

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

MEETING MINUTES

Date and Time: March 12, 2019, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Steve Sisolak
Attorney General Aaron Ford
Secretary of State Barbara Cegavske

STAFF PRESENT:

Susan Brown, Clerk of the Board
Greg Ott, Board Counsel, Deputy Attorney General
Dale Ann Luzzi, Board Secretary

OTHERS PRESENT:

Jeff Haag, Administrator, State Purchasing Division
Tyler Winkler, Counsel, Legal Aid Center of Southern Nevada

1. Call to Order / Roll Call

Governor: Good morning. I would like to call to order today's meeting of the State of Nevada, Nevada Board of Examiners to order.

Secretary: Let the record reflect, we do have a quorum and this meeting was posted in compliance with Nevada's Open Meeting Laws.

Governor: Thank you.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

Governor: Thank you. This is the first time set aside for public comment. Anyone wishing to address the Board, on any item on today's agenda, items on the agenda, please step forward, identify yourself for the record. Comments will be limited to three minutes.

Seeing no one, I'm going to close the public comment.

3. Approval of the February 12, 2019 Minutes (For possible action)

Governor: Item number 3, *Approval of the February 12, 2019 Minutes*.

Secretary of State: Move for approval.

Attorney General: Second.

Governor: We have a motion on the floor from Secretary Cegavske. A second from Attorney General Ford. Is there any discussion? Seeing none. All in favor signify by saying aye. Are there any opposed? The motion passes.

4. Department of Administration – Victims of Crime Fiscal Year 2019 2nd Quarter Report and Fiscal Year 2019 3rd Quarter Recommendation (For possible action)

Pursuant to Nevada Revised Statute (NRS) 217.260, Department shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 2nd quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$2,493,213.01 with \$1,451,724.41 paid out of the Victims of Crime Program account and \$1,041,488.60 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future cash available at \$2.5 million at the end of Fiscal Year 2019 to help defray crime victims' medical costs. This amount does not include \$7.5 million in federal Department of Justice Antiterrorism and Emergency Assistance Program for Crime Victim Compensation and Assistance grant funds, approved by the Interim Finance Committee at their January meeting, from the Division of Child and Family Services for operating expenses and payments to victims related to the Route 91 Harvest Music Festival.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of fiscal year 2019.

Governor: Next item, item number 4, *Department of Administration, Victims of Crime, Fiscal Year 2019, Second Quarter Report and Fiscal Year 2019, Third Quarter Recommendations.*

Clerk: Good Morning, Governor and Members of the Board. Pursuant to NRS 217.260, the Board of Examiners is required to estimate the available revenue and anticipated claim costs for the State Victims of Crime Program. This item includes a report on the claims paid in the 2nd Quarter of Fiscal Year 2019 and a recommendation to pay Priority 1, 2 and 3 claims at 100% for the 3rd Quarter of Fiscal Year 2019. When this report was submitted, the Program anticipated having a reserve at the end of the 3rd Quarter of FY '19 of approximately \$2.35 million after covering all expenses and a 45-day operating reserve. This is a decrease of approximately \$3.0 million from the projected reserve of \$5.3 million at the end of the 2nd Quarter.

The decrease is primarily due to the number of claims filed subsequent to the Route 91 Harvest Music Festival mass casualty event on October 1, 2017. Agency representatives still expect to obtain additional federal funding to offset the expenses associated with the October 1 event. At this time, the \$2.35 million should be a reasonable reserve for the program. Representatives from the Department are available to answer any questions the Board may have.

Governor: Thank you. Do we have any questions? Do we have questions in Las Vegas? Do any Board Members have any questions?

Attorney General: I don't.

Secretary of State: Mine was answered, thank you.

Governor: Thank you, do I have a motion?

Attorney General: Mr. Governor, I move approval and acceptance of the Department of Administration's Victim of Crimes Fiscal Year 2019, Second Quarter report and Fiscal Year 2019 Third Quarter recommendation.

Governor: Are we approving and accepting, is that how this is normally done?

Greg Ott: Yes, I believe that's correct – you approve and accept.

Secretary of State: I'll second it, Governor.

Governor: We have a motion from Attorney General Ford and a second from Secretary Cegavske. Is there any discussion? All in favor signify by saying aye. Are there any opposed? The motion passes.

5. Review and Consideration of Victims of Crime Appeal (For possible action)

Pursuant to NRS 217.117, Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting. The Board may affirm, modify or reverse the decision of the Appeals Officer.

The Board will hear the appeal of Mr. Daniel Hunt.

Governor: Item number 5, *Review and Consideration of Victims of Crime Appeal*.

Clerk: It is my understanding that there is a request to withdraw this item from the Appellant. A representative of Mr. Hunt is available, I understand, in Las Vegas to confirm this request.

Governor: Would you like to begin with your presentation or comments?

Tyler Winkler: That's correct, I apologize, and we are withdrawing it from today.

Governor: Okay, thank you.

We don't have to take any action on that correct?

Greg Ott: Correct, it's been withdrawn, so no need for action.

Governor: Alright, thank you.

6. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Environmental Protection Division Contingent on IFC Work Program #C46221	1	\$31,944
Total	1	\$31,944

Governor: Item number 6, *State Vehicle Purchases*.

Clerk: Item number 6 is a request for one vehicle to be purchased for the Department of Conservation and Natural Resources, Environmental Protection Division. This is a replacement vehicle that has met age requirements in the State Administrative Manual (SAM). The replacement vehicle is anticipated to cost \$31,944 and there is a work program pending approval at the April Interim Finance Committee (IFC) meeting. Representatives are available to answer any questions.

Governor: Thank you. Do we have any questions from the Members? I'm going to make a disclosure, per Counsel – this item and the items that are going to come after this regarding purchases and acquisitions, per advice of Counsel, pursuant to NRS 281A.420(2)(a) in NRS 408.353, I've reported all contributions received during my gubernatorial campaign as required by NRS 294A. My legal counsel and I have consulted and advised me that based on these facts, I've satisfied my disclosure requirements and none of the action items today would impact my judgment as a reasonable person under my circumstances. Furthermore, based on a review of these contracts, I found no person, interest, indirectly or directly in these contracts, should they be approved. What I'm asking for is on these future ones, when they come forward, we disclosure ownership so that the three of us know who owns these LLCs and these companies that are coming forward, so we don't have any conflicts. Also, I'm assuming my colleagues have no conflicts either, is that correct?

Attorney General: You're correct.

Secretary of State: Correct.

Governor: They have no conflicts either, alright. Do we have a motion on item number 6, the State Vehicle Purchase?

Secretary of State: Move for approval of the vehicle purchase.

Attorney General: Second.

Governor: There is a motion on the floor from Secretary Cegavske, seconded by Attorney General Ford. Is there any discussion? Seeing none, all in favor, signify by saying aye. Are there any opposed? The motion passes.

7. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Health and Human Services – Health Care Financing and Policy

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Jim Wells. Mr. Wells will be assisting in the analysis and the review of all financial processes, including budgeting and projections and financial staff organizations.

B. Governor’s Finance Office

Pursuant to NRS 333.705, subsection 1, the Office requests to contract with a former employee, Nikki Hovden, to assist with various duties relating to management training, as well as provide support during the 2019 Legislative Session. Ms. Hovden will be hired through Master Service Agreement #18404, with Manpower Temporary Services.

C. Department of Transportation (4)

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Ruth M. Borrelli. Atkins North America, Inc. is proposing to utilize Mrs. Borrelli to provide support and services to the Right-of-Way Division.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, John Ogden. Diversified Consulting Services is proposing to utilize Mr. Ogden as an Inspector Level IV in the augmentation of Construction Crews in District III.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Jesse Ruzicka. NewFields is proposing to utilize Mr. Ruzicka as a Project Manager on the I-80 Emigrant Truck Climbing Lanes project agreement.

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, David Swirczek. Henningson Durham and Richardson, Inc. are proposing to utilize Mr. Swirczek to fill the position of Inspector, a key role in overseeing the construction in the Full Administration of District II Betterment projects agreement P614-17-040.

Governor: Item number 7, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk: Item 7 includes six requests to contract with current and/or former employees pursuant to NRS 333.705(1).

The first request is from the Department of Health and Human Services to contract with a former employee to assist in the analysis and review of all financial processes.

The second request is from the Governor's Finance Office to contract with a former employee to provide training and support during the 2019 Legislative Session.

The third request is from the Department of Transportation to allow contracted vendors to use former employees on projects awarded to the vendor. The first request is for right-of-way services and support through Atkins North America for the Right-of-Way Division. The second is Diversified Consulting proposes to utilize a former employee as an inspector in the augmentation of Construction Crews in District 3. The third is for NewFields proposing to utilize a former employee as a project manager on the I-80 Emigrant Truck Climbing Lanes project. The final request is from Henningson, Durham and Richardson, Inc. and is planning to utilize a former employee as an inspector for the District 2 Betterment projects.

Representatives from the Departments are available to answer any questions the Board may have.

Governor: All of the individuals filled out their paperwork that was necessary?

Clerk: Yes, they did.

Governor: We got a question in on 7-B. Is that paperwork filled out appropriately? I'm trying to find it.

Clerk: Yes, it is.

Secretary of State: Then, alright, if she's saying it is, then I'll take her word for it, thank you.

Governor: Alright is there any additional discussion on item number 7? Do I have a motion on item number 7?

Attorney General: I move approval of these requests for contracts.

Secretary of State: I'll second it, thank you.

Governor: We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske. Is there any discussion on the motion? Hearing and seeing none, all in favor, signify by saying aye. Are there any opposed? The motion passes.

8. Request Reimbursement from the Statutory Contingency Account (For possible action)

Pursuant to NRS 293.253(6), the Secretary of State requests \$372,518.95 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2018 general election. Corresponds with Work Program #C46048.

Governor: Item number 8, *Request Reimbursement from Statutory Contingency Account.*

Clerk: Pursuant to NRS 293.253(6), the portion of the cost of publication in a county newspaper which is attributable to publishing the questions, explanations, arguments, rebuttals and fiscal notes of proposed constitutions, constitutional amendments or statewide measures is a charge against the State and must be paid from the Reserve for Statutory Contingency Account upon recommendation by the Secretary of State and approval by the Board of Examiners. This item requests approval of \$372,518.95 to reimburse the 17 counties for these costs incurred for the November 2018 election cycle. Representatives from the Secretary of State's Office are available to answer any questions.

Governor: Do we have any questions? No questions. Do we have a motion?

Attorney General: Move to approve the request for reimbursement from the Statutory Contingency Account.

Secretary of State: Second.

Governor: We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske. Is there any discussion on this motion? Hearing and seeing none, all in favor, signify by saying aye. Are any opposed? The motion passes.

9. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (CMIA) (For possible action)

The State Controller requests approval of payment to the U.S. Treasury in an amount not to exceed \$255,302 from the General Fund. This is the highest possible payable liability for 2018. The U.S. Treasury is reviewing the report and should have a final liability figure by March 15, 2019. Payment to the U.S. Treasury is required by March 30, 2019.

Governor: Item number 9, *Approval of Payment to the Secretary of the U.S. Treasury pursuant to the Cash Management Improvement Act.*

Clerk: Item 9 is a request from the State Controller pursuant to Section 80 of Assembly Bill 518 from the 2017 Legislative Session to authorize a payment not to exceed \$255,302 to the U.S. Treasury for interest owed under the Cash Management Improvement Act.

The CMIA ensures efficiency and equity between the time that federal funds are drawn and expended with the State incurring an interest liability if it draws funds too early and the federal government incurring a liability to the State if the State uses its funds for federal program purposes.

The amount shown is the highest possible State liability for Fiscal Year 2018. The U.S. Treasury is reviewing the report submitted by the State Controller and should provide a final determination by March 15, 2019. If the calculations by the State Controller are accepted by the U.S. Treasury, the federal government will owe the State \$99,697. Last March, the Board approved a payment not to exceed \$68,354 for 2017 and the final amount was a payment to the federal government from the State in the amount of \$38,658.

Representatives from the State Controller's Office are available to answer any questions the Board may have.

Governor: Do we have any questions from the Board Members? Do we have a motion on item number 9?

Secretary of State: Move for approval.

Attorney General: Second.

Governor: We have a motion on the floor from Secretary Cegavske seconded by Attorney General Ford. Is there any discussion on that motion? Hearing and seeing none, all in favor, signify by saying aye. Are there any opposed? The motion passes unanimously.

10. Approval of Master Lease Agreements (For possible action)

Department of Administration – Division of Enterprise Information Technology Services

The Department seeks approval for the sixth amendment to the existing master lease agreement with International Business Machines. This amendment increases the maximum amount from \$11,717,676.30 to \$12,045,136.35 due to the purchase/lease of hardware and hardware maintenance and services for the mainframe server.

Governor: Item number 10, *Approval of Master Lease Agreements*.

Clerk: Item 10 is a request from the Department of Administration, Enterprise IT Services Division to amend a Master Lease Agreement with IBM for mainframe storage equipment, software and services. The amendment would increase the cost of the by \$327,406.05 due to the addition of hardware and hardware maintenance for the mainframe server. Representatives from the Division are available to answer any questions.

Governor: Thank you. Do we have any questions on item number 10?

Attorney General: Move approval.

Secretary of State: Second.

Governor: We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske. Is there any discussion on that motion? Hearing and seeing none, all in favor, signify by saying aye. Any opposed? The motion passes.

11. Approval of Proposed Leases (For possible action)

Governor: Item number 11, *Approval of Proposed Leases*.

Clerk: There are three leases in agenda item 11 for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: We had the discussion earlier, Susan, when we went over comparisons on these when they're bringing these leases forward – how do we let everybody know what the concern is?

Clerk: We've been working with the Buildings and Grounds Division on that and we are asking that question as we get these leases in. We can provide that to the Board for future meetings.

Governor: Alright. For my colleagues and my review of these leases, I'm finding that sometimes the comparisons that are used to justify the amount aren't great. Often, they're not even close to where the property is. So for that, we've reached out to those groups and asked them to provide better comps and justification for these leases.

Secretary of State: Good idea, very good.

Governor: Do we have any questions on the proposed leases?

Attorney General: You're good with these?

Governor: Yes, I'm good with these three.

Attorney General: Move approval.

Secretary of State: Second.

Governor: We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske. All in favor, signify by saying aye. Are there any opposed? The motion passes.

12. Approval of Proposed Contracts (For possible action)

Governor: Item number 12, *Approval of Proposed Contracts*.

Clerk: There are 25 contracts in agenda item 12 for approval by the Board this morning. Contracts 3 and 4 have been withdrawn. Contracts 7, 8 and 9 are contracts with Clark County that were signed by the Governor on behalf of the County Commission in his duties there.

Governor: Counsel, and I've got my legal counsel here as well – I can't sign these contracts twice, contracts 7, 8 and 9. I signed them as Chair of the County Commission and now they're coming up through Governor.

Greg Ott: It's certainly within discretion for you to disclose for, or for you to withdraw from, consideration of these contracts. There is still a quorum without you and they could be approved by the other two Members.

Attorney General: Mr. Governor, may I?

Governor: Yes, please.

Attorney General: Contracts 3 and 4 have been withdrawn or at least deferred to another meeting. Mr. Governor, I move approval of Contracts 1 and 2, 5 and 6, and 10-25.

Secretary of State: I'll second it.

Governor: We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske for approval of Contracts 1 and 2, 5 and 6 and 10-25. All in favor, signify by saying aye. Any opposed? Motion passes unanimously.

Now, I need a motion on 7, 8 and 9.

Attorney General: Mr. Chair, I move approval of contracts 7, 8 and 9.

Secretary of State: I second it.

Governor: I will be abstaining. We have a motion on the floor from Attorney General Ford and a second from Secretary Cegavske on Contracts 7, 8 and 9. All in favor, signify by saying aye. I abstain. Are there any opposed? The motion passes.

13. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 13. *Approval of Proposed Master Service Agreements*.

Clerk: Item number 13 includes 19 Master Service Agreements for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: I have a question on Master Service Agreement numbers 12 and 15. Good morning.

Jeff Haag: Good morning, Governor and Members of the Board.

Governor: This is a \$100 million contract for four years?

Jeff Haag: That is correct, Governor.

Governor: Okay. Why are we only using two companies for this, when I understand there's a multitude of companies that are available?

Jeff Haag: Thank you for the question. So, if my memory is serving me correctly, I believe there were seven companies that responded to the solicitation. The way the solicitation was drafted, proposing vendors could respond in two different ways. One way included all of the services we were asking for and the other way only included the locum tenens, which is within this contract. So, we made the decision to go with a broker model, which both of these two companies, MHM and PCG, they support that broker model. Through that, we have access to a multitude of service providers, both those that are professionally licensed and those that provide more administrative support.

Governor: Okay, my understanding of this, and correct me if I'm wrong because, in my previous life, we did some of these Master Service type agreements. This is to provide services for any Department for health-related professionals, correct?

Jeff Haag: That is correct.

Governor: So, for example, if you wanted an x-ray technician, or whatever it might be, you go to these firms and there is basically a price list that x-ray technicians cost 'X' amount of dollars per hour and the Department could pick from whomever.

Jeff Haag: That is correct.

Governor: Alright. Why then would it not be in our best interest to have as many providers as we could so that then they could get five people or seven companies saying, my x-ray technician is \$45 an hour and mine is \$41 and mine is \$70. Why would you not have more than two?

Jeff Haag: Thank you for the question, Governor. I think that's a good question and I think from what we understand from state agencies, there's value in consistency and the providers that are delivering these temporary employment services. There's technology that these companies provide that enable us to request and manage those employees. So, continuity in services is beneficial to the agencies that are buying off of these. We've historically had only had one vendor in this space. MHM was our incumbent vendor. To your point, we were purposeful in awarding an additional vendor so we could entice a level of competition, if you will, on those rates, so that we could compete them. What we heard from the agencies that we're trying to support through this is that having too many

providers, in the pot, if you will, could actually complicate the day-to-day transactions with those organizations and wouldn't necessarily provide the benefit that you may see on the surface.

Governor: What I don't understand is that from my understanding of how this works with these temporary things is you contract for so many in a category, how could it be more complicated if you had more to choose from and the State is getting a better price? I guess what's jumping out at me is \$100 million for four years. That's a big number. That's a big, big number. If we could save 3%, 5% on these things, that's a lot of money that we're saving. I don't see the benefit of only having two. You're talking about consistency, but I'm not seeing that.

Jeff Haag: I appreciate the question. I think consistency is the management of the personnel. What we hear from agencies in some cases, these aren't individuals that are in for a daily basis or even a weekly basis but are in providing services on a longer-term basis. The consistency in managing those individuals through one broker, if you will, as we heard from agencies that we were supporting was beneficial to them.

I certainly understand your point on competition and giving the vast spending that we're doing in this category, having the most value and the lowest prices is certainly advantageous and I think it was the consensus of the primary using agencies that through the two awarded vendors, we could entice that competition.

Governor: Okay. Do Members have questions? It's a big contract, nine figures.

Attorney General: Do you want it withdrawn?

Governor: Yes, I'm going to need more input on this one. When does this expire?

Jeff Haag: This one is time-sensitive. Unfortunately, the current contract with MHM expires at the end of this month.

Governor: Since they're bidding on this one, I don't think they'd have a problem continuing that on a month-to-month basis, would they?

Jeff Haag: No sir, I'm sure they would be happy to extend that contract as we went back and evaluated the awards and determined whether or not we needed to extend an award to additional organizations within this space. The timing of that extension would need to come before this body, prior to the actual termination date of the contract, which could complicate things.

Governor: Can we approve the contracts for a shorter period of time for those two companies?

Jeff Haag: If that's the pleasure of this body, we could process those amendments and revise the contracts, yes, sir.

Greg Ott: To the extent that the approval doesn't match what the vendor has already approved to, it would be contingent upon the vendor also approving to that shorter timeframe. So, if the vendor for some reason chose not to, it could create a problem that Mr. Haag referenced earlier, that might need a special meeting to try and do an amendment of the contract.

Governor: Are the vendors here?

Jeff Haag: They are not here. Unfortunately, we were not notified in advance that this contract was going to be pulled by Members of the Board. It's typical that vendors don't come to a Board of Examiners meeting unless we notify them of questions in advance.

Governor: I understand that and I made the decision last night to pull it. Being they have \$100 million on the line, maybe they should've thought about coming to the meeting.

I can't support this today so hold it or do something else, Counsel, what can we do?

Greg Ott: I think the options are either to go with a special meeting to try and approve an extension or to make approval for a shorter period of time that the vendors would then have to approve to make that a valid approval.

Attorney General: Mr. Governor, I suggest that we consider a special meeting, as we have in the past because we also have two other contracts, 3 and 4, that were pulled and possibly, we can have conversations about those in anticipation of a special meeting.

Greg Ott: You can pull this agenda item with the intent of scheduling a meeting. I believe it was before the end of the month when the contract will currently expire?

Jeff Haag: That's correct. Governor, to support the recommendation, we'll follow-up this afternoon with MHM on a six-month extension. We'll work with the Governor's Finance Office to reschedule that Board of Examiner's meeting and have those amendments ready for this body at that time.

Governor: That's great, thank you very much. Numbers 12 and 15 are withdrawn.

Attorney General: Move for approval.

Secretary of State: I second.

Governor: We have a motion on the floor from Attorney General Ford and seconded by Secretary Cegavske. Is there any discussion? All in favor, signify by saying aye. I abstain. Any opposed? The motion passes.

14. Clerk of the Board Contracts (Informational only)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2019 through February 15, 2019.

Governor: Item number 14, *Clerk of the Board Contracts*.

Clerk: There were 29 contracts under the \$50,000 threshold approved by the Clerk between January 19, 2019 and February 15, 2019. This item is informational only. No additional information has been requested by any of the Members.

Governor: I had a couple of questions there but they were all answered, so. Do we have any discussion or any questions on item number 14? Alright, it's information only.

15. Reports (Informational only)

Statewide Quarterly Overtime Report – Fiscal Year 2019 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2019.

Governor: Item number 15, *Reports*. Statewide Quarterly Overtime Report.

Clerk: The informational report in agenda item 15 is on overtime and accrued compensatory leave for the second quarter of FY 2019. My staff summarized the report into a two-page summary so, I will not read the details but will hit a few highlights. The first half of fiscal year 2019 overtime pay and comp leave accounted for a total of approximately \$24.11 million, or 4.45% of total pay, a 16.1% decrease from fiscal year 2018.

The Department of Corrections had the highest amount of overtime and comp time at \$3.22 million or 7.6% of their base pay for the 2nd quarter, followed by the Department of Health and Human Services at \$3.1 million or 3.75% of base pay. Those two agencies accounted for 56.9% of the overtime for the quarter.

At the Department of Corrections, overtime and comp time at the seven locations on Page 2 accounted for 84.3% of the total overtime for the department. By event code, the highest

four causes on Page 2 accounted for 87.5% of the overtime at the Department of Corrections for 2nd quarter FY 2019.

At the Department of Health and Human Services, the four event codes on the bottom of page 2 accounted for 73.9% of their overtime.

We did look at the 3rd quarter for these two departments, and through four of seven pay periods for the quarter, the Department of Corrections has incurred \$2 million in overtime and comp time while DHHS has incurred \$2.1 million.

Governor: Thank you, I know we're trying to address the Department of Corrections with some new personnel. They are stretched really thin. Are there any questions on this?

Secretary of State: No.

Attorney General: No.

Governor: Thank you.

16. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

Governor: This is the second time set aside for Public Comment. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record. Comments will be limited to three minutes.

Governor: Hearing and seeing no public comment.

We will get back with Board Members regarding scheduling the special meeting.

17. Adjournment (For possible action)

Governor: Do I have a motion to adjourn?

Attorney General: So moved.

Secretary of State: Second.

Governor: We have a motion on the floor from Attorney General Ford, seconded by Secretary Cegavske, all in favor signify by saying aye. Are any opposed? The motion passes unanimously. Thanks for joining us today.