

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

Date and Time: May 9, 2017, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MINUTES

MEMBERS PRESENT:

Governor Brian Sandoval
Attorney General Adam Laxalt
Secretary of State Barbara Cegavske
James R. Wells, Clerk

OTHERS PRESENT:

Patrick Conmay, Division Administrator, Division of Investigation,
Department of Public Safety
Shelly Hendren, Division Administrator, Department of Employment, Training and
Rehabilitation, Rehabilitation Division
Kelly Wales, Transition Services Administrator, Washoe County School District
Janice John, Deputy Administrator, Department of Employment, Training and
Rehabilitation
Cody Cushman, Student

1. Call to Order / Roll Call

Governor: Good morning ladies and gentlemen, I will call the Board of Examiners Meeting to order. Can you hear us loud and clear in Las Vegas?

Las Vegas: Yes, Governor.

Governor: All right.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

Governor: The second item on the agenda is Public Comment. Is there anyone present in Carson City that would like to provide public comment to the Board? I hear and see none. Is there any public comment from Las Vegas?

Las Vegas: No, Governor.

Governor: All right, no public comment from Las Vegas.

3. Approval of the April 11, 2017 Minutes (For possible action)

Governor: We will move to agenda item 3 which is the approval of the April 11, 2017 minutes. Have the Members had an opportunity to review the minutes and are there any changes?

Secretary of State: No changes. Move for approval.

Governor: Secretary of State has moved for approval of the April 11, 2017 Minutes. Is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Are there any questions or discussion on the motion? I hear none. The motion passes 3-0.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Commission on Peace Officer Standards and Training	1	\$1,325
Department of Administration – State Public Works Division – Buildings and Grounds	2	\$15,743
Department of Administration, Fleet Services Division	2	\$53,945
Total	5	\$71,013

Governor: We will move to agenda item number 4, State Vehicle Purchases.

Clerk: Good morning Governor. Item number 4 includes a request for five vehicles.

The first item is a request from the Commission on Peace Officer Standards and Training (POST) to replace one used vehicle that has met the age and mileage replacement thresholds with a used Nevada Highway Patrol (NHP) vehicle. This vehicle was included in the agency's legislatively approved budget.

The second item is a request from the Department of Administration, Public Works Division to replace two vehicles that have met the age and mileage replacement thresholds with two used NHP trucks. The vehicles were also included in the agency's legislatively approved budget.

The third item is a request from Fleet Services Division to replace two vehicles which were totaled in accidents. The funds for the vehicles are coming from accident recovery funds and agency reserves. If this item is approved, a work program will be processed to take funds out of the reserves for the agency. There are sufficient reserves in Fleet Services to cover this request.

There are representatives available from the Departments to answer any questions the Board Members may have.

Governor: Any questions from Board Members? POST got a great deal - \$1,325 for a vehicle that is a good one. All right, any questions or discussion from Board Members? I hear none. Is there a motion to approve the State Vehicle Purchases described in agenda item number 4?

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. The motion passes 3-0.

5. Authorization to Contract With a Current and / or Former Employee
(For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Richard Linnenbrink, a former Parole and Probation Officer, to provide uniformed security guard services through Allied Universal Security Services.

B. Department of Public Safety – Office of Traffic Safety – Motorcycle Safety Program

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with three current state employees to provide Certified Motorcycle Safety Instructor Training services: Howard Aronstein and Joanne Lighthart both with the Gaming Control Board and Chris LaPrairie with the Nevada Highway Patrol.

C. Department of Public Safety – General Services Division

Pursuant to NRS 333.705, subsection 1, the Division requests the authority to contract with a former State of Nevada employee, Serenity Simpson to function as the department's dedicated account manager and manage the state's Record Management / Computer-Aided Dispatch system.

Governor: We will move on to agenda item number 5 which are Authorizations to Contract with a Current and/or Former Employee. Mr. Wells.

Clerk: Thank you, Governor. Item 5 includes three requests to contract with current and/or former employees pursuant to NRS 333.705 Subsection 1.

The first request is from State Purchasing who contracts with Allied Universal Security Services through a Master Service Agreement to provide uniformed security guards to various State agencies. This request is for Allied Universal to use a former employee who left state service in February of 2017 to perform these services. Allied Universal also uses these employees on other contracted jobs with non-State of Nevada employers.

The second request is from the Department of Public Safety, Office of Traffic Safety to contract with three current State employees, two from the Gaming Control Board and one from the Nevada Highway Patrol to provide Certified Motorcycle Safety Instructor Training services. These activities require special certification for the individuals performing them and are conducted primarily on Friday, Saturday and Sunday which is outside of the normal working schedule for the employees, or the employees will take appropriate leave.

The third request is from the Department of Public Safety, General Services Division to allow a current employee to resign and take a position with the State Record Management/Computer-Aided Dispatch System vendor. If this item is approved, the employee will terminate employment and become an Account Manager for Spillman Technologies, which is the vendor used by the Division and be assigned as the contract liaison between the Department of Public Safety and Spillman Technologies. The agency stated that the previous account manager was reassigned to a different project and the vendor has been unable to find a replacement to the Department's satisfaction. The agency has also indicated they will be able to hire and train the employee's replacement. This employee will not be retiring, nor will the employee be collecting a pension at this time and they also had no influence or authority over the procurement process for this particular vendor.

There are representatives available from the Departments to answer any questions the Board Members may have.

Governor: Thank you, Mr. Wells. Perhaps you can answer this question - Do you know what the rate of pay is with the private vendor?

Clerk: I do not know what the rate of pay is for the contracted employee.

Governor: Is there someone here from DPS that can respond to that question?

Mr. Conmay: Good morning, Patrick Conmay, Division Chief for Investigation Division, Department of Public Safety. Governor, I do not have that information. I believe that is going to be a negotiation that the employee and the vendor will go through, should this be approved. I have not been provided with the information.

Governor: We have not really seen one like this where somebody is directly recruited out of a State position to do the same work, or have the same responsibilities while they were with the State. Will you hire to replace the vacancy that is in the State?

Mr. Conmay: Yes, Governor. If I can clarify, the duties will not be precisely the same. The contract requires the vendor to provide the State with an Account Manager, somebody who is going to interact from the vendor to the State and provide a variety of services including technical services. The contract also requires that the State, as the customer, to provide liaison people who do some similar things but not the exact things that the vendor's representative does. We need that vendor representative because they have access to all of their systems and technical capabilities. That is what that person does. The State employees kind of keep the State organized as with regard to the operation of the system. I am not going to say none of it is the same, but it is not the same.

Governor: And Mr. Conmay, you are in full support of this happening?

Patrick Conmay: Yes. We did, in fact, try to do it another way for the last 9-10 months and service levels fell off so much that we felt that it put the program at risk.

Governor: Okay. Thank you. I really appreciate that. Any other questions from Board Members? If there are no further questions, the Chair will accept a motion to approve the authorizations to contract with a current and/or former employee as described in agenda item number 5.

Attorney General: Move for approval.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Any questions or discussion on the motion? I hear none. The motion passes 3-0.

6. Authorization to Approve a Provider Agreement (For possible action)

Department of Health and Human Services – Division of Welfare and Supportive Services – Provider Agreement Form

The Division is requesting Board of Examiners' approval of a new provider agreement form to enable them to enter into an agreement with providers of:

- Domestic Violence/Substance Abuse

Governor: We will move on to agenda item number 6 which is an Authorization to Approve a Provider Agreement. Mr. Wells.

Clerk: Thank you, Governor. Item 6 is a request from the Department of Health and Human Services Division of Welfare and Supportive Services for the Board to approve a new provider agreement for Domestic Violence and Substance Abuse. The new agreement provides services to Temporary Assistance for Needy Families (TANF) eligible participants on behalf of the Division. This agreement is not for the provision of services to the State, but rather for services to the TANF participants. There are representatives available from the Division to answer any questions the Board Members may have.

Governor: Thank you, Mr. Wells. Again, this is routine in terms of expediting approval of these types of contracts and ensuring that the citizens or the individuals that are the beneficiaries of that treatment or services get it sooner. Any questions from Board Members?

Attorney General: Move to approve.

Governor: The Attorney General has moved to approve the authorization for the provider agreement presented in agenda item number 6. Is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Any questions or comments on the motion? I hear none. The motion passes 3-0.

7. Request for Retroactive Approval of a Specific Travel Policy (For possible action)

Gaming Control Board

Pursuant to NRS 281.160, the Gaming Control Board requests Board of Examiners' approval of an agency specific travel policy for Enforcement Agents while attending the Nevada Peace Officers Standards and Training Certification (POST) Academy, retroactive to travel on or after January 23, 2017

Governor: We will move on to agenda item number 7, Request for Retroactive Approval of a Specific Travel Policy, Mr. Wells.

Clerk: Thank you, Governor. Pursuant to Subsection 6 of NRS 281.160, the Gaming Control Board seeks approval from the Board of Examiners to adopt a travel reimbursement policy that is less than U.S. General Services Administration rates for Enforcement Agents who are attending a law enforcement academy that requires participants to reside in academy housing but does not provide meals. The Board is requesting to pay a reduced rate as adopted by the Gaming Control Board which is currently set for \$26 per day, for meals to Enforcement Division Agents attending the Nevada POST Academy. This new policy is in response to a change in POST policy whereby meals are not provided to participants whose agencies do not contribute to court assessment fees which are the primary source of funding for the POST Academy.

The policy proposed by the Gaming Control Board also requests a waiver to the 50-mile rule to provide a meal allowance for those employees who are required to reside at the academy housing during their training.

Finally, the Gaming Control Board has requested the new policy be retroactive to January 23, 2017. NRS 281.160 is silent as to allowing an agency specific travel policy to be retroactive, the State Administrative Manual (SAM) provides that lesser reimbursement rates may not be adopted until approved by the Board of Examiners. That's in Section 204 of the State Administrative Manual. SAM is silent as to agency travel policy relating to the 50-mile rule and whether or not those changes can be retroactive.

In general, I believe this to be a fair policy for Gaming Control Board employees but wanted to make sure that the Board Members were aware of current language in SAM regarding the timing of proposed changes by the Agency. However, since SAM is issued under the authority of the Board of Examiners, I believe that the Board has the authority to make exceptions to the policies that are outlined in it.

There are representatives from the Gaming Control Board available to answer any questions the Board Members may have.

Governor: Thank you, Mr. Wells. Are there any questions from Board Members? That was a great explanation, Mr. Wells. It answered all my questions. So, if there are no questions, the Chair will accept a motion to approve the request for retroactive approval of a specific travel policy as presented in agenda item number 7.

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval, is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear none. The motion passes 3-0.

8. **Travel Policy Change Request** (For possible action)

Division of Minerals

Pursuant to NRS 281.160, the Division requests approval of an agency specific travel policy which includes an employee reimbursement rate for camping.

Governor: We will move on to agenda item number 8 which is a Travel Policy Change Request by the Division of Minerals, Mr. Wells.

Clerk: Thank you, Governor. Again, pursuant to Subsection 6 of NRS 281.160, the Division of Minerals is seeking approval from the Board of Examiners to update their travel reimbursement policy to include travel reimbursement rates that are less than the U.S. General Services Administration (GSA) rates used generally for state employees.

The policy request is that for those employees who work in the field for several days or weeks at a time, that a camping gear reimbursement allowance be provided to cover personally owned gear and camping equipment such as sleeping bags, etc. used for overnight camping as well as any campground fees paid by the traveler. The requested rate is \$40 per night for all gear and campground fees and is a flat rate for any location in the State. Meals would continue to be reimbursed at the GSA standard non-survey rates for employees who are in camp status.

There are representatives from the Agency to answer any questions.

Governor: Any questions from Board Members? Sounds kind of fun, doesn't it?

Secretary of State: Yes, it does.

Governor: If there are no questions, the Chair will accept a motion to approve the Travel Policy Change Request as presented in agenda item number 8. The Secretary of State has moved for approval. Is there a second?

Attorney General: I second.

Governor: Second by the Attorney General. Are there any questions or discussion on the motion? I hear none. The motion passes 3-0.

9. **Leases** (For possible action)

Governor: Let us move to agenda item number 9, Leases.

Clerk: Thank you, Governor. There are nine leases in the packet for approval by the Board this morning. Lease number 9 between the Department of Health and Human

Services, Division of Public and Behavioral Health and MPZ Rentals, LLC has been withdrawn. No additional information has been requested by any of the members.

Governor: Okay, Mr. Wells, I do have a question. I think it is on Lease 7 with Department of Health and Human Services. The question is, it is a 10-year lease with a 3% increase every single year, which is a dramatic increase for each year. Typically, the companion of that are some tenant improvements that come along with it. It does say that we are getting better carpet squares and paint damaged walls, but is that the best we can do? I do not know if there is someone here from Purchasing.

Leanne Lima: Good morning, Governor. Leanne Lima with Leasing Services. This lease was negotiated on the same rates of the existing lease that was also a 10-year lease. The only difference is this does have tenant improvements. The carpet and the paint are tenant specific as requested by them. It also covers the increase of the utilities that the lessor pays.

Governor: I am going to vote for this, but this one seems like a lot more than what we typically see. You do this every day and it is a pretty good deal for the landlord. Not only are they getting that 3% increase, they have the best tenant in the State because they are going to get paid every month.

Leanne Lima: They do. Doing the weighted average, it is only \$0.30 over the 10-year period of the increase, which is still less than the current market rate.

Governor: All right. Thank you. Board Members, are there any other questions with regards to the leases in agenda item number 9?

Attorney General: I move to approve agenda item number 9.

Governor: The Attorney General has moved to approve the leases presented in agenda item number 9. Is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State.

Clerk: Lease number 9 was withdrawn.

Governor: Oh, excuse me. I'm sorry. So, that would be Leases 1-8, Mr. Attorney General?

Attorney General: Yes.

Governor: Okay.

Attorney General: Move to approve agenda item number 9, leases 1-8.

Governor: Thank you. Is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Are there any questions or discussion? I hear none. The motion passes 3-0.

10. [Contracts](#) (For possible action)

Governor: We will move on to Contracts. Mr. Wells.

Clerk: Thank you, Governor. There are 68 contracts in agenda item number 10 for approval by the Board this morning. Members have requested additional information on Contract Number 68 between the Department of Employment, Training and Rehabilitation, Vocational Rehabilitation Division and the Washoe County School District.

Governor: I asked for more information on 68, just because I am very curious about the Vocational Opportunities for Inclusive Career Education (VOICE) Program.

Ms. Hendren: Thank you, Governor. I also have Kelly Wales with me from Washoe County School District. Briefly, this program is a third-party cooperative arrangement. Our federal oversight agency allows us to enter into contracts with other government entities and therefore, they can put up the match to draw down our federal funds. We have federal funds that are relinquished each year and these programs are able to tap into those to bring more money into the State.

This particular third-party cooperative is with Washoe County School District and we serve joint consumers that are students with disabilities, up to age 22. It is all vocational preparation, as well as vocational placement assessments and placements for these students. We are happy to go into more detail on the services if you are interested or the fiscal piece, whatever your preference is.

Governor: Thank you. It sounds like a fabulous program. Do you know how many individuals it will serve?

Ms. Hendren: Yes, thank you. We ran some data from its inception, which started in FY '14 to date. They have served 192 unique individuals. Some of those carryover from fiscal year to fiscal year. Those numbers would be inflated if you look at each year, specifically. Of the 192 individuals, 154 of those are people with the most significant disabilities. That is important because they have two or more barriers to functions. They tend to need long-term services that are more in-depth.

Governor: Are we able to serve everybody that needs those services? Are we able to meet the demand with this amount of money?

Ms. Hendren: Yes, thank you. In fact, we are trying to grow the program at this point. We have some initiatives to try to bring more students into the program. Ms. Wales could certainly talk about some of the outreach they are doing in schools, especially the pre-vocational part of the program. We are growing and we see those numbers. This year we are on target to have 56 individuals in that program. That part of the program started in FY '14 with 17 individuals.

Governor: What schools are the students located at?

Ms. Wales: Good morning, Governor. Students are located at all schools with the exception of Hug, McQueen, and Wooster. Hug, McQueen and Wooster have had students who have been in that program previously but it really depends on whether or not they are eligible for Voc Rehab. Some of the students who have been eligible previously have actually come over into the VOICE Program following graduation. Like Ms. Hendren said, we are doing some exceptional outreach right now working specifically with those populations. Our strategies classrooms who deal with students who have significant needs in the area of autism and also in our comprehensive life skills program in dealing with individuals who are more significantly impacted, who might have an intellectual disability.

Governor: As I said, it is a tremendous program. Do other school districts use this program that you are aware of?

Ms. Hendren: Yes, thank you. We have a third-party cooperative arrangement with Clark County School District as well. Currently with two school districts and then we have four third-party cooperative arrangements within the System of Higher Education. We have had discussions with other schools and have some interest. Sometimes we have to weigh the size in order to fund a program like this, but certainly, Voc Rehab provides services statewide and all the schools statewide.

Governor: I do not have anything else. I just want to thank Washoe County School District for taking advantage of this. To hear that number of students that are the beneficiaries of that and are getting placed, I think it's tremendous. Madam Secretary, I know you are always interested in these issues.

Secretary of State: Thank you, Governor. Yes, you brought up some really good questions. Mine would have been asking about Clark County and how they are involved. I just was curious as to how many schools are involved and if the community college is involved with this as well? You said, higher education, so I was hoping that the community college was part of it. I do thank you so much for what you do. If you could just tell me a little bit about Clark County, how many high schools are involved and if you work with any of the other community groups down there that also assist with people with disabilities?

Ms. Hendren: Okay, thank you. Janice John, Deputy Administrator in the South, can talk to that third-party cooperative with Clark County School District. Sorry, what was the other part of your question, as far as working with colleges?

Secretary of State: Right, the community college. I know they have also a very big part in the rehabilitation and some of the other state agencies. I just wondered what the link was for you with the community college.

Ms. Hendren: Okay. Yes, I see Janice at the table. With your indulgence, Janice John, Deputy Administrator.

Janice John: Good morning. The Job Exploration and Expectations Program (JEEP) which is with the Clark County School District, we actually are working with eight high schools and we have a total of 40 students in those eight schools that are working on a vocational program.

Secretary of State: I'm sorry, was that 40?

Janice John: 40 students, yes.

Secretary of State: Thank you.

Janice John: We are actually trying to grow the program as well. Each year we have been increasing to new high schools and so we have really had some nice success. This is our third year; we will be going into this program, to the JEEP Program. The collaboration with the colleges, we are working with Truckee Meadows Community College and Western Nevada College, in the north and in the south we have UNLV and also College of Southern Nevada. There is a nice progression. Some of our students are actually going from the high school program into the colleges. We have that link. We are also just working with students that perhaps are not in the JEEP or the VOICE Program and they will be going over to the colleges. The college programs offer a great support, a safety net for our students that sometimes need a little bit more support to complete their college diploma or certificate programs that they might be involved in.

Secretary of State: Well, if it would be all right, I would really love to have a tour. Again, it has been a long time, but I would like to see the progress that you have made. If we could arrange something in the south, I would really appreciate it. Thank you again for what you are doing. This is a really unique program and I know that the families are very grateful.

Governor: Are there any other questions? Did you have anything else you wanted to add?

Ms. Hendren: I'm sorry, yes, Governor and company, with your indulgence, we do have one student with a disability here today that has just become employed and he would love to say a few words if you are interested.

Governor: I'd love to hear from him. Thank you.

Ms. Hendren: Okay, Cody?

Governor: Good morning.

Cody Cushman: Good morning. My name is Cody Cushman. The VOICE program helped me out pretty well. It got me a job. I would not try at all but Diane helped me out and Wayne helped me out to get a job that I would like to have. It worked out pretty well.

Governor: What kind of work are you doing?

Cody Cushman: I am working with Feed World and I do a lot of sweeping and a lot of hay. I do a lot of bagging for customers. I do a lot of work there and I get real tired when I get home.

Governor: Yeah, you work hard, don't you?

Cody Cushman: Yeah, I do.

Ms. Wales: Cody, how much are you making an hour?

Cody Cushman: \$9.00.

Ms. Wales: That is more than the minimum wage.

Governor: Well, Cody, I just want to tell you, I am very proud of you. You are very brave to be here today. I know you are doing a great job. When I was a kid, I used to raise sheep and I would come to the feed shop.

Cody Cushman: Wow, really?

Governor: Yes!

Cody Cushman: Dang!

Governor: I would get my hay and I would get my grain and all those things.

Cody Cushman: Wow. That is a lot of work for you.

Governor: Yeah. Well, I cleaned a few sheep pens too.

Cody Cushman: Oh yeah.

Governor: Well, Cody — Madam Secretary, Mr. Attorney General, if you have any questions or comments?

Secretary of State: Cody, I just want to thank you again for being here. It really is refreshing just to talk to an individual that has actually gone through the program. Congratulations and thank you for being here.

Cody Cushman: You are welcome.

Attorney General: Congratulations Cody.

Cody Cushman: Thank you.

Attorney General: Keep up the good work.

Governor: Well, I still have a lot of dogs and animals, so maybe I'll come see you. Do you sell tortoise food?

Cody Cushman: No, not really. I sell rabbit food, dog food, chicken and turkey food. But, those are big birds. I take the baby chicks and feed them. I water them. They get real big.

Governor: Well, that is because you're doing such a great job.

Cody Cushman: Yes. And I watch them get bigger and say, wow, those guys are getting big.

Governor: Well, thank you very much for being here today. Again, I am really proud of you.

Ms. Hendren: Thank you very much.

Governor: You are welcome. Cody, you made my day. Board Members, are there any questions on Contracts 1-68 in agenda item number 10?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval of Contracts 1-68 in agenda item 10, is there a second?

Secretary of State: There is a happy second.

Governor: Seconded by the Secretary of State. Any questions or discussion on the motion? I hear none. The motion passes 3-0.

11. Master Service Agreements (For possible action)

Governor: We will move on to agenda item number 11, Master Service Agreements. Mr. Wells.

Clerk: Thank you, Governor. There are eight master service agreements in agenda item 11 for approval by the Board this morning and no additional information has been requested by any of the Members.

Governor: Are there any question from Board Members?

Attorney General: No Governor. I move to approve.

Governor: Attorney General has moved to approve the Master Service Agreements presented in agenda item number 11, is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Are there any questions or discussion? I hear none. The motion passes 3-0.

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from March 21, 2017 through April 17, 2017.

Governor: We will move on to agenda item 12, Information Item, Clerk of the Board Contracts. Mr. Wells.

Clerk: Thank you, Governor. There were 43 contracts under the \$50,000 threshold approved by the Clerk between March 21, 2017 and April 17, 2017. This item is informational, and no additional information was been by any of the members.

Governor: Board Members, are there any questions? I hear none.

13. Information Item - Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments which were inadvertently excluded from previous BOE meeting agendas between May 14, 2013 through July 25, 2015.

Governor: All right, we will move on to agenda item number 13 which are additional information contracts. Mr. Wells.

Clerk: Thank you Governor. The staff has gone through all of the outstanding contracts in our system and identified what are hopefully the last contracts. The nine of the contracts

are contracts which were signed but not approved in the system so we have taken some steps to ensure that those contracts are actually approved in the system going forward. The last one was a programming error in which the contract was an action item and then it was revised to be an information item and somehow the system kicked it out altogether. We had that as a programming fix coming forward. Again, hopefully, these are the last of them. This item is informational, and no additional information has been requested by any of the members.

Governor: Okay. Any questions, Board Members? There are none.

14. Information Item – Report

A. Department of Motor Vehicles - Complete Streets Program

Per the Governor's request during the November 2015 BOE meeting, a letter was sent to Clark and Washoe counties and Carson City Consolidated Municipality requesting a report on how the Complete Streets Program funds are being utilized. This report is for funds received through March 2017.

B. Complete Streets Program Uses

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the Department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning January 1, 2017 and ending March 31, 2017.

Governor: We will move to agenda item number 14 which is another informational item, Mr. Wells.

Clerk: Thank you, Governor. There are two information reports in agenda item 14 relating to the Complete Streets Program.

The first is the report from the Department of Motor Vehicles on the voluntary contributions collected, for the period of January 1, 2017 to March 31, 2017. During the quarter, the Department collected a little over \$84,000, slightly higher than the \$77,000 collected in the same period last year and the \$70,800 collected last quarter. Of that amount, approximately 77.5% was from Clark County, 16.5% from Washoe County, 3% each from Carson City and Douglas County who started participating in late FY 2016. After deducting 1% to administer the collection and distribution of the contributions, the Department distributed \$83,543 to the four counties with about \$64,700 going to Clark County, \$13,800 to Washoe County, \$2,700 to Carson City and \$2,300 to Douglas County. Approximately 14.4% of those registering a vehicle during the quarter contributed to the Complete Streets Program ranging from 11.8% in Douglas County to 15.1% in Clark. This is up from about 13.5% in the same quarter last year as well as the last quarter.

The second report is one on the use of the Complete Streets funds by the four recipient counties. Carson City is accumulating funds for future Complete Streets projects after using them for downtown corridor improvements. Washoe County is planning to use them for an Oddie/Wells corridor multi-modal improvement. That is scheduled to occur in State FY 2019. Douglas County is accumulating funds to partially pay for bike lanes and disability features on the Tillman Lane reconstruction project. Clark County allocated their 2016 funds to the City of Henderson for bike lanes improvements that are expected to be complete in FY '18 and to the City of Mesquite for rapid flashing beacons that are expected to be installed by the end of the calendar year.

Governor: Thank you, Mr. Wells. Are there any questions? My only comment is, it is really heartening to see those dollars go directly to projects on the ground for the bike lanes and the ADA improvements. I appreciate the generosity of the people who make those volunteer contributions to do those projects.

15. Information Item - Department of Public Safety – Emergency Management – Disaster Relief Account Request

Pursuant to NRS 353.2755, the Division of Emergency Management is notifying the Board of Examiners of its intent to request a recommendation by the Board of Examiners to the Interim Finance Committee for approval of a grant, and/or loans from the Disaster Relief Account to:

- Multiple state and local agencies to cover expenses for storm cleanup and repairs incurred as a result of January 2017 flooding events.

Governor: All right then, let us move to agenda item number 15, which is Department of Public Safety, Emergency Management Disaster Relief Account Request.

Clerk: Item 15 is a notification from the Division of Emergency Management of intent to request allocations from the Disaster Relief Account pursuant to NRS 353.2755. Pursuant to statute, state agencies and local governments can request a grant or loan through the Division of Emergency Management from the Disaster Relief Account if, because of the Disaster, the local government is unable to pay for an expense from available funds. Applicants must submit their intention to apply not later than 60 days after the Governor or the governing body of a local government determines an event constitutes a disaster. The Division is then required to notify both the Board of Examiners, as well as the Fiscal Analysis Division of the Legislative Counsel Bureau of that intent. Within 18 months of the determination an event constitutes a disaster, the state agency or the local government must submit their final request to the Division of Emergency Management and to the Department of Taxation, including whether the request is for a loan or a grant and the final amount of that request. The Division of Emergency Management and the Department of Taxation are required to review the requests and submit reports to the Board of Examiners who then make a recommendation to the Interim Finance Committee on the proposed amount and the determination of whether it is a grant or loan.

This notification is just the first step in this process. Then, within the next 18 months, the applications for either loans or grants from the Disaster Relief Account will come back to the Board for approval of a recommendation to the Interim Finance Committee.

This particular notification is for the January flood event that was in Northwestern Nevada. We already know that there are going to be two additional notifications coming, probably the June meeting for the February flooding and spring thaw that we are experiencing.

Governor: Thank you, Mr. Wells. Are all the affected entities or local governments aware of this procedure? I do not want to see anybody left out because they didn't know that this was the process.

Clerk: I believe so. I believe that the Division of Emergency Management has held several meetings to discuss the processes because there is a separate process for the Disaster Relief Account and the Federal Emergency Management Agency funding. There has been some confusion between the two processes. There has been a lot of discussion between the Division as well as the governments on the different processes for each.

Governor: Do you have an estimate of the amount that likely will be requested?

Clerk: I believe that the number I've seen so far from the January flood events is in the neighborhood of \$1.6 million.

Governor: There is a lot more coming and again, I have had the fortunate opportunity to be able to be out there and see all these affected areas. We have been lucky because we have done a lot of mitigation in terms of preventing what could have been even worse damage. I see the folks out at Nevada Department of Transportation (NDOT), we had our meeting yesterday. We have got close to \$16 million that we have spent for emergency road projects from NDOT alone. I do not know if I had the adjectives, it was extraordinary work that was done to get those contractors and the employees at NDOT to get that work done. Then it can go to the National Guard out in Lemmon Valley and the Division of Forestry in putting their crews out there. It really has been a monumental effort to try to mitigate this. Everybody knows that there is still a lot of water that's going to come down the mountain.

Tomorrow in Churchill County they are going to be opening up a channel that is going to be diverting hundreds of thousands of gallons of water, or acre-feet of water. What I have been told is for Lahontan, they are going to have to literally empty it out twice in order to accommodate the amount of water that is coming down there. They have built a channel that will divert a massive amount of water to the Carson sink and literally dump the water in the desert, which has never happened before and had that not been done you'd probably have 2-3 feet of water in downtown Fallon. As I said, that is happening at noon tomorrow. There is a community celebration tomorrow to really applaud the efforts of the Mayor and the Churchill County Commissioners and everybody that was involved in getting that done. That will be part of these requests that are coming from Churchill that they were able to make that happen. It really has been an amazing sight to see and effort in terms of the cooperation between the federal, state, and local governments and just people, you know,

every day people who are out there trying to save their homes, save their businesses and it's really quite remarkable and makes me proud as a Governor to see, what I like to call the Nevada family come together and get this done. To really prevent what could have been Katrina-style flooding. I mean, just hellacious flooding. There's just been a lot of effort in terms of preparing for what we are probably going to be seeing through July, with the amount of water that's going to be coming down from the Sierras. Is this an action item Mr. Wells?

Clerk: This is not an action item. The action item will come when the actual applications come back within 18 months from now.

Governor: All right, thank you. Board Members, are there any questions with regards to agenda item 15?

Secretary of State: I think you answered all of mine.

16. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

Governor: All right, let us move to agenda item 16, Public Comment. Is there any member of the public in Carson City that would like to provide public comment to the Board? I hear and see none. Anyone from Las Vegas?

Las Vegas: No Governor.

17. Adjournment (For possible action)

Governor: Is there a motion to adjourn?

Attorney General: Move to adjourn.

Governor: The Attorney General has moved, is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. The motion passes 3-0, this meeting is adjourned. Thank you ladies and gentlemen.