

MINUTES

MEETING OF THE BOARD OF EXAMINERS

February 4, 2014

The Board of Examiners met on Tuesday, February 4, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Jeff Mohlenkamp, Clerk

Others Present:

Gus Nunez, Public Works Division
Greg Cox, Department of Corrections
Joe Reynolds, Attorney General's Office
Mike Willden, Department of Health and Human Services
Chelsea Szklany, Southern Nevada Adult Mental Health Services
Sue Smith, Division of Welfare and Supportive Services
Danette Kluever, Division of Child and Family Services
Steve McBride, Division of Child and Family Services
Dawn Rosenberg, Corrections
Janet Hardy, Corrections
Robert Pawley, Education
Steve Fisher, Division of Welfare and Supportive Services
Lori Hoover, Division of Internal Audits
Misty Allen, Office of Suicide Prevention
Bruce Beamer, Enterprise IT Services
Katie Armstrong, Attorney General's Office
Jaimarie Dagdagon, Legislative Counsel Bureau
Vicki Radford, Office of the Military
Rob Forderhase, Aging and Disability
Alicia Lerud, Attorney General's Office
Janet Murphy, Aging and Disability
Teri Preston, State Public Works Division
Daniel Thielen, Military Department

1. PUBLIC COMMENTS

Comments:

Governor: Good morning everyone. I will call the Board of Examiners Meeting to order. Can you hear us loud and clear in Las Vegas?

Attorney General: Yes, Governor.

Governor: Okay. We will proceed with Agenda No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide public comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

Attorney: No, Governor.

Governor: All right.

***2. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 14, 2014 BOARD OF EXAMINERS’ MEETING MINUTES**

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Next item, Agenda Item 2, Approval of the January 14, 2014 Board of Examiners’ Meeting Minutes. Have the members had an opportunity to review the minutes and are there any changes?

Secretary of State: No, Governor.

Attorney General: No, Governor. I’d move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of Agenda Item No. 2. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Aye. Motion passes 3-0.

***3. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL – REMOVED FROM AGENDA AT THE MEETING**

Pursuant to NRS 217.117, Section 3, the Board may review the case and render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

Janice Evans

The issue before the Board is the appeal of a denial for VOCP survivor benefits on behalf of Ms. Evans' minor child.

Pursuant to NRS 217 and Victims of Crime Policy Section 11 (9), survivor benefits are available for certain qualified dependents of victims of violent crimes. Survivor benefits are intended to provide support to dependents that are wholly or partially dependent on the victim's income at the time of death.

Ms. Evans acknowledged during the appeal hearing that her child has never been financially dependent on the victim Mr. Holloway.

Clerk's Recommendation: I recommend to uphold the denial of this claim.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

Governor: Agenda Item No. 3. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board is a request from the Victims of Crime. It's actually an appeal. Governor, Ms. Janice Evans has requested some additional time to provide written testimony to the Board. And so I would like to have this item pulled and put back on the Agenda next month.

Governor: Is there any objection from Board members having this item removed and put on a future Agenda?

Secretary of State: No, Governor.

***4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works – Buildings and Grounds	1	\$7,704
Total:	1	\$7,704

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: Then we’ll move on to Agenda Item No. 4, State Vehicle Purchase.

Clerk: Thank you, Governor. Before the Board is a request for one vehicle purchase. This is a used vehicle for State Public Works. And \$7,700, pretty cheap, so I didn’t have any specific comments on this.

Governor: Is it in good shape?

Clerk: It runs. You know, no, actually they do a good job of being able to find some of these cars. And so they’re doing a replacement, and this one apparently under the information has a lift gate, so they’re doing quite well.

Governor: Yeah, I have no questions. Board members?

Secretary of State: No, Governor.

Governor: The Chair will accept a motion for approval.

Secretary of State: Move for approval.

Attorney General: Move for approval. Second.

Governor: Secretary of State has moved for approval of Agenda Item No. 4. The Attorney General has seconded the motion. All in favor say aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Nevada Board of Parole Commissioners – \$76,671

Pursuant to NRS 353.268, the Nevada Board of Parole Commissioners is requesting an allocation of \$39,273 for FY2014 from the Interim Finance Committee’s Contingency Fund to support one new position and associated costs, audio/visual equipment, computer replacements, and transfers email and the network operating system from NDOC to EITS. The board is also requesting an allocation for FY2015 in the amount of \$37,398 for on-going costs related to the FY2014 request.

B. Department of Administration - \$200,000

In accordance with NRS 353.268 an allocation totaling \$200,000 is requested from the IFC Contingency Fund to replenish the Emergency Account established pursuant to NRS 353.263.

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Attorney General

Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 5, Request for General Fund Allocation from the Interim Finance Committee Contingency Fund. Mr. Mohlenkamp.

Clerk: Thank you, Governor. 5A I want to identify that we have some changes in there. Before as agendaed its request for \$76,671. However, we understand that action that the -- what this was about is they were going to not only get computer equipment and update some of their capabilities for video conferencing, you know, that they use for the parole hearings, but they’re also requesting a position, in this case a management analyst position, that would be able to deal with an increased workload related to the Sex Offender Registry. That has been stayed by the Supreme Court, and so they’re no longer requesting that position at this point in time, until that’s become more clear.

We have a revised amount for you to consider. In the first year, fiscal year ’14, \$20,065, and no request in the second year of the biennium. All of the second year was just that position. The request has been revised to a one year only Contingency Fund allocation for fiscal year ’14 of \$20,065.

Governor: And will you cover 5B as well?

Clerk: Absolutely. What we have under 5B is an allocation from the Emergency Account. In this situation the Department of Corrections, and I believe they're here to be able to provide testimony if you need, they had a significant leak in their water tank at the Lovelock Correctional Facility. They have been using one of the other tanks that the City of Lovelock relies on. Again, apparently I think I think there's three tanks out there. One of the other tanks that they're using is used by the city. And the city has had a reduction in their capacity to provide water. And so we've been moving rapidly to get that corrected and to make sure that we can get them back on their main tank.

The under part of the tank was corroded and was actually -- they had to gut it and redo the whole lining on the bottom, put in a new base and all that. And I think we have Mr. Nunez is here to be able to speak to that, as well as Director Cox.

Governor: All right. Mr. Nunez, my understanding was that we did more work than we originally thought because we wanted to do it all at once, rather than splitting up the work. I had heard something about that. But why don't you just -- I see Director Cox here as well.

Gus Nunez: For the record, Gus Nunez, Administrator for the Public Works Division. Basically when the -- Director Cox may be better in giving you some of the background. What we did is once we found out that this is actually construction and it needed to be done in accordance with NRS 338, which is basically our NRS that we're supposed to follow, we took over the project and proceeded with it. Some of the things that when we took over the project that needed to be done was basically go through what, I guess, the best way to describe it, just go through the Building Department process, in other words, plan check, and then get it ready for -- you know, for a permit to be issued and then inspection.

And as Director Mohlenkamp indicated, the project is basically -- the bottom basically is corroded. The bottom has to be completely replaced. And it has to -- and the foundation -- part of the foundation has to be redone and upgraded. It's a 1 million gallon tank, so you want to take good extreme care of that. Failure there on a tank that size can create a lot of damage. The bottom now is based on the current status on the feel, is the new bottom is on, has been pressured tested, in this case was vacuum tested. They put a vacuum on it. And so its seal is ready to go. And the next step will be to basically put the internal coating that the tank will need so that it meets all the sanitation, and does in fact pass the sanitation process for it. So it's ready for -- it'll probably here in the very near future the coating will start going on. And then at that point we can then clean up and get the tank back in use.

In the meantime, what we're doing is the water company is bypassing the tank, and it's delivering water to us directly. So as soon as the tank's available -- they don't like that situation, so as soon as the tank is available, they'll fill up the tank and then we'll get the equalization pressure and fire storage and everything else back online.

Governor: And then it'll be good to go for another 20 years, or do you know what the estimated tank life span?

Gus Nunez: Yes, it should be. Keep in mind that every five to eight -- well, every year you should inspect the tank, and probably within eight years you'll be either doing repairs to the lining or relining the tank again. That's just standard operating procedure maintenance on a water tank of this size.

Governor: Were we not doing that before? Just by surprise?

Greg Cox: Governor, Greg Cox, Director of Department of Corrections. We were inspecting our tanks, and actually the Health Department did. Generally when we've had problems with our tanks, it's been on outside of the tank, not the bottom of the tank. When they did the inspection they found it. You actually just do the usage of water. When they actually drain the tank, you could literally put your finger through the bottom of the tank in that metal. So we've stepped up looking at that specific, not only the tanks at Lovelock, but across the operation. But generally with our capital improvement programs we replace the outside of the tank and deal with that, but not the bottom of the tanks. So with this and Gus' staff and their help, and also I'd certainly like to thank the City of Lovelock for helping us with the water because they helped us.

Governor: That was a big help. I mean, it actually saved the day because I don't know what else we would've done.

Greg Cox: We literally went on their tanks and went off ours, and they had -- and we're really working steadfastly on trying to get this completed and get it done so they can go back to their own tanks.

Governor: Okay. And then if we have other tanks in the system, you're inspecting those as well just to make sure that we don't have any kind of an issue statewide?

Greg Cox: Yes, we're doing that, Governor. And with the acidity of some of the soil in the Lovelock and Persian County area, we think that's probably what caused this. We've had some other issues up there in regards to that, but we are looking at the tanks throughout our operation, and we do have capital improvement programs where we've repaired some of those, especially like in High Desert and other places.

Governor: And when do you expect this to be back online?

Greg Cox: I know I have staff out there today, and they're -- I guess they're in the process of doing the sealant for the roof and other parts of it. And once that's done, then they'll start filling the tank. So looking to see how that process, if there's anything else that goes associated with it, I would say within the next 30 days is what we're looking at.

Governor: What was the out the door cost for this?

Greg Cox: What was your cost, your total cost?

Gus Nunez: Right now, Governor, I'm sorry, I don't have that in front of me. It was 200 plus, you know.

Clerk: Approximately \$240,000.

Gus Nunez: Yeah, it was 200 plus. When we took over the project and so the plan checking and engineering plan checking and inspection from construction, they did -- when we got the project at Public Works, Corrections already had a bid and a contractor going on that tank. So we were able to expedite pretty quickly after that for the plan check and getting the permitting out ASAP and keep the contractor going.

Governor: But hence the Agenda item because it depleted the Emergency Account.

Clerk: Yeah, so just to circle back, Governor, what we have is a request of \$200,000 from the IFC Contingency Fund to replenish the Emergency Account, which is down to about \$16,000 after this is done, after these payments are made. And so we obviously want to have more than that in the account, be able to deal with emergencies. And what happens here is under the statute, there's the ability -- the Board has delegated authority in these emergency type situations for the Clerk to move rapidly to deal with these situations. And so approved it to move forward with this contract to do the repairs, and now the request is to replenish the Emergency Account at this point.

Governor: Any questions from Board members?

Secretary of State: No, Governor.

Governor: Thank you for getting on this so promptly. I mean, that was a really important issue and it'll work out well and perhaps we should all join in some type of formal thank you to the City of Lovelock.

Greg Cox: Thank you, Governor.

Governor: If there are no questions regarding Agenda Item No. 5, the Chair will accept a motion to approve Agenda Item 5A in the sum of \$20,065, and 5B in the sum of \$200,000.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval of Agenda Item No. 5A and B. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***6. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

A. 0220 – Department of Administration – Division of Internal Audits

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 6, State Administrative Manual. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So this is the first State Administrative Manual change that we followed the new process. As you recall, the process that went in effect January 1st was to require us to post the change 30 days in advance, allow for commentary. We received no comments with regard to this specific change. It's a pretty narrow change, and I didn't expect a lot of comments. What you have in front of is simply eliminating one of these things that just almost never happens, but it did happen, and so we're trying to tighten it. What you have is a restriction for any employees to submit a travel claim on behalf of another employee. So for someone to pay someone else's travel costs and then submit the expense.

And that did happen. We found it in an audit. And there was nothing to prohibit it in regulation, and so now we're doing that. So if two coworkers were to travel together, for example, and one were to pick up the other's hotel room and pay it like on their credit card or something, we're eliminating that provision. We want it to be very directly, if somebody travels, they pay for their own expenditures, they get reimbursement based on those expenditures. And that's all this is accomplishing.

Governor: All right. Questions from Board members?

Secretary of State: No, Governor.

Governor: The Chair will accept a motion for approval of the change to the State Administrative Manual as described in Agenda Item No. 6.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval of Agenda Item No. 6. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***7. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Attorney General

Pursuant to NRS 333.705, subsection 1, The Attorney General’s Office seeks approval to contract with a former employee, for the term of February 5, 2014 until June 30, 2014 to provide consulting services for the Attorney General’s Office Accounting Section.

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: We will move on to Agenda Item No. 7, Authorization to Contract with a Former Employee.

Clerk: Thank you, Governor. The Attorney General’s office has requested to be able to contract with a prior employee throughout the time from February 5th through June 30th. So just post just after this Agenda, if this would be approved, they would start it immediately. They’re looking at bringing in a prior financial officer to allow them to keep things running and get things back on order as they’re doing a recruitment for replacement. And we didn’t see any concerns with this. We think it’s appropriate.

Governor: Not to suggest that anything’s out of order, right, Mr. Mohlenkamp?

Clerk: No, no, it’s a matter of -- you know, we want to keep finances running.

Governor: Yeah.

Clerk: I’m pretty much dialed into that, to make sure that -- and with a gap of four or five months could allow them to, you know, have some challenges. And as we’re building budgets, it’s important to us that they have the right resources available.

Governor: Of course. Of course. I have no questions regarding this Agenda item. Board members?

Secretary of State: No, Governor.

Governor: Okay. The Chair will accept a motion for approval of the Authorization to Contract with a Former Employee as described in Agenda Item No. 7.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***8. FOR POSSIBLE ACTION – TORT CLAIM**

**A. American Civil Liberties Union of Nevada and Valerie Nabors – TC 16655
Amount of Claim - \$130,000**

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 8, Tort Claim.

Clerk: Governor, before the Board is a consideration of a claim in the amount of \$130,000. And the Agenda item is the Civil Liberties Union versus and Valerie Nabors. We have someone from the Attorney General is here to provide testimony.

Joe Reynolds: Good morning, Governor.

Governor: Good morning.

Joe Reynolds: Good morning, Secretary of State. Good morning, Attorney General Masto. Joe Reynolds, I'm the Chief Deputy with the Nevada Attorney General's Office, represented the Department of Corrections in this case. This case and this settlement arises out of a lawsuit that was filed by the ACLU of Nevada on behalf of Valerie Nabors, alleging that the Department of Corrections and nine other named defendants violated state law and federal constitutional law by shackling and restraining an inmate at Florence McClure Correctional Center during labor and after delivery, as well as alleged that she was denied access to a breast pump to pump breast milk after giving birth.

This case has been in discussions with the ACLU for about a year and a half now. And we have reached a written settlement agreement that has been signed by all parties that disposes of all claims against the state. And the settlement amount of \$130,000.

Governor: And we've implemented new policies and procedures to ensure that this doesn't happen again, correct?

Joe Reynolds: Yes, Governor. And there's two pieces to this settlement. First is the financial piece that's before the Board today. The second part of that settlement agreement will be presented in front of the Board of Prison Commissioners in March, and involves a new use of restraints policy that provides for more transparency and accountability by the Department of Corrections anytime restraints are used on a pregnant inmate, and also establishes a breast pumping program by the Department of Corrections. And both of those ARs will be presented to the Board of Prison Commissioners.

Governor: And this amount that you're recommending is less than what the original demand was, correct?

Joe Reynolds: That's correct. A part of the initial discussion in this was the financial settlement would've been significantly -- or the demand at least would've been significantly greater, but for the negotiation and implementation of the policies. But even with those policies in place, the ACLU is still demanding over \$200,000. We settled for \$130,000, and a good portion of that is related to attorneys' fees and costs.

Governor: And you also factored in that the chances of successfully defending this case were probably slim and none, and slim left town.

Joe Reynolds: While there's no formal admission of liability or fault, we believed it was in the best interest of the state and the people of the state to settle this matter, as opposed to proceed to a jury trial.

Governor: And perhaps you can't answer this question, but I was struck that out of the \$130,000 that the ACLU is keeping \$50,000 for attorneys' fees.

Joe Reynolds: Yes, Governor. Attorneys' fees and costs are expensive, and that was a part of the settlement demand. Given the costs of going to trial and defending this, and going through even further discovery and investigation and the expert witnesses that would be involved preceding to trial, had we been unsuccessful at trial, that cost could've been much higher.

Governor: And I get that. I'm just saying between the client, the plaintiff and the attorney, it just seemed like a lot of money going to the attorney versus the client. And I guess you don't have to answer that question. That's more of a comment, but it is what it is. Questions from Board members on this matter?

Secretary of State: No, Governor.

Governor: If there are no further questions, the Chair will accept a motion to approve the Tort Claim described in Agenda Item No. 8 in the sum of \$130,000.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval of Agenda Item No. 8. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye. Aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0. Thank you, Mr. Reynolds.

Joe Reynolds: Thank you.

***9. FOR POSSIBLE ACTION – LEASES**

Two statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: Mr. Mohlenkamp, we'll move on to Agenda Item No. 9, Leases.

Clerk: Thank you, Governor. Before the Board are two leases for consideration. The first is Health and Human Services. This is to house the Suicide Prevention Program. And the second is to house four new helicopters that the Nevada Army National Guard is receiving. And I think those are -- that's basically to provide for basically indoor space for those, hangers if you will, for those helicopters which are coming a little bit earlier than we initially anticipated.

Governor: Will that be permanent, Mr. Mohlenkamp?

Clerk: You know, I understand this is a temporary contract.

Governor: Okay.

Clerk: This is a short-term contract you see before you. It's about three months. But I think they're working to negotiate a longer term contract to be able to put those -- keep them in a storage so that they're not sitting out and exposed to the elements.

Governor: I just didn't know that the state had hangers like that available.

Clerk: Well, these are being leased from this revocable trust, so we had to go out and find something.

Governor: Okay.

Clerk: And so I think long-term, you know, the military probably could speak to that more directly, but I think long-term they're going to look at whether they continue this arrangement or what to secure, you know, state owned facilities or, you know...

Governor: All right. I think this is pretty straight forward. Any questions from Board members on this matter?

Secretary of State: No, Governor. I'll move for approval.

Governor: The Secretary of State has moved for approval of Lease 1 and 2 in Agenda Item No. 9. Second?

Attorney General: I'll second the motion.

Governor: The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***10. FOR POSSIBLE ACTION – CONTRACTS**

Sixteen independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 10, Contracts. Mr. Mohlenkamp.

Clerk: Thank you, Governor. This is the lightest I've seen. We have 16 contracts for consideration. And actually when you look at the Informational Item under No. 12, we have very few contracts there, so I expect it will get a lot more next time around.

Governor: All right. I've asked for Contracts 3, 5, 6 and 11 to be held out. Board members, any other contracts...

Secretary of State: No, Governor.

Governor: ...you'd like to hold out?

Attorney General: No, Governor.

Governor: Let's proceed with Contract No. 3, which is Public Works. Good morning, Mr. Nunez. I called this not to question the contract, only that I think it's important, although this seems like a routine matter, this is the beginning of the construction for the UNLV Hotel College.

Gus Nunez: That's correct, Governor.

Governor: So will you kind of take us through what the schedule is for that?

Gus Nunez: You bet. For the record, Gus Nunez, Administrator of Public Works. Just a little bit of background, this project was originally approved in the '09 session of the legislature. At that time it was at a different location than currently. It is approved by the -- in the 13th session of the legislature. And the '09 session was going to be a 50/50 split. Right now in the 13th CIP, which is Project 13-P05, it's a 60/40 split between the state and UNLV. Currently we're funding -- we're funded for construction documents and plan checking. We'll anticipate, assuming funding is available, that construction will follow through next biennium. That's where we're at today.

The project is a 95,000 square feet facility. It will include classrooms, offices, conference areas, hospitality research laboratory space, food and beverage service, storage spaces, auditorium, teaching labs and support areas. Again, the project is currently funded at UNLV at \$1.7 million and state at 3.2. Again, 60/40 split between the state and UNLV. The architect on this project is Carpenter Sellers Del Gatto. And the CMR will be McCarthy. They were formally selected back in '09, and we've -- both UNLV and Public Works are pleased with their work so far, so we're going to retain them to finish the project out. And at the same time, it allows us the -- both of these firms are already familiar with the initial program, which now has to be sort of like modified for the new site. But we won't lose that knowledge and that work so we can move forward with these folks.

The design period will take about -- it's estimate to take about 10 to 14 months. If it -- with funding next biennium, the construction budget for this project is approximately 33 million. That would most likely take probably 15 to 18 months to construct. It is in -- the location of the building, if we gave you some visual aids in here, if you see the location of the building before, it was toward the -- located over by Flamingo, by the Fulton building. It was sort of like to the side of the campus. The new location is right in the middle of campus. So staging and construction and delivery materials, it just makes the whole project a bit more complex. And I think you'll see there on there, we're sort of like kitty-corner from the Lied Library, if you're familiar with the campus. The Lied Library is there kitty-corner, and we're just right across the way there from them.

The university has, in their master plan, has plans for creating another mall, pedestrian mall in that area, sort of like a quad I guess you might call it, for part of the campus in that area, and have some future plans to modernize and beautify that area in there. That concludes my -- if you have any questions...

Governor: No, I'm just trying to do the quick math. So doors open, considering all things go well, would be fall of '17; is that...

Gus Nunez: Yep, yes.

Governor: Okay.

Gus Nunez: Yep. And the total project cost by the time it's all said and done, total project cost with FFNE will probably come in right around \$50 million. Design, construction and FFNE.

Governor: Yeah, and I appreciate your providing the description of where it'll go on campus because, you know, I don't know what's going to happen with the stadium, but I wanted to make sure that there was -- the two weren't going to interfere with one another, because I had seen one plan where the hotel college was going to be near where the stadium was going to be constructed.

Gus Nunez: Gotcha. Yes, no conflict here.

Governor: Okay. Questions from Board members?

Secretary of State: No, Governor.

Governor: All right. Thank you, Mr. Nunez.

Gus Nunez: Thank you. Did you want me to go on to the next one, because the next one's also mine. If you pull the No. 5.

Governor: Yes, yes, yeah.

Gus Nunez: Okay. Would you like me to proceed, Governor?

Governor: Yes, please proceed with five, and that's the Caliente Youth Center.

Gus Nunez: Sure. Again, this is a -- Public Works applied for a Homeland Security Federal Emergency Management Grant. This assistant is being -- and basically is the financial systems to reduce the risk of life and property by mitigating flood in the City of Caliente. The assistance would be provided through the Pre-disaster Mitigation Program currently with FEMA. The project will include the removal of the existing undersized culvert and construction of a new clear span bridge structure at Youth Center Drive at the -- which is at the confluence of Clover Creek and Meadow Valley Wash in Lincoln County in the City of Caliente. The new bridge

structure will allow sufficient flows in Clover Creek to pass during flood event and maintain access to the north side of the creek during high water.

The proposed project also includes the construction of a Riprap grade control structure in Clover Creek approximately 200 feet upstream. The purpose of this grade control is to protect the channel from the upstream head cut that could happen once the bridge is built, which could result in mobilizing all of the sediments that have been deposited there on downstream creating a huge problem downstream for the property owners downstream. To date, we've spent about \$108,000 in the FEMA application grant and the public meetings, preliminary drawings in total. This is in... brought it over with us today in accordance with NEPA process.

So also the -- during the last session the legislature approved Project 13-C01. This is in the amount of approximately \$2.5 million; 500,000, 600,000 from the state and almost \$2 million in federal grants. Currently the environmental assessment, the draft is completed. The final has been completed. And we file what we call it's a FONSI, finding of no significant impact. That's a typo there on the first one. Instead of F-O-N-S-A, it should be F-O-N-S-I on my report. I apologize for that. I put this thing together pretty quickly.

We're waiting for a number from FEMA. And at that point they'll post it -- once they give it a number, they'll post it in their website for public view. We will then advertise in a newspaper, which would then -- we'll receive comments for 15 days. If no comments are received during those 15 days, they'll provide us -- at that point FEMA will process the grant. I just received notice this morning that the NEPA environmental assessment, it's posted. It's been given a number and is posted in the FEMA website. We then now can advertise in a newspaper. And from the date of that advertisement in 15 days, if we receive no comments, then FEMA will process the grant and we'll get started with construction. With approval of the contract today, we'll be able to then give notice to proceed to the -- engineer to proceed with the design of the bridge.

So our hope is probably in the next two or three weeks we'll be given -- if you approve this contract today, we'll be given the engineer notice to proceed on this contract to go ahead and get started on the design of the bridge and other structures around it. I did give you some -- the second page is a schedule that we're planning right now on. And then on the visual aids that we sent over, I can -- I have some extra copies.

Governor: No, it's okay. You don't have to...

Gus Nunez: You sure?

Governor: Yeah. I just -- it's just interesting to me, I mean, this -- how much we have to do to replace a bridge.

Gus Nunez: Yes, I know.

Governor: How long has the existing bridge been in use?

Gus Nunez: The culvert was put in -- and I have a date in here, let me go to that, in '78. And you can see what it looked like in '78 when it was installed, and you can actually see what it looks like there now. And some of those pictures in the background, you can see the...

Governor: But what's this flood picture?

Gus Nunez: That was a flood -- that what happens when it floods. And basically that was in '05. And the National Guard had to helicopter the children out of the camp, you know, because that's the only access into the youth camp. They had to helicopter the kids out of that facility in '05 as a result of that flood. That's already happened twice since I've been here with the state in the last...

Governor: So will this replacement help that situation...

Gus Nunez: Oh, yes.

Governor: ...in terms of drainage and...

Gus Nunez: Absolutely. Absolutely.

Governor: All right.

Gus Nunez: The environmental assessment took a little longer than expected. There was a bird that nests in this area that is in the endangered species, and we had to wait to see if there was any birds nesting in the area, so that took a little bit...

Governor: What bird is that, do you know?

Gus Nunez: I can't remember his name, but it's fairly small little bird. And I can't remember the name of the bird.

Governor: I thought you were going to say...

Gus Nunez: It's in here if you'd like me to look it up.

Governor: No, that's okay. I thought you going to say Sage Grouse, but...

Gus Nunez: No, no, it was not the -- no.

Governor: This one's already endangered. Okay.

Gus Nunez: But it will remedy the -- and you can see in the last picture the kind of debris that comes down. And what happens is it's coming out of the canyon at a fairly good velocity, because it's fairly steep coming out of the canyon. And then it hits this area and it's fairly flat. So the ability of the water to carry sediments is quite a bit more coming out of the canyon and all of a sudden it hits this flat area and slows down, and then this culvert slows it down even more,

and then all the sediments come down. So he can clean up that culvert all the time, but it's going to happen every time you have a flood. It just can't get away from it, so you need something that will allow the historical flow to continue through the channel unobstructed in order to prevent this from happening.

Governor: Okay. All right. I have no further questions. Board members?

Secretary of State: No, Governor.

Governor: We'll move on to Agenda Item No. 6, which is construction manager at risk services to renovate building 3A at Southern Nevada Adult Mental Health Services. And I see Director Willden is here and perhaps you can provide us some perspective for that.

Gus Nunez: Governor, Gus Nunez, again for record. I can give you with respect to our design and construction efforts this project that we're doing for Mental Health. This will provide for 21 mental health beds. With respect to where we're at today, the current facility, by the way, was being used -- being converted to administrative offices, plus an outpatient clinic. Now we're converting it back to a hospital. Some upgrades that were needed as outlined by the Bureau of Health Care Facilities and Compliance, we're going through that. That's what the construction is all about. And we are 35 percent complete as of this date. As of actually 1-31-14 we were 35 percent complete. And substantial completion is anticipated in March 17th of this year. And that Mr. Willden can...

Governor: With the entire project?

Gus Nunez: Yes, for 3A.

Governor: We're six weeks away from adding 21 beds?

Gus Nunez: Exactly.

Governor: Thank you, Mr. Nunez. Good morning, Mr. Willden or Director Willden. If you'd provide some more background and perspective, please.

Mike Willden: Thank you, Governor. And also in Las Vegas there's staff from the Southern Nevada Mental Health Services if there's more detailed questions. But this project is actually part of a series of capital improvement projects that we embarked on after this last legislative session. The three projects are this building 3A, adding 21 beds. We also have a CIP underway to remodel the old Stein Hospital, which was the hospital before we opened Rawson-Neal adding more than 50 beds there. And then we've been remodeling the Dini-Townsend hospital up north to add additional beds. We just finished the remodel of Dini-Townsend adding 10 more forensic beds as part of that effort to add additional forensic beds. I think we're now running 86 forensic beds, 56 in the old Lake's Crossing, and then we've remodeled a couple times to get more beds.

The critical need down south is the Rawson-Neal Hospital can operate 190 beds. And as you know and read in the paper probably every week, we have a significant number of people,

mentally ill individuals, on hold in the emergency rooms. Today's count, we had 119 this morning. And so this is an effort to make more hospital beds available, at least 21 additional will be added to the 190 at Rawson-Neal increasing our ability to serve more people. And then in 2014 the Stein Hospital will be done, the summer of 2015, and we'll add additional beds at that point in time also.

Governor: Do you have an estimate of how any beds will be added in that Stein project?

Mike Willden: In the Stein project, Chelsea, you might have to help me, I think it's 42 or 46 forensic beds and 16 more civil beds.

Chelsea Szklany: You are correct.

Governor: Sorry, Chelsea.

Chelsea Szklany: I'm sorry, this is Chelsea Szklany. Good morning, Governor. This is Chelsea Szklany and the hospital administrator at Southern Nevada Adult Mental Health Services. And Director Willden is correct.

Governor: Okay. And just a question, if the forensic census, do you have the ability to use those beds for other patient treatment?

Mike Willden: Yes, Governor. So maybe a little bit of background. So we run civil beds. Those are for people that are brought in to our hospital on a 2000 generally. And then the forensic beds are what we call the people that need to be -- that are sent to us by the courts to -- either us to evaluate their competency or restore competency so we can send them back to stand trial. So the way we're working these CIPs, particularly it started up north with Dini-Townsend Hospital, to turn Dini-Townsend into -- some of the beds into forensic beds, you sort of have to harden the facility. You have to add some more security. So if we don't need the forensic beds, we can turn them back into civil beds up north. The same thing is true down south. The Stein Hospital, about three-quarters of it is being hardened, if you will, for forensic capacity. But if we didn't need that forensic capacity, we could use that as civil capacity.

We're also planning for flexibility. As you know, there was a lawsuit by the Clark County Public Defenders that we just settled. And it was to get additional bed capacity. And so building 3A will give us some more flexibility if we need some additional forensic beds down the road, if our remodel work at the Dini-Townsend Hospital doesn't handle the volume that we need, then we can use part of these beds at building 3A, or retool some of the Rawson-Neal beds for forensic beds also. So we're trying to have flexibility, forensic or civil beds.

Governor: And we've talked about the construction piece. Are we adding staff contemporaneously so that we will be able to have them ready to go on March 17th at least when this first project is done?

Mike Willden: As soon as this project is done we will open it. We have added staff both north and south. I think we added roughly 22 new staff down at the Rawson-Neal Hospital, both state

employees and contractors. There's a blend of new staff that we have brought onboard. So the existing number of resources we have will be used or redeployed to reopen -- or to open building 3A as soon as it is ready. And then we brought on additional staff for the Lake's Crossing rollout that we also just rolled out through CIPN and using Public Works there.

Governor: And, Mr. Nunez, on the Stein Hospital remodel I'll call it, are we pushing that as forward as quickly as possible, and is there a way to expedite it even more?

Gus Nunez: We've been expediting, Governor, up to date, and we will do our -- do as best as, you know, the best we can to make sure it moves along as quickly as possible. One of the things that we've done to expedite is actually to go through the CM at risk process on this project to expedite the design. And we can -- while the project obviously is being plan checked, we also can go ahead and start getting bids on the work. And then we avoid then the advertising for what we would have to advertise and then award and then wait for bonds and insurance, all that time which takes about two months would also be eliminated because you can plan ahead for all of that and to it concurrently with the other work. So then from there on out it'll just be, you know, the contractor knows he has a tight schedule, he will have to move right along, and we'll be watching that.

Mike Willden: And, Governor, we get weekly reports from the project manager on the Stein Hospital, and so if we see concerns, then we meet with Gus' staff and our staff and our regulators, our licensed health care quality and compliance regulators to see what we need to do to adjust.

Governor: All right. Thank you very much. Any other questions from Board members? Appreciate it. Thank you. Mr. Willden, why don't you stay for Item No. 11, please.

Mike Willden: Okay.

Governor: Thank you, Mr. Nunez. So I asked for this because it was a little bit complicated in how it relates to the Silver State Exchange, so if you'd kind of take us through it I'd appreciate it, Director Willden.

Mike Willden: I'll start at a very high level. Again, Mike Willden, for the record, Director of Health and Human Services. And with me at the table today are staff from the Welfare Division that manage the project, and they can chime in here in a minute. But overall how it works is this way, when we started out with implementing the Affordable Care Act in the State of Nevada, two systems needed to be either built or overhauled. At the Welfare Division, we were overhauling our traditional, what was called the Nomad system, which is what produced eligibility for public assistance. On the Silver State Health Insurance side, they contracted with Xerox and are developing a product that they call the Boss. Our product we contracted with Deloitte Consulting, and we call it the Eligibility Engine. And so the Eligibility Engine and the Boss work together daily, passing information back and forth, creating people's eligibility to buy qualified health plans on the Boss side of the house, and to make them Medicaid eligibility on our side of the house. So, again Deloitte is doing our work.

This is an amendment, I think Amendment No. 7 to that contract, to do about eight or nine more fixes or additional tools to the Eligibility Engine, our side of the house. And so that's in basic terms what it is. We've been happy with Deloitte's performance here to date. I could give you some statistics about how the performance works on our side of the house if you'd like to, Governor.

Governor: Yes, please, yeah.

Mike Willden: So, again, the Eligibility Engine on our side of the house is responsible for determining eligibility. What happens is every day we get transactions from Nevada Health Link. Applications come across the bridge, an electronic bridge. In the month of January we received 34,298 successful transactions. To date, we have received over 68,000 successful transactions from the Health Link. When I call successful transactions...

Governor: Yeah, would you define that?

Mike Willden: A successful transaction is when they pitch something to us and we can successfully catch it and turning it into a Medicaid application. I think I read the wrong statistic. We got 29,299 successful transactions. Transactions are successful 97 percent of the time. Every once in a while there's a data corruption or something that doesn't make it so we can successfully catch that record. So then the next day they'll be recycled. It may take them a day or two to recycle those. So 97 percent of the time we catch the transaction and we can start the Medicaid determination process.

So that is working very well in the month of January. We had some difficulties in the early part of October. November we picked up steam. December we picked up more steam. And January has quite frankly been gangbusters. We are actually seeing between 1,500 and 3,500 transactions a night over the last 10 days, so we are getting a lot of transactions through.

The Eligibility Engine, the Deloitte product, is also the one responsible for interfacing with the federal hub. The federal hub is not to be confused with healthcare.gov. Healthcare.gov is where you go in in states that are using the federal web portal to apply for the Affordable Care Act. The federal hub is where we go out and confirm household income, citizenship, those type of things. And so the Eligibility Engine goes out and does that every night, every day, we are bouncing against the federal hub. And in the month of January, that's the statistic, we had 34,298 successful hub transactions for checking household income. We had 6,000 -- about 6,100 successful citizenship verifications. And we had over 71,000 insurance verification transactions. So the hub works quite well. We have a small percentage of unsuccessful transactions, again, in the two or three percent range, and we simply have to reprocess and rerun those transactions.

So the Eligibility Engine works quite well from our perspective. We do have a significant application processing backlog because it has been so successful in getting new applications in. And we are doing an all faces forward exercise for the last several weeks trying to speed up those applications as quickly as we can. I would...

Governor: Wait, what's that backlog right now?

Mike Willden: We're at about 50,000 backlogged applications right now. To put that in context, before the Affordable Care Act, we would be backlogged maybe 9,000 to 10,000, sometimes 12,000 applications backlogged. We're at 50,000 backlogged. In the month of December we processed 51 percent of the applications that we took in less than 15 days. The other 49 percent were over 15 days. Applications take different lengths of time depending on the complexity of the application, whether we have to evaluate trusts, different kinds of things. But processing is speeding up.

I would note that we just got the statistics for the Medicaid enrollment. For the month of January, we just completed the Medicaid enrollment. And what we will report out is 377,363 Medicaid eligibles for the month of January. That's about 4,000 higher than we had projected in the legislative approved budget. So we're on track.

Governor: And that number, would that be even higher if not for the backlog?

Mike Willden: Yes. Once the backlog is processed, we will go back and -- when we approve their eligibility, for example, if we approve it in February, they will get January eligibility, and they will get February and ongoing eligibility, so that count will go up.

Governor: Will that be an exponential bump up, if you're 4,000 ahead and there's 50,000 in the queue?

Mike Willden: Yes. Actually that 377,000 has a factor in it that we call a retro factor. We try to calculate how many will be retroactively eligible. It's about a four and a half, five percent retro factor. But I can tell you that will be low because a bulk of the 50,000 applications are what we call new eligibles.

Governor: And I was just going to ask you that question, if you know the difference between...

Mike Willden: Yes, new eligibles. We don't know the actual percentage, but we know -- because we didn't run that this morning. But I can tell you most of them are the new eligibles applying. Governor, I also would want the committee to know, the 50,000 applications doesn't mean that is 50,000 different families. We have run statistics. There is a duplication factor in that 50,000 because of difficulties in applying. Some people have applied up to ten times, and we have caught ten applications.

Governor: Now, how does that happen?

Mike Willden: They go in and they submit an application. They go in using a different ID, submit another application. A navigator helps them. A county social service agency helps them. An ER helps them. We have run statistics and some people have ten applications. When we catch an application at Welfare, the first thing we have to do is what we call a person resolution. How many times do we have Brian Sandoval? And we have to go through and figure that out and then process the right application. And so it won't be 50,000 families. It'll be something less than that.

Governor: And so what -- I don't know if there's a wild guess here about, you know, what you think the number -- the real number is in that 50,000.

Mike Willden: I don't. We could run that and get that to you. I mean, you probably can eliminate 10 percent of those, that'd be my guess, just judging from what I've seen in dupes in the past and stuff like that. But it's a substantial number of applications. And we're on track to enroll 500,000 people by the end of the year. Medicaid will grow to 500,000 recipients.

Governor: So you said historically 9,000 to 10,000 is your standard...

Mike Willden: Application.

Governor: ...application queue. When do you expect to get back to that?

Mike Willden: I don't know that I could say that. My guess is that we will stay pretty frantic until the end of March, because the end of March is the -- if you haven't purchased insurance or got enrolled in a qualified health plan or onto Medicaid, you could face tax consequences. So we will stay pretty frantic, I think, until the end of March, and then I think it will taper off from there and give us a chance to catch our breath and catch up.

Governor: Yeah. So you used me as an example, if I go on and they determine that I'm eligible to go to you, first I have to go through the Boss, and then it sends me over to the Eligibility Engine.

Mike Willden: Mm-hmm.

Governor: And then once I get through that, then you have to send me to the hub...

Mike Willden: Right.

Governor: ...to make sure that all that works.

Mike Willden: Checking.

Governor: And the hub bounces it back to you.

Mike Willden: Correct.

Governor: So in a perfect world, all the technology is working there, and there are hiccups that are beyond your control; is that right?

Mike Willden: That's correct.

Governor: I mean, my recollection, my understanding is one of those was if somebody came through the Boss and then to you, but didn't select a health provider, it didn't have a default for that, so they just kind of sat there. And that's been corrected?

Mike Willden: Yes, Governor. And that's why if you look -- or I could provide you copies. If you look at the statistics over the last 10 days, there were a number of applications as high as 17,000 at one point in time where the individual who had applied through the Nevada Health Link didn't complete the application process, which is the final thing you have to do if you're Medicaid eligible is select a managed care organization. And if they didn't select a managed care organization, they couldn't send them to us. So we've worked out processed to send them to us anyway, and we will work with them on our side of the house to help them select a managed care organization. So that's why you've seen the tremendous volume increase the last 10 days. We've tried a lot of things over the last 90 days between us and the Boss, the Health Exchange, to send those transactions, and it hasn't worked as well as it should have until the last 10 days, and now the floodgates are open.

Governor: Okay. And that was a Boss issue, not a Health Exchange issue?

Mike Willden: That was a Boss issue.

Governor: Mm-hmm. Okay.

Mike Willden: There probably were some issues with us, but it was primarily a Boss issue.

Governor: All right. So we're at, as you said, 377,363...

Mike Willden: Medicaid enrollees.

Governor: And you're thinking we have 120,000 more to add through the end of '14?

Mike Willden: Yes.

Governor: And the great majority of those will come by March 31, 2014.

Mike Willden: Yes. Or it will take us probably into April to finish processing the bulk of that stuff, and then hopefully we'll get back to some standard flow.

Governor: Okay. Questions from Board members?

Secretary of State: No, Governor. And then that -- I see that four percent is General Fund. Does that come out of your budget?

Sue Smith: For the record, Sue Smith, Division of Welfare and Supportive Services. Yes, that has been in -- that is in our budget.

Governor: Okay. All right. I have nothing else. Thank you.

Mike Willden: Thank you.

Governor: That's very helpful. All right. I have no further questions with regard to Agenda Item No. 10. If there are no questions from Board members, the Chair will accept a motion for approval of Contracts 1 through 16 in Agenda Item No. 10.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval of Contracts 1 through 16 of Agenda Item No. 10. The Attorney General has seconded the motion. Any questions or discussion on the motion? All in favor say aye. Aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

***11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We'll move on to Master Service Agreements. Mr. Mohlenkamp.

Clerk: Thank you, Governor. There's one master service agreement for consideration by the Board. This is the centralization of our state telephone system and the replacement of the primary system that we use in the executive branch. We still have not -- everybody is on this, but this brings some other players in to the centralized telephone system that weren't currently -- weren't on it before. And as you recall, those that have been on the state system, we've had more than a couple of times where we had voicemail outages and things of nature. We have a very old, antiquated system. Didn't have the ability to move data nearly as effectively, and we were constrained. Now this is going to upgrade us significantly and allow us to do a lot more of the data over the phone lines that we wanted to do. And so that's what you have before you for consideration.

Governor: All right. I have no questions. Board members? The Chair will accept a motion for approval of Master Service Agreement No. 1 in Agenda Item No. 11.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0.

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of January.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15151	Department of Corrections	DPL Enterprise	Contract	\$19,960
Contract Description:	This is a new contract to provide assessment, cleaning and restoration of the HVAC system at Florence McClure's Women's Correctional Center.			
15237	Department of Conservation and Natural Resources – Forestry Division	Bison Construction Company	Contract	\$21,348
Contract Description:	This is a new contract to provide emergency building repairs at the Nevada Division of Forestry's Northern Region mechanics' shop in Elko Nevada. The vendor will make repairs to the Nevada Division of Forestry's (NDF) Northern Region mechanic's shop in Elko that sustained significant damage to the building.			
15265	Department of Wildlife	Sierra Geosynthetic Services, Inc.	Contract	\$18,248
Contract Description:	This is a new contract to supply and install 60 mil single sided textured HDPE liner on (2) settling ponds 75x75x10 utilizing 304 stainless steel batten concrete attachment 4 to 8 boots.			
15190	Department of Corrections	YoEleven Vending, LLC.	Contract	\$38,333
Contract Description:	This is a new contract to continue ongoing vending machine services for Ely State Prison, Ely Conservation Camp and Pioche Conservation Camp.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15281	State Public Works Division	Ray Crook dba Roof Consulting Services	Contract	\$14,700
Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement at the Northern Nevada Correctional Center Housing Unit 7; Project No. 13-S01(7); Contract No. 92122.			
15276	Department of Health and Human Services – Department of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	\$10,307
Contract Description:	This is a new contract to provide annual generator service for the two generators at Desert Willow Treatment Center as well as additional funds as needed for emergency repairs.			
15242	Department of Conservation and Natural Resources – Environmental Protection	Sierra Nevada Journeys	Contract	\$35,822
Contract Description:	This is a new contract to provide engaging watershed education programs to 1,200 students and 60 educators in Northern Nevada. The programs will include education and activities such as in-class lessons, afterschool programs, residential experiences, one-day field experiences, marketing and outreach programs, and professional development opportunities to promote and sustain student educational experiences. An overall program assessment/evaluation will also be conducted to determine the impact the program(s) has on students and educators learning about watershed concepts and developing stewardship behavior on the program participants.			
14305	Department of Employment, Training and Rehabilitation	Restoration Services	Contract Amend #1	\$12,350
Contract Description:	This is the first amendment to the original contract, which continues ongoing mold remediation in the west stair well; mop room, kitchen, and employee break room at the High Scaler Cafe located at the Hoover Dam. This amendment extends the termination date from December 31, 2013 to December 31, 2014, increases the maximum amount from \$17,650 to \$30,000 and modifies the Scope of Work to include all Business Enterprises of Nevada sites in southern Nevada.			
15294	State Public Works Division	Harris Consulting Engineers, LLC.	Contract	\$27,000
Contract Description:	This is a new contract to provide professional architectural/engineering services for chilled and hot water piping replacement for Phase I (Grant Sawyer Building); Project No. 13-m27; contract No. 93376.			
15285	Department of Conservation and Natural Resources – Division of State Parks	Lincoln County Power District	Contract	\$24,912
Contract Description:	This is a new interlocal agreement to provide power to campsites at Cathedral Gorge State Park.			
15289	Business and Industry – Real Estate Division	Iron Data Solutions, Inc.	Contract	\$40,800
Contract Description:	This is a new contract to modify the Real Estate Division licensing application software and database to incorporate additional data fields and tracking for licensee compliance with new education and trust account filing requirements.			

Governor: We'll move on to Agenda Item No. 12, Information Item. Mr. Mohlenkamp.

Clerk: Thank you, Governor. As we've been doing the last several months now, these are contracts under the \$50,000 threshold or where an amendment doesn't take a previous contract over the \$50,000 threshold. And you have -- I didn't add the number. We should number these. Several contracts that are listed there so you can have a feel for those that are being approved by the Clerk and the Board.

Governor: Now, I've reviewed these and have no questions. Board members? No questions.

13. INFORMATIONAL ITEM

A. Department Of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2013 (reference NRS 321.5954).

- **1989 Tahoe Basin Act**

- The agency reports there were no transfers of lands or interests in lands during the quarter
- There were no acquisitions of lands or interests in lands during the quarter.

- **Lake Tahoe Mitigation Program**

There was one transfer of an interest in real property. On October 30, 2013 the state acquired over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The land coverage was purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). The division indicates that a significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal with a portion being made available to the general public for project needs in the area.

Governor: Then we'll move on to Agenda Item No. 13. Mr. Mohlenkamp.

Clerk: Thank you, Governor. First of all, there's no agency report regarding the Tahoe Basin Act. And there is the acquisition of 37,000 square feet for the Lake Tahoe Mitigation Program. And you have in your materials the circumstances surrounding that acquisition.

Governor: I have no questions. Board members?

Secretary of State: No, Governor.

Governor: All right. That completes that portion of the Agenda.

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: Agenda Item No. 14, are there any Board member comments? Is there any public comment from here in Carson City? Public comment from Las Vegas?

Attorney General: Nope.

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: Agenda Item No. 15. Is there a motion for adjournment?

Secretary of State: Move for adjournment.

Attorney General: Second the motion.

Governor: Secretary of State has moved to adjourn. The Attorney General has seconded the motion. All in favor say aye. Aye.

Secretary of State: Aye.

Attorney General: Aye.

Governor: Motion passes 3-0. The meeting is adjourned. Thank you, ladies and gentlemen. Have a great day.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER