PUBLIC MEETING NOTICE AND AGENDA

Date and Time: March 10, 2020, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. Call to Order / Roll Call

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

3. Approval of the February 18, 2020 Minutes (For possible action)
4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

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5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Penelope Hampton to perform revenue projection oversight and training on a part-time basis to the Department of Taxation through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

6. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed $484,484 from the General Fund. This is the highest possible liability payment for 2019. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2020. Payment to the U.S. Treasury is required by March 31, 2020.
7. **Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** (For possible action)

Department Of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 353.268, the Office requests the Board’s recommendation to the Interim Finance Committee for an allocation of $71,465 from the Interim Finance Committee Contingency Account to cover costs for Fiscal Year 2021 related to the Task Force on Employee Misclassification from the passage of Senate Bill 493 in the 2019 Legislature.

8. **Request for Designations of Bad Debts** (For possible action)

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission’s records.

9. **Approval of Proposed Leases** (For possible action)

10. **Approval of Proposed Contracts** (For possible action)

11. **Approval of Proposed Master Service Agreements** (For possible action)

12. **Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 18, 2020 through February 14, 2020.

13. **Information Item and Reports**

Statewide Quarterly Overtime Report – Fiscal Year 2020 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2020.
14. **Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

15. **Adjournment** *(For possible action)*

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

**Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: [http://budget.nv.gov/Meetings/Meetings-new/](http://budget.nv.gov/Meetings/Meetings-new/) and [https://notice.nv.gov](https://notice.nv.gov)
MEETING MINUTES

Date and Time: February 18, 2020, 9:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:
Governor Steve Sisolak
Attorney General Aaron Ford
Secretary of State Barbara Cegavske

STAFF PRESENT:
Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary

OTHERS PRESENT:
Rebecca Feiden, Director, State Public Charter School Authority
Sean McDonald, Division Administrator, Department of Motor Vehicles
Kevin Doty, Division Administrator, Purchasing Division, Department of Administration
Susan Sieber, Administrative Services Officer, Department of Public Safety
Rachel Kienzler, Geo Reentry Services
Anne Carpenter, Division Administrator, Parole & Probation, Department of Public Safety
Jess Lankford, Deputy Division Administrator, Department of Business and Industry
Joel Tasca, Member of Public
1. **Call to Order / Roll Call**

**Governor:** Good morning. I’d like to call to order today’s meeting of the State of Nevada, Board of Examiners. Could I ask the Clerk to take a roll, please?

**Clerk:** Good morning. Governor Sisolak?

**Governor:** Here.

**Clerk:** Secretary of State Cegavske?

**Secretary of State:** I’m here in Vegas.

**Clerk:** Attorney General Ford?

**Attorney General:** Here in Vegas as well.

**Governor:** Thank you, we do have a quorum.

2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**Governor:** The second item is Public Comment, item number 2. Anyone wishing to address the Board on any item on our agenda today, please step forward, identify yourself for the record. Is there any public comment?

**Public Comments:** Attachment A: Joel Taska

**Governor:** Thank you for your comments.

3. **Approval of the January 14, 2020 Minutes** *(For possible action)*

**Governor:** Item number 3, Approval of the January 14, 2020 Minutes.

**Clerk:** We have one technical adjustment in the minutes. There is an amount in one of the agenda items from the previous month that is incorrect that we will correct before we post the final version.

**Governor:** Alright, thank you.

**Secretary of State:** Governor, can I ask which item that is?

**Clerk:** It is on Page 4. In the first paragraph, it says 500,000 miles however, that number is closer to 100,000.
Secretary of State: Alright, great. Thank you, Governor.

Governor: Thank you.

Attorney General: I move for approval with the projected correction.

Secretary of State: I'll second it.

Governor: Thank you. Is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

4. State Vehicle Purchases (For possible action)

Pursuant to Nevada Revised Statute (NRS) 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

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Governor: Item number 4, State Vehicle Purchases.

Clerk: There are 2 requests for 9 vehicles in this agenda item. The first item is from the Department of Agriculture, Consumer Equitability Division for 1 new vehicle for $35,989. Funding for this vehicle is included in the agency’s budget.

The second request under this item is from the Department of Public Safety, Division of Investigations for eight replacement vehicles for $241,673. The vehicles being replaced have met the age and/or mileage requirements in the State Administrative Manual. Funding is included in the agency’s budget.

Representatives from these agencies are available to answer any questions.

Governor: Do we have any questions or comments on item number 4?

Attorney General: None in Vegas.

Governor: Hearing and seeing none. Do we have a motion on item number 4?

Attorney General: Move approval.
Secretary of State: Second.

Governor: We have a motion for approval, is there any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

5. **Authorization to Contract with a Current and/or Former State Employee** *(For possible action)*

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**Department of Public Safety – Office of Traffic Safety**

Pursuant to NRS 333.705, subsection 1, the Office of Traffic Safety requests authority to contract with former employee James Stewart to provide Quality Assurance services for the Nevada Rider Motorcycle Safety Program.

Governor: Item number 5, *Authorization to Contract with a Current and/or Former State Employee.*

Clerk: Item 5 includes 1 request to contract with a former employee pursuant to NRS 333.705(1). This request is from the Department of Public Safety, Office of Traffic Safety to contract with a former employee to provide Quality Assurance services for the Nevada Rider Motorcycle Program. Representatives from the agency are available to answer any questions.

Governor: Do we have any questions from Board Members in Las Vegas?

Attorney General: None in Vegas.

Governor: Do we have a motion on item number 5?

Attorney General: Move approval, Governor.

Secretary of State: Second.

Governor: We have a motion for approval, any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

6. **Request to Pay a Cash Settlement** *(For possible action)*

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.
Nevada State Public Charter School Authority

The Department requests settlement approval in the amount of $16,051.15 to fully resolve a Petitioner’s Request for Attorney’s Fees and Costs pursuant to Nevada Revised Statute 239.011(2).

**Governor:** Item number 6, *Request to Pay a Cash Settlement.*

**Clerk:** This item is a request from the State Public Charter School Authority for approval in the amount of $16,051.15 to fully resolve a Petitioner’s Request for Attorney’s Fees and Costs Pursuant to NRS 239.011(2). Representatives from the Agency are available to answer any questions.

**Rebecca Feiden:** We’re in receipt of a letter dated January 14th that I was handed a copy of this morning. As stated in the gentleman’s public comment, this is an order for payment and we are prepared to make that payment. I’m glad to answer any questions related to the accusations in this letter but I will state that we have, now to this date, done everything possible to provide any available records that exist related to the records request.

**Governor:** Alright, do Board Members in Las Vegas have any questions?

**Attorney General:** To clarify, you agree that this isn’t a settlement, this is pursuant to a court order?

**Rebecca Feiden:** That is correct.

**Attorney General:** Thank you, that’s all I have, Governor.

**Governor:** Thank you. If we could ask staff to ensure the record is correct, that this is for payment as opposed to the settlement, that would be appreciated.

Do we have a motion?

**Secretary of State:** I move for approval.

**Attorney General:** Second.

**Governor:** We have a motion on the floor, is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes. Thank you very much.

7. **Request for Authorization to Amend a Current Contract for a Price Increase**
   *(For possible action)*
Department Of Motor Vehicles – License Plate Factory

Pursuant to NRS 482 and Nevada Administrative Code (NAC) 706 the Department is required to supply license plates to multiple vehicle types at the time of registration or licensing. The Department is requesting a price increase to the current contract with Irwin Hodson Group LLC, contract number 16035.

Governor: Item number 7, Request for Authorization to Amend a Current Contract for a Price Increase.

Clerk: This item is a request from the Department of Motor Vehicles, License Plate Factory which requests Board approval to increase the pricing contained within the current contract with Irwin Hodson Group, LLC. The original contract allowed for pricing changes after the first four years of the contract, however, any increases to the pricing schedule require the Board of Examiners approval. Representatives from the Agency are available to answer any questions.

Governor: Thank you. Do we have any questions from the Board Members in Las Vegas?

Secretary of State: I’d like to know what the $1 million will be used for. I did receive additional information but it wasn’t enough for me on this issue.

Governor: Good morning.

Sean McDonald: Good morning, Governor and Members of the Board. The $1 million is a reserve that we keep in the account to start each individual fiscal year to make sure that we have enough appropriations to pay for aluminum. Obviously, with commodities trading, it’s expensive to go through those undertakings. Generally speaking, we keep a $1 million reserve. That reserve has been a little bit larger and we are trying to chisel that down to meet that exact $1 million.

Secretary of State: That does help me, thank you.

Governor: Any further questions? Hearing and seeing none, do we have a motion on item number 7?

Attorney General: Move approval.

Secretary of State: Second.

Governor: We have a motion on the floor, is there any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes. Thank you.

8. Approval of Proposed Leases (For possible action)

Governor: Item number 8, Approval of Proposed Leases.
Clerk: There are 2 leases in agenda item 8 for approval by the Board this morning. Do any of the Members have any questions?

Attorney General: We don’t here in Vegas.

Governor: Do I have a motion?

Attorney General: Move approval.

Secretary of State: Second.

Governor: We have a motion for approval, is there any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

For those that are either present or watching, I want you to know that staff conducts individual and comprehensive briefings with each one of us to research and answer our questions ahead of time. With that, we cut down on the questions we have when we convene the meeting. So, thank you, Director Brown, for having your staff be so responsive in getting back to us with all of our answers.

9. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 9.

Clerk: There are 29 contracts in agenda item 9 for approval by the Board this morning. I would note that on Contract #27, Department of Public Safety, Parole and Probation with Geo Reentry, this needs to be revised to reflect the current expiration date on the contract of 12/31/2023; and also, the amount needs to be changed to $4,332,200.72. I believe this contract is being pulled, I don’t know if there are any others that the Board would like to call out.

Governor: Yes, Contract #27 will be taken separately. I have several questions on this one. Do we have a representative here from Geo Reentry Services? Can you come to the table, please?

Can someone explain why this was pulled off the agenda last time and is back on and whatever issues there were, were those resolved?

Susan Sieber: The contract was pulled from the December Board of Examiners because we needed to verify the dollar amount and the term of the contract.

Governor: Now that the technical issues have been resolved, can someone explain or clarify whether this contract provides any state resources or any programming towards Immigration and Customs Enforcement (ICE) detention facilities or services?

Rachel Kienzler: It does not. We operate over 60 of these across the country and none of them do that.
Anne Carpenter: I’d like to explain the Day Reporting Center is here to provide additional services and resources to parolees and probationers that the Division alone is unable to provide. As Geo stated, they are there to strictly provide these services to the State of Nevada parolees and probationers. I don’t foresee any issues between the State, the Division or ICE Detention Facilities. The Day Reporting Center is not a detention center or a live-in facility.

Governor: Alright. In 2019, I signed Assembly Bill 183, which prohibited the State from using private prisons. Can you explain to me how this is not using a private prison?

Rachel Kienzler: Yes, Day Reporting Centers are the antithesis of a secure, private or public prison. They are a community-based program where the participants come in, they get the resources and tools they need to be successful, ideally to address their issues so that they don’t run into issues of non-compliance and end up being incarcerated or being put into a facility. Or, for those that are returning from incarceration, to help them reintegrate back into the community. It provides job skills, treatment and programming, then they go home. They live at their home, they go to work. The schedule of the facility is designed so that it accommodates their schedules. It’s entirely designed to provide them support to be successful in the community.

Governor: Alright. How did this company get selected?

Kevin Doty: Good morning, Governor, General Ford, Secretary of State Cegavske. This is a fairly routine procurement. The Request for Proposal (RFP) specifications come from the Agency and those are included with our standard terms that are approved by the Attorney General’s Office. We approve an evaluation committee that then takes in the proposals that are received in response to the RFP. The evaluation committee goes through those, scores them and those scores are used to rank the vendors. In this case, Geo Reentry was the number one scoring vendor.

Governor: Alright. How many companies do this service?

Kevin Doty: Four responded to our RFP.

Governor: Can someone answer the question of, specifically, what you’re providing that the State can’t provide, that were not provided at the State level? Is it expediting it? Is it getting to more people? What is it doing?

Anne Carpenter: The purpose of the Day Reporting Center is to change the behavior of this population. The Division does not have the skills or resources or expertise to run this type of program and neither does any of our community partners. So, therefore, we need a third-party vendor to manage, facilitate and organize all of our community partners to be able to provide specific training such as cognitive-behavioral treatment, substance abuse counseling, life skills. The basic premise is that we want to change behavior, change criminal thinking and reduce recidivism. This partner helps us do that.

Governor: What is the scope or the volume? We are talking about $4 million.
**Anne Carpenter:** Our Parole and Probation Officers identify who needs these services. They are provided the counseling and the extra help to keep them from re-entering back into the prison system identifying and providing for their needs.

**Governor:** How many are we talking about?

**Rachel Kienzler:** It’s an average daily population of folks that will be coming into the program. The program is set up to handle up to 200 on any given day in Las Vegas and 50 in Reno. This is consistent with what’s been available since the Day Reporting Center’s inception in 2017.

**Governor:** What about existing reentry programs that are currently in the community, can they not handle this?

**Rachel Kienzler:** It’s a little different model. We’ve been doing this for more than 20 years and as I mentioned, we have over 65 of them, so we have a lot of experience doing this. We typically will partner with other agencies that specialize in particular areas such as employment or working with seriously mentally ill populations or domestic violence treatment. Then we are providing the assessment-driven, evidence-based programming to address their highest criminogenic risk factors, those things that are most likely to predict they would go back and help them to address those. Then we would pull in any other community partners to do that as well.

**Governor:** What’s the alternative if we don’t approve the contract?

**Anne Carpenter:** The alternative, if we don’t do this – the Division wants to be progressive, we want to be on the cutting edge. We should be heading into this direction because it’s in line with best practices. It’s proven to reduce recidivism and help keep people from returning to jail or prison. The University of Nevada, Las Vegas (UNLV) has given us research and brief to talk about the successes. We’re also working with Dr. Bill Souza and Dr. Emily Salisbury from UNLV on getting more measurable results for the future. Indigent funding has been discussed but I just want to let you know that, in those types of programs that are successful, it just helps people get out of prison, it doesn’t help them solve their issues and so, that’s why the Day Reporting Center is so important.

**Governor:** Alright. Obviously, I’m sure you know that criminal justice reform is one of my top priorities. It was at the legislature. We made progress in that area but we haven’t gotten as far as we wanted to go. How does this vendor and this service fit into this mission?

**Anne Carpenter:** It helps because the services that they provide to these parolees and probationers add extra structure that they often don’t get with regular supervision. This extra attention has proven successful in other states such as Georgia and it can help keep this population from returning to prison because they give that extra layer of support. It’s like holding hands and giving them a little bit more than regular supervision can provide.
With reentry, when people are coming out of prison, we can provide clothing, linens, toiletries that they don’t have when they come out and this type of program, we feel is the intersection of people getting released and people going back and we don’t want them to return to prison. That’s why it’s so important that we provide these resources and support to them.

**Governor:** Thank you all very much. Those were my questions. Secretary or General Ford, do you have any questions?

**Attorney General:** Thank you, Mr. Governor, I think you asked a lot of good and pointed questions, a lot of which I had comparable questions. The last answer sells me on this notion of advancing criminal justice reform. The Governor’s indicated that obviously it’s a focus of his and it’s been a focus of mine since I was in the legislature. So, I’m proud to support this, thank you so much.

**Governor:** Thank you. Secretary Cegavske?

**Secretary of State:** Thank you both for your questions and thank you to your staff for the statements, it’s appreciated.

**Governor:** Do we have any questions on any of the other contract items?

**Secretary of State:** Yes, I do on numbers 12 and 29.

**Governor:** Yes, let’s start with Contract #12.

**Secretary of State:** Thank you. Contract #12 is the Department of Taxation and because of the security concerns, I’d like to set up a meeting with somebody from Taxation to ask more questions, please.

Governor, with Contract #29 my questions are, in the Grant Sawyer Building, where I particularly have the issue because that’s why we moved to another building, as everyone knows. What I want to know is, if we’re taking any samples out of the walls on the fifth floor. I don’t think anybody has done anything in that respect. I don’t know about the carpet, what the situation is of that right now but I do know that the walls are an issue and have been. So, I would just like that addressed to find out if that’s part of what is going to be tested.

**Jess Lankford:** I am not familiar with whether we have an active OSHA investigation at the moment in this building. I will check when I go back to my offices to see if there is something active, based upon employee complaint or referral. As far as with the maintenance of the building, that’s going through right now, we’re sampling different conditions inside the building, I’m unaware of any sampling like that at this point.
This contract in number 29 is specific to Nevada OSHA and mines and safety doing certain kinds of sampling in working conditions throughout the State.

Secretary of State: I think what needs to be included in that building whether if you’re leasing, renting, whatever you’re doing for any other people that are in there. I can talk privately with you why I think that’s an issue. So, I just want it known that I think it’s very important that the inside of the walls are tested.

Governor: Thank you and I appreciate that, personally. My staff appreciates that as well, that you’re watching out for us in that building. If we can have our staff contact Secretary Cegavske and get her suggestions and follow-up on those, I’d appreciate it.

Secretary of State: Thank you, Governor.

Attorney General: If I may, I, with all due respect, would like to put for the record as well that relative to issues that have been raised in the past in this building, subsequent testing and things have been cleared, relative to the safety of being in this building. I think it’s important also to the state from a liability perspective that people in this building are presumed to be safe based on the last testing that we’ve done, including me, on the third floor in this building with 200 person staff. So, I just wanted that mentioned, thank you.

Governor: I appreciate it. That sounds like a lawyer talking. I appreciate that.

Attorney General: That’s exactly what it was, actually.

Governor: It’s your job and your doing it well, we appreciate you.

Any further questions?

On Contract #27, I would like to make that contract for two years and be able to come back and look at it at the end of two years.

Clerk: Changing the expiration date on that for two years would change the contract amount to $1,881,535.48.

Governor: Thank you. Any questions on that change? Seeing none.

Do I have a motion on agenda item 9?

Attorney General: Move approval with the discussed changes to 27.

Secretary of State: I’ll second.

Governor: Is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.
10. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 10, Approval of Proposed Master Service Agreements.

Clerk: There are 10 Master Service Agreements in agenda item 10 for approval by the Board this morning. Are there questions on any of these items?

Governor: I do not have questions on any of these. Do you have any questions in Las Vegas?

Attorney General: None here.

Governor: Do I have a motion on item 10?

Attorney General: Move approval.

Governor: We have a motion for approval on item 10.

Secretary of State: Second.

Governor: Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 24, 2019 through January 17, 2020.

Governor: Item 11 is an information item, Clerk of the Board Contracts.

Clerk: There are 20 contracts under the $50,000 threshold approved by the Clerk between December 24, 2019 and January 17, 2020. This item is informational only. Do any of the Members have questions on these items?

Governor: Do we have any questions on Item 11?

Secretary of State: None.

Attorney General: We have none, thank you.

Governor: Alright, that concludes the agenda.
12. **Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**Governor:** Item number 12, *Public Comment*, anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes.

Starting in Las Vegas, is there any public comment?

**Attorney General:** No one is here for public comment.

**Governor:** Hearing and seeing none. We’ll move on from public comment.

13. **Adjournment** (For possible action)

**Governor:** Do I have a motion to adjourn?

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** We have a motion on the floor, is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes. We are adjourned. Thank you all for being here.
Attachment A

Joel Tasca: Governor, Members of the Board of Examiners. I’m representing the National Coalition for Public School Options. I’m here today to clarify, item number 6 on your agenda, to authorize a settlement of $16,051.15 for the Nevada State Public Charter School Authority. For the record, this is not a settlement. The amount at issue is actually a court-mandated payment to our Coalition for attorney’s fees related to a lawsuit filed in District Court last year where the Judge ruled the Charter School Authority violated the Nevada Public Records Act.

Since 2018, the coalition has been seeking public records related to communications between the Nevada State Public Charter School Authority and the National Association of Charter School Authorizers (NACSA) an entity that seeks to influence state policy over Charter School regulation and serves as a vendor to charter school authorities.

We already have evidence that there has been inappropriate, some might say corrupt, relationships between the Authority and NACSA, which the public records we seek will further confirm. The Authority failed, indeed refused, to provide documents until a year and a half after the Coalition’s public records request, in November 2019, when the Court mandated that the Authority comply.

Even then, however, the Authority failed and refused to provide the complete record of communications that have been requested, and in a ruling last week, the Court ordered a deposition of the Authority to permit the Coalition to explore why the Authority is covering up this issue and hiding requested public records from view.

Again, this item is not a settlement; it is a court-mandated payment for the Authority’s failure to comply with the law. Governor, we would welcome the opportunity to share with you and with your staff the malfeasance we believe has infested this public entity. Thank you.
Date: February 26, 2020

To: Susan Brown, Clerk of the Board
    Governor’s Finance Office

From: Colleen Murphy, Executive Branch Budget Officer
      Budget Division

Subject: BOARD OF EXAMINERS [ACTION] ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF ADMINISTRATION
ENTERPRISE INFORMATION TECHNOLOGY SERVICES DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division requests approval to purchase two replacement vehicles for a total amount not to exceed $78,690.

Additional Information:

The request is to purchase two vehicles to replace two current vehicles that comply with the Vehicle Replacement Policy of SAM 1316. The Division was budgeted for one replacement vehicle in the E715 decision unit of the 2019 Legislative Session and one replacement vehicle in work program #C48341 for a total amount of $81,972.

Statutory Authority:

NRS 334.010

REVIEWED: [Signature]

ACTION ITEM: [Signature]
**Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010**

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>Enterprise IT Services</th>
<th>Budget Account #:</th>
<th>1388</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name:</td>
<td>Patrick Sheehan</td>
<td>Telephone Number:</td>
<td>775-684-5854</td>
</tr>
</tbody>
</table>

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

<table>
<thead>
<tr>
<th>Number of vehicles requested:</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of the request:</td>
<td>$78,690</td>
</tr>
</tbody>
</table>

Is the requested vehicle(s) new or used: **NEW**

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: **4X4 PICK UP TRUCKS**

Mission of the requested vehicle(s): To transport staff and equipment to remote mountain site locations and sites.

Were funds legislatively approved for the request? **Yes**

If yes, please provide the decision unit number: **E715**

If no, please explain how the vehicles will be funded:

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): **Replacement(s)**

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

YES

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**

- **Vehicle #1 Model Year:** 2015 Dodge Ram 2500
- **Odometer Reading:** 102,662
- **Type of Vehicle:** Pick Up Truck

- **Vehicle #2 Model Year:** 2014 Dodge Ram 3500
- **Odometer Reading:** 101,578
- **Type of Vehicle:** Pick Up Truck

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

YES

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

NO

**APPOINTING AUTHORITY APPROVAL:**

Agency Appointing Authority: [Signature]
Title: [Title]
Date: 1/27/20

**BOARD OF EXAMINERS’ APPROVAL:**

- [ ] Approved for Purchase
- [ ] Not Approved for Purchase

Board of Examiners: [Signature]
Date: [Date]

Revised 1/2020
Equipment Schedule
Date: 1/13/20 1:07 PM
Budget Period: 2019-2021 Biennium (FY20-21)
Budget Account: 1388 ADMINISTRATION - EITS - NETWORK TRANSPORT SERVICES
Version: L01 LEGISLATIVELY APPROVED
Schedule: EQUIPMENT

<table>
<thead>
<tr>
<th>DU</th>
<th>Catg</th>
<th>GL</th>
<th>Equipment Type</th>
<th>Priority</th>
<th>Yr 1 Count</th>
<th>Yr 1 Rate</th>
<th>Yr 1 Total</th>
<th>Yr 2 Count</th>
<th>Yr 2 Rate</th>
<th>Yr 2 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>E715</td>
<td>05</td>
<td>8280</td>
<td>DODGE RAM 2500 TRUCK</td>
<td>0</td>
<td>1</td>
<td>34,229.00</td>
<td>34,229.00</td>
<td>2</td>
<td>34,229.00</td>
<td>68,458</td>
</tr>
<tr>
<td>E715</td>
<td>05</td>
<td>8271</td>
<td>UTILITY SHELL</td>
<td>0</td>
<td>1</td>
<td>2,800.00</td>
<td>2,800.00</td>
<td>2</td>
<td>2,800.00</td>
<td>5,600</td>
</tr>
</tbody>
</table>
Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<table>
<thead>
<tr>
<th>Vehicle Item No., Make, Model &amp; No.:</th>
<th>3.4 Dodge Ram 3500 Regular Cab Chassis Cab 4x2-4x4 gas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dealer Name:</td>
<td>Carson City Dodge</td>
</tr>
<tr>
<td>Delivery Location:</td>
<td>Carson City, NV</td>
</tr>
<tr>
<td>Vehicle Colors:</td>
<td>Exterior: White</td>
</tr>
<tr>
<td></td>
<td>Interior: Gray</td>
</tr>
<tr>
<td></td>
<td>X Cloth</td>
</tr>
<tr>
<td></td>
<td>Vinyl</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE PRICE</td>
<td>1</td>
<td>$28,300.00</td>
<td></td>
</tr>
<tr>
<td>(Reno, Carson City or Las Vegas delivery)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPECIFY OPTIONS: (description)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 FT SRW SERVICE BODY WITH TOP OPENING LIDS (HT108-1541A)</td>
<td>1</td>
<td>$7,295.00</td>
<td></td>
</tr>
<tr>
<td>Four Wheel Drive (4x4)</td>
<td>1</td>
<td>$2,200.00</td>
<td></td>
</tr>
<tr>
<td>Diesel Engine: Cummins with Aisin Automatic</td>
<td>1</td>
<td>$8,300.00</td>
<td></td>
</tr>
<tr>
<td>Integrated Trailer Brake</td>
<td>1</td>
<td>$268.00</td>
<td></td>
</tr>
<tr>
<td>Engine Block Heater Diesel</td>
<td>1</td>
<td>$159.00</td>
<td></td>
</tr>
<tr>
<td>Skid Plate (4x4)</td>
<td>1</td>
<td>$132.00</td>
<td></td>
</tr>
<tr>
<td>Tire, Spare, Full Size</td>
<td>1</td>
<td>$359.00</td>
<td></td>
</tr>
<tr>
<td>Max Tow Package</td>
<td>1</td>
<td>$450.00</td>
<td></td>
</tr>
<tr>
<td>All Terrain Tires</td>
<td>1</td>
<td>$228.00</td>
<td></td>
</tr>
<tr>
<td>Master Lock System</td>
<td>1</td>
<td>$995.00</td>
<td></td>
</tr>
<tr>
<td>3 Piece Bed Enclosure Cab Height</td>
<td>1</td>
<td>$1,250.00</td>
<td></td>
</tr>
<tr>
<td>Back Up Alarm</td>
<td>1</td>
<td>$295.00</td>
<td></td>
</tr>
<tr>
<td>Install/Reinstall OEM Camera</td>
<td>1</td>
<td>$150.00</td>
<td></td>
</tr>
<tr>
<td>DELIVERY COST: (If other than Reno/Carson or Las Vegas)</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>Total purchase price with options</td>
<td>$50,381</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DMV Title and DRS Fee's</td>
<td>$29.25</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>GRAND TOTAL:</td>
<td>$50,410.25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Registered Owner:</th>
<th>Agency Name &amp; Address: Department of Administration Enterprise Information Technology Services 100 N. Stewart Street, Suite 100 Carson City, NV 89701-4211</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Owner:</td>
<td>Agency Name &amp; Address: Same</td>
</tr>
<tr>
<td>County Vehicle Based In:</td>
<td>Clark</td>
</tr>
<tr>
<td>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</td>
<td>Pat Sheehan 775-684-5854</td>
</tr>
</tbody>
</table>
**STANDARD PAGE - FLEET VEHICLES 99SWC-S490**

(Use separate page for each package)

**DEALER NAME:** Carson Dodge Chrysler Jeep

**Specify State's Vehicle Item Number:** 3.4 Ram 3500 Regular CC 4x2-4x4 Gas and Diesel 60"CA

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

<table>
<thead>
<tr>
<th>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</th>
<th>Base Price for RENO/CARSON CITY</th>
<th>Base Price for LAS VEGAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ram 3500 C/C, 2020, DD3L63</td>
<td>$28,300.00</td>
<td>$28,700.00</td>
</tr>
</tbody>
</table>

**State vehicle miles per gallon (MPG): Exempt**

**State manufactures warranty:** 3/36,000 COMP AND 5/100,000 POWERTRAIN

**Specify engine size and emission rating:** 6.4 LITER V-8 HEMI; 50 STATE

**Includes Minimum Standard Equipment Listed:**  

- Dual Rear Wheel $1,178.00 on 60" Cab to Axle
- 84" Cab to Axle, Includes DRW $1,338.00

**Exterior Color:** List available colors:

- Billet Silver ($182.00)
- White, Delmonico Red ($91.00)
- Diamond Black ($91.00)
- Flame Red
- Granite Crystal ($182.00)
- Hydro Blue ($91.00)
- Max Steel ($182.00)
- Olive Green ($91.00)
- Patriot Blue ($91.00)
- Walnut Brown ($182.00)

Special production color available for $410.00-Call dealer for colors.

**Seats, Cloth:** List available colors:

- Black

**GVW:** #11,000-14,000  |  **WHEELBASE:** 143.5-167.5

(When Applicable)  |  (When Applicable)
<table>
<thead>
<tr>
<th>Item</th>
<th>STD</th>
<th>DEDUCT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABS Brake System</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Air Conditioning</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Cruise Control</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Diesel Engine; Cummins with Aisin Automatic</td>
<td>$8,300.00</td>
<td>$-</td>
</tr>
<tr>
<td>Aisin Automatic with 6.4L Gas Engine</td>
<td>$1,500.00</td>
<td>$-</td>
</tr>
<tr>
<td>Engine Block Heater Diesel</td>
<td>$1,590.00</td>
<td>$-</td>
</tr>
<tr>
<td>Four Wheel Drive (4x4)</td>
<td>$2,200.00</td>
<td>$-</td>
</tr>
<tr>
<td>Heavy Duty Alternator</td>
<td>$177.00 220 AMP</td>
<td>$-</td>
</tr>
<tr>
<td>Hitch Receiver</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Integrated Trailer Brake</td>
<td>$268.00</td>
<td>$-</td>
</tr>
<tr>
<td>Keyless Entry w/Fob (must have power door locks)</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Limited Slip Differential</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Paint, Metallic</td>
<td>SEE PAINTS</td>
<td>$-</td>
</tr>
<tr>
<td>Power Mirrors</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Power Locks</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Power Seats</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Power Windows</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, Cassette Player</td>
<td>AM/FM Std</td>
<td>$-</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, Cassette Player, CD</td>
<td>AUX INPUTS</td>
<td>$-</td>
</tr>
<tr>
<td>Rear Window Wiper</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Seats, Vinyl</td>
<td>No Charge In Lieu Of Cloth</td>
<td>$-</td>
</tr>
<tr>
<td>Skid Plate (4x4)</td>
<td>$1,320.00</td>
<td>$-</td>
</tr>
<tr>
<td>Tilt Steering</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Tire, Spare, Full Size</td>
<td>$359.00</td>
<td>$-</td>
</tr>
<tr>
<td>Trailer Tow Mirrors</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Trailer Tow Package</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Daytime Running Lamps</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Cargo Lamp</td>
<td>$86.00</td>
<td>$-</td>
</tr>
<tr>
<td>Fog Lamps</td>
<td>$177.00</td>
<td>$-</td>
</tr>
<tr>
<td>Ambulance Prep Group</td>
<td>$951.00</td>
<td>$-</td>
</tr>
<tr>
<td>HD Snow Plow Prep 4x4</td>
<td>$298.00</td>
<td>$-</td>
</tr>
<tr>
<td>Rear Sliding Window</td>
<td>$298.00</td>
<td>$-</td>
</tr>
<tr>
<td>Power Take Off Prep</td>
<td>$298.00</td>
<td>$-</td>
</tr>
<tr>
<td>DOT Emergency Roadside Kit</td>
<td>$177.00</td>
<td>$-</td>
</tr>
<tr>
<td>Voltage Mont. Auto Idle Up System</td>
<td>$137.00</td>
<td>$-</td>
</tr>
<tr>
<td>Upfitter VISM Module</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Max Tow Package</td>
<td>$450.00</td>
<td>$-</td>
</tr>
<tr>
<td>115V Aux Power Outlet (MH Tradesman 1)</td>
<td>$432.00</td>
<td>$- Removed</td>
</tr>
<tr>
<td>Uconnect Handsfree Communication 3.0</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Uconnect Handsfree Communication 5.0</td>
<td>$632.00</td>
<td>$-</td>
</tr>
</tbody>
</table>
**OPTION PACKAGE PAGE ~ FLEET**

(Use separate page for each package)

**DEALER NAME:** Carson Dodge Chrysler Jeep

**Specify State's Vehicle Item Number:** 3.4 Ram 3500 Regular CC 4x2-4x4 Gas and Diesel 60"CA

(l.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

**Option Package Name/Code:** Tradesman Level 1 Group (A61)  **Removal**

**List Equipment Features Below:**

- Heated Mirrors, Power Windows, Power Locks, Upgraded Door Trim Panel, Exterior Mirror Courtesy Lamp
- Overhead Console, Remote Keyless Entry, Power Trailer Tow Mirrors, Overhead Cup holder Lamp

**Electrical Accessory Group (ADH) $496.00**

**Trailer Brake Control, Voltage Maintaining Auto Idle Up, 220 AMP Alternator**

**Chrome Appearance Group (AMP) $814.00**

**Bright Wheel Skins, Chrome Grille, Chrome Front Bumper**
State of Nevada Bid 99SWC-S490
Harbor Truck Bodies Chassis Service Body Upfits

8 FT SRW SERVICE BODY WITH TOP OPENING LIDS (HT098-1541A)
$7,295.00
OPTIONS:
HEAVY DUTY TAPPERED FORKLIFT LOADABLE RACK $1,250.00
RAISED 3 PIECE BED ENCLOSURE $1,400.00
MASTER LOCK SYSTEM $995.00
BACK-UP ALARM $295.00
CLASS V HITCH WITH WIRING $795.00
VENTURO MAST CRANES; CT2003/FB $4,200.00 OR CT2004/FB $4,400.00
INSTALL/REINSTALL OEM CAMERA $150.00
INSTALL/REINSTALL OEM BACKUP SENSORS $325.00

9 FT SRW SERVICE BODY WITH TOP OPENING LIDS (HT108-1541A)
$7,450.00
OPTIONS:
HEAVY DUTY TAPPERED FORKLIFT LOADABLE RACK $1,400.00
3 PIECE BED ENCLOSURE $1,400.00
RAISED 3 PIECE BED ENCLOSURE CAB HEIGHT $2,200.00
MASTER LOCK SYSTEM $995.00
BACK-UP ALARM $295.00
CLASS V HITCH WITH WIRING $795.00
VENTURO MAST CRANES; CT2003/FB $4,200.00 OR CT2004/FB $4,400.00
INSTALL/REINSTALL OEM CAMERA $150.00
INSTALL/REINSTALL OEM BACKUP SENSORS $325.00

11 FT SERVICE BODY WITH TOP OPENING LIDS (HT132-2341A)
$8,795.00
OPTIONS:
HEAVY DUTY TAPPERED FORKLIFT LOADABLE RACK $1,650.00
3 PIECE BED ENCLOSURE $1,550.00
RAISED 3 PIECE BED ENCLOSURE CAB HEIGHT $2,400.00
MASTER LOCK SYSTEM $995.00
BACK-UP ALARM $295.00
CLASS V HITCH WITH WIRING $795.00
VENTURO MAST CRANES; CT2003/FB $4,200.00 OR CT2004/FB $4,400.00
INSTALL/REINSTALL OEM CAMERA $150.00
INSTALL/REINSTALL OEM BACKUP SENSORS $325.00
# Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<table>
<thead>
<tr>
<th>Vehicle Item No., Make, Model &amp; No.:</th>
<th>2.12A Ram 2500 Regular Cab 4x2-4x4 Gas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dealer Name:</td>
<td>Carson Dodge Chrysler Jeep</td>
</tr>
<tr>
<td>Delivery Location:</td>
<td>Carson City, Nevada</td>
</tr>
<tr>
<td>Vehicle Colors:</td>
<td>Exterior: White</td>
</tr>
<tr>
<td></td>
<td>Interior: Dark Slate Gray</td>
</tr>
<tr>
<td></td>
<td>X Cloth Vinyl</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE PRICE (Reno, Carson City or Las Vegas delivery)</td>
<td>1</td>
<td>$25,700.00</td>
<td>$25,700.00</td>
</tr>
<tr>
<td>SPECIFY OPTIONS: (description)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Four Wheel Drive (4x4) Gas Engine</td>
<td>1</td>
<td>$1,300.00</td>
<td></td>
</tr>
<tr>
<td>Integrated Trailer Brake</td>
<td>1</td>
<td>$268.00</td>
<td></td>
</tr>
<tr>
<td>Limited Slip Differential</td>
<td>1</td>
<td>$405.00</td>
<td></td>
</tr>
<tr>
<td>Skid Plate</td>
<td>1</td>
<td>$132.00</td>
<td></td>
</tr>
<tr>
<td>Trailer Tow Mirrors</td>
<td>1</td>
<td>$177.00</td>
<td></td>
</tr>
<tr>
<td>LT 275/70R18E On Off Road Tires</td>
<td>1</td>
<td>$268.00</td>
<td></td>
</tr>
<tr>
<td>DELIVERY COST: (If other than Reno\Carson or Las Vegas)</td>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Total purchase price with options</td>
<td></td>
<td>$28,250.00</td>
<td>$28,250.00</td>
</tr>
<tr>
<td>DMV Title and DRS Fee's</td>
<td></td>
<td>$29.25</td>
<td>$</td>
</tr>
<tr>
<td>GRAND TOTAL:</td>
<td></td>
<td>$28,279.25</td>
<td></td>
</tr>
</tbody>
</table>
| Registered Owner: | Agency Name & Address:  
Department of Administration  
Enterprise Information Technology Services  
100 N. Stewart Street, Suite 100  
Carson City, NV 89701-4211 |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Owner:</td>
<td>Agency Name &amp; Address: SAME</td>
</tr>
<tr>
<td>County Vehicle Based In:</td>
<td>Carson</td>
</tr>
</tbody>
</table>
| Name & Phone of Person to contact when vehicle is ready for delivery: | Pat Sheehan  
(775) 684-5854 |
**STANDARD PAGE - FLEET VEHICLES 99SWC-S498**

(Use separate page for each package)

**DEALER NAME:** Carson Dodge Chrysler Jeep

**Specify State's Vehicle Item Number:** 2.12 Ram 2500 Regular Cab 4x2-4x4 Gas & Diesel

<table>
<thead>
<tr>
<th>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</th>
<th>Base Price for RENO/CARSON CITY</th>
<th>Base Price for LAS VEGAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dodge Ram 2500 RC, 2020, DJ2L62</td>
<td>$25,700.00</td>
<td>$26,000.00</td>
</tr>
</tbody>
</table>

State vehicle miles per gallon (MPG): N/A HD Truck

State manufactures warranty: 3/36,000 COMPREHENSIVE AND 5/100,000 POWERTRAIN

Specify engine size and emission rating: 6.4 LITER V-8 Gas

Includes Minimum Standard Equipment Listed: **X** Yes  ____ No If no, state exceptions:

Exterior Color: List available colors:

- Billet Silver ($182.00), White, Delmonico Red ($91.00), Diamond Black ($91.00), Flame Red,
- Granite Crystal ($182.00), Hydro Blue ($91.00), Max Steel ($182.00), Olive Green ($91.00),
- Patriot Blue ($91.00), Walnut Brown ($182.00)

Special production color available for $410.00—Call dealer for colors.

Seats, Cloth: List available colors:

Black

GVW: 10,000#  

WHEELBASE: 140.0
<table>
<thead>
<tr>
<th>Feature</th>
<th>STD</th>
<th>DEDUCT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABS Brake System</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Air Conditioning</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Cruise Control</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Diesel Engine</td>
<td>$8,000.00</td>
<td>$-</td>
</tr>
<tr>
<td>Engine Block Heater</td>
<td>$132.00</td>
<td>$-</td>
</tr>
<tr>
<td>Four Wheel Drive (4x4) Gas Engine</td>
<td>$1,300.00</td>
<td>$-</td>
</tr>
<tr>
<td>Four Wheel Drive (4x4) Diesel Engine</td>
<td>$1,500.00</td>
<td>$-</td>
</tr>
<tr>
<td>Heavy Duty Alternator</td>
<td>$910.00</td>
<td>Removed $-</td>
</tr>
<tr>
<td>Hitch Receiver</td>
<td>STD</td>
<td>$-</td>
</tr>
<tr>
<td>Integrated Trailer Brake</td>
<td>$268.00</td>
<td>$-</td>
</tr>
<tr>
<td>Keyless Entry w/Fob (must have power door locks)</td>
<td>See Groups</td>
<td>$-</td>
</tr>
<tr>
<td>Limited Slip Differential</td>
<td>$405.00</td>
<td>$-</td>
</tr>
<tr>
<td>Paint, Metallic</td>
<td>SEE PAINTS</td>
<td>$-</td>
</tr>
<tr>
<td>Power Mirrors</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Power Locks</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Power Seats</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Power Windows</td>
<td>SEE GROUP</td>
<td>$-</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, Cassette Player</td>
<td>AM/FM STD</td>
<td>$-</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, Cassette Player, CD</td>
<td>AUX INPUTS</td>
<td>$-</td>
</tr>
<tr>
<td>Rear Window Wiper</td>
<td>N/A</td>
<td>$-</td>
</tr>
<tr>
<td>Seats, Vinyl</td>
<td>No Charge In Lieu Of Cloth</td>
<td>$-</td>
</tr>
</tbody>
</table>

**Vinyl Colors: Black with Diesel Gray**

<table>
<thead>
<tr>
<th>Feature</th>
<th>DEDUCT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skid Plate</td>
<td>$132.00</td>
</tr>
<tr>
<td>Tilt Steering</td>
<td>STD</td>
</tr>
<tr>
<td>Tire, Spare, Full Size-</td>
<td>STD</td>
</tr>
<tr>
<td>Trailer Tow Mirrors</td>
<td>$1,172.00</td>
</tr>
<tr>
<td>Trailer Tow Package</td>
<td>STD</td>
</tr>
<tr>
<td>Daytime Running Lamps</td>
<td>STD</td>
</tr>
<tr>
<td>Front Fog Lamps</td>
<td>$177.00</td>
</tr>
<tr>
<td>LT 275/70R18E ON/OFF ROAD TIRES</td>
<td>$268.00</td>
</tr>
<tr>
<td>Rear Sliding Window</td>
<td>SEE GROUP</td>
</tr>
<tr>
<td>HD Snow Plow Prep Group</td>
<td>$177.00</td>
</tr>
<tr>
<td>Rear Wheelhouse Liners</td>
<td>$177.00</td>
</tr>
<tr>
<td>Uconnect Handsfree 3.0 W/ 5&quot; Screen</td>
<td>STD</td>
</tr>
<tr>
<td>Park View Back Up Camera</td>
<td>STD</td>
</tr>
<tr>
<td>115V Aux Power Outlet (M/H Tradesman I or 2)</td>
<td>$127.00</td>
</tr>
<tr>
<td>Aux Switches I/P Mounted</td>
<td>$322.00</td>
</tr>
<tr>
<td>Tubular Side Steps-Must Have Chrome Group</td>
<td>$450.00</td>
</tr>
<tr>
<td>Item</td>
<td>Price</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Tubular Side Steps - Non Chrome Group - Black</td>
<td>Removed</td>
</tr>
<tr>
<td>Dual Alt. Rated at 380 Amps</td>
<td>$359.00</td>
</tr>
<tr>
<td>Elect. Transfer Case</td>
<td>$268.00</td>
</tr>
<tr>
<td>Upfitter Electronic Module (VISM)</td>
<td>$314.00</td>
</tr>
<tr>
<td>Rear Back Up Alarm</td>
<td>Removed</td>
</tr>
<tr>
<td>LED Bed Lighting</td>
<td>$150.00</td>
</tr>
<tr>
<td>Rear Park Sense</td>
<td>$268.00</td>
</tr>
<tr>
<td>5th Wheel/Gooseneck Towing Prep Group</td>
<td>$450.00</td>
</tr>
<tr>
<td>DOT Certified Roadside Safety Kit</td>
<td>$177.00</td>
</tr>
<tr>
<td>Spray In Liner</td>
<td>$514.00</td>
</tr>
</tbody>
</table>

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ Call Dealer
**OPTION PACKAGE PAGE ~ FLEET**

*DEALER NAME: Carson Dodge Chrysler Jeep*

Specify State's Vehicle Item Number: 2.12 Ram 2500 Regular Cab 4x2-4x4 Gas & Diesel

<table>
<thead>
<tr>
<th>Option Package Name/Code:</th>
</tr>
</thead>
<tbody>
<tr>
<td>List Equipment Features Below:</td>
</tr>
<tr>
<td>Tradesman Level 1 Group (A61)</td>
</tr>
<tr>
<td>Removed</td>
</tr>
<tr>
<td>Power Windows, Power Mirrors, Power Door Locks, Remote Keyless Entry, Overhead Console</td>
</tr>
</tbody>
</table>

| Tradesman Level 2 Group (A6B) | $1,365.00 |
| Sirius Sat Radio, Power Door Locks, Rear Sliding Window, Power Heated Fold Away Mirrors, Cloth 40/20/40 Bench Seat, Power Windows, Floor Covering Carpet, Overhead Console. Remote Keyless Entry (Carpet Floor Can Be Deleted At No Charge). |

| Chrome Appearance Group (AMP) | $956.00 |
| Chrome Front and Rear Bumper, 18x18.0 Steel Chrome Clad Wheels, Chrome Grill |

| Bed Utility Group (ANT) | $678.00 |
| Spray In Bedliner, Deployable Bed Step, LED Bed Lighting |
Date: February 3, 2020

To: Susan Brown, Clerk of the Board
Governor’s Finance Office

From: Colleen Murphy, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

COLORADO RIVER COMMISSION

Agenda Item Write-up:
Pursuant to NRS 334.010, the Division requests approval to purchase one replacement vehicle not to exceed $49,734.

Additional Information:
The request is to purchase a vehicle to replace a current vehicle which complies with the Vehicle Replacement Policy of SAM 1316. The agency was approved for a replacement vehicle in decision unit E-714 of the 2019 Legislative Session in the amount of $55,475 for fiscal year 2020.

Statutory Authority:
NRS 334.010

REVIEWED: [Signature]
ACTION ITEM: [Signature]
Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

<table>
<thead>
<tr>
<th>Agency Name: Colorado River Commission of Nevada</th>
<th>Budget Account #: 4501</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name: Gail L. Benton</td>
<td>Telephone Number: (702) 486-2670</td>
</tr>
</tbody>
</table>

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

- Number of vehicles requested: 1
- Amount of the request: 49,733.25

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**

Pick Up

**Mission of the requested vehicle(s):** The PDG operates and maintains the CRCNV high voltage and distribution system power to local utilities pumping water in the Las Vegas area. Operational requirements include tools, extremely heavy, expensive, and often awkward equipment to assess transmission and delivery systems and electrical power lines. Specialized locked compartments are necessary to protect and add safety for driver should loose.

**Were funds legislatively approved for the request?**

- [ ] Yes
- [x] No

If yes, please provide the decision unit number: E714
If no, please explain how the vehicles will be funded:

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**

- [ ] Addition(s)
- [x] Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

No, not a compact or intermediate vehicle classification, vehicle is used for utility operations.

**Please Complete for Replacement Vehicles Only:** (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**

- Vehicle #1 Model Year: 2005
- Odometer Reading: 121,306
- Type of Vehicle: Ford F350

- Vehicle #2 Model Year: n/a
- Odometer Reading: n/a
- Type of Vehicle: n/a

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

- [x] Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

- N/A

Please attach an additional sheet if necessary

**APPOINTING AUTHORITY APPROVAL:**

[Signature]

Administrative Services Officer

Title

1/24/20

**BOARD OF EXAMINERS’ APPROVAL:**

- [ ] Approved for Purchase
- [ ] Not Approved for Purchase

Board of Examiners

Date

Revised 1/2020
MEMORANDUM

TO: Colleen Murphy, Executive Branch Officer II
FROM: Douglas N. Beatty, Division Chief, Finance and Administration
DATE: January 24, 2020
SUBJECT: Vehicle Replacement Request

The Colorado River Commission of Nevada (CRCNV) owns, operates, and maintains a high-voltage transmission and distribution system to provide electrical services for its water pumping and industrial power customers. These customers include, among others, the Southern Nevada Water Authority (SNWA), the Clark County Water Reclamation District (CCWRD) and the Basic Substation Project. The CRCNV also is responsible for the operation and maintenance of six additional substations owned by the SNWA and three owned by the CCWRD. The operation and maintenance of the transmission system is done by the staff of the CRCNV’s Power Delivery Group (PDG). The PDG staff are technically assigned one of the electric substations for their duty station, but they actually spend most of their working days in their assigned utility vehicles. These vehicles are generally modified heavy duty trucks or large sport utility vehicles. The PDG is requesting the replacement of one vehicle in this current fiscal year which was included in the approved budget.

Enclosed are the requisite forms to facilitate the request. Please review and if approved place the item on the next Board of Examiner agenda for their consideration.
MEMORANDUM

Date: January 23, 2020
To: Doug Beatty, Division Chief, Finance and Administration
From: Bob Reese, Assistant Director, Engineering and Operation

SUBJECT: Vehicle Replacement Request

The Power Delivery Group (PDG) is requesting the replacement of 2005 Ford F-350. This vehicle replacement is included in the budget. The vehicle is fifteen years old and has an odometer reading of 121,036.

Our operational requirements include reliable transportation as any unscheduled outages must be addressed within 30 minutes of automated notifications with response to the fault location. It is our belief that the current vehicle does not meet our reliability standards due to the level of maintenance necessary to keep it on the road.

PDG has also found that utility trucks with specialized locked compartments will best suit the needs of the operation. They protect the State’s assets and provide better safety for our crew members. With that in mind, PDG is requesting a diesel F-350, 1 ton with 164" wheelbase with special equipment/modifications/attachments.

Please let me know if I can provide and further information.
**Vehicle Order Information Form**

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

| Vehicle Item No., Make, Model & No.: | 2020, C, Truck, 1 Ton, Fullsize, ext cab, longbed, \(2\times 2\) | 2020 Ford F350 (X3B) 4x4 |
|--------------------------------------|------------------------------------------------------------|
| Dealer Name:                         | Jones-West Ford, Reno, Nevada                              |
| Delivery Location:                   | 555 E. Washington Avenue, Suite #3100, Las Vegas, NV 89101 |
| Vehicle Colors:                      | Oxford White CC YZ, Grey, Cloth, Vinyl                      |

<table>
<thead>
<tr>
<th></th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE PRICE (Reno, Carson City or Las Vegas delivery)</td>
<td>1</td>
<td>$34,470</td>
<td>$34,470</td>
</tr>
<tr>
<td>SPECIFY OPTIONS: (description)</td>
<td></td>
<td></td>
<td>$15,234</td>
</tr>
<tr>
<td>Option Package Name/Code: XLT</td>
<td></td>
<td>$3853</td>
<td>$3853</td>
</tr>
<tr>
<td>Diesel Engine: 6.7L V8</td>
<td></td>
<td>$10,358</td>
<td>$10,358</td>
</tr>
<tr>
<td>All Terrain Tires</td>
<td></td>
<td>$265</td>
<td>$265</td>
</tr>
<tr>
<td>Cab Steps</td>
<td></td>
<td>$405</td>
<td>$405</td>
</tr>
<tr>
<td>Daytime run lights</td>
<td></td>
<td>$41</td>
<td>$41</td>
</tr>
<tr>
<td>Add spare</td>
<td></td>
<td>$312</td>
<td>$312</td>
</tr>
<tr>
<td>DELIVERY COST: (If other than Reno\Carson or Las Vegas)</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total purchase price with options</td>
<td></td>
<td>$49,704</td>
<td>$49,704</td>
</tr>
<tr>
<td>DMV Title and DRS Fee's</td>
<td></td>
<td>$29.25</td>
<td>$29.25</td>
</tr>
<tr>
<td>GRAND TOTAL:</td>
<td></td>
<td>$49,733.25</td>
<td>$49,733.25</td>
</tr>
</tbody>
</table>
| **Registered Owner:** | **Agency Name & Address:**  
| | **Colorado River Commission**  
| | **555 E. Washington Ave #3100**  
| | **Las Vegas, NV 89101** |
| **Legal Owner:** | **Agency Name & Address:**  
| | **Colorado River Commission**  
| | **555 E. Washington Ave #3100**  
| | **Las Vegas, NV 89101** |
| **County Vehicle Based In:** | **Clark** |
| **Name & Phone of Person to contact when vehicle is ready for delivery:** | **Gail L. Benton**  
| | **or**  
| | **Doug Beatty**  
<p>| | <strong>(702) 486-2670</strong> |</p>
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Retail</th>
<th>DLR INV</th>
</tr>
</thead>
<tbody>
<tr>
<td>X3B</td>
<td>F350 4X4 S/C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Z1</td>
<td>OXFORD WHITE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>40/20/40 CLOTH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S</td>
<td>MEDIUM EARTH GR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>613A</td>
<td>PREF EQUIP PKG</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>.XLT TRIM</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>.AMFM/MP3/CLK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>99T</td>
<td>6.7L V8 DIESEL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44G</td>
<td>10-SPD AUTOMATIC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TDX</td>
<td>LT275/70S8WAT18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X31</td>
<td>3.31 REG AXLE</td>
<td></td>
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</tr>
<tr>
<td>66D</td>
<td>PU BOX DELETE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18B</td>
<td>PLAT RUNNING BD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>425</td>
<td>11500# GVWR PKG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>512</td>
<td>50 STATE EMISS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>56A</td>
<td>SPARE TIRE/WHL2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>67D</td>
<td>CPA INCENTIVE</td>
<td></td>
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<tr>
<td>794</td>
<td>JACK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>942</td>
<td>200/240 AMP ALT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B4A</td>
<td>PRICE CONCESSN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>84</td>
<td>REMARKS TRAILER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>DAY RUNNING LTS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F350 X3B 4X4 EXTRACAB LONG BED 4X4 BASE PRICE TO LAS VEGAS $34470

DELETE BED FOR AFTERMARKET (CUSTOMER TO INSTALL OWN BODY)

OXFORD WHITE EXTERIOR GRAY CLOTH INTERIOR

XLT PACKAGE $3853

DIESEL ENGINE $10358

ALL TERRAIN TIRES $265

CAB STEPS $405

DAYTIME RUN LIGHTS $41

DELETE BED - INCLUDED

ADD SPARE $312

TRAILER BRAKE CONTROLLER-INCL

SUBTOTAL 49704.00

TITLE 29.25

TOTAL $49733.25
Specify State's Vehicle Item Number: 2.20.C, TRUCK, 1TON, FULLSIZE, EXT CAB, LONGBED, SRW

<table>
<thead>
<tr>
<th>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</th>
<th>Base Price for RENO/CARSON CITY</th>
<th>Base Price for LAS VEGAS/ELKO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 FORD F-350 (X3A) 4X2</td>
<td>$31,525</td>
<td>$31,875</td>
</tr>
<tr>
<td>2020 FORD F-350 (X3B) 4x4</td>
<td>$34,120</td>
<td>$34,470</td>
</tr>
</tbody>
</table>

State manufactures warranty: 3 YRS/36000 MILES

Standard engine size: 6.2L Efi V8

Includes Minimum Standard Equipment Listed: _X_ Yes ____ No If no, state exceptions:

***Included Minimum Standard Equipment***
- PREF Equipment group, XL Trim, Power Equipment group, Spare tire

GVW: 10300

(When Applicable) WHEELBASE: 164”

(When Applicable)

ITEMIZED OPTIONS PAGE ~ BID #99SWC-S490 - FLEET VEHICLES

Specify State's Vehicle Item Number: 2.20.C, TRUCK, 1TON, FULLSIZE, EXT CAB, LONGBED, SRW

<table>
<thead>
<tr>
<th>6.7L Diesel Engine</th>
<th>$10,358</th>
</tr>
</thead>
</table>

Other:

SEE A FULL LIST OF OPTIONS AND PRICES BELOW

Delivery charge for other than Reno or Las Vegas (i.e. Elly) $400 per unit mile.
Date: February 11, 2020

To: Susan Brown, Clerk of the Board
    Governor’s Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
    Governor’s Finance Office

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION — PURCHASING DIVISION

Agenda Item Write-up:
Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Penelope A. C. Hampton to perform revenue projection oversight and training on a part-time basis to the Department of Taxation through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Additional Information:
Ms. Hampton retired from the Department of Taxation on November 14, 2019. Her skills will be needed to provide training oversight and documentation to complete the transition of these duties to the current staff.

Statutory Authority:
NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: ________
February 4, 2020

MEMORANDUM

To: Shauna Tilley
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Penelope A. C. Hampton who Manpower wants to hire. Manpower is aware she would not be able to start with them until approval of the March Board of Examiners.

Penelope A. C. Hampton recently left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov
Date: February 3, 2020

To: Kevin Doty, Administrator

From: Joy Grimmer, Administrative Services Officer
Department of Taxation

Subject: Authorization to Contract with a Former Employee

The Department of Taxation is requesting to contract with former state employee, Penelope A. C. Hampton, through the use of Manpower Temporary Services. This request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Hampton reviewed and evaluated tentative and final budgets from local entities. Her position provided reports and evaluation of analysis of budgets and fiscal stability of local entities, and worked with assigned entities to bring any non-compliance issues into compliance. The position also created and provided revenue projections to local entities to build budgets. These projections spanned a variety of different tax types. The position provided Final Abated Revenue Projections, reviewed monthly distribution reports, and created projections of Fuel Tax, Local School Support Tax, Consolidated Tax Revenue, and other revenue projections.

Through this contract, Ms. Hampton will provide oversight and training during the revenue projection season in the Local Government Services Division of the Department of Taxation. Ms. Hampton will work to ensure the revenue projection process is done correctly. The development of the revenue projections is a highly technical area of expertise that Ms. Hampton provided as part of her job duties for over 20 years. She has specialized knowledge. This contract would allow for Ms. Hampton to oversee and provide guidance over this area. Additionally, many counties that provide the source documentation for the development of these revenue projections have transferred data to a new software provider. This has caused unforeseen issues with the data. The intuitional knowledge possessed by Ms. Hampton would be invaluable in time savings and frustrations.

Please contact me if additional information or clarification is needed. My phone number is 775-684-2136, or I can be contacted by email at grimmerj@tax.state.nv.us.

Thank you,

[Signature]
Joy Grimmer, Administrative Services Officer
Nevada Department of Taxation
STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division  
515 East Masseur Street, Suite 300 | Carson City, Nevada 89701  
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

<table>
<thead>
<tr>
<th>Employee Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Former Employee Name:</strong></td>
</tr>
<tr>
<td><strong>Former Employee ID Number:</strong></td>
</tr>
<tr>
<td><strong>Former Job Title:</strong></td>
</tr>
<tr>
<td><strong>Former Employee Agency:</strong></td>
</tr>
<tr>
<td><strong>Former Class and Grade:</strong></td>
</tr>
<tr>
<td><strong>Former Employment Dates:</strong></td>
</tr>
<tr>
<td><strong>Requesting Agency:</strong></td>
</tr>
<tr>
<td><strong>Vendor:</strong></td>
</tr>
</tbody>
</table>

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

| X | Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. |

Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.

| A | Summarize scope of contract work. |

Penelope A. C. Hampton will provide oversight and training during the revenue projection season in the Local Government Services Division of the Department of Taxation.

| B | Document former job description. |

The former job required the applicant to review and evaluate tentative and final budgets from local entities. The position also provided reports and evaluation of analysis of budgets and fiscal stability of local entities, and worked with assigned entities to bring any non-compliance issues into compliance. The position created and provided revenue projections to local entities to build budgets. These projections spanned a variety of different tax types. The position provided Final Abated Revenue Projections, reviewed monthly distribution reports, and created projections of Fuel Tax, Local School Support Tax, Consolidated Tax Revenue, and other revenue projections.

| C | Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? |

Yes. This employee has specialized knowledge on the revenue projection process for the Department of Taxation. Yes. It is anticipated that documentation on procedures and instructions would be developed as part of the contracted hours.

Revised: January 2020
<table>
<thead>
<tr>
<th>D</th>
<th>Explain why existing State employees within your agency cannot perform this function.</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</td>
</tr>
<tr>
<td>F</td>
<td>List contractors’ hourly rate.</td>
</tr>
<tr>
<td>G</td>
<td>$34.90 per hour</td>
</tr>
<tr>
<td>H</td>
<td>List the range of comparable State employee rates.</td>
</tr>
<tr>
<td>I</td>
<td>$25.16-$38.18</td>
</tr>
<tr>
<td>J</td>
<td>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</td>
</tr>
<tr>
<td>K</td>
<td>Falls within the range.</td>
</tr>
<tr>
<td>L</td>
<td>Document justification for hiring contractor.</td>
</tr>
<tr>
<td>M</td>
<td>The hiring of the contractor is needed and justified to ensure the revenue projection process is done correctly. The development of the revenue projections is a highly technical area of expertise that Ms. Hampton provided as part of her job duties for over 20 years. She has specialized knowledge. There were efforts made for a succession plan and a lot of the knowledge was transferred. This contract would allow for Ms. Hampton to oversee and provide guidance over this area. Many counties that provide the source documentation for the development of these revenue projections have transferred data to a new software provider. This has caused unforeseen issues with the data. The intuitional knowledge possessed by Ms. Hampton would be invaluable in time savings and frustrations.</td>
</tr>
<tr>
<td>N</td>
<td>Will the employee be collecting PERS at any time during the contract?</td>
</tr>
<tr>
<td>O</td>
<td>Yes.</td>
</tr>
<tr>
<td>P</td>
<td>What is the duration of the contract with the former employee? (Include start and end date)</td>
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<tr>
<td>Q</td>
<td>March through June 2020.</td>
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<tr>
<td>R</td>
<td>Will the former employee be working full time or part time? If part time, how many hours?</td>
</tr>
<tr>
<td>S</td>
<td>Part time.</td>
</tr>
<tr>
<td>T</td>
<td>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</td>
</tr>
<tr>
<td>U</td>
<td>No.</td>
</tr>
</tbody>
</table>

Comments – Provide any additional comments:
Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request

[Signature]

Date

2/3/2020

Purchasing Administrator Signature (if a Statewide Contract)

[Signature]

Date

2/4/2020

Budget Analyst Signature

[Signature]

Date

2/11/20

Clerk of the Board of Examiners Signature

[Signature]

Date

Revised: January 2020
Date: February 5, 2020
To: Susan Brown, Clerk of the Board
   Governor’s Finance Office
From: Darlene Baughn, Executive Branch Budget Officer
       Governor’s Finance Office, Budget Division
Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

OFFICE OF THE CONTROLLER

Agenda Item Write-up:

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed $484,484 from the General Fund. This is the highest possible liability payment for 2019. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2020. Payment to the U.S. Treasury is required by March 31, 2020.

Additional Information

Section 80, Chapter 396 of the 2017 Legislative Session, (AB 518-General Fund Appropriation Act) states that “If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds.”
A schedule showing the highest possible liability payment for FY 2019 and a copy of the State's annual report to the U.S. Treasury are attached to this memorandum. That amount will be paid only if all Federal interest and State calculation costs are denied. If the 2019 calculations are accepted, the State will owe the Federal government $2,066.

Statutory Authority:
AB 518 – Appropriations Act

REVIEWED: [Signature]
ACTION ITEM: [Signature]
MEMORANDUM

To: State Board of Examiners

From: State Controller Catherine Byrne, CPA

Date: February 04, 2020

Subject: FY 2019 Interest Liability under the Cash Management Improvement Act

The purpose of the Cash Management Improvement Act (P.L. 101-453) is to ensure greater efficiency, effectiveness and equity in the exchange of funds between the Federal Government and the States. The State incurs an interest liability when Federal funds are deposited in a State account prior to the day the State pays out funds for program purposes. Conversely, the Federal Government may incur an interest liability when the State pays out its own funds for program purposes.

Section 80, Chapter 396 of the 2017 Legislative Session, (AB 518-Appropriation Act) states that “If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds.”

I am hereby requesting the approval of payment to the U.S. Treasury in the amount of $484,484 from the General Fund. This is the highest possible payable liability for 2019. That amount will be paid only if all Federal interest and State calculation costs are denied. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st. The State paid the Federal government a net liability of $226,753 for fiscal year 2018. If the 2019 calculations are accepted, the State will owe the Federal government $2,066.

A schedule showing the highest liability payable for FY 2019, and a copy of the State’s annual report to the U.S. Treasury, are attached to this memorandum.
December 19, 2019

Ms. Mary N. Bailey, Director
Cash Management Improvement Act Division
Bureau of Fiscal Services
U.S. Department of the Treasury
401 14th Street, S.W.  Room 420
Washington, D.C.  20227

Dear Ms. Bailey:

I am enclosing the original and 1 copy of Nevada’s Cash Management Improvement Act Annual Report for the State Fiscal Year ended 06/30/19. Please call me with any questions which may arise, or if more information is needed.

Sincerely,

Lori Hoover
Chief Deputy Controller
State of Nevada
(775) 684-5658

Enclosures: Original and 1 copy CMIA Annual Report
Submit and Print 2019 Annual Report

Nevada State Contact
Jean Robbins
101 N. Carson St., Ste 5
Carson City, NV 89701
775-684-5652
jrobbins@controller.state.nv.us

Annual Report Claims

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<td>Interest Calculation Costs</td>
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<td>Current Federal Interest Liability</td>
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<td>Federal Interest Adjustment</td>
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<tr>
<td>Net State Interest Liability</td>
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</table>

Certification

“I certify to the best of my knowledge that all information in this report, including the interest claims and interest calculation costs claim, is true and accurate in all respects and that all calculations have been made in accordance with 31 CFR Part 205 and the Treasury State Agreement.”

Signature of Authorized State Official:

Name of Authorized State Official:

Title of Authorized State Official:

Date Signed: 12/18/19

Submit
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<tr>
<th>CFDA</th>
<th>Program Name</th>
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<th>State Adjustment</th>
<th>Current Federal Liability</th>
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<td></td>
<td>and Administrative Costs</td>
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<p>| Total Liability | 484,484 | 0 | 468,512 | 0 | 15,972 |</p>
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<th>Nevada Total ICC Cost</th>
<th>Development and Maintenance of Clearance Patterns</th>
<th>Interest Liability Calculation</th>
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Total Federal Financial Assistance of Programs Above Threshold

4,756,041,046
# State of Nevada

## CMIA 2019

### Liability by CFDA Number

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</table>

Note: Total Expenditures doesn’t match SEFA as it includes transfers

A Source: CFDA folders, Summary Report, Interest Due Feds
B Source: CFDA folders, Summary Report, Interest Due State
17.225 Exception - CFDA folders, DETR Docs tab

G:\Drive_G\Cafr\FEDERAL\CMIA\fy19\Interest Calculations 2019\03 - Liability Summary 19

CMIA State Liability FY19
State of Nevada  
Program Specific Patterns  
For the TSA Year Ended June 30, 2018

<table>
<thead>
<tr>
<th>Development and Maintenance of Program Specific Clearance Patterns:</th>
<th>Rate</th>
<th>Hours</th>
<th>Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robbins</td>
<td>42.86</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.553 School Breakfast Program</td>
<td></td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>10.555 National School Lunch Program</td>
<td></td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>10.557 Special Supplemental Nutrition Program for Women, infants, and Children</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>17.225 Unemployment Insurance</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>20.205 Highway Planning and Construction</td>
<td></td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>84.010 Title I Grants to Local Educational Agencies</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>84.027 Special Education - Grants to States</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.558 Temporary Assistance for Needy Families (TANF)</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.563 Child Support Enforcement (Districts Attorney component)</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.658 Foster Care_Title IV-E</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.659 Adoption Assistance</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.757 State Children's Insurance Program</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
<tr>
<td>93.778 Medical Assistance Program</td>
<td>11.00</td>
<td>471.48</td>
<td>471.48</td>
<td>471.48</td>
</tr>
</tbody>
</table>

6,129.20 | 6,129.20
## State of Nevada
### Interest Liability Calculations
#### For the Year Ended June 30, 2018

<table>
<thead>
<tr>
<th>Interest Liability Calculation Cost:</th>
<th>Rate</th>
<th>Hours</th>
<th>Total Expenses</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodburn</td>
<td>55.97</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.553 School Breakfast Program</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>10.555 National School Lunch Program</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>10.557 Special Supplemental Food Program for Women, Infants, and Children (WIC)</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>17.225 Unemployment Insurance</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>20.205 Highway Planning and Construction</td>
<td></td>
<td>5.00</td>
<td>279.84</td>
<td>279.84</td>
</tr>
<tr>
<td>84.010 Title I Grants to Local Educational Agencies</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>84.027 Special Education - Grants to States</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>93.556 Temporary Aid to Needy Families</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>93.563 Child Support Enforcement</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>93.658 Foster Care_Title IV-E</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>93.659 Adoption Assistance</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>93.767 State Children's Insurance Program</td>
<td></td>
<td>6.00</td>
<td>335.81</td>
<td>335.81</td>
</tr>
<tr>
<td>N/A Medical Assistance Program</td>
<td></td>
<td>7.00</td>
<td>391.78</td>
<td>391.78</td>
</tr>
<tr>
<td>N/A Set-up</td>
<td></td>
<td>5.00</td>
<td>279.84</td>
<td>279.84</td>
</tr>
<tr>
<td>N/A Preparation of Direct Costs and Annual Report</td>
<td></td>
<td>5.00</td>
<td>279.84</td>
<td>279.84</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>93.00</td>
<td>5,205.12</td>
<td>5,205.12</td>
</tr>
<tr>
<td></td>
<td>Michaela Woodburn</td>
<td>Jean Robbins</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------</td>
<td>-------------------</td>
<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emp/EE hourly</td>
<td>42.480</td>
<td>28.450</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emp hourly</td>
<td>4.275</td>
<td>4.275</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A1, A2 Gross Wages</td>
<td>740.92</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B Group Insurance (per EE per month)</td>
<td>0.0234</td>
<td>C REGI (of gross salaries)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D Payroll Assmnt (per EE per year)</td>
<td>$ 83.04</td>
<td>E Personnel Assmnt (per EE per year)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E $ 265.69</td>
<td>F Medicare (of gross salaries)</td>
<td>0.0145</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G1, G2 Retirement</td>
<td>7.966</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>H Employee Bond Insmc (per EE per year)</td>
<td>1.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I Tort (per EE per year)</td>
<td>$ 97.07</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J EITS infrastructure (per EE per year)</td>
<td>$ 211.57</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K EITS security (per EE per year)</td>
<td>$ 128.66</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>L Unemployment Comp (of gross salaries)</td>
<td>0.0014</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M Worker’s Comp (of gross salaries)</td>
<td>$ 0.0237</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Rate per person</td>
<td>55.97</td>
<td>42.86</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

260 Days in FY19
2080 Hours in FY19
0.1450 Employee/Employee paid
0.2800 Employer paid

gross wages as % of total
fringe benefits as % of total
The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF BUSINESS AND INDUSTRY**
**OFFICE OF THE LABOR COMMISSIONER**

**Agenda Item Write-up:**

Pursuant to NRS 353.268, the Office requests the Board's recommendation to the Interim Finance Committee for an allocation of $71,465 from the Interim Finance Committee Contingency Account to cover costs for Fiscal Year 2021 related to the Task Force on Employee Misclassification from the passage of Senate Bill 493 in the 2019 Legislature.

**Additional Information:**

Senate Bill 493 created the Task Force on Employee Misclassification to address "employee misclassification," defined as the practice by an employer of improperly classifying employees as independent contractors to avoid any legal obligation under state labor, employment and tax laws.

The bill created new duties and responsibilities of the Office including new enforcement provisions and penalties, which necessitate a new Compliance Audit Investigator 1 position, and the bill did not include an appropriation to fund this position. An allocation to fund this position for Fiscal Year 2020 was approved on work program C47456 in August 2019. This request relates to work program C49499.

**Statutory Authority:**

BOE approval required pursuant to NRS 353.268.
MEMORANDUM

DATE: December 05, 2019

TO: Shauna Tilley, Executive Budget Analyst
    Governor’s Finance Office

FROM: Terry Reynolds, Director
    Department of Business and Industry

RE: Interim Finance Committee Contingency Account Request

The Office of the Labor Commissioner requests approval from the Board of Examiners for $71,465, from the Interim Finance Committee Contingency Account for fiscal year 2021, in conjunction with the request sent on July 5th 2019 for fiscal year 2020.

Senate Bill 493 relating to employee misclassification was approved through the 80th Legislative Session. As a result of the fiscal impact from the bill’s passage, the Office of the Labor Commissioner seeks the continued funding of one Compliance/Audit Investigator I for the purpose of fulfilling the requirements relating to the Employee Misclassification Taskforce.

The fiscal note submitted during session was omitted from the Legislatively Approved Budget and is hereby requested through the Board of Examiners, by way of the Interim Finance Committee.
State of Nevada Work Program

WP Number: C49499

<table>
<thead>
<tr>
<th>DATE</th>
<th>FUND</th>
<th>AGENCY</th>
<th>BUDGET</th>
<th>DEPT/DIV/BUDGET NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/27/19</td>
<td>101</td>
<td>752</td>
<td>3900</td>
<td>B&amp;I - LABOR COMMISSIONER</td>
</tr>
</tbody>
</table>

Funds Available

<table>
<thead>
<tr>
<th>Budgetary GLs (2501 - 2599)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Current Authority</th>
<th>Revised Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>4654</td>
<td>TRANSFER FROM INTERIM FINANCE</td>
<td>71,465</td>
<td>0</td>
<td>71,465</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subtotal Budgetary General Ledgers: 0

Subtotal Revenue General Ledgers (RB): 71,465

Total Budgetary & Revenue GLs: 71,465

Expenditures

<table>
<thead>
<tr>
<th>CAT</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>67,167</td>
</tr>
<tr>
<td>03</td>
<td>1,751</td>
</tr>
<tr>
<td>04</td>
<td>2,363</td>
</tr>
<tr>
<td>26</td>
<td>184</td>
</tr>
</tbody>
</table>

Sub Total Category Expenditures: 71,465

Total Budgetary General Ledgers and Category Expenditures (AP): 71,465

Remarks

This work program seeks Interim Finance funding in fiscal year 2021 for a Compliance Audit Investigator II position (PCN 0024) to continue as approved in work program C47465 for fiscal year 2020 to comply with Senate Bill 493 passed in the 2019 Legislative Session.

Controller's Office Approval

Date: 02/26/20

jhanse4
Authorized Signature

Does not require Interim Finance approval since Dependent on approval of an Action Item.
Date: February 21, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS [ACTION ITEM]

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

NEVADA GAMING CONTROL BOARD – NEVADA GAMING COMMISSION

Agenda Item Write-up:

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

Additional Information:

The amount requested to be deemed as bad debt is $44,688.56. A listing of the debt is included in the attached schedule.

The Gaming Control Board exhausted its collection efforts and has transferred the amounts to the Controller's Office as required by NRS 353C.195.

Statutory Authority:
NRS 463.123(2)

REVIEWED: _________

ACTION ITEM: _________
February 3, 2020

State Board of Examiners
209 E Musser St., Room 200
Carson City NV, 89701

Re: Nevada Gaming Commission – Designation of Bad Debts

Dear Board Members:

The Nevada Gaming Control Board ("Board") requests that the State Board of Examiners ("BOE") notice and agenda the following matter for the purpose of designating the attached delinquent amounts as bad debts pursuant to NRS 463.123.

Once the Board exhausted its collection efforts, these amounts were transferred to the Controller’s Office as required by NRS 353C.195. The total amount proposed for write-off is $44,688.56, while collections for fiscal year 2019 totaled $919,517,317. As a result, the collection rate for the period was over 99.995%. If approved, this amount will be removed from the Nevada Gaming Commission’s financial accounting records; however, the Controller’s Office may continue its collection effort.

It is suggested that BOE action be taken at the March 10, 2020 meeting.

Sincerely,

Sandra D. Morgan
Chairwoman

SDM/DD:If

cc: Terry Johnson, Member
    Phil Katsaros, Member
    Marie Bell, Executive Secretary
    Tax and License Division, Carson City
    Records & Research

Enclosures: 2019 Bad Debt Write-Off Schedule
          Additional Information Previously Requested by BOE
<table>
<thead>
<tr>
<th>Location ID</th>
<th>Location Name</th>
<th>Effective Date</th>
<th>Total Due</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>07932-07</td>
<td>BLITZ BAR AND GRILL</td>
<td>10/01/2018</td>
<td>$1,387.50</td>
<td>Pursuant to NRS 463.373 and NRS 463.270(5), the amount due is for quarterly slot machine fees and applicable penalties.</td>
</tr>
<tr>
<td>03891-04</td>
<td>FIVE STAR TAVERN</td>
<td>07/01/2018</td>
<td>$6,956.25</td>
<td>Pursuant to NRS 463.385, NRS 463.373 and NRS 463.270(5), the amount due is for annual slot machine taxes, quarterly slot machine fees and applicable penalties.</td>
</tr>
<tr>
<td>04142-05</td>
<td>FIVE STAR TAVERN</td>
<td>07/01/2018</td>
<td>$6,956.25</td>
<td>Pursuant to NRS 463.385, NRS 463.373 and NRS 463.270(5), the amount due is for annual slot machine taxes, quarterly slot machine fees and applicable penalties.</td>
</tr>
<tr>
<td>14281-04</td>
<td>FIVE STAR TAVERN</td>
<td>07/01/2018</td>
<td>$6,956.25</td>
<td>Pursuant to NRS 463.385, NRS 463.373 and NRS 463.270(5), the amount due is for annual slot machine taxes, quarterly slot machine fees and applicable penalties.</td>
</tr>
<tr>
<td>33188-01</td>
<td>LUCKY DRAGON HOTEL &amp; CASINO</td>
<td>04/26/2019</td>
<td>$22,432.31</td>
<td>Licensee filed Chapter 7 bankruptcy (18-10792-MKH). Pursuant to NRS 463.370 and NRS 17.130, the amount due is for monthly percentage fees including interest.</td>
</tr>
</tbody>
</table>

Total Amount: $ 44,688.56
<table>
<thead>
<tr>
<th>Location ID</th>
<th>Location Name</th>
<th>Yes</th>
<th>No</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>07932-07</td>
<td>BLITZ BAR AND GRILL</td>
<td></td>
<td></td>
<td>Deemed surrendered - nonpayment per NRS 463.270(7)</td>
</tr>
<tr>
<td></td>
<td>1) Does the location currently have a State gaming license?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>2) Does the entity have an active business license with the State?</td>
<td></td>
<td></td>
<td>X Entity Status - Active</td>
</tr>
<tr>
<td></td>
<td>3) Does the entity have an active business license with the local jurisdiction?</td>
<td></td>
<td></td>
<td>X Sparks, NV</td>
</tr>
<tr>
<td></td>
<td>4) Has the State made recent payments to the entity through the DAWN system?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>03891-04</td>
<td>FIVE STAR TAVERN</td>
<td></td>
<td></td>
<td>Deemed surrendered - nonpayment per NRS 463.270(7)</td>
</tr>
<tr>
<td></td>
<td>1) Does the location currently have a State gaming license?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>2) Does the entity have an active business license with the State?</td>
<td></td>
<td></td>
<td>X Entity Status - Default</td>
</tr>
<tr>
<td></td>
<td>3) Does the entity have an active business license with the local jurisdiction?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>4) Has the State made recent payments to the entity through the DAWN system?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>Additional Information:</td>
<td></td>
<td></td>
<td>Eighth Judicial District Court, Clark County - Case No. A-16-746952-C; Status – Open</td>
</tr>
<tr>
<td>04142-05</td>
<td>FIVE STAR TAVERN</td>
<td></td>
<td></td>
<td>Deemed surrendered - nonpayment per NRS 463.270(7)</td>
</tr>
<tr>
<td></td>
<td>1) Does the location currently have a State gaming license?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>2) Does the entity have an active business license with the State?</td>
<td></td>
<td></td>
<td>X Entity Status - Default</td>
</tr>
<tr>
<td></td>
<td>3) Does the entity have an active business license with the local jurisdiction?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>4) Has the State made recent payments to the entity through the DAWN system?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>Additional Information:</td>
<td></td>
<td></td>
<td>Eighth Judicial District Court, Clark County - Case No. A-16-746952-C; Status – Open</td>
</tr>
<tr>
<td>14281-04</td>
<td>FIVE STAR TAVERN</td>
<td></td>
<td></td>
<td>Deemed surrendered - nonpayment per NRS 463.270(7)</td>
</tr>
<tr>
<td></td>
<td>1) Does the location currently have a State gaming license?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>2) Does the entity have an active business license with the State?</td>
<td></td>
<td></td>
<td>X Entity Status - Active</td>
</tr>
<tr>
<td></td>
<td>3) Does the entity have an active business license with the local jurisdiction?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>4) Has the State made recent payments to the entity through the DAWN system?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>Additional Information:</td>
<td></td>
<td></td>
<td>Eighth Judicial District Court, Clark County - Case No. A-16-746952-C; Status – Open</td>
</tr>
<tr>
<td>33188-01</td>
<td>LUCKY DRAGON HOTEL &amp; CASINO</td>
<td></td>
<td></td>
<td>Deemed surrendered - failed to operate gaming per Regulation 9.010(2)</td>
</tr>
<tr>
<td></td>
<td>1) Does the location currently have a State gaming license?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>2) Does the entity have an active business license with the State?</td>
<td></td>
<td></td>
<td>X Entity Status - Default</td>
</tr>
<tr>
<td></td>
<td>3) Does the entity have an active business license with the local jurisdiction?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>4) Has the State made recent payments to the entity through the DAWN system?</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td>Additional Information:</td>
<td></td>
<td></td>
<td>The licensee filed for Chapter 7 Bankruptcy (case number 18-10792). Through the Attorney General’s Office, an Amended Claim was filed on May 22, 2019 for $22,432.31. This was considered a level eight priority claim (11 U.S.C. §507(a)(8)) and was submitted as such. The Nevada Gaming Commission is listed on the list of creditors as a level eight priority claim. It should be noted, this is not considered a secured claim, since it is not secured by a lien on any property.</td>
</tr>
</tbody>
</table>

Note: The information, for these specific locations noted above, is maintained in the Nevada Gaming Control Board - Tax and License Division's files.
### LEASES SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>LESSEE</th>
<th>LESSOR</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES</td>
<td>WARM SPRINGS OWNER, LLC</td>
<td>$2,097,668</td>
</tr>
<tr>
<td></td>
<td>This lease was negotiated to have extensive tenant improvements and to meet the needs of the agency's program.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 06/01/2020 – 05/31/2029</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>NEVADA DIVISION OF MINERALS</td>
<td>WARM SPRINGS OWNER, LLC</td>
<td>$252,505</td>
</tr>
<tr>
<td></td>
<td>This lease was negotiated to have extensive tenant improvements and to meet the needs of the agency's program.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 06/01/2020 – 05/31/2029</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>OFFICE OF THE MILITARY</td>
<td>RAINBOW PROMENADE NV, LLC A NEVADA LIMITED LIABILITY COMPANY</td>
<td>$81,504</td>
</tr>
<tr>
<td></td>
<td>This is an extension of an existing lease.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 01/01/2020 – 12/31/2021</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
</tbody>
</table>
STATEWIDE LEASE INFORMATION

1. Agency:
Department of Conservation and Natural Resources
Division of Environmental Protection
901 South Stewart Street, Suite 4001
Carson City, Nevada 89701
Christine Adres
T: 702.486.2850 F: 702.486.2863 E: candres@ndep.nv.gov

Remarks:
Leasing Services negotiated this Full Service lease to include extensive tenant improvements, consisting of building out premises based on plans dated 11.14.19. In addition to providing necessary additional space, the new location was designed specifically to meet the needs of the agency’s program.

Exceptions/Special notes:
Tenant shall be entitled to 56 parking spaces, of which 16 parking space will be fenced and secure in the southeast portion of parking lot, and six (6) covered spaces free of charge throughout the lease term, to be shared between DEP and Minerals.

2. Name of Lessor:
Warm Springs Owner, LLC

3. Address of Lessor:
3900 Hualapai Way, Suite 200
Las Vegas, Nevada 89147

4. Property contact:
c/o Logic Commercial Real Estate
Marc Magliardti
T: 702.888.3500 F: 702.522.9844 E: mschumm@logiccres.com

5. Address of Lease property:
375 East Warm Springs Road, Suite (TBD)
Las Vegas, Nevada 89119

a. Square Footage:
☐ Rentable
☐ Usable
10,700

b. Cost:

<table>
<thead>
<tr>
<th>cost per month</th>
<th># of months in time frame</th>
<th>cost per year</th>
<th>time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>5</td>
<td>$ 134,820.00</td>
<td>June 1, 2020 - October 31, 2020</td>
<td>$0.43</td>
<td>$1.37</td>
<td>$1.80</td>
</tr>
<tr>
<td>$ 19,260.00</td>
<td>7</td>
<td>$ 231,420.00</td>
<td>November 1, 2020 - May 31, 2021</td>
<td>$0.43</td>
<td>$1.31</td>
<td>$1.76</td>
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<tr>
<td>$ 19,837.80</td>
<td>12</td>
<td>$ 238,053.60</td>
<td>June 1, 2022 - May 31, 2023</td>
<td>$0.43</td>
<td>$1.42</td>
<td>$1.85</td>
</tr>
<tr>
<td>$ 20,432.93</td>
<td>12</td>
<td>$ 245,519.16</td>
<td>June 1, 2024 - May 31, 2025</td>
<td>$0.43</td>
<td>$1.48</td>
<td>$1.94</td>
</tr>
<tr>
<td>$ 21,045.92</td>
<td>12</td>
<td>$ 252,551.04</td>
<td>June 1, 2026 - May 31, 2027</td>
<td>$0.43</td>
<td>$1.54</td>
<td>$2.01</td>
</tr>
<tr>
<td>$ 21,677.29</td>
<td>12</td>
<td>$ 260,127.48</td>
<td>June 1, 2028 - May 31, 2029</td>
<td>$0.43</td>
<td>$1.60</td>
<td>$2.03</td>
</tr>
</tbody>
</table>

Increase %

0% 3%

Total Lease Consideration:
$ 2,097,887.08

6. This lease constitutes:
☐ An extension of an existing lease
☐ An addition to current facilities
☐ A relocation
☐ A new location
☐ Remodeling only
☐ Other

a. Estimated Expenses:
Moving: $32,137.00
Furnishings: $0.00

Data/Phones: $31,085.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes [X] No ___ Dec Unit: E 355

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature: [Signature] Date: 1-24-20

For Public Works Information:

8. State of Nevada Business License Information:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td></td>
<td>LLC [X] INC [X] CORP [X] LP [X]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name:</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T32006795</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If we have considered the reasonableness of the terms of this lease, including cost</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
</tr>
<tr>
<td>b. If we have considered other state leased or owned space available for use by this agency</td>
<td>[X] YES</td>
<td>[X] NO</td>
<td></td>
</tr>
</tbody>
</table>

Authorized Signature: [Signature] Date: 2/4/20

Public Works Division: [Division]

For Board of Examiners: [X] YES [X] NO
STATEWIDE LEASE INFORMATION

1. Agency: Nevada Division of Minerals
   400 West King Street, Suite 108
   Carson City, Nevada 89703
   Garrett Wake
   T: 702.486.4344  F: 702.486.4345  E: gwake@minerals.nv.gov

Remarks: Leasing Services negotiated this Full Service lease to include extensive tenant improvements, consisting of building out premises based on plans dated 11.14.19 and 11.23.19. In addition to providing necessary additional space, the new location was designed specifically to meet the needs of the agency's program.

Exceptions/Special notes: Tenant shall be entitled to 56 parking spaces, of which 18 parking space will be fenced and secure in the southeast portion of parking lot, and six (6) covered spaces, based on plans dated 10.02.19, free of charge throughout the lease term, to be shared between DEP and Mineral Resources.

2. Name of Lessor: Warm Springs Owner, LLC

3. Address of Lessor: 3900 Hualapai Way, Suite 200
   Las Vegas, Nevada 89147

4. Property contact: cb Logic Commercial Real Estate
   Marc Migliarditi
   T: 702.888.3900  F: 702.522.9844  E: mschumm@logiccre.com

5. Address of Lease property: 375 East Warm Springs Road, Suite (TBD)
   Las Vegas, Nevada 89119

a. Square Footage: 1,286

b. Cost:

<table>
<thead>
<tr>
<th>Increase %</th>
<th>cost per month</th>
<th># of months in time frame</th>
<th>cost per year</th>
<th>time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>0%</td>
<td>$ 2,318.40</td>
<td>7</td>
<td>$ 16,228.80</td>
<td>June 1, 2020 - October 31, 2020</td>
<td>$ 0.43</td>
<td>$ 1.37</td>
<td>$ 1.80</td>
</tr>
<tr>
<td>3%</td>
<td>$ 2,378.96</td>
<td>12</td>
<td>$ 27,820.80</td>
<td>June 1, 2021 - May 31, 2022</td>
<td>$ 0.43</td>
<td>$ 1.42</td>
<td>$ 1.85</td>
</tr>
<tr>
<td>0%</td>
<td>$ 2,387.96</td>
<td>12</td>
<td>$ 28,855.52</td>
<td>June 1, 2023 - May 31, 2024</td>
<td>$ 0.43</td>
<td>$ 1.42</td>
<td>$ 1.85</td>
</tr>
<tr>
<td>3%</td>
<td>$ 2,459.60</td>
<td>12</td>
<td>$ 29,515.20</td>
<td>June 1, 2024 - May 31, 2025</td>
<td>$ 0.43</td>
<td>$ 1.48</td>
<td>$ 1.91</td>
</tr>
<tr>
<td>0%</td>
<td>$ 2,459.60</td>
<td>12</td>
<td>$ 29,515.20</td>
<td>June 1, 2025 - May 31, 2026</td>
<td>$ 0.43</td>
<td>$ 1.48</td>
<td>$ 1.91</td>
</tr>
<tr>
<td>3%</td>
<td>$ 2,533.38</td>
<td>12</td>
<td>$ 30,400.56</td>
<td>June 1, 2026 - May 31, 2027</td>
<td>$ 0.43</td>
<td>$ 1.54</td>
<td>$ 1.97</td>
</tr>
<tr>
<td>0%</td>
<td>$ 2,533.38</td>
<td>12</td>
<td>$ 30,400.56</td>
<td>June 1, 2027 - May 31, 2028</td>
<td>$ 0.43</td>
<td>$ 1.60</td>
<td>$ 2.03</td>
</tr>
<tr>
<td>3%</td>
<td>$ 2,609.38</td>
<td>12</td>
<td>$ 31,312.66</td>
<td>June 1, 2028 - May 31, 2029</td>
<td>$ 0.43</td>
<td>$ 1.60</td>
<td>$ 2.03</td>
</tr>
</tbody>
</table>

Total Lease Consideration: 108 $ 252,504.72 |
Total Improvement Cost: $ 56,883.32

Option to renew: Yes  No  365  Renewal terms: One (1) Identical Term
Holdover notice: # of Days required 30  Holdover terms: 5%/90

Term: Nine (9) Years

Lease will be paid for by Agency Budget Account Number: 4219

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GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

6. This lease constitutes:
   □ An extension of an existing lease
   □ An addition to current facilities
   □ A relocation
   □ A new location
   □ Remodeling only
   □ Other

a. Estimated Expenses: Moving: $3,133.00  Furnishings: $0.00  Data/Phones: $5,950.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVEALLY APPROVED BUDGET.

Yes [x] No _____ Dec Unit

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature Date

1-24-2020

For Public Works Information:

8. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC [x] INC [ ] CORP [ ] LP [ ]</td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License: YES [x] NO [ ]</td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name? YES [x] NO [ ]</td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)? YES [x] NO [ ]</td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office? YES [x] NO [ ]</td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number: T32006796</td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction YES [x] NO [ ]</td>
<td></td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. If we have considered the reasonableness of the terms of this lease, including cost YES [x] NO [ ] |
| b. If we have considered other state leased or owned space available for use by this agency YES [x] NO [ ] |

Authorized Signature Date

Patrick 2/24/20 Public Works Division

For Board of Examiners YES [x] NO [ ]
**STATEWIDE LEASE INFORMATION**

1. **Agency:**
   Office of the Military  
   State Administrative Office  
   2460 Fairview Drive  
   Carson City Nevada 89701  
   Adriana Kovacevich  
   (775) 887-7282 F: (775) 887-7293 adriana.m.kovacevich.mfl@gmail.com

2. **Remarks:**
   Leasing Services negotiated this lease renewal at a reduced rate in order to house the National Guard Recruiting and Retention office, creating a savings of $2,519.28. The agency requires leased space in retail shopping centers.

3. **Exceptions/Special notes:**

4. **Name of Lessor:**
   Rainbow Promenade NV, LLC, a Nevada limited liability company

5. **Address of Lessor:**
   130 W 42nd Street, 10th Floor  
   New York, New York 10036

6. **Property contact:**
   Logic Commercial Real Estate  
   3900 South Hualapai Way Ste 200  
   Las Vegas, Nevada  89147  
   Deana Marcello  
   (702) 888-3500 Ext.104 F: (702) 522-9844 dmarcello@logicCRE.com

7. **Address of Lease property:**
   2021 North Rainbow Boulevard  
   Las Vegas, Nevada 89108

8. **a. Square Footage:**
   - Rentable: 1,200
   - Usable: 1,200

9. **b. Cost:**
   - Cost per month: $3,396.00
   - Cost per year: $40,752.00
   - Time frame: January 1, 2020 - December 31, 2020
   - Increase %: 0%
   - Actual cost per square foot: $2.83

10. **c. Total Lease Consideration:**
    - $81,604.00

11. **d. Option to renew:**
    - Yes  
    - No
    - 90
    - Renewal terms: One (1) identical term

12. **e. Holdover notice:**
    - # of Days required: 30
    - Holdover terms: 5% / 90

13. **f. Term:**
    - Two (2) years

14. **g. Pass-thru/CAM/Taxes:**
    - Landlord  
    - Tenant

15. **h. Utilities:**
    - Landlord  
    - Tenant

16. **i. Janitorial:**
    - Landlord  
    - Tenant
      - 3 day  
      - 5 day  
      - Rural 3 day  
      - Rural 5 day  
      - Other (see special notes)

17. **j. Repairs:**
    - Major: Landlord  
    - Tenant  
    - Minor: Landlord  
    - Tenant

18. **k. Comparable Market Rate:**
    - $1.01 - $2.10 - Las Vegas / Henderson Area

19. **l. Specific termination clause in lease:**
    - Breach/Default lack of funding

20. **m. Lease will be paid for by Agency Budget Account Number:**
    - 3650

21. **6. Purpose of the lease:**
    - To house the Office of the Military

22. **7. This lease constitutes:**
    - An extension of an existing lease
    - An addition to current facilities (requires a remark)
    - A relocation (requires a remark)
    - A new location (requires a remark)
    - Remodeling only
    - Other

23. **a. Estimated Expenses:**
    - Moving: $0.00  
    - Furnishings: $0.00  
    - Data/Phones: $0.00

---

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**FEB - 4 2020**

Page 1 of 2

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes___ No ___ Dec Unit ________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature ___________________________ Date 12/20/19

For Public Works Information:

8. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State’s Office as a:</td>
<td>LLC ☑ INC ☑ CORP ☑ LP ☑</td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>☑ YES ☑ NO</td>
<td></td>
</tr>
<tr>
<td>&quot;If yes, please explain in exceptions section&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name?</td>
<td>☑ YES ☑ NO</td>
<td></td>
</tr>
<tr>
<td>&quot;If no, please explain in exceptions section&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>☑ YES ☑ NO</td>
<td></td>
</tr>
<tr>
<td>&quot;If no, please explain in exceptions section&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>☑ YES ☑ NO</td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T27042900</td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>☑ YES ☑ NO</td>
<td></td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. I/we have considered the reasonableness of the terms of this lease, including cost. | ☑ YES ☑ NO |
| b. I/we have considered other state leased or owned space available for use by this agency | ☑ YES ☑ NO |

Authorized Signature ___________________________ Date 2/4/20

Public Works Division

For Board of Examiners ☑ YES ☑ NO
Date: February 4, 2020

To: Jim Rodriguez-Budget Analyst

From: Jennifer Zampanti, Leasing Services

Subject: For placement on March 10, 2020 BOE meeting agenda

Projected BOE Date: March 10, 2020

BOE Deadline Date: February 4, 2020

Lessor: RAINBOW PROMENADE NV, LLC
Tenant: Office of the Military
Property Location: 2021 North Rainbow Blvd, Las Vegas

This lease was negotiated to extend the current lease by two years. Due to delay of receiving tenant signatures, the expected December BOE approval is delayed by two months.

Current cost per square foot is $2.92. The new cost per square foot will be $2.83 with no increase for the length of the lease. This incurs a savings of $1,295.64 in the two years.

Office of the Military rentals are federally funded.

There is no state space in Las Vegas available at this time to house the Office of the Military.

Thank you,

Jennifer Zampanti
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>018</td>
<td>GOVERNOR’S OFFICE - OFFICE OF WORKFORCE INNOVATION</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO SYSTEM OFFICE</td>
<td>FEDERAL</td>
<td>($114,684)</td>
<td>Exempt</td>
</tr>
<tr>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is the first amendment to the original interlocal agreement which provides programs to support the apprenticeship activities. This amendment decreases the maximum amount from $248,082 to $133,398 due to a vacant position from February to October 2019.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 02/12/2019 - 12/31/2020</td>
<td>Contract # 21500</td>
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<tr>
<td>2</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC</td>
<td>AINSWORTH ASSOCIATES MECHANICAL ENGINEERS</td>
<td>BONDS 94% OTHER: 6%</td>
<td>$130,000</td>
<td>Professional Service</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Central Plant Renovation CIP project, to include “As Built” drawings, bid administration and technical consultations during the construction phase of the project to replace the existing central plant hot water boilers and the domestic water heaters: CIP Project No.19-M12; SPWD Contract No.113257.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: Upon Approval - 06/30/2023</td>
<td>Contract # 22790</td>
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<tr>
<td>3</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC</td>
<td>DG KOCH ASSOCIATES, LLC</td>
<td>GENERAL</td>
<td>$178,200</td>
<td>Professional Service</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Cooling Towers Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the cooling towers, condenser water pumps, associated piping and temperature control units: CIP Project No. 19-M43; SPWD Contract No.113260.</td>
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<td></td>
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<td>Term of Contract: Upon Approval - 06/30/2023</td>
<td>Contract # 22789</td>
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<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td></td>
<td>082</td>
<td></td>
<td>Q&amp;D CONSTRUCTION, INC.</td>
<td>GENERAL</td>
<td>$300,000</td>
<td>Professional Service</td>
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<td>4.</td>
<td></td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC</td>
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<td>This is the second amendment to the original contract which provides owner Construction Manager at Risk services for the Northern Nevada Veterans Home CIP project: CIP Project No. 15-C77 and 17-C13; SPWD Contract No. 110653. This amendment increases the maximum amount from $47,781,540 to $48,081,540 due to the need to increase the Owner’s Contingency to cover additional project closeout tasks.</td>
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<td>Term of Contract: 07/05/2017 - 06/30/2021</td>
<td>Contract # 18860</td>
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<td>5.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC</td>
<td>CR ENGINEERING</td>
<td>BONDS 82% FEDERAL 18%</td>
<td>$98,000</td>
<td>Professional Service</td>
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<td>This is a new contract to provide professional architectural/engineering services for the Carlin Readiness Center - Heat Pump Water Piping Distribution Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the system's existing PVC piping with a pre-insulated polyethylene piping, upgrade the associated control valves and modify the access closet to the system: CIP Project No.19-M58; SPWD Contract No.113285.</td>
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<td>Term of Contract: Upon Approval - 06/30/2023</td>
<td>Contract # 22849</td>
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<td>6.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>CURTAINWALL DESIGN &amp; CONSULTING, INC.</td>
<td>BONDS</td>
<td>$123,000</td>
<td>Professional Service</td>
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<td></td>
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<td>This is a new contract to provide professional architectural/engineering services for the Casa Grande Transitional Housing Center - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to install new roofing systems on Buildings A, B and C: CIP Project No.19-S01-2; SPWD Contract No.113327.</td>
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<td>Term of Contract: Upon Approval - 06/30/2023</td>
<td>Contract # 22824</td>
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### Contract Summary

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<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
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<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<td>7.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>PAUL CAVIN ARCHITECT, LLC</td>
<td>HIGHWAY 94% OTHER: 6%</td>
<td>$56,400</td>
<td>Professional Service</td>
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<td>8.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>PETTY &amp; ASSOCIATES, INC.</td>
<td>BONDS</td>
<td>$112,000</td>
<td>Professional Service</td>
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<td>9.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>SGF ENGINEERING</td>
<td>BONDS</td>
<td>$99,400</td>
<td>Professional Service</td>
</tr>
</tbody>
</table>

#### Contract Description

**7.**

This is a new contract to provide professional architectural/engineering services for the Carson City Department of Motor Vehicles - Warehouse Loading Dock & Exterior Repairs CIP project, to include design construction and bid documents as well as construction administration services for the replacement of the overhead doors, dock bumpers and loading dock lift and the removal of the truck scale: CIP Project No. 19-M54 & 19-M55; SPWD Contract No.113243.

**Term of Contract:** Upon Approval - 06/30/2023

**Contract #** 22809

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**8.**

This is a new contract to provide professional architectural/engineering services for the Carson City Attorney General’s Building - Central Plant Renovation CIP project, to include design construction and bid documents as well as construction administration services to replace the building’s existing chiller, cooling tower, boiler, pumps, piping, controls and the domestic hot water tempering station: CIP Project No. 19-M30; SPWD Contract No.113320.

**Term of Contract:** Upon Approval - 06/30/2023

**Contract #** 22863

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**9.**

This is a new contract to provide professional architectural/engineering services for the Paul Laxalt State Office Building - Central Plant Renovation CIP project, to include design construction and bid documents as well as construction administration services to replace the building’s existing chiller, boilers, pumps, piping, related controls, and the existing domestic hot water tempering station: CIP Project No. 19-M29; SPWD Contract No.113259.

**Term of Contract:** Upon Approval - 06/30/2023

**Contract #** 22847
<table>
<thead>
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<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
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<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>082</td>
<td></td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC</td>
<td>FRAME ARCHITECTURE, INC.</td>
<td>GENERAL</td>
<td>$96,500</td>
<td>Professional Service</td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Fort Churchill State Park - Facilities Maintenance and Americans with Disabilities Act (ADA) upgrades CIP project, to include updates to the electrical, mechanical and plumbing systems in the Museum Visitor Center and Shop Office buildings and for ADA upgrades to the public restroom facilities: CIP Project No. 19-M53; SPWD Contract No. 113348.</td>
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<td>Term of Contract: Upon Approval - 06/30/2023</td>
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<tr>
<td>082</td>
<td></td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC</td>
<td>SHAW ENGINEERING, LTD</td>
<td>BONDS 25%</td>
<td>FEDERAL 75%</td>
<td>$46,000</td>
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<td>Contract Description: This is the third amendment to the original contract which provides professional architectural/engineering services for the Mason Valley Wildlife Management Area Headquarters - Domestic Water Well CIP project: CIP Project No. 17-M75; SPWD Contract No. 111661. This amendment increases the maximum amount of $80,990 to $126,990 due to the need to incorporate additional design reviews and additional water system improvement modifications.</td>
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<td>Term of Contract: 01/09/2018 - 06/30/2021</td>
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<td>180</td>
<td></td>
<td>DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES</td>
<td>ELKO COUNTY FIRE PROTECTION DISTRICT</td>
<td>OTHER: REVENUE</td>
<td>$329,082</td>
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<td></td>
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<td>Contract Description: This is a new revenue interlocal agreement to provide ongoing rack space, microwave/digital channels and a Digital Signal 1 circuit.</td>
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<td>Term of Contract: 07/01/2019 - 06/30/2023</td>
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<td>BOE #</td>
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<td>STATE AGENCY</td>
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<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>13.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION – OFFICE OF THE SUPERINTENDENT</td>
<td>MIDAS EDUCATION, LLC</td>
<td>GENERAL 61.9% FEDERAL 38.1%</td>
<td>$304,430</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide software to monitor grant recipients across the state to ensure compliance with applicable state and federal laws.</td>
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<td>Term of Contract:</td>
<td>Upon Approval - 03/31/2024</td>
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<tr>
<td>14.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION – GEAR UP</td>
<td>STUDENT SUCCESS ACADEMY, LLC</td>
<td>FEDERAL</td>
<td>$1,625,232</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide digital on-demand student support services, such as mentoring, college and career choice guidance and financial aid information for the Nevada Gaining Early Awareness and Readiness for undergraduate program students.</td>
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<td>Term of Contract:</td>
<td>Upon Approval - 03/31/2024</td>
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<td>15.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY</td>
<td>NATIONAL STUDENT CLEARINGHOUSE</td>
<td>FEDERAL</td>
<td>$85,200</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide ongoing data matching services. Data for Nevada graduates will be compared to student level data in the National Student Clearinghouse database in order to obtain information on the students enrollment status and educational achievements at postsecondary educational institutions.</td>
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<td>Term of Contract:</td>
<td>Upon Approval - 06/30/2023</td>
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<td>Contract Description:</td>
<td>This is a new interlocal agreement to provide ongoing outpatient and inpatient mental health services, targeted case management and administrative services.</td>
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<td>Term of Contract:</td>
<td>10/01/2019 - 09/30/2021</td>
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Board of Examiners' Meeting
March 10, 2020
Agenda Item 10
## CONTRACT SUMMARY

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<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tr>
<td>17.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY – HEALTH CARE FINANCING AND POLICY ADMINISTRATION</td>
<td>ENVISION TECHNOLOGY PARTNERS, INC.</td>
<td>GENERAL 10% FEDERAL 90%</td>
<td>$190,400</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide ongoing services to upgrade and maintain the state's Immunization Registry Nevada WebIZ application, enhance certain reporting elements, data collection, retrieval and external database interface features.</td>
<td>term of Contract: Upon Approval - 02/28/2021</td>
<td>Contract # 22762</td>
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<td>18.</td>
<td>406</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - IMMUNIZATION PROGRAM</td>
<td>SAGE PURSUITS, INC. DBA ENVISION TECHNOLOGY PARTNERS, INC.</td>
<td>FEDERAL</td>
<td>$120,000 Sole Source</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide software services for the state's Immunization Registry Nevada WebIZ application, addition of Power BI application, enhancing back-end data structures to facilitate analysis, development of visualizations and initial end-user training.</td>
<td>term of Contract: Upon Approval - 06/30/2020</td>
<td>Contract # 22807</td>
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<tr>
<td>19.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS</td>
<td>CLARK COUNTY SCHOOL DISTRICT</td>
<td>FEDERAL</td>
<td>$296,092</td>
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<td></td>
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<td>Contract Description:</td>
<td>This is a new interlocal agreement that provides ongoing educational and or vocational services to youthful offenders incarcerated at High Desert State Prison aimed at assisting them in obtaining a High School Equivalency or High School Diploma.</td>
<td>term of Contract: 07/01/2019 - 09/30/2020</td>
<td>Contract # 22429</td>
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<td>20.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - PRISON DAIRY</td>
<td>RESOURCE CONCEPTS, INC. OTHER: FARM SALES</td>
<td>OTHER: FARM SALES</td>
<td>$64,800</td>
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<td>Contract Description:</td>
<td>This is a new contract that continues ongoing coordination services with the Nevada Division of Environmental Protection to determine Nevada Pollutant Discharge Elimination System permit requirements, identify data needed for the site-specific nutrient balances, collect soil samples, evaluate soil data and, review permits.</td>
<td>term of Contract: Upon Approval - 03/31/2024</td>
<td>Contract # 22773</td>
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<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>21.</td>
<td>580</td>
<td>PUBLIC UTILITIES COMMISSION OF NEVADA</td>
<td>ROCKY MOUNTAIN INSTITUTE</td>
<td>FEE: REGULATORY FUND 224</td>
<td>$89,000</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide consultation regarding regulations for alternative rate-making plans for electric utilities per Senate Bill 300 from the 2019 Legislative Session.</td>
<td>Term of Contract: 03/16/2020 - 06/01/2021</td>
<td>Contract # 22858</td>
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<td>22.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT</td>
<td>SHAW ENGINEERING, LTD</td>
<td>FEE: TROUT STAMP</td>
<td>$126,000</td>
<td>Professional Service</td>
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<td></td>
<td>Contract Description: This is a new contract to provide engineering services for construction and startup of a well at the Mason Valley Hatchery.</td>
<td>Term of Contract: Upon Approval - 12/31/2020</td>
<td>Contract # 22784</td>
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<td>23.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - ADMINISTRATION</td>
<td>KPS/3, INC.</td>
<td>GENERAL 10% FEDERAL 90%</td>
<td>$54,050</td>
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<td></td>
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<td>Contract Description: This is the fourth amendment to the original contract which provides implementation of an approved technology investment for redesign and maintenance/support services for division websites. This amendment increases the maximum amount from $93,500 to $147,550 due to the needed redesign of the websites for the Division of Water Resources, Natural Heritage Program and State Historical Preservation Office.</td>
<td>Term of Contract: 10/06/2017 - 09/30/2021</td>
<td>Contract # 19239</td>
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<tr>
<td>24.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION – AIR QUALITY</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, LAS VEGAS</td>
<td>OTHER: PRIVATE GRANT</td>
<td>$220,000</td>
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<td>Contract Description: This is a new interlocal agreement to provide climate policy coordinator services to implement Executive Order 2019-22.</td>
<td>Term of Contract: 03/11/2020 - 12/31/2021</td>
<td>Contract # 22898</td>
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<td>BOE #</td>
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<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>25.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT &amp; CORRECTIVE ACTION</td>
<td>YERINGTON PAIUTE TRIBE ADMINISTRATIVE OFFICE</td>
<td>OTHER: MITIGATION</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td><strong>Contract Description:</strong></td>
<td>This is a new interlocal agreement to provide technical support and tribal monitoring services for the interpretation of reports, studies or related decisions and field activities at the Anaconda Copper Mine Site for the Yerington Paiute Tribe per the Interim Administrative Settlement Agreement.</td>
<td><strong>Term of Contract:</strong></td>
<td>Upon Approval - 03/09/2024</td>
<td><strong>Contract #</strong></td>
<td>22861</td>
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<td>26.</td>
<td>748</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION</td>
<td>NCS PEARSON, INC., DBA PEARSON VUE</td>
<td>FEE: EXAMINATION</td>
<td>$232,554</td>
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<td><strong>Contract Description:</strong></td>
<td>This is the second amendment to the original contract which provides development and administration of professional real estate exams. This amendment increases the maximum amount from $2,163,105 to $2,395,659 due to an increased need for these services.</td>
<td><strong>Term of Contract:</strong></td>
<td>01/01/2017 - 12/31/2020</td>
<td><strong>Contract #</strong></td>
<td>17944</td>
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<td>27.</td>
<td>810</td>
<td>DEPARTMENT OF MOTOR VEHICLES - AUTOMATION</td>
<td>ADVANCED POWER PROTECTION</td>
<td>HIGHWAY</td>
<td>$145,880</td>
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<td><strong>Contract Description:</strong></td>
<td>This is a new contract to provide inspections, corrective and emergency maintenance services for Uninterruptible Power Supply systems and components located in northern and southern Nevada.</td>
<td><strong>Term of Contract:</strong></td>
<td>Upon Approval - 03/31/2024</td>
<td><strong>Contract #</strong></td>
<td>22737</td>
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<td>28.</td>
<td>901</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - VOCATIONAL REHABILITATION</td>
<td>DOUGLAS COUNTY SCHOOL DISTRICT</td>
<td>GENERAL 21.3% FEDERAL 78.7%</td>
<td>$87,017</td>
<td></td>
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<tr>
<td><strong>Contract Description:</strong></td>
<td>This is a new interlocal agreement to provide fifty percent of the funding for a Transition Coordinator position for two school years to improve post-secondary outcomes for students with disabilities.</td>
<td><strong>Term of Contract:</strong></td>
<td>07/01/2020 - 06/30/2022</td>
<td><strong>Contract #</strong></td>
<td>22340</td>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21500 Amendment Number: 1
   Legal Entity Name: BOARD OF REGENTS-SA

   Agency Name: OFFICE OF WORKFORCE INNOVATION Contractor Name: BOARD OF REGENTS-SA
   Agency Code: 018 Address: 2601 ENTERPRISE ROAD
   Appropriation Unit: 1004-14

   Is budget authority available?: Yes City/State/Zip RENO, NV 89512
   If "No" please explain: Not Applicable Contact/Phone: 775-784-1127
   Vendor No.: D35000808 NV Business ID: GOVERNMENTAL ENTITY

   To what State Fiscal Year(s) will the contract be charged? 2019-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds: 0.00 %
   - Federal Funds: 100.00 %
   - Highway Funds: 0.00 %
   - Fees: 0.00 %
   - Bonds: 0.00 %
   - Other funding: 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 02/12/2019

   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 12/31/2020
   Contract term: 1 year and 323 days

4. Type of contract: Interlocal Agreement
   Contract description: NV Apprenticeship

5. Purpose of contract:
   This is the first amendment to the original interlocal agreement which provides programs to support the apprenticeship activities. This amendment decreases the maximum amount from $248,082 to $133,398, due to a vacant position from February to October 2019.

6. CONTRACT AMENDMENT

   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract: $248,082.00 $248,082.00 $248,082.00 Yes - Action
   2. Amount of current amendment (#1): -$114,684.00 -$114,684.00 -$114,684.00 Yes - Action
   3. New maximum contract amount: $133,398.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   An essential component of Nevada’s ApprenticeshipUSA State Expansion ("TRAIN") grant is the creation of an infrastructure to support apprenticeship, increase opportunities for underrepresented populations, and diversify apprenticeships to non-traditional industries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is an interlocal contract.
9. Were quotes or proposals solicited? 
   No
   Was the solicitation (RFP) done by the Purchasing Division? 
   No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? 
    No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? 
    No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? 
    No If “Yes”, please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? 
    No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? 
    No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level            | User   | Signature Date         |
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    | Division Approval        | ssands | 01/02/2020 16:12:14 PM  |
    | Department Approval      | ssands | 01/02/2020 16:12:19 PM  |
    | Contract Manager Approval| ssands | 01/24/2020 12:01:36 PM  |
    | Budget Analyst Approval  | dbaughn| 01/28/2020 09:43:45 AM  |
    | BOE Agenda Approval      | tgreenam | 01/28/2020 16:11:33 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22790

   Legal Entity: AINSWORTH ASSOCIATES
   Name: MECHANICAL ENGINEERS

 Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

 Agency Code: 082

 Appropriation Unit: 1550-79

 Is budget authority available?: Yes

 If "No" please explain: Not Applicable

 Address: 1420 HOLCOMB AVE. SUITE 201

 City/State/Zip: RENO, NV 89502-8003

 Contact/Phone: 775-329-9100

 Vendor No.: T27012245A

 NV Business ID: NV19751005286

 To what State Fiscal Year(s) will the contract be charged? 2020-2023

 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Fees 0.00 %
   Federal Funds 0.00 %
   X Bonds 94.00 %
   Highway Funds 0.00 %
   X Other funding 6.00 %

 Agency Reference #: 113257

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain

      Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 120 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Central Plant Renovation CIP project, to include "As Built" drawings, bid administration and technical consultations during the construction phase of the project to replace the existing central plant hot water boilers and the domestic water heaters: CIP Project No.19-M12; SPWD Contract No.113257.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $130,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION
7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

Not Applicable

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:
Contract Approvals:

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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22789

   Legal Entity Name: DG KOCH ASSOCIATES, LLC

   Agency Name: ADMIN - STATE PUBLIC WORKS

   Address: 2920 S JONES BLVD.

   Contractor Name: DG KOCH ASSOCIATES, LLC

   Appropriation Unit: 1550-84

   City/State/Zip: LAS VEGAS, NV 89146-5394

   Is budget authority available?: Yes

   Contact/Phone: 702-221-5160

   Vendor No.: T29026336

   NV Business ID: NV20061487757

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 100.00 %

Federal Funds 0.00 %

Highway Funds 0.00 %

Agency Reference #: 113260

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA

   Anticipated BOE meeting date: 03/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2023

   Contract term: 3 years and 120 days

4. Type of contract: Contract

   Contract description: Arch / Eng

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Cooling Towers Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the cooling towers, condenser water pumps, associated piping and temperature control units: CIP Project No. 19-M43; SPWD Contract No.113260.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $178,200.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

[c. Why was this contractor chosen in preference to other?]
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:
   Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:
   Contract Approvals:
   
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 18860 Amendment Number: 2 Legal Entity Name: Q&D CONSTRUCTION, INC.
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Contractor Name: Q&D CONSTRUCTION, INC.
   Agency Code: 082 Address: 1050 S 21st STREET
   Appropriation Unit: 1567-17 City/State/Zip SPARKS, NV 89431
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: 775-786-2677 Vendor No.: T81009604A
   NV Business ID: NV19671000639

To what State Fiscal Year(s) will the contract be charged? 2018-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
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Agency Reference #: 110653

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/05/2017
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Previously Approved Termination Date: 06/30/2021
   Contract term: 3 years and 361 days

4. Type of contract: Contract
   Contract description: Owner CMAR Const Agr

5. Purpose of contract:
   This is the second amendment to the original contract which provides owner Construction Manager at Risk services for the Northern Nevada Veterans Home CIP project: CIP Project No. 15-C77 and 17-C13; SPWD Contract No. 110653. This amendment increases the maximum amount from $47,781,540 to $48,081,540 due to the need to increase the Owner's Contingency to cover additional project closeout tasks.

6. CONTRACT AMENDMENT
   1. The max amount of the original contract:
      a. Amendment 1: $500,000.00
      2. Amount of current amendment (#2): $300,000.00
      3. New maximum contract amount: $48,081,540.00
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II. JUSTIFICATION
7. What conditions require that this work be done?
   2015 & 2017 CIP
8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
      Demonstrated the required expertise for work on this project.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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Contract #: 18860
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22849

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<tr>
<th>Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION</th>
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<td>Address: 5434 LONGLEY LANE</td>
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<tr>
<th>Appropriation Unit: 1577-44</th>
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Is budget authority available?: Yes

If "No" please explain: Not Applicable

City/State/Zip RENO, NV 89502

Contact/Phone: 775-829-1919

Vendor No.: T81202600

NV Business ID: NV20041355601

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>General Funds 0.00 %</th>
<th>Fees 0.00 %</th>
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<tr>
<td>X Federal Funds 18.00 %</td>
<td>X Bonds 82.00 %</td>
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<td>Highway Funds 0.00 %</td>
<td>Other funding 0.00 %</td>
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Agency Reference #: 113285

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 03/2020

Retroactive? No

If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023

Contract term: 3 years and 120 days

4. Type of contract: Contract

Contract description: Arch / Eng

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Carlin Readiness Center - Heat Pump Water Piping Distribution Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the system's existing PVC piping with a pre-insulated polyethylene piping, upgrade the associated control valves and modify the access closet to the system: CIP Project No.19-M58; SPWD Contract No.113285.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $98,000.00

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No, if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No, if "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No, if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No, if "Yes", provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22824

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Agency Code: 082

Appropriation Unit: 1585-53

Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 113327

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

Anticipated BOE meeting date: 03/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2023

Contract term: 3 years and 120 days

4. Type of contract: Contract

Contract description: Arch / Eng

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Casa Grande Transitional Housing Center - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to install new roofing systems on Buildings A, B and C: CIP Project No.19-S01-2; SPWD Contract No.113327.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $123,000.00

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
      No If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Lutz, Andy, Project Manager  Ph: 775-684-4141

20. Contract Status:
    Contract Approvals:
    | Approval Level          | User  | Signature Date         |
    |-------------------------|-------|------------------------|
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    | Department Approval     | lwildes | 01/23/2020 12:19:00 PM |
    | Contract Manager Approval | lwildes | 01/23/2020 12:19:03 PM |
    | Budget Analyst Approval | jrodrig9 | 01/30/2020 18:36:04 PM |
    | BOE Agenda Approval     | jrodrig9 | 01/30/2020 18:36:07 PM |
    | BOE Final Approval      | Pending |                        |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22809
   
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   
   Agency Code: 082
   
   Appropriation Unit: 1590-22
   
   Is budget authority available?: Yes
   
   If "No" please explain: Not Applicable
   
   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   
<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>94.00%</td>
</tr>
<tr>
<td>Other funding</td>
<td>6.00%</td>
</tr>
</tbody>
</table>

   Agency Reference #: 113243

2. Contract start date:
   
   a. Effective upon Board of Examiner’s approval? Yes
      
   Anticipated BOE meeting date: 03/2020
   
   Retroactive? No
   
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023
   
   Contract term: 3 years and 120 days

4. Type of contract: Contract
   
   Contract description: Arch / Eng

5. Purpose of contract:
   
   This is a new contract to provide professional architectural/engineering services for the Carson City Department of Motor Vehicles - Warehouse Loading Dock & Exterior Repairs CIP project, to include design construction and bid documents as well as construction administration services for the replacement of the overhead doors, dock bumpers and loading dock lift, as well as the removal of the truck scale: CIP Project No. 19-M54 & 19-M55; SPWD Contract No.113243.

6. NEW CONTRACT
   
   The maximum amount of the contract for the term of the contract is: $56,400.00
   
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

<table>
<thead>
<tr>
<th>Vendor Name</th>
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</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**
c. Why was this contractor chosen in preference to other?

<table>
<thead>
<tr>
<th>Reason</th>
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</thead>
<tbody>
<tr>
<td>Demonstrated the required expertise for work on this project.</td>
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</tbody>
</table>
d. Last bid date:  
Anticipated re-bid date: 

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
**No**  
If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

<table>
<thead>
<tr>
<th>Indirect Cost Rate or Percentage Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**
c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  
**No**  
If “Yes”, please explain

<table>
<thead>
<tr>
<th>Reason</th>
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<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?  
**No**  
If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

<table>
<thead>
<tr>
<th>Indirect Cost Rate or Percentage Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?  
**No**  
If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

<table>
<thead>
<tr>
<th>Indirect Cost Rate or Percentage Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
**Yes**

19. Agency Field Contract Monitor:  
McEntee, Markus, Project Manager  Ph: 775-684-4141

20. Contract Status:  
Contract Approvals:

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<th>Signature Date</th>
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<tr>
<td>Department Approval</td>
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<td>01/17/2020 07:46:59 AM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>lwildes</td>
<td>01/17/2020 07:47:03 AM</td>
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<td>Budget Analyst Approval</td>
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</table>
CONTRACT SUMMARY
This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22863

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1590-18
Is budget authority available?: Yes

Legal Entity Name: PETTY & ASSOCIATES, INC.
Contractor Name: PETTY & ASSOCIATES, INC.
Address: 1375 GREG ST.
City/State/Zip: SPARKS, NV 89431-6077
Contact/Phone: 775-359-5777
Vendor No.: T80580350
NV Business ID: NV19841014622

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00%</td>
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<tr>
<td>Fees</td>
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<tr>
<td>Bonds</td>
<td>100.00%</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00%</td>
</tr>
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</table>

Agency Reference #: 113320

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
   Anticipated BOE meeting date: 03/2020
   Retroactive?: No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 120 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
This is a new contract to provide professional architectural/engineering services for the Carson City Attorney General's Building - Central Plant Renovation CIP project, to include design construction and bid documents as well as construction administration services to replace the building’s existing chiller, cooling tower, boiler, pumps, piping, controls and the domestic hot water tempering station: CIP Project No. 19-M30; SPWD Contract No.113320.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $112,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

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b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
I. DESCRIPTION OF CONTRACT
1. Contract Number: 22847

   Legal Entity Name: SGF ENGINEERING

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Address: 9441 DOUBLE DIAMOND PRKwy, SUITE 13

   Contractor Name: SGF ENGINEERING

   City/State/Zip: RENO, NV 89521

   Agency Code: 082

   Appropriation Unit: 1590-17

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Bonds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
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</table>

   Agency Reference #: 113259

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023

4. Type of contract: Contract

5. Contract description: Arch / Eng

6. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Paul Laxalt State Office Building - Central Plant Renovation CIP project, to include design construction and bid documents as well as construction administration services to replace the building's existing chiller, boilers, pumps, piping, related controls, and the existing domestic hot water tempering station: CIP Project No. 19-M29; SPWD Contract No.113259.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $99,400.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

Demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

13. Has the contractor ever been engaged under contract by any State agency?

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Ddobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>lwildes</td>
<td>01/31/2020 09:30:27 AM</td>
</tr>
<tr>
<td>Division Approval</td>
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</tr>
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<td>Department Approval</td>
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</tr>
<tr>
<td>Contract Manager Approval</td>
<td>lwildes</td>
<td>01/31/2020 09:30:41 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>jrodrig9</td>
<td>02/11/2020 18:58:51 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>jrodrig9</td>
<td>02/11/2020 18:59:00 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22892

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Number</td>
<td>22892</td>
</tr>
<tr>
<td>Legal Entity Name</td>
<td>FRAME ARCHITECTURE, INC.</td>
</tr>
<tr>
<td>Agency Name</td>
<td>ADMIN - STATE PUBLIC WORKS DIVISION</td>
</tr>
<tr>
<td>Contractor Name</td>
<td>FRAME ARCHITECTURE, INC.</td>
</tr>
<tr>
<td>Agency Code</td>
<td>082</td>
</tr>
<tr>
<td>Appropriation Unit</td>
<td>1591-37</td>
</tr>
<tr>
<td>Is budget authority available?</td>
<td>Yes</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>RENO, NV 89502-7529</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>775-827-9977</td>
</tr>
<tr>
<td>Vendor No.</td>
<td>T29014981</td>
</tr>
<tr>
<td>NV Business ID</td>
<td>NV20031302154</td>
</tr>
<tr>
<td>To what State Fiscal Year(s) will the contract be charged?</td>
<td>2020-2023</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. Other effective date: NA

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain:  Not Applicable

3. Termination Date: 06/30/2023

   Contract term: 3 years and 120 days

4. Type of contract: Contract

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Fort Churchill State Park - Facilities Maintenance and Americans with Disabilities Act (ADA) upgrades CIP project, to include updates to the electrical, mechanical and plumbing systems in the Museum/Visitor Center and Shop/Office buildings and for ADA upgrades to the public restroom facilities: CIP Project No.19-M53; SPWD Contract No.113348.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $96,500.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   Demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?
   Anticipated re-bid date:

d. Last bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Rife, Michale, Project Manager Ph: 775-684-4141

20. Contract Status:
   Contract Approvals:
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<td>lwildes</td>
<td>02/11/2020 11:45:14 AM</td>
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<tr>
<td>Department Approval</td>
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<tr>
<td>Contract Manager Approval</td>
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<td>02/11/2020 11:51:57 AM</td>
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<td>Budget Analyst Approval</td>
<td>jrodrig9</td>
<td>02/13/2020 17:44:37 PM</td>
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<td>jrodrig9</td>
<td>02/13/2020 17:44:39 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 19516
   - **Amendment Number:** 3
   - **Legal Entity Name:** SHAW ENGINEERING, LTD
   - **Agency Name:** ADMIN - STATE PUBLIC WORKS DIVISION
   - **Contractor Name:** SHAW ENGINEERING, LTD
   - **Agency Code:** 082
   - **Address:** 20 VINE ST.
   - **Appropriation Unit:** 1591-29
   - **Is budget authority available?:** Yes
   - **City/State/Zip:** RENO, NV 89503-5520
   - **Contact/Phone:** 775-329-5559
   - **Vendor No.:** T29002238
   - **NV Business ID:** NV19951060977

### To what State Fiscal Year(s) will the contract be charged?

2018-2021

### What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td><strong>X</strong> Federal Funds</td>
<td><strong>75.00 %</strong></td>
</tr>
<tr>
<td><strong>X</strong> Bonds</td>
<td><strong>25.00 %</strong></td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

- **Agency Reference #:** 111661

2. **Contract start date:**
   - a. Effective upon Board of Examiner's approval? **No**
   - b. other effective date **01/09/2018**
   - **Anticipated BOE meeting date:** 03/2020
   - **Retroactive?** No
   - **If "Yes", please explain** Not Applicable

3. **Previously Approved**
   - **Termination Date:** 06/30/2021
   - **Contract term:** 3 years and 172 days

4. **Type of contract:** Contract
   - **Contract description:** Arch/Eng

5. **Purpose of contract:**

   *This is the third amendment to the original contract which provides professional architectural/engineering services for the Mason Valley Wildlife Management Area Headquarters - Domestic Water Well CIP project: CIP Project No. 17-M75; SPWD Contract No. 111661. This amendment increases the maximum amount of $80,990 to $126,990 due to the need to incorporate additional design reviews and additional water system improvement modifications.*

## 6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The max amount of the original contract:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Amendment 1:</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>No</td>
</tr>
<tr>
<td>b. Amendment 2:</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>Yes - Info</td>
</tr>
<tr>
<td>2. Amount of current amendment (#3):</td>
<td>$46,000.00</td>
<td>$46,000.00</td>
<td>$56,000.00</td>
<td>Yes - Action</td>
</tr>
<tr>
<td>3. New maximum contract amount:</td>
<td></td>
<td></td>
<td>$126,990.00</td>
<td></td>
</tr>
</tbody>
</table>

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

*2017 CIP.*
8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
        If "Yes", please explain
        Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level         | User   | Signature Date          |
    |------------------------|--------|-------------------------|
    | Budget Account Approval| lwildes| 02/11/2020 13:02:18 PM   |
    | Division Approval       | lwildes| 02/11/2020 13:02:24 PM   |
    | Department Approval     | lwildes| 02/11/2020 13:02:28 PM   |
    | Contract Manager Approval| lwildes| 02/11/2020 13:02:35 PM |
    | Budget Analyst Approval | jrodrig9| 02/11/2020 18:35:01 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22712

Legal Entity Name: ELKO COUNTY FIRE PROTECTION DISTRICT
Contractor Name: ELKO COUNTY FIRE PROTECTION DISTRICT

Agency Name: ADMIN - ENTERPRISE IT SERVICES
Address: 155 SOUTH NINTH STREET
City/State/Zip: ELKO, NV 89801

Agency Code: 180
Appropriation Unit: 1388-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2019
   Anticipated BOE meeting date 03/2020
   Retroactive? Yes
   If "Yes", please explain

   The attached Revenue Contract with Elko County Fire Protection District has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2019.

3. Termination Date: 06/30/2023
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: Rack Space Rental

5. Purpose of contract:

   This is a new revenue interlocal agreement to provide ongoing rack space, microwave/digital channels and a Digital Signal 1 (DS1) circuit.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $329,082.40
   Other basis for payment: Rack Rent, Microwave/Digital Channels and DS1 for FY20 $82,270.60, FY21 $82,270.60, FY22 $82,270.60, FY23 $82,270.60.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Revenue Contract

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
</table>

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>Yes</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td>We have had ongoing revenue contracts with Elko County Fire Protection District for many years and other mountain top sites, all satisfactory.</td>
<td></td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval Level</td>
</tr>
<tr>
<td>Budget Account Approval</td>
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<tr>
<td>Division Approval</td>
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</tr>
<tr>
<td>Contract Manager Approval</td>
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<tr>
<td>Budget Analyst Approval</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
</tr>
<tr>
<td>BOE Final Approval</td>
</tr>
</tbody>
</table>

Contract #: 22712
MEMORANDUM

To: Colleen Murphy, Budget Analyst
From: Ann Scott, Management Analyst
Enterprise Information Technology Services

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Elko County Fire Protection District has been submitted for the BOE’s approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2019.

The agency takes its contract process serious and with the recent closing of the budget and delay of rates being published, we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22881

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>MIDAS Education, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Entity Name</td>
<td>MIDAS Education, LLC</td>
</tr>
<tr>
<td>Legal Entity Name</td>
<td>MIDAS Education, LLC</td>
</tr>
<tr>
<td>Address</td>
<td>538 Central Way # B209</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Kirkland, WA 98033</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>Patrick Leonard 425-269-1447</td>
</tr>
<tr>
<td>Vendor No.</td>
<td>T32009480</td>
</tr>
<tr>
<td>NV Business ID</td>
<td>NV20191666116</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? Yes or b. other effective date: NA

   | To what State Fiscal Year(s) will the contract be charged? | 2020-2024 |
   | What is the source of funds that will be used to pay the contractor? | General Funds 61.90 % Fees 0.00 % Federal Funds 38.10 % Bonds 0.00 % |

3. Termination Date: 03/31/2024
   Contract term: 4 years and 30 days

4. Type of contract: Contract
   Contract description: Desktop Monitoring

5. Purpose of contract:
   This is a new contract to provide software to monitor grant recipients across the state to ensure compliance with applicable state and federal laws.

II. JUSTIFICATION
7. What conditions require that this work be done?
   A tool is required to monitor the grants for the DOE

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is an IT Tool that requires a specialized vendor

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      ECivis
      Harris, Makessy and Brennan
      806 Technologies

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
Pursuant to RFP #08DOE-S923, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/09/2019 Anticipated re-bid date: 10/01/2023

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval bfarra2 02/11/2020 09:44:30 AM
   Division Approval bfarra2 02/11/2020 09:44:34 AM
   Department Approval bfarra2 02/11/2020 09:44:37 AM
   Contract Manager Approval bfarra2 02/11/2020 09:44:41 AM
   EITS Approval tgalluzi 02/13/2020 14:49:51 PM
   Budget Analyst Approval cbrekken 02/18/2020 08:12:48 AM
   BOE Agenda Approval cbrekken 02/18/2020 08:12:54 AM
   BOE Final Approval Pending
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22808

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Legal Entity Name: Student Success Academy, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>NDE - DEPARTMENT OF EDUCATION</td>
<td>Contractor Name: Student Success Academy, LLC</td>
</tr>
<tr>
<td>Agency Code: 300</td>
<td>Address: 1844 Sir Tyler Dr.</td>
</tr>
<tr>
<td>Appropriation Unit: 2678-04</td>
<td>City/State/Zip: Wilmington, NC 28405</td>
</tr>
<tr>
<td>Is budget authority available?: Yes</td>
<td>Contact/Phone: Michael Benko 214-934-8343</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain: Not Applicable</td>
<td>Vendor No.: T29042793</td>
</tr>
<tr>
<td>NV Business ID: NV20191613408</td>
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</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
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<td>General Funds</td>
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<td>Fees</td>
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<tr>
<td><strong>X</strong> Federal Funds</td>
<td><strong>100.00 %</strong></td>
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<tr>
<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 02/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 03/31/2024
   Contract term: 4 years and 59 days

4. Type of contract: Contract
   Contract description: Student Support Serv

5. Purpose of contract:
   This is a new contract to provide digital on-demand student support services, such as mentoring, college and career choice guidance, and financial aid information, for the Nevada Gaining Early Awareness and Readiness for Undergraduate Program students.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $1,625,232.00
   Other basis for payment: Per itemized invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
   Students need support services to ready them for college.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that cannot be performed by State personnel.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S866, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/27/2020  
Anticipated re-bid date: 11/01/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   **Contract Approvals:**

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<tr>
<th>Approval Level</th>
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Contract #: 22808
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22781

Agency Name: NDE - DEPARTMENT OF EDUCATION
Agency Code: 300
Appropriation Unit: 2697-45

Legal Entity Name: NATIONAL STUDENT CLEARINGHOUSE
Contractor Name: NATIONAL STUDENT CLEARINGHOUSE
Address: PO BOX 79252
City/State/Zip: BALTIMORE, MA 21279-0252
Contact/Phone: Ricardo D. Torres 703-742-4234
Vendor No.: T29028014
NV Business ID: NV20111589410

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Federal Funds</td>
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<td>Fees</td>
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<td>Bonds</td>
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<tr>
<td>Other funding</td>
<td>0.00 %</td>
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</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
   Anticipated BOE meeting date 01/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 180 days

4. Type of contract: Contract
   Contract description: Match Student Data

5. Purpose of contract:
   This is a new contract to provide ongoing data matching services. Data for Nevada graduates will be compared to student level data in the National Student Clearinghouse database in order to obtain information on the students enrollment status and educational achievements at postsecondary educational institutions.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $85,200.00
   Other basis for payment: Per invoice submitted for Year 1 2020 $20,000.00; Year 2 2021 $20,000.00; Year 3 2022 $22,600.00; Year 4 2023 $22,600.00.

II. JUSTIFICATION

7. What conditions require that this work be done?
   To meet the United States Department of Education reporting requirements as outlined in the Education Data Exchange Network (EDEN) data files (N160) and required by the State Fiscal Stabilization Fund (SFSF) as signed into law in March 2009.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Nevada Department of Education does not have necessary staff, resources, expertise, or the system to perform and process the student data as required.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
Indatatum
Student Data Principles
National Student Clearinghouse

Sheer ID

b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   There is no other agency or service around that will allow us to gather the required data. The National Student Clearinghouse (NSC) is the only postsecondary data collection agency that works with all colleges and universities within Nevada.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   **No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   **No** If "Yes", please explain
   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   **Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   For the Department of Education from 2015-2019. This service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   **Yes**

17. **Not Applicable**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   **Yes**

19. **Agency Field Contract Monitor:**

20. **Contract Status:**
    **Contract Approvals:**
    
    | Approval Level              | User       | Signature Date              |
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    | Division Approval            | rrussum    | 01/23/2020 15:49:18 PM      |
    | Department Approval          | bfarra2    | 02/12/2020 10:16:03 AM      |
    | Contract Manager Approval    | bfarra2    | 02/12/2020 10:16:07 AM      |
    | Budget Analyst Approval      | cbrekken   | 02/12/2020 10:38:17 AM      |
    | BOE Agenda Approval          | cbrekken   | 02/12/2020 10:38:20 AM      |
    | BOE Final Approval           | Pending    | 02/12/2020 10:38:20 AM      |
## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22695

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<th>Division of Public and Behavioral Health &amp; POLICY</th>
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</thead>
<tbody>
<tr>
<td>Contractor Name</td>
<td>Division of Public and Behavioral Health</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Legal Entity Name</th>
<th>Division of Public and Behavioral Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>4150 Technology Way Suite 300</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Carson City, NV 89706</td>
</tr>
</tbody>
</table>

**Is budget authority available?:** Yes

**If "No" please explain:** Not Applicable

**To what State Fiscal Year(s) will the contract be charged:** 2020-2022

**What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.**

<table>
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<th>Source of Funds</th>
<th>Percentage</th>
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<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. **Contract start date:**
   - Effective upon Board of Examiner's approval? No
   - Other effective date: 10/01/2019
   - Anticipated BOE meeting date: 02/2020

**Retroactive?** Yes

**If "Yes", please explain:** This contract is retro due to the lack of follow up as the prior contract was submitted to DHCFP in a timely manner as DPBH submitted backup in June 2019 for processing.

3. **Termination Date:** 09/30/2021

**Contract term:** 2 years

4. **Type of contract:** Interlocal Agreement

**Contract description:** TCM and admin servic

5. **Purpose of contract:**
   - This is a new interlocal agreement to provide ongoing outpatient and inpatient mental health services, targeted case management and administrative services.

6. **NEW CONTRACT**

   - The maximum amount of the contract for the term of the contract is: $11,435,624.51
   - Other basis for payment: Admin Claiming: $670,802.25; Mental Health Services: $10,764,822.26

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   DPBH provides inpatient, outpatient and Targeted Case Management services to Medicaid-eligible clients. This contract will allow DHCFP to reimburse DPBH for these services, and administrative costs, in accordance with Medicaid Services Manual chapters 400 and 2500.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   State employees in another State agency is administering the program.

9. **Were quotes or proposals solicited?** No

**Was the solicitation (RFP) done by the Purchasing Division?** No

a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable
b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
</table>

| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
</table>

| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>Yes</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
</table>

| The DPBH, a state agency has been engaged with DHCFP for many years. Work has been satisfactory. |

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
</table>

| Not Applicable |

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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Contract #: 22695
MEMORANDUM

DATE: December 30, 2019

TO: Lynnette Aaron, Executive Branch Budget Officer

THROUGH: Richard Whitley, Director DHHS

FROM: Ronda Miller, Management Analyst III DHCFP

RE: Request for retroactive start date of contract for TCM and Admin claiming

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Division of Public and Behavioral Health
- Purpose: This agreement provides ongoing outpatient and inpatient mental health services including targeted case management to Medicaid recipients under Title XIX and Title XXI and to reimburse for administrative services.
- Funding source and expenditure category: BA 3158, CAT 11; 100% Federal Funds
- Requested start date of work: 10/1/19
- Expected execution date of agreement (IFC approvals): 3/10/20
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - The prior contract was submitted to DPBH in June 2019 by Ian Knight via Rick Morse. The backup documentation that was provided with cost allocation/TCM contract up for renewal was not correct – it was backup for a different interlocal contract for HCQC. DPBH spent some time looking into the numbers from the prior contract to determine that the renewal contract was based on consistent and appropriate projections. DPBH submitted the renewal contract with the new projections on July 29th, 2019. Over the next several months, DPBH continued to check in with DHCFP to determine if this contract would be on a future BOE agenda, but due to staff turn-over at DHCFP this contract continued to be delayed. In December, this contract was once again sent back to Rick asking if we still needed it, which DPBH absolutely does – it’s imperative to the cost allocation and at no time did DPBH question whether this contract was necessary. DPBH reviewed the projected amounts again, provided additional backup requested by DPBH’s ASO IV. The projections, however, have not changed since the original submission in July.

  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
    - The contract requires a retroactive start date to allow DHCFP to reimburse DPBH for services that have been rendered for Medicaid TCM recipients under Title XIX and Title XXI in accordance with Medicaid Services Manual chapters 400 and 2500, in addition to reimburse DPBH for administrative services that have already been rendered.

  - Explain how the program/bureau will prevent future retroactive requests:
    - To prevent a retroactive memorandum from being required in the future, the Sister Agency renewal process will be started six months prior to the ending of the contract instead of three.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22762

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
Agency Code: 403
Appropriation Unit: 3158-73

Is budget authority available?: Yes

Legal Entity Name: Sage Pursuits, Inc.
Contractor Name: Envision Technology Partners, Inc.
Address: 7995 East Prentice Avenue

City/State/Zip: Greenwood Village, CO 80111
Contact/Phone: Claire Murchie 303-914-9797
Vendor No.: T29029330
NV Business ID: NV20101518662

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
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<th>Source</th>
<th>Percentage</th>
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<tr>
<td>Highway Funds</td>
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Agency Reference #: C 17524

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
      Anticipated BOE meeting date 03/2020
   b. other effective date: NA

Retroactive? No
If "Yes", please explain Not Applicable

3. Termination Date: 02/28/2021

Contract term: 364 days

4. Type of contract: Contract

Contract description: Web IZ Upgrade

5. Purpose of contract:

   This is a new contract to provide ongoing services to upgrade and maintain the state’s Immunization Registry Nevada WebIZ application, enhance certain reporting elements, data collection, retrieval and external database interface features.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $190,400.00

   Other basis for payment: Upon receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Immunization Program must assure capacity to maintain high quality data within the Nevada WebIZ immunization information system, as required by the Centers for Disease Control and Prevention (CDC). The Centers for Medicare and Medicaid Services, CMS stipulates that such funding may be awarded for projects that support providers serving Medicaid clients. The proposed work will reduce duplication of records and improve Nevada’s ability to manage duplicate records, improving Medicaid patient immunization outcomes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   WebIZ is a proprietary software system developed and managed by Envision Technology Partners, Inc.; only Envision employees may perform the work described.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Vendor was approved by Centers for Medicare and Medicaid Services (CMS).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Vendor with DPBH since 6/2010 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? No

b. If “No”, please explain:
DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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MEMORANDUM

TO: Debi Reynolds, Deputy Administrator, DPBH
    Christina Hadwick, ASO IV, DPBH
    Erin Williams, OIT IT Manager III, DPBH
    Lorraine McMullen, ITP III, DPBH

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DPBH – WebIZ Envision Patient Matching and De-Duplication - T406191108113254

DATE: December 09, 2019

We completed the review of the Division of Public and Behavioral Health’s (DPBH) – WebIZ Envision Patient Matching and De-Duplication TIN.

The submitted TIN, for an estimated $190,400, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The submitted TIN is for the DPBH Immunization Program to contract with the vendor (Envision Tech Partners) to enable de-duplication in the NSIP application and database.

Given that the solution includes the processing of sensitive patient data it would be prudent for the agency to engage the State OIS unit to help verify solution security elements. OIS has a significant set of tools that allows them to determine where potential security holes may exist and how to plug them. The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

### 1a) Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:

<table>
<thead>
<tr>
<th>State Agency:</th>
<th>Division of Public and Behavioral Health</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Name and Title</strong></td>
<td><strong>Phone Number</strong></td>
</tr>
<tr>
<td>Ronda Miller</td>
<td>775-684-3704</td>
</tr>
<tr>
<td>Amanda Harris</td>
<td>775-684-4258</td>
</tr>
</tbody>
</table>

### 1b) Vendor Information:

<table>
<thead>
<tr>
<th>Identify Vendor:</th>
<th>Envision Technology Partners, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Name:</strong></td>
<td>Claire Murchie</td>
</tr>
<tr>
<td><strong>Complete Address:</strong></td>
<td>7995 East Prentice Avenue Suite 305-E, Greenwood Village, CO 80111</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong></td>
<td>303-914-9797 x104</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:cjmurchie@envisiontechnology.com">cjmurchie@envisiontechnology.com</a></td>
</tr>
</tbody>
</table>

### 1c) Type of Waiver Requested – Check the appropriate type:

| **Sole or Single Source:** | **X** |
| **Professional Service Exemption:** | |

### 1d) Contract Information:

| **Is this a new Contract?** | **Yes** | **X** | **No** |
| **Amendment:** | # |
| **CETS:** | # |

### 1e) Term:

| **One (1) Time Purchase:** | |
| **Contract:** | **Start Date:** March 10, 2020 | **End Date:** March 10, 2021 |

### 1f) Funding:

| **State Appropriated:** | **X** |
| **Federal Funds:** | **X** |
| **Grant Funds:** | |
| **Other (Explain):** | |
Provide a description of work/services to be performed or commodity/good to be purchased:

Nevada WebIZ, the statewide immunization information system (IIS), submitted a proposal to obtain match funding through the Centers for Medicare and Medicaid Services (CMS) 90/10 HITECH Act via Nevada’s Implementation Advanced Planning Document (IAPD) process, and received approval for the project. Guidance for this opportunity dictates that funding may be used to support costs related to establishing and supporting interoperability (electronic data exchange, Health-Level 7, or HL7) and helping Eligible Providers meet Meaningful Use objectives.

When electronic data exchange is established between an Eligible Provider and the IIS, patient data is submitted to and may be requested from the IIS by the Eligible Provider’s electronic health record (EHR) system—those participating in the Promoting Interoperability Program (formerly known as EHR Incentive Program) are required to query the IIS as part of Meaningful Use Stage 3, beginning in 2019. Submissions rely on robust patient matching algorithms to prevent the creation of duplicate records, and requests for data, known as queries, rely on the existence of a single immunization record for a patient, for the data to be meaningful for clinical decision support.

In the earliest days of IIS implementation, most information flowing into the system was entered directly by end users, and various checks and validations were put in place to help ensure high-quality data entry and minimization of duplicates. Nonetheless, duplicates have always crept in as the result of variation in information coming from data entry error; alternative names (e.g., nicknames and aliases); differing conventions for entering compound names (e.g., hyphenated or multi-part); and other variations in user behavior. Historically, suspected duplicates in IIS systems commonly ran at approximately 5% of the total database population.

As IIS data feeds have shifted to electronic messages, there is no longer a human intervening on the front end of the process to disambiguate between patients who may match. The standard for electronic medical information exchange (HL7) is silent on matters such as how to map a complex name to the three available name fields (first, middle, last). This is further complicated by the data entry limitations of the originating EHR system and the practices instilled in clinic staff using the system. Field length limitations, lack of support for hyphens and non-English characters, and other technical inconsistencies between systems further complicate the process. Currently, suspected duplicates in IIS systems still run at 5-10% of the total database population, even with diligent de-duplication efforts.

Electronic record matching follows a complex set of rules to attempt matches even when names don’t align exactly. Date of birth is a standard high-order criterion. Addresses and alternative identifiers such as medical record numbers can be used if provided. Nonetheless, computers tend to be literal, and minor typos in data can have significant impact in matching results unless specifically accounted for.

Reducing the creation of duplicate records by electronic submissions and improving Nevada’s ability to manage and measure duplicate record resolution is an ongoing technical and human effort but is critical to supporting Eligible Providers seeking to meet the EHR Incentive Program’s IIS measures in Nevada.

Envision Technology Partners, Inc., hereinafter referred to as Vendor, agrees to provide the following services and reports per the identified timeframes:

**Goal 1: Reduce the creation of duplicate records by electronic submissions.**

<table>
<thead>
<tr>
<th>Activities</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>G1A</td>
<td>Create a mechanism for jurisdiction staff to modify the sensitivity for duplicate detection and to clear suspect duplicates globally between runs.</td>
</tr>
<tr>
<td>G1B</td>
<td>Create a parameterized version of the current duplicate scoring algorithm that can be modified by jurisdiction staff.</td>
</tr>
<tr>
<td>G1C</td>
<td>Align the process used for search in the user interface, the HL7 engine, and other feeds so that matches are performed consistently.</td>
</tr>
</tbody>
</table>
Goal 2: Improve Nevada's ability to measure and manage duplicate record resolution.
Activity
G2A Develop a reporting infrastructure to track the trend of duplicates created in the system allowing evaluation of the efficacy of changes made over time.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

WebIZ, a proprietary product developed and maintained by Envision Technology Partners, Inc., has been Nevada's statewide HIS since its initial procurement in 2000 (rolled out for use in 2003). Only Envision may develop enhancements to this system, including changes to functionality, management of access, and creation of replica and analytic environments in support of data extraction and report generation.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

After 19 years of investment, use, and development, Nevada WebIZ has evolved into a robust system relied upon by Nevada's medical providers (including, but not limited to pediatricians, family practices, hospitals, pharmacies, and urgent/emergent care centers), child care, schools, welfare/social services, parents and adult individuals, public health preparedness, state and local health officials, and all program areas of the Nevada State Immunization Program. As such, the WebIZ system is embedded in Nevada's clinical and public health community.

Given the length of time the system has been in use in Nevada, the amount of time and funding invested in the system by the State of Nevada, and its high level of performance, it would not be realistic or cost-effective for the state to pursue implementation of an entirely new system.

Were alternative services or commodities evaluated? Check One.

Yes:  | No: X

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. If not, why were alternatives not evaluated?

No other cost-effective or time-efficient options exist for the operation of Nevada WebIZ, so no other options were evaluated. WebIZ is the system currently implemented in Nevada, and only Envision may make enhancements to their proprietary system. Integrated patient matching and duplicate record management functionality cannot be developed by any vendor other than Envision Technology Partners, Inc., due to the proprietary nature of their software product, WebIZ. The Nevada State Immunization Program has invested several million dollars and 19 years of effort into this system, utilizing it to support major aspects of Program activity; replacing the software is not a feasible option. In the absence of these enhancements, the only viable option is to create three to four (3-4) permanent positions dedicated to reviewing and resolving possible duplicate patient records. The need will likely increase over time, as a result of duplicates created by increasing HL7 electronic data exchange, unless the matching process used by WebIZ for HL7 is improved. To consider an alternative would require full replacement of the IIS, which is not practical for several reasons:

- Other IIS software applications do exist; however, Nevada would lose the right to call our IIS "WebIZ" and adopting a different vendor's product would require not only a significant investment of funds (estimated at anywhere from $500,000 to over $1 million to start, based upon experiences of other state immunization program federal awardees), but significant time and effort from Immunization Program staff at all levels, as well as Bureau and Division Administration staff time and effort.

- Adopting another software product would mean that significant staff time and effort would be spent developing curriculum and materials to train the approximately 18,000 individuals using the IIS daily how to use a new IIS, as well as testing and migrating 715 HL7 electronic data exchange interfaces which encompass 144 different immunizing organizations - it is estimated a cumulative total of over five (5) years went into testing and establishing these interface projects. Continuity and ease of use as well as the availability of tried and tested training products are integral to IIS and Immunization Program operations.
For these reasons, evaluating an alternative vendor or system is not an option, because choosing a different IIS vendor would not be cost-effective or practical for the State of Nevada.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.  

Yes: X  No:

If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement</th>
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<tbody>
<tr>
<td>Upon Approval</td>
<td>6/30/2020</td>
<td>$120,000.00</td>
<td>New contract to enhance Nevada WebIZ</td>
<td>Waiver #200105</td>
</tr>
<tr>
<td>08/14/12</td>
<td>12/31/15</td>
<td>$545,978.00</td>
<td>Amendment 2 – To include cloud-based hosting and management as part of contracted services</td>
<td>Waiver #120609B</td>
</tr>
<tr>
<td>08/14/12</td>
<td>12/31/15</td>
<td>$422,900.00</td>
<td>Amendment 1 – To include HL7 enhancements and to add a VTtechS Module to Nevada WebIZ</td>
<td>Waiver #120609A</td>
</tr>
<tr>
<td>08/14/12</td>
<td>12/31/15</td>
<td>$422,900.00</td>
<td>Ongoing services to upgrade and maintain Nevada WebIZ</td>
<td>Waiver #120609</td>
</tr>
<tr>
<td>08/01/10</td>
<td>09/30/12</td>
<td>$308,477.00</td>
<td>New contract to maintain, upgrade &amp; enhance Nevada WebIZ</td>
<td>Waiver #100603</td>
</tr>
<tr>
<td>08/01/10</td>
<td>09/30/12</td>
<td>$0.00</td>
<td>Amendment 2 – To extend contract end date</td>
<td>Waiver #100603B</td>
</tr>
<tr>
<td>08/01/10</td>
<td>12/31/11</td>
<td>$4,000.00</td>
<td>Amendment 1 – To remove the Reproductive Health module from Nevada WebIZ</td>
<td>Waiver #100603A</td>
</tr>
<tr>
<td>08/01/10</td>
<td>12/31/11</td>
<td>$304,477.35</td>
<td>New contract to upgrade Nevada WebIZ</td>
<td>Waiver #100603</td>
</tr>
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</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

For this enhancement work to be competitively bid, Nevada would need to seek bids for full replacement of the immunization information system (IIS); “WebIZ” is a proprietary system and can only be enhanced by Envision Technology Partners, Inc. Nevada’s current IIS is embedded in and supports both the Immunization Program and all immunizing providers across the State of Nevada. The time and effort necessary to complete such a competitive bid process and subsequent full, statewide system replacement (including establishment of contracts/agreements, initial cost investment, system testing, re-training of over 18,000 end users and over 2900 sites, migration of over 700 current electronic interfaces, etc.) would severely impact the Immunization Program’s ability to meet federal grant objectives, lead to data loss, impact public trust in the IIS and the Immunization Program, and would cause the state to lose the opportunity to take advantage of this time-sensitive funding.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

This enhancement work to the proprietary system can only be performed by Envision Technology Partners, Inc.; the only way for another entity to perform such work would be to completely replace the IIS.

Will this purchase oblige the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: X  No:

If yes, please provide details regarding future obligations or needs.
WebIZ, a proprietary product developed and maintained by Envision Technology Partners, Inc., has been used as Nevada’s statewide IIS since its initial procurement in 2000 (rolled out for use in 2003). Only Envision may make enhancements to this system, including changes to functionality, management of access, and creation of replica and analytic environments in support of data extraction and report generation.

After 19 years of investment, use, and development, Nevada WebIZ has evolved into a robust system relied upon by Nevada’s medical providers (including, but not limited to pediatricians, family practices, hospitals, pharmacies, and urgent/emergent cares), child care, schools, welfare/social services, parents and adult individuals, public health preparedness, state and local health officials, and all program areas of the Nevada State Immunization Program. As such, the WebIZ system is embedded in Nevada’s clinical and public health community.

Given the length of time the system has been in use in Nevada, the amount of time and funding invested, and its high level of performance, it is not, for the foreseeable future, cost-effective or feasible to pursue implementation of an entirely new system, but rather continue to maintain and build upon the foundation established with the current system.

Known future obligations include continuing hosting and management, maintenance and support, and annual report generation. Potential future obligations include development of new or improved functionality to meet CDC Cooperative Agreement and/or grant directives or to address needs or disparities identified by the Nevada State Immunization Program.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

THOMAS TILTON, MA IV
Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Kelli Quintero ASO III
Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

* TIN APPROVAL DATED 12/09/2019*

Name of agency or entity who provided information or review:

Please include a copy of the approval with any CETS entry # to your Budget

Representative Providing Review Analyst *

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

* Kevin D. Doty *
Administrator, Purchasing Division or Designee Date
MEMORANDUM

TO: Debi Reynolds, Deputy Administrator, DPBH
    Christina Hadwick, ASO IV, DPBH
    Erin Williams, OIT IT Manager III, DPBH
    Lorraine McMullen, ITP III, DPBH

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DPBH – WebIZ Envision Patient Matching and De-Duplication - T406191108113254

DATE: December 09, 2019

We completed the review of the Division of Public and Behavioral Health’s (DPBH) – WebIZ Envision Patient Matching and De-Duplication TIN.

The submitted TIN, for an estimated $190,400, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The submitted TIN is for the DPBH Immunization Program to contract with the vendor (Envision Tech Partners) to enable de-duplication in the NSIP application and database.

Given that the solution includes the processing of sensitive patient data it would be prudent for the agency to engage the State OIS unit to help verify solution security elements. OIS has a significant set of tools that allows them to determine where potential security holes may exist and how to plug them. The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22807

   Legal Entity Name: Sage Pursuits, Inc. dba Envision Technology Partners, Inc.

   Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH

   Agency Code: 406

   Appropriation Unit: 3213-20

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Address: 7995 E Prentice Ave Ste 305E Greenwood Village, CO 80111

   City/State/Zip: Greenwood Village, CO 80111

   Contact/Phone: Claire Murchie 303-914-9797

   Vendor No.: T29029330

   NV Business ID: NV20101518662

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
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</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: C 17532

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
      Anticipated BOE meeting date 03/2020
   b. other effective date: NA

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2020

   Contract term: 120 days

4. Type of contract: Contract

   Contract description: WebIZ Update

5. Purpose of contract:

   This is a new contract to provide software services for the state's Immunization Registry Nevada WebIZ application. Services include addition of Power BI application, enhancing back-end data structures to facilitate analysis, development of visualizations and initial end-user training.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $120,000.00

   Payment for services will be made at the rate of $150.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Immunization Program must assure capacity to maintain high quality data within the Nevada WebIZ immunization information system to leverage data to conduct Program activities, including those outlined in both the main Immunization Program Cooperative Agreement and the competitive component of the Agreement that is funding this contract, as required by the Centers for Disease Control and Prevention (CDC). The proposed work will improve Nevada's ability to analyze, use, and share high-quality immunization data with a variety of stakeholders, allowing the Program to meet grant objectives.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   WebIZ is a proprietary software system developed and managed by Envision Technology Partners, Inc.; only Envision employees may perform the work described.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
   Approval #: 200105
   Approval Date: 01/22/2020

c. Why was this contractor chosen in preference to other?


d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Vendor has performed services for DPBH since 4/2000 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>rmorse</td>
<td>01/23/2020 11:03:31 AM</td>
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<tr>
<td>Division Approval</td>
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<tr>
<td>Department Approval</td>
<td>mwinebar</td>
<td>02/05/2020 13:10:17 PM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>ttilto1</td>
<td>02/05/2020 15:56:47 PM</td>
</tr>
<tr>
<td>EITS Approval</td>
<td>tgalluzi</td>
<td>02/05/2020 16:37:05 PM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>afrantz</td>
<td>02/07/2020 11:03:29 AM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>bwooldri</td>
<td>02/11/2020 10:37:17 AM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
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</table>
We completed the review of the Division of Public and Behavioral Health’s (DPBH) – WebIZ Power BI TIN. The submitted TIN, for an estimated $123,933, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The submitted TIN is for DPBH to contract with the vendor to build an analytic platform for the WebIZ solution. DPBH will purchase the 10 Microsoft Power BI licenses for and Envision will provide Software Services. Services include: modification of the WebIZ application to permit embedding of Power BI; enhancing back-end data structures to facilitate analysis; creation and publication of visualizations; initial end-user training.

Given that the solution includes the processing of sensitive patient data it would be prudent for the agency to engage the State OIS unit to help verify solution security elements. OIS has a significant set of tools that allows them to determine where potential security holes may exist and how to plug them. The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated.

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</tr>
</thead>
<tbody>
<tr>
<td>Contact Name and Title</td>
<td>Phone Number</td>
</tr>
<tr>
<td>Rick Morse</td>
<td>719-684-5932</td>
</tr>
<tr>
<td>Shannon Bennett</td>
<td>775-684-2225</td>
</tr>
</tbody>
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<td>Claire Murchie</td>
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<tr>
<td>Complete Address:</td>
<td>7995 East Prentice Avenue Suite 305-E, Greenwood Village, CO 80111</td>
</tr>
<tr>
<td>Telephone Number:</td>
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<tr>
<td>Email Address:</td>
<td><a href="mailto:cmurchie@envisiontechnology.com">cmurchie@envisiontechnology.com</a></td>
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1c Type of Waiver Requested – Check the appropriate type:

- Sole or Single Source: X
- Professional Service Exemption: 

1d Contract Information:

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<th>Is this a new Contract?</th>
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<th>X</th>
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<td></td>
<td></td>
</tr>
<tr>
<td>CETS:</td>
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<td></td>
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1e Term:

<table>
<thead>
<tr>
<th>One (1) Time Purchase:</th>
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<tbody>
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<td>Contract:</td>
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<tbody>
<tr>
<td>Federal Funds:</td>
<td>X</td>
</tr>
<tr>
<td>Grant Funds:</td>
<td></td>
</tr>
<tr>
<td>Other (Explain):</td>
<td></td>
</tr>
</tbody>
</table>

Solicitation Waiver Revised: December 2019 Page 1
## Total Estimated Value of this Service Contract, Amendment or Purchase:

$120,000.00

<table>
<thead>
<tr>
<th><strong>Provide a description of work/services to be performed or commodity/good to be purchased:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Nevada WebIZ, the statewide Immunization Information System (IIS), will be enhanced as part of the Centers for Disease Control &amp; Prevention (CDC) “CC3” IIS Learning Laboratories cooperative agreement. Specifically, the vendor will:</td>
</tr>
<tr>
<td>• Develop an analytic infrastructure to support use of Microsoft Power BI software for Nevada State Immunization Program’s proprietary immunization information system (WebIZ), which NSIP currently licenses.</td>
</tr>
<tr>
<td>CDC awards funds to each jurisdiction (including Nevada), requiring the existence of an Immunization Program, and directing jurisdictions to meet certain goals and objectives related to prevention of vaccine-preventable disease. A major part of these requirements is the existence of an immunization information system, or IIS. In 2000, Nevada began the procurement process to use the WebIZ software product developed and sold by Envision Technology Partners, Inc. (Denver), referring to the IIS as “Nevada WebIZ.” An IIS is a confidential, population-based, computerized database that records the immunization doses administered to persons residing within a given geopolitical area. Additionally, IIS have grown over the past several years into robust tools that support many aspects of an Immunization Program. For example, Nevada WebIZ is used to support dissemination and accountability of millions of dollars of vaccine doses for the federal Vaccines for Children (VFC) Program. Nevada is charged with conducting, as well as the generation of reports for CDC-required quality assurance visits. Because so many Program activities leverage the IIS, CDC directs jurisdictions such as Nevada to meet standards of IIS capacity, quality, operation, and, and expects jurisdictions to identify supplemental funding to assure IIS integration. This “Learning Laboratories” award will span five (5) years and is awarded to states with high-functioning IIS’ as a way for CDC to learn more about how IIS can benefit population health.</td>
</tr>
<tr>
<td>Both the main CDC program operations funding award and CC3 award require the ability to generate and assess immunization coverage in a variety of formats, which allow the Nevada State Immunization Program (NSIP) to interpret and communicate the meaning of the data. It can be challenging to generate and explain such complex data; it is important to assure capacity to accomplish this and leverage new and improved ways of sharing data with a wide variety of audiences. It is in support of grant objectives that the work will be done.</td>
</tr>
<tr>
<td>Envision Technology Partners, Inc. (Envision) will build an analytic environment based on Microsoft’s Power BI toolkit, and will address the near-term analytic requirements to be determined by NSIP. Based on prior discussions and prototypes developed independently by Envision, these dashboards and reports include HL7 messaging metrics, geographic analysis of vaccination coverage, immunization information system utilization, and other key performance indicators, and will be designed collaboratively by Envision and NSIP staff. This environment and set of dashboards and reports will allow NSIP to meet the objectives of the CC3 cooperative agreement and will facilitate expanded data use for strategic planning and immunization coverage rate improvement, key focus areas of both the CC3 award and the CDC.</td>
</tr>
</tbody>
</table>

## What are the unique features/qualifications required for this service or good that are not available from any other vendor:

WebIZ, a proprietary product developed and maintained by Envision, has been leveraged as Nevada’s statewide IIS since its initial procurement in 2000 (rolled out for use in 2003). Only Envision may develop enhancements to this system, including changes to functionality, management of access, and creation of replica and analytic environments in support of data extraction and report generation.

## Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Solicitation Waiver

Revised: December 2019

Page 2
After 19 years of investment, use, and development, Nevada WebIZ has evolved into a robust system relied upon by medical providers (including, but not limited to pediatricians, family practices, hospitals, pharmacies, and urgent/emergent cares), child care, schools, welfare/social services, parents and adult individuals, public health preparedness, state and local health officials, and all program areas of NSIP. As such, the WebIZ system is embedded in our community.

Given the length of time the system has been in use in Nevada, the amount of time and funding invested, and its high level of performance, it would not be realistic or cost-effective to pursue implementation of an entirely new system for the sake of gaining the functionality outlined in #2 above.

<table>
<thead>
<tr>
<th>Were alternative services or commodities evaluated? Check One.</th>
<th>Yes:</th>
<th>No: X</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. <strong>If yes, what were they and why were they unacceptable?</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please be specific about features, characteristics, requirements, capabilities and compatibility.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. <strong>If not, why were alternatives not evaluated?</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No other cost-effective or time-efficient options exist for the operation of Nevada WebIZ, so no other options were evaluated. WebIZ is the system currently implemented in Nevada, and only Envision may make enhancements to their proprietary system. To consider an alternative would require full replacement of the IIS, which is not practical for several reasons:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Other IIS software applications do exist; however, Nevada would lose the right to call our IIS “WebIZ” and adopting a different vendor’s product would require not only a significant investment of funding (estimated at anywhere from $500,000 to over $1 million to start, based upon anecdotal experiences of other Immunization Program awardees), but significant time and effort from Immunization Program staff at all levels, as well as Bureau and Division administration staff time and effort.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Adopting another software product would mean that significant staff time and effort would be spent developing curriculum and materials to train the approximately 18,000 individuals that use the IIS daily on how to use a new IIS, as well as testing and migrating 715 HL7 electronic data exchange interfaces which encompass 144 different immunizing organizations- it is estimated that a cumulative total of over 5 years of time went into testing and establishing these interface projects.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Continuity and ease of use as well as the availability of tried and tested training products are integral to IIS and Immunization Program operations.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Therefore, evaluating an alternative is not an option, because choosing a different IIS vendor is not a cost-effective or practical option.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes: X No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/14/12</td>
<td>$545,978.00</td>
<td>Amendment 2 – To include cloud-based hosting and management as part of contracted services.</td>
<td>Waiver #120609B</td>
</tr>
<tr>
<td>08/14/12</td>
<td>$422,900.00</td>
<td>Amendment 1 - To include HL7 enhancements and to add a VTrekS Module to Nevada WebIZ</td>
<td>Waiver #120609A</td>
</tr>
<tr>
<td>08/14/12</td>
<td>$422,900.00</td>
<td>Ongoing services to upgrade and maintain Nevada WebIZ</td>
<td>Waiver #120609</td>
</tr>
<tr>
<td>08/01/10</td>
<td>09/30/12</td>
<td>$308,477.00 New contract to maintain, upgrade &amp; enhance Nevada WebIZ</td>
<td>Waiver #100603</td>
</tr>
<tr>
<td>08/01/10</td>
<td>09/30/12</td>
<td>$0.00 Amendment 2 – To extend contract end date</td>
<td>Waiver #100603B</td>
</tr>
<tr>
<td>08/01/10</td>
<td>12/31/11</td>
<td>$4,000.00 Amendment 1 – To remove from Reproductive Health module from Nevada WebIZ</td>
<td>Waiver #100603A</td>
</tr>
<tr>
<td>08/01/10</td>
<td>12/31/11</td>
<td>$304,477.35 New contract to upgrade Nevada WebIZ</td>
<td>Waiver #100603</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

For this enhancement work to be competitively bid, Nevada would need to seek bids for full replacement of the immunization information system (IIS); WebIZ is a proprietary system, and can only be enhanced by Envision Technology Partners, Inc. Nevada’s current IIS is embedded in and supports both the Immunization Program and state’s communities. The time and effort necessary to complete such a competitive bid process and subsequent full, statewide implementation (including establishment of contracts/agreements, initial cost investment, system testing, re-training of over 18,000 end users and over 2900 sites, migration of over 700 current electronic interfaces, etc.) would severely impact NSIP’s ability to meet grant objectives, lead to data loss, impact public trust in the IIS, and would cause NSIP to lose the opportunity to take advantage of this time-sensitive funding.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

This enhancement work can only be performed by Envision; the only way for another entity to perform such work would be to completely replace the IIS in Nevada.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: X No:

a. If yes, please provide details regarding future obligations or needs.

WebIZ, a proprietary product developed and maintained by Envision, has been leveraged as Nevada’s statewide IIS since its initial procurement in 2000 (rolled out for use in 2003). Only Envision may develop enhancements to this system, including changes to functionality, management of access, and creation of replica and analytic environments in support of data extraction and report generation.
After 19 years of investment, use, and development, Nevada WebIZ has evolved into a robust system relied upon by medical providers (including, but not limited to pediatricians, family practices, hospitals, pharmacies, and urgent/emergent cares), child care, schools, welfare/social services, parents and adult individuals, public health preparedness, state and local health officials, and all program areas of NSIP. As such, the WebIZ system is embedded in our community.

Given the length of time the system has been in use in Nevada, the amount of time and funding invested, and its high level of performance, it is not, for the foreseeable future, necessary or cost-effective to pursue implementation of an entirely new system, but rather continue to maintain and build upon the foundation established with the current system.

Known future obligations include continuing hosting and management, maintenance and support, and annual report generation. Potential future obligations include development of new or improved functionality to meet CDC cooperative agreement and/or grant directives or to address needs or disparities identified by NSIP.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Rick Morse, MA III
Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Kelli Quintero, ASO III
Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Nevada State Immunization Program
Name of agency or entity who provided information or review:

Representative Providing Review

Amanda Harris
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Signed:

Administrator, Purchasing Division or Designee

Date

Solicitation Waiver Revised: December 2019 Page 6
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22429
   Legal Entity Name: CLARK COUNTY SCHOOL DISTRICT
   Agency Name: DEPARTMENT OF CORRECTIONS
   Contractor Name: CLARK COUNTY SCHOOL DISTRICT
   Address: CCSD ADULT EDUCATION PROGRAMS
   2701 E SAINT LOUIS AVE
   City/State/Zip: LAS VEGAS, NV 89104
   Agency Code: 440
   Appropriation Unit: 3711-21
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: Bob Tarter, Executive Director 702-799-8650
   Vendor No.: T40231800
   NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00%
- Federal Funds: 100.00%
- Highway Funds: 0.00%

Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2019
   Anticipated BOE meeting date 03/2020
   Retroactive? Yes
   If "Yes", please explain
   As a continuation of the current program, NDOC applies annually to NDE to receive the pass-through funding for the program. The application is submitted to NDE in collaboration with LEA sub-recipient(s). On September 16, 2019, NDOC received approval from NDE for the YOP program's SFY20 budget. NDOC is providing this information as justification for the processing of the retro-active inter-local agreements to reimburse the school districts for providing educational services to our students.

3. Termination Date: 09/30/2020
   Contract term: 1 year and 92 days

4. Type of contract: Interlocal Agreement
   Contract description: Re-Entry Programs

5. Purpose of contract:
   This is a new interlocal agreement that provides ongoing educational and/or vocational services to youthful offenders incarcerated at High Desert State Prison aimed at assisting them in obtaining a High School Equivalency or High School Diploma.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $296,092.10
   Other basis for payment: Upon monthly submission of invoices and proof of services

II. JUSTIFICATION
7. What conditions require that this work be done?
   NDOC houses over 2,400 inmates from the ages of 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDOC is contracting with Clark County School District to obtain the teachers required to provide educational services to the youthful offenders. No other State agency offers this service with accessibility to High Desert State Prison.
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor:
    Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
        If "Yes", please explain:
        Not Applicable
13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable
15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:
    | Approval Level               | User       | Signature Date          |
    |--------------------------------|------------|-------------------------|
    | Budget Account Approval       | dmartine   | 09/27/2019 11:29:14 AM  |
    | Division Approval             | amonro1    | 09/27/2019 13:41:20 PM  |
    | Department Approval           | sewart     | 09/27/2019 16:46:36 PM  |
    | Contract Manager Approval     | aroma2     | 02/04/2020 09:16:42 AM  |
    | Budget Analyst Approval       | bmacke1    | 02/11/2020 13:28:06 PM  |
    | BOE Agenda Approval           | jrodrig9   | 02/18/2020 17:11:21 PM  |
    | BOE Final Approval            | Pending    |                         |
Date: September 23, 2019

To: Kristina Shea, Governor’s Finance Office

Through: Scott Ewart, Chief of Fiscal Services

From: Kim T. Thomas, J.D., Deputy Director of Programs

SUBJECT: Retroactive Interlocal Agreements—Title I Part D Youthful Offender Program
Clark County School District

The Nevada Department of Corrections (NDOC), functioning as a pass-through agency for the Nevada Department of Education’s (NDE’s) federal Title I Part D, Youth Offender Program grant (YOP), seeks approval for inter-local agreements with Clark County School District and Pershing County School District with a retro-active effective date of July 1, 2019.

The partnership between NDE and NDOC developed as a result of a 2017 United States Department of Education (USDOE) audit of NDE. The audit finding concluded that grant payment activities required corrective action in order to comply with federal and state statutes, regulations, program plans and the administration of the program. NDE sought partnership with NDOC for administration of it’s federal Title I Part D YOP program through the creation of interlocal agreement(s) between NDOC, serving as the pass-through agency for NDE, and the respective Local Education Associations (LEAs).

As a continuation of the current program, NDOC applies annually to NDE to receive the pass-through funding for the program. The application is submitted to NDE in collaboration with LEA sub-recipient(s). On September 16, 2019, NDOC received approval from NDE for the YOP program’s SFY20 budget. NDOC is providing this information as justification for the processing of the retro-active inter-local agreements to reimburse the school districts for providing educational services to our students.

Thank you for your consideration.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22773
   
   Legal Entity: RESOURCE CONCEPTS, INC.
   Name: RESOURCE CONCEPTS, INC.

   Agency Name: DEPARTMENT OF CORRECTIONS
   Address: 340 N MINNESOTA ST.

   Contractor Name: RESOURCE CONCEPTS, INC.

   Agency Code: 440
   City/State/Zip: CARSON CITY, NV 89703-4152

   Appropriation Unit: 3727-35
   Contact/Phone: Jill Sutherland 775-883-1600

   Is budget authority available?: Yes
   Vendor No.: T12785100

   If "No" please explain: Not Applicable
   NV Business ID: NV2003120575

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X</td>
<td>Other funding</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Termination Date: 03/31/2024
4. Type of contract: Contract

5. Purpose of contract:

   This is a new contract that continues ongoing coordination services with the Nevada Division of Environmental Protection to determine Nevada Pollutant Discharge Elimination System permit requirements, identify data needed for the site specific nutrient balances, collect soil samples, evaluate soil data and review permits.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $64,800.00

   Other basis for payment: The costs for 4-years is as follows: B/A 3727 CAT35 G/L 7060 (FY20-$9,850.00, FY21-$16,700.00, FY22-$15,750, FY23-$11,650.00, FY24-$10,850.00)

II. JUSTIFICATION

7. What conditions require that this work be done?

   Nevada Groundwater Discharge permit, Effluent Reuse regulations, State and Federal Concentrated Animal Feeding Operations regulations and require ongoing new and updated applications to maintain environmental permits.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   No other State agency does this type of work.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22773
Page 1 of 3

20
**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor.

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

13. Has the contractor ever been engaged under contract by any State agency?  
   **Yes**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   
   Contract #16971 was fully executed in October 2015 and expired October 2018. Work/service was verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract.

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:
   
   Contract Approvals:
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>ddastal</td>
<td>01/10/2020 09:55:20 AM</td>
</tr>
<tr>
<td>Division Approval</td>
<td>amonro1</td>
<td>01/13/2020 13:09:23 PM</td>
</tr>
<tr>
<td>Department Approval</td>
<td>sewart</td>
<td>01/13/2020 17:01:57 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>aroma2</td>
<td>02/04/2020 09:51:17 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>bmacke1</td>
<td>02/10/2020 16:17:13 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>jrodrig9</td>
<td>02/18/2020 16:17:54 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22858**
   
   **Legal Entity Name:** Rocky Mountain Institute
   **Agency Name:** PUBLIC UTILITIES COMMISSION
   **Agency Code:** 580
   **Appropriation Unit:** 3920-09
   **Is budget authority available?:** Yes
   **If "No" please explain:** Not Applicable
   **Address:** 2490 Junction Place, Suite 200
   **City/State/Zip:** Boulder, CO 80301
   **Contractor Name:** Rocky Mountain Institute
   **Vendor No.:**
   **NV Business ID:** NV20171420023
   
   **To what State Fiscal Year(s) will the contract be charged?** 2020-2021
   
   **What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.**
   
<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
<tr>
<td>REGULATORY FUND 224</td>
<td></td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. **Effective upon Board of Examiner's approval?** No
      **Anticipated BOE meeting date:** 03/20/2020
   b. **other effective date** 03/16/2020
   **Retroactive?** No
   **If "Yes", please explain** Not Applicable

3. **Termination Date:** 06/01/2021
   **Contract term:** 1 year and 77 days

4. **Type of contract:** Contract
   **Contract description:** SB300 Consulting

5. **Purpose of contract:**
   This is a new contract to provide consultation regarding regulations for alternative rate-making plans for electric utilities per Senate Bill 300 from the 2019 Legislative Session.

6. **NEW CONTRACT**
   The maximum amount of the contract for the term of the contract is: **$89,000.00**
   Payment for services will be made at the rate of $89,000.00 per Contract
   Other basis for payment: Monthly for services rendered

II. JUSTIFICATION

7. **What conditions require that this work be done?**
   Senate Bill (SB) 300 requires the Public Utilities Commission of Nevada to adopt regulations to establish procedures for an electric utility to apply for approval of an alternative ratemaking plan. This will be the agency's first foray into alternative ratemaking. The agency is seeking experts to help educate and assist with implementing the requirements of SB 300.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   As this is the agency's first foray into alternative ratemaking, State employees do not have the expertise.

9. **Were quotes or proposals solicited?** Yes
    **Was the solicitation (RFP) done by the Purchasing Division?** No
    a. **List the names of vendors that were solicited to submit proposals (include at least three):**
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Vendor received the best score out of the proposals received

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

---

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - **No**

   **If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor**
   - **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - **No**

13. Has the contractor ever been engaged under contract by any State agency?
   - **Yes**

   **If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:**
   - Governor's Office of Energy, FY14-FY15

14. Is the contractor currently involved in litigation with the State of Nevada?
   - **No**

   **If "Yes", please provide details of the litigation and facts supporting approval of the contract:**
   - **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   - **Other**

   **Foreign Entities Not Required to Register in Nevada**

16. a. Is the Contractor Name the same as the legal Entity Name?
   - **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - **No**

   b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   - **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   - **Yes**

19. Agency Field Contract Monitor:
   - Debrea Terwilliger, Asst General Counsel Ph: 775-684-6132

20. Contract Status:

   **Contract Approvals:**
   
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</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22784

   Agency Name: DEPARTMENT OF WILDLIFE
   Agency Code: 702
   Appropriation Unit: 4465-44
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: SHAW ENGINEERING, LTD
   Contractor Name: SHAW ENGINEERING, LTD
   Address: 20 VINE STREET
   City/State/Zip: RENO, NV 89503-5520
   Contact/Phone: STEVE BRIGMAN 775/329-5559
   Vendor No.: T29002238
   NV Business ID: NV19951060977

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   X Fees 100.00 %
   TROUT STAMP 0.00 %

   Agency Reference #: 20-38

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 305 days

4. Type of contract: Contract
   Contract description: Well H-1

5. Purpose of contract:
   This is a new contract to provide engineering services for construction and startup of a well at the Mason Valley Hatchery.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $126,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Well H-1 was drilled in July of 2018 and needs infrastructure in place to put on line.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Specialty Work - state employees do not have the expertise.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
      NAC 333.150 2(b) (2) Engineering Service
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
    employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
      performed by someone formerly employed by the State of Nevada within the last 24 months?
      No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
      No
      If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
    agency has been verified as satisfactory:
    Nevada Department of Wildlife and numerous other agencies statewide. Contractor has performed satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   Approval Level          User    Signature Date
   Budget Account Approval  eobrien  01/10/2020 13:53:22 PM
   Division Approval        eobrien  01/10/2020 13:53:25 PM
   Department Approval      eobrien  01/10/2020 13:53:29 PM
   Contract Manager Approval zalbert  01/17/2020 12:26:09 PM
   Budget Analyst Approval  mlynn   01/21/2020 14:47:05 PM
   BOE Agenda Approval      cmurph3  01/22/2020 12:02:28 PM
   BOE Final Approval       Pending
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19239
   Amendment Number: 4
   Legal Entity Name: KPS|3, INC.
   Agency Name: DCNR - ENVIRONMENTAL PROTECTION
   Contractor Name: KPS|3, INC.
   Agency Code: 709
   Appropriation Unit: 3173-04
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89502
   Address: 500 Ryland St. Ste 300

To what State Fiscal Year(s) will the contract be charged? 2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
<td>10.00 %</td>
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<tr>
<td>Federal Funds</td>
<td>90.00 %</td>
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<td>Highway Funds</td>
<td>0.00 %</td>
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<tr>
<td>Other funding</td>
<td>0.00 %</td>
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</table>

Agency Reference #: DEP18-004

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. other effective date: 10/06/2017
   Anticipated BOE meeting date: 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 09/30/2021
   Contract term: 3 years and 360 days

4. Type of contract: Contract
   Contract description: Website Redesigns

5. Purpose of contract:
   This is the fourth amendment to the original contract which provides implementation of an approved technology investment for redesign and maintenance/support services for division websites. This amendment increases the maximum amount from $93,500 to $147,550 due to the needed redesign of the websites for the Division of Water Resources, Natural Heritage Program and State Historical Preservation Office.

6. CONTRACT AMENDMENT

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<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<td>1. The max amount of the original contract:</td>
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<td>a. Amendment 1: $1,800.00</td>
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<tr>
<td>b. Amendment 2: $22,200.00</td>
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<tr>
<td>c. Amendment 3: $24,500.00</td>
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<td>2. Amount of current amendment (4#): $54,050.00</td>
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</tr>
<tr>
<td>3. New maximum contract amount: $147,550.00</td>
<td></td>
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</table>

II. JUSTIFICATION

7. What conditions require that this work be done?
the DCNR/NDEP websites are outdated and difficult for the public and regulated entities to navigate. The regulatory programs of the agency are complex and redesigned websites with cleaner navigation will assist businesses and the public. DCNR/NDEP would like to improve and centralize access to on-line services and provide accessibility for mobile users. In addition, for the website to be useful it must be kept current and DCNR/NDEP needs a platform which will allow easy updates by non-IT, program staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Since the agencies websites contains a large amount of complex content, additional expertise is needed to develop the Website Redesign. Additional expertise is also needed to create the framework for the development of on-line forms as required by SB236 passed by 2013 Legislature

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.
d. Last bid date: 06/21/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
The contractor has held a contract with NDEP since 2012, and the quality of service has been greater than satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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MEMORANDUM

TO: Greg Lovato, Administrator, DCNR
    Kevin Weiss, IT Manager, DCNR
    Daralyn Dobson, ASO III, DCNR

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DCNR – Website Redesign - TIN: T709180709125112

DATE: February 11, 2020

We have completed the review of Nevada Department of Conservation and Natural Resources’ (DCNR)–Website Redesign TIN.

The submitted TIN update, increasing the total value of the investment to $147,550, supports the continuation of a contract with KPS3 Marketing for the support and design efforts for the Nevada Division of Environmental Protection. This contract also facilitates the additional work required for the Environmental Commission and the Nevada Recycles Program websites.

Historically, the statewide Content Management System (CMS) did not have the features that divisions in DCNR required for their website. EITS is currently in the process of investing in a new statewide CMS that may have the functionality that the DCNR divisions require. While the timing for the new CMS is prohibitive for DCNR now, as implementation is not scheduled until SFY21, EITS looks forward to future discussions and collaborative efforts with DCNR to determine if the statewide solution will be a future viable option.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22898

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<td>Name:</td>
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<th>Agency Name:</th>
<th>DCNR - ENVIRONMENTAL PROTECTION</th>
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<tbody>
<tr>
<td>Contractor Name:</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNLV</td>
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<td>3185-20</td>
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<tr>
<td>Is budget authority available?:</td>
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<tr>
<td>If &quot;No&quot; please explain:</td>
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<table>
<thead>
<tr>
<th>City/State/Zip</th>
<th>LAS VEGAS, NV 89154</th>
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</thead>
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If "No" please explain: Not Applicable

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<th>To what State Fiscal Year(s) will the contract be charged?</th>
<th>2020-2022</th>
</tr>
</thead>
</table>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00 %
- Fees 0.00 %
- Federal Funds 0.00 %
- Bonds 0.00 %
- Highway Funds 0.00 %
- Other funding 100.00 % Private grant

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2021

4. Type of contract: Interlocal Agreement

5. Purpose of contract: This is a new interlocal agreement to provide climate policy coordinator services to implement Executive Order 2019-22.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $220,000.00

   Other basis for payment: $100,000 payable upon BOE approval; $100,000 payable after January 1, 2021; and travel to be paid by DCNR directly, not through UNLV.

II. JUSTIFICATION

7. What conditions require that this work be done?

   This work is being done in response to State of Nevada Executive Order 2019-22, in which the Governor directed the Executive Branch to advance Nevada's climate goals. The Nevada Department of Conservation and Natural Resources received funding from the United States Climate Alliance which included funding to support a Climate Policy Coordinator.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is an interlocal agreement with the University of Nevada, Las Vegas to fund a Climate Policy Coordinator.

9. Were quotes or proposals solicited? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. List the names of vendors that were not solicited to submit proposals (include at least three):

   c. List the names of vendors that were not solicited to submit proposals (include at least three):

   d. List the names of vendors that were not solicited to submit proposals (include at least three):

   e. List the names of vendors that were not solicited to submit proposals (include at least three):

   f. List the names of vendors that were not solicited to submit proposals (include at least three):

   g. List the names of vendors that were not solicited to submit proposals (include at least three):

   h. List the names of vendors that were not solicited to submit proposals (include at least three):

   i. List the names of vendors that were not solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   **No**  
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? 

   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   **No**

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   **Yes**  
   If “Yes”, please explain

   This is an Interlocal Agreement with the University of Nevada, Las Vegas.

13. Has the contractor ever been engaged under contract by any State agency?

   **Yes**  
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   This is an Interlocal Agreement with the University of Nevada, Las Vegas.

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No**  
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:  
   Contract Approvals:

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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22861

   Agency Name: DCNR - ENVIRONMENTAL PROTECTION
   Agency Code: 709
   Appropriation Unit: 3187-75

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Address: 171 Campbell Lane

   City/State/Zip: Yerington, NV 89447

   Contact/Phone: Ginny Hatch, Tribal Chairman 775-783-0200
   Vendor No.: T80981952
   NV Business ID: Governmental Entity

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Other funding: 100.00 %

   Agency Reference #: DEP20-032

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 03/09/2024
   Contract term: 4 years and 9 days

4. Type of contract: Interlocal Agreement
   Contract description: Yerington Paiute Tr.

5. Purpose of contract:
   This is a new interlocal agreement to provide technical support and tribal monitoring services for the interpretation of reports, studies or related decisions and field activities at the Anaconda Copper Mine Site for the Yerington Paiute Tribe per the Interim Administrative Settlement Agreement.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $100,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   Terms of the Anaconda Copper Mine Site Interim Administrative Settlement Agreement and Order On Consent stipulate the NDEP provide the Yerington Paiute Tribe funding for approved independent technical support and tribal monitor services at the Site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   NDEP staff does not have the ability to provide independent technical support and tribal monitor services to the Tribe.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22861 Page 1 of 2
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
   Jeff Collins, Bureau Chief Ph: 775-687-9381

20. Contract Status:
    Contract Approvals:
    
    | Approval Level                  | User    | Signature Date          |
    |--------------------------------|---------|-------------------------|
    | Budget Account Approval         | kbradle1| 02/04/2020 09:25:57 AM  |
    | Division Approval               | jcollin5| 02/04/2020 11:38:21 AM  |
    | Department Approval             | jcollin5| 02/04/2020 11:38:25 AM  |
    | Contract Manager Approval       | kvalde1 | 02/04/2020 11:44:22 AM  |
    | Budget Analyst Approval         | mtum1   | 02/11/2020 17:47:26 PM  |
    | BOE Agenda Approval             | cmurph3 | 02/13/2020 16:55:04 PM  |
    | BOE Final Approval              | Pending |                         |
## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 17944
   - **Amendment Number:** 2
   - **Legal Entity Name:** NCS PEARSON, INC., DBA PEARSON VUE
   - **Contractor Name:** NCS PEARSON, INC., DBA PEARSON VUE
   - **Agency Name:** B&I - REAL ESTATE DIVISION
   - **Agency Code:** 748
   - **Appropriation Unit:** 3823-10
   - **Is budget authority available?:** Yes
   - **City/State/Zip:** BLOOMINGTON, MN 55437
   - **Contact/Phone:** JOEL NORRIS 773-351-9521
   - **Vendor No.:** PUR0000378
   - **NV Business ID:** NV19841011933
   - **To what State Fiscal Year(s) will the contract be charged?** 2017-2021

   The max amount of the original contract: $2,163,105.00
   - **Trans $3:** $2,163,105.00
   - **Info Accum $4:** $2,163,105.00
   - **Action Accum $5:** $2,163,105.00
   - **Agenda:** Yes - Action

   a. Amendment 1: $0.00
      - **Trans $3:** $0.00
      - **Info Accum $4:** $0.00
      - **Action Accum $5:** $0.00
      - **Agenda:** No

   b. **Amount of current amendment (#2):** $232,554.00
      - **Trans $3:** $232,554.00
      - **Info Accum $4:** $232,554.00
      - **Action Accum $5:** $232,554.00
      - **Agenda:** Yes - Action

   c. **New maximum contract amount:** $2,395,659.00

   **Previously Approved Termination Date:** 12/31/2020
   - **Contract term:** 4 years

2. **Contract start date:**
   - **a. Effective upon Board of Examiners approval?:** No
   - **b. other effective date:** 01/01/2017
   - **Anticipated BOE meeting date:** 03/2020

   **Retroactive?:** No
   - **If "Yes", please explain** Not Applicable

3. **Type of contract:** Contract
   - **Contract description:** Licensing Exam Srvs

4. **Purpose of contract:**
   - This is the second amendment to the original contract which provides development and administration of professional real estate exams. This amendment increases the maximum amount from $2,163,105 to $2,395,659 due to increased need for these services.

### II. JUSTIFICATION

7. **What conditions require that this work be done?**
   - Statute requires the administration of an examination for licensure.
8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State does not have the capability to provide this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
   Pursuant to RFP #3253, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/06/2016 Anticipated re-bid date: 04/06/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   1990-Present: Division of Insurance.

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    Approval Level | User | Signature Date
    ----------------|-------|------------------
    Budget Account Approval | ghilgar | 01/29/2020 10:36:13 AM
    Division Approval | ghilgar | 01/29/2020 10:36:16 AM
    Department Approval | jhanse4 | 02/04/2020 15:32:09 PM
    Contract Manager Approval | ghilgar | 02/04/2020 15:43:39 PM
    Budget Analyst Approval | stilley | 02/11/2020 17:58:19 PM
    BOE Agenda Approval | hfield | 02/18/2020 15:59:44 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I.  DESCRIPTION OF CONTRACT

1. Contract Number: 22737

   Legal Entity Name: ADVANCED POWER PROTECTION

   Agency Name: DEPARTMENT OF MOTOR VEHICLES

   Contractor Name: ADVANCED POWER PROTECTION

   Address: INDUSTRIES INC 25395 COPPER LEAF CT MURRIETA, CA 92563

   Agency Code: 810

   Appropriation Unit: 4715-26

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Contact/Phone: DAVID FEIVELSON 866/975-2774

   Vendor No.: T29024555

   NV Business ID: NV20061744755

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Fees 0.00 %
   Federal Funds 0.00 %
   Bonds 0.00 %
   Highway Funds 100.00 %
   Other funding 0.00 %

Agency Reference #: RFP # 81DMV-S880

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Termination Date: 03/31/2024

   Contract term: 4 years and 30 days

4. Type of contract: Contract

   Contract description: Emergency Power Syst

5. Purpose of contract:

   This is a new contract to provide inspections, corrective and emergency maintenance services for Uninterruptible Power Supply systems and components located in northern and southern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $145,880.00

   Payment for services will be made at the rate of $2,775.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Department requires maintenance services to maintain the mechanical integrity of UPS systems in the event of unexpected power loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   No State employees have experience performing the services contracted.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22737
Needham Electric Supply
Nationwide Power Solutions
EOLA Power Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S880, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/23/2019  Anticipated re-bid date: 10/20/2024

10. **Does the contract contain any IT components?**  No

**III. OTHER INFORMATION**

11. **Is there an Indirect Cost Rate or Percentage Paid to the Contractor?**

   **No**  

   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. **Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?**

   **No**

b. **Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?**

   **No**

c. **Is the contractor employed by any of Nevada's political subdivisions or by any other government?**

   **No**  

   If "Yes", please explain

13. **Has the contractor ever been engaged under contract by any State agency?**

   **Yes**  

   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Department of Motor Vehicles: Satisfactory Service

14. **Is the contractor currently involved in litigation with the State of Nevada?**

   **No**  

   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Nevada Corporation

16. a. **Is the Contractor Name the same as the legal Entity Name?**

   **Yes**

17. a. **Does the contractor have a current Nevada State Business License (SBL)?**

   **Yes**

18. a. **Is the legal entity active and in good standing with the Nevada Secretary of State's Office?**

   **Yes**

19. **Agency Field Contract Monitor:**

   Gareth Jones, Facilities Supervisor  Ph: 775-684-4804
   Keli Menzel, Management Analyst II  Ph: 775-684-4919

20. **Contract Status:**

   **Contract Approvals:**

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22340

   Agency Name: DETR - REHABILITATION DIVISION
   Contractor Name: Douglas County School District
   Agency Code: 901
   Address: 1638 Mono Ave.
   Appropriation Unit: 3265-09
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Legal Entity Name: Douglas County School District
   City/State/Zip: Minden, NV 89423-4212
   Contact/Phone: Jeanette Dwyer 775-782-5134
   Vendor No.: T40231900
   NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2021-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Fees</td>
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<tr>
<td>Federal Funds</td>
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<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
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Agency Reference #: 3342-22-REHAB

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   Anticipated BOE meeting date 03/2020
   b. other effective date 07/01/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: Interlocal Agreement
   Contract description: DCSD Transition

5. Purpose of contract:
   This is a new interlocal agreement to provide fifty percent of the funding for a Transition Coordinator position for two school years to improve post-secondary outcomes for students with disabilities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $87,017.00
   Other basis for payment: Total salary/fringe for 1 FTE is projected to be no more than $87,017/school year (50% is $43,508.50/school year). Total Contract not to exceed $87,017.00.

II. JUSTIFICATION

7. What conditions require that this work be done?
   School districts need a transition coordinator who can support transition efforts across all schools in the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge, skills and tools to succeed in post-secondary education or employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the time or the ability to provide the services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?  
Governmental Entity
d. Last bid date:  
Anticipated re-bid date:
10. Does the contract contain any IT components?  
No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
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<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
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</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
| No |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
| No |

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
| No | If "Yes", please explain |
| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?  
| Yes | If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: |
| The vendor has provided satisfactory services to various state agencies since 1999. |

14. Is the contractor currently involved in litigation with the State of Nevada?  
| No | If "Yes", please provide details of the litigation and facts supporting approval of the contract: |
| Not Applicable |

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22822
   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: ABILITY CENTER
   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Address: 6001 S DECATUR BLVD STE N
   City/State/Zip: LAS VEGAS, NV 89118-3074
   Contact/Phone: Carlos Rodriguez 702/434-3030
   Vendor No.: PUR0002796A
   NV Business ID: NV20021498215

To what State Fiscal Year(s) will the contract be charged? 2020-2022
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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Agency Reference #: S165-TB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 09/01/2019
   Anticipated BOE meeting date 05/2020

   Retroactive? Yes
   If "Yes", please explain

This contract is for modifying homes and vehicles to support individuals needing access to job development services. DETR currently has a 2-year contract with limited authority that has already been expended. DETR has clients currently receiving and needing services for which they do not have contract authority or access to additional providers.

3. Termination Date: 06/30/2022
   Contract term: 2 years and 303 days

4. Type of contract: MSA
   Contract description: Mobility Services

5. Purpose of contract:
   This is a new contract to provide mobility and accessibility equipment for job development services statewide.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $400,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development and related services.

d. Last bid date: 05/03/2018  Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?

   No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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MEMORANDUM

To: Susan Brown, Director, Governor’s Finance Office
From: Kevin D. Doty, Administrator State Purchasing on behalf of; DETR,
Date: January 23, 2020
Subject: Retroactive Memo – Ability Center

Please accept this memo as a request for the attached contract, 99SWC-S165 for Job Development and Related Services to be retroactive to September 1, 2019.

DETR has contracted directly with Ability Center for some time, to perform mobility and accessibility modifications to homes and vehicles of vulnerable citizens to provide access to job development related activities. They currently have a 2-year contract for $45,000 in place, for which the authority has already been expended. DETR has clients needing services for which they do not have contract authority. The services they are needing to provide are necessary for the ongoing support that the vulnerable citizens under their care require to be able to access their homes and enable transportation independence. DETR prepared an amendment to the contract to increase the authority, but their DAG rejected it, as the amount would have required the contract to have been formally procured. They now wish to have the contractor enrolled as a provider under 99SWC-S165 (which includes this type of services, as of the amendment of 1/15/20). Before this provider contract could be executed, DETR allowed the contractor to fulfill some of the pending requests, and have additional requests pending. As a result, they need this provider contract to be retroactive, to encompass the work that was completed without contract authority.

Kevin D. Doty
Administrator,
Department of Administration, Purchasing Division
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 21417

   Amendment Number: 1

   Legal Entity Name: AMERICAN SIGN LANGUAGE COMMUNICATION, LLC

   Contractor Name: AMERICAN SIGN LANGUAGE COMMUNICATION, LLC

   Address: 40 W. HORIZON RIDGE PARKWAY

   Agency Name: MSA MASTER SERVICE AGREEMENTS

   Agency Code: MSA

   Appropriation Unit: 9999 - All Categories

   Is budget authority available?: Yes

   City/State/Zip: HENDERSON, NV 89002

   If "No" please explain: Not Applicable

   Contact/Phone: Crystina Scott 702/610-4722

   Vendor No.: T29026382

   NV Business ID: NV20081113914

   To what State Fiscal Year(s) will the contract be charged?: 2019-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %

   Fees 0.00 %

   Federal Funds 0.00 %

   Bonds 0.00 %

   Highway Funds 0.00 %

   X Other funding 100.00 % Various Agencies

   Agency Reference #: AT-359

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/12/2019

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 01/15/2021

   Contract term: 1 year and 338 days

4. Type of contract: MSA

   Contract description: Onsite Interpreting

5. Purpose of contract:

   This is the first amendment to the original contract which provides on-site sign language interpretation services statewide. This amendment increases the maximum amount from $150,000 to $500,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

   1. The max amount of the original contract:
      Trans $ $150,000.00
      Info Accum $ $150,000.00
      Action Accum $ $150,000.00
      Agenda Yes - Action

   2. Amount of current amendment (#1):
      Trans $ $350,000.00
      Info Accum $ $350,000.00
      Action Accum $ $350,000.00
      Agenda Yes - Action

   3. New maximum contract amount:
      Trans $ $500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The State is required to provide services in American Sign Language for the public as needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There is a significantly greater need for ASL interpretation services than what the state can currently provide in its budding ASL interpretation program which requires the State to meet this need.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This contractor has been qualified to provide on-site sign language interpretation services to create a pool of qualified vendors for the good of the State.
   d. Last bid date: 10/19/2018 Anticipated re-bid date: 01/30/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
        Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No If “Yes”, please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    Approval Level User Signature Date
    Budget Account Approval jthom17 01/08/2020 14:05:49 PM
    Division Approval jthom17 01/08/2020 14:05:53 PM
    Department Approval mstar2 01/08/2020 16:22:35 PM
    Contract Manager Approval rvradenb 01/09/2020 08:27:50 AM
    Budget Analyst Approval stilley 02/11/2020 10:21:49 AM
    BOE Agenda Approval hfield 02/12/2020 16:06:23 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22795

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: CARSON VALLEY OIL
   Contractor Name: CARSON VALLEY OIL

   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   Address: 4551 Goni Road
   City/State/Zip: Carson City, NV 89706
   Contact/Phone: Ken Kreider 775-887-7777
   Vendor No.: PUR0000042
   NV Business ID: NV19771001543

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: RFQ 99SWC-S818 NF

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. Other effective date 03/10/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 01/31/2024
   Contract term: 3 years and 327 days

4. Type of contract: MSA
   Contract description: Bulk Fuel Purchase

5. Purpose of contract:
   This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $118,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   State Agencies have the need for bulk fuel purchase and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not employ bulk fuel purchase and delivery services for the State.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Rebel Oil
      Interstate Oil
      Ferrell Gas
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 99SWC-S818 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 11 vendors selected by the appointed evaluation committee.

d. Last bid date: 08/19/2013  Anticipated re-bid date: 10/18/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Carson Valley Oil is contracted under the previous RFQ 3064 for Bulk Fuel Purchase and Delivery.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:
   Nancy Feser, Purchasing Officer  Ph: 775-684-0175

20. Contract Status:
   Contract Approvals:
   
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<td></td>
</tr>
</tbody>
</table>

Contract #: 22795
MSA 3
I. DESCRIPTION OF CONTRACT

1. Contract Number: 18404

Agency Name: MSA MASTER SERVICE AGREEMENTS

Contractor Name: HAT LTD PARTNERSHIP DBA MANPOWER TEMPORARY SERVICES

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Is appropriation unit: 9999 - All Categories

Address: 63 Keystone Ave. #202

City/State/Zip: Reno, NV 89503

Contact/Phone: Patrick Harrigan 775-328-6020

Vendor No.: T81030068

NV Business ID: NV19911008239

To what State Fiscal Year(s) will the contract be charged?: 2017-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00 %
- Federal Funds 0.00 %
- Highway Funds 0.00 %
- Fees 0.00 %
- Bonds 0.00 %
- Other funding 100.00 %

Agency Reference #: 3296-AM

2. Contract start date:

a. Effective upon Board of Examiner’s approval? No

b. Other effective date: 03/14/2017

Anticipated BOE meeting date: 03/2020

Retroactive? No

3. Previously Approved Termination Date: 03/31/2021

Contract term: 4 years and 18 days

4. Type of contract: MSA

Contract description: Temp Employment Svcs

5. Purpose of contract:

This is the first amendment to the original contract which provides temporary employment services. This amendment increases the maximum amount from $7,000,000 to $30,500,000 due to need for the services, based on usage to date and projections for the remainder of the contract term.

6. CONTRACT AMENDMENT

1. The max amount of the original contract: $7,000,000.00

2. Amount of current amendment (#1): $23,500,000.00

3. New maximum contract amount: $30,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State does not provide temporary employment services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rose International
Kelly Services
Search Pros Staffing

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals by an independent evaluation committee from various using agencies, this vendor was one of the top four (4) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 11/29/2016 Anticipated re-bid date: 09/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No

If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes

If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Manpower was awarded a contract with the State of Nevada on January 1, 2009 which expired March 31, 2013. They were again awarded a new contract April 1, 2013 which expired March 31, 2017. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No

If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: LP

16. a. Is the Contractor Name the same as the legal Entity Name? No

b. If “No”, please explain:

Contractor is a DBA of the legal entity.

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22811

Legal Entity Name: INTEGRATIVE PROVIDER NETWORK, LLC
Contractor Name: INTEGRATIVE PROVIDER NETWORK, LLC

Agency Name: MSA MASTER SERVICE AGREEMENTS
Address: 1280 Terminal Way, Suite 3

Agency Code: MSA
City/State/Zip: Reno, NV 89502

Appropriation Unit: 9999 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Contact/Phone: Stephanie Tau 775-507-7075
Vendor No.: T32005870
NV Business ID: NV20171551535

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
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</tr>
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<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
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</table>

Agency Reference #: S165-TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

Anticipated BOE meeting date 03/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2022

Contract term: 2 years and 120 days

4. Type of contract: MSA

Contract description: Job Development

5. Purpose of contract:

This is a new contract to provide job development services statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $200,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development and related services.
d. Last bid date: 05/03/2018  
Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? 
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22793

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: INTERSTATE OIL COMPANY
   Contractor Name: INTERSTATE OIL COMPANY

   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Address: 50 LILLARD DR
   City/State/Zip: SPARKS, NV 89434

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: RFQ 99SWC-S818 NF

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 03/10/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 01/31/2024
   Contract term: 3 years and 327 days

4. Type of contract: MSA
   Contract description: Bulk Fuel Purchase

5. Purpose of contract:

   This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $118,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   State Agencies have the need for bulk fuel purchase and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not employ bulk fuel purchase and delivery services for the state.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Rebel Oil
      Ferrell Gas
      Carson Valley Oil

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 99SWC-S818 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is on of 11 Vendors selected by the appointed evaluation committee.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 10/18/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   inter-State is currently under contract for RFQ 3064 - Bulk Fuel.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Nancy Feser, Purchasing Officer Ph: 775-684-0175

20. Contract Status:
   Contract Approvals:
   
   Approval Level User Signature Date
   Budget Account Approval jthom17 01/22/2020 08:09:08 AM
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   BOE Agenda Approval hfield 02/13/2020 16:19:17 PM
   BOE Final Approval Pending
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22844

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: Lara McKnight O.D. & Associates, Ltd
   Contractor Name: Lara McKnight O.D. & Associates, Ltd
   Address: 4530 S. Carson St., Ste 12
   City/State/Zip: Carson City, NV 89701
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2020-2022
   Contract start date:
      a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 03/2020
      Retroactive? No
      If "Yes", please explain
      Not Applicable
   Agency Reference #: S107-RV
   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2020-2022
   Contract start date:
      a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 03/2020
      Retroactive? No
      If "Yes", please explain
      Not Applicable
   3. Termination Date: 06/30/2022
      Contract term: 2 years and 120 days
   4. Type of contract: MSA
      Contract description: Medical Provider
   5. Purpose of contract:
      This is a new contract to provide optometry services statewide.
   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $250,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.
8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S107 for Medical & Related based services.
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No

   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No

   If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No

   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No

   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 14723
   Amendment Number: 7
   Legal Entity Name: MHM SOLUTIONS
   Contractor Name: MHM SOLUTIONS
   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Address: 1593 Spring Hill Rd., Ste 600
   City/State/Zip: Vienna, VA 22182
   Contact/Phone: Steven H. Wheeler 703-245-1562
   Vendor No.: PUR0005593
   NV Business ID: NV20141574940

   To what State Fiscal Year(s) will the contract be charged? 2014-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Federal Funds 0.00 %
   - Highway Funds 0.00 %
   - Other funding 100.00 % Various Agencies

   Agency Reference #: RFP #3051

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 10/01/2013
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Previously Approved
   Termination Date: 03/31/2020
   Contract term: 7 years and 1 day

4. Type of contract: MSA
   Contract description: Temporary Assign Med

5. Purpose of contract:

   This is the seventh amendment to the original contract which provides temporary medical employment services. This amendment increases the maximum amount from $100,000,000 to $109,000,000 and extends the termination date from March 31, 2020 to September 30, 2020 to allow for a new solicitation. It also updates the termination language and allows for paid leave in compliance with SB312 of the 2019 Legislature.

6. CONTRACT AMENDMENT

   1. The max amount of the original contract:
      Trans $  $30,000,000.00
      Info Accum $  $30,000,000.00
      Action Accum $  $30,000,000.00
      Agenda Yes - Action
      a. Amendment 1: $0.00
      b. Amendment 2: $0.00
      c. Amendment 3: $25,000,000.00
      d. Amendment 4: $20,000,000.00
      e. Amendment 5: $0.00
      f. Amendment 6: $25,000,000.00

   2. Amount of current amendment (#7):
      $9,000,000.00
      $9,000,000.00
      $9,000,000.00

   3. New maximum contract amount:
      $109,000,000.00
II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for individuals with medical related expertise on a temporary basis. The State is contracting with a temporary employment company so the State is not in a position of being held to be the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employee services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3051, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 05/16/2013 Anticipated re-bid date: 12/12/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   No If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   The State Purchasing Division and the services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
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<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22826

   Legal Entity Name: PINNACLE PETROLEUM, INC.

   Agency Name: MSA MASTER SERVICE AGREEMENTS

   Contractor Name: PINNACLE PETROLEUM, INC.

   Agency Code: MSA

   Appropriation Unit: 9999 - All Categories

   Address: 16651 Gemini Lane

   City/State/Zip Huntington Beach, CA 92647

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Contact/Phone: Liz McKinley 714-841-8877

   Vendor No.: T27043323

   NV Business ID: NV19981116684

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   X Other funding 100.00 % VARIOUS AGENCIES

Agency Reference #: RFQ 99SWC-S818 NF

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. other effective date 03/10/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 01/31/2024

4. Type of contract: MSA

   Contract description: Bulk Fuel Purchase

5. Purpose of contract:

   This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as needed basis for state-owned tanks.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $118,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   State Agencies have the need for bulk fuel purchase and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The State does not employ bulk fuel purchase and delivery services for the state.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Flyers
   Thomas Petroleum
   Rebel Oil

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

d. Last bid date: 08/19/2013  Anticipated re-bid date: 10/18/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - No  If "Yes", please explain

   - Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   - No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   - Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   - No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   - Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   - Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   - Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   - Yes

19. Agency Field Contract Monitor:
   - Nancy Feser, Purchasing Officer  Ph: 775-684-0175

20. Contract Status:
   - Contract Approvals:
     - Approval Level  User  Signature Date
     - Budget Account Approval  jthom17  01/31/2020 16:01:43 PM
     - Division Approval  jthom17  01/31/2020 16:01:46 PM
     - Department Approval  ldeloach  02/03/2020 08:29:50 AM
     - Contract Manager Approval  nfeese1  02/04/2020 07:24:32 AM
     - Budget Analyst Approval  stilley  02/11/2020 16:14:08 PM
     - BOE Agenda Approval  hfield  02/13/2020 16:21:56 PM
     - BOE Final Approval  Pending
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22792

Agency Name: MSA MASTER SERVICE AGREEMENTS
Agency Code: MSA
Appropriation Unit: 9999 - All Categories
Is budget authority available?: Yes

Legal Entity Name: Petroleum Traders Corporation
Contractor Name: Petroleum Traders Corporation
Address: PO Box 2357
City/State/Zip: Fort Wayne, IN 46801-2357
Contact/Phone: Gayle Newton 888-637-7661
Vendor No.: T29042653
NV Business ID: NV20111218523

To what State Fiscal Year(s) will the contract be charged? 2020-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<td>Fees</td>
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<td>Federal Funds</td>
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<td>Bonds</td>
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<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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<td>Various Agencies</td>
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</tbody>
</table>

Agency Reference #: RFQ 99SWC-S818 NF

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 03/10/2020

Anticipated BOE meeting date: 03/20/2020
Retroactive? No
If "Yes", please explain

Not Applicable

3. Termination Date: 01/31/2024
Contract term: 3 years and 327 days

4. Type of contract: MSA
Contract description: Bulk Fuel Purchases

5. Purpose of contract:
   This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $118,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   State Agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Flyers Energy
   Carson Valley Oil
   River City Petroleum Inc.
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 99SWC-S818 and in accordance with NRS333, this vendor met the qualifications of the RFQ and is one of 11 Vendors selected by the appointed evaluation committee.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 10/18/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22816

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<td>Is budget authority available?:</td>
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<td>City/State/Zip:</td>
<td>LAKEWOOD, CO 80232</td>
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<tr>
<td>Contact/Phone:</td>
<td>RAYMOND CLARK 720-500-4042</td>
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<td>Vendor No.:</td>
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<td>NV Business ID:</td>
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To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00%
- Fees 0.00%
- Federal Funds 0.00%
- Bonds 0.00%
- Highway Funds 0.00%
- Other funding 100.00% VARIOUS AGENCIES

Agency Reference #: S165-TB

2. Contract start date:
   a. Effective upon Board of Examiners' approval? Yes
      Anticipated BOE meeting date: 03/2020
   b. other effective date: NA

Retroactive? No

If "Yes", please explain
Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 2 years and 120 days

4. Type of contract: MSA
   Contract description: Job Development

5. Purpose of contract:
   This is a new contract to provide job development services statewide.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $250,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.
d. Last bid date: 05/03/2018  Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No  If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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<td>030</td>
<td>ATTORNEY GENERAL’S OFFICE - TORT CLAIMS FUND</td>
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<td>Contract Description: This is the first amendment to the original contract which provides expert witness testimony on the training use and deployment of less than lethal munitions i.e. “skip munitions deployment”. This amendment extends the contract termination date from June 30, 2020 to June 30, 2022 and increases the maximum amount from $25,000 to $35,000 due to the continued need for these services.</td>
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<tr>
<td></td>
<td>030</td>
<td>ATTORNEY GENERAL’S OFFICE - TORT CLAIMS FUND</td>
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<td>2.</td>
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<td>Contract Description: This is a new contract to provide orthopedic expert testimony, consultation and report preparation in case number USDC 2:13-cv-00093-RFB-NJK.</td>
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<td>030</td>
<td>ATTORNEY GENERAL’S OFFICE - TORT CLAIMS FUND</td>
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<td>3.</td>
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<td>Contract Description: This is a new contract to provide ongoing expert witness services including review of medical records, producing rebuttal reports and testimony.</td>
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<tr>
<td></td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS</td>
</tr>
<tr>
<td>4.</td>
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<td>Contract Description: This is the first amendment to the original contract which provides ongoing snow removal services for state-owned facilities in Northern Nevada. This amendment increases the maximum amount from $70,000 to $88,888 due to the continued need for these services.</td>
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<td>Term of Contract: 03/28/2018 - 06/30/2022</td>
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<td>Term of Contract: 01/23/2020 - 06/30/2021</td>
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<td>Term of Contract: 02/01/2020 - 02/01/2022</td>
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<td>Term of Contract: 10/09/2018 - 09/30/2022</td>
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### INFORMATION CONTRACT SUMMARY

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<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>5.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC</td>
<td>HERSHEYNOW &amp; KLIPPENSTEIN ARCHITECTS, INC.</td>
<td>BONDS 8% FEDERAL 92%</td>
<td>$8,066</td>
<td>Professional Service</td>
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<td>Contract Description: This is the fourth amendment to the contract which provides professional architectural/engineering services for the Nevada National Guard North Las Vegas Readiness Center CIP project: CIP Project: 17-C05; SPWD Contract No. 111356. This amendment increases the maximum amount from $2,239,245 to $2,247,311 due to the additional fencing needed to complete the project.</td>
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<td>Term of Contract: 10/10/2017 - 06/30/2021</td>
<td>Contract # 19160</td>
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<td>6.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>CURTAINWALL DESIGN &amp; CONSULTING, INC.</td>
<td>BONDS</td>
<td>$23,000</td>
<td>Professional Service</td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Pioche Conservation Camp - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the roofs on housing units A,B,C,D,E, and the Culinary building: CIP Project No.19-S01-5; SPWD Contract No.113328.</td>
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<td>Term of Contract: 02/11/2020 - 06/30/2023</td>
<td>Contract # 22853</td>
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<td>7.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>FRAME ARCHITECTURE, INC.</td>
<td>BONDS</td>
<td>$30,000</td>
<td>Professional Service</td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Fort Churchill State Park - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the roofs on the Park Shop and Restroom: CIP Project No.19-S01-6; SPWD Contract No.113332.</td>
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<td>Contract # 22846</td>
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<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>8.</td>
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<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>FRAME ARCHITECTURE, INC.</td>
<td>BONDS</td>
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<td>Contract Description</td>
<td>This is a new contract to provide professional architectural/engineering services for the Dini-Townsend Hospital - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace 59,040 square feet of membrane roof only on building 25: CIP Project No.19-S01(1); SPWD Contract No.113333.</td>
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<td>9.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>HARRIS CONSULTING ENGINEERS, LLC</td>
<td>GENERAL</td>
<td>$42,000</td>
<td>Professional Service</td>
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<tr>
<td></td>
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<td>Contract Description</td>
<td>This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Fire Alarm Replacement/Upgrade CIP project, to include design construction and bid documents as well as construction administration services to replace the existing fire alarm system and associated controls: CIP Project No.19-S03-1; SPWD Contract No.113239.</td>
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<td>Term of Contract:</td>
<td>01/30/2020 - 06/30/2023</td>
<td>Contract # 22742</td>
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<td>10.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>ODYSSEY ENGINEERING, INC.</td>
<td>GENERAL 54% FEDERAL 46%</td>
<td>$43,634</td>
<td>Professional Service</td>
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<td>Contract Description</td>
<td>This is a new contract to provide professional architectural/engineering services for the Washoe County Armory - Parking Addition CIP project, to include design construction and bid documents as well as construction administration services to construct and paving a new parking area for the facility: CIP Project No. 19-S05(g)(1); SPWD Contract No.113317.</td>
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<td>Contract # 22851</td>
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<td>11.</td>
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<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - 2013 DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
<td>HARRIS CONSULTING ENGINEERS, LLC</td>
<td>HIGHWAY</td>
<td>$23,000</td>
<td>Professional Service</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide professional architectural/engineering services for the Henderson Department of Motor Vehicles (DMV) - Boiler Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the boilers, piping and associated system control units: CIP Project No. 19-M56; SPWD Contract No. 113242.</td>
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<td><strong>Term of Contract:</strong> 01/30/2020 - 06/30/2023</td>
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<td>12.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>ROBERT C. HOOFT DBA HOOFT ARCHITECTURE, LLC</td>
<td>OTHER: AGENCY FUNDED</td>
<td>$10,000</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project, to include design construction and bid documents as well as construction administration services to remodel the Turnout and Administration buildings for Project Youth Challenge program: CIP Project No.20-A006; SPWD Contract No.113284.</td>
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<td><strong>Term of Contract:</strong> 02/11/2020 - 06/30/2024</td>
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<td>13.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>JP ENGINEERING, LLC</td>
<td>OTHER: AGENCY FUNDED</td>
<td>$37,500</td>
<td>Professional Service</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide professional architectural/engineering services for the Northern Nevada Guard - Stead Fire Protection Evaluation Planning CIP project, to include an evaluation of the existing fire protection system, a report on the functional and operational status of the current system, identification of requirements for any proposed expansions to the Washoe County - Armory Army Aviation Support Facility and a new aircraft storage facility fire protection systems: CIP Project No. 20-A012; SPWD Contract No. 113192.</td>
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<td><strong>Term of Contract:</strong> 01/30/2020 - 06/30/2024</td>
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<td>14.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>LUMOS &amp; ASSOCIATES, INC.</td>
<td>FEDERAL</td>
<td>$13,739</td>
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<td><strong>Contract Description:</strong> This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Army Guard Aviation Support Facility - Apron Upgrades CIP project: CIP Project No. 18-A034; SPWD Contract No. 112128. This amendment increases the maximum amount of $202,900.00 to $216,639.06 due to added fence and drainage revisions and City of Reno permit fee requirements.</td>
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<td><strong>Term of Contract:</strong> 10/09/2018 - 06/30/2022</td>
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Board of Examiners' Meeting
March 10, 2020
Agenda Item 12
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<tr>
<th>BOE #</th>
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<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
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<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tr>
<td>15.</td>
<td>101</td>
<td>DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-TOURISM</td>
<td>STOREY COUNTY</td>
<td>OTHER: LODGING TAX</td>
<td>$40,000</td>
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<td>Contract Description: This is a new contract to provide the venue for the 2020 Rural Roundup conference to be held in Virginia City, April 8-10, 2020.</td>
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<td>Term of Contract: 04/08/2020 - 05/08/2020</td>
<td>Contract # 22229</td>
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<td>16.</td>
<td>102</td>
<td>GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT</td>
<td>UNITED FRAME AND PRODUCTS, LLC</td>
<td>GENERAL 83% FEDERAL 17%</td>
<td>$11,600</td>
<td>Sole Source</td>
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<td>Contract Description: This is a new contract to provide international consulting services related to the Nevada Global Trade Mission to Croatia, Czech Republic, and Slovenia.</td>
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<td>Term of Contract: 02/12/2020 - 03/31/2020</td>
<td>Contract # 22862</td>
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<td>17.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - EDUCATOR EFFECTIVENESS</td>
<td>BRUSTEIN &amp; MANASEVIT, PLLC</td>
<td>FEDERAL</td>
<td>$23,085</td>
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<td>Contract Description: This is a new contract to provide a two-day workshop in northern and southern Nevada on the Education Department General Administrative Regulations as amended by the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.</td>
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<td>Term of Contract: 01/24/2020 - 06/30/2020</td>
<td>Contract # 22757</td>
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<td>18.</td>
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<td>DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT</td>
<td>NEVADA PUBLIC HEALTH FOUNDATION</td>
<td>FEDERAL</td>
<td>$24,220</td>
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<tr>
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<td>Contract Description: This is a new contract to provide conference planning and facilitation services for the federal title program’s directors meeting for school district staff who support Title I, II, III, IV, and V programs under the federal Every Student Succeeds Act to ensure continued progress to improve student academic achievement and school success in the state.</td>
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<td>Term of Contract: 02/05/2020 - 06/30/2020</td>
<td>Contract # 22755</td>
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<td>19.</td>
<td>315</td>
<td>STATE PUBLIC CHARTER SCHOOL AUTHORITY</td>
<td>KIRSTEN POCHOP</td>
<td>OTHER: SPONSORSHIP FEES</td>
<td>$24,999</td>
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<td>Contract Description: This is a new contract to provide an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.</td>
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<td>Term of Contract: 01/22/2020 - 06/30/2023</td>
<td>Contract # 22756</td>
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<td>20.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER</td>
<td>BALLIN FADES, LLC</td>
<td>GENERAL</td>
<td>$23,040</td>
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<td>Contract Description: This is a new contract to provide ongoing barber services for adjudicated youth.</td>
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<td>Term of Contract: 02/18/2020 - 01/31/2022</td>
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<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>21.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER</td>
<td>QUALITY MEDICAL IMAGING OF NEVADA</td>
<td>GENERAL</td>
<td>$23,336</td>
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<td>Contract Description: This is a new contract to provide ongoing medical imaging and interpretation services as ordered by a physician.</td>
<td>Term of Contract: 02/01/2020 - 01/31/2024</td>
<td>Contract # 22810</td>
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<td>22.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - REVIEW OF DEATH OF CHILDREN</td>
<td>BABY'S BOUNTY</td>
<td>FEE: VITAL RECORDS</td>
<td>$12,500</td>
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<td>Contract Description: This is a new contract to provide advertising rights for statewide utilization of public service announcements for broadcast television, movie theatre advertising and social media platforms in an effort to increase awareness and understanding of the risks of Sudden Infant Death Syndrome/Sudden Unexpected Infant Death.</td>
<td>Term of Contract: 02/10/2020 - 12/31/2021</td>
<td>Contract # 22794</td>
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<td>23.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>CLIMATEC, LLC</td>
<td>GENERAL 70%</td>
<td>FEDERAL 30%</td>
<td>$39,756</td>
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<td>Contract Description: This is a new contract to provide energy and control systems management for two chillers located at 6171 W. Charleston Blvd. in Las Vegas, buildings 7 and 17.</td>
<td>Term of Contract: 01/29/2020 - 12/31/2023</td>
<td>Contract # 22759</td>
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<td>24.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>SIGNAL FIRE, INC.</td>
<td>GENERAL 70%</td>
<td>FEDERAL 30%</td>
<td>$29,040</td>
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<td>Contract Description: This is a new contract to provide ongoing fire equipment monitoring and annual inspections for 11 state owned buildings located at 6171 W. Charleston Blvd. in Las Vegas.</td>
<td>Term of Contract: 02/01/2020 - 01/31/2024</td>
<td>Contract # 22833</td>
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<td>25.</td>
<td>431</td>
<td>OFFICE OF THE MILITARY</td>
<td>CONSTRUCTION DESIGN SERVICES, INC.</td>
<td>FEDERAL</td>
<td>$23,350</td>
<td>Professional Service</td>
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<tr>
<td><strong>Contract Description</strong>: This is a new contract to provide professional electrical engineering services that will develop a detailed power quality study and assessment report detailing current facility power conditions, all power quality shortfalls and correction measures/initiatives recommended to solve power issues impacting the server room at North Las Vegas Readiness Center.</td>
<td><strong>Term of Contract</strong>: 02/11/2020 - 12/31/2020</td>
<td>Contract # 22856</td>
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<td>26.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER</td>
<td>CUMMINS, INC.</td>
<td>GENERAL</td>
<td>$4,457</td>
<td></td>
</tr>
<tr>
<td><strong>Contract Description</strong>: This is the first amendment to the original contract which provides services to troubleshoot generators that are not synching and require replacement of block heaters at Lovelock Correctional Center. This amendment increases the maximum amount from $9,892.83 to $14,349.36 due to the need for additional repairs required after troubleshooting was complete.</td>
<td><strong>Term of Contract</strong>: 10/31/2019 - 03/31/2020</td>
<td>Contract # 21749</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27.</td>
<td>655</td>
<td>DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY</td>
<td>CPRIME, INC.</td>
<td>GENERAL</td>
<td>$13,600</td>
<td></td>
</tr>
<tr>
<td><strong>Contract Description</strong>: This is a new contract to provide a 4-Day Business Process Analyst Bootcamp for the agency’s BPAs.</td>
<td><strong>Term of Contract</strong>: 02/03/2020 - 06/30/2020</td>
<td>Contract # 22812</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>28.</td>
<td>705</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES</td>
<td>AP PRODUCTIONS, LLC DBA THREE STICKS PRODUCTIONS</td>
<td>GENERAL 25% FEDERAL 75%</td>
<td>$13,950</td>
<td></td>
</tr>
<tr>
<td><strong>Contract Description</strong>: This is a new contract to provide three public service announcement videos to raise awareness and educate Nevadans on flood safety, preparedness, and reducing flood risk.</td>
<td><strong>Term of Contract</strong>: 01/30/2020 - 04/29/2020</td>
<td>Contract # 22821</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>29.</td>
<td>705</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES</td>
<td>RCQUINN CONSULTING, INC.</td>
<td>GENERAL 25% FEDERAL 75%</td>
<td>$16,075</td>
<td></td>
</tr>
<tr>
<td><strong>Contract Description</strong>: This is a new contract to provide a state floodplain management guide reference booklet for local city and county floodplain managers.</td>
<td><strong>Term of Contract</strong>: 01/29/2020 - 06/30/2020</td>
<td>Contract # 22802</td>
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<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
</tr>
<tr>
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<td>-----------------------------------------------</td>
</tr>
<tr>
<td>30.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MNGMT &amp; CORRCTV ACTN</td>
<td>EMERGE KNOWLEDGE DESIGN, INC.</td>
<td>FEDERAL</td>
<td>$36,696</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide an updated database for tracking and reporting recycling activities within the state.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 01/30/2020 - 01/29/2022</td>
<td>Contract # 22678</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>31.</td>
<td>748</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES</td>
<td>MATUSKA LAW OFFICES, LTD</td>
<td>FEE: LICENSE AND ADMINISTRATIVE</td>
<td>($10,000)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the first amendment to the original contract which provides referee/arbitrator services for the Alternative Dispute Resolution Program. This amendment extends the termination date from January 31, 2020 to January 31, 2022 and decreases the maximum amount from $25,000 to $15,000 due to the reduced but continued need for these services.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 02/01/2018 - 01/31/2022</td>
<td>Contract # 19584</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>32.</td>
<td>748</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - COMMON INTEREST COMMUNITIES</td>
<td>SHI INTERNATIONAL CORPORATION</td>
<td>FEE: DOOR FEES, LICENSING AND ADMINISTRATION</td>
<td>$47,948</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new work plan under master service agreement #19222 through InLumon to provide cloud services. This work plan is to implement an online database and payment system for Homeowner Association (HOA) annual renewals which will allow HOAs to complete the required registration process and pay annual fees and provide the agency with data.</td>
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<tr>
<td></td>
<td></td>
<td>Term of Contract: 01/24/2020 - 06/30/2021</td>
<td>Contract # 22719</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>33.</td>
<td>748</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION</td>
<td>ESCRIBERS, LLC</td>
<td>GENERAL 25.1% FEE: LICENSE, DOOR AND ADMINISTRATIVE 74.9%</td>
<td>$12,100</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide court reporting services in the Carson City and Las Vegas areas.</td>
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<tr>
<td></td>
<td></td>
<td>Term of Contract: 01/30/2020 - 06/30/2021</td>
<td>Contract # 22717</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### INFORMATION CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>34.</td>
<td>810</td>
<td>DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES</td>
<td>IMAGE ACCESS CORPORATION</td>
<td>HIGHWAY 96% FEE: ADMINISTRATION 3% OTHER: OHV ADMINISTRATIVE REIMBURSEMENT 1%</td>
<td>$37,000</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Description:** This is the first amendment to the original contract which provides software support services; DMV programming evaluations/assessments, process improvement recommendations and implementation of process improvement initiatives. This amendment increases the maximum amount from $9,000 to $46,000 due the need for additional software upgrades and software implementation support services.

**Term of Contract:** 03/15/2019 - 06/30/2021

**Contract #** 21628

| 35.   | 901    | DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM | EMPOWERED CAFE | OTHER: REVENUE | $45,000 |                                                 |

**Contract Description:** This is a new revenue contract to operate Business Enterprise of Nevada (BEN) food courts in southern Nevada as training facilities for potential BEN operators and food service job training for other individuals with disabilities.

**Term of Contract:** 02/07/2020 - 10/31/2021

**Contract #** 22652

| 36.   | 901    | DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM | GREASE MAGIC, LLC | OTHER: BUSINESS ENTERPRISE SET-ASIDE | $40,000 |                                                 |

**Contract Description:** This is a new contract to provide ongoing commercial kitchen cleaning services for the Business Enterprise of Nevada facilities located in southern Nevada.

**Term of Contract:** 01/21/2020 - 10/31/2021

**Contract #** 22637
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>37.</td>
<td>901</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM</td>
<td>TERRY C. SMITH</td>
<td>BUSINESS ENTERPRISE</td>
<td>$45,000</td>
<td></td>
</tr>
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<td></td>
<td><strong>Contract Description:</strong> This is a new contract to provide the Business Enterprise of Nevada (BEN) program with knowledge and expertise regarding the Randolph-Sheppard Act of 1936, 20 USC 107 et. seq., as amended in 1954 and 1974. The vendor will review all current BEN rules and regulations, draft required changes and help shepherd the changes through the Committee of Blind Vendors and the Rehabilitation Services Administration of the United States Department of Education.</td>
</tr>
<tr>
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<td></td>
<td>Term of Contract: 02/10/2020 - 12/31/2021</td>
</tr>
<tr>
<td>38.</td>
<td>901</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM</td>
<td>SUNSHINE MARKETING SOLUTIONS</td>
<td>BUSINESS ENTERPRISE</td>
<td>$10,000</td>
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<td></td>
<td><strong>Contract Description:</strong> This is a new contract to provide graphic design services; including signs, banners, displays, and menus for Business Enterprise of Nevada food court and vending site locations across the state.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Term of Contract: 01/24/2020 - 10/31/2021</td>
</tr>
<tr>
<td>39.</td>
<td>B025</td>
<td>LICENSING BOARDS AND COMMISSIONS - PSYCHOLOGICAL EXAMINERS</td>
<td>NEENA K. LAXALT</td>
<td>LICENSING</td>
<td>$37,719</td>
<td></td>
</tr>
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<td></td>
<td><strong>Contract Description:</strong> This is a new contract to provide ongoing government affairs and lobbyist services for the Nevada Board of Psychological Examiners during the interim including the 2021 legislative session.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>Term of Contract: 02/18/2020 - 02/28/2023</td>
</tr>
<tr>
<td>40.</td>
<td>B031</td>
<td>LICENSING BOARDS AND COMMISSIONS - OCCUPATIONAL THERAPY</td>
<td>J.K. BELZ &amp; ASSOCIATES, INC.</td>
<td>LICENSING</td>
<td>$36,000</td>
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<td></td>
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<td></td>
<td><strong>Contract Description:</strong> This is a new contract to provide legislative services in preparing for and representing the Board's interests during the 2021 Legislative session. Services include conducting outreach with stakeholders, legislators, state agencies, professional boards and organization; bill tracking and follow up activities.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>Term of Contract: 02/05/2020 - 06/30/2021</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 19890 Amendment Number: 1
   Legal Entity Name: Kephart Consulting LLC
   Agency Name: ATTORNEY GENERAL’S OFFICE Contractor Name: Kephart Consulting LLC
   Address: 2989 N. 44th St #3028
   City/State/Zip: Phoenix, AZ 85018
   Contract start date: 03/28/2018
   Anticipated BOE meeting date: 03/2020
   Contract term: 4 years and 95 days
   Type of contract: Contract
   Description: Expert Witness
   Purpose of contract:
   This is the first amendment to the original contract which provides expert witness testimony on the training use and deployment of less than lethal munitions i.e. “skip munitions deployment”. This amendment extends the contract termination date to from June 30, 2020 to June 30, 2022 and increase the maximum amount from $10,000 to $35,000 due to the continued need for these services.

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 03/28/2018
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If “Yes”, please explain

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years and 95 days

4. Type of contract: Contract
   Contract description: Expert Witness

II. JUSTIFICATION
7. What conditions require that this work be done?
   These services will provide expert witness testimony for ongoing litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have this specialized training needed for this matter.

9. Were quotes or proposals solicited?  No

Was the solicitation (RFP) done by the Purchasing Division?  No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver:  Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

   d. Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  No

   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  No

   If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  No

   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  No

   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?  Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>cschonl1</td>
<td>02/04/2020 12:21:28 PM</td>
</tr>
<tr>
<td>Division Approval</td>
<td>cschonl1</td>
<td>02/04/2020 12:21:31 PM</td>
</tr>
<tr>
<td>Department Approval</td>
<td>cschonl1</td>
<td>02/04/2020 12:21:33 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>cschonl1</td>
<td>02/04/2020 12:21:35 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>hfield</td>
<td>02/07/2020 14:52:42 PM</td>
</tr>
</tbody>
</table>
## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22776

<table>
<thead>
<tr>
<th>Legal Entity Name</th>
<th>Contractor Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>RANDA BASCHARON DO INC DBA</td>
<td>RANDA BASCHARON DO INC DBA</td>
<td>ORTHOPEDIC &amp; SPORTS MED INST 7281 W Sahara Ave Ste 110</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Contractor Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATTORNEY GENERAL'S OFFICE</td>
<td>RANDA BASCHARON DO INC DBA</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Code</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>030</td>
<td>LAS VEGAS, NV 89117</td>
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</table>

<table>
<thead>
<tr>
<th>Appropriation Unit</th>
<th>Is budget authority available?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1348-15</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If "No" please explain: Not Applicable

<table>
<thead>
<tr>
<th>City/State/Zip</th>
<th>Contact/Phone</th>
<th>Vendor No.</th>
<th>NV Business ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAS VEGAS, NV 89117</td>
<td>702-947-7790</td>
<td>T29014789</td>
<td>NV20051612655</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

2. **Contract start date:**

   a. Effective upon Board of Examiner's approval? No or b. other effective date 01/23/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. **Termination Date:** 06/30/2021

   Contract term: 1 year and 158 days

4. **Type of contract:** Contract

   Contract description: Expert Witness

5. **Purpose of contract:**

   This is a new contract to provide orthopedic expert testimony, consultation and report preparation in case number USDC 2:13-cv-00093-RFB-NJK.

6. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: $30,000.00

### II. JUSTIFICATION

7. **What conditions require that this work be done?**

   The Attorney General's Office needs an orthopedic expert to provide consultation, report preparation and expert witness testimony.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   State employees do not have the expertise needed for this testimony.

9. **Were quotes or proposals solicited?**

   No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Solicitation Waiver: Exempt (Per statute)

   c. Why was this contractor chosen in preference to other?

   NAC 333.150
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
      No If "Yes", please explain

      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

      The OAG has contracted with Dr. Bascharon and the service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
      Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
      Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
      Yes

19. Agency Field Contract Monitor:
    Nancy Katafias, Tort Claims Manager  Ph: 775-684-1252

20. Contract Status:
    Contract Approvals:

    | Approval Level                | User     | Signature Date       |
    |-------------------------------|----------|----------------------|
    | Budget Account Approval       | cschonl1 | 01/22/2020 11:24:39 AM |
    | Division Approval             | cschonl1 | 01/22/2020 11:24:42 AM |
    | Department Approval           | cschonl1 | 01/22/2020 11:24:44 AM |
    | Contract Manager Approval     | cschonl1 | 01/22/2020 11:24:47 AM |
    | Budget Analyst Approval       | hfield   | 01/23/2020 14:48:53 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22879

Legal Entity Name:
SILVERSTATE FORENSIC

Agency Name: ATTORNEY GENERAL’S OFFICE
Contractor Name: SILVERSTATE FORENSIC

Agency Code: 030
Address: 10300 W. CHARLESTON BLVD., 13-

Appropriation Unit: 1348-15
Is budget authority available?: Yes
City/State/Zip: LAS VEGAS, NV 89135
Contact/Phone: 7025627880
Vendor No.: PENDING
NV Business ID: NV20101296396

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

TORT CLAIM FUNDS

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/01/2020
   Anticipated BOE meeting date 03/2020

Retroactive? Yes
If "Yes", please explain

We are requesting that this contract be retroactively approved to February 1, 2020 due to the availability of the expert witness and documents that will need to be produced before March 6, 2020.

3. Termination Date: 02/01/2022

Contract term: 2 years and 1 day

4. Type of contract: Contract

Contract description: Expert Witness

5. Purpose of contract:

This is a new contract to provide ongoing expert witness services including review of medical records, producing rebuttal reports and testimony.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $46,460.00

Other basis for payment: see scope of work

II. JUSTIFICATION

7. What conditions require that this work be done?

The expert witness will provide expert witness reports and testimony for ongoing litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

   c. Why was this contractor chosen in preference to other?
d. Last bid date:  Anticipated re-bid date:
10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
    No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:
    ROBERT WITNEY, DAG  Ph: 702-486-3104

20. Contract Status:
    Contract Approvals:
    
    | Approval Level            | User    | Signature Date         |
    |---------------------------|---------|------------------------|
    | Budget Account Approval   | cschonl1| 02/06/2020 14:03:02 PM |
    | Division Approval         | cschonl1| 02/06/2020 14:03:03 PM |
    | Department Approval       | cschonl1| 02/06/2020 14:03:05 PM |
    | Contract Manager Approval | cschonl1| 02/06/2020 14:03:06 PM |
    | Budget Analyst Approval   | hfield  | 02/11/2020 08:50:07 AM |
Date: February 6, 2020

To: Heather Field, Executive Branch Budget Officer
   Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #22879 Silverstate Forensic, LLC

We are requesting that this contract be retroactively approved to February 1, 2020 due to the availability of the expert witness and reports that they will need to produce before March 6, 2020.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 20962
   Amendment Number: 1
   Legal Entity Name: SUMMERSCAPE, LLC
   Contractor Name: SUMMERSCAPE, LLC
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Address: 5295 Coggins Road
   City/State/Zip: Reno, NV 89506
   Agency Code: 082
   Appropriation Unit: 1349-12
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2019-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %
   Fees 0.00 %
   Federal Funds 0.00 %
   Bonds 0.00 %
   Highway Funds 0.00 %
   Other funding 100.00 % Buildings and Grounds Building Rent Income Revenue
   Agency Reference #: ASD 2830218

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 10/09/2018
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 09/30/2022
   Contract term: 3 years and 357 days

4. Type of contract: Contract
   Contract description: Snow Removal

5. Purpose of contract:
   This is the first amendment to the original contract which provides ongoing snow removal services for state-owned facilities in Northern Nevada. This amendment increases the maximum amount from $70,000 to $88,888 due to the continued need for these services.

6. CONTRACT AMENDMENT
   Trans $ Info Accum $ Action Accum $ Agenda
   1. The max amount of the original contract: $70,000.00 $70,000.00 $70,000.00 Yes - Action
   2. Amount of current amendment (#1): $18,101.00 $18,101.00 $18,101.00 Yes - Info
   3. New maximum contract amount: $88,101.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   Snow removal is a safety issue for the general public and state employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
B&G does not have enough personnel to perform the task.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?

   d. Last bid date: 08/01/2018  Anticipated re-bid date: 06/30/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No
        If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency? No
    If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level          | User   | Signature Date          |
    |-------------------------|--------|-------------------------|
    | Budget Account Approval | ssands | 01/14/2020 08:32:33 AM  |
    | Division Approval       | ssands | 01/14/2020 08:32:37 AM  |
    | Department Approval     | ssands | 01/14/2020 08:32:41 AM  |
    | Contract Manager Approval| ssands| 01/24/2020 08:12:25 AM  |
    | Budget Analyst Approval | jrodrig9 | 01/30/2020 16:48:56 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19160

   Amendment Number: 4

   Legal Entity Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.

   Contractor Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Address: DBA H&K Architects

   City/State/Zip: RENO, NV 89511-2262

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Is budget authority available?: Yes

   Vendor No.: T80984709

   NV Business ID: NV19941047730

   To what State Fiscal Year(s) will the contract be charged? 2018-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds: 0.00%
   - Federal Funds: 92.00%
   - Highway Funds: 0.00%

   X Federal Funds: 92.00%
   X Bonds: 8.00%
   Other funding: 0.00%

   Agency Reference #: 111356

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 10/10/2017

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2021

   Contract term: 3 years and 264 days

4. Type of contract: Contract

   Contract description: Arch/Eng Serv

5. Purpose of contract:

   This is the fourth amendment to the contract which provides professional architectural / engineering services for the Nevada National Guard North Las Vegas Readiness Center CIP project: CIP Project: 17-C05; SPWD Contract No. 111356. This amendment increases the maximum amount from $2,239,245 to $2,247,311 due to the additional fencing needed to complete the project.

6. CONTRACT AMENDMENT

   1. The max amount of the original contract:
      Trans $        Info Accum $        Action Accum $        Agenda
      $2,173,195.00  $2,173,195.00  $2,173,195.00  Yes - Action

      a. Amendment 1:
         $30,300.00  30,300.00  30,300.00  Yes - Info
      b. Amendment 2:
         $32,750.00  32,750.00  63,050.00  Yes - Action
      c. Amendment 3:
         $3,000.00  3,000.00  3,000.00  No

   2. Amount of current amendment (#4):
      $8,066.00  11,066.00  11,066.00  Yes - Info

   3. New maximum contract amount:
      $2,247,311.00

II. JUSTIFICATION

7. What conditions require that this work be done?
8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional architectural/engineering services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
      Demonstrated the required expertise for work on this project.
   c. Why was this contractor chosen in preference to other?
      Not Applicable
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
        If "Yes", please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level                | User  | Signature Date          |
    |-------------------------------|-------|-------------------------|
    | Budget Account Approval       | lwildes | 01/27/2020 10:51:58 AM |
    | Division Approval             | lwildes | 01/27/2020 10:52:03 AM |
    | Department Approval           | lwildes | 01/27/2020 10:52:09 AM |
    | Contract Manager Approval     | lwildes | 01/27/2020 10:52:14 AM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22853

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1585-53
Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00%
- Fees: 0.00%
- Federal Funds: 0.00% X Bonds: 100.00%
- Highway Funds: 0.00% Other funding: 0.00%

Agency Reference #: 113328

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/11/2020
   Anticipated BOE meeting date 03/2020
   
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 139 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
This is a new contract to provide professional architectural/engineering services for the Pioche Conservation Camp - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the roofs on housing units A,B,C,D,E, & the Culinary building: CIP Project No.19-S01-5; SPWD Contract No.113328.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Lutz, Andy, Project Manager Ph: 775-684-4141

20. Contract Status:
    Contract Approvals:
    
    Approval Level         User  Signature Date
    -----------------------  ------  ------------------
    Budget Account Approval lwildes  01/31/2020 12:30:02 PM
    Division Approval       lwildes  01/31/2020 12:30:05 PM
    Department Approval    lwildes  01/31/2020 12:30:08 PM
    Contract Manager Approval lwildes 01/31/2020 12:30:12 PM
    Budget Analyst Approval jrodrig9 02/11/2020 20:17:21 PM
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22846

Legal Entity Name: FRAME ARCHITECTURE, INC.
Contractor Name: FRAME ARCHITECTURE, INC.

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1585-53
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Address: 4090 S MCCARRAN BLVD.
Contact/Phone: 775-827-9977
Vendor No.: T29014981
NV Business ID: NV20031302154

City/State/Zip: RENO, NV 89502-7529

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 % X</td>
</tr>
<tr>
<td>Bonds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 113332

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/11/2020

Anticipated BOE meeting date 03/2020
Retroactive? No

If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
Contract term: 3 years and 139 days

4. Type of contract: Contract
Contract description: Arch / Eng

5. Purpose of contract:
This is a new contract to provide professional architectural/engineering services for the Fort Churchill State Park - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the roofs on the Park Shop and Restroom: CIP Project No.19-S01-6; SPWD Contract No.113332.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $30,000.00
Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Agricultural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date:
Anticipated re-bid date:

10. Does the contract contain any IT components?
No

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No**
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   **No**

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   **No**
   If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   **No**
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No**
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Lutz, Andy, Project Manager   Ph: 775-684-4141

20. Contract Status:
   **Contract Approvals:**
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>lwildes</td>
<td>01/31/2020 08:43:52 AM</td>
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<tr>
<td>Division Approval</td>
<td>lwildes</td>
<td>01/31/2020 08:43:55 AM</td>
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<tr>
<td>Department Approval</td>
<td>lwildes</td>
<td>01/31/2020 08:43:58 AM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>lwildes</td>
<td>01/31/2020 08:44:00 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>jrodrig9</td>
<td>02/11/2020 20:10:02 PM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22854

Legal Entity Name: FRAME ARCHITECTURE, INC.
Contractor Name: FRAME ARCHITECTURE, INC.

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1585-53
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Address: 4090 S MCCARRAN BLVD.
City/State/Zip: RENO, NV 89502
Contact/Phone: 775-827-9977
Vendor No.: T29014981
NV Business ID: NV20031302154

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Bonds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 113333

2. Contract start date:
   a. Effective upon Board of Examiners approval? No or b. other effective date 02/11/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 139 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Dini-Townsend Hospital - Roofing Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace 59,040 square feet of membrane roof only on building 25: CIP Project No.19-S01(1); SPWD Contract No.113333.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $42,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP’s

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Lutz, Andy, Project Manager Ph: 775-684-4141

20. Contract Status:
   Contract Approvals:
   
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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22742

   Legal Entity Name: HARRIS CONSULTING ENGINEERS, LLC

   Agency Name: ADMIN - STATE PUBLIC WORKS

   Company Name: HARRIS CONSULTING ENGINEERS, LLC

   Address: 680 PILOT RD.

   Suite A

   City/State/Zip: LAS VEGAS, NV 89119-9015

   Appropiation Unit: 1585-56

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<td>Fees</td>
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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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   Agency Reference #: 113239

2. Contract start date:

   a. Effective upon Board of Examiner's approval? No or b. other effective date 01/30/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023

4. Type of contract: Contract

5. Contract description: Arch / Eng

6. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Fire Alarm Replacement/Upgrade CIP project, to include design construction and bid documents as well as construction administration services to replace the existing fire alarm system and associated controls: CIP Project No.19-S03-1; SPWD Contract No.113239.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $42,000.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   
   Demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?
   Anticipated re-bid date:

10. Does the contract contain any IT components? No

11. OTHER INFORMATION
   a. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
      If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
      Not Applicable
   
   b. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
      No
   
   c. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
      No
   
   d. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
      If “Yes”, please explain
      Not Applicable
   
   12. Has the contractor ever been engaged under contract by any State agency?
      If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
      Not Applicable
   
   13. Is the contractor currently involved in litigation with the State of Nevada?
      If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
      Not Applicable
   
   14. The contractor is registered with the Nevada Secretary of State’s Office as a:
      LLC
   
   15. a. Is the Contractor Name the same as the legal Entity Name?
      Yes
   
   16. a. Does the contractor have a current Nevada State Business License (SBL)?
      Yes
   
   17. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
      Yes
   
   18. Agency Field Contract Monitor:
      Scarbrough, Ken, Project Manager   Ph: 775-684-4141
   
   19. Contract Status:
      Contract Approvals:
      
      | Approval Level          | User       | Signature Date          |
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      | Department Approval     | lwildes    | 01/03/2020 07:51:34 AM  |
      | Contract Manager Approval | lwildes | 01/03/2020 07:51:37 AM  |
      | Budget Analyst Approval | jrodrig9   | 01/30/2020 18:24:21 PM  |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22851

   Legal Entity Name: ODYSSEY ENGINEERING, INC.

   Contractor Name: ODYSSEY ENGINEERING, INC.

   Agency Name: ADMIN - STATE PUBLIC WORKS

   Division

   Agency Code: 082

   Appropriation Unit: 1585-61

   Is budget authority available?: Yes

   Address: 895 ROBERTA LN

   Suite 104

   City/State/Zip: SPARKS, NV 89431

   Contact/Phone: 775-359-3303

   Vendor No.: T29022158

   NV Business ID: NV19901023985

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 54.00 % Fees 0.00 %

   Federal Funds 46.00 % Bonds 0.00 %

   Highway Funds 0.00 % Other funding 0.00 %

   Agency Reference #: 113317

2. Contract start date:

   a. Effective upon Board of Examiner's approval? No

   b. Other effective date 02/11/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023

4. Type of contract: Contract

   Contract description: Arch / Eng

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Washoe County Armory - Parking Addition CIP project, to include design construction and bid documents as well as construction administration services to construct and paving a new parking area for the facility: CIP Project No. 19-S05(g)(1); SPWD Contract No.113317.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $43,634.46

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done? 2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work: Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

Demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
McEntee, Markus, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22767

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1590-24
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: HARRIS CONSULTING ENGINEERS, LLC
Contractor Name: HARRIS CONSULTING ENGINEERS, LLC
Address: 680 PILOT RD SUITE A
City/State/Zip: LAS VEGAS, NV 89119-9015

Contact/Phone: 702-269-1575
Vendor No.: T27003439
NV Business ID: NV20011085889

To what State Fiscal Year(s) will the contract be charged? 2020-2023
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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<td>Bonds</td>
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<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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Agency Reference #: 113242

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 01/30/2020
   Anticipated BOE meeting date 02/2020
Retroactive? No
If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 151 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Henderson Department of Motor Vehicles (DMV) - Boiler Replacement CIP project, to include design construction and bid documents as well as construction administration services to replace the boilers, piping and associated control units at the Henderson DMV facility. CIP Project No. 19-M56; SPWD Contract No. 113242.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

Wacker, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22875

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: All Appropriations
Is budget authority available?: No
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 19, Federal Grant-Homeland Security.

Legal Entity Name: HOOFT, ROBERT C DBA
Contractor Name: HOOFT, ROBERT C DBA
Address: HOOFT ARCHITECTURE, LLC
City/State/Zip: SPARKS, NV 89431-1430
Vendor No.: T32006092
NV Business ID: NV20101091896
Contact/Phone: 775-233-1222

To what State Fiscal Year(s) will the contract be charged? 2020-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Funding Source</th>
<th>Percentage</th>
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<td>Federal Funds</td>
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<td>Bonds</td>
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<td>Highway Funds</td>
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Agency Reference #: 113284

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/11/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years and 140 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project, to include design construction and bid documents as well as construction administration services to remodel the Turnout and Administration buildings sufficient to accommodate the new Project Youth Challenge program: CIP Project No.20-A006; SPWD Contract No.113284.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done? 2020 Leg Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.
9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
       Not Applicable
    b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
    c. Why was this contractor chosen in preference to other?
       Demonstrated the required expertise for work on this project.
    d. Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
       No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
       If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
    Dobson, TJ, Project Manager  Ph: 775-684-4141

20. Contract Status:
    Contract Approvals:
    | Approval Level         | User   | Signature Date          |
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    | Division Approval      | lwides | 02/06/2020 10:32:42 AM   |
    | Department Approval    | lwides | 02/06/2020 10:32:44 AM   |
    | Contract Manager Approval| lwides | 02/06/2020 10:32:50 AM   |
    | Budget Analyst Approval| jrodrig9 | 02/11/2020 19:08:10 PM   |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22738

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: All Appropriations
   Is budget authority available?: No
   Contact/Phone: 775-852-2337
   Vendor No.: T29038896
   NV Business ID: NV20051447455

   Legal Entity Name: JP ENGINEERING, LLC
   Contractor Name: JP ENGINEERING, LLC
   Address: 10597 DOUBLE R BLVD. SUITE 1
   City/State/Zip: RENO, NV 89521-8938

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Funding Source</th>
<th>Percentage</th>
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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
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   Agency Reference #: 113192

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No or b. other effective date 01/30/2020
      Anticipated BOE meeting date 02/2020
      Retroactive? No
      If "Yes", please explain Not Applicable

   3. Termination Date: 06/30/2024
      Contract term: 4 years and 152 days

   4. Type of contract: Contract
      Contract description: Arch / Eng

   5. Purpose of contract:
      This is a new contract to provide professional architectural/engineering services for the Northern Nevada Guard - Stead Fire Protection Evaluation Planning CIP project, to include an evaluation of the existing fire protection system at the Stead Facility, provide a functional and operational status of the system and determine requirements for any proposed expansions to the Washoe County Armory, Army Aviation Support Facility and a new aircraft storage facility fire protection systems: CIP Project No. 20-A012; SPWD Contract No. 113192.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $37,500.00
      Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2020 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor: Scarbrough, Ken, Project Manager Ph: 775-684-4141

20. Contract Status:
Contract Approvals:

<table>
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</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 20971
   Amendment Number: 2
   Legal Entity Name: LUMOS & ASSOCIATES, INC.
   Contractor Name: LUMOS & ASSOCIATES, INC.
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: All Appropriations
   Is budget authority available?: No
   Address: 9222 PROTOTYPE DR.
   City/State/Zip: RENO, NV 89521-8989
   Contact/Phone: 775-827-6111
   Vendor No.: T80912843A
   NV Business ID: NV19791006982

   To what State Fiscal Year(s) will the contract be charged? 2019-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   
<table>
<thead>
<tr>
<th>Source</th>
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<tbody>
<tr>
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<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
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</table>

   Agency Reference #: 112128

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 10/09/2018
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2022

4. Type of contract: Contract
   Contract description: Arch/Eng

5. Purpose of contract:
   This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Army Guard Aviation Support Facility - Apron Upgrades CIP project: CIP Project No. 18-A034; SPWD Contract No. 112128. This amendment increases the maximum amount of $202,900 to $216,639.06 due to added fence & drainage revisions and City of Reno permit fee requirements.

6. CONTRACT AMENDMENT

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<th>Action Accum $</th>
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<td>3.</td>
<td>$216,639.06</td>
<td>$216,639.06</td>
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</tr>
</tbody>
</table>
II. JUSTIFICATION

7. What conditions require that this work be done?

2018 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No

If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No

If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No

If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status: Contract Approvals:

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<td>Budget Analyst Approval</td>
<td>jrodrig9</td>
<td>01/30/2020 18:51:37 PM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: **22229**

**Legal Entity Name:** STOREY, COUNTY OF

**Agency Name:** DTCA - DIVISION OF TOURISM

**Contractor Name:** STOREY, COUNTY OF

**Address:** 86 SOUTH C STREET

**City/State/Zip:** VIRGINIA CITY, NV 89440

**Agency Code:** 101

**Appropriation Unit:** 1522-31

**Is budget authority available?:** Yes

**If "No" please explain:** Not Applicable

**Contact/Phone:** DDOTSON@storeycounty.org 775-847-7500

**Vendor No.:** T80054670 A

**NV Business ID:** T80054670A

**To what State Fiscal Year(s) will the contract be charged?:** 2020

**What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.**

- **General Funds:** 0.00 %
- **Fees:** 0.00 %
- **Federal Funds:** 0.00 %
- **Bonds:** 0.00 %
- **Highway Funds:** 0.00 %
- **X** Other funding: 100.00 % LODGING TAX

**Agency Reference #:** RFP #220

2. Contract start date:

   a. **Effective upon Board of Examiner’s approval?:** No

   **Anticipated BOE meeting date:** 03/2020

   **Retroactive?:** No

   **If "Yes", please explain:** Not Applicable

3. **Termination Date:** 05/08/2020

4. **Contract term:** 30 days

5. **Type of contract:** Interlocal Agreement

6. **Contract description:** Rural Roundup 2020

5. **Purpose of contract:**

   **This is a new contract to provide the venue for the 2020 Rural Roundup conference to be held in Virginia City, April 8-10, 2020.**

6. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: **$40,000.00**

II. JUSTIFICATION

7. **What conditions require that this work be done?**

   **The Nevada Division of Tourism is the host for the annual Rural Roundup Conference.**

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   **This contract will provide a location to hold the 2020 Rural Roundup Conference, therefore, State employees would not be able to provide this service.**

9. **Were quotes or proposals solicited?** Yes

   **Was the solicitation (RFP) done by the Purchasing Division?** Yes

   a. **List the names of vendors that were solicited to submit proposals (include at least three):**
b. Solicitation Waiver: Not Applicable

This vendor was chosen for several reasons. The premise of Rural Roundup is to alternate between all eligible rural communities and Virginia City has never hosted the conference previously; the locations the vendor chose are beautiful and will easily accommodate all TravelNevada needs; their showcase events will also educate and inspire participants to use Virginia City's ideas and programs in their own communities.

d. Last bid date: 01/02/2019 Anticipated re-bid date: 01/06/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22862

   Agency Name: GOVERNOR’S OFFICE OF ECONOMIC DEVELOPMENT
   Contractor Name: UNITED FRAME AND PRODUCTS LLC

   Legal Entity Name: UNITED FRAME AND PRODUCTS LLC

   Agency Code: 102
   Appropriation Unit: 1526-11

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Address: 1390 RIDGE ROAD
   City/State/Zip: HIGHLAND PARK, IL 60035-2831

   Contact/Phone: MARIO PUHARICH 847-864-4000
   Vendor No.: T32009446
   NV Business ID: NV20171634845

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 83.00 %
   X Federal Funds 17.00 %
   Highway Funds 0.00 %
   Fees 0.00 %
   Bonds 0.00 %
   Other funding 0.00 %

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No
      b. other effective date 02/12/2020
      Anticipated BOE meeting date 03/2020

      Retroactive? No
      If "Yes", please explain

      Not Applicable

   3. Termination Date: 03/31/2020
      Contract term: 47 days

   4. Type of contract: Contract
      Contract description: INTL CONSULTANT

   5. Purpose of contract:
      This is a new contract to provide international consulting services related to the Nevada Global Trade Mission to Croatia, Czech Republic, and Slovenia.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $11,600.00
      Other basis for payment: $9,600 payable upon full execution of the contract with the remaining $2,000 payable upon completion of the trade mission.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Per NRS 231, the agency is charged with diversifying and strengthening Nevada's economy and trade missions are one of the ways that the agency is able to meet the agency's goals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   There are no state employees who can be the liaison between GOED and the delegates, educational institutions, and participating businesses in these countries. In addition, there is no one on staff who speaks all of the language or grasps the culture of the countries that will be visited during the trade mission.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? Yes
    a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

   Approval #: 200201
   Approval Date: 02/03/2020

c. Why was this contractor chosen in preference to other?

---

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - **No**
   - **If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor**
   - **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - **No**
   
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - **No**
   
   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   - **No**
   - **If “Yes”, please explain**
   - **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   - **No**
   - **If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:**
   - **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?
   - **No**
   - **If “Yes”, please provide details of the litigation and facts supporting approval of the contract:**
   - **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   - **LLC**

16. a. Is the Contractor Name the same as the legal Entity Name?
   - **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   - **Yes**

19. Agency Field Contract Monitor:
    - **Dijana Mitrovic, International Business Development Coordinator**  Ph: 702-486-3087

20. **Contract Status:**
   
   **Contract Approvals:**

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<th>User</th>
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SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

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<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Agency</strong></td>
</tr>
<tr>
<td><strong>Name:</strong> Governor’s Office of Economic Development</td>
</tr>
<tr>
<td><strong>Contact Name and Title:</strong></td>
</tr>
<tr>
<td>Dijana Mitrovic, International Business Development Coordinator</td>
</tr>
<tr>
<td><strong>Phone Number:</strong> 702-486-3087</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:dmitrovic@diversifynevada.com">dmitrovic@diversifynevada.com</a></td>
</tr>
<tr>
<td>Bonnie Long, Director of Administration</td>
</tr>
<tr>
<td><strong>Phone Number:</strong> 775-687-9910</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:blong@diversifynevada.com">blong@diversifynevada.com</a></td>
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<table>
<thead>
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<th>Vendor Information:</th>
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<tbody>
<tr>
<td><strong>Identify Vendor:</strong> United Frame and Products, LLC</td>
</tr>
<tr>
<td><strong>Contact Name:</strong> Mario Puharich</td>
</tr>
<tr>
<td><strong>Complete Address:</strong> 1390 Ridge Road, Highland Park, IL 60035</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong> 847-864-4000</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:uniframpro@gmail.com">uniframpro@gmail.com</a></td>
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<th>Type of Waiver Requested – Check the appropriate type:</th>
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<tr>
<td><strong>Sole or Single Source:</strong> X</td>
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<tr>
<td><strong>Professional Service Exemption:</strong></td>
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<thead>
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<tr>
<td><strong>Is this a new Contract?</strong> Yes</td>
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<td><strong>Amendment:</strong> #</td>
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<td><strong>Federal Funds:</strong> X $2,000</td>
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<td><strong>Other (Explain):</strong></td>
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</table>

Solicitation Waiver Revised: January 2020
Total Estimated Value of this Service Contract, Amendment or Purchase:
$11,600

Provide a description of work/services to be performed or commodity/good to be purchased:

This is a new contract to bring strategic assistance in coordination and planning of the Nevada Global Trade & Education Mission to Croatia, Czech Republic, and Slovenia. This mission aims at promoting the Nevada Global Platform, increasing foreign direct investment, grow Nevada’s exports, and strengthen global networks. To attain these goals, the International Program Advisor/International Consultant will: act as liaison between GOED, government, academia, and business counterparts in Croatia, Czech Republic, and Slovenia; advise and support itineraries and agenda development; event management throughout the trade mission (including organizing the first Europe-Nevada Global Summit); assist to identify potential investors; regularly communicate with stakeholders to create a detailed plan of the preparatory activities prior to the mission; prepare necessary documents for the Europe-Nevada Global Summit; support the final schedule and coordinate events and meetings throughout the mission taking part in Croatia; provide weekly progress updates; and support other assignments as per GOED directive.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

This vendor came highly recommended by the U.S. Department of Commerce based out of Prague, Czech Republic, Croatia and the U.S. Embassy in Slovenia. This vendor also has a high level of qualification for this role due to his work with: various state governments, businesses in outreach, marketing, and communication; developing educational & business opportunities between the U.S. and Europe; and their work with the Czech, Croatian and Slovenian governments as well as with the U.S. Department of Commerce and U.S. Department of State.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

This vendor has extensive understanding in U.S. – European Union member states relations with work in government and business sector, with a background in international relations, government contracting, export-based trade activities dealing with a high-level communication with foreign governments. He also already has a proven record of diplomatic & economic experience and possesses a large network of contacts at federal, regional and local levels in respective countries pertained to the trade mission scope, which will significantly facilitate coordination of matchmaking government, business and academic interactions, to be organized for the trade mission participants and GOED.

This vendor’s contacts will be instrumental in planning of events with companies from different industries and countries and government sectors in the target countries for this trade mission.

Were alternative services or commodities evaluated? Check One. 

<table>
<thead>
<tr>
<th>Yes:</th>
<th>No:</th>
<th>X</th>
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</thead>
</table>

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. **If not**, why were alternatives not evaluated?

The qualifications, recommendations, experience and scope of work of this vendor brings a tremendous value and benefits for the trade mission participants and will further position and strengthen GOED role in the international trade under the GOED Nevada Global Platform.
### Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>X</th>
</tr>
</thead>
</table>

**a.** If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
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<tbody>
<tr>
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<td></td>
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<td></td>
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</table>

### What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

*Currently, this mission is planned for the end of February and beginning of March. Approval of this request will allow GOED to smoothly move forward with planning, scheduling meetings, trade & business events and communicate with the vendor to assess what needs we have for this mission. If we were to not utilize this vendor, it would be necessary to begin the lengthy process of finding another which would cut down on important planning time.*

### What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

*Based on previous GOED contractual agreements for services such as these, it has been assessed that a contract for this length of time and quality of contacts is reasonable at no more than $11,600. This contact also has a reputation among key partners in the US Department of Commerce and U.S. Department of State based in Prague, Czech Republic, Ljubljana, Slovenia, Croatia and other key countries and is therefore a safe choice for quality of work and availability while an unknown vendor could pose difficult to work with.*

### Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>X</th>
</tr>
</thead>
</table>

**a.** If yes, please provide details regarding future obligations or needs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Dijana Mitrovic
Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Bonnie Long
Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee

Page 5

Solicitation Waiver

Revised: January 2020
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22757

Agency Name: NDE - DEPARTMENT OF EDUCATION
Agency Code: 300
Appropriation Unit: 2612-32
Is budget authority available?: Yes
Contact/Phone: Bonnie Little Graham 202-965-3652
Vendor No.: T27009273
NV Business ID: NV20141168490

Legal Entity Name: BRUSTEIN & MANASEVIT PLLC
Contractor Name: BRUSTEIN & MANASEVIT PLLC
Address: 1023 15TH ST NW STE 500
City/State/Zip: WASHINGTON, DC 20005

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 01/24/2020
   Retroactive? No

3. Termination Date: 06/30/2020
   Contract term: 157 days

4. Type of contract: Contract
   Contract description: Training & Workshops

5. Purpose of contract:
   This is a new contract to provide a two day workshop in both the north and south on the Education Department General Administrative Regulations as amended by the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,085.00
   Other basis for payment: Invoices for services requested in accordance with the cost schedule provided in the budget breakdown for option 1 from the contractor's response.

II. JUSTIFICATION
7. What conditions require that this work be done?
   Education Department General Administrative Regulations (EDGAR) continues to be updated since the Uniform Grant Guidance changes took place in 2015. The National defense Authorization Act of 2018 changes in the procurement thresholds, and recently, the new 2019 Compliance Supplement will impact a pass-through agency responsibility for subrecipient monitoring this workshop will cover these recently updated issues in addition to all if the key requirement in EDGAR, including time and effort, procurement, indirect costs, Inventory, allowable and unallowable costs, obligation of funds, carry over, and monitoring of subrecipients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the skills and resources to provide the wide range of services encompassed within this contract.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Federal Education Group
   Law offices of Steven J. Klearman & Associates
   Brustein & Manasevit, PLLC

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
   Selected vendor was the only vendor to submit a proposal.

d. Last bid date: 12/01/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
      employee of the State of Nevada? No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed
       by someone formerly employed by the State of Nevada within the last 24 months? No

    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Department of Education 2017; service was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
    Other General Partnership

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level         | User | Signature Date          |
    |------------------------|------|-------------------------|
    | Budget Account Approval| vrutledg | 01/16/2020 09:53:48 AM |
    | Division Approval      | vrutledg | 01/16/2020 09:53:51 AM |
    | Department Approval    | vrutledg | 01/16/2020 09:53:54 AM |
    | Contract Manager Approval| vrutledg | 01/16/2020 09:54:00 AM |
    | Budget Analyst Approval| cbrekken | 01/24/2020 15:55:33 PM |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22755

   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Legal Entity Name: NEVADA PUBLIC HEALTH FOUNDATION
   Contractor Name: NEVADA PUBLIC HEALTH FOUNDATION

   Agency Code: 300
   Address: 3476 Executive Pointe Way Ste 10
   City/State/Zip: Carson City, NV 89706-7955
   Vendor No.: T81018059
   NV Business ID: NV19961104052

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged?: 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<td>X Federal Funds</td>
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<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/05/2020

   Anticipated BOE meeting date 01/2020

   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2020
   Contract term: 145 days

4. Type of contract: Contract
   Contract description: Conference Planning

5. Purpose of contract:
   This is a new contract to provide conference planning and facilitation services for the federal title programs directors meeting for school district staff who support Title I, II, III, IV, and V programs under the federal Every Student Succeeds Act to ensure continued progress to improve student academic achievement and school success in the state.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $24,220.00
   Other basis for payment: Itemized invoices for services requested in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

   ESSA Section 1111(d)(3) (A)(iii): To ensure continued progress to improve student academic achievement and school success in the State, the State educational agency shall provide technical assistance to each local educational agency in the State serving a significant number of schools implementing comprehensive support and improvement plans...or schools implementing targeted support and improvement plans...

   We are required to provide technical assistance to LEAs receiving funds under ESSA. While the law does not state we must host a federal meeting for LEA Directors each year, NDE has decided to host this annual meeting as a method in which we provide technical assistance: this is a common practice across other state departments of education as well. In addition, in our US DOE-approved ESSA plan, we state that we will provide in-person technical assistance across the Title programs through NDE cross-functional collaborative teams. By bringing all LEA directors for these programs to one location (as opposed to NDE staff traveling to each individual district to provide technical assistance), this meeting is a fiscally efficient way of meeting our federal requirement and what we stated we would do in our approved ESSA plan.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills and resources to provide the wide range of services encompassed within this contract.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Vendor Name</th>
<th>Vendor Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nevada Public Health Foundation</td>
<td>Nevada Primary Care Foundation</td>
<td>Abby Agency</td>
</tr>
</tbody>
</table>

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The selected vendor was the only vendor to submit a proposal.

d. Last bid date: 10/07/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS 2014-current, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
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<td>Budget Analyst Approval</td>
<td>cbrekken</td>
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</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22756

   Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY
   Legal Entity Name: Kirsten Pochop
   Agency Code: 315
   Appropriation Unit: 2711-04
   Is budget authority available?: Yes
   Address: 965 N. Haines St.

   If "No" please explain: Not Applicable
   City/State/Zip: Boise, ID 83712
   Contact/Phone: Kirsten Pochop 206-484-2710
   Vendor No.: T32009281
   NV Business ID: NV20191673569

   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Fees 0.00 %
   - Federal Funds 0.00 %
   - Bonds 0.00 %
   - Other funding 100.00 % Sponsorship Fees

2. Contract start date:
   a. Effective upon Board of Examiners' approval? No
   b. other effective date 01/22/2020

   Retroactive? No
   Anticipated BOE meeting date 03/2020
   If "Yes", please explain

3. Termination Date: 06/30/2023
   Contract term: 3 years and 159 days

4. Type of contract: Contract
   Contract description: External Reviewer

5. Purpose of contract:
   This is a new contract to provide an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $24,999.00
   Payment for services will be made at the rate of $999.00 per application or other charter document

II. JUSTIFICATION

7. What conditions require that this work be done?
   The State Public Charter School Authority is seeking to establish a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The agency does not have the staff necessary to conduct the review of these charter school documents.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Kirsten Pochop
      Earl Simms
      Brenna Copeland
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
The vendor meets the general minimum qualifications required in the informal solicitation.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - **No**  
   - If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   
   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - **No**  
   - If "Yes", please explain
   
   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   - **No**  
   - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   
   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?
   - **No**  
   - If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   
   **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   - Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   - **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - **Yes**

18. **Not Applicable**

19. Agency Field Contract Monitor:

20. **Contract Status:**

   **Contract Approvals:**
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22837

<table>
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<th>Field</th>
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<tr>
<td>Legal Entity Name:</td>
<td>BALLIN FADES LLC</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>BALLIN FADES LLC</td>
</tr>
<tr>
<td>Agency Name:</td>
<td>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</td>
</tr>
<tr>
<td>Address:</td>
<td>2730 S. RANCHO DR.</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
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</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>LAS VEGAS, NV 89102-6400</td>
</tr>
<tr>
<td>Contact/Phone:</td>
<td>Derek Kinsey 702/982-0420</td>
</tr>
<tr>
<td>Vendor No.:</td>
<td>T29038500</td>
</tr>
<tr>
<td>NV Business ID:</td>
<td>NV20141227975</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<td>Bonds</td>
<td>0.00 %</td>
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<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   - Effective upon Board of Examiners approval?: **No**
   - Anticipated BOE meeting date: **02/18/2020**
   - Retroactive?: **No**

   **Not Applicable**

3. Termination Date: **01/31/2022**

4. Type of contract: **Contract**

5. Contract description: **Barber Services**

6. Purpose of contract:
   - This is a new contract to provide ongoing barber services for the youth adjudicated to Summit View Youth Center.

### II. JUSTIFICATION

7. What conditions require that this work be done?
   - Youth in residence require routine barber services by a licensed professional to maintain proper grooming standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   - No employees within the agency are State of Nevada licensed barbers.

9. Were quotes or proposals solicited? **Yes**
   - Was the solicitation (RFP) done by the Purchasing Division? **No**

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   - A Cut Above the Rest
   - Figaro's Barber Shop
   - Ballin Fades

   b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   This was the only Las Vegas area vendor to respond.

d. Last bid date: 08/28/2017  Anticipated re-bid date: 08/31/2021

10. Does the contract contain any IT components?
   No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   The vendor has been under contract with the Division since January 2018. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Corrina Church, Admin Services Officer  Ph: 702-668-4758

20. Contract Status:
   Contract Approvals:
   Approval Level         User       Signature Date
   Budget Account Approval dander16  01/28/2020 08:37:24 AM
   Division Approval      mgalli     02/05/2020 18:43:59 PM
   Department Approval    mwinebar   02/12/2020 09:22:49 AM
   Contract Manager Approval sknigge   02/12/2020 10:11:13 AM
   Budget Analyst Approval laaron    02/18/2020 12:53:50 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22810
   Legal Entity Name: QUALITY MEDICAL IMAGING OF NV

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
Contractor Name: QUALITY MEDICAL IMAGING OF NV

Agency Code: 409
Address: LLC
Appropriation Unit: 3148-04
City/State/Zip: 2490 PROFESSIONAL CT STE 110 LAS VEGAS, NV 89128-0835
Is budget authority available?: Yes
If "No" please explain: Not Applicable
Contact/Phone: ROGER FASELT 702-839-1133
Vendor No.: T29033321
NV Business ID: NV20011052601

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
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<th>Funding Source</th>
<th>Percentage</th>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
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<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/01/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 01/31/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Medical Imaging

5. Purpose of contract:
This is a new contract to provide ongoing medical imaging and interpretation services for youth at Summit View Youth Center as ordered by a physician.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,336.00
   Payment for services will be made at the rate of $23,336.00 per Term of Contract
   Other basis for payment: Cost per service basis is as follows: Ultrasound $200, X-Ray $150, EKG $50, STAT $50. Average annual amount is $5834 x 4 years = $23,336

II. JUSTIFICATION

7. What conditions require that this work be done?
   Community standard for medical diagnostic services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Summit View does not currently have a staff position budgeted for this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?

Quality Medical Imaging was the only response received. Their services have been above standard and the rates remain the same as the prior 4-year contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

| No | If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor |

**Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| No |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| No |

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

| No | If "Yes", please explain |

**Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?

| Yes | If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: |

Currently under contract with the Division, Summit View Youth Center, and services have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

| No | If "Yes", please provide details of the litigation and facts supporting approval of the contract: |

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:

| LLC |

16. a. Is the Contractor Name the same as the legal Entity Name?

| Yes |

17. a. Does the contractor have a current Nevada State Business License (SBL)?

| Yes |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

| Yes |

19. **Agency Field Contract Monitor:**

20. **Contract Status:**

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22794

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409
   Appropriation Unit: 3251-10
   Legal Entity Name: Baby’s Bounty
   Contractor Name: Baby’s Bounty
   Address: 3400 W. Desert Inn Rd.
   Suite 24
   City/State/Zip: Las Vegas, NV 89102-8355
   Contact/Phone: Kim Amato 702-485-2229
   Vendor No.: T27038122
   NV Business ID: NV20081512401

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

       | General Funds | 0.00 % | X Fees | 100.00 % | Vital Records
       | Federal Funds | 0.00 % | Bonds | 0.00 % |
       | Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/10/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 12/31/2021
   Contract term: 1 year and 325 days

4. Type of contract: Contract
   Contract description: Advertisement Rights

5. Purpose of contract:
   This is a new contract to provide advertising rights for statewide utilization of public service announcements for broadcast television, movie theatre advertising, and social media platforms in an effort to increase awareness and understanding of the risks of Sudden Infant Death Syndrome/Sudden Unexpected Infant Death.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $12,500.00
   Payment for services will be made at the rate of $6,000.00 per year
   Other basis for payment: $500 one time customization fee; $6,000 annually for rights

II. JUSTIFICATION
7. What conditions require that this work be done?
   The Division will utilize the ads in an effort to increase understanding and awareness of potential risk factors of Sudden Infant Death Syndrome/Sudden Unexpected Infant Death Syndrome.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Division does not have staff to develop advertisements.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The selected vendor already had the advertisement material developed and therefore was the lowest responsible vendor.

d. Last bid date: 05/20/2019  Anticipated re-bid date: 05/31/2021

10. Does the contract contain any IT components?  **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
**No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No**  If "Yes", please explain  

13. Has the contractor ever been engaged under contract by any State agency?  
**Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
The vendor has provided services under a grant sub-award. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
**No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
**Yes**

17. **Not Applicable**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
**Yes**

19. **Agency Field Contract Monitor:**
   Hayley Jarolimek, Social Services Chief 3   Ph: 702-486-4226

20. **Contract Status:**
   **Contract Approvals:**
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22759

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Contractor Name: CLIMATEC LLC
   City/State/Zip: Las Vegas, NV 89119
   Vendor No.: T27043131
   NV Business ID: NV20111113925

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      or b. other effective date 01/29/2020

3. Termination Date: 12/31/2023

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to provide energy and control systems management for two chillers located at 6171 W. Charleston Blvd. in Las Vegas, buildings 7 and 17.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $39,756.00
   Payment for services will be made at the rate of $4,989.00 per year and billed quarterly
   Other basis for payment: Emergency Repairs/Labor: $19,800.00 for 4 years

II. JUSTIFICATION

7. What conditions require that this work be done?
   The heating and air conditioning in two buildings (7 & 17) are controlled by chillers. The controls to the chillers are an Alerton product which make these controls proprietary equipment to maintain. In order to have a maintenance agreement, Climatec is the only vendor/contractor in the Las Vegas area to accommodate our need.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No State employee or agency with the knowledge or ability to perform this maintenance.

9. Were quotes or proposals solicited?
   Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
Evolution Air Conditioning
Climatec
Mastermaid Mechanical
Harris HVAC

b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   Climatec was the only vendor able to maintain the proprietary equipment.
d. Last bid date: 12/11/2019  Anticipated re-bid date:  12/11/2023

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**

13. Has the contractor ever been engaged under contract by any State agency?
   **Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Vendor has been under contract with the Division of Building and Grounds since 2015. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    **Yes**

19. Agency Field Contract Monitor:
    Darryl Lambert, Facility Supervisor  Ph: 702-249-2028

20. Contract Status:
    **Contract Approvals:**
    Approval Level   User   Signature Date
    Budget Account Approval   prassie1   01/07/2020 09:11:57 AM
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    Department Approval   mwinebar   01/23/2020 16:40:49 PM
    Contract Manager Approval   sknigge   01/24/2020 11:27:56 AM
    Budget Analyst Approval   laaron   01/29/2020 14:05:54 PM
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22833
   Legal Entity Name: SIGNAL FIRE, INC.
   Contractor Name: SIGNAL FIRE, INC.

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Address: 6160 TRANSVERSE DR
   City/State/Zip: LAS VEGAS, NV 89146-1191
   Vendor No.: T27035036
   NV Business ID: NV20061578346

   Agency Code: 409
   Appropriation Unit: 3646-07
   Is budget authority available?: Yes
   Contact/Phone: Jaime Gomez 877-577-7495
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Is budget authority available?: Yes
   City/State/Zip: LAS VEGAS, NV 89146-1191
   Contact/Phone: Jaime Gomez 877-577-7495
   NV Business ID: NV20061578346

   To what State Fiscal Year(s) will the contract be charged? 2020-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
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<tr>
<td>Other funding</td>
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</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/01/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain

3. Termination Date: 01/31/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Fire Monitoring

5. Purpose of contract:
   This is a new contract to provide ongoing fire equipment monitoring and annual inspections for 11 state owned buildings located at 6171 W. Charleston Blvd. in Las Vegas.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $29,040.00
   Payment for services will be made at the rate of $605.00 per Month

II. JUSTIFICATION
7. What conditions require that this work be done?
   Fire alarm systems are required by chapter 907.6.5 of the International Building Code (as adapted by the Nevada Fire Marshall) to be monitored by an approved supervising station.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No employee holds a Nevada "F" card as required by the Nevada State Fire Marshall.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
In renewing with the current contractor, all equipment in the 11 buildings would remain at no additional cost to the agency, whereas selecting a new vendor would add additional costs with having to purchase or lease new equipment.

d. Last bid date: 12/02/2019  
Anticipated re-bid date: 11/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No  
   If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Division of Child and Family Services, services satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
   Darryl Lambert, Facility Supervisor  Ph: (702) 249-2028

20. Contract Status:
   Contract Approvals:
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22856

Legal Entity Name: CONSTRUCTION DESIGN SERVICES, Inc.
Contractor Name: CONSTRUCTION DESIGN SERVICES, Inc.
Agency Name: ADJUTANT GENERAL & NATIONAL GUARD
Address: PO BOX 34051
Contractor Name: CONSTRUCTION DESIGN SERVICES, Inc.
Agency Code: 431
Appropriation Unit: 3650-10
Is budget authority available?: Yes
City/State/Zip: RENO, NV 89533-4051
If "No" please explain: Not Applicable
Contact/Phone: Michael Pecorino 775-636-0080
Vendor No.: T27039131
NV Business ID: NV20021416902

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<td>Other funding</td>
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2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 02/11/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 324 days

4. Type of contract: Contract
   Contract description: Power Quality Study

5. Purpose of contract:
   This is a new contract to provide professional electrical engineering services that will develop a detailed power quality study and assessment report detailing current facility power conditions, all power quality shortfalls and correction measures/initiatives recommended to solve power issues impacting the server room at North Las Vegas Readiness Center.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,350.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This is a new contract for an electrical engineer to develop a detailed power quality report for the main service and panels that serve the data room for Nevada National Guard located at North Las Vegas.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the certifications to provide these professional services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?
This vendor has the skillset and schematics of the facilities for the Office of the Military.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21749

   Amendment Number: 1

   Legal Entity Name: Cummins Inc.

   Agency Name: DEPARTMENT OF CORRECTIONS

   Contractor Name: Cummins Inc.

   Agency Code: 440

   Address: DBA Cummins Rocky Mountain

   Appropriation Unit: 3759-07

   City/State/Zip: P.O. Box 912138 Denver, CO 80291-2138

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Contact/Phone: Jeffrey-David Orcino 775-331-4983

   Vendor No.: T27042459A

   NV Business ID: NV20171009441

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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   Agency Reference #: 440

2. Contract start date:

   a. Effective upon Board of Examiner’s approval? No

   Anticipated BOE meeting date: 12/2019

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: 03/31/2020

   Contract term: 152 days

4. Type of contract: Contract

   Contract description: Generator repairs

5. Purpose of contract:

This is the first amendment to the original contract to provide service to troubleshoot generators that are not synching and require replacement of block heaters at Lovelock Correctional Center. This amendment increases the maximum contract amount from $9,892.83 to $14,349.36 for additional repairs required after troubleshooting was complete.

6. CONTRACT AMENDMENT

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<th>Info Accum $</th>
<th>Action Accum $</th>
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<td>2. Amount of current amendment (#1):</td>
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<td>$14,349.36</td>
<td>$14,349.36</td>
<td>Yes - Info</td>
</tr>
<tr>
<td>3. New maximum contract amount:</td>
<td>$14,349.36</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?

If the generators are not synching properly, there will be no reliable emergency power in the event of a power failure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

LLC does not have equipment or personnel expertise to perform this type of work. No other State agency performs this work.
9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing No
   Division?

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?
      This vendor was responsive and provided the lowest price.

   d. Last bid date: 08/13/2019   Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

13. Has the contractor ever been engaged under contract by any State agency? Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    **NDOC has been engaged in multiple contracts with this vendor since 2009. Work performed has been verified as satisfactory.**

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    **Contract Approvals:**
    | Approval Level | User     | Signature Date          |
    |----------------|----------|-------------------------|
    | Budget Account Approval | dbretche | 11/25/2019 08:40:16 AM  |
    | Division Approval        | amonro1  | 11/25/2019 14:29:38 PM  |
    | Department Approval      | sewart   | 11/26/2019 07:45:29 AM  |
    | Contract Manager Approval| aroma2   | 01/28/2020 10:22:38 AM  |
    | Budget Analyst Approval  | bmacke1  | 01/31/2020 16:18:52 PM  |
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22812

   - **Legal Entity Name:** cPrime, Inc.
   - **Agency Name:** DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE
   - **Contractor Name:** cPrime, Inc.
   - **Agency Code:** 655
   - **Address:** P.O. Box 4777 Foster City, CA 107 South B Street #200
   - **City/State/Zip:** San Mateo, CA 94401-3993
   - **Appropriation Unit:** 4709-22
   - **Is budget authority available?** Yes
   - **Vendor No.:** T32009330
   - **NV Business ID:** NV20111404035

   To what State Fiscal Year(s) will the contract be charged? **2020**

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. **Contract start date:**
   - **a. Effective upon Board of Examiner's approval?** No
   - **b. other effective date:** 02/03/2020
   - **Anticipated BOE meeting date:** 03/2020
   - **Retroactive?** No

3. **Termination Date:** 06/30/2020
   - **Contract term:** 147 days

4. **Type of contract:** Contract
   - **Contract description:** BPA Training

5. **Purpose of contract:**
   - This is a new contract to provide a 4-Day Business Process Analyst (BPA) Bootcamp to BPAs located within the Department of Public Safety - Records, Communications and Compliance Division.

6. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: **$13,600.00**

## II. JUSTIFICATION

7. **What conditions require that this work be done?**
   - Business Process Analyst Bootcamp/Training is necessary for the team of the Nevada Criminal Justice Information System (NCJIS) Modernization Project.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - The State does not offer this type of training.

9. **Were quotes or proposals solicited?** Yes
   - **Was the solicitation (RFP) done by the Purchasing Division?** No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   - Global Knowledge
   - Knowledge Academy
   - ASPE/cPrime
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the detailed and on-site training the Department is looking for at a lower price than the other vendors that were looked into.

d. Last bid date:  
Anticipated re-bid date:

10. Does the contract contain any IT components?  
No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| No |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| No |

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>Yes</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Public Safety-Records, Communications and Compliance Division: satisfactory</td>
<td></td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

| Yes |

17. a. Does the contractor have a current Nevada State Business License (SBL)?

| Yes |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

| Yes |

19. Agency Field Contract Monitor:

Melissa Costa, Management Analyst 2  Ph: 775.684.6259

20. Contract Status:

**Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>lgallow1</td>
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<tr>
<td>Division Approval</td>
<td>lgallow1</td>
<td>01/29/2020 08:00:21 AM</td>
</tr>
<tr>
<td>Department Approval</td>
<td>cboogle</td>
<td>01/29/2020 14:37:50 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>cboogle</td>
<td>01/29/2020 14:38:03 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>bmacke1</td>
<td>02/03/2020 13:30:57 PM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22821

Legal Entity Name: AP PRODUCTIONS, LLC DBA THREE STICKS PRODUCTIONS
Contractor Name: AP PRODUCTIONS, LLC DBA THREE STICKS PRODUCTIONS

Agency Name: DCNR - DIVISION OF WATER RESOURCES
Contractor Name: AP PRODUCTIONS, LLC DBA THREE STICKS PRODUCTIONS

Agency Code: 705
Address: THREE STICKS PRODUCTIONS 2036 WHITECLIFF DR

Appropriation Unit: 4171-17
City/State/Zip: RENO, NV 89521-8331

Is budget authority available?: Yes
If "No" please explain: Not Applicable
Contact/Phone: Al Polito 775/848-0051
Vendor No.: T32006269
NV Business ID: NV201716511964

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>25.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>75.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      or b. other effective date 01/30/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 04/29/2020
   Contract term: 89 days

4. Type of contract: Contract
   Contract description: Flood Awareness PSA

5. Purpose of contract:
   This is a new contract to provide three public service announcement videos to raise awareness and educate Nevadans on flood safety, preparedness, and reducing flood risk.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $13,950.00
   Payment for services will be made at the rate of $6,975.00 per Stage
   Other basis for payment: Stage one is a retainer for beginning production costs. Stage two is delivery of the final product where payment is due upon project completion.

II. JUSTIFICATION

7. What conditions require that this work be done?
   This product will support the objective of the program by raising awareness and educating Nevadans on the steps residents can take to mitigate their flood risk.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The agency does not have staff or expertise to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The Vendor was selected because they submitted a reasonable quote within the budget and could meet the timeline deliverable. The agency's solicitation received only one other response which exceeded the available budget.

d. Last bid date: 12/16/2019

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
  **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
  **No**

  b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
  **No**

  c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
  **No**  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
  **Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Vendor has provided service to the Dept. of Agricultural in 2018 and 2019 and report work to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
  **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
  **LLC**

16. a. Is the Contractor Name the same as the legal Entity Name?  
  **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
  **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
  **Yes**

19. Agency Field Contract Monitor:  
   Bunny Bishop, Flood Mapping Coordinator Ph: 775-684-2834

20. Contract Status:

  **Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
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</tr>
<tr>
<td>Division Approval</td>
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</tr>
<tr>
<td>Department Approval</td>
<td>kwilliam</td>
<td>01/23/2020 16:10:25 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>bre00</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>mtum1</td>
<td>01/30/2020 11:42:51 AM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22802

   Legal Entity
   Name: RCQUINN CONSULTING, INC.

   Agency Name: DCNR - DIVISION OF WATER RESOURCES

   Agency Code: 705

   Appropriation Unit: 4171-17

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   City/State/Zip: CHARLOTTESVILLE, VA 22902-5200

   Contact/Phone: REBECCA C. QUINN 434-296-1349

   Vendor No.: T32008640

   NV Business ID: NV20191660441

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>25.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>75.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 01/29/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2020
   Contract term: 152 days

4. Type of contract: Contract
   Contract description: Floodplain Guide

5. Purpose of contract:
   This is a new contract to provide a state floodplain management guide reference booklet for local city and county floodplain managers in Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $16,075.00
   Payment for services will be made at the rate of $16,075.00 per null
   Other basis for payment: Upon completion of work and within thirty days of billing date.

II. JUSTIFICATION

7. What conditions require that this work be done?
   This product will provide clear, easy-to-reference guidance that will enhance flood awareness understanding, training, and community outreach.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The agency does not have staff, time or resources to perform this task.

9. Were quotes or proposals solicited? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Vendor provided best price within the timeframe required.

d. Last bid date: 09/13/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   
   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   
   Yes

19. Agency Field Contract Monitor:
   
   Bunny Bishop, Flood Mapping Coordinator Ph: 775-684-2834

20. Contract Status:
   
   **Contract Approvals:**
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>Division Approval</td>
<td>bre00</td>
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</tr>
<tr>
<td>Department Approval</td>
<td>kwilliam</td>
<td>01/15/2020 16:14:29 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>bre00</td>
<td>01/16/2020 11:15:15 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>mtum1</td>
<td>01/29/2020 17:39:43 PM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22678

<table>
<thead>
<tr>
<th>Legal Entity Name:</th>
<th>Emerge Knowledge Design, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Name:</td>
<td>DCNR - ENVIRONMENTAL PROTECTION</td>
</tr>
<tr>
<td>Agency Code:</td>
<td>709</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>3187-56</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>Winnipeg, MB R3B 0S5</td>
</tr>
<tr>
<td>Vendor No.:</td>
<td>F00000442</td>
</tr>
<tr>
<td>NV Business ID:</td>
<td>NV20191653339</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00%
- Fees: 0.00%
- Federal Funds: 100.00%
- Bonds: 0.00%
- Highway Funds: 0.00%
- Other funding: 0.00%

Agency Reference #: DCNR-Environmental Protection

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. other effective date 01/30/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 01/29/2022
   Contract term: 2 years

4. Type of contract: Contract
   Contract description: Re-Trac Connect

5. Purpose of contract:
   This is a new contract to provide an updated database for tracking and reporting recycling activities within the state.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $36,696.00
   Other basis for payment: Monthly Billing will be submitted based on tasks completed.

II. JUSTIFICATION
7. What conditions require that this work be done?
   As approved through the USDA, Nevada will develop a recycling management system that will be used to track the progress of the pilot project facilities. This program will have the ability to compile and report data essential to the success of the proposed events and activities. The system selected is compatible with existing NDEP, EPA and USDA software for transparent reporting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The NDEP does not have the resources to perform the required work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other? 
The selected vendor provided the lowest cost for the required work. Of the three vendors contacted, one did not supply a bid, the second bid was for $150K, and the third showed best price and value at $36,696.

d. Last bid date: 12/10/2019  
Anticipated re-bid date: 

10. Does the contract contain any IT components? Yes

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
**Yes** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

<table>
<thead>
<tr>
<th>Indirect Cost Rate</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>40%</td>
<td>All base salaries comply with the Fed Ex Sch 4 Daily Rates</td>
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</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No** If "Yes", please explain

| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?  
**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

| Not Applicable |

14. Is the contractor currently involved in litigation with the State of Nevada?  
**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

| Not Applicable |

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
**Yes**

19. Agency Field Contract Monitor:  
Ruffner, Michael, PD Supervisor Ph: 775-687-9472

20. Contract Status:  
Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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</thead>
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<td>dwinkelm</td>
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</tr>
<tr>
<td>Department Approval</td>
<td>dwinkelm</td>
<td>01/27/2020 15:44:32 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>mruffner</td>
<td>01/27/2020 15:58:29 PM</td>
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<td>EITS Approval</td>
<td>tgalluzi</td>
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 19584

   Amendment Number: 1
   Legal Entity Name: MATUSKA LAW OFFICES LTD

   Agency Name: B&I - REAL ESTATE DIVISION
   Contractor Name: MATUSKA LAW OFFICES LTD
   Agency Code: 748
   Address: 2310 S CARSON ST STE 6
   Appropriation Unit: 3820-15
   Is budget authority available?: Yes
   City/State/Zip: CARSON CITY, NV 89701-4529
   Contact/Phone: Michael L. Matuska, Esq. 775-350-7220
   Vendor No.: T29038282
   NV Business ID: NV20111512009

   To what State Fiscal Year(s) will the contract be charged? 2018-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % | X | Fees | 100.00 % | License and Administrative |
   | Federal Funds | 0.00 % |   | Bonds | 0.00 % |
   | Highway Funds | 0.00 % |   | Other funding | 0.00 % |

   Agency Reference #: INFORMAL SOLICITATION # CIC-REF-18-001

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/01/2018
   Anticipated BOE meeting date 03/2020

   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Previously Approved Termination Date: 01/31/2020
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Referee/Arbitrator

5. Purpose of contract:
   This is the first amendment to the original contract which provides referee/arbitrator services for the Alternative Dispute Resolution Program. This amendment extends the termination date from January 31, 2020 to January 31, 2022 and decreases the maximum amount from $25,000.00 to $15,000.00 due to the reduced but continued need for these services.

6. CONTRACT AMENDMENT

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<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<td>$25,000.00</td>
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<tr>
<td>2.</td>
<td>-$10,000.00</td>
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</tr>
<tr>
<td>3.</td>
<td>$15,000.00</td>
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<td></td>
</tr>
</tbody>
</table>

   and/or the termination date of the original contract has changed to: 01/31/2022

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Real Estate Division requires independent contracts to conduct referee/arbitrator services.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the specialized training required to perform referee/arbitration services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This vendor meets the minimum general and technical qualifications.
   d. Last bid date: 12/22/2017 Anticipated re-bid date: 11/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    The vendor had a contract with Nevada Business and Industry, Real Estate Division from October 8, 2013 thru June 30, 2017. The work provided was satisfactory. This contract was from February 1, 2018 thru January 31, 2020. The work provided has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes
    17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
    18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
    19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
        Approval Level User Signature Date
        Budget Account Approval ghilgar 12/05/2019 09:56:16 AM
        Division Approval emeckes 12/19/2019 08:34:27 AM
        Department Approval jhanse4 12/31/2019 08:19:29 AM
        Contract Manager Approval ghilgar 12/31/2019 08:23:14 AM
        Budget Analyst Approval stilley 01/30/2020 16:17:39 PM
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22719

Legal Entity Name: SHI INTERNATIONAL CORP
Agency Name: B&I - REAL ESTATE DIVISION
Agency Code: 748
Appropriation Unit: 3820-26

Is budget authority available?: Yes
City/State/Zip: DENVER, CO 80202-2050
Contact/Phone: 303/723-5256
Vendor No.: PUR0001595C
NV Business ID: NV20131129294

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Federal Funds: 0.00 %
- Highway Funds: 0.00 %
- Fees: 100.00 %
- Door Fees, Licensing and Administration Fees: 100.00 %
- Bonds: 0.00 %
- Other funding: 0.00 %

Agency Reference #: NASPO Cloud Solutions AR2488

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   Anticipated BOE meeting date: 03/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 157 days

4. Type of contract: Other (include description): Work Plan
   Contract description: Work Plan

5. Purpose of contract:
   This is a new work plan under master service agreement #19222 through InLumon to provide cloud services. This work plan is to implement an online database and payment system for Homeowner Association ("HOA") annual renewals which will allow HOAs to complete the required registration process and pay annual fees, and provide the agency with data.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $47,948.00
   Other basis for payment: As invoiced by the Contractor and Approved by the State

II. JUSTIFICATION
7. What conditions require that this work be done?
The purpose is to engage a contractor to implement a comprehensive online database and payment system for Common Interest Communities/Home Owner Associations and Condominium Hotels throughout the State where constituents and businesses can input their data, make annual payments and Nevada Real Estate Division can identify opportunities to streamline these operations and effectively leverage technology.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Nevada Real Estate Division staff does not have the expertise and knowledge base to build and implement online systems such as this as they are not part of the division's staffing priorities and would be outside any division classification.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Currently under contract to provide Cloud Solution Services for the State of Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has a state wide contract.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Perry Faigin, Deputy Administrator Ph: 775-684-1901

20. Contract Status:

Contract Approvals:

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<th>User</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22717

Agency Name: B&I - REAL ESTATE DIVISION
Agency Code: 748
Appropriation Unit: 3823-18

Legal Entity Name: ESCRIBERS LLC
Contractor Name: ESCRIBERS LLC
Address: 7227 N 16TH ST STE 207

Is budget authority available?: Yes
City/State/Zip: PHOENIX, AZ 85020
Contact/Phone: ARYEH BAK 602/260-0885
Vendor No.: T32004407
NV Business ID: NV20161632641

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<tr>
<td>X Fees</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. other effective date: 01/30/2020

   Anticipated BOE meeting date: 03/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 151 days

4. Type of contract: Contract
   Contract description: Court Reporting

5. Purpose of contract:

   This is a new contract to provide court reporting services in the Carson City and Las Vegas areas.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $12,100.00
   Payment for services will be made at the rate of $550.00 per Day

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Nevada Real Estate Division is in need of court reporting services in the Carson City and Las Vegas areas.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   There are no state employees who are qualified to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      ESRibers
      All American Court Reporters
      Litigation Services & Technologies of Nevada, LLC

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
This was the only vendor who responded to our solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Vendor has a statewide contract for transcription services. The services are satisfactory per purchasing.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Teralyn Lewis, Administrative Manager Ph: 702-486-4036
   Perry Faigin, Deputy Administrator Ph: 775-684-1901

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval emeckes 12/23/2019 15:59:20 PM
   Division Approval ghilgar 01/13/2020 09:21:52 AM
   Department Approval jhanse4 01/21/2020 16:27:01 PM
   Contract Manager Approval pfaigi1 01/22/2020 07:52:15 AM
   Budget Analyst Approval stilley 01/30/2020 17:11:14 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21628 Amendment Number: 1

Legal Entity Name: IMAGE ACCESS CORPORATION

Contractor Name: IMAGE ACCESS CORPORATION

Agency Name: DEPARTMENT OF MOTOR VEHICLES Address: 103 SHORELINE PKWY

Agency Code: 810 City/State/Zip SAN RAFAEL, CA 94901-5581

Appropriation Unit: 4741-26 Contact/Phone 415/460-1700

Is budget authority available?: Yes Vendor No.: T29031905

If "No" please explain: Not Applicable NV Business ID: NV20151699236

To what State Fiscal Year(s) will the contract be charged? 2019-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
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<tr>
<td>Fees</td>
<td>3.00 %</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>96.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>1.00 %</td>
</tr>
</tbody>
</table>

OHV Administrative Reimbursement

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 03/15/2019

   Anticipated BOE meeting date 03/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2021

   Contract term: 2 years and 108 days

4. Type of contract: Contract

   Contract description: Technical Support

5. Purpose of contract:

This is the first amendment to the original contract which provides support to existing software; evaluation of current DMV programming, process improvement recommendations and process improvement implementations. This amendment increases the maximum amount from $9,000 to $46,000 for software upgrades that was contingent on the baseline assessment. This amendment adds software implementation services to the scope of services.

6. CONTRACT AMENDMENT

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<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
</table>
   1. The max amount of the original contract: | $9,000.00 | $9,000.00 | $9,000.00 | No |
   2. Amount of current amendment (#1): | $37,000.00 | $46,000.00 | $46,000.00 | Yes - Info |
   3. New maximum contract amount: | $46,000.00 |

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Department requires end user and technical support on software being used within the Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   There are no State employees available in the area to provide this service.
9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other? Lowest bid.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No
       If “Yes”, please explain

12. Has the contractor ever been engaged under contract by any State agency? No
    If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    a. Is the contractor currently involved in litigation with the State of Nevada? No
       If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

13. The contractor is registered with the Nevada Secretary of State’s Office as a: Foreign Corporation

    a. Is the Contractor Name the same as the legal Entity Name? Yes

    b. Does the contractor have a current Nevada State Business License (SBL)? Yes

    c. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

14. Agency Field Contract Monitor:

15. Contract Status:

   Contract Approvals:

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<th>Signature Date</th>
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<td>nlope4</td>
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</tbody>
</table>
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22652

   **Legal Entity Name:** Empowered Cafe

   **Agency Name:** DETR - REHABILITATION DIVISION

   **Agency Code:** 901

   **Appropriation Unit:** 3253-10

   **Is budget authority available?:** Yes

   **City/State/Zip:** Las Vegas, NV 89120

   **Contact/Phone:** Christopher Barcelo 702-684-2370

   **NV Business ID:** NV20191636541

   **To what State Fiscal Year(s) will the contract be charged?** 2020-2022

   **What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.**

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   **Agency Reference #:** 3358-22-BEN

2. **Contract start date:**
   - **Effective upon Board of Examiner's approval?:** No
   - **Effective other effective date:** 02/07/2020

   **Anticipated BOE meeting date:** 01/2020

   **Retroactive?:** No

   **If "Yes", please explain**

   **Not Applicable**

3. **Term Date:** 10/31/2021

   **Contract term:** 1 year and 266 days

4. **Type of contract:** Contract

5. **Contract description:** Empowered Cafe

6. **Purpose of contract:**

   This is a new revenue contract to operate one or more southern Nevada Business Enterprise of Nevada food courts as training facilities for potential BEN operators and food service job training for other individuals with disabilities.

7. **NEW CONTRACT**

   **The maximum amount of the contract for the term of the contract is:** $45,000.00

   **Other basis for payment: 1st 12 months: 5% of total gross sales; after 12 months: 7.5% of 1st $150,000 then 1% reduction in rate for each subsequent $100,000 of total sales. Total Revenue Contract not to exceed $45,000.**

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   The BEN program needs a facility to train potential BEN operators on how to successfully operate a food service location.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   State employees do not have the necessary skill sets to train potential BEN operators.

9. **Were quotes or proposals solicited?** Yes

   **Was the solicitation (RFP) done by the Purchasing Division?** No

   **a. List the names of vendors that were solicited to submit proposals (include at least three):**
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Only vendor to submit a proposal

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>Budget Analyst Approval</td>
<td>dbaughn</td>
<td>02/07/2020 14:50:45 PM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22637

Agency Name: DETR - REHABILITATION DIVISION
Agency Code: 901
Appropriation Unit: 3253-10
Legal Entity Name: Grease Magic LLC
Contractor Name: Grease Magic LLC
Address: 7260 W. Azure Dr.
City/State/Zip: Las Vegas, NV 89130-7999
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Contact/Phone: Sabrina Nelson 702-749-5977
Vendor No.: T29042571
NV Business ID: NV20131377707

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00 %
- Fees 0.00 %
- Federal Funds 0.00 %
- Bonds 0.00 %
- Highway Funds 0.00 %
- Other funding 100.00 %

Business Enterprise Set-Aside

Agency Reference #: 3355-22-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 01/21/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain

3. Termination Date: 10/31/2021
   Contract term: 1 year and 283 days

4. Type of contract: Contract
   Contract description: Grease Magic

5. Purpose of contract:

This is a new contract to provide ongoing commercial kitchen cleaning services for the Business Enterprise of Nevada facilities located in southern Nevada.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various sites that require thorough cleaning for the health and safety of staff and customers and to meet the city, county and state health codes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the time and experience involved in the thorough cleaning required of this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Most qualified vendor

d. Last bid date: 09/24/2019  Anticipated re-bid date: 06/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
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<td>01/10/2020 11:13:16 AM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>dbaughn</td>
<td>01/21/2020 10:28:52 AM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22692

Legal Entity Name: SMITH, TERRY C

Agency Name: DETR - REHABILITATION DIVISION

Contractor Name: SMITH, TERRY C

Agency Code: 901

Address: PO BOX 4651

Appropriation Unit: 3253-10

Is budget authority available?: Yes

If "No" please explain: Not Applicable

City/State/Zip: CHATTANOOGA, TN 37405-1439

Contact/Phone: Terry C. Smith 865/599-7148

Vendor No.: T29040437

NV Business ID: NV20201679127

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
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<td>0.00 %</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 3354-22-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/10/2020

Anticipated BOE meeting date 03/2020

Retroactive? No

If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2021

Contract term: 1 year and 325 days

4. Type of contract: Contract

Contract description: Terry C. Smith

5. Purpose of contract:

This is a new contract to provide the Business Enterprise of Nevada (BEN) program with knowledge and expertise regarding the Randolph-Sheppard Act of 1936, 20 USC 107 et. seq., as amended in 1954 and 1974. The vendor will review all current BEN rules and regulations, draft required changes and help shepherd the changes thru the Committee of Blind Vendors and the Rehabilitation Services Administration (RSA) of the US Dept. of Education.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $45,000.00

Other basis for payment: $100/hour; Travel/Per Diem must be preapproved and will be reimbursed at GSA Rate; invoices will be paid only upon approval by authorized BEN staff. Total contract not to exceed: $45,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN policy and procedures have not been updated/revised in the last 20 years. The policy and procedures must be modernized and brought into line with current RSA policy concerning Randolph-Sheppard programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state workers have the knowledge to perform the updates and revisions.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Only qualified vendor to respond

d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

    | Approval Level                  | User     | Signature Date     |
    |--------------------------------|----------|--------------------|
    | Budget Account Approval         | jbende2  | 12/20/2019 13:37:00 PM |
    | Division Approval               | mjohns43 | 01/27/2020 14:26:31 PM |
    | Department Approval             | mjohns43 | 01/30/2020 08:16:49 AM |
    | Contract Manager Approval       | mjohns43 | 01/30/2020 08:16:52 AM |
    | Budget Analyst Approval         | dbaughn  | 02/10/2020 09:49:52 AM |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22653

Agency Name: DETR - REHABILITATION DIVISION

Agency Code: 901

Appropriation Unit: 3253-10

Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 3357-22-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 01/24/2020

   Anticipated BOE meeting date 03/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 10/31/2021

   Contract term: 1 year and 280 days

4. Type of contract: Contract

5. Purpose of contract:

   This is a new contract to provide graphic design services for signs, banners, displays, menus, etc. for Business Enterprise of Nevada food court and vending site locations across the state.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $10,000.00

   Other basis for payment: As invoiced by the Contractor and approved by BEN. The contract not to exceed $10,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Signs, menus, banners and displays are required for business purposes and identification.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the required expertise or skill sets to provide these services.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Cast Design
      Sunshine Marketing Solutions
      Fallon Multimedia
      Vital Signs
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   Lowest Cost qualified vendor

d. Last bid date: 10/08/2019  Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components?  No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   Approval Level         User         Signature Date
   Budget Account Approval jbende2     12/10/2019 09:25:54 AM
   Division Approval      kdesoci1     12/26/2019 13:31:23 PM
   Department Approval    kdesoci1     12/26/2019 13:31:26 PM
   Contract Manager Approval mjohns43   12/30/2019 13:57:13 PM
   Budget Analyst Approval dbaughn     01/24/2020 16:45:59 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22843

   Agency Name: BDC LICENSING BOARDS & COMMISSIONS
   Legal Entity Name: Neena K. Laxalt
   Contractor Name: Neena K. Laxalt
   Agency Code: BDC
   Address: 10883 Rushing Flume
   Appropriation Unit: B025 - All Categories
   City/State/Zip: Reno, NV 89521

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: 775-762-1864
   Vendor No.: NV Business ID: NV20101366023

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source</th>
<th>%</th>
<th>Description</th>
</tr>
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<tr>
<td>Federal Funds</td>
<td>0.00</td>
<td>Bonds</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00</td>
<td>Other funding</td>
</tr>
<tr>
<td>X Fees</td>
<td>100.00</td>
<td>LICENSING FEES</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/18/2020
   Anticipated BOE meeting date 03/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 02/28/2023
   Contract term: 3 years and 11 days

4. Type of contract: Provider Agreement
   Contract description: Legislative Services

5. Purpose of contract:
   This is a new contract to provide ongoing government affairs and lobbyist services for the Nevada Board of Psychological Examiners during the interim including the 2021 legislative session.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $37,719.00
   Payment for services will be made at the rate of $1,047.75 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board requires expertise, advice, and services regarding representation before and dealing with individual legislators, legislative committees, and other legislative related matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Board consists of two employees, and neither of the employees have the expertise, knowledge, or skills to perform this function.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Availability and knowledge of this Board.

d. Last bid date: 12/01/2019  Anticipated re-bid date: 12/01/2022

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
   employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
      performed by someone formerly employed by the State of Nevada within the last 24 months?
      No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
      No  If “Yes”, please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified
   agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22835

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<th>Agency Name</th>
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<tbody>
<tr>
<td>Legal Entity Name</td>
<td>J.K. Belz &amp; Associates Inc.</td>
</tr>
<tr>
<td>Contractor Name</td>
<td>J.K. Belz &amp; Associates Inc.</td>
</tr>
<tr>
<td>Agency Code</td>
<td>BDC</td>
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<tr>
<td>Appropriation Unit</td>
<td>B031 - All Categories</td>
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<tr>
<td>Is budget authority available?</td>
<td>Yes</td>
</tr>
<tr>
<td>Address</td>
<td>10580 N. McCarran Blvd Suite 115-222</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Reno, NV 89503</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>Jeanette Belz 775-329-0119</td>
</tr>
<tr>
<td>Vendor No.</td>
<td>NV20001428326</td>
</tr>
<tr>
<td>NV Business ID</td>
<td>NV20001428326</td>
</tr>
</tbody>
</table>

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged?: 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00%
- Federal Funds: 0.00%
- Highway Funds: 0.00%
- Fees: 100.00%
- Licensing Fees: 100.00%
- Other funding: 0.00%

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/05/2020
   Anticipated BOE meeting date: 03/2020
   Retroactive?: No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 145 days

4. Type of contract: Contract
   Contract description: Legislative Services

5. Purpose of contract:
   This is a new contract to provide legislative services in preparing for and representing the Board's interests during the 2021 Legislative session. Services include conducting outreach with stakeholders, legislators, state agencies, professional boards and organization; bill tracking and follow up activities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $36,000.00
   Payment for services will be made at the rate of $2,000.00 per Month
   Other basis for payment: Upon approved invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 640A.100 provides the Board's authority for staffing and to establish the duties and payments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NRS 640A.100 - The Board must obtain its own services, there are no employees of the Board who can perform the services requested..

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Most cost effective and responsive to Board solicitation

d. Last bid date:  11/25/2019  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   - Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   - No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - No  If “Yes”, please explain
   - Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   - No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   - Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   - No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   - Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   - Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   - Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   - Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   - Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>hfield</td>
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</tbody>
</table>
Date: February 13, 2020
To: Susan Brown, Clerk of the Board
   Governor’s Finance Office
From: Shauna Tilley, Executive Branch Budget Officer
   Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS INFORMATION ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2020 – 2ND QUARTER OVERTIME REPORT

Agenda Item Write-up:
Fiscal year 2020 second quarter overtime report by department.

Additional Information:
As of the second quarter of fiscal year 2020, overtime pay and accrued compensatory leave accounted for a total of approximately $25.66 million, or 4.55% of total pay, a 0.1% increase from fiscal year 2019.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for 2nd quarter FY20 accounted for 43.8% of the total:

1. Department of Corrections – $4.37 million
2. Department of Health & Human Services – $2.73 million
3. Department of Public Safety – $2.18 million
4. Department of Transportation – $1.53 million
5. Department of Conservation & Natural Resources – $428k
The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for 2nd quarter FY20 were:

1. Department of Corrections – 9.7%
2. Department of Veterans Service – 8.8%
3. Department of Public Safety – 8.6%
4. Adjutant General – 5.6%
5. Department of Transportation – 5.5%

At the Department of Corrections, overtime and comp time increased by $541,000 (14.1%) from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for 2nd quarter FY20 were highest at these 7 locations, which accounted for 94.7% of the total overtime for the department:

1. High Desert State Prison — $1.19 million
2. Ely State Prison — $852k
3. Southern Desert Correctional Center — $448k
4. Lovelock Correctional Center — $432k
5. Northern Nevada Correctional Center — $318k
6. Prison Medical Care — $238k
7. Florence McClure Women’s Correctional Center — $228k

By event code, the highest four causes accounted for 85.5% of the overtime:

1. Covering annual and military leave — $1.66 million
2. Covering holiday shifts — $1.15 million
3. Hospital coverage — $707k
4. Workload — $213k

At the Department of Health and Human Services, overtime was driven by Public & Behavioral Health ($1.15 million - primarily in Southern Nevada Adult Mental Health ($604k) and Facility for the Mental Offender ($385k) budget accounts), Child and Family Services ($846k) and Aging & Disability Services ($496k). By event code, the highest four causes accounted for 77.2% of the overtime:

1. Covering vacant shifts — $878k
2. Covering 24-hour shifts — $581k
3. Workload — $287k
4. Covering holiday shifts — $131k
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<thead>
<tr>
<th>Code</th>
<th>Reason</th>
<th>Accted Comp. Hours</th>
<th>Dollars</th>
<th>Past Overtime Hours</th>
<th>Dollars</th>
<th>Total Overtime Hours</th>
<th>Dollars</th>
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<td>14</td>
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<td>$0.00</td>
<td>0.00</td>
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<td>$4,066,591.47</td>
<td>117593.24</td>
<td>$4,370,770.97</td>
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Highest 4 Causes of Overtime by Event Code

1. COVER-AIR  $1,600,686.48
2. COVER-HOLM  $1,154,848.34
3. AGENCY DEF1  $707,399.41
4. WORKLOAD    $212,523.73
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<th>Item</th>
<th>Description</th>
<th>Amount ($)</th>
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<td>TRAIN PERSON</td>
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<td>TRAVEL</td>
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<td>ACCT/RECL</td>
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**Grand Total:** $3,416,469.00
OVERTIME/ACCruED COMP USE BY DEPARTMENT
FISCAL YEAR 2020 SUMMARY (QTR 2)
NEVADA DEPARTMENT OF ADMINISTRATION
Tuesday, March 10, 2020

CUMULATIVE STATEWIDE TOTALS (QTR 2)

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<th>2019</th>
<th>2020</th>
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<td>BASE PAY</td>
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<td>6.65%</td>
<td>4.58%</td>
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Highest OT/Comp expenditures in dollars

<table>
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<tr>
<th>Agency Code</th>
<th>Department</th>
<th>Overtime and Accrued Comp</th>
<th>OT/Comp as a Share of Total Pay</th>
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<tbody>
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<td>$4,370,771</td>
<td>9.67%</td>
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<tr>
<td>40</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES</td>
<td>$2,726,402</td>
<td>3.19%</td>
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<tr>
<td>65</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
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<td>8.61%</td>
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<tr>
<td>80</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
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<td>70</td>
<td>DEPARTMENT OF CONSERVATION &amp; NATURAL RESOURCES</td>
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Highest percentages of OT/Comp as a share of Total Pay

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<th>Department</th>
<th>Overtime and Accrued Comp</th>
<th>OT/Comp as a Share of Total Pay</th>
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<tbody>
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<td>9.67%</td>
</tr>
<tr>
<td>24</td>
<td>DEPARTMENT OF VETERANS SERVICE</td>
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<td>8.77%</td>
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<td>65</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
<td>$2,175,594</td>
<td>8.61%</td>
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<td>AGENTIAL GENERAL</td>
<td>$348,482</td>
<td>5.58%</td>
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<tr>
<td>80</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
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<td>5.54%</td>
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Statewide OT/Comp Distribution by Quarter

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<th>Q2 Base Pay</th>
<th>Q3 Base Pay</th>
<th>Q4 Base Pay</th>
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<td>$261,127,104</td>
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<td>$0</td>
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<td>Department</td>
<td>FY2020 - QTR1</td>
<td>FY2020 - QTR2</td>
<td>FY2020 - QTR3</td>
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<tr>
<td>Department of Corrections</td>
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<tr>
<td>Department of Education</td>
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<tr>
<td>Department of Public Safety</td>
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<tr>
<td>Department of Veterans Services</td>
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<tr>
<td>Greatest reductions in OT/Comp expenditure vs FY2019</td>
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<table>
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<th>Department</th>
<th>FY2020 - QTR4</th>
<th>FY2020 - YEAR-TO-DATE TOTALS</th>
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<td>Department of Corrections</td>
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<tr>
<td>Department of Education</td>
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<tr>
<td>Department of Public Safety</td>
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<tr>
<td>Department of Veterans Services</td>
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<tr>
<td>Greatest increases in OT/Comp expenditure vs FY2019</td>
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<tr>
<th>Department</th>
<th>FY2020 - QTR1</th>
<th>FY2020 - QTR2</th>
<th>FY2020 - QTR3</th>
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<tbody>
<tr>
<td>Department of Conservation &amp; Natural Resources</td>
<td></td>
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<tr>
<td>Department of Education</td>
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<tr>
<td>Greatest reductions in OT/Comp expenditure vs FY2019</td>
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<table>
<thead>
<tr>
<th>Department</th>
<th>FY2020 - QTR4</th>
<th>FY2020 - YEAR-TO-DATE TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Conservation &amp; Natural Resources</td>
<td></td>
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<tr>
<td>Department of Education</td>
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<tr>
<td>Department of Veterans Services</td>
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<tr>
<td>Greatest reductions in OT/Comp expenditure vs FY2019</td>
<td>No Data Available</td>
<td></td>
</tr>
<tr>
<td>SERVICE</td>
<td>Total Pay</td>
<td>Overtime Pay Base of Total Pay</td>
</tr>
<tr>
<td>-------------------------------</td>
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<tr>
<td>01 - GOVERNOR'S OFFICE</td>
<td>$45,030</td>
<td>$1,750,700</td>
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<tr>
<td>02 - LEONARD M. GOVERNOR'S O</td>
<td>$20,742</td>
<td>$65,245</td>
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<tr>
<td>03 - ATTORNEY GENERAL'S OFFI</td>
<td>$20,340</td>
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<tr>
<td>04 - SECRETARY OF STATE'S O</td>
<td>$50,840</td>
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<td>05 - TREASURER/CHIEF FINANCE</td>
<td>$1,809</td>
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<td>06 - CONTROLLERS OFFICE</td>
<td>$15,771</td>
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<td>07 - DEPARTMENT OF ADMINISTR</td>
<td>$10,559</td>
<td>$7,029,071</td>
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<td>08 - DEPARTMENT OF ECONOMIC</td>
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<td>$7,029,071</td>
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<td>09 - DEPARTMENT OF ECONOMIC</td>
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<td>10 - DEPARTMENT OF TOURISM,</td>
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<tr>
<td>11 - DEPARTMENT OF AFFORDABLE</td>
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<tr>
<td>12 - DEPARTMENT OF CIVIC &amp;</td>
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<td>$1,825,064</td>
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<tr>
<td>13 - DEPARTMENT OF TRAFFIC</td>
<td>$28,183</td>
<td>$644,944</td>
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<td>14 - DEPARTMENT OF PUBLIC</td>
<td>$21,152</td>
<td>$1,512,253</td>
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<tr>
<td>15 - DEPARTMENT OF COMMISSION</td>
<td>$9,491</td>
<td>$997,737</td>
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<tr>
<td>16 - COMMISSION ON PEACE</td>
<td>$44,641</td>
<td>$2,876,944</td>
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<tr>
<td>17 - DEPARTMENT OF EDUCATION</td>
<td>$22,152</td>
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<td>18 - DEPARTMENT OF PUBLIC</td>
<td>$14,543</td>
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<td>19 - COMMISSION ON MINISTRY</td>
<td>$33,400</td>
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<td>20 - DEPARTMENT OF BUSINESS,</td>
<td>$9,491</td>
<td>$997,737</td>
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<tr>
<td>21 - PUBLIC UTILITIES COMMISSION</td>
<td>$23,456</td>
<td>$1,512,253</td>
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<tr>
<td>22 - GAINING CONTROL BOARD</td>
<td>$181,874</td>
<td>$6,300,478</td>
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<tr>
<td>23 - DEPARTMENT OF PUBLIC</td>
<td>$1,855,477</td>
<td>$22,395,099</td>
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<tr>
<td>24 - DEPARTMENT OF CONSERVATION &amp; NATURAL RESOURCES</td>
<td>$1,245,843</td>
<td>$12,171,771</td>
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<td>25 - DEPARTMENT OF WILDLIFE</td>
<td>$190,865</td>
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<td>26 - DEPARTMENT OF AGRICULTURE</td>
<td>$12,272</td>
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<td>27 - DEPARTMENT OF TRANSPORTATION</td>
<td>$1,318,810</td>
<td>$3,510,225</td>
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<td>28 - DEPARTMENT OF MOTOR VEHICLES</td>
<td>$29,913</td>
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<td>29 - DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHAB</td>
<td>$196,348</td>
<td>$212,369</td>
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<tr>
<td>30 - PUBLIC EMPLOYEES BENEFITS</td>
<td>$21,444</td>
<td>$841,864</td>
</tr>
<tr>
<td>31 - SUGAR STATE HEALTH INSURANCE EXCHANGE</td>
<td>$21,444</td>
<td>$841,864</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$12,851,640</td>
<td>$166,102,868</td>
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<tr>
<td>OVERTIME/ACCREDITED COMP USE BY DEPARTMENT</td>
<td></td>
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<tr>
<td>------------------------------------------</td>
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<tr>
<td>FISCAL YEAR 2020 COMPARATIVE YEAR-TO-DATE ANALYSIS (Q1TR1-Q1TR2) VS FQ2F18-FQ2F19</td>
<td></td>
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</tr>
<tr>
<td>NEVADA DEPARTMENT OF ADMINISTRATION</td>
<td></td>
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<tr>
<td>Tuesday, March 10, 2020</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2020-Q1TR1</th>
<th>FY 2019-Q1TR2</th>
<th>Difference to FY 2020-Q1TR1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Pay</strong></td>
<td><strong>34,183,467</strong></td>
<td><strong>33,930,361</strong></td>
</tr>
<tr>
<td><strong>Overtime</strong></td>
<td><strong>5,921,462</strong></td>
<td><strong>5,283,430</strong></td>
</tr>
<tr>
<td><strong>Total Pay</strong></td>
<td><strong>40,104,929</strong></td>
<td><strong>39,213,791</strong></td>
</tr>
<tr>
<td><strong>Difference to FY 2020-Q1TR1</strong></td>
<td><strong>7.0%</strong></td>
<td><strong>2.6%</strong></td>
</tr>
</tbody>
</table>

| **Net Pay** | **34,183,467** | **33,930,361** | **253,106** |
| **Overtime** | **5,921,462** | **5,283,430** | **638,032** |
| **Total Pay** | **40,104,929** | **39,213,791** | **891,138** |
| **Difference to FY 2020-Q1TR1** | **7.0%** | **2.6%** | **4.4%** |

| **Net Pay** | **40,104,929** | **39,213,791** | **891,138** |
| **Overtime** | **6,981,590** | **6,657,003** | **324,587** |
| **Total Pay** | **47,086,519** | **45,870,794** | **1,215,725** |
| **Difference to FY 2020-Q1TR1** | **12.2%** | **10.5%** | **2.0%** |

| **Net Pay** | **8,710,354** | **8,682,828** | **27,526** |
| **Overtime** | **1,587,324** | **1,587,324** | **0.0%** |
| **Total Pay** | **10,297,678** | **10,270,152** | **27,526** |
| **Difference to FY 2020-Q1TR1** | **1.8%** | **1.8%** | **0.0%** |

| **Net Pay** | **2,555,937** | **2,555,937** | **0.0%** |
| **Overtime** | **111,105** | **111,105** | **0.0%** |
| **Total Pay** | **2,667,042** | **2,667,042** | **0.0%** |
| **Difference to FY 2020-Q1TR1** | **0.0%** | **0.0%** | **0.0%** |

| **Net Pay** | **2,667,042** | **2,667,042** | **0.0%** |
| **Overtime** | **111,105** | **111,105** | **0.0%** |
| **Total Pay** | **2,778,147** | **2,778,147** | **0.0%** |
| **Difference to FY 2020-Q1TR1** | **0.0%** | **0.0%** | **0.0%** |

| **Net Pay** | **2,778,147** | **2,778,147** | **0.0%** |
| **Overtime** | **111,105** | **111,105** | **0.0%** |
| **Total Pay** | **2,889,252** | **2,889,252** | **0.0%** |
| **Difference to FY 2020-Q1TR1** | **0.0%** | **0.0%** | **0.0%** |