943	119.22	1,300.34	1,633.57	3,805.45	220.85	877.46	760.10	412.78	261.43	1,230.25	2,363.38	3,737.00	1,558.00	5,245.80						
Category 13 - Conservation	4605	206.74	1,430.52	1,271.07	1,118.43	987.39	894.55	952.21	1,016.17	766.70	794.58	794.58	794.58	794.58	11,822.07						
Category 26 - Information Services	4606	35.53	231.98	206.12	181.37	160.12	145.06	154.43	164.78	124.33	128.85	128.85	128.85	128.85	1,917.09						
Category 59 - Utilities	4608	206.74	1,430.52	1,271.07	1,118.43	987.39	894.55	952.21	1,016.17	766.70	794.58	794.58	794.58	794.58	11,822.07						
Category 82 - DHRM Cost Allocation	2501	336.93	54.64	54.64	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	336.93	1,105.00						
Category 87 - Purchasing Assessment	3942	194	194	194	194	194	194	194	194	194	194	194	194	194	736						
Expenditure Totals		11,853.13	52,197.72	39,896.48	43,341.49	34,735.79	41,061.31	51,555.70	35,133.18	37,818.67	40,597.72	44,568.63	29,015.36	506,361.04	543,194						
Month End Cash		294,886.69	243,342.56	203,725.06	160,887.56	187,749.00	147,027.79	157,188.31	122,084.87	87,468.38	111,398.96	62,251.24	26,992.61	(100)							



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
Governor

Peter Barton
Administrator

Claudia Vecchio
Director

April 24, 2014

Memorandum

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History *CE*

Through: Peter Barton, Administrator
Division of Museums and History

Cc: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Subject: Fiscal Year 2014 Contingency Funding Request to Board of Examiners for the Nevada State Museum (BA 2940)

Contingency funding in the amount of \$4,071 is requested for the Nevada State Museum (NSM) for the State Fiscal Year (SFY) 2014 to fund a projected shortfall for Category 59, Utilities. Remaining funds will be provided by transferring authority from Category 93, Reserve from Reversion and requesting funds from the Commission on Tourism as a transfer in order to fulfill the 50%/50% General Fund/Tourism Transfer funding split. The attached spreadsheet documents actual and projected expenditures for SFY 2014.

Beginning Fiscal Year 2014, the Nevada State Museum (NSM) went from operating four days-a-week to operating six days-a-week. While building the SFY14-15 budget, it was expected that the additional days of operation would negligibly increase utilities usage since utilities are maintained even when museums are not open in order to maintain a controlled environment and; therefore, no additional budget authority was requested. In addition to the additional days of operation, unexpected extreme temperatures during the winter months as well as utility service cost increases have resulted in a projected \$13,142 shortfall for Fiscal Year 2014.

Attachment

Division of Museums and History
 Nevada State Museum
 BA 2940
 FY2014 Category 59 Projection Detail

NEVADA STATE MUSEUM - BA 2940															
GL 7132	ACTUAL		ACT/PROJ		% Inc	ACTUAL		ACT/PROJ		% Inc	ACTUAL		ACT/PROJ		
	FY12	FY13	FY14	FY14		FY12	FY13	FY14	FY14		FY12	FY13	FY14	FY14	FY14
JUL	\$ 4,929.22	\$ 6,179.02	\$ 4,161.98	67%	\$ 468.78	\$ 332.39	\$ 360.26	108%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 668.05	\$ 623.90	\$ 719.73	115%
AUG	\$ 4,688.23	\$ 4,978.83	\$ 4,259.76	86%	\$ 463.68	\$ 372.58	\$ 411.00	110%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 610.95	\$ 593.21	\$ 1,077.67	182%
SEP	\$ 4,007.11	\$ 5,018.14	\$ 9,811.15	196%	\$ 528.55	\$ 483.89	\$ 775.92	160%	\$ 186.60	\$ 191.81	\$ 209.67	\$ 574.84	\$ 720.59	\$ 852.95	118%
OCT	\$ 3,844.52	\$ 4,876.85	\$ 4,618.19	95%	\$ 1,374.62	\$ 1,180.76	\$ 2,267.77	192%	\$ 186.60	\$ 191.81	\$ 217.43	\$ 387.08	\$ 560.60	\$ 731.50	130%
NOV	\$ 3,384.03	\$ 4,443.49	\$ 4,516.93	102%	\$ 3,504.51	\$ 2,904.83	\$ 4,025.50	139%	\$ 186.60	\$ 191.81	\$ 207.43	\$ 281.44	\$ 364.25	\$ 591.31	162%
DEC	\$ 3,588.27	\$ 4,167.25	\$ 5,256.71	126%	\$ 4,953.83	\$ 4,832.13	\$ 6,150.54	127%	\$ 186.60	\$ 191.81	\$ 207.43	\$ 281.44	\$ 300.01	\$ 454.72	152%
JAN	\$ 3,565.28	\$ 3,810.13	\$ 4,257.29	112%	\$ 4,485.24	\$ 4,405.27	\$ 4,552.27	103%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 286.52	\$ 352.41	\$ 474.23	135%
FEB	\$ 3,300.84	\$ 3,656.33	\$ 3,442.02	94%	\$ 3,997.69	\$ 3,242.21	\$ 3,233.77	100%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 281.45	\$ 349.01	\$ 314.57	90%
MAR	\$ 3,644.03	\$ 3,447.45	\$ 4,263.97	124%	\$ 2,896.59	\$ 2,006.27	\$ 2,608.27	130%	\$ 201.81	\$ 191.81	\$ 219.03	\$ 300.01	\$ 330.43	\$ 463.71	140%
APR	\$ 3,748.25	\$ 4,328.80	\$ 4,812.08	111%	\$ 1,631.87	\$ 1,590.92	\$ 2,068.29	130%	\$ 191.81	\$ 213.43	\$ 203.03	\$ 415.85	\$ 403.13	\$ 548.62	136%
MAY	\$ 4,203.85	\$ 3,889.95	\$ 4,324.24	111%	\$ 877.96	\$ 801.49	\$ 1,041.98	130%	\$ 191.81	\$ 197.43	\$ 197.43	\$ 149.33	\$ 431.88	\$ 587.75	136%
JUN	\$ 4,326.14	\$ 294.70	\$ 327.60	111%	\$ 559.73	\$ 472.63	\$ 614.45	130%	\$ 207.81	\$ 207.43	\$ 207.43	\$ 532.62	\$ 539.34	\$ 733.99	136%
Authority	\$ 47,229.77	\$ 49,090.94	\$ 54,051.71		\$ 25,743.05	\$ 22,625.37	\$ 28,109.80		\$ 2,286.04	\$ 2,344.58	\$ 2,458.60	\$ 4,769.58	\$ 5,568.76	\$ 7,550.76	
Difference			\$ 47,230.00				\$ 25,743.00				\$ 2,286.00			\$ 4,770.00	
			\$ (6,821.71)				\$ (2,366.80)				\$ (172.60)			\$ (2,780.76)	
Total Auth	Cat 59	\$ 80,029.00													
Total Proj	Cat 59	\$ 92,170.87													
Surplus/(Shortfall)		\$ (12,141.87)													
(+) Contingency		\$ (1,000.00)													
WPF# C29532 Request		\$ (13,141.87)													

PROJECTED % INCREASE AVG OF % INCR OF PREV MONTHS

DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS
 1000 S. GARDEN AVENUE, SUITE 100
 LAS VEGAS, NV 89102
 NV5004 CATEGORY ACTUALS/PROJECTIONS

Category ID	Description	ACTUAL												Total	Budget	Mileage	Mileage Programs	Before W/P Surplus / Shortfall	After W/P Surplus / Shortfall	
		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14							
3501	APPROPRIATION (FUND) 2015 YEAR	668,373.00		652,822.03	540,723.24	452,248.62	516,731.49	407,567.15	432,238.64	331,557.19	228,865.76	306,838.41	307,268.83	43,666.78						
3502	APPROPRIATION (FUND) 2015 YEAR	410.00																		
3503	FED STATE MAIL DELIVERY PRG YR	1,499.00																		
3504	FED GRANT HUMANITIES																			
3505	FED GRANT HUMANITIES																			
3506	ADMISSION CHARGE (6000)	18,119.51	18,144.97	18,655.17	15,430.45	8,854.40	5,405.20	11,336.81	7,826.20	10,144.41	14,133.86	15,500.00	17,000.00	6,571.00	6,571.00	6,571.00	6,571.00	6,571.00	6,571.00	6,571.00
4105	SCHOOL DISTRICT REIMBURSEMENT																			
4106	TRANS FROM INTERIM FINANCE																			
4663	TRANSFER FROM TOURISM	168,198.00																		
4664	TRANSFER FROM TOURISM (GO TRUST)																			
4709	TRANSFER FROM SAVO																			
	Revenue Total	854,768.51	20,553.97	18,655.17	26,302.74	176,588.40	13,440.33	182,011.37	130,644.64	14,440.02	19,138.68	19,569.80	41,151.80	6,743.15	6,743.15	6,743.15	6,743.15	6,743.15	6,743.15	6,743.15
Category 01 - Personnel Services		16,807.43	70,376.30	49,234.51	48,391.68	48,391.68	48,391.68	70,863.64	49,782.62	49,140.86	48,723.35	48,723.35	50,643.00	29,330.00	29,330.00	29,330.00	29,330.00	29,330.00	29,330.00	29,330.00
Category 02 - In State Travel		4663	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 03 - Operating		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 04 - Building Grounds		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 05 - Utilities		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 06 - Exhibits		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 07 - Information Services		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 08 - Board Travel		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 09 - Fed Grant/Needs Humanities		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 10 - CSO Ineffectual		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 11 - Information Services		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 12 - DHRM Cost Allocation		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 13 - Purchasing Assessment		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Category 14 - Reserve for Reversion		3501	180.00	1,645.70	2,025.33	1,695.41	1,712.96	3,754.30	2,811.72	2,811.72	3,598.96	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30	3,754.30
Expenses Total		40,784.34	181,444.31	130,753.96	115,014.36	112,676.53	122,604.66	158,659.89	113,775.69	117,139.45	114,469.03	118,842.18	167,388.95	74,099.35	74,099.35	74,099.35	74,099.35	74,099.35	74,099.35	74,099.35
Month End Cash		814,012.57	652,822.03	540,723.24	452,248.62	516,731.49	407,567.15	432,238.64	331,557.19	228,865.76	306,838.41	307,268.83	43,666.78							
Month End Cash		814,012.57	652,822.03	540,723.24	452,248.62	516,731.49	407,567.15	432,238.64	331,557.19	228,865.76	306,838.41	307,268.83	43,666.78							

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 2, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Carla Watson, Budget Analyst
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF ADMINISTRATION – BOARD OF EXAMINERS – STATUTORY
CONTINGENCY ACCOUNT**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department of Administration is requesting a \$300,000 allocation from the IFC Contingency fund to replenish the Reserve for Statutory Contingency Account.

Additional Information:

We anticipate additional payments from the account in calendar year 2014 of at least \$300,000. In order to make timely payments for approved claims from the Reserve for Statutory Contingency Account, we would like to request an allocation from the contingency Account in the amount of \$300,000. We believe this allocation will be sufficient, based upon our estimate of claims to be paid for the remainder of calendar year 2014. It appears at this time that an appropriation to replenish the account further will be necessary during the 2015 legislative session.

A summary of the current biennium's activity in the Reserve for Statutory Contingency Account and the projected claims for calendar year 2014 are attached.

Statutory Authority:

NRS 353.268

REVIEWED: <u> <i>JD</i> </u>
ACTION ITEM: <u> <i>A</i> </u>

NRS 353.268 Recommendation by State Board of Examiners for allocation from Contingency Account.

1. When any state agency or officer, at a time when the Legislature is not in session, finds that circumstances for which the Legislature has made no other provision require an expenditure during the biennium of money in excess of the amount appropriated by the Legislature for the biennium for the support of that agency or officer, or for any program, including the State Distributive School Account in the State General Fund, the agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Account.

2. The State Board of Examiners shall consider the request, may require from the requester such additional information as they deem appropriate, and shall, if it finds that an allocation should be made, recommend the amount of the allocation to the Interim Finance Committee for its independent evaluation and action. The Interim Finance Committee is not bound to follow the recommendation of the State Board of Examiners.

(Added to NRS by 1969, 1016; A 1971, 879; 1987, 417)

NRS 353.264 Reserve for Statutory Contingency Account.

1. The Reserve for Statutory Contingency Account is hereby created in the State General Fund.

2. The State Board of Examiners shall administer the Reserve for Statutory Contingency Account.

The money in the Account must be expended only for:

(a) The payment of claims which are obligations of the State pursuant to NRS 41.03435, 41.0347, 62I.025, 176.485, 179.310, 212.040, 212.050, 212.070, 281.174, 282.290, 282.315, 288.203, 293.253, 293.405, 353.120, 353.262, 412.154 and 475.235;

(b) The payment of claims which are obligations of the State pursuant to:

(1) Chapter 472 of NRS arising from operations of the Division of Forestry of the State Department of Conservation and Natural Resources directly involving the protection of life and property; and

(2) NRS 7.155, 34.750, 176A.640, 179.225 and 213.153,

↪ except that claims may be approved for the respective purposes listed in this paragraph only when the money otherwise appropriated for those purposes has been exhausted;

(c) The payment of claims which are obligations of the State pursuant to NRS 41.0349 and 41.037, but only to the extent that the money in the Fund for Insurance Premiums is insufficient to pay the claims; and

(d) The payment of claims which are obligations of the State pursuant to NRS 535.030 arising from remedial actions taken by the State Engineer when the condition of a dam becomes dangerous to the safety of life or property.

3. The State Board of Examiners may authorize its Clerk or a person designated by the Clerk, under such circumstances as it deems appropriate, to approve, on behalf of the Board, the payment of claims from the Reserve for Statutory Contingency Account. For the purpose of exercising any authority granted to the Clerk of the State Board of Examiners or to the person designated by the Clerk pursuant to this subsection, any statutory reference to the State Board of Examiners relating to such a claim shall be deemed to refer to the Clerk of the Board or the person designated by the Clerk.

(Added to NRS by 1963, 1110; A 1964, 11; 1965, 1416; 1967, 1471; 1968, 22, 54; 1969, 640, 1015; 1973, 170; 1975, 345, 514, 896, 1489; 1977, 229, 238, 421, 816, 1011, 1540; 1979, 341, 1166, 1737; 1981, 486, 631, 1690, 1872; 1983, 181, 1090; 1985, 545, 617, 1237; 1987, 112, 1613; 1989, 309; 1991, 92, 1750, 1825; 1995, 865, 2640; 2001, 1079, 1088; 2003, 20, 1134; 2005, 414; 2007, 1187, 2623, 2624; 2013, 3676)

**Board of Examiners
Reserve for Statutory Contingency Account
BA 4892
Request for Replenishment
SFY 2014**

Prior Balance		\$ 1,774,789
Attorney General Special Counsel		\$ (309,085)
Public Defender - Post Conviction Relief		\$ (631,935)
Balance		<u>\$ 833,769</u>
NDOC Terminal Leave		\$ (445,036)
Balance after NDOC		<u>\$ 388,733</u>
Attorney General Special Counsel		\$ (586,249)
Balance		<u>\$ (197,516)</u>
Estimated additional amount needed	\$ 100,000	\$ (100,000)
Estimated shortfall		\$ (297,516)
Request Rounded		<u><u>\$ 300,000</u></u>

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 12, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst IV
Budget Division

A handwritten signature in blue ink, appearing to read "Katrina Nielsen".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – DIVISION OF
MUSEUMS AND HISTORY**

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$53,172 from the Interim Finance Contingency Fund to fund a shortfall in SFY 2014 admission charge revenue.

Additional Information:

It is anticipated that this Contingency Fund request will only be needed temporarily to mitigate a projected SFY 2014 cash flow shortfall while both parties, Division of Museums & History and the Las Vegas Valley Water District, work collaboratively to reach a mutually beneficial agreement. Once an agreement is in place, the Las Vegas Valley Water District is expected to issue payment and reimbursement will be made to the Contingency Fund account.

Statutory Authority:

NRS 353.268

REVIEWED: <u>SB</u>
ACTION ITEM: <u>B</u>



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
Governor

Peter Barton
Administrator

Claudia Vecchio
Director

MEMORANDUM

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History

Through: Peter Barton, Administrator
Division of Museums and History

CC: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Date: 9 May 2014

Re: Fiscal Year 2014 Contingency Fund Request to the Board of
Examiners for the Nevada State Museum, Las Vegas, Budget Account
2943

Contingency funding in the amount of \$53,172 is requested for the Nevada State Museum, Las Vegas (NSM-LV) for the State Fiscal Year (SFY) 2014 to fund a shortfall in revenue in RGL 3842, admission charges.

The Nevada State Museum, Las Vegas does not collect admissions from patrons. Rather, the museum receives a share of admission revenue collected by the Las Vegas Valley Water District (LVVWD) from patrons visiting the Las Vegas Springs Preserve (LVSP), of which the State museum is a part. In June 2010 the State of Nevada entered into an interlocal agreement (Joint Operating Agreement (JOA)) with the Las Vegas Valley Water District whereby the LVSP would collect a single, all-inclusive admission fee from patrons visiting the Preserve. Prior to opening the museum in October 2011, Amendment No. 1 to the JOA was executed by the parties. A formula where the State receives a minimum of \$53,172 annually was part of that Amendment. The Amendment also spelled out the formula for additional revenue transfers should the base number of admissions exceed target projections.

In October 2012 the parties began discussions on further amending the JOA. However, the amendment expired on June 30, 2013, though both parties continue to honor contractual obligations with regard to operation of the NSM-LV and LVSP as defined in the Joint Operating Agreement. Despite several iterations of proposed amendments, the parties remain in a stalemate, at impasse over certain language with respect to the respective roles for maintenance of the museum. Without a current contract in place, the Las Vegas Valley Water District has taken the position that they cannot pay to the State of Nevada, the \$53,172 due from admissions for the current State Fiscal Year (2014).

The funds requested herewith would be used in lieu of the admission revenue-share transfer, to enable museum operations to continue while efforts to resolve the impasse continue. Once resolved and presuming the LVVWD makes good on its obligation for payment in SFY 2014, the additional funds would be deposited for return to the State General Fund.

AMENDMENT NO. 1 TO THE COOPERATIVE AGREEMENT

The Cooperative Agreement made and entered into on the 1st day of June, 2010, by and between the Las Vegas Valley Water District ("DISTRICT"), a political subdivision of the State of Nevada, on behalf of the Springs Preserve ("PRESERVE"), and the State of Nevada, on behalf of the Department of Tourism and Cultural Affairs, Division of Museums and History ("STATE"), is hereby amended to read as set forth below, WITNESSETH:

1. All terms set forth in this amendment are effective as of the 17th day of October, 2011 and expire, without limitation, on June 30, 2013.
2. Article V (Museum Operational Components) is hereby amended to read as follows:

V. MUSEUM OPERATIONAL COMPONENTS

- A. The MUSEUM on the PRESERVE campus shall include the building located at 309 S. Valley View Blvd., Las Vegas, NV, 89107.
- B. It is anticipated that the STATE MUSEUM will open on or about September 2011 and until otherwise amended, the MUSEUM shall operate on a schedule open to the public of Friday through Monday, from 10:00 a.m. to 6:00 p.m. No access by the PRESERVE or the public shall be permitted to the MUSEUM on other days without the expressed written consent of the MUSEUM director, except as provided in Article VIII, Section 1, Subsection (c).
- C. The MUSEUM shall have Permanent Exhibits which are to be maintained by STATE staff. The PRESERVE shall have no responsibility to maintain the exhibits of the STATE.
- D. MUSEUM may have Temporary Exhibits which will be contracted for by STATE and maintained by STATE.
- E. STATE may organize Special Events at MUSEUM. Catering Kitchen and all food permits shall be maintained by STATE.

F. The MUSEUM may contain rentable space that will be maintained by STATE. However, for security purposes, STATE must inform PRESERVE staff of any space that will be rented out to any party except for the Department of Cultural Affairs and its divisions.

G. STATE may have storage, workshop and archive space available inside MUSEUM and shall allow coordination with PRESERVE for opportunities for space sharing.

H. STATE shall be exclusively responsible for the operation and maintenance of the MUSEUM Store. Both parties acknowledge that there may be opportunities for coordination of merchandise for both the MUSEUM and the PRESERVE.

I. STATE and the PRESERVE shall meet regularly to discuss and coordinate schedules for temporary exhibits and special events, hours of operation, exterior and directional signage and other administrative and operational issues.

3. Article VI (Representation and Covenants of the State) is hereby amended to read as follows:

VII. REPRESENTATIONS AND COVENANTS OF THE STATE

A. STATE has a need to reduce the State Budget that would otherwise be needed to fund and advance the MUSEUM in the way of staffing and operation requirements.

B. STATE has a need to minimize Utility costs as STATE has a limited budget annually for utility bills. Therefore, STATE desires to coordinate efforts with PRESERVE in an effort to minimize those costs where feasible. STATE is

responsible for its share of incurred costs and PRESERVE shall not be liable for those costs that exceed the STATE'S budget.

- C. The MUSEUM will open to the public when staffing and operating expenses are funded by the Nevada Legislature.
- D. To the extent possible based on funding and available resources, STATE shall support recognized advertised hours of operation of PRESERVE. STATE and PRESERVE shall coordinate efforts to bring special events to the campus.
- E. STATE shall support the visitor experience to the campus by offering information for both the MUSEUM and for the PRESERVE.
- F. STATE and PRESERVE shall, within the resources available, cooperate on public outreach efforts and work together with the PRESERVE to provide these services to the community.
- G. STATE personnel on-site shall understand the campus rules at all times, including the environmental management system.

4. Article VII (Reporting, Accounting and Payment Obligations) is hereby amended to read as follows:

VII. REPORTING, ACCOUNTING, AND PAYMENT OBLIGATIONS

- A. Both the STATE and the PRESERVE understand the importance of regular communication and reporting. As such, meetings between the PRESERVE manager and the STATE MUSEUM director, or appropriate designees, shall be held not less than bi-monthly. Topics for discussion may include, at a minimum, schedule of operations, special events, third-party events,

temporary exhibitions, coordination of education programming and operational concerns.

- B. The PRESERVE shall make available for inspection by the STATE on a quarterly basis the records of attendance and revenues received from \$9.95 adult general admissions to the PRESERVE, as recorded in the PRESERVE's OMNI ticketing system, or its successor.
- C. The PRESERVE shall prepay to the STATE its anticipated annual share of revenue, pursuant to Article XII, in the amount of \$53,172 each fiscal year. The prepayment by the PRESERVE for the 2011-12 year of operation is due to the STATE within 30 days of the STATE MUSEUM's opening to the public. The prepayment by the PRESERVE for the 2012-13 year of operation is due to the STATE by July 31, 2012. The STATE is entitled to the \$53,172 each fiscal year, even if the actual revenue realized does not reach the anticipated revenue level.
- D. Any additional revenue due the STATE for \$9.95 adult general admissions exceeding the prepaid amount as recorded in the PRESERVE's OMNI ticketing system, shall be payable to the STATE by the PRESERVE not later than August 31st of the calendar year.
- E. During the term of this Amendment, the parties agree to meet at least every six months to evaluate joint operations.

5. Article VIII (Shared Operations) is hereby amended to read as follows:

- A. The PRESERVE shall provide the following shared operational and maintenance support to STATE.

1. **Security/Monitoring**
 - (a) **PRESERVE will provide security and monitoring for the areas around the exterior of the MUSEUM in conformance with the PRESERVE campus monitoring schedule.**
 - (b) **PRESERVE will not provide security for special events for MUSEUM. STATE shall be responsible for providing their own security for the MUSEUM for these events and shall coordinate these efforts with the PRESERVE for security purposes.**
 - (c) **Until MUSEUM is operated by STATE, and "after-hours" thereafter, PRESERVE shall be the first contact for emergency response, e.g. Fire Alarm System, on campus and may enter the MUSEUM to verify emergencies.**
 - (d) **MUSEUM shall be responsible for all aspects of security inside the confines of the MUSEUM building. In the event that a MUSEUM special event or third-party event requires additional security, the PRESERVE shall allow the STATE access to its security service vendor. STATE shall be responsible for payment of all costs for additional security provided through the PRESERVE's security vendor.**
 - (e) **Except in cases of emergency, security or necessity, the PRESERVE shall have no right of entry into the MUSEUM without prior approval from the STATE designee. PRESERVE shall document entry and notify MUSEUM personnel of such entry.**
2. **Landscape**

(a) PRESERVE shall maintain all landscaping around MUSEUM.

3. Shared Costs for Utility Services

(a) Certain utility services shall be shared between PRESERVE and STATE where it is logistically and fiscally more efficient to do so. PRESERVE shall invoice STATE for STATE's share of the utility services monthly and STATE shall reimburse PRESERVE for those costs within thirty (30) days. After 45 days of nonpayment from the date of billing, the amount owed shall accrue interest monthly based on the prime interest rate.

(i) Electric Power and Water Services

a. PRESERVE and STATE shall share costs of electric power and water based on actual submeter readings provided to the STATE, and STATE shall be responsible for reimbursing PRESERVE.

(ii) Telephone Service

a. PRESERVE shall provide telephone service to STATE; however, any local service charges and long distance service charges shall be invoiced monthly.

6. Article X (Operation & Maintenance of Service Areas) is hereby amended to read as follows:

X. OPERATION AND MAINTENANCE OF SERVICE AREAS

A. Maintenance and Custodial / Janitorial Services

1. STATE shall make all necessary repairs, replacements, renewals, alterations, and additions to MUSEUM which shall include, but is not limited to, the roof, walls, pipes, heating and air-conditioning system, plumbing system, window glass, doors, fixtures and all other appurtenances belonging to the MUSEUM.
 2. PRESERVE shall not be required to furnish any services or facilities or to make any repairs, replacements, renewals, alterations, and additions in or to the MUSEUM. STATE assumes the full and sole responsibility for the condition, operation, repair, replacement, maintenance, and management of the MUSEUM.
 3. STATE shall be solely responsible for all custodial and janitorial services at MUSEUM. There is no requirement for STATE to use PRESERVE staff for these services. STATE is free to choose any method for these services. PRESERVE may make available personnel for Opportunity Village for the performance of custodial services on an as-needed basis during times of peak museum use. These services may be provided to the STATE without cost.
7. Article XII (Ticketing and Membership) is hereby amended to read as follows:

ARTICLE XII. TICKETING AND MEMBERSHIP

- A. The PRESERVE shall handle ticketing sales for the STATE. To accommodate customers who may arrive at the STATE MUSEUM without a ticket, the PRESERVE shall provide a ticket kiosk, wired to the PRESERVE's OMNI ticketing system, or its successor, near the entrance of the STATE MUSEUM, if the STATE requests a kiosk and pays the actual costs to provide data service to the kiosk.

- B. The PRESERVE shall sell a joint adult general admission ticket for access to the campus, including the STATE MUSEUM facility. The price for adult general admission shall be \$9.95.
- C. No revenue is derived for the STATE on days or times that the STATE MUSEUM is closed.
- D. The PRESERVE shall transfer to the STATE 10% of revenue from each \$9.95 adult general admission ticket sold (\$.995 from each \$9.95 ticket), with a guaranteed prepayment of \$53,172 in both the 2011-12 and 2012-13 years of operation. The STATE, consistent with NRS 381.0045(2), shall not charge nor receive revenue for visits to the MUSEUM by children under the age of 18.
- E. Both the PRESERVE and the STATE maintain independent membership programs. During the term of this Amendment, the PRESERVE will offer its members an optional \$10 surcharge to their individual and family memberships to help offset operational costs at the STATE MUSEUM. The STATE shall provide general admission access to the STATE MUSEUM to all members of the PRESERVE at no charge for the duration of this Amendment.
- F. The PRESERVE shall provide a reciprocal general admission visitation benefit to the ORI-GEN Museum and grounds for members of the STATE MUSEUM.
- G. Revenue derived from the membership surcharge, as recorded in the PRESERVE's OMNI ticketing system, or its successor, shall be paid to the STATE by August 31 of each year.
- H. The MUSEUM affords access to collections free-of-charge to bona fide researchers at the discretion of the MUSEUM director.

8. Article XIII (Staffing Plan) is hereby amended to read as follows:

ARTICLE XIII. STAFFING PLAN

- A. The STATE shall have primary responsibility to staff the MUSEUM as needed to maintain the building and afford adequate, safe public services and protection and management of collections held in trust.
- B. For the period of this Amendment, the PRESERVE agrees to provide the STATE the following personnel assistance:
1. Two temporary workers who will perform services defined in the STATE personnel classification system as "museum attendants," 32 hours per week per person.
 2. Up to four volunteers, as needed, from the PRESERVE volunteer pool.
 3. Coordination of educational activities.
 4. General ticketing services at the campus central ticketing area during normal business hours.
- C. Duties assigned to PRESERVE staff and volunteers while assisting the STATE MUSEUM will be coordinated by the PRESERVE Manager in consultation with the director of the STATE MUSEUM.
- D. Other sections of the Agreement define the extent of other additional personnel services, including external security, external landscaping, volunteer management and supplemental custodial services, as needed.
- E. For the term of the Amendment, the PRESERVE may contract, at actual cost, exhibit design and fabrication services of STATE MUSEUM professionals. Such services will be documented in advance of any work with a scope of work, timeline and

estimate of probable costs. Billing for such services, based on time and materials shall be monthly for the duration of such projects. Payment is due from the PRESERVE within 30 days of the billing date.

9. Article XIV (Special Events) is hereby amended to read as follows:

ARTICLE XIV. SPECIAL EVENTS

- A. In an effort to maximize revenue, STATE and PRESERVE, through the authorized designees, shall evidence by written documentation arrangements for the use of the MUSEUM for special third-party events, including, but not limited to, weddings, meetings, room rentals, etc., with such written documentation addressing issues such as revenue sharing, security, and liability, to ensure that neither party suffers an economic loss.
- B. The STATE shall be solely responsible for its events. If requested, PRESERVE staff will assist with set-up and strike for events, with costs of such assistance reimbursed by the STATE per Article XIV, Section A.
- C. Third-party facility rentals for the STATE MUSEUM shall be governed by the policy governing same approved by the Board of Museums and History, State of Nevada and reviewed and amended annually in June.
- D. Periodically, the PRESERVE may choose to conduct a special event during normal business hours, with a start time before 3:00 p.m. During these events, the STATE MUSEUM may enter into an agreement with the PRESERVE to offer a joint ticket price lower than the \$9.95 adult general admission ticket, with an agreed-upon amount going to the STATE, in exchange for access to the STATE MUSEUM during the event. The STATE is not entitled to any revenue for special events with a start

time after 3:00 p.m., unless agreed upon in writing by the STATE MUSEUM director and the PRESERVE manager prior to the event. The STATE MUSEUM retains the option of not participating in any special event and receiving only general admission ticket holders during an event.

10. Article XV (Storage) is hereby amended to read as follows:

ARTICLE XV. STORAGE

- A. The STATE will make available, on written request of the PRESERVE, climate controlled storage space within the STATE MUSEUM on a footprint not to exceed 50' x 50', but no less than 30' x 30'. The STATE shall not collect a fee from the PRESERVE for this use, which shall be documented in writing and reviewed periodically. The STATE places a value on this service at \$1.00 per cubic foot per month. Access by the PRESERVE to STATE storage shall be contingent on STATE access to 10 parking spaces in the upper parking lot.
- B. While the STATE will secure such storage to the standards set for museum collections, the STATE shall bear no liability for the contents stored by the PRESERVE.
- C. The PRESERVE shall be responsible for installation of any shelving required for its storage.
- D. Access to storage areas is under the control of the STATE MUSEUM and access shall occur only when STATE MUSEUM personnel are present.

11. Article XVI (Catering) is hereby amended to read as follows:

ARTICLE XVI. CATERING

- A. The PRESERVE's on-site caterer will provide catering services to the MUSEUM's third-party special events, including, but not limited to, weddings, meetings, and room rentals. The MUSEUM will refer any client seeking catering services for third-party special events to the PRESERVE's on-site caterer.

12. Article XVII (Educational Programming) is hereby amended to read as follows:

ARTICLE XVII. EDUCATIONAL PROGRAMMING

- A. Each entity shall be responsible for development and scheduling of its individual educational programming, but agree to coordinate content and scheduling for the duration of this Amendment.

13. Article XVIII (Marketing and Advertising) is hereby amended to read as follows:

ARTICLE XVIII. MARKETING AND ADVERTISING

- A. The PRESERVE will market and advertise the STATE MUSEUM as part of its routine advertising efforts. The PRESERVE and the STATE MUSEUM will consult and coordinate where feasible to ensure consistency in marketing efforts, including on-site signage.
- B. As space allows, the PRESERVE will include information of the STATE MUSEUM in the program, the *Desert Discovery* newsletter, membership newsletter and DISTRICT bill inserts distributed throughout the Las Vegas Valley.
- C. The total estimated value of the marketing and advertising is \$175,000 annually.
- D. In addition, the PRESERVE will include stories and mentions of the STATE MUSEUM in its television, web, and social media efforts, including the local access programs *Water Ways* and *Springs Elemental*.

14. Article XX (Parking and Access) is hereby amended to read as follows:

ARTICLE XX. PARKING AND ACCESS

A. A map of the Parking and Access is attached to this Agreement as Exhibit "A".

B. Parking

- 1. General Attendance parking during daily operation hours shall be in accordance with Exhibit "A".**
- 2. Except as otherwise provided in subsection 7, PRESERVE shall provide STATE staff parking in the Lower Lot only, as designated in Exhibit "A". STATE is required to provide transportation to parking facilities if such transportation is required.**
- 3. Except as otherwise provided in subsection 7, STATE staff shall not park on the upper levels of the parking lot. These areas are reserved for guests only.**
- 4. The Upper Lot has a vehicle load limitation to no more than 5 tons. A height limiter device has been placed across the entrance/exit to the upper lot and shall never be adjusted or removed for any reason whatsoever, for concern of structural damage to the subsurface reservoir structure.**
- 5. Handicap parking spaces will be provided and the appropriate signage shall be installed. STATE staff requiring handicap parking spaces shall be allowed to park in guest parking in the appropriate areas.**
- 6. STATE shall not charge visitors to the MUSEUM for parking.**
- 7. Except during specific times when the upper parking lot is being used for event parking, STATE staff may have access to 10 parking spaces in the upper lot, if permitted in writing by the PRESERVE.**

C. Museum Access

Access to the MUSEUM shall be through the Ticketing area or the Orientation Plaza. Access through the upper parking lot is strictly prohibited, with the exception of handicap access, appointments with the MUSEUM staff, and for special events with advance notification to the Springs Preserve.

15. Unless otherwise specified in this Amendment, any capitalized terms used in this Amendment shall have the meanings assigned to them in the Cooperative Agreement dated June 1, 2010.

16. As hereby amended and supplemented, the Cooperative Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to the Cooperative Agreement to be executed the day and year first above written.

STATE OF NEVADA

SPRINGS PRESERVE

By: *Kelly M Williams*
Director, Department of Tourism
and Cultural Affairs
Operations + Finance Manager

By: *Patricia Mulroy*
Patricia Mulroy, General Manager

Approved by the Board of Examiners

Mark Cota 10/5/2011
ASO II, Division of Museums & History

By: *[Signature]*
Board of Examiners

10-11-11

Approved as to form:

[Signature]
James "Ed" Irvin,
Deputy Attorney General

Approved as to form:

[Signature]
Mary E. Madden,
Deputy Counsel

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 7, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst IV
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – DIVISION OF
MUSEUMS AND HISTORY**

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Tourism and Cultural Affairs, Division of Museums and History requests an allocation of \$5,969 from the Interim Finance Contingency Fund to fund projected shortfalls in utilities as follows:

BA	ACCOUNT	WP #C	AMOUNT
2870	Nevada Historical Society	29318	\$1,898
2940	Nevada State Museum, Carson City	29532	\$4,071
	Total		\$ 5,969

Additional Information:

This request represents the General Fund portion of projected utility shortfalls after considering projected funding levels from other revenue sources and projected remaining categorical balances.

Statutory Authority:

NRS 353.268

REVIEWED:	
ACTION ITEM:	



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
Governor

Peter Barton
Administrator

Claudia Vecchio
Director

April 24, 2014

Memorandum

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History *CE*

Through: Peter Barton, Administrator
Division of Museums and History

Cc: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Subject: Fiscal Year 2014 Contingency Funding Request to the Board of Examiners for the
Nevada Historical Society (BA 2870)

Contingency funding in the amount of \$1,898 is requested for the Nevada Historical Society (NHS) for the State Fiscal Year (SFY) 2014 to fund a projected shortfall for Category 59, Utilities. Remaining funds have been requested from the Commission on Tourism as a transfer in order to fulfill the 50%/50% General Fund/Tourism Transfer funding split. The attached spreadsheet documents actual and projected expenditures for SFY 2014.

Beginning Fiscal Year 2014, the Nevada Historical Society (NHS) went from operating four days-a-week to operating five days-a-week. While building the FY14-15 budgets, it was expected that the additional day of operation would negligibly increase utilities usage since utilities are maintained even when museums are not open in order to maintain a controlled environment and; therefore, no additional budget authority was requested. In addition to the additional days of operation, unexpected extreme

temperatures during the winter months as well as utility service cost increases have resulted in a projected \$3,797 shortfall for Fiscal Year 2014.

Adequate authority is not available in any other category to fund this shortfall.

In addition, a 20% or \$1,245 admission revenue shortfall is currently projected. As a result, the agency has increased marketing efforts and anticipates to mitigate the shortfall before the fiscal year end.

Attachment

As of 3/31/2014

NEVADA HISTORICAL SOCIETY - BA 2870														
GL 7132	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc	GL 7134	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc	GL 7137	ACTUAL FY12	ACTUAL FY13	ACT/PROJ FY14	% Inc
JUL	\$ 1,933.15	\$ 2,029.18	\$ 2,547.07	126%	JUL	\$ 31.03	\$ 22.34	\$ 22.05	99%	JUL	\$ 456.77	\$ 599.31	\$ 446.91	75%
AUG	\$ 1,747.11	\$ 1,967.59	\$ 2,208.22	112%	AUG	\$ 21.84	\$ 21.84	\$ 22.05	101%	AUG	\$ 494.54	\$ 444.34	\$ 523.90	118%
SEP	\$ 1,615.05	\$ 1,915.80	\$ 1,962.37	102%	SEP	\$ 22.53	\$ 21.84	\$ 26.70	122%	SEP	\$ 523.32	\$ 421.49	\$ 517.98	123%
OCT	\$ 1,248.94	\$ 1,545.56	\$ 1,569.02	102%	OCT	\$ 60.00	\$ 41.53	\$ 177.33	427%	OCT	\$ 204.03	\$ 360.18	\$ 536.58	149%
NOV	\$ 848.03	\$ 1,432.57	\$ 1,525.71	107%	NOV	\$ 376.84	\$ 177.22	\$ 360.06	203%	NOV	\$ 25.63	\$ 57.75	\$ 281.12	487%
DEC	\$ 914.67	\$ 873.45	\$ 1,282.79	147%	DEC	\$ 654.17	\$ 320.07	\$ 744.14	232%	DEC	\$ 27.42	\$ 28.85	\$ 48.39	168%
JAN	\$ 1,287.56	\$ 1,227.07	\$ 1,362.56	111%	JAN	\$ 635.02	\$ 560.43	\$ 685.14	127%	JAN	\$ 136.19	\$ 136.90	\$ 147.59	108%
FEB	\$ 1,204.60	\$ 1,251.51	\$ 1,154.78	92%	FEB	\$ 400.35	\$ 369.92	\$ 468.80	127%	FEB	\$ 29.44	\$ 107.43	\$ 33.74	31%
MAR	\$ 1,252.39	\$ 1,305.69	\$ 1,150.60	88%	MAR	\$ 382.84	\$ 199.49	\$ 283.43	142%	MAR	\$ 29.51	\$ 31.91	\$ 34.14	107%
APR	\$ 969.48	\$ 977.84	\$ 1,071.82	110%	APR	\$ 222.55	\$ 150.78	\$ 263.97	175%	APR	\$ 199.39	\$ 30.07	\$ 37.81	126%
MAY	\$ 1,341.63	\$ 1,303.83	\$ 1,429.14	110%	MAY	\$ 59.29	\$ 41.42	\$ 72.51	175%	MAY	\$ 386.23	\$ 114.34	\$ 170.46	149%
JUN	\$ 1,493.07	\$ 1,298.11	\$ 1,422.88	110%	JUN	\$ 40.01	\$ 30.46	\$ 53.33	175%	JUN	\$ 490.82	\$ 423.98	\$ 632.07	149%
Authority	\$ 15,855.68	\$ 17,128.20	\$ 18,686.96			\$ 2,906.47	\$ 1,957.34	\$ 3,179.51			\$ 3,003.29	\$ 2,756.55	\$ 3,410.69	
Difference			\$ 15,856.00					\$ 2,906.00					\$ 3,003.00	
			\$ (2,830.96)					\$ (273.51)					\$ (407.69)	
			\$ (3,115.04)											
Total Auth	Cat 59	\$ 21,765.00												
Total Proj	Cat 59	\$ 25,277.16												
Surplus/(Shortfall)		\$ (3,512.16)												
(+) Contingency		\$ (284.08)												
		\$ (3,796.24)												

PROJECTED % INCREASE AVG OF % INCR OF PREV MONTHS



**Nevada Department of Tourism and Cultural Affairs
DIVISION OF MUSEUMS & HISTORY**

708 North Curry Street
Carson City, Nevada 89703
(775) 687-4340 Fax (775) 687-4333

Brian Sandoval
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Administrator

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Director

April 24, 2014

Memorandum

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Carrie Edlefsen, Administrative Services Officer
Division of Museums and History *CE*

Through: Peter Barton, Administrator
Division of Museums and History

Cc: Claudia Vecchio, Director
Kelly Williams, Operations and Finance Manager
Department of Tourism and Cultural Affairs

Subject: Fiscal Year 2014 Contingency Funding Request to Board of Examiners for the Nevada State Museum (BA 2940)

Contingency funding in the amount of \$4,071 is requested for the Nevada State Museum (NSM) for the State Fiscal Year (SFY) 2014 to fund a projected shortfall for Category 59, Utilities. Remaining funds will be provided by transferring authority from Category 93, Reserve from Reversion and requesting funds from the Commission on Tourism as a transfer in order to fulfill the 50%/50% General Fund/Tourism Transfer funding split. The attached spreadsheet documents actual and projected expenditures for SFY 2014.

Beginning Fiscal Year 2014, the Nevada State Museum (NSM) went from operating four days-a-week to operating six days-a-week. While building the SFY14-15 budget, it was expected that the additional days of operation would negligibly increase utilities usage since utilities are maintained even when museums are not open in order to maintain a controlled environment and; therefore, no additional budget authority was requested. In addition to the additional days of operation, unexpected extreme temperatures during the winter months as well as utility service cost increases have resulted in a projected \$13,142 shortfall for Fiscal Year 2014.

Attachment

Division of Museums and History
 Nevada State Museum
 BA 2940
 FY2014 Category 59 Projection Detail

NEVADA STATE MUSEUM - BA 2940															
GL 7132	ACTUAL		ACT/PROJ		% Inc	ACTUAL		ACT/PROJ		% Inc	ACTUAL		ACT/PROJ		
	FY12	FY13	FY14	FY14		FY12	FY13	FY14	FY14		FY12	FY13	FY14	FY14	FY14
JUL	\$ 4,929.22	\$ 6,179.02	\$ 4,161.98	67%	\$ 468.78	\$ 332.39	\$ 360.26	108%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 668.05	\$ 623.90	\$ 719.73	115%
AUG	\$ 4,688.23	\$ 4,978.83	\$ 4,259.76	86%	\$ 463.68	\$ 372.58	\$ 411.00	110%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 610.95	\$ 593.21	\$ 1,077.67	182%
SEP	\$ 4,007.11	\$ 5,018.14	\$ 9,811.15	196%	\$ 528.55	\$ 483.89	\$ 775.92	160%	\$ 186.60	\$ 191.81	\$ 209.67	\$ 574.84	\$ 720.59	\$ 852.95	118%
OCT	\$ 3,844.52	\$ 4,876.85	\$ 4,618.19	95%	\$ 1,374.62	\$ 1,180.76	\$ 2,267.77	192%	\$ 186.60	\$ 191.81	\$ 217.43	\$ 387.08	\$ 560.60	\$ 731.50	130%
NOV	\$ 3,384.03	\$ 4,443.49	\$ 4,516.93	102%	\$ 3,504.51	\$ 2,904.83	\$ 4,025.50	139%	\$ 186.60	\$ 191.81	\$ 207.43	\$ 281.44	\$ 364.25	\$ 591.31	162%
DEC	\$ 3,588.27	\$ 4,167.25	\$ 5,256.71	126%	\$ 4,953.83	\$ 4,832.13	\$ 6,150.54	127%	\$ 186.60	\$ 191.81	\$ 207.43	\$ 281.44	\$ 300.01	\$ 454.72	152%
JAN	\$ 3,565.28	\$ 3,810.13	\$ 4,257.29	112%	\$ 4,485.24	\$ 4,405.27	\$ 4,552.27	103%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 286.52	\$ 352.41	\$ 474.23	135%
FEB	\$ 3,300.84	\$ 3,656.33	\$ 3,442.02	94%	\$ 3,997.69	\$ 3,242.21	\$ 3,233.77	100%	\$ 186.60	\$ 191.81	\$ 197.43	\$ 281.45	\$ 349.01	\$ 314.57	90%
MAR	\$ 3,644.03	\$ 3,447.45	\$ 4,263.97	124%	\$ 2,896.59	\$ 2,006.27	\$ 2,608.27	130%	\$ 201.81	\$ 191.81	\$ 219.03	\$ 300.01	\$ 330.43	\$ 463.71	140%
APR	\$ 3,748.25	\$ 4,328.80	\$ 4,812.08	111%	\$ 1,631.87	\$ 1,590.92	\$ 2,068.29	130%	\$ 191.81	\$ 213.43	\$ 203.03	\$ 415.85	\$ 403.13	\$ 548.62	136%
MAY	\$ 4,203.85	\$ 3,889.95	\$ 4,324.24	111%	\$ 877.96	\$ 801.49	\$ 1,041.98	130%	\$ 191.81	\$ 197.43	\$ 197.43	\$ 149.33	\$ 431.88	\$ 587.75	136%
JUN	\$ 4,326.14	\$ 294.70	\$ 327.60	111%	\$ 559.73	\$ 472.63	\$ 614.45	130%	\$ 207.81	\$ 207.43	\$ 207.43	\$ 532.62	\$ 539.34	\$ 733.99	136%
Authority	\$ 47,229.77	\$ 49,090.94	\$ 54,051.71		\$ 25,743.05	\$ 22,625.37	\$ 28,109.80		\$ 2,286.04	\$ 2,344.58	\$ 2,458.60	\$ 4,769.58	\$ 5,568.76	\$ 7,550.76	
Difference			\$ 47,230.00				\$ 25,743.00				\$ 2,286.00			\$ 4,770.00	
			\$ (6,821.71)				\$ (2,366.80)				\$ (172.60)			\$ (2,780.76)	
Total Auth	Cat 59	\$ 80,029.00													
Total Proj	Cat 59	\$ 92,170.87													
Surplus/(Shortfall)		\$ (12,141.87)													
(+) Contingency		\$ (1,000.00)													
WPF# C29532 Request		\$ (13,141.87)													

PROJECTED % INCREASE AVG OF % INCR OF PREV MONTHS

DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS
 1000 S. GARDEN AVENUE, SUITE 100
 LAS VEGAS, NV 89102
 NV STATE MARSUPIAL - 14.2800
 FY2014 CATEGORY ACTUALS/PROJECTIONS

Category ID	Revenue	ACTUAL												Total	Budget	Marsupial YTD	Before W/P Surplus / Shortfall	After W/P Surplus / Shortfall	
		Jul-13	Aug-13	Sept-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14						
3201	16,807.43	814,022.57	652,822.03	540,723.24	452,248.62	516,731.49	407,567.15	432,238.64	331,557.19	228,865.76	306,838.41	307,268.83	43,666.78	668,373.00	668,373.00	410.00	1,488.00	668,373.00	
3202	410.00													410.00	410.00	410.00	410.00	410.00	
3203	1,499.00													1,499.00	1,499.00	1,499.00	1,499.00	1,499.00	
3204	18,319.51	18,344.97	18,635.17	15,430.45	8,854.40	5,405.20	11,336.81	7,826.20	10,144.41	14,133.86	15,500.00	17,000.00	17,000.00	6,571.00	6,571.00	6,571.00	6,571.00	6,571.00	
4105	168,198.00													168,198.00	168,198.00	168,198.00	168,198.00	168,198.00	
4663	854,768.91	20,533.97	18,655.17	26,302.74	176,588.40	33,440.32	182,011.32	133,054.64	14,448.02	191,338.68	193,959.80	41,151.80	6,743.15	2,000.00	2,000.00	7,000.00	1,480.00	83,490.00	
4665	16,807.43	70,376.30	49,213.51	48,391.68	48,391.68	48,391.68	70,863.64	49,782.62	49,140.86	48,723.35	48,376.37	50,643.00	29,330.00	629,607.98	633,253.00	2,500.00	1,480.00	633,253.00	
4666	16,807.43	70,376.30	49,213.51	48,391.68	48,391.68	48,391.68	70,863.64	49,782.62	49,140.86	48,723.35	48,376.37	50,643.00	29,330.00	629,607.98	633,253.00	2,500.00	1,480.00	633,253.00	
4709	466.65	5,124.82	4,054.44	4,054.44	3,389.56	5,708.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44	4,054.44
Monthly Total	25,139.62	146,863.50	102,574.27	102,478.27	100,663.32	100,376.27	167,435.71	103,575.04	102,365.51	101,514.50	101,962.35	105,378.25	68,318.35	1,311,028.50	1,312,382.00	0.00	36,275.50	0.00	1,332,382.00
Category 01 - Personnel Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 02 - In State Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 03 - Out of State Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 04 - Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 05 - Building Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 06 - Exhibits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 07 - Board Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 08 - Exhibits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 09 - Board Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 10 - CSO Inmate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 11 - Board Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 12 - CSO Inmate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 13 - Information Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 14 - Information Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 15 - Fed Grant/Needs Humanities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 16 - CSO Inmate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 17 - Information Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 18 - Information Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 19 - Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 20 - DHRM Cost Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 21 - DHRM Cost Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 22 - Purchasing Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Category 23 - Reserve for Reversion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Totals	40,784.34	381,444.11	330,753.96	315,014.36	312,676.53	312,604.66	458,659.89	313,775.69	317,239.45	318,442.18	317,288.95	317,288.95	74,009.35	1,566,683.39	1,566,683.39	1,566,683.39	1,566,683.39	1,566,683.39	1,566,683.39
Month End Cash	814,022.57	652,822.03	540,723.24	452,248.62	516,731.49	407,567.15	432,238.64	331,557.19	228,865.76	306,838.41	307,268.83	43,666.78	0.00	814,022.57	814,022.57	814,022.57	814,022.57	814,022.57	814,022.57

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

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Date: June 2, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Colleen Murphy, Budget Analyst IV *CMJ*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$ 1,199,601 from the Interim Finance Contingency Fund to fund projected shortfalls in salaries as follows:

BA	ACCOUNT	WP #C	AMOUNT
3711	Correctional Programs	29520	\$ 329,932
3715	Southern Nevada Correctional Center	29483	\$ 2,623
3717	Northern Nevada Correctional Center	29507	\$ 146,144
3724	Northern Nevada Restitution Center	29518	\$ 19,585
3751	Ely State Prison	29509	\$ 493,819
3752	Carlin Conservation Camp	29490	\$ 12,666
3754	Tonopah Conservation Camp	29514	\$ 20,889
3762	High Desert State Prison	29515	\$ 173,943
	Total		\$ 1,199,601

Additional Information:

This request represents the remaining amount the department projects needing in salaries after first reducing the overall total projected need by the available Salary Adjustment Funds request (\$1,343,691) and the Reimbursable Terminal Leave costs request (\$445,036).

Statutory Authority:
NRS 353.268

REVIEWED: <u> </u>
ACTION ITEM: <u> </u>

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Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor
CATHERINE CORTEZ MASTO
Attorney General
ROSS MILLER
Secretary of State



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS

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BRIAN SANDOVAL
Governor

JAMES G. COX
Director

Scott Sisco
Deputy Director
Support Services

DATE: June 2, 2014

TO: Colleen Murphy
Budget Analyst IV, Department of Administration

FROM: Betty Farris *BF*
Chief of Fiscal Services, Nevada Department of Corrections

SUBJECT: Contingency Funds Request of \$1,199,601

The Nevada Department of Corrections is projecting a General Fund appropriations shortfall to fund salary expenditures and unrealized vacancy savings through the end of fiscal year 2014. Pursuant to NRS 353.268 the requested allocation of \$1,199,601 takes into account all Budgetary Transfers, General Fund Salary Adjustment funds, and reimbursable Terminal Leave available to the NDOC.

Without this allocation eight of the twenty-two budget accounts that are funded with General Fund appropriations are projected to have negative realized funding available in July and an insufficient amount of funds available to pay Category 01 - Personnel Services expenditures to the end of the fiscal year. Additionally, this will have a negative impact on the department's ability to pay their operating expenditures for the remainder of the fiscal year.

Attached is a spreadsheet developed to illustrate the details of the transfers needed to cover the department's projected Category 01 shortfall as of May 26, 2014 through Pay Period 24 which included salary expenditures through May 11, 2014. The NDOC has taken every remedy available including securing reimbursable BOE Salary Adjustment funds, Terminal Leave funds for filled positions, and reductions to expenditures to make the Personnel Services Category whole. There are no alternatives available other than looking to the Interim Finance Committee Contingency Account to fund this shortfall.

BUDGETARY TRANSFER TO REDUCE SCAAP REVENUE SHORTFALL - GENERAL FUND SALARY ADJUSTMENT - REIMBURSABLE TERMINAL LEAVE

Div	BA	Budget Account Description	BOE Funds - Non IFC As originally submitted											Category 01 Shortfall IFC Committee Contingency Account Request Wp#			
			Column A Proj Salary Shortfall 2014 as of 5/26/2014	Column B Budgetary Transfer to Reduce SCAAP Revenue Shortfall	Column C Remaining Category 01 Shortfall after Budgetary Transfer	Column D Fiscal Year 2014 GF Salary Adj Cap	Column D-1 Fiscal Year 2014 GF Salary Adj Available	Column E Proj Overtime 2014 as of 4/14/2014	Column F OT + Proj Sal Shortfall (C + E)	Column G If Column D-1 is > Column F = Not Eligible	Column H RGL 4601 Amount of GF Salary Adj Available to Work Program	Column I RGL 4655 Terminal Leave as of PP921 Reimbursable	Remaining Category 01 Shortfall (C+H+I)				
440	3706	NDOC - PRISON MEDICAL CARE	207,140	41,583	0	449,342	551,921	551,921	NO	0	0	0	0	0	0	0	0
440	3710	NDOC - DIRECTOR'S OFFICE	(148,682)		(249,874)	219,536	121,710	(128,164)	YES	128,164	32,725	0	0	0	0	0	0
440	3711	NDOC - CORRECTIONAL PROGRAMS	(443,213)		(382,990)	111,314	91	(382,899)	YES	111,314	1,967	0	0	0	0	0	0
440	3715	NDOC - SOUTHERN NEVADA CORRECTIONAL CENTER	(4,157)		(4,203)	1,526	2,669	(1,534)	YES	1,526	0	0	0	0	0	0	0
440	3716	NDOC - WARM SPRINGS CORRECTIONAL CENTER	(128,858)		(155,081)	141,915	18,318	(136,763)	YES	136,763	12,000	0	0	0	0	0	0
440	3717	NDOC - NORTHERN NEVADA CORRECTIONAL CENTER	(526,337)		(660,355)	324,535	345,912	(314,443)	YES	314,443	65,750	0	0	0	0	0	0
440	3722	NDOC - STEWART CONSERVATION CAMP	17,788		0	18,689	4,601	4,601	N/A	4,601	0	0	0	0	0	0	0
440	3723	NDOC - PIOCHE CONSERVATION CAMP	(9,188)		(37,184)	19,622	7,410	(29,774)	YES	19,622	2,540	0	0	0	0	0	0
440	3724	NDOC - NORTHERN NEVADA RESTITUTION CENTER	(25,446)		(34,670)	14,281	28,809	(5,861)	YES	5,861	0	0	0	0	0	0	0
440	3725	NDOC - THREE LAKES VALLEY CONSERVATION CAMP	133,465		0	26,824	3,001	3,001	N/A	3,001	0	0	0	0	0	0	0
440	3738	NDOC - SOUTHERN DESERT CORRECTIONAL CENTER	176,658		0	278,503	45,565	45,565	N/A	45,565	0	0	0	0	0	0	0
440	3739	NDOC - WELLS CONSERVATION CAMP	36,513		0	14,383	76,254	76,254	N/A	76,254	0	0	0	0	0	0	0
440	3741	NDOC - HUMBOLDT CONSERVATION CAMP	42,329		0	13,966	28,507	28,507	N/A	28,507	0	0	0	0	0	0	0
440	3747	NDOC - ELY CONSERVATION CAMP	6,875		0	15,085	10,484	10,484	N/A	10,484	0	0	0	0	0	0	0
440	3748	NDOC - JEAN CONSERVATION CAMP	29,640		0	16,703	(4,726)	(4,726)	N/A	0	0	0	0	0	0	0	0
440	3751	NDOC - ELY STATE PRISON	(910,320)		(1,082,855)	332,408	538,024	(544,831)	YES	332,408	84,093	0	0	0	0	0	0
440	3752	NDOC - CARLIN CONSERVATION CAMP	(24,666)		(37,104)	14,504	134,372	97,268	NO	14,504	12,000	0	0	0	0	0	0
440	3754	NDOC - TONOPAH CONSERVATION CAMP	(21,599)		(25,482)	13,375	76,697	51,215	NO	0	710	0	0	0	0	0	0
440	3759	NDOC - LOVELOCK CORRECTIONAL CENTER	(151,701)		(219,234)	293,652	56,906	(162,328)	YES	162,328	48,491	0	0	0	0	0	0
440	3760	NDOC - CASA GRANDE TRANSITIONAL HOUSING	(26,340)		(45,312)	219,234	2,280	(43,032)	YES	29,601	1,611	0	0	0	0	0	0
440	3761	NDOC - FLORENCE MCCLURE WOMENS CORRECTIONAL CENTER	(111,062)		(170,417)	160,267	99,366	(71,051)	YES	71,051	44,029	0	0	0	0	0	0
440	3762	NDOC - HIGH DESERT STATE PRISON	(343,673)		(517,388)	573,266	486,778	(30,610)	YES	30,610	139,120	0	0	0	0	0	0
			(2,216,432)	338,649	(3,622,149)	3,083,297	2,119,506	2,634,949			1,343,691	445,036			1,199,601		

State Criminal Alien Assistance Program (SCAAP) Revenue Shortfall RGL 3583
 Remaining SCAAP Shortfall in B/A 3710 - Corrections Administration
 To be covered through Budgetary Transfers from Operating reductions

GF Salary Adjustment funds Available: **2,119,506**
 BOE NDOC GF Salary Adjustment funds left on table: **775,815**

Total Salary Shortfall NOT eligible for BOE Funds: (1,199,601)

11 - Budget Accounts listed have Positions funded 100% with General Fund appropriations.

* Note: YES = Eligible for GF Salary Adj
 NO = Not Eligible for GF Salary Adj
 N/A = No GF Salary Adj Needed

Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of May 29, 2014
 Through Pay Period 24

B/A	INST / FAC	Distribution of Expenditures (over) / under Budget										Projected Revenue Expenditures Balance	PENDING WP No.			
		01	04	05	07	09	50	59	Other	Reserve	GL 2516 Budgetary Transfer			SAL ADJ & TERM LV & CONTINGENCY		
3706	Medical	42,963,395	26,144,458	374,648	264,491	4,515	15,321,137	52,565	801,581	0	0	0	0	0	207,140	
	Leg. Appr. Proj.	26,144,458	374,648	264,491	4,515	15,321,137	52,565	801,581	0	0	0	0	0	0	207,140	
	2.5% Shrtfl	207,140														
	Terminal															
	Furlough \$															
	W/P Need															
	Balance	0	(41,583)	0	0	0	0	0	0	0	0	0	0	(41,583)	0	C29480
3710	Director's	22,089,617	13,178,634	2,615,767	705,561	0	112,000	1,655	5,476,000	0	0	0	0	0	165,557	
	Leg. Appr. Proj.	(713,910)	13,178,634	2,615,767	705,561	0	112,000	1,655	5,476,000	0	0	0	0	0	165,557	
	2.5% Shrtfl	128,164														
	Terminal	32,725														
	Contingency	0														
	W/P Need	713,910	(40,804)						(48,208)	624,888	0	0	0	0	624,888	14SA3710
	Balance	0	12,207	0	0	0	0	0	0	624,888	0	0	0	12,207	0	C29482
3711	Corr. Prgms	6,858,024	6,487,167	40,248	0	0	0	0	330,609	0	0	0	0	0	0	
	Leg. Appr. Proj.	(167,079)	6,487,167	40,248	0	0	0	0	330,609	0	0	0	0	0	0	
	2.5% Shrtfl	276,134														
	Terminal	111,314														
	Contingency	167,079	1,967													
	W/P Need	167,079	162,853													
	Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3715	SNCC	272,871	88,252	29,276	0	42,423	9,779	102,216	925	0	0	0	0	0	0	
	Leg. Appr. Proj.	(4,157)	88,252	29,276	0	42,423	9,779	102,216	925	0	0	0	0	0	0	
	2.5% Shrtfl	1,526														
	Terminal	1,526														
	Contingency	2,623														
	W/P Need	2,623														
	Balance	0	(8)	87	0	0	446	0	0	0	0	0	0	0	0	
3716	WSSC	10,168,319	8,713,285	69,673	103,216	45,042	26,772	605,310	131,702	0	0	0	0	0	0	
	Leg. Appr. Proj.	(128,858)	8,713,285	69,673	103,216	45,042	26,772	605,310	131,702	0	0	0	0	0	0	
	2.5% Shrtfl	136,763														
	Terminal	12,000														
	Contingency	0														
	W/P Need	136,763	136,763													
	Balance	0	19,905	0	(34,639)	0	(327)	(1,233)	(48,000)	(49,560)	0	0	0	0	0	
	W/P Need	0	19,905	0	(34,639)	0	(327)	(1,233)	(48,000)	(49,560)	0	0	0	0	0	
	Balance	0	19,905	0	(34,639)	0	(327)	(1,233)	(48,000)	(49,560)	0	0	0	0	0	
	W/P Need	0	0	0	0	0	0	0	0	(68,992)	0	0	0	0	0	
	Balance	0	0	0	0	0	0	0	0	(118,552)	0	0	0	0	0	

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Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of May 29, 2014
 Through Pay Period 24

BIA	INST / FAC	Revenue (under) / over Budget	Distribution of Expenditures (over) / under Budget										GL 2516 Budgetary Transfer	SAL ADJ & TERM LV & CONTINGENCY	Projected Revenue Expenditures Balance	PENDING WP No.		
			01	04	05	07	09	50	59	Reserve	Other							
3717	NNCC	25,339,968 4,328	19,931,160 (526,337)	1,359,141	31,262	114,506	46,470	1,950,988	1,775,138	131,303	0	0	0	0	0	314,443 65,750	314,443 65,750	14SA3717 C29560
			314,443		2,731		1,415	40,000	(25,535)	12,018						146,144	146,144	C29507
			146,144													(1,415)	(1,415)	C29436
3718	NSP	4,328	0	0	(2,731)	0	0	(40,000)	25,535	(12,018)	0	0	0	0	526,337	4,328	0	
		139,874	0	19,114	0	0	0	0	0	120,760	0	0	0	0	0	34,417	34,417	
		(6,127)								40,544						0	0	
		6,127	0	0	0	0	0	0	0	(40,544)	0	0	0	0	0	(34,417)	(34,417)	C28654
3722	SCC	1,699,095 (3,096)	1,138,228	25,015	6,353	32,865	11,634	378,573	99,917	6,510	0	0	0	0	0	20,962	0	
		17,788	0	0	688	0	(920)	10,000	(3,504)	6	0	0	0	0	0	0	0	
		3,096	(15,337)	0	(688)	0	920	(10,000)	3,504	(6)	0	0	0	0	0	(15,337)	(15,337)	C28488
		2,451	0	0	0	0	0	0	0	0	0	0	0	0	0	(3,174)	(3,174)	C29439
3723	PCC	1,569,884	1,183,573	23,261	6,078	7,314	21,603	164,436	145,151	18,468	0	0	0	0	0	2,451	0	
		0	(9,188)	0	683	0	77	(6,642)	(24,718)	599	0	0	0	0	0	(39,189)	(39,189)	
		19,622	0	0	0	0	0	0	0	0	0	0	0	0	19,622	19,622	14SA3723	
		2,540													2,540	2,540	C29591	
		6,642	(683)	0	0	0	77	6,642	24,718	599	0	0	0	0	0	30,677	30,677	C28440
		12,974	0	0	0	0	0	0	0	0	0	0	0	0	22,162	13,650		
3724	NNRC	1,158,624	856,710	104,761	40,760	12,501	3,658	76,641	54,456	9,137	0	0	0	0	0	(3,508)	0	
		0	(25,446)	14,895	2,151	0	(9)	4,696	205	0	0	0	0	0	5,861	5,861	14SA3724	
		5,861													0	0	0	
		19,585	(14,895)	0	(2,151)	0	9	(4,696)	205	0	0	0	0	0	19,585	19,585	C29518	
		0	0	0	0	0	0	0	0	0	0	0	0	0	(14,895)	(14,895)	C29485	
		0	0	0	0	0	0	0	0	0	0	0	0	0	(6,838)	(6,838)	C28446	
		25,446													25,446	205	205	

Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of May 29, 2014
 Through Pay Period 24

B/A	INST / FAC	Revenue (Under)/ over Budget	Distribution of Expenditures (over) / under Budget							GL 2516 Budgetary Transfer	SAL ADJ & TERM LV & CONTINGENCY	Projected Revenue Expenditures Balance	PENDING WP No.	
			01	04	05	07	09	50	59					Other
3725	TLVCC	2,374,874	1,643,300	21,027	15,308	0	0	34,235	262,792	374,544	23,688	0	137,132	
		0	133,465					2,292	11,375	(10,000)		0	0	
			(131,589)					(2,292)	(11,375)	10,000		0	(133,861)	C29512
3738	SDCC	21,874,882	17,268,009	38,500	192,769	98,191	2,400,278	1,411,325	230,851	5,000		0	(1,375)	C29457
		(9,620)	176,658	(28,000)			89,253	66,906				0	1,876	
			1,876									0	300,197	
			17,268,009	234,959	38,500	192,769	2,400,278	1,411,325	230,851	5,000		0	(135,256)	
			176,658	(28,000)			89,253	66,906				0	1,876	
			(64,774)	28,000			(89,253)	(23,000)	(42,638)	(5,000)		0	(87,774)	C29513
3739	WCC	9,620	111,884	0	0	0	0	1,268	0	0		0	(89,271)	C29458
			862,130	24,006	13,400	9,218	129,849	120,087	30,302	237		0	(187,045)	
			36,513		3,647		3,570	(613)	237			0	113,152	
			(7,854)		(3,647)		(3,570)	613				0	43,354	
			28,859	0	0	0	0	0	0	0		0	(11,424)	C29499
3741	HCC	1,196,385	863,011	21,703	12,340	0	131,154	134,165	5,591			0	(3,034)	C29441
			42,329				1,080	(13,901)				0	28,896	
			(7,854)		(3,647)		(3,570)	613				0	(11,424)	
			28,859	0	0	0	0	0	0	0		0	(14,458)	
			863,011	21,703	12,340	0	131,154	134,165	5,591			0	17,769	
			42,329				1,080	(13,901)				0	28,896	
			(42,872)				(1,080)	13,901				0	(43,952)	C29487
3747	ECC	1,224,638	920,847	16,778	6,731	0	136,192	100,617	8,520			0	25,620	C29447
			6,875	6	1,590	1,923	(21,291)	(12,192)				0	(543)	
			(5,000)				(1,923)	12,192				0	(6,923)	C29500
			1,875	6	0	0	21,291	12,192	0			0	31,893	C29442
			(5,000)				(1,923)	12,192				0	(6,923)	
			1,875	6	0	0	21,291	12,192	0			0	31,893	
			(1,590)									0	1,881	



Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
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 Through Pay Period 24

BIA	INST / FAC	Distribution of Expenditures (over) / under Budget										Projected Revenue Expenditures Balance	PENDING WP No.
		01	04	05	07	09	50	59	Other	Reserve	GL 2516 Budgetary Transfer		
3748	JCC	Leg. Appr. 1,612,546	27,709	36,038	11,012	9,881	181,425	213,942	97,517	0	0	86,518	
		Proj. (2,861)		3,918			1,978	10,781	34,660				
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	(29,640)				(1,978)	(10,281)			(39,921)	C29488	
		Balance	8,402	0	0	0	0	500	34,660	0	(3,035)	C29448	
3749	SSCC	Leg. Appr. 3,075	0	0	0	0	0	0	3,075	0	435		
		Proj.							435				
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	0	0	0	0	0	0	(435)	(435)	(435)	C29460	
		Balance	0	0	0	0	0	0	0	0	0		
3751	ESP	Leg. Appr. 24,811,420	228,484	367,766	109,112	30,536	1,716,478	1,360,873	369,282	0	0		
		Proj. (6,588)	(9,810)	47,138		(2,246)	119,945	(5,312)	37,594				
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	332,408									14SA3751	
		Balance	84,093									C29562	
		Contingency	493,819										
		W/P Need	6,589	9,810	(47,138)		2,246	(119,945)	5,312	(23,788)		C29509	
		Balance	1	0	0	0	0	0	13,748	(166,914)		C29443	
3752	CCC	Leg. Appr. 1,184,496	22,602	6,199	6,613	27,794	144,005	80,251	8,609	0	13,747		
		Proj. (3,575)		964		350	2,192	2,506					
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	12,000										
		Balance	12,666									C29495	
		Contingency	3,575										
		W/P Need	0	0	0	0	0	0	(2,003)	(2,353)		C29490	
		Balance	0	0	0	0	0	0	419	419		C29502	
3754	TCC	Leg. Appr. 1,199,789	24,664	19,387	15,703	21,256	151,859	142,639	11,907	0	503		
		Proj. (21,599)		653		464		(41,112)					
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	710										
		Balance	20,889									C29557	
		Contingency	0										
		W/P Need	0	0	0	0	0	0	40,459	40,459		C29514	
		Balance	0	0	0	0	0	0	21,599	21,599		C29459	
3759	LCC	Leg. Appr. 21,818,719	230,034	143,891	104,988	149,244	1,885,743	1,133,451	117,607	0	484		
		Proj. (151,701)	7,525	39,005		720		124,778	19,456				
		2.5% Shrift											
		Terminal											
		Furlough \$											
		W/P Need	162,328									14SA3759	
		Balance	48,491									C29496	
		Contingency											
		W/P Need	(7,525)				(720)	(124,000)	(58,461)			C29450	
		Balance											



Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
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E/A	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget										Projected Revenue Expenditures Balance	PENDING WP No.				
			01	04	05	07	09	50	59	778	Other	Reserve			GL 2516 Budgetary Transfer	SAL ADJ & TERM LV & CONTINGENCY		
		3,137	59,118	0	0	0	0	0	0	0	0	0	0	0	0	(190,706)	210,819	63,033
		Balance																

Nevada Department of Corrections
Fiscal Year 2014 Work Program Schedule
Report as of May 29, 2014
Through Pay Period 24

BIA	INST / FAC	Distribution of Expenditures (over) / under Budget										Projected Revenue Expenditures Balance	PENDING WP No.			
		Cat 00	01	04	05	07	09	50	59	Other	Reserve					
3760	CGTH	4,370,938 (19,134)	1,799,118 (26,340)	1,352,045 31,449	0	22,483	16,161	259,624 (16,983)	297,682 (14,670)	623,825 3,457	0	0	0	29,601 1,611	29,601 1,611	14SA3760 C29594
		19,134	0	(9,526) (21,921)	0	0	0	16,983	14,670	(1,000) (1,920)	0	0	0	0	0	C29504 C29455
3761	FMWCC	13,855,825	9,789,694 (111,062)	135,051	11,620 114	128,442	55,249 9,214	1,034,319 (38,118)	763,853 49,329	1,917,597 9,727	0	0	0	0	0	14SA3761 C29497
		0	4,872	(9,526) (21,921)	0	0	0	16,983	14,670	(1,000) (1,920)	0	0	0	0	0	C29503 C29451
3762	HDSP	43,801,488	35,480,620 (343,673)	421,164 (6,595)	33,222 1,681	174,907 (31,408)	127,971	4,083,195	3,114,023 (323,389)	366,386 43,383	0	0	0	0	0	14SA3762 C29556 C29515
		0	4,018	(9,526) (21,921)	0	0	0	38,118	(23,883) (24,538)	(9,727)	0	0	0	0	0	C29461
Totals		7,466	433,247	6	0	0	987	4,975	49,779	496,460	0	0	0	2,988,328	496,460	6,505

Budgetary Transfer Work Programs
SIB Zero

OC 5100 - Salaries reference AB 511 sections 6 and 7. The 2.5% salary restoration was not funded. If a department-wide need exists funds may be requested from the contingency fund.

OC 5804 - Vacancy Savings takes time to realize and if a department-wide shortfall exists funds maybe requested from the contingency fund.

Cat 04 thru Other = 55,747 Note: BA 3723, 3739, 3748 & 3751 \$49,242 is CAT 95

2.5% Shrft: 1,343,691 (rounding differences from Sal Adj spreadsheet) = 2,988,328 cross check

Terminal Needed: 445,038 Only calculated on filled positions Contingency: 1,199,601

10

SKB
50

For Budget Division Use Only	
Reviewed by: SKB	5/22/14
Reviewed by: [Signature]	5/23/14
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Agriculture
Food and Nutrition Division
405 South 21st Street
Sparks, Nevada 89431
Jeanelle Grimlin (775) 353-3738; Fax: (775) 353-3749; jgrimlin@agri.nv.gov

2. Name of Landlord (Lessor): Harsch Investment Corp

3. Address of Landlord: c/o Harsch Investments Properties
Attention: Property Manager
3111 South Valley View Blvd, Suite K-101
Las Vegas, Nevada 89102

4. Property contact: c/o Harsch Investments Properties
3111 South Valley View Blvd, Suite K-101
Las Vegas, Nevada 89102
Telephone: (702) 643-2476
Fax: (702) 368-2930
Attention Denise Malone, Sr. Property Manager (702) 643-2476
Monique Rice, Asst Property Manager

5. Address of Lease property: 3140 North Hollywood Blvd, Suite #107
Las Vegas, Nevada 89115

a. Square Footage: Rentable 10,050 Office and Warehouse
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot	
Increase % 0%	\$4,754.00	12	\$57,048.00	July 1, 2014 - June 30, 2016	\$ 0.473
4%	\$4,935.00	12	\$59,220.00	July 1, 2015 - June 30, 2016	\$ 0.491
c. Total Lease Consideration:		24	\$116,268.00		

d. Option to renew: Yes No Renewal terms: Identical term with 90 days notice

e. Holdover notice: # of Days required 60 days Holdover terms: 90 days then 5% increase

f. Term: 60 months

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant electric and gas

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$0.35 - \$0.65

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 1362

6. Purpose of the lease: To house the Department of Agriculture

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

RECEIVED
MAY 22 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE COMPTROLLER
BUDGET DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$2,200.00

Remarks: This lease is for inventory related to the Commodity Foods Program. Tenant pays gas, water, sewer, electricity and janitorial services.

Exceptions/Special notes: Minimum Janitorial Standards, Exhibit "B" are being used due this being a Warehouse environment.

Lease #1


STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV19971173705	6/31/2014
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input checked="" type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
d. Is the Contractor's Name the same as the Legal Entity Name? *If no please explain in exceptions section	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no please explain in exceptions section	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>applying</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:


a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO



 Authorized Signature
 Public Works Division, Buildings and Grounds Section
 do

5-21-14

Date



 Authorized Signature - Agency

5/9/14

Date

For Board of Examiners YES NO

Lease#1

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	5/19/14
Reviewed by: <i>[Signature]</i>	2/16/14
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Employment, Training and Rehabilitation
500 East Third Street
Carson City, Nevada 89701
Brandon Taylor 775-684-3901; Fax: 775-684-3848; bataylor@nvdetr.org

2. Name of Landlord (Lessor): Rocky Point Properties, aka Richard and Lee Dixon
775-827-6211 x 101

3. Address of Landlord: 2802 Kietzke Lane
Reno, Nevada 89502

And a copy to:

4. Property contact: Richard and Lee Dixon
775-827-6211 x 101
775-827-0538

5. Address of Lease property: 1300 South Curry Street
Carson City, Nevada 89703

a. Square Footage: Rentable 5,080
 Usable

b. Cost:	cost per month	months	cost per year	time frame	cost per square foot
Increase %	\$7,366.00	12	\$88,392.00	May 1, 2014 - April 30, 2015	1.45

c. Total Lease Consideration: 12 \$88,392.00

d. Option to renew: Yes No Renewal terms: 1 identical lease term

e. Holdover notice: Yes Holdover terms: 90/5%

f. Term: One Year

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4770, 3274

6. Purpose of the lease: To house the Department of Employment, Training and Rehabilitation, Employment Security Division

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other _____

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This lease amendment is a 12 month extension of the existing full service lease, with a minimal (\$.02) increase over the term.

Exceptions Special notes:

RETROACTIVE

X BOE
 NON BOE
 ANALYST INITIALS

RECEIVED

APR 30 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Lease #2


STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20111255903</u>	<u>4/30/2014</u>	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:			YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:			YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>	
*If yes, please explain in exceptions section						
d. Is the Contractors Name the same as the Legal Entity Name?			YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
*If no, please explain in exceptions section						
e. Does the Contractor have a current Nevada State Business License (SBL)?			YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
*If no, please explain in exceptions section						
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States			YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
g. State of Nevada Vendor number:	<u>T81072663</u>					

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
b. I/we have considered other state leased or owned space available for use by this agency	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

 _____
Authorized Signature
Public Works Division, Buildings and Grounds Section
 do
Date 4-30-14

 _____
Authorized Signature - Agency
Date 4-29-14

For Board of Examiners YES NO

Lease #2

Brian Sandoval
Governor



Julia Teska
Director

Gustavo "Gus" Nunez
Administrator

Carson City Offices:
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263

Public Works Section
(775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section
(775) 684-1800 | Fax (775) 684-1821

Leasing Services Section
(775) 684-1815 | Fax (775) 684-1817

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Public Works Division

Las Vegas Offices:
Public Works Section
1830 East Sahara Avenue, Suite 204
Las Vegas, Nevada 89104-3739
(702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section
2621 East Sahara Avenue
Las Vegas, Nevada 89104-4136
(702) 486-4300 | Fax (702) 486-4308

MEMORANDUM

Date: May 14, 2014
To: Katrina Nielsen, Budget Analyst
From: Debbie Ohl, Leasing Services, 684-1811
Subject: Retroactive start date request.

I am requesting for approval of this lease:

Lessor: Rocky Point Properties, aka Richard and Lee Dixon
Tenant: Department of Employment, Training and Rehabilitation
Location: 1300 South Curry Street, Carson City, Nevada.

The signature process began late and I had already missed the deadline to submit. This retroactive lease is for a period of 12 months. The term of this lease is May 1, 2014 through April 30, 2015.

I respectfully request for approval for the above mentioned retroactive Lease to be placement onto the Nevada Board of Examiners meeting scheduled for June 10, 2014.

Thank you.

Lease#2

For Budget Division Use Only	
Reviewed by: <i>K. Stielson</i>	<i>5/13/14</i>
Reviewed by:	
Reviewed by:	

TH

STATEWIDE LEASE INFORMATION

1. Agency: Gaming Control Board
1919 East College Parkway
Carson City, Nevada 89706
contact: Buffy Brown phone 775.684.7778 fax 775.687.5817 bbrown@gcb.nv.gov

2. Name of Landlord (Lessor): Knoll, Walter & Barbara

3. Address of Landlord: PO Box 110546
Campbell, California 95011

4. Property contact: Walter Knoll
835 Blossom Hill Road, Suite 206
San Jose, California 95123
408.374.3220 fax 408.374.3229 email knoll211@aol.com

5. Address of Lease property: 3650 South Pointe Circle, Suite 203
Laughlin, Nevada 89029

a. Square Footage: Rentable Usable 1,293

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$1,991.22	12	\$23,894.64	July 1, 2014 - June 30, 2015 <i>FY15</i>	\$1.54
\$2,030.01	12	\$24,360.12	July 1, 2015 - June 30, 2016 <i>FY16</i>	\$1.57
\$2,030.01	12	\$24,360.12	July 1, 2016 - June 30, 2017 <i>FY17</i>	\$1.57
\$2,068.80	12	\$24,825.60	July 1, 2017 - June 30, 2018 <i>FY18</i>	\$1.60
\$2,068.80	12	\$24,825.60	July 1, 2018 - June 30, 2019 <i>FY19</i>	\$1.60

Increase % 2% 0% 2% 2% 0%

c. Total Lease Consideration: 60 \$122,266.08

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.60 - \$1.75

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4061

6. Purpose of the lease: To house the State Gaming Control Board, Enforcement Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This lease renewal contains a minimal weighted average increase of 2.34% over the five year term and includes tenant improvements consisting of paint and new carpeting.

Exceptions/ Special notes:

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MAY 05 2014

Lease #3


STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20101445094</u>	<u>7/31/2014</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T29005798</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



Authorized Signature
Public Works Division, Buildings and Grounds Section
5.5.14
Date



Authorized Signature - Agency
9/2/14
Date

||
For Board of Examiners YES NO

Lease #3

For Budget/Division Use Only	
Reviewed by: <i>[Signature]</i>	5/28/14
Reviewed by: <i>[Signature]</i>	5/29/14
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Office of Criminal Justice Assistance
Directors Office
555 Wright Way
Carson City, Nevada 89701-5229
Jennifer Bauer, (775) 684-4698; jbauer@dps.state.nv.us
Michelle Hamilton, (775) 687-3700 x 222; mhamilton@dps.state.nv.us

2. Name of Landlord (Lessor): Whitecross, LP

3. Address of Landlord: 2161 San Joaquin Hill Road
Newport Beach, CA 92660
(949) 640-1982

And a copy to: c/o John Uhart Commercial Real Estate Services
301 West Washington Street
Carson City, Nevada 89701

4. Property contact: John Uhart
775-884-1896; Fax 775-884-4896; jfuhart@ccim.net

5. Address of Lease property: 1535 A, Hot Springs Road
Carson City, Nevada 89701

a. Square Footage: Rentable 1,885
 Usable

b. Cost:

cost per month	month-to-month	cost per year	time frame	Approximate cost per square foot
\$2,333.63	12	\$28,003.56	July 1, 2014 - June 30, 2015	1.24
\$2,333.63	12	\$28,003.56	July 1, 2015 - June 30, 2016	1.24
\$2,371.33	12	\$28,455.96	July 1, 2016 - June 30, 2017	1.26
\$2,371.33	12	\$28,455.96	July 1, 2017 - June 30, 2018	1.26
\$2,409.33	12	\$28,911.96	July 1, 2018 - June 30, 2019	1.28

c. Total Lease Consideration: 60 \$141,831.00

d. Option to renew: Yes No Renewal terms: Yes 1 identical lease term

e. Holdover notice: Yes 30 days Holdover terms: 90/5%

f. Term: Five (5) years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4736

6. Purpose of the lease: To house the Department of Public Safety, Office of Criminal Justice Assistance

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: A renewal of an existing full service lease at the current rate for an additional two years with a minimal 1.29% increase over the term.

Exceptions/Special notes:

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Lease #4


STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19961041819</u>	<u>3/31/2015</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LP <input checked="" type="checkbox"/> INC	CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*If no, please explain in exceptions section		
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
g. State of Nevada Vendor number:	<u>t32002685</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
b. I/we have considered other state leased or owned space available for use by this agent	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>



 Authorized Signature _____ Date 5.7.14

 Public Works Division, Buildings and Grounds Section

 DO



 Authorized Signature - Agency _____ Date 5/6/14

For Board of Examiners YES NO

Lease#4

For Budget Division Use Only	
Reviewed by: <i>JAS</i>	5/22/14
Reviewed by: <i>W</i>	5/23/14
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Division of Parole and Probation
555 Wright Way
Carson City, Nevada 89711
Jennifer Bauer 684.4698 fax 775.684.4809 email jbauer@dps.state.nv.us

2. Name of Landlord (Lessor): Darrell Wanner

3. Address of Landlord: 12938 Valleyheart Drive
Studio City, California 91604
Darrell Wanner 818.788.3466

4. Property contact: John Uhart Commercial Real Estate Services
301 West Washington Street, Suite 1
Carson City, Nevada 89703
John Uhart 775.884.1896 fax 775.884.4896 fjuhart@ccim.net

5. Address of Lease property: 117 & 119 East Long Street
Carson City, Nevada 89703

a. Square Footage: Rentable
 Usable 5,643

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$7,053.75	12	\$84,645.00	July 1, 2014 - June 30, 2015	\$1.25
c. Total Lease Consideration:		12	\$84,645.00	

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: One (1) Year

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3740

6. Purpose of the lease: To house the Division of Parole and Probation

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

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OFFICE OF THE DIRECTOR
BUDGET DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This lease renewal was negotiated to remain at the current rate of \$1.25 per square foot.

Exceptions/ Special notes:

Lease #5

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20101273845</u>	<u>4/30/2014</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
Is the Legal Entity active and in good standing with the Nevada Secretary of States		
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T32002686</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

	<u>5/20/14</u>		<u>5-21-14</u>
Authorized Signature	Date	Authorized Signature - Agency	Date
Public Works Division, Buildings and Grounds Section			

II
 For Board of Examiners YES NO

Lease#5

SKB
5-7-14
05/19/14

STATEWIDE LEASE INFORMATION
SECOND Amendment

1. Agency: Department of Wildlife
4600 Kietzke Lane, D-135
Reno, Nevada 89502
Bill Bennett, 775-684-2734; bbennett@lands.nv.gov
Bob Haughian, 775-688-1580; fax 775-688-1509; bhaughian@dow.org

2. Name of Landlord: Storage Plus, LLC

3. Address of Landlord: PO Box 2170
Fallbrook, California 92088
1553 Foothill Drive
Boulder City, Nevada 89005

4. Property contact: Sarah Springton, 619-997-0996; sespring@mac.com
Elois Veltman, 760-726-7000

5. Address of Lease property: 1557 Foothill Drive, Unit A110
Boulder City, Nevada 89005

a. Square Footage: Rentable Usable 1,000

b. Cost:	Office space cost per month	Parking	Boat Storage	Total Rent cost per month	# of months in time frame	TOTAL cost per year	time frame	APPROXIMATE cost per square foot for office space
Increase %	\$813.88	\$80.00		\$893.88	5	\$4,469.40	December 1, 2013 - April 30, 2014	\$0.814
1%	\$826.09	\$80.00		\$906.09	2	\$1,812.18	May 1, 2014 - June 30, 2014	\$0.826
0%	\$826.09	\$80.00	\$75.00	\$981.09	10	\$9,810.90	July 1, 2014 - April 30, 2015	\$0.826
1%	\$838.48	\$80.00	\$75.00	\$993.48	12	\$11,921.76	May 1, 2015 - April 30, 2016	\$0.838
1%	\$851.05	\$80.00	\$75.00	\$1,006.05	12	\$12,072.60	May 1, 2016 - April 30, 2017	\$0.851
					41	\$40,086.84		

c. Total Lease Consideration: \$40,086.84

d. Option to renew: Yes No Renewal terms: One identical term

e. Holdover notice: Yes Holdover terms: 5%/90

f. Term: Three years 6 months

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: After every effort to obtain this information, the Market Rate is not available for this area.

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4461

6. Purpose of the lease: To house the Department of Wildlife.

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Telephone: N/A

Remarks: This Second Amendment to the lease will correct the dates in Section 4.4 and 4.5 in Amendment One. The dates will change from July 1, 2015 through April 30, 2016, and July 1, 2016 through April 30, 2017 to: May 1, 2015 through April 30, 2016 and May 1, 2016 through April 30, 2017.

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MAY 06 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Lease #6

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15695**

Agency Name: NUCLEAR PROJECTS OFFICE	Legal Entity Name: Nevada Division of Emergency Management
Agency Code: 012	Contractor Name: Nevada Division of Emergency Management
Appropriation Unit: 1005-14	Address: 2478 Fairview Dr
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Judith Lyman 775-687-0300
	Vendor No.:
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 29 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WGA-DEM-2015**

5. Purpose of contract:

This is a new interlocal agreement that provides federal funds specifically for Nevada Division of Emergency Management activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada. Federal funds for these activities are provided through a grant from the Western Governor's Association.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: reimbursement of actual expenses upon submittal of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

US Department of Energy plans to transport transuranic waste through Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Emergency Management is a State agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slync1	05/05/2014 15:30:12 PM
Division Approval	slync1	05/05/2014 15:30:15 PM
Department Approval	slync1	05/05/2014 15:30:17 PM
Contract Manager Approval	slync1	05/05/2014 15:30:21 PM
Budget Analyst Approval	sbarkdul	05/06/2014 14:52:04 PM
BOE Agenda Approval	cwatson	05/19/2014 08:24:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15696**

Agency Name: **NUCLEAR PROJECTS OFFICE**
Agency Code: **012**
Appropriation Unit: **1005-14**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Nevada Highway Patrol
Contractor Name: **Nevada Highway Patrol**
Address: **555 Wright Way**
City/State/Zip: **Carson City, NV 89711**
Contact/Phone: Lt. Bill Bainter 775-687-5300
Vendor No.:
NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 29 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WGA-NHP-2015**

5. Purpose of contract:

This is a new interlocal agreement that provides federal funds specifically for Nevada Highway Patrol activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada. Federal funds for these activities are provided through a grant from the Western Governor's Association.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: reimbursement of actual expenses upon submittal of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

US Department of Energy plans to transport transuranic waste through Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Highway Patrol is a State agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slync1	05/05/2014 15:36:44 PM
Division Approval	slync1	05/05/2014 15:36:48 PM
Department Approval	slync1	05/05/2014 15:36:52 PM
Contract Manager Approval	slync1	05/05/2014 15:36:55 PM
Budget Analyst Approval	sbarkdul	05/06/2014 14:48:46 PM
BOE Agenda Approval	cwatson	05/19/2014 08:21:40 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15479**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: AUBERTINE LAW GROUP PC
Agency Code: 030	Contractor Name: AUBERTINE LAW GROUP PC
Appropriation Unit: 1039-10	Address: 7128 SW Gonzaga St Suite 230
Is budget authority available?: Yes	City/State/Zip: PORTLAND, OR 97223
If "No" please explain: Not Applicable	Contact/Phone: Andrew Aubertine 503/221-2333
	Vendor No.: T29031744
	NV Business ID: NV20121663214
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Attorney/Recovery Fees 103900

Agency Reference #: **BCP Contract # 11109**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract that provides ongoing expert witness litigation assistance for cases and matters relating to unfair trade practices and federal antitrust matters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$235,000.00**

Payment for services will be made at the rate of \$175.00 per hour maximum

Other basis for payment: All invoices must itemize work performed (by time and date of service) and submitted monthly.

II. JUSTIFICATION

7. What conditions require that this work be done?

Specialized knowledge and testimony of an expert witness is required by the Bureau of Consumer Protection in regard to antitrust matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized knowledge and credentials of a recognized national expert is necessary in the field of antitrust and health care practices.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This contractor was chosen for their specialized expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract by the Bureau of Consumer Protection from 2005 through present and quality of service provided has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	03/28/2014 15:05:08 PM
Division Approval	hrobinso	03/28/2014 15:05:11 PM
Department Approval	hrobinso	03/28/2014 15:05:15 PM
Contract Manager Approval	hrobinso	05/14/2014 14:08:03 PM
Budget Analyst Approval	ekin4	05/16/2014 11:37:39 AM
BOE Agenda Approval	nhovden	05/19/2014 16:35:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13684** Amendment Number: **4**
 Agency Name: **TREASURER - TREASURER'S OFFICE** Legal Entity Name: **ARBITRAGE COMPLIANCE**
 Agency Code: **050** Contractor Name: **ARBITRAGE COMPLIANCE**
 Appropriation Unit: **1082-04** Address: **SPECIALISTS INC**
 Is budget authority available?: **Yes** City/State/Zip: **CENTENNIAL, CO 80111-4566**
 If "No" please explain: **Not Applicable** Contact/Phone: **DOUG PAHNKE 800/672-9993**
 Vendor No.: **T27029876**
 NV Business ID: **NV20121023868**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Consolidated Bond Debt Service

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2014**

Termination Date:

Contract term: **2 years and 289 days**

4. Type of contract: **Contract**

Contract description: **Arbitrage Compliance**

5. Purpose of contract:

This is the fourth amendment to the original contract, which provides arbitrage compliance services to assist the state in complying with the Internal Revenue Service's rules and regulations regarding arbitrage. This amendment extends the termination date from June 30, 2014 to June 30, 2015, revises Attachment AA - Scope of Work to include calculations that were not previously included, and increases the maximum amount from \$137,390 to \$224,105 due to the revised scope of work and extension.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: \$9,999.00
 - 2. Total amount of any previous contract amendments: \$127,391.00
 - 3. Amount of current contract amendment: \$86,715.00
 - 4. New maximum contract amount: \$224,105.00
- and/or the termination date of the original contract has changed to: 06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

This contractor provides the arbitrage calculation services which were previously performed by the Controller's Office. The work is continuing in nature due to a change in the scope of work to include calculations that were not previously included.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized expertise not currently available through state employees.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous contract with the Budget Office, FY12; quality was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non-Title 7 Entity**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vmilazz1	05/06/2014 09:56:16 AM
Division Approval	vmilazz1	05/06/2014 09:56:20 AM
Department Approval	vmilazz1	05/06/2014 09:56:24 AM
Contract Manager Approval	aflak1	05/06/2014 11:02:03 AM
Budget Analyst Approval	sbarkdul	05/07/2014 08:32:12 AM
BOE Agenda Approval	cwatson	05/19/2014 07:52:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15697**

Agency Name:	TREASURER - TREASURER'S OFFICE	Legal Entity Name:	JNA Consulting Group LLC
Agency Code:	050	Contractor Name:	JNA Consulting Group LLC
Appropriation Unit:	1082-04	Address:	1400 Wyoming St, Ste 3
Is budget authority available?:	Yes	City/State/Zip:	Boulder City, NV 89005
If "No" please explain:	Not Applicable	Contact/Phone:	Martin Johnson 702-294-5100
		Vendor No.:	T81093081
		NV Business ID:	NV19991017016

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2018**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Other basis for payment: See Attachment DD Financial Advisory Cost Worksheet. (Attachment E from Contractor's Response)

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 226.110.10.b: Employ necessary financial services in connection with the issuance of debt securities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized professional expertise in the sale of securities is needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of vendors was selected by the Solicitation evaluation committee based on the vendor's experience and qualification, from review of quantitative and qualifying criteria. JNA Consulting Group LLC was one of the firms chosen.

d. Last bid date: 03/24/2014 Anticipated re-bid date: 03/24/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

JNA Consulting Group LLC was contracted from 2010-2014 with the Treasurer's Office as Financial Advisor and has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lchatwoo	05/06/2014 11:59:16 AM
Division Approval	lchatwoo	05/06/2014 11:59:21 AM
Department Approval	lchatwoo	05/06/2014 11:59:28 AM
Contract Manager Approval	jolive2	05/06/2014 12:08:12 PM
Budget Analyst Approval	sbarkdul	05/07/2014 09:02:49 AM
BOE Agenda Approval	cwatson	05/19/2014 07:48:49 AM
BOE Final Approval	Pending	

Jean E. Oliver

From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 12:40 PM
To: Lori Chatwood
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good afternoon Lori,

Yes, please consider this email approval to include the financial advisor services for security issuances as part of the waiver that was issued by Greg Smith for underwriting services, securities issuances' legal, and financial services.

Please feel free to contact me should you require further assistance.

Regards,

Kimberlee

Kimberlee Tarter, CPPO, CPPB
Deputy Administrator

State of Nevada, Department of Administration
Purchasing Division
515 E. Musser Street, Ste 300
Carson City, NV 89701
775-684-0196 T 775-684-0188 F

Interested in doing business with the State of Nevada?

Register for free at <http://vms.purchasing.nv.gov> and click on the "Vendor Registration" link.

From: Lori Chatwood
Sent: Tuesday, October 29, 2013 12:04 PM
To: Kimberlee Tarter
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Thank so much!

Lori K. Chatwood

Deputy Treasurer, Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
Email: lkchatwood@nevadatreasurer.gov

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From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 11:17 AM
To: Lori Chatwood
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Hi Lori,
I will get back to you today on this request, sorry for the delay.

From: Lori Chatwood
Sent: Thursday, October 17, 2013 9:24 AM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good morning!

I was following up on the status of your reply to our waiver requests (email below). I am requesting approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Thank you for your prompt reply,

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
lkchatwood@nevadatreasurer.gov

This message is intended only for the named recipient. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

From: Lori Chatwood
Sent: Thursday, October 03, 2013 6:08 PM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances
Importance: High

Kimberlee:

The Treasurer's Office is starting the process of forming a pool of Financial Advisors for securities issuances.

As we discussed last year, and confirmed by Greg Smith, Chief of Purchasing and Jeffrey Menicucci, Deputy Attorney General, when an exemption was awarded to our office for underwriting services, securities issuances' legal, financial, and other professional services were intended to be awarded through a selection process, however, it was not the intent for these contracts to be awarded by way of a RFP. The fact that other state agencies are exempt from the RFP process for these services further supports this determination.

Financial Advisory services are akin to the professional services already exempted and listed in NAC 333.150(2)(b). The principal role of the financial advisor is to orchestrate the debt issuance process to ensure that it is completed in a timely cost effective manner and to advise the state on the structure, timing, marketing, fairness of pricing terms and bond ratings of an issuance. The quality of the services provided by firms serving in these roles is integral to the ability of the state to meet important financing objectives and obtain the lowest overall costs of financing. The state must have confidence that the professionals chosen have the necessary experience, qualifications and knowledge to be able to complete the sale of the securities at the lowest cost given market conditions. These attributes cannot be evaluated based on cost alone.

As the value of the contract with an individual Financial Advisory Firm is estimated to be over \$100,000 and pursuant NRS 333.165(1), I am requesting your approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Additionally, I have included below the Treasurer's Office's specific statutory authority to procure and contract for these services.

NRS 226.110(10)(b) states the State Treasurer is directly responsible for the issuance of any obligation authorized on the behalf and in the name of the State with some exceptions and *may employ necessary legal, **financial** or other professional services* in connection with the authorization, sale or issuance of such obligations.

ISSUANCE AND REDEMPTION OF SECURITIES BY STATE BOARD OF FINANCE
NRS 349.071 Powers of State Board of Finance.

1. The State Board of Finance may issue and redeem securities on behalf of the State, when such issue is authorized by law, in the manner provided by the State Securities Law.

2. The State Board of Finance constitutes the successor of the State Board of Examiners, the State General Obligation Bond Commission and any similar commission created before April 25, 1967.

3. *In connection with any outstanding state securities issued on behalf of the State of Nevada by the State Board of Examiners, the State General Obligation Bond Commission or any such predecessor commission, the State Board of Finance may fund, refund and reissue such securities and may otherwise exercise on behalf of the State the supplemental powers provided in the State Securities Law.*

(Added to NRS by 1967, 1380; A 1973, 1471; 1995, 2237)

NRS 349.302 Employment of legal and other expert services; contracts for sale and other purposes.

1. *The Commission on the behalf of the State may employ legal, fiscal, engineering and other expert services in connection with any project or any facilities, or both such project and facilities, and the authorization, sale and issuance of bonds and other securities hereunder.*

2. *The Commission on the behalf of the State is authorized to enter into any contracts or arrangements, not inconsistent with the provisions hereof, with respect to the sale of bonds or other securities hereunder, the employment of engineers, architects, **financial consultants** and bond*

counsel, and other matters as the Commission may determine to be necessary or desirable in accomplishing the purposes hereof.

(Added to NRS by 1967, 785)

NRS 349.362 Sufficiency of State Securities Law.

1. The State Securities Law, without reference to other statutes of this state, except as herein otherwise expressly provided, shall constitute full authority for the exercise of the incidental powers herein granted concerning the borrowing of money and any other incurrence of obligations to defray wholly or in part the cost of any project appertaining to the State and otherwise authorized by law, or to refinance outstanding loans, or both, and the issuance of bonds or other securities to evidence such loans or other obligations or to fund or refund outstanding securities, or any combination thereof, as the Commission may determine.

2. No other act or law with regard to the authorization or issuance of securities or the exercise of any other power herein granted that requires an election or another approval or in any way impedes or restricts the carrying out of the acts herein authorized to be done shall be construed as applying to any proceedings taken hereunder or acts done pursuant hereto, except as otherwise provided in the State Securities Law or in any act supplemental hereto.

3. The powers conferred by the State Securities Law shall be in addition and supplemental to, and not in substitution for, and the limitations imposed by the State Securities Law shall not affect the powers conferred by, any other law.

4. Nothing contained in the State Securities Law shall be construed as preventing the exercise of any power granted to the State, acting by and through the Commission, or any officer, agent or employee of the State, or otherwise, by any other law.

5. No part of the State Securities Law shall repeal or affect any other law or part thereof, it being intended that the State Securities Law shall provide a separate method of accomplishing its objectives and not an exclusive one; and the State Securities Law shall not be construed as repealing, amending or changing any such other law.

(Added to NRS by 1967, 796)

Respectfully submitted,
Lori

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797

Fax: 775.684.5776

lkchatwood@nevadatreasurer.gov

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15698**

Agency Name: TREASURER - TREASURER'S OFFICE	Legal Entity Name: Zions First National Bank
Agency Code: 050	Contractor Name: Zions Bank Public Finance
Appropriation Unit: 1082-04	Address: 230 Las Vegas Blvd S Ste
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89101
If "No" please explain: Not Applicable	Contact/Phone: Andrew Artusa 702-796-2975
	Vendor No.: T81025048A
	NV Business ID: NV20101336724

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2018**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Other basis for payment: See Attachment DD Financial Advisory Cost Worksheet. (Attachment E from Contractor's Response)

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 226.110.10.b: Employ necessary financial services in connection with the issuance of debt securities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized professional expertise in the sale of securities is needed.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of vendors was selected by the Solicitation evaluation committee based on the vendor's experience and qualification, from review of quantitative and qualifying criteria. Zions Bank Public Finance was one of the firms chosen.

d. Last bid date: 03/24/2014 Anticipated re-bid date: 03/24/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Zions Bank Public Finance was contracted from 2010-2014 with the Treasurer's Office as Financial Advisor and has been verified as satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Zions Bank Public Finance is a division of Zions First National Bank.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lchatwo	05/06/2014 12:07:49 PM
Division Approval	lchatwo	05/06/2014 12:07:52 PM
Department Approval	lchatwo	05/06/2014 12:07:55 PM
Contract Manager Approval	jolive2	05/06/2014 12:08:58 PM
Budget Analyst Approval	sbarkdul	05/07/2014 09:11:49 AM
BOE Agenda Approval	cwatson	05/19/2014 08:00:25 AM
BOE Final Approval	Pending	

Jean E. Oliver

From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 12:40 PM
To: Lori Chatwood
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good afternoon Lori,

Yes, please consider this email approval to include the financial advisor services for security issuances as part of the waiver that was issued by Greg Smith for underwriting services, securities issuances' legal, and financial services.

Please feel free to contact me should you require further assistance.

Regards,

Kimberlee

Kimberlee Tarter, CPPO, CPPB
Deputy Administrator

State of Nevada, Department of Administration
Purchasing Division
515 E. Musser Street, Ste 300
Carson City, NV 89701
775-684-0196 T 775-684-0188 F

Interested in doing business with the State of Nevada?

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From: Lori Chatwood
Sent: Tuesday, October 29, 2013 12:04 PM
To: Kimberlee Tarter
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Thank so much!

Lori K. Chatwood

Deputy Treasurer, Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
Email: lkchatwood@nevadatreasurer.gov

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From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 11:17 AM
To: Lori Chatwood
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Hi Lori,
I will get back to you today on this request, sorry for the delay.

From: Lori Chatwood
Sent: Thursday, October 17, 2013 9:24 AM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good morning!

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Thank you for your prompt reply,

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
lkchatwood@nevadatreasurer.gov

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From: Lori Chatwood
Sent: Thursday, October 03, 2013 6:08 PM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances
Importance: High

Kimberlee:

The Treasurer's Office is starting the process of forming a pool of Financial Advisors for securities issuances.

As we discussed last year, and confirmed by Greg Smith, Chief of Purchasing and Jeffrey Menicucci, Deputy Attorney General, when an exemption was awarded to our office for underwriting services, securities issuances' legal, financial, and other professional services were intended to be awarded through a selection process, however, it was not the intent for these contracts to be awarded by way of a RFP. The fact that other state agencies are exempt from the RFP process for these services further supports this determination.

Financial Advisory services are akin to the professional services already exempted and listed in NAC 333.150(2)(b). The principal role of the financial advisor is to orchestrate the debt issuance process to ensure that it is completed in a timely cost effective manner and to advise the state on the structure, timing, marketing, fairness of pricing terms and bond ratings of an issuance. The quality of the services provided by firms serving in these roles is integral to the ability of the state to meet important financing objectives and obtain the lowest overall costs of financing. The state must have confidence that the professionals chosen have the necessary experience, qualifications and knowledge to be able to complete the sale of the securities at the lowest cost given market conditions. These attributes cannot be evaluated based on cost alone.

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Additionally, I have included below the Treasurer's Office's specific statutory authority to procure and contract for these services.

NRS 226.110(10)(b) states the State Treasurer is directly responsible for the issuance of any obligation authorized on the behalf and in the name of the State with some exceptions and *may employ necessary legal, **financial** or other professional services* in connection with the authorization, sale or issuance of such obligations.

ISSUANCE AND REDEMPTION OF SECURITIES BY STATE BOARD OF FINANCE
NRS 349.071 Powers of State Board of Finance.

1. The State Board of Finance may issue and redeem securities on behalf of the State, when such issue is authorized by law, in the manner provided by the State Securities Law.

2. The State Board of Finance constitutes the successor of the State Board of Examiners, the State General Obligation Bond Commission and any similar commission created before April 25, 1967.

3. *In connection with any outstanding state securities issued on behalf of the State of Nevada by the State Board of Examiners, the State General Obligation Bond Commission or any such predecessor commission, the State Board of Finance may fund, refund and reissue such securities and may otherwise exercise on behalf of the State the supplemental powers provided in the State Securities Law.*

(Added to NRS by 1967, 1380; A 1973, 1471; 1995, 2237)

NRS 349.302 Employment of legal and other expert services; contracts for sale and other purposes.

1. *The Commission on the behalf of the State may employ legal, fiscal, engineering and other expert services in connection with any project or any facilities, or both such project and facilities, and the authorization, sale and issuance of bonds and other securities hereunder.*

2. *The Commission on the behalf of the State is authorized to enter into any contracts or arrangements, not inconsistent with the provisions hereof, with respect to the sale of bonds or other securities hereunder, the employment of engineers, architects, **financial consultants** and bond*

counsel, and other matters as the Commission may determine to be necessary or desirable in accomplishing the purposes hereof.

(Added to NRS by 1967, 785)

NRS 349.362 Sufficiency of State Securities Law.

1. The State Securities Law, without reference to other statutes of this state, except as herein otherwise expressly provided, shall constitute full authority for the exercise of the incidental powers herein granted concerning the borrowing of money and any other incurrence of obligations to defray wholly or in part the cost of any project appertaining to the State and otherwise authorized by law, or to refinance outstanding loans, or both, and the issuance of bonds or other securities to evidence such loans or other obligations or to fund or refund outstanding securities, or any combination thereof, as the Commission may determine.

2. No other act or law with regard to the authorization or issuance of securities or the exercise of any other power herein granted that requires an election or another approval or in any way impedes or restricts the carrying out of the acts herein authorized to be done shall be construed as applying to any proceedings taken hereunder or acts done pursuant hereto, except as otherwise provided in the State Securities Law or in any act supplemental hereto.

3. The powers conferred by the State Securities Law shall be in addition and supplemental to, and not in substitution for, and the limitations imposed by the State Securities Law shall not affect the powers conferred by, any other law.

4. Nothing contained in the State Securities Law shall be construed as preventing the exercise of any power granted to the State, acting by and through the Commission, or any officer, agent or employee of the State, or otherwise, by any other law.

5. No part of the State Securities Law shall repeal or affect any other law or part thereof, it being intended that the State Securities Law shall provide a separate method of accomplishing its objectives and not an exclusive one; and the State Securities Law shall not be construed as repealing, amending or changing any such other law.

(Added to NRS by 1967, 796)

Respectfully submitted,
Lori

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797

Fax: 775.684.5776

lkchatwood@nevadatreasurer.gov

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15691**

Agency Name:	TREASURER - HIGHER EDUCATION TUITION	Legal Entity Name:	KAFOURY ARMSTRONG FERGUSON &
Agency Code:	052	Contractor Name:	KAFOURY ARMSTRONG FERGUSON &
Appropriation Unit:	1081-04	Address:	GARDNER DBA KAFOURY ARMSTRONG 6140 PLUMAS ST RENO, NV 89509
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89509
If "No" please explain:	Not Applicable		
		Contact/Phone:	null775/689-9100
		Vendor No.:	T80167960
		NV Business ID:	NV19721004857

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	29.00 %	<input checked="" type="checkbox"/>	Fees	50.00 % Prepaid Program Fees
	Federal Funds	0.00 %		Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/>	Other funding	21.00 % BA 6075 - Local Gov't Investment Pool Interest Earnings

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Audit Services**

5. Purpose of contract:

This is a new contract to provide auditing services for the Nevada Prepaid Tuition Plan and Nevada Capital Investment Corporation. The vendor will audit the financial statements of these two entities. In addition, the vendor will perform an annual review of agreed-upon procedures for the Nevada's Local Government Investment Pool.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$155,320.00**

Other basis for payment: Prepaid Tuition - NTE \$17,030/yr; NCIC - NTE \$9,850/yr; LGIP - NTE \$6,950/yr; approximately \$5,000 per year at \$160.00 per hour maximum blended rate for special project work.

II. JUSTIFICATION

7. What conditions require that this work be done?

State law requires the annual audit of both the Nevada Prepaid Tuition Plan and Nevada Capital Investment Corporation (NCIC). For the LGIP, an independent review has been conducted to test compliance by state staff with investment statutes and other procedures for the benefit of local governments that are members of LGIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NRS 353B.180 and 355.285(2)(a) require an independent audit of the Nevada Prepaid Tuition Plan and Nevada Capital Investment Corporation (NCIC) respectively. This cannot be done independently by State staff.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The professional service exemption as defined in NAC 333.150 was available, but the office chose to issue a competitive solicitation. The selected vendor was the highest scoring proposer as determined by an evaluation committee composed of State Treasurer staff. Scoring factors included relevant experience and cost.

d. Last bid date: 03/03/2014 Anticipated re-bid date: 03/03/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged by the Legislative Counsel Bureau and the Treasurer's Office and the services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	05/06/2014 14:25:47 PM
Division Approval	vmilazz1	05/06/2014 15:01:58 PM
Department Approval	vmilazz1	05/06/2014 15:02:02 PM
Contract Manager Approval	shanshew	05/06/2014 15:21:18 PM
Budget Analyst Approval	sbarkdul	05/07/2014 08:43:17 AM
BOE Agenda Approval	cwatson	05/19/2014 07:54:11 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15646**

Agency Name: TREASURER - UNCLAIMED PROPERTY	Legal Entity Name: AUDIT SERVICES US LLC
Agency Code: 054	Contractor Name: AUDIT SERVICES US LLC
Appropriation Unit: 3815-14	Address: 212 WEST 35TH ST STE 1600
Is budget authority available?: Yes	City/State/Zip: NEW YORK, NY 10001
If "No" please explain: Not Applicable	Contact/Phone: BENJAMIN SPANN 225.324.0139
	Vendor No.: T81088031
	NV Business ID: NV20051034334

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Receipts

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **UP Auditing**

5. Purpose of contract:

This is a new contract to provide unclaimed property audits, compliance reviews and collection of unclaimed property to be delivered to the Nevada State Treasurer's Office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office is mandated to conduct unclaimed property audits by NRS 120A and NAC 120A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to conduct these audits.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3101, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been an audit service provider for the State Treasurer's Office. Their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	04/28/2014 11:58:32 AM
Division Approval	vmilazz1	04/28/2014 12:16:38 PM
Department Approval	vmilazz1	04/28/2014 12:16:41 PM
Contract Manager Approval	shanshew	05/05/2014 08:58:52 AM
Budget Analyst Approval	sbarkdul	05/07/2014 10:20:11 AM
BOE Agenda Approval	cwatson	05/19/2014 08:40:02 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15645**

Agency Name: TREASURER - UNCLAIMED PROPERTY	Legal Entity Name: VERUS FINANCIAL LLC
Agency Code: 054	Contractor Name: VERUS FINANCIAL LLC
Appropriation Unit: 3815-14	Address: 500 CHASE PARKWAY
Is budget authority available?: Yes	City/State/Zip: WATERBURY, CT 06708
If "No" please explain: Not Applicable	Contact/Phone: CAROLINE MARSHALL 888.308.3787
	Vendor No.: T32000982
	NV Business ID: NV20101136695

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Receipts

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **UP Auditing**

5. Purpose of contract:

This is a new contract to provide unclaimed property audits, compliance reviews and collection of unclaimed property to be delivered to the Nevada State Treasurer's Office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office is mandated to conduct unclaimed property audits by NRS 120A and NAC 120A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to conduct these audits.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3101, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been an audit service provider for the State Treasurer's Office. Their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	04/28/2014 11:58:45 AM
Division Approval	vmilazz1	04/28/2014 12:05:48 PM
Department Approval	vmilazz1	04/28/2014 12:05:53 PM
Contract Manager Approval	shanshew	05/05/2014 08:58:37 AM
Budget Analyst Approval	sbarkdul	05/07/2014 10:18:50 AM
BOE Agenda Approval	cwatson	05/19/2014 08:40:45 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15704** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **MCNEILS CLEANING SERVICE INC**

Agency Code: **082** Contractor Name: **MCNEILS CLEANING SERVICE INC**

Appropriation Unit: **1349-12** Address: **PO BOX 40916**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89504-4916**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/359-4422**

Vendor No.: **T81015272**

NV Business ID: **NV20061269584**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/11/2014**

Contract term: **183 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is the first amendment to the original contract, which provides for continued janitorial services for the DMV office located at 555 Wright Way, Carson City, Nevada. This amendment extends the termination date from June 11, 2014 to November 11, 2014 and increases the maximum amount from \$13,228 to \$79,368 to allow Buildings and Grounds/Purchasing to complete a formal Request for Proposal process to find a permanent vendor for that facility.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$13,228.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$66,140.00
4. New maximum contract amount:	\$79,368.00
and/or the termination date of the original contract has changed to:	11/11/2014

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean and sanitary for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-current; Buildings and Grounds, contractor has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/07/2014 16:14:01 PM
Division Approval	csweeney	05/07/2014 16:14:04 PM
Department Approval	csweeney	05/07/2014 16:14:08 PM
Contract Manager Approval	mkossman	05/07/2014 16:19:48 PM
Budget Analyst Approval	jrodrig9	05/07/2014 17:12:34 PM
BOE Agenda Approval	sbrown	05/08/2014 13:07:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15595**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TRUGREEN LANDCARE LLC
Agency Code: 082	Contractor Name: TRUGREEN LANDCARE LLC
Appropriation Unit: 1349-12	Address: 3035 South Westwood Drive
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89109
If "No" please explain: Not Applicable	Contact/Phone: Owen Calvin 702-429-7527
	Vendor No.: T29004589C
	NV Business ID: NV20001008059

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 1551957

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is a new contract to provide landscape/grounds services at the Department of Motor Vehicles, 7170 North Decatur, Las Vegas and various State buildings in the Las Vegas area on an as-needed basis at the request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$63,800.00**

Payment for services will be made at the rate of \$1,225.00 per month

Other basis for payment: Rate of \$25 per hour per person for extra services on an as-needed basis and as requested and approved by a Buildings and Grounds designee in the amount of \$5,000

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings require outside landscaping and grounds maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 03/29/2014 Anticipated re-bid date: 03/29/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2014; Buildings and Grounds, satisfactory service provided

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 16:23:49 PM
Division Approval	csweeney	04/28/2014 16:23:52 PM
Department Approval	csweeney	04/28/2014 16:23:54 PM
Contract Manager Approval	mkossmann	04/28/2014 16:27:34 PM
Budget Analyst Approval	jrodrig9	05/02/2014 18:59:40 PM
BOE Agenda Approval	cwatson	05/06/2014 14:56:32 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15620**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: XCEL MAINTENANCE SERVICES INC
Agency Code: 082	Contractor Name: XCEL MAINTENANCE SERVICES INC
Appropriation Unit: 1349-12	Address: 8920 COLORFUL PINES AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89143-4403
If "No" please explain: Not Applicable	Contact/Phone: Kathia Winchell 702/341-9235
	Vendor No.: T81103343
	NV Business ID: NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP# 3102**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing comprehensive janitorial services for the Department of Motor Vehicles located at 7170 North Decatur, Las Vegas, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$316,100.00**

Other basis for payment: \$6,415 per month for janitorial services, years 1 and 2; \$6,530 per month for janitorial services, years 3 and 4; \$725 for window cleaning, per request; \$130 for window blind cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3102, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/27/2009 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently holds several contracts with Buildings and Grounds and has provided excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 13:08:02 PM
Division Approval	csweeney	04/28/2014 13:08:03 PM
Department Approval	csweeney	04/28/2014 13:08:05 PM
Contract Manager Approval	mkossmann	04/28/2014 14:39:02 PM
Budget Analyst Approval	jrodrig9	05/02/2014 19:07:06 PM
BOE Agenda Approval	cwatson	05/06/2014 14:55:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15621**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: XCEL MAINTENANCE SERVICES INC
Agency Code: 082	Contractor Name: XCEL MAINTENANCE SERVICES INC
Appropriation Unit: 1349-12	Address: 8920 COLORFUL PINES AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89143-4403
If "No" please explain: Not Applicable	Contact/Phone: Kathia Winchell 702/341-9235
	Vendor No.: T81103343
	NV Business ID: NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP# 3102**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing comprehensive janitorial services for the Division of Welfare and Support Services located at 611 North Ellis, Las Vegas, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$258,400.00**

Other basis for payment: \$5,300 per month for janitorial services, years 1 and 2; \$5,375 per month for janitorial services, years 3 and 4; \$50 for window cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3102, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/27/2009 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently holds several contracts with Buildings and Grounds and has provided excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 13:07:26 PM
Division Approval	csweeney	04/28/2014 13:07:28 PM
Department Approval	csweeney	04/28/2014 13:07:30 PM
Contract Manager Approval	mkossmann	04/28/2014 14:39:31 PM
Budget Analyst Approval	jrodrig9	05/02/2014 19:14:10 PM
BOE Agenda Approval	cwatson	05/06/2014 14:55:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15623**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: XCEL MAINTENANCE SERVICES INC
Agency Code: 082	Contractor Name: XCEL MAINTENANCE SERVICES INC
Appropriation Unit: 1349-12	Address: 8920 COLORFUL PINES AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89143-4403
If "No" please explain: Not Applicable	Contact/Phone: Kathia Winchell 702/341-9235
	Vendor No.: T81103343
	NV Business ID: NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP# 3102**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing comprehensive janitorial services to the Department of Motor Vehicles located at 1399 American Pacific Drive, Henderson, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$304,500.00**

Other basis for payment: \$6,200 per month for janitorial services, years 1 and 2; \$6,300 per month for janitorial services, years 3 and 4; \$345 for window cleaning, per request; \$280 for window blind cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3102, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/27/2009 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently holds several contracts with Buildings and Grounds and has provided excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 13:09:27 PM
Division Approval	csweeney	04/28/2014 13:09:36 PM
Department Approval	csweeney	04/28/2014 13:09:40 PM
Contract Manager Approval	mkossmann	04/28/2014 14:38:02 PM
Budget Analyst Approval	jrodrig9	05/02/2014 19:17:13 PM
BOE Agenda Approval	cwatson	05/06/2014 14:54:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15625**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: XCEL MAINTENANCE SERVICES INC
Agency Code: 082	Contractor Name: XCEL MAINTENANCE SERVICES INC
Appropriation Unit: 1349-12	Address: 8920 COLORFUL PINES AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89143-4403
If "No" please explain: Not Applicable	Contact/Phone: Kathia Winchell 702/341-9235
	Vendor No.: T81103343
	NV Business ID: NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP# 3102**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing comprehensive janitorial services for the Campos Building located at 215 East Bonanza Road, Las Vegas, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$411,760.00**

Other basis for payment: \$8,100 per month for janitorial services; \$5,040 for window cleaning, per request; \$200 for window blind cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3102, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by and independently appointed evaluation committee.

d. Last bid date: 08/27/2009 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently has several contracts with Buildings and Grounds and has provided excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 13:08:39 PM
Division Approval	csweeney	04/28/2014 13:08:42 PM
Department Approval	csweeney	04/28/2014 13:08:44 PM
Contract Manager Approval	mkossmann	04/28/2014 14:38:32 PM
Budget Analyst Approval	jrodrig9	05/02/2014 19:20:52 PM
BOE Agenda Approval	cwatson	05/06/2014 14:53:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11290	Amendment Number: 4
Agency Name: COMMISSION ON TOURISM	Legal Entity Name: AVIAREPS Tourism GmbH
Agency Code: 101	Contractor Name: AVIAREPS Tourism GmbH
Appropriation Unit: 1522-43	Address: Josephspitalstrasse 15 Munich
Is budget authority available?: Yes	City/State/Zip: Germany, -- 80331
If "No" please explain: Not Applicable	Contact/Phone: Thomas Drechsler 498955253350
	Vendor No.: F00000102
	NV Business ID: NV20131315834

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**

 Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Rep Office - Europe**

5. Purpose of contract:

This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Germany and France. Service in both countries includes market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$390,000 to \$656,700 to extend both Germany and France representation for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$330,000.00
3. Amount of current contract amendment:	\$266,700.00
4. New maximum contract amount:	\$656,700.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have employees located outside the United States to perform this work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State's four year policy for one additional year (see approved Contract Extension Justification and Request Form attached).

d. Last bid date: Anticipated re-bid date: 11/01/2014

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/07/2014 17:59:13 PM
Division Approval	kwilliam	05/07/2014 17:59:15 PM
Department Approval	kwilliam	05/07/2014 17:59:17 PM

Contract Manager Approval

kwilliam

05/07/2014 17:59:20 PM

Budget Analyst Approval

knielsen

05/15/2014 17:11:41 PM

BOE Agenda Approval

sbrown

05/16/2014 15:55:08 PM



Purchasing Use Only:	
Approval #:	37

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Nevada Commission on Tourism		
	Contact Name(s) and Titles:	Kelly Williams, Operations & Finance Manager		
	Telephone Number(s):	775-687-0632		
	Email Address(s):	kelly.williams@travelnevada.com		

2	Contractor Information:			
	Contractor:	AVIAREPS		
	Contact Name:	Thomas Drechsler		
	Address:	Colechurch House, 1 London Bridge Walk		
	Phone Number:	London, UK SE1 2SX		
Email Address:	tdrechsler@aviareps.com			

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:			
	CETS #:	11290		
	Contract “not to exceed amount”:			
	Contract term:	Start date: mm/dd/yy		End date: mm/dd/yy

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:			
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
Other:	Joined Las Vegas Convention & Visitors Authority (LVCVA) contract pursuant to NRS 332.195.			

5	Current contract information:			
	CETS #:	11260		
	Initial contract “not to exceed amount”:	\$60,000.00		
	Contract term:	Start date: mm/dd/yy	07/13/10	End date: mm/dd/yy

Amendment information – List all previously approved amendments:				
Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy	
6	1	<i>Extend contract term, increase budget</i>	<i>\$120,000.00</i>	<i>06/30/12</i>
	2	<i>Extend contract term, increase budget, amend scope of work to include France (previously only included Germany)</i>	<i>\$270,000.00</i>	<i>06/30/13</i>
	3	<i>Extend contract term, increase budget</i>	<i>\$390,000.00</i>	<i>06/30/14</i>

Proposed amendment information:				
Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy	
7	4	<i>Extend contract term, increase budget</i>	<i>\$656,700.00</i>	<i>06/30/15</i>

8	What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):
	<i>Contract extension is crucial to keeping the international promotion and advertising momentum going. Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT’s need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State’s four year policy for one additional year.</i>

9	What are the potential consequences to the State if the contract extension request is denied?
	<i>If the contract extension is denied, NCOT will lose the valuable relationship with this international representative office and their in-country relationships with tour operators, travel writers, and other travel professionals that contribute to the overall promotion of Nevada travel in Germany and France. The efforts of NCOT through its international representative offices have not only contributed to an increase in the value of media generated in foreign countries (\$11.8 million in FY13), but they have also contributed to a greater awareness of what Nevada has to offer with more international tour operators offering Nevada itineraries now than ever before. Additionally, as the Reno-Tahoe International Airport looks to increase air service using NCOT’s international work, these representative offices are crucial. Without these valuable international contracts, international travel to Nevada will likely decrease, resulting in a loss of revenue from Nevada’s leading industry.</i>

By signing below, I know and understand the proposed contract extension exceeds the State’s policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.

Kelly M. Williams

Signature of Agency Representative Initiating Request

Kelly M. Williams

Print Name of Agency Representative Initiating Request

4/23/14
Date



Signature of Agency Head Authorizing Request

Claudia Vecchio
Print Name of Agency Head Authorizing Request

4-24-14
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4/24/14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11287	Amendment Number: 4
Agency Name: COMMISSION ON TOURISM	Legal Entity Name: Adnova Comunicacion Estrategica
Agency Code: 101	Contractor Name: Adnova Comunicacion Estrategica
Appropriation Unit: 1522-43	Address: Gutemberg #176, Col. Anzures Distrito Federal
Is budget authority available?: Yes	City/State/Zip: Mexico, MX 11590
If "No" please explain: Not Applicable	Contact/Phone: Benjamin Diaz 55)5596.6746
	Vendor No.: F00000119A
	NV Business ID: NV20131284959

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Rep Office - Mexico**

5. Purpose of contract:

This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Mexico. The services include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$240,000 to \$375,000 to continue the international representation in Mexico for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$180,000.00
3. Amount of current contract amendment:	\$135,000.00
4. New maximum contract amount:	\$375,000.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through NRS 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State's four year policy for one additional year (see approved Contract Extension Justification and Request Form attached).

d. Last bid date: Anticipated re-bid date: 11/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/07/2014 18:09:42 PM
Division Approval	kwilliam	05/07/2014 18:09:44 PM
Department Approval	kwilliam	05/07/2014 18:09:47 PM
Contract Manager Approval	kwilliam	05/07/2014 18:09:48 PM

Budget Analyst Approval
BOE Agenda Approval

sbrown
sbrown

05/16/2014 15:55:53 PM
05/16/2014 15:55:58 PM



Purchasing Use Only:	
Approval #:	36

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Nevada Commission on Tourism		
	Contact Name(s) and Titles:	Kelly Williams, Operations & Finance Manager		
	Telephone Number(s):	775-687-0632		
	Email Address(s):	kelly.williams@travelnevada.com		

2	Contractor Information:			
	Contractor:	Adnova Comunicacion Estrategica		
	Contact Name:	Benjamin Diaz		
	Address:	Gutemberg #176, Col. Anzures, Mexico, D.F. 11590		
	Phone Number:	(55) 5596.6746		
Email Address:	bdiaz@adnova.com.mx			

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:	Joined Las Vegas Convention & Visitors Authority (LVCVA) contract pursuant to NRS 332.195.		
	CETS #:	CONV5774		
	Contract “not to exceed amount”:	\$60,000.00		
Contract term:	Start date:	08/12/08	End date:	06/30/09
		mm/dd/yy		mm/dd/yy

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:			
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
Other:	Joined Las Vegas Convention & Visitors Authority (LVCVA) contract pursuant to NRS 332.195.			

5	Current contract information:			
	CETS #:	11287		
	Initial contract “not to exceed amount”:	\$60,000.00		
Contract term:	Start date:	07/13/10	End date:	06/30/14
		mm/dd/yy		mm/dd/yy

Amendment information – List all previously approved amendments:				
6	Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
	1	<i>Extend contract term, increase budget</i>	<i>\$120,000.00</i>	<i>06/30/12</i>
	2	<i>Extend contract term, increase budget</i>	<i>\$180,000.00</i>	<i>06/30/13</i>
	3	<i>Extend contract term, increase budget</i>	<i>\$240,000.00</i>	<i>06/30/14</i>

Proposed amendment information:				
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
	4	<i>Extend contract term, increase budget</i>	<i>\$375,000.00</i>	<i>06/30/15</i>

8 **What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):**
Contract extension is crucial to keeping the international promotion and advertising momentum going. Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT’s need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State’s four year policy for one additional year.

9 **What are the potential consequences to the State if the contract extension request is denied?**
If the contract extension is denied, NCOT will lose the valuable relationship with this international representative office and their in-country relationships with tour operators, travel writers, and other travel professionals that contribute to the overall promotion of Nevada travel in Mexico. The efforts of NCOT through its international representative offices have not only contributed to an increase in the value of media generated in foreign countries (\$11.8 million in FY13), but they have also contributed to a greater awareness of what Nevada has to offer with more international tour operators offering Nevada itineraries now than ever before. Additionally, as the Reno-Tahoe International Airport looks to increase air service using NCOT’s international work, these representative offices are crucial. Without these valuable international contracts, international travel to Nevada will likely decrease, resulting in a loss of revenue from Nevada’s leading industry.

By signing below, I know and understand the proposed contract extension exceeds the State’s policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.

Kellym. Williams

 Signature of Agency Representative Initiating Request

Kellym. Williams _____ *4/23/14*
 Print Name of Agency Representative Initiating Request Date

Claudia Vecchio
Signature of Agency Head Authorizing Request

Claudia Vecchio
Print Name of Agency Head Authorizing Request

4-24-14
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Jennifer Saut
Administrator, Purchasing Division or Designee

4/24/14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15336	Amendment Number: 1
Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: BURSON MARSTELLER LLC
Agency Code: 101	Contractor Name: BURSON MARSTELLER LLC
Appropriation Unit: 1522-31	Address: PROOF INTEGRATED COMMUNICATION
Is budget authority available?: Yes	230 PARK AVE S
If "No" please explain: Not Applicable	City/State/Zip: NEW YORK, NY 10003-1528
	Contact/Phone: MICHAEL BASSIK 212/614-4165
	Vendor No.: T32002771
	NV Business ID: NV20121336154

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP # 3077**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/08/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2015**

Contract term: **1 year and 267 days**

4. Type of contract: **Contract**

Contract description: **Media Buying Service**

5. Purpose of contract:

This is the first amendment to the original contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,237,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$12,000,000.00
4. New maximum contract amount:	\$13,237,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions in Nevada.

When the original contracts for media buying services were completed, the contract amounts were established to only include the cost of commission and fees. Through a recent LCB audit, it was recommended that contract amounts must include the total of all amounts potentially paid to the contractor, even if some of the amounts paid are only to reimburse the contractor for actual costs incurred as a pass-thru to other vendors. This amendment will correct the issue and ensure adequate contract authority to cover not only the commission and fees, but to also cover the actual cost of the media.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To accomplish the above task, NCOT uses various channels to advertise Nevada's brand and generate awareness of Nevada as a world class destination, including, but not limited to, broadcast/cable television, print, digital and out-of-home. NCOT does not have the expertise within the staff to buy various types of media. In addition, NCOT would not be able to garner favorable buy rates, as we do not have the luxury of pooling our ad dollars with other entities, whereas a media buying agency can negotiate rates on behalf of any or all of their respective clients. NCOT does not have the necessary media buying software that media buying agencies have.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3077, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

NOTE: This Contract shall be effective April 8, 2014 thru December 31, 2015, with an option to re-negotiate terms and extend for an additional 2 years.

d. Last bid date: 08/01/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is an amendment to the current contract with this vendor, and the service provided is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/12/2014 14:15:27 PM
Division Approval	kwilliam	05/12/2014 14:15:29 PM
Department Approval	kwilliam	05/12/2014 14:15:31 PM
Contract Manager Approval	kwilliam	05/12/2014 14:15:33 PM
Budget Analyst Approval	knielsen	05/19/2014 15:27:37 PM
BOE Agenda Approval	sbrown	05/20/2014 16:16:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15614**

Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: DEAN RUNYAN ASSOCIATES INC
Agency Code: 101	Contractor Name: DEAN RUNYAN ASSOCIATES INC
Appropriation Unit: 1522-31	Address: 833 SW 11TH AVE STE 920
Is budget authority available?: Yes	City/State/Zip: PORTLAND, OR 97205
If "No" please explain: Not Applicable	Contact/Phone: DEAN RUNYAN 503/226-2973
	Vendor No.: PUR0003764
	NV Business ID: NV20101328989
To what State Fiscal Year(s) will the contract be charged?	2015-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP # 2071**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2017**

Contract term: **2 years and 243 days**

4. Type of contract: **Contract**

Contract description: **Economic Impact Study**

5. Purpose of contract:

This is a new contract that continues ongoing travel economic impact research. The studies conducted will include detailed descriptions of the economic benefits of travel and tourism throughout Nevada, consisting of travel-generated direct and secondary spending, gross domestic product (GDP), employment, earnings, and tax receipts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$182,000.00**

Other basis for payment: Upon receipt of Vendor's invoice when each milestone is completed and upon NCOT's approval, not to exceed \$80,000 for FY 2015 of the contract, which will include approximately \$56,000.00 for Primary Research, approximately \$4,000.00 for Gross Domestic Product, approximately \$8,000.00 for Rural Analysis, approximately \$4,000.00 for Interactive Reporting, approximately \$8,000.00 for preliminary findings for calendar year 2014 and also included is Historical Data Collection; not to exceed \$102,000 for FY17 of the contract, which will include approximately \$74,000.00 for Primary Research, approximately \$4,000.00 for Gross Domestic Product, approximately \$10,000.00 for Rural Analysis, approximately \$6,000.00 for Interactive Reporting, approximately \$8,000.00 for preliminary findings for calendar year 2016, and also included is Historical Data Collection.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through NRS 231.300 requires that the Nevada Commission on Tourism promote tourism in Nevada. The agency is also responsible for collecting statewide tourism statistics. This study will allow the agency to provide counties and regions with credible tourism statistics that show the impact the tourism industry has on their community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency requires a specialized impact model and objective expertise of a reputable research firm to collect and analyze economic impact data specific to the travel and tourism industry.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2071, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism has contracted with this vendor since FY06, and the quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	04/23/2014 17:12:01 PM
Division Approval	kwilliam	04/23/2014 17:12:04 PM
Department Approval	kwilliam	04/23/2014 17:14:32 PM
Contract Manager Approval	kwilliam	04/23/2014 17:14:34 PM
Budget Analyst Approval	knielsen	05/19/2014 13:05:04 PM
BOE Agenda Approval	sbrown	05/20/2014 16:19:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13013** Amendment Number: **2**

Agency Name: **COMMISSION ON TOURISM** Legal Entity Name: **GATE 7 PTY LTD**

Agency Code: **101** Contractor Name: **GATE 7 PTY LTD**

Appropriation Unit: **1522-43** Address: **LEVEL 1, 97 ROSE STREET
CHIPPENDALE, NSW 2008**

Is budget authority available?: **Yes** City/State/Zip: **AUSTRALIA, - -**

If "No" please explain: Not Applicable Contact/Phone: **Jo-Anna Palmer 61293562945**

Vendor No.: **F00000220**

NV Business ID: **NV20121040239**

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2012**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 136 days**

4. Type of contract: **Contract**

Contract description: **Rep Office-Australia**

5. Purpose of contract:

This is the second amendment to the original contract to provide international representation for the Nevada Commission on Tourism in Australia. The services include market briefing, media relations, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$295,500 to continue the international representation in Australia for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$90,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$145,500.00
4. New maximum contract amount:	\$295,500.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT is extending the contract term of this contract for one additional year.

d. Last bid date: Anticipated re-bid date: 11/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2014 10:59:02 AM
Division Approval	kwilliam	05/08/2014 10:59:04 AM
Department Approval	kwilliam	05/08/2014 10:59:06 AM
Contract Manager Approval	kwilliam	05/08/2014 10:59:08 AM

Budget Analyst Approval
BOE Agenda Approval

knielsen
sbrown

05/15/2014 15:39:50 PM
05/16/2014 15:34:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11288	Amendment Number: 4
Agency Name: COMMISSION ON TOURISM	Legal Entity Name: Hills Balfour Synergy
Agency Code: 101	Contractor Name: Hills Balfour Synergy
Appropriation Unit: 1522-43	Address: Colechurch House 1 London Bridge Walk
Is budget authority available?: Yes	City/State/Zip: London, UK SE12SX
If "No" please explain: Not Applicable	Contact/Phone: Amanda Hills-Balfour 442073670900
	Vendor No.: F00000120
	NV Business ID: NV20141320493

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**
 Anticipated BOE meeting date **06/2014**
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **4 years and 353 days**

4. Type of contract: **Contract**
 Contract description: **Rep Office - UK**

5. Purpose of contract:
This is the fourth amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in the United Kingdom. The services include placing stories with the media; maintaining a foreign website; conducting sales missions; organizing familiarization tours; expanding tour product to tour operators; media planning and buying; developing foreign brochures; and providing quarterly progress reports. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$240,000 to \$370,000 to continue the international representation in the United Kingdom for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$180,000.00
3. Amount of current contract amendment:	\$130,000.00
4. New maximum contract amount:	\$370,000.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promot tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State's four year policy for one additional year (see approved Contract Extension Justification and Request Form attached).

d. Last bid date: Anticipated re-bid date: 11/01/2014

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2014 09:30:34 AM
Division Approval	kwilliam	05/08/2014 09:30:37 AM
Department Approval	kwilliam	05/08/2014 09:30:40 AM

Contract Manager Approval

kwilliam

05/19/2014 11:11:30 AM

Budget Analyst Approval

knielsen

05/19/2014 12:00:49 PM

BOE Agenda Approval

sbrown

05/20/2014 16:30:27 PM



Purchasing Use Only:	
Approval #:	35

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Nevada Commission on Tourism		
	Contact Name(s) and Titles:	Kelly Williams, Operations & Finance Manager		
	Telephone Number(s):	775-687-0632		
	Email Address(s):	kelly.williams@travelnevada.com		

2	Contractor Information:			
	Contractor:	Hills Balfour Synergy		
	Contact Name:	Amanda Hills-Balfour		
	Address:	Colechurch House, 1 London Bridge Walk		
	Phone Number:	London, UK SE1 2SX		
Email Address:	AmandaH@hillsbalfour.com			

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:	Joined Las Vegas Convention & Visitors Authority (LVCVA) contract pursuant to NRS 332.195.		
	CETS #:	CONV5776		
	Contract “not to exceed amount”:	\$60,000.00		
	Contract term:	Start date: mm/dd/yy	08/12/08	End date: mm/dd/yy

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:			
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
Other:	Joined Las Vegas Convention & Visitors Authority (LVCVA) contract pursuant to NRS 332.195.			

5	Current contract information:			
	CETS #:	11288		
	Initial contract “not to exceed amount”:	\$60,000.00		
	Contract term:	Start date: mm/dd/yy	07/13/10	End date: mm/dd/yy

Amendment information – List all previously approved amendments:				
6	Amd #:	Brief synopsis of what amendment accomplished:	Change in "not to exceed" amount:	Change in end date: mm/dd/yy
	1	Extend contract term, increase budget	\$120,000.00	06/30/12
	2	Extend contract term, increase budget	\$180,000.00	06/30/13
	3	Extend contract term, increase budget	\$240,000.00	06/30/14

Proposed amendment information:				
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in "not to exceed" amount:	Change in end date: mm/dd/yy
	4	Extend contract term, increase budget	\$370,000.00	06/30/15

8		What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338):
		<p><i>Contract extension is crucial to keeping the international promotion and advertising momentum going. Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT requests to extend the contract term of this contract beyond the State's four year policy for one additional year.</i></p>

9		What are the potential consequences to the State if the contract extension request is denied?
		<p><i>If the contract extension is denied, NCOT will lose the valuable relationship with this international representative office and their in-country relationships with tour operators, travel writers, and other travel professionals that contribute to the overall promotion of Nevada travel in the United Kingdom. The efforts of NCOT through its international representative offices have not only contributed to an increase in the value of media generated in foreign countries (\$11.8 million in FY13), but they have also contributed to a greater awareness of what Nevada has to offer with more international tour operators offering Nevada itineraries now than ever before. Additionally, as the Reno-Tahoe International Airport looks to increase air service using NCOT's international work, these representative offices are crucial. Without these valuable international contracts, international travel to Nevada will likely decrease, resulting in a loss of revenue from Nevada's leading industry.</i></p>

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.


 Signature of Agency Representative Initiating Request


 Print Name of Agency Representative Initiating Request


 Date



Signature of Agency Head Authorizing Request

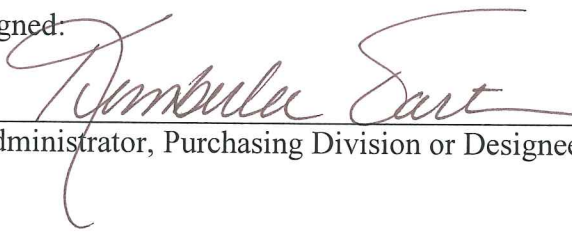
Claudia Vecchio
Print Name of Agency Head Authorizing Request

4-24-14
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4/24/14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13014	Amendment Number: 2
Agency Name: COMMISSION ON TOURISM	Legal Entity Name: INTERAMERICAN NETWORK
Agency Code: 101	Contractor Name: INTERAMERICAN NETWORK
Appropriation Unit: 1522-43	Address: AV. IPIRANGA, 318 - BLOCO A - 5TH FLOOR
Is budget authority available?: Yes	City/State/Zip: SAO PAULO, BRAZIL,
If "No" please explain: Not Applicable	Contact/Phone: Danielle Clouzet Roman 551132147500
	Vendor No.: F00000224
	NV Business ID: NV20121040124

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2012**
 Anticipated BOE meeting date **06/2014**
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **3 years and 136 days**

4. Type of contract: **Contract**
 Contract description: **Rep Office-Brazil**

5. Purpose of contract:
This is the second amendment to the original contract to provide international representation for the Nevada Commission on Tourism in Brazil. The services include market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$255,000 to continue the international representation in Brazil for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$90,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$105,000.00
4. New maximum contract amount:	\$255,000.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT is extending the contract term for one additional year.

d. Last bid date: Anticipated re-bid date: 11/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pending

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Pending

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2014 09:18:37 AM

Division Approval	kwilliam	05/08/2014 09:18:39 AM
Department Approval	kwilliam	05/08/2014 09:18:41 AM
Contract Manager Approval	kwilliam	05/08/2014 09:18:44 AM
Budget Analyst Approval	knielsen	05/19/2014 14:08:14 PM
BOE Agenda Approval	sbrown	05/20/2014 16:22:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15130	Amendment Number: 1
Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: LAURA PARTRIDGE FAMILY INC DBA
Agency Code: 101	Contractor Name: LAURA PARTRIDGE FAMILY INC DBA
Appropriation Unit: 1522-31	Address: CREATIVE CONCEPTS
Is budget authority available?: Yes	328 CALIFORNIA ST STE 3
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89509
	Contact/Phone: LAURA PARTRIDGE 775-327-4200
	Vendor No.: T27024505A
	NV Business ID: NV20121755373

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP # 3077**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Media Buying Service**

5. Purpose of contract:

This is the first amendmnet to the original contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,237,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$12,000,000.00
4. New maximum contract amount:	\$13,237,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions in Nevada.

When the original contracts for media buying services were completed, the contract amounts were established to only include the cost of commission and fees. Through a recent LCB audit, it was recommended that contract amounts must include the total of all amounts potentially paid to the contractor, even if some of the amounts paid are only to reimburse the contractor for actual costs incurred as a pass-thru to other vendors. This amendment will correct the issue and ensure adequate contract authority to cover not only the commission and fees, but to also cover the actual cost of the media.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To accomplish the above task, NCOT uses various channels to advertise Nevada's brand and generate awareness of Nevada as a world class destination, including, but not limited to, broadcast/cable television, print, digital and out-of-home. NCOT does not have the expertise within the staff to buy various types of media. In addition, NCOT would not be able to garner favorable buy rates, as we do not have the luxury of pooling our ad dollars with other entities, whereas a media buying agency can negotiate rates on behalf of any or all of their respective clients. NCOT does not have the necessary media buying software that media buying agencies have.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3077, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

NOTE: This Contract shall be effective January 1, 2014 thru December 31, 2015, with an option to re-negotiate terms and extend for an additional 2 years.

d. Last bid date: 08/01/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is an amendment to the current contract with this vendor, and the service provided is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/12/2014 14:07:10 PM
Division Approval	kwilliam	05/12/2014 14:07:12 PM
Department Approval	kwilliam	05/12/2014 14:07:15 PM
Contract Manager Approval	kwilliam	05/12/2014 14:17:04 PM
Budget Analyst Approval	knielsen	05/19/2014 15:28:36 PM
BOE Agenda Approval	sbrown	05/20/2014 16:17:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15131	Amendment Number: 1
Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: R&R CRR HOLDINGS LLC DBA B&P
Agency Code: 101	Contractor Name: R&R CRR HOLDINGS LLC DBA B&P
Appropriation Unit: 1522-31	Address: STE 170
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89144-4583
If "No" please explain: Not Applicable	Contact/Phone: CHARLES JOHNSTON 702/967-2222
	Vendor No.: T29015743
	NV Business ID: NV20061353085

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP # 3077**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Media Buying Service**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print. This amendment increases the maximum amount from \$1,237,500 to \$13,237,500 to include the potential cost of actual media buys to be paid to the Contractor as a pass-thru to the media outlets.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,237,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$12,000,000.00
4. New maximum contract amount:	\$13,237,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions in Nevada.

When the original contracts for media buying services were completed, the contract amounts were established to only include the cost of commission and fees. Through a recent LCB audit, it was recommended that contract amounts must include the total of all potential costs paid to the contractor, even if some of the payments are only to reimburse the contractor for actual costs incurred as a pass-thru to other vendors. This amendment will correct the issue and ensure adequate contract authority to cover not only the commission and fees, but to also cover the actual cost of the media.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To accomplish the above task, NCOT uses various channels to advertise Nevada's brand and generate awareness of Nevada as a world class destination, including, but not limited to, broadcast/cable television, print, digital and out-of-home. NCOT does not have the expertise within the staff to buy various types of media. In addition, NCOT would not be able to garner favorable buy rates, as we do not have the luxury of pooling our ad dollars with other entities, whereas a media buying agency can negotiate rates on behalf of any or all of their respective clients. NCOT does not have the necessary media buying software that media buying agencies have.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3077, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

NOTE: This Contract shall be effective January 1, 2014 thru December 31, 2015, with an option to re-negotiate terms and extend for an additional 2 years.

d. Last bid date: 08/01/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is an amendment to the current contract with this vendor, and the service provided is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/09/2014 14:53:17 PM
Division Approval	kwilliam	05/09/2014 14:53:19 PM
Department Approval	kwilliam	05/09/2014 14:53:20 PM
Contract Manager Approval	kwilliam	05/12/2014 14:05:44 PM
Budget Analyst Approval	knielsen	05/19/2014 15:26:43 PM
BOE Agenda Approval	sbrown	05/20/2014 16:15:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13015	Amendment Number: 2
Agency Name: COMMISSION ON TOURISM	Legal Entity Name: TAMS INC. (CONNECT-WORLDWIDE KOREA)
Agency Code: 101	Contractor Name: TAMS INC. (CONNECT-WORLDWIDE KOREA)
Appropriation Unit: 1522-43	Address: ROOM 804 CENTER BUILDING 91-1 SOGONG-DONG, CHUNG-GU
Is budget authority available?: Yes	City/State/Zip: SEOUL, KOREA, 100-070
If "No" please explain: Not Applicable	Contact/Phone: Chanho Hong 011822754600
	Vendor No.: F00000219
	NV Business ID: NV20121058625

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2014**

Termination Date:

Contract term: **3 years and 136 days**

4. Type of contract: **Contract**

Contract description: **Rep Office-S. Korea**

5. Purpose of contract:

This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in South Korea. The services include market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities and accomplishments. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$150,000 to \$259,200 to continue the international representation in South Korea for an additional year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$90,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$109,200.00
4. New maximum contract amount:	\$259,200.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 332.195 the Nevada Commission on Tourism joined the Las Vegas Convention & Visitors Authority (LVCVA) contract. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

Through recent discussion with the Purchasing Division, the process in which the Nevada Commission on Tourism (NCOT) joins the international contracts of the Las Vegas Convention & Visitors Authority (LVCVA) pursuant to NRS 332.195 needs to be revised to more clearly outline the intent. However, NCOT may instead decide to do a separate solicitation specific only to NCOT's need for the international services. In order to give NCOT and State Purchasing adequate time to determine the best process for handling the international contracts and the potential need for international solicitations, NCOT is extending the contract term for one additional year.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has a current contract with the Nevada Commission on Tourism, and the service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non Title-7 Business License**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/06/2014 16:09:39 PM
Division Approval	kwilliam	05/06/2014 16:09:41 PM
Department Approval	kwilliam	05/06/2014 16:09:46 PM
Contract Manager Approval	kwilliam	05/07/2014 18:44:29 PM

Budget Analyst Approval
BOE Agenda Approval

knielsen
sbrown

05/15/2014 17:36:23 PM
05/16/2014 15:38:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15638**

Agency Name: **GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**

Agency Code: **102**

Appropriation Unit: **1526-19**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: NSHE-UNR-NV Industry Excellence

Contractor Name: **NSHE-UNR-NV Industry Excellence**

Address:

City/State/Zip **Reno, NV 89557-0406**

Contact/Phone: Sandy Haslem 775-784-1935

Vendor No.:

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % DETR (State Career Enhancement Program Funds)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Education & Training**

5. Purpose of contract:

This is a new interlocal agreement to provide pass-through funding from the Department of Employment, Training and Rehabilitation to Nevada System of Higher Education - Nevada Industry Excellence, to facilitate training for Nevada businesses under the Train Employees Now program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$641,110.00**

Other basis for payment: Per training session as they are approved and initiated.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 231.068, the Office, to the extent of legislative appropriations, may grant money to a postsecondary educational institution to develop a program for occupational education which is designed to teach skills in a short period to persons who are needed for employment by new or existing businesses.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Governor's Office of Economic Development does not have the expertise to provide this type of training.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current agreement with the Governor's Office of Economic Development. Work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	04/25/2014 18:03:55 PM
Division Approval	swoodbur	04/25/2014 18:03:57 PM
Department Approval	swoodbur	04/25/2014 18:04:01 PM
Contract Manager Approval	swoodbur	04/25/2014 18:04:04 PM
Budget Analyst Approval	sewart	05/08/2014 16:33:10 PM
BOE Agenda Approval	jborrowm	05/08/2014 16:35:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 12715	Amendment Number: 3
Agency Name: ENTERPRISE IT SERVICES	Legal Entity Name: Naval Facilities Engineering Command Southwest
Agency Code: 180	Contractor Name: Naval Facilities Engineering Command Southwest
Appropriation Unit: 1388-00	Address: 1220 Pacific Highway
Is budget authority available?: Yes	City/State/Zip: San Diego, CA 92132
If "No" please explain: Not Applicable	Contact/Phone: Lindsey Green 619-532-3027
	Vendor No.:
	NV Business ID: Not Applicable

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack space rental**

5. Purpose of contract:

This is the third amendment to the original revenue contract, which provides for continuing 7 rack space rentals at Austin Summit in Lander County to the United States Navy. This amendment increases the maximum amount from \$44,158.74 to \$59,969.92 and extends the termination date from June 30, 2014 to June 30, 2015 to continue public safety communications at the Enterprise Information Technology Services microwave site.

6. CONTRACT AMENDMENT

- | | |
|--|-------------|
| 1. The maximum amount of the original contract: | \$12,926.83 |
| 2. Total amount of any previous contract amendments: | \$31,231.91 |
| 3. Amount of current contract amendment: | \$15,811.18 |
| 4. New maximum contract amount: | \$59,969.92 |
| and/or the termination date of the original contract has changed to: | 06/30/2015 |

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue generating contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The United States Navy has been under a revenue contract with Enterprise IT Services for many years with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	03/24/2014 13:03:03 PM
Division Approval	csweeney	03/25/2014 07:51:19 AM
Department Approval	csweeney	03/25/2014 07:51:30 AM
Contract Manager Approval	bbohm	05/08/2014 15:56:58 PM
Budget Analyst Approval	sewart	05/08/2014 16:36:37 PM
BOE Agenda Approval	jborrowm	05/08/2014 16:59:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15748**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	OTIS EDUCATIONAL SYSTEMS INC
Agency Code:	300	Contractor Name:	OTIS EDUCATIONAL SYSTEMS INC
Appropriation Unit:	2697-27	Address:	3845 POWDER SPRINGS RD STE 202
Is budget authority available?:	Yes	City/State/Zip:	POWDER SPRINGS, GA 30127
If "No" please explain:	Not Applicable	Contact/Phone:	null678/613-3510
		Vendor No.:	T29001575
		NV Business ID:	NV20041429722

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/10/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2015**Contract term: **1 year and 20 days**4. Type of contract: **Contract**Contract description: **Maintenance Service**

5. Purpose of contract:

This is a new contract for ongoing hardware and software maintenance services of the System of Accountability Information in Nevada (SAIN). This contract supplements existing NDE staff in the maintenance and operations of the SAIN/State Longitudinal Data System (SLDS) systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$187,000.00**

Other basis for payment: Deliverables invoiced monthly on an hourly basis per Attachment CC.

II. JUSTIFICATION

7. What conditions require that this work be done?

Otis Ed is the original contracted developer of the SLDS. Otis Ed is best skilled and positioned to continue to provide maintenance and support for the existing NDE system. Otis Ed is offering licensing support and maintenance services as it continues to extend its service and product offering across the county. The Otis Ed system in place at the Department requires daily maintenance, monitoring and occasional upgrades. Much of this work can only be performed by a qualified Otis Ed technical resource. In addition to routine maintenance, Otis Ed assists the Department in resolving complex database issues and maintaining the data schema. This work is required to maintain the Student Accountability Information Network assure its continuity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The daily monitoring and operational duties are currently being performed by NDE and EITS staff. However, due to the loss of knowledge and increase in demand for data services the current staff is insufficient to meet the need. This contract will supplement some of the operational duties as well as enhance some primary applications required for future development of the SLDS. The new maintenance services will ensure the smooth running of the SAIN environment within the NDE, and provide reliable and auditable information to the State. The benefits of these services will enable the NDE to continue to extend the "MSA" for the SLDS to make it relevant to current needs and serve the educational community in the State.

- 9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

SAIN/SLDS system was developed and is supported by the vendor.

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Otis Educational Systems, Inc. (hereafter "Otis Ed") has been providing services to Nevada Department of Education for over 10 years and the Department has been very satisfied with their services They have assisted the Department in building the State Longitudinal Data System (SLDS).

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Table with 3 columns: Approval Level, User, Signature Date. Rows include Budget Account Approval, Division Approval, Department Approval, Contract Manager Approval, Budget Analyst Approval, and BOE Agenda Approval.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15700**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2699-25**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JOBS FOR NEVADA GRADUATES INC**Contractor Name: **JOBS FOR NEVADA GRADUATES INC**Address: **2800 E SAINT LOUIS AVE**City/State/Zip: **LAS VEGAS, NV 89104-4267**

Contact/Phone: null702/810-3068

Vendor No.: T32002801

NV Business ID: NV20131697401

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2015**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **NV JAG**

5. Purpose of contract:

This is a new contract to support the Job's for America's Graduates program for the 2014-2015 school year. This program provides training to improve outcomes of public education, improve work opportunities and increase college enrollment and completion rates for high-risk youth populations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$750,000.00**

Other basis for payment: Payable upon receipt of eligible expenses submitted by the vendor for reimbursement on a monthly basis.

II. JUSTIFICATION

7. What conditions require that this work be done?

Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are most at-risk. This contract will enable the Dept. of Education to fulfill its obligation to this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Job's for Americans Graduates model requires the state to contract with a qualified non-profit organization to administer this program. JAG operates in school districts throughout the State and includes funding from private partnerships.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 140409

Approval Date: 04/29/2014

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Training, Rehabilitation & Training current contract 7/1/2014-6/30/2015

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	05/12/2014 08:55:29 AM
Division Approval	mburto1	05/12/2014 08:55:35 AM
Department Approval	mburto1	05/12/2014 08:55:42 AM
Contract Manager Approval	bsotomay	05/12/2014 09:24:54 AM
Budget Analyst Approval	sbrown	05/20/2014 13:52:43 PM
BOE Agenda Approval	sbrown	05/20/2014 13:52:47 PM
BOE Final Approval	Pending	



SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM INFORMATION AND INSTRUCTIONS

Nevada Administrative Code (NAC) 333.150(2)(a) & (b)(6) authorizes the Administrator of the Purchasing Division to waive the solicitation requirements in instances where contracts by their nature are not compatible with competitive solicitation; such contracts may be sole or single source or a professional service not adaptable to competitive selection. Nevada Revised Statute (NRS) 333.400 provides similar authority with respect to sole source commodity purchases.

The review process is generally completed within ten (10) working days which includes posting the request, if approved, for five (5) calendar days on the Purchasing Division’s website. **PLEASE NOTE:** If your request contains an IT component, the review process will be extended to allow for additional review. Agencies are not authorized to proceed until the five (5) calendar day period has expired and the Purchasing Division has not received a protest of the contract award. In the event of a protest, the agency’s contact person will be notified and the authorization to proceed withheld until resolution has been obtained.

Agencies are requested to review NAC 333.150 prior to submitting a Solicitation Waiver to ensure the request falls within the guidelines specified. A request for Solicitation Waiver from the Administrator of Purchasing is not required and should not to be submitted for the professional services described in NAC 333.150(2)(b) (1), (2), (3), (4) or (5).

Additionally, agencies are requested to review SAM 338, the Informal Solicitation (or Quote) Process prior to submitting a Solicitation Waiver. Waivers will not be approved for amounts below the formal solicitation threshold. Agencies may obtain a template for an informal solicitation from the Purchasing Division website.

Additionally, agency has entered into a contract via a solicitation waiver and will be amending that contract; an amended solicitation waiver request is required to be submitted to the Purchasing Division. However, it is the Board of Examiners general policy that contracts be solicited at least every four (4) years. Therefore, if your request would extend your contract beyond the recommended four (4) year timeframe, you will need to complete the Contract Extension Justification and Request Form not a Solicitation Waiver.

COMPLETING THE FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Section #	Instructions
1a	Identify the State agency requesting the waiver and all appropriate contact information for the person(s) responsible for completing the waiver form, including an email address. NOTE: Waiver documents, whether approved or denied, will be returned to only the person(s) listed in this section. It is your agency’s responsibility to distribute copies to anyone other than the person(s) listed in this section.
1b	Identify the proposed vendor and all appropriate contact information, such as the name of the contact person, telephone number, etc.

Section #	Instructions
1c	Identify the type of waiver requested. If only one (1) vendor can perform the service or provide the good it would be considered a sole or single source request; if more than one vendor can perform the service but, for reasons documented in the request, the service is not suited for competitive solicitation, it would be considered a professional service exemption.
1d	Identify your request as a new contract or not by selecting the appropriate option. If this is an amendment, designate the amendment number in the space provided. If applicable, please provide the CETS# associated with this contract.
1e	Identify your request as a one-time purchase or contract by completing the appropriate box. If this request is for a contract, please be certain to record the contract start and end dates in the spaces provided.
1f	Identify your funding source by checking the appropriate box. If you select the option "Other", you must provide an explanation and details.
1g	Provide the estimated value or dollar amount of the contract, amendment or good(s) to be purchased in the space provided.
2	Clearly and succinctly describe the service to be performed or the good to be purchased.
3	Describe the unique features or qualifications required of the proposed vendor or of the good to be provided. Examples include: proprietary products, warranty issues, integration, etc.
4	Identify and justify the circumstances that prohibit competitive solicitation.
5	Indicate if alternative services or commodities were evaluated. If your answer is "yes", please complete section "a". If your answer is "no", please complete section "b".
6	Indicate if your agency has purchased this service or commodity in the past. If you indicate "Yes", please provide answers to required sections noted. NOTE: If your previous purchase(s) was made via a solicitation waiver(s), a copy or copies of all previous waivers must accompany this request.
7	Agencies must provide information regarding the impact to the State if the waiver request is denied and the service or good is competitively bid (i.e. detrimental consequences, harm, risks, liabilities, etc.).
8	Agencies must identify steps taken to substantiate there is no competition for the service or good requested and must demonstrate reasonable and competitive pricing through a cost analysis.
9	Agencies must provide information indicating any obligations to the proposed vendor for future purchases (i.e. maintenance, licensing, continuing need, etc.).

If you have questions, please contact the Purchasing Division at 775-684-0170.



Purchasing Use Only:	
Approval#:	

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Department of Education		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Lisa Young, ASO II</i>	<i>(775) 687-9169</i>	<i>lyoung@doe.nv.gov</i>

Vendor Information:		
1b	Identify Vendor:	<i>Jobs for Nevada Graduates, Inc.</i>
	Contact Name:	<i>Rene Cantu</i>
	Address:	<i>2800 E Saint Louis Ave. Las Vegas, NV 89104-4267</i>
	Telephone Number:	<i>702-810-3068</i>
	Email Address:	r-cantu@nvdepr.org

Type of Waiver Requested – Check the appropriate type:	
1c	Sole or Single Source: <input checked="" type="checkbox"/>
	Professional Service Exemption: <input type="checkbox"/>

Contract Information:			
1d	Is this a new Contract?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	Amendment:	#	
	CETS:	#	

Term:			
1e	One (1) Time Purchase: <input type="checkbox"/>		
	Contract:	Start Date: <i>07/01/2014</i>	End Date: <i>6/30/2015</i>

Funding:	
1f	State Appropriated: <input checked="" type="checkbox"/>
	Federal Funds: <input type="checkbox"/>
	Grant Funds: <input type="checkbox"/>
	Other (Explain):

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$750,000</i>

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are most at-risk. This program is offered to Nevada's youth through local school districts throughout the State. At Governor Sandoval's request, the Department of Education is joining in the effort to form a funding partnership along with the Department of Employment, Training and Rehabilitation (DETR), and Nevada's Local Workforce Investment Boards to provide this program to Nevada's middle and high school students. Approval of this Solicitation Waiver will allow the Nevada Department of Education (DOE) to contribute its portion of FY 2014 funding to the current Nevada JAG program contract.

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	See the attached report from the Committee on K-12/Higher Education/CIPS Budget Account 2699's Budget Hearing.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	Prior to FY15, the JAG program was administered through a contract with DETR by the non-profit organization <i>Community Services Agency</i> (Vendor T81016955). During the 2013 Legislative Session the Committee on K-12/Higher Education/CIPS there was discussion regarding the formation of the new non-profit in Budget Account 2699's Budget Hearing. The committee approved funding the program with the intent of contracting with the new non-profit organization to take over the Nevada JAG Program. <i>Jobs for Nevada Graduates, Inc.</i> (T32002801) is that new organization.

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	Jobs for America's Graduates (JAG) is a state-based national non-profit organization. There are no other providers in the State.				

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>		
	10/1/13	6/30/14	\$750,000	Jobs for America's Graduates (JAG)	Waiver		
		\$					

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	If this Solicitation Waiver is denied, the Nevada Department of Education (DOE) will be unable to contribute its portion of FY 2015 funding to the current Nevada JAG program.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	Jobs for America’s Graduates (JAG) is a state-based national non-profit organization. There are no other providers in the State. The contract price is based on the legislatively approved appropriation for this program for FY15.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:		No:	√
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	This waiver is being requested for FY 15 only. Subsequent contracts will require a new solicitation waiver request.				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Administrator, Purchasing Division or Designee

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13376** Amendment Number: **1**

Agency Name: **DEPARTMENT OF EDUCATION** Legal Entity Name: **HMB INFORMATION SYSTEM**

Agency Code: **300** Contractor Name: **HMB INFORMATION SYSTEM**

Appropriation Unit: **2709-65** Address: **DEVELOPERS**

Is budget authority available?: **Yes** City/State/Zip: **COLUMBUS, OH 43215-2568**

If "No" please explain: Not Applicable Contact/Phone: null614/221-6831

Vendor No.: T29005088

NV Business ID: NV20101192150

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**

Anticipated BOE meeting date 03/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/11/2016**Contract term: **4 years and 7 days**4. Type of contract: **Contract**Contract description: **Computer Related Ser**

5. Purpose of contract:

This is the first amendment to the original contract, which provides ePage program modifications over four years and includes ongoing maintenance and support. This amendment increases the maximum amount from \$459,000 to \$547,000 due to the addition of up to eleven additional federal grants to the ePage grants management system.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$459,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$88,000.00
4. New maximum contract amount:	\$547,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently all modifications and changes, including enhancements to ePAGE have to be coordinated through HMB. These enhancements allow for additional information to be calculated and collected for the Nevada Department of Education staff. Additionally, maintenance and support are a necessity for ePAGE.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

January 1, 2009 Nevada Department of Education tried to convert the maintenance component of ePAGE from HMB to DoIT. This attempt failed because DoIT did not have the staff that had sufficient knowledge of the Visual Basic software. By mid-February of 2009 DoIT informed Nevada Department of Education that DoIT was not able to provide Nevada Department of Education with the required support. This new contract will be for maintenance and support with limited program modifications only.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The EPage system is maintained by the current contractor and the additional grant information will be updated into the existing grant database to automate the remaining current and future federal grants facilitated by the Department.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

HMB established the ePAGE process for the Nevada Department of Education and their work has deemed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

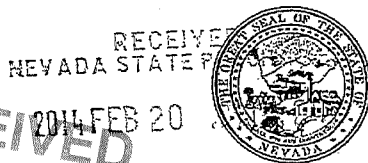
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lpaulino	05/13/2014 07:50:20 AM
Division Approval	lyoun7	05/13/2014 08:49:06 AM
Department Approval	lyoun7	05/13/2014 08:49:10 AM
Contract Manager Approval	lpaulino	05/13/2014 16:17:25 PM
Budget Analyst Approval	sbrown	05/14/2014 16:34:01 PM
BOE Agenda Approval	sbrown	05/14/2014 16:34:06 PM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



COPY

Brian Sandoval
Governor

Jeff Mohlenkamp
Director

Greg Smith
Administrator

RECEIVED
APR 29 2014
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Purchasing Use Only:
Approval#: 120401A

Amendment 1

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

Amendment #1 (Revised 2/20/2014)

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
State Agency: Nevada Department of Education			
1a	Contact Name and Title	Phone Number	Email Address
	Marcia Calloway, Director	775-687-9161	mcalloway@doe.nv.gov
	Kathleen Burton, Budget Analyst I (for NDE Budget Authority)	775-687-9151	kburton@doe.nv.gov
	Liza Paulino, Management Analyst III (for NDE-IT Contracts)	775-687-9179	lpaulino@doe.nv.gov

Vendor Information:	
Identify Vendor:	HMB Information System Developers
Contact Name:	John Mackessy
Address:	570 Polaris Parkway, Suite 125 Westerville, OH 43082
Telephone Number:	614-221-6831
Email Address:	jmm@hmbnet.com

1c Type of Waiver Requested - Check the appropriate type:	
Sole or Single Source:	
Professional Service Exemption:	X (for continued services on vendor-maintained system)

Contract Information:				
1d	Is this a new Contract?	Yes	No	X
	Amendment:	#1		
	CETS:	#13376		

1e Term:				
One (1) Time Purchase:	Additional \$88,000 to add 11 new grants to the existing Funding Applications and Grants module of the current ePAGE System			
Contract:	Start Date:	6/12/2012	End Date:	6/11/2016

1f Funding:	
State Appropriated:	
Federal Funds:	X
Grant Funds:	
Other (Explain):	

1g.	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$547,000, which comprises of the current contract amount of \$459,000 for system development (\$125 per hour x 984 hours = \$123,000) & system maintenance (\$84,000 per year x 4 years = \$336,000), plus an additional contract amount of \$88,000—\$8000 (<i>\$125 per hour x 64 hours per grant</i>) x 11 grants—for system update(s) to “existing” system modules already developed.

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<p>This amendment provides for the following additional work (<i>approximately 704 hour at \$125 per hour or \$8000 per grant</i>), which is in addition to the initial Scope of Work included immediately below that follows the list, of new grants to be added to the existing system databases. HMB will build, test and implement the following additional modules to the existing Funding Applications and Grants module in the current ePAGE System maintained by the contracted vendor.</p> <ul style="list-style-type: none"> a) SB504 PreK-4 ELL Funding Application and Grant for FY 2014. b) Refugee Entitlement Funding Application and Grant. c) Migrant Competitive Funding Application and Grant. d) Migrant Summer School Competitive Funding Application and Grant. e) Gear Up Competitive Funding Application and Grant for FY 2014. f) State Pre-K Competitive Funding Application and Grant for FY 2014. g) Homeless Competitive Funding Application and Grant for FY 2015. h) Up to four (4) additional grants to be determined during the term of this contract. <p>Approximately 984 hours at \$125 per hour (<i>or as stipulated in Attachment CC of the current contract</i>) of program modifications over four years in addition to providing the following ePAGE Maintenance and Support (<i>delineated in the last bullet of this section</i>):</p> <ul style="list-style-type: none"> ➤ HMB will provide the following modifications to the system in Year One (SFY13): <ul style="list-style-type: none"> a) Prevent LEAs from requesting advances in RFFs; b) Auto-fill the carryover details screen when an FFR enters “FFR Authorized Rep Approved”; c) Allow LEAs to attach expenditure documents to an RFF; d) Display the full grant name on the Allocation Details page. ➤ HMB will provide the following modifications to the system in Year Two (SFY14): <ul style="list-style-type: none"> a) Add data capture screen to the FFR similar to the Spending Plan Details page; b) Allow LEAs to upload excel spreadsheet containing budget data. ➤ HMB will provide the following modifications to the system in Year Three (SFY15): <ul style="list-style-type: none"> a) Allow SEA users to add inline comments when reviewing the Spending Plan Details page; b) Allow SEA users to configure automatic payments for a grant. ➤ HMB will provide the following modifications to the system in Year Four (SFY16): <ul style="list-style-type: none"> a) Modify Needs Assessment screen to be a dynamic form builder similar to the Spending Plan details page;

- b) Add assurances page for each grant;
- c) Allow LEAs to have multiple funding application contacts.

➤ Additionally, HMB will make the following Maintenance and Support Services available to the Customer over the next four years at \$84,000 per year (See Attachment CC of the current contract):

- a) *Technical Support.* HMB shall provide telephone, fax, and e-mail support to the Customer on business days during the hours of 8:00 AM to 5:00 PM Eastern Time to assist the Customer in the installation, configuration, and use of the Software. Technical Support is available at other times as an Additional Service at the fees noted in Section 5.
- b) *Problem Resolution.* HMB shall use reasonable efforts to correct in a timely manner (by providing a workaround or a correction in an Upgrade), any reproducible Software defects reported by the Customer. The foregoing notwithstanding, the Customer understands and agrees that HMB may not correct all reported software defects.
- c) *Upgrades.* HMB shall make corrections to Software defects and enhancements available at no additional charge to the Customer.
- d) *Grant Details Modifications.* HMB shall make minor updates to the Spending Plan Details page for existing grants at no additional cost.
- e) *New Enhancements.* HMB will transfer new enhancements completed for other states on MSA that reasonably fit into customer solution at no additional cost.
- f) *Business Expertise.* HMB will meet with customer staff regularly to assist in preparing for current application processes and plan for future tasks.

Upon HMB's request, the Customer will provide HMB remote access to the Customer's computer systems as reasonably required for HMB to perform the Maintenance Services and its other obligations under this Agreement. HMB will conduct such remote access pursuant to Customer's remote network access policies. HMB is not responsible for failing to timely respond if Customer's restrictions regarding remote access prohibit HMB from timely performance.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

3

The provider must be familiar with the current system, ePAGE, being developed and maintained with a current support agreement by Harris, Mackessy & Brennan, Inc., doing business as HMB Information System Developers. The provider should also be familiar with and have experience with the following: Web Site Applications, as well as familiarization with Client/Server and Web technologies such as Visual Studio 6.0:VB. Interdev, Source Safe, HTML, Javascript, ASP/VBScript, SQL Server 2008, Windows 2008, IIS Web Server. The provided must understand the platform currently used by Ohio in

order to transfer Nevada's system to that of Ohio.

The provider must also be knowledgeable about and have experience with federal and state education grants and grants management processes and requirements. This knowledge should include a comprehensive understanding of funding requirements under the No Child Left Behind Act (NCLB).

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

HMB has developed and delivered the current grants management system NDE has in place. They are intimately familiar with the design and functionality of the system. They are also familiar with the procedures and requirements for working from an off-site location on servers within the state's network. It would be cost effective to work with HMB because of their familiarity with the product and the state's procedures than to bring in another vendor that would need to learn the system.

4

The complexity of the software necessitates that the creator of the program, HMB, provide the services required to transfer ePAGE to the more modern ASP.NET platform. It is both cost effective and the most efficient and practical decision to contract with HMB to modify the product. After ePAGE is transferred to ASP.NET, NDE personnel will be able to make many of the changes and modifications that we are currently paying HMB to make. The ease of modifying an application in ASP.NET will reduce the cost of maintaining the system and the cost of the conversion will be re-captured over time.

Were alternative services or commodities evaluated? Check One.

Yes: No:

a. *If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.*

5

b. *If not, why were alternatives not evaluated?*

Our attempt to secure DoIT as our vendor failed less than two months after the contractual relationship with HMB was terminated (back in CY 2012).

However, before selecting HMB as the contractor, extensive effort was made to check with other states and vendors to determine the most qualified vendor for this project. This research indicated that HMB was the only vendor to develop a system incorporating the funding and planning process into a single system.

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.

Yes: No:

6

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)
6/5/12	6/11/16	\$459,000	New 4 year Contract maintenance and program modifications	Waiver

6/10/10	6/10/12	\$52,000	Amendment#2 enhancements	Waiver
6/10/10	6/10/12	\$360,000	Amendment#1 maintenance and enhancements and renewal for two year period	Waiver
6/10/08	6/10/10	\$205,000	Initial ePAGE maintenance and enhancements	Waiver

7 **What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

NDE has invested considerable time, energy and funds into transitioning both NDE personnel as well as district personnel into the use of an electronic application and funding system. As with any change, there was initial resistance, but the field and NDE have now accepted ePAGE as a way of life. If ePAGE was not available, NDE would have to revert to the old system of using paper applications, paper requests for funds, and paper budget revisions. In effect, this would be sending NDE back into the dark ages of grants management. Electronic systems are the only cost effective way of handling and maintaining the funding and application components of an organization.

HMB was the sole source vendor for the conceptualization, development, and implementation of the current ePAGE system. They were also the sole source provider for the Ohio Department of Education's (ODE) web-based grants processing system, known as the Comprehensive Continuous Improvement Plan (CCIP) which was modified to meet Nevada's needs. HMB developed the system, performed all programming technical support, and trained agency and district personnel on the system. HMB has dedicated over 80,000 hours to building this type of system for Ohio, Nevada, Oklahoma and Alabama.

NDE's history with HMB has shown that the organization has met all deliverables and frequently came in under budget. The personnel assigned to this project have always been professional and all of their recommendations were appropriate and resulted in NDE saving considerable time and expense. HMB's knowledge of NCLB exceeds the knowledge of all other potential vendors that NDE has considered. This knowledge of NCLB is important to NDE and will help prevent potential audit findings. Ohio recently had federal audits/monitors of several programs housed in their version of ePAGE and they did not receive any monitor findings based on the information contained in their system. All of these factors have convinced NDE of the proven track record and positive reputation of this vendor.

8 **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

The above answers outline the value of having the vendor that developed the system be the one to maintain the system. Also considered was the positive professional working relationship established between HMB and the NDE and the satisfaction NDE has had with their work on previous endeavors. As such, there were no efforts to identify other potential vendors.

9 **Will this purchase obligate the State to this vendor for future purchases? Check One.** Yes: No:

a. *If yes, please provide details regarding future obligations or needs.*

For any additional federal grants beyond the 4 already anticipated for the remainder of this contract and any subsequent system maintenance or replacement. The current e-PAGE system replaces the manual processing of federal grant paperwork, such as grant applications/modifications, budget and expense details, including report mechanisms, at the program management level as well as the state budget/fiscal authority perspective.

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Marcia Calloway, Director
Agency Representative Initiating Request

Marcia Calloway 2-20-14
Print Name of Agency Representative Initiating Request Date

Robert Pawley
Signature of Agency Head Authorizing Request

Robert Pawley, Director of Business Services 2/20/14
Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Step Smith 4-29-14
Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13408	Amendment Number: 1
Agency Name: DEPARTMENT OF EDUCATION	Legal Entity Name: ALEXANDER & ASSOCIATES INC
Agency Code: 300	Contractor Name: ALEXANDER & ASSOCIATES INC
Appropriation Unit: 2715-14	Address: 845 W ROBINSON ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: null775/841-5250
	Vendor No.: T27018593
	NV Business ID: E0577232010-9

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**
Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years and 26 days**

4. Type of contract: **Contract**

Contract description: **Legal and Data**

5. Purpose of contract:

This is the first amendment to the original contract that provides for a Special Education Legal and Data Systems Analyst to develop, review, and revise Nevada's special education State Performance Plan and Annual Performance Report as per the Individuals with Disabilities Act (IDEA). IDEA requires monitoring of the implementation and enforcement activities to ensure that public agencies meet the program requirements under Part B of IDEA. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$307,200 to \$614,400 due to the continued need of these services.

6. CONTRACT AMENDMENT

- | | |
|--|--------------|
| 1. The maximum amount of the original contract: | \$307,200.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$307,200.00 |
| 4. New maximum contract amount: | \$614,400.00 |
| and/or the termination date of the original contract has changed to: | 06/30/2016 |

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal law requires the development and implementation of monitoring and enforcement systems to evaluate school district implementation and the development and submission of the State Performance Plans and Annual Performance Reports to report the state's status in the implementation of the individuals with Disabilities Education Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This scope of work and the qualifications requires specialized expertise that cannot be met within the agency or another state agency.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There were no other potential vendors with similar qualifications and experience.

d. Last bid date: Anticipated re-bid date: 03/03/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1986-1990 Nevada Department of Human Resources, Early Intervention Services
2007-2011 Nevada Department of Education, quality of service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	05/12/2014 08:56:27 AM
Division Approval	mburto1	05/12/2014 08:56:31 AM
Department Approval	mburto1	05/12/2014 08:56:34 AM
Contract Manager Approval	lyoun7	05/12/2014 09:30:13 AM
Budget Analyst Approval	sbrown	05/14/2014 16:32:25 PM
BOE Agenda Approval	sbrown	05/14/2014 16:32:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15575**

Agency Name: ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name: MINERAL, COUNTY OF
Agency Code: 332	Contractor Name: MINERAL, COUNTY OF
Appropriation Unit: 2895-00	Address: MINERAL COUNTY LIBRARY PO BOX 1390
Is budget authority available?: Yes	City/State/Zip: HAWTHORNE, NV 89415
If "No" please explain: Not Applicable	Contact/Phone: null775-945-2778
	Vendor No.: T40291300H
	NV Business ID: Not applicable

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **5 years**

4. Type of contract: **Cooperative Agreement**

Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$66,165.00**

Payment for services will be made at the rate of \$13,233.00 per Fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, Mineral County Library, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/17/2014 13:06:05 PM
Division Approval	csweeney	04/17/2014 13:06:08 PM
Department Approval	csweeney	04/17/2014 13:06:10 PM
Contract Manager Approval	csweeney	04/17/2014 13:06:14 PM
Budget Analyst Approval	ekin4	05/05/2014 16:37:05 PM
BOE Agenda Approval	jborrowm	05/07/2014 12:22:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15673**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Synergy Software Tech Inc
Agency Code: 402	Contractor Name: Harmony Information Systems
Appropriation Unit: 3279-50	Address: 25 New England Drive
Is budget authority available?: Yes	City/State/Zip: Essex Junction, VT 05452
If "No" please explain: Not Applicable	Contact/Phone: Murali Pillai 703-657-1472
	Vendor No.: T29002036
	NV Business ID: NV20141224633

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	61.80 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	38.20 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2015**

Contract term: **1 year and 121 days**

4. Type of contract: **Contract**

Contract description: **Harmony Info Systems**

5. Purpose of contract:

This is a new contract to implement an automated, integrated case management system to replace a manual, cumbersome and paper-based process as authorized in AB 462 of the 2013 Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,511,465.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Developmental Services unit requires an automated, integrated case management system to streamline processes, provide accurate reporting, and meet Federal and State mandates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Utilizing a COTS (Commercial Off-The-Shelf) solution allows the division to benefit from industry best-practices and the expertise of a national vendor in the most sensitive and complex areas of Health Care. These areas include: securing Protected Health Information (PHI) within an Electronic Health Record (EHR) and real-time interoperability with Health Information Technology (HIT) exchanges and CMS (Medicaid).

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 140201A

Approval Date: 04/23/2014

c. Why was this contractor chosen in preference to other?

The Harmony Information Systems product is a web-based solution that provides the features necessary for all of our stakeholders (state and federal agencies, providers, consumers and their advocates) in all of our Home and Community Based programs and is currently being used by other units within the division

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Health and Human Services (DHHS) Aging and Disability Services Division (ADSD) has utilized this vendor since 2005 with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Synergy Software Tech Inc has an alternate name with vendor registration, as Harmony Information Systems. they both share the same vendor number T29002036

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmurph1	05/02/2014 11:27:05 AM
Division Approval	jmurph1	05/02/2014 11:27:13 AM
Department Approval	ecreceli	05/13/2014 13:49:51 PM
Contract Manager Approval	mmedeiro	05/13/2014 14:09:55 PM
DoIT Approval	bbohm	05/14/2014 06:12:51 AM
Budget Analyst Approval	knielsen	05/14/2014 11:09:03 AM
BOE Agenda Approval	nhovden	05/14/2014 13:29:51 PM
BOE Final Approval	Pending	



Purchasing Use Only:	
Approval#:	140201 A

Amendment 1

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Aging and Disability Services		Department of Health and Human Services
	Contact Name and Title	Phone Number	Email Address
	Janet Murphy, Deputy Administrator	775-687-0583	jemurphy@adsd.nv.gov

Vendor Information:	
Identify Vendor:	Harmony Information Systems, Inc
Contact Name:	Murali K. Pillai
Address:	11700 Plaza America Dr, suite 1001, Reston, VA 20190
Telephone Number:	703-657-1472
Email Address:	mpillai@harmonyis.com

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	Sole or Single Source
	Professional Service Exemption:	

Contract Information:			
1d	Is this a new Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Amendment:	# 1	
	CETS:	#	

Term:			
1e	One (1) Time Purchase:		
	Contract: 1,511,465	Start Date: 6/10/14	End Date: 9/30/15

Funding:		
1f	State Appropriated:	\$938,119
	Federal Funds:	\$579,591
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$1.0 million one-time implementation - Amend to \$876,465 for one time implementation and \$635,000 for licensing - total cost not to exceed \$1,511,465; increase of \$511,465.

Provide a description of work/services to be performed or commodity/good to be purchased:

Harmony Information Systems (HIS) modules for Intellectual and Developmental Disabilities and Financial Management. The Intellectual and Developmental Disabilities module will provide an automated, integrated case management system for Developmental Services unit. This module will automate processes for intake/eligibility/authorization, planning and case management, provider oversight and service agreements, invoicing and billing, and quality assurance and serious incident reporting. The Financial Management module will permit electronic claiming and remittance with Medicaid and Medicare.

2 *The division currently utilizes Harmony Information Systems (HIS) platform for our integrated, case management solution.*

The 2013 Legislature approved Assembly Bill 488, which consolidated Developmental Services and Early Intervention Services with Aging and Disability Services. Therefore, the division requests a sole source to add HIS' Intellectual and Developmental Disabilities and Financial Management modules to the existing proprietary system utilized by the division.

*****This amendment adds first year cost for licenses. As this is a proprietary product, licenses to use the product are only available through HIS.***

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Since 2005, the division has utilized HIS' Social Assistance Management System (SAMS) Case Management solution to share and manage all consumers in a single, secure database across the state, including local grantee agencies and division staff working with Nevada's elders and adults and children with disabilities or special health care needs. This is a proprietary solution with multiple modules available to meet various needs of customers. The HIS proprietary platform includes modules for Intellectual and Developmental Disabilities as well as Financial Management.

Features of the Intellectual and Developmental Disabilities module include information and referral, consumer case management, waitlist and waiver management, service authorization and claims adjudication/remittance, provider management, medication management, incident and complaint tracking, quality assurance and reporting functionality.

3 *The Financial Management module will permit electronic claiming and remittance with Medicaid and Medicare and will be used for all existing waivers in the agency (HCBW for Frail Elderly, HCBW for Assisted Living, and HCBW for Intellectually Disabled and Related Conditions).*

The HIS proprietary product is a web-based solution that provides the features necessary for all of our stakeholders (state and federal agencies, providers, consumers and their advocates) of all of our Home and Community Based programs.

Since Developmental Services interacts with a large number of service providers, consumers and their families/advocates, a web-based system is critical to facilitating the communication necessary for delivering developmental services in Nevada. The HIS' proprietary solution used by the division will provide service planning, managing service agreements, invoicing, provider payments, quality assurance, claiming multiple funding sources, and reimbursement and reconciliation for the Developmental Services unit.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The division uses HIS' proprietary system for case management for Home and Community Based programs. This system includes various modules depending on the population being served. The division currently utilizes the modules for elders allowing the division to collect data for case management, outcome measures, program assessments, service tracking, provider management and federal reporting.</i>
	<i>The division wants to add the module for the Intellectual and Developmental Disabilities as well as the financial management module to the system already in use and licensed with HIS. Approval of the sole source will allow the agency to contract with HIS to provide on-site implementation support and necessary modifications of their system to meet the agency's business needs.</i>

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
<i>Other systems were not evaluated as this is a proprietary system already utilized by the division.</i>					

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>		
	<i>Start and End Dates</i>						
	6/14/07 6/30/11		\$784,761	License renewal/customer support	Waiver		
6/8/04 7/1/07		\$381,117	Case Management System	Waiver			

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
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The division will either need to solicit for a division wide solution or operate two case management systems provided by two separate vendors for our Home and Community Based services.

The option to solicit for a new division wide case management system would be costly and a great burden to the state. This option would require customization to meet the needs of all units utilizing the system as well as additional expense to implement and license.

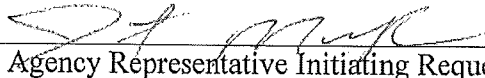
The option to operate two case management systems would result in duplication of staff time/resources managing vendors and supporting systems, as well as increased costs and risks of interfacing the systems. Two systems may not provide the exchange of information and interoperability the division needs to share client information between the numerous programs offered by the division.

The division already utilizes HIS' proprietary solution for the aging and some of the disability units. Approval of the sole source will be more cost effective as well as efficient by allowing the agency to add the modules needed for the Developmental Services unit.

	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
8	<p><i>As a proprietary system, there is no competition for the product. HIS will provide support to implement the Intellectual and Developmental Disabilities and Financial Management modules and the agency will purchase annual subscription licenses.</i></p>

	<p>Will this purchase obligate the State to this vendor for future purchases? Check One.</p>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
9	<p><i>a. If yes, please provide details regarding future obligations or needs.</i></p> <p><i>There are annual subscription license fees. These annual fees cover software upgrades and customer support for the modules licensed.</i></p>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

Janet Murphy, Deputy Administrator
Print Name of Agency Representative Initiating Request

4/15/14
Date



Signature of Agency Head Authorizing Request

JANE GRUNER
Print Name of Agency Head Authorizing Request

4.15.2014
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4-23-14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15372**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Churchill County School District
Agency Code: 403	Contractor Name: Churchill County School District
Appropriation Unit: 3157-10	Address: 690 S. Main Street
Is budget authority available?: Yes	City/State/Zip: Fallon, NV 89406
If "No" please explain: Not Applicable	Contact/Phone: null7754235187
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % IGT from County for State share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **School Based Service**

5. Purpose of contract:

This is a new revenue interlocal agreement that is ongoing and provides for the receipt of non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Checkup eligible. This interlocal agreement allows the Churchill County School District to make payment of the state share of school based services to the division by intergovernmental transfers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$163,397.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

School Based Child Health Services was established to allow for Medicaid reimbursement for the medical screening and diagnostic services provided by the School District to Nevada Medicaid/Check Up eligible children and medical treatment services provided for Medicaid/Check Up eligible children who have an Individualized Education Program (IEP) and are enrolled in the School Districts Special Education Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the expertise or availability to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Churchill County School District has been contracted with the State for several years and services has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	02/26/2014 14:51:15 PM
Division Approval	trooker	02/28/2014 09:28:14 AM
Department Approval	ecreceli	05/05/2014 09:55:02 AM
Contract Manager Approval	cmoriart	05/06/2014 10:19:59 AM
Budget Analyst Approval	nhovden	05/13/2014 16:41:40 PM
BOE Agenda Approval	nhovden	05/13/2014 16:44:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15367**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Clark County School District
Agency Code:	403	Contractor Name:	Clark County School District
Appropriation Unit:	3157-10	Address:	4260 Eucalyptus Avenue SEMS Dept 655
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89121
If "No" please explain:	Not Applicable	Contact/Phone:	null7027995385
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % IGT from County for State Share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **School based service**

5. Purpose of contract:

This is a new revenue interlocal agreement that is ongoing and provides the non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Check Up eligible. This interlocal agreement allows the Clark County School District to make payment of the state share of school based services to the division by intergovernmental transfers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,264,364.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

School Based Child Health Services was established to allow for Medicaid reimbursement for the medical screening and diagnostic services provided by the School District to Nevada Medicaid/Check Up eligible children and medical treatment services provided for Medicaid/Check Up eligible children who have an Individualized Education Program (IEP) and are enrolled in the School Districts Special Education Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the expertise or availability to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County School District has been contracted with the State for several years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	02/25/2014 09:33:58 AM
Division Approval	trooker	02/25/2014 10:27:26 AM
Department Approval	ecreceli	05/05/2014 09:58:25 AM
Contract Manager Approval	lkoehler	05/07/2014 15:52:00 PM
Budget Analyst Approval	nhovden	05/13/2014 15:23:20 PM
BOE Agenda Approval	nhovden	05/13/2014 15:23:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15374**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Washoe County School District
Agency Code:	403	Contractor Name:	Washoe County School District
Appropriation Unit:	3157-10	Address:	Special Education 380 Edison Way
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	null7753335037
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % IGT from County for State Share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **School Based Service**

5. Purpose of contract:

This in a new revenue contract that is ongoing and provides for the receipt of non-federal share for school based Medicaid services, medical screening and diagnostic services for children who are Nevada Medicaid/Checkup eligible. This contract allows the Washoe County School District to make payment of the state share of school based services to the division by intergovernmental transfers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,781,614.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

School Based Child Health Services was established to allow for Medicaid reimbursement for the medical screening and diagnostic services provided by the School District to Nevada Medicaid/Check Up eligible children and medical treatment services provided for Medicaid/Check Up eligible children who have an Individualized Education Program (IEP) and are enrolled in the School Districts Special Education Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the expertise or availability to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Washoe County has been contract with the State for several years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	02/26/2014 16:28:11 PM
Division Approval	trooker	02/28/2014 09:36:00 AM
Department Approval	ecreceli	04/28/2014 10:29:18 AM
Contract Manager Approval	lkoehler	04/30/2014 14:39:46 PM
Budget Analyst Approval	nhovden	05/05/2014 12:25:38 PM
BOE Agenda Approval	nhovden	05/05/2014 12:26:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15398**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Clark County Family Services
Agency Code:	403	Contractor Name:	Clark County Family Services
Appropriation Unit:	3158-24	Address:	121 S Martin Luther King Blvd
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89106-4309
If "No" please explain:	Not Applicable	Contact/Phone:	nullxxx
		Vendor No.:	
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **TCM/Admin**

5. Purpose of contract:

This is a new interlocal agreement that continues the ability to obtain and pass through Title XIX and Title XXI federal funding for Targeted Case Management and administrative services cost recovery to the county. Clark County provides Targeted Case Management services to eligible recipients in accordance with the State of Nevada Medicaid State Plan and the Nevada Medicaid Services Manual.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,575,839.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

TCM services are provided per Medicaid State Plan Amendment and the Nevada Medicaid Services Manual.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the staff available to provide these services and this would not benefit the County.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County has been contracted with the State for many years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

[Empty box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	03/05/2014 09:01:45 AM
Division Approval	trooker	03/07/2014 17:32:16 PM
Department Approval	ecreceli	05/22/2014 14:51:47 PM
Contract Manager Approval	cmoriart	05/22/2014 15:06:25 PM
Budget Analyst Approval	nhovden	05/22/2014 16:33:29 PM
BOE Agenda Approval	nhovden	05/22/2014 16:33:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15005	Amendment Number: 1
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: DIVISION FOR AGING SERVICES
Agency Code: 403	Contractor Name: DIVISION FOR AGING SERVICES
Appropriation Unit: 3158-70	Address: 3416 GONI RD BLDG D STE 132
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: null775/687-4210
	Vendor No.: D40200000
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2014-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**
 Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2014**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Harmony Project**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement to reimburse Aging and Disability Services Division for programming services performed by Brian Wanbaugh under a Master Service Agreement to program the Harmony project, which is a case management system required as a benchmark of the Money Follows the Person federal grant. This amendment increases the maximum amount of the contract by \$99,420, from \$141,560 to \$240,980 due to costs that were not included in the original Implementation and Configuration Proposal and extends the contract term to June 30, 2017.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$141,560.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$99,420.00
4. New maximum contract amount:	\$240,980.00
and/or the termination date of the original contract has changed to:	06/30/2017

II. JUSTIFICATION

7. What conditions require that this work be done?

The Harmony project is the development of a case management system required as a benchmark of the Money Follows the Person grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The programming is being done under MSA, there are no qualified State employees to perform the work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP has several contracts with the Aging and Disability Services Division and work has been satisfactory

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lkoehler	04/28/2014 13:52:26 PM
Division Approval	trooker	04/28/2014 14:06:21 PM
Department Approval	ecreceli	04/29/2014 09:38:33 AM
Contract Manager Approval	lkoehler	05/07/2014 15:49:21 PM
Budget Analyst Approval	nhovden	05/07/2014 15:51:19 PM
BOE Agenda Approval	nhovden	05/07/2014 15:51:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15667**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Division of Public and Behavioral Health
Agency Code:	403	Contractor Name:	Division of Public and Behavioral Health
Appropriation Unit:	3158-11	Address:	727 Fairview Drive, Suite E
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	Jeanne Hesterlee 775-684-1034
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 06/2014

Retroactive? **Yes**

If "Yes", please explain

It has been determined an Interlocal agreement is necessary for the pass-through appropriation of Title XIX between DHCFP and DPBH due to a contract between DPBH and the Nevada State Board of Nursing (BoN) which became effective on July 1, 2013.

3. Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **DPBH Title XIX**

5. Purpose of contract:

This is a new interlocal agreement to allow the pass through of federal Title XIX funds to the Division of Public and Behavioral Health to reimburse the Board of Nursing for services regulating nursing assistants employed in nursing facilities and home health agencies in the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$441,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The DPBH regulates nursing assistants employed in nursing facilities and home health agencies in the state. This contract allows DHCFP as the "single State agency" for Medicaid, to pass on federal funds to DPBH to reimburse the BoN.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are doing this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Existing contract with satisfactory performance.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lkoehler	04/29/2014 10:40:24 AM
Division Approval	trooker	05/08/2014 10:03:47 AM
Department Approval	ecreceli	05/12/2014 14:46:57 PM
Contract Manager Approval	lkoehler	05/12/2014 16:42:12 PM
Budget Analyst Approval	nhovden	05/16/2014 09:43:13 AM
BOE Agenda Approval	nhovden	05/16/2014 09:43:18 AM
BOE Final Approval	Pending	



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY
1100 E. William Street, Suite 101
Carson City, Nevada 89701
(775) 684-3600

MICHAEL J. WILLDEN
Director

LAURIE SQUARTSOFF
Administrator

MEMORANDUM

Date: April 29, 2014
TO: Nikki Hovden, Budget Analyst V
FROM: Lisa Koehler, Certified Contract Manager DHCFP
RE: Division of Public and Behavioral Health (DPBH)

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2013. It has been determined an Interlocal agreement is necessary for the pass-through appropriation of Title XIX between DHCFP and DPBH due to a contract between DPBH and the Nevada State Board of Nursing which became effective on July 1, 2013.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15627**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CLARK COUNTY SOCIAL SERVICES
Agency Code: 403	Contractor Name: CLARK COUNTY SOCIAL SERVICES
Appropriation Unit: 3243-00	Address: 1600 PINTO LN
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: null702-455-3283
	Vendor No.: T41189000
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % County provides non federal share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **06/2014**

Retroactive? **Yes**

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,440,123.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent and incapacitated persons who lawfully reside in the county and are not supported by other means. The County match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP has had similar contracts with the County for the County Match program since 1989.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ikoehler	04/23/2014 16:53:55 PM
Division Approval	trooker	04/24/2014 10:44:55 AM
Department Approval	ecrecoli	05/06/2014 12:03:20 PM
Contract Manager Approval	Ikoehler	05/06/2014 15:20:40 PM
Budget Analyst Approval	nhovden	05/13/2014 16:55:36 PM
BOE Agenda Approval	nhovden	05/13/2014 16:55:41 PM
BOE Final Approval	Pending	



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY
1100 E. William Street, Suite 101
Carson City, Nevada 89701
(775) 684-3600

MICHAEL J. WILLDEN
Director

LAURIE SQUARTSOFF
Administrator

MEMORANDUM

Date: April 24, 2014
TO: Nikki Hovden, Budget Analyst V
FROM: Lisa Koehler, Certified Contract Manager DHCFP
RE: Clark County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2013. The contract requires a retroactive start date to allow the State to collect revenue from Clark County for the non federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15640**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	DHHS - Office of the Director
Agency Code:	406	Contractor Name:	DHHS - Office of the Director
Appropriation Unit:	3218-22	Address:	4126 Technology Way, Suite 100
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	Angela Friedman 775/684-4003
		Vendor No.:	
		NV Business ID:	Governmental Agency
To what State Fiscal Year(s) will the contract be charged?	2014		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 14420

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 06/2014

Retroactive? **Yes**

If "Yes", please explain

No contract had been put into place to account for the funds expended between Public Health Preparedness and the DHHS Director's Office for the Tribal Liaison. If this contract is not approved, there will be no accounting for federal funds for SFY14. An interlocal contract will be executed at the beginning of each SFY to correspond with the federal Notice of Grant Award.

3. Termination Date: **06/30/2014**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Fund Accountability**

5. Purpose of contract:

This is a new interlocal agreement to account for federal funds expended between Public Health Preparedness and the Department of Health and Human Services Director's Office for the Tribal Liaison who will collaborate with Inter-Tribal Emergency Response Commission to build partnerships between Tribal Nations, local organizations and agencies in order to more clearly outline available resources, roles, and responsibilities; work to improve communication and relationships with local and community organizations active in disasters; improve information sharing with tribal clinics; improve tribal participation in preparedness coalitions; identify tribal stakeholders that need to receive health-related information and situational awareness data.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$68,843.00**

Other basis for payment: \$50,518.00 for labor, \$6,000.00 for travel, \$500.00 for supplies, \$325.00 for equipment, \$10,000.00 for other expenses and \$1,500.00 for Director's Office Fiscal Staff Cost Allocation.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal funds must be transferred from Public Health Preparedness to the DHHS Director's Office for the Tribal Liaison in order to fulfill federal grant requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 11:16:28 AM
Division Approval	alaw1	04/28/2014 11:16:34 AM
Department Approval	ecreceli	05/01/2014 11:57:17 AM
Contract Manager Approval	cbussie1	05/14/2014 12:27:14 PM
Budget Analyst Approval	bberry	05/14/2014 12:39:33 PM
BOE Agenda Approval	nhovden	05/14/2014 15:20:52 PM
BOE Final Approval	Pending	

STATE OF NEVADA

BRIAN SANDOVAL
Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS
Administrator

TRACEY D. GREEN, MD
Chief Medical Officer

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
PUBLIC HEALTH PREPAREDNESS PROGRAM**

4150 Technology Way, Suite 200
Carson City, Nevada 89706
Telephone: (775) 684-5948 · Fax: (775) 684-5951

April 15, 2014

MEMORANDUM

To: Brenda Berry,
Budget Analyst
Budget Division

Through: Mark Winebarger
Administrative Services Officer IV
Health Division Administration

From: Erin Seward, Health Program Manager II, PHP Manager

Re: PHP Retroactive Memo for Tribal Liaison

The Division's Fiscal Unit requested the Public Health Preparedness (PHP) Program implement a retroactive interlocal contract with the DHHS Director's Office to account for funding from PHP to the Director's Office for the Tribal Liaison. This interlocal contract must be retroactive for SFY14 to ensure accountability of the SFY14 funds and deliverables.

For SFY15 funding, an interlocal contract will be implemented when the PHP Program has received the Notice of Grant Award for SFY15. A scope of work and budget has already be obtained for SFY15 and therefore the PHP Program will be ready to implement an interlocal contract in a timely fashion to ensure accountability of funds and deliverables.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15634**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	NEVADA STATEWIDE COALITION
Agency Code:	406	Contractor Name:	NEVADA STATEWIDE COALITION
Appropriation Unit:	3220-19	Address:	PARTNERSHIP PO BOX 20732
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89721-0732
If "No" please explain:	Not Applicable	Contact/Phone:	null775/882-6674
		Vendor No.:	T29023866
		NV Business ID:	NV20041358754

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14413

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/29/2016**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Fiscal Oversight**

5. Purpose of contract:

This is a new contract to provide fiscal oversight to community coalitions providing Diabetes Self-Management Education to English and Spanish speaking individuals with diabetes, pre-diabetes and their caregivers in at least the counties of Nye, Lincoln, Esmeralda, Lyon, Mineral, Storey, and Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This solicitation is required to meet the deliverables in accordance with the CDC federal grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The targeted group is Spanish speaking individuals in rural communities and the state agency does not have the necessary manpower to meet the needs of this requirement.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was the only bid received.

d. Last bid date: 03/28/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:32:14 PM
Division Approval	alaw1	04/28/2014 15:32:16 PM
Department Approval	ecreceli	05/01/2014 14:01:05 PM
Contract Manager Approval	rmorse	05/02/2014 10:49:33 AM
Budget Analyst Approval	bberry	05/12/2014 10:09:43 AM
BOE Agenda Approval	nhovden	05/14/2014 14:16:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15708**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	BOARD OF REGENTS - UNR
Agency Code:	406	Contractor Name:	BOARD OF REGENTS - UNR
Appropriation Unit:	3222-12	Address:	NEVADA STATE HEALTH LABORATORY 1660 N VIRGINIA ST M/S 0385 RENO, NV 89503
Is budget authority available?:	Yes	Contact/Phone:	null775/682-6205
If "No" please explain:	Not Applicable	Vendor No.:	D35000816A
		NV Business ID:	GOVERNMENTAL ENTITY
To what State Fiscal Year(s) will the contract be charged?	2015		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Metabolic Screening Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: C 14440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2015**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Newborn Screening**

5. Purpose of contract:

This is a new interlocal contract to provide ongoing laboratory services for the Newborn Screening program to identify infants with inborn errors of metabolism and hemoglobinopathies as authorized by NRS 442.008 and 442.009.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,962,972.00**

Other basis for payment: \$36.00 per first specimen, \$34.00 per second specimen

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 442.008 Requires the Division to provide for laboratory services to determine the presence of certain preventable or inheritable disorders in infants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work will be performed by a State agency.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was not chosen in preference to others. NRS 442.009(1) requires the Division to give the State Public Health Laboratory priority when contracting for these services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2009-Present; Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/07/2014 13:30:19 PM
Division Approval	alaw1	05/07/2014 13:30:21 PM
Department Approval	ecreceli	05/08/2014 11:20:32 AM
Contract Manager Approval	cbussie1	05/12/2014 15:57:03 PM
Budget Analyst Approval	bberry	05/13/2014 07:33:30 AM
BOE Agenda Approval	nhovden	05/14/2014 10:21:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15618**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	SUNRISE CHILDRENS FOUNDATION
Agency Code:	406	Contractor Name:	SUNRISE CHILDRENS FOUNDATION
Appropriation Unit:	3222-18	Address:	2795 E DESERT INN RD STE 100
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89121-3635
If "No" please explain:	Not Applicable	Contact/Phone:	null702/731-8373
		Vendor No.:	T80978244
		NV Business ID:	NV19931063050

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14421

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Home Visiting Svcs**

5. Purpose of contract:

This is a new contract to expand evidence-based home visiting services, promote maternal, infant and early childhood health and safety as well as develop strong parent-child relationships.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$294,060.00**

Payment for services will be made at the rate of \$24,505.00 per month

Other basis for payment: Payments invoiced monthly based on visits conducted and number of enrollees.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Grant mandates the promotion of maternal, infant and early childhood health and safety as well as building up on existing State infrastructure with regard to existing home visiting programs currently being conducted throughout the State

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources and expertise to perform this function

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others. All vendors solicited received a contract

d. Last bid date: 03/01/2014 Anticipated re-bid date: 03/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada DPBH; Nevada Home Visiting; 2012-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/29/2014 18:20:38 PM
Division Approval	alaw1	04/29/2014 18:20:40 PM
Department Approval	ecreceli	05/02/2014 13:57:05 PM
Contract Manager Approval	cbussie1	05/05/2014 11:51:26 AM
Budget Analyst Approval	bberry	05/12/2014 09:58:23 AM
BOE Agenda Approval	nhovden	05/14/2014 14:37:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15649**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	BURGER, CARROLL & ASSOC INC
Agency Code:	406	Contractor Name:	BURGER, CARROLL & ASSOC INC
Appropriation Unit:	All Appropriations	Address:	5 BISBEE CT # 109-45
Is budget authority available?:	Yes	City/State/Zip:	SANTA FE, NM 87508-1397
If "No" please explain:	Not Applicable	Contact/Phone:	Arthur Burger, President 505/982-9880
		Vendor No.:	T32002811
		NV Business ID:	NV20041491217

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,300,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:45:12 PM
Division Approval	alaw1	04/28/2014 15:45:14 PM
Department Approval	ecreceli	05/02/2014 16:20:15 PM
Contract Manager Approval	cbussie1	05/09/2014 13:15:02 PM
Budget Analyst Approval	bberry	05/12/2014 09:43:42 AM
BOE Agenda Approval	nhovden	05/14/2014 11:12:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15651**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	DP VIDEO PRODUCTIONS LLC
Agency Code:	406	Contractor Name:	DP VIDEO PRODUCTIONS LLC
Appropriation Unit:	All Appropriations	Address:	2022 WAVERLY CIR
Is budget authority available?:	Yes	City/State/Zip:	HENDERSON, NV 89014
If "No" please explain:	Not Applicable	Contact/Phone:	Emire Stitt, President 702/303-8554
		Vendor No.:	T29019963
		NV Business ID:	NV20041136819

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing marketing services, conference planning, facilitation, community building, program evaluation and project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,250,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

MHDS/DPBH; 2011-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:42:26 PM
Division Approval	alaw1	04/28/2014 15:42:29 PM
Department Approval	ecreceli	05/02/2014 15:39:14 PM
Contract Manager Approval	cbussie1	05/09/2014 13:24:01 PM
Budget Analyst Approval	bberry	05/12/2014 09:32:57 AM
BOE Agenda Approval	nhovden	05/14/2014 11:24:39 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15650**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Diversity Consulting Servcies, LLC
Agency Code:	406	Contractor Name:	Diversity Consulting Servcies, LLC
Appropriation Unit:	All Appropriations	Address:	6157 S. Rainbow Blvd.
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	Pamela Beal, Presidents 702/812-2493
		Vendor No.:	Sent W-9
		NV Business ID:	NV20141030000

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing conference planning services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,500,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:44:30 PM
Division Approval	alaw1	04/28/2014 15:44:32 PM
Department Approval	ecreceli	05/02/2014 14:45:22 PM
Contract Manager Approval	cbussie1	05/09/2014 13:21:10 PM
Budget Analyst Approval	bberry	05/12/2014 09:28:11 AM
BOE Agenda Approval	nhovden	05/14/2014 11:11:45 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15653**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	IMMUNIZE NEVADA
Agency Code:	406	Contractor Name:	IMMUNIZE NEVADA
Appropriation Unit:	All Appropriations	Address:	427 RIDGE ST STE C
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89501-1738
If "No" please explain:	Not Applicable	Contact/Phone:	Heidi Parker, Executive Director 775/870-4338
		Vendor No.:	T29033054
		NV Business ID:	NV20131154423

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing training services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,300,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2013-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:41:38 PM
Division Approval	alaw1	04/28/2014 15:41:41 PM
Department Approval	ecreceli	05/02/2014 15:34:14 PM
Contract Manager Approval	cbussie1	05/09/2014 13:46:44 PM
Budget Analyst Approval	bberry	05/12/2014 09:13:45 AM
BOE Agenda Approval	nhovden	05/14/2014 10:26:05 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15655**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	KPS 3 INC
Agency Code:	406	Contractor Name:	KPS 3 INC
Appropriation Unit:	All Appropriations	Address:	50 W LIBERTY ST STE 640
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89501-1946
If "No" please explain:	Not Applicable	Contact/Phone:	Stephanie Kruse, President 775/686-7439
		Vendor No.:	PUR0004720
		NV Business ID:	NV19941094961

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,500,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2011-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:40:44 PM
Division Approval	alaw1	04/28/2014 15:40:49 PM
Department Approval	ecreceli	05/02/2014 15:28:51 PM
Contract Manager Approval	cbussie1	05/09/2014 13:13:31 PM
Budget Analyst Approval	bberry	05/12/2014 09:30:30 AM
BOE Agenda Approval	nhovden	05/14/2014 10:40:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15656**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	MASSMEDIA LLC
Agency Code:	406	Contractor Name:	MASSMEDIA LLC
Appropriation Unit:	All Appropriations	Address:	2863 SAINT ROSE PARKWAY
Is budget authority available?:	Yes	City/State/Zip:	HENDERSON, NV 89052-4806
If "No" please explain:	Not Applicable	Contact/Phone:	Paula Yakubik, Managing Partner 702/433-4331
		Vendor No.:	T29017044
		NV Business ID:	NV20001059210

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,500,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DWSS; 2008-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:31:14 PM
Division Approval	alaw1	04/28/2014 15:31:17 PM
Department Approval	ecreceli	05/02/2014 16:35:23 PM
Contract Manager Approval	cbussie1	05/09/2014 13:25:19 PM
Budget Analyst Approval	bberry	05/12/2014 09:37:49 AM
BOE Agenda Approval	nhovden	05/14/2014 11:20:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15658**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	NEVADA PUBLIC HEALTH
Agency Code:	406	Contractor Name:	NEVADA PUBLIC HEALTH
Appropriation Unit:	All Appropriations	Address:	FOUNDATION INC 3579 HIGHWAY 50 E STE C
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89701-2829
If "No" please explain:	Not Applicable	Contact/Phone:	Rota Rosaschi, Executive Director 775/884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing conference planning, community building and data analysis services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,100,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS; 1999-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:49:03 PM
Division Approval	alaw1	04/28/2014 15:49:06 PM
Department Approval	ecreceli	05/02/2014 16:40:21 PM
Contract Manager Approval	cbussie1	05/09/2014 13:28:35 PM
Budget Analyst Approval	bberry	05/14/2014 12:31:49 PM
BOE Agenda Approval	nhovden	05/14/2014 15:22:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15659**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	QUANTUMMARK LLC
Agency Code:	406	Contractor Name:	QUANTUMMARK LLC
Appropriation Unit:	All Appropriations	Address:	639 ISBELL RD STE 350
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89509-4993
If "No" please explain:	Not Applicable	Contact/Phone:	Diane Borhani, Managing Partner 775/853-4666
		Vendor No.:	T29027896
		NV Business ID:	NV20041156836

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing facilitation, training, needs assessments and project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,700,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2011-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:51:11 PM
Division Approval	alaw1	04/28/2014 15:51:13 PM
Department Approval	ecreceli	05/02/2014 16:54:07 PM
Contract Manager Approval	cbussie1	05/09/2014 13:16:06 PM
Budget Analyst Approval	bberry	05/12/2014 09:36:32 AM
BOE Agenda Approval	nhovden	05/14/2014 11:21:24 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15660**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	RGJ Media
Agency Code:	406	Contractor Name:	RGJ Media
Appropriation Unit:	All Appropriations	Address:	RENO GAZETTE JOURNAL 955 KUENZLI ST
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89502-1160
If "No" please explain:	Not Applicable	Contact/Phone:	Robert Galloway, Key Acct Mgr 775/327-6702
		Vendor No.:	PUR0002735B
		NV Business ID:	NV19391000119

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing marketing services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,500,000.00**

Other basis for payment: Invoices for services requested though work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:47:03 PM
Division Approval	alaw1	04/28/2014 15:47:06 PM
Department Approval	ecreceli	05/02/2014 16:49:55 PM
Contract Manager Approval	cbussie1	05/09/2014 13:30:15 PM
Budget Analyst Approval	bberry	05/12/2014 09:42:37 AM
BOE Agenda Approval	nhovden	05/14/2014 10:54:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15661**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	SOCIAL ENTREPRENEURS INC
Agency Code:	406	Contractor Name:	SOCIAL ENTREPRENEURS INC
Appropriation Unit:	All Appropriations	Address:	6548 S MCCARRAN BLVD STE B
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89509-6150
If "No" please explain:	Not Applicable	Contact/Phone:	Sarah Boxx, Principal and Manager 775/324-4567
		Vendor No.:	T27004599
		NV Business ID:	NV19961250456

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing conference planning, facilitation, community building, program evaluation, training, and needs assessments, project management and data analysis & report development services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,100,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2004-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:49:47 PM
Division Approval	alaw1	04/28/2014 15:49:52 PM
Department Approval	ecreceli	05/02/2014 16:25:32 PM
Contract Manager Approval	cbussie1	05/09/2014 13:26:30 PM
Budget Analyst Approval	bberry	05/12/2014 09:35:38 AM
BOE Agenda Approval	nhovden	05/14/2014 11:23:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15662**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	TURNING POINT INC
Agency Code:	406	Contractor Name:	TURNING POINT INC
Appropriation Unit:	All Appropriations	Address:	PO BOX 1028
Is budget authority available?:	Yes	City/State/Zip:	VIRGINIA CITY, NV 89440-1028
If "No" please explain:	Not Applicable	Contact/Phone:	Dr. Deborah Loesch-Griffin 775/843-2275
		Vendor No.:	T29005273
		NV Business ID:	NV19881034454

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #3106**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**Anticipated BOE meeting date **06/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing facilitation and community building services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,650,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2005-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:46:28 PM
Division Approval	alaw1	04/28/2014 15:46:30 PM
Department Approval	ecreceli	05/02/2014 15:21:51 PM
Contract Manager Approval	cbussie1	05/09/2014 13:46:57 PM
Budget Analyst Approval	bberry	05/12/2014 09:41:37 AM
BOE Agenda Approval	nhovden	05/14/2014 11:25:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15663**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	YALE NEW HAVEN HEALTH SERVICES
Agency Code:	406	Contractor Name:	YALE NEW HAVEN HEALTH SERVICES
Appropriation Unit:	All Appropriations	Address:	CENTER FOR HEALTHCARE SOLUTNS 1 CHURCH ST FL 5
Is budget authority available?:	Yes	City/State/Zip:	NEW HAVEN, CT 06510
If "No" please explain:	Not Applicable	Contact/Phone:	Christopher Cannon 203/688-5000
		Vendor No.:	T32002810
		NV Business ID:	NV20101733566

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing program evaluation, training and data analysis & report development services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,900,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides option to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/28/2014 15:50:29 PM
Division Approval	alaw1	04/28/2014 15:50:31 PM
Department Approval	ecreceli	05/02/2014 14:10:41 PM
Contract Manager Approval	cbussie1	05/09/2014 13:20:15 PM
Budget Analyst Approval	bberry	05/12/2014 09:44:37 AM
BOE Agenda Approval	dfrobe1	05/15/2014 10:26:17 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13439** Amendment Number: **9**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **DELOITTE CONSULTING LLP**

Agency Code: **407** Contractor Name: **DELOITTE CONSULTING LLP**

Appropriation Unit: **3228-50** Address: **4022 SELLS DR**

Is budget authority available?: **Yes** City/State/Zip: **HERMITAGE, TN 37076-2903**

If "No" please explain: **Not Applicable** Contact/Phone: **null615/882-7158**

Vendor No.: **T27024237**

NV Business ID: **NV2008143647**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	4.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	96.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2016**

Contract term: **4 years and 92 days**

4. Type of contract: **Contract**

Contract description: **HCR - Elig. Engine**

5. Purpose of contract:

This is the ninth amendment to the original contract to develop and implement the Health Care Reform Eligibility Engine, which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, as mandated by the Affordable Care Act. This will disconnect the Eligibility Engine from the State Hub and connect to the Federal Supported State Based Market Place (SSBM). This amendment increases the maximum amount from \$28,254,367.35 to \$44,732,267.35, revises Attachment AA - Deliverable Payment Schedule, and incorporates Change Order 43.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$24,761,639.35
2.	Total amount of any previous contract amendments:	\$3,492,728.00
3.	Amount of current contract amendment:	\$16,477,900.00
4.	New maximum contract amount:	\$44,732,267.35

II. JUSTIFICATION

7. What conditions require that this work be done?

The Patient Protection and Affordable Care Act of 2010 (ACA) was signed into law. The Health Care Reform law mandates the creation of Health Benefit Exchanges that will allow consumers to access and evaluate plans from commercial insurers and to apply for health subsidy programs such as Medicaid and Children's Health Insurance Program (CHIP). Integrating the eligibility determination and enrollment processes for publicly-subsidized health coverage programs and providing seamless coordination between the Health Benefit Exchange, Medicaid and CHIP will be critical to providing a "one-stop shop" to coverage. The intent of the law is to allow an individual to supply a limited amount of information that can be used to determine whether he/she is eligible for coverage under any of the publicly-subsidized health coverage programs available in the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was chosen based on a weighted average of evaluation criteria as determined by an evaluation committee of five (5).

d. Last bid date: 12/20/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was under contract with DWSS from January 2010 to February 2011 and from May 2011 to October 2011 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	05/30/2014 15:20:46 PM
Division Approval	msmit5	05/30/2014 15:26:02 PM
Department Approval	ecreceli	05/30/2014 15:31:53 PM

Contract Manager Approval

ewatson

05/30/2014 15:54:05 PM

Budget Analyst Approval

nhovden

06/02/2014 13:30:39 PM

BOE Agenda Approval

jburry

06/06/2014 10:43:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13346** Amendment Number: **4**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **PUBLIC CONSULTING GROUP INC**

Agency Code: **407** Contractor Name: **PUBLIC CONSULTING GROUP INC**

Appropriation Unit: **3228-50** Address: **2150 River Plaza Drive, Suite**

Is budget authority available?: **Yes** City/State/Zip: **Sacramento, CA 02109**

If "No" please explain: **Not Applicable** Contact/Phone: **Mitch Dobbins 916-565-8090**

Vendor No.: **T32000898B**

NV Business ID: **NV20021466314**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	4.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	96.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **12/31/2014**

Termination Date:

Contract term: **2 years and 273 days**4. Type of contract: **Contract**Contract description: **IV&V**

5. Purpose of contract:

This is the fourth amendment to the original contract, which provides independent verification and validation services related to the design, development and implementation of the Health Care Reform Eligibility Engine. These services include planning and administration, verification, validation, and quality assurance activities related to the Eligibility Engine system requirements, computing platform, technical requirements, and security standards and requirements. This amendment increases the maximum amount from \$2,469,168.76 to \$2,919,168.76, revises Attachment AA - Deliverable Payment Schedule, and extends the termination date from December 31, 2014 to March 31, 2015, and incorporates Change Order 44, due to disconnecting the Eligibility Engine from the State Hub and connecting to the Federal Supported State Based Market Place.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$1,868,300.00
2.	Total amount of any previous contract amendments:	\$600,868.76
3.	Amount of current contract amendment:	\$450,000.00
4.	New maximum contract amount:	\$2,919,168.76
	and/or the termination date of the original contract has changed to:	03/31/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

Independent Verification and Validation Services are required by Centers for Medicare & Medicaid Services (CMS) and Center for Consumer Information & Insurance Oversight (CCIIO) to receive federal funding associated with the Affordable Care Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor was chosen based on a weighted average of evaluation criteria. Contractor had the highest overall score as determined by an evaluation committee of three (3).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DHCFP and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	05/30/2014 15:23:47 PM
Division Approval	msmit5	05/30/2014 15:27:13 PM
Department Approval	ecreceli	05/30/2014 15:33:45 PM
Contract Manager Approval	ewatson	05/30/2014 15:52:26 PM
Budget Analyst Approval	nhovden	05/30/2014 15:56:02 PM
BOE Agenda Approval	nhovden	05/30/2014 15:56:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15472**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: REGIONAL TRANSPORTATION
Agency Code: 407	Contractor Name: REGIONAL TRANSPORTATION
Appropriation Unit: 3230-15	Address: COMMISSION 2050 VILLANOVA DR RENO, NV 89502-3163
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-3163
If "No" please explain: Not Applicable	Contact/Phone: null775/348-0400
	Vendor No.: PUR0002452
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **TANF Transportation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Temporary Assistance for Needy Families, New Employees of Nevada (TANF NEON) participants to fulfill work activity requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$264,000.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing bus passes to TANF eligible recipients assists them in fulfilling required job seeking activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Regional Transportation Commission is a public agency that provides public transit services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/01/2014 09:59:35 AM
Division Approval	msmit5	04/29/2014 17:23:23 PM
Department Approval	ecreceli	05/02/2014 09:49:10 AM
Contract Manager Approval	sjon23	05/05/2014 09:25:33 AM
Budget Analyst Approval	ekin4	05/08/2014 12:25:50 PM
BOE Agenda Approval	nhovden	05/13/2014 17:06:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15386**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: CARSON CITY, CITY OF
Agency Code: 407	Contractor Name: CARSON CITY, CITY OF
Appropriation Unit: 3238-10	Address: FIRST JUDICIAL DISTRICT COURT 885 E MUSSER ST STE 2007
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: null775/887-2121
	Vendor No.: T80990941AJ
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues to provide Hearing Master and Court Services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$94,323.00**

Other basis for payment: **Actual per Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:54:26 AM
Division Approval	msmit5	05/05/2014 10:14:51 AM
Department Approval	ecreceli	05/06/2014 11:05:48 AM
Contract Manager Approval	sjon23	05/06/2014 14:48:40 PM
Budget Analyst Approval	ekin4	05/08/2014 16:21:42 PM
BOE Agenda Approval	nhovden	05/13/2014 17:05:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15402**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: CHURCHILL, COUNTY OF
Agency Code: 407	Contractor Name: CHURCHILL, COUNTY OF
Appropriation Unit: 3238-10	Address: CHURCHILL COUNTY TREASURER 155 N TAYLOR ST STE 110
Is budget authority available?: Yes	City/State/Zip: FALLON, NV 89406-2748
If "No" please explain: Not Applicable	Contact/Phone: null775/423-6028
	Vendor No.: T81032440E
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,112.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:57:47 AM
Division Approval	msmit5	04/22/2014 16:19:23 PM
Department Approval	ecreceli	04/29/2014 09:52:58 AM
Contract Manager Approval	sjon23	05/02/2014 10:09:33 AM
Budget Analyst Approval	ekin4	05/08/2014 15:17:10 PM
BOE Agenda Approval	nhovden	05/14/2014 09:42:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15397**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: CLARK, COUNTY OF
Agency Code: 407	Contractor Name: CLARK, COUNTY OF
Appropriation Unit: 3238-10	Address: EIGHT JUDICIAL DISTRICT COURT 200 LEWIS AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89155-0001
If "No" please explain: Not Applicable	Contact/Phone: null702/671-4615
	Vendor No.: T81026920AH
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues to provide Hearing Master and Court Services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$9,010,551.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:57:06 AM
Division Approval	msmit5	05/06/2014 12:05:10 PM
Department Approval	ecrecli	05/07/2014 10:57:59 AM
Contract Manager Approval	sjon23	05/07/2014 12:20:12 PM
Budget Analyst Approval	ekin4	05/08/2014 16:56:12 PM
BOE Agenda Approval	nhovden	05/13/2014 17:03:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15550**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: EMPLOYMENT SECURITY DIVISION
Agency Code: 407	Contractor Name: EMPLOYMENT SECURITY DIVISION
Appropriation Unit: 3238-04	Address: 500 E THIRD ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89713-0030
If "No" please explain: Not Applicable	Contact/Phone: null775.687.4599
	Vendor No.: D90200011
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UIB Intercept**

5. Purpose of contract:

This is a new interlocal contract to continue ongoing services that provide the Department of Employment, Training and Rehabilitation's (DETR) assistance in administering the Unemployment Intercept Program and the State Directory of New Hires for the Division of Welfare and Supportive Services (DWSS) Child Support Enforcement Program. This contract will provide funding for the Master Service Agreement contract hours for the New Hire Interface Rewrite that is needed to continue the services provided by DETR to DWSS.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,770,916.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

State and Federal law requires that DETR withhold child support payments from unemployment disbursements to non custodial parents for CSEP. State and Federal Law also requires that DETR maintains and updates the State's New Hire Directory for locating non custodial parents for CSEP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR is a state agency.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and performing satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 15:20:15 PM
Division Approval	msmit5	05/06/2014 12:18:36 PM
Department Approval	ecreceli	05/07/2014 11:26:28 AM
Contract Manager Approval	sjon23	05/07/2014 12:25:31 PM
DoIT Approval	bbohm	05/13/2014 06:38:32 AM
Budget Analyst Approval	ekin4	05/13/2014 07:39:20 AM
BOE Agenda Approval	nhovden	05/14/2014 12:29:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15395**

Agency Name:	DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name:	HUMBOLDT, COUNTY OF
Agency Code:	407	Contractor Name:	HUMBOLDT, COUNTY OF
Appropriation Unit:	3238-10	Address:	SIXTH JUDICIAL DISTRICT COURT COURTHOUSE PO BOX H
Is budget authority available?:	Yes	City/State/Zip:	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	null775/273-2027
		Vendor No.:	T40139500A
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$238,781.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:56:20 AM
Division Approval	msmit5	04/25/2014 12:01:07 PM
Department Approval	ecrecli	04/29/2014 11:05:29 AM
Contract Manager Approval	sjon23	05/02/2014 10:01:49 AM
Budget Analyst Approval	ekin4	05/08/2014 15:24:04 PM
BOE Agenda Approval	nhovden	05/14/2014 09:56:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15388**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: LYON, COUNTY OF
Agency Code: 407	Contractor Name: LYON, COUNTY OF
Appropriation Unit: 3238-10	Address: LYON COUNTY TREASURER 27 S MAIN ST
Is budget authority available?: Yes	City/State/Zip: YERINGTON, NV 89447
If "No" please explain: Not Applicable	Contact/Phone: null775/463-6501
	Vendor No.: T40156600
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,106.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:55:14 AM
Division Approval	msmit5	04/22/2014 16:18:33 PM
Department Approval	ecreceli	04/29/2014 10:33:42 AM
Contract Manager Approval	sjon23	05/02/2014 09:51:12 AM
Budget Analyst Approval	ekin4	05/08/2014 15:26:22 PM
BOE Agenda Approval	nhovden	05/14/2014 09:59:08 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15393**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: MINERAL, COUNTY OF
Agency Code: 407	Contractor Name: MINERAL, COUNTY OF
Appropriation Unit: 3238-10	Address: FIFTH JUDICIAL DIST PO BOX 1450
Is budget authority available?: Yes	City/State/Zip: HAWTHORNE, NV 89415
If "No" please explain: Not Applicable	Contact/Phone: null775/945-2446
	Vendor No.: T40291300W
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement, which continues ongoing services to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$170,033.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:56:01 AM
Division Approval	msmit5	05/14/2014 13:24:26 PM
Department Approval	ecrecli	05/15/2014 10:10:13 AM
Contract Manager Approval	sjon23	05/15/2014 11:32:33 AM
Budget Analyst Approval	ekin4	05/16/2014 11:25:04 AM
BOE Agenda Approval	nhovden	05/16/2014 14:03:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15387**

Agency Name:	DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name:	WASHOE, COUNTY OF
Agency Code:	407	Contractor Name:	WASHOE, COUNTY OF
Appropriation Unit:	3238-10	Address:	WASHOE SECOND JUDICIAL DIST CT 75 COURT ST
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	null775/328-3569
		Vendor No.:	T40283400Y
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement, which continues ongoing services to provide hearing master and court services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,128,491.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:54:47 AM
Division Approval	msmit5	05/14/2014 13:32:18 PM
Department Approval	ecreceli	05/15/2014 09:35:27 AM
Contract Manager Approval	sjon23	05/15/2014 11:32:10 AM
Budget Analyst Approval	ekin4	05/16/2014 11:21:20 AM
BOE Agenda Approval	nhovden	05/16/2014 14:04:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13274	Amendment Number: 2
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: ACELERO LEARNING CLARK COUNTY
Agency Code: 407	Contractor Name: ACELERO LEARNING CLARK COUNTY
Appropriation Unit: 3267-20	Address: 4366 W CHEYENNE AVE
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89032-2484
If "No" please explain: Not Applicable	Contact/Phone: null702/387-0179
	Vendor No.: T27018092
	NV Business ID: NV20061097175

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Childcare Delegate**

5. Purpose of contract:

This is the second amendment to the original contract, which continues ongoing Head Start - infant, toddler, and preschool child care to low income families in southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$2,314,000 to \$4,628,000, revises Attachment B - Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014 to June 30, 2016.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,314,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$2,314,000.00
4. New maximum contract amount:	\$4,628,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding Head Start programs increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:24:42 PM
Division Approval	msmit5	04/29/2014 16:42:01 PM
Department Approval	ecreceli	05/02/2014 10:48:39 AM
Contract Manager Approval	sjon23	05/05/2014 08:15:23 AM
Budget Analyst Approval	ekin4	05/08/2014 12:41:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13279** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **BOYS & GIRLS CLUBS OF SO NV**

Agency Code: **407** Contractor Name: **BOYS & GIRLS CLUBS OF SO NV**

Appropriation Unit: **3267-23** Address: **BOYS & GIRLS CLUB OF HENDERSON**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89015**

If "No" please explain: **Not Applicable** Contact/Phone: **null702/565-6568**

Vendor No.: **T80981605**

NV Business ID: **NV19611001462**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Childcare Delegate**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing before and after school child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$674,000 to \$3,628,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014 to June 30, 2016.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$674,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$2,954,000.00
4. New maximum contract amount:	\$3,628,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding delegate agencies increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:13:32 PM
Division Approval	msmit5	04/29/2014 16:46:24 PM
Department Approval	ecreceli	05/02/2014 11:13:14 AM
Contract Manager Approval	sjon23	05/05/2014 08:13:37 AM
Budget Analyst Approval	ekin4	05/08/2014 12:47:39 PM
BOE Agenda Approval	nhovden	05/13/2014 17:20:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14307** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **CHILDRENS CABINET INC, THE**

Agency Code: **407** Contractor Name: **CHILDRENS CABINET INC, THE**

Appropriation Unit: **3267-21** Address: **1090 S ROCK BLVD**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-7116**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/856-0111**

Vendor No.: **T80943883**

NV Business ID: **NV19851020784**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #2040**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Child Care Quality**

5. Purpose of contract:

This is the first amendment to the original contract that continues to provide ongoing statewide child care quality services associated with the Nevada Child Care and Development Fund. These services include improving the quality of licensed child care programs, providing professional development for child care providers, strengthening the infrastructure for early childhood systems and providing parent support. Services are funded through a grant from the U.S. Department of Health and Human Services. This amendment increases the maximum amount from \$1,819,620 to \$2,360,269, revises Attachment CC - Negotiated Cost Schedule, and revises the consideration language.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,819,620.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$540,649.00
4. New maximum contract amount:	\$2,360,269.00

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives funding from the US Administration for Children & Families, Child Care and Development Fund (CCDF) and a minimum of 4% of CCDF funds must be used to enhance child care quality and availability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or the expertise to perform these duties.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2040, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/11/2013 Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DWSS and providing satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 11:48:08 AM
Division Approval	msmit5	04/25/2014 12:05:03 PM
Department Approval	ecrecli	04/29/2014 14:54:00 PM
Contract Manager Approval	sjon23	04/30/2014 09:45:30 AM
Budget Analyst Approval	ekin4	05/08/2014 15:13:23 PM
BOE Agenda Approval	nhovden	05/13/2014 17:28:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 14350	Amendment Number: 1
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: CHILDRENS CABINET INC, THE
Agency Code: 407	Contractor Name: CHILDRENS CABINET INC, THE
Appropriation Unit: 3267-20	Address: 1090 S ROCK BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-7116
If "No" please explain: Not Applicable	Contact/Phone: null775/856-0111
	Vendor No.: T80943883
	NV Business ID: NV19851020784

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #2039**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Child Care R&R**

5. Purpose of contract:

This is the first amendment to the original contract that continues ongoing child care resource and referral services associated with the Nevada Child Care and Development Fund in northern and rural Nevada. A child care resource and referral network will help families find affordable, quality child care and help providers and communities provide affordable quality child care by providing resources, evaluating community needs, and creating solutions. This amendment increases the maximum amount from \$638,080 to \$731,330, adds Attachment EE: Cost Summary, and revises the consideration language.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$638,080.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$93,250.00
4. New maximum contract amount:	\$731,330.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal regulations require the State Lead Agency to coordinate the provision of Child Care and Development Fund child care services with other federal, state, and local child care and early childhood development programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or the expertise to perform these duties.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/04/2013 Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DWSS and providing satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:29:16 PM
Division Approval	msmit5	04/25/2014 11:59:50 AM
Department Approval	ecreceli	04/29/2014 10:58:48 AM
Contract Manager Approval	sjon23	04/30/2014 09:10:09 AM
Budget Analyst Approval	ekin4	05/08/2014 12:54:03 PM
BOE Agenda Approval	nhovden	05/13/2014 17:25:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15553**

Agency Name:	DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name:	DIVISION OF CHILD & FAMILY SVC
Agency Code:	407	Contractor Name:	DIVISION OF CHILD & FAMILY SVC
Appropriation Unit:	3267-21	Address:	4126 TECHNOLOGY WAY FL 3
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89706-2023
If "No" please explain:	Not Applicable	Contact/Phone:	null775/684-4400
		Vendor No.:	D40900000
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Early Childhood**

5. Purpose of contract:

This is a new interlocal agreement to continue ongoing Early Childhood Mental Health Services (ECMHS) for the Division of Welfare and Supportive Services Child Care Program. ECMHS North provides counseling and case management services for families with children from birth through 7 years of age, including training on early childhood mental health and social and emotional issues to Head Start programs and child care centers. ECMHS South provides mental health services and targeted case management to children and families ages birth through 6 years of age, including providing mental health consultations and child observations to Head Start programs and child care centers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,154,604.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care Development Funds (CCDF) which are used to improve the quality of childcare services in Nevada. This contract is designed to provide childhood mental health services ensuring the health, safety and proper treatment of children.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCFS is a State Agency and has the expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:34:24 PM
Division Approval	msmit5	04/29/2014 16:49:48 PM
Department Approval	ecrecli	05/02/2014 09:59:52 AM
Contract Manager Approval	sjon23	05/05/2014 08:17:17 AM
Budget Analyst Approval	ekin4	05/08/2014 12:29:12 PM
BOE Agenda Approval	nhovden	05/13/2014 17:10:26 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15570**

Agency Name:	DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name:	HEALTH DIVISION
Agency Code:	407	Contractor Name:	HEALTH DIVISION
Appropriation Unit:	3267-23	Address:	4150 TECHNOLOGY WAY STE 300
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89706-2029
If "No" please explain:	Not Applicable	Contact/Phone:	null775/684-4200
		Vendor No.:	D40680000
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Childcare Licensing**

5. Purpose of contract:

This is a new interlocal agreement, which continues ongoing services to provide childcare licensing and monitoring activities from birth through seven (7) years of age.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,885,608.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care Development Funds (CCDF) which are used to improve the quality of childcare services in Nevada. This contract is designed to help reduce the risk of harm to children placed in childcare outside of their own home by ensuring the health, safety and proper treatment of children. The Division of Public and Behavioral Health has the responsibility for initial licensing, continued monitoring and providing technical assistance to childcare facilities caring for five or more children not licensed by local entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Public and Behavioral Health is a State Agency and has the expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/23/2014 12:31:06 PM
Division Approval	msmit5	05/06/2014 12:08:11 PM
Department Approval	ecreceli	05/07/2014 11:42:49 AM
Contract Manager Approval	sjon23	05/07/2014 12:31:32 PM
Budget Analyst Approval	ekin4	05/12/2014 11:41:17 AM
BOE Agenda Approval	nhovden	05/14/2014 09:28:12 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13271	Amendment Number: 1
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: SUNRISE CHILDRENS FOUNDATION
Agency Code: 407	Contractor Name: SUNRISE CHILDRENS FOUNDATION
Appropriation Unit: 3267-20	Address: 2755 E DESERT INN RD STE 200
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89121-3638
If "No" please explain: Not Applicable	Contact/Phone: null702/731-8373
	Vendor No.: T80978244
	NV Business ID: NV19931063050

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Childcare Delegate**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing Head Start - infant, toddler, and preschool child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$854,000 to \$1,708,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014, to June 30, 2016.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$854,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$854,000.00
4. New maximum contract amount:	\$1,708,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding Head Start programs increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:24:15 PM
Division Approval	msmit5	04/29/2014 17:25:16 PM
Department Approval	ecreceli	05/01/2014 14:56:29 PM
Contract Manager Approval	sjon23	05/02/2014 10:17:11 AM
Budget Analyst Approval	ekin4	05/08/2014 15:07:48 PM
BOE Agenda Approval	nhovden	05/14/2014 09:34:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13276	Amendment Number: 1
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: YMCA OF SOUTHERN NEVADA
Agency Code: 407	Contractor Name: YMCA OF SOUTHERN NEVADA
Appropriation Unit: 3267-23	Address: 4141 MEADOWS LN
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89107
If "No" please explain: Not Applicable	Contact/Phone: null702/877-7225
	Vendor No.: T80911452
	NV Business ID: NV19531000327

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Childcare delegate**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing before and after school child care to low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$92,000 to \$184,000, revises Attachment B: Scope of Work, revises the consideration language, and extends the termination date from June 30, 2014, to June 30, 2016.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$92,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$92,000.00
4. New maximum contract amount:	\$184,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding delegate agencies increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/18/2014 14:17:29 PM
Division Approval	msmit5	05/05/2014 10:18:36 AM
Department Approval	ecreceli	05/06/2014 11:35:01 AM
Contract Manager Approval	sjon23	05/06/2014 14:34:49 PM
Budget Analyst Approval	ekin4	05/12/2014 11:37:04 AM
BOE Agenda Approval	nhovden	05/14/2014 09:26:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13243	Amendment Number: 4
Agency Name: DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: ROITMAN, NORTON A MD
Agency Code: 409	Contractor Name: ROITMAN, NORTON A MD
Appropriation Unit: 3179-04	Address: 2340 PASEO DEL PRADO STE D307
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: null702/222-1812
	Vendor No.: T80922564
	NV Business ID: NV20101539575

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2014**

Termination Date:

Contract term: **4 years and 26 days**

4. Type of contract: **Contract**

Contract description: **Counseling**

5. Purpose of contract:

This is the fourth amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment extends the termination date from June 30, 2014, to June 30, 2016, and increases the contract maximum from \$73,173.00 to \$151,140.00 to cover additional expenses for psychiatric services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$24,120.00
2. Total amount of any previous contract amendments:	\$49,050.00
3. Amount of current contract amendment:	\$77,970.00
4. New maximum contract amount:	\$151,140.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

Assessment of youth is a highly specialized service. Recommendations are needed to guide treatment planning, placement decisions and reunification with family if out of home placement is needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no state employees in the region qualified to provide this type of assessment.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to submit a bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Department of Health and Human Services, Division of child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/11/2014 11:41:06 AM
Division Approval	jmorro5	04/11/2014 11:41:10 AM
Department Approval	ecreceli	04/21/2014 15:09:33 PM
Contract Manager Approval	ihyman	04/22/2014 10:34:08 AM
Budget Analyst Approval	nhovden	04/28/2014 10:45:36 AM
BOE Agenda Approval	nhovden	04/28/2014 10:45:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15643**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Division of Public and Behavioral Health
Agency Code: 409	Contractor Name: Division of Public and Behavioral Health
Appropriation Unit: 3281-04	Address: 480 Galletti Way
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: null775-688-2033
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	39.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	59.70 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	1.00 % patient collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **NNCAS meals**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing meal services to youth residing at Northern Nevada Child and Adolescent Services' Adolescent Treatment Center located on the Northern Nevada Adult Mental Health Services grounds.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$202,968.00**

Payment for services will be made at the rate of \$101,484.00 per fiscal year

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency has a 16 bed adolescent treatment center serving emotionally disturbed adolescents. Agency clients stay in the program 24 hours a day and need to be served meals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no included facility to prepare meals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

government agency

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/28/2014 11:47:44 AM
Division Approval	jmorro5	04/28/2014 11:47:47 AM
Department Approval	ecreceli	05/01/2014 14:21:11 PM
Contract Manager Approval	ihyman	05/01/2014 15:34:31 PM
Budget Analyst Approval	knielsen	05/13/2014 10:55:03 AM
BOE Agenda Approval	nhovden	05/14/2014 12:24:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15690**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ROUNDS ENGINEERING LTD
Agency Code: 431	Contractor Name: CR ENGINEERING
Appropriation Unit: 3650-10	Address: 5434 LONGLEY LN
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: CHRIS ROUNDS 775-826-1919
	Vendor No.: T29024113
	NV Business ID: 20041355601

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 009-14**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **06/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/30/2014**Contract term: **151 days**4. Type of contract: **Contract**Contract description: **Feasibility StudyCC**

5. Purpose of contract:

This is a new contract to provide a feasibility study with documented soils report and design to facilitate the practicability of a conversion from a current heat pump HVAC system to a ground source heat pump system with well field in Carson City at the Office of the Adjutant General and US Property and Fiscal Office. Vendor will review existing plans, complete conceptual documents, calculations, soil reports, thermal conductivity testing, progressive cost estimates, and drill cutting removal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This project will determine the practicability of complying with a presidential directive to be net-zero energy for this site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess the skills necessary to provide these types of professional services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Vendor's qualifications meet project requirements.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has used this vendor's services in the past and has found them satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

ROUNDS ENGINEERING LTD DBA CR ENGINEERING

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	05/05/2014 12:52:23 PM
Division Approval	ctyle1	05/05/2014 13:17:53 PM
Department Approval	ctyle1	05/05/2014 13:17:55 PM
Contract Manager Approval	vradford	05/05/2014 13:28:54 PM
Budget Analyst Approval	jborrowm	05/07/2014 14:38:46 PM
BOE Agenda Approval	jborrowm	05/07/2014 14:38:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15701**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: RENO TAHOE AIRPORT AUTHORITY
Agency Code: 431	Contractor Name: RENO TAHOE AIRPORT AUTHORITY
Appropriation Unit: 3650-10	Address: PO BOX 12490
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89510
If "No" please explain: Not Applicable	Contact/Phone: null775-328-6438
	Vendor No.: T80138280
	NV Business ID: Not Applicable

To what State Fiscal Year(s) will the contract be charged? **2014-2044**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2044**

Contract term: **30 years and 37 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **AJUA**

5. Purpose of contract:

This is a new Interlocal Agreement to replace an existing Interlocal Agreement (#14074) and a Cooperative Agreement (#CONV2469) between the Reno Tahoe Airport Authority and the Nevada National Guard to provide for use and cost sharing of airport services and infrastructure. A new lease was executed to include additional acreage. This Interlocal Agreement combines the Maintenance Agreement and Field Use Agreements into one legally binding document. The maximum amount is based upon current rates but will change as yearly rates are adjusted by the Consumer Price Index.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,407,240.00**

Payment for services will be made at the rate of \$11,727.25 per Quarter

Other basis for payment: Commencing 4/1/2015, the Consumer Price Index shall dictate annual adjustment for the usage fee.

II. JUSTIFICATION

7. What conditions require that this work be done?

Airport runways are necessary for Air National Guard planes to take off and land and must be maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Only the Reno-Tahoe Airport Authority can provide these facilities and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Reno-Tahoe Airport is the only available facility in Northern Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	05/06/2014 11:50:54 AM
Division Approval	ctyle1	05/06/2014 11:55:32 AM
Department Approval	ctyle1	05/06/2014 11:55:36 AM
Contract Manager Approval	vradford	05/06/2014 11:55:59 AM
Budget Analyst Approval	jborrowm	05/08/2014 17:09:43 PM
BOE Agenda Approval	jborrowm	05/08/2014 17:09:47 PM
BOE Final Approval	Pending	

**RENO-TAHOE AIRPORT AUTHORITY
RENO-STEAD AIRPORT**

LAND LEASE AGREEMENT

**Nevada State Lands
Nevada Army National Guard Facility**

Reno-Tahoe Airport Authority
P. O. Box 12490
Reno, NV 89510
775-328-6400
Fax: 775-328-6564

RENO-TAHOE AIRPORT AUTHORITY
RENO-TAHOE INTERNATIONAL AIRPORT
RENO-STEAD AIRPORT

LAND LEASE AGREEMENT

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**RENO-TAHOE AIRPORT AUTHORITY
RENO-TAHOE INTERNATIONAL AIRPORT
RENO-STEAD AIRPORT**

LAND LEASE AGREEMENT

This Land Lease Agreement ("Agreement") is made and entered into this 11th day of April, 2014, by and between the Reno-Tahoe Airport Authority, a quasi-municipal corporation organized under Chapter 474, Statutes of Nevada 1977, as amended ("Authority"), with its principal office at Reno-Tahoe International Airport, 2001 East Plumb Lane, Reno, Nevada 89502, and the State of Nevada ("Lessee"), acting through the Nevada Division of State Lands, 901 S. Stewart Street, Suite 5003, Carson City, NV 89701, for and on behalf of the Nevada Army National Guard ("NV-ARNG"), 2452 Fairview Drive, Carson City, NV 89701.

RECITALS:

WHEREAS, Authority owns and operates Reno-Stead Airport ("Airport"), located in the City of Reno, Washoe County, Nevada, as a general aviation and reliever facility, and is authorized to contract for the use of Airport premises and facilities;

WHEREAS, on April 25, 1977, the City of Reno, Nevada, as lessor, and Nevada Military Department ("NVMD"), State of Nevada, as lessee, entered into a Land Lease ("1977 Initial Lease"), for approximately nine acres of land at the Airport, for the purpose of locating and constructing an aviation support facility ("Army Aviation Support Facility") and armory ("Armory"), which 1977 Initial Lease was subsequently amended on October 12, 1978 and March 11, 1982 (collectively, the "1977 Lease"); and

WHEREAS, Authority is successor in interest to the City of Reno as a result of the passage of Senate Bill 198, Chapter 474 Statutes of Nevada, the constitutionality of which was upheld in City of Reno v. County of Washoe, 94 Nev. 327 (1978); and

WHEREAS, on or about August 23, 1984, Authority and NVMD entered into a Field Use Agreement ("1984 Initial Field Use Agreement"), for a term commencing June 1, 1984, allowing NVDM use of certain Airport common area facilities and services, such as runways, taxiways, ramps and roadways; and

WHEREAS, on or about August 14, 1986, Authority entered a new Land Lease, Number DA CA 05-5-86-69 ("1986 Initial Lease"), with the United States of America; the 1986 Initial Lease replaced the 1977 Lease and leased the existing premises and additional land for the continued development and expansion of the Army Aviation Support Facility and Armory; which 1986 Initial Lease was subsequently amended in 1986 (collectively, the "1986 Lease") for the purpose of construction of a taxiway for access from NVMD's leasehold to Abandoned Runway 17/35; and

WHEREAS, the 1984 Initial Field Use Agreement was subsequently amended by a First Amendment in 1986, a Second Amendment in 1994 and a Third Amendment in 2008 (collectively, the "1984 Field Use Agreement"), the effect of which was to, among other things, address and establish maintenance responsibilities for the commonly used facilities at the Airport, and the installation a sewer line, also known as a force main ("Guard Line"), to serve the Armory;

WHEREAS, the Guard Line was installed in an area of Airport outside NVMD's 1986 Initial Lease leasehold, which Guard Line connects to a line on Airport owned by Authority ("Airport Line"); which Airport Line thereafter connects to a line under, along or near Moya Boulevard, near the Southwesterly portion of Airport and owned by the City of Reno ("City Line");

WHEREAS, on or about November 20, 1986, Authority and NVMD, the National Guard Bureau, and the NV-ARNG entered into a Maintenance Agreement ("1986 Maintenance Agreement") to address and establish maintenance and repair responsibilities and associated fee structure for the commonly used Abandoned Runway 17/35 and Access Road; and

WHEREAS, in accordance with the 1977 Lease, the Army Aviation Support Facility and Armory has been constructed; a vehicle maintenance shop ("Shop") has also been constructed; and NVMD is operating in the facilities primarily engaged in military activities and activities incidental thereto and associated with a National Guard base; and

WHEREAS, under the 1986 Lease, NVMD leases approximately 45.1 acres of land at Airport and desires to lease an additional 63.37 acres of land for further expansion of the Army Aviation Support Facility and Armory, and the parties desire to replace the 1986 Lease with this Agreement to facilitate said expansion; and

WHEREAS, concurrently herewith, the parties will replace the 1984 Field Use Agreement and 1986 Maintenance Agreement with a new Airport Joint Use Agreement ("Joint Use Agreement"); and

WHEREAS, the Authority deems it advantageous to allow Lessee to use Airport for the purposes set forth in this Agreement and to grant it the rights defined and described in this Agreement:

NOW, THEREFORE, for and in consideration of the promises, and of the mutual covenants and agreements herein contained, and other valuable consideration, Authority and Lessee agree as follows:

ARTICLE 1 **DEFINITIONS**

For all purposes hereunder, the words and phrases defined in this **Article 1** shall have the following meanings when used in this Agreement:

Section 1.01 – "Abandoned Runway 17/35" – means the north/south paved runway providing non-exclusive aircraft access to the existing Armory and as shown on **Exhibit A** hereto.

Section 1.02 – "Access Road" – means the paved road providing non-exclusive access from Alpha Avenue to the existing Armory located adjacent to Abandoned Runway 17/35 and as shown on **Exhibit A** hereto.

Section 1.03 - "Airport" – means the Reno-Stead Airport, owned and operated by Authority as a general aviation and reliever facility in the City of Reno, Washoe County, Nevada, and as it might be expanded or developed.

Section 1.04 - "Airport Development Plan" – means Authority's plan for the development and/or improvement of Airport, dated 1994, and as that Plan might be revised.

Section 1.05 - "Airport Manager" – means the Airport Manager of Reno-Stead Airport, as appointed or hired by Authority, or any successor or successors to the duties of such position.

Section 1.06 - "Airport Plans" – means Authority's plans for the development and/or improvement of Airport including, but not limited to, the Airport Development Plan and Terminal Area Development Plan, any similar plan, and as they might be revised.

Section 1.07 - "Authority" – means the Reno-Tahoe Airport Authority, a quasi-municipal corporation organized under Chapter 474, Statutes of Nevada 1977, as amended, or any successor entity.

Section 1.08 - "Best Management Practices" or "BMP" – means those practices and procedures employed to prevent or reduce source water pollution including, but not limited to, the construction of runoff or retention basins and the replanting of eroding surfaces, to effectuate the purposes of storm water laws, as further described in **Article 9**.

Section 1.09 - "Board of Trustees" or "Board" – means the Board of Trustees of Authority, as currently composed and as its membership might change, and any successor body.

Section 1.10 - "Federal Aviation Administration" or "FAA" – means the United States of America, Department of Transportation ("DOT"), Federal Aviation Administration, or any successor agency.

Section 1.11 - "Leased Premises" – has the meaning given to such term in **Section 3.01** below.

Section 1.12 - "President/CEO" – means the President/CEO of the Reno-Tahoe Airport Authority, as appointed by the Board, or any successor or successors to the duties of such officer.

Section 1.13 - "Significant Materials" – means materials or substances as defined in and/or subject to pertinent storm water laws, including, but not limited to: raw materials; fuels; materials such as solvents, detergents and plastic pellets; finished materials such as metallic products; raw materials used in food processing or production; hazardous substances as defined under Section 101(14) of the federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA); any chemical subject to reporting under Section 313 of Title III of the federal Superfund Amendment Reauthorization Act (SARA); fertilizers; pesticides; and waste products such as ashes, slag, sludge and the like, which might be released with stormwater discharges, as provided in 40 C.F.R. Part 122.26(b)(12).

Section 1.14 - "Trade Fixture" – has the meaning given to such term in **Section 12.07** below.

Section 1.15 - "Transportation Security Administration" or "TSA" – means the United States of America, Department of Homeland Security, Transportation Security Administration, created on November 19, 2001, or any successor agency.

ARTICLE 2 **TERM**

Section 2.01 - Term. The term of this Agreement shall be for a period of thirty (30) calendar years ("**Initial Term**"), commencing on the date this Agreement is fully executed by the parties ("**Commencement Date**"), unless earlier terminated in accordance with the other provisions of the Agreement or by thirty (30) days prior written notice by either party to this Agreement. The word "**Term**" as used in this Agreement includes the Initial Term and each Extension Period (below defined) if granted.

Section 2.02 - Extension. Subject to the same termination provisions in **Section 2.01** herein and provided Lessee is not in default, Lessee may request up to two (2), ten (10) year extensions of the Initial Term (each, an "**Extension Period**"), commencing upon the expiration of the Initial Term and first Extension Period, as applicable. Lessee shall give Authority written notice of its desire to extend this Agreement not later than one hundred eighty (180) days before the expiration of the Initial Term and first Extension Period, as applicable. Authority may, in its sole discretion, grant Lessee's request to an Extension Period, and shall give written notice of its decision to Lessee. In such event, this Agreement shall be amended providing for rent adjustment and providing for such other revisions as may be necessary to update Agreement terms in accordance with Authority policies, procedures, and requirements existing at the commencement of each Extension Period.

Section 2.03 - Surrender. Notwithstanding any other provision of this Agreement to the contrary, no notice to quit possession at the expiration of the Term of this Agreement shall be necessary. Lessee covenants and agrees that at the expiration of the Term, or at any earlier termination hereof, Lessee will peaceably surrender possession of the Leased Premises and improvements thereon in good condition, reasonable wear and tear excepted, and Authority shall have the right to take possession of the Leased Premises with or without due process of law.

Section 2.04 – Holding Over. In the event Lessee remains in possession of the Leased Premises after the expiration or earlier termination of this Agreement without any written extension thereof, such holding over shall not be deemed as a renewal or extension of this Agreement but shall create only a month-to-month holdover tenancy under the same terms in this Agreement, except as to rents, fees and charges which shall be established and charged by Authority at its discretion. Said holdover tenancy shall be subject to Authority's termination of this Agreement and repossession of the Leased Premises at any time.

ARTICLE 3 LEASED PREMISES

Section 3.01 – Leased Premises. Subject to the terms and conditions of this Agreement, Authority hereby leases to Lessee and Lessee leases from Authority the land shown on **Exhibit A**, attached hereto and incorporated herein, consisting of approximately 108.47 acres ("**Exclusive Premises**"), the Access Road, and the Abandoned Runway 17/35 (the Access Road and Abandoned Runway 17/35 are collectively referred to as the "**Non-Exclusive Premises**," and together with the Exclusive Premises, the "**Leased Premises**"). For the purposes of this Agreement, the Exclusive Premises shall be leased to Lessee on an exclusive basis; and the Non-Exclusive Premises shall be leased to Lessee on a non-exclusive basis (as that use is further described in **Section 3.04**, below). For purposes of this Agreement, (i) the Armory, the Army Aviation Support Facility, the Shop and all other buildings, structures, improvements and facilities, now existing or hereafter erected or installed, within and upon the Exclusive Premises, shall be deemed owned by Lessee in accordance with **Section 10.11** but subject to **Section 12.06**, and (ii) the Guard Line, and all buildings, structures and improvements now existing or hereafter erected or installed within and upon the Non-Exclusive Premises, are owned by Authority.

Section 3.02 - Condition of Leased Premises. Lessee has continuously used and occupied portions of the Leased Premises under the 1977 Lease and 1986 Lease. Lessee is, therefore, familiar with the Leased Premises, and furthermore, has inspected the entirety of the Leased Premises. As a result:

- A. Lessee accepts the Exclusive Premises and other areas at Airport material to Lessee's use, operation and occupancy of the Leased Premises in their "as is" condition existing as of the

Commencement Date, with all defects, latent and patent, and without expense to Authority, and with no assurances, warranties or guarantees of any kind, including, without limitation, representations or warranties as to the condition of the soil, water or other material conditions as might occasion unexpected costs for site preparation, development or operations; and Authority, except as otherwise expressly provided herein, makes no representation as to the drainage or storm water runoff through the Leased Premises and/or to the condition or quality of the Exclusive Premises or Airport at the time of the signing of this Agreement or thereafter. Lessee shall be solely responsible to survey, measure and be aware of any change of elevation or grade and the resulting flows of water, and to make provisions to protect the Exclusive Premises and any structures or improvements placed thereon.

- B. Subject to the terms of the Joint Use Agreement, Lessee accepts the Non-Exclusive Premises in their "as is" condition existing as of the Commencement Date, with all defects, latent and patent, and without expense to Authority, and with no assurances, warranties or guarantees of any kind.

Section 3.03 - Ingress and Egress. Lessee is granted, for the term of this Agreement, the reasonable, nonexclusive right of ingress to and egress from the Leased Premises over and across public roadways serving the Airport, for Lessee and Lessee's authorized agents, employees, contractors, guests, invitees and licensees, subject to the rights of all other authorized users thereof; provided, however, that no person is authorized to enter a restricted area of the Airport by virtue of such right of ingress and egress to and from the Leased Premises.

Section 3.04 – Use of Airport. Subject to the terms and conditions of this Agreement and all Airport Rules and Regulations, Lessee shall have the right, in common with others so authorized, to nonexclusive use of the landing areas and appurtenances of the Airport, together with all facilities, improvements and services, including approach areas, runways, taxiways, aprons, aircraft parking areas, avigational and navigational aids, lighting facilities, control tower and other conveniences for flying, landing and takeoff of aircraft operated by Lessee, that have been or may hereafter be provided for common use at or in connection with the landing areas of the Airport. Such use by Lessee shall be for the sole purpose of the landing, takeoff, flying, taxiing and towing of aircraft in connection with the use and operation of the Exclusive Premises, including the Army Aviation Support Facility and Armory, as may be expanded, and for no other purpose. It is intended by the parties that the terms of this **Section 3.04** also describe the nature, scope and extent of Lessee's rights with respect to its non-exclusive use and occupancy of the Non-Exclusive Premises.

Section 3.05 – Use of Common Areas. Lessee and Lessee's authorized agents, employees, contractors, guests, subtenants, and invitees shall have the right to the reasonable and nonexclusive use, in common with other authorized users, of the common areas of the Airport, together with all facilities, equipment, improvements and services that have been or may hereafter be provided at or in connection with the Airport for common use. Authority reserves the right to make changes in designations, locations and arrangement, and additions, modifications, deletions, alterations and improvements to public, common and joint use areas on the Airport, provided there shall be no unreasonable obstruction of Lessee's right of ingress to and egress from the Exclusive Premises, or unreasonable interference with Lessee's ability to use the Exclusive Premises for the purposes intended hereunder as provided in **Article 5.**

Section 3.06 - Reservations. Authority expressly reserves from this Agreement and from the rights granted to Lessee to the Leased Premises under this Agreement:

- A. All gas, oil, water, geothermal and mineral rights in and under the soil;

- B. A public right of flight through the air space above the ground;
- C. The right to grant utility rights-of-way and easements to others over, under, through, across or on the Leased Premises, provided that such rights-of-way and easements are located at least five (5) feet from any building, provided that such use will not unreasonably or materially interfere with Lessee's use of the Leased Premises, and provided further that such reservation or grant of rights shall not result in any cost or expense to Lessee; and
- D. The right to regulate and control the use of all Airport and airfield facilities including, but not limited to, the airport operations areas, aprons, ramps, runways and taxiways as they now exist and as they may be constructed adjacent to or near the Leased Premises during the term of this Agreement. Lessee hereby specifically acknowledges and agrees that Lessee's use of any such Airport and airfield facilities shall be as directed and regulated by Authority.

Section 3.07 – Quiet Enjoyment: Airport Events.

- A. Upon Lessee's payment of all obligations due hereunder and performing all of the covenants, conditions and agreements set forth herein and provided by law, Lessee shall and may peaceably and quietly have, hold and enjoy the Leased Premises in accordance with and subject to the terms and conditions of this Agreement, for the Term provided herein.
- B. Notwithstanding Paragraph A above, the National Championship Air Races ("NCAR") and Pylon Racing School ("Pylon School") are conducted annually at Airport by the Reno Air Racing Association, Inc. ("RARA"). In addition, the United States of America, Department of Interior, Bureau of Land Management ("BLM"), operates at and out of Airport to conduct firefighting activities, which activities might include, but not be limited to, firefighting activities and/or support by other agencies. Authority might also, at its discretion, approve additional special aviation or nonaviation events and/or activities at Airport, by RARA, the BLM or another tenant or user or potential tenant or user of Airport. Certain inconveniences, such as lack of parking and restricted access, might occur while such events and/or activities are being held, conducted and/or performed on, at, from or out of Airport; and the flight path of the NCAR may limit or restrict the use of certain portions of the Leased Premises altogether. Lessee shall relinquish operational use of any common area of Airport during any closure of Airport for any such event or activity or any other restriction on access to and/or use of Airport. Lessee shall not be entitled to any compensation or reduction of rent or any other fee, charge, or amount owed Authority by Lessee as a result of Lessee's inability to use or inconvenience associated with the use of the Leased Premises or Airport while any such event or activity is being held, conducted or performed. Lessee shall cooperate with the FAA, Authority, RARA, the BLM and/or any other tenant or user or potential tenant or user regarding ingress and egress to and from the Leased Premises and Airport by Lessee and any Sublessee during any such event or activity.

ARTICLE 4
AGREEMENT FEES, OTHER FEES AND CHARGES

Section 4.01 [RESERVED]

Section 4.02 - Rent. For the use and occupancy of the Leased Premises hereunder, Lessee shall pay to Authority rent ("Base Rent") at the rate of \$1.00 per year. Lessee may, at its election, pay the Base Rent on or before the first (1st) calendar day of the applicable year.

Section 4.03 [RESERVED]

Section 4.04 - Additional Fees and Charges. Subject to all terms hereof, Lessee will continue to be responsible for any costs or obligations that come due in connection with its operations even after the expiration or earlier termination of this Agreement. In addition Lessee shall pay additional fees and charges under the following conditions:

- A. If Authority has paid any sum or incurred any obligation or expense for which Lessee has agreed to pay or reimburse Authority;
- B. If Authority is required to pay any sum or incur any obligations or expense because of the failure, neglect or refusal of Lessee, after appropriate notice and time for cure as further set forth herein, to perform or fulfill any of the conditions of this Agreement; or
- C. If Authority is fined or otherwise penalized as a result of the activities, operations or negligence of Lessee or anyone acting by or for Lessee, its officers, directors, members, shareholders, agents, employees, invitees or licensees.

Such payments will include but not be limited to all interest, costs, damages, penalties and administrative fees in conjunction with such sums so paid or expenses so incurred and may be added to any installment of the fees, charges and rentals due hereunder. Each and every part of such payment will be recoverable by Authority in the same manner and with like remedies as if it were originally a part of the basic fees, charges and rental, as set forth herein. The word "rent" as used in this Agreement, shall include Base Rent, any airport fees, and all other additional fees and charges that this Agreement requires Lessee to pay Authority or any third party, however designated.

Section 4.05 - Time and Manner of Payments. All Base Rent payable by Lessee to Authority hereunder is due and owing, in advance, without notice or demand and without deduction or offset, on or before the first day of each and every calendar month or annually in advance throughout the term of this Agreement. Base Rent for any portion of a month shall be prorated on a daily bases in the proportion that the number of days this Agreement is in effect during such month bears to the actual number of days in such month. Any other payments due or reimbursable to Authority by Lessee hereunder shall be paid when due or immediately upon receipt of Authority's invoice therefor. Payments shall be made at the offices of the President/CEO of the Authority at the Airport, or at such other place as Authority may hereafter notify Lessee, and shall be made in legal tender of the United States.

Section 4.06 - Unpaid Fees or Charges. Any fees or other charges not paid to Authority by Lessee within fifteen (15) days of the date due shall bear a service charge at the then highest rate established from time to time by Authority (currently set at eighteen percent (18%) APR per year), from the date due until fully paid. Lessee agrees that it shall pay and discharge all costs and expenses incurred or expended by Authority in collection of delinquent amounts due hereunder including, but not limited to, service charges, professional collection fees and attorney fees.

Section 4.07 - Payment of Taxes and Fees; Utilities.

- A. Lessee shall pay promptly all general and excise taxes, special assessments, excises, license fees, permit fees and utility charges and costs, of whatever nature, applicable to its use and occupancy of the Leased Premises and its operations on the Leased Premises or elsewhere

at or about Airport. Lessee further agrees not to permit any of said taxes, assessments, fees and charges to become delinquent.

- B. If and to the extent applicable, Lessee shall separately meter and directly pay for, to the provider thereof, utilities and related or similar services to or for the Exclusive Premises. Authority and Lessee shall reasonably cooperate in connection with any access, permitting, documentation or other activity relating to the provision of utilities to the Exclusive Premises; provided, however, and consistent with Paragraph A above, but subject to the Joint Use Agreement, Authority shall not be obligated to make any capital improvement to or benefiting the Leased Premises or any other area of Airport, nor incur any other cost, to accommodate any utility request of Lessee. If utilities and/or related or similar services are not separately metered to the Exclusive Premises, and paid for by Lessee, then Authority may charge Lessee for any and all utilities paid by Authority for or on behalf of Lessee with respect to the Exclusive Premises, and shall provide Lessee with supporting documentation therefor; at its discretion, Authority may also charge Lessee an administrative fee for handling such payment to the utility provider or providers.
- C. Lessee is entitled to avail itself of the right, as may be provided by law, to contest the amount of taxes levied, without being deemed in default of this Agreement pending a ruling by the governmental agency having jurisdiction in such cases.

ARTICLE 5

OPERATIONS; USE CONDITIONS AND RESTRICTIONS

Section 5.01 – Operations Summary. Within thirty (30) days following the Commencement Date, Lessee shall file with the Authority a detailed summary of its proposed operations at the Airport, including a list of the names, addresses and emergency telephone numbers of Lessee's personnel having responsibility for Lessee's activities at the Airport, and attaching to said summary: (a) all documentation required to be provided to Authority under this Agreement, together with copies of all Lessee's permits and licenses referenced in Section 5.07 herein; (b) a schedule of all equipment and facilities placed or installed, to be placed or installed, upon the Exclusive Premises; and (c) a list of all contractors and service providers. Lessee shall update and revise this summary as changes occur, and shall provide such revised summary to the Authority promptly following the occurrence of any such changes.

Section 5.02 - Permitted Uses. Lessee is hereby permitted to occupy, use, improve, maintain and operate the Exclusive Premises for the purpose of an Army Aviation Support Facility and Armory, as may be expanded, for military activities and activities incidental thereto and associated with a National Guard base. The rights, uses, privileges and interests extended under this Section include those authorized under State law and normally given other armories located on State, County or City property. If Lessee desires to use the Exclusive Premises for any use other than the use described in this Section, Lessee shall obtain prior written approval of Authority's Executive Director for such use. If at any time during the Term of this Agreement, Lessee shall use the Exclusive Premises for any other purpose than those stated herein without first obtaining the written permission of Authority to do so, such other use shall constitute a default and entitle Authority to terminate this Agreement.

Section 5.03 [RESERVED]

Section 5.04 – Parking and Equipment Storage. All of Lessee's vehicles and equipment used in the conduct of operations hereunder, including the vehicles and equipment of Lessee's agents, employees, contractors, guests, patrons, clients, approved licensees and subtenants, if any, will be parked and/or stored within the Exclusive Premises, unless specifically authorized in writing by the Authority to be

temporarily parked or stored elsewhere. For any vehicle or equipment found outside the Exclusive Premises or other area authorized for use by Lessee, Lessee will be charged an unauthorized equipment storage fee of Two Hundred and 00/100 (\$200.00) per vehicle or article of equipment per day; and, if any such vehicle or equipment is found to be obstructing the operations of the Authority or another tenant of Authority or approved lessee, and Lessee fails to immediately remove it upon Authority's request, such vehicle or equipment will be removed and stored at the expense of Lessee.

Section 5.05 - Responsibility for Use. Lessee is and shall remain responsible to all persons for its acts and omissions, and Authority will in no way be responsible therefor. Lessee shall retain sole responsibility for safeguarding persons and property and for the conduct of its activities on Airport, including the Leased Premises, at its sole cost, expense and liability. Lessee shall at all times conduct its operations in a safe, prudent, professional and lawful manner. Lessee's use hereunder shall not interfere with or impede the operations of Authority, other tenants and authorized users of Airport, or the general public.

Section 5.06 - Rules and Regulations. Lessee's use of the Leased Premises and activities on Airport shall be in accordance with all applicable federal, state and local laws, rules and regulations which now exist or might hereafter become effective, and in compliance with such directives as may be issued in connection therewith from time to time. Lessee shall comply fully with all rules and regulations of Authority ("Rules and Regulations"), specifically including, but not limited to, airfield operations, storm water, hazardous materials storage, fire safety and security program regulations currently in effect and as may be amended and promulgated, and all directives issued by Authority in connection therewith. Lessee has received and shall make available to its agents, employees, invitees and licensees copies of all applicable regulatory and procedural information of Authority.

Section 5.07 - Licenses, Permits and Certifications. Lessee shall: (a) obtain and maintain in effect at all times, at its sole cost and expense, any and all licenses, certificates and permits required for its development improvement, use, maintenance and operation of the Leased Premises; and (b) obtain and pay for any licenses, permits and other operating, use or safety certifications required by federal, state and local regulatory agencies for its use, operations and activities and associated operations on Airport property, specifically including the Leased Premises as provided under this Agreement. Lessee shall provide Authority with copies of any and all such licenses, permits and other documentation evidencing compliance herewith, promptly upon request and as otherwise required under this Agreement.

Section 5.08 - Operating Standards. Lessee shall operate under this Agreement and shall require its employees, agents, contractors, invitees and licensees to operate in a safe, lawful, prudent and professional manner, in accordance with all applicable regulations currently in effect and as may be amended, and pursuant to directives issued by Authority in connection therewith from time to time. Lessee acknowledges that it has received and agrees to make available to its employees, agents, contractors, invitees and licensees, copies of the Authority's Airport Operations Manual, Airside Driving Rules and Regulations, Airport Authority Safety Bulletins, Minimum Standards, and other applicable regulatory and procedural information.

Section 5.09 – Personnel, Policies and Procedures. Should Lessee contract with a third party to provide aviation services which might otherwise be performed by Lessee under this Agreement, such third party shall be deemed to be conducting a business at the Airport, and prior to engaging therein, Lessee will ensure that such third party has an operating agreement with Authority. Authority may impose charges, rentals and fees upon such third parties for facilities used or for services provided. Notwithstanding the foregoing, Lessee may select suppliers, purveyors and furnishers of materials, supplies, equipment and services of its own choosing. Nothing in this Section shall be construed as in any way limiting the general powers of Authority to fully exercise its governmental or proprietary functions or its obligations under any bond covenants or federal, state or local laws, rules or regulations.

Section 5.10 - Purchase of Supplies and Services. If and to the extent applicable, should Lessee contract with a third party to provide products and/or services which are not provided by Lessee hereunder, Authority shall deem such person to be conducting a business on the Leased Premises or at Airport and, prior to engaging therein, Lessee shall ensure that such person has a contract with Authority therefor. Authority may impose fees and charges upon such person including, but not limited to, fees and charges for facilities used or for services provided, except for vendors, suppliers, and contractors providing products and/or services in support of the normal course and scope of Lessee's operations and activities on the Leased Premises permitted hereunder.

Section 5.11 - Safety Procedures and Fire Protection System. Lessee shall comply with all fire safety rules, regulations and procedures in effect at Airport, including the installation of such extinguishing devices or fixtures on and in the Leased Premises, including improvements thereto, as might be required by Authority's Fire Department and combustible/flammable liquid storage that meets Uniform Fire Code requirements. Lessee shall, at its own cost and expense, maintain in good working order on the Leased Premises a quality fire protection system, which Lessee shall cause to be certified as meeting all applicable fire and safety standards, at least annually, by a qualified fire protection system inspector, with a copy of each such certification provided to Authority.

Section 5.12 - Premises Security. As applicable, Lessee shall comply with all rules and regulations of Authority as to Airport and airfield security. Lessee shall be responsible for providing its own security for the Leased Premises, including but not limited to, improvements thereto, for any equipment, vehicles, materials and other personal property brought onto the Leased Premises and/or Airport by or for Lessee, and for any services provided or activities conducted by Lessee or by anyone for Lessee under this Agreement. Lessee's responsibilities expressly include, but shall not be limited to, implementing security plans and installing and operating security systems to meet any applicable requirements of the TSA. If and to the extent applicable, Authority shall be responsible for the protection of the integrity of the security of the Airport perimeter as represented by the Exclusive Premises boundaries and shall agree to undertake measures necessary for the prevention of unauthorized access onto the airport operations areas or any other restricted area of Airport by way of the Exclusive Premises. Lessee's responsibility and agreement hereunder shall include, without limitation, compliance with any and all federal, state and local laws, rules and regulations governing airport and airfield security, as the same exist and as may hereafter be enacted, promulgated, augmented and amended.

Section 5.13 – Other Conditions and Use Restrictions. Lessee's use of the Leased Premises and the Airport shall be subject to the following conditions, limitations and restrictions and in accordance with all other applicable terms, covenants and conditions contained herein:

- A. Lessee shall not make use of the Leased Premises or Airport in any manner which might interfere with or permit interference with the use, operation or maintenance of Airport including, but not limited to, the effectiveness of or accessibility to the drainage, sewerage, water, communications, fire protection, utility, electrical or other systems installed or located at Airport, or the landing and taking off of aircraft from Airport, or otherwise constitute a hazard. In the event this covenant is breached, Authority reserves the right to cause the abatement of such interference at the expense of Lessee and place such restrictions on the operations of Lessee as Authority, at its discretion, deems necessary in the public interest.
- B. Lessee's operations hereunder and those of its employees, agents, contractors and any approved sublessees are expressly limited to the Leased Premises. If and to the extent applicable, Lessee may use the airport operations areas and other restricted areas of Airport only as specifically authorized by Authority hereunder and as may be directed by Authority.

- C. Lessee shall not do or permit to be done anything, either by act or failure to act, that shall cause the suspension, cancellation or violation of the provisions or any part thereof, of any policy of insurance for Airport, or that shall cause a hazardous condition so as to increase the risks normally attendant upon operations permitted by this Agreement. If such act or failure to act shall result in cancellation of any policy, then Lessee shall, immediately upon notice by Authority, do whatever shall be necessary to cause reinstatement of said insurance. Furthermore, if Lessee does or permits any act not authorized hereunder, or fails to do any act required under this Agreement, regardless of whether or not such act constitutes a breach of this Agreement, which causes an increase in premiums for any Airport insurance policy, Lessee shall immediately remedy such actions and pay the increase in premiums, upon notice from Authority to do so; and, in any event, Lessee holds Authority harmless from and against any expenses and damages resulting from any action as set forth herein.
- D. Lessee is limited to the uses and operations as approved herein. As such, Lessee is expressly prohibited from expanding or altering its scope of services and operations beyond the scope of this Agreement or to engage in other business enterprise at, on or about Airport. Notwithstanding the foregoing, Authority may at its discretion, approve additional uses and operations by Lessee by written amendment to this Agreement.
- E. Lessee agrees that it will not permit any act of omission or commission or condition to exist on the Leased Premises or the Airport which would in any way create a hazard to persons or property, would serve to jeopardize or invalidate any policies of insurance or increase the premium rate(s) charged for any insurance carried on the Leased Premises or the Airport, or which would be in violation of federal, state or local laws, rules and regulations thereby subjecting Authority or others to sanctions, fines or penalties impeding the operation of the Airport.

ARTICLE 6

MAINTENANCE AND REPAIR

Section 6.01 - Facilities and Services Provided by Authority. Consistent with **Section 3.02**, and except as otherwise expressly provided in this Agreement or in the Joint Use Agreement, Lessee acknowledges that Authority has made no representations or warranties relating to the suitability of the Leased Premises or any other area of Airport for any use, that Authority shall have no obligation whatsoever to develop, repair, maintain, renovate or otherwise incur any cost or expense with respect to the Leased Premises or any leasehold improvements, fixtures, furnishings or equipment now or hereafter constructed, installed or used as a part of the Leased Premises, and Authority shall have no liability to Lessee arising out of any defect or deficiency in the Leased Premises.

Section 6.02 - Compliance. Lessee shall comply with all statutes, laws, ordinances, orders, judgments, decrees, regulations, directions and requirements of Authority, all federal, state, city, local and other governmental authorities now or hereafter applicable to the Leased Premises, the Airport, and to any adjoining public ways as to the manner of use and the condition of the Leased Premises, and the condition of the Airport or of any adjoining public ways attributable to Lessee's operations.

Section 6.03 - Maintenance and Repair.

- A. Lessee shall be responsible, at its sole cost and expense, for the complete maintenance, repair and operation of the Exclusive Premises, and improvements and installations thereon, and Authority will not be responsible therefor. Lessee will maintain the Exclusive Premises improvements in a good, safe, clean and attractive condition and in compliance with federal, state

and local laws, rules, ordinances, codes and regulations which now exist or may hereafter become applicable, including but not limited to existing and future environmental laws as the same may be amended. The Authority will be the sole judge as to the quality of maintenance and repair of improvements and Lessee will promptly comply with reasonable directives issued by the Authority in connection therewith. Improvements to the Exclusive Premises by Lessee during the Term of this Agreement, including but not limited to renovation of existing structures, shall be subject to approval by Authority, made in accordance with the terms and conditions set forth in **Article 10** hereof.

- B. Maintenance and repair of the Non-Exclusive Premises and other Jointly Used Flying Facilities, as that term is defined in the Joint Use Agreement, shall be as set forth in the Joint Use Agreement. If there is a conflict between this Agreement and the Joint Use Agreement with respect to maintenance and repair of the Non-Exclusive Premises, the Joint Use Agreement will control.

Section 6.04 - Grounds Maintenance. Lessee, at its expense, will provide for regular grounds maintenance, sweeping and dust control on the Exclusive Premises, and will remove all Lessee's trash and debris for disposal away from the Exclusive Premises and the Airport. The accumulation of trash, dust and debris, the piling of boxes and other unsightly or unsafe materials, on or about the Leased Premises or the Airport, is strictly prohibited.

Section 6.05 - Water and Sewer; Sanitary and Industrial Waste Disposal. During the term of this Agreement, Lessee will operate and maintain in good working condition and at its sole cost and expense, storm water drainage facilities and City of Reno approved sanitary sewer facilities serving the Exclusive Premises, whether currently existing or installed as a part of Lessee construction projects.

Section 6.06 - Authority's Right to Enter, Inspect and Make Repairs.

- A. Authority, its Trustees, officers, agents, employees, contractors, subcontractors and other representatives shall have the right, at such times as may be reasonable under the circumstances, and with as little interruption of Lessee's operations as is reasonably practicable, to enter the Exclusive Premises for the following purposes:
1. To inspect the Exclusive Premises to determine Lessee's compliance with the terms of this Agreement and with Authority's directives issued in connection herewith;
 2. To conduct inspections relevant to Airport operations, or to install, remove, adjust, repair, inspect or otherwise handle any FAA, TSA or Authority equipment, facilities or other such items on, in, at, under, around or about the Leased Premises;
 3. At its discretion or upon directive from the FAA or TSA, to install or permit the installation on, in, at, under, around or about the Leased Premises of additional equipment, devices or other items necessary or proper for the safe, secure, efficient operation of Airport, and Lessee shall not obstruct, hinder nor object to such installation, nor hold nor attempt to hold Authority liable for any claim relating thereto, connected therewith or arising therefrom; and/or
 4. To perform maintenance and make repairs in any case where Lessee is obligated, but has failed, to do so, and has failed to comply with Authority's notice of noncompliance, in which case Lessee shall reimburse Authority for the cost thereof, plus twenty-five percent (25%) administrative charge, promptly upon demand. If Authority determines that Lessee should perform maintenance or repair, it shall give Lessee written notice

thereof, specifying the maintenance or repair required and the location thereof. If Lessee cures or commences duly diligent efforts to cure within ten (10) calendar days of Authority's notice, then Lessee shall be deemed to have complied with its obligation hereunder and this **Subparagraph 4** shall not apply;

5. To gain access to the mechanical, electrical, utility and structural systems of the Airport for the purpose of maintaining and repairing such systems.

In particular, but without limitation, regarding Lessee's duty under **Section 5.11** to comply with fire safety requirements, Lessee shall cooperate, and shall ensure that its agents, employees, invitees and licensees including, but not limited to, any subtenants, cooperate with Authority, its agents, employees, invitees and licensees in the performance of any inspection of the Leased Premises or any part thereof to verify such compliance and/or promptly to correct any noncompliance.

- B. Notwithstanding **Paragraph A above**, if Authority notifies Lessee of a maintenance or repair need which constitutes an actual or apparent violation of any federal, state or local health or safety law including, but not limited to, any health or safety requirement of Authority, then Lessee shall have twenty-four (24) hours, from receipt of that notice, which notice shall specify such health or safety violation, to perform or to begin duly diligent efforts to perform the necessary maintenance or repair. If Lessee fails so to perform or to begin duly diligent efforts to perform, then Authority may enter the Exclusive Premises to perform the required maintenance or repair, and Lessee shall reimburse Authority the full cost thereof, together with an administrative charge of twenty-five percent (25%).
- C. Nothing in this **Section 6.06** shall limit any other right of Authority hereunder, nor obligate Authority to undertake any inspection, installation, removal, adjustment, repair, handling or other activity on, in, at, under, around or about the Leased Premises or any other area of Airport except as otherwise expressly provided herein. The provision for reasonableness herein shall not apply in the event of an actual, threatened or perceived emergency, the determination of which shall be at Authority's discretion.

ARTICLE 7 **INSURANCE**

Section 7.01 - Insurance.

- A. Lessor acknowledges that State of Nevada self-insures, and agrees that Lessee may self-insure the risks covered by the insurance coverage set forth in this **Section 7.01**. Lessee and Lessee's agents and employees are responsible for ensuring that all of Lessee's contractors, laborers, materialmen, suppliers, vendors, and any other third parties with whom Lessee contracts and who enter upon the Leased Premises to provide material service to Lessee or the Leased Premises (collectively as used in this **Section 7.01**, the "**Third Parties**") has procured, at their respective sole cost and expense, and maintains in effect at all times during the term of this Lease, insurance coverage with limits not less than those set forth herein with insurers and under forms of policies complying with this Section and otherwise satisfactory to the President/CEO. Such policies shall name Authority, its trustees, agents and employees as additional insureds. All Third Parties are required to provide and maintain the following insurance:
 1. Commercial General Liability policy, written on an "occurrence" form, to include, but not be limited to, general liability (bodily injury and property damage), personal injury, advertising injury and products liability, with limits per occurrence of not less than One Million and

00/100 Dollars (\$1,000,000.00) and a total limit of at least Two Million and 00/100 Dollars (\$2,000,000) in the aggregate;

2. Commercial Auto Liability and Property Damage Liability Insurance covering owned, non-owned and hired automobiles for use under this License, with a minimum limit of One Million and 00/100 (\$1,000,000) combined single limit per occurrence;
3. Commercial Umbrella/Excess Liability policy of at least Five Million and 00/100 (\$5,000,000) per occurrence and a total limit of at least Five Million and 00/100 (\$5,000,000) annual aggregate;
4. Worker's Compensation, Social Security and Unemployment Compensation coverages as might be required by law; and
5. If applicable, a fire and extended risks policy, with limits of not less than the full insurable replacement value of improvements and other property at, on or about the Leased Premises or other areas of Airport. Such insurance shall be in an amount equal to one hundred percent (100%) of the full insurable replacement value of such improvements. Authority shall not be liable for any damage to the Leased Premises improvements or for damage to any personal property brought on the Leased Premises.
6. Environmental Liability/Pollution Liability insurance covering loss, leakage or spillage of fuel, gasoline products, chemical solvents or other hazardous materials or hazardous waste, under this Agreement, with a minimum limit of One Million and 00/100 Dollars (\$1,000,000.00) combined single limit per occurrence.

Lessee shall ensure that its officers, directors, shareholders, members, agents, employees, invitees and licensees driving on Authority property maintain automobile or other motor vehicle insurance in at least the types and minimum amounts required by law.

- B. Certificates of insurance, such as Acord forms or similar documents, or other evidence of the coverages required in **Paragraph A** above, shall be delivered to Authority in form and content satisfactory to Authority at its discretion. Upon request of Authority, Lessee shall furnish, and/or shall ensure that Authority is furnished copies of the complete policies, including declarations, additional insured endorsements and complete excess and/or umbrella policies, showing all insurance required hereunder to be in full force and effect during the entire Term, or shall deposit with Authority certified copies of those policies. At least fifteen (15) calendar days prior to the beginning of a coverage period, Lessee shall submit to Authority certificates showing that such coverage is in effect. If any such required coverage is canceled or reduced, Lessee shall, within fifteen (15) calendar days after the date of such written notice of such cancellation or reduction, file with Authority a certificate showing that the required insurance has been reinstated or provided through another insurer.
- C. The Third Parties may procure additional types and/or amounts of coverage as it might deem necessary or advisable. Lessee may provide Authority with notice of any such additional coverage consistent with **Paragraph B** above. Any such additional type and/or amount of coverage shall not become mandatory, under **Paragraph A** above, as a result of voluntary procurement of it.
- D. Authority may revise the insurance requirements set forth herein as to amounts, limitations and types of coverage, and Lessee shall ensure the same is complied with within sixty (60)

calendar days of receipt of written notice from Authority stating the revision and the reason therefor. In particular, but without limitation, Authority may require additional amounts, limitations and/or types of coverage for any additional uses or special events permitted hereunder.

- E. Authority may select, at its own expense, its own legal counsel in all matters for which an insurer of Lessee might provide coverage and/or tender a defense.

Section 7.02 - Conditions of Default. If, at any time, Lessee fails to obtain the insurance as required herein, Lessee will be deemed in default and, at its sole option, the Authority may terminate this Agreement in accordance with the provisions of **Article 12** of this Agreement.

Section 7.03 – Notice of Claim. Lessee will give Authority prompt, timely written notice of any claim or demand, which in any way affects or might affect Authority, and may compromise such claim or a defense against such claim or demand to the extent of its interest therein.

Section 7.04 - Waiver of Claims and Subrogation. Lessee hereby waives its rights against Authority, and its Trustees, agents and employees, with respect to any claims, damages or losses which are caused by or result from occurrences insured against under any policy or policy extension (other than general liability insurance) carried by or required to be carried by Lessee pursuant to the this Agreement, and Lessee shall cause each policy (other than general liability insurance) required to be obtained by it hereunder to provide that the insurer waives all rights of recovery by way of subrogation against Authority, and its Trustees, agents and employees, in connection with any claims, losses and damages covered by such policy.

ARTICLE 8 INDEMNIFICATION

Section 8.01 - Indemnification. Lessee is and will remain responsible for its actions and omissions, and Authority will in no way be responsible therefor. Lessee hereby agrees to protect, defend at the option of Authority, indemnify and hold Authority, its Trustees, officers, employees, and authorized agents, harmless from and against any and all claims, fines, demands, suits, causes of action, liability, damages, and expenses incurred by Authority, including but not limited to costs of court and administrative proceedings and reasonable fees of attorneys and other professionals, unless caused by the negligence or willful misconduct of Authority, arising out of or in connection with this Agreement or in any way resulting from: (a) Lessee's operations conducted on the Leased Premises or the Airport; (b) Lessee's development, improvement, use, occupancy, maintenance, management and operation of the Leased Premises and the condition of the Leased Premises and improvements thereto and the Airport; (c) defects in aircraft, vehicles, equipment, fixtures and other products owned, used, operated, installed or stored on the Leased Premises or any other approved Airport location by Lessee, its agents, employees or contractors; (d) any substance, material or waste now or hereafter defined or classified as hazardous or toxic under applicable federal, state or local law including petroleum products, which is brought, deposited, stored on or removed from the Leased Premises or the Airport by Lessee or Lessee's employees, agents, contractors or invitees; or (e) contamination of the Leased Premises, neighboring property, or any other Airport property resulting from any of the foregoing. This indemnification of Authority by Lessee includes, without limitation, costs incurred in connection with any investigation of site conditions or any clean-up, remediation, removal, reclamation or restoration work required by any federal, state or local governmental agency or political subdivision because of the presence of hazardous material in the soil or ground water, upon or under the Leased Premises or neighboring property (if originating from the Leased Premises). Without limiting the foregoing, if the presence of any hazardous material results in contamination as aforesaid, Lessee will promptly take all actions at its sole expense as necessary to

restore the Leased Premises and other affected Airport property to the condition existing prior to the introduction of any such hazardous material. Authority will not hold Lessee responsible for contamination which, upon investigation by the governmental agency having authority in such matters, is found to conclusively be the result of operations of prior owners or tenants of the Leased Premises. Lessee's obligation to indemnify Authority as provided herein will survive the expiration or early termination of this Agreement.

Section 8.02 - Third-Party Noncompliance. Authority shall not be liable to Lessee, its officers, directors, shareholders, investors, creditors, lenders, agents, employees, invitees, subtenants, or licensees for any actual or alleged violation of or noncompliance with any statute, regulation, ordinance, order, judgment and/or decree by any Airport tenant, user or any other third party, except as otherwise expressly provided herein.

In particular, but without limitation, Authority has no duty to Lessee or anyone acting by or for Lessee to ensure, assure, warrant, guarantee or take any action relating to or in connection or conjunction with the actual or alleged violation, breach, nonperformance or other noncompliance by any other Airport tenant or user of or with any statute or any term of such tenant's or user's contract with Authority, nor any other duty relating to or in connection or conjunction with the actual or alleged violation, breach, nonperformance or other noncompliance by such tenant or user of or with any statute or the like or any term of such contract, and shall have no liability to Lessee or any anyone acting by or for Lessee therefor.

Lessee and anyone acting in Lessee's behalf shall not be third party beneficiaries of such contract, nor shall Authority have any duty to Lessee or anyone acting for Lessee to enforce such contract.

Section 8.03 - Notice of Action. Lessee will immediately notify Authority in writing of: (a) any enforcement, clean-up, removal or other governmental or regulatory action instituted, completed or threatened pursuant to environmental laws governing hazardous material or related concerns; (b) any claim made or threatened by any person against Lessee or Lessee's activities or the condition of the Leased Premises relating to damage, contribution, cost recovery compensation, loss or injury resulting from or claimed to result from the presence of hazardous material; and (c) reports to any environmental agency or governmental authority arising out of or in connection with the delivery to, storage on or removal from the Leased Premises of hazardous material, including any complaints, notices, warnings or asserted violations in connection therewith. Lessee will provide Authority with copies of all documentation related to the foregoing.

Section 8.04 - Selection of Counsel. In connection with any claim under this **Article 8**, Authority shall have the right to select counsel as it deems appropriate in the reasonable exercise of its discretion, subject, however, to the Lessee's insurance carrier required selection thereof, which selection shall be deemed satisfactory. Even though Lessee shall defend the action, Authority may, at its option and its own expense, engage separate counsel to advise it regarding the claim and its defense. Such counsel may attend all proceedings and meetings. Lessee shall cause Lessee's counsel to actively consult with Authority's counsel, if any. Lessee and Lessee's counsel shall, however, fully control the defense.

Section 8.05 - Settlement. Lessee may, with the consent of Authority, which consent shall not be unreasonably withheld, settle any claim that is the subject of this **Article 8**. Authority's consent shall not be required for any settlement by which (a) Lessee procures (by payment, settlement, or otherwise) a release of Authority by which Authority is not required to make any payment whatsoever to the claimant, (b) neither Authority nor Lessee on behalf of Authority makes any admission of liability, (c) the continued effectiveness of this Agreement is not jeopardized in any way, and (d) Authority's interest in the Leased Premises is not jeopardized in any way.

Section 8.06 – Exculpation. Authority shall not be liable to Lessee for any injury or damage whatsoever that may result to any person or property by or from any cause whatsoever, except as may be caused by the gross negligence or willful misconduct of Authority, its employees, agents or assigns; under no circumstance shall Authority ever be responsible for consequential damages to Lessee, regardless of how such damages arise or are incurred by Lessee.

ARTICLE 9 STORM WATER; HAZARDOUS MATERIALS

Section 9.01 - Authority Permit.

- A. Authority is subject to federal storm water regulations, 40 C.F.R. Part 122, and, as applicable, state storm water regulations provided by the Nevada Water Pollution Control Law set forth in NRS 445A.300 – 445A.730, inclusive. Lessee acknowledges that it is familiar with and understands these storm water laws, and acknowledges that it is aware and understands that there are significant penalties for submitting false information in connection therewith, including fines and imprisonment for knowing violations.
- B. Authority has taken steps necessary to apply for or obtain a storm water discharge permit as required by the applicable regulations for the Airport, which might include or affect the Leased Premises. The storm water discharge permit issued to Authority might name Lessee as a co-permittee.
- C. Cooperation is necessary to ensure compliance with storm water discharge permit terms, and as well as to ensure safety, and to minimize costs and impacts to operations. Lessee shall undertake all reasonably necessary actions to minimize the exposure of storm water and snow melt to Significant Materials, if any, generated, stored, handled or otherwise used by Lessee, by adhering to Authority's requirements and to Best Management Practices (BMP).

Section 9.02 - Permit Compliance.

- A. Authority will provide Lessee with written notice of those storm water discharge permit requirements, if any, that Lessee must perform including, but not limited to: certification of non-storm water discharges; collection of storm water samples; preparation of storm water pollution prevention or similar plans; implementation of good housekeeping measures and BMP; and maintenance of necessary records. Such written notice shall include applicable deadlines. Within fifteen (15) days of Lessee's receipt of such written notice, it shall notify Authority in writing of its dispute of any permit requirement it has been directed to undertake and the reasoning and justification as a basis for such dispute. Lessee's failure to provide such timely notice shall be its assent to undertake the required performance. If Lessee provides Authority with timely written notice of its dispute and justification therefor, Authority and Lessee shall negotiate a prompt resolution of their differences. Lessee will not object to written notice from Authority for purposes of delay or of avoiding compliance. Lessee shall undertake, at its sole cost, those permit requirements, if any, directly related to its operations, for which it received written notice from Authority. If there is a timely notice of dispute and negotiations are continuing in good faith, Lessee is not obligated in those circumstances to meet a deadline imposed by the Authority.
- B. Authority shall provide Lessee, upon written request, with any non-privileged information collected and submitted to any governmental entity pursuant to applicable storm water regulations. The terms of Authority's storm water discharge permit might change from time to time, and Authority

shall be Lessee's agent solely to represent its interests concerning permit modifications by the pertinent regulatory agencies, provided that Authority shall first fully communicate the issues and consult with Lessee. Authority will give Lessee written notice of any notice of violation it receives of Authority's storm water discharge permit or the terms of this **Article 9**, and Lessee shall undertake immediately and pursue diligently the cure thereof. If Lessee fails to cure any violation, or if such violation is material and of a continuing nature, Authority may seek any and all remedies provided herein or by law to terminate this Agreement.

Section 9.03 - Environmental Laws; Hazardous Materials Handling.

- A. Lessee will comply with all applicable laws including, but not limited to, the federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and Resource Conservation and Recovery Act (RCRA), the laws of the State of Nevada and local ordinances governing environmental matters including, but not limited to, the transportation and storage of hazardous materials, substances and waste, as might now or hereafter be defined by such laws. In particular, but without limitation, Lessee will, if and to the extent applicable, participate in, procure all available coverage and/or other protection and/or benefits under, and pay any and all fees and the like for participation by Lessee in the Petroleum Fund, governed by the State of Nevada, Division of Environmental Protection, and will submit to Authority, without demand or request, true, complete, correct copies of any and all documentation relating or pertaining thereto.
- B. Lessee will not improperly use, store or dispose of on the Leased Premises or elsewhere at Airport any petroleum product, or any material or substance now or hereafter classified as hazardous or toxic under any federal, state or local law. Notwithstanding, the presence of certain materials, which might be necessary to support Lessee's operations, located within the proper receptacles of any motor vehicle or in other proper containers correctly stored on the Leased Premises or elsewhere at Airport, will not be a violation of this **Section 9.03**.
- C. Only persons who meet Authority's requirements and comply with applicable laws will be allowed to conduct business on the Leased Premises or elsewhere at the Airport to receive hazardous articles or materials for shipping or storage. Lessee, its agents, employees, invitees and licensees including, but not limited to, any sub-lessee, shall handle such articles or materials compliant with 40 C.F.R. Part 260 - 279, parts and materials handling directives, company manuals or a combination of the above, as applicable.
- D. To the extent required by law, Lessee will maintain written procedures for handling and disposing of petroleum products and hazardous and toxic materials and wastes. Lessee will make such written procedures, if any are so required, available for Authority's review upon request.
- E. Lessee will develop and submit to Authority a Spill Prevention Control and Countermeasure program (SPCC) for the duration of the Term.

Section 9.04 - Sanitary and Industrial Waste Disposal. As required by law, Lessee will operate and maintain, in good working condition and at its cost, appropriate, adequate facilities for separating, neutralizing and treating any sanitary and/or industrial waste, foreign materials and hazardous waste, and for the proper disposal thereof, as required by federal, state and/or local law.

Section 9.05 - Hazardous Materials Indemnification. Consistent with **Section 8.01**, Lessee will keep, save, protect, release, defend at the election of Authority, indemnify and hold harmless

Authority, its Trustees, officers, agents and employees, from and against any and all claims, damages, suits, costs, expenses, liability, actions or proceedings of any kind or nature whatsoever including, but not limited to, reasonable costs and attorney fees, incurred by Authority in connection with the defense or any claim, demand or cause of action arising out of or resulting from any hazardous, toxic or petroleum substance, material or waste which is brought on, deposited or stored on or removed from the Leased Premises or elsewhere at Airport by Lessee or its agents, contractors or employees' during Lessee's use thereof, or arising out of any contamination of the Leased Premises, neighboring property or any other Authority property resulting from and/or by any such hazardous, toxic or petroleum substance, material or waste now or hereafter defined or classified as hazardous or toxic by federal, state or local law, including, but not limited to, claims and the like caused by, resulting from, arising out of, relating to or in connection or conjunction with any tanks, dispensers, pipes, lines, cables, conduits and/or other facilities or equipment on or about the Leased Premises for the delivery, storage and/or dispensing of fuel and/or other petroleum products, unless caused solely by the act or omission of Authority. Upon receiving notice of any such claim, demand or cause of action, Lessee will, at its cost, immediately investigate and, if necessary, cure or commence to cure by taking all action prescribed by applicable federal, state and local laws including, but not limited to, the proper removal, disposal and cleanup thereof. This indemnity obligation of Lessee will survive the expiration or termination of this Agreement.

Section 9.06 - Notice of Action. Lessee will immediately notify Authority in writing of: (a) any environmental enforcement, clean-up, removal or other action proposed, instituted or completed pursuant to any federal, state or local law; (b) any claim made by any person against Lessee for damages, contribution or cost recovery resulting from or claimed to result from the presence of a hazardous material; (c) any occurrence which might give rise to or result in such a claim; and/or (d) reports to any regulatory agency arising out of or in connection with the delivery to, storage on or removal from the Leased Premises of any hazardous material including, but not limited to, any complaint, notice, warning or alleged violation in connection therewith. Lessee will provide Authority with copies of all non-privileged documentation relating to the foregoing.

Section 9.07 - Consent Decree. Authority is a party to a certain Consent Decree, incorporated herein, entered January 31, 2000, to settle an action filed in the United States District Court for the District of Nevada and captioned Nevada Division of Environmental Protection (NDEP) vs. United States of America, et al., No. CV-N-98-034-DWH (RAM), to which Authority was a party. The Decree established terms for certain environmental remediation of Leased Premises at and/or about the Airport. The Leased Premises may be affected by the terms of the Decree. Lessee shall comply with directives issued in conjunction with the Decree, and shall have any and all protections afforded to it as a lessee or user of the Airport as might be expressly set forth in that Decree.

ARTICLE 10

CONSTRUCTION OF IMPROVEMENTS, ALTERATIONS AND ADDITIONS

Section 10.01 – Construction of Improvements.

- A. Lessee shall not make or cause to be made any alterations, additions, installations or improvements in, on or about the Non-Exclusive Premises.
- B. All alterations, additions, installations or improvements in, on or about the Exclusive Premises by or on behalf of Lessee shall be at Lessee's sole cost and expense and subject to the prior written approval of the Authority.

- C. Without limiting the terms of **subparagraph B**, Lessee shall not make or cause to be made any alterations, additions, installations or improvements consisting of buildings or structures in, on or about the Exclusive Premises in areas underlying the NCAR flight paths as determined by Authority; use of such areas shall be limited to parking areas, roadways and similar non-vertical uses as determined by Authority. Authority may impose, and Lessee's improvements shall comply with, height restrictions in areas underlying the NCAR flight paths.

Section 10.02 – Plans and Specifications. Lessee shall develop detailed drawings, plans and specifications for improving, modifying and equipping the Exclusive Premises, as required by any governmental agency with jurisdiction over Lessee, its operations, the Exclusive Premises and the Airport, or desired by Lessee in its operations hereunder. Lessee shall comply with Authority's policies and procedures for review, modification and approval of tenant projects, including, without limitation, submittal of Authority's Tenant Improvement Permit and other documentation as required, and as such policies, procedures and required form(s) shall be amended from time to time. Lessee's submittal to Authority shall include, but not be limited to, a completed Tenant Improvement Permit, drawings, plans and specifications for any improvements, modification or renovation of the Exclusive Premises, copies or samples of materials and finishes to be installed in the Exclusive Premises.

10.03 - Plan Approval. Lessee shall not commence improvements to the Exclusive Premises, or any part thereof, until:

- A. Lessee confirms to Authority, in writing, that all requirements of the federal, state and local external governmental agencies having jurisdiction (such as the FAA, The City of Reno, Washoe County) have been fulfilled and approvals, licenses, permits and other authorizations have been procured and provides Authority with true, correct, complete copies thereof;
- B. Authority approves Lessee's project in writing, including, but not limited to, Authority's issuance of a notice to proceed, Tenant Improvement Permit signed by Authority, statutory Notice of Nonresponsibility, and any other authorizing documentation; and
- C. Lessee has confirmed its compliance with NRS Chapter 108, as set forth in **Section 10.08** below.

No approval by Authority shall relieve Lessee of any obligation at law or under this Agreement, nor render Authority liable to Lessee or to any other person for any cause, reason, action or omission relating thereto or in connection therewith including, but not limited to, liability for work, labor, costs or materials.

10.04 – Construction Payments. Lessee shall be solely responsible for payment to contractors, consultants, subcontractors and subconsultants for all elements of planning, design and construction including, but not limited to, payment of any fees relating to procuring any required approval, permit or authorization, and shall keep Authority, the Exclusive Premises and other Authority property free and clear of any lien relating thereto including, but not limited to, claims relating to any construction or installation, the furnishing of labor or materials, and any improvements by or on behalf of Lessee. Lessee may nonetheless contest, with reason and in good faith, the accuracy or validity of any charge or claim, pursuant to applicable law.

10.05 – Plan Compliance. Lessee shall ensure that all improvements, as constructed or installed, comply with its plans as approved by Authority, and that any defects, errors or omissions in construction are corrected, so that all improvements are constructed or installations made in a proper, workmanlike manner.

10.06 – Construction and Contractor’s Insurance.

- A. During the design and construction of any improvements to the Exclusive Premises, and of any modifications thereto, Lessee shall maintain, and shall require its contractors to maintain, insurance for such construction and installation of improvements and facilities, protecting Authority and Lessee, in amounts acceptable to Authority. Such insurance shall include, without limitation and as applicable, comprehensive or commercial general liability, automobile liability, "wrap-up," worker's compensation, employer liability, industrial aid and builder's risk equal to the maximum probable loss covering the design and construction and all materials and equipment to be used therefor.
- B. In addition to any other insurance coverage carried by or for Lessee hereunder, in any contract pertaining to improving or equipping the Exclusive Premises, Lessee shall require the contractor to cause Authority and Authority's Trustees, officers, agents and employees to be insured against the risk of claims or demands by third persons against Authority and Authority's Trustees, officers, agents and employees. Such insurance shall be in a minimum amount of \$1,000,000.00 combined single limit per occurrence for bodily injury and property damage liability (\$5,000,000.00 for Airside Projects). All such insurance shall be in a form acceptable to Authority.
- C. All such insurance required under this Section shall be in a form acceptable to Authority.

10.07 – Performance and Payment Bonds. Before commencing any construction on the Exclusive Premises, Lessee shall furnish to Authority performance and payment bonds, approved as to form and surety by Authority, with Lessee's contractor or contractors as principals, each bond in a sum not less than one hundred percent (100%) of the amount of the contract securing Lessee's completion of the work in accordance with the plans and specifications approved in writing by Authority. The bonds shall also guarantee the payment of wages of employees and benefits, subcontractor's contracts, materials, supplies and equipment used in the performance of the work, and shall protect Authority from liability, losses or damages arising therefrom. Lessee shall ensure that Authority is an additional obligee of its principal and surety under such bonds.

Section 10.08 – Notice of Nonresponsibility – Free From Liens.

- A. As applicable, and as permitted by law, before commencement of any approved work Lessee shall post the work site, in a conspicuous location, with an appropriate, statutory Notice of Nonresponsibility, setting forth that Authority is not and will not be responsible for any materials furnished or labor performed on the Leased Premises. Lessee shall file, post and maintain all such statutory Notices of Nonresponsibility at all relevant times at the work site on the Exclusive Premises and wherever otherwise required by law.
- B. Lessee shall not permit any mechanic's, materialman's or any other lien to be attached to, imposed or foreclosed upon the Exclusive Premises, the Airport or any part thereof, or the improvements thereto, by reason of any work or labor performed or materials furnished by any mechanic or materialman or for any other reason.
- C. Lessee shall pay when due all claims for labor or materials furnished or alleged to have been furnished to or for Lessee at or for use on the Exclusive Premises or elsewhere at the Airport, which claims are or may be secured by any mechanic's or materialmen's lien. Before commencing any alterations to the Exclusive Premises or elsewhere at the Airport, Lessee

shall, at its sole expense: (1) obtain and record with the Washoe County Recorder's Office a surety bond that meets the requirements of NRS 108.2415, and notify each person who gives Lessee a notice of right to lien of the recording of the surety bond pursuant to the requirements of NRS 108.2403; (2) record a notice of posted security that meets the requirements of NRS 108.2403; (3) serve the notice of posted security upon persons in accordance the requirements of NRS 108.2403; and (4) provide evidence to Authority, in a form satisfactory to Authority at its discretion, that Lessee has complied with the foregoing requirements. Lessee shall likewise give Authority notice of Lessee 's entering into a contract with a contractor for the construction or installation of any improvement within seventy-two (72) hours of entering such contract, to enable Authority properly to file a Notice of Nonresponsibility as aforesaid, should Authority elect to do so.

- D. If, despite the foregoing, a mechanic's or materialmen's lien attaches to the Exclusive Premises or any other part of the Airport as a result of any improvement, and Lessee, in good faith, contests the validity of any such mechanic's or materialmen's lien, claim or demand, then Lessee shall, at its cost, defend and protect itself, Authority, the Exclusive Premises and the Airport against the same and shall pay and satisfy any such adverse judgment that may be rendered thereon before the enforcement thereof against Authority, the Exclusive Premises or the Airport. If Authority requires, Lessee shall furnish to Authority a surety bond satisfactory to Authority at its discretion, in an amount equal to one and one-half times the amount of such contested lien claim or demand, indemnifying Authority against liability for the same, as required by law for the holding of the Exclusive Premises free from the effect of such lien or claim. In addition, Authority may require Lessee to pay Authority's attorney fees and costs in participating in such action if Authority decides at its discretion that it is in its best interest to do so.
- E. Pursuant to NRS 108.234(2)(e), Lessee shall comply with the provisions of NRS Chapter 108 applicable to a Lessee, which include obtaining security for mechanics' and materialmen's liens and recording a notice of posted security before causing a work of improvement to be constructed, altered or repaired upon property Lessee is leasing. Lessee has read and understands this **Section 10.08(E)**. Any failure of Lessee to comply with the provisions contained in this Section and paragraph shall be deemed a material breach of this Agreement.

Section 10.09 – Certificates of Completion; Construction Records. Lessee shall keep on file with the Authority an updated plot plan showing all improvements constructed on the Exclusive Premises. Lessee shall furnish to the President/CEO a set of final "AS BUILT" reproducible drawings, and in digital format AutoCAD2005 or later compatible format satisfactory to Authority in form and content, of any and all improvements not later than ninety (90) days following the completion, occupancy or initial use of such improvements, whichever comes first.

Section 10.10 – Signs. Upon Authority approval of Lessee's signage plan, Lessee may place, paint, install or erect approved signs on the Exclusive Premises depicting its identity (name, logo) hours of operation, operations, available services or products. Notwithstanding, Authority may, at its discretion, direct Lessee to relocate or remove any sign or display, and Lessee shall complete such relocation or removal within ten (10) days of receipt of Authority's written notice. Signs erected shall conform in all respects to the rules and regulations of the City of Reno. Any approval given by Authority shall not constitute a representation or warranty as to such conformity to the rules and regulations of the City of Reno; responsibility for conformity shall at all times remain with Lessee.

Section 10.11 – Ownership of Improvements During Term. Any buildings, structures, improvements., alterations and fixtures now constructed, installed or erected upon the Exclusive

Premises, or hereafter constructed, installed or erected upon the Exclusive Premises on or behalf of Lessee during the Term, including any holdover, shall be and immediately upon completion thereof become, a part of the land and improvements to which they are affixed; provided, however, such buildings, structures, improvements, alterations and fixtures shall be and remain the property of Lessee during the Term of this Agreement and during the same may be removed or otherwise disposed of by Lessee.

ARTICLE 11

DAMAGE TO OR DESTRUCTION OF PREMISES

Section 11.01 - Obligation to Rebuild. If at any time during the term of this Agreement, the Exclusive Premises and improvements thereto or any part thereof will be damaged by any casualty, Lessee will give prompt notice thereof to Authority and Lessee, at its sole cost and expense, will promptly restore, repair, replace and rebuild the same, at least to the same extent, value and as nearly as practical to the character and condition of improvements existing immediately prior to the occurrence of such damage or destruction. All such repairs, replacements, rebuilding and restoration will be made by Lessee as aforesaid, in accordance with the requirements of and subject to approval by Authority as provided in **Article 10** hereof. Notwithstanding the foregoing, if such damage or destruction is the result of an uninsured risk and the cost to repair, replace and rebuild exceeds \$2,000,000.00, Lessee may (a) terminate this Agreement by written notice to Authority, the payment of fees hereunder will be effective only up to the date of such damage or destruction, the Exclusive Premises will thereupon revert to Authority and title to all of Lessee's improvements will automatically vest in Authority without any obligation for replacement or payment to Lessee therefore; or (b) proceed to repair, replace and rebuild as aforesaid and, in such event, the payment of fees hereunder will be abated during such period of repair, replacement and rebuilding only to the extent of Lessee's actual and necessary loss of use of the Exclusive Premises or any part thereof.

Section 11.02 - Obligation to File Insurance Claims. In the event of damage or destruction to any of the Exclusive Premises' improvements, Lessee agrees to timely file a complete claim for such loss or losses with the appropriate insurance company and to diligently pursue the processing of such claim by the insurance company. If Lessee fails to timely file a claim with the insurance company, then the Authority may do so and pursue the processing of such claim.

Section 11.03 - Insurance Proceeds. Upon receipt by Lessee and Authority of the proceeds of insurance policy or policies, said proceeds will be deposited to an escrow account approved by Authority so as to be available to pay for the cost of such repair, replacement and rebuilding. Such proceeds will be disbursed during construction to pay the cost of such work. If the amount of such insurance proceeds is insufficient to pay the costs of the necessary repair, replacement or rebuilding of such damaged improvements, Lessee will pay any additional sums required into said escrow account. If the amount of such insurance proceeds is in excess of the costs thereof, the amount of such excess will be remitted to Lessee. In the event Lessee fails to perform the repair, replacement and rebuilding required herein, then all insurance proceeds will be disbursed to Authority upon cancellation of this Agreement.

ARTICLE 12

EXPIRATION AND TERMINATION

Section 12.01 - Expiration. This Agreement will expire at the end of the term hereof, as set forth in **Article 2** of this Agreement, unless earlier terminated in accordance with the other provisions of this Agreement or by thirty (30) days prior written notice by either party to this Agreement, and Lessee will have no further right or interest hereunder except as otherwise expressly provided herein and subject to all terms hereof.

Section 12.02 [RESERVED]

Section 12.03 [RESERVED]

Section 12.04 – Termination for Default in Payment of Fees. In the event Authority's efforts and notices pursuant to **Section 4.06** hereof, have failed to secure Lessee's payment of the whole or any part of any delinquent fees, charges, or other amounts due and payable hereunder for a period of thirty (30) days after such payments become due; and if Lessee continues to fail to pay said amounts in full within fifteen (15) days from Authority's transmittal to Lessee of a final notice of such breach, Authority may, at its option, cancel this Lease for material default, by written notice thereof, and may enter upon the Leased Premises (or any part thereof) and repossess the same from Lessee and this Lease shall be considered terminated, whether or not such entry is actually made. In such event, Authority may pursue any and all remedies in the event of termination for default provided in this Lease and now or hereafter provided by law.

Section 12.05 – Termination by Lessee. Lessee may terminate this Agreement at any time that Lessee is not in default of its obligations hereunder, by giving Authority thirty (30) days advance written notice to be served as hereinafter provided, upon or after the happening of any one of the following events:

- A. Issuance by any court of competent jurisdiction of an injunction in any way preventing or restraining the use of the Airport or any part thereof for airport purposes, and the remaining in force of such injunction for a period of at least ninety (90) days.
- B. The default by Authority in the performance of any covenant or agreement herein required to be performed by Authority and the failure of Authority to remedy such default for a period of sixty (60) days after receipt from Lessee of written notice to remedy same; provided, however, if the nature of the default is such that it cannot be cured within sixty (60) days, and provided that Lessee is still able to occupy and use eighty-five (85%) or more of the Leased Premises for the permitted use set forth in **Section 5.02**, and provided Authority commences the cure of default within said 60-day period and diligently pursues such efforts to completion, then Authority shall not be deemed in default hereunder. Notwithstanding the foregoing to the contrary, no notice of termination, as provided herein, shall be of any force or effect if Authority shall have remedied the default prior to receipt of Lessee's notice of termination.
- C. The lawful assumption by the United States Government or any authorized agency thereof of the operation, control or use of the Airport and facilities, or any substantial part or parts thereof, in such a manner as to substantially and adversely restrict Lessee, for a period of at least ninety (90) days, from operating thereon.
- D. This Lease shall be terminated immediately if for any legitimate reason, action, or mandate on the part of the Executive Branch of the State of Nevada, the Nevada State Legislature and/or the Federal Government limits, restricts or impairs the Lessee's funding or ability to satisfy its rental payment obligation.

In any of the aforesaid events, Lessee shall be entitled to an abatement of rental payments hereunder only for such period of time and to such extent as Lessee is actually and necessarily unable to use all or a part of the Leased Premises.

Section 12.06 – Ownership of Improvements at Termination; Removal. Upon expiration or earlier termination of this Agreement, the ownership of and title to all buildings, structures, improvements, alterations and fixtures erected, installed or constructed by Lessee, which are not required by Authority to be removed, shall automatically vest in Authority without any further act on the part of either party, and Authority shall have no responsibility, liability or obligation to Lessee for the purchase, payment or reimbursement of any such building, structure, improvement, alteration or fixture Improvement, or for payment of any alleged remaining unamortized value thereof. Not later than sixty (60) days or upon mutual agreement following the expiration or earlier termination of this Agreement, Lessee, at its sole cost and expense, shall remove all buildings, structures, improvements, alterations and fixtures built or installed by or on behalf of Lessee from the Exclusive Premises required by Authority to be removed, and repair and restore the Exclusive Premises to a good and clean condition. Without limiting or restricting in any manner the other terms of this Agreement, if Lessee does not or fails to remove the same within such sixty (60) day time period, then upon expiration of such time period, Authority may have all remaining improvements removed from the Exclusive Premises and Lessee agrees that it shall pay and discharge all costs and expenses incurred or expended by Authority in the removal of the same. The terms of this **Section 12.06** survive the expiration or earlier termination of this Agreement.

Section 12.07 - Removal of Trade Fixtures. Lessee is granted the right, upon any termination of this Agreement, to remove its Trade Fixtures; provided, however, in the event that the Exclusive Premises are damaged by reason of, or in the course of, the removal of Lessee's Trade Fixtures, Lessee, at its cost, will promptly repair any and all such damage and restore the Exclusive Premises to the same condition as prior to installation or to a condition approved by the President/CEO. The failure to remove its Trade Fixtures will not constitute a holdover, but all such property not removed within fifteen (15) days after any termination of this Agreement will be deemed abandoned and thereupon will become the property of Authority. "Trade Fixtures" include, but are not limited to, personal property, signs used to identify Lessee's business in and about the Exclusive Premises, and all machinery and equipment installed in or placed on or about the Exclusive Premises and used in connection with Lessee's use and operations thereon.

ARTICLE 13 ASSIGNMENT, TRANSFER AND SUBLICENSING

Section 13.01 - Assignment, Transfer and Sublicensing. Except as otherwise provided herein, Lessee shall not, in any manner, assign, transfer, sublease, or otherwise convey, voluntarily or involuntarily, any interest in this Agreement, nor sublet its rights to use the Leased Premises or any part thereof, without the prior written consent of Authority in its sole discretion.

Section 13.02 - Effect of Non-Permitted Transfer. Any transfer, assignment or sublease by Lessee without Authority's prior written consent as provided herein shall be null and void and of no force or effect whatsoever.

ARTICLE 14 GOVERNMENTAL CONDITIONS

Section 14.01 - Operation as a Public Airport. Lessee acknowledges that Authority is required to operate and maintain the Airport as a public airport consistent with and pursuant to the Sponsor's Assurances given by Authority to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time.

Section 14.02 - Airport Area Development or Improvement. Authority reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or view of Lessee, and without interference or hindrance.

Section 14.03 - Maintenance of the Airport. Authority reserves the right, but will not be obligated to Lessee, to maintain and keep in repair the Airport and all publicly owned facilities of the Airport, together with the right to direct and control all activities of Lessee in this regard.

Section 14.04 - Right of Flight. Authority reserves unto itself, its successors and assigns, for the use and benefit of the public, the right of flight for the passage of aircraft in the airspace above the surface of the Leased Premises. This right of flight will include the right to cause in said airspace such noise as may be inherent in the operation of any aircraft now known or hereafter used for navigation or flight through the said airspace for landing at, taking off from or operating on the Airport.

Section 14.05 - No Exclusive Right. It is understood and agreed that nothing contained in this Agreement will be construed as granting or authorizing the granting of an exclusive right within the meaning of Section 308a of the Federal Aviation Act of 1958 (49 U.S.C. 1349a), as the same may be amended from time to time.

Section 14.06 [RESERVED]

Section 14.07 - Agreements and Covenants. Lessee, for itself, its heirs, personal representatives, successors in interest and assigns, as a part of the consideration hereof, does hereby covenant and agree to the following, as a covenant running with the land:

- A. **Subordination of Agreement-** This Agreement and all provisions set forth herein are and will be subject and subordinate to the terms and conditions of any instruments and documents under which the Authority acquired the land or improvements thereto, of which the Leased Premises are a part, and will be given only such effect as will not conflict with or be inconsistent with such terms and conditions. It is further understood and agreed by Lessee that this Agreement will be subordinate to the provisions and requirements of any existing or future Agreement between the Authority and the United States of America, or any of its agencies, relative to the development, operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.
- B. **Compliance With Title 49** - In the event facilities are constructed, maintained or otherwise operated on the Leased Premises for a purpose for which a United States Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee will maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as said regulations may be amended (49 CFR Part 21), and Title 49 CFR Part 27, Nondiscrimination on the Basis of Disability, in compliance with the intent of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C.794), as amended.
- C. **Compliance With Title VI of Civil Rights Act of 1964.**
 1. No person, on the grounds of race, color, or national origin shall be excluded from participation, denied the benefits of or be otherwise subjected to discrimination in the use of said facilities;

2. In the construction of any improvements on, over or under the land and the furnishing of services thereon, no person shall be excluded from participation in, denied the benefits of or otherwise be subject to discrimination on the grounds of race, color, or national origin;
 3. Lessee shall use the Leased Premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21.
- D. Breach of Nondiscrimination Covenants - In the event of breach of any of the above nondiscrimination covenants described in **Paragraphs B and C** above, Authority will have the right to terminate this Agreement and to re-enter and repossess said land and the facilities thereon and hold the same as if this Agreement had never been made or issued; provided, however, that Lessee allegedly in breach will have the right to contest said allegation of breach under applicable FAA procedures, and any sanctions under this Agreement, including but not limited to termination, will be withheld pending completion of such procedures.
- E. Nondiscriminatory Pricing – Lessee will furnish its accommodations and/or services on a fair, equal and not unjustly discriminatory basis to all users thereof, and it will charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided that Lessee may be allowed to make reasonable and nondiscriminatory discounts, rebates or other similar type of price reductions to volume purchasers. Noncompliance with this **Paragraph E** and failure to substantially remedy such noncompliance within a reasonable period of time will constitute a material breach hereof; and, in the event of such noncompliance, Authority will have the right to terminate this Agreement without liability therefor or, at the election of Authority or the United States Government, either or both will have the right to judicially enforce this **Paragraph E**.
- F. Inclusion of Provisions in Lessee's Agreements - Lessee agrees that it will insert the provisions of **Paragraphs B through E** of this **Section 14.07**, inclusive, in any Agreement by which Lessee grants a right or privilege to any person, firm or corporation to render accommodations and/or services to the public on the Leased Premises.
- G. Disadvantaged Business Enterprise Program – Lessee will abide and be bound by the Disadvantaged Business Enterprise Program adopted and as amended from time to time by Authority pursuant to 49 CFR Part 23, Participation by Disadvantaged Business Enterprise in Department of Transportation Programs, as may be applicable to Lessee's activities hereunder.
- H. Affirmative Action Plan - Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, as may be amended from time to time, to ensure that no person will, on the grounds of race, creed, color, national origin or sex, be excluded from participating in any employment, contracting or leasing activities covered in 14 CFR Part 152, Subpart E. Lessee assures that no person will be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by said Subpart. Lessee assures that it will require that its covered suborganizations provide assurances to Lessee and the Authority that they similarly will undertake affirmative action programs and that they will require assurances from their suborganizations, as required by 14 CFR Part 152, Subpart E, to the same effect.
- I. Height Restriction – Lessee will neither erect nor permit the erection of any structure or object, nor permit the growth of any tree, on the Leased Premises above the mean sea level elevation applicable to the most critical area of the Airport in accordance with Part 77 of the Federal Aviation Regulations. In the event the aforesaid covenant is breached, the Authority reserves the right to

enter upon the Leased Premises and to remove the offending structure or object or cut the offending tree, all of which will be at the expense of the Lessee.

Section 14.08 - Federal Review. This Agreement is subject to any applicable review by the FAA or any federal agency having regulatory authority, to determine satisfactory compliance with federal law and said Agreement will be in full force and effect and binding upon both parties pending such review and approval by the FAA or other federal regulatory agency, as applicable; provided, however, that upon such review, all parties hereto agree to modify any of the terms hereof which may be determined to be in violation of or contrary to existing laws, regulations or other requirements.

It is anticipated that changes will come from regulatory agencies having jurisdiction over the Airport or Authority in the form of regulatory changes. It is Lessee's responsibility to obtain all Notices of Proposed Rule Making directly from such agencies. Where possible, Authority may provide notice of proposed changes but nothing contained herein will render this provision unenforceable by virtue of Lessee not receiving notice of proposed changes.

Section 14.09 - Federal Right to Reclaim. In the event a United States governmental agency will demand and take over the entire facilities of the Airport, or that portion of the Airport containing the Leased Premises, for public purposes, then and in that event the Authority will be released and fully discharged from any and all liability hereunder; provided, however that the Lessee expressly reserves any and all legal rights, claims and causes of action which it may have against the United States Government or any agency thereof arising out of or resulting from the reclamation of the Leased Premises and the taking of any of Lessee's improvements, fixtures and property located thereon.

Section 14.10 - Anti-Lobbying Certifications. Lessee certifies, to the best of its knowledge and belief, that:

- A. No federally appropriated funds have been paid or will be paid by or on behalf of Lessee, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member, officer or employee of Congress, or an employee or member of Congress in connection with the award of any federal contract, in making any federal grant or federal loan, the entering into of any cooperative Agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative Agreement.
- B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member, officer or employee of Congress, or an employee or member of Congress in connection with any contract, grant, loan or cooperative Agreement relating to this Agreement, Lessee will complete and submit Standard Form-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.
- C. Lessee will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative Agreements) and that all subrecipients will certify and disclose accordingly.

ARTICLE 15 **GENERAL PROVISIONS**

Section 15.01 - Rights Cumulative. It is understood and agreed that the rights and remedies of Authority and Lessee specified in this Agreement are not intended to be and shall not be exclusive of one

another or exclusive of any rights or remedies as may be available at law or in equity to either of the parties hereto, and each party shall have the right to pursue any one or all of such rights and remedies.

Section 15.02 - Notice. Except as herein otherwise expressly provided, all notices required to be given to Authority hereunder will be in writing and will be sent by express mail or certified mail, return receipt requested, addressed to:

**President/CEO
Reno-Tahoe Airport Authority
P. O. Box 12490
Reno, NV 89510-2490
(775) 328-6400 FAX: (775) 328-6564**

All notices, demands and requests by Authority to Lessee will be sent express mail or certified mail, return receipt requested, addressed to:

Nevada Division of State Lands
901 S. Stewart St. Suite 5003
Carson City, NV 89701
Ph: 775-684-2720 Fax: 775-684-2721

Notices as provided in this **Section 15.02** will be deemed received five (5) days after deposit in the mail. The parties, or either of them, may designate in writing from time to time any changes in address or addresses of substitute or supplementary persons in connection with said notices.

Section 15.03 - Nonliability of Agents or Employees. No Trustee, officer, employee or other agent of Authority or Lessee will be charged personally or held contractually liable by or to the other party under the provisions of or in connection with this Agreement or because of any breach thereof or because of its or their execution or attempted execution.

Section 15.04 - Agent for Service of Process. It is expressly understood and agreed that if Lessee is not a resident of the State of Nevada, or is an association or partnership without a member or partner resident of said State, or is a foreign corporation, Lessee will appoint an agent for service of process in the City of Reno. Due to any failure on the part of said agent or the inability of said agent to perform, Lessee does designate the Secretary of State, State of Nevada, its agent for the purpose of service of process in any court action between it and the Authority arising out of or based upon this Agreement, and the service will be made as provided by the laws of the State of Nevada for service upon a non-resident. It is further expressly agreed, covenanted and stipulated that if for any reason service of such process is not possible, and as an alternative method of service of process, Lessee may be personally served with such process out of this State by the registered mailing of such complaint and process to Lessee at the address set forth herein. Any such service out of this State will constitute valid service upon Lessee as of the date of mailing.

Section 15.05 - National Emergency. This Agreement and all the provisions hereof will be subject to whatever right the United States Government now has, or in the future may have or acquire, affecting the control, operation, regulation and taking over of the Airport or the exclusive or nonexclusive use of the Airport by the United States Government during time of war or national emergency.

Section 15.06 - Attorneys' Fees and Expenses. In the event suit, proceeding or action is instituted to enforce any of the terms, covenants or conditions of this Agreement or litigation concerning the rights and duties of the parties to this Agreement, or to recover any amounts due hereunder, the losing party will pay

to the prevailing party, in addition to the costs and disbursements allowed by statute, such sum as the court or proceeding officer may adjudge reasonable as attorney's fees in such suit or action, in both trial court and appellate court.

Section 15.07 - Withholding Required Approvals. Except as herein otherwise expressly provided, whenever the approval of Authority or its President/CEO, or of Agreement, is required herein, no such approval will be unreasonably requested or withheld.

Section 15.08 – Compliance with NRS 338.125. In connection with work performed hereunder, Lessee will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity or expression, or age. In addition, Lessee will require the inclusion of these terms in all contracts for work on the Leased Premises.

Section 15.09 - Severability. In the event any covenant, condition or provision herein contained is held to be invalid by a court of competent jurisdiction, the invalidity of any such covenant, condition or provision will in no way affect any other covenant, condition or provision herein contained, provided the invalidity of any such covenant, condition or provision does not materially prejudice either Authority or Lessee in its respective rights and obligations contained in the valid covenants, conditions and provisions of this Agreement.

Section 15.10 - Other Contracts. Except as specifically set out in this Agreement, the terms and provisions of this Agreement will in no way affect or impair the terms, obligations or conditions of any other agreement between Lessee and Authority.

Section 15.11 - Force Majeure. Each party's obligation to perform or observe any term, condition, covenant or agreement on such party's part to be performed or observed under this Agreement (other than any obligation to pay money when due unless expressly set forth otherwise in this Agreement) shall be suspended during such time as such performance or observance is prevented or delayed by reason of any "Force Majeure Event." A Force Majeure Event means an industry-wide strike, boycotts, labor disputes, embargoes, acts of the public enemy, act of superior governmental authority, riots, rebellion or sabotage, war, fire, earthquake, flood or other natural disaster or any other circumstances not within the reasonable control of the party required to perform, notwithstanding such party's reasonable diligent efforts to perform. A Force Majeure Event shall extend the time permitted for such performance only by the number of days by which such Force Majeure Event actually delayed performance.

Section 15.12 - Governing Law. This Agreement, its interpretation and performance, the relationship between the parties, and any disputes arising from or relating to any of the foregoing, shall be governed, construed, interpreted, and regulated under the laws of Nevada, without regard to principles of conflict of laws.

Section 15.13 - Venue; Jurisdiction. The parties each hereby irrevocably agree that any legal action or other proceeding relating to this Agreement which may be brought by one party against the other party in a court of law shall be commenced and prosecuted in the courts of the State of Nevada, County of Washoe, and each party further irrevocably consents to the jurisdiction of such courts, which shall be the exclusive and only proper forum for adjudicating such a claim.

Section 15.14 - Headings; Days. The headings of the Articles and Sections of this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of any provisions of this Agreement and shall not be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof. All references in this Agreement to "days" means calendar days unless specifically modified to be a business day.

Section 15.15 - Bailee Disclaimer. It is hereby understood and agreed that Authority in no way purports to be a bailee and is, therefore, not responsible in any way for any damage to the property of others, including, but not limited to, the property of Lessee, Lessee's contractors, agents, employees, subtenants, licensees, guests and invitees.

Section 15.16 - Waivers. Failure of either party to complain of any act or omission on the part of the other party shall not be deemed a waiver by the noncomplaining party of any of its rights under this Agreement. No waiver by either party at any time, express or implied, of any breach of any provisions of this Agreement shall be a waiver of a breach of any other provision of this Agreement or a consent to any subsequent breach of the same or any other provision.

Section 15.17 - Joint and Several Obligations. The obligations of the parties identified herein as Lessee, or any of them, will be joint and several for all purposes hereunder.

Section 15.18 - Relationship of Parties. Nothing contained herein will be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar such relationship between the parties hereto. The parties will understand and agree that no provision contained herein, nor any acts of the parties hereto creates a relationship other than the relationship of Authority and Lessee.

Section 15.19 - Representative of Authority. The President/CEO will be designated as the official representative of the Authority in all matters pertaining to this Agreement and will have the right and authority to act on behalf of the Authority with respect to all action required of the Authority in this Agreement.

Section 15.20 – Signature Authority. Each natural person signing this instrument, for or on behalf of a legal entity party hereto, represents, warrants, assures and guarantees to each other such natural person, and to each other such legal entity, that he or she is duly authorized and has legal power and/or authority so to sign.

Section 15.21 - Successors and Assigns Bound. This Agreement shall be binding upon and inure to the benefit of Authority and Lessee, and their successors and assigns of the parties hereto, but this shall not limit or supersede any restrictions on assignment or transfer as described in **Article 13** in this Agreement.

Section 15.22 – Entire Agreement. This Agreement, together with all Exhibits attached hereto and any document incorporated herein by reference, constitutes the entire Agreement between the parties hereto with respect to the subject matter hereof, and all other representations or statements heretofore made, verbal or written, are merged herein, and this Agreement may be amended only in writing and executed by duly authorized representatives of the parties hereto, at a date subsequent to the date of this Agreement.

[THIS SPACE INTENTIONALLY LEFT BLANK]

WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

LESSEE:

STATE OF NEVADA
Division of State Lands

By: Charles Donohue for

Name: James R. Lawrence

Title: Administrator and Ex-Officio State Land Registrar

TENANT:

STATE OF NEVADA
Army National Guard

By: Wm R Burks

Name: William R. Burks

Title: Brigadier General, NVMD; The Adjutant General

APPROVED AS TO FORM BY:

CATHERINE CORTEZ MASTO
Attorney General

By: [Signature]
Kevin Benson
Deputy Attorney General

Date: 3-5-14

AUTHORITY:

RENO-TAHOE AIRPORT AUTHORITY

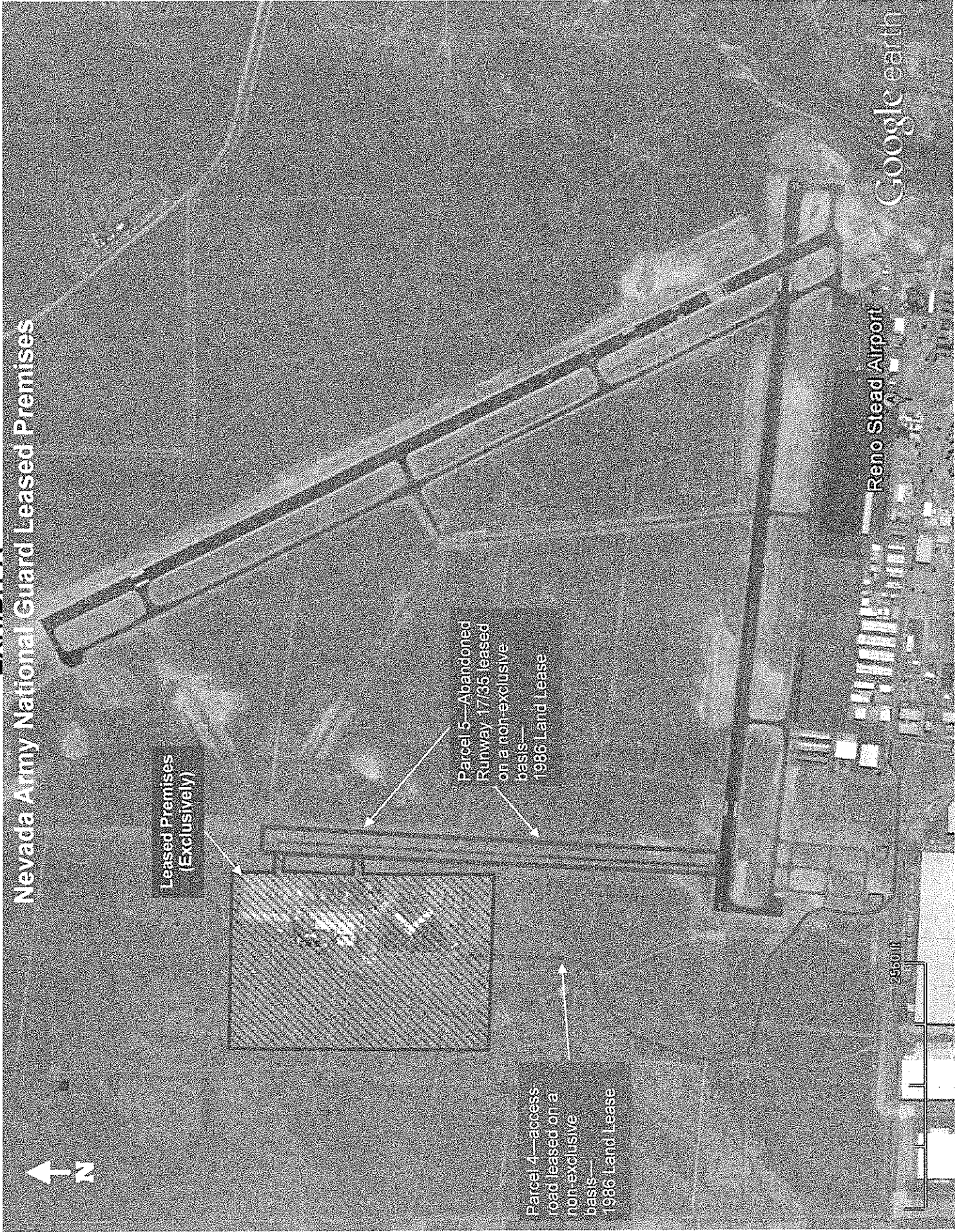
By: Marily M. Mora

Name: Marily M. Mora, A.A.E.

Title: President/Chief Executive Officer

EXHIBIT A

Nevada Army National Guard Leased Premises



Leased Premises
(Exclusively)

Parcel 5--Abandoned
Runway 17/35 leased
on a non-exclusive
basis--
1986 Land Lease

Parcel 4--access
road, leased on a
non-exclusive
basis--
1986 Land Lease

Reno Stead Airport

Google earth

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15563**

Agency Name: **DEPARTMENT OF CORRECTIONS**

Agency Code: **440**

Appropriation Unit: **3706-04**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **NHI-1, INC. DBA Renown Institute for**

Contractor Name: **NHI-1, INC. DBA Renown Institute for Heart and Vascular Health**

Address: **1500 E. 2nd Street, Suite 400**

City/State/Zip: **Reno, NV 89502**

Contact/Phone: **Dawn D. Ahner, Chief Financial Officer 775/982-4404**

Vendor No.: **T80974550**

NV Business ID: **NV20111117581**

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP 201405**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **EKG Machines**

5. Purpose of contract:

This is a new contract that continues ongoing electrocardiogram (EKG) services and equipment maintenance and interpret EKG readings at Northern Nevada Correctional Center, Warm Springs Correctional Center, Lovelock Correctional Center, Ely State Prison, High Desert State Prison, Southern Desert Correctional Center and Florence McClure Women's Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$129,360.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The NDOC Medical Division needs to have diagnostic equipment such as EKG machines to meet the health needs of incarcerated inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Department of Corrections has outsourced the EKG diagnostic equipment and services to a provider that performs these services, and has specialized cardiologists on staff to perform over reads on abnormal readings.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NHI-1, Inc., Dba Renown Institute for Heart & Vascular Health was the only vendor that responded to the RFP. E-mails were sent out to vendors found on the internet that perform these services. The RFP was advertised in the Las Vegas Review Journal, Reno Gazette Journal and was posted to the State Purchasing website "Other Agency RFP Opportunities".

d. Last bid date: 03/14/2014 Anticipated re-bid date: 02/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY 11 to current; Nevada Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	04/24/2014 17:46:56 PM
Division Approval	dmartine	04/24/2014 17:46:59 PM
Department Approval	bfarris	04/25/2014 16:59:43 PM
Contract Manager Approval	jhardy	05/06/2014 09:11:57 AM
Budget Analyst Approval	cmurph3	05/07/2014 09:57:43 AM
BOE Agenda Approval	sbrown	05/08/2014 13:12:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15598**

Agency Name: **DEPARTMENT OF CORRECTIONS**
 Agency Code: **440**
 Appropriation Unit: **3716-09**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: Nevada By Products, Inc.
 Contractor Name: **Nevada By Products, Inc.**
 Address: **DBA Reno Rendering Company**
1705 North Wells Avenue
 City/State/Zip: **Reno, NV 89512**
 Contact/Phone: Ryan Koewler 775/323-0791
 Vendor No.: T80934746
 NV Business ID: NV19731001236

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP 201403

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Grease Trap Pumping**

5. Purpose of contract:

This is a new contract that continues ongoing grease trap pumping services at the following correctional facilities located in Northern Nevada: Warm Springs Correctional Center, Northern Nevada Correctional Center and Stewart Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$89,400.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

For the health of Nevada Department of Corrections staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, Nevada Department of Corrections has outsourced pumping the grease traps at their facilities because this service requires the expertise of a company with the equipment necessary to pump the waste material from the grease traps and haul it away to a safe environment.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Nevada By Products, Inc. DBA Reno Rendering Company was the only vendor that responded to the RFP. E-mails were sent to vendors found on the internet that perform these services. The RFP was advertised in the Las Vegas Review Journal, Reno Gazette Journal and was posted to the State Purchasing website "Other Agency RFP Opportunities".

d. Last bid date: 03/17/2014 Anticipated re-bid date: 02/17/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Fy 11 - current with Nevada Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	04/29/2014 09:04:22 AM
Division Approval	dmartine	04/30/2014 08:45:55 AM
Department Approval	bfarris	05/02/2014 16:44:13 PM
Contract Manager Approval	jhardy	05/05/2014 09:09:39 AM
Budget Analyst Approval	cmurph3	05/05/2014 14:31:10 PM
BOE Agenda Approval	sbrown	05/08/2014 13:27:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15533**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Nye County
Agency Code: 440	Contractor Name: Nye County
Appropriation Unit: 3754-00	Address: P.O BOX 153
Is budget authority available?: No	City/State/Zip: TONOPAH, NV 89049
If "No" please explain: Work program to establish revenue authority pending contract approval.	Contact/Phone: null775-482-7256
	Vendor No.:
	NV Business ID: T80044560

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **JAIL MEALS**

5. Purpose of contract:

This is a new interlocal contract to provide meal services to the Nye County jail for their inmates from the Tonopah Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$131,400.00**

Payment for services will be made at the rate of \$1.50 per Meal

Other basis for payment: Revenue is based on providing an estimated (20) twenty Nye County jail inmates (3) meals a day.

II. JUSTIFICATION

7. What conditions require that this work be done?

Nye County will utilize Nevada Department of Corrections food services for the purpose of feeding inmates incarcerated in the Nye County jail.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract for Nevada Department of Corrections. The Nevada Department of Corrections, Tonopah Conservation Camp culinary is able to provide meals for the Nye County jail, as Nye County does not have the resources to support this.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

N/A Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	04/09/2014 14:35:44 PM
Division Approval	dmartine	04/09/2014 15:15:17 PM
Department Approval	bfarris	04/10/2014 15:22:39 PM
Contract Manager Approval	mvarne1	05/06/2014 14:20:48 PM
Budget Analyst Approval	cmurph3	05/07/2014 09:48:23 AM
BOE Agenda Approval	sbrown	05/10/2014 09:51:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15617**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Pershing County Sheriff's Office
Agency Code: 440	Contractor Name: Pershing County Sheriff's Office
Appropriation Unit: 3759-00	Address: 395 9th Street
Is budget authority available?: Yes	City/State/Zip: Lovelock, NV 89419
If "No" please explain: Not Applicable	Contact/Phone: null775-273-2641
	Vendor No.:
	NV Business ID: T12157700

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **JAIL MEALS**

5. Purpose of contract:

This is a new interlocal contract that continues ongoing meal services from Lovelock Correctional Center to the Pershing County Sheriff's Office for the inmates in their jail.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$124,830.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pershing County Sheriff's Office will utilize Nevada Department of Corrections food services for the purpose of feeding inmates incarcerated in the Pershing County jail.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract for Nevada Department of Corrections. The Nevada department of Corrections, Lovelock Correctional Center culinary is able to provide meals for the Pershing County Sheriff's Office, as Pershing County Sheriff's Office does not have the resources to support this.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY14 Nevada Department of Corrections. Services were verified satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clyons	04/23/2014 14:36:01 PM
Division Approval	dmartine	04/24/2014 17:28:01 PM
Department Approval	bfarris	04/25/2014 16:00:55 PM
Contract Manager Approval	mvarne1	05/06/2014 14:22:36 PM
Budget Analyst Approval	cmurph3	05/07/2014 09:43:28 AM
BOE Agenda Approval	sbrown	05/08/2014 13:20:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15597**

Agency Name: **DEPARTMENT OF CORRECTIONS**
Agency Code: **440**
Appropriation Unit: **3760-09**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Pipe Maintenance Service, Inc.
Contractor Name: **Pipe Maintenance Service, Inc.**
Address: **4505 Andrews Street**
City/State/Zip: **North Las Vegas, NV 89081**
Contact/Phone: Bob Miller 702/642-9318
Vendor No.: T81032110
NV Business ID: NV19951147697

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP 201404

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Grease Trap Pumping**

5. Purpose of contract:

This is a new contract that continues ongoing grease trap pumping services at the following correctional facilities located in Southern Nevada: Casa Grande Transitional Housing, High Desert State Prison, Florence McClure Women's Correctional Center, Southern Desert Correctional Center, Three Lakes Valley Conservation Camp and Jean Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$88,684.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

For the health of Nevada Department of Corrections staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, Nevada Department of Corrections has outsourced pumping the grease traps at their facilities because this service requires the expertise of a company with the equipment necessary to pump the waste material from the grease traps and haul it away to a safe environment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pipe Maintenance Service, Inc. was the only vendor that responded to the RFP. E-mails were sent to vendors found on the internet that perform these services. The RFP was advertised in the Las Vegas Review Journal, Reno Gazette Journal and was posted to the State Purchasing website "Other Agency RFP Opportunities".

d. Last bid date: 03/17/2014 Anticipated re-bid date: 02/17/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY06 - current with Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	04/28/2014 14:15:32 PM
Division Approval	dmartine	04/28/2014 16:15:01 PM
Department Approval	bfarris	04/28/2014 16:52:26 PM
Contract Manager Approval	jhardy	05/02/2014 12:27:33 PM
Budget Analyst Approval	cmurph3	05/05/2014 14:22:12 PM
BOE Agenda Approval	sbrown	05/08/2014 13:23:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15399**

Agency Name: DEPARTMENT OF CORRECTIONS Agency Code: 440 Appropriation Unit: 3763-16 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2015-2018	Legal Entity Name: Matthew Bender & Company, Inc. Contractor Name: Matthew Bender & Company, Inc. Address: DBA LexisNexis Matthew Bender 1275 Broadway Albany, NY 12204 Contact/Phone: Veronica Vrancuta 916/380-8729 Vendor No.: T80994758 NV Business ID: NV20101752753
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What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 3763 - Inmate Welfare Fund

Agency Reference #: **RFP 2054**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Legal Research Svcs**

5. Purpose of contract:

This is a new contract that continues ongoing services to provide specific legal materials and references to the inmate law libraries at seven correctional institutions. These libraries must provide specific legal materials and references to inmates. The materials are updated monthly as new legal rulings become available. The vendor will prepare and deliver products and updates to all seven institutions for the term of the contract.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$313,964.00**

Other basis for payment: FY15 \$75,012.00; FY16 \$77,280.00; FY17 \$79,632.00; FY18 \$82,040.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Corrections (NDOC) is obligated to maintain current legal materials and updates in all seven (7) of their correctional institution law libraries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically the Department has outsourced the legal resource research services to ensure prompt and current law library resources to incarcerated inmates.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2054, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/14/2014 Anticipated re-bid date: 01/02/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2010 to current. Service has been determined to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	04/17/2014 10:08:47 AM
Division Approval	dmartine	04/17/2014 10:08:53 AM
Department Approval	bfarris	04/25/2014 15:50:38 PM
Contract Manager Approval	jhardy	04/30/2014 12:41:31 PM
Budget Analyst Approval	cmurph3	05/05/2014 14:03:19 PM
BOE Agenda Approval	sbrown	05/08/2014 13:51:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13491** Amendment Number: **1**
 Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **LETS DO LUNCH INC DBA**
 Agency Code: **550** Contractor Name: **LETS DO LUNCH INC DBA**
 Appropriation Unit: **1362-21** Address: **INTEGRATED FOOD SERVICE**
 Is budget authority available?: **Yes** City/State/Zip: **GARDENA, CA 90248**
 If "No" please explain: **Not Applicable** Contact/Phone: **null310/523-3664**
 Vendor No.: **PUR0003797**
 NV Business ID: **NV20111272488**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**
 Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **3 years and 356 days**

4. Type of contract: **Contract**
 Contract description: **USDA Commodity Food**

5. Purpose of contract:
This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$5,000,000 to \$6,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$1,500,000.00
4. New maximum contract amount:	\$6,500,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?
The increase in meal participation, school districts and other agencies use processed food products in their school lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Integrated Food Services has had a contract with the Food Distribution Program and the services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	05/01/2014 13:37:54 PM
Division Approval	wcune1	05/01/2014 13:37:57 PM
Department Approval	wcune1	05/01/2014 13:37:59 PM
Contract Manager Approval	wcune1	05/01/2014 13:38:02 PM
Budget Analyst Approval	sbarkdul	05/06/2014 14:24:26 PM
BOE Agenda Approval	cwatson	05/06/2014 14:58:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13481** Amendment Number: **1**
 Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **MCI FOODS INC DBA**
 Agency Code: **550** Contractor Name: **MCI FOODS INC DBA**
 Appropriation Unit: **1362-21** Address: **LOS CABOS MEXICAN FOODS**
 Is budget authority available?: **Yes** City/State/Zip: **SANTA FE SPRINGS, CA 90670-5521**
 If "No" please explain: **Not Applicable** Contact/Phone: **null562/977-4000**
 Vendor No.: **T81022385**
 NV Business ID: **NV20091096701**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**
 Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **3 years and 356 days**

4. Type of contract: **Contract**
 Contract description: **USDA Commodity Food**

5. Purpose of contract:
This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$5,000,000 to \$10,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,500,000.00
4. New maximum contract amount:	\$10,500,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?
The increase in meal participation, school districts and other agencies use processed food products in their school lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

M.C.I. Foods has had a contract with the Food Distribution Program and the services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	05/02/2014 10:59:31 AM
Division Approval	wcune1	05/02/2014 10:59:34 AM
Department Approval	wcune1	05/02/2014 10:59:37 AM
Contract Manager Approval	wcune1	05/02/2014 10:59:41 AM
Budget Analyst Approval	sbarkdul	05/06/2014 14:27:39 PM
BOE Agenda Approval	cwatson	05/06/2014 15:00:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13589** Amendment Number: **1**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **OUT OF THE SHELL LLC DBA**

Agency Code: **550** Contractor Name: **OUT OF THE SHELL LLC DBA**

Appropriation Unit: **1362-21** Address: **LINGS**

Is budget authority available?: **Yes** City/State/Zip: **SOUTH EL MONTE, CA 91733-3033**

If "No" please explain: **Not Applicable** Contact/Phone: **Loree Erpelding 626/401-1923**

Vendor No.: **T27031199**

NV Business ID: **NV20121391639**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/14/2012**

Anticipated BOE meeting date **05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 321 days**

4. Type of contract: **Contract**

Contract description: **USDA Commodity Foods**

5. Purpose of contract:

This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$2,000,000 to \$5,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$3,000,000.00
4. New maximum contract amount:	\$5,000,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The increase in meal participation, school districts and other agencies use processed food products in their lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	03/27/2014 10:40:02 AM
Division Approval	wcune1	03/27/2014 10:40:05 AM
Department Approval	wcune1	03/27/2014 10:40:08 AM
Contract Manager Approval	wcune1	04/05/2014 11:31:56 AM
Budget Analyst Approval	sbarkdul	05/05/2014 11:59:31 AM
BOE Agenda Approval	cwatson	05/06/2014 15:01:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13490	Amendment Number: 1
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: PILGRIMS PRIDE CORPORATION
Agency Code: 550	Contractor Name: PILGRIMS PRIDE CORPORATION
Appropriation Unit: 1362-21	Address: 1770 PROMONTORY CIR
Is budget authority available?: Yes	City/State/Zip: GREELEY, CO 80634
If "No" please explain: Not Applicable	Contact/Phone: Michael Rioux 770/995-1700
	Vendor No.: T32002163
	NV Business ID: NV20011435363

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**
 Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **2 years and 355 days**

4. Type of contract: **Contract**

Contract description: **USDA Commodity Food**

5. Purpose of contract:

This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$2,000,000 to \$5,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$3,000,000.00
4. New maximum contract amount:	\$5,000,000.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

The increase in meal participation, school districts and other agencies use processed food products in their school lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.
9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes
- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**
- c. Why was this contractor chosen in preference to other?
 This was a multiple award to various vendors who met the qualifications of the RFQ.
- d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
 No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
 No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 No If "Yes", please explain
 Not Applicable
12. Has the contractor ever been engaged under contract by any State agency?
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Pilgrim's Pride has had a contract with the Food Distribution Program and the services were satisfactory.
13. Is the contractor currently involved in litigation with the State of Nevada?
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
15. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
16. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	05/01/2014 12:26:46 PM
Division Approval	wcune1	05/01/2014 12:26:49 PM
Department Approval	wcune1	05/01/2014 12:26:54 PM
Contract Manager Approval	wcune1	05/01/2014 12:26:58 PM
Budget Analyst Approval	sbarkdul	05/06/2014 14:21:24 PM
BOE Agenda Approval	cwatson	05/06/2014 14:57:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13493** Amendment Number: **2**
 Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **S A PIAZZA & ASSOCIATES LLC**
 Agency Code: **550** Contractor Name: **S A PIAZZA & ASSOCIATES LLC**
 Appropriation Unit: **1362-21** Address: **PO BOX 1603**
 Is budget authority available?: **Yes** City/State/Zip: **CLACKAMAS, OR 97015-1603**
 If "No" please explain: Not Applicable Contact/Phone: **Mike Piazza 503/657-3123**
 Vendor No.: **T27031249A**
 NV Business ID: **NV20121289124**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: RFQ 1920

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**
 Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **3 years and 356 days**

4. Type of contract: **Contract**
 Contract description: **USDA Commodity Food**

5. Purpose of contract:
This is the second amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U.S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$7,500,000 to \$10,000,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$3,000,000.00
2. Total amount of any previous contract amendments:	\$4,500,000.00
3. Amount of current contract amendment:	\$2,500,000.00
4. New maximum contract amount:	\$10,000,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?
The increase in meal participation, school districts and other agencies use processed food products in their school lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Foreign LLC**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	04/29/2014 07:30:07 AM
Division Approval	wcune1	04/29/2014 07:30:10 AM
Department Approval	wcune1	04/29/2014 07:30:12 AM
Contract Manager Approval	wcune1	05/01/2014 12:13:57 PM
Budget Analyst Approval	sbarkdul	05/05/2014 12:05:44 PM
BOE Agenda Approval	cwatson	05/06/2014 15:03:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13501** Amendment Number: **1**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **TYSON PREPARED FOODS INC**

Agency Code: **550** Contractor Name: **TYSON PREPARED FOODS INC**

Appropriation Unit: **1362-21** Address: **2200 DON TYSON PKWY**

Is budget authority available?: **Yes** City/State/Zip: **SPRINGDALE, AR 72762**

If "No" please explain: **Not Applicable** Contact/Phone: **null479/290-8734**

To what State Fiscal Year(s) will the contract be charged? **2013-2016** Vendor No.: **T32000901**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV20111130012**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various program funds - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 356 days**

4. Type of contract: **Contract**

Contract description: **USDA Commodity Foods**

5. Purpose of contract:

This is the first amendment to the original contract, which authorized the vendor to produce breakfast and lunch products for the National School Lunch Program using U. S. Department of Agriculture commodities as ingredients. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$6,000,000 to \$8,500,000 due to the extension. This amendment also changes the name and mailing address of the Commodity Food Distribution Program to reflect the move to the Department of Agriculture.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$6,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$2,500,000.00
4. New maximum contract amount:	\$8,500,000.00
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The increase in meal participation, school districts and other agencies use processed food products in their lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Tyson Sales and Distribution has had a contract with the Food Distribution Program and the services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	05/05/2014 11:19:34 AM
Division Approval	wcune1	05/05/2014 11:19:37 AM
Department Approval	wcune1	05/05/2014 11:19:40 AM
Contract Manager Approval	wcune1	05/05/2014 11:19:44 AM
Budget Analyst Approval	sbarkdul	05/07/2014 06:53:03 AM
BOE Agenda Approval	cwatson	05/19/2014 07:51:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11555	Amendment Number: 2
Agency Name: DPS-RECORDS & TECHNOLOGY	Legal Entity Name: Spillman Technologies, Inc.
Agency Code: 655	Contractor Name: Spillman Technologies, Inc.
Appropriation Unit: 4702-26	Address: 4625 West Lake Blvd.
Is budget authority available?: Yes	City/State/Zip: Salt Lake City, UT 84120
If "No" please explain: Not Applicable	Contact/Phone: Craig Inghish 800-860-8026
	Vendor No.:
	NV Business ID: NV20101073893

To what State Fiscal Year(s) will the contract be charged? **2011-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost allocation

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2010**
 Anticipated BOE meeting date **06/2014**
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **9 years and 264 days**

4. Type of contract: **Contract**
 Contract description: **Technology Contract**

5. Purpose of contract:
This is the second amendment to the original contract, which provides a statewide multi-jurisdictional public safety information system. This amendment continues ongoing system maintenance and support including an on-site application administrator. This amendment extends the termination date from June 30, 2014 to June 30, 2020 and increases the maximum amount from \$6,895,814 to \$7,829,853 to cover the extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$6,895,814.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$934,039.00
4. New maximum contract amount:	\$7,829,853.00
and/or the termination date of the original contract has changed to:	06/30/2020

II. JUSTIFICATION

7. What conditions require that this work be done?
Prior to implementation of this system, there was a lack of ability for the law enforcement community statewide to share information critical to public and officer safety. Now that several agencies statewide rely upon this system, ongoing maintenance and support is critical.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The vendor is the only entity that can provide support and the on-site application administrator for this customized, off the shelf system.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 02/02/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	05/15/2014 09:59:21 AM
Division Approval	jbauer	05/15/2014 09:59:25 AM
Department Approval	jbauer	05/15/2014 09:59:31 AM
Contract Manager Approval	jbauer	05/15/2014 09:59:37 AM
DoIT Approval	bbohm	05/16/2014 10:28:59 AM
Budget Analyst Approval	jstrandb	05/16/2014 10:34:35 AM
BOE Agenda Approval	cwatson	05/19/2014 08:20:11 AM



Purchasing Use Only:	
Approval #:	38

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Department of Public Safety		
	Contact Name(s) and Titles:	Jennifer Bauer, Contracts Manager		
	Telephone Number(s):	775-684-4698		
	Email Address(s):	jbauer@dps.state.nv.us		

2	Contractor Information:			
	Contractor:	Spillman Technologies, Inc.		
	Contact Name:	Craig English		
	Address:	4625 West Lake Park Blvd, Salt Lake City, UT 84120		
	Phone Number:	801-902-1845		
	Email Address:	cinglish@spillman.com		

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:	N/A		
	CETS #:			
	Contract “not to exceed amount”:	\$		
	Contract term:	Start date: mm/dd/yy		End date: mm/dd/yy

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:	RFP # 1828		
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
	Other:			

5	Current contract information:			
	CETS #:	11555		
	Initial contract “not to exceed amount”:	\$6,895,814.00		
	Contract term:	Start date: mm/dd/yy	10/12/10	End date: mm/dd/yy
				6/30/14

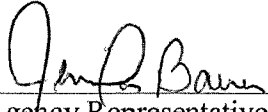
Amendment information – List all previously approved amendments:			
Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
6	<i>The amendment revised the terms for acceptance of the software program which allowed DPS to release payment to the contractor for services received sooner than provided for in the original contract.</i>	\$0	N/A

Proposed amendment information:			
Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
7	<i>This amendment will extend the contract term from 6/30/14 to 6/30/20 and increase the maximum amount from \$6,895,814.00 to \$8,748,932.00 to provide for continued maintenance and Solutions II Managed services.</i>	\$1,853,118.00 934,039.00	6/30/20

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):	
8	<i>This contract provides for a statewide multi-jurisdictional public safety system which includes Computer Aided Dispatch, a Records Management System and other law enforcement modules. RFP #1828 from which this contract was awarded was released in November 2009 and the contract was executed in October 2010. Due to the complex objectives and broad participation required in implementing a system this size, it was not fully rolled-out until 2012. Currently 18 state and local government agencies participate in the DPS Spillman system. Other statewide law enforcement systems have customized interfaces built uniquely for the DPS Spillman system. DPS and other agencies rely heavily upon customized analytical reports built from data housed in the DPS Spillman system. Additionally, short term plans include new technology such as syncing mobile data computers in NHP cars with the DPS Spillman mobile module. DPS already has purchased the mobile module as a part of this contract and NHP is in the early stages of the mobile data computer project. The computers are strictly contingent upon use of the DPS Spillman mobile module. Extending this contract by six more years will allow DPS to continue utilizing a system which took half the original term to roll out, as well as continue progress toward maximizing the capabilities of the system with new technology.</i>

What are the potential consequences to the State if the contract extension request is denied?	
9	<i>If this extension request is denied and DPS must re-bid the services provided by this contract, any change in vendor would waste the investment of nearly seven million dollars which includes, in part, Federal ARRA funding, as well as the investment of thousands of man-hours in implementing this statewide system as well as customizing the analytical reports. Although DPS is the project sponsor and contracted state entity, many other state and local entities share reliance upon the services provided by this contract and would experience the same loss of operational productivity if a re-bid of these services resulted in a change in vendor. Simply stated, it is not good business and use of state/federal funds to re-bid a contract of this significance after only a four-year term.</i>

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.



Signature of Agency Representative Initiating Request

Jennifer Bauer

Print Name of Agency Representative Initiating Request

4/25/14
Date



Signature of Agency Head Authorizing Request

MARK TESKA

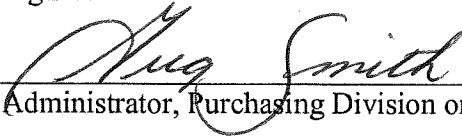
Print Name of Agency Head Authorizing Request

4/25/14
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4-28-14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV3568	Amendment Number: 3
Agency Name: DPS-RECORDS & TECHNOLOGY	Legal Entity Name: Western Identification Network Inc.
Agency Code: 655	Contractor Name: Western Identification Network Inc.
Appropriation Unit: 4709-14	Address: 9845 Horn Road, Suite 200
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95827
If "No" please explain: Not Applicable	Contact/Phone: null9163693946
	Vendor No.: T80960806
	NV Business ID: NV19881016683

To what State Fiscal Year(s) will the contract be charged? **2007-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2007**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **14 years and 166 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

5. Purpose of contract:

This is the third amendment to the original contract, which provides database maintenance services and continues Nevada's participation in the Western Identification Network - Automated Fingerprint Identification System program. This amendment extends the termination date from June 30, 2014 to June 30, 2021 and increases the maximum amount from \$5,709,530 to \$10,830,968 to cover the extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,665,370.00
2. Total amount of any previous contract amendments:	\$3,044,160.00
3. Amount of current contract amendment:	\$5,121,438.00
4. New maximum contract amount:	\$10,830,968.00
and/or the termination date of the original contract has changed to:	06/30/2021

II. JUSTIFICATION

7. What conditions require that this work be done?

The DPS General Services Division is charged with maintaining the fingerprint database for the State of Nevada. This amendment will continue that database maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The WIN-AFIS is a proprietary system and there is no State of Nevada employee who is able to make changes to the system.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 100308C
Approval Date: 05/09/2014

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with the division. Services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdaly	05/09/2014 12:17:05 PM
Division Approval	mteska	05/14/2014 06:33:25 AM
Department Approval	mteska	05/14/2014 06:33:28 AM
Contract Manager Approval	jbauer	05/14/2014 13:46:55 PM
Budget Analyst Approval	jstrandb	05/15/2014 13:36:12 PM
BOE Agenda Approval	cwatson	05/19/2014 07:55:21 AM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Jeff Mohlenkamp
Director

Greg Smith
Administrator

Purchasing Use Only:	
Approval#:	100308C

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM *Amendment 3*

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Department of Public Safety		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Jennifer Bauer, DPS Contracts Manager</i>	<i>775-684-4698</i>	<i>jbauer@dps.state.nv.us</i>
	<i>Karen Daly, MA II</i>	<i>775-684-6259</i>	<i>kdaly@dps.state.nv.us</i>

Vendor Information:	
Identify Vendor:	<i>Western Identification Network, Inc. (W.I.N.)</i>
Contact Name:	<i>Gary B. Goad, Member Services Manager</i>
Address:	<i>11070 White Rock Road, Suite 170</i>
Telephone Number:	<i>916-369-3946</i>
Email Address:	<i>gary@winid.org</i>

1c Type of Waiver Requested – Check the appropriate type:	
Sole or Single Source:	<input checked="" type="checkbox"/>
Professional Service Exemption:	<input type="checkbox"/>

Contract Information:			
1d	Is this a new Contract?	Yes	No
	Amendment:	#3	
	CETS:	#CONV3568	

1e Term:			
One (1) Time Purchase:	<input type="checkbox"/>		
Contract:	Start Date:	01/18/2007	End Date:
			06/30/21

1f Funding:	
State Appropriated:	<i>100% - Currently</i>
Federal Funds:	<i>N/A</i>
Grant Funds:	<i>N/A</i>
Other (Explain):	<i>N/A</i>

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$5,121,438 for Amendment #3; the total value of the contract will be \$10,830,968</i>

	Provide a description of work/services to be performed or commodity/good to be purchased:
2	<i>WIN is a non-profit corporation chartered in Nevada and comprised of 8 western states that have joined together to realize cost savings and economies of scale in the purchase and maintenance of a regionalized Automated Fingerprint Identification System (AFIS). AFIS is a high-speed computer system which digitizes, stores, and compares fingerprint data and images from criminal arrests and civil applicant background checks for employment and licensing purposes. Fingerprints entered into AFIS are searched against millions of prints on file and identified by experts from resulting candidate lists. This contract extension would continue Nevada's participation in the WIN-AFIS.</i>

	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
3	<i>WIN was formed in 1988 to facilitate the purchase of a multi-state AFIS with the cooperation of western states' governors, attorneys general, and legislatures. Member states include Alaska, Montana, Oregon, Washington, Idaho, Nevada, Utah, and Wyoming. The State of New Mexico will be joining WIN during calendar year 2014. Each member state has representatives that serve on WIN's Board of Directors. The WIN-AFIS is a proprietary system which is currently in place. The DPS General Services Division leases the necessary fingerprinting equipment through WIN in order to continue our participation in the multi-state AFIS. Booking terminals in law enforcement agencies statewide are tied to WIN through the DPS General Services Division. It would be cost-prohibitive for Nevada to pull out of WIN and acquire its own AFIS. A change from AFIS would significantly impact the DPS General Services Division and EITS, as DPS's IT support, as well as all law enforcement agencies statewide.</i>

	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
4	<i>Nevada's continued membership in WIN allows us to take advantage of the combined purchasing power of the 8 member states. We pay far less in AFIS services for WIN's proprietary system than we would pay to acquire a stand-alone system, not to mention the significant expense of replacing existing equipment at the state and local law enforcement levels and the hundreds of IT hours required to make any changes at a time when the state and local governments are strapped for funding and technical staff.</i>

	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	<i>Due to our current membership in WIN no efforts were made to identify any other potential vendors due to the services that WIN provides, cost, and network connectivity issues.</i>				

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
---	---	------	-------------------------------------	-----	--------------------------

a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>				
<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>
01/18/07	06/30/14	\$5,709,530.00	Database Maintenance Services	Waiver
		\$		
		\$		
		\$		
		\$		

7 **What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

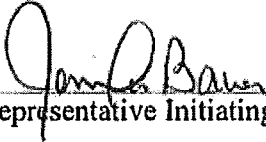
If Nevada were to pull out of WIN by going to competitive bidding for a stand-alone AFIS, it would cause a significant disruption in Nevada's ability to identify criminals based upon fingerprint submissions and would disrupt the submission of those fingerprints to the Federal Bureau of Investigation for use by other states and federal law enforcement agencies. Disruption of civil applicant background checks also would occur which would hamper our citizens' abilities to get jobs that require fingerprint-based background checks (e.g., teachers, nurses, child care workers, etc.). The WIN-AFIS contains millions of fingerprint images from all the member states. By creating a stand-alone system all we could match to would be fingerprints obtained in Nevada, which is a significantly smaller database than the millions of prints housed by the WIN-AFIS. In doing so, Nevada would run the risk of not identifying individuals with a criminal history record in another state. This impacts officer safety in the field and public safety in terms of potentially placing people with dangerous criminal records in positions of trust such as teachers, therapists, child care workers, etc.

8 **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

The WIN Board of Directors, which is comprised of representatives from WIN's membership, recently released a Request for Proposal for a new AFIS. Because WIN membership is all from governmental agencies, members are sensitive to the fact that continued membership must be justified and WIN must occasionally bid for services, particularly since the incumbent AFIS vendor had been in place for several years. As a result of that Request for Proposal process, NEC Corporation of America (NECAM) was selected as the vendor most responsive to the RFP and as the vendor providing the best value for the price.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
<i>No. Although the Department of Public Safety is a member of WIN, and WIN has chosen NECAM as its AFIS vendor, the State is not obligated to purchase future biometric identification equipment from NECAM. Purchase of future biometric identification equipment will be in accordance with State and federal (if applicable) purchasing laws and regulations.</i>					

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



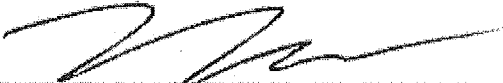
Agency Representative Initiating Request

Jennifer Bauer

Print Name of Agency Representative Initiating Request

5/8/14

Date



Signature of Agency Head Authorizing Request

MARK TESKA

Print Name of Agency Head Authorizing Request

5/8/14

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

05/09/2014

Date



Purchasing Use Only:	
Approval #:	41

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Department of Public Safety		
	Contact Name(s) and Titles:	Jennifer Bauer, Contracts Manager		
	Telephone Number(s):	775-684-4698		
	Email Address(s):	jbauer@dps.state.nv.us		

2	Contractor Information:			
	Contractor:	Western Identification Network, Inc. (WIN)		
	Contact Name:	Gary B. Goad, Member Services Manager		
	Address:	11070 White Rock Road, Suite 170, Rancho Cordova, CA 95670-6004		
	Phone Number:	916-369-3946		
	Email Address:	gary@winid.org		

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:			
	CETS #:			
	Contract “not to exceed amount”:	\$		
	Contract term:	Start date: mm/dd/yy	End date: mm/dd/yy	

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:			
	Quote, solicitation # if applicable:			
	Waiver, provide number:	100308, 100308A, 100308B		
	Other:			

5	Current contract information:			
	CETS #:	CONV3568		
	Initial contract “not to exceed amount”:	\$2,665,370.00		
	Contract term:	Start date: mm/dd/yy	01/18/07	End date: mm/dd/yy

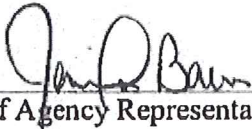
Amendment information – List all previously approved amendments:				
6	Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
	01	<i>Extended termination date and increased maximum amount</i>	\$3,044,160.00	06/30/14
	02	<i>Revised consideration paragraph</i>	-	-

Proposed amendment information:				
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
	03	<i>Extends termination date and increases maximum amount</i>	\$5,121,438.00	06/30/21

8	What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):
	<i>WIN is a non-profit corporation chartered in Nevada that is comprised of eight western states. Nevada has been a member of WIN since its inception in 1988, and representatives from the DPS General Services Division sit on the WIN Board of Directors. WIN released a Request for Proposal for a new Automated Fingerprint Identification System (AFIS). As a result of that RFP, WIN entered into a 7-year contract with the selected vendor, NEC Corporation of America (NECAM). The DPS General Services Division pricing for the WIN contract is based on WIN's contract with NECAM. The Division seeks to align its contract with WIN with the term of the NECAM contract for support of AFIS.</i>

9	What are the potential consequences to the State if the contract extension request is denied?
	<i>If Nevada were to pull out of WIN by going to competitive bidding for a stand-alone AFIS, it would cause a significant disruption in Nevada’s ability to identify criminals based upon fingerprint submissions and would disrupt the submission of those fingerprints to the Federal Bureau of Investigation for use by other states and federal law enforcement agencies. Disruption of civil applicant background checks also would occur which would hamper our citizens’ abilities to get jobs that require fingerprint-based background checks (e.g., teachers, nurses, child care workers, etc.). The WIN-AFIS contains millions of fingerprint images from all the member states. If Nevada were forced to create a stand-alone system, the only match would be to fingerprints obtained within Nevada, which is a significantly smaller database than the millions of prints housed by the WIN-AFIS. In doing so, Nevada would run the risk of not identifying individuals with a criminal history record in another state. This impacts officer safety in the field and public safety in terms of potentially placing people with dangerous criminal records in positions of trust such as teachers, therapists, child care workers, etc.</i>

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.



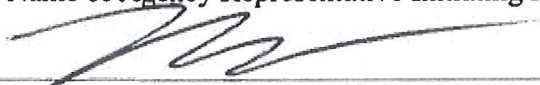
Signature of Agency Representative Initiating Request

Jennifer Bauer

Print Name of Agency Representative Initiating Request

5/8/14

Date



Signature of Agency Head Authorizing Request

MARK TESKA

Print Name of Agency Head Authorizing Request

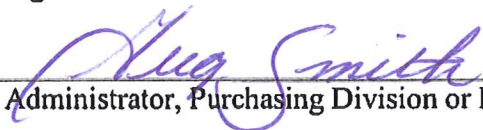
5/8/14

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

5-9-14

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15572**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **1511-91**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **USDA FOREST SERVICE**
 Contractor Name: **USDA FOREST SERVICE**
 Address: **HUMBOLT TOIYABE NATNL FOREST
 1200 FRANKLIN WAY
 SPARKS, NV 89431-6432**
 City/State/Zip: **SPARKS, NV 89431-6432**
 Contact/Phone: **null435/636-3529**
 Vendor No.: **PUR0001345B**
 NV Business ID: **federal**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Q-1 Funding

Agency Reference #: **14-42**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2017**

Contract term: **3 years and 214 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Bat Gates**

5. Purpose of contract:

This is a new interlocal agreement for the construction, installation, and monitoring of bat compatible gates on approved abandoned mines in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Other basis for payment: Approved invoices, vertical gates average cost \$1,750 x 19, horizontal gates average cost \$4,200 x 5, per diem \$129 per day x 20 days, mileage \$848

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada has the most abandoned mine features of any state in the U.S. (approximately 250,000-300,000). These abandoned mines have become important artificial roost sites for a large majority of Nevada's bat species for at least a portion of their life. Funding for this project will allow bat gates to be constructed on hazards that have been surveyed and found to provide significant bat habitat. Bat gates are installed at the entrances of abandoned mines to protect bat habitat and ensure human safety

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Manpower is limited for a project of this scope and the USFS can perform this task more quickly and at a cost savings to the Department.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW has worked closely with the US Forest service on many projects. The work has always been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	04/17/2014 11:10:38 AM
Division Approval	bmcdani	04/17/2014 11:10:39 AM
Department Approval	bmcdani	04/17/2014 11:10:41 AM
Contract Manager Approval	bmcdani	04/17/2014 11:10:43 AM
Budget Analyst Approval	sbarkdul	04/23/2014 07:08:06 AM
BOE Agenda Approval	cwatson	05/01/2014 09:37:28 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15571**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: David M. Little
Agency Code: 702	Contractor Name: David M. Little
Appropriation Unit: 4458-84	Address: 61 Bowman Lane
Is budget authority available?: Yes	City/State/Zip: Yerington, NV 89447
If "No" please explain: Not Applicable	Contact/Phone: null775-463-5827
	Vendor No.:
	NV Business ID: n/a
To what State Fiscal Year(s) will the contract be charged?	2014-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % this is a revenue contract

Agency Reference #: **14R-11**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/15/2019**

Contract term: **4 years and 260 days**

4. Type of contract: **Revenue Contract**

Contract description: **Co-op Farming WMA**

5. Purpose of contract:

This is a new revenue contract for farming activities on land owned by the department. The Cooperator will pursue best practice farming techniques on approximately 900 acres of the Mason Valley Wildlife Management Area to improve wildlife habitat conditions and public recreational opportunities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$125,000.00**

Other basis for payment: This is a revenue contract. Cooperator will lease a maximum of 100 acres of land at the rate of \$250 per acre per year

II. JUSTIFICATION

7. What conditions require that this work be done?

This agreement will assist NDOW's mission to manage, protect and restore wildlife habitat

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DOW does not have the equipment or staffing available to farm the 900 acres available under this agreement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

David Little submitted the only bid for this agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

David Little has had other Farming and Grazing Lease agreements with NDOW and has fulfilled the terms of those agreements.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

this is a revenue contract

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	04/17/2014 08:44:31 AM
Division Approval	bmcdani	04/17/2014 08:44:35 AM
Department Approval	bmcdani	04/17/2014 08:44:37 AM
Contract Manager Approval	bmcdani	04/17/2014 08:44:39 AM
Budget Analyst Approval	sbarkdul	04/23/2014 11:23:58 AM
BOE Agenda Approval	cwatson	05/01/2014 09:38:21 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15279**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4463-00**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **CLARK COUNTY TREASURER**
Contractor Name: **CLARK COUNTY TREASURER**
Address: **500 S GRAND CENTRAL PKWY**
City/State/Zip: **LAS VEGAS, NV 89106**
Contact/Phone: null702-455-6133
Vendor No.: T40150700
NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue collected from Clark County

Agency Reference #: R15-1

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **5 years**

4. Type of contract: **Revenue Contract**

Contract description: **Boating Safety**

5. Purpose of contract:

This is a new revenue generating cooperative agreement with Clark County to administer a grant program to governmental agencies and non-profits for boating safety and facility projects in Clark County. Funds will be used for operating expenses, boating safety equipment, and educational items to be used by the department's enforcement personnel on Lake Mead, Mohave, and Colorado River.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$290,000.00**

Other basis for payment: Semi-annual payment from Clark County

II. JUSTIFICATION

7. What conditions require that this work be done?

The grants will be given to governmental agencies and non-profit organizations with a proven track record in boating safety. The projects purpose will be to enhance boating safety and education on Lake Mead, Mohave and the Colorado River, which are all located within Clark County. The remainder will be used to purchase equipment and operating supplies for the Department's enforcement program in Clark County. The money received by Clark County is based from money collected from the Clark County fuel tax.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This agreement will allow the Department of Wildlife to issue grants to governmental agencies and non-profit organizations that conduct boating safety programs within Clark County. The funds will also enhance the Department's boating enforcement and education program in Clark County. Funds are from a governmental agency.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue contract and Clark County is a government agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

There is a current revenue cooperative agreement with Clark County. Work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	01/10/2014 14:01:39 PM
Division Approval	agarland	01/10/2014 14:01:43 PM
Department Approval	agarland	01/10/2014 14:01:45 PM
Contract Manager Approval	agarland	01/10/2014 14:01:51 PM
Budget Analyst Approval	sbarkdul	05/05/2014 12:36:02 PM
BOE Agenda Approval	cwatson	05/06/2014 15:07:47 PM
BOE Final Approval	Pending	

Department of Wildlife
Budget Account 4463 - Law Enforcement
Clark County Boat Money Projections SFY 15-19

Fiscal Year	Fund	Agency	Budget Account	RGL	Description
2010	101	702	4456	4274	BOATING S&F PARTNERSHIP PROGRAM
2011	101	702	4456	4274	BOATING S&F PARTNERSHIP PROGRAM
2012	101	702	4463	4274	MISC BOATING INCOME
2013	101	702	4463	4274	BOATING PARTNERSHIP PROGRAM
2014	101	702	4463	4274	BOATING PARTNERSHIP PROGRAM
					5-year average

YTD Actual

\$70,000.00

\$60,000.00

\$60,000.00

\$50,000.00

\$50,000.00

\$58,000.00

Note: \$30,000 collected as of 1/10/14, expected to collect another \$20,000 by end of FY

VACANT

[Main Menu](#) >
 [Budget Status Report Input](#) >
 [Budget Account List](#) >
 [Summary Budget Status Report](#) >
 [Receipts/Funding](#) >
 [Select Date Range](#) >
 [Revenue Source Detail](#)

REPORT DATE AS OF: 01/09/2014

PROC ID: BSR_REV_DET

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Transaction Detail for Selected Revenue Source

Fiscal Year: 2010

FYTD Amount: 70,000.00

Fund: 101 GENERAL FUND

Budget Account: 4456 NDOW BOATING PROGRAM

Revenue Source: 4274 BOATING S&F PARTNERSHIP PROGRAM

Transaction Detail Date Range

From: 07/01/2000 To: 01/10/2014

Doc Number	Date	Amount
JV 702 10000081348	11/30/2009	35,000.00
CR 702 00006371691	02/11/2010	35,000.00
	Total:	70,000.00

[Return to Selection Screen](#) [Download the Report](#)

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > [Receipts/Funding](#) > [Select Date Range](#) > [Revenue Source Detail](#)

REPORT DATE AS OF: 01/09/2014

PROC ID: BSR_REV_DET

**STATE OF NEVADA
Office of the State Controller**

Budget Status Report - Transaction Detail for Selected Revenue Source

Fiscal Year: 2011

FYTD Amount: 60,000.00

Fund: 101 GENERAL FUND

Budget Account: 4456 NDOW BOATING PROGRAM

Revenue Source: 4274 BOATING S&F PARTNERSHIP PROGRM

**Transaction Detail Date Range
From: 07/01/2000 To: 01/10/2014**

Doc Number	Date	Amount
JV 702 10000095346	01/06/2011	29,000.00
CR 702 00006933517	02/24/2011	31,000.00
	Total:	60,000.00

[Return to Selection Screen](#) [Download the Report](#)

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > [Receipts/Funding](#) > [Select Date Range](#) > [Revenue Source Detail](#)

REPORT DATE AS OF: 01/09/2014

PROC ID: BSR_REV_DET

**STATE OF NEVADA
Office of the State Controller**

Budget Status Report - Transaction Detail for Selected Revenue Source

Fiscal Year: 2012 FYTD Amount: 60,000.00

Fund: 101 GENERAL FUND

Budget Account: 4463 LAW ENFORCEMENT

Revenue Source: 4274 MISC BOATING INCOME

Transaction Detail Date Range

From: 07/01/2000 To: 01/10/2014

Doc Number	Date	Amount
CR 702 00006978442	08/25/2011	30,000.00
CR 702 00006978242	01/06/2012	22,000.00
CR 702 00006978250	03/06/2012	5,000.00
CR 702 00007019769	06/12/2012	3,000.00
	Total:	60,000.00

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REPORT DATE AS OF: 01/09/2014

PROC ID: BSR_REV_DET

**STATE OF NEVADA
Office of the State Controller**

Budget Status Report - Transaction Detail for Selected Revenue Source

Fiscal Year: 2013

FYTD Amount: 50,000.00

Fund: 101 GENERAL FUND

Budget Account: 4463 LAW ENFORCEMENT

Revenue Source: 4274 BOATING PARTNERSHIP PROGRAM

Transaction Detail Date Range

From: 07/01/2000 To: 01/10/2014

Doc Number	Date	Amount
CR 702 00007020738	11/01/2012	30,000.00
CR 702 00008008480	04/11/2013	20,000.00
	Total:	50,000.00

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REPORT DATE AS OF: 01/09/2014

PROC ID: BSR_REV_DET

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Transaction Detail for Selected Revenue Source

Fiscal Year: 2014

FYTD Amount: 30,000.00

Fund: 101 GENERAL FUND

Budget Account: 4463 LAW ENFORCEMENT

Revenue Source: 4274 BOATING PARTNERSHIP PROGRAM

Transaction Detail Date Range

From: 07/01/2000 To: 01/10/2014

Doc Number	Date	Amount
CR 702 00008039867	11/25/2013	30,000.00
	Total:	30,000.00

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15561**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BOARD OF REGENTS-UNR**Contractor Name: **BOARD OF REGENTS-UNR**Address: **UNR CONTROLLERS OFFICE
MAIL STOP 0124**City/State/Zip: **RENO, NV 89557-0025**

Contact/Phone: null775/784-4062

Vendor No.: D35000816

NV Business ID: D35000816

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 %	Habitat conservation fees
X Federal Funds	50.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	X	Other funding	25.00 %	Mitigation fees

Agency Reference #: 14-41

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2016**Contract term: **2 years and 214 days**4. Type of contract: **Interlocal Agreement**Contract description: **PJ Thinning UNCE**

5. Purpose of contract:

This is a new interlocal agreement for services to be provided by the University of Nevada, Reno - Cooperative Extension Bootstraps Program to conduct hand removal/thinning of pinyon and juniper trees within designated sage-grouse habitat and to implement fencing projects for the protection of riparian and meadow systems important to sage-grouse and other wildlife species.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Six quarterly installments upon BOE approval and upon receipt of an official invoice from the University of Nevada, Reno - Office of Sponsored Projects detailed labor, including personnel rates, hours worked and applicable fringe benefits, travel, per diem and

II. JUSTIFICATION

7. What conditions require that this work be done?

The Greater Sage-grouse has been found warranted for listing under the Endangered Species Act, but precluded by higher priority species. In addition, sagebrush habitats in Nevada are becoming increasingly important to various wildlife species as they have been reduced in size by wildfire and pinyon and juniper encroachment. In an effort to increase and maintain habitat for greater sage-grouse, projects such as those identified within the scope of work associated with this contract are assisting with the achievement of this goal.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife does not have staff or the equipment to complete projects of this scope and scale.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The University of Nevada, Reno Cooperative Extension is a government agency. The Bootstraps Program, administered through UNCE, has demonstrated the ability to implement these types of projects in rural areas in the past. Hand crews are located within a reasonable distance of the project sites and are able to camp out on site, eliminated travel costs to and from duty stations. The Bootstraps Program hand crews have proven to be cost effective and beneficial to rural young adults.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW has contracted with this agency in the past and work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcDani	04/15/2014 15:48:40 PM
Division Approval	bmcDani	04/15/2014 15:48:42 PM
Department Approval	bmcDani	04/15/2014 15:48:44 PM
Contract Manager Approval	bmcDani	04/15/2014 15:48:46 PM
Budget Analyst Approval	sbarkdul	04/17/2014 08:34:21 AM
BOE Agenda Approval	cwatson	05/01/2014 09:00:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13465	Amendment Number: 1
Agency Name: ENVIRONMENTAL PROTECTION	Legal Entity Name: RESOURCE CONCEPTS INC
Agency Code: 709	Contractor Name: RESOURCE CONCEPTS INC
Appropriation Unit: 3186-12	Address: 340 N MINNESOTA ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4152
If "No" please explain: Not Applicable	Contact/Phone: null775/883-1600
	Vendor No.: T12785100
	NV Business ID: NV19781005208

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: Purchasing RFP# 1968, DEP 13-002

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2012**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **1 year and 352 days**

4. Type of contract: **Contract**

Contract description: **Wellhead Protection**

5. Purpose of contract:

This is the first amendment to the original contract, which provides direct technical assistance to Nevada's regulated public water systems and local communities in the development and implementation of Community Source Water/Wellhead Protection Plans. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$540,000 to \$1,080,000 in order to continue to carry out the state's Integrated Source Water Protection Program and to bring additional communities into the program. The program will identify and prioritize outreach and education opportunities, coordinate services with communities, develop work plan priorities, develop program budgets, and assist local public water systems and associated communities in updating their local plans.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$540,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$540,000.00
4. New maximum contract amount:	\$1,080,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Government has dictated the cities/communities have a Wellhead Protection Program (WHPP) and has allocated funds to the State of Nevada for this purpose.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Communities are the lead agencies and need community involvement. The State only monitors the project(s) and does not mandate.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was the one chosen by the RFP evaluation committee.

d. Last bid date: 03/01/2008 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1998 to 2003, Division of Environmental Protection. Work has been satisfactory.
2012 to present, Division of Environmental Protection, Bureau of Water Pollution Control. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	04/22/2014 12:59:54 PM
Division Approval	sneudaue	04/22/2014 13:58:13 PM
Department Approval	sneudaue	04/22/2014 13:58:16 PM
Contract Manager Approval	sneudaue	05/01/2014 13:55:38 PM
Budget Analyst Approval	jrodrig9	05/05/2014 09:32:27 AM
BOE Agenda Approval	cwatson	05/19/2014 08:25:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15556**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: BROADBENT & ASSOCIATES INC
Agency Code: 709	Contractor Name: BROADBENT & ASSOCIATES INC
Appropriation Unit: 3187-75	Address: 8 W PACIFIC AVE
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89015
If "No" please explain: Not Applicable	Contact/Phone: null702/563-0600
	Vendor No.: T80989610
	NV Business ID: NV19891031637

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Hazardous Waste Fund
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: DEP #15-001 / RFP #3109

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **BMI Environ. Cleanup**

5. Purpose of contract:

This is a new contract which provides technical review services and recommendations regarding reports generated by companies responsible for the environmental cleanup at the Black Mountain Industrial Complex near Henderson, Nevada. The vendor will provided scientific/technical support and advisory assistance services relating to various contracted program specialists including toxicologists and risk assessors, chemists, statisticians, hydrogeologists and environmental/civil engineers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide technical reviews and provide comments to the State on required reports generated by the companies responsible for the environmental cleanup at the Black Mountain Industrial (BMI) Complex near Henderson, NV. NDEP regulatory oversight requires the scientific/technical support and advisory assistance services of serveral specialists including toxicologists and risk assessors, chemists, statisticians, hydrogeologists and environmental/civil engineers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise available to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3109, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/30/2014 Anticipated re-bid date: 01/30/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDEP, Bureau of Corrective Actions has worked with this contractor in the past as well as currently on another contract and has found their services to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfleming	04/21/2014 09:55:32 AM
Division Approval	demme	04/28/2014 14:11:13 PM
Department Approval	demme	04/28/2014 14:11:18 PM
Contract Manager Approval	sgotta	05/12/2014 11:13:06 AM
Budget Analyst Approval	jrodrig9	05/13/2014 16:05:35 PM
BOE Agenda Approval	cwatson	05/19/2014 07:57:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15497**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: Actuarial Group, Inc. d/b/a AGI Services d/b/a AGI
Agency Code: 741	Contractor Name: Actuarial Group, Inc. d/b/a AGI Services d/b/a AGI
Appropriation Unit: 3817-10	Address: 1015 Tyrone Road, Suite 120
Is budget authority available?: Yes	City/State/Zip: Tyrone, GA 30290
If "No" please explain: Not Applicable	Contact/Phone: John Humphries 770-774-1102
	Vendor No.:
	NV Business ID: NV20141221265
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Division of Insurance (October 2008 - February 2009)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/14/2014 14:02:49 PM
Division Approval	ddennis	04/14/2014 14:02:53 PM
Department Approval	lfiguero	04/22/2014 17:40:03 PM
Contract Manager Approval	ddennis	04/24/2014 07:43:29 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:37:53 AM
BOE Agenda Approval	sbrown	05/10/2014 08:59:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15494**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Carr Riggs Ingram

Contractor Name: **Carr Riggs Ingram**Address: **282 Commerce Park Drive**City/State/Zip: **Ridgeland, MS 39157**

Contact/Phone: Joseph May 601-853-7050

Vendor No.:

NV Business ID: NV20141059173

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/14/2014 14:03:25 PM
Division Approval	ddennis	04/14/2014 14:03:28 PM
Department Approval	lfiguero	04/22/2014 17:40:46 PM
Contract Manager Approval	ddennis	04/24/2014 07:45:23 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:38:41 AM
BOE Agenda Approval	sbrown	05/10/2014 08:58:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15493**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Dixon Hughes Goodman

Contractor Name: **Dixon Hughes Goodman**Address: **1829 Eastchester Drive**City/State/Zip: **High Point, NC 27265**

Contact/Phone: Matt Church 704-594-8104

Vendor No.:

NV Business ID: NV20111337823

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/14/2014 14:03:42 PM
Division Approval	ddennis	04/14/2014 14:03:45 PM
Department Approval	lfiguero	04/22/2014 17:41:31 PM
Contract Manager Approval	ddennis	04/24/2014 07:43:40 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:39:29 AM
BOE Agenda Approval	sbrown	05/10/2014 08:57:29 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15492**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EIDE BAILLY LLP**Contractor Name: **EIDE BAILLY LLP**Address: **4310 17TH AVE S**City/State/Zip: **FARGO, ND 58108-2545**Contact/Phone: **Rick Nelson 860-930-4641**Vendor No.: **T29026023**NV Business ID: **NV20001000409**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:11:12 AM
Division Approval	ddennis	04/15/2014 11:11:15 AM
Department Approval	lfiguero	04/22/2014 17:43:43 PM
Contract Manager Approval	ddennis	04/24/2014 07:45:00 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:40:12 AM
BOE Agenda Approval	sbrown	05/10/2014 08:56:37 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15491**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EXAMINATION RESOURCES LLC**Contractor Name: **EXAMINATION RESOURCES LLC**Address: **3475 PIEDMONT RD NE STE 410**City/State/Zip: **ATLANTA, GA 30305-2994**Contact/Phone: **Rebecca Belanger-Walkins 404/816-6188**Vendor No.: **T29024362**NV Business ID: **NV20101392425**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,400,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance (2011 & 2014)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:11:27 AM
Division Approval	ddennis	04/15/2014 11:11:30 AM
Department Approval	lfiguero	04/22/2014 17:32:32 PM
Contract Manager Approval	ddennis	04/24/2014 07:45:13 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:41:11 AM
BOE Agenda Approval	sbrown	05/10/2014 08:55:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15495**

Agency Name:	B&I - INSURANCE DIVISION	Legal Entity Name:	EXAMINERS RESOURCE ASSOCIATES
Agency Code:	741	Contractor Name:	EXAMINERS RESOURCE ASSOCIATES
Appropriation Unit:	3817-10	Address:	LLC 924 S VIRGINIA ST RENO, NV 89502
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	Stephen Delany 775-328-1040
		Vendor No.:	T27018866
		NV Business ID:	NV20071009777

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance (2001 & 2014)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:11:40 AM
Division Approval	ddennis	04/15/2014 11:11:42 AM
Department Approval	lfiguero	04/28/2014 08:45:05 AM
Contract Manager Approval	ddennis	05/05/2014 10:50:38 AM
Budget Analyst Approval	sjohnso9	05/05/2014 12:51:47 PM
BOE Agenda Approval	sbrown	05/10/2014 09:16:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15490**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Johnson Lambert LLP

Contractor Name: **Johnson Lambert LLP**Address: **7000 Central Parkway, NE
Suite 1225**City/State/Zip: **Atlanta, GA 30328**

Contact/Phone: Jean Adams-Harris 678-534-5751

Vendor No.:

NV Business ID: NV20141045552

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:12:09 AM
Division Approval	ddennis	04/15/2014 11:12:11 AM
Department Approval	lfiguero	04/22/2014 17:37:01 PM
Contract Manager Approval	ddennis	04/24/2014 07:44:19 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:31:05 AM
BOE Agenda Approval	sbrown	05/10/2014 08:47:32 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15489**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Lewis & Ellis, Inc.

Contractor Name: **Lewis & Ellis, Inc.**Address: **11225 College Blvd
Suite 320**City/State/Zip: **Overland Park, KS 66210**

Contact/Phone: David Palmer 410-988-5309

Vendor No.:

NV Business ID: NV20121509105

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,400,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:12:21 AM
Division Approval	ddennis	04/15/2014 11:12:23 AM
Department Approval	lfiguero	04/22/2014 17:36:04 PM
Contract Manager Approval	ddennis	05/05/2014 10:52:42 AM
Budget Analyst Approval	sjohnso9	05/05/2014 12:53:32 PM
BOE Agenda Approval	sbrown	05/10/2014 09:14:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15488**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MERLINOS & ASSOCIATES INC**Contractor Name: **MERLINOS & ASSOCIATES INC**Address: **3274B MEDLOCK BRIDGE RD**City/State/Zip: **PEACHTREE CORNERS, GA 30092-3082**Contact/Phone: **Rebecca Freitag 678/684-4866**Vendor No.: **T27024506**NV Business ID: **NV20101135051**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Division of Insurance (2010 & 2014)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:12:34 AM
Division Approval	ddennis	04/15/2014 11:12:36 AM
Department Approval	lfiguero	04/22/2014 17:42:17 PM
Contract Manager Approval	ddennis	04/24/2014 07:43:48 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:26:50 AM
BOE Agenda Approval	sbrown	05/10/2014 08:46:12 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15484**

Agency Name: **B&I - INSURANCE DIVISION**
 Agency Code: **741**
 Appropriation Unit: **3817-10**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **NORTHSTAR EXAMS LLC DBA**
 Contractor Name: **NORTHSTAR EXAMS LLC DBA**
 Address: **NORTHSTAR EXAMS
 5600 Collins Ave, Unit 9Y
 Miami Beach, FL 33140**
 City/State/Zip: **Miami Beach, FL 33140**
 Contact/Phone: **Ralph Scott 817/939-9040**
 Vendor No.: **T29022204**
 NV Business ID: **NV20101324448**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 61 days**

4. Type of contract: **Contract**

Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Division of Insurance (July 2010 - June 2014)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:14:26 AM
Division Approval	ddennis	04/15/2014 11:14:28 AM
Department Approval	lfiguero	04/22/2014 17:38:20 PM
Contract Manager Approval	ddennis	04/24/2014 07:44:40 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:34:08 AM
BOE Agenda Approval	sbrown	05/10/2014 08:49:35 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15501**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Noble Consulting Services, Inc.
 Contractor Name: **Noble Consulting Services, Inc.**
 Address: **8365 Keystone Crossing Suite 200**
 City/State/Zip: **Indianapolis, IN 46240**
 Contact/Phone: Robert Panah 317-608-4155
 Vendor No.:
 NV Business ID: NV20141214869

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:13:04 AM
Division Approval	ddennis	04/15/2014 11:13:06 AM
Department Approval	lfiguero	04/22/2014 17:42:48 PM
Contract Manager Approval	ddennis	04/24/2014 07:46:03 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:42:41 AM
BOE Agenda Approval	sbrown	05/10/2014 09:08:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15499**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: Parentebeard LLC
Agency Code: 741	Contractor Name: Parentebeard LLC
Appropriation Unit: 3817-10	Address: 1 Liberty PI, 1650 Market St Suite 4500
Is budget authority available?: Yes	City/State/Zip: Philadelphia, PA 19103
If "No" please explain: Not Applicable	Contact/Phone: John Romano 215-972-2277
	Vendor No.:
	NV Business ID: NV20141203494

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:13:31 AM
Division Approval	ddennis	04/15/2014 11:13:33 AM
Department Approval	lfiguero	04/22/2014 17:46:30 PM
Contract Manager Approval	ddennis	04/24/2014 07:46:41 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:44:18 AM
BOE Agenda Approval	sbrown	05/10/2014 09:05:26 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15487**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **REGULATORY CONSULTANTS INC**Contractor Name: **REGULATORY CONSULTANTS INC**Address: **STE 100****10433 MONTGOMERY PKWY NE****ALBUQUERQUE, NM 87111-3874**Contact/Phone: **Nestor Romero 505/944-0058**Vendor No.: **T27007414**NV Business ID: **NV20051721012**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,800,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance (January 2003 - Present)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:13:42 AM
Division Approval	ddennis	04/15/2014 11:13:44 AM
Department Approval	lfiguero	04/28/2014 08:45:35 AM
Contract Manager Approval	ddennis	04/28/2014 09:30:07 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:35:15 AM
BOE Agenda Approval	sbrown	05/10/2014 08:52:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15486**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **RISK & REGULATORY CONSULTING**Contractor Name: **RISK & REGULATORY CONSULTING**Address: **3 Farm Glen Blvd**City/State/Zip: **Farmington, CT 06032**Contact/Phone: **Craig Moore 855-246-0815**Vendor No.: **T29031413**NV Business ID: **NV20121280498**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **RFQ # 2057**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **05/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,400,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance (December 2010 - Present)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:13:55 AM
Division Approval	ddennis	04/28/2014 07:30:56 AM
Department Approval	lfiguero	04/28/2014 08:45:54 AM
Contract Manager Approval	ddennis	05/05/2014 10:48:07 AM
Budget Analyst Approval	sjohnso9	05/05/2014 12:49:50 PM
BOE Agenda Approval	sbrown	05/10/2014 09:11:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15485**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: TAYLOR WALKER & ASSOCIATES INC
Agency Code: 741	Contractor Name: TAYLOR WALKER & ASSOCIATES INC
Appropriation Unit: 3817-10	Address: 7681 S MAIN ST PO BOX 156
Is budget authority available?: Yes	City/State/Zip: MIDVALE, UT 84047-0156
If "No" please explain: Not Applicable	Contact/Phone: R. Glenn Taylor 801/562-5748
	Vendor No.: T80990867
	NV Business ID: NV19941042098

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance (1987 - Present)
No indications of unsatisfactory performance were found.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/14/2014 14:03:08 PM
Division Approval	ddennis	04/14/2014 14:03:11 PM
Department Approval	lfiguero	04/22/2014 17:44:13 PM
Contract Manager Approval	ddennis	04/24/2014 07:45:41 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:32:18 AM
BOE Agenda Approval	sbrown	05/10/2014 08:48:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15498**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: Taylor & Mulder, Inc.
Agency Code: 741	Contractor Name: Taylor & Mulder, Inc.
Appropriation Unit: 3817-10	Address: 10508 Rivers Bend Ln
Is budget authority available?: Yes	City/State/Zip: Potomac, MD 20854
If "No" please explain: Not Applicable	Contact/Phone: Evelyn Toni Mulder 301-365-4882
	Vendor No.:
	NV Business ID: NV20141219800
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Reimbursement from Examinees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 61 days**

4. Type of contract: **Contract**

Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:14:06 AM
Division Approval	ddennis	04/15/2014 11:14:08 AM
Department Approval	lfiguero	04/22/2014 17:45:41 PM
Contract Manager Approval	ddennis	04/24/2014 07:46:53 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:45:10 AM
BOE Agenda Approval	sbrown	05/10/2014 09:03:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15502**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: The Huff Group LLC

Contractor Name: **The Huff Group LLC**Address: **9233 Ward Parkway, Suite 100**City/State/Zip: **Kansas City, MO 64114**

Contact/Phone: M. Jon Huff 816-531-5727

Vendor No.:

NV Business ID: NV20141036329

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:11:56 AM
Division Approval	ddennis	04/15/2014 11:11:58 AM
Department Approval	lfiguero	04/22/2014 17:33:33 PM
Contract Manager Approval	ddennis	04/24/2014 07:45:52 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:41:53 AM
BOE Agenda Approval	sbrown	05/10/2014 09:10:13 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15500**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: The NOVO Consulting Group, LLC

Contractor Name: **The NOVO Consulting Group, LLC**Address: **45 Park Place South, Suite 221**City/State/Zip: **Morristown, NJ 07960**

Contact/Phone: Jeffrey Good 201-787-5182

Vendor No.:

NV Business ID: NV20141194218

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	04/15/2014 11:13:16 AM
Division Approval	ddennis	04/15/2014 11:13:19 AM
Department Approval	lfiguero	04/22/2014 17:45:00 PM
Contract Manager Approval	ddennis	04/24/2014 07:46:26 AM
Budget Analyst Approval	sjohnso9	05/05/2014 11:43:28 AM
BOE Agenda Approval	sbrown	05/10/2014 09:06:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15685**

Agency Name:	DEPARTMENT OF TRANSPORTATION	Legal Entity Name:	DEPARTMENT OF PUBLIC SAFETY
Agency Code:	800	Contractor Name:	DEPARTMENT OF PUBLIC SAFETY
Appropriation Unit:	4660-06	Address:	NEVADA HIGHWAY PATROL 555 WRIGHT WAY
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89711
If "No" please explain:	Not Applicable	Contact/Phone:	null775/684-4808
		Vendor No.:	D65100000
		NV Business ID:	Exempt

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	45.00 %	Bonds	0.00 %
X Highway Funds	5.00 %	X Other funding	50.00 % DPS Forfeiture Funds

Agency Reference #: PR597-13-816

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retrospective? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2017**Contract term: **3 years and 30 days**4. Type of contract: **Interlocal Agreement**Contract description: **Data collection**

5. Purpose of contract:

This is a new interlocal agreement to provide support to the Department of Public Safety - Nevada Highway Patrol for data collection equipment upgrading to improve their data collection and analysis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Strategic Highway Safety Plan (SHSP) integrates safety related improvements across the entire system of roads, and coordinates with all state and local agencies that have a hand in addressing safety issues on public roads.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is being performed through DPS/NHP with funding support from NDOT.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lkoury	05/02/2014 14:37:15 PM
Division Approval	lkoury	05/02/2014 14:37:17 PM
Department Approval	lkoury	05/02/2014 14:37:24 PM
Contract Manager Approval	lkoury	05/02/2014 14:37:31 PM
Budget Analyst Approval	cwatson	05/19/2014 09:56:37 AM
BOE Agenda Approval	cwatson	05/19/2014 09:56:44 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15604**

Agency Name:	DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name:	OpSec Security, Inc.
Agency Code:	810	Contractor Name:	OpSec Security, Inc.
Appropriation Unit:	4745-18	Address:	1857 Colonial Village Lane PO Box 10155
Is budget authority available?:	Yes	City/State/Zip:	Lancaster, PA 17601
If "No" please explain:	Not Applicable	Contact/Phone:	Robert A. White 717-293-4110
		Vendor No.:	
		NV Business ID:	NV20141263952
To what State Fiscal Year(s) will the contract be charged?	2014-2018		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %
Agency Reference #:	RFP #3053		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **TempTag Issuance Sys**

5. Purpose of contract:

This is a new contract to provide for a contractor-provided and supported automated dealer placard issuance process. The automated system provides the ability to print a vehicle temporary tag at a licensed vehicle dealer and record the issuance in a state-owned database. The system will have the ability to expand to state offices or other approved vendors in the future for other temporary permit types. Tags printed and issued by the system will contain security features that help to reveal counterfeit tags or tags that have been altered fraudulently.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,292,500.00**

Payment for services will be made at the rate of \$1.75 per sticker

Other basis for payment: (Attachment DD-Contractor's Response, Cost Proposal-Option B) installments payable based on delivery of stickers and within 30 days of invoice date.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department is required to supply sellers and lessors of vehicles temporary placards for use by the new owner to operate a vehicle until permanent registration is obtained. The new placards will include security sticker and electronic transmission of data to allow access for law enforcement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the means to support an automated dealer placard issuance process.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #3053, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 06/01/2017

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmacke1	04/23/2014 09:53:18 AM
Division Approval	akeillor	04/23/2014 09:56:14 AM
Department Approval	akeillor	04/23/2014 09:56:33 AM
Contract Manager Approval	hazevedo	04/23/2014 15:18:50 PM
DoIT Approval	bbohm	05/07/2014 08:27:49 AM
Budget Analyst Approval	cwatson	05/19/2014 08:16:50 AM
BOE Agenda Approval	cwatson	05/19/2014 08:16:54 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13729	Amendment Number: 2
Agency Name: REHABILITATION DIVISION	Legal Entity Name: BOARD OF REGENTS-UNR
Agency Code: 901	Contractor Name: BOARD OF REGENTS-UNR
Appropriation Unit: 3265-75	Address: UNR CONTROLLERS OFFICE MAIL STOP 325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557
If "No" please explain: Not Applicable	Contact/Phone: null775/784-4040
	Vendor No.: D35000816
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Adaptive Resources Grant

Agency Reference #: **1757-17-REHAB**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/25/2012**
 Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**
 Contract term: **3 years and 249 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Assistive Technology**

5. Purpose of contract:

This is the second amendment to the original intrastate interlocal agreement, which continues on-going assistive technology services to individuals with disabilities. Vocational rehabilitation and independent living clients will be referred to the Nevada Center for Excellence in Disabilities for assistive technology assessment and training services. This amendment decreases the maximum amount from \$409,229.89 to \$276,638.89, with first year funding not to exceed \$79,388.89 and subsequent funding not to exceed \$65,750.00 per state fiscal year. The reduction is necessary to align the contract authority with the adaptive resources grant award.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$439,788.00
2. Total amount of any previous contract amendments:	-\$30,558.11
3. Amount of current contract amendment:	-\$132,591.00
4. New maximum contract amount:	\$276,638.89

II. JUSTIFICATION

7. What conditions require that this work be done?

Assistive technology consultants are to provide individuals with disabilities residing in Northern and Rural Nevada with assistive technology assessment, testing and training, in an effort to attain employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal agreement with the University of Nevada, Reno, Nevada Center for Excellence in Disabilities, Research and Educational Planning Center.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.080 through 277.180. This is an interlocal agreement with the University of Nevada, Reno.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The University of Nevada, Reno has provided and is currently providing satisfactory services under various contracts for the Department of Employment, Training and Rehabilitation since 2004.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	04/15/2014 16:53:47 PM
Division Approval	shendren	04/21/2014 18:22:46 PM
Department Approval	mcost1	04/24/2014 08:01:37 AM
Contract Manager Approval	mcost1	04/24/2014 08:03:04 AM
Budget Analyst Approval	knielsen	05/15/2014 13:59:52 PM
BOE Agenda Approval	sbrown	05/16/2014 15:44:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 14457	Amendment Number: 1
Agency Name: REHABILITATION DIVISION	Legal Entity Name: Washoe County School District
Agency Code: 901	Contractor Name: Washoe County School District
Appropriation Unit: 3265-09	Address: 425 East Ninth Street
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89512
If "No" please explain: Not Applicable	Contact/Phone: kwaless@washoeschools.net 775.861.4423
	Vendor No.: T40234300
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1834-17-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/09/2013**
Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 357 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Rehabilitation Serv.**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides on-going vocational rehabilitation services to students with disabilities who are attending any Washoe County School District high school. Staff and resources will be combined to provide vocational rehabilitation services through the Vocational Opportunities for Inclusive Career Education Program. This amendment decreases the maximum amount from \$4,628,323 to \$4,315,408 to align the contract authority with anticipated program operating costs, reduces Washoe County School District's SFY15-17 budgeted amounts, revises job descriptions outlined in the Scope of Work and updates DETR's point of contact information.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$4,628,323.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	-\$312,915.00
4. New maximum contract amount:	\$4,315,408.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Cooperation and coordination of services between the Vocational Rehabilitation and School Districts is a high priority focus by the Rehabilitation Services Administration, US Department of Education to better serve high school students with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the staff or the funding to perform these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 05/01/2013 Anticipated re-bid date: 03/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	05/02/2014 14:27:13 PM
Division Approval	mmason	05/05/2014 12:18:10 PM
Department Approval	mcost1	05/06/2014 14:37:44 PM
Contract Manager Approval	mcost1	05/06/2014 14:38:56 PM
Budget Analyst Approval	knielsen	05/14/2014 13:35:12 PM
BOE Agenda Approval	sbrown	05/20/2014 16:13:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15693**

Agency Name:	DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name:	DEPARTMENT OF CORRECTIONS
Agency Code:	902	Contractor Name:	DEPARTMENT OF CORRECTIONS
Appropriation Unit:	4770-12	Address:	ATTN BABB, PAM ADMINISTRATION PO BOX 7011
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89702-7011
If "No" please explain:	Not Applicable	Contact/Phone:	John Collins 775-887-3219
		Vendor No.:	D44000026
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program Funds

Agency Reference #: **FY15-CEP-PRIDE**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **PRIDE Program**

5. Purpose of contract:

This is a new intrastate interlocal agreement that continues ongoing funding in support of the Purpose, Respect, Integrity, Determination, and Excellence (PRIDE) program which will provide pre-release and post-release assistance to inmates and felons through a holistic program. The program incorporates intensive case management, transitional housing, employment training and placement, life skills training, mental health services, substance and drug abuse counseling, mentoring, and other comprehensive transitional services. The Nevada Department of Corrections will oversee all aspects of the project and coordinate with service providers to ensure a seamless transition, participate in coalitions and advisory groups that relate to overcoming barriers to prisoner re-entry, and refer a sufficient number of post-release individuals to selected identified service providers to meet the condition of program participation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$550,000.00**

Other basis for payment: The Nevada Department of Corrections (NDOC) agrees to provide services at a cost not to exceed \$550,000. Payments to be made upon approval of the request for funds from NDOC, normally once a month, with the total contract amount not to exceed \$550,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State needs to provide specialized service to prison inmates and felons because of the high recidivism rates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have employees who can provide on-site inmate support to assist this organization with workforce system capacity building activities.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Intrastate Interlocal

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department of Corrections is currently under contract for the PRIDE program with satisfactory performance.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/06/2014 09:20:17 AM
Division Approval	mcost1	05/06/2014 14:35:17 PM
Department Approval	mcost1	05/06/2014 14:35:20 PM
Contract Manager Approval	kwynands	05/06/2014 14:44:05 PM
Budget Analyst Approval	knielsen	05/14/2014 12:10:08 PM
BOE Agenda Approval	sbrown	05/16/2014 14:30:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15675**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT
Agency Code: 902	Contractor Name: GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT
Appropriation Unit: 4770-12	Address: 808 W NYE LN
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-1544
If "No" please explain: Not Applicable	Contact/Phone: null775/687-9900
	Vendor No.: D10200000
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program

Agency Reference #: **FY15-CEP-GOED**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Economic Development**

5. Purpose of contract:

This is a new intrastate interlocal agreement that continues funding in support of the Governor's Office of Economic Development training program, Train Employees Now (TEN). The program was launched to upgrade the skills of employees relocating to or expanding into Nevada, which is anticipated to reduce dependence on the Nevada unemployment system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$641,110.00**

Other basis for payment: Payments to be made upon approval of the request for funds from the Governor's Office of Economic Development, normally once a month, with the total contract amount not to exceed \$641,110.

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes 231.068 grants for programs for occupational education; accounting of money appropriated for awarding grants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ staff whose responsibility is to provide training, only to connect workers to training opportunities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Governor's Office of Economic Development has been under contract with the Department of Employment, Training and Rehabilitation since 1999 with satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/02/2014 16:07:10 PM
Division Approval	rolso1	05/02/2014 16:34:13 PM
Department Approval	mcost1	05/05/2014 11:18:01 AM
Contract Manager Approval	kwynands	05/06/2014 15:35:23 PM
Budget Analyst Approval	knielsen	05/15/2014 11:08:36 AM
BOE Agenda Approval	sbrown	05/20/2014 16:04:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15686**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: GOVERNORS OFFICE OF ECONOMIC
Agency Code: 902	Contractor Name: GOVERNORS OFFICE OF ECONOMIC
Appropriation Unit: 4770-12	Address: DEVELOPMENT
Is budget authority available?: Yes	808 W NYE LN
If "No" please explain: Not Applicable	City/State/Zip: CARSON CITY, NV 89703-1544
	Contact/Phone: null775/687-9900
	Vendor No.: D10200000
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program

Agency Reference #: **FY15-CEP-ESB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Emerging Business**

5. Purpose of contract:

This is a new intrastate interlocal agreement that continues ongoing funding in support of the Governor's Office of Economic Development (GOED) Emerging Small Business Certification Program. The program encourages the development and growth of small businesses in Nevada. The program seeks to assist small businesses in obtaining work with state and local government agencies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$92,000.00**

Other basis for payment: Payments to be made upon approval of the request for funds from the Governor's Office of Economic Development, normally once a month, with the total contract amount not to exceed \$92,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

AB 294 established a certification program to assist Nevada small businesses interested in doing business with state and local government agencies. The division's responsibility is to provide resources to assist the Governor's Office of Economic Development in the administration of the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ staff to administer the program. The Governor's Office of Economic Development was tasked with the administration of the Emerging Small Business Program.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Governor's Office of Economic Development has been under contract with the Department of Employment, Training and Rehabilitation since 1999 with satisfactory service.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/02/2014 16:08:23 PM
Division Approval	rolso1	05/02/2014 16:34:41 PM
Department Approval	mcost1	05/05/2014 11:26:01 AM
Contract Manager Approval	kwynands	05/06/2014 15:38:26 PM
Budget Analyst Approval	knielsen	05/15/2014 10:46:22 AM
BOE Agenda Approval	sbrown	05/20/2014 15:38:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15672**Agency Name: **DETR - EMPLOYMENT SECURITY DIVISION**Agency Code: **902**Appropriation Unit: **4770-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JOBS FOR NEVADA GRADUATES INC**Contractor Name: **JOBS FOR NEVADA GRADUATES INC**Address: **2800 E SAINT LOUIS AVE**City/State/Zip: **LAS VEGAS, NV 89104-4267**Contact/Phone: **Rene Cantu 702/810-3068**Vendor No.: **T32002801**NV Business ID: **NV20131697401**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program

Agency Reference #: **FY15-CEP-JAGNV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**Anticipated BOE meeting date **06/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2015**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **Jobs for Graduates**

5. Purpose of contract:

This is a new contract to provide training to improve the outcomes of public education, improve work opportunities and increase college enrollment and completion rates for high-risk youth populations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$750,000.00**

Other basis for payment: Jobs for Nevada's Graduates agrees to provide services at a cost not to exceed \$750,000.

Payments to be made upon approval of the request for funds from Jobs for Nevada's Graduates, normally once a month, with the total contract amount not to exceed \$750,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada has committed to providing training for high-risk youth to improve outcomes for public education and improve work opportunities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Job's for America's Graduates model requires the State contract with a qualified non-profit organization to administer this program in the State of Nevada.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 140407

Approval Date: 04/22/2014

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

Pending registration and non-profit exemption

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Pending registration and non-profit exemption

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	04/29/2014 15:46:45 PM
Division Approval	mcost1	05/05/2014 11:04:16 AM
Department Approval	mcost1	05/05/2014 11:04:19 AM
Contract Manager Approval	kwynands	05/06/2014 15:53:30 PM
Budget Analyst Approval	knielsen	05/14/2014 15:41:40 PM
BOE Agenda Approval	sbrown	05/20/2014 15:36:40 PM
BOE Final Approval	Pending	



Purchasing Use Only:	
Approval#:	140407

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Dennis A. Perea</i>	<i>702-486-6637</i>	<i>daperea@nvdetr.org</i>

Vendor Information:	
1b	Identify Vendor: <i>Jobs for Nevada's Graduates, Inc. (JAGNV)</i>
	Contact Name: <i>Rene Cantu</i>
	Address: <i>2800 E. Saint Louis, Las Vegas NV 89104</i>
	Telephone Number: <i>702-810-3068</i>
	Email Address: <i>Cantu.nevada@yahoo.com</i>

1c		Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>	
	Professional Service Exemption:		

Contract Information:			
1d	Is this a new Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Amendment:	#	
	CETS:	#	

1e				Term: SFY15	
	One (1) Time Purchase:				
	Contract:	Start Date:	<i>July 1st, 2014</i>	End Date:	<i>June 30th, 2015</i>

1f		Funding:	
	State Appropriated:		
	Federal Funds:		
	Grant Funds:		
	Other (Explain):	<i>Career Enhancement Program (CEP) Funds</i>	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$750,000</i>

2 Provide a description of work/services to be performed or commodity/good to be purchased:
*Built upon the traditional model - Jobs for America's Graduates (JAG) - a national, state-based non-profit organization dedicated to preventing dropouts among young people who are most at-risk, **Jobs for Nevada's Graduates (JAGNV)** is a statewide program for youth who seek to make the most of their high school education and pursue career and postsecondary educational interests. JAGNV is a multi-year program designed to serve high school students during their 11th and 12th grades, with a 12-month post-graduation follow-up period. JAGNV serves students who are at risk of not attaining their potential and/or of dropping out of high school. The multi-year JAGNV program's objective is to connect or reconnect students to primary support systems and institutions, and to provide transitional support services when they enter a postsecondary institution and/or the workforce. The JAGNV's primary goals are to improve students' positive perceptions of themselves as persons and as students, and to assist them in their pursuit of a high school diploma and towards college and/or career readiness.*

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
The primary mission of the traditional JAG program model is to keep young people in high school through graduation, and to provide an array of counseling, employability skills development, career association, job development, and job placement services that will result in either a quality job leading to a career after graduation or enrollment in a postsecondary education and/or training program. The program is unique in that it provides education and workforce support into one program. The board of the JAGNV state-specific non-profit is selected through Governor appointments.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
In the 2013 Nevada State Legislature, the Nevada Department of Education was granted authority to fund, with General Fund monies, the JAG program and to establish a non-profit for the sole purpose of administering a JAGNV program. The Nevada Department of Employment, Training and Rehabilitation (DETR) established the new JAGNV non-profit and is now requesting the augmentation of the Department of Education's program funding for the ability to incorporate additional schools into the JAGNV pipeline.

Were alternative services or commodities evaluated? Check One.		Yes:	No:	X
5	a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.			
	b. If not, why were alternatives not evaluated?			
	<i>The Nevada State Legislature awarded funds for the sole purpose of supporting the JAG/JAGNV program and it would not be pragmatic for another state agency to fund any other parallel initiative, even if one was available.</i>			

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.			Yes:	<input checked="" type="checkbox"/>	No:	
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>		<i>Type of Procurement (RFP, RFQ, Waiver)</i>	
	<i>7/13/12</i>	<i>6/30/14</i>	<i>\$1,308,390.00</i>	<i>Jobs for America's Graduate Program services provided by Community Services Agency</i>		<i>Waiver</i>	
			\$				
			\$				

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p> <p><i>The JAG/JAGNV program will not be able to deliver services to as many Nevada schools and youth who would benefit significantly from this program. Furthermore, the JAG/JAGNV program would not be significant in its contribution towards high school retention and graduation rates.</i></p>
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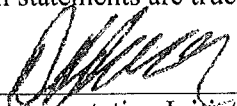
8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p><i>The efforts to identify competitive service provider(s) to for JAGNV purposes were futile as none exist that could provide the workforce development programs as prescribed and overseen for compliance of <u>Jobs for America's Graduates (JAG)</u> accreditation standards.</i></p> <p><i>As stated above, JAGNV is a JAG, state-specific, non-profit corporation with a board of directors that are appointed by the Nevada Governor. The premise of this state-specific program is in conjunction with the Workforce Investment Act (1998) to implement and deliver a unique, research-based, multi-year intervention program to support retention, academic remediation and enhancement, graduation, placement assistance, and follow-up services to young people who are most at risk by assisting them successfully transition to employment and/or post-secondary education.</i></p> <p><i>The JAG Multi-Year Program consists of a unique and comprehensive set of services designed to keep young people in school through graduation and improve the rate of success in achieving postsecondary education and career goals. The ultimate goal is for at-risk youth to receive a high school diploma (or equivalent), pursue postsecondary education, and/or secure a quality entry-level job in the workforce. The focus in the Multi-Year Program is dropout prevention, retention, and graduation serving youth with significant barriers to success. The JAG national in-school curriculum, consisting of 88 competency-based modules, provides 880 hours of classroom instruction. Core JAG model components include: 1.) classroom instruction; 2.) competency-based curriculum; 3.) adult mentoring; 4.) advisement and support; 5.) summer employment training; 6.) student-led leadership development; 7.) job and post-secondary education placement support; 8.) linkages to school and community-based</i></p>
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services; 9.) 12-month follow-up services; 10.) electronic accountability system; and 11.) quality and continual professional development for JAG Classroom Specialists.

Due to the exclusive aspects of the program and the requisite for the JAG model to continue its efforts in the state of Nevada, the JAGNV, Inc. non-profit organization is the only source in which to continue to deliver these services through augmented funding from the Nevada Department of Education and the Nevada State Legislature.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. If yes, please provide details regarding future obligations or needs.				

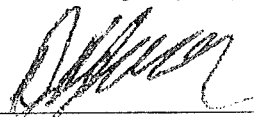
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

DENNIS A. PEREA, Deputy Director

 Print Name of Agency Representative Initiating Request Date



Signature of Agency Head Authorizing Request

DENNIS A. PEREA, Deputy Director

 Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

 Name of agency or entity who provided information or review:

N/A

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4-22-14
Date

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 22 2014

JOBS FOR NEVADAS GRADUATES INC
2800 E ST LOUIS AVE
LAS VEGAS, NV 89104

Employer Identification Number:
80-0965597
DLN:
17053360404003
Contact Person:
BENJAMIN L DAVIS ID# 31465
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
November 27, 2013
Contribution Deductibility:
Yes
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status; you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947

JOBS FOR NEVADAS GRADUATES INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Tamara Rippe". The signature is written in a cursive style with a large initial 'T'.

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15534**

Agency Name: PUBLIC EMPLOYEES' BENEFITS	Legal Entity Name: UNUMPROVIDENT CORPORATION
Agency Code: 950	Contractor Name: UNUMPROVIDENT CORPORATION
Appropriation Unit: 1338-12	Address: 1 FOUNTAIN SQUARE
Is budget authority available?: Yes	City/State/Zip: CHATTANOOGA, TN 37402
If "No" please explain: Not Applicable	Contact/Phone: null423/755-7877
	Vendor No.: T81085480
	NV Business ID: NV19871027526
To what State Fiscal Year(s) will the contract be charged?	2014-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % paid via automatic payroll deductions by participants who choose to enroll for this benefit

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **6 years and 31 days**4. Type of contract: **Contract**Contract description: **Voluntary LTC**

5. Purpose of contract:

This is a new contract that continues ongoing Voluntary Long Term Care Insurance for participants of the Public Employees' Benefits Program that choose to enroll for this benefit.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: paid via voluntary payroll deductions from participants who choose to enroll for this benefit

II. JUSTIFICATION

7. What conditions require that this work be done?

The Public Employees' Benefits Program contracts with outside vendors to provide certain voluntary insurance products as approved by the PEBP Board. Unum provides underwriting for voluntary long term care insurance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state of Nevada does not underwrite insurance products.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 01/04/2007 Anticipated re-bid date: 01/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Unum has been the voluntary long term care insurance provider for PEBP since 2001. PEBP is satisfied by the services provided by Unum.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	04/08/2014 09:10:17 AM
Division Approval	mstron1	04/08/2014 09:10:20 AM
Department Approval	mstron1	04/08/2014 09:10:23 AM
Contract Manager Approval	mstron1	04/08/2014 09:10:25 AM
Budget Analyst Approval	cwatson	05/01/2014 09:36:15 AM
BOE Agenda Approval	cwatson	05/01/2014 09:36:19 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:
130902

RCVD SEP 17 '13

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Public Employees' Benefits Program (PEBP)
James R. Wells, Executive Officer (775) 684-7020 jwells@peb.state.nv.us
Megan Sloan, Management Analyst (775) 684-7020 msloan@peb.state.nv.us
- b. Vendor contact information:
UNUM
Cynthia R. Verrill; Manager, LTC Operations (888) 844 – 8686 cverrill@unum.com
- c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:
UNUM will continue to provide group long term care (LTC) insurance to eligible PEBP participants who sign up for this benefit. This benefit is paid via automatic payroll deductions by those who chose to enroll for this service.
3. Describe the unique qualification required for the service or good to be purchased:
UNUM has been providing voluntary group LTC insurance to PEBP since 2002. The most recent contract terminated on June 30, 2013. Because of the changes in the market due in part to the Affordable Care Act and in part to the long term viability of this benefit, there are no longer any companies who offer group LTC policies to large employers who would offer LTC benefits on a *voluntary* basis with group discounts.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
This service can no longer be competitively bid because of the changes in the long term care market. Companies who offered long term care insurance in the past have dropped out of the market or are no longer bidding on new business and only offering the benefit to existing clients who previously signed up for the benefit. Because of the Affordable Care Act and the influx of baby boomers in this market space, the cost of long term care insurance has become cost prohibitive for the companies who were previously underwriting it and too expensive for the consumers who would consider purchasing this benefit. Because UNUM has been offering this service to Nevada for so long, they have offered to allow those who are currently enrolled to continue their automatic payroll deductions to pay their premium and to allow those who are eligible the opportunity to enroll at the current group discount rates. The rates are approved annually by the Division of Insurance. Only new hires by the state of Nevada and PEBP's participating entities are eligible to enroll for long term care insurance.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
If this waiver is denied, PEBP will have to notify participants who have been paying their premiums for long term care insurance through payroll deduction for up to ten years in some cases, that the benefit is no longer available as a group benefit with automatic payroll deduction. Participants will have to contact UNUM to exercise their portability rights and arrange to have their premiums paid to the vendor directly without the benefit of automatic payroll deductions and they will lose the benefit of a contractually guaranteed group discount.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.
PEBP has conducted its own market research and asked for the assistance of its actuary/consultant Aon Hewitt to verify that the market for long term care insurance has changed due to the Affordable Care Act and the market for this benefit has indeed shrunk considerably. In addition, PEBP contacted the Nevada Division of Insurance and they also concluded that the long term care market is rapidly shrinking and that the companies who continue to offer LTC benefits are asking for substantial rate increases. To date, the Division has denied the requested increases and capped them at 10% but acknowledge that future increases are inevitable.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?
The Nevada Division of Insurance determines the acceptable and fair rates for all companies who offer long term care insurance in Nevada. UNUM is required to file with the Division each year and request any changes to their current rate. This filing year, the Division approved a 10% rate increase.
8. What is the estimated value and length of the contract, amendment or request?
PEBP estimates that the length of this contract would be upon BOE approval, anticipated to be November 12, 2013 to June 30, 2019, with a total contract maximum to be \$1,200,000 (one million two hundred thousand dollars)
- a. New contract Y N
- b. Amendment Y N Amendment No. _____
 {provide copy of previous waiver(s)}

Public Employees' Benefits Program hereby requests approval for UNUM
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Megan Dean</i>	9-12-13
Agency Representative Initiating Request	Date
X <i>James D. Wells</i>	9/13/13
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <i>N/A</i>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X <i>Ara Smith</i>	9-13-13
Administrator, Purchasing Division	Date

Historically, the Department has outsourced the satellite television services to a vendor with the technical expertise and/or equipment necessary to provide this service. NDOC does not have the technical expertise and/or equipment necessary to perform this service. No other State agency offers this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Buford Satellite Systems
Friendship Cable dba Correctional Cable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They scored the highest based on pre-determined weights and criteria.

d. Last bid date: 02/05/2010 Anticipated re-bid date: 02/05/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY11 to current with Nevada Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	04/28/2014 14:17:41 PM
Division Approval	dmartine	04/28/2014 15:57:29 PM
Department Approval	bfarris	04/28/2014 16:35:59 PM
Contract Manager Approval	jhardy	05/02/2014 12:26:30 PM
Budget Analyst Approval	cmurph3	05/05/2014 13:50:46 PM

#1

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13046**

Amendment Number: **3**

Agency Name: **GAMING CONTROL BOARD**

Agency Code: **611**

Appropriation Unit: **4061-04**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Alarmco, Inc.**

Contractor Name: **Alarmco, Inc.**

Address: **2007 Las Vegas Blvd. South**

City/State/Zip: **Las Vegas, NV 89104**

Contact/Phone: **702-382-5000**

Vendor No.:

NV Business ID: **NV19641000258**

To what State Fiscal Year(s) will the contract be charged?

2012-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **03/01/2012**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Security**

5. Purpose of contract:

This is the third amendment to the original contract, which provides ongoing burglary alarm system maintenance, monitoring, and response to the Gaming Control Board's Technology Division. This amendment modifies the scope of work to include moving certain security equipment in conjunction with a remodel, extends the termination date from June 30, 2014 to February 29, 2016 and increases the maximum amount from \$6,500 to \$17,000 due to the expanded scope of work, extending the termination date, and an increased number of necessary service calls.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$3,000.00
2. Total amount of any previous contract amendments:	\$3,500.00
3. Amount of current contract amendment:	\$10,500.00
4. New maximum contract amount:	\$17,000.00
and/or the termination date of the original contract has changed to:	02/29/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The Gaming Control Board must protect its assets, and assets of others in its possession, from theft.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized equipment is required

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#2

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110812

Approval Date: 08/29/2011

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with the Gaming Control Board. Services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	05/14/2014 14:27:13 PM
Division Approval	jkingsla	05/14/2014 14:27:16 PM
Department Approval	jkingsla	05/14/2014 14:27:19 PM
Contract Manager Approval	jkingsla	05/14/2014 14:27:23 PM
Budget Analyst Approval	knielsen	05/19/2014 15:08:03 PM

The Nevada Commission on Tourism (NCOT) conducts Familiarization (fam) tours as a tool to showcase the state to tour operators and media. The best way for tour operators to sell tours to Nevada is to see and experience the product for themselves. When they tour the state, they get a firsthand knowledge of what Nevada has to offer, and they can better reflect those offerings in their tours. Likewise, the best way for a travel journalist to write about Nevada is to see it firsthand. In fact, most journalists will not write about a destination they have not personally been to. Tours hosted by the NCOT are an essential function of its media and sales departments. NCOT staff must work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A large portion of time during fam tours is spent in a vehicle traveling from town to town. State employees are involved in the planning and travel during fam tours, and the NCOT passenger van is used whenever possible. However, tours often require larger vehicles that are not available within State resources.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Northern Nevada has two local vendors available for this type of transportation need, so this is one of two ongoing contracts developed for transportation needs as they occur. When a fam is anticipated, a quote will be solicited from each vendor with selection based on the lowest bid or the availability of the vendor for the scheduled fam tour.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is an amendment to the existing contract, and the quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	05/13/2014 16:13:36 PM
Division Approval	amathies	05/13/2014 16:13:39 PM

Department Approval
Contract Manager Approval
Budget Analyst Approval

kwilliam
kwilliam
jmurph1

05/15/2014 16:47:51 PM
05/15/2014 16:47:53 PM
05/21/2014 10:35:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13186** Amendment Number: **1**
 Agency Name: **ADJUTANT GENERAL & NATL GUARD** Legal Entity Name: **MDK LLC**
 Agency Code: **431** Contractor Name: **Wet Lab**
 Appropriation Unit: **3650-16** Address: **475 E GREG ST STE 119**
 Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89431-8517**
 If "No" please explain: **Not Applicable** Contact/Phone: **775/355-0202**
 Vendor No.: **T81201715**
 NV Business ID: **NV20021051359**

To what State Fiscal Year(s) will the contract be charged? **2012-2016**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD # 031-2012**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **04/03/2012**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/08/2016**
 Contract term: **3 years and 340 days**
 4. Type of contract: **Contract**
 Contract description: **EnvironmentalService**

5. Purpose of contract:
This is the first amendment to the original contract, which provides services that shall include, but are not limited to, analysis and/or collection of environmental samples, consultation, analysis reports, collection records, Quality Assurance and Quality Control (QA/QC) reports for the Nevada National Guard facilities statewide. This amendment increases the maximum amount from \$38,000 to \$63,000 due to additional analysis and/or collection of environmental samples for the duration of the contract period.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$38,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$25,000.00
4. New maximum contract amount:	\$63,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
To provide for collection of environmental samples, consultation, analysis, collection records, Quality Assurance and Quality Control (QA/QC) reports for the Nevada National Guard facilities statewide so that the Office of the Military is in compliance with State and Federal environmental laws. Additional testing is required due to the complex nature of the new equipment that was constructed, installed, and acquired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not possess requisite skills and certifications to conduct material/laboratory testing.

#4

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per N.A.C. 333.150, vendor has requisite skills and certifications to perform the professional services for the Laboratory Material Analytical Testing.

d. Last bid date: 03/01/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

MDK, LLC is the entity DBA as Wet Lab and is the same entity as MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	05/05/2014 10:57:41 AM
Division Approval	vradford	05/05/2014 10:57:55 AM
Department Approval	ctyle1	05/05/2014 11:16:28 AM
Contract Manager Approval	vradford	05/05/2014 11:18:55 AM
Budget Analyst Approval	jborrowm	05/05/2014 12:17:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13339** Amendment Number: **1**

Agency Name: **DETR ADMINISTRATIVE SERVICES** Legal Entity Name: **FAAD JANITORIAL INC**

Agency Code: **908** Contractor Name: **FAAD JANITORIAL INC**

Appropriation Unit: **All Budget Accounts - Category 04** Address: **52 GLEN CARRAN CIR**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89431**

If "No" please explain: **Not Applicable** Contact/Phone: **Donna Hubble 775/351-2405**

Vendor No.: **T27017486**

NV Business ID: **NV20041538232**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % All DETR Budget Accounts

Agency Reference #: **1738-14-DETR**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2012**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **JANITORIAL**

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing emergency, special projects and temporary janitorial services for various owned and leased department facilities, (as needed) for services not covered in the scope of work of regularly contracted vendors. This amendment increases the maximum amount from \$9,500 to \$14,500 and extends the termination date from June 30, 2014 to June 30, 2016 due to the continued need for these services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,000.00
4. New maximum contract amount:	\$14,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The department frequently has need of services not covered by the contracted vendor's scope of work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#5

a. List the names of vendors that were solicited to submit proposals (include at least three):

J & L Janitorial
Jani-King
F.A.A.D. Janitorial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: 03/31/2012 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

F.A.A.D. Janitorial has been under contract with the department since 2008 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mchadwic	05/06/2014 09:57:34 AM
Division Approval	mcost1	05/12/2014 11:33:23 AM
Department Approval	mcost1	05/12/2014 11:33:27 AM
Contract Manager Approval	btaylo7	05/13/2014 11:47:27 AM
Budget Analyst Approval	jmurph1	05/20/2014 14:50:32 PM

#5

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13522** Amendment Number: **1**

Agency Name: **SECRETARY OF STATE'S OFFICE** Legal Entity Name: **Coast Hotels and Casinos Inc dba Gold Coast Hotel and Casiino**

Agency Code: **040** Contractor Name: **Coast Hotels and Casinos Inc dba Gold Coast Hotel and Casiino**

Appropriation Unit: **1057-12** Address: **Gold Coast Hotel and Casino
400 W Flamingo Rd**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89103**

If "No" please explain: **Not Applicable** Contact/Phone: **Misty Morris 702-367-7111**

Vendor No.: **T29028933**

NV Business ID: **NV19951135910**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % \$45 Registraion fee charged per attendee.
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/13/2012**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/01/2015**

Contract term: **2 years and 203 days**

4. Type of contract: **Rental Agreement**

Contract description: **Gold Coast**

5. Purpose of contract:

This is the first amendment to the the original contract, which provided for monthly room rental to conduct two-day Notary Training classes in Southern Nevada as required by NRS 240.018 effective July 13, 2012, through June 30, 2014. This amendment increases the maximum amount from \$60,000 to \$81,000 and extends the expiration date from June 30, 214, to February 1, 2015, due to the continued need for these services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$21,000.00
4. New maximum contract amount:	\$81,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 240.018 provides courses of study for mandatory training of notaries public. Such courses of study must include at least 4 hours of instruction relating to the functions and duties of notaries public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The classes are conducted by State employees of the Secretary of State. The State does not own property to accommodate the classes therefore space must be rented.

9. Were quotes or proposals solicited? **Yes**

#6

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Flamingo
Caesars
Harrah's Las Vegas
Gold Coast Hotel and Casino

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the most cost effective conference room space and related services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Secretary of State - 2010-2012 - Satisfactory
Secretary of State - 2012-2014 - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	05/05/2014 07:41:46 AM
Division Approval	pdover	05/05/2014 07:41:53 AM
Department Approval	pdover	05/05/2014 07:41:56 AM
Contract Manager Approval	vmccormi	05/05/2014 08:02:28 AM
Budget Analyst Approval	ekin4	05/12/2014 12:21:24 PM

#6

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13571** Amendment Number: **2**
 Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **DEPENDABLE HIGHWAY EXPRESS**
 Agency Code: **407** Contractor Name: **DEPENDABLE HIGHWAY EXPRESS**
 Appropriation Unit: **3233-04** Address: **2555 E OLYMPIC BLVD**
 Is budget authority available?: **Yes** City/State/Zip: **LOS ANGELES, CA 90023-2605**
 If "No" please explain: **Not Applicable** Contact/Phone: **323/526-2222**
 Vendor No.: **T29023944**
 NV Business ID: **NV20101247012**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	35.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **07/05/2012**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **2 years and 360 days**

4. Type of contract: **Contract**
 Contract description: **Freight Shipping**

5. Purpose of contract:
This is the second amendment to the original contract that provides ongoing commercial freight delivery services for printed paper products between state locations in Carson City and Las Vegas. The Division of Welfare and Supportive Services (DWSS) Publications unit publishes over 900 types of forms and envelopes, which are used by the public, clients, and DWSS staff and distributes them to all Northern DWSS district and field offices and to one Southern DWSS location for further distribution. This amendment revises the consideration language, extends the termination date from June 30, 2014, to June 30, 2015, increases the maximum amount from \$18,690 to \$33,773, and adds Attachment E: Pricing.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,345.00
2. Total amount of any previous contract amendments:	\$9,345.00
3. Amount of current contract amendment:	\$15,083.00
4. New maximum contract amount:	\$33,773.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?
The DWSS Publications unit publishes over 900 types of forms and envelopes for all DWSS district and field offices. Commercial freight delivery service to a central location in Southern Nevada allows for fast and cost effective distribution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the resources or expertise to provide this service.

#7

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Dependable Highway Express
Concert Group Logistics
Con-way Freight
Oak Harbor Freight

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was selected as the lowest responsible vendor.

d. Last bid date: 05/18/2012 Anticipated re-bid date: 03/03/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/22/2014 08:33:15 AM
Division Approval	msmit5	05/06/2014 12:20:43 PM
Department Approval	ecrecli	05/07/2014 11:16:28 AM
Contract Manager Approval	sjon23	05/07/2014 12:29:11 PM
Budget Analyst Approval	ekin4	05/12/2014 11:50:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13609**

Amendment Number: **2**

Agency Name: **DPS-EMERGENCY MANAGEMENT**

Legal Entity Name: **KVH INDUSTRIES INC**

Agency Code: **654**

Contractor Name: **KVH INDUSTRIES INC**

Appropriation Unit: **3673-04**

Address: **50 ENTERPRISE CTR**

Is budget authority available?: **Yes**

City/State/Zip: **MIDDLETOWN, RI 02842-5268**

If "No" please explain: **Not Applicable**

Contact/Phone: **401/845-8184**

Vendor No.: **T29019309**

NV Business ID: **NV20101465531**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2012**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **2 years and 364 days**

4. Type of contract: **Contract**

Contract description: **Satellite Service**

5. Purpose of contract:

This is the second amendment to the original contract, which continues ongoing, on-demand satellite communication services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$73,912.07 to \$105,399.00 due to continued need for the services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,528.00
2. Total amount of any previous contract amendments:	\$64,384.07
3. Amount of current contract amendment:	\$31,486.93
4. New maximum contract amount:	\$105,399.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Emergency Management has three emergency communication vehicles that use satellite communication service and data transmission capability to act as information centers and provide crossband repeater communications for use in disasters or emergencies. The three communications vehicles must have the ability to send and receive all forms of wireless data transfer (video, voice and text) on a 24/7 basis to accommodate any emergency or approved call out for service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the specialized equipment or technical abilities to provide satellite communications service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 120610A
Approval Date: 04/29/2014

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services for the Division of Emergency Management since 2008. Services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgarret1	04/16/2014 16:13:53 PM
Division Approval	jdibasil	05/07/2014 11:57:58 AM
Department Approval	mteska	05/07/2014 12:22:52 PM
Contract Manager Approval	jbauer	05/07/2014 14:45:59 PM
Budget Analyst Approval	jstrandb	05/14/2014 14:58:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14765**

Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Legal Entity Name: **RAY HEATING PRODUCTS INC DBA**

Agency Code: **082**

Contractor Name: **RAY HEATING PRODUCTS INC DBA**

Appropriation Unit: **1349-12**

Address: **RHP MECHANICAL SYSTEMS**

Is budget authority available?: **Yes**

City/State/Zip: **RENO, NV 89505**

If "No" please explain: **Not Applicable**

Contact/Phone: **775/322-9434**

Vendor No.: **PUR0002724A**

NV Business ID: **NV19531000169**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/27/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2017**

Contract term: **4 years and 5 days**

4. Type of contract: **Contract**

Contract description: **HVAC/Water Treatment**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing HVAC and water treatment services for Nevada Early Intervention and HVAC services for Nevada Historical Society. This amendment extends the termination date from August 31, 2015 to August 31, 2017 and increases the maximum amount of the contract from \$12,368 to \$34,736 due to the continued need for these services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$12,368.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$22,368.00
4. New maximum contract amount:	\$34,736.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The HVAC system will fail if not properly maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#9

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Bidder.

d. Last bid date: 05/01/2013 Anticipated re-bid date: 05/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2014, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	04/28/2014 10:28:50 AM
Division Approval	csweeney	04/28/2014 10:28:52 AM
Department Approval	csweeney	04/28/2014 10:28:54 AM
Contract Manager Approval	mkossmann	04/28/2014 10:52:52 AM
Budget Analyst Approval	jrodrig9	05/02/2014 18:54:46 PM

#9

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14911** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ROUNDS ENGINEERING LTD DBA**

Agency Code: **082** Contractor Name: **ROUNDS ENGINEERING LTD DBA**

Appropriation Unit: **1550-39** Address: **CR ENGINEERING**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89511-1879**

If "No" please explain: **Not Applicable** Contact/Phone: **775/826-1919**

Vendor No.: **T29024113**

NV Business ID: **NV20041355601**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	79.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	21.00 % transfer from Treasurer's office

Agency Reference #: **82213**

2. Contract start date:
a. Effective upon final approval? **No** or b. other effective date **10/08/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 266 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:
This is the first amendment to the original contract, which provides professional architectural/engineering services for the HVAC Systems Renovation at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213. This amendment increases the maximum amount from \$58,000 to \$102,000 and provides design and construction administration services for additional mechanical, electrical and structural engineering scope in the prison industries buildings at the Northern Nevada Correctional Center; Project No. 13-M17; Contract No. 82213.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$58,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$44,000.00
4. New maximum contract amount:	\$102,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

#10

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	04/24/2014 15:33:30 PM
Division Approval	dgrimm	04/24/2014 15:33:33 PM
Department Approval	dgrimm	04/24/2014 15:33:36 PM
Contract Manager Approval	dgrimm	04/24/2014 16:06:19 PM
Budget Analyst Approval	jrodrig9	05/02/2014 18:30:34 PM

#10

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15209**

Amendment Number: **1**

Agency Name: **DPS-EMERGENCY MANAGEMENT**

Legal Entity Name: **John Craig**

Agency Code: **654**

Contractor Name: **John Craig**

Appropriation Unit: **3673-04**

Address: **dba J&S Digital Satellite**

Is budget authority available?: **Yes**

1267 US Highway 395 N STE F

If "No" please explain: **Not Applicable**

City/State/Zip: **Gardnerville, NV 89410**

Contact/Phone: **John Craig 775-782-2697**

Vendor No.: **T27023965**

NV Business ID: **NV20091582337**

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	25.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	75.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **02/14/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2014**

Termination Date:

Contract term: **135 days**

4. Type of contract: **Contract**

Contract description: **Digital TV Front End**

5. Purpose of contract:

This is the first amendment to the original contract to provide materials and installation of DirecTV equipment to integrate Las Vegas channels (ABC, NBC, CBS, Fox) in the division's Emergency Operations Center in Carson City. This amendment increases the maximum amount from \$4,937.98 to \$15,252.96 to add the provision of Charter Communications digital signals and local 'over the air' signals to the division's Emergency Operations Center in Carson City.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$4,937.98
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$10,314.98
4.	New maximum contract amount:	\$15,252.96

II. JUSTIFICATION

7. What conditions require that this work be done?

The division's Emergency Operations Center currently only has the ability to utilize northern Nevada local news stations to compile and manage incident information before, during and after emergencies. As the Statewide Emergency Operations Center, it is necessary to have access to local news stations in both southern and northern Nevada to compile and manage incident information before, during and after emergencies. The amendment is necessary due to Charter Communications conversion from an analog signal to an all digital signal.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees or agencies who can provide the equipment or have the expertise to perform the work.

9. Were quotes or proposals solicited? **Yes**

#11

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Lowest bidder that has experience installing complex signal distribution systems from multiple signal sources.

d. Last bid date: 11/25/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with the division and services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgarret1	04/16/2014 16:10:10 PM
Division Approval	jdibasil	04/18/2014 11:37:09 AM
Department Approval	mteska	04/18/2014 12:52:56 PM
Contract Manager Approval	jbauer	04/18/2014 12:58:34 PM
Budget Analyst Approval	jstrandb	04/24/2014 13:59:02 PM

#11

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15246** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **SAN JOAQUIN CHEMICALS INC**

Agency Code: **082** Contractor Name: **SAN JOAQUIN CHEMICALS INC**

Appropriation Unit: **1349-12** Address: **4684 E HEDGES AVE**

Is budget authority available?: **Yes** City/State/Zip: **FRESNO, CA 93703**

If "No" please explain: **Not Applicable** Contact/Phone: **800/647-9577**

Vendor No.: **T29006378**

NV Business ID: **NV20131703686**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **02/04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2018**

Contract term: **3 years and 362 days**

4. Type of contract: **Contract**

Contract description: **Water Treatment**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing chemical water treatment service to various heating, ventilation, and air conditioning to closed and open water loops at various State-owned facilities in the Carson City area. This amendment increases the maximum amount from \$74,600 to \$99,600 to cover costs of associated with an increase in repair services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$74,600.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$25,000.00
4. New maximum contract amount:	\$99,600.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Water used in the HVAC systems must be chemically treated and maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder.

d. Last bid date: 05/01/2013 Anticipated re-bid date: 05/31/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/01/2014 14:42:19 PM
Division Approval	csweeney	05/01/2014 14:42:21 PM
Department Approval	csweeney	05/01/2014 14:42:24 PM
Contract Manager Approval	mkossman	05/01/2014 15:13:15 PM
Budget Analyst Approval	jrodrig9	05/05/2014 09:53:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15400**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: DOUGLAS, COUNTY OF
Agency Code: 407	Contractor Name: DOUGLAS, COUNTY OF
Appropriation Unit: 3238-10	Address: DISTRICT COURT CLERK PO BOX 218
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: 775/782-9820
	Vendor No.: T40174400D
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	34.00 % State Share of Collections

2. Contract start date:
a. Effective upon final approval? **No** or b. other effective date **07/01/2014**
Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**
Contract term: **4 years**
4. Type of contract: **Interlocal Agreement**
Contract description: **Hearing Masters**

5. Purpose of contract:
This is a new interlocal agreement that continues to provide Hearing Master and Court Services for the Child Support Enforcement Program for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$45,138.00**
Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?

#13

[Redacted]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

[Redacted]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Cathy Kaplan, Program Specialist Ph: (775) 684-0752

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/12/2014 07:57:26 AM
Division Approval	msmit5	04/25/2014 11:46:09 AM
Department Approval	ecreceli	04/29/2014 15:06:13 PM
Contract Manager Approval	sjon23	05/02/2014 10:05:52 AM
Budget Analyst Approval	ekin4	05/08/2014 15:20:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15434**

Agency Name: **DEPARTMENT OF AGRICULTURE**
 Agency Code: **550**
 Appropriation Unit: **4491-12**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **NEVADA BEEF COUNCIL**
 Contractor Name: **NEVADA BEEF COUNCIL**
 Address: **PO BOX 340310**
 City/State/Zip: **SACRAMENTO, CA 95834-0310**
 Contact/Phone: **877/554-2333**
 Vendor No.: **T27003798A**
 NV Business ID: **Gov't Agency**

To what State Fiscal Year(s) will the contract be charged?

2014-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	100.00 % Beef Promotion Assessment
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/01/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2016**Contract term: **1 year and 335 days**4. Type of contract: **Interlocal Agreement**Contract description: **Nevada Beef Council**

5. Purpose of contract:

This is a new Interlocal Agreement between the Nevada Department of Agriculture's Brand Inspection Program and the Nevada Beef Council. The agreement will provide reimbursement to the Brand Inspection Program, in a fixed sum each month, to cover program expenses incurred collecting the Beef Promotion Assessment, as required per the Code of Federal Regulations (CFR): 7 CFR 1260.310 & 1260.311 (c).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Payment for services will be made at the rate of \$2,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

7 CFR 1260.311 Section C states that Brand Inspectors in Nevada have responsibility to collect and remit beef promotion assessments to the Nevada Beef Council. This interlocal compensates the Brand Inspection Program for expenses incurred collecting the assessments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees will perform the work for the Nevada Beef Council.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Billie Brazeal, Brand Recorder Ph: 775-738-8076

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	03/13/2014 10:27:19 AM
Division Approval	wcune1	03/13/2014 10:27:22 AM
Department Approval	wcune1	03/13/2014 10:27:25 AM
Contract Manager Approval	wcune1	04/23/2014 13:09:38 PM
Budget Analyst Approval	sbarkdul	05/01/2014 15:25:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15441**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: QUALITY TRI COUNTY JANITORIAL
Agency Code: 431	Contractor Name: QUALITY TRI COUNTY JANITORIAL
Appropriation Unit: 3650-04	Address: DBA QUALITY JANITORIAL PO BOX 3084
Is budget authority available?: Yes	City/State/Zip: WINNEMUCCA, NV 89446-3084
If "No" please explain: Not Applicable	Contact/Phone: MELENE RAMOS 775/623-2863
	Vendor No.: T29001976A
	NV Business ID: 20041444254

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	75.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	25.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 002-14**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/13/2018**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Custodial Services**

5. Purpose of contract:

This is a new contract to re-establish custodial services for the Winnemucca Armory for four consecutive fiscal years.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,240.00**

Payment for services will be made at the rate of \$10,560.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a service contract that will allow the vendor to perform custodial services so we can comply with NRS and NAC. The previous contract with Quality Tri County Janitorial expired August 2013. Military staff have been performing this task sporadically since the expiration of the contract, but do not have the manpower to continue performing this scope of work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the manning to continue to perform these types of services and keep the building clean and sanitized to the level required.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Judds Specialty Service
Basque Janitorial
Janitoria Nia
Quality Tri-County Janitorial
Betteridge Janitorial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor's bid was the lowest for the services to be provided. The State has contracted with this vendor in the past and has found the service satisfactory.

d. Last bid date: Anticipated re-bid date: 05/11/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has previously contracted with this vendor and found the services satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	03/17/2014 12:49:01 PM
Division Approval	ctyle1	04/30/2014 09:49:57 AM
Department Approval	ctyle1	04/30/2014 09:50:00 AM
Contract Manager Approval	vradford	05/05/2014 13:37:46 PM
Budget Analyst Approval	jborrowm	05/06/2014 16:36:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15446**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: ELLINGSON, SUSANNE DBA
Agency Code: 550	Contractor Name: ELLINGSON, SUSANNE DBA
Appropriation Unit: 4546-04	Address: ROYAL PANE JANITORIAL 826 SPRING VALLEY PKWY
Is budget authority available?: Yes	City/State/Zip: SPRING CREEK, NV 89815-6358
If "No" please explain: Not Applicable	Contact/Phone: 775/385-5976
	Vendor No.: T29026008
	NV Business ID: NV20101425610

To what State Fiscal Year(s) will the contract be charged? **2014-2017**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	76.00 % Livestock Inspection Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	24.00 % Device Testing Fees

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2013**

Retroactive? **Yes**

If "Yes", please explain

The contract for janitorial service in Elko lapsed during the transition period when three new programs joined the Department of Agriculture and the person in charge of renewing the contract left the agency. Janitorial service was still provided by the vendor during the Contract Renewal Period, thus this contract is retroactive to the start of FY14.

3. Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Elko Janitorial Svc**

5. Purpose of contract:

This is a new contract to provide Janitorial Service to the Department of Agriculture's Elko Offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,400.00**

Payment for services will be made at the rate of \$550.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The office in Elko must be maintained to a minimum standard for cleanliness and hygiene. The office is the main portal for the Department of Agriculture in Eastern Nevada and thus has a heavy public traffic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is not a efficient use of state resources for state workers to take state time to perform cleaning chores.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Royal Pane
Somewhere Cleaning
Javier Mora**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost

d. Last bid date: 02/26/2014 Anticipated re-bid date: 01/03/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture
Nevada Department of Transportation

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Billie Brazeal, NV Brand Recorder Ph: 775-738-8076

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	04/10/2014 06:52:24 AM
Division Approval	wcune1	04/10/2014 06:52:27 AM
Department Approval	wcune1	04/10/2014 06:52:37 AM
Contract Manager Approval	wcune1	04/29/2014 06:31:17 AM
Budget Analyst Approval	sbarkdul	04/29/2014 06:45:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15463**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: REGIONAL TRANSPORTATION
Agency Code: 407	Contractor Name: REGIONAL TRANSPORTATION
Appropriation Unit: 3233-16	Address: COMMISSION
Is budget authority available?: Yes	2050 VILLANOVA DR
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89502-3163
	Contact/Phone: 775/348-0400
	Vendor No.: PUR0002452
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **07/01/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**
 Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**
 Contract description: **SNAP Transportation**

5. Purpose of contract:
This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Supplemental Nutrition Assistance Program (SNAP) employment and training participants in Washoe County, who must participate in work activities as a condition of receiving SNAP benefits.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$40,000.00**
 Other basis for payment: **Actual per Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?
Some SNAP participants are required to complete job search activities. Transportation is provided to combat this as a potential barrier of job search activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees cannot provide this service to the SNAP participants.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Contract is an interlocal agreement with a public agency.

#17

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and performing satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Maria Wortman-Meshberger, Program Specialist Ph: 775-684-0506

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/01/2014 11:15:36 AM
Division Approval	msmit5	04/29/2014 17:21:06 PM
Department Approval	ecrecli	05/05/2014 10:37:40 AM
Contract Manager Approval	sjon23	05/06/2014 14:48:51 PM
Budget Analyst Approval	ekin4	05/12/2014 11:31:22 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15481**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: NEVADA ENERGY SYSTEMS INC
Agency Code: 406	Contractor Name: NEVADA ENERGY SYSTEMS INC
Appropriation Unit: 3162-07	Address: PO BOX 10083
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89510-0083
If "No" please explain: Not Applicable	Contact/Phone: SANDY TODARO 775/331-4151
	Vendor No.: PUR0002744A
	NV Business ID: NV19941116677

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
<input type="checkbox"/> Federal Funds	0.00 %	Bonds	0.00 %
<input type="checkbox"/> Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **14375**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **04/29/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 63 days**

4. Type of contract: **Contract**

Contract description: **Generator repair**

5. Purpose of contract:

This is a new contract to provide periodic generator maintenance and emergency generator repairs on the NNAMHS campus

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: In accordance with the cost schedule provided in ATTACHMENT CC - Contractor's Response

II. JUSTIFICATION

7. What conditions require that this work be done?

Joint Commission and NRS 433 requires facilities providing health care to provide operational back up energy systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or licensing to provide the services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Sparks Electric Motor Repair
Nevada Energy Systems
ES Power Systems**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#18

In accordance with NRS 333, the selected vendor was determined by an independently appointed evaluation committee to be the best qualified to provide the required services.

d. Last bid date: 02/04/2014 Anticipated re-bid date: 05/31/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Greg Holcomb, Facility Supervisor III Ph: 775/688-2001
Shelley Houghtaling, Program Officer I Ph: 775/688-2031

19. Contract Status:

Contract Approvals:

Table with 3 columns: Approval Level, User, Signature Date. Rows include Budget Account Approval, Division Approval, Department Approval, Contract Manager Approval, and Budget Analyst Approval.

#18

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15516**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: Kamer Zucker Abbott
Agency Code: 030	Contractor Name: Kamer Zucker Abbott
Appropriation Unit: 1348-15	Address: Kamer Zucker Abbott
Is budget authority available?: Yes	3000 W Charleston Blvd Ste 3
If "No" please explain: Not Applicable	City/State/Zip: Las Vegas, NV 89102
	Contact/Phone: Scott Abbott 702-259-8640
	Vendor No.: T27033284
	NV Business ID: NV19931039663

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Insurance Premium Trust Fund

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **10/11/2013**

Retroactive? **Yes**

If "Yes", please explain

When the lawsuit against the 8th Judicial District Court was filed, the State was in the process of interpreting the statutes regarding the county courts and the payment of defense costs. Due to the immediate responses that were due in regards to this lawsuit, the 8th JD obtained outside counsel. Invoices were submitted to the 8th JD who was holding them awaiting direction from our office. We just recently became aware of the invoices and need for the contract.

3. Termination Date: **06/30/2015**
Contract term: **1 year and 262 days**

4. Type of contract: **Contract**
Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide ongoing outside counsel legal defense of a tort related lawsuit filed against the 8th Judicial District Court.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: **Per Attachment BB**

II. JUSTIFICATION

7. What conditions require that this work be done?

A lawsuit was filed against the State of Nevada ex rel 8th Judicial District Court. Appropriate counsel was required in the defense of this lawsuit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees within the Office of the Attorney General were not able to respond to the deadlines in the defense of this lawsuit.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

#19

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.150, the professional services of an attorney do not require a solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	04/03/2014 17:33:11 PM
Division Approval	clesli1	04/04/2014 10:03:06 AM
Department Approval	chowle	04/04/2014 14:04:38 PM
Contract Manager Approval	ngarci1	05/01/2014 10:03:43 AM
Budget Analyst Approval	ekin4	05/13/2014 11:27:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15519**

Agency Name: **B&I - REAL ESTATE DIVISION**
Agency Code: **748**
Appropriation Unit: **3820-15**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **GREINER, JILL DBA**
Contractor Name: **GREINER, JILL DBA**
Address: **LAW OFFICE OF JILL GREINER
4790 CAUGHLIN PKWY STE 120
RENO, NV 89519**
City/State/Zip: **RENO, NV 89519**
Contact/Phone: **775/332-8443**
Vendor No.: **T29010968A**
NV Business ID: **NV20101403036**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % ADR Filing Fees - GL3777
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/13/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 48 days**

4. Type of contract: **Contract**

Contract description: **Mediator Contract**

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$167.00 per hr

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality. NAC333.150(2)(b)(4) waives the formal requirements for an RFP.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#20

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ira David, Esq.
Sarah Carrasco, Esq.
Kurt Bonds, Esq.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	04/29/2014 09:57:52 AM
Division Approval	vleigh	04/29/2014 09:57:56 AM
Department Approval	sanders7	04/29/2014 10:29:18 AM
Contract Manager Approval	vleigh	05/12/2014 11:12:32 AM
Budget Analyst Approval	sjohnso9	05/13/2014 07:41:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15529**

Agency Name: **B&I - REAL ESTATE DIVISION**
Agency Code: **748**
Appropriation Unit: **3820-15**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **MICHAEL G CHAPMAN PC DBA**
Contractor Name: **MICHAEL G CHAPMAN PC DBA**
Address: **CHAPMAN LAW FIRM PC
9585 PROTOTYPE CT STE C**
City/State/Zip: **RENO, NV 89521-2979**
Contact/Phone: **775/827-1866**
Vendor No.: **T29018708**
NV Business ID: **NV20011462722**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % ADR Filing Fees - GL3777
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/13/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 48 days**

4. Type of contract: **Contract**

Contract description: **Mediator Contract**

5. Purpose of contract:

This is a new contract to impanel the contractor to the Real Estate Division's Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common-interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB370 gives authority to the Division to create this program and impanel referees, mediators and arbitrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$167.00 per hr

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS38.340 mandates that the Division establish and maintain a list of mediators and arbitrators who are available for mediation and arbitration of claims. AB370 effective October 1, 2013, revises NRS 38 so that mediation will be the mandatory form of resolution. AB370 gives the Division authority to create a Program. The Program will consist of a panel of referees and will provide subsidy up to \$500.00 per claim, if both parties meet the requirements and agree to participate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediators, arbitrators and referees must be neutral parties to the claims. The Division (Administrator) administers the process and establishes and maintains the appropriate panels. Therefore, outside vendors are required to maintain neutrality. NAC333.150(2)(b)(4) waives the formal requirements for an RFP.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

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a. List the names of vendors that were solicited to submit proposals (include at least three):

Kurt Bonds, Esq.
Sarah Carrasco, Esq.
Ira David, Esq.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All contractors that meet the training and experience requirements established in the solicitation are selected to serve on the panels.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 07/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	04/29/2014 09:59:06 AM
Division Approval	vleigh	04/29/2014 09:59:09 AM
Department Approval	sanders7	04/29/2014 10:29:56 AM
Contract Manager Approval	vleigh	05/12/2014 11:18:05 AM
Budget Analyst Approval	sjohnso9	05/13/2014 07:58:20 AM

#21

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15535**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: GARDNER ENGINEERING INC
Agency Code: 406	Contractor Name: GARDNER ENGINEERING INC
Appropriation Unit: 3162-07	Address: 270 E PARR BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-1002
If "No" please explain: Not Applicable	Contact/Phone: 775/329-4133
	Vendor No.: T27000470
	NV Business ID: NV19751005065

To what State Fiscal Year(s) will the contract be charged? **2014-2015**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **Yes** or b. other effective date: **NA**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**
 Contract term: **1 year and 38 days**

4. Type of contract: **Contract**
 Contract description: **Equipment Repair**

5. Purpose of contract:
This is a new contract to remove and replace two heating/cooling coils and enlarge a door area in order to provide coil access.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$15,505.00**
 Other basis for payment: Total contract amount within 30 days of completion.

II. JUSTIFICATION

7. What conditions require that this work be done?
Both the heating and cooling coils for the building were frozen and as a result, were ruined. These coils are necessary to moderate indoor temperature.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State does not have the resources to complete this type of equipment repair.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Paul's Heating and Air
 Powell Heating
 Gardner Engineering, Inc.**

b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, this vendor scored the highest on received proposals as determined by an independent evaluation committee.

d. Last bid date: 04/21/2014 Anticipated re-bid date: 04/21/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Vendor was initially established with the State in 2003 and has remained in good standing.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/08/2014 10:14:18 AM
Division Approval	alaw1	04/08/2014 10:14:23 AM
Department Approval	ecreceli	04/22/2014 13:26:53 PM
Contract Manager Approval	mshayden	05/21/2014 12:11:29 PM
Budget Analyst Approval	Pending	

#22

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15538**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CAPTIONS UNLIMITED OF NEVADA
Agency Code: 403	Contractor Name: CAPTIONS UNLIMITED OF NEVADA
Appropriation Unit: 3158-04	Address: INC
Is budget authority available?: Yes	PO BOX 20905
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89515
	Contact/Phone: 775/746-3534
	Vendor No.: T81082135
	NV Business ID: NV19971149411

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **07/01/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Captioning Services**

5. Purpose of contract:
This is a new contract which provides ongoing real time captioning services for staff that are hearing impaired. The Division of Health Care Financing and Policy currently has hearing impaired staff and this service assists with meetings and training both on and off site including conference calls by having a live person available in person or by telephone to interpret and provide a real time written transcript.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$24,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
This service provides assistance to DHCFC employees who are hearing impaired and mandated by federal requirements for the Americans with Disabilities Act (ADA) to provide reasonable accommodations to employees with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees are not qualified or certified to provide these services pursuant to NRS 656A.084 and NRS 656A.400.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Perfect Pages
 Universal Language Service Inc
 Turner Reporting & Captioning Services
 IR Broadcast Captioning
 Captions Unlimited of Nevada**

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the only vendor to reply to the solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been contracted with DHCFP for several years and the quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	04/09/2014 15:59:02 PM
Division Approval	trooker	04/28/2014 09:23:51 AM
Department Approval	ecreceli	05/05/2014 10:25:24 AM
Contract Manager Approval	cmoriart	05/06/2014 10:19:18 AM
Budget Analyst Approval	nhovden	05/13/2014 15:09:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15547**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Western States Fire Protection Company
Agency Code: 409	Contractor Name: Western States Fire Protection Company
Appropriation Unit: 3646-07	Address: DBA Statewide Fire Protection 3130 Westwood Dr
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89109
If "No" please explain: Not Applicable	Contact/Phone: 702-737-1055
	Vendor No.: T81029059
	NV Business ID: NV19861001951

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	40.90 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	56.60 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.50 % rental income

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2018**

Contract term: **3 years and 360 days**

4. Type of contract: **Contract**

Contract description: **fire inspection**

5. Purpose of contract:

This is a new contract that continues ongoing quarterly fire sprinkler inspections and semi-annual fire alarm inspections for agency owned buildings located at 6171 W Charleston Blvd in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,364.00**

Payment for services will be made at the rate of \$830.00 per quarter for sprinkler inspections

Other basis for payment: \$4,135.50 semi-annual for fire alarm inspections

II. JUSTIFICATION

7. What conditions require that this work be done?

National, State, county, and city fire codes mandate these inspections.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Simplex Grinnell
Siemens Industry
Statewide Fire Protection**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor: Rick Rassier, ASO3 Ph: 64335

19. Contract Status: Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/11/2014 11:40:48 AM
Division Approval	jmorro5	04/11/2014 11:40:50 AM
Department Approval	ecrecli	04/21/2014 14:10:51 PM
Contract Manager Approval	ihyman	04/22/2014 10:34:19 AM
Budget Analyst Approval	nhovden	05/06/2014 11:59:37 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15548**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Anytime Plumbing Inc
Agency Code: 409	Contractor Name: Anytime Plumbing Inc
Appropriation Unit: 3148-07	Address: 4690 W Post Rd Ste 130
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-362-9300
	Vendor No.: PUR0005090
	NV Business ID: NV19991205584

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **plumbing services**

5. Purpose of contract:

This is a new contract that continues ongoing plumbing repairs on an as needed basis for Summit View Youth Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: upon receipt and approval of invoices

II. JUSTIFICATION

7. What conditions require that this work be done?

Plumbing services are necessary to ensure the property has suitable conditions for youth, staff, and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Butter Plumbing
Dynamic Heating & Air
Anytime Plumbing**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

David Anderson, ASO2 Ph: 67099

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/11/2014 11:40:32 AM
Division Approval	jmorro5	04/11/2014 11:40:35 AM
Department Approval	ecrecli	04/21/2014 13:31:08 PM
Contract Manager Approval	ihyman	04/22/2014 10:34:30 AM
Budget Analyst Approval	nhovden	05/06/2014 14:34:04 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15551**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: Teamworks Consulting Inc.
Agency Code: 650	Contractor Name: Teamworks Consulting Inc.
Appropriation Unit: 4703-37	Address: 9900 Wilber May Parkway Unit 5001
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521-3077
If "No" please explain: Not Applicable	Contact/Phone: Martin Overstreet 775-851-5684
	Vendor No.:
	NV Business ID: NV20061313144

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Forfeitures

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **56 days**

4. Type of contract: **Contract**

Contract description: **NOC Update**

5. Purpose of contract:

This is a new contract to provide for a programmer to create or revise Nevada Offense Codes (NOC) based on the changes enacted in the 2013 Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

After every legislative session, all new criminal offenses or revised criminal offenses need to be assigned a Nevada Offense Code (NOC). All new NOCs from the 2013 Legislative Session need to be created.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform NOC conversions.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 140408

Approval Date: 04/29/2014

c. Why was this contractor chosen in preference to other?

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Similar services were performed in state fiscal year 2012 and the service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Guinevere Hobdy, Program Officer II Ph: 775 684-6217

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mteska	04/29/2014 15:26:15 PM
Division Approval	mteska	04/29/2014 15:26:18 PM
Department Approval	mteska	04/29/2014 15:26:21 PM
Contract Manager Approval	jbauer	04/30/2014 09:10:03 AM
Budget Analyst Approval	jstrandb	05/05/2014 15:38:51 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15564**

Agency Name: **DEPARTMENT OF WILDLIFE**

Agency Code: **702**

Appropriation Unit: **4458-86**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **MT Mapping**

Contractor Name: **MT Mapping**

Address:

City/State/Zip: **Missoula, mt 59801**

Contact/Phone: **406 540-1602**

Vendor No.:

NV Business ID: **n/a**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % royalties

Agency Reference #: **15R-2**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **04/17/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 74 days**

4. Type of contract: **Revenue Contract**

Contract description: **Montana Mapping**

5. Purpose of contract:

This is a new contract to receive royalty payments from a private company that will sell unique digital products containing copyrighted data owned and provided by the Department of Wildlife. NDOW will grant MT Mapping & GPS a license to use the data in products such as GPS unit maps and a smart phone application.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: Licensee will pay the State a royalty equal to seventeen (17) percent of the revenue received by Licensee for each Product unit it sells

II. JUSTIFICATION

7. What conditions require that this work be done?

this is a revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

this is a revenue contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#27

[Redacted]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other not required this is a revenue contract.

[Redacted]

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

this is a revenue contract.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

this is a revenue contract

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	04/15/2014 15:45:16 PM
Division Approval	bmcdani	04/15/2014 15:45:18 PM
Department Approval	bmcdani	04/15/2014 15:45:24 PM
Contract Manager Approval	bmcdani	04/15/2014 15:45:26 PM
Budget Analyst Approval	sbarkdul	04/17/2014 08:05:42 AM

#27

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15568**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: DEPARTMENT OF ADMINISTRATION
Agency Code: 300	Contractor Name: DEPARTMENT OF ADMINISTRATION
Appropriation Unit: 2673-04	Address: HEARINGS DIVISION
Is budget authority available?: Yes	2200 S RANCHO DR STE 220
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89102
	Contact/Phone: 702/486-2527
	Vendor No.: D08000001
	NV Business ID: n/a

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Teacher Licensure Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/13/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 49 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearings Officer**

5. Purpose of contract:

This is a new interlocal contract to conduct Administrative Hearings for the Department of Education

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: \$70.00 per hour for Hearings Officer; \$45.00 per hour for Administrative Asst. Travel paid per diem

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Education is required to conduct hearings in contested matters. This contract will provide for independent third party Administrative hearings in these cases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department employees do not possess the requisite knowledge to conduct Administrative hearings. An independent third party review avoids the appearance of conflict of interest and provides the necessary skills to conduct such hearings.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Agreement is for State employees of another agency to perform services.

#28

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	05/12/2014 08:54:41 AM
Division Approval	mburto1	05/12/2014 08:54:46 AM
Department Approval	mburto1	05/12/2014 08:54:53 AM
Contract Manager Approval	bsotomay	05/12/2014 09:24:28 AM
Budget Analyst Approval	sbrown	05/13/2014 12:16:19 PM

#28

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15573**

Agency Name:	DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name:	Interpreting Line, Inc.
Agency Code:	902	Contractor Name:	Interpreting Line, Inc.
Appropriation Unit:	All Appropriations	Address:	325 South Third Street, Ste 27
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89101
If "No" please explain:	Not Applicable	Contact/Phone:	Carlos Calvo 702-463-9999
		Vendor No.:	T29033977
		NV Business ID:	NV20071160886
To what State Fiscal Year(s) will the contract be charged?	2014-2016		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR Budget Accounts
Agency Reference #:	1899-16-DETR		

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2016**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Interpreter**

5. Purpose of contract:

This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These require interpreters to be fluent in both languages and the interpretation must be on a word-for-word basis for clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: \$100/hr. plus \$25/additional 15 minutes segments or fraction thereof for standard and overtime hourly rates for use of Court Interpreters Certified by the Supreme Court of Nevada, Administrative Office of the courts, standard working hrs. 0800a.m. through 0600p.m., (same rate for overtime, emergency, weekend, holiday or non-standard work hrs.); \$80/hr. plus \$20/additional 15 minutes segments or fraction thereof for use of Qualified Interpreters - non-certified (must swear to the oath set forth in NRS 50.054) See NRS 1.510 and 1.520; standard working hrs. 0800a.m. through 0600p.m., (same rate for overtime, emergency, weekend, holiday or non-standard work hrs.) with the total Contract not to exceed \$49,500.

II. JUSTIFICATION

7. What conditions require that this work be done?

Department of Labor requirement for interpreters at Unemployment Insurance Hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Need to accomplish this work, insufficient staff.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#29

a. List the names of vendors that were solicited to submit proposals (include at least three):

Interpreting Line, Inc.
American Language Services
Las Vegas Interpreters Connection

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/03/2014 Anticipated re-bid date: 03/03/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	04/17/2014 13:00:33 PM
Division Approval	mcost1	04/18/2014 13:26:24 PM
Department Approval	mcost1	04/18/2014 13:26:27 PM
Contract Manager Approval	kwynands	05/14/2014 11:22:28 AM
Budget Analyst Approval	knielsen	05/14/2014 12:25:18 PM

#29

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15601**

Agency Name: B&I - REAL ESTATE DIVISION	Legal Entity Name: Kevin Lee
Agency Code: 748	Contractor Name: Kevin Lee
Appropriation Unit: 3823-16	Address: 1513 Waterford Falls Ave
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89123
If "No" please explain: Not Applicable	Contact/Phone: 702-895-9955
	Vendor No.:
	NV Business ID: NV19931064438

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **Appraisal Review**

5. Purpose of contract:

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$300.00 per per reivew

Other basis for payment: Expert testimony, if required @ \$150.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In order to prepare an appraisal review in compliance with the Uniform Standards of Professional Appraisal Practice, Standards Rule 3, (Adopted pursuant to NAC 645C.400) a certified appraiser is required. Employees of the division may not hold an active license while employed by the Division as it would be a conflict of interest.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#30

Kelly Wade
Wendell Snow
John Catalano

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Three appraisers submitted proposals and all three are being contracted as they have experience in this type of assignment and they all have the geographical competence as required by law.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Mr. Lee performed review appraisals for the Division in 2009 and 2011.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Brenda Kindred-Kipling, Appraisal Officer Ph: 775-687-4280 X 312

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	04/23/2014 07:26:45 AM
Division Approval	vleigh	04/29/2014 10:32:12 AM
Department Approval	sanders7	04/29/2014 10:32:49 AM
Contract Manager Approval	vleigh	04/29/2014 11:49:19 AM
Budget Analyst Approval	sjohnso9	05/01/2014 12:12:18 PM

#30

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15602**

Agency Name: **B&I - REAL ESTATE DIVISION**

Agency Code: **748**

Appropriation Unit: **3823-16**

Is budget authority available? **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **John Catalano**

Contractor Name: **John Catalano**

Address: **POB 371046**

City/State/Zip: **Las Vegas, NV 89137**

Contact/Phone: **702-435-9605**

Vendor No.:

NV Business ID: **NV20141210668**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **Appraisal Review**

5. Purpose of contract:

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$500.00 per Appraisal Review

Other basis for payment: Expert testimony, if needed \$75 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In order to prepare an appraisal review in compliance with the Uniform Standards of Professional appraisal practice, Standards Rule 3, (adopted pursuant to NAC 645C.400) a certified appraiser is required. Employees of the Division may not hold an active license while employed by the Division as it would be a conflict of interest.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#31

Wendell Snow
Kelly Wade
Kevin Lee

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All three appraisers that submitted bids were chosen for their experience and geographical competency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Brenda Kindred-Kipling, Appraisal Officer Ph: 775 687 4280 X 312

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	04/23/2014 07:27:30 AM
Division Approval	vleigh	04/24/2014 11:26:37 AM
Department Approval	sanders7	04/29/2014 10:34:32 AM
Contract Manager Approval	vleigh	04/29/2014 11:51:19 AM
Budget Analyst Approval	sjohnso9	05/01/2014 12:04:15 PM

#31

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15603**

Agency Name: B&I - REAL ESTATE DIVISION	Legal Entity Name: Kelly Wade
Agency Code: 748	Contractor Name: Kelly Wade
Appropriation Unit: 3823-16	Address: 224 Lynbrook St
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89012
If "No" please explain: Not Applicable	Contact/Phone: 702-564-3600
	Vendor No.:
	NV Business ID: NV20131345686
To what State Fiscal Year(s) will the contract be charged?	2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **Appraisal Review**

5. Purpose of contract:

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$450.00 per Assignment

Other basis for payment: Expert testimony, if required \$150 per hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide appraisal review services, in compliance with the uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In order to prepare an appraisal review in compliance with the Uniform Standards of Professional Appraisal Practice, Standards Rule 3, (Adopted pursuant to NAC 645C.400) a certified appraiser is required. Employees of the division may not hold an active license while employed by the Division as it would be a conflict of interest.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#32

Wendall Snow
John Catalano
Kevin Lee

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All three appraisers that submitted bids were chosen for their experience and geographical competency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Brenda Kindred-Kipling, Appraisal Officer Ph: 775-687-4280 X 312

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	04/23/2014 07:27:10 AM
Division Approval	vleigh	04/24/2014 11:24:41 AM
Department Approval	sanders7	04/29/2014 10:30:28 AM
Contract Manager Approval	vleigh	04/29/2014 11:50:30 AM
Budget Analyst Approval	sjohnso9	05/01/2014 12:02:24 PM

#32

Date: _____

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15607**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: BERES, GINNIE DBA
Agency Code: 407	Contractor Name: BERES, GINNIE DBA
Appropriation Unit: 3233-07	Address: ROADRUNNER JANITORIAL SERVICE 5911 VICKI ANN RD
Is budget authority available?: Yes	City/State/Zip: PAHRUMP, NV 89048
If "No" please explain: Not Applicable	Contact/Phone: 775/727-4405
	Vendor No.: T29001360
	NV Business ID: NV20131113914

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	33.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	67.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services at the Division of Welfare and Supportive Services (DWSS) Pahrump District Office, two days per week.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,400.00**

Payment for services will be made at the rate of \$675.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is to ensure that a clean and sanitary work environment exists for staff and the clients served by DWSS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Janitorial services are not offered by the State of Nevada.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Roadrunner Cleaning & Janitorial
Campbell's Custodial Services Inc.
Smart Cleaning Solutions**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has been providing satisfactory service and was the lowest bidder.

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d. Last bid date: 03/13/2014 Anticipated re-bid date: 03/13/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with DWSS and performing janitorial services in a satisfactory manner.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Don Coston, MAII, Facilities Ph: (775) 684-0652

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/30/2014 08:45:14 AM
Division Approval	msmit5	05/13/2014 08:08:40 AM
Department Approval	ecrecli	05/15/2014 14:24:40 PM
Contract Manager Approval	sjon23	05/15/2014 16:08:12 PM
Budget Analyst Approval	Pending	

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15608**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: GEN TECH OF NEVADA INC
Agency Code: 902	Contractor Name: GEN TECH OF NEVADA INC
Appropriation Unit: 4771-07	Address: 7901 N 70TH AVE
Is budget authority available?: Yes	City/State/Zip: GLENDALE, AZ 85303-1300
If "No" please explain: Not Applicable	Contact/Phone: Charmayne Rotroff 702/633-6400
	Vendor No.: PUR0003001
	NV Business ID: NV20001341759

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ESD Special Fund

Agency Reference #: **1901-16-DETR**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **06/01/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2016**
 Contract term: **2 years**

4. Type of contract: **Contract**
 Contract description: **Generator Maint.**

5. Purpose of contract:
This is a new contract that continues ongoing annual scheduled maintenance, load testing, and biweekly operational inspection for the KATOLKITE 1500 kilowatt diesel generator, which is located at 2800 E. St. Louis Avenue, Las Vegas, Nevada.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$21,560.08**
 Other basis for payment: \$11,560.08 total, (paid in monthly installments of \$481.67 for 24 months) to include all items listed in the Scope of Work, including: 2 Annual Service Packages at \$1,275.04 (Unit Price)/\$2,550.08 (Ext. Price); 50 Operational Inspection Services encompassing Bi-Weekly Inspections at \$150 (Unit Price)/\$7,500 (Ext. Price); 2 Load Banking-2 continuous hours with verification of 100% at \$755 (Unit Price)/\$1,510 (Ext. Price); An additional \$10,000 is added to this contract for repairs and will be charged as follows: Charges on a time and material basis at \$95/hr. during regular business hours (7:00 a.m. to 3:00 p.m. Monday through Friday) \$125/hr. after hours and weekends; \$170/hr. for holidays; plus \$2/mile for the service vehicle paid upon submission of an approved invoice, with the total Contract amount not to exceed \$21,560.08.

II. JUSTIFICATION

7. What conditions require that this work be done?
Maintenance, battery, and belt replacement is required for proper operation of this generator.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the expertise to perform this work.

9. Were quotes or proposals solicited? **Yes**

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Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Loftin Equipment
Southwest Power Solutions
Gen-Tech of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest price.

d. Last bid date: 03/03/2014 Anticipated re-bid date: 03/03/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:
Harry Morgan, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/01/2014 14:42:53 PM
Division Approval	rolso1	05/01/2014 16:08:31 PM
Department Approval	mcost1	05/06/2014 14:36:04 PM
Contract Manager Approval	btaylo7	05/07/2014 15:03:25 PM
Budget Analyst Approval	jmurph1	05/20/2014 14:45:45 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15613**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: ACCURATE BUILDING MAINTENANCE
Agency Code: 611	Contractor Name: ACCURATE BUILDING MAINTENANCE
Appropriation Unit: 4061-04	Address: LLC
Is budget authority available?: Yes	3062 SHERIDAN ST STE 1
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89102-7819
	Contact/Phone: 702/220-8180
	Vendor No.: T81039103
	NV Business ID: NV19991074849

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/01/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/31/2015**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **Janitorial Contract**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services to the Gaming Control Board's Technology building in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$1,126.00 per month

Other basis for payment: estimated for a period of 10 months and \$1,594 estimated for a period of 2 months plus \$502 for supplemental services as requested per vendor's bid.

II. JUSTIFICATION

7. What conditions require that this work be done?

Proper cleaning of the Gaming Control Board's Technology Division office is a necessary maintenance function.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained in cleaning techniques or proper handling of cleaning chemicals.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Best Janitorial Services
Accurate Building Maintenance, LLC
Campbell's Custodial Services, Inc.**b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

Vendor's proposal was the lowest responsible bid when factoring in the required background checks, known work product, and cost proposals based on both pre- and post- tenant improvements. Vendor also included annual and semi-annual services in flat monthly rate.

d. Last bid date: 02/25/2014 Anticipated re-bid date: 02/25/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor for janitorial services for Gaming Control Board Technology Division

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Jim Barbee, Chief, Technology Division Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbrow9	04/22/2014 14:58:33 PM
Division Approval	bbrow9	04/22/2014 14:58:37 PM
Department Approval	bbrow9	04/22/2014 14:58:41 PM
Contract Manager Approval	bbrow9	04/22/2014 14:58:44 PM
Budget Analyst Approval	knielsen	05/14/2014 16:54:11 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15615**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	HARRIS CONSULTING ENGINEERS
Agency Code:	431	Contractor Name:	HARRIS CONSULTING ENGINEERS
Appropriation Unit:	3650-10	Address:	LLC 6630 SURREY ST STE 100
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89119
If "No" please explain:	Not Applicable	Contact/Phone:	JAMES F. HEAL 702/269-1575
		Vendor No.:	T27003439
		NV Business ID:	20011085889

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 009-14**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2014**

Contract term: **238 days**

4. Type of contract: **Contract**

Contract description: **Elec. Eng. Design**

5. Purpose of contract:

This is a new contract to design a 180 Kilowatt Photovoltaic (PV) system to service the Nevada Army National Guard Field Maintenance Shop in Las Vegas. The design will include calculations based on final system size, preparation of final drawings and specifications, coordination with Engineer of Record for the base building, coordination with the existing design team for inverter location and other PV components, all structural engineering considerations related to the system installation, and all construction administration services throughout the build period to include functional test of the system once operational.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,130.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The design of this project will allow for construction of a photovoltaic system that will reduce the electrical bill over 75% for the Las Vegas Field Maintenance Shop building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the certifications nor the expertise to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

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b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor has previously performed satisfactory services to this agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided consulting services to this agency previously and services were found to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	04/23/2014 09:21:46 AM
Division Approval	ctyle1	04/23/2014 11:26:40 AM
Department Approval	ctyle1	04/23/2014 11:26:43 AM
Contract Manager Approval	vradford	04/23/2014 12:36:10 PM
Budget Analyst Approval	jborrowm	05/06/2014 13:20:11 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15624**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FRAME ARCHITECTURE INC
Agency Code: 082	Contractor Name: FRAME ARCHITECTURE INC
Appropriation Unit: 1585 - All Categories	Address: STE B8
Is budget authority available?: Yes	8985 DOUBLE DIAMOND PKWY
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89521-4879
	Contact/Phone: 775/827-9977
	Vendor No.: T29014981
	NV Business ID: NV20031302154

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	53.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	47.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **99751**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 56 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the analysis of the building system, Bryan Building; Project No. 13-S01(9a); Contract No. 99751. The Building has numerous roofing and building envelope issues. These issues have caused several offices to shut down, meetings to be canceled, and personnel to be moved. This contract scope is to determine the best means possible to make repairs which will preserve the life of the roof.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,500.00**

Other basis for payment: **monthly progress payments based on services provided**

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable #37

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Mark Falconer, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	04/23/2014 14:15:32 PM
Division Approval	dgrimm	04/23/2014 14:15:35 PM
Department Approval	dgrimm	04/23/2014 15:52:12 PM
Contract Manager Approval	dgrimm	04/23/2014 16:15:17 PM
Budget Analyst Approval	jrodrig9	05/06/2014 11:15:14 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15628**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FAAD JANITORIAL INC
Agency Code: 082	Contractor Name: FAAD JANITORIAL INC
Appropriation Unit: 1349-12	Address: 52 GLEN CARRAN CIR
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Donna Leidner 775/351-2405
	Vendor No.: T27017486
	NV Business ID: NV20041538232

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the Nevada Highway Patrol located at 357 Hammill Way, Reno, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,587.36**

Other basis for payment: \$774.57 per month for janitorial services; \$1020 for carpet cleaning, per request; \$153 for hard floor maintenance, per request; \$220 for window cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Premier Janitorial Management
Enterprise Janitorial Service
F.A.A.D. Janitorial, Inc.
McNeil's Cleaning Services**

b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

This vendor proposed the lowest monthly rate.

d. Last bid date: 04/28/2010 Anticipated re-bid date: 04/30/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014 with Buildings and Grounds; the vendor has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Betty Badgett, Program Officer Ph: 775-684-1801

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/15/2014 14:14:44 PM
Division Approval	csweeney	05/15/2014 14:14:46 PM
Department Approval	csweeney	05/15/2014 14:14:50 PM
Contract Manager Approval	mkossmann	05/15/2014 14:45:10 PM
Budget Analyst Approval	jrodrig9	05/21/2014 20:42:19 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15637**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Agency Code: **409**
Appropriation Unit: **3148-07**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **ABM Building Services LLC**
Contractor Name: **ABM Building Services LLC**
Address: **6280 S Valley View Blvd Ste 63**
City/State/Zip: **Las Vegas, NV 89118**
Contact/Phone: **702-260-7012**
Vendor No.: **T27030600**
NV Business ID: **NV20031195467**

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC repairs**

5. Purpose of contract:

This is a new contract that continues ongoing HVAC repairs on an as needed basis for the Summit View Youth Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: upon receipt and approval of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

HVAC systems on State owned buildings in Las Vegas need routine maintenance to remain operational.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Ontarior Refrigeration
Lawyer Mechanical
ABM Building Services LLC**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

David Anderson, ASO2 Ph: 67099

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/25/2014 15:29:44 PM
Division Approval	jmorro5	04/25/2014 15:29:46 PM
Department Approval	ecrecli	04/30/2014 17:01:51 PM
Contract Manager Approval	ihyman	05/01/2014 13:33:42 PM
Budget Analyst Approval	knielsen	05/12/2014 14:58:21 PM

#39

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15644**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Division of Public and Behavioral Health
Agency Code: 409	Contractor Name: Division of Public and Behavioral Health
Appropriation Unit: 3281-04	Address: 480 Galletti Way
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-688-2030
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	39.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	59.70 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	1.00 % patient collections

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **NNCAS snacks**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing snack services to youth residing at Northern Nevada Child and Adolescent Services' Adolescent Treatment Center located on the Northern Nevada Adult Mental Health Services grounds.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$5,000.00 per fiscal year

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency has a 16 bed adolescent treatment center serving emotionally disturbed adolescents. Agency clients stay in this program 24 hours a day and need snacks as part of their treatment plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no kitchen facilities available and no State staff to prepare snacks for the 16 clients.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#40

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

government agency

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Ryan Gustafson, CPM2 Ph: 688-1600

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	04/28/2014 11:47:58 AM
Division Approval	jmorro5	04/28/2014 11:48:01 AM
Department Approval	ecreceli	05/01/2014 14:12:31 PM
Contract Manager Approval	ihyman	05/01/2014 15:34:49 PM
Budget Analyst Approval	knielsen	05/12/2014 12:22:06 PM

#40

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15648**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FAAD JANITORIAL INC
Agency Code: 082	Contractor Name: FAAD JANITORIAL INC
Appropriation Unit: 1349-12	Address: 52 GLEN CARRAN CIR
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Donna Leidner 775/351-2405
	Vendor No.: T27017486
	NV Business ID: NV20041538232

To what State Fiscal Year(s) will the contract be charged? **2015-2019**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract which provides ongoing janitorial services for the Purchasing Warehouse located at 2250 Barnett Way, Sparks, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,286.88**

Other basis for payment: \$421.81 per month for janitorial services; \$100 for carpet cleaning, per request; \$50 for hard floor care (strip and wax), per request; \$60 for window cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Enterprise Janitorial Service
McNeil's Cleaning Services
Premier Janitorial Management
F.A.A.D. Janitorial Inc.**

b. Solicitation Waiver: **Not Applicable**

#41

c. Why was this contractor chosen in preference to other?

This vendor proposed the lowest monthly rate.

d. Last bid date: 04/28/2010 Anticipated re-bid date: 04/30/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014, Buildings and Grounds; the vendor has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Betty Badgett, Program Officer Ph: 775-684-1801

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/15/2014 14:15:17 PM
Division Approval	csweeney	05/15/2014 14:15:19 PM
Department Approval	csweeney	05/15/2014 14:15:22 PM
Contract Manager Approval	mkossmann	05/15/2014 14:48:29 PM
Budget Analyst Approval	jrodrig9	05/21/2014 20:39:10 PM

#41

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15664

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CROOK, RAY DBA
Agency Code: 082	Contractor Name: CROOK, RAY DBA
Appropriation Unit: 1558-60	Address: RPC ROOF CONSULTING SERVICES 14370 MOUNT SNOW DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-9185
If "No" please explain: Not Applicable	Contact/Phone: 775/853-7202
	Vendor No.: T29013770
	NV Business ID: pending
To what State Fiscal Year(s) will the contract be charged?	2014-2018
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	X Bonds 47.00 %
Highway Funds 0.00 %	X Other funding 53.00 % transfer from Treasurer
Agency Reference #: 99750	

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/02/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 60 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the roof replacement, Phase 2, Florence McClure Women's Correctional Center; Project No. 13-S01(4); contract No. 99750.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,750.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

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Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Mark Falconer, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	04/28/2014 14:49:30 PM
Division Approval	dgrimm	04/28/2014 14:49:32 PM
Department Approval	dgrimm	04/28/2014 14:49:38 PM
Contract Manager Approval	dgrimm	04/28/2014 16:30:25 PM
Budget Analyst Approval	jrodrig9	05/02/2014 18:47:47 PM

#42

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15665**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: LANDAIRE SALES CORP DBA
Agency Code: 406	Contractor Name: LANDAIRE SALES CORP DBA
Appropriation Unit: 3220-26	Address: RLS CONSULTING 1938 BELT VIEW DR
Is budget authority available?: Yes	City/State/Zip: HELENA, MT 59601-5829
If "No" please explain: Not Applicable	Contact/Phone: 406/442-6798
	Vendor No.: T29002290
	NV Business ID: NV20141282291

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14417**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/16/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/29/2014**

Contract term: **44 days**

4. Type of contract: **Contract**

Contract description: **Software interface**

5. Purpose of contract:

This is a new contract to design and develop software to interface Nevada Medicaid data and the Women's Health Connection Data System (Cancer and Screening Tracking System - CaST) to allow for the continued tracking of Women's Health Connection clients who transition to Medicaid for the use of case management, follow-up, reimbursement, and surveillance data analysis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: **One-time payment upon invoice for services.**

II. JUSTIFICATION

7. What conditions require that this work be done?

A software interface is required to allow the existing Womens Health Connection software to accept Medicaid data in a way that will support case management, timely diagnosis and track comprehensive screening over time. The Cancer and Screening Tracking System (CaST) and associated modules need to be configured to separate population based data from program related data that is reported to CDC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the appropriate personnel to accomplish system design, software programming, Medicaid business procedure consulting, technical writing of user manuals, business procedure and administrative requirements, and software testing and installation support.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#43

a. List the names of vendors that were solicited to submit proposals (include at least three):

Landaire Sales Corporation/RLS Consulting Division
Netsmart Technologies, Inc.
Automation and Management Consulting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected as the best respondent to an informal solicitation carried out by the program. The vendor's cost and experience allowed its proposal to score higher on the evaluation.

d. Last bid date: 03/03/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH - WIC; 2004-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Andrea Rivers, Health Program Specialist II Ph: 775/684-4299

Michelle Walker, State Nutrition Coordinator Ph: 775/684-4236

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/30/2014 13:53:28 PM
Division Approval	alaw1	04/30/2014 13:53:31 PM
Department Approval	ecreceli	05/06/2014 11:43:07 AM
Contract Manager Approval	cbussie1	05/07/2014 08:09:30 AM
DoIT Approval	bbohm	05/16/2014 10:28:29 AM
Budget Analyst Approval	bberry	05/16/2014 11:58:21 AM

#43

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15668**

Agency Name: **B&I - REAL ESTATE DIVISION**

Agency Code: **748**

Appropriation Unit: **3823-16**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Mark Warren**

Contractor Name: **Mark Warren**

Address: **85 Keystone Ave., Suite C**

City/State/Zip: **Reno, NV 89503**

Contact/Phone: **775-686-2622**

Vendor No.:

NV Business ID: **NV19971010084**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/20/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 41 days**

4. Type of contract: **Contract**

Contract description: **Appraisal Review**

5. Purpose of contract:

This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$5,500.00 per review

Other basis for payment: Expert testimony, if required \$200 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In order to prepare an appraisal review in compliance with the Uniform Standards of Professional Appraisal Practice, Standard Rule 3, (adopted pursuant to NAC 645C.400) a certified appraiser is required. Employees of the Division may not hold an active license while employed by the Division as it would be a conflict of interest.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Timothy Morse
David Steffan
Anthony Wren

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Mr. Warren was chosen for his experience and geographical competency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Brenda Kindred-Kipling, Appraisal Officer Ph: 775-687-4280 X 312

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	05/13/2014 08:22:41 AM
Division Approval	vleigh	05/13/2014 08:22:44 AM
Department Approval	sanders7	05/15/2014 14:27:15 PM
Contract Manager Approval	vleigh	05/16/2014 11:39:40 AM
Budget Analyst Approval	sjohnso9	05/20/2014 10:14:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15669

Agency Name: **B&I - REAL ESTATE DIVISION**

Agency Code: **748**

Appropriation Unit: **3823-16**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Anthony J Wren and Associates**

Contractor Name: **Anthony J Wren and Associates**

Address: **POB 208678**

City/State/Zip: **Reno, NV 89515**

Contact/Phone: **775-329-4221**

Vendor No.:

NV Business ID: **NV20141095962**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **748**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/20/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 41 days**

4. Type of contract: **Contract**

Contract description: **Appraisal Review**

5. Purpose of contract:

This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$4,500.00 per review

Other basis for payment: Expert testimony, if required \$275 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide appraisal review services, in compliance with the Uniform Standards of Professional Appraisal Practice in order to assist the Division with completing investigations within the twelve month Federal guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In order to prepare an appraisal review in compliance with the Uniform Standards of Professional Appraisal Practice, Standards Rule 3, (adopted pursuant to NAC 645C.400) a certified appraiser is required. Employees of the Division may not hold an active license while employed by the Division as it would be a conflict of interest.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#45

William Kimmel
David Stefan
Timothy Morse

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Mr. Wren was chose for his experience and geographical competency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor provided same services for the Real Estate Division off and on since 2000.
Contractor has provided services for DOT under contract off and on since 1990.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Brenda Kindred-Kipling, Appraisal Officer Ph: 775-721-2365

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	05/13/2014 08:23:44 AM
Division Approval	vleigh	05/13/2014 08:23:47 AM
Department Approval	sanders7	05/15/2014 14:27:45 PM
Contract Manager Approval	vleigh	05/16/2014 11:40:01 AM
Budget Analyst Approval	sjohnso9	05/20/2014 07:21:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15670**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: KUSTOM KOATING INC
Agency Code: 431	Contractor Name: KUSTOM KOATING INC
Appropriation Unit: 3650-10	Address: 7998 SECURITY CIR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89506-1995
If "No" please explain: Not Applicable	Contact/Phone: 775-972-0881
	Vendor No.: T80918215
	NV Business ID: 19841017640

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 003-14**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **05/06/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **08/30/2014**
 Contract term: **116 days**

4. Type of contract: **Contract**
 Contract description: **Asphalt Repair**

5. Purpose of contract:
This is a new contract to provide asphalt repair to the tarmac located at the Army Aviation Support Facility at Stead.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$24,975.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
Crack repair to the tarmac is vital for the safety of the Guard.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Agency personnel do not possess the skills necessary to provide this type of service.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Kustom Koatings Inc.
 Sierra Nevada Construction, Inc.
 Intermountain Slurry Seal**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The State Public Works Board has used this vendor and the services provided are satisfactory.

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided services through the State Public Works Division and the quality of services has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	04/29/2014 12:37:36 PM
Division Approval	ctyle1	04/30/2014 09:51:35 AM
Department Approval	ctyle1	04/30/2014 09:51:38 AM
Contract Manager Approval	vradford	05/05/2014 13:38:03 PM
Budget Analyst Approval	jborrowm	05/06/2014 10:48:35 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15671**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: PRESTIGE FLOORING INC
Agency Code: 431	Contractor Name: PRESTIGE FLOORING INC
Appropriation Unit: 3650-10	Address: 1220 E GREG ST STE 5
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6530
If "No" please explain: Not Applicable	Contact/Phone: Dave Kirkwood 775/856-1114
	Vendor No.: T27034709
	NV Business ID: 20001509214

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	25.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 004-14**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **05/07/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**
 Contract term: **54 days**

4. Type of contract: **Contract**
 Contract description: **Carpet Replacement**

5. Purpose of contract:
This is a new contract to replace carpeting at the Plumb Lane Armory in Reno (in all areas except the drill hall). The contractor will remove the old carpet, clean, level, and prepare the floors and install new carpet that was chosen by armory staff.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$19,305.61**

II. JUSTIFICATION

7. What conditions require that this work be done?
Flooring at the Plumb Lane Armory is in need of replacing. The flooring is beyond 'wear' life, has patches that are threadbare, and is creating a tripping hazard and needs to be replaced.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees at this location are not able to provide this scope of work.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Prestige Flooring, Inc.
 Campbell's Carpets of Nevada
 The Carpet Tender**

b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

This contractor was chosen as having the most economical proposal for the scope of work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	05/07/2014 11:42:58 AM
Division Approval	ctyle1	05/07/2014 11:44:55 AM
Department Approval	ctyle1	05/07/2014 11:44:57 AM
Contract Manager Approval	vradford	05/07/2014 11:46:02 AM
Budget Analyst Approval	jborrowm	05/07/2014 12:18:36 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15674**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: LUMOS & ASSOCIATES
Agency Code: 431	Contractor Name: LUMOS & ASSOCIATES
Appropriation Unit: 3650-10	Address: 9222 PROTOTYPE DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: THOMAS GUINN 775-827-6111
	Vendor No.: T80912843
	NV Business ID: 19791006982

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 010-14**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2014**

Contract term: **147 days**

4. Type of contract: **Contract**

Contract description: **Parking lot design**

5. Purpose of contract:

This is a new contract to prepare a study for the feasibility of placing a 10,000 square yard military vehicle parking lot to the south of the Las Vegas Readiness Center on existing property, including surveys, preliminary designs, and cost estimate.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,900.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

A survey of the land located on existing property is necessary in order to put in a military parking lot on existing property next to existing and ongoing army military operations/facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess requisite skills and certifications to perform this scope of work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

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Per NAC 333.150, the vendor has requisite skills and certifications to perform the professional engineered surveys. The Office of the Military has utilized this vendor in the past and found them satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed engineering services to the Office of the Military in the past and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	04/30/2014 13:48:44 PM
Division Approval	ctyle1	05/01/2014 10:10:04 AM
Department Approval	ctyle1	05/01/2014 10:10:06 AM
Contract Manager Approval	vradford	05/01/2014 10:28:17 AM
Budget Analyst Approval	jborrowm	05/06/2014 10:36:57 AM

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Date: _____

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15688**

Agency Name: COMMISSION ON MINERAL RESOURCE	Legal Entity Name: NEVADA WATER SOLUTIONS LLC
Agency Code: 500	Contractor Name: NEVADA WATER SOLUTIONS LLC
Appropriation Unit: 4219-09	Address: 675 SIERRA ROSE DR STE 109
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2070
If "No" please explain: Not Applicable	Contact/Phone: 775/825-1653
	Vendor No.: T29033865
	NV Business ID: NV20131066436

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fees derived from oil and geothermal production and permits and fees derived from mining claims
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **Yes** or b. other effective date: **NA**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2014**

Contract term: **161 days**

4. Type of contract: **Contract**

Contract description: **NAC522 research**

5. Purpose of contract:

This is a new contract to provide assistance for portions of the rulemaking process for considered changes and additions to NAC522 and NAC534A; including but not limited to, revisions to draft regulation based on agency review of comments provided during the public workshops, stakeholder input and legislative intent; interaction with LCB, and preparation and filing of all necessary requirements of NRS233B.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,000.00**

Other basis for payment: \$12,000 upon completion of Task 1 (Scope of Work - Attachment AA). \$6,000 upon completion of Task 2. \$3,000 upon completion of Task 3 (If required). \$5,000 upon completion of Task 4.

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency is mandated by the passage of SB390 to complete the development of a hydraulic fracturing program on or before July 1, 2014 and for the Commission on Mineral Resources to adopt regulations to implement the program by January 1, 2015. Additionally, the Commission has already approved amending certain language of NAC522 and NAC 534A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The regulations being considered are very technical in nature and require more time, research, and attention than staff alone can accommodate. Current agency staff have no prior experience with the rulemaking process. SB390 requires the program to be implemented by July 1, 2014 and the regulations to be adopted by January 1, 2015.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

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a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

As the former Water Rights Section Chief at the Division of Water Resources, the vendor was in charge of developing water well construction standards and regulations pursuant to NRS 233B and NAC 534 on three separate occasions. He was also responsible for regulatory oversight of all drilling operations statewide to ensure the protection of the waters of the state from waste and contamination. His unique experience and skillset will provide much needed assistance to staff during the rulemaking process.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor provided similar assistance to this agency as part of an emergency contract from 12/11/13 to 3/5/14. His quality of work was exemplary.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	05/05/2014 14:35:02 PM
Division Approval	dvisher	05/05/2014 14:35:05 PM
Department Approval	dvisher	05/05/2014 14:35:08 PM
Contract Manager Approval	dvisher	05/05/2014 14:35:11 PM
Budget Analyst Approval	Pending	

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15689**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ROUNDS ENGINEERING LTD
Agency Code: 431	Contractor Name: CR ENGINEERING
Appropriation Unit: 3650-10	Address: 5434 LONGLEY LN
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: CHRIS ROUNDS 775-826-1919
	Vendor No.: T29024113
	NV Business ID: 20041355601

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 010-14**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2014**

Contract term: **146 days**

4. Type of contract: **Contract**

Contract description: **Feasibility Study ELKO**

5. Purpose of contract:

This is a new contract to provide a feasibility study with documented soils report and design to facilitate the practicability of a conversion from a current heat pump HVAC system to a ground source heat pump system with well field at the Elko County Readiness Center. Vendor will review existing plans, complete conceptual documents, calculations, soil reports, thermal conductivity testing, progressive cost estimates, and drill cutting removal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,350.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This project will determine the practicability of complying with a presidential directive to be net-zero energy for this site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess the skills necessary to provide these types of professional services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Vendor's qualifications meet project requirements.

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has used this vendor's services in the past and has found them satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

ROUNDS ENGINEERING LTD DBA CR ENGINEERING

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	05/05/2014 13:22:37 PM
Division Approval	ctyle1	05/05/2014 13:22:39 PM
Department Approval	ctyle1	05/05/2014 13:22:41 PM
Contract Manager Approval	vradford	05/05/2014 13:36:42 PM
Budget Analyst Approval	jborrowm	05/07/2014 14:36:04 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15694**

Agency Name: NUCLEAR PROJECTS OFFICE	Legal Entity Name: NDPB, Radiation Control Program
Agency Code: 012	Contractor Name: NDPB, Radiation Control Program
Appropriation Unit: 1005-14	Address: 675 Fairview Dr. Suite 218
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Karen Beckley 775-687-7540
	Vendor No.:
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 55 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WGA-NDPB-2014-15**

5. Purpose of contract:

This is a new interlocal agreement to provide federal funds specifically for the Nevada Division of Public and Behavioral Health, Bureau of Preparedness, Assurance, Investigation and Statistics, Radiation Control Program activities required for planning and operations associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada. Federal funds for these activities are provided through a grant from the Western Governors Association.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: reimbursement of actual expenses upon submittal of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

U.S. Department of Energy plans to transport transuranic waste through Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Public and Behavioral Health, Radiation Control Program is a State agency.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Joseph Strolin, Contractor Ph: 775-687-3744

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slync1	05/05/2014 15:20:21 PM
Division Approval	slync1	05/05/2014 15:20:24 PM
Department Approval	slync1	05/05/2014 15:20:27 PM
Contract Manager Approval	slync1	05/05/2014 15:20:30 PM
Budget Analyst Approval	sbarkdul	05/06/2014 14:59:07 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15699**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Agency Code: **409**

Appropriation Unit: **3148-07**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Western States Fire Protection Company**

Contractor Name: **Western States Fire Protection Company**

Address: **Statewide Fire Protection
3130 Westwood Dr**

City/State/Zip: **Las Vegas, NV 89109**

Contact/Phone: **702-737-1055**

Vendor No.: **T81029059**

NV Business ID: **NV19861001951**

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **fire alarm inspect**

5. Purpose of contract:

This is a new contract to provide fire sprinkler and fire alarm inspections for Summit View Youth Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,920.00**

Payment for services will be made at the rate of \$500.00 per quarter for fire sprinkler inspections

Other basis for payment: \$1,980 semi-annually for fire alarm inspections. Though the company offered the additional services we only accepted the two services listed in the consideration because other services are covered under the statewide WSCA-NASPO contract (RFP 3046).

II. JUSTIFICATION

7. What conditions require that this work be done?

National, State, county, and city fire codes mandate these inspections.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees certified to perform these inspections.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Southland Industries
Statewide Fire Protection
Simplex Grinnell**

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

David Anderson, ASO2 Ph: 67099

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	05/06/2014 07:26:27 AM
Division Approval	jmorro5	05/06/2014 07:26:30 AM
Department Approval	ecrecoli	05/08/2014 14:39:46 PM
Contract Manager Approval	ihyman	05/08/2014 16:10:55 PM
Budget Analyst Approval	knielsen	05/13/2014 09:56:58 AM

#52

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15717**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: RAY HEATING PRODUCTS INC DBA
Agency Code: 082	Contractor Name: RAY HEATING PRODUCTS INC DBA
Appropriation Unit: 1349-12	Address: RHP MECHANICAL SYSTEMS
Is budget authority available?: Yes	1008 E 4TH ST
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89505
	Contact/Phone: 775/322-9434
	Vendor No.: PUR0002724
	NV Business ID: NV20041446186

To what State Fiscal Year(s) will the contract be charged? **2014-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/22/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/07/2018**

Contract term: **4 years and 47 days**

4. Type of contract: **Contract**

Contract description: **HVAC Maintenance**

5. Purpose of contract:

This is a new contract that continues ongoing preventative maintenance and repair services to the HVAC system at the DMV, 555 Wright Way, Carson City, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,760.00**

Payment for services will be made at the rate of \$985.00 per quarter

Other basis for payment: \$20,000 in extra services paid at a rate of \$75 per hour straight time, \$110 per hour overtime and \$140 per hour holidays.

II. JUSTIFICATION

7. What conditions require that this work be done?

Planned maintenance and repair services are needed to ensure optimal system performance and longevity of equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Indoor Environmental Services
Emcor
Ray Heating Products**

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor did not bid and a second vendor submitted their bid a day late so the third vendor was then chosen.

d. Last bid date: 02/01/2010 Anticipated re-bid date: 04/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014, Buildings and Grounds - Service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Betty Badgett, Program Officer Ph: 775-684-1801

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/15/2014 14:56:15 PM
Division Approval	csweeney	05/15/2014 14:56:17 PM
Department Approval	csweeney	05/15/2014 14:56:18 PM
Contract Manager Approval	mkossmann	05/15/2014 14:56:38 PM
Budget Analyst Approval	jrodrig9	05/22/2014 12:03:13 PM

#53

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15721**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: JMA Construction Co
Agency Code: 082	Contractor Name: JMA Construction Co
Appropriation Unit: 1349-12	Address: PO Box 22312
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89721
If "No" please explain: Not Applicable	Contact/Phone: Joseph M Alotta 775-882-6347
	Vendor No.: T27034761
	NV Business ID: NV20031254722
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/13/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/09/2018**

Contract term: **4 years and 28 days**

4. Type of contract: **Contract**

Contract description: **General Contracting**

5. Purpose of contract:

This is a new contract which provides ongoing general contractor services to various State buildings in Northern Nevada on an as needed basis and only at the request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Laborer - Straight Time (1-8 hours) \$42.50 per hour, Overtime (8-10 hours) \$63.75 per hour, Overtime (10+ hours) \$85 per hour; Journeyman Carpenter - Straight Time (1-8 hours) \$57.50 per hour, Overtime (8-10 hours) \$86.25 per hour, Overtime (10+ hours) \$115 per hour; Forman - Straight Time (1-8 hours) \$67.50 per hour, Overtime (8-10 hours) \$101.25 per hour, Overtime (10+ hours) \$135 per hour; Materials charged at cost plus 20%

II. JUSTIFICATION

7. What conditions require that this work be done?

General contracting services are need to maintain and protect the integrity of State properties for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and level of expertise and licensing.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**JMA Construction Co
KFC Building Concepts
Central Sierra Construction**

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty box for response to question c]

d. Last bid date: 03/09/2010 Anticipated re-bid date: 04/09/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014; Buildings and Grounds - Satisfactory Service Provided

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Betty Badgett, Program Officer Ph: 775-684-1801

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/12/2014 13:13:41 PM
Division Approval	csweeney	05/12/2014 13:13:43 PM
Department Approval	csweeney	05/12/2014 13:13:45 PM
Contract Manager Approval	mkossman	05/12/2014 13:31:32 PM
Budget Analyst Approval	jrodrig9	05/13/2014 16:00:33 PM

#54

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15723**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4462-16**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **SQUAW VALLEY RESORT LLC DBA**
Contractor Name: **SQUAW VALLEY RESORT LLC DBA**
Address: **THE VILLAGE AT SQUAW VALLEY
PO BOX 2007**
City/State/Zip: **OLYMPIC VALLEY, CA 96146-2007**
Contact/Phone: **530/584-6225**
Vendor No.: **T27034628**
NV Business ID: **T27034628**

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **14-51**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/13/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/18/2014**

Contract term: **5 days**

4. Type of contract: **Contract**

Contract description: **Hunter Ed Convention**

5. Purpose of contract:

This is a new contract for convention service and lodging for a joint Nevada/California volunteer Hunter Education Instructor training meeting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Wildlife is statutorily mandated (NRS 502.340) to certify instructors to teach a course in responsibilities of hunters. This annual training conference satisfies that mandate. The Nevada and California Hunter Education programs collaborate to train instructors who certify students who reside near the NV/CA border. This joint training further strengthens the existing collaboration. This Instructor training will be held in partnership with the California Dept. of Fish and Wildlife Hunter Education program. This contract covers Nevadas portion of the joint training conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the facilities or the expertise to provide lodging and convention space for a large group of attendees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has the facilities that are required. The facility is located in a convenient centralized location for all of the attendees and interested parties.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

This company is based in California.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

This company is based in California.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

This company is based in California.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	05/13/2014 11:04:53 AM
Division Approval	bmcdani	05/13/2014 11:04:55 AM
Department Approval	bmcdani	05/13/2014 11:04:57 AM
Contract Manager Approval	bmcdani	05/13/2014 11:05:00 AM
Budget Analyst Approval	sbarkdul	05/13/2014 11:13:11 AM

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