

Governor Steve Sisolak  
*Chairman*

Susan Brown  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** March 12, 2019, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the February 12, 2019 Minutes** (For possible action)

**4. Department of Administration – Victims of Crime Fiscal Year 2019 2<sup>nd</sup> Quarter Report and Fiscal Year 2019 3<sup>rd</sup> Quarter Recommendation** (For possible action)

Pursuant to NRS 217.260, Department shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 2<sup>nd</sup> quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$2,493,213.01 with \$1,451,724.41 paid out of the Victims of Crime Program account and \$1,041,488.60 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future cash available at \$2.5 million at the end of Fiscal Year 2019 to help defray crime victims' medical costs. This amount does not include \$7.5 million in federal Department of Justice Antiterrorism and Emergency Assistance Program for Crime Victim Compensation and Assistance grant funds, approved by the Interim Finance Committee at their January meeting, from the Division of Child and Family Services for operating expenses and payments to victims related to the Route 91 Harvest Music Festival.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3<sup>rd</sup> quarter of fiscal year 2019.

**5. Review and Consideration of Victims of Crime Appeal** (For possible action)

Pursuant to NRS 217.117, Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting, or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting. The Board may affirm, modify or reverse the decision of the Appeals Officer. The Board will hear the appeal of Mr. Daniel Hunt.

**6. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Environmental Protection Division Contingent on IFC Work Program #C46221	1	\$31,944
<b>Total</b>	<b>1</b>	<b>\$31,944</b>

**7. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Health and Human Services – Health Care Financing and Policy**

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Jim Wells. Mr. Wells will be assisting in the analysis and the review of all financial processes, including budgeting and projections and financial staff organizations.

**B. Governor’s Finance Office**

Pursuant to NRS 333.705, subsection 1, the Office requests to contract with a former employee, Nikki Hovden, to assist with various duties relating to management training, as well as provide support during the 2019 Legislative Session. Ms. Hovden will be hired through Master Service Agreement #18404, with Manpower Temporary Services.

**C. Department of Transportation (4)**

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Ruth M. Borrelli. Atkins North America, Inc. is proposing to utilize Mrs. Borrelli to provide support and services to the Right-of Way Division.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, John Ogden. Diversified Consulting Services is proposing to utilize Mr. Ogden as an Inspector Level IV in the augmentation of Construction Crews in District III.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Jesse Ruzicka. NewFields is proposing to utilize Mr. Ruzicka as a Project Manager on the I-80 Emigrant Truck Climbing Lanes project agreement.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, David Swirczek. Henningson Durham and Richardson, Inc. is proposing to utilize Mr. Swirczek to fill the position of Inspector, a key role in overseeing the construction in the Full Administration of District II Betterment projects agreement P614-17-040.

**8. Request Reimbursement from the Statutory Contingency Account**  
(For possible action)

Pursuant to NRS 293.253(6), the Secretary of State requests \$372,518.95 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2018 general election. Corresponds with Work Program #C46048.

**9. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act** (For possible action)

The State Controller requests approval of payment to the U.S. Treasury in an amount not to exceed \$255,302 from the General Fund. This is the highest possible payable liability for 2018. The U.S. Treasury is reviewing the report and should have a final liability figure by March 15, 2019. Payment to the U.S. Treasury is required by March 30, 2019.

**10. Approval of Master Lease Agreements** (For possible action)

**Department of Administration – Division of Enterprise Information  
Technology Services**

The Department seeks approval for the sixth amendment to the existing master lease agreement with International Business Machines. This amendment increases the maximum amount from \$11,717,676.30 to \$12,045,136.35 due to the purchase/lease of hardware and hardware maintenance and services for the mainframe server.

**11. Approval of Proposed Leases** (For possible action)

**12. Approval of Proposed Contracts** (For possible action)

**13. Approval of Proposed Master Service Agreements** (For possible action)

**14. Clerk of the Board Contracts (Informational only)**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2019 through February 15, 2019.

**15. Reports (Informational only)**

**Statewide Quarterly Overtime Report – Fiscal Year 2019 2<sup>nd</sup> Quarter**

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2<sup>nd</sup> Quarter Overtime Report and analysis for Fiscal Year 2019.

**16. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**17. Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

**Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet:  
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>