

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: 2nd Floor Chambers
Laxalt Building, 401 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: March 8, 2016 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. PUBLIC COMMENTS
- *2. FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 9, 2016 BOARD OF EXAMINERS’ MEETING MINUTES
- *3. FOR POSSIBLE ACTION – APPROVAL FOR STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services *This item is contingent upon Interim Finance Committee approval.	4	\$104,000
Department of Conservation and Natural Resources – Conservation Districts Program	1	\$26,726
Total	5	\$130,726

***4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with Tirome Dale, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Ms. Halana Salazar for a period not to exceed four months. Ms. Salazar will be the liaison with the Federal Lands agencies to complete the acquisition of property necessary for the Boulder City Bypass Part 1 project.

C. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 1, the Department of Employment, Training and Rehabilitation requests authority to contract with Mr. Norm Halverson, a former Department of Employment, Training and Rehabilitation, IT Professional 3 to provide technical assistance with Vocational Rehabilitation case management system, RAISON. The contract period requested is upon BOE approval, March 8, 2016 through June 30, 2017.

***5. FOR POSSIBLE ACTION – APPROVAL OF A CRITICAL LABOR SHORTAGE**

Pursuant to NRS 286.523, it is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

A. Department of Corrections

Pursuant to NRS 286.523 the Department of Corrections requests a Public Employees Retirement System critical need position designation for rural correctional officer positions for which a critical labor shortage exists.

***6. FOR POSSIBLE ACTION – VICTIMS OF CRIME FISCAL YEAR 2016 2ND QUARTER REPORT AND FISCAL YEAR 2016 3RD QUARTER RECOMMENDATION**

Pursuant to NRS 217.260 the Board of Examiners shall estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter fiscal year 2016 Victims of Crime Program report states all approved claims were resolved totaling \$1,801,635.19 with \$263,581.39 paid out of the Victims of Crime Program account and \$1,538,053.80 resolved through vendor fee adjustments and cost containment policies. The program anticipates future reserves at \$11 million to help defray crime victims' medical costs. Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of FY 2016.

***7. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement forms to enable them to enter into an agreement with providers for specialized mental health and assessments for children and families:

1. **Psychiatric Care Managers**
2. **Medical Professional**

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners' approval to amend the following provider agreements to include adults and adolescents since placements can occur for individuals up to age 21.

1. **Drug and Alcohol Testing Services**
2. **Substance Abuse Assessment**
3. **Psychosexual Evaluation**
4. **Psychological Testing**

C. Department of Health and Human Services – Division of Public and Behavioral Health

The Division of Public and Behavioral Health is requesting Board of Examiners' approval to amend the following provider agreement form to include updated language referencing the "Individual Support Plan", the "Medicaid Waiver Program" and "Accreditation Standards" and add language regarding homeowner approval for the intended purpose and use of the home.

1. **Supported Living Arrangements (Residential Support)**

***8. FOR POSSIBLE ACTION – APPROVAL OF PAYMENT FOR THE CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$5,481

The State Controller requests approval of payment to the U.S. Treasury not exceed \$5,481 from the General Fund. This is the highest possible payable liability for 2015. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

***9. FOR POSSIBLE ACTION – APPROVAL TO WRITE OFF BAD DEBT**

A. Gaming Control Board – Nevada Gaming Commission - \$108,293

Pursuant NRS 463, as amended by AB 14 of the 2015 Legislature, the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

***10. FOR POSSIBLE ACTION – APPROVAL OF AN EQUIPMENT LEASE**

A. Department of Health and Human Services – Division of Public and Behavioral Health – Carefusion Solutions Equipment Lease

The Division of Public and Behavioral Health is requesting Board of Examiners' approval of the fifth amendment to the Carefusion Solutions pharmaceutical medication dispensing equipment lease for the state's facilities and hospitals. This amendment increases the maximum amount of the lease from \$3,964,308 to \$4,412,228 due to a continued need for these services.

***11. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

***12. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

***13. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT ([Attached as Exhibit 3](#))**

14. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) - INFORMATION ITEM

Pursuant to NRS 333.700, subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2016 through February 12, 2016.

15. INFORMATION ITEM

A. Fiscal Year 2016 - 2nd Quarter Overtime Report

16. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***17. FOR POSSIBLE ACTION – ADJOURNMENT**

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Capitolpolice-lasvegas@dps.state.nv.us

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Wells at (775) 684-0222 or you can email us at budget@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Governor's Finance Office at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

LEASES

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Employment, Training, and Rehabilitation – Rehabilitation	Paul J. Sax and Douglas Berl	\$1,163,403
	Lease Description: This is an amendment to an existing lease to reflect reduced square footage and includes a \$25,000 settlement for past rent. Term of Lease: 01/01/2016 – 6/30/2019 Located in Reno		
2.	Department of Transportation	1320-1350 Freeport, LLC	\$152,007
	Lease Description: This is a new lease for existing space to house the agency. Term of Lease: 04/01/2016 – 03/31/2022 Located in Sparks		
3.	Office of the Military	MCP Airport Center, LLC	\$198,665
	Lease Description: This is a new lease to relocate the agency. Term of Lease: 05/01/2016 – 4/30/2021 Located in Las Vegas		

CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE ACCOUNT	BANCROFT ASSOCIATES, PLLC	OTHER: STATUTORY CONTINGENCY FUND	\$125,000	Professional Service
	Contract Description:	This is a new contract that continues the services of outside counsel in defending the State against one or more Education Savings Account lawsuits at the state appellate level. The Attorney General has determined it is impracticable and uneconomical to have State of Nevada employees defend these lawsuits pursuant to NRS 41.03435				
		Term of Contract:	01/13/2016 - 06/30/2017	Contract # 17439		
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE ACCOUNT	LAS VEGAS METROPOLITAN POLICE	OTHER: CHASE SETTLEMENT FUNDS	\$1,300,000	Professional Service
	Contract Description:	This is a new intrastate interlocal agreement to provide an arrangement and process to reimburse for subcontracted testing of Sexual Assault kits.				
		Term of Contract:	Upon Approval - 12/31/2018	Contract # 17458		
3.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	AMPLIFY RELATIONS	OTHER: ENDOWMENT TRUST ACCOUNT	\$127,895	
	Contract Description:	This is the second amendment to the original contract which provides public relations and promotion consulting services for the Nevada College Savings Plan. This amendment increases the amount of the contract from \$600,000 to \$727,895 to enable payment for the additional digital marketing and social media tasks added to the scope of work.				
		Term of Contract:	07/07/2015 - 07/06/2016	Contract # 16836		
4.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - UNIV 05 CIP PROJ - CCSN-NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, DBA CARPENTER SELLERS ARCHITECTS	GENERAL 1% BONDS 49% OTHER: UNIVERSITY FUNDS 50%	\$833,764	Professional Service
	Contract Description:	This is the seventh amendment to the original contract which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building: CIP Project No. 15-C78; SPWD Contract No. 92114. This amendment increases the maximum amount from \$3,271,455.40 to \$4,105,219.90 for additional construction administration services, update to the audio visual standards and additional services for the design and structural engineering of the founders wall.				
		Term of Contract:	02/04/2014 - 06/30/2017	Contract # 15263		
5.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	LOMBARD-CONRAD ARCHITECTS, LTD	BONDS	\$114,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the building exterior energy retrofit project for the Nevada Youth Training Center in Elko: CIP Project No. 15-M41; SPWD Contract No. 109986.				
		Term of Contract:	Upon Approval - 06/30/2019	Contract # 17451		
6.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS NON-EXEC	ARCHITECTS + LLC	BONDS	\$80,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services to replace the warehouse freezers and coolers at the Southern Desert Correctional Center in Las Vegas: CIP Project No. 15-M08; SPWD Contract No. 109989.				
		Term of Contract:	Upon Approval - 06/30/2019	Contract # 17446		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - ADMINISTRATION CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN, INC.	GENERAL 48% OTHER: TRANSFER FROM TREASURER - REALLOCATION OF BOND AUTHORITY 52%	\$225,900	Professional Service
		Contract Description: This is a new contract to provide professional architectural/engineering services for the advance planning for a Welcome Center and Master Plan for the Stewart Indian School Campus Buildings in Carson City: CIP Project No. 15-P03; SPWD Contract No. 109994. Term of Contract: Upon Approval - 06/30/2019 Contract # 17453				
8.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - 2013 ADMINISTRATION CIP PROJECTS - NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	BONDS 51% OTHER: AGENCY FUNDS - DEPT OF AGRICULTURE 49%	\$104,655	Professional Service
		Contract Description: This is the first amendment to the construction manager at risk contract to provide project management, design and construction services associated with the renovation of the Las Vegas Metro Building. This amendment increases the maximum amount from \$1,672,000 to \$1,776,655 for sewer and excavation work not in the original scope of work. Term of Contract: 09/08/2015 - 06/30/2019 Contract # 16979				
9.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DMV/PS CIP MAINTENANCE PROJECTS- NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD	HIGHWAY 87.5% OTHER: TRANSFER FROM THE DEPT. OF MOTOR VEHICLES 12.5%	\$47,762	Professional Service
		Contract Description: This is the fifth amendment to the original contract which provides professional architectural/engineering services for planning for the Sahara Department of Motor Vehicles Replacement Building: CIP Project No. 13-P01; SPWD Contract No. 89266. This amendment increases the maximum amount from \$1,305,890 to \$1,353,652 for additional services to revise a drainage study and implement newly adopted standards by the Clark County Regional Flood Control along with providing the required documentation to record additional easements as requested by the Water District. Term of Contract: 12/03/2013 - 06/30/2017 Contract # 15126				
10.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	CHARLES ABBOTT ASSOCIATES, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT	\$250,000	Professional Service
		Contract Description: This is a new contract to provide professional code plan checking services. SPWD Contract No. 110000. Term of Contract: Upon Approval - 06/30/2017 Contract # 17462				
11.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	HERSHENOW & KLIPPENSTEIN, INC.	OTHER: AGENCY FUNDED CIP	\$96,585	Professional Service
		Contract Description: This is the first amendment to the original contract which provides professional architectural/engineering services for the Stead Army Aviation Support Facility Fuel Storage project: CIP Project No. 15-A015; SPWD Contract No. 108999. This amendment increases the maximum amount from \$200,000 to \$296,585 for conversion of approved design development documents to construction and bid documents and for construction administration services. Term of Contract: 12/09/2014 - 06/30/2019 Contract # 16197				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	INTERWEST CONSULTING GROUP, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT	\$250,000	Professional Service
		Contract Description: This is a new contract to provide professional code plan checking services: SPWD Contract No. 109999. Term of Contract: Upon Approval - 06/30/2017 Contract # 17461				
13.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	PLAN CHECK ASSOCIATES, INC. DBA PC ASSOCIATES	OTHER: VARIES DEPENDING UPON THE PROJECT	\$250,000	Professional Service
		Contract Description: This is a new contract to provide professional code plan checking services: SPWD Contract No. 109998. Term of Contract: Upon Approval - 06/30/2017 Contract # 17455				
14.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	AMADOR STAGE LINES, INC.	OTHER: LODGING TAX	\$140,000	
		Contract Description: This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants. Term of Contract: 03/08/2016 - 06/30/2019 Contract # 17457				
15.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	LD TOURS, LLC	OTHER: LODGING TAX	\$140,000	
		Contract Description: This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants. Term of Contract: 03/08/2016 - 06/30/2019 Contract # 17449				
16.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	NEVADA COACHES DBA SHOWTIME TOURS	OTHER: LODGING TAX	\$140,000	
		Contract Description: This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants. Term of Contract: 03/08/2016 - 06/30/2019 Contract # 17450				
17.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	SILVERADO STAGES, INC.	OTHER: LODGING TAX	\$140,000	
		Contract Description: This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants. Term of Contract: 03/08/2016 - 06/30/2019 Contract # 17452				
18.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	SW EXCURSIONS & EDUCATIONAL TOURS, INC. DBA SWEETOURS	OTHER: LODGING TAX	\$140,000	
		Contract Description: This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers, and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada, and motor coach transportation is often required to accommodate large groups of participants. Term of Contract: 03/08/2016 - 06/30/2019 Contract # 17454				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	21ST CENTURY STUDENT SUPPORT SERVICES	FEDERAL	\$42,223	
	Contract Description:	This is the first amendment to the original contract which provides ongoing technical assistance, training and data reviews to local school districts and community-based organizations that receive funding under the 21st Century Community Learning Center program for the purpose of collecting data required under federal funding regulations. This amendment extends the termination date from April 30, 2016 to September 30, 2016 and increases the maximum amount from \$40,047 to \$82,270 due to the need for collecting data for the entire federal fiscal year.				
	Term of Contract:	10/01/2015 - 09/30/2016	Contract # 17198			
20.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	WESTED	FEDERAL	\$110,000	
	Contract Description:	This is the fourth amendment to the original contract for an external evaluator for the Striving Readers Comprehensive Literacy Grant. This amendment extends the termination date from September 30, 2016 to November 30, 2016 and increases the maximum amount from \$347,880 to \$457,880 due to the revised scope of work for major objectives and tasks in Year 5 including final grant performance reporting.				
	Term of Contract:	06/05/2012 - 11/30/2016	Contract # 13407			
21.	315	PUBLIC CHARTER SCHOOL AUTHORITY	NATIONAL ASSOCIATION OF CHARTER SCHOOL AUTHORIZERS	FEE: CHARTER SCHOOL FEES	\$64,544	
	Contract Description:	This is a new contract to provide a business consultant to assist in implementing administrative processes associated with SB 509, as well as to review existing operations, apply industry best practices and make recommendations to update systems and streamline processes currently in practice.				
	Term of Contract:	Upon Approval - 06/30/2016	Contract # 17463			
22.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	CLARK COUNTY	OTHER: INTERGOVERNMENTAL TRANSFER	\$54,400,178	Exempt
	Contract Description:	This is a new interlocal revenue agreement that continues intergovernmental transfers from Clark County for the voluntary contributions calculated on the inpatient, outpatient and graduate medical education hospital services for the non-state publically owned and operated hospitals and also includes managed care organization enhancements.				
	Term of Contract:	07/01/2015 - 06/30/2017	Contract # 17382			
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	ONTARIO REFRIGERATION SERVICE, INC.	GENERAL	\$220,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing preventative maintenance and repairs of heating, ventilation and air conditioning systems for all eight buildings on the agency's West Charleston campus. This amendment extends the termination date from March 11, 2016 to March 31, 2018 and increases the maximum amount from \$220,000 to \$440,000 due to the continued need for these services.				
	Term of Contract:	03/11/2014 - 03/31/2018	Contract # 15319			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MEDICAL MARIJUANA ESTABLISHMENTS	MJ FREEWAY, LLC	OTHER: ESTABLISHMENT PAYS VENDOR DIRECTLY	\$603,394	
	Contract Description:	This is a new contract to provide medical marijuana establishments throughout the state with a seed to sale inventory tracking and management system. The vendor will provide each establishment with systems and collect data to report to the state. The state will incur no cost under this contract.				
		Term of Contract:	Upon Approval - 06/30/2021	Contract # 17363		
25.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	PERSHING COUNTY ELEVENTH JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$68,422	
	Contract Description:	This is a new interlocal agreement that continues ongoing hearing master and court services for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 17148		
26.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD & ADOLESCENT SERVICES	NEVADA PEP, INC.	GENERAL 40.9% OTHER: RENT INCOME, PATIENT COLLECTINS 2.5% FEDERAL 56.6%	\$1,569,578	
	Contract Description:	This is the fourth amendment to the original contract which provides family-to-family support services for both northern and southern Nevada. This amendment extends the termination date from June 30, 2016 to December 31, 2019 and increases the maximum amount from \$1,569,577.53 to \$3,139,155.06 due to the continued need for these services.				
		Term of Contract:	01/01/2012 - 12/31/2019	Contract # 12810		
27.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	RAYKEN, LLC	OTHER: COST ALLOCATION	\$88,500	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing polygraph examination and internship/quality control services for the department. This amendment increases the maximum amount from \$48,600 to \$137,100 to cover the projected need for services through the term of the contract.				
		Term of Contract:	11/25/2014 - 10/31/2018	Contract # 16229		
28.	658	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY SAFETY PLAN AND ADMINISTRATION	AGATE SOFTWARE, INC.	FEDERAL	\$281,096	
	Contract Description:	This is a new contract that continues ongoing support and maintenance of the agency's existing grants management system.				
		Term of Contract:	02/01/2016 - 01/31/2020	Contract # 17359		
29.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	COPTER LEASE, LLC	FEE: SPORTSMEN	\$202,000	
	Contract Description:	This is a new lease for the rental of an Eagle Bell aircraft to allow the agency to meet operational and safety needs and conduct wildlife air operations.				
		Term of Contract:	Upon Approval - 08/31/2016	Contract # 17435		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	STATE PARKS CULTURAL ARTS BOARD DBA SUMMER THEATER	OTHER: REVENUE CONTRACT	\$63,750	Sole Source
	Contract Description:	This is the third amendment to the original contract which provides cultural art performances at Spring Mountain Ranch State Park. This amendment executes the second option of the original contract term for an additional five years. This amendment extends the termination from April 12, 2016 to April 12, 2021 and increases the maximum amount from \$127,500 to \$191,250.				
	Term of Contract:	04/25/2006 - 04/12/2021	Contract # CONV3854			
31.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	SOLUTIONS THRU SOFTWARE, INC.	HIGHWAY	\$1,237,424	
	Contract Description:	This is a new contract to provide testing, retrieving and transmitting of statistical information for the Automated Driver's License Testing System.				
	Term of Contract:	Upon Approval - 06/30/2020	Contract # 17391			
32.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	MONUMENT CONSTRUCTION	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$212,181	
	Contract Description:	This is the second amendment to the original contract which provides as-needed handyman services for Business Enterprises of Nevada locations in southern Nevada. Work includes, but is not limited to, carpentry, interior and drywall repair, painting, carpet and tile repair/removal, etc. This amendment increases the maximum amount from \$94,932 to \$307,113 due to the continued need for these services.				
	Term of Contract:	08/01/2014 - 06/30/2018	Contract # 15910			
33.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES INFORMATION DEVELOPMENT AND PROCESSING	THE BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION	OTHER: NSHE WILL REIMBURSE DETR FOR ITS COSTS ASSOCIATED WITH ADMINISTERING THIS AGREEMENT.	\$87,500	Exempt
	Contract Description:	This is a new interlocal revenue agreement which provides the terms and conditions under which the agency and the participating community colleges in the Nevada Community College Consortium (NCCC) will disclose data to the US Department of Labor, Employment and Training Administration for the purpose of meeting Trade Adjustment Assistance Community College and Career Training Grants reporting and evaluation requirements. The NCCC participating colleges include: 1) Truckee Meadows Community College, 2) College of Southern Nevada, 3) Great Basin College and 4) Western Nevada College.				
	Term of Contract:	Upon Approval - 11/15/2018	Contract # 17441			
34.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	CASEY NEILON, INC.	OTHER: 72% STATE SUBSIDY/ 28% PREMIUM REVENUE	\$236,500	
	Contract Description:	This is a new contract to continue financial statement auditing services for the program.				
	Term of Contract:	03/08/2016 - 12/31/2021	Contract # 17424			

MASTER SERVICE AGREEMENT

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	AT&T CORP	OTHER: VARIOUS	\$15,000,000	
	Contract Description:	This is a new contract that continues ongoing telecommunication services, including voice and data transport systems, for state agencies in southern Nevada.				
		Term of Contract:	03/08/2016 - 02/29/2020	Contract #	17402	

INFORMATION CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	ASHCRAFT & BARR, LLP	OTHER: TORT CLAIM FUND	\$45,000	
	Contract Description:	This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada Department of Corrections since a conflict of interest has arisen in the representation of the defendants.				
		Term of Contract:	01/05/2016 - 12/31/2019	Contract # 17414		
2.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	LEWIS BRISBOIS BISGAARD & SMITH, LLP	OTHER: TORT CLAIM FUND	\$45,000	Professional Service
	Contract Description:	This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada Department of Corrections since a conflict of interest has arisen in the representation of the defendants.				
		Term of Contract:	01/05/2016 - 12/31/2019	Contract # 17444		
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	MARQUIS AURBACH COFFING, PC.	OTHER: TORT CLAIM FUND	\$45,000	Professional Service
	Contract Description:	This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada Department of Corrections where a conflict of interest has arisen in the representation of the defendants.				
		Term of Contract:	01/05/2016 - 12/31/2019	Contract # 17383		
4.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	RESOLUTION ECONOMICS, LLC	OTHER: TORT CLAIM FUND	\$45,000	
	Contract Description:	This is a new contract to provide consulting services in the case of Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State.				
		Term of Contract:	12/01/2015 - 12/31/2018	Contract # 17379		
5.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	SIERRA HEALTH CONCERNS, INC.	OTHER: TORT CLAIMS FUND	\$20,000	
	Contract Description:	This is a new contract to provide ongoing services for medical records review of administrative tort claims.				
		Term of Contract:	01/20/2016 - 06/30/2018	Contract # 17384		
6.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	REMOTE DBA EXPERTS, LLC	GENERAL	\$24,975	
	Contract Description:	This is a new contract to provide up to 185 hours of Oracle technical support for the Nevada Business Portal's database. This contract will provide database support services outside the scope of work outlined in SOSRFP-1000 (Contract 17090) which covers 65 hours of technical support per month. Any hours of support over the monthly allotment of 65 hours pursuant to Contract 17090 will be billed separately at \$135 per hour pursuant to this contract.				
		Term of Contract:	01/28/2016 - 06/30/2017	Contract # 17406		
7.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS	OTHER: COLLEGE SAVINGS TRUST ENDOWMENT	\$21,000	
	Contract Description:	This is the first amendment to the original contract which enhances financial literacy by hosting money conferences for women. The amendment increases the contract by \$21,000 in order to add an additional Spanish language financial conference in Reno targeting Latinas in northern Nevada.				
		Term of Contract:	11/10/2015 - 11/09/2016	Contract # 17160		
8.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	CHARLES P. COCKERILL, ESQ. ALLISON MACKENZIE LTD.	OTHER: PERSONNEL ASSESSMENTS	\$25,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing Nevada licensed attorney hearing officer services for the resolution of Executive Branch employee appeals which claim reprisal or retaliation based on the disclosure of improper governmental action, aka "Whistleblower" complaints, and appeals regarding employee suspensions, demotions, involuntary transfers and terminations.				
		Term of Contract:	07/01/2016 - 06/30/2017	Contract # 17475		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	EIKELBERGER AWNING & DRAPERY, INC.	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$40,000	
	Contract Description:	This is a new contract that continues ongoing manufacturing, installation and/or repair of window dressings in various state buildings in northern Nevada.				
		Term of Contract:	04/01/2016 - 03/30/2020	Contract # 17401		
10.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	LOPEZ, ROBERT DBA STAY GREEN TREE SERVICE	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$35,000	
	Contract Description:	This is a new contract that continues ongoing professional arborist services for state-owned facility in northern Nevada.				
		Term of Contract:	03/01/2016 - 02/29/2020	Contract # 17330		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA LANDCARE USA	FEE: BUILDINGS AND GROUNDS BUILDING RENTAL FEES	\$49,000	
	Contract Description:	This is a new contract that continues ongoing landscaping services for the Grant Sawyer Building located in Las Vegas.				
		Term of Contract:	01/28/2016 - 10/31/2016	Contract # 17387		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	CIVILWORKS, INC.	BONDS	\$23,840	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the sanitary sewer rehabilitation projects at the Southern Nevada Adult Mental Health Services, Southern Nevada Child and Adolescent Services main campus and the Desert Regional Center: CIP Project No 15-M14; SPWD Contract No. 109974.				
		Term of Contract:	01/29/2016 - 06/30/2019	Contract # 17432		
13.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - ADMINISTRATION CIP PROJECTS - NON-EXEC	CROOK, RAY DBA RPC ROOF CONSULTING SERVICES	BONDS 79% OTHER: TRANSFER FROM CAPITAL PROJECTS FUND 21%	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services relating to the inspections of roofs and to provide roof consulting services statewide as needed and requested by the SPWD: CIP Project No. 15-S01-9; SPWD Contract No. 109970.				
		Term of Contract:	01/15/2016 - 06/30/2019	Contract # 17404		
14.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - ADMINISTRATION CIP PROJECTS - NON-EXEC	CROOK, RAY DBA RPC ROOF CONSULTING SERVICES	BONDS 53% OTHER: TRANSFER IN FEDERAL GRANT REVENUE 47%	\$23,750	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement project at the Elko Readiness Center: CIP Project No. 15-S01g(1); SPWD Contract No. 109971.				
		Term of Contract:	01/28/2016 - 06/30/2019	Contract # 17434		
15.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS All Budget Accounts	DG KOCH ASSOCIATES, LLC	OTHER: AGENCY FUNDED CIP	\$16,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the heating, ventilation and air conditioning replacement CIP project for the Southern Nevada Child and Adolescent Services facility, Buildings 12 and 16: CIP Project No. 16-A031; SPWD Contract No. 109942.				
		Term of Contract:	01/25/2016 - 06/30/2020	Contract # 17410		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	333	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - NEVADA ARTS COUNCIL	AMERICANS FOR THE ARTS	OTHER: LIVE ENTERTAINMENT TAX	\$11,500	
	Contract Description:	This is a new contract to provide an economic impact study of spending by Nevada's nonprofit arts and cultural organizations and their audiences. The Arts and Economic Prosperity V study and deliverables will provide data to more clearly identify the role of the arts and culture in strengthening local and statewide economies. Additionally, the data will be used to assist grantees and constituents to better analyze audience development strategies and community programming impact.				
		Term of Contract:	01/19/2016 - 06/30/2017	Contract # 17350		
17.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	CIGNA LIFE AND HEALTH INSURANCE CO.	OTHER: TOBACCO FUNDS	\$12,600	Exempt
	Contract Description:	This is a new contract that continues the two-part State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, to subsidize the monthly premium on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.				
		Term of Contract:	02/10/2016 - 06/30/2019	Contract # 17366		
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	DEPARTMENT OF ADMINISTRATION	GENERAL 50% FEDERAL 50%	\$26,216	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which continues ongoing services ensuring those entitled are afforded the right to an appeals process when referred Medicaid benefits. This amendment increases the maximum amount from \$118,220 to \$144,436 due to an increased volume and rate for hearings.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14079		
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - OFFICE OF HEALTH ADMINISTRATION	MARQUAM GROUP, LTD	GENERAL	\$24,920	
	Contract Description:	This is a new contract to provide deployment of SharePoint Online as a platform for collaboration and business process optimization on the division's Office 365 environment.				
		Term of Contract:	02/04/2016 - 06/30/2016	Contract # 17415		
20.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CENTER FOR POLICY RESEARCH	FEDERAL	\$49,466	
	Contract Description:	This is a new contract which reviews the appropriateness of Nevada's child support guidelines prescribed in NRS 125B pursuant to the Code of Federal Regulations (CFR), specifically 45 CFR 302.56. The objective is to review the child support guidelines to ensure that the application results in the determination of appropriate child support award amounts based on current economic data on the cost of raising children and to provide supporting documentation to justify a revision to the current guidelines if appropriate.				
		Term of Contract:	01/22/2016 - 06/30/2017	Contract # 17335		
21.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE CORRECTIONAL SERVICES	PBS LEARNING INSTITUTE, INC.	GENERAL	\$15,000	
	Contract Description:	This is the first amendment to the original contract which provides identification, monitoring and improvement of youth correctional facility conditions and treatment services provided to incarcerated youth using national standards and outcome measures. This amendment increases the maximum amount from \$70,000 to \$85,000 due to additional services for reopening Summit View Youth Center.				
		Term of Contract:	01/01/2014 - 12/31/2016	Contract # 15091		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	S.P. & B. UTILITIES SERVICES, INC.	GENERAL	\$28,986	
	Contract Description:	This is the first amendment to the original contract which continues ongoing monitoring and management of water distribution systems, alerts and advice on issues, performance of testing and reporting in accordance with operational standards and guidelines mandated by the Nevada Division of Environmental Protection at all correctional facilities statewide. This amendment increases the maximum amount from \$571,652 to \$600,638 due to an increase in services to remove nitrogen from the water at three facilities (increase of \$50,760) and removal of on-site sampling services at all southern facilities now being performed by department employees (decrease of \$21,774).				
	Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14306			
23.	550	DEPARTMENT OF AGRICULTURE - REGISTRATION & ENFORCEMENT	BOARD OF REGENTS-UNR	FEDERAL	\$10,032	Exempt
	Contract Description:	This is a new contract to provide pesticide applicator safety training and education to individuals testing for certification.				
	Term of Contract:	01/28/2016 - 09/30/2016	Contract # 17394			
24.	580	PUBLIC UTILITIES COMMISSION	ELITE MEDIA, INC.	FEDERAL	\$14,000	
	Contract Description:	This is a new contract to provide billboards in the Las Vegas area to promote the 811 Call Before You Dig phone number during the month of April 2016, which is National Safe Digging Month.				
	Term of Contract:	03/15/2016 - 04/30/2016	Contract # 17437			
25.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	MILLER MENDEL, INC.	HIGHWAY	\$18,100	
	Contract Description:	This is a new contract to provide for the use of a web-based background investigations management software application to assist the Department in performing background investigations for new officer recruitments.				
	Term of Contract:	01/15/2016 - 03/31/2017	Contract # 17360			
26.	653	DEPARTMENT OF PUBLIC SAFETY - INVESTIGATIONS	INTELLIGENT SOFTWARE SOLUTIONS, INC.	FEDERAL	\$30,640	Sole Source
	Contract Description:	This is a new contract to provide installation and integration services of the Dfuze360 Client Server application software in support of the Nevada Threat Analysis Center system upgrade.				
	Term of Contract:	01/23/2016 - 12/31/2016	Contract # 17380			
27.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	MALT MILL LIMITED PARTNERSHIP - SILVER PEAK RESTAURANT & BREWERY	FEDERAL	\$9,300	
	Contract Description:	This is the first amendment to the original contract which provides catering for the volunteer training at the outdoor education awards. This amendment extends the termination date from March 31, 2017 to March 31, 2018 and increases the maximum amount from \$5,900 to \$15,200 due to an increased volume of attendees.				
	Term of Contract:	12/24/2014 - 03/31/2018	Contract # 16278			
28.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	ADAPTIVE TRAINING OPTIONS	GENERAL	\$49,500	
	Contract Description:	This is a new contract to provide Fireline Leadership training to staff in Carson City, Elko and Las Vegas. The intent of the training is to provide the tools to build and maintain effective and cohesive fire crews/teams.				
	Term of Contract:	02/09/2016 - 06/30/2017	Contract # 17440			
29.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - SAFE DRINKING WATER REGULATORY PROGRAM	ASSOCIATION OF BOARDS OF CERTIFICATION	FEDERAL	\$32,000	
	Contract Description:	This is a new contract to provide standardized testing materials for certification exams for drinking water operators.				
	Term of Contract:	01/23/2016 - 12/31/2016	Contract # 17380			

DETAILED AGENDA

March 8, 2016

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 9, 2016 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Secunded By: _____ Vote: _____

Comments:

*3. FOR POSSIBLE ACTION – APPROVAL FOR STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	4	\$104,000
Department of Conservation and Natural Resources – Conservation Districts Program	1	\$26,726
Total	5	\$130,726

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Secunded By: _____ Vote: _____

Comments:

*4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with Tirome Dale, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Secunded By: _____ Vote: _____

Comments:

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Ms. Halana Salazar for a period not to exceed four months. Ms. Salazar will be the liaison with the Federal Lands agencies to complete the acquisition of property necessary for the Boulder City Bypass Part 1 project.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 1, the Department of Employment, Training and Rehabilitation requests authority to contract with Mr. Norm Halverson, a former Department of Employment, Training and Rehabilitation, IT Professional 3 to provide technical assistance with Vocational Rehabilitation case management system, RAISON. The contract period requested is upon BOE approval, March 8, 2016 through June 30, 2017.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***5. FOR POSSIBLE ACTION – APPROVAL OF A CRITICAL LABOR SHORTAGE**

Pursuant to NRS 286.523, it is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

A. Department of Corrections

Pursuant to NRS 286.523 the Department of Corrections requests a Public Employees Retirement System critical need position designation for rural correctional officer positions for which a critical labor shortage exists.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***6. FOR POSSIBLE ACTION – VICTIMS OF CRIME FISCAL YEAR 2016 2ND QUARTER REPORT AND FISCAL YEAR 2016 3RD QUARTER RECOMMENDATION**

Pursuant to NRS 217.260 the Board of Examiners shall estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter fiscal year 2016 Victims of Crime Program report states all approved claims were resolved totaling \$1,801,635.19 with \$263,581.39 paid out of the Victims of Crime Program account and \$1,538,053.80 resolved through vendor fee adjustments and cost containment policies. The program anticipates future reserves at \$11 million to help defray crime victims’ medical costs. Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of FY 2016.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***7. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners’ approval of the following provider agreement forms to enable them to enter into an agreement with providers for specialized mental health and assessments for children and families:

1. Psychiatric Care Managers
2. Medical Professional

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners’ approval to amend the following provider agreements to include adults and adolescents. Since placements can occur up to age 21.

1. **Drug and Alcohol Testing Services**
2. **Substance Abuse Assessment**
3. **Psychosexual Evaluation**
4. **Psychological Testing**

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Health and Human Services – Division of Public and Behavioral Health

The Division of Public and Behavioral Health is requesting Board of Examiners’ approval to amend the following provider agreement form to include updated language referencing the “Individual Support Plan”, the “Medicaid Waiver Program” and “Accreditation Standards” and add language regarding homeowner approval for the intended purpose and use of the home.

1. **Supported Living Arrangements (Residential Support)**

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***8. FOR POSSIBLE ACTION – APPROVAL OF PAYMENT FOR THE CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$5,481

The State Controller requests approval of payment to the U.S. Treasury not exceed \$5,481 from the General Fund. This is the highest possible payable liability for 2015. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***9. FOR POSSIBLE ACTION – APPROVAL TO WRITE OFF BAD DEBT**

A. Gaming Control Board – Nevada Gaming Commission - \$108,293

Pursuant NRS 463, as amended by AB 14 of the 2015 Legislature, the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission’s records.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

***10. FOR POSSIBLE ACTION – APPROVAL OF AN EQUIPMENT LEASE**

A. Department of Health and Human Services – Public and Behavioral Health – Carefusion Solutions Equipment Lease

The Division of Public and Behavioral Health is requesting Board of Examiners’ approval of the fifth amendment to the Carefusion Solutions pharmaceutical medication dispensing equipment lease for the state’s facilities and hospitals. This amendment increases the maximum amount of the lease from \$3,964,308 to \$4,412,228 due to a continued need for these services.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

***11. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

***12. FOR POSSIBLE ACTION – CONTRACTS**

Thirty-four independent contracts were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ Seconded By: _____ Vote: _____

Comments:

***13. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

14. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2016 through February 12, 2016.

Twenty-nine contracts were submitted for the boards review

Comments:

15. INFORMATION ITEM

A. Fiscal Year 2016 - 2nd Quarter Overtime Report

16. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

***17. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

MINUTES

MEETING OF THE BOARD OF EXAMINERS

February 9, 2016

The Board of Examiners met on February 9, 2016, in The 2nd Floor Chambers at the Laxalt Building, 401 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval

Secretary of State Barbara Cegavske, participated in Las Vegas

Attorney General Adam Paul Laxalt

James R. Wells, Clerk

Others Present:

Jim Wright, Department of Public Safety

Colonel Osborne, Department of Public Safety, Highway Patrol

Dr. Steve Canavero, Superintendent of Public Instruction

Nick Trutanich, Attorney General's Office

Sandra Ruybalid, Department of Health and Human Services, Health Care, Financing and Policy

Tonya Laney, Department of Motor Vehicles

Amy McKinney, Department of Motor Vehicles

Terri Albertson, Department of Motor Vehicles

Dennis Perea, Department of Employment, Training and Rehabilitation

Dr. Marsha Turner, Nevada System of Higher Education

A copy of the sign-in sheets of all of the attendees is available upon request:
budget@finance.nv.gov

1. PUBLIC COMMENTS

Comments:

Governor: Good morning everyone, I will call the Board of Examiner's Meeting to order. In an effort to be efficient and save everybody's time, I'm going to let you know which contracts we're going to hold out, so those of you that did have contracts on the agenda but don't have any questions, you can be excused. So, with regard to the contracts Agenda Item, we're going to ask for presentations on contracts 11, 22 and 24. If you're not associated with any of those, you can go enjoy this beautiful day outside.

All right, let's move to agenda item number 1 public comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? I see no one. In Las Vegas, any public comment from Las Vegas?

Secretary of State: No, there's nobody here Governor, thank you.

*2. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 12, 2016 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: Agenda item number 2, approval of January 12, 2016 Board of Examiner minutes, have the members had an opportunity to review the minutes and are there any changes?

Attorney General: Move to approve.

Secretary of State: No changes Governor, I move for approval.

Governor: The Attorney General beat you to it, Madam Secretary, so I'll take that as a second.

Secretary of State: Okay. I'll second.

Governor: You're at a disadvantage because of the delay.

Secretary of State: Right, thank you.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***3. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY ACCOUNT**

A. Department of Public Safety – Nevada Highway Patrol – Dignitary Protection - \$109,432

Pursuant to NRS 353.268, the Nevada Highway Patrol requests an allocation of \$109,432 from the Interim Finance Committee Contingency Account to fund visiting dignitary protection services relating to the 2016 presidential campaign.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Agenda Item number 3, which is a request for a General Fund allocation from the IFC Contingency Account by the Department of Public Safety for Dignitary Protection. Director Wright.

Director Wright: Good morning Governor, Members of the Board. For the record, Jim Wright, Director of Department of Public Safety. With me is Colonel Dennis Osborne, our Chief of the Highway Patrol Division. I wanted to open this item up and first make a distinction between these accounts. I just wanted to make sure that it is known that the request for the contingency funding is the dignitary protection account within the Highway Patrol’s budget. This is not the dignitary protection detail under the Director’s office. So, I just wanted to have that distinction on the record of which account this is for. And, if there are any questions on this, again, it’s for the visiting dignitaries. We’re getting a lot of business with the campaigns going on. Any specific questions, we have Colonel Osborne to answer those for you.

Governor: Thank you Director Wright. I would assume given the number of candidates in the Republican Party – today is New Hampshire, we’ll see what happens there – but obviously Nevada is coming up and in the press that I’ve been reading, I see that several candidates are going to be coming to Nevada before the Nevada caucuses. So, Colonel Osborne, if you would take us through how that works. You’ve had a volume of visitors before – when the President comes, the White House also asks for assistance as well. So, if you could take us through the process and what has happened in terms of did we allot money for the budget and we’ve already spent that, and now that’s why we’re here today for this extra \$100K.

Colonel Osborne: Thank you Mr. Governor. Dennis Osborne, for the record, Chief of Nevada Highway Patrol. This has been an unusual election this year because the Secret Service has given their protection to the top candidates. Right now, Mr. Trump and Mr. Carson, Clinton, Hillary Clinton and also, Sanders—Bernie Sanders – have all got Secret Service protection which is the key for the states that they visit to ask for our assistance. What we provide in those scenarios where they’re asking for assistance is basically, we do the lead of the motorcade, the rear of the motorcade and what we call a sweeper vehicle that keeps a distance between the candidates and the public.

Obviously when the President comes in, it's a whole different show. That alludes back to what we started this fiscal year off with, which was about \$17 thousand plus in that category, our only general fund category. When President Obama came last summer, that wiped out almost 95% of that budget. They shut down the interstate, both directions and fixed traffic points along the route. So, that was a big killer.

So, right now, all four of the candidates are expected to be visiting. I think the biggest comparison for Nevada is Iowa. I talked to the Colonel of the Highway Patrol there, Commander Burtman, and I thought we had it bad. They were in Iowa for quite some time, to the tune of \$103K just in the month that they were doing their caucuses. I think our contingency request is as accurate as I can get with what information the Secret Service can give me. It certainly could exceed that or it could be more and you would revert that at the end of this fiscal year. And then, of course, I'll be coming back here, for next fiscal year, to the Board and have a better estimate in what we're asking for.

Governor: For the candidates that don't have that Secret Service attachment, if they ask for our assistance, do we seek reimbursement from that candidate?

Colonel Osborne: Yes Mr. Governor, we have experienced that. Before Mr. Carson was provided Secret Service protection, he did ask for protection from the Nevada Highway Patrol and we did go into a contract service with him and we were reimbursed.

Governor: Questions from the other members? Madam Secretary?

Secretary of State: No, thank you Governor. I think you asked all the correct questions I would, thank you.

Governor: All right, anything else Colonel Osborne?

Colonel Osborne: No sir.

Governor: If there are no further questions, the Chair will accept a motion to approve the request of the Nevada Highway Patrol Dignitary Protection for an allocation of \$109,432 from the IFC.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: I second it Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration –Enterprise IT Services	2	\$78,811
Department of Agriculture – Registration/Enforcement	1	\$37,981
Department of Wildlife – Law Enforcement	1	\$30,005
Department of Public Safety – Nevada Highway Patrol	2	\$68,761
Department of Health and Human Services –Child and Family Services	3	\$81,358
Total	9	\$296,916

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move on to Agenda Item number 4, which is approval for State Vehicle Purchases. Mr. Wells.

Clerk: Thank you Governor. Agenda Item number 4 includes a request for nine vehicles, most of which were included in the agency budgets for the current biennium. The first is the replacement of two pick-up trucks for Enterprise IT Services Division for the use of maintaining their microwave radio equipment. The second is an amendment to a previously approved replacement SUV for the Department of Agriculture. The Department is requesting a larger SUV to accommodate the ability to haul specialized heavy-duty water and ground sampling equipment. The third request is for an additional replacement vehicle for the Department of Wildlife. By purchasing less expensive trucks, the Agency has been able to acquire an additional replacement vehicle and stay within their budget, so, they’ll be purchasing five trucks instead of four. The fourth item is a request to replace two wrecked SUVs with Nevada Highway Patrol. The last item is the purchase of a new sedan and two new passenger vans for the Summit View Correctional Facility.

Governor: Thank you Mr. Wells. I have no questions. Board Members?

Secretary of State: No questions.

Governor: The Chair will accept a motion to approve.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval of the State Vehicle Purchase as described in agenda item number 4, is there a second?

Secretary of State: I second it Governor.

Governor: The Secretary of State has seconded the motion. Questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEES**

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with Donald Coffin, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Johnny Alhwayek, a former Staff I Associate Engineer, on the Design Build team for the NEON Design Build contract awarded to Atkins North America, Inc.

C. Department of Education

Pursuant to NRS 333.705, subsection 2, the Department of Education requests authority to continue to contract with Robert Pawley, a former Department of Education, Administrative Services Officer, through a temporary service, to provide technical assistance and training on state and federal grants managed by the Department through March 1, 2016 and on an intermittent basis from March 1, 2016 through September 1, 2016 to assist with the allocation and payment models for the Distributive School Account, Class Size Reduction, Full Day Kindergarten and state grants management.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to agenda item number 5, Authorization to Contract with Current and/or Former Employees. Mr. Wells.

Clerk: Thank you Governor. Agenda item number 5 includes three requests to contract with current and/or former employees. The first request is from State Purchasing who contracts with AlliedBarton Security Services through a Master Services Agreement to provide uniformed security guards to various state agencies. This request is for AlliedBarton to use a former employee who retired in July to perform these services. AlliedBarton also uses these employees on other contracted jobs with non-State of Nevada Employers.

The second request is from the Department of Transportation to allow a contracted vendor to use a former employee on Project NEON. The former employee, who was an engineer, left the State after about five years of service and did not have any influence or authority over the contracted vendor.

The third request is from the Department of Education to contract with a former Administrative Services Officer through March 1, 2016 and then on an intermittent basis through September 1, 2016, to assist with the allocation and payment models for the Distributive School Account and other state and federal grant programs. This particular contract was approved by the Board in November with a request for the Department to come back in 90 days for an extension if it was necessary. This request is to extend that contract to allow for the training of a replacement employee who started work on January 18th.

Governor: Thank you Mr. Wells. Is somebody from the Department of Education present?

Secretary of State: Yes Governor, here in Las Vegas.

Governor: Dr. Canavero, good morning.

Steve Canavero: Good morning Governor.

Governor: First before I hear your presentation, I wanted to convey the good news that Dr. Canavero has been named the Superintendent of Public Instruction for the State of Nevada, so congratulations. That occurred this morning. Dr. Canavero was the Acting State Superintendent and after conducting interviews, we were very pleased to inform him this morning. So, surprise! I wanted to publicly thank you and wish you the best of luck, Dr. Canavero. So, if you would take us through Agenda Item 5C, please.

Steve Canavero: Thank you Governor. Steve Canavero, now the State Superintendent of Public Instruction. In November, you approved the authorization to continue to hire, to employ, Robert Pawley to serve as our Administrative Services Officer due to a vacancy that we had in our Agency over the course of three months. I appreciate you giving us the opportunity to come back before you with a request that we believe – the extension for Mr. Pawley – is necessary for two reasons. The first that you heard is we just filled, I believe on January 18th, the replacement for the Administrative Services Officer position. The position is in the Fiscal Division of the Agency. Mr. Pawley will continue through February in supporting the transition of the new Administrative Services Officer into the work and quite frankly, catch her up on the tremendous amount of work that was backlogged due to the prior vacancy.

The second reason we believe the extension of this contract is necessary is to really capitalize on Mr. Pawley's knowledge of the Distributive School Account as we work through Senate Bill 508. As we—as our work group forms – the allocation, simplicity and transparency is the desire for the State. As we work through our work group, Mr. Pawley, obviously his expertise in that area has proven invaluable to us, as well as when we sit down to build the weighted funding formula and we move towards the modernization of the Nevada Plan, to include weights for those four categories; ELL, Special Ed, at-risk and GATE, if they're at the top of their education. Having Mr. Pawley there on that intermittent basis would certainly be valuable to the Department. So, the Department of Education requests that we continue to—that you authorize the contract with a former employee of the Department of Education, Robert Pawley.

Governor: Perhaps you mentioned this, but you are building a bench at the Department of Education for these budget type issues, Dr. Canavero?

Steve Canavero: Steve Canavero. We recruited and we have hired Andrea McCalla, so, Deputy Superintendent Martini would be here to provide that news, but yesterday she fell on the ice unfortunately and she's home nursing a sore shoulder. But we are, and so, the good news is, we hired a replacement and she's on the ground. She's been there a couple of weeks. And, you know, every time I go into her office, she's pouring over spreadsheets and working through the details. So, I think that was the idea behind this authorization is that we could have someone get us caught up and then help transfer knowledge to our staff.

Governor: Thank you. I have no further questions. Board Members?

Attorney General: No questions Governor, thanks.

Secretary of State: No questions Governor. And I do want to publicly congratulate Steve. Good job Governor.

Governor: Thank you. Thank you Dr. Canavero. If there are no further questions, the Chair will accept a motion to authorize the contracts with current and/or former employees as described in agenda item number 5.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval.

Secretary of State: I second.

Governor: The Secretary of State has seconded the motion. Questions or discussions on the motion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***6. FOR POSSIBLE ACTION – APPROVAL TO PAY FROM STALE CLAIMS ACCOUNT**

A. Attorney General - \$68,443.49

Pursuant to NRS 353.097, subsection 4, the Office of the Attorney General requests approval to pay \$68,443.49 from the Stale Claims Account, for a 2015 rent invoice that was not paid during that fiscal year.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item number 6 which is Approval to Pay a Stale Claim. Mr. Wells.

Clerk: Thank you Governor. Item 6 is a request from the Office of the Attorney General to pay an invoice for rent to State Building Grounds from the Stale Claims Account pursuant to NRS 353.097. This claim is for the fourth quarter of fiscal year 2015 and was not paid during that fiscal year due to an error in fund mapping. The agency did revert sufficient funds to cover the

invoice. Mr. Trutanich from the Office of the Attorney General is here if the Board has any questions.

Governor: Good morning Mr. Trutanich. If you want to present you may. I don't have any questions. I mean, this is pretty straightforward, but if you want to go ahead and make a record, please feel free.

Nick Trutanich: Thank you Governor. Good morning Governor, good morning Attorney General Laxalt, good morning Secretary of State Cegavske. As Director Wells mentioned, this Agenda Item seeks to correct a fiscal oversight due in part to the extended absence by the CFO at the end fiscal year 2015 because of the death of her husband. Also as Director Wells indicated, we reverted \$163,000 in funds to the General Fund. We had sufficient money at the time that this claim was paid, or excuse me, at the time of being presented, but now we seek to pay this claim out of the stale claim fund in order to make the payment.

Governor: I'm sorry, for your CFO's loss, and understand that this is a clean-up effort. I have no questions. Any other questions from Board Members?

Attorney General: No questions.

Secretary: None.

Governor: Thank you Mr. Trutanich. If there are no more questions, the Chair will accept a motion to approve the payment of the stale claim for the Attorney General's Office in the amount of \$68,443.49.

Secretary of State: I'll make a motion.

Attorney General: Second.

Governor: The Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? Hearing none, all in favor, please say aye. [ayes around] Motion passes 3-0.

***7. FOR POSSIBLE ACTION – LEASES**

Five statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move on to Agenda Item number 7, Leases.

Clerk: Thank you Governor. There are three leases in Exhibit 1 for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: Thank you, I have no questions. Board Members? Is there a motion to approve the Leases, as described in Agenda Item number 7?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: I second, Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***8. FOR POSSIBLE ACTION – CONTRACTS**

Twenty-four independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move on to Agenda Item number 8, Contracts.

Clerk: Thank you Governor. There are 24 contracts listed in Exhibit 2 for approval by the Board this morning. Members have requested additional information on three contracts. Number 11, the Department of Health and Human Services, Division of Healthcare, Financing and Policy and HP Enterprise Services, LLC. Contract Number 22 between Department of Motor Vehicles and Qless, Inc. Contract Number 24 between the Department of Employment, Training and Rehabilitation and the Board of Regents of the Nevada System of Higher Education.

Governor: Do we have someone from DHHS who'd like to come up?

Sandra Ruybalid: Good morning, my name is Sandy Ruybalid. I'm the Chief of Information Services for Division of Healthcare, Financing and Policy. This amendment to the HP Enterprise Services contract extends the term of the contract and increases the contract authority, adding the scope of work to replace our core MMIS. The core MMIS performs the business processes, such as benefit plan enrollment, prior authorization and claims payment functions in order to support the expanded Medicaid Program which now insures 615,000 eligible Nevadans. This system was developed over 30 years ago and no longer meets the Centers for Medicare and Medicaid Services Standards and it's reached the end of its useful life.

After an extensive alternatives analysis, we determined that rather than replacing the whole system and fiscal agent services, we would focus on replacing the core by implementing a transfer system from the State of Colorado provided by Hewlett Packard. The modernized MMIS will allow us to work with them prospectively to implement new benefit initiatives and payment models and other mandated initiatives. Automated workflows will introduce efficiencies and

reduce manual efforts. And with the introduction of real time processing, we will be more responsive to our providers and members.

We are confident in the direction we've chosen and allowing fiscal agent services to continue with the vendor will be the least amount of distraction to our providers and members.

Governor: Thank you. I just thought it was important to call this matter forward because the total contract is now \$232 million and this amendment will increase the contract by another \$45 million. It also extends it to 2019. And so, typically we don't extend things out that long. Is that necessary in this case, given that it's a new system?

Sandra Ruybalid: Yes. The extension covers the project period of the 27 months of implementation and then an additional 12 months in order to ensure Medicare and Medicaid Services can certify the system is operational.

Governor: And, you talked about it a little bit, but if you could be a little more specific in terms of what does this do that we weren't doing better and how does it make it more efficient? Perhaps, save us money?

Sandra Ruybalid: Correct. So, the automation introduces efficiencies. Our system is 30 years old, today, so it's not the most efficient solution. So, by introducing automated workflows, we limit the amount of human intervention and process thing in more real time. For example, today when a member receives eligibility through welfare, it takes two days for our system to show that they're eligible. So, when the provider checks eligibility, they're having to wait. So, this will—as an example of being more responsive and getting them their benefits quicker .

Governor: Does this have anything to do with payment processing as well?

Sandra Ruybalid: Yes.

Governor: For those that are in managed care and that we—

Sandra Ruybalid: Yes. Thank you for the question. This system not only provides payment to the fee-for-service population for the claims and services that they've provided, it also provides the enrollment of the members into their appropriate benefit plan so even when a member is in managed care, the system assigns them to their appropriate managed care plan and issues the payment to that plan to cover their services.

Governor: The reason I ask is because that was a criticism before is that some of the providers, the reimbursement isn't as much. And then, secondly, they had to wait. So, do you have an idea or estimate of how much that will expedite the payments?

Sandra Ruybalid: I have not heard of complaints about payments for providers, specifically, but we will be introducing a real time claims processing, so they'll be able to submit their claims and see the results immediately. We will still have our weekly financial cycle to actually issue the payment.

Governor: And, does this system have anything to do with detecting fraud and abuse?

Sandra Ruybalid: It's—not necessarily.

Governor: That's a whole other process.

Governor: All right. I have no other questions. Board Members?

Attorney General: No questions.

Governor: Thank you that was very thorough.

Sandra Ruybalid: Thank you.

Governor: We'll move to Contract 22 which is DMV.

Tonya Laney: Good morning. I'm Tonya Laney, the Administrator of the Field Services Division for the Department of Motor Vehicles. With me today I have Director Terri Albertson and our Chief of Administration, Amy McKinney, who will be our Deputy Director on March 6th to help answer any questions.

Governor: Congratulations.

Amy McKinney: Thank you.

Governor: Please proceed.

Tonya Laney: Yes. Today we're here to discuss some additional funds, a first amendment to the original contract which provides extended costs for enhancement for our queueing system in our 12 DMV offices that utilize the queueing system. The biggest of which is an enhancement that utilizes a check-in feature for customers, which that's the issue we were having last summer with our system where customers would show up to the office, technicians were spending time calling customers to the windows who would not show up and therefore, on average, we were wasting two and half to three FTEs a day of calling customers that weren't actually in the office.

What this enhancement does is the customers have to actually check in to the office when they come into the DMV and our technicians can only call them to the office once they've checked-in. If there's appointments in the system for the customer that have not signed in, then the technicians would skip those avatars in the line and then go to the ones that are in the building waiting to be seen.

Governor: So, what—I know Terri always likes to talk about, where we were with average wait times and where we are. I'm trying to figure out on my mobile device and it's not working.

Terri Albertson: No, it's not working.

Governor: In any event, how are we doing?

Terri Albertson: Thank you Governor, for the record Terri Albertson, Director for the Department of Motor Vehicles. Again, we're very happy to report that our wait times have reduced by almost 50%. Again, it's in conjunction with the additional staffing that we received, as well as the queueing system. The pilot program for the appointment system has proven to be very popular with our customers. As a matter of fact, we're getting ready to roll that out now in Carson City, as a test prior to putting it out in Las Vegas. So, we're getting lots of positive feedback from the citizens regarding the appointment system.

Governor: You're piloting it in Reno, correct?

Terri Albertson: That's correct, Governor.

Governor: So then why isn't this working today?

Terri Albertson: That actually hasn't been working for quite some time.

Governor: Really? Oh.

Terri Albertson: Yes. There was a system upgrade, I believe that was done—this is more on the IT side, that permitted the app from being used. So, we will incorporate that now into our system modernization project to make sure not only that we have that but the other enhancements that are eligible for mobile and tablet devices as well.

Governor: Wonderful. So, what are our average wait times now?

Terri Albertson: The last time I confirmed, I believe they are less than 50 minutes in all offices.

Governor: And what were they before?

Terri Albertson: Well over 100 minutes, on average.

Tonya Laney: On average, we were over 160-180 minutes prior to the changes that we've made to the system. Now in most of the metro offices, we serve the majority of our customers under 60 minutes and about 50% of those customers under 30 minutes at this time.

Terri Albertson: We're very close to meeting one of our benchmarks which is to provide services to our customers in 35 minutes or less and we're almost there.

Governor: And are you still seeing improvement in terms of use of the kiosks and the internet?

Terri Albertson: Absolutely. Those numbers continue to increase. Again, I think that's what is helping drive some of the production of customers in our field offices. We're getting ready to do a new public relation campaign, as far as our alternative services. Whether it be mail, mail in, web, kiosk and portal, so again, those numbers are trending in the right direction for the Department. We're very happy to see that continue to grow.

Governor: And then, are the residents taking advantage of the eight year driver's license? That was something else—

Terri Albertson: Correct. Actually, they don't have an option with that. It's based on your birth year. So, depending on whether you have an odd or even year, determines whether or not you're eligible for a four year or an eight year license. So again, that's going to be an eight year cycle from when we start it to complete it. That's going very well.

Governor: Then finally, sorry I'm kind of emptying the clip here, but the Real ID, are you seeing more individuals get the Real ID versus the standard driver's license?

Terri Albertson: Actually, those numbers were just requested from the Department and I was surprised to learn that, I believe it's less than 35% that are eligible for renewal are actually getting the Real IDs.

Governor: That deadline was pushed back to like, 2020 or something like that?

Terri Albertson: Correct, 2020.

Governor: Okay. I have no further questions, Board Members? Thank you. Congratulations and keep up the good work.

Terri Albertson: Thank you Governor.

Governor: Finally, it's Contract 24 which is DETR and the Board of Regents.

Dennis Perea: Good morning Governor and Members of the Board. For the record, my name is Dennis Perea. I have the pleasure of serving as the Deputy Director for the Department of Employment, Training and Rehabilitation. With me today is Dr. Marsha Turner from the Nevada System of Higher Education. What you have in front of you today is a continuation of a program from a couple of years ago where our partners over at NSHE identified in conjunction with the Healthcare Sector Council, an initiative to draw down funds from Robert Wood Johnson Foundation to support nursing in the State. The grant needed matching funds. It was a 2:1 match. DETR put up \$75,000 in the first grant to draw down \$150,000 from Robert Wood Johnson and this is the second grant that was awarded NSHE to do the same thing.

There is three primary purposes to the grant. The State Implementation Program is what it's being called, and it's to promote nurse residency programs to support nurses transition from education into practice, reentering into practice after a hiatus and for the advancement of an incumbent nursing workforce, to promote educational advancement pathways to increase the proportion of nurses with baccalaureate degrees and to create a Diversity Taskforce to promote diversity in the nursing education pipeline and workforce, and to collect data to support nursing education, to support nursing workforce planning. With that, if you have any questions, Dr. Marsha Turner can go into detail on that.

Governor: Good morning Dr. Turner, is there anything that you wanted to present?

Marsha Turner: Thank you Mr. Governor and Members of the Board. I just would like to say, thank you very much to the State and to our friends at DETR for partnering with us on this grant. It's really been an exciting opportunity. There's been a resourceful group of nurses who created a Nursing Advisory Committee, which enabled us to be able to go after the State Implementation Plan and it's exciting that we were given the first grant and that Robert Wood Johnson is investing in us a second time. We really appreciate the support and the matching funds from DETR. As Dennis said, this is part of one of the initiatives supported by the Healthcare and Medical Services Sector Council. I serve as Chair of that Council and we really have appreciated DETR's support in us helping to develop the nursing workforce and develop infrastructure for taking a long view at planning for the workforce. Thank you very much.

Governor: I appreciate your comments. The reason why I called this forward and I think I read it this morning, there was a story in the press with Nevada lagging in terms of doctors per capita and nurses per capita. This is part of that effort to try to get Nevada caught up. So, I was a little curious in terms of how we're doing in terms of nurses in the pipeline?

Marsha Turner: Thank you. With the Nevada System of Higher Education, we have seven nursing programs, but one of the neat things about this grant is, it's public and private and it's state wide. So, the Nursing Action Coalition that I mentioned is a group of nursing leaders throughout the State. One of the objectives of the grant is to develop champions and take a regional approach to make sure we have infrastructure in all parts of Nevada to have nursing advocates. Whether it's an actual nurse or a non-nurse, to be able to help promote the nursing workforce, but also to help with recruiting to make sure we have—we can reach into the K-12 system to encourage students to go into nursing, to help them get enrolled into nursing, to help them once they get into nursing.

One of the objectives—this all stems back to Robert Wood Johnson ARP, collaboration with the Institute of Medicine which looked at the future of nursing. What's changing in the nursing work force that we need to make sure that our educational institutions are keeping up with to make sure students are prepared?

One of the things that they suggest is nursing residency programs. One of the interesting things we did in the last grant was we looked at residency programs with hospitals and Q-Care Hospitals. This year we're going to look at long-term care hospitals. That's a great entry level job, when we look at the opportunity for CNAs or sort of the entry level nursing. It's really the whole pipeline and the progression through the pipeline. It's getting—it's recruiting kids to get into nursing. It's helping them to understand the entry level gateway into nursing, whether it's home health or something that transitions into nursing. And then, it's looking at encouraging students to get a nursing degree and get a Registered Nursing License, that have an associate degree program, to encourage them to come back to get a bachelor's degree, we call that an RN to be BSN program. So, at the Nevada System of Higher Education, we have three different online BSN Programs, which helps the student once they get their license after an associate degree program go to work. They're able to continue their education while they're providing for their family.

We're also looking at transition from BSN to MSN to Doctoral Degrees. So, we're looking at the whole pipeline. So, it's really an exciting thing. We, in our seven nursing programs at NSHE have been working together really closely, but we also work very closely with the other

nursing schools and Chief Nursing Officers from the different hospitals. I would like to say that Nevada Hospital Association has contributed \$20,000 to this effort over the two grants. We're working with industry too.

Governor: I appreciate all your efforts and that's very comprehensive. Just out of curiosity, how many nursing slots are there within NSHE alone, do you know that off the top of your head?

Marsha Turner: You know what, I'm sorry, I don't have that exact number. I'm actually preparing a presentation for February 24th at the Healthcare Committee. I haven't gotten to that part yet, so I'm sorry, I don't have that number right now, but I would be happy to provide that to you.

Governor: No, it's fine. I just want to make sure that we are preparing, or we have a strategy in terms of filling these needs and these vacancies with regards to healthcare. Again, that is something that Nevada has lagged in, admittedly, but we do have a plan and hope is on the way.

Marsha Turner: Yes.

Governor: All right, thank you. Questions from other Board Members? Madam Secretary.

Secretary of State: Yes, Governor. Thank you. And, thank you so much for the presentation. It's nice to see you. This has been a topic, as you know Governor, that's been up before the legislature for as long as I've been involved and we just seem to still have shortages. The one thing that I've heard over the years is the administrative level, the trainer, is the area where we really have some concerns and issues. How are we doing—I know that this is getting them their bachelors, but how are you doing on Administrative and Supervisorial for the Nursing Programs?

Marsha Turner: Thank you very much for your question. At UNLV and UNR, they have the Advanced Degree Programs. That is—so, there's opportunity in the north and the south for the Advanced Degree Programs. And, a practice, which is more like a Chief Nursing Officer, but then there's a different track to train the trainer to grow teachers.

Secretary of State: I just remember that brought to light with some of the Governor's questions. You said you have seven programs now, is the Community College plus the University?

Marsha Turner: And the State College.

Secretary of State: And the State College, because I knew the State College, I just wanted to make sure the Community College is also involved.

Marsha Turner: Oh, yeah.

Secretary of State: And, this money that's coming in, is there one program that you're enhancing over another or are you splitting it or letting them apply as grants or how are you doing that?

Marsha Turner: Thank you for that question. The money is coming through—and what ended up happening was, we—it was a statewide effort that we came together and went after this grant, kind of organized under the Sector Council, which is through DETR. Then we got this Nursing Action Coalition, who enabled us to be eligible for the money. So, it's really—there's a whole bunch of stakeholders involved in this but we needed one non-profit agency to be the lead on the grant. It ended up being NSHE and I'm the principal investigator for it. But it is a statewide grant. We work real closely with the workforce boards and so this Nursing Action Coalition is sort of our Board of Directors. We just live by the activities set out for the grant and then Robert Wood Johnson holds us accountable to those deliverables and Dennis kind of does as well.

Secretary of State: Great, thank you so much, thank you Governor.

Governor: Thank you Madam Secretary. Any other questions? If there are no further questions, the Chair will accept a motion to approve Contracts 1-24, as described in Agenda Item number 8.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval, is there a second?

Secretary of State: I'll second that Governor.

Governor: The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

***9. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move to Agenda Item number 9, Master Service Agreement.

Clerk: Thank you Governor. There is one Master Service Agreement in Exhibit 3 for approval by the Board this morning and no additional information has been requested by any of the Members.

Governor: I have no questions. Board Members? If there are none, the Chair will accept a motion for approval.

Attorney General: I move to approve.

Secretary of State: I'll second.

Governor: The Attorney General has moved for approval of the Master Service Agreements as described in Agenda Item number 9. The Secretary of State has seconded the motion. All in favor say aye. [ayes around] That motion passes 3-0.

10. **CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 16, 2015 through December 18, 2015.

Thirty-two contracts were submitted for the boards review

Comments:

Governor: We'll move to Agenda Item number 10 which are Contracts Approved by the Clerk of the Board. Mr. Wells.

Clerk: Thank you Governor. There were 32 contracts under the \$50,000 threshold approved by the Clerk between December 19, 2015 and January 18, 2016. This item is informational only and there were no additional requests for information.

Governor: Any questions from Board Members? There are none, so we will move on.

11. **INFORMATION ITEMS**

A. Department of Motor Vehicles – Complete Street Program

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning July 1, 2015 and ending December 31, 2015.

B. Complete Street Program Uses

Per the Governor's request during the November BOE meeting, this report provides details on the types of projects being funded by the Complete Streets Program in the three counties where funds have been collected (Clark County, Washoe County and Carson City Consolidated Municipality) for the period ending December 2015.

C. Department of Veterans Services

This disclosure reports a correction to the contract effective date between the Department of Veterans Services and Dietitians on Demand (CETS #16286). The contract effective date posted

on the November 10, 2015, Board of Examiners agenda was January 7, 2015; however, the correct effective date is December 4, 2014.

Comments:

Governor: Agenda Item number 11, more information items for DMV and the Department of Motor Vehicles, Department of Veterans Services. Mr. Wells.

Clerk: Thank you Governor. There are three information reports in Item number 11. The first is a report from the Department of Motor Vehicles on the voluntary contributions collected by county, pursuant to NRS 482.480, also known as the Complete Streets Program. This shows a period for Fiscal Year '15, year-to-date, through December 31, 2015. During the second quarter, ending December 31st, the Department collected \$65,946, slightly less than the \$77,786 collected in first quarter. About 80% of that from Clark County, 17% Washoe County, 3% from Carson City. Since the inception of the program in December 2014, the Department has collected \$191,691 and distributed \$189,775.

The second report is one requested by the Board in November and that is what are the three recipients doing with the money that is being provided to them. We got reports from Carson City, Washoe County and Clark County Regional Transportation Committee and so far, none of the counties have utilized the funds, but all three have projects in works to do so. So, in Carson City, they are reserving the funds to work on the Downtown Carson Street corridor improvements. In Washoe County they are planning for some safe route to school programs and multi-modal improvements on several streets around the city. In Clark County, they are planning to use them for some shared road signage for the City of Mesquite and pedestrian upgrades on several major streets around the city of Las Vegas.

Then the last item on here is simply a correction to a contract that was approved by the Board in November.

Governor: Thank you. I know the DMV folks are still here, but I don't know if there's a way to socialize the use of this money in the buildings, but I think people may even be more willing to contribute if they see these very worthy projects where those donations are going. So, I—I'm very gratified with the way the money is being used. Any questions from Board Members with regard to Agenda Item number 11? [there was none]

12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

Governor: We'll move to Agenda Item number 12, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas?

Secretary of State: Yes, there is Governor.

Marsha Turner: Thank you Governor. I just looked up our nursing numbers and I just wanted to give them to you now if I may. At UNLV, we have—this is current enrollment per the NSHE website. At UNLV we have 439 students enrolled. UNR we have 398. Nevada State College, 395. CSN, 531. GVC, 326. TMCC, 93. WNC, 472. So, these are people who are in the pipeline, registered as a nursing major.

Governor: That's amazing. I didn't know we had so many. Do you have—and you don't have to answer this today, but do you know how many of these graduates that we retain, that stay in the State of Nevada? Like I said, I know some of these are graduate students. Some are freshman, sophomore, junior, etc. I mean, if we kept most of these graduates, it would help solve that problem pretty quickly.

Marsha Turner: One qualifier is that some of these students are—they registered and keep their major. So, Western Nevada, there are students who are designating themselves as a nursing major but haven't yet been enrolled in the nursing program. So, some of these numbers are indicating that students who want to become nurses, the graduation numbers are perhaps a little bit lower than this. I can check with Vice Chancellor Abba to see where we are in tracking those numbers.

The other thing is, Dr. Packham from the University of Nevada, School of Medicine has worked very closely with Deborah Scott and the State Nursing Board to kind of look at the whole nursing workforce and see who is retiring and how many openings we have and doing some of those tracking numbers. I know they've produced some really good reports, so I think that might also be very useful too. So I will have to forward that along.

Governor: Thank you. Dr. Packham was the one who was quoted in the paper. This is great. It's over 2,000 students, at least who have identified themselves as wanting to be in the nursing program. Madam Secretary.

Secretary of State: Governor, thank you. I just wondered, how many slots are available still, do we have any or are these full, at capacity?

Marsha Turner: I believe that the enrollment is always—whatever, students that we can accept, we—I can get you that information.

Secretary of State: Okay, great.

Marsha Turner: And then there are some students who maybe are not quite ready to go into nursing or maybe are not cut out to go into nursing. So, we have—like, for instance, at CSN, we have 19 different programs like stenographers and then we've got all of the workforce like phlebotomy and other things. So, we're pretty good at redirecting students to keep them in the pipeline somewhere.

Secretary: Okay, great. Thank you Governor.

Governor: Thank you Dr. Turner. That was really nice. Any other public comment? Any Board Member comments? [there was none]

***13. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Is there a motion for adjournment?

Attorney General: Move to adjourn.

Secretary of State: I second.

Governor: We have a motion and a second. All in favor say aye. [ayes around] This meeting is adjourned. We have set a new record.

Respectfully submitted,

JAMES R. WELLS, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL ADAM PAUL LAXALT

SECRETARY OF STATE BARBARA K. CEGAVSKE

Brian Sandoval
Governor



10/21/15
IFC

James R. Wells, CPA
Director

Janet Murphy
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 11, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to purchase 4 vehicles not to exceed \$104,000 to provide for the Transportation Authority vehicle requirements associated with AB 175 and AB 176.

Additional Information:

This request is funded using reserve funds.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____
ACTION ITEM: _____

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE**

Budget Division

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DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to purchase four new vehicles not to exceed \$104,000.

Additional Information:

The additional vehicles are needed to fulfill a request from the Transportation Authority (TA) associated with their implementation of AB 175 and AB 176 of the 78th Legislative Session. The Interim Finance Committee approved the monthly rental vehicles for the TA at their October 21, 2015 meeting. This request is funded using reserve funds.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____
ACTION ITEM: _____

Brian Sandoval
Governor



Patrick Cates
Director

Keith Wells
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
FLEET SERVICES DIVISION**

750 E. King Street
Carson City, Nevada 89701-4768
Phone: (775) 684-1880 | Fax: (775) 684-1888
Website: www.fleetservices.nv.gov

January 6, 2016

TO: Paul Nicks, Budget Analyst 5

FROM: Keith Wells, Administrator

SUBJECT: BOE Agenda Request

Attached is a BOE agenda request to purchase four vehicles to be used by the Department of Business Industry Transportation Authority.

The four vehicles are additional vehicles requested by the NTA to fulfill vehicle requirements associated with AB.175 and AB.176.

Thank you,


Keith Wells,
Administrator

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Fleet Services	Budget Account #: 1356
Contact Name: Keith Wells	Telephone Number: 775-684-1883

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 4 **Amount of the request:** \$104,000
Is the requested vehicle(s) new or used: New
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
 Police Sedans and sport utility
Mission of the requested vehicle(s):
 Transportation Authority Police

Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Reserves
--	--

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):
 4 Addition(s) Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.
 N/A

<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>N/A</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
--	---

APPOINTING AUTHORITY APPROVAL:

		1-6-16
Agency Appointing Authority	Title	Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners _____ Date _____

STANDARD PAGE/COST MATRIX ~ BID #8257 POLICE VEHICLES~ UPDATED 2015-1105

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	1.1, SEDAN, FULL SIZE, 4-5 PASS		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE: 2016 FORD SEDAN POLICE INTERCEPTOR (P2L/P2M)	Base Price for RENO/CARSON CITY		Base Price for LAS VEGAS
	AWD (P2M) \$25,339 FWD (P2L) \$24,339		AWD (P2M) \$25,639 FWD (P2L) \$24,639
State vehicle miles per gallon (MPG): 18 CITY / 26 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.5L V6 GAS FFV			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
ARIZONA BEIGE CC/M	E3	LIGHT BLUE CC/M	LN
MEDIUM BROWN CC/M	BU	ULTRA BLUE CC/M	MM
SMOKESTONE CC/M	HG	LIGHT GRAY CC/M	TM
DARK TOREADOR RED CC/M	JL	SILVER GRAY CC/M	TN
KODIAK BROWN CC/M	J1	EBONY CC	UA
NORSEA BLUE CC/M	KR	OXFORD WHITE CC	YZ
DARK BLUE CC/M	LK	MEDIUM TITANIUM CC/M	YG
Seats, Cloth: List available colors:			
BLACK (CW)			
GVW: NA# <small>(When Applicable)</small>		WHEELBASE: 113" / LENGTH 203" <small>(When Applicable)</small>	

2016 SEDAN POLICE INTERCEPTOR POLICE INTERCEPTOR CONTENT

Unique Sedan Police Interceptor Features Include:

MODELS/SERIES/AVAILABILITY

- 4 Available Models
 - 2.0L I-4 EcoBoost® FWD (Non-Pursuit Rated)
 - 3.7L V6 Ti-VCT AWD
 - 3.5L V6 Ti-VCT FWD
 - 3.5L V6 EcoBoost® AWD
- 2 Available Series
 - 500A (Pursuit Rated)
 - 501A Special Service Police (Non-Pursuit Rated)

MECHANICAL

- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L Ti-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- 3.5L V6 EcoBoost® – Police Calibrated (Available)
- Brakes – Police calibrated high performance system
- 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors – large mass for high thermal capacity and calipers with large swept area
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Transmission – 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator – Heavy-Duty 220 Amp
Note: Special Service Police – 200 Amp
- Battery – Heavy-Duty 750 CCA
- Cooling System – Heavy-Duty, large high volume radiator, engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty

EXTERIOR FEATURES

- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components
- Easy Fuel® Capless Fuel-Filler
- Lower grille
- Wheels
 - Heavy-Duty steel, vented with center cap
 - Full size spare tire w/TPMS

INTERIOR FEATURES

- Column Shifter
- Flooring – Heavy-Duty vinyl, offers ease of cleaning, long term durability
- Pedals – Power-adjustable
- 2nd Row doors open extra wide. Door-panels simplified with no cupholders or pockets for ease of cleaning
- Seats
 - Front – Police grade cloth – 6-way power-adjustable, manual lumbar, seatback foam designed to comfortably accommodate a utility belt
 - Built-in steel intrusion plates in both front-seatbacks
 - 2nd Row – Police grade vinyl, offer easy care for cleaning
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer – Certified digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
- Console mounting plate
- Pass-thru opening for aftermarket wiring
- Headliner – Easy to drop
- Headlamps – Integrated LED police flashers (Available)
- Taillamps – Integrated police flashers (Available)

TECHNOLOGY

- BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC® – Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rearview Camera (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and front-seats
- Maintenance Components – Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires

SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® with Electronic Stability Control (ESC) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III and all lesser NIJ rounds) (Available)
- Exterior Key Locks – Driver, passenger side and decklid
- 75-mph Rear End Crash Tested
(Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper

FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2016MY Police Interceptors – Sedan and Utility (Standard)

NEW FOR 2016

- Redundant trunklid release switch located in overhead console (Standard)
- Rear View Camera viewable in 4" centerstack Standard – OR – Rear View Camera viewable in rear view mirror 77B (No charge option)
- Tail Lamp / Police Interceptor Housing Only (90T)
- Exterior Color Paint Changes:
 - **Added:**
 - Blue Jeans Metallic (N1)
 - **Deleted:**
 - Deep Impact Blue
- Vinyl Wraps
 - Deleted Two-Tone Vinyl Package #2 (142)

Product Changes and Features Availability

Features, options and package content subject to change. Please check www.fmcdealer.com or Dealer eStore for the most current information.

★ = New for this model year

2016 SEDAN POLICE INTERCEPTOR STANDARD EQUIPMENT

MECHANICAL

- Alternator – 220 Amp
- Note: Special Service Police – 200 Amp
- Auxiliary Transmission Oil Cooler
- Battery – H.D. maintenance-free 78A/750 CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter – vinyl molded-black shift knob
- Drivetrain – All-Wheel-Drive
- Dual Exhaust – True
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT AWD FFV¹ (Note: FFV is not available on the EcoBoost® engine)
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19.0 gallons
- Independent Front Suspension with Front and Rear Stabilizer Bar
- Transmission – 6-Speed Transmission

EXTERIOR

- Decklid – Cylinder Lock
- Door Handles – Painted Black (ref. Color and Trim Availability page for exception)
- Front-Door-Lock Cylinders (Front Driver/Passenger)
- Glass – Solar-Tinted
- Grille – Black
- Headlights – Projector Halogen
- Lower grille
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Blind Spot Mirrors (integrated blind spot mirrors not included when equipped with BLIS®)
- Nameplate Badging – "Police Interceptor" and "Road Leaf" FFV Badging
- Roof Mount Antenna
- Tail Lamps – Halogen with Halogen Decklid Lamps
- Tires
 - 245/55R18 A/S BSW
 - Wheels – 18" x 8" painted black steel with Wheel Hub Cover
 - Full Size Spare Tire P245/55R18 A/S BSW
 - Full size 18" Spare w/TPMS
- Underbody Deflector

INTERIOR / COMFORT

- Climate Control – Single Zone Manual
- Console Mounting Plate – Black e-Coat
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Floor – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side)
- Lighting
 - Overhead Console with 1st row task lights (driver / passenger) with sunglass holder
 - Dome Lamp – 1st row (red/white)
- Pedals – Power-adjustable

INTERIOR / COMFORT (continued)

- Powerpoints – 2 located in I/P lower close-out
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Heavy-Duty Cloth Bucket
 - 6-way power driver (man rcin, man lumbar) with 2-way manual passenger (man rcin, no lumbar)
 - Built-in steel intrusion plates in both front-seatbacks
 - 2nd row Vinyl Bench
 - 2nd row door-panels – simplified, no pockets or door speakers, easy clean surface
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering wheel – Manual/Tilt/Telescoping, Urethane Wrapped with Speed Controls / Audio Controls
- Sun visors – Non-Illuminated Driver/Passenger
- Trunk – Flat Load Floor
- ★ Trunk Release Button – center of I/P; redundant trunklid release switch located in overhead console.
 - Note: The standard configuration operates under ignition power with the key in one of two positions – "Run or Start".
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)
- Windows
 - Power, 1-touch Up/Down Driver-Side
 - Window disable lock, 2nd Row
 - Power Rear-windows Driver Switch Only

SAFETY & SECURITY

- AdvanceTrac® w/ESC® (Electronic Stability Control™) w/Hydraulic Brake Assist
- Airbags
 - Front Airbags
 - Side-Impact Airbags
 - Safety Canopy® with rollover sensor
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver/Passenger)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (Driver/Passenger)
- MyFord®
 - AM/FM / CD / MP3 Capable / Clock / 4 speakers
 - 4.2" Color LCD Screen Center Stack "Smart Display"
 - 5-way Steering Wheel Switches, Redundant Controls
 - Note: Radio does "not" include USB Port or Aux. Audio Input Jack
 - Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Power pigtail harness
- ★ Rear View Camera viewable in 4" centerstack display – OR – Rear View Camera viewable in rear view mirror 77B (no-charge option)
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Wipers – Intermittent Fixed Interval

¹ FFV is not available in Green States, please refer to Emissions page

★ = New for this model year

09/14/15

2016 SEDAN POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Order Code	Police Interceptor 500A	Special Service Police 501A
Sedan Police Interceptor AWD (Incl. D&D)	P2M	S	
Sedan Police Interceptor FWD (Incl. D&D)	P2L	O	S
2.0L I-4 EcoBoost® FWD Only (Non-Pursuit Rated)	999 / 446		S
3.7L V6 FFV Ti-VCT (Twin independent Variable Cam Timing) – AWD Only	99K	S	
3.5L V6 Ti-VCT FFV ¹ (Twin independent Variable Cam Timing) – FWD Only	998	S	
3.5L V6 EcoBoost® AWD Only – (148mph Top Speed)	99T / 44C	\$2845	
EcoBoost® Speed Limited – (131mph Top Speed) (Req. EcoBoost® w/AWD – 99T/44C)	12T	N/C	
6-speed Automatic Transmission	44J	S	
EQUIPMENT GROUP			
Special Service Police Package (Non-Pursuit Rated) Includes standard features of the pursuit rated Police Interceptor with the following exceptions: 2.0L I-4 EcoBoost® w/6-Speed Automatic Transmission Active Grille Shutters Alternator H.D. – 200 Amp Exhaust – Quasi Dual w/chrome tips Grille (unique front grille) Nameplate Badging – “Special Service Police” Tires P235/55R18 99H A/S BSW Less the following: – Deflector Plate, Engine Oil Cooler, Aux. Trans Oil Cooler			
FREE STANDING OPTIONS			
Police Interior Upgrade Package <ul style="list-style-type: none"> Cloth rear-seats Floor mats, front and rear 1st and 2nd Row Carpet Floor Covering Full floor console with unique police finish panels Rear Grab Handles w/Coat Hook Note: Not available with the following options: 854, 855, 856, 857 and 97D	12P	\$354	\$354
Front Headlamp / Police Interceptor Housing Only <ul style="list-style-type: none"> Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights) Note: Not available with options 661 and 856	13P	\$113	\$113
Front Headlamp Lighting Solution <ul style="list-style-type: none"> Base projector beam headlamp plus two (2) multi-function Park/Turn/Warn (PTW) bulbs for Wig-wag simulation and two (2) white hemispheric lighthouse LED side warning lights. Wiring, LED lights included. Controller “not” included Note: Included with option 856 Note: Requires Pre-Wiring for grille LED lights, siren and speaker (51G)	661	\$835	\$835
★ Tail Lamp / Police Interceptor Housing Only <ul style="list-style-type: none"> Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) Note: Not available with options: 662 and 856	90T	\$57 / P-662 / P-856	\$57 / P-662 / P-856
Tail Lamp Lighting Solution <ul style="list-style-type: none"> Includes base LED lights, plus two (2) rear integrated hemispheric red lighthouse LED side warning lights in taillamps LED lights only. Wiring, controller “not” included Note: Included with option 856	662	\$386	\$386
Rear Lighting Solution <ul style="list-style-type: none"> Includes two (2) backlit flashing linear high-intensity LED lights (driver side red / passenger side blue) mounted inside back window; surrounds brake stop light Includes two (2) linear high-intensity LED lights (driver side red / passenger side blue) mounted on inside trunk decklid (lights activate when decklid is open) LED lights only. Wiring, controller “not” included Note: Included with option 856	663	\$443	\$443

¹ FFV is not available in Green States, please refer to Emissions page

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional
Ford Division

2016 SEDAN POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Order Code	Police Interceptor 500A	Special Service Police 501A
EQUIPMENT GROUP			
FREE STANDING OPTIONS (continued)			
Trunk Upfit Package <ul style="list-style-type: none"> • Rear console mounting plate – contours through 2nd row; channel for wiring • Wiring overlay harness with lighting and siren interface connections • Vehicle Engine Harness: <ul style="list-style-type: none"> – Two (2) light connectors – supports up to three (3) LED lights each (engine compartment) – One (1) grille LED light connector – supports two (2) LED lights – Two (2) 50 amp battery ground circuits in power distribution junction block (in-trunk) – One (1) 10-amp siren/speaker circuit (engine to trunk) – Trunk circulation fan maintains airflow from cabin to trunk – Trunk electronics tray (4 sq. ft) with 18" of travel when fully extended locks – Pre-wiring for grille LEDs and siren/speaker (51G) • Does "not" include LED lights and controller • Recommend Police Wire Harness Connector Kits 77E and 51J <p>Note: Not available with options 855, 856 and 857</p>	854	\$887	\$887
Light Controller Package <ul style="list-style-type: none"> • Includes content from the following Police Interceptor Packages: #4 (854) plus: <ul style="list-style-type: none"> – Whelen Light Controller Head (PCC8R) – Whelen PCC8R Light Relay Center (electronics tray mounted) – Light Controller / Relay Center Wiring (jumper harness) – Whelen Specific Cable (console to trunk) connects PCC8R to Control Head – Does "not" include LED lights • Recommend Police Wire Harness Connector Kits 77E and 51J <p>Note: Not available with options 854, 856 and 857</p>	855	\$1496	\$1496
Ready for the Road Package <ul style="list-style-type: none"> • Includes Police Interceptor Packages: #661; #662, #663, #854 plus: <ul style="list-style-type: none"> – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted on Electronics Tray) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – High current pigtail – Whelen Specific WECAN Cable (console to trunk) connects Cencom to Control Head – Grille linear LED Lights (Red / Blue) – 100-Watt Siren / Speaker – Trunk Storage Vault – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable – Wiring Harness <ul style="list-style-type: none"> o Two (2) 50 amp battery and ground circuits in-trunk <p>Note: Not available with options 854, 855 and 857</p>	856	\$3330	\$3330
Ultimate Wiring Package <ul style="list-style-type: none"> • Includes the following: <ul style="list-style-type: none"> – Rear console mounting plate (97D) – I/P to trunk overlay harness: <ul style="list-style-type: none"> o Two (2) light cables – supports up to 6 LED lights (engine compartment) o Trunk Power Distribution box (PDB) o Two (2) 50-amp battery and ground circuits in-trunk o One (1) 10-amp siren/speaker circuit engine to trunk – Rear backlight/decklid/trunk wiring – supports up to six (6) rear LED lights – Grille LED lights, Siren and Speaker Wiring (51G) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – Does "not" include LED light side connectors <p>Note: Not available with options 854, 855, 856</p> <p>Note: Recommend Police Wire Harness Connector Kits 77E and 51J</p>	857	\$503	\$503
Police Wire Harness Connector Kit – Front <ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> – Two (2) Male 4-pin connectors for siren – Five (5) Female 4-pin connectors for lighting/siren/speaker – One (1) 4-pin IP connector for speakers – One (1) 4-pin IP connector for siren controller connectivity – One (1) 8-pin sealed connector – One (1) 14-pin IP connector <p>Note: See Upfitter's Guide for further detail www.fordpoliceinterceptorupfit.com</p>	77E	\$97	\$97
Police Wire Harness Connector Kit – Rear <ul style="list-style-type: none"> • For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> – One (1) 2-pin connector for rear lighting – One (1) 2-pin connector for trunk circulation fan – Six (6) Female 4-pin connectors – Six (6) Male 4 pin connectors – One (1) 10-pin connector <p>Note: See Upfitter's Guide for further detail www.fordpoliceinterceptorupfit.com</p>	51J	\$121	\$121

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional
Ford Division

09/14/15

2016 SEDAN POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Order Code	Police Interceptor 500A	Special Service Police 501A
EQUIPMENT GROUP			
KEY EXTERIOR OPTIONS			
Engine Block Heater	41H	\$32	\$32
License Plate Bracket – Front	153	N/C	N/C
Lamps			
Auto Headlamps	55D	\$113	\$113
Dark Car Feature – Courtesy lamps disable when any door is opened (trunk “not” included)	13C	\$19	\$19
Daytime Running Lamps	942	\$48	\$48
Side marker LED Fender Lights	96E	\$228	\$228
Pre-Wiring for grille LED lights, siren and speaker	51G	\$48 / P-854 / P-855 / P-856 / P-857	\$48 / P-854 / P-855 / P-856 / P-857
Spot Lamp Prep Kits			
Spot Lamp Prep Kit, Driver Side Note: Does not include spot lamp housing and bulb	21H	\$89	\$89
Spot Lamp Prep Kit, Dual Side Note: Does not include spot lamp housing and bulbs	21J	\$167	\$167
Spot Lamp – Incandescent Bulb:			
Driver only Note: Not available with 21F, 21G, 21L, 21P, 21B	21D	\$196	
Dual (driver and passenger) Note: Not available with 21D, 21F, 21G, 21L, 21B	21P	\$360	
Spot Lamp – LED Bulb:			
Driver only (Unity) Note: Not available with 21D, 21F, 21G, 21P, 21B	21L	\$316	\$316
Driver only (Whelen) Note: Not available with 21D, 21L, 21P, 21B, 21G	21F	\$337	\$337
Dual (driver and passenger) (Unity) Note: Not available with 21D, 21F, 21G, 21L, 21P	21B	\$564	\$564
Dual (driver and passenger) (Whelen) Note: Not available with 21B, 21D, 21F, 21L, 21P	21G	\$607	\$607
Decals			
Badge Delete (“Police Interceptor” or “Special Service Police” Badge Only)	19D	N/C	N/C
VINYL WRAP OPTIONS			
Two-Tone Vinyl Package #1 • Roof Vinyl • RH/LH Front-Doors Vinyl • RH/LH Rear-Doors Vinyl • White (YZ) only Note: Not available with the following options: #143, #144, #145, #146, #147, #148, #149	141	\$765	\$765
Two-Tone Vinyl Package #3 • Roof Vinyl • RH/LH Front-Doors Only Vinyl • White (YZ) only Note: Not available with the following options: #141, #144, #145, #146, #147, #148, #149	143	\$640	\$640
Two-Tone Vinyl – Roof • White Only Note: Not available with the following options: #141, #143	148	\$386	\$386
Two-Tone – RH/LH Front-Doors • White Only Note: Not available with the following options: #141, #143, #144, #145, #146, #147	149	\$276	\$276
Vinyl Word Wrap – POLICE “non-reflective” • White (YZ) lettering located on LH/RH sides of vehicle Note: Not available with the following options: #141, #143, #145, #146, #147, #149	144	\$723	\$723
Vinyl Word Wrap – POLICE “reflective” • Black lettering located on LH/RH sides of vehicle Note: Not available with the following options: #141, #143, #144, #146, #147, #149	145	\$723	\$723
Vinyl Word Wrap – POLICE “reflective” • White lettering located on LH/RH sides of vehicle Note: Not available with the following options: #141, #143, #144, #145, #147, #149	146	\$723	\$723
Vinyl Word Wrap – SHERIFF “non-reflective” • White lettering located on LH/RH sides of vehicle Note: Not available with the following options: #141, #143, #144, #145, #146, #149	147	\$723	\$723

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

- 5 -

Ford Division

09/14/15

2016 SEDAN POLICE INTERCEPTOR EQUIPMENT GROUP

PROPRIETARY

Series	Order Code	Police Interceptor 500A	Special Service Police 501A
EQUIPMENT GROUP			
Wheels			
Wheel Covers (18" Full Face Wheel Cover) Note: Not available with 642	65L	\$57	\$57
18" Painted Aluminum Wheel Note: 500A includes P245/55R18 A/S BSW Note: 501A includes P235/55R18 A/S BSW Note: Spare wheel is an 18" conventional (Police) black steel wheel	642	\$434	\$434
Audio / Video			
Rearview Camera Note: Includes Electrochromic Rear View Mirror – Camera displayed in rear view mirror Note: This option would replace the camera that comes standard in the 4" center stack area. Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (77B)	77B	N/C	N/C
SYNC® Basic – Voice-Activated Communication System – Includes single USB port and single auxiliary audio input jack Note: Requires Reverse Sensing (76R)	53M	\$276	\$276
Remappable (4) switches on steering wheel (less SYNC®) Note: Not available with 47K	47J	\$141	\$141
Remappable (4) switches on steering wheel (requires SYNC®)	47K	\$141	\$141
Doors / Locks (Select only one)			
Rear-Door Handles Inoperable / Locks Operable ²	18L	\$32	\$32
Rear-Door Handles Inoperable / Locks Inoperable ²	18G	\$32	\$32
Hidden Door-Lock Plunger w/Rear-door handles operable ²	63B	\$126	\$126
Hidden Door-Lock Plunger w/Rear-door handles inoperable ²	63P	\$145 / P-856	\$145 / P-856
Windows			
Windows – Rear-window power delete, operable from front driver side switches	67D	\$23	\$23
Flooring / Seats			
1 st and 2 nd Row Carpet Floor Covering Note: Includes floor mats, front and rear	17I	\$117 / P-12P	\$117 / P-12P
2 nd Row Cloth Seats	88C	\$57 / P-12P	\$57 / P-12P
Power passenger seat (6-way) w/manual recline and lumbar	61P	\$293	\$293
Front Console Plate – Delete Note: Not available with options 854, 855, 856, 857, 97D Note: Not available with carpet flooring 17I for Special Service Police Package only	67C	N/C	N/C
Rear Console Plate Note: Not available w/Police Interior Upgrade Pkg. – 12P or 67C	97D	\$32 / P-854 / P-855 / P-856 / P-857	\$32 / P-854 / P-855 / P-856 / P-857
Keys (Note: Not available with Remote Keyless-Entry – 60P)			
Keyed Alike – 1435x	43E	\$48	\$48
Keyed Alike – 1284x	43B	\$48	\$48
Keyed Alike – 0135x	43D	\$48	\$48
Keyed Alike – 0576x	43F	\$48	\$48
Keyed Alike – 1111x	43J	\$48	\$48
Keyed Alike – 1294x	43C	\$48	\$48
Keyed Alike – 0151x	43G	\$48	\$48
Safety & Security			
Ballistic Door-Panels – Driver Front-Door Only	65E	\$1446	\$1446
Ballistic Door-Panels – Driver & Pass Front-Doors	65C	\$2887	\$2887
BLIS® – Blind Spot Monitoring with Cross-traffic Alert Note: Manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B	\$443	\$443
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	98K	\$19	\$19
Mirrors – Heated Sideview	549	\$57	\$57
Perimeter Anti-Theft Alarm – Activated by the opening of Hood, Door or Decklid – Requires Key Fob (60P)	59B	\$113	\$113
Remote Keyless-Entry Key Fob Note: w/o Keypad, less PATS (Not available with Keyed Alike feature)	60P	\$238	\$238

² Options 18L, 18G, 63B and 63P not available in any combination.

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

- 6 -

Ford Division

2016 SEDAN POLICE INTERCEPTOR EQUIPMENT GROUP

Series	Order Code	Police Interceptor 500A	Special Service Police 501A
EQUIPMENT GROUP			
Safety & Security (continued)			
Reverse Sensing	76R	\$276	\$276
Trunk Release Button – Battery Powered (Switch is hot at all times)	62B	\$27	\$27
Misc			
100 Watt Siren/Speaker (includes bracket and pigtail)	96P	\$271 /P-856	\$271 /P-856
Electronics Tray (w/o Fan)	62D	\$267/P-854 / P-855 / P-856	\$267/P-854 / P-855 / P-856
My Speed Fleet Management – Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a service tool Note: See Upfitter's Guide for further detail www.fordpoliceinterceptorupfit.com	20M	\$57	\$57
Noise Suppression Bonds	20P	\$89	\$89
Bumper to frame rail bracket kit (required for aftermarket Push Bar installation)	60B	\$23	\$23
Scuff Guards – Protective wrap edging located on front edge of both rear-doors	59E	\$48	\$48
Trunk Circulation Fan (mounted inside trunk) Note: This standalone feature does "not" include the wire harness	97T	\$93/ P-854 / P-855 / P-856	\$93/ P-854 / P-855 / P-856
Trunk Storage Vault (Includes lockable door)	19T	\$113 /P-856	\$113/P-856

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional
Ford Division

STANDARD PAGE ~ BID #8255 FLEET VEHICLES ~ UPDATED 2016-10-21

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-828-3207)

Specify State's Vehicle Item Number: 5.3, SUV, 1/2TON, 4DR, 4WD, 5-6PASS
(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE: 2016 FORD EXPLORER (K8B)	Base Price for RENO/CARSON CITY \$27,527	Base Price for LAS VEGAS \$27,827
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State vehicle miles per gallon (MPG): 15 CITY - 21 HWY
State manufactures warranty: 3 YRS/36000 MILES

Specify alternate fuel engine size and emission rating: 3.5L V6 TI-VCT
Includes Minimum Standard Equipment Listed: X Yes No If no, state exceptions:

Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)

DEEP BLUE CC/M	J4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	YZ

Seats, Cloth: List available colors:

BLACK (XLT ONLY)	GREY
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GVW: NA# _____ **WHEELBASE: 114"** _____
(When Applicable) (When Applicable)

OPTION PACKAGE PAGE ~ BID #8255 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: 5.3, SUV, 4DR, 4WD, 5-6PASS
(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)

Option Package Name/Code:	BASE MODEL	\$ N/C
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List Equipment Features Below: INCL. PWR WINDOWS, PWR LOCKS, PWR MIRRORS, PWR DRIVER SEAT, CRUISE, TILT, KEYLESS ENTRY, SAFETY CANOPY, PRIVACY GLASS

XLT Package	\$4,198
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ITEMIZED OPTIONS PAGE ~ BID #8255 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: 5.3, SUV, 4DR, 4WD, 5-6PASS
(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$
Air Conditioning	\$ INCL.	\$
Cruise Control	\$ INCL.	\$
Diesel Engine	\$ NA	\$
Engine Block Heater	\$79	\$
Four Wheel Drive (4x4)	\$ INCL.	\$
Heavy Duty Alternator (140A)	\$ NA	\$
Hitch Receiver	\$ INCL. W/TRAILER TOW	\$
Integrated Trailer Brake (3/4 ton only)	\$ NA	\$
Keyless Entry w/Fob (must have power door locks)	\$ INCL.	\$
Limited Slip Differential	\$ NA	\$
Paint, Metallic	\$ OPTIONAL N/C	\$
Power Mirrors	\$ INCL.	\$
Power Locks	\$ INCL.	\$
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL.	\$
Power Windows	\$ INCL.	\$
Radio: AM/FM Stereo, Cassette Player	\$ NA	\$
Radio: AM/FM Stereo, Cassette Player, CD	\$ INCL.	\$
Rear Window Wiper	\$ INCL.	\$
Seats, Vinyl	\$ NA	\$
_____ Vinyl Colors:		
Skid Plate	\$ NA	\$
Tilt Steering	\$ INCL.	\$
Tire, Spare, Full Size	\$ NA	\$
Trailer Tow Mirrors	\$ NA	\$

Trailer Tow Package	\$ NA	\$-
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Other:		
TRAILER TOW	\$497	\$-
DAYTIME RUNNING LAMPS	\$39	\$-
ENGINE BLOCK HEATER	\$79	\$-
FLOOR MATS	\$66	\$-
REVERSE SENSING SYSTEM	\$240	\$-
SYNC (HANDS FREE PHONE	\$508	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per *mile* unit.

STATE OF NEVADA
B&I - TRANSPORTATION AUTHORITY

Budget Account 3922 - B&I - TRANSPORTATION AUTHORITY
Work Program C33607
Fiscal Year 2016

Submitted September 22, 2015

Budget Account's Primary Purpose, Function and Statutory Authority

The Nevada Transportation Authority provides fair and impartial regulation of motor carriers to promote safe, adequate, economical and efficient service, and to foster sound economic conditions in motor transportation. The NTA encourages the establishment and maintenance of reasonable charges for intrastate transportation by fully regulated carriers and non-consent towing services. Pursuant to NRS 706, the NTA has statewide regulatory responsibility for the household goods industry, tow car industry, bus industry, and limousine industry. In addition, the NTA has responsibility for the taxicab industry throughout the state except in Clark County. Statutory Authority: NRS 706 and 712.

Purpose of Work Program

This work program establishes budget revenue and expense authority associated with Transportation Network Companies, pursuant to AB175 and AB176, as approved during the 78th Legislative Session.

Justification

The Nevada Legislature recently passed Assembly Bills 175 and 176 (78th Session 2015), creating a lawful framework for the Nevada operations of Transportation Network Companies ("TNC") and their drivers. The Nevada Transportation Authority ("NTA") was tasked with oversight of this new industry and has obtained Legislative Commission pre-approval for regulations implementing these new laws. Such regulations will be considered for permanent adoption and immediate effectiveness on September 11, 2015. The regulation of this new type of transportation service is projected to increase the number of drivers under NTA jurisdiction by approximately four-fold. Such additional drivers will be accompanied by a corresponding increase in vehicles subject to NTA oversight. All of these increases in regulatory responsibility will exponentially increase the workload for NTA staff. Multiple shifts will be utilized, inclusive of a swing shift, to allow for flexibility in effort to address the unique enforcement requirements that flow from TNC operations, which will necessitate a supervisory position. In order to effectively and efficiently meet the additional responsibilities the new laws place on the NTA, the NTA must increase the number of its compliance and investigative personnel, and increase the number of its administrative personnel. Such personnel will be responsible for review, audit, investigation, and the related operational functions of TNC filings, including applications, financial analyses, licensing, insurance, and critical safety-related aspects such as vehicle and driver qualifications, etc. NTA has received \$500,000 to date from Uber and \$150,000 based on criteria indicated within the application submitted by LYFT. (Continued, see attached)

Expected Benefits to be Realized

The Transportation Authority will have the necessary budget authority to facilitate the Transportation Network Companies as established in AB175 & AB176 and in conjunction with the anticipated adopted regulations, to be heard on September 11, 2015.

Explanation of Projections and Documentation

The attachments provided demonstrate current funding, projections and associated anticipated costs.

New Positions: Yes

Summary of Alternatives and Why Current Proposal is Preferred

This is the only alternative to establish a budget to fulfill the Legislative requirement.

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 09, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Sherri Barkdull, Budget Analyst *SB*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES –
CONSERVATION DISTRICTS PROGRAM**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Conservation Districts Program, requests approval to purchase a replacement vehicle in FY2016 in the amount of \$26,726.

Additional Information:

The department seeks approval to purchase a replacement vehicle that will be used by the Conservation Specialist in Elko for field work and meeting attendance. The vehicle purchase was not legislatively approved in the 2015-17 biennium budget however the agency received insurance settlement funds in the amount of \$25,723.50 and salvaged funds in the amount of \$642 for two trucks that were involved in vehicle accidents and totaled by the insurance adjuster. Although two vehicles were totaled, the Conservation Districts Program is only requesting to replace one vehicle with the settlement and salvage funds. The agency received a quote that exceeds the settlement and salvaged funds received by \$361. The agency submitted a work program to receive these funds and transfer savings within the budget to cover the additional cost.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <i>SE</i>
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Conservation Districts Program	Budget Account #: 4151	
Contact Name: Tim Rubald, Program Manager	Telephone Number: 775-684-2717, 775-790-0035	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: <u>one</u> Amount of the request: <u>\$26,726</u>		
Is the requested vehicle(s) new or used: <u>New</u>		
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>4x4 pick up</u>		
Mission of the requested vehicle(s): <u>this unit will be used by the Program's Conservation Specialist in Elko, Nevada for field work and meeting attendance.</u>		
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <u>Insurance settlement from two totaled trucks.</u>	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u> 1 </u> Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. <u>N/A since it is a pickup truck</u>		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2005 Odometer Reading: -113,000 Type of Vehicle: pickup Vehicle #2 Model Year: 2007 Odometer Reading: -97,500 Type of Vehicle: pickup <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. <u>No. Both of these vehicles were totaled in accidents in 2015.</u> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. <u>The other two vehicles no longer exist.</u>	
APPOINTING AUTHORITY APPROVAL:		
	<u>Deputy Director</u>	<u>1/29/16</u>
Agency Appointing Authority	Title	Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners _____		Date _____

Revised 7/13/10



Jon Blakely

Commercial Fleet Manager

775-378-2279 or jon.blakely@michaelhohl.com

DRAFT PROPOSAL

2/4/2016

Attention: Dept of Conservation & Natural Resourc
Tim Rubald

Stock # Order

Carson City NV 89701

Product: 2016 GAS
Chevy Silverado

PRICE: RETAIL
\$ 37,610.00

Quote
\$ 26,697.10

CK15753 WT 2016 Chevy Dlb Cab 4wd v6 Std Bed 6'6"

PCR Fleet Convenience Package Includes: 10 Way Power Seat Driver Seat, Keyless Remote, Power Mirrors
Z82 Trailing, G80 Lock rear Diff, IOB 7' Diagonal MyLink radio w/ Bluetooth
Underbody Shield Transfer case,
Fleet Maintenance Credit

ESTIMATED FEES

Title Fee			\$	28.25	
			\$	-	
Doc Fees:			\$	-	
Sales Tax	0.000%	Exempt	\$	-	
					TOTAL
					With Fees \$ 28,725.35
(estimated)		TOTAL FEES	\$	28.25	

quote good for 5 days

2/9/2016

Note: Incentives and Rebates subject to change at any time.

Fees Are Estimates: State of Nevada Sets Fees

Vehicle subject to prior sale

DMV Fees are not included in final price

Note: Incentives and Rebates subject to Qualification

Financing Rate subject to credit approval

GM REBATES & RATES EXPIRE

1/1/2017



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE

Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 3, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Laura E. Freed, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with a former Correctional Officer to provide uniformed security guard services through AlliedBarton Security Services.

Additional Information:

Tirome Dale was employed by the Nevada Department of Corrections as a Correctional Officer from January 2009 through July 2015, and possesses the appropriate law enforcement experience required by agencies utilizing the contract with AlliedBarton Security Services. There are not sufficient Capitol Police officers to provide uniformed security guard services to all agencies that require that service.

Statutory Authority:

NRS 333.705

REVIEWED: _____
ACTION ITEM: _____

Brian Sandoval
Governor



Patrick Cates
Director
Lisa Sherych
Interim Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

January 21, 2016

MEMORANDUM

To: Melanie Young
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 14094 – AlliedBarton Security Services
RFP 2030 – Uniformed Security Guards

Please find attached a copy of the “Authorization to Contract with a Former Employee for ~~Tim~~rome Dale who AlliedBarton wants to hire.

~~Tim~~rome Dale recently left state service and is within the two (2) year window.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

RECEIVED

JAN 21 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

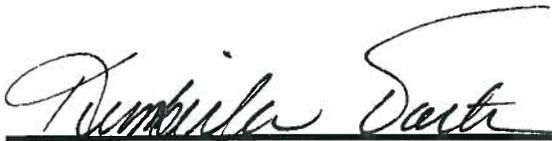
Authorization to Contract with a Former Employee

Former Employee Name:	<u>Timrome Dale</u>
Former Employee ID number:	<u>42341</u>
Former Job Title:	<u>Correctional Officer</u>
Former Employing Agency:	<u>Nevada Department of Corrections</u>
Former Class and Grade:	<u>Grade 33 Step 1</u>
Employment Dates:	<u>2009-2015</u>
Contracting Agency:	<u>AlliedBarton Security Services</u>

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>This contract provides uniformed security guards to various State agencies. They may be armed or un-armed guards depending on the agency's needs. It also provides for Vehicle Patrols, as well as, Random Marked Vehicle Stops.</p>
<p>b. Document former job description.</p>	<p>Ensure safety and security in an institutional setting.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>Yes, these are individuals with law enforcement training.</p> <p>No, there is no clause in the contract for the transfer of the specialized knowledge of the contracting agency and a time frame for the transfer.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>Capitol Police does not have the resources to perform this service for all agencies needing this type of service.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and</p>	<p>No</p>

why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$12.88
g. List the range of comparable State employee rates.	\$23.03-\$34.25 per hour
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	Not Applicable
i. Document justification for hiring contractor.	There are a limited number of individuals available with the appropriate law enforcement experience.

Comments:



 Contracting Agency Head's Signature and Date 1-20-16



 Budget Analyst 2/3/2016

 Clerk of the Board of Examiners

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 11, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Ms. Halana Salazar for a period not to exceed four months. Ms. Salazar will be the liaison with the Federal Lands agencies to complete the acquisition of property necessary for the Boulder City Bypass Part 1 project.

Additional Information:

Ms. Salazar retired from State service on July 21, 2015. During her service with the State, Ms Salazar was tasked with all Survey-related activities of the statewide land acquisition program. She built a strong relationship with the Federal agencies and has an expert understanding of the process which will facilitate the acquisition of the land required for the project. Ms. Salazar did not have any influence over the contract between Manpower and NDOT at any time during her State service or retirement.

Statutory Authority:

NRS 333.705

REVIEWED: JM
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201
(Use Local Information)

MEMORANDUM

January 27, 2016

To: State of Nevada Board of Examiners
From: Rudy Malfabon, P.E., Director
Subject: Authorization to Contract with a Former Employee

RECEIVED

FEB 03 2016

SUMMARY

GOVERNOR'S OFFICE
BUDGET DIVISION

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. Ms. Halana Salazar retired from State service on July 21, 2015. The Department has an urgent need to hire Ms. Salazar to be the liaison with Federal Land agencies to complete the acquisition of property necessary for the construction of project EA 73527, Boulder City Bypass Part 1, Project DE-NH-MG-093-1(010).

BACKGROUND

NDOT is under contract with Manpower to provide temporary employment so as to augment its staff on a limited basis. The Department is at a critical point in settlement negotiations with a land owner from whom it needs property necessary for the construction of the project. The services of Ms. Salazar are urgently needed in order to complete these negotiations successfully and in a timely manner.

During her 25 years of employment with the Department, Ms. Salazar was tasked with all survey-related activities of the agency's statewide land acquisition program including federal land requirements from the U.S. Department of the Interior and Bureau of Land Management for State or federally funded projects. She has strong relationship with these agencies and has an expert understanding of the processes required to complete this task. She was Manager, Right-of-Way Engineering during the planning and design of this project and is intimately familiar with all right-of-way engineering aspects of this negotiation.

At no time during her State service nor upon retirement from State service, did Ms. Salazar have influence or authority over the contract between NDOT and Manpower.

RECOMMENDATION

We respectfully request your consideration for approval for the Department to enter into a contract with Ms. Salazar through Manpower to complete the Federal Lands acquisition necessary to complete the settlement negotiations urgently needed to move forward with the construction of NDOT Boulder city Bypass, Part 1, Project DE-NH-MG-093-1(010).

Authorization to Contract with a Former Employee

Former Employee Name: Halana Salazar
Former Employee ID number: 15177
Former Job Title: Manager, Right-of-Way Engineering
Former Employing Agency: Nv Department of Transportation
Former Class and Grade: 6.301, 41
Employment Dates: July 18, 1990 through July 21, 2015
Contracting Agency: Nv Department of Transportation

Please check which of the following applies:

- X Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Employee will be the liaison with Federal Land agencies to complete acquisition of property necessary for the construction of project EA 73527, Boulder City Bypass Part 1, Project DE-NH-MG-093-1(010).
b. Document former job description.	Under general direction, the Manager, Right-of-Way Engineering, plans, organizes and directs the statewide right-of-way engineering program; manages the operation and staff within the right-of-way engineering section; coordinates project activities; and provides expertise to staff in the accurate analysis and evaluation of problems and adaptation of effective solutions. Manages all survey-related facets of the agency's statewide land acquisition program including federal land requirements from the U.S. Department of the Interior and Bureau of Land Management for State or federally funded projects.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Ms. Salazar is being proposed for this position because of her detailed knowledge of the Boulder City Bypass project and significant involvement with the right-of-way activities associated with it. Additionally, Ms. Salazar was tasked with accomplishing all Federal Land transfer activities for the Department of Transportation during her tenure as Manager. She has extensive knowledge of Federal Land transfer requirements and long established relationships with the Federal personnel involved in these activities.
d. Explain why existing State employees within your agency cannot perform this function.	The current staffing levels within the Right-of-Way Engineering section is insufficient for the current project needs.

e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u> .	This is no relationships between Halana Salazar, Manpower staff and management or the NDOT Right-of-Way Division where the agreement is housed.
f. List contractor's hourly rate.	\$110.00
g. List the range of comparable State employee rates.	28.63 – 43.03
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	This contract is limited to four months. NDOT is willing to accept this rate of pay due to the urgent need the Department has to settle this issue. Ms. Salazar's level of knowledge and depth of relationships with the agencies which she will be interfacing is exceptional and will result in this transaction being accomplished efficiently.
i. Document justification for hiring contractor.	Manpower is under contract with NDOT to provide temporary services.

Comments:



Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



James R. Wells, CPA
State Budget Director

Janet Murphy
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 27, 2016
To: James R. Wells, Clerk of the Board
Department of Administration
From: Tiffany Grenameyer, Budget Analyst *JG*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Employment, Training and Rehabilitation requests authority to contract with Mr. Norm Halverson, a former Department of Employment, Training and Rehabilitation, IT Professional 3 to provide technical assistance with Vocational Rehabilitation case management system, RAISON. The contract period requested is upon BOE approval, March 8, 2016 through June 30, 2017.

Additional Information:

The Workforce Innovation and Opportunity Act of 2014 (WIOA) introduced many changes to Vocational Rehabilitation's mandatory federal reports. The RSA-911 report, which is currently approved by Vocational Rehabilitation's federal oversight agency, Rehabilitation Services Administration, is annual data collection report that must now be modified for quarterly data collection. In addition, 41 new reporting elements were added to the RSA-911 report, which will need to be programmed into the Rehabilitation case management system. Section 116 of WIOA mandates the collection of specific data for six common performance measures to assess the performance of the core programs of the workforce development system. Vocational Rehabilitation is a core program, as Title IV of WIOA includes amendments to Rehabilitation Act of 1973. These and other federally mandated changes need to be completed by October 1, 2016.

Statutory Authority:

NRS 333.705(1)

REVIEWED: <u>SB</u>
ACTION ITEM: _____

BRIAN SANDOVAL
GOVERNOR



DON SODERBERG
DIRECTOR

SHELLEY HENDREN
ADMINISTRATOR
REHABILITATION DIVISION

OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: January 28, 2016

TO: James R. Wells, Clerk of the Board
Nevada Board of Examiners

FROM: Shelley Hendren, Administrator
Rehabilitation Division

Through Kristine Nelson, Assistant to the Director 

SUBJECT: Authorization to Contract with a Former Employee

The Department of Employment, Training and Rehabilitation (DETR) is requesting that an action item be placed on the March 2016 Board of Examiners' (BOE) meeting agenda requesting authority to contract with a former employee, as per NRS 333.705. Said contract period requested is: *Upon BOE approval (est. March 8, 2016) through June 30, 2017*. The following is some background information regarding this request.

Mr. Norm Halverson, former IT Professional 3 for DETR's Information Development and Processing (IDP) division, separated from state service on September, 12, 2014 after working 30 years for a number of state agencies providing IT support. Expertise and experience in the areas of analysis, development and implementation, and maintaining and modifying computer operations, systems, networks, databases and applications have been demonstrated through Mr. Halverson's versatile state career. Most recently as a state employee, Mr. Halverson was assigned to work with the Bureau of Vocational Rehabilitation (VR) from 2012-2014, where he provided the analysis, support, modifications, and maintenance for VR's case management system, *RAISON*. This system was built in 2004 using an ORACLE platform. Mr. Halverson understands the Oracle platform and has also demonstrated a strong JAVA skill set.

The passage and implementation of the Workforce Innovation and Opportunity Act of 2014 (WIOA) introduced many changes to VR's mandatory federal reports. The RSA-911 report, which is currently approved by VR's federal oversight agency, the Rehabilitation Services Administration (RSA), is an annual data collection report that must now be modified for quarterly data collection.

In addition, 41 new reporting elements were added to the RSA-911 report, which will need to be programmed into the Rehabilitation case management system. Section 116 of WIOA mandates the collection of specific data for six common performance measures to assess the performance of the core programs of the workforce development system. VR is a core program, as Title IV of WIOA includes amendments to the Rehabilitation Act of 1973. These and other federally mandated changes need to be completed by October 1, 2016, and without timely implementation, Nevada could face sanctions for late and/or incomplete reporting.

Vocational Rehabilitation requests authorization to work with Mr. Halverson as a contract employee. We are respectfully requesting authority to utilize him as a part-time contractor, up to 30 hours per week. VR is in need of Mr. Halverson's expertise with Oracle and Java. DETR IDP currently has a backlog of IT projects and enhancements that need to be completed and staff augmentation is necessary. Since Mr. Halverson has extensive working business and technical knowledge of *RAISON*, he can become productive immediately upon hire and would not require training to complete these assignments.

Attached please find a completed Authorization to Contract with a Former Employee form. Thank you for your consideration, and if you have any questions, please do not hesitate to contact me.

cc: Don Soderberg, Director – DETR
Dennis Perea, Deputy Director – DETR
Janice John, Deputy Administrator – DETR's Rehabilitation Division
Tiffany Greenameyer, Budget Analyst – Governor's Finance Office, Budget Division

Authorization to Contract with a Former Employee

Former Employee Name: Norm Halverson
Former Employee ID number: 4676
Former Job Title: IT Professional III (7.925)
Former Employing Agency: Dept. of Employment, Training & Rehabilitation- Information Development & Training (IDP)
Former Class and Grade: 7.925, 39
Employment Dates: 1984-9/12/2014
Contracting Agency: Bureau of Vocational Rehabilitation (BVR)

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.

The Information Technology (IT) consultant applies highly specific technical skills; application analysis and development to assist the Rehabilitation Division in implementing federally mandated and state interfaces and systems enhancements. This position is responsible for analyzing, developing, testing and documenting business requirement enhancement projects currently assigned to the Bureau of Vocational Rehabilitation (BVR) and the Bureau of Services to the Blind and Visually Impaired, (BSBVI) information system. General scope of work includes: Conducting detailed alternative analyses and determining end-user requirements through consultation with end users, technicians, management and others; maintaining documentation related to the assigned IT specialization's architecture, operations, and other records of work activities as required; analyzing, developing and designing various platforms of information systems.

Specific scope of work include: Modification and revision of the Rehabilitation Services Administration -911 Case Services Annual Report. This will include analysis, design, development, test and implementation of 41 new functions as well as 17 existing functions. Additionally, all other functions will require modification to aggregate data on a quarterly rather than annual basis and include both open and closed records. To accomplish these enhancements, modifications to the online application and data warehouse databases, batch

	processes, as well as presentation layers (screens and reports) are required.
b. Document former job description.	Mr. Halverson was an IT Professional III who supported BVR's computer application, RAISON. He provided assistance to the users with fixing defects and making necessary enhancements to the Oracle Forms and Report solution.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	<p>No, he is being hired as an MSA consultant for his particular technical Oracle knowledge and experience with PL/SQL packages and procedures, Oracle Forms and Oracle Reports and RAISON application and business knowledge.</p> <p>Mr. Halverson will be required to share all documented design and modification work and enhancements he is doing with State staff. Transfer of knowledge will be ongoing throughout the project.</p> <p>BVR would like to contract with Mr. Norm Halverson for up to 30 hours a week.</p>
d. Explain why existing State employees within your agency cannot perform this function.	<p>DETR currently has a backlog of IT projects and enhancements that need to be completed and staff augmentation is necessary.</p> <p>The Rehabilitation Automated Information System of Nevada (RAISON) application is written in Oracle Forms and Reports. It has been difficult to bring staff up to speed since the language is becoming defunct. Due to staff turnover and other project priorities, IDP staff has not had many opportunities to be exposed to this platform and programming language. Due to the critical timeframe of those federally mandated changes DETR finds it necessary to augment staff. Since Mr. Halverson has extensive working business and technical knowledge of RAISON, he can become productive immediately and would not need training on what needs to be accomplished.</p>
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	There is no relationship between the proposed contractor and BVR or IDP management.
f. List contractor's hourly rate.	N/A
g. List the range of comparable State employee rates.	N/A
h. Justify contract rate if it	N/A

<p>exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	
<p>i. Document justification for hiring contractor.</p>	<p>As a result of the amendments to the Rehabilitation Act which occurred with the passage and implementation of the Workforce Innovation and Opportunity Act, (WIOA) the RSA-911, which is currently approved as an annual data collection report, must be collected quarterly. With this data collection occurring on a quarterly basis, VR will be unable to comply with Section 116 of WIOA which mandates the use of new performance indicators (some of which are based on quarters) to assess the performance of the core programs comprising the workforce development system, including the BVR program.</p> <p>The most significant change to this data collection affects the time at which data is collected as well as the frequency with which data is collected. Under the current approved form, BVR agencies annually report data on each individual whose case file is closed after exiting the BVR program in that fiscal year. However, new statutory requirements work necessitate the reporting of data for both current program participants, (open cases) as well as individuals who have exited the program (closed cases) on a quarterly basis. These federally mandated changes need be complete by October 1, 2016 and without timely implication of these updates Nevada could face sanctions for late or incomplete reporting.</p> <p>Due to the current backlog of DETR IT Projects and the WIOA implementation deadline, it is necessary to augment staff.</p> <p>Mr. Norm Halverson's 30+ years of IT experience, 2 years of that was working at DETR assigned to supporting BVR by analyzing, developing, implementing and maintaining the RAISON system.</p> <p>BVR will have a difficult time complying with the new federal reporting structures without his dedicated and specialized knowledge.</p>

Comments:

A handwritten signature in black ink, appearing to be 'M. A.', written over a horizontal line.

January 25, 2016

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners



Public Employees Retirement System of Nevada
 693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131
 5820 S. Eastern Ave. Suite 220, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934
 7455 W. Washington Ave. Suite 150, Las Vegas, NV 89128 (702) 486-3900 Fax (702) 304-0697
 Toll Free 1-866-473-7768 Website www.nvpers.org

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: Scott K. Sisco, Deputy Director Agency Phone: 775-887-3317

Agency Name: Nevada State Department of Corrections

Critical Need Position Title: "Rural" Correctional Officers & Correctional Officer Trainee

Effective Date of Critical Need Designation: 4/1/2016

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: (see attached) 2011 19.54%, 2012 21.26%, 2013 21.84%, 2014 23.37%, 2015 20.88%

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: (see attached) Currently 104, although this number changes daily. All qualified applicants have been offered positions leaving the 104 vacancies.

Length of time the position has been vacant: (see attached) We have not been able to fill all available positions in the last 5 years.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: (see attached) High school diploma, 21 years of age, clean background check and successful passing of physical agility test. Very stressful position.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas: (see attached) While the Department has no advertising budget, we do have representation at over a dozen Career/Job Fairs annually, target Twitter and Facebook and place jobs on various web sites nationwide.

Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor

BARBARA CEGAVSKE
Secretary of State

ADAM PAUL LAXALT
Attorney General



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



Northern Administration
5500 Snyder Avenue, Carson City, NV 89702
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration
3955 W. Russell Road, Las Vegas, NV 89118
Phone: (702) 486-9938 - Fax: (702) 486-9961

BRIAN SANDOVAL
Governor

E.K. McDaniel
Interim Director

Scott K. Sisco
Deputy Director,
Support Services

February 8, 2016

MEMORANDUM

To: James R. Wells, Clerk of the Board
Department of Administration

From: E.K. McDaniel, Interim Director
Department of Corrections

Subject: **CRITICAL LABOR SHORTAGE DESIGNATION FOR CORRECTIONAL OFFICERS**

Pursuant to NRS 286.523, the Department of Corrections respectfully requests the Board of Examiners to designate "Rural" Correctional Officer and Correctional Officer Trainee positions as necessary to respond to a critical labor shortage. The rural areas this designation would apply to are: Ely, Pioche, Wells, Humboldt, Jean, Carlin, Tonopah, and Lovelock. Once the Board makes such a determination, the Department will be able to reemploy retired public employees who can perform, or be trained to perform, critical correctional officer duties. It would be the intent of the Department to utilize these retirees as needed while continuing to recruit for full time permanent replacements.

The Department currently has 1,689 approved Correctional Officer positions with 522 located in rural areas. Nineteen (19) additional Correctional Officer positions have been approved for hiring in the above listed rural areas in FY2017. The Department has constantly struggled with filling rural Correctional Officer positions, resulting in mandatory overtime, double shifts, and other employee-draining temporary solutions necessary to meet the security needs of the institutions and facilities.

As of the preparation of this memo, the vacancy rate at Ely State Prison for Correctional Officer positions exceeds 18%. Having the flexibility to maintain hiring pools of retired trained officers will reduce the stress to staff caused by excessive mandatory overtime and double-shifts in correctional institutions while still protecting the public, staff, and inmates.

NRS 286.523 (5) requires the following criteria to be considered by the Board of Examiners in making this designation:

a) The History of the rate of turnover for the position.

Critical Labor Shortage Designation Request
 February 8, 2016
 Page 2

Department Response: In addition to the 19 new positions to be added in FY2017, there are 522 existing PCN numbers (actual positions to fill) within the Correctional Officer series in the rural areas that this request would provide for. The turnover rate for these positions is shown in the chart below:

Nevada Department of Corrections											
Rural Correctional Officer Turnover Rates											
Calendar Years 2011 - 2015											
Institution / Facility	CO FTE #	2011		2012		2013		2014		2015	
		Terms	Rate								
Carlin Conservation Camp	9	5	55.56%	0	0.00%	5	55.56%	3	33.33%	4	44.44%
Ely Conservation Camp	9	0	0.00%	2	22.22%	1	11.11%	3	33.33%	1	11.11%
Ely State Prison	252	46	18.25%	48	19.05%	51	20.24%	70	27.78%	68	26.98%
Humboldt Conservation Camp	10	3	30.00%	3	30.00%	3	30.00%	1	10.00%	1	10.00%
Jean Conservation Camp	12	2	16.67%	4	33.33%	2	16.67%	0	0.00%	3	25.00%
Lovelock Correctional Center	200	38	19.00%	50	25.00%	45	22.50%	31	15.50%	27	13.50%
Ploche Conservation Camp	12	2	16.67%	0	0.00%	2	16.67%	5	41.67%	3	25.00%
Tonopah Conservation Camp	9	4	44.44%	2	22.22%	3	33.33%	4	44.44%	1	11.11%
Wells Conservation Camp	9	2	22.22%	2	22.22%	2	22.22%	5	55.56%	1	11.11%
Total:	522	102	19.54%	111	21.26%	114	21.84%	122	23.37%	109	20.88%

Note: Turnover rate or CO count does not include SRF updates for 2015 as only partially implemented during calendar year.

In addition, the chart below shows the first seven months of FY16, and the respective turnover percentage for correctional officer positions in each of the rural areas.

E/A	TOTAL CO TERM													
	Month													
	07	%	08	%	09	%	10	%	11	%	12	%	01	%
Ploche Conservation Camp	1	8.3%	2	16.7%	2	16.7%	2	16.7%	2	16.7%	2	16.7%	0	0.0%
Wells Conservation Camp	2	22.2%	1	11.1%	2	22.2%	2	22.2%	2	22.2%	2	22.2%	1	11.1%
Humboldt Conservation Camp	1	11.1%	1	11.1%	1	11.1%	1	11.1%	0	0.0%	0	0.0%	0	0.0%
Ely Conservation Camp	0	0.0%	2	22.2%	2	22.2%	2	22.2%	1	11.1%	1	11.1%	1	11.1%
Jean Conservation Camp	1	8.3%	1	8.3%	0	0.0%	1	8.3%	2	16.7%	2	16.7%	2	16.7%
Ely State Prison	42	16.2%	38	14.7%	36	13.9%	35	13.5%	40	15.4%	46	17.8%	49	18.9%
Carlin Conservation Camp	3	33.3%	2	22.2%	1	11.1%	1	11.1%	1	11.1%	1	11.1%	1	11.1%
Tonopah Conservation Camp	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Lovelock Correctional Center	10	4.9%	14	6.8%	11	5.3%	7	3.4%	5	2.4%	6	2.9%	5	2.4%

- b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted.

Department Response: As shown in the charts above, the rural areas have 522 Correctional Officer positions with a vacancy rate between 19.54% in 2011 and 20.88% in 2015, but in some cases with multiple openings within the same year for the same PCN #. As shown in the chart above, at or near the end of January on the day the figures were pulled from the data warehouse, 104 of the 522 positions were vacant equating to a 19.92% vacancy rate for Correctional Officer positions.

Critical Labor Shortage Designation Request

February 8, 2016

Page 3

However, as also show above, Ely State Prison had 49 vacant positions that day out of their 259 approved positions, equating to an 18.92% vacancy rate - a number that absolutely mandates overtime, double shift requirements, and other temporary post-coverage solutions. All qualified candidates are or have been hired if willing to accept the position, and successfully passed the background and training requirements, so the vacancy rates referenced are after all recruitment efforts have been exhausted.

- c) The length of time the position has been vacant.

Department Response: As detailed above, the Department is actually requesting this designation for 522 (plus 19 added in FY2017) different PCN #'s that this critical labor shortage designation would apply to. Historically, the Department has tried to fill the PCN # which has been open the longest first, so as to not have any PCN #'s showing vacancies of over one year and subject to losing during the budgeting process. However, what we can show is that in the last five year period, during the very best of times, Ely State Prison was never able to fill all Correctional Officer positions, and only one time had reached a low of a total of 18 Correctional Officer vacancies during that five year period. Again as stated above though, the institution has 49 vacancies with no current applicants ready to hire as of the writing of this request.

- d) The difficulty in filling the position due to special circumstances, including, without limitation, special education or experience requirements for the position.

Department Response: Correctional Officer positions require a High School Diploma, a clean background check, twenty one years of age, and successful passing of a physical agility test. The job itself requires non-conventional work schedules necessary for the twenty-four hour, 7-day a week operation of security facilities. The job can be extremely stressful resulting in high turnover as both verbal and physical attacks from inmates occur on a fairly regular basis. Threats to an employee and his or her family add to the stress and ultimate high turnover of the positions.

Salaries as compared to other law enforcement positions are low. In particular in rural areas, competition for those workers is heavy with not only other law enforcement agencies, but also with the mines and companies which support the mines, substantially paying more and enticing staff away from the Department. Affordable housing options continue to be an issue - in particular during the boom-and-bust cycles of the mines, which often puts housing at a premium, and out of reach for the newly hired Correctional Officers.

- e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of the State and all other efforts made.

Critical Labor Shortage Designation Request

February 8, 2016

Page 4

Department Response: As with the mines, the Department experiences boom-and-bust cycles for keeping Correctional Officer positions filled in rural areas. These cycles tend to coincide with high unemployment rates for the State and Counties, as well as the cycles of the mines hiring and/or laying off staff. However as stated above, we don't have a single time period in the last five years in which we had all the positions filled, and only once reached a low of a 7% vacancy rate, and as shown, have slowly crept back up to the 18.9% vacancy rate it is today in Ely. In the last 12 months, we've had a high of a 50% vacancy rate in Carlin.

The Department has no advertising budget, but manages to get the positions listed on numerous WEB sites throughout the county, and HR staff attend and provide job opportunities at over a dozen employment, career, and military job fairs annually. In addition, through our Public Information Officer we target Twitter and Facebook opportunities as well as providing press releases about job opportunities in areas of the Country which have high unemployment rates, and/or are actually closing correctional facilities in those particular areas.

In addition, the State Division of Human Resource Management uses Twitter, Facebook, Linked In, Google, Jobs2 Careers posting, ZipRecruiter, and Glass Door to advertise hard-to-fill state jobs including Correctional Officer positions. They have also entered into a full subscription with Careers In Government dot com, allowing for reaching a potential 35.6 million nationwide.

While these efforts appear to meet our recruitment needs in the urban areas, we are not seeing movement in the vacancy rates for Correctional Officer positions in the rural areas that is needed.

Please contact me or my staff if you have any questions or need further information. We appreciate your consideration of this request.

Attachment

NRS 286.523 Employment of retired employee: Exception for reemployment of certain retired employees to fill positions for which critical labor shortage exists; determination and designation of such positions; limitation on length of designation of position. [Effective through June 30, 2015.]

1. It is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

2. The provisions of subsections 1 and 2 of NRS 286.520 do not apply to a retired employee who accepts employment or an independent contract with a public employer under the System if:

- (a) The retired employee fills a position for which there is a critical labor shortage; and
- (b) At the time of the retired employee's reemployment, the retired employee is receiving:
 - (1) A benefit that is not actuarially reduced pursuant to subsection 6 of NRS 286.510; or
 - (2) A benefit actuarially reduced pursuant to subsection 6 of NRS 286.510 and has reached the required age at

which the retired employee could have retired with a benefit that was not actuarially reduced pursuant to subsection 6 of NRS 286.510.

3. A retired employee who is reemployed under the circumstances set forth in subsection 2 may reenroll in the System as provided in NRS 286.525.

4. Positions for which there are critical labor shortages must be determined in an open public meeting held by the designating authority as follows:

(a) Except as otherwise provided in this subsection, the State Board of Examiners shall designate positions in State Government for which there are critical labor shortages.

(b) The Supreme Court shall designate positions in the Judicial Branch of State Government for which there are critical labor shortages.

(c) The Board of Regents shall designate positions in the Nevada System of Higher Education for which there are critical labor shortages.

(d) The board of trustees of each school district shall designate positions within the school district for which there are critical labor shortages.

(e) The governing body of a charter school shall designate positions within the charter school for which there are critical labor shortages.

(f) The governing body of a local government shall designate positions with the local government for which there are critical labor shortages.

(g) The Board shall designate positions within the System for which there are critical labor shortages.

5. In determining whether a position is a position for which there is a critical labor shortage, the designating authority shall make findings based upon the criteria set forth in this subsection that support the designation. Before making a designation, the designating authority shall consider all efforts made by the applicable employer to fill the position through other means. The written findings made by the designating authority must include:

(a) The history of the rate of turnover for the position;

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;

(c) The length of time the position has been vacant;

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

6. A designating authority that designates a position as a critical need position shall submit to the System its written findings which support that designation made pursuant to subsection 5 on a form prescribed by the System. The System shall compile the forms received from each designating authority and provide a biennial report on the compilation to the Interim Retirement and Benefits Committee of the Legislature.

7. A designating authority shall not designate a position pursuant to subsection 4 as a position for which there is a critical labor shortage for a period longer than 2 years. To be redesignated as such a position, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria set forth in subsection 5.

(Added to NRS by 2001, 2400; A 2003, 2062; 2005, 1077; 2009, 1549, 1550; R 2011, 90, effective June 30, 2015)

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 3, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Kim Perondi, Budget Analyst 
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION – VICTIMS OF CRIME FISCAL YEAR 2016
2ND QUARTER REPORT AND FISCAL YEAR 2016 3RD QUARTER
RECOMMENDATION.**

Agenda Item Write-up:

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter fiscal year 2016 Victims of Crime Program report states all approved claims were resolved totaling \$1,801,635.19 with \$263,581.39 paid out of the Victims of Crime Program account and \$1,538,053.80 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$11 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of FY 2016.

Statutory Authority:

BOE approval required pursuant to NRS 217.260

REVIEWED: 
ACTION ITEM: _____

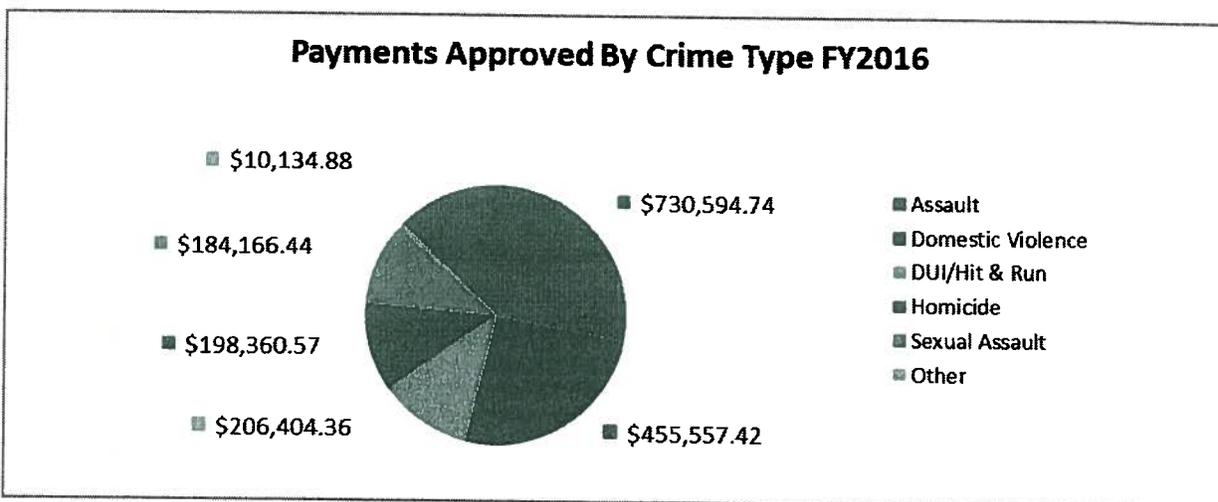
Payment Amounts by Type Fiscal Year 2016				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic/Physical Therapy	117	54,126.17	13,458.97	40,667.20
Counseling	1258	341,542.83	98,887.16	242,655.67
Survivor Benefits	12	7,000.00	0.00	7,000.00
Dental	71	167,931.34	51,934.47	115,996.87
Discretionary*	335	331,632.77	2,119.59	329,513.18
Funeral Expense	61	198,941.44	15,707.95	183,233.49
Lost Wages	166	187,618.00	710.85	186,907.15
Medical - Hospital	126	1,182,822.71	1,017,121.12	165,701.59
Medical - Other	657	751,791.10	286,412.13	465,378.97
Prescription	87	10,988.35	0.30	10,988.05
Vision	53	30,752.33	1,831.30	28,921.03
Pending Priority Three Payments 2nd Quarter 2016	242	1,801,635.19	1,538,053.80	263,581.39
Total Payments YTD FY2016	3185	\$5,066,782.23	\$3,026,237.64	\$2,040,544.59

*Discretionary payments include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.

** There are **\$1,801,635.19** in pending Priority Three Claims (hospital bills, etc), which will be paid **\$263,581.39**, which is 100% of the approved amount.

Victim Payments by Crime Type

The following pie chart shows amounts approved for payment by crime type, during Fiscal Year 2016.



Financial Review

The chart on the next page shows projected revenues and fund balances, including reserves for FY 2016, and recommendations for 3rd quarter FY 2016 based on

projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the Board.

Financial Position and Second Quarter 2016 Projections	
Projected Funds Available for Payments FY16 Less 45 Day Reserves	\$14,306,074.95
Less: 1st Quarter Payments	\$1,082,427.45
2nd Quarter Priority 1 & 2 Payments	\$694,535.75
2nd Quarter Priority 3 Payments	\$263,581.39
Total 2nd Quarter 2016 Payments	\$958,117.14
Projected Funds Available for Remainder of FY16 Less 45 Day Reserves	\$13,347,957.81
Projected Funds Available for 3rd Quarter FY16	\$4,449,319.27
Projected Payments 3rd Quarter FY16*	\$1,046,150.00
Projected Quarterly Funds Remaining After Payments - Add to Reserves	\$3,403,169.27
Projected Funds Available for FY16 Less 45 Day Reserves	\$12,301,807.81
Recommended Priority 3 Payment Percentage 3rd Quarter FY16	100%
*Average of last 6 quarters	

As required, a 45 day operating expense reserve of \$1,045,139.05 is maintained to cover up to 45 days of victim's claims and administrative expenses.

Historically, most of the program's funding has been spent on emergency medical treatment for uninsured victims of violent crimes. We have seen a significant decrease in hospital and other emergency medical expenses due to changes made to Medicaid rules under the Affordable Care Act. Qualified applicants are receiving retroactive Medicaid coverage, limiting program financial assistance for medical expense to their copay amount. Our current Reserves stand at \$9 million, and we anticipate Revenues of \$8 million for FY 2016. Our expenses are projected to total \$6 million this fiscal year, which would leave the program with \$11 million in Reserves after all expenses are covered. These Reserves will allow us to pay existing crime related expenses at 100% for the foreseeable future, and will also allow us to consider allocating more resources for crime victims' recovery expenses – such as Lost Wages, Survivor Benefits and Relocation Expenses. Recommended policy revisions are currently being prepared for consideration by the Board.

Recommendation

We are projecting Priority One and Two payments totaling **\$732,669.51** and projected Priority Three payments totaling **\$313,480.39**, for a total expense of **\$1,046,149.90** for the 3rd quarter.

After reserving **\$1,045,139.05** for 45 days operating expenses, our budget shows VOCP revenues and reserves available for 3rd quarter total **\$13,347,957.81**.

Based on these projections the VOCP recommends paying Priority One and Two and Three claims at **100%** of the approved amount for the 3rd quarter of FY 2016.



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Debi Reynolds, Budget Analyst 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Psychiatric Case Managers

Additional Information:

Psychiatric Case Managers will provide psychiatric case management, assessment, care planning, referral, linkage and after care for youth with serious emotional disturbance and their families. Case management services will be provided upon referral by DCFS to various providers based on child need and circumstance and based upon the sole discretion of DCFS for such referrals. Each Case Manager will be paid \$74,000 per year including associated costs.

Providers will be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. The process will allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the state.

Note: Board Of Examiners' and Deputy Attorney General's Provider Agreement approval applies to form only. DCFS does not post original, signed Provider Agreements on DCFS' website in an effort to prevent unauthorized duplication. The following page includes an example of how the agreement will appear when posted (with updated approval dates).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

_____ Independent Contractor's Signature	_____ Date	_____ Independent's Contractor's Title
_____ Signature	_____ Date	<u>Administrator, Division of Child and Family Services</u> Title

This Contract was approved as to form by the Nevada State Board of Examiners on March 10, 2015

This Contract was approved as to form by a Deputy Attorney General for the Attorney General on January 14, 2015

REVIEWED: <u> JH </u> ACTION ITEM: _____

BRIAN SANDOVAL
Governor

STATE OF NEVADA

RICHARD WHITLEY
Director

KIRSTEN COULOMBE
Administrator



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 684-4400

TO: James Wells, Director, Administration *GFO*
THROUGH: Richard Whitley, Director, DHHS
SM **THROUGH:** Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
Jane Gruner, Acting Administrator
FROM: *for* Kirsten Coulombe, Administrator, DCFS *Brucella Colozore ASOIV*
DATE: January 27, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Case Managers. These services are necessary for the continued overall health of the youth that are incarcerated.

The provider agreement contracts would be used for the following services.

- Provider Agreement For Case Managers

Providers would be able to access this Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved these provider agreement contracts as to form.

RECEIVED

FEB 04 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

The Department of Health and Human Services is the primary provider of child and family services to the state of Nevada. The Department's primary responsibility is to ensure the well-being of children who are dependent upon the care and supervision of family members. Children, youth and families are served by DCFS staff actively engaged in child and family protection, case management. The Department has implemented a variety of services to ensure the safety, stability and well-being of children and families. Services include child abuse investigations and the removal of children from the home.



**STATE OF NEVADA
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Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Debi Reynolds, Budget Analyst *DR*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Medical Professional

Additional Information:

Medical professional services will be provided upon referral by the Division of Child and Family Services (DCFS) and based upon DCFS' sole discretion for such referrals. Medical professional services will be provided for youth at Summit View Youth Center and to other institutions (i.e. telemedicine), as necessary. Additionally, medical professional services include the management of the Employee Health Program, and serving as the medical officer for the facility. Medical services include direct client care, evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training.

Services shall be billed at \$150 per hour for direct services and \$100 per day for on-call services. Management of the Employee Health Program is not to exceed \$5,500.

Providers will be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. The process will allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the state.

Note: Board Of Examiners' and Deputy Attorney General's Provider Agreement approval applies to form only. DCFS does not post original, signed Provider Agreements on DCFS' website in an effort to prevent unauthorized duplication. The following page includes an example of how the agreement will appear when posted (with updated approval dates).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Independent Contractor's Signature

Date

Independent's Contractor's Title

Signature

Date

Administrator, Division of Child and Family Services
Title

This Contract was approved as to form by the Nevada State Board of Examiners on March 10, 2015.

This Contract was approved as to form by a Deputy Attorney General for the Attorney General on January 14, 2015.

REVIEWED: _____

ACTION ITEM: _____



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 684-4400

TO: James Wells, Director, Administration *SFO*
THROUGH: Richard Whitley, Director, DHHS
SH THROUGH: Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
Jane Gruner Acting
FROM: *per* Kirsten Coulombe, Administrator, DCFS *Bussilla Colegrove ASBIV*
DATE: January 26, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Psychosexual and Substance Abuse Assessments, Psychological and Drug and Alcohol Testing and Medical Professionals. These services are necessary for the continued overall health of the youth that are incarcerated.

The provider agreement contracts would be used for the following services.

- Provider Agreement For Psychosexual Assessment
- Substance Abuse Assessment
- Psychological Testing
- Drug and Alcohol Testing Services
- Medical Professional

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GOVERNOR'S OFFICE
BUDGET DIVISION

Providers would be able to access this Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved these provider agreement contracts as to form.

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**STATE OF NEVADA
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Date: February 5, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Debi Reynolds, Budget Analyst 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Drug and Alcohol Testing Services

Additional Information:

Drug and alcohol testing services will be provided upon referral by the Division of Child and Family Services (DCFS) and based upon DCFS' sole discretion for such referrals. The drug and alcohol testing services include random, observed Rapid Drug Screen (RDS) testing and Ethyl Glucuronide (EtG) urine test for alcohol for clients, when good of the state contracted providers are not within 30 miles of the client location or cannot provide observation of testing.

Random observed drug or alcohol testing for parents involved with the child welfare system can be an important addition to a child safety and risk assessment, family assessment, comprehensive substance abuse assessment, case planning and substance abuse intervention and treatment services. Test results can provide useful information for determining whether a parent is using or

abstaining from the use of illicit drugs or misuse or abuse of legal drugs/alcohol. Child welfare workers use test results to make informed decisions regarding child removal, family support services, family reunification or termination of parental rights.

Provider costs for RDS drug testing not to exceed \$25 per test, and EtG urine testing not to exceed \$35 per test on weekdays or \$45 per test on weekends.

Providers will be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. The process will allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the state.

Note: Board Of Examiners' and Deputy Attorney General's Provider Agreement approval applies to form only. DCFS does not post original, signed Provider Agreements on DCFS' website in an effort to prevent unauthorized duplication. The following page includes an example of how the agreement will appear when posted (with updated approval dates).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

_____	_____	_____
Independent Contractor's Signature	Date	Independent's Contractor's Title
_____	_____	<u>Administrator, Division of Child and Family Services</u>
Signature	Date	Title

This Contract was approved as to form by the Nevada State Board of Examiners on March 10, 2015

This Contract was approved as to form by a Deputy Attorney General for the Attorney General on January 14, 2015

REVIEWED: _____ ACTION ITEM: _____



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 884-4400

TO: James Wells, Director, Administration *SFO*
THROUGH: Richard Whitley, Director, DHHS
SH **THROUGH:** Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
Jane Gruner Acting
FROM: *for* Kirsten Coulombe, Administrator, DCFS *Busilla Colegrove ASBIV*
DATE: January 26, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Psychosexual and Substance Abuse Assessments, Psychological and Drug and Alcohol Testing and Medical Professionals. These services are necessary for the continued overall health of the youth that are incarcerated.

The provider agreement contracts would be used for the following services.

- Provider Agreement For Psychosexual Assessment
- Substance Abuse Assessment
- Psychological Testing
- Drug and Alcohol Testing Services
- Medical Professional

RECEIVED

FEB 04 2016

GOVERNOR'S OFFICE
BUDGET DIVISION

Providers would be able to access this Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved these provider agreement contracts as to form.

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**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2016

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Debi Reynolds, Budget Analyst *DR*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Substance Abuse Assessment

Additional Information:

Substance Abuse Assessments will be provided upon referral by the Division of Child and Family Services (DCFS) and based upon DCFS' sole discretion for such referrals. The essential focus of the assessment is to determine whether a child/adult or caregiver has a substance dependency or abuse diagnosis and to make recommendations for substance abuse services. When substance abuse is evident, the assessment will determine the nature, extent, and impact of the substance use on a child's safety, permanency and well-being. Assessments may also assist in identifying psychoactive substance toxicity, intoxication, withdrawal symptoms; aggression or danger to others; potential for self-inflicted harm or suicide; and coexisting mental health problems.



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 684-4400

TO: James Wells, Director, Administration *SFO*
THROUGH: Richard Whitley, Director, DHHS
SW **THROUGH:** Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
Jane Gruner Acting
FROM: *for* ~~Kirsten Coulombe~~, Administrator, DCFS *Busilla Colegrove ASBIV*
DATE: January 26, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Psychosexual and Substance Abuse Assessments, Psychological and Drug and Alcohol Testing and Medical Professionals. These services are necessary for the continued overall health of the youth that are incarcerated.

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- Provider Agreement For Psychosexual Assessment
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BUDGET DIVISION

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Date: February 5, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Debi Reynolds, Budget Analyst *DR*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Psychosexual Evaluation

Additional Information:

Psychosexual evaluations will be provided upon referral by the Division of Child and Family Services (DCFS) and based upon DCFS' sole discretion for such referrals. The essential focus of the evaluation is on a child/adult's or adolescent's psychological and sexual functioning. Examples of populations which might be served by this evaluation would be a child/adult or adolescent who has been involved in a sexual crime, a child/adult or adolescent who is suspected or observed to have engaged in what may be sexually inappropriate or sexually aggressive behavior, or children and adolescents who have been sexually abused in the past.

Provider costs not to exceed \$950 per evaluation; preconference phone meetings and trial preparation not to exceed \$100 per hour; courtroom testimony not to exceed \$100 per hour; and travel rate for travel of at least 50 miles one way not to exceed \$50 per hour while in transit.

Providers will be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. The process will allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the state.

Note: Board Of Examiners' and Deputy Attorney General's Provider Agreement approval applies to form only. DCFS does not post original, signed Provider Agreements on DCFS' website in an effort to prevent unauthorized duplication. The following page includes an example of how the agreement will appear when posted (with updated approval dates).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

_____ Independent Contractor's Signature	_____ Date	_____ Independent's Contractor's Title
_____ Signature	_____ Date	<u>Administrator, Division of Child and Family Services</u> Title

This Contract was approved as to form by the Nevada State Board of Examiners on March 10, 2015

This Contract was approved as to form by a Deputy Attorney General for the Attorney General on January 14, 2015

REVIEWED: <u>YH</u>
ACTION ITEM: _____



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 684-4400

TO: James Wells, Director, Administration *SFO*
THROUGH: Richard Whitley, Director, DHHS
JW THROUGH: Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
FROM: *JW* *Jane Gruner Acting* Kirsten Coulombe, Administrator, DCFS *Busilla Colegrove ASOIV*
DATE: January 26, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Psychosexual and Substance Abuse Assessments, Psychological and Drug and Alcohol Testing and Medical Professionals. These services are necessary for the continued overall health of the youth that are incarcerated.

The provider agreement contracts would be used for the following services.

- **Provider Agreement For Psychosexual Assessment**
- Substance Abuse Assessment
- Psychological Testing
- Drug and Alcohol Testing Services
- Medical Professional

RECEIVED

FEB 04 2016

GOVERNOR'S OFFICE
BUDGET DIVISION

Providers would be able to access this Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved these provider agreement contracts as to form.

Child welfare agencies in Nevada believe families are the primary provider for children's needs. The state has been using its resources to support families and help them stay together. Child abuse and neglect are not the only reasons that children are in foster care and state intervention is not always the best solution. We support the implementation of family centered services as ongoing services to child and family teams and offering the voluntary services to build upon strengths and meet the unmet needs of the family.



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2016

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Debi Reynolds, Budget Analyst *DR*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Child and Family Services is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Psychological Testing

Additional Information:

Psychological Testing will be provided upon referral by the Division of Child and Family Services (DCFS) and based upon DCFS' sole discretion for such referrals. The essential focus of the psychological testing is to help clarify diagnosis, determine the severity of a problem, screen for risks for future problems, screen for safety issues, make predictions of future behaviors, and aid in treatment recommendations.

Provider costs not to exceed: \$1,200 per psychological assessment; \$100 per hour per assessment; \$100 per hour for preconference phone meetings and trial preparation; \$100 per hour for courtroom testimony; and travel rate for travel of at least 50 miles one way not to exceed \$50 per hour while in transit.

Providers will be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. The process will allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the state.

Note: Board Of Examiners' and Deputy Attorney General's Provider Agreement approval applies to form only. DCFS does not post original, signed Provider Agreements on DCFS' website in an effort to prevent unauthorized duplication. The following page includes an example of how the agreement will appear when posted (with updated approval dates).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

_____ Independent Contractor's Signature	_____ Date	_____ Independent's Contractor's Title
_____ Signature	_____ Date	<u>Administrator, Division of Child and Family Services</u> Title

This Contract was approved as to form by the Nevada State Board of Examiners on March 10, 2015

This Contract was approved as to form by a Deputy Attorney General for the Attorney General on January 14, 2015

<p>REVIEWED: <u> 7/11 </u></p> <p>ACTION ITEM: _____</p>
--



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 Technology Way - 3rd Floor
Carson City, Nevada 89706
(775) 684-4400

TO: James Wells, Director, Administration *EFO*
THROUGH: Richard Whitley, Director, DHHS
SH **THROUGH:** Sharon Benson, Senior Deputy Attorney General, Attorney General's Office
Jane Gruner Acting
FROM: *per* Kirsten Coulombe, Administrator, DCFS *Bussilla Colegrove ASOIV*
DATE: January 26, 2016
SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contracts for Services of Independent Contractor. These contracts would be used to enlist the services of providers of Psychosexual and Substance Abuse Assessments, Psychological and Drug and Alcohol Testing and Medical Professionals. These services are necessary for the continued overall health of the youth that are incarcerated.

The provider agreement contracts would be used for the following services.

- Provider Agreement For Psychosexual Assessment
- Substance Abuse Assessment
- Psychological Testing
- Drug and Alcohol Testing Services
- Medical Professional

RECEIVED

FEB 04 2016

GOVERNOR'S OFFICE
BUDGET DIVISION

Providers would be able to access this Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State.

The Attorney General's Office has reviewed and approved these provider agreement contracts as to form.

[Faint, illegible text at the bottom of the page]

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 2, 2016

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Nikki Hovden, Budget Analyst *NH*
Budget Division

RECEIVED

MAR 02 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH –
PROVIDER AGREEMENT FORM**

Agenda Item Write-up:

The Division of Public and Behavioral Health is requesting Board of Examiners' approval to amend the following provider agreement form to include updated language referencing the "Individual Support Plan", the "Medicaid Waiver Program" and "Accreditation Standards" and add language regarding homeowner approval for the intended purpose and use of the home.

- Supported Living Arrangements (Residential Support)

Additional Information:

Specific language is requested for revision for Supported Living Arrangements, Attachment A, as shown on the attachment.

<p>REVIEWED: <u><i>SH</i></u></p> <p>ACTION ITEM: _____</p>

STATE OF NEVADA

BRIAN SANDOVAL
Governor

RICHARD WHITLEY, MS
Director



CODY L. PHINNEY, MPH
Administrator

LEON RAVIN, M.D.
Acting Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
4150 Technology Way, Suite 300
Carson City, Nevada 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211

TO: James Wells, Director, Governor's Finance Office

THROUGH: Richard Whitley, Director, DHHS

FROM: Cody Phinney, Administrator, DPBH

DATE: March 2, 2016

SUBJECT: Requested Action Item for March 2016 BOE Meeting

The Division of Public and Behavioral Health is requesting Board of Examiners' approval for amendments made to their Residential Supports provider agreement template. These changes will update language referencing "Individual Support Plan", the "Medicaid Waiver Program" and "Accreditation Standards" and add language regarding homeowner approval for the intended purpose and use of the home.

Attached is a copy of the proposed provider agreement template and a red-lined version of the agreement.

NOTE: Back of SLA contract,
modified for readability.
Approved BOE 1-18-2001,
updated 5-14-09, updated and
approved BOE 5-13-14

A. The Person Agrees to:

1. Do my part of the support plan. This means using the support and teaching. If I am unhappy, I will contact my service coordinator or call the appropriate agency listed on the front to use the grievance process. If I am still unhappy, I can also call the Nevada Disability Advocacy and Law Center at 1-800-992-5715 and ask them to help me.
2. Let the support staff and State staff, such as my service coordinator, visit my home. Their visits will check on my health and safety, see that I am getting the services I should from my support plan, and see if I am satisfied with the support services.
3. I will pay the amounts in this Agreement for my personal expenses. If I have a representative payee that is taking care of my money, they may use it as within this plan. If my income changes, I move or change housemates, I will notify my service coordinator.
4. I agree that if I receive any retroactive benefits from Social Security, or increases in my resources, my serving State agency will use these amounts to offset current and previous services, room and board expenses.

B. The State Agency Agrees to:

1. Provide a service coordinator for the individual.
2. Work with the Provider and the person to develop a treatment plan, and give a copy of the plan to the person and the Provider.
3. Allow the individual to obtain a percentage of work earnings as identified in this Agreement (SLA).
4. Supplement other income on behalf of the individual if needed for room and board as specified in the SLA.
5. Provide for other enumerated expenses related to carrying out the provisions of the Agreement as identified in writing on the face of this Agreement, if prior approval of the State Agency Director is secured before such expenses are incurred.
6. After the original SLA Agreement is signed by all parties, changes can occur in stated funded specialized services resulting in an increase in the contract amount of up to \$500.00 per month. These changes do not require new signatures but may be submitted by the person's service coordinator and approved by an administrator.
7. If new rates are approved by the Legislature that would affect this agreement, the approved rates will be paid under the current contract based on the effective date of the changed rate. The new rates will be included in future contracts.

C. The Provider Agrees to:

1. Provide trained staff to provide support as specified in the treatment plan. Support staff will follow the Division of Public and Behavioral Health (DPBH) rules concerning denials of rights and the reporting of abuse and/or neglect. This includes reporting to the Division and the State agency.
2. Provide notification to the State agency of any use of restrictive interventions used with individuals and comply with the rules and regulations regarding restrictive interventions as stipulated in state law and DPBH policy.
3. Provide to the agency a report of any instance of fraud or allegation, neglect, or abuse within 24 hours.
4. Provide to the State agency a quarterly written summary of the person's responses to supports as specified in the treatment plan. Submit a monthly statement of supports provided for compensation under this Agreement including documentation of expenditures as required by the agency.
5. Monitor and/or use the individual's earnings for the individual's personal needs, food, transportation, and recreation as indicated on the treatment plans and assist the individual in meeting all his or her financial obligations incurred under this Agreement.

6. Take all steps necessary to maintain eligibility for third party benefits. Failure to do this will result in the State agency deducting the amount of the person's loss of benefits from the State agencies reimbursement to the Provider.
7. Prepare a monthly accounting of the individual's funds and have it available for the person and/or agency services coordinator's inspection. This monthly accounting shall include beginning balances, receipts, disbursements, and ending balances.
8. Provide receipts for any and all one-time expenditures. Provider will maintain a file of receipts for all purchases made as a representative payee on behalf of a person. Individuals are entitled to keep personal property purchased with their personal money during the period of the Agreement.
9. Provider will maintain the privacy of the health information of the person served, provider trained staff that is knowledgeable of state and federal law and Division policies and procedures regarding maintaining the privacy of protected health information and that will maintain the individual health information as required. Refrain from unlawful discrimination on the basis of race, color, national origin, creed, political or religious affiliation, sex, age, gender, or disability in carrying out the performance of the services named in this Agreement.
10. Provider agrees to meet Division requirements and to participate fully and actively in Division required performance improvement quality assurance. This includes reporting fiscal and non-fiscal programs and individual information and data, compliance with corrective action plans issued as part of DPBH authorized performance improvement activities and any related programs.
11. Indemnify, save and hold the Division, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this Agreement by the Provider or Provider's employees or agents.
12. The supervision of this Agreement is the responsibility of the Agency Director or his/her designee. This Agreement will be reviewed as needed but at least annually.
13. The use and/or disclosure of any part of any information concerning the individual for any purpose not directly connected with the administration of the responsibilities of the Division, State agency or the Provider with respect to purchased services hereunder is prohibited except on written consent of the individual, his attorney or his legal representative.
14. This Agreement may be terminated for any reason upon prior written notice by any party to the others. In the event of termination for any reason, the Provider agrees any and all data, information, recommendation, materials and reports collected or prepared by them, pertaining to the services provided pursuant to this Agreement will be turned over to the State Agency. In the event of termination, the Provider will be paid only for actual services rendered from the time of notification until the person is moved.
15. This Agreement may be terminated at any time for cause, which may include abuse, neglect or exploitation by the Provider of any State agency or individual. At the discretion of the State agency, in lieu of termination, payment may be suspended until an investigation of the allegations is conducted. At the completion of this investigation, if no abuse, neglect or exploitation is substantiated, the Provider will be compensated for services rendered up to the time of the report of abuse, neglect or exploitation.
16. Neither the State agency nor the Division is liable for any debts or agreement obligations incurred by the Provider in securing or maintaining residents to serve as supervised living agreement pursuant to the terms of this Agreement.
17. The provider shall provide the agency with proof that the landlord has approved the use of the residence for the provision of these services.
18. The provider and its employees and agents are not employees of the agency or the Division, and are not in either classified or the unclassified services of the State of Nevada. They have none of the rights or privileges of officers or employees of the State, and the State deducts no taxes, insurance, or other coverage for them from the payments it makes to the Provider. The State agency with a certificate of compliance as required by State Administrative Manual 03309 and NRS 616A to 616D inclusive.
19. This Agreement and its integrated attachment(s) constitute the entire Agreement of the parties and such are intended as a complete and exclusive statement of the promises, specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly

authorized by the terms of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto.

20. Providers who are Medicaid recipients agree to comply with all Medicaid requirements.
21. The Agreement has been approved by the Office of the Attorney General and a sample copy is on file with the Research and Fiscal Analysis Division of the Legislative Counsel Bureau and the Clerk of the State Board of Examiners.
22. Providers agree to comply with any Division or agency policies.
23. Providers agree to comply with any Division or agency scheduled or unscheduled visits by the assigned Service Coordinator and/or quality assurance staff.



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 27, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Tiffany Greenameyer, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

OFFICE OF THE STATE CONTROLLER

Agenda Item Write-up:

CASH MANAGEMENT IMPROVEMENT ACT

A. Office of the Controller – Payment to U.S. Treasury not exceed \$5,481

The State Controller requests approval of payment to the U.S. Treasury not exceed \$5,481 from the General Fund. This is the highest possible payable liability for 2015. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Additional Information:

Section 82, Chapter 534 of the 2015 Legislative Session, (SB 514-General Fund Appropriation Act) states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

A schedule showing the highest liability payable for FY 2015, and a copy of the State's annual report to the U.S. Treasury, are attached to this memorandum.

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

To: State Board of Examiners

From: State Controller Ronald L. Knecht *RK*

Date: 22 January 2016

Subject: FY 2015 Interest Liability under the Cash Management Improvement Act

RECEIVED

JAN 25 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

The purpose of the Cash Management Improvement Act (P.L. 101-453) is to ensure greater efficiency, effectiveness and equity in the exchange of funds between the Federal Government and the States. The State incurs an interest liability when Federal funds are deposited in a State account prior to the day the State pays out funds for program purposes. Conversely, the Federal Government may incur an interest liability when the State pays out its own funds for program purposes.

If there is a net State interest liability, Chapter 570, Section 59 of the 2001 Statutes of Nevada (General Appropriations Act) authorizes the Controller, upon approval of the State Board of Examiners, to make such payments from the interest earnings of the State General Fund, or interest earnings from other funds when interest on Federal money has been deposited into those funds.

I am hereby requesting the approval of payment to the U.S. Treasury in the amount of **\$5,481** from the General Fund. This is the highest possible payable liability for 2015. That amount will be paid only if all Federal interest and State calculation costs are denied. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st. The Federal government paid the State a net liability of \$3,495.00 for fiscal year 2014. If the 2015 calculations are accepted, the Federal government will owe the State \$12,417.00.

A schedule showing the highest liability payable for FY 2015, and a copy of the State's annual report to the U.S. Treasury, are attached to this memorandum.

State Capitol
101 N. Carson Street, Suite 5
Carson City, Nevada 89701-4786
(775) 684-5750
Fax (775) 684-5696

Grant Sawyer State Office Building
555 E. Washington Avenue, Suite 4300
Las Vegas, Nevada 89101-1071
(702) 486-3895
Fax (702) 486-3896

www.controller.nv.gov

State of Nevada

CMIA 2015

Liability by CFDA Number

CFDA #	Total Expenditures	State Liability	Federal Liability	Net Liability	Reportable State Liability	Reportable Federal Liability	Reportable Net Liability	Comments
10.551	589,114,048	0	0	0	0	0	0	FY 2015 Annual Interest Rate = .02%
10.553	27,713,614	319	135	184	319	135	184	
10.557	49,369,192	23	45	(22)	23	45	(22)	
10.555	87,580,833	119	606	(487)	119	606	(487)	
12.400	301,551	28	5	23	28	5	23	
17.225S	29,805,923	0	68	(68)	0	68	(68)	
17.225F	See above	13	0	13	13	0	13	Based on info provided by DETR
20.205	304,821,148	0	0	0	0	0	0	
84.010	107,998,570	1	1,590	(1,589)	1	1,590	(1,589)	
84.027	75,559,847	5	1,461	(1,456)	5	1,461	(1,456)	
93.525	34,246,971	5	221	(216)	5	221	(216)	
93.563	34,616,134	258	3	255	258	3	255	
93.558	50,444,566	620	7	613	620	7	613	
93.658	36,679,786	154	9	145	154	9	145	
93.767	46,933,115	19	45	(26)	19	45	(26)	
93.778	2,363,570,894	3,917	1,404	2,513	3,917	1,404	2,513	
	3,838,756,192	5,481	5,599	(118)	5,481	5,599	(118)	

Net Interest Liability	(118)
Direct Costs	12,299
Amount due	(12,417)

**Cash Management Improvement Act - 2015 Annual Report
State of Nevada**

Annualized Interest Rate: 0.02%

Nevada State Contact

Karen Jaquez
515 East Musser Street
Suite 200
Carson City, NV 89701
775-684-5652
kjaquez@controller.state.nv.us

Annual Report Claims

Current State Interest Liability	\$5,481
State Interest Adjustment	\$0
Interest Calculation Costs	\$12,299
Current Federal Interest Liability	\$5,599
Federal Interest Adjustment	\$0
Net Federal Interest Liability	\$12,417

Certification

"I certify to the best of my knowledge that all information in this report, including the Interest claims and interest calculation costs claim, is true and accurate in all respects and that all calculations have been made in accordance with 31 CFR Part 205 and the Treasury State Agreement."

Signature of Authorized State Official: 

Name of Authorized State Official: James Snook

Title of Authorized State Official: Chief Deputy Controller

Date Signed: 1/12/16

**Cash Management Improvement Act - 2015 Annual Report
State of Nevada - Interest Claims Report**

CFDA	Program Name	INTEREST CLAIMED				Net State Liability
		Current State Liability	State Adjustment	Current Federal Liability	Federal Adjustment	
10.551	Supplemental Nutrition Assistance Program	0	0	0	0	0
10.553	School Breakfast Program	319	0	135	0	184
10.555	National School Lunch Program	119	0	606	0	-487
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	23	0	45	0	-22
12.400	Military Construction, National Guard	28	0	5	0	23
17.225F	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	13	0	0	0	13
17.225S	Unemployment Insurance -- State Benefit Account	0	0	68	0	-68
20.205	Highway Planning and Construction	0	0	0	0	0
84.010	Title I Grants to Local Educational Agencies	1	0	1,590	0	-1,589
84.027	Special Education -- Grants to States	5	0	1,461	0	-1,456
93.525	State Planning and Establishment Grants for the Affordable Care Act (ACA)'s Exchanges	5	0	221	0	-216
93.558	Temporary Assistance for Needy Families	620	0	7	0	613
93.563	Child Support Enforcement	258	0	3	0	255
93.658	Foster Care -- Title IV-E	154	0	9	0	145
93.767	Children's Health Insurance Program	19	0	45	0	-26
93.778	Medical Assistance Program	3,917	0	1,404	0	2,513
Total Liability		5,481	0	5,599	0	-118

Add & Modify

View and Print Interest Calculation Costs Certification

Interest Claims

I. State Costs - Internal

Interest Calculation Costs

Clearance Pattern Development and Maintenance

Interest Calculation

State Personnel Cost:	6,767	State Personnel Cost:	5,532
State Non-Personnel Cost:	0	State Non-Personnel Cost:	0
Other Costs:	0	Other Costs:	0

View & Print ICC Certification

Submit & Print Annual Report

II. State Costs - External

Treasury State Agreements

Clearance Pattern Development and Maintenance

Interest Calculation

Personnel Cost:	0	Personnel Cost:	0
Non-Personnel Cost:	0	Non-Personnel Cost:	0
Other Costs:	0	Other Costs:	0

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

Adjusted Interest Calculation Costs: 0

IV. Total Interest Calculation Costs

Total Interest Calculation Costs: 12,299

V. Certification

"I hereby certify that this Interest Calculation Costs Claim Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this cost claim and make this information available upon request."

Signature of Authorized State Official: 

Name of Authorized State Official: James Smack

Title of Authorized State Official: Chief Deputy Controller

Date Signed: Jan 12, 2016

Print

[Add & Modify](#)

View Interest Calculation Costs

[Interest Claims](#)

**denotes required field*

[Click for Instructions](#)

[Interest Calculation Costs](#)

I. State Costs - Internal

Clearance Pattern Development and Maintenance

*State Personnel Cost:

*State Non-Personnel Cost:

*Other Costs:

Interest Calculation

*State Personnel Cost:

*State Non-Personnel Cost:

*Other Costs:

II. State Costs - External

Clearance Pattern Development and Maintenance

*Personnel Cost:

*Non-Personnel Cost:

*Other Costs:

Interest Calculation

*Personnel Cost:

*Non-Personnel Cost:

*Other Costs:

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

*Adjusted Interest Calculation Costs:

IV. Total Interest Calculation Costs

Please provide an explanation for total costs in excess of \$50,000.

Total Interest Calculation Costs: 12,299

V. Authorized State Official Certification

"I hereby certify that this Interest Calculation Costs Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this report and make this information available upon request."

***Name:**

***Title:**

STATE OF NEVADA
CASH MANAGEMENT IMPROVEMENT ACT
FY 15 SCHEDULE OF DIRECT COSTS OF IMPLEMENTATION
FY 14 clearance pattern calculations for FY 15
and interest liability calculations for FY 15

Development and Maintenance of Clearance Patterns:

Statewide Clearance Patterns:		
Welfare (type WF)		398.09
Payroll (type PR)		398.09
Accounts Payable (type AD & EF)		398.09
NDOT (type AD2)		398.09
Set-up		398.09
Total costs to calculate statewide clearance patterns		1,990.44

Program Specific Clearance Patterns:

10.553 - School Breakfast Program		398.09
10.555 - National School Lunch Program		398.09
10.557 - Special Supplemental Nutrition Program for Women, Infants, and Children		398.09
17.225 - Unemployment Insurance		398.09
84.010 - Title I Grants to Local Educational Agencies		398.09
84.027 - Special Education - Grants to States		398.09
93.525 - State Planning & Establishment Grants for Affordable Care Act (ACA)'s Exchanges		398.09
93.558 - Temporary Assistance for Needy Families (TANF)		398.09
93.563 - Child Support Enforcement (Districts Attorney component)		398.09
93.658 - Foster Care Title IV-E		398.09
93.767 - State Children's Insurance Program		398.09
93.778 - Medical Assistance Program		398.09
Total costs to calculate program specific clearance patterns		4,777.06

Calculation of Interest Liabilities:

10.553 - School Breakfast Program		387.23
10.555 - National School Lunch Program		387.23
10.557 - Special Supplemental Food Program for Women, Infants, and Children (WIC)		387.23
12.400 - Military Construction, National Guard		110.64
17.225 - Unemployment Insurance		387.23
20.205 - Highway Planning and Construction		165.96
84.010 - Title I Grants to Local Educational Agencies		387.23
84.027 - Special Education - Grants to States		387.23
93.525 - State Planning & Establishment Grants for Affordable Care Act (ACA)'s Exchanges		442.55
93.558 - Temporary Aid to Needy Families (TANF)		442.55
93.563 - Child Support Enforcement		442.55
93.658 - Foster Care Title IV-E		387.23
93.767 - State Children's Insurance Program		387.23
93.778 - Medical Assistance Program		387.23
N/A - Set-up		221.28
N/A - Preparation of Direct Costs and Annual Report		221.28
Total costs to calculate interest liabilities		5,531.90
Total Direct Costs of Implementation		12,299.39

**State of Nevada
Statewide Clearance Patterns
For the TSA Year Ended June 30, 2015**

Development and Maintenance of Statewide Clearance Patterns				Hours	Cost	Rate	
						55.32	Seal
						39.81	Jaquez
Development of type WF clearance patterns				10.00	398.09	Jacquez	
					398.09		
Development of type PR clearance patterns				10.00	398.09	Jacquez	
					398.09		
Development of type AD, EF & MW clearance patterns				10.00	398.09	Jacquez	
					398.09		
Development of NDOT type AD, EF & MW clearance patterns				10.00	398.09	Jacquez	
					398.09		
Setup of workpapers for FY 15				10.00	398.09	Jacquez	
					398.09		
Total:					1,990.44		

State of Nevada
Program Specific Patterns
For the TSA Year Ended June 30, 2015

Development and Maintenance of Program Specific Clearance Patterns:		Rate	Hours	Cost	Employee	Total Cost
	Seal	55.32				
	Jaquez	39.81				
10.553	- School Breakfast Program		10.00	398.09	Jaquez	398.09
10.555	- National School Lunch Program		10.00	398.09	Jaquez	398.09
10.557	- Special Supplemental Nutrition Program for Women, Infants, and Children		10.00	398.09	Jaquez	398.09
12.400	- Military Construction, National Guard		10.00	398.09	Jaquez	398.09
17.225	- Unemployment Insurance		10.00	398.09	Jaquez	398.09
84.010	- Title I Grants to Local Educational Agencies		10.00	398.09	Jaquez	398.09
84.027	- Special Education -- Grants to States		10.00	398.09	Jaquez	398.09
93.525	- State Planning & Establishment Grants for Affordable Care Act (ACA)'s Exchanges		10.00	398.09	Jaquez	398.09
93.558	- Temporary Assistance for Needy Families (TANF)		10.00	398.09	Jaquez	398.09
93.563	- Child Support Enforcement (Districts Attorney component)		10.00	398.09	Jaquez	398.09
93.658	- Foster Care, Title IV-E		10.00	398.09	Jaquez	398.09
93.767	- State Children's Insurance Program		10.00	398.09	Jaquez	398.09
93.778	- Medical Assistance Program		10.00	398.09	Jaquez	398.09
				4,777.06		4,777.06

State of Nevada
Interest Liability Calculations
For the Year Ended June 30, 2015

Interest Liability Calculation Cost:		Rate	Hours	Total Expenses	TOTAL
	Seal	55.32			
	Jaquez	39.81			
10.553	School Breakfast Program		7.00	387.23	387.23
10.555	National School Lunch Program		7.00	387.23	387.23
10.557	Special Supplemental Food Program for Women, Infants, and Children (WIC)		7.00	387.23	387.23
12.400	Military Construction, National Guard		2.00	110.64	110.64
17.225	Unemployment Insurance		7.00	387.23	387.23
20.205	Highway Planning and Construction		3.00	165.96	165.96
84.010	Title I Grants to Local Educational Agencies		7.00	387.23	387.23
84.027	Special Education - Grants to States		7.00	387.23	387.23
93.525	State Planning & Establishment Grants for Affordable Care Act (ACA)'s Exchanges		7.00	387.23	387.23
93.558	Temporary Aid to Needy Families (TANF)		8.00	442.55	442.55
93.563	Child Support Enforcement		8.00	442.55	442.55
93.658	Foster Care, Title IV-E		8.00	442.55	442.55
93.767	State Children's Insurance Program		7.00	387.23	387.23
93.778	Medical Assistance Program		7.00	387.23	387.23
N/A	Set-up		4.00	221.28	221.28
N/A	Preparation of Direct Costs and Annual Report		4.00	221.28	221.28
			100.00	5,531.90	5,531.90

State of Nevada
Calculation of Cost Rates by Employee
For the Year Ended June 30, 2015

Eva Seal Emp hourly	Karen Jaquez Emp hourly						
37.750	26.290	gross wages					
10.570	7.361	retirement	14.25%	Emplyr/Employee paid	28.00%	Employer paid	
0.547	0.381	1.45% medicare					
4.216	4.216	insurance (paid monthly)					
0.0001	0.0001	\$2.81/yr employee bond insurance					
0.0051	0.0051	\$128.79/yr tort					
0.0046	0.0046	\$115.84 EITS infrastructure					
0.0019	0.0019	\$48.17 EITS security					
0.049	0.034	.13% unemployment					
0.804	0.560	2.13% REGI					
0.283	0.197	.75% personnel/payroll assessments					
1.087	0.757	2.88% Worker's Comp					
55.32	39.81						
0.682	0.660	gross wages as % of total					
0.318	0.340	fringe benefits as % of total					

STATE OF NEVADA

SCHEDULE OF MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	CFDA #	Expenditures	Notes	Agency
Supplemental Nutrition Assistance Program (SNAP)	10.551	532,490,225		407
School Breakfast Program	10.553	26,003,636		550
National School Lunch Program	10.555	94,799,883		550
Special Supplemental Food Program for Women, Infants, and Children (WIC)	10.557	48,116,548		406
Military Construction, National Guard	12.400	29,680,637		431
Unemployment Insurance	17.225	897,787,890	Contains U.I. Trust	900
Highway Planning and Construction	20.205	341,264,802		800
Title I Grants to Local Educational Agencies	84.010	112,016,163		300
Special Education_ Grants to States	84.027	74,259,727		300
State Planning & Establishment Grants for the Affordable Care Act (ACA)'s Exchanges	93.525	28,397,827		960
Temporary Assistance for Needy Families	93.558	44,558,570		407
Child Support Enforcement	93.563	35,753,099		407
Foster Care_ Title IV-E	93.658	37,599,462		409
State Children's Insurance Program	93.767	28,009,455		403
Medical Assistance Program	93.778	1,129,860,764		403

Total Federal Financial Assistance of Programs Above Threshold

3,460,598,688

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 19, 2016

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Melanie Young, Budget Analyst
Budget Division

A handwritten signature in blue ink, appearing to read "myoung".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

NEVADA GAMING CONTROL BOARD – NEVADA GAMING COMMISSION

Agenda Item Write-up:

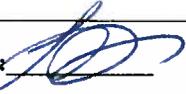
Pursuant NRS 463, as amended by AB 14 of the 2015 Legislature, the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

Additional Information:

The amount requested to be deemed as bad debt is \$108,293. A listing of the debt is included in the attached schedule.

Statutory Authority:

NRS 463 and AB 14 from the 2015 Legislature

<p>REVIEWED: </p> <p>ACTION ITEM: _____</p>
--



BRIAN SANDOVAL
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702
555 E. Washington Avenue, Suite 2600, Las Vegas, Nevada 89101
3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028
557 W. Silver Street, Suite 207, Elko, Nevada 89801
9790 Gateway Drive, Suite 100, Reno, Nevada 89521
750 Pilot Road, Suite I, Las Vegas, Nevada 89119

A.G. BURNETT, *Chairman*
SHAWN R. REID, *Member*
TERRY JOHNSON, *Member*

January 11, 2016

Carson City
(775) 684-7740
Fax: (775) 687-8221

State Board of Examiners
209 East Musser Street, Room 200
Carson City NV 89701

RECEIVED

JAN 13 2016

Re: Nevada Gaming Commission Delinquent Accounts

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Dear Board Members:

This letter is to advise you that the Nevada Gaming Control Board ("Board") requests that the State Board of Examiners ("BOE") notice and agenda the following matter for the purpose of determining the appropriate removal of delinquent debts from the Nevada Gaming Commission's ("Commission") records.

The debt shown in the attached schedule is eligible for removal from the Commission's records pursuant to the passage of AB14 during the 2015 Legislative Session. It is suggested that the BOE action be taken at the February 9, 2016 or March 8, 2016 meeting.

Sincerely,

A.G. Burnett
Chairman

AGB/FS:sm

cc: Shawn R. Reid, Member
Terry Johnson, Member
Marie Bell, Executive Secretary
Tax and License Division – Carson City
Records and Research Services

Enclosures: 2015 Bad debt write-off schedule

Nevada Gaming Commission
2015 Bad Debt Write-off Schedule

Location Id	Location Name	Effective Date	Total Due	Comments
28548-04	A & R Liquor	1/1/2015	\$ 405.00	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
01420-16	Andy Capz Pub	7/1/2009	\$ 4,687.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
01420-16	Andy Capz Pub	7/1/2009	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
09162-02	AP'S Grill & Tavern	1/1/2012	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
04908-05	Back East Bar and Grill	7/1/2010	\$ 4,687.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
04908-05	Back East Bar and Grill	7/1/2010	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
01963-07	Beer Bellies	1/1/2014	\$ 1,916.25	Pursuant to NRS 463.373 and NRS 463.370(2) the amount due is for a quarterly slot fee including penalty.
30026-01	Big Guys Pizza and Grill	7/1/2009	\$ 2,500.00	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
30026-01	Big Guys Pizza and Grill	7/1/2009	\$ 1,035.00	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
03630-02	Blue Ox West	7/1/2009	\$ 16.25	Pursuant to NRS 463.270(5) the amount due is for a penalty on a quarterly slot fee.
19628-02	Champs Sports Bar	7/1/2014	\$ 625.00	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
11583-01	Champs Sports Lounge	10/1/2011	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
00643-05	Desert Inn	10/1/2012	\$ 50.00	Pursuant to NRS 463.270(5) the amount due is for a penalty on a quarterly slot fee.
11464-04	Doc's Place	7/1/2011	\$ 4,062.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
11464-04	Doc's Place	7/1/2011	\$ 1,916.25	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
02888-05	Hacienda Del Rey Vegas	1/1/2015	\$ 506.25	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
01025-06	Hawks' Nest Bar	7/1/2012	\$ 3,750.00	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
01025-06	Hawks' Nest Bar	7/1/2012	\$ 1,740.00	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.

Nevada Gaming Commission
2015 Bad Debt Write-off Schedule

Location Id	Location Name	Effective Date	Total Due	Comments
10794-05	Hooligans	4/1/2015	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
29498-01	Martinis	7/1/2010	\$ 4,687.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
29498-01	Martinis	7/1/2010	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
28825-01	Outside Inn	10/1/2012	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
01126-04	Pogo's Tavern	7/1/2009	\$ 4,687.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
01126-04	Pogo's Tavern	7/1/2009	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
21141-03	Red Room Saloon, The	7/1/2009	\$ 4,687.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for an annual slot tax including penalty.
21141-03	Red Room Saloon, The	7/1/2009	\$ 453.75	Pursuant to NRS 463.270(5) the amount due is for a penalty on a quarterly slot fee.
04170-05	Sand Dollar Blues	10/1/2009	\$ 1,967.50	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
30293-02	Shea's Bar & Grill	1/1/2011	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.
00732-05	Siena Hotel Spa & Casino	5/1/2010	\$ 5,000.00	Pursuant to NRS 463.270(5) the amount due is for a penalty on monthly percentage fees.
00732-05	Siena Hotel Spa & Casino	5/1/2010	\$ 1,264.90	Pursuant to NRS 368A.200 the amount due is for monthly live entertainment taxes including penalty.
00732-05	Siena Hotel Spa & Casino	5/26/2010	\$ 333.93	Pursuant to NRS 368A.200 the amount due is for monthly live entertainment taxes including interest.
00732-05	Siena Hotel Spa & Casino	6/1/2010	\$ 4,978.97	Pursuant to NRS 463.270(5) the amount due is for a penalty on monthly percentage fees.
00732-05	Siena Hotel Spa & Casino	6/1/2010	\$ 978.94	Pursuant to NRS 368A.200 and NRS 463.270(5) the amount due is for monthly live entertainment taxes including penalty.
00732-05	Siena Hotel Spa & Casino	11/1/2010	\$ 28,280.85	Pursuant to NRS 463.370 the amount due is for monthly percentage fees.
00732-05	Siena Hotel Spa & Casino	12/8/2010	\$ 386.66	Pursuant to NRS 368A.200 the amount due is for monthly live entertainment taxes including interest.
04338-07	Turk's Bar & Lounge	4/1/2010	\$ 2,268.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for a quarterly slot fee including penalty.

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 4, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Budget Analyst *NH*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT HEALTH AND HUMAN SERVICES –
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH) –
Carefusion Solutions Equipment Lease

Agenda Item Write-up:

The Division of Public and Behavioral Health is requesting Board of Examiners' approval of the fifth amendment to the Carefusion Solutions pharmaceutical medication dispensing equipment lease for the state's facilities and hospitals. This amendment increases the maximum amount of the lease from \$3,964,308 to \$4,412,228 due to a continued need for these services.

Additional Information:

The Carefusion Solutions equipment lease was originated on May 8, 2006. Originally, Carefusion was the only vendor who provided leased medication dispensing equipment, so a sole source was approved in 2006. In February of 2014, Carefusion raised their rates causing the division to contact the Purchasing Division to determine how to proceed. Research indicated there are now multiple vendors who lease this medication dispensing equipment, so it was determined this lease should be converted to a contract requiring an RFP to be completed. An amendment was approved March 21, 2014 to extend the current lease termination date, and add DCFS a co-user, to give the divisions time to prepare the RFP, which is in-progress and nearly completed. This amendment to increase the amount by \$447,920 would allow for the transition from the current vendor to the vendor that receives the award of RFP #3108.

REVIEWED: SM
ACTION ITEM: _____

BRIAN SANDOVAL
Governor

RICHARD WHITLEY, MS
Director

STATE OF NEVADA



CODY L. PHINNEY, MPH
Administrator

TRACEY D. GREEN, MD
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300
Carson City, NV 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211

January 26, 2016

MEMORANDUM

RECEIVED

JAN 28 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

TO: Nikki Hovden
Budget Analyst V
Budget Division

THROUGH: ~~Mark Winebarger~~ *about*
Administrative Service Officer IV
Division of Public and Behavioral Health

FROM: Rick Morse
Division Contracts Manager
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR TERM EXTENSION OF LEASE WITH CAREFUSION SOLUTIONS,
LLC

This memorandum requests that the attached lease amendment between the Nevada Division of Public and Behavioral Health, the Division of Child and Family Services and CareFusion Solutions, LLC be approved for a termination extension until December 31, 2016 with an increase to the extension of \$447,920.00 for a total lease not to exceed amount of \$4,412,228.00. This is an ongoing lease that provides pharmaceutical medication dispensing equipment to State facilities and hospitals.

It is the desire of both divisions and Nevada State Purchasing to transition this lease to a full service contract subject to all state provisions and regulations. The Request for Proposal (RFP) process is in-progress to the point of near completion. This amendment would allow for transition time from the current vendor to the vendor that receives the award from the RFP (3108).

In the event of questions, please contact Rick Morse at 775-684-5932 or email: rmorse@health.nv.gov.

Thank you for your consideration in this matter.

CC: Contracts Unit
Division of Public and Behavioral Health

AMENDMENT #5 TO LEASE

Between the State of Nevada
Acting By and Through Its
Department of Health and Human Services
Division of Public and Behavioral Health
4150 Technology Way, Suite 300
Carson City, NV 89706
Contact: Rick Morse, Division Contract Manager
Ph: (775) 684-5932 · Fax: (775) 684-4211

And

Division of Child and Family Services
4126 Technology Way, 3rd Floor
Carson City, NV 89706
Ph: (775) 684-4400 · Fax: (775) 684-4455

And

CareFusion Solutions, LLC
3750 Torrey View Court
San Diego, CA 92130
Contact Kevin Terry, Senior Sales Consultant
Ph: (510) 837-9268 · Fax: (312) 949-5993

1. AMENDMENTS. For and in consideration of mutual promises and/or their valuable consideration, all provisions of the original lease dated April 25, 2006, amendment #1 dated March 11, 2008, amendment #2 dated June 19, 2009, amendment #3 dated March 21, 2014 and amendment #4 dated March 10, 2015 attached hereto as Exhibit A, remain in full force and effect with the exception of the following:

This amendment extends the term of the lease and extends funding for the new term.

Current Lease Language:

The fourth amendment to this lease extends the current term by 12 months to the new termination date of March 31, 2016. It also increases the lease amount by \$457,548.00 for a total lease NTE amount of \$3,964,308.00.

Amended Lease Language:

The fifth amendment to this lease extends the current term by 10 months to the new termination date of December 31, 2016. It also increases the lease amount by \$447,920.00 for a total lease NTE amount of \$4,412,228.00.

2. INCORPORATED DOCUMENTS. Exhibit A (Original Lease and amendments) is attached hereto, incorporated by reference herein and made a part of this amended lease.

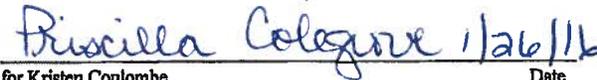
3. REQUIRED APPROVAL. This amendment to the original lease shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.


Independent Contractor's Signature _____ Date _____

Robert Schwalger
Independent Contractor's Name (Print) _____

 1-26-16
for Cody L. Phinney, MPH _____ Date _____

 1/26/16
for Kristan Coulombe _____ Date _____

 1/27/16
for Richard Whitley, MS _____ Date _____

 1-28-2016
for Jeff Haag _____ Date _____

Signature - Board of Examiners

Approved as to form by:


Deputy Attorney General for Attorney General

Manager, Contracts
Independent's Contractor's Title _____

Administrator,
Division of Public and Behavioral Health
Title _____

Administrator,
Division of Child and Family Services
Title _____

Director,
Department of Health and Human Services
Title _____

Administrator,
Purchasing Division
Title _____

APPROVED BY BOARD OF EXAMINERS

On _____
(Date)

On 25 Jan 16
(Date)

For Budget Division Use Only	
Reviewed by: <u>2/9/16</u>	<u>TS</u>
Reviewed by: <u>2/11/16</u>	<u>SP</u>
Reviewed by:	

Amendment

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada, Department of Employment, Training and Rehabilitation
Rehabilitation Division
500 E. Third Street
Carson City, NV 89713
Contact: Shelley Hendren 775-687-6880 Email: sghendren@nvdetr.org

Remarks: This is a lease amendment, agency has vacated partial space via lack of funding clause. Previous occupancy 23,790 sq. ft., new reduced square footage 14,634. Price per square footage includes TI's An additional one time lump sum payment of \$25,000.00 will settle claims for past due rent.
38% reduction of space

Exceptions/Special notes: Original lease expiration was 12/2016. Tenant agency partially vacated subject property. This lease amendment will reflect a reduced square footage and settle all claims pursuant to Landlord's Notice of Default. Settlement payment of \$25,000 shall be due on 04/01/2016 and has been reviewed and approved by both Leasing Services DAG and DETR DAG. In addition, in the event the tenant agency terminates the lease pursuant to Section 1.2, lack of funding prior to 6/30/2019 the agency will pay to landlord an additional \$25,000. This First Amendment is Retroactive to 01/01/2016.

2. Name of Landlord (Lessor): Paul J. Sax and Douglas Berl, Trustees of the Marital Trust under the will of Adolph P. Schuman

3. Address of Landlord: C/O Orrick, Herrington & Sutcliff
405 Howard Street
San Francisco, Ca 94105

4. Property contact: Colliers Nevada Management
100 West Liberty Street #740
Reno, NV 89501
Melissa Molyneau
775-823-4674 775-823-9666 Fx 775-823-4699 Melissa.Molyneaux@colliers.com

5. Address of Lease property: 1325 Corporate Blvd
Reno, NV 89502

a. Square Footage: Rentable 14,634
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$24,877.80	12	\$298,533.60	January 1, 2016 - December 31, 2016	\$1.70
\$28,828.98	12	\$345,947.76	January 1, 2017 - December 31, 2017	\$1.97
\$28,828.98	12	\$345,947.76	January 1, 2018 - December 31, 2018	\$1.97
\$28,828.98	6	\$172,973.88	January 1, 2019 - June 30, 2019	\$1.97
	42	\$1,163,403.00		

Current rate 1.70
New rate 1.70 } = 5% ↑

Increase % 14%
0%
0%

c. Yes No 90 Renewal terms: One identical term

d. Option to renew: # of Days required 30 Holdover terms: 25%/90

e. Holdover notice: Three (3) years and Six (6) months

f. Term: Landlord Tenant

g. Pass-thrus/CAM/Taxes: Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: 2.01-2.10

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 4770

6. Purpose of the lease: To house the Department of Employment Training and Rehabilitation, Rehabilitation Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other Lease amendment, reduce square footage, extend term, settle NOD claim

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Telecom: \$0.00

RECEIVED
FEB 08 2016
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 2/6/16
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20121384905	Exp:	6/30/2016	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input checked="" type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Office?				
g. State of Nevada Vendor number:	T80976991			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. We have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. We have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 2-5-16
Authorized Signature Date
Public Works Division

k) For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	<i>NJ - 1/24/16</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Transportation, Crew 905
310 Galletti Way
Sparks, Nevada 89431
Marlene Rivera 775.834.8300 phone 775.834.8390 fax mrevera@dot.state.nv.us

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes: Includes paint refresh, carpet cleaning and 3-day janitorial.

2. Name of Landlord (Lessor): 1320-1350 Freeport, LLC

3. Address of Landlord: 6490 South McCarran Blvd, Bldg E
Reno, Nevada 89509

4. Property contact: And a copy to:
The Ribeiro Companies
Ed Yuill
phone: 775.825.7979 fax: 775.284.0466 email: ed.yuill@ribeirocorp.com

5. Address of Lease property: 1320 Freeport Boulevard, Suites 103 & 104
Sparks, Nevada 89431

a. Square Footage: Rentable Usable 2,030

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
\$2,030.00	12	\$24,360.00	April 1, 2016 - March 31, 2017	\$1.00
\$2,030.00	12	\$24,360.00	April 1, 2017 - March 31, 2018	\$1.00
4% \$2,111.20	12	\$25,334.40	April 1, 2018 - March 31, 2019	\$1.04
0% \$2,111.20	12	\$25,334.40	April 1, 2018 - March 31, 2020	\$1.04
4% \$2,192.40	12	\$26,308.80	April 1, 2020 - March 31, 2021	\$1.08
0% \$2,192.40	12	\$26,308.80	April 1, 2021 - March 31, 2022	\$1.08

Increase %

c. Total Lease Consideration: 72 \$152,006.40

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Six (6) years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: \$2.01 - \$2.10 Reno Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 9100

6. Purpose of the lease: To house the NDOT Crew 905

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JAN 14 2016

GOVERNOR'S BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unif _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Lady M... 1-6-16
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19991037933</u> ✓	Exp:	<u>5/31/2016</u>	20
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
f. Office?				
g. State of Nevada Vendor number:	<u>T27031990</u> ✓			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 1.13.16
Authorized Signature Date
Public Works Division

ht
For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	2-12-16
Reviewed by: <i>[Signature]</i>	2-12-16
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Office of the Military
2460 Fairview Drive
Carson City, Nevada 89701
Cheryl Tyler Phone 775.884.5125 Fax 775.884.8465 ctyler@govmail.state.nv.us

Remarks: Relocation of Las Vegas Recruitment Center for the National Guard in zip code specific turnkey location to serve their clients at McCarran Marketplace. Other tenants include WalMart, Lowes, PetSmart, Office Depot, Ross, & Carl's Jr., which create synergy for this program.

Exceptions/Special notes: Land lease through Clark County Airport was renewed recently for an additional 50 years. All utilities and common area maintenance fees included in the lease. Tenant to pay janitorial services.

2. Name of Landlord (Lessor): MCP Airport Center, LLC

3. Address of Landlord: 222 Via Marnell Way
Las Vegas, Nevada 89119

4. Property contact: Gregory K. Wells Listing Broker: Mike Zobrist
Marnell Properties NGKF
Phone 702.739.2000 Fax 702.739.2005 Phone 775.733.7500

5. Address of Lease property: 5905 South Eastern Avenue, Suite 106
Las Vegas, Nevada 89119

a. Square Footage: Retail
 Usable 1,280

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$0.00	1	\$0.00	May 1, 2016 - May 31, 2016	\$0.00
\$3,136.00	11	\$34,496.00	June 1, 2016 - April 30, 2017	\$2.45
3.5% \$3,245.76	12	\$38,949.12	May 1, 2017 - April 30, 2018	\$2.54
3.5% \$3,359.36	12	\$40,312.34	May 1, 2018 - April 30, 2019	\$2.62
3.5% \$3,476.94	12	\$41,723.27	May 1, 2019 - April 30, 2020	\$2.72
3.5% \$3,598.63	12	\$43,183.59	May 1, 2020 - April 30, 2021	\$2.81

Increase %

c. Total Lease Consideration: 60 \$198,664.32

d. Option to renew: Yes No 180 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: National Guard recruitment centers are located not in office buildings but in retail centers, which are at higher rates than office space and typically do not include utilities or CAMs.

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3650

6. Purpose of the lease: To house the recruitment office for the Nevada National Guard in Las Vegas

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

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BUDGET DIVISION

a. Estimated Moving Expenses: * See notation below Furnishings*: Data/Phones*:

* NVARNG will not require State of Nevada General Funds for moving expenses, furnishings, Information Technology (IT), and building signage
- 100% Federal Funding - fed agency has agreed to terms of new lease

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit N/A

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Wm R Banks

Authorized Agency Signature

Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20021054278</u>	Exp:	<u>5/31/2016</u>	5
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Office?				
g. State of Nevada Vendor number:	<u>TBD</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature]

Authorized Signature
Public Works Division

2.10.16
Date

ht For Board of Examiners YES NO

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17439**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: BANCROFT ASSOCIATES, PLLC
Agency Code: 030	Contractor Name: BANCROFT ASSOCIATES, PLLC
Appropriation Unit: 1030-04	Address: DBA BANCROFT PLLC
Is budget authority available?: Yes	500 NEW JERSEY AVE. NW FL 7
If "No" please explain: Not Applicable	City/State/Zip: WASHINGTON , DC 20001-2066
	Contact/Phone: CHRIS BARTOLOMUCCI 202-234-0090
	Vendor No.: T29036621
	NV Business ID: NV20151551527
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTINGENCY FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **Yes**

If "Yes", please explain

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved. The services of this contract are being requested pursuant to NRS 41.03435 and per section 1, are payable from the Statutory Contingency Account.

3. Termination Date: **06/30/2017**

Contract term: **1 year and 168 days**

4. Type of contract: **Contract**

Contract description: **OUTSIDE COUNSEL**

5. Purpose of contract:

This is a new contract that continues the services of outside counsel in defending the State against one or more Education Savings Account lawsuits at the state appellate level. The Attorney General has determined it is impracticable and uneconomical to have State of Nevada employees defend these lawsuits pursuant to NRS 41.03435

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$125,000.00**

Other basis for payment: payable upon invoice, not to exceed \$125,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the office of the Attorney General litigating these cases alone to fully protect the State's interests. Therefore outside counsel is needed in this litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Because of heavy workload on other important matters and specialized subject matter expertise required

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

STARTING IN OCT 2015 THE ATTORNEY GENREAL'S OFFICE HAS USED THIS CONTRACTOR AND IS VERY SATISFIED WITH THE LEVEL OF SERVICES RECEIVED.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rbrunzli	01/28/2016 15:05:02 PM
Division Approval	clesli1	01/28/2016 16:26:29 PM
Department Approval	lgallow1	01/28/2016 16:56:51 PM
Contract Manager Approval	lgallow1	01/28/2016 16:56:54 PM
Budget Analyst Approval	myoun3	02/03/2016 10:59:45 AM
BOE Agenda Approval	lfree1	02/04/2016 10:46:42 AM
BOE Final Approval	Pending	



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701-4717

ADAM PAUL LAXALT
Attorney General

WESLEY K. DUNCAN
Assistant Attorney General

NICHOLAS A. TRUTANICH
Chief of Staff

MEMORANDUM

DATE: January 27, 2016
TO: Melanie Young, Budget Analyst
FROM: Lesa Galloway, Management Analyst II
SUBJECT: Retroactive approval for Bancroft PLLC

=====

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Please forward this contract to the Board of Examiner's for approval.

This contract has a retroactive approval date of January 13, 2016.

Retroactive Reason:

The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the office of the Attorney General litigating these cases alone to fully protect the States interests. Therefore outside counsel is needed in this litigation.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17458**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1030-25**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **LAS VEGAS METROPOLITAN POLICE**
Contractor Name: **LAS VEGAS METROPOLITAN POLICE**
Address: **DEPT**
400 S. MARTIN L KING BLVD
City/State/Zip: **LAS VEGAS, NV 89106**
Contact/Phone: null702/828-3111
Vendor No.: T81038884
NV Business ID: GOVERNMENT AGENCY

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % CHASE SETTLEMENT FUNDS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2018**

Contract term: **2 years and 305 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Interlocal**

5. Purpose of contract:

This is a new intrastate interlocal agreement to provide an arrangement and process to reimburse for subcontracted testing of Sexual Assault kits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,300,000.00**

Other basis for payment: Not to exceed \$645 per kit tested up to 1,300,000.00 total aggregate expense.

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Law Enforcement has a backlog of untested sexual assault kits. Completing testing of these kits may result in an increased number of convictions in sexual assault and rape cases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies are not able to do this work due to the sheer volume of backlogged untested Sexual Assault kits.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rbrunzli	02/01/2016 11:23:22 AM
Division Approval	chowle	02/01/2016 13:06:04 PM
Department Approval	chowle	02/01/2016 13:06:08 PM
Contract Manager Approval	lgallow1	02/01/2016 13:07:41 PM
Budget Analyst Approval	myoun3	02/10/2016 09:33:30 AM
BOE Agenda Approval	lfree1	02/11/2016 08:53:59 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16836** Amendment Number: **2**
 Agency Name: **TREASURER - COLLEGE SAVINGS TRUST** Legal Entity Name: **AMPLIFY RELATIONS**
 Agency Code: **051** Contractor Name: **AMPLIFY RELATIONS**
 Appropriation Unit: **1092-04** Address: **140 WASHINGTON ST STE 150**
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89503-0618**
 If "No" please explain: **Not Applicable** Contact/Phone: **BRYAN BEDERA 775/453-0618**
 Vendor No.: **PUR0005633**
 NV Business ID: **NV20131451918**

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ENDOWMENT TRUST ACCOUNT

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2015**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/06/2016**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Promotion Consultant**

5. Purpose of contract:

This is the second amendment to the original contract which provides public relations and promotion consulting services for the Nevada College Savings Plan. This amendment increases the amount of the contract from \$600,000 to \$727,895 to enable payment for the additional digital marketing and social media tasks added to the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$600,000.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
4. Amount of current amendment (#2):	\$127,895.00	\$127,895.00	\$127,895.00	Yes - Action
5. New maximum contract amount:	\$727,895.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 353B.370 authorizes the College Savings Board to contract with qualified entities for the day-to-day operations of the Nevada College Savings Program as the program administrator for the management of the marketing of the program(s).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Treasurer's Office staff is seeking the services of a professional marketing firm to review and analyze current marketing strategies, and to suggest new outreach efforts for the Nevada College Savings Plans program and the Nevada Prepaid Tuition program which is outside the scope of expertise of staff members.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2015-CSB-001 which was done by the Treasurer's Office, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/01/2015 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	02/02/2016 12:36:37 PM
Division Approval	thagan	02/02/2016 13:58:14 PM
Department Approval	thagan	02/02/2016 13:58:17 PM
Contract Manager Approval	shanshew	02/02/2016 14:01:50 PM
Budget Analyst Approval	lfree1	02/10/2016 13:18:56 PM
BOE Agenda Approval	lfree1	02/10/2016 13:19:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15263** Amendment Number: **7**

Legal Entity Name: **CARPENTER SELLERS Del Gatto Architects, DBA CARPENTER SELLERS ARC**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Contractor Name: **CARPENTER SELLERS Del Gatto Architects, DBA CARPENTER SELLERS ARC**

Agency Code: **082** Address: **CARPENTER SELLERS ARCHITECTS**

Appropriation Unit: **1510-63** **8882 Spanish Ridge Ave.**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89148**

If "No" please explain: **Not Applicable** Contact/Phone: **702-251-8896**

Vendor No.: **T80997582**

NV Business ID: **NV19871041301**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	1.00 %	Fees	0.00 %
	Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	49.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	50.00 % University Funds

Agency Reference #: 92114

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/04/2014**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 146 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is the seventh amendment to the original contract which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building: CIP Project No. 15-C78; SPWD Contract No. 92114. This amendment increases the maximum amount from \$3,271,455.40 to \$4,105,219.90 for additional construction administration services, update to the audio visual standards and additional services for the design and structural engineering of the founders wall.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,794,118.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$345.00	\$345.00	\$345.00	No
b. Amendment 2:	\$43,645.00	\$43,990.00	\$43,990.00	Yes - Info
c. Amendment 3:	\$34,465.00	\$34,465.00	\$78,455.00	Yes - Action
d. Amendment 4:	\$161,890.00	\$161,890.00	\$161,890.00	Yes - Action
e. Amendment 5:	\$11,770.00	\$11,770.00	\$11,770.00	Yes - Info
f. Amendment 6:	\$225,222.40	\$225,222.40	\$236,992.40	Yes - Action

4.	Amount of current amendment (#7):	\$833,764.50	\$833,764.50	\$833,764.50	Yes - Action
5.	New maximum contract amount:	\$4,105,219.90			

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/15/2015 16:16:04 PM
Division Approval	dgrimm	09/15/2015 16:16:07 PM

Department Approval	dgrimm	09/15/2015 16:16:13 PM
Contract Manager Approval	dgrimm	02/10/2016 08:33:24 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:27:06 PM
BOE Agenda Approval	pnicks	02/11/2016 10:27:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17451**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: LOMBARD-CONRAD ARCHITECTS, Ltd
Agency Code: 082	Contractor Name: LOMBARD-CONRAD ARCHITECTS, Ltd
Appropriation Unit: 1535-16	Address: 392 5th Steet
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: null775-299-4994
	Vendor No.: T80997315
	NV Business ID: NV19991286422

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 109986

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 120 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the building exterior energy retrofit project for the Nevada Youth Training Center in Elko: CIP Project No. 15-M41; SPWD Contract No. 109986.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$114,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 08:17:15 AM
Division Approval	dgrimm	02/04/2016 08:17:18 AM
Department Approval	dgrimm	02/04/2016 10:33:09 AM
Contract Manager Approval	dgrimm	02/04/2016 10:33:15 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:26:22 PM
BOE Agenda Approval	pnicks	02/11/2016 10:20:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17446**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ARCHITECTS + LLC
Agency Code: 082	Contractor Name: ARCHITECTS + LLC
Appropriation Unit: 1565-79	Address: 35 MARTIN STREET
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509
If "No" please explain: Not Applicable	Contact/Phone: 775-329-8001
	Vendor No.: T80870250
	NV Business ID: NV20001117428

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 109989

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 120 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services to replace the warehouse freezers and coolers at the Southern Desert Correctional Center in Las Vegas: CIP Project No. 15-M08; SPWD Contract No. 109989.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,500.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/29/2016 15:43:18 PM
Division Approval	dgrimm	02/02/2016 16:15:23 PM
Department Approval	dgrimm	02/02/2016 16:15:25 PM
Contract Manager Approval	dgrimm	02/02/2016 16:15:29 PM
Budget Analyst Approval	jrodrig9	02/10/2016 12:32:39 PM
BOE Agenda Approval	pnicks	02/10/2016 15:02:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17453**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HERSHENOW & KLIPPENSTEIN, INC.
Agency Code: 082	Contractor Name: HERSHENOW & KLIPPENSTEIN, INC.
Appropriation Unit: 1585-33	Address: 5485 RENO CORPORATE DR SUITE 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2262
If "No" please explain: Not Applicable	Contact/Phone: 775-332-6640
	Vendor No.: T80984709
	NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	48.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	52.00 %

Transfer from Treasurer - Reallocation of Bond Authority

Agency Reference #: 109994

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**
 Contract term: **3 years and 120 days**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng Serv**

5. Purpose of contract:
This is a new contract to provide professional architectural/engineering services for the advance planning for a Welcome Center and Master Plan for the Stewart Indian School Campus Buildings in Carson City: CIP Project No. 15-P03; SPWD Contract No. 109994.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$225,900.00**
 Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?
2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 08:51:54 AM
Division Approval	dgrimm	02/04/2016 08:51:57 AM
Department Approval	dgrimm	02/04/2016 08:56:34 AM
Contract Manager Approval	dgrimm	02/04/2016 10:31:41 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:25:38 PM
BOE Agenda Approval	pnicks	02/11/2016 10:01:52 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16979	Amendment Number: 1	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.	Contractor Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.
Agency Code: 082	Address: DBA, CORE CONSTRUCTION	7150 CASCADE VALLEY CT
Appropriation Unit: 1590-63	City/State/Zip: LAS VEGAS, NV 89128	
Is budget authority available?: Yes	Contact/Phone: null702/794-0953	Vendor No.: T81092744
If "No" please explain: Not Applicable	NV Business ID: NV19861002524	

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	51.00 %
Highway Funds	0.00 %	X Other funding	49.00 % Agency Funds - Dept of Agriculture

Agency Reference #: 109610

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2015**
Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2019**

Contract term: **3 years and 296 days**

4. Type of contract: **Contract**

Contract description: **Owner-CMAR Const AGR**

5. Purpose of contract:

This is the first amendment to the construction manager at risk contract to provide project management, design and construction services associated with the renovation of the Las Vegas Metro Building. This amendment increases the maximum amount from \$1,672,000 to \$1,776,655 for sewer and excavation work not in the original scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,672,000.00	\$0.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$104,655.00	\$104,655.00	\$104,655.00	Yes - Action
5. New maximum contract amount:	\$1,776,655.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 09:09:11 AM
Division Approval	dgrimm	02/04/2016 09:09:14 AM
Department Approval	dgrimm	02/04/2016 10:28:30 AM
Contract Manager Approval	dgrimm	02/04/2016 10:28:34 AM
Budget Analyst Approval	jrodrig9	02/12/2016 17:25:04 PM
BOE Agenda Approval	pnicks	02/12/2016 17:26:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15126	Amendment Number: 5	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD	Contractor Name: TATE SNYDER KIMSEY ARCHITECTS, LTD
Agency Code: 082	Address: 709 VALLE VERDE CT	
Appropriation Unit: 1593-19	City/State/Zip: HENDERSON, NV 89014-2329	
Is budget authority available?: Yes	Contact/Phone: 702-456-3000	
If "No" please explain: Not Applicable	Vendor No.: T80883470	
	NV Business ID: NV9821003232	

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %	
Federal Funds	0.00 %	Bonds	0.00 %	
X Highway Funds	87.50 %	X Other funding	12.50 %	Transfer from the Dept. of Motor Vehicles

Agency Reference #: 89266

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/03/2013**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 209 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is the fifth amendment to the original contract which provides professional architectural/engineering services for planning for the Sahara Department of Motor Vehicles Replacement Building: CIP Project No. 13-P01; SPWD Contract No. 89266. This amendment increases the maximum amount from \$1,305,890 to \$1,353,652 for additional services to revise a drainage study and implement newly adopted standards by the Clark County Regional Flood Control along with providing the required documentation to record additional easements as requested by the Water District.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$1,278,936.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$1,184.50	\$1,184.50	\$1,184.50	No
b. Amendment 2:	\$12,500.00	\$13,684.50	\$13,684.50	Yes - Info
c. Amendment 3:	\$8,270.00	\$8,269.50	\$21,954.50	No
d. Amendment 4:	\$5,000.00	\$13,269.50	\$26,954.50	Yes - Info
4. Amount of current amendment (#5):	\$47,761.79	\$47,761.79	\$47,761.79	Yes - Action
5. New maximum contract amount:	\$1,353,652.29			

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/29/2016 15:52:12 PM
Division Approval	dgrimm	01/29/2016 15:52:14 PM
Department Approval	dgrimm	02/02/2016 16:11:37 PM
Contract Manager Approval	dgrimm	02/02/2016 16:11:44 PM
Budget Analyst Approval	jrodrig9	02/04/2016 16:08:46 PM
BOE Agenda Approval	pnicks	02/12/2016 15:32:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17462**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CHARLES ABBOTT ASSOCIATES, INC.
Agency Code: 082	Contractor Name: CHARLES ABBOTT ASSOCIATES, INC.
Appropriation Unit: All Appropriations	Address: 27401 LOS ALTOS STE 220
Is budget authority available?: Yes	City/State/Zip: MISSION VIEJO, CA 92691-6316
If "No" please explain: Not Applicable	Contact/Phone: null949/367-2850
	Vendor No.: T29031774
	NV Business ID: NV20071306494

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % varies depending upon the project

Agency Reference #: 110000

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **Code PI Chck**

5. Purpose of contract:

This is a new contract to provide professional code plan checking services. SPWD Contract No. 110000.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Code Plan Checking Services required to ensure building safety and code compliance.

II. JUSTIFICATION

7. What conditions require that this work be done?

Code plan checking services required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Plan Checking services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 09:02:12 AM
Division Approval	dgrimm	02/04/2016 09:02:14 AM
Department Approval	dgrimm	02/04/2016 09:02:31 AM
Contract Manager Approval	dgrimm	02/04/2016 10:30:37 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:25:15 PM
BOE Agenda Approval	pnicks	02/11/2016 09:53:27 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16197** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **HERSHENOW & KLIPPENSTEIN, Inc.**

Agency Code: **082** Contractor Name: **HERSHENOW & KLIPPENSTEIN, Inc.**

Appropriation Unit: **All Appropriations** Address: **5485 RENO CORPORATE DR SUITE 100**

Is budget authority available?: **No** City/State/Zip: **RENO, NV 89511-2262**

Contact/Phone: **775-332-6640**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 3650, expenditure category 10, fuel storage project.

Vendor No.: T80984709
NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % agency funded CIP

Agency Reference #: 108999

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2014**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2019**

Contract term: **4 years and 203 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Stead Army Aviation Support Facility Fuel Storage project: CIP Project No. 15-A015; SPWD Contract No. 108999. This amendment increases the maximum amount from \$200,000 to \$296,585 for conversion of approved design development documents to construction and bid documents and for construction administration services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$200,000.00	\$0.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$96,585.00	\$96,585.00	\$96,585.00	Yes - Action
5. New maximum contract amount:	\$296,585.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency Funded CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/29/2016 15:29:57 PM
Division Approval	dgrimm	01/29/2016 15:30:00 PM
Department Approval	dgrimm	02/02/2016 16:14:47 PM
Contract Manager Approval	dgrimm	02/02/2016 16:14:50 PM
Budget Analyst Approval	jrodrig9	02/10/2016 12:24:42 PM
BOE Agenda Approval	pnicks	02/10/2016 15:36:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17461**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	INTERWEST CONSULTING GROUP, INC.
Agency Code:	082	Contractor Name:	INTERWEST CONSULTING GROUP, INC.
Appropriation Unit:	All Appropriations	Address:	1076 LINCOLN PLACE
Is budget authority available?:	Yes	City/State/Zip	BOULDER, CO 80302-7236
If "No" please explain:	Not Applicable	Contact/Phone:	303444-0524
		Vendor No.:	T32000835
		NV Business ID:	NV20071166199

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % varies depending upon the project

Agency Reference #: 109999

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2017**Contract term: **1 year and 120 days**4. Type of contract: **Contract**Contract description: **Code PI Chck**

5. Purpose of contract:

This is a new contract to provide professional code plan checking services: SPWD Contract No. 109999.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Code Plan Checking Services required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 09:23:55 AM
Division Approval	dgrimm	02/04/2016 09:23:57 AM
Department Approval	dgrimm	02/04/2016 10:27:24 AM
Contract Manager Approval	dgrimm	02/04/2016 10:27:27 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:24:57 PM
BOE Agenda Approval	pnicks	02/11/2016 09:45:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17455**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PLAN CHECK ASSOCIATES, INC. DBA PC ASSOCIATES
Agency Code: 082	Contractor Name: PLAN CHECK ASSOCIATES, INC. DBA PC ASSOCIATES
Appropriation Unit: All Appropriations	Address: PC ASSOCIATES 3419 E CHAPMAN AVE # 480
Is budget authority available?: Yes	City/State/Zip: ORANGE, CA 92869-3812
If "No" please explain: Not Applicable	Contact/Phone: 714-730-0933
	Vendor No.: T29005352
	NV Business ID: NV20111069441

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Varies depending upon the project

Agency Reference #: 109998

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **Code PI Chck**

5. Purpose of contract:

This is a new contract to provide professional code plan checking services: SPWD Contract No. 109998.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Code Plan Services required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional code plan checking services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide the services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/04/2016 08:28:18 AM
Division Approval	dgrimm	02/04/2016 08:28:25 AM
Department Approval	dgrimm	02/04/2016 08:28:28 AM
Contract Manager Approval	dgrimm	02/04/2016 10:32:23 AM
Budget Analyst Approval	jrodrig9	02/10/2016 12:26:00 PM
BOE Agenda Approval	pnicks	02/11/2016 10:09:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17457**Agency Name: **DTCA - DIVISION OF TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AMADOR STAGE LINES, INC.**Contractor Name: **AMADOR STAGE LINES, INC.**Address: **1331 C ST**City/State/Zip: **SACRAMENTO, CA 95814-0913**Contact/Phone: **MARNI DONAHUE 775-324-4444**Vendor No.: **T29011695**NV Business ID: **NV19971361183**To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**Anticipated BOE meeting date **03/2016**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **3 years and 113 days**4. Type of contract: **Contract**Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Amador Stage Lines
LD Tours
Silverado Stages
Showtime Tours
Sweetours

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/29/2016 15:43:44 PM
Division Approval	amathies	01/29/2016 15:43:46 PM
Department Approval	amathies	01/29/2016 15:43:48 PM
Contract Manager Approval	amathies	01/29/2016 15:43:49 PM
Budget Analyst Approval	myoun3	02/05/2016 14:56:54 PM
BOE Agenda Approval	lfree1	02/08/2016 11:27:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17449**

Agency Name: DTCA - DIVISION OF TOURISM	Legal Entity Name: LD TOURS, LLC
Agency Code: 101	Contractor Name: LD TOURS, LLC
Appropriation Unit: 1522-31	Address: STE 110
Is budget authority available?: Yes	3455 CLIFF SHADOWS PKWY
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89129-1076
	Contact/Phone: MARK A. JOHNSON 702-245-5530
	Vendor No.: T29034518
	NV Business ID: NV20051233851
To what State Fiscal Year(s) will the contract be charged?	2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 113 days**

4. Type of contract: **Contract**

Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LD Tours
Showtime Tours
Silverado Stages
Sweetours
Amador Stage Lines

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Domestic LLC**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/29/2016 11:04:36 AM
Division Approval	amathies	01/29/2016 11:04:39 AM
Department Approval	amathies	01/29/2016 11:04:42 AM
Contract Manager Approval	amathies	01/29/2016 11:20:28 AM
Budget Analyst Approval	myoun3	02/05/2016 14:50:31 PM
BOE Agenda Approval	lfree1	02/08/2016 11:51:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17450**

Agency Name: DTCA - DIVISION OF TOURISM	Legal Entity Name: NEVADA COACHES dba SHOWTIME TOURS
Agency Code: 101	Contractor Name: NEVADA COACHES dba SHOWTIME TOURS
Appropriation Unit: 1522-31	Address: 1550 S INDUSTRIAL RD
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: JEFF REINWALD 702-933-3383
	Vendor No.: T29026004
	NV Business ID: NV19971048350

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 113 days**

4. Type of contract: **Contract**

Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Amador Stage Lines
LD Tours
Showtime Tours
Silverado Stages
Sweetours

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/29/2016 11:16:45 AM
Division Approval	amathies	01/29/2016 11:16:47 AM
Department Approval	amathies	01/29/2016 11:16:49 AM
Contract Manager Approval	amathies	01/29/2016 11:19:58 AM
Budget Analyst Approval	myoun3	02/03/2016 11:41:58 AM
BOE Agenda Approval	lfree1	02/04/2016 09:31:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17452**Agency Name: **DTCA - DIVISION OF TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SILVERADO STAGES, INC.**Contractor Name: **SILVERADO STAGES, INC.**Address: **241 PRADO RD**City/State/Zip: **SAN LUIS OBISPO, CA 93401**Contact/Phone: **MICHAEL WATSON 805-438-2765**Vendor No.: **T29036347**NV Business ID: **NV20151170765**To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**Anticipated BOE meeting date **03/2016**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **3 years and 113 days**4. Type of contract: **Contract**Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the state.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LD Tours
Showtime Tours
Silverado Stages
Sweetours
Amador Stage Lines

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/29/2016 11:29:33 AM
Division Approval	amathies	01/29/2016 11:29:35 AM
Department Approval	amathies	01/29/2016 11:29:37 AM
Contract Manager Approval	amathies	01/29/2016 11:29:39 AM
Budget Analyst Approval	myoun3	02/03/2016 11:39:29 AM
BOE Agenda Approval	lfree1	02/04/2016 09:37:32 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17454**

Agency Name: DTCA - DIVISION OF TOURISM	Legal Entity Name: SW EXCURSIONS & EDUCATIONAL TOURS, INC. DBA SWEETOURS
Agency Code: 101	Contractor Name: SW EXCURSIONS & EDUCATIONAL TOURS, INC. DBA SWEETOURS
Appropriation Unit: 1522-31	Address: 6363 S PECOS RD STE 106
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120-6291
If "No" please explain: Not Applicable	Contact/Phone: EARL R. JOBSON 702-349-9908
	Vendor No.: T29024563
	NV Business ID: NV20031422530

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 113 days**

4. Type of contract: **Contract**

Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing motor coach transportation services needed for familiarization tours to showcase the state to tour operators, travel writers and media. A large portion of time during these tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Amador Stage Lines
LD Tours
Showtime Tours
Silverado Stages
Sweetours

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/29/2016 12:35:03 PM
Division Approval	amathies	01/29/2016 12:35:07 PM
Department Approval	amathies	01/29/2016 12:35:09 PM
Contract Manager Approval	amathies	01/29/2016 12:35:11 PM
Budget Analyst Approval	myoun3	02/03/2016 11:26:44 AM
BOE Agenda Approval	lfree1	02/04/2016 09:43:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17198	Amendment Number: 1
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: 21st Century Student Support Services
Agency Code: 300	Contractor Name: 21st Century Student Support Services
Appropriation Unit: 2712-64	Address: 4829 Eaglewood Court
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Vicki Bolton 775-771-3168
	Vendor No.: T29017537
	NV Business ID: NV20081291076

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **04/30/2016**

Termination Date:

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **System Support**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing technical assistance, training and data reviews to local school districts and community-based organizations that receive funding under the 21st Century Community Learning Center program for the purpose of collecting data required under federal funding regulations. This amendment extends the termination date from April 30, 2016 to September 30, 2016 and increases the maximum amount from \$40,047 to \$82,270 due to the need for collecting data for the entire federal fiscal year.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,047.00	\$0.00	\$40,047.00	Yes - Info
4. Amount of current amendment (#1):	\$42,223.00	\$42,223.00	\$42,223.00	Yes - Action
5. New maximum contract amount:	\$82,270.00			
and/or the termination date of the original contract has changed to:	09/30/2016			

II. JUSTIFICATION

7. What conditions require that this work be done?

The federal funding for 21st Century programs (Title IV, Part B) requires the state to submit detailed information (utilization rates, goals, objectives, participation, etc.) related to services provided by the programs funded by the state. In order to have the data accurate, it is necessary to provide technical assistance and training to the programs on an ongoing basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Cayen System is the data collection process Nevada uses to obtain the information required by the United States Department of Education to evaluate the effectiveness of the 21st Century programs. The input of data into the Cayen System requires detailed knowledge of that system which neither NDE nor any other state agency possess.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

21st Century Student Support Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only applicant. Additionally, the vendor has experience in providing technical assistance and training to the programs.

d. Last bid date: 05/04/2012 Anticipated re-bid date: 08/31/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education 8/14/2012 through current The quality of services provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	02/01/2016 14:25:24 PM
Division Approval	mburto1	02/01/2016 14:25:26 PM
Department Approval	mburto1	02/01/2016 14:25:29 PM
Contract Manager Approval	ablackwe	02/01/2016 15:03:27 PM
Budget Analyst Approval	kperondi	02/02/2016 17:31:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13407** Amendment Number: **4**
 Agency Name: **DEPARTMENT OF EDUCATION** Legal Entity Name: **WESTED**
 Agency Code: **300** Contractor Name: **WESTED**
 Appropriation Unit: **2713-52** Address: **730 HARRISON ST**
 Is budget authority available?: **Yes** City/State/Zip: **SAN FRANCISCO, CA 94107**
 If "No" please explain: Not Applicable Contact/Phone: Michael Neuenfeldt 415/615-3105
 Vendor No.: T81012500
 NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2012-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**
 Anticipated BOE meeting date 03/2016
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2016**
 Contract term: **4 years and 179 days**

4. Type of contract: **Contract**
 Contract description: **External Evaluator**

5. Purpose of contract:
This is the fourth amendment to the original contract for an external evaluator for the Striving Readers Comprehensive Literacy Grant. This amendment extends the termination date from September 30, 2016 to November 30, 2016 and increases the maximum amount from \$347,880 to \$457,880 due to the revised scope of work for major objectives and tasks in Year 5 including final grant performance reporting.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$138,600.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$110,000.00	\$110,000.00	\$110,000.00	Yes - Action
b. Amendment 2:	\$99,280.00	\$99,280.00	\$99,280.00	Yes - Action
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
4. Amount of current amendment (#4):	\$110,000.00	\$110,000.00	\$110,000.00	Yes - Action
5. New maximum contract amount:	\$457,880.00			
and/or the termination date of the original contract has changed to:	11/30/2016			

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required as part of the Nevada Striving Readers Comprehensive Literacy Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is a requirement of the U.S. Department of Education and the Nevada Striving Readers Comprehensive Literacy Grant that we hire an External Evaluator.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

American Institutes for Research (AIR)
Pairadocs Consulting
Educational Resource Management Solutions (ERMS)
WestEd

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria. The agency verified the vendor has a Nevada Business License and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: 03/14/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have been engaged under contract since 1998 with the Nevada Department of Education. The quality of service has been excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non-Title 7**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	01/07/2016 08:40:03 AM
Division Approval	mburto1	01/07/2016 08:40:06 AM

Department Approval	mburto1	01/07/2016 08:40:09 AM
Contract Manager Approval	ablackwe	01/07/2016 08:49:13 AM
Budget Analyst Approval	kperondi	01/26/2016 15:38:14 PM
BOE Agenda Approval	sbrown	02/08/2016 10:37:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17463**

Agency Name:	STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name:	National Association of Charter School Authorizers
Agency Code:	315	Contractor Name:	National Association of Charter School Authorizers
Appropriation Unit:	2711-20	Address:	105 W. Adams St., Ste. 1900
Is budget authority available?:	Yes	City/State/Zip:	Chicago, IL 60603-6207
If "No" please explain:	Not Applicable	Contact/Phone:	William Haft 312-376-2323
		Vendor No.:	T27004298
		NV Business ID:	Pending

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Charter School Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2016**Contract term: **120 days**4. Type of contract: **Contract**Contract description: **Business Consultant**

5. Purpose of contract:

This is a new contract to provide a business consultant to assist in implementing administrative processes associated with SB 509, as well as to review existing operations, apply industry best practices and make recommendations to update systems and streamline processes currently in practice.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$64,544.00**

Other basis for payment: Installments payable as milestones are met.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking support for the planning of effective organizational structure; to define operational strategies; to make recommendations for the implementation of statute and regulation in conjunction with established documents; to streamline process; and to align framework and reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have sufficient staff with expertise in this field.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

QuantumMark
Deloitte Financial Advisory Services
BP2 Solutions
Bellwether Education Partners

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor selection was based on highest scores from the evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

This vendor is in the process of securing a Nevada State Business License. Approval of this contract is contingent upon the vendor securing a Nevada State Business License and being in good standing in all areas of the Secretary of State's business requirements.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

This vendor is in the process of securing a Nevada State Business License. Approval of this contract is contingent upon the vendor securing a Nevada State Business License and being in good standing in all areas of the Secretary of State's business requirements.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	02/09/2016 15:33:21 PM
Division Approval	jhoba2	02/09/2016 15:33:24 PM
Department Approval	jhoba2	02/09/2016 15:33:34 PM
Contract Manager Approval	khigday	02/09/2016 15:36:39 PM
Budget Analyst Approval	tgreenam	02/10/2016 07:38:54 AM
BOE Agenda Approval	sbrown	02/12/2016 14:57:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17382**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CLARK COUNTY
Agency Code: 403	Contractor Name: CLARK COUNTY
Appropriation Unit: 3157-00	Address: 500 S GRAND CENTRAL PKWY
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS , NV 89155
If "No" please explain: Not Applicable	Contact/Phone: null702-455-3530
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Intergovernmental Transfer

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **03/2016**

Retroactive? **Yes**

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the County and the State.

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Voluntary Cont.**

5. Purpose of contract:

This is a new interlocal revenue agreement that continues intergovernmental transfers from Clark County for the voluntary contributions calculated on the inpatient, outpatient and graduate medical education hospital services for the non-state publically owned and operated hospitals and also includes managed care organization enhancements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,400,178.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Medicaid State Plan allows for payment of supplemental payments to non-state, government owned or operated hospitals. This agreement provides for the receipt of voluntary contributions from Clark County to pay the nonfederal share of funds in order to secure federal funding for this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract between Clark County and the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agency to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFFP for several years. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	01/08/2016 09:41:22 AM
Division Approval	trooker	01/26/2016 12:22:56 PM
Department Approval	ecreceli	01/27/2016 13:43:18 PM
Contract Manager Approval	aree2	02/01/2016 11:43:15 AM
Budget Analyst Approval	dreynd2	02/01/2016 11:47:26 AM
BOE Agenda Approval	nhovden	02/02/2016 09:39:24 AM
BOE Final Approval	Pending	



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY
1100 E. William Street, Suite 101
Carson City, Nevada 89701
(775) 684-3600

Richard Whitley
Director

Marta Jensen
Acting Administrator

MEMORANDUM

Date: January 8, 2016
TO: Debi Reynolds, Budget Analyst IV
FROM: Ambra Reed, Certified Contract Manager DHCFP
RE: Clark County Voluntary Contribution

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2015 which allows for the collection of IGT funds. This contract was delayed due to negotiations between the County and the State.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15319	Amendment Number: 1
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: ONTARIO REFRIGERATION SERVICE, INC.
Agency Code: 406	Contractor Name: ONTARIO REFRIGERATION SERVICE, INC.
Appropriation Unit: 3161-07	Address: 635 S MOUNTAIN AVE
Is budget authority available?: Yes	City/State/Zip: ONTARIO, CA 91762-4114
If "No" please explain: Not Applicable	Contact/Phone: Darrel Barnes 909/984-2771
	Vendor No.: T27019162
	NV Business ID: NV20091392436

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP 3099**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2014**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/11/2016**

Contract term: **4 years and 21 days**

4. Type of contract: **Contract**

Contract description: **HVAC Maint./Repair**

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing preventative maintenance and repairs of heating, ventilation and air conditioning systems for all eight buildings on the agency's West Charleston campus. This amendment extends the termination date from March 11, 2016 to March 31, 2018 and increases the maximum amount from \$220,000 to \$440,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$220,000.00	\$0.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$220,000.00	\$220,000.00	\$220,000.00	Yes - Action
5. New maximum contract amount:	\$440,000.00			
and/or the termination date of the original contract has changed to:	03/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

Controlled HVAC systems must be properly operated and maintained for the health and safety of clients, staff and visitors of the SNAMHS campus.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current maintenance staff do not have the equipment, time or the expertise to maintain the HVAC systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3099, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by and independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 10/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SNAMHS - 2009-Present - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/22/2016 08:56:03 AM
Division Approval	alaw1	01/22/2016 08:56:07 AM
Department Approval	ecreceli	01/22/2016 16:07:26 PM
Contract Manager Approval	rfine	01/27/2016 09:03:03 AM
Budget Analyst Approval	nhovden	02/02/2016 10:19:01 AM
BOE Agenda Approval	nhovden	02/02/2016 10:19:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17363**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: MJ Freeway, LLC
Agency Code: 406	Contractor Name: MJ Freeway, LLC
Appropriation Unit: 4543-15	Address: 1601 Arapahoe St., Suite 900
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80202
If "No" please explain: Not Applicable	Contact/Phone: Jessica Bilingsley, COO 888-932-6537
	Vendor No.: N/A
	NV Business ID: NV20151511001

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Establishment pays vendor directly

Agency Reference #: **C 15362 (RFP 3205)**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **5 years and 150 days**

4. Type of contract: **Contract**

Contract description: **Seed to Sale Mgmt**

5. Purpose of contract:

This is a new contract to provide medical marijuana establishments throughout the state with a seed to sale inventory tracking and management system. The vendor will provide each establishment with systems and collect data to report to the state. The state will incur no cost under this contract.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$603,394.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Production and sale of medical marijuana is required to be regulated by the Nevada Division of Public and Behavioral Health.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the proper training or experience to provide MMEs with the proper equipment or data collection needed to oversee a successful seed to sale management system.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Beacon Information Design
Bio Track THC
Franwell Inc
Ample Organics Inc
Kind Agrisoft LLC
MJ Freeway LLC
The Urban Trading Post Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen in compliance with NRS 333 resulting from RFP 3205 conducted by the Nevada State Purchasing Division.

d. Last bid date: 12/15/2015 Anticipated re-bid date: 12/15/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	02/03/2016 10:22:02 AM
Division Approval	rmorse	02/03/2016 10:22:04 AM
Department Approval	ecreceli	02/08/2016 09:53:18 AM
Contract Manager Approval	rmorse	02/08/2016 11:10:23 AM
Budget Analyst Approval	knielsen	02/12/2016 14:15:10 PM
BOE Agenda Approval	nhovden	02/12/2016 14:18:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17148**

Agency Name:	DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name:	PERSHING COUNTY ELEVENTH JUDICIAL DISTRICT COURT
Agency Code:	407	Contractor Name:	PERSHING COUNTY ELEVENTH JUDICIAL DISTRICT COURT
Appropriation Unit:	3238-10	Address:	398 MAIN ST
Is budget authority available?:	Yes	City/State/Zip:	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	null775/273-2208
		Vendor No.:	T81041592
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **2 years and 120 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Hearing Masters**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing hearing master and court services for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$68,422.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a function performed by the Judges/Hearing Masters in the Judicial District Courts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ewatson	01/14/2016 10:08:34 AM
Division Approval	msmit5	01/14/2016 12:32:48 PM
Department Approval	ecrecli	01/19/2016 10:34:43 AM
Contract Manager Approval	abayouth	01/20/2016 16:39:46 PM
Budget Analyst Approval	nhovden	01/25/2016 16:05:43 PM
BOE Agenda Approval	nhovden	01/25/2016 16:05:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12810** Amendment Number: **4**
 Legal Entity Name: Nevada PEP, Inc.
 Agency Name: **DIVISION OF CHILD AND FAMILY SERVICES** Contractor Name: **Nevada PEP, Inc.**
 Agency Code: **409** Address: **2101 S. Jones Blvd Suite 120**
 Appropriation Unit: **3646-04** City/State/Zip: **Las Vegas, NV 89146-3171**
 Is budget authority available?: **Yes** Contact/Phone: Karen Taycher 702-388-8899
 Vendor No.: T80975409
 If "No" please explain: Not Applicable NV Business ID: NV19931063169
 To what State Fiscal Year(s) will the contract be charged? **2012-2020**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	40.90 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	56.60 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.50 % rent income, patient collectins

Agency Reference #: RFP #1936

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2012**
 Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**
 Contract term: **8 years and 1 day**

4. Type of contract: **Contract**
 Contract description: **Support Services**

5. Purpose of contract:
This is the fourth amendment to the original contract which provides family-to-family support services for both northern and southern Nevada. This amendment extends the termination date from June 30, 2016 to December 31, 2019 and increases the maximum amount from \$1,569,577.53 to \$3,139,155.06 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$648,820.03	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$710,781.66	\$710,781.66	\$710,781.66	Yes - Action
b. Amendment 2:	\$209,975.84	\$209,975.50	\$209,975.50	Yes - Action
c. Amendment 3:	\$0.00	-\$0.50	-\$0.50	No
4. Amount of current amendment (#4):	\$1,569,577.53	\$1,569,577.53	\$1,569,577.53	Yes - Action
5. New maximum contract amount:	\$3,139,155.06			
and/or the termination date of the original contract has changed to:	12/31/2019			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada PEP will provide Family Support Services to children with Severe Emotional Disabilities and their families. These services empower families to be lifelong advocates for their children through education and skill building, include direct parent support, parent mentoring, family leadership training, joint parent/staff training, working with communities and parents to inform them of the services available for their children and advocating for parents as they search for the appropriate services and support for their children.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the available resources to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only bidder, met criteria per Scope of Work

d. Last bid date: 09/01/2011 Anticipated re-bid date: 09/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with DCFS since 1999 and the services is satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	01/26/2016 15:55:52 PM
Division Approval	pcolegro	02/01/2016 13:50:33 PM
Department Approval	ecreceli	02/02/2016 13:41:20 PM
Contract Manager Approval	sknigge	02/11/2016 16:40:09 PM
Budget Analyst Approval	nhovden	02/12/2016 15:53:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16229	Amendment Number: 4
Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: Rayken, LLC
Agency Code: 650	Contractor Name: Rayken, LLC
Appropriation Unit: 4706-18	Address: 4873 Clark River Drive
Is budget authority available?: Yes	City/State/Zip: Redding, CA 96002
If "No" please explain: Not Applicable	Contact/Phone: Chad Russell 702-521-8010
	Vendor No.:
	NV Business ID: NV20121283668

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/25/2014**

Anticipated BOE meeting date: **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2018**

Contract term: **3 years and 340 days**

4. Type of contract: **Contract**

Contract description: **Polygraph examiner**

5. Purpose of contract:
This is the fourth amendment to the original contract which provides ongoing polygraph examination and internship/quality control services for the department. This amendment increases the maximum amount from \$48,600 to \$137,100 to cover the projected need for services through the term of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$48,600.00	\$0.00	\$48,600.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$48,600.00	No
b. Amendment 2:	\$0.00	\$0.00	\$48,600.00	No
c. Amendment 3:	\$0.00	\$0.00	\$48,600.00	No
4. Amount of current amendment (#4):	\$88,500.00	\$88,500.00	\$88,500.00	Yes - Action
5. New maximum contract amount:	\$137,100.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 289.110 requires the use of a lie detector test as part of the required background investigation for appointment of Category I sworn officers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is currently an emergent need to reduce the backlog in polygraph examinations for DPS Officer applicants. This contract augments the services provided by the DPS-employed polygraph examiners.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Martin-Ross
Carl McCormack
Rayken, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the most experienced and offered the most reasonable price per exam.

d. Last bid date: 10/08/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing services for the past year and those services have been more than satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cpalme2	01/29/2016 08:12:21 AM
Division Approval	cpalme2	01/29/2016 08:15:09 AM
Department Approval	mcar2	01/29/2016 13:48:17 PM
Contract Manager Approval	mcar2	01/29/2016 13:49:13 PM
Budget Analyst Approval	jrodrig9	02/03/2016 18:15:30 PM
BOE Agenda Approval	pnicks	02/12/2016 15:32:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17359**Agency Name: **DPS-TRAFFIC SAFETY**Agency Code: **658**Appropriation Unit: **4688-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AGATE SOFTWARE, INC.**Contractor Name: **AGATE SOFTWARE, INC.**Address: **2214 UNIVERSITY PARK DR
SUITE 102**City/State/Zip: **OKEMOS, MI 48864-3980**Contact/Phone: **517-336-2511**Vendor No.: **T29025797**NV Business ID: **NV20101743480**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2016**Anticipated BOE meeting date **03/2016**Retroactive? **Yes**

If "Yes", please explain

This is a contract to continue support and maintenance of the agency's grants management system. The renewal of the current contract was unavoidably delayed due to employee turnover at the Office of Traffic Safety and Agate Software, INC. As a result of this staff turnover, more time was needed to facilitate negotiations of the new contract.

3. Termination Date: **01/31/2020**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Grants Mgt. System**

5. Purpose of contract:

This is a new contract that continues ongoing support and maintenance of the agency's existing grants management system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$281,096.00**

Other basis for payment: \$231,096.00 Support and Maintenance; \$50,000.00 System Improvements

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on NV roadways, by providing federal grant funds to NV traffic safety partners. Federal funding for this office has quadrupled in recent years. This has increased the workload, while limited staff and resources have remained unchanged. OTS currently has federal grant funds available to continue its web-based grant management system. This system has allowed for more effective and transparent grants management and has reduced paper, copying and postage costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an elaborate web-based system that is solely owned by Agate Software, INC that requires continued support and maintenance

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The program needs to be continuously supported and maintained by the software owner.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with Office of Traffic Safety since 2011 and service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	01/27/2016 10:26:20 AM
Division Approval	shoh1	01/27/2016 10:26:23 AM
Department Approval	mcar2	01/27/2016 12:48:28 PM
Contract Manager Approval	mcar2	01/27/2016 12:51:33 PM
Budget Analyst Approval	jrodrig9	02/03/2016 17:48:32 PM
BOE Agenda Approval	pnicks	02/10/2016 15:47:15 PM
BOE Final Approval	Pending	

Brian Sandoval
Governor



James M. Wright
Director

Jackie Muth
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-4808 • Fax (775) 684-4809

Memorandum

DATE: December 23, 2015

TO: James Wells, Director, Governor's Finance Office

THRU: Jim Rodriguez, Budget Analyst, Governor's Finance Office

FROM: Melissa Carr, Management Analyst II *(MC)*

SUBJECT: Retroactive Contract

Attached is a contract between the Department of Public Safety, Office of Traffic Safety and Agate Software, INC for which the Department is requesting retroactive approval.

This contract continues ongoing software support and maintenance. In order to align the contract period with the service period, there was a delay in the new contract. This is also attributed to employee turnover at Agate Software, INC and OTS. This should not be an issue again for this contract.

Your consideration in approval of this contract is greatly appreciated. If you have questions or if I can be of assistance in any way, please contact me at 775-684-4593. Thank you.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17435**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4464-23**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Copter Lease, LLC**

Contractor Name: **Copter Lease, LLC**
Address: **4701 Hawkins, NE**

City/State/Zip: **Albuquerque, NM 87109**

Contact/Phone: **Craig Swayne 403-250-7370**
Vendor No.: **F00000343**
NV Business ID: **n/a**

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmen
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **L16-04**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2016**

Contract term: **182 days**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **Bell Helicopter**

5. Purpose of contract:

This is a new lease for the rental of an Eagle Bell aircraft to allow the agency to meet operational and safety needs and conduct wildlife air operations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$202,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

After extensive research we have decided to explore the Eagle Bell 407HP as an aircraft that will meet our operational and safety needs far into the future. It will lower our operating cost reduce maintenance time and cost and greatly increase safety. It will also give us the opportunity to conduct missions in-house instead of having to contract to outside vendors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have this type of aircraft.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Copter Lease, LLC
MSI Helicopters
Whisper Jet

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only company that could provide this type of aircraft.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

Company is in Albuquerque, NM and will not be coming into the state of Nevada for business.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Company is in Albuquerque, NM and will not be coming into the state of Nevada for business.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Company is in Albuquerque, NM and will not be coming into the state of Nevada for business.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	01/26/2016 15:18:06 PM
Division Approval	dwendell	01/26/2016 15:18:08 PM
Department Approval	eobrien	02/03/2016 08:16:56 AM
Contract Manager Approval	dwendell	02/10/2016 08:58:46 AM
Budget Analyst Approval	sbarkdul	02/10/2016 13:54:32 PM
BOE Agenda Approval	sewart	02/11/2016 14:14:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV3854	Amendment Number: 3	
	Legal Entity Name: State Parks Cultural Arts Board dba Summer Theater	
Agency Name: PARKS DIVISION	Contractor Name: State Parks Cultural Arts Board dba Summer Theater	
Agency Code: 704	Address: 901 Stewart ST	
Appropriation Unit: 4162-00	City/State/Zip: Carson City, NV 89701	
Is budget authority available?: Yes	Contact/Phone: Christy Miller 7027364744	
If "No" please explain: Not Applicable	Vendor No.: T29009852	
	NV Business ID: NV19801002537	

To what State Fiscal Year(s) will the contract be charged? **2006-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/25/2006**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **04/12/2016**

Termination Date:

Contract term: **14 years and 356 days**

4. Type of contract: **Revenue Contract**

Contract description: **Park and Recreation Services**

5. Purpose of contract:

This is the third amendment to the original contract which provides cultural art performances at Spring Mountain Ranch State Park. This amendment executes the second option of the original contract term for an additional five years. This amendment extends the termination from April 12, 2016 to April 12, 2021 and increases the maximum amount from \$127,500 to \$191,250.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$63,750.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$63,750.00	\$63,750.00	\$63,750.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
4. Amount of current amendment (#3):	\$63,750.00	\$63,750.00	\$63,750.00	Yes - Action
5. New maximum contract amount:	\$191,250.00			
and/or the termination date of the original contract has changed to:	04/12/2021			

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing the cultural arts to the visitors increase visitation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff and expertise is required for the performances.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110114

Approval Date: 01/26/2011

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	01/11/2016 10:49:56 AM
Division Approval	sdecrona	01/19/2016 08:26:46 AM
Department Approval	sdecrona	01/19/2016 08:26:50 AM
Contract Manager Approval	sdecrona	01/19/2016 08:26:54 AM
Budget Analyst Approval	sbarkdul	01/19/2016 13:26:20 PM
BOE Agenda Approval	sewart	01/20/2016 10:07:42 AM

LEO M. DROZDOFF, P.E.
Director

BRIAN SANDOVAL
Governor

Address Reply to:

Department of Conservation and
Natural Resources

901 S. Stewart Street,
Suite 5005
Carson City, NV 89701-5248

Eric Johnson
Administrator

STATE OF NEVADA

Phone: (775) 684-2770
Fax: (775) 684-2777
stparks@parks.nv.gov
<http://parks.nv.gov>

Northern Region Office
16799 Lahontan Dam
Fallon, NV 89406
Phone: (775) 867-3001
Fax: (775) 867-4559



Southern Region Office
4747 Vegas Drive
Las Vegas, NV 89108
Phone: (702) 486-5126
Fax: (702) 486-5186

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

January 12, 2016

Concession Scope of Work Spring Mountain Ranch State Park

Super Summer Theatre performs up to 51 cultural performances at Spring Mountain Ranch State Park each summer from May through September. This year's performances will be:

<u>Hooray for Hollywood</u>	May 13-14
<u>Beauty and the Beast</u>	June 1-4, 8-11, 15-18
<u>Memphis</u>	July 6-9, 13-16, 20-23
<u>Bring It On</u>	August 10-13, 17-20, 24-27
<u>Mystery of Edwin Drood</u>	Sept 8-10, 15-17, 22-24

They have been producing family friendly cultural performances at Spring Mountain Ranch State Park since 1980, and have been rated as satisfactory each season.

Please feel free to contact me if you have any questions or concerns.

Richard Keller
Park Supervisor III
Spring Mountain Ranch State Park
PO Box 124
Blue Diamond, NV 89004
smrrangers@parks.nv.gov
(702) 875-4141

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17391**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: SOLUTIONS THRU SOFTWARE, INC.
Agency Code: 810	Contractor Name: SOLUTIONS THRU SOFTWARE, INC.
Appropriation Unit: 4735-04	Address: 631 N STEPHANIE ST STE 527
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89014-2633
If "No" please explain: Not Applicable	Contact/Phone: Darren Lukasiewich 877-926-4637
	Vendor No.: T32000200A
	NV Business ID: NV20031304598

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: **RFP #3218**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2020**

Contract term: **4 years and 121 days**

4. Type of contract: **Contract**

Contract description: **Auto DL Test System**

5. Purpose of contract:

This is a new contract to provide testing, retrieving and transmitting of statistical information for the Automated Driver's License Testing System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,237,423.68**

Payment for services will be made at the rate of \$25,779.66 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Provides improved and efficient customer service related to drivers license testing, improve testing quality, and integrity, as well as reduce per test staff time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solutions Through Software were the only responding vendors.

d. Last bid date: Anticipated re-bid date: 02/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvezina	01/21/2016 09:13:09 AM
Division Approval	bvezina	01/21/2016 09:13:11 AM
Department Approval	akeillor	01/21/2016 09:31:53 AM
Contract Manager Approval	hazevedo	01/21/2016 10:07:47 AM
Budget Analyst Approval	pnicks	02/01/2016 12:46:34 PM
BOE Agenda Approval	pnicks	02/01/2016 12:46:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15910	Amendment Number: 2	
	Legal Entity Name: MONUMENT CONSTRUCTION	
Agency Name: DETR - REHABILITATION DIVISION	Contractor Name: MONUMENT CONSTRUCTION	
Agency Code: 901	Address: 6035 Harrison Dr. #6	
Appropriation Unit: 3253-10	City/State/Zip: Las Vegas, NV 89120-2470	
Is budget authority available?: Yes	Contact/Phone: Jon Wayne Niesen 702-530-2303	
If "No" please explain: Not Applicable	Vendor No.: T27035474	
	NV Business ID: NV20101633041	
To what State Fiscal Year(s) will the contract be charged?	2015-2018	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.		
General Funds	0.00 %	Fees 0.00 %
Federal Funds	0.00 %	Bonds 0.00 %
Highway Funds	0.00 %	X Other funding 100.00 % Business Enterprise Set Aside
Agency Reference #:	#1917-18-BEN	

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**
 Anticipated BOE meeting date **03/2016**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2018**
 Contract term: **3 years and 334 days**

4. Type of contract: **Contract**
 Contract description: **Handyman-South**

5. Purpose of contract:
This is the second amendment to the original contract which provides as-needed handyman services for Business Enterprises of Nevada locations in southern Nevada. Work includes, but is not limited to, carpentry, interior and drywall repair, painting, carpet and tile repair/removal, etc. This amendment increases the maximum amount from \$94,932 to \$307,113 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$40,000.00	\$0.00	\$40,000.00	Yes - Info
a. Amendment 1:	\$54,932.00	\$54,932.00	\$94,932.00	Yes - Action
4. Amount of current amendment (#2):	\$212,181.00	\$212,181.00	\$212,181.00	Yes - Action
5. New maximum contract amount:	\$307,113.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
 The Business Enterprises of Nevada program sites have on-going needs of general-purpose construction services and repairs in order to maintain the sites without interruptions of services to the public and building staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise or licensing required to provide general-purpose construction services and repairs.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Breeze Bros. Const.
Monument Const.
Emcor

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only qualified, responsive submittal

d. Last bid date: 05/14/2014 Anticipated re-bid date: 03/05/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with DETR's Business Enterprise of Nevada since August 2014 and their work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	01/15/2016 13:05:33 PM
Division Approval	mmason	01/15/2016 13:55:03 PM
Department Approval	mcost1	01/20/2016 10:16:27 AM
Contract Manager Approval	kwynands	01/26/2016 12:00:01 PM
Budget Analyst Approval	tgreenam	02/01/2016 11:38:04 AM
BOE Agenda Approval	sbrown	02/08/2016 11:09:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17441**

Agency Name: **DETR - ADMINISTRATIVE SERVICES**

Agency Code: **908**

Appropriation Unit: **3274-00**

Is budget authority available? **No**

If "No" please explain: Pending Work Program. Federal law provides that the costs incurred by DETR in providing Unemployment Compensation information shall be reimbursed in an amount calculated in accordance with 29 CFR part 97 and OMB Circular No. A-87 (Revised). NCCC shall reimburse the DETR as provided for in this Agreement. a) NCCC Lead Colleges will reimburse DETR for its costs associated with implementing this agreement. b) NSHE will reimburse DETR for its costs associated with administering this Agreement.

Legal Entity Name: The Board of Regents - Nevada System of Higher Education

Contractor Name: **The Board of Regents - Nevada System of Higher Education**

Address: **4300 South Maryland Parkway**

City/State/Zip **Las Vegas, NV 89119**

Contact/Phone: Frank Woodbeck 702-889-8426

Vendor No.: D35000808

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % NSHE will reimburse DETR for its costs associated with administering this Agreement.

Agency Reference #: #2042-19-ESD - DATA

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/15/2018**

Contract term: **2 years and 259 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Revenue - Data Share**

5. Purpose of contract:

This is a new interlocal revenue agreement which provides the terms and conditions under which the agency and the participating community colleges in the Nevada Community College Consortium (NCCC) will disclose data to the US Department of Labor, Employment and Training Administration for the purpose of meeting Trade Adjustment Assistance Community College and Career Training Grants reporting and evaluation requirements. The NCCC participating colleges include: 1) Truckee Meadows Community College, 2) College of Southern Nevada, 3) Great Basin College and 4) Western Nevada College.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$87,500.00**

Other basis for payment: The Department of Employment, Training and Rehabilitation Employment Security Division agrees to provide the services set forth in paragraph (6) at a cost not to exceed (1) with one time Revenue of \$33,500 for development and implementation (ATTACHMENT BB: Educational Entities - DETR Wage Interface Estimate) and (2) and revenue for Administration costs not to exceed \$18,000 per year, payable quarterly by NSHE (ATTACHMENT DD: DETR Annual Run Time Charges for NCCC Infrastructure) for a total revenue contract not to exceed \$87,500.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR maintains records assembled pursuant to title III, title IX, title XI, and title XII of the Social Security Act of 1935, as amended (42 USC 501-504, 42 USC 1101-1110, 42 USC 1320b-7, and 42 USC 1321-1324), the Wagner-Peyser Act, as amended (29 USC 49 et seq.), and the Workforce Innovation and Opportunity Act of 2014, (29 U.S.C. � 3101), collectively �wage records.� These records are subject to privacy protections stated in the respective statutes, as well as to the privacy requirements of the Privacy Protection Act of 1974, as amended by the Computer Matching and Privacy Protection Act of 1988 (P.L. 100-503). DETR has authority to match wage records with other records for purposes of statistical research, so long as the matched records are not used for purposes of making decisions about benefits or privileges of specific individuals. OMB Guidance, paragraph 5.a. (3) (b) at 54 FR 25823 of June 19, 1989 (regarding the application of the Computer Matching and Privacy Protection Act of 1988, P.L. 100-503).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal agreement with the Board of Regents of the Nevada System of Higher Education.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform

No indirect costs

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	02/01/2016 10:27:21 AM
Division Approval	mcost1	02/01/2016 14:56:22 PM
Department Approval	mcost1	02/01/2016 14:56:25 PM
Contract Manager Approval	kwynands	02/03/2016 13:13:30 PM
DoIT Approval	bbohms	02/05/2016 12:14:47 PM
Budget Analyst Approval	tgreenam	02/08/2016 08:30:31 AM
BOE Agenda Approval	sbrown	02/08/2016 13:10:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17424**

Agency Name: PUBLIC EMPLOYEES' BENEFITS	Legal Entity Name: CASEY NEILON, INC.
Agency Code: 950	Contractor Name: CASEY NEILON, INC.
Appropriation Unit: 1338-04	Address: 503 N DIVISION ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: null775-283-5555
	Vendor No.: T29010569
	NV Business ID: NV20061293367
To what State Fiscal Year(s) will the contract be charged?	2016-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 72% State Subsidy/ 28% Premium Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2021**

Contract term: **5 years and 299 days**

4. Type of contract: **Contract**

Contract description: **financial statement**

5. Purpose of contract:

This is a new contract to continue financial statement auditing services for the program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$236,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 287.043(i) PEBP must appoint an independent certified public accountant to perform annual audits of the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Financial audits require services to be performed by an independent certified public account.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Eide Bailley LLP
Casey Neilon and Associates

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as by the evaluation committee and in accordance with NRS 333.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Casey Neilson is PEBP's current financial statement auditor, PEBP is very satisfied by the services provided.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cglover	01/22/2016 13:40:23 PM
Division Approval	cglover	01/22/2016 13:40:39 PM
Department Approval	cglover	01/22/2016 13:42:40 PM
Contract Manager Approval	mstron1	01/22/2016 13:53:14 PM
Budget Analyst Approval	knielsen	02/11/2016 16:15:59 PM
BOE Agenda Approval	nhovden	02/11/2016 16:32:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17402**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AT&T Corp
Agency Code: MSA	Contractor Name: AT&T Corp
Appropriation Unit: 9999 - All Categories	Address: 2700 Watt Ave. RM 3349
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95821
If "No" please explain: Not Applicable	Contact/Phone: Mike Pfaff 916-806-4452
	Vendor No.:
	NV Business ID: NV19711002665

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFQ 3167 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2020**

Contract term: **3 years and 358 days**

4. Type of contract: **MSA**

Contract description: **Telecommunications**

5. Purpose of contract:

This is a new contract that continues ongoing telecommunication services, including voice and data transport systems, for state agencies in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Level 3 Communications
CenturyLink
Inyo Networks

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3167, and in accordance with NRS 333, this contractor was one of four selected as the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/27/2014 Anticipated re-bid date: 10/26/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently holds contracts for long distance services and internet services statewide. Quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	01/20/2016 14:42:24 PM
Division Approval	sberry	01/20/2016 14:42:26 PM
Department Approval	sberry	01/20/2016 14:42:29 PM
Contract Manager Approval	tsmit2	01/22/2016 10:39:31 AM
Budget Analyst Approval	kperondi	02/02/2016 17:35:15 PM
BOE Agenda Approval	lfree1	02/03/2016 10:32:33 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17402**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AT&T Corp
Agency Code: MSA	Contractor Name: AT&T Corp
Appropriation Unit: 9999 - All Categories	Address: 2700 Watt Ave. RM 3349
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95821
If "No" please explain: Not Applicable	Contact/Phone: Mike Pfaff 916-806-4452
	Vendor No.:
	NV Business ID: NV19711002665
To what State Fiscal Year(s) will the contract be charged? 2016-2020	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 100.00 % Various
Agency Reference #: RFQ 3167 tb	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2020**

Contract term: **3 years and 358 days**

4. Type of contract: **MSA**

Contract description: **Telecommunications**

5. Purpose of contract:

This is a new contract that continues ongoing telecommunication services, including voice and data transport systems, for state agencies in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Level 3 Communications
CenturyLink
Inyo Networks

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3167, and in accordance with NRS 333, this contractor was one of four selected as the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/27/2014 Anticipated re-bid date: 10/26/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently holds contracts for long distance services and internet services statewide. Quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	01/20/2016 14:42:24 PM
Division Approval	sberry	01/20/2016 14:42:26 PM
Department Approval	sberry	01/20/2016 14:42:29 PM
Contract Manager Approval	tsmit2	01/22/2016 10:39:31 AM
Budget Analyst Approval	kperondi	02/02/2016 17:35:15 PM
BOE Agenda Approval	lfree1	02/03/2016 10:32:33 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17414**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: ASHCRAFT & BARR, LLP
Agency Code: 030	Contractor Name: ASHCRAFT & BARR, LLP
Appropriation Unit: 1348-15	Address: 2300 W. SAHARA AVE, STE 800
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: JEFFREY F. BARR 702-631-7555
	Vendor No.: T27038679
	NV Business ID: NV20131625877

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **Yes**

If "Yes", please explain

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved. The services of this contract are being requested pursuant to NRS 41.03435 and per section 2, are payable from the Tort Fund; Budget 1348, category 15. NRS 41.03435; Employment of special counsel by Attorney General.

3. Termination Date: **12/31/2019**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada, Department of Corrections, since a conflict of interest has arisen in the representation of the defendants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: At a cost per hour as stated in Attachment CC not to exceed \$45,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the office of the Attorney General litigating these cases alone to fully protect the State's interests. Therefore outside counsel is needed in this litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Because of heavy workload on other important matters and specialized subject matter expertise required.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	01/25/2016 13:16:52 PM
Division Approval	chowle	01/25/2016 17:03:45 PM
Department Approval	chowle	01/25/2016 17:03:48 PM
Contract Manager Approval	lgallow1	01/26/2016 17:44:50 PM
Budget Analyst Approval	myoun3	02/03/2016 10:39:09 AM



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

ADAM PAUL LAXALT
Attorney General

WESLEY K. DUNCAN
Assistant Attorney General

NICHOLAS A. TRUTANICH
Chief of Staff

Date: January 8, 2016

To: Martie Radu, Chief Financial Officer, Administration Division
Clark Leslie, Assistant Solicitor General
Wayne Howle, Chief Deputy Attorney General

From: Lesa Galloway, Management Analyst II

Subject: Retroactive Contract #17414, Ashcraft & Barr, LLP

Justification for a retroactive start date to January 5, 2016

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved.

The services of this contract are being requested pursuant to NRS 41.03435 and per section 2, are payable from the Tort Fund; Budget 1348, category 15.

NRS 41.03435 Employment of special counsel by Attorney General. The Attorney General may employ special counsel whose compensation must be fixed by the Attorney General, subject to the approval of the State Board of Examiners, if the Attorney General determines at any time prior to trial that it is impracticable, uneconomical or could constitute a conflict of interest for the legal service to be rendered by the Attorney General or a deputy attorney general. Compensation for special counsel must be paid out of:

1. The Reserve for Statutory Contingency Account; or
2. Available federal grants or a permanent fund in the State Treasury other than the State General Fund.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17444**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: LEWIS BRISBOIS BISGAARD & SMITH LLP
Agency Code: 030	Contractor Name: LEWIS BRISBOIS BISGAARD & SMITH LLP
Appropriation Unit: 1348-15	Address: 6385 S. RAINBOW BLVD STE 600
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: ROBERT FREEMAN 702-693-1712
	Vendor No.: T29037220
	NV Business ID: NV20041000755

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **Yes**

If "Yes", please explain

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved. The services of this contract are being requested pursuant to NRS 41.03435 and per section 2, are payable from the Tort Fund; Budget 1348, category 15. NRS 41.03435 Employment of special counsel by Attorney General.

3. Termination Date: **12/31/2019**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **PROFESSIONAL SERVICE**

5. Purpose of contract:

This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada, Department of Corrections, since a conflict of interest has arisen in the representation of the defendants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: At a cost per hour as stated in ATTACHMENT CC not to exceed \$45,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the office of the Attorney General litigating these cases alone to fully protect the State's interests. Therefore outside counsel is needed in this litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Because of heavy workload on other important matters and specialized subject matter expertise required

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rbrunzli	01/28/2016 16:07:27 PM
Division Approval	clesli1	01/28/2016 16:26:40 PM
Department Approval	chowle	01/29/2016 11:58:34 AM
Contract Manager Approval	lgallow1	02/01/2016 13:19:07 PM
Budget Analyst Approval	myoun3	02/03/2016 10:44:00 AM

**File Name: Retroactive Date Lewis Brisbois Bisgaard & Smith
LLP.doc.docx PDF Conversion Status is Error: Upload Failed**

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17383**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: MARQUIS AURBACH COFFING PC
Agency Code: 030	Contractor Name: MARQUIS AURBACH COFFING PC
Appropriation Unit: 1348-15	Address: 10001 PARK RUN DR
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89145-8857
If "No" please explain: Not Applicable	Contact/Phone: null702/382-0711
	Vendor No.: T81035998
	NV Business ID: NV19721001853
To what State Fiscal Year(s) will the contract be charged? 2016-2020	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2016**

Anticipated BOE meeting date **02/2016**

Retroactive? **Yes**

If "Yes", please explain

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved. The services of this contract are being requested pursuant to NRS 41.03435 and per section 2, are payable from the Tort Fund; Budget 1348, category 15. NRS 41.03435 Employment of special counsel by Attorney General.

3. Termination Date: **12/31/2019**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **PROFESSIONAL SERVICE**

5. Purpose of contract:

This is a new contract to provide outside special counsel for the defense of legal proceedings filed against the State of Nevada, Department of Corrections, where a conflict of interest has arisen in the representation of the defendants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: At a cost per hour as stated in ATTACHMENT CC not to exceed \$45,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the office of the Attorney General litigating these cases alone to fully protect the State's interests. Therefore outside counsel is needed in this litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Because of heavy workload on other important matters and specialized subject matter expertise required

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	01/08/2016 13:58:53 PM
Division Approval	clesli1	01/08/2016 15:04:36 PM
Department Approval	chowle	01/08/2016 15:55:12 PM
Contract Manager Approval	lgallow1	01/12/2016 09:48:47 AM
Budget Analyst Approval	myoun3	01/26/2016 14:43:17 PM



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

ADAM PAUL LAXALT
Attorney General

WESLEY K. DUNCAN
Assistant Attorney General

NICHOLAS A. TRUTANICH
Chief of Staff

Date: January 8, 2016

To: Martie Radu, Chief Financial Officer, Administration Division
Clark Leslie, Assistant Solicitor General
Wayne Howle, Chief Deputy Attorney General

From: Lesa Galloway, Management Analyst II

Subject: Retroactive Contract #17383, Marquis Aurbach Coffing P.C.

Justification for a retroactive start date to January 5, 2016

Due to the nature of this litigation, the services of this vendor were required immediately and prior to all contract documents being completed and fully approved.

The services of this contract are being requested pursuant to NRS 41.03435 and per section 2, are payable from the Tort Fund; Budget 1348, category 15.

NRS 41.03435 Employment of special counsel by Attorney General. The Attorney General may employ special counsel whose compensation must be fixed by the Attorney General, subject to the approval of the State Board of Examiners, if the Attorney General determines at any time prior to trial that it is impracticable, uneconomical or could constitute a conflict of interest for the legal service to be rendered by the Attorney General or a deputy attorney general. Compensation for special counsel must be paid out of:

1. The Reserve for Statutory Contingency Account; or
2. Available federal grants or a permanent fund in the State Treasury other than the State General Fund.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17379**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: Resolution Economics, LLC
Agency Code: 030	Contractor Name: Resolution Economics, LLC
Appropriation Unit: 1348-15	Address: 9777 WILSHIRE BLVD STE 600
Is budget authority available?: Yes	City/State/Zip: BEVERLY HILLS, CA 90212-1906
If "No" please explain: Not Applicable	Contact/Phone: ROB CRANDALL 310-275-9137
	Vendor No.: T29036976
	NV Business ID: NV20151724949
To what State Fiscal Year(s) will the contract be charged?	2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2015**

Anticipated BOE meeting date 02/2016

Retroactive? **Yes**

If "Yes", please explain

The need for the retroactive start date is due the fact that the court stipulated 30 days for the expert witness to review the documents and write their report. That clock started on the 23rd of November. This contract was not received from the vendor until the 23rd of December. (30 days) Due to absences in both our office and the vendors office for the Thanksgiving and Christmas/New Years holidays we did not receive all the approvals for this contract before the deadline.

3. Termination Date: **12/31/2018**
Contract term: **3 years and 31 days**

4. Type of contract: **Contract**
Contract description: **EXPERT WITNESS**

5. Purpose of contract:

This is a new contract to provide consulting services in the case Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**
Other basis for payment: NOT TO EXCEED 45,000

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this contract is to provide consulting services in the case Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Attorney General's Office does not have the manpower or the expertise to do this work themselves.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	01/08/2016 13:58:01 PM
Division Approval	clesli1	01/08/2016 15:04:50 PM
Department Approval	chowle	01/08/2016 15:55:41 PM
Contract Manager Approval	lgallow1	01/12/2016 09:35:14 AM
Budget Analyst Approval	myoun3	01/20/2016 11:09:26 AM



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

ADAM PAUL LAXALT
Attorney General

WESLEY K. DUNCAN
Assistant Attorney General

NICHOLAS A. TRUTANICH
Chief of Staff

Date: January 12, 2016

To: Martie Radu, Chief Financial Officer, Administration Division
Clark Leslie, Assistant Solicitor General
Wayne Howle, Chief Deputy Attorney General

From: Lesa Galloway, Management Analyst II

Subject: Retroactive Contract #17379, RESOLUTION ECONOMICS, LLC

The need for the retroactive start date on this contract is due the fact that the court stipulated 30 days for the expert witness to review the documents and write their report. That clock started on the 23rd of November. This contract was not received from the vendor until the 23rd of December. (30 days)

Due to absences in both our office and the vendors office for the Thanksgiving and Christmas/New Year's holidays we did not receive all the approvals and paperwork for this contract before the deadline.

We therefore request to make this contract retroactive from Dec. 1, 2015.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17384**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: SIERRA HEALTH CONCERNS INC
Agency Code: 030	Contractor Name: SIERRA HEALTH CONCERNS INC
Appropriation Unit: 1348-15	Address: DAVID ROVETTI
Is budget authority available?: Yes	5365 MAE ANNE AVE STE B2
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89523-1889
	Contact/Phone: null775/324-3700
	Vendor No.: T80944010
	NV Business ID: NV19891033995
To what State Fiscal Year(s) will the contract be charged?	2016-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIMS FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/20/2016**

Anticipated BOE meeting date **02/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **2 years and 161 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide ongoing services for medical records review of administrative tort claims.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$175.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

We have multiple unknown administrative tort cases that will need medical records review by professional experts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have experience in this area of expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	01/08/2016 13:57:38 PM
Division Approval	clesli1	01/08/2016 15:05:06 PM
Department Approval	chowle	01/08/2016 15:56:08 PM
Contract Manager Approval	lgallow1	01/12/2016 10:03:50 AM
Budget Analyst Approval	myoun3	01/20/2016 11:05:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17406**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: REMOTE DBA EXPERTS LLC
Agency Code: 040	Contractor Name: REMOTE DBA EXPERTS LLC
Appropriation Unit: 1050-23	Address: 2000 ERICSSON DR
Is budget authority available?: Yes	City/State/Zip: WARRENDALE, PA 15086
If "No" please explain: Not Applicable	Contact/Phone: AMBER LORENZ 412-208-1647
	Vendor No.:
	NV Business ID: NV20121281478
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2016**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 153 days**

4. Type of contract: **Contract**

Contract description: **RDX 2016 OOS**

5. Purpose of contract:

This is a new contract to provide up to 185 hours of additional Oracle technical support to the Nevada Business Portal's Oracle database. This contract will provide additional database support services that are outside of the scope of work outlined in SOSRFP-1000 (Contract 17090) which covers 65 hours of technical support per month. Any hours of additional support over the monthly allotment of 76 hours pursuant to Contract 17090 will be billed separately at \$135 per hour pursuant to this contract. All out of scope work will stop once 185 hours are used.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,975.00**

Payment for services will be made at the rate of \$130.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Remote DBA Experts holds a separate contract to provide 65 hours per month of database administration for the Nevada Business Portal per SOS RFP-1000. There is a need for occasional Out-of-Scope work which exceeds the parameters of the 65 hours monthly allotted time allowance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resource and expertise to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Remote DBA Experts
AST Corporation
BIAS Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because of their familiarity with the database and ability to act quickly when the need arises.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Secretary of State 2013 - 2016 -satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/25/2016 15:32:07 PM
Division Approval	pdover	01/25/2016 15:32:09 PM
Department Approval	pdover	01/25/2016 15:32:12 PM
Contract Manager Approval	vmccormi	01/25/2016 15:35:52 PM
DoIT Approval	bbohm	01/25/2016 15:51:33 PM
Budget Analyst Approval	lfree1	01/28/2016 10:43:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17160	Amendment Number: 1
Agency Name: TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name: International Association of Working Mothers
Agency Code: 051	Contractor Name: International Association of Working Mothers
Appropriation Unit: 1092-04	Address: 8565 S. Eastern Ave. Suite 150
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89123
If "No" please explain: Not Applicable	Contact/Phone: null702.900.1330
	Vendor No.: T32001477
	NV Business ID: NV20061198072

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % College Savings Trust Endowment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2015**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **11/09/2016**

Termination Date:

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Financial Lit Conf**

5. Purpose of contract:

This is the first amendment to the contract, which increases the contract by \$21,000 to a new total of \$116,000 in order to add an additional Spanish language financial conference in Reno, Nevada targeting Latina women in northern Nevada.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$95,000.00	\$95,000.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$21,000.00	\$21,000.00	\$21,000.00	Yes - Info
5. New maximum contract amount:	\$116,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer and the College Savings Board seek to promote financial literacy and college savings for the citizens of the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Treasurer's Office employees do not have the expertise to conduct large scale conferences.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was chosen for its proven expertise in the field of financial literacy and its ability to reach the target group of women in both English and Spanish.

d. Last bid date: 08/17/2015 Anticipated re-bid date: 08/31/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Treasurer's Office - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	02/02/2016 12:44:32 PM
Division Approval	thagan	02/02/2016 13:58:43 PM
Department Approval	thagan	02/02/2016 13:58:46 PM
Contract Manager Approval	shanshew	02/02/2016 14:04:16 PM
Budget Analyst Approval	lfree1	02/10/2016 14:34:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17475**

Agency Name:	ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT	Legal Entity Name:	Charles P. Cockerill, Esquire
Agency Code:	070	Contractor Name:	Charles P. Cockerill, Esquire
Appropriation Unit:	1363-11	Address:	Allison MacKenzie, Ltd 402 North Division Street Carson City, NV 89703-4168
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89703-4168
If "No" please explain:	Not Applicable	Contact/Phone:	Charles P. Cockerill, Esquire 775-884-4300
		Vendor No.:	
		NV Business ID:	NV20111621979
To what State Fiscal Year(s) will the contract be charged?	2017		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Personnel Assessments

Agency Reference #: ASD #2089772

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2016**
Anticipated BOE meeting date 06/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

This is a new contract to provide ongoing Nevada licensed attorney hearing officer services for the resolution of Executive Branch employee appeals which claim reprisal or retaliation based on the disclosure of improper governmental action, aka "Whistleblower" complaints, and appeals regarding employee suspensions, demotions, involuntary transfers and terminations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$100.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals (NRS 284.091).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact finder and decision maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Continuing prior contract with attorney selected by the Personnel Commission.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2016 - HRM - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	02/08/2016 08:23:10 AM
Division Approval	csweeney	02/08/2016 08:23:13 AM
Department Approval	csweeney	02/08/2016 08:23:15 AM
Contract Manager Approval	csweeney	02/08/2016 08:39:50 AM
Budget Analyst Approval	myoun3	02/10/2016 11:30:16 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17401**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: EIKELBERGER AWNING & DRAPERY, Inc.
Agency Code: 082	Contractor Name: EIKELBERGER AWNING & DRAPERY, Inc.
Appropriation Unit: 1349-12	Address: 1903 HYMER AVE
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-5539
If "No" please explain: Not Applicable	Contact/Phone: 775-358-1903
	Vendor No.: T80112468
	NV Business ID: NV20081356503

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings and Grounds Rental Income Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/30/2020**

Contract term: **3 years and 364 days**

4. Type of contract: **Contract**

Contract description: **Window Dressings**

5. Purpose of contract:

This is a new contract that continues ongoing manufacturing, installation and/or repair of window dressings, in various state buildings in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$0.00 per month

Other basis for payment: Repair, maintenance & installation of window coverings would be \$75.00 per man, per hour. Saturdays and after 5:00pm, labor rate would be \$100.00 per man, per hour. Labor to install new window coverings sold by EAD are included in individual project pricing.

II. JUSTIFICATION

7. What conditions require that this work be done?

Many state office building windows are not a standard size, so blinds and draperies need to be custom made.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency lacks sufficient manpower and training to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors for window coverings services on file. Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 12/16/2015 Anticipated re-bid date: 12/16/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

01/15/1999 to present, for Buildings and Grounds, service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	01/14/2016 14:23:50 PM
Division Approval	csweeney	01/14/2016 14:23:53 PM
Department Approval	csweeney	01/14/2016 14:23:56 PM
Contract Manager Approval	ssands	01/25/2016 12:35:50 PM
Budget Analyst Approval	jrodrig9	01/28/2016 16:44:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17330**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: LOPEZ, ROBERT DBA
Agency Code: 082	Contractor Name: LOPEZ, ROBERT DBA
Appropriation Unit: 1349-12	Address: STAY GREEN TREE SERVICE PO BOX 1335
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89702
If "No" please explain: Not Applicable	Contact/Phone: null775-883-7899
	Vendor No.: T80931206A
	NV Business ID: NV 20121010715

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings and Grounds Rental Income Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2020**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Arborist Services**

5. Purpose of contract:

This is a new contract that continues ongoing services for professional arborist services for state-owned facility in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Other basis for payment: Certified Arborist & consulting \$100.00 per hour; Tree Worker \$60.00 per hour; Chipper & Chip Truck \$85.00 per hour; Large Stump Grinder \$100.00 per hour; Small Stump Grinder \$80.00 per hour; Bucket Truck \$80.00 per hour; Bucket Truck \$100.00 per hour; Dump Truck \$60.00 per hour; Tree Spade \$300.00 per hour; Tree Spade \$200.00 per hour; Tree Spade \$100.00 per hour; Unloader \$75.00 per hour; and Emergency Service Rate charged at 1.5 times these listed rates when services are rendered without 24 hour notice with the total Contract

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There is more than one contractor for arborist work. Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works pre-qualified bidder.

d. Last bid date: 11/01/2015 Anticipated re-bid date: 11/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2007 to present for Buildings and Grounds work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	01/25/2016 13:05:42 PM
Division Approval	csweeney	01/25/2016 13:05:45 PM
Department Approval	csweeney	01/25/2016 13:05:48 PM
Contract Manager Approval	ssands	01/25/2016 14:15:02 PM
Budget Analyst Approval	jrodrig9	01/28/2016 16:45:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17387**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: NEVADA LANDCARE USA
Agency Code: 082	Contractor Name: NEVADA LANDCARE USA
Appropriation Unit: 1349-12	Address: 3035 S. WESTWOOD DRIVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89109
If "No" please explain: Not Applicable	Contact/Phone: 702-385-4590
	Vendor No.:
	NV Business ID: NV200001008059

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds Building Rental Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2016**

Contract term: **276 days**

4. Type of contract: **Contract**

Contract description: **Landscaping**

5. Purpose of contract:

This is a new contract that continues ongoing landscaping services for the Grant Sawyer Building located in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00**

Payment for services will be made at the rate of \$4,400.00 per month

Other basis for payment: extra services \$5,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Landscaping/grounds need to be maintained/serviced on a regular basis for upkeep of the property for the employees and public safety. Emergency contract requested until an RFP is completed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The previous vendor asked B&G to raise the cost of the contract because they felt they underbid and were not making any money or let them out of the contract. B&G let the vendor out of the contract on Sept 30, 2015. B&G personnel have been trying to do the work but cannot keep up. This is an emergency contract with a vendor that B&G has worked with in the past until a new contract can be bid out.

d. Last bid date: 11/01/2015 Anticipated re-bid date: 04/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds from 2/17/2005 to present work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	01/20/2016 08:59:55 AM
Division Approval	csweeney	01/20/2016 08:59:58 AM
Department Approval	csweeney	01/20/2016 09:00:01 AM
Contract Manager Approval	ssands	01/20/2016 09:18:55 AM
Budget Analyst Approval	jrodrig9	01/28/2016 16:43:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17432**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CIVILWORKS, INC.
Agency Code: 082	Contractor Name: CIVILWORKS, INC.
Appropriation Unit: 1535-18	Address: 4945 W PATRICK LN
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-2858
If "No" please explain: Not Applicable	Contact/Phone: 702-534-1816
	Vendor No.: T29033909
	NV Business ID: NV19981075781
To what State Fiscal Year(s) will the contract be charged?	2016-2019
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	X Bonds 100.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 109974	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2016**
 Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**
 Contract term: **3 years and 152 days**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng Serv**

5. Purpose of contract:
This is a new contract to provide professional architectural/engineering services for the sanitary sewer rehabilitation projects at the Southern Nevada Adult Mental Health Services, Southern Nevada Child and Adolescent Services main campus and the Desert Regional Center: CIP Project No 15-M14; SPWD Contract No. 109974.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$23,840.00**
 Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?
2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/25/2016 15:50:24 PM
Division Approval	dgrimm	01/25/2016 16:00:10 PM
Department Approval	dgrimm	01/25/2016 16:00:12 PM
Contract Manager Approval	dgrimm	01/25/2016 16:09:37 PM
Budget Analyst Approval	jrodrig9	01/28/2016 17:15:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17404**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CROOK, RAY DBA
Agency Code: 082	Contractor Name: CROOK, RAY DBA
Appropriation Unit: 1585-40	Address: RPC ROOF CONSULTING SERVICES 14370 MOUNT SNOW DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-9185
If "No" please explain: Not Applicable	Contact/Phone: null775/853-7202
	Vendor No.: T29013770
	NV Business ID: NV20101198067

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	79.00 %
Highway Funds	0.00 %	X Other funding	21.00 % Transfer from Capital Projects Fund

Agency Reference #: 109970

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2016**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 166 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services relating to the inspections of roofs and providing roof consulting services statewide as needed and requested by the SPWD: CIP Project No. 15-S01-9; SPWD Contract No. 109970.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/14/2016 16:04:27 PM
Division Approval	dgrimm	01/14/2016 16:04:29 PM
Department Approval	dgrimm	01/14/2016 16:04:36 PM
Contract Manager Approval	dgrimm	01/15/2016 08:28:08 AM
Budget Analyst Approval	jrodrig9	01/15/2016 16:45:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17434**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CROOK, RAY DBA
Agency Code: 082	Contractor Name: CROOK, RAY DBA
Appropriation Unit: 1585-27	Address: RPC ROOF CONSULTING SERVICES 14370 MOUNT SNOW DR RENO, NV 89511-9185
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-9185
If "No" please explain: Not Applicable	Contact/Phone: 775-853-7202
	Vendor No.: T29013770
	NV Business ID: NV20101198067

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	53.00 %
Highway Funds	0.00 %	X Other funding	47.00 % transfer in Federal grant review

Agency Reference #: 109971

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 153 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the roof replacement project at the Elko Readiness Center: CIP Project No. 15-S01g(1); SPWD Contract No. 109971.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,750.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/26/2016 14:28:25 PM
Division Approval	dgrimm	01/26/2016 14:28:28 PM
Department Approval	dgrimm	01/26/2016 14:28:36 PM
Contract Manager Approval	dgrimm	01/26/2016 16:01:41 PM
Budget Analyst Approval	jrodrig9	01/28/2016 16:43:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17410**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	DG KOCH ASSOCIATES, LLC
Agency Code:	082	Contractor Name:	DG KOCH ASSOCIATES, LLC
Appropriation Unit:	All Appropriations	Address:	2000 S JONES BLVD Suite 110
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89146
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 3646, expenditure category 95, HVAC Replacement.		Contact/Phone:	702-221-5160
		Vendor No.:	T29026336
		NV Business ID:	NV20061467757

To what State Fiscal Year(s) will the contract be charged?

2016-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % agency funded CIP

Agency Reference #: 109942

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/25/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2020**

Contract term: **4 years and 157 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the HVAC replacement CIP project for the Southern Nevada Child and Adolescent Services facility, Buildings 12 and 16: CIP Project No. 16-A031; SPWD Contract No. 109942.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2016 Agency CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/19/2016 16:01:31 PM
Division Approval	dgrimm	01/19/2016 16:01:33 PM
Department Approval	dgrimm	01/19/2016 16:04:45 PM
Contract Manager Approval	dgrimm	01/19/2016 16:04:54 PM
Budget Analyst Approval	jrodrig9	01/25/2016 09:01:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17350**

Agency Name: DTCA - NEVADA ARTS COUNCIL	Legal Entity Name: AMERICANS FOR THE ARTS
Agency Code: 333	Contractor Name: AMERICANS FOR THE ARTS
Appropriation Unit: 2979-33	Address: 1000 VERMONT AVE NW FL 6
Is budget authority available?: Yes	City/State/Zip: WASHINGTON, DC 20005-4940
If "No" please explain: Not Applicable	Contact/Phone: Ben Davidson 202/371-2830
	Vendor No.: T80959638
	NV Business ID: NV20161018637
To what State Fiscal Year(s) will the contract be charged? 2016-2017	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Live Entertainment Tax
Agency Reference #:	AFTA - Arts		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2016**

Anticipated BOE meeting date 01/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 162 days**

4. Type of contract: **Contract**

Contract description: **AFTA - Arts & Econ**

5. Purpose of contract:

This is a new contract to provide an economic impact study. The Arts and Economic Prosperity V study will produce an impact study of spending by Nevada's nonprofit arts and cultural organizations and their audiences. The study and deliverables will provide data to more clearly identify the role of the arts and culture in strengthening local and statewide economies. Additionally, the data will be used to assist grantees and constituents to better analyze audience development strategies and community programming impact.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,500.00**

Payment for services will be made at the rate of \$3,833.33 per Calendar Year

Other basis for payment: 2015, 2016, and 2017.

II. JUSTIFICATION

7. What conditions require that this work be done?

Data collected through the Arts & Economic Prosperity V study will allow the Nevada Arts Council (NAC) to better respond to performance-based budgeting requirements and to increase the competitiveness of NAC grant applications to the National Endowment for the Arts and other funding sources. Additionally, engaging in substantive initiatives, such as a statewide economic impact study, serves the agency's mission, "To enrich the cultural life of the state through leadership that preserves, supports, strengthens and makes excellence in the arts accessible to all Nevadans." This leadership action also responds to a number of action steps identified in the NAC's strategic plan, including: (1) increase research of trends, growth patterns and demographics to serve the arts industry, and, (2) position the Nevada Arts Council as the clearinghouse for information, communications and professional development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Americans for the Arts is the nation's leading nonprofit organization with the mission to advance the arts and arts education. AFTA has conducted nearly 500 economic impact studies for communities in all 50 states, as well as for state arts agencies, measuring the economic impact of the nonprofit arts and culture industry. No state agency or employee has this specific or extensive experience in implementing and accomplishing such a study for Nevada.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Americans for the Arts
AMS Planning & Research
Cultural Planning Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost of the project, continued business with this vendor.

d. Last bid date: 12/14/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lficklin	12/21/2015 07:58:05 AM
Division Approval	lficklin	12/21/2015 07:58:17 AM
Department Approval	dpeters3	12/22/2015 11:58:29 AM
Contract Manager Approval	lficklin	12/22/2015 14:11:43 PM
Budget Analyst Approval	myoun3	01/19/2016 11:30:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17366**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	CIGNA LIFE AND HEALTH INSURANCE CO
Agency Code:	402	Contractor Name:	CIGNA LIFE AND HEALTH INSURANCE CO
Appropriation Unit:	3156-16	Address:	INSURANCE CO /CIGNA HEALTHCARE
Is budget authority available?:	Yes	City/State/Zip:	900 COTTAGE GROVE RD HARTFORD, CT 06152-0001
If "No" please explain:	Not Applicable	Contact/Phone:	Carolyn Manganiello 860.226.6696
		Vendor No.:	T29009448
		NV Business ID:	NV20091592039

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TOBACCO FUNDS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 140 days**

4. Type of contract: **Contract**

Contract description: **Senior RX**

5. Purpose of contract:

This is a new contract that continues the two-part State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, to subsidize the monthly premium on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,600.00**

Other basis for payment: 100% of the low income benchmark for Nevada, as provided by the Centers for Medicare and Medicaid Services (CMS) plus a monthly administrative fee.

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

NRS 439.635 and 439.690

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD since 2006-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Igoulart	12/29/2015 16:16:10 PM
Division Approval	Igoulart	12/29/2015 16:16:15 PM
Department Approval	ecreceli	12/31/2015 14:29:47 PM
Contract Manager Approval	jpruneau	02/10/2016 09:20:36 AM
Budget Analyst Approval	knielsen	02/10/2016 17:09:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14079** Amendment Number: **2**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **DEPARTMENT OF ADMINISTRATION**

Agency Code: **403** Contractor Name: **DEPARTMENT OF ADMINISTRATION**

Appropriation Unit: **3158-11** Address: **HEARINGS DIVISION**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89102**

If "No" please explain: **Not Applicable** Contact/Phone: **null702/486-2527**

Vendor No.: **D08000001**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2017**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Appeals Hearings**

5. Purpose of contract:

This is the second amendment to the original interlocal contract, which continues ongoing services ensuring those entitled are afforded the right to an appeals process when refused Medicaid benefits. This amendment increases the maximum amount from \$118,220 to \$144,436 due to an increased volume and rate for hearings.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,162.00	\$0.00	\$41,162.00	Yes - Info
a. Amendment 1:	\$77,058.00	\$77,058.00	\$118,220.00	Yes - Action
4. Amount of current amendment (#2):	\$26,216.00	\$26,216.00	\$26,216.00	Yes - Info
5. New maximum contract amount:	\$144,436.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is Federally Mandated by 42 CFR 431.200-246

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract is between State agencies

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department of Administration, Hearings Division has been engaged under contract with the Division of Health Financing and Policy for several years and services has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	11/20/2015 09:58:58 AM
Division Approval	bvale1	01/07/2016 18:17:40 PM
Department Approval	ecreceli	01/14/2016 15:29:14 PM
Contract Manager Approval	aree2	01/19/2016 10:38:30 AM
Budget Analyst Approval	drey nol2	01/28/2016 11:17:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17415**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Marquam Group, LTD
Agency Code: 406	Contractor Name: Marquam Group, LTD
Appropriation Unit: 3223-12	Address: 30 N.W. 10th Avenue
Is budget authority available?: Yes	City/State/Zip: Portland, OR 97209-3106
If "No" please explain: Not Applicable	Contact/Phone: Bruce Riley 503-276-1590
	Vendor No.: T27038416
	NV Business ID: NV20161035503

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 15346**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/04/2016**
Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **146 days**

4. Type of contract: **Contract**

Contract description: **Microsoft SharePoint**

5. Purpose of contract:

This is a new contract to provide deployment of SharePoint Online as a platform for collaboration and business process optimization on the division's Office 365 environment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,920.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The migration from on Premise Microsoft SharePoint Foundation server to the cloud Microsoft SharePoint Online allows the agency to keep up with technology.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the technical knowledge and expertise to provide industry best practices and complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SharePoint Market Place
Microsoft Premier Services
Marquam Group, LTD

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor provided the most comprehensive bid and references required to perform the work.

d. Last bid date: 11/17/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/20/2016 15:37:59 PM
Division Approval	alaw1	01/20/2016 15:38:01 PM
Department Approval	ecreceli	01/22/2016 10:34:27 AM
Contract Manager Approval	rmorse	01/25/2016 08:15:18 AM
DoIT Approval	bbohm	01/25/2016 08:27:13 AM
Budget Analyst Approval	knielsen	02/04/2016 13:03:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17335**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: Center for Policy Research
Agency Code: 407	Contractor Name: Center for Policy Research
Appropriation Unit: 3238-18	Address: 1570 Emerson St
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80218
If "No" please explain: Not Applicable	Contact/Phone: Kathan Meyer (303)837-155
	Vendor No.:
	NV Business ID: NV20151643467

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2016**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 159 days**

4. Type of contract: **Contract**

Contract description: **Guidelines Review**

5. Purpose of contract:

This is a new contract which reviews the appropriateness of Nevada's child support guidelines prescribed in Nevada Revised Statutes (NRS) 125B and pursuant to the Code of Federal Regulations (CFR), specifically 45 CFR 302.56. The objective is to review the child support guidelines to ensure that the application results in the determination of appropriate child support award amounts based on current economic data on the cost of raising children and to provide supporting documentation to justify a revision to the current guidelines if appropriate.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,466.00**

Other basis for payment: Actual per invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal regulations (45 CFR 302.56) require states to establish guidelines for setting and modifying child support award amounts within the state. The guidelines must at a minimum take into consideration: (1) all earnings and income of the obligor, (2) be based on specific descriptive and numeric criteria and result in a computation of the support obligation, and (3) address how the parents will provide for the child(ren)s health care needs. Additionally, states must review, and revise, if appropriate, the child support guidelines every four years to ensure that the application of the guidelines result in the determination of appropriate child support award amounts. The quadrennial review of the child support guidelines must consider economic data on the cost of raising children and analyze case data on the application of, and deviations from, the guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

CMG Business Group LLC
Nevada Public Health Foundation
UNLV/Nevada Institute for Children's Research & Policy
MBDA Business Center, Las Vegas

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Center for Policy Research was the only vendor to submit a proposal.

d. Last bid date: 10/09/2015 Anticipated re-bid date: 10/09/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	12/28/2015 14:29:56 PM
Division Approval	msmit5	01/11/2016 07:59:42 AM
Department Approval	ecreceli	01/14/2016 15:43:36 PM
Contract Manager Approval	abayouth	01/20/2016 16:38:51 PM
Budget Analyst Approval	nhovden	01/22/2016 10:10:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15091** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **PbS Learning Institute, Inc.**

Agency Code: **409** Contractor Name: **PbS Learning Institute, Inc.**

Appropriation Unit: **3148-04** Address: **639 Granite St Ste 112**

Is budget authority available?: **Yes** City/State/Zip: **Braintree, MA 02184**

If "No" please explain: **Not Applicable** Contact/Phone: **null781-843-2663**

To what State Fiscal Year(s) will the contract be charged? **2014-2017** Vendor No.: **T32002603**

NV Business ID: **NV20131595617**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date **02/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2016**

Contract term: **3 years**

4. Type of contract: **Contract**
Contract description: **quality improvement**

5. Purpose of contract:

This is the first amendment to the original contract, which provides identification, monitoring and improvement of youth correctional facility conditions and treatment services provided to incarcerated youth using national standards and outcome measures. This amendment increases the maximum amount from \$70,000 to \$85,000 due to additional services for reopening Summit View Youth Center.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$70,000.00	\$0.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$15,000.00	\$15,000.00	\$15,000.00	Yes - Info
5. New maximum contract amount:	\$85,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS Juvenile Services must ensure that youth under our care and custody receive quality care and supervision in a safe and secure manner. PbS for Youth Correction and Detention Facilities is a system for agencies and facilities to identify, monitor, and improve conditions and treatment services provided to incarcerated youth using national standards and outcome measures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

PbS is a specific, nationally recognized improvement program developed by the Council of Juvenile Correctional Administrators (CJCA). State employees in our agency or other State agencies are not trained in delivering this program.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently with DCFS - Satisfactory performance

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	01/06/2016 15:00:54 PM
Division Approval	pcolegro	01/06/2016 15:00:58 PM
Department Approval	ecreceli	01/08/2016 14:16:24 PM
Contract Manager Approval	sknigge	01/11/2016 11:11:11 AM
DoIT Approval	bbohm	01/14/2016 07:50:08 AM
Budget Analyst Approval	drey nol2	01/21/2016 16:21:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14306** Amendment Number: **1**

Agency Name: **DEPARTMENT OF CORRECTIONS** Legal Entity Name: **S.P. & B. Utilities Services, Inc.**

Agency Code: **440** Contractor Name: **S.P. & B. Utilities Services, Inc.**

Appropriation Unit: **3759-09** Address: **DBA SPB Utility Services, Inc.
430 Stoker Ave Ste 207**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89503**

If "No" please explain: **Not Applicable** Contact/Phone: **Linda Peterson, Secretary Treasurer
775/329-7757**

Vendor No.: **T80794830**

NV Business ID: **NV19831010170**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 01/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2017**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing monitoring and management of water distribution systems, alert and advise on issues, perform testing and reporting in accordance with all operational standards and guidelines mandated by the Nevada Division of Environmental Protection at all correctional facilities statewide. This amendment increases the maximum amount from \$571,652 to \$600,638 due to an increase in services to remove nitrogen from the water at three facilities and remove on-site services at all the southern facilities.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$571,652.00	\$0.00	\$0.00	Yes - Action
4. Amount of current amendment (#1):	\$28,986.00	\$28,986.00	\$28,986.00	Yes - Info
5. New maximum contract amount:	\$600,638.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To preserve State property, and to ensure the health and safety of staff and inmates at these institutions and facilities is maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Technical expertise and certification required by Nevada Division of Environmental Protection to monitor and test water distribution systems and waste water treatment. Employees for the Department of Corrections do not have the necessary qualifications or equipment to provide these services. No other State agency offers these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tetra Tech
SPB Utilities Services
Welsh Hagen Associates

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

SPB Utilities Services was the only respondent to the RFP 201317. Over 135 vendors were sent the RFP as well as advertising in the Las Vegas Review Journal, Reno Gazette Journal and posted to State Purchasing website.

d. Last bid date: 03/01/2013 Anticipated re-bid date: 03/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY03 to current; Nevada Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	01/15/2016 12:35:22 PM
Division Approval	dmartine	01/15/2016 12:35:26 PM
Department Approval	jborrowm	01/19/2016 09:25:40 AM
Contract Manager Approval	jhardy	01/19/2016 12:41:06 PM
Budget Analyst Approval	cmurph3	01/21/2016 08:13:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17394**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: BOARD OF REGENTS-UNR
Agency Code: 550	Contractor Name: BOARD OF REGENTS-UNR
Appropriation Unit: 4545-14	Address: 1664 N. Virginia St/MS 325
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89557
If "No" please explain: Not Applicable	Contact/Phone: Sponsored Projects Administration 775-784-6680
	Vendor No.: D35000849
	NV Business ID: Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **550**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2016**

Contract term: **245 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR Coop Agreement**

5. Purpose of contract:

This is a new contract to provide pesticide applicator safety training and education to individuals testing for certification.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,031.84**

Other basis for payment: Per invoiced amount based on work completed not to exceed \$10,031.84

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture (NDA) has been identified as the lead agency authorized by Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) to enforce provisions of this federal pesticide statute. Pursuant to federal regulations, 40 CFR part 171, NDA was required to develop a plan for the certification of pesticide applicators. The plan identifies The University of Nevada, Cooperative Extension, (UNR-CES) as the agency responsible for pesticide applicator training and NDA as the agency responsible for applicator competency testing (certification). NDA has entered into a cooperative with UNR-CES, delineating these specific responsibilities. A memorandum of agreement is currently in place, which is in effect and was signed on March 25, 2013.

Funds awarded by U.S. EPA to NDA for a federal certification program in Nevada are minimal. The funds are used to administer the competency testing program and only pays for half of the cost of the program. EPA has not increased their allocation to NDA in over 10 years. In addition to this, UNR-CES has experienced severe cutbacks of the funding available for training. For this reason, NDA requested a special grant from EPA be granted to NDA for the purpose of supplementing existing UNR-CES funds available for this program. U.S. EPA has authorized the use of these funds for only this purpose.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Based on the current funding available, funding is insufficient to fulfill our current responsibilities of certification and enforcement and to administer/conduct a training program. Since these EPA funds were identified to be used specifically as pass through for UNR-CES, they cannot be utilized by NDA.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity - Intrastate Contract - There is no indirect cost rate charged to this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwhitney	01/15/2016 15:35:37 PM
Division Approval	mwhitney	01/15/2016 15:35:40 PM
Department Approval	mwhitney	01/15/2016 15:35:42 PM
Contract Manager Approval	mwhitney	01/15/2016 15:35:44 PM
Budget Analyst Approval	hfield	01/28/2016 08:46:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17437**

Agency Name: PUBLIC UTILITIES COMMISSION	Legal Entity Name: Elite Media, Inc.
Agency Code: 580	Contractor Name: Elite Media, Inc.
Appropriation Unit: 3920-04	Address: 145 Brightmoor Ct
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89074
If "No" please explain: Not Applicable	Contact/Phone: Jennifer Grant 702-492-0654
	Vendor No.: T27035579
	NV Business ID: NV20031523731
To what State Fiscal Year(s) will the contract be charged? 2016	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **Informal Solicitation #LV2016**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2016**

Contract term: **46 days**

4. Type of contract: **Contract**

Contract description: **Las Vegas Billboards**

5. Purpose of contract:

This is a new contract to provide billboards in the Las Vegas area to promote the 811 Call Before You Dig phone number during the month of April 2016, which is National Safe Digging Month.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,000.00**

Other basis for payment: Payment will be made after the billboard campaign concludes.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Commission applied for the 2015 State Damage Prevention Grant and was awarded the funds. Part of the funds are designated for use in conducting an 811 educational billboard campaign in Nevada's population centers during the month of April 2016, which is National Safe Digging Month to enhance excavator and homeowner knowledge of 811 and underground damage prevention.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State does not have billboard space and employees do not have the technical expertise for installation.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reagan Outdoor
Clear Channel
Lamar Advertising

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to the Informal Solicitation, and in accordance with NRS 333, the selected vendor was the lowest costing vendor with a complete Informal Solicitation packet.

d. Last bid date: 12/02/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nshafer	01/26/2016 16:04:34 PM
Division Approval	nshafer	01/26/2016 16:04:37 PM
Department Approval	bpotte1	02/01/2016 10:48:49 AM
Contract Manager Approval	nshafer	02/01/2016 10:51:43 AM
Budget Analyst Approval	myoun3	02/03/2016 10:33:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17360**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: Miller Mendel, INC.
Agency Code: 650	Contractor Name: Miller Mendel, INC.
Appropriation Unit: 4706-18	Address: 1425 Broadway Suite 430
Is budget authority available?: Yes	City/State/Zip: Seattle , WA 98122
If "No" please explain: Not Applicable	Contact/Phone: Tyler Miller 206-939-5690
	Vendor No.:
	NV Business ID: NA
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2016**

Anticipated BOE meeting date 01/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **1 year and 75 days**

4. Type of contract: **Contract**

Contract description: **Background Software**

5. Purpose of contract:

This is a new contract to provide for the use of a web-base background investigations management software application to assist the Department of Public Safety (DPS) in its performance of background investigations of new DPS Officer recruitments.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,100.00**

Other basis for payment: \$7,500.00 Initial Setup and Training; \$9,600.00 for 300 entries; \$1,000.00 for misc storage costs

II. JUSTIFICATION

7. What conditions require that this work be done?

DPS has bi-annual recruitments for the POST academy, which require many background investigations to qualify for employment. This is a vigorous process that requires a lot of paperwork and organization. This program will be a cost savings in paperwork and additional staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This software is the sole property of Miller Mendel, INC and no State employee has the expertise to create the software needed to manage recruitments.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Background Solutions, LLC
Miller Mendel, INC

Essential Software Development, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the State.

d. Last bid date: 10/09/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Both DPS and the vendor contacted the Secretary of State Business License office and were told the NRS 76.100 does not require the out of state business to obtain a business license when they are conducting business in the State of NV less than 30 days. The vendor will be providing setup and on site training for less than 30 days and a business license is not a requirement.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Both DPS and the vendor contacted the Secretary of State Business License office and were told the NRS 76.100 does not require the out of state business to obtain a business license when they are conducting business in the State of NV less than 30 days. The vendor will be providing setup and on site training for less than 30 days and a business license is not a requirement.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcar2	01/14/2016 16:43:50 PM
Division Approval	mcar2	01/14/2016 16:43:52 PM
Department Approval	mcar2	01/14/2016 16:43:55 PM
Contract Manager Approval	mcar2	01/15/2016 08:16:17 AM
DoIT Approval	bbohm	01/15/2016 12:53:15 PM
Budget Analyst Approval	jrodrig9	01/15/2016 17:18:31 PM

File Name: Miller Mendel Contract Insurance Requirements.msg
PDF Conversion Status is Warning: File type not supported

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17380**

Agency Name: DPS-INVESTIGATION DIVISION	Legal Entity Name: Intelligent Software Solutions, INC.
Agency Code: 653	Contractor Name: Intelligent Software Solutions, INC.
Appropriation Unit: 3743-44	Address: 5450 Tech Center Drive Suite 400
Is budget authority available?: Yes	City/State/Zip: Colorado Springs, CO 80919
If "No" please explain: Not Applicable	Contact/Phone: Rob Rogers 703-585-4593
	Vendor No.: PUR0005781
	NV Business ID: Pending
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2016**

Contract term: **343 days**

4. Type of contract: **Contract**

Contract description: **Dfuze360 Install**

5. Purpose of contract:

This is a new contract to provide installation and integration services of the Dfuze360 Client Server application software in support of the Nevada Threat Analysis Center system upgrade.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,640.48**

Other basis for payment: \$24,640.48 for Engineering Support and Install services ; \$6,000 for Travel

II. JUSTIFICATION

7. What conditions require that this work be done?

The Dfuze360 software has already been purchased through an RQX. This contract is required to facilitate the installation and training services. The Nevada Threat Analysis Center (NTAC) is the Department of Homeland Security (DHS) recognized Fusion Center for the State of Nevada and this software update will provide much needed system and data enhancements and improve overall system speed, data search and reporting capabilities to the system.

discovery and pursuit of new valuable lines of investigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Intelligent Software Solutions, INC is the sole owner of Dfuze360, which is a specialized software, and are the only qualified company to install and train staff. There is no State employee with the expertise to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 160101

Approval Date: 12/31/2015

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the State.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

DPS contacted the Secretary of State Business License office and was told that NRS 76.100 does not require the out of state business to obtain a business license when they are conducting business in the State of NV less than 30 days. The vendor will be providing setup and on site training for less than 30 days and a business license is not a requirement.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

DPS contacted the Secretary of State Business License office and was told that NRS 76.100 does not require the out of state business to obtain a business license when they are conducting business in the State of NV less than 30 days. The vendor will be providing setup and on site training for less than 30 days and a business license is not a requirement.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdibasil	01/21/2016 11:14:58 AM
Division Approval	jdibasil	01/21/2016 11:15:05 AM
Department Approval	mcar2	01/21/2016 12:26:46 PM
Contract Manager Approval	mcar2	01/21/2016 12:54:59 PM
Budget Analyst Approval	jrodrig9	01/22/2016 10:21:47 AM



Purchasing Use Only:	
Approval#:	1100101

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency:	Department of Public Safety, Investigation Division		
		Contact Name and Title	Phone Number	Email Address
		Vicki Nowling, MA3	775-684-4519	vnowling@dps.state.nv.us
	Melissa Carr, MA2	775-684-4593	mcarr@dps.state.nv.us	

Vendor Information:		
1b	Identify Vendor:	INTELLIGENT SOFTWARE SOLUTIONS, INC.
	Contact Name:	ROB ROGERS
	Address:	5450 Tech Center Drive Suite 400 Colorado Springs, CO 80919
	Telephone Number:	703-585-4593
	Email Address:	ROB.ROGERS@ISSINC.COM

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

Contract Information:				
1d	Is this a new Contract?	Yes	X	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:	X		
	Contract:	Start Date:	Upon approval	End Date: December 31, 2016

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	X
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:	
	\$70,816.48 (\$40,176.00 for software procurement through RXQ #65300000026650; \$30,640.48 for engineering support and travel through a DPS service contract)	

Provide a description of work/services to be performed or commodity/good to be purchased:

The Nevada Threat Analysis Center (NTAC) is the Department of Homeland Security (DHS) recognized Fusion Center for the State of Nevada. The principle role of the NTAC is to compile, analyze, and disseminate criminal and terrorism-related information, intelligence and other information (including, but not limited to, threat, public safety, law enforcement, public health, social services, and public works information) to support efforts to anticipate, identify, and prevent criminal activity and terrorism across the state.

Product to be Purchased: Dfuze 360 Information Management Analytical and Visualization Tool

The Dfuze 360 information management data analysis and visualization tool enables users to break down large masses of data and information into small, logical component parts, allowing users to reassemble these parts according to specific analytical queries. These queries are then sent to visual displays, rendered in evocative, meaningful, and relevant ways by use of tables, maps, graphs, timelines, and numerous other display types. Dfuze 360's powerful Link Analysis feature allows users to perform advanced investigative analysis. Additionally, Dfuze 360's Word Cloud and advanced Signature Discovery capabilities enable users to conduct data mining against extremely large datasets, allowing analysts to detect useful but otherwise hidden patterns and links to information, driving analysts' discovery and pursuit of new valuable lines of investigation.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

While there are a small number of vendors that offer information management, data mining, link analysis, and visualization tools, no single platform offers all solutions in a "one-stop-shop" product, with the ability to remotely connect to an unlimited number of data sources, in a "read-only" capacity. Specifically:

#1: Advanced analytics, data mining, and visualization capability

- *Ability to execute complex searches of databases, text documents, RSS feeds, social media sites, disk drives, and mobile data. Ability to mine unstructured text using synonym searches and word clustering algorithms. Ability to conduct timescrolling to conduct temporal analysis, animating visual displays across time to assist analysts in establishing temporal relationships between key events and detecting significant patterns. Ability to generate custom displays, which can be exported into formatted reports such as presentations, documents, spreadsheets, images, and XML files.*

#2: Multiple data sources accessed through a single interface

- *Ability to quickly access available information from a single location. Ability for users to connect to and complete simple and complex searches of information across internal and external data sources, including but limited to: records, evidence and case management systems, CAD/RMS, court databases, and locally created databases and spreadsheets – all from a single interface. Ability to quickly establish direct, live connections to new data sources, allowing the ability to expand and scale access to data as needed.*

#3: Remote connection, keeping data at its source

- *Ability to virtually/remotely access data sources where they reside, with no requirement to move existing data sources or reconfigure their structure. Ability to connect to data*

sources where they physically reside, and how they are currently designed and configured. Ability to expose and access data for querying every field and value of existing structured data and all elements of unstructured data.

#4: Direct, live connections to existing sources – ensuring real-time access to information

- *Ability to directly connect to all originating data sources. Data is immediately available and ready to query as soon as it is entered into the data system.*

#5: Protect privacy and civil liberties

- *System includes robust security features to protect privacy, civil liberties and prevent the corruption of data. Ability to conduct a role-based security solution that allows organizations to define levels of access based on duties of the user.*

#6: Economical and practical data sharing solution

- *Ability to connect with multiple data sources simultaneously, with the ability to securely manage and share intelligence information, on a scalable platform.*

Further, Dfuze 360 has the capability to integrate with applications like Google Earth, Analysts Notebook, and Microsoft SharePoint and Exchange. Dfuze 360 also has the ability to leverage commercial web services like Google Maps and Twitter. Dfuze 360 one of very few products that combines a high power Search (Lucene/SOLR) with a robust ad hoc query capability (Query Panel), and delivered with out of the box visualizations (tables, charts, grids and maps) that some other products offer, but also includes 3D maps and robust link analysis views for network analysis.

Dfuze 360 is preconfigured for the intelligence/law enforcement analyst, but can be customized onsite without writing any code to further meet the specific needs of an agency. Dfuze 360 can use any standard relational database for its local storage, and it connects to most existing databases and structured data sources (Excel and csv files). It can be configured by a local administrator to control access and visibility to sensitive data, and permissions can be given to individual users, or to groups made up of users with similar roles.

Dfuze 360 is also one of the only products that allow the customer to request new features or changes to the existing code to meet their agency-specific needs.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

4 *Due to the unique capabilities of the Dfuze 360 program – remote data connections to myriad sources simultaneously, management of structured and unstructured data, and advanced data analytics – has no equal. Currently, the Dfuze 360 program is the only publicly available software program that incorporates all of the outlined features into one program. Because of the complex data management capability with built-in data analytics, Dfuze 360 is a highly utilized program within the national Intelligence Community. Further, Dfuze 360 incorporates sophisticated security feature protections, and is an accredited software program for all federal classified networks.*

Were alternative services or commodities evaluated? Check One.		Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	<i>SAS – (Statistical Analysis System) The SAS program was reviewed for possible purchase by the NTAC. However, after close scrutiny of program capabilities, it was quickly determined that SAS requires native data for analytical queries and analysis. This would require the NTAC to physically store massive amounts of data, which would not only prove extremely costly; it would possibly conflict with state and agency privacy policies. The remote data access feature of Dfuze 360</i>				

eliminates this issue. Further, SAS data manipulation and analysis capabilities are limited compared to the Dfuze 360 program. Specifically, SAS utilizes highly structured data queries, with minimal output options (charts, graphs, maps, etc.). Dfuze 360 has over 15 data output options, with the ability to manipulate all output fields for application specific scenarios, as well as the ability to add an unlimited amount of shapefiles for mapping products.

b. *If not, why were alternatives not evaluated?*

N/A

Has the agency purchased this service or commodity in the past? Check One. *Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.*

Yes:		No:	X
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a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*

Term Start and End Dates	Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)
	\$		
	\$		
	\$		
	\$		
	\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

On December 2nd, 2015, Nevada Governor, Brian Sandoval, signed Executive Order (EO) 2015-34, outlining a number of new operating requirements for the Nevada Threat Analysis Center. Section 2 of EO2015-34, specifically requires the NTAC to accomplish the following:

The NTAC shall gather, assess, analyze, and disseminate information related to all crimes, all hazards, and terrorist threats to best protect and serve the residents and visitors to Nevada, which shall include:

- A. Coordinating the development, reporting, and dissemination of criminal and terrorist intelligence information from Nevada's fusion and intelligence centers, local law enforcement, public safety agencies, tribal organization, private entities, and members of the general public.*
- B. Processing suspicious activity reports and creating criminal and terrorist intelligence products in accordance with federal guidelines, and disseminating these reports to all relevant local, state, tribal, and federal agencies based on classification level, audience, and subject matter under applicable state and federal law.*
- C. Developing and maintaining training programs to enhance and broaden Nevada's ability to collect threat-related information.*
- D. Collaborating with other analysis centers within Nevada to increase information sharing, develop continuity of operations plans for state and local governments, and to share best practices.*

Absent the ability to leverage the advanced data management and analytical capability of the Dfuzze 360 program, the NTAC will be severely impacted in its ability to effectively and efficiently meet the requirements set forth in EO 2015-34 in a timely manner; potentially causing a direct and significant impact to public safety across the State of Nevada. Post 9/11, the U.S. security environment has become an increasingly challenging and complex terrain. The need to effectively manage internal risk, threats to the public, and hazards to critical infrastructure has never been greater. In an effort to align current operational capacity with leading criminal and terror-related core operating capabilities, analytical best practices, and focused collaborative support services, the Nevada Threat Analysis Center is committed to establishing customized technological solutions.

8 **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
In an effort to meet the distinctive requirements of EO 2015-34, the NTAC conducted extensive research of possible analytical programs. Additionally, the NTAC leveraged the broad experience of their recently hired Senior Intelligence Analyst (SLA). Utilizing the wide-ranging background in the Intelligence Community at the national-level, the NTAC SLA recommended the NTAC pursue the Dfuzze 360 program.
Additionally, the Dfuzze 360 program is significantly less expensive than SAS, as well as other (limited capability) analytical programs.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	No:	X
	a. <i>If yes, please provide details regarding future obligations or needs.</i>			

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Jennifer Bauer

Agency Representative Initiating Request

Jennifer Bauer, ASO Department of Public Safety – Director's Office
Print Name of Agency Representative Initiating Request

30 December 2015
Date

Ryan Miller
Signature of Agency Head Authorizing Request

Ryan Miller, Deputy Chief Department of Public Safety – Investigation Division
Print Name of Agency Head Authorizing Request

30 December 2015
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

ENTERPRISE IT SERVICES

Name of agency or entity who provided information or review:

C. D. Krause

Representative Providing Review

CATHERINE D. KRAUSE

Print Name of Representative Providing Review

12/31/15

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

[Signature]

Administrator, Purchasing Division or Designee

12-31-2015
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16278** Amendment Number: **1**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **MALT MILL LIMITED PARTNERSHIP**

Agency Code: **702** Contractor Name: **MALT MILL LIMITED PARTNERSHIP**

Appropriation Unit: **4462-16** Address: **SILVER PEAK RESTAURANT&BREWERY**

Is budget authority available?: **Yes** City/State/Zip: **124 WONDER ST RENO, NV 89502-2424**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/324-1864**

Vendor No.: **T29005395**

NV Business ID: **NV19971073795**

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 15-21

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/24/2014**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2017**

Contract term: **3 years and 97 days**

4. Type of contract: **Contract**

Contract description: **Hunter Safety Dinner**

5. Purpose of contract:

This is the first amendment to the original contract which provides catering for the volunteer training at the outdoor education awards. This amendment extends the termination date from March 31, 2017 to March 31, 2018 and increases the maximum amount from \$5,900.00 to \$15,200.00 due to an increased volume of attendees.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,900.00	\$5,900.00	\$5,900.00	No
4. Amount of current amendment (#1):	\$9,300.00	\$9,300.00	\$9,300.00	Yes - Info
5. New maximum contract amount:	\$15,200.00			
and/or the termination date of the original contract has changed to:	03/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

A dinner is put on each year for volunteers in the outdoor education program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff do not have the capabilities to put on the dinner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

currently with NDOW in good standing

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/01/2016 14:11:10 PM
Division Approval	dwendell	02/01/2016 14:11:12 PM
Department Approval	gpincoli	02/02/2016 10:15:17 AM
Contract Manager Approval	dwendell	02/08/2016 10:39:13 AM
Budget Analyst Approval	sbarkdul	02/08/2016 10:53:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17440**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Adaptive Training Options
Agency Code: 706	Contractor Name: Adaptive Training Options
Appropriation Unit: 4195-30	Address: 15 Butch Cassidy Loop
Is budget authority available?: Yes	City/State/Zip: Great Falls, MT 59405
If "No" please explain: Not Applicable	Contact/Phone: Frank Norbury 2084845482
	Vendor No.:
	NV Business ID: NV20151453073
To what State Fiscal Year(s) will the contract be charged? 2016-2017	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
X General Funds 100.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: NDF16-021	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 141 days**

4. Type of contract: **Contract**

Contract description: **Fire Training**

5. Purpose of contract:

This is a new contract to provide Fireline Leadership training to Division of Forestry staff in Carson City, Elko and Las Vegas. The intent of the training is to provide the tools to build and maintain effective and cohesive fire crews/teams.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Payment for services will be made at the rate of \$16,500.00 per class

Other basis for payment: Payment upon satisfactory completion of each class and receipt/approval of contractor invoice. One class will be held in FY2016 and two classes will be held in FY2017.

II. JUSTIFICATION

7. What conditions require that this work be done?

The NDF has firefighting positions that must complete essential training provided by training personnel that are certified by the National Wildfire Coordination Group (NWCG). In the past, employees had to travel to the National Interagency Fire Center in Boise, Idaho to complete this training. This limited the number of employees that could receive this training due to constraints on budgeted authority for out of state training/travel authority, as well as overtime related to the travel. Having a certified trainer conduct the training at NDF locations within the state will allow more employees to receive the training at a better economic value to the NDF.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Neither NDF nor other State agencies employees have the expertise and NWCG credentials to conduct this type of training.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Adaptive Training Options
Pacific Northwest Training Center
National Outdoor Leadership School

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected as providing the best value to the NDF as well as having the required NWCG certification to provide the training.

d. Last bid date: 08/01/2015 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	02/02/2016 07:41:00 AM
Division Approval	dprather	02/05/2016 07:35:11 AM
Department Approval	dprather	02/05/2016 07:35:15 AM
Contract Manager Approval	ldunn	02/08/2016 10:02:14 AM
Budget Analyst Approval	sbarkdul	02/09/2016 11:07:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17429**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: ASSOCIATION OF BOARDS OF
Agency Code: 709	Contractor Name: ASSOCIATION OF BOARDS OF
Appropriation Unit: 3197-16	Address: CERTIFICATION
Is budget authority available?: Yes	2805 SW SNYDER BLVD STE 535
If "No" please explain: Not Applicable	City/State/Zip: ANKENY, IA 50023-8404
	Contact/Phone: WILLIAM MORRISON 515-232-3623
	Vendor No.: T81071368
	NV Business ID: NV20151241464

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 16-025**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/03/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2017**

Contract term: **1 year and 332 days**

4. Type of contract: **Contract**

Contract description: **Water Operator Exams**

5. Purpose of contract:

This is a new contract to provide standardized testing materials to Nevada Division of Environmental Protection - Bureau of Safe Drinking Water for certification exams for drinking water operators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,000.00**

Other basis for payment: **Flat rate per Exam, Installments payable monthly**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 445A.880 and NAC 445A.631 require the Nevada Division of Environmental Protection to offer certification exams for drinking water operators.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract will allow the vendor to provide standardized testing materials to Nevada Division of Environmental Protection - Bureau of Safe Drinking Water. The Bureau of Safe Drinking Water does not currently have the expertise or funds necessary to develop defensible valid exam materials.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Internet Search
Purchasing Vendor Search
Association of Boards of Certification

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Due to extensive search there are no other qualified vendors to provide the service.

d. Last bid date: 11/02/2015 Anticipated re-bid date: 06/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	01/29/2016 14:21:20 PM
Division Approval	mnguyen	02/01/2016 10:12:15 AM
Department Approval	mnguyen	02/01/2016 10:12:23 AM
Contract Manager Approval	sneudaue	02/01/2016 10:15:03 AM
Budget Analyst Approval	sbarkdul	02/03/2016 08:53:47 AM

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2016 SUMMARY (QTR1-QTR2)

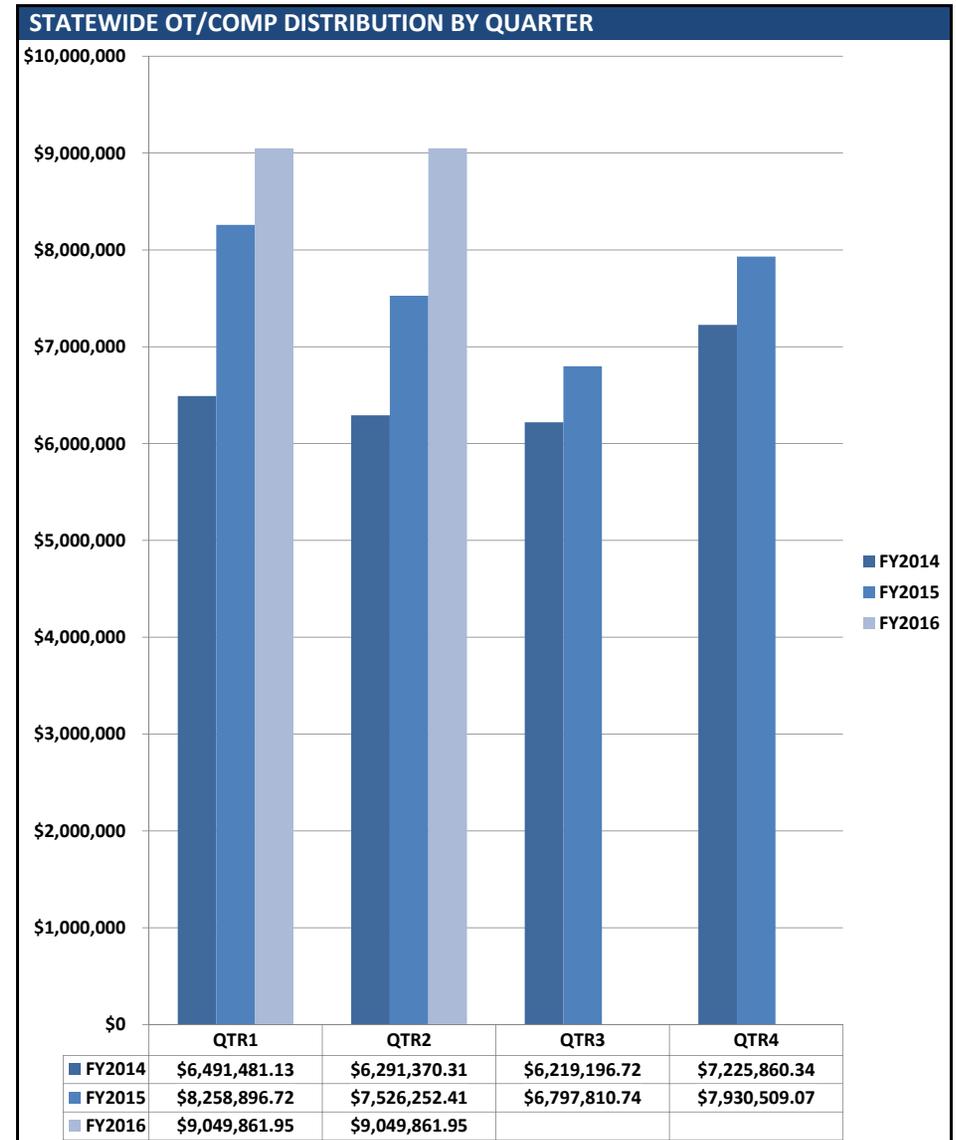
NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, March 08, 2016

CUMULATIVE STATEWIDE TOTALS (QTR1-QTR2)			
	FY2014	FY2015	FY2016
BASE PAY	\$418,873,241	\$419,848,715	\$436,863,275
OVERTIME PAY + ACCRUED COMP	\$12,782,851	\$15,785,149	\$18,099,724
TOTAL PAY	\$431,656,092	\$435,633,864	\$454,962,999
OT/COMP AS A SHARE OF TOTAL PAY	2.96%	3.62%	3.98%

FY2016 (QTR1-QTR2)			
Highest OT/Comp expenditures in dollars			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$5,453,464	8.37%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,360,808	3.48%
65	DEPARTMENT OF PUBLIC SAFETY	\$3,246,418	8.67%
80	DEPARTMENT OF TRANSPORTATION	\$1,992,269	4.31%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,333,569	7.34%
Highest percentages of OT/Comp as a share of Total Pay			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
65	DEPARTMENT OF PUBLIC SAFETY	\$3,246,418	8.67%
44	DEPARTMENT OF CORRECTIONS	\$5,453,464	8.37%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,333,569	7.34%
24	OFFICE OF VETERANS SERVICES	\$321,632	6.79%
43	ADJUTANT GENERAL	\$132,526	5.04%



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FY2016 COMPARATIVE QUARTERLY ANALYSIS vs FY2015

NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, March 08, 2016

FY2016 - QTR1		
Greatest increases in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR1
44	DEPARTMENT OF CORRECTIONS	\$617,367
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$329,224
65	DEPARTMENT OF PUBLIC SAFETY	\$235,697
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$88,185
72	DEPARTMENT OF WILDLIFE	\$22,587

Greatest reductions in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR1
80	DEPARTMENT OF TRANSPORTATION	(\$155,511)
08	DEPARTMENT OF ADMINISTRATION	(\$114,483)
24	OFFICE OF VETERANS SERVICES	(\$106,193)
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$59,774)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	(\$20,240)

FY2016 - QTR2		
Greatest increases in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR2
44	DEPARTMENT OF CORRECTIONS	\$884,568
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$649,925
80	DEPARTMENT OF TRANSPORTATION	\$322,997
65	DEPARTMENT OF PUBLIC SAFETY	\$115,673
61	GAMING CONTROL BOARD	\$29,284

Greatest reductions in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR2
08	DEPARTMENT OF ADMINISTRATION	(\$305,485)
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$45,992)
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	(\$41,955)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	(\$32,030)
24	OFFICE OF VETERANS SERVICES	(\$22,487)

FY2016 - QTR3		
Greatest increases in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR3
No QTR3 Data Available		

Greatest reductions in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR3
No QTR3 Data Available		

FY2016 - QTR4		
Greatest increases in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR4
No QTR4 Data Available		

Greatest reductions in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR4
No QTR4 Data Available		

FY2016 YEAR-TO-DATE (Q1-Q2) TOTALS		
Greatest increases in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR1
44	DEPARTMENT OF CORRECTIONS	\$1,501,936
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$738,110
65	DEPARTMENT OF PUBLIC SAFETY	\$351,370
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$287,269
80	DEPARTMENT OF TRANSPORTATION	\$167,486

Greatest reductions in OT/Comp expenditures vs FY2015		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2015 QTR1
08	DEPARTMENT OF ADMINISTRATION	(\$419,968)
24	OFFICE OF VETERANS SERVICES	(\$128,680)
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$105,766)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	(\$52,270)
10	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	(\$13,662)

Increase in OT/Comp expenditures vs FY2015	
Department	Amount
DEPARTMENT OF CORRECTIONS	\$1,501,936
DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$738,110
DEPARTMENT OF PUBLIC SAFETY	\$351,370
DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$287,269
DEPARTMENT OF TRANSPORTATION	\$167,486

Reduction in OT/Comp expenditures vs FY2015	
Department	Amount
DEPARTMENT OF ADMINISTRATION	(\$419,968)
OFFICE OF VETERANS SERVICES	(\$128,680)
DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$105,766)
DEPARTMENT OF BUSINESS AND INDUSTRY	(\$52,270)
DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	(\$13,662)

OVERTIME/ACCRUED COMP USE BY DEPARTMENT
FY 2016 QUARTERLY DETAILED ANALYSIS
NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, March 08, 2016

Agency Code	Department	FY2016 QTR1				FY2016 QTR2				FY2016 QTR3				FY2016 QTR4				FY2016 QTR1-QTR4		
		Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2015 - Q1	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2015 - Q2	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2015 - Q3	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2015 - Q4	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)
01	GOVERNOR'S OFFICE	\$3,402	\$1,179,774	0.29%	\$3,402	\$0	\$1,243,548	0.00%	\$0								\$3,402	\$2,423,322	0.14%	
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$77,516	0.00%	\$0	\$0	\$71,963	0.00%	\$0								\$0	\$149,479	0.00%	
03	ATTORNEY GENERAL'S OFFICE	\$14,773	\$5,802,272	0.25%	\$2,218	\$9,307	\$5,656,821	0.16%	\$1,681								\$24,080	\$11,459,092	0.21%	
04	SECRETARY OF STATE'S OFFICE	\$4,804	\$1,469,013	0.33%	\$57	\$2,997	\$1,339,460	0.22%	(\$2,240)								\$7,801	\$2,808,472	0.28%	
05	TREASURER'S OFFICE	\$3,167	\$547,544	0.58%	(\$2,301)	\$7,358	\$541,122	1.36%	\$282								\$10,526	\$1,088,666	0.97%	
06	CONTROLLER'S OFFICE	\$5,082	\$604,218	0.84%	\$4,257	\$47,909	\$636,909	7.52%	\$20,812								\$52,991	\$1,241,127	4.27%	
08	DEPARTMENT OF ADMINISTRATION	\$67,082	\$6,768,893	0.99%	(\$114,483)	\$65,862	\$6,431,698	1.02%	(\$305,485)								\$132,945	\$13,200,591	1.01%	
09	JUDICIAL BRANCH	\$2,905	\$6,712,541	0.04%	(\$5,122)	\$1,289	\$7,021,051	0.02%	(\$7,303)								\$4,195	\$13,733,591	0.03%	
10	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$4,291	\$1,442,995	0.30%	(\$7,034)	\$3,841	\$1,367,856	0.28%	(\$6,628)								\$8,133	\$2,810,851	0.29%	
12	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$726,689	0.00%	(\$574)	\$0	\$680,688	0.00%	\$0								\$0	\$1,407,377	0.00%	
13	DEPARTMENT OF TAXATION	\$11,238	\$3,615,208	0.31%	(\$2,897)	\$22,979	\$3,511,857	0.65%	\$8,555								\$34,217	\$7,127,065	0.48%	
15	COMMISSION ON ETHICS	\$0	\$104,025	0.00%	\$0	\$0	\$84,631	0.00%	\$0								\$0	\$188,657	0.00%	
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$67,613	0.00%	\$0	\$0	\$88,065	0.00%	\$0								\$0	\$155,678	0.00%	
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$913	\$175,569	0.52%	(\$3,776)	\$849	\$193,818	0.44%	(\$1,545)								\$1,762	\$369,387	0.48%	
24	OFFICE OF VETERANS SERVICES	\$132,354	\$2,370,361	5.58%	(\$106,193)	\$189,278	\$2,365,498	8.00%	(\$22,487)								\$321,632	\$4,735,859	6.79%	
30	DEPARTMENT OF EDUCATION	\$19,112	\$2,057,735	0.93%	(\$18,387)	\$22,119	\$2,033,765	1.09%	\$11,627								\$41,231	\$4,091,500	1.01%	
31	STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$1,034	\$159,751	0.65%	(\$479)	\$0	\$145,589	0.00%	\$0								\$1,034	\$305,341	0.34%	
36	COMMISSION ON POSTSECONDARY EDUCATION	\$2,155	\$51,631	4.17%	\$2,155	\$425	\$51,295	0.83%	\$425								\$2,580	\$102,926	2.51%	
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$1,841,064	\$63,201,263	2.91%	\$88,185	\$2,519,745	\$61,988,167	4.06%	\$649,925								\$4,360,808	\$125,189,430	3.48%	
43	ADJUTANT GENERAL	\$76,966	\$1,406,050	5.47%	\$5,512	\$55,561	\$1,221,790	4.55%	\$7,368								\$132,526	\$2,627,840	5.04%	
44	DEPARTMENT OF CORRECTIONS	\$2,488,761	\$33,099,876	7.52%	\$617,367	\$2,964,703	\$32,093,285	9.24%	\$884,568								\$5,453,464	\$65,193,161	8.37%	
50	COMMISSION ON MINERAL RESOURCES	\$11,135	\$195,329	5.70%	(\$4,511)	\$2,347	\$171,106	1.37%	\$1,610								\$13,482	\$366,435	3.68%	
55	DEPARTMENT OF AGRICULTURE	\$24,892	\$1,666,687	1.49%	(\$10,117)	\$24,804	\$1,553,936	1.60%	\$1,592								\$49,696	\$3,220,622	1.54%	
58	PUBLIC UTILITIES COMMISSION	\$0	\$1,691,836	0.00%	\$0	\$0	\$1,607,963	0.00%	\$0								\$0	\$3,299,799	0.00%	
61	GAMING CONTROL BOARD	\$114,079	\$5,733,098	1.99%	\$2,181	\$131,703	\$5,555,195	2.37%	\$29,284								\$245,782	\$11,288,292	2.18%	
65	DEPARTMENT OF PUBLIC SAFETY	\$1,673,398	\$19,168,432	8.73%	\$235,697	\$1,573,020	\$18,257,194	8.62%	\$115,673								\$3,246,418	\$37,425,626	8.67%	
69	COLORADO RIVER COMMISSION	\$1,665	\$599,832	0.28%	(\$424)	\$6,123	\$584,265	1.05%	\$4,241								\$7,788	\$1,184,097	0.66%	
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,259,179	\$10,034,433	12.55%	\$329,224	\$74,390	\$8,124,065	0.92%	(\$41,955)								\$1,333,569	\$18,158,498	7.34%	
72	DEPARTMENT OF WILDLIFE	\$97,872	\$3,386,661	2.89%	\$22,587	\$67,919	\$3,118,081	2.18%	\$9,774								\$165,791	\$6,504,742	2.55%	
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$60,433	\$7,921,810	0.76%	(\$20,240)	\$67,592	\$7,690,631	0.88%	(\$32,030)								\$128,025	\$15,612,440	0.82%	
80	DEPARTMENT OF TRANSPORTATION	\$856,346	\$23,250,451	3.68%	(\$155,511)	\$1,135,923	\$22,965,710	4.95%	\$322,997								\$1,992,269	\$46,216,161	4.31%	
81	DEPARTMENT OF MOTOR VEHICLES	\$91,963	\$11,684,348	0.79%	(\$9,877)	\$77,302	\$11,082,181	0.70%	\$10,320								\$169,265	\$22,766,530	0.74%	
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$179,793	\$9,929,619	1.81%	(\$59,774)	\$65,977	\$9,826,096	0.67%	(\$45,992)								\$245,771	\$19,755,715	1.24%	
92	DEFERRED COMPENSATION	\$0	\$15,100	0.00%	\$0	\$0	\$19,266	0.00%	\$0								\$0	\$34,365	0.00%	
95	PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$361,563	0.00%	(\$177)	\$0	\$354,861	0.00%	\$0								\$0	\$716,424	0.00%	
96	SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$201,765	0.00%	\$0	\$3,867	\$225,278	1.72%	\$3,867								\$3,867	\$427,043	0.91%	
STATEWIDE TOTALS:		\$9,049,862	\$227,481,499	3.98%	\$790,965	\$9,145,189	\$219,904,702	4.16%	\$1,618,937								\$18,195,051	\$447,386,201	4.07%	

No QTR3
Data Available

No QTR4
Data Available

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FY 2016 COMPARATIVE YEAR-TO-DATE ANALYSIS (QTR1-QTR2) vs FY2014-FY2015

NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, March 08, 2016

Agency Code	Department	FY 2014 QTR1-QTR2			FY 2015 QTR1-QTR2			FY 2016 QTR1-QTR2				
		Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2014	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2015
01	GOVERNOR'S OFFICE	\$1,022	\$1,083,193	0.09%	\$0	\$1,148,541	0.00%	(\$1,022)	\$3,402	\$2,423,322	0.14%	\$3,402
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$277,726	0.00%	\$0	\$140,897	0.00%	\$0	\$0	\$149,479	0.00%	\$0
03	ATTORNEY GENERAL'S OFFICE	\$12,196	\$24,260,384	0.05%	\$20,182	\$11,529,499	0.18%	\$7,985	\$24,080	\$11,459,092	0.21%	\$3,898
04	SECRETARY OF STATE'S OFFICE	\$12,621	\$6,293,984	0.20%	\$9,984	\$2,852,707	0.35%	(\$2,636)	\$7,801	\$2,808,472	0.28%	(\$2,183)
05	TREASURER'S OFFICE	\$8,937	\$2,458,072	0.36%	\$12,545	\$1,145,789	1.09%	\$3,607	\$10,526	\$1,088,666	0.97%	(\$2,019)
06	CONTROLLER'S OFFICE	\$31,302	\$2,468,369	1.27%	\$27,922	\$1,154,917	2.42%	(\$3,379)	\$52,991	\$1,241,127	4.27%	\$25,069
08	DEPARTMENT OF ADMINISTRATION	\$140,318	\$30,583,645	0.46%	\$552,912	\$14,951,767	3.70%	\$412,594	\$132,945	\$13,200,591	1.01%	(\$419,968)
09	JUDICIAL BRANCH	\$3,333	\$27,087,202	0.01%	\$16,619	\$12,958,158	0.13%	\$13,286	\$4,195	\$13,733,591	0.03%	(\$12,424)
10	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$14,130	\$5,710,006	0.25%	\$21,795	\$2,750,075	0.79%	\$7,665	\$8,133	\$2,810,851	0.29%	(\$13,662)
12	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$2,781,131	0.00%	\$574	\$1,330,344	0.04%	\$574	\$0	\$1,407,377	0.00%	(\$574)
13	DEPARTMENT OF TAXATION	\$16,319	\$14,784,823	0.11%	\$28,559	\$7,033,035	0.41%	\$12,240	\$34,217	\$7,127,065	0.48%	\$5,658
15	COMMISSION ON ETHICS	\$0	\$422,657	0.00%	\$0	\$188,197	0.00%	\$0	\$0	\$188,657	0.00%	\$0
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$193,544	0.00%	\$0	\$117,846	0.00%	\$0	\$0	\$155,678	0.00%	\$0
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$7,232	\$965,241	0.75%	\$7,083	\$429,179	1.65%	(\$148)	\$1,762	\$369,387	0.48%	(\$5,321)
24	OFFICE OF VETERANS SERVICES	\$427,566	\$9,591,412	4.46%	\$450,313	\$4,686,742	9.61%	\$22,747	\$321,632	\$4,735,859	6.79%	(\$128,680)
30	DEPARTMENT OF EDUCATION	\$27,658	\$7,034,688	0.39%	\$47,992	\$3,819,482	1.26%	\$20,333	\$41,231	\$4,091,500	1.01%	(\$6,761)
31	STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$0	\$574,788	0.00%	\$1,513	\$264,865	0.57%	N/A	\$1,034	\$305,341	0.34%	(\$479)
36	COMMISSION ON POSTSECONDARY EDUCATION	\$0	\$229,076	0.00%	\$0	\$106,235	0.00%	\$0	\$2,580	\$102,926	2.51%	\$2,580
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$2,935,262	\$234,459,917	1.25%	\$3,622,699	\$118,891,072	3.05%	\$687,437	\$4,360,808	\$125,189,430	3.48%	\$738,110
43	ADJUTANT GENERAL	\$188,361	\$5,297,665	3.56%	\$119,646	\$2,513,046	4.76%	(\$68,716)	\$132,526	\$2,627,840	5.04%	\$12,881
44	DEPARTMENT OF CORRECTIONS	\$2,767,599	\$127,779,703	2.17%	\$3,951,528	\$62,761,859	6.30%	\$1,183,929	\$5,453,464	\$65,193,161	8.37%	\$1,501,936
50	COMMISSION ON MINERAL RESOURCES	\$18,793	\$761,076	2.47%	\$16,383	\$383,418	4.27%	(\$2,410)	\$13,482	\$366,435	3.68%	(\$2,900)
55	DEPARTMENT OF AGRICULTURE	\$30,795	\$6,584,221	0.47%	\$58,221	\$3,238,242	1.80%	\$27,425	\$49,696	\$3,220,622	1.54%	(\$8,525)
58	PUBLIC UTILITIES COMMISSION	\$0	\$6,996,777	0.00%	\$0	\$3,261,063	0.00%	\$0	\$0	\$3,299,799	0.00%	\$0
61	GAMING CONTROL BOARD	\$243,856	\$23,510,624	1.04%	\$214,318	\$11,163,782	1.92%	(\$29,539)	\$245,782	\$11,288,292	2.18%	\$31,465
65	DEPARTMENT OF PUBLIC SAFETY	\$2,460,836	\$72,955,084	3.37%	\$2,895,048	\$36,095,247	8.02%	\$434,212	\$3,246,418	\$37,425,626	8.67%	\$351,370
69	COLORADO RIVER COMMISSION	\$2,761	\$2,559,813	0.11%	\$3,971	\$1,208,228	0.33%	\$1,210	\$7,788	\$1,184,097	0.66%	\$3,817
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,306,897	\$36,546,259	3.58%	\$1,046,300	\$18,119,946	5.77%	(\$260,597)	\$1,333,569	\$18,158,498	7.34%	\$287,269
72	DEPARTMENT OF WILDLIFE	\$147,433	\$12,847,173	1.15%	\$133,429	\$6,284,296	2.12%	(\$14,004)	\$165,791	\$6,504,742	2.55%	\$32,362
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$104,576	\$31,761,361	0.33%	\$180,295	\$15,411,656	1.17%	\$75,719	\$128,025	\$15,612,440	0.82%	(\$52,270)
80	DEPARTMENT OF TRANSPORTATION	\$1,503,186	\$88,300,786	1.70%	\$1,824,783	\$45,123,691	4.04%	\$321,597	\$1,992,269	\$46,216,161	4.31%	\$167,486
81	DEPARTMENT OF MOTOR VEHICLES	\$85,734	\$45,300,459	0.19%	\$168,823	\$21,752,876	0.78%	\$83,089	\$169,265	\$22,766,530	0.74%	\$443
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$282,757	\$44,038,866	0.64%	\$351,537	\$21,675,238	1.62%	\$68,780	\$245,771	\$19,755,715	1.24%	(\$105,766)
92	DEFERRED COMPENSATION	\$0	\$57,573	0.00%	\$0	\$26,903	0.00%	\$0	\$0	\$34,365	0.00%	\$0
95	PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$1,582,646	0.00%	\$177	\$732,053	0.02%	\$177	\$0	\$716,424	0.00%	(\$177)
96	SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,371	\$784,212	0.17%	\$0	\$382,971	0.00%	(\$1,371)	\$3,867	\$427,043	0.91%	\$3,867
STATEWIDE TOTALS:		\$12,782,851	\$878,349,369	1.46%	\$15,785,149	\$435,633,864	3.62%	\$3,002,298	\$18,195,051	\$447,386,201	4.07%	\$2,409,902