

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: December 8, 2020, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

**Conference Call Line
For Public Comment**

775-687-0999 or 702-486-5260

Please call 775-684-0222 for a collaboration code

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the November 10, 2020 Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Nevada Division of Environmental Protection	1	\$35,662
Department of Veterans Services	1	\$43,402
Total	2	\$79,064

5. Authorization for an Emergency Contract with a Current and/or a Former State Employee (For possible action)

State Controller’s Office

Pursuant to NRS 333.705, subsection 4, the State Controller’s Office seeks a favorable recommendation regarding the Department’s determination to use the emergency provision to contract with former employee Brenda Laird to perform Comprehensive Annual Financial Report duties through Master Service Agreement #18405 between State Controller’s Office and Marathon Staffing Group, Inc.

6. Authorization to Contract with a Current and/or a Former State Employee

Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority for HDR, Inc. to engage Troy Martin to be the Lead Structural Engineer on their team for the preliminary engineering on Phase 2 of the Reno Spaghetti Bowl Project.

Pursuant to NRS 333.705, subsection 1, the Department of requests authority for Atkins North America, Inc. to engage L. Ron Dietrich to be a Project Manager who will provide right-of-way support services including professional advice for condemnation coordination, and training for the Department.

7. Request for a recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency

Account (For possible action)

A. Department of Conservation & Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee (IFC) for \$2,463,625 from the IFC Contingency Account to cover emergency response expenses within the Forest Fire Suppression account.

B. Governor's Finance Office – Board of Examiners

Pursuant to NRS 353.268, the Governor's Finance Office on behalf of the Board of Examiners requests the Board's recommendation to the Interim Finance Committee (IFC) for an allocation of \$500,000 from the IFC Contingency Account to replenish the State Claims account through June 30, 2021.

8. Request to Pay a Court Order

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Employment, Training and Rehabilitation

The Department has been ordered to pay the fees for professional services and administrative costs related to the work performed by the Special Master related to court case CV20-00755. The Department requests approval to pay the Interim Order Awarding Special Master's Fees and Costs in the amount of \$42,507.27.

9. Request for Approval to Join or Use Other Government's Contract

(For possible action)

Department of Motor Vehicles

Pursuant to NAC 333.175, the Department requests approval to participate in an amended Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system. The contract that the Department currently participates in has been amended by the other parties. This amendment would increase the maximum amount from \$667,464.52 to \$959,693.77 through December 26, 2022.

Pursuant to NAC 333.175, the Department requests approval to utilize the Department of Public Safety contract with Management Technology Group to provide quality assurance, senior advisory, and change management services.

10. [Approval of Proposed Leases](#) (For possible action)
11. [Approval of Proposed Contracts](#) (For possible action)
12. [Approval of Proposed Master Service Agreements](#) (For possible action)
13. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 20, 2020 through November 16, 2020.

14. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, on page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 1st quarter of fiscal year 2021.

B. Statewide Quarterly Overtime Report – Fiscal Year 2021 1st Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for Fiscal Year 2021.

15. **Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>