

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: October 13, 2020, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

**Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so.
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Conference Call Line

775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the September 8, 2020 Minutes** (For possible action)

4. **State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Peace Officer Standard Training	3	\$9,453
Department of Wildlife	8	\$294,547
Total	11	\$304,000

5. **Authorization for and Emergency Contract with a Current and/or a Former State Employee** (For possible action)

A. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 4, the Department seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Jeffrey Frischman to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Pursuant to NRS 333.705, subsection 4, the Department seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Scott Kennedy to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

B. Department of Public Safety – Division of Emergency Management

Pursuant to NRS 333.705, subsection 4, the Department seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Kelli Baratti to perform resource and incident management coordination duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Pursuant to NRS 333.705, subsection 4, the Department seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee JoAnn Kittrell to perform Public Information Officer duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

C. Office of the Secretary of State

Pursuant to NRS 333.705, subsection 4, the Office seeks a favorable recommendation regarding the determination to use the emergency provision to contract with former employee Delaina Marzullo to perform Administrative Assistant duties for the Commercial Recordings Las Vegas Office on a part-time, intermittent basis as needed through Master Service Agreement #18405 between Department of Administration, Purchasing Division and Marathon Staffing Group.

Pursuant to NRS 333.705, subsection 4, the Office seeks a favorable recommendation regarding the determination to use the emergency provision to contract with former employee Elena Della Pietra to perform Administrative Assistant duties in the Notary Division of Commercial Recordings on a part-time, intermittent basis as needed through Master Service Agreement #18405 between Department of Administration, Purchasing Division and Marathon Staffing Group.

6. Authorization to Contract with a Current and/or a Former State Employee (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee JoAnn Kittrell to perform Public Information Officer duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phillip “Michael” Keeler to perform hearing representative duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Tyson to perform uniformed security guard duties for various agencies through Master Service Agreement #19049 with Universal Protection Service LLP, dba Allied Universal Security.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation (NDOT) requests authority for Atkins North America, Inc. to engage Jessica Biggin to be a Right of Way Utilities Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority for Horrocks Engineers, Inc. to engage Casey Connor to be a Project Manager and/or Quality Control/Quality Assurance Engineer on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority for Horrocks Engineers, Inc. to engage Louis Holland, Esq., to be a Policy and Procedures Oversight Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

7. Request for a recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Conservation and Natural Resources – Water Resources

Pursuant to NRS 353.268, the Division requests an allocation of \$389,902 from the Interim Finance Committee Contingency Account to fund a geotechnical investigation into the cause of foundation seepage occurring at the South Fork Dam located approximately 20 miles south of Elko.

B. Department of Corrections

Pursuant to NRS 353.268, the Department requests an allocation of \$10,491,564 in Fiscal Year 2021 from the Interim Finance Committee Contingency account to provide treatment of patients infected with the Hepatitis C Virus in accordance with the proposed consent decree.

C. Department of Education – Contingency Account for Special Education

Pursuant to NRS 353.268, the Department requests an allocation of \$428,800 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Account.

D. State Treasurer’s Office – Silicosis & Disabled Pensions Account

Pursuant to NRS 353.268, the Office requests an allocation of \$16,949 from the Interim Finance Committee Contingency Account to replenish the Silicosis & Disabled Pensions account to continue payments through the end of fiscal year 2021.

8. Request to Pay a Court Order (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Employment, Training and Rehabilitation

The Department has been ordered to pay the fees for professional services and administrative costs related to the work performed by the Special Master related to court case CV20-00755. The Department requests approval to pay the Interim Order Awarding Special Master’s Fees and Costs in the amount of \$68,646.17.

9. Request for Approval to Pay a Tort Claim Pursuant to NRS. 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: McDonald Carano LLP (as part of *In re* HCV Prison Litigation)
Claim No: TC19497
Settlement Amount: \$160,000.00
Date of Loss: December 9, 2019

10. Request for Designation of Bad Debts

Office of the Controller

Pursuant to NRS 353C.220, the Office of the State Controller requests the Board of Examiners to write-off bad debts deemed uncollectible on behalf of the following state departments:

Department	Division	Number of Accounts	Total Amount
1. Administration	Purchasing	1	\$114.82
2. Administration	Central Payroll	39	\$19,048.55
3. Attorney General	Administration	75	\$49,641.99
4. Attorney General	Private Investigator's Licensing Board	4	\$8,825.00
5. Agriculture	Agriculture	37	\$2,639.15
6. Business and Industry	Dairy Commission	1	\$3,824.75
7. Business and Industry	Insurance	52	\$16,500.00
8. Business and Industry	Transportation Authority	4	\$3,623.44
9. Conservation and Natural Resources	Environmental Protection	51	\$301,110.02
10. Conversation and Natural Resources	Forestry	8	\$28,562.09
11. Corrections	Corrections	4,971	\$336,209.83
12. Health and Human Services	Welfare and Supportive Services	36	\$10,213.90
13. Health and Human Services	Child and Family Services	4	\$97.67
14. Health and Human Services	Healthcare Finance and Policy	54	\$9,719.11
15. Health and Human Services	Public and Behavioral Health	89	\$1,856.65
16. Health and Human Services	Health Care Quality Compliance	3	\$92.00
17. Health and Human Services	Welfare and Supportive Services	166	\$185,180.26
18. Motor Vehicles	Motor Carrier	78	143,140.90
19. Motor Vehicles	Motor Vehicles	7,143	\$4,349,614.33
20. Motor Vehicles	Records	1	\$48.00
21. Governor's Office	Energy	6	\$11,869,080.00
22. Judicial Discipline Commission	Judicial Discipline Commission	1	\$10,845.87
23. Office of Veterans Services	Veteran's Home	1	\$15,883.71
24. Public Employees Benefit Program	Public Employees Benefit Program	194	\$117,792.89
25. Public Safety	Records, Communications and Compliance	8	\$2,070.69
26. Public Safety	Parole and Probation	1,810	\$584,394.75
27. Public Safety	Records and Technology	5	\$553.75
28. Public Safety	Fire Marshall	116	\$16,137.38
29. Public Utilities	Public Utilities Commission	1	\$1,000.00
30. Secretary of State	Secretary of State	292	\$33,161.81
31. Transportation	Transportation	8	\$23,931.10
32. Western Interstate Commission for Higher Education	Western Interstate Commission for Higher Education	30	\$791,603.85
33. Wildlife	Wildlife	1	\$44.98
Grand Total		15,290	\$18,936,563.24

11. Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual.

SAM Section 0324 – Independent Contract Review Procedure
SAM Section 1616 – Cellular Telephones

12. Approval of Proposed Leases (For possible action)

13. Approval of Proposed Contracts (For possible action)

14. Approval of Proposed Master Service Agreements (For possible action)

15. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from August 18, 2020 through September 21, 2020.

16. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

17. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

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MEETING MINUTES

Date and Time: September 8, 2020, 10:00 AM

Location: *Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am*

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MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske
Attorney General Aaron Ford

STAFF PRESENT:

Susan Brown, Clerk of the Board

OTHERS PRESENT:

Dave Haws, Administrator, Department of Administration

1. Call to Order / Roll Call

Governor: I'd like to call to order today's meeting of the State of Nevada Board of Examiners for Tuesday, September 8, 2020 to order. Could I ask the Clerk to take the roll please?

Clerk of the Board: Governor Sisolak?

Governor: Here.

Clerk of the Board: Secretary of State Cegavske?

Secretary of State: I'm here.

Clerk of the Board: Attorney General Ford?

Attorney General: Here.

Clerk of the Board: Let the record reflect we do have a quorum.

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

Governor: This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please identify yourself for the record. Comments will be limited to three minutes. Do we have anyone in person in Carson City?

Secretary of State: We do not.

Governor: Do we have any written public comments?

Secretary of State: No, we don't.

Governor: Thank you. We'll close public comment.

3. Approval of the July 14 and August 11, 2020 Minutes (For possible action)

Governor: Item 3 - *Approval of the July 14 and August 11, 2020 Minutes*. Do we have a motion on the minutes?

Attorney General: I move for approval.

Governor: We have a motion for approval of the July 14 and August 11 Minutes. Is there any discussion on that motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

4. Authorization to Contract with a Current and/or a Former State Employee (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of Nevada Revised Statute (NRS) Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Brian Bracken to perform administrative duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Governor: Item number 4, *Authorization to Contract with a Current and/or a Former State Employee*.

Clerk of the Board: This request is from the Department of Administration, Purchasing Division on behalf of the Department of Employment, Training and Rehabilitation to contract with a former employee to perform administrative duties for the Pandemic Unemployment Assistance program. This individual will be employed by Manpower through MSA #18404. Any questions?

Governor: Do we have any discussion? Do we have a motion?

Attorney General: I move for approval.

Governor: We have a motion for approval. Is there any discussion on the motion? All in favor, signify by saying aye. The motion passes.

5. Approval of Master Lease Agreements (For possible action)

The Department of Administration, Division of Enterprise Information Technology Services, seeks approval for the seventh amendment to the existing master lease agreement with International Business Machines. This amendment extends the termination date from May 31, 2022 to September 30, 2023 and increases the maximum amount from \$12,045,136.35 to \$12,244,220.35 due to the purchase/lease of hardware and software for the mainframe server.

Governor: Item 5, *Approval of Master Lease Agreements*. I won't read the whole thing but it's about the IBM contract.

Clerk of the Board: Item 5 is a request from the Department of Administration, Enterprise IT Services Division to amend a master lease agreement with IBM for mainframe storage equipment, software and services. This amendment increases the cost of the lease by

\$199,084 and extends the termination date to September 30, 2023 for upgrades to hardware and software support. Are there any questions on this item?

Governor: You helped me a lot and you gave me some background on this one and I just got more this morning. The concern I have is this is already the seventh amendment to this lease and I don't know how much it's been extended out, the termination date, if this is the first time there's been an extension on it or there have been other extensions on the agreement but I hope that we don't continue with this.

Clerk of the Board: For your information, Governor, this is the third amendment to the time to the extension, the termination date of this lease.

Governor: What was the original time?

Clerk of the Board: The original timeframe was the lease was not to extend beyond August 31, 2017. The second amendment extended that to June 30, 2021.

Governor: I don't know where General Ford and Secretary Cegavske stand but at some point this has got to go out for rebid and now it's extended six years past its original scheduled termination date. So, I would hope this would be the last one. I don't know if either of you have any concern on that or any comments.

Secretary of State: I am somebody who is very skeptical after working with a vendor for a couple of years and hearing from other states that's there's issues so I think this is one that you need explanations and that we need to get some background as to why and what the extensions are about. So, I think we need a little more on that one based on your comments.

Again, I do want to thank your staff for getting back to our staff as diligently as they do. They come back to us and give us the information that we've asked for. So, I want to thank them for that. Thank you.

Governor: I appreciate your comments and this is kind of the way I feel on this one - this is getting dragged out so long; who is making these recommendations that it just keeps getting extended, extended, added on and increased the amount?

Dave Haws: Yes, thank you and good morning, Governor and Members of the Board. The lease that you're looking at in front of you, it's a little bit unusual from perhaps other leases in that it's the mainframe equipment that is used to support some of our largest agencies including Department of Motor Vehicles (DMV), Division of Welfare, Department of Public Safety and a little bit of Department of Employment, Training and Rehabilitation as well.

The reason why this amendment and this lease extends the way that it does is that when we support those particular applications for DMV, Welfare and the other agencies that use the mainframe, keeping in mind that their particular programs and software that they use has to run on the mainframe; and they're specific to that type of environment; and so the amendments that you see and extensions are, in essence, to support those particular business programs.

We would be able to go out to renew the lease and rebid this but it also would require us to work with those agencies and make sure that their applications are ready to either upgrade or migrate to another environment. So, the whole process would take quite a bit of coordination and time – which is not to say that it couldn't be done but it would be fairly extensive to make sure that whatever hardware or software environment that was brought back in through a new lease would still continue to support that business side of things.

The amendments that we've been putting into place typically, is to refresh the equipment and to upgrade to newer versions of the operating software and so on, in order to keep the environment viable to support the business applications.

The amendment that we're working on right now is to replace some equipment that's at end-of-life. As that equipment starts to age, maintenance cost goes up and so you are going to pay a lot more money in maintenance or you improve the equipment, which then lowers the maintenance cost and so right now we're estimating that we'll save approximately \$77,406 per year by this particular amendment. So, I think, in response, yes, we agree that sometimes it's difficult to see this lease keep amending and keep extending but it is a much larger effort to coordinate that with the software that's being used in some of these large agencies and making sure that the two are meshed together so that when you do replace this equipment or you go with another vendor, that all of the applications continue to work. I hope that explains a little bit about what's going on there.

Secretary of State: I'm just curious as to why, when this originally was contracted, they didn't know about the infrastructure issues and why this is something that's new to everybody. Everybody knows that your infrastructure is old and so I'm just curious as to why that wasn't part of the vendor's agreement to make sure that the hardware, the software and the mainframe server were all working and what you needed. That wasn't determined beforehand?

Dave Haws: In response to that, Secretary, this is a fairly complex environment and includes not only the mainframe but also the supporting disk storage that's required to go into it, disk drives, also, you have tape drives that are associated with it and all of these pieces of equipment, they have different lifespans and so they reach different end-of-life at different times.

The lease that we're managing, we have to keep that environment going and that's a different side. So, as these things start to age out and to keep our maintenance cost down, that's why we end up replacing them as part of the lease. Again, this is a lease, it's not a capital purchase. In order to keep that environment going and making sure that these applications are going to run, we need to refresh the software and hardware from time to time.

Secretary of State: I totally understand and get what you're going through because we're going through one of those in one of our divisions but it's very frustrating to sit and listen to this and the increase of money, the timing. We have eight divisions and one of our divisions, it's been like pulling teeth and the vendor has you hooked and there's nothing you can do.

You can't get out of it and I understand that but it is very, very frustrating and I think legislature, governor, are going to have to look deeply at any of these contracts in the future and put in these requirements and deadlines.

Ours is going into the third year and it shouldn't have gone that long. So, with this, that's the only reason I'm saying anything and I feel pain for you because I know what we're going through. I don't think we have a choice but to approve this but I do have concerns about going forward and what needs to be looked at with these vendors.

Governor: I appreciate your comments and I couldn't agree with you more. These all, as you described the complex environment, it was a complex environment when this was approved. I'm looking back at the information Susan provided me and I appreciate it. What I'm seeing, amendment number two, increased this maximum amount from \$90,000 to a little over a million dollars back in 2017. Then, later it was increased that year from \$1 million to \$10 million. Then, it was increased to \$11.7 million. Now, we're well over \$12 million with this lease that started as less than \$100,000. Now, I don't know what the checks and balances are but what we have now is not what we bid back in 2017.

Dave Haws: Yes, I understand what you're saying. These leases are a little bit different when you start off with them because of, I believe, and this predates me, but I believe that the way that this occurred was that as you start the lease, there was only a certain piece of equipment or a portion of it that moved into a lease. Then as time went by and as equipment aged that was owned, we moved more and more of it into the lease and so, over time, yes, it built up from \$90,000 to 12 million but the reality is that it was probably a \$10 million investment when we owned the equipment and as we moved into the lease and added more and more to the lease and brought more and more of it into the lease, it increased to what it typically would have been had it been a capital purchase type of thing.

So, the lease has grown and it's not that the environment grew from a \$90,000 to a \$12 million environment – it was a large environment to start off with but as we moved into the lease, more and more structure and equipment moved into the lease as it aged out of the capital purchases.

I completely agree. I don't disagree. I think that we do need to take a look at it. It will be a coordinated effort between ourselves and our largest customers to make sure that whatever decision we go with, that we have everything lined up so that if we went with a new vendor or new equipment or new environment, that it would continue to support these large agencies.

Governor: I don't disagree and agree with the Secretary that we need to approve this to keep things moving forward but when we originally bid this, if I understand, back in 2016 or whenever it was, much before most of us here, it was \$90,000 and that was something we bid that was different than this. As you're saying, we added things on and we increased it and it's different than the \$12 million contrast – I fully understand that but the RFP that we put out there that was awarded was based on \$90,000 and I want to make sure we're getting the best value when suddenly the term of this is now 100 times what it was back when this lease was originally approved, the scope of this contract.

This is problematic for me because that's not what was bid. There are so many amendments and changes and adds on that I still want to make sure that we're not held hostage here like when this got increased from \$100,000 to 10 million or from one million and then to 10 million back in 2017, I guess.

I can support extending it but I need this thing totally evaluated and I don't want this extended anymore without this going out for at least an analysis with your biggest customers, how we're going to deal with this moving forward, what's the best way to handle this is and a plan so that we don't find ourselves in the same position when this one expires.

Do we have any other comments or is there a motion on this one?

Attorney General: Mr. Governor, I can make the motion to approve. Contingent upon everything that you and Secretary Cegavske have indicated you'd like to see on a going forward basis, that'll be satisfactory.

Secretary of State: I do know that they need to go forward with what they're doing. It's unfortunate that they have the "gotcha," that's the way that it is so, I'll support this but I do think we need more details and more information and a discussion with the leaders in the legislature about these vendors and what's been going on.

Governor: I agree. This is something that's fallen upon us and it's unfortunate that we're owning it right now but I agree wholeheartedly that we have to have this evaluated and be able to have a better plan moving forward. So, with that said, we have a motion on the floor. Is there any further discussion? All in favor, signify by saying aye. The motion passes.

6. Approval of Proposed Leases (For possible action)

Governor: Item 6, *Approval of Proposed Leases*.

Clerk of the Board: Item 6 includes 9 leases for approval by the Board this morning. Are there any questions on any of these items?

Governor: Not from me. Again, Susan, thank you for providing the backup that I asked for on this. Do we have a motion?

Attorney General: I move approval.

Governor: We have a motion for approval on the floor. Is there any discussion on the motion? All in favor, signify by saying aye. The motion passes.

7. Approval of Proposed Contracts (For possible action)

Governor: Item 7, *Approval of Proposed Contracts*.

Clerk of the Board: There are 47 contracts for approval by the Board this morning. Are there any additional questions on these items?

Governor: The only one that I had was for the Attorney General, contract number 1 went from \$85,000 to \$400,000 - plus potential. I understand the complexity of this case, especially in light of our ruling from Judge Gonzales and moving forward, I assume, Attorney General, somebody is watching this contract closely, right?

Attorney General: Yes, Rachel Anderson from our office did submit some answers to questions raised about this particular contract.

Governor: Yes.

Attorney General: The complexity of this, as well as the individual lawsuits that caused conflicts are those that led to the necessity of retaining outside counsel on these and that's why you see the number potential increase. And some litigation remains on these still, and that's why we have the estimate here.

Governor: I do understand that.

Do we have a motion?

Attorney General: I move approval.

Governor: We have a motion for approval on item number seven. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

8. Approval of Work Plan (For possible action)

Governor: Item 8, *Approval of Work Plan*.

Clerk of the Board: There is 1 work plan for approval by this Board this morning.

Governor: Do we have any questions on this item?

Attorney General: None here.

Governor: I assume this is a work plan that we have to use an out of town company again? Did we have any Nevada companies bid on this? Are there any Nevada companies that do this work? I don't even know.

Clerk of the Board: I don't know the answer to that question. This did go out to bid so it's possible that others did bid on this but I don't have that information available right now.

Governor: If you could just reiterate to all of our departments that when we seek bids, that we do whatever we can to make sure that we try to get Nevada bids from companies. That being said, do I have a motion on item number eight?

Attorney General: Move approval.

Governor: We have a motion for approval. Is there any discussion? All in favor, signify by saying aye. The motion passes.

9. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item 9, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 6 master service agreements for approval by the Board this morning. Are there any questions on any of these items?

Governor: I do not have any questions. Do we have any questions on this?

Secretary of State: None.

Attorney General: None here. I move approval.

Governor: Well, 4 of the 6 are from Nevada so that's a good thing. At least we have two-thirds of them.

We have a motion for approval. Is there any discussion on the motion? All in favor, signify by saying aye. The motion passes.

10. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 21, 2020 through August 17, 2020.

Governor: Item 10, *Clerk of the Board Contracts*.

Clerk of the Board: There were 36 contracts under the \$50,000 threshold that were approved by the clerk between June 21, 2020 and August 17, 2020. Are there any questions on any of these informational items?

Governor: Yes, my question to you regarding item 1, Wayne State University, the sturdy on the weight of boxing gloves – the funding source is really not correct on this, is that right?

Clerk of the Board: That is correct. This is funded with fees, not with the general fund.

Governor: I just want to make that notation for the record so the athletic commission pays this and not general fund. This is an information item.

11. Information Item Reports

A. Statewide Quarterly Overtime Report – Fiscal Year 2020 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for Fiscal Year 2020.

B. Stale Claims Account, Emergency Accounts, Statutory Contingency Accounts

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of August 27, 2020.

The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims. The below numbers were updated on September 2, 2020.

TORT Claim Fund	\$ 5,382,032.83
Statutory Contingency Account	\$ 2,165,837.60
Stale Claims Account	\$ 646,088.73
Emergency Account	\$ 115,552.00
Disaster Relief Account	\$ 6,904,023.21
IFC Unrestricted Contingency Fund General Fund	\$17,859,684.44
IFC Unrestricted Contingency Highway Fund	\$ 1,638,068.35
IFC Restricted Contingency Fund General Fund	\$14,772,194.00
IFC Restricted Contingency Highway Fund	\$ 2,346,784.00

Governor: Item number 11.

Clerk of the Board: Agenda item 11 contains 2 items. The first is a report on overtime and accrued compensatory leave for the fourth quarter of fiscal year 2020. My staff summarized the report into a two-page summary. I'm not going to read the details but I'll hit a couple of highlights.

For fiscal year 2020, overtime pay and compensatory (comp) leave account for a total of approximately \$48.05 million or 4.25% of total pay. This is a 3.9% increase from fiscal year 2019. The Department of Corrections had the highest amount of overtime and comp time at \$3.77 million or 8.3% of their base pay; followed by the Department of Health and Human Services at \$1.97 million or 3.03% of base pay; and the Department of Public Safety at \$1.96 million or 7.7% of base pay.

For the fiscal year ending June 30, 2020, the Department of Corrections incurred \$15.3 million in overtime and comp time or 9.11% of base pay; while Department of Health and Human Services has incurred \$10.2 million in overtime and comp time or 3.17% of base pay. Those two agencies account for 53.3% of overtime and comp time for fiscal year 2020. I would also note that as a percentage of base salary, the Department of Veteran's Services had the highest overtime at 10.39%; followed by the Department of Corrections; and then the Department of Public Safety.

Are there any questions on this overtime report?

Governor: I do not have any questions. Do we have any questions on this?

Attorney General: None here.

Secretary of State: None.

Clerk of the Board: The second item, 11-B, is an informational report on the available balances in the various contingency accounts managed by the Board of Examiners or the Interim Finance Committee as of August 27, 2020. These accounts are available to cover various contingencies through the 2019-2021 biennium and I'm happy to answer any questions you may have on this item.

Governor: Any questions on item 11-B?

Attorney General: None here.

Secretary of State: None.

Governor: That concludes item number 11.

12. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

Governor: Item number 12 is *Public Comment*. This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please step forward and identify yourself for the record. Comments will be limited to three minutes. We have no one in Las Vegas. Do we have anyone in Carson City?

Clerk of the Board: We do not.

Governor: Do we have any written comment?

Clerk of the Board: No, we don't.

13. Adjournment (For possible action)

Governor: Do I have a motion for adjournment?

Attorney General: So moved.

Governor: We have a motion on the floor. Is there any discussion? All in favor, signify by saying aye. The motion passes, we are adjourned. Thank you all very much.

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 14, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in purple ink, likely of Bridgette Mackey-Garrison, is written over the "From" line.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

PEACE OFFICER STANDARD TRAINING - POST

Agenda Item Write-up:

Pursuant to NRS 334.010, the department requests approval to purchase two replacement vehicles and one additional vehicle for a total cost not to exceed \$9,452.08.

Additional Information:

This request is to purchase two vehicles to replace current vehicles that comply with the Vehicle Replacement Policy of SAM 1316. The department plans to replace one 2001 Dodge 2500 truck with a 2009 Ford F-150 truck and one 2003 Ford Crown Victoria with a 2015 Ford Utility SUV and add a 2008 Ford F-250 pickup for a total not to exceed \$9,452.08. The three vehicle acquisitions are from State Purchasing Surplus. The two existing agency vehicles being replaced cannot be repaired or the repairs required are too costly to absorb. Replacement costs were included in the FY20 budget and the department balanced forward the authority with no change of purpose to FY21 on WP C51620.

Statutory Authority:

BOE approval required pursuant to NRS 334.010

REVIEWED: A handwritten signature in blue ink is written over the "REVIEWED:" label.

ACTION ITEM: _____



STATE OF NEVADA
COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

5587 Wa Pai Shone Avenue
Carson City, Nevada 89701
(775) 687-7678 FAX (775) 687-4911

STEVE SISOLAK
Governor

MICHAEL D. SHERLOCK
Executive Director

Date: September 8, 2020
To: Bridgette Mackey-Garrison, Executive Branch Budget Officer I
From: Michael D. Sherlock, Executive Director-Nevada POST *M.S.*
Subject: Nevada POST Vehicle Replacement Requests

The Nevada Peace Officer Standards and Training is requesting that the enclosed request and documentation be placed on the October 2020 Agenda of the Board of Examiners Meeting for consideration by the Board.

This request seeks approval to purchase three (3) replacement vehicles. Funding was approved by the 2019 Legislature and budgeted into the current fiscal year through a work-program request. The agency vehicles to be replaced meet the criteria pursuant to SAM 1316.

Please contact me at your earliest convenience if you have any questions.

Thank you.



STATE OF NEVADA
COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

5587 Wa Pai Shone Avenue
Carson City, Nevada 89701
(775) 687-7678 FAX (775) 687-4911

STEVE SISOLAK
Governor

MICHAEL D. SHERLOCK
Executive Director

Date: September 8, 2020
To: Susan Brown, Clerk of the Board-Governor's Finance Office
From: Michael D. Sherlock, Executive Director-Nevada POST
Subject: Vehicle Purchase Approval

Pursuant to NRS 334.010, the Nevada Peace Officer Standards and Training is seeking approval from the Board of Examiners to purchase three (3) replacement training vehicles for an amount not to exceed \$9,452.08 during fiscal year 2021. Funding was approved for budget account 3774, expenditure category 05.

Requested Vehicles Information:

Vehicle #1- 2009 Ford F-150 Pickup- Odometer: 146,911

Vehicle #2-2015 Ford Utility SUV- Odometer: 128,811

Vehicle #3-2008 Ford F-250 Pickup- Odometer: 252,600

These vehicles are to be used for peace officer training/agency purposes and are replacing previously removed from agency inventory through the surplus process. Additionally, these vehicles are being purchased through the Nevada State Purchasing Division-Property Management Program. Please see the attached documentation for further information.

Thank you for your consideration in this matter.

Chris L. Carter

From: Adam Houle
Sent: Tuesday, September 8, 2020 11:15 AM
To: Chris L. Carter
Subject: Excessed Vehicles

1. 2001 Dodge Ram Pickup 2500/ EX# 56333/ Mileage: 118231/ Transmission issues, Idle control problems
2. 2003 Ford Crown Victoria PI/ EX#51837/ Mileage: 119331/ Fuel pump, front end problems

Adam Houle
Facility Supervisor



Commission On Peace Officer
Standards & Training

5587 Wa Pai Shone Avenue
Carson City, Nevada 89701

(775)687-3314
ahoule@post.state.nv.us

Agency Name: Nevada POST	Budget Account #: 3774
Contact Name: Chris Carter-Deputy Director	Telephone Number: 775-687-3325

Number of vehicles requested: 3 **Amount of the request:** \$9,452.08

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pick-up Truck (2), SUV (1)

Training Vehicles for Academy/Agency Use

☒ Yes ☐ No

If no, please explain how the vehicles will be funded?

☐ Addition(s) ☒ Replacement(s)

Yes

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Vehicle #1 Model Year: 2001

Odometer Reading: 118,231

Type of Vehicle: Dodge Pickup-2500

Vehicle #2 Model Year: 2003

Odometer Reading: 119,331

Type of Vehicle: Ford Crown Victoria

Yes

N/A

Please attach an additional sheet if necessary

Agency Appointing Authority

Title

Date _____

☐ Approved for Purchase☐ Not Approved for Purchase

Board of Examiners

Date _____

State of Nevada Work Program

WP Number: C51620

FY 2021

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE 08/10/20

APPROVED ON BEHALF OF
THE GOVERNOR BY

nhovden

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
07/16/20	101	230	3774	PEACE OFFICER STANDARDS & TRAINING COMMISSION

Funds Available

Funds Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2511	BALANCE FORWARD FROM PREVIOUS YEAR	9,000					
Subtotal Budgetary General Ledgers		9,000	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					9,000		

Expenditures

CAT	Amount	CAT	Amount
05	9,000		
Sub Total Category Expenditures			9,000

Remarks

This work program requests a partial balance forward of authority from fiscal year 2020 into fiscal year 2021 for the purchase of surplus law enforcement vehicles.

Total Budgetary General Ledgers and
Category Expenditures (AP)

18,000

mtum1

Authorized Signature

07/26/20

Date

Controller's Office Approval

Does not require Interim Finance approval since WP is \$30,000 or less cumulative for category

**NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM**

VEHICLE/EQUIPMENT TURN-IN DOCUMENT

FOR OFFICE USE ONLY

Control#: _____

BA #: _____

TO: NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM
515 E MUSSER ST, STE 300
CARSON CITY, NV 89701
PH: (775) 684-0192 FAX: (775) 684-0188

FROM: Agency Name: **NEVADA HWY PATROL**
Address: **555 WRIGHT WAY CC 89711**
Phone: _____ Fax: _____
Property location: **RENO**
Contact: **TERRY LUKAS** Phone: **684-4982**

PROCEDURES:

1. Titles must be furnished with vehicles and correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys to accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle to include five (5) gallons of gas in tank.
6. Notify the Attorney General's office to remove vehicle/equipment from your agency's insurance.
7. Complete all information below regarding the vehicle information, options, additional features and any known defects.

Vehicle Information:

Vehicle Type: FORD F150 #09-359	Year: 2009
Make: FORD	Model: F150
VIN/Serial No.: 1FTPW14V79KC36042	State I.D. No./License No.: 314446
Engine: V6	Odometer: 146,911
Transmission: YES	Hours: N/A
Fuel Type: GAS	Drive Type: AUTOMATIC
Exterior Color: BLUE	Interior Color: GRAY

3,414.50

(1707.25)

Vehicle Options:

- ☒ Air Conditioning
- ☒ Power Steering
- ☒ Power Windows
- ☒ Power Door Locks
- ☒ Tilt Steering Wheel

- ☒ Power Seat
- ☒ Dual Power Seat
- ☒ Driver Air Bag
- ☒ Dual Front Air Bags
- ☒ ABS Brakes

- ☐ AM/FM Radio
- ☐ Cassette
- ☐ CD Player
- ☒ Cruise Control

Additional Features:

146,911 MILEAGE

Known Defects:

FAIR WITH HIGH MILEAGE

Turned In By: Terry Lukas

DATE: 01/23/2020

Agency Approving
Authority:

Denny Gortan

DATE:

6-9-2020

Received By:

DATE:

Title Received By:

DATE:

Title Received By:

DATE:

Office Use Only:

Warehouse Control No.:

Budget Account No.:

NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM

VEHICLE/EQUIPMENT TURN-IN DOCUMENT

FOR OFFICE USE ONLY

Control#: _____

BA #: _____

TO: NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM
515 E MUSSER ST, STE 300
CARSON CITY, NV 89701
PH: (775) 684-0192 FAX: (775) 684-0188

FROM: Agency Name: NEVADA HWY PATROL
Address: 555 WRIGHT WAY CC 89711
Phone: _____ Fax: _____
Property location: ELKO
Contact: TERRY LUKAS Phone: 684-4982

PROCEDURES:

1. Titles must be furnished with vehicles and correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys to accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle to include five (5) gallons of gas in tank.
6. Notify the Attorney General's office to remove vehicle/equipment from your agency's insurance.
7. Complete all information below regarding the vehicle information, options, additional features and any known defects.

Vehicle Information:

Vehicle Type: FORD UTIL #15-244	Year: 2015
Make: FORD	Model: UTIL
VIN/Serial No.: 1FM5K8AT9FGA88971	State I.D. No./License No.: 346029
Engine: V6	Odometer: 128,811
Transmission: YES	Hours: N/A
Fuel Type: GAS	Drive Type: AUTOMATIC
Exterior Color: BLUE	Interior Color: GRAY

3837-58

(1918.79)

Vehicle Options:

- ☒ Air Conditioning
- ☒ Power Steering
- ☒ Power Windows
- ☒ Power Door Locks
- ☒ Tilt Steering Wheel

- ☒ Power Seat
- ☒ Dual Power Seat
- ☒ Driver Air Bag
- ☒ Dual Front Air Bags
- ☒ ABS Brakes

- ☐ AM/FM Radio
- ☐ Cassette
- ☐ CD Player
- ☒ Cruise Control

Additional Features:

~~128,811 MILEAGE~~

Known Defects:

~~FAIR WITH HIGH MILEAGE~~

Turned In By: Terry Lukas

DATE: 06/09/2020

Agency Approving
Authority:

Sunny Sauter

DATE:

6-9-2020

Received By:

DATE:

Title Received By:

DATE:

Title Received By:

DATE:

Office Use Only:

Warehouse Control No.:

Budget Account No.:

email chris 5/20

**NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM**

VEHICLE/EQUIPMENT TURN-IN DOCUMENT

FOR OFFICE USE ONLY

Control#: 20-0421 *W*

BA #: 4660/201

**TO: NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM
515 E MUSSEY ST, STE 300
CARSON CITY, NV 89701
PH: (775) 684-0192 FAX: (775) 684-0188**

FROM: Agency Name: NDOT Equipment Division

Address: 310 Galletti Way, Sparks, NV 89431

Phone: 834-8458 Fax: 834-8481

Property location: C767

Contact: Ben Hunt Phone: 834-8453

PROCEDURES:

1. Titles must be furnished with vehicles and correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys to accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle to include five (5) gallons of gas in tank.
6. Notify the Attorney General's office to remove vehicle/equipment from your agency's insurance.
7. Complete all information below regarding the vehicle information, options, additional features and any known defects.

Vehicle Information:

Vehicle Type: 3/4 Ton Pickup Crew cab 6ft bed	Year: 2008
Make: Ford	Model: F-250
VIN/Serial No.: 1FTSW21RX8ED99790	Asset # 306042
	State I.D. No./License No.: DOT#0253
Engine: 6.4L V-8	Odometer: 252,600
Transmission: Automatic	Hours: N/A
Fuel Type: Unleaded	Drive Type: 4 x 4 Rear
Exterior Color: White	Interior Color: Tan

Suggested price \$2,200.00

Rev. 6/2013

K

Vehicle Options:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Air Conditioning | <input type="checkbox"/> Power Seat | <input checked="" type="checkbox"/> AM/FM Radio |
| <input checked="" type="checkbox"/> Power Steering | <input type="checkbox"/> Dual Power Seat | <input type="checkbox"/> Cassette |
| <input checked="" type="checkbox"/> Power Windows | <input checked="" type="checkbox"/> Driver Air Bag | <input checked="" type="checkbox"/> CD Player |
| <input checked="" type="checkbox"/> Power Door Locks | <input checked="" type="checkbox"/> Dual Front Air Bags | <input checked="" type="checkbox"/> Cruise Control |
| <input checked="" type="checkbox"/> Tilt Steering Wheel | <input checked="" type="checkbox"/> ABS Brakes | |

Additional Features:**Known Defects:**

Plugged EGR/leaking radiator

Turned In By: Ben Hunt

DATE:

Agency Approving
Authority:

DATE:

Wayne Miller, Equipment Division Supt.
Received By:

DATE:

Title Received By:

DATE:

Title Received By:

DATE:

Office Use Only:

Warehouse Control No.:

20-042.NV

Budget Account No.:

4660

EQUIPMENT DIVISION

Date: 09/12/2019

REPORT OF CONDITION SHEET

UNIT # DOT 0253 ASSIGNED LOCATION _____

YEAR 2008 MAKE Ford MODEL F-250 VIN# 1FTSW21RX8ED99790

CAB CONFIG Crew cab BED LENGTH 6ft bed

EXTERIOR COLOR White INTERIOR COLOR Tan

VEHICLE FUEL TYPE: (Unleaded, Bio Diesel, Telematics) Diesel

SMOG REQUIRED: YES | | NO | | UNIT operated BY: _____

* * * * *																			
<u>CONDITION</u>	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>	<u>INOPERATIVE</u>															
General	✕																		
Brakes:	✕																		
Body/C&C:	✕																		
Steering:	✕																		
Transmission:	✕																		
Engine:				✕															
Tires :	✕																		

REMARKS:

Plugged EGR leaking radiator

Thu Sep 12 15:11:02 2019

Print Unit Inventory Full Listing

Page 1

Unit	: 0253	Status	: Active	Meter1	Meter2	Activity	: 2	Disp Status	
12008 FORD	F-250	Acquisition	: 19-SEP-2007	14	0	Class 1	: F03	Est Disp Dt:	
Category	: 03	In-Service	: 09-JUL-2008	14	0	Class 2	: F03	Idt Flagged	
Tech Spec	: 08FRDF250S34A	Arrival	: 16-MAY-2008			Class 3	: WA	Sale Date	
MCC	: 03	Current Meter	: 10-JUN-2019	2521.2		Class 4		Sale Amount	
Operator	: NV DOT0253	Meter 1 Type	: Miles			Class 5		Sale Exp	
State/Lic	: NV DOT0253	Meter 2 Type	: None			Max WO Cost	: 0.00	Unit Id	: 8645
Meter 1 Type	: Miles	Created	: 10-OCT-2007			Off-Hwy	: 0.03	Outside Lease Audit Code	
Meter 2 Type	: None	Last Down	: 12-JUN-2019			Oper. Class			
Serial No	: 1FTSW21RX8ED99790	Meter Source	: Work Order						
Title		LTD usage	: 252098						
Deprec Type	: Straight-line	Book Value	: 4711.07	Salvage	: 10.00%	Replace Status		NONE	Whole Unit Warranty
Deprec Term	: 144 PERIODS	Purchase	: 30598.25	Salvage Val	: 3059.83	Replace Fund			Usage
Deprec Left	: 8 PERIODS	Change Ord	: 0.00	Expect Life	: 144 MONTHS	Replace Cost		0.00	Time
Deprec/Rd	: 206.40	Rd Cap Adj	: 0.00	Expect Life	: 200000	Replace Contr		0.00/Pd/Vendor	
LTD Deprec	: 31650.63	LTD Cap Adj	: 5763.45	Asset No	: 306042	Replace Pds Contr	: 0 PDS		
Rd Adjust	: 0.00	Accessories	: 0.00	Requisition	: NDE008313	LTD Repl Contr		0.00	
LTD Adjust	: 0.00	Acquis Prep		PO	: FC0830000048103	Budget Year	: 2008		
REPLACED BY UNIT 1748, 10/12/18 JAD.									
Parent: NONE	Children: NONE	Recent Repairs		Work Or Job Code		Status	Loc'n	Opened	Meter
				307613 RM-00	WFA	C767	12-SEP-2019	252112	
				307613 PM-43-006	WFA	C767	07-AUG-2019	252112	
				307613 TS-45-020	WFA	C767	12-JUN-2019	252112	
				307613 RR-17-007	WFA	C767	12-JUN-2019	252112	
				307613 TS-42	DON	C767	12-JUN-2019	252112	
				307556 PM-PM-PMA	DON	C767	10-JUN-2019	252112	
Using Department History		Owning Department History		Eff. Date	Job Code	Last Done	Usage	Due	
Department	SPARKS EQUIPMENT	Department	SPARKS EQUIPMENT	10-FEB-2017					
C767	19-SEP-2007	C767	19-SEP-2007						
C201	09-JUL-2008	C767	09-JUL-2008						
		C727	CC MOTOR POOL						
		C722	CC EQUIPMENT SHOP	14-FEB-2011					
BillCode T Eff. Date	Fuel Labor Part Com Lease Rate Per Season Shift Per Usage	LTD Fuel							
		Fuel Card	: 18422						
		Type Description							
		103 DIESEL							
		108 BTO-DIESEL							
		Cap	: C767						
		0.00 Delivery							
		0.00 Fueling							
		0.01							
L-Leased, M=Motor Pool/Task, N=Non-Leased: A=Actual, M=Actual+Markup, N=No Bill									
100 SMOG CERT. EX	09/24/2019								
100 SMOG CERT. NU	D393315								
1001 RPLC	FY19								
1002 EXV DSPL	11/20								
127 TRANS S/N	A4532								
FRONT AXLE S/N	2097857000871								
GVM	10000								
REAR AXLE S/N	1038A02								

UNITFULL v1.13

Run By: B3H

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 18, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Michele Lynn, Executive Branch Budget Officer
Budget Division

A handwritten signature in blue ink, appearing to read "mly", is written over the name "Michele Lynn" in the "From:" field.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department requests approval to purchase eight (8) replacement vehicles across multiple budget accounts for a total amount not to exceed \$294,547.

Additional Information:

The request is to purchase eight (8) vehicles to replace current vehicles that comply with the Vehicle Replacement Policy of SAM 1316. The agency was budgeted for replacement vehicles in E711 decision units for a total of \$337,213 during the 2019 Legislative Session as show in Table 1 below.

Funding Sources			
BA 4463 – Law Enforcement	4	E-711	\$156,160
BA 4466 – Diversity	1	E-711	\$48,243
BA 4467 – Habitat	3	E-711	\$132,810
Total			\$337,213

Table 1: Funding source for Department of Wildlife vehicle purchases.



Statutory Authority:

NRS 334.010

REVIEWED: LA

ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4463
Contact Name: Jack Robb	Telephone Number: 775-688-1591
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>1</u> Amount of the request: <u>\$36,225.25</u> ✓</p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s):</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</p> <p>Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: 2003 Odometer Reading: 177,000 Type of Vehicle: SUV Ford Expedition</p> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;">  _____ Title </div> <div style="text-align: center;"> <u>9-8-2020</u> _____ Date </div> </div>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ Board of Examiners </div> <div style="text-align: center;"> _____ Date </div> </div>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 – Truck ¾ Ton; Full Size; Crew Cab; Short Bed		
Dealer Name:	Reno Buick GMC Cadillac & Isuzu		
Delivery Location:	6980 Sierra Center Pkwy., Ste. 120, Reno, NV 89511		
Vehicle Colors:	Exterior: Onyx Black (GBA)	Interior: Jet Black Cloth Seat Trim (H1T)	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 31900.00 ✓	\$ 31,900.00
SPECIFY OPTIONS: (description)			\$ 4,296.00 ✓
Color Onyx Black (GBA)	1	\$ 272.00 ✓	
Battery, Aux for Gas engine (Req VYU Pkg)	1	\$ 135.00 ✓	
Four Wheel Drive	1	\$ 1954.00 ✓	
Trailer Brake Control	1	\$ 242.00 ✓	
Spray in Bed Liner	1	\$ 480.00 ✓	
Fleet Convenience Package (ZLQ)	1	\$ 769.00 ✓	
Snow Plow Prep Pkg (VYU)	1	\$ 345.00 ✓	
2 Extra Keys Includes Programming	1	\$ 99.00 ✓	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	1	\$ 0.00	\$ 0.00
Total purchase price with options			\$ 36196.00
DMV Title and DRS Fee's	1	\$ 29.25	\$ 29.25
GRAND TOTAL:			\$ 36,225.25 ✓

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Statewide
Name & Phone of Person to contact when vehicle is ready for delivery:	Mike McCusker (775) 240-2370 or (775) 688-1579

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZU* MEDIUM DUTY TRUCKS		
Specify State's Vehicle Item Number: 2.13 3/4 Ton Crew Cab 6.5' bed		
Provide MSRP pricing: \$44,650.		
Specify MANUFACTURER, MODEL NAME YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2021 GMC Sierra 3/4Ton Crew Cab Short Bed TC20743	31,900.00	\$32,200.00
Municipal Lease Payment (As Low As) \$ See dealer for terms and details.		
State vehicle miles per gallon (MPG): Estimate: Over 8600 GVWR / Not Rated		
State manufactures warranty: Bumper to Bumper 3yr/36K miles --- PowerTrain 5 yr / 100K miles		
Specify engine size and emission rating: 6.6L (E85 FlexFuel Capable) V8 (401 HP) Fed Emissions		
Includes Minimum Standard Equipment Listed: ____ Yes ___X___ No If no, state exceptions:		
(Refer to page 8 of bid) C/D Player not available.\\Standard Equipment Includes The Following:		
Audio system, GMC Infotainment System with 7" diagonal color touchscreen		
AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth		
featuring Android Auto and Apple CarPlay capability for compatible phones.		
Pickup bed includes bed assist step,Differential, heavy-duty locking rear		
Auxiliary External Engine & Transmission Coolers,4 Moveable Cargo Bed Tiedowns,		
170 Amp Alternator, Cruise Control, 10 Ply Tires, Front Recovery Hooks,		
Rear Corner Step Bumper, Power windows, Power Door Locks		
Exterior Color: List available colors: , (GAZ) SUMMIT WHITE No Charge		
Extra cost paints:		
Quick Silver Metallic (GAN) \$536 Pacific Blue Metallic (GAO) \$536		
Dark Sky Metallic (GJI) \$536 Carbon Black Metallic (GCI) \$536		
Cardinal Red (G7C) \$272 Onyx Black (GBA) \$272		
Ask About Special Color availability Dan Nichols 775-333-8701		
Seats, Cloth: List available colors:		
(H1T) Jet Black Cloth Seat Trim		
(H2G) Jet Black Vinyl Seat Trim		
(HOU) Jet Black Cloth Seat Trim (Requires ZL2 Fleet Onnvience PKG)		
WHEELBASE: 172"		
GVW: 11,150 lbs (Gas 4x2) 11,900 (Duramax 4x2)		
GVW: 11,500 lbs (Gas 4x4) 11,250 (Duramax 4x4)		
(When Applicable)		(When Applicable)

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZU* MEDIUM DUTY TRUCKS			
Specify State's Vehicle Item Number: 2.13 3/4 Ton Crew Cab 6.5' bed			
Option Package Name/Code:	Cruise Control	K34	\$198.00
List Equipment Features Below: No Longer Standatd on 1SA Sierra Trucks			
As a single option or included in (ZLQ) or (PCI) package below			
Option Package Name/Code:	Fleet Convenience Pkg	ZLQ	\$769.00
List Equipment Features Below:			
(AQQ) Remote Keyless Entry, (K34) cruise control (QT5) EZ Lift power lock and release tailgate and (DBG) outside power-adjustable vertical trairling mirrors with heated upper glass			
Replaces Standard Non Power Verticle Trairling Mirrors. (DUD)			
Option Package Name/Code:	Convenience Package	PCI	\$1,253.00
List Equipment Features Below:			
(AQQ) Remote Keyless Entry, (QT5) EZ Lift power lock and release tailgate, (AKO) tinted glass (UF2) LED cargo bed lighting, (C49) rear-window defogger, (DBG) outside power-adjustable vertical trairling with heated upper glass and (K34) cruise control			
Replaces Standard Non Power Verticle Trairling Mirrors. (DUD)			
Option Package Name/Code:	1SA Driver Alert Package	PQA	\$2,727.00
List Equipment Features Below: Requires and Includes PCI package content			
(UD5) Front and Rear Park Assist, (UKC) Lane Change Alert with Side Blind Zone Alert and (UFG) Rear Cross Traffic Alert (Includes Perimeter Lighting. Includes (PCI) Pkg			
Option Package Name/Code:	GMC MultiPro Tailgate	QK2	\$492.00
List Equipment Features Below:			
Six functional load/access features (Requires (PCI) Package or (ZLQ) Package			
Option Package Name/Code:	Manual Particlate Filter Regen	FPF	\$320.00
List Equipment Features Below: Requires Duamax Diesel L5P			
diesel particulate filter, manual regeneration			
Option Package Name/Code:	Rear Park Assist	UD7	\$280.00
List Equipment Features Below:			
Rear Park Assist, Ultrasonic			
(Requires (PCI) Package or (ZLQ) Fleet Package and (JL1) trailer brake controller, 110-volt AC power outlet & (KC9) 120-volt bed-mounted power outlet.			
Not available with (PQA) 1SA Driver Alert Package I or (ZW9) pickup bed delete.)			
Option Package Name/Code:	Snow Plow Prep Pkg (4X4 only)	VYU	\$345.00
List Equipment Features Below:			
220 Amp Alternator, Power Provided For Back-Up Lamps and Roof Beacon, Additional Circuit For Power Feed For Additional Requirements, Under Body Shield & HD Front Suspension			

ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC * & *ISUZU* MEDIUM DUTY TRUCKS
Specify State's Vehicle Item Number: 2.13 3/4 Ton Crew Cab 6.5' bed
Please Call For "Not Listed" Options & Possible Multiple Quantity Vehicle Purchase Discounts.

DEDUCT AMOUNT

ABS Brake System	Included	\$-
Air Conditioning	Included	\$-
Cruise Control	\$198.00	\$-
Diesel Engine (L25) Duramax 10 Speed Allison	\$8,950.00	\$-
Duramax Includes Trailer Brake (JL1)		\$-
Duramax Includes 220 Amp Alternator		\$-
Four Wheel Drive (4x4)	\$1,954.00 ✓	\$-
Engine Block Heater K05	\$88	\$-
Power Take Off (PTO) call for Compatibility	Call	\$-
Dual HD Alternator (KW5) 220 & 170 Amp	\$454.00	
HD Alternator (KH5) 220 amp (Req Gas Engine)	\$251.00	\$-
Trailer Hitch w/ 7 & 4 Pin Connectors (CTT)	Included	\$-
Trailer Brake Control (Required w/Duramax)	\$242.00 ✓	\$-
Trailer Wiring Provisions (UY2) Extra Wiring	\$31.00	\$-
Keyless Entry w/Job	See PCI or ZLQ Pkg	\$-
Limited Slip Differential	Included	\$-
Spray In Bed Liner	\$480.00 ✓	
High Visibility Trailing Mirrors (DUD)	Included	
Pwr Seat 10 Way (A2X) Req PCI or ZLQ & K14	\$454.00	\$-
Power Windows (Crew & Double Cab)	Included	\$-
Deep Tinted Glass (AKO)	\$176.00	\$-
Radio; AM/FM Stereo, CD	Included w/no CD	\$-
Rear Park Assist (UD7) Req (ZLQ) or (PCI)	\$310	\$-
Rear Vision Camera (Back-up Camera)	Included w/ Pickup	\$-
Under Body Shield NZZ	\$132	\$-
Assist Steps (Black) Running Boards (VQO)	\$446	\$-
Assist Steps (Chrome) 4" Round (VXJ)	\$710	\$-
Tilt Steering	Included	\$-
Tire, Spare, Full Size	Included	\$-
Battery, Aux for Gas engine (Req VYU Pkg)	\$135.00 ✓	
Vinyl (BG9) or Carpeted Flooring (B30) Inc.	Included	
Upfitter Switch Kit (5 Aux on dash)	\$182.00	
All Terrain Tires (10 Ply)	Included	
2 Extra Keys includes programming	\$99.00 ✓	
Other: See Next Page for additional Items!	\$	\$-
Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ by quote		

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4463
Contact Name: Jack Robb	Telephone Number: 775-688-1591
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: 3 Amount of the request: \$99,846.75 ✓</p> <p>Is the requested vehicle(s) new or used: New</p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s):</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 3 Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</p> <p>Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: 2009 ✓ Odometer Reading: 145,941 ✓ Type of Vehicle: Ford pick-up</p> <p>Vehicle #2 Model Year: 2012 Odometer Reading: 165,150 ✓ Type of Vehicle: Chevy pick-up</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ Agency Appointing Authority </div> <div style="text-align: center;"> _____ Title </div> <div style="text-align: center;"> 9-8-2020 _____ Date </div> </div>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ Board of Examiners </div> <div style="text-align: center;"> _____ Date </div> </div>	

Vehicle #3 Model Year: 2012
Odometer Reading: 175,943 ✓
Type of Vehicle: Chevy pick-up

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 – Truck ¾ Ton; Full Size; Crew Cab; Short Bed		
Dealer Name:	Champion Chevrolet		
Delivery Location:	6980 Sierra Center Pkwy., Ste. 120, Reno, NV 89511		
Vehicle Colors:	Exterior: Silver Ice Metallic	Interior: Jet Black	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$ 28712.00 ✓	\$ 86136.00 ✓
SPECIFY OPTIONS: (description)			\$ 13623.00 ✓
Battery, Auxiliary (Req HD Alternator)	3	\$ 135.00 ✓	
Four Wheel Drive	3	\$ 2,174.00 ✓	
Heavy Duty Alternator (Gas)	3	\$ 132.00 ✓	
Integrated Trailer Brake Controller (Req Power Mirrors)(Gas)	3	\$ 242.00 ✓	
Keyless Entry w/Fob (Includes Power Trailer Tow Mirrors)	3	\$ 571.00 ✓	
Power Seat (Driver Side)(Requires Keyless Entry)	3	\$ 515.00 ✓	
Bedliner, Spray In	3	\$ 545.00 ✓	
Keys, Two Additional (4 Total)	3	\$ 95.00 ✓	
Skid Plate	3	\$ 132.00 ✓	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	3	\$ 0.00	\$ 0.00
Total purchase price with options			\$ 99759.00 ✓

DMV Title and DRS Fee's	3	\$ 29.25	\$ 87.75 ✓
GRAND TOTAL:			\$ 99846.75 ✓
Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511		
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511		
County Vehicle Based In:	Statewide		
Name & Phone of Person to contact when vehicle is ready for delivery:	Mike McCusker (775) 240-2370 or (775) 688-1579		

ITEMIZED OPTION PAGE ~ BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Battery, Auxiliary (Req HD Alternator)	✓ \$135(Std on Diesel)	\$- N/A
Bedliner, Spray In	✓ \$545.00	\$- N/A
Bluetooth for Phone	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	\$8,954.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	✓ \$2,174.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$ STD	\$- N/A
Heavy Duty Alternator	✓ \$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	✓ \$242 (Gas) Req on Diesel	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	✓ \$571.00	\$- N/A
Keys, Two Additional(4 Total)	✓ \$95.00	\$- N/A
Locking Rear Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$571.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	✓ \$515.00 (Incl Pwr Outlet)	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	\$- N/A	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Jet Black		
Skid Plate	✓ \$132.00	\$- N/A
Steps, 4" Black Round	\$750.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$ STD	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$571.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$ STD	\$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	\$150.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

STANDARD PAGE ~ BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - *Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2021 Chevrolet Silverado - CC20743	\$28,712.00	\$29,012.00
State vehicle miles per gallon (MPG): <i>NOT RATED</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$ 40,675.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>6.6L V-8 Gas</i> <i>Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
AM/FM STEREO W/ BLUETOOTH STREAMING CD PLAYER - Not Available		
Exterior Color: List available colors:		
<i>Red Hot, Northsky Blue Metallic, Silver Ice Metallic, Summit White, Black,</i>		
<i>Shadow Gray Metallic, Oxford Brown Metallic</i>		
Seats, Cloth: List available colors:		
<i>Jet Black</i>		
GVW: 10,150(GAS) 10,800(DIESEL)		WHEELBASE: 158.94

OPTION PACKAGE PAGE -BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - *Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Option Package Name/Code: 1LT *(Requires 2WD)* \$2,966.00 *(Requires 4WD)* \$2,938.00

List Equipment Features Below:

*17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar*

State of Nevada
Equipment Schedule



9/8/20 9:28 AM

Budget Period: 2019-2021 Biennium (FY20-21)
Budget Account: 4463 WILDLIFE - LAW ENFORCEMENT
Version: L01 LEGISLATIVELY APPROVED
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	1	37,903.00	37,903	0	39,040.00	0
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	1	37,903.00	37,903	0	39,040.00	0
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	1	37,903.00	37,903	0	39,040.00	0
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	1	37,903.00	37,903	0	39,040.00	0
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	0	37,903.00	0	1	39,040.00	39,040
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	0	37,903.00	0	1	39,040.00	39,040
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	0	37,903.00	0	1	39,040.00	39,040
E711	05	8310	RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	0	0	37,903.00	0	1	39,040.00	39,040
B000	11	7460	EQUIPMENT PURCHASES < \$1,000	0	1	21,351.00	21,351	1	21,351.00	21,351
B000	11	7465	EQUIPMENT PURCH \$1,000-\$5,000	0	1	34,121.00	34,121	1	34,121.00	34,121
B000	12	7460	EQUIPMENT PURCHASES < \$1,000	0	1	19,120.00	19,120	1	19,120.00	19,120
B000	12	7465	EQUIPMENT PURCH \$1,000-\$5,000	0	1	152.00	152	1	152.00	152
B000	14	7460	EQUIPMENT PURCHASES < \$1,000	0	1	11,457.00	11,457	1	11,457.00	11,457
B000	15	7460	EQUIPMENT PURCHASES < \$1,000	0	1	927.00	927	1	927.00	927
B000	22	7465	EQUIPMENT PURCHASE \$1,000-\$5,000 - A	0	1	1,688.00	1,688	1	1,688.00	1,688
B000	31	7460	EQUIPMENT PURCHASES < \$1,000	0	1	2,165.00	2,165	1	2,165.00	2,165
B000	35	7460	EQUIPMENT PURCHASES < \$1,000	0	1	3,565.00	3,565	1	3,565.00	3,565
B000	35	7465	EQUIPMENT PURCH \$1,000-\$5,000	0	1	5,137.00	5,137	1	5,137.00	5,137
E710	05	8270	RIGGING KITS	0	3	4,261.00	12,783	3	4,261.00	12,783
E710	05	8270	SAFEBOAT COLLARS	0	0	0.00	0	1	12,259.00	12,259
E710	05	8270	SAFEBOAT COLLAR	0	2	11,534.00	23,068	0	0.00	0
E710	05	8270	EVINRUDE 250HP OUTBOARD MOTOR	0	2	15,844.00	31,688	4	15,844.00	63,376
E710	05	8270	EVINRUDE 225HP OUTBOARD MOTOR	0	1	14,620.00	14,620	1	14,620.00	14,620
E710	05	8270	MOTOROLA APX6500 RADIOS	0	6	4,675.00	28,050	6	4,675.00	28,050
E710	05	8270	MOTOROLA APX6000 PORTABLE RADIOS WITH CHARGERS	0	6	4,625.00	27,750	4	4,625.00	18,500
E710	05	8270	TASER X2 ELECTRONIC CONTROL DEVICE	0	4	1,170.00	4,680	4	1,170.00	4,680
E710	05	8270	GUN LOCK AND MOUNT	0	4	875.00	3,500	4	875.00	3,500
E710	05	8270	CARAVAN CAMPER	0	4	5,747.00	22,988	4	5,747.00	22,988
E710	05	8270	HD REAR BUMPER	0	4	1,380.00	5,520	4	1,380.00	5,520
E710	05	8270	WINCH-BED MAT	0	4	1,127.00	4,508	4	1,127.00	4,508
E710	05	8270	WINDOW TINT	0	4	200.00	800	4	200.00	800
E710	05	8270	EVINRUDE 175HP OUTBOARD MOTOR	0	1	10,994.00	10,994	0	0.00	0
E710	05	8270	MOUNTAIN TOP REPEATERS WITH DUPLEXERS	0	2	16,385.00	32,770	2	16,385.00	32,770
E710	05	8270	MOTOROLA APX7500 RADIO	0	4	6,842.00	27,368	4	6,842.00	27,368
E710	05	8270	ROGUE RIVER 20' PATROL BOAT	0	1	96,330.00	96,330	1	96,330.00	96,330
E710	05	8270	SUSPENSION PACKAGE	0	4	1,112.00	4,448	4	1,112.00	4,448
E710	05	8270	GRAPHICS FOR LAW ENFORCEMENT VEHICLES	0	4	450.00	1,800	4	450.00	1,800
E710	05	8270	EMERGENCY PUBLIC SAFETY LIGHTS PACKAGE	0	4	2,079.00	8,316	4	2,079.00	8,316
E710	05	8270	SPOTLIGHT	0	4	872.00	3,488	4	872.00	3,488
E710	05	8270	AUXILIARY GAS TANK	0	4	2,567.00	10,268	4	2,567.00	10,268

E710	05	8270	SPARE TIRE MOUNT	0	4	368.00	1,472	4	368.00	1,472
E710	05	8270	HEAVY DUTY FRONT BUMPER WITH LIGHTS	0	4	2,150.00	8,600	4	2,150.00	8,600
E710	05	8270	RADIO CONSOLE	0	4	2,567.00	10,268	4	2,567.00	10,268
E710	05	8270	SPARE TIRE	0	4	438.00	1,752	4	438.00	1,752
E710	05	8270	SPARE RIM	0	4	100.00	400	4	100.00	400
E710	05	8270	SEAT COVERS	0	4	802.00	3,208	4	802.00	3,208
E710	05	8270	TOOL BOX	0	4	1,140.00	4,560	4	1,140.00	4,560
E710	05	8270	FLOOR MATS	0	4	213.00	852	4	213.00	852

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4466
Contact Name: Jack Robb	Telephone Number: 775-688-1591
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>1</u> Amount of the request: <u>\$41,549.01</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s):</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</p> <p>Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: <u>2004</u> ✓ Odometer Reading: <u>184,219</u> ✓ Type of Vehicle: <u>Pick-up</u></p> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p><u>Yes</u></p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;">  _____ Title </div> <div style="text-align: center;"> <u>9-8-2020</u> _____ Date </div> </div>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ Board of Examiners </div> <div style="text-align: center;"> _____ Date </div> </div>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2021 Toyota Tacoma TRD off road LWB – model 7568		
Dealer Name:	Carson City Toyota – 1(775)882-8211 (Danielle)		
Delivery Location:	Reno – Valley Rd		
Vehicle Colors:	Exterior: Cement	Interior: Graphite	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 37,463.77	\$ 37,463.77
SPECIFY OPTIONS: (description)			\$
All Weather Floor Mats	1	\$ 201 ✓	\$4,055.99
Paint protection film	1	\$ 0	
Four Wheel Drive, limited slip differential	1	\$ INC	
Mud guards	1	\$ 99 ✓	
Technology package	1	\$ 686 ✓	
Keyless Entry w/Fob	1	\$ INC	
BOSS suspension kit	1	\$ 2644.99 ✓	
	1	\$ 0	
	1	\$ 0	
Power -Windows, locks, mirrors	1	\$ INC	
Skid Plate - TRD	1	\$ 425 ✓	
	1	\$ 0	
Technology package	1	\$ INC	

DELIVERY COST: (If other than Reno\Carson or Las Vegas)	Free to Reno, Carson	\$ 0	\$0
Total purchase price with options	1	\$	\$41,519.76
DMV Title and DRS Fee's	1	\$ 29.25	\$ 29.25
GRAND TOTAL:			\$ 41,549.01

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	David Catalano Sr dcatalano@ndow.org Cell 1-775-848-9773 (recommended) Office 1-775-688-1412



CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

2590 S. CARSON ST. CARSON CITY, NV 89701 CARSONCITYTOYOTA.COM 775-882-8211

September 2nd 2020

Please accept this quote for

One 2021 Toyota Tacoma Double Cab TRD OFF ROAD V6 4X4 LONG
BED

Model 7568

Color Cement

Interior Black /Gunmetal

Build & price includes:

- All Weather Floor Mats \$ 201.00 ✓
- Mud Guards \$ 99.00 ✓
- Skid Plate \$ 425.00 ✓
- Tech Package \$ 686.00 ✓
- ~~Invisible Bra \$ 999.00~~
- Boss Suspension \$ 2,644.99 ✓

Price	\$	42,518.76
State Title Fee	\$	29.25
Total	\$	42,548.01

Thank you for your business,

Danielle Diez


State of Nevada
Equipment Schedule

9/8/20 9:20 AM

Budget Period: 2019-2021 Biennium (FY20-21)
Budget Account: 4466 WILDLIFE - DIVERSITY DIVISION
Version: L01 LEGISLATIVELY APPROVED
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	1	38,089.00	38,089	0	39,231.00	0
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	0	38,089.00	0	1	39,231.00	39,231
B000	11	7460	EQUIPMENT PURCHASES < \$1,000	0	1	6,378.00	6,378	1	6,378.00	6,378
B000	11	7465	EQUIP PURCH \$1,000-\$5,000	0	1	1,050.00	1,050	1	1,050.00	1,050
E711	05	7465	30 GALLON TANK/TOOL BOX	0	1	2,361.40	2,361	1	2,361.40	2,361
E711	05	7460	HEAVY DUTY TIRES	0	6	176.91	1,061	6	176.91	1,061
E711	05	8270	CARAVAN CAMPER SHELL	0	1	5,590.00	5,590	1	5,590.00	5,590

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4467
Contact Name: Jack Robb	Telephone Number: 775-688-1591
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>1</u> Amount of the request: <u>\$37,071.25</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s):</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</p> <p>Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: <u>2002</u> Odometer Reading: <u>114,198</u> Type of Vehicle: <u>Pick-up</u></p> <p>Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p><u>Yes</u></p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;"> <u>Deputy Director</u> _____ Title </div> <div style="text-align: center;"> <u>9-8-2020</u> _____ Date </div> </div>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ Board of Examiners </div> <div style="text-align: center;"> _____ Date </div> </div>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 2020 ¾ Ton Crew Cab 6.5' bed		
Dealer Name:	Reno Buick, GMC, Cadillac & Isuzu		
Delivery Location:	Las Vegas, Nevada		
Vehicle Colors:	Exterior: Quick Silver Metallic	Interior: Jet Black	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 31,900	\$ 31,900
SPECIFY OPTIONS: (description)			\$ 5,142
Quick Silver Metallic	1	\$536.00	
Convenience Package (PCI)	1	\$1,253.00	
Four Wheel Drive (4x4)	1	\$1,954.00	
Trailer Brake Control	1	\$242.00	
Spray in Bed Liner	1	\$480.00	
Under Body Shield (NZZ)	1	\$132.00	
Assist Steps (Black) Running Boards (VQO)	1	\$446.00	
2 Extra Keys Includes Programming	1	\$99.00	
	1	\$	
	1	\$	
	1	\$	
	1	\$	
	1	\$	

DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$ 37,042	\$ 37,042
Total purchase price with options	1		\$ 37,042
DMV Title and DRS Fee's	1	\$ 29.25	\$ 29.25
GRAND TOTAL:			\$ 37,071.25

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Clark County
Name & Phone of Person to contact when vehicle is ready for delivery:	

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZU* MEDIUM DUTY TRUCKS		
Specify State's Vehicle Item Number: 2.13 3/4 Ton Crew Cab 6.5' bed		
Provide MSRP pricing: \$44,650		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2021 GMC Sierra 3/4Ton Crew Cab Short Bed TC20743	31,900.00	\$32,200.00
Municipal Lease Payment (As Low As) \$ See dealer for terms and details.		
State vehicle miles per gallon (MPG): Estimate: Over 8600 GVWR / Not Rated		
State manufactures warranty: Bumper to Bumper 3yr/36K miles -- PowerTrain 5 yr / 100K miles		
Specify engine size and emission rating: 6.6L (E85 FlexFuel Capable) V8 (401 HP) Fed Emissions		
Includes Minimum Standard Equipment Listed: ____ Yes __X__ No If no, state exceptions:		
(Refer to page 3 of bid) C/D Player not available.\\\\\\\\Standard Equipment Includes The Following:		
Audio system, GMC Infotainment System with 7" diagonal color touchscreen		
AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth		
featuring Android Auto and Apple CarPlay capability for compatible phones.		
Pickup bed includes bed assist step,Differential, heavy-duty locking rear		
Auxiliary External Engine & Transmission Coolers,4 Moveable Cargo Bed Tiedowns,		
170 Amp Alternator, Cruise Control, 10 Ply Tires, Front Recovery Hooks,		
Rear Corner Step Bumper, Power windows, Power Door Locks		
Exterior Color: List available colors: , (GAZ) SUMMIT WHITE No Charge		
Extra cost paints:		
Quick Silver Metallic (GAN) \$536 Pacific Blue Metallic (GAO) \$536		
Dark Sky Metallic (GJI) \$536 Carbon Black Metallic (GCI) \$536		
Cardinal Red (G7C) \$272 Onyx Black (GBA) \$272		
Ask About Special Color availability Dan Nichols 775-333-8701		
Seats, Cloth: List available colors:		
(H1T) Jet Black Cloth Seat Trim		
(H2G) Jet Black Vinyl Seat Trim		
(HOU) Jet Black Cloth Seat Trim (Requires ZL2 Fleet Onnvience PKG)		
WHEELBASE: 172"		
GVW: 11,150 lbs (Gas 4x2) 11,900 (Duramax 4x2)		
GVW: 11,500 lbs (Gas 4x4) 11,250 (Duramax 4x4)		
(When Applicable)		(When Applicable)

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC * & *ISUZU* MEDIUM DUTY TRUCKS			
Specify State's Vehicle Item Number: 2.13 3/4 Ton Crew Cab 6.5' bed			
Option Package Name/Code:	Cruise Control	K34	\$198.00
List Equipment Features Below: No Longer Standatd on 1SA Sierra Trucks			
As a single option or included in (ZLQ) or (PCI) package below			
Option Package Name/Code:	Fleet Convenience Pkg	ZLQ	\$769.00
List Equipment Features Below:			
(AQQ) Remote Keyless Entry, (K34) cruise control (QT5) EZ Lift power lock and release tailgate			
and (DBG) outside power-adjustable vertical trairling mirrors with heated upper glass			
Replaces Standard Non Power Verticle Trairling Mirrors. (DUD)			
Option Package Name/Code:	Convenience Package	PCI	\$1,253.00
List Equipment Features Below:			
(AQQ) Remote Keyless Entry, (QT5) EZ Lift power lock and release tailgate, (AKO) tinted glass			
(UF2) LED cargo bed lighting, (C49) rear-window defogger, (DBG) outside power-adjustable			
vertical trairling with heated upper glass and (K34) cruise control			
Replaces Standard Non Power Verticle Trairling Mirrors. (DUD)			
Option Package Name/Code:	1SA Driver Alert Package	PQA	\$2,727.00
List Equipment Features Below: Requires and Includes PCI package content			
(UD5) Front and Rear Park Assist, (UKC) Lane Change Alert with Side Blind Zone Alert			
and (UFG) Rear Cross Traffic Alert (Includes Perimeter Lighting. Includes (PCI) Pkg			
Option Package Name/Code:	GMC MultiPro Tailgate	QK2	\$492.00
List Equipment Features Below:			
Six functional load/access features (Requires (PCI) Package or (ZLQ) Package			
Option Package Name/Code:	Manual Particulate Filter Regen	FPF	\$320.00
List Equipment Features Below: Requires Duamax Diesel L5P			
diesel particulate filter, manual regeneration			
Option Package Name/Code:	Rear Park Assist	UD7	\$280.00
List Equipment Features Below:			
Rear Park Assist, Ultrasonic			
(Requires (PCI) Package or (ZLQ) Fleet Package and (JL1) trailer brake controller,			
110-volt AC power outlet & (KC9) 120-volt bed-mounted power outlet.			
Not available with (PQA) 1SA Driver Alert Package I or (ZW9) pickup bed delete.)			
Option Package Name/Code:	Snow Plow Prep Pkg (4X4 only)	VYU	\$345.00
List Equipment Features Below:			
220 Amp Alternator, Power Provided For Back-Up Lamps and Roof Beacon, Additional Circuit For			
Power Feed For Additional Requirements, Under Body Shield & HD Front Suspension			

ITEMIZED OPTION PAGE ~ FLEET

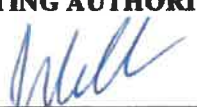

(Use separate page for each package)

DEALER NAME:	RENO * BUICK * GMC * CADILLAC * & *ISUZU* MEDIUM DUTY TRUCKS
Specify State's Vehicle Item Number:	2.13 3/4 Ton Crew Cab 6.5' bed
Please Call For "Not Listed" Options & Possible Multiple Quantity Vehicle Purchase Discounts.	

DEDUCT AMOUNT

ABS Brake System	Included	\$-
Air Conditioning	Included	\$-
Cruise Control	\$198.00	\$-
Diesel Engine (LP5) Duramax 10 Speed Allison	\$8,950.00	\$-
Duramax Includes Trailer Brake (JL1)		\$-
Duramax Includes 220 Amp Alternator		\$-
Four Wheel Drive (4x4)	\$1,954.00	\$-
Engine Block Heater K05	\$88	\$-
Power Take Off (PTO) call for Compatibility	Call	\$-
Dual HD Alternator (KW5) 220 & 170 Amp	\$454.00	
HD Alternator (KMF) 220 amp (Req Gas Engine)	\$251.00	\$-
Trailer Hitch w/ 7/8" Pin Connectors (CTT)	Included	\$-
Trailer Brake Control (Required w/Duramax)	\$242.00	\$-
Trailer Wiring Provisions (UY2) Extra Wiring	\$31.00	\$-
Keyless Entry w/Fob	See PCI or ZLQ Pkg	\$-
Limited Slip Differential	Included	\$-
Spray In Bed Liner	\$480.00	
High Visibility Trailing Mirrors (DUD)	Included	
Pwr Seat 10 Way (A2X) Req PCI or ZLQ & K14	\$454.00	\$-
Power Windows (Crew & Double Cab)	Included	\$-
Deep Tinted Glass (AKO)	\$176.00	\$-
Radio; AM/FM Stereo, CD	Included w/no CD	\$-
Rear Park Assist (UD7) Req (ZLQ) or (PCI)	\$310	\$-
Rear Vision Camera (Back-up Camera)	Included w/ Pickup	\$-
Under Body Shield NZZ	\$132	\$-
Assist Steps (Black) Running Boards (VQO)	\$446	\$-
Assist Steps (Chrome) 4" Round (VXJ)	\$710	\$-
Tilt Steering	Included	\$-
Tire, Spare, Full Size	Included	\$-
Battery, Aux for Gas engine (Req VYU Pkg)	\$135.00	
Vinyl (BG9) or Carpeted Flooring (B30) Inc.	Included	
Upfitter Switch Kit (5 Aux on dash)	\$182.00	
All Terrain Tires (10 Ply)	Included	
2 Extra Keys includes programming	\$99.00	
Other: See Next Page for additional Items!	\$	\$-
Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ by quote		

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4467	
Contact Name: Jack Robb	Telephone Number: 775-688-1591	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: 1 Amount of the request: \$39,872.25 ✓		
Is the requested vehicle(s) new or used: New		
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:		
Mission of the requested vehicle(s):		
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E711 If no, please explain how the vehicles will be funded?	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain. Yes		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2009 ✓ Odometer Reading: 144,680 ✓ Type of Vehicle: Pick-up Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
APPOINTING AUTHORITY APPROVAL:		
 _____ Agency Appointing Authority	 _____ Title	9-8-2020 _____ Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners		_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

[illegible]

DELIVERY COST: (If other than Reno\Carson or Las Vegas)		N/A	
Total purchase price with options	1	\$39,843.00	\$39,843.00 ✓
DMV Title and DRS Fee's	1	\$29.25	29.25
GRAND TOTAL:			
			\$ 39,872.25 ✓

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, NV 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, NV 89511
County Vehicle Based In:	Elko County
Name & Phone of Person to contact when vehicle is ready for delivery:	Caleb McAdoo Nevada Department of Wildlife 775-777-2306

STANDARD PAGE - BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2021 Chevrolet Silverado - CC20743</i>	<i>\$28,715.00</i> ✓	<i>\$29,015.00</i>
State vehicle miles per gallon (MPG): <i>NOT RATED</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$ 40,675.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>6.6L V-8 Gas</i> <i>Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <i>Yes</i> <input checked="" type="checkbox"/> <i>No</i> <input type="checkbox"/> If no, state exceptions:		
<i>AM/FM STEREO W/ BLUETOOTH STREAMING CD PLAYER - Not Available</i>		
Exterior Color: List available colors:		
<i>Red Hot, Northsky Blue Metallic, Silver Ice Metallic, Summit White, Black,</i>		
<i>Oxford Brown Metallic</i>		
Seats, Cloth: List available colors:		
<i>Jet Black</i>		
GVW: <i>10,150(GAS) 10,800(DIESEL)</i>		WHEELBASE: <i>158.94</i>

OPTION PACKAGE PAGE ~BID 99SWC-S490 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed

Option Package Name/Code: 1LT	(Requires 2WD) \$2,966.00	(Requires 4WD) \$2,938.00
--------------------------------------	---------------------------	---------------------------

List Equipment Features Below:

17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar

ITEMIZED OPTION PAGE - BID 99SWC-S490 FLEET VEHICLES



DEALER NAME - Champion Chevrolet

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Battery, Auxiliary (Req HD Alternator)	\$135(Std on Diesel)	\$- N/A
Bedliner, Spray In	\$545.00	\$- N/A
Bluetooth for Phone	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	\$8,954.00 ✓	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	\$100.00	\$- N/A
Four Wheel Drive	\$2,174.00 ✓	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$ STD	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	\$242 (Gas) Req on Diesel	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$571.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Locking Rear Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$571.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	\$515.00 (Incl Pwr Outlet)	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	\$- N/A	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Jet Black		
Skid Plate	\$132.00	\$- N/A
Steps, 4" Black Round	\$750.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$ STD	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$571.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$ STD	\$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	\$150.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Wildlife	Budget Account #: 4467
Contact Name: Jack Robb	Telephone Number: 775-688-1591
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: 1 Amount of the request: \$39,982.25</p> <p>Is the requested vehicle(s) new or used: New</p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s):</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</p> <p>Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: 2007 ✓ Odometer Reading: 142,648 ✓ Type of Vehicle: Pick-up</p> <p>Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 30%; text-align: center;">  _____ Agency Appointing Authority </div> <div style="width: 30%; text-align: center;">  _____ Title </div> <div style="width: 30%; text-align: center;"> 9-8-2020 _____ Date </div> </div>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 40%;"> _____ Board of Examiners </div> <div style="width: 40%;"> _____ Date </div> </div>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	Ford F250 Item 2.13		
Dealer Name:	Ford Country		
Delivery Location:	Henderson. NV		
Vehicle Colors:	Exterior: <div style="text-align: center;">Silver</div>	Interior: <div style="text-align: center;">Grey</div>	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 30,989	\$ 30,989
SPECIFY OPTIONS: (description)			\$
XLT Package	1	\$ 5401	
4x4	1	\$ 2695	
Key	1	\$ 285	
Bedliner	1	\$ 542	
Daytime running lights	1	\$ 41	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$ 0	\$
Total purchase price with options			\$ 39953.00
DMV Title and DRS Fee's		\$29.25	\$ 29.25
GRAND TOTAL:			\$ 39,982.25

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway Reno, NV 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway Reno, NV 89511
County Vehicle Based In:	Clark
Name & Phone of Person to contact when vehicle is ready for delivery:	Anthony Miller - 702-280-1177

Anthony J. Miller



Everything We Do Is Driven By You

2020 F-SERIES SD

Page: 1 of 1

Order No: 1111 Priority: H4 Ord FIN: QS062 Order Type: 5B Price Level: 040
Ord PEP: 603A Cust/Flt Name: DEPT OF WILD PO Number:

	RETAIL		RETAIL
W2B F250 4X4 CREW/C	\$46105	425 50 STATE EMISS	NC
160" WHEELBASE		512 SPARE TIRE/WHL2	NC
JS ICONIC SILVER		JACK	
3 40/20/40 CLOTH		67D 200/240 AMP ALT	NC
S MEDIUM EARTH GR		855 TOUGH BED	595
603A PREF EQUIP PKG		942 DAY RUNNING LTS	45
.XLT TRIM		SP FLT ACCT CR	
.AMFM/MP3/CLK		FUEL CHARGE	
996 .6.2L EFI V8 ENG	NC	DEST AND DELIV	1695
44S 6-SPD AUTOMATIC	NC	TOTAL BASE AND OPTIONS	48440
LT275/65BSWAS18		TOTAL	48440
X37 3.73 REG AXLE	NC	*THIS IS NOT AN INVOICE*	
JOB #2 BUILD			
TRAILER TOW PKG			
10000# GVWR PKG			

\$39,953.00 including (1) additional key + fob
29.25 title

\$39,982.25 total ✓

As per state Bid 8475 Item 2.13

Tom Craddock
Fleet Manager

State of Nevada Equipment Schedule

9/8/20 9:26 AM

Budget Period: 2019-2021 Biennium (FY20-21)
Budget Account: 4467 WILDLIFE - HABITAT
Version: L01 LEGISLATIVELY APPROVED
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	0	38,089.00	0	1	39,231.00	39,231
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	1	38,089.00	38,089	0	39,231.00	0
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	0	38,089.00	0	1	39,231.00	39,231
E711	05	8310	RNO/CC-2.16 4WD TRUCK 3/4T:EXT CAB:L BD	0	0	38,089.00	0	1	39,231.00	39,231
E711	05	8310	RNO/CC-2.20 4WD TRUCK 1T:CRW CAB:L BED:SRW	0	1	42,733.00	42,733	0	44,015.00	0
E711	05	8310	DOOR:4-6 PASS	0	1	27,495.00	27,495	0	28,321.00	0
B000	10	7460	EQUIPMENT PURCHASES < \$1,000	0	1	169.00	169	1	169.00	169
B000	11	7460	EQUIPMENT PURCHASES < \$1,000	0	1	1,529.00	1,529	1	1,529.00	1,529
B000	11	7771	COMPUTER SOFTWARE	0	1	1,500.00	1,500	1	1,500.00	1,500
B000	12	7460	EQUIPMENT PURCHASES < \$1,000	0	1	6,508.00	6,508	1	6,508.00	6,508
B000	13	7460	EQUIPMENT PURCHASES < \$1,000	0	1	11,298.00	11,298	1	11,298.00	11,298
B000	13	7465	EQUIPMENT PURCHASE \$1,000-\$5,000	0	1	6,242.00	6,242	1	6,242.00	6,242
B000	13	7771	COMPUTER SOFTWARE	0	1	2,550.00	2,550	1	2,550.00	2,550
B000	14	7465	EQUIPMENT PURCHASE \$1,000-\$5,000	0	1	2,751.00	2,751	1	2,751.00	2,751
B000	14	7460	EQUIPMENT PURCHASES < \$1,000	0	1	15,797.00	15,797	1	15,797.00	15,797
B000	15	7460	EQUIPMENT PURCHASES < \$1,000	0	1	660.00	660	1	660.00	660
B000	16	7460	EQUIPMENT PURCHASES < \$1,000	0	1	4,308.00	4,308	1	4,308.00	4,308
B000	16	7465	EQUIPMENT PURCHASE \$1,000-\$5,000	0	1	1,027.00	1,027	1	1,027.00	1,027
B000	17	7460	EQUIPMENT PURCHASES < \$1,000	0	1	185.00	185	1	185.00	185
E710	05	8220	BIG TEX TRAILER	0	1	8,831.00	8,831	0	0.00	0
E710	05	8320	JOHN DEERE 7310R TRACTOR	0	1	239,900.00	239,900	0	0.00	0
E710	05	8340	CARTER BRUSH HOG MOWER	0	0	0.00	0	1	7,500.00	7,500
E710	05	8340	CAN-AM DEFENDER XT	0	2	18,169.00	36,338	2	18,169.00	36,338
E711	05	7460	CAMPER SHELL FOR NEW VEHICLES	0	1	4,845.00	4,845	1	4,845.00	4,845
E711	05	7460	EXTRA FUEL TANKS FOR NEW VEHICLES	0	2	2,362.00	4,724	3	2,362.00	7,086
E711	05	7460	TIRES FOR NEW VEHICLES	0	3	1,062.00	3,186	3	1,062.00	3,186
E720	05	8320	JOHN DEERE 60G EXCAVATOR	0	0	0.00	0	1	86,250.00	86,250
E720	05	8340	BOX SCRAPER	0	0	0.00	0	1	4,700.00	4,700



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 17, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF EMPLOYMENT, TRAINING and REHABILITATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Employment, Training and Rehabilitation (DETR) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Jeffrey Frischman to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Frischman retired from DETR as Deputy Administrator on May 16, 2020 and is receiving pension benefits. The Department made the determination to contract with him to address needs related to DETR programs and federal programs during the COVID-19 pandemic crisis, for the period from September 3, 2020 through January 3, 2021.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 15, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Jeffrey Frischman who Manpower wants to hire. Manpower is aware he would not be able to start with them until approval of the October BOE.

Jeffrey Frischman recently left state service and is within the two (2) year window. He is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@dmn.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Jeffrey Frischman			
Former Employee ID Number:	27182			
Former Job Title:	Deputy Administrator			
Former Employee Agency:	DETR/ESD			
Former Class and Grade:	Class:	12.103	Grade:	43/10
Former Employment Dates:	From:	07/2002	To:	05/2020
Requesting Agency:	DETR/ESD			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

<input checked="" type="checkbox"/>	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
<input type="checkbox"/>	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work.
	The position is needed to provide leadership, coordination, and direction necessary for Unemployment Insurance program, Workforce Development program, the Commission on Postsecondary Education program and for the federally mandated Pandemic Unemployment Assistance Program (PUA) enacted by law (CARES Act). Additionally, the contractor is responsible for ensuring achievement of mandated program goals and objectives pursuant to DOL and CARES Act requirements.
B	Document former job description.
	Under administrative direction of the Division Administrator, incumbents are responsible and accountable for planning, organizing, coordinating and managing program support of a major organizational component of the Employment Security or Rehabilitation Divisions within the Department of Employment, Training and Rehabilitation (DETR), and oversee the management of programs to ensure the timely, accurate, consistent, and effective delivery of services to clients through local offices and regional centers.

	<p>Direct, through subordinate managers, the administrative and technical activities of assigned programs; develop, implement, monitor and adjust State and federal program goals and performance measures, budgets, and revenue and expenditure plans; monitor, adjust and approve the statewide distribution and use of resources; analyze staffing and budget reports; and approve requests for staff positions, travel, training, equipment, supplies and service.</p> <p>Evaluate the effectiveness of programs in meeting established goals, performance measures, and requirements through quality control programs, performance appraisal process and fiscal analysis; develop corrective action plans and implement changes; and evaluate and approve the development, redesign and maintenance of automated systems which support program activities.</p> <p>Ensure the timely, accurate, consistent, and effective delivery of services to clients through local offices and regional centers; analyze a variety of labor market and other demographic information provided by the department research section as well as past program performance, State and national trends, discussion with labor and management groups/leaders, legislators, and others; administer intensive client assessment, training and employment programs.</p> <p>Represent the department and division as a spokesperson at meetings, legislative hearings, boards, councils and committees such as the State and Local Workforce Development Boards, the National Association of State Workforce Agencies, and the Governor's Council on Rehabilitation and Education of People with Disabilities; and participate in the operation of the Workforce Innovation and Opportunity Act one-stop system.</p> <p>Direct the coordination and delivery of statewide program support units which provide interpretation of regulations, quality assurance, report validation, policy and procedure development, computer support, and staff development programs.</p> <p>Draft agency-proposed legislation and prepare fiscal notes; research and analyze legislative proposals from outside entities and prepare responses; draft regulatory text and position statements and provide testimony to the legislature; and review relevant statutes, regulations, policies and operational procedures for current and potential impact on services.</p> <p>Supervise subordinate managers, professionals and support staff as assigned; interview and select new employees; delegate authority and responsibility to appropriate personnel; develop work performance standards; complete performance appraisals; provide appropriate counseling.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, the contractor has 25 years of experience in the Nevada UI Program which included 10 years of experience in management level positions with oversight responsibilities for program operations.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Jeffrey Frischmann left ESD on 5/16/20 while holding the title of Deputy Administrator. Mr. Frischmann was ESD Deputy Administrator from 7/20/15 through 5/16/20 when he left to retire. Prior to holding the Deputy Administrator position, Mr. Frischmann held the position of ESD Manager IV from 3/9/09 through 7/1/15, when Mr. Kennedy assumed the role.</p> <p>No single person in the ESD organization has held the senior ESD job titles that this gentleman has held for the past decade or so. The familiarity he possesses having been senior level manager is not just remarkable but highly sought after while DETR negotiates its way through the crisis.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p>

	N/A
F	List contractors' hourly rate.
	\$63.09
G	List the range of comparable State employee rates.
	\$41.82 to \$63.43
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Position is only needed temporarily.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	09/03/2020 – 01/03/2021
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full-time, 40 plus hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments -- Provide any additional comments:

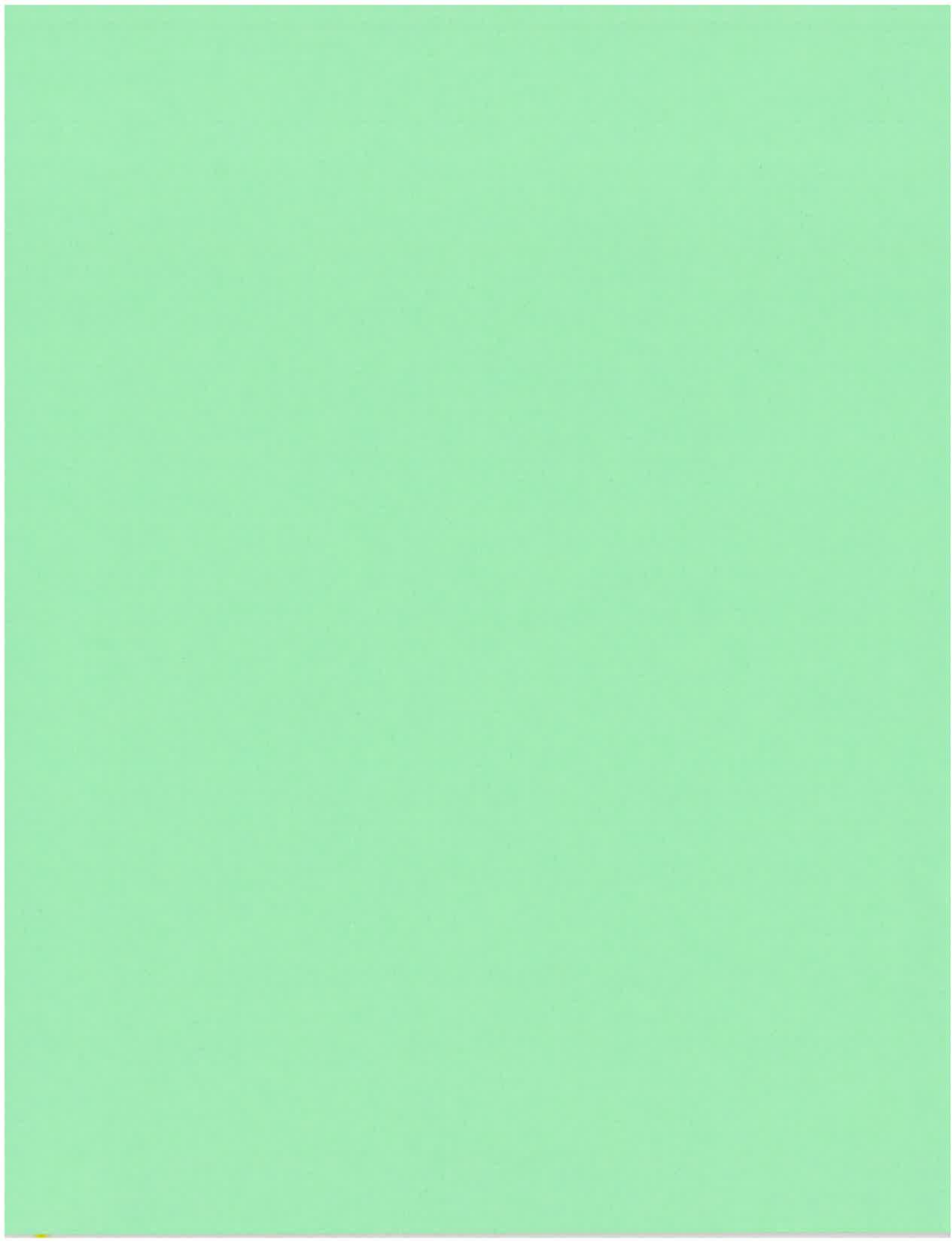
Approval for Authorization to Contract with a Former Employee:

K. W. R. DeSoto CFO 9-11-20
Signature of Agency Head Authorizing Request for Director Date

Kevin D. Doty 9/14/2020
Purchasing Administrator Signature (if a Statewide Contract) Date

Sharon T. Tully 9.17.20
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date



Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

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Date: September 17, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF EMPLOYMENT, TRAINING and REHABILITATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Employment, Training and Rehabilitation (DETR) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Scott Kennedy to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Kennedy retired from DETR as an ESD Manager IV on May 16, 2020 and is within the two year window. The Department made the determination to contract with him to address needs related to DETR programs and federal programs during the COVID-19 pandemic crisis, for the period from September 3, 2020 through January 3, 2021.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____

ST



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 15, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Scott Kennedy who Manpower wants to hire. Manpower is aware he would not be able to start with them until approval of the October BOE.

Scott Kennedy recently left state service and is within the two (2) year window. He is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@dmin.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Scott Kennedy			
Former Employee ID Number:	19133			
Former Job Title:	ESD Manager 4			
Former Employee Agency:	DETR/ESD			
Former Class and Grade:	Class:	12.136	Grade:	41
Former Employment Dates:	From:	6/99	To:	5/15/2020
Requesting Agency:	DETR/ESD			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

<input checked="" type="checkbox"/>	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
<input type="checkbox"/>	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. The position is needed to provide leadership, coordination, and direction necessary for Unemployment Insurance program, and for the federally mandated Pandemic Unemployment Assistance Program (PUA) enacted by law (CARES Act). Additionally, the contractor is responsible for ensuring achievement of mandated program goals and objectives pursuant to DOL and CARES Act requirements.
	Document former job description. Under administrative direction of the Administrator or Deputy Administrator, ESD, incumbents plan, organize, coordinate and manage multiple services, programs and activities associated with the operation of workforce investment offices and unemployment insurance programs. Responsibilities include all facets of service delivery for re-employment and training programs, employer services and unemployment insurance services. Incumbents provide overall supervision to managers in assigned offices, programs and services; identify parameters under which offices function and optimum methods of operation; ensure appropriate methods for

	<p>resolving problems; review operational status of programs in each office, identify performance deficiencies, and implement corrective action plans that ensure compliance with policies, directives and procedures.</p> <p>They also analyze and evaluate the impact of mandated program changes and make recommendations for successful implementation; facilitate and direct implementation of new programs; request information and analysis from support services sections to assist in problem identification and resolution; allocate staffing resources, training and capital to provide optimal service throughout the region; publish directives regarding goals, program objectives, minimum work standards and work processes to ensure compliance with laws, regulations and requirements.</p> <p>Positions with the additional responsibility of managing a program support services unit establish, implement and monitor the accomplishment of program goals and objectives statewide; direct the development of statewide plans, policies, procedures, and support systems for the program; analyze changes required to computer and accounting systems and establish priorities for system work requests; oversee the development of new or revised policies and procedures and secure administrative approval; render decisions on exceptional cases or unusual operational issues; monitor program quality and compliance through results of on-site visits.</p> <p>This level is distinguished from the ESD Manager III by supervision of subordinate managers and either regional responsibility for all facets of program implementation and service delivery for multiple large, complex programs comparable to the size, complexity and scope of both unemployment insurance benefit and workforce investment programs, or statewide responsibility for development, implementation and service delivery which includes management of the program's support services for a large, complex program comparable to the unemployment insurance tax contributions program.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, the contractor has 25 years of experience in the Nevada UI Program which included 10 years of experience in management level positions with oversight responsibilities for program operations.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Scott Kennedy left ESD as an ESD Manager IV with more than 5 years' experience in that position on 5/16/20. Mr. Kennedy was one of only two position incumbents holding that title and the only such incumbent in the Carson City area except for Mr. Jeffrey Frischmann. Further, Mr. Kennedy previously held the titles of ESD Program Chief, PGR 40, from 11/26/12 – 7/20/15, and ESD Manager III, PGR 39, from 4/6/09 – 7/11/11.</p> <p>No single person in the ESD organization has held the senior ESD job titles that this gentleman has held for the past decade or so. The familiarity he possesses having been senior level manager is not just remarkable but highly sought after while DETR negotiates its way through the crisis.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>N/A</p>
F	<p>List contractors' hourly rate.</p> <p>\$52.61</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$34.90 - \$52.61</p>

H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Position is only needed temporarily.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	9/3/2020 – 01/03/2021
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full-time, 40 plus hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Subh B. Desai CFO 9-11-20
Signature of Agency Head Authorizing Request for Director Date

Kevin D. Doty 9/14/2020
Purchasing Administrator Signature (if a Statewide Contract) Date

Shannon Talley 9.15.20
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 16, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Public Safety, Division of Emergency Management (DEM) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Kelli Baratti to perform resource and incident management coordination duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Baratti retired from DEM as a Grants and Projects Analyst on September 7, 2019 and is receiving pension benefits. She has experience with wildland fire and resource dispatch systems and management of the state's Emergency Operations Center. Her expertise is needed to assist in coordination of resource and incident management in a wildfire season complicated by a pandemic, from April through July 2020. The Department previously received approval to contract with Ms. Baratti for the period of August 15 through October 15, 2020.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

August 24, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

**Subject: CETS Contract 18406 – Talent Framework, LLC
RFP 3296 – Temporary Employment Services**

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Kelli Baratti who Talent Framework, LLC wants to hire. She is currently collecting PERS. This was done as an emergency hire for the months of April through July.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor



**Nevada Department of
Public Safety**

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Justin Luna
Chief

**Division of Emergency Management
Homeland Security**
2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 • Fax (775) 687-0322
[DEM Website - http://dem.nv.gov](http://dem.nv.gov)

DATE: September 16, 2020

TO: Susan Brown, Director, Governor's Finance Office

FROM: Justin Luna, Chief, Division of Emergency Management

SUBJECT: Emergency Hire

Justin Luna
Digitally signed by
Justin Luna
Date: 2020.09.16
14:22:20 -0700

Pursuant to NRS 353.705(4), the State Emergency Operations Center hired former state employee Kelli Baratti to assist in logistics, operations, and wildland fire activities during the COVID 19 Pandemic emergency. Kelli Baratti has extensive experience working in the State Emergency Operations Center (SEOC) in Logistics, Operations and SEOC Manager. She also has experience deploying wildland fire fighting resources during fire season.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Kelli Baratti		
Former Employee ID Number:	10829		
Former Job Title:	Grants & Project Analyst III		
Former Employee Agency:	Division of Emergency Management & Homeland Security		
Former Class and Grade:	Class:	07.753	Grade: 37-10
Former Employment Dates:	From:	7/01/11	To: 9/6/19
Contracting Agency:	Division of Emergency Management & Homeland Security		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. 1. Contractor is a subject matter expert relative to SEOC operations. Contractor has managed the State EOC before and worked in multiple positions within it to allow it to function effectively. Her knowledge and expertise will help during standard operations and will also be able to allow for continuity of operations when other qualified personnel are not available due to time off or illness.
B	Document former job description. Agency lead or supervisor of: 1. On the current resource management processes and databases. 2. The Fire Chiefs and the meeting rules. 3. On the State Duty Officer Program operations and management. 4. IMAC information, meetings and processes. 5. SEOC Plans and operations. 6. NPD-14, NPD-15 process on new forms and the schedule.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

	Yes. The updated training and assistance to SEOC staff.
D	Explain why existing State employees within your agency cannot perform this function. As a small understaffed agency, these processes were the sole responsibility of the former employee. During activations additional staff is needed to man the SEOC and this position is integral due to knowledge base.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. No relation
F	List contractors' hourly rate. \$25.00 (plus Talent Framework admin fee of 21% = \$30.25)
G	List the range of comparable State employee rates. 37-10 \$26.80 – \$39.94
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? The pay will be at an amount lower than what the employee was making, including the temporary service fees. This is an emergency contract due to activation of the State Emergency Operations Center due to the COVID-19 Pandemic.
I	Document justification for hiring contractor. The former employee was the sole responsible party for the operations of the scope of work mentioned above. The programs have federal and state requirements to maintain those programs. The knowledge and experience will be a benefit to the operations of the State Emergency Operations Center during this time.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) 4 month emergency contract (April to July 2020)
L	Will the former employee be working full time or part time? If part time, how many hours? Full time with potential overtime as need arises
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). Yes. She is a member of the Board of Fire Services

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

J. H. N. La
Signature of Agency Head Authorizing Request

7-7-2020
Date

Kevin D. Doty
Purchasing Administrator Signature (If a Statewide Contract)

8/21/2020
Date

Shannon Tully
Budget Analyst Signature

9-16-20
Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 16, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Public Safety, Division of Emergency Management (DEM) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee JoAnn Kittrell to perform Public Information Officer duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Kittrell retired from the Department of Conservation and Natural Resources as a Public Information Officer 2 on June 1, 2019. The Department made the determination to contract with her in the State Joint Information Center to assist in achieving the Governor's mission, from April 6 through August 6, 2020.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____

ST



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

August 24, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

**Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services**

Please find attached a copy of the "Authorization to Contract with a Former Employee" for JoAnn Kittrell who Manpower wants to hire. She is currently collecting PERS. This was done as an emergency hire for the months of April 6 through August 6.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor



**Nevada Department of
Public Safety**

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Justin Luna
Chief

**Division of Emergency Management
Homeland Security**
2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 • Fax (775) 687-0322
[DEM Website - http://dem.nv.gov](http://dem.nv.gov)

DATE: September 16, 2020

TO: Susan Brown, Director, Governor's Finance Office

FROM: Justin Luna, Chief, Division of Emergency Management

SUBJECT: Emergency Hire

Justin Luna Digitally signed by Justin Luna
Date: 2020.09.16 16:13:36
-07'00'

Pursuant to NRS 353.705(4), the State Emergency Operations Center hired former state employee Joann Kitrell to assist in Emergency Support Function 15, Public Information Officer during the COVID 19 Pandemic emergency. Joann Kitrell has experience working in the ESF 15 function in the State Emergency Operations Center (SEOC) as well as experience as a Public Information Office when she was formerly with the Division of Conservation & Natural Resource.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	JoAnn Kittrell		
Former Employee ID Number:	57650		
Former Job Title:	Public Information Officer		
Former Employee Agency:	Department of Conservation and Natural Resources		
Former Class and Grade:	Class:	07.753	Grade: 37
Former Employment Dates:	From:	09/10/2012	To: 06/01/2019
Requesting Agency:	Division of Emergency Management & Homeland Security		
Vendor:	Talent Framework		

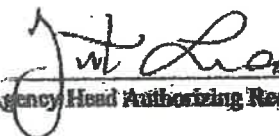
Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>To achieve the governor's mission, the State Joint Information Center (JIC) produces numerous deliverables surrounding the response, recovery and mitigation efforts implemented statewide by the governor's office. PIOs assigned to the JIC play a crucial role of preparing and disseminating the overarching mission set in motion by the governor. PIOs work with government departments and agencies (such as local, state, tribal, and Federal), as well as for jurisdictions, nongovernmental organizations, private sector organizations, and other cooperating agencies and organizations that work with the JIC. A primary task is to build strategic communications campaigns with the governor's staff, subject matter experts, partnering agencies and pertinent organizations. To be successful, you must showcase strong organizational skills and a willingness to take initiative to establish relationships, create deliverables, address issues, and solve conflicts.</p>
B	<p>Document former job description.</p> <p>Work with and respond to inquiries from international, national, regional, and local media, as well as representatives of natural resource publications, trade journals and nontraditional media outlets. To include development of media statements, interview, and news conference arrangements/special events. Serve as the department spokesperson.</p>

	<p>Trained in numerous ICS and NIMS courses and was appointed the ESF 15 lead back-up position in the SEOC for over two years.</p> <p>Represent the Department and/or Divisions at meetings, conferences, workshops; make presentations as appropriate.</p> <p>Assist in communication efforts in a crisis or on complex technical issues as needed.</p> <p>Create public information and marketing programs/campaigns/materials to develop public involvement in understanding of department divisions, programs and services. Develop fundraising opportunities where appropriate.</p> <p>Write and/or edit news releases, newsletters, brochures and publication copy, video and presentation scripts.</p> <p>Arrange photo shoots, take photographs, shoot video and produce final audio/video products as needed for meetings, communications and/or marketing efforts.</p> <p>Assist in public meetings, local government planning efforts as requested. Work with industry, environmental groups, other interested parties and the public to facilitate information regarding department division policies and regulations.</p> <p>Conceptualize, design, and develop department, agency, and specialty web sites and provide and/or oversee content management and maintenance.</p> <p>Develop internal communication strategies and tools, assist in drafting talking points/speeches and develop formal presentations for use before legislative and executive branch officials.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes. Her specialized knowledge, ICS/NIMS training and work as the Emergency Support Function 15 lead back-up in the State Emergency Operations Center during several statewide emergencies. Her skills are being used to support and enhance the JIC's response efforts during a worldwide pandemic that has resulted in continuous flow of daily deliverables. The deliverables produced are disseminated to the public on behalf of the governor's office, government departments and agencies (such as local, state, tribal, and Federal), as well as for jurisdictions, nongovernmental organizations, private sector organizations, and other cooperating agencies and organizations that work with the JIC.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>DEM has one PIO trained to the level necessary to adequately support local, tribal, and state jurisdictions during such an unprecedented incident. DEM's PIO is currently the lead, managing all aspects of the State JIC and needs a consistent team to develop and disseminate the state's long-term response efforts.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No relation</p>
F	<p>List contractors' hourly rate.</p> <p>\$25.00 (plus Talent Framework admin fee of 21% = \$30.25)</p>
G	<p>List the range of comparable State employee rates.</p> <p>37-10 \$26.80 – \$39.94</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>Contractor rate does not exceed, and the contract term has not been limited.</p>
I	<p>Document justification for hiring contractor.</p>

	The former employee was the appointed back-up for BRF 15 in the SEOC for several years and was involved with numerous statewide emergencies during that time. Her knowledge and training skills are imperative to the daily operations within the JC.
J	Will the employee be collecting PERS at any time during the contract? yes
K	What is the duration of the contract with the former employee? (include start and end date) 4 months (COVID Pandemic - Emergency) (Apr 6 to Aug 6)
L	Will the former employee be working full time or part time? If part time, how many hours? Full time with occasional overtime
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No.
Comments - Provide any additional comments:	

Approval for Authorization to Contract with a Former Employee:


8-12-2020
 Signature of Agency Head Authorizing Request Date


8/21/2020
 Purchasing Administrator Signature (if a Statewide Contract) Date


9-16-20
 Budget Analyst Signature Date

 Clerk of the Board of Examiners Signature Date

Annette Morfin

From: Charlene Boegle
Sent: Friday, August 21, 2020 10:22 AM
To: Annette Morfin
Subject: Contract with Former Employee JoAnn Kittrell Emergency
Attachments: Contract with Former Employee JoAnn Kittrell Emergency.pdf

Good Morning Annette.

Attached is a request to Contract with a Former Employee, by DEM. This was an emergency request, due to COVID.

Please let me know should you need any further information.

Thank you.

Charlene Boegle
Administrative Services Officer
Department of Public Safety
Phone: 775-684-4698
Fax: 775-684-4809
c.boegle@dps.state.nv.us
My regular work hours are:
Monday – Thursday: 7:00 a.m. – 5:30 p.m.

☐☐ Please consider the environment and only print this e-mail if necessary.

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-----Original Message-----

From: DOXerox@admin.nv.gov <DOXerox@admin.nv.gov>
Sent: Friday, August 21, 2020 10:15 AM
To: Charlene Boegle <c.boegle@dps.state.nv.us>
Subject: Contract with Former Employee JoAnn Kittrell Emergency

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location:
Device Name: XRX9C934EA7DA64
Multifunction Printer IP Address: 10.1.8.31

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Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 22, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE SECRETARY OF STATE

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Office of the Secretary of State (SOS) seeks a favorable recommendation regarding the SOS determination to use the emergency provision to contract with former employee Delaina Marzullo to perform Administrative Assistant duties for the Commercial Recordings Las Vegas Office on a part-time, intermittent basis as needed through Master Service Agreement #18405 between Department of Administration, Purchasing Division and Marathon Staffing Group.


Additional Information:

Ms. Marzullo retired from the Office of the Secretary of State as an Administrative Assistant 3 on July 23, 2019. She worked in this same capacity for 20 years and participated in the development and implementation of multiple SOS processing systems. The Secretary of State's Office made the determination to contract with her to assist in eliminating the backlog of documentation archiving created by the Pandemic staffing shortages and will remain to train the new employee in her former position due to her historical knowledge and expertise, from September 8 through December 25, 2020.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____





**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 22, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18405 – Marathon Staffing Group Inc.
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Delaina Marzullo who Marathon Staffing has already hired as of September 8, 2020. This request is a retroactive request and needs to go to the October BOE.

Delaina Marzullo recently left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Delaina Marzullo			
Former Employee ID Number:	011529			
Former Job Title:	Administrative Assistant 3			
Former Employee Agency:	Secretary of State			
Former Class and Grade:	Class:	2.211	Grade:	27
Former Employment Dates:	From:	7/14/1989	To:	7/23/2019
Requesting Agency:	Secretary of State			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Assist in eliminating backlog of document archiving
B	Document former job description. This position was the lead supervisor for the Commercial Recordings Las Vegas office.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? This person worked for the agency in this same capacity for 20 years and participated in the development and implementation of multiple SOS processing systems. Not only does she possess expert knowledge about the current systems in place, but also the historical knowledge about data issues and anomalies. Until her retirement this past July, she worked closely with the business process analysts and state micrographics on answering questions and developing an inventory of SOS microfilm, microfiche and paper records leftover from the prior implementations that will be converted to electronic file format and migrated into this new system. All remaining issues and data anomalies after the new system is launched will be documented for future reference.

D	Explain why existing State employees within your agency cannot perform this function.
	Existing State employees do not possess the expertise and background knowledge
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate.
	\$13.42 (PER State of Nevada 3029 Compensation Schedule)
G	List the range of comparable State employee rates.
	Grade 20 Step 01 - \$13.42 per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	No, this does not apply
I	Document justification for hiring contractor.
	Refer to item C
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	September 8, 2020 through December 25, 2020
L	Will the former employee be working full time or part time? If part time, how many hours?
	P/T – Intermittent on as needed basis. This person will only work a couple days a week or as needed to train the new employee her former position. She will be working through the Temp Service Marathon Staffing that is contracted through the State of Nevada as a Master Service Agreement.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Mark Wlaschin

9/22/2020

Signature of Agency Head Authorizing Request

Date

Kevin D. Doty

9/22/2020

Purchasing Administrator Signature (if a Statewide Contract)

Date

[Signature]

Budget Analyst Signature

9/22/20

Date

Clerk of the Board of Examiners Signature

Date

The first part of the paper discusses the importance of the research and the objectives of the study. It then presents a literature review of the existing research on the topic. The second part of the paper describes the methodology used in the study, including the data collection and analysis techniques. The third part of the paper presents the results of the study, and the fourth part discusses the conclusions and implications of the findings.

The study was conducted in a laboratory setting, and the data was collected using a series of experiments. The results of the study show that there is a significant difference between the two groups, and this difference is statistically significant. The findings of the study have important implications for the field of research, and they provide a basis for further research in this area.

In conclusion, the study has shown that there is a significant difference between the two groups, and this difference is statistically significant. The findings of the study have important implications for the field of research, and they provide a basis for further research in this area.

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 22, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer
Governor's Finance Office

A handwritten signature in blue ink, likely of Danette Kluever, is written over the "From:" line.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE SECRETARY OF STATE

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Office of the Secretary of State (SOS) seeks a favorable recommendation regarding the SOS determination to use the emergency provision to contract with former employee Elena Della Pietra to perform Administrative Assistant duties in the Notary Division of Commercial Recordings on a part-time, intermittent basis as needed through Master Service Agreement #18405 between Department of Administration, Purchasing Division and Marathon Staffing Group.

Additional Information:

Ms. Pietra retired from the Office of the Secretary of State as an Administrative Assistant 3 on April 2, 2020. She worked in this same capacity for 16 years and participated in the development and implementation of multiple SOS processing systems. The Secretary of State's Office made the determination to contract with her to assist in eliminating the backlog of documentation archiving created by the Pandemic staffing shortages and will remain to train the new employee in her former position due to her historical knowledge and expertise, from September 8 through December 25, 2020.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____

A handwritten signature in blue ink is written over the "REVIEWED:" line.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 22, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18405 – Marathon Staffing Group Inc.
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Elena Della Pietra who Marathon Staffing has already hired as of September 8, 2020. This request is a retroactive request and needs to go to the October BOE.

Elena Della Pietra recently left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Elena Della Pietra		
Former Employee ID Number:	030416		
Former Job Title:	Administrative Assistant 3		
Former Employee Agency:	Secretary of State		
Former Class and Grade:	Class:	2.211	Grade: 27
Former Employment Dates:	From:	3/15/2004	To: 4/2/2020
Requesting Agency:	Secretary of State		
Vendor:	Marathon Staffing		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Assist in eliminating backlog of document archiving
B	Document former job description. This position served as the lead AA3 within the Notary Division of Commercial Recordings
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? This person worked for the agency in this same capacity for 16 years and participated in the development and implementation of multiple SOS processing systems. Not only does she possess expert knowledge about the current systems in place, but also the historical knowledge about data issues and anomalies. Until her retirement this past April, she worked closely with the business process analysts and state micrographics on answering questions and developing an inventory of SOS microfilm, microfiche and paper records leftover from the prior implementations that will be converted to electronic file format and migrated into this new system. All remaining issues and data anomalies after the new system is launched will be documented for future reference.

D	Explain why existing State employees within your agency cannot perform this function.
	Existing State employees do not possess the expertise and background knowledge.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate.
	\$13.42 (per State of Nevada 2019 Compensation Schedule)
G	List the range of comparable State employee rates.
	Grade 20 Step 01 - \$13.42 per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	No, this does not apply
I	Document justification for hiring contractor.
	Refer to Item C
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	September 8, 2020 – through December 25, 2020
L	Will the former employee be working full time or part time? If part time, how many hours?
	P/T – Intermittent on as needed basis. This person will only work a couple days a week or as needed to train the new employee in her former position. She will be working through the Temp Service Marathon Staffing that is contracted through the State of Nevada as a Master Service Agreement.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Mark Wlaschin

9/22/2020

Signature of Agency Head Authorizing Request

Date

Kevin D. Doty

9/22/2020

Purchasing Administrator Signature (if a Statewide Contract)

Date



Budget Analyst Signature

9/22/20

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee JoAnn Kittrell to perform Public Information Officer duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Kittrell retired from the Department of Conservation and Natural Resources as a Public Information Officer 2 on June 1, 2019. Her skills and experience are needed in the State Joint Information Center to assist in achieving the Governor's mission, for three months from approval.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

ST



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

August 24, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

**Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services**

Please find attached a copy of the "Authorization to Contract with a Former Employee" for JoAnn Kittrell who Manpower wants to hire. Manpower is aware she would not be able to start with them until approval of the October BOE.

JoAnn Kittrell left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@dmn.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188**

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	JoAnn Kittrell		
Former Employee ID Number:	57650		
Former Job Title:	Public Information Officer		
Former Employee Agency:	Department of Conservation and Natural Resources		
Former Class and Grade:	Class:	07.753	Grade: 37
Former Employment Dates:	From:	09/10/2012	To: 06/01/2019
Requesting Agency:	Division of Emergency Management & Homeland Security		
Vendor:	Talent Framework		

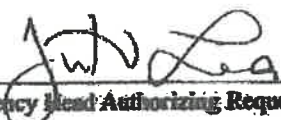
Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>To achieve the governor's mission, the State Joint Information Center (JIC) produces numerous deliverables surrounding the response, recovery and mitigation efforts implemented statewide by the governor's office. PIOs assigned to the JIC play a crucial role of preparing and disseminating the overarching mission set in motion by the governor. PIOs work with government departments and agencies (such as local, state, tribal, and Federal), as well as for jurisdictions, nongovernmental organizations, private sector organizations, and other cooperating agencies and organizations that work with the JIC. A primary task is to build strategic communications campaigns with the governor's staff, subject matter experts, partnering agencies and pertinent organizations. To be successful, you must showcase strong organizational skills and a willingness to take initiative to establish relationships, create deliverables, address issues, and solve conflicts.</p>
B	<p>Document former job description.</p> <p>Work with and respond to inquiries from international, national, regional, and local media, as well as representatives of natural resource publications, trade journals and nontraditional media outlets. To include development of media statements, interview, and news conference arrangements/special events. Serve as the department spokesperson.</p>

	<p>Trained in numerous ICS and NIMS courses and was appointed the ESF 15 lead back-up position in the SEOC for over two years.</p> <p>Represent the Department and/or Divisions at meetings, conferences, workshops; make presentations as appropriate.</p> <p>Assist in communication efforts in a crisis or on complex technical issues as needed.</p> <p>Create public information and marketing programs/campaigns/materials to develop public involvement in understanding of department divisions, programs and services. Develop fundraising opportunities where appropriate.</p> <p>Write and/or edit news releases, newsletters, brochures and publication copy, video and presentation scripts.</p> <p>Arrange photo shoots, take photographs, shoot video and produce final audio/video products as needed for meetings, communications and/or marketing efforts.</p> <p>Assist in public meetings, local government planning efforts as requested. Work with industry, environmental groups, other interested parties and the public to facilitate information regarding department division policies and regulations.</p> <p>Conceptualize, design, and develop department, agency, and specialty web sites and provide and/or oversee content management and maintenance.</p> <p>Develop internal communication strategies and tools, assist in drafting talking points/speeches and develop formal presentations for use before legislative and executive branch officials.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes. Her specialized knowledge, ICS/NIMS training and work as the Emergency Support Function 15 lead back-up in the State Emergency Operations Center during several statewide emergencies. Her skills are being used to support and enhance the JIC's response efforts during a worldwide pandemic that has resulted in continuous flow of daily deliverables. The deliverables produced are disseminated to the public on behalf of the governor's office, government departments and agencies (such as local, state, tribal, and Federal), as well as for jurisdictions, nongovernmental organizations, private sector organizations, and other cooperating agencies and organizations that work with the JIC.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>DEM has one PIO trained to the level necessary to adequately support local, tribal, and state jurisdictions during such an unprecedented incident. DEM's PIO is currently the lead, managing all aspects of the State JIC and needs a consistent team to develop and disseminate the state's long-term response efforts.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No relation</p>
F	<p>List contractors' hourly rate.</p> <p>\$25.00 (plus Talent Framework admin fee of 21% = \$30.25)</p>
G	<p>List the range of comparable State employee rates.</p> <p>37-10 \$26.80 – \$39.94</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>Contractor rate does not exceed, and the contract term has not been limited.</p>
I	<p>Document justification for hiring contractor.</p>

	The former employee was the appointed back-up for EIT-15 in the SPOC for several years and was involved with numerous statewide emergencies during that time. Her knowledge and training skills are imperative to the daily operations within the JC.
J	Will the employee be collecting PERS at any time during the contract? yes
K	What is the duration of the contract with the former employee? (Include start and end date). 3 months from the time of approval (ex: Oct thru Dec)
L	Will the former employee be working full time or part time? If part time, how many hours? Part time. Hours expected to be approximately 25 to 32 hrs per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No.
Comments—Provide any additional comments:	

Approval for Authorization to Contract with a Former Employee:


8-12-2020
 Signature of Agency Head Authorizing Request Date


8/21/2020
 Purchasing Administrator Signature (if a Statewide Contract) Date


9-15-20
 Budget Analyst Signature Date

 Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phillip "Michael" Keeler to perform hearing representative duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Keeler left service as a member of the Parole Board on July 1, 2020. His skills and experience are needed to review files, conduct parole hearings, and make recommendations to the Board on a part-time basis from approval through June, 2022.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 14, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Phillip "Michael" Keeler who Manpower wants to hire. Manpower is aware he would not be able to start with them until approval of the October BOE.

Phillip "Michael" Keeler recently left state service and is within the two (2) year window. He is currently receiving benefits from PERS.

The JTF is also included.

If you have any questions, please contact me at 684-0185 or amorfin@dmin.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Michael Keeler			
Former Employee ID Number:	14244			
Former Job Title:	Commissioner			
Former Employee Agency:	Parole Board			
Former Class and Grade:	Class:	U3911	Grade:	N/A
Former Employment Dates:	From:	08/01/2006	To:	07/30/2020
Requesting Agency:	Parole Board			
Vendor:	ManPower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Hearing Representatives work up files, conduct parole hearings and make recommendations to the Commissioners on whether to grant or deny parole. They are not voting members of the Board. Part time contract employees are employed through ManPower</p> <p>AB117 files require workups to determine an inmate's risk level and eligibility to be heard under AB117. If an inmate meets AB117 requirements, an inmate can be heard in absentia, which decreases the amount of monthly personal hearings conducted by a panel.</p>
B	<p>Document former job description.</p> <p>He Parole Commissioners are responsible for evaluating eligible inmates and to consider whether the release of the inmate is compatible with the health, safety, and welfare of society. The Parole Board also conducts parole violation hearings for those parolees alleged to have violated the conditions of their parole, sex offender lifetime supervision hearings. The Board members conduct inmate hearings either in person or via video conferencing for all of the prison locations through the State each month.</p>

C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, The former employee was a Commissioner for the Board of Parole Commissioners for 14 years and has the specialized knowledge required to be a Hearing Representative with training. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer. The contracting agency is a temporary employment agency (ManPower) and a good of the state contract.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Hearing Representatives review the in-absentia files for both discretionary parole hearings and mandatory parole hearings. Hearing Representatives also sit on the Board panels during in person parole hearings when Commissioner's and Hearing Examiners are out on annual or sick leave. State employees work up most in person hearings.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>There is no relation between the contractor and individual overseeing or establishing the contract.</p>
F	<p>List contractors' hourly rate.</p> <p>\$31.00 per hour. \$248.00 per day.</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$30.53 Grade/Step: 40-01, 31-10, 32-09, 33-08, 34-07, 35-06, 36-05, 37-04, 38-03, 39-02</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The contract rate does not exceed the maximum employee/employer rate for a comparable State position.</p>
I	<p>Document justification for hiring contractor.</p> <p>Hearing Representatives are needed to work-up approximately 700 in-absentia hearing files per month, and cover for Commissioners and Hearing Examiners when on annual or sick leave so that parole hearings do not need to be re-scheduled.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>Upon BOE approval, through end of Good of the State Contract which is currently March 31, 2021. If the Good of the State contract is extended, then the contracted employee will continue to work through the temporary employment agency for the Parole Board.</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Part time. The average number of hours fluctuates per month, based on the number of AB117 files (in absentia hearings) and the number of in-person hearings, annual leave and/or sick leave used by Commissioners and Hearing Examiners. The Board normally uses three Hearing Representative in the Southern office and three Hearing Representative in the Norther office. Hearing Representatives (CAT12, GL7060) is budgeted for a total of 15 days per month, divided by 6 Hearing Representatives = 3 days per Hearing Representative per month. For a total of 3/mo. X 12 mo. = 36 days annually. 36 days X \$248.00 = \$8,928.00 or less per Hearing Representative per year.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No</p>
<p>Comments -- Provide any additional comments:</p>	

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

9/14/2020

Date

Kevin D. Doty

Purchasing Administrator Signature (if a Statewide Contract)

9/14/2020

Date



Budget Analyst Signature

9.15.20

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office *ST*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Tyson to perform uniformed security guard duties for various agencies through Master Service Agreement #19049 with Universal Protection Service LLP, dba Allied Universal Security.

Additional Information:

Mr. Maguire retired from the Department of Corrections as a Correctional Officer on May 2, 2020 and is receiving pension benefits. His training and experience is needed to perform security services at various locations and agencies as required from October 13 through December 31, 2022.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

September 8, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 19049 - Allied Universal Security Services
RFP 3455 - Uniformed Security Guards

Please find attached a copy of the "Authorization to Contract with a Former Employee for Timothy Tyson who Allied Universal Security Services wants to hire. Allied Universal Security Services is aware he would not be able to start with them until approval of the October BOE.

Timothy Tyson recently left state service and is within the two (2) year window. He is receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Timothy Tyson		
Former Employee ID Number:	8820		
Former Job Title:	Correctional Officer		
Former Employee Agency:	Department of Corrections		
Former Class and Grade:	Class:	classified	Grade: 34
Former Employment Dates:	From:	1995	To: 2020
Contracting Agency:	Various Agencies		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>This contract provides uniformed security guards to various State agencies. The guards may be armed or un-armed depending on the agency's needs. It also provides for Vehicle Patrols, as well as, Random Marked Vehicle Stops.</p>
B	<p>Document former job description.</p> <p>Safety and Security for the Department of Corrections.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, these are individual with law enforcement training.</p> <p>No, there is no clause in the contract for the transfer of the specialized knowledge of the contracting agency and a time frame for the transfer.</p>
D	Explain why existing State employees within your agency cannot perform this function.

	Capitol Police does not have the resources to perform this service for all agencies needing this type of service.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. No
F	List contractors' hourly rate. \$17.50
G	List the range of comparable State employee rates. \$23.03-\$34.25 per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? Not Applicable
I	Document justification for hiring contractor. There are a limited number of individuals available with the appropriate law enforcement experience
J	Will the employee be collecting PERS at any time during the contract? yes
K	What is the duration of the contract with the former employee? (Include start and end date) October 13, 2020 – December 31, 2022
L	Will the former employee be working full time or part time? If part time, how many hours? Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). NO

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Kevin D. Dety

Contracting Agency Head's Signature

9/4/2020

Date

Sharon T. Tully

Budget Analyst Signature

9-15-20

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 14, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Mackey-Garrison, is written over the "From:" line.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority for Atkins North America, Inc. to engage Ms. Jessica Biggin to be a Right of Way Utilities Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and


support personnel, to ensure the design of the statewide projects are accomplished in conformance with the policies, guidelines, manuals and standards.

Ms. Biggin retired from the Department of Transportation as the Chief Right-of-Way Agent on November 1, 2019. Ms. Biggin had been employed by the Department for 26 years with 22 of those years, Ms. Biggin worked within the Right-of-Way Division. She was responsible of ensuring successful relocation of utility facilities and the timely certification of NDOT utility projects. Additionally, she was responsible for the Division's compliance with State and Federal rules and regulations pertaining to utility relocations.

Ms. Biggin will be utilized 20 to 40 hours per week for the duration of the Agreement which expires on October 12, 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201
(Use Local Information)

MEMORANDUM

September 4, 2020

To: State of Nevada Board of Examiners
From: Kristina Swallow, P.E., Director
Subject: Authorization to Contract with a Former Employee – Jessica Biggin

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Ms. Jessica Biggin. Ms. Biggin retired from state service in November of 2019. She is now employed by Atkins North America, Inc., who is proposing to utilize Ms. Biggin to fill a Right of Way Utilities Specialist position in the On-Call for Design Services for Statewide projects on NDOT Agreement P375-20-015.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and support personnel, to ensure the design of the statewide projects are accomplished in conformance with the policies, guidelines, manuals and standards.

Ms. Biggin had been employed by the Department for 26 years. For 22 of those 26 years, Ms. Biggin worked within the Right-of-Way Division and retired as Chief Right-of-Way Agent. She served as the Assistant Chief Right-of-Way Agent, Utilities, Supervisory Right-of-Way Agent, Utilities and as the Division's Staff Specialist, Utilities. In those roles she was responsible to ensure successful relocation of utility facilities and the timely certification of NDOT utility projects. Additionally, she was responsible for the Division's compliance with State and Federal rules and regulations pertaining to utility relocations.

Ms. Biggin has had no influence or authority over the consultant procurement for this Design On-Call agreement.

RECOMMENDATION

We respectfully request your consideration for approval for Atkins North America, Inc. to engage Ms. Jessica Biggin to be a Right of Way Utilities Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Kristina Swallow, P.E., Director

Attachment A Scope of Services

This Scope of Services is to assist the Roadway Design and Project Management Divisions as needed in delivering projects or performing various tasks needed to help deliver Roadway Design's and Project Management's annual construction projects and additional construction projects that may be accelerated as a result of an anticipated Federal Stimulus Bill. Services may be required in any of the DEPARTMENT's engineering disciplines.

The final scope shall be identified as part of the Request for Approach (RFA) for a project, and the tasks may include, but are not limited to:

- Project Management services, Project Management Plan, Quality Assurance/Quality Control, coordination and meetings, progress reporting, and project scheduling
- Field reviews, data collection, and project scoping
- General environmental services, studies, and surveys
- Roadway design and engineering services
- Plan, specification, and cost estimate preparation and development
- Right-of-way survey services, engineering, and acquisition support
- Subsurface utility exploration and utility coordination
- Structural design
- Traffic operations and modeling/forecasting
- Traffic signal, Intelligent Transportation Systems (ITS), and lighting design
- Traffic pavement marking and signing design
- Traffic Control Plans, Maintenance of traffic (MOT) analysis, and Transportation Management Plan
- Pavement design
- Drainage and storm water design
- Landscape/aesthetics design
- Mapping and surveying
- Geotechnical investigation and analysis
- Construction Engineering and support services during construction
- Transportation engineering studies, Cost Risk Assessments, Value Engineering Studies, Benefit/Cost Analysis, and constructability reviews and construction schedules
- Public relations, outreach, and meetings
- Partnering

Projects will be delivered via the Design-Bid-Build project delivery method and may include but are not limited to:

- District betterment projects
- Hydraulic projects
- Preservation projects
- ADA and pedestrian ramp improvement projects
- Bridge/structure projects
- Safety projects
- Pedestrian safety projects
- Traffic operations projects
- Bike projects
- Capacity and interchange projects
- Landscape and aesthetic projects

The SERVICE PROVIDER shall produce biddable and buildable construction plans, specifications, and cost estimates to DEPARTMENT standards, and provide support as needed for the projects during advertising and construction. Designs and drawings shall be prepared to meet the DEPARTMENT's current policies, manuals, standards, and design criteria, utilizing the 2019 NDOT Road Design Guide, 2014 NDOT Standard

Specifications for Road and Bridge Construction, and 2020 Standard Plans for Road and Bridge Construction (or the most current versions). All design efforts will be prepared in English units using the latest DEPARTMENT approved versions of Microstation (V8i) and Inroads software. Converted AutoCAD files will not be accepted.

Any Project Management assistance tasks need to conform with the NDOT Project Management Guidelines Second Edition 2010 working draft, NDOT Risk Management and Risk-Based Cost Estimation Guidelines, current NDOT Pioneer Program Guidelines, and current FHWA project management guidance. The FHWA Project Management Plan guidance can be found at this [link](#) and the FHWA Financial Plan guidance can be found at this [link](#). The DEPARTMENT has endeavored to provide the most recent link to the FHWA guidance, but proposers will need to check FHWA's website for the most current guidance.

Services provided in any of the engineering disciplines will conform to the most current policies, manuals, standards, and design criteria in that discipline.

Right-of-Way services will conform to the Uniform Act and current Right-of-Way policies, manuals, standards and criteria.

The current DEPARTMENT manuals for many of the disciplines can be found at:
<https://www.nevadadot.com/doing-business/documents-and-publications>.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Jessica D. Biggin			
Former Employee ID Number:	06110			
Former Job Title:	Chief Right-of-Way Agent			
Former Employee Agency:	Department of Transportation			
Former Class and Grade:	Class:	Class: 07.403 Grade: 44	Grade:	44
Former Employment Dates:	From:	August 1993	To:	October 2019
Requesting Agency:	Department of Transportation			
Vendor:	Atkins North America			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>NDOT is under contract with Atkins to provide Statewide Design On-Call within NDOT's Design and Project Management Divisions under NDOT Agreement P375-20-015. The scope of work includes utility coordination on these projects in compliance with Department, State and Federal policies, guidelines, manuals, standards, codes, statutes and regulations. Atkins is proposing, and the Department is supporting the proposal, to engage Ms. Jessica Biggin to be a Right of Way Utilities Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements as this would be in the Department's best interest.</p>
B	<p>Document former job description.</p> <p>Ms. Biggin had been employed by the Department for 26 years. For 22 of those 26 years, Ms. Biggin worked within the Right-of-Way Division and retired as Chief Right-of-Way Agent. She served as the Assistant Chief Right-of-Way Agent, Utilities, Supervisory Right-of-Way Agent, Utilities and as the Division's Staff Specialist, Utilities. In those roles she was responsible to ensure successful relocation of utility facilities and the timely certification of NDOT utility projects. Additionally, she was responsible for the Division's compliance with State and Federal rules and regulations pertaining to utility relocations.</p>

C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>The Department respectfully requests your consideration for approval to allow Ms. Biggin to work on the Atkin's team to serve the Department as Right of Way Utilities Specialist under the scope of services under Agreement P375-20-015 based on her extensive knowledge and experience with NDOT project utility coordination, right-of-way processes and project administration.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design, Right-of-Way and Project Management Divisions. NDOT's Right-of-Way division has undergone recent staff vacancies and high turn-over which has interfered with its ability to provide utility coordination on these projects.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>The person overseeing or establishing the contract is not related to the contractor.</p>
F	<p>List contractors' hourly rate.</p> <p>Ms. Biggin's hourly rate of pay is \$60.00.</p>
G	<p>List the range of comparable State employee rates.</p> <p>Chief Right-of-Way Agent, Grade 44 Step 1 hourly rate of pay is \$36.48/hr, - Grade 44 Step 10 hourly rate is \$55.12/hr.</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The proposed rate is 9% over the equivalent NDOT rate. The Design On-call contract is term limited with an expiration date of October 12, 2023.</p>
I	<p>Document justification for hiring contractor.</p> <p>NDOT is currently anticipating a volume of work in excess of its current manpower and is using this on-call agreement to augment its manpower needs as they may arise.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes, she he will be collecting PERS while working on this project.</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>The term of this Agreement if executed shall be from the execution date through and including October 12, 2023.</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Currently, Ms. Biggins is approved to work up to 40 hours per week. The amount of time spent on the Design On-call cannot be projected at this time, but will be based on Atkins North America, Inc., being selected for individual task orders. Jessica's engagement will be based on the location and type of work for any given task order, but the number of hours per week could 20 to 40 hours for the duration of any given task order.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No.</p>

Comments – Provide any additional comments:

Ms. Biggin's level of experience and expertise in utility coordination and compliance is outstanding. It would be in the best interest of the Department and State for Ms. Biggin to be approved as a team member for this contract. We respectfully request that the Board approve this action.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by: 	09/04/2020
Signature of Agency Head Authorizing Request	Date

Purchasing Administrator Signature (if a Statewide Contract)	Date
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Budget Analyst Signature	Date

Clerk of the Board of Examiners Signature	Date
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Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director




**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 14, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority for Horrocks Engineers, Inc. to engage Mr. Casey Connor to be a Project Manager and/or Quality Control/Quality Assurance Engineer on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and support personnel, to ensure the design of the statewide projects are accomplished in

conformance with the policies, guidelines, manuals and standards.

Mr. Connor retired from the Department of Transportation with thirty years of experience as the Assistant Chief Road Design Engineer in May of 2020. Mr. Connor is very qualified and experienced in overseeing highway design project activities.

Mr. Connor will be utilized 20 to 40 hours per week for the duration of the Agreement which expires on October 12, 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u> </u>
ACTION ITEM: <u> </u>



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

September 2, 2020

To: State of Nevada Board of Examiners
From: Kristina L. Swallow, Director
Subject: Authorization to Contract with a Former Employee – Casey Connor

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Casey Connor. Mr. Connor retired from state service in May of 2020. He is now employed by Horrocks Engineers, Inc., who is proposing to utilize Mr. Connor to fill a Project Manager and/or Quality Control/Quality Assurance Engineer position in the On-Call for Design Services for Statewide projects on NDOT Agreement P375-20-015.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and support personnel, to ensure the design of the statewide projects are accomplished in conformance with the policies, guidelines, manuals and standards.

NDOT intends to award an Agreement to Horrocks Engineers, Inc. as one of seven qualified firms responding to the RFP for Statewide Design On-Call RFP. Horrocks has proposed utilizing Mr. Connor to fill the role of Project Manager and/or Quality Control/Quality Assurance Engineer, a key role in overseeing the management of the design of statewide projects. Mr. Connor is very qualified and experienced in overseeing highway design project activities, he had thirty (30) years of experience with the NDOT prior to retiring from State Service.

Mr. Connor has had no influence or authority over the consultant procurement for this Design On-Call agreement.

RECOMMENDATION

We respectfully request your consideration for approval for Horrocks Engineers, Inc. to engage Mr. Casey Connor to be a Project Manager and/or Quality Control/Quality Assurance Engineer on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Attachment A Scope of Services

This Scope of Services is to assist the Roadway Design and Project Management Divisions as needed in delivering projects or performing various tasks needed to help deliver Roadway Design's and Project Management's annual construction projects and additional construction projects that may be accelerated as a result of an anticipated Federal Stimulus Bill. Services may be required in any of the DEPARTMENT's engineering disciplines.

The final scope shall be identified as part of the Request for Approach (RFA) for a project, and the tasks may include, but are not limited to:

- Project Management services, Project Management Plan, Quality Assurance/Quality Control, coordination and meetings, progress reporting, and project scheduling
- Field reviews, data collection, and project scoping
- General environmental services, studies, and surveys
- Roadway design and engineering services
- Plan, specification, and cost estimate preparation and development
- Right-of-way survey services, engineering, and acquisition support
- Subsurface utility exploration and utility coordination
- Structural design
- Traffic operations and modeling/forecasting
- Traffic signal, Intelligent Transportation Systems (ITS), and lighting design
- Traffic pavement marking and signing design
- Traffic Control Plans, Maintenance of traffic (MOT) analysis, and Transportation Management Plan
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- Landscape/aesthetics design
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- Geotechnical investigation and analysis
- Construction Engineering and support services during construction
- Transportation engineering studies, Cost Risk Assessments, Value Engineering Studies, Benefit/Cost Analysis, and constructability reviews and construction schedules
- Public relations, outreach, and meetings
- Partnering

Projects will be delivered via the Design-Bid-Build project delivery method and may include but are not limited to:

- District betterment projects
- Hydraulic projects
- Preservation projects
- ADA and pedestrian ramp improvement projects
- Bridge/structure projects
- Safety projects
- Pedestrian safety projects
- Traffic operations projects
- Bike projects
- Capacity and interchange projects
- Landscape and aesthetic projects

The SERVICE PROVIDER shall produce biddable and buildable construction plans, specifications, and cost estimates to DEPARTMENT standards, and provide support as needed for the projects during advertising and construction. Designs and drawings shall be prepared to meet the DEPARTMENT's current policies, manuals, standards, and design criteria, utilizing the 2019 NDOT Road Design Guide, 2014 NDOT Standard

Specifications for Road and Bridge Construction, and 2020 Standard Plans for Road and Bridge Construction (or the most current versions). All design efforts will be prepared in English units using the latest DEPARTMENT approved versions of Microstation (V8i) and Inroads software. Converted AutoCAD files will not be accepted.

Any Project Management assistance tasks need to conform with the NDOT Project Management Guidelines Second Edition 2010 working draft, NDOT Risk Management and Risk-Based Cost Estimation Guidelines, current NDOT Pioneer Program Guidelines, and current FHWA project management guidance. The FHWA Project Management Plan guidance can be found at this [link](#) and the FHWA Financial Plan guidance can be found at this [link](#). The DEPARTMENT has endeavored to provide the most recent link to the FHWA guidance, but proposers will need to check FHWA's website for the most current guidance.

Services provided in any of the engineering disciplines will conform to the most current policies, manuals, standards, and design criteria in that discipline.

Right-of-Way services will conform to the Uniform Act and current Right-of-Way policies, manuals, standards and criteria.

The current DEPARTMENT manuals for many of the disciplines can be found at:
<https://www.nevadadot.com/doing-business/documents-and-publications>.

Steve Sisolak
Governor



Deonne E. Contine
Director

Robin Hager
Deputy Director

Kevin D. Doty
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information

Former Employee Name: Casey Connor
Former Employee ID Number: 10058
Former Job Title: Assistant Chief Road Design Engineer
Former Employee Agency: 800, Nevada Department of Transportation
Former Class and Grade: 6.223, 45
Former Employment Dates: 5/2011 – 5/2020
Contracting Agency: NDOT

Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.
 - ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.
- a. Summarize scope of contract work.**

RFP 231-20-019 On-Call Design Services. Scope consists of providing professional civil engineering and support services to NDOT's Roadway Design and Project Management Divisions on an "as needed" basis. Depending on the project task order, Mr. Connor will serve as either a Project Manager or a Quality Control reviewer.

b. Document former job description.

Assistant Chief Road Design Engineer. Direct the activities of fifty employees pertaining to preliminary and final design of various roadway design projects.

c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?

No, the employee is not being hired for their specialized knowledge of the agency's operations, but is being hired as part of a larger consultant team providing expertise to successfully manage the workload, size and scope of the State-wide Design, due to the anticipated staffing shortfall at NDOT. Mr. Connor's role in this project is to serve as one of two Project Managers listed in the Horrocks proposal.

d. Explain why existing State employees within your agency cannot perform this function.

The anticipated volume of design work will exceed the capacity of the existing NDOT staff. This contract is an on-call contract, which will allow NDOT to adapt the amount of work given to the consultant team (including the former employee) based on the availability of current employees.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**

No, there is not a familial relationship between the contracting individuals and Casey Connor.

- f. List contractor's hourly rate.**

\$55.29 direct

- g. List the range of comparable State employee rates.**

Grade 45 Step 1 hourly rate is \$33.49/hr, - Grade 45 Step 10 hourly rate is 50.66/hr

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

The proposed rate is less than 10% of the equivalent NDOT rate and well within the standard rates for engineering consultants with this level of experience. The Design On-call contract is term limited with an expiration date of October 12, 2023.

- i. Document justification for hiring contractor.**

There is insufficient staff available for the anticipated volume of design work in the next several years as a result of proposed federal stimulus funding. This former employee, as a part of a larger consultant team, will assist in the delivery of new project designs.

- j. Will the employee be collecting PERS at any time during the contract?**

Casey Connor fully retired from NDOT after 30 years of service, so he will be collecting PERS while working on this project.

- k. What is the duration of the contract with the former employee? (include start and end date)**

The term of this Agreement if executed shall be from the execution date through and including October 12, 2023

- l. Will the former employee be working FT/PT? If PT how many hours**

Currently Casey works part-time. The amount of time spent on the Design On-call cannot be projected at this time but will be based on Horrocks Engineers being selected for individual task orders. Casey's engagement will be based on the location and type of work for any given task order, but the number of hours per week could be 20-40 for the duration of any given task order.

Comments:

DocuSigned by:

09/04/2020

Kristina Swallow

Contracting Agency Head's Signature and Date

DocuSigned by:

Sudipto Gaudin 9/17/20

Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

the 1990s, the number of people in the UK who are aged 65 and over has increased by 1.5 million (1990–1999) and is projected to increase by a further 1.5 million by 2010 (Office for National Statistics 2000). The number of people aged 65 and over is projected to increase by 2.5 million by 2020 (Office for National Statistics 2000).

There is a growing awareness of the need to develop strategies to meet the needs of the ageing population. The Department of Health (2000) has published a strategy for ageing, which sets out the government's commitment to improve the lives of older people. The strategy is based on the following principles: (1) to ensure that older people are able to live independently and actively; (2) to ensure that older people are able to access the services and support they need; and (3) to ensure that older people are able to participate in the life of their communities.

The strategy is based on the following principles: (1) to ensure that older people are able to live independently and actively; (2) to ensure that older people are able to access the services and support they need; and (3) to ensure that older people are able to participate in the life of their communities. The strategy is based on the following principles: (1) to ensure that older people are able to live independently and actively; (2) to ensure that older people are able to access the services and support they need; and (3) to ensure that older people are able to participate in the life of their communities.

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Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director




**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 14, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority for Horrocks Engineers, Inc. to engage Mr. Louis Holland, Esq., to be a Policy and Procedures Oversight Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and support personnel, to ensure the design of the statewide projects are accomplished in


conformance with the regulations, policies, guidelines, manuals and standards.

Mr. Holland retired from the Nevada Office of Attorney General as the Senior Deputy Attorney General in June of 2019. Mr. Holland is very qualified and experienced in overseeing and implementing transportation related regulations, procedures, policies, and guidelines. He had over fifteen years' experience as a Senior Deputy Attorney General representing the Nevada Department of Transportation (NDOT) in a wide variety of legal matters and developing those regulations, procedures, policies, and guidelines.

Mr. Connor will be utilized 20 to 40 hours per week for the duration of the Agreement which expires on October 12, 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

September 2, 2020

To: State of Nevada Board of Examiners
From: Kristina L. Swallow, Director
Subject: Authorization to Contract with a Former Employee – Louis Holland

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Louis Holland, Esq. Mr. Holland retired from state service in June of 2019. He is now employed by Horrocks Engineers, Inc., who is proposing to utilize Mr. Holland to fill a Policy and Procedures Oversight Specialist position in the On-Call for Design Services for Statewide projects on NDOT Agreement P375-20-015.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Design On-Call within NDOT's Design and Project Management Divisions. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. This agreement, one of seven, includes providing Project Managers, Design Leads, Technical Leads and support personnel, to ensure the design of the statewide projects are accomplished in conformance with the regulations, policies, guidelines, manuals and standards.

NDOT intends to award an Agreement to Horrocks Engineers, Inc. as one of seven qualified firms responding to the RFP for Statewide Design On-Call RFP. Horrocks has proposed utilizing Mr. Holland to fill the role of Policy and Procedures Oversight Specialist, a key role in overseeing the management of the design of statewide projects. Mr. Holland is very qualified and experienced in overseeing and implementing transportation related regulations, procedures, policies, and guidelines. He had over fifteen years' experience as a Senior Deputy Attorney General representing the Nevada Department of Transportation (NDOT) in a wide variety of legal matters and developing those regulations, procedures, policies, and guidelines.

Mr. Holland has had no influence or authority over the consultant procurement for this Design On-Call agreement.

RECOMMENDATION

We respectfully request your consideration for approval for Horrocks Engineers, Inc. to engage Mr. Louis Holland, Esq., to be a Policy and Procedures Oversight Specialist on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

Attachment A Scope of Services

This Scope of Services is to assist the Roadway Design and Project Management Divisions as needed in delivering projects or performing various tasks needed to help deliver Roadway Design's and Project Management's annual construction projects and additional construction projects that may be accelerated as a result of an anticipated Federal Stimulus Bill. Services may be required in any of the DEPARTMENT's engineering disciplines.

The final scope shall be identified as part of the Request for Approach (RFA) for a project, and the tasks may include, but are not limited to:

- Project Management services, Project Management Plan, Quality Assurance/Quality Control, coordination and meetings, progress reporting, and project scheduling
- Field reviews, data collection, and project scoping
- General environmental services, studies, and surveys
- Roadway design and engineering services
- Plan, specification, and cost estimate preparation and development
- Right-of-way survey services, engineering, and acquisition support
- Subsurface utility exploration and utility coordination
- Structural design
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- Traffic Control Plans, Maintenance of traffic (MOT) analysis, and Transportation Management Plan
- Pavement design
- Drainage and storm water design
- Landscape/aesthetics design
- Mapping and surveying
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- Construction Engineering and support services during construction
- Transportation engineering studies, Cost Risk Assessments, Value Engineering Studies, Benefit/Cost Analysis, and constructability reviews and construction schedules
- Public relations, outreach, and meetings
- Partnering

Projects will be delivered via the Design-Bid-Build project delivery method and may include but are not limited to:

- District betterment projects
- Hydraulic projects
- Preservation projects
- ADA and pedestrian ramp improvement projects
- Bridge/structure projects
- Safety projects
- Pedestrian safety projects
- Traffic operations projects
- Bike projects
- Capacity and interchange projects
- Landscape and aesthetic projects

The SERVICE PROVIDER shall produce biddable and buildable construction plans, specifications, and cost estimates to DEPARTMENT standards, and provide support as needed for the projects during advertising and construction. Designs and drawings shall be prepared to meet the DEPARTMENT's current policies, manuals, standards, and design criteria, utilizing the 2019 NDOT Road Design Guide, 2014 NDOT Standard

Specifications for Road and Bridge Construction, and 2020 Standard Plans for Road and Bridge Construction (or the most current versions). All design efforts will be prepared in English units using the latest DEPARTMENT approved versions of Microstation (V8i) and Inroads software. Converted AutoCAD files will not be accepted.

Any Project Management assistance tasks need to conform with the NDOT Project Management Guidelines Second Edition 2010 working draft, NDOT Risk Management and Risk-Based Cost Estimation Guidelines, current NDOT Pioneer Program Guidelines, and current FHWA project management guidance. The FHWA Project Management Plan guidance can be found at this [link](#) and the FHWA Financial Plan guidance can be found at this [link](#). The DEPARTMENT has endeavored to provide the most recent link to the FHWA guidance, but proposers will need to check FHWA's website for the most current guidance.

Services provided in any of the engineering disciplines will conform to the most current policies, manuals, standards, and design criteria in that discipline.

Right-of-Way services will conform to the Uniform Act and current Right-of-Way policies, manuals, standards and criteria.

The current DEPARTMENT manuals for many of the disciplines can be found at:
<https://www.nevadadot.com/doing-business/documents-and-publications>.

Steve Sisolak
Governor



Deonne E. Contine
Director

Robin Hager
Deputy Director

Kevin D. Doty
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information

Former Employee Name: Louis Holland
Former Employee ID Number: 27677
Former Job Title: Senior Deputy Attorney General
Former Employee Agency: Nevada Office of Attorney General
Former Class and Grade: Unclassified U0934
Former Employment Dates: 12/2002 6/2019
Contracting Agency: NDOT

Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.
- ☒ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.

a. Summarize scope of contract work.

RFP 231-20-019 On-Call Design Services. Scope consists of providing professional civil engineering and support services to NDOT's Roadway Design and Project Management Divisions on an "as needed" basis. Mr. Holland will offer expertise and support to ensure NDOT policies, standards, and procedures are met.

b. Document former job description.

Senior Deputy Attorney General. Review and approve NDOT contracts and provide advice and oversight regarding alternative procurement methods (Design-Build, Construction Manager at Risk, and Unsolicited Proposals).

c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?

No, the employee is not being hired for their specialized knowledge of the agency's operations, but is being hired as part of a larger consultant team providing expertise to successfully manage the workload, size and scope of the State-wide Design, due to the anticipated staffing shortfall at NDOT. No, this second question is non-applicable.

d. Explain why existing State employees within your agency cannot perform this function.

The anticipated volume of design work will exceed the capacity of the existing NDOT staff. This contract is an on-call contract, which will allow NDOT to adapt the amount of work given to the consultant team (including the former employee) based on the availability of current employees.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**

No, there is not a familial relationship between the contracting individuals and Louis Holland.

- f. List contractor's hourly rate.**

\$65.00 direct hourly rate.

- g. List the range of comparable State employee rates.**

U094 hourly rate is \$50.64 to \$57.63.

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

The hourly rate paid for contracted work does not include any benefits; therefore, the hourly rate is higher to account for this difference in benefits. No, the contract is not limited.

- i. Document justification for hiring contractor.**

NDOT is currently anticipating a volume of work in excess of its current manpower and is using this on-call agreement to augment its manpower needs as they may arise.

- j. Will the employee be collecting PERS at any time during the contract?**

Louis retired from state service in June 2019 and is collecting PERS benefits. Louis will not be collecting any additional PERS benefits as a result of this contract.

- k. What is the duration of the contract with the former employee? (include start and end date)**

The term of this Agreement if executed shall be from the execution date through and including October 12, 2023

- l. Will the former employee be working FT/PT? If PT how many hours**

Currently, Louis works part-time. The amount of time spent on the Design On-call cannot be projected at this time, but will be based on Horrocks Engineers being selected for individual task orders. Louis' engagement will be based on the location and type of work for any given task order, but the number of hours per week could 20 to 40 hours for the duration of any given task order

Comments:

DocuSigned by:

09/04/2020

Kristina Swallow

Contracting Agency Head's Signature and Date

C48612FC2C1E4F8...

Budget Analyst Signature and Date 9/17/20

Clerk of the Board of Examiners Signature and Date

Steve Sisolak
Governor




Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 23, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer 
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
NEVADA DIVISION OF WATER RESOURCES**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Division of Water Resources requests an allocation of \$389,902 from the Interim Finance Committee Contingency Account to fund a geotechnical investigation into the cause of foundation seepage occurring at the South Fork Dam located approximately 20 miles south of Elko.

Additional Information:

Inspections conducted in 2019 and 2020 revealed that foundation seepage and conditions at the toe of the dam could be indicative of a progressing internal erosion failure mode.

The Nevada Division of Water Resources is requesting the funding to implement this study following receipt of the inspection report and subsequent slope stability model and geotechnical exploration plan developed by the engineer.

This work is needed to protect public safety and ensure the continued stability of this high hazard dam. The associated non-IFC work program for this request is #C52458.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: LA

ACTION ITEM: _____

STEVE SISOLAK
Governor

STATE OF NEVADA



BRADLEY CROWELL
Director

TIM WILSON, P.E.
State Engineer

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES

901 South Stewart Street, Suite 2002

Carson City, Nevada 89701-5250

(775) 684-2800 • Fax (775) 684-2811


<http://water.nv.gov>

August 27, 2020

MEMORANDUM

To: Susan Brown, Director
Governor's Finance Office

Through: Richard Jacobs
Executive Branch Budget Officer

From: Bradley Crowell, Director 
Department of Conservation and Natural Resources

Subject: IFC Contingency Fund Request of \$389,902 – B/A 4171, Work Program C52458

The Nevada Division of Water Resources (NDWR) is requesting an allocation from the Interim Finance Committee (IFC) Contingency Fund for a geotechnical investigation into the cause of foundation seepage occurring at the South Fork Dam (B/A 4171). Inspections conducted in 2019-2020 revealed that foundation seepage and conditions at the toe of the dam could be indicative of a progressing internal erosion failure mode.

NDWR is requesting an allocation of \$389,902 to complete this investigation. This amount is supplemental to \$76,874 that is available for dam repair and maintenance in FY21. The total amount of \$466,776 is the engineer's cost estimate plus 10% owner contingency. NDWR requested the proposal and cost estimate to implement this study following receipt of the inspection report and subsequent slope stability model and geotechnical exploration plan developed by the engineer.

This work is needed to protect public safety and ensure the continued stability of this high hazard dam. If this request is approved, then the project can be completed in Spring 2021. NDWR is concurrently requesting a budget enhancement request of the 2021 Legislature to authorize construction costs.

cc: Tim Wilson, State Engineer, DCNR, NDWR
Adam Sullivan, Deputy State Engineer, DCNR, NDWR

NO
9/23/2020

State of Nevada Work Program

WP Number: C52458

FY 2021

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE

APPROVED ON BEHALF OF

THE GOVERNOR BY

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/23/20	101	705	4171	DCNR - WATER RESOURCES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	389,902	0	389,902
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		389,902		389,902
Total Budgetary & Revenue GLs					389,902		

Expenditures

CAT	Amount	CAT	Amount
15	389,902		

Sub Total Category Expenditures

389,902

Remarks

This work program requests an allocation from the Interim Finance Committee Contingency Fund for professional engineering services for the South Fork Dam seepage remediation confirmation, geotechnical data collection, analysis and design to preserve state-owned infrastructure and enhance public safety that is at risk from potential dam failure.

Total Budgetary General Ledgers and Category Expenditures (AP)

389,902

kwilliam

Authorized Signature

09/23/20

Date

Controller's Office Approval

Does not require Interim Finance approval since Pursuant to NRS 353.286 request for IFC contingency funds.

SF Dam FY20 Balance Forward Summary

\$109,425.00 SB514 (2017) Beginning Balance Forward from FY19 - Available to Balance Fwd. to FY21
\$262,737.00 AB543 (2019) FY20 Contract Appropriation - Available to Balance Fwd. to FY21 - IFC approval required
\$372,162.00 Total FY20 - Contract Authority

\$372,162.00 Beginning FY20 Contract Authority
\$181,186.65 DAWN GL 7060 Contract Expenditures Cleared as of 8/25/2020
\$190,975.35 FY20 Contract Cash-on-hand - AVAILABLE FOR BAL. FWD. TO FY21

\$109,425.00 AVAILABLE FOR BAL. FWD. TO FY21 WITHOUT IFC APPROVAL (SB514, 2017)
\$81,550.35 Reverted at FY20 Closing (did not meet IFC deadline for balance forward per AB543, 2019)
\$190,975.35

FY21 Summary

\$109,425.00 BAL. FWD. FROM FY20
\$32,551.00 FY20 Contract Authority Obligated to Active Contracts
\$76,874.00 Available for new contract

\$424,341.00 New Contract
\$42,434.10 10% Owner Contingency
\$466,775.10 TotalNew Contract Authority Needed

\$389,901.10 IFC Contingency Fund Request

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 14, 2020

To: Susan Brown, Director
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Mackey-Garrison.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests an allocation of \$10,491,564 in Fiscal Year (FY) 2021 from the Interim Finance Committee Contingency account to provide treatment of patients infected with the Hepatitis C Virus (HCV) in accordance with the proposed consent decree.

Additional Information:

Parties reached a proposed resolution of the HCV class action lawsuit filed against the Nevada Department of Corrections. This resolution provides that: all inmates in the custody of NDOC will be tested for HCV by the end of 2020 calendar year; all of the highest-priority inmates will receive Direct-Acting Antiviral (DAA) treatment within six months of the approval of the Consent Decree; 1,200 inmates with HCV will receive DAA treatment within the first year of the Consent Decree approval date which is anticipated to be October 27, 2021; an additional 600 inmates will be treated within two years of the approval date which would be October 27, 2022; and the final 600 (of the original 2,400)

inmates will be treated within the first three years of the Consent Decree approval date which would be October 27, 2023. The estimated total cost to treat 2,400 patients is approximately \$41,966,256.

NDOC is seeking the minimum amount of funding during FY2021 that is needed to comply with the term of the Consent Decree to treat 1,200 patients by October 27, 2021.

Statutory Authority:

NRS 353.268.

REVIEWED: _____

ACTION ITEM: _____

Steve Sisolak
Governor

Charles Daniels
Director



STATE OF NEVADA
Department of Corrections

Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

MEMORANDUM

Date: September 9, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

Subject: Interim Finance Committee Contingency Fund Request

The Nevada Department of Corrections (NDOC) is seeking a favorable recommendation from the Board of Examiners (BOE) to request State Fiscal Year (SFY) 2021 funding in the amount of \$10,491,564 from the Interim Finance Committee (IFC) Contingency Fund to provide treatment of patients infected with the Hepatitis C Virus (HCV) in accordance with the proposed consent decree. The NDOC has submitted Work Program #C52454 in support of this request.

In February 2020, the US District Court granted a Motion for Class Certification in the HCV lawsuit filed against the NDOC (IN RE: HCV Prison Litigation Case No: 3:19-cv-00577-MMD-CLB). On July 9 and 10, 2020 the NDOC and Plaintiffs' counsel participated in a two-day long settlement conference. In addition to NDOC representatives participating in the settlement conference, then Interim General Counsel Kyle George was present in his official capacity as counsel to the Governor. After significant negotiations that continued through the rest of July and into August, the parties reached a proposed resolution of this class action. This resolution provides that: all inmates in the custody of NDOC will be tested for HCV by the end of 2020; all of the highest-priority inmates will receive Direct-Acting Antiviral (DAA) treatment within six months of the approval of the Consent Decree; 1,200 inmates with HCV will receive DAA treatment within the first year of the Consent Decree approval date which would be October 27, 2021; an additional 600 inmates will be treated within two years of the approval date which would be October 27, 2022; and the final 600 (of the original 2,400) inmates will be treated within the first three years of the Consent Decree approval date which would be October 27, 2023.

The Consent Decree states in paragraph 53 that "...the Governor's Office for the State of Nevada has agreed to present and recommend the terms of this Consent Decree to the IFC and/or Legislature for approval at the next possible opportunity." Due to this agreement, it is critical that this request be placed on the agenda for consideration by the IFC during its October 22,

2020 meeting as opposed to future meetings. NDOC is seeking the minimum amount of funding during SFY 2021 needed to comply with the term of the Consent Decree to treat 1,200 patients by October 27, 2021. Therefore, this funding request is based on the resources necessary to treat 600 of the 1,200 patients agreed to be treated in the first year. NDOC's current contracted providers have indicated the ability to treat patients at this rate but NDOC also continues to pursue arrangements with additional providers to ensure the sustainable capacity for treatment.

Approval of this request enables NDOC to adhere to the terms of the resolution to a significant class action lawsuit brought against the State of Nevada. Without this resolution, further litigation will most likely result in significantly more attorneys' fees and an order to treat all patients in a more condensed time frame. The estimated total cost to treat 2,400 patients is approximately \$41,966,256. Approval of this funding request will allow NDOC to comply with the Consent Decree that spreads that cost over the next four fiscal years. For HCV treatment, this will effectively resolve any further challenges to NDOC's Medical Directives pertaining to HCV and allow those resources to be used to address a major public health crisis facing the community should inmates not be treated before release. If left untreated, HCV can spread widely through the prisons and, if not treated in prison, will allow the spread to extend to the community. A large percentage of inmates are eligible for Medicaid upon release and treatment later in the disease lifecycle is more costly than treatment in the early stages. As a result, treating inmates while in prison is less costly to the State and guards against further community spread upon release.

In closing, the NDOC has pursued and continues to pursue all efforts to reduce the cost of DAA treatment. These efforts include negotiations with covered entities to maximize discount pricing through the federal Health Resources and Services Administration (HRSA) drug pricing program; negotiations with pharmaceutical companies directly for reduced pricing opportunities; and applications to partner with Sexually Transmitted Disease (STD) programs to obtain HRSA eligible organization status for NDOC's in-house pharmacy. While NDOC continues to seek the least expensive ways to meet its obligations to provide health care, NDOC does not have the ability to fund treatment in its legislatively approved budget in accordance with the Consent Decree without the additional funds requested.

Thank you for your time and consideration of this matter.

A handwritten signature in black ink, appearing to read 'Charles Daniels', is positioned above the printed name.

Charles Daniels, Director
Nevada Department of Corrections

State of Nevada Work Program

WP Number: C52454

FY 2021

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE _____

APPROVED ON BEHALF OF
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/26/20	101	440	3706	NDOC - PRISON MEDICAL CARE

Funds Available

Fund Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	10,491,564	0	10,491,564
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		10,491,564		10,491,564
Total Budgetary & Revenue GLs					10,491,564		

Expenditures

CAT	Amount	CAT	Amount
55	10,491,564		
Sub Total Category Expenditures			10,491,564

Remarks

This work program requests \$10,491,564 in Interim Finance Contingency funds to cover the additional costs of treatment for inmates with Hepatitis C (HCV). Does not require IFC approval since this request supports an allocation from the IFC Contingency Account pursuant to NRS 353.268.

Total Budgetary General Ledgers and
Category Expenditures (AP)

10,491,564

jbauer

Authorized Signature

09/09/20

Date

Controller's Office Approval

Does not require Interim Finance approval since This request supports an allocation from the IFC Contingency Account pursuant to NRS 353.268.

Mary J. Pizzariello

From: cmecf@nvd.uscourts.gov
Sent: Monday, August 24, 2020 8:26 AM
To: cmecfhelpdesk@nvd.uscourts.gov
Subject: Activity in Case 3:19-cv-00577-MMD-CLB IN RE: HCV PRISON LITIGATION Order on Motion

This is an automatic e-mail message generated by the CM/ECF system. Please DO NOT RESPOND to this e-mail because the mail box is unattended.

*****NOTE TO PUBLIC ACCESS USERS***** Judicial Conference of the United States policy permits attorneys of record and parties in a case (including pro se litigants) to receive one free electronic copy of all documents filed electronically, if receipt is required by law or directed by the filer. PACER access fees apply to all other users. To avoid later charges, download a copy of each document during this first viewing. However, if the referenced document is a transcript, the free copy and 30 page limit do not apply.

United States District Court

District of Nevada

Notice of Electronic Filing

The following transaction was entered on 8/24/2020 at 8:26 AM PDT and filed on 8/24/2020

Case Name: IN RE: HCV PRISON LITIGATION

Case Number: [3:19-cv-00577-MMD-CLB](#)

Filer:

Document Number: 62(No document attached)

Docket Text:

MINUTE ORDER IN CHAMBERS of the Honorable Chief Judge Miranda M. Du on 8/24/2020. Good cause appearing, it is ordered that the joint motion to preliminarily approve the consent decree and set a fairness hearing (ECF No. [61]) is granted. The Fairness hearing is set for 10/27/2020 at 01:00 PM in Reno Courtroom 5 before Chief Judge Miranda M. Du. (no image attached) (Copies have been distributed pursuant to the NEF - PAV)

3:19-cv-00577-MMD-CLB Notice has been electronically mailed to:

Douglas R Rands drands@ag.nv.gov, cfondi@ag.nv.gov, lpenny@ag.nv.gov

Margaret A McLetchie maggie@nvlitigation.com, efile@nvlitigation.com

Ryan Andrew Hamilton notices@hamlegal.com, chellsea@hamlegal.com, ryan@hamlegal.com

Alina M Shell alina@nvlitigation.com, efile@nvlitigation.com

Adam Hosmer-Henner ahosmerhenner@mcdonaldcarano.com, Jnelson@mcdonaldcarano.com

D. Randall Gilmer drgilmer@ag.nv.gov, mpizzariello@ag.nv.gov, tjones@ag.nv.gov, tplotnick@ag.nv.gov

Chelsea Latino clatino@mcdonaldcarano.com, nhoy@mcdonaldcarano.com

Frederick Benjamin Melms melms2010@gmail.com

3:19-cv-00577-MMD-CLB Notice has been delivered by other means to:

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 12, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Catherine Bartlett, Executive Branch Budget Officer *CB*
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF EDUCATION
CONTINGENCY ACCOUNT FOR SPECIAL EDUCATION**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests an allocation of \$428,800 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Account.

Additional Information:

The Department allocated an amount of \$428,800 from the Special Education Contingency Account in fiscal year 2020. The remaining funds in the account balanced forward and a balance of \$2,000,000 is legislative approved for the account. This request will replenish the account to the legislatively approved amount.

Statutory Authority:
NRS 353.268(1)

REVIEWED: *CB*

ACTION ITEM: _____

State of Nevada Work Program

WP Number: C52265

FY 2021

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE

APPROVED ON BEHALF OF

THE GOVERNOR BY

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/26/20	101	300	2619	NDE - CONTINGENCY ACCOUNT FOR SPECIAL ED SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	428,800	0	428,800
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		428,800		428,800
Total Budgetary & Revenue GLs					428,800		

Expenditures

CAT	Amount	CAT	Amount
20	428,800		
Sub Total Category Expenditures			428,800

Remarks

This work program requests the addition of \$428,800 in Interim Finance Contingency Funds to restore the account to the fiscal year 2021 legislatively approved amount of \$2,000,000 as required in SB 555, Sec. 39 of the 2019 legislative session.

Total Budgetary General Ledgers and Category Expenditures (AP)

428,800

bfarra2

Authorized Signature

08/26/20

Date

Controller's Office Approval

Requires Interim Finance approval since WP is equal to or exceeds \$75,000 cumulative for category

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101
August 24, 2020

TO: Susan Brown, Clerk of the Board of Examiners
State of Nevada Board of Examiners

THRU: Bill Farrar, Director of Department Support Services
Department of Education

FROM: Jhone M. Ebert, Superintendent of Public Instruction
Department of Education

SUBJECT: Special Education Contingency Account BA#2619

The Nevada Department of Education seeks approval from the Board of Examiners to request funds in the amount of \$428,800 from the Interim Finance Committee Contingency Account to replenish the Contingency Account for Special Education to the amount reflected in the legislatively approved budget of \$2.0 million in accordance with NRS 388.5243.

The following funding expended in FY 2020 was used to reimburse school districts for extraordinary special education expenditures:

Object Description	Expended	Encumbered	Pre-encumbered	Obligated
CARSON CITY SCHOOL DISTRICT	28,058.88	.00	.00	28,058.88
CHURCHILL CO SCHOOL DISTRICT	318,189.85	.00	.00	318,189.85
NYE CO SCHOOL DISTRICT	64,517.31	.00	.00	64,517.31
WASHOE CO SCHOOL DISTRICT	18,033.66	.00	.00	18,033.66
Total Expenditures:				<u>\$ 428,799.70</u>

Steve Sisolak
Governor



Susan Brown
Director


Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 29, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Catherine Bartlett, Executive Branch Budget Officer
Governor's Finance Office 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**STATE TREASURER'S OFFICE
SILICOSIS & DISABLED PENSIONS ACCOUNT**


Agenda Item Write-up:

Pursuant to NRS 353.268, the Office requests an allocation of \$16,949 from the Interim Finance Committee Contingency Account to replenish the Silicosis & Disabled Pensions account to continue payments through the end of fiscal year 2021.

Additional Information:

The Silicosis & Disabled Pensions account was created pursuant to NRS 617.1675. In 2017 the Silicosis & Disabled Pensions Account received a Legislative Appropriation in the amount of \$80,000 through Assembly Bill 502. The appropriation and interest after pension and benefit payments have been made carry forward from year to year. Without contingency funds the account will be depleted within two months.

Statutory Authority:
NRS 353.268(1)

REVIEWED: 
ACTION ITEM: _____

Zach Conine
State Treasurer



STATE OF NEVADA
OFFICE OF THE STATE TREASURER

TO: Susan Brown, Director of the Governor's Finance Office

FROM: Tara Hagan

CC: Catherine Bartlett, Governor's Finance Office

SUBJECT: IFC Contingency Funding for Budget Account 1089

DATE: September 29, 2020

Pursuant to NRS 353.268, the Treasurer's Office requests an allocation of \$16,949 for fiscal year 2021 from the Interim Finance Committee (IFC) Contingency Account to fund the budget account (1089) which provides silicosis and disabled pension fund benefits for diagnosed employees, their dependents, widows, widowers, surviving children or surviving parents pursuant to NRS 617.1675.

This budget account did not receive funding during the 2019 Legislative Session and the monies needed for benefit payments will exceed the current General Fund authority by the end of October 2020 for fiscal year 2021. We will work with the Governor's Finance Office to ensure a request for this account is included in the Governor's Recommended budget for the FY22/23 biennium.

We respectfully request this agenda item be considered for the upcoming October State Board of Examiners meeting and the IFC October meeting. Please contact me with any questions or concerns. Thank you.

State of Nevada Work Program

WP Number: C52996

FY 2021

XXX	Modify Work Program
-----	---------------------

APPROVED ON BEHALF OF
THE GOVERNOR BY

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/22/20	101	050	1089	TREASURER - SILICOSIS & DISABLED - NON-EXEC

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	16,949	0	16,949
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		16,949		16,949
Total Budgetary & Revenue GLs					16,949		

Expenditures

[illegible]

Sub Total Category Expenditures

16,949

Remarks

The purpose of this work program is to request additional general fund dollars to increase revenue and expenditure authority by \$16,949 in fiscal year 2021. This budget account provides silicosis and disabled pension fund benefits for diagnosed employees, their dependents, widows, widowers, surviving children or surviving parents.

Total Budgetary General Ledgers and Category Expenditures (AP)

16,949

alaw1

Authorized Signature

09/30/20

Date _____

Controller's Office Approval

Does not require Interim Finance approval since WP is for a non-executive budget account.

NRS 617.1675 Account for Pensions for Silicosis, Diseases Related to Asbestos and Other Disabilities: Creation; interest and income; administration.

1. There is hereby created in the State General Fund the Account for Pensions for Silicosis, Diseases Related to Asbestos and Other Disabilities. The Account consists of money appropriated to the Account by the Legislature and interest and income earned pursuant to subsection 2.

2. The interest and income earned on money in the Account, after deducting any applicable charges, must be credited to the Account.

3. The Account must be administered by the State Treasurer. The money in the Account may be expended only for the purposes set forth in NRS 617.168 and none of the money in the Account may be expended for administrative purposes. The expenditures must be made on claims approved by the insurer and paid as other claims against the State are paid.

(Added to NRS by 1975, 821; A 1981, 1502; 1983, 1589; 1985, 723; 1987, 590; 1991, 1802; 1999, 1802)

NRS 617.168 Account for Pensions for Silicosis, Diseases Related to Asbestos and Other Disabilities: Uses and purposes; reversion.

1. The money in the Account for Pensions for Silicosis, Diseases Related to Asbestos and Other Disabilities must be expended to provide:

(a) The continuing benefits described in subsection 6 of NRS 617.460;

(b) The increased benefits for permanent total disability described in NRS 616C.455; and

(c) The increased death benefits described in NRS 616C.510.

2. Upon receiving a monthly statement showing the amount of benefits to be paid for the month to the persons entitled thereto pursuant to subsection 1, the State Treasurer shall pay an amount equal to that shown on the statement from the Account to the insurer.

3. At such time as all claimants, their dependents, widows, widowers, surviving children or surviving parent who are provided benefits or increased benefits pursuant to the provisions of subsection 1 are no longer eligible for those benefits, the balance of the Account must revert to the State General Fund.

(Added to NRS by 1975, 822; A 1981, 1502; 1985, 723; 1987, 590; 1991, 1802; 1999, 1802)

***25th Special Session (2008) AB1**

Sec. 16. Notwithstanding any provision of law to the contrary, the State Controller shall transfer the sum of \$3,500,000 from the Account for Pensions for Silicosis, Diseases Related to Asbestos and Other Disabilities created by NRS 617.1675 to Budget Account 101-9081, Budget Reserve, for unrestricted State General Fund use to offset the difference between projected revenues and collections and to be used only as necessary to meet existing and future obligations of the State.

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Darlene Baughn, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION –
EMPLOYMENT SECURITY SPECIAL FUND**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

The Department has been ordered to pay the fees for professional services and administrative costs related to the work performed by the Special Master related to court case CV20-00755. The Department requests approval to pay the Interim Order Awarding Special Master's Fees and Costs in the amount of \$68,646.17.

Additional Information

The Second District Court of The State of Nevada in and for the County of Washoe appointed a Special Master on July 7, 2020 to respond to a dispute concerning public interest – unemployment compensation to eligible unemployed Nevadans. The Court notes that both parties have similar goals: to pay eligible claimants. The Court finds this factor neutral and then considers whether the parties have the resources to pay for the services of the Special Master. The Court finds the weight of the responsibility for the litigation rests on the State's shoulders. The Court finds an allocation of the entirety of the Special Master's fees for the first billing cycle should be the responsibility of the State.

Statutory Authority:

Article 5, Section 21 of the Nevada Constitution

REVIEWED: _____

ACTION ITEM: _____

OFFICE OF THE DIRECTOR

Financial Management




STEVE SISOLAK
Governor

KATHLEEN DESOCIO
Chief Financial Officer

MEMORANDUM

DATE: September 15, 2020

TO: Susan Brown, Director
Governor's Finance Office

FROM: Elisa Cafferata, Director 

CC: Darlene Baughn, Exec Budget Officer, Governor's Finance Office
Troy Jordan, Esq., Senior Legal Counsel

SUBJECT: Request to be placed on Board of Examiners Agenda

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request to be placed on the agenda for the October meeting of the Board of Examiners an order for payment in the case number CV20-00755 in the Second Judicial District Court of the State of Nevada in the amount of \$68,646.17. Please find the attached order for payment. Should you have any questions, please do not hesitate to contact me.

Thank you for your consideration of this request.

IN THE SECOND JUDICIAL DISTRICT COURT OF
THE STATE OF NEVADA IN AND FOR THE
COUNTY OF WASHOE

AMETHYST PAYNE, IRIS PODESTA-
MIRELES, ANTHONY NAPOLITANO,
ISAIAH PAVIA-CRUZ, VICTORIA
WAKED, CHARLES PLOSKI, DARIUSH
NAIMI, TABITHA ASARE, SCOTT
HOWARD, RALPH WYNCOOP,
ELAINA ABING, and WILLIAM
TURNLEY behalf of themselves and all
others similarly situated,

Plaintiffs-Petitioners,

v.

STATE OF NEVADA *ex rel* NEVADA
DEPARTMENT OF EMPLOYMENT,
TRAINING AND REHABILITATION
(DETR) HEATHER KORBULIC in her
official capacity only as Nevada Director of
Employment, Training and Rehabilitation,
DENNIS PEREA in his official capacity as
Deputy Director of DETR, and KIMBERLY
GAA in her official capacity only as the
Administrator for the Employment Security
Division (ESD); and DOES 1-100, inclusive,

Defendants-Respondents

Case No.: CV20-00755

Dept No.: 8

**INTERIM ORDER AWARDING
SPECIAL MASTER'S FEES AND
COSTS: GRANTING JOINT MOTION
TO STAY; AND SETTING STATUS
HEARING**

1 **INTERIM ORDER AWARDING SPECIAL MASTER'S FEES AND COSTS;**
2 **GRANTING JOINT MOTION TO STAY; AND SETTING STATUS HEARING**

3 On September 10, 2020, the Court held a hearing to address the following matters:

4 **I. Special Master's Fees**

5 On July 7, 2020, the Court appointed Jason D. Guinasso, Esq., to serve as Special Master in
6 the above-captioned matter. On September 4, 2020, the Special Master filed a document titled
7 *August 2020 Memorandum of Fees and Costs of Special Master*. Defendants-Respondents ("the
8 State") filed *Defendant's Brief Regarding Special Master's Fees* on August 31, 2020, to which
9 Plaintiffs-Petitioners replied on September 2, 2020. This matter came before the Court on
10 September 10, 2020.

11 The Court finds the Special Master's fees to be fair and reasonable and for the benefit of the
12 Court. No parties objected to this determination. The issue centers around the allocation of
13 payment for the Special Master's services.

14 In determining the allocation of payment among parties, the Court weighs the following
15 factors:

16 The[C]ourt must allocate payment among the parties after considering [1] the
17 nature and amount of the controversy, [2] the parties' means, and [3] the extent to
18 which any party is more responsible than other parties for the reference to a master.
19 An interim allocation may be amended to reflect a decision on the merits.

20 Nev. R. Civ. P. 53(g)(2). The Court is unaware of any guiding Nevada case law, but as the
21 Nevada Rule is similar to Fed. R. Civ. P. 53(g), the Court will look to interpretation of the
22 federal law for guidance. *Las Vegas Novelty, Inc. v. Fernandez*, 106 Nev. 113, 119 (1990)
23 ("These cases [regarding federal interpretations of the Federal Rules of Civil Procedure] are
24 strong persuasive authority because the Nevada Rules of Civil Procedure are based in large part
25 upon their federal counterparts.").

26 A. The nature of the amount of controversy

27 The Court finds this factor to be neutral. Whether the matter is of public interest receives
28 considerable weight in the determination of this factor. *Chevron Corp. v. Donziger*, 2017 U.S.
Dist. LEXIS 212826, at *19 (S.D.N.Y. Dec. 8, 2017); *Morgan Hill Concerned Parents Ass'n v.*
Cal. Dep't of Educ., 2015 U.S. Dist. LEXIS 86909, at *5 (E.D. Cal. July 2, 2015). Here, the

1 dispute's nature concerns the public interest—unemployment compensation to eligible
2 unemployed Nevadans. The Court notes that both parties have similar goals: to pay eligible
3 claimants. Plaintiffs-Petitioners represent Nevadans who have or continue to seek benefits.
4 Defendants-Respondents are the State, which has made progress to ensure qualifying Nevadans
5 receive unemployment compensation, as noted by the Special Master. Having found this factor
6 to be neutral, the Court then considers whether the parties have the resources to pay for the
7 services of the Special Master.

8 B. The parties means

9 The Court finds this factor militates in favor of the State paying the Special Master's fees.
10 Although the State faces unprecedented financial shortfalls, Plaintiffs-Petitioners are indigent
11 persons seeking unemployment compensation during these challenging times. This is further
12 evidenced by the declarations of poverty filed by Plaintiffs-Petitioners pursuant to NEV. REV.
13 STAT. §12.015. Having found this factor to weigh against the State, the Court then considers
14 whether either party is more responsible for the reference to the Special Master.

15 C. Extent to which a party is more responsible for the reference to the Master

16 Where reference to the Special Master is on the Court's own motion and the Master's work
17 benefits both sides as well as the Court, it is reasonable to apportion cost of the Master's
18 service on an equal basis. *Dore Energy Corp. v. Prospective Inv. & Trading Co.*, 270 F.R.D.
19 262, 268 (W.D. La. 2010); *Carter v. Shop Rite Foods, Inc.*, 503 F.Supp. 680, 691
20 (N.D.Tex.1980). However, pursuant to Nev. R. Civ. P. 53(g)(2), the Court may vary from an
21 equal allocation if one side shares a greater responsibility for the reference to the Master.

22 Here, the Court appointed the Special Master within the Court's power to raise *Sua Sponte*.
23 The appointment was made with knowledge and acquiescence from both sides. Furthermore,
24 the parties collaborated on the Court's Order of appointment, and no objection thereto was
25 filed.

26 In weighing this factor, the Court considers several facts. First, Plaintiffs-Petitioners
27 waited months after the Coronavirus Aid, Relief and Economic Security (CARES) Act became
28 law before seeking a writ of mandate. This shows Plaintiffs-Petitioners' recognition of the

1 challenges facing this State and thus, showing due restraint under the circumstances. Plaintiffs-
2 Petitioners did not rush to seek judicial relief. Rather, they hoped the State would move
3 forward with unemployment benefits. Nonetheless, Plaintiffs-Petitioners brought this suit as a
4 last resort.¹

5 Next, the Court granted the writ in part, evidencing a level of success by Plaintiffs-
6 Petitioners. Third, the Special Master's report not only assisted the Court and benefited the
7 parties, but drew several implicit conclusions that there were interminable delays occasioned by
8 the State's response to the administration of the Unemployment Insurance and Pandemic
9 Unemployment Assistance benefit programs.

10 Thus, on balance, the Court finds the weight of the responsibility for the litigation rests on
11 the State's shoulders.²

12 In conclusion, the Court finds an allocation of the entirety of the Special Master's fees for
13 the first billing cycle should be responsibility of the State.

14 **II. Joint Motion for Stay of Proceedings**

15 On July 22, 2020, the Court issued an Order of Mandate wherein Plaintiffs-Petitioners' *Writ*
16 *of Mandamus* was granted in part and denied in part. The Order of Mandate also reserved several
17 issues for further consideration by the Court at a July 30 hearing.

18 Plaintiffs-Petitioners filed an appeal to the Nevada Supreme Court and the State cross-
19 appealed on August 6, 2020. Both appeals were dismissed.

20 On August 28, 2020, the Court issued a final Order of Mandate and the parties filed
21 respective appeals with the Nevada Supreme Court; Plaintiffs-Petitioners on September 4, 2020
22 and the State on September 8, 2020.

23 On September 4, 2020, the parties filed *Defendants' and Plaintiffs' Joint Motion for Stay of*
24 *Proceedings* in an attempt to settle the matter through mediation.

25
26 ¹ The Court recognizes the *original Petition for Writ of Mandamus* was filed May 12, 2020, but Plaintiffs-Petitioners
ultimately sought judicial relief on June 6, 2020 with the filing of the *First Amended Petition for Writ of Mandamus*.

27
28 ² As stated in prior orders, the Court recognizes and has taken into consideration the State's unenviable task of
standing up these new programs under extremely challenging circumstances.

1 While the Court is divested of jurisdiction by virtue of the pending appeals and cross-
2 appeal, the Court retains jurisdiction over ancillary matters. *Foster v. Dingwall*, 126 Nev. 49, 52-
3 53 (2010); *Mack-Manley v. Manley*, 122 Nev. 849, 855, 858 (2006) (providing that the district
4 court has the authority to resolve matters that are ancillary of the issues on appeal, “i.e., matters
5 that in no way affect the appeal’s merits,” and explaining that a “district court has the power to
6 enforce” its order being challenged on appeal.).

7 The Court notes the following constitute ancillary matters over which the Court retains
8 jurisdiction: (1) the allocation of payment to Special Master; (2) any timely and properly
9 submitted motions for fees and costs by either party; and (3) to determine whether there has been
10 compliance with the Court’s prior writ of mandate.

11 Subject to the above, the Court grants the *Plaintiffs’ Joint Motion for Stay of Proceedings* for
12 a minimum of thirty (30) days to allow the parties to mediate.

13 **III. Status Hearing**

14 The Court sets the next status hearing for October 20, 2020, at 2:00 p.m. to determine the
15 allocation of the Special Master’s second payment among parties, discuss the results of
16 mediation, and any pending ancillary matters that are briefed and submitted.

17 **IT IS HEREBY ORDERED** that Defendants-Respondents compensate Special Master
18 Jason D. Guinasso, Esq., for the first months billing, on or before November 15, 2020, as
19 follows:

- 20 1) Administrative costs in the amount of \$3,053.67; and
21 2) Fees for professional services rendered in the amount of \$65,592.50.

22 The *Defendants’ and Plaintiffs’ Joint Motion for Stay of Proceedings* is **GRANTED** for a
23 minimum of thirty (30) days to allow the parties to mediate.

24 Finally, the next status hearing is scheduled for October 20, 2020, at 2:00 p.m.

25 **IT IS SO ORDERED.**

26 DATED: This 11th day of September, 2020



27
28 BARRY L. BRESLOW
District Court Judge

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Mark Thierman, Esq.
Joshua Buck, Esq.
Gregory Ott, Esq.
Robert Whitney, Esq.
Joshua Hendrickson, Esq.
Leah Jones, Esq.

Judicial Assistant

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Jennifer Cooper, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: McDonald Carano LLP (as part of *In re* HCV Prison Litigation)
Claim No: TC19497
Settlement Amount: \$160,000.00
Date of Loss: December 9, 2019

Additional Information:

A motion for approval of a consent decree has been filed to include attorney's fees in the amount of \$160,000.00 for McDonald Carano LLP representing a negotiated settlement from a projected cost of up to \$500,000.00 to \$160,000.00.

Statutory Authority:

SAM 2905 and NRS 41.036

REVIEWED: _____
ACTION ITEM: _____

AARON D. FORD
Attorney General

KYLE E.N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

JESSICA L. ADAIR
Chief of Staff

RACHEL J. ANDERSON
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Susan Brown, Director, Governor's Finance Office

From: Nancy Katafias, State Tort Claims Manager
(775) 684-1252, nkatafias@ag.nv.gov

Subject: BOE Agenda Submittal TC 19497 In re: HCV Litigation

Date: September 4, 2020

Please place the following item on the October 13, 2020 Board of Examiner's agenda for approval. Upon approval, this item will be paid from Budget 1348, category 15.

The total settlement amount is \$160,000.00 and will be payable as follows:

McDonald Carano LLP
100 W Liberty Street, 10th floor
Reno NV 89501

Rec'd 9/8/20

TORT CLAIM RECOMMENDATION

DATE: September 4, 2020
CLAIMANT: In re HCV Litigation - Payment of Attorney Fees
CLAIM NUMBER: TC19497 see TC 19511 for the payment of the agreed upon hard costs
DATE OF LOSS: December 9, 2019, Date complaint filed
AGENCY: Nevada Department of Corrections

DISCUSSION

In multiple lawsuits filed against the Nevada Department of Corrections, the involved inmates alleged 8th Amendment violations regarding medical deliberate indifference in the treatment of Hepatitis C. The court certified these cases as a class action and appointed counsel to represent the class.

A Consent Decree was reached during several court sessions. This decree will avoid the protracted costs and uncertainty associated with continuing to litigate both the injunctive relief regarding medical treatment and declaratory relief.

It is possible that opposing counsel attorney fees request could have been in excess of \$350,000 had the case not resolved. Settlement of the attorney fees portion of this case in the amount of \$160,000 was cost effective for the State.

This consent decree is being submitted to the BOE and the IFC under separate cover by the NDOC.

Please note that TC 19511 will be processed for agreed upon hard costs in the amount of \$21,045.53. Please also note that the individual inmates involved in this class still have the option to litigate any alleged damages due to the prior NDOC medical policy regarding treatment.

RECOMMENDATION

It is recommended that the claim be paid in the amount of \$160,000.00 (One Hundred Sixty Thousand Dollars and no/100).

RECOMMENDATION: PAY

G/L 7357 McDonald Carano LLP
100 W Liberty Street, 10th floor
Reno NV 89501

Approved:

Nancy Katafias

NANCY KATAFIAS, CLAIMS MANAGER

September 4, 2020

DATE

Rachel Anderson

RACHEL J. ANDERSON, GENERAL COUNSEL

September 4, 2020

DATE

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10 alina@nvlitigation.com

11 *Class Counsel*

12 **UNITED STATES DISTRICT COURT**
13 **DISTRICT OF NEVADA**

14 * * * * *

15 IN RE: HCV PRISON LITIGATION

Case No: 3:19-cv-00577-MMD-CLB

17 **JOINT MOTION FOR PRELIMINARY**
18 **APPROVAL OF CONSENT DECREE**

19
20 Class Representatives Marty Scott Fitzgerald, Elizabeth Carley, Donald Savage, Howard
21 White, Carl Olsen, Scott Bedard, Stephen Ciolino and Mitchell Fields (“Class Representatives”)
22 and Defendants the State of Nevada *ex rel.* Nevada Department of Corrections, Director Charles
23 Daniels, former Acting Director and current Deputy Director of Operations Harold Wickham,
24 former Director James Dzurenda, former Medical Director Romeo Aranas, M.D., current Medical
25 Director, Michael Minev, M.D. (collectively referred to as “the NDOC” or “Defendants”) (Class
26 Representatives and Defendants are collectively referred to herein as the “Parties” or individually
27 as a “Party”), respectfully request that this Court to preliminarily approve the Consent Decree
28 submitted with this Motion, Exhibit 1, as well as the form of notice provided to the Class Members,

Exhibit 2. This Motion is made and based upon the following Memorandum of Points and Authorities, the exhibits attached hereto, the pleadings and papers on file, and any oral argument of counsel at a hearing on this matter.

MEMORANDUM OF POINTS AND AUTHORITIES

I. INTRODUCTION

The Parties have reached a proposed resolution of this class action whereby 1) all inmates in the custody of NDOC will be tested for Hepatitis C (“HCV”) this year; 2) effectively all of the highest-priority inmates will receive Direct-Acting Antiviral (“DAA”) treatment within six months of the approval of the Consent Decree; 3) 1,200 inmates with HCV will receive DAA treatment within the first year and a total of 2,400 inmates with HCV will receive this cure within the first three years after the approval of the Consent Decree. Exhibit 1, Proposed Consent Decree. The Parties have also agreed upon a revised set of policies and practices through the amendment of MD 219 and its related documents. As many of these timelines are triggered by the effective date of the final approval of the Consent Decree, there is significant urgency. However, there are complexities and procedural formalities that need to be addressed and thus, the Parties respectfully suggest the following framework should be adopted upon preliminary approval of the Consent Decree by the Court.

First, the Parties’ request that after preliminary approval, the Court set a fairness hearing (“Fairness Hearing”) as soon as possible after October 22, 2020 (the date of the next Interim Finance Committee), at which the final approval of the Consent Decree will be presented and resolved in accordance with Fed. R. Civ. P. 23(e). The period between the preliminary approval of the Consent Decree and the Fairness Hearing will be referred to as the “Interim Period.”

Second, within ten (10) days after preliminary approval, the Parties will notify ascertainable Class Members of the proposed Consent Decree (“Notice”), Exhibit 2, and inform them that they have the opportunity to provide input to the Court and/or object to the Consent Decree during the Interim Period. The Notice will also inform the Class Members, including Class Representatives, that they are entitled to an additional opt-out period during the Interim Period.

1 Third, during the Interim Period, Defendants will seek approval of the Consent Decree
 2 from the Board of Examiners, the Interim Finance Committee, and/or the Nevada Legislature. The
 3 Consent Decree is expressly contingent upon certain governmental approvals; however, the Parties
 4 anticipate that the matter will be presented and approval hopefully obtained prior to the Fairness
 5 Hearing. In the event that the governmental approvals are not received, the Parties will notify the
 6 Court and schedule a status conference.

7 Fourth, in advance of the Fairness Hearing, the Parties will submit supplemental briefing
 8 as needed to inform the Court of the status of the governmental approvals, respond to any
 9 objections to the Consent Decree, and further support the basis for entry of the Consent Decree.

10 Based on the foregoing, this Joint Motion respectfully requests that the Court (1)
 11 preliminarily approve the Consent Decree, Ex. 1; (2) approve the form of the Notice, Ex. 2; (3) set
 12 a date for the Fairness Hearing; and (4) set a date by which Class Members must seek exclusion
 13 from the Class or file objections to the proposed Consent Decree.

14 **II. LEGAL STANDARD**

15 “The Court’s review of the proposed consent decree is informed by the public policy
 16 favoring settlement.” *Sierra Club v. McCarthy*, No. 13-CV-03953-SI, 2015 WL 889142, at *5
 17 (N.D. Cal. Mar. 2, 2015). A district court may approve a consent decree when the decree is
 18 “fair, reasonable and equitable and does not violate the law or public policy.” *Sierra Club, Inc. v.*
 19 *Elec. Controls Design, Inc.*, 909 F.2d 1350, 1355 (9th Cir. 1990). “If the decree was the product
 20 of ‘good faith, arms-length negotiations,’ it is ‘presumptively valid and the objecting party has a
 21 heavy burden of demonstrating the decree is unreasonable.’ *McCarthy*, 2015 WL 889142, at *5
 22 (quoting *United States v. Oregon*, 913 F.2d 576, 580 (9th Cir. 1990)).

23 Further, pursuant to the Prison Litigation Reform Act, 18 U.S.C. § 3626 (“PLRA”), a
 24 consent decree containing injunctive relief in a case involving “prison conditions” may not be
 25 approved unless the district court finds that the injunctive relief is (1) narrowly drawn, (2) extends
 26 no further than is necessary to correct the asserted violation of the federal right, and (3) is the least
 27 intrusive means necessary to correct the asserted violation of the federal right.

28 //

1 **III. ARGUMENT**

2 This Court should preliminarily approve the Consent Decree because it is (1) fair, adequate,
3 and reasonable; (2) not illegal or the result of collusion, and in the public interest. Moreover, it is
4 (1) narrowly drawn, (2) extends no further than necessary to correct the asserted violation of a
5 federal right, and (3) is the least intrusive means necessary to correct the asserted violation of a
6 federal right.

7 This class action relates to the policies and practices for testing and treatment of inmates
8 in NDOC custody. Plaintiffs sought declaratory and injunctive relief, and to certify a class seeking
9 the same, from the State of Nevada's practice of withholding or delaying curative treatment to
10 inmates with chronic Hepatitis C Virus ("HCV") without medical justification. This curative
11 treatment is commonly referred to as DAA Treatment. While Defendants do not admit liability,
12 the proposed Consent Decree will expand and accelerate the testing and treatment of inmates with
13 HCV. Defendants have agreed to revise MD 219 and the related documents to remove non-medical
14 barriers to testing and treatment. Ex. 1. Defendants have also agreed to definitive timelines by
15 which a set number of inmates with HCV must be provided with DAA Treatment and this rate of
16 treatment is exponentially greater than the existing rate. *Id.*

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IV. CONCLUSION

For all of the foregoing reasons, the Parties request that the Court (1) preliminarily approve the Consent Decree, Ex. 1; (2) approve the form of the Notice, Ex. 2; (3) set a date for the Fairness Hearing; and (4) set a date by which Class Members must seek exclusion from the Class or file objections to the proposed Consent Decree.

Dated August 20, 2020.

McDONALD CARANO LLP
/s/ Adam Hosmer-Henner

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 Chelsea Latino, Esq. (NSBN 14227)
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Attorneys for Plaintiffs

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/s/ D. Randall Gilmer

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Attorneys for Defendants

CERTIFICATE OF SERVICE

I hereby certify, under penalty of perjury, that I am an employee of McDonald Carano and that on this date, I served the within **JOINT MOTION FOR PRELIMINARY APPROVAL OF CONSENT DECREE** on the parties in said case by electronically filing via the Court's e-filing system. The participants in this case are registered e-filing users and that service will be accomplished by e-filing to the following e-filing participants:

Aaron D. Ford, Esq.
Douglas Rands, Esq.
Charles Odgers, Esq.
Jared Frost, Esq.
Nevada Attorney General's Office
100 N. Carson Street
Carson City, NV 89701

In addition, a true and correct copy was mailed to the party below via U.S. Mail addressed as follows:

Budd Reese, #80466
Ely State Prison
P.O. Box 1989
Ely, NV 89301

Donald M. Savage, #1004487
Northern Nevada Correctional Center
P.O. Box 7000
Carson City, NV 89702

Howard Lee White, #24575
Northern Nevada Correctional Center
P.O. Box 7000
Carson City, NV 89702

Carl Henry Olsen, #31147
Lovelock Correctional Center
1200 Prison Road
Lovelock, NV 89419

Scott H. Bedard, #67540
Lovelock Correctional Center
1200 Prison Road
Lovelock, NV 89419

Stephen Frederick Paul Ciolino, #84670
High Desert State Prison
P.O. Box 650
Indian Springs, NV 89070

Mitchell Fields, #46666
Love Lock Correctional Center
1200 Prison Road
Lovelock, NV 89419

Marty Scott Fitzgerald, #73049
High Desert State Prison
PO Box 650
Indian Springs, NV 89070

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1 Elizabeth Carley, # 1095997
2 Florence McClure Women's
3 Correctional Center
4370 Smiley Road
Las Vegas, NV 89115

Ty Thomas, #69806
Northern Nevada Correctional Center
P.O. Box 7000
Carson City, NV 89702

4 Ronald J. Mulder, # 72064
5 Northern Nevada Correctional Center
6 P.O. Box 7000
Carson City, NV 89702

7 Dated: August 20, 2020

8
9 /s/ Jill Nelson
Jill Nelson

INDEX OF EXHIBITS

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Exhibit 1

Proposed Consent Decree

Exhibit 1

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UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

* * * * *

IN RE: HCV PRISON LITIGATION

Case No: 3:19-cv-00577-MMD-CLB

PROPOSED CONSENT DECREE

I. INTRODUCTION

A. The Parties:

1. Plaintiffs: Class Representatives Marty Scott Fitzgerald, Elizabeth Carley, Donald Savage, Howard White, Carl Olsen, Scott Bedard, Stephen Ciolino and Mitchell Fields (“Class Representatives”) who filed a Class Action Complaint (“Complaint”) on December 9, 2019 (ECF No. 10) individually and on behalf of a class of similarly situated persons (“Class Members”), by and through their undersigned counsel (“Class Counsel”).
2. Defendants: The STATE OF NEVADA *ex rel.* NEVADA DEPARTMENT OF CORRECTIONS (“NDOC”), on behalf of itself and all of its officers, directors, employees, former employees, agents, predecessors, divisions, correctional facilities, successors, administrators, and assigns, including, but not limited to Director Charles Daniels, former Acting Director and current Deputy Director of Operations Harold Wickham, former Director James Dzurenda, former Medical Director Romeo Aranas, M.D., current Medical Director, Michael Minev, M.D., and any other persons named (or could have been named) in the Complaint who are or were NDOC or State of Nevada employees (collectively referred to as “the NDOC” or “Defendants”).
3. Plaintiffs and Defendants are collectively referred to herein as the “Parties” or individually as a “Party.”

B. DISPUTES/LITIGATION

4. This action relates to the testing and treatment of inmates with the chronic Hepatitis C Virus (“HCV”) who are or will be in NDOC custody.

1 5. On October 9, 2019, this Court issued Pre-Trial Order #1: Initial Case Conference (ECF
2 No. 1). Through that Order, the Court consolidated fourteen (14) cases, which presented
3 similar issues related to HCV:

- 4 • 2:17-CV-1627-MMD-CBC Reese v. Foxfulker, et. al.
- 5 • 2:17-CV-1725-MMD-CBC Fields v. Neven, et. al.
- 6 • 2:17-CV-2346-MMD-CBC Carley v. Neven, et. al.
- 7 • 2:19-CV-0213-MMD-CBC Flynn v. Dzurenda, et. al.
- 8 • 2:19-CV-0520-MMD-CBC Ciolino v. Dzurenda, et. al.
- 9 • 3:16-CV-0676-MMD-CBC Nevarez v. Baca, et. al.
- 10 • 3:17-CV-0278-MMD-CBC Fitzgerald v. Martin, et. al.
- 11 • 3:17-CV-0612-MMD-CBC Savage v. Aranas, et. al.
- 12 • 3:18-CV-0037-MMD-CBC White v. Aranas, et. al.
- 13 • 3:18-CV-0149-MMD-CBC Olsen v. Nevada Department of Corrections, et. al.
- 14 • 3:18-CV-0218-MMD-CBC Bedard v. Nevada Department of Corrections, et. al.
- 15 • 3:18-CV-0386-MMD-CBC Mulder v. Marks, et. al.
- 16 • 3:18-CV-0464-MMD-CBC Thomas v. Dzurenda, et. al.
- 17 • 3:19-CV-0300-MMD-CBC Klein v. Williams, et. al.

18 6. On December 9, 2019, Class Counsel filed an Amended Class Action Complaint
19 (“Complaint”) and Motion to Certify Class. (ECF Nos. 10, 11). The Complaint was filed
20 on behalf of eight named plaintiffs, the Class Representatives, whose individual cases were
21 stayed during the pendency of the class action proceedings. The other consolidated cases
22 were also stayed, even for those plaintiffs who did not serve as Class Representatives.

23 7. Defendants answered the Complaint on January 21, 2020 and filed a Response to Motion
24 to Certify Class on the same day. (ECF Nos. 18, 19).

25 8. On February 18, 2020, the Court granted the Motion to Certify Class. (ECF No. 21). Adam
26 Hosmer-Henner, Margaret A. McLetchie, and their chosen litigation teams were appointed
27 as Class Counsel. *Id.* The Court certified a class of “all persons: (a) who are or will be in
28 the legal custody of NDOC; (b) who have been incarcerated for at least 21 days and have
at least 12 weeks remaining on their sentence; (c) who have been diagnosed with chronic
HCV and are candidates for DAA treatment pursuant to the proper medical standard of
care; and (d) for whom DAA treatment has been or will be denied, withheld, or delayed
based on policies or considerations that deviate from the proper medical standard of care.”

Id.

//

1 9. The Court further ordered that the following issues were certified for class litigation: “(1)
2 whether HCV is a serious medical need; (2) whether NDOC’s policy and practice of not
3 providing HCV treatment constitutes deliberate indifference to serious medical needs in
4 violation of the Eight Amendment; (3) whether NDOC has knowingly failed to provide the
5 necessary staging of HCV patients in accordance with the prevailing medical standard of
6 care, including the pretreatment testing to determine the severity of the disease; (4) whether
7 NDOC has knowingly employed policies and practices that unjustifiably delay or deny
8 treatment for HCV; (5) whether NDOC has permitted cost considerations to improperly
9 interfere with the treatment of HCV; (6) whether HCV is a disability under the ADA
10 (Americans with Disabilities Act); (7) whether medical services in prison are a program or
11 service under the ADA; and (8) whether Defendant has discriminated against NDOC
12 inmates with HCV on the basis of their disability by categorically denying them medical
13 treatment, while providing treatment for other diseases and conditions.” (ECF No. 21).

14 10. The Parties submitted a Proposed Stipulated Discovery Plan and Scheduling Order on April
15 2, 2020 (ECF No. 32) and the Court entered a Scheduling Order on April 3, 2020 (ECF
16 No. 34).

17 11. The Parties engaged in written discovery throughout the first phase of the discovery plan.
18 Although the Parties did not disclose expert reports prior to settlement, both sides also
19 engaged experts and consulted with them extensively.

20 12. The Parties participated in a telephonic pre-settlement conference on June 24, 2020 with
21 Magistrate Judge Cobb and the entered into a stipulation to stay further discovery and
22 discovery deadlines pending the outcome of settlement discussions. (ECF Nos. 45, 46).

23 13. The Parties participated in a settlement conference with Magistrate Judge Cobb on July 9,
24 2020 and July 10, 2020. (ECF Nos. 54, 55). Thereafter, the Parties continued settlement
25 discussions on August 6, 2020 (ECF No. 59) with Magistrate Judge Cobb, in addition to
26 additional numerous hours spent on videoconferences and teleconferences in between and
27 after the formal settlement conferences.

28 //

C. Proposed Resolution

14. This Parties recognize the need to test inmates in NDOC custody for HCV and the need to provide DAA treatment for HCV. At an April 14, 2020 meeting of the State of Nevada Board of Examiners, Governor Sisolak remarked: "Treating [HCV inmates] in prison is critical for two reasons. First, if left untreated, this disease can spread widely through the prisons. Second, if not treated in prison, treatment will most likely occur after the inmate has been released. A large percentage of inmates are on Medicaid and treatment later in the disease lifecycle is more costly than treatment in the early stages. As a result, treatment in prison is less costly to the State."

15. Defendants agree that the Consent Decree meets the requirements of 18 U.S.C. § 3626(a)(1)(A) & (c)(1) and they will not seek to terminate or otherwise challenge the Consent Decree based on a contention that it is inconsistent with the Prison Litigation Reform Act. In reviewing the claims raised in the Complaint, the State of Nevada, NDOC, and all individually-named Defendants deny that the NDOC and its employees engaged in any culpable conduct. The NDOC's legal position was at all times, and remains, that the HCV Inmate Patients' rights were not violated as all versions of (previous and current) Medical Directive (MD) 219 promulgated by NDOC do not violate the Eighth Amendment and that the HCV Treatment provided to HCV Inmates was and is medically appropriate and in conformity with all state and federal laws, including the ADA.

16. By agreeing to entry of this Consent Decree, the Parties make no admission of law or fact with respect to the allegations in the Complaint. For the purposes of avoiding litigation among the Parties, however, the Parties agree to the requirements of this Consent Decree.

17. The Parties recognize, and the Court by entering this Consent Decree finds, that this Consent Decree has been negotiated at arms-length by the Parties in good faith and will avoid litigation among the Parties, and that this Consent Decree is fair, reasonable, and in the public interest.

//

//

1 NOW THEREFORE, it is hereby ADJUDGED, ORDERED, AND DECREED as follows:

2 **II. DEFINITIONS**

3 18. “HCV” refers to chronic Hepatitis C.

4 19. “DAA” refers to direct-acting antiviral medications.

5 20. “MD 219” refers to the medical directive adopted by Defendants related to the testing and
6 treatment of HCV by NDOC. MD 219 has been revised several times from the first version
7 relevant to this litigation, which was adopted on May 17, 2017. MD 219 was then revised
8 again in November 2019 and January 2020.

9 21. “HCV Consent Agreement” refers to the agreement signed by an inmate pursuant to MD
10 219.

11 22. “Effective Date” refers to the date on which the Court grants final approval to the Consent
12 Decree after the Parties, the State of Nevada Board of Examiners (if necessary), the State
13 of Nevada Interim Finance Committee (“IFC”) and/or the State of Nevada Legislature,
14 have all agreed to the Consent Decree. Should this Consent Decree be agreed to by the
15 Parties, the Court and IFC or Legislature on different dates, the Effective Date shall be the
16 date in which the last necessary entity (IFC, Legislature, Court) has agreed to the terms of
17 the Consent Decree.

18 23. “Class Members” or “HCV Inmate Patients” refers to all current or future inmates within
19 NDOC custody who were identified by the Court as inmates

20 (a) who are or will be in the legal custody of NDOC; (b) who have
21 been incarcerated for at least 21 days and have at least 12 weeks
22 remaining on their sentence; (c) who have been diagnosed with
23 chronic HCV and are candidates for DAA [Direct Acting Antiviral]
treatment pursuant to the proper medical standard of care; and (d)
for whom DAA treatment has been or will be denied, withheld, or
delayed based on policies or considerations that deviate from the
proper medical standard of care.^[1]

24 As the determination of which inmates would fall under categories (c) and (d) has not been
25 litigated and decided, and the Parties continue to dispute what “the proper medical standard
26 of care” is for treating incarcerated individuals with HCV, for purposes of this Consent
27

28

¹ See Order, *In re: HCV Litigation*, ECF No. 21.

Decree, the Parties agree that all individuals incarcerated within an NDOC facility now or in the future who meet the description of the class definition set forth in ¶ 25 (a)-(c) shall be considered an HCV Inmate Patient making them eligible for DAA treatment, if medically indicated, without regard to whether DAA Treatment for each and every HCV positive inmate is constitutionally required.

III. JURISDICTION AND VENUE

24. This Court has jurisdiction over the subject matter of this action and over the Parties pursuant to 28 U.S.C. § 1331 and 28 U.S.C. § 1343(a)(3). Venue is proper under 28 U.S.C. § 1391(b)(1) and (2), because the events that gave rise to this cause of action—the formulation and execution of the versions of MD 219—occurred in Nevada and the Defendants reside in Nevada. For purposes of this Consent Decree and any action to enforce this Consent Decree, Defendants consent to the Court’s jurisdiction over this Consent Decree and any such enforcement action and consents to venue in this judicial district.

IV. CLASS DEFINITION

25. The Court certified a class of all current or future inmates within NDOC custody who (a) who are or will be in the legal custody of NDOC; (b) who have been incarcerated for at least 21 days and have at least 12 weeks remaining on their sentence; (c) who have been diagnosed with chronic HCV and are candidates for DAA [Direct Acting Antiviral] treatment pursuant to the proper medical standard of care; and (d) for whom DAA treatment has been or will be denied, withheld, or delayed based on policies or considerations that deviate from the proper medical standard of care. (ECF No. 21)

26. For the purposes of this Consent Decree, the Parties agree that all individuals with HCV incarcerated within an NDOC facility now or in the future shall be considered a member of the class making them eligible for DAA treatment, if medically indicated.

V. APPLICABILITY

27. The obligations of this Consent Decree apply to and are binding upon the Parties, including any successor agencies or other entities or persons otherwise bound by law.

28. Within ten (10) days of the Effective Date, Defendants shall provide a copy of this Consent Decree to all officers, employees, physicians, and agents whose duties might reasonably include compliance with any provision of this Consent Decree. Defendants shall also provide a copy of this Consent Decree to any third parties retained by Defendants to implement this Consent Decree. In any action to enforce this Consent Decree, Defendants shall not raise as a defense the failure by any of its officers, directors, employees, agents, or physicians to take any actions necessary to comply with the provisions of this Consent Decree.

VI. SUBSTANTIVE PROVISIONS

A. HCV Policies and Procedures

29. Defendants agree to adopt and follow the revised version of MD 219, attached and incorporated as Appendix A, and the revised version of the HCV Consent Agreement, attached and incorporated as Appendix B.

30. Defendants agree not to use any nonmedical reason to deny class members DAA Treatment, or delay DAA Treatment except as specified in Appendix A or Appendix B.

31. Defendants will not modify or replace MD 219 or the HCV Consent Agreement during the time frame in which this Consent Decree is in force, without approval of the Court.

B. Testing

32. Defendants agree to test all inmates in the custody of NDOC for HCV by December 31, 2020.

33. Defendants will continue to test all inmates for HCV during the intake process, unless an inmate refuses or choose to opt-out of the testing.

34. By January 11, 2021, Defendants will screen and prioritize all Class Members using the criteria in the revised version of MD 219, attached as Appendix A.

C. Treatment

35. Defendants represent and warrant that, to the best of their current knowledge, as of the Effective Date there are fewer than 2,400 inmates in NDOC custody who have chronic HCV.

1 36. Within six (6) months from the approval of this Consent Decree by the IFC or Legislature,
2 Defendants will provide DAA Treatment to all inmates who are prioritized as Priority One,
3 as that term is further defined and described in MD 219, so long as there is no medical
4 contraindication as set forth in MD 219. Appendix A.

5 37. Within three (3) years from the Effective Date, Defendants will provide DAA treatment to
6 a minimum of 2,400 Class Members based on the following timeline:

- 7 a. A minimum of 1,200 Class Members within the first twelve (12) month period after
8 the Effective Date (for purposes of this provision any inmates treated under
9 Paragraph 36 shall be considered as part of the 1,200 inmates);
10 b. A minimum of an additional 600 Class Members within the second (12) month
11 period after the Effective Date; and
12 c. A minimum of an additional 600 Class Members within the third (12) month period
13 after the Effective Date.

14 38. After the above timeline is completed, thirty-six (36) months after the Effective Date,
15 Defendants agree to provide DAA treatment to Class Members within NDOC's custody at
16 a rate that, at a minimum, exceeds the HCV infection rate of new inmates who test HCV
17 positive, or who are confirmed to be HCV positive, during the intake process. For the
18 avoidance of ambiguity, if an additional 600 inmates tested positive for HCV during intake
19 in one calendar year, then Defendants agree to provide DAA treatment to at least 600 Class
20 Members in the same calendar year.

21 **D. Monitoring**

22 39. Class Counsel agree to be appointed as Monitors for the purposes of this Consent Decree.

23 40. For the duration of the Consent Decree, Defendants agree to timely provide Monitors and
24 the Court, in accordance with the Stipulated Protective Order and filed under seal or
25 redacted as necessary, with copies of Minutes of the HCV Committee within fourteen (14)
26 days of each meeting and comprehensive quarterly reports containing the following
27 categories of information:

- 28 a. The number of inmates tested/screened during the reporting period;

- b. The number of inmates who tested positive for HCV during the reporting period (including the date on which each inmate tested positive for HCV);
 - c. The number of inmates who began receiving DAA Treatment (with an indication of which type of DAA Treatment was provided and the date on which DAA Treatment was initiated) during the reporting period;
 - d. The number of inmates who concluded their course of DAA Treatment (with an indication of which type of DAA Treatment was provided and the date on which DAA Treatment was concluded) during the reporting period;
 - e. The number of inmates who obtained SVR (cure) after completion of DAA treatment during the reporting period.
 - f. The number of inmates who were tested after receiving DAA treatment but did not obtain SVR (cure) after completion of DAA treatment during the reporting period.
 - g. The number of inmates for whom DAA Treatment was denied or delayed (with information and explanations for each denial/delay) during the reporting period.
41. Defendants agree to cooperate with Class Counsel to ensure that the above information is provided in a reasonably usable and accessible format on a timely basis.

E. Attorney's Fees

42. Subject to separate approval by the Board of Examiners, the Parties agree Defendants will provide an attorney's fees award of \$160,000 to Class Counsel ("Award"), which is a discounted amount that Class Counsel has agreed to accept. The Consent Decree, without the Award, can be separately approved by the IFC and/or Legislature even if the Board of Examiners does not approve the Award. Should approval be provided to the Consent Decree but not the Award, the Parties agree that Class Counsel may seek the non-discounted amount of their attorney's fees as provided herein. The Award also includes attorney's fees for ongoing monitoring to which Class Counsel may otherwise be entitled, and, if approved, precludes a separate request by Class Counsel for the same. Upon approval of the Award, apart from the Award and except as otherwise specified herein, the

1 Parties agree to bear their own attorney's fees arising from the litigation prior to the
2 Effective Date.

3 43. If the Award is not approved by the Board of Examiners, then the Parties agree this Consent
4 Decree does not resolve the issues of whether Class Counsel are entitled to attorney's fees
5 or the amount of those fees should they be awarded. The Parties agree to submit the matter
6 of whether attorney's fees are appropriate and the amount of those fees should they be
7 awarded, to Magistrate Judge Baldwin for a Report and Recommendation.

8 44. If the Award is not approved, the Parties agree that this Consent Decree shall not be deemed
9 to be an acknowledgement or admission that either Party is deemed to be a prevailing party
10 due to the Consent Decree. Plaintiffs assert they are the prevailing party in this action and
11 reserve the right to seek attorney's fees. Defendants do not agree and reserve the right to
12 contest that Plaintiffs are the prevailing parties in this action, that Class Counsel is entitled
13 to any attorney's fees, and the amount of attorney fees requested by Plaintiffs. Each Party
14 may rely on this Consent Decree and Appendix A in order to make their respective
15 arguments as to whether either party is a prevailing party and to argue the appropriateness
16 of attorney's fees being provided to either Party.

17 45. Any Party who is successful in any future motion or proceeding to enforce the terms of the
18 Consent Decree, will be entitled to seek and collect reasonable attorney's fees and costs of
19 suit incurred in prosecuting or defending such motions.

20 **F. Costs**

21 46. Defendants agree to reimburse the Federal Pro Bono Program and Class Counsel for costs
22 and expert witness fees in an amount not to exceed \$25,000. Class Counsel agrees to
23 provide NDOC's counsel with receipts, invoices, or other documentation needed to support
24 the reimbursement of the Federal Pro Bono Program and Class Counsel for these amounts
25 not to exceed \$25,000 in total. Apart from this reimbursement, and except as otherwise
26 specified herein, the Parties agree to bear their own costs arising from the litigation prior
27 to the Effective Date.

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G. Incentive Awards

47. The Parties agree that this Consent Decree shall not be deemed to be an acknowledgement or admission that any Class Representative is entitled to an Incentive Award due to the Consent Decree. Should any Class Representative with an existing case related to HCV seek an Incentive Award, NDOC agrees to not oppose such requests on the grounds that they are made in the separate action rather than the class or consolidated action, but reserves the right to challenge whether any Class Representative is entitled to Incentive Fees or monetary damages.

H. DISPUTE RESOLUTION

48. Any dispute shall be submitted to the Court for a hearing on the issues.

I. NOTICE TO THE CLASS

49. Prior to a fairness hearing, and early enough to provide practicable notice, the Parties will provide Class Members with notice of the proposed Consent Decree and provide a mechanism for ascertainable Class Representatives and Class Members to provide input prior to or at the fairness hearing. The Parties also will provide ascertainable Class Representatives and Class Members with an additional opt-out period prior to the fairness hearing.

50. Defendants shall ensure that written notice to the Class Members is made known by posting in conspicuous places throughout the NDOC institutions a notice to be jointly drafted by the Parties' counsel following approval of this Consent Decree. The notice will be posted within ten (10) days of it being agreed to by the Parties (and the Court should the Court require its approval) and shall be posted for a minimum of thirty (30) days. Defendants may also choose—but are not obligated to—place a copy of the notice in any medical file of any identifiable HCV Inmate Patient.

J. ACCESS TO RELEVANT DOCUMENTS

51. The Parties agree that Class Counsel and the Court shall have access to all documents necessary and relevant to the implementation of this Consent Decree subject to the terms

1 of the Stipulated Protective Order in this action and in a manner consistent with HIPAA's
 2 protections regarding Protected Health Information.

3 **K. EFFECT OF SETTLEMENT/RESERVATION OF RIGHTS**

4 52. The Consent Decree shall be deemed to serve as a final judgment and resolution of claims
 5 for prospective relief concerning Defendants' policies and practices for testing and
 6 treatment of HCV, including MD 219 and the Consent Agreement. The Parties agree that
 7 nothing in this Consent Decree precludes the Class Representatives or any other Class
 8 Member from continuing their current individual lawsuits, or bringing future lawsuits,
 9 seeking monetary damages. The Parties also agree that nothing in this Consent Decree
 10 precludes any plaintiff from asserting other claims that do not pertain to the general
 11 prospective relief issues addressed in the Consent Decree; further, a plaintiff may seek
 12 injunctive relief for their individual claims based on the application of the revised policies
 13 to that individual. The Consent Decree is not to be construed and shall never at any time
 14 for any purpose be considered an admission of liability on the part of Defendants who
 15 reserve all rights to defend themselves against any current or future claims, including for
 16 monetary damages claims, without waiving any potential defenses, including sovereign
 17 immunity, Eleventh Amendment Immunity, qualified immunity, discretionary acts
 18 immunity, and any other common law, statutory defense, or affirmative defense that may
 19 be applicable as a defense against any claim brought by a Class Member against the State,
 20 NDOC, or any individual state employee in the future.

21 53. Notwithstanding the Parties' mutual promise to amicably resolve these issues, this Consent
 22 Decree is contingent upon approval by the Board of Examiners, the IFC, and/or the
 23 Legislature. While the Parties cannot bind these decisionmakers regarding whether to
 24 approve or disapprove of this Consent Decree, the Governor's Office for the State of
 25 Nevada has agreed to present and recommend the terms of this Consent Decree to the IFC
 26 and/or Legislature for approval at the next possible opportunity.

27 54. This Consent Decree is contingent upon the approval of the Court as required under the
 28 Federal Rules of Civil Procedure regarding class action settlements.

VII. MISCELLANEOUS

55. Mitigating Factors - This Consent Decree is based upon the unique circumstances and mitigating factors relating to Class Action Lawsuit and shall not be considered in any separate legal or administrative proceeding involving any other person, excluding the Parties, for any purpose whatsoever.

56. Counterparts - This Consent Decree may be executed simultaneously in one or more counterparts, each of which shall be deemed an original.

VIII. RETENTION OF JURISDICTION

57. The Court (Judge Du and Magistrate Judge Baldwin) shall retain jurisdiction to enforce the terms of this Consent Decree.

IX. MODIFICATION

58. This Consent Decree shall not be modified in any way absent Court approval.

X. SIGNATORIES

59. Each undersigned representative certifies that he or she is fully authorized to enter into the terms and conditions of this Consent Decree and to execute and legally bind the Party he or she represents to this document.

XI. FINAL JUDGMENT

60. Upon approval and entry of this Consent Decree by the Court, this Consent Decree shall constitute a final judgment of the Court in Case No. 3:19-cv-00577-MMD-CLB.

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61. This Consent Decree will terminate four years from the Effective Date, but the Court may extend this Consent Decree and/or any of its provisions for good cause in the event that Defendants have failed to substantially comply.

Dated: _____

McDONALD CARANO LLP

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Dated: _____

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Attorneys for Defendants

SO ORDERED THIS _____ DAY OF _____ 2020

UNITED STATES DISTRICT JUDGE

APPENDIX A

Medical Directive 219

APPENDIX A

EFFECTIVE DATE: 07/2020

MEDICAL DIRECTIVE

NUMBER: 219

TITLE: HEPATITIS C, TREATMENT OF

PURPOSE:

These guidelines represent the treatment of Hepatitis C in the Nevada Department of Corrections. These guidelines assist medical practitioners in evaluating patients. However, nothing in these guidelines take precedence over a case-by-case determination of the medical needs of the patient. The goal of treatment of Hepatitis C-infected persons is to reduce Hepatitis-C transmission and associated morbidity and mortality by the timely achievement of a virologic cure as evidenced by a sustained virologic response.

AUTHORITY:

AR 621, NRS 209.381, NAC 441A, NAC 441A.570

RESPONSIBILITY:

Medical Division staff has the responsibility to have knowledge of and comply with this procedure.

DEFINITIONS:

HEPATITIS C - A blood borne pathogen transmitted primarily by way of percutaneous exposure to blood.

HCV – Chronic Hepatitis C as diagnosed by a qualified medical practitioner

DAA – Direct Acting Antiviral treatment in the form of an FDA-approved treatment for HCV, which may include, without limitation, Epclusa (sofosbuvir/velpatasvir) or Mavyret (glecaprevir/pibrentasvir)

PRACTITIONER - Physician, Physician Assistant, or Advanced Practice Registered Nurse

PROCEDURES:

219.01 TESTING FOR HEPATITIS C AT INTAKE

- 1 Unless an inmate refuses or chooses to opt out of Hepatitis C testing, all inmates will be tested for Hepatitis C during the Intake process and all inmates who have not previously been tested will be tested. Inmates who refuse Hepatitis testing must sign a DOC 2523 at the point of refusal. If at any time in the future the State of Nevada requires Hepatitis C to be a mandatory test (e.g., TB), then inmates will not be provided the opportunity to opt

out of testing, and any inmate who previously opted out will be required to cooperate in testing.

- 2 The following are CDC identified risk factors for a possible Hepatitis C infection to guide whether an inmate should be re-tested for Hepatitis C:
 - a. Ever injected illegal drugs or shared equipment (including intranasal use of illicit drugs)
 - b. Received tattoos or body piercings while in jail or prison, or from any unregulated source
 - c. HIV or chronic Hepatitis B virus (HBV) infection
 - d. Received a blood transfusion or an organ transplant before 1992, received clotting factor transfusion prior to 1987, or received blood from a donor who later tested positive for HCV infection
 - e. History of percutaneous exposure to blood
 - f. Ever received hemodialysis
 - g. Born to a mother who had HCV infection at the time of delivery
 - h. Born between 1945 and 1965

219.02 EVALUATION FOR HEPATITIS C TREATMENT

Institutional procedure:

- a. All inmates who have tested positive for HCV are candidates for treatment with DAAs.
- b. All inmates with HCV will receive DAA treatment unless there are medical reasons indicating treatment with DAAs is not medically appropriate or necessary. Inmates with HCV will be prioritized in accordance with the medical priorities outlined in MD 219.04.
- c. All candidates must be enrolled in the Infectious Disease Chronic Clinic for Hepatitis C using DOC 2689 Chronic Disease Clinic Enrollment Form and the enrollment entered into NOTIS.
- d. NDOC will maintain an HCV Committee which shall consist of the Medical Director or designee and at least two (2) institutional practitioners. The HCV Committee shall meet at least once per month.
- e. The HCV Committee shall be presented with a DOC 2698 Hepatitis C Patient Data Form with all backup documentation for each case to be discussed during the

meeting.

- f. In accordance with this Medical Directive, the Committee will discuss medical cases of HCV inmate patients related to prioritization, classification, and evaluation and shall make referrals to an outside provider for DAA treatment.
- g. Medical staff will initiate Hepatitis C Treatment protocol orders per DOC 2518 Physician Orders – Hep C.
- h. Inmate patients will be scheduled with a provider to review and sign DOC 2730 Hepatitis C Treatment Consent-Agreement.
 - i. The inmate patient will be informed that noncompliance with DOC 2730 Hepatitis C Treatment Consent-Agreement will result in the inmate patient being responsible for all future costs of HCV treatment if they become re-infected after successfully completing the DAA Treatment and obtaining SVR.
 - ii. The inmate patient will be informed that noncompliance with DOC 2730 Hepatitis C Treatment Consent-Agreement may result in the delay of HCV treatment for medical reasons based on the Practitioner's medical opinion. Any possible delay in treatment will not occur if the delay in treatment would cause the inmate patient's medical condition to worsen or would result in patients in a lower priority level (as defined in MD 219.04) being sequenced for treatment before the inmate patient per MD 219.04. Instead, any delay may result in the inmate patient being placed after similarly situated medical patients but still within the same priority level for treatment.
 - iii. The inmate patient's prior six-month disciplinary history will be reviewed for evidence of high-risk behaviors for HCV infection. The inmate patient will be provided with necessary resources to educate the patient as to the dangers of high-risk behaviors (fresh tattoos, drug use, possession of controlled substances or alcohol, assaultive behavior, and any sexual activity) and provided with resources to overcome any potential addiction. The disciplinary history review will not be used to deny or delay DAA Treatment unless a Practitioner identifies medical reasons indicating that treatment with DAAs is not medically appropriate or necessary at the time.
- i. Any inmates with HCV who have not been treated with DAAs will be evaluated every six months (including obtaining a new APRI score), per Medical Directive 447, Attachment A.

219.03 TREATMENT OF HEPATITIS C

- a. All inmates who have tested positive for HCV are candidates for treatment with DAAs so long as they have sufficient time remaining on their sentence. Sufficient

time is defined for the purposes of this section as 120 days remaining on the sentence from the beginning date of the DAA Treatment.

b. Treatment will be conducted in conformity with MD 219.04 and MD 219.05.

219.04 PRIORITY CRITERIA FOR HEPATITIS C TREATMENT

Treating patients during incarceration saves lives and reduces the transmission of HCV among people with high-risk behaviors. Although almost all patients with HCV will benefit from treatment, certain patients are at higher-risk for disease progression. Treatment of inmate patients shall be sequenced based on the below priority levels for more urgent administration of treatment. The following criteria have been established to ensure those with the highest need and greatest likelihood of achieving a sustained viral response (cure) are identified and treated first.

Priority Level	Criteria
Priority Level 1 Highest Priority for treatment	<ul style="list-style-type: none"> Advanced hepatic fibrosis: APRI ≥ 2.0, Metavir or Batts/Ludwig stage 3 or 4 on liver biopsy, cirrhosis (FibroSure is not required to be (but may be) drawn if the APRI score is 2.0 or greater). APRI score is between 0.7 and 1.9 AND FibroSure Score of F3 or F4 Liver transplant recipients Hepatocellular carcinoma (HCC) Comorbid conditions associated with HCV, e.g. cryoglobulinemia with renal disease or vasculitis and certain types of lymphomas or hematologic malignancies or porphyria cutanea tarda Immunosuppressant medication Continuity of care: when started on treatment prior to incarceration
Priority Level 2 Intermediate Priority for treatment	<ul style="list-style-type: none"> Evidence for progressive fibrosis: APRI score ≥ 0.70, stage 2 fibrosis on liver biopsy APRI score is less than 0.7, but constitutional signs and symptoms (i.e. bleeding or bruising easily, ascites and/or jaundice) are present (FibroSure is not required to be (but may be) drawn if the APRI score is 0.69 or less). If an inmate patient's APRI score is less than 0.7, but constitutional signs and symptoms (i.e. bleeding or bruising easily, ascites and/or jaundice) are present, the inmate patient may be evaluated further) Comorbid Medical conditions such as coinfection with HBV or HIV, comorbid liver diseases (autoimmune hepatitis, hemochromatosis, steatohepatitis) Diabetes mellitus Chronic kidney disease (CKD); GFR ≤ 59 mL/min
Priority Level 3 All other candidates	<ul style="list-style-type: none"> Stage 0 to stage 1 fibrosis on liver biopsy APRI < 0.70 with no constitutional signs and symptoms (i.e. bleeding or bruising easily, ascites and/or jaundice) present (FibroSure is not required to be (but may be drawn if the APRI score is 0.69 or less)) All other cases of HCV infection meeting the eligibility criteria for treatment as noted below under Other Criteria for Treatment

***EXCEPTIONS** to the above criteria for PRIORITY LEVEL 1-3 will be made on an individual basis and will be determined primarily by a compelling or urgent need for treatment, such as evidence for rapid progression of fibrosis, or deteriorating health status from other comorbidities.

219.05 POSSIBLE CONTRAINDICATIONS FOR TREATMENT:

Below are issues that could possibly lead to a contraindication for DAA Treatment. Therefore, should any of these conditions be present, medical evaluations may be necessary as per MD 219.03 and 219.04. The medical evaluations will be performed by Practitioner examining the inmate patient as part of the inmate patient's enrollment in the Chronic Care Clinic. These contraindications include:

- a. Insufficient time remaining on the sentence to complete DAA treatment. Insufficient time is defined as fewer than 120 days remaining on the sentence in NDOC.
- b. Contraindications to any component of the treatment regimens (including other medications that may be necessary in conjunction with DAA Treatment).
- c. Failure to complete the pretreatment evaluation process, or an unwillingness to commit or consent to HCV treatment.
- d. Severe decompensated liver disease.
- e. Any other end stage disease process that would cause a contraindication to the DAA Treatment.
- f. Current pregnancy.
- g. Life expectancy of less than twelve (12) months.
- h. Uncontrolled seizures.
- i. Failure to maintain compliance with signed Hepatitis C Treatment Consent/Agreement (DOC 2730), which may result in a medical need to delay treatment on a case-by-case basis as determined by the medical provider. Any possible delay in treatment will not occur if the delay in treatment would cause the medical condition to worsen or would result in patients with a lower priority level (as defined in MD 219.04) being sequenced for treatment before the patient in question per MD 219.04. Instead, any delay may result in the patient in question being placed after similarly situated medical patients but still within the same priority level for treatment.
- j. Boarders from other political subdivisions of the State of Nevada will be considered for treatment based on their priority level, but after all non-boarders within the same priority level as referenced in 219.04 receive treatment.

REFERENCES:

Federal Bureau of Prisons Clinical Practice Guidelines, "Evaluation and Management of Chronic Hepatitis C Virus (HCV) Infection", August 2018.

Michael Minev, M.D., Medical Director

Date

CONFIDENTIAL

Yes

 X
No

THIS PROCEDURE SUPERSEDES ALL PRIOR WRITTEN PROCEDURES ON THIS SPECIFIC SUBJECT.

APPENDIX B

HCV Consent Agreement

APPENDIX B

Treatment of Hepatitis C is available to all patients but is prioritized to patients who understand the commitment to therapy, will tolerate and comply with the course of treatment, and agree to avoid all activities that may worsen their liver disease or infect themselves or others with the Hepatitis C virus or other bloodborne pathogens. Every patient must complete this consent/agreement before initiation of therapy.

(Please initial each statement and sign below to indicate your understanding of all parts of this document)

_____ I understand that there is a possibility that the therapy may be of no benefit to me and that it may not get rid of my Hepatitis C infection.

_____ I have been informed that side effects of treatment of Hepatitis C may include fatigue, body aches, and other serious side effects that may continue through my treatment with the medication.

_____ I understand that I may be tested for HIV before beginning treatment as the presence of the HIV virus could seriously affect my Hepatitis C infection and its treatment.

_____ I understand that the treatment with medication typically lasts between 8-12 weeks, but may continue for up to 36 weeks and that frequent blood testing may be needed to check for side effects or other problems. To the extent your treatment is not completed before the expiration of your sentence (which will only occur in the rare instance that you begin treatment within 120 days of your expiration date), you will be responsible for ensuring that the treatment is completed upon release from NDOC custody because any interruption in the treatment could result in the treatment being unsuccessful.

_____ I understand that treatment for Hepatitis C may, in certain patients, cause mental health side effects, especially depression.

_____ I understand that I should avoid becoming pregnant while receiving treatment, and that I should use two forms of birth control during heterosexual activity while taking medication, and for six months after, in an effort to avoid pregnancy.

_____ I understand that my failure to comply with the medication, blood testing, or regular appointments may result in a medical need for my provider stopping the therapy.

_____ I understand that alcohol injures the liver and that drinking alcohol is forbidden.

_____ I understand that I must abstain from any activity that may transmit the Hepatitis C virus or other bloodborne pathogens. This includes tattooing, sexual activity in NDOC custody, IV drug use, and intranasal drug use.

_____ If I become reinfected after the completion of the course of treatment due to my decision to engage in tattooing, sexual activity, IV drug use, intranasal drug use, or other prohibited behaviors, I may be charged for the cost of future treatment.

_____ I understand that I may be required to undergo random blood or urine testing for illegal substances.

_____ I understand that failure to comply with this agreement, including but not limited to testing positive for illegal substances or engaging in other prohibited behaviors, could increase the likelihood of re-infection or could reduce the likelihood of successful treatment. I understand that should I engage in any of these prohibited activities my medical provider may (but is not required to) delay treatment if that provider believes the medical benefits of treating other medical conditions (that would lead me to becoming more susceptible to re-infection or other health consequences) prior to initiating treatment outweigh the risks of delaying treatment. However, I also understand that any possible delay in treatment will not occur if the delay in treatment would cause my medical condition to worsen or would result in patients in a lower priority level (as defined in MD 219.04) being sequenced for treatment before me per MD 219.04. Instead, any delay may result in me being placed after similarly situated medical patients but still within the same priority level for treatment.

_____ My initials above and my signature below signify my understanding of, and agreement to comply with, the requirements.

Inmate/patient Name: _____

Inmate/patient Signature: _____

Date: ____/____/____

Clinician Name: _____

Clinician Signature: _____

Date: ____/____/____

NEVADA DEPARTMENT OF CORRECTIONS

NAME:

**HEPATITIS C TREATMENT
CONSENT/AGREEMENT**

Last

First

ID: _____

DOC 2730 (08/19)

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 16, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Darlene Baughn, Executive Branch Budget Officer *DBaughn*
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE STATE CONTROLLER

Agenda Item Write-up:

Pursuant to NRS 353C.220, the Office of the State Controller requests the Board of Examiners to write-off bad debts deemed uncollectible on behalf of the following state departments:

State Agency Name	Amount to Write Off at BOE	# of Accounts
ADM-ADM_Administration - Administration	\$114.82	1
A. Receivables-Food Invoice	\$114.82	1
ADM-CP_Administration - Central Payroll	\$19,048.55	39
A. Overpayment-Antiweek	\$367.55	1
B. Overpayment-Other	\$349.90	11
C. Overpayment-Payroll	\$18,009.90	21
D. Overpayment-Retirement contribution	\$147.62	4
E. Overpayment-Wages	\$173.58	2
AG-ADM_Attorney General - Administration	\$49,641.99	75
A. Fee-Attorney	\$476.70	3
B. Fee-Extradition	\$31,287.02	56

C. Fee-Other	\$4,089.30	9
D. Fee-Restitution	\$6,610.98	4
E. Fine-Court	\$6,449.02	1
F. Receivables	\$728.97	2
AG-PILB_Attorney General - Private Investigator's Licensing Board	\$8,825.00	4
A. Fine-Citation	\$3,825.00	2
B. Fine-Other	\$5,000.00	2
AGRI-AGRI_Agriculture - Agriculture	\$2,639.15	37
A. Fee-Brand Inspection	\$30.90	1
B. Fee-Inspection	\$94.75	3
C. Fee-Laboratory	\$44.50	1
D. Fee-Weights & Measures	\$658.00	23
E. Fine-Other	\$25.00	1
F. License-Weights & Measures	\$195.00	6
G. Receivables	\$1,591.00	2
BI-DC_Business and Industry - Dairy Commission	\$3,824.75	1
A. Receivables	\$3,824.75	1
BI-INS_Business and Industry- Insurance	\$16,500.00	52
A. Dishonored Payment	\$35.00	1
B. Fee-Administration	\$2,705.00	5
C. Fee-Assessment	\$393.00	20
D. Fee-Examination	\$2,667.00	1
E. Fee-Filing	\$500.00	20
F. Fee-Renewal	\$7,375.00	4
G. Fine-Administrative	\$2,825.00	1
BI-TA_Business and Industry - Transportation Authority	\$3,623.44	4
A. Fee-Legal Noticing	\$30.80	1
B. Fine-Citation	\$2,389.30	1
C. Fine-Other	\$1,203.34	2
CNR-EP_Conservation and Natural Resources - Environmental Protection	\$301,110.02	51
A. Fee-Annual	\$44,318.77	25
B. Fee-Other	\$256,791.25	26
CNR-FTY_Conservation and Natural Resources - Forestry	\$28,562.09	8
A. Receivables-Property Damage	\$28,562.09	8
CORR-CORR_Corrections - Corrections	\$336,209.83	4971
A. Fee-Other	\$285,314.89	3518
B. Fee-Other A	\$20,806.59	864
C. Fine-Other	\$30,088.35	589
DHHS-CS_Health and Human Services - Welfare and Supportive Services- Child Support	\$10,213.90	36

A. Loan-TANF	\$3,082.80	3
B. Overpayment-Child Care	\$2,114.79	23
C. Overpayment-Child Support	\$2,722.35	2
D. Overpayment-Food Stamps	\$2.33	1
E. Overpayment-Other	\$2,028.85	1
F. Premium-Health Insurance	\$262.78	6
DHHS-DCFS_Health and Human Services - Child and Family Services, Division of	\$97.67	4
A. Overpayment-Other	\$97.67	4
DHHS-DHCFP_Health and Human Services - Health Care Financing and Policy	\$9,719.11	54
A. Overpayment	\$1,155.11	11
B. Overpayment-Medicaid	\$2,019.42	17
C. Overpayment-Other	\$5,183.95	25
D. Receivables	\$1,360.63	1
DHHS-DPBH_Health and Human Service - Division of Public and Behavioral Health	\$1,856.65	89
A. Fee-Registration	\$1,282.12	68
B. Fee-Registration	\$407.88	14
C. Receivables	\$85.06	6
D. Receivables - Healthcare	\$81.59	1
DHHS-HCQC_Health and Human Services - Health Care Quality Compliance	\$92.00	3
A. Fee-Fingerprinting/Background Check	\$92.00	3
DHHS-WSS_Health and Human Services - Welfare and Supportive Services	\$185,180.26	166
A. Loan-TANF	\$67,749.34	32
B. Overpayment	\$21,627.81	11
C. Overpayment-Child Care	\$15,208.05	33
D. Overpayment-Medicaid	\$27,554.14	16
E. Overpayment-Other	\$47,176.25	69
F. Receivables	\$5,801.68	4
G. Receivables-NEON Services	\$62.99	1
DMV-MC_Motor Vehicles - Motor Carrier	\$143,140.90	78
A. Fee-Assessment	\$1,707.96	1
B. Fee-NSF	\$564.40	1
C. Fee-Other	\$850.13	1
F. Fee-Trip Permit Citation	\$198.83	1
G. Fine-Citation	\$2,253.91	4
H. Fine-IFTA Audit	\$9,711.45	3
I. Fine-Other	\$19,859.77	11
J. Receivables	\$31,275.46	36
K. Registration	\$66,111.57	15

L. Taxes-IFTA Taxes	\$10,607.42	5
DMV-MV_Motor Vehicles - Motor Vehicles	\$4,349,614.33	7143
A. Dishonored Payment	\$4,348,881.26	7140
B. Receivables	\$733.07	3
DMV-REC_Motor Vehicles - Records	\$48.00	1
A. Fee-Service	\$48.00	1
GOV-EGY_Governors Office of Energy	\$11,869,080.00	6
A. Loan-Other	\$11,869,080.00	6
JDC-JDC_Judicial Discipline Commission	\$10,845.87	1
A. Fine-Other	\$10,845.87	1
OVS-VH_Office of Veterans Services-Veterans Home	\$15,883.71	1
A. Skilled Nursing Care	\$15,883.71	1
PEBP-PEBP_Public Employees Benefit Program - Public Employees Benefit Program	\$117,792.89	194
A. Premium-Health Insurance	\$117,792.89	194
PS-GSD_Public Safety -Records, Communications and Compliance Division	\$2,070.69	8
A. Fee-Brady Background Check	\$1,826.19	1
B. Fee-Fingerprinting/Background Check	\$36.25	1
C. Fee-Other	\$208.25	6
PS-PP_Public Safety - Parole and Probation	\$584,394.75	1810
A. Fee-DNA	\$3,524.00	30
B. Fee-Other	\$639.05	1
C. Fee-Psych	\$20,483.00	28
F. Fee-Supervision	\$558,077.25	1748
G. Receivables	\$1,671.45	3
PS-RT_Public Safety - Records and Technology	\$553.75	5
A. Fee-Brady Background Check	\$325.00	1
B. Fee-Fingerprinting/Background Check	\$153.75	1
C. Fee-Other	\$75.00	3
PS-SFMD_Public Safety - Fire Marshall Division	\$16,137.38	116
A. Fee-HazMat	\$9,630.00	50
B. Fee-Inspection	\$135.00	5
C. Fee-NSF	\$25.00	1
D. Fee-Other	\$101.18	2
E. Fee-Service	\$6,180.00	56
F. License-Other	\$66.20	2
PUC-PUC_Public Utilities - Public Utilities Commission	\$1,000.00	1
A. Fine-Administrative	\$1,000.00	1
SOS-SOS_Secretary of State - Secretary of State	\$33,161.81	292

A. Dishonored Payment	\$55.00	2
B. Fee-NSF	\$6,770.00	226
C. Fee-Other	\$24,601.81	44
D. Fine-Notary	\$1,325.00	5
E. Receivables	\$410.00	15
TRANS-NDOT_Transportation - Transportation	\$23,931.10	8
A. Receivables	\$18,591.57	7
B. Receivables-Property Damage	\$5,339.53	1
WICHE-WICHE_Western Interstate Commission for Higher Education	\$791,603.85	30
A. License-Other	\$63,221.65	3
B. Loan-Student	\$728,382.20	27
WILD-WILD_Wildlife - Wildlife	\$44.98	1
A. Receivables	\$44.98	1
Grand Total	\$18,936,563.24	15290

Additional Information:

This summary of delinquent accounts includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments. The Controller's Office compared these accounts to the accounts that were written off in fiscal year 2017 and no duplicates were found. The Controller's Office private collection agencies have been unable to recover the outstanding debts. Therefore, these debts are hereby being submitted to the Board of Examiners for approval.

Statutory Authority:
NRS 353C.220

REVIEWED: <u>CB</u> ACTION ITEM: _____



OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: August 25, 2020

To: State Budget Division – The Clerk of the Board of Examiners

From: State Controller's Office *LH*

Subject: Request for Designation of Bad Debt

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is a summary of delinquent accounts that have been referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
The Clerk of the Board	15290	\$18,936,563.24

The Clerk of the Board of Examiners

Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 2, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS 353.040 the Governor's Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual (SAM).

1. SAM Section 0324 – Independent Contract Review Procedure
2. SAM Section 1616 – Cellular Telephones

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:
NRS 353.040

REVIEWED: <u>LA</u>
ACTION ITEM: _____

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL

Agency Code:015/1340

Department: Governor's Finance Office

Division (if applicable): Budget Division

Appointing authority: Susan Brown

Agency contact (name, phone and e-mail): Lynnette Aaron 684-0224

laaron@finance.nv.gov

Executive Branch Budget Officer: Lynnette Aaron 684-0224 laaron@finance.nv.gov

Proposed BOE date: October 2020

Proposed effective date: November 2020

1. Reason/purpose for requested change:
To allow for electronic and digital signatures

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):
This change will ease the burden of obtaining a original signature.

3. Will recommended change have a fiscal impact (if yes, explain):
There will be no fiscal impact.

4. Provide proposed changes in a word document as an attachment following the required format.

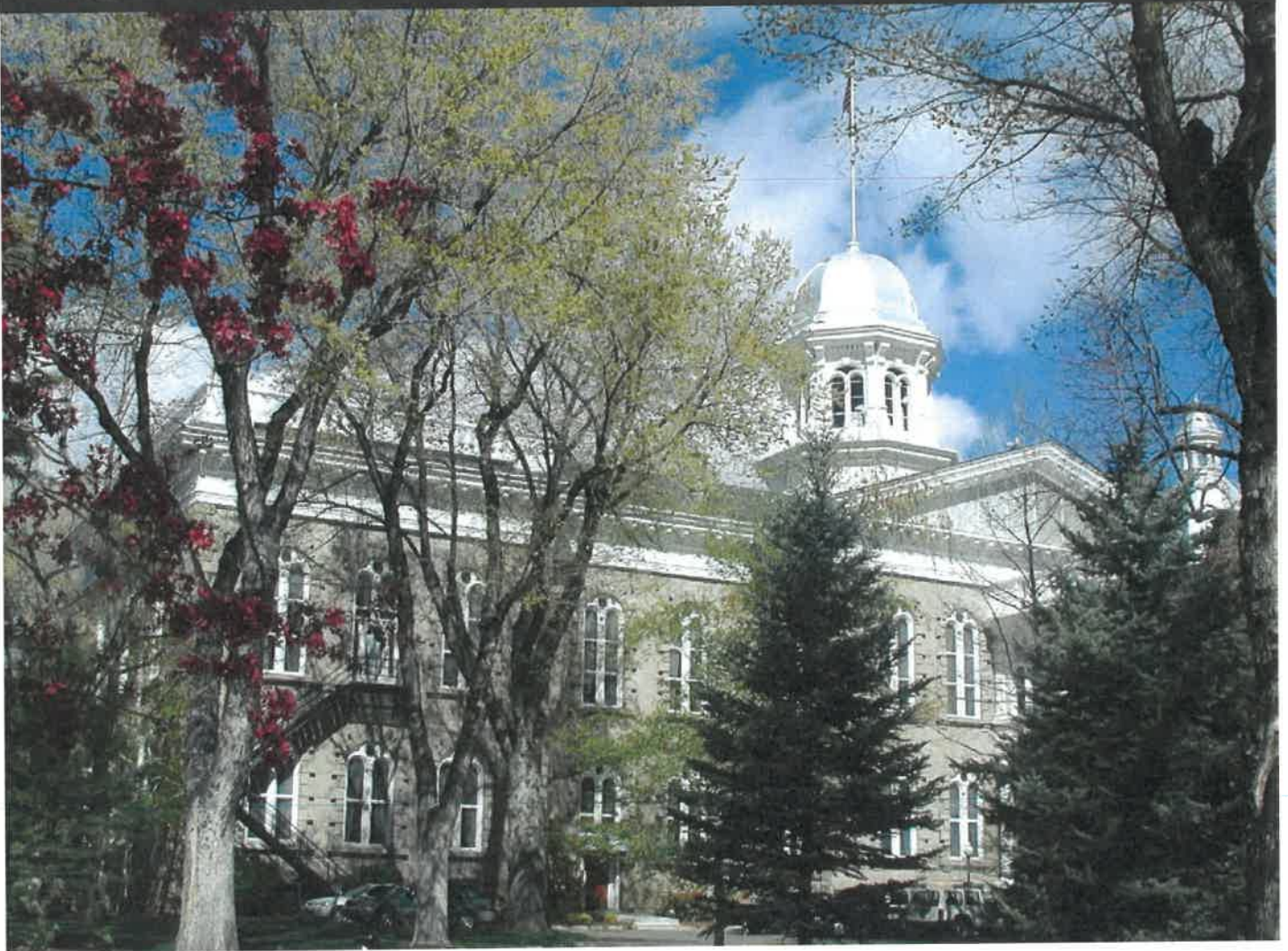
Approved by Board of Examiners

Signature – Clerk of the Board

on: _____



State Administrative Manual



State Administrative Manual (SAM)

Revised August 14, 2018

October 13, 2020

Governor's Finance Office
Budget Division
209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222

STATE ADMINISTRATIVE MANUAL

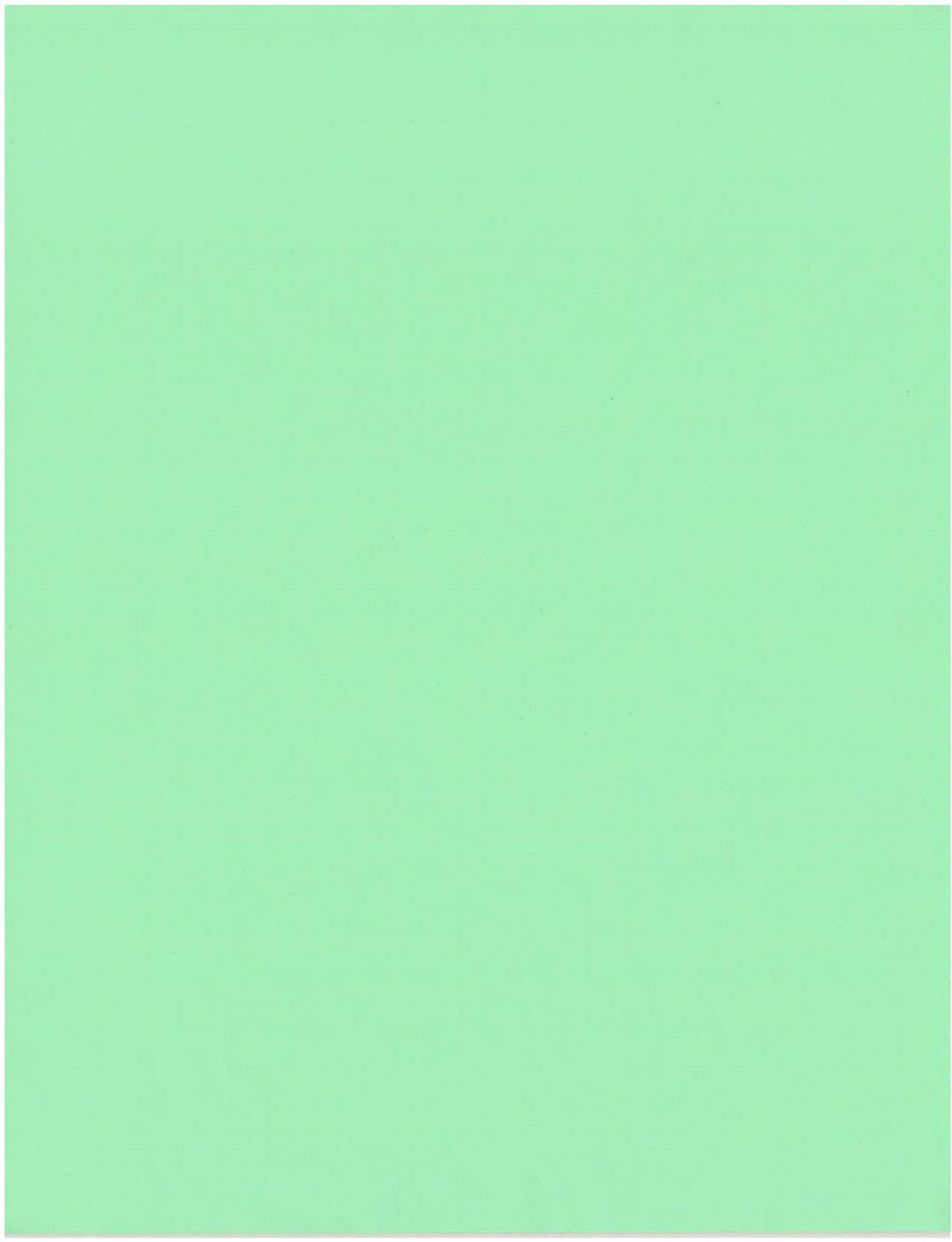
Table of Contents

CHAPTER	REVISED
0000 Introduction	<u>August 9, 2016</u>
0100 Board of Examiners Policies	<u>August 9, 2016</u>
0200 Travel	<u>August 14, 2018</u>
0300 Cooperative Agreements and Contracts	<u>October 13, 2020</u>
0400 Records	
0500 Insurance and Risk Management	
0600 Administrative Procedures	<u>August 9, 2016</u>
0700 Open Meeting Law	<u>August 9, 2016</u>
1000 Buildings and Grounds	
1200 Mail Service	
1300 State Vehicles	<u>December 19, 2016</u>
1400 Fleet Services Division	
1500 Purchasing	
1600 Information Technology	<u>October 13, 2020</u>
1700 Attorney General	<u>November 8, 2016</u>
1800 Printing	<u>November 8, 2016</u>
1900 Public Works Board	
2000 Nevada State Library Archives	
2400 Division of Internal Audits	<u>August 8, 2017</u>
2500 Budgeting	<u>September 12, 2017</u>
2600 Claims	<u>January 9, 2018</u>
2700 State Accounting System	<u>January 9, 2018</u>
2800 Chart of Accounts	<u>January 9, 2018</u>
2900 Tort Claims	
3000 Federal Grant Procedures	<u>July 10, 2018</u>
3500 Group Insurance	<u>August 9, 2016</u>
3600 Retirement	<u>December 19, 2016</u>
3700 Unemployment Compensation	
3800 Deferred Compensation	

0324 Independent Contract Review Procedure

The following procedures should be adhered to when submitting a contract for review:

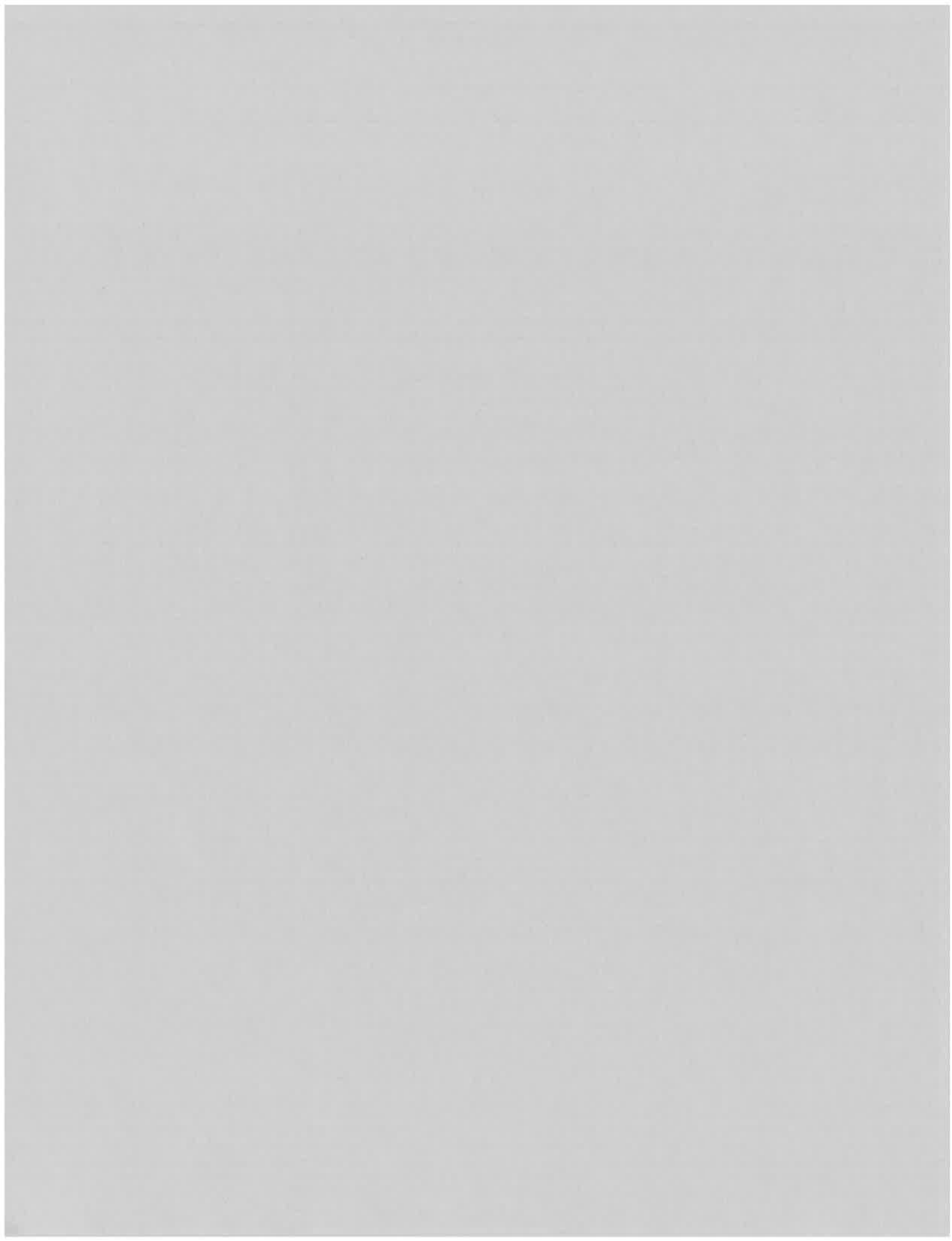
1. Contracts should be submitted to the Clerk of the Board of Examiners by the deadline established by the Clerk and disseminated to State agencies via agency memorandums.
2. Each contract must include a clause that specifically states that the State is not obligated under the agreement before approval by the Board of Examiners.
3. The contract should consist of the Attorney General's approved contract form for independent contractors, the State's solicitation and the successful vendor's proposal. Any negotiated items or clarifications should be reduced to writing and incorporated into the contract document as a separate attachment. It is important, when listing the order of the attachments within a contract, to give consideration to the order of precedence to prevent potential conflict in the terms.
4. Three copies of the contract must be submitted; each copy must include signatures of the Attorney General or representative, the responsible agency representative and the contractor. The signature requirement may be met in counterparts and with facsimile and/or electronically scanned copies of the signature page [with the use of electronic symbols to substitute or supplement the handwritten or facsimile signature of an authorized signer](#). Contract distribution is as follows: one copy for the Fiscal Analysis Division of the Legislative Counsel Bureau; one copy to be returned to the agency; and one copy for the independent contractor. Access to all submitted proposals shall be made available by the soliciting agency and will be retained for the life of the contract or six (6) years, or for a period of time as determined by the soliciting agency's records retention schedule, whichever is longer.
5. The Board of Examiners requests agencies to substantiate all contracts entered into with former employees who would perform work similar to their State employment.
6. Bidding requirements for contracts are outlined in [NRS Chapter 333](#), [NAC Chapter 333](#), and [SAM 0338](#).
7. Board of Examiners' policy is to review and approve contracts prior to the services being rendered. Agencies are to present contracts in a timely manner and prior to the obligation of State funds. Contracts with a retroactive effective date, e.g., work commenced prior to the Board of Examiners' approval date, must be accompanied by a memorandum clearly justifying the circumstances.
8. All contracts involving information systems must be reviewed and approved by the Department of Informational Services prior to submittal to the Board of Examiners.
9. All applicable contracts placed on the agenda for Board approval or the Clerk of the Board approval must provide satisfactory proof from the Secretary of State's Office (SoS) that the contractors have a current Nevada State Business License (SBL), and if they are a Nevada corporation, LLC, LP, LLP, or LLLP, or non-profit corporation, that their corporation is active and in good standing. Satisfactory proof may include one of the following: from the contractor; a copy of the certificate of good standing or of an unexpired business license or a print-out from the SoS free Business Entity Search showing active status. Additionally, if they are a corporation, LLC, LP, LLP, or LLLP, or non-profit corporation based out of state, they must be registered as a foreign equivalent in Nevada, in active status and in good standing. Any business, except non-profit organizations organized pursuant to NRS Chapters 82 Non Profit Corporations and Chapter 84 Corporations Sole that qualifies for an exemption from the business license requirement must file a notice of exemption which will be on record with the SoS's Office.



0324 Independent Contract Review Procedure

The following procedures should be adhered to when submitting a contract for review:

1. Contracts should be submitted to the Clerk of the Board of Examiners by the deadline established by the Clerk and disseminated to State agencies via agency memorandums.
2. Each contract must include a clause that specifically states that the State is not obligated under the agreement before approval by the Board of Examiners.
3. The contract should consist of the Attorney General's approved contract form for independent contractors, the State's solicitation and the successful vendor's proposal. Any negotiated items or clarifications should be reduced to writing and incorporated into the contract document as a separate attachment. It is important, when listing the order of the attachments within a contract, to give consideration to the order of precedence to prevent potential conflict in the terms.
4. Three copies of the contract must be submitted; each copy must include signatures of the Attorney General or representative, the responsible agency representative and the contractor. The signature requirement may be met in counterparts and with facsimile and/or electronically scanned copies of the signature page. Contract distribution is as follows: one copy for the Fiscal Analysis Division of the Legislative Counsel Bureau; one copy to be returned to the agency; and one copy for the independent contractor. Access to all submitted proposals shall be made available by the soliciting agency and will be retained for the life of the contract or six (6) years, or for a period of time as determined by the soliciting agency's records retention schedule, whichever is longer.
5. The Board of Examiners requests agencies to substantiate all contracts entered into with former employees who would perform work similar to their State employment.
6. Bidding requirements for contracts are outlined in [NRS Chapter 333](#), [NAC Chapter 333](#), and [SAM 0338](#).
7. Board of Examiners' policy is to review and approve contracts prior to the services being rendered. Agencies are to present contracts in a timely manner and prior to the obligation of State funds. Contracts with a retroactive effective date, e.g., work commenced prior to the Board of Examiners' approval date, must be accompanied by a memorandum clearly justifying the circumstances.
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REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015/1342

Department: Governor's Finance Office

Division (if applicable): Division of Internal Audits

Appointing authority: Warren K. Lowman

Agency contact (name, phone and e-mail): Vita Ozoude, 775-233-9576,
vcozoude@finance.nv.gov

Budget Division Analyst (name, phone and e-mail): Michael Rankin, 775-684-0203,
mjrankin@finance.nv.gov

Proposed BOE date: September 8, 2020

Proposed effective date: October 1, 2020

1. Reason/purpose for requested change:

Per DIA Audit Report No. 20-12, SAM needs to be revised to reflect IRS treatment of cell phone stipends. Although SAM states a "stipend will be taxable income to the employee and will be reported on their W-2, Wage and Tax Statement", IRS guidelines and OAG indicate cell phone stipends are non-taxable and non-reportable. Revising SAM to reflect IRS guidelines on cell phone stipends will ensure SAM is properly updated and aligned with federal guidelines.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

The recommended change will ensure SAM is properly updated and is aligned with federal guidelines regarding non-taxability of cell phone stipends.

3. Will recommended change have a fiscal impact (if yes, explain):

No. The recommended change will have no fiscal impact.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

Appointing Authority: _____

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

1616 Cellular Telephones

Each department of the State of Nevada must develop a cellular telephone, portable tablet, or other mobile device policy that meets the department's specific needs regarding the necessary use of such devices for work-related activities while operating within budget authority, addressing the potential legal issues regarding access to the record of the devices' use, and being compliant with the State's personnel rules associated with requiring employees to be available for contact after their regular working hours.

The departmental policy must fully address security issues and must specifically identify criteria to determine eligibility to receive a cellular telephone, portable tablet, or other mobile device at state expense or a stipend for the use of a personal device. There must be a compelling reason directly related to efficiencies to be gained and the employee's job duties and responsibilities that necessitates a cellular telephone, tablet or other mobile device for business purposes.

There are 3 acceptable methods to provide for employee use of a cell phone, tablet, or other mobile device:

1. State issued device – the agency provides the employee with an approved State device pursuant to the state contract for such services and pays the monthly charges directly to the service provider. The device remains the property of the State and the employee must comply with all policies regarding personal use of state devices. If the employee's personal use of the device results in additional costs to the State, the employee must reimburse the State for such charges at least monthly. Agencies must take care to choose the appropriate plan level for the needed use for State purposes. This may include prepaid phones that only include voice services. Upon separation from the agency that issued the device, the employee shall return the device. Departmental policy must include acknowledgement of receipt of device and terms and conditions of use that should be retained in employee file.
2. Stipend paid by State for employee using personal device for State purposes – the State pays an employee a monthly stipend to use their personal device to conduct State business. The base plan cost is understood to include cellular telephone, internet, and/or data services. ~~The stipend amount will remain the same regardless of the amount of State business conducted on the personal device.~~ The employee is responsible for contracting with a service provider, paying for any initial plan charges, the cost of the device, and paying the monthly bills. The State is not responsible for any penalties should the employee terminate the contract with the service provider.

Because the cellular telephone, tablet or other mobile device is owned personally by the employee, the employee may use the device for both

personal and business purposes as needed. Use of the device in any manner contrary to local, state or federal laws will constitute misuse and will result in immediate termination of the stipend. *The stipend will not be taxable to the employee and will not be reported on their W-2, Wage and Tax Statement.* ~~The stipend will be taxable income to the employee and will be reported on their W-2, Wage and Tax Statement.~~ The stipend amount will be established by each Department director when they develop the policy for their respective Department.

3. Employee voluntarily uses personal device to conduct State business without compensation.

Employees must be aware that it is possible the record of use for any device used for State business, could be considered a public record.

Regardless of the reimbursement method used, each employee using a device for State business or connected to the State's IT infrastructure must sign an "Acceptable Use Agreement" and an Agreement for Use of a Mobile Device." The respective Department policy must be attached to each Acceptable Use Agreement" and Agreement for Use of a Mobile Device" and shall be retained in the employee's file.

An agency may rescind a state issued device or stipend any time if the business necessity or budget authority no longer exists.

Employees are expected to comply with all applicable laws regarding the use of cellular devices while operating a motor vehicle. Each department policy shall include a reference to SAM ~~1320~~ 1307.

[The following text is extremely faint and largely illegible. It appears to be a list or index of items, possibly related to a collection or library. The text is organized into columns and rows, but the specific details are difficult to discern. It may include names, dates, and descriptions of various items.]

1616 Cellular Telephones

Each department of the State of Nevada must develop a cellular telephone, portable tablet, or other mobile device policy that meets the department's specific needs regarding the necessary use of such devices for work-related activities while operating within budget authority, addressing the potential legal issues regarding access to the record of the devices' use, and being compliant with the State's personnel rules associated with requiring employees to be available for contact after their regular working hours.

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Employees must be aware that it is possible the record of use for any device used for State business, could be considered a public record.

Regardless of the reimbursement method used, each employee using a device for State business or connected to the State's IT infrastructure must sign an "Acceptable Use Agreement" and an Agreement for Use of a Mobile Device." The respective Department policy must be attached to each Acceptable Use Agreement" and Agreement for Use of a Mobile Device" and shall be retained in the employee's file.

An agency may rescind a state issued device or stipend any time if the business necessity or budget authority no longer exists.

Employees are expected to comply with all applicable laws regarding the use of cellular devices while operating a motor vehicle. Each department policy shall include a reference to SAM 1307.

LEASES SUMMARY

BOE #	LESSEE		LESSOR	AMOUNT
1.	NEVADA SYSTEM OF HIGHER EDUCATION - COLLEGE OF SOUTHERN NEVADA		NEVADA DIVISION OF STATE LANDS	\$112,129
	This is a new lease for a daycare center located on the Charleston Campus in Las Vegas.			
		Term of Lease:	07/01/2020 – 06/30/2025	Located in Las Vegas
2.	GOVERNOR'S FINANCE OFFICE – OFFICE OF PROJECT MANAGEMENT		VISTA BUENA HOLDING, LLC	\$1,138,058
	This lease is an extension of the existing lease.			
		Term of Lease:	10/01/2020 – 09/30/2027	Located in Carson City
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – HEALTH CARE QUALITY AND COMPLIANCE		ELV I ASSOCIATES, LLC	\$499,588
	This lease amendment was negotiated at the Lessor's request to relocate the tenant into another building at the same location.			
		Term of Lease:	11/01/2020 – 08/31/2023	Located in Las Vegas
4.	NEVADA DIVISION OF MINERALS		WARM SPRINGS OWNER, LLC	\$260,787
	This lease is for an increase in square footage.			
		Term of Lease:	11/01/2020 – 05/31/2029	Located in Las Vegas
5.	DEPARTMENT OF PUBLIC SAFETY		LINCOLN COUNTY COMMISSION	\$30,000
	This lease is an extension of the existing lease.			
		Term of Lease:	11/01/2020 – 10/31/2025	Located in Pioche
6.	BOARD OF EXAMINERS FOR SOCIAL WORKERS		KIETZKE OFFICE COMPLEX, LLC	\$64,500
	This lease is an extension of the existing lease.			
		Term of Lease:	08/01/2020 – 07/31/2025	Located in Reno
7.	CHIROPRACTIC PHYSICIANS' BOARD OF NEVADA		KIETZKE OFFICE COMPLEX, LLC	\$74,013
	This lease is an extension of the existing lease.			
		Term of Lease:	11/01/2020 – 10/31/2025	Located in Reno

For Budget Division Use Only	
Reviewed by:	LA g/21/20
Reviewed by:	

**REAL PROPERTY (FOR BOARDS AND COMMISSIONS)
OR STORAGE LEASE INFORMATION**

1. Agency (Lessee):	College of Southern Nevada 3200 E. Cheyenne Ave. N. Las Vegas, Nevada 89030 Federico Zaragoza, Ph.D. T: 702-651-5000				
Purpose:	This is a new revenue land lease for a daycare center located on the Charleston Campus in Las Vegas.				
Exceptions/Special Lease Terms:	All payments will be made to the Division of State Lands, the main lessee of this property, as instructed within the lease.				
2. Name of Landlord (Lessor):	Nevada Division of State Lands				
3. Address of Landlord:	901 S. Stewart St. Ste 5003 Carson City, Nevada 89701				
4. Property Contact:	Andre Emme, State Lands T: 775-684-2733				
5. Address of Lease Property:	6255 College Drive Las Vegas, Nevada 89146				
a. Square Footage or Unit Description					
b. Cost:	Cost Per Month	# of Months in Time Frame	Cost Per Year	Time Frame	Cost/Square Foot
Increase %	\$1,760.00	12	\$21,120.00	July 1, 2020 - June 30, 2021	
	\$1,812.80	12	\$21,753.60	July 1, 2021 - June 30, 2022	
	\$1,867.18	12	\$22,406.16	July 1, 2022 - June 30, 2023	
	\$1,923.20	12	\$23,078.40	July 1, 2023 - June 30, 2024	
	\$1,980.90	12	\$23,770.80	July 1, 2024 - June 30, 2025	
c. Total Lease Consideration:		60	\$112,128.96		
d. Option to Renew:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Renewal Terms:				
e. Holdover Notice:	# of Days Required Holdover Terms:				
f. Term:	Five (5) Years				
g. Pass-thrus/CAM/Taxes:	<input type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
h. Utilities:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant				
i. Janitorial:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 Day <input type="checkbox"/> Rural 5 Day <input type="checkbox"/> Other (see special notes)				
j. Repairs:	Major: <input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant Minor: <input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant				
k. Comparable Market Rate:	\$1,760.00				
l. Specific termination clause in lease:	Breach/Default/Lack of Funding				
m. Lease will be paid for by Agency Budget Account Number or BOC Number:	N/A - Revenue lease				
6. BOE Threshold:					
7. This lease constitutes:	<input type="checkbox"/> An extension of an existing lease <input checked="" type="checkbox"/> A new lease <input type="checkbox"/> An addition to current facilities (requires a remark) <input type="checkbox"/> A relocation (requires a remark) <input type="checkbox"/> A new location (requires a remark) <input type="checkbox"/> Remodeling only				
a. Estimated Moving Expenses: \$	N/A		Furnishings: \$	N/A Data/Phones: \$ N/A	

PROPERTY OR STORAGE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE AND STORAGE SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐ No ☐ Dec Unit _____ N/A ☒

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Charles Dondue 9/22/2020
Authorized Agency Signature Date

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>Governmental Entity</u>	Exp:	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC. <input type="checkbox"/> CORP. <input type="checkbox"/> LP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
g. State of Nevada Vendor number:			
h. Is this an Arms Length Transaction?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO

9. Compliance with NRS 321.007, 321.335, 332.007, 332.050, 322.060 Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Please Note: Dates for lease commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.



Nevada Division of
STATE LANDS

STATE OF NEVADA
Department of Conservation & Natural Resources
Steve Sisolak, Governor
Bradley Crowell, *Director*
Charles C. Donohue, *Administrator*

MEMORANDUM

DATE: September 8, 2020

TO: Richard Jacobs, Budget Officer 1, Executive Branch

THROUGH: Charles Donohue, Administrator, Division of State Lands

FROM: Andre Emme, Land Agent II, Division of State Lands

SUBJECT: BOE Agenda Item for November 10, 2020 – CSN Daycare Lease

Pursuant to NRS 322.007 and 322.050, we are requesting the attached Lease Agreement as issued by the Nevada Division of State Lands (NDSL) on behalf of the Department of Health and Human Services (DHHS) to the College of Southern Nevada (CSN) for continued use as a daycare facility be placed on the agenda for the Board of Examiners meeting as scheduled for October 13, 2020. The lease will also need to go to the December 2020 Interim Finance Committee meeting (IFC). The deadline to submit for consideration on the December IFC is October 12, 2020.

NDSL and CSN entered into a new lease to replace a lease that expired on June 30, 2020. The lease is for an existing daycare facility that was authorized under a license with several time extension and fee re-evaluation amendments from July 12, 2001 until October 21, 2016 when it was determined that a lease was a more appropriate authorizing document.

The Lease will retroactively become effective on July 1, 2020 after approval of the Board of Examiners and the Interim Finance Committee for a FIVE (5) year term, terminating on June 30, 2025.

Both NRS 321.007 (1) and 321.335 (1) provide for an exemption of securing two appraisals when leasing to a state or local government.

Pursuant to NRS 321.003 (2) and 322.060 (2), a monthly rental fee of \$1,760.00 is being assessed based upon fair market value of the land as determined in the appraisal report prepared by Southwest Property Consultants dated May 5, 2020. The appraisal report was reviewed and accepted by State Lands on May 11, 2020.

If you have any questions or require additional information, please do not hesitate to contact Andre Emme at 684-2733 or via email at aemme@lands.nv.gov

Thank you.

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 8/23/20
Reviewed by:	<i>[Signature]</i> 8/28/2020
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Governor's Finance Office Office of Project Management 1886 East College Parkway Carson City, Nevada 89706 Tawny Polito T: 775.687.7220 E: t.polito@opm.nv.gov						
Remarks:	This is a renewal of an existing lease.						
Exceptions/Special notes:	This location is shared by 2 agencies, Smart 21 (3,946 sf) & DPS (3,495 sf)						
2. Name of Lessor:	Vista Buena Holdings, LLC						
3. Address of Lessor:	322 West Avenida Gaviota San Clemente, California 92672						
4. Property contact:	NAI Alliance 1000 North Division Street, Suite 202 Carson City, Nevada 89703 Jennifer Hilderbrand T: 775.546.2884 F: 775.434.2998 E: jhilderbrand@naialliance.com						
5. Address of Lease property:	1886 East College Parkway Carson City, Nevada 89706						
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 7,441						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ 12,872.93	12	\$ 154,475.16	October 1, 2020 - September 30, 2021	\$0.00	\$0.00	\$1.73
3%	\$ 13,259.12	12	\$ 159,109.44	October 1, 2021 - September 30, 2022	\$0.00	\$0.00	\$1.78
0%	\$ 13,259.12	12	\$ 159,109.44	October 1, 2022 - September 30, 2023	\$0.00	\$0.00	\$1.78
3%	\$ 13,656.89	12	\$ 163,882.68	October 1, 2023 - September 30, 2024	\$0.00	\$0.00	\$1.84
0%	\$ 13,656.89	12	\$ 163,882.68	October 1, 2024 - September 30, 2025	\$0.00	\$0.00	\$1.84
3%	\$ 14,066.60	12	\$ 168,799.20	October 1, 2025 - September 30, 2026	\$0.00	\$0.00	\$1.89
0%	\$ 14,066.60	12	\$ 168,799.20	October 1, 2026 - September 30, 2027	\$0.00	\$0.00	\$1.89
c. Total Lease Consideration:	84	\$ 1,138,057.80					
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One (1) identical term			
f. Holdover notice:	# of Days required	30	Holdover terms:	5%/90			
g. Term:	Seven (7) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)					
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
l. Comparable Area Market Rate Average:	\$1.79						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	1325, 4709						
6. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities <input type="checkbox"/> A relocation <input type="checkbox"/> A new location <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00	Furnishings: \$0.00	Data/Phones: \$0.00				

RECEIVED

AUG 19 2020

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature Date 8/7/2020


For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20151454958</u>	Exp:	<u>7/31/2020</u>	22
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T32003817</u>			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature Date 8/14/20
Public Works Division

W /s/ For Board of Examiners ☒ YES ☐ NO

Steve Sisolak
Governor



Laura Freed
Director

Ward D. Patrick, PE
Administrator

Carson City Offices:
Public Works Section
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section
(775) 684-1800 | Fax (775) 684-1821

Leasing Services Section
(775) 684-1815 | Fax (775) 684-1817

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Public Works Division

Las Vegas Offices:
Public Works Section
2300 McLeod Street
Las Vegas, Nevada 89104-4136
(702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section
(702) 486-4300 | Fax (702) 486-4308

RECEIVED

AUG 19 2020

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

ROUTING & TRANSMITTAL SLIP

Date: August 19, 2020

To: Michael Rankin, Budget Analyst

From: Jennifer Zampanti, Leasing Services
jlzampanti@admin.nv.gov
775-684-1815

Subject: Lease for review and signature

Projected BOE Date: October 13, 2020

BOE Deadline Date: September 8, 2020

Lessor: VISTA BUENA HOLDINGS, LLC
Tenant: GFO, OFFICE OF PROJECT MANAGEMENT (Smart 21)
Property Location: 1886 E College Parkway, Carson City

This retroactive seven year lease was negotiated based on a current lease with DMV for the same space. DMV has vacated their space and Smart 21 will now hold the lease for themselves and DPS. Rent will be paid by DPS directly to Smart 21. The Lessor has agreed to accept the new rate and square footage in lieu of holdover for the entire space, thus creating a savings for the agencies.

The current cost per square foot is \$1.73, which will be the cost for the first year of the new lease, increasing by 3% every other year.

LoopNet's 'grossed up' advertised average market rate for this area, without improvements, is \$1.79 per square foot. There is no state space available to accommodate these agencies.

Thank you,

Jennifer Zampanti

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 8-18-20
Reviewed by:	<i>[Signature]</i> 8/21
Reviewed by:	

STATEWIDE LEASE INFORMATION FIRST AMENDMENT

1. Agency:	Department of Health and Human Services Division of Public and Behavioral Health Health Care Quality and Compliance 4150 Technology Way, Suite 300 Carson City, Nevada 89706 Paul Shubert T: 702.486.6515 F: 775.684.4211 E: pshubert@health.nv.gov						
Remarks:	This amendment was negotiated at the Lessor's request to relocate the Tenant into another building at the same location. This relocation created a savings of \$3,638.88 in the first year.						
Exceptions/Special notes:	All associated costs for improvements and relocation were paid by the Lessor.						
2. Name of Lessor:	ELV I Associates, LLC						
3. Address of Lessor:	c/o Lakeland Management Co. 4220 South Maryland Parkway, Suite 210-A Las Vegas, Nevada 89119						
4. Property contact:	Bill Milone T: 702.732.2066 E: williammilone@kj.lvcoxmail.com						
5. Address of Lease property:	4220 South Maryland Parkway, Building A, Suites 100 and 104 Las Vegas, Nevada 89119						
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 7,581 plus 1,259 sf at zero cost						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ 14,479.71	10	\$ 144,797.10	November 1, 2020 - August 31, 2021	\$0.00	\$0.00	\$1.91
2%	\$ 14,782.95	12	\$ 177,395.40	September 1, 2021 - August 31, 2022	\$0.00	\$0.00	\$1.95
0%	\$ 14,782.95	12	\$ 177,395.40	September 1, 2022 - August 31, 2023	\$0.00	\$0.00	\$1.95
c. Total Lease Consideration:	34		\$ 499,587.90				
d. Total Improvement Cost:					\$	-	
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 365 Renewal terms: One (1) Identical Term						
f. Holdover notice:	# of Days required 30 Holdover terms: 5% / 90						
g. Term:	Two (2) Years, ten (10) months left on existing agreement						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average:	\$2.19						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3216						
6. This lease constitutes:	<input type="checkbox"/> An extension of an existing lease <input checked="" type="checkbox"/> An addition to current facilities <input type="checkbox"/> A relocation <input type="checkbox"/> A new location <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

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AUG 17 2020


GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☒ No ☐ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



 Authorized Agency Signature

 7/21/20
 Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number: <u>NV20161364470</u>	Exp: <u>6/30/2020</u>	15
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number: <u>T29038021</u>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature

 8/14/20
 Date

Public Works Division

☒ For Board of Examiners

☒ YES
 ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>mlg</i>
Reviewed by:	<i>LA 9/17/20</i>
Reviewed by:	

**STATEWIDE LEASE INFORMATION
FIRST AMENDMENT**

1. Agency:

Nevada Division of Minerals
400 West King Street, Suite 106
Carson City, Nevada 89703
Garrett Wake
T: 702.486.4344 F: 702.486.4345 E: gwake@minerals.nv.gov

Remarks:

This First Amendment adjusts the square footage and rental rates of the lease dated December 19, 2019.

Exceptions/Special notes:

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2. Name of Lessor:

Warm Springs Owner, LLC

3. Address of Lessor:

3900 Hualapai Way, Suite 200
Las Vegas, Nevada 89147

4. Property contact:

c/o Logic Commercial Real Estate
Marc Magliarditi
T: 702.888.3500 F: 702.522.9844 E: mschumm@logiccre.com

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

5. Address of Lease property:

375 East Warm Springs Road, Suite 205
Las Vegas, Nevada 89119

a. Square Footage:

☒ Rentable
☐ Usable 1,330

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Cost per square foot
Increase %	\$ 2,394.00	7	\$ 16,758.00	November 1, 2020 - May 31, 2021	\$0.00	\$0.00	\$1.80
0%	\$ 2,394.00	12	\$ 28,728.00	June 1, 2021 - May 31, 2022	\$0.00	\$0.00	\$1.80
3%	\$ 2,460.50	12	\$ 29,526.00	June 1, 2022 - May 31, 2023	\$0.00	\$0.00	\$1.85
0%	\$ 2,460.50	12	\$ 29,526.00	June 1, 2023 - May 31, 2024	\$0.00	\$0.00	\$1.85
3%	\$ 2,540.30	12	\$ 30,483.60	June 1, 2024 - May 31, 2025	\$0.00	\$0.00	\$1.91
0%	\$ 2,540.30	12	\$ 30,483.60	June 1, 2025 - May 31, 2026	\$0.00	\$0.00	\$1.91
3%	\$ 2,620.10	12	\$ 31,441.20	June 1, 2026 - May 31, 2027	\$0.00	\$0.00	\$1.97
0%	\$ 2,620.10	12	\$ 31,441.20	June 1, 2027 - May 31, 2028	\$0.00	\$0.00	\$1.97
3%	\$ 2,699.90	12	\$ 32,398.80	June 1, 2028 - May 31, 2029	\$0.00	\$0.00	\$2.03

c. Total Lease Consideration:

103 \$ 260,786.40

d. Total Improvement Cost:

\$0.00

e. Option to renew:

☒ Yes ☐ No 365 Renewal terms: One (1) Identical Term

f. Holdover notice:

of Days required 30 Holdover terms: 5%/90

g. Term:

Nine (9) Years

h. Pass-thrus/CAM/Taxes

☒ Landlord ☐ Tenant

i. Utilities:

☒ Landlord ☐ Tenant

j. Janitorial:

☒ Landlord ☐ Tenant ☐ 3 day ☒ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)

k. Repairs:

Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant

l. Comparable Area Market Rate Average:

\$2.27

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

4219

6. This lease constitutes:

- ☐ An extension of an existing lease
☐ An addition to current facilities
☐ A relocation
☐ A new location
☐ Remodeling only
☒ Other

a. Estimated Expenses:

Moving: \$0.00

Furnishings: \$0.00

Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No X Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

C50699



7/6/20
Date

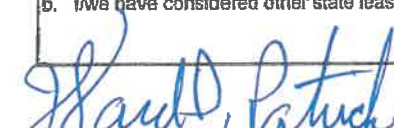
For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20181436539</u>	Exp:	<u>6/30/2020</u>	3
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T32006795</u>			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature
Public Works Division

7/13/20
Date

For Board of Examiners ☐ YES ☒ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Public Safety Highway Patrol Division 555 Wright Way Carson City, Nevada 89711 Charlene Boegle T: 775.684.4698 F: 775.684.4809 E: c.boegle@dps.state.nv.us						
Remarks:	This lease renewal was negotiated to house the Highway Patrol in both Alamo and Pioche. The lease was negotiated at a requested increased rate by the Lessor, as the rate was unchanged for three (3) years. This lease continues usage of the colocated space with the county agencies.						
Exceptions/Special notes:	The County is responsible for all janitorial services. The County is exempt from obtaining a business license.						
2. Name of Lessor:	Lincoln County Commission						
3. Address of Lessor:	PO Box 90 Pioche, Nevada 89043						
4. Property contact:	Denice Brown T: 775.962.8063 F: 775.962.5451 E: dbrown@lincolnnv.com						
5. Address of Lease property:	#1 North Main Street, Pioche, Nevada 89043 100 South First West, Alamo, Nevada 89001						
a. Square Footage:	<input type="checkbox"/> Rentable <input checked="" type="checkbox"/> Usable 965						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ 500.00	12	\$ 6,000.00	November 1, 2020 - October 31, 2021	\$0.00	\$0.00	\$0.52
0%	\$ 500.00	12	\$ 6,000.00	November 1, 2021 - October 31, 2022	\$0.00	\$0.00	\$0.52
0%	\$ 500.00	12	\$ 6,000.00	November 1, 2022 - October 31, 2023	\$0.00	\$0.00	\$0.52
0%	\$ 500.00	12	\$ 6,000.00	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$0.52
0%	\$ 500.00	12	\$ 6,000.00	November 1, 2024 - October 31, 2025	\$0.00	\$0.00	\$0.52
c. Total Lease Consideration:	60		\$ 30,000.00				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		365	Renewal terms:	One (1) identical term		
f. Holdover notice:	# of Days required		30	Holdover terms:	5%/90		
g. Term:	Five (5) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input checked="" type="checkbox"/> Other (see special notes)						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average:	None Available						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4713						
6. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities <input type="checkbox"/> A relocation <input type="checkbox"/> A new location <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

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AUG 17 2020
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

L. Bartlett 07/29/20
Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	Exempt	Exp:		8
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T40267400</u>			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Shad Patrick
Authorized Signature
Public Works Division

8/14/20
Date

//
For Board of Examiners ☒ YES ☐ NO

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency:

Board of Examiners for Social Workers
4600 Kietzke Lane, C-121
Reno, Nevada 89502
Karen Oppenlander
T: 775.688.2555 E: Koppenlander@besw.nv.gov

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AUG 25 2020

Remarks:

This is a renewal of an existing lease.

Exceptions/ Special notes:

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

2. Name of Landlord (Lessor):

Kietzke Office Complex, LLC

3. Address of Landlord:

4600 Kietzke Lane, G-170
Reno, Nevada 89502

4. Property contact:

Lorrie Desiderio
T: 775.825.5311 F: 775.825.5396 E: lorrie@desprop.net

5. Address of Lease property:

4600 Kietzke Lane, C-121
Reno, Nevada 89502

a. Square Footage:

☐ Rentable

☒ Usable 1,250

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$1,750.00	12	\$21,000.00	August 1, 2020 - July 31, 2022	\$1.40
3% \$1,800.00	12	\$21,600.00	August 1, 2022 - July 31, 2024	\$1.44
1% \$1,825.00	12	\$21,900.00	August 1, 2024 - July 31, 2025	\$1.46

Increase %

c. Total Lease Consideration:

☒ Yes ☐ No 36 \$64,500.00

d. Option to renew:

☒ Yes ☐ No 90 Renewal terms: One identical lease term

e. Holdover notice:

of Days required 30 Holdover terms: 5%/90

f. Term:

Three (3) Years

g. Pass-thrus/CAM/Taxes

☒ Landlord ☐ Tenant

h. Utilities:

☒ Landlord ☐ Tenant

i. Janitorial:

☒ Landlord ☐ Tenant ☐ 3 day ☒ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see remarks)

j. Repairs:

Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant

k. Specific termination clause in lease:

Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number:

B029

7. This lease constitutes:

- ☒ An extension of an existing lease
- ☐ An addition to current facilities (requires a remark)
- ☐ A relocation (requires a remark)
- ☐ A new location (requires a remark)
- ☐ Remodeling only
- ☐ Other

a. Estimated Moving Expenses: \$0.00

Furnishings: \$0.00

Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

Karen Oppenlander August 24, 2020
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20071118750	Exp:	8/31/2021
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?			
g. State of Nevada Vendor number:	T27020158	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

For Board of Examiners ☒ YES ☐ NO



State of Nevada

Board of Examiners for Social Workers

4600 Kietzke Lane, #C-121, Reno, NV 89502

(775) 688-2555

September 1, 2020

Heather Field
Governor's Finance Office, Budget Division
209 East Musser Street, Room 200
Carson City, NV 89701-4298

Dear Ms. Field,

Thank you advance for presenting our packets of information to the Board of Examiners (BOE) at their upcoming meeting. We are renewing an existing lease at the Kietzke Office Complex, LLC. This lease is effective August 1 2020 and is therefore in retroactive status as it was implemented prior to BOE approval.

As Executive Director and Certified Contract Manager for our Board, I have had to work from a home office since March 2020 due to COVID 19. To help contain the spread of COVID-19, the Board of Examiners for Social Workers staff has arranged to work remotely until it is determined safe to resume regular on-site business operations based on guidance provided by local authorities and the State of Nevada.

As my VPN application did not go through EITS in a timely fashion, we resubmitted a VPN application in May 2020 so that I could access CETS to work on contracts as well as other matters necessary to my position. The VPN was successfully installed for my home office on July 22 2020. At that time, I proceeded to work on contracts with our budget liaison as rapidly as I possibly could. I apologize for the delay in submitting this lease in a timely fashion.

If you have additional questions, please do not hesitate to contact me at the Board. I will be responding to all inquiries as quickly as possible. Thank you for your understanding and patience as we work to assist you and others while maintaining a safe working environment for our staff team.

Best regards,

Karen Oppenlander, LISW, MSW

Karen Oppenlander, LISW, MSW

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Chiropractic Physicians' Board of Nevada 4600 Kietzke Lane, Suite M-245 Reno, Nevada 89502 Julie Strandberg T: 775.688.1923 F: 775.688.1920 E: chirobd@chirobd.nv.gov						
Remarks:	Leasing Services negotiated this lease renewal resulting in a \$106.08 savings for the first year.						
Exceptions/Special notes:							
2. Name of Lessor:	Kietzke Office Complex, LLC						
3. Address of Lessor:	4600 Kietzke Lane, G-170 Reno, Nevada 89502						
4. Property contact:	Lorrie Desiderio T: 775.825.5311 F: 775.825.5396 E: lorrie@desprop.net Fred Desiderio						
5. Address of Lease property:	4600 Kietzke Lane, M-245 Reno, Nevada 89502						
a. Square Footage:	<input type="checkbox"/> Rentable <input checked="" type="checkbox"/> Usable 890						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
Increase %	\$ 1,201.50	12	\$ 14,418.00	November 1, 2020 - October 31, 2021	\$0.00	\$0.00	\$1.35
2%	\$ 1,228.20	12	\$ 14,738.40	November 1, 2021 - October 31, 2022	\$0.00	\$0.00	\$1.38
0%	\$ 1,228.20	12	\$ 14,738.40	November 1, 2022 - October 31, 2023	\$0.00	\$0.00	\$1.38
2%	\$ 1,254.90	12	\$ 15,058.80	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$1.41
0%	\$ 1,254.90	12	\$ 15,058.80	November 1, 2024 - October 31, 2025	\$0.00	\$0.00	\$1.41
c. Total Lease Consideration:	60		\$ 74,012.40				
d. Total Improvement Cost:				\$0.00			
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		365	Renewal terms:	One (1) identical term		
f. Holdover notice:	# of Days required		30	Holdover terms:	5%/90		
g. Term:	Five (5) years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average:	\$1.87 for the Reno area						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	B005						
6. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities <input type="checkbox"/> A relocation <input type="checkbox"/> A new location <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 8/25/20
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20071118750	Exp:	8/31/2020	2
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	T27020158			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 8/1/20
 Authorized Signature Date
 Public Works Division

BM *bmjz*
 For Board of Examiners ☒ YES ☐ NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL	FEDERAL	\$75,000	Exempt
	Contract Description:	This is the first amendment to the original contract which provides ongoing planning and operation activities associated with shipments of transuranic waste. This amendment increases the maximum amount from \$60,000 to \$135,000 due to an increase in the number of escorts required per shipment.				
		Term of Contract:	07/01/2019 - 06/30/2021	Contract # 21910		
2.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	MSB ENERGY ASSOCIATES, INC.	FEE: REGULATORY ASSESSMENTS	\$375,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides expert witness services related to utility company resource acquisition plans and cost recovery including, utility integrated resource plans, energy supply plans and related matters. This amendment increases the maximum amount from \$375,000 to \$750,000 due to the increased need for these services.				
		Term of Contract:	11/01/2018 - 10/31/2022	Contract # 21009		
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	DAVID HELLERSTEIN	OTHER: TORT CLAIM FUND	\$20,000	Professional Service
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing expert witness assistance for lawsuits filed that involve questions of medical conditions and treatment for individuals within the Department of Corrections. This amendment increases the maximum amount from \$95,000 to \$115,000 due to the increased need for these services.				
		Term of Contract:	08/01/2013 - 06/30/2021	Contract # 14812		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS	GENERAL 47% BONDS 53%	\$157,200	Professional Service
	Contract Description:	This is a new contract to provide architectural/engineering services for the Washoe County Armory - Heating, Ventilation and Air Conditioning System Renovation CIP project, which includes design and construction documents for the replacement of the existing equipment with equal system types and capacities throughout the existing facility: CIP Project No. 19-M31; SPWD Contract No. 113474.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 23530		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CIP PROJECTS – NON-EXEC	ETCHEMENDY ENGINEERING, INC.	BONDS	\$123,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Capitol Building - Heating, Ventilation, and Air Conditioning System Renovations CIP project, which includes design and construction administration for the replacement of the heating and cooling terminal units and temperature control system serving the Capitol Building: CIP Project No. 19-M59; SPWD Contract No. 113488.				
	Term of Contract:	Upon Approval - 06/30/2023	Contract # 23528			
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CIP PROJECTS – NON-EXEC	LUMOS & ASSOCIATES	BONDS 28% FEDERAL 72%	\$1,310,000	Professional Service
	Contract Description:	This is a new contract to provide professional architecture/engineering services for the Marlette Lake Dam Rehabilitation CIP project, which includes surveying, schematic design, design development, construction documents, and construction administration for the construction of structural and functional upgrades of the Marlette Lake Dam: CIP Project No. 19-C08; SPWD Contract No. 113595.				
	Term of Contract:	Upon Approval - 06/30/2023	Contract # 23486			
7.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	CERTIFIED FOLDER DISPLAY SERVICE, INC.	OTHER: LODGING TAX	\$750,000	
	Contract Description:	This is a new contract to provide ongoing distribution of visitor guides, state maps and museum brochures.				
	Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23137			
8.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	ECONOMIC MODELING, LLC	FEDERAL	\$500,000	
	Contract Description:	This is a new contract to provide development of a SkillsMatch interface for deployment with educational and workforce development provide, to assist workers to connect their skills with the job market.				
	Term of Contract:	Upon Approval - 12/30/2020	Contract # 23622			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	GROWTH SERVICES GROUP, LLC	FEDERAL	\$658,500	Exempt
	Contract Description:	This is a new contract to provide a labor supply study to determine the number of workers available for employers considering expansions and major investments. The study will ensure that the state can understand what the skills, utilization rates and occupational opportunities of Nevada's workforce are in order to better develop policies and strategies for job creation and rapid reemployment of those displaced by the COVID-19 public health emergency.				
		Term of Contract:	Upon Approval - 12/30/2020	Contract # 23628		
10.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	KENNY GUINN CENTER FOR POLICY PRIORITIES	FEDERAL	\$150,000	Exempt
	Contract Description:	This is a new contract to provide a study that identifies the effects that COVID-19 has had on Nevada's workforce and develop strategies to retrain workers displaced due to COVID-19 for new career pathways.				
		Term of Contract:	10/01/2020 - 12/30/2020	Contract # 23617		
11.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	NATIONAL COUNCIL FOR COMMUNITY DEVELOPMENT, INC.	FEDERAL	\$20,000,000	Exempt
	Contract Description:	This is a new contract to provide services to facilitate the review and ranking of applications and processing of grant payments for relief under the Coronavirus Aid, Relief and Economic Security Act, through the Nevada COVID-19 Emergency Small Business Recovery Grant Program.				
		Term of Contract:	Upon Approval - 12/30/2020	Contract # 23593		
12.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	NATIONAL COUNCIL FOR COMMUNITY DEVELOPMENT, INC.	FEDERAL	\$19,000,000	Exempt
	Contract Description:	This is the first amendment to the original contract which provides ongoing services to facilitate the review and ranking of applications for relief under the Coronavirus Aid, Relief, and Economic Security Act, through the Commercial Rental Assistance Grant Program. This amendment increases the maximum amount from \$1,000,000 to \$20,000,000, revises the scope of work to add services associated with processing payments to approved grant recipient and revises the payment schedule.				
		Term of Contract:	08/01/2020 - 12/30/2020	Contract # 23438		
13.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	RCG ECONOMICS, LLC	FEDERAL	\$149,000	Exempt
	Contract Description:	This is a new contract to provide a study that analyzes the effects that the COVID-19 pandemic has had on Nevada's existing supply chain infrastructure and provides recommendations for how the State can improve the supply chain and enhance last-mile delivery services.				
		Term of Contract:	Upon Approval - 12/30/2020	Contract # 23613		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	STRATEGIC INFRASTRUCTURE PERFORMANCE INSTITUTE	FEDERAL	\$175,000	Exempt
	Contract Description:	This is a new contract to provide a study and prepare an implementation plan addressing how the Nevada State Infrastructure Bank, authorized by Assembly Bill 399 from the 2017 session of the Nevada Legislature and codified under NRS 408.55069, can be used to address critical infrastructure needs caused by COVID-19.				
		Term of Contract:	Upon Approval - 12/30/2020	Contract # 23616		
15.	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	JOBS FOR NEVADA GRADUATES, INC.	GENERAL	(\$579,230)	
	Contract Description:	This is the third amendment to the original contract which provides the Jobs for America's Graduates program in Nevada for the 2017-2021 school years. This amendment decreases the maximum amount from \$15,894,080 to \$15,314,850 due to a reduction in funding per Assembly Bill 3 of the 31st Special Session.				
		Term of Contract:	07/01/2017 - 06/30/2021	Contract # 18985		
16.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	ANTHEM INSURANCE COMPANIES, INC.	OTHER: HEALTHY NEVADA FUNDS	\$75,090	Exempt
	Contract Description:	This is the first amendment to the original contract which provides ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from March 9, 2021 to March 9, 2023 and increases the maximum amount from \$7,910 to \$83,000 due to an increase in Rx members.				
		Term of Contract:	03/10/2019 - 03/09/2023	Contract # 21508		
17.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - HEALTH CARE FACILITIES REGULATION	QUALITY HEALTHCARE ASSET	FEE: LICENSING/FINES	\$419,959	
	Contract Description:	This is a new contract to provide temporary facility management for the Reno Valley Retirement Center.				
		Term of Contract:	09/01/2020 - 10/31/2020	Contract # 23546		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	CHAPIN HALL CENTER FOR CHILDREN	OTHER: COST ALLOCATION	\$120,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing services to access an internet-based database and reporting system to obtain State based and nationwide data and the ability to generate reports of federal outcomes such as time of adoption, time to reunification, placement stability and foster-care reentry.				
	Term of Contract:	10/01/2019 - 09/30/2023	Contract # 23223			
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	SUPREME COURT/ ADMINISTRATIVE OFFICE OF THE COURTS	OTHER: REVENUE	\$60,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to split the cost of the Chapin Hall contract that provides access to an Internet-based database and reporting system used by the division and the Supreme Court to obtain State based and nationwide data and generate reports.				
	Term of Contract:	10/01/2019 - 09/30/2023	Contract # 23517			
20.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SCOTT CHRISTOPHER KUHN DBA D&JS CLEANING SERVICE	GENERAL 49% OTHER: COUNTY 19% FEDERAL 32%	\$82,800	
	Contract Description:	This is a new contract to provide ongoing janitorial services to the Fallon and Fernley district offices.				
	Term of Contract:	10/14/2020 - 09/30/2024	Contract # 23499			
21.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	HANSEN MECHANICAL CONTRACTORS, INC.	GENERAL	\$133,094	
	Contract Description:	This is a new contract to replace the air conditioning units on multiple buildings.				
	Term of Contract:	10/14/2020 - 06/30/2021	Contract # 23511			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	431	OFFICE OF THE MILITARY	ELKO COUNTY SCHOOL DISTRICT	GENERAL 13.1% OTHER: DSA 11.9% FEDERAL 75%	\$3,200,000	
	Contract Description:	This is a new interlocal agreement to provide an academic intervention/educational instruction and credit recovery program for students attending the Battle Born Youth Challenge Academy.				
		Term of Contract:	10/01/2020 - 06/30/2024	Contract # 23551		
23.	440	DEPARTMENT OF CORRECTIONS - ELY STATE PRISON	COUNTY OF WHITE PINE	OTHER: REVENUE	\$189,530	
	Contract Description:	This is a new interlocal revenue agreement that continues ongoing jail meal service from Ely State Prison to the White Pine County Sheriff's Office.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23428		
24.	440	DEPARTMENT OF CORRECTIONS - CASA GRANDE TRANSITIONAL HOUSING	AJ INDUSTRIES WEST, INC.	GENERAL	\$76,548	
	Contract Description:	This is a new contract to provide ongoing leasing of commercial washers and dryers, including installation and maintenance services.				
		Term of Contract:	Upon Approval - 10/12/2025	Contract # 23567		
25.	550	DEPARTMENT OF AGRICULTURE - NUTRITION EDUCATION PROGRAMS	COLYAR TECHNOLOGY SOLUTIONS	FEDERAL	\$247,900	
	Contract Description:	This is the first amendment to the original contract which provides new software modules, hosting and maintenance for the Child and Adult Care Food Program, Summer Food Service Program and Food Distribution Program systems. This amendment increases the maximum amount from \$999,413 to \$1,247,313 due to the need to update the Food Distribution Program module.				
		Term of Contract:	07/14/2020 - 12/31/2020	Contract # 23303		
26.	702	DEPARTMENT OF WILDLIFE - HABITAT	NEVADA DIVISION OF FORESTRY	FEE: SPORTSMEN AND HABITAT CONSERVATION 25% FEDERAL 75%	\$2,000,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing conservation projects of prescribed burning, fence building and repair, vegetation management in effort to preserve and maintain habitat.				
		Term of Contract:	Upon Approval - 09/07/2024	Contract # 22842		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS-NON-EXEC	THE BLUEPRINT COLLABORATIVE	FEDERAL	\$110,850	Sole Source
	Contract Description:	This is a new contract to provide a statewide comprehensive outdoor recreation plan.				
		Term of Contract:	Upon Approval - 12/31/2023	Contract # 23566		
28.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE-NON-EXEC	CARDNO, INC.	OTHER: LAND SALES	\$55,583	Professional Service
	Contract Description:	This is a new contract to provide an environmental assessment for the Walker River State Recreation Area to construct a road for use as a public entrance.				
		Term of Contract:	Upon Approval - 06/30/2021	Contract # 23539		
29.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	ID.ME, INC.	FEDERAL	\$1,500,000	Exempt
	Contract Description:	This is a new contract to provide the ID.me Referee application to verify the identity of unemployment insurance claimants.				
		Term of Contract:	08/10/2020 - 06/30/2021	Contract # 23522		
30.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	MAXIMUS HUMAN SERVICES, INC.	FEDERAL	\$6,404,150	Exempt
	Contract Description:	This is a new contract to provide third party call center services to support the existing agency call center due to the increase in initial unemployment insurance claims related to COVID-19.				
		Term of Contract:	08/10/2020 - 12/31/2020	Contract # 23503		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **21910**Amendment
Number: **1**Agency Name: **NUCLEAR PROJECTS OFFICE**Legal Entity
Name: Department of Public Safety - Nevada
Highway PatrolAgency Code: **012**Contractor Name: **Department of Public Safety - Nevada
Highway Patrol**Appropriation Unit: **1005-14**Address: **555 Wright Way**Is budget authority
available?: **Yes**City/State/Zip: **Carson City, NV 89701**

If "No" please explain: Not Applicable

Contact/Phone: **775-687-5300**

Vendor No.:

NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **Waste Transport**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing planning and operation activities associated with shipments of transuranic waste. This amendment increases the maximum amount from \$60,000 to \$135,000 due to an increase in the number of escorts required per shipment.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$60,000.00	\$60,000.00	\$60,000.00	Yes - Action
2. Amount of current amendment (#1):	\$75,000.00	\$75,000.00	\$75,000.00	Yes - Action
3. New maximum contract amount:	\$135,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

US Department of Energy plans to transport transuranic waste through Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Public Safety Nevada Highway Patrol (NHP) is a state agency.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	09/10/2020 12:40:11 PM
Division Approval	ddav12	09/10/2020 12:40:18 PM
Department Approval	ddav12	09/10/2020 12:40:26 PM
Contract Manager Approval	ddav12	09/14/2020 06:30:44 AM
Budget Analyst Approval	laaron	09/22/2020 11:45:36 AM
BOE Agenda Approval	laaron	09/22/2020 11:45:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **21009**Amendment
Number: **1**Agency Name: **ATTORNEY GENERAL'S OFFICE**Legal Entity
Name: **MSB ENERGY ASSOCIATES, INC.**Agency Code: **030**Contractor Name: **MSB ENERGY ASSOCIATES, INC.**Appropriation Unit: **1038-10**Address: **6907 UNIVERSITY AVE # 162**Is budget authority
available?: **Yes**City/State/Zip **MIDDLETON, WI 53562-2767**

If "No" please explain: Not Applicable

Contact/Phone: 608/219-0698

Vendor No.: T27007225

NV Business ID: NV20101475151

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Regulatory Assessments
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **11/01/2018**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **10/31/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides expert witness services related to utility company resource acquisition plans and cost recovery including, utility integrated resource plans, energy supply plans and related matters. This amendment increases the maximum amount from \$375,000 to \$750,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$375,000.00	\$375,000.00	\$375,000.00	Yes - Action
2. Amount of current amendment (#1):	\$375,000.00	\$375,000.00	\$375,000.00	Yes - Action
3. New maximum contract amount:	\$750,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes require representation for consumers' interests in matters before the Public Utilities Commission and any legislature, board, or commission with jurisdiction over Nevada regulated utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized expertise is required by our office to adequately protect the public interests.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen for their specialized expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2004 this contractor has provided services to the Bureau of Consumer Protection of the Office of the Attorney General. All previous services have been completed satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	09/01/2020 16:47:05 PM
Division Approval	hrobinso	09/01/2020 16:47:09 PM
Department Approval	hrobinso	09/01/2020 16:47:14 PM
Contract Manager Approval	hrobinso	09/01/2020 16:47:22 PM
Budget Analyst Approval	hfield	09/17/2020 11:13:40 AM
BOE Agenda Approval	hfield	09/17/2020 11:13:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14812**Amendment Number: **4**Agency Name: **ATTORNEY GENERAL'S OFFICE**Legal Entity Name: **David Hellerstein**Agency Code: **030**Contractor Name: **David Hellerstein**Appropriation Unit: **1348-15**Address: **1417 TANGLEWOOD DR**Is budget authority available?: **Yes**City/State/Zip: **PLACERVILLE, CA 95667**

If "No" please explain: Not Applicable

Contact/Phone: **DAVID HELLERSTEIN 916-803-4379**Vendor No.: **T32001197**NV Business ID: **NV2010570140**To what State Fiscal Year(s) will the contract be charged? **2014-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2013**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2021**Contract term: **7 years and 335 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing expert witness assistance for lawsuits filed that involve questions of medical conditions and treatment for individuals within the Department of Corrections. This amendment increases the maximum amount from \$95,000 to \$115,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$55,000.00	\$55,000.00	\$55,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
2. Amount of current amendment (#4):	\$20,000.00	\$20,000.00	\$60,000.00	Yes - Action
3. New maximum contract amount:	\$115,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The services of this expert witness are required to assist the Office of the Attorney General in the defense of lawsuits filed against the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the specialized expertise that this vendor has.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.150, the services of an expert witness do not require a solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Has been contracted with the Office of the Attorney General in the past and has provided satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	08/17/2020 15:21:54 PM
Division Approval	jhoba2	08/17/2020 15:21:59 PM
Department Approval	jhoba2	08/17/2020 15:22:08 PM
Contract Manager Approval	Iramire7	09/17/2020 09:34:54 AM
Budget Analyst Approval	hfield	09/17/2020 10:58:32 AM
BOE Agenda Approval	hfield	09/17/2020 10:58:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23530**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1577-20**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS**Contractor Name: **MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS**Address: **MSA ENGINEERING CONSULTANTS
4599 LONGLEY LANE**City/State/Zip: **RENO, NV 89502**Contact/Phone: **775-828-4889**Vendor No.: **T29022618**NV Business ID: **NV19971093631**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	47.00 %	Fees	0.00 %
	Federal Funds	0.00 %	X Bonds	53.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **113474**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2023**Contract term: **2 years and 272 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide architectural/engineering services for the Washoe County Armory - Heating, Ventilation, and Air Conditioning System Renovation CIP project, which includes design and construction documents for the replacement of the existing equipment with equal system types and capacities throughout the existing facility: CIP Project No. 19-M31; SPWD Contract No. 113474.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$157,200.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

rife, mike, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Iwildes	08/21/2020 13:37:13 PM
Division Approval	Iwildes	08/21/2020 13:37:18 PM
Department Approval	Iwildes	08/21/2020 13:37:21 PM
Contract Manager Approval	Iwildes	08/21/2020 13:37:26 PM
Budget Analyst Approval	nkephart	09/15/2020 14:40:32 PM
BOE Agenda Approval	jrodrig9	09/20/2020 23:09:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23528**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1590-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ETCHEMENDY ENGINEERING, INC.**Contractor Name: **ETCHEMENDY ENGINEERING, INC.**Address: **10597 DOUBLE R BLVD**City/State/Zip: **RENO, NV 89521-8937**Contact/Phone: **775-853-1131**Vendor No.: **T29033764**NV Business ID: **NV20111683017**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % **X** Bonds **100.00 %**

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 113488

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2023**Contract term: **2 years and 272 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Capitol Building - Heating, Ventilation, and Air Conditioning System Renovations CIP project, which includes design and construction administration for the replacement of the heating and cooling terminal units and temperature control system serving the Capitol Building: CIP Project No. 19-M59; SPWD Contract No. 113488.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$123,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Iwildes	08/21/2020 12:30:53 PM
Division Approval	Iwildes	08/21/2020 12:30:56 PM
Department Approval	Iwildes	08/21/2020 12:30:59 PM
Contract Manager Approval	Iwildes	08/21/2020 12:31:03 PM
Budget Analyst Approval	nkephart	09/15/2020 14:51:59 PM
BOE Agenda Approval	jrodrig9	09/20/2020 23:05:11 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23486**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	LUMOS & ASSOCIATES
Agency Code:	082	Contractor Name:	LUMOS & ASSOCIATES
Appropriation Unit:	1590-11	Address:	9222 PROTOTYPE DR
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89521-8989
If "No" please explain:	Not Applicable	Contact/Phone:	775-883-7077
		Vendor No.:	T80912843A
		NV Business ID:	NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	72.00 %	X Bonds	28.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113595

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2023**Contract term: **2 years and 272 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architecture/engineering services for the Marlette Lake Dam Rehabilitation CIP project, which includes surveying, schematic design, design development, construction documents, and construction administration for the construction of structural and functional upgrades of the Marlette Lake Dam: CIP Project No. 19-C08; SPWD Contract No. 113595.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,310,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Wacker, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Iwildes	08/04/2020 14:44:58 PM
Division Approval	Iwildes	08/04/2020 14:45:04 PM
Department Approval	Iwildes	08/04/2020 14:45:08 PM
Contract Manager Approval	Iwildes	08/04/2020 14:45:12 PM
Budget Analyst Approval	jrodrig9	09/20/2020 23:11:29 PM
BOE Agenda Approval	jrodrig9	09/20/2020 23:11:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23137**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CERTIFIED FOLDER DISPLAY SERVICE, INC.**Contractor Name: **CERTIFIED FOLDER DISPLAY SERVICE, INC.**Address: **1120 JOSHUA WAY**City/State/Zip: **VISTA, CA 92081-7835**Contact/Phone: **RAY FOX 760/727-5100**Vendor No.: **T81028458**NV Business ID: **NV20001323615**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % LODGING TAX**Agency Reference #: **RFP #10TCA-S1050-AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **06/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Collateral Distribut**

5. Purpose of contract:

This is a new contract to provide ongoing distribution of visitor guides, state maps and museum brochures to in and out-of-state locations, such as Chambers of Commerce, visitor centers, airports and/or hotels.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$750,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Per NRS 231.161 through NRS 231.361, the Nevada Division of Tourism's mission is to promote travel to and within the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources available for this type of brochure distribution.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Marketing SI, Inc
R&R Parnters

Certified Folder Display Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-S1050 and in accordance with NRS 333, the selected vendor was the only vendor that submitted a response and is the current contracted vendor.

d. Last bid date: 02/20/2020 Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Commission on Tourism - 4/15/2015 to current. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	04/21/2020 14:20:20 PM
Division Approval	amathies	04/21/2020 14:20:23 PM
Department Approval	amathies	04/21/2020 14:20:25 PM
Contract Manager Approval	amathies	04/21/2020 14:20:27 PM
Budget Analyst Approval	stilley	05/12/2020 15:29:47 PM
BOE Agenda Approval	hfield	09/22/2020 14:12:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23622**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Agency Code: **102**Appropriation Unit: **1526-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ECONOMIC MODELING, LLC**Contractor Name: **ECONOMIC MODELING, LLC**Address: **EMSI
PO BOX 9008**City/State/Zip: **MOSCOW, ID 83843-1508**Contact/Phone: **208/883-3500**Vendor No.: **T29024570B**NV Business ID: **Pending**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **SkillMatch Interface**

5. Purpose of contract:

This is a new contract to provide development of a SkillsMatch interface with educational and workforce development providers to assist workers to connect their skills with the job market.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Payment for services will be made at the rate of \$250,000.00 per milestone

Other basis for payment: Upon receipt and approval of vendor invoices with \$250,000 payable upon successful launch of pre-populated SkillsMatch interface and the remaining payable upon successful completion of the project.

II. JUSTIFICATION

7. What conditions require that this work be done?

xxx

8. Explain why State employees in your agency or other State agencies are not able to do this work:

xxx

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Geographic Solutions
Kronos
Economic Modeling LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In addition to obtaining 3 quotes for this project, the agency received approval by the State Purchasing Administrator for an emergency purchase pursuant to NAC 333.114.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

registration is pending at time of submission

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

registration is pending at time of submission

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

registration is pending at time of submission

19. Agency Field Contract Monitor:

Bob Potts, Deputy Director Ph: 775-687-9900

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/25/2020 09:07:30 AM
Division Approval	bvale1	09/25/2020 09:07:33 AM
Department Approval	bvale1	09/25/2020 09:07:35 AM
Contract Manager Approval	bvale1	09/25/2020 09:07:38 AM
Budget Analyst Approval	stillley	09/25/2020 11:42:08 AM
BOE Agenda Approval	hfield	09/25/2020 12:03:45 PM

ATTACHMENT CC
EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

Re: New Request for Emergency Purchase



Kevin D. Doty
To ○ Bonnie Long
Cc ○ Gideon K. Davis



Tue 9/15/2020 12:47 PM

You replied to this message on 9/15/2020 12:48 PM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with this contract on an emergency basis without the need for a formal solicitation. Please try to review proposals from at least three vendors. As usual, the contract will need to be approved by your DAG and BOE.
Kevin

Sent from my iPhone

On Sep 15, 2020, at 12:34 PM, Bonnie Long <blong@diversifynevada.com> wrote:

Hi Kevin,

The Governor's Office of Economic Development respectfully requests the approval of another emergency purchase pursuant to NAC 333.114 in order to be able to contract with a vendor to administer the Nevada COVID-19 Emergency Small Business Recovery Grant Program for the State. This program will be funded with \$20,000,000 in CARES Act funds that have been designated by the Governor for the purpose of providing operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce.

Attached for your information is a document that outlines how the program will work. The full \$20,000,000 will be contracted to a vendor with 6% of the actual approved grant payments payable to the vendor to administer the program (accept, review, and approve applications, and also to process the payments to the grantees). The maximum amount to be paid for administrative costs is \$1,132,075 and the maximum to be paid to grantees is \$18,867,925 with the payment schedule provided in the screen shot below.

This new program needs to begin as soon as possible in order to ensure that the funds are disbursed by December 30, 2020. Please let me know if you have any questions.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23628**

Agency Name:	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name:	Growth Services Group, LLC
Agency Code:	102	Contractor Name:	Growth Services Group, LLC
Appropriation Unit:	1526-14	Address:	124 El Rancho
Is budget authority available?:	Yes	City/State/Zip	Hannibal, MO 63401
If "No" please explain:	Not Applicable	Contact/Phone:	Corey Mehaffy 660-353-1726
		Vendor No.:	Pending
		NV Business ID:	Pending

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Labor Supply Study**

5. Purpose of contract:

This is a new contract to provide a labor supply study to determine the number of workers available for employers considering expansions and major investments. The study will ensure that the state can understand what the skills, utilization rates and occupational opportunities of Nevada's workforce are in order to better develop policies and strategies for job creation and rapid reemployment of those displaced by the COVID-19 public health emergency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$658,500.00**

Payment for services will be made at the rate of \$329,250.00 per installment

Other basis for payment: Upon receipt and approval of vendor invoices with half payable upon full execution of the contract and the remaining balance payable upon successful completion of the project.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is the direct result of the approved CRF Allocation Request submitted by GOED for a COVID-19 Nevada Labor Certification Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to complete a project of this size within the time frame given by the US Treasury to complete all activities and liquidate obligations.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

registration is pending at time of submission

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No

b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No

If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

registration is pending at time of submission

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No

b. If "NO", please explain.

registration is pending at time of submission

19. Agency Field Contract Monitor:

Stacey Bostwick, Workforce Development Program Coordinator Ph: 702-486-2700

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/25/2020 11:34:04 AM
Division Approval	bvale1	09/25/2020 11:34:07 AM
Department Approval	bvale1	09/25/2020 11:34:09 AM
Contract Manager Approval	bvale1	09/25/2020 11:42:30 AM
Budget Analyst Approval	stilley	09/25/2020 12:04:49 PM
BOE Agenda Approval	hfield	09/25/2020 12:26:42 PM
BOE Final Approval	Pending	

ATTACHMENT CC

EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

RE: New Request for Emergency Purchase - Coordinated Economic Response Plan



Kevin D. Doty

To Bonnie Long

Cc Gideon K. Davis



9:40 AM

 You replied to this message on 9/23/2020 10:37 AM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with these contracts for studies on an emergency basis without the need for formal solicitations. Please try to review proposals from at least three vendors. As usual, the contract(s) will need to approved by your DAG and BOE.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23617**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Agency Code: **102**Appropriation Unit: **1526-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Kenny Guinn Center for Policy Priorities**Contractor Name: **Kenny Guinn Center for Policy
Priorities**Address: **P.O. Box 750117**City/State/Zip: **Las Vegas, NV 89136**Contact/Phone: **Nancy Brune 702-427-7509**Vendor No.: **T27039031B**NV Business ID: **NV20131262985**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

This contract is being funded via the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and there is a limited amount of time to utilize the funds for the study provided by this contract.

3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Workforce Study**

5. Purpose of contract:

This is a new contract to provide a study that identifies the effects that COVID-19 has had on Nevada's workforce and develop strategies to retrain workers displaced due to COVID-19 for new career pathways.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Payment for services will be made at the rate of \$75,000.00 per report version

II. JUSTIFICATION

7. What conditions require that this work be done?

This study is one of five others that will be incorporated into Nevada's upcoming COVID-19 Coordinated Economic Response Plan, which will be implemented GOED upon completion.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to complete a project of this size within the time frame given by the US Treasury to complete all activities and liquidate obligations.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michael Brown, Executive Director Ph: 775-687-9900

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/24/2020 21:19:13 PM
Division Approval	bvale1	09/24/2020 21:19:16 PM
Department Approval	bvale1	09/24/2020 21:19:19 PM
Contract Manager Approval	bvale1	09/24/2020 21:19:24 PM
Budget Analyst Approval	stilley	09/25/2020 11:06:59 AM
BOE Agenda Approval	hfield	09/25/2020 12:51:22 PM
BOE Final Approval	Pending	

ATTACHMENT CC

EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

RE: New Request for Emergency Purchase - Coordinated Economic Response Plan



Kevin D. Doty

To Bonnie Long

Cc Gideon K. Davis



9:40 AM

 You replied to this message on 9/23/2020 10:37 AM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with these contracts for studies on an emergency basis without the need for formal solicitations. Please try to review proposals from at least three vendors. As usual, the contract(s) will need to approved by your DAG and BOE.



Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

MEMORANDUM

Date: October 7, 2020

To: Susan Brown, Director
Clerk of the Board of Examiners
Governor's Finance Office, Budget Division

From:  Michael Brown
 Executive Director
Governor's Office of Economic Development

Re: Request for Retroactive Contract with the Kenny Guinn Center for Policy Priorities

This memorandum serves as a request for retroactive approval to October 1, 2020 for contract 23617 with the Kenny Guinn Center for Policy Priorities anticipated to be on the agenda for the October 13, 2020 Board of Examiner's meeting.

This contract between the Governor's Office of Economic Development (GOED) and the Kenny Guinn Center for Policy Priorities is being funded by CARES Act funding that was awarded to develop a workforce study that identifies the effects that COVID-19 has had on Nevada's workforce and develop strategies to retrain workers displaced due to COVID-19 for new career pathways.

Thank you in advance for your consideration of this request.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23593**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Agency Code: **102**Appropriation Unit: **1526-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: National Council for Community Development, Inc.

Contractor Name: **National Council for Community Development, Inc.**Address: **National Development Council
1 Battery Park Plaza, Ste 710**City/State/Zip: **New York, NY 10004**

Contact/Phone: Diana Sasser 209-483-9863

Vendor No.: T27043694

NV Business ID: NV20201752615

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Program Admin**

5. Purpose of contract:

This is a new contract to provide services to facilitate the review and ranking of applications and processing of grant payments for relief under the Coronavirus Aid, Relief, and Economic Security Act, through the Nevada COVID-19 Emergency Small Business Recovery Grant Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000,000.00**

Other basis for payment: Upon receipt and approval of vendor invoices based on the payment schedule provided in Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

GOED has been charged with collaborating with the Treasurer's Office and the Department of Business and Industry to implement a program to provide operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce impacted by the COVID-19 pandemic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the manpower to handle the review, prioritization, approval, and payment of the thousands of anticipated applications that will be submitted for consideration for this recovery grant program.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114 Authorization for emergency purchases (NRS 333.130, 333.180)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with GOED for the Commercial Rental Assistance Grant Program. The work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michael Brown, Executive Director Ph: 775-687-9900

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/17/2020 19:50:18 PM
Division Approval	bvale1	09/17/2020 19:50:21 PM
Department Approval	bvale1	09/17/2020 19:51:31 PM
Contract Manager Approval	bvale1	09/25/2020 10:44:04 AM
Budget Analyst Approval	stilley	09/25/2020 11:25:46 AM
BOE Agenda Approval	hfield	09/25/2020 14:45:34 PM
BOE Final Approval	Pending	

ATTACHMENT CC
EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

Re: New Request for Emergency Purchase



Kevin D. Doty
To ○ Bonnie Long
Cc ○ Gideon K. Davis



Tue 9/15/2020 12:47 PM

You replied to this message on 9/15/2020 12:48 PM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with this contract on an emergency basis without the need for a formal solicitation. Please try to review proposals from at least three vendors. As usual, the contract will need to be approved by your DAG and BOE.
Kevin

Sent from my iPhone

On Sep 15, 2020, at 12:34 PM, Bonnie Long <blong@diversifynevada.com> wrote:

Hi Kevin,

The Governor's Office of Economic Development respectfully requests the approval of another emergency purchase pursuant to NAC 333.114 in order to be able to contract with a vendor to administer the Nevada COVID-19 Emergency Small Business Recovery Grant Program for the State. This program will be funded with \$20,000,000 in CARES Act funds that have been designated by the Governor for the purpose of providing operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce.

Attached for your information is a document that outlines how the program will work. The full \$20,000,000 will be contracted to a vendor with 6% of the actual approved grant payments payable to the vendor to administer the program (accept, review, and approve applications, and also to process the payments to the grantees). The maximum amount to be paid for administrative costs is \$1,132,075 and the maximum to be paid to grantees is \$18,867,925 with the payment schedule provided in the screen shot below.

This new program needs to begin as soon as possible in order to ensure that the funds are disbursed by December 30, 2020. Please let me know if you have any questions.

CC-1

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23438**Amendment
Number: **1**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Legal Entity
Name: **National Council for Community
Development, Inc.**Agency Code: **102**Contractor Name: **National Council for Community
Development, Inc.**Appropriation Unit: **1526-10**Address: **National Development Council**Is budget authority
available?: **Yes****1 Battery Park Plaza, Ste 710**If "No" please explain: **Not Applicable**City/State/Zip **New York, NY 10004**Contact/Phone: **Diana Sasser 209-483-9863**Vendor No.: **T27043694**NV Business ID: **NV20201752615**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **08/01/2020**
Examiner's approval?Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **12/30/2020**

Termination Date:

Contract term: **151 days**4. Type of contract: **Contract**Contract description: **Application Review**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing services to facilitate the review and ranking of applications for relief under the Coronavirus Aid, Relief, and Economic Security Act, through the Commercial Rental Assistance Grant Program. This amendment increases the maximum amount from \$1,000,000 to \$20,000,000, revises the scope of work to add services associated with processing payments to approved grant recipients, and revises the payment schedule.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$19,000,000.00	\$19,000,000.00	\$19,000,000.00	Yes - Action
3. New maximum contract amount:	\$20,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

GOED has been charged with collaborating with the Treasurer's Office and the Department of Business and Industry to implement a program to provide commercial rental relief to landlords for tenants who are unable to make their monthly rental payments due to financial hardships from COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the manpower to handle the review, prioritization, and approval of the thousands of anticipated applications that will be submitted for consideration for commercial rental relief.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114 Authorization for emergency purchases (NRS 333.130, 333.180)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/24/2020 20:15:51 PM
Division Approval	bvale1	09/24/2020 20:19:56 PM
Department Approval	bvale1	09/24/2020 20:19:59 PM
Contract Manager Approval	bvale1	09/25/2020 11:32:21 AM
EITS Approval	tgalluzi	09/25/2020 11:54:55 AM

Budget Analyst Approval
BOE Agenda Approval

stilley
hfield

09/25/2020 12:02:07 PM
09/25/2020 14:59:15 PM

ATTACHMENT CC
EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

Re: New Request for Emergency Purchase



Kevin D. Doty
To ○ Bonnie Long
Cc ○ Gideon K. Davis



Tue 9/15/2020 12:47 PM

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Kevin

Sent from my iPhone

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Attached for your information is a document that outlines how the program will work. The full \$20,000,000 will be contracted to a vendor with 6% of the actual approved grant payments payable to the vendor to administer the program (accept, review, and approve applications, and also to process the payments to the grantees). The maximum amount to be paid for administrative costs is \$1,132,075 and the maximum to be paid to grantees is \$18,867,925 with the payment schedule provided in the screen shot below.

This new program needs to begin as soon as possible in order to ensure that the funds are disbursed by December 30, 2020. Please let me know if you have any questions.

CC-1

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23613**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Agency Code: **102**Appropriation Unit: **1526-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **RCG ECONOMICS, LLC**Contractor Name: **RCG ECONOMICS, LLC**Address: **11221 MERADO PEAK DR**City/State/Zip: **LAS VEGAS, NV 89135-1352**Contact/Phone: **JOHN RESTREPO 702-278-6050**Vendor No.: **T32005989**NV Business ID: **NV20101803069**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Supply Chain Study**

5. Purpose of contract:

This is a new contract to provide a study that analyzes the effects that the COVID-19 pandemic has had on Nevada's existing supply chain infrastructure and provides recommendations for how the State can improve the supply chain and enhance last-mile delivery services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$149,000.00**

Payment for services will be made at the rate of \$74,500.00 per report version

Other basis for payment: Upon receipt and approval of vendor invoices at \$74,500 per report - preliminary and final.

II. JUSTIFICATION

7. What conditions require that this work be done?

This study is one of five others that will be incorporated into Nevada's upcoming COVID-19 Coordinated Economic Response Plan, which will be implemented GOED upon completion.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to complete a project of this size within the time frame given by the US Treasury to complete all activities and liquidate obligations.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114 Authorization for emergency purchases (NRS 333.130, 333.180)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michael Brown, Executive Director Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/24/2020 19:03:18 PM
Division Approval	bvale1	09/24/2020 19:03:21 PM
Department Approval	bvale1	09/24/2020 19:03:25 PM
Contract Manager Approval	bvale1	09/25/2020 10:44:14 AM
Budget Analyst Approval	stilley	09/25/2020 11:32:12 AM
BOE Agenda Approval	hfield	09/25/2020 12:20:11 PM
BOE Final Approval	Pending	

ATTACHMENT CC

EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

RE: New Request for Emergency Purchase - Coordinated Economic Response Plan



Kevin D. Doty

To Bonnie Long

Cc Gideon K. Davis



9:40 AM

 You replied to this message on 9/23/2020 10:37 AM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with these contracts for studies on an emergency basis without the need for formal solicitations. Please try to review proposals from at least three vendors. As usual, the contract(s) will need to be approved by your DAG and BOE.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23616**

Agency Name:	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name:	Strategic Infrastructure Performance Institute
Agency Code:	102	Contractor Name:	Strategic Infrastructure Performance Institute
Appropriation Unit:	1526-08	Address:	729 15th Street NW, Suite 600
Is budget authority available?:	Yes	City/State/Zip	Washington, DC 20005
If "No" please explain:	Not Applicable	Contact/Phone:	Norman Anderson 202-776-0990
		Vendor No.:	Pending
		NV Business ID:	Pending

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **State Process Study**

5. Purpose of contract:

This is a new contract to provide a study and prepare an implementation plan addressing how the Nevada State Infrastructure Bank, authorized by Assembly Bill 399 from the 2017 session of the Nevada Legislature and codified under NRS 408.55069, can be used to address critical infrastructure needs caused by COVID-19.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$175,000.00**

Other basis for payment: Upon receipt and approval of vendor invoices in three installments of approximately \$58,333 with the 1st payable upon full execution of the contract, the 2nd payable upon receipt of the preliminary draft report, and the 3rd and final payable upon successful completion of the project and receipt of the final report.

II. JUSTIFICATION

7. What conditions require that this work be done?

This study is one of five others that will be incorporated into Nevada's upcoming COVID-19 Coordinated Economic Response Plan, which will be implemented by GOED upon completion.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to complete a project of this size within the time frame given by the US Treasury to complete all activities and liquidate obligations.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

registration is pending at time of submission

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

registration is pending at time of submission

19. Agency Field Contract Monitor:

Michael Brown, Executive Director Ph: 775-687-9900

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	09/24/2020 19:16:32 PM
Division Approval	bvale1	09/24/2020 19:16:35 PM
Department Approval	bvale1	09/24/2020 19:16:38 PM
Contract Manager Approval	bvale1	09/24/2020 21:56:23 PM
Budget Analyst Approval	stilley	09/25/2020 10:54:25 AM
BOE Agenda Approval	hfield	09/25/2020 12:41:25 PM
BOE Final Approval	Pending	

ATTACHMENT CC

EMERGENCY PURCHASE APPROVAL FROM STATE PURCHASING

RE: New Request for Emergency Purchase - Coordinated Economic Response Plan



Kevin D. Doty

To Bonnie Long

Cc Gideon K. Davis



9:40 AM

 You replied to this message on 9/23/2020 10:37 AM.

Hi Bonnie,

Pursuant to NAC 333.114, you are authorized to proceed with these contracts for studies on an emergency basis without the need for formal solicitations. Please try to review proposals from at least three vendors. As usual, the contract(s) will need to approved by your DAG and BOE.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18985**Amendment
Number: **3**Agency Name: **NDE - DEPARTMENT OF
EDUCATION**Legal Entity
Name: **Jobs for Nevada Graduates, Inc.**Agency Code: **300**Contractor Name: **Jobs for Nevada Graduates, Inc.**Appropriation Unit: **2699-25**Address: **4045 S. Buffalo Dr.**Is budget authority
available?: **Yes****Suite A-101-128**
City/State/Zip **Las Vegas, NV 89145**

If "No" please explain: Not Applicable

Contact/Phone: **Rene Cantu 702-810-3068**Vendor No.: **T32002801**NV Business ID: **NV20131697401**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **07/01/2017**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2021**

Termination Date:

Contract term: **4 years**4. Type of contract: **Contract**Contract description: **NV JAG**

5. Purpose of contract:

This is the third amendment to the original contract which provides the Jobs for America's Graduates program in Nevada for the 2017-2021 school years. This amendment decreases the maximum amount from \$15,894,080 to \$15,314,850 due to a reduction in funding per Assembly Bill 3 of the 31st Special Session.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,173,290.00	\$7,173,290.00	\$7,173,290.00	Yes - Action
a. Amendment 1:	\$8,108,290.00	\$8,108,290.00	\$8,108,290.00	Yes - Action
b. Amendment 2:	\$612,500.00	\$612,500.00	\$612,500.00	Yes - Action
2. Amount of current amendment (#3):	-\$579,230.00	-\$579,230.00	-\$579,230.00	Yes - Action
3. New maximum contract amount:	\$15,314,850.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are not at-risk. This contract will enable the Department of Education to fulfill its obligation to this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Jobs for America's Graduates model requires the state to contract with a qualified non-profit organization to administer this program. Jobs for America's Graduates operates in school districts throughout the state and includes funding from private partnerships.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to SB 555, an allocation has been made directly to JAG therefore no waiver is required and no other vendors were solicited.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Employment, Rehabilitation and Training - 7/1/14-6/30/15 - work was satisfactory
Department of Education CETS #15700 - 7/1/14-7/31/17 - work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	09/10/2020 12:06:51 PM
Division Approval	bfarra2	09/10/2020 12:06:58 PM
Department Approval	bfarra2	09/10/2020 12:07:05 PM
Contract Manager Approval	bfarra2	09/10/2020 12:07:12 PM
Budget Analyst Approval	mranki1	09/11/2020 08:19:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **21508**Amendment
Number: **1**Agency Name: **DHHS - AGING AND DISABILITY
SERVICES DIVISION**Legal Entity
Name: **ANTHEM INSURANCE COMPANIES,
INC.**Agency Code: **402**Contractor Name: **ANTHEM INSURANCE COMPANIES,
INC.**Appropriation Unit: **3156-16**Address: **Monument Circle Building**Is budget authority
available? **Yes****220 Virginia Avenue**City/State/Zip **Indianapolis, IN 46204-3709**

If "No" please explain: Not Applicable

Contact/Phone: **Christine Swick 630/360-0576**Vendor No.: **T27021696A**NV Business ID: **NV20191043460**To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada Funds

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **03/10/2019**
Examiner's approval?

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **03/09/2021**

Termination Date:

Contract term: **4 years**4. Type of contract: **Contract**Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from March 9, 2021 to March 9, 2023 and increases the maximum amount from \$7,910 to \$83,000 due to an increase in Rx members.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,910.00	\$7,910.00	\$7,910.00	No
2. Amount of current amendment (#1):	\$75,090.00	\$83,000.00	\$83,000.00	Yes - Action
3. New maximum contract amount:	\$83,000.00			
and/or the termination date of the original contract has changed to:	03/09/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Exempt (Per statute)**

- c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD 2009 - current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Non-Title 7 Business Entity

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	08/27/2020 17:17:53 PM
Division Approval	amanocha	08/27/2020 17:17:58 PM
Department Approval	mwinebar	09/01/2020 13:32:18 PM

Contract Manager Approval	maceved1	09/08/2020 12:59:37 PM
Budget Analyst Approval	jyou23	09/16/2020 16:16:36 PM
BOE Agenda Approval	bwooldri	09/17/2020 06:52:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23546**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	QUALITY HEALTHCARE ASSET
Agency Code:	406	Contractor Name:	QUALITY HEALTHCARE ASSET
Appropriation Unit:	3216-04	Address:	MANAGEMENT, LLC PO BOX 88002
Is budget authority available?:	No	City/State/Zip	LOS ANGELES, CA 90009
If "No" please explain: Subject to approval of 15-day work program C52880.		Contact/Phone:	TRACY BROWN 951/727-4311
		Vendor No.:	T32004262
		NV Business ID:	NV20161519542

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing/Fines
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **C17719**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2020**Anticipated BOE meeting date **10/2020**Retroactive? **Yes**

If "Yes", please explain

This is an emergency contract to provide health care management in order to mitigate the immediate danger at the facility and provide for the safety and/or transfer of residents.3. Termination Date: **10/31/2020**Contract term: **60 days**4. Type of contract: **Contract**Contract description: **Temp Facility Mgmt**

5. Purpose of contract:

This is a new contract to provide temporary facility management for the Reno Valley Retirement Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$419,959.02**

Other basis for payment: Upon receipt and acceptance of monthly invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Reno Valley Retirement Center was given an Order Summary of Suspension of License and there is an immediate threat to the health and safety of the individuals living in the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise; this vendor specializes in this unique service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	09/11/2020 14:23:46 PM
Division Approval	kquinter	09/11/2020 14:23:55 PM
Department Approval	mwinebar	09/11/2020 15:09:35 PM
Contract Manager Approval	kquinter	09/11/2020 15:56:33 PM
Budget Analyst Approval	afrantz	09/18/2020 09:11:25 AM
BOE Agenda Approval	bwooldri	09/18/2020 09:41:53 AM
BOE Final Approval	Pending	

Kelli Quintero

From: Kevin D. Doty
Sent: Thursday, August 27, 2020 10:07 AM
To: Kelli Quintero
Subject: RE: Request for Emergency Contract with Quality Healthcare Management

Hi Kelli,

Pursuant to NAC 333.114, you are authorized to proceed with the contract with Quality Healthcare Management.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

From: Kelli Quintero <kquintero@health.nv.gov>
Sent: Thursday, August 27, 2020 10:03 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: Request for Emergency Contract with Quality Healthcare Management
Importance: High

Good morning Mr. Doty.

I am requesting an emergency contract with Quality Healthcare Management. The Bureau of Health Care Quality and Compliance (HCQC) has an **immediate need** to enter into a contract with a temporary healthcare management company due to an immediate serious threat to residents in order to mitigate the immediate danger at the facility and provide for the safe transfer of residents. This is the result of a complaint investigation in which an immediate jeopardy was identified. HCQC will need to pay for the costs of the temporary management company through 3216 Health Facility Fees (RGL 3601). The costs will be repaid by the facility (Reno Valley.)

NAC 449.0044 "Immediate and serious threat" and "immediate jeopardy" defined. (NRS 449.0302)
"Immediate and serious threat" or "immediate jeopardy" means a situation in which corrective action within 48 hours is necessary because the failure by a facility to comply with a requirement for licensure, certification or participation in Medicare or Medicaid has caused, or if uncorrected is likely to cause, serious injury or harm, or even death, to a recipient.
(Added to NAC by Bd. of Health, eff. 8-1-91)

NAC 449.99841 "Temporary management" defined. (NRS 449.0302) "Temporary management" means the temporary appointment by the Bureau or by a court of competent jurisdiction of a manager or administrator with authority to operate the facility and to hire, terminate or reassign staff, obligate money of the facility, alter

procedures and manage the facility to correct the deficiencies found during a survey or visit identifying the deficiencies.

NAC 449.99855 Imposition in emergencies: Authority; notice. (NRS 449.0302, 449.165)

1. If necessary to protect the public health and safety, the Bureau may impose such sanctions as are necessary without notice to the facility or by oral notice to the facility.
 2. If there is an immediate and serious threat to the health and safety of recipients served by a facility, the Bureau may appoint a temporary manager to remove the threat. A temporary manager may also be appointed without prior written notice on an emergency basis if a facility violates any ban on admissions. If there is an immediate and serious threat to the health and safety of recipients, the times provided for notice contained in this subsection govern. In all other respects, the provisions governing temporary management found in NAC 449.99915 to 449.99921, inclusive, apply.
 3. The Bureau may, in an emergency, impose a ban on admissions, a limitation on occupancy of a residential facility or may suspend the license of a facility without notice or upon oral notice as provided in this section.
 4. In any case where sanctions are imposed without written notice, the Bureau shall provide written notice that complies with the requirements of NAC 439.345 within 48 hours after the imposition of the sanctions.
- (Added to NAC by Bd. of Health, eff. 8-1-91; A by R044-97, 10-30-97)

NAC 449.99921 Payment of costs and expenses. (NRS 449.0302, 449.165) The costs and expenses of temporary management, including the compensation of the manager, must be paid by the facility through the Bureau while the temporary manager is assigned to the facility.

Thank you for your consideration.



Kelli Quintero

Administrative Services Officer III
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Contracts and Grants
4150 Technology Way | Carson City, Nevada 89706
T: (775) 684-4207 | F: (775) 684-4211 | E: kquintero@health.nv.gov
www.dhhs.nv.gov | <http://dpbh.nv.gov>

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DATE: 08/28/2020

MEMORANDUM

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL-Quality Healthcare Asset Management CETS 23546

This memorandum requests that the following Contract 17719 be approved for a retroactive start.

The following information is required:

- Name of Vendor: Quality Healthcare Asset Management
- Services to be provided: Temporary management and/or relocation of residents to ensure safety
- Funding source and expenditure category: BA 3217, BA# 3216- CAT 04; Fees.
- Requested start date of work: September 1, 2020
- Expected execution date of agreement: October 13, 2020
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - This is an emergency management takeover of an unsafe residential facility for groups by Order of Summary Suspension of License issued on August 21, 2020.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
 - Unsafe conditions for individuals living in the residential facility for groups with the potential for serious harm, injury or death as evidenced by the violations noted in the order of summary suspension of license.
 - Explain how the program/bureau will prevent future retroactive requests: This was an unexpected emergency.

If you have any questions, please contact Leticia Metherell at (775) 684-1045 or lmetherell@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23223**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Chapin Hall Center for Children
Agency Code:	409	Contractor Name:	Chapin Hall Center for Children
Appropriation Unit:	3145-04	Address:	1313 E. 60th Street
Is budget authority available?:	Yes	City/State/Zip	CHICAGO, IL 60637
If "No" please explain:	Not Applicable	Contact/Phone:	Joanne Pearlman 773/256-5222
		Vendor No.:	T29028791A
		NV Business ID:	NV20191578379

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % cost allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**

Anticipated BOE meeting date 09/2020

Retroactive? **Yes**

If "Yes", please explain

Retroactive memo3. Termination Date: **09/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Data Analysis/Report**

5. Purpose of contract:

This is a new contract to provide ongoing services to access an internet-based database and reporting system to obtain State based and nationwide data and the ability to generate reports of federal outcomes such as time of adoption, time to reunification, placement stability and foster-care reentry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Payment for services will be made at the rate of \$30,000.00 per federal fiscal year

Other basis for payment: Upon receipt and approval of invoice(s)

II. JUSTIFICATION

7. What conditions require that this work be done?

Chapin Hall will provide technical assistance on extracting, interpreting and using the database information to understand child welfare system performance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Chapin Hall has the architecture in place to facilitate this data analysis.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 200501

Approval Date: 05/05/2020

c. Why was this contractor chosen in preference to other?

Chapin Hall's longitudinal database provides child welfare data in a format useful to the Nevada judicial system and other users to improve child welfare outcomes.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has used the services through a subscription and subgrants previously.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kelsey McCann-Navarro, Social Services Chief III Ph: 775-684-4431

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	08/03/2020 12:45:57 PM
Division Approval	knielsen	08/03/2020 14:24:13 PM
Department Approval	mwinebar	08/03/2020 17:06:21 PM
Contract Manager Approval	sknigge	08/04/2020 09:02:27 AM
Budget Analyst Approval	jyou23	08/12/2020 09:30:12 AM
BOE Agenda Approval	bwooldri	08/21/2020 08:49:33 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval#: 200501 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
State Agency Name:		<i>Department of Health and Human Services Division of Child and Family Services</i>	
a	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Katrina Nielsen, Administrative Services Officer</i>	<i>775-684-4414</i>	<i>knielsen@dcfs.nv.gov</i>

Vendor Information:	
Identify Vendor:	<i>Chapin Hall</i>
Contact Name:	<i>Jacinta Epting</i>
b	Complete Address: <i>Chapin Hall at the University of Chicago 1313 East 60th St. Chicago, IL 60637</i>
	Telephone Number: <i>773-256-5141</i>
	Email Address: <i>jepting@chapinhall.org</i>

Type of Waiver Requested – Check the appropriate type:	
c	Sole or Single Source: <input checked="" type="checkbox"/> X
	Professional Service Exemption: <input type="checkbox"/>

Contract Information:					
d	Is this a new Contract?	Yes	X	No	
	Amendment:	#			
	CETS:	#			

Term:			
e	One (1) Time Purchase:		
	Contract:	Start Date: <i>10/01/2019</i>	End Date: <i>09/30/2023</i>

04/22/2020 J. McEntel

Funding:	
State Appropriated:	50%
Federal Funds:	
Grant Funds:	
Other (Explain):	50% Reimbursement from the Nevada Supreme Court

Purchasing Use Only:

Approval #:

200501 @

Total Estimated Value of this Service Contract, Amendment or Purchase:

\$120,000

Provide a description of work/services to be performed or commodity/good to be purchased:

Chapin Hall will provide information on an Internet-based reporting system that will be used by DCFS, the Nevada judicial system and other authorized entities to obtain state specific and nationwide child welfare data and the ability to generate reports relevant to federal outcomes such as time of adoption, time to reunification, placement stability, time to permanency and foster care reentry. Chapin Hall will provide technical assistance on extracting, interpreting and using information from the database to analyze child welfare system performance. The Nevada Supreme Court is a significant user of this information and will be reimbursing the Division for half of the expense.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Chapin Hall specializes in compiling child welfare data and provides a flexible longitudinal database from Nevada's records. Data on child welfare case processing and outcomes are not easily accessed. Specific data points are provided to the federal government and is made available to the public. However, the scope is limited and includes only the large jurisdictions in the State. Chapin Hall specializes in compiling the data in a meaningful way through the Foster Care Data Archive. The Nevada judicial system, Nevada child welfare, other judicial districts and Community Improvement Council Members have been offered training by the Supreme Court to access this data.

Chapin Hall data center membership provides the following benefits:

A state-of-the-art, longitudinal child welfare database: For each member state, the Data Center designs, builds, and provides a copy of a sophisticated, flexible, longitudinal database built from the state's own administrative child welfare records. Member states receive semiannual updates of this database.

Access to the Multistate Foster Care Data Archive (FCDA) web tool: The FCDA web tool is an online portal to states' longitudinal databases. The web tool is a high-powered, user-friendly, decision support instrument that enables a wide variety of users to answer critical questions about systemic trends and outcomes. It includes a comprehensive User Guide as well as Recipes—a blog designed to orient users to the concepts behind longitudinal analysis and guide them step-by-step through the kinds of analyses that the web tool can produce.

#200501 (2)

Technical assistance and educational opportunities: Data Center members receive five hours of general technical assistance on installation and use of the longitudinal database and web tool. Additionally, members enjoy access to a variety of web-based and in-person training opportunities provided throughout the year. These general trainings focus on using the FCDA web tool and developing sound analytic queries pertaining to outcomes for children in foster care. Other training opportunities can be negotiated on a case-by-case basis.

The Data Center is a partnership of state child welfare agencies, Chapin Hall at the University of Chicago, the American Public Human Services Association, and the Center for Social Services Research, University of California at Berkeley. Because of this partnership, it is possible to analyze admission, discharge and caseload trends, as well as permanency outcomes such as length of stay in foster care, placement stability, and re-entry not only within Nevada, but in comparison with other states. The Multistate portal of the web tool standardizes variables across states in order to enable apples to apples comparisons between them. In addition to contributing the data available on this platform, member states may elect to establish a state-specific portal that enables intrastate analyses of variables that may be customized according to state coding requirements. The current active states are as follows: Arizona, California, Connecticut, District of Columbia, Illinois, Kentucky, Maryland, New Jersey, New York, Oklahoma, South Carolina, Tennessee, Texas, Virginia and Washington.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Chapin Hall is the only entity that specializes in the collection and analysis of this data that has worked with Nevada and has a longitudinal database of Nevada records. This information is used in Nevada to improve outcomes for children subject to dependency proceedings. Chapin Hall has conducted research for multiple states and is relied upon by Congress to help shape child welfare public policy. The service is not a commercially viable service and is conducted by a non-profit entity to achieve a public good.

Were alternative services or commodities evaluated? Check One.

Yes:

No:

X

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. **If not**, why were alternatives not evaluated?

Chapin Hall is the only vendor identified that provides these services. Additionally, this vendor possesses the necessary expertise and capabilities to continue to assist Nevada in achieving timely permanency for children subject to child welfare proceedings though data collection and reporting. Chapin Hall has a unique ability to provide this service and it receives funding support from a variety of private foundations and governments.

Purchasing Use Only:

Approval #:

20050102

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes:

X

No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
10/01/2018	09/30/2019	\$30,000	Child welfare information management and research tools	Subscription
10/01/2017	09/30/2018	\$30,000	Child welfare information management and research tools	Subscription
10/01/2016	09/30/2017	\$30,000	Child welfare information management and research tools	Subscription
10/01/2015	09/30/2016	\$30,000	Child welfare information management and research tools	Subscription
10/01/2014	09/30/2015	\$25,000	Child welfare information management and research tools	Subscription
10/01/2013	09/30/2014	\$25,000	Child welfare information management and research tools	Subscription
10/1/2012	09/30/2013	\$25,000	Child welfare information management and research tools	Subscription
10/1/2011	09/30/2012	\$25,000	Child welfare information management and research tools	Subgrant

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

If Chapin Hall is not engaged to continue providing service, Nevada's child welfare system will no longer have access to crucial longitudinal data to use to continue improving outcomes for children. Lack of access to the data and reports could potentially contribute to backsliding in terms of the substantial gains we have seen in child welfare outcomes such as the over one-hundred-day reduction in the average time to permanency.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Internet searches were done to attempt to identify another vendor that provides this service. Chapin Hall and the Federal Government are the only entities that collect, report, and analyze this type of child welfare data, often in partnership. Thus, no other competitor can be identified through research or consultation. As a non-profit entity, Chapin Hall charges rates necessary to provide service not return a profit.

#200501(2)

The Statewide and Tribal Automated Child Welfare Information Systems (SACWIS/TACWIS) is a federally funded data collection system that is used by a majority of the states. However, state systems are in various stages of development and use. Additionally, each State has the latitude to establish its own format and functionality. Thus, the longitudinal information on children and families in these systems is limited and unique to each state. As described above, Chapin Hall's solution provides the child welfare data in a format that is useful to the Nevada judicial system and other users to improve child welfare outcomes.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes:

☒

No:

☒

a. *If yes, please provide details regarding future obligations or needs.*

Although there is no obligation to the State for future purchases, the entity already has the format and import/export capability of the records. Additionally, the participation of many other states makes this a service that will likely be desirable in the future.

Purchasing Use Only:

Approval #:

#200501 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Kelley McCann-Navarro

Agency Representative Initiating Request

Kelley McCann-Navarro

Print Name of Agency Representative Initiating Request

4/17/2020

Date

Mandi Davis

Signature of Agency Head Authorizing Request

Mandi Davis, Deputy Administrator

Print Name of Agency Head Authorizing Request

4/22/20

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

5/5/2020

Date



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
Division of Child and Family Services
Helping people. It's who we are and what we do.



MEMORANDUM

TO: Jessica Young, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

THROUGH: Mark Winebarger, Administrative Services Officer IV
Department of Health and Human Services, Director's Office

FROM: Katrina Nielsen, Administrative Services Officer IV
Division of Child and Family Services

DATE: August 3, 2020

SUBJECT: Retroactive Contract Request

Katrina Nielsen

A retroactive effective date of October 1, 2019 is requested for the Contract between the Department of Health and Human Services - Division of Child and Family Services (DCFS) and Chapin Hall Center for Children in order to provide information on an internet-based database and reporting system which will be used by DCFS to generate reports.

These services were initially submitted as a subaward but were later determined to be more appropriately acquired through a contractual agreement. An individual contract and scope of work has been developed to facilitate the necessary work. However, the vendor took exception to several elements within the state's standard contract terms and conditions and the scope of work and have undergone an extensive negotiation process with our assigned Deputy Attorney General. Further, it was believed that the vendor would not be required to obtain a State Business License (SBL) since they are a web-based, foreign corporation not entering into or conducting business in Nevada. It has since been verified that a SBL is required.

A detailed timeline follows:

Contract Period 10/1/2018 – 9/30/2019

- **10/30/2018** – Email sent from Chapin Hall to Jan Fragale notifying DCFS of our membership to the Data Center expiring on 9/30/2018.
- **12/4/2018** – Email forwarded to DCFS Grants Management Unit (GMU) and Fiscal.
- **3/11/2019** – GMU forwarded a prior year subaward to Contracts for review.
- **5/13/2019** – Contracts Unit evaluated the scope of the services and determined it to be a data sharing agreement and not appropriate to be subawarded. Requested a decision whether DCFS should sign the vendors data sharing agreement or initiate a state contract.
- **5/16/2019** – The decision was made to draft a state contract. It was believed the provision in SAM 0326(8) not requiring Board of Examiners' Review was applicable. In addition, it was believed a State Business License (SBL) would also not be required because they were conducting business outside the State of Nevada.
- **6/12/2019** – Requested GMU provide an updated Data Sharing Agreement from Chapin Hall.
- **7/3/2019** – An initial draft of the contract was sent to program staff for review.
- **7/18/2019** – The contract draft was sent to the DAG for review and signature. The DAG responded with a signed contract the same day. The contract was sent to Chapin Hall for review and approval.
- **7/24/2019** – The Contracts Unit requested additional Chapin Hall contacts as no vendor response had been received. GMU responded with the additional contact information.

- **8/6/2019** – The contract was reissued to Chapin Hall using the additional contact information. Chapin Hall responded that the initial contact information used was incorrect.
- **8/9/2019** – A follow up email was sent to Chapin Hall requesting an expedited review.
- **8/12/2019** – Chapin Hall requested information regarding if federal funding would be used for the project.
- **8/13/2019** – Chapin Hall issued a notification that they needed additional time to review the state's contract form as they had not had a contract with Nevada since 2011 and much of the contract language had changed.
- **8/26/2019** – Chapin Hall responded with extensive changes requested to the contract and scope of work and suggested having a conference call.
- **9/4/2019** – The contract language changes were sent to the DAG for review.
- **9/5/2019** – The DAG responded with concerns regarding the revised contract language and was not in agreement with the revisions requested. The DAG's concerns were sent to Chapin Hall and a conference call was scheduled.
- **9/10/2019** – A conference call was held between DCFS, Chapin Hall and the DAG to conduct contract negotiations.
- **9/11/2019** – Chapin Hall emailed their agreement to the negotiated contract revisions.
- **9/12/2019** – The revised contract was sent to the DAG for review and approval. Additional revisions were requested.
- **9/13/2019** – The revised contract was sent to Chapin Hall.
- **9/16/2019** – Chapin Hall requested additional contract revisions. The DAG agreed with the contract language changes. Chapin Hall signed the contract. GMU sent a retroactive memo to support the contract.
- **9/18/2019** – Based upon emailed discussions on 8/16/2019 with the GFO regarding the National Youth Screening and Assessment Partners (NYSAP) contract, it was determined that the Chapin Hall would also be required to obtain a SBL. Chapin Hall was sent information regarding how to register with the Secretary of State.
- **9/23/2019** – Chapin Hall obtained a SBL.
- **9/23/2019** – The contract was routed to the DHHS Director's Office and they disagreed that the contract qualified as being exempt from the BOE process (see 5/16/2019)
- **9/24/2019** – It was determined that DCFS had not obtained a sole source exemption as required for all contracts over \$25,000 and it would not be possible to obtain this as well as all of the required contract signatures prior to the contract's expiration date. The contract was abandoned, and the vendor was issued payment through the data sharing agreement as had been done in the recent past.

Contract Period 10/1/2019 – 9/30/2019

- **10/8/2019** – DCFS had taken no action to reinstate a contract. Previously it had been discussed that the Administrative Office of the Courts (AOC) would contract directly with Chapin Hall in the future to avoid delays. However, we received an email from the AOC requesting we continue to contract with Chapin Hall.
- **11/5/2019** – Chapin Hall emailed asking for contact information with the AOC to contract directly.
- **11/21/2019** – It was confirmed that DCFS would be the entity to continue to contract with Chapin Hall since DCFS provided the data used by Chapin Hall to provide reports to the AOC. The AOC would reimburse DCFS for half of the contract cost through an interlocal agreement.
- **11/22/2019** – DCFS requested a new quote for the contract period.
- **12/4/2019** – Chapin Hall responded with a quoted price.
- **1/9/2020** – The Contracts Unit began working on the solicitation waiver.
- **2/11/2020** – The solicitation waiver was submitted to the Purchasing Division for approval.
- **~3/2/2020** – The Purchasing Division called and requested more information along with several changes to the solicitation waiver.
- **3/3/2020** – The Fiscal Unit emailed the AOC and GMU requesting additional information.
- **3/10/2020** – A follow-up request was sent.

- **4/17/2020** – The revised solicitation waiver was received by GMU.
- **4/22/2020** – The solicitation waiver was submitted for internal approval.
- **5/5/2020** – The solicitation waiver was reissued to the Purchasing Division for approval and the signed solicitation waiver was received.
- **5/12/2020** – The Contracts Unit requested an unlocked version of the contract to make the negotiated contract changes to the new contract that were previously agreed upon.
- **5/14/2020** – The contract was sent to the AOC and DAG for review. Additional revisions were requested.
- **6/17/2020** – The contract was sent to program staff for review, which was approved. The contract was sent to the DAG.
- **6/23/2020** – The DAG returned the signed contract.
- **6/25/2020** – The new contract was sent to Chapin Hall for signature.
- **7/24/2020** – Chapin Hall returned the signed contract.
- **8/3/2020** – The contract was submitted to ASO IV for review and approval. Approval was applied in CETS.
- **8/4/2020** – The Contract was submitted to Deputy Administrator and DHHS Director's Office for review and signatures. The signed copy was returned.
- **8/4/2020** – Contract submitted to the GFO for approval.

It is anticipated that future contracts will go smoother and more expeditiously now that the Division has worked through the contract language and state business license issues with this vendor.

If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23517**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3145-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Supreme Court/Administrative Office of the Courts

Contractor Name: **Supreme Court/Administrative Office of the Courts**Address: **201 S. Carson St., Ste 250**City/State/Zip: **Carson City, NV 89701**

Contact/Phone: Robin Sweet 775-684-1727

Vendor No.: MISC 090

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

The retroactive approval request is requested as this revenue interlocal agreement is anticipated to correlate with the Chapin Hall contract (CETS# 23223) that has been submitted for the October 13, 2020 Board of Examiners meeting.

3. Termination Date: **09/30/2023**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Chapin Reimbursement**

5. Purpose of contract:

This is a new revenue interlocal agreement to split the cost of the Chapin Hall contract that provides access to an Internet-based database and reporting system used by the division and the Supreme Court to obtain State based and nationwide data and generate reports.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Payment for services will be made at the rate of \$15,000.00 per Federal fiscal year

Other basis for payment: Upon receipt and approval of invoice(s)

II. JUSTIFICATION

7. What conditions require that this work be done?

Chapin Hall will provide technical assistance on extracting, interpreting and using the database information to understand child welfare system performance. This Supreme Court is a user of this data and will reimburse the Division for half of the expense.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Chapin Hall has the architecture in place to facilitate this data analysis.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	08/27/2020 15:44:04 PM
Division Approval	knielsen	08/28/2020 08:04:35 AM
Department Approval	mwinebar	09/01/2020 14:26:20 PM
Contract Manager Approval	mcenteej	09/08/2020 11:27:11 AM
Budget Analyst Approval	jyou23	09/16/2020 14:26:27 PM
BOE Agenda Approval	bwooldri	09/16/2020 14:49:56 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Child and Family Services

Helping people. It's who we are and what we do.



Ross Armstrong
Administrator

MEMORANDUM

TO: Jessica Young, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

THROUGH: Mark Winebarger, Administrative Services Officer IV
Department of Health and Human Services, Director's Office

FROM: Katrina Nielsen, Administrative Services Officer IV
Division of Child and Family Services

DATE: August 28, 2020

SUBJECT: Retroactive Contract Request

A handwritten signature in blue ink, reading "Katrina Nielsen".

A retroactive effective date of October 1, 2019 is requested for the interlocal agreement between the Department of Health and Human Services - Division of Child and Family Services (DCFS) and the Nevada Supreme Court. This agreement provides for sharing the expense for the contract with Chapin Hall Center for Children in order to provide information on an internet-based database and reporting system which will be used by DCFS and the Supreme Court for child welfare data. The retroactive approval is requested to correlate with the term of the Chapin Hall contract that has been submitted for the October 13th, 2020 Board of Examiner's meeting.

If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23499**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-07**Is budget authority available?: **No**

If "No" please explain: Approval of this contract is contingent upon the approval of work program C52645.

Legal Entity Name: **KUHN, SCOTT CHRISTOPHER DBA D&JS CLEANING SERVICE**Contractor Name: **KUHN, SCOTT CHRISTOPHER DBA D&JS CLEANING SERVICE**Address: **D&JS CLEANING SERVICE
740 SUNSET DR**City/State/Zip: **FALLON, NV 89406-3681**Contact/Phone: **Scott Kuhn 775/342-8189**Vendor No.: **T27025981**NV Business ID: **NV20181528466**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	49.00 %	Fees	0.00 %
X	Federal Funds	32.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	19.00 % County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2024**Contract term: **3 years and 352 days**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the Fallon and Fernley district offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$82,800.00**

Payment for services will be made at the rate of \$925.00 per Month - Fallon Office

Other basis for payment: \$800 per month for the Fernley office; monthly pricing to include consumable products

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will provide the necessary janitorial services to ensure the health of staff, family and youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no janitorial staff at this facility.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Allied Universal Janitorial
Belmont Cleaning Servcies
D&J's Cleaning Services
Express Janitorial
Enterprise Janitorial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was will to service our rural offices at the most reasonable price.

d. Last bid date: 06/18/2020 Anticipated re-bid date: 06/03/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	08/20/2020 08:16:27 AM
Division Approval	knielsen	08/31/2020 11:39:39 AM
Department Approval	mwinebar	09/02/2020 07:56:23 AM
Contract Manager Approval	knielsen	09/11/2020 16:55:15 PM
Budget Analyst Approval	jyou23	09/16/2020 15:02:08 PM
BOE Agenda Approval	bwooldri	09/16/2020 15:16:03 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23511**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3646-95**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Hansen Mechanical Contractors, Inc.

Contractor Name: **Hansen Mechanical Contractors, Inc.**Address: **4475 W. Quail Ave.**City/State/Zip **Las Vegas, NV 89118**

Contact/Phone: Corey Doyne 702-361-5111

Vendor No.:

NV Business ID: NV20101884435

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **259 days**4. Type of contract: **Contract**Contract description: **AC Replacement**

5. Purpose of contract:

This is a new contract to replace the air conditioning units on multiple buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$133,094.00**

Payment for services will be made at the rate of \$35,414.00 per Bldg. 9

Other basis for payment: \$35,414 for Bldg. 10; \$35,858 for Bldg. 15; \$12,330 for Bldg. 8 and \$14,078 for Chiller Separator

II. JUSTIFICATION

7. What conditions require that this work be done?

The air conditioning replacement is necessary to ensure the health and well being of youth, staff and visitors. This is an approved Deferred Maintenance project-HVAC replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees with the expertise to perform these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Evolution Air
Envisé
Hansen Mechanical Contractors
Force Mechanical
Trane Co.
Desert Boilers & Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP SNCAS20-01, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/16/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer 3 Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	08/14/2020 17:13:09 PM
Division Approval	knielsen	08/26/2020 11:34:30 AM
Department Approval	mwinebar	09/01/2020 15:06:17 PM
Contract Manager Approval	sknigge	09/08/2020 13:31:45 PM
Budget Analyst Approval	jyou23	09/16/2020 15:46:17 PM
BOE Agenda Approval	bwooldri	09/16/2020 16:00:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23551**Agency Name: **ADJUTANT GENERAL & NATIONAL GUARD**Agency Code: **431**Appropriation Unit: **3650-19**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ELKO COUNTY SCHOOL DISTRICT**Contractor Name: **ELKO COUNTY SCHOOL DISTRICT**Address: **850 ELM STREET**City/State/Zip: **ELKO, NV 89801-3349**Contact/Phone: **CHRIS MCANANY 775-738-5196**Vendor No.: **T40232000**NV Business ID: **N/A**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	13.10 %	Fees	0.00 %
X	Federal Funds	75.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	11.90 % DSA

Agency Reference #: **431**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **3 years and 273 days**4. Type of contract: **Interlocal Agreement**Contract description: **Elko Cty School Dist**

5. Purpose of contract:

This is a new interlocal agreement to provide an academic intervention/educational instruction and credit recovery program for students attending the Battle Born Youth Challenge Academy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,200,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Educational instruction is one of the core components of a National Guard Youth Challenge Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees in our agency are neither licensed nor qualified to provide educational instruction to students.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	08/31/2020 13:53:35 PM
Division Approval	csnido1	08/31/2020 13:53:42 PM
Department Approval	ctyle1	09/02/2020 09:25:25 AM
Contract Manager Approval	csnido1	09/02/2020 09:56:34 AM
Budget Analyst Approval	jrodrig9	09/10/2020 23:03:27 PM
BOE Agenda Approval	jrodrig9	09/10/2020 23:03:32 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23428**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3751-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: County of White Pine,

Contractor Name: **County of White Pine,**
Address: **White Pine Co. Sheriff's Dept**
1785 Great Basin BlvdCity/State/Zip: **Ely, NV 89301**

Contact/Phone: Scott Henriod 775-289-8808

Vendor No.: T80971176

NV Business ID: Government Agency

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

This is a retroactive contract, as the services have been ongoing, but the new contract was delayed due to issues related to recalculating the new costs associated with recent meal changes required by Nevada Department of Corrections to meet additional nutrition and food preparation requirements.

3. Termination Date: **06/30/2024**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Jail Meals**

5. Purpose of contract:

This is a new interlocal revenue agreement that continues ongoing jail meal service from Ely State Prison to the White Pine County Sheriff's Office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$189,530.00**

Payment for services will be made at the rate of \$2.50 per Meal

II. JUSTIFICATION

7. What conditions require that this work be done?

The White Pine County Sheriff's Office purchases meals from Ely State Prison for their inmates as they do not have the resources to provide this service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract for the department. Employees at Ely State Prison Culinary are able to provide meals for the White Pine County Sheriff's Office inmates. No other state agency provides this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	08/11/2020 09:22:41 AM
Division Approval	amonro1	08/13/2020 15:27:02 PM
Department Approval	sewart	08/13/2020 17:26:41 PM
Contract Manager Approval	aroma2	09/02/2020 15:37:42 PM
Budget Analyst Approval	bmacke1	09/15/2020 16:39:06 PM
BOE Agenda Approval	jrodrig9	09/20/2020 23:14:02 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

John Borrowman
Deputy Director



STATE OF NEVADA
Department of Corrections

Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

MEMORANDUM

Date: August 18, 2020

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer,
Governor's Finance Office

Subject: Retroactive Contract / CETS# 23428 Interlocal-White Pine County Sheriff's Office

Nevada Department of Corrections (NDOC) respectfully requests approval for the retroactive interlocal Revenue contract between NDOC and White Pine County Sheriff's Office. NDOC is requesting a retroactive effective date of July 1, 2020 to allow NDOC to provide ongoing inmate meal services for White Pine County Sheriff's Office. This contract has been under review and was delayed due to time necessary to properly calculate meal cost increases due to dietary menu changes and COVID related cost increases.

Should you have any questions please contact me at (775) 977-5550 or by email at sewart@doc.nv.gov.

Thank you.

A handwritten signature in blue ink that reads "Scott Ewart".

Scott Ewart, Chief of Fiscal Services
Nevada Department of Corrections

Attachments: Contract #23428

cc: Alicia Roman, Contracts Manager, Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23567**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3760-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AJ INDUSTRIES WEST, INC.**Contractor Name: **AJ INDUSTRIES WEST, INC.**Address: **3095 E PATRICK LN STE 5**City/State/Zip: **LAS VEGAS, NV 89120-3480**Contact/Phone: **Joseph W. Dramise 702-547-0444**Vendor No.: **T32009854**NV Business ID: **NV20191546237**To what State Fiscal Year(s) will the contract be charged? **2021-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds **100.00 %** Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/12/2025**Contract term: **5 years and 12 days**4. Type of contract: **Other (include description): Lease Equipment**Contract description: **Washer/Dryer Lease**

5. Purpose of contract:

This is a new contract to provide ongoing leasing of commercial washers and dryers, including installation and maintenance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$76,548.33**

Other basis for payment: 3760-04 FY21 \$10,524.39 / FY22 \$14,643.00 / FY23 \$15,095.76 / FY24 \$15,562.56/ FY25 \$16,043.76/ FY26 \$4,678.86

II. JUSTIFICATION

7. What conditions require that this work be done?

This equipment and service are required for the health and safety of staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the equipment to provide this service. No other State agency offers this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

AJ Industries West, Inc.
Wash Multifamily Laundry Systems
Express Systems
CSC Service Works
Appliance Warehouse of America, Inc.
Dadson Washer Service
Western State Design, Inc.
Mendenhall Commercial Laundry Equipment
Laundry Systems of Nevada
Astro Distributing & Leasing, Inc.
Alliance Laundry Equipment Co.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per solicitation NDOC/2021/0003, this vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	09/08/2020 09:16:46 AM
Division Approval	amonro1	09/08/2020 09:32:51 AM
Department Approval	jborrowm	09/08/2020 12:53:29 PM
Contract Manager Approval	aroma2	09/08/2020 15:33:30 PM
Budget Analyst Approval	bmacke1	09/15/2020 16:39:36 PM
BOE Agenda Approval	jrodrig9	09/20/2020 23:12:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23303**Amendment
Number: **1**Agency Name: **DEPARTMENT OF AGRICULTURE**Legal Entity
Name: **COLYAR TECHNOLOGY SOLUTIONS**Agency Code: **550**Contractor Name: **COLYAR TECHNOLOGY SOLUTIONS**Appropriation Unit: **2691-26**Address: **LLC**Is budget authority
available?: **No****15333 N PIMA RD STE 370**City/State/Zip **SCOTTSDALE, AZ 85260-2638**If "No" please explain: WPC 53014 has just been
completed and will be on the October IFC meeting.Contact/Phone: **623/209-1700**Vendor No.: **T81027345**NV Business ID: **NV20131022090**To what State Fiscal Year(s) will the contract be charged? **2021**What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **07/14/2020**
Examiner's approval?Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **12/31/2020**

Termination Date:

Contract term: **170 days**4. Type of contract: **Contract**Contract description: **Software-host-maint**

5. Purpose of contract:

This is the first amendment to the original contract which provides new software modules, hosting and maintenance for the Child and Adult Care Food Program, Summer Food Service Program and Food Distribution Program systems. This amendment increases the maximum amount from \$999,413 to \$1,247,313 due to the need to update the Food Distribution Program module.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$999,413.10	\$999,413.10	\$999,413.10	Yes - Action
2. Amount of current amendment (#1):	\$247,900.00	\$247,900.00	\$247,900.00	Yes - Action
3. New maximum contract amount:	\$1,247,313.10			

II. JUSTIFICATION

7. What conditions require that this work be done?

Food Nutrition Division administers USDA federal feeding programs for a variety of populations and recipients statewide. Based on the federal requirements, NDA needs a system to process and approve applications, sites, meal reimbursement counts and claims, access federal reports, and document and complete program sponsor compliance reviews. The current system is obsolete and nonfunctioning; staff are unable to track data, create required reports and review for compliance as it is manual and paper based. Code of Federal Regulations: 7 CFR Part 225, Part 226, Part 235, Part 240, Part 250 and Part 252.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the expertise or time available to complete these specific software builds.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

NRS 333.475 and 332.195 allows the State of Nevada to join or use contracts of local governments located within or outside the State along with the authorization of the contracting vendor.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA has had this vendor's software for use in our Food & Nutrition division since 2014. They have been a satisfactory vendor with excellent customer service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

Budget Account Approval

User

melli2

Signature Date

09/23/2020 09:15:47 AM

Division Approval	bbel1	09/23/2020 10:11:12 AM
Department Approval	bbel1	09/23/2020 10:11:16 AM
Contract Manager Approval	melli2	09/23/2020 15:48:24 PM
EITS Approval	tgalluzi	09/23/2020 15:52:13 PM
Budget Analyst Approval	mlynn	09/24/2020 11:10:14 AM
BOE Agenda Approval	laaron	09/24/2020 14:47:26 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jennifer Ott, Director, NDA
Valerie Hoffman, IT Manager 2, NDA
Andre Urruty, Fiscal Administrator, NDA
Patricia Hoppe, Deputy Administrator, NDA

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Update Review Completed – NDA - *NDA-FND CACFP/SFSP/FDP Modules* – T2691134

DATE: September 21st, 2020

We have completed the review for the submitted update to the Nevada Department of Agriculture's (NDA) – *NDA-FND CACFP/SFSP/FDP Modules* TIN.

The submitted TIN update, adds \$247,000 to support the addition of the USDA Foods/Commodities module in the previously reviewed solution. This addition brings the total value of this investment to \$1,675,726. This investment is funded by Federal Grant.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22842**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NEVADA DIVISION OF FORESTRY**Contractor Name: **NEVADA DIVISION OF FORESTRY**Address: **2478 FAIRVIEW DRIVE**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **KACEY KC 775-684-2500**

Vendor No.:

NV Business ID: **GOVERNMENTAL ENTITY**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 %	SPORTSMEN AND HABITAT CONSERVATION FEE
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X	Federal Funds	75.00 %	Bonds	0.00 %
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	Highway Funds	0.00 %	Other funding	0.00 %
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Agency Reference #: 20-48

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/07/2024**Contract term: **3 years and 342 days**4. Type of contract: **Interlocal Agreement**Contract description: **Conservation Project**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing conservation projects of prescribed burning, fence building and repair, vegetation management in effort to preserve and maintain habitat.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Work for habitat restoration and conservation to protect wildlife habitat is necessary. Nevada Division of Forestry has been able to work with Nevada Department of Wildlife for many years now in providing efforts collaboratively among the agencies to accomplish this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Department of Wildlife does not have the equipment or manpower to perform these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Adam Henriod, Area Supervisor 2 Ph: 775-289-1690

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdoucett	03/12/2020 09:45:25 AM
Division Approval	kdailey	08/20/2020 16:23:29 PM
Department Approval	kdailey	08/20/2020 16:23:33 PM
Contract Manager Approval	zalbert	08/21/2020 08:03:12 AM
Budget Analyst Approval	mlynn	09/16/2020 12:55:50 PM
BOE Agenda Approval	laaron	09/18/2020 10:41:11 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23566**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4103-58**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: The Blueprint Collaborative

Contractor Name: **The Blueprint Collaborative**Address: **692 Citadel Way**City/State/Zip: **Reno, NV 89503**

Contact/Phone: Gretchen Bietz 7757221512

Vendor No.:

NV Business ID: NV20161008393

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2023**Contract term: **3 years and 91 days**4. Type of contract: **Contract**Contract description: **Professional service**

5. Purpose of contract:

This is a new contract to provide a statewide comprehensive outdoor recreation plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$110,850.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The National Park Service requires that all state recipients of Land and Water Conservation Funds (LWCF) complete a Statewide Comprehensive Outdoor Recreation Plan (SCORP) every five years. The current SCORP expires 12/31/21.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The SCORP process is lengthy and time consuming. State Parks does not have the staff to fully execute a new SCORP. The contractor will be assisting in this process.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)****Approval #: G20.0803****Approval Date: 08/11/2020**

c. Why was this contractor chosen in preference to other?

Vendor has worked with other state agencies including DHHS.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Deputy Administrator Ph: 7756842787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	09/21/2020 10:28:56 AM
Division Approval	jidema	09/21/2020 10:28:59 AM
Department Approval	jidema	09/21/2020 10:29:02 AM
Contract Manager Approval	jidema	09/21/2020 10:29:05 AM
Budget Analyst Approval	laaron	09/21/2020 15:14:51 PM
BOE Agenda Approval	laaron	09/21/2020 15:14:54 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #: **G20.0803 @**

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information - Note: Approval notification will be sent to only the contact(s) listed below:		
	State Agency Name:	Nevada Department of Conservation and Natural Resources, Division of State Parks	
	Contact Name and Title	Phone Number	Email Address
	Janice Keillor, Deputy Administrator, NDSP	775.336.8060	jkeillor@parks.nv.gov
	Colin Robertson, Administrator, NDOR	775.430.1293	Crobertson@ndor.nv.gov

2	Vendor Information:	
	Identify Vendor:	GKB Strategies, DBA The Blueprint Collaborative
	Contact Name:	Gretchen Kelley Bletz
	Complete Address:	692 Citadel Way, Reno NV 89503
	Telephone Number:	775/772-1512
Email Address:	gretchen@theblueprintcollaborative.com	

3	State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.	
	Type of Solicitation:	Formal Solicitation
	Identify Original State/Entity:	Nevada Department of Health and Human Services
	Contact Name:	Rick Morse
	Telephone Number:	775.684.5932
Email Address:	rmorse@health.nv.gov	

4	Contract Dates: Your Contract Term Date Cannot Exceed Term Date of Original Contract.				
	Original Contract:	Start Date:	01/01/19	End Date:	12/31/23
	New Contract:	Start Date:	Upon BOE Approval	End Date:	12/31/23

5	Funding for this new contract:	
	State Appropriated:	
	Federal Funds:	Land and Water Conservation Fund, ~\$164,000
	Grant Funds:	
Other (Explain):		

Purchasing Use Only:

Approval #: **G20803 @**

6	Does the Scope of Work (SOW) in the original contract meet/exceed your needs?	Yes:	X	No:	
	To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.				
7	Did the agency receive awarded vendors permission to contract?	Yes:	X	No:	
	Written approval from the awarded vendor must accompany the agency's request/submission to the Purchasing Division.				
8	To ensure fair & reasonable pricing to the State, did the agency request a copy of the awarded vendors technical and cost proposals?	Yes:	X	No:	
	Copies of such must be included with submission to the Purchasing Division.				
9	Did the agency address any Federal Requirements associated with the contract?	Yes:	X	No:	
10	Is this vendor registered in <i>NevadaEPro</i> ?	Yes:	X	No:	
	Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in <i>NevadaEPro</i> .				
11	Is this vendor registered with the Nevada Secretary of State's Office?	Yes:	X	No:	
	Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.				
12	Is a Business Associate Addendum or other agency specific form(s) required?	Yes:		No:	X
	If so, please include copies with submission to the Purchasing Division.				

Purchasing Use Only:

Approval #: 620.08030

By signing below, I know and understand the contents of this request and attest that all statements are true and correct.



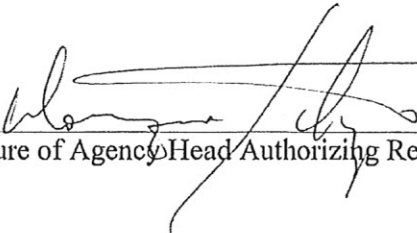
Agency Representative Initiating Request

Colin Robertson, Administrator, Nevada Division of Outdoor Recreation

7/16/2020

Print Name of Agency Representative Initiating Request

Date



Signature of Agency Head Authorizing Request

07/16/2020

Dominique Etchegoyhen,

Deputy Director, Department of Conservation and Natural Resources

7/16/2020

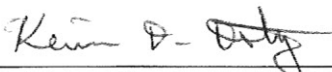
Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:



Administrator, Purchasing Division or Designee

8/11/2020

Date

Proposed SCORP Project Scope of Work September 2020-December 2021

Background and Overview

The Blueprint Collaborative (TBC) is pleased to submit this two-phase proposal to the Nevada Division of State Parks (NDSP). Phase 1 will constitute the collaborative development of a comprehensive Statewide Comprehensive Outdoor Recreation Plan (SCORP) to submit to the National Park Service by Thanksgiving 2021.

An optional Phase 2 extends the reach of the SCORP by developing a public on-line, interactive database that hosts the inventory of statewide outdoor recreation resources collected during Phase 1. The optional Phase 2 would also evaluate the SCORP process and convene a series of community conversations that engage the public to create momentum for the utilization of Nevada's SCORP and outdoor recreation.

Phase 1, which extends from the execution of the contract to November 30, 2021, utilizes the following categories as outlined in the Department of Health & Human Services Master Service Agreement (MSA):

- 1) Project Management
- 2) Needs Assessment
- 3) Data Analysis & Report Development
- 4) Marketing Services
- 5) Facilitation

Phase 2, pending funding, would extend from December 1, 2021 through December 31, 2022, and utilize the following categories as outlined in the MSA:

- 1) Project Management
- 2) Marketing Services
- 3) Community Building
- 4) Program Evaluation
- 5) Facilitation

The work represented in these categories includes:

- 1) Project Management: *ensure effective processes are in place, including planning, day-to-day coordination, tracking, successful execution, fiscal contract management, and project closeout.*
- 2) Needs Assessment: *develop survey instruments (inventory, public opinion, one-on-one interviews and town hall meetings), distribute and collect results.*
- 3) Data Analysis & Report Development: *identify data-driven trends and priorities through analysis of existing surveys and community input resulting in a summary report.*
- 4) Marketing Services: *create two concepts for design for the SCORP, design and final layout.*
- 5) Facilitation: *prepare for and facilitate meetings and data collection activities/events needed to complete the scope of work. This includes SCORP Core team meetings as well as community events.*

- 6) **Community Building:** *identify opportunities and convene conversations to strengthen partnerships between the Nevada Division of State Parks and state agencies as well as county and city entities, as well as the public.*
- 7) **Program Evaluation:** *create and utilize a variety of engagement and satisfaction tools/strategies to evaluate the process, progress and satisfaction of the overall work of developing and presenting the SCORP.*

A Phased Approach

PHASE I: Deliver the Nevada State Comprehensive Outdoor Recreation Plan by November 30, 2021

Phase I of this project includes:

- review existing outdoor recreation data and documents from identified key sources;
- collect/update an outdoor recreation assets inventory through an on-line survey of a range of outdoor recreation providers, participants and stakeholders;
- solicit public opinion of outdoor recreation availability, use and possibilities through on-line surveys and 5-7 community-based meetings (actual logistics of community meetings to be determined based on restrictions for public gatherings due to COVID-19);
- customized one-on-one interviews and focus groups with up to 20 individuals and small groups to delve deeper into diverse perspectives on outdoor recreation; and
- summarize findings in a fully-developed and professionally-designed document that meets the requirements of the Land & Water Conservation Fund State Assistance Program for the Nevada SCORP to be delivered to the National Park Service by Thanksgiving 2021.

The **Phase 1 deliverables** include:

- 1) A **Nevada Outdoor Recreation Inventory** report based on the outdoor recreation asset inventory;
- 2) An **on-line public opinion survey** to be used to collect the opinions, current use, and aspirations for outdoor recreation across the state of Nevada (customized for different audiences);
- 3) Completion of **five to seven town hall meetings** across the state to collect additional perspectives and to build awareness of the surveys and future SCORP community/regional engagement plans;
- 4) Completion of up to **20 one-on-one interviews** with key stakeholders and influencer groups to gather additional and more specific information;
- 5) **Summary report** of all findings from the on-line surveys, town hall meetings and interviews; and
- 6) **Completed SCORP** that includes comprehensive content developed hand-in-hand with and approved by NDSP in a fully-designed document including graphics and infographics.

Phase 1 Proposed Timeline: September 2020 – November 2021 (16 months)

Activities	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	Sept 2021	Oct 2021	Nov 2021
Initial scoping meeting															
Collection & review of existing data															
Survey/interview instruments developed															
Launch inventory survey instrument															
Launch surveys															
Conduct Town Hall meetings															

[illegible]

OPTIONAL PHASE 2: Community Engagement and Program Evaluation by December 31, 2022

Pending additional funding, an optional Phase 2 of this project would launch after the completion of the Nevada SCORP which delivers a vision and robust plan for Nevada's Outdoor Recreation "network." The SCORP will unveil a tremendous amount of information. Once it is complete, a key challenge for NDSP will be to answer the question, "Now what?"

We propose to work with NDSP to launch a community engagement campaign to ensure the citizens of Nevada are aware of and invited to fully participate in the diverse bounty of Nevada's Outdoor Recreation opportunities as outlined in the SCORP. An on-line database and map of all NV Outdoor Recreational activities will be developed and link provided. We will also evaluate the development and outcomes of the SCORP through key stakeholder debriefs as well as further surveying outdoor recreation users through a Community Engagement process.

The **Optional Phase 2 deliverables** would include:

- 1) **public forums** (up to 10) held in each of the designated regions of Nevada to present the highlights of the SCORP and invite participation, feedback and engagement;
- 2) **summary of feedback from the public** on the SCORP during/following all Community Engagement events (above) via a quick questionnaire that will provide information on the change in level of awareness of outdoor recreation opportunities before and after SCORP; and
- 3) **summary of feedback from all stakeholders** (departments, agencies, city/county representatives, etc.) who were involved in any aspect of the SCORP development process, to collect their opinion of the process, the product, and their confidence level for the impact that the SCORP may have on Nevada Outdoor Recreation.

The **Community Engagement** process will result in greater awareness (and thus participation) by Nevadans across the state of the amazing inventory of Outdoor Recreation options available.

The **Program Evaluation** process will result in a full understanding of the level of engagement, satisfaction in and enthusiasm for the SCORP by the key stakeholders who were involved in the development of the SCORP. The evaluation will also gather and provide information from the general public on their reaction and hopes for the SCORP through regional Community Engagement events.

Phase 2 Proposed Timeline: December 2021 – December 2022 (13 months)

Activities	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022
Create interactive database of outdoor recreation inventory													
Host up to 10 community engagement events													
Determine evaluation scope													
Create post-SCORP survey													
Post survey on-line and collect at events													
Summarize evaluation results													
Summary evaluation delivered to NDSP													

Budget

TBC estimates a total of 615 hours will be needed to accomplish the deliverables outlined above for Phase 1, for a total of \$110,850. Pending additional funding, the optional Phase 2, would cost an additional \$53,550. The total cost for both phases of the project would be \$164,400.

We are unable to estimate travel, materials and meeting supplies that may be needed for both phases 1 and 2 of this project at this time due to COVID-19 implications for meeting formats. Many of our activities may take place on-line. Cost reimbursement for these items will need to be agreed upon as the options for in-person events becomes clearer and more certain in future months/years.

See the chart below for costs by category of the work as defined by the MSA and corresponding fiscal reporting requirements.

Alignment with DHHS Master Service Agreement Categories

MSA Category	Description of Activities	Cost
Project Management Phase 1	Project management activities will ensure effective processes are in place, including planning, day-to-day coordination, tracking, successful execution and fiscal management of this project.	\$38,070
Phase 1 Needs Assessment	TBC will coordinate the collection of data to be used to inform the SCORP.	\$30,240
Phase 1 Data Analysis and Report Development	TBC will identify data-driven inventories, trends, opportunities and priorities through analysis of existing documents, Phase 1 surveys, interviews and community input, resulting in a summary report and inventory.	\$21,000
Marketing Services Phase 1	The Abbi Agency will work with TBC to design and develop the SCORP final product.	\$12,000
Facilitation Phase 1	TBC will prepare for and facilitate all meetings and data collection activities needed to complete the scope of work.	\$9,540
Phase 1 Total		\$110,850
Optional Phase 2 Project Management	Project management continues through to the completion of Phase 2 of the project December 2022.	\$15,795

Optional Phase 2 Marketing Services	The Abbi Agency will work with TBC to design and develop an interactive database reflecting the inventory collected in Phase 1.	\$15,000
Optional Phase 2 Facilitation	TBC will prepare for and facilitate all meetings and data collection activities needed to complete the scope of work.	\$3,855
Optional Phase 2 Community Building	TBC will work with NDSP engage the public across Nevada through regional community engagement meetings.	\$13,500
Optional Phase 2 Program Evaluation	The evaluation process will result in a full understanding of the level of engagement, satisfaction of and enthusiasm for the SCORP by the key stakeholders who were involved in the development of the 2021 SCORP. The evaluation will also gather and provide information from the general public on their reaction and hopes for the SCORP through the community engagement events.	\$5,400
Optional Phase 2 Total		\$53,550
TOTAL OF PHASES 1 & 2		\$164,400

Deliverables and Cost for Phase 1 and Optional Phase 2

1. **November 2021:** Fully vetted, designed and delivered Nevada SCORP ready for submission = \$110,850
2. **December 2022:** Community engagement campaign, interactive database of outdoor recreation inventory, and process evaluation = \$53,550.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23539**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4604-06**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARDNO, INC.**Contractor Name: **CARDNO, INC.**Address: **5496 RENO CORPORATE DR.**City/State/Zip: **RENO, NV 89511**Contact/Phone: **Coleen Shade 775-828-4362**Vendor No.: **T81089026B**NV Business ID: **NV20111772626**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Land Sales

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **272 days**4. Type of contract: **Contract**Contract description: **Walker Env'l Assmnt**

5. Purpose of contract:

This is a new contract to provide an environmental assessment for the Walker River State Recreation Area to construct a road for use as a public entrance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,583.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

NDSP will be acquiring an easement on BLM property in order to construct a road for use as a public entrance to the Walker River State Recreation Area. The BLM requires NDSP to conduct an Environmental Assessment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP employees do not have the expertise to complete this type of work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Enviroplan Partnersb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There were only two vendors that submitted a bid. Cardno, Inc. was the selected vendor because they were the lowest cost bid.

d. Last bid date: 06/18/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Cardno, Inc. is a current contractor for Nevada State Parks. They are currently providing satisfactory work.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Deputy Administrator Ph: 775-684-2770

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	09/21/2020 10:14:07 AM
Division Approval	jidema	09/21/2020 10:14:11 AM
Department Approval	jidema	09/21/2020 10:14:15 AM
Contract Manager Approval	jidema	09/21/2020 10:14:19 AM
Budget Analyst Approval	laaron	09/21/2020 15:07:25 PM
BOE Agenda Approval	laaron	09/21/2020 15:07:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23522**Agency Name: **DETR - EMPLOYMENT SECURITY**Agency Code: **902**Appropriation Unit: **4772-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: ID.me, Inc.

Contractor Name: **ID.me, Inc.**Address: **8281 Greensboro Drive
STE 600**City/State/Zip: **McLean, VA 22102-5212**

Contact/Phone: Jeremy Haynes 703-232-3267

Vendor No.:

NV Business ID: NV20201873396

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 3458-21-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

Do to the COVID-19 pandemic and the economic crisis this service needed to start immediately.3. Termination Date: **06/30/2021**Contract term: **324 days**4. Type of contract: **Contract**Contract description: **Credentialing Capab**

5. Purpose of contract:

This is a new contract to provide the ID.me Referee application to verify the identity of unemployment insurance claimants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Payment for services will be made at the rate of \$4.00 per 5,000

Other basis for payment: Initial order of 5,000 identifications quoted at \$4.00, subsequent orders may be quoted at less than \$4.00 per positive identification based on current government pricing for bulk pre-paid orders.

II. JUSTIFICATION

7. What conditions require that this work be done?

To respond to the COVID-19 pandemic and economic crisis

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State does not have the ability to perform the work.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Josh Marhevka, Management Analyst Ph: 775-684-3838

Brian Deem, Management Analyst Ph: 775-684-3877

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	08/27/2020 15:28:49 PM
Division Approval	aallen	08/27/2020 15:28:51 PM
Department Approval	aallen	08/27/2020 15:28:54 PM
Contract Manager Approval	aallen	08/27/2020 15:28:57 PM
Budget Analyst Approval	dbaughn	09/17/2020 15:37:22 PM
BOE Agenda Approval	cbrekken	09/17/2020 15:41:06 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: August 27, 2020

TO: Dalene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Elisa Cafferata, Acting Director


SUBJECT: RETROACTIVE CONTRACT
ID.me, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached to provide DETR with credentialing capabilities through remote self-serve, supervised remote proofing and supervised in-person proofing via certified partner personnel using ID.me's referee application that is being performed in response to the Covid-19 emergency. The emergency contract was approved by Kevin Doty on August 20, 2022 and will be in effect until June 30, 2021.

Thank you for your consideration of this request.

Andrea Allen
Deputy Chief Financial Officer, DETR

DETR, Financial Management, Approved by:



Kitty DeSocio
Chief Financial Officer, DETR

Date: 8-27-20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23503**Agency Name: **DETR - EMPLOYMENT SECURITY**Agency Code: **902**Appropriation Unit: **4772-04**Is budget authority available?: **No**

If "No" please explain: This contract requires a work program to bring in revenue and expenditure authority to support the cost of the contract.

Legal Entity Name: **MAXIMUS HUMAN SERVICES, INC.**Contractor Name: **MAXIMUS HUMAN SERVICES, INC.**Address: **1891 METRO CENTER DR**City/State/Zip: **RESTON, VA 20190-5287**Contact/Phone: **CHARLIE SWEENEY 303-285-7557**Vendor No.: **T32002765**NV Business ID: **NV20091030881**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3455-21-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2020**Anticipated BOE meeting date **10/2020**Retroactive? **Yes**

If "Yes", please explain

Emergency Purchase approved by Purchasing Division due to COVID-19 response needs.3. Termination Date: **12/31/2020**Contract term: **143 days**4. Type of contract: **Contract**Contract description: **UI Call Center**

5. Purpose of contract:

This is a new contract to provide third party call center services to support the existing agency call center due to the increase in initial unemployment insurance claims related to COVID-19.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,404,150.00**

Other basis for payment: 1-20 FTE \$14,223, 21-50 FTE \$9,771, 51-100 FTE \$8,942, 101-150 FTE \$8,571, 151-200 FTE \$8,369, 201+ FTE \$8,253 (August 50FTE \$488,550, September 100FTE \$894,200, October 200 FTE \$1,673,800, November 200 FTE \$1,673,800, December 200FTE \$1,673,800)

II. JUSTIFICATION

7. What conditions require that this work be done?

Unprecedented increase in initial claim filings and a new emergency program require additional call center resources to better serve Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff to meet the high demand.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Requirement for RFP waived pursuant to NAC 333.114

Vendor was chosen based on ability to meet the Departments needs, price, and an agreement to hire Nevadans first.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Maximus has a current contract with the Division of Welfare and Supportive Services (DWSS)

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:


Approval Level	User	Signature Date
Budget Account Approval	aallen	09/18/2020 13:08:06 PM
Division Approval	aallen	09/18/2020 13:08:08 PM
Department Approval	aallen	09/18/2020 13:08:10 PM
Contract Manager Approval	aallen	09/18/2020 13:08:13 PM
Budget Analyst Approval	dbaughn	09/18/2020 13:28:24 PM
BOE Agenda Approval	cbrekken	09/18/2020 13:52:16 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: September 18, 2020

TO: Dalene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Elisa Cafferata, Director 

SUBJECT: RETROACTIVE CONTRACT
Maximus Human Services Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached to provide DETR with obtaining a third party call center service to support existing agency call center activity during the COVID-19 related increase in initial claims calls. The emergency contract was approved by Kevin Doty on July 28, 2022. The contract will be in effect from August 10, 2020 until December 31, 2020.

Thank you for your consideration of this request.

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ASSURED DOCUMENT DESTRUCTION	OTHER: VARIOUS AGENCIES	\$450,000	
	Contract Description:	This is the second amendment to the original contract which provides document destruction services. This amendment extends the termination date from October 31, 2020 to October 31, 2022 and increases the maximum amount from \$750,000 to \$1,200,000 due to the continued need for these services.				
		Term of Contract:	11/01/2016 - 10/31/2022	Contract # 18085		
2.		VARIOUS STATE AGENCIES	CURTIS & SONS CONSTRUCTION, INC.	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is the second amendment to the original contract which provides communication site parts and repair services to include emergency and general maintenance. This amendment increases the maximum amount from \$2,000,000 to \$3,000,000 due to the increased need for these services.				
		Term of Contract:	07/15/2015 - 06/30/2021	Contract # 16765		
3.		VARIOUS STATE AGENCIES	FULL RANGE PHYSICAL THERAPY, LLC	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing physical therapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23474		
4.		VARIOUS STATE AGENCIES	HR SUPPORT	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.				
		Term of Contract:	Upon Approval - 08/31/2024	Contract # 23576		
5.		VARIOUS STATE AGENCIES	HEALTH SCREENING SERVICES, LLC	FEE: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.				
		Term of Contract:	Upon Approval - 08/31/2024	Contract # 23574		
6.		VARIOUS STATE AGENCIES	JOEL FELDMAN DBA CREATIVE COMMUNICATIONS ENTERPRISES	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing psychotherapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23472		
7.		VARIOUS STATE AGENCIES	DALE E. NICHOLS DBA DALE E. NICHOLS CONTRACTING	OTHER: VARIOUS AGENCIES	\$625,000	
	Contract Description:	This is a new contract to provide vegetation and forest management services and equipment.				
		Term of Contract:	Upon Approval - 05/31/2021	Contract # 23535		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	NICUSA, INC.	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.				
	Term of Contract:		Upon Approval - 08/31/2024	Contract # 23572		
9.		VARIOUS STATE AGENCIES	NIZNIK LAB CORP.	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.				
	Term of Contract:		Upon Approval - 08/31/2024	Contract # 23573		
10.		VARIOUS STATE AGENCIES	OPTIMUMMEDICINE	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.				
	Term of Contract:		Upon Approval - 08/31/2024	Contract # 23575		
11.		VARIOUS STATE AGENCIES	PHYSICIANS OF AMERICA	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing behavioral consultation services.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 23439		
12.		VARIOUS STATE AGENCIES	PHYSICIANS OF AMERICA	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing psychiatry services.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 23445		
13.		VARIOUS STATE AGENCIES	UNITED CITIZENS FOUNDATION, INC.	OTHER: VARIOUS AGENCIES	\$400,000	
	Contract Description:	This is a new contract to provide ongoing behavioral and mental health services.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 23510		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18085**Amendment Number: **2**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Legal Entity Name: **Assured Document Destruction**Agency Code: **MSA**Contractor Name: **Assured Document Destruction**Appropriation Unit: **9999 - All Categories**Address: **8050 S Arville Street, Ste 105**Is budget authority available?: **Yes**City/State/Zip: **Las Vegas, NV 89139**

If "No" please explain: Not Applicable

Contact/Phone: **Alex Cordier 702-614-0001**Vendor No.: **T81096369**NV Business ID: **NV200001415539**To what State Fiscal Year(s) will the contract be charged? **2017-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFP 3040 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2016**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **10/31/2020**Contract term: **6 years**4. Type of contract: **MSA**Contract description: **Document Destruction**

5. Purpose of contract:

This is the second amendment to the original contract which provides document destruction services. This amendment extends the termination date from October 31, 2020 to October 31, 2022 and increases the maximum amount from \$750,000 to \$1,200,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
a. Amendment 1:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action
2. Amount of current amendment (#2):	\$450,000.00	\$450,000.00	\$450,000.00	Yes - Action
3. New maximum contract amount:	\$1,200,000.00			
and/or the termination date of the original contract has changed to:	10/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Approximately 440,000 lbs. of confidential information is destroyed each year by individual State agencies. Contract provides a cost effective way for agencies to destroy the information and meets the requirements for HIPAA confidential documents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Library and Archives has a means of destruction, but does not have the staff and therefore requires agencies to send their staff to use the equipment for shredding. In addition, the majority of the volume is in Southern Nevada and is not cost effective to transport documents to Northern Nevada, accompanied by an employee that must man the destruction.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals from pre-selected weights and criteria, this vendor was the highest scored for a statewide solution by the evaluation committee.

- d. Last bid date: 05/11/2016 Anticipated re-bid date: 05/11/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/26/2020 17:02:30 PM
Division Approval	jthom17	08/26/2020 17:02:33 PM

Department Approval	ldeloach	08/27/2020 09:03:04 AM
Contract Manager Approval	tbeck1	09/01/2020 10:38:15 AM
Budget Analyst Approval	stilley	09/16/2020 15:29:12 PM
BOE Agenda Approval	hfield	09/21/2020 12:48:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **16765**Amendment
Number: **2**Agency Name: **MSA MASTER SERVICE
AGREEMENTS**Legal Entity
Name: **CURTIS & SONS CONSTRUCTION,
INC.**Agency Code: **MSA**Contractor Name: **CURTIS & SONS CONSTRUCTION,
INC.**Appropriation Unit: **9999 - All Categories**Address: **1201 S ORCHARD RD**Is budget authority
available?: **Yes**City/State/Zip **GARDNERVILLE, NV 89410-5708**

If "No" please explain: Not Applicable

Contact/Phone: **DOUG CURTIS 775/782-2728**Vendor No.: **T27012921**NV Business ID: **NV19931037528**To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VARIOUS AGENCIES

Agency Reference #: **3159-GB**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **07/15/2015**
Examiner's approval?Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2021**
Termination Date:Contract term: **5 years and 352 days**4. Type of contract: **MSA**Contract description: **COMM SITE REPAIR**

5. Purpose of contract:

This is the second amendment to the original contract which provides communication site parts and repair services to include emergency and general maintenance. This amendment increases the maximum amount from \$2,000,000 to \$3,000,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
a. Amendment 1:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#2):	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
3. New maximum contract amount:	\$3,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies require maintenance and repairs for various communications equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise to perform the needed maintenance or repairs.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen based on scoring by the evaluation committee for this RFP.

d. Last bid date: 12/02/2014 Anticipated re-bid date: 12/02/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has done several construction type jobs for the State. This vendor's work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/27/2020 08:51:15 AM
Division Approval	jthom17	08/27/2020 08:51:21 AM
Department Approval	ldeloach	08/27/2020 11:10:27 AM
Contract Manager Approval	rvradenb	08/27/2020 13:03:17 PM
Budget Analyst Approval	stillley	09/16/2020 14:46:13 PM
BOE Agenda Approval	hfield	09/17/2020 11:57:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23474**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Full Range Physical Therapy, LLC

Contractor Name: **Full Range Physical Therapy, LLC**Address: **620 S. 12th St., Ste 110**City/State/Zip: **Elko, NV 89801**

Contact/Phone: Jenny Eckert 775-738-0818

Vendor No.: T32005550

NV Business ID: NV20161012442

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: S107-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 272 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

This is a new contract to provide on going physical therapy services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S107 for Medical & Related based services.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/27/2020 08:52:16 AM
Division Approval	jthom17	08/27/2020 08:52:20 AM
Department Approval	ldeloach	08/27/2020 11:17:18 AM
Contract Manager Approval	rvradenb	08/27/2020 13:03:50 PM
Budget Analyst Approval	stilley	09/04/2020 10:07:27 AM
BOE Agenda Approval	hfield	09/22/2020 09:51:26 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23576**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: HR Support
Agency Code: MSA	Contractor Name: HR Support
Appropriation Unit: 9999 - All Categories	Address: 6143 Mount Diablo Court
Is budget authority available?: Yes	City/State/Zip: Castro Valley, CA 94552-1948
If "No" please explain: Not Applicable	Contact/Phone: Gary Fanger 4155037192
	Vendor No.: T32010166
	NV Business ID: NV20201884661

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S1284 GD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **3 years and 335 days**4. Type of contract: **MSA**Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

NICUSA
Niznik Lab Corp
Health Screening Solutions
OptimuMedicine
HR Support

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 13:04:13 PM
Division Approval	jthom17	09/08/2020 13:04:19 PM
Department Approval	ldeloach	09/08/2020 13:32:44 PM
Contract Manager Approval	gdavi6	09/17/2020 15:38:16 PM
Budget Analyst Approval	dkluever	09/17/2020 15:46:08 PM
BOE Agenda Approval	hfield	09/22/2020 09:51:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23574**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Health Screening Services, LLC

Contractor Name: **Health Screening Services, LLC**Address: **Health Screening Solutions
924 Valmont St, Suite 300**City/State/Zip: **New Orleans, LA 70115**

Contact/Phone: Scott Crompton 504-539-4759

Vendor No.:

NV Business ID: Pending

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Various Agencies
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **3 years and 335 days**4. Type of contract: **MSA**Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Health Screening Solutions
OptimuMedicine
HR Support
NICUSA
Nizink Lab Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Vendor Registration in progress.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor Registration in progress.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor Registration in progress.

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 13:03:33 PM
Division Approval	jthom17	09/08/2020 13:03:36 PM
Department Approval	ldeloach	09/08/2020 13:26:21 PM
Contract Manager Approval	gdavi6	09/17/2020 15:37:06 PM

Budget Analyst Approval
BOE Agenda Approval
BOE Final Approval

dkluever
hfield
Pending

09/17/2020 15:45:15 PM
09/22/2020 09:51:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23472**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Joel Feldman DBA Creative Communications Enterprises

Contractor Name: **Joel Feldman DBA Creative Communications Enterprises**Address: **6904 Rocky Point Drive**City/State/Zip: **Las Vegas, NV 89145**

Contact/Phone: Joel Feldman 702/930-5635

Vendor No.: T29043358

NV Business ID: NV20201757192

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X Other funding 100.00 % Various Agencies**

Agency Reference #: S107-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 272 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing psychotherapy services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S107 for Medical & Related based services.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/27/2020 08:51:49 AM
Division Approval	jthom17	08/27/2020 08:51:53 AM
Department Approval	ldeloach	08/27/2020 14:29:43 PM
Contract Manager Approval	rvradenb	08/28/2020 08:57:09 AM
Budget Analyst Approval	stilley	09/04/2020 10:13:24 AM
BOE Agenda Approval	hfield	09/04/2020 14:42:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23535**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NICHOLS, DALE E DBA DALE E NICHOLS CONTRACTING**Contractor Name: **NICHOLS, DALE E DBA DALE E NICHOLS CONTRACTING**Address: **41907 BOBBIT BENCH RD**City/State/Zip: **PECK, ID 83545-8010**Contact/Phone: **Dale Nichols 208/486-6209**Vendor No.: **T29015917**NV Business ID: **NV20101839436**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **RFQ 3282 - NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/31/2021**Contract term: **242 days**4. Type of contract: **MSA**Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is a new contract to provide vegetation and forest management services and equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$625,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

To reduce the risk of wildfires, fuels reduction must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Summitt Forests, Inc.
Bordges Timber, Inc.
Health Trees, Inc.**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ was awarded to 21 Vendors that qualified under the various scopes of work.

d. Last bid date: 05/10/2010 Anticipated re-bid date: 01/13/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer II Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 10:30:13 AM
Division Approval	jthom17	09/08/2020 10:30:17 AM
Department Approval	ldeloach	09/08/2020 10:38:00 AM
Contract Manager Approval	nfese1	09/08/2020 10:44:32 AM
Budget Analyst Approval	stilley	09/17/2020 13:55:28 PM
BOE Agenda Approval	hfield	09/21/2020 12:45:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23572**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NICUSA, Inc.**Contractor Name: **NICUSA, Inc.**Address: **255001 West Valley Pkwy, Suite**City/State/Zip: **Olathe, KS 66061**Contact/Phone: **Angela Fultz Nordstrom 615-294-7238**

Vendor No.:

NV Business ID: **Pending**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **99SWC-S1284 GD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **3 years and 335 days**4. Type of contract: **MSA**Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

NICUSA
HR Support
OptimuMedicine
Health Screening Solutions
Niznik Lab Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Vendor registration in progress

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor registration in progress

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor registration in progress

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 13:02:23 PM
Division Approval	jthom17	09/08/2020 13:02:26 PM
Department Approval	ldeloach	09/08/2020 13:22:33 PM
Contract Manager Approval	gdavi6	09/17/2020 15:36:40 PM
Budget Analyst Approval	dcluever	09/17/2020 15:45:03 PM

BOE Agenda Approval
BOE Final Approval

hfield
Pending

09/21/2020 13:44:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23573**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Niznik Lab Corp.**Contractor Name: **Niznik Lab Corp.**Address: **1515 NW 167th St #410**City/State/Zip: **Miami Gardens, FL 33169**Contact/Phone: **Humberto Buniotto 888-688-9177**

Vendor No.:

NV Business ID: **Pending**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **99SWC-S1284 GD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **3 years and 335 days**4. Type of contract: **MSA**Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

HR Support
NICUSA
Health Screening Solutions
OptimuMedicine
Niznik Lab Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Vendor registration in progress

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor registration in progress

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor registration in progress

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 13:02:47 PM
Division Approval	jthom17	09/08/2020 13:02:50 PM
Department Approval	ldeloach	09/08/2020 13:23:56 PM
Contract Manager Approval	gdavi6	09/17/2020 15:36:52 PM
Budget Analyst Approval	dcluever	09/17/2020 15:45:56 PM

BOE Agenda Approval
BOE Final Approval

hfield
Pending

09/21/2020 13:50:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23575**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	OptimuMedicine
Agency Code:	MSA	Contractor Name:	OptimuMedicine
Appropriation Unit:	9999 - All Categories	Address:	5010 S Decatur Blvd, Suite G&H
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	Devon Eisma 702-286-6490
		Vendor No.:	
		NV Business ID:	NV20171435677
To what State Fiscal Year(s) will the contract be charged?	2021-2025		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **3 years and 335 days**4. Type of contract: **MSA**Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites for state agencies and other government entities on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	09/08/2020 13:05:28 PM
Division Approval	jthom17	09/08/2020 13:05:32 PM
Department Approval	ldeloach	09/08/2020 13:30:24 PM
Contract Manager Approval	gdavi6	09/17/2020 15:37:22 PM
Budget Analyst Approval	dcluever	09/17/2020 15:45:27 PM
BOE Agenda Approval	hfield	09/21/2020 14:13:58 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23439**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	PHYSICIANS OF AMERICA
Agency Code:	MSA	Contractor Name:	PHYSICIANS OF AMERICA
Appropriation Unit:	9999 - All Categories	Address:	3375 S. RAINBOW BLVD #81857
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89146
If "No" please explain:	Not Applicable	Contact/Phone:	TIMOTHY JEIDER 702-440-8430
		Vendor No.:	T32010108
		NV Business ID:	NV20201790238

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VARIOUS AGENCIES

Agency Reference #: **S167-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 272 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing behavioral consultation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/04/2020 12:18:35 PM
Division Approval	jthom17	08/04/2020 12:18:39 PM
Department Approval	ldeloach	08/13/2020 15:19:07 PM
Contract Manager Approval	rvradenb	08/25/2020 15:13:37 PM
Budget Analyst Approval	stilley	09/04/2020 10:20:15 AM
BOE Agenda Approval	hfield	09/04/2020 14:29:56 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23445**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	PHYSICIANS OF AMERICA
Agency Code:	MSA	Contractor Name:	PHYSICIANS OF AMERICA
Appropriation Unit:	9999 - All Categories	Address:	3375 S. RAINBOW BLVD #81857
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89146
If "No" please explain:	Not Applicable	Contact/Phone:	TIMOTHY JEIDER 702-440-8430
		Vendor No.:	T32010108
		NV Business ID:	NV20201790238

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VARIOUS AGENCIES

Agency Reference #: **S107-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 272 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing psychiatry services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S107 for medical and related services.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/04/2020 12:17:55 PM
Division Approval	jthom17	08/04/2020 12:17:59 PM
Department Approval	ldeloach	08/13/2020 15:19:27 PM
Contract Manager Approval	rvradenb	08/25/2020 15:13:50 PM
Budget Analyst Approval	stilley	09/04/2020 10:16:24 AM
BOE Agenda Approval	hfield	09/04/2020 14:32:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23510**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: United Citizens Foundation, Inc.

Contractor Name: **United Citizens Foundation, Inc.**Address: **4485 South Buffalo Dr.**City/State/Zip: **Las Vegas, NV 89147**

Contact/Phone: Ash Mirchandani 702-275-1900

Vendor No.: T27036574

NV Business ID: NV20101266553

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X Other funding 100.00 % Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 272 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing behavioral and mental health services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	08/27/2020 08:53:08 AM
Division Approval	jthom17	08/27/2020 08:53:11 AM
Department Approval	ldeloach	08/27/2020 11:20:18 AM
Contract Manager Approval	rvradenb	08/27/2020 13:04:05 PM
Budget Analyst Approval	stilley	09/04/2020 10:10:00 AM
BOE Agenda Approval	hfield	09/04/2020 14:44:05 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	ESTIPONA GROUP	GENERAL	\$13,500	
	Contract Description:	This is a new contract to provide ongoing website maintenance, updating of media content and weekly site backups. This contract also includes a video shoot for Science, Technology, Engineering and Mathematics in Carson City at a developing school for media and other digital use.				
	Term of Contract:	08/19/2020 - 06/30/2021	Contract # 23376			
2.	015	GOVERNOR'S OFFICE OF FINANCE - BUDGET DIVISION	MARK STEVENS	OTHER: CARES ACT GRANT	\$24,630	
	Contract Description:	This is a new contract to provide professional services for policies, procedures and guidance related to the Covid-19 pandemic.				
	Term of Contract:	05/12/2020 - 12/30/2020	Contract # 23504			
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	ELITE MEDICAL EXPERTS	OTHER: TORT CLAIM FUNDS	\$20,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides ongoing expert witness testimony to determine the nature, etiology, extent and prognosis of alleged injuries caused by a state employee. This amendment increases the maximum amount from \$20,000 to \$40,000 due to an increased need for services.				
	Term of Contract:	06/29/2018 - 06/30/2022	Contract # 20410			
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ARTISTIC FENCE COMPANY, INC.	OTHER: BUILDING RENTAL INCOME REVENUE	\$32,224	
	Contract Description:	This is a new contract to provide ongoing installation, maintenance, and repair services for fences and gates located at state-owned buildings in northern Nevada.				
	Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23255			
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DELTA FIRE SYSTEMS, INC.	OTHER: BUILDING RENTAL INCOME REVENUE	\$48,969	
	Contract Description:	This is a new contract to provide ongoing service, program, and inspect various fire panels throughout various state-owned buildings in northern Nevada.				
	Term of Contract:	09/02/2020 - 08/30/2024	Contract # 23514			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ENVISE	OTHER: BUILDING RENT INCOME REVENUE	\$41,337	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation and air conditioning maintenance services for all southern Nevada state-owned buildings that used Delta Digital Controls for heating, ventilation and air conditioning.				
	Term of Contract:	09/01/2020 - 08/31/2024	Contract # 23335			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	PENTAGON PLUMBING & AIR CONDITIONING, INC.	OTHER: BUILDINGS AND GROUNDS BUILDING RENTAL INCOME REVENUE	\$45,983	
	Contract Description:	This is a new contract to provide ongoing plumbing services on an as-needed basis for all state-owned buildings throughout Nevada.				
	Term of Contract:	09/15/2020 - 08/30/2024	Contract # 23284			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	U.S. DEPT OF INTERIOR	OTHER: FEDERAL	\$26,436	EXEMPT
	Contract Description:	This is a new inter-local agreement to provide an ongoing water-resources monitoring program for the Marlette Lake water system gage.				
	Term of Contract:	10/01/2020 - 09/30/2024	Contract # 23458			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	JP ENGINEERING, LLC	HIGHWAY	\$28,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles - Fire Alarm Replacement and Protection Upgrades project, which includes site investigation, consultation, construction documents and plan specifications suitable for competitive bidding for the replacement of the existing fire alarm system at the Carson City DMV complex: CIP Project No. 19-S03h; SPWD Contract No. 113460.				
	Term of Contract:	09/17/2020 - 06/30/2023	Contract # 23595			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	JVC ASSOCIATES, INC. DBA JVA ARCHITECTS	HIGHWAY	\$20,300	Professional Service
	Contract Description:	This is the original contract which provides professional Architectural / Engineering Services for the Department of Motor Vehicle Donovan Express Office - ADA Upgrades project, which includes design, construction documents and construction administration for the remodel of the restrooms and breakroom to conform with the Americans with Disabilities Act: CIP Project No. 19-S02h; SPWD Contract No. 113569.				
	Term of Contract:	09/17/2020 - 06/30/2023	Contract # 23597			
11.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	FEDERAL EDUCATION GROUP, PLLC	FEDERAL	\$37,500	
	Contract Description:	This is a new contract to provide legal consulting services and technical assistance to ensure compliance with federal education laws and regulations related to the various federal titles programs.				
	Term of Contract:	09/18/2020 - 09/30/2021	Contract # 23515			
12.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	THE NATIONAL EQUITY PROJECT	FEDERAL	\$20,000	Exempt
	Contract Description:	This is a new contract to provide training to support districts on complex equitable issues and how to effectively add equity strategies into the State Improvement Plan.				
	Term of Contract:	08/18/2020 - 10/31/2020	Contract # 23493			
13.	300	DEPARTMENT OF EDUCATION - DATA SYSTEMS MANAGEMENT	INFINITE CAMPUS, INC.	GENERAL	\$15,000	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides ongoing operation of the student information system for statewide data collection and data management. This amendment provides document change control to the Nevada Department of Health and Human Services so they will receive the number of students by school that are displaying COVID-19 related symptoms. This will move data from the District Edition to the State Edition.				
	Term of Contract:	07/01/2019 - 06/30/2024	Contract # 21594			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	DEPARTMENT OF HEALTH AND HUMAN SERVICES -DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$40,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide trauma-specific services to eligible preschool, elementary, or secondary students from low-income families who have experienced trauma and subsequently demonstrate academic, behavioral, attendance, or other issues at school.				
	Term of Contract:	09/14/2020 - 06/30/2021	Contract # 23564			
15.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES -APPLIED BEHAVIOR ANALYSIS	CERTEMY, INC.	FEE: ABA BOARD LICENSURE	\$31,200	
	Contract Description:	This is a new contract to implement a cloud-based solution for the licensing, registration and tracking of Licensed Behavior Analysts, Licensed Assistant Behavior Analysts and Registered Behavioral Technicians.				
	Term of Contract:	08/20/2020 - 07/31/2024	Contract # 23506			
16.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	CONTROLWORKS, INC.	GENERAL 41% FEDERAL 59%	\$25,980	
	Contract Description:	This is a new contract to provide emergency heating, ventilation and air conditioning services for the administration building.				
	Term of Contract:	08/03/2020 - 10/31/2020	Contract # 23494			
17.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	SHI INTERNATIONAL, CORPORATION	GENERAL	\$36,050	
	Contract Description:	This is a new work plan under master service agreement #3466 which provides cloud services. This work plan covers the adoption of an industry proven, widely used electronic health record Software as a Service technology which will allow compliance with the national digital records mandate as well as the Health Insurance Portability and Accountability Act and the Health Information Technology for Economic and Clinical Health Act.				
	Term of Contract:	09/17/2020 - 06/30/2021	Contract # 22840			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT AND CHILDREN FOOD SUPPLEMENT	DIVISION OF WELFARE AND SUPPORTIVE SERVICES	FEDERAL	\$28,413	
	Contract Description:	This is a new interlocal agreement to provide office space for the Division of Welfare and Supportive Services.				
	Term of Contract:	09/19/2020 - 09/30/2023	Contract # 23488			
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	DNI CONSTRUCTION, INC.	GENERAL	\$11,197	
	Contract Description:	This is a new contract to install a new driveway entrance on the north side of the facility parking lot.				
	Term of Contract:	09/16/2020 - 06/30/2021	Contract # 23388			
20.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	CATHOLIC CHARITIES COMMUNITY	GENERAL 64% FEDERAL 36%	\$24,000	
	Contract Description:	This is a new contract to provide ongoing federally mandated monthly visits for a child (or children) placed outside of Nevada in a residential facility.				
	Term of Contract:	09/17/2020 - 06/30/2024	Contract # 23524			
21.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	MONTROSE GLASS	GENERAL	\$16,660	
	Contract Description:	This is a new contract to provide the replacement of five exterior cottage doors.				
	Term of Contract:	09/03/2020 - 06/30/2021	Contract # 23313			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	SAM PEMELTON DBA ELKO OVERHEAD DOOR, COMPANY	GENERAL	\$31,325	
		Contract Description:	This is a new contract to provide replacement of overhead doors throughout the industrial building.			
		Term of Contract:	09/03/2020 - 06/30/2021	Contract # 23246		
23.	431	OFFICE OF THE MILITARY	HERSHENOW & KLIPPENSTEIN ARCHITECTS, LTD.	FEDERAL	\$15,700	
		Contract Description:	This is a new contract to provide a site development plan within the existing fence line at the ammunition bunker.			
		Term of Contract:	08/21/2020 - 09/08/2021	Contract # 23449		
24.	431	OFFICE OF THE MILITARY	POGGEMEYER DESIGN GROUP, INC.	FEDERAL	\$28,840	
		Contract Description:	This is a new contract to provide two technical studies to assess and develop current and future strategies for the privately owned vehicle parking and for the drainage improvement at Las Vegas Readiness Center to meet current and projected future demand.			
		Term of Contract:	08/21/2020 - 07/20/2021	Contract # 23448		
25.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	WASHOE COUNTY SHERIFFS OFFICE	GENERAL	\$24,370	EXEMPT
		Contract Description:	This is a new interlocal agreement to provide ongoing forensic services for obtaining usable physical evidence for administrative proceedings and criminal prosecutions.			
		Term of Contract:	07/01/2020 - 06/30/2021	Contract # 23419		
26.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	SCHINDLER ELEVATOR CORPORATION	GENERAL	\$14,042	
		Contract Description:	This is a new contract to provide ongoing services to maintain the correctional center's elevators.			
		Term of Contract:	09/21/2020 - 06/30/2024	Contract # 23509		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	440	DEPARTMENT OF CORRECTIONS - SOUTHERN DESERT CORRECTIONAL CENTER	PYRO COMBUSTION & CONTROLS, INC.	GENERAL	\$35,077	
	Contract Description:	This is a new contract to provide the removal and replacement of two culinary heat exchangers.				
		Term of Contract:	09/21/2020 - 03/31/2021	Contract # 23538		
28.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	NORTHERN NEVADA WATER SOLUTION DBA CULLIGAN RENO	GENERAL	\$11,462	
	Contract Description:	This is a new contract to provide repair and replacement services for the Center's culinary water softeners.				
		Term of Contract:	09/21/2020 - 09/30/2023	Contract # 23505		
29.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	S.P. & B. UTILITIES SERVICES, INC.	GENERAL	\$15,778	
	Contract Description:	This is the third amendment to the original contract which provides ongoing monitoring and management of the Center's water and waste distribution systems. This amendment increases the maximum amount from \$726,612.98 to \$742,391.28 for the repairs and installation of the chopper pump and effluent flow meter.				
		Term of Contract:	07/01/2017 - 06/30/2021	Contract # 18625		
30.	580	PUBLIC UTILITIES COMMISSION OF NEVADA	BT AMERICAS, INC.	FEE: REGULATORY FUND 224	\$13,400	
	Contract Description:	This is a new contract to provide installation of replacement components of the agency's existing video system in Carson City and Las Vegas.				
		Term of Contract:	09/14/2020 - 03/15/2021	Contract # 22857		
31.	611	GAMING CONTROL BOARD	PULIZ MOVING & STORAGE	GENERAL	\$15,000	
	Contract Description:	This is a new contract to provide ongoing off-site records storage services.				
		Term of Contract:	10/01/2020 - 09/30/2024	Contract # 23549		
32.	611	GAMING CONTROL BOARD	VISION CONTROL ASSOCIATES OF NEVADA, INC.	GENERAL	\$33,000	
	Contract Description:	This is a new contract to provide ongoing video conferencing system maintenance at the Carson City and Las Vegas offices.				
		Term of Contract:	10/01/2020 - 09/30/2023	Contract # 23579		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	654	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT DISASTER RESPONSE AND RECOVERY ACCT-NON-EXEC	SIERRA PUR SOLUTIONS, INC.	FEDERAL	\$24,975	
	Contract Description:	This is a new contract to provide quarterly disinfection of the State Emergency Operations Center building.				
		Term of Contract:	09/18/2020 - 12/31/2020	Contract # 23433		
34.	702	DEPARTMENT OF WILDLIFE - HABITAT	BALANCE HYDROLOGICS, INC.	FEE: HABITAT CONSERVATION	\$30,338	Professional Service
	Contract Description:	This is a new contract to provide engineering services to remove irrigation diversion structures improving instream habitat, high-water fish refuge, and facilitate fish passage to Redband Trout and other endemic species.				
		Term of Contract:	09/11/2020 - 09/30/2022	Contract # 23471		
35.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	MARIANNE ODMAN DBA AL MAR CLEANING SERVICES	HIGHWAY	\$11,250	
	Contract Description:	This is the second amendment to the original contract which provides janitorial services for the Tonopah DMV facility. This amendment extends the terms of the contract from August 31, 2020 to June 30, 2021 and increases the maximum amount from \$38,620 to \$49,870 due to additional time needed to complete the contract solicitation.				
		Term of Contract:	08/11/2017 - 06/30/2021	Contract # 19104		
36.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JENSON TOTAL SERVICES	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$49,500	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services of commercial refrigerator units, freezers, ice makers, reach-in units and display units for all locations run by Business Enterprise of Nevada operators in southern Nevada and on the Hoover Dam.				
		Term of Contract:	08/26/2020 - 09/30/2022	Contract # 23444		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	TEAM ACME, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$20,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, repair and/or replacement of graffiti film and bronze window tint at all Hoover Dam locations.				
		Term of Contract:	10/01/2020 - 09/30/2022	Contract # 23463		
38.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	GEOGRAPHIC SOLUTIONS, INC.	FEDERAL	\$30,350	Exempt
	Contract Description:	This is the first amendment of the original contract which provides software and user training for the Pandemic Unemployment Assistance Benefits System. This amendment increases the maximum amount from \$3,995,145 to \$4,025,495 and revises the scope of work to include Pandemic Unemployment Assistance interfaces.				
		Term of Contract:	04/09/2020 - 06/30/2021	Contract # 23103		
39.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	JAMES R. WELLS DBA JRW CONSULTING, LLC	OTHER: COST ALLOCATION	\$40,000	
	Contract Description:	This is a new contract to provide financial service consulting to help staff respond to the current unemployment and pandemic economic crisis.				
		Term of Contract:	08/29/2020 - 12/31/2020	Contract # 23523		
40.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	CAMPBELL JONES COHEN CPAS	FEE: LICENSURE	\$15,000	
	Contract Description:	This is a new contract to provide an annual audit.				
		Term of Contract:	07/01/2020 - 12/31/2021	Contract # 23436		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	MSA	VARIOUS STATE AGENCIES	H. GIL PEACH & ASSOCIATES, LLC	OTHER: VARIOUS AGENCIES	\$30,000	
	Contract Description:	This is the fourth amendment to the original contract which provides statewide grant project evaluator services. This amendment extends the termination date from October 12, 2020 to October 31, 2021 and increases the maximum amount from \$400,000 to \$430,000 due to the continued need for these services.				
		Term of Contract:	04/13/2016 - 10/31/2021	Contract # 17493		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23376**

Agency Name:	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name:	ESTIPONA GROUP
Agency Code:	014	Contractor Name:	ESTIPONA GROUP
Appropriation Unit:	1003-26	Address:	PO BOX 10606
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89510
If "No" please explain:	Not Applicable		
		Contact/Phone:	775-786-4445
		Vendor No.:	T2905435
		NV Business ID:	NV19951042070

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2020**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **315 days**4. Type of contract: **Contract**Contract description: **Website Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing website maintenance, updating of media content, and weekly site backups. This contract also includes a video shoot for Science, Technology, Engineering and Mathematics in Carson City at a Developing school for media and other digital use.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Its mission is to increase interest and awareness in STEM educational programs, and STEM careers. The STEMHub website provides information about STEM careers and STEM education programs in Nevada and a comprehensive STEM career matchmaker. Information on the website must be updated to ensure accuracy and alignment with in-demand occupational data. Additionally, media content aimed at specific groups(students, parents, teachers, employers, underrepresented groups will be created to increase awareness and interest in STEM.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of personnel9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the current vendor who is currently doing web maintenance and video shoots.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Mitchell, Director Ph: 684-0987

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	08/14/2020 07:43:00 AM
Division Approval	ssands	08/14/2020 07:43:03 AM
Department Approval	ssands	08/14/2020 07:43:06 AM
Contract Manager Approval	ssands	08/14/2020 07:43:20 AM
Budget Analyst Approval	mranks1	08/19/2020 09:21:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23504**Agency Name: **GOVERNOR'S FINANCE OFFICE**Agency Code: **015**Appropriation Unit: **1340-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Mark Stevens**Contractor Name: **Mark Stevens**Address: **12960 Broilli Drive**City/State/Zip: **Reno, NV 89511**Contact/Phone: **Mark Stevens 775-853-5191**

Vendor No.:

NV Business ID: **NV20191064028**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % CARES Act Grant

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

Contract logistics took longer than anticipated causing a delay.3. Termination Date: **12/30/2020**Contract term: **232 days**4. Type of contract: **Contract**Contract description: **Assisting with Covid**

5. Purpose of contract:

This is a new contract to provide professional services for policies, procedures and guidance related to the Covid-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,630.00**

Payment for services will be made at the rate of \$70.00 per hr.

II. JUSTIFICATION

7. What conditions require that this work be done?

Assisting the Governor's Finance Office with policies, procedures and guidance related to Covid-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employee has the experience.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

?

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dluzzi	08/13/2020 12:18:13 PM
Division Approval	dluzzi	08/13/2020 12:18:17 PM
Department Approval	tgreenam	08/18/2020 11:23:08 AM
Contract Manager Approval	tgreenam	08/18/2020 11:38:09 AM
Budget Analyst Approval	tgreenam	08/18/2020 11:51:25 AM

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

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July 20, 2020

To: Susan Brown, Director
Governor's Finance Office

From: Tiffany Greenameyer, Deputy Director
Governor's Finance Office

Subject: Request for Retroactive Approval

A handwritten signature in blue ink, reading "Tiffany Greenameyer", is written over the "From:" line of the memo.

This retroactive memo requests this contract for Mark Stevens to be made retroactive to May 12, 2020. Contract logistics took longer than anticipated causing a delay in the contract being received.

Thank you for your time and consideration of this request.

Should you have any questions please do not hesitate to let me know.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **20410**Amendment Number: **2**Agency Name: **ATTORNEY GENERAL'S OFFICE**Legal Entity Name: **ELITE MEDICAL EXPERTS**Agency Code: **030**Contractor Name: **ELITE MEDICAL EXPERTS**
Address: **6340 N CAMPBELL AVE STE 200**Appropriation Unit: **1348-15**Is budget authority available?: **Yes**City/State/Zip: **TUCSON, AZ 85718-3184**

If "No" please explain: Not Applicable

Contact/Phone: **888/790-1399**Vendor No.: **T32008217**NV Business ID: **NV20161181984**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUNDS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/29/2018**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2022**Contract term: **4 years and 2 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing expert witness testimony to determine the nature, etiology, extent and prognosis of alleged injuries caused by a state employee. This amendment increases the maximum amount from \$20,000 to \$40,000 due to an increased need for services.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$20,000.00	No
2. Amount of current amendment (#2):	\$20,000.00	\$20,000.00	\$40,000.00	Yes - Info
3. New maximum contract amount:	\$40,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

These services will provide expert witness testimony for ongoing litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have experience in this area of expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	08/24/2020 11:39:22 AM
Division Approval	jhoba2	08/24/2020 11:39:26 AM
Department Approval	jhoba2	08/24/2020 11:39:30 AM
Contract Manager Approval	Iramire7	09/11/2020 10:04:00 AM
Budget Analyst Approval	hfield	09/17/2020 08:46:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23255**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ARTISTIC FENCE COMPANY INC**Contractor Name: **ARTISTIC FENCE COMPANY INC**Address: **5740 HIGHWAY 50 E**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **775/882-4665**Vendor No.: **PUR0000883B**NV Business ID: **NV19711002179**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Building Rental Income Revenue**Agency Reference #: **ASD 2834249**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **07/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Fence Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing installation, maintenance, and repair services for fences and gates located at state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,223.84**

Payment for services will be made at the rate of \$0.00 per hour

Other basis for payment: Fencing: labor at \$60/per hour/per man; Automatic Gates: labor at \$120/per hour/per man.

Materials: Costs quoted at time of job.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section maintains all State buildings, grounds, and properties not otherwise provided for by law.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tholl Fence
Tahoe Fence
Artistic Fence

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of at least three vendors who maintain and repair fences.
Per SAM 0338.0 each contractor will be contacted to submit bids on projects.

d. Last bid date: 05/01/2020 Anticipated re-bid date: 05/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G since 1950, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Donnie Milner, Facility Supervisor III Ph: 684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	08/04/2020 11:06:56 AM
Division Approval	ssands	08/04/2020 11:07:00 AM
Department Approval	ssands	08/04/2020 11:07:03 AM
Contract Manager Approval	ssands	08/04/2020 11:07:07 AM
Budget Analyst Approval	nkephart	09/02/2020 16:04:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23514**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DELTA FIRE SYSTEMS INC**Contractor Name: **DELTA FIRE SYSTEMS INC**Address: **PO BOX 74008409**City/State/Zip: **CHICAGO, IL 60674-8409**Contact/Phone: **Amanda Williams 775-359-0369**Vendor No.: **T80922753B**NV Business ID: **NV19691001803**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

Agency Reference #: **ASD 2834428**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/02/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/30/2024**Contract term: **3 years and 363 days**4. Type of contract: **Contract**Contract description: **Fire Panel Service**

5. Purpose of contract:

This is a new contract to provide ongoing service, program, and inspect various EST2 and EST3 fire panels throughout various state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,968.72**

Payment for services will be made at the rate of \$0.00 per hour

Other basis for payment: Straight time \$115/per hour; Overtime \$172.50/per hour; Sunday & Holidays Double time \$230/per hour; Two hour minimum for all service work, Four hour minimum for all Emergency Service Work.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health, and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating, and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of personnel9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor can program EST's

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G since 1999 service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Donnie Milner, Facility Supervisor 3 Ph: 775-684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	09/01/2020 15:33:24 PM
Division Approval	ssands	09/01/2020 15:33:27 PM
Department Approval	ssands	09/01/2020 15:33:31 PM
Contract Manager Approval	ssands	09/01/2020 15:34:04 PM
Budget Analyst Approval	nkephart	09/02/2020 16:14:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23335**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ENVISE**Contractor Name: **ENVISE**Address: **680 PILOT RD STE C**City/State/Zip: **LAS VEGAS, NV 89119-9015**Contact/Phone: **702/777-4000**Vendor No.: **T27038306**NV Business ID: **NV20151201704**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rent Income Revenue

Agency Reference #: **ASD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2020**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2024**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC**

5. Purpose of contract:

This is a new contract to provide ongoing HVAC maintenance services for all southern Nevada state-owned buildings that used Delta Digital Controls for HVAC.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,336.53**

Payment for services will be made at the rate of \$0.00 per hour

Other basis for payment: see Attachment DD for complete rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health, and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Force Industrial
Schneider Electric
Envise

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor that handles Delta Digital HVAC Controls

d. Last bid date: 05/15/2020 Anticipated re-bid date: 05/15/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Martin Fisher, Facilities Manager Ph: 702-486-4099

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	08/12/2020 15:31:55 PM
Division Approval	ssands	08/12/2020 15:31:58 PM
Department Approval	ssands	08/12/2020 15:32:01 PM
Contract Manager Approval	ssands	08/12/2020 15:32:05 PM
Budget Analyst Approval	nkephart	09/15/2020 14:13:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23284**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Pentagon Plumbing & Air Conditioning, Inc.**Contractor Name: **Pentagon Plumbing & Air Conditioning, Inc.**Address: **5125 Oquendo Road, Ste. 5**City/State/Zip: **Las Vegas, NV 89118**Contact/Phone: **702-876-5969**

Vendor No.:

NV Business ID: **NV20041518233**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rental Income Revenue

Agency Reference #: **ASD 2834271**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/15/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/30/2024**Contract term: **3 years and 350 days**4. Type of contract: **Contract**Contract description: **Plumbing services**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing services on an as-needed basis for all state-owned buildings throughout Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,982.70**

Payment for services will be made at the rate of \$0.00 per Hour

Other basis for payment: Technician \$80/per hour; Helper \$67.50/per hour; Backflow testing \$125/per hour; Hydro-jetter \$350/per hour; Camera \$250/per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Got Plumbing
Big Dawg Plumbing
Pentagon Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor who responded to the solicitation. This will be one of several plumbing companies Per SAM 0338.0, each contractor will be contacted to submit bids on projects

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shiyann Living, null Ph: 702-486-4300

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	09/01/2020 15:35:55 PM
Division Approval	ssands	09/01/2020 15:35:58 PM
Department Approval	ssands	09/01/2020 15:36:00 PM
Contract Manager Approval	ssands	09/01/2020 15:36:04 PM
Budget Analyst Approval	nkephart	09/15/2020 14:55:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23458**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1366-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **U.S. DEPT OF INTERIOR**Contractor Name: **U.S. DEPT OF INTERIOR**Address: **US GEOLOGICAL SURVEY
12201 SUNRISE VALLEY DRIVE
RESTON, VA 20192**City/State/Zip: **RESTON, VA 20192**Contact/Phone: **703-648-7863**Vendor No.: **PUR0000332A**NV Business ID: **GOVERNMENTAL ENTITY**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**Anticipated BOE meeting date **09/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2024**Contract term: **4 years**4. Type of contract: **Provider Agreement**Contract description: **Water Resource**

5. Purpose of contract:

This is a new agreement to provide an ongoing water-resources monitoring program consisting of the operation of the water-level gage at Marlette Lake. This agreement is for the operation and maintenance of the Marlette Lake gage with \$40,670 for the four-year period of performance. State Public Works Division portion of the funds to support the program will be \$26,436.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,436.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The USGS monitoring of Marlette Lake is a tool that enables the operators of this reservoir to have eyes on the operations of the dam. This allows the operators to watch levels of the dam and spillway. To make adjustments that keep proper levels at the earthen dam structure and spillway. It is also used for data, for storage capabilities and allows trends of annual snow runoff. This is critical infrastructure for the operations of this earthen dam and gives a visual during winter months to operate

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

jerry Walker, Water Resource Manager Ph: 684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	07/27/2020 14:16:28 PM
Division Approval	ssands	07/27/2020 14:16:31 PM
Department Approval	ssands	07/27/2020 14:16:35 PM
Contract Manager Approval	ssands	07/27/2020 15:21:43 PM
Budget Analyst Approval	nkephart	09/15/2020 15:19:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23595**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1585-57**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JP ENGINEERING LLC**Contractor Name: **JP ENGINEERING LLC**Address: **10597 DOUBLE R BLVD STE 1**City/State/Zip: **RENO, NV 89521-8938**Contact/Phone: **775-852-2337**Vendor No.: **T29038896**NV Business ID: **NV20051447455**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

X Highway Funds **100.00 %** Other funding 0.00 %

Agency Reference #: 113460

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/17/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2023**Contract term: **2 years and 286 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles - Fire Alarm Replacement and Protection Upgrades project, which includes site investigation, consultation, construction documents and plan specifications suitable for competitive bidding for the replacement of the existing fire alarm system at the Carson City DMV complex: CIP Project No. 19-S03h; SPWD Contract No. 113460.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

ken scarbrough, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Iwildes	09/16/2020 10:35:46 AM
Division Approval	Iwildes	09/16/2020 10:35:49 AM
Department Approval	Iwildes	09/16/2020 10:35:52 AM
Contract Manager Approval	Iwildes	09/16/2020 10:35:55 AM
Budget Analyst Approval	nkephart	09/17/2020 12:46:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23597**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1585-55**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JVC ASSOCIATES INC DBA**Contractor Name: **JVC ASSOCIATES INC DBA**Address: **JVC ARCHITECTS
5385 CAMERON ST STE 15**City/State/Zip: **LAS VEGAS, NV 89118-6257**Contact/Phone: **702-871-3416**Vendor No.: **T27007825**NV Business ID: **NV19931066659**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

X Highway Funds **100.00 %** Other funding 0.00 %

Agency Reference #: 113569

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/17/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2023**Contract term: **2 years and 286 days**4. Type of contract: **Contract**Contract description: **Arch / Engine**

5. Purpose of contract:

This is the original contract which provides professional Architectural / Engineering Services for the Department of Motor Vehicle Donovan Express Office - ADA Upgrades project, which includes design, construction documents and construction administration for the remodel of the restrooms and breakroom to conform with the Americans with Disabilities Act: CIP Project No. 19-S02h; SPWD Contract No. 113569.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,300.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architecture / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michael Rife, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Iwildes	09/16/2020 10:58:49 AM
Division Approval	Iwildes	09/16/2020 10:58:52 AM
Department Approval	Iwildes	09/16/2020 10:58:55 AM
Contract Manager Approval	Iwildes	09/16/2020 10:58:59 AM
Budget Analyst Approval	nkephart	09/17/2020 13:21:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23515**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	FEDERAL EDUCATION GROUP PLLC
Agency Code:	300	Contractor Name:	FEDERAL EDUCATION GROUP PLLC
Appropriation Unit:	2712-10	Address:	1455 PENNSYLVANIA AVE NW STE 400
Is budget authority available?:	Yes	City/State/Zip:	WASHINGTON, DC 20004
If "No" please explain:	Not Applicable	Contact/Phone:	MELISSA JUNGE 202/349-1439
		Vendor No.:	T29042516
		NV Business ID:	NV20191551821

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2020**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2021**Contract term: **1 year and 12 days**4. Type of contract: **Contract**Contract description: **Consulting**

5. Purpose of contract:

This is a new contract to provide up to 150 hours of consultation for work on the Federal Titles Programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,500.00**

Payment for services will be made at the rate of \$250.00 per Hour

Other basis for payment: Per Itemized Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Since ESSA's passage, the U.S. Department of Education has finalized assessment regulations, repealed and removed regulations related to accountability and supplement not supplant, and released various guidance documents on how the law should be implemented, including recent guidance on supplement not supplant and equitable services. Also, Uniform Grants Guidance (UGG) changes took place in 2015, and recently-proposed UGG changes will lead to additional updates to EDGAR. Adding to that confusion are the new CARES Act flexibilities allowed under Federal Titles programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Legal education consultation for federal programs is a specialty that our state employees are not qualified in.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.114, the Department was authorized to proceed without a solicitation. Vendor was selected because cost was low and knowledge and history of working with the agency.

d. Last bid date: 07/10/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

10/4/19-06/30/20; Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/27/2020 12:31:29 PM
Division Approval	bfarra2	08/27/2020 12:31:32 PM
Department Approval	bfarra2	08/27/2020 12:31:36 PM
Contract Manager Approval	bfarra2	08/27/2020 12:31:41 PM
Budget Analyst Approval	mranki1	09/18/2020 14:42:29 PM

File Name: FW Request for Emergency Contract .msg PDF
Conversion Status is Warning: File type not supported

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23493**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2712-36**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **THE NATIONAL EQUITY PROJECT**Contractor Name: **THE NATIONAL EQUITY PROJECT**Address: **1720 BROADWAY, 4TH FLOOR**City/State/Zip: **OAKLAND, CA 94612**Contact/Phone: **Stephen Chang 303-880-0915**

Vendor No.:

NV Business ID: **NV20201857440**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/18/2020**

Anticipated BOE meeting date 08/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2020**Contract term: **74 days**4. Type of contract: **Contract**Contract description: **PRJ MGMT SERVICES**

5. Purpose of contract:

This is a new contract to provide Department of Education staff training to learn how to support each other and districts on complex equitable issues and how to effectively add Equity strategies into the State Improvement Plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Per Itemized Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

While discussing the capacities, gaps, and concerns that districts are facing as they contemplate the reopening of schools per the Nevada Governor's Emergency Directive 022, and through the engagement of multiple conversations with all 17 school districts, including advocates, school staff, and parents and students, it has become apparent that districts, schools, and students do not all have the same resources and coping capacities. COVID-19 has underscored the need for our education system to do the difficult work of addressing opportunity gaps and racial biases, as schools work to develop reopening plans amidst COVID-19, economic hardships, and social unrest. The Nevada Department of Education (NDE), as well as District and Charter School leadership, need immediate support and training to address these issues in a caring, supportive, and effective manner.

In light of this reality, the NDE propose to enter into an emergency contract with The National Equity Project to assist the NDE with the short term outcomes of 1) training the NDE staff to be able to support each other, educators, staff, and students with the complex issues of inequity, opportunity gaps, implicit bias, and systemic injustice and 2) instructing how to effectively embed Equity strategies into the State Improvement Plan so that the NDE can reduce the trauma to our most vulnerable students, families, and staff. This priority aligns with the Governor's focus on education and will help to reduce the social and emotional suffering of our most impacted students and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.114, the Department was authorized to proceed without a solicitation. Vendor was selected based upon prior experience nationally and in Nevada

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/12/2020 11:42:47 AM
Division Approval	bfarra2	08/12/2020 11:42:49 AM
Department Approval	bfarra2	08/12/2020 11:42:52 AM
Contract Manager Approval	bfarra2	08/12/2020 11:42:56 AM
Budget Analyst Approval	mranks1	08/18/2020 14:35:54 PM

**File Name: FW Emergency Contract Request National Equity
Project.msg PDF Conversion Status is Warning: File type not
supported**

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **21594**Amendment Number: **2**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Legal Entity Name: **INFINITE CAMPUS, INC.**Agency Code: **300**Contractor Name: **INFINITE CAMPUS, INC.**Appropriation Unit: **2716-55**Address: **4321 109TH AVE NE**Is budget authority available?: **Yes**City/State/Zip: **BLAINE, MN 55449-6794**

If "No" please explain: Not Applicable

Contact/Phone: **SARAH GANGL 651/631-0000**Vendor No.: **T29032839**NV Business ID: **NV20121635586**To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2024**Contract term: **5 years and 1 day**4. Type of contract: **Contract**Contract description: **SOFTWARE LIC.&MAINT.**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing operation of the student information system for statewide data collection and data management. This amendment provides Document Change Control to the Nevada Department of Health and Human Services so they will receive counts of the number of students by school that are displaying COVID-19 related symptoms. This will move data from the District Edition to the State Edition.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,102,891.00	\$6,102,891.00	\$6,102,891.00	Yes - Action
a. Amendment 1:	\$527,000.00	\$527,000.00	\$527,000.00	Yes - Action
2. Amount of current amendment (#2):	\$15,000.00	\$15,000.00	\$15,000.00	Yes - Info
3. New maximum contract amount:	\$6,644,891.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

According to NRS 385A.800, 385A.810, 385A.820, and 385A.830, the State School Superintendent has the authority to dictate the information systems used to collect and report State required data fields for the Student Accountability Information Network (SAIN). The Superintendent has selected the Infinite Campus product as the State standard. This decision was reaffirmed by the selection, through a competitive bid process performed by Washoe County, Clark County, and the State Public Charter Schools as the student information system that best meets their needs.

The Nevada Department of Health and Human services (DHHS) would like to receive counts of the number of students by school that are displaying COVID-19 related symptoms. Infinite Campus contains a module in the District Edition called the Daily Health Log that captures these symptoms. This information does not currently sync to the State Edition, so a solution is needed to move the data from the District Edition to the State Edition. There it can be aggregated and set to the DHHS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Infinite Campus is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 181102
Approval Date: 11/26/2018

- c. Why was this contractor chosen in preference to other?

Per to NRS 385A.800,385A.810, 385A.820, and 385A.830

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Nevada Department of Education from September 22, 2015 to present day. Their work is satisfactory to our needs.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	09/08/2020 11:16:11 AM
Division Approval	bfarra2	09/08/2020 11:16:19 AM
Department Approval	bfarra2	09/08/2020 11:16:33 AM
Contract Manager Approval	bfarra2	09/08/2020 11:16:43 AM
EITS Approval	tgalluzi	09/09/2020 21:31:46 PM
Budget Analyst Approval	mranki1	09/10/2020 10:39:00 AM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



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NOV - 2 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:

Approval#: 181102

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Nancy Martineau</i>	<i>(775) 687-9136</i>	<i>nmartineau@doe.nv.gov</i>
	<i>Glenn Meyer</i>	<i>(775) 687-9126</i>	<i>gmeyer@doe.nv.gov</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Infinite Campus, Inc.</i>
	Contact Name:	<i>Sarah Gangl</i>
	Address:	<i>4321 109th Ave NE, Blaine, Minnesota 5549-6794</i>
	Telephone Number:	<i>(651) 631-0000</i>
	Email Address:	<i>Sarah.Gangl@infinitecampus.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>July 1, 2019</i>	End Date:

1f	Funding:	
	State Appropriated:	<i>Full</i>
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$6,000,000</i>

2	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p><i>To provide the Nevada Department of Education access to the statewide version of the Infinite Campus Student Information System. The system is responsible for the collection and reporting of all public school and student information. The system is used as the primary method for data collection and reporting to the State and Federal Government as well as student enrollment and apportionment of the DSA funds.</i></p>
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3	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>Per NRS 385A.810 Adoption of uniform program for school districts to collect, maintain and transfer data to system. The board of trustees of each school district shall:</i></p> <ol style="list-style-type: none"> <i>1. Adopt and maintain the program prescribed by the Superintendent of Public Instruction pursuant to <u>NRS 385A.820</u> for the collection, maintenance and transfer of data from the records of individual pupils to the automated system of information, including, without limitation, the development of plans for the educational technology which is necessary to adopt and maintain the program;</i> <i>2. Provide to the Department electronic data concerning pupils as required by the Superintendent of Public Instruction pursuant to <u>NRS 385A.820</u>; and</i> <i>3. Ensure that an electronic record is maintained in accordance with subsection 3 of <u>NRS 385A.830</u>.</i> <p><i>(Added to NRS by 1997, 1227; A 2001, 3141; 2003, 19th Special Session, 47; 2005, 1174, 2410, 2546; 2007, 1197, 1959; 2010, 26th Special Session, 38; 2011, 508, 2371, 3083; 2013, 1923, 2697, 3147; 2015, 51, 2402, 3825) — (Substituted in revision for part of NRS 386.650)</i></p> <p><i>NRS 385A.820 Duties of Superintendent of Public Instruction regarding uniform program for collection, maintenance and transfer of data to system. The Superintendent of Public Instruction shall:</i></p> <ol style="list-style-type: none"> <i>1. Prescribe a uniform program throughout this State for the collection, maintenance and transfer of data that each school district must adopt, which must include standardized software;</i> <i>2. Prescribe the data to be collected and reported to the Department by each school district and each sponsor of a charter school pursuant to <u>NRS 385A.810</u> and by each university school for profoundly gifted pupils;</i> <i>3. Prescribe the format for the data;</i> <i>4. Prescribe the date by which each school district shall report the data to the Department;</i> <i>5. Prescribe the date by which each charter school shall report the data to the sponsor of the charter school;</i> <i>6. Prescribe the date by which each university school for profoundly gifted pupils shall report the data to the Department;</i> <i>7. Prescribe standardized codes for all data elements used within the automated system and all exchanges of data within the automated system, including, without limitation, data concerning:</i> <ol style="list-style-type: none"> <i>(a) Individual pupils;</i> <i>(b) Individual teachers;</i> <i>(c) Individual schools and school districts; and</i> <i>(d) Programs and financial information;</i> <i>8. Provide technical assistance to each school district to ensure that the data from each public school in the school district, including, without limitation, each charter school and university school for profoundly gifted pupils located within the school district, is compatible with the automated system of information and comparable to the data reported by other school districts; and</i> <i>9. Provide for the analysis and reporting of the data in the automated system of information.</i> <p><i>As per NRS 385A.820, the Superintendent selected the Infinite Campus product for the Nevada Student Data System (Effective July 1, 2014). This decision was reaffirmed by the selection through a competitive bid process (RFP) performed by Washoe County and Clark County as the student information system would that best meet their needs.</i></p> <p><i>The Infinite Campus product is unique in its architecture differentiating itself fundamentally from other similar products. Each district maintains a version of Infinite Campus and the Department maintains a State Edition of the product which synchronizes selected data elements with the district editions in real time. The State Edition data is then used to populate the SAIN longitudinal data warehouse and used for all state and federal reporting requirements.</i></p>
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Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Infinite Campus is a proprietary software product only available through the vendor. The product is a statewide system that requires the presence of the State Edition to collect and report data from each district edition in Nevada. The system currently consists of 53 district editions that are connected and synchronizing student data to the State.

When the software was originally purchased it could not be competitively bid as the three largest school districts in the state had already chosen and implemented Infinite Campus (87% of the total student population). If the state went out to bid and selected another product, Washoe, Clark and the SPCSA would be forced to implement a new system even though they had just selected IC as the best product for their districts. With 87% of the student's information already in Infinite Campus, solicitation for another product is unreasonable from a systems or a fiscal perspective.

The Department cannot competitively bid and select any other product and still maintain a statewide system of accountability. District editions of Infinite Campus will not synchronize with any other product. If the Department were to select another vendor, the statewide system would be missing the central repository for data and districts would go back to being independent systems with custom configurations based only on local district needs. The Department would have to contract with another vendor to write code that would extract necessary data from each district and load into the state system. This work would have to be repeated 53 times, once for each district student information system.

The Infinite Campus product in Nevada is currently based on a statewide pricing model. Each district pays a per-student licensing fee, a per-student hosting fee, and a maintenance fee. The State pays a per-student licensing fee, a per-student hosting fee, and a maintenance fee. Per student licensing fees are dependent on maintaining a State Edition. The portion the State pays for licensing is deducted from the District licensing cost. Currently the State pays \$2/student and the Districts receive a \$2 discount. If the Department were to bid and select another product, all District's pricing would increase. The following table shows the estimated price increases for each district if the State did not use Infinite Campus. The immediate licensing cost increase to our districts would total almost one million dollars.

District Detail	Qty	Unit Price	Current	New Unit Price	New Total	Increase
Carson City Licensing	8,085	\$4.00	\$32,340	\$6.00	\$48,510.00	\$16,170.00
Churchill Licensing	3,374	\$4.00	\$13,496	\$6.00	\$20,244.00	\$6,748.00
Clark Licensing	324,030	\$4.00	\$1,296,120	\$6.00	\$1,944,180.00	\$648,060.00
Douglas Licensing	5798	\$4.00	\$23,192	\$6.00	\$34,788.00	\$11,596.00
Elko Licensing	9924	\$4.00	\$39,696	\$6.00	\$59,544.00	\$19,848.00

Esmeralda Licensing	73	\$4.00	\$292	\$6.00	\$438.00	\$146.00
Eureka Licensing	291	\$4.00	\$1,164	\$6.00	\$1,746.00	\$582.00
Humboldt Licensing	3573	\$4.00	\$14,292	\$6.00	\$21,438.00	\$7,146.00
Lander Licensing	1027	\$4.00	\$4,108	\$6.00	\$6,162.00	\$2,054.00
Lincoln Licensing	1057	\$4.00	\$4,228	\$6.00	\$6,342.00	\$2,114.00
Lyon Licensing	8927	\$4.00	\$35,708	\$6.00	\$53,562.00	\$17,854.00
Mineral Licensing	565	\$4.00	\$2,260	\$6.00	\$3,390.00	\$1,130.00
Nye Licensing	5337	\$4.00	\$21,348	\$6.00	\$32,022.00	\$10,674.00
Pershing Licensing	667	\$4.00	\$2,668	\$6.00	\$4,002.00	\$1,334.00
SPCSA Licensing	37000	\$4.00	\$148,000	\$6.00	\$222,000.00	\$74,000.00
Storey Licensing	443	\$4.00	\$1,772	\$6.00	\$2,658.00	\$886.00
Washoe Licensing	64240	\$4.00	\$256,960	\$6.00	\$385,440.00	\$128,480.00
White Pine Licensing	1955	\$4.00	\$7,820	\$6.00	\$11,730.00	\$3,910.00
TOTAL INCREASE ACROSS THE STATE						\$ 952,732.00

If the Department were to select another vendor's product, all districts would have to incur costs to build new systems for the collection and reporting of data to the Department. These cost increases

would be in addition to the increases in licensing. Infinite Campus automates much of the State data collection and reporting requirements for Districts and we are continually enhancing the product to increase the level of interoperability this statewide systems offers.

Infinite Campus was selected by both Washoe and Clark County School Districts as the best solution on the market for managing students and their data. Infinite Campus is primarily a student information system. It is designed specifically for managing districts, schools and students and the data associated with them. Infinite Campus also has a State Edition which allows for the collection and consolidation of district data into a single data store that is then used for federal and state reporting. However, the product is mainly about students and the management of student data. For the State to competitively bid this system and potentially select a different product than was already determined the best product by our largest school districts would not benefit the State or our students in any way.

Were alternative services or commodities evaluated? Check One.

Yes:

No:

X

a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

b. If not, why were alternatives not evaluated?

Infinite Campus is a proprietary software product only available through the vendor. Per NRS 385A.810 Adoption of uniform program for school districts to collect, maintain and transfer data to system. The board of trustees of each school district shall:

1. Adopt and maintain the program prescribed by the Superintendent of Public Instruction pursuant to NRS 385A.820 for the collection, maintenance and transfer of data from the records of individual pupils to the automated system of information, including, without limitation, the development of plans for the educational technology which is necessary to adopt and maintain the program;

At the time of original purchase, it was determined that based on NRS 385A.810 the authority to prescribe what system will be used resides with the Superintendent of Public Instruction and that this authority superseded the Solicitation requirement. We were instructed by Purchasing to move forward with a contract based on the Superintendent's authority.

As stated above, this vendor was selected by the State Superintendent of Public Instruction, and reaffirmed by Washoe County and Clark County through the RFP process as the information system that best meets their needs. The SPCSA also adopted Infinite Campus for all their Charter Schools. These three entities make up 87% of the total student population in Nevada. The Department would have no reason to go to bid for a product that is already so widely adopted. Any other choice for a statewide system would force 87% of our student population to migrate to a product not currently in use in their district, by their parents or the students.

Has the agency purchased this service or commodity in the past?

Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes:

X
and
(3)(a)

No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
7/22/15	9/22/15	\$0.00	Software license and maintenance amendment 1 - Time Extension only	Exempt Per Statute NRS 386.650 (2)(a) and (3)(a)
9/22/2015	6/30/2017	\$3,500,000.00	Software license and maintenance amendment 2 -	Exempt Per Statute NRS 386.650 (2)(a) and (3)(a)
7/1/2017	6/30/2018	\$0.00	Software license and maintenance amendment 3 - Time Extension only	Exempt Per Statute NRS 386.650 (2)(a) and (3)(a)
9/13/17	6/30/18	\$1,115,595.00	Software license and maintenance amendment 4	Exempt Per Statute NRS 386.650 (2)(a) and (3)(a)
7/1/2018	6/30/2019	\$1,120,582.00	New Contract	Sole Source #180606

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<p><i>Infinite Campus is a cloud based, proprietary software product only available through the vendor.</i></p> <ul style="list-style-type: none"> <i>A competitive process resulting in the selection of another product would require the state to go through a full system conversion. The costs associated with implementing a new student information system would result in millions of dollars in implementation costs over and above the cost of the product itself. The initial implementation costs for the State Edition of Infinite Campus exceeded \$1 million dollars.</i> <i>If the State was unable to maintain the State Edition of Infinite Campus, the state would no longer have a fully integrated statewide system. This would result in the need to develop custom data collection routines for each of the public school districts and charter schools. This would be a giant step backwards for Nevada and result in additional costs associated with maintaining multiple custom data collection methods.</i> <i>Without this product, the Department would not be able to meet State and Federal data collection and reporting requirements for any of our 480,000 students. Student data would no longer synchronize between district and state requiring additional development or new products would have to be purchased to collect and report student data.</i> <i>The Department would be unable to calculate Average Daily Enrollment and would be unable to make DSA payments to districts and charters.</i> <i>The Department would not be able to determine the number of students in special populations like Gifted and Talented, English Language Learners, Free and Reduced Lunch or Special Education and could no longer report on those populations.</i> <i>Districts would be forced to enter into new contracts with Infinite Campus that were not protected by a statewide contract and would be subject to individual price increases. If the state's contract with Infinite Campus does not continue, the Superintendent's decision to utilize Infinite Campus as Nevada's student information system would be moot as the statewide system is dependent on the State Edition.</i> <i>The Department would need to hire additional resources to maintain the 53 district's data collections and reporting.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<p><i>In 2009 Washoe County initiated a RFP process to replace their district's student information system. Through the competitive bid process, Washoe selected Infinite Campus. In 2014 Clark County</i></p>

initiated a RFP process to replace their student information system. Clark County, through the competitive bid process, selected Infinite Campus. The State Public Charter School Authority also decided to replace their student information system with Infinite Campus and used Washoe and Clark's RFP results as justification for selecting the Infinite Campus product. Washoe, Clark and the SPCSA make up 87% of the total student population in Nevada. Due to the fact Infinite Campus was the system of choice for almost 90% of our total student population, the decision was made by the Superintendent to make Infinite Campus the statewide system.

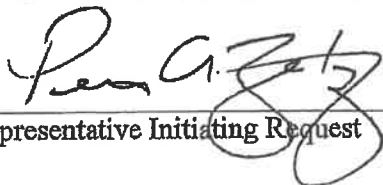
The RFP process conducted by Washoe and Clark as well as the SPCSA decision to use Infinite Campus and the Superintendent's statewide mandate has solidified the fact that Infinite Campus is the product of choice and the State contract has ensured the state as well as all our schools are getting the product at a fair and reasonable price.

Because of the statewide buying power, Nevada has been able to keep the cost of the product at the same level as when we initially purchased and has been successful in negotiating reduced pricing for new add-on products being offered by Infinite Campus.

Comparable contracts exist in Kentucky and Hawaii. Kentucky pays slightly more (.67/student) than Nevada but their cost includes an additional Transcript fulfillment application. Hawaii pays slightly less but Hawaii is a single school district so they only have a single district edition and one state edition. Based on these comparisons Nevada is getting comparable pricing from the vendor and the vendor's pricing is comparable in the market.

	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:	<input checked="" type="checkbox"/>	No:	
9	<p>a. <u>If yes, please provide details regarding future obligations or needs.</u></p> <p><i>There are no future obligations outside the scope of the current contract. All maintenance, licensing and services are included in the contract and those services would be required in future years (beyond this contract period) as long as the Superintendent of Public Instruction continues to declare Infinite Campus as the system of choice for reporting student information to the Department.</i></p>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

Peter Zutz, ADAM Administrator

Print Name of Agency Representative Initiating Request

10/29/2018

Date



Signature of Agency Head Authorizing Request

Steve Canavero, Superintendent of Public Instruction

Print Name of Agency Head Authorizing Request

10.31.18

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

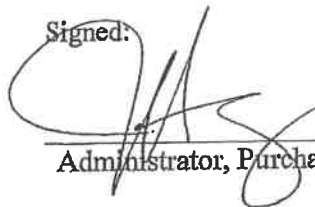
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

11-06-2018

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23564**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2721-42**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **DHHS-Division of Public and Behavioral Health**Contractor Name: **DHHS-Division of Public and Behavioral Health**Address: **Rural Clinics
727 Fairview Drive, Suite A
Carson City, NV 89701**City/State/Zip: **Carson City, NV 89701**Contact/Phone: **Tina Gerber-Winn 775-684-5013**Vendor No.: **D40851002**NV Business ID: **N/A**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2020**Anticipated BOE meeting date **09/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **289 days**4. Type of contract: **Interlocal Agreement**Contract description: **Trauma-Specific Serv**

5. Purpose of contract:

This is a new interlocal agreement to provide trauma-specific services to eligible preschool, elementary, or secondary students from low-income families who have experienced trauma and subsequently demonstrate academic, behavioral, attendance, or other issues at school.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**Other basis for payment: **Upon receipt of invoices for completed services****II. JUSTIFICATION**

7. What conditions require that this work be done?

The purpose of engaging with Rural Clinics is to increase student wellness, adaptive student behavior, school safety and academic performance by supporting trauma-specific treatment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education does not have the resources or expertise to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 Government entity, Vendor was selected based upon prior experience in Nevada.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor was previously engaged under contract in 2014 with DETR.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	09/09/2020 14:05:49 PM
Division Approval	bfarra2	09/09/2020 14:05:56 PM
Department Approval	bfarra2	09/09/2020 14:06:03 PM
Contract Manager Approval	bfarra2	09/09/2020 14:06:10 PM
Budget Analyst Approval	mranks1	09/14/2020 11:23:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23506**Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION**Agency Code: **402**Appropriation Unit: **3207-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Certemy, Inc.**Contractor Name: **Certemy, Inc.**Address: **3420 Bristol Street
6th Floor**City/State/Zip: **Costa Mesa, CA 92626**Contact/Phone: **Matt Naiman 732-444-7235**Vendor No.: **T27043551**NV Business ID: **NV20201851314**To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % ABA Board Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/20/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2024**Contract term: **3 years and 346 days**4. Type of contract: **Contract**Contract description: **ABA Licensing**

5. Purpose of contract:

This is a new contract to implement a cloud-based solution for the licensing, registration and tracking of Licensed Behavior Analysts, Licensed Assistant Behavior Analysts and Registered Behavioral Technicians.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,200.00**

Payment for services will be made at the rate of \$7,800.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Board of Applied Behavior Analysis voted in favor of requesting development of an online system that will allow online registration and licensing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not able to implement an online registration/licensing system due to not having the correct software or technology; in addition, this Board falls outside relying on state resources.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

License Track
Certemy, Inc.
Vairkko

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Certemy, Inc. provided the greatest software experience at the best cost.

d. Last bid date: 05/01/2020 Anticipated re-bid date: 04/01/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	08/13/2020 14:35:52 PM
Division Approval	amanocha	08/13/2020 14:35:55 PM
Department Approval	mwinebar	08/14/2020 16:19:05 PM
Contract Manager Approval	maceved1	08/17/2020 09:23:39 AM
EITS Approval	tgalluzi	08/17/2020 17:31:12 PM
Budget Analyst Approval	jyou23	08/20/2020 16:05:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23494**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	ControlWorks, Inc.
Agency Code:	402	Contractor Name:	ControlWorks, Inc.
Appropriation Unit:	3279-04	Address:	6207 Dean Martin Drive Ste. E4
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	Tim Potter 702-289-0770
		Vendor No.:	T29043350
		NV Business ID:	NV20041616736

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	41.00 %	Fees	0.00 %
X	Federal Funds	59.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **Yes**

If "Yes", please explain

This contract is for the HVAC system in the Administration building at 1391 Jones in Las Vegas, which is completely down. The software and controlling mechanisms must be reprogrammed and replaced. Without properly working HVAC, the building is completely inaccessible. More than 30 FTE, including the main administrative functions of the agency in Las Vegas, work from this building.

3. Termination Date: **10/31/2020**Contract term: **89 days**4. Type of contract: **Contract**Contract description: **HVAC**

5. Purpose of contract:

This is a new contract to provide emergency heating, ventilation and air conditioning services for the administration building at the Desert Regional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,980.00**

Other basis for payment: Per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

This is an emergency contract, that has been approved by Purchasing for the HVAC system in the Admin building 1391 Jones in Las Vegas is completely down. The software and controlling mechanisms must be reprogrammed and replaced. Without properly working HVAC, the building is completely inaccessible. More than 30 FTE, including the main admin functions of the agency, work from this building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The programming of the system is very complex. SPWD has been involved in review of the needs of this project and have worked alongside the Facilities Supervisor in reviewing proposals for the work. This is not a project that can be handled in-house.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

ControlWorks, Inc.
Envise
Schneider Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and similar services.

d. Last bid date: 07/15/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	08/06/2020 17:54:44 PM
Division Approval	amanocha	08/06/2020 17:54:47 PM
Department Approval	mwinebar	08/07/2020 16:27:07 PM
Contract Manager Approval	maceved1	08/12/2020 11:47:29 AM
Budget Analyst Approval	jyou23	08/20/2020 12:42:11 PM



July 31, 2020

MEMORANDUM

TO: Susan Brown, Director
Governor's Finance Office

THROUGH: Richard Whitley, MS, Director
Department of Health and Human Services

FROM: Dena Schmidt, Administrator
Aging and Disability Services Division

SUBJECT: Request for Approval for Retroactive Start Date for August 3, 2020, HVAC Contract with ControlWorks, Inc.

This memorandum requests the above referenced Aging and Disability Services Division (ADSD) contract with ControlWorks, Inc. be approved for a retroactive start date effective August 3, 2020. This contract requires this retroactive start date for the State's obligation to continue to provide services and ensure the safety of our employees.

This contract is for the HVAC system in the Administration building at 1391 Jones in Las Vegas, which is completely down. The software and controlling mechanisms must be reprogrammed and replaced. Without properly working HVAC, the building is completely inaccessible. More than 30 FTE, including the main administrative functions of the agency in Las Vegas, work from this building.

ADSD has been collaborating with its State agencies and the vendor to finalize contract language to meet the needs and contractual obligations for all parties.

Thank you for your consideration.

cc: Jessica Adams, ADSD, Deputy Administrator
Mariana Acevedo, ADSD, Contract Manager

From: [Kevin D. Doty](#)
To: [Mariana Acevedo](#)
Cc: [Gary M. Winder](#); [Jeffrey Haag](#); [Anil Manocha](#)
Subject: Re: Emergency Contract
Date: Wednesday, July 29, 2020 3:24:28 PM
Attachments: [image002.jpg](#)

Hi Mariana,

Not having air conditioning in Las Vegas during the summer is justification for an emergency contract under NAC 333.114. Please proceed with the needed work. The vendor has a strong incentive to follow through with the Controller's Office because that is the only way they will get paid.

Kevin

Sent from my iPhone

On Jul 29, 2020, at 3:14 PM, Mariana Acevedo <MAcevedo@adsd.nv.gov> wrote:

Hello Kevin,

We tried contacting Ryan but it seems like is out today...

We have an issue with air conditioning that is pretty critical in one of our Las Vegas buildings. We have obtained three quotes as I could not find a GOS contract for this. The cheapest option does not have a Controller's number, they are currently working on this with the Controller's office but it can take up to 10 days. Unfortunately we do not have an additional 10 days as our staff is currently unable to work in this facility due to the heat. Could we move forward with the contract while they work on the T# or would that not be possible.

Thank you,

Mariana Acevedo

<!--[if !vml]-->
<[image002.jpg](#)>
<!--[endif]-->

Management Analyst I, Certified Contract Manager
Nevada Department of Health and Human Services
Aging and Disability Services | Fiscal Contract Unit
3416 Goni Rd., Bldg. D-132 | Carson City, NV 89706
T: (775) 687-0545 | F: (775) 687-0573 | E: macevedo@adsd.nv.gov
www.dhhs.nv.gov | www.adsd.nv.gov

Helping People. It's who we are and what we do.

Find help 24/7 by dialing 2-1-1; texting 898-211; or visiting www.nevada211.org

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From: Mariana Acevedo
Sent: Wednesday, July 29, 2020 11:18 AM
To: Ryan Vradenburg <rvradenburg@admin.nv.gov>
Subject: Emergency Contract
Importance: High

Hi Ryan,

We have an issue with air conditioning that is pretty critical in one of our Las Vegas buildings. We have obtained three quotes as I could not find a GOS contract for this. The cheapest option does not have a Controller's number, they are currently working on this with the Controller's office but it can take up to 10 days. Unfortunately we do not have an additional 10 days as our staff is currently unable to work in this facility due to the heat. Could we move forward with the contract while they work on the T# or would that not be possible.

Thank you,

Mariana Acevedo

Management Analyst I, Certified Contract Manager
Nevada Department of Health and Human Services
Aging and Disability Services | Fiscal Contract Unit
3416 Goni Rd., Bldg. D-132 | Carson City, NV 89706
T: (775) 687-0545 | F: (775) 687-0573 | E: macevedo@adsd.nv.gov
www.dhhs.nv.gov | www.adsd.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22840**Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION**Agency Code: **402**Appropriation Unit: **3279-26**Is budget authority available?: **No**

If "No" please explain: Contract contingent upon IFC approval of work program C52168.

Legal Entity Name: **SHI INTERNATIONAL CORP**Contractor Name: **SHI INTERNATIONAL CORP**Address: **1125 17TH ST STE 730**City/State/Zip: **DENVER, CO 80202**Contact/Phone: **Amelia Jakubczyk 303/723-5256**Vendor No.: **PUR0001595**NV Business ID: **NV20131129294**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/17/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **286 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Elect. Health Record**

5. Purpose of contract:

This is a new work plan under master service agreement #3466 which provides cloud services. This work plan covers the adoption of an industry proven, widely used electronic health record Software as a Service technology which will enable the Desert Regional Center to be in compliance with the national digital records mandate as well as the Health Insurance Portability and Accountability Act and the Health Information Technology for Economic and Clinical Health Act.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,049.92**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Current technology in use at the facility does not encompass electronic health record (EHR) technology, nor does it fulfill the national digital health records mandate. Implementation of the EHR will fulfill the national mandate and provide enhanced statistical data to meet regulatory verification and approvals by the Center for Medicaid and Medicare Services (CMS) and Human Rights Committee oversight.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The regulatory requirements, necessary complexity and high commercial demand for a suitable application of this type of software indicate the selection of a solution that is either commercial off-the-shelf (COTS) or Software-as-a-Service (SaaS.) The State of Nevada is not in possession of a proprietary solution, and the creation of a custom piece of software by applications development teams in our agency or any other State of Nevada agency is not feasible due to lack of resources, and not cost-effective due to the size and complexity of the solution needed.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Per DAWN various agencies doing business with SHI.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	06/29/2020 08:29:17 AM
Division Approval	amanocha	06/29/2020 08:29:23 AM
Department Approval	mwinebar	06/29/2020 14:04:36 PM
Contract Manager Approval	maceved1	06/30/2020 12:37:58 PM
EITS Approval	tgalluzi	07/02/2020 09:23:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23488**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3214-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name:

Division of Welfare and Supportive Services(DWSS)

Contractor Name:

Division of Welfare and Supportive Services(DWSS)

Address:

1470 College Parkway

City/State/Zip

Carson City, NV 89706

Contact/Phone:

Shannon Jones 775-684-0676

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C17458

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2023**Contract term: **3 years and 11 days**4. Type of contract: **Interlocal Agreement**Contract description: **Co- Location**

5. Purpose of contract:

This is a new interlocal agreement to provide office space for the Division of Welfare and Supportive Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,413.00**

Other basis for payment: Quarterly per Attachment C

II. JUSTIFICATION

7. What conditions require that this work be done?

Two, DWSS, SNAP-Ed program staff are co-located with the Women, Infants and Children program at 4000 West King Street for the purpose of facilitating nutrition education collaboration/partnership between the two programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are providing these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any government services, activity or undertaking.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State agencies routinely provide vendor services for each other.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tgrundy	08/06/2020 16:30:37 PM
Division Approval	ttilto1	08/07/2020 10:25:22 AM
Department Approval	mwinebar	08/07/2020 10:40:54 AM
Contract Manager Approval	ttilto1	08/07/2020 12:16:25 PM
Budget Analyst Approval	afrantz	09/18/2020 10:35:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23388**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	DNI CONSTRUCTION INC
Agency Code:	409	Contractor Name:	DNI CONSTRUCTION INC
Appropriation Unit:	3148-95	Address:	PO BOX 31053
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89173
If "No" please explain:	Not Applicable	Contact/Phone:	DAVID NAVARRO 702/600-6051
		Vendor No.:	T32009956A
		NV Business ID:	NV20181059587

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/16/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **287 days**4. Type of contract: **Contract**Contract description: **Driveway Entrance**

5. Purpose of contract:

This is a new contract to install a new driveway entrance on the north side of the facility parking lot.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,197.00**

Payment for services will be made at the rate of \$11,197.00 per Upon Completion of Project

II. JUSTIFICATION

7. What conditions require that this work be done?

Summit View Youth Center needs a reinforced driveway suitable for delivery trucks, abutting or tying into the existing State-owned asphalt parking lot and the existing City-owned asphalt street. This facility experiences flooding that blocks both entrances during heavy rains. The Fire Department has suggested adding an additional entrance on the north side of the parking lot to El Campo Grande Road to help maintain egress during inclement weather. This would require the removal of one or more concrete barriers, and it would include the addition of a driveway to the parking lot.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not licensed in this type of work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

DNI Construction Inc.
Dustin Hill and Hill Construction
American Southwest Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest priced bidder.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

Anthony Perry, Facility Supervisor II Ph: 702-668-4747

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	08/28/2020 09:49:40 AM
Division Approval	knielsen	08/28/2020 13:19:55 PM
Department Approval	mwinebar	09/08/2020 09:06:39 AM
Contract Manager Approval	sknigge	09/10/2020 11:33:23 AM
Budget Analyst Approval	jyou23	09/16/2020 16:02:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23524**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-20**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CATHOLIC CHARITIES COMMUNITY**Contractor Name: **CATHOLIC CHARITIES COMMUNITY**Address: **SERVICES
4747 N 7TH AVE**City/State/Zip: **PHOENIX, AZ 85382-2401**Contact/Phone: **BRIGID WAGNER 360/895-7889**Vendor No.: **T32010096**NV Business ID: **Out of State Vendor**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	64.00 %	Fees	0.00 %
X	Federal Funds	36.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/17/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **3 years and 287 days**4. Type of contract: **Contract**Contract description: **CPS Visitation OOS**

5. Purpose of contract:

This is a new contract to provide ongoing federally mandated monthly visits for a child (or children) placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$500.00 per per month per child

Other basis for payment: Upon receipt and approval of invoice(s)

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate, a contract worker must have face-to-face visitation with children placed in out-of-state residential facilities. These visits must be completed every calendar month and the Division must receive a completed monthly report no later than the 3rd of the month following the visit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have positions that perform these specific duties for children placed in Arizona.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ameripsych
Catholic Charities
Christian Family Care Agency

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Catholic Charities was the vendor to respond and agree to our visitation scope of work and terms.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

All services will be provided outside of the State of Nevada. The vendor is registered in Arizona, Business License #20858.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

All services will be provided outside of the State of Nevada.

19. Agency Field Contract Monitor:

Maria Hickey, null Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	09/02/2020 08:47:38 AM
Division Approval	knielsen	09/08/2020 09:29:36 AM
Department Approval	mwinebar	09/10/2020 13:04:39 PM
Contract Manager Approval	sknigge	09/10/2020 14:59:51 PM
Budget Analyst Approval	jyou23	09/17/2020 09:51:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23313**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	MONTROSE GLASS
Agency Code:	409	Contractor Name:	MONTROSE GLASS
Appropriation Unit:	3259-95	Address:	1520 LAMOILLE HWY
Is budget authority available?:	No	City/State/Zip	ELKO, NV 89801-4322
If "No" please explain: Subject to approval of WP C51741.		Contact/Phone:	BRADY SHIPPY 775/934-8805
		Vendor No.:	T27041292
		NV Business ID:	NV20021062681

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/03/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **300 days**4. Type of contract: **Contract**Contract description: **Exterior Doors**

5. Purpose of contract:

This is a new contract to provide the replacement of five exterior cottage doors at the Nevada Youth Training Center as part of Senate Bill 527 deferred maintenance projects.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,660.28**

Payment for services will be made at the rate of \$16,660.28 per Contract Completion

Other basis for payment: Flat rate includes \$16,185.28 for doors and \$475 for locks.

II. JUSTIFICATION

7. What conditions require that this work be done?

The housing units are used on a daily basis by staff and by the youth committed to the facility and the doors could fail at any time. These doors are already in a failing state this condition makes securing the doors a significant challenge as the doors cannot be locked by the Mag Lock system and often the key entry will not lock or unlock properly. This significantly raises the run risk at the facility when they are not secured. If the doors should fail with someone in the building, it could lead to entrapment for an unspecified period of time, possibly creating a violent situation for youth and staff as the tension rises. If this work is not performed, the facility will have to either continue with a potential life safety and security risks or shut the buildings down all together. As these buildings are in use every day closing a building down would result in a significant disruption to the program that could include the inability to accept new youth that need to be committed to the facility. This was an approved Deferred Maintenance Project for the 2020/2021 budget cycle and has been listed on the Facility Condition Analysis report as in need of attention in 2007 and 2013.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This project requires knowledge and training that facility maintenance staff do not possess. This project is not a large enough project for the State Public Works Division to perform as a stand-alone item.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Schell Creek Construction
KAP Mechanical
Montrose Glass

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the best priced and is locally owned and operated with knowledge of the project needs.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This Division has contracted with the vendor in fiscal year's 2017 and 2018 with satisfactory results. DAWN indicates that several other agencies have also used their services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lance Marshall, Facility Supervisor 3 Ph: 775-748-6255

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	08/04/2020 10:35:52 AM
Division Approval	knielsen	08/05/2020 16:35:03 PM
Department Approval	mwinebar	08/10/2020 11:22:04 AM
Contract Manager Approval	sknigge	08/11/2020 14:45:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23246**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3259-95**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Sam Pemelton dba Elko Overhead Door Co.**Contractor Name: **Sam Pemelton dba Elko Overhead Door Co.**Address: **1076 River Street**City/State/Zip: **ELKO, NV 89801**Contact/Phone: **Sam Pemelton 775/738-7433**Vendor No.: **T80105580**NV Business ID: **NV20131638316**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/03/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **300 days**4. Type of contract: **Contract**Contract description: **Overhead door replac**

5. Purpose of contract:

This is a new contract to provide replacement of overhead doors throughout the industrial building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,325.00**

Payment for services will be made at the rate of \$3,300.00 per door

Other basis for payment: \$1,175 per opener

II. JUSTIFICATION

7. What conditions require that this work be done?

The industrial building is used on a daily basis by staff and the vocational education department and the doors could fail at any time. If a door were to suffer a complete failure it could fall and cause additional damage to the building. If they were to fail while someone was in the building it could cause significant bodily harm from crushing or shrapnel. This was an approved Deferred Maintenance project: FCA: 0232EXT5, 061ENR3 - Overhead Door Replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This project requires knowledge and training that facility management staff do not possess.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Overheald Door Company of Sierra Nevada
Overhead Door Co. of Bountiful
Elko Overhead Door

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond as well as being a local vendor who can better support warranty needs.

d. Last bid date: 04/29/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has performed services for the Division in the past. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Vern Harlow, Admin Services Officer 1 Ph: 775-784-6224

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	05/21/2020 09:03:22 AM
Division Approval	knielsen	06/24/2020 06:00:28 AM
Department Approval	mwinebar	06/26/2020 08:38:46 AM
Contract Manager Approval	sknigge	06/26/2020 13:23:17 PM
Budget Analyst Approval	jyou23	09/03/2020 12:46:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23449**Agency Name: **ADJUTANT GENERAL & NATIONAL GUARD**Agency Code: **431**Appropriation Unit: **3650-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Hershenow & Klippenstein Architects, LTD.**Contractor Name: **Hershenow & Klippenstein Architects, LTD.**Address: **5485 Reno Corporate Drive**City/State/Zip **Reno, NV 89511**Contact/Phone: **Max Hershenow 775-322-6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/21/2020**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/08/2021**Contract term: **1 year and 18 days**4. Type of contract: **Contract**Contract description: **Develop Site Plan**

5. Purpose of contract:

This is a new contract to provide a site development plan within the existing fence line at the ammunition bunker.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,700.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Necessary updates to secure and operate the ammo bunker. Development plan within the existing fence line on the existing ammunition bunker.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of skill and qualified staff.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	07/23/2020 15:51:04 PM
Division Approval	csnido1	07/23/2020 15:51:07 PM
Department Approval	ctyle1	07/23/2020 16:45:30 PM
Contract Manager Approval	csnido1	07/27/2020 08:36:05 AM
Budget Analyst Approval	bmacke1	08/21/2020 10:11:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23448**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	Poggemeyer Design Group, Inc.
Agency Code:	431	Contractor Name:	Poggemeyer Design Group, Inc.
Appropriation Unit:	3650-10	Address:	6960 Smoke Ranch Rd, Ste 110
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89128
If "No" please explain:	Not Applicable	Contact/Phone:	Rae Paravia 702-255-8100
		Vendor No.:	T27006325A
		NV Business ID:	NV19811011150

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/21/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/20/2021**Contract term: **333 days**4. Type of contract: **Contract**Contract description: **LVRC ParkingDrainage**

5. Purpose of contract:

This is a new contract to provide two technical studies to assess and develop current and future strategies for the privately owned vehicle (POV) parking and for the drainage improvement at Las Vegas Readiness Center (LVRC) to meet current and projected future demand.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,840.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Assessment of future strategies to improve POV parking and drainage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of skill and qualified staff.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	07/23/2020 15:50:36 PM
Division Approval	csnido1	07/23/2020 15:50:41 PM
Department Approval	ctyle1	07/23/2020 16:41:52 PM
Contract Manager Approval	csnido1	07/27/2020 08:36:31 AM
Budget Analyst Approval	bmacke1	08/21/2020 10:56:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23419**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3710-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **WASHOE COUNTY SHERIFFS OFFICE**Contractor Name: **WASHOE COUNTY SHERIFFS OFFICE**Address: **911 PARR BLVD**City/State/Zip: **RENO, NV 89512-1000**Contact/Phone: **Kerri T.Heward 775-328-2800**Vendor No.: **T40283400**NV Business ID: **Government Agency**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **07/2020**Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive to July 01, 2020, as the negotiations for this contract have been ongoing for months due to significant cost increases and were not finalized and approved by the agency until July 14, 2020.

3. Termination Date: **06/30/2021**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Forensic Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing forensic services to the Department of Corrections, Inspector General's Office for obtaining usable physical evidence for administrative proceedings and criminal prosecutions. The services in this agreement include PREA evidence, drugs, swab tests and fluids for investigative support in means of testing evidence.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,370.00**

Other basis for payment: FY21: B/A 3710 CAT 04- 7060 \$18,277.50 ~ B/A 3710 CAT 16 - 7060 \$6,092.50

II. JUSTIFICATION

7. What conditions require that this work be done?

The collection of viable physical evidence is necessary for admission in administrative and court proceedings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDOC does not have the personnel, knowledge or equipment to perform these duties.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Washoe County Sheriff's Office is one of only two forensic labs in the State of Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC Contract/ CETS #20095 ~ 07/01/2018-06/30/2019. Work has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	07/21/2020 17:13:57 PM
Division Approval	amonro1	07/23/2020 15:45:29 PM
Department Approval	sewart	07/23/2020 17:01:53 PM
Contract Manager Approval	aroma2	08/04/2020 12:33:39 PM
Budget Analyst Approval	bmacke1	08/21/2020 09:54:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23509**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3717-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Schindler Elevator Corporation**Contractor Name: **Schindler Elevator Corporation**Address: **P.O. Box 93050**City/State/Zip: **Chicago, IL 60673-3050**Contact/Phone: **Gregory Houghton 916-216-1447**Vendor No.: **T81027404**NV Business ID: **NV19791002347**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/21/2020**Anticipated BOE meeting date **09/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **3 years and 283 days**4. Type of contract: **Contract**Contract description: **Elevator Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing services to maintain elevator at Northern Nevada Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,042.00**

Other basis for payment: 3717-09 FY21 \$3,130.40 / FY22 \$3,512.72 / FY23 \$3,618.10 / FY24 \$3,781.68

II. JUSTIFICATION

7. What conditions require that this work be done?

Elevator maintenance is required for the health and safety of staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the technical expertise and/or equipment necessary to perform these services. No other State agency offers these services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

National Elevator Inspection Services, Inc.
 EnPro Elevator
 Koch Elevator
 Thyssenkrupp Elevator Corporation
 Otis Elevator Company
 AR Elevator USA
 Lerch Bates Inspections Services LLC
 HKA Elevator Consulting, Inc.
 High Sierra Elevator Inspections
 ATIS Elevator Inspections LLC
 Schindler Elevator Corporation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per agency solicitation NDOC/2020/0008, this vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	08/18/2020 11:45:41 AM
Division Approval	amonro1	08/19/2020 10:30:48 AM
Department Approval	sewart	08/19/2020 13:42:16 PM
Contract Manager Approval	aroma2	08/27/2020 17:04:36 PM
Budget Analyst Approval	bmacke1	09/21/2020 07:49:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23538**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3738-07**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**

Legal Entity Name: **Pyro Combustion & Controls Inc**
 Contractor Name: **Pyro Combustion & Controls Inc**
 Address: **2969 S Highland Drive**
 City/State/Zip: **Las Vegas, NV 89101-1011**
 Contact/Phone: **Joe Harris 702-384-7976**
 Vendor No.: **T27010089**
 NV Business ID: **NV20041406870**

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/21/2020**Anticipated BOE meeting date **09/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2021**Contract term: **191 days**4. Type of contract: **Contract**Contract description: **Heat Exchangers**

5. Purpose of contract:

This is a new contract to provide the removal and replacement of two culinary heat exchangers at Southern Desert Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,077.00**Other basis for payment: **3738-07 G/L 7060 \$17,538.50 per each****II. JUSTIFICATION**

7. What conditions require that this work be done?

Hot water is required for safe food preparation and cleaning for culinary operations. Without replacement of the existing heat exchangers, food service to 2,000 inmates could be curtailed by the Health Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No NDOC employees are trained to perform this service. No other State agency performs this service.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alaskan Quality Services LV, Inc.
 Pyro Combustion and Controls, Inc.
 Battle Born Boiler & Mechanical, LLC
 Aviate Enterprises, Inc.
 PI Group, Inc.
 Desert Boilers & Controls, Inc.
 Corporate Air Mechanical Services (CAMS)
 Parker Solutions LLC
 Ontario Refrigeration Service Inc.
 Nevco Air Conditioning & Sheet Metal Inc.
 NDI Plumbing Inc.
 Lincoln Heating & Air
 DP Air Corporation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the only response to agency RFP 202101.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gbarsegi	08/27/2020 08:14:53 AM
Division Approval	amonro1	08/27/2020 10:29:49 AM
Department Approval	sewart	08/27/2020 14:26:25 PM
Contract Manager Approval	aroma2	09/02/2020 15:23:26 PM
Budget Analyst Approval	bmacke1	09/21/2020 08:26:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23505**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3759-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Northern Nevada Water Solution DBA

Contractor Name: **Northern Nevada Water Solution DBA**Address: **Culligan Reno****50 E Greg Street Suite 106**City/State/Zip: **Sparks, NV 89431-6596**

Contact/Phone: Bill Fairbanks 775-331-7310

Vendor No.: T29038030

NV Business ID: NV20151032399

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/21/2020**

Anticipated BOE meeting date 09/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2023**Contract term: **3 years and 9 days**4. Type of contract: **Contract**Contract description: **Water Softeners**

5. Purpose of contract:

This is a new contract to replace the culinary water softeners at Lovelock Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,461.85****II. JUSTIFICATION**

7. What conditions require that this work be done?

The water softeners in culinary have failed. The system requires replacement to ensure clean drinking water remains available to culinary, given the hard water in that area and the deterioration of the pipes and cooking equipment without the water softeners operating in good working order, creating a potential health and safety issue for inmates and employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No NDOC employees have training or certification to perform this work. No other State agency provides this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Water Filters
 Northern Nevada Water Solution DBA Culligan Reno
 Advanced Chemical Technology

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	08/17/2020 15:21:53 PM
Division Approval	amonro1	08/19/2020 11:16:01 AM
Department Approval	sewart	08/19/2020 13:45:33 PM
Contract Manager Approval	aroma2	08/27/2020 12:02:49 PM
Budget Analyst Approval	bmacke1	09/21/2020 08:30:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18625**Amendment Number: **3**Agency Name: **DEPARTMENT OF CORRECTIONS**Legal Entity Name: **S.P. & B. Utilities Services, Inc.**Agency Code: **440**Contractor Name: **S.P. & B. Utilities Services, Inc.**Appropriation Unit: **3759-07**Address: **DBA SPB Utility Services, Inc.**Is budget authority available?: **Yes****430 Stoker Ave., Suite 207**City/State/Zip: **Reno, NV 89503**If "No" please explain: **Not Applicable**Contact/Phone: **Linda Peterson 775-329-7757**Vendor No.: **T80794830**NV Business ID: **NV19831010170**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2017**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2021**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing monitoring/management of the water and waste distribution systems in accordance with operational standards and guidelines mandated by the Nevada Division of Environmental Protection at correctional facilities statewide. This amendment increases the maximum amount from \$726,612.98 to \$742,391.28 for the repairs and installation of the chopper pump and effluent flow meter required to maintain the water system at Lovelock Correctional Center.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$724,633.28	\$724,633.28	\$724,633.28	Yes - Action
a. Amendment 1:	\$1,461.80	\$1,461.80	\$1,461.80	No
b. Amendment 2:	\$517.90	\$1,979.70	\$1,979.70	No
2. Amount of current amendment (#3):	\$15,778.30	\$17,758.00	\$17,758.00	Yes - Info
3. New maximum contract amount:	\$742,391.28			

II. JUSTIFICATION

7. What conditions require that this work be done?

To preserve State property, and to ensure the health and safety of staff and inmates at correctional facilities are maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Technical expertise and certification required by Nevada Division of Environmental Protection to monitor and test water distribution systems and waste water treatment. Employees for the Department do not have the necessary qualifications or equipment to provide these services. No other State agency offers these services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

SPB Utilities Services was the only respondent to RFP 3405.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY03 to current with Nevada Department of Corrections. Service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	08/13/2020 16:32:48 PM
Division Approval	amonro1	08/19/2020 11:11:18 AM
Department Approval	sewart	08/19/2020 13:47:14 PM
Contract Manager Approval	aroma2	09/04/2020 15:37:56 PM
Budget Analyst Approval	bmacke1	09/21/2020 08:55:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22857**Agency Name: **PUBLIC UTILITIES COMMISSION**Agency Code: **580**Appropriation Unit: **3920-05**Is budget authority available?: **No**

If "No" please explain: Category 05 - Equipment was not set up with the existing budget. Work Program C51815 has been submitted for approval to the Budget Division. This is a non IFC budget. This contract was originally to be executed and the installation completed in the previous Fiscal Year but due to the shut down, the vendor was not able to schedule an appointment for installation until the current Fiscal Year.

Legal Entity Name: **BT Americas Inc.**Contractor Name: **BT Americas Inc.**Address: **8951 Cypress Waters Blvd**City/State/Zip: **Dallas, TX 75019**Contact/Phone: **Camille Hammer 972-835-5729**

Vendor No.:

NV Business ID: **NV19891033775**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % REGULATORY FUND 224
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2020**Anticipated BOE meeting date **09/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/15/2021**Contract term: **182 days**4. Type of contract: **Contract**Contract description: **Equipment Install**

5. Purpose of contract:

This is a new contract to provide installation of replacement components of the agency's existing video system in Carson City and Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,400.00**

Payment for services will be made at the rate of \$13,400.00 per Contract

Other basis for payment: One payment after completion of installation work.

II. JUSTIFICATION

7. What conditions require that this work be done?

Replacement of video encoders, which are a component of the agency's video system equipment for the Carson City, NV and Las Vegas, NV office locations. The encoders will be discontinued in October 2020 and will no longer be supported by the company that produces them, and therefore will no longer be covered under warranty or maintenance. The encoders are a vital part of the agency's video system which is used in the main hearing rooms on a daily basis. A system failure would be extremely disruptive to operations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

System has been purchased through BT Conferencing. Computer hardware contract for audio system per Purchasing Division memo dated June 22, 2006 re: Fixed Asset Changes. Video systems were previously upgraded between 2010-2011. Audio systems were upgraded between 2014-2015. State employees do not have the technical expertise for the installation.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sound Planning AV
Voice Product
BT Conferencing, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Responded and was able to complete the required work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Computer hardware contract for video system per Purchasing Division memo dated June 22, 2006 re: Fixed Asset changes.

Public Utilities Commission of Nevada, audio system installation, 8/1/14-8/1/15. The quality of service provided has been verified as satisfactory.

Public Utilities Commission of Nevada, reprogram mute buttons, 10/12/16-12/31/16. The quality of service provided has been verified as satisfactory.

As BT Conferencing Inc, but now is merging with BT Americas, see attached letter.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ronk, Gray, null Ph: 775-684-6192

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nshafer	07/29/2020 11:21:12 AM
Division Approval	nshafer	07/29/2020 11:21:15 AM
Department Approval	bpotte1	07/29/2020 12:10:35 PM
Contract Manager Approval	nshafer	07/29/2020 13:18:01 PM
Budget Analyst Approval	stilley	08/18/2020 09:52:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23549**Agency Name: **GCB - GAMING CONTROL BOARD**Agency Code: **611**Appropriation Unit: **4061-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name:

PULIZ MOVING & STORAGE

Contractor Name:

PULIZ MOVING & STORAGE

Address:

**PULIZ RECORDS MANAGEMENT
3833 OCTAGON RD**

City/State/Zip

NORTH LAS VEGAS, NV 89030

Contact/Phone:

Frank Reed 702-331-8204

Vendor No.:

T80914937B

NV Business ID:

NV19771009093To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 10/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2024**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Document Storage**

5. Purpose of contract:

This is a new contract to provide ongoing off-site records storage services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: According to the fees described in Attachment BB to the contract, upon receipt of state approved invoices.

II. JUSTIFICATION

7. What conditions require that this work be done?

Off site backup records storage is mandated by the Board's disaster recovery plan. Also, insufficient storage space exists to store all records at the Board's Las Vegas office.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently there is no State Records Center in Clark County area.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Assured Document
Las Vegas Document Scanning
Puliz
Record Nations**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Puliz was the highest scoring proposal.

d. Last bid date: 07/16/2020 Anticipated re-bid date: 07/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently engaged under contract with the Nevada Gaming Control Board; services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	08/28/2020 17:09:15 PM
Division Approval	klay0	08/28/2020 17:09:18 PM
Department Approval	klay0	08/28/2020 17:09:21 PM
Contract Manager Approval	klay0	08/28/2020 17:09:23 PM
Budget Analyst Approval	laaron	09/18/2020 09:35:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23579**Agency Name: **GCB - GAMING CONTROL BOARD**Agency Code: **611**Appropriation Unit: **4061-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **VISION CONTROL ASSOCIATES OF NEVADA, INC.**Contractor Name: **VISION CONTROL ASSOCIATES OF NEVADA, INC.**Address: **4690 Longley Lane #14**City/State/Zip: **Reno, NV 89502**Contact/Phone: **Randy F. Premetz 775-391-0477**Vendor No.: **T29035735A**NV Business ID: **NV19911058820**To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**Anticipated BOE meeting date **10/2021**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2023**Contract term: **2 years and 364 days**4. Type of contract: **Contract**Contract description: **Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing video conferencing system maintenance at the Carson City and Las Vegas offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,000.00**

Payment for services will be made at the rate of \$8,340.00 per year

Other basis for payment: Plus on-call rates as needed and reflected in Attachment AA - Scope of Work

II. JUSTIFICATION

7. What conditions require that this work be done?

The Gaming Control Board has video conferencing equipment that requires support and maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Video conferencing system maintenance requires specialized skills. The Gaming Control Board knows of no state employee with this skill set.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hi-Skil Communications
Bigfoot PC, LLC
Adorama, Inc.
Vision Control Associates
Trinity3 Technology
IntraWorks

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and knowledge.

d. Last bid date: 07/15/2020 Anticipated re-bid date: 07/14/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Gaming Control Board. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	09/08/2020 12:36:40 PM
Division Approval	klay0	09/08/2020 12:36:43 PM
Department Approval	klay0	09/08/2020 12:36:46 PM
Contract Manager Approval	klay0	09/08/2020 12:36:49 PM
Budget Analyst Approval	laaron	09/18/2020 10:11:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23433**Agency Name: **DPS-EMERGENCY MANAGEMENT**Agency Code: **654**Appropriation Unit: **3602-42**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Sierra Pur Solutions Inc**Contractor Name: **Sierra Pur Solutions Inc**Address: **1329 US Highway 395
N #10-133**City/State/Zip: **Gardnerville, NV 89410**Contact/Phone: **Josh Ricketts 775-309-1001**Vendor No.: **T32009888**NV Business ID: **NV20201786953**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2020**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2020**Contract term: **104 days**4. Type of contract: **Contract**Contract description: **disinfection**

5. Purpose of contract:

The purpose of this contract is to provide quarterly disinfection of the State Emergency Operations Center building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,975.30**

Payment for services will be made at the rate of \$12,487.65 per quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the COVID-19 Pandemic and potential of inadvertent infection within the building, the division is obtaining the services of a company to provide disinfection of the building and surfaces with a product that retains effectiveness for up to 90 days.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and division employees do not have the expertise or access to the disinfection product that provides coverage to the building that lasts 90 days.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

vendor provided the lowest cost quote

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Bakkedahl, Emergency Management Program Manager Ph: 775-687-0305

Judith Lyman, Management Analyst Ph: 775-687-0324

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aescude2	07/23/2020 14:16:12 PM
Division Approval	lgallow1	07/24/2020 08:01:19 AM
Department Approval	cboegle	07/27/2020 08:40:55 AM
Contract Manager Approval	cboegle	07/27/2020 08:40:58 AM
Budget Analyst Approval	nkephart	09/18/2020 08:52:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23471**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BALANCE HYDROLOGICS INC**Contractor Name: **BALANCE HYDROLOGICS INC**Address: **800 BANCROFT WAY STE 101**City/State/Zip: **BERKELEY, CA 94710-2251**Contact/Phone: **BRIAN HASTINGS 530-550-9776**Vendor No.: **T32005426**NV Business ID: **NV20141250361**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % HABITAT CONSERVATION FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **21-04**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2022**Contract term: **2 years and 19 days**4. Type of contract: **Contract**Contract description: **Bruneau River**

5. Purpose of contract:

This is a new contract to provide engineering services to remove irrigation diversion structures which will improve instream habitat, high-water fish refuge, and facilitate fish passage to Redband Trout and other endemic species.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,338.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Within the lower reaches of the river are three irrigation diversions that are permanent and seasonal barriers to fish movement, specifically Redband Trout. Several other endemic species such as Mountain Whitefish and Paiute Sculpin movements are also adversely affected by the diversions. The diversions are currently population sinks and negatively effecting Redband Trout as well as all other endemic species present.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife does not have a geomorphologist on staff and lacks the expertise to complete the project.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Nevada Department of Wildlife in 2017, CETS 19246 and has provided satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

KEVIN NETCHER, BIOLOGIST Ph: 775-777-2333

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdoucett	08/11/2020 10:25:54 AM
Division Approval	kdailey	08/31/2020 08:49:47 AM
Department Approval	kdailey	08/31/2020 08:49:52 AM
Contract Manager Approval	zalbert	08/31/2020 09:10:10 AM
Budget Analyst Approval	mlynn	09/11/2020 13:26:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19104**Amendment Number: **2**Agency Name: **DEPARTMENT OF MOTOR VEHICLES**Legal Entity Name: **ODMAN, MARIANNE DBA**Agency Code: **810**Contractor Name: **ODMAN, MARIANNE DBA**Appropriation Unit: **4735-04**Address: **AL MAR CLEANING SERVICES
PO BOX 292**Is budget authority available?: **Yes**City/State/Zip: **TONOPAH, NV 89049-0292**

If "No" please explain: Not Applicable

Contact/Phone: **Marianne Odman 775/482-2002**Vendor No.: **T29025703**NV Business ID: **NV20121462526**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2017**

Anticipated BOE meeting date 10/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **08/31/2020**Contract term: **3 years and 324 days**4. Type of contract: **Contract**Contract description: **Janitorial**

5. Purpose of contract:

This is the second amendment to the original contract which provides janitorial services required at the Tonopah facility. This amendment extends the terms of the contract through June 2021 and adds \$11,250 to the contract authority in order to allow time for a solicitation to be completed and modifies insurance requirements as approved by Risk Management.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$11,820.00	\$11,820.00	\$11,820.00	Yes - Info
a. Amendment 1:	\$26,800.00	\$26,800.00	\$38,620.00	Yes - Info
2. Amount of current amendment (#2):	\$11,250.00	\$11,250.00	\$49,870.00	Yes - Info
3. New maximum contract amount:	\$49,870.00			
and/or the termination date of the original contract has changed to:	06/30/2021			

II. JUSTIFICATION

7. What conditions require that this work be done?

State offices must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees in the area to provide this service.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DMV and NDOT-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pggra1	08/31/2020 15:04:35 PM
Division Approval	mmason	08/31/2020 15:05:12 PM
Department Approval	mmason	08/31/2020 15:05:19 PM
Contract Manager Approval	mmason	08/31/2020 15:05:25 PM
Budget Analyst Approval	nkephart	08/31/2020 16:24:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23444**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JENSON TOTAL SERVICES**Contractor Name: **JENSON TOTAL SERVICES**Address: **2880 N COMMERCE ST**City/State/Zip: **NORTH LAS VEGAS, NV 89030-3908**Contact/Phone: **Jim Jenson 702/396-4000**Vendor No.: **T29005698**NV Business ID: **NV19991356528**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3448-23-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/26/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2022**Contract term: **2 years and 35 days**4. Type of contract: **Contract**Contract description: **2020 Jenson Total**

5. Purpose of contract:

This is a new contract that continues to provide ongoing maintenance and repair services of commercial refrigerator units/freezers/ice makers/reach-in units/ display units for all locations in southern Nevada and on the Hoover Dam, run by Business Enterprise of Nevada operators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: Standard Business Hours (7:00am - 5:00pm M-F): \$89.00/Hour; Non-Standard Business Hours (5:01pm - 6:59am M-F, Saturday, Sunday): \$133.50/Hour; Hoover Dam Trip Charge: \$30.00/Roundtrip; Hoover Dam parking costs will be reimbursed with original receipts; Invoiced parts and materials costs shall not exceed 20% of Contractor's costs. All invoices will only be payable upon acceptance of work by authorized BEN personnel. Total contract not to exceed \$49,500.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

BEN has a large inventory of cold units that must be maintained, to prevent the loss of inventory and revenue for the bind operator.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified, nor have the equipment to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Expert Commercial Repair
Jenson Total Service
Western Commercial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost vendor

d. Last bid date: 07/16/2020 Anticipated re-bid date: 06/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	08/05/2020 15:37:24 PM
Division Approval	kdesoci1	08/19/2020 10:12:41 AM
Department Approval	kdesoci1	08/19/2020 10:12:44 AM
Contract Manager Approval	kdesoci1	08/19/2020 10:12:47 AM
Budget Analyst Approval	dbaughn	08/26/2020 09:39:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23463**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Team Acme Inc**Contractor Name: **Team Acme Inc**Address: **150 N. Gibson Rd
Suite D**City/State/Zip: **Henderson, NV 89014-6720**Contact/Phone: **Teran Marsell 702-566-8326**Vendor No.: **T29038054**NV Business ID: **NV20001505078**To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3450-23-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2022**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **2020 Team Acme**

5. Purpose of contract:

This is a new contract that continues to provide ongoing maintenance, repair and/or replacement of graffiti film and bronze window tint at all Hoover Dam locations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Rate:\$75/hour (5:00pm to 8:00am M-F); Overtime Rate:\$100/hour (5:00pm to 8:00am Sat-Sun); equipment rental expenses will be reimbursed, if approved in advance and submittal of an original receipt. Invoices will only be paid upon acceptance by authorized BEN personnel. The contract not to exceed \$20,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a requirement of the Department of the Interior/Bureau of Reclamation for the operation of the locations on the Hoover Dam, because of heat temperatures reaching 120 degrees through these windows.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and do not have the expertise to perform these services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Team Acme
Silver State Window Tinting
Tint Pros
LV Window Tinting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Cost Vendor

d. Last bid date: 05/11/2020 Anticipated re-bid date: 05/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to the BEN program since 9/2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	08/24/2020 08:58:37 AM
Division Approval	kdesoci1	09/02/2020 14:18:56 PM
Department Approval	kdesoci1	09/02/2020 14:19:05 PM
Contract Manager Approval	aallen	09/10/2020 13:38:21 PM
Budget Analyst Approval	dbaughn	09/10/2020 13:42:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23103**Amendment Number: **1**Agency Name: **DETR - EMPLOYMENT SECURITY**Legal Entity Name: **GEOGRAPHIC SOLUTIONS, INC.**Agency Code: **902**Contractor Name: **GEOGRAPHIC SOLUTIONS, INC.**Appropriation Unit: **4772-26**Address: **1001 OMAHA CIR**Is budget authority available?: **Yes**City/State/Zip: **PALM HARBOR, FL 34683-4036**

If "No" please explain: Not Applicable

Contact/Phone: **Deane Toler 831-206-1858**Vendor No.: **T27039926**NV Business ID: **NV20161382911**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3421-21-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2020**Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2021**Contract term: **1 year and 82 days**4. Type of contract: **Contract**Contract description: **PUA software**

5. Purpose of contract:

This is the first amendment of the original contract which provides software and user training for the Pandemic Unemployment Assistance Benefits System. This amendment increases the maximum amount from \$3,995,145.00 to \$4,025,495.00 and augments the scope of work by adding Pandemic Unemployment Assistance interfaces.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,995,145.00	\$3,995,145.00	\$3,995,145.00	Yes - Action
2. Amount of current amendment (#1):	\$30,350.00	\$30,350.00	\$30,350.00	Yes - Info
3. New maximum contract amount:	\$4,025,495.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

A new emergency program included in the Federal Coronavirus Aid Relief, and Economic Security act, the Pandemic Unemployment Compensation program, requires a technology solution to properly administer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the necessary expertise.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Emergency contract approved per NAC 333.114

Geographic Solutions is the only vendor the Department is aware of that has developed a solution for this program at this time.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently provides Unemployment Insurance technology solutions for DETR satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	08/05/2020 15:31:02 PM
Division Approval	kdesoci1	08/19/2020 10:03:34 AM
Department Approval	kdesoci1	08/19/2020 10:03:37 AM
Contract Manager Approval	kdesoci1	08/19/2020 10:03:42 AM
EITS Approval	tgalluzi	08/20/2020 16:47:04 PM
Budget Analyst Approval	dbaughn	08/26/2020 09:48:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23523**Agency Name: **DETR - ADMINISTRATIVE SERVICES**Agency Code: **908**Appropriation Unit: **3272-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WELLS, JAMES R DBA**Contractor Name: **WELLS, JAMES R DBA**Address: **JRW CONSULTING LLC
4368 HIDDEN MEADOW DR**City/State/Zip: **CARSON CITY, NV 89701-8623**Contact/Phone: **JAMES WELLS 775/434-5524**Vendor No.: **T32007385**NV Business ID: **NV20181703518**To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % COST ALLOCATION

Agency Reference #: **3459-20-DO**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/29/2020**Anticipated BOE meeting date **10/2020**Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2020**Contract term: **124 days**4. Type of contract: **Contract**Contract description: **JRW Consulting**

5. Purpose of contract:

This is a new contract to provide financial service consulting to help the Department of Employment, Training and Rehabilitation staff respond to the current unemployment and pandemic economic crisis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

To respond to the COVID-10 pandemic and economic crisis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To augment DETR staff to respond to the COVID-19 pandemic and economic crisis. Jim Wells brings a great deal of knowledge and expertise to DETR at this trying time.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Emergency contract approved by Purchasing Administrator 8/24/2020.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Elisa Cafferata, Acting Director Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	08/27/2020 15:31:53 PM
Division Approval	aallen	08/27/2020 15:31:56 PM
Department Approval	aallen	08/27/2020 15:31:58 PM
Contract Manager Approval	aallen	08/29/2020 09:50:09 AM
Budget Analyst Approval	dbaughn	08/29/2020 09:58:05 AM



MEMORANDUM

DATE: August 27, 2020
TO: Dalene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Elisa Cafferata, Acting Director
SUBJECT: RETROACTIVE CONTRACT
JRW Consulting

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached consulting services that is being performed in response to the Covid-19 emergency. The emergency contract was approved by Kevin Doty on August 24, 2022 and will be in effect until December 31, 2020, to assist the Fiscal Management team.

Thank you for your consideration of this request.

Andrea Allen
Deputy Chief Financial Officer, DETR

DETR, Financial Management, Approved by:

Kitty DeSocio
Chief Financial Officer, DETR

Date: 8-27-20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23436**Agency Name: **BDC LICENSING BOARDS & COMMISSIONS**Agency Code: **BDC**Appropriation Unit: **B023 - All Categories**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Campbell Jones Cohen CPAs**Contractor Name: **Campbell Jones Cohen CPAs**Address: **7848 W. Sahara Avenue**City/State/Zip: **Las Vegas, NV 89117**Contact/Phone: **Lisa M. Jones, CPA 7022552330**

Vendor No.:

NV Business ID: **NV19941051471**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **10/2020**Retroactive? **Yes**

If "Yes", please explain

Previously submitted in CETS. Additional edits are needed and contract will be re-submitted.3. Termination Date: **12/31/2021**Contract term: **1 year and 183 days**4. Type of contract: **Contract**Contract description: **Outside Auditor**

5. Purpose of contract:

This is a new contract to provide annual audit required by NRS 218G.400.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$7,500.00 per Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 218G.400 requires that an independent, outside auditor perform a financial audit of the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have the expertise to perform this work. In addition, NRS 218G.400 requires that an independent, outside auditor perform an audit of the Board.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Ellsworth and Stout CPAs
Eide Bailey
Kohn and Company**
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and service were superior to other vendors.

d. Last bid date: 04/01/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Charles Harvey, Executive Director Ph: 702-876-5535

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sbradle2	08/31/2020 16:26:47 PM
Division Approval	sbradle2	08/31/2020 16:26:50 PM
Department Approval	sbradle2	08/31/2020 16:26:53 PM
Contract Manager Approval	sbradle2	08/31/2020 16:26:56 PM
Budget Analyst Approval	hfield	09/09/2020 14:40:53 PM

Board Members

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JENNIFER NASH, PT, DPT
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Board Member

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PTA Board Member

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Executive Director

MURIEL MORIN-MENDES
Licensing Coordinator

CHELSEA WILSON
Administrative Assistant

APRIL RAMIREZ
Board Operations Support Specialist

DEBORAH DIETL, PT
Board Investigator

PHYSICAL THERAPY BOARD

3291 North Buffalo Drive, Suite 100
Las Vegas, NV 89129

To: Governor's Finance Office
From: Charles D. Harvey, Executive Director
Date: September 9, 2020
Subject: Contract with Campbell Jones, Cohen CPAs
Retroactive through 7/1/2020

I serve as the Executive Director of the Nevada Physical Therapy Board. At its January 17, 2020 Board meeting, the Nevada Physical Therapy Board approved a two-year contract with Campbell Jones, Cohen CPAs to audit the Board's financials from July 1, 2020 through 12/31/2021.

Due to the impact of the COVID-19 pandemic, the Board was unable to successfully enter the contract into CETS for review and approval by the Board of Examiners prior to July 1st. Contract work with Campbell Jones, Cohen CPAs will commence immediately upon final approval. The Nevada Physical Therapy Board will re-bid the contract for audit services in 2021.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17493**Amendment
Number: **4**Agency Name: **MSA MASTER SERVICE
AGREEMENTS**Legal Entity
Name: **H GIL PEACH & ASSOCIATES LLC**Agency Code: **MSA**Contractor Name: **H GIL PEACH & ASSOCIATES LLC**Appropriation Unit: **9999 - All Categories**Address: **16232 NW OAKHILLS DR**Is budget authority
available?: **Yes**City/State/Zip: **BEAVERTON, OR 97006-5242**If "No" please explain: **Not Applicable**Contact/Phone: **Hugh Gilbert Peach 503/645-0716**Vendor No.: **T27006339**NV Business ID: **NV20031164254**To what State Fiscal Year(s) will the contract be charged? **2016-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **04/13/2016**
Examiner's approval?Anticipated BOE meeting date **10/2020**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **10/12/2020**
Termination Date:Contract term: **5 years and 202 days**4. Type of contract: **MSA**Contract description: **Grant Eval Services**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides statewide grant project evaluator services. This amendment extends the termination date from October 12, 2020 to October 31, 2021 to allow the Grants Office to complete a new solicitation that will expand the scope of work, and increases the maximum amount of the contract from \$400,000 to \$430,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
a. Amendment 1:	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#4):	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$430,000.00			
and/or the termination date of the original contract has changed to:	10/31/2021			

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Garrett Consulting, LLC
Strategic Progress, LLC
RMC Research Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 07/05/2021

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

jthom17

08/11/2020 12:20:13 PM

Division Approval	jthom17	08/11/2020 12:20:19 PM
Department Approval	ldeloach	08/12/2020 10:13:53 AM
Contract Manager Approval	nfese1	08/12/2020 17:21:44 PM
Budget Analyst Approval	stilley	09/03/2020 16:45:34 PM