PUBLIC MEETING NOTICE AND AGENDA

Date and Time: June 9, 2020, 10:00 AM

Location:

Pursuant to the Governor’s Emergency Directive 006, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am

https://www.youtube.com/channel/UCF8zpKii9VhMDNVq_GsEYuQ/live

Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

Conference Call Line

775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

AGENDA

1. Call to Order / Roll Call

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

3. Approval of the May 12, 14 and 19, 2020 Minutes (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<table>
<thead>
<tr>
<th>AGENCY NAME</th>
<th># OF VEHICLES</th>
<th>NOT TO EXCEED:</th>
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</thead>
<tbody>
<tr>
<td>Department of Agriculture</td>
<td>1</td>
<td>$42,118</td>
</tr>
<tr>
<td>Total</td>
<td>1</td>
<td>$42,118</td>
</tr>
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</table>
5. **Authorization to Contract with a Current and/or a Former State Employees** *(For possible action)*

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**Governor’s Office – Athletic Commission**

Pursuant to NRS 333.705, subsection 1, the Commission requests authority to contract with Charvez Foger a current Ombudsman with the Department of Business and Industry, to provide inspector services at unarmed combat events.

6. **Request for Designation of Bad Debts** *(For possible action)*

**Department of Business and Industry – Division of Industrial Relations**

Pursuant to NRS 232.605(2), the Advisory Council requests that the Board of Examiners designate the following debts as bad debts, as they have been determined to be uncollectible:

- **Business and Industry, Division of Industrial Relations** $1,753,539.55
- Occupational Safety and Health Administration Fines/Penalties $67,358.82
- Uninsured Employer Claim Account $1,175,915.38
- Worker’s Compensation Administrative $510,265.35
- Fines and Premium Penalties
7. **Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** *(For possible action)*

**Department of Public Safety – Dignitary Protection**

Pursuant to NRS 353.268, the Division requests the Board’s recommendation to the Interim Finance Committee for $23,000 from Contingency Account to cover costs associated with providing dignitary protection to the Governor.

**Patient Protection Commission**

Pursuant to NRS 353.268, the Commission requests the Board’s recommendation to the Interim Finance Committee for an allocation of $241,065 from the Interim Finance Committee Contingency Account, to cover projected costs for fiscal year 2021 related to the Patient Protection Commission arising from the passage of Senate Bill 544 in the 2019 Legislative Session.

**Department of Corrections**

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests the Board’s recommendation to the Interim Finance Committee for $1,318,680 Inmate Drivens expenditure categories.
8. Requests for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2019 Legislature, through Assembly Bill 542, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

<table>
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<tr>
<th>BA#</th>
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<th>HWY FUND ADJUSTMENT</th>
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<td>1036</td>
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<tr>
<td>2691</td>
<td>Department of Agriculture – Nutrition Education Programs</td>
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<tr>
<td>4738</td>
<td>Department of Public Safety – Dignitary Protection</td>
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<td></td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$15,419</strong></td>
<td></td>
</tr>
</tbody>
</table>

9. Approval of Proposed Leases (For possible action)

10. Approval of Proposed Contracts (For possible action)

11. Approval of Proposed Master Service Agreements (For possible action)

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from April 21, 2020 through May 18, 2020.
13. **Information Item and Reports**

Statewide Quarterly Overtime Report – Fiscal Year 2020 3rd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 3rd Quarter Overtime Report and analysis for Fiscal Year 2020.

14. **Public Comment** *(This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)*

15. **Adjournment** *(For possible action)*

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiners website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:

http://budget.nv.gov/Meetings/Meetings-new/ and https://notice.nv.gov
STATE OF NEVADA
BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
http://budget.nv.gov/Meetings

MEETING MINUTES

Date and Time: May 12, 2020, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

Conference Call Line 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

MEMBERS PRESENT:
Governor Steve Sisolak
Attorney General Aaron Ford – on the phone
Secretary of State Barbara Cegavske – on the phone

STAFF PRESENT:
Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary
1. **Call to Order / Roll Call**

**Governor:** I would like to call to order today’s meeting of the State of Nevada, Board of Examiners for May 12, 2020. Could the Clerk take the roll, please?

**Board Secretary:** Governor Sisolak?

**Governor:** Here.

**Board Secretary:** Secretary of State Cegavske?

**Secretary of State:** I’m here. Thank you.

**Board Secretary:** Attorney General Ford?

**Attorney General:** I’m here.

2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**Governor:** Item *Public Comment*. Anyone wishing to address the Board on any item on today’s agenda, please identify yourself for the record and comments will be limited to three minutes.

**Governor:** Do we have anyone for public comment? We do not.

3. **Approval of the April 1, 14 and 23, 2020 Minutes** *(For possible action)*

**Governor:** Moving on to item number 3, *Approval of the April 1st, 14th and 23rd, 2020 Minutes*. Do I have a motion?

**Secretary of State:** Move for approval.

**Governor:** We have a motion on the floor, is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.
4. **Authorization to Contract with a Current and/or a Former State Employees** *(For possible action)*

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of Nevada Revised Statute (NRS) Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**Office of the Attorney General**

Pursuant to NRS 333.705, subsection 1, the Office of Attorney General requests to contract with a former employee, Diane L. Welch. Ms. Welch is currently employed with McDonald Carano, LLP, a company the agency has contracted with to engage in outside counsel. Ms. Welch has been assigned to the agency's case.

**Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with former employee Mike Rose. HDR, Inc. is proposing to utilize Mr. Rose to fill an Inspector position on their staffing team to augment the Full Administration of District II Betterment projects on NDOT Agreement P539-19-040. Mr. Rose will be utilized on a full-time basis starting in May 2020 through October 2022 or the end of the agreement.

**Governor:** Item number 4, *Authorization to Contract with a Current and/or Former State Employee.*

**Clerk:** There are two items in this request to contract with former employees, pursuant to NRS 333.705(1). The first request is from the Office of the Attorney General to contract with a former employee to provide legal services, this individual will be employed by McDonald Carano, LLP. This item relates to Agenda Item 7, Contract #4. The second request is from the Department of Transportation to contract with a former employee to provide inspection services on betterment projects. This individual will be employed by HDR, Inc. Representatives from the agency are available to answer any questions on these items.

**Governor:** Do we have any questions on these items, number 4?

**Secretary of State:** None, move for approval.

**Governor:** We have a motion on the floor, is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.
5. Request for an Extension on Current Critical Labor Designated Positions in State Government as Continuing Critical Labor Shortages (For possible action)

Department of Corrections – Rural Institutions and Camps

Pursuant NRS 286.523, the Department requests a two-year extension of the Board of Examiners’ "critical labor" designation and a Public Employees Retirement System exception for rural Correctional Officer positions.


Clerk: Pursuant to NRS 286.523, it is the policy of the State to ensure that the reemployment of retired public employees is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public in an open meeting. The Board of Examiners has the authority to designate positions in State Government for which there are critical labor shortages.

In determining whether to designate a position as a critical labor shortage, the Board is to consider and make findings on the efforts made to fill the positions through other means, the turnover rate for the position, the number of openings and number of qualified candidates, the length of time the positions have been vacant, any special circumstances, education or experience requirements for the positions and the history and success of recruitment efforts.

The Department of Corrections requested, and the Board approved the designation of rural Correctional Officer classifications as critical labor shortage positions in March 2016 and again in March 2018. This item includes a request to continue this rural Correctional Officer position designation through May 2022. This item includes a report from the Department on the use and effectiveness of the critical labor shortage designation and a request to continue the designation of these positions as a critical labor shortage and a Public Employees Retirement System exception for these positions. This will allow the Department to continue to reemploy retired public employees who require little or no training to perform these important correctional officer duties.

Representatives from the agency are available to answer any questions the Board may have.

Governor: Do we have any questions on item number 5?

Attorney General: No questions, Governor.

Governor: Do we have a motion on number 5?

Attorney General: Move approval.
Governor: We have a motion on the floor, is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

6. Approval of Proposed Leases (For possible action)

Governor: Let’s move to agenda item number 6, please.

Clerk: There is one lease under agenda item 6 for approval by the Board. Are there any questions on this item?

Governor: Do we have any questions on the lease, item number 6?

Secretary of State: Move for approval.

Governor: We have a motion on the floor, is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

7. Approval of Proposed Contracts (For possible action)

Governor: Item number 7, Approval of Proposed Contracts.

Clerk: There are 54 contracts under agenda item 7 for approval by the Board this morning. I would just note that Contract #4 relates to Agenda item 4-a. Are there any questions on any of these items?

Governor: I just have a question on 4, and General Ford, if you could help me here. I asked my Counsel, Kyle to explain this a little bit to me. Do we have a list that you use when you’re going for outside counsel or is it depending on recommendations or how do we do that?

Attorney General: There is no particular list, Mr. Governor. It often depends on recommendations that come from the various departments that have utilized individuals in the past with expertise in certain areas.

Governor: How are the fees negotiated or is it a standard fee, or is it depending, is it reduced?

Attorney General: Generally speaking, they’re always reduced because you know, there are government rates that we try to convince folks to abide by. There is not a standard rate because again, it depends upon the nature of the action, the complexity of the action, how long the action is going to be ongoing and things of that sort.

Governor: Okay, thank you very much.

Attorney General: Absolutely.

Governor: That’s the only question I had, Secretary Cegavske or General Ford, any questions?
Secretary of State: No, sir.

Attorney General: None here.

Secretary of State: I'll move for approval.

Governor: We have a motion on the floor on item number 7, is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

8. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 8.

Clerk: There are four master service agreements under agenda item 8 for approval by the Board, are there any questions on these items?

Governor: I think we have every fuel vendor in the State of Nevada, approved for this at one time or another, right? Okay, do we have a motion on item 8?

Attorney General: Move approval.

Governor: We have a motion on the floor, is there any discussion? All in favor signify by saying aye. The motion passes.

9. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from March 24, 2020 through April 20, 2020.

Governor: Item number 9.

Clerk: There are 33 contracts under the $50,000 threshold that were approved by the Clerk between March 24, 2020 and April 20, 2020. This item is informational. Are there any questions on any of these items?

Governor: I do not have any questions on number 9. Do we have any questions there?

Secretary of State: None, sir.

Attorney General: None here.
Secretary of State: Governor, if I could, this would be a great place to just thank your staff again for helping my staff and me with questions that we had. They were very, very helpful again and I just want to make sure that we appreciate their working with us.

Governor: I agree and I appreciate your acknowledging that and I think we all feel the same way, that they go above and beyond to get us information. If you have a question, they always get back to us very promptly which minimizes the questions at these meetings and helps them run smoothly. So, for that, thank you, everybody.

Attorney General: Absolutely. Ditto

10. Information Item and Reports

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, on page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 3rd quarter of the fiscal year 2020.

B. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 353.263, the Department requested and was approved by the Clerk of the Board to use $186,039 from Board of Examiner’s Emergency account and an additional saving within budget account 3162 of $62,661 to replace a heating, ventilation, and air conditioning unit on the Northern Nevada Adult Mental Health Services campus.

C. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, Subsection 2, the Department shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This is the second quarter of the State Fiscal Year 2020 report for the period beginning October 1, 2019 and ending December 31, 2019.

Governor: Item 10, Information Item and Reports.

Clerk: There are three informational reports under this agenda item. The first is an informational report regarding lands or interests in lands transferred, sold, exchanged or
leased under the Tahoe Basin Act Program as well as a quarterly report on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program which is required pursuant to NRS 321.5954 and Chapter 355, Statutes of Nevada, 1993, respectively. This report is for the quarter ending March 31, 2020. There were no acquisitions of land during this period. There were two transactions under the Lake Tahoe Mitigation Program resulting in 733 square feet of restored land coverage and an increase of $27,670 for the Nevada Land Bank. Are there any questions on this item?

**Governor:** None. Are there any questions on this item?

**Secretary of State:** No.

**Attorney General:** None here.

**Governor:** Thank you.

**Clerk:** The second item is a report on expenditures from the Board of Examiners' Emergency Account. The Department of Health and Human Services has a Heating Ventilation and Air Conditioning (HVAC) unit that failed in January 2020 at the Adolescent Treatment Center, which caused the occupants to be temporarily displaced. The estimated cost of replacement was $250,000, of which the Division of Public and Behavioral Health-funded $62,661, with the balance coming from the Emergency Account. This will leave a balance in the account of approximately $115,000. Are there any questions on this item?

**Governor:** No questions, anybody?

**Attorney General:** None here.

**Secretary of State:** No.

**Clerk:** The final item is a report from the Department of Motor Vehicles on the voluntary contributions collected by a county pursuant to NRS 482.480 also known as the Complete Streets program, for the period October 1, 2019 through December 31, 2019. During the second quarter of Fiscal Year 2020 the Department collected $78,314 compared to $79,236 in the same period last year and $89,353 collected in the first quarter. Of the amount collected, approximately 78% was from Clark County, 15.75% from Washoe County and just under 3% each from Douglas County and Carson City. After deducting 1% to administer the collection and distribution of contributions, the Department distributed $77,531 for this quarter. Approximately 11.8% of those registering a vehicle during the quarter contributed to the Complete Streets program, ranging from 9.4% in Douglas County to 14.77% in Clark County. Are there any questions on this item?

**Governor:** I do not have any. Do you have any questions on the Complete Streets program, Secretary or General Ford?

**Secretary of State:** I do not.
Governor: General Ford?

Attorney General: None here.

Governor: Okay, that completes our action items and reports.

11. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

Governor: This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please identify yourself and comments will be limited to three minutes. Do we have anybody? Seeing none.

12. Adjournment (For possible action)

Governor: Do we have a motion to adjourn?

Attorney General: So moved.

Governor: We have a motion on the floor, any discussion? All in favor, signify by saying aye. The motion passes, we are adjourned. We’ll see you all soon, thanks.
MEETING MINUTES

Date and Time: May 14, 2020, 3:30 PM

Location:

Pursuant to the Governor's Emergency Directive 006, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 3:30 pm.

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

Conference Call Line 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

MEMBERS PRESENT:
Governor Steve Sisolak
Attorney General Aaron Ford – on the phone
Secretary of State Barbara Cegavske – on the phone

STAFF PRESENT:
Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary

OTHERS PRESENT:
Dennis Perea, Deputy Director, Department of Employment, Training and Rehabilitation
1. **Call to Order / Roll Call**

**Governor:** I would like to call to order today’s meeting of the State of Nevada, Board of Examiners meeting for Thursday, May 14, 2020.

Could the Clerk take the roll, please?

**Board Secretary:** Good afternoon. Governor Sisolak?

**Governor:** Here.

**Board Secretary:** Secretary of State Cegavske?

**Secretary of State:** Here.

**Board Secretary:** Attorney General Ford?

**Attorney General:** Here.

**Board Secretary:** Let the record reflect, we do have a quorum.

**Governor:** Thank you very much.

2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

**Governor:** Item 2, Public Comment. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please identify yourself for the record and comments will be limited to three minutes. Do we have any written public comments?

**Governor:** Seeing none, I will close public comment.

3. **Request for a Recommendation, pursuant to NRS 353.288(6), to the Interim Finance Committee to Transfer Funds from the Account to Stabilize the Operation of State Government to the General Fund** (For possible action)

**Governor:** Item number 3, Request for Recommendation, pursuant to NRS 353.288(6) to the Interim Finance Committee to Transfer Funds from the Account to Stabilize the Operation of State Government to the General Fund.
Clerk: This item is a request for a positive recommendation to the Interim Finance Committee to transfer funds from the Account to Stabilize the Operation of State Government also known as the Rainy-Day Fund pursuant to NRS 353.288(6). The Governor declared a fiscal emergency on May 11th and the Interim Finance Committee declared a fiscal emergency on May 13th which enables the request in accordance with NRS 353.288(5)(b). The current balance in the Account or Rainy-Day Fund is $401,186,220.45.

The economic shock from COVID-19 is expected to be significant and generate a negative impact on the state’s tax revenues. The projected general fund shortfall for the current fiscal year is projected to be somewhere between $741 million to $911 million.

This transfer is needed due to the projected revenue shortfall. This is cash that will be used to fund the approved budget, it does not add spending authority.

Pursuant to Assembly Bill 543, Section 84, the Board needs to determine that the ending balance of the State General Fund is projected to be less than $120 million so that reserves can be set aside. With that, if there are any questions, I will take questions.

Governor: Secretary Cegavske, any questions?

Secretary of State: No, Governor. I want to thank your staff for answering the questions my staff and I had.

Governor: Yes, this was an unusual briefing and they as always, stepped up and did a remarkable job.

General Ford, any questions?

Attorney General: None here.

Governor: Do I have a motion for approval to transfer the Rainy-Day Fund in its entirety to the General Fund, determining the ending fund balance is projected to be less than $120 million, whichever one of you would like to make a motion?

Attorney General: So moved, Mr. Governor.

Governor: We have a motion on the floor. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

4. Approval of Proposed Leases (For possible action)

Governor: The next item is the Approval of Proposed Leases.

Clerk: There is one lease under agenda item 4 for the Board’s approval today. Are there any questions on this item?
Governor: So that everybody knows, this is a lease to help the Department of Employment, Training and Rehabilitation (DETR) acquire some more space, they're bringing more people online to help both with the unemployment claims and the Pandemic Unemployment Assistance (PUA) claims that are coming forward in the immediate future. So, they needed space to house the extra employees that we're hiring. So, that is the reason.

Secretary of State: The only question I have is, which account is it going to come out of? The only reason I'm asking is if it's going to come out of what we just approved, that budget, or is this the Contingency Fund? I'm just asking for the record.

Governor: This is reimbursed, I believe, from the Coronavirus Aid, Relief and Economic Security (CARES) Act money that we were allocated. Do we have the agency on the phone to comment on?

Dennis Perea: This money is coming from a federal source. I believe that the funding source we're coding this to is the regular Unemployment Insurance (UI) Administrative coming from the federal money.

Governor: Then I misspoke, it's not CARES money but it is federal money in its entirety.

Secretary of State: Okay, thank you. It just wasn't in any place, so that's why I asked.

Governor: Any other questions? Do I have a motion?

Secretary of State: Move for approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

5. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

Governor: Item 5, Public Comment. This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please identify yourself for the record and comments will be limited to three minutes.

Seeing none, I will close public comment.

6. Adjournment (For possible action)

Governor: Item 6 - do we have a motion to adjourn?

Attorney General: So moved.
Governor: We have a motion on the floor. Is there any discussion? Hearing none. All in favor, signify by saying aye. The motion passes. Thanks, everybody for coming. Stay safe and stay healthy.
MEETING MINUTES

Date and Time: May 19, 2020, 11:30 AM

Location: Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 3:30 pm.

https://www.youtube.com/channel/UCF8zpKli9VhMDNVqGsEYuQ/live

State Departments and Agencies: Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

Conference Call Line 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:
Governor Steve Sisolak
Attorney General Aaron Ford – on the phone
Secretary of State Barbara Cegavske – on the phone

STAFF PRESENT:
Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary
1. Call to Order / Roll Call

Governor: I would like to call to order today's meeting of the State of Nevada, Board of Examiners for Tuesday, May 19, 2020. Could the Clerk take the roll, please?

Board Secretary: Governor Sisolak?

Governor: Here.

Board Secretary: Secretary of State Cegavske?

Secretary of State: I'm here.

Board Secretary: Attorney General Ford?

Attorney General: Here.

Board Secretary: Let the record reflect, we do have a quorum.

Governor: Thank you.

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes)

Governor: Item number 2 is Public Comment. Anyone wishing to address the Board on any item on today's agenda, please identify yourself for the record and comments will be limited to three minutes.

Do we have anyone on the phone for public comment? Do we have any written public comments? We do not. Seeing no one, I will close public comment.

3. Approval of Proposed Contracts (for possible action)

Governor: Item number 3, Approval of Proposed Contracts.

Clerk: There are three contracts under agenda item 3 for the Board's approval today. Are there any questions on any of these items?

Governor: No. Again, I want to thank Susan and her team for briefing all of us and answering all of the questions that I had about these contracts. Secretary or General Ford, do either of you have any questions?

Attorney General: I do not.

Secretary of State: I do not and thank you to Susan and her staff, they've been very helpful.
Governor: They're incredible in terms of answering questions when we have them. I agree with you. Do I have a motion on item number 3?

Secretary of State: Move for approval.

Governor: We have a motion on the floor. Is there any discussion on the motion? Seeing none. All in favor, signify by saying aye. The motion passes.

4. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

Governor: The next item is item number 4, Public Comment. This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes.

Do we have any written comments? None. Do we have anyone on the phone for public comment? Seeing none.

5. Adjournment (For possible action)

Governor: Item 5 - do I have a motion to adjourn?

Secretary of State: So, moved.

Governor: We have a motion on the floor. Is there any discussion? Seeing and hearing none. All in favor signify by saying aye. We are adjourned.

Thank you for being here. It's difficult times and I appreciate everybody's flexibility for these meetings. Have a great day.
STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division
209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 18, 2020

To: Susan Brown, Clerk of the Board
   Governor’s Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer LA
   Budget Division

Subject: BOARD OF EXAMINERS [ACTION] ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF AGRICULTURE

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department requests approval to purchase one replacement vehicle not to exceed $42,117.25.

Additional Information:

The request is to purchase a replacement vehicle. The current vehicle complies with the Vehicle Replacement Policy of SAM 1316, which requires vehicles to be at least 10 years old or have a minimum of 125,000 miles for sport utility vehicles at the time of replacement. The vehicle will be funded 100% with federal funds through the federal fiscal year 2017 Environmental Protection Agency Performance Partnership Award, Agreement BG-00T87017.

Statutory Authority:

NRS 334.010

Reviewed: LA

Action Item: }

ACTION ITEM:
April 30, 2020

MEMORANDUM

TO: Board of Examiners

FROM: Jennifer Ott, Director – Nevada Department of Agriculture

RE: Approval to Purchase Vehicle – FY21

This memorandum will serve to advise that the Division of Plant Industry, Budget Account 4545, is requesting approval to purchase one new replacement vehicle for the Environmental Protection Agency (EPA) program. This purchase was recently approved by the Federal Partners under the FFY17 EPA Performance Partnership Award — Agreement BG-00T87017.

Thank you for your consideration.

[Signature]

Jennifer Ott
Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>Nevada Department of Agriculture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name:</td>
<td>Bret Allen</td>
</tr>
<tr>
<td>Budget Account #:</td>
<td>4545</td>
</tr>
<tr>
<td>Telephone Number:</td>
<td>775-353-3715</td>
</tr>
</tbody>
</table>

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

| Number of vehicles requested: | 1 |
| Amount of the request: | $42,117.25 |

Is the requested vehicle(s) new or used: **New**

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
- Sport Utility Vehicle; 1/2 Ton; 4X4; 4 Door; 5-6 Passengers: Chevrolet Tahoe

Mission of the requested vehicle(s):
- EPA grant - conduct inspections and sample groundwater

Were funds legislatively approved for the request? [ ] Yes [ ] No

If yes, please provide the decision unit number:

If no, please explain how the vehicles will be funded:
- US EPA Performance Award - grant funds

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):
- [ ] Addition(s) [ ] Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**
- Vehicle #1 Model Year: 2008 Dodge Nitro Mid-size SUV ODO=128,764
- Type of Vehicle: 2008 Dodge Nitro Mid-size SUV

- Vehicle #2 Model Year: 
- Odometer Reading: 
- Type of Vehicle: 

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If not, explain why the vehicle is being replaced.

Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

**APPOINTING AUTHORITY APPROVAL:**

Agency Appointing Authority

Fiscal Administrator

Title

Date 5/18/2020

**BOARD OF EXAMINERS’ APPROVAL:**

[ ] Approved for Purchase [ ] Not Approved for Purchase

Board of Examiners

Date

Revised 1/2020
**Vehicle Order Information Form**

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<table>
<thead>
<tr>
<th><strong>Vehicle Item No., Make, Model &amp; No.:</strong></th>
<th>5.3 - Sport Utility Vehicle; 1/2 Ton; 4X4 ; 4 Door ; 5-6 Passengers</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dealer Name:</strong></td>
<td>Champion Chevrolet</td>
</tr>
<tr>
<td><strong>Delivery Location:</strong></td>
<td>Dealer: 899 Kietzke Ln., Reno, NV 89502</td>
</tr>
<tr>
<td><strong>Vehicle Colors:</strong></td>
<td>![check box] Cloth, ![check box] Vinyl</td>
</tr>
<tr>
<td><strong>Exterior:</strong></td>
<td>White</td>
</tr>
<tr>
<td><strong>Interior:</strong></td>
<td>Black</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>BASE PRICE</strong> (Reno, Carson City or Las Vegas delivery)</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>$38,061.00</td>
<td>$38,061.00</td>
</tr>
</tbody>
</table>

**SPECIFY OPTIONS: (Option Package 1LS includes all of the items below)**

| **18" Aluminum Wheels** | $         |
| **Side Impact Airbags**  | $         |
| **Deep Tint Glass**      | $         |
| **Premium Cloth Seats**  | $         |
| **40/20/40 Bench Seat with Underseat Storage** | $         |
| **Carpetted Floor**      | $         |
| **Third Row Seat**       | $         |

**DELIVERY COST:** (If other than Reno\Carson or Las Vegas)

| **Total purchase price with options** | $40,082.00 |
| **DMV Title and DRS Fee’s**           | $29.25     | $29.25    |

**GRAND TOTAL:** (added 5% to Base Price for 2021 model-current contract price to expire) $42,117.25
| **Registered Owner:** | Agency Name & Address:
Nevada Department of Agriculture
405 S. 21st Street
Sparks, NV 89431 |
|-----------------------|--------------------------------------------------|
| **Legal Owner:**      | Agency Name & Address:
Nevada Department of Agriculture
405 S. 21st Street
Sparks, NV 89431 |
| **County Vehicle Based In:** | Washoe |
| **Name & Phone of Person to contact when vehicle is ready for delivery:** | Bret Allen
(775) 353-3715 or
(775) 846-1691 |
STANDARD PAGE ~ BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - Champion Chevrolet
Vehicle Item Number: 5.3 - Sport Utility Vehicle; 1/2 Ton; 4X4 ; 4 Door ; 5-6 Passengers

<table>
<thead>
<tr>
<th>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</th>
<th>Base Price for RENO/CARSON CITY</th>
<th>Base Price for LAS VEGAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 Chevrolet Tahoe - CK15706</td>
<td>$38,061.00</td>
<td>$38,361.00</td>
</tr>
</tbody>
</table>

State vehicle miles per gallon (MPG): 15 CITY / 22 HIGHWAY

Manufactures Suggested Retail Price (MSRP): $ 50,236.25.00

State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain

Specify standard engine size and emission rating: 5.3L ECOTEC3 FLEX FUEL V-8, Federal Emission

includes Minimum Standard Equipment Listed: X Yes No if no, state exceptions:

Exterior Color: List available colors:
Black, Summit White, Silver Ice Metallic, Shadow Gray Metallic, Satin Steel Metallic, Blue Velvet Metallic,
Siren Red Tintcoat + $495.00

Seats, Cloth: List available colors:
Jet Black

GVW: 7300 WHEELBASE: 116.00
**OPTION PACKAGE PAGE ~BID 99SWC-S490 FLEET VEHICLES**

**DEALER NAME - Champion Chevrolet**

Vehicle Item Number: 5.3 - Sport Utility Vehicle; 1/2 Ton; 4X4 ; 4 Door ; 5-6 Passengers

<table>
<thead>
<tr>
<th>Option Package Name/Code</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1LS</td>
<td>$2,021.00</td>
</tr>
</tbody>
</table>

List Equipment Features Below:

18" Aluminium Wheels, Side Impact Airbags, Deep Tint Glass,
Premium Cloth Seats, 40/20/40 Bench Seat with Underseat Storage, Carpeted Floor,
Third Row Seat, Onstar
ITEMIZED OPTION PAGE ~ BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - Champion Chevrolet
Vehicle Item Number: 5.3 - Sport Utility Vehicle; 1/2 Ton; 4X4 ; 4 Door ; 5-6 Passengers

<table>
<thead>
<tr>
<th>Option</th>
<th>STD $</th>
<th>N/A $</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABS Brake System</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Air Conditioning</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Bluetooth for Phone</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Cruise Control</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Carpeted Floor w/Mats</td>
<td>190.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Deep Tint Glass</td>
<td>295.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Engine Block Heater</td>
<td>88.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Keys, 6 Additional</td>
<td>95.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Keyless Entry w/Fob</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Locking Rear Differential</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Onstar</td>
<td>85.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Paint, Metallic</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Power Mirrors</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Power Locks (Includes Keyless Entry)</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Power Seat(Driver Only')</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Power Windows</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, CD Player</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Rear Vision Camera</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Rear Window Defogger</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Remote Start</td>
<td>300.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Seat, Third Row</td>
<td>382.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Skid Plate</td>
<td>132.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Tilt Steering</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Tire, Spare, Full Size</td>
<td>STD</td>
<td>N/A</td>
</tr>
<tr>
<td>Trailer Tow Package</td>
<td>STD</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 375.00 flat.
Date: March 16, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S OFFICE – ATHLETIC COMMISSION

Agenda Item Write-up:
Pursuant to NRS 333.705, subsection 1, the Athletic Commission requests authority to contract with Charvez Foger a current Ombudsman with the Department of Business and Industry, to provide inspector services at unarmed combat events.

Additional Information:
Mr. Foger is extremely knowledgeable regarding the Nevada State regulations pertaining to unarmed combat and has successfully completed multiple contracts totaling fifteen years with the Athletic Commission. The services will be performed outside of normal business hours. The term of the contract is upon approval from the Clerk of the Board to June 30, 2020.

Statutory Authority:
NRS 333.705 (1)
MEMORANDUM

TO: Board of Examiners  
CC: Catherine Bartlett, Executive Budget Officer 1, Governor’s Finance Office  
FROM: Bob Bennett, Executive Director, Athletic Commission  
DATE: February 3, 2020  
SUBJECT: Request to contract with current Nevada State employee

The Nevada State Athletic Commission is requesting to contract Inspector Services with a current State employee (Charvez Foger). This is a contract renewal request as the incumbent has successfully completed multiple contracts totaling fifteen years for the Athletic Commission. Events are held in the evenings, weekends, and holidays outside of normal business hours.

Mr. Charvez is extremely knowledgeable regarding the Nevada State regulations pertaining to unarmed combat. In addition, his athletic sports background and professional experience is invaluable, in dealing with high-profile events in large public arenas. He has always been the consummate professional and represents the Commission in the best light.

For the continued health & safety of not only the combatants but the public as well, it is the goal of the Athletic Commission to contract with the best candidates to provide Inspector Services at events in the State of Nevada. Therefore, we respectfully ask for approval of request.

Respectfully,

Bob Bennett

3300 W. Sahara Avenue, Suite 450 Las Vegas, NV  89102-3200  
Telephone: (702) 486-2575  Fax: (702) 486-2577  
http://boxing.nv.gov
Authorization to Contract with a Current Employee

Employee Information

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Charvez Fogar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID Number</td>
<td>61964</td>
</tr>
<tr>
<td>Job Title</td>
<td>Ombudsman</td>
</tr>
<tr>
<td>Current Employee Agency</td>
<td>Department of Business and Industry Real Estate Division</td>
</tr>
<tr>
<td>Current Class and Grade</td>
<td>Class: 99</td>
</tr>
<tr>
<td>Employment Dates</td>
<td>From: February 13, 2017</td>
</tr>
<tr>
<td>Requesting Agency</td>
<td>Athletic Commission</td>
</tr>
<tr>
<td>Vendor</td>
<td>N/A Employee to work as Independent Contractor</td>
</tr>
</tbody>
</table>

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

X Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.

Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.

A Summarize scope of contract work.

Provide unarmed combat inspector services during weigh-ins and events. Most of the contracted work is done after normal business hours and on weekends.

B Document the employee’s current job description.

The Ombudsman provides a neutral and fair venue to assist homeowners in handling matters that may arise while living in an HOA.

C Explain how this differs from current State duties.

Inspectors assist the Athletic Commission staff (and assist in monitoring Drug Testing procedures), during events and weigh-ins to ensure that all rules and regulations pertaining to unarmed combat are adhered to. Inspectors DO NOT take any actions against licensees who are in violation of the regulations. Incidents are reported to the Executive Director and/or Chief Assistant and the Commission handles any disciplinary actions through hearings. The Inspectors will assist in restraining, combatants, managers/seconds or attendees of the event if some type of melee ensues.

Revised: January 2020
<table>
<thead>
<tr>
<th>D</th>
<th>Explain why existing State employees within your agency cannot perform these duties.</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</td>
</tr>
<tr>
<td>F</td>
<td>There is no relationship between any member of the Nevada Athletic Commission and the contractor.</td>
</tr>
<tr>
<td>G</td>
<td>List contractors’ hourly rate.</td>
</tr>
<tr>
<td>H</td>
<td>The fee for Nevada Athletic Commission Inspector Services is not contracted at an hourly rate but per event. Inspectors are paid a flat rate of $50 per weigh-in and $150 per event, plus mileage if they are asked to drive outside of their normal city limits. I.E. events in Mesquite or Fallon for Southern Nevada, and Tahoe/Stateline for Inspectors in Reno area.</td>
</tr>
<tr>
<td>I</td>
<td>List the range of comparable State employee rates.</td>
</tr>
<tr>
<td>J</td>
<td>Not Applicable.</td>
</tr>
<tr>
<td>K</td>
<td>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).</td>
</tr>
<tr>
<td>L</td>
<td>Not Applicable – does not exceed the maximum employee/employer rate and no comparable State positions.</td>
</tr>
<tr>
<td>M</td>
<td>Document justification for hiring contractor.</td>
</tr>
<tr>
<td>N</td>
<td>NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. This contractor is knowledgeable of the rules and regulations of unarmed combat sports.</td>
</tr>
<tr>
<td>O</td>
<td>Will the employee be collecting PERS at any time during the contract?</td>
</tr>
<tr>
<td>P</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Comments – Provide any additional comments:**

Individuals who are interested in becoming Inspectors “Shadow” the process for a long time. It is an investment of time and energy for our Chief Inspector. There must be a level of trust as these Inspectors have access to sensitive drug testing areas and locker rooms. They must demonstrate a high-level of professionalism and can be calm under pressure in large arenas. Therefore, it is imperative we have a group of well trained and seasoned Inspectors available for events. Mr. Charvez fits these requirements.
Approval for Authorization to Contract with a Current Employee:

Signature of Agency Head Authorizing Request

Date

Purchasing Administrator Signature (if a Statewide Contract)

Date

Budget Analyst Signature

Date

Clerk of the Board of Examiners Signature

Date

Revised: January 2020
Date: May 13, 2020
To: Susan Brown, Clerk of the Board
    Governor's Finance Office
From: Shauna Tilley, Executive Branch Budget Officer
      Governor's Finance Office
Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INDUSTRIAL RELATIONS

Agenda Item Write-up:
Pursuant to NRS 232.605(2), the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debts as bad debts, as they have been determined to be uncollectible:

Business and Industry, Division of Industrial Relations $1,753,539.55
A. Occupational Safety and Health Administration Fines/Penalties $67,358.82
B. Uninsured Employer Claim Account $1,175,915.38
C. Worker's Compensation Administrative Fines and Premium Penalties $510,265.35

Additional Information:
The Advisory Council is authorized pursuant to NRS 232.605(2) to submit such requests to the Board once debt has been determined to be impossible or impractical to collect, and if approved, the Board of Examiners or its Clerk shall immediately notify the State Controller. The State Controller and the Division deem these debts uncollectible.

Statutory Authority:
BOE approval required pursuant to NRS 232.605(2).
TO: Shauna Tilley, Governor’s Finance Office Executive Branch Officer
FROM: Budd Milazzo, Department of Business and Industry, Deputy Director
DATE: May 5, 2020
RE: Request for Designation of Bad Debt

Pursuant to NRS 232.605 (2), the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debts as bad debts as they have been determined to be uncollectible by both the Division of Industrial Relations and the Office of the State Controller.

The reported debt consists of:

Occupational Safety and Health Administration Fines/Penalties                   $67,358.82
Uninsured Employer Claim Account:                                            $1,175,915.38
Worker’s Compensation Administrative Fines and Premium Penalties $510,265.35
Total Recommended Write-Offs:                                                $1,753,539.55
February 13, 2020

To: Ray Fierro, Administrator, Division of Industrial Relations

From: Paul McKenzie, Chairman, Division of Industrial Relations Advisory Council

Subject: Approval of Bad Debts of the Division of Industrial Relations for Referral

Per NRS 232.605(2) "For any amount of debt the Division determines is impossible or impractical to collect, the Council shall request the State Board of Examiners designate such amount as a bad debt."

The Division of Industrial Relations (DIR) requested and received through a unanimous vote of the Advisory Council the approval to request that certain bad debts of the DIR be forwarded to the State Board of Examiners because these debts are impossible or impractical to collect. All attempts to locate and collect from the responsible parties have failed. The DIR’s bad debts were presented at the February 12, 2020, Advisory Council meeting.

Please see attached breakdown of individual fines, penalties, and uninsured, which the Advisory Council approved for write-off.

Occupational Safety and Health Administration Fines/Penalties: $ 67,358.82
Uninsured Employer Claim Account 1,175,915.38
Workers’ Compensation Administrative Fines and Premium Penalties: 510,265.35
Total Recommended Write-offs: $1,753,539.55

Total Approved: 1,753,539.55

Paul McKenzie, Chairman
Division of Industrial Relations Advisory Council

Date Approved: 02-18-2020
From: Lori Hoover
To: James D. Hansen
Cc: Alan Vance; Lisa G. Jones; Siri Schwarz; Haydee Meeker
Subject: RE: DIR Debt Write Off for June BOE
Date: Wednesday, April 29, 2020 7:57:28 AM

Good Morning Dale,

The ongoing process for DIR bad debt was discussed during DIR’s Advisory Council meeting and our subsequent phone call (on March 02, 2020) with DIR and Budd Milazzo, Victoria and other members. The process agreed upon was:

- In early December, DIR would send SCO a list of accounts to be written off. SCO would work with DIR to verify the account balances were correct
- In January, DIR would submit the reviewed list to DIR’s Advisory Council for approval to submit to BOE
- DIR would submit list to GFO for BOE write-off and simultaneously submit a list to SCO for our files

In the call after the Advisory Council meeting, we requested that DIR submit an MOU to SCO with the above items listed so all agencies understood what the process would be. SCO has not received any communications from DIR or B&I Fiscal regarding this process.

*If DIR is submitting to GFO the same write-off list as submitted to the DIR Advisory Council, then SCO has reviewed the list.* SCO would like to receive a copy of this list when DIR submits to GFO to include in our files.

Thank you,

Lori Hoover, CPA  
Chief Deputy Controller  
Office of the State Controller  
101 N. Carson St., #5, Carson City, NV 89701  
lhoover@controller.state.nv.us  
office: 775.684.5658; cell: 775.350.4288

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From: James D. Hansen <jdhansen@business.nv.gov>
Sent: Tuesday, April 28, 2020 2:23 PM
To: Lori Hoover <lhoover@controller.state.nv.us>
Cc: Alan Vance <avance@business.nv.gov>; Lisa G. Jones <lisa.jones@business.nv.gov>; Siri Schwarz <sschwarz@controller.state.nv.us>
Subject: DIR Debt Write Off for June BOE
Importance: High

Lori,

Does DIR or the Controller’s Office submit the DIR debt for write off to BOE? I asked GFO and they said they want some proof the debt has been reviewed by the Controller’s office if we submit it.

Thanks,

Dale Hansen, ASO III  
Department of Business and Industry  
Director’s Office  
775-684-7073

Please note: I am currently teleworking during the COVID-19 crisis and will be checking my email on a regular basis. If you need to reach me immediately you can do so at 775-434-4969. Stay healthy.
## DIR Bad Debt Summary by Section

<table>
<thead>
<tr>
<th>Section</th>
<th>More than 72 months: Yes</th>
<th>Total Amount Assessed</th>
<th>Total Amount Collected</th>
<th>Total Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>OSHA LV</td>
<td>Yes</td>
<td>50,820.00</td>
<td>350.00</td>
<td>50,470.00</td>
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<tr>
<td>OSHA Reno</td>
<td>Yes</td>
<td>17,055.00</td>
<td>166.18</td>
<td>16,888.82</td>
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<tr>
<td>UECA</td>
<td>Yes</td>
<td>1,175,915.38</td>
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<tr>
<td>WCS North Admin</td>
<td>Yes</td>
<td>48,250.00</td>
<td>967.96</td>
<td>47,282.04</td>
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<td>WCS North Premium</td>
<td>Yes</td>
<td>32,048.85</td>
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<td>31,903.83</td>
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<td>WCS South Admin</td>
<td>Yes</td>
<td>167,586.85</td>
<td>473.04</td>
<td>167,113.81</td>
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<td>WCS South Premium</td>
<td>Yes</td>
<td>264,347.81</td>
<td>382.14</td>
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<td><strong>Grand Total</strong></td>
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<td><strong>1,756,023.89</strong></td>
<td><strong>2,484.34</strong></td>
<td><strong>1,753,539.55</strong></td>
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</table>
## Division of Industrial Relations Advisory Council Final Write-Off Recommendations

<table>
<thead>
<tr>
<th>#</th>
<th>DIR #</th>
<th>Business Entity/ Debtor22</th>
<th>Internal Invoice No.</th>
<th>Date of Initial Invoice</th>
<th>Number of Months Since Initial Invoice</th>
<th>Type of Penalty</th>
<th>Amount Assessed</th>
<th>Amount Collected</th>
<th>Balance Due</th>
<th>Reason for Write-off Recommendation</th>
<th>Secretary of State</th>
<th>Contractor's Board</th>
<th>Section</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>DIR2145</td>
<td>Kelly Murphy dba Krave Eat</td>
<td>316003623</td>
<td>7/5/2012</td>
<td>91 Administrative Fine</td>
<td>$4,500.00</td>
<td>$ -</td>
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<td>No payment received since referred to Controller's Office</td>
<td>Active</td>
<td>No Record</td>
<td>OSHA LV</td>
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<td>Victor Kounetsouz dba Grizzly Materials Testing and Inspection Services, Inc.</td>
<td>314993959</td>
<td>8/24/2011</td>
<td>101 Administrative Fine</td>
<td>$3,000.00</td>
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<td>Steve Cherry dba Bottles &amp; Wood, LLC</td>
<td>316005545</td>
<td>9/3/2012</td>
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<td>$1,200.00</td>
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<td>DIR2272</td>
<td>Jose Figueroa dba Roofing and Waterproofing</td>
<td>316840057</td>
<td>1/20/2013</td>
<td>84 Administrative Fine</td>
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<td>DIR2294</td>
<td>Paul Wolfenstein dba Liberty Duct, LLC</td>
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<td>Paul Wolfenstein dba Liberty Duct, LLC</td>
<td>316840164</td>
<td>2/21/2013</td>
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<td>Kevin Curley dba Demo and Doors Enterprises</td>
<td>316000115</td>
<td>2/22/2012</td>
<td>96 Administrative Fine</td>
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<td>OSHA LV</td>
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<td>DIR2545</td>
<td>Armando Ibarra dba Ibarra Home Improvements, LLC</td>
<td>316847938</td>
<td>10/22/2013</td>
<td>75 Administrative Fine</td>
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<td>No Record</td>
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<tr>
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<td>DIR2564</td>
<td>Gino Long dba Southwest Roofing Co.</td>
<td>316845924</td>
<td>9/16/2013</td>
<td>76 Administrative Fine</td>
<td>$1,500.00</td>
<td>$350.00</td>
<td>$1,150.00</td>
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<td>Revoked</td>
<td>OSHA LV</td>
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<td>10</td>
<td>DIR2827</td>
<td>Bill Elliot dba Insight Industries</td>
<td>314816174</td>
<td>1/13/2011</td>
<td>108 Administrative Fine</td>
<td>$3,780.00</td>
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<td>DIR2150</td>
<td>Elsa Ruiz dba Al's Steel Erectors, LLC</td>
<td>314860221</td>
<td>9/28/2012</td>
<td>88 Administrative Fine</td>
<td>$9,600.00</td>
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<td>No Record</td>
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<td>Framecon Inc.</td>
<td>315791749</td>
<td>12/6/2011</td>
<td>98 Administrative Fine</td>
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<td>$2,275.00</td>
<td>No payment received since referred to Controller's Office</td>
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<td>Surrendered</td>
<td>OSHA Reno</td>
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<td>DIR2188</td>
<td>Michael McIlriff dba American Fire Pro</td>
<td>316120853</td>
<td>5/5/2012</td>
<td>95 Administrative Fine</td>
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<td>$166.18</td>
<td>$1,233.82</td>
<td>No payment received since referred to Controller's Office</td>
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<td>14</td>
<td>DIR3174</td>
<td>Vegas Auto Salon</td>
<td>316000704</td>
<td>5/15/2012</td>
<td>92 Administrative Fine</td>
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<td>$ -</td>
<td>$3,000.00</td>
<td>No payment received since referred to Controller's Office</td>
<td>Permanently Revoked</td>
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<td>OSHA LV</td>
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<td>15</td>
<td>DIR4597</td>
<td>USA Westery, Inc</td>
<td>880307648</td>
<td>5/8/1988</td>
<td>381 Medical Expenses</td>
<td>$170,671.28</td>
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<td>$170,671.28</td>
<td>File was turned over to Legal. Per Legal, this is a lifetime write-off. Statute has expired on these expenses.</td>
<td>No Record</td>
<td>No Record</td>
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<tr>
<td>16</td>
<td>DIR3331</td>
<td>Gary Reynolds dba American Marketing Systems</td>
<td>970371939</td>
<td>2/7/1997</td>
<td>275 Medical Expenses</td>
<td>$122,192.62</td>
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<td>$122,192.62</td>
<td>File was turned over to Legal. Per Legal, this is a lifetime write-off. Statute has expired on these expenses.</td>
<td>Revoked</td>
<td>No Record</td>
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<td>DIR3332</td>
<td>Felix Pastor dba Ace Recovery Services</td>
<td>920327722</td>
<td>6/18/1992</td>
<td>331 Medical Expenses</td>
<td>$13,163.44</td>
<td>$ -</td>
<td>$13,163.44</td>
<td>Per Legal, DIR never got legal name of employer and lost contact with the employer in 6/97. Statute of limitations has expired.</td>
<td>No Record</td>
<td>No Record</td>
<td>UECA</td>
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<tr>
<td>18</td>
<td>DIR3333</td>
<td>C &amp; C Trucking c/o Nicola Miller dba Crissay Family Trust</td>
<td>910971060</td>
<td>11/28/1994</td>
<td>302 Medical Expenses</td>
<td>$8,257.45</td>
<td>$ -</td>
<td>$8,257.45</td>
<td>Per Legal, the case has been approved for lifetime write-off as both employers are deceased.</td>
<td>Active</td>
<td>No Record</td>
<td>UECA</td>
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<tr>
<td>19</td>
<td>DIR3333</td>
<td>Carriage House Timeshare</td>
<td>860671012</td>
<td>1/1/1986</td>
<td>409 Medical Expenses</td>
<td>$41,394.89</td>
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<td>$41,394.89</td>
<td>07/21/88 - Attorney of said employer sent letter stating incorrect employer. Unable to locate employer. Lifetime write-off.</td>
<td>Active</td>
<td>No Record</td>
<td>UECA</td>
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<tr>
<td>#</td>
<td>DIR #</td>
<td>Business Entity/ Debtor22</td>
<td>Internal Invoice No.</td>
<td>Date of Initial Invoice</td>
<td>Number of Months Since Initial Invoice</td>
<td>Type of Penalty</td>
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<td>Amount Collected</td>
<td>Balance Due</td>
<td>Reason for Write-off Recommendation</td>
<td>Secretary of State</td>
<td>Contractor's Board</td>
<td>Section</td>
</tr>
<tr>
<td>----</td>
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<tr>
<td>43</td>
<td>DIR3334</td>
<td>Century Business College</td>
<td>960155072</td>
<td>9/13/1995</td>
<td>292</td>
<td>Medical Expenses</td>
<td>$130,840.78</td>
<td>$130,840.78</td>
<td>$0.00</td>
<td>Per Legal, the employer went out of business and claimed bankruptcy. Nothing remains of the original organization from which the debt could be collected. Statute of limitations has expired.</td>
<td>No Record</td>
<td>No Record</td>
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<td>44</td>
<td>DIR3336</td>
<td>Copeland, William</td>
<td>830227787</td>
<td>6/21/1983</td>
<td>439</td>
<td>Medical Expenses</td>
<td>$3,639.68</td>
<td>$3,639.68</td>
<td>$0.00</td>
<td>Per Legal, bankruptcy was discharged. Statute of limitations has expired</td>
<td>No Record</td>
<td>No Record</td>
<td>UECA</td>
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<td>45</td>
<td>DIR3337</td>
<td>Dietz Construction</td>
<td>980346870</td>
<td>12/2/1997</td>
<td>266</td>
<td>Medical Expenses</td>
<td>$177,092.95</td>
<td>$177,092.95</td>
<td>$0.00</td>
<td>Per Legal, the employer passed away in July 2005. Statute of limitations has expired</td>
<td>No Record</td>
<td>No Record</td>
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<td>46</td>
<td>DIR3339</td>
<td>D &amp; S Transport, LLC</td>
<td>100022</td>
<td>7/29/2003</td>
<td>198</td>
<td>Medical Expenses</td>
<td>$103,094.22</td>
<td>$103,094.22</td>
<td>$0.00</td>
<td>Per Legal, the bankruptcy filing was personal not corporate, but no personal or corporate assets were found and the timeframe to collect from the (revoked) LLC has expired. Statute of limitations has expired.</td>
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<td>DIR3340</td>
<td>Emerson, Arthur Gordon; Deceased 4/15/12</td>
<td>96-0235353</td>
<td>12/1/1995</td>
<td>290</td>
<td>Medical Expenses</td>
<td>$286,839.63</td>
<td>$286,839.63</td>
<td>$0.00</td>
<td>A 1997 Appeals Officer decision found Arthur Gordon Emerson, homeowner/builder, (not son-in-law Thomas Martya) to be the statutory employer. DIR Legal was unable to locate any assets for Mr. Emerson. According to a 2012 LV Review Journal obituary, Mr. Emerson, BS, passed away in Arizona in April 2012. Statute of Limitations has run on majority of claim expenses. Monthly expenses continue to be incurred; Write-off appropriate</td>
<td>No Record</td>
<td>No Record</td>
<td>UECA</td>
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<tr>
<td>48</td>
<td>DIR3345</td>
<td>Jackson, Bob</td>
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<td>375</td>
<td>Medical Expenses</td>
<td>$40,395.44</td>
<td>$40,395.44</td>
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<td>File was turned over to Legal. Per Legal, this is a lifetime write-off. Statute has expired on these expenses.</td>
<td>No Record</td>
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<td>UECA</td>
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<td>DIR3349</td>
<td>Orcon Inc</td>
<td>810166814</td>
<td>1/27/1981</td>
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<td>Medical Expenses</td>
<td>$37,137.99</td>
<td>$37,137.99</td>
<td>$0.00</td>
<td>Employer claimed bankruptcy and the corporation was involuntarily dissolved on March 29, 1985. Statute of limitations has expired on these expenses.</td>
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<td>UECA</td>
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<td>DIR3351</td>
<td>Wild West Publishing</td>
<td>880913150</td>
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<td>Medical Expenses</td>
<td>$229.26</td>
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<td>Unable to locate employer. ASO stated it was not financially feasible to pursue in collections due to the minimal amount per year and the JOC would need to be filed every year</td>
<td>Revoked</td>
<td>No Record</td>
<td>UECA</td>
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<td>52</td>
<td>DIR4055</td>
<td>CLE Hospitality dba Historian Inn</td>
<td>13705000139</td>
<td>5/5/2013</td>
<td>81</td>
<td>Medical Expenses</td>
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<td>$8.72</td>
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<td>DIR4060</td>
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<td>Medical Expenses</td>
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<td>$0.00</td>
<td>Claim denied. Unable to pursue employer.</td>
<td>Dissolved</td>
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<td>UECA</td>
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<td>#</td>
<td>DIR #</td>
<td>Business Entity/ Debtor 22</td>
<td>Internal Invoice No.</td>
<td>Date of Initial Invoice</td>
<td>Number of Months Since Initial Invoice</td>
<td>Type of Penalty</td>
<td>Amount Assessed</td>
<td>Amount Collected</td>
<td>Balance Due</td>
<td>Reason for Write-off Recommendation</td>
<td>Secretary of State</td>
<td>Contractor’s Board</td>
<td>Section</td>
</tr>
<tr>
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<td>54</td>
<td>DIR4061</td>
<td>Powmat LLC dba Absolute Graphix</td>
<td>187050000188</td>
<td>8/18/2013</td>
<td>82 Medical Expenses</td>
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<td>$ 8.72</td>
<td>Claim denied. Unable to pursue employer.</td>
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<td>56</td>
<td>DIR4063</td>
<td>Wesley, Navies dba H.W. Masonry</td>
<td>700211</td>
<td>4/6/2007</td>
<td>154 Medical Expenses</td>
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<td>$ 16.94</td>
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<td>No Record</td>
<td>UECIA</td>
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<td>57</td>
<td>DIR4064</td>
<td>Willet, Robert E</td>
<td>900794094</td>
<td>2/16/1993</td>
<td>323 Medical Expenses</td>
<td>$ 990.43</td>
<td>$ 990.43</td>
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<tr>
<td>459</td>
<td>DIR4599</td>
<td>Mohid Taman-Iqannan</td>
<td>01-1402741-158755</td>
<td>11/9/2013</td>
<td>75 Medical Expenses</td>
<td>$ 39,792.22</td>
<td>39,792.22</td>
<td>Collections Attempts Unsuccessful</td>
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<td>UECIA</td>
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<tr>
<td>59</td>
<td>DIR2864</td>
<td>GENUINE INC DBA DEMAND DROP</td>
<td>1401219-157387</td>
<td>11/21/2013</td>
<td>74 Administrative Fine</td>
<td>$ 500.00</td>
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<td>Collection efforts unsuccessful by Controller’s Office</td>
<td>No Record</td>
<td>No Record</td>
<td>UECIA</td>
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<tr>
<td>60</td>
<td>DIR2866</td>
<td>MOVING FORWARD LLC DBA KIDTRAX LEARNING ADVENTURE</td>
<td>14022546-157850</td>
<td>11/19/2013</td>
<td>74 Administrative Fine</td>
<td>$ 1,000.00</td>
<td>- $ 1,000.00</td>
<td>Collection efforts unsuccessful by Controller’s Office</td>
<td>Revoked</td>
<td>Canceled Not Renewed</td>
<td>WCS North Admin</td>
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</tr>
<tr>
<td>61</td>
<td>DIR2686</td>
<td>MANDIAN STRUCTURES LLC</td>
<td>1400286-157186</td>
<td>12/4/2013</td>
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<td>$ 1,000.00</td>
<td>- $ 1,000.00</td>
<td>Collection efforts unsuccessful by Controller’s Office</td>
<td>No Record</td>
<td>No Record</td>
<td>UECIA</td>
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<td></td>
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<tr>
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<td>Contractor's Board</td>
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<td>Secretary of State</td>
<td>Contractor’s Board</td>
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Page 5

February 12, 2020
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<td>Secretary of State</td>
<td>Contractor’s Board</td>
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<td>Secretary of State</td>
<td>Contractor’s Board</td>
<td>Section</td>
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<td>Balance Due</td>
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<td>Secretary of State</td>
<td>Contractor’s Board</td>
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<td>Jian Guo Han Yogurt Shop</td>
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<td>DRI1523</td>
<td>Sean Stanley/Atlantis Pools &amp; Spa</td>
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<td>Sergio Casanova</td>
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<td>Amount Collected</td>
<td>Balance Due</td>
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<td>Secretary of State</td>
<td>Contractor’s Board</td>
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<td>Contractor's Board</td>
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### Division of Industrial Relations Advisory Council Final Write-Off Recommendations

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<td>Secretary of State</td>
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<td>Balance Due</td>
<td>Reason for Write-off Recommendation</td>
<td>Secretary of State</td>
<td>Contractor’s Board</td>
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<td>E1-10860-10-148743</td>
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### Division of Industrial Relations Advisory Council Final Write-Off Recommendations

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<th>#</th>
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<th>Business Entity/ Debtor 22</th>
<th>Internal Invoice No.</th>
<th>Date of Initial Invoice</th>
<th>Number of Months Since Initial Invoice</th>
<th>Type of Penalty</th>
<th>Amount Assessed</th>
<th>Amount Collected</th>
<th>Balance Due</th>
<th>Reason for Write-off Recommendation</th>
<th>Secretary of State</th>
<th>Contractor’s Board</th>
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<td>642</td>
<td>DIR2256</td>
<td>Debra Zimmer/Capiz Cleaning Service</td>
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<td>John Linn</td>
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**Total**  
$1,756,023.89  
$2,484.34  
$1,753,539.55
Date: May 3, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Jim Rodriguez, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – DIGNITARY PROTECTION

Agenda Item Write-up:

Pursuant to NRS 353.268, the Division requests the Board’s recommendation to the Interim Finance Committee for $23,000 from Contingency Account to cover costs associated with providing dignitary protection to the Governor.

Additional Information:

The Dignitary Protection Detail provides security to the Governor of the State of Nevada and the first family. This detail performs all necessary advance work and ensures security by traveling with the Governor, and first lady, when he attends meetings, conferences and events. Personnel Services expenditure projections for fiscal year 2020 are more than anticipated due to additional security coverage required earlier in the year and due to higher than budgeted cost of personnel assigned to the Governor’s protection details. The agency requests this amount to continue the expected level of security for the Governor and his family.

Statutory Authority:
BOE approval required pursuant to NRS 353.268.
Memorandum

DATE: May 1, 2020

TO: Susan Brown, Director, Executive Branch Budget Division
    Brenda Erdoes, Director, Legislative Counsel Bureau

THROUGH: Jim Rodriguez, Executive Branch Budget Officer, Budget Division
        James Malone, Program Analyst, Legislative Counsel Bureau

FROM: George Togliatti, Director

SUBJECT: Request for IFC Contingency Funds

The Department of Public Safety, Director’s Office respectfully requests approval to seek additional funding from the IFC Contingency Account. The request for additional funding will cover a projected shortfall of $23,000 in the Dignitary Protection budget account. The projected shortfall stems from expenditures higher than originally projected in Personnel. The requested amount in the Personnel category was reduced by the Salary Adjustment Funds.

We respectfully request submission of this request to both the June BOE and June IFC meetings. Work Program number C50692 is in process for this request.
State of Nevada Work Program

WP Number: C50692

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<tr>
<th>DATE</th>
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<th>AGENCY</th>
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<td>650</td>
<td>4738</td>
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**Funds Available**

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<th>Revenue GLs (3000 - 4999)</th>
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Subtotal Budgetary General Ledgers 0
Subtotal Revenue General Ledgers (RB) 23,000
Total Budgetary & Revenue GLs 23,000

**Expenditures**

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<th>Amount</th>
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Sub Total Category Expenditures 23,000

Total Budgetary General Ledgers and Category Expenditures (AP) 23,000

**Remarks**

This work program requests the addition of $23,000 in contingency funds to provide security services for the Governor and first family.

**Authorized Signature**

Date

Controller’s Office Approval

Requires Interim Finance approval since Contingency Fund Request
| Duty Loc | Pay Policy | Title                | FTE | Posn | Class Code | LD1 Gd-Step | Empl_J D | ACT Gr | MSI | PP2 and GI | PP 03 | PP 04 | PP 05 | PP 06 | PP 07 | PP 08 | PP 09 | PP 10 |
|----------|------------|----------------------|-----|------|------------|-------------|----------|--------|-----|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| CC0170   | PP03       | DPS OFFICER 2        | 1   | 20   | 13206      | 39-10       | 39-10    | 4,943.49 | 4,965.80 | 4,205.47 | 4,973.58 | 4,360.64 | 4,965.81 | 4,205.46 | 5,033.07 | 4,619.14 |
| CC0170   | PP03       | DPS OFFICER 2        | 1   | 25   | 13206      | 39-01       | 39-10    | 5,204.55 | 4,999.18 | 4,205.13 | 4,983.65 | 4,595.07 | 4,242.97 | 5,055.28 | 4,361.68 |
| LV060    | PP01       | DPS OFFICER 2        | 1   | 50   | 13206      | 39-06       | 39-05    | 5,745.34 | 5,864.71 | 4,619.36 | 5,364.71 | 5,010.65 | 5,364.72 | 4,619.36 | 5,364.72 | 5,179.23 |
| CC0170   | PP03       | DPS SERGEANT         | 1   | 55   | 13205      | 41-10       | 41-01    | 4,912.63 | 4,600.82 | 3,839.97 | 4,600.32 | 4,246.18 | 4,600.32 | 3,839.97 | 4,600.32 | 5,241.45 |
| CC0170   | PP01       | DPS OFFICER 2        | 0.3 | 3020 | 13206      | 0          | 39-01    | 528.03  |        |            |        |        |        |        |       |       |       |       |
| LV060    | PP01       | DPS OFFICER 2        | 0   | 9025 | 13206      | 0          |         |        |            |        |        |        |        |       |       |       |       |
| CC0170   | PP01       | DPS OFFICER 2        | 0   | 9055 | 13206      | 0          |         |        |            |        |        |        |        |       |       |       |       |

- **CC0170**
- **LV060**

**Overtime pay**
- **Holiday pay**
- **Comp pay off**
- **Shift Differential Pay**
- **Call Back Pay**
- **Personnel Assessment**
- **Payroll Assessment**
- **Adjustment**

**Out of Balance**
- **Date Posted**
  - 7/29/2019
  - 8/14/2019
  - 8/26/2019
  - 9/10/2019
  - 9/23/2019
  - 10/28/2019
  - 11/5/2019
  - 11/18/2019

**5.30**
- **Sub Total B/A 4738**: $25,778.43
  - **BR8**: $25,778.43
    - **B**: $24,981.58
    - **R**: $20,685.69
    - **8**: $14,822.58
    - **B**: $11,170.55
    - **R**: $141,496.88
    - **8**: $163,596.12
    - **B**: $166,229.00
    - **R**: $208,797.59

**$25,778.43**
  - **$24,981.58**
  - **$20,685.69**
  - **$14,822.58**
  - **$11,170.55**
  - **$141,496.88**
  - **$163,596.12**
  - **$166,229.00**
  - **$208,797.59**

**$5,440.95**
- **$2,839.55**
- **$2,574.42**
- **$3,005.50**
- **$3,005.50**
- **$3,005.50**
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- **$3,005.50**

**HRDW PP2**
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### Notes
- **PP 28-2 days More and Transfer**
- **PP 28-3 days More and Transfer**

**Salary Breakdown**

- **Detail Salary Breakdown**
- **Pay Period**
- **Total YTD**
- **Estimate**
- **Forecast**

### Holiday Breakdown

- **Holiday**
- **Pay Period**
- **Total YTD**
- **Estimate**
- **Forecast**

### Other Details
- **Details**
- **Notes**
- **Other Information**
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<td>03 IN STATE TRAVEL</td>
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Date: May 19, 2020
To: Susan Brown, Clerk of the Board
   Governor’s Finance Office
From: Catherine Bartlett, Executive Branch Budget Officer
       Governor’s Finance Office, Budget Division
Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

PATIENT PROTECTION COMMISSION

Agenda Item Write-up:
Pursuant to NRS 353.268, the Commission requests the Board’s recommendation to the Interim Finance Committee for an allocation of $241,065 from the Interim Finance Committee Contingency Account, to cover projected costs for fiscal year 2021 related to the Patient Protection Commission arising from the passage of Senate Bill 544 in the 2019 Legislative Session.

Additional Information:
Senate Bill 544 created the Patient Protection Commission to systematically review issues related to the health care needs of residents of this state and the quality, accessibility and affordability of health care, including, without limitation, prescription drugs, in this state.

The bill creates new duties and responsibilities of the Commission, including three new unclassified positions: Executive Director, Policy Analyst, and an Administrative Assistant. The bill did not include an appropriation to fund these positions or the creation of the Commission. Corresponds to work program C50845.
MEMORANDUM

May 26, 2020

To: Susan Brown, Director, Governor’s Finance Office

From: Sara Cholhagian, Executive Director, Patient Protection Commission

CC: Daniel Marlow, Department of Administration

Subject: BOE Request for Transfer from the Interim Finance Committee

Senate Bill 544, approved during the 2019 legislative session, created the Patient Protection Commission (PPC) to systematically review issues related to the health care needs of residents of Nevada and the quality, accessibility and affordability of health care. Funding for the bill’s continued implementation is subject to approval of the Interim Finance Committee (IFC), upon submittal of analysis and a plan for utilization of the funding.

The PPC requests IFC approval to transfer $241,065 from IFC for fiscal year 2021. This amount supports positions and ancillary costs, operating and information technology expenses.

Work program C50845 has been submitted in support of the above request. The work program includes an analysis and plan for utilization of the funding as required.

If you have any questions please contact Daniel Marlow at the Department of Administration by phone at (775) 684-0282 or by email at dmarlow@admin.nv.gov
State of Nevada Work Program

WP Number: C50845

DATE | FUND | AGENCY | BUDGET | DEPT/DIV/BUDGET NAME
--- | --- | --- | --- | ---
05/18/20 | 101 | 010 | 1000 | OFFICE OF THE GOVERNOR

Funds Available

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<th>Budgetary GLs (2501 - 2599)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Current Authority</th>
<th>Revised Authority</th>
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Subtotal Budgetary General Ledgers 0 Subtotal Revenue General Ledgers (RB) 241,065
Total Budgetary & Revenue GLs 241,065

Expenditures

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Sub Total Category Expenditures 241,065

Remarks

The purpose of this work program is to transfer authority from the Interim Finance Contingency Fund to support fiscal year 2021 costs of the Patient Protection Commission within the Office of the Governor pursuant to Senate Bill 544, approved during the 2019 Legislative Session.

mtum1
Authorized Signature
05/19/20
Date

Controller's Office Approval

Does not require Interim Finance approval since SB 544 (2019) - IFC Action Item
Date: May 29, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests the Board’s recommendation to the Interim Finance Committee for $1,318,680 Inmate Drivens expenditure categories.

Additional Information:

The Department is projecting a General Fund shortfall of $1,318,680 in the Inmate Drivens expenditure category for fiscal year 2020.

The Department provided an unsolicited Informational Memorandum to the Interim Finance Committee on November 14, 2019. The memorandum provided notification regarding the unanticipated Non-Medical Inmate Driven costs associated with implementing a new inmate menu to meet the Chief Medical Officer’s (CMO) recently adopted nutritional standards in compliance with the Nevada Supreme Court Order No. 73498 dated July 31, 2018, and various other subsequent rulings and orders, with the most recent being the Judicial District Court Order dated July 1, 2019. The Nevada Revised Statute 209.382 requires the CMO to report the nutritional adequacy of the diet for incarcerated offenders to the Board of Prison Commissioners (BoPC). The same
statute requires the BoPC to take appropriate action to remedy any deficiencies in the report. As such, NDOC is compelled to provide a menu without deficiencies.

The CMO adopted and officially announced his new nutritional standards at the BoPC meeting on March 13, 2019. Since NDOC is compelled to meet the new nutritional standards, NDOC reviewed the preliminary options and combinations to satisfy the nutritional standards, stakeholders, and complex logistics. The proposed menu was finally released to contracted food suppliers with orders in June 2019. Costs related to these complex issues could not be projected with sufficient confidence and credibility until the first orders were filled (where possible) and pricing was confirmed in August 2019, months after the 80th Legislative Session ended. Even so, the expenditures still included depletion of discontinued food items in storage and resupply of new food items for the new menu, partial deliveries, and vendor inefficiencies, making the empirical data unreliable for anything more than a general indicator of total expenditures.

Statutory Authority:

NRS 353.268.

REVIEWED: 

ACTION ITEM: 

MEMORANDUM

Date: June 5, 2020

To: Susan Brown, Clerk of the Board
   Governor’s Finance Office

Subject: Interim Finance Committee Contingency Fund Request

The Nevada Department of Corrections (Department and NDOC) is seeking a favorable recommendation from the Board of Examiners (BOE) to request State Fiscal Year (SFY) 2020 funding for $1,318,680 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in Medical and non-Medical Inmate Drivens categories. Additionally, the Department is recognizing a shortfall in Room and Board revenues that is offset to the General Fund in the Inmate Drivens Expenditure Category. The Department submitted three (3) SFY 2020 Work Programs pursuant to this request.

While the Department made significant progress year-to-date in reducing its SFY 2020 General Fund shortfall, there remains projected funding shortfalls in these categories that exceed the Department’s actions. As a result, the Department is projecting a General Fund shortfall, which cannot be resolved through budgetary transfers or expenditure reductions.

The amount of funds requested would be dispersed as follows for projected expenditures, $803,083 for Medical Inmate Driven Expenditures and $515,597 for non-Medical Inmate Driven costs (recognizing the unrealized non-General Fund revenue for Room and Board and Jail Meals).
In closing, the NDOC does not have the fiscal means to fund these unexpected shortfalls without the additional funds requested in this memorandum.

Thank you for your time and consideration in this matter.

Charles Daniels, Director
Department of Corrections
State of Nevada Work Program

WP Number: C50499

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<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
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| Subtotal Budgetary General Ledgers | 0 | Subtotal Revenue General Ledgers(RB) | 203,907 | 231,326 |

| Total Budgetary & Revenue GLs | 203,907 | |

### Expenditures

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<th>Amount</th>
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| Sub Total Category Expenditures | 203,907 |

Total Budgetary General Ledgers and Category Expenditures (AP) 203,907

Remarks

This work program requests $203,907 in IFC Contingency Funds to fund ongoing expenditures through the state fiscal year end due to a shortfall in revenue collections of RGL 3829 Room, Board, and Transportation Charges. Does not require Interim Finance approval since it supports an Action Item request for appropriation from the Interim Finance Contingency Fund.

sewart

Authorized Signature

05/27/20

Date

Controller's Office Approval

Does not require Interim Finance approval since this work program supports an Action Item request for appropriation from the Interim Finance Contingency Fund.
### State of Nevada Work Program

**WP Number:** C50521  
**FY 2020**

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#### Funds Available

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Subtotal Budgetary General Ledgers 0  
Subtotal Revenue General Ledgers(RB)  311,690  
Total Budgetary & Revenue GLs  311,690

#### Expenditures

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Sub Total Category Expenditures  311,690

#### Remarks

This work program requests $311,690 in IFC Contingency Funds to fund a projected shortfall in the Room, Board, and Transportation Charges RGL 3829 of $302,914 and Inmate Drives category of $8,776 for the remainder of the fiscal year. Does not require Interim Finance approval since it supports an Action Item request for appropriation from the Interim Finance Contingency Fund.

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Does not require Interim Finance approval since it supports an Action Item request for appropriation from the Interim Finance Contingency Fund.
State of Nevada Work Program

WP Number: C50507
FY 2020

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**Funds Available**

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Subtotal Budgetary General Ledgers: 0
Subtotal Revenue General Ledgers (RB): 803,083
Total Budgetary & Revenue GLs: 803,083

**Expenditures**

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</tr>
<tr>
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</tr>
</tbody>
</table>

Sub Total Category Expenditures: 803,083

**Remarks**

This work program requests $803,083 in Interim Finance Contingency Funds to cover a projected shortfall in the Inmate Driven category through the remainder of SFY 2020. Does not require IFC approval since this request supports an allocation from the IFC Contingency Account pursuant to NRS 353.268.

**seward**
Authorized Signature

05/27/20
Date

Controller's Office Approval

Does not require Interim Finance approval since it supports an Action Item request for appropriation from the Interim Finance Contingency Fund.
REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2019 Legislature, through Assembly Bill 542 and Assembly Bill 543 made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

<table>
<thead>
<tr>
<th>BA#</th>
<th>BUDGET ACCOUNT NAME</th>
<th>GENERAL FUND ADJUSTMENT</th>
<th>HWY FUND ADJUSTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1036</td>
<td>ATTORNEY GENERAL’S OFFICE – CRIME PREVENTION</td>
<td>11,052</td>
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<tr>
<td></td>
<td>Total</td>
<td></td>
<td>11,052</td>
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</table>
MEMORANDUM

To: Heather Field, Executive Branch Budget Officer 2
From: Jessica Hoban, CFO  775-684-1116  JHoban@ag.nv.gov
Date: May 8, 2020
Subject: Salary Adjustment Funding Request – BA 1036

This memorandum serves as a request for approval of additional funds to cover costs of salary adjustments as authorized in Section 3 of Assembly Bill 542 from the 80th Legislative Session.

The Crime Prevention Program, in Budget Account 1036, requests the amount of $11,052 for salary adjustments. This amount aligns with the authorized 3% for salary increases in Fiscal Year 2020.

Program management is continuing to review amounts budgeted in Fiscal Year 2021 in effort to identify potential savings to reduce the need for additional funding requests next year in this budget.
## Funds Available

<table>
<thead>
<tr>
<th>Budgetary GLs (2501 - 2999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Current Authority</th>
<th>Revised Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>4601</td>
<td>GENERAL FUND SALARY ADJUSTMENT</td>
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### Expenditures

<table>
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<tr>
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<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>01</td>
<td>11,052</td>
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</table>

Sub Total Category Expenditures 11,052

### Remarks

The purpose of this work program is to request contingency funds to cover the remaining shortfall projected in the personnel category (Cat 01) related to salary adjustments.

### Controller's Office Approval

05/12/20

Controller's Office Approval

Does not require Interim Finance approval since Salary Adjustment Request
## FISCAL YEAR 2020
### BA 1036
### Salary Projections

<table>
<thead>
<tr>
<th>Title</th>
<th>Pos.#</th>
<th>FTE</th>
<th>U Code</th>
<th>FY 2020 Work Prg</th>
<th>FY 2020 Work Prg Benefits (Includes)</th>
<th>FY 2020 Work Prg Salaries/Benefit</th>
<th>2nd Quarter Totals</th>
<th>3rd Quarter Totals</th>
<th>4th Quarter Totals</th>
<th>TOTAL Projections</th>
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<td>101,932.00</td>
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<td>18.00</td>
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<td>Payroll Assessment</td>
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<td>1,326.00</td>
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<td>331.50</td>
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Budget 479,829.00
Balance 11,051.94
REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2019 Legislature, through Assembly Bill 542 and Assembly Bill 543 made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

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<table>
<thead>
<tr>
<th>BA#</th>
<th>BUDGET ACCOUNT NAME</th>
<th>GENERAL FUND ADJUSTMENT</th>
<th>HWY FUND ADJUSTMENT</th>
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<tbody>
<tr>
<td>2691</td>
<td>AGRI – Nutrition Education Programs</td>
<td>$2,720</td>
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Total  $2,720
DATE: May 11, 2020

TO: Susan Brown, Director
   Governor’s Finance Office

THROUGH: Michele Lynn, Executive Budget Officer I
         Governor’s Finance Office

FROM: Andre Urruty, Fiscal Administrator
      Nevada Department of Agriculture

SUBJECT: Request for Fiscal Year 2020 Salary Adjustment Funds – Budget Account 2691 - Department of Agriculture Work Program #20SA2691

During the 2019 Legislative Session, Assembly Bill 542, Section 5 authorized a 3% salary increase for both Fiscal Year 2020 and Fiscal Year 2021.

Based on current salary projections through June 30, 2020, Budget Account 2691 will have a General Fund shortfall in Category 01, Personnel Services, of $2,720.00. Work Program #20SA2691 requests salary adjustment funds to cover the shortfall between the General Fund appropriation and the money required to meet the 3% salary increase for the single position in Budget Account 2691 that is funded through General Fund appropriations, which is the Division Administrator, Food and Nutrition (PCN #0006).

Since all of the other positions in Budget Account 2691 are federally funded through grants, there are no other available funds in Category 01 to meet the projected shortfall.

Thank you for your consideration.
## Department of Agriculture
### BA 2691
#### SFY2020 LO1 Payroll Fund Map

<table>
<thead>
<tr>
<th>CAT</th>
<th>Position Description</th>
<th>LO1 Budget 1793,308</th>
<th>137,832 1551,999</th>
<th>76,021 27,456</th>
<th>1793,308</th>
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</thead>
<tbody>
<tr>
<td>01</td>
<td>PERSONNEL</td>
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<tr>
<td>01</td>
<td>Fund Map Modification</td>
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<td><strong>Subtotal:</strong></td>
<td><strong>1793,308</strong></td>
<td><strong>137,832</strong></td>
<td><strong>76,021</strong></td>
<td><strong>1793,308</strong></td>
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**Notes:**
- WP # C49205
- WP # C49272

### Position Budgets

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<th>PCN</th>
<th>Description</th>
<th>LO1 Budget</th>
<th>Estimated based on Range Step</th>
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<th>3500</th>
<th>3541</th>
<th>3542</th>
<th>3592</th>
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<td>107,495 $</td>
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<td>6,658 $</td>
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<td>92,666 $</td>
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<td>School Nutrition Supervisor</td>
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<td>67,952.68 $</td>
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<td>0007</td>
<td>Accounting Technician 1</td>
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<td>40,787</td>
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<td>63,656</td>
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<td>51,272</td>
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<tr>
<td>0017</td>
<td>IT Professional 4</td>
<td>127,178 $</td>
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<tr>
<td>0019</td>
<td>Auditor 2</td>
<td>70,265 $</td>
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<td>0020</td>
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</table>

**Subtotal:** 1793,308 $ 1551,999 $ 76,021 $ 27,456 $ 1793,308 

**Total Salaries:** 1572,360 $ 140,552 $ 1,250,019 $ 76,021 $ 27,456 $ 78,313 $ 1,572,360 

**Projected Savings:** 137,832 $ 2,720 $
REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2019 Legislature, through Assembly Bill 542 made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

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<table>
<thead>
<tr>
<th>BA#</th>
<th>BUDGET ACCOUNT NAME</th>
<th>GENERAL FUND ADJUSTMENT</th>
<th>HWY FUND ADJUSTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>4738</td>
<td>DPS – Dignitary Protection</td>
<td>$15,419</td>
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</tr>
<tr>
<td></td>
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<td></td>
<td>$15,419</td>
</tr>
</tbody>
</table>
Memorandum

Date: April 29, 2020

TO: Jim Rodriguez, Executive Branch Budget Officer, Governor’s Finance Office

FROM: Jim DiBasilio, Administrative Services Officer

SUBJECT: Board of Examiners approval for General Fund Salary Adjustment funds for the Dignitary Protection Detail

The Dignitary Protection Detail (DPD) is requesting the Board of Examiners (BOE) approval for salary adjustment funds in the amount of $15,419 in accordance with Assembly Bill 542, Section 3 approved during the 2019 Legislative Session. The requested amount represents 100% of the available funds for this budget account.

Work Program 20SA4738 has been prepared for processing once this request is approved.

Jim DiBasilio

Administrative Services Officer

Exhibits:

1. Salary Projections
2. Budget Projections
3. Fund Map
4. General Fund Salary Adjustment Document
State of Nevada Work Program

WP Number: 20SA4738

DATE | FUND | AGENCY | BUDGET | DEPT/DIV/BUDGET NAME
-----|------|--------|--------|----------------------
04/29/20 | 101 | 650 | 4738 | DPS - DIGNITARY PROTECTION

Funds Available

<table>
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<tr>
<th>Budgetary GLs (2501 - 2599)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Current Authority</th>
<th>Revised Authority</th>
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<tr>
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<td>GENERAL FUND SALARY ADJUSTMENT</td>
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Subtotal Budgetary General Ledgers: 0
Subtotal Revenue General Ledgers (RB): 15,419
Total Budgetary & Revenue GLs: 15,419

Expenditures

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<th>CAT</th>
<th>Amount</th>
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<tbody>
<tr>
<td>01</td>
<td>15,419</td>
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Sub Total Category Expenditures: 15,419

Total Budgetary General Ledgers and Category Expenditures (AP): 15,419

Remarks
This work program requests to receive a General Fund Salary Adjustment to fund a projected shortfall in the Personnel Services category for the remainder of the fiscal year.

Authorized Signature:
c_palme2

Date: 04/29/20

Controller's Office Approval

Does not require Interim Finance approval since WP implements general/highway fund salary adjustments approved by the BOE
<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Object</strong></td>
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<td><strong>Projected</strong></td>
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<td>5100 SALARIES</td>
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<td>5620 ANNUAL LEAVS</td>
<td>$14,771</td>
<td>$14,771</td>
<td>-</td>
<td>(72)</td>
<td>-</td>
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<tr>
<td>5640 COMP TIME LV</td>
<td>$8,310</td>
<td>$8,238</td>
<td>$646</td>
<td>$598</td>
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<tr>
<td>5650 OTHER LEAVES</td>
<td>$5,744</td>
<td>$2,872</td>
<td>$957</td>
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<tr>
<td>5700 PYURL ASSMT</td>
<td>$335</td>
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<td>-</td>
<td>$37</td>
<td>-</td>
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<td>5750 RETRO INSUR</td>
<td>$7,609</td>
<td>$6,928</td>
<td>$344</td>
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<tr>
<td>5800 UNEMPL COMP</td>
<td>$497</td>
<td>$450</td>
<td>$24</td>
<td>$23</td>
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<tr>
<td>5810 OVERTIME PAY</td>
<td>$1,498</td>
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<tr>
<td>5820 HOLIDAY PAY</td>
<td>$5,245</td>
<td>$5,245</td>
<td>$201</td>
<td>-</td>
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<td>5840 MEDICARE</td>
<td>$4,660</td>
<td>$4,255</td>
<td>$203</td>
<td>$210</td>
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<td>5880 SHIFT DIFF</td>
<td>$1,278</td>
<td>$1,278</td>
<td>$45</td>
<td>$21</td>
<td>$45</td>
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<tr>
<td><strong>Sum</strong></td>
<td><strong>$516,843</strong></td>
<td><strong>$470,608</strong></td>
<td><strong>$25,335</strong></td>
<td><strong>$21,274</strong></td>
<td><strong>$25,335</strong></td>
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</tbody>
</table>

Cumulative Salary Expense = $516,843 + $470,608 + $25,335 + $21,274 + $25,335 + $21,569 + $3,619 = $610,963

Budgeted $566,395
Difference $64,568

Pending WPs
- $23,000.00 (250692)
- $35,419.00 (20544738)

Net Cat 01 Savings (+) / Shortfall (-) $6,149.40
<table>
<thead>
<tr>
<th>BOE #</th>
<th>LESSEE</th>
<th>LESSOR</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>DEPARTMENT OF ADMINISTRATION – DIVISION OF HUMAN RESOURCES</td>
<td>THE TRUST FOR THE METHODIST DEVELOPMENT OF THE FIRST UNITED METHODIST CHURCH OF CARSON CITY, NEVADA</td>
<td>$50,202</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease.</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 06/01/2020 – 05/31/2022</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION</td>
<td>ROCKY POINT PROPERTIES, LLC</td>
<td>$2,639,400</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease with an increase of square footage.</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 07/01/2020 – 06/30/2025</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – JOB CONNECT</td>
<td>O’FLAHERTY RENTALS, LLC</td>
<td>$426,459</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease.</td>
<td>Located in Ely</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 07/01/2020 – 06/30/2025</td>
<td>Located in Ely</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION</td>
<td>PEARCE FAMILY, LLC</td>
<td>$390,770</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease.</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 08/01/2020 – 11/30/2023</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL DIVISION</td>
<td>INN MARIN ASSOCIATES, LLC</td>
<td>$292,678</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease.</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 09/01/2020 – 08/31/2023</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>BOARD OF ARCHITECTURE, INTERIOR DESIGN AND RESIDENTIAL DESIGN</td>
<td>FLAMINGO OAKWOOD, LLC</td>
<td>$922,522</td>
</tr>
<tr>
<td></td>
<td>This lease is an extension of an existing lease.</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Term of Lease:</strong> 05/01/2020 – 10/31/2028</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
</tbody>
</table>
1. **Agency:**
   Department of Administration  
   Division of Human Resources  
   100 North Stewart Street, Suite 200  
   Carson City, Nevada 89701-4213  
   Michelle Garton  
   T: 775.684.0136  F: 775.684.0124  E: mgarton@admin.nv.gov

2. **Remarks:**
   Leasing services negotiated this extension of an existing lease for an additional two years.

3. **Exceptions/Special notes:**
   
4. **Name of Lessor:**
   The Trust For The Methodist Development of The First United Methodist Church of Carson City, Nevada

5. **Address of Lessor:**
   c/o Coldwell Select Property Management  
   187 Sonoma Street  
   Carson City, Nevada 89701

6. **Property Contact:**
   Nicole Mendoza  
   T: 775.882.3211  E: nmendoza@selectpropmgmt.com

7. **Address of Lease Property:**
   400 West King Street, Suite 406  
   Carson City, Nevada 89703

   a. **Square Footage:**
      1,610

   b. **Cost:**
      | Cost per month | # of months in time frame | Cost per year | Time frame | Improvement cost per square foot | Base Rent cost per square foot | Actual cost per square foot |
      | $2,060.80      | 12                        | $24,729.60    | June 1, 2020 - May 31, 2021 | $0.00 | $0.00 | $1.28 |
      | $2,122.62      | 12                        | $25,471.44    | June 1, 2021 - May 31, 2022 | $0.00 | $0.00 | $1.32 |

c. **Total Lease Consideration:**
   $50,201.04

d. **Total Improvement Cost:**
   $0.00

e. **Option to Renew:**
   Yes  No  Yes (1) Identical term

f. **Holdover Notice:**
   # of Days required: 30  Holdover terms: 5% 50

g. **Term:**
   Two (2) Years

h. **Pass-Thru/CAM/Taxes:**
   | Landlord | Tenant |

i. **Utilities:**
   | Landlord | Tenant |

j. **Janitorial:**
   | Landlord | Tenant | 3 day | 5 day | Rural 3 day | Rural 5 day | Other (see special notes) |

k. **Repairs:**
   | Major: | Landlord | Tenant | Minor: | Landlord | Tenant |

l. **Comparable Area Market Rate Average:**
   $1.63

m. **Specific Termination Clause in Lease:**
   Breach/Default lack of funding

n. **Lease will be paid for by Agency Budget Account Number:**
   1363

6. **This lease constitutes:**
   - An extension of an existing lease
   - An addition to current facilities
   - A relocation
   - A new location
   - Remodeling only
   - Other

   a. **Estimated Expenses:**
      Moving: $0.00  Furnishings: $0.00  Data/Phones: $0.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit ________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature 4/9/20

For Public Works Information:

7. State of Nevada Business License Information:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC □ INC □ CORP □ LP □</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T28000736</td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>a. I/we have considered the reasonableness of the terms of this lease, including cost</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. I/we have considered other state leased or owned space available for use by this agency</td>
<td>□ YES □ NO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Authorized Signature 4/15/20

Public Works Division

For Board of Examiners □ YES □ NO
MEMORANDUM

Date: May 28, 2020

To: Shauna Tilley, Budget Analyst

From: Jennifer Zampanti, Public Works Division, Leasing Services
       jzampanti@admin.nv.gov

Subject: For placement on June’s BOE meeting

TRUST FOR METHODIST DEVELOPMENT OF THE FIRST UNITED METHODIST
CHURCH OF CARSON CITY
Department Of Administration, Division of Human Resources
400 West King Street, Suite 406, Carson City

As requested, this memo is a clarification for a retroactive start date of June 1, 2020 for the Lease
dated March 11, 2020. This Lease was held in the Leasing office for preparation due to delays in
the signatory process.

Leases require signatures from the Lessor (Landlord/Owner), the Tenant (Director and Program
Administrator), the Attorney General’s Office, and the Lessee (Administrator of the State Public
Works Division) prior to submittal and final execution of the Lease at the Board of Examiner’s
meeting. Each of the signers has their own review process which can cause a delay from the date
the Lease is prepared to the transmittal date to the Parties for review. If a review from a Party
takes more than two weeks, it will delay the signatory process.

Thank you,

Jennifer Zampanti
STATEWIDE LEASE INFORMATION

1. Agency:
   Department of Employment, Training and Rehabilitation
   Employment Security Division, Contributions Section
   500 East Third Street
   Carson City, Nevada 89701
   Brandon Taylor
   T: 775.684.3901  F: 775.684.3848  E: bataylor@detr.nv.gov

   Remarks:
   Leasing Services negotiated this renewal and extension of an existing lease, with an increase of 1,198 square feet and a decrease of $0.03 per square foot.

   Exceptions/Special notes:

2. Name of Lessor:
   Rocky Point Properties, LLC

3. Address of Lessor:
   2802 Kiatzke Lane
   Reno, Nevada 89502

4. Property contact:
   Coldwell Banker Select
   123 West 2nd Street
   Carson City, Nevada 89701
   Teri Preston
   T: 775.881.7972  F: 775.737.7698  E: TheresaPreston@cbselectre.com

5. Address of Lease property:
   1340 South Curry Street, Suites 1330, 1340, 1370
   Carson City, Nevada 89701

   a. Square Footage:
      ☐ Rentable
      ☐ Usable
      26,600

   b. Cost:
      
      | cost per | # of | cost per | time frame          | Improvement | Base | Actual |
      | month    | months in time frame | year | frame | cost per square foot | cost per square foot | cost per square foot |
      |          |                  |      |       |                          |                    |                    |
      | $42,400.00 | 12           | $508,800.00 | July 1, 2020 - June 30, 2021 | $0.00 | $0.00 | $1.60 |
      | $43,195.00 | 12           | $518,340.00 | July 1, 2021 - June 30, 2022 | $0.00 | $0.00 | $1.63 |
      | $43,890.00 | 12           | $527,880.00 | July 1, 2022 - June 30, 2023 | $0.00 | $0.00 | $1.66 |
      | $44,785.00 | 12           | $537,420.00 | July 1, 2023 - June 30, 2024 | $0.00 | $0.00 | $1.69 |
      | $45,580.00 | 12           | $546,960.00 | July 1, 2024 - June 30, 2025 | $0.00 | $0.00 | $1.72 |

   c. Total Lease Consideration: $0.00

d. Total Improvement Cost: $0.00

e. Option to renew:
   ☐ Yes  ☐ No  365  Renewal terms: One (1) identical term

f. Holdover notice:
   # of Days required: 30  Holdover terms: 5%/90

g. Term:
   Seven (7) years

h. Pass-thru/CAM/Taxes:
   ☐ Landlord  ☐ Tenant

i. Utilities:
   ☐ Landlord  ☐ Tenant

j. Janitorial:
   ☐ Landlord  ☐ Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

k. Repairs:
   Major: ☐ Landlord  ☐ Tenant  Minor: ☐ Landlord  ☐ Tenant

l. Comparable Area Market Rate Average: $1.63

m. Specific termination clause in lease:
   Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 32741477647777772

6. This lease constitutes:
   ☐ An extension of an existing lease
   ☐ An addition to current facilities
   ☐ A relocation
   ☐ A new location
   ☐ Remodeling only
   ☐ Other

a. Estimated Expenses:
   Moving: $0.00  Furnishings: $0.00  Data/Phones: $0.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐ No ☐ Dec Unit __________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature: __________________ Date: 4/9/2020

For Public Works Information:

7. State of Nevada Business License Information:

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</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC ☐ INC ☐ CORP ☐ LP ☐</td>
<td></td>
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</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License: ☐ YES ☐ NO</td>
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<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name? ☐ YES ☐ NO</td>
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<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)? ☐ YES ☐ NO</td>
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<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of State's Office? ☐ YES ☐ NO</td>
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<td>g. State of Nevada Vendor number: T27040504</td>
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<tr>
<td>h. Is this an Arms Length Transaction ☐ YES ☐ NO</td>
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8. Compliance with NRS 331.110, Section 1, Paragraph 2:

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</tr>
</thead>
<tbody>
<tr>
<td>a. If we have considered the reasonableness of the terms of this lease, including cost ☐ YES ☐ NO</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>b. If we have considered other state leased or owned space available for use by this agency ☐ YES ☐ NO</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Authorized Signature: __________________ Date: 4/24/2020

Public Works Division

For Board of Examiners ☐ YES ☐ NO
STATEWIDE LEASE INFORMATION

1. Agency:
Department of Employment, Training and Rehabilitation
Employment Security Division, JobConnect
500 East Third Street
Carson City, Nevada 89713
Brandon Taylor
T: 775-684-3901 F: 775-684-3908 E: bataylor@nvdefr.org

Remarks:
Leasing Services negotiated this extension of an existing lease, which decreased the biennial rates.

Exceptions/Special notes:

2. Name of Lessor:
O'Flaherty Rentals, LLC

3. Address of Lessor:
965 Pioche Highway
Ely, Nevada 89301

4. Property contact:
John O'Flaherty
T: 775-289-2801 F: 775-286-0646 E: oflahertyph@sbcglobal.net

5. Address of Lease property:
1500 Avenue F
Ely, Nevada 89301

a. Square Footage:

<table>
<thead>
<tr>
<th>Cost per month</th>
<th># of months in time frame</th>
<th>Time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Approximate cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,965.16</td>
<td>12</td>
<td>$83,941.92</td>
<td>July 1, 2020 - June 30, 2021</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>$6,965.16</td>
<td>12</td>
<td>$83,941.92</td>
<td>July 1, 2021 - June 30, 2022</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>$7,135.06</td>
<td>12</td>
<td>$86,620.72</td>
<td>July 1, 2022 - June 30, 2023</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>$7,135.06</td>
<td>12</td>
<td>$86,620.72</td>
<td>July 1, 2023 - June 30, 2024</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>$7,277.76</td>
<td>12</td>
<td>$87,333.12</td>
<td>July 1, 2024 - June 30, 2025</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

6. This lease constitutes:

□ An extension of an existing lease
□ An addition to current facilities
□ A relocation
□ A new location
□ Remodeling only
□ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00
IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature

For Public Works Information:

7. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC INC CORP LP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License: YES NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name? YES NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)? YES NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office? YES NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number: TB0692360</td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction YES NO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. If we have considered the reasonableness of the terms of this lease, including cost YES NO |
| b. If we have considered other state leased or owned space available for use by this agency YES NO |

Authorized Signature

Public Works Division

For Board of Examiners YES NO
**STATEWIDE LEASE INFORMATION**

1. **Agency:**
   Department of Health and Human Services
   Aging and Disability Services Division
   3416 Goni Road
   Carson City, Nevada 89706
   Lisa Tuttle
   T: 775.887.0532  F: 775.684.0573  E: lrtuttle@adsh.nv.gov

2. **Name of Lessor:**
   Pearce Family, LLC

3. **Address of Lessor:**
   1813 Tahiti Drive
   Costa Mesa, California 92626

4. **Property contact:**
   Sperry Van Ness
   311 Up North Carson Street
   Carson City, Nevada 89701
   Dan Shaheen
   T: 775.883.3936  F: 775.884.2049  E: dan.shaheen@svn.com

5. **Address of Lease property:**
   3427 Goni Road, Suites 101 - 104
   Carson City, Nevada 89706

   - **Square Footage:**
     - Rentable: 7,200
   - **Cost:**
     - Cost per month: $9,624.00
     - Cost per year: $115,488.00
     - Time frame: August 1, 2020 - July 31, 2021
     - Improvement cost per square foot: $0.00
     - Base Rent cost per square foot: $0.00
     - Approximate cost per square foot: $1.34

   - Increase %
     - 0%
     - 3%
     - 3%
   - **Total Lease Consideration:**
     - $390,769.04

6. **This lease constitutes:**
   - An extension of an existing lease
   - An addition to current facilities
   - A relocation
   - A new location
   - Remodeling only
   - Other

   - **Estimated Expenses:**
     - Moving: $0.00
     - Furnishings: $0.00
     - Data/Phones: $0.00

   - **Received:** APR 20 2020
   - **Reviewed by:** [Stamp]
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ______ No ______ Dec Unit ____________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 4-15-2020

Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th>a. Nevada Business ID Number:</th>
<th>NV20101459481</th>
<th>Exp: 8/30/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC □ INC □ CORP □ LP □</td>
<td>□ NO</td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>□ YES □ NO</td>
<td></td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name?</td>
<td>□ YES □ NO</td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>□ YES □ NO</td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>□ YES □ NO</td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T29011867</td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>□ YES □ NO</td>
<td></td>
</tr>
</tbody>
</table>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. I/we have considered the reasonableness of the terms of this lease, including cost | □ YES □ NO |
| b. I/we have considered other state leased or owned space available for use by this agency | □ YES □ NO |

[Signature] 5/1/20

Authorized Signature Date

Public Works Division

For Board of Examiners □ YES □ NO
STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
   Nevada Highway Patrol Division
   555 Wright Way
   Carson City, Nevada 89711
   Charlene Boegle
   T: 775.684.4898 F: 775.684.4809 E: c.boegle@dps.state.nv.us

Remarks: This is an extension of an existing lease. Rates are based on short term occupancy.

Exceptions/Special notes: DPS 5-Day Janitorial

2. Name of Lessor: Inn Marin Associates, LLC
3. Address of Lessor: 448 Ignacia Boulevard, Suite 318
   Novato, California 94949
4. Property contact: c/o Evans Management Company, LLC
   NAI Alliance
   1000 Division Street, Suite 202
   Carson City, Nevada 89703
   Cheryl Evans
   T: 775.546.2890 F: 775.434.2998 E: cevans@naialliance.com
5. Address of Lease property: 333 West Nye Lane
   Carson City, Nevada 89706

<table>
<thead>
<tr>
<th>a. Square Footage:</th>
<th>5,663</th>
</tr>
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<tbody>
<tr>
<td>b. Cost:</td>
<td></td>
</tr>
<tr>
<td>cost per month</td>
<td></td>
</tr>
<tr>
<td># of months in time frame</td>
<td></td>
</tr>
<tr>
<td>cost per year</td>
<td></td>
</tr>
<tr>
<td>time frame</td>
<td></td>
</tr>
<tr>
<td>Improvement</td>
<td></td>
</tr>
<tr>
<td>cost per square foot</td>
<td></td>
</tr>
<tr>
<td>Base Rent</td>
<td></td>
</tr>
<tr>
<td>cost per square foot</td>
<td></td>
</tr>
<tr>
<td>Actual cost per square foot</td>
<td></td>
</tr>
<tr>
<td>Increase %</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td>3%</td>
</tr>
<tr>
<td>c. Total Lease Consideration:</td>
<td>$0.00</td>
</tr>
<tr>
<td>d. Total Improvement Cost:</td>
<td></td>
</tr>
<tr>
<td>e. Option to renew:</td>
<td>Yes</td>
</tr>
<tr>
<td>f. Holdover notice:</td>
<td>365</td>
</tr>
<tr>
<td># of Days required</td>
<td>30</td>
</tr>
<tr>
<td>Holdover terms:</td>
<td>5%/90</td>
</tr>
<tr>
<td>g. Term:</td>
<td>Three (3) Years</td>
</tr>
<tr>
<td>h. Pass-thru/CAM/Taxes</td>
<td></td>
</tr>
<tr>
<td>i. Utilities:</td>
<td></td>
</tr>
<tr>
<td>j. Janitorial:</td>
<td></td>
</tr>
<tr>
<td>k. Repairs:</td>
<td></td>
</tr>
<tr>
<td>l. Comparable Area Market Rate Average:</td>
<td>$1.63</td>
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<tr>
<td>m. Specific termination clause in lease:</td>
<td>Breach/Default lack of funding</td>
</tr>
<tr>
<td>n. Lease will be paid for by Agency Budget Account Number:</td>
<td>4713, 4721</td>
</tr>
</tbody>
</table>

6. This lease constitutes:
   - An extension of an existing lease
   - An addition to current facilities
   - A relocation
   - A new location
   - Remodeling only
   - Other

| a. Estimated Expenses: | Moving: $0.00 |
|                        | Furnishings: $0.00 |
|                        | Data/Phones: $0.00 |

Page 1 of 2
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐  No ☐  Dec Unit ☐

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET.

Authorized Agency Signature 4/8/20

For Public Works Information:

7. State of Nevada Business License Information:

b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC ☐  INC ☐  CORP ☐  LP ☐
c. Is the Contractor Exempt from obtaining a Business License: YES ☐  NO ☐
   *If yes, please explain in exceptions section

d. Is the Contractor's Name the same as the Legal Entity Name? YES ☐  NO ☐
   *If no, please explain in exceptions section

e. Does the Contractor have a current Nevada State Business License (SBL)? YES ☐  NO ☐
   *If no, please explain in exceptions section

f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office? YES ☐  NO ☐

g. State of Nevada Vendor number: T32003817
h. Is this an Arms Length Transaction YES ☐  NO ☐

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost YES ☐  NO ☐

b. I/we have considered other state leased or owned space available for use by this agency YES ☐  NO ☐

Authorized Signature 4/15/20

Public Works Division
For Board of Examiners YES ☐  NO ☐
# STATEWIDE LEASE INFORMATION

1. **Agency:**
   Board of Architecture, Interior Design and Residential Design
   2080 East Flamingo Parkway, Suite 120
   Las Vegas, Nevada 89119
   Monica Harrison
   T: 702.486.7300  F: 702.486.7304  E: mharrison@nsbaidr.nb.gov

2. **Remarks:**
   Leasing Services negotiated this Full Service lease extension to include a rent reduction, creating a savings of $4,469.50 for the remaining 18 months of the current lease.

3. **Exceptions/Special notes:**
   Lessor to install new carpet, paint and install electronic key lock entry on the main entry doors, at Lessor’s sole expense. Cost not included in cost per square foot.

4. **Name of Lessor:**
   Flamingo Oakwood, LLC

5. **Address of Lessor:**
   1620 South Los Angeles Street, Unit C
   Los Angeles, California 90015

6. **Property contact:**
   Newmark Knight Frank
   3930 Howard Hughes Parkway, Suite 180
   Las Vegas, Nevada 89169
   Meaghan Levy
   T: 702.405.1703  E: meaghan.levy@ngfk.com

7. **Address of Lease property:**
   2080 East Flamingo Road, Suite 120
   Las Vegas, Nevada 89119

<table>
<thead>
<tr>
<th>a. Square Footage:</th>
</tr>
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<tbody>
<tr>
<td>□ Rentable</td>
</tr>
<tr>
<td>□ Usable</td>
</tr>
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<td>4,955</td>
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<table>
<thead>
<tr>
<th>b. Cost:</th>
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<tbody>
<tr>
<td>cost per month</td>
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<tr>
<td>$ 8,671.25</td>
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<td>$ 9,464.05</td>
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<td>$ 9,464.05</td>
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<table>
<thead>
<tr>
<th>c. Total Lease Consideration:</th>
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<tr>
<td>102</td>
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<td>$ 922,521.90</td>
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</table>

<table>
<thead>
<tr>
<th>d. Total Improvement Cost:</th>
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</thead>
<tbody>
<tr>
<td>$ -</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>e. Option to renew:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Yes</td>
</tr>
<tr>
<td>□ No</td>
</tr>
<tr>
<td>365</td>
</tr>
<tr>
<td>Renewal terms:</td>
</tr>
<tr>
<td>One (1) Identical Term</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>f. Holdover notice:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Of Days required</td>
</tr>
<tr>
<td>30</td>
</tr>
<tr>
<td>Holdover terms:</td>
</tr>
<tr>
<td>5%/90</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>g. Term:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eight (8) Years Ten (10) Months</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>h. Pass-thrus/CAM/Taxes</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Landlord</td>
</tr>
<tr>
<td>□ Tenant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>i. Utilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Landlord</td>
</tr>
<tr>
<td>□ Tenant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>j. Janitorial:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Landlord</td>
</tr>
<tr>
<td>□ Tenant 3 day</td>
</tr>
<tr>
<td>□ 5 day</td>
</tr>
<tr>
<td>□ Rural 3 day</td>
</tr>
<tr>
<td>□ Rural 5 day</td>
</tr>
<tr>
<td>□ Other (see special notes)</td>
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<th>k. Repairs:</th>
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<tbody>
<tr>
<td>□ Major 3rd</td>
</tr>
<tr>
<td>□ Minor</td>
</tr>
<tr>
<td>□ Landlord</td>
</tr>
<tr>
<td>□ Tenant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>l. Comparable Area Market Rate Average:</th>
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</thead>
<tbody>
<tr>
<td>$2.27</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>m. Specific termination clause in lease:</th>
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<tbody>
<tr>
<td>Breach/Default lack of funding</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>n. Lease will be paid for by Agency Budget Account Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3JU2</td>
</tr>
</tbody>
</table>

6. **This lease constitutes:**

- □ An extension of an existing lease
- □ An addition to current facilities
- □ A relocation
- □ A new location
- □ Remodeling only
- □ Other

<table>
<thead>
<tr>
<th>a. Estimated Expenses:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moving: $0.00</td>
</tr>
<tr>
<td>Furnishings: $0.00</td>
</tr>
<tr>
<td>Data/Phones: $0.00</td>
</tr>
</tbody>
</table>
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ______ No ______ Dec Unit ______

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET.

__________________________ 4/29/20
Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC ☐ INC ☐ CORP ☐ LP ☐</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name?</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T32009072</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. I/we have considered the reasonableness of the terms of this lease, including cost</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. I/we have considered other state leased or owned space available for use by this agency</td>
<td>☐ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

__________________________ 5/6/20
Authorized Signature Date

Public Works Division

For Board of Examiners ☐ YES ☐ NO
Memorandum

Date: May 19, 2020
To: Susan Brown, Clerk of the Board of Examiners
From: Monica Harrison, Executive Director
RE: Request for Approval of Lease Agreement for Board Office Space

The Nevada State Board of Architecture, Interior Design and Residential Design (NSBAIDRD) respectfully request approval of the lease agreement between Flamingo Oakwood, the State of Nevada Department of Administration and the Public Works Division.

The Board is requesting a retroactive effective date of May 1st, 2020.

Thank you for your consideration in this matter.
## CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>015</td>
<td></td>
<td>GOVERNOR'S OFFICE OF FINANCE - BUDGET DIVISION</td>
<td>MOODY'S ANALYTICS, INC.</td>
<td>GENERAL</td>
<td>$72,747</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing national and state economic projections, state sales and tax collections forecasts and residential real estate market analysis. Term of Contract: 07/01/2020 - 06/30/2022 Contract # 22820</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>018</td>
<td></td>
<td>GOVERNOR'S OFFICE OF WORKFORCE INNOVATION - NEVADA P20 WORKFORCE REPORTING</td>
<td>EDULOKA LIMITED DBA INLUMON</td>
<td>GENERAL</td>
<td>$104,753 Sole Source</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the third amendment to the original contract which provides ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting. This amendment increases the maximum amount from $2,048,371 to $2,153,124 and adds new tables, data structures and data visualization software to the scope of services. Term of Contract: 09/12/2017 - 06/30/2021 Contract # 19107</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>030</td>
<td></td>
<td>ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE</td>
<td>GARRETT GROUP CONSULTING, INC. DBA GARRET GROUP, LLC</td>
<td>OTHER: REGULATORY ASSESSMENTS</td>
<td>$165,000 Professional Service</td>
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</tr>
<tr>
<td></td>
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<td>Contract Description: This is a new contract to provide ongoing professional services as an expert witness in the field of economics in analyzing revenue requirements for general rate applications of electric, natural gas and water utilities and perform other tasks as required by the Bureau of Consumer Protection. Term of Contract: Upon Approval - Contract # 23152</td>
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<td>030</td>
<td></td>
<td>ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE</td>
<td>JON F. DAVIS</td>
<td>OTHER: REGULATORY ASSESSMENTS</td>
<td>$80,000 Professional Service</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide expert witness and technical expertise in analyzing the general areas involving electric, gas and water utilities. Term of Contract: 07/12/2020 - 07/14/2022 Contract # 23156</td>
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<td>040</td>
<td></td>
<td>SECRETARY OF STATE'S OFFICE</td>
<td>HIGH DESERT MICROIMAGING, INC.</td>
<td>GENERAL</td>
<td>$23,575</td>
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<td>Contract Description: This is the second amendment to the original contract which provides maintenance for scanners owned by the Secretary of State for use with the eSOS Corporate Filing System. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $49,813 to $73,388 due to the continued need for these services. Term of Contract: 01/22/2018 - 06/30/2021 Contract # 19620</td>
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<td>BOE #</td>
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<tr>
<td>040</td>
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<td>SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM</td>
<td>GMO GLOBALSIGN, INC.</td>
<td>FEDERAL</td>
<td>$47,072</td>
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<td>050</td>
<td>07/01/2019 - 06/30/2021 Contract # 22028</td>
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<td>050</td>
<td>07/01/2019 - 06/30/2024 Contract # 23161</td>
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<tr>
<td>050</td>
<td>07/01/2020 - 06/30/2024 Contract # 23164</td>
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<tr>
<td>050</td>
<td>07/01/2020 - 06/30/2024 Contract # 23162</td>
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<tr>
<td>050</td>
<td>07/01/2020 - 06/30/2024 Contract # 23165</td>
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</table>

**Contract Description:**
6. This is the first amendment to the original contract which provides electronic signatures and digital certificates in Nevada's Effective Absentee System for Elections. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $47,072 to $94,144 due to the continued need for these services.

7. This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

8. This is a new contract to provide investment management services for the State Local Government Investment Pool which must be invested in accordance with Nevada Revised Statutes Chapter 355.

9. This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

10. This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

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**Board of Examiners' Meeting**
June 9, 2020
Agenda Item 10
### CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>11.</td>
<td>070</td>
<td>DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT</td>
<td>DEPARTMENT OF ADMINISTRATION, DIVISION OF HEARINGS AND APPEALS</td>
<td>OTHER: PERSONNEL ASSESSMENTS</td>
<td>$300,000</td>
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<td>Contract Description: This is a new interlocal agreement to provide ongoing Hearings Appeals Officers for Executive Branch employee &quot;Whistle Blower&quot; complaints and appeals regarding suspensions, demotions, involuntary transfers and terminations.</td>
</tr>
<tr>
<td>12.</td>
<td>070</td>
<td>DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT</td>
<td>PENSION TRUSTEE ADVISORS</td>
<td>OTHER: INTERNAL SERVICE FUND - PERSONNEL ASSESSMENT</td>
<td>$175,000</td>
<td>Sole Source</td>
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<td>Contract Description: This is a new contract to provide financial services in support of collective bargaining negotiations with labor organizations. A contracted actuary will help ensure proper fiscal evaluation and contract costing is in place.</td>
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<tr>
<td>13.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC</td>
<td>PETTY &amp; ASSOCIATES, INC.</td>
<td>HIGHWAY</td>
<td>$354,000</td>
<td>Professional Service</td>
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<td></td>
<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles Advance Planning - Heating, Ventilation and Cooling (HVAC) System Replacement CIP project in Carson City, to include the schematic design, design development and construction documents needed for the replacement and upgrades of HVAC mechanical equipment throughout the complex: CIP Project No. 19-P05; SPWD Contract No. 113466.</td>
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<tr>
<td>BOE #</td>
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<td>14.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CONSERVATION AND NATURE RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC</td>
<td>ARCHITECTS + LLC</td>
<td>BONDS</td>
<td>$211,000</td>
<td>Professional Service</td>
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<tr>
<td></td>
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<td><strong>Contract Description:</strong> This is a new contract to provide professional architectural/engineering services for the Reno Purchasing Warehouse - Emergency Generator Replacement CIP project and the Department of Agriculture Purchasing Warehouse - Freezer Replacement CIP project, to include design and construction documents for the replacement of existing emergency generator, refrigerated coolers and freezers at the joint facility: CIP Project No. 19-M01 &amp; 19-M07; SPWD Contract No. 113433.</td>
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<td></td>
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<td><strong>Term of Contract:</strong> Upon Approval - 06/30/2023</td>
<td><strong>Contract # 23218</strong></td>
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<td>15.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS</td>
<td>HARRIS CONSULTING ENGINEERS, LLC</td>
<td>OTHER: AGENCY FUNDED CIP</td>
<td>$70,600</td>
<td>Professional Service</td>
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<td></td>
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<td><strong>Contract Description:</strong> This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard - Field Maintenance Shop 7 Lighting Replacement CIP project, to include design construction and bid documents as well as construction administration services for the replacement of existing light fixtures and install of ceiling-mounted occupancy sensors that will tie back to existing the building control system: CIP Project No. 20-A014; SPWD Contract No.113407.</td>
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<td><strong>Term of Contract:</strong> Upon Approval - 06/30/2024</td>
<td><strong>Contract # 23054</strong></td>
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<td><strong>Contract Description:</strong> This is the third amendment to the original contract which provides software as a service (cloud) for a risk management information system and data hosting. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $197,340 to $257,005 due to the continued need for these services.</td>
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<td><strong>Term of Contract:</strong> 11/08/2016 - 06/30/2021</td>
<td><strong>Contract # 18177</strong></td>
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<td>17.</td>
<td>101</td>
<td>DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM</td>
<td>CERTIFIED FOLDER DISPLAY SERVICE, INC.</td>
<td>OTHER: LODGING TAX</td>
<td>$750,000</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing distribution of visitor guides, state maps and museum brochures to in and out-of-state locations, such as Chambers of Commerce, visitor centers, airports and/or hotels.</td>
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<td><strong>Term of Contract:</strong> 07/01/2020 - 06/30/2024</td>
<td><strong>Contract # 23137</strong></td>
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<td>BOE #</td>
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<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>18.</td>
<td>102</td>
<td>GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT - STATE SMALL BUSINESS CREDIT INITIATIVE</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO</td>
<td>OTHER: STATE SMALL BUSINESS CREDIT INITIATIVE</td>
<td>$105,187</td>
<td></td>
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</tbody>
</table>

**Contract Description:** This is the second amendment to the original interlocal agreement, which provides ongoing administration of the Battle Born Venture Capital Program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $340,924 to $446,111 due to the continued need for these services.

| Term of Contract: | 05/09/2017 - 06/30/2021 | Contract # 18529 |

| 19.  | 180    | DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY | CPS NEVADA, LLC | FEE: FACILITY USAGE | $69,118 | |

**Contract Description:** This is a new contract to provide installments of new battery cabinets, including electrical work and removing of the old batteries and racks that are located at the EITS facility in Carson City.

| Term of Contract: | Upon Approval - 07/14/2021 | Contract # 23208 |

| 20.  | 180    | DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - TELE-COMMUNICATIONS | VENTRAQ CORPORATION | FEE: USER | $84,688 | |

**Contract Description:** This is a new contract to provide ongoing software maintenance and repair coverage for the NetPlus system.

| Term of Contract: | 07/01/2020 - 06/30/2024 | Contract # 22785 |

| 21.  | 240    | DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT | INFINITY HOSPICE CARE OF LAS VEGAS, LLC | OTHER: REVENUE | $400,000 | |

**Contract Description:** This is a new revenue contract to provide ongoing alternative hospice services to residents.

<p>| Term of Contract: | 06/01/2020 - 05/31/2024 | Contract # 23115 |</p>
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
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<tr>
<td>22.</td>
<td>240</td>
<td>DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT</td>
<td>THE NATHAN ADELSON HOSPICE</td>
<td>OTHER: REVENUE</td>
<td>$400,000</td>
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<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide ongoing alternative hospice services to residents.</td>
<td>Term of Contract: Upon Approval - 05/31/2024</td>
<td>Contract # 23207</td>
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<td>23.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY</td>
<td>DATA RECOGNITION CORPORATION</td>
<td>GENERAL 50%</td>
<td>$10,166,633</td>
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<td>Contract Description: This is the eighth amendment to the original contract which provides Nevada Ready Student Assessment System services and support statewide on an as-needed basis. This amendment extends the termination date from August 31, 2020 to August 31, 2021 and increases the maximum amount from $53,819,632.45 to $63,986,265.45 due to the continued need for these services.</td>
<td>Term of Contract: 08/11/2015 - 08/31/2021 Contract # 16894</td>
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<td>24.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY</td>
<td>NORTHWEST EVALUATION ASSOCIATION</td>
<td>GENERAL</td>
<td>$1,712,621 Sole Source</td>
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<td>Contract Description: This is the third amendment to the original contract which provides a computer-based adaptive reading assessment tool and associated implementation, professional development, technical support, data integration and reporting services for Nevada’s Read by Grade 3 Program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $1,712,621.20 to $3,425,242.40 due to the continued need for these services.</td>
<td>Term of Contract: 07/01/2019 - 06/30/2021 Contract # 22165</td>
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<td>25.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY</td>
<td>EMETRIC, LLC</td>
<td>GENERAL 1%</td>
<td>$1,182,853</td>
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<td>Contract Description: This is the third amendment to the original contract which provides ongoing maintenance, support and enhancement to the state’s Longitudinal Data System called the Student Accountability Information Network. This amendment extends the termination date from September 30, 2021 to September 30, 2022, increases the maximum amount from $3,872,380 to $5,055,233 and adds a new financial report to the scope of services to ensure compliance with Every Student Succeeds Act.</td>
<td>Term of Contract: 10/01/2017 - 09/30/2022 Contract # 19139</td>
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<td>26.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT</td>
<td>HMB INFORMATION SYSTEM DEVELOPERS</td>
<td>GENERAL 7%</td>
<td>$136,465</td>
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<td>Contract Description: This is the third amendment to the original contract which provides ongoing maintenance, support and modifications to the ePage grant management program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $1,105,000 to $1,241,465 due to the continued need for these services.</td>
<td>Term of Contract: 06/05/2012 - 06/30/2021 Contract # 13376</td>
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</table>
## CONTRACT SUMMARY

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<tr>
<td>27.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT</td>
<td>ALEXANDER &amp; ASSOCIATES, INC.</td>
<td>FEDERAL</td>
<td>$703,000</td>
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<td>Contract Description: This is a new contract to provide consulting services related to special education and the Individuals with Disabilities Education Act and to assist with the development and submission of the State Performance Plan and Annual Performance Reports.</td>
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<td>Term of Contract: 07/01/2020 - 06/30/2023 Contract # 23153</td>
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<td>28.</td>
<td>315</td>
<td>STATE PUBLIC CHARTER SCHOOL AUTHORITY</td>
<td>CATAPULT SYSTEMS, LLC</td>
<td>FEDERAL</td>
<td>$87,720</td>
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<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide a grant management software subscription.</td>
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<td>Term of Contract: 07/01/2020 - 06/30/2022 Contract # 23204</td>
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<td>29.</td>
<td>332</td>
<td>DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY</td>
<td>EBSCO INFORMATION FEDERAL SERVICES</td>
<td></td>
<td>$642,720</td>
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<td>Contract Description: This is the first amendment to the original contract which provides online access to multidisciplinary databases for all Nevada K-12 school libraries, academic libraries, public libraries, and for remote use by all Nevada residents. This amendment extends the termination date from June 30, 2020, to June 30, 2022 and increases the maximum amount from $642,720 to $1,285,440 due to the continued need for these services.</td>
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<td>Term of Contract: 07/01/2018 - 06/30/2022 Contract # 20343</td>
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<td>30.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM</td>
<td>MINERAL COUNTY HOSPITAL DISTRICT</td>
<td>OTHER: INTER-GOVERNMENTAL TRANSFER</td>
<td>$869,373 Exempt</td>
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<td>Contract Description: This is a new revenue interlocal agreement to provide ongoing funds for the state's share of the supplemental inpatient and outpatient Upper Payment Limit program for non-state governmental-owned and operated hospitals. The supplemental program pays the difference between Medicaid payments and the Medicare amount.</td>
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<td>Term of Contract: 07/01/2020 - 06/30/2024 Contract # 22736</td>
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<td>BOE #</td>
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<td>403</td>
<td>31.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER - GOVERNMENTAL TRANSFER PROGRAM</td>
<td>MINERAL COUNTY HOSPITAL DISTRICT</td>
<td>OTHER: INTER-GOVERNMENTAL TRANSFER</td>
<td>$447,451</td>
<td>Exempt</td>
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<td>This is a new revenue interlocal agreement to provide ongoing funds for the voluntary contributions which are calculated based on the outpatient Upper Payment Limit Supplemental received by the non-state governmental owned and operated hospital.</td>
<td>07/01/2020 - 06/30/2024</td>
<td>Contract # 22758</td>
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<td>403</td>
<td>32.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER - GOVERNMENTAL TRANSFER PROGRAM</td>
<td>MINERAL COUNTY HOSPITAL DISTRICT</td>
<td>OTHER: INTER-GOVERNMENTAL TRANSFER</td>
<td>$393,701</td>
<td>Exempt</td>
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<td>This is the first amendment to the original revenue interlocal agreement which provides funds for the state's share of the supplemental inpatient and outpatient Upper Payment Limit program for non-state governmental-owned and operated hospitals. The supplemental program pays the difference between Medicaid payments and the Medicare amount. This amendment increases the maximum amount from $822,201 to $1,215,902 and removes Attachment B: Budget Proposal due to an increased volume of services.</td>
<td>07/01/2016 - 06/30/2020</td>
<td>Contract # 17781</td>
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<td>403</td>
<td>33.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER - GOVERNMENTAL TRANSFER PROGRAM</td>
<td>MINERAL COUNTY HOSPITAL DISTRICT</td>
<td>OTHER: INTER-GOVERNMENTAL TRANSFER</td>
<td>$424,124</td>
<td>Exempt</td>
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<td>This is the first amendment to the original revenue interlocal agreement which provides funds for the voluntary contributions which is calculated based on the outpatient Upper Payment Limit Supplemental received by the non-state governmental-owned and operated hospital. This amendment increases the maximum amount from $225,861 to $649,985 and removes Attachment B: Budget Proposal due to an increased volume of services.</td>
<td>07/01/2016 - 06/30/2020</td>
<td>Contract # 17778</td>
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</table>
### CONTRACT SUMMARY

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<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td></td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION</td>
<td>DXC MS, LLC</td>
<td>GENERAL 25% FEDERAL 75%</td>
<td>$133,375,761</td>
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<td>34.</td>
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<td>Contract Description: This is the twenty-second amendment to the original contract which provides take over operations of the Medicaid Management Information System and to serve as the fiscal agent. This amendment extends the termination date from June 30, 2020 to June 30, 2023 and increases the maximum amount from $422,873,689.86 to $556,249,450.54 due to the continued need for these services. Additionally, this amendment assigns the contract from DXC Technology Services, LLC to DXC MS LLC; replaces Attachment 18-AA Description of Operational Expenses with Attachment 22-AA; removes Pharmacy Services effective July 1, 2022; adds additional language to RFP 1824 Section 10.2.1.3 and removes Attachment 2-AA Personal Care Services.</td>
<td>Term of Contract: 01/11/2011 - 06/30/2023 Contract # 11760</td>
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<td>35.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY AND AGING AND DISABILITY SERVICES DIVISION</td>
<td>BURNS &amp; ASSOCIATES, INC.</td>
<td>FEDERAL</td>
<td>$190,000</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide a cost-based rate study on services offered under Nevada's 1915(c) Home and Community-Based Services Waiver for Individuals with Intellectual and Developmental Disabilities statewide on an as-needed basis.</td>
<td>Term of Contract: 07/01/2020 - 06/30/2021 Contract # 23133</td>
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<td>36.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID</td>
<td>CITY OF LAS VEGAS</td>
<td>FEDERAL</td>
<td>$54,000,000 Exempt</td>
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<td></td>
<td></td>
<td>Contract Description: This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation to Medicaid recipients.</td>
<td>Term of Contract: 07/01/2020 - 06/30/2024 Contract # 22990</td>
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<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
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<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>37.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID</td>
<td>MEDICAL TRANSPORTATION MANAGEMENT, INC.</td>
<td>GENERAL 35.1% FEDERAL 64.9%</td>
<td>$25,902,223</td>
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<td>This is the third amendment to the original contract which provides non-emergency transportation brokerage services. This amendment extends the termination date from June 30, 2020 to June 30, 2021; increases the maximum amount from $66,010,118.00 to $91,912,340.80; updates Attachment A: Negotiated Item; and removes Attachment FF: Budget Proposal due to the continued need for these services.</td>
<td>Term of Contract: 07/01/2016 - 06/30/2021 Contract # 17283</td>
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<td>38.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND DISTRICT POLICY - MEDICAID</td>
<td>NORTH LYON COUNTY FIRE PROTECTION</td>
<td>FEDERAL</td>
<td>$2,136,686 Exempt</td>
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<td></td>
<td></td>
<td>This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation to Medicaid recipients. This amendment increases the maximum amount from $2,136,686 to $3,527,089 and removes Attachment B: Budget Proposal due to an increased volume of services.</td>
<td>Term of Contract: 10/01/2015 - 06/30/2022 Contract # 21618</td>
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<td>This is a new contract to provide call coverage in response to the COVID-19 Pandemic utilizing the Nevada 2-1-1 call-in center and Nevada’s Coronavirus hotline.</td>
<td><strong>Term of Contract:</strong> 03/16/2020 - 06/15/2020 Contract # 23068</td>
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<tr>
<td>40.</td>
<td>407</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES – ENERGY ASSISTANCE PROGRAM</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY</td>
<td>FEDERAL</td>
<td>$1,122,029</td>
<td></td>
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<td></td>
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<td>This is the second amendment to the original interlocal agreement which provides the Weatherization Assistance Program (WAP) with up to 5% of the Low-Income Home Energy Assistance Program Block grant funds to help fund WAP for low-income families. This amendment increases the maximum amount from $2,102,216.00 to $3,224,244.86 due to the continued need for these services.</td>
<td>Term of Contract: 10/01/2016 - 09/30/2020 Contract # 18017</td>
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</tbody>
</table>

Board of Examiners' Meeting
June 9, 2020
Agenda Item 10
## CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
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<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>41.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, LAS VEGAS</td>
<td>GENERAL 34% FEDERAL 66%</td>
<td>$3,800,193 Exempt</td>
<td></td>
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</tbody>
</table>

**Contract Description:**

This is a new interlocal agreement to provide ongoing development of a Nevada child welfare training infrastructure and an intensive quality training and professional development system for undergraduate and graduate social work students who are interested in pursuing a social work career in public child welfare, defined as child protective services and permanency planning, who are willing to make a commitment to work full time in a country or state child welfare agency.

**Term of Contract:** 07/01/2020 - 06/30/2023

**Contract # 23160**

| 42.   | 409    | DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION | BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO, SCHOOL OF SOCIAL WORK | GENERAL 34% FEDERAL 66% | $2,591,412 Exempt |  |

**Contract Description:**

This is a new interlocal agreement to provide ongoing development of a Nevada child welfare training infrastructure and an intensive quality training and professional development system for undergraduate and graduate social work students who are interested in pursuing a social work career in public child welfare, defined as child protective services and permanency planning, who are willing to make a commitment to work full time in a country or state child welfare agency.

**Term of Contract:** 07/01/2020 - 06/30/2023

**Contract # 23176**

| 43.   | 409    | DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE | INTERACTIVE VOICE APPLICATIONS | OTHER: COST ALLOCATION | $50,000 Sole Source |  |

**Contract Description:**

This is a new contract to provide ongoing training and hosting of the Smart Random Moment Sampling system which enables the automated generation, delivery, collection and analysis of random moment samples used for the cost allocation.

**Term of Contract:** 07/01/2020 - 06/30/2021

**Contract # 23150**
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
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<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>409</td>
<td>44.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>UNIVERSITY OF MARYLAND</td>
<td>FEDERAL</td>
<td>$339,000</td>
<td></td>
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</tbody>
</table>

**Contract Description:** This is a new interlocal agreement to provide ongoing services for Families are Laughing, Outcomes, Coordination, Unconditional Positive Regard, Short-Term intermediate level care coordination training, coaching, certification, capacity building, licensing, evaluations, and continuous quality improvement processes.

**Term of Contract:** 10/01/2019 - 09/30/2023 Contract # 22965

| 440   | 45.    | DEPARTMENT OF CORRECTIONS - CARLIN CONSERVATION CAMP                         | CASHMAN EQUIPMENT COMPANY                        | GENERAL        | $329,378  |                                               |

**Contract Description:** This is a new contract to provide ongoing generator preventative maintenance and repairs at Carlin Conservation Camp, Ely Conservation Camp, Ely State Prison, Florence McClure Women's Correctional Center, High Desert State Prison, Humboldt Conservation Camp, Jean Conservation Camp, Lovelock Correctional Center, Northern Nevada Correctional Center, Northern Nevada Transitional Housing, Pioche Conservation Camp, Southern Desert Correctional Center, Stewart Conservation Camp, Warm Springs Correctional Center and Wells Conservation Camp.

**Term of Contract:** 07/01/2020 - 06/30/2024 Contract # 23131

| 655   | 46.    | DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY | MANAGEMENT TECHNOLOGY GROUP, LLC | GENERAL 10% OTHER: PROGRAM FEES 90% | $4,478,632 |

**Contract Description:** This is a new contract to provide Change Management, Quality Assurance and Senior Advisor services for the Nevada Criminal Justice Information System (NCJIS) Modernization solution. Contract approval is contingent upon the approval of the agency's IFC Contingency Fund request for set-aside money for the NCJIS project schedule to be considered at the June 2020 IFC meeting.

**Term of Contract:** 07/01/2020 - 06/30/2026 Contract # 23187
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>47</td>
<td>655</td>
<td>DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY</td>
<td>UNISYS CORPORATION</td>
<td>GENERAL 10% OTHER: PROGRAM FEES 90%</td>
<td>$36,237,516</td>
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<tr>
<td></td>
<td></td>
<td><strong>Contract Description:</strong> This is a new contract to provide computer programming and related service for the replacement of the Nevada Criminal Justice Information System as approved by the 2019 Legislature. Contract approval is contingent upon the approval of the agency's IFC Contingency Fund request for set-aside money for the NCJIS project schedule to be considered at the June 2020 IFC meeting.</td>
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<td>48.</td>
<td>COLORADO RIVER COMMISSION - POWER DELIVERY PROJECT</td>
<td>ELECTRICAL SAFETY CONSULTANTS</td>
<td>OTHER: POWER SALES</td>
<td>$259,600</td>
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<td></td>
<td>49.</td>
<td>DEPARTMENT OF WILDLIFE - HABITAT</td>
<td>L AND I FENCE CONSTRUCTION, INC.</td>
<td>FEE: SPORTSMEN REVENUE, HABITAT CONSERVATION 25% FEDERAL 75%</td>
<td>$250,000</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing energized electric safety training and compliance services.</td>
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<td><strong>Term of Contract:</strong> Upon Approval - 04/30/2024 Contract # 23118</td>
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<td>50.</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION</td>
<td>NEVADA POWER COMPANY DBA NV ENERGY</td>
<td>OTHER: REVENUE</td>
<td>$5,000,000</td>
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<td></td>
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<td><strong>Contract Description:</strong> This is a new revenue contract to provide coordination, planning and implementation of projects and tracking of accomplishments to reduce the risk of catastrophic loss to communities and infrastructure in moderate to high wildfire risk priority areas across Nevada.</td>
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<td><strong>Term of Contract:</strong> Upon Approval - 03/31/2022 Contract # 23213</td>
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<td>BOE #</td>
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<td>51</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING</td>
<td>SILVER STATE ANALYTICAL LABORATORIES, INC.</td>
<td>FEDERAL</td>
<td>$300,000</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide analysis of water, sediment and biota samples to characterize the chemical, physical and biological condition of surface waters in support of the statewide surface water quality monitoring program.</td>
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<td>Term of Contract: Upon Approval - 06/30/2022</td>
<td>Contract # 23175</td>
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<tr>
<td>52</td>
<td>901</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - VOCATIONAL REHABILITATION</td>
<td>DP VIDEO PRODUCTIONS, LLC</td>
<td>GENERAL 17.9%</td>
<td>$62,575</td>
<td>OTHER: BEN ENTERPRISE SET-ASIDE 6.8% FEDERAL 75.3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the second amendment to the original contract which provides a multi-media outreach platform to promote the Nevada Vocational Rehabilitation Program to Nevadans with disabilities while promoting the workforce resources available to existing, new and potential businesses and to educate businesses of all sizes, about the benefits of hiring Nevadans with disabilities. This amendment increases the maximum amount from $240,000 to $302,575 and adds web portals for Blind Business Enterprise of Nevada Operators and Third-Party Cooperatives and enhancements to Rehabilitation Division's COVID-19 Resource web page to the scope of services.</td>
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<td>Term of Contract: 07/01/2018 - 06/30/2022 Contract # 19795</td>
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<tr>
<td>53</td>
<td>B011</td>
<td>LICENSING BOARDS AND COMMISSIONS - CONTRACTORS</td>
<td>MCDONALD CARANO, LLP</td>
<td>FEE: LICENSE</td>
<td>$160,000 Professional Service</td>
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<td></td>
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<td>Contract Description: This is a new contract to provide administrative law judge services.</td>
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<td>Term of Contract: 07/14/2020 - 07/13/2022 Contract # 23128</td>
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<td>BOE #</td>
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<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>54.</td>
<td>406</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY</td>
<td>CARAHSOFT TECHNOLOGY</td>
<td>FEDERAL</td>
<td>$986,338</td>
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<td><strong>Contract Description:</strong></td>
<td></td>
<td>This is a new work plan under master service agreement #18855 which provides Cloud Solutions. This work plan provides licensing for the Salesforce Platform as a Service required to support GovCloud Contact Tracer and Tracker software through a full suite of solutions that enables the ability to capture key information on COVID-19 exposure and engage in automated notification and follow-up.</td>
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<tr>
<td><strong>Term of Contract:</strong></td>
<td>06/01/2020 - 05/30/2021</td>
<td><strong>Contract # 23274</strong></td>
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<tr>
<td>55.</td>
<td>406</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY</td>
<td>DELOITTE CONSULTING, LLP</td>
<td>FEDERAL</td>
<td>$28,240,000</td>
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<td><strong>Contract Description:</strong></td>
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<td>This is a new contract to provide a statewide contact tracing and tracking solution for the division, the State, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.</td>
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<tr>
<td><strong>Term of Contract:</strong></td>
<td>06/01/2020 - 05/31/2021</td>
<td><strong>Contract # 23273</strong></td>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22820

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>GOVERNOR'S FINANCE OFFICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor Name:</td>
<td>MOODY'S ANALYTICS, INC.</td>
</tr>
<tr>
<td>Address:</td>
<td>121 NORTH WALNUT STREET</td>
</tr>
<tr>
<td>SUITE 500</td>
<td>WEST CHESTER, PA 19380-3166</td>
</tr>
</tbody>
</table>

Legal Entity Name: MOODY'S ANALYTICS, INC.

City/State/Zip: WEST CHESTER, PA 19380-3166

Contractor Name: MOODY'S ANALYTICS, INC.

Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2021-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>X General Funds 100.00 %</th>
<th>Fees 0.00 %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funds 0.00 %</td>
<td>Bonds 0.00 %</td>
</tr>
<tr>
<td>Highway Funds 0.00 %</td>
<td>Other funding 0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   Anticipated BOE meeting date 03/2020

Retroactive? No

If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2022

Contract term: 1 year and 364 days

4. Type of contract: Contract

Contract description: Economic Projections

5. Purpose of contract:

This is a new contract to provide ongoing national and state economic projections, state sales and tax collections forecasts and residential real estate market analysis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $72,747.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Information is needed for input into various state revenue projection models used by the executive and legislative branches to construct presentations to the Technical Advisory Committee and the Economic Forum, and to make informed housing policy decisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor has access to data that is not accessible to state employees

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

 c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   July 2008 - present - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation
    The contractor does not perform work in Nevada.

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
    No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.
    The contractor does not perform work in Nevada

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    No b. If "NO", please explain.
    The contractor does not perform work in Nevada

19. Agency Field Contract Monitor:
    Susanna Powers, Economist IV Ph: 775-684-0261

20. Contract Status:
    Contract Approvals:
    Approval Level          User          Signature Date
    Budget Account Approval ddav12          05/08/2020 12:18:18 PM
    Division Approval       ddav12          05/08/2020 12:18:21 PM
    Department Approval     ddav12          05/08/2020 12:18:24 PM
    Contract Manager Approval ddav12         05/08/2020 12:18:27 PM
    Budget Analyst Approval cbrekken         05/12/2020 11:53:25 AM
    BOE Agenda Approval     cbrekken         05/12/2020 11:53:27 AM
    BOE Final Approval      Pending
SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:

<table>
<thead>
<tr>
<th>State Agency Name:</th>
<th>Governor Finance Office/Budget Division</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Name and Title</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catherine Bartlett Executive Branch Budget Officer II</td>
<td>775-684-0239</td>
<td><a href="mailto:cbrekken@finance.nv.gov">cbrekken@finance.nv.gov</a></td>
</tr>
<tr>
<td>Susanna Powers Executive Branch Economist</td>
<td>775-684-0261</td>
<td><a href="mailto:spowers@finance.nv.gov">spowers@finance.nv.gov</a></td>
</tr>
</tbody>
</table>

1b Vendor Information:

<table>
<thead>
<tr>
<th>Identify Vendor:</th>
<th>Moody's Analytics, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name:</td>
<td>Devin O'Leary</td>
</tr>
<tr>
<td>Complete Address:</td>
<td>121 N. Walnut Street Suite 500, West Chester, PA 19380-3166</td>
</tr>
<tr>
<td>Telephone Number:</td>
<td>610-235-5294</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Devin.oleary@moodys.com">Devin.oleary@moodys.com</a></td>
</tr>
</tbody>
</table>

1c Type of Waiver Requested – Check the appropriate type:

<table>
<thead>
<tr>
<th>Sole or Single Source:</th>
<th>Professional Service Exemption: X</th>
</tr>
</thead>
</table>

1d Contract Information:

<table>
<thead>
<tr>
<th>Is this a new Contract?</th>
<th>Yes  X  No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment:</td>
<td>#</td>
</tr>
<tr>
<td>CETS:</td>
<td>#</td>
</tr>
</tbody>
</table>

1e Term:

<table>
<thead>
<tr>
<th>One (1) Time Purchase:</th>
<th>Start Date: 07/01/2020</th>
<th>End Date: 06/30/2022</th>
</tr>
</thead>
</table>

1f Funding:

<table>
<thead>
<tr>
<th>State Appropriated:</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funds:</td>
<td></td>
</tr>
<tr>
<td>Grant Funds:</td>
<td></td>
</tr>
</tbody>
</table>
**Other (Explain):**

<table>
<thead>
<tr>
<th><strong>Purchasing Use Only:</strong></th>
<th>Approval #: 1000107-10</th>
</tr>
</thead>
</table>

### 1g Total Estimated Value of this Service Contract, Amendment or Purchase:

$72,748.68

### 2 Provide a description of work/services to be performed or commodity/good to be purchased:

Vendor to provide national and state economic data and projections for economic variables used by LCB, the Governor's Office of Finance and the Department of Taxation to forecast various state General Fund and Distributive School Account tax revenues. Additionally, the State Demographer uses Moody's as a resource to look at their national forecast for employment and their narrative explanation of the factors they are considering with their different economic scenarios. Various medical inflation indicators and personal income forecasts for the U.S. and Nevada are used by the Actuarial Economist with the Department of Health and Human Services.

### 3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Information is needed for input into various state revenue projection models used by the Executive and Legislative branches to present various unrestricted General Fund revenue forecasts to the Technical Advisory Committee and the Economic Forum. A vendor with access to otherwise unavailable data and with proven economic analysis/modeling/forecasting experience pertaining to Nevada and the U.S. is needed to provide the projections required by statute. Moody's Analytics offers various forecast scenarios. For example, currently there are ten different international trade scenario outcomes that can be chosen to generate a forecast for the U.S. and Nevada.

### 4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

We need continuity over multiple biennia because each change of vendors requires that we change our models to reflect new variable names, modify our models when previously supplied variables are not available, and potentially adjust our model output to compensate a national and/or Nevada forecast that differs significantly from what the previous vendor supplied. These very time-consuming adjustments are disruptive if they have to be done every two years. It is also highly likely that new models need to be built, which is also a very time-consuming task. It cannot be guaranteed that the same historical data series and their forecasts are available from competitors.

The Moody's Analytics has staff available for questions about their forecast assumptions instantly (either via chat or phone) during working hours. This is a valuable resource in order to gain a deeper understanding into the underlying assumptions. This results in much more efficient forecasting process when one does not have to halt the process to wait for answers.

In addition, because Nevada's economy has a relatively small impact on the national economy, vendors generally are not well versed with Nevada's economic idiosyncrasies until they have worked directly with the state for a period of time. Thus, changing vendors from Moody's to another vendor would mean that we would lose continuity during the next several years, which would jeopardize the accuracy of the economic forecast produced by the Executive and Legislative branches by statute. This vendor has access to economic data not otherwise available to the state. The vendor provides this data as well as unique economic analysis and modeling/forecasting services. We do not believe the quality
and reliability of Moody’s forecasts can be achieved by any of the other limited economic forecast providers.

Were alternative services or commodities evaluated? Check One. Yes: No: X

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. If not, why were alternatives not evaluated?

We need continuity over multiple biennia because each change of vendors requires that we change our models to reflect new variable names, modify our models when previously supplied variables are not available, and potentially adjust our model output to compensate a national and/or Nevada forecast that differs significantly from what the previous vendor supplied.

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of all previous waivers MUST accompany this request. Yes: X No: 

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/2016 - 06/30/2020</td>
<td>$160,518.00</td>
<td>Economics Projects</td>
<td>Waiver 160501A</td>
</tr>
<tr>
<td>07/01/2016 - 06/30/2018</td>
<td>$77,946.00</td>
<td>Economics Projects</td>
<td>Waiver 160501</td>
</tr>
<tr>
<td>07/01/2012 - 06/30/2016</td>
<td>$210,930.00</td>
<td>Economics Projects</td>
<td>Waiver</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Nevada needs the best possible support for determining its revenue forecasts. We do not believe this vendor’s competitors can provide the same quality and timely analysis and would not allow state agencies to fulfill their statutory obligations. We also need continuity. The GFO economist does not have any support staff. If the GFO economist must change economic and revenue models every two years, it can take up to two months of work to get to the same efficiency and accuracy than before the vendor change. The timing of the vendor change happens at a critical time when the GFO economist starts forecasting work for the Governor’s Recommended Budget, the Economic Forum, and the Technical Advisory Committee. The LCB Fiscal Division staff expresses the same concerns regarding the need for continuity and the disruptive nature of vendor change on work output that is statutorily mandatory and has a big financial impact on the state as a whole.
<table>
<thead>
<tr>
<th><strong>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This contractor is a leading independent provider of economic, financial, country and industry research with over 500 clients worldwide, including governments at all levels. They have provided Nevada specific forecasts for the past eight years. The custom series access price is about $15,000 below Moody's Analytics' standard listing price.</td>
</tr>
</tbody>
</table>

| **Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.** |
|---|---|
| Yes: | No: X |

<table>
<thead>
<tr>
<th>a. If yes, please provide details regarding future obligations or needs.</th>
</tr>
</thead>
</table>

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

_Susanna Powers_
Agency Representative Initiating Request

_Susanna Powers_ 01/15/2020
Print Name of Agency Representative Initiating Request Date

_Susan Brown_ 1/15/2020
Signature of Agency Head Authorizing Request

Name of agency or entity who provided information or review:

_Representative Providing Review_

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

_Kein D. Blyg_
Administrator, Purchasing Division or Designee 1/22/20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19107
   Amendment Number: 3
   Legal Entity Name: EDOLOKA LIMITED DBA INLUMON
   Agency Name: OFFICE OF WORKFORCE INNOVATION
   Contractor Name: EDOLOKA LIMITED DBA INLUMON
   Agency Code: 018
   Appropriation Unit: 3270-25
   Address: 9645 GATEWAY DR STE A
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89521
   If "No" please explain: Not Applicable
   Contact/Phone: Kavitharaj Basavaraj 800/546-0541
   Vendor No.: T29034911
   NV Business ID: NV20101126878

To what State Fiscal Year(s) will the contract be charged? 2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount %</th>
<th>Application</th>
<th>Bond %</th>
<th>Other %</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00%</td>
<td>Fees</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00%</td>
<td>Bonds</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
<td>Other funding</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of No or b. other effective date 09/12/2017
   Anticipated BOE meeting date 05/2020
   Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2021
   Contract term: 3 years and 292 days

4. Type of contract: Contract
   Contract description: NPWR O&M

5. Purpose of contract:

   This is the third amendment to the original contract which provides ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting. This amendment increases the maximum amount from $2,048,371 to $2,153,124 and adds new tables, data structures and data visualization software to the scope of services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of original contract: $1,787,116.00</td>
<td>$1,787,116.00</td>
<td>$1,787,116.00</td>
<td>Yes - Action</td>
</tr>
<tr>
<td>Amendment 1:</td>
<td>$237,655.00</td>
<td>$237,655.00</td>
<td>$237,655.00</td>
</tr>
<tr>
<td>Amendment 2:</td>
<td>$23,600.00</td>
<td>$23,600.00</td>
<td>$23,600.00</td>
</tr>
<tr>
<td>Amount of current amendment (#3): $104,753.00</td>
<td>$104,753.00</td>
<td>$128,353.00</td>
<td>Yes - Action</td>
</tr>
<tr>
<td>New maximum contract amount: $2,153,124.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?

   This contract is for the ongoing operation and maintenance support of the NPWR system. The NPWR system provides information to various state entities that enables the State of Nevada to meet federal and state reporting requirements.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, experience or resources to perform this work.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

          Not Applicable

   b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
      Approval #: 170705
      Approval Date: 07/27/2017
   c. Why was this contractor chosen in preference to other?
      This vendor's existing knowledge and understanding of the physical servers, switch and firewall as well as the production test and development environments, VLANS, virtual machines, makes them uniquely positioned to maintain the application and physical infrastructure.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   Approval Level       User       Signature Date
   Budget Account Approval  ssands  05/04/2020 12:02:27 PM
   Division Approval     ssands  05/04/2020 12:02:33 PM
   Department Approval   ssands  05/04/2020 12:02:39 PM
   Contract Manager Approval ssands  05/04/2020 12:02:45 PM
<table>
<thead>
<tr>
<th>Approval Type</th>
<th>Username</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>EITS Approval</td>
<td>tgalluzi</td>
<td>05/05/2020 15:13:05 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>cbrekken</td>
<td>05/08/2020 08:57:31 AM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>cbrekken</td>
<td>05/08/2020 08:57:36 AM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23152

   Agency Name: ATTORNEY GENERAL'S OFFICE
   Agency Code: 030
   Appropriation Unit: 1038-10
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity: GARRETT GROUP CONSULTING, INC.
   Name: DBA GARRETT GROUP, LLC
   Contractor Name: GARRETT GROUP CONSULTING, INC.
   DBA GARRET GROUP, LLC
   Address: 4028 OAKDALE FARM CIR
   City/State/Zip: EDMOND, OK 73013-7495
   Contact/Phone: 405/239-2226
   Vendor No.: T27042775
   NV Business ID: NV20181314419

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: 19957

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA

   Anticipated BOE meeting date: 06/2020

   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/09/2022

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to provide ongoing professional services as an expert witness in the field of economics in analyzing revenue requirements for general rate applications of electric, natural gas and water utilities and perform other tasks as required by the Bureau of Consumer Protection.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $165,000.00
   Payment for services will be made at the rate of $195.00 per hour maximum
   Other basis for payment: Presentation and approval of monthly invoices that itemize work performed by time and date of services rendered.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Statutory requirement to represent consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Specialized expertise is required by our office to adequately protect the public interest.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   Not Applicable

c. Why was this contractor chosen in preference to other?
   Garrett Group Consulting Group was chosen in preference to others for their specialized expertise, availability and reasonable rate.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Currently, the Garrett Group Consulting Inc is engaged under contract with the Bureau of Consumer Protection and the service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Paul Stuhff, Senior Deputy Attorney General Ph: (702) 486-3490

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval hrobinso 04/23/2020 13:39:37 PM
   Division Approval hrobinso 04/23/2020 13:39:41 PM
   Department Approval hrobinso 04/23/2020 13:39:46 PM
   Contract Manager Approval hrobinso 04/30/2020 09:47:26 AM
   Budget Analyst Approval hfield 05/04/2020 13:36:33 PM
   BOE Agenda Approval hfield 05/04/2020 13:36:36 PM
   BOE Final Approval Pending
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23156

Agency Name: ATTORNEY GENERAL'S OFFICE
Agency Code: 030
Appropriation Unit: 1038-10
Is budget authority available?: Yes
If "No" please explain: Not Applicable
Legal Entity Name: JON F. Davis
Contractor Name: JON F. Davis
Address: 5520 BOWERMAN WAY
City/State/Zip: LAS VEGAS, NV 89130-0184
Contact/Phone: Jon Davis 702/419-2943
Vendor No.: T29037535
NV Business ID: NV20161170710
To what State Fiscal Year(s) will the contract be charged? 2021-2023
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>X</td>
</tr>
<tr>
<td>100.00 % Regulatory Assessments</td>
<td></td>
</tr>
</tbody>
</table>

Agency Reference #: 17912

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/12/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 07/14/2022
   Contract term: 2 years and 2 days

4. Type of contract: Contract
   Contract description: Professional Service

5. Purpose of contract:
   This is a new contract to provide expert witness and technical expertise in analyzing the general areas involving electric, gas and water utilities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $80,000.00
   Payment for services will be made at the rate of $100.00 per hour maximum
   Other basis for payment: Presentation and approval of monthly invoices that itemize work performed by times and dates of services rendered.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Statute requires representation of consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Based on this contractor's broad and extensive experience, he can provide assistance and credibility on issues that we cannot cover.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?
   This contractor was chosen based on his expertise, availability and reasonable rate.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Currently, Jon F. Davis is engaged under contract with the Bureau of Consumer Protection and the service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Other
   Non-Title 7 Business Entity

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Paul Stuhff, Senior Deputy Attorney General Ph: (702) 486-3490

20. Contract Status:
   Contract Approvals:
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
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<td>04/30/2020 09:44:37 AM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>hfield</td>
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<tr>
<td>BOE Agenda Approval</td>
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</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19620

   Agency Name: SECRETARY OF STATE'S OFFICE
   Agency Code: 040
   Appropriation Unit: 1050-26

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2018-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>X General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 01/22/2018

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 3 years and 159 days

4. Type of contract: Contract
   Contract description: Scanner Maintenance

5. Purpose of contract:
   This is the second amendment to the original contract which provides maintenance for scanners owned by the Secretary of State for use with the eSOS Corporate Filing System. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $49,813 to $73,388 due to the continued need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans</th>
<th>Info Accum</th>
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<th>Agenda</th>
</tr>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

   and/or the termination date of the original contract has changed to: 06/30/2021

II. JUSTIFICATION

7. What conditions require that this work be done?
The eSOS Corporate Filing System requires the use of scanners to receive incoming corporate filing documents, work
requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency
disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees within the Secretary of State or other State agencies are not specifically trained on the interface with Canon
   scanners and the eSOS Corporate Filing System and do not possess the technical knowledge to perform the required
   maintenance.

9. Were quotes or proposals solicited?        Yes
    Was the solicitation (RFP) done by the Purchasing  No
    Division?
    a. List the names of vendors that were solicited to submit proposals (include at least three):

    b. Solicitation Waiver: Not Applicable
    c. Why was this contractor chosen in preference to other?
       This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's
eSOS system and offered the best price.
    d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?    No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No        If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
    employee of the State of Nevada? 
       No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
       performed by someone formerly employed by the State of Nevada within the last 24 months?
       No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? 
       No        If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No        If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
    agency has been verified as satisfactory.
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No        If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? 
       Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
       Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? 
       Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level  User            Signature Date
    Budget Account Approval  shudder  04/22/2020 09:02:51 AM
    Division Approval       shudder  04/22/2020 09:02:59 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22028

   Amendment Number: 1
   Legal Entity Name: GMO Globalsign, INC.

   Agency Name: SECRETARY OF STATE'S OFFICE
   Contractor Name: GMO Globalsign, INC.
   Agency Code: 040
   Address: 2 International Drive Ste150
   Appropriation Unit: 1051-16
   City/State/Zip: Portsmouth, NH 03801
   Is budget authority available?: Yes
   Contact/Phone: 603-570-7083
   If "No" please explain: Not Applicable
   Vendor No.: T29041197
   NV Business ID: NV20181643232

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Fees 0.00 %
   X Federal Funds 100.00 %
   Bonds 0.00 %
   Highway Funds 0.00 %
   Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2019
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 2 years

4. Type of contract: Contract
   Contract description: Digital Signatures

5. Purpose of contract:
   This is the first amendment to the original contract which provides electronic signatures and digital certificates in Nevada's Effective Absentee System for Elections. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $47,072 to $94,144 due to the continued need for these services.

6. CONTRACT AMENDMENT

   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract: $47,072.00 $47,072.00 $47,072.00 Yes - Info
   2. Amount of current amendment (#1): $47,072.00 $47,072.00 $94,144.00 Yes - Action
   3. New maximum contract amount: $94,144.00
      and/or the termination date of the original contract has changed to: 06/30/2021

II. JUSTIFICATION

7. What conditions require that this work be done?
8. Explain why State employees in your agency or other State agencies are not able to do this work:
Nevada state employees do not have the experience or expertise to create this type of work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? 
    **Not Applicable**
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor:

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? 
    **Not Applicable**
    If "Yes", please explain:

13. Has the contractor ever been engaged under contract by any State agency? 
    **Not Applicable**
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada? 
    **Not Applicable**
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a: 
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    **Contract Approvals:**
    
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| Division Approval   | shudder | 05/04/2020 09:11:42 AM  |
| Department Approval | shudder | 05/04/2020 09:11:49 AM  |
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23161

<table>
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<tr>
<th>Agency Name:</th>
<th>TREASURER - TREASURER'S OFFICE</th>
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<tbody>
<tr>
<td>Agency Code:</td>
<td>050</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>1080-04</td>
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<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

Legal Entity: Chandler Asset Management, Inc.
Contractor Name: Chandler Asset Management, Inc.

Address: 6225 Lusk Boulevard
City/State/Zip: San Diego, CA 92121
Contact/Phone: Nicole Dragoo 858-564-3737
Vendor No.: T29043137
NV Business ID: NV20201780217

To what State Fiscal Year(s) will the contract be charged? 2021-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

Investment Earnings NVEST

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Reactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Investment Mgmt.

5. Purpose of contract:
   This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $500,000.00
   Other basis for payment: Annual fee not to exceed 0.07% on all assets under management paid in quarterly installments within 30 days of receipt of invoice and State Treasurer's approval. The annual fee will be calculated using the quarter-end market value of each managed portfolio in the records of the State Treasurer's securities custodian, which will be deducted from the money market funds of the vendor's assigned investment portfolio(s).

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 355.165 established the Local Government Pooled Long Term Investment Account NVEST which is administered by the State Treasurer. This program provides outside manager(s) experienced in corporate and securitized notes who local governments may utilize for longer term investment needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Treasurer's Office does not have staff nor the expertise and analytic reporting tools to effectively manage these types of securities.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
   - Federated Investment Counseling
   - Chandler Asset Management
   - Buckhead Capital Management

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
      No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
      No

      If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No

   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No

   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
      Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
      Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

    | Approval Level       | User     | Signature Date       |
    |----------------------|----------|----------------------|
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    | Division Approval     | thagan  | 05/05/2020 10:48:33 AM |
    | Department Approval   | thagan  | 05/05/2020 10:48:37 AM |
    | Contract Manager Approval | thagan  | 05/05/2020 10:48:42 AM |
    | Budget Analyst Approval | cbrekken | 05/14/2020 11:43:44 AM |
    | BOE Agenda Approval   | cbrekken | 05/14/2020 11:43:46 AM |
    | BOE Final Approval    | Pending  |                      |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23164

   Agency Name: TREASURER - TREASURER'S OFFICE
   Agency Code: 050
   Appropriation Unit: 1080-04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: FHN Financial Main Street Advisors, LLC
   Contractor Name: FHN Financial Main Street Advisors, LLC
   Address: 10655 Park Run Drive,
            Suite 120
   City/State/Zip: Las Vegas, NV 89144
   Contact/Phone: Rick Philips 702-575-6600
   Vendor No.: Pending
   NV Business ID: NV20041226048

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
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</table>

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: Contract

   Contract description: Investment Mgmt.

5. Purpose of contract:
   This is a new contract to provide investment management services for the State Local Government Investment Pool which must be invested in accordance with Nevada Revised Statutes Chapter 355.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $900,000.00
   Other basis for payment: Annual fee not to exceed 0.015% on all assets paid in quarterly installments within 30 days of receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?
   The State Treasurer's Office must invest assets in the Local Government Investment Pool in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise in a variety of fixed income securities to assist the portfolio to increase yield to LGIP participants.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020  
Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
   
   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   
   **No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   
   **No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   
   **No**  If "Yes", please explain  
   
   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?  
   
   **Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
   
   STO 2015-Present - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?  
   
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
   
   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
   
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   
   **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

   **Contract Approvals:**  

<table>
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<tr>
<th>Approval Level</th>
<th>User</th>
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</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23162
   Agency Name: TREASURER - TREASURER'S OFFICE
   Agency Code: 050
   Appropriation Unit: 1080-04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Investment Earnings NVEST

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:
   a. Effective upon Board of No or b. other effective date 07/01/2020
      Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: NVEST Money Manager

5. Purpose of contract:
   This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $600,000.00
   Other basis for payment: State Annual fee not to exceed 0.10% on the first $250 million in assets, 0.08% on the next $250 million in assets and 0.06% all assets over $500 million paid in quarterly installments within 30 days of receipt of invoice and State Treasurer's approval. The annual fee will be calculated using the quarter-end market value of each managed portfolio in the records of the State Treasurer's securities custodian, which will be deducted from the money market funds of the vendor's assigned investment portfolio(s).

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 355.165 established the Local Government Pooled Long Term Investment Account NVEST which is administered by the State Treasurer. This program provides outside manager(s) experienced in corporate and securitized notes who local governments may utilize for longer term investment needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Treasurer's Office does not have staff nor the expertise and analytic reporting tools to effectively manage these types of securities.

9. Were quotes or proposals solicited? Yes

Contract #: 23162
Was the solicitation (RFP) done by the Purchasing Division?
Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
Chandler Asset Management
Buckhead Capital Management
Federated Investment Counseling

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to others?
Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components?
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No
If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No
If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Other
Foreign Business Trust

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23165
   Legal Entity: Government Portfolio Advisors, LLC
   Name: Government Portfolio Advisors, LLC
   Agency Name: TREASURER - TREASURER'S OFFICE
   Contractor Name: Government Portfolio Advisors, LLC
   Agency Code: 050
   Address: 2188 SW Park Place, Suite 100
   Appropriation Unit: 1080-04
   City/State/Zip: Portland, OR 97205
   Is budget authority available?: Yes
   Contact/Phone: Deanne Woodring 503-248-9973
   If "No" please explain: Not Applicable
   Vendor No.: T29043138
   NV Business ID: NV20141165471

   To what State Fiscal Year(s) will the contract be charged? 2021-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X  Other funding 100.00 % Investment Earnings NVEST
   Agency Reference #: RFP #05TO-S979TB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: NVEST Money Manager

5. Purpose of contract:
   This is a new contract to provide investment management services for the investment portfolios for local governments approved to participate in the State Treasurer's Government Long Term Investment Account program.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $420,000.00
   Other basis for payment: The annual fee will not exceed 0.07% on all assets under management paid in quarterly installments within 30 days of receipt of invoice and State Treasurer's approval. The annual fee will be calculated using the quarter-end market value of each managed portfolio in the records of the State Treasurer's securities custodian, which will be deducted from the money market funds of the vendor's assigned investment portfolio(s).

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 355.165 established the Local Government Pooled Long Term Investment Account NVEST which is administered by the State Treasurer. This program provides outside manager(s) experienced in corporate and securitized notes who local governments may utilize for longer term investment needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Treasurer's Office does not have staff nor the expertise and analytic reporting tools to effectively manage these types of securities.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Federated Investment Counseling
   Buckhead Capital Management
   Chandler Asset Management

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

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<th>User</th>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23135

   Agency Name: ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT

   Agency Code: 070

   Appropriation Unit: 1363-11

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2021-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   X Other funding 100.00 % Personnel Assessments

   Agency Reference #: ASD 2833987

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. Other effective date 07/01/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

3. Termination Date: 06/30/2024

4. Type of contract: Interlocal Agreement

5. Purpose of contract:
   This is a new interlocal agreement to provide ongoing Hearings Appeals Officers for Executive Branch employee "Whistle Blower" complaints and appeals regarding suspensions, demotions, involuntary transfers and terminations.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $300,000.00
   Other basis for payment: Hearings Officers $100 per hour, Clerical staff $50 per hour with additional charges to include $0.25 per copy and current postage for mailing.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Per NRS employees are entitled to a hearing should they be a whistleblower and are retaliated against. Also, employees are entitled to appeal to personnel decisions regarding suspensions, demotions, involuntary transfers and terminations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Personnel are not qualified as Hearings Officers.

9. Were quotes or proposals solicited? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?

d. Last bid date:        Anticipated re-bid date:

10. Does the contract contain any IT components?  No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - **No**
   - If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - **No**
   - If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   - **No**
   - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   - **No**
   - If "Yes", please provide details of the litigation and facts supporting approval of the contract.

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   - Governmental Entity

16. Not Applicable
17. Not Applicable
18. Not Applicable

19. Agency Field Contract Monitor:
    - Mary Kaye Spencer, null  Ph: null

20. Contract Status:
    
    **Contract Approvals:**
    
    | Approval Level            | User  | Signature Date            |
    |---------------------------|-------|---------------------------|
    | Budget Account Approval   | ssands| 04/28/2020 07:59:56 AM    |
    | Division Approval         | ssands| 04/28/2020 07:59:59 AM    |
    | Department Approval       | ssands| 04/28/2020 08:00:01 AM    |
    | Contract Manager Approval | ssands| 04/28/2020 08:00:23 AM    |
    | Budget Analyst Approval   | stilley| 05/13/2020 09:54:23 AM   |
    | BOE Agenda Approval       | hfield| 05/14/2020 10:46:06 AM    |
    | BOE Final Approval        | Pending|                             |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23088

   Agency Name: ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT
   Agency Code: 070
   Appropriation Unit: 1363-20
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Pension Trustee Advisors
   Contractor Name: Pension Trustee Advisors
   Address: 14 Beacon Hill Road
   City/State/Zip: Greenwood, CO 80111
   Contact/Phone: William Forna, FSA 303-263-2765
   Vendor No.: pending
   NV Business ID: pending

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<td>Federal Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

   Internal Service Fund - Personnel Assessment

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. Other effective date: NA
   Anticipated BOE meeting date: 06/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 29 days

4. Type of contract: Contract
   Contract description: Actuary Service

5. Purpose of contract:
   This is a new contract to provide financial services in support of collective bargaining negotiations with labor organizations. A contracted actuary will help ensure proper fiscal evaluation and contract costing is in place.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $175,000.00
   Other basis for payment: $515/hour for Lead and $425/hour for other, plus travel time at half-rate and expenses at GSA rate

II. JUSTIFICATION

7. What conditions require that this work be done?
   During the 2019 Legislature, SB 135 was passed and approved by the Governor Sisolak.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Current staff does not have the expertise or the availability to manage complex collective bargaining activities with regard to costing contracts. Contract costing is a unique skill set that has been difficult to find in the State of Nevada.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 200401
Approval Date: 04/09/2020

c. Why was this contractor chosen in preference to other?


d. Last bid date: 
Anticipated re-bid date: 

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State’s Office as a:

Foreign Corporation
Pending

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No  b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No  If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.
Registration pending

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No  b. If "NO", please explain.
Registration pending

19. Agency Field Contract Monitor:

Frank Richardson, null  Ph: null

20. Contract Status:

Contract Approvals:

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**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

*ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY*

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<th>1a</th>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
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<tbody>
<tr>
<td>State Agency Name:</td>
<td>Department of Administration - Division of Human Resource Management</td>
</tr>
<tr>
<td>Contact Name and Title</td>
<td>Phone Number</td>
</tr>
<tr>
<td>Frank Richardson, Deputy Administrator</td>
<td>775-684-0105</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Identify Vendor:</td>
<td>Pension Trustee Advisor</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>William &quot;Flick&quot; Fornia</td>
</tr>
<tr>
<td>Complete Address:</td>
<td>14 Beacon Hill Lane Greenwood Village, CO 80111</td>
</tr>
<tr>
<td>Telephone Number:</td>
<td>303.263.2765</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:flick@pensiontrusteeadvisors.com">flick@pensiontrusteeadvisors.com</a></td>
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<td>Federal Funds:</td>
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<td>Grant Funds:</td>
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Total Estimated Value of this Service Contract, Amendment or Purchase:

$175,000.00

Provide a description of work/services to be performed or commodity/good to be purchased:

The contracted actuary will work with the Chief Negotiator to develop strategies, provide collective bargaining services, and draft contract proposals as related to contract costs. The contracted actuary will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, and trends in wages and benefit programs. This role will provide contract costing and proposals regarding collective bargaining between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada does not engage in unfair labor practices.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The Division of Human Resource Management (DHRM) will require external support for negotiations with labor organizations. A contracted actuary will be necessary to provide negotiation services to the State of Nevada to ensure proper fiscal evaluation and contract costing is in place. Currently, DHRM does not have staff with the required expertise in collective bargaining to support the negotiation of the crucial first contracts and the GFO stated they do not have staff that can provide contract costing support. The negotiation of the first collective bargaining agreement for any group of employees is a lengthy and demanding process and significant, unanticipated costs to the taxpayers could result if not completed correctly. The contracted actuary will work with the Chief Negotiator to develop strategies, provide collective bargaining services, and draft contract proposals. The contracted actuary will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, prevailing union and management practices, and trends in wages and benefit programs. This role will provide evaluation and responses to contract proposals between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada avoids any unfair labor practice complaints.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Current DHRM and GFO staff does not have the expertise or the availability to manage complex collective bargaining activities. Collective bargaining and contract costing are unique skillsets that has been difficult to find in the State of Nevada. Few actuaries are familiar with Senate Bill 135 of the 2019 Legislative Session (SB 135) and its requirements, and there is a limited pool of actuaries that are available to contract with the State to offer these services. The State surveyed resources within the National Public Negotiators Association network and with current contract actuaries working for the State of Nevada who had experience with wages and benefits. We attempted to contact actuary providers to receive estimates and researched the internet to find firms with experience in wages and benefits. Only three responded, The Segal Group, who declined to assist citing conflict of interest as they provide actuarial services to Nevada PERS. The second respondent possessing the unique set of skills the State is looking for is Pension Trustee Advisors offered a quote and the third Performance Solutions Group stated they do not provide contract costing services.
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<th>Yes: X</th>
<th>No:</th>
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<tbody>
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<td></td>
</tr>
<tr>
<td>An informal request for an estimate per hour was conducted for actuaries. The three respondents included: The Segal Group who had to decline due to a conflict of interest and the Pension Trustee Advisors who were the only other firm interested in providing this service to the State and Performance Solutions Group who didn’t offer this type of service. After extensive searching and research, we were unable to locate other firms that offered the type of service we require.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. <strong>If not</strong>, why were alternatives not evaluated?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Has the agency purchased this service or commodity in the past? Check Yes: No: X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The alternative is to not have the support necessary to enact the provisions of SB 135. Current staff does not have the expertise or the availability to manage complex collective bargaining activities. Time is of the essence since the language in SB 135 indicates that the State of Nevada must begin negotiations as soon as practicable, once the Board designates an exclusive representative. Five exclusive representatives have been named, with a petition for the sixth pending. To avoid complaints of unfair labor practices, the State of Nevada must negotiate in good faith within the timelines set forth in SB 135.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The State surveyed resources within the National Public Negotiators Association network and with current contract actuaries working for the State of Nevada who had experience with wages and benefits. We attempted to contact actuary providers to receive estimates, with only three respondents. Of the three respondents, The Segal Group, declined to assist citing conflict of interest as they provide actuarial services to Nevada PERS. The second Performance Solutions Group did not provide this type of service and the third respondent possessing the unique set of skills the State needed was Pension Trustee Advisors.

Pension Trustee Advisors quoted a reduced government rate is 515.00 per hour, with a staff member for 425.00 per hour. Their reduced government travel rate is half their full rate.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

a. If yes, please provide details regarding future obligations or needs.

While it is not anticipated that DHRM will need this service in the future, it is possible that the complexity of costing bargaining agreements and economic impacts may require actuary expertise.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Frank Richardson, Deputy Administrator
Print Name of Agency Representative Initiating Request
Date: 04/06/2020

Signature of Agency Head Authorizing Request

Peter Long, Administrator
Print Name of Agency Head Authorizing Request
Date: 04/06/2020

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee
Date: 4/9/2020
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23142
   Legal Entity Name: PETTY & ASSOCIATES, INC.
   Contractor Name: PETTY & ASSOCIATES, INC.
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Address: 1375 GREG ST.
   City/State/Zip: SPARKS, NV 89431-6077
   Agency Code: 082
   Suite 106
   Appropriation Unit: 1558-64
   Is budget authority available?: Yes
   Contact/Phone: 775-359-5777
   Vendor No.: T80580350
   NV Business ID: NV19841014622
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>
   Agency Reference #: 113466

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

      Anticipated BOE meeting date: 06/2020

      Retroactive?: No

      If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 29 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles Advance Planning - Heating, Ventilation and Cooling (HVAC) System Replacement CIP project in Carson City, to include the schematic design, design development and construction documents needed for the replacement and upgrades of HVAC mechanical equipment throughout the complex. CIP Project No. 19-P05; SPWD Contract No. 113466.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $354,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
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<td>lwildes</td>
<td>04/22/2020 08:34:57 AM</td>
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<td>Budget Analyst Approval</td>
<td>nkephart</td>
<td>05/15/2020 15:08:20 PM</td>
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<tr>
<td>BOE Agenda Approval</td>
<td>jrodrig9</td>
<td>05/15/2020 16:38:38 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
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</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23218

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: 1591-30
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: 775-329-8001
   Vendor No.: T80870250
   NV Business ID: NV20001117428
   City/State/Zip: RENO, NV 89509-2825

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % X Bonds 100.00 %
   Highway Funds 0.00 % Other funding 0.00 %

   Agency Reference #: 113433

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 29 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Reno Purchasing Warehouse - Emergency Generator Replacement CIP project and the Department of Agriculture Purchasing Warehouse - Freezer Replacement CIP project, to include design and construction documents for the replacement of existing emergency generator, refrigerated coolers and freezers at the joint facility: CIP Project No. 19-M01 & 19-M07; SPWD Contract No. 113433.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $211,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural and Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?
   No
   Was the solicitation (RFP) done by the Purchasing Division?
   No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: 

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

  Dobson, TJ, Project Manager  Ph: 775-684-4141

20. Contract Status:

  Contract Approvals:
  
  Approval Level  User  Signature Date
  Budget Account Approval  lwildes  05/11/2020 12:49:44 PM
  Division Approval  lwildes  05/11/2020 12:49:47 PM
  Department Approval  lwildes  05/11/2020 12:49:49 PM
  Contract Manager Approval  lwildes  05/11/2020 12:49:52 PM
  Budget Analyst Approval  jrodrig9  05/15/2020 16:38:19 PM
  BOE Agenda Approval  jrodrig9  05/15/2020 16:38:24 PM
  BOE Final Approval  Pending
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23054

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: All Appropriations
   Is budget authority available?: No

   If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

   Legal Entity Name: HARRIS CONSULTING ENGINEERS, LLC
   Contractor Name: HARRIS CONSULTING ENGINEERS, LLC
   Address: 680 PILOT RD.
   City/State/Zip: LAS VEGAS, NV 89119-9015
   Contact/Phone: 702-269-1575
   Vendor No.: T27003439
   NV Business ID: NV20011085889

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X  Other funding 100.00 % Agency Funded CIP

   Agency Reference #: 113407

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years and 30 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard - Field Maintenance Shop 7 Lighting Replacement CIP project, to include design construction and bid documents as well as construction administration services for the replacement of existing light fixtures and install of ceiling-mounted occupancy sensors that will tie back to existing the building control system: CIP Project No. 20-A014; SPWD Contract No.113407.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $70,600.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2020 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing No
   Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
        If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
   Foster, Jon, Project Manager Ph: 775-684-4141

20. Contract Status:

   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval lwildes 03/29/2020 13:54:32 PM
   Division Approval lwildes 03/29/2020 13:54:34 PM
   Department Approval lwildes 03/29/2020 13:54:37 PM
   Contract Manager Approval mhelto1 05/15/2020 16:34:17 PM
   Budget Analyst Approval nkephart 05/15/2020 16:34:38 PM
   BOE Agenda Approval jrodrig9 05/15/2020 17:35:15 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18177
   Amendment Number: 3
   Legal Entity Name: Origami Risk, LLC
   Agency Name: ADMIN - RISK MANAGEMENT DIVISION
   Contractor Name: Origami Risk, LLC
   Agency Code: 085
   Appropriation Unit: 1352-26
   Address: 222 W Merchandise Mart Plaza
   City/State/Zip: Chicago, IL 60054
   Is budget authority available?: Yes
   Contact/Phone: Sales Representative 312-546-6515
   Vendor No.: NV Business ID: NV20181614610

To what State Fiscal Year(s) will the contract be charged? 2017-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00%</td>
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<tr>
<td>Highway Funds</td>
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<tr>
<td>X Other funding</td>
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<tr>
<td>Property/Casualty Premiums</td>
<td></td>
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</table>

Agency Reference #: 1601-RM

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 11/08/2016
   Anticipated BOE meeting date: 06/2020
   Retroactive?: No
   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years and 234 days

4. Type of contract: Contract
   Contract description: Software Provider

5. Purpose of contract:
   This is the third amendment to the original contract which provides software as a service (cloud) for a risk management information system and data hosting. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $197,340 to $257,005 due to the continued need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
</table>
   1.      | $150,400.00 | $150,400.00    | $150,400.00 | Yes - Action |
   a. Amendment 1: | $2,250.00 | $2,250.00    | $2,250.00 | No |
   b. Amendment 2: | $44,690.00 | $46,940.00 | $46,940.00 | Yes - Info |
   2.      | $59,665.00 | $59,665.00    | $106,605.00 | Yes - Action |
   3.      | $257,005.00 |                |            | |
   New maximum contract amount: 06/30/2021
   and/or the termination date of the original contract has changed to: 06/30/2021
II. JUSTIFICATION

7. What conditions require that this work be done?
Agency needs a centralized database to track state owned and leased assets (buildings, vehicles, equipment) for insurance purposes. System also provides a mechanism for adjusting Risk Management's self-insured auto/property claims. By utilizing a "Cloud" Provider it allows Risk Management to share database with partner agencies (Attorney General's Office, Public Works Division and Nevada Department of Transportation).

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Agency did not have subject expertise. Feasibility study recommended a Commercial Off The Shelf (COTS) provider as the most cost effective model for this type of system as under this approach initial implementation costs are much less than a traditional custom built database. Ongoing usage of software and data hosting are bundled via an annual software subscription, which allows State greater flexibility should State's needs change over time.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
   This vendor met the State requirements and was the only vendor to apply that meet the State's budget criteria.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
      If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>EITS Approval</td>
<td>tgalluzi</td>
<td>05/13/2020 09:40:39 AM</td>
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<td>Budget Analyst Approval</td>
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<td>hfield</td>
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</tbody>
</table>
**STATE OF NEVADA**
**DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300  |  Carson City, Nevada 89701  
Phone: 775 684-0170  |  Fax: 775 684-0188

**Purchasing Use Only:**  
Approval #: 3900

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## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

*ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY*

<table>
<thead>
<tr>
<th>Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Agency Name:</td>
</tr>
<tr>
<td>Contact Name and Title</td>
</tr>
<tr>
<td>Maureen Martinez</td>
</tr>
</tbody>
</table>

*cell phone as I am working from home

---

**Contractor Information:**

<table>
<thead>
<tr>
<th>Contractor:</th>
<th>Origami Risk, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name:</td>
<td>Mike Millard Senior Acct Representative</td>
</tr>
<tr>
<td>Complete Address:</td>
<td>222 W Merchandise Mart Plaza, Suite 2300, Chicago, IL 60601</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>(847) 786-2077</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:nmillard@origamirisk.com">nmillard@origamirisk.com</a></td>
</tr>
</tbody>
</table>

---

**List all previous Contract Information:** not applicable, see current contract information

<table>
<thead>
<tr>
<th>Solicitation Type, if applicable:</th>
<th>n/a</th>
<th>#: n/a</th>
</tr>
</thead>
</table>

**3**

<table>
<thead>
<tr>
<th>CETS #:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount:</td>
<td>n/a</td>
</tr>
<tr>
<td>Contract Term:</td>
<td>Start Date: n/a</td>
</tr>
</tbody>
</table>
Current Contract Information:

Solicitation Type, if applicable: Professional Services (IT-Software as a Service) #: 1601-RM

CETS #: #18177
Initial Contract Amount: $150,400
Contract Term: Start Date: 11/08/2016 End Date: 06/30/2019

Amendment Information – List all previously approved amendments:

<table>
<thead>
<tr>
<th>Amd #:</th>
<th>Brief Synopsis of What Amendment Accomplished:</th>
<th>Change in Contract Amount</th>
<th>Change in End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Add Heart/Lung Portal to support H/L Program, additional training.</td>
<td>$2,250</td>
<td>N/A</td>
</tr>
<tr>
<td>2</td>
<td>Renewal of annual software subscription licenses and added Values Tracking (property)license.</td>
<td>$44,690</td>
<td>June 30, 2020</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
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Proposed Amendment Information:

<table>
<thead>
<tr>
<th>Amd #:</th>
<th>Brief Synopsis of What the Requested Amendment will Accomplish</th>
<th>Change in Contract Amount</th>
<th>Change in End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Renewal of software licensing for final one year term</td>
<td>$59,665</td>
<td>June 30, 2021</td>
</tr>
</tbody>
</table>

7 What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338)?

Initial Contract included an implementation period which was not subject to subscription costs. This final extension would allow the State to take advantage of lower negotiated annual software subscription costs from the current four year pricing agreement and allow agency more time review options for next solicitation period.

8 What are the potential consequences to the State if the contract extension request is denied?

Agency will have to cease using the cloud based software which provides online services and remote access to the data for both our agency and other partner agencies as well.
By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Signature of Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Administrator, Purchasing Division or Designee

Date

Contract Extension Justification and Request Form

Revised: January 2020

Page 3
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23137

Agency Name: DTCA - DIVISION OF TOURISM
Agency Code: 101
Appropriation Unit: 1522-31
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: CERTIFIED FOLDER DISPLAY SERVICE, INC.
Contractor Name: CERTIFIED FOLDER DISPLAY SERVICE, INC.
Address: 1120 JOSHUA WAY
City/State/Zip VISTA, CA 92081-7835
Contact/Phone: RAY FOX 760/727-5100
Vendor No.: T81028458
NV Business ID: NV20001323615

To what State Fiscal Year(s) will the contract be charged? 2021-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

LODGING TAX

Agency Reference #: RFP #10TCA-S1050-AM

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Collateral Distribut

5. Purpose of contract:
   This is a new contract to provide ongoing distribution of visitor guides, state maps and museum brochures to in and out-of-state locations, such as Chambers of Commerce, visitor centers, airports and/or hotels.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $750,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Per NRS 231.161 through NRS 231.361, the Nevada Division of Tourism's mission is to promote travel to and within the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the resources available for this type of brochure distribution.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? Yes
    a. List the names of vendors that were solicited to submit proposals (include at least three):
Marketing SI, Inc
R&R Painters

Certified Folder Display Services

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
Pursuant to RFP #10TCA-S1050 and in accordance with NRS 333, the selected vendor was the only vendor that submitted a response and is the current contracted vendor.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Nevada Commission on Tourism - 4/15/2015 to current. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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</tr>
<tr>
<td>BOE Final Approval</td>
<td></td>
<td>Pending</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18529

   Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
   Agency Code: 102
   Appropriation Unit: 1521-10
   Is budget authority available?: No
   If "No" please explain: There is currently no expenditure authority for the FY21. This request is contingent on Interim Finance Committee's approval of work program #C50620.

   Amendment Number: 2
   Legal Entity Name: BOARD OF REGENTS-UNR
   Contractor Name: BOARD OF REGENTS-UNR
   Address: Ansari Business Building Room 411
   City/State/Zip: Reno, NV 89557-0032
   Contact/Phone: Winnie Dowling 775-784-4062
   Vendor No.: D35000816
   NV Business ID: 88-6000024

   To what State Fiscal Year(s) will the contract be charged? 2017-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % X Other funding 100.00 % State Small Business Credit Initiative

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/09/2017
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years and 53 days

4. Type of contract: Interlocal Agreement
   Contract description: Program Management

5. Purpose of contract:
   This is the second amendment to the original interlocal agreement, which provides ongoing administration of the Battle Born Venture Capital Program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $340,924 to $446,111 due to the continued need for these services.

II. CONTRACT AMENDMENT

   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract:
      a. Amendment 1: $110,924.00  $110,924.00  $110,924.00  Yes - Action
   2. Amount of current amendment (2): $105,187.00  $105,187.00  $105,187.00  Yes - Action
   3. New maximum contract amount:
      and/or the termination date of the original contract has changed to:
      $446,111.00  06/30/2021

II. JUSTIFICATION
7. What conditions require that this work be done?
Nevada needs to diversify its economic base, and utilizing available federal funds to provide venture capital to entrepreneurs and small business will help spur economic growth. It is necessary to continue to utilize this vendor for program administration as approved by the US Treasury. The agency will be able to continue the Battle Born Venture Capital Program which provides equity and equity-like funding to start-up and growing companies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This work requires specialized skills and abilities the agency does not possess. NSBDC has a statewide network of offices and resources dedicated to small business development, and the program manager they hire will have extensive experience in growth escalation and identifying and verifying investment opportunities.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other? Not applicable.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a Governmental Entity

16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23208

<table>
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<tr>
<th>Legal Entity</th>
<th>Name:</th>
</tr>
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<tbody>
<tr>
<td>Agency Name:</td>
<td>ADMIN - ENTERPRISE IT SERVICES</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>CPS NEVADA, LLC</td>
</tr>
<tr>
<td>Agency Code:</td>
<td>180</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>1385-07</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>No</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain: The funding for this contract is dependent on work program #C50867</td>
<td></td>
</tr>
<tr>
<td>Contact/Phone:</td>
<td>SHAUN BARRIOS 801-379-3100</td>
</tr>
<tr>
<td>Vendor No.:</td>
<td>PUR0000249</td>
</tr>
<tr>
<td>NV Business ID:</td>
<td>NV20131029957</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. Other effective date: NA

Anticipated BOE meeting date 06/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 07/14/2021

Contract term: 1 year and 43 days

4. Type of contract: Contract

Contract description: Battery Replacement

5. Purpose of contract:

This is a new contract to provide installation of new battery cabinets, including electrical work and removal of old batteries and racks that are located at the EITS facility in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $69,118.15

II. JUSTIFICATION

7. What conditions require that this work be done?

The computer facility is requiring removal and installation of new rack battery system on the UPS system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified to do these tasks

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   CPS Nevada LLC
   Unified Power
   Titan Power

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other? 
The only vendor that could provide the installation as well the batteries

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? Yes
   If "Yes", please explain

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   With EITS since 7/1/10 and work is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   John Hannah, Facility Supervisor III  Ph: 775-684-4343

20. Contract Status:
   Contract Approvals:
   
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<td>BOE Agenda Approval</td>
<td>hfield</td>
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</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22785

   Legal Entity Name:
   VENTRAQ CORPORATION

   Agency Name: ADMIN - ENTERPRISE IT SERVICES

   Contractor Name: VENTRAQ CORPORATION

   Agency Code: 180

   Address: 9707 Key West Avenue Suite 202

   Appropriation Unit: 1387-22

   City/State/Zip: Rockville, MD 20850-3992

   Is budget authority available?: Yes

   Contact/Phone: John Gray 301-721-3010

   If "No" please explain: Not Applicable

   Vendor No.: PUR0002952

   NV Business ID: n/a

   To what State Fiscal Year(s) will the contract be charged? 2021-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % | X | Fees | 100.00 % |
   | Federal Funds | 0.00 % | | Bonds | 0.00 % |
   | Highway Funds | 0.00 % | | Other funding | 0.00 % |

   2. Contract start date:

   a. Effective upon Board of Examiner's approval? No

   b. other effective date: 07/01/2020

   Anticipated BOE meeting date: 06/2020

   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: Contract

   Contract description: NetPlus Migration

5. Purpose of contract:

   This is a new contract to provide ongoing software maintenance and repair coverage for the NetPlus system.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $84,688.00

   Payment for services will be made at the rate of $21,172.00 per year

   Other basis for payment: $21,172 FY21 - $21,172 FY22 - $21,172 FY23 - $21,172 FY24

II. JUSTIFICATION

7. What conditions require that this work be done?

   VENTRAQ will continue the current maintenance and repair services for the next 4 years for the NetPlus auditing services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a vendor specific need that only the vendor can provide.

9. Were quotes or proposals solicited?

   No

   Was the solicitation (RFP) done by the Purchasing Division?

   No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?

      VENTRAQ falls under SAM 0326 and is exempt from BOE review according to Kevin Doty, Administrator of Purchasing.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   2016 EITS

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Other
   Does not perform work in Nevada.

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   No c. If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.
   Does not perform work in Nevada.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   No b. If "NO", please explain.
   Does not perform work in Nevada. NRS 80.015

19. Agency Field Contract Monitor:
   Fred Springer, Telecom Manager Ph: 775-684-7340

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
    Budget Account Approval ddav12 03/19/2020 10:33:15 AM
    Division Approval ddav12 03/19/2020 10:33:18 AM
    Department Approval ddav12 03/19/2020 10:33:20 AM
    Contract Manager Approval ddav12 03/19/2020 10:33:23 AM
    Budget Analyst Approval dlenzner 04/30/2020 15:11:53 PM
    BOE Agenda Approval hfield 05/01/2020 13:37:12 PM
    BOE Final Approval Pending
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23115

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Legal Entity Name: Infinity Hospice Care of Las Vegas, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT OF VETERANS SERVICES</td>
<td>Contractor Name: Infinity Hospice Care of Las Vegas, LLC</td>
</tr>
<tr>
<td>Agency Code: 240</td>
<td>Address: 6330 South Jones Blvd.</td>
</tr>
<tr>
<td>Appropriation Unit: 2561-00</td>
<td>City/State/Zip Las Vegas, NV 89118</td>
</tr>
</tbody>
</table>

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th></th>
<th>%</th>
<th></th>
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<tr>
<td>General Funds</td>
<td>0.00</td>
<td>Fees</td>
<td>0.00</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00</td>
<td>Bonds</td>
<td>0.00</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00</td>
<td>X Other funding</td>
<td>100.00 Revenue</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 06/01/2020
   Anticipated BOE meeting date 05/2020

   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 05/31/2024
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: Hospice Services

5. Purpose of contract:
   This is a new revenue contract to provide ongoing alternative hospice services to residents.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $400,000.00
   Other basis for payment: Medicaid rate of $275.27 per day (subject to change based on facility's annual Medicaid cost report settlement review)

II. JUSTIFICATION

7. What conditions require that this work be done?
   Under CMS guidelines, SNSVH must provide alternative hospice sources for residents and families.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   SNSVH is required to provide alternative hospice providers for residents.

9. Were quotes or proposals solicited?
   No
   Was the solicitation (RFP) done by the Purchasing Division?
   No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
This is a revenue contract. If the hospice wishes to work with the residents of NSVH, NSVH becomes the provider of health care services to the hospice organization.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

   NDVS

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract.

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level            | User     | Signature Date       |
    |---------------------------|----------|----------------------|
    | Budget Account Approval   | agarland | 04/13/2020 13:54:51 PM |
    | Division Approval         | agarland | 04/13/2020 13:54:53 PM |
    | Department Approval       | agarland | 04/13/2020 13:54:56 PM |
    | Contract Manager Approval | agarland | 04/13/2020 13:54:59 PM |
    | Budget Analyst Approval   | afrantz  | 05/08/2020 10:52:27 AM |
    | BOE Agenda Approval       | bwooldri| 05/11/2020 11:41:28 AM |
    | BOE Final Approval        | Pending  |                      |

Contract #: 23115
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23207

   Agency Name: DEPARTMENT OF VETERANS SERVICES
   Agency Code: 240
   Appropriation Unit: 2561-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: The Nathan Adelson Hospice
   Contractor Name: The Nathan Adelson Hospice
   Address: 4141 University Center Drive
   City/State/Zip: Las Vegas, NV 89119
   Contact/Phone: Liz Vandenberg, CFO 702-796-3121
   Vendor No.: NV Business ID: NV19781010437

   To what State Fiscal Year(s) will the contract be charged? 2020-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   Fees 0.00 %
   Bonds 0.00 %
   Other funding 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 05/31/2024
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: Hospice Services

5. Purpose of contract:
   This is a new revenue contract to provide ongoing alternative hospice services to residents.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $400,000.00
   Other basis for payment: Medicaid rate of $275.27 per day (subject to change based on facility’s annual Medicaid cost report settlement review)

II. JUSTIFICATION

7. What conditions require that this work be done?
   Under CMS guidelines, SNSVH must provide alternative hospice sources for residents and families.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   SNSVH is required to provide alternative hospice providers for residents.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
This is a revenue contract. If the hospice wishes to work with the residents of NSVH, NSVH becomes the provider of health care services to the hospice organization.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No if "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No if "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:

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<th>User</th>
<th>Signature Date</th>
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# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 16894  
   **Amendment Number:** 8  
   **Legal Entity Name:** DATA RECOGNITION CORPORATION  
   **Contractor Name:** DATA RECOGNITION CORPORATION  
   **Agency Name:** NDE - DEPARTMENT OF EDUCATION  
   **Agency Code:** 300  
   **Appropriation Unit:** 2697-45  
   **City/State/Zip:** MAPLE GROVE, MN 55311  
   **Address:** 13490 BASS LAKE ROAD  
   **Vendor No.:** T29036572  
   **NV Business ID:** NV20041507280  
   **Contact/Phone:** DOUG RUSSELL 763/268-2000  

To what State Fiscal Year(s) will the contract be charged? 2016-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<tr>
<td>Federal Funds</td>
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<td>0.00 %</td>
<td></td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>0.00 %</td>
<td></td>
</tr>
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</table>

2. **Contract start date:**
   - **Effective upon Board of Examiner's approval?** No  
   - **b. other effective date:** 08/11/2015

   **Anticipated BOE meeting date:** 06/2020

   **Retroactive?** No

   **If "Yes", please explain:** Not Applicable

   3. **Previously Approved Termination Date:** 08/31/2020

   **Contract term:** 6 years and 22 days

   4. **Type of contract:** Contract

   **Contract description:** CBT/McGraw-Hill

   5. **Purpose of contract:**

   This is the eighth amendment to the original contract which provides Nevada Ready Student Assessment System services and support statewide on an as-needed basis. This amendment extends the termination date from August 31, 2020 to August 31, 2021 and increases the maximum amount from $53,819,632.45 to $63,986,265.45 due to the continued need for these services.

## 6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>#</th>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<td>Amount of current amendment (#8):</td>
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<td>3</td>
<td>New maximum contract amount:</td>
<td>$63,986,265.45</td>
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II. JUSTIFICATION

7. What conditions require that this work be done?
Employees within the state have responsibilities that support programs but certain tasks exceed their expertise. Nevada Revised Statutes (NRS) requires contracting with a nationally recognized testing company for these activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This contractor was selected as the best solution by the independent evaluation committee based on pre-determined evaluation criteria. The Nevada Department of Education does not have the necessary manpower or expertise to conduct this Statewide Assessment.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
ACT, Inc
NCS Pearson, Inc.
Measured Progressed, Inc

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #175, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/10/2015 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Nevada Department of Education 7/1/08 to 6/30/12
State of Nevada March 1, 2014
Nevada Department of Education 1/14/15 they have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No
If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

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<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22165
   Amendment Number: 3
   Legal Entity Name: NORTHWEST EVALUATION ASSOCIATION
   Contractor Name: NORTHWEST EVALUATION ASSOCIATION
   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Address: 121 NW EVERETT ST
   City/State/Zip: PORTLAND, OR 97209-5200
   Agency Code: 300
   Appropriation Unit: 2697-11
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
<th>Source</th>
<th>Percentage</th>
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<tr>
<td>General Funds</td>
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<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
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<td>Other funding</td>
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</tr>
<tr>
<td>Agency Reference #: 300</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. other effective date: 07/01/2019
      Anticipated BOE meeting date: 06/2020
      Retroactive?: No
      If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 2 years

4. Type of contract: Contract
   Contract description: K-3 Reading Assesmt

5. Purpose of contract:
   This is the third amendment to the original contract which provides a computer-based adaptive reading assessment tool and associated implementation, professional development, technical support, data integration and reporting services for Nevada's Read by Grade 3 Program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $1,712,621.20 to $3,425,242.40 due to the continued need for these services.

6. CONTRACT AMENDMENT

   Trans $ | Info Accum $ | Action Accum $ | Agenda
   -------|-------------|----------------|-------
   1. The max amount of the original contract: $1,712,621.20 | $1,712,621.20 | $1,712,621.20 | Yes - Action
      a. Amendment 1: $0.00          | $0.00          | $0.00          | No
      b. Amendment 2: $0.00          | $0.00          | $0.00          | No
   2. Amount of current amendment (#3): $1,712,621.20 | $1,712,621.20 | $1,712,621.20 | Yes - Action
      and/or the termination date of the original contract has changed to: 06/30/2021

Contract #: 22165
II. JUSTIFICATION

7. What conditions require that this work be done?

The 2015 Legislature passed Senate Bill 391, the Nevada Read by Grade 3 Act. This is a statewide Kindergarten through Third Grade early literacy program. The Nevada Revised Statute (NRS) 388.157 supports this program and requires the reading assessment. This NRS is amended by Assembly Bill 289 passed by the 2019 Legislature.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In June of 2016 the Nevada State Board of Education selected NWEA's Measures of Academic Progress (MAP) reading assessment. There was a Request for Information (RFI) process and NWEA was one of three finalists submitted to the State Board following a review of nine different vendor proposals by a statewide team of literacy and assessment experts.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

   Approval #: 190402
   Approval Date: 04/05/2019

c. Why was this contractor chosen in preference to other?

   The NWEA's Measures of Academic Progress (MAP) reading assessment is a formative assessment. Teachers will administer MAP Primary Grades Reading to kindergarten and 1st grade students and MAP Reading to 2nd and 3rd grade students. Students will test two to three times throughout the school-year (in the Fall, Winter, and Spring). Each student must achieve adequate reading proficiency or be identified to receive intervention services and intensive instruction.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

   Department of Education, 11/17/16-6/30/19, was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If "Yes", please provide details of the litigation and facts supporting approval of the contract.

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
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**STATE OF NEVADA**
**DEPARTMENT OF ADMINISTRATION**

**Purchasing Division**
515 East Musser Street, Suite 360 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

*ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY*

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Agency Name:</strong> Nevada Department of Education</td>
</tr>
<tr>
<td><strong>Contact Name and Title</strong></td>
</tr>
<tr>
<td>Peter Zutz</td>
</tr>
<tr>
<td>Nancy Martineau</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Information:</th>
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<tbody>
<tr>
<td><strong>Identify Vendor:</strong> Northwest Evaluation Association (NWEA)</td>
</tr>
<tr>
<td><strong>Contact Name:</strong> Geri Cohen</td>
</tr>
<tr>
<td><strong>Complete Address:</strong> 121 NW Everett Street, Portland, Oregon 97209</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong> 503-528-5200</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:geri.cohen@nwea.org">geri.cohen@nwea.org</a></td>
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<table>
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<tr>
<th>Type of Waiver Requested – Check the appropriate type:</th>
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<tr>
<td><strong>Sole or Single Source:</strong> X</td>
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<tr>
<td><strong>Professional Service Exemption:</strong></td>
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<table>
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<tr>
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<tr>
<td><strong>Is this a new Contract?</strong> Yes</td>
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<tr>
<td><strong>Amendment:</strong> #3</td>
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<tr>
<td><strong>CETS:</strong> #22165</td>
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<tr>
<td><strong>One (1) Time Purchase:</strong></td>
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<td><strong>Contract:</strong></td>
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<tr>
<td><strong>Start Date:</strong> July 1, 2020</td>
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<td><strong>Federal Funds:</strong></td>
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<td><strong>Grant Funds:</strong></td>
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<tr>
<td><strong>Other (Explain):</strong></td>
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</table>

*Solicitation Waiver*  
Revised: January 2020  
Page 1
Total Estimated Value of this Service Contract, Amendment or Purchase:
$1,712,621.20

Provide a description of work/services to be performed or commodity/good to be purchased:

NOTE: This is a request for a one-year extension to the existing contract. This one-year extension is the final extension to be requested. The Department of Education will go out to RFP to select a Read by Grade Three assessment tool for use beginning fall 2021.

To provide the Nevada Department of Education the Measures of Academic Progress (MAP) assessment published by the Northwest Evaluation Association (NWEA) for the Nevada Read by Three program as per NRS 388.157 Sec.1 (b) and NAC 388.660 Sec. 2 as shown below. The MAP assessment is the primary method for monitoring student progress in the subject of reading, collecting data on student performance and for state reporting.

NRS 388.157 Plan to improve literacy of pupils enrolled in certain grades: Contents; submission to Department for approval.
1. The board of trustees of each school district and the governing body of each charter school shall prepare a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3. Such a plan must include, without limitation:
   (a) A program to provide intensive instruction to pupils who have been identified as deficient in the subject area of reading to ensure that those pupils achieve adequate proficiency in that subject area. Such a program must include, without limitation, regularly scheduled reading sessions in small groups and specific instruction on phonological and phonemic awareness, decoding skills and reading fluency;
   (b) Procedures for assessing a pupil's proficiency in the subject area of reading using valid and reliable assessments that have been approved by the State Board by regulation:
     (1) Within the first 30 days of school after the pupil enters kindergarten or upon enrollment in kindergarten if the pupil enrolls after that period; and
     (2) During grades 1, 2 and 3;
   (c) A program to improve the proficiency in reading of pupils who are English learners; and
   (d) Procedures for facilitating collaboration between learning strategists and classroom teachers.
2. The board of trustees of each school district or the governing body of a charter school, as applicable, shall:
   (a) Submit its plan to the Department for approval on or before the date prescribed by the Department on a form prescribed by the Department; and
   (b) Make such revisions to the plan as the Department determines are necessary. (Added to NRS by 2015, 1861; A 2017. 3232)

NAC 388.660 Approved assessments for assessing pupil's proficiency in subject area of reading. (NRS 385.080, 388.157) For the 2017-2018 school year and each school year thereafter, the State Board hereby approves the following as assessments for assessing a pupil's proficiency in the subject area of reading:
1. The Brigance Early Childhood Screen III: K & 1 published by Curriculum Associates; and
   (Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)
What are the unique features/qualifications required for this service or good that are not available from any other vendor:

On June 16, 2016, the State Board of Education selected the NWEA MAP Reading assessment per NRS 388.157 Sec 1 (b).

The MAP product fulfills NAC 388.662; 664; 666, as shown below, with its unique test design and results reporting; and professional development component that facilitates classroom instructors’ use of results data to inform remediation strategies.

NAC 388.662 Required training or professional development for learning strategist. (NRS 385.080, 388.159) A learning strategist shall complete training or professional development concerning:
1. The standards for English language arts for kindergarten and grades 1, 2 and 3 adopted by reference in NAC 389.232, 389.2418, 389.2431 and 389.247;
2. The Nevada State Literacy Plan, in the form most recently published by the Department, which may be obtained free of charge at the Internet address http://www.doe.nv.gov;
3. Evidence-based best practices for instruction and intervention concerning literacy, including, without limitation, the instruction and intervention required by NRS 392.750 to 392.770, inclusive;
4. Methods for screening for and intervention concerning dyslexia and other reading disabilities, including, without limitation, the screening and intervention described in NRS 388.439, 388.441 and 388.443, the minimum standards prescribed by the State Board for the special education of pupils with dyslexia pursuant to NRS 388.419 and the Dyslexia Resource Guide published by the Department pursuant to NRS 388.447;
5. Using the assessments approved by the State Board in NAC 388.660;
6. Methods for effectively delivering and receiving constructive feedback;
7. Methods for assisting the board of trustees of a school district or the governing body of a charter school, as applicable, to prepare a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3, as required by NRS 388.157, that aligns with the Nevada State Literacy Plan;
8. The statewide performance evaluation system adopted by the State Board pursuant to NRS 391.465; and
9. The national standards for coaching concerning literacy. (Added to NAC by Bd. of Education by R037-16, eff. 9-9-,2016)

NAC 388.664 Required professional development for teachers employed to teach kindergarten or grade 1, 2, 3 or 4. (NRS 385.080, 388.159) A teacher who is employed by a school district or charter school to teach kindergarten or grade 1, 2, 3 or 4 shall complete professional development provided by a learning strategist concerning:
1. The standards for English language arts for kindergarten and grades 1, 2 and 3 adopted by reference in NAC 389.232, 389.2418, 389.2431 and 389.247;
2. The Nevada State Literacy Plan, in the form most recently published by the Department, which may be obtained free of charge at the Internet address http://www.doe.nv.gov;
3. Evidence-based best practices for instruction and intervention concerning literacy, including, without limitation, the instruction and intervention required by NRS 392.750 to 392.770, inclusive;
4. Methods for screening for and intervention concerning dyslexia and other reading disabilities, including, without limitation, the screening and intervention described in NRS 388.439, 388.441 and 388.443, the minimum standards prescribed by the State Board for the special education of pupils with dyslexia pursuant to NRS 388.419 and the Dyslexia Resource Guide published by the Department pursuant to NRS 388.447;
5. Using the assessments approved by the State Board in NAC 388.660;
7. Using data concerning pupils to improve instruction concerning literacy; and
8. Methods for maintaining collaborative and reflective communication. (Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)

NAC 388.666 Duties of learning strategist. (NRS 385.080, 388.159) A learning strategist shall:
1. Assist and provide leadership to the board of trustees of a school district or the governing body of a charter school, as applicable, in preparing a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3, as required by NRS 388.157;
2. Provide the professional development prescribed by NAC 388.664 for teachers;
3. Provide any necessary additional instruction to teachers and administrators concerning the assessments approved in NAC 388.660; and
4. Provide instruction and support for the parents and guardians of pupils who have been identified as deficient in the subject area of reading.
(Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
The MAP product is used to assess the reading skills of all grades K-3 students in Nevada. The MAP assessment is in its second year of administration and districts, schools, teachers and students are familiar with all phases and components of the assessment. It would be unreasonable to shift to another product at this time as it would burden the state, districts, schools, teachers, and students to become familiar with a new product and all of its components.

The requirement to test all grades K-3 students creates a longitudinal data set that provides information on student performance over time. Shifting now to a different assessment would break the longitudinal data stream prohibiting educators from leveraging this data to address student needs over time.

Were alternative services or commodities evaluated? Check One. Yes: X No:

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
The State Board of Education considered three assessment products that responded to the RFI and selected the MAP product as the assessment tool that best meets the needs of Nevada educational stakeholders. The other two assessment products were STAR and iReady.

b. If not, why were alternatives not evaluated?
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
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<tr>
<th>Term</th>
<th>Value</th>
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<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
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<td>June 30, 2019</td>
<td>$3,425,242.20</td>
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<td>July 1, 2019</td>
<td>June 30, 2020</td>
<td>$1,722,705.60</td>
<td>Contract between NDE and NWEA</td>
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</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Disruption to required assessing of all grades K-3 students reading skills required by state law.

Without this product, Nevada educational professionals would not have a tool with which to evaluate the reading skills of all grades K-3 students and the NDE will not be compliant with state law which requires that all grades K-3 students have their reading skills evaluated and remediated if necessary. The Department would be unable to select a new assessment and train district personnel in time for fall testing.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The price for the MAP product in Nevada is based on a per pupil model. The Department was provided an estimate for FY21 from the vendor and this was approved in the Governor's budget. This estimate would only change if the student enrollment changed.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: X  No:

| a. If yes, please provide details regarding future obligations or needs. As long as funding is available, we intend to remain with this vendor. |
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Peter A. Zutz
Agency Representative Initiating Request

Peter A. Zutz, ADAM Administrator 5.6.2020
Print Name of Agency Representative Initiating Request Date

Heidi Haartz, Deputy Superintendent of Business and Support Services 5/12/20
Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Rein D. Doby
Administrator, Purchasing Division or Designee 5/12/2020

Solicitation Waiver Revised: January 2020
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19139  
   Amendment Number: 3  
   Legal Entity Name: eMetric, LLC  
   Contractor Name: eMetric, LLC

   Agency Name: NDE - DEPARTMENT OF EDUCATION  
   Agency Code: 300  
   Appropriation Unit: 2697-45  
   Is budget authority available?: Yes  
   If "No" please explain: Not Applicable  
   Address: 211 N. Loop 1604, Suite 170  
   City/State/Zip: San Antonio, TX 78232  
   Contact/Phone: Dixie Knight 210-496-6500  
   Vendor No.: T27000846  
   NV Business ID: NV20101526272

   To what State Fiscal Year(s) will the contract be charged? 2018-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source</th>
<th>Percentage</th>
<th>Expended Amount</th>
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<td>General Funds</td>
<td>1.00%</td>
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<tr>
<td>Federal Funds</td>
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<td>$1,182,853.00</td>
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<tr>
<td>Highway Funds</td>
<td>0.00%</td>
<td>$5,055,233.00</td>
</tr>
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</table>

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No  
      b. Other effective date: 10/01/2017  
      Anticipated BOE meeting date: 06/2020  
      Retroactive? No  
      If "Yes", please explain: Not Applicable

   3. Previously Approved Termination Date: 09/30/2021
      Contract term: 5 years

   4. Type of contract: Contract  
      Contract description: Framework Support

   5. Purpose of contract: This is the third amendment to the original contract which provides ongoing maintenance, support and enhancement to the state’s Longitudinal Data System called the Student Accountability Information Network. This amendment extends the termination date from September 30, 2021 to September 30, 2022, increases the maximum amount from $3,872,380 to $5,055,233 and adds a new financial report to the scope of services to ensure compliance with the Every Student Succeeds Act.

II. JUSTIFICATION
7. What conditions require that this work be done?
   The department needs to comply with the accountability reporting requirements of the Every Student Succeeds Act (ESSA) and Nevada Revised Statute 385.347 and prepare and disseminate information on state, district, and school performance and progress in an understandable and uniform format starting with school year 2018.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The department relies on eMetric, LLC support because the work to further develop the Nevada Data Portal as the state accountability reporting website for SAIN requires programming and system automation expertise that the current staff does not have.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      RFP 1987 was conducted in 2012 and this vendor was chosen by the evaluation team as the highest in accomplishing deliverables with the best cost proposal. Contract Extension Justification #175 was approved by State Purchasing on 3/13/2017 to extend the contract with this vendor through 9/30/2021.
   d. Last bid date: 06/21/2012  Anticipated re-bid date: 06/21/2021

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
    No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
    No  If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
    Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Department of Education #13731 - 9/11/2012-9/30/2017 - work has been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?  
    No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level  User  Signature Date
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<td>BOE Agenda Approval</td>
<td>cbrekken</td>
<td>05/14/2020 12:53:36 PM</td>
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MEMORANDUM

TO: Peter Zutz, Administrator - ADAM, NDE
Glenn Meyer, IT Manager, NDE
Bill Farrar, Admin Service Officer, NDE

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed – NDE - E-Metric Amendment – T269745

DATE: April 22, 2020

We have completed the review for Nevada Department of Education (NDE) – E-Metric Amendment TIN.

The submitted TIN, for an estimated value of $165,000, supports the enhancement or upgrade of an existing technology solution already in use by the agency.

With this contract extension, eMetric will provide additional services to enhance the Nevada Report Card and Nevada Accountability Portal to include school financial transparency reporting. This contract extension is for the design and development of an interactive report providing detailed visualizations and explanatory information of financial data for schools, LEAs, and the State.

It is understood that this solution will follow applicable state security standards and policies. The Office of Information Security (OIS) is available, at the agency’s request, to conduct pre and post-implementation security reviews of the solution.

EITS recommends the agency reaches out to SMART 21 to see if there are any opportunities for collaboration or integrations of financial data components of this investment.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13376
   Amendment Number: 3
   Legal Entity Name: HARRIS, MACKESSY & BRENNAN, INC.
   Contractor Name: HMB INFORMATION SYSTEM DEVELOPERS
   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Agency Code: 300
   Appropriation Unit: 2712-04
   Address: 570 POLARIS PKWY STE 125
   City/State/Zip: WESTERVILLE, OH 43082
   Is budget authority available?: Yes
   Contact/Phone: John Mackessy 614/221-6831
   Vendor No.: PUR0005053A
   NV Business ID: NV20101192150
   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2012-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 7.00 %
- Federal Funds 93.00 %
- Highway Funds 0.00 %
- Fees 0.00 %
- Bonds 0.00 %
- Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 06/05/2012
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved
   Termination Date: 06/30/2020
   Contract term: 9 years and 27 days

4. Type of contract: Contract
   Contract description: Computer Related Ser

5. Purpose of contract:
   This is the third amendment to the original contract which provides ongoing maintenance, support and modifications to the ePage grant management program. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $1,105,000 to $1,241,465 due to the continued need for these services.

6. CONTRACT AMENDMENT

   Trans $ | Info Accum $ | Action Accum $ | Agenda
   1. The max amount of the original contract: $459,000.00 | $459,000.00 | $459,000.00 | Yes - Action
   a. Amendment 1: $88,000.00 | $88,000.00 | $88,000.00 | Yes - Action
   b. Amendment 2: $558,000.00 | $558,000.00 | $558,000.00 | Yes - Action
   2. Amount of current amendment (#3): $136,465.00 | $136,465.00 | $136,465.00 | Yes - Action
   3. New maximum contract amount: $1,241,465.00
   and/or the termination date of the original contract has changed to: 06/30/2021

II. JUSTIFICATION

Contract #: 13376
7. What conditions require that this work be done?
Currently all modifications and changes, including enhancements to ePAGE have to be coordinated through HMB. These enhancements allow for additional information to be calculated and collected for the Nevada Department of Education staff. Additionally, maintenance and support are a necessity for ePAGE.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
January 1, 2009 Nevada Department of Education tried to convert the maintenance component of ePAGE from HMB to DoIT. This attempt failed because DoIT did not have the staff that had sufficient knowledge of the Visual Basic software. By mid-February of 2009 DoIT informed Nevada Department of Education that DoIT was not able to provide Nevada Department of Education with the required support. This new contract will be for maintenance and support with limited program modifications only.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?
The ePAGE system is maintained by the current contractor and the additional grant information will be updated into the existing grant database to automate the remaining current and future federal grants facilitated by the Department of Education.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Since 2008, HMB established the ePAGE process for the Nevada Department of Education and their work has deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
No
b. If "No", please explain:
Harris MacKessy & Brennan, Inc. doing business as HMB Information System Developers.

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
20. Contract Status:

<table>
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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>BOE Agenda Approval</td>
<td>cbrekken</td>
<td>05/14/2020 13:23:23 PM</td>
</tr>
</tbody>
</table>
TO: Heidi Haartz, Deputy Superintendent, NDE
Glenn Meyer, IT Manager, NDE
Dennis Roy, Project Manager, NDE

CC: David Haws, Administrator, BITS, DOA
David Axtell, Chief Enterprise Architect, BITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, BITS

SUBJECT: TIN Review Completed – NDE - ePAGE – 1271248

DATE: April 22, 2020

We have completed the review for Nevada Department of Education (NDE) – ePAGE TIN.

The submitted TIN, for an estimated value of $139,505, supports the renewal or update to a solution already in place.

The agency has been using ePAGE since 2008. ePAGE is web-based software that is integral to managing the federal grant process at the NDE and across Nevada’s educational infrastructure. NDE, county school districts (LEAs) and other subgrantees use ePAGE for two purposes: submitting grant applications and requesting reimbursement. In a concurrent action, the agency is looking at a Consolidated Financial Management System (CFMS) that may envelop the ePAGE solution.

BITS recommends that the agency works with SMART21 to see if there are any opportunities for collaboration or integrations.

The Office of Information Security recommends incorporating dual-factor authentication for solutions that are accessible from outside of SilverNet that hold sensitive data. It is understood that this solution will follow applicable state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23153

   Legal Entity Name: ALEXANDER & ASSOCIATES, INC.
   Contractor Name: ALEXANDER & ASSOCIATES, INC.

   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Agency Code: 300
   Appropriation Unit: 2715-14
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   City/State/Zip: RENO, NV 89503
   Contact/Phone: Ann M. Alexander, PHD, J.D. 775/742-1278
   Vendor No.: T27018593A
   NV Business ID: NV20001428414

   To what State Fiscal Year(s) will the contract be charged? 2021-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>%</th>
<th>Source</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
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<td>Fees</td>
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</tr>
<tr>
<td>Federal Funds</td>
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<td>0.00</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00</td>
<td>Other funding</td>
<td>0.00</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. Other effective date 07/01/2020

   Anticipated BOE meeting date 05/2020

   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: Contract

5. Purpose of contract:

   "This is a new contract to provide consulting services related to special education and the Individuals with Disabilities Education Act and to assist with the development and submission of the State Performance Plan and Annual Performance Reports."

II. JUSTIFICATION

7. What conditions require that this work be done?
   The DOE needs consultant to prepare the State Performance Plan and the Annual Performance Reports

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This requires expertise that the DOE does not possess.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   [Vendor Names]
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S8986, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/14/2020

Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No  If "Yes", provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2016 to present; Department of Education; Work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<tbody>
<tr>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23204

   Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY
   Agency Code: 315
   Appropriation Unit: 2711-15
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Contractor Name: Catapult Systems, LLC
   Address: 1221 South Mo Pac Expressway, Suite 350
   City/State/Zip: Austin, TX 78746
   Contact/Phone: Lauren Brown 512-225-6751
   Vendor No.: T32009010
   NV Business ID: NV20201764358

   To what State Fiscal Year(s) will the contract be charged? 2021-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

   Agency Reference #: 315

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract
   Contract description: Grant Management

5. Purpose of contract: This is a new contract to provide a grant management software subscription.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $87,720.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The State Public Charter School Authority requires a vendor to provide Administrative, fixes and enhancement services to the Grants Management System.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   There is no state employees that have qualifications to perform this work.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
   c. Why was this contractor chosen in preference to other?
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   - No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   - Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   - No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   - No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   - No  If "Yes", please explain
   - Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   - No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   - Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   - No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   - Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   - LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   - Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   - Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   - Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   - Approval Level                  User       Signature Date
   - Budget Account Approval             dbowma1     05/05/2020 10:28:24 AM
   - Division Approval                   dbowma1     05/05/2020 10:28:28 AM
   - Department Approval                 dbowma1     05/05/2020 10:28:35 AM
   - Contract Manager Approval           dbowma1     05/05/2020 10:28:41 AM
   - EITS Approval                       tgalluzi    05/05/2020 15:26:22 PM
   - Budget Analyst Approval             dbaughn     05/19/2020 11:09:16 AM
   - BOE Agenda Approval                  cbrekken    05/19/2020 11:15:47 AM
   - BOE Final Approval                   Pending
# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED — INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<table>
<thead>
<tr>
<th>1a</th>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>State Agency Name:</strong> State Public Charter School Authority</td>
</tr>
<tr>
<td></td>
<td><strong>Contact Name and Title</strong></td>
</tr>
<tr>
<td></td>
<td>Debbie Bowman</td>
</tr>
<tr>
<td></td>
<td><strong>Phone Number</strong></td>
</tr>
<tr>
<td></td>
<td>775-687-9149</td>
</tr>
<tr>
<td></td>
<td><strong>Email Address</strong></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:debbie.bowman@spcsa.nv.gov">debbie.bowman@spcsa.nv.gov</a></td>
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</table>

<table>
<thead>
<tr>
<th>1b</th>
<th>Vendor Information:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td><strong>Identify Vendor:</strong> Catapult Systems LLC</td>
</tr>
<tr>
<td></td>
<td><strong>Contact Name:</strong> Lauren Brown</td>
</tr>
<tr>
<td></td>
<td><strong>Complete Address:</strong> 1221 South Mo Pac Expressway, Suite 350 Austin, TX 78746</td>
</tr>
<tr>
<td></td>
<td><strong>Telephone Number:</strong> 512-225-6751</td>
</tr>
<tr>
<td></td>
<td><strong>Email Address:</strong> <a href="mailto:Lauren.Brown@catapulsystems.com">Lauren.Brown@catapulsystems.com</a></td>
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<table>
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<th>Type of Waiver Requested -- Check the appropriate type:</th>
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<tr>
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<td><strong>Sole or Single Source:</strong> X</td>
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<td><strong>Professional Service Exemption:</strong> X</td>
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<tr>
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<td><strong>Amendment:</strong> #</td>
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<tr>
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<td><strong>One (1) Time Purchase:</strong></td>
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<td><strong>Contract:</strong></td>
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<tr>
<td></td>
<td><strong>Start Date:</strong> 07/01/2020</td>
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<td><strong>End Date:</strong> 06/30/2022</td>
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<td></td>
<td><strong>Grant Funds:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Other (Explain):</strong></td>
</tr>
</tbody>
</table>
Total Estimated Value of this Service Contract, Amendment or Purchase:
$87,720

Provide a description of work/services to be performed or commodity/good to be purchased:
The system will provide (1) an end-user portal for subrecipients that will facilitate the timely and
accurate submission of sub-grant applications, reimbursement requests, budget amendment requests, and
reporting on grant activities, and (2) it will provide administrative control for the management of all
grant-related processes, including subrecipient monitoring and workflows for the processing of
reimbursement requests. The system will also provide multiple options for up-to-date reporting on spend
levels, subrecipient compliance, and grant program activities. The flex Services agreement is the process
to get the necessary changes, enhancements and/or maintenance required to implement an efficient and
effective system that will best support the SPCSAS in monitoring the expenditures of public dollars with
fidelity. The ad hoc services option will be utilized in the second year of the contract for any additional
maintenance, fixes and/or enhancements to the system.

What are the unique features/qualifications required for this service or good that are not available
from any other vendor:
The SPCSAS engaged the help of an outside firm (Catapult) to assist with the implementation of a cloud-
based solution built on top of the Microsoft Dynamics platform in October of 2019. In February, we
reached the stage of a Minimum Viable Product (MVP). Although a Minimum Viable Product has been
attained, the product is not yet ready to put forth before our stakeholders. The MVP needs to be
improved from a usability standpoint. Since we have already used this vendor to create the MVP it
seems reasonable that we would continue using the same vendor for the fixes, enhancements and/or
maintenance that are needed. The agency has spent time and money on this project, and it would be
inefficient and more expensive to start over with a new vendor at this point in the process.

Explain why this service or good cannot be competitively bid and why this purchase is
economically only available from a single source:
The agency has already paid the vendor for services rendered in the completion of the Minimum Viable
Product. Fixes, enhancements and/or maintenance in this phase of the project are to allow the agency to
deploy a highly-effective system to our stakeholders that will support the agency in maintaining the
federal requirements for a pass-through entity, and to ensure compliance with the FY 19 State Single
Audit findings.

Were alternative services or commodities evaluated? Check One.  
Yes:  No:  X
a.  If yes, what were they and why were they unacceptable? Please be specific about features,
characteristics, requirements, capabilities and compatibility.

b.  If not, why were alternatives not evaluated?
The agency did not evaluate alternative options for flex services (fixes, enhancements and/or maintenance to the MVP). This is because it does not make sense to have other service providers work on fixes, enhancements and/or maintenance to a solution that was designed and engineered by Catapult Systems (the firm that completed the MVP). An alternative provider would not have the technical engineering knowledge of the MVP. Contracting with an alternative provider is likely to result in: (1) a much longer timeline to implementation, (2) potential issues with fixes, enhancements and/or maintenance, and (3) inflated costs for such services.
Has the agency purchased this service or commodity in the past? Check One. Note: *If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.*

<table>
<thead>
<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
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<tbody>
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</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The consequences to the State if this waiver request were to be denied would be: (1) the additional cost to start over with a new vendor, (2) the additional time that it would take to finalize and implement the grant management system solution, and (3) the agency's compromised ability to effectively meet federal requirements as a pass-through entity and comply with the FY 19 State Single Audit Findings in a timely manner. The SPCSA has paid the current vendor for services already provided in the completion of the Minimum Viable Product.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The SPCSA conducted a needs assessment and sent out a survey to numerous vendors at the beginning of the search for a web-based, software-as-a-service, grant management solution. Based on the results of the needs assessment and survey received from vendors, an agency team selected top vendors from which demos and cost proposals were requested. The team reviewed the demos and cost proposals from the top three vendors, and subsequently chose the current vendor (Catapult Systems).

Will this purchase obligate the State to this vendor for future purchases? *Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.*

| Yes: X | No: |

a. *If yes, please provide details regarding future obligations or needs.*

It is not expected that the SPCSA will need the services of this vendor in the future. However, we want to be transparent as there could be statute, regulatory, or other mandatory changes that would result in the need for additional programming services at a later time.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Debbie Bowman
Agency Representative Initiating Request

Debbie Bowman
Print Name of Agency Representative Initiating Request

5/14/2020
Date

Signature of Agency Head Authorizing Request

Rebecca Felden
Print Name of Agency Head Authorizing Request

5/14/20
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

(Handwritten note: "** TIN approval 04/13/2020 - Agency directed to include TIN approval memo as an attachment

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOB).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

[Signature]
Administrator, Purchasing Division or Designee

5/19/2020
Date
MEMORANDUM

TO: Rebecca Feiden, Executive Director, SPCSA
    Todd Carl, BPA II, SPCSA
    Debbie Bowman, ASO III, SPCSA

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed – SPCSA - SPCSA Grant Management System – T271146

DATE: April 13, 2020

We have completed the review for State Public Charter School Authority (SPCSA) – SPCSA Grant Management System TIN.

The submitted TIN, for an estimated value of $256,300, supports the implementation of a new technology, a new automated solution, and/or new equipment not previously in use by the agency.

The SPCSA has endeavored to implement a Grant Management System using Microsoft Dynamics. The Agency has reported that they have already attained a Minimum Viable Product and is ready to continue to enhance the solution to add usability features.

EITS will be interested in discussing this solution, post implementation, with the agency to potentially encourage others to investigate the benefits of the Microsoft Dynamics platform. The Enterprise Architecture Team will be available for this effort.

The Office of Information Security (OIS) is available, at the agency’s request, to conduct a security review of the solution. It is expected that this solution will follow applicable State Security Standards and Policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 20343  
   Amendment Number: 1
   Legal Entity Name: EBSCO Industries, Inc.

   Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS
   Contractor Name: EBSCO Information Services

   Agency Code: 332  
   Appropriation Unit: 2891-12
   Is budget authority available?: Yes
   Address: 10 Estes Street
   City/State/Zip: Ipswich, MA 01938
   Contact/Phone: Kevin Lefew 800-653-2726
   Vendor No.: PUR0004258
   NV Business ID: NV20011454889

   To what State Fiscal Year(s) will the contract be charged? 2019-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
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<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: RFP # 08DOA-S67 PSMs GB

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No  
      or b. other effective date 07/01/2018
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain  

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Database Package

5. Purpose of contract:

   This is the first amendment to the original contract which provides online access to multidisciplinary databases for all Nevada K-12 school libraries, academic libraries, public libraries, and for remote use by all Nevada residents. This amendment extends the termination date from June 30, 2020, to June 30, 2022 and increases the maximum amount from $642,720 to $1,285,440 due to the continued need for these services.

6. CONTRACT AMENDMENT

   1. The max amount of the original contract: $642,720.00
   2. Amount of current amendment (#1): $642,720.00
   3. New maximum contract amount: $1,285,440.00
      and/or the termination date of the original contract has changed to: 06/30/2022
      Trans $  Info Accum $  Action Accum $  Agenda  
      $642,720.00  $642,720.00  $642,720.00  Yes - Action
      $642,720.00  $642,720.00  $642,720.00  Yes - Action
      $1,285,440.00  

II. JUSTIFICATION

7. What conditions require that this work be done?
8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Cengage Learning Inc.
      Scholastic Inc.
      EBSCO
      Encyclopedia Britannica
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Pursuant to RFP #08DOA-S67, and in accordance with NRS 333, the selected vendor was the highest scoring proposed as
determined by an independently appointed evaluation committee.
   d. Last bid date: 04/14/2018 Anticipated re-bid date: 01/14/2020

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
    employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
       performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
       No If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
            agency has been verified as satisfactory.
            This vendor currently holds the contract for the Statewide Library Database. The work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? No
    b. If "No", please explain: DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22736

   Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
   Agency Code: 403
   Appropriation Unit: 3157-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2021-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Fees: 0.00 %
   - Bonds: 0.00 %
   - Other funding: 100.00 % Inter-Governmental Transfer

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. other effective date 07/01/2020
      Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Interlocal Agreement
   Contract description: UPL IGT

5. Purpose of contract:
   This is a new revenue interlocal agreement to provide ongoing funds for the state's share of the supplemental inpatient and outpatient Upper Payment Limit program for non-state governmental-owned and operated hospitals. The supplemental program pays the difference between Medicaid payments and the Medicare amount.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $869,373.00
   Other basis for payment: FY21 - $236,368; FY22 - $224,455; FY23 - $210,090; FY24 - $198,459

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Medicaid State Plan allows for payment of supplemental payments to non-state governmental-owned and operated hospitals. The supplemental program pays the difference between Medicaid payments and the Medicare amount.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   County employees and contractors are required to do this work.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No If "Yes", please explain
   
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   
   The Hospital District has been a contracted vendor with the DHCFP for many years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

   Approval Level | User  | Signature Date
                  | User  | Signature Date
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   Department Approval | mwinebar | 05/01/2020 10:28:51 AM
   Contract Manager Approval | rmille8 | 05/04/2020 08:22:28 AM
   Budget Analyst Approval | laaron | 05/06/2020 20:24:31 PM
   BOE Agenda Approval | laaron | 05/06/2020 20:24:33 PM
   BOE Final Approval | Pending |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22758

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
Agency Code: 403
Appropriation Unit: 3157-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Mineral County Hospital District
Contractor Name: Mineral County Hospital District
Address: PO Box 1510
City/State/Zip: Hawthorne, NV 89415
Contact/Phone: 775-945-2461
Vendor No.: NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2021-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Federal Funds: 0.00 %
- Highway Funds: 0.00 %
- Fees: 0.00 %
- Bonds: 0.00 %
- Other funding: 100.00 % Inter-Governmental Transfer

2. Contract start date:
   a. Effective upon Board of Examiner's approval: No or b. other effective date: 07/01/2020
   Anticipated BOE meeting date: 06/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: Interlocal Agreement
   Contract description: Voluntary Contribution

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing funds for the voluntary contributions which are calculated based on the outpatient Upper Payment Limit Supplemental received by the non-state governmental owned and operated hospital.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $447,451.00
Other basis for payment: FY21 - $119,555; FY22 - $113,312; FY23 - $109,753; FY24 - $104,831

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Medicaid State Plan allows for payment of supplemental payments to non state, government owned or operated hospitals. This agreement provides for the receipt of voluntary contributions from the Hospital District to pay the non-federal share of funds in order to secure federal funding for this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   County employees and contractors are required to do this work.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable
b. Solicitation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The hospital district has been contracted with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17781
   Amendment Number: 1
   Legal Entity Name: Mineral County Hospital District
   Contractor Name: Mineral County Hospital District
   Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
   Agency Code: 403
   Appropriation Unit: 3157-00
   Is budget authority available?: Yes
   City/State/Zip: Hawthorne, NV 89415
   Contact/Phone: 775-945-2461
   Vendor No.:
   NV Business ID: Governmental Entity

   To what State Fiscal Year(s) will the contract be charged? 2017-2020
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   X Other funding 100.00 % Inter-Governmental Transfer

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2016
   Anticipated BOE meeting date 06/2020
   Yes or No
   If "Yes", please explain
   Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: UPL Supplemental

5. Purpose of contract:
   This is the first amendment to the original revenue interlocal agreement which provides funds for the state's share of the supplemental inpatient and outpatient Upper Payment Limit program for non-state governmentally-owned and operated hospitals. The supplemental program pays the difference between Medicaid payments and the Medicare amount. This amendment increases the maximum amount from $822,201 to $1,215,902 and removes Attachment B: Budget Proposal due to an increased volume of services.

6. CONTRACT AMENDMENT

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<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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   1. The max amount of the original contract: $822,201.00 $822,201.00 $822,201.00 Yes - Action
   2. Amount of current amendment (#1): $393,701.00 $393,701.00 $393,701.00 Yes - Action
   3. New maximum contract amount: $1,215,902.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Medicaid State Plan allows for payment of supplemental payments to non-state governmentally owned or operated hospitals. This agreement provides for receipt of the non-federal share of funds in order to secure federal funding for this program.
8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Services can only be provided by employees/contractors of the County Hospital.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
   c. Why was this contractor chosen in preference to other?
      NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
       Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Existing contract with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Governmental Entity
    Not Applicable

16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:

20. Contract Status:
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      Department Approval: mwinebar 05/01/2020 11:23:58 AM
      Contract Manager Approval: rmille8 05/04/2020 08:23:13 AM
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      BOE Agenda Approval: laaron 05/06/2020 19:59:22 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17778
   Amendment Number: 1
   Legal Entity Name: Mineral County Hospital District
   Contractor Name: Mineral County Hospital District
   Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
   Address: PO Box 1510
   Agency Code: 403
   City/State/Zip: Hawthorne, NV 89415
   Appropriation Unit: 3157-00
   Contact/Phone: 775-945-2461
   Is budget authority available?: Yes
   Vendor No.: NV Business ID: Governmental Entity
   If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2017-2020
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Highway Funds</td>
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<td>X Other funding</td>
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<td>Inter-Governmental Transfer</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2016
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: Voluntary Contributr

5. Purpose of contract:
   This is the first amendment to the original revenue interlocal agreement which provides funds for the voluntary contributions which is calculated based on the outpatient Upper Payment Limit Supplemental received by the non-state governmental-owned and operated hospital. This amendment increases the maximum amount from $225,861 to $649,985 and removes Attachment B: Budget Proposal due to an increased volume of services.

6. CONTRACT AMENDMENT
   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract: $225,861.00  $225,861.00  $225,861.00  Yes - Action
   2. Amount of current amendment (#1): $424,124.00  $424,124.00  $424,124.00  Yes - Action
   3. New maximum contract amount: $649,985.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The Medicaid State Plan allows for payment of supplemental payments to non-state, government owned or operated hospitals. This agreement provides for the receipt of voluntary contributions from the Hospital District to pay the non-federal share of funds in order to secure federal funding for this program.

Contract #: 17778
8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Services can only be provided by employees/contractors of the County Hospital.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
   c. Why was this contractor chosen in preference to other?
      NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Existing contract with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11760
   Amendment Number: 22
   Agency Name: DHHS - HEALTH CARE FINANCING
   & POLICY
   Contractor Name: DXC MS, LLC
   Agency Code: 403
   Appropriation Unit: 3158-10
   Is budget authority available?: No
   If "No" please explain: Subject to June 2020 IFC work program approval C50767
   Address: 1775 Tysons Blvd
   City/State/Zip: Tysons, VA 22102
   Contact/Phone: Pamela Swiz Pascal 208-371-3229
   Vendor No.: T27041990
   NV Business ID: NV20171488869
   To what State Fiscal Year(s) will the contract be charged? 2011-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 25.00 % Fees 0.00 %
   X Federal Funds 75.00 % Bonds 0.00 %
   Highway Funds 0.00 % Other funding 0.00 %
   Agency Reference #: RFP #1824

2. Contract start date:
   a. Effective upon Board of
      Examiner’s approval? No or b. other effective date 01/11/2011
      Anticipated BOE meeting date 06/2020
      Retroactive? No
      If "Yes", please explain Not Applicable

3. Previously Approved
   Termination Date: 06/30/2020
   Contract term: 12 years and 172 days

4. Type of contract: Contract
   Contract description: MMIS Fiscal Agent

5. Purpose of contract:
   This is the twenty-second amendment to the original contract which provides take over operations of the Medicaid Management Information System and to serve as the fiscal agent. This agreement extends the termination date from June 30, 2020 to June 30, 2023 and increases the maximum amount from $422,873,689.86 to $556,249,450.54 due to the continued need for these services. Additionally, this amendment assigns the contract from DXC Technology Services, LLC to DXC MS LLC; replaces Attachment 18-AA Description of Operational Expenses with Attachment 22-AA; removes Pharmacy Services effective July 1, 2022; adds additional language to RFP 1824 Section 10.2.1.3 and removes Attachment 2-AA Personal Care Services.

6. CONTRACT AMENDMENT

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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>No</td>
</tr>
</tbody>
</table>

Contract #: 11760
II. JUSTIFICATION

7. What conditions require that this work be done?
   Federal mandates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State lacks resources and State employees do not possess expertise and specialized knowledge required to takeover the MMIS system and carry out fiscal agent operations.

9. Were quotes or proposals solicited?
   Yes
   Was the solicitation (RFP) done by the Purchasing Division?
   Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      ACS
      Magellan Medicaid Administration
      Inforcrossing
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This vendor received the highest score in the State approved competitive procurement process.
   d. Last bid date: 02/09/2010 Anticipated re-bid date: 07/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Contract #: 11760
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

They have been a vendor with the Department since 2011 with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
   Approval Level          User      Signature Date
   -------------------------------------------------------------
   Budget Account Approval nrezaie  05/01/2020 11:34:41 AM
   Division Approval       rmille8   05/01/2020 11:55:27 AM
   Department Approval     mwinebar  05/05/2020 13:28:01 PM
   Contract Manager Approval rmille8  05/13/2020 13:53:16 PM
   Budget Analyst Approval laaron    05/13/2020 14:33:46 PM
   BOE Agenda Approval     laaron    05/13/2020 14:34:24 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23133  
   Agency Name: DHHS - HEALTH CARE FINANCING & POLICY  
   Agency Code: 403  
   Appropriation Unit: 3243-71  
   Is budget authority available?: Yes  
   If "No" please explain: Not Applicable

Legal Entity Name: Burns & Associates, Inc.  
Contractor Name: Burns & Associates, Inc.
Address: 3030 North 3rd Street, STE 200  
City/State/Zip: Phoenix, AZ 85012
Contact/Phone: Stephen Pawlowski 602-241-8519  
Vendor No.: T32009772  
NV Business ID: NV20201758044

To what State Fiscal Year(s) will the contract be charged? 2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
a. Effective upon Board of Examiner's approval? No  
Anticipated BOE meeting date 06/2020
Retroactive? No  
If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2021
Contract term: 364 days

4. Type of contract: Contract  
Contract description: CostBased Rate Study

5. Purpose of contract:
This is a new contract to provide a cost-based rate study on services offered under Nevada's 1915(c) Home and Community-Based Services Waiver for Individuals with Intellectual and Developmental Disabilities statewide on an as-needed basis.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $190,000.00  
Other basis for payment: Main staff: $225/hr.; Other staff: $210/hr

II. JUSTIFICATION

7. What conditions require that this work be done?  
Federal and State mandates require specific audits and rate settings to be conducted for Home and Community Based Services (HCBS) being paid with Medicaid funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
DHCFP does not have the resources to conduct these reviews annually.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other? 

Pursuant to RFP #01DHS-S1115, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/06/2020 Anticipated re-bid date: 

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   **No** If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   **Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Nevada Legislative Committee on Health Care, March 2006 through February 2007. They were deemed as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

   **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

   **Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22990

Agency Name: DHHS - HEALTH CARE FINANCING
& POLICY

Agency Code: 403

Appropriation Unit: 3243-24

Is budget authority Yes
available?:

If "No" please explain: Not Applicable

Legal Entity Name: CITY OF LAS VEGAS

Contractor Name: CITY OF LAS VEGAS

Address: LAS VEGAS FIRE AND RESCUE
500 NORTH CASINO CENTER BLVD.

City/State/Zip: LAS VEGAS, NV 89101

Contact/Phone: 702-383-2888

Vendor No.: T40277602

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

X Federal Funds 100.00 %

Fees 0.00 %

Bonds 0.00 %

Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020

Anticipated BOE meeting date 06/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2024

Contract term: 4 years

4. Type of contract: Interlocal Agreement

Contract description: CPE GEMT

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation to Medicaid recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $54,000,000.00

Other basis for payment: FY21 - $12 mil; FY22 - $13 mil; FY23 - $14 mil; FY24 - $15 mil

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Exempt (Per statute)
c. Why was this contractor chosen in preference to other?
NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Current vendor, satisfactory duties.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Governmental Entity

   16. Not Applicable
   17. Not Applicable
   18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   Approval Level  User           Signature Date
   Budget Account Approval  nrezaie      04/27/2020 12:04:37 PM
   Division Approval        rmille8      04/28/2020 07:28:41 AM
   Department Approval      mwinebar     05/01/2020 14:41:35 PM
   Contract Manager Approval rmille8      05/04/2020 08:25:23 AM
   Budget Analyst Approval  laaron       05/07/2020 13:51:44 PM
   BOE Agenda Approval      laaron       05/07/2020 13:51:46 PM
   BOE Final Approval       Pending
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17283

   Amendment Number: 3

   Agency Name: DHHS - HEALTH CARE FINANCING & POLICY

   Legal Entity Name: Medical Transportation Management, Inc.

   Contractor Name: Medical Transportation Management, Inc.

   Appropriation Unit: 3243 - All Categories

   Agency Code: 403

   Address: 16 Hawk Ridge Drive

   City/State/Zip: Lake St. Louis, MO 63367

   Is budget authority available?: Yes

   Contact/Phone: Alaina Macia, CEO 636-695-5536

   Vendor No.: NV Business ID: NV20071167070

To what State Fiscal Year(s) will the contract be charged? 2017-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 35.10 %

   X Federal Funds 64.90 %

   Highway Funds 0.00 %

Agency Reference #: RFP #3207

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2016

   Anticipated BOE meeting date 06/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2020

   Contract term: 5 years

4. Type of contract: Contract

   Contract description: Non-Emergency Transp

5. Purpose of contract:

This is the third amendment to the original contract which provides non-emergency transportation brokerage services. This amendment extends the termination date from June 30, 2020 to June 30, 2021; increases the maximum amount from $66,010,118 to $91,912,340.80; updates Attachment AA: Negotiated Item; and removes Attachment FF: Budget Proposal due to the continued need for these services.

6. CONTRACT AMENDMENT

   Trans $  Info Accum $  Action Accum $  Agenda

   1. The max amount of the original contract:
      a. Amendment 1: $26,809,237.00 $26,809,237.00 $26,809,237.00 Yes - Action
      b. Amendment 2: $39,200,881.00 $39,200,881.00 $39,200,881.00 Yes - Action
   2. Amount of current amendment (#3):
      $25,902,222.80 $25,902,222.80 $25,902,222.80 Yes - Action
   3. New maximum contract amount: $91,912,340.80
      and/or the termination date of the original contract has changed to: 06/30/2021
II. JUSTIFICATION

7. What conditions require that this work be done?

The agency needs a vendor to provide certain levels of scheduled emergency transportation. The Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure that individuals can get to and from needed care. The agency needs a vendor to provide certain levels of scheduled emergency transportation. The Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure that individuals can get to and from needed care.

This amendment extends the contract date, increases the contract maximum amount, adds additional NRS requirements in RFP Section 3.3, updates call time requirements in RFP Section 3.9, removes meals and lodging for recipients in travel status, and updates the authorized timeframe in RFP Section 3.4.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited?  
Yes

Was the solicitation (RFP) done by the Purchasing Division?  
Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

<table>
<thead>
<tr>
<th>Vendor Name</th>
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</thead>
<tbody>
<tr>
<td>Total Transit</td>
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<tr>
<td>Logisticare</td>
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<tr>
<td>Access2care</td>
</tr>
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</table>

b. Solicitation Waiver:  
Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3207 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:  
08/01/2015  
Anticipated re-bid date:  
08/01/2019

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
No

| If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor |
| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

| b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? |
| No |

| c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? |
| No |

| If "Yes", please explain |
| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?  
Yes

| If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: |
| Current vendor with the DHCFP with satisfactory performance. |

14. Is the contractor currently involved in litigation with the State of Nevada?  
No

| If "Yes", please provide details of the litigation and facts supporting approval of the contract: |
| Not Applicable |

15. The contractor is registered with the Nevada Secretary of State’s Office as a:  
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
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<td>03/04/2020 08:41:50 AM</td>
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<td>Division Approval</td>
<td>rmille8</td>
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<tr>
<td>Department Approval</td>
<td>mwinebar</td>
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<td>05/12/2020 10:28:03 AM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>laaron</td>
<td>05/13/2020 09:48:51 AM</td>
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<tr>
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<td>laaron</td>
<td>05/13/2020 09:48:55 AM</td>
</tr>
</tbody>
</table>
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 21618  
   **Amendment Number:** 1  
   **Legal Entity Name:** North Lyon County Fire Protection District
   **Contractor Name:** North Lyon County Fire Protection District
   **Address:** 195 East Main St.
   **City/State/Zip:** Fernley, NV 89408  
   **Contact/Phone:** Kasi Miller 775-575-3310  
   **Vendor No.:**  
   **NV Business ID:** Governmental Entity

   **Agency Name:** DHHS - HEALTH CARE FINANCING & POLICY
   **Agency Code:** 403
   **Appropriation Unit:** 3243-24
   **Is budget authority available?:** Yes
   **If "No" please explain:** Not Applicable

   **To what State Fiscal Year(s) will the contract be charged?** 2016-2022

   **What is the source of funds that will be used to pay the contractor?**
   *Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.*

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td><strong>100.00 %</strong></td>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   **2. Contract start date:**  
   **a. Effective upon Board of Examiner's approval?** No  
   **b. Other effective date** 10/01/2015  
   **Anticipated BOE meeting date** 06/2020

   **Retroactive?** No
   **If "Yes", please explain** Not Applicable

   **3. Previously Approved Termination Date:** 06/30/2022
   **Contract term:** 6 years and 274 days

   **4. Type of contract:** Interlocal Agreement  
   **Contract description:** Fire District

   **5. Purpose of contract:** This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation to Medicaid recipients. This amendment increases the maximum amount from $2,136,686 to $3,527,089 and removes Attachment B: Budget Proposal due to an increased volume of services.

   **6. CONTRACT AMENDMENT**

<table>
<thead>
<tr>
<th>Contract Item</th>
<th>Trans</th>
<th>Info Accum</th>
<th>Action Accum</th>
<th>Agenda</th>
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<td>$1,390,403.00</td>
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<td>$2,136,686.00</td>
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<td>Yes - Action</td>
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<td>New maximum contract amount</td>
<td>$3,527,089.00</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

## II. JUSTIFICATION

7. What conditions require that this work be done?  
   DHCFP needs fire districts to provide emergency transportation. Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
   The State does not have the resources or expertise to provide these services.
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
   c. Why was this contractor chosen in preference to other?
      NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
       Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
       No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
       No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
       No  If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    This vendor has previously been contracted from 10/01/2015 through 6/30/2018 and work was found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:
    
    | Approval Level          | User     | Signature Date |
    |-------------------------|----------|----------------|
    | Budget Account Approval | nrezaie  | 04/27/2020 12:04:21 PM |
    | Division Approval       | rmille8  | 04/27/2020 12:34:45 PM |
    | Department Approval    | mwinebar | 05/01/2020 14:45:41 PM |
    | Contract Manager Approval | rmille8 | 05/04/2020 08:26:39 AM |
    | Budget Analyst Approval | laaron   | 05/08/2020 10:37:42 AM |
    | BOE Agenda Approval     | laaron   | 05/08/2020 10:37:44 AM |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23068

   Legal Entity
   Name: MONEY MANAGEMENT INTERNATIONAL

   Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH

   Agency Code: 406

   Appropriation Unit: 3218-28

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   City/State/Zip: Las Vegas, NV 89146

   Address: 2650 S. JONES BLVD

   Contact/Phone: Lisa Martin 702-364-5856

   Vendor No.: T27042153

   NV Business ID: NV20031242278

   To what State Fiscal Year(s) will the contract be charged? 2020

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Fees 0.00 %
   X Federal Funds 100.00 %
   Bonds 0.00 %
   Highway Funds 0.00 %
   Other funding 0.00 %

   Agency Reference #: C17626

2. Contract start date:
   a. Effective upon Board of No or b. other effective date 03/16/2020
   Anticipated BOE meeting date 06/2020

Retroactive? Yes

   If "Yes", please explain

Received permission for an emergency contract to respond to the COVID-19 Emergency. It was necessary to begin the hiring and training of Call Specialists to react timely to the emergency.

3. Termination Date: 06/15/2020

   Contract term: 91 days

4. Type of contract: Contract

   Contract description: COVID-19 Call Center

5. Purpose of contract:

   This is a new contract to provide call coverage in response to the COVID-19 Pandemic utilizing the Nevada 2-1-1 call-in center and Nevada's Coronavirus hotline.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $146,506.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The increased call volume to Nevada 2-1-1 in response to the COVID-19 emergency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Nevada 2-1-1, the Information and Referral Program administered by Money Management International, is the established call center.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing No Division?

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
MMI is already in place and has the organizational, management and administrative systems capable of fulfilling the increased number of Call Specialists to accommodate the contract requirements for COVID-19.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Department of Health and Human Services - Public and Behavioral Health (since 2019) and the Director's Office (since 2018). Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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DATE: May 4, 2020

MEMORANDUM

TO:       Aaron Frantz
          Budget Officer
          Governor's Finance Office

THROUGH:  Christina Hadwick
          Administrative Services Officer IV
          Division of Public and Behavioral Health

FROM:     Kelli Quintero
          Administrative Services Officer III
          Division of Public and Behavioral Health

SUBJECT:  REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Money Management International (CETS #23068)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Money Management International
- Services to be provided: This is a new contract to provide call coverage in response to the COVID-19 Pandemic utilizing the Nevada 2-1-1 call-in center and Nevada's Coronavirus hotline.
- Funding source and expenditure category: BA 3218 - CAT 28 Coronavirus
- Requested start date of work: March 16, 2020
- Expected execution date of agreement: June 9, 2020
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely: This is an emergency contract in response to the COVID-19 emergency. It was necessary to immediately recruit and train call specialists to react to an increased call volume to the Nevada 2-1-1 Information and Referral Program.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: If this contract was not approved immediately, the State would have lost valuable time in the hiring and training of crucial staff to field calls from the citizens of Nevada in response to the COVID-19 emergency.
  - Explain how the program/bureau will prevent future retroactive requests: The agency is utilizing all resources during this emergency and prioritizing work and contracts as dictated.

If you have any questions, please contact Kelli Quintero at (775) 684-4207 or kquintero@health.nv.gov.

cc:       Contract Unit
          Division of Public and Behavioral Health
Hi Kelli,

Pursuant to NAC 333.114, you are authorized to proceed with this contract with Money Management International.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

From: Kelli Quintero <kquintero@health.nv.gov>
Sent: Tuesday, May 05, 2020 9:55 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Subject: Emergency COVID-19 Contract

Good morning Mr. Doty,

I am most respectfully asking permission to proceed with a new emergency contract for Money Management International (MMI) to respond to the COVID19 Emergency.

We needed an Emergency Contract with MMI in order to immediately recruit and train call specialists to react to an increased call volume to the Nevada 2-1-1 Information and Referral Program emergency to field calls from the citizens of Nevada in response to the COVID-19 emergency.

MMI is already in place and has the organizational, management and administrative systems capable of fulfilling the increased number of Call Specialists to accommodate the contract requirements for COVID-19.

Thank you for your understanding and consideration.

Kelli Quintero
Administrative Services Officer III
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Contracts and Grants
4150 Technology Way | Carson City, Nevada 89706
T: (775) 684-4207 | F: (775) 684-4211 | E: kquintero@health.nv.gov
www.dhhs.nv.gov | http://dpbh.nv.gov

Helping People. It's who we are and what we do.

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18017
   Amendment Number: 2
   Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES
   Legal Entity Name: DEPARTMENT OF BUSINESS AND INDUSTRY
   Contractor Name: DEPARTMENT OF BUSINESS AND INDUSTRY
   Agency Code: 407
   Appropriation Unit: 4882-16
   Address: HOUSING DIVISION
   Is budget authority available?: Yes
   City/State/Zip: 1830 E COLLEGE PARKWAY STE 200 CARSON CITY, NV 89706
   Contact/Phone: 775/687-2049
   Vendor No.: D74426000
   NV Business ID: Gov't Entity

   To what State Fiscal Year(s) will the contract be charged? 2017-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
<th>Percentage</th>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 10/01/2016
   Anticipated BOE meeting date 04/2020
   Retroactive? No

3. Previously Approved Termination Date: 09/30/2020
   Contract term: 4 years

4. Type of contract: Interlocal Agreement
   Contract description: LIHEAP

5. Purpose of contract:
   This is the second amendment to the original interlocal agreement which provides the Weatherization Assistance Program (WAP) with up to 5% of the Low-Income Home Energy Assistance Program Block grant funds to help fund WAP for low-income families. This amendment increases the maximum amount from $2,102,216.00 to $3,224,244.86 due to the continued need for these services.

II. CONTRACT AMENDMENT

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<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<tr>
<td>New maximum contract amount:</td>
<td>$3,224,244.86</td>
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II. JUSTIFICATION

7. What conditions require that this work be done?

   DWSS is responsible for the administration of the Low Income Home Energy Assistance Program (LIHEAP) Block Grant. Authorization for this grant is provided under CFR 45 Part 96 and CFR 10 Part 440. DWSS provides the Housing Division with up to 10% of this grant to help fund the Weatherization Assistance Program for low income families.
8. Explain why State employees in your agency or other State agencies are not able to do this work:
Department of Business and Industry, Housing Division is a state agency, which provides weatherization assistance to low income families.

9. Were quotes or proposals solicited?  No
Was the solicitation (RFP) done by the Purchasing Division?  No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?


d. Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Currently under contract with DWSS and providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level  User  Signature Date
   Budget Account Approval  dso rense  02/26/2020 10:33:39 AM
   Division Approval  bber ry  03/20/2020 08:23:00 AM
   Department Approval  mw inebar  04/21/2020 18:50:20 PM
   Contract Manager Approval  sjon23  05/04/2020 10:55:11 AM
   Budget Analyst Approval  bwo oldri  05/13/2020 09:15:26 AM
   BOE Agenda Approval  bwo oldri  05/13/2020 09:15:30 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23160

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: Board of Regents - UNLV
   Contractor Name: Board of Regents - UNLV
   Agency Code: 409
   Address: 4505 Maryland Parkway, MS 1055
   Appropriation Unit: 3145-10
   City/State/Zip: Las Vegas, NV 89154-1055
   Is budget authority available?: Yes
   Contact/Phone: Lori M. Ciccone 702-895-1357
   If "No" please explain: Not Applicable
   Vendor No.: D35000813
   NV Business ID: Governmental Entity
   To what State Fiscal Year(s) will the contract be charged? 2021-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
<th>Notes</th>
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<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
<td>66.00 %</td>
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</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>Other funding</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
4. Type of contract: Interlocal Agreement
5. Purpose of contract:
   This is a new interlocal agreement to provide ongoing development of a Nevada child welfare training infrastructure and an intensive quality training and professional development system for undergraduate and graduate social work students who are interested in pursuing a social work career in public child welfare, defined as child protective services and permanency planning, who are willing to make a commitment to work full time in a country or state child welfare agency.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $3,800,193.00
   Payment for services will be made at the rate of $1,266,731.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?
   Federal and State requirements for training of child welfare staff who serve children that have been abused, neglected or abandoned.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not have an in-house training program or the capacity to conduct training to child welfare staff that would meet the federal/state requirements of initial and on-going training.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? Yes If "Yes", please explain

University of Nevada, Las Vegas.

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with the Division and other agencies. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Katrina Nielsen, Admin Services Officer IV Ph: 775-684-4414

20. Contract Status:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23176

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409
   Appropriation Unit: 3145-10
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2021-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - X General Funds 34.00 %
   - X Federal Funds 66.00 %
   - Highway Funds 0.00 %
   - Fees 0.00 %
   - Bonds 0.00 %
   - Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
      Anticipated BOE meeting date 06/2020
      Retroactive? No
      If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 2 years and 364 days

4. Type of contract: Interlocal Agreement
   Contract description: Training Services

5. Purpose of contract:
   This is a new interlocal agreement to provide ongoing development of a Nevada child welfare training infrastructure and an intensive quality training and professional development system for undergraduate and graduate social work students who are interested in pursuing a social work career in public welfare, defined as child protective services and permanency planning, who are willing to make a commitment to work full time in a country or state child welfare agency.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $2,591,412.00
   Payment for services will be made at the rate of $863,804.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?
   Federal and State requirements for training of child welfare staff who serve children that have been abused neglected or abandoned.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not have an in-house training program or the capacity to conduct training to child welfare staff that would meet the federal/state requirements of initial and ongoing training.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

Contract #: 23176
a. List the names of vendors that were solicited to submit proposals (include at least three):

| Not Applicable |

b. Solicitation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

| NRS 277.180 |

d. Last bid date: Anticipated re-bid date:

| 10. Does the contract contain any IT components? No |

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

| No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor |

| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| No |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| No |

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

| Yes If "Yes", please explain |

| University of Nevada, Reno. |

13. Has the contractor ever been engaged under contract by any State agency?

| Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: |

| The contractor has been under contract with the Division and other agencies. Services have been satisfactory. |

14. Is the contractor currently involved in litigation with the State of Nevada?

| No If "Yes", please provide details of the litigation and facts supporting approval of the contract: |

| Not Applicable |

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

| Governmental Entity |

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

| Katrina Nielsen, Admin Services Officer IV Ph: null |

20. Contract Status:

| Contract Approvals: |

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</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23150

   Legal Entity
   Name: INTERACTIVE VOICE APPLICATIONS

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES

   Contractor Name: INTERACTIVE VOICE APPLICATIONS

   Agency Code: 409

   Appropriation Unit: 3229-04

   City/State/Zip: DALLAS, TX 75230-3413

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Address: INC (IVA)

   Contact/Phone: John Young 214-361-2686

   Vendor No.: T81072762

   NV Business ID: NV20101688706

   To what State Fiscal Year(s) will the contract be charged? 2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees  0.00 %

   Federal Funds 0.00 %  Bonds  0.00 %

   Highway Funds 0.00 %  X  Other funding  100.00 % Cost Allocated

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No  or b. other effective date 07/01/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2021

   Contract term: 364 days

4. Type of contract: Contract

   Contract description: RMS Sampling System

5. Purpose of contract:

   This is a new contract to provide ongoing training and hosting of the Smart Random Moment Sampling system which enables the automated generation, delivery, collection and analysis of random moment samples used for the cost allocation.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $50,000.00

   Payment for services will be made at the rate of $4,166.67 per month

   Other basis for payment: Final payment to be $4,166.63

II. JUSTIFICATION

7. What conditions require that this work be done?

   Federal requirements mandate that State agencies collect and analyze random samples when administering, funding and reporting various federal programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The Division does not have the staff and/or expertise to perform these services. No other State agency provides these services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

   Approval #: null
   Approval Date: 04/22/2020

c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   This is the current vendor. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:

   Approval Level User Signature Date
   Budget Account Approval hbugg 04/28/2020 13:23:13 PM
   Division Approval knielsen 04/28/2020 13:49:08 PM
   Department Approval mwinebar 05/05/2020 10:27:18 AM
   Contract Manager Approval knielsen 05/07/2020 10:10:08 AM
   EITS Approval tgaluzzi 05/13/2020 09:40:02 AM
   Budget Analyst Approval jyou23 05/13/2020 16:33:32 PM
   BOE Agenda Approval bwooldri 05/14/2020 09:19:34 AM
   BOE Final Approval Pending
STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division  
515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: 775-684-0170 | Fax: 775-684-0188

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<table>
<thead>
<tr>
<th>1a</th>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>State Agency Name: DCF5</td>
</tr>
<tr>
<td></td>
<td>Contact Name and Title</td>
</tr>
<tr>
<td></td>
<td>Mandi Davis, Deputy Administrator</td>
</tr>
<tr>
<td></td>
<td>Katrina Nielsen</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1b</th>
<th>Vendor Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Identify Vendor: Interactive Voice Applications, dba IVA Inc.</td>
</tr>
<tr>
<td></td>
<td>Contact Name: John Young</td>
</tr>
<tr>
<td></td>
<td>Complete Address: 5815 Burgundy Road, Dallas, TX 75230-3413</td>
</tr>
<tr>
<td></td>
<td>Telephone Number: 214-361-2686</td>
</tr>
<tr>
<td></td>
<td>Email Address: <a href="mailto:john@ivaesp.com">john@ivaesp.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1c</th>
<th>Type of Waiver Requested – Check the appropriate type:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sole or Single Source:</td>
</tr>
<tr>
<td></td>
<td>Professional Service Exemption: X</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>1d</th>
<th>Contract Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Is this a new Contract?</td>
</tr>
<tr>
<td></td>
<td>Amendment: #</td>
</tr>
<tr>
<td></td>
<td>CETS: #</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>1e</th>
<th>Term:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>One (1) Time Purchase:</td>
</tr>
<tr>
<td></td>
<td>Contract: Start Date: July 1, 2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1f</th>
<th>Funding:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>State Appropriated:</td>
</tr>
<tr>
<td></td>
<td>Federal Funds:</td>
</tr>
<tr>
<td></td>
<td>Grant Funds:</td>
</tr>
<tr>
<td></td>
<td>Other (Explain): 100% Cost Allocated Over Funding Sources</td>
</tr>
</tbody>
</table>
**Total Estimated Value of this Service Contract, Amendment or Purchase:**
$50,000

**Provide a description of work/services to be performed or commodity/good to be purchased:**

*Interactive Voice Applications will continue ongoing training and hosting of the Division of Child and Family Services' Smart Random Moment Sampling system, which enables the automated generation, delivery, collection and analysis of random moment samples used for the Division's allocation of costs.*

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

*The current proprietary Random Moment Time Study system has been in place for more than 10 years, with changes and improvements made over the last three years to capture employee activities that result in the increased identification of administrative activities eligible for federal funds reimbursement. This system is used in conjunction with the Division's federally approved cost allocation plan that determines the federal program activity through random moment sampling rather than through 100% time tracking of staff activities.*

**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**

*The Random Moment Sampling system is a proprietary software system with investments made over the past 3+ years to make improvements in order to increase available federal revenues that can be claimed.*

**Were alternative services or commodities evaluated? Check One.**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

**a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.**

**b. If not, why were alternatives not evaluated?**

*The vendor owns the proprietary software to maintain the current Random Moment Sampling system. The vendor has also recommended and assisted with the implementation of changes to the state's federally approved cost allocation plan in order to document how federal funds can be claimed.*
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/14/09 - 4/14/13</td>
<td>$39,750</td>
<td>Implementation and training on RMS system</td>
<td>Informal Solicitation</td>
</tr>
<tr>
<td>12/01/16 - 11/30/19</td>
<td>$2,520,000</td>
<td>Revenue contract for the enhancements to RMS. Payments based on a percentage of the amount of additional revenue received.</td>
<td>Solicitation Waiver #160903</td>
</tr>
<tr>
<td>12/1/19 - 6/30/20</td>
<td>$29,167</td>
<td>Continued training and hosting of RMS system</td>
<td>Solicitation Waiver #191101</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 DCFS Random Moment Time Tracking System access would likely be suspended. Federal revenues would be unclaimed or delayed if the Random Moment Sampling system did not continue due to the need to require staff to conduct 100% time activity tracking.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Due to the proprietary software and enhancements made to the system, the state has a significant investment in the current system.

The Division had intended to work with the Purchasing Division to conduct an RFP for both the Random Moment Sampling System and the Cost Allocation system prior to expiration of the current contract but has not yet finalized the RFP nor was an allowance made for implementation and dual system testing so we find it necessary to continue contracting with the current vendor for at least an additional year.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of these instructions.

9 a. If yes, please provide details regarding future obligations or needs.

Potential ongoing support and maintenance costs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee

Solicitation Waiver

Revised: January 2020

Page 4
STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Mandi Davis, Deputy Administrator, DCFS
Katrina Nielsen, ASO IV, DCFS

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS


DATE: May 13, 2020

We have completed the review for the Division of Child and Family Services’ Random Moment Time Sampling License TIN.

The submitted TIN, for an estimated value of $150,000, supports the budgeted technology renewal for the agency.

It is expected that all implementation of technology solutions will follow applicable state security standards and policies. If there are any questions regarding these, please reach out to your agency’s Information Security Officer (ISO) or the Office of Information Security (OIS).

If there are to be any significant changes to the submitted technology renewal that may impact EITS services or the state infrastructure, please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22965

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409
   Appropriation Unit: 3646-18
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds 0.00 %
   - Federal Funds 100.00 %
   - Highway Funds 0.00 %
   - Fees 0.00 %
   - Bonds 0.00 %
   - Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 10/01/2019
   Anticipated BOE meeting date 06/2020

   Retroactive? Yes
   If "Yes", please explain:
The Division was awaiting approval for the new and unanticipated System of Care Grant and desired to implement services without delay to the benefitting youth with disabilities.

3. Termination Date: 09/30/2023
   Contract term: 4 years

4. Type of contract: Interlocal Agreement
   Contract description: FOCUS

5. Purpose of contract:
   This is a new interlocal agreement to provide ongoing services for Families are Laughing, Outcomes, Coordination, Unconditional Positive Regard, Short-Term intermediate level care coordination training, coaching, certification, capacity building, licensing, evaluations, and continuous quality improvement processes.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $339,000.00
   Payment for services will be made at the rate of $7,062.50 per month
   Other basis for payment: Monthly invoices of $7,062.50 equates to $84,750 per federal fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?
   FOCUS, developed by the Institute for Innovation and Implementation, is a time-limited intermediate care coordination model designed to support decreased involvement with systems while working to build connections and supports for families through community-based resources. FOCUS was created to modernize traditional case management models and operationalize values within a SOC framework for youth with lesser complex needs and whose needs do not rise to the intensive (wraparound) level of care, but who could still be system involved, at risk of deeper system involvement, and whose challenges exceed the resources of a single organization or a family's capacity to gain access to needed supports and services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
9. Were quotes or proposals solicited?  No  
   a. List the solicitation (RFP) done by the Purchasing Division?  
      Not Applicable  
   b. Solicitation Waiver:  Not Applicable  
   c. Why was this contractor chosen in preference to other?  
      NRS 277.180 - Governmental Entity - Interlocal Agreement  
   d. Last bid date:  Anticipated re-bid date:  

10. Does the contract contain any IT components?  No  

III. OTHER INFORMATION  
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
   Not Applicable  
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
      No  
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
      No  
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
      No  If "Yes", please explain  
      Not Applicable  
13. Has the contractor ever been engaged under contract by any State agency?  
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
      The Division has been collaborating with UMB since 2016 to implement High Fidelity Wraparound Services and the quality of the service has been exemplary.  
14. Is the contractor currently involved in litigation with the State of Nevada?  
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
   Not Applicable  
15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
      Governmental Entity  
16. Not Applicable  
17. Not Applicable  
18. Not Applicable  
19. Agency Field Contract Monitor:  
      Tiffany Ontiveros, Grants & Projects Analyst II  Ph: 702-486-5004  
20. Contract Status:  
   Contract Approvals:  
      Approval Level  User  Signature Date  
      Budget Account Approval  prassie1  04/21/2020 12:25:34 PM  
      Division Approval  knielsen  04/24/2020 15:26:00 PM  
      Department Approval  mwinebar  04/24/2020 15:31:28 PM  
      Contract Manager Approval  sknigge  04/27/2020 11:24:31 AM  
      Budget Analyst Approval  jyou23  05/13/2020 08:58:30 AM  
      BOE Agenda Approval  bwooldri  05/13/2020 09:06:57 AM  
      BOE Final Approval  Pending
MEMORANDUM

TO: Jessica Young, Executive Branch Budget Officer I
Governor’s Finance Office

THROUGH: Mark Winebarger, Administrative Services Officer IV
Division of Child and Family Services

FROM: Katrina Nielsen, Administrative Services Officer IV
Division of Child and Family Services

DATE: 5/12/2020

SUBJECT: Retroactive Contract Request
University of Maryland, School of Social Work, The Institute for Innovation and Implementation

A retroactive effective date of October 1, 2019 is requested for the interlocal contract between the Division of Child and Family Services (DCFS) and University of Maryland, School of Social Work, The Institute for Innovation and Implementation in order to provide a time-limited intermediate care coordination (FOCUS) model designed to support decreased involvement with systems while working to build connections and supports for families through community-based resources.

The FOCUS model was developed by The Institute for Innovation and Implementation and only certified local coach candidates (LCCs) can provide training to DCFS staff. We are asking for a retroactive date of October 1, 2019. The Division was awaiting approval for the new and unanticipated System of Care Grant, and the Division desired to implement services without delay to the benefiting youth with disabilities.

Upon October 24, 2019 IFC approval of the work program, DCFS’ program submitted to the DCFS Contracts Unit a retroactive contract initiation request on December 18, 2019 to continue providing services previously on contract (CETS #22133) through September 30, 2019. The interlocal contract was drafted and sent to DCFS program staff for review by January 30, 2020. However, there was an issue with the Scope of Work causing delay that was not resolved until March 5, 2020 and sent back out to DCFS program staff for review on March 9, 2020. We received the Deputy Attorney General’s approval on March 10, 2020 and the interlocal contract was sent to the vendor for signature that same day. However, the vendor did not sign and return the interlocal contract until April 21, 2020 necessitating this interlocal contract be submitted for approval at the June BOE.

DCFS program staff have been advised of the need to receive contract initiation requests to continue services in advance of the expiration of the prior contract.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23131

Agency Name: DEPARTMENT OF CORRECTIONS
Agency Code: 440
Appropriation Unit: 3752-09
Is budget authority available?: No

If "No" please explain: 20/21 Biennium funding for this needed Generator preventative maintenance service has been legislatively approved, but funding is not sufficient to fund the rates from two years ago. Since partial funding is available, these work programs are required: ESP: C50682/NNCC: C50679/ PCC: C50683/ SCC: C50680/ NNTH: C50625/ WSCC: C50624/ HDSP: 50681/ HCC: C50613/ JCC: C50610/ CCC: C50609/ LCC: 50614/ FMWCC: C50599

Vendor No.: PUR0000249
NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor?

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<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
      Anticipated BOE meeting date 06/2020

Retroactive?: No

If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024

Contract term: 4 years

4. Type of contract: Contract

Contract description: Generator PM

5. Purpose of contract:

This is a new contract to provide ongoing generator preventative maintenance and repairs at Carlin Conservation Camp, Ely Conservation Camp, Ely State Prison, Florence McClure Women's Correctional Center, High Desert State Prison, Humboldt Conservation Camp, Jean Conservation Camp, Lovelock Correctional Center, Northern Nevada Correctional Center, Northern Nevada Transitional Housing, Pioche Conservation Camp, Southern Desert Correctional Center, Stewart Conservation Camp, Warm Springs Correctional Center and Wells Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $329,378.00
II. JUSTIFICATION

7. What conditions require that this work be done?
   Preventive maintenance service for the department is critical for reliable operation of emergency backup power should an event occur to render standard power sources unavailable or inadequate. This service is required for the safety and security of NDOC staff and offenders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDOC does not have the qualified staff and equipment necessary to maintain the generators. No other State agency performs this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Loftin Equipment Co. Inc
      Cashman Equipment Company
      Amerigen Power Solutions
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Pursuant to RFP #44DOC-S991 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
   d. Last bid date: 01/10/2020 Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Nevada Division of Buildings & Grounds - July 1, 2018 to June 30, 2024 - Deemed Satisfactory
    Nevada Department of Corrections - June 12, 2016 to June 30, 2020 - Deemed Satisfactory
    Nevada Department of Agriculture - April 1, 2018 to March 31, 2020 - Deemed Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
19. Agency Field Contract Monitor:
20. Contract Status:
    | Contract Approvals: |
    |---------------------|
    | Approval Level      | User     | Signature Date          |
    | Budget Account Approval | amonro1  | 04/28/2020 12:11:57 PM  |
    | Division Approval   | amonro1  | 04/28/2020 12:12:01 PM  |
    | Department Approval | sewart   | 04/28/2020 13:34:53 PM  |
    | Contract Manager Approval | aroma2   | 05/18/2020 11:41:20 AM  |
    | Budget Analyst Approval | bmake1  | 05/18/2020 16:22:50 PM  |
    | BOE Agenda Approval | jrodrig9 | 05/19/2020 15:30:49 PM  |
    | BOE Final Approval  | Pending  |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23187

   Agency Name: DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE

   Agency Code: 655

   Appropriation Unit: 4709-22

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Legal Entity: Management Technology Group, LLC

   Contractor Name: Management Technology Group, LLC

   Address: dba MTG Management Consultants

   City/State/Zip: 810 Third Ave. Suite 600 Seattle, WA 98104

   Contact/Phone: Robert Kaelin 206-689-2218

   Vendor No.: T29025149

   NV Business ID: NV20041240020

   To what State Fiscal Year(s) will the contract be charged?: 2021-2026

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 10.00 % Fees 0.00 %

   Federal Funds 0.00 % Bonds 0.00 %

   Highway Funds 0.00 % X Other funding 90.00 % Program Fees

   Agency Reference #: RFP #65DPS-SA1080

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2026

4. Type of contract: Contract

   Contract description: NCJIS Mod/QA-ChgMgr

5. Purpose of contract:

   This is a new contract to provide Change Management, Quality Assurance and Senior Advisor services for the Nevada Criminal Justice Information System (NCJIS) Modernization solution.

   Contract approval is contingent upon the approval of the agency's IFC Contingency Fund request for set-aside money for the NCJIS project schedule to be considered at the June 2020 IFC meeting.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $4,478,632.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   Change Management, Quality Assurance and Senior Advisor services are required as part of the successful implementation of the Nevada Criminal Justice Information System (NCJIS) Modernization solution and for optimum success are provided from a vendor separate than the solution vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):

Straight Line Analytics
Gartner
Berry/Dunn

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S1080, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 
Anticipated re-bid date: 

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

MTG has performed work for various State agencies since 2010 and specifically with DPS since 2011, all of which has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

   Melissa Costa, Management Analyst II  Ph: 775.684.6259

20. Contract Status:

   Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23205

Agency Name: DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE

Agency Code: 655

Appropriation Unit: 4709-22

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Unisys Corporation

Contractor Name: Unisys Corporation

Address: 801 Lakeview Drive

City/State/Zip: Bluebell, PA 19422

Vendor No.: NV Business ID: NV19841004708

Contact/Phone: Mike Smith 916-806-2939

To what State Fiscal Year(s) will the contract be charged? 2021-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 10.00 %
- Federal Funds 0.00 %
- Highway Funds 0.00 %
- Fees 0.00 %
- Bonds 0.00 %
- Other funding 90.00 % Program Fees

Agency Reference #: RFP #65DPS-S763

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020

Anticipated BOE meeting date 06/2020

Retroactive? No

If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2027

Contract term: 7 years

4. Type of contract: Contract

Contract description: NCJIS Modernization

5. Purpose of contract:

This is a new contract to provide computer programming and related service for the replacement of the Nevada Criminal Justice Information System as approved by the 2019 Legislature.

Contract approval is contingent upon the approval of the agency’s IFC Contingency Fund request for set-aside money for the NCJIS project schedule to be considered at the June 2020 IFC meeting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $36,237,516.00

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows for the replacement of the current system used for storing and accessing Nevada criminal justice information. The owner of the current proprietary system has informed the Department of Public Safety (DPS) of the intent to retire within the next few years and has agreed to work with DPS during the implementation of a new system. The system is critical in supporting the safety of law enforcement agencies and communities and for the State to maintain compliance with Federal and State regulations regarding the access and storage of criminal history.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
   - GCOM Software
   - DXC
   - DataMaxx

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #65072-S763, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/19/2019  Anticipated re-bid date: 07/01/2026

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No  If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
   Melissa Costa, Management Analyst II  Ph: 775.684.6259

20. Contract Status:
    Contract Approvals:
    - Approval Level  User  Signature Date
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23118

   Agency Name: COLORADO RIVER COMMISSION
   Contract Name: ELECTRICAL SAFETY CONSULTANTS
   Agency Code: 690
   Appropriation Unit: 4501-10
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Power Sales Revenue

   Agency Reference #: REP#69CRC-S974

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
      Anticipated BOE meeting date 06/2020
   b. Other effective date: NA

   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 04/30/2024
   Contract term: 3 years and 334 days

4. Type of contract: Contract
   Contract description: ESCI

5. Purpose of contract:
   This is a new contract to provide ongoing energized electric safety training and compliance services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $259,600.00
   Payment for services will be made at the rate of $64,900.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?
   Operations of the high-voltage transmission and distribution facilities require compliance with various regulations including those established by OSHA 29 CFR 1910. The contractor must provide safety and wellness training in compliance with OSHA 29 CFR 1910 and the APPA (American Public Power Association) Safety Manual. In addition, the contractor is to develop and implement a high-voltage switchman program, commercial driver license (CDL) training and records maintenance including a drug testing program as required by the Department of Motor Vehicles and provide safety equipment - including testing of the equipment - as required by OSHA.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The required safety programs involve multiple standards and regulations. Compliance is best accomplished by full time training contractors with adequate experience and expertise including continuing updated training. The Commission lacks adequate personnel and training to provide this need.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
The Leading Edge Group
Environmentally Smart LLC
ESCI, Inc.

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other? Pursuant to RFP #69CRC-S974, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
d. Last bid date: 03/05/2020 Anticipated re-bid date: 10/15/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
   Robert Reese, Assistant Director Engineering and Operations  Ph: 702-486-2670

20. Contract Status:

   Contract Approvals:
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23148

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4467-08
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: L AND I FENCE CONSTRUCTION, INC.
Contractor Name: L AND I FENCE CONSTRUCTION, INC.
Address: 1000 CRANE LANE
City/State/Zip: MONTPELIER, ID 83254
Contact/Phone: Terresa Maughan 775-750-3033
Vendor No.: T32009792
NV Business ID: NV20051246667

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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2. Contract start date:
   a. Effective upon Board of Examiner’s approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain

Not Applicable

3. Termination Date: 04/10/2021
   Contract term: 313 days

4. Type of contract: Contract
   Contract description: NDOW Fencing

5. Purpose of contract:
   This is a new contract to provide ongoing fence construction and removal services as needed.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $250,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This contract will provide protection to state owned and private lands by either construction or removing fences for resource enhancements of springs, riparian areas and crucial habitats.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Lack of proper equipment.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Walker River Construction
      Modern Land & Development
      Tre Barnen
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
Pursuant to RFQ 3285 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 4 vendors selected by the appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Mark Freese, null Ph: 775-688-1145

20. Contract Status:

   Contract Approvals:
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   Division Approval eobrien 04/22/2020 15:49:37 PM
   Department Approval eobrien 04/22/2020 15:49:42 PM
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   Budget Analyst Approval laaron 05/14/2020 12:58:30 PM
   BOE Agenda Approval laaron 05/14/2020 12:58:33 PM
   BOE Final Approval Pending
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23213

Agency Name: DCNR - FORESTRY DIVISION
Agency Code: 706
Appropriation Unit: 4195-00
Is budget authority available?: No

To what State Fiscal Year(s) will the contract be charged? 2020-2022
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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Agency Reference #: NDF20-005

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date 06/2020
   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Termination Date: 03/31/2022
   Contract term: 1 year and 303 days

4. Type of contract: Revenue Contract
   Contract description: NV Energy Projects

5. Purpose of contract:
   This is a new revenue contract to provide coordination, planning and implement projects and track accomplishments to reduce the risk of catastrophic loss to communities and infrastructure in moderate to high wildfire risk priority areas across Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $5,000,000.00
   Payment for services will be made at the rate of $0.00 per N/A
   Other basis for payment: Monthly invoices will be provided for all open Projects.

II. JUSTIFICATION

7. What conditions require that this work be done?
   NDF and NV Energy will partner to complete multiple projects to reduce the risk of catastrophic loss to communities and NV Energy’s infrastructure in moderate to high wildfire risk priority areas across Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a revenue contract.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Senate Bill 508, Section 2.7(1) of the 2019 Legislative Session, allows the department to obtain money from private or public sources of money to use as match for the money allocated pursuant to subsection 3 for wildfire prevention, restoration and long-term planning.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

John Christopherson, Deputy Administrator Ph: 775-684-2522

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23175

Agency Name: DCRN - ENVIRONMENTAL PROTECTION
Agency Code: 709
Appropriation Unit: 3193-12
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2022
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<td>Fees</td>
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<td>Bonds</td>
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<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
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Agency Reference #: RFP 70CNR-S1091

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date: 06/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 2 years and 29 days

4. Type of contract: Contract
   Contract description: Analysis of Water

5. Purpose of contract:
   This is a new contract to provide analysis of water, sediment and biota samples to characterize the chemical, physical and biological condition of surface waters in support of the statewide surface water quality monitoring program.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $300,000.00
   Other basis for payment: Invoiced Monthly

II. JUSTIFICATION

7. What conditions require that this work be done?
   The federal Clean Water Act Section 106 and 40 Code of Federal Regulations 130.4(a) require states to develop and implement a surface water quality monitoring program to characterize the water quality status of waters of the state. The U.S. Environmental Protection Agency provides federal 106 funding to the Nevada Division of Environmental Protection to carry out the monitoring programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Nevada Division of Environmental Protection does not have the laboratory facilities necessary to analyze water samples.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):

WET Lab
Eurofin
Silver State Analytical Laboratories

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
The selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No

If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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Contract #: 23175

Page 2 of 2

51
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19795

   Amendment Number: 2
   Legal Entity Name: DP VIDEO PRODUCTIONS, LLC
   Agency Name: DETR - REHABILITATION DIVISION
   Contractor Name: DP VIDEO PRODUCTIONS, LLC
   Agency Code: 901
   Address: 2831 SAINT ROSE PARWAY
   Appropriation Unit: 3265-04
   Suite 200
   Is budget authority available?: Yes
   City/State/Zip: HENDERSON, NV 89052-4841
   If "No" please explain: Not Applicable
   Contact/Phone: Emire Stitt 702/303-8554
   Vendor No.: T29019963
   NV Business ID: NV20041136819

   To what State Fiscal Year(s) will the contract be charged? 2019-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
   the contractor will be paid by multiple funding sources.

   X General Funds 17.90 % Fees 0.00 %
   X Federal Funds 75.30 % Bonds 0.00 %
   Highway Funds 0.00 % X Other funding 6.80 % BEN Enterprise Set-Aside

   Agency Reference #: 3224-22-REHAB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2018
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2022
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: 2018 DP Video

5. Purpose of contract:

   This is the second amendment to the original contract which provides a multi-media outreach platform to promote
   the Nevada Vocational Rehabilitation Program to Nevadans with disabilities while promoting the workforce
   resources available to existing, new and potential businesses and to educate businesses of all sizes, about the
   benefits of hiring Nevadans with disabilities. This amendment increases the maximum amount from $240,000 to
   $302,575 and adds web portals for Blind Business Enterprise of Nevada Operators and Third-Party Cooperatives
   and enhancements to Rehabilitation Division's COVID-19 Resource web page to the scope of services.

6. CONTRACT AMENDMENT

   Trans $ Info Accum $ Action Accum $ Agenda
   1. The max amount of the original contract: $240,000.00 $240,000.00 $240,000.00 Yes - Action
      a. Amendment 1: $0.00 $0.00 $0.00 No
   2. Amount of current amendment (#2): $62,575.00 $62,575.00 $62,575.00 Yes - Action
   3. New maximum contract amount: $302,575.00

II. JUSTIFICATION

7. What conditions require that this work be done?
REHAB was audited by the Rehabilitation Services Administration of the US Dept. of Education. There were multiple audit findings that must be corrected by updating/simplifying the data collection process. Also, clients of REHAB must be continually informed, with the most current data, on the status of their cases and protection processes that are tailored to their understanding level.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not possess the expertise and resources to develop and carry out these updates.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):
   MN/G Marketing
   Canyon Creative
   DP Video
   Nevada Broadcasters Association
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
Pursuant to RFP #3510, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
d. Last bid date: Anticipated re-bid date: 01/02/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
       If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Vendor has provided satisfactory services for the following agencies since 2010: Department of Health and Human Services, Department of Employment, Training and Rehabilitation and the Department of Tourism and Cultural Affairs.

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23128

Agency Name: BDC LICENSING BOARDS & COMMISSIONS
Agency Code: BDC
Appropriation Unit: B011 - All Categories

Legal Entity
Name: MCDONALD CARANO, LLP

Contractor Name: MCDONALD CARANO, LLP

Address: 100 West Liberty Street,
            Tenth Floor

City/State/Zip: RENO, NV 89501

Contact/Phone: Matthew C. Addison, Esq 775/788-2000
Vendor No.: T81073509B
NV Business ID: NV19961000027

To what State Fiscal Year(s) will the contract be charged? 2021-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % License
Federal Funds 0.00 % Bonds 0.00 %
Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/14/2020
   Anticipated BOE meeting date 06/2020

Retroactive? No
If "Yes", please explain

Not Applicable

3. Termination Date: 07/13/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract
   Contract description: LEGAL

5. Purpose of contract:
   This is a new contract to provide administrative law judge services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $160,000.00
   Payment for services will be made at the rate of $300.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board requires legal representation as needed and requested to carry out the duties set forth in NRS 624.115.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Ongoing litigation, Contractor's expertise.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable

   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Nevada State Contracts Board, 04/2018 thru 03/31/2020. The service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

    | Approval Level             | User   | Signature Date         |
    |---------------------------|--------|------------------------|
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    | Division Approval         | dlumbert | 04/17/2020 12:53:53 PM |
    | Department Approval       | dlumbert | 04/17/2020 12:53:56 PM |
    | Contract Manager Approval | dlumbert | 04/17/2020 12:53:59 PM |
    | Budget Analyst Approval   | hfield  | 05/13/2020 14:51:39 PM |
    | BOE Agenda Approval       | hfield  | 05/13/2020 14:51:42 PM |
    | BOE Final Approval        | Pending |                        |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23274

   Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH
   Agency Code: 406
   Appropriation Unit: 3219-13
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 100.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 06/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? Yes
   If "Yes", please explain

   This is an emergency contract in response to the COVID-19 emergency.

3. Termination Date: 05/30/2021
   Contract term: 363 days

4. Type of contract: Contract
   Contract description: Contact Tracer

5. Purpose of contract:
   This is a new work plan under master service agreement #18855 which provides Cloud Solutions. This work plan provides licensing for the Salesforce Platform as a Service required to support GovCloud Contact Tracer and Tracker software through a full suite of solutions that enables the ability to capture key information on COVID-19 exposure and engage in automated notification and follow-up.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $986,337.60
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Governor's Finance Office, through the Division of Public and Behavioral Health, has requested this emergency procurement for Contact Tracing and Tracking (CTT) to support COVID-19 government efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

\[
\begin{array}{l}
\text{d. Last bid date: } \\
\text{Anticipated re-bid date: }
\end{array}
\]

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   \[
   \begin{array}{l}
   \text{No } \text{if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor}
   \end{array}
   \]
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   \[
   \begin{array}{l}
   \text{No }
   \end{array}
   \]
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   \[
   \begin{array}{l}
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   \end{array}
   \]
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   \[
   \begin{array}{l}
   \text{No } \text{if "Yes", please explain }
   \end{array}
   \]
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
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   \text{No } \text{if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: }
   \end{array}
   \]
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   \[
   \begin{array}{l}
   \text{No } \text{if "Yes", please provide details of the litigation and facts supporting approval of the contract: }
   \end{array}
   \]
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
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   \text{BOE Agenda Approval} & nhovden & 06/03/2020 14:12:40 PM \\
   \text{BOE Final Approval} & Pending & \\
   \end{array}
   \]
Hi Tim,

Pursuant to NAC 333.114, I am designating the contact tracing contracts mentioned below as emergency contracts.

Thanks,
Kevin

Sent from my iPhone

On May 21, 2020, at 10:52 AM, Jeffrey Haag <irhaag@adsd.nv.gov> wrote:

I just got off the phone with Tim Galluzzi at EITS. He is asking for an email from Kevin or Gideon articulating the Deloitte and Salesforce contracts for Contact Tracing are emergency contracts. Once he has this he will work the TIN process simultaneously. Is this something you can do?

Ryan- Do you need help from DPBH on the TIN?

Thanks a bunch
Jeff

From: Gideon K. Davis <gkdavis@admin.nv.gov>
Sent: Thursday, May 21, 2020 10:11 AM
To: Jeffrey Haag <irhaag@adsd.nv.gov>
Subject: FW: Contract Tracing Solution Quotes / Information

Gideon Davis | Chief Purchasing Officer
State of Nevada | Purchasing Division
515 E Musser St, Ste 300 | Carson City, NV 89701
P: (775) 684-0196 | M: (775) 515-5173 | F: (775) 684-0188
gkdavis@admin.nv.gov | www.purchasing.nv.gov | NevadaEPro.com

From: Dean Thomas <dean.thomas@salesforce.com>
Sent: Wednesday, May 20, 2020 5:39 PM
To: Ryan Vradenburg <rvradenburg@admin.nv.gov>
Cc: Jonathan Rodger <Jonathan.Rodger@carahsoft.com>; Gideon K. Davis <gkdavis@admin.nv.gov>
Subject: RE: Contract Tracing Solution Quotes / Information
Hi Ryan

Thanks for connecting with me this afternoon.

Attached is your Salesforce Quote for the state's Contact Tracing solution for a 1 year term on our secure Government Cloud. I will reach out to you directly to walk through it with you this evening and confirm that all is as expected, as well as answer any questions. I believe you indicated that you will be out for the next few days, so happy to address any of these with Gideon and others as needed as well.

Jonathan from our Carahsoft team also forwarded to me your Cloud Checklist - the bulk of which will need to be completed by our team at Salesforce, with a few responses needed by Carahsoft. Our goal is to have these checklist responses compiled and back to you by 12p PST tomorrow so that you may attach them to your final workplan as desired.

Talk to you soon.

- Dean

Dean Thomas
Sr. Strategic Account Executive | Salesforce Public Sector
State of Nevada
925-451-4542

COVID-19 Data Management Support Available from Salesforce

WHAT IS SALESFORCE DOING FOR GOVERNMENT?

GARTNER ranks SALESFORCE a LEADER for CITIZEN / CUSTOMER ENGAGEMENT

<Carahsoft - Salesforce.com - 05.20.2020 - Quote 22109504.pdf>
DATE: May 29, 2020

MEMORANDUM

TO: Aaron Frantz  
Budget Officer  
Governor’s Finance Office

THROUGH: Christina Hadwick  
Administrative Services Officer IV  
Division of Public and Behavioral Health

FROM: Kelli Quintero  
Administrative Services Officer III  
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF SERVICE AGREEMENT FOR CLOUD SOLUTIONS – Carahsoft Technology - CETs #23274

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:
- Name of Vendor: Carahsoft Technology (PUR0004357)
- Services to be provided: This is for an emergency contract to provide the platform for Contact Tracing and Tracking (CTT) to support COVID-19 government efforts.
- Funding source and expenditure category: BA 3219 – CAT 13 * COVID-19
- Requested start date of work: June 1, 2020
- Expected execution date of agreement: June 4, 2020
- Detailed explanation as to why retroactive agreements were necessary, including:
  - Reason(s) why these agreements were not submitted timely: This is an emergency contracts in response to the COVID-19 emergency. It is necessary to immediately begin work to enable a statewide Contact Tracing and Tracking Solution for the Division of Public and Behavioral Health, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: If this contract is not approved immediately, the State could lose valuable time in contact tracing of COVID-19.
  - Explain how the program/bureau will prevent future retroactive requests: The agency is utilizing all resources during this emergency and prioritizing work and contracts as dictated.

If you have any questions, please contact Kelli Quintero at (775) 684-4207 or kquintero@health.nv.gov.

cc: Contract Unit  
Division of Public and Behavioral Health
MEMORANDUM

TO: Jeff Haag, Deputy Administrator, ADSD  
    Julia Peek, Deputy Administrator, DPBH  
    Christina Hadwick, ASO IV, DPBH  
    Lorraine McMullen, ITP III Project Manager, DPBH

CC: David Haws, Administrator, EITS, DOA  
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed – DPBH - Nevada COVID-19 Contact Tracing System (SalesForce) – T3223154

DATE: June 01, 2020

We have completed the review for Division of Public and Behavioral Health’s (DPBH) – Nevada COVID-19 Contact Tracing System TIN.

The submitted TIN, for an estimated value of $986,337, supports the implementation of new technology for the agency.

The State of Nevada Division of Public and Behavioral Health (DPBH) has been tasked with performing COVID-19 Contact Tracing for Nevada’s constituents. Pursuant to NAC 333.114, Purchasing has designated this as an emergency contract.

The agency reports that the SalesForce platform is required to support GovCloud Contact Tracer and Tracker (CTT) software through a full suite of solutions that enables the ability to capture key information on COVID-19 exposure and engage in automated notification and follow-up.

EITS embraces the use of Platform as a Service (PaaS) solutions. They allow for the ability to scale as needs arise and require little capital investment, save the purchase, customization, or modification of the application for Nevada’s needs. With an investment of this magnitude and short implementation timeline,
a robust, through project plan with Independent Verification and Validation (IV&V) efforts of deliverables is recommended.

The Office of Information Security (OIS) is available, at the request of the agency (for no additional cost), to conduct a pre and post-implementation security review of the solution. When the OIS moves forward with a cloud security solution, access to all cloud solutions may need to be integrated with the security solution.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23273

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH
Agency Code: 406
Appropriation Unit: 3219-13

Legal Entity Name: DELOITTE CONSULTING, LLP
Contractor Name: DELOITTE CONSULTING, LLP
Address: 980 9th STREET
           SUITE 1800
           SACRAMENTO, CA 95814
Contact/Phone: Rakesh Duttagupta 916 761-6466
Vendor No.: T27024237C
NV Business ID: NV20081436471

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: C17645

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. Other effective date: 06/01/2020

   Anticipated BOE meeting date: 06/2020

Retroactive? Yes
If "Yes", please explain: This is an emergency contract in response to the COVID-19 emergency.

3. Termination Date: 05/31/2021
4. Type of contract: Contract

   Contract description: Contact Tracing

5. Purpose of contract:
   This is a new contract to provide a statewide contact tracing and tracking solution for the division, the State, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $28,240,000.00
   Other basis for payment: As specified per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Governor’s Finance Office, through the Division of Public and Behavioral Health, has requested this emergency procurement for Contact Tracing and Tracking (CTT) to support COVID-19 government efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise to perform these functions.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?


d. Last bid date: Anticipated re-bid date:


10. Does the contract contain any IT components? Yes


III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract.

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLP

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level               | User   | Signature Date |
    |-------------------------------|--------|----------------|
    | Budget Account Approval       | ttito1 | 06/03/2020 11:44:06 AM |
    | Division Approval             | ttito1 | 06/03/2020 11:44:09 AM |
    | Department Approval           | mwinebar | 06/03/2020 12:32:41 PM |
    | Contract Manager Approval     | ttito1 | 06/03/2020 14:23:17 PM |
    | EITS Approval                 | tgaluzi | 06/03/2020 14:41:27 PM |
    | Budget Analyst Approval       | nhovden | 06/03/2020 14:42:54 PM |
    | BOE Agenda Approval           | nhovden | 06/03/2020 14:42:58 PM |
    | BOE Final Approval            | Pending |                |
45 CFR §75.329 Procurement procedures.

(f) *Procurement by noncompetitive proposals.* Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
(1) The item is available only from a single source;
(2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
(3) The HHS awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
(4) After solicitation of a number of sources, competition is determined inadequate.

**From:** Kevin D. Doty <kddoty@admin.nv.gov>

**Sent:** Friday, May 29, 2020 7:10 AM

**To:** Christina K. Hadwick <christinahadwick@health.nv.gov>

**Cc:** Kelli Quintero <kquintero@health.nv.gov>; Thomas Tilton <htilton@health.nv.gov>; Julia Peek <jpeek@health.nv.gov>; Debi Reynolds <DReynolds@health.nv.gov>; Lisa Sherych <l.sherych@health.nv.gov>; Jeffrey Haag <jhaag@adsd.nv.gov>

**Subject:** Re: Emergency Contract Request - Deloitte Consulting for Contact Tracing Services - URGENT

Hi Christina,

Pursuant to NAC 333.114, you are authorized to contract with Deloitte for contact tracing.

Kevin

Sent from my iPhone

On May 28, 2020, at 10:13 PM, Christina K. Hadwick <christinahadwick@health.nv.gov> wrote:

Mr. Doty,

The Division of Public and Behavioral Health needs to enter into a contract with Deloitte Consulting LLP. This is for an emergency contract for Contact Tracing and Tracking (CTT) to support COVID-19 government efforts. Deloitte Consulting will provide the following services to enable a statewide Contact Tracing and Tracking Solution for the Division of Public and Behavioral Health, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.

1. **Staff 250 Full Time Equivalent (“FTE”) resources, called “Contact Notifier” and Establish a Virtual Contact/Call Center** to provide virtual contact tracing and tracking services for a period of twelve (12) months (6/1/2020 – 5/31/2021).
2. **Implement a Case Tracing and Tracking tool (CTT)** that captures contact notification information and includes analytics that provide trends, program status and operational efficiencies.
3. **Implement an Interactive Business Engagement Tool (IBET)** that creates an engagement platform among government, businesses, and residents to support reopening and recovery.
4. **Maintenance and Operations Support** for CTT and IBET.

The estimated cost for the contract is $28,240,000. We are expediting this contract to be included on the special BOE that will be held on June 4th.
Please let me know if you need additional information to approve this request.

Thank you,

Christina Hadwick
Administrative Services Officer IV
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Admin Services
4150 Technology Way, Suite 300 | Carson City, NV 89706-2029
T: (775) 684-3481 | F: (775) 684-4211
E: christinahadwick@health.nv.gov

NOTICE: This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, may be covered by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and may contain confidential information or protected health information intended for the specified individual(s) only. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. Violations may result in administrative, civil, or criminal penalties. If you have received this communication in error, please notify sender immediately by e-mail, and delete the message.
DATE: May 29, 2020

MEMORANDUM

TO: Aaron Frantz
Budget Officer
Governor’s Finance Office

THROUGH: Christina Hadwick
Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero
Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Deloitte Consulting LLP CETs #23273

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Deloitte Consulting LLP (T27024237C)
- Services to be provided: This is for an emergency contract for Contact Tracing and Tracking (CTT) to support COVID-19 government efforts.
- Funding source and expenditure category: BA 3219 – CAT 13 * COVID-19
- Requested start date of work: June 1, 2020
- Expected execution date of agreement: June 4, 2020
- Detailed explanation as to why retroactive agreements were necessary, including:
  - Reason(s) why these agreements were not submitted timely: This is an emergency contracts in response to the COVID-19 emergency. It is necessary to immediately begin work to enable a statewide Contact Tracing and Tracking Solution for the Division of Public and Behavioral Health, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: If this contract is not approved immediately, the State could lose valuable time in contact tracing of COVID-19.
  - Explain how the program/bureau will prevent future retroactive requests: The agency is utilizing all resources during this emergency and prioritizing work and contracts as dictated.

If you have any questions, please contact Kelli Quintero at (775) 684-4207 or kquintero@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health
MEMORANDUM

TO: Jeff Haag, Deputy Administrator, ADSD
    Julia Peek, Deputy Administrator, DPBH
    Christina Hadwick, ASO IV, DPBH
    Lorraine McMullen, ITP III Project Manager, DPBH

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed – DPBH - Nevada COVID-19 Contact Tracing System (Deloitte) – T3223156

DATE: June 03, 2020

We have completed the review for Division of Public and Behavioral Health’s (DPBH) – Nevada COVID-19 Contact Tracing System (Deloitte) TIN.

The submitted TIN, for an estimated value of $28,240,000 supports the implementation of new technology and service for the agency. Pursuant to NAC 333.114, Purchasing has designated this as an emergency contract.

The State of Nevada Division of Public and Behavioral Health (DPBH) has selected Deloitte Consulting LLP to provide the software and services to enable a statewide Contact Tracing and Tracking Solution for the Division of Public and Behavioral Health (DPBH), tribal entities, and local and county health departments that will run on the Salesforce platform referenced in TIN #T3223154.

This investment will include:

- Staff 250 Full Time Equivalent (“FTE”) resources, called “Contact Notifier”
- Establish a Virtual Contact/Call Center to provide virtual contact tracing and tracking services for
a period of twelve (12) months

- Implement a Case Tracing and Tracking tool (CTT) that captures contact notification information and includes analytics that provide trends, program status and operational efficiencies
- Implement an Interactive Business Engagement Tool (IBET) that creates an engagement platform among government, businesses, and residents to support reopening and recovery
- Maintenance and Operations Support for the platform

With an investment of this magnitude and short implementation timeline, a robust, through project plan with Independent Verification and Validation (IV&V) efforts of deliverables is recommended.

The Office of Information Security (OIS) is available, at the request of the agency (for no additional cost), to conduct a pre and post-implementation security review of the solution. When the OIS moves forward with a cloud security solution, access to all cloud solutions may need to be integrated with the security solution.

If the execution of this investment changes any of the EITS enterprise services or utilizations, please notify EITS as soon as possible so we may adjust as necessary. The Enterprise Architecture Team, in the Office of the CIO, is interested in continuing communications regarding the implementation of this solution.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>AMERICAN PLATFORM SERVICES, LLC DBA THERECORDXCHANGE</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$200,000</td>
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<tr>
<td>1.</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide transcription services for meeting minutes, medical records or legal proceedings from agency recordings.</td>
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<td><strong>Term of Contract:</strong> 07/01/2020 - 06/30/2024</td>
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<td>VARIOUS STATE AGENCIES</td>
<td>CENTELA CAPITAL, INC. DBA DICTATE EXPRESS</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$200,000</td>
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<td><strong>Term of Contract:</strong> 07/01/2020 - 06/30/2024</td>
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<tr>
<td></td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>COX NEVADA TELCOM</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$2,000,000</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing telecommunication services, including voice and data transport systems.</td>
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<td><strong>Term of Contract:</strong> 07/01/2020 - 06/30/2022</td>
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<td>EDGE COMMUNICATIONS, INC.</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$700,000</td>
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<td>4.</td>
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<td><strong>Contract Description:</strong> This is the third amendment to the original contract which provides communications site parts and services to include emergency and general maintenance statewide on an as needed basis. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $800,000 to $1,500,000 due to the continued need for these services.</td>
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<td><strong>Term of Contract:</strong> 08/11/2015 - 06/30/2021</td>
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<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>PRECISE TRANSCRIPTS, LLC</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$200,000</td>
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<td>5.</td>
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<td></td>
<td><strong>Term of Contract:</strong> 07/01/2020 - 06/30/2024</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 23141

   Legal Entity: American Platform Services, LLC DBA TheRecordXchange
   Name: TheRecordXchange

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Contractor Name: American Platform Services, LLC DBA TheRecordXchange

   Agency Code: MSA
   Address: 7590 East Gray Road, Suite 202

   Appropriation Unit: 9999 - All Categories
   City/State/Zip: Scottsdale, AZ 85260

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2021-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: SWC99-S1019-AM

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years

4. Type of contract: MSA
   Contract description: Transcription Servic

5. Purpose of contract:
   This is a new contract to provide transcription services for meeting minutes, medical records or legal proceedings from agency recordings.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $200,000.00
   Other basis for payment: Transcript Pricing - Certified or Un-certified - $3.65 per page, $4.25 for Second Day Delivery, $5.50 for Next Day Delivery with no minimum requirement.

II. JUSTIFICATION
7. What conditions require that this work be done?
   Various State agencies require that meetings be transcribed by a contract transcriptionist for public use or internal use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Many agencies lack the staff and equipment to handle the volume of transcribing services required.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFP 99SWC-S1019, and in accordance with NRS 333, the selected vendor was one of the top three (3) highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/24/2020 Anticipated re-bid date: 01/15/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Division Approval</td>
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<td>Department Approval</td>
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<td>04/29/2020 12:07:21 PM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>amorfin</td>
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<td>Budget Analyst Approval</td>
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<td>BOE Agenda Approval</td>
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</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23140

Agency Name: MSA MASTER SERVICE AGREEMENTS

Agency Code: MSA

Appropriation Unit: 9999 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 % X</td>
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<tr>
<td>Other funding</td>
<td>100.00 %   Various Agencies</td>
</tr>
</tbody>
</table>

Agency Reference #: SWC99-S1019-AM

2. Contract start date:
   - Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020
   - Anticipated BOE meeting date 06/2020
   - Retroactive? No
   - If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: MSA

   Contract description: Transcription Service

5. Purpose of contract:

   This is a new contract to provide transcription services for meeting minutes, medical records or legal proceedings from agency recordings.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $200,000.00

   Other basis for payment: Transcript Pricing - Certified or Un-certified - $1.35 per page with a 14 day turnaround time for certified, $1.55 for Second Day Delivery, $1.75 for Next Day Delivery, with no minimum requirement.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Various State agencies require that meetings be transcribed by a contract transcriptionist for public use or internal use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Many agencies lack the staff and equipment to handle the volume of transcribing services required.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S1019, and in accordance with NRS 333, the selected vendor was one of the top three (3) highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date:   01/24/2020   Anticipated re-bid date:   01/25/2024

10. Does the contract contain any IT components?   No

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   No   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

   No   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 23127

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: Cox Nevada Telcom
   Contractor Name: Cox Nevada Telcom

   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Address: 1700 Vegas Drive
   City/State/Zip: Las Vegas, NV 89106

   To what State Fiscal Year(s) will the contract be charged? 2021-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Various Agencies</td>
<td></td>
</tr>
</tbody>
</table>

   Agency Reference #: 99SWC-S804 tb

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: MSA
   Contract description: Telecom Services

5. Purpose of contract:
   This is a new contract to provide ongoing telecommunication services, including voice and data transport systems.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $2,000,000.00
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION
7. What conditions require that this work be done?
   State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      AT&T
      CenturyLink
b. Solicitation Waiver: Not Applicable

Pursuant to RFP #99SWC-S804, and in accordance with NRS 333, the selected vendor was one of 4 highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 09/30/2019  Anticipated re-bid date: 09/30/2022

10. Does the contract contain any IT components? No

III.  OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No  If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently holds a telecommunications contract in Southern Nevada. Service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
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<td></td>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 16840 Amendment Number: 3
Legal Entity Name: Edge Communications, Inc.
Contractor Name: Edge Communications, Inc.
Agency Name: MSA MASTER SERVICE AGREEMENTS
Address: 60 Glen Carran Cir
City/State/Zip: Sparks, NV 89431
Is budget authority available?: Yes
Contact/Phone: CHRIS MARTIN 775/747-4180
Vendor No.: T32004115
NV Business ID: NV20041552435

To what State Fiscal Year(s) will the contract be charged? 2016-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>General Funds</th>
<th>0.00 %</th>
<th>Fees</th>
<th>0.00 %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>X</td>
<td>100.00 % Various Agencies</td>
</tr>
</tbody>
</table>

Agency Reference #: 3159 GB

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 08/11/2015
Anticipated BOE meeting date 06/2020
Retroactive? No
If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2020
Contract term: 5 years and 325 days

4. Type of contract: MSA
Contract description: COMM SITE REPAIR

5. Purpose of contract:
This is the third amendment to the original contract which provides communications site parts and services to include emergency and general maintenance statewide on an as needed basis. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from $800,000 to $1,500,000 due to the continued need for these services.

6. CONTRACT AMENDMENT
<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
</table>
   1. The max amount of the original contract: $300,000.00 $300,000.00 $300,000.00 Yes - Action
      a. Amendment 1: $500,000.00 $500,000.00 $500,000.00 Yes - Action
      b. Amendment 2: $0.00 $0.00 $0.00 No
   2. Amount of current amendment (#3): $700,000.00 $700,000.00 $700,000.00 Yes - Action
   3. New maximum contract amount: $1,500,000.00
and/or the termination date of the original contract has changed to: 06/30/2021
II. JUSTIFICATION

7. What conditions require that this work be done?
   State agencies require maintenance and repairs for various communications equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not have the staffing or expertise to perform the needed maintenance and repairs.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This vendor was chosen based on scoring by the evaluation committee for this RFP.
   d. Last bid date: 12/02/2014 Anticipated re-bid date: 06/15/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
        Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
       If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
       This vendor has previously done work for the Department of Transportation. The work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
    Budget Account Approval jthom17 04/23/2020 12:44:15 PM
    Division Approval jthom17 04/23/2020 12:44:19 PM
    Department Approval ldeloach 04/23/2020 14:05:53 PM
Contract Manager Approval  rrvadenb  04/24/2020 12:48:28 PM
Budget Analyst Approval  stilley  05/12/2020 16:39:39 PM
BOE Agenda Approval  hfield  05/14/2020 11:21:57 AM
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 23139

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<th>Legal Entity Name:</th>
<th>Precise Transcripts, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor Name:</td>
<td>Precise Transcripts, LLC</td>
</tr>
<tr>
<td>Agency Name:</td>
<td>MSA Master Service Agreements</td>
</tr>
<tr>
<td>Agency Code:</td>
<td>MSA</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>9999 - All Categories</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Address:</td>
<td>45 North Broad Street</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>Ridgewood, NJ 07450</td>
</tr>
<tr>
<td>Contact/Phone:</td>
<td>Albert Suied 201-677-8496</td>
</tr>
<tr>
<td>Vendor No.:</td>
<td>T29043092</td>
</tr>
<tr>
<td>NV Business ID:</td>
<td>NV20201758006</td>
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</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| General Funds | 0.00 % |
| Federal Funds | 0.00 % |
| Highway Funds | 0.00 % |
| X Other funding | 100.00 % |

Various Agencies

Agency Reference #: 99SWC-S1019-am

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2020

Anticipated BOE meeting date 06/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2024

Contract term: 4 years

4. Type of contract: MSA

Contract description: Transcription Service

5. Purpose of contract:

This is a new contract to provide transcription services for meeting minutes, medical records or legal proceedings from agency recordings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $200,000.00

Other basis for payment: Transcript Pricing - Certified or Un-certified - $1.45 per page, $2.35 for Second Day Delivery, $2.65 for Next Day Delivery, with no minimum requirement.

II. JUSTIFICATION

7. What conditions require that this work be done?

Various State agencies require that meetings be transcribed by a contract transcriptionist for public use or internal use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Many agencies lack the staff and equipment to handle the volume of transcribing services required.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFP 99SWC-S1019, and in accordance with NRS 333, the selected vendor was one of the top three (3) highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/24/2020  Anticipated re-bid date: 01/15/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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<th>Approval Level</th>
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<td>Contract Manager Approval</td>
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<td>04/29/2020 12:39:50 PM</td>
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<td>stilley</td>
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## INFORMATION CONTRACT SUMMARY

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<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
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<td></td>
<td>015</td>
<td>GOVERNOR'S OFFICE OF FINANCE - SMART 21</td>
<td>GARTNER, INC.</td>
<td>GENERAL 81% HIGHWAY 19%</td>
<td>($19,000)</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Description:** This is the first amendment to the work plan under Master Service Agreement #185964 which provides ongoing research and advisory services related to information technology. This amendment decreases the maximum amount from $876,386 to $857,386 due to the removal of travel expenses.

**Term of Contract:** 08/09/2019 - 08/31/2020

**Contract #** 22009

| 030   | ATTORNEY GENERAL'S OFFICE - NATIONAL SETTLEMENT ADMINISTRATION | BRENT R. BAKER DBA BRBC, LLC | OTHER: SETTLEMENT FUNDS | $10,000 | Professional Service |

**Contract Description:** This is the second amendment to the original contract which provides expert witness testimony for case #18CR013841C. This amendment increases the maximum amount from $10,000 to $20,000 due to the increased need for services.

**Term of Contract:** 05/01/2019 - 04/30/2021

**Contract #** 22402

| 030   | ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND | CHAD ZAWITZ | OTHER: TORT CLAIM FUNDS | $40,000 | Exempt |

**Contract Description:** This is a new contract to provide expert witness testimony.

**Term of Contract:** 04/01/2020 - 06/30/2024

**Contract #** 23132

| 040   | SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT (HAVA) ELECTION REFORM | GLOBAL MOBILE, LLC | FEDERAL | $34,000 | |

**Contract Description:** This is a new contract to provide fast, secure signature validation services for the all mail-in ballot primary election on June 9, 2020.

**Term of Contract:** 03/30/2020 - 07/31/2020

**Contract #** 23206

| 051   | TREASURER'S OFFICE - COLLEGE SAVINGS TRUST | GUINN CENTER | OTHER: PROGRAM FEES | $22,000 | |

**Contract Description:** This is a new contract to provide financial aid workshops throughout Washoe and rural counties in Nevada to attract and engage diverse students, their parents or guardians and advocates to learn about the financial aid process step-by-step.

**Term of Contract:** 05/15/2020 - 12/31/2020

**Contract #** 22971

| 051   | TREASURER'S OFFICE - COLLEGE SAVINGS TRUST | GUINN CENTER | OTHER: PROGRAM FEES | $22,000 | |

**Contract Description:** This is a new contract to provide six professional development and training workshops throughout Nevada to prepare student advocates to help guide students and their households through the post-secondary education financial aid process.

**Term of Contract:** 05/15/2020 - 12/31/2020

**Contract #** 22976
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
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<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tr>
<td>7.</td>
<td>051</td>
<td>TREASURER'S OFFICE - COLLEGE SAVINGS TRUST</td>
<td>SUMNU MARKETING, LLC</td>
<td>OTHER: PROGRAM FEES</td>
<td>$24,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide six workshops throughout Nevada to effectively engage and gather input from diverse stakeholders and provide an analysis for the College Savings Program. Term of Contract: 05/13/2020 - 12/31/2020 Contract # 22974</td>
</tr>
<tr>
<td>8.</td>
<td>051</td>
<td>TREASURER'S OFFICE - COLLEGE SAVINGS TRUST</td>
<td>UASPIRE, INC.</td>
<td>OTHER: PROGRAM FEES</td>
<td>$14,849</td>
<td></td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide an easy-to-use financial aid reference guide for high-school seniors, their households and all student advocates to use in understanding and completing the various tasks necessary to affordably begin and complete post-secondary education in Nevada. Term of Contract: 05/13/2020 - 12/31/2020 Contract # 22966</td>
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<tr>
<td>9.</td>
<td>051</td>
<td>TREASURER'S OFFICE - COLLEGE SAVINGS TRUST</td>
<td>UASPIRE, INC.</td>
<td>OTHER: PROGRAM FEES</td>
<td>$14,849</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide a easy-to-use student loan reference guide for students, parents, co-signors and student advocates to use in understanding the many aspects and steps of student loan borrowing and repayment and making the best choices for each student's circumstance. Term of Contract: 05/13/2020 - 12/31/2020 Contract # 22962</td>
</tr>
<tr>
<td>10.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS</td>
<td>INTERLOC SOLUTIONS, INC.</td>
<td>OTHER: BUILDING AND GROUNDS - BUILDING RENT INCOME REVENUE</td>
<td>$12,400</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide premium support, installing patches, upgrades and system modifications and technical advice remotely relating to a Maximo upgrade. Term of Contract: 04/30/2020 - 06/30/2020 Contract # 22836</td>
</tr>
<tr>
<td>11.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>FRAME ARCHITECTURE, INC.</td>
<td>OTHER: AGENCY FUNDED CIP</td>
<td>$10,850</td>
<td>Professional Service</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard - Reno Aviation Support Facility Interior Paint project, to include floor plans, interior elevations and specifications needed to paint the interior of occupied and unoccupied space: CIP Project No. 20-A019; SPWD Contract No. 113472 Term of Contract: 05/19/2020 - 06/30/2024 Contract # 23147</td>
</tr>
<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>12.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>ROBERT C. HOOFT DBA HOOFT ARCHITECTURE, LLC</td>
<td>OTHER: AGENCY FUNDED CIP</td>
<td>$35,000</td>
<td>Professional Service</td>
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<td>Contract Description:</td>
<td>This is the first amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from $10,000 to $45,000 due to the added need for design and construction administration services to complete the project.</td>
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<td>Term of Contract:</td>
<td>02/11/2020 - 06/30/2024</td>
<td>Contract # 22875</td>
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<tr>
<td>13.</td>
<td>102</td>
<td>GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT</td>
<td>LORI A. KUNDER DBA KUNDER DESIGN STUDIOS</td>
<td>GENERAL</td>
<td>$20,000</td>
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<tr>
<td></td>
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<td>Contract Description:</td>
<td>This is a new contract to provide graphic design services on an as-needed basis for the design and development of annual reports, program brochures, pamphlets, posters, reports, and other collateral materials.</td>
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<td>Term of Contract:</td>
<td>05/13/2020 - 06/30/2021</td>
<td>Contract # 22986</td>
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<td>14.</td>
<td>130</td>
<td>DEPARTMENT OF TAXATION</td>
<td>COIT SERVICES OF RENO, LLC</td>
<td>GENERAL</td>
<td>$15,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new contract to provide a deep cleaning service of the Carson City office due to a presumptive positive case for COVID-19 of a staff member.</td>
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<td>Term of Contract:</td>
<td>04/17/2020 - 04/19/2020</td>
<td>Contract # 23183</td>
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<td>15.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - STANDARDS AND INSTRUCTIONAL SUPPORT</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO</td>
<td>GENERAL</td>
<td>$20,000</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is a new interlocal agreement to provide an educational technology needs assessment and report pursuant to NRS 388.795.</td>
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<td>Term of Contract:</td>
<td>05/01/2020 - 06/01/2020</td>
<td>Contract # 23197</td>
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<tr>
<td>16.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT</td>
<td>NEVADA PUBLIC HEALTH FOUNDATION</td>
<td>FEDERAL</td>
<td>$21,760</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description:</td>
<td>This is the first amendment to the original contract which provides conference planning and facilitation services for the federal title programs directors meeting for school district staff who support Title I, II, III, IV, and V programs under the federal Every Student Succeeds Act to ensure continued progress to improve student academic achievement and school success in the state. This amendment increases the maximum amount from $24,220.00 to $45,980.09 and adds additional breakout rooms and live streaming to the scope of services due to restrictions resulting from COVID-19.</td>
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<td>Term of Contract:</td>
<td>02/05/2020 - 06/30/2020</td>
<td>Contract # 22755</td>
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### INFORMATION CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>17.</td>
<td>402</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER</td>
<td>CUMMINS, INC.</td>
<td>GENERAL 41% OTHER: PATIENT LIABILITY FOR THE ICF INDIVIDUALS 1.3% FEDERAL 57.7%</td>
<td>$29,846</td>
<td>Exempt</td>
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<td></td>
<td>Contract Description: This is a new contract to provide emergency generator repair services for the generator used at the Desert Regional Center. The generator supports one of the residential homes of the Intermediate Care Facility where vulnerable individuals reside.</td>
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<td>Term of Contract:</td>
<td>04/13/2020 - 07/31/2020</td>
<td>Contract # 22979</td>
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<td>18.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER</td>
<td>ANYTIME PLUMBING, INC. DBA ABE’S PLUMBING, AIR, REPAIR, FAST WATER</td>
<td>GENERAL</td>
<td>$23,733</td>
<td>Exempt</td>
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<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide unexpected repairs to broken water pipes in the Medical Administrative Segregation section of the Administration building.</td>
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<td>Term of Contract:</td>
<td>04/02/2020 - 04/02/2021</td>
<td>Contract # 23072</td>
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<td>19.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER</td>
<td>JAMES F. THOMSON, JR. DBA AMERICAN SOUTHWEST ELECTRIC</td>
<td>GENERAL</td>
<td>$14,125</td>
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<td>Contract Description: This is a new contract to remove the existing gym flooring.</td>
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<td></td>
<td>Term of Contract:</td>
<td>04/23/2020 - 06/30/2020</td>
<td>Contract # 22839</td>
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<td>20.</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE</td>
<td>RED ROCK PSYCHOLOGICAL HEALTH, LLC</td>
<td>GENERAL</td>
<td>$22,800</td>
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<td>Contract Description: This is a new contract to provide psychosexual evaluations for adults, children or adolescents in the care of the Division.</td>
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<td>Term of Contract:</td>
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<tr>
<td>21.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH PAROLE SERVICES</td>
<td>RYAN FALKE DDS DBA SIERRA ORAL &amp; FACIAL SURGERY</td>
<td>GENERAL 50% OTHER: COUNTY PARTICIPATION 50%</td>
<td>$12,761</td>
<td>Exempt</td>
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<td>Contract Description: This is a new contract to provide dental repair services to a youth whose mouth was injured during an incident while in the care of the Division.</td>
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<td>Term of Contract: 02/12/2020 - 06/30/2021</td>
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<td>22.</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>ACE WORLD WIDE MOVING &amp; STORAGE</td>
<td>GENERAL 66% FEDERAL 34%</td>
<td>$16,840</td>
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<td>Contract Description: This is a new contract to provide relocation services for two of the neighborhood family service center offices.</td>
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<td>Term of Contract: 05/13/2020 - 06/30/2022</td>
<td>Contract # 23110</td>
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<tr>
<td>23.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>DPL ENTERPRISES, INC. DBA AIR CARE</td>
<td>GENERAL 66% FEDERAL 34%</td>
<td>$15,500</td>
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<td>Contract Description: This is a new contract to provide ongoing maintenance for heating, ventilation, air conditioning, and air duct cleaning in eleven State owned buildings located in Las Vegas.</td>
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<td>Term of Contract: 07/01/2020 - 06/30/2024</td>
<td>Contract # 23031</td>
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<td>24.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>DR. CHRISTOPHER MORANO</td>
<td>FEDERAL</td>
<td>$18,750</td>
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<td>Contract Description: This is a new contract to provide live coaching and feedback to the Mobile Crisis Response Team. Dr. Morano will assist managers and supervisors in the development and implementation of a comprehensive plan for Mobile Crisis Response Team, providing instruction and lead discussion with the crisis response staff on methods to resolve crises, therapeutic options and other family centered solutions.</td>
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<td>Term of Contract: 05/08/2020 - 09/30/2022</td>
<td>Contract # 23106</td>
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<td>25.</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
<td>WEISS RESEARCH &amp; CONSULTING, LLC</td>
<td>FEDERAL</td>
<td>$40,000</td>
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<td>Contract Description: This is a new contract to provide a Planning and Evaluation Unit needs assessment, training and technical assistance with the goal of improving service delivery and outcomes for children and families.</td>
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<td>Term of Contract: 05/08/2020 - 09/30/2023</td>
<td>Contract # 22403</td>
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<td>26.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - ONE-SHOT</td>
<td>ADVANCED BIOMEDICAL &amp; IMAGING</td>
<td>GENERAL</td>
<td>$23,100</td>
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<tr>
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<td>Contract Description: This is a new contract to provide a panoramic digital dental X-ray machine, installation, training, support and 5-yr parts warranty at High Desert State Prison.</td>
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<td>Term of Contract: 04/28/2020 - 03/31/2025</td>
<td>Contract # 23016</td>
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<td>27.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - CASA GRANDE TRANSITIONAL HOUSING</td>
<td>SFP HOLDING, INC. DBA A1 NATIONAL FIRE CO., LLC</td>
<td>GENERAL</td>
<td>$34,992</td>
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<td>Contract Description: This is a new contract for ongoing services to provide backflow testing and certifications, retesting and minor repairs at Casa Grande Transitional Housing, Florence McClure Women's Correctional Center, High Desert State Prison, Jean Conservation Camp, Southern Desert Correctional Center, Southern Nevada Correctional Center, Three Lakes Valley Conservation Camp and Tonopah Conservation Camp.</td>
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<td>Term of Contract: 07/01/2020 - 06/30/2022</td>
<td>Contract # 23102</td>
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<tr>
<td>28.</td>
<td>500</td>
<td>DIVISION OF MINERAL RESOURCES</td>
<td>SSAURUS L.L.C.</td>
<td>FEE: MINING CLAIM</td>
<td>$49,500</td>
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<td><strong>Contract Description:</strong> This is a new contract to design, fabricate, deliver and install a geology-related (rock and mineral) museum exhibit in the Las Vegas Natural History Museum.</td>
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<td><strong>Term of Contract:</strong> 05/18/2020 - 12/31/2020 <strong>Contract # 22947</strong></td>
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<td>29.</td>
<td>550</td>
<td>DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION</td>
<td>SALVADOR URIBE DBA RUBY ROSE GARDEN LANDSCAPE &amp; TREE</td>
<td>FEE: LIVESTOCK INSPECTION</td>
<td>$25,940</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing landscaping and new snow removal services at the Elko facility.</td>
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<td><strong>Term of Contract:</strong> 05/14/2020 - 03/31/2024 <strong>Contract # 23040</strong></td>
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<td>30.</td>
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<td>DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION</td>
<td>C&amp;C NEVADA, LLC DBA JAN KING OF NEVADA</td>
<td>OTHER: COST ALLOCATION</td>
<td>$23,760</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing janitorial services for the southern headquarters.</td>
</tr>
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<td><strong>Term of Contract:</strong> 05/01/2020 - 04/30/2022 <strong>Contract # 23080</strong></td>
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<td>31.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION</td>
<td>GOHUNT, LLC</td>
<td>FEE: RESOURCE ENHANCEMENT STAMP</td>
<td>$20,000</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing marketing for the Resource Enhancement Stamp and Dream Tag programs.</td>
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<td><strong>Term of Contract:</strong> 05/14/2020 - 06/30/2021 <strong>Contract # 23158</strong></td>
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<td>32.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT</td>
<td>KEN MORGAN</td>
<td>FEE: TROUT STAMP</td>
<td>$30,313</td>
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<td><strong>Contract Description:</strong> This is a new contract to provide ongoing services to update and maintain the existing Supervisory Control and Data Acquisition control/alarm system at the Gallagher Fish Hatchery.</td>
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<td><strong>Term of Contract:</strong> 05/14/2020 - 02/29/2024 <strong>Contract # 22998</strong></td>
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<td>33.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>CLEARLY TAHOE, LLC</td>
<td>OTHER: REVENUE</td>
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<td></td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide kayak rentals at Lake Tahoe Nevada State Park - Cave Rock.</td>
</tr>
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<td><strong>Term of Contract:</strong> 05/05/2020 - 11/30/2020 <strong>Contract # 23169</strong></td>
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<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>34.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>ELEVATED WATERSPORTS, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park. Term of Contract: 05/13/2020 - 10/01/2020 Contract # 23195</td>
</tr>
<tr>
<td>35.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>JD RICHEY SPORTSFISHING</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide fishing charters at Lake Tahoe Nevada State Park - Cave Rock. Term of Contract: 05/13/2020 - 04/30/2021 Contract # 23196</td>
</tr>
<tr>
<td>36.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>KATOMA, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide boat rentals at Lake Tahoe Nevada State Park. Term of Contract: 05/05/2020 - 10/01/2020 Contract # 23167</td>
</tr>
<tr>
<td>37.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>NEVADA ADVENTURES, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide kayak, standup paddleboard, snowshoe, hiking and mountain bike tours at Lake Tahoe Nevada State Park. Term of Contract: 05/13/2020 - 04/30/2021 Contract # 23194</td>
</tr>
<tr>
<td>38.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>SIERRA DIVING CENTER</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide ongoing services for scuba classes and tours at Lake Tahoe Nevada State Park. Term of Contract: 04/29/2020 - 04/30/2021 Contract # 23125</td>
</tr>
<tr>
<td>39.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>TAHOE BLUE BOAT RENTALS, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td><strong>Contract Description:</strong> This is a new revenue contract to provide powerboat rentals at Lake Tahoe Nevada State Park. Term of Contract: 06/01/2020 - 10/01/2020 Contract # 23154</td>
</tr>
<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>40.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>TAHOE JACK’S ADVENTURE AUTHORITY</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide guided non-motorized water and land tours at Lake Tahoe Nevada State Park.</td>
<td>Term of Contract: 05/05/2020 - 04/30/2021</td>
<td>Contract # 23173</td>
<td></td>
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</tr>
<tr>
<td>41.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>TAHOE JETOVATOR, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park.</td>
<td>Term of Contract: 05/13/2020 - 10/01/2020</td>
<td>Contract # 23188</td>
<td></td>
<td></td>
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<tr>
<td>42.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>TAHOE PHOTOGRAPHIC TOURS</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide guided tours at Lake Tahoe Nevada State Park.</td>
<td>Term of Contract: 05/05/2020 - 04/30/2021</td>
<td>Contract # 23166</td>
<td></td>
<td></td>
</tr>
<tr>
<td>43.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>TAHOE WAKEBUSTERS, LTD.</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide motorized boat and personal watercraft rentals at Lake Tahoe Nevada State Park - Cave Rock.</td>
<td>Term of Contract: 05/05/2020 - 10/01/2020</td>
<td>Contract # 23174</td>
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<td>44.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS</td>
<td>WATERWAVE GROUP, LLC</td>
<td>OTHER: REVENUE</td>
<td>$10,000</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide motorized boats and personal watercraft rentals at Lake Tahoe Nevada State Park - Cave Rock.</td>
<td>Term of Contract: 05/13/2020 - 10/01/2020</td>
<td>Contract # 23189</td>
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<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>45.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC</td>
<td>CLEAN HARBORS, INC. DBA H2O ENVIRONMENTAL</td>
<td>OTHER: UTILITY SURCHARGE</td>
<td>$30,186</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide emergency pumping service and disposal of hazardous waste material for Valley of Fire State Park.</td>
<td>Term of Contract: 03/17/2020 - 04/17/2020</td>
<td>Contract # 23066</td>
<td></td>
<td></td>
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<tr>
<td>46.</td>
<td>708</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - DESERT RESEARCH INSTITUTE</td>
<td>FEDERAL</td>
<td>$46,612</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new interlocal agreement to develop an updated version of the Nevada Priority Wetlands Inventory that integrates new quantitative environmental data and up-to-date information from stakeholders.</td>
<td>Term of Contract: 10/01/2019 - 09/30/2022</td>
<td>Contract # 22828</td>
<td></td>
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</tr>
<tr>
<td>47.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL</td>
<td>BROADBENT &amp; ASSOCIATES, INC.</td>
<td>FEDERAL</td>
<td>$24,999</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide temporary on-site technical services to wastewater facilities that do not have sufficient certified operators and/or managers to continue safely operating wastewater plants.</td>
<td>Term of Contract: 05/05/2020 - 04/30/2022</td>
<td>Contract # 23138</td>
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<tr>
<td>48.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL</td>
<td>PG ENVIRONMENTAL, LLC</td>
<td>FEDERAL</td>
<td>$24,982</td>
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<tr>
<td></td>
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<td>Contract Description: This is a new contract to provide anti-degradation implementation support including the drafting of procedures for discharge permits regulated under the Clean Water Act and State of Nevada Water Pollution Control laws.</td>
<td>Term of Contract: 05/05/2020 - 06/30/2020</td>
<td>Contract # 23180</td>
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<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>CONTRACTOR</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>49.</td>
<td>748</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION</td>
<td>TYLER TECHNOLOGIES, INC.</td>
<td>GENERAL 38% FEE: LICENSING AND ADMINISTRATIVE 62%</td>
<td>$46,900</td>
<td>Sole Source</td>
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<td>Contract Description: This is a new contract to provide ongoing hosted hardware and system software environment services for real estate e-licensing software.</td>
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<td></td>
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<td>Term of Contract: 05/01/2020 - 05/31/2022</td>
<td>Contract # 23032</td>
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<tr>
<td>50.</td>
<td>901</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM</td>
<td>ROYAL REFRIGERATION, INC.</td>
<td>OTHER: BUSINESS ENTERPRISE SET-ASIDE</td>
<td>$25,000</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing maintenance, repair, remodeling, relocation, and installation of equipment at all southern Business Enterprises of Nevada program sites.</td>
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<td></td>
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<td>Term of Contract: 05/01/2020 - 04/30/2022</td>
<td>Contract # 22888</td>
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<tr>
<td>51.</td>
<td>902</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - EMPLOYMENT SECURITY</td>
<td>GREENSCAPES OF NEVADA, LLC</td>
<td>OTHER: COST ALLOCATION</td>
<td>$30,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing landscaping services at 2800 East St. Louis Avenue, Las Vegas, Nevada.</td>
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<td>Term of Contract: 04/21/2020 - 04/30/2022</td>
<td>Contract # 23030</td>
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<tr>
<td>52.</td>
<td>902</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - EMPLOYMENT SECURITY</td>
<td>XCEL MAINTENANCE SERVICES, INC.</td>
<td>OTHER: COST ALLOCATION</td>
<td>$32,292</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing janitorial services at 1001 A Street, Las Vegas, Nevada.</td>
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<td>Term of Contract: 04/23/2020 - 04/30/2022</td>
<td>Contract # 23019</td>
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<tr>
<td>53.</td>
<td>902</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - EMPLOYMENT SECURITY</td>
<td>XCEL MAINTENANCE SERVICES, INC.</td>
<td>OTHER: COST ALLOCATION</td>
<td>$49,950</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing janitorial services at 2827 North Las Vegas Blvd, North Las Vegas, Nevada.</td>
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<td></td>
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<td>Term of Contract: 04/23/2020 - 04/30/2022</td>
<td>Contract # 23021</td>
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<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
<td>Contractor</td>
<td>FUNDING SOURCE</td>
<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>54.</td>
<td>B002</td>
<td>LICENSING BOARDS AND COMMISSIONS - ARCHITECTURE, INTERIOR DESIGN AND RESIDENTIAL DESIGN</td>
<td>NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS</td>
<td>FEE: LICENSING</td>
<td>$34,000 Sole Source</td>
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<td>Contract Description: This is a new contract to provide a practice analysis for the Nevada Residential Designer licensure examination.</td>
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<td></td>
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<td>Term of Contract: 03/01/2020 - 09/30/2020</td>
<td>Contract # 22968</td>
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<tr>
<td>55.</td>
<td>B011</td>
<td>LICENSING BOARDS AND COMMISSIONS - CONTRACTORS</td>
<td>MOORE IACOFANO GOLTSMAN</td>
<td>FEE: LICENSING</td>
<td>$20,725 Professional Service</td>
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<td>Contract Description: This is a new contract to provide assistance to the Board in identifying goals and implementing the annual strategic plan.</td>
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<td></td>
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<td>Term of Contract: 05/30/2020 - 05/29/2021</td>
<td>Contract # 23129</td>
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</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22009
   Amendment Number: 1
   Legal Entity Name: GARTNER, INC.
   Agency Name: GOVERNOR'S FINANCE OFFICE
   Contractor Name: GARTNER, INC.
   Agency Code: 015
   Address: PO BOX 911319
   Appropriation Unit: 1325-09
   City/State/Zip: DALLAS, TX 75391-1319
   Is budget authority available?: Yes
   Contact/Phone: Jay Friedman 239-561-4815
   Vendor No.: PUR0005339A
   NV Business ID: NV19941112701
   To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>81.00 %</td>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>19.00 %</td>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 08/09/2019
      Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved
   Termination Date: 08/31/2020
   Contract term: 1 year and 23 days

4. Type of contract:
   Other (include description): MSA Work Plan
   Contract description: SMART 21 Project

5. Purpose of contract:
   This is the first amendment to the work plan under Master Service Agreement #185964 which provides ongoing research and advisory services related to information technology. This amendment decreases the maximum amount from $876,386 to $857,386 due to the removal of travel expenses.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Type</th>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The max amount of the original contract:</td>
<td>$876,386.52</td>
<td>$876,386.52</td>
<td>$876,386.52</td>
<td>Yes - Action</td>
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<tr>
<td>2. Amount of current amendment (#1):</td>
<td>-$19,000.00</td>
<td>-$19,000.00</td>
<td>-$19,000.00</td>
<td>Yes - Info</td>
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<tr>
<td>3. New maximum contract amount:</td>
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<td></td>
<td>$857,386.52</td>
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</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Smart 21 Project requires independent project oversight and quality assurance that Gartner will provide. There will be project oversight and quality assurance for both OPM and the Smart 21 Project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise.

9. Were quotes or proposals solicited?
   No
Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other? Work Plan to existing no cost MSA #18964
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval Level</td>
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</tr>
<tr>
<td>Budget Account Approval</td>
<td>ssands</td>
<td>04/23/2020 11:13:18 AM</td>
</tr>
<tr>
<td>Division Approval</td>
<td>ssands</td>
<td>04/23/2020 11:13:22 AM</td>
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<tr>
<td>Department Approval</td>
<td>ssands</td>
<td>04/23/2020 11:13:26 AM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>ddav12</td>
<td>04/27/2020 12:09:43 AM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>cbrekken</td>
<td>04/28/2020 10:52:15 AM</td>
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</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22402
   Amendment Number: 1

   Agency Name: ATTORNEY GENERAL’S OFFICE
   Legal Entity Name: BAKER, BRENT, R DBA BRBC LLC
   Contractor Name: BAKER, BRENT, R DBA BRBC LLC
   Address: 6871 EASTERN AVE STE 101
   City/State/Zip: LAS VEGAS, NV 89119
   Contact/Phone: 801-433-2438
   Vendor No.: T32008380
   NV Business ID: NV20191317482
   Appropriation Unit: 1045-23
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged?  2019-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X  Other funding 100.00 % Settlement Funds

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or  b. other effective date 05/01/2019
      Anticipated BOE meeting date 05/2020

3. Previously Approved Termination Date: 04/30/2021
   Contract term: 2 years

4. Type of contract: Contract
   Contract description: Expert Witness

5. Purpose of contract:
   This is the second amendment to the original contract which provides expert witness testimony for case #18CR013841C. This amendment increases the maximum amount from $10,000 to $20,000 due to the increased need for services.

II. JUSTIFICATION

6. CONTRACT AMENDMENT
   
   1. The max amount of the original contract: $10,000.00
   2. Amount of current amendment (#1): $10,000.00
   3. New maximum contract amount: $20,000.00

7. What conditions require that this work be done?
   Retention of expert witness for securities fraud case for review of records and appearance and testimony at preliminary hearing;

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have this type of expertise.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level    User    Signature Date
   Budget Account Approval    cdavis    02/20/2020 08:16:39 AM
   Division Approval        cdavis    02/20/2020 08:16:42 AM
   Department Approval      jhoba2     02/28/2020 15:28:37 PM
   Contract Manager Approval    lramire7  02/28/2020 15:46:15 PM
   Budget Analyst Approval    hfield     04/23/2020 10:03:50 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23132

   Agency Name: ATTORNEY GENERAL'S OFFICE
   Agency Code: 030
   Appropriation Unit: 1348-15
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Chad Zawitz
   Contractor Name: Chad Zawitz
   Address: 2800 S. CALIFORNIA AVENUE
   City/State/Zip: CHICAGO, IL 60608
   Contact/Phone: 312-969-2727
   Vendor No.: Pending
   NV Business ID: NV20201751906

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Funding Source</th>
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<td>Fees</td>
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<tr>
<td>Bonds</td>
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</tr>
<tr>
<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
<td>100.00%</td>
</tr>
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</table>

   X TORT CLAIM FUNDS

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      Anticipated BOE meeting date 06/2020
   b. other effective date 04/01/2020

   Retroactive? Yes
   If "Yes", please explain

   We are requesting this contract be retroactive to April 1, 2020 due to the time constraints of the court for the naming of experts and the nature of the class action lawsuit against the Nevada Department of Corrections. The work needed under this contract is of a time sensitive nature and needs to start as soon as possible.

3. Termination Date: 06/30/2024

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to provide expert witness testimony.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $40,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Expert witness review and testimony for ongoing litigation in a hepatitis C class action lawsuit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise needed for this type of litigation.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
       Not Applicable
    b. Solicitation Waiver: Exempt (Per statute)
    c. Why was this contractor chosen in preference to other?
d. Last bid date: 

Anticipated re-bid date:

10. Does the contract contain any IT components? 

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No 

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No 

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No 

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No 

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Nancy Katafias, Tort Claims Manager Ph: 775-684-1252

20. Contract Status:

Contract Approvals:

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</table>
MEMORANDUM

Date: April 20, 2020

To: Jessica Young, Executive Branch Budget Officer
    Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract for Chad Jeremy Zawitz

We are requesting this contract be retroactive to April 1, 2020 due to the time constraints of the court for the naming of experts and the nature of the class action lawsuit against the Nevada Department of Corrections. The work needed under this contract is of a time sensitive nature and needs to start as soon as possible.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23206

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<td>General Funds</td>
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<td>Fees</td>
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<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date: 03/30/2020
   Anticipated BOE meeting date: 06/2020

   We are requesting approval of a retroactive date of March 30, 2020 in order to facilitate immediate execution of the contract prior to the June 9, 2020 primary election. The Secretary of State, in close collaboration with the Attorney General and county elections officials, decided to transition to an all mail-in ballot primary election as part of the statewide response to the COVID-19 pandemic.

3. Termination Date:
   07/31/2020

   Contract term: 123 days

4. Type of contract:
   Contract

   Contract description: TXT2Cure Platform

5. Purpose of contract:
   This is a new contract to provide fast, secure signature validation services for the all mail-in ballot primary election on June 9, 2020.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $34,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Secretary of State, in close collaboration with the Governor, Attorney General, and county elections officials, decided to transition to an all mail-in ballot primary election as part of the statewide response to the COVID-19 pandemic. As Nevadans are not accustomed to an all mail-in ballot election, the Secretary of State and Elections Division are making a rapid and substantial effort to ensure that voters have access to the information needed to confidently and safely participate in the primary election on June 9, 2020. The services provided by Global Mobile will enable Nevadans to quickly validate their signatures on their mail-in ballot using their mobile phones.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the skills or expertise to provide this platform.

9. Were quotes or proposals solicited?
   No

   Was the solicitation (RFP) done by the Purchasing Division?
   No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Emergency Contract

   Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No if "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No if "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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</table>
MEMORANDUM

To: Heather Field, Executive Branch Budget Officer

From: Mark Wlaschin, Deputy Secretary of State for Operations

CC: Sheri Hudder, Administrative Services Officer III

Date: May 5, 2020

Subject: Retroactive Contract with Global Mobile

Enclosed for consideration is a request for a retroactive contract between Nevada Secretary of State and Global Mobile with a retroactive effective date of March 30, 2020. We are requesting approval of a retroactive date of March 30, 2020 in order to facilitate immediate execution of the contract prior to the June 9, 2020 primary election.

The Secretary of State, in close collaboration with the Attorney General and county elections officials, decided to transition to an all-mail-in ballot primary election as part of the statewide response to the COVID-19 pandemic. Additionally the Secretary of State and Elections Division are making a rapid and substantial effort to ensure that voters have access to the information needed to confidently and safely participate in the primary election on June 9, 2020.

The services provided by Global Mobile will enable Nevadans to quickly validate their signatures on their mail-in ballot using their mobile phones. During a routine election this signature validation process is limited to only absentee voters enabling a timely dialogue between the county election officials and the individual voter. With an all-mail-in ballot election, a large number of voters may need to validate their signatures in a timely manner. This contract with Global Mobile will enable voters to quickly and securely validate their signatures in increased numbers using their mobile phones. Global Mobile owns the patents related to this service and is the only organization that is able to provide these essential services.

This request for a contract was not submitted for approval earlier because this requirement for services was only recently identified due to the changes to the primary election caused by the COVID-19 pandemic.

Should you have any questions, please contact me at 684-5656 or mwlaschin@sos.nv.gov.
Please see below.

Mark A. Wlaschin
Deputy Secretary of State for Operations
Office of Secretary of State Barbara K. Cegavske
101 North Carson Street, Suite 3
Carson City, Nevada 89701
(775) 684-5656
mwlaschin@sos.nv.gov

From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Tuesday, May 5, 2020 2:14 PM
To: Mark Wlaschin <mwlaschin@sos.nv.gov>
Subject: Re: SOS Emergency Contract Request

Hi Mark,
Pursuant to NAC 333.114, you are authorized to contract with Global Mobile.
Kevin

Sent from my iPhone

On May 5, 2020, at 2:11 PM, Mark Wlaschin <mwlaschin@sos.nv.gov> wrote:

Kevin,
The Secretary of State requests approval of an emergency contract with Global Mobile retroactive to May 4, 2020. This contract is directly related to the all main-in ballot primary election that has come about as a response to the COVID-19 pandemic.

The services provided by Global Mobile will enable Nevadans to quickly validate their signatures on their main-in ballot using their mobile phones. During a routine election this signature validation process is limited to only absentee voters enabling a timely dialogue between the county election officials and the individual voter. With an all main-in ballot election, a large number of voters may need to validate their signatures in a timely manner. This contract with Global Mobile will enable voters to quickly and securely validate their signatures in increased numbers using their mobile phones. Global Mobile owns the patents related to this service and is the only organization that is able to provide these essential services.

Please let me know if you have any questions.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22971

Agency Name: TREASURER - COLLEGE SAVINGS TRUST
Agency Code: 051
Appropriation Unit: 1092-21
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Kenny Guinn Center Policy Priorities
Contractor Name: Guinn Center
Address: 3281 S. Highland Drive
City/State/Zip: Las Vegas, NV 89109
Contact/Phone: Nancy Brune 702-916-0746
Vendor No.: T27039031
NV Business ID: NV20131262985

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>%</th>
<th>Source</th>
<th>%</th>
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<tbody>
<tr>
<td>General Funds</td>
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<td>Fees</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
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<td>Bonds</td>
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</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
<td>Other funding</td>
<td>100.00%</td>
</tr>
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</table>

Endowment Account 1094

Agency Reference #: C 22971

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 05/15/2020

   Anticipated BOE meeting date 05/2020

Retroactive? No
If "Yes", please explain: Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 230 days

4. Type of contract: Contract
   Contract description: Financial Aid WS

5. Purpose of contract:
   This is a new contract to provide financial aid workshops throughout Washoe and rural counties in Nevada to attract and engage diverse students, their parents or guardians and advocates to learn about the financial aid process step-by-step.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $22,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Nevada State Treasurer's Office, College Savings Division ('Office'), is responsible for administering various savings and scholarship programs that help Nevadans save and pay for post-secondary education, including: Nevada-sponsored national 529 savings plans; Nevada Prepaid Tuition; Nevada College Kickstart; and the Governor Guinn Millennium and Memorial Scholarships.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not possess the range of experience and tools to perform these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/10/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

**Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

**Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, the **Department of Health and Human Services** has utilized this vendor since 2016 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**No**

b. If "No", please explain:

**Kenny Guinn Center Policy Priorities** is doing business as **Guinn Center**.

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

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<th>Contract Approvals:</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22976

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<th>Agency Name</th>
<th>TREASURER - COLLEGE SAVINGS TRUST</th>
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<tr>
<td>Legal Entity Name</td>
<td>Kenny Guinn Center for Policy Priorities</td>
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<tr>
<td>Contractor Name</td>
<td>Guinn Center</td>
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</tbody>
</table>

| Agency Code:        | 051                                |
| Appropriation Unit: | 1092-21                            |

Is budget authority available?: Yes

If "No" please explain: Not Applicable

| City/State/Zip      | Las Vegas, NV 89109                |
| Contact/Phone       | Nancy Brune 702-916-0746           |
| Vendor No.:         | T27039031                          |
| NV Business ID:     | NV20131262985                      |

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| General Funds | 0.00 %                      |
| Federal Funds | 0.00 %                      |
| Highway Funds | 0.00 %                      |
| Fees          | 0.00 %                      |
| Bonds         | 0.00 %                      |
| Other funding | 100.00 % Endowment Account 1094 |

Agency Reference #: C 22976

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. other effective date 05/15/2020

   Anticipated BOE meeting date 05/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2020

4. Type of contract: Contract

   Contract description: Prof. Development

5. Purpose of contract:

   This is a new contract to provide six professional development and training workshops throughout Nevada to prepare student advocates to help guide students and their households through the post-secondary education financial aid process.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $22,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Nevada State Treasurer's Office, College Savings Division ('Office'), is responsible for administering various savings and scholarship programs that help Nevadans save and pay for post-secondary education, including: Nevada-sponsored national 529 savings plans; Nevada Prepaid Tuition; Nevada College Kickstart; and the Governor Guinn Millennium and Memorial Scholarships.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not possess the range of experience and tools to perform these services.

9. Were quotes or proposals solicited? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Was the solicitation (RFP) done by the Purchasing Division? No
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

| Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee. |

d. Last bid date: 02/10/2020  Anticipated re-bid date:

10. Does the contract contain any IT components?  **No**

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

| **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor |

12. **Not Applicable**

a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| **No** |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| **No** |

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

| **No** If "Yes", please explain |

13. Has the contractor ever been engaged under contract by any State agency?

| **Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: |

| Yes, the Department of Health and Human Services has utilized this vendor since 2016 with satisfactory results. |

14. Is the contractor currently involved in litigation with the State of Nevada?

| **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract: |

15. The contractor is registered with the Nevada Secretary of State's Office as a:

| Non-profit Corporation |

16. a. Is the Contractor Name the same as the legal Entity Name?

| **No** b. If "No", please explain: |

| Kenny Guinn Center for Policy Priorities is doing business as Guinn Center. |

17. **Not Applicable**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

| **Yes** |

19. **Agency Field Contract Monitor:**

20. **Contract Status:**

| Contract Approvals: |

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. **Contract Number:** 22974
   - **Legal Entity Name:** Sumnu Marketing, LLC
   - **Contractor Name:** Sumnu Marketing, LLC
   - **Agency Name:** TREASURER - COLLEGE SAVINGS TRUST
   - **Agency Code:** 051
   - **Appropriation Unit:** 1092-21
   - **Is budget authority available?:** Yes
   - **City/State/Zip:** Las Vegas, NV 89106-2143
   - **Contact/Phone:** Tiara Flynn 702-562-6397
   - **Vendor No.:** T29037221
   - **NV Business ID:** NV20111649613

   **To what State Fiscal Year(s) will the contract be charged?** 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % | Fees | 0.00 % |
   | Federal Funds | 0.00 % | Bonds | 0.00 % |
   | Highway Funds | 0.00 % | X Other funding | 100.00 % Endowment Account 1094 |

   - **Agency Reference #: C 22974**

2. **Contract start date:**
   - a. **Effective upon Board of Examiner’s approval?** No or b. **other effective date** 05/13/2020
   - **Anticipated BOE meeting date:** 05/2020
   - **Retroactive?** No

   If "Yes", please explain
   - **Not Applicable**

3. **Termination Date:** 12/31/2020
   - **Contract term:** 232 days

4. **Type of contract:** Contract
   - **Contract description:** Workshop Data

5. **Purpose of contract:**
   - **This is a new contract to provide six workshops throughout Nevada to effectively engage and gather input from diverse stakeholders and provide an analysis for the College Savings Program.**

6. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: $24,000.00

**II. JUSTIFICATION**

7. **What conditions require that this work be done?**
   - The Nevada State Treasurer’s Office, College Savings Division (‘Office’), is responsible for administering various savings and scholarship programs that help Nevadans save and pay for post-secondary education, including: Nevada-sponsored national 529 savings plans; Nevada Prepaid Tuition; Nevada College Kickstart; and the Governor Guinn Millennium and Memorial Scholarships.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - **State employees do not possess the range of experience and tools to perform these services.**

9. **Were quotes or proposals solicited?**
   - **Yes**
   - **Was the solicitation (RFP) done by the Purchasing Division?**
     - **No**

   a. **List the names of vendors that were solicited to submit proposals (include at least three):**
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/03/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Yes, the Nevada Department of Transportation has used this vendor since 2016 with satisfactory reviews.

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>Budget Analyst Approval</td>
<td>cbrekken</td>
<td>05/13/2020 11:05:10 AM</td>
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</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22966

Agency Name: TREASURER - COLLEGE SAVINGS TRUST
Agency Code: 051
Appropriation Unit: 1092-21
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2021

Legal Entity Name: David Dore
Contractor Name: uAspire, Inc.
Address: 31 Milk St., Suite 900
City/State/Zip: Boston, MA 02109
Contact/Phone: Michelle Murphy 617-778-7195
Vendor No.: T29043014
NV Business ID: NV20201744663

To what State Fiscal Year(s) will the contract be charged?
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source Type</th>
<th>Percentage</th>
<th>Other funding</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
<td>X</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td></td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td></td>
</tr>
<tr>
<td>Endowment Account</td>
<td>100.00 %</td>
<td></td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
<td></td>
</tr>
</tbody>
</table>

Agency Reference #: C 22966

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      Anticipated BOE meeting date 05/2020

   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 232 days

4. Type of contract: Contract
   Contract description: Student Loan Guide

5. Purpose of contract:
   This is a new contract to provide an easy-to-use student loan reference guide for students, parents, co-signors, and student advocates to use in understanding the many aspects and steps of student loan borrowing and repayment and making the best choices for each student's circumstance.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $14,849.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Nevada State Treasurer's Office is seeking proposals from qualified consultants, firms, or organizations to develop content for a reference guide for use by high school students, families and student advocates in applying for, accepting, and repaying student loans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the range of experience and tools to perform these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/05/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract.
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Other
   NT7 Business License

16. a. Is the Contractor Name the same as the legal Entity Name?
   No b. If "No", please explain:
   David Dore transacting business name is uAspire, Inc.

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
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   Division Approval alaw1 04/17/2020 15:11:05 PM
   Department Approval alaw1 04/17/2020 15:11:09 PM
   Contract Manager Approval thagan 05/07/2020 11:19:47 AM
   Budget Analyst Approval cbrekken 05/13/2020 11:09:52 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22962

   Agency Name: TREASURER - COLLEGE SAVINGS TRUST
   Agency Code: 051
   Appropriation Unit: 1092-21
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Legal Entity Name: David Dore
   Contractor Name: uAspire, Inc.
   Address: 31 Milk St., Suite 900
   City/State/Zip: Boston, MA 02109
   Contact/Phone: Michelle Murphy 617-778-7195
   Vendor No.: T29043014
   NV Business ID: NV20201744663

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % X Other funding 100.00 % Endowment Account 1094

   Agency Reference #: C 22962

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 232 days

4. Type of contract: Contract
   Contract description: Financial Aid Guide

5. Purpose of contract:
   This is a new contract to provide an easy-to-use financial aid reference guide for high-school seniors, their households and all student advocates to use in understanding and completing the various tasks necessary to affordably begin and complete post-secondary education in Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $14,849.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Nevada State Treasurer's Office, College Savings Division ("Office"), is responsible for administering various savings and scholarship programs that help Nevadans save and pay for post-secondary education, including: Nevada-sponsored national 529 savings plans; Nevada Prepaid Tuition; Nevada College Kickstart; and the Governor Quinn Millennium and Memorial Scholarships.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the range of experience and tools to perform these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/05/2020  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| No | 

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| No | 

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

| Other |

### NT7 Business License

16. a. Is the Contractor Name the same as the legal Entity Name?

| No | 

b. If "No", please explain:

| David Dore transacting business name is uAspire, Inc. |

17. a. Does the contractor have a current Nevada State Business License (SBL)?

| Yes |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

| Yes |

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
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<tr>
<td>Contract Manager Approval</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22836

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: 1349-26
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: INTERLOC SOLUTIONS INC
   Contractor Name: INTERLOC SOLUTIONS INC
   Address: 340 PALLADIO PKWY STE 526
   City/State/Zip: FOLSOM, CA 95630-8833
   Contact/Phone: 916/817-4590
   Vendor No.: T29040618
   NV Business ID: NV2051356870

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % B&G Building Rent Income Revenue

   Agency Reference #: ASD 2833649

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/30/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain

       Not Applicable

3. Termination Date: 06/30/2020

4. Type of contract: Other (include description): Software Upgrade

5. Purpose of contract:

   This is a new contract to provide premium support, installing patches, upgrades, and system modifications, and technical advice remotely relating to a Maximo upgrade.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $12,400.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The software is not current.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is specific to IBM software

9. Were quotes or proposals solicited? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
This is the current software being used and needs to be updated to the latest revision.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   [Not Applicable]
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
   
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
   
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
   [Not Applicable]

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   [Not Applicable]

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   [Not Applicable]

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes


20. Contract Status:
   Contract Approvals:
   
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23147

   Legal Entity Name: FRAME ARCHITECTURE, INC.
   Contractor Name: FRAME ARCHITECTURE, INC.

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Address: 4090 S MCCARRAN BLVD., STE E
   City/State/Zip: RENO, NV 89502-7529
   Contractor/Phone: 775-827-9977

   Agency Code: 082
   Appropriation Unit: All Appropriations

   Is budget authority available?: No
   Vendor No.: T29014981
   NV Business ID: NV20031302154

   If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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</thead>
<tbody>
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<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: 113472

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 05/19/2020
   Anticipated BOE meeting date: 07/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years and 43 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard &#65533; Reno Aviation Support Facility Interior Paint project, to include floor plans, interior elevations and specifications needed to paint the interior of occupied and unoccupied space: CIP Project No. 20-A019; SPWD Contract No. 113472

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,850.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIP’s

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.
9. Were quotes or proposals solicited? No
   Were the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150) Not Applicable
   c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
       If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
    Benjamin, Adrianna, Project Manager Ph: 775-684-4141

20. Contract Status:
    Contract Approvals:
    
    | Approval Level       | User     | Signature Date          |
    |----------------------|----------|-------------------------|
    | Budget Account Approval | iwildes  | 04/22/2020 10:53:49 AM  |
    | Division Approval     | iwildes  | 04/22/2020 10:53:52 AM  |
    | Department Approval   | iwildes  | 04/22/2020 10:53:54 AM  |
    | Contract Manager Approval | iwildes | 04/22/2020 10:53:58 AM  |
    | Budget Analyst Approval | nkephart| 05/19/2020 08:18:51 AM  |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22875
   
   Amendment Number: 1

   Legal Entity Name: HOOF, ROBERT C DBA

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Agency Code: 082

   Appropriation Unit: All Appropriations

   Is budget authority available?: No

   If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

   Address: HOOF ARCHITECTURE LLC
   City/State/Zip: SPARKS, NV 89431-1430

   Contact/Phone: 775-233-1222

   Vendor No.: T32006092
   NV Business ID: NV20101091896

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %

   Fees 0.00 %
   Bonds 0.00 %
   Other funding 100.00 % Agency Funded CIP

   Agency Reference #: 113284

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/11/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: 06/30/2024
   Contract term: 4 years and 140 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is the first amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from $10,000 to $45,000 due to the added need for design and construction administration services to complete the project.

6. CONTRACT AMENDMENT

   Trans $ | Info Accum $ | Action Accum $ | Agenda
   1. The max amount of the original contract: $10,000.00 | $10,000.00 | $10,000.00 | Yes - Info
   2. Amount of current amendment (#1): $35,000.00 | $35,000.00 | $45,000.00 | Yes - Info
   3. New maximum contract amount: $45,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?  
2020 Leg Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?  No  
Was the solicitation (RFP) done by the Purchasing  No  
Division?  
   a. List the names of vendors that were solicited to submit proposals (include at least three):  
Not Applicable  
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)  
   c. Why was this contractor chosen in preference to other?  
Demonstrated the required expertise for work on this project.  
   d. Last bid date:  
      Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   No  If "Yes", please explain  
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:  
   Contract Approvals:  
   Approval Level          User     Signature Date
   Budget Account Approval  Iwildes  04/23/2020 13:37:24 PM
   Division Approval        Iwildes  04/23/2020 13:37:29 PM
   Department Approval      Iwildes  04/23/2020 13:37:33 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22986

   Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
   Legal Entity Name: KUNDER, LORI A DBA KUNDER DESIGN STUDIOS
   Address: 2043 S. VIRGINIA STREET
   City/State/Zip: RENO, NV 89502-3414
   Vendor No.: T29031297
   NV Business ID: NV20101373283

   Agency Code: 102
   Appropriation Unit: 1526-11
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
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<tr>
<td>Other funding</td>
<td>0.00 %</td>
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</tbody>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 48 days

4. Type of contract: Contract
   Contract description: Graphic Design

5. Purpose of contract:

   This is a new contract to provide graphic design services on an as-needed basis for the design and development of annual reports, program brochures, pamphlets, posters, reports, and other collateral materials.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $20,000.00
   Payment for services will be made at the rate of $70.00 per hour
   Other basis for payment: Invoices to be paid upon successful completion of projects as requested by the agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Per NRS 231, GOED is charged with diversifying Nevada's economy, measuring performance and communicating results and these services will enhance those efforts.

   In addition, please note the following for the justification for the need for this contract:
   - The Governor has charged GOED with authoring an 18- to 24-month economic recovery plan.
   - GOED will need to utilize a graphic artist in developing outreach materials to communicate out the economic recovery plan statewide.
   - While the Ferraro Group (GOED&#65533;s PR contractor) will be assisting with content development, there is an additional need for a graphic artist.
   - These plans/efforts will also be communicated out through a quarterly newsletter and an annual report that will require a graphic artist.
   - The nature of GOED&#65533;s work will require charts, graphics, one-pagers and social development posts to be developed that all require a graphic artist.
8. Explain why State employees in your agency or other State agencies are not able to do this work:
GOED does not have the staff with the specific skills and expertise needed to provide this work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
410Creative.com
Kitson Creative
Kunder Design Studio
b. Solicitation Waiver: Not Applicable

9. Why was this contractor chosen in preference to other?
Lowest hourly cost and best overall proposal.

d. Last bid date: 02/27/2020 Anticipated re-bid date: 05/03/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
The vendor has contracted with the Nevada Arts Council (2013 to date) and the Department of Education (2016 to date). The services provided were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. Not Applicable

19. Agency Field Contract Monitor:
Greg Bortolin, Communications Director Ph: 775-687-9917

20. Contract Status:
Contract Approvals:
Approval Level User Signature Date
Budget Account Approval bvale1 03/09/2020 11:46:36 AM
Division Approval bvale1 03/12/2020 14:02:49 PM
Department Approval bvale1 03/13/2020 14:02:52 PM
Contract Manager Approval bvale1 05/04/2020 17:33:16 PM
Budget Analyst Approval stilley 05/13/2020 13:15:14 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23183
   Legal Entity Name: COIT SERVICES OF RENO LLC
   Agency Name: DEPARTMENT OF TAXATION
   Contractor Name: COIT SERVICES OF RENO LLC
   Agency Code: 130
   Address: 105 E Parr Blvd
   Appropriation Unit: 2361-04
   City/State/Zip: RENO, NV 89512
   Is budget authority available?: No
   Contact/Phone: 775/322-4266
   If "No" please explain: The Department plans to utilize savings in Category 04 as well as to transfer from Category 01 Salaries, into category 04 Operating.
   Vendor No.: T29014945
   NV Business ID: NV20051259352

   To what State Fiscal Year(s) will the contract be charged? 2020
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<td>Federal Funds</td>
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<td>Bonds</td>
<td>0.00 %</td>
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<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/17/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? Yes
   If "Yes", please explain: Emergency use of deep cleaning services as approved by the Division of Purchasing Administrator for a presumptive positive COVID-19 virus case in the Carson City Department of Taxation Building.

3. Termination Date: 04/19/2020
   Contract term: 2 days

4. Type of contract: Contract
   Contract description: Office Deep Cleaning

5. Purpose of contract:
   This is a new contract to provide a deep cleaning service of the Carson City office due to a presumptive positive case for COVID-19 of a staff member.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $15,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   In April 2020, the Department of Taxation's Carson City office had to be deep cleaned due to a presumptive positive case for COVID-19 of a staff member. This required emergency approval from the Administrator of the Purchasing Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Employees do not have the specialized skill and training, personal protective equipment, or chemicals to complete this deep cleaning in a safe manner.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

*Responded to the emergency solicitation and met the qualifications for the work.*

d. Last bid date: 04/17/2020  
Anticipated re-bid date: ____________

10. Does the contract contain any IT components?  
No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
**No**  
*If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor*

**Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No**  
*If "Yes", please explain*

**Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?  
**No**  
*If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:*

**Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?  
**No**  
*If "Yes", please provide details of the litigation and facts supporting approval of the contract:*

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

19. **Agency Field Contract Monitor:**

20. **Contract Status:**

**Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
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<tbody>
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<td>jgrimmer</td>
<td>05/05/2020 11:22:26 AM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>lhunnewe</td>
<td>05/05/2020 11:22:59 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>dlenzner</td>
<td>05/08/2020 16:53:24 PM</td>
</tr>
</tbody>
</table>
Date: April 29, 2020

To: Susan Brown, Director

Through: David Lenzner, Executive Branch Budget Officer
Governor’s Finance Office

From: Joy Grimmer, Administrative Services Officer
Department of Taxation

Subject: Retroactive Contract – COIT Services of Reno LLC – COVID-19 related Deep Cleaning

The Department of Taxation is requesting to retroactively contract with COIT Services of Reno LLC. On April 17 and 18, 2020, the Department of Taxation's Carson City office had to be deep cleaned due to a presumptive positive case for COVID-19 of a staff member. This required emergency approval from the Administrator of the Purchasing Division pursuant to NAC 333.114. This was a thorough cleaning of possible exposed office areas and common areas which included the following:

Category 1: HEPA vac dust throughout. Clean carpet. Light clean and disinfect “High Touch points” fixtures, countertops, walls and floor, doors, handles etc Contents, computers, keyboards, mouse, wet fogging as needed**. Light clean exterior of room contents and surface items with EPA Approved disinfectant. Light PPE.

This service was needed to properly clean the building to ensure the office space was disinfected before staff re-entered the building on April 20, 2020.

If I can provide any further information, I am available to answer any questions. Thank you!!!
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23197

Agency Name: NDE - DEPARTMENT OF EDUCATION
Agency Code: 300
Appropriation Unit: 2675-32
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: BOARD OF REGENTS-NSHE, OBO UNR
Contractor Name: BOARD OF REGENTS-NSHE, OBO UNR
Address: UNR, CONTROLLERS OFFICE
City/State/Zip: RENO, NV 89557-0325
Contact/Phone: CHARLENE HART 775-784-4040
Vendor No.: D35000849
NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? 2020
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source</th>
<th>Percentage</th>
<th>Other Funding</th>
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<tr>
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<tr>
<td>Highway Funds</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/01/2020
   Anticipated BOE meeting date 05/2020

Retroactive? Yes
If "Yes", please explain

3. Termination Date: 06/01/2020
   Contract term: 31 days

4. Type of contract: Interlocal Agreement
   Contract description: ED Tech Needs Assmnt

5. Purpose of contract:
   This is a new interlocal agreement to conduct an Educational Technology Needs Assessment and create reports based off these assessments. The needs assessment was guided by the requirements set forth in NRS 388.795 and required in all even numbered years.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $20,000.00
   Other basis for payment: Per itemized invoices for completed deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?
   This contract is for the State Educational Technology Needs Assessment (SETNA) of Nevada school districts. The needs assessment was guided by the requirements set forth in NRS 388.795(2) & 388.795(6) and required in all even numbered years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not have the resources or expertise to provide these services

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The University of Nevada, Reno has provided these services in all years (since required in 2008). The University of Nevada, Reno was approved as the vendor by the Nevada Committee on Educational Technology (as guided by the requirements set forth in NRS 388.795(2) & 388.795(6)).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Current and past contracts-satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

   Approval Level User Signature Date
   Budget Account Approval bfarra2 05/08/2020 09:50:23 AM
   Division Approval bfarra2 05/08/2020 09:50:27 AM
   Department Approval bfarra2 05/08/2020 09:50:33 AM
   Contract Manager Approval bfarra2 05/08/2020 09:50:41 AM
   Budget Analyst Approval mranki1 05/13/2020 10:57:10 AM

Contract #: 23197
MEMORANDUM

TO: Susan Brown
   Clerk of the Board of Examiners
   Governor’s Finance Office – Budget Division

THROUGH: Catherine Bartlett
   Executive Budget Officer 2, Governor’s Finance Office – Budget Division

FROM: Heidi Haartz
   Deputy Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Board of Regents – NSHE

This memorandum serves as a request for retroactive approval to May 1, 2020 on a contract with the Board of Regents – NSHE. This contract is for the State Educational Technology Needs Assessment (SETNA) of Nevada school districts. The needs assessment was guided by the requirements set forth in NRS 388.795(2) & 388.795(6) and required in all even numbered years. The report is required to be submitted to LCB by June 1. This retro date is required to allow the vendor to complete the work by this designated deadline. The past faculty member managing this contract at UNR retired and this delayed the process for this year. In the future next even numbered year this contracting process will begin in January to avoid delays based on faculty/staff turn over.

If this is not approved the report will not be prepared by June 1 and the NDE will be out of compliance with NRS.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
    CC: Dave Brancamp
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22755

   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Agency Code: 300
   Appropriation Unit: 2712-32
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Amendment Number: 1
   Legal Entity Name: NEVADA PUBLIC HEALTH FOUNDATION
   Contractor Name: NEVADA PUBLIC HEALTH FOUNDATION
   Address: 3476 Executive Pointe Way Ste 10
   City/State/Zip: Carson City, NV 89706-7955
   Contact/Phone: Rota Rosaschi 775-884-0392
   Vendor No.: T81018059
   NV Business ID: NV19961104052

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<td>Other funding</td>
<td>0.00 %</td>
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</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. Other effective date: 02/05/2020
   Anticipated BOE meeting date: 05/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 145 days

4. Type of contract: Contract
   Contract description: Conference Planning

5. Purpose of contract:
   This is the first amendment to the original contract which provides conference planning and facilitation services for the federal Title programs directors meeting for school district staff who support Title I, II, III, IV, and V programs under the federal Every Student Succeeds Act to ensure continued progress to improve student academic achievement and school success in the state. This amendment increases the maximum amount from $24,220 to $45,980.09 and revises the scope of work due to need for additional breakout rooms and live streaming due to restrictions resulting from COVID-19.

6. CONTRACT AMENDMENT
   Trans $ | Info Accum $ | Action Accum $ | Agenda
   1. The max amount of the original contract: $24,220.00 | $24,220.00 | $24,220.00 | Yes - Info
   2. Amount of current amendment (#1): $21,760.09 | $21,760.09 | $45,980.09 | Yes - Info
   3. New maximum contract amount: $45,980.09

II. JUSTIFICATION

7. What conditions require that this work be done?
ESSA Section 1111(d)(3)(A)(iii): To ensure continued progress to improve student academic achievement and school success in the State, the State educational agency shall provide technical assistance to each local educational agency in the State serving a significant number of schools implementing comprehensive support and improvement plans... or schools implementing targeted support and improvement plans...

We are required to provide technical assistance to LEAs receiving funds under ESSA. While the law does not state we must host a federal meeting for LEA Directors each year, NDE has decided to host this annual meeting as a method in which we provide technical assistance; this is a common practice across other state departments of education as well. In addition, in our US DOE-approved ESSA plan, we state that we will provide in-person technical assistance across the Title programs through NDE cross-functional collaborative teams. By bringing all LEA directors for these programs to one location (as opposed to NDE staff traveling to each individual district to provide technical assistance), this meeting is a fiscally efficient way of meeting our federal requirement and what we stated we would do in our approved ESSA plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the skills and resources to provide the wide range of services encompassed within this contract.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      The selected vendor was the only vendor to submit a proposal.
   d. Last bid date: 10/07/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? Yes
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    DHHS 2014-current, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? Yes
    If "Yes", provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes
    17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
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May 1, 2020

To: Susan Brown, Clerk of the Board, Governor’s Finance Office

Through: Jhone M. Ebert, Superintendent of Public Instruction

Through: Dr. Jonathan Moore, Deputy Superintendent of Student Achievement

From: Dr. Seng-Dao Keo, Director of the Office of Student and School Supports

Subject: Contract Amendment, Nevada Public Health Foundation

The Nevada Department of Education (NDE) hosted its 2020 Federal Titles Directors Meeting: The New 2020 Vision—Maximizing Federal Education Resources for Nevada on March 10-11, 2020, in Las Vegas. The NDE Office of Student and School Supports and the Office of Educator Development, Licensure and Family Engagement collaborated on the two-day convening to provide strong technical assistance support to local education agencies (LEAs, also known as “districts”) regarding the Federal Titles Programs.

On Sunday, March 8, 2020, the NDE received urgent communications from district leaders stating that they could no longer attend the NDE meeting for federal program directors on March 10-11 due to travel restrictions as a result of the COVID-19 pandemic. Several district leaders requested that the Department live stream the event, including leaders from Clark County School District and Washoe County School District. Knowing how much critical information and professional learning was going to be shared at this meeting, NDE needed to quickly meet the needs of our districts and provide access to technical assistance support—in consideration of the current crisis and in preparation for the upcoming school year. After an internal consultation, and in order to be responsive to district leaders, we agreed to livestream the event so district leaders who could no longer attend would be able to access critical guidance and technical assistance delivered by the NDE.

In addition, we decided in February to utilize breakout rooms in order to best meet the needs of LEAs and strengthen the NDE’s ability to deliver effective technical assistance support. This was informed by our collaboration with district leaders, who helped to shape the agenda for the
convening and, during this process, identified a need for additional breakout sessions to address the highest need topics. Given the number of sessions we would be hosting, again based on district feedback, we determined that it was not feasible to host the convening in one large conference room. As such, we decided to add additional rooms to accommodate all of the sessions we were presenting, as opposed to hosting multiple sessions simultaneously in one large room.

The Nevada Public Health Foundation (NPHF) was the only facilitator for this contract. Their hours were extended to include the work with the hotel and streaming service between March 1-10, 2020. No additional facilitator was added. This approval was documented via email between Gabby Lamarre, NDE Federal Liaison and Title I Director, and NPHF.

There was a delay between the approval of additional expenses and the initiation of the contract amendment. The amendments were in response to feedback from district leaders, with live streaming a response due to the COVID-19 crisis. The President of the United States declared a national emergency on March 13, 2020. On March 15, 2020, Governor Sisolak ordered Nevada schools to close until April 6 at least in response to the COVID-19 pandemic. Upon returning back to the office the week of March 16, we reached out to our NDE colleague, Joel Smedes, for directions in order to submit the amendment. He directed us to create an amendment justification. Upon this document being submitted, we were then told we needed to complete the document, Initiate a New/Amendment Contract. This document needed to be reviewed and signed by multiple staff members, in the midst of NDE initiating telecommuting for its staff members and planning to respond to the COVID-19 emergency. Concurrently, as that document was being completed and reviewed for approval, we completed the other three forms needed to accompany this amendment. This entire process took a few weeks to coordinate and complete because of the competing priorities to provide urgent support to LEAs and schools impacted by the COVID-19 crisis (i.e., supporting LEAs to get WiFi connectivity and secure large numbers of devices so students had access to distance learning).

cc: Heidi Haartz, Deputy Superintendent for Business and Support Services
    Jason Dietrich, Director of the Office of Educator Development, Licensure and Family Engagement
    Gabrielle Lamarre, Education Program Supervisor (Title I Programs Director and Federal Liaison)
    Maria Sauter, Education Program Supervisor (Title IVA Program Director)
    Karl Wilson, Education Program Supervisor (Title III Program Director)
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22979

   Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION
   Agency Code: 402
   Appropriation Unit: 3279-07

   Legal Entity Name: CUMMINS, INC.
   Contractor Name: CUMMINS, INC.
   Address: 2807 E. Alexander Road
   City/State/Zip: North Las Vegas, NV 89030
   Contact/Phone: Usman Kahn 702-399-2339

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<td>Other funding</td>
<td>1.30 %</td>
</tr>
</tbody>
</table>

   Fees 0.00 %  Bonds 0.00 %

   X Patient Liability for the ICF Individuals

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      or b. other effective date 04/13/2020
      Anticipated BOE meeting date 06/2020
      Retroactive? Yes

      This emergency contract requires an immediate start due to a non-functioning generator. This generator supports one of the residential homes of our Intermediate Care Facility where vulnerable individuals live.

3. Termination Date: 07/31/2020
   Contract term: 109 days

4. Type of contract: Contract
   Contract description: Generator Repair

5. Purpose of contract:
   This is a new contract to provide emergency generator repair services for the generator used at the Desert Regional Center. The generator supports one of the residential homes of the Intermediate Care Facility (ICF) where vulnerable individuals reside.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $29,846.03
   Other basis for payment: As invoiced per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

   The generator used at the Desert Regional Center (DRC) is not functioning due to fuel contamination, causing the fuel system to shut down.

   This generator supports one of the residential homes of our Intermediate Care Facility (ICF) where vulnerable individuals live, and DRC is needing immediate repair services for the generator.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not provide this service.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?  
No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Exempt (Per statute)

  c. Why was this contractor chosen in preference to other?
  Contract authorized by State Purchasing Administrator for emergency services per NAC 333.114

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

  No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  No

  b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  No

  c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

  Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Work has been performed by this vendor per DAWN history.

14. Is the contractor currently involved in litigation with the State of Nevada?  No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

  Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  Yes

19. Agency Field Contract Monitor:

  Darrel Hansen, ASO III  Ph: (702) 486-6333

20. Contract Status:

  Contract Approvals:

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</table>
Hi Darrel,

Pursuant to NAC 333.114, I authorize you to proceed with the repairs to the generator on an emergency basis. Please let me know if you have any questions.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kdidoty@admin.nv.gov
From: Darrel Hansen <dihansen@adsh.nv.gov>
Sent: Wednesday, March 04, 2020 4:27 PM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Subject: Emergency Generator Repairs

Hello Kevin:

Desert Regional Center has an emergency generator that is currently non-functioning due to the fuel going bad and it has affected the fuel system. The quote for the repairs is $29,846.03 which exceeds the $15,000 limit indicated for heavy equipment in SAM 1552, 3.

This generator supports one of the residential homes of our Intermediate Care Facility where vulnerable individuals live. Because of this, I believe SAM 1552 1. “Emergency purchases necessary to protect life ...” would apply.

Would appreciate some guidance in this matter, please contact myself, or Gary Winder.

Thank You:

Darrel Hansen, CPM
Administrative Services Officer 3
Desert Regional Center
1391 S. Jones Blvd. | Las Vegas, NV 89146
T: (702) 486-6333 | F: (702) 486-6368 | E: DH.Hansen@adsh.nv.gov
www.dhhs.nv.gov | www.adsh.nv.gov

Helping People. It’s who we are and what we do.

Find help 24/7 by dialing 2-1-1; texting 898-211; or visiting www.nevada211.org

NOTICE: This message and accompanying documents are covered by the electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, may be covered by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and may contain confidential information or Protected Health Information intended for the specified individual(s) only. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this Information is strictly prohibited. Violations may result in administrative, civil, or criminal penalties. If you have received this communication in error, please notify sender immediately by e-mail, and delete the message.
April 8, 2020

MEMORANDUM

TO: Susan Brown, Director
   Governor’s Finance Office

THROUGH: Richard Whitley, MS, Director
          Department of Health and Human Services

FROM: Dena Schmidt, Administrator
       Aging and Disability Services Division

SUBJECT: Request for Approval for Retroactive/Immediate Start Date for Emergency Contract for Generator Repair

This memorandum requests that services for generator repair for the Aging and Disability Services Division (ADSD), Desert Regional Center (DRC) be approved for an immediate start date, set as April 13, 2020, prior to the approval of the Clerk of the Board for the emergency contract with Cummins, Inc. This contract requires the immediate start date for services due to a non-functioning generator due to fuel contamination, causing the fuel system to shut down.

This generator supports one of the residential homes of DRC’s Intermediate Care Facility (ICF) where vulnerable individuals live, and DRC is needing immediate repair services for the generator.

This emergency contract has been approved by the Purchasing Administrator per NAC 333.114.

Thank you for your consideration.

cc: Jessica Adams, ADSD, Deputy Administrator
    Darrel Hansen, ADSD – DRC, ASO III
    Mariana Acevedo, ADSD, MA I, Contract Manager
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23072

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<td>Contractor Name:</td>
<td>ANYTIME PLUMBING INC DBA ABES</td>
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<tr>
<td>Agency Code:</td>
<td>409</td>
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<td>Appropriation Unit:</td>
<td>3148-07</td>
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<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
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To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
<th>Percentage</th>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/02/2020
   Anticipated BOE meeting date 06/2020
   Reactive? Yes
   A retroactive, emergency contract was requested and approved by the Purchasing Division Administrator.

3. Termination Date: 04/02/2021
   Contract term: 1 year

4. Type of contract: Contract
   Contract description: Plumbing Repair

5. Purpose of contract:
   This is a new contract to provide unexpected repairs to broken water pipes in the Medical Administrative Segregation (ADSEG) section of the Administration building at Summit View Youth Center.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,733.00
   Payment for services will be made at the rate of $23,733.00 per Entire Project

II. JUSTIFICATION

7. What conditions require that this work be done?
   This will allow Summit View to make necessary repairs in order to temporarily open the ADSEG Building, with the intent of using it as a medical quarantine area for new youth arriving at the facility. The youth will be quarantined for 14 days, which is the Center for Disease Control and Prevention's recommended quarantine time amidst the current COVID-19 pandemic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Facility staff do not have the expertise, equipment or licensing to perform the services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Exempt (Per statute)
c. Why was this contractor chosen in preference to other?
NAC 333.114

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No if "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

   The contractor has been under contract with the Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No if "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:
   Corrina Church, Admin Services Officer Ph: 702-668-4758

20. Contract Status:

   Contract Approvals:

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Hi Mandi,
Pursuant to NAC 333.114, you are authorized to proceed with this contract.
Kevin

Sent from my iPhone

On Apr 2, 2020, at 6:43 PM, Mandi Davis <Mandi.Davis@dcfs.nv.gov> wrote:

Hi Kevin,
Please see the attached emergency contract request for your consideration and approval. Please let us know if you need any additional information.

Thank you,
Mandi

<image001.png> Mandi Davis, CPM
Deputy Administrator – Administrative Services
Nevada Department of Health and Human Services
Division of Child and Family Services
4126 Technology Way, 3rd Floor, Carson City, NV 89706
T: (775) 684-7942 E: mandi.davis@dcfs.nv.gov
www.dhhs.nv.gov | www.dcfs.nv.gov

<Anytime Plumbing Emergency Contract Request.pdf>
<Anytime Plumbing - Summit View pipe 3-26-20.pdf>
MEMORANDUM

TO: Kevin Doty, Administrator  
Purchasing Division

FROM: Mandi Davis, Deputy Administrator – Administrative Services  
Division of Child and Family Services

DATE: April 2, 2020

SUBJECT: Emergency Retroactive Contract – Anytime Plumbing, Inc.

An emergency retroactive contract is being requested between the Division of Child and Family Services (DCFS) and Anytime Plumbing, Inc. The purpose of this contract is to cover unexpected repairs to broken water pipes in the Medical Administrative Segregation (ADSEG) section of the Administration building at the Summit View Youth Center (SVYC). This area was not originally intended to be occupied; therefore, expenses to repair and maintain the plumbing in this area was not previously anticipated. The water had previously been shut off to the area.

This contract will allow the Summit View Youth Center to make the necessary repairs in order to temporarily open the ADSEG Building, with the intent of using it as a medical quarantine area for new youth arriving at the facility. The youth will be in quarantine for 14 days, which is the Center for Disease Control and Prevention’s (CDC) recommended quarantine time amidst the current COVID-19 pandemic.

Having a separate place to quarantine newly committed youth will help the facility abide by ACA guidelines and CDC guidelines under these emergency conditions, hopefully preventing an outbreak at the facility. In addition, the facility currently has at least two youth who qualify as high risk for morbidity. The quarantine area will assist in keeping these youth protected and in good health.

DCFS has already received a cost estimate of $23,733 from Anytime Plumbing, Inc. for the repairs as noted. The repair project is expected to take 5-6 days. If this request is approved, the agency can start work immediately and have a quarantine area in place within 1 weeks’ time.

DCFS feels that this request is in the best interests of both the youth housed at this 24x7 facility and the staff that work at the facility. It should help protect both the safety and property but will be ineffective if not enacted immediately. These are unprecedented times which nobody could have possibly imagined or anticipated. We cannot risk having an outbreak at the Summit View Youth facility.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at mandi.davis@dcfs.nv.gov or 775-684-7942.
PROPOSAL AND CONTRACT

TO: Anthony
ADDRESS: Summit view youth correctional
FROM: SCOTT JESTER
CELL# 702-303-6437
scott@anytimeplumbingvegas.com

WE ARE PLEASED TO QUOTE THE FOLLOWING WORK

To jackhammer concrete around rotten pipe risers in three separate rooms, replace rotten horizontal pipe risers coming through slab and any bad cast-iron pipe above slab in the room, pour back concrete around each new horizontal riser that has been replaced. Price includes parts labor. Work will take approximately 5 to 6 days to complete with 3 techs. Price excludes any laterals under ground and anything outside of the rooms. There will be a additional charge for anything thicker than 6 inches of concrete and anything outside the scope of work.

QUOTE VALID FOR 30 DAYS
Price $23,733.00
Terms tbd

CALICHE, ROCK REMOVAL, REINFORCED CONCRETE, CONCRETE THICKER THAN 5", REPLACEMENT MATERIALS IF THE AFOREMENTIONED IS ENCOUNTERED, FINISHED FLOOR OR WALLS, ROOF/WALL PENETRATIONS, FEES, ASSESSMENTS, WORK OUTSIDE SCOPE OF WORK, HIDDEN CONCRETE, ACTS OF GOD, UNMARKED UTILITIES. WILL REQUIRE WRITTEN SIGN OFF TO PROCEED IF THE ABOVE IS ENCOUNTERED.

CONDITIONS:
It is understood and agreed that we shall not be held liable for any loss, damage or delays occasioned by fire, strikes, or material stolen after delivery upon premises, lockouts, acts of God or the public enemy, accidents, boycotts, material shortages, disturbed labor conditions, delayed delivery of materials from Seller's suppliers, force majeure, inclement weather, flood, freight embargoes, causes incident to national emergencies, war or other causes beyond the reasonable control of Seller. Whether of like or different character, or other causes beyond his control. Prices quoted in this contract are based upon present prices and upon condition that the proposal will be accepted within thirty days. General conditions which are standard for specialty contractors in the construction industry.

In the event this account is referred to an attorney for collection, customer agrees to pay all cost of collection, including attorneys fees, per annum interest, and damage to business operations.

SUBMITTED: SCOTT JESTER DATE: 3-26-20

ACCEPTANCE: You are hereby authorized to perform the work mentioned in the above proposal, for which I agree to pay the amount mentioned in said proposal, and according to the terms thereof.

ACCEPTED: ___________________________ DATE: ___________________________

SIGNATURE OF AUTHORIZATION

PLEASE PRINT NAME/TITLE: ___________________________
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22839

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: THOMSON, JAMES F JR DBA
   Contractor Name: THOMSON, JAMES F JR DBA
   Agency Code: 409
   Appropriation Unit: 3148-95
   Is budget authority available?: Yes
   City/State/Zip: LAS VEGAS, NV 89115-1877

   To what State Fiscal Year(s) will the contract be charged? 2020
   Contact/Phone: 702/643-2900
   Vendor No.: T29035625
   NV Business ID: NV20071096997

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
<th>Percentage</th>
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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<td>Fees</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
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</tr>
</tbody>
</table>

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No
      b. other effective date 04/23/2020
         Anticipated BOE meeting date 05/2020
      Retroactive? No
      If "Yes", please explain
      Not Applicable

   3. Termination Date: 06/30/2020
      Contract term: 68 days

   4. Type of contract: Contract
      Contract description: Remove Gym Flooring

   5. Purpose of contract:
      This is a new contract to remove the existing gym flooring at the Summit View Youth Center.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $14,125.00
      Payment for services will be made at the rate of $14,125.00 per completed project
      Other basis for payment: In full upon completion with agency-approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Conditions in the gym have rendered the flooring surface slippery, creating a fall hazard to the youth and staff. This project was included in Decision Unit M425.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Youth have a right to large muscle exercise daily. Contracting this service will allow the gym to be closed the shortest time possible.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This vendor had the lowest quote.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   The Division has previously contracted with American Southwest Electric and has found the service to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:
   Anthony Perry, Facility Supervisor 2 Ph: 702-668-4752

20. Contract Status:
   Contract Approvals:
   
   Approval Level User Signature Date
   Budget Account Approval dander16 03/10/2020 09:24:17 AM
   Division Approval knielson 03/11/2020 10:43:11 AM
   Department Approval mwinebar 03/16/2020 16:47:52 PM
   Contract Manager Approval sknigge 03/18/2020 08:54:37 AM
   Budget Analyst Approval jyou23 04/23/2020 16:18:49 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22912

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: RED ROCK PSYCHOLOGICAL HEALTH, LLC
   Agency Code: 409
   Appropriation Unit: 3229-18
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   City/State/Zip: LAS VEGAS, NV 89119
   Address: 1515 E. Tropicana Ave. Ste.580
   Contact/Phone: Melissa Webb 702/898-5311
   Vendor No.: T29034466
   NV Business ID: NV20121764975

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/01/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 01/31/2024
   Contract term: 3 years and 275 days

4. Type of contract: Contract
   Contract description: Psychosexual Eval.

5. Purpose of contract:
   This is a new contract to provide psychosexual evaluations for adults, children or adolescents in the care of the Division.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $22,800.00
   Other basis for payment: $950 per eval; $100 per hour for trial prep and testimony; $50 per hour while in transit; $50 per no show; $100 per hour for incomplete work

II. JUSTIFICATION

7. What conditions require that this work be done?
   A psychosexual evaluation is needed for an adult or children/adolescent in the care of the Division. This evaluation will identify and describe behavior patters of sexualized actions that are problematic, to help differentiate between problematic and expected sexual development; to establish the level of risk that the individual presents to other children and the community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Division does not have staff with the expertise or training in psychosexual evaluation.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The selected vendor was the lowest responsible vendor to agree to provide the services.

d. Last bid date: 02/01/2020    Anticipated re-bid date: 01/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, DETR. Services have been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

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<td>jyou23</td>
<td>05/01/2020 15:08:04 PM</td>
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</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23029

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409

   Legal Entity Name: Ryan Falke dds dba Sierra Oral & Facial Surgery
   Contractor Name: Ryan Falke dds dba Sierra Oral & Facial Surgery
   Address: 475 Somerset Pkwy. Ste. B
   City/State/Zip: Reno, NV 89523
   Contact/Phone: Dr. Ryan Falke DDS 775-284-2500
   Vendor No.: T27042477
   NV Business ID: NV20151634592
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 50.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % X Other funding 50.00 % County Participation

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/12/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? Yes
   If "Yes", please explain:
   A retroactive, emergency contract request was submitted to, and approved by, the Administrator of the Purchasing Division. This contract provides for corrective dental services for a youth who was injured while in the care of the Division.

3. Termination Date: 06/30/2021
   Contract term: 1 year and 138 days

4. Type of contract: Contract
   Contract description: Dental Services

5. Purpose of contract:
   This is a new contract to provide dental repair services to a youth whose mouth was injured during an incident while in the care of the Division.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $12,761.00
   Other basis for payment: No phase: $546; Phase 1: $2,700; Phase 2: $5,449; Phase 3: $414; and possible Phase 4: $3,652

II. JUSTIFICATION

7. What conditions require that this work be done?
   A youth in the care of the Division suffered facial injuries during an incident that occurred while in correctional care. The youth was seen and treated by a contracted dentist. The dental repairs turned out to be faulty. This contract will repair the damage and provide the necessary reconstruction that the youth now requires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No State employees have the necessary skills, training or equipment to provide the necessary services.

9. Were quotes or proposals solicited?
   No
   Was the solicitation (RFP) done by the Purchasing Division?
   No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 23029
Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

**NAC 333.114 Emergency contract request approval by Purchasing Administrator.**

d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>Yes</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>Yes</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor has provided services to DETR clients. Services were satisfactory.</td>
<td></td>
</tr>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

<table>
<thead>
<tr>
<th>Other</th>
</tr>
</thead>
</table>

16. **Domestic Professional LLC**

16. a. Is the Contractor Name the same as the legal Entity Name?

<table>
<thead>
<tr>
<th>Yes</th>
</tr>
</thead>
</table>

17. a. Does the contractor have a current Nevada State Business License (SBL)?

<table>
<thead>
<tr>
<th>Yes</th>
</tr>
</thead>
</table>

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

<table>
<thead>
<tr>
<th>Yes</th>
</tr>
</thead>
</table>

19. Agency Field Contract Monitor:

20. Contract Status:

**Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
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<tr>
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<tr>
<td>Budget Analyst Approval</td>
<td>jyou23</td>
<td>05/07/2020 11:47:50 AM</td>
</tr>
</tbody>
</table>
Hi Katrina,

Pursuant to NAC 333.114, you have my authorization to proceed with an emergency contract for the services described in the letter you attached to your request.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

From: Katrina Nielsen <KNielsen@dcfs.nv.gov>
Sent: Wednesday, February 12, 2020 12:52 PM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: David Anderson <d-anderson@dcfs.nv.gov>; DCFS contracts <contracts@dcfs.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>; Mandi Davis <Mandi.Davis@dcfs.nv.gov>
Subject: Emergency Contract Request - Sierra Oral & Facial Emergency Contract Request
Importance: High

Hi Kevin,

Please see the attached emergency contract request for your consideration and approval.

Thanks,

Katrina Nielsen
Administrative Services Officer - Administrative Services
Nevada Department of Health and Human Services
Division of Child and Family Services
4126 Technology Way, 3rd Floor, Carson City, NV 89706
T: (775) 684-4414 E: knielsen@dcfs.nv.gov
www.dhhs.nv.gov | www.dcfs.nv.gov
MEMORANDUM

TO: Kevin Doty, Administrator
    Purchasing Division

FROM: Mandi Davis, Deputy Administrator – Administrative Services
        Division of Child and Family Services

DATE: February 12, 2020


An emergency retroactive contract, with an effective date of February 12, 2020, is being requested between the Division of Child and Family Services (DCFS) and Sierra Oral & Facial Surgery [Ryan Falke, D.D.S.]. This contract will provide a necessary medical procedure for a youth previously injured while in the care of DCFS.

A youth was adjudicated to Caliente Youth Center (CYC), and while there, she was involved in an incident where she needed to be restrained by staff. Both the youth and the staff inadvertently fell to the ground and subsequently two of the youth’s teeth were knocked out. The youth was taken to The doctor recommended and the youth received dental implants, specifically posts were placed into her gums and two crowns were implanted.

Later, the youth completed programming and was paroled. Within days of being paroled, one of the crowns had fallen out. The youth was residing with her sister at the time, who referred her to a local dentist. DCFS intervened by obtaining a caseworker through The Children’s Cabinet to assist the family. In time, the youth was seen by a dentist and then referred to an oral surgeon. It was explained to the youth’s assigned Youth Parole Counselor that the dental implants were not completed correctly and needed to be removed and then put in correctly. However, since the youth was now on FFS Medicaid (after being paroled) and awaiting placement into an unconfirmed Residential Treatment Program, the oral surgeon refused to accept the youth as a patient, causing DCFS to seek other resolution.

Sierra Oral & Facial Surgery is an oral surgery center willing to see the youth. The assigned Youth Parole Counselor took the youth to see the oral surgeon. After seeing the youth, the oral surgeon was unsure of the best treatment plan and requested time to consult with the referring dentist. Sierra Oral & Facial Surgery later confirmed that the original implants and posts where not done correctly, explained that there is now a significant amount of bone and gum damage, some of which cannot be repaired. The youth is going to require extensive bone grafts prior to surgery and advised that her treatment plan will take months.

After receiving the treatment plan from Sierra Oral & Facial Surgery, DCFS anticipates that some of the treatment can be paid through Medicaid, however, some of the reconstruction is not likely to be covered as it is considered “cosmetic.”

DCFS requested a quote (attached) from Sierra Oral & Facial Surgery for the portion that is believed to not be covered by Medicaid and is now requesting an emergency retroactive contract for those services in order to expedite the necessary medical treatment and prevent further damage. However, due to the possibility that more damage has occurred, DCFS is requesting that the contract amount be above the quoted amount. That way all necessary work can be completed without risk of having to limit services simply due to preset contract limitations and/or potentially having to perform additional
surgeries later. In addition, DCFS also feels that it is in the best interest of the youth and the state to proceed with the necessary medical services as quickly as possible to avoid further damage, to minimize undue pain and suffering from the youth and to minimize the liability to the state.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 23110

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: Ace World Wide Moving & Storage
   Contractor Name: Ace World Wide Moving & Storage
   Agency Code: 409
   Appropriation Unit: 3646-04
   Address: 1841 E. Craig Rd.
   City/State/Zip: North Las Vegas, NV 89030
   Is budget authority available?: Yes
   Contact/Phone: Nick Pizzariello 702/415-8289
   Vendor No.: T29027950A
   NV Business ID: NV20001477028

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 66.00 %  Fees 0.00 %
   X Federal Funds 34.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No

   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 2 years and 48 days

4. Type of contract: Contract
   Contract description: Movers

5. Purpose of contract:
   This is a new contract to provide relocation services for two of the Division’s Neighborhood Family Service Center offices. The South site is relocating from 522 E. Lake Mead Parkway, Henderson to 1485 Warm Springs Road, Henderson. The East site is relocating from 4180 S. Pecos Road, Las Vegas to a new location in which Leasing Services is in process of securing a lease agreement.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $16,840.00
   Other basis for payment: Lake Mead Pkwy: estimate cost- $6,563 = Material delivery $140, 300 moving boxes $525, labor estimated $4,968, truck rate $930 Pecos: estimate cost $10,277 = Material delivery $140, 400 moving boxes $700, Labor $7,949, truck rate $1,488.

II. JUSTIFICATION
7. What conditions require that this work be done?
   The leases on two properties have expired and the County has terminated sharing the expenses with the State. The State agency needs to relocate to smaller office space that would be more affordable than the large buildings they are currently renting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No State contractor for this service and not sufficient staff to handle the size of these two moves.

9. Were quotes or proposals solicited?
   Yes
   Was the solicitation (RFP) done by the Purchasing Division?
   No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Two Men & A Truck
Smitty Movers
Red Carpet Movers
Ace Worldwide
5-Star Moving
Christopher Moving
Just Breathe Movers
X-Treme Movers

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This was the only vendor that responded

d. Last bid date: 04/07/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Public and Behavioral Health contracted with this vendor in 2016, services were satisfactory. In addition, the Purchasing Division had previously entered into an Master Services Agreement contract with this vendor.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

Darryl Lambert, Facility Supervisor Ph: (702) 249-2028

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23031

<table>
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<th>Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES</th>
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<tr>
<td>Contractor Name: DPL ENTERPRISES INC DBA</td>
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<tr>
<td>Agency Code: 409</td>
</tr>
<tr>
<td>Appropriation Unit: 3646-07</td>
</tr>
<tr>
<td>Is budget authority available?: Yes</td>
</tr>
<tr>
<td>City/State/Zip: LAS VEGAS, NV 89120-3963</td>
</tr>
<tr>
<td>Address: AIR CARE</td>
</tr>
<tr>
<td>Contact/Phone: David Callow 702/454-5515</td>
</tr>
<tr>
<td>Vendor No.: T29031041</td>
</tr>
<tr>
<td>NV Business ID: NV19791009257</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2021-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 66.00 %
- Federal Funds: 34.00 %
- Highway Funds: 0.00 %
- Fees: 0.00 %
- Bonds: 0.00 %
- Other funding: 0.00 %

2. Contract start date:
   a. Effective upon Board of Examining approval? No
   b. Other effective date: 07/01/2020

   Anticipated BOE meeting date: 06/2020

   Retroactive?: No

   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: Contract

   Contract description: Air duct cleaning

5. Purpose of contract:
   This is a new contract to provide ongoing maintenance for heating, ventilation, air conditioning, and air duct cleaning in eleven State owned buildings located at 6171 W. Charleston Blvd., Las Vegas.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $15,500.00
   Payment for services will be made at the rate of $250.00 per system cleaning

II. JUSTIFICATION

7. What conditions require that this work be done? This service will ensure good indoor air quality for staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work: There is no state agency or agency staff with the ability or knowledge to perform this type of work.

9. Were quotes or proposals solicited? Yes
   a. Was the solicitation (RFP) done by the Purchasing Division? No
   b. Solicitation Waiver: Not Applicable

   List the names of vendors that were solicited to submit proposals (include at least three):

   - Vegas Valley Air Duct
   - Las Vegas Air Duct Cleaning Service
   - DPL Enterprises Inc dba Air-Care
c. Why was this contractor chosen in preference to other?

Best rates

d. Last bid date: 02/26/2020  Anticipated re-bid date: 04/24/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Darryl Lambert, Facility Supervisor  Ph: 702-249-2028

20. Contract Status:

   Contract Approvals:
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23106

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409
   Appropriation Unit: 3646-18
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Dr. Christopher Morano
   Contractor Name: Dr. Christopher Morano
   Address: 7041 Wedgewood Way
   City/State/Zip: Las Vegas, NV 89147
   Contact/Phone: Dr. Chris Morano 414/477-8057
   Vendor No.: T27033788
   NV Business ID: NV20201718319

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Federal Funds 100.00 %
   - Highway Funds 0.00 %
   - Fees 0.00 %
   - Bonds 0.00 %
   - Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 05/08/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 09/30/2022
   Contract term: 2 years and 145 days

4. Type of contract: Contract
   Contract description: Dr. Chris Morano

5. Purpose of contract:

   This is a new contract to provide live coaching and feedback to the Division of Child and Family Services Mobile Crisis Response Team. Dr. Morano will assist managers and supervisors in the development and implementation of a comprehensive plan for Mobile Crisis Response Team, providing instruction and lead discussion with the crisis response staff on methods to resolve crises, therapeutic options and other family centered solutions.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $18,750.00
   Payment for services will be made at the rate of $125.00 per hour
   Other basis for payment: $125/ hour x 5 hours/month = $7,500/year x 2 1/5 years - $18,750

II. JUSTIFICATION

7. What conditions require that this work be done?

   As mobile crisis response and stabilization services expand to serve more youth across Nevada, its is imperative that we stick to the fidelity of the model. Having Dr. Morano continue to provide live coaching and modeling to the mobile teams will ensure that we are providing quality, evidence-based interventions to the youth and families that we serve.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The only state agency that provides mobile response and stabilization services to youth is the Department of Public and Behavioral Health (DPBH) through a collaborative model with the Division of Child and Family Services. DPBH serves youth in the rural and frontier regions only using a telehealth model. Dr. Morano has provided training and technical assistance to both DPBH and Child and Family services' Mobile Crisis Units to ensure consistency and fidelity of the model and interventions across regions and service delivery model types both in person and via telehealth.
9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing No
   Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Dr. Christopher Morano
      Maryland Institute for Innovation and Implementation
      The National Center for Innovation & Excellence
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other? Dr. Morano is the most qualified and cost efficient provider in the area.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
       If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
    Yes, Contractor has been under contract or grant subrecipient for the Division. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. Not Applicable

19. Agency Field Contract Monitor:
    Tiffany Ontiveros, Grants & Projects Analyst  Ph: 702-486-5004

20. Contract Status:
    Contract Approvals:
    Approval Level  User  Signature Date
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    Division Approval  knielsen  04/24/2020 12:32:06 PM
    Department Approval  mwinebar  05/01/2020 16:13:32 PM
    Contract Manager Approval  skrigge  05/05/2020 12:04:29 PM
    Budget Analyst Approval  jyou23  05/08/2020 13:32:03 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22403

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: Weiss Research & Consulting LLC
   Contractor Name: Weiss Research & Consulting LLC
   Agency Code: 409
   Appropriation Unit: 3646-15
   Is budget authority available?: Yes
   City/State/Zip: Henderson, NV 89002
   If "No" please explain: Not Applicable
   Address: 35 E. Horizon Pkwy.
   Vendor No.: T32009197
   Contact/Phone: Eugenia Liberman Weiss 943/433-3416
   NV Business ID: NV20191307071

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %
   X Federal Funds 100.00 %
   Highway Funds 0.00 %

   Fees 0.00 %
   Bonds 0.00 %
   Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/08/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 09/30/2023
   Contract term: 3 years and 145 days

4. Type of contract: Contract
   Contract description: Needs Assessment

5. Purpose of contract:
   This is a new contract to provide a Planning and Evaluation Unit needs assessment, training and technical assistance with the goal of improving service delivery and outcomes for children and families.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $40,000.00
   Other basis for payment: $4,000 for On-Site visit; $25 per hour for writing report; $100 per hour for evaluator to provide training; $200 per hour for senior evaluator to provide video conference training; $250 per hour for in person senior evaluator to provide training; $6,000 for travel (not to exceed).

II. JUSTIFICATION

7. What conditions require that this work be done?
   Due to recent changes in personnel and organizational structure, the Planning and Evaluation Unit has been reorganized and reallocated staff and projects across children's mental health, child welfare and juvenile justice. This is the optimal time to ensure the allocation of projects and resources across the Division are appropriate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   There are no external program evaluators available within the State of Nevada system that can provide this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This was the only vendor providing a quote on the project.

d. Last bid date: 09/09/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Other

Domestic Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:
Megan Freeman, Licensed Psychologist 1 Ph: 702-486-5282

20. Contract Status:
Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23016

   Legal Entity Name: Advanced Biomedical & Imaging
   Contractor Name: Advanced Biomedical & Imaging
   Address: 5325 Louie Lane, Suite 1
   City/State/Zip: Reno, NV 89511-1813

   Agency Name: DEPARTMENT OF CORRECTIONS
   Agency Code: 440
   Appropriation Unit: 3714-17
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: Dave Welch, President 775-432-6325
   Vendor No.: T27043395
   NV Business ID: NV20151189783

   To what State Fiscal Year(s) will the contract be charged? 2020-2025

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

     | Source          | %     |
     |-----------------|-------|
     | General Funds   | 100.00% |
     | Federal Funds   | 0.00%  |
     | Highway Funds   | 0.00%  |

   Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/28/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 03/31/2025
   Contract term: 4 years and 338 days

4. Type of contract: Contract
   Contract description: Dental X-Ray Machine

5. Purpose of contract:
   This is a new contract to provide a panoramic digital dental X-ray machine, installation, training, support and 5-yr parts warranty at High Desert State Prison.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,100.00
   Other basis for payment: B/A 3714 CAT 17 $23,100.00 -One Time Payment will be made in FY20-contract warranty will extend for 5 years.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Current X-Ray machine is inoperable at HDSP. This acquisition and installation was Legislature approved and allocated in the SY20-21. This is a health and safety requirement for the care of inmates and reduces the cost, safety risks and delays of transporting inmates to other facilities for care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No NDOC employee is licensed or certified to perform this work. No other State agency provides this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid. This vendor is a Nevada-Based business.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?  **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No  **If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   No  **If "Yes", please explain**

13. Has the contractor ever been engaged under contract by any State agency?
   
   Yes  **If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.**

   NDOC Contract #NDOC20136 for $750.00. Work is currently being scheduled for completion.

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No  **If "Yes", please provide details of the litigation and facts supporting approval of the contract**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   
   Yes

19. Agency Field Contract Monitor:...

20. Contract Status:

   **Contract Approvals:**

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23102

Agency Name: DEPARTMENT OF CORRECTIONS
Agency Code: 440
Appropriation Unit: 3760-09
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: SFP HOLDING INC DBA
Contractor Name: SFP HOLDING INC DBA
Address: A1 NATIONAL FIRE CO LLC
City/State/Zip: CAROL STREAM, IL 60197-6783

To what State Fiscal Year(s) will the contract be charged? 2021-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date: 07/01/2020
   Anticipated BOE meeting date: 04/2020

Retroactive?: No
If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract
   Contract description: Backflow Test/Cert

5. Purpose of contract:
   This is a new contract for ongoing services to provide backflow testing and certifications, retesting and minor repairs at Casa Grande Transitional Housing, Florence McClure Women's Correctional Center, High Desert State Prison, Jean Conservation Camp, Southern Desert Correctional Center, Southern Nevada Correctional Center, Three Lakes Valley Conservation Camp and Tonopah Conservation Camp.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $34,992.00
   Other basis for payment: CGTH: 3760 FY21 $220.00/ FY22 $220.00 ~ FMWCC: 3761FY21 $2400.00/ FY22 $2400.00 ~ HDSP: 3762 FY21 $10,560.00/ FY22 $10,560.00 ~ JCC: 3748 FY21 $576.00/ FY22 $576.00 ~ SDCC: 3738 FY21 $1630.00/ FY22 $1630.00 ~ SNCC: 3715 FY21 $560.00/ FY22 $560.00 ~ TLVCC: 3725 FY21 $950.00/ FY22 $950.00 ~ TCC: 3754 FY21 $0.00/ FY22 $1200.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   NDOC is required to have all backflow devices inspected and certified annually per the Nevada Administrative Code 445A - Water Controls.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDOC does not have the qualifications or required licenses from the American Water Works Association (AWWA). No other state agency provides this service.

9. Were quotes or proposals solicited?
   Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

- SFP Holding Inc DBA A-1 National Fire Co LLC
- Master Service Plumbing
- NDI Plumbing
- ACE Fire Systems
- D & D Plumbing
- B & L Backflow
- Savage & Son
- Emcor
- Summit Plumbing
- Aquaman

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

   Other
   Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22947

   Legal Entity: 3SAURUS L.L.C.
   Name:

   Agency Name: COMMISSION ON MINERAL RESOURCE
   Contractor Name: 3SAURUS L.L.C.

   Agency Code: 500
   Address: 2028 Western Ave.

   Appropriation Unit: 4219-09
   City/State/Zip Las Vegas, NV 89102

   Is budget authority available?: Yes
   Contact/Phone: William Beddow 805-208-5046

   If "No" please explain: Not Applicable
   Vendor No.: NV Business ID: NV20151021334

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Highway Funds</td>
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   Other funding: 0.00%

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   or b. other effective date 05/18/2020

   Anticipated BOE meeting date 05/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2020

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to design, fabricate, deliver and install a geology-related (rock and mineral) museum exhibit in the Las Vegas Natural History Museum.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $49,500.00
   Other basis for payment: Phase I (design): $6,000; Phase II (fabrication): $37,500; Phase III (delivery & installation): $6,000

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Nevada Commission on Mineral Resources approved funding NTE $50,000 to create a rock and mineral exhibit for the Las Vegas Natural History Museum. The creation of this exhibit which will serve to educate the public on the importance of rock and mineral commodities is in accordance with NRS 513.073(1)(2). The museum’s current mineral and rock exhibit is dated and static. New, freshly designed exhibits with colorful multi-media graphics and hands-on activities will provide a more informative and memorable experience to the public. Division staff have already completed the proposed design.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Fabrication of a museum exhibit is not within the capabilities of our agency.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The awarded vendor's proposal included the greatest number of desired features at the funded amount.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No** if "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No** if "Yes", please explain

   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?  
   **No** if "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No** if "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

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<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23040
   Legal Entity Name: URIBE, SALVADOR DBA RUBY ROSE
   Agency Name: DEPARTMENT OF AGRICULTURE
   Contractor Name: URIBE, SALVADOR DBA RUBY ROSE
   Agency Code: 550
   Address: GARDEN LANDSCAPE & TREE
   Appropriation Unit: 4546-04
   City/State/Zip: ELKO, NV 89801
   Is budget authority available?: Yes
   Contact/Phone: 775/934-5357
   If "No" please explain: Not Applicable
   Vendor No.: T32003001
   NV Business ID: NV20141114482

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source of Funds</th>
<th>Percentage</th>
<th>X Fees</th>
<th>Total Percentage</th>
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<tr>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No  
   b. other effective date 05/14/2020  
   Anticipated BOE meeting date 04/2020  
   Retroactive? No  

   If "Yes", please explain: Not Applicable

3. Termination Date: 03/31/2024  
6. NEW CONTRACT  
The maximum amount of the contract for the term of the contract is: $25,940.00

4. Type of contract: Contract  
   Contract description: Landscape Elko

5. Purpose of contract: This is a new contract for ongoing landscaping and new snow removal services at the Elko facility.

II. JUSTIFICATION

7. What conditions require that this work be done? 
   The building occupied by the Nevada Department of Agriculture in Elko, Nevada requires periodic services in order to maintain the surrounding landscaping.

8. Explain why State employees in your agency or other State agencies are not able to do this work: 
   NDA does not employ people specifically to maintain landscaping nor do they have equipment necessary to do so.

9. Were quotes or proposals solicited? Yes  
   Was the solicitation (RFP) done by the Purchasing Division? No  
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Ruby Rose Landscape & Tree Service  
      Sticks & Stones  
      Lamoille Lawn & Landscape  
      Team Green  
   b. Solicitation Waiver: Not Applicable  
   c. Why was this contractor chosen in preference to other?
This was the only vendor who provided a proposal.

Last bid date: 12/05/2019  Anticipated re-bid date: 09/30/2024

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
   NDA has contracted with this vendor since 2016. They have provided satisfactory service to our Elko facility.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract.
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level          | User  | Signature Date          |
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    | Division Approval       | bbel1 | 04/06/2020 08:21:14 AM  |
    | Department Approval     | bbel1 | 04/06/2020 08:21:16 AM  |
    | Contract Manager Approval | melli2 | 05/07/2020 12:15:09 PM |
    | Budget Analyst Approval | mlynn | 05/14/2020 07:39:15 AM  |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23080

   Agency Name: DEPARTMENT OF AGRICULTURE
   Agency Code: 550
   Appropriation Unit: 4554-07
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity: C&C NEVADA LLC DBA
   Contractor Name: C&C NEVADA LLC DBA
   Address: JANI KING OF NEVADA
            PO BOX 650002 DEPT 8037
   City/State/Zip: DALLAS, TX 75265-0002
   Contact/Phone: 702/737-6116
   Vendor No.: T29041296A
   NV Business ID: NV20181600550

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Cost Allocation

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/01/2020
      Anticipated BOE meeting date 05/2020
      Retroactive? No
      If "Yes", please explain Not Applicable

3. Termination Date: 04/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract
   Contract description: Janitorial LV

5. Purpose of contract:
   This is a new contract to provide ongoing janitorial services for the southern headquarters.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $23,760.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Southern Nevada headquarters must be maintained to a minimum standard of cleanliness.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDA does not employ full time janitorial staff at this location.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      C & C Nevada, dba Jani King
      A-1 Janitorial Services
      Best Janitorial Services
      Accurate Building Maintenance, LLC

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
      Jani King was the only vendor who provided a cost proposal.
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No
   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
      No If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Jani-King has provided janitorial services to the Nevada Department of Agriculture in Las Vegas since 2016. They have provided satisfactory cleaning services.
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
   Other
   Foreign LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level                      User      Signature Date
   Budget Account Approval            bbel1     04/16/2020 08:04:04 AM
   Division Approval                  bbel1     04/16/2020 08:04:06 AM
   Department Approval                bbel1     04/16/2020 08:04:08 AM
   Contract Manager Approval          melli2    04/16/2020 08:11:40 AM
   Budget Analyst Approval            mylenn    05/06/2020 12:49:16 PM

Contract #: 23080
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23158

   Agency Name: DEPARTMENT OF WILDLIFE
   Agency Code: 702
   Appropriation Unit: 4462-10
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: GoHunt, LLC
   Contractor Name: GoHunt, LLC
   Address: 6595 South Jones Blvd.
   City/State/Zip: Las Vegas, NV 89118
   Contact/Phone: Chris Porter 702-575-1844
   Vendor No.: T29040773A
   NV Business ID: NV20131538171

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  X  Fees 100.00 % RESOURCE ENHANCEMENT STAMP
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  Other funding 0.00 %

   Agency Reference #: 20-63

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/14/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 47 days

4. Type of contract: Contract
   Contract description: Marketing Services

5. Purpose of contract:
   This is a new contract to provide ongoing marketing for the Resource Enhancement Stamp and Dream Tag programs.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $20,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This work will provide an outreach to the public to increase awareness of the Resource Enhancement Stamp and Dream Tag programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The department does not have the proper equipment or trained personnel to complete this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      THE ABBI AGENCY
      KALKOMEY
      GOHUNT LLC
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
Vendor possessed expertise and experience marketing these products that other vendors did not.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level        | User    | Signature Date         |
    |-----------------------|---------|------------------------|
    | Budget Account Approval | tdoucett | 04/27/2020 11:53:40 AM |
    | Division Approval      | eobrien | 05/07/2020 11:57:12 AM |
    | Department Approval    | eobrien | 05/07/2020 11:57:16 AM |
    | Contract Manager Approval | zalbert | 05/07/2020 11:58:35 AM |
    | Budget Analyst Approval | laaron  | 05/14/2020 15:41:11 PM |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22998

   Agency Name: DEPARTMENT OF WILDLIFE
   Agency Code: 702
   Appropriation Unit: 4465-44
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: KEN MORGAN
   Contractor Name: KEN MORGAN
   Address: 325 NEILSON ROAD
   City/State/Zip: RENO, NV 89521
   Contact/Phone: KEN MORGAN 775-741-1408
   Vendor No.: NV Business ID: NV20171212863

   To what State Fiscal Year(s) will the contract be charged? 2020-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % | X | Fees | 100.00 % | TROUT STAMP |
   | Federal Funds | 0.00 % |   | Bonds | 0.00 %   |
   | Highway Funds | 0.00 % |   | Other funding | 0.00 % |

   Agency Reference #: 20-56

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/14/2020
      Anticipated BOE meeting date 05/2020
      Retroactive? No
      If "Yes", please explain
      Not Applicable

3. Termination Date: 02/29/2024
   Contract term: 3 years and 291 days

4. Type of contract: Contract
   Contract description: CONTROL/ALARM SYSTEM

5. Purpose of contract:
   This is a new contract to provide ongoing services to update and maintain the existing Supervisory Control and Data Acquisition control/alarm system at the Gallagher Fish Hatchery.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $30,313.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This system has been in place for over a year and is in need to add additional componentry to complete the package and make the system more compatible. This facility is a major portion of the trout production and stocking for the State of Nevada and this monitoring system is imperative to daily operations at the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the knowledge or expertise to install this type of highly technical equipment and controls.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost and expertise of work to be performed.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   **No**  If "Yes", please explain

   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   
   **No**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   **Yes**

18. **Not Applicable**

19. Agency Field Contract Monitor:
   
   PAT KELLY, STAFF SPECIALIST  Ph: null

20. Contract Status:

   **Contract Approvals:**

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<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23169

Agency Name: DCNR - PARKS DIVISION
Agency Code: 704
Appropriation Unit: 4162-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Clearly Tahoe, LLC
Contractor Name: Clearly Tahoe, LLC
Address: PO Box 10196
City/State/Zip: Zephyr Cove, NV 89448
Contact/Phone: Kelsey Weist 530-544-4664
Vendor No.: NV Business ID: NV20161385283

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
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<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
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<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
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<tr>
<td>Other funding</td>
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Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 05/05/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 11/30/2020
   Contract term: 209 days

4. Type of contract: Revenue Contract
   Contract description: Kayak Rentals

5. Purpose of contract:
   This is a new revenue contract to provide kayak rentals at Lake Tahoe Nevada State Park - Cave Rock.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor request to rent kayaks at Cave Rock.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Non competitive.
   d. Last bid date: Anticipated re-bid date:

Contract #: 23169
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   This is a returning vendor to LTNSP from 2019 with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   
   Yes

19. Agency Field Contract Monitor:
    
    Brett Hartley, Park Ranger III  Ph: 775-901-6684

20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23195

   Legal Entity Name: Elevated Watersports, LLC
   Contractor Name: Elevated Watersports, LLC
   Address: 801 Northwood BLVD 9
   City/State/Zip: Incline Village, NV 89451
   Vendor No.: Kevin Brod & Chris Rozzo 775-391-6622
   NV Business ID: NV20181443179

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
   the contractor will be paid by multiple funding sources.

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<th>Fund Type</th>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
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<tr>
<td>Bonds</td>
<td>0.00%</td>
</tr>
<tr>
<td>X Other funding</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 10/01/2020
   Contract term: 141 days

4. Type of contract: Revenue Contract
   Contract description: Watercraft rentals

5. Purpose of contract:
   This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor request to provide watercraft rentals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other? non-competitive
   d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   The vendor was under contract last season with LTNSP with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Kevin Fromherz, Park Ranger III Ph: 770-831-0494 ext 222

20. Contract Status:
   Contract Approvals:
   
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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23196

   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4162-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
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<td>X Other funding</td>
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</tr>
<tr>
<td>Revenue</td>
<td></td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      Anticipated BOE meeting date 06/2020
   b. Other effective date 05/13/2020

   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 04/30/2021

   Contract term: 352 days

4. Type of contract: Revenue Contract

   Contract description: Fishing Charter

5. Purpose of contract:
   This is a new revenue contract to provide fishing charters at Lake Tahoe Nevada State Park-Cave Rock.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor request to provide a fishing charter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   na

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable

   b. Scheduling Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
      Non-competitive.

   d. Last bid date: Anticipated re-bid date:
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No  If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If "Yes", please provide details of the litigation and facts supporting approval of the contract.
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. Not Applicable

19. Agency Field Contract Monitor:
    Brett Hartley, Park Ranger III  Ph: 775-901-6684

20. Contract Status:

   Contract Approvals:

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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23167

   Agency Name: **DCNR - PARKS DIVISION**
   Agency Code: 704
   Appropriation Unit: 4162-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Federal Funds</td>
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</tr>
<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Fees</td>
<td>0.00</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00</td>
</tr>
<tr>
<td>Revenue</td>
<td>%</td>
</tr>
</tbody>
</table>

   2. Contract start date:
      a. Effective upon Board of No or b. other effective date 05/05/2020
      Anticipated BOE meeting date 06/2020
      Retractive? No
      If "Yes", please explain
      Not Applicable

   3. Termination Date: 10/01/2020
      Contract term: 149 days

   4. Type of contract: Revenue Contract
      Contract description: Boat Rentals

   5. Purpose of contract:
      This is a new revenue contract to provide boat rentals at Lake Tahoe Nevada State Park.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The vendor wants to rent out boats to visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
       Not Applicable
    b. Solicitation Waiver: Not Applicable
    c. Why was this contractor chosen in preference to other?
       Non-competitive.
    d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain  Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   This is a returning vendor to LTSP from 2019 with satisfactory completion.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Brett Hartley, Park Ranger III  Ph: 775-901-6684

20. Contract Status:
    Contract Approvals:
    | Approval Level           | User    | Signature Date       |
    |--------------------------|---------|----------------------|
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    | Department Approval      | sdecrona| 04/27/2020 10:57:35 AM |
    | Contract Manager Approval| sdecrona| 04/28/2020 08:24:48 AM |
    | Budget Analyst Approval  | nhovden | 05/05/2020 11:35:48 AM |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23194
   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4162-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 04/30/2021
   Contract term: 352 days

4. Type of contract: Revenue Contract
   Contract description: Non motorized Tours

5. Purpose of contract:
   This is a new revenue contract to provide kayak, standup paddleboard, snowshoe, hiking and mountain bike tours at Lake Tahoe Nevada State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor requests to provided various types of tours.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
   Non-competitive
   d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   This is the second season for this vendor with LTNSP with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Kevin Fromherz, Park Ranger III  Ph: 775-831-0494 ext 222

20. Contract Status:
    Contract Approvals:
    
    | Approval Level            | User   | Signature Date          |
    |----------------------------|--------|-------------------------|
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    | Division Approval          | sdecrona | 05/01/2020 07:03:25 AM  |
    | Department Approval        | sdecrona | 05/01/2020 07:03:28 AM  |
    | Contract Manager Approval  | sdecrona | 05/01/2020 09:05:15 AM  |
    | Budget Analyst Approval    | nhovden | 05/13/2020 11:14:00 AM  |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23125
   Legal Entity Name: Sierra Diving Center
   Agency Name: DCNR - PARKS DIVISION
   Contractor Name: Sierra Diving Center
   Agency Code: 704
   Address: 104 E. Grove Street
   Appropriation Unit: 4162-00
   City/State/Zip: Reno, NV 89502
   Is budget authority available?: Yes
   Contact/Phone: Keith Chesnut 775-825-2147
   If "No" please explain: Not Applicable
   Vendor No.: NV Business ID: NV19761003275

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X  Other funding 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/29/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain

3. Termination Date: 04/30/2021
   Contract term: 1 year and 1 day

4. Type of contract: Revenue Contract
   Contract description: Scuba Classes & Tour

5. Purpose of contract:
   This is a new revenue contract to provide ongoing services for scuba classes and tours at Lake Tahoe Nevada State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor has requested to hold scuba classes and tours.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Non-competitive.
   d. Last bid date: Anticipated re-bid date:

Contract #: 23125 Page 1 of 2
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
      No If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   The vendor was contracted with us in FY2019 with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Kevin Fromherz, Park Ranger III Ph: 775-831-0494

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval sdecrona 04/17/2020 07:55:43 AM
   Division Approval sdecrona 04/17/2020 07:55:45 AM
   Department Approval sdecrona 04/17/2020 07:55:48 AM
   Contract Manager Approval sdecrona 04/17/2020 07:55:50 AM
   Budget Analyst Approval nhovden 04/29/2020 10:57:23 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23154

<table>
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<th>Agency Name</th>
<th>Legal Entity Name: Tahoe Blue Boat Rentals, LLC</th>
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<tr>
<td>Agency Code: 704</td>
<td>Contractor Name: Tahoe Blue Boat Rentals, LLC</td>
</tr>
<tr>
<td>Appropriation Unit: 4162-00</td>
<td>Address: 770 Mays Blvd #5566</td>
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<tr>
<td>Is budget authority available?: Yes</td>
<td>City/State/Zip: Incline Village, NV 89451</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain: Not Applicable</td>
<td>Vendor No.: Krasimir Kolev 775-241-8227</td>
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<tr>
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To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Revenue |

2. Contract start date: 06/01/2020

a. Effective upon Board of Examiner’s approval? No

Anticipated BOE meeting date: 06/2020

Retroactive? No

If "Yes", please explain: Not Applicable

3. Termination Date: 10/01/2020

Contract term: 122 days

4. Type of contract: Revenue Contract

Contract description: Powerboat Rentals

5. Purpose of contract: This is a new revenue contract to provide powerboat rentals at Lake Tahoe Nevada State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Vendor would like to rent out powerboats to the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NA

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Non-competitive.

d. Last bid date: Anticipated re-bid date:
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   No  b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   
   Yes

19. Agency Field Contract Monitor:
   
   Kevin Fromherz, Park Ranger III  Ph: 775-831-0494 ext 222
   null, null  Ph: null

20. Contract Status:

   Contract Approvals:
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23173
   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4162-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Tahoe Jack's Adventure Authority
   Contractor Name: Tahoe Jack's Adventure Authority
   Address: 169 Cottonwood Drive
   City/State/Zip: Stateline, NV 89449
   Contact/Phone: Chad Tranberg 775-901-3307
   Vendor No.: NV Business ID: NV20161015163

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 05/05/2020
      Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 04/30/2021
   Contract term: 360 days

4. Type of contract: Revenue Contract
   Contract description: Guided tours

5. Purpose of contract:
   This is a new revenue contract to provide guided non-motorized water and land tours at Lake Tahoe Nevada State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Request to provide tours.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      non-competitive.
   d. Last bid date: Anticipated re-bid date: 
10. Does the contract contain any IT components?  No  

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  

   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  

   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  

   No  If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  

   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  

   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  

   Yes

19. Agency Field Contract Monitor:  

   Kevin Fromherz, Park Ranger III  Ph: 775-831-0494 ext 222

20. Contract Status:  

   Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23188

   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4162-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Tahoe Jetovator, LLC
   Contractor Name: Tahoe Jetovator, LLC
   Address: 600 Village BLVD
   City/State/Zip: Incline Village, NV 89451
   Contact/Phone: Eric Roe 517-404-3937
   Vendor No.: 
   NV Business ID: NV20161353867

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % | Fees | 0.00 % |
   | Federal Funds | 0.00 % | Bonds | 0.00 % |
   | Highway Funds | 0.00 % | X | Other funding | 100.00 % | Revenue |

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/13/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

3. Termination Date: 10/01/2020
   Contract term: 141 days

4. Type of contract: Revenue Contract
   Contract description: Watercraft Rentals

5. Purpose of contract: This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   [Vendor requests to rent watercrafts.]

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division?
   No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Non-competitive.
   d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    This vendor was a contracted with LTNSP last season with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Kevin Fromherz, Park Ranger III Ph: 775-831-0494 ext 222

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
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    Budget Analyst Approval nhovden 05/13/2020 12:17:52 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23166

   Legal Entity
   Name: Tahoe Photographic Tours
   Contractor Name: Tahoe Photographic Tours
   Address: 1679 Erie Circle
   City/State/Zip: South Lake Tahoe, CA 96150
   Vendor No.: NV20191255444

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Fees: 0.00 %
   - Bonds: 0.00 %
   - Other funding: X 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date: 05/05/2020

   Anticipated BOE meeting date: 06/2020

   Retroactive? No

   If "Yes", please explain:
   Not Applicable

3. Termination Date: 04/30/2021

   Contract term: 360 days

4. Type of contract: Revenue Contract

   Contract description: Photo Tours

5. Purpose of contract: This is a new revenue contract to provide guided tours at Lake Tahoe Nevada State Park.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The vendor would like to offer guided tours.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
      Non-competitive.

   d. Last bid date: Anticipated re-bid date:

Contract #: 23166
Page 1 of 2
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
      No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. Not Applicable

19. Agency Field Contract Monitor:
    Kevin Fromherz, Park Ranger III  Ph: 775-831-0494 ext 222

20. Contract Status:
    Contract Approvals:
    
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    | Contract Manager Approval| sdecrna| 04/28/2020 08:22:45 AM  |
    | Budget Analyst Approval | nhovden| 05/05/2020 11:45:02 AM  |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23174
   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4162-00

Legal Entity
Name: Tahoe Wakebusters, Ltd.
Contractor Name: Tahoe Wakebusters, Ltd.
Address: PO Box 5854
City/State/Zip: Stateline, NV 89449
Contact/Phone: Jarod Minghini 775-241-4039
Vendor No.: NV Business ID: NV20141441650

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Other funding</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/05/2020
      Anticipated BOE meeting date 06/2020
Retroactive? No
If "Yes", please explain: Not Applicable

3. Termination Date: 10/01/2020
   Contract term: 149 days

4. Type of contract: Revenue Contract
   Contract description: Boat Rentals

5. Purpose of contract:
   This is a new revenue contract to provide motorized boat and personal watercraft rentals at Lake Tahoe Nevada State Park- Cave Rock.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Vendor would like to provide motorized boat and personal watercrafts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NA

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
      a. List the names of vendors that were solicited to submit proposals (include at least three):
         Not Applicable
      b. Solicitation Waiver: Not Applicable
      c. Why was this contractor chosen in preference to other?
         Non-competitive.
      d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
      No  If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
    Vendor previously contracted 2019 at LTNSP with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If "Yes", please provide details of the litigation and facts supporting approval of the contract.
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Brett Hartley, Park Ranger III  Ph: 775-901-6684

20. Contract Status:
    Contract Approvals:
    
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    | Department Approval     | sdecrna | 04/27/2020 15:01:54 PM |
    | Contract Manager Approval | sdecrna | 04/28/2020 08:32:39 AM |
    | Budget Analyst Approval | nhovdend | 05/05/2020 08:41:51 AM |


**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **23189**

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<td>704</td>
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<td>Appropriation Unit:</td>
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</table>

   **Legal Entity**
   Name: Waterwave Group, LLC
   Address: PO Box 762

   **Contractor Name:** Waterwave Group, LLC
   City/State/Zip: Zephyr Cove, NV 89448
   Contact/Phone: Lukasz Madzik 530-307-2208
   Vendor No.: NV Business ID: NV20171509826

   **To what State Fiscal Year(s) will the contract be charged?**
   2020-2021

   **What is the source of funds that will be used to pay the contractor?**
   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % **X** Other funding **100.00 % Revenue**

   **2. Contract start date:**
   a. **Effective upon Board of Examiner's approval?** No or b. other effective date **05/13/2020**
   
   Anticipated BOE meeting date **06/2020**

   **Retroactive?** No

   If "Yes", please explain: Not Applicable

   **3. Termination Date:** **10/01/2020**
   Contract term: **141 days**

   **4. Type of contract:** Revenue Contract
   Contract description: Watercraft rentals

   **5. Purpose of contract:**
   This is a new revenue contract to provide motorized boats and personal watercraft rentals at Lake Tahoe Nevada State Park - Cave Rock only.

   **6. NEW CONTRACT**
   The maximum amount of the contract for the term of the contract is: **$10,000.00**

**II. JUSTIFICATION**

7. **What conditions require that this work be done?**
   Vendor requests to provide watercraft rentals.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   NA

9. **Were quotes or proposals solicited?** No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. **List the names of vendors that were solicited to submit proposals (include at least three):** Not Applicable

   b. **Solicitation Waiver:** Not Applicable

   c. **Why was this contractor chosen in preference to other?** Non competitive.

   d. **Last bid date:**
   Anticipated re-bid date:
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No
   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Vendor had a contract with LTNSP last season with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Brett Hartley, Ranger III  Ph: 775-901-6684

20. Contract Status:
   Contract Approvals:
   
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23066

   Agency Name: DCNR - PARKS DIVISION
   Agency Code: 704
   Appropriation Unit: 4605-19
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: CLEAN HARBORS, INC. DBA H2O ENVIRONMENTAL
   Contractor Name: CLEAN HARBORS, INC. DBA H2O ENVIRONMENTAL
   Address: 42 Longwater Drive
   City/State/Zip: Norwell, MA 02061
   Contact/Phone: Frank Silva 7023964148
   Vendor No.: T27000924
   NV Business ID: NV19961214703

   To what State Fiscal Year(s) will the contract be charged? 2020
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % Other funding 100.00 % Utility Surcharge

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/17/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? Yes
   If "Yes", please explain

   State Parks has been working with State Purchasing in an attempt to complete an on call contract for septic pumping. The first two attempts at an RFP was to cover all the Southern Region Parks. It was too broad of a solicitation and we received no bids. Purchasing is now attempting to seek the services at Valley of Fire State Park only.

3. Termination Date: 04/17/2020
   Contract term: 31 days

4. Type of contract: Contract
   Contract description: H2O Emerg

5. Purpose of contract:
   This is a new contract to provide emergency pumping service and disposal of hazardous waste material for Valley of Fire State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $30,185.65

II. JUSTIFICATION

7. What conditions require that this work be done?
   For the health and safety of park visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Division does not have the appropriate equipment or expertise to do this. We also don't have the resources to purchase the equipment required.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
b. Solicitation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?
   
   Lowest qualified bidder.

   d. Last bid date: 
   Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   **No** If "Yes", please explain

   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   
   **Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   We have previously contracted with H2O over the years with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   
   Yes

19. Agency Field Contract Monitor:
   
   Craig Robinson, Park Supervisor Ph: 702-397-2088

20. Contract Status:

   Contract Approvals:
   
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<td>nhovden</td>
<td>04/29/2020 13:19:59 PM</td>
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</tbody>
</table>
Hi Shirley,

You have my approval to proceed. I hope that when we narrow the RFP we get a vendor or two to submit proposals.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

Good morning Mr. Doty,

State Parks has been in the process of getting quotes from vendors to have our septic pumping done at Valley of Fire. The bids came in higher than expected and we will need to go out to RFP a third time. The first two times no companies responded to the RFP that was done with Nancy. The next time we will narrow the parks involved hoping to get some bids. Our purchasing officer Nancy Feser had spoken with you on this issue.

We have again reached the point that septic pumping needs to be done due to the health and safety issues. We have already closed several toilets at the Valley of Fire because they are too full.

May I have approval to authorize this service?

Thank you for your consideration.

Shirley DeCrana
Management Analyst
Contract Manager
Department of Conservation and Natural Resources
Nevada Division of State Parks
901 S. Stewart St., Suite 5005
Carson City, NV 89701
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22828

   Agency Name: DCNR - NATURAL HERITAGE
   Legal Entity Name: BOARD OF REGENTS-NSHE OBO-DESERTE RESEARCH INSTITUTE
   Contractor Name: BOARD OF REGENTS-NSHE OBO-DESERTE RESEARCH INSTITUTE
   Agency Code: 708
   Appropriation Unit: 4101-49
   Is budget authority available?: No
   If "No" please explain: Pending IFC WP #C49812 approval
   Address: DRI CONTROLLERS OFFICE
   City/State/Zip: RENO, NV 89512-1095
   Contact/Phone: Elizabeth Large 775/673-7482
   Vendor No.: D35000802
   NV Business ID: NV20161295653

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Federal Funds</td>
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<tr>
<td>Other funding</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. Other effective date 10/01/2019
   Anticipated BOE meeting date 06/2020

   Retroactive? Yes

   If "Yes", please explain:
   This interlocal agreement is a result of the NDEP application and award of grant # AA-99T99201 from the US EPA. In which the NDNH was Sub-Awarded funds to contract with DRI, and which the award states, "Preaward costs have been approved back to October 1, 2019".
   The scope of work within this interlocal agreement is parallel to the work being performed by DRI for our grant # CD-99T37201 from US EPA. Not a practice or policy of NDNH to create Retro Contracts. See attachment for further info.

3. Termination Date: 09/30/2022
   Contract term: 3 years

4. Type of contract: Interlocal Agreement
   Contract description: NPWI Updated Toolbar

5. Purpose of contract:
   This is a new interlocal agreement to develop an updated version of the Nevada Priority Wetlands Inventory that integrates new quantitative environmental data and up-to-date information from stakeholders.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $46,612.00
   Other basis for payment: Quarterly invoices for services rendered with appropriate backup to be submitted to Division of Natural Heritage

II. JUSTIFICATION

7. What conditions require that this work be done?
   In a continuing effort with the Division of Natural Heritage; Wetland program Development Plan, this interlocal agreement will create an updated version of the NPWI, that was started in 2011. In order to accomplish this, DRI will: organize existing information from NPWI into a database framework and work with stakeholders to update that data; develop new quantitative metrics for NPWI based on the trends and current state of wetlands that can be generated by DRI's wetland analysis toolbar & update the ranking scheme for wetland units with respect to ecosystem function and stressors & distribute new rankings to stakeholders for comment and refinement, and publish an updated version of NPWI and the associated database.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
9. Were quotes or proposals solicited?  
   No

   Was the solicitation (RFP) done by the Purchasing Division?  
   No

   a. List the names of vendors that were solicited to submit proposals (include at least three):  
   Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?  
    No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
    Yes  
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
    Indirect Cost Rate = 65%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
    No  
    If "Yes", please explain  
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
    Yes  
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
    December 2011 - November 2014, Nevada Natural Heritage Program RFP # 12821, work was performed and completed to the satisfaction of NNHP.

14. Is the contractor currently involved in litigation with the State of Nevada?  
    No  
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:  
    Kristin Szabo, Administrator  Ph: 775-684-2901

20. Contract Status:  
    Contract Approvals:  
    Approval Level  User  Signature Date  
    Budget Account Approval  mspear2  01/30/2020 13:52:19 PM  
    Division Approval  mspear2  01/30/2020 13:52:22 PM  
    Department Approval  kwiliam  02/04/2020 11:03:54 AM  
    Contract Manager Approval  mspear2  03/17/2020 11:42:42 AM  
    Budget Analyst Approval  nhovden  04/30/2020 10:28:27 AM
MEMORANDUM

TO: Governor’s Finance Office

FROM: Melissa Spears, Contract Manager for Natural Heritage

DATE: January 22, 2020

SUBJECT: Retroactive Contract

To whom it may concern;

This memorandum serves as an explanation regarding the retroactive contract with Desert Research Institute (CETS #22828) with a requested start date of October 1, 2019.

This contract is a result of the Nevada Division of Environmental Protection (NDEP) application and award of grant # AA-99T99201 from the US Environmental Protection Agency (USEPA), in which the Division of Natural Heritage received a sub-award of funds to contract with Desert Research Institute (DRI). The grant award was approved by USEPA on December 13, 2019 with a statement in the grant award that indicates the preaward costs have been approved back to October 1, 2019.

The scope of work within this contract is parallel to the work being performed by DRI under a separate USEPA grant # CD-99T93201 Wetlands Protection Development – Data Mapping, Management and Partner Engagement. The funding under the new grant award from USEPA, and sub awarded to Natural Heritage through NDEP, is meant to enhance existing work already being performed under the previous grant award.

It is not the usual practice or policy for Natural Heritage to enter into retroactive contracts. Given the retroactive approval of the grant award back to October 1, 2019, and the necessary steps and deadlines required by the state, the soonest the Division of Natural Heritage can receive work program approval (work program C49812) from the Interim Finance Committee (IFC) is April 2020. The agency’s request to make the effective date of the DRI contract retroactive to October 1, 2019 will allow the contract start date to align with the start date of the new grant award and correspond with work already being performed under the previous grant funding.

Natural Heritage respectfully submits this memorandum for your consideration and approval.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23138

Agency Name: DCNR - ENVIRONMENTAL PROTECTION
Agency Code: 709
Appropriation Unit: 3186-10
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Broadbent & Associates, Inc
Contractor Name: Broadbent & Associates, Inc
Address: 5450 Louie Lane #101
City/State/Zip: Reno, NV 89511
Contact/Phone: Doug Guerant 775-322-7969
Vendor No.: T80989610 B
NV Business ID: NV19891031637

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/05/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 04/30/2022
   Contract term: 1 year and 360 days

4. Type of contract: Contract
   Contract description: Nevada Circuit Rider

5. Purpose of contract:
   This is a new contract to provide temporary on-site technical services to wastewater facilities that do not have sufficient certified operators and/or managers to continue safely operating wastewater plants.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $24,999.00
   Other basis for payment: Principal $165.00; Senior Manager $140.00; Senior Facilities Operator $110.00 (Grade IV Operator); Junior Facilities Operator $85.00 (Grade I Operator); Administrative $75.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   Emergency services to wastewater facilities throughout Nevada that, due to COVID-19 related illness, may not have sufficient manpower to safely continue operations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Regulations require certified wastewater operators for wastewater facilities. The Bureau of Water Pollution Control does not employ any certified wastewater operators.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?

Broadbent & Associates, Inc is the only vendor of the three that currently have certified wastewater operators on staff.

d. Last bid date:  
Anticipated re-bid date:

10. Does the contract contain any IT components?  
**No**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
**No**  
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No**  
If "Yes", please explain

### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
**Yes**  
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

Vendor has previously had a Circuit Rider contract with the Division of Environmental Protection, Bureau of Water Pollution Control. The service provided was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
**No**  
If "Yes", please provide details of the litigation and facts supporting approval of the contract:

### Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation**

16. a. Is the Contractor Name the same as the legal Entity Name?  
**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?  
**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

**Contract Approvals:**

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23180

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<td>available?:</td>
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<tr>
<td>Legal Entity Name:</td>
<td>PG Environmental, LLC</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>PG Environmental, LLC</td>
</tr>
<tr>
<td>Address:</td>
<td>1113 Washington Ave Suite 200</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>Golden, CO 80401</td>
</tr>
<tr>
<td>Contact/Phone:</td>
<td>Martha K. Williams 720-789-8033</td>
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<tr>
<td>Vendor No.:</td>
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<td>NV Business ID:</td>
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To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Highway Funds</td>
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<td>Fees</td>
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</tr>
<tr>
<td>Other funding</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/05/2020
   Anticipated BOE meeting date 05/2020

Retroactive? No
If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2020

Contract term: 56 days

4. Type of contract: Contract

Contract description: Anti-Deg Support

5. Purpose of contract:
   This is a new contract to provide anti-degradation implementation support including the drafting of procedures for discharge permits regulated under the Clean Water Act and State of Nevada Water Pollution Control laws.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $24,982.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   NDEP's Bureau of Water Pollution Control must comply with an EPA programmatic finding to develop consistent tools for staff to address anti-degradation in permitting. Permitting is an essential programmatic function of the bureau to protect waters of the state from pollution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDEP's Bureau of Water Pollution Control- Permit Branch, currently has two vacant permit writer positions. Therefore, we do not have the staff resources currently to take on this work assignment.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   PG Environmental, LLC
   Paradigm
   Tetra Tech
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as they demonstrated a high level of knowledge related to the drafting of permit specific analyses and language related to anti-degradation.

d. Last bid date: 03/19/2020  Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

    | Approval Level          | User     | Signature Date          |
    |-------------------------|----------|-------------------------|
    | Budget Account Approval | ahanso1  | 04/30/2020 08:42:20 AM  |
    | Division Approval       | eharriso | 04/30/2020 16:38:29 PM  |
    | Department Approval     | eharriso | 05/01/2020 08:48:19 AM  |
    | Contract Manager Approval| bbeac2  | 05/01/2020 09:17:26 AM  |
    | Budget Analyst Approval | nhovden  | 05/07/2020 09:49:00 AM  |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23032

Agency Name: B&I - REAL ESTATE DIVISION
Agency Code: 748
Appropriation Unit: 3823-26
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Highway Funds</td>
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<td>Other funding</td>
<td>0.00 %</td>
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</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 05/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 05/31/2022
   Contract term: 2 years and 30 days

4. Type of contract: Contract
   Contract description: SOAR Hosting

5. Purpose of contract:
   This is a new contract to provide ongoing hosted hardware and system software environment services for real estate e-licensing software.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $46,900.00
   Payment for services will be made at the rate of $1,850.00 per Month
   Other basis for payment: $1,900.00 per month starting 5/1/2021 - 5/31/2022

II. JUSTIFICATION

7. What conditions require that this work be done?
   The hosting service provided by Tyler Technologies (formerly Micropact) is for proprietary software that is almost 15 years old. Tyler Industries is the only hosting service that can provide a seamless connection between the supported environment and the supported software, enabling fast, knowledgeable, and expert turnaround of issue identification and resolution through the deployment of solutions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the knowledge or experience to operate or accommodate the specialized hosting and proprietary software systems.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 23032
b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
   Approval #: 200301
   Approval Date: 03/06/2020

c. Why was this contractor chosen in preference to other?

   Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   May 9, 2012 through April 30, 2020 - Nevada Real Estate Division - Hosting Services, services have been verified as satisfactory.
   Annual Maintenance Agreement for Financial Institutional Division - services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   Approval Level User Signature Date
   Budget Account Approval pfaigl1 03/24/2020 16:08:10 PM
   Division Approval gilgar 04/08/2020 10:23:11 AM
   Department Approval jhanse4 04/10/2020 11:07:18 AM
   Contract Manager Approval pfaigl1 04/16/2020 10:23:42 AM
   EITS Approval tgalluzi 04/21/2020 08:48:46 AM
   Budget Analyst Approval stilley 04/27/2020 16:51:28 PM
STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

| Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below: |
|---|---|---|
| **State Agency Name:** | **Real Estate Division (RED)** |
| **Contact Name and Title** | **Phone Number** | **Email Address** |
| Perry Faigin, Deputy Administrator | 775-684-1901 | pfaigin@red.nv.gov |
| Sharath Chandra, Administrator | 702-486-4034 | Schandra@red.nv.gov |
| Dale Hansen, ASO III | 775-684-7073 | jdhansen@business.nv.gov |
| Grace Hilgar-Davito, ASO I | 702-486-5134 | ghilgar@business.nv.gov |

| Vendor Information: |
|---|---|---|
| **Identify Vendor:** | Tyler Technologies, Inc (formerly Micropact Global, Inc.) |
| **Contact Name:** | Karen Elden, Contract Manager |
| **Complete Address:** | 5101 Tennyson Parkway, Plano, TX 75024 |
| **Telephone Number:** | 314-744-7317 |
| **Email Address:** | Karen.Elden@Tyler.com |

| Type of Waiver Requested – Check the appropriate type: |
|---|---|
| **Sole or Single Source:** | X |
| **Professional Service Exemption:** |

| Contract Information: |
|---|---|---|
| **Is this a new Contract?** | Yes | X |
| **Amendment:** | # |
| **CETS:** | # |

| Term: |
|---|---|---|
| **One (1) Time Purchase:** |
| **Contract:** |
| **Start Date:** | May 1, 2020 |
| **End Date:** | May 31, 2022 |

| Funding: |
|---|---|
| **State Appropriated:** | X |
| **Federal Funds:** | |

Solicitation Waiver Revised: January 2020 Page 3
**Grant Funds:**  
**Other (Explain):**

<table>
<thead>
<tr>
<th>Purchasing Use Only:</th>
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</thead>
<tbody>
<tr>
<td><strong>Approval #:</strong> 806301</td>
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**Total Estimated Value of this Service Contract, Amendment or Purchase:**  
$46,900

**Provide a description of work/services to be performed or commodity/good to be purchased:**

The scope of work for this contract is to provide a secure hosting environment for system licensing software for the Real Estate Division (RED).

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

The hosting service provided by Tyler Technologies (formerly Micropact) is for proprietary software that is almost 15 years old.

**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**

Tyler Industries (formerly Micropact) is the only hosting service that can provide a seamless connection between the supported environment and the supported software, enabling fast, knowledgeable, and expert turnaround of issue identification and resolution through the deployment of solutions. In addition, the hosted proprietary software is almost 15 years old and the division is planning on replace this system in the next biennium. It would not operationally make sense to competitively bid for hosting services for an aging proprietary system that the agency is looking to replace in the next biennium.

**Were alternative services or commodities evaluated? Check One.**  
Yes: | No: X

a. **If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.**

b. **If not, why were alternatives not evaluated?**

Tyler Industries’ proprietary software has specialized hosting environment requirements and services related to the division’s licensing system. In addition, the hosted proprietary software is almost 15 years old and the agency is looking to replace the current system with a new system in the next biennium.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

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<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
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<td>$80,232</td>
<td>Hosting Services</td>
<td>Waiver #160506</td>
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</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The following are the potential consequences to the State if this waiver request is denied: (1) Migrating the software to a third-party hosting vendor would be more costly and present significant operational risks, including software failure and interruptions to staff productivity; (2) Migrating data from the legacy eLicense system to a new system could be impacted if we do not have full cooperation from Tyler Industries (formerly Micropact), who has the proprietary software expertise and database table structure knowledge; and, (3) Tyler Industries could potentially shut down their eLicensing system if they find that a competitor's vendor hosting services is inadequate or creates a conflict with their proprietary software. This would severely impact RED's operations since all their core business functions rely on the eLicense system.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Due to the proprietary nature and age of the current system and its potential replacement next biennium, the division did not substantiate the existence of competition for these services. The division does, however, believe the current price for the hosting services is fair and reasonable.

Will this purchase obligate the State to this vendor for future purchases? *Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.*

Yes: | No: X

a. If yes, please provide details regarding future obligations or needs.
Agency Representative Initiating Request

Perry Faigin, Deputy Administrator  2/18/2020
Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Sharath Chandra, Administrator  2/18/2020
Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review  Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee  3/6/2020
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22888

   Legal Entity Name: Royal Refrigeration Inc.
   Contractor Name: Royal Refrigeration Inc.
   Address: 5150 S. Arville Street
   City/State/Zip: Las Vegas, NV 89118-1539
   Vendor No.: PUR0005227
   NV Business ID: NV19981376704

   To what State Fiscal Year(s) will the contract be charged? 2020-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Federal Funds 0.00 %
   - Highway Funds 0.00 %
   - Fees 0.00 %
   - Bonds 0.00 %
   - X Other funding 100.00 % Business Enterprise Set-Aside
   Agency Reference #: 3356-22-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 04/30/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract that continues ongoing maintenance and repair services of commercial refrigerators and refrigeration units, chillers, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the Hoover Dam sites.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $25,000.00
   Other basis for payment: Standard Rate: $75/hr.; Non-Standard/Holiday Rate: $112.50/hr.; Parts/Materials: no more than 20% markup; Trip Charges: $10/trip all locations except Hoover Dam, $30/trip all Hoover Dam locations; Hoover Dam parking costs reimbursed upon submittal of original receipt. Invoices payable only upon approval by authorized BEN staff. Total contract not to exceed $25,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need ongoing maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This work requires specialization in commercial refrigeration and chiller units. State employees do not have the time or the specialized expertise to provide these services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Bishop Air
   Western Commercial Services
   Chill Rite
   Royal Refrigeration

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other? Lowest cost qualified vendor

d. Last bid date: 10/14/2019 Anticipated re-bid date: 01/02/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Vendor has provided satisfactory performance since November 2012 to the BEN Program.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level     User       Signature Date
   Budget Account Approval  jbende2    02/11/2020 15:52:33 PM
   Division Approval     kdesoici1  04/09/2020 16:52:59 PM
   Department Approval   kdesoici1  04/09/2020 16:53:02 PM
   Contract Manager Approval  bdeem    04/10/2020 09:14:26 AM
   Budget Analyst Approval  dbaughn   04/23/2020 10:32:14 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23030

   Agency Name: DETR - EMPLOYMENT SECURITY
   Agency Code: 902
   Appropriation Unit: All Budget Accounts - Category 04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: GREENSCAPES OF NEVADA LLC
   Contractor Name: GREENSCAPES OF NEVADA LLC
   Address: 5965 CHIEFTAIN ST
   City/State/Zip: LAS VEGAS, NV 89149-2363

   Contact/Phone: Bryan Vellinga 702-533-2428
   Vendor No.: T27033446
   NV Business ID: N20131448439

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % Other funding 100.00 % Cost Allocation

   Agency Reference #: 3383-22-DETR

2. Contract start date:
   a. Effective upon Board of Examiners' approval? No
      b. other effective date 04/21/2020
      Anticipated BOE meeting date 05/2020

   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 04/30/2022
   Contract term: 2 years and 9 days

4. Type of contract: Contract
   Contract description: Landscaping Services

5. Purpose of contract:
   This is a new contract to provide ongoing landscaping services for the facility located at 2800 E. St Louis Avenue, Las Vegas, NV.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $30,000.00
   Other basis for payment: $950 per month for scheduled maintenance; $20 per man-hour for additional repairs during regular business hours; $65 an hour for emergency repairs outside of regular business hours.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Landscaping maintenance is required to keep the property aesthetically pleasing, free of trash and to keep the irrigation system operational.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise to perform these tasks.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only Vendor to respond

d. Last bid date: 02/20/2020  

Anticipated re-bid date: 03/01/2022

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No**  
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

**Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  

**No**  
If "Yes", please explain

**Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?  

**Yes**  
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been performing satisfactory services for DETR since 2018

14. Is the contractor currently involved in litigation with the State of Nevada?  

**No**  
If "Yes", please provide details of the litigation and facts supporting approval of the contract:

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

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<tr>
<th>Contract Approvals:</th>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>Budget Analyst Approval</td>
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<td>04/21/2020 10:20:32 AM</td>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 23019

   Agency Name: DETR - EMPLOYMENT SECURITY
   Agency Code: 902
   Appropriation Unit: All Budget Accounts - Category 04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: XCEL MAINTENANCE SERVICES INC
   Contractor Name: XCEL MAINTENANCE SERVICES INC
   Address: 8920 COLORFUL PINES AVE
   City/State/Zip: LAS VEGAS, NV 89143-4403
   Contact/Phone: Kathia Winchell 702-341-9235
   Vendor No.: T81103343
   NV Business ID: NV20021426879

   To what State Fiscal Year(s) will the contract be charged? 2020-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 % Fees 0.00 %
   - Federal Funds 0.00 % Bonds 0.00 %
   - Highway Funds 0.00 % Other funding 100.00 % Cost Allocation

   Agency Reference #: 3397-22-DETR

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No or b. other effective date 04/23/2020
      Anticipated BOE meeting date 06/2020
      Retroactive? No
      If "Yes", please explain: Not Applicable

   3. Termination Date: 04/30/2022
      Contract term: 2 years and 7 days

   4. Type of contract: Contract
      Contract description: Janitorial Services

   5. Purpose of contract:
      This is a new contract that provides ongoing janitorial services at 1001 A Street, Las Vegas, NV.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $32,292.00
      Other basis for payment: $1,120.00 per month for year 1; $1,220.00 per month for year 2. For Special Projects: $21.00 per employee per hour (Mon & Sat, 8 hours); $31.50 per employee per hour (Mon & Sat, after 8 hours); $38.00 per employee per hour (Sundays and Holidays)

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Bright Cleaning Services
      Xcel Maintenance Services Inc.
      Green Clean
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Vendor’s proposal best matched the Department’s expectations and needs.

d. Last bid date: 03/06/2020 Anticipated re-bid date: 03/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been providing satisfactory service to the Department of Employment, Training and Rehabilitation since January of 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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<th>Approval Level</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23021

   Agency Name: DETR - EMPLOYMENT SECURITY
   Agency Code: 902
   Appropriation Unit: All Budget Accounts - Category 04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: XCEL MAINTENANCE SERVICES INC
   Contractor Name: XCEL MAINTENANCE SERVICES INC
   Address: 8920 COLORFUL PINES AVE
   City/State/Zip: LAS VEGAS, NV 89143-4403
   Contact/Phone: Kathia Winchell 702-341-9235
   Vendor No.: T81103343
   NV Business ID: NV20021426879
   2020-2022

   To what State Fiscal Year(s) will the contract be charged?
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X  Other funding 100.00 % Cost Allocation

   Agency Reference #: 3398-22-DETR

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/23/2020
      Anticipated BOE meeting date 06/2020

   Retroactive? No
   If "Yes", please explain:

   Not Applicable

3. Termination Date: 04/30/2022
   Contract term: 2 years and 7 days

4. Type of contract: Contract
   Contract description: Janitorial Services

5. Purpose of contract:
   This is a new contract to provide ongoing janitorial services at 2827 North Las Vegas Blvd, North Las Vegas, NV.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $49,950.00
   Other basis for payment: $1,950.00 per month for year 1; $2,050.00 per month for year 2. For Special Projects: $21.00 per employee per hour (Mon to Sat, 8 hours); $31.50 per employee per hour (Mon to Sat, after 8 hours); $38.00 per employee per hour (Sundays and Holidays)

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
       Bright Cleaning Services
       Green Clean
       XCEL Maintenance Services
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor's proposal best matched the Department's expectations and needs.

d. Last bid date: 03/06/2020  Anticipated re-bid date: 03/01/2022

10. Does the contract contain any IT components?  **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

      **No**  If "Yes", please explain

      **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?

   **Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

      Vendor has performed satisfactory work with the Department of Employment, Training and Rehabilitation since January 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

      **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

      **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

      **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

      **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<tr>
<td>Budget Analyst Approval</td>
<td>dbaughn</td>
<td>04/23/2020 11:14:22 AM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22968

Agency Name: BDC LICENSING BOARDS & COMMISSIONS
Agency Code: BDC
Appropriation Unit: B002 - All Categories

Legal Entity Name: National Council of Architectural Registration Boards
Contractor Name: National Council of Architectural Registration Boards
Address: 1401 H Street NW Suite 500
City/State/Zip: Washington, DC 02005
Contact/Phone: 2024613955
Vendor No.: NV Business ID: NRS 76.100(1)

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % LICENSING
Federal Funds 0.00 % Bonds 0.00 %
Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/01/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? Yes
   If "Yes", please explain

3. Termination Date: 09/30/2020
   Contract term: 212 days

4. Type of contract: Contract
   Contract description: Practice Analysis

5. Purpose of contract:
   This is a new contract to provide a practice analysis for the Nevada Residential Designer licensure examination.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $34,000.00
   Other basis for payment: Payments Associated with Phases of Project

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Nevada State Board of Architecture Interior Design & Residential Design needs to obtain information through a facilitated practice analysis for the Nevada Residential Designer Examination

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The capacity and scope of the project requires access to information that is not easily obtained by staff. The National Council of Architectural Registration Boards (NCARB) is more appropriately suited for this project

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22968
b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
   Approval #: 200405
   Approval Date: 04/30/2020

   c. Why was this contractor chosen in preference to other?
   The National Council of Architectural Registration Boards (NCARB) is the only provider situated to provide this type of service.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract.
   Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:
   Non-profit Corporation
   The vendor is a not for profit corporation and is not registered with the Secretary of State's Office

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   No b. If "NO", please explain.
   The vendor is a not for profit corporation and is not registered with the Secretary of State's Office

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
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   Division Approval vwind1 05/01/2020 11:00:05 AM
   Department Approval vwind1 05/01/2020 11:00:16 AM
   Contract Manager Approval vwind1 05/01/2020 11:00:23 AM
   Budget Analyst Approval hfield 05/05/2020 15:42:29 PM
SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<table>
<thead>
<tr>
<th>1a</th>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>State Agency Name: NV State Board of Architecture, Interior Design &amp; Residential Design</td>
</tr>
<tr>
<td></td>
<td>Contact Name and Title: Monica Harrison – Executive Director</td>
</tr>
<tr>
<td></td>
<td>Phone Number: (702) 326-0412</td>
</tr>
<tr>
<td></td>
<td>Email Address: <a href="mailto:mharrison@nsbaidrd.nv.gov">mharrison@nsbaidrd.nv.gov</a></td>
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<table>
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<tr>
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<tr>
<td></td>
<td>Contact Name: Jared Zurn</td>
</tr>
<tr>
<td></td>
<td>Complete Address: 1401 B Street NW, Suite 500</td>
</tr>
<tr>
<td></td>
<td>Telephone Number: (202) 461-3955</td>
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<tr>
<td></td>
<td>Email Address: <a href="mailto:jzurn@ncarb.org">jzurn@ncarb.org</a></td>
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<td>Contract: Start Date: Upon approval</td>
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<td>Federal Funds:</td>
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<td></td>
<td>Grant Funds:</td>
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<tr>
<td></td>
<td>Other (Explain): Board of Architecture funds</td>
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Solicitation Waiver

Revised: January 2020

Page 1
1g Total Estimated Value of this Service Contract, Amendment or Purchase:  
$34,000

2 Provide a description of work/services to be performed or commodity/good to be purchased:  
The Nevada State Board of Architecture Interior Design & Residential Design needs to obtain information through a facilitated practice analysis for the Nevada Residential Designer Examination. NCARB will be assisting the Board to conduct this practice analysis of our residential design examination (graphic and written portions). I've included the scope of work for your review.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:  
The capacity and scope of the project requires access to information that is not easily obtained by staff. The National Council of Architectural Registration Boards (NCARB) is more appropriately suited for this project. NCARB currently develops and administers the architectural examination nationally, so we feel like they have the subject-matter experts to assist the Board with the completion of the necessary study and work to better understand current trends in the residential design practice (as it is similar to the architectural practice) and maintain the validity of the Residential Design exam in Nevada.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:  
NCARB administers and updates the architectural examination. The practice of residential design is unique to Nevada and the scope of practice is very similar to the architects in a smaller scale. There are about 170 residential designers registered in Nevada and we believe that NCARB as a non-profit organization has the expertise to assist the Board in the completion of this task.

5 Were alternative services or commodities evaluated? Check One.  
Yes:  
No: X

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. **If not**, why were alternatives not evaluated?  
We don't know of any other company who can provide these services as the exam content is very technical and involves the participation of subject-matter experts from all three professions (architects, residential designers and interior designers) who will solicit information from practicing professionals concerning what they need to know to perform appropriately in the field.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes:  No: X

6. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
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<th>Term</th>
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<th>Short Description</th>
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</table>

7. What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Without performing a practice analysis of the residential design exam, we won’t be able to align the exam to current residential design practice (which has not been evaluated in several years) and to maintain the validity and legality of the current exam.

8. What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

I’ve done some Google searching but couldn’t find a company who would have the technical and legal knowledge to provide this service.

9. Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes:  No: X

a. If yes, please provide details regarding future obligations or needs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Nevada State Board of Architecture
Agency Representative Initiating Request

C. Monica Harrison  
Print Name of Agency Representative Initiating Request  
04/15/20  
Date

[Signature]  
Signature of Agency Head Authorizing Request

C. Monica Harrison  
Print Name of Agency Head Authorizing Request  
04/15/20  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

[Signature]  
Administrator, Purchasing Division or Designee  
4/30/2020  
Date
From: Monica Harrison
Sent: Thursday, April 16, 2020 8:34 AM
To: Cindy L. Stoeffler
Subject: Fwd: Solicitation Waiver and Sole Source Request
Attachments: Solicitation Waiver Form- Contract with NCARB.pdf, ATT00001.htm

Date: April 15, 2020 at 11:57:00 PM PDT
To: "cstoeffler@admin.nv.gov" <cstoeffler@admin.nv.gov>
Cc: Ryan Vradenburg <vradenburg@admin.nv.gov>
Subject: FW: Solicitation Waiver and Sole Source Request

From: Monica Harrison
Sent: Wednesday, April 15, 2020 11:54 PM
To: 'cstoeffler@admin.nv.gov' <cstoeffler@admin.nv.gov>
Subject: Solicitation Waiver and Sole Source Request
Importance: High

Dear Ms. Stoeffler,

Please review the enclosed solicitation waiver and sole source request for the contract between the Board and the National Council of Architectural Boards.
If you have any questions, please contact me.

Thanks,
Monica
Cell (702) 326-0412.

Monica Harrison, Executive Director
Nevada State Board of Architecture, Interior Design & Residential Design
2080 E. Flamingo Road, Ste. 120, Las Vegas, NV 89119
Phone: (702) 486-7300
Email: mharrison@nsbaidrd.nv.gov
Web: nsbaidrd.org
Social: facebook.com/NSBAIDRD twitter.com/nsbaidrd
Memorandum

Date: May 5, 2020

To: Susan Brown, Clerk of the Board of Examiners

From: Monica Harrison, Executive Director

RE: Request for Approval of contract with NCARB to conduct a practice analysis of the Nevada Residential Examination

The Nevada State Board of Architecture, Interior Design and Residential Design (NSBAIDRD) respectfully request approval of the contract between the NSBAIDRD and the National Council of Architectural Registration Boards (NCARB) to conduct a practice analysis for the Nevada Residential Examination to assist the Board with the completion of the necessary study and work to better understand current trends in this practice and maintain the validity of the Residential Design exam in Nevada.

Originally the effective date of the contract was dated for March 2020. However, due to the coronavirus shutdown, no work was initiated by NCARB and we'll wait until the contract is approved before starting work on this project.

Thank you for your consideration in this matter.
I. DESCRIPTION OF CONTRACT

1. Contract Number: 23129

Agency Name: BDC LICENSING BOARDS & COMMISSIONS

Agency Code: BDC

Appropriation Unit: B011 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
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<tr>
<th>Funding Source</th>
<th>Percentage</th>
<th>Description</th>
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<td>X Fees</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
<td>Bonds</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
<td>Other funding</td>
</tr>
</tbody>
</table>

100.00 % Licensing Fees

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 05/30/2020

   Anticipated BOE meeting date 06/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 05/29/2021

   Contract term: 364 days

4. Type of contract: Contract

   Contract description: Strategic Planning

5. Purpose of contract:

   This is a new contract to assist the Board in identifying goals and implementing the annual strategic plan.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $20,725.00

   Other basis for payment: Paid as services are completed.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Board needs to create an annual strategic plan that better benefits the changing consumer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Board Staff does not have the training and experience to perform this service.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division?

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

   c. Why was this contractor chosen in preference to other?
Vendor has worked with the Board in prior years. Due to current circumstances, the board is modifying its strategic plan for budget cuts and changing operations due to social distancing.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
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</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th></th>
</tr>
</thead>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

<table>
<thead>
<tr>
<th>No</th>
<th></th>
</tr>
</thead>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
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13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td></td>
</tr>
</tbody>
</table>

15. The contractor is registered with the Nevada Secretary of State's Office as a:

| Foreign Corporation | |

16. a. Is the Contractor Name the same as the legal Entity Name?

| Yes | |

17. a. Does the contractor have a current Nevada State Business License (SBL)?

| Yes | |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

| Yes | |

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
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<th>Contract Approvals:</th>
<th>User</th>
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Date: May 13, 2020

To: Susan Brown, Clerk of the Board
   Governor’s Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
      Governor’s Finance Office, Budget Division

Subject: BOARD OF EXAMINERS INFORMATION ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2020 – 3rd QUARTER OVERTIME REPORT

Agenda Item Write-up:
Fiscal year 2020 third quarter overtime report by department.

Additional Information:
As of the third quarter of fiscal year 2020, overtime pay and accrued compensatory leave accounted for a total of approximately $36.866 million, or 4.45% of total pay, a 2.1% decrease from fiscal year 2019.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for 3rd quarter FY20 accounted for 26.7% of the total:

1. Department of Corrections – $3.36 million
2. Department of Health & Human Services – $2.90 million
3. Department of Public Safety – $2.02 million
4. Department of Transportation – $1.20 million
5. Department of Veterans Services – $373k
The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for 3rd quarter FY20 were:

1. Department of Veterans Service – 12.3%
2. Department of Public Safety – 0.3%
3. Department of Corrections – 6.7%
4. State Public Charter School Authority – 5.0%
5. Department of Transportation – 4.4%

At the Department of Corrections, overtime and comp time decreased by $1,015,000 (23.2%) from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for 3rd quarter FY20 were highest at these 7 locations, which accounted for 86.9% of the total overtime for the department:

1. Ely State Prison – $871k
2. High Desert State Prison – $775k
3. Lovelock Correctional Center – $328k
4. Northern Nevada Correctional Center – $297k
5. Southern Desert Correctional Center – $292k
6. Prison Medical Care – $225k
7. Florence McClure Women’s Correctional Center – $124k

By event code, the highest four causes accounted for 85.5% of the overtime:

1. Covering annual and military leave – $1.46 million
2. Covering holiday shifts – $723k
3. Hospital coverage – $491k
4. Workload – $154k

At the Department of Health and Human Services, overtime was driven by Public & Behavioral Health ($923k - primarily in Southern Nevada Adult Mental Health ($418k) and Facility for the Mental Offender ($286k) budget accounts), Child and Family Services ($794k) and Aging & Disability Services ($561k). By event code, the highest four causes accounted for 77.2% of the overtime:

1. Covering 24-hour shifts – $611k
2. Reducing backlog – $568k
3. Covering vacant shifts – $416k
4. Covering holiday shifts – $347k
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2. COVER-HOLAWK 9.45 165,855.77 20205.14 557,573.62 28304.59 783,013.85
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**Total:** $3,312,031.61

**Cost:** $2,288,584.07

**Difference:** $1,023,447.54

**Percent Difference:** 35.3%
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<td>HR-BERRA REGIONAL CENTER</td>
<td>$ 1,564.64</td>
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<tr>
<td>#REF!</td>
<td></td>
<td>HR-AUTISM TREATMENT PROGRAM</td>
<td>$ 961.27</td>
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<tr>
<td>407</td>
<td></td>
<td>HR-RURAL REGIONAL CENTER</td>
<td>$ 382.95</td>
</tr>
<tr>
<td>#REF!</td>
<td></td>
<td>HR-SENIOR RX AND DISABILITY RX</td>
<td>-</td>
</tr>
<tr>
<td>407</td>
<td></td>
<td>HR-COMMUNICATION ACCESS DVCs</td>
<td>-</td>
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<tr>
<td>347,356.37</td>
<td></td>
<td>HR-WELFARE FIELD SERVICES</td>
<td>$ 579,712.97</td>
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<tr>
<td>#REF!</td>
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<td>HR-WELFARE ADMINISTRATION</td>
<td>$ 4,754.69</td>
</tr>
<tr>
<td>407</td>
<td></td>
<td>HR-CHILD CARE ADJ. &amp; DVL</td>
<td>-</td>
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<tr>
<td>347,356.37</td>
<td></td>
<td>HR-ENERGY ASSISTANCE - WELFARE</td>
<td>-</td>
</tr>
<tr>
<td>#REF!</td>
<td></td>
<td>HR-CHILD SPRT ENFORCEMNT FROG</td>
<td>-</td>
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<tr>
<td>403</td>
<td></td>
<td>HR-HEALTH CARE FIN &amp; POLICY</td>
<td>$ 32,381.93</td>
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<tr>
<td>347,356.37</td>
<td></td>
<td>HR-ADMINISTRATION</td>
<td>$ 851.42</td>
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<td>#REF!</td>
<td></td>
<td>HR-CONSUMER HEALTH ASSISTANCE</td>
<td>-</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$ 2,963,682.51</td>
<td></td>
<td>-</td>
</tr>
</tbody>
</table>
OVERTIME/ACCREDITED USE BY DEPARTMENT
FISCAL YEAR 2020 SUMMARY (QTR 3)
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, June 9, 2020

CUMULATIVE STATEWIDE TOTALS (QTR 3)

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE PAY</td>
<td>$724,830,607</td>
<td>$795,761,585</td>
<td>$791,599,679</td>
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<tr>
<td>OVERTIME PAY + ACCRUED COMP</td>
<td>$37,664,615</td>
<td>$35,565,645</td>
<td>$36,659,954</td>
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<tr>
<td>TOTAL PAY</td>
<td>$762,495,222</td>
<td>$831,327,229</td>
<td>$828,259,633</td>
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<tr>
<td>OT/COMP AS A SHARE OF TOTAL PAY</td>
<td>4.94%</td>
<td>4.47%</td>
<td>4.45%</td>
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</tbody>
</table>

Highest OT/Comp expenditures in dollars

<table>
<thead>
<tr>
<th>Agency Code</th>
<th>Department</th>
<th>Overtime and Accrued Comp</th>
<th>OT/Comp as a Share of Total Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>DEPARTMENT OF CORRECTIONS</td>
<td>$3,355,923</td>
<td>8.74%</td>
</tr>
<tr>
<td>40</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES</td>
<td>$2,903,093</td>
<td>3.81%</td>
</tr>
<tr>
<td>65</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
<td>$2,020,647</td>
<td>9.27%</td>
</tr>
<tr>
<td>80</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
<td>$1,200,534</td>
<td>4.42%</td>
</tr>
<tr>
<td>24</td>
<td>DEPARTMENT OF VETERANS SERVICE</td>
<td>$373,276</td>
<td>12.26%</td>
</tr>
</tbody>
</table>

Highest percentages of OT/Comp as a share of Total Pay

<table>
<thead>
<tr>
<th>Agency Code</th>
<th>Department</th>
<th>Overtime and Accrued Comp</th>
<th>OT/Comp as a Share of Total Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td>DEPARTMENT OF VETERANS SERVICE</td>
<td>$373,276</td>
<td>12.26%</td>
</tr>
<tr>
<td>65</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
<td>$2,020,647</td>
<td>9.27%</td>
</tr>
<tr>
<td>44</td>
<td>DEPARTMENT OF CORRECTIONS</td>
<td>$3,355,923</td>
<td>8.74%</td>
</tr>
<tr>
<td>31</td>
<td>STATE PUBLIC CHARTER SCHOOL AUTHORITY</td>
<td>$16,899</td>
<td>0.48%</td>
</tr>
<tr>
<td>80</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
<td>$1,200,534</td>
<td>4.42%</td>
</tr>
</tbody>
</table>

Statewide OT/Comp Distribution by Quarter

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Q1 Base Pay</th>
<th>Q2 Base Pay</th>
<th>Q3 Base Pay</th>
<th>Q4 Base Pay</th>
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</thead>
<tbody>
<tr>
<td>2018</td>
<td>$231,107,555</td>
<td>$261,148,019</td>
<td>$232,575,033</td>
<td>$264,775,436</td>
</tr>
<tr>
<td>2019</td>
<td>$242,680,998</td>
<td>$274,880,056</td>
<td>$242,200,531</td>
<td>$277,022,187</td>
</tr>
<tr>
<td>2020</td>
<td>$253,225,429</td>
<td>$285,655,529</td>
<td>$252,718,720</td>
<td>$0</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description and Nature of Resources</th>
<th>Total Pay</th>
<th>0% of Comp as a Share of Total Pay</th>
<th>Difference in % of Comp Pay Pay between FY2021-22 and FY2020</th>
<th>FY2021-22</th>
<th>FY2021-23</th>
<th>Difference in % of Comp Pay Pay between FY2021-23 and FY2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>GOVERNOR'S OFFICE</td>
<td>$14,038</td>
<td>$1,735,789</td>
<td>0.82%</td>
<td>$1,828,233</td>
<td>$19,444</td>
<td>$1,843,770</td>
</tr>
<tr>
<td>02</td>
<td>LIEUTENANT GOVERNOR'S OFFICE</td>
<td>0</td>
<td>$74,677</td>
<td>0.00%</td>
<td>$78,916</td>
<td>$0</td>
<td>0</td>
</tr>
<tr>
<td>03</td>
<td>ATTORNEY GENERAL'S OFFICE</td>
<td>$35,380</td>
<td>$6,471,841</td>
<td>0.55%</td>
<td>$7,185,769</td>
<td>$0</td>
<td>7,185,769</td>
</tr>
<tr>
<td>04</td>
<td>SECRETARY OF STATE'S OFFICE</td>
<td>$98,049</td>
<td>$1,825,564</td>
<td>3.72%</td>
<td>$1,811,297</td>
<td>0.00%</td>
<td>$1,811,297</td>
</tr>
<tr>
<td>05</td>
<td>TREASURER'S OFFICE</td>
<td>$1,999</td>
<td>$66,223</td>
<td>0.21%</td>
<td>$74,742</td>
<td>0.19%</td>
<td>$74,742</td>
</tr>
<tr>
<td>06</td>
<td>CONTROLLER'S OFFICE</td>
<td>$3,571</td>
<td>$66,324</td>
<td>0.51%</td>
<td>$74,408</td>
<td>0.17%</td>
<td>$74,408</td>
</tr>
<tr>
<td>07</td>
<td>DEPARTMENT OF ADMINISTRATION</td>
<td>$60,169</td>
<td>$7,810,355</td>
<td>1.29%</td>
<td>$10,089,287</td>
<td>$0</td>
<td>$10,089,287</td>
</tr>
<tr>
<td>08</td>
<td>DEPARTMENT OF HEALTH</td>
<td>$59,512</td>
<td>$1,561,253</td>
<td>0.62%</td>
<td>$1,519,023</td>
<td>0.08%</td>
<td>$1,519,023</td>
</tr>
<tr>
<td>09</td>
<td>DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS</td>
<td>$9,512</td>
<td>$8,728,762</td>
<td>0.00%</td>
<td>$8,630,669</td>
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<td>$8,630,669</td>
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<tr>
<td>10</td>
<td>DEPARTMENT OF INDIGENT DEVELOPMENT SERVICES</td>
<td>$0</td>
<td>$776,304</td>
<td>0.00%</td>
<td>$777,304</td>
<td>0.00%</td>
<td>$777,304</td>
</tr>
<tr>
<td>11</td>
<td>GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT SERVICES</td>
<td>$0</td>
<td>$677,229</td>
<td>0.00%</td>
<td>$678,446</td>
<td>0.00%</td>
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<tr>
<td>12</td>
<td>DEPARTMENT OF TAXATION</td>
<td>$162,168</td>
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<td>1.21%</td>
<td>$10,443,653</td>
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<tr>
<td>13</td>
<td>COMMISSION ON ETHICS</td>
<td>$0</td>
<td>$134,165</td>
<td>0.00%</td>
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<td>$132,826</td>
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<tr>
<td>14</td>
<td>DEPARTMENT OF SENTENCING POLICY</td>
<td>0</td>
<td>$33,624</td>
<td>0.00%</td>
<td>$33,624</td>
<td>0.00%</td>
<td>$33,624</td>
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<tr>
<td>15</td>
<td>DEPARTMENT OF CRIMINAL JUSTICE</td>
<td>0</td>
<td>$30,044</td>
<td>0.00%</td>
<td>$30,044</td>
<td>0.00%</td>
<td>$30,044</td>
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<tr>
<td>16</td>
<td>COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING</td>
<td>$53,553</td>
<td>$245,641</td>
<td>0.00%</td>
<td>$251,521</td>
<td>0.00%</td>
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<tr>
<td>17</td>
<td>DEPARTMENT OF VETERANS SERVICES</td>
<td>$82,337</td>
<td>$8,276,904</td>
<td>9.12%</td>
<td>$9,246,579</td>
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<tr>
<td>18</td>
<td>DEPARTMENT OF EDUCATION</td>
<td>$8,073</td>
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<td>$3,993,015</td>
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<tr>
<td>19</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES</td>
<td>$2,498,351</td>
<td>$75,149,254</td>
<td>3.59%</td>
<td>$77,199,108</td>
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<tr>
<td>20</td>
<td>DEPARTMENT OF COMMISSION ON MINERAL RESOURCES</td>
<td>$16,395</td>
<td>$234,140</td>
<td>0.00%</td>
<td>$235,983</td>
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<tr>
<td>21</td>
<td>DEPARTMENT OF AGRICULTURE</td>
<td>$77,711</td>
<td>$6,807,980</td>
<td>0.00%</td>
<td>$7,080,141</td>
<td>0.00%</td>
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<tr>
<td>22</td>
<td>PUBLIC UTILITIES COMMISSION</td>
<td>$0</td>
<td>$9,041,515</td>
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<td>$9,041,515</td>
<td>0.00%</td>
<td>$9,041,515</td>
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<tr>
<td>23</td>
<td>GAMING CONTROL BOARD</td>
<td>$81,874</td>
<td>$6,306,478</td>
<td>2.88%</td>
<td>$6,425,457</td>
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<td>$6,425,457</td>
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<tr>
<td>24</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
<td>$2,391,175</td>
<td>$27,262,178</td>
<td>10.74%</td>
<td>$25,752,268</td>
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<td>$25,752,268</td>
</tr>
<tr>
<td>25</td>
<td>COLORADO RIVER COMMISSION</td>
<td>$1,845</td>
<td>$12,172,711</td>
<td>0.10%</td>
<td>$12,264,053</td>
<td>0.00%</td>
<td>$12,264,053</td>
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<tr>
<td>26</td>
<td>DEPARTMENT OF CONSERVATION &amp; NATURAL RESOURCES</td>
<td>$1,287,403</td>
<td>$12,172,711</td>
<td>10.62%</td>
<td>$12,264,053</td>
<td>0.00%</td>
<td>$12,264,053</td>
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<tr>
<td>27</td>
<td>DEPARTMENT OF WILDLIFE</td>
<td>$206,655</td>
<td>$5,806,012</td>
<td>0.00%</td>
<td>$5,831,150</td>
<td>0.00%</td>
<td>$5,831,150</td>
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<tr>
<td>28</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY</td>
<td>$4,970</td>
<td>$8,473,321</td>
<td>0.40%</td>
<td>$8,412,196</td>
<td>0.00%</td>
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<tr>
<td>29</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
<td>$1,365,613</td>
<td>$27,510,065</td>
<td>4.79%</td>
<td>$27,780,538</td>
<td>0.55%</td>
<td>$27,780,538</td>
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<tr>
<td>30</td>
<td>DEPARTMENT OF MOTOR VEHICLES</td>
<td>$254,301</td>
<td>$13,543,795</td>
<td>1.88%</td>
<td>$13,782,538</td>
<td>0.75%</td>
<td>$13,782,538</td>
</tr>
<tr>
<td>31</td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHAB</td>
<td>$154,357</td>
<td>$11,026,461</td>
<td>1.38%</td>
<td>$11,041,533</td>
<td>0.08%</td>
<td>$11,041,533</td>
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<tr>
<td>32</td>
<td>PUBLIC EMPLOYEES BENEFITS PROGRAM</td>
<td>$0</td>
<td>$415,866</td>
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<td>$416,732</td>
<td>0.00%</td>
<td>$416,732</td>
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<tr>
<td>33</td>
<td>SILVER STATE HEALTH INSURANCE EXCHANGE</td>
<td>0</td>
<td>$224,444</td>
<td>0.00%</td>
<td>$224,444</td>
<td>0.00%</td>
<td>$224,444</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$12,592,768</td>
<td>$26,217,396</td>
<td>4.88%</td>
<td>$26,586,160</td>
<td>0.42%</td>
<td>$26,586,160</td>
</tr>
</tbody>
</table>