

Governor Brian Sandoval
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Clerk of the Board



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Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: December 19, 2016, 9:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
3. **Approval of the November 8, 2016 Minutes** (For possible action)
4. **State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Colorado River Commission	2	\$110,949
Department of Public Safety – Highway Patrol	2	\$72,457
Total	4	\$183,406

5. Approval to Pay Stale Claims (For possible action)

Pursuant to NRS 353.097, subsection 4, a stale claim must be approved for payment from the State Claims Account by the State Board of Examiners. The Board has authorized the Clerk to approve state claims under \$50,000 on behalf of the Board. The following Stale Claims are being submitted to the Board of Examiners for approval:

A. Department of Education - \$253,210

The department requests approval to pay \$253,210 from the Distributive School Account for a 2016 accounts payable to the Coral Academy of Science in Las Vegas.

B. Department of Education - \$286,528

The department requests approval to pay \$286,528 from the Distributive School Account for a 2016 accounts payable to the Coral Academy of Science in Reno.

C. Department of Education - \$441,898

The department requests approval to pay \$441,898 from the Distributive School Account for a 2016 accounts payable to the Washoe County School District.

D. Department of Education - \$174,215

The department requests approval to pay \$174,215 from the Distributive School Account for a 2016 accounts payable to the Quest Academy Charter School in Las Vegas.

E. Nevada System of Higher Education - \$64,619

The system requests approval to pay \$64,618.95 from the Stale Claims account for a 2016 invoice to the Nevada System of Higher Education – UNLV Sponsored Programs.

6. Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Claimant:	Kemp and Kemp, Attorneys at Law and Justin Mandell
Claim No.:	TC 17801
Settlement Amount:	\$550,000

7. State Administrative Manual Changes (For possible action)

The State Administrative Manual (SAM) is being submitted to the Board of Examiner for approval of additions and revisions in the following chapters:

1. 0200 – Travel
2. 1300 – State Vehicles
3. 3600 – Retirement

8. Authorization to Contract With a Current and/ or Former Employee
(For possible action)

A. Department of Education

Pursuant to NRS 333.705, subsection 1, the department requests approval to continue to contract with former employee, Daphne DeLeon, to assist with the Nevada Ready 21 program through the completion of the program on June 30, 2017.

B. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests to contract with former employee, Lisa Godenick, to assist with program implementation, grant management and fiscal monitoring of the Teen Pregnancy Prevention Program. It is anticipated that she will work 40 hours per week effective January 1, 2017 to June 30, 2017.

C. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests to contract with former employee, Christine Salvo, provide face to face and telehealth services for children and families statewide through the Rural Mobile Crisis Response Team. It is anticipated that she will work up to 20 hours per week effective December 19, 2016 to September 30, 2018.

D. Department of Transportation – Right-of-Way

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Paul Saucedo, Division Chief of the Right-of-Way Division, to provide coordination with utility companies and railroads on division projects. Mr. Saucedo is an employee of Atkins North America.

9. Victims of Crime Fiscal Year 2017 1st Quarter Report and Fiscal Year 2017 2nd Quarter Recommendation (For possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 1st quarter fiscal year 2017 Victims of Crime Program report states all approved claims were resolved totaling \$3,558,473.90 with \$1,134,679.62 paid out of the Victims of Crime Program account and \$2,423,794.28 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$16.7 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 2nd quarter of FY 2017.

10. Leases – Attachment [Exhibit 1](#) (For possible action)

11. Contracts – Attachment [Exhibit 2](#) (For possible action)

12. Master Service Agreements – Attachment [Exhibit 3](#) (For possible action)

13. Information Item – Attachment [Exhibit 4](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 19, 2016 through November 15, 2016.

14. Information Item – Report

A. Fiscal Year 2017 - 1st Quarter Overtime Report

15. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>