

MINUTES

MEETING OF THE BOARD OF EXAMINERS

February 9, 2016

The Board of Examiners met on February 9, 2016, in The 2nd Floor Chambers at the Laxalt Building, 401 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval

Secretary of State Barbara Cegavske, participated in Las Vegas

Attorney General Adam Paul Laxalt

James R. Wells, Clerk

Others Present:

Jim Wright, Department of Public Safety

Colonel Osborne, Department of Public Safety, Highway Patrol

Dr. Steve Canavero, Superintendent of Public Instruction

Nick Trutanich, Attorney General's Office

Sandra Ruybalid, Department of Health and Human Services, Health Care, Financing and Policy

Tonya Laney, Department of Motor Vehicles

Amy McKinney, Department of Motor Vehicles

Terri Albertson, Department of Motor Vehicles

Dennis Perea, Department of Employment, Training and Rehabilitation

Dr. Marsha Turner, Nevada System of Higher Education

A copy of the sign-in sheets of all of the attendees is available upon request:
budget@finance.nv.gov

1. PUBLIC COMMENTS

Comments:

Governor: Good morning everyone, I will call the Board of Examiner's Meeting to order. In an effort to be efficient and save everybody's time, I'm going to let you know which contracts we're going to hold out, so those of you that did have contracts on the agenda but don't have any questions, you can be excused. So, with regard to the contracts Agenda Item, we're going to ask for presentations on contracts 11, 22 and 24. If you're not associated with any of those, you can go enjoy this beautiful day outside.

All right, let's move to agenda item number 1 public comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? I see no one. In Las Vegas, any public comment from Las Vegas?

Secretary of State: No, there's nobody here Governor, thank you.

*2. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 12, 2016 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: Agenda item number 2, approval of January 12, 2016 Board of Examiner minutes, have the members had an opportunity to review the minutes and are there any changes?

Attorney General: Move to approve.

Secretary of State: No changes Governor, I move for approval.

Governor: The Attorney General beat you to it, Madam Secretary, so I'll take that as a second.

Secretary of State: Okay. I'll second.

Governor: You're at a disadvantage because of the delay.

Secretary of State: Right, thank you.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***3. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY ACCOUNT**

A. Department of Public Safety – Nevada Highway Patrol – Dignitary Protection - \$109,432

Pursuant to NRS 353.268, the Nevada Highway Patrol requests an allocation of \$109,432 from the Interim Finance Committee Contingency Account to fund visiting dignitary protection services relating to the 2016 presidential campaign.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Agenda Item number 3, which is a request for a General Fund allocation from the IFC Contingency Account by the Department of Public Safety for Dignitary Protection. Director Wright.

Director Wright: Good morning Governor, Members of the Board. For the record, Jim Wright, Director of Department of Public Safety. With me is Colonel Dennis Osborne, our Chief of the Highway Patrol Division. I wanted to open this item up and first make a distinction between these accounts. I just wanted to make sure that it is known that the request for the contingency funding is the dignitary protection account within the Highway Patrol’s budget. This is not the dignitary protection detail under the Director’s office. So, I just wanted to have that distinction on the record of which account this is for. And, if there are any questions on this, again, it’s for the visiting dignitaries. We’re getting a lot of business with the campaigns going on. Any specific questions, we have Colonel Osborne to answer those for you.

Governor: Thank you Director Wright. I would assume given the number of candidates in the Republican Party – today is New Hampshire, we’ll see what happens there – but obviously Nevada is coming up and in the press that I’ve been reading, I see that several candidates are going to be coming to Nevada before the Nevada caucuses. So, Colonel Osborne, if you would take us through how that works. You’ve had a volume of visitors before – when the President comes, the White House also asks for assistance as well. So, if you could take us through the process and what has happened in terms of did we allot money for the budget and we’ve already spent that, and now that’s why we’re here today for this extra \$100K.

Colonel Osborne: Thank you Mr. Governor. Dennis Osborne, for the record, Chief of Nevada Highway Patrol. This has been an unusual election this year because the Secret Service has given their protection to the top candidates. Right now, Mr. Trump and Mr. Carson, Clinton, Hillary Clinton and also, Sanders—Bernie Sanders – have all got Secret Service protection which is the key for the states that they visit to ask for our assistance. What we provide in those scenarios where they’re asking for assistance is basically, we do the lead of the motorcade, the rear of the motorcade and what we call a sweeper vehicle that keeps a distance between the candidates and the public.

Obviously when the President comes in, it's a whole different show. That alludes back to what we started this fiscal year off with, which was about \$17 thousand plus in that category, our only general fund category. When President Obama came last summer, that wiped out almost 95% of that budget. They shut down the interstate, both directions and fixed traffic points along the route. So, that was a big killer.

So, right now, all four of the candidates are expected to be visiting. I think the biggest comparison for Nevada is Iowa. I talked to the Colonel of the Highway Patrol there, Commander Burtman, and I thought we had it bad. They were in Iowa for quite some time, to the tune of \$103K just in the month that they were doing their caucuses. I think our contingency request is as accurate as I can get with what information the Secret Service can give me. It certainly could exceed that or it could be more and you would revert that at the end of this fiscal year. And then, of course, I'll be coming back here, for next fiscal year, to the Board and have a better estimate in what we're asking for.

Governor: For the candidates that don't have that Secret Service attachment, if they ask for our assistance, do we seek reimbursement from that candidate?

Colonel Osborne: Yes Mr. Governor, we have experienced that. Before Mr. Carson was provided Secret Service protection, he did ask for protection from the Nevada Highway Patrol and we did go into a contract service with him and we were reimbursed.

Governor: Questions from the other members? Madam Secretary?

Secretary of State: No, thank you Governor. I think you asked all the correct questions I would, thank you.

Governor: All right, anything else Colonel Osborne?

Colonel Osborne: No sir.

Governor: If there are no further questions, the Chair will accept a motion to approve the request of the Nevada Highway Patrol Dignitary Protection for an allocation of \$109,432 from the IFC.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: I second it Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration –Enterprise IT Services	2	\$78,811
Department of Agriculture – Registration/Enforcement	1	\$37,981
Department of Wildlife – Law Enforcement	1	\$30,005
Department of Public Safety – Nevada Highway Patrol	2	\$68,761
Department of Health and Human Services –Child and Family Services	3	\$81,358
Total	9	\$296,916

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move on to Agenda Item number 4, which is approval for State Vehicle Purchases. Mr. Wells.

Clerk: Thank you Governor. Agenda Item number 4 includes a request for nine vehicles, most of which were included in the agency budgets for the current biennium. The first is the replacement of two pick-up trucks for Enterprise IT Services Division for the use of maintaining their microwave radio equipment. The second is an amendment to a previously approved replacement SUV for the Department of Agriculture. The Department is requesting a larger SUV to accommodate the ability to haul specialized heavy-duty water and ground sampling equipment. The third request is for an additional replacement vehicle for the Department of Wildlife. By purchasing less expensive trucks, the Agency has been able to acquire an additional replacement vehicle and stay within their budget, so, they’ll be purchasing five trucks instead of four. The fourth item is a request to replace two wrecked SUVs with Nevada Highway Patrol. The last item is the purchase of a new sedan and two new passenger vans for the Summit View Correctional Facility.

Governor: Thank you Mr. Wells. I have no questions. Board Members?

Secretary of State: No questions.

Governor: The Chair will accept a motion to approve.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval of the State Vehicle Purchase as described in agenda item number 4, is there a second?

Secretary of State: I second it Governor.

Governor: The Secretary of State has seconded the motion. Questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEES**

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with Donald Coffin, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Johnny Alhwayek, a former Staff I Associate Engineer, on the Design Build team for the NEON Design Build contract awarded to Atkins North America, Inc.

C. Department of Education

Pursuant to NRS 333.705, subsection 2, the Department of Education requests authority to continue to contract with Robert Pawley, a former Department of Education, Administrative Services Officer, through a temporary service, to provide technical assistance and training on state and federal grants managed by the Department through March 1, 2016 and on an intermittent basis from March 1, 2016 through September 1, 2016 to assist with the allocation and payment models for the Distributive School Account, Class Size Reduction, Full Day Kindergarten and state grants management.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to agenda item number 5, Authorization to Contract with Current and/or Former Employees. Mr. Wells.

Clerk: Thank you Governor. Agenda item number 5 includes three requests to contract with current and/or former employees. The first request is from State Purchasing who contracts with AlliedBarton Security Services through a Master Services Agreement to provide uniformed security guards to various state agencies. This request is for AlliedBarton to use a former employee who retired in July to perform these services. AlliedBarton also uses these employees on other contracted jobs with non-State of Nevada Employers.

The second request is from the Department of Transportation to allow a contracted vendor to use a former employee on Project NEON. The former employee, who was an engineer, left the State after about five years of service and did not have any influence or authority over the contracted vendor.

The third request is from the Department of Education to contract with a former Administrative Services Officer through March 1, 2016 and then on an intermittent basis through September 1, 2016, to assist with the allocation and payment models for the Distributive School Account and other state and federal grant programs. This particular contract was approved by the Board in November with a request for the Department to come back in 90 days for an extension if it was necessary. This request is to extend that contract to allow for the training of a replacement employee who started work on January 18th.

Governor: Thank you Mr. Wells. Is somebody from the Department of Education present?

Secretary of State: Yes Governor, here in Las Vegas.

Governor: Dr. Canavero, good morning.

Steve Canavero: Good morning Governor.

Governor: First before I hear your presentation, I wanted to convey the good news that Dr. Canavero has been named the Superintendent of Public Instruction for the State of Nevada, so congratulations. That occurred this morning. Dr. Canavero was the Acting State Superintendent and after conducting interviews, we were very pleased to inform him this morning. So, surprise! I wanted to publicly thank you and wish you the best of luck, Dr. Canavero. So, if you would take us through Agenda Item 5C, please.

Steve Canavero: Thank you Governor. Steve Canavero, now the State Superintendent of Public Instruction. In November, you approved the authorization to continue to hire, to employ, Robert Pawley to serve as our Administrative Services Officer due to a vacancy that we had in our Agency over the course of three months. I appreciate you giving us the opportunity to come back before you with a request that we believe – the extension for Mr. Pawley – is necessary for two reasons. The first that you heard is we just filled, I believe on January 18th, the replacement for the Administrative Services Officer position. The position is in the Fiscal Division of the Agency. Mr. Pawley will continue through February in supporting the transition of the new Administrative Services Officer into the work and quite frankly, catch her up on the tremendous amount of work that was backlogged due to the prior vacancy.

The second reason we believe the extension of this contract is necessary is to really capitalize on Mr. Pawley's knowledge of the Distributive School Account as we work through Senate Bill 508. As we—as our work group forms – the allocation, simplicity and transparency is the desire for the State. As we work through our work group, Mr. Pawley, obviously his expertise in that area has proven invaluable to us, as well as when we sit down to build the weighted funding formula and we move towards the modernization of the Nevada Plan, to include weights for those four categories; ELL, Special Ed, at-risk and GATE, if they're at the top of their education. Having Mr. Pawley there on that intermittent basis would certainly be valuable to the Department. So, the Department of Education requests that we continue to—that you authorize the contract with a former employee of the Department of Education, Robert Pawley.

Governor: Perhaps you mentioned this, but you are building a bench at the Department of Education for these budget type issues, Dr. Canavero?

Steve Canavero: Steve Canavero. We recruited and we have hired Andrea McCalla, so, Deputy Superintendent Martini would be here to provide that news, but yesterday she fell on the ice unfortunately and she's home nursing a sore shoulder. But we are, and so, the good news is, we hired a replacement and she's on the ground. She's been there a couple of weeks. And, you know, every time I go into her office, she's pouring over spreadsheets and working through the details. So, I think that was the idea behind this authorization is that we could have someone get us caught up and then help transfer knowledge to our staff.

Governor: Thank you. I have no further questions. Board Members?

Attorney General: No questions Governor, thanks.

Secretary of State: No questions Governor. And I do want to publicly congratulate Steve. Good job Governor.

Governor: Thank you. Thank you Dr. Canavero. If there are no further questions, the Chair will accept a motion to authorize the contracts with current and/or former employees as described in agenda item number 5.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval.

Secretary of State: I second.

Governor: The Secretary of State has seconded the motion. Questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***6. FOR POSSIBLE ACTION – APPROVAL TO PAY FROM STALE CLAIMS ACCOUNT**

A. Attorney General - \$68,443.49

Pursuant to NRS 353.097, subsection 4, the Office of the Attorney General requests approval to pay \$68,443.49 from the Stale Claims Account, for a 2015 rent invoice that was not paid during that fiscal year.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item number 6 which is Approval to Pay a Stale Claim. Mr. Wells.

Clerk: Thank you Governor. Item 6 is a request from the Office of the Attorney General to pay an invoice for rent to State Building Grounds from the Stale Claims Account pursuant to NRS 353.097. This claim is for the fourth quarter of fiscal year 2015 and was not paid during that fiscal year due to an error in fund mapping. The agency did revert sufficient funds to cover the

invoice. Mr. Trutanich from the Office of the Attorney General is here if the Board has any questions.

Governor: Good morning Mr. Trutanich. If you want to present you may. I don't have any questions. I mean, this is pretty straightforward, but if you want to go ahead and make a record, please feel free.

Nick Trutanich: Thank you Governor. Good morning Governor, good morning Attorney General Laxalt, good morning Secretary of State Cegavske. As Director Wells mentioned, this Agenda Item seeks to correct a fiscal oversight due in part to the extended absence by the CFO at the end fiscal year 2015 because of the death of her husband. Also as Director Wells indicated, we reverted \$163,000 in funds to the General Fund. We had sufficient money at the time that this claim was paid, or excuse me, at the time of being presented, but now we seek to pay this claim out of the stale claim fund in order to make the payment.

Governor: I'm sorry, for your CFO's loss, and understand that this is a clean-up effort. I have no questions. Any other questions from Board Members?

Attorney General: No questions.

Secretary: None.

Governor: Thank you Mr. Trutanich. If there are no more questions, the Chair will accept a motion to approve the payment of the stale claim for the Attorney General's Office in the amount of \$68,443.49.

Secretary of State: I'll make a motion.

Attorney General: Second.

Governor: The Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? Hearing none, all in favor, please say aye. [ayes around] Motion passes 3-0.

***7. FOR POSSIBLE ACTION – LEASES**

Five statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move on to Agenda Item number 7, Leases.

Clerk: Thank you Governor. There are three leases in Exhibit 1 for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: Thank you, I have no questions. Board Members? Is there a motion to approve the Leases, as described in Agenda Item number 7?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: I second, Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***8. FOR POSSIBLE ACTION – CONTRACTS**

Twenty-four independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move on to Agenda Item number 8, Contracts.

Clerk: Thank you Governor. There are 24 contracts listed in Exhibit 2 for approval by the Board this morning. Members have requested additional information on three contracts. Number 11, the Department of Health and Human Services, Division of Healthcare, Financing and Policy and HP Enterprise Services, LLC. Contract Number 22 between Department of Motor Vehicles and Qless, Inc. Contract Number 24 between the Department of Employment, Training and Rehabilitation and the Board of Regents of the Nevada System of Higher Education.

Governor: Do we have someone from DHHS who'd like to come up?

Sandra Ruybalid: Good morning, my name is Sandy Ruybalid. I'm the Chief of Information Services for Division of Healthcare, Financing and Policy. This amendment to the HP Enterprise Services contract extends the term of the contract and increases the contract authority, adding the scope of work to replace our core MMIS. The core MMIS performs the business processes, such as benefit plan enrollment, prior authorization and claims payment functions in order to support the expanded Medicaid Program which now insures 615,000 eligible Nevadans. This system was developed over 30 years ago and no longer meets the Centers for Medicare and Medicaid Services Standards and it's reached the end of its useful life.

After an extensive alternatives analysis, we determined that rather than replacing the whole system and fiscal agent services, we would focus on replacing the core by implementing a transfer system from the State of Colorado provided by Hewlett Packard. The modernized MMIS will allow us to work with them prospectively to implement new benefit initiatives and payment models and other mandated initiatives. Automated workflows will introduce efficiencies and

reduce manual efforts. And with the introduction of real time processing, we will be more responsive to our providers and members.

We are confident in the direction we've chosen and allowing fiscal agent services to continue with the vendor will be the least amount of distraction to our providers and members.

Governor: Thank you. I just thought it was important to call this matter forward because the total contract is now \$232 million and this amendment will increase the contract by another \$45 million. It also extends it to 2019. And so, typically we don't extend things out that long. Is that necessary in this case, given that it's a new system?

Sandra Ruybalid: Yes. The extension covers the project period of the 27 months of implementation and then an additional 12 months in order to ensure Medicare and Medicaid Services can certify the system is operational.

Governor: And, you talked about it a little bit, but if you could be a little more specific in terms of what does this do that we weren't doing better and how does it make it more efficient? Perhaps, save us money?

Sandra Ruybalid: Correct. So, the automation introduces efficiencies. Our system is 30 years old, today, so it's not the most efficient solution. So, by introducing automated workflows, we limit the amount of human intervention and process thing in more real time. For example, today when a member receives eligibility through welfare, it takes two days for our system to show that they're eligible. So, when the provider checks eligibility, they're having to wait. So, this will—as an example of being more responsive and getting them their benefits quicker .

Governor: Does this have anything to do with payment processing as well?

Sandra Ruybalid: Yes.

Governor: For those that are in managed care and that we—

Sandra Ruybalid: Yes. Thank you for the question. This system not only provides payment to the fee-for-service population for the claims and services that they've provided, it also provides the enrollment of the members into their appropriate benefit plan so even when a member is in managed care, the system assigns them to their appropriate managed care plan and issues the payment to that plan to cover their services.

Governor: The reason I ask is because that was a criticism before is that some of the providers, the reimbursement isn't as much. And then, secondly, they had to wait. So, do you have an idea or estimate of how much that will expedite the payments?

Sandra Ruybalid: I have not heard of complaints about payments for providers, specifically, but we will be introducing a real time claims processing, so they'll be able to submit their claims and see the results immediately. We will still have our weekly financial cycle to actually issue the payment.

Governor: And, does this system have anything to do with detecting fraud and abuse?

Sandra Ruybalid: It's—not necessarily.

Governor: That's a whole other process.

Governor: All right. I have no other questions. Board Members?

Attorney General: No questions.

Governor: Thank you that was very thorough.

Sandra Ruybalid: Thank you.

Governor: We'll move to Contract 22 which is DMV.

Tonya Laney: Good morning. I'm Tonya Laney, the Administrator of the Field Services Division for the Department of Motor Vehicles. With me today I have Director Terri Albertson and our Chief of Administration, Amy McKinney, who will be our Deputy Director on March 6th to help answer any questions.

Governor: Congratulations.

Amy McKinney: Thank you.

Governor: Please proceed.

Tonya Laney: Yes. Today we're here to discuss some additional funds, a first amendment to the original contract which provides extended costs for enhancement for our queueing system in our 12 DMV offices that utilize the queueing system. The biggest of which is an enhancement that utilizes a check-in feature for customers, which that's the issue we were having last summer with our system where customers would show up to the office, technicians were spending time calling customers to the windows who would not show up and therefore, on average, we were wasting two and half to three FTEs a day of calling customers that weren't actually in the office.

What this enhancement does is the customers have to actually check in to the office when they come into the DMV and our technicians can only call them to the office once they've checked-in. If there's appointments in the system for the customer that have not signed in, then the technicians would skip those avatars in the line and then go to the ones that are in the building waiting to be seen.

Governor: So, what—I know Terri always likes to talk about, where we were with average wait times and where we are. I'm trying to figure out on my mobile device and it's not working.

Terri Albertson: No, it's not working.

Governor: In any event, how are we doing?

Terri Albertson: Thank you Governor, for the record Terri Albertson, Director for the Department of Motor Vehicles. Again, we're very happy to report that our wait times have reduced by almost 50%. Again, it's in conjunction with the additional staffing that we received, as well as the queueing system. The pilot program for the appointment system has proven to be very popular with our customers. As a matter of fact, we're getting ready to roll that out now in Carson City, as a test prior to putting it out in Las Vegas. So, we're getting lots of positive feedback from the citizens regarding the appointment system.

Governor: You're piloting it in Reno, correct?

Terri Albertson: That's correct, Governor.

Governor: So then why isn't this working today?

Terri Albertson: That actually hasn't been working for quite some time.

Governor: Really? Oh.

Terri Albertson: Yes. There was a system upgrade, I believe that was done—this is more on the IT side, that permitted the app from being used. So, we will incorporate that now into our system modernization project to make sure not only that we have that but the other enhancements that are eligible for mobile and tablet devices as well.

Governor: Wonderful. So, what are our average wait times now?

Terri Albertson: The last time I confirmed, I believe they are less than 50 minutes in all offices.

Governor: And what were they before?

Terri Albertson: Well over 100 minutes, on average.

Tonya Laney: On average, we were over 160-180 minutes prior to the changes that we've made to the system. Now in most of the metro offices, we serve the majority of our customers under 60 minutes and about 50% of those customers under 30 minutes at this time.

Terri Albertson: We're very close to meeting one of our benchmarks which is to provide services to our customers in 35 minutes or less and we're almost there.

Governor: And are you still seeing improvement in terms of use of the kiosks and the internet?

Terri Albertson: Absolutely. Those numbers continue to increase. Again, I think that's what is helping drive some of the production of customers in our field offices. We're getting ready to do a new public relation campaign, as far as our alternative services. Whether it be mail, mail in, web, kiosk and portal, so again, those numbers are trending in the right direction for the Department. We're very happy to see that continue to grow.

Governor: And then, are the residents taking advantage of the eight year driver's license? That was something else—

Terri Albertson: Correct. Actually, they don't have an option with that. It's based on your birth year. So, depending on whether you have an odd or even year, determines whether or not you're eligible for a four year or an eight year license. So again, that's going to be an eight year cycle from when we start it to complete it. That's going very well.

Governor: Then finally, sorry I'm kind of emptying the clip here, but the Real ID, are you seeing more individuals get the Real ID versus the standard driver's license?

Terri Albertson: Actually, those numbers were just requested from the Department and I was surprised to learn that, I believe it's less than 35% that are eligible for renewal are actually getting the Real IDs.

Governor: That deadline was pushed back to like, 2020 or something like that?

Terri Albertson: Correct, 2020.

Governor: Okay. I have no further questions, Board Members? Thank you. Congratulations and keep up the good work.

Terri Albertson: Thank you Governor.

Governor: Finally, it's Contract 24 which is DETR and the Board of Regents.

Dennis Perea: Good morning Governor and Members of the Board. For the record, my name is Dennis Perea. I have the pleasure of serving as the Deputy Director for the Department of Employment, Training and Rehabilitation. With me today is Dr. Marsha Turner from the Nevada System of Higher Education. What you have in front of you today is a continuation of a program from a couple of years ago where our partners over at NSHE identified in conjunction with the Healthcare Sector Council, an initiative to draw down funds from Robert Wood Johnson Foundation to support nursing in the State. The grant needed matching funds. It was a 2:1 match. DETR put up \$75,000 in the first grant to draw down \$150,000 from Robert Wood Johnson and this is the second grant that was awarded NSHE to do the same thing.

There is three primary purposes to the grant. The State Implementation Program is what it's being called, and it's to promote nurse residency programs to support nurses transition from education into practice, reentering into practice after a hiatus and for the advancement of an incumbent nursing workforce, to promote educational advancement pathways to increase the proportion of nurses with baccalaureate degrees and to create a Diversity Taskforce to promote diversity in the nursing education pipeline and workforce, and to collect data to support nursing education, to support nursing workforce planning. With that, if you have any questions, Dr. Marsha Turner can go into detail on that.

Governor: Good morning Dr. Turner, is there anything that you wanted to present?

Marsha Turner: Thank you Mr. Governor and Members of the Board. I just would like to say, thank you very much to the State and to our friends at DETR for partnering with us on this grant. It's really been an exciting opportunity. There's been a resourceful group of nurses who created a Nursing Advisory Committee, which enabled us to be able to go after the State Implementation Plan and it's exciting that we were given the first grant and that Robert Wood Johnson is investing in us a second time. We really appreciate the support and the matching funds from DETR. As Dennis said, this is part of one of the initiatives supported by the Healthcare and Medical Services Sector Council. I serve as Chair of that Council and we really have appreciated DETR's support in us helping to develop the nursing workforce and develop infrastructure for taking a long view at planning for the workforce. Thank you very much.

Governor: I appreciate your comments. The reason why I called this forward and I think I read it this morning, there was a story in the press with Nevada lagging in terms of doctors per capita and nurses per capita. This is part of that effort to try to get Nevada caught up. So, I was a little curious in terms of how we're doing in terms of nurses in the pipeline?

Marsha Turner: Thank you. With the Nevada System of Higher Education, we have seven nursing programs, but one of the neat things about this grant is, it's public and private and it's state wide. So, the Nursing Action Coalition that I mentioned is a group of nursing leaders throughout the State. One of the objectives of the grant is to develop champions and take a regional approach to make sure we have infrastructure in all parts of Nevada to have nursing advocates. Whether it's an actual nurse or a non-nurse, to be able to help promote the nursing workforce, but also to help with recruiting to make sure we have—we can reach into the K-12 system to encourage students to go into nursing, to help them get enrolled into nursing, to help them once they get into nursing.

One of the objectives—this all stems back to Robert Wood Johnson ARP, collaboration with the Institute of Medicine which looked at the future of nursing. What's changing in the nursing work force that we need to make sure that our educational institutions are keeping up with to make sure students are prepared?

One of the things that they suggest is nursing residency programs. One of the interesting things we did in the last grant was we looked at residency programs with hospitals and Q-Care Hospitals. This year we're going to look at long-term care hospitals. That's a great entry level job, when we look at the opportunity for CNAs or sort of the entry level nursing. It's really the whole pipeline and the progression through the pipeline. It's getting—it's recruiting kids to get into nursing. It's helping them to understand the entry level gateway into nursing, whether it's home health or something that transitions into nursing. And then, it's looking at encouraging students to get a nursing degree and get a Registered Nursing License, that have an associate degree program, to encourage them to come back to get a bachelor's degree, we call that an RN to be BSN program. So, at the Nevada System of Higher Education, we have three different online BSN Programs, which helps the student once they get their license after an associate degree program go to work. They're able to continue their education while they're providing for their family.

We're also looking at transition from BSN to MSN to Doctoral Degrees. So, we're looking at the whole pipeline. So, it's really an exciting thing. We, in our seven nursing programs at NSHE have been working together really closely, but we also work very closely with the other

nursing schools and Chief Nursing Officers from the different hospitals. I would like to say that Nevada Hospital Association has contributed \$20,000 to this effort over the two grants. We're working with industry too.

Governor: I appreciate all your efforts and that's very comprehensive. Just out of curiosity, how many nursing slots are there within NSHE alone, do you know that off the top of your head?

Marsha Turner: You know what, I'm sorry, I don't have that exact number. I'm actually preparing a presentation for February 24th at the Healthcare Committee. I haven't gotten to that part yet, so I'm sorry, I don't have that number right now, but I would be happy to provide that to you.

Governor: No, it's fine. I just want to make sure that we are preparing, or we have a strategy in terms of filling these needs and these vacancies with regards to healthcare. Again, that is something that Nevada has lagged in, admittedly, but we do have a plan and hope is on the way.

Marsha Turner: Yes.

Governor: All right, thank you. Questions from other Board Members? Madam Secretary.

Secretary of State: Yes, Governor. Thank you. And, thank you so much for the presentation. It's nice to see you. This has been a topic, as you know Governor, that's been up before the legislature for as long as I've been involved and we just seem to still have shortages. The one thing that I've heard over the years is the administrative level, the trainer, is the area where we really have some concerns and issues. How are we doing—I know that this is getting them their bachelors, but how are you doing on Administrative and Supervisorial for the Nursing Programs?

Marsha Turner: Thank you very much for your question. At UNLV and UNR, they have the Advanced Degree Programs. That is—so, there's opportunity in the north and the south for the Advanced Degree Programs. And, a practice, which is more like a Chief Nursing Officer, but then there's a different track to train the trainer to grow teachers.

Secretary of State: I just remember that brought to light with some of the Governor's questions. You said you have seven programs now, is the Community College plus the University?

Marsha Turner: And the State College.

Secretary of State: And the State College, because I knew the State College, I just wanted to make sure the Community College is also involved.

Marsha Turner: Oh, yeah.

Secretary of State: And, this money that's coming in, is there one program that you're enhancing over another or are you splitting it or letting them apply as grants or how are you doing that?

Marsha Turner: Thank you for that question. The money is coming through—and what ended up happening was, we—it was a statewide effort that we came together and went after this grant, kind of organized under the Sector Council, which is through DETR. Then we got this Nursing Action Coalition, who enabled us to be eligible for the money. So, it's really—there's a whole bunch of stakeholders involved in this but we needed one non-profit agency to be the lead on the grant. It ended up being NSHE and I'm the principal investigator for it. But it is a statewide grant. We work real closely with the workforce boards and so this Nursing Action Coalition is sort of our Board of Directors. We just live by the activities set out for the grant and then Robert Wood Johnson holds us accountable to those deliverables and Dennis kind of does as well.

Secretary of State: Great, thank you so much, thank you Governor.

Governor: Thank you Madam Secretary. Any other questions? If there are no further questions, the Chair will accept a motion to approve Contracts 1-24, as described in Agenda Item number 8.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval, is there a second?

Secretary of State: I'll second that Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***9. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move to Agenda Item number 9, Master Service Agreement.

Clerk: Thank you Governor. There is one Master Service Agreement in Exhibit 3 for approval by the Board this morning and no additional information has been requested by any of the Members.

Governor: I have no questions. Board Members? If there are none, the Chair will accept a motion for approval.

Attorney General: I move to approve.

Secretary of State: I'll second.

Governor: The Attorney General has moved for approval of the Master Service Agreements as described in Agenda Item number 9. The Secretary of State has seconded the motion. All in favor say aye. [ayes around] That motion passes 3-0.

10. **CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 16, 2015 through December 18, 2015.

Thirty-two contracts were submitted for the boards review

Comments:

Governor: We'll move to Agenda Item number 10 which are Contracts Approved by the Clerk of the Board. Mr. Wells.

Clerk: Thank you Governor. There were 32 contracts under the \$50,000 threshold approved by the Clerk between December 19, 2015 and January 18, 2016. This item is informational only and there were no additional requests for information.

Governor: Any questions from Board Members? There are none, so we will move on.

11. **INFORMATION ITEMS**

A. Department of Motor Vehicles – Complete Street Program

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning July 1, 2015 and ending December 31, 2015.

B. Complete Street Program Uses

Per the Governor's request during the November BOE meeting, this report provides details on the types of projects being funded by the Complete Streets Program in the three counties where funds have been collected (Clark County, Washoe County and Carson City Consolidated Municipality) for the period ending December 2015.

C. Department of Veterans Services

This disclosure reports a correction to the contract effective date between the Department of Veterans Services and Dietitians on Demand (CETS #16286). The contract effective date posted

on the November 10, 2015, Board of Examiners agenda was January 7, 2015; however, the correct effective date is December 4, 2014.

Comments:

Governor: Agenda Item number 11, more information items for DMV and the Department of Motor Vehicles, Department of Veterans Services. Mr. Wells.

Clerk: Thank you Governor. There are three information reports in Item number 11. The first is a report from the Department of Motor Vehicles on the voluntary contributions collected by county, pursuant to NRS 482.480, also known as the Complete Streets Program. This shows a period for Fiscal Year '15, year-to-date, through December 31, 2015. During the second quarter, ending December 31st, the Department collected \$65,946, slightly less than the \$77,786 collected in first quarter. About 80% of that from Clark County, 17% Washoe County, 3% from Carson City. Since the inception of the program in December 2014, the Department has collected \$191,691 and distributed \$189,775.

The second report is one requested by the Board in November and that is what are the three recipients doing with the money that is being provided to them. We got reports from Carson City, Washoe County and Clark County Regional Transportation Committee and so far, none of the counties have utilized the funds, but all three have projects in works to do so. So, in Carson City, they are reserving the funds to work on the Downtown Carson Street corridor improvements. In Washoe County they are planning for some safe route to school programs and multi-modal improvements on several streets around the city. In Clark County, they are planning to use them for some shared road signage for the City of Mesquite and pedestrian upgrades on several major streets around the city of Las Vegas.

Then the last item on here is simply a correction to a contract that was approved by the Board in November.

Governor: Thank you. I know the DMV folks are still here, but I don't know if there's a way to socialize the use of this money in the buildings, but I think people may even be more willing to contribute if they see these very worthy projects where those donations are going. So, I—I'm very gratified with the way the money is being used. Any questions from Board Members with regard to Agenda Item number 11? [there was none]

12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

Governor: We'll move to Agenda Item number 12, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas?

Secretary of State: Yes, there is Governor.

Marsha Turner: Thank you Governor. I just looked up our nursing numbers and I just wanted to give them to you now if I may. At UNLV, we have—this is current enrollment per the NSHE website. At UNLV we have 439 students enrolled. UNR we have 398. Nevada State College, 395. CSN, 531. GVC, 326. TMCC, 93. WNC, 472. So, these are people who are in the pipeline, registered as a nursing major.

Governor: That's amazing. I didn't know we had so many. Do you have—and you don't have to answer this today, but do you know how many of these graduates that we retain, that stay in the State of Nevada? Like I said, I know some of these are graduate students. Some are freshman, sophomore, junior, etc. I mean, if we kept most of these graduates, it would help solve that problem pretty quickly.

Marsha Turner: One qualifier is that some of these students are—they registered and keep their major. So, Western Nevada, there are students who are designating themselves as a nursing major but haven't yet been enrolled in the nursing program. So, some of these numbers are indicating that students who want to become nurses, the graduation numbers are perhaps a little bit lower than this. I can check with Vice Chancellor Abba to see where we are in tracking those numbers.

The other thing is, Dr. Packham from the University of Nevada, School of Medicine has worked very closely with Deborah Scott and the State Nursing Board to kind of look at the whole nursing workforce and see who is retiring and how many openings we have and doing some of those tracking numbers. I know they've produced some really good reports, so I think that might also be very useful too. So I will have to forward that along.

Governor: Thank you. Dr. Packham was the one who was quoted in the paper. This is great. It's over 2,000 students, at least who have identified themselves as wanting to be in the nursing program. Madam Secretary.

Secretary of State: Governor, thank you. I just wondered, how many slots are available still, do we have any or are these full, at capacity?

Marsha Turner: I believe that the enrollment is always—whatever, students that we can accept, we—I can get you that information.

Secretary of State: Okay, great.

Marsha Turner: And then there are some students who maybe are not quite ready to go into nursing or maybe are not cut out to go into nursing. So, we have—like, for instance, at CSN, we have 19 different programs like stenographers and then we've got all of the workforce like phlebotomy and other things. So, we're pretty good at redirecting students to keep them in the pipeline somewhere.

Secretary: Okay, great. Thank you Governor.

Governor: Thank you Dr. Turner. That was really nice. Any other public comment? Any Board Member comments? [there was none]

***13. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Is there a motion for adjournment?

Attorney General: Move to adjourn.

Secretary of State: I second.

Governor: We have a motion and a second. All in favor say aye. [ayes around] This meeting is adjourned. We have set a new record.

Respectfully submitted,



JAMES R. WELLS, CLERK

APPROVED:


GOVERNOR BRIAN SANDOVAL, CHAIRMAN



ATTORNEY GENERAL ADAM PAUL LAXALT



SECRETARY OF STATE BARBARA K. CEGAVSKE