

MINUTES

MEETING OF THE BOARD OF EXAMINERS

January 14, 2014

The Board of Examiners met on Tuesday, January 14, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Jeff Mohlenkamp, Clerk

Others Present:

Chris Smith, Division of Emergency Management
Irene Navis, Office of Emergency Management
Charles Harvey, Taxicab Authority
Julie Butler, Department of Public Safety
Terri Carter, Management Services and Programs Division
Don Snyder, Board of the UNLV Campus Improvement Authority
Gerry Bomotti, UNLV Finance and Business
Julie Kidd, State Public Works Division
Teri Preston, State Public Works Division
Jennifer Bauer, Department of Public Safety
Rick Martin, Nevada Department of Emergency Management
Scott Sisco, Corrections
Clark Leslie, Attorney General's Office
Rich Perry, Nevada Department of Minerals
Tracey Green, Department of Public and Behavioral Health
David Olsen, Nevada Department of Transportation
Kimberlee Tarter, Purchasing
Marta Adams, Attorney General's Office
Janet Jacobsen, Judicial Discipline Commission
Paul Deyhle, Judicial Discipline Commission

1. PUBLIC COMMENTS

Comments:

Governor: Good morning, ladies and gentlemen. Can you hear us loud and clear in Las Vegas?

Charles Harvey: Yes. Can you hear us?

Governor: Yes. And if you would put the mute back on until you speak, just because there's an echo that happens. And good morning, everyone. Welcome to the Board of Examiner's meeting. We want to wish everyone a happy new year. And we will commence with Agenda Item No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

*2. FOR POSSIBLE ACTION – APPROVAL OF THE DECEMBER 3, 2013 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: If there's no one present in Las Vegas to provide public comment, we will move on to Agenda Item No. 2, Approval of the December 3, 2013 Board of Examiners' Meeting Minutes. Have the members had an opportunity to review the minutes? And are there any changes?

Attorney General: Yes and no. I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of the December 3, 2013 Board of Examiners' Meeting Minutes. The Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

***3. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services (DCFS) is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for the following:

1. Youth Residential, Assessment, Rehabilitative, and Treatment Services

B. Department of Health and Human Services – Aging and Disability Services Division

The Aging and Disability Services Division is requesting Board of Examiner approval of an Early Intervention Services (EIS) provider agreement template for the following services:

1. Comprehensive Early Intervention Services
2. Medical Transcription Services
3. Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, and Audiologist)
4. Language Interpreter (Speech or Sign)

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Agenda Item No. 3, Authorization to Approve a Provider Agreement. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board are two separate approval requests, or provider agreement. As you recall, these are these template agreements that we enter into that allow our agencies to move more rapidly with acquiring services. In this case we have the Division of Child and Family Services that is requesting approval to enter into this template contract with providers of Youth Residential Assessment, Rehabilitative and Treatment Services. This is a new element for them, that they're adding this into a Provider Agreement. We've looked at it and gone through it with the agency and it looks like it's ready to go forward. This will allow them to have providers come in to provide those services on a statewide basis and allow them to be much more responsive.

The second is with Aging and Disability Services, similarly a Provider Agreement. This centers around Early Intervention Services, and as you can see Items 1 through 4, it'll be Comprehensive Services, Medical Transcription, Therapy Medical Services and then Language Interpreter. And so within the contract provides for different elements for people to come in and provide these

different services at different rates, pre-established rates. And I didn't have any request for testimony, so I didn't ask the agency to respond on this one.

Governor: And, Mr. Mohlenkamp, the alternative would be for these contracts to come before this Board which would cause some delay when there's perhaps some care needs that need more immediate attention.

Clerk: Yeah, I mean, we've been using these for years in Health and Human Services primarily because they want to have a pool of readily available service providers that can meet the needs on a fairly quick basis. And you're absolutely right, if it exceeded the threshold requirements, it would require an Agenda then to come forward. This allows them to move quicker.

Governor: Yeah. Thank you. Any questions from Board members?

Secretary of State: No, Governor.

Governor: If there are no questions, the Chair will accept a motion for approval of the Provider Agreements as described in Agenda Item No. 3A and B.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Business and Industry – Transportation Services Authority	1	\$26,000
Department of Corrections – Administration	26	\$619,072
Department of Conservation and Natural Resources – Division of State Parks	1	\$22,322
Department of Conservation and Natural Resources – Division of Environmental Protection – Water Quality Planning	1	\$24,403
Total:	29	\$691,797

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move on to Agenda Item No. 4, State Vehicle Purchase. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board are four separate requests for vehicle purchases. The first I want to make a clarification on the record. It says, “Taxicab Authority.” That is actually Transportation Services Authority. So it’s still within the Department of Business Industry. And I consulted with legal counsel that we could make that change here on the record. And that vehicle needs to be replaced due to an accident as it’s in your materials. The remaining are all budgeted equipment, or vehicle requests through the legislatively approved budget.

Governor: Yeah. And I’ve looked through these. These are all high mileage vehicles, or again vehicles that require a lot of maintenance, and it’s more cost effective to replace them than it is to continue to use them, and there’s always a safety issue with some of those. I think I saw one car with 219,000 miles at the Department of Corrections. So I have no questions. Board members?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Is there a motion for approval of the State Vehicle Purchase?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the State Vehicle Purchases described in Agenda Item No. 4. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Nevada Department of Transportation – Administration

Pursuant to NRS 333.705, subsection 1, NDOT seeks approval to contract with a former employee, through the use of a temporary service, for the term of approximately forty hours to train current employees and develop desk procedures on specific billing processes that are infrequent in nature and were overlooked prior to multiple retirements occurring.

B. Nevada Commission on Mineral Resources – Division of Minerals

Pursuant to NRS 333.705, subsections 1 and 4, the Division of Minerals seeks retroactive approval to contract for the term of December 10, 2013 through April 09, 2014 with Nevada Water Solutions, LLC. who has a sole owner who is a former state employee. The contract between the Division of Minerals and Nevada Water Solutions, LLC. was approved by the Clerk of the Board of Examiners and was effective December 10, 2013.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 5, Authorization to Contract with a Former Employee.

Clerk: Governor, before the Board are two agreements or requests for contracting with a former employee. The first is with Department of Transportation. They're seeking a short-term 40 hours to train employees on desktop procedures, specific billing procedures. What they're doing is bringing a former employee back for a specific defined period of time to essentially share their knowledge. Apparently on the way out the door that person wasn't able to, you know, fully get the other people up to speed, and so they're looking for a very short-term contract in order to share that knowledge.

The second is the Division of Minerals. They're looking for retroactive approval of a contract that started on December 10th and goes through April 9th of 2014. And this is to provide, once again, short-term services for the Division of Minerals in order to meet their ongoing business needs. As you recall in the statute there's an allowance for Directors to approve on an emergency basis up to four months, and then they have to come forward to the Board and seek whether the Board would essentially authorize a continuation of that, and so that's what's before the Board today.

Governor: All right. And the first one's just for 40 hours, correct?

Clerk: That's correct.

Governor: Yeah, I have no questions. Board members?

Secretary of State: No, Governor.

Governor: The Chair will accept a motion for approval or to authorize the contracts with the former employees described in Agenda Item 5A and B.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT**

A. Department of Public Safety – Division of Emergency Management – Clark County Flood

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension. The additional time is needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a second extension of time from March 31, 2014 to June 30, 2014.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 6, Notification of Intent to File for a Grant or Loan from the Disaster Relief Account. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So this is the Clark County Flood, and it's back before us for an additional extension. They're looking to extend out to June 30th, 2014, the timeframe in order to gather all the information and bring a claim before the Board. And so what you're getting here is essentially a second request for additional time. I understand that there's a number of impacted businesses and entities, and so trying to pull all the information together is taking a bit longer. I think we have representatives from Emergency Management here if you'd like any testimony on this matter.

Governor: Well, they're here. I don't know, is Chief Smith here? I see him. And, you know, if you just lay a brief record with regard to this. Obviously I have no problem extending the time because there was an extensive amount of damage that was caused and it's appropriate to give every opportunity to try and define what that damage is. Chief Smith.

Chris Smith: Absolutely. Good morning. Good morning, Madam Attorney General, Mr. Secretary. Chris Smith, for the record. Absolutely. The county's office of Emergency Management has reported to us that the majority of the actual expenses have been identified, but now they're in the final stages of compiling those actual costs and completing their application. So we believe that this amount of time will more than adequately cover their last final stages, if you will, to get this application put together and submitted back to the state. And Irene Navis is here from the Office of Emergency Management in Clark County, and she'd also be glad to make a statement.

Governor: Anything to add, Ms. Navis?

Irene Navis: Yes. Good morning, everyone. Just quickly, there were a couple of the sub-applicants who had some challenges with conducting the repairs themselves and identifying additional flood related damage over the course of this project. And so we're just wrapping up those final costs as Chief Smith said and look forward to submitting the application to DEM within the next 30 days. Thank you very much for your consideration.

Governor: Thank you. Questions from Board members? If there are none, the Chair will accept a motion to approve Clark County's request for a second extension of time from March 31, 2014 to June 30, 2014.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you very much.

***7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Judicial Discipline Commission – \$174,763

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of \$174,763 from the Interim Finance Contingency Fund for an operating and travel shortfall due to unanticipated commission and hearing expenses.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Agenda Item No. 7, Request for General Fund Allocation from the IFC Contingency Fund by the Judicial Discipline Commission.

Clerk: Thank you, Governor. So the Judicial Discipline Commission is requesting \$174,763 from the Interim Finance Contingency Fund. As you recall, it requires BOE approval before the Interim Finance Committee can consider it. Our staff have looked at this and gone over this very carefully with the entity involved. There are some extenuating costs they have related to a couple of investigations and cases. And some of those costs got pushed from fiscal year '13 into '14 due to the timing issues, and so we think this is reasonable based on our review of all the information. I do believe we have an individual available to provide testimony.

Governor: At least the memo that's included in my materials is pretty thorough, and so I have no questions. I think that there's—it's definitely justified, and given the activity of the Judicial Discipline Commission, it's appropriate to approve this request.

Secretary of State: Agreed.

Attorney General: I agree.

Governor: If there are no questions, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved to approve the request for General Fund Allocation from the IFC Committee Contingency Fund in the sum of \$174,763. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

***8. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 8, Leases. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So there are three leases to be considered by the Board today. The first, State Gaming Control Board. The second is Business and Industry Taxicab Authority, and that is the right one. And then the third is the Nevada Board of Psychological Examiners. And so I'll just point out that the first one we were able to negotiate fairly substantial, reasonably substantial savings, \$308,000. The second is actually an increase in the rent, but that was a budgeted increase. They're moving out of a facility that really is not appropriate for them. And they're moving into a location that certainly is better for them to meet their business needs. And then the third, a smaller contract which is an extension of the existing lease. And so those are the three leases to be considered today.

Governor: Thank you, Mr. Mohlenkamp. And, Mr. Harvey, I didn't want to waste a trip for you to come over here. I think this is a great opportunity for the Taxicab Authority, I don't know if you wanted to make any comments with regard to the move and the new location that you have.

Charles Harvey: Good morning. Administrator Harvey from the Taxicab Authority. On behalf of the agency, I just want to thank you all for your consideration. It's been a long journey getting to this point and we look forward to relocating.

Governor: And will that really help the services that you provide?

Charles Harvey: Absolutely. This will place us closer to the airport and the strip locations where our constituents primarily serve their customers, so it will improve our response time.

Governor: Thank you. Questions from Board members?

Attorney General: No, Governor.

Governor: If there are no questions with regard to Agenda Item No. 8, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the leases described in Agenda Item No. 8, No. 1, 2 and 3. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

***9. FOR POSSIBLE ACTION – CONTRACTS**

Thirty Five independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We will move on to Agenda Item No. 9, Contracts. Mr. Mohlenkamp.

Clerk: Thank you, Governor There are 35 contracts to be considered by the Board. And I think you had identified three that you wanted to have some testimony on. I didn't receive any other items from the other Board members.

Governor: Yeah, I'd asked for some testimony on Contract 27 which is the Department of Public Safety, Criminal History Repository, 32 and 35. Is that right?

Clerk: Yes.

Governor: So do we have somebody here on Contract 27? Good morning.

Julie Butler: Good morning, Governor and members of the Board of Examiners Committee. For the record, I'm Julie Butler. I'm the Administrator of the Department of Public Safety, General Services Division. We house the Criminal History Repository. And Contract No. 27 is with 3M Cogent. It is a revenue contract, and it is for the purposes of connecting fingerprint

agencies electronically so that they can transmit applicant fingerprints electronically to the Nevada Department of Public Safety for the processing of fingerprint based background checks for employment, licensing and regulatory purposes. It adds the convenience of more sites statewide in three locations, Las Vegas, the Reno area and Elko.

It provides us with a backup. There will be two vendors providing these fingerprint channeling services. One is MorphoTrust and the other would be 3M Cogent. The benefit to that, again, is more convenience for the applicants themselves, more sites to choose from, and also it provides some redundancy for our agency in case one of the channeling services goes down or has a technical issue, and they don't want those fingerprints to sit in queue for several days or weeks. We could direct them to the other sites.

And, again, it is a revenue contract. There's no guarantee that they will get the \$10 million, but it is—that amount is based on our past experience of what we've collected in the past so we don't have to keep amending the contract upward.

Governor: Now, is this something you've done before or is this...

Julie Butler: We have. Our previous vendor has been MorphoTrust, and they have provided this similar channeling service to us for several years. However, having had that contract for several years, it was time to rebid, and with that we decided to go with two vendors for that redundancy and convenience to the applicants themselves.

Governor: Thank you. Questions from Board members?

Attorney General: No, Governor.

Governor: Thank you very much.

Julie Butler: All right. Thank you.

Governor: We'll move to Contract 32, the DMV.

Terri Carter: Good morning members of the Board. Terri Carter, Administrator of the Management Services and Programs Division. As you may be aware we did receive a letter of intent on the customer queue system, so we've been reporting that to the IFC. The first contract that we entered into with the vendor was unsuccessful. That vendor was unable to meet our needs, so we are now prepared to enter into the second contract with a new vendor that we believe will meet the needs of the department in order to provide the services we need for customer queue, including the texting capabilities.

Governor: Yeah, and that was going to be my question is, the first time we heard it, I was excited about that because you'd be able to essentially schedule an appointment with the DMV and then you'd get a text to let you know to be there, and that if there was a delay, it would also advise you of that. So will this new system hopefully accomplish what you wanted to do in the first place?

Terri Carter: Correct, Governor. That was one of the pieces that we thought was so important to the agency to allow our customers to either move themselves back in line or reschedule their appointments through the texting piece. And that contractor was not able to provide that service, so that is what resulted in that contract being cancelled. We do believe the current vendor has that capability, and we're looking forward to working with them very soon to get this implemented. We shortened the time period for the pilot to 90 days for this contract, because we understand that we need to have this implemented statewide by the end of the fiscal year.

Governor: Yeah. So when do you hope to begin?

Terri Carter: Our kickoff meeting is February 3rd. So, again, it's contingent based on the approval of this contract today, and then we're prepared to move forward.

Governor: And just for the benefit of everyone, how will it work? How do I sign up? How...

Terri Carter: You have the ability either through the web or through your phone to enter into the texting queue. You'll be able to actually text into a specified number. At that point it will enter you into the master queue system, if you will. So not only will you be able to do that through the web or your text—your phone, you would also be able to do that through the—if you entered into our DMV office. So all three of those mechanisms are a way for you to enter into the customer queue, and the system itself is supposed to balance how that all happens. So we're anxious to see it as well.

Governor: So basically it creates a virtual line.

Terri Carter: Yes, yes.

Governor: Questions from Board members? We have our fingers crossed this time.

Terri Carter: Yes, we do.

Governor: Thank you.

Terri Carter: Thank you.

Governor: Next contract is 35, the Campus Improvement Authority Board.

Clerk: And I think the representatives are down south, Governor.

Governor: Right. Good morning.

Don Snyder: Good morning, Governor. Thank you. For the record, I'm Don Snyder. I'm here in my capacity as Chairman of the Board of the UNLV Campus Improvement Authority. We appreciate your consideration today. Gerry Bomotti who is UNLV Senior Vice President for

Finance and Business is here with me as well. And the two of us representing both the Board as well as UNLV have been very much involved in this contract that's before you here today.

Governor: Thank you, Mr. Snyder. If you would give us a bit of perspective because I know you've been meeting. Your members have been meeting. So what has brought us to this point?

Don Snyder: The Campus Improvement Authority Board was created through the legislature and with your signature in the last legislative session. It was created by AB335, legislation that was sponsored by Speaker Kirkpatrick. The Authority Board is charged with establishing the need for and the feasibility of a stadium and related infrastructure on the UNLV campus. And then to discuss and determine the best financing alternatives if the project is in fact feasible. And to make a final report to the legislature by—submit that final report by September 30th of 2014.

That report will summarize all aspects of the need for and the feasibility of and the financing alternatives and then make recommendations for the legislature to consider if the project is in fact deemed appropriate to move forward. The Board was seated and convened in meeting this past October, and has from October through September to complete its work. And it was felt appropriate—the Board felt it was appropriate to seek out some outside consulting help in the form of a project manager, and that was what the RFP was structured around, to basically help the Board in a relatively short period of time work through the complex issues associated with establishing the need for and the feasibility of this project. With the approval by the Board of Examiners today, CSL, the contract—the firm that was selected, was recommended by a separate evaluation committee. And the Board then approved at its meeting on December 20th, moving forward with them, they'll be prepared to go to work subsequent to the approval today by this Board. Can I answer any further questions?

Governor: Yeah, the contract is for \$325,000. Where does that money come from?

Don Snyder: That money—there was also companion legislation that was passed in the last legislature that takes existing slot tax proceeds and it provided a portion of the bonding from—rebonding of those slot tax proceeds to provide funding for the renovation of Thomas and Mack. But at the same time it provided for a portion of those funds to be available to support the activities of this Campus Improvement Authority Board. And so it is through those funds that this project—this contractor will be paid.

Governor: When do you...

Don Snyder: There's an agreement that was executed between the university and the Campus Improvement Authority, a memorandum of understanding, that details how that funding will be provided through the university.

Governor: Okay. And when do you expect—you know, I have no problem with this contract, so assuming it gets approved, when would CSL be reporting back to your committee with regard to its recommendations?

Don Snyder: There's a schedule that's impended to the contract with details, a series of milestones that tie to meetings of the Campus Improvement Authority Board. So there's a series of dates and meetings that will lead up to the final report then being approved and finalized by September 30th. It lays out a very detailed set of things that need to be done to accomplish the goals and the omission of the Campus Improvement Authority Board. CSL's been very responsive negotiating the contract that's before you in that time. That time table and work plan was worked out very collaboratively with them to make sure that we get the work done.

Governor: Yeah. No, and thank you, Mr. Snyder. We don't get copies of the specific contract. We have a cover sheet, and so Mr. Mohlenkamp just presented me with the schedule, and that's, you know, good to see that it's very detailed and that the final report will be delivered on or before September 25th of this year.

Don Snyder: The schedule is a very important part of this process because of the relatively short time to do the work and to produce that final report. So, again, I think CSL's been very responsive to our needs, and we feel very good about them being able to conduct the work for us.

Governor: Yeah, and I wanted to thank you and thank your committee for its hard work. I know there's a lot to do in a very short amount of time, so it really take a lot of commitment by you and your members to make this happen.

Don Snyder: Thank you. We feel very good about the legislation that was put in place and that you signed to enable this group to get together. We talked at the time about the need to bring together a broad group of stakeholders that's way beyond the university. Well, the facility that's built will be built on the university campus. It really serves much more broadly the resort industry, our primary economy, as well as the community as a whole. And the 11 member Board reflects that group of stakeholders very well. They've been very engaged in the process so far. And with CSL's help, we think that we're very well positioned to do the thoughtful analysis that is needed to make the recommendations to the legislature.

Governor: And I saw or read somewhere that CSL has a pretty impressive book of experience with regard to the stadiums it's been involved in.

Don Snyder: I'd really refer to them as the goal standard when it comes to these types of sports facilities. They've been involved over the last 15 years or so one way or another in well over half of all collegiate and professional facilities built—athletic facilities built, like I say, over the last 15 years. So they have a great portfolio experience.

Governor: Questions from Board members? All right. Thank you very much, Mr. Snyder.

Don Snyder: Okay. My pleasure. Thank you.

Governor: Board members, before I accept a motion, are there any further questions with regard to Agenda Item No. 9, Contracts 1 through 35?

Attorney General: No.

Secretary of State: No, Governor, but I do need to recuse myself from Contract No. 34 just as a precaution. The contract is with Kaempfer, Crowell and Renshaw, and my wife is an attorney at that firm. She's not a shareholder, so we don't benefit personally from the contract. The contract is with the Nursing Board, so this is a new contract with Kaempfer, Crowell, but there was a previous relationship with my understanding predated even my election as Secretary of State.

Governor: Thank you, Mr. Secretary. Then first I'll take a motion to approve Contracts 1 through 33 and 35.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Contracts 1 through 33 and 35. The Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Now I'll accept a separate motion for approval of Contract No. 34.

Attorney General: Move for approval.

Secretary of State: Second. Oops. Retract that.

Governor: Yeah. I'll second the motion. All those in favor of Contract 34 say aye.

Attorney General: Aye.

Governor: Aye. Motion passes 2-0. The record would reflect that the Secretary of State has not participated in that vote and has recused.

***10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Twelve master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda No. 10, Master Service Agreements. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So there are 12 master service agreements for consideration, and these are for the bulk fuel purchases and delivery. As you know we like to provide a series of options for agencies across the state in order to acquire the fuel services they need. And so what you have here is obviously a lot of authority. Not all of this authority will be used, but it allows the agencies to have the flexibility wherever they are regionally to use these different groups to meet their fuel service needs.

Governor: All right. I have no questions. Board members?

Attorney General: No, Governor.

Governor: The Chair will accept a motion for approval of the master service agreements in Agenda Item No. 10, No. 1 through 12.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

11. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of December.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15181	Adjutant General & National Guard – Military	Hershenow & Klippenstein	Contract	\$12,350
Contract Description:	This is a new contract for preliminary review and code analysis of materials of the Army Aviation Support Facility (AASF) Modular mezzanine plans (Type A Services) for two (2) mezzanines to be purchased for and located in the AASF Hangars in the Harry Reid Training Center, in Reno, Nevada. Type B services will include the final review of modular mezzanine construction documents. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15165	Adjutant General & National Guard – Military	Systems Plus, Inc.	Contract	\$17,500
Contract Description:	This is a new contract to provide computer programming and data collection/processing to update the requirements in the Real Property Planning and Analysis System (RPLANS). RPLANS is an automated master planning tool that gathers real property data, force structure data, planning criteria and allowances from standard Army corporate databases. It is an integral part of the Army's legacy planning systems along with the Facilities Planning System. This contract services the Harry Reid Training Center (HRTC) and Camp Stead.			
15188	Department of Health and Human Services – Division of Child and Family Services	Lincoln County Hospital District	Contract	\$27,540
Contract Description:	This is a new contract that continues ongoing medical services, including diagnosis and treatment, to youth in residence at the Caliente Youth Center.			
15185	Department of Wildlife	University of Nevada – Las Vegas	Contract	\$46,800
Contract Description:	This is a new contract to conduct research to better understand pupfish physiology to improve conservation and captive rearing strategies. The Devils Hole pupfish is listed as a federally endangered species. Understanding the species physiological mechanisms is essential for managing the wild population and for future captive propagation efforts to prevent extinction of the species.			
15135	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel arbitrators.			
15098	Department of Business and Industry – Real Estate Division	Arbitration and Mediation Solutions, Inc.	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15134	Department of Business and Industry – Real Estate Division	Henry Melton	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15136	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15175	Department of Health and Human Services – Aging and Disability Services	Humboldt County	Contract	\$40,000
Contract Description:	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.			
15154	Department of Health and Human Services – Public and Behavioral Health	Fire Systems Plus, LLC.	Contract	\$24,000
Contract Description:	This is a new contract to provide annual inspection of the automatic sprinkler fire suppression system, the back flow valves and fire hydrants as well as emergency repair to these systems.			
15210	Department of Tourism and Cultural Affairs – Nevada Magazine	Fun City Distribution	Contract	\$12,000
Contract Description:	This is a new contract to provide for magazine distribution. The vendor is responsible for distribution of the Nevada Travel Guide and Las Vegas Events & Shows through an exclusive distribution agreement with select rental cars at the Las Vegas McCarran International Airport.			
15235	Division of Conservation and Natural Resources – Parks Division	Jerry’s Services, Inc. dba Jerry’s Johns	Contract	\$25,000
Contract Description:	This is a new contract to provide on call sewage pumping and portable restroom pumping for the following State Parks: Beaver Dam, Cathedral Gorge, Regional Visitor Center, Kershaw-Ryan, Elgin Schoolhouse, Spring Valley and Echo Canyon.			
15146	Department of Public Safety – Director’s Office	Tom Peters Construction, Inc.	Contract	\$15,152
Contract Description:	This is a new contract to construct a shade structure on the Department of Public Safety's (DPS) firing range.			
15239	Department of Administration – State Public Works Division	Delta Fire Systems, Inc.	Contract	\$11,650
Contract Description:	This is a new contract to provide professional design services for the Carson City Railroad Annex sprinkler system density modifications; Project No. 11-S03-14; Contract No. 90099.			
11623	Division of Employment, Training and Rehabilitation – Services to the Blind	Southern California College of Optometry	Amend#1	\$47,287
Contract Description:	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			
15152	Department of Corrections – Jean Conservation Camp	Liberty Mechanical Service, LLC.	Contract	\$14,913
Contract Description:	This is a new contract to provide services to install five (5) gas-fire roof top A/C units, purchased by State Purchasing for Jean Conservation Camp, purchase order number PC 08300000061253.			
13243	Department of Health and Human Services – Division of Child and Family Services	Norton A. Roitman, MD.	Amend#3	\$24,930
Contract Description:	This is the third amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment increases the contract maximum from \$48,240 to \$73,170 to cover additional expenses for psychiatric services.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13017	Department of Administration – Hearings and Appeals Division	Gustavo Hernandez	Amend#1	\$24,999
Contract Description:	This is the first amendment to the original contract, which provides new Spanish interpretation services during Administrative hearings. This amendment extends the termination date from February 1, 2014 to February 1, 2016 and increases the maximum amount from \$24,999 to \$49,998 due to the extension of the contract and revises the wording of Attachment AA Scope of Work.			
15222	Department of Health and Human Services – Public and Behavioral Health	IVCI, LLC.	Contract	\$21,885
Contract Description:	This is a new contract to install video conferencing equipment in Division areas.			
10094	Department of Administration – Buildings and Grounds	Xcel Maintenance Services, Inc.	Amend#2	\$23,635
Contract Description:	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
15214	Department of Employment, Training and Rehabilitation	Southwest Power Solutions	Contract	\$16,764
Contract Description:	This is a new contract to provide maintenance service and repairs to the Uninterrupted Power Supply module for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Ave, Las Vegas, NV.			
15128	Department of Employment, Training and Rehabilitation	Greenscapes of Nevada, LLC.	Contract	\$22,800
Contract Description:	This is a new contract that continues ongoing landscape services for the Department of Employment, Training and Rehabilitation owned facility located at 2800 E. St. Louis Avenue, Las Vegas, NV.			
10876	Department of Employment, Training and Rehabilitation	Las Vegas Interpreters Connection, LLC.	Amend#4	\$11,000
Contract Description:	This is the fourth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$174,000 to \$185,000 due to a continued need for these services.			
14378	Department of Conservation and Natural Resources – Environmental Protection	Southern Nevada Health District	Amend#1	\$31,500
Contract Description:	This is the first amendment to the original interlocal agreement, which provides consulting services to implement the Underground and Leaking Underground Storage Tank (UST) program in Southern Nevada. This amendment increases the maximum amount from \$680,000 to \$711,500 to provide additional training to enable Southern Nevada Health District staff to attend classes, workshops, UST Boot Camp and other educational events and to provide additional training for inspectors and clients to assist in achieving better compliance rates for UST users.			
14250	Department of Conservation and Natural Resources – Environmental Protection	Washoe County Health District	Amend#1	\$24,000
Contract Description:	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13063	Department of Health and Human Services – Health Division	Board of Regents - UNR	Amend#1	\$49,000
Contract Description:	This is the first amendment to the original contract which provides new evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$257,401 to \$306,401.			
13057	Department of Health and Human Services – Health Division	Sunrise Children’s Foundation	Amend#1	\$49,000
Contract Description:	This is the first amendment to the original independent contract which provides evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$354,054 to \$403,054.			
15251	Department of Administration – Risk Management	Public Employees Retirement System	Contract	\$45,000
Contract Description:	This is a new interlocal agreement to provide workers' compensation insurance for the Public Employees Retirement System employees.			
11623	Department of Employment, Training and Rehabilitation	Southern California College of Optometry	Amend#1	\$47,287
Contract Description:	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			

Governor: Move on to Agenda Item No. 11, Informational Items. Mr. Mohlenkamp.

Clerk: So this is the contracts that didn’t meet the threshold that required Board approval, and we’ve put them on here for information purposes so that you’re aware of what’s out there, and hopefully we’ve got the material that you need now. If there’s still a need to tweak this, let us know. But we think we’re giving you the type of information you wanted so you could consider whether in the future you want some of these types of contracts to come forward, and certainly we can be responsive to any requests of that nature.

Governor: But, again, this is—and part of the policy behind doing it this way is to allow for more efficiency with regard to entering into these contracts.

Clerk: you know, agencies when they only need Clerk approval and don’t have to come to the Board, you know, that sometimes saves them three, even four weeks, you know, as moving forward with the business. And, you know, one of the things, Governor, when you sent us out to meet with the different businesses out there that we had on several businesses is try and remove the red tape that’s unnecessary, and I think that that’s what we’ve done here. And hopefully some of—it’s at least helping some of the businesses conducting business faster with the state where we can do it.

Governor: Thank you. Any comments?

12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: We'll move on to Agenda Item No. 12. Board member comments. Any comments? All right. No. Public comment from Carson City. Is there any member of the public that would like to provide comment to the Board? Anyone present in Las Vegas that would like to provide public comment to the Board?

***13. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Then the Chair will accept a motion for adjournment.

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: Attorney General has moved to adjourn. Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you, ladies and gentlemen. This meeting is adjourned.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER