PUBLIC MEETING NOTICE AND AGENDA

Date and Time: April 14, 2020, 10:00 AM

Location: Pursuant to the Governor’s Emergency Directive 006, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am
https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

For Public Comments 775-687-0999
Collaboration code: 40270

AGENDA

1. Call to Order / Roll Call

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

3. Approval of the March 10, 2020 Minutes (For possible action)
4. **State Vehicle Purchases** *(For possible action)*

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<table>
<thead>
<tr>
<th>AGENCY NAME</th>
<th># OF VEHICLES</th>
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<tbody>
<tr>
<td>Colorado River Commission</td>
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<td>Department of Conservation and Natural Resources</td>
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</table>

5. **Authorization to Contract with a Current and/or Former State Employees** *(For possible action)*

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tammy Trio to perform fiscal management duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.


**Department of Public Safety – Capitol Police**

Pursuant NRS 286.523, the Department requests an 18-month extension of the Board of Examiners’ “critical labor” designation and a Public Employees Retirement System exception for four DPS Officer I positions and one DPS Officer II position.
7. **Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** *(For possible action)*

**A. Department of Corrections**

Pursuant to NRS 353.268, Nevada Department requests the Board's recommendation to the Interim Finance Committee for $4,870,606 from Contingency Account, to cover the cost of the projected shortfalls in Inmate Driven and Utilities expenditure categories for the remainder of the fiscal year.

Pursuant to NRS 353.268, the Department requests an allocation of $2,149,866 in Fiscal Year (FY) 2020 from the Interim Finance Committee Contingency account to fund projected shortfalls in Medical Inmate Driven expenditures.

**B. Department of Indigent Defense Services**

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for $525,036 from the Contingency Account, for use over the biennium (Fiscal Year 2020 and Fiscal Year 2021), as an effort to reach a mutually agreeable resolution in the lawsuit with the American Civil Liberties Union.

**C. Judicial Discipline Commission**

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for $49,593 from the Contingency Account, to cover the cost of judicial discipline investigations.
8. **Request for Authorization to Amend a Current Contract for a Price Increase** *(For possible action)*

**Department of Motor Vehicles**

Pursuant to the contract #21527 section 17.1.5 for services of independent contractor between the State of Nevada and contracted vendor Idemia Identity & Security USA LLC, any increase in the price per card requires approval of the Board of Examiners (BOE). The department is requesting a price per card increase from $2.16 per card to $3.0704 or $3.1039.

9. **Approval of Proposed State Administration Manual Changes** *(For possible action)*

Pursuant to NRS 353.040 the Governor’s Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual.

   1. SAM Section 100 – Agency Attendance and Notification

10. **Approval of Proposed Leases** *(For possible action)*

11. **Approval of Proposed Contracts** *(For possible action)*

12. **Approval of Proposed Master Service Agreements** *(For possible action)*

13. **Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from February 15, 2020 through March 23, 2020.

14. **Public Comment** *(This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)*
15. **Adjournment** *(For possible action)*

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner’s website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov
Date and Time:        March 10, 2020, 10:00 AM

Location:            Old Assembly Chambers of the Capitol Building
                     101 North Carson Street
                     Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
                          555 East Washington Avenue, Suite 5100
                          Las Vegas, Nevada 89101

MEMBERS PRESENT:       Governor Steve Sisolak
                        Secretary of State Barbara Cegavske

MEMBER ABSENT:        Attorney General Ford

STAFF PRESENT:        Susan Brown, Clerk of the Board
                      Dale Ann Luzzi, Board Secretary

OTHERS PRESENT:       John Borrowman, Deputy Director, Department of Corrections
1. Call to Order / Roll Call

**Governor:** Good morning. I would like to call to order today’s meeting of the State of Nevada, Board of Examiners for March 10, 2020. Could I ask the Clerk to take a roll, please?

**Board Secretary:** Good morning, Governor.

**Governor:** Good morning.

**Board Secretary:** Governor Sisolak?

**Governor:** Here.

**Board Secretary:** Madam Secretary?

**Secretary of State:** I’m here.

**Board Secretary:** Attorney General Ford will not be attending the meeting today as he’s traveling.

Let the record reflect, we do have a quorum.

**Governor:** We have a quorum.

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**Governor:** Public Comment - this is the first time set aside for Public Comment. Anyone wishing to address the Board on any item on today’s agenda, please step forward, identify yourself for the record and comments will be limited to three minutes.

**Secretary of State:** Nobody in Vegas, Governor.

**Governor:** Hearing and seeing none.

3. Approval of the February 18, 2020 Minutes (For possible action)

**Governor:** Moving on to item number 3, Approval of the February 18, 2020 Minutes. Secretary, do we have a motion for approval?

**Secretary of State:** Yes, move approval, Governor.
Governor: Any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

4. **State Vehicle Purchases** *(For possible action)*

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

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<th>AGENCY NAME</th>
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Governor: Item number 4, *State Vehicle Purchases*.

Clerk: This morning there are 2 items on the agenda. Item 1 for vehicle purchases from the Department of Administration, Enterprise Information Technology Services Division has been withdrawn.

The second request is from the Colorado River Commission for one replacement vehicle, not to exceed $49,734. This vehicle meets the age requirements in SAM and funds for the vehicle are included in the agency budget. Are there any questions on this item?

Secretary of State: I move for approval, Governor.

Governor: We have a motion for approval. Any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

5. **Authorization to Contract with a Current and/or Former State Employees** *(For possible action)*

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Penelope Hampton to perform revenue projection oversight and training on a part-time basis to the Department of Taxation through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.
Governor: Moving on to item number 5, Authorization to Contract with a Current and/or Former State Employee.

Clerk: This item includes 1 request to contract with current and/or former employees. This request is from the Department of Administration, Purchasing Division to contract with a former employee to perform revenue projection oversight and training for the Department of Taxation. This individual will be employed by Manpower through MSA#18404. Are there any questions on this item?

Secretary of State: Not from me and I move for approval, Governor.

Governor: We have a motion on the floor for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

6. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed $484,484 from the General Fund. This is the highest possible liability payment for 2019. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2020. Payment to the U.S. Treasury is required by March 31, 2020.

Governor: Item number 6, Approval of Payment to the Secretary of the United States Treasury, pursuant to the Cash Management Improvement Act.

Clerk: Item 6 is a request from the State Controller pursuant to Section 85 of Assembly Bill 543 from the 2019 Legislative Session to authorize a payment not to exceed $484,484 to the U.S. Treasury for interest owed under the Cash Management Improvement Act. The Cash Management Improvement Act ensures efficiency and equity between the time that federal funds are drawn and expended with the State incurring an interest liability if it draws funds too early and the federal government incurring liability to the State if the State uses its funds for federal program purposes.

The amount shown is the highest possible state liability for Fiscal Year 2019. The U.S. Treasury is reviewing the report submitted by the State Controller and should provide a final determination by March 16, 2020. If the calculations by the State Controller are accepted by the U.S. Treasury, the federal government will owe the State $2,066. Last March, the Board approved a payment not to exceed $255,302 for Fiscal Year 2018 and the final amount was a payment to the federal government of $226,753.

Are there any questions on this item?

Secretary of State: I have none and I'll move for approval, Governor.

Governor: We have a motion on the floor for approval.
I just want to make the record clear that this was an expected amount, an amount not to exceed $484,484. If the calculations are accurate, it’s $2,066.

Clerk: That is correct.

Governor: Is there any further discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

Department Of Business and Industry – Office of the Labor Commissioner

Pursuant to Nevada Revised Statute NRS 353.268, the Office requests the Board’s recommendation to the Interim Finance Committee for an allocation of $71,465 from the Interim Finance Committee Contingency Account to cover costs for Fiscal Year 2021 related to the Task Force on Employee Misclassification from the passage of Senate Bill 493 in the 2019 Legislature.

Governor: Item number 7, Request for Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.

Clerk: This item includes 1 request for a positive recommendation to the Interim Finance Committee Pursuant to NRS 353.268. The General Fund contingency account has an approximate balance of $26.8 million to cover unanticipated costs for the remainder of the 2019-2021 biennium. If this item is approved the remaining balance in the account will be approximately $26.7 million.

This request is from the Department of Business and Industry, Office of the Labor Commissioner in the amount of $71,465 to continue to cover costs related to the Task Force on Employee Misclassification arising from the passage of Senate Bill 493 of the 2019 Legislative Session.

Are there any questions on this item?

Governor: Do you have any questions?

Secretary of State: No, I don’t have any.

Governor: None.

Secretary of State: I’ll move for approval.

Governor: We have a motion for approval on item number 7. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.
8. **Request for Designations of Bad Debts** *(For possible action)*

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission’s records.

**Governor:** Item number 8, *Request for Designation of Bad Debts.*

**Clerk:** Most State agencies turn their uncollectable debt over to the State Controller who has the authority to request the Board of Examiners write off bad debt that has become impossible or impractical to collect. Bad debt under the purview of the State Controller cannot be removed from the State’s books unless the Board of Examiners designates the bad debt as uncollectable.

NRS 463.123 requires the Gaming Commission to report the debt determined to be impossible or impractical to collect to the Board of Examiners for the designation of bad debt. Upon such designation, the Clerk shall notify the State Controller to remove the debt from the State’s Books.

This item includes 1 request to designate debts as a bad debt under the provisions of NRS 463.123. The request is from the Nevada Gaming Control Board to designate $44,688.56 as bad debt for the purpose of removing the 5 debts from the State’s books.

Are there any additional questions on this item?

**Secretary of State:** I have none and I just want to tell you, Governor, that your staff answered all my questions again, so I have nothing to bring up now. So, thank you very much for that and I will move for approval.

**Governor:** Thank you very much. We have a motion on the floor. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

I want to say to those that are present in Las Vegas or Carson City, we’re moving through this quickly but we do have an extensive briefing ahead of this meeting, individually, where staff usually answers our questions and thus makes it a little easier during the meeting. So, that is the reason.

9. **Approval of Proposed Leases** *(For possible action)*

**Governor:** Item number 9, *Approval of Proposed Leases.*

**Clerk:** There are three leases under agenda item 9 for approval by the Board this morning, are there any questions on any of these items?

**Secretary of State:** I have none, Governor. I'll move for approval.

**Governor:** We have a motion for approval. Is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.
10. Approval of Proposed Contracts (For possible action)

Governor: Item number 10.

Clerk: Item number 10 includes 28 contracts for approval by the Board this morning. Are there any questions on any of these items?

Governor: I'm going to throw you a curve here. It's more of a comment on number 19. Do we have anybody here from the Clark County School District or Department of Corrections?

This is more of a comment than it is a question. This is my understanding – a program that Corrections has worked with our school district for our re-entry of our inmates, our trustees, do we have any statistics on the success or the viability of this program?

John Borrowman: Good morning. Thank you. Deputy Director, Brian Williams, was unavailable today and I apologize for that but he did put some information together for us to represent this particular request.

We do track the success of this program. It is not the only school district in the State that provides this service to inmates within the Department of Corrections but this particular one is from Clark County, for the Youthful Offender. These are the people that are under the age of 21 and we do provide credits, not only toward their education but also high school equivalencies and high school degrees, as well as vocational certificates earned. We had enrollments of over 200 in 2017, just under 300 in 2018 and currently, around 144 up through the end of Fiscal Year 2019 in this particular program, not including all the school districts.

We have given, say in 2019, with 144 enrollees: 253 credits towards their education; 10 of them earned high school equivalencies; 12 of them earned high school degrees; 11 of them earned vocational certificates.

Governor: Well, I just want to, not just specifically as it relates to the contract and participation but want to thank you for the program in general. That it's helping, especially our youthful offenders get some education while they're incarcerated so that hopefully we will not see them back in our facilities again and reduce recidivism. So, I think this is an investment on the front end that is well spent in terms of return for the families and the individuals that are affected by the services that you're providing. So, on behalf of my office, thank you for what you're doing.

John Borrowman: Thank you.

Governor: Do you have any questions, Secretary?

Secretary of State: No, as I said, Governor, your staff did an excellent job of answering my questions and I find it very interesting that you and I had similar questions on this one. So, thank you for stating that.
Governor: It’s my pleasure, thank you. It’s an important function and I appreciate that. Do we have a motion on this one?

Secretary of State: Yes, I move for approval, Governor.

Governor: We have a motion for approval on item number 10. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

11. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 11, Approval of Proposed Master Service Agreements.

Clerk: There are 11 Master Services Agreements in agenda item 11 for approval by the Board this morning. Are there any questions on any of these items?

Governor: I do not have any questions. Do you have any questions?

Secretary of State: I have none and I’ll move for approval.

Governor: We have a motion for approval on item number 11. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 18, 2020 through February 14, 2020.

Governor: Item number 12, Information Item, Clerk of the Board Contracts.

Clerk: There were 40 contracts under the $50,000 threshold approved by the Clerk between January 18, 2020 and February 14, 2020. This item is informational only. Is there any additional information requested for any of these items?

Governor: I do not have any but I did have some and you answered all my questions. So, do you have any, Madam Secretary?

Secretary of State: No, ours were taken care of and I want to thank Susan and her team again, for helping through all of our questions.

Governor: I do too and I want to acknowledge to the folks that are here, you might just see Susan and her team here making us look good and they do but they are terrific and very efficient in providing information to us when we have questions and they always get back to us immediately.
So, this is an information item, thank you very much.

13. Information Item and Reports

Statewide Quarterly Overtime Report – Fiscal Year 2020 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2020.

Governor: Item number 13.

Clerk: Item number 13 - this informational report in agenda item 13 is on overtime and accrued compensatory leave for the second quarter of Fiscal Year 2020. My staff summarized the report into a two-page summary, so I will not read all of the details but will hit a few highlights.

For the first half of Fiscal Year 2020, overtime pay and compensatory (comp) leave accounted for a total of approximately $25.66 million, which is 4.55% of total pay, this is a slight increase from Fiscal Year 2019. The Department of Corrections had the highest amount of overtime and comp time at $4.37 million or 9.7% of their base pay for the second quarter. This is an increase from the same period last year of $1.15 million, followed by the Department of Health and Human Services at $2.73 million or 3.19% of base pay. This was a slight decrease from the same period last year. These two agencies accounted for 56% of the overtime for the quarter.

At the Department of Corrections, overtime and comp time at the seven locations on page 2 accounted for 84.7% of the total overtime for the Department. By event code, the highest four causes on page 2 accounted for 85.5% of the overtime at the Department of Corrections for the 2nd quarter, Fiscal Year 2019. At the Department of Health and Human Services, the four event codes on the bottom of page 2 accounted for 77.2% of their overtime.

Are there any questions on this item?

Governor: There are none and I appreciate you bringing to my attention some of these totals and we’re working with the agencies to reduce this overtime, when possible. Do you have any questions, Secretary?

Secretary of State: I do not, thank you.

Governor: Thank you. That’s an information item.
14. **Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

**Governor:** Item number 14 is *Public Comment*. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes. Do we have any in Las Vegas?

**Secretary of State:** No, none in Las Vegas.

**Governor:** Hearing and seeing no one.

Do we have a motion for adjournment?

**Secretary of State:** So moved.

**Governor:** We have a motion on the floor. All in favor signify by saying aye. The motion passes, we are adjourned, thanks for coming everybody.
Date: March 16, 2020

To: Susan Brown, Clerk of the Board
   Governor’s Finance Office

From: Nikki Hovden, Executive Branch Budget Officer
       Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

COLORADO RIVER COMMISSION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division requests approval to purchase one replacement vehicle not to exceed $25,048.

Additional Information:

The request is to purchase a vehicle to replace a current vehicle which complies with the Vehicle Replacement Policy of SAM 1316. The agency was approved for a replacement vehicle in decision unit E-712 of the 2019 Legislative Session in the amount of $25,411 for fiscal year 2020.

Statutory Authority:

NRS 334.010

REVIEWED: 

ACTION ITEM:
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<th>Agency Name:</th>
<th>Colorado River Commission of Nevada</th>
<th>Budget Account #:</th>
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<tr>
<td>Contact Name:</td>
<td>Gail Benton</td>
<td>Telephone Number:</td>
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Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** 1

**Amount of the request:** $25,018.00

**Is the requested vehicle(s) new or used:** New

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:** SUV

**Mission of the requested vehicle(s):**
The new vehicle will be used in the same capacity as the (GP) for operational needs requiring travel throughout the Las Vegas Valley and out-of-state for delivery of materials to Commissioners, transport of Commissioners and Staff to conferences, off-site meetings, pickup and deliveries of plans, drawings, legal documents, contracts, posting for meetings, signage, and other important documents.

**Were funds legislatively approved for the request?**

- [x] Yes
- [ ] No

If yes, please provide the decision unit number: E712
If no, please explain how the vehicles will be funded:

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s)?**

- [ ] Addition(s)
- [x] 1 Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

No, not a compact or intermediate vehicle classification

**Please Complete for Replacement Vehicles Only:**
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**
Vehicle #1 Model Year: 2006  
Odometer Reading: 54,098  
Type of Vehicle: Pontiac Grand Prix

Vehicle #2 Model Year:
Odometer Reading:
Type of Vehicle:

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

- [ ] Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

- [x] N/A

Please attach an additional sheet if necessary

**APPOINTING AUTHORITY APPROVAL:**

[Signature]
Agency Appointing Authority

[Title]

**Date:** FEB 24 2020

**BOARD OF EXAMINERS’ APPROVAL:**

- [ ] Approved for Purchase
- [ ] Not Approved for Purchase

Board of Examiners

[Date]

Revised 1/2020
Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

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<tr>
<td>(If other than Reno\Carson or Las Vegas)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total purchase price with options</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>DMV Title and DRS Fee’s</td>
<td></td>
<td>$29.25</td>
<td>$29.25</td>
</tr>
<tr>
<td>GRAND TOTAL:</td>
<td></td>
<td></td>
<td>$25,047.25</td>
</tr>
</tbody>
</table>
| Registered Owner: | Agency Name & Address:  
| | Colorado River Commission of Nevada  
| | 555 E. Washington Ave #3100  
| | Las Vegas, NV 89101 |
| Legal Owner: | Agency Name & Address:  
| | Colorado River Commission of Nevada  
| | 555 E. Washington Ave #3100  
<p>| | Las Vegas, NV 89101 |
| County Vehicle Based In: | Clark |
| Name &amp; Phone of Person to contact when vehicle is ready for delivery: | Gail Benton or Doug Beatty (702) 486-2670 |</p>
<table>
<thead>
<tr>
<th>Model</th>
<th>Base Price for RENO/CARSON CITY</th>
<th>Base Price for LAS VEGAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 GMC Terrain SUV (TXB26) (AWD)</td>
<td>$24,718</td>
<td>$25,018</td>
</tr>
</tbody>
</table>

Municipal Lease Payment (As Low As) $ See dealer for terms and details.

State vehicle miles per gallon (MPG): 24 MPG City / 28 MPG Hwy (Estimate)

State manufactures warranty: Bumper to Bumper 3yr / 36,000 miles Powertrain 5yr / 100,000

Specify engine size and emission rating: ECOTEC Turbo 1.5L 170 Hp

Includes Minimum Standard Equipment Listed: __XX__Yes _____No If no, state exceptions:
(Refer to page 6 of bid)

- A/C, Cloth Seats, Tilt Wheel, 4 Wheel ABS
- Power Steering and Brakes, M/S Tires, AM/FM Stereo 7" Color Touch Screen w/ USB ports
- Front Air Bags, Tire Pressure Monitor, Carpeted Floor Covering
- Tinted Glass, Compact Spare Tire, Cruise Control

Exterior Color: List available colors: Available at Additional Charge $348

- (GAN) QUICKSILVER METALLIC, (GPJ) RED QUARTZ METALLIC (GS6) Smokey Quartz Metallic
- (G35) BLUE STEEL METALLIC, (GB8) EBONY TWILIGHT, (G8K) COPPERTINO METALLIC, (G9K) SATIN STEEL METALLIC, (G7Q) GRAPHITE GRAY METALLIC,
- (GZ) SUMMIT WHITE (No Charge)

Seats, Cloth: List available colors:

- (H11) JET BLACK UPSCALE CLOTH SEAT TRIM
- (H72) MEDIUM ASH GRAY CLOTH SEAT TRIM

GVW: WHEELBASE: 107.3
<table>
<thead>
<tr>
<th>Option Package Name/Code:</th>
<th>SLE TRIM</th>
<th>NO CHARGE/INCLUDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>List Equipment Features Below:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17&quot; ALLOY WHEELS, USB data ports, 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BODY COLOR CHROME MIRROR CAPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUETOOTH FOR PHONE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CARPETED FLOOR MATS,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTO DIMMING MIRROR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DAYTIME RUNNING LIGHTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>REAR VIEW BACKUP CAMERA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Option Package Name/Code: **Drivers Convenience Package ZQ2** $1,299
- List Equipment Features Below:
  - Remote Start (BTV)
  - Dual Zone Climate Controls (CJ2)
  - Driver and front passenger heated seats (KA1)
  - 8 way power drivers seat (AG1)
  - Drivers seat power lumbar control (AL9)
  - Roof Mounted Luggage Rack Side Rails (V2P)
ITEMIZED OPTION PAGE ~ FLEET
(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZU* MEDIUM DUTY TRUCKS

Specify State’s Vehicle Item Number: 5.1
(5.1 Sport Utility Vehicle: 4x4; 4 Door; 4-5 Passenger)

<table>
<thead>
<tr>
<th>Option</th>
<th>Included/Deduct Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABS Brake System</td>
<td>Included</td>
</tr>
<tr>
<td>Air Conditioning</td>
<td>Included</td>
</tr>
<tr>
<td>Cruise Control</td>
<td>Included</td>
</tr>
<tr>
<td>Diesel Engine</td>
<td>N/A</td>
</tr>
<tr>
<td>Engine Block Heater K05</td>
<td>$88</td>
</tr>
<tr>
<td>Four Wheel Drive (AWD)</td>
<td>Included</td>
</tr>
<tr>
<td>Heavy Duty Alternator</td>
<td>N/A</td>
</tr>
<tr>
<td>Hitch Receiver</td>
<td>N/A</td>
</tr>
<tr>
<td>Integrated Trailer Brake (3/4 ton only)</td>
<td>N/A</td>
</tr>
<tr>
<td>Keyless Entry w/Fob (must have power door locks)</td>
<td>Included</td>
</tr>
<tr>
<td>Limited Slip Differential</td>
<td>N/A</td>
</tr>
<tr>
<td>Paint, Metallic</td>
<td>$348</td>
</tr>
<tr>
<td>Power Mirrors</td>
<td>Included</td>
</tr>
<tr>
<td>Power Locks</td>
<td>Included</td>
</tr>
<tr>
<td>Power Seats</td>
<td>see ZQ2 Pkg</td>
</tr>
<tr>
<td>Power Windows</td>
<td>Included</td>
</tr>
<tr>
<td>Radio; AM/FM Stereo, CD</td>
<td>Included no CD</td>
</tr>
<tr>
<td>Rear Window Wiper</td>
<td>Included</td>
</tr>
<tr>
<td>Seats, Vinyl</td>
<td>N/A</td>
</tr>
<tr>
<td>Skid Plate</td>
<td>N/A</td>
</tr>
<tr>
<td>Tilt Steering</td>
<td>Included</td>
</tr>
<tr>
<td>Tire, Spare, Full Size</td>
<td>Compact Included</td>
</tr>
<tr>
<td>Trailer Tow Mirrors</td>
<td>N/A</td>
</tr>
<tr>
<td>Trailer Tow Package</td>
<td>N/A</td>
</tr>
<tr>
<td>Maintenance:2 years or 24K miles (dealer) (R9)</td>
<td>$60.00</td>
</tr>
<tr>
<td>Other Options&amp;GM Accessories by quote</td>
<td>By Quote</td>
</tr>
<tr>
<td>Delivery charge for other than Reno or Las Vegas (i.e. Ely)</td>
<td>$4 per mile.</td>
</tr>
</tbody>
</table>
Date: March 16, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Nikki Hovden, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
FORESTRY DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase 12 replacement vehicles not to exceed $2,403,001.

Additional Information:

The request is to purchase 15 vehicles to replace current vehicles which complies with the Vehicle Replacement Policy of SAM 1316. The agency was approved for replacement vehicles in Senate Bill 525 of the 2019 Legislative Session as shown in the table below.

<table>
<thead>
<tr>
<th>Budget Account</th>
<th>Vehicles</th>
<th>Bill Sec - DU</th>
<th>Authority</th>
<th>Req Amt</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA4198-Cat 52</td>
<td>10-crew carrier</td>
<td>Sec 6 - E891</td>
<td>$2,527,420</td>
<td>$2,305,268</td>
</tr>
<tr>
<td>BA4195-Cat 52</td>
<td>2-PU w/field eq</td>
<td>Sec 3 – E890, E893</td>
<td>$ 729,518</td>
<td>$ 97,733</td>
</tr>
</tbody>
</table>
Statutory Authority:

NRS 334.010 and Senate Bill 525

REVIEWED:__________
ACTION ITEM:_________
Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Division of Forestry
Budget Account #: 4198

Contact Name: Paul A. Coates
Telephone Number: 775-849-2500 ext 239

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 10
Amount of the request: $2,305,268

Is the requested vehicle(s) new or used: New
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Crew Carriers
Mission of the requested vehicle(s): Natural resource project management / wildland fire suppression, mitigation and rehabilitation.

Were funds legislatively approved for the request?
☐ Yes ☑ No

If yes, please provide the decision unit number: SB 525
If no, please explain how the vehicles will be funded:

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ Addition(s) ☑ Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

The vehicles are exempt per NAC 486A.135 SS 4

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:
Vehicle #1 Model Year: See attached
Odometer Reading:
Type of Vehicle:

Vehicle #2 Model Year:
Odometer Reading:
Type of Vehicle:

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority __________________________ Title __________________________ Date 3/5/2020

BOARD OF EXAMINERS’ APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners __________________________ Date __________________________

Revised 1/2020
### REPLACEMENT EQUIPMENT REQUEST
**FISCAL YEAR - YEAR 1 AND YEAR 2**

**Budget Account #:** 4198  
**Budget Account Title:** Conservation Camps

<table>
<thead>
<tr>
<th>Dec. Unit</th>
<th>Cat.</th>
<th>Object</th>
<th>NRBS Location</th>
<th>Equipment Type</th>
<th>Item Requested</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Item being Replaced</th>
<th>State ID #</th>
<th>Month/Year</th>
<th>Condition / Reason for Replacement</th>
</tr>
</thead>
<tbody>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS 13 PASSENGER</td>
<td>V005785</td>
<td>Jul-98</td>
<td>(EX358888) 140.56mi Currently OOS / replacement is best value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005756</td>
<td>Apr-96</td>
<td>(EX319577) 213.36mi Currently OOS / needed repair exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CCV: INTL CREW CARRIER</td>
<td>279083</td>
<td>Apr-05</td>
<td>(EX48201) 267.62mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005780</td>
<td>Apr-96</td>
<td>(EX315955) 166.50mi Very poor condition / engine issues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005776</td>
<td>Apr-96</td>
<td>(EX319668) 220.72mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005769</td>
<td>Apr-96</td>
<td>(EX319669) 214.94mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005773</td>
<td>Apr-96</td>
<td>(EX31963) 214.416mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005794</td>
<td>Jul-98</td>
<td>(EX335886) 208.834mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CAB &amp; CHASSIS: 2002, 4400SBA</td>
<td>V005766</td>
<td>Apr-96</td>
<td>(EX31964) 145.659mi Currently OOS / needs major repair and is older</td>
<td></td>
<td></td>
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<tr>
<td>05</td>
<td>05</td>
<td>Equipment Schedule</td>
<td>Vehicle</td>
<td>ECT</td>
<td>$252,742.68</td>
<td>CREW BUS DIESEL 30 000 GYW</td>
<td>V005792</td>
<td>Apr-96</td>
<td>(EX31966) 201.614mi High mileage / continued maintenance exceeds value</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# QUOTE

State of Nevada  
515 E. Musser Street, Suite 300  
Carson City, NV 89701

<table>
<thead>
<tr>
<th>Item</th>
<th>Class-Item Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Discount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Emergency Crew Carriers --- Please see the 'Attachments' tab for additional specification information. This must be uploaded with the vendors response.</td>
<td>10.00</td>
<td>EA</td>
<td>$230,526.76</td>
<td>$0.00</td>
<td>$2,305,267.60</td>
</tr>
</tbody>
</table>

TOTAL: $2,305,267.60

Required Date: 6/26/20 12:00 AM  
Promise Date: 70CNR-S938  
Department: Forestry Division  
Quote ID: 70CNR-VQ6291  

Silver State International Trucks  
2255 Larkin Circle  
Sparks, NV 89431

State of Nevada  
885 Eastlake Blvd  
Division of Forestry  
Carson City, NV 89704
Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Division of Forestry  Budget Account #: 4195

Contact Name: Paul A. Coates  Telephone Number: 775-849-2500 ext 239

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2  Amount of the request: $97,733

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pickup Truck with field equipment

Mission of the requested vehicle(s): Natural resource project management to include fuel reduction rehabilitation and restoration; also has limited fire suppression capacity.

Were funds legislatively approved for the request?  Yes  No

If yes, please provide the decision unit number: SB 525

If no, please explain how the vehicles will be funded:

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ Addition(s)  ☑ 2 Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.
The vehicles are exempt per NAC 486A.135 SS 4

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:
Vehicle #1 Model Year: 2005  Odometer Reading: 176,579  Type of Vehicle: Pickup

Vehicle #2 Model Year: 2005  Odometer Reading: 189,702  Type of Vehicle: Pickup

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority  Title  3/5/2020

BOARD OF EXAMINERS’ APPROVAL:

☐ Approved for Purchase  ☐ Not Approved for Purchase

Board of Examiners  Date

Revised 1/2020
NEVADA DIVISION OF FORESTRY

QUOTE 2.20A W3B F350 CREW CAB AND CHASSIS 56 IN CAB TO AXLE 176 INCH WHEELBASE SINGLE REAR WHEEL

WHITE EXTERIOR GRAY CLOTH INTERIOR

BASIC EQUIP: POWER LOCKS POWER WINDOWS TILT CRUISE SYNC SPARE

BASE PRICE $35790

DIESEL $10358

ELECT. LOCKING REAR AXLE 3.55 RATIO $355

DAYTIME RUNNING LIGHTS $41

BLOCK HEATER $91

SKID PLATES $91

ALL TERRAIN TIRES $225

UPFITTER SWITCHES $150

HD ALTERNATOR $104

CAB STEPS $405

TRANS PTO $254

TRAILER BRAKE CONTROLLER $246

EXTRA FOB $350

REAR CAMERA PREP KIT $377

TITLE $29.25

TOTAL $48866.25
Commercial | Fleet Proposal

Proposal prepared for: PAUL COATES

Prepared by: Fleet Manager Andy Ludel
Office: 775.829.3206
Fax: 775.829.3364

Quoted Vehicle(s): 2020 F350

Quote ID:
AN ACT making appropriations to the Division of Forestry for equipment and maintenance; and providing other matters properly relating thereto.

EXPLANATION – Matter in bolded italics is new; matter between brackets [omitted material] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $4,610,000 for the replacement of a helicopter.

Sec. 2. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $517,017 for the replacement of wood chippers.

Sec. 3. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $729,518 for the replacement of emergency response and service vehicles.

Sec. 4. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $510,000 for deferred maintenance projects.

Sec. 5. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $243,126 for the replacement of mobile incident kitchen trailers for the Forestry Conservation Camps.

Sec. 6. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $2,527,420 for the replacement of emergency crew carriers for the Forestry Conservation Camps.

Sec. 7. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of $310,000 for deferred maintenance projects for the Forestry Conservation Camps.

Sec. 8. Any remaining balance of the appropriations made by sections 1 to 7, inclusive, of this act must not be committed for expenditure after June 30, 2021, by the entity to which the
appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 17, 2021, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 17, 2021.

Sec. 9. This act becomes effective upon passage and approval.
Date: March 23, 2020

To: Susan Brown, Clerk of the Board
Governor’s Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor’s Finance Office

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tammy Trio to perform fiscal management duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Trio retired from the Department of Public Safety as an Administrative Services Officer on October 9, 2019. Her skills and experience will be utilized to reduce backlog and overtime and to complete special projects for Department of Public Safety and other agencies as needed, through March 31, 2021.

Statutory Authority:

NRS 333.705 (1)
March 20, 2020

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
         RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Tammy Trio who Manpower wants to hire. Manpower is aware Tammy Trio would not be able to start with them until approval of the April Board of Examiners.

Tammy Trio left state service on October 9, 2019 and will be collecting benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov
Memorandum

Date: March 10, 2020

TO: Governor’s Finance Office

FROM: Curtis Palmer, ASO IV

DPS, Director’s Office

SUBJECT: CETS Contract 18404 – HAT LTD Partnership dba Manpower

RFP 3296 – Temporary Employment Services

Please find attached a copy of the “Authorization to Contract with a Former Employee” for Tammy Trio, whom Manpower wishes to employ. Manpower is aware that Tammy Trio would not be able to begin employment, until approval of the April B.O.E.

Tammy Trio recently left State service and is collecting benefits from PERS.

If you have any questions, please contact me at 684-4536 or cpalmer@dps.state.nv.us
STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division  
515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

<table>
<thead>
<tr>
<th>Employee Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Former Employee Name: Tammy Trio</td>
</tr>
<tr>
<td>Former Employee ID Number: 011116</td>
</tr>
<tr>
<td>Former Job Title: Administrative Services Officer 3</td>
</tr>
<tr>
<td>Former Employee Agency: Department of Public Safety</td>
</tr>
<tr>
<td>Former Class and Grade: 07.216</td>
</tr>
<tr>
<td>Former Employment Dates: From: 05/26/1993 To: 10/09/2019</td>
</tr>
<tr>
<td>Requesting Agency: Department of Public Safety, various other as needed</td>
</tr>
<tr>
<td>Vendor: HAT Limited, DBA Manpower</td>
</tr>
</tbody>
</table>

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

**X** Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.

**A** Summarize scope of contract work.

Provide essential fiscal management, review and process fiscal transactions, manage and draw in federal funds, reconcile accounts, ensure proper use and coding of funds, assist with annual federal budget building.

**B** Document former job description.

Administrative Services Officer III, Department of Public Safety, Records, Communications, and Compliance Division.

**C** Is the former employee being hired because of their specialized knowledge of the agency’s operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

Yes. Former employee has detailed knowledge of state fiscal systems and requirements for federal grants.

**D** Explain why existing State employees within your agency cannot perform this function.

Ms. Trio will be utilized as needed to reduce backlog, reduce overtime, or for special projects that require additional assistance for a short period of time.
<table>
<thead>
<tr>
<th>Column</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</td>
</tr>
<tr>
<td>F</td>
<td>List contractors' hourly rate.</td>
</tr>
<tr>
<td>$25.00</td>
<td></td>
</tr>
<tr>
<td>G</td>
<td>List the range of comparable State employee rates.</td>
</tr>
<tr>
<td>$26.80-$39.94, Administrative Services Officer 1 / Management Analyst 3</td>
<td></td>
</tr>
<tr>
<td>H</td>
<td>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</td>
</tr>
<tr>
<td>N/A; rate is below comparable range.</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>Document justification for hiring contractor.</td>
</tr>
<tr>
<td>The contractor is needed for various assignments at multiple state agencies</td>
<td></td>
</tr>
<tr>
<td>J</td>
<td>Will the employee be collecting PERS at any time during the contract?</td>
</tr>
<tr>
<td>Yes.</td>
<td></td>
</tr>
<tr>
<td>K</td>
<td>What is the duration of the contract with the former employee? (Include start and end date)</td>
</tr>
<tr>
<td>April 14, 2020 through March 31, 2021 (subject to BOE approval)</td>
<td></td>
</tr>
<tr>
<td>L</td>
<td>Will the former employee be working full time or part time? If part time, how many hours?</td>
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<tr>
<td>Full time, as needed</td>
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</tr>
<tr>
<td>M</td>
<td>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</td>
</tr>
<tr>
<td>No.</td>
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</tbody>
</table>

Comments – Provide any additional comments:
Approval for Authorization to Contract with a Former Employee:

Curtis Palmer, ASO IV, Senior Fiscal Officer. 3/10/2020

Purchasing Administrator Signature (if a Statewide Contract) 3/20/2020

Budget Analyst Signature 3-25-20

Clerk of the Board of Examiners Signature Date

Revised: January 2020
STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division  
209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 16, 2020
To: Susan Brown, Clerk of the Board  
Governor’s Finance Office
From: Jim Rodriguez, Executive Budget Officer  
Governor’s Finance Office – Budget Division
Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF PUBLIC SAFETY (DPS) – Capitol Police

Agenda Item Write-up:
Pursuant NRS 286.523, the Department requests an 18-month extension of the Board of Examiners “critical labor” designation and a Public Employees Retirement System exception for four DPS Officer I positions and one DPS Officer II position.

Additional Information:
On January 12, 2016, the Board of Examiners approved the Department of Public Safety’s critical need request for a two-year period. On January 9th, 2018 the agency was approved for a 17-month extension of the request that was to expire on May 31, 2019. On April 9, 2019 the Board again provided for an extension of the critical fill designation to provide the department additional time to find a permanent long-term solution to the staff recruitment and retention issues facing the Capitol Police Division. That extension is set to expire on June 9, 2020.

The Department continues to report difficulties in recruitments and retention of Capitol Police Officers. The agency believes that continuing the critical needs designation for 18 months will allow the department to continue utilizing retired officers to fill ongoing vacant officer position while the department seeks out a more long-term solution to the issue it faces with recruiting and retaining Capitol Police officers.
The extension is requested for the following DPS Officer positions:
1. DPS Officer II – PCN 0018
2. DPS Officer I – PCN 0207
3. DPS Officer I – PCN 0208
4. DPS Officer I – PCN 0218

Statutory Authority:
NRS 286.510 - 286.523

REVIEWED: 

ACTION ITEM:_____
MEMORANDUM

Date: March 17, 2020

To: Susan Brown, Clerk of the Board
Governor’s Finance Office

From: George Togliatti, Director
Department of Public Safety

Subject: Continuation of Critical Labor Designation – DPS Officers I/II for Capitol Police

The Department of Public Safety (DPS) respectfully requests the Board of Examiners’ review and approval of the critical needs designation of DPS Officer I and DPS Officer II positions for the Capitol Police Division.

The four positions listed below are currently occupied by retirees who have been reemployed under the critical labor designation. The Department is requesting to continue with this designation for additional 18 months in order to continue to provide public safety services performed by these officers.

**Positions Currently Filled Under the Critical Labor Designation**
- DPS Officer II – PCN 0018
- DPS Officer I – PCN 0207
- DPS Officer I – PCN 0208
- PDS Officer I – PCN 0218

On April 9, 2019, the State Board of Examiners reviewed and designated the DPS Officers I and II as critical needs positions for one year. This provided a much-needed flexibility to allow DPS to continue to reemploy retired officers to help carry out its mission. This authorization is scheduled to expire on June 9, 2020. Meanwhile, DPS continues to have critical needs for DPS Officers within the Capitol Police Division.

The attrition rate has forced the Capitol Police Division to hire several retired officers to help meet its day-to-day operational needs. The Division currently has three DPS Officer I’s and one DPS Officer II who are employed under the critical labor designation (total of four personnel).
The reemployed retired officer filling the DPS Officer II position serves as a Sergeant in Carson City. In addition, he has also been serving as the Acting Chief of the Division since the permanent Chief retired on January 2, 2020. DPS has conducted a recruitment and is in the process of filling the Chief’s position. The Division also employs three additional retired officers who have been hired on a temporary basis (limited wages and hours) in order to maintain appropriate level of coverage.

Within the first month of 2020, the Division has already lost three personnel. As the table below shows, lack of advancement and reappointment (higher pay grade) are attributed to two of the four losses. In addition, DPS is aware that additional Capitol Police Officers are actively seeking to transfer to other DPS divisions, where they will have better wages and career advancement opportunities.

Since April 2019 when DPS last appeared before the BOE, the DPS Officer I and DPS Officer II recruitments have been posted continuously. The two recruitments combined have produced about 2,687 applications, of which 1,859 applicants qualified for the positions (met the minimum qualifications). Approximately 638 applicants failed to appear for the required exams (written and physical fitness), while about 468 candidates failed the written exam. Out of those who appeared and successfully completed the exams, many failed the required background investigations. Many others did not complete the required background investigation forms to allow DPS to begin their background investigations. Since April of last year, we were able to successfully hire 65 DPS Officers I, or 2% of applicants. Therefore, the number of applications received alone does not clearly represent the challenges DPS faces in recruiting and retaining qualified officers. Four Academies have been held, two of which are still in progress and to date 14 cadets have failed to graduate. To put this in perspective during this same period we lost 102 officers. We continue to lose more officers than we can hire every year. Please keep in mind whether we hire Capitol Police Officers or other DPS Officers they mostly start as DPS Officers I’s. All DPS Officers I’s receive automatic progression to DPS Officers II after the first year, except Capitol Police Officers. This makes it harder still to fill lower paid DPS Officers I positions that still must meet the same standards as all the rest of the DPS Officers II’s.

**Turnover Analysis**

<table>
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<tr>
<th>Number</th>
<th>Rank</th>
<th>Separation Date</th>
<th>Reason for Separation</th>
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<tbody>
<tr>
<td>1</td>
<td>DPS Officer I</td>
<td>1/27/20</td>
<td>Moving for personal reasons</td>
</tr>
<tr>
<td>2</td>
<td>DPS Officer I</td>
<td>1/27/20</td>
<td>Reappointed to DPS Officer II (Parole and Probation Division)</td>
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<tr>
<td>3</td>
<td>Division Chief</td>
<td>1/02/20</td>
<td>Retirement</td>
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<tr>
<td>4</td>
<td>DPS Officer II</td>
<td>12/02/19</td>
<td>Lack of advancement opportunity</td>
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</table>

The Capitol Police Division is staffed with only 21 sworn positions: 18 DPS Officer I’s, two DPS Officer II’s and the Division Chief position. Considering the size of the Division, losing four personnel within two months is operationally impactful. Without the critical hires, the Division would suffer a severe operational hardship and will be unable to fulfill its mission/obligations to keep the state buildings, employees and constituents safe.
Our critical hires currently occupy four of the 21 authorized positions. This brings the total number of vacancies to eight out of 21, which is approximately 38% of the Division’s permanent workforce.

The Division continues to struggle to recruit and retain well-qualified employees. This is partly attributed to pay disparity. Eighteen (18) out of the 21 permanent, full-time sworn positions are classified at DPS Officer I level, as opposed to the DPS Officer II’s found in other DPS divisions. DPS officers interested in transferring to the Capitol Police Division must take voluntary demotions. This could often bring a negative financial impact to the officers, making it difficult for the Division to attract well-qualified officers. The manpower drain becomes excessive when officers leave to take higher-paying jobs or to advance their careers elsewhere.

To address the classification and pay disparity concerns, DPS submitted NPD-19’s to reclassify the Capitol Police sworn positions. However, DPS has been informed that the Division of Human Resource Management (DHRM) cannot review or appropriately reclassify the positions without approval by the Governor’s Finance Office (GFO). The Governor’s Finance Office has denied the request. Therefore, the classification review has been halted until 2021 when DPS can request funding from the Nevada Legislature. Meanwhile, the Division continues to lose officers. It is important to note that even after filling the vacant positions, it takes over a year for a newly hired officer to complete all the necessary training to become a fully functioning officer. Therefore, continuing the critical needs designation for additional 18 months is necessary to allow the Department to continue to utilize the retired officers without severe operational hardship. If the Department loses one more position, without additional critical fills, it will be likely that the Department will have to consider some cessation of services to state buildings, as the shortage of DPS Officers in both Parole and Probation, and Highway Patrol are also at a critical levels.

Please contact me if you have any questions or need additional information. I appreciate your consideration of this request.
Date: March 16, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor’s Finance Office, Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests the Board's recommendation to the Interim Finance Committee for $4,870,606 from Contingency Account, to cover the cost of the projected shortfalls in Inmate Driven and Utilities expenditure categories for the remainder of the fiscal year.

Additional Information:

The Nevada Department of Corrections (NDOC) has made significant progress year-to-date in reducing its FY 2020 General Fund shortfall, there remains projected funding shortfalls in other categories that are impervious to the departments' actions. As a result, the department is projecting a General Fund shortfall in specific categories which are unable to be solved through budgetary transfers or expenditure reductions.

The request of $4,870,606 from the Interim Finance Committee Contingency Fund represents $973,234 for partial funding of Personnel Services; $3,272,636 for partial funding of Non-Medical Inmate Driven projected expenditures which the department provided an unsolicited Informational Memo to the Interim Finance Committee on November 14, 2019. The memo provided notification regarding the unanticipated Non-
Medical Inmate Driven costs associated with implementing a new inmate menu; $168,658 for partial funding of Utilities which is due to increased rates in natural gas, water, sewer and electricity; and $456,078 for the projected shortfall in Room and Board revenues which is an offset to the General Fund as a result of the cap on monthly deductions to inmate wages at the Casa Grande Transitional Housing facility.

The department would return to the June BOE for any remaining balance of unsolved funding shortfalls.

Statutory Authority:

NRS 353.268.

REVIEWED: ____________
ACTION ITEM: ____________
## Final Revised IFC Contingency R

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<th>Revenue Total</th>
<th>01 - Personnel Services</th>
<th>50 - Inmate Drives</th>
<th>59 - Utilities</th>
<th>Expenditure Total</th>
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</thead>
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<td>Ely State Prison</td>
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<td>Casa Grande Transitional Housing</td>
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<td>Florence McClure Women's Correctional Center</td>
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<td>3762</td>
<td>High Desert State Prison</td>
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**Total # WP 12**
Date:  April 2, 2020

To:    Susan Brown, Director
       Governor’s Finance Office

From:  Bridgette Mackey-Garrison, Executive Branch Budget Officer
       Governor’s Finance Office, Budget Division

Subject:  BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests an allocation of $2,149,866 in Fiscal Year (FY) 2020 from the Interim Finance Committee Contingency account to fund projected shortfalls in Medical Inmate Driven expenditures.

Additional Information:

The Nevada Department of Corrections (NDOC) is experiencing a shortfall in the Medical Inmate Driven category due to an increase in costs related to complete testing of the existing inmate population for Hepatitis C and for treatment of inmates infected with Hepatitis C, as well as, an increase in outside medical costs.

Statutory Authority:

NRS 353.268.

REVIEWED:

ACTION ITEM: ________
State of Nevada
Department of Corrections

Date: March 8, 2020

To: Susan Brown, Clerk of the Board
Governor’s Finance Office

From: Charles Daniels, Director
Department of Corrections

Subject: IFC Contingency Funds Request

The Department of Corrections is seeking a favorable recommendation from the Board of Examiners (BOE) to request State Fiscal Year (SFY) 2020 funding in the amount of $2,149,866 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in Medical Inmate Driven. The Department has submitted SFY 2020 Work Program C49899 pursuant to this request.

The department provided an unsolicited Informational Memo to the Interim Finance Committee on November 15, 2019. The memo provided notification regarding the recent changes to NDOC Medical Directive 216 and 219 reflecting the medical community standards of testing and treatment of inmates for the Hepatitis C Virus (HCV). The NDOC has been researching cost effective means to treat HCV positive inmates in order to comply with medical community standards. Through this research, the NDOC has formed relationships with Nevada Hospitals who have access to 340B pricing and telemedicine. Using the Medicaid model as the medical community standard of care, the standard is to test all inmates for HCV and then treat all inmates who are diagnosed with chronic HCV.

The department projects a shortfall of $2,551,950 in the Prison Medical Care budget account, Inmate Drivens category. This shortfall includes $1,593,379 to cover costs to complete testing of the existing inmate population for Hepatitis C and provide for treatment of inmates infected with Hepatitis C. The remaining projected shortfall is to fund outside medical costs.

The NDOC does not have the fiscal means to fund these unexpected shortfalls without additional resources and is requesting IFC Contingency Funds.

Thank you
State of Nevada Work Program

WP Number: C49899

DATE FUND AGENCY BUDGET DEPT/DIV/BUDGET NAME
04/08/20 101 440 3706 NDOC - PRISON MEDICAL CARE

Funds Available

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<th>Budgetary GLs (2501 - 2699)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Current Authority</th>
<th>Revised Authority</th>
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</thead>
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<tr>
<td>4654</td>
<td>TRANSFER FROM INTERIM FINANCE</td>
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<td>0</td>
<td>2,149,866</td>
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Subtotal Budgetary General Ledgers 0 Subtotal Revenue General Ledgers (RB) 2,149,866

Total Budgetary & Revenue GLs 2,149,866

Expenditures

<table>
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<tr>
<th>CAT</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>2,149,866</td>
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</tbody>
</table>

Sub Total Category Expenditures 2,149,866

Remarks

This work program requests $2,149,866 of Interim Finance Contingency funds to cover a projected shortfall in the Inmate Drvens category for costs necessary to test and treat inmates for Hepatitis C in addition to other outside medical services.

Authorized Signature

Date

Controller's Office Approval

Does not require Interim Finance approval since This request supports an allocation from the IFC Contingency Account pursuant to NRS 353.268.
<table>
<thead>
<tr>
<th>Date</th>
<th>April 19</th>
<th>May 19</th>
<th>June 19</th>
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**Notes:**
- **UPLD & Reimburse:**
  - UPLD & Reimbursement
- **UPLD & Wages:**
  - Wages
- **Wages:**
  - Subtotal
- **OCS:**
  - OCS
- **Other:**
  - Other
- **Total:**
  - Total

**Total Costs:**
- $5,400,668.00

**Projected Revenue:**
- $5,400,668.00
Date: March 5, 2020
To: Susan Brown, Clerk of the Board
Governor’s Finance Office
From: Heather Field, Executive Branch Budget Officer
Governor’s Finance Office, Budget Division
Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

DEPARTMENT OF INDIGENT DEFENSE SERVICES

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for $525,036 from Contingency Account, for use over the biennium (Fiscal Year 2020 and Fiscal Year 2021), as an effort to reach a mutually agreeable resolution in the lawsuit with the American Civil Liberties Union.

Additional Information:

The Department of Indigent Defense Services was established during the 2019 Legislative Session to provide services to rural counties and implement statewide policies for indigent defense. The American Civil Liberties Union has an open lawsuit against the state for violating the constitutional rights of people in rural counties. To assist the State in settlement discussions for the lawsuit, the department request additional funding to support an expert study of appropriate attorney workload, a data analyst to analyze rural county defender data, a training program to assist in rural indigent defense departments in meeting their constitutional obligation of providing effective assistance of counsel, and a time-keeping and caseload tracking software system. Relates to work program C50148.

Statutory Authority:
BOE approval required pursuant to NRS 353.268.
Memorandum

DATE: February 13, 2020

TO: Susan Brown, Director, Governor's Finance Office, State of Nevada

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Request for IFC Contingency Funds

This memorandum serves as a request for approval of the Department of Indigent Defense to seek additional funding from the Interim Finance Committee Contingency Account to assist the State of Nevada in settlement discussions in Davis v. State. The request for additional funding of $525,036 will cover additional projects not included in our current budget, but necessary in meeting our statutory obligations.

A breakdown of the request is as follows:

1. Projected $295,000 to perform a Delphi expert study of appropriate attorney workload, including caseloads as authorized by the Board of Indigent Defense Services. See NRS 180.320.
2. Projected $100,000 for a one-year contract with a data analyst to analyze rural county defender data, such as timekeeping reports.
3. Projected $19,836 to provide a training program that assists rural indigent defense providers in meeting their constitutional obligation to provide effective assistance of counsel. Such training will be both in person and via video and will cover topics such as the obligations of the Department of Indigent Defense Services, the minimum standards imposed for practicing in the area of indigent defense, and related best practices.
4. Projected $110,200 to contract with LegalServer, or a like software company, as a time-keeping and caseload-tracking system for use throughout the rural counties.

We respectfully request submission of this to the April Board of Examiners and Interim Finance Committee meetings. A work program is in process for this request.
Date: March 5, 2020

To: Susan Brown, Clerk of the Board
    Governor’s Finance Office

From: Jim Rodriguez, Executive Branch Budget Officer
    Governor’s Finance Office, Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

JUDICIAL DISCIPLINE COMMISSION

Agenda Item Write-up:

Pursuant to NRS 353.268, the Commission requests the Board’s recommendation to the Interim Finance Committee for $49,593 from Contingency Account, to cover the cost of judicial discipline investigations.

Additional Information:

The Nevada Commission on Judicial Discipline is tasked with adopting rules of procedure for the conduct of its hearings and other procedural rules necessary to carry out its duties as imposed by Section 21(7) of Article 6 of the Constitution of Nevada. The Commission provides the process commonly used to investigate and discipline all levels of the judiciary in Nevada, for violations of the Revised Nevada Code of Judicial Conduct.

The Commission indicates that Over the last two years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. Over the last year, the Commission has also experienced a significant increase in the number of complaints requiring an investigation. So far, in Fiscal Year 20 alone, the Commission has, or is in the process of, investigating twenty (20) complaints, nearly double the amount in all Fiscal Year 19 combined.
To date, the Commission has expended $115,417 (or 78 percent) of its budget amount of $148,164 for these investigations. From July 2019 through January 2020 (7 months) the agency indicates it was working on as many as 7 active cases expending a total of $80,366. The agency projects that an additional 14 cases will require investigative services totaling $200,747 for the remainder of the fiscal year (5 months) in addition to the ongoing 7 investigations it is currently conducting. The agency’s request for funding has been adjusted to reflect savings identified in its Personnel Services and Training categories.

Work program C49851 has been developed and contains detailed backup supporting its request.

Statutory Authority:
BOE approval required pursuant to NRS 353.268.
The Commission on Judicial Discipline ("Commission") is a constitutional office and is operated from a General Fund budget account. While its constitutional mandate is the discipline of judges, its primary role is to protect the public. This significant duty can be very unpredictable with respect to the types of complaints that are received by the Commission and the type of conduct that is investigated and adjudicated.

Over the last two years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. These types of legal proceedings require a significant amount of resources to respond to and address. During the current fiscal year, the Commission has been involved in three (3) separate cases before the Nevada Supreme Court, two (2) of which are currently ongoing. In December, the Commission held a 2-day suspension hearing regarding two judges due to the concern that the judges posed a substantial threat of serious harm to the administration of justice and the public. The investigations and hearing regarding these two judges required substantial resources. These cases remain open and the investigations are ongoing.

Over the last year, the Commission has also experienced a significant increase in the number of complaints requiring an investigation. So far, in Fiscal Year 20 alone, the Commission has, or is in the process of, investigating twenty (20) complaints, nearly double the amount in all Fiscal Year 19 combined. Several of these investigations have involved extremely complex allegations and circumstances and have consumed much of the Commission’s case-related financial resources. With fourteen (14) cases currently pending at either the investigative, adjudicative or appellate
phase, the Commission is projecting a significant shortfall in its operating category. Some of these pending cases are quickly approaching the statute of limitations deadline and action must be taken prior to the end of Fiscal Year 20. Ensuring that the Commission is appropriately funded to carry out its mandate is crucial.

The Commission is also projecting a minor shortfall in its Information Services category due to unforeseen circumstances related to relocating its server to EITS’ facility and making adjustments to equipment and the network to ensure all IT components are up-to-date, supported and functioning at optimum levels.

Based on the foregoing, the Commission respectfully requests to be placed on the April BOE and April IFC meeting agendas to address its projected budgetary shortfall in the amount of $49,593. Attached are updated projections and other back-up documentation.

The Commission takes its mandate to protect the public very seriously and does not believe it would be appropriate or in the best interest of the public to halt or delay judicial discipline proceedings due to a nominal budget shortfall. As in years past, the Commission has returned all unspent funds to the General Fund. If any of these contingency funds are unspent, the same will hold true.
State of Nevada Work Program

WP Number: C49851

Add Original Work Program  XXX Modify Work Program

DATE  FUND  AGENCY  BUDGET  DEPT/DIV/BUDGET NAME
02/28/20  101  220  1497  JUDICIAL DISCIPLINE

Funds Available

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<th>Budgetary GLs (2501 - 2599)</th>
<th>Description</th>
<th>WP Amount</th>
<th>Revenue GLs (3000 - 4999)</th>
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<th>Revised Authority</th>
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Subtotal Budgetary General Ledgers  0 Subtotal Revenue General Ledgers(RB) 49,593 49,593

Total Budgetary & Revenue GLs  49,593

Expenditures

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<th>Amount</th>
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<tbody>
<tr>
<td>04</td>
<td>49,593</td>
</tr>
</tbody>
</table>

Sub Total Category Expenditures  49,593

Remarks

The purpose of the work program is to request additional authority from the IFC contingency fund, to address the projected shortfall on the Operating category due to the increased number of judicial discipline cases and the Information Services category due to the need to replace a non functional switch.

jkidd
Authorized Signature

02/28/20
Date

Controller’s Office Approval

Does not require Interim Finance approval since Requests Interim Finance Contingency Account funds.
State of Nevada
Work Program Packet Checklist

✓ Work program form
✓ Work program packet checklist
✓ Cumulative modification worksheet
✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
✓ Financial/Budget Status Reports (current)
✓ Budget projections with corresponding detail
✓ Fund map reflecting amounts before and after the revision
☐ NPD 19 (If requesting new position) Include copy of current organizational chart w/proposed change
☐ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
☐ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE
☐ Grant history/reconciliation form for grants
☐ Copies of all grant awards for the current year listed on the grant reconciliation form
☐ Copy of grant budget - if applicable
☐ Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because
☐ $75,000 or more cumulative for an expenditure category
☐ Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337
☐ Includes new positions
☐ Exceeds $30,000 cumulative and is 10% or more cumulative for an expenditure category
☐ Non-governmental grant or gift in excess of $20,000
☐ Other:

Does not require IFC approval because
☐ $30,000 or less cumulative for each expenditure category
☐ Less than $75,000 cumulative and 10% cumulative for each expenditure category
✓ Other: Requests Interim Finance Contingency Account funds.
☐ Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only
☐ Non-executive budget
☐ Implements general/highway fund salary adjustments approved by the BOE
STATE OF NEVADA
JUDICIAL DISCIPLINE COMMISSION

Budget Account 1497 - JUDICIAL DISCIPLINE
Work Program C49851
Fiscal Year 2020

Submitted February 28, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Nevada Commission on Judicial Discipline (Commission) was created by constitutional amendment on November 2, 1976 and charged with the responsibility of investigating allegations of misconduct, violations of the code of judicial conduct, or disability of judges. The seven-member Commission receives and investigates complaints against full-time and part-time judges, judicial officers and aspirants to judicial office. For a time, the Commission's proceedings were governed by administrative and procedural rules of the Nevada Supreme Court. However, on February 21, 2003, the Nevada Supreme Court repealed Part VII of its rules and the Commission has since adopted its own procedural rules to govern its proceedings. Constitutional Authority: Nevada Constitution, Art. 6, Section 21.

The Standing Committee on Judicial Ethics (Standing Committee) was created in 1998 by Supreme Court Rule to resolve ethical disputes arising in the course of campaigns for judicial office. It also provides judges and aspirants to judicial office advisory opinions regarding ethical matters that may arise in the ordinary course of judicial service or in the elective or appointment process. In 2011, the Nevada Supreme Court repealed a section of the rule and eliminated the need for the Standing Committee to resolve ethical disputes arising in the course of campaigns for judicial office. The Standing Committee continues to consider opinion requests regarding ethical matters that may arise in the ordinary course of judicial service or in the elective or appointment process. The Standing Committee also assists the Nevada Supreme Court by studying and recommending additions to, amendments to, or repeal of provisions of the Revised Nevada Code of Judicial Conduct or other laws governing the conduct of judges and judicial candidates. Statutory Authority: NRS 1.425 to 1.4695, inclusive. Rule Authority: Nevada Supreme Court's Inherent Power to Make Rules.

Purpose of Work Program

The purpose of the work program is to request additional authority from the IFC contingency fund, to address the projected shortfall on the Operating category due to the increased number of judicial discipline cases and the Information Services category due to the need to replace a non functional switch.

Justification

Over the last year, the Commission has experienced a significant increase in the number of complaints requiring an investigation. So far in fiscal year 2020, the Commission has, or is in the process of, investigating 20 complaints, nearly double the amount in all fiscal year 2019 combined. Several of these investigations have involved extremely complex allegations and circumstances and have consumed much of the Commission's case related financial resources. With 14 cases currently pending at either the investigative, adjudicative, or appellate phase, the Commission is projecting a significant shortfall in its Operating category. Some of these pending cases are quickly approaching the statute of limitations deadline and action must be taken prior to the end of fiscal year 2020. These cases require a significant amount of financial resources to investigate and adjudicate in a short period of time. Also, the Operating category, projects a shortfall on the EITS phone line and voicemail line item, changed correctly during an EITS audit.

Additionally, the Commission is projecting a shortfall in the Information Services category due to the fact that some of actual EITS expenditures are higher than budgeted, and the need for the agency to replace an old switch that was causing problems with the network, per EITS recommendation.

Expected Benefits to be Realized

The expected benefit to be realized is to ensure that the agency has the resources to fulfill its responsibility of investigating allegations of misconduct, violations of the code of judicial conduct, or disability of judges.

Explanation of Projections and Documentation
The attached documentation includes:
- Budget Status Report - showing current authority, revenue, and obligations
- Financial Status Report - showing current and projected budget projections and ending balances
- Fund Map - showing current authority and proposed changes
- Converge Quote - Shows price of Switch for additional category 26 projection
- Case related costs - showing what is projected to be spent on pending cases for the year.
- Letter request for Contingency Funds.

**New Positions:**  No

**Summary of Alternatives and Why Current Proposal is Preferred**

The alternative is to deny this work program, however the Commission is mandated to protect the public by disciplining judges. This would put the state and public at a potentially substantial risk especially as the statute of limitation for several of these cases are approaching. Approval of this work program will allow The Judicial Discipline Commission to meet its contractual obligations and pay for services provided in relation to the pending cases in a timely manner.
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<th>CUMULATIVE</th>
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### EXPENDITURES

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<td></td>
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<td>49,593</td>
<td>5.2%</td>
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STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division
209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 18, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF MOTOR VEHICLES – ADMINISTRATIVE SERVICES

Agenda Item Write-up:

Pursuant to the contract #21527 section 17.1.5 for services of independent contractor between the State of Nevada and contracted vendor Idemia Identity & Security USA LLC, any increase in the price per card requires approval of the Board of Examiners (BOE). The department is requesting a price per card increase from $2.16 per card to $3.0704 or $3.1039.

Additional Information:

The original contract provides full-service credential print solution with facial recognition components at a cost per card of $2.16. This amendment adds the following optional security features in the card design:

- Dynamic Look-Through Element
- Line Encryption
- Variable Laser Perforation
- Laser Ablation Tactile Feature to the Credential Design
Postage costs were also included in this amendment. Depending on the originating facility currently postage costs are at the rate of $0.4204 if originating from the Springfield facility and $0.4539 if originating from the Sacramento facility.

As a result of the above, the current price per card, plus postage costs, is $3.0704 or $3.1039, depending on originating facility.

Statutory Authority:

NA

REVIEWED: __________
ACTION ITEM: __________
AMENDMENT # 1

TO CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
Between the State of Nevada
Acting By and Through Its

<table>
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<th>Department of Motor Vehicles</th>
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<tr>
<td>Address:</td>
<td>555 Wright Way</td>
</tr>
<tr>
<td>City, State, Zip Code:</td>
<td>Carson City, Nevada, 89711</td>
</tr>
<tr>
<td>Contact:</td>
<td>Zachary Cord</td>
</tr>
<tr>
<td>Phone:</td>
<td>775-684-4778</td>
</tr>
<tr>
<td>Fax:</td>
<td>775-684-4563</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:ZCord@dmv.nv.gov">ZCord@dmv.nv.gov</a></td>
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<table>
<thead>
<tr>
<th>Contractor Name:</th>
<th>Idemia Identity &amp; Security USA, LLC</th>
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</thead>
<tbody>
<tr>
<td>Address:</td>
<td>296 Concord Rd Ste 300</td>
</tr>
<tr>
<td>City, State, Zip Code:</td>
<td>Billerica, Ma, 01827</td>
</tr>
<tr>
<td>Contact:</td>
<td>Pedro Barreda, Client Executive Director</td>
</tr>
<tr>
<td>Phone:</td>
<td>512-636-4409</td>
</tr>
<tr>
<td>Fax:</td>
<td>n/a</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:Pedro.Barreda@us.idemia.com">Pedro.Barreda@us.idemia.com</a></td>
</tr>
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1. **AMENDMENTS.** For and in consideration of mutual promises and other valuable consideration, all provisions of the original Contract resulting from Request for Proposal # 81DMV-S278 and dated 03/12/2019, attached hereto as Exhibit A, remain in full force and effect with the exception of the following changes are made pursuant to Attachment EE:

   A. **Provide a brief explanation for contract amendment.**

   This contract amendment adds Attachment EE - Revised State Solicitation or RFP 81DMV-S278 and Amendments #1, and Contractors Response to make the following revisions:

   4. **Scope of Work** - This amendment adds provisions to the Scope of Work section to carry over fees and costs set forth in the “Previous Contract” with Morphotrust USA Inc DBA (aka Idemia Identity & Security USA) and included a copy of this original contract to the new contract under Attachment FF - Morphotrust USA CETS contract #CONV4950. Also, the implementation date has been revised to read “The Department and the Awarded Contractor has mutually agreeing to have the Draft Credential Concepts Document to be delivered and approved by 1/31/2020”.

   4.5 **Personalized Labels** - This amendment deletes Personalized Labels sections along with removes Attachment BB completely.

   4.12.2.4 **Data Migration** - Revises the implementation dates for the records migration from the current system to the new Issuance 360 Back Office Facial Recognition (FR) Solution from December 31, 2019 to July 31, 2020. Provisions within the proposed Preliminary Project Plan have been revised to describe timelines used to approve changes within the program plan.

   8.1.3 **Initial Project Plan**- Adds language that all changes & decisions must be updated throughout the course of the project lifecycle and all changes incorporated into the plan within ten (10) business days from five (5) calendar days.
8.1.1 **Equipment, Accessories, and Software Installation** - An implementation date of the Final Installation Schedule has been revised from sixty (60) calendar days prior to December 31, 2019 to thirty-one (31) calendar days, or another time as agreed upon by both parties, prior to July 31, 2020.

9. **Project Plan** - Adds additional language describing the Contractor's Project Manager and the Department's Project Manager's responsibilities and activities throughout the project.

17.1 **Per Card Costs** revised to read 17.1 **Security Features and Per Card Cost** - This section added certain optional security features to the Card Design along with added the "Laser Ablation Tactile Feature" Credential Design. These additional features increased the cost per card from $2.16 to $2.65. The parties acknowledge that currently postage costs are at the rate of $0.4204 if originating from the Springfield facility and $0.4539 if originating from the Sacramento facility. As a result of the above, the current price per card, plus postage costs, is $3.0704 or 3.1039, depending on originating facility.

28. **Performance Standards and Liquidated** - Revises Table 1 for Performance Standard - Task 1 - The implement date from December 31, 2019 to July 31, 2020.

B. **Current Contract Language:**

5. **INCORPORATED DOCUMENTS.** The parties agree that this contract, inclusive of the following attachments, specifically describe the scope of work. This contract incorporates the following attachments in descending order of constructive precedence:

   Attachment AA: Negotiated/Clarifying Items
   Attachment BB: State Solicitation or RFP 81DMV-S278 and Amendments #1
   Attachment CC: Insurance Schedule
   Attachment DD: Contractors Response

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in Section 5, Incorporated Documents at a cost as noted below:

The parties agree that Contractor will provide the services in accordance with Attachment DD - Contractor's Response at a total cost not to exceed $50,224,303.50.

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

C. **Amended Contract Language:**

5. **INCORPORATED DOCUMENTS.** The parties agree that this contract, inclusive of the following attachments, specifically describe the scope of work. This contract incorporates the following attachments in descending order of constructive precedence:

   Attachment EE: Revised State Solicitation or RFP 81DMV-S278 and Amendments #1, and Contractors Response
   Attachment AA: Negotiated/Clarifying Items
   Attachment FF: CONV4950 - MORPHOTRUST CONTRACT (incorporated only to extent provided in Attachment EE)
   Attachment BB: State Solicitation or RFP 81DMV-S278 and Amendments #1
   Attachment CC: Insurance Schedule
   Attachment DD: Contractors Response

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in Section 5, Incorporated Documents at a cost as noted below:
I. The total Contract or installments payable are not to exceed the total contract maximum price of fifty million two hundred twenty-four thousand three hundred three dollars and fifty cents ($50,224,303.50).

a. The original price per card under Attachment DD is $2.16.

b. As a result of the addition of the optional features as provided in Section 1.A of Attachment EE, the Price Per Card is increased by $0.41 (consistent with the option pricing in Attachment DD) and, as a result of the addition of the Laser Ablation Tactile Feature as provided in 2.B of Attachment EE, the Price Per Card is hereby increased by an additional $0.08, for a total increase of $0.49, from $2.16 to $2.65.

c. Notwithstanding paragraph II of this Section 6, postage costs shall be invoiced as provided in Section 17.1.6. of Attachment BB. The parties acknowledge that currently postage costs are at the rate of $0.4204 if originating from the Springfield facility and $0.4539 if originating from the Sacramento facility.

d. As a result of the (a)-(c) above, the current price per card, plus postage costs, is $3.0704 or 3.1039, depending on originating facility.

II. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

2. INCORPORATED DOCUMENTS. Exhibit A (original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.

3. REQUIRED APPROVAL. This amendment to the original Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.
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<th>Description</th>
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<td>Optional CTPD Security Feature: Electronic Smartcard Reader (Upgraded from Static Image Laser Perforation)</td>
</tr>
<tr>
<td>5.0.2</td>
<td>Optional CTPD Security Feature: Line Editorialization</td>
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<td>5.0.2.2</td>
<td>Optional CTPD Security Feature: Electronic Smartcard Reader (Upgraded from Static Image Laser Perforation)</td>
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<tr>
<td>5.0.2.1</td>
<td>Optional CTPD Security Feature: Laser Halation / Lase Halation Template</td>
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<tr>
<td>5.0.1</td>
<td>Optional CTPD Security Feature: Combined Feature 1: Laser Halation / Lase Halation Template</td>
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<tr>
<td>5.0.1.6</td>
<td>Cost of Additional Features / Features of Interest Only for Informational Purposes Only</td>
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<td>5.0.1.6.1</td>
<td>Included in Base Price</td>
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<td>Optional CTPD Security Feature: Line Editorialization</td>
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<td>Optional CTPD Security Feature: Laser Halation / Lase Halation Template</td>
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<td>Optional CTPD Security Feature: Combined Feature 2: Laser Halation / Lase Halation Template</td>
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<td>Reference</td>
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<td>20</td>
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</table>

*Note: The table contains information about different sections and costs, but the specific details are not fully visible in the image.*
Date: March 12, 2020

To: Susan Brown, Clerk of the Board
   Governor’s Finance Office

From: Michele Lynn, Executive Branch Budget Officer
       Governor’s Finance Office, Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners’ meeting.

GOVERNOR’S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS 353.040 the Governor’s Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual (SAM).

1. SAM Section 100 – Agency Attendance and Notification

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:

NRS 353.040

REVIEWED: __________

ACTION ITEM: __________
0104 Agency Attendance and Notification

BOE agenda action items (items denoted as *For Possible Action*) require attendance by appropriate agency staff to present their items. Agencies must also be prepared to present information regarding leases, contracts and Master Service Agreements, which may be pulled on a case by case basis by any Board Member without prior notice. Any Board Member, who wishes to pull an agenda item for discussion, particularly items generally taken on a consent basis such as leases, contracts and Master Service Agreements, shall notify the Clerk of the Board prior to the BOE meeting of the items he/she wishes to be pulled for discussion.

The Clerk of the BOE or his or her designee shall use their best efforts to notify the appropriate agency of any agenda item(s) that have been identified by a member of the Board as an item for discussion. However, any agency with an item noted as *For Possible Action* regardless of whether they receive notice that the item has been pulled for discussion, should have the appropriate staff member(s) present at the BOE meeting to respond to Board Members' questions.
0104 Agency Attendance and Notification

BOE agenda action items (items preceded by an asterisk on the agenda noted as For Possible Action) require attendance by appropriate agency staff to present their items (NRS 353.035). Agencies must also be prepared to present information regarding leases, contracts and Master Service Agreements, which may be pulled on a case by case basis by any Board Member without prior notice. Any Board Member, who wishes to pull an agenda item for discussion, particularly items generally taken on a consent basis such as leases, contracts and Master Service Agreements, shall notify the Clerk of the Board prior to the BOE meeting of the items he/she wishes to be pulled for discussion.

The Clerk of the BOE or his or her designee shall use their best efforts to notify the appropriate agency of any agenda item(s) that have been identified by a member of the Board as an item for discussion. However, any agency with an item noted as For Possible Action regardless of whether they receive notice that the item has been pulled for discussion, should have the appropriate staff member(s) present at the BOE meeting to respond to Board Members' questions.

The agency is not required to attend the BOE meeting if an agency's only agenda items are leases, contracts, Master Service Agreements, or information items and they are not contacted by the Clerk of the Board or his/her designee regarding additional item(s) identified for discussion.
### LEASES SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>LESSEE</th>
<th>LESSOR</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION</td>
<td>MORRIS-MORRIS, LLC</td>
<td>$42,624</td>
</tr>
<tr>
<td></td>
<td>This is a new lease to accommodate new staff for the agency.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 07/01/2020 – 06/30/2023</td>
<td>Located in Mesquite</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH</td>
<td>FLAMINGO OAKWOOD, LLC</td>
<td>$638,506</td>
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<td></td>
<td>This is an extension of an existing lease.</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Term of Lease: 04/01/2020 – 03/31/2027</td>
<td>Located in Las Vegas</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES</td>
<td>SYNERGY NV, LLC</td>
<td>$100,584</td>
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<td></td>
<td>This is an extension of an existing lease.</td>
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<tr>
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<td>Term of Lease: 05/01/2020 – 04/30/2025</td>
<td>Located in Hawthorne</td>
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<td>4.</td>
<td>DEPARTMENT OF INDIGENT DEFENSE SERVICES</td>
<td>AVALON NEVADA INVESTMENTS, LLC</td>
<td>$97,028</td>
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<td>This is an extension of an existing lease.</td>
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<td>Term of Lease: 05/01/2020 – 04/30/2025</td>
<td>Located in Carson City</td>
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<tr>
<td>5.</td>
<td>DEPARTMENT OF MOTOR VEHICLES</td>
<td>MESQUITE CENTER NEVADA, LLC</td>
<td>$176,427</td>
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<td>This is an extension of an existing lease.</td>
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<td></td>
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<tr>
<td></td>
<td>Term of Lease: 05/01/2020 – 04/30/2025</td>
<td>Located in Mesquite</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>DEPARTMENT OF SENTENCING POLICY</td>
<td>HUB GROUP, LLC</td>
<td>$42,264</td>
</tr>
<tr>
<td></td>
<td>This lease was negotiated to house the new Sentencing Policy office.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 05/01/2020 – 04/30/2025</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>GOVERNOR’ S OFFICE OF ENERGY</td>
<td>BOAC, LTD.</td>
<td>$389,729</td>
</tr>
<tr>
<td></td>
<td>This relocation lease was negotiated to better serve the agency and to reduce the square footage.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 05/01/2020 – 06/30/2027</td>
<td>Located in Carson City</td>
<td></td>
</tr>
<tr>
<td>BOE #</td>
<td>LESSEE</td>
<td>LESSOR</td>
<td>AMOUNT</td>
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</tr>
<tr>
<td>8</td>
<td>NEVADA STATE BOARD OF PHARMACY</td>
<td>RYDER-DUDA VENTURES, LLC</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This amendment changes the start and end dates only.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 01/01/2019 – 12/31/2024</td>
<td>Located in Reno</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>PUBLIC DEFENDER'S OFFICE</td>
<td>MARIE BIGUE</td>
<td>$393,303</td>
</tr>
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<td>This is an extension of an existing lease.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Term of Lease: 06/01/2020 – 05/31/2027</td>
<td>Located in Carson City</td>
<td></td>
</tr>
</tbody>
</table>
**STATEWIDE LEASE INFORMATION**

1. **Agency:**
   Department of Health and Human Services
   Aging and Disability Services Division, Rural Regional Center
   3416 Goni Road, Bldg. D-132, Fiscal
   Carson City, Nevada 89706
   Lisa Tuttle
   T: 775.687.0532  F: 775.687.0573  E: lrtuttle@adsp.nv.gov

2. **Remarks:**
   Leasing Services negotiated this new lease to accommodate the expansion of the Rural Regional staff in Mesquite, Nevada

3. **Exceptions/Special notes:**

4. **Name of Lessor:** Morris Morris, LLC

5. **Address of Lessor:**
   855 Valley View Drive
   Mesquite, Nevada 89027

6. **Property contact:**
   Dr. Larry Morris
   T: 435.229.8426  F: 435.628.0633  E: larrymorris_855@hotmail.com

7. **Address of Lease property:**
   61 North Willow Street, Suite 6
   Mesquite, Nevada 89027

   a. **Square Footage:**
      - Reconfigurable
      - Usable: 800

   b. **Cost:**
      - **Rent:**
        - $1,176.00 per month
        - $1,176.00 per month
        - $1,200.00 per month
        - 12 months
        - Time frame: July 1, 2020 - June 30, 2021
        - Improvement cost per square foot: $1.47
        - Base Rent cost per square foot: $ -
        - Actual cost per square foot: $ -
        - Increase %: 0%
        - Increase %: 2%

   c. **Total Lease Consideration:**
      - $42,624.00

   d. **Total Improvement Cost:**
      - $ -

   e. **Option to renew:**
      - Yes
      - No
      - 365
      - Renewal terms: One (1) identical term

   f. **Holdover notice:**
      - # of Days required: 30
      - Holdover terms: 5% / 90

   g. **Term:**
      - Three (3) years

   h. **Pass-thrus/CAM/Taxes**
      - Landlord
      - Tenant

   i. **Utilities:**
      - Landlord
      - Tenant

   j. **Janitorial:**
      - Landlord
      - Tenant
      - 3 day
      - 5 day
      - Rural 3 day
      - Rural 5 day
      - Other (see special notes)

   k. **Repairs:**
      - Major: Landlord
      - Tenant
      - Minor: Landlord
      - Tenant

   l. **Comparable Area Market Rate Average:**
      - $1.61

   m. **Specific termination clause in lease:**
      - Breach/Default lack of funding

   n. **Lease will be paid for by Agency Budget Account Number:**
      - 3167

6. **This lease constitutes:**
   - An extension of an existing lease
   - An addition to current facilities
   - A relocation
   - A new location
   - Remodeling only
   - Other

   a. **Estimated Expenses:**
      - Moving: $0.00
      - Furnishings: $2,406.00
      - Data/Phones: $862.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit ____________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature: [Signature] Date: 2/24/2020

For Public Works Information:

7. State of Nevada Business License Information:

<p>| | |</p>
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<tr>
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<tbody>
<tr>
<td>a. Nevada Business ID Number:</td>
<td>NV19981033487</td>
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<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC ☑ INC ☐ CORP ☐ LP ☐</td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>☐ YES ☑ NO</td>
</tr>
<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?</td>
<td>☑ YES ☐ NO</td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>☑ YES ☐ NO</td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>☑ YES ☐ NO</td>
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<td>g. State of Nevada Vendor number:</td>
<td>T81042555</td>
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<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>☑ YES ☐ NO</td>
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8. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | |</p>
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<thead>
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<tbody>
<tr>
<td>a. If we have considered the reasonableness of the terms of this lease, including cost</td>
<td>☑ YES ☐ NO</td>
</tr>
<tr>
<td>b. If we have considered other state leased or owned space available for use by this agency</td>
<td>☑ YES ☐ NO</td>
</tr>
</tbody>
</table>

Authorized Signature: [Signature] Date: 3/3/20

For Board of Examiners | ☑ YES ☐ NO
STATEWIDE LEASE INFORMATION

1. Agency:
Department of Health and Human Services
Division of Public and Behavioral Health
Radiation Control Program
4150 Technology Way, Suite 300
Carson City, Nevada 89706
Tessa Grundy
T: 775.684.5915  F: 775.684.4211  E: contractunit@health.nv.gov

Remarks:
Leasing Services negotiated this Full Service lease extension to include a rent reduction, creating a savings of $5,870.26 in the first year.

Exceptions/Special notes:
Lessor to install new carpet and paint, at Lessor's sole expense.

2. Name of Lessor:
Flamingo Oakwood, LLC

3. Address of Lessor:
1620 South Los Angeles Street, Unit C
Los Angeles, California 90015

4. Property contact:
Newmark Knight Frank
3930 Howard Hughes Parkway, Suite 180
Las Vegas, Nevada 89169
Meaghan Levy
T: 702.405.1703  E: meaghan.levy@nkf.com

5. Address of Lease property:
2080 East Flamingo Road, Suite 319
Las Vegas, Nevada 89119

a. Square Footage:
   □ Rentable  3,763
   □ Usable

b. Cost:
   
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<tr>
<th>cost per month</th>
<th># of months in time frame</th>
<th>cost per year</th>
<th>time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Actual cost per square foot</th>
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<td>$ 7,148.70</td>
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<td>$ 85,796.40</td>
<td>April 1, 2020 - March 31, 2021</td>
<td>$0.00</td>
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<td>$1.90</td>
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<td>$ 7,300.22</td>
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<td>$ 87,602.64</td>
<td>April 1, 2021 - March 31, 2022</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.94</td>
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<td>$ 7,450.74</td>
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<td>$ 89,408.86</td>
<td>April 1, 2022 - March 31, 2023</td>
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<td>$1.98</td>
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<td>$ 7,801.26</td>
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<td>$ 91,215.12</td>
<td>April 1, 2023 - March 31, 2024</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.02</td>
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<td>$ 7,751.76</td>
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<td>$ 93,021.36</td>
<td>April 1, 2024 - March 31, 2025</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.06</td>
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<td>$ 7,902.30</td>
<td>12</td>
<td>$ 94,827.60</td>
<td>April 1, 2025 - March 31, 2026</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.10</td>
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<td>$ 8,052.82</td>
<td>12</td>
<td>$ 96,633.84</td>
<td>April 1, 2026 - March 31, 2027</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.14</td>
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<td>84</td>
<td>$ 638,505.84</td>
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</tbody>
</table>

   Increase %
   2%

   Total Lease Consideration: $ -

d. Total Improvement Cost:

   e. Option to renew:
   □ Yes   □ No
   # of Days required 365
   Renewal terms: One (1) Identical Term
   
   f. Holdover notice:
   □ Yes   □ No
   # of Days required 30
   Holdover terms: 5%/80

   g. Term:
   □ Seven (7) Years
   
   h. Pass-thrus/CAM/Taxes:
   □ Landlord  □ Tenant
   
   i. Utilities:
   □ Landlord  □ Tenant
   
   j. Janitorial:
   □ Landlord  □ Tenant  3 day  5 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)
   
   k. Repairs:
   □ Landlord  □ Tenant
   
   l. Comparable Area Market Rate Average: $2.09
   
   m. Specific termination clause in lease:
   Breach/Default lack of funding
   
   n. Lease will be paid for by Agency Budget Account Number: 101

6. This lease constitutes:
   □ An extension of an existing lease
   □ An addition to current facilities
   □ A relocation
   □ A new location
   □ Remodeling only
   □ Other

   a. Estimated Expenses:
   Moving: $0.00  Furnishings: $0.00  Data/Phones: $0.00

   RECEIVED
   MAR - 6 2023

Page 1 of 2
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ V No _____

Dec Unit _______________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature 2/26/20

Date

For Public Works Information:

7. State of Nevada Business License Information:

   a. Nevada Business ID Number: NV20191584461
      Exp: 9/30/2020
   
   b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC ☑ INC ☐ CORP ☐ LP ☐
   
   c. Is the Contractor Exempt from obtaining a Business License:
      ☐ YES ☐ NO

   d. Is the Contractor's Name the same as the Legal Entity Name?
      ☐ YES ☐ NO

   e. Does the Contractor have a current Nevada State Business License (SBL)?
      ☐ YES ☐ NO

   f. Is the Legal Entity active and in good standing with the Nevada Secretary of State's Office?
      ☐ YES ☐ NO

   g. State of Nevada Vendor number: T32009072
   
   h. Is this an Arms Length Transaction ☐ YES ☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

   a. I/we have considered the reasonableness of the terms of this lease, including cost
      ☐ YES ☐ NO

   b. I/we have considered other state leased or owned space available for use by this agency
      ☐ YES ☐ NO

Authorized Signature 3/5/20

Public Works Division

For Board of Examiners ☐ YES ☐ NO
Date: March 13, 2020

To: Aaron Franz, Budget Analyst

From: Leanne Lima, Public Works Division, Leasing Services
llima@admin.nv.gov 775-684-1824

Subject: For placement on April’s BOE meeting

Projected BOE Date: April 14, 2020  BOE Deadline Date: March 10, 2020

Lessor: FLAMINGO OAKWOOD, LLC
Tenant: Department of Health and Human Services, Division of Public and Behavioral Health, Radiation Control Program
Property Location: 2080 East Flamingo Road, Suite 319, Las Vegas

This memo is a clarification for a retroactive start date of April 1, 2020 for the lease Dated January 22, 2020. This lease was negotiated to include a rent reduction with a savings of $5,870.28 in the first year of the lease. The owner agreed to allow for an April 1, 2020 start date for new rents.

Current cost per square foot is $2.03, the new cost will be $1.90.

The only state space in Las Vegas is in the northern geographical location of the city, which does not encompass this address.

Thank you,

Leanne Lima
STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
   Division of Welfare and Supportive Services
   1470 College Parkway
   Carson City, Nevada 89706
   Tomi Casey
   (775) 684-0770 fax: (775) 684-0827 tocasey@dwsesnv.gov

Remarks: After attempting to secure an alternate location within Hawthorne which would better serve DWSS needs,
Leasing Services negotiated this lease renewal at the existing rate with a lower rate of increase over the five
(5) year term than the current lease agreement.

Exceptions/Special notes:

MAR 10 2020

2. Name of Lessor: Synergy NV, LLC

3. Address of Lessor: PO Box 2410
   Minden, Nevada 89423

4. Property contact: Cole S. Smith
   Sierra Nevada Realty Group Inc.
   PO Box 2410
   Minden, Nevada 89423
   (775) 690-2916 fax: (775) 782-5180 cole@s-nrg.com

5. Address of Lease property: 1000 C Street
   Hawthorne, Nevada 89415

a. Square Footage: 1,723

b. Cost:

<table>
<thead>
<tr>
<th>Increase %</th>
<th>cost per month</th>
<th># of months in time frame</th>
<th>cost per year</th>
<th>time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Approxi-mate cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>2%</td>
<td>$ 1,636.85</td>
<td>12</td>
<td>$ 19,642.20</td>
<td>May 1, 2020 - April 30, 2021</td>
<td>0.00</td>
<td>0.00</td>
<td>$ 0.95</td>
</tr>
<tr>
<td>0%</td>
<td>$ 1,666.59</td>
<td>12</td>
<td>$ 20,035.08</td>
<td>May 1, 2021 - April 30, 2022</td>
<td>0.00</td>
<td>0.00</td>
<td>$ 0.97</td>
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<tr>
<td>2%</td>
<td>$ 1,702.98</td>
<td>12</td>
<td>$ 20,435.76</td>
<td>May 1, 2023 - April 30, 2024</td>
<td>0.00</td>
<td>0.00</td>
<td>$ 0.99</td>
</tr>
<tr>
<td>0%</td>
<td>$ 1,702.98</td>
<td>12</td>
<td>$ 20,435.76</td>
<td>May 1, 2024 - April 30, 2025</td>
<td>0.00</td>
<td>0.00</td>
<td>$ 0.99</td>
</tr>
</tbody>
</table>

c. Total Lease Consideration: $ 100,583.88

d. Total Improvement Cost: $ 0.00

e. Option to renew: ☐ Yes ☐ No 365 Renewal terms: One (1) Identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90
g. Term: Five (5) years
h. Pass-thru/CAM/Taxes ☐ Landlord ☐ Tenant
i. Utilities: ☐ Landlord ☐ Tenant
j. Janitorial: ☐ Landlord ☐ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: ☐ Major: ☐ Landlord ☐ Tenant Minor: ☐ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $1.66
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3233

6. Purpose of the lease: To house the Department of Welfare and Supportive Services

7. This lease constitutes: ☐ An extension of an existing lease
   ☐ An addition to current facilities
   ☐ A relocation
   ☐ A new location
   ☐ Remodeling only
   ☐ Other

a. Estimated Expenses: Moving: $0 Furnishings: $0 Data/Phones: $0
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET:

Yes X No _____ Dec Unit _____ included in base budget. Renewal

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature 2/13/2020

Date

For Public Works Information:

8. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC □ INC □ CORP □ LP □</td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License: □ YES □ NO</td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
</tr>
<tr>
<td>d. Is the Contractor's Name the same as the Legal Entity Name? □ YES □ NO</td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)? □ YES □ NO</td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office? □ YES □ NO</td>
</tr>
<tr>
<td>g. State of Nevada Vendor number: T27033757</td>
</tr>
<tr>
<td>h. Is this an Arm's Length Transaction □ YES □ NO</td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. I/we have considered the reasonableness of the terms of this lease, including cost □ YES □ NO |
| b. I/we have considered other state leased or owned space available for use by this agency □ YES □ NO |

Authorized Signature 3/10/20

Date

Public Works Division

For Board of Examiners □ YES □ NO

Page 2 of 2
STATEWIDE LEASE INFORMATION

1. Agency:
   Department of Indigent Defense Services
   896 West Nye Lane, Suite 202
   Carson City, Nevada 89703
   Marcel Ryba
   T: 775.687.0138  F: 775.431.0527  E: mryba@didc.nv.gov

   Remarks:
   Leasing Services negotiated this new location to house the Indigent Defense office.

2. Name of Lessor:
   Avalon Nevada Investments, LLC

3. Address of Lessor:
   c/o John Uhart Commercial Real Estate Property
   301 West Washington Street, Suite 1
   Carson City, Nevada 89703

4. Property contact:
   John Uhart
   T: 775.884.1896  F: 775.884.4896  E: fuhart@ccim.net

5. Address of Lease property:
   896 West Nye Lane, Suite 202
   Carson City, Nevada 89703

   a. Square Footage:
      □ Rentable 1,206
      □ Usable 1,206

   b. Cost:
      | Improvement | Base Rent | Approx. Cost per |
      | cost per    | cost per  | square foot     |
      | month       | year      |               |
      | time frame  |           |               |
      |             |           |               |
      | $1,566.50   | $18,798.00| May 1, 2020 - April 30, 2021 | $0.00 | $0.00 | $1.30 |
      | $1,566.50   | $18,798.00| May 1, 2021 - April 30, 2022 | $0.00 | $0.00 | $1.30 |
      | $1,629.16   | $19,549.92| May 1, 2022 - April 30, 2023 | $0.00 | $0.00 | $1.35 |
      | $1,629.16   | $19,549.92| May 1, 2023 - April 30, 2024 | $0.00 | $0.00 | $1.35 |
      | $1,694.33   | $20,331.96| May 1, 2024 - April 30, 2025 | $0.00 | $0.00 | $1.41 |

   c. Total Improvement Cost: $0.00

   d. Total Improvement Cost: $0.00

   e. Option to renew:
      □ Yes  □ No  365 Renewal terms: One (1) Identical Term

   f. Holdover notice:
      □ Yes  □ No  30 Holdover terms: 5% per

   g. Term:
      □ Five (5) Years

   h. Pass-thru/CAM/Taxes:
      □ Landlord  □ Tenant

   i. Utilities:
      □ Landlord  □ Tenant

   j. Janitorial:
      □ Landlord  □ Tenant

   k. Repairs:
      □ Major  □ Landlord  □ Tenant

   l. Comparable Area Market Rate Average: $1.45

   m. Specific termination clause in lease: Breach/Default lack of funding

   n. Lease will be paid for by Agency Budget Account Number: 1003

6. This lease constitutes:
   □ An extension of an existing lease .
   □ An addition to current facilities
   □ A relocation
   □ A new location
   □ Remodeling only
   □ Other

   a. Estimated Expenses:
      □ Moving: $0.00
      □ Furnishings: $0.00
      □ Data/Phones: $0.00

   b. Total Improvement Cost: $0.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐ No ☐ Dec Unit __________________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature 3/2/20
Date

For Public Works Information:

7. State of Nevada Business License Information:

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC ☑ INC ☐ CORP ☐ LP ☐</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>If yes, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>If no, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>If no, please explain in exceptions section</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of State's Office?</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>T32002712</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If we have considered the reasonableness of the terms of this lease, including cost</td>
<td>☑ YES ☐ NO</td>
</tr>
<tr>
<td>b. If we have considered other state leased or owned space available for use by this agency</td>
<td>☑ YES ☐ NO</td>
</tr>
</tbody>
</table>

Authorized Signature 3/3/20
Date
Public Works Division

For Board of Examiners ☑ YES ☐ NO
## STATEWIDE LEASE INFORMATION

### 1. Agency:
Department of Motor Vehicles  
556 Wright Way  
Carson City, Nevada 89711  
Gareth Jones  
(775) 684-4804  Fax: (775) 684-4724 gjones01@dmv.nv.gov

### Remarks:
Leasing Services negotiated this lease renewal which created a savings of $20,622.28 or 36.05% over the first year.

### Exceptions/Special notes:

### 2. Name of Lessor:
Mesquite Center Nevada, LLC

### 3. Address of Lessor:
c/o Optim Property Solutions

### 4. Property contact:
Optim Property Solutions  
400 North Stephen Street, Suite 205  
Las Vegas, Nevada 89104  
Nancy Regal  
(702) 936-6588  Fax: (702) 936-4838 n.regal@optimpmolutions.com

### 5. Address of Lease property:
550 West Pioneer Boulevard, Unit 120  
Mesquite, Nevada 89027

<table>
<thead>
<tr>
<th>a. Square Footage:</th>
<th>1,482 plus 150' x 50' motorcycle testing area</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>b. Cost:</th>
<th>cost per month</th>
<th># of months in time frame</th>
<th>cost per year</th>
<th>time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Approximate cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase %</td>
<td>$2,625.15</td>
<td>12</td>
<td>$33,501.80</td>
<td>May 1, 2020 - April 30, 2021</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.91</td>
</tr>
<tr>
<td>2%</td>
<td>$2,657.15</td>
<td>12</td>
<td>$34,670.80</td>
<td>May 1, 2021 - April 30, 2022</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.94</td>
</tr>
<tr>
<td>2%</td>
<td>$2,699.29</td>
<td>12</td>
<td>$35,971.48</td>
<td>May 1, 2022 - April 30, 2023</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.98</td>
</tr>
<tr>
<td>2%</td>
<td>$3,008.07</td>
<td>12</td>
<td>$38,104.88</td>
<td>May 1, 2023 - April 30, 2024</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.02</td>
</tr>
<tr>
<td>2%</td>
<td>$3,068.03</td>
<td>12</td>
<td>$38,698.36</td>
<td>May 1, 2024 - April 30, 2025</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2.06</td>
</tr>
</tbody>
</table>

| c. Total Lease Consideration: | $176,428.28 |
| d. Total Improvement Cost: | $0.00 |

| e. Option to renew: | Yes |
| f. Holdover notice: | No |
| g. Term: | 5 years |
| h. Pass-thru/CAM/Taxes | Landlord |
| i. Utilities: | Tenant |
| j. Janitorial: | Tenant |
| k. Repairs: | Tenant |
| l. Comparative Area Market Rate Average: | $2.50 |
| m. Specific termination clause in lease: | Breach/Default lack of funding |
| n. Lease will be paid for by Agency Budget Account Number: | 4735 |

### 6. Purpose of the lease:
To house the Department of Motor Vehicles

### 7. This lease constitutes:
- [ ] An extension of an existing lease
- [ ] An addition to current facilities
- [ ] A relocation
- [ ] A new location
- [ ] Remodeling only
- [ ] Other

<table>
<thead>
<tr>
<th>a. Estimated Expenses:</th>
<th>Moving: $0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Furnishings: $0.00</td>
</tr>
<tr>
<td></td>
<td>Date/Phones: $0.00</td>
</tr>
</tbody>
</table>
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ______ No ________ Dec Unit _________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature __________________________ Date _________________

For Public Works Information:

8. State of Nevada Business License Information:

<table>
<thead>
<tr>
<th>a. Nevada Business ID Number: NV20121654997</th>
<th>Exp 10/31/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a: LLC ☐ INC ☐ CORP ☐ LP ☐</td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License: ☐ YES ☐ NO</td>
<td></td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?: ☐ YES ☐ NO</td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)? ☐ YES ☐ NO</td>
<td></td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?: ☐ YES ☐ NO</td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number: T28034583</td>
<td></td>
</tr>
<tr>
<td>h. Is this an Arms Length Transaction ☐ YES ☐ NO</td>
<td></td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| a. Have we considered the reasonableness of the terms of this lease, including cost ☐ YES ☐ NO |
| b. Have we considered other state leased or owned space available for use by this agency ☐ YES ☐ NO |

Authorized Signature __________________________ Date _________________

Public Works Division __________________________

For Board of Examiners ☐ YES ☐ NO
1. **Agency:**
   Department of Sentencing Policy  
   625 Fairview Drive, Suite 121  
   Carson City, Nevada 89701  
   Victoria Gonzalez  
   T: 775.684.0231  E: vfgonzalez@ndsp.nv.gov

2. **Remarks:**
   Leasing Services negotiated this new location to house the Sentencing Policy office.

3. **Exceptions/Special notes:**
   This long term lease replaces the current month to month lease.

4. **Name of Lessor:**
   Hub Group, LLC

5. **Address of Lessor:**
   c/o John Uhart Commercial Real Estate Property  
   301 West Washington Street, Suite 1  
   Carson City, Nevada 89703

6. **Property contact:**
   John Uhart  
   T: 775.884.1896  F: 775.884.4896  Ejfuhart@ccim.net

7. **Address of Lease property:**
   625 Fairview Drive, Suite 121  
   Carson City, Nevada 89701

<table>
<thead>
<tr>
<th>a. Square Footage:</th>
<th>☐ Rentable</th>
<th>☐ Usable</th>
<th>525</th>
</tr>
</thead>
</table>

8. **Cost:**

<table>
<thead>
<tr>
<th>Increase %</th>
<th>Month</th>
<th># of months in time frame</th>
<th>Cost per year</th>
<th>Time frame</th>
<th>Improvement cost per square foot</th>
<th>Base Rent cost per square foot</th>
<th>Approx. Cost per square foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>0%</td>
<td>$882.50</td>
<td>12</td>
<td>$8,190.00</td>
<td>May 1, 2020 - April 30, 2021</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.30</td>
</tr>
<tr>
<td>4%</td>
<td>$828.50</td>
<td>12</td>
<td>$8,190.00</td>
<td>May 1, 2021 - April 30, 2022</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.30</td>
</tr>
<tr>
<td>0%</td>
<td>$709.80</td>
<td>12</td>
<td>$8,517.60</td>
<td>May 1, 2022 - April 30, 2023</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.35</td>
</tr>
<tr>
<td>4%</td>
<td>$709.80</td>
<td>12</td>
<td>$8,517.60</td>
<td>May 1, 2023 - April 30, 2024</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.35</td>
</tr>
<tr>
<td>4%</td>
<td>$737.39</td>
<td>12</td>
<td>$8,484.88</td>
<td>May 1, 2024 - April 30, 2025</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1.40</td>
</tr>
</tbody>
</table>

9. **Total Lease Consideration:**
   60 | $42,263.88

10. **Total Improvement Cost:**
    $0.00

11. **Option to renew:**
    ☐ Yes  ☐ No  365  Renewal terms:  One (1) Identical Term

12. **Holdover notice:**
    # of Days required: 30  Holdover terms: 5%/90

13. **Term:**
    Five (5) Years

14. **Pass-thrus/CAM/Taxes**
    ☐ Landlord  ☐ Tenant

15. **Utilities:**
    ☐ Landlord  ☐ Tenant

16. **Janitorial:**
    ☐ Landlord  ☐ Tenant  ☐ 3 day  ☐ 5 day  ☐ Rural 3 day  ☐ Rural 5 day  ☐ Other (see special notes)

17. **Repairs:**
    ☐ Major  ☐ Landlord  ☐ Tenant  ☐ Minor  ☐ Landlord  ☐ Tenant

18. **Comparable Area Market Rate Average:**
    $1.45

19. **Specific termination clause in lease:**
    Breach/Default lack of funding

20. **Lease will be paid for by Agency Budget Account Number:**
    1010

21. **This lease constitutes:**
    ☐ An extension of an existing lease  
    ☐ An addition to current facilities  
    ☐ A relocation  
    ☐ A new location  
    ☐ Remodeling only  
    ☐ Other,  
    ☐ Data/Phones: $0.00

---

**RECEIVED**

MAR - 5 2020

GOVERNOR'S FINANCE OFFICE

BUDGET DIVISION
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes____ No____ Dec Unit __________________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 2/27/20

Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</td>
<td>LLC ☑ INC ☐ CORP ☐ LP ☐</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?</td>
<td>☐ YES ☑ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td>TBD</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>h. Is this an Arms Length Transaction.</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>a. I/we have considered the reasonableness of the terms of this lease, including cost</td>
<td>☑ YES ☐ NO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. I/we have considered other state leased or owned space available for use by this agency</td>
<td>☑ YES ☐ NO</td>
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</tr>
</tbody>
</table>

[Signature] 3/3/20

Authorized Signature Date

Public Works Division

☑ For Board of Examiners ☑ YES ☐ NO
**STATEWIDE LEASE INFORMATION**

1. **Agency:**
   Governor's Office of Energy  
   600 East William Street, Suite 200  
   Carson City, Nevada 89701  
   Pat Malloy  
   T: 775.687.1860  F: 775.687.1869  E: pmalloy@energy.nv.gov

2. **Remarks:**
   Leasing services negotiated this relocation to better serve the agency, and reduces the square footage which created a savings of $27,871.84 in the first year, including the abated rents.

3. **Exceptions/Special notes:**
   2 months of abated rent ($8,754.00)

4. **Name of Lessor:**
   BOAC, Ltd.

5. **Address of Lessor:**
   c/o NAI Alliance  
   1000 North Division Street, Suite 202  
   Carson City, Nevada 89703

6. **Property contact:**
   Cheryl Evans  
   T: 775.546.2890  E: cevans@naialliance.com

7. **Address of Lease property:**
   600 E William Street, Suites 200 and 210  
   Carson City, Nevada 89701

<table>
<thead>
<tr>
<th>a. Square Footage:</th>
<th>2,918</th>
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</thead>
<tbody>
<tr>
<td>b. Cost:</td>
<td></td>
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</tbody>
</table>
| Increase % | $4,377.00  
2% | $4,464.54  
2% | $4,552.08  
2% | $4,639.62  
2% | $4,727.16  
2% | $4,814.70  
2% | $4,902.24  
| 86 | $389,728.08 |
| d. Total Improvement Cost: | $4,600.00 |
| e. Option to renew: | Yes  
No | No  
| f. Holdover notice: | 365  
Renewal terms: | One (1) Identical Term  
Holdover terms: | 5%/90 |
| g. Term: | Seven (7) Years Two (2) Months |
| h. Pass-thrus/CAM/Taxes | \( \text{Landlord} \)  
\( \text{Tenant} \) |
| i. Utilities: | \( \text{Landlord} \)  
\( \text{Tenant} \) |
| j. Janitorial: | \( \text{Landlord} \)  
\( \text{Tenant} \)  
3 day  
5 day  
Rural 3 day  
Rural 5 day  
Other (see special notes) |
| k. Repairs: | \( \text{Major} \)  
\( \text{Minor} \) |
| l. Comparable Area Market Rate Average: | $1.63 |
|m. Specific termination clause in lease: | Breach/Default lack of funding |
| n. Lease will be paid for by Agency Budget Account Number: | 4963 |

6. **This lease constitutes:**
   - An extension of an existing lease
   - An addition to current facilities
   - A relocation
   - A new location
   - Remodeling only
   - Other

7. **Estimated Expenses:**
   - Moving: $2,400.00  
   - Furnishings: $0.00  
   - Data/Phones: $1,125.00
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ___ No ___  Dec Unit ________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature: ___________________________ Date: 3/10/20

For Public Works Information:

7. State of Nevada Business License Information:
   a. Nevada Business ID Number: NV20131405858
      Exp: 7/31/2020
   b. The Contractor is registered with the Nevada Secretary of State's Office as a: LTD ☐ INC ☐ CORP ☐ LP ☐
   c. Is the Contractor Exempt from obtaining a Business License: ☐ YES ☐ NO
   *If yes, please explain in exceptions section
   d. Is the Contractors Name the same as the Legal Entity Name? ☐ YES ☐ NO
      *If no, please explain in exceptions section
   e. Does the Contractor have a current Nevada State Business License (SBL)? ☐ YES ☐ NO
      *If no, please explain in exceptions section
   f. Is the Legal Entity active and in good standing with the Nevada Secretary of State's Office? ☐ YES ☐ NO
   g. State of Nevada Vendor number: T320003817
      ☐ YES ☐ NO
   h. Is this an Arms Length Transaction ☐ YES ☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:
   a. I/we have considered the reasonableness of the terms of this lease, including cost ☐ YES ☐ NO
   b. I/we have considered other state leased or owned space available for use by this agency ☐ YES ☐ NO

Authorized Signature: ___________________________ Date: 3/10/20
Public Works Division

For Board of Examiners ☐ YES ☐ NO

Page 2 of 2
**REAL PROPERTY (FOR BOARDS AND COMMISSIONS)
OR STORAGE LEASE INFORMATION**

**RECEIVED**

FEB 26, 2020

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

1. **Agency (Lessee):** Nevada State Board of Pharmacy

   **Purpose:** Amendment to lease start and end date to reflect actual move in date due to a delay in tenant improvement completion. Amendment to rent schedule to reflect actual move in date and rent adjustment dates. Addition of Right of First Refusal to lease agreement. Total dollar value and length of lease remain the same as original agreement.

   **Exceptions/Special Lease Terms:**
   - 1/1/2025 - 12/31/2025: Yearly rent of $185,614.48 - Cost/sq ft $2.28
   - 1/1/2026 - 12/31/2026: Yearly rent of $171,612.84 - Cost/sq ft $2.35
   - 1/1/2027 - 12/31/2027: Yearly rent of $176,761.20 - Cost/sq ft $2.42
   - 1/1/2028 - 12/31/2028: Yearly rent of $1182,064.12 - Cost/sq ft $2.49

2. **Name of Landlord (Lessor):** Ryder-Duda Ventures, LLC.

3. **Address of Landlord:**
   - 985 Damonte Ranch Pkwy, Suite 140
   - Reno, Nevada 89521

4. **Property Contact:**
   - Steve Thomsen
   - 775-823-3788
   - steve@ryderhomes.com

5. **Address of Lease Property:**
   - 985 Damonte Ranch Pkwy, Suite 140
   - Reno, Nevada 89521

   **a. Square Footage or Unit Description:**
   - 8088 sq ft

6. **Option to Renew:**
   - Yes [☑] No [□]
   - Renewal Terms: One 5 year term with written notice and BOE

7. **Holdover Notice:**
   - # of Days Required: [☐] Holdover Terms: After expiration, the lease shall become a month to month lease in the amount equal to 110% of the rent payable for the last month during term.

8. **Term:**
   - [☑] Landlord [☐] Tenant

9. **Utilities:**
   - [☑] Landlord [☐] Tenant

10. **Janitorial:**
    - [☑] Landlord [☐] Tenant

11. **Repairs:**
    - [☐] Landlord [□] Tenant

12. **Comparable Market Rate:**
    - $1.75/sq ft. The landlord is amortizing $0.16/sq ft into our rate for tenant improvements

13. **Specific termination clause in lease:**
    - [□] Breach/Default/Lack of Funding

14. **Lease will be paid for by Agency Budget Account Number or BOC Number:**
    - BDC B022 - Nevada State Board of Pharmacy

15. **BOE Threshold:**
    - [☐] An extension of an existing lease
    - [☐] An addition to current facilities (requires a remark)
    - [☑] A relocation (requires a remark)
    - [☐] A new location (requires a remark)
    - [☐] Remodeling only

16. **Estimated Moving Expenses:**
    - $40,000

17. **Furnishings:**
    - $8,000

18. **Data/Phones:**
    - $2,000

---

Page 1 of 2
PROPERTY OR STORAGE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE AND STORAGE SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes [X] No [ ] Dec Unit __________________________

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature __________________________ Date 2-24-2020

State of Nevada Business License Information:

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<thead>
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<tbody>
<tr>
<td>a. Nevada Business ID Number:</td>
<td></td>
<td>NV20091454220 Exp: 10/31/2020</td>
</tr>
<tr>
<td>b. The Contractor is registered with the Nevada Secretary of State’s Office as a:</td>
<td>LLC</td>
<td>INC. X CORP.</td>
</tr>
<tr>
<td>c. Is the Contractor Exempt from obtaining a Business License:</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>*If yes, please explain in exceptions section</td>
<td></td>
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<tr>
<td>d. Is the Contractors Name the same as the Legal Entity Name?</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
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</tr>
<tr>
<td>e. Does the Contractor have a current Nevada State Business License (SBL)?</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>*If no, please explain in exceptions section</td>
<td></td>
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</tr>
<tr>
<td>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>g. State of Nevada Vendor number:</td>
<td></td>
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<tr>
<td>h. Is this an Arms Length Transaction</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>a. If we have considered the reasonableness of the terms of this lease, including cost</td>
<td>YES</td>
</tr>
<tr>
<td>b. If we have considered other state leased or owned space available for use by this agency</td>
<td>YES</td>
</tr>
</tbody>
</table>

Please Note: Dates for lease commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
STATEWIDE LEASE INFORMATION

1. Agency:
   Public Defender's Office
   511 East Robinson Street
   Carson City, Nevada 89701
   Tosca Renner
   T: 775.684.1080  F: 775.687.4993  E: trommer@nspd.nv.gov

2. Remarks:
   Lessor to demo downstairs wall & door, new wall at entry, steel frame door w/ electrical strike, install 4x4 window w/voice port & stool w/cash tray, ADA restroom work, infill opening upstairs & add door, paint, carpet.

3. Exceptions/Special notes:
   Lessor to pay $20,821.38 towards improvements, Tenant to pay $8,000.00 towards improvements (not included in rent payments).

4. Name of Lessor:
   Marie Bigue

5. Address of Lessor:
   312 Helen Drive
   Milpitas, California 94030

6. Property contact:
   John Uhart
   Commercial Real Estate Property
   301 West Washington Street, Suite 1
   Carson City, Nevada 89701
   John Uhart
   T: 775.884.1896  F: 775.884.4896  E:jfuhart@ccim.net

5. Address of Lease property:
   511 East Robinson Street, Suite 1
   Carson City, Nevada 89701

   a. Square Footage:
      □ Rentable  □ Usable  3,218

   b. Cost:
      | # of months | cost per month | cost per year | time frame | Improvement  | Base Rent  | Cost per |
      | in time frame |               |              |           | cost per square foot | cost per square foot | square foot |
      |             |               |              |           |                  |                  |          |
      | 12          | $ 4,408.65    | $ 52,903.92  | June 1, 2020 - May 31, 2021 | $0.00  | $0.00 | $1.37
      | 12          | $ 4,486.83    | $ 53,361.56  | June 1, 2021 - May 31, 2022 | $0.00  | $0.00 | $1.40
      | 12          | $ 4,686.77    | $ 56,041.24  | June 1, 2022 - May 31, 2023 | $0.00  | $0.00 | $1.45
      | 12          | $ 4,678.51    | $ 66,121.12  | June 1, 2023 - May 31, 2024 | $0.00  | $0.00 | $1.48
      | 12          | $ 4,772.08    | $ 57,264.96  | June 1, 2024 - May 31, 2025 | $0.00  | $0.00 | $1.48
      | 12          | $ 4,867.52    | $ 58,410.24  | June 1, 2025 - May 31, 2026 | $0.00  | $0.00 | $1.51
      | 12          | $ 4,964.87    | $ 59,758.44  | June 1, 2026 - May 31, 2027 | $0.00  | $0.00 | $1.54

   c. Total lease consideration:
      84 $ 393,302.88

   d. Total Improvement Cost:
      $0.00

   e. Option to renew:
      □ Yes  □ No  365 Renewal terms: One (1) Identical Term

   f. Holdover notice:
      □ Yes  □ No  365 Holdover terms: 60/90

   g. Term:
      □ 7 Years  □ 10 Years

   h. Pass-thru/CAM/Taxes:
      □ Landlord  □ Tenant

   i. Utilities:
      □ Landlord  □ Tenant

   j. Janitorial:
      □ Landlord  □ Tenant  □ 3 day  □ 5 day  □ Rural 3 day  □ Rural 5 day  □ Other (specify notes)

   k. Repairs:
      □ Major: □ Landlord  □ Tenant  □ Minor: □ Landlord  □ Tenant

   l. Comparable Area Market Rate Average:
      $1.63

   m. Specific termination clause in lease:
      □ Breach/Default lack of funding

   n. Lease will be paid for by Agency Budget Account Number:
      1499

6. This lease constitutes:
   □ An extension of an existing lease
   □ An addition to current facilities
   □ A relocation
   □ A new location
   □ Remodeling only
   □ Other

   a. Estimated Expenses:
      □ Moving: $0.00  □ Furnishings: $0.00  □ Data/Phones: $0.00

Page 1 of 2
STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐ No ☐ Dec Unit ☒

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature ☒ Date 3/4/20

For Public Works Information:

7. State of Nevada Business License Information:


b. The Contractor is registered with the Nevada Secretary of State’s Office as a: ☐ LLC ☐ INC ☐ CORP ☐ LP ☐

c. Is the Contractor Exempt from obtaining a Business License: ☐ YES ☐ NO

*d If yes, please explain in exceptions section

d. Is the Contractors Name the same as the Legal Entity Name? ☐ YES ☐ NO

*e If no, please explain in exceptions section

e. Does the Contractor have a current Nevada State Business License (SBL)? ☐ YES ☐ NO

*f If no, please explain in exceptions section

g. State of Nevada Vendor number: T32009621

h. Is this an Arms Length Transaction ☐ YES ☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost ☐ YES ☐ NO

b. I/we have considered other state leased or owned space available for use by this agency ☐ YES ☐ NO

Authorized Signature ☒ Date 3/13/20

Public Works Division ☒

For Board of Examiners ☐ YES ☐ NO
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>018</td>
<td>GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION</td>
<td>FEDERAL</td>
<td>$150,000</td>
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<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new interlocal agreement to provide programs to support apprenticeship activities, increase apprentices from under-represented populations and expand apprenticeship opportunities.</td>
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<td>018</td>
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<tr>
<td>2.</td>
<td>030</td>
<td>ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE</td>
<td>CHRISTOPHER R. VILLARREAL</td>
<td>FEE: REGULATORY ASSESSMENTS</td>
<td>$175,000</td>
<td>Professional Service</td>
</tr>
<tr>
<td></td>
<td>030</td>
<td>Contract Description: This is a new contract to provide ongoing professional services as an expert witness as well as technical expertise and support in analyzing electric and gas utilities.</td>
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<td>030</td>
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<td>3.</td>
<td>040</td>
<td>SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM</td>
<td>CENTER FOR INTERNET SECURITY</td>
<td>FEDERAL</td>
<td>$89,280</td>
<td>Sole Source</td>
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<tr>
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<td>040</td>
<td>Contract Description: This is the first amendment to the original contract which provides network monitoring, analysis and quarterly reporting on cybersecurity threats to county voter registration databases utilizing previously purchased Albert sensors for 12 rural Nevada counties. This amendment extends the termination date from June 30, 2020 to August 31, 2021 and increases the maximum amount from $100,080 to $189,360 due to the continue these services.</td>
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<td>040</td>
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<td>4.</td>
<td>070</td>
<td>DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT</td>
<td>SIMMONS GROUP NEVADA, LLC</td>
<td>OTHER: INTERNAL SERVICE FUNDS</td>
<td>$440,000</td>
<td>Professional Service</td>
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<tr>
<td></td>
<td>070</td>
<td>Contract Description: This is a new contract to provide negotiation services related to collective bargaining to ensure proper ground rules and plans are in place, in response to SB135 from the 2019 Legislative Session.</td>
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<td>070</td>
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Board of Examiners' Meeting
April 14, 2020
Agenda Item 11
<table>
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<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tbody>
<tr>
<td>082</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS – NON-EXEC</td>
<td>CARPENTER SELLERS DEL GATTO ARCHITECTS, PC</td>
<td>GENERAL</td>
<td>$82,180</td>
<td>Professional Service</td>
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<tr>
<td>082</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC</td>
<td>DLR GROUP ARCHITECTURE &amp; ENGINEERING, INC.</td>
<td>OTHER: INMATE WELFARE ACCOUNT</td>
<td>$57,810</td>
<td>Professional Service</td>
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<tr>
<td>082</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC</td>
<td>PETTY &amp; ASSOCIATES, INC.</td>
<td>BONDS</td>
<td>$135,000</td>
<td>Professional Service</td>
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## CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
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<tbody>
<tr>
<td>8.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC</td>
<td>CORE CONSTRUCTION SERVICES OF NEVADA, INC.</td>
<td>GENERAL</td>
<td>$295,075</td>
<td>Professional Service</td>
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<tr>
<td>9.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC</td>
<td>TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK</td>
<td>GENERAL</td>
<td>$259,556</td>
<td>Professional Service</td>
</tr>
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<td>10.</td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN’S CIP PROJECTS – NON-EXEC</td>
<td>DINTER ENGINEERING COMPANY</td>
<td>BONDS 53% FEDERAL 47%</td>
<td>$63,590</td>
<td>Professional Service</td>
</tr>
</tbody>
</table>

### Contract Description:

#### 8. DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC

This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Office Building Remodel CIP project, to include design construction and bid documents to provide advance planning through construction documents for the remodel of the interior spaces of the Grant Sawyer building in Las Vegas: CIP Project No. 19-P01; SPWD Contract No. 113359.

**Term of Contract:** Upon Approval - 06/30/2023  
**Contract #:** 22927

#### 9. DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC

This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building - Advanced Planning Renovation and Seismic Retrofit CIP project, to include schematic design for seismic strengthening and a major remodel of the Heroes Memorial Building and Annex: CIP Project No. 19-P02; SPWD Contract No. 113390.

**Term of Contract:** Upon Approval - 06/30/2023  
**Contract #:** 22999

#### 10. DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN’S CIP PROJECTS – NON-EXEC

This is a new contract to provide professional architectural/engineering services for Washoe County Armory - Install Emergency Generator CIP project, to include installation of an emergency generator, automatic transfer switch and remote monitoring control unit: CIP Project No. 19-M26; SPWD Contract No. 113389.

**Term of Contract:** Upon Approval - 06/30/2023  
**Contract #:** 22961
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC</td>
<td>LUMOS &amp; ASSOCIATES</td>
<td>GENERAL 91% FEDERAL 9%</td>
<td>$264,800</td>
<td>Professional Service</td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Hobart Creek Reservoir Dam - Advanced Planning CIP project, to develop the evaluation and corrective measure proposals for the Hobart Creek Reservoir Dam: CIP Project No. 19-S04B; SPWD Contract No. 113403. Term of Contract: Upon Approval - 06/30/2023 Contract # 22964</td>
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<td></td>
<td>082</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS – NON-EXEC</td>
<td>ARCHITECTS + LLC</td>
<td>HIGHWAY 56% BONDS 44%</td>
<td>$177,500</td>
<td>Professional Service</td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Department of Public Safety - Training Division Building Renovation CIP project, to include design construction and bid documents as well as construction administration services to refurbish/upgrades to the interior and exterior structure of the training building, the irrigation system, concrete walkways and the parking lot: CIP Project No.19-M18; SPWD Contract No.113367. Term of Contract: Upon Approval - 06/30/2023 Contract # 22931</td>
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<tr>
<td></td>
<td>180</td>
<td>DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES</td>
<td>NAVAL FACILITIES ENGINEERING COMMAND</td>
<td>OTHER: REVENUE</td>
<td>$13,184</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td>Contract Description: This is the third amendment to the original revenue contract which provides rack space at Austin Mountain in Lander County. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from 48,864.24 to $62,048.32 due to continued need for these services. Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19158</td>
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</tbody>
</table>
## CONTRACT SUMMARY

<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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</thead>
<tbody>
<tr>
<td>14.</td>
<td>180</td>
<td>DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES</td>
<td>NEW CINGULAR WIRELESS PCS, LLC</td>
<td>OTHER: REVENUE</td>
<td>$51,196</td>
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<td>15.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - EDUCATOR EFFECTIVENESS</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, LAS VEGAS</td>
<td>GENERAL</td>
<td>$174,975</td>
<td></td>
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<tr>
<td>16.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - EDUCATOR EFFECTIVENESS</td>
<td>DATA INSIGHT PARTNERS, LLC</td>
<td>FEDERAL</td>
<td>$135,000</td>
<td>Sole Source</td>
</tr>
<tr>
<td>17.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, LAS VEGAS</td>
<td>FEDERAL</td>
<td>$148,790</td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT</td>
<td>CURRICULUM ASSOCIATES, LLC</td>
<td>GENERAL 40% FEDERAL 60%</td>
<td>$355,200</td>
<td>Sole Source</td>
</tr>
</tbody>
</table>

Contract Description:
- **14.** This is a new revenue contract to provide ongoing rack space at Penn Hill in Elko County.  
  Term of Contract: 07/01/2017 - 06/30/2021  
  Contract # 22866

- **15.** This is a new interlocal agreement to provide an impact and validity study for Nevada’s Educator Performance Framework.  
  Term of Contract: Upon Approval - 06/30/2020  
  Contract # 22978

- **16.** This is a new contract to provide a comprehensive analysis of factors that affect Nevada class sizes, national teacher workforce characteristics, and trends to help provide context around local data.  
  Term of Contract: Upon Approval - 11/30/2020  
  Contract # 22984

- **17.** This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Improvement System and facilitate annual early childhood research symposiums.  
  Term of Contract: Upon Approval - 06/30/2022  
  Contract # 22922

- **18.** This is a new contract to provide training and access to the Brigance Early Childhood Screening Program and Online Management System to allow users to score screenings, run reports for families, and allow the Department to pull data to study program effectiveness.  
  Term of Contract: Upon Approval - 06/30/2021  
  Contract # 22938
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT</td>
<td>SRI INTERNATIONAL</td>
<td>OTHER: DONATION MATCH FUNDS 23.1% FEDERAL 76.9%</td>
<td>$70,000</td>
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<td>19.</td>
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<td></td>
<td></td>
<td>Contract Description</td>
<td>This is the second amendment to the original contract which provides a review of the early learning guidelines, pre-kindergarten standards, NV Silver State Stars Quality Ratings &amp; Improvement System program standards and professional competencies to revise and align the standards across age groups and programmatic elements. This amendment revises the scope of work to add a draft of early childhood leadership competencies, strategies to increase professional development offerings that support higher order thinking and skill acquisition and a draft of the Nevada emerging level workforce competencies.</td>
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<td>Term of Contract:</td>
<td>08/13/2019 - 06/30/2020</td>
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<td></td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT</td>
<td>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, LAS VEGAS</td>
<td>FEDERAL</td>
<td>$73,388</td>
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<td></td>
<td></td>
<td>Contract Description</td>
<td>This is a new interlocal agreement to provide technical assistance, professional development resources, network meetings and training in partnership with the state as part of the 21st Century Community Learning Centers program.</td>
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<td></td>
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<td>Term of Contract:</td>
<td>01/06/2020 - 09/30/2022</td>
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<td></td>
<td>300</td>
<td>DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA)</td>
<td>SPECIAL EDUCATION LAW ASSOCIATES, LLC</td>
<td>FEDERAL</td>
<td>$120,000</td>
<td>Professional Service</td>
</tr>
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<td>21.</td>
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<td></td>
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<td>Contract Description</td>
<td>This is the third amendment to the original contract which provides assistance in the implementation of the Special Education alternative dispute resolution systems in accordance with federal and state laws and regulations. This amendment increases the maximum amount from $500,000 to $620,000 due to the increase in special education complaints and special education due process hearing requests.</td>
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<td>Term of Contract:</td>
<td>01/01/2017 - 12/31/2020</td>
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<td></td>
<td>332</td>
<td>DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE</td>
<td>CALIFA GROUP</td>
<td>FEE: MEMBERSHIP</td>
<td>$100,000</td>
<td>Sole Source</td>
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<td>22.</td>
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<td></td>
<td>Contract Description</td>
<td>This is a new contract to provide ongoing deployment of virtual reality equipment, software, content, technical support and continuing education to Nevada libraries.</td>
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<td></td>
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<td>Term of Contract:</td>
<td>01/02/2020 - 01/01/2022</td>
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Board of Examiners' Meeting
April 14, 2020
Agenda Item 11
<table>
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<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tr>
<td>23.</td>
<td>400</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT</td>
<td>CENTER FOR APPLIED MANAGEMENT</td>
<td>OTHER: FUNDS FOR HEALTHY NEVADA 93.3% FEDERAL 6.7%</td>
<td>$1,500,000</td>
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<td><strong>CONTRACT DESCRIPTION:</strong> This is a new contract to provide a comprehensive case management system for use in Community Action Agencies, Family Resource Centers and other agencies, as necessary.</td>
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<td><strong>TERM OF CONTRACT:</strong> Upon Approval - 03/31/2025</td>
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<td><strong>CONTRACT #:</strong> 22940</td>
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<tr>
<td>24.</td>
<td>402</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER</td>
<td>THOMAS TANNEHILL DBA ET&amp; M REFRIGERATION</td>
<td>GENERAL 41% OTHER: CLIENT PAYMENTS 1.3% FEDERAL 57.7%</td>
<td>$25,000</td>
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<td><strong>CONTRACT DESCRIPTION:</strong> This is the first amendment to the original contract which provides ongoing inspection and repair services for facility air conditioning systems. This amendment extends the termination date from June 30, 2020 to June 30, 2022 and increases the maximum amount from $35,358 to $60,358 due to the continued need for these services.</td>
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<td><strong>TERM OF CONTRACT:</strong> 07/01/2018 - 06/30/2022</td>
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<td><strong>CONTRACT #:</strong> 20042</td>
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<tr>
<td>25.</td>
<td>403</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION</td>
<td>MERCER US, INC. DBA MERCER HEALTH AND BENEFITS, LLC</td>
<td>GENERAL 50% FEDERAL 50%</td>
<td>$394,825</td>
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<td><strong>CONTRACT DESCRIPTION:</strong> This is a new contract to provide assistance with the re-procurement of the Medicaid Managed Care Organization program.</td>
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<td><strong>TERM OF CONTRACT:</strong> 04/14/2020 - 09/30/2021</td>
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<td><strong>CONTRACT #:</strong> 22923</td>
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<td><strong>CONTRACT DESCRIPTION:</strong> This is a new interlocal agreement that continues ongoing laboratory testing on all acid-fast bacilli smear and culture requests from healthcare providers and referring laboratories.</td>
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<td><strong>TERM OF CONTRACT:</strong> 01/01/2020 - 12/31/2020</td>
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<td><strong>CONTRACT #:</strong> 22568</td>
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<td>BOE #</td>
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<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<td>27.</td>
<td>406</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH – OFFICE OF HEALTH ADMINISTRATION</td>
<td>NETSMART TECHNOLOGIES, INC.</td>
<td>FEDERAL</td>
<td>$100,699</td>
<td>Sole Source</td>
</tr>
</tbody>
</table>

**Contract Description:**
This is a new contract to implement an approved technology investment which provides Avatar Webservices and Avatar ScriptLink to the Division's Electronic Health Record, myAvatar, Avatar Web Services and Scriptlink which will substantially improve the completeness and integrity of client data.

<table>
<thead>
<tr>
<th>Term of Contract:</th>
<th>Upon Approval - 06/30/2023</th>
<th>Contract # 22830</th>
</tr>
</thead>
</table>

| 28.   | 407    | DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION | DELOITTE CONSULTING, LLP                          | FEDERAL        | $776,000 | Sole Source                                 |

**Contract Description:**
This is a new contract to provide project management, design, development, implementation, and production support services to add Supplemental Nutrition Assistance Program (SNAP) Employment and Training information and features to the Self-Service Portal and the Web-Based Worker Portal to increase awareness of the SNAP Employment and Training Program.

<table>
<thead>
<tr>
<th>Term of Contract:</th>
<th>Upon Approval - 11/30/2020</th>
<th>Contract # 22920</th>
</tr>
</thead>
</table>

| 29.   | 407    | DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES – CHILD SUPPORT ENFORCEMENT PROGRAM | OFFICE OF THE STATE CONTROLLER                   | OTHER: STATE SHARE COLLECTIONS 34% FEDERAL 66% | $41,075  |

**Contract Description:**
This is the first amendment to the original interlocal agreement which provides check processing and printing services for the State Collection and Disbursement Unit. Checks are issued under special circumstances and all refunds to non-custodial parents and other state disbursement units are sent via check. This amendment increases the maximum amount from $13,000 to $54,075 and incorporates Attachment B - IRS Safeguarding Language due to the required security changes in order to comply with the safeguarding regulations of IRS information.

<table>
<thead>
<tr>
<th>Term of Contract:</th>
<th>07/01/2017 - 06/30/2021</th>
<th>Contract # 18518</th>
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<tr>
<td>30.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES</td>
</tr>
<tr>
<td></td>
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<td>Contract Description: This is the first amendment to the original contract which provides unlimited use and training for the Youth Level of Service/Case Management Inventory risk and needs assessment tool. This amendment extends the termination date from April 30, 2020 to April 30, 2022 and increases the maximum amount from $488,500 to $558,500 due to annual licensing fees for the Division and nine judicial districts.</td>
</tr>
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<td>Term of Contract: 05/08/2018 - 04/30/2022</td>
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<tr>
<td>31.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract for the removal and replacement of the failed epoxy floor coating in the Sierra and Everest buildings.</td>
</tr>
<tr>
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<td>Term of Contract: 04/15/2020 - 06/30/2021</td>
</tr>
<tr>
<td>32.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide phase 2 of the evaluation of the Foster Kinship program. Phase 2 evaluates the program’s effectiveness (for example, caretaker well-being; child safety, permanency and wellbeing) for all kinship families receiving services across the state of Nevada.</td>
</tr>
<tr>
<td></td>
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<td>Term of Contract: 04/15/2020 - 12/31/2020</td>
</tr>
<tr>
<td>33.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract for the Nevada Center for Excellence in Disabilities to develop an intensive interdisciplinary behavior support pilot program to serve youth with intellectual and developmental disabilities and/or co-occurring mental health diagnoses.</td>
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<tr>
<td></td>
<td></td>
<td>Term of Contract: 10/01/2019 - 09/30/2023</td>
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<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
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<tr>
<td>34.</td>
<td>431</td>
<td>OFFICE OF THE MILITARY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: Provide web-based environmental compliance training modules to be utilized by Nevada state and federal employees of the Nevada Army National Guard.</td>
</tr>
<tr>
<td></td>
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<td>Term of Contract: Upon Approval - 04/14/2024</td>
</tr>
<tr>
<td>35.</td>
<td>431</td>
<td>OFFICE OF THE MILITARY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: Provide environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office.</td>
</tr>
<tr>
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<td></td>
<td>Term of Contract: Upon Approval - 04/14/2024</td>
</tr>
<tr>
<td>36.</td>
<td>431</td>
<td>ADJUTANT GENERAL &amp; NATIONAL GUARD</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a first amendment to the original cooperative agreement which establishes the terms and conditions of National Guard Bureau funding in support of the operations and training of the Nevada Army and Air National Guards. This amendment increases the maximum amount from $124,000,000 to $126,147,190 due to the transitioning of the federally administered State Family Program to a state administered program.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 10/01/2019 - 09/30/2024</td>
</tr>
<tr>
<td>37.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the first amendment to the original contract which continues ongoing services for a manageable file storage system with a clean and accessible controlled environment for the storage of paroled and discharged inmate files. This amendment increases the maximum amount from $40,885 to $59,985 due to reduced storage capacity in building 17 &amp; 89 and capacity issues associated with the fire safety code and storage areas lost due to buildings returned to Nevada Indian Commission.</td>
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<td></td>
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<td>Term of Contract: 05/01/2017 - 04/30/2021</td>
</tr>
<tr>
<td>38.</td>
<td>440</td>
<td>DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new revenue contract to provide leased space and inmate labor at Southern Desert Correctional Center to manufacture poly pipe, cable and wire harness assemblies, printed circuit board assembly and electromechanical assemblies.</td>
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<td></td>
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<td>Term of Contract: Upon Approval - 03/31/2024</td>
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<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
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<td>39.</td>
<td>550</td>
<td>DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the third amendment to the original contract which allows school districts to purchase food for the National School Lunch and Breakfast programs using USDA commodities as ingredients. This amendment increases the maximum amount from $3,511,773 to $5,107,205 due an increased need for these services.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 10/01/2016 - 09/30/2020</td>
</tr>
<tr>
<td>40.</td>
<td>550</td>
<td>DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the fifth amendment to the original contract which allows school districts to purchase food for the National School Lunch and Breakfast programs using USDA commodities as ingredients. This amendment increases the maximum amount from $950,000 to $1,381,068 due to an increased need for these services.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 10/01/2016 - 09/30/2020</td>
</tr>
<tr>
<td>41.</td>
<td>655</td>
<td>DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the third amendment to the original contract that continues on-going software support and maintenance services for various software systems operated by the Nevada Criminal History Repository. This amendment extends the termination date from June 30, 2020 to June 30, 2022, adds Attachment BB-2 - Maintenance Fees increases the maximum amount from $1,866,260 to $2,890,536 due to the continued need for these services.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 09/13/2016 - 06/30/2022</td>
</tr>
<tr>
<td>42.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - HERITAGE - NON-EXEC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new interlocal agreement to provide data analysis and reporting services to identify the impacts of feral horses and burros on big game in Nevada.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: Upon Approval - 09/30/2020</td>
</tr>
<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
</tr>
<tr>
<td>-------</td>
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<td>-----------------------------------------</td>
</tr>
<tr>
<td>43.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - CONSERVATION</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EDUCATION</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new contract to provide development and maintenance for a new website.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>04/15/2020 - 04/14/2023</td>
<td>Contract # 22949</td>
</tr>
<tr>
<td>44.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - LAW</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ENFORCEMENT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new contract to provide radio advertising in southern Nevada to educate and inform the public, sportsmen and key influencers about the state's wildlife, safety and environmental mission and ongoing issues.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>04/15/2020 - 04/14/2024</td>
<td>Contract # 22992</td>
</tr>
<tr>
<td>45.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - LAW</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ENFORCEMENT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new contract to provide radio advertising in northern and eastern Nevada to educate and inform the public, sportsmen, and key influencers about the state's wildlife, safety and environmental missions and ongoing issues.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>04/15/2020 - 04/14/2024</td>
<td>Contract # 22991</td>
</tr>
<tr>
<td>46.</td>
<td>702</td>
<td>DEPARTMENT OF WILDLIFE - HABITAT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new contract to provide ongoing fence construction and removal statewide.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>04/14/2020 - 04/10/2021</td>
<td>Contract # 22887</td>
</tr>
<tr>
<td>47.</td>
<td>706</td>
<td>DEPARTMENT OF CONSERVATION AND</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NATURAL RESOURCES - FORESTRY -</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ADMINISTRATION</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new contract to provide a web-based program that will automate and enhance the manual fire and resource project billing processes.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>04/14/2020 - 04/13/2024</td>
<td>Contract # 22869</td>
</tr>
<tr>
<td>48.</td>
<td>709</td>
<td>DEPARTMENT OF CONSERVATION AND</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NATURAL RESOURCES - ENVIRONMENTAL</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROTECTION - MATERIALS MANAGEMENT &amp;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CORRECTIVE ACTION</td>
</tr>
<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>Contract Description:</td>
<td>This is a new interlocal agreement to provide program support to facilitate a rural water protection program.</td>
<td></td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>Upon Approval - 12/31/2020</td>
<td>Contract # 22668</td>
</tr>
<tr>
<td>BOE #</td>
<td>DEPT #</td>
<td>STATE AGENCY</td>
</tr>
<tr>
<td>-------</td>
<td>--------</td>
<td>--------------</td>
</tr>
<tr>
<td></td>
<td>750</td>
<td>DEPARTMENT OF BUSINESS AND INDUSTRY – TAXICAB AUTHORITY</td>
</tr>
<tr>
<td>49.</td>
<td></td>
<td>Contract Description: This is the second amendment to the original contract which provides an integrated records management system that will capture all necessary data elements, provide preset and ad-hoc queries and allow for communication between all work areas within the Taxicab Authority. This amendment extends the termination date from April 30, 2020 to June 30, 2021 and increases the maximum amount from $1,117,520 to $1,284,544 to implement Phase 3 (Company Portal) of the records management system.</td>
</tr>
<tr>
<td></td>
<td>920</td>
<td>DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE</td>
</tr>
<tr>
<td>50.</td>
<td></td>
<td>Contract Description: This is a new contract to provide a financial statement audit.</td>
</tr>
<tr>
<td></td>
<td>B006</td>
<td>LICENSING BOARDS AND COMMISSIONS - COSMETOLOGY</td>
</tr>
<tr>
<td>51.</td>
<td></td>
<td>Contract Description: This is a new interlocal agreement to provide hearings officers for the resolution of cases pursuant to NRS 644A and NAC 644A.</td>
</tr>
<tr>
<td></td>
<td>B011</td>
<td>LICENSING BOARDS AND COMMISSIONS - CONTRACTORS</td>
</tr>
<tr>
<td>52.</td>
<td></td>
<td>Contract Description: This is a new contract to provide legal services.</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22926

Agency Name: OFFICE OF WORKFORCE INNOVATION

Agency Code: 018

Appropriation Unit: 1004-14

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Board of Regents-NSHE

Contractor Name: Board of Regents-NSHE

Address: 2601 Enterprise Road

City/State/Zip: Reno, NV 89512

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00 % Fees 0.00 %
- Federal Funds 100.00 % Bonds 0.00 %
- Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: ASD 2833905

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 03/10/2020

Anticipated BOE meeting date 04/2020

Retroactive? Yes

If "Yes", please explain

This contract is requested to be approved retroactively due to delays in working through the federal and sub-grant budget and allowable costs and processes.

3. Termination Date: 10/31/2020

Contract term: 235 days

4. Type of contract: Interlocal Agreement

Contract description: Apprenticeship Prog

5. Purpose of contract:

This is a new interlocal agreement to provide programs to support apprenticeship activities, increase apprentices from under-represented populations and expand apprenticeship opportunities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $150,000.00

Other basis for payment: Upon approval of itemized invoices.

II. JUSTIFICATION

7. What conditions require that this work be done?

An essential component of Nevada's Apprenticeship USA State Expansion ("TRAIN") grant is the creation of an infrastructure to support apprenticeship, increase opportunities for underrepresented populations, and diversify apprenticeships to non-traditional industries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A This is an Interlocal Agreement

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No  
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   
   No  
   If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   No  
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No  
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

   Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
   
      Mayita Sanchez, Grants and Policy Analyst  Ph: 702-486-8080

20. Contract Status:

   **Contract Approvals:**

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>ssands</td>
<td>02/21/2020 15:42:28 PM</td>
</tr>
<tr>
<td>Division Approval</td>
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<td>02/21/2020 15:42:32 PM</td>
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</tr>
<tr>
<td>Contract Manager Approval</td>
<td>ssands</td>
<td>03/03/2020 10:34:20 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>cbrekken</td>
<td>03/06/2020 14:47:55 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>cbrekken</td>
<td>03/06/2020 14:47:57 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

Date: February 27, 2020

To: Darlene Baughn, Executive Branch Budget Officer
   Governor’s Finance Office – Budget Division

From: Craig von Collenberg, Executive Director
      Governor’s Office of Workforce Innovation (OWINN)

SUBJECT: Retroactive Contract – NSHE/BOR CETS #22926

The Governor’s Office of Workforce Innovation (OWINN) respectfully requests approval of the attached contract with Board of Regents, Nevada System of Higher Education (NSHE) retroactive to March 10, 2020.

The funds from this contract will be used to fund supportive services for apprentices, employers, and/or the training programs that will be counted as activities for Nevada’s ApprenticeshipUSA State Expansion (“TRAIN”) grant. By providing supportive services, the goal is to increase the workforce development training and employment opportunities for the apprentices.

Through February 2020, OWINN worked to coordinate with the Nevada Department of Employment, Training and Rehabilitation (DETR), the U.S. Department of Labor (DOL), and NSHE to determine allowable costs and processes for expending the supportive service funds. Since that time, OWINN and NSHE have worked diligently and extensively with each other to finalize the contract details and Scope of Work. The backdate request to approve the contract effective March 10, 2020 would assist OWINN and NSHE in covering the expenses necessary to support apprentices, employers, and programs as part of this grant’s activities.

Thank you for the consideration and I am available to provide any additional information or answer any further questions that you may have. Please do not hesitate to reach out to me as needed.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22903

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>ATTORNEY GENERAL'S OFFICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Code:</td>
<td>030</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>1038-10</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Legal Entity Name:</td>
<td>CHRISTOPHER R. VILLARREAL</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>DBA PLUGGED IN STRATEGIES</td>
</tr>
<tr>
<td>Address:</td>
<td>9492 OLYMPIA DR</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>EDEN PRAIRIE, MN 55347-2844</td>
</tr>
<tr>
<td>Contact/Phone:</td>
<td>CHRIS VILLARREAL 415-680-4224</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds 0.00 %
- Federal Funds 0.00 %
- Highway Funds 0.00 %
- Fees 100.00 %
- Regulatory Assessments 0.00 %
- Bonds 0.00 %
- Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiners' approval? No
   b. other effective date 04/14/2020
   Anticipated BOE meeting date 04/2020

Retroactive? No
If "Yes", please explain Not Applicable

3. Termination Date: 04/15/2024
   Contract term: 4 years and 2 days

4. Type of contract: Contract
   Contract description: Professional Service

5. Purpose of contract:
   This is a new contract to provide ongoing professional services as an expert witness as well as technical expertise and support in analyzing electric and gas utilities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $175,000.00
   Payment for services will be made at the rate of $100.00 per hour maximum
   Other basis for payment: Invoices must itemize work performed by time and date. Payable at presentation of invoice, its review and approval not to exceed 30 days.

II. JUSTIFICATION
7. What conditions require that this work be done?
   Statute requires representation for consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Based on this contractor's broad and extensive experience, he can provide assistance and credibility on issues that we cannot cover.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**
c. Why was this contractor chosen in preference to other?

This contract was chosen based on his expertise availability and reasonable rates.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
</table>

| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

| No |

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

| No |

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
</table>

| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
</table>

| Not Applicable |

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th>No</th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
</table>

| Not Applicable |

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

| Sole Proprietor |

16. a. Is the Contractor Name the same as the legal Entity Name?

| Yes |

17. a. Does the contractor have a current Nevada State Business License (SBL)?

| Yes |

18. Not Applicable

19. Agency Field Contract Monitor:

| Paul E Stuhff, Sr Deputy Attorney General | Ph: 702-486-3490 |

20. Contract Status:

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval Level</td>
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<tr>
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<tr>
<td>Budget Account Approval</td>
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<td>Division Approval</td>
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<td>Department Approval</td>
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<tr>
<td>Contract Manager Approval</td>
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<td>Budget Analyst Approval</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
</tr>
<tr>
<td>BOE Final Approval</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 21679
   Amendment Number: 1
   Legal Entity Name: CENTER FOR INTERNET SECURITY
   Agency Name: SECRETARY OF STATE'S OFFICE
   Contractor Name: CENTER FOR INTERNET SECURITY
   Agency Code: 040
   Address: 31 TECH VALLEY DR
   Appropriation Unit: 1051-14
   Is budget authority available?: No
   City/State/Zip: EAST GREENBUSH, NY 12061-4134
   Contact/Phone: Mark Talty 518-266-2088

To what State Fiscal Year(s) will the contract be charged? 2019-2022

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   Anticipated BOE meeting date: 04/2020
   b. other effective date 05/14/2019
   Retroactive? No

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 2 years and 110 days

4. Type of contract: Contract
   Contract description: System Monitoring

5. Purpose of contract:

   This is the first amendment to the original contract which provides network monitoring, analysis, and quarterly reporting on cybersecurity threats to county voter registration databases utilizing previously purchased Albert sensors for 12 rural Nevada counties. This amendment extends the termination date from June 30, 2020 to August 31, 2021 and increases the maximum amount from $100,080 to $189,360 due to continued need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The max amount of the original contract:</td>
<td>$100,080.00</td>
<td>$100,080.00</td>
<td>$100,080.00</td>
</tr>
<tr>
<td>2. Amount of current amendment (#1):</td>
<td>$89,280.00</td>
<td>$89,280.00</td>
<td>$89,280.00</td>
</tr>
<tr>
<td>3. New maximum contract amount:</td>
<td>$189,360.00</td>
<td></td>
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<tr>
<td>and/or the termination date of the original contract has changed to:</td>
<td>08/31/2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?
Monitoring cyber threats is essential to maintaining the integrity of elections in Nevada. All of Nevada’s counties have already purchased or received Albert sensors from CIS. The Albert sensors allow network monitoring and analysis on county voter registration databases. CIS will provide quarterly reports to the counties and to SOS on their findings. This amendment will allow a continuation of these vital services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Only the vendor can perform monitoring and analysis on its sensors.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
      Approval #: 191204
      Approval Date: 12/23/2019
   c. Why was this contractor chosen in preference to other?
      Only CIS can provide the necessary services.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No If “Yes”, please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes
    Not Applicable

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
    Budget Account Approval shudder 01/13/2020 11:15:22 AM
    Division Approval shudder 01/13/2020 11:16:02 AM
    Department Approval shudder 01/13/2020 11:16:11 AM
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<th>Approver</th>
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</thead>
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<td>adale</td>
<td>03/06/2020 14:22:01 PM</td>
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<td>EITS Approval</td>
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<td>Budget Analyst Approval</td>
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</tbody>
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# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Agency Name:</strong> Secretary of State</td>
</tr>
<tr>
<td><strong>Contact Name and Title</strong></td>
</tr>
<tr>
<td>Wayne Thorley</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Identify Vendor:</strong> CIS - Center for Internet Security</td>
</tr>
<tr>
<td><strong>Contact Name:</strong> Dawn Harnish</td>
</tr>
<tr>
<td><strong>Complete Address:</strong> 31 Tech Valley Drive, East Greenbush, NY 12061</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong> 518-880-0766</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:Dawn.harnish@cisecurity.org">Dawn.harnish@cisecurity.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Waiver Requested – Check the appropriate type:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sole or Single Source:</strong> X</td>
</tr>
<tr>
<td><strong>Professional Service Exemption:</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract Information:</th>
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</thead>
<tbody>
<tr>
<td><strong>Is this a new Contract?</strong></td>
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<tr>
<td><strong>Amendment:</strong></td>
</tr>
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<td><strong>CETS:</strong></td>
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<thead>
<tr>
<th>Term:</th>
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<tbody>
<tr>
<td><strong>One (1) Time Purchase:</strong></td>
</tr>
<tr>
<td><strong>Contract:</strong></td>
</tr>
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<table>
<thead>
<tr>
<th>Funding:</th>
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</thead>
<tbody>
<tr>
<td><strong>State Appropriated:</strong></td>
</tr>
<tr>
<td><strong>Federal Funds:</strong></td>
</tr>
<tr>
<td><strong>Grant Funds:</strong> Sub-grant from NDEM CFDA 97.067</td>
</tr>
<tr>
<td><strong>Other (Explain):</strong></td>
</tr>
</tbody>
</table>
Provide a description of work/services to be performed or commodity/good to be purchased:

This amendment will allow a continuation of CIS Netflow/Intrusion Detection System Monitoring and Analysis Service, known as Albert, which provides a near real-time automated process that identifies and alerts on traditional and advanced threats on a network, facilitating rapid response to threats and attacks. The Albert sensor(s) provide traditional Intrusion Detection System (IDS) monitoring, along with netflow and passive DNS collection and analysis. Through its 24/7/365 Security Operations Center (SOC), CIS manages the sensor(s) to identify malicious activity, and, in accordance with escalation procedures prescribed by the partner, provides notification of malicious activity. The use of open source software allows CIS to provide enhanced monitoring capabilities in a more affordable, cost-effective way than a typical commercial IDS/IPS solution.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

An IDS is only as effective as the signature set running on it. The Albert solution utilizes a unique and targeted signature set to ensure sensors rapidly recognize and alert on potentially malicious traffic occurring on the network. In addition, only the vendor of the IDS can perform monitoring on the IDS. CIS is the only vendor that can perform monitoring on the sensors purchased by the counties (see the response to Question 4 below). CIS is a non-profit organization funded by the federal government and can therefore provide services at a below market rate.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The Albert service utilizes commodity hardware (Albert sensors) to help provide a robust offering. All of Nevada’s 17 counties have already purchased and installed an Albert sensor from CIS. Only CIS can perform monitoring and analysis on their sensors. We cannot competitively bid for this service because no vendor except CIS can perform the services needed. Additionally, the use of open source software allows CIS to provide enhanced monitoring capabilities in a more affordable, cost-effective way than a typical commercial IDS solution.

Were alternative services or commodities evaluated? Check One.

<table>
<thead>
<tr>
<th>Yes:</th>
<th>No:</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. If not, why were alternatives not evaluated?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

There are no alternatives available for the service that is required. As previously discussed, only CIS can perform the monitoring and analysis service on their sensors. Since all the counties have either purchased an Albert sensor from CIS or are in the process of purchasing an Albert sensor from CIS, there are no alternatives.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes: X No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
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<tbody>
<tr>
<td>5/14/19</td>
<td>8/31/20</td>
<td>$104,640.00</td>
<td>CIS Netflow/Intrusion Detection</td>
<td>Waiver #190301</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

If the service is competitively bid, the only vendor that would provide a bid is CIS because they are the only vendor that can provide the monitoring and analysis service on their sensors. If this waiver request is not approved, then we will not be able to use the grant funding available to the Secretary of State's office from the Division of Emergency Management.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Based on discussions with CIS and research performed by the Secretary of State's office, it is clear that only CIS can provide the services required.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: X No:

a. If yes, please provide details regarding future obligations or needs.

***This is an amended sole source due to the fact that the SOS was awarded additional subgrant funds from the Division of Emergency Management. If future funding is available, either through a new grant from the Division of Emergency Management or another funding source, to continue this service beyond the initial contract term, the Secretary of State's office will seek to renew/extend its contract with CIS for monitoring and analysis services. If funding is not available beyond the initial contract term, the counties will either have to contract directly with CIS for monitoring and analysis services or discontinue their use of the Albert sensors.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Wayne Thorley, Deputy Secretary for Elections

Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Mark Wlaschin, Deputy Secretary for Operations

Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee

Date
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22945

Agency Name: ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT
Agency Code: 070
Appropriation Unit: 1363-20
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
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<td>Bonds</td>
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<tr>
<td>Other funding</td>
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INTERNAL SERVICE FUNDS

Agency Reference #: ASD 2833980

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/14/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 77 days

4. Type of contract: Contract
   Contract description: Collective Bargain

5. Purpose of contract:
   This is a new contract to provide negotiation services related to collective bargaining to ensure proper ground rules and plans are in place, in response to SB135.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $440,000.00
   Payment for services will be made at the rate of $250.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   During the 2019 Legislature, SB 135 was passed and approved by Governor Sisolak, which changed the nature of HR at the State of Nevada. In order to support the current mission and vision of DHRM, HR functions will have to be expanded and adapted to provide collective bargaining services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The current staff does not have the expertise or the availability to manage complex collective bargaining activities. Collective bargaining is unique skill set that has been difficult to find in the State of Nevada.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   
b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Solicitation waiver 200203

d. Last bid date: ___________  Anticipated re-bid date: ___________

10. Does the contract contain any IT components?  No

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   
   Yes

19. Agency Field Contract Monitor:
   
   Frank Richardson, Deputy Administrator    Ph: 775-684-0105

20. Contract Status:

   **Contract Approvals:**

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SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

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<th>Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:</th>
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<tbody>
<tr>
<td></td>
<td>State Agency Name: Department of Administration - Division of Human Resource Management</td>
</tr>
<tr>
<td></td>
<td>Contact Name and Title</td>
</tr>
<tr>
<td></td>
<td>Frank Richardson, Deputy Administrator</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1b</th>
<th>Vendor Information:</th>
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<tbody>
<tr>
<td></td>
<td>Identify Vendor: Anne Simmons Group</td>
</tr>
<tr>
<td></td>
<td>Contact Name: Anne Simmons</td>
</tr>
<tr>
<td></td>
<td>Complete Address: 6841 S. Eastern Ave. Ste 103, Las Vegas, NV, 89119</td>
</tr>
<tr>
<td></td>
<td>Telephone Number: 702-492-5310</td>
</tr>
<tr>
<td></td>
<td>Email Address: <a href="mailto:ann@simmons-group.com">ann@simmons-group.com</a></td>
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<table>
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<tbody>
<tr>
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<tr>
<td></td>
<td>Professional Service Exemption: X</td>
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</table>

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<tr>
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<tbody>
<tr>
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<td>Is this a new Contract?</td>
</tr>
<tr>
<td></td>
<td>Amendment:</td>
</tr>
<tr>
<td></td>
<td>CETS:</td>
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<td>Contract: Start Date: 04/01/2020</td>
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<td>Grant Funds:</td>
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<td></td>
<td>Other (Explain):</td>
</tr>
<tr>
<td></td>
<td>Total Estimated Value of this Service Contract, Amendment or Purchase:</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------------------------------------------------</td>
</tr>
<tr>
<td>1g</td>
<td>$440,000.00</td>
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<table>
<thead>
<tr>
<th></th>
<th>Provide a description of work/services to be performed or commodity/good to be purchased:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>The contracted negotiator will work with the Chief Negotiator to develop strategies, provide collective bargaining services, and draft contract proposals. The contracted negotiator will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, prevailing union and management practices, labor legislation, and trends in wages and benefit programs. This role will provide proposals for ground rules regarding collective bargaining between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada does not engage in unfair labor practices.</td>
</tr>
</tbody>
</table>

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<tr>
<th></th>
<th>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>The Division of Human Resource Management (DHPRM) will require external support for negotiations with labor organizations. A contracted negotiator will be necessary to provide negotiation services to the State of Nevada to ensure proper ground rules and plans are in place. Currently, DHPRM does not have staff with the required expertise in collective bargaining to support the negotiation of the crucial first contracts with the bargaining units. The negotiation of a first collective bargaining agreement for any group of employees is a lengthy and demanding process and significant unanticipated costs to the taxpayers could result if not completed correctly. The contracted negotiator will work with the Chief Negotiator to develop strategies, provide collective bargaining services, and draft contract proposals. The contracted negotiator will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, prevailing union and management practices, labor legislation, and trends in wages and benefit programs. This role will provide proposals for ground rules regarding collective bargaining between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada avoids any unfair labor practice complaints.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Current staff does not have the expertise or the availability to manage complex collective bargaining activities. Collective bargaining is a unique skillset that has been difficult to find in the State of Nevada. Few negotiators outside of the State of Nevada are familiar with Senate Bill 135 and its requirements, and there is a limited pool of negotiators in the State of Nevada that are available to contract with the State.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Were alternative services or commodities evaluated? Check One.</th>
</tr>
</thead>
<tbody>
<tr>
<td>5a</td>
<td>Yes: X No:</td>
</tr>
</tbody>
</table>

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
An informal request for an estimate per hour was conducted for collective bargaining negotiators. Only two responded, the Cozen Group from Chicago with a $400.00 per hour fee times two negotiators for an 800.00 per hour total and the Simmons Group from Las Vegas with a $250.00 per hour fee. None of the other firms contacted responded to our query.

b. **If not**, why were alternatives not evaluated?
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
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<tbody>
<tr>
<td>Short Description</td>
</tr>
<tr>
<td>Value</td>
</tr>
<tr>
<td>Start and End Dates</td>
</tr>
<tr>
<td>Term</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The alternative is to not have the support necessary to enact the provisions of Senate Bill 135. Current staff does not have the expertise or the availability to manage complex collective bargaining activities. Time is of the essence since the language in Senate Bill 135 indicates that the State of Nevada must begin negotiations as soon as practicable, once the Board designates an exclusive representative. Five exclusive representatives have been named, with a petition for the sixth pending. To avoid complaints of unfair labor practices, the State of Nevada must negotiate in good faith within the timelines set forth in Senate Bill 135.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The State surveyed resources within the National Public Negotiators Association network and with Directors at the State of Nevada who had experience with collective bargaining. We attempted to contact three providers receive estimates, with only two responding. The first, The Cozen Group provided an estimated rate of $400.00 per hour times two attorneys, for a total of $800.00 an hour to negotiate. The other estimate from the Simmons Group was $250.00 per hour for one negotiator.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: X No: X

a. If yes, please provide details regarding future obligations or needs.

It is anticipated that the contracted negotiator will be a one-time implementation cost. It is DHRM’s intent to become proficient in labor negotiations as the Labor Relations Unit develops the appropriate skills to support collective bargaining. However, future negotiations may require expertise/resources in excess of what the LRU can provide, necessitating an extension of contracted negotiator services.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

FRANK RICHARDSON
Agency Representative Initiating Request

FRANK RICHARDSON
Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

PETER LONG
Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

KEVIN M. DUTY
Administrator, Purchasing Division or Designee

Date

Solicitation Waiver

Revised: January 2020

Page 6
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19476 Amendment Number: 5

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Agency Code: 082

   Appropriation Unit: 1510-71

   Legal Entity Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC

   Contractor Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC

   Address: 8882 SPANISH RIDGE AVE

   City/State/Zip: LAS VEGAS, NV 89148-1303

   Is budget authority available?: Yes

   City/State/Zip: LAS VEGAS, NV 89148-1303

   Contact/Phone: 702-251-8896

   Vendor No.: T80997582

   NV Business ID: NV19871041301

To what State Fiscal Year(s) will the contract be charged? 2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
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</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
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<td>Bonds</td>
<td>0.00 %</td>
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<td>Highway Funds</td>
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</tr>
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<td>Other funding</td>
<td>0.00 %</td>
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Agency Reference #: 111548

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 12/12/2017
   Anticipated BOE meeting date 04/2020

   Retroactive? No

If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: 06/30/2021
   Contract term: 3 years and 200 days

4. Type of contract: Contract
   Contract description: Arch/Eng

5. Purpose of contract:
   This is the fifth amendment to the original contract which provides professional architectural/engineering services for the Nevada State College Education Academic Building Advance Planning CIP project: CIP Project No 17-P08: SPWD Contract No. 111548. This amendment increases the maximum amount of $1,687,341.05 to $1,769,501.05 due to design review changes relating to Early Childhood and Speech Pathology Services space and orientation needs, the addition of a roundabout required by the City of Henderson and revision of the waterproofing membrane.

6. CONTRACT AMENDMENT

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<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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II. JUSTIFICATION

7. What conditions require that this work be done?
   2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division?
       a. List the names of vendors that were solicited to submit proposals (include at least three):
          Not Applicable
       b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
       c. Why was this contractor chosen in preference to others?
          Demonstrated the required expertise for work on this project.
       d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
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| Division Approval       | lwildes | 02/24/2020 13:05:22 PM |
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22914

   Legal Entity Name: DLR GROUP ARCHITECTURE & ENGINEERING

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Contractor Name: DLR GROUP ARCHITECTURE & ENGINEERING

   Agency Code: 082

   Address: 6225 NORTH 24 STREET SUITE 250

   Appropriation Unit: 1550-74

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   City/State/Zip: PHOENIX, AZ 85016

   Contact/Phone: 602-381-8580

   Vendor No.: T32009274

   NV Business ID: NV20121109037

   To what State Fiscal Year(s) will the contract be charged?: 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %

   Federal Funds 0.00 %  Bonds 0.00 %

   Highway Funds 0.00 %  X  Other funding 100.00 % Inmate Welfare Account

   Agency Reference #: 113248

2. Contract start date:

   a. Effective upon Board of Examiner's approval?: Yes or b. other effective date: NA

      Anticipated BOE meeting date: 04/2020

   Retroactive?: No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2023

   Contract term: 3 years and 90 days

4. Type of contract: Contract

   Contract description: Arch / Eng

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Heavy Equipment Simulator Classrooms CIP project, to include schematic design, construction documents, bid assistance and construction administration services to construct classrooms that will house heavy equipment simulators used to train inmates in the operations and maintenance of heavy equipment: CIP Project No.19-C13; SPWD Contract No. 113248.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $57,810.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Labaj, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22975

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: 1550-82
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: PETTY & ASSOCIATES, INC.
   Contractor Name: PETTY & ASSOCIATES, INC.
   Address: 1375 GREG ST. #106
   City/State/Zip: SPARKS, NV 89431-6077
   Contact/Phone: 775-359-5777
   Vendor No.: T80580350
   NV Business ID: NV19841014622

   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Funding Source</th>
<th>Percentage</th>
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<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>X 100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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   Agency Reference #: 113361

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA

   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 90 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for Northern Nevada Correctional Center - Housing Unit 6 Heating, Ventilation, and Air Conditioning Systems Renovation CIP project, to replace the dual-duct terminal units and a fan coil serving Housing Unit #6, Administration building, and the Operations building: CIP Project No. 19-M28; SPWD Contract No. 113361.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $135,000.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION
7. What conditions require that this work be done?

   2019 Leg Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22927

Legal Entity Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.
Contractor Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.
Address: 7150 CASCADE VALLEY CT.

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
Agency Code: 082
Appropriation Unit: 1558-61
Is budget authority available?: Yes
If "No" please explain: Not Applicable

City/State/Zip: LAS VEGAS, NV 89128-0455
Vendor No.: T81092744
NV Business ID: NV19861002524

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<tbody>
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<td>Fees</td>
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<td>Other funding</td>
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Agency Reference #: 113359

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 04/2020

Retroactive?: No
If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023

Contract term: 3 years and 90 days

4. Type of contract: Contract

Contract description: Arch / Eng

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Office Building Remodel CIP project, to include design construction and bid documents to provide advance planning through construction documents for the remodel of the interior spaces of the Grant Sawyer building in Las Vegas: CIP Project No. 19-P01; SPWD Contract No. 113359.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $295,075.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

Contract #: 22927
a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office? Yes


20. Contract Status:

   Contract Approvals:
   
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22999

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: 1558-62

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 100.00 %
   Fees 0.00 %
   Federal Funds 0.00 %
   Bonds 0.00 %
   Highway Funds 0.00 %
   Other funding 0.00 %

   Agency Reference #: 113390

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
   Anticipated BOE meeting date: 05/2020

   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 60 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building - Advanced Planning Renovation and Seismic Retrofit CIP project, to include schematic design for seismic strengthening and a major remodel of the Heroes Memorial Building and Annex: CIP Project No. 19-P02; SPWD Contract No. 113390.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $259,556.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION
7. What conditions require that this work be done?
   2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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<th>User</th>
<th>Signature Date</th>
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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22961

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: 1577-45
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89502-4608
   Contact/Phone: 775-826-4044
   Vendor No.: T41734800
   NV Business ID: NV19861016365
   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   To what State Fiscal Year(s) will the contract be charged?

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds: 0.00%
   - Federal Funds: 47.00%
   - Bonds: 53.00%
   - Highway Funds: 0.00%
   - Other funding: 0.00%
   - Agency Reference #: 113389

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 90 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for Washoe County Armory - Install Emergency Generator CIP project, to include installation of an emergency generator, automatic transfer switch and remote monitoring control unit: CIP Project No. 19-M26; SPWD Contract No. 113389.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $63,590.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?
   Demonstrated the required expertise for work on this project.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Aviles, Jason, Project Manager Ph: 775-684-4141

20. Contract Status:

   Contract Approvals:

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Contract #: 22961
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22964

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Legal Entity Name: LUMOS & ASSOCIATES
   Contractor Name: LUMOS & ASSOCIATES
   Agency Code: 082
   Address: 9222 PROTOTYPE DR
   Appropriation Unit: 1585-58
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89521-8989
   Contact/Phone: 775-827-6111
   Vendor No.: T80912843A
   NV Business ID: NV19791006982

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source</th>
<th>Percentage</th>
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<td>General Funds</td>
<td>91.00%</td>
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<tr>
<td>Federal Funds</td>
<td>9.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
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</table>

   Agency Reference #: 113403

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
   Anticipated BOE meeting date: 04/2020
   Retroactive?: No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 90 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Hobart Creek Reservoir Dam - Advanced Planning CIP project, to develop the evaluation and corrective measure proposals for the Hobart Creek Reservoir Dam: CIP Project No. 19-S04B; SPWD Contract No. 113403.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $264,800.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**
c. Why was this contractor chosen in preference to other?
   Demonstrated the required expertise for work on this project.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?  No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor 
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No**  If "Yes", please explain 
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
   **No**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**

19. Agency Field Contract Monitor:  
   Wacker, Brian, Project Manager  Ph: 775-684-4141

20. Contract Status:  
   Contract Approvals:  
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# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22931

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<td>Contractor Name</td>
<td>ARCHITECTS + LLC</td>
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<tr>
<td>If &quot;No&quot; please explain:</td>
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<table>
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<tr>
<th>Address</th>
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<tr>
<td>City/State/Zip</td>
<td>RENO, NV 89509-2825</td>
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<th>Contact/Phone</th>
<th>775-329-8001</th>
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<td>NV Business ID</td>
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To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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<td>Fees</td>
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<td>X Bonds</td>
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<td>X Highway Funds</td>
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<td>Other funding</td>
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| Agency Reference #: | 113367 |

2. **Contract start date:**

a. **Effective upon Board of Examiner's approval?** Yes
b. **other effective date:** NA

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<tr>
<td>Retroactive?</td>
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<td>If &quot;Yes&quot;, please explain</td>
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3. **Termination Date:** 06/30/2023

4. **Type of contract:** Contract

5. **Purpose of contract:**

   **This is a new contract to provide professional architectural/engineering services for the Department of Public Safety - Training Division Building Renovation CIP project, to include design construction and bid documents as well as construction administration services to refurbish/upgrade to the interior and exterior structure of the training building, the irrigation system, concrete walkways and the parking lot: CIP Project No.19-M18; SPWD Contract No.113367.**

6. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: **$177,500.00**

   Other basis for payment: Monthly progress payments based on services provided.

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   **2019 Leg. Approved CIPs**

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   **Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.**

9. **Were quotes or proposals solicited?** No

   **Was the solicitation (RFP) done by the Purchasing Division?** No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

Benjamin, Adrianna, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19158
   Amendment Number: 3
   Legal Entity Name: NAVAL FACILITIES ENGINEERING COMMAND
   Contractor Name: NAVAL FACILITIES ENGINEERING COMMAND
   Agency Name: ADMIN - ENTERPRISE IT SERVICES
   Agency Code: 180
   Appropriation Unit: 1388-00
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Address: SOUTHWEST-REAL ESTATE DEPT
   City/State/Zip: SAN DIEGO, CA 92132
   To what State Fiscal Year(s) will the contract be charged?: 2018-2021
   Contact/Phone: LORNA TIMOG 619/532-1164
   Vendor No.: N.A
   NV Business ID: N.A

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Fees: 0.00 %
- Federal Funds: 0.00 %
- Bonds: 0.00 %
- Highway Funds: 0.00 %
- Other funding: 100.00 % Revenue

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2017
   Anticipated BOE meeting date: 04/2020
   Retroactive?: Yes
   If "Yes", please explain

3. Previously Approved Termination Date: 06/30/2019
   Contract term: 4 years

4. Type of contract: Revenue Contract
   Contract description: Rack Space Rental

5. Purpose of contract:
   This is the third amendment to the original revenue contract which provides rack space at Austin Mountain in Lander County. This amendment extends the termination date from June 30, 2020 to June 30, 2021 and increases the maximum amount from 48,864.24 to $62,048.32 due to continued need for these services.

6. CONTRACT AMENDMENT

   Trans $ | Info Accum $ | Action Accum $ | Agenda
   1. The max amount of the original contract: $14,932.12 | $14,932.12 | $14,932.12 | Yes - Info
   a. Amendment 1: $14,932.12 | $14,932.12 | $29,864.24 | Yes - Info
   b. Amendment 2: $19,000.00 | $19,000.00 | $48,864.24 | Yes - Info
   2. Amount of current amendment (#3): $13,184.08 | $13,184.08 | $62,048.32 | Yes - Action
   3. New maximum contract amount: $62,048.32
   and/or the termination date of the original contract has changed to: 06/30/2021

II. JUSTIFICATION

7. What conditions require that this work be done?
8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      Not Applicable
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    We have had ongoing revenue contracts with Naval Facilities Engineering Command Southwest, Real Estate Department for many years and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity
    Not Applicable
    Not Applicable
    Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level         | User       | Signature Date          |
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    | Division Approval       | ddav12     | 02/28/2020 08:47:07 AM  |
    | Department Approval     | ddav12     | 02/28/2020 08:47:11 AM  |
    | Contract Manager Approval| ascott    | 03/04/2020 07:19:53 AM  |
    | Budget Analyst Approval | nhovdnen   | 03/05/2020 16:10:09 PM  |
    | BOE Agenda Approval     | nhovdnen   | 03/05/2020 16:10:15 PM  |
**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: 22866

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<td>Agency Code:</td>
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<td>Appropriation Unit:</td>
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<td>City/State/Zip:</td>
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<tr>
<td>Contact/Phone:</td>
<td>JENNIFER RAMEN 877 231 5447</td>
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   To what State Fiscal Year(s) will the contract be charged? 2018-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % |
   | Federal Funds | 0.00 % |
   | Highway Funds | 0.00 % |
   | Other funding | 100.00 % |

   2. Contract start date:
   a. Effective upon Board of Examiner's approval? No  
      b. other effective date 07/01/2017
      Anticipated BOE meeting date 04/2020

   Retroactive? Yes

   If "Yes", please explain

   The attached Revenue Contract with New Cingular Wireless PCS has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

   3. Termination Date: 06/30/2021

   Contract term: 4 years

   4. Type of contract: Revenue Contract

   Contract description: Rack Space Rental

   5. Purpose of contract:

   This is a new revenue contract to provide ongoing rack space at Penn Hill in Elko County.

   6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $51,195.84

   Other basis for payment: Rack Rent FY18 $2,33.16, FY19 $2,133.16, FY20 $2,133.16, FY21 $2,133.16.

**II. JUSTIFICATION**

7. What conditions require that this work be done?
   Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Revenue Contract

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with New Cingular Wireless PCS for many years and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

To:  Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst
      Enterprise Information Technology Services

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with New Cingular Wireless PCS has been submitted for the BOE’s approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent closing of the budget and delay of rates being published, we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott
**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. **Contract Number:** 22978

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Name:</strong></td>
<td>NDE - DEPARTMENT OF EDUCATION</td>
</tr>
<tr>
<td><strong>Agency Code:</strong></td>
<td>300</td>
</tr>
<tr>
<td><strong>Appropriation Unit:</strong></td>
<td>2612-13</td>
</tr>
<tr>
<td><strong>Is budget authority available?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Contact/Phone:</strong></td>
<td>FELICIA SUMLER 702/895-1357</td>
</tr>
<tr>
<td><strong>Vendor No.:</strong></td>
<td>D35000815</td>
</tr>
<tr>
<td><strong>NV Business ID:</strong></td>
<td>GOV ENTITY</td>
</tr>
<tr>
<td><strong>To what State Fiscal Year(s) will the contract be charged?</strong></td>
<td>2020</td>
</tr>
<tr>
<td><strong>What is the source of funds that will be used to pay the contractor?</strong></td>
<td><strong>X</strong> General Funds 100.00 %, Fees 0.00 %, Federal Funds 0.00 %, Bonds 0.00 %, Highway Funds 0.00 %, Other funding 0.00 %</td>
</tr>
</tbody>
</table>

2. **Contract start date:**
   - **a. Effective upon Board of Examiners’ approval?** Yes
   - **Anticipated BOE meeting date:** 04/2020
   - **Retroactive?** No

3. **Termination Date:** 06/30/2020

4. **Type of contract:** Contract

5. **Purpose of contract:**
   - This is a new interlocal agreement to provide an impact and validity study for Nevada’s Educator Performance Framework.

6. **NEW CONTRACT**

   - The maximum amount of the contract for the term of the contract is: $174,975.00
   - Other basis for payment: As invoiced by contractor and approved by the State.

**II. JUSTIFICATION**

7. **What conditions require that this work be done?**
   - Pursuant to SB475 signed during the 80th Legislative Session NDE is required to enter into a contract with a consultant to study the impact and validity of statewide performance evaluation system.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - Legislature required NDE to hire a consultant.

9. **Were quotes or proposals solicited?** Yes

   - **Was the solicitation (RFP) done by the Purchasing Division?** Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):"
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #30DOE-S1026, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/17/2020

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No** If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   **Yes** If “Yes”, please explain

   Currently works for NSHE at UNLV.

13. Has the contractor ever been engaged under contract by any State agency?

   **Yes** If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Currently NDE Has multiple contracts with BOE-UNLV-satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No** If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

   **Governmental Entity**

16. **Not Applicable**

17. **Not Applicable**

18. **Not Applicable**

19. Agency Field Contract Monitor:

20. Contract Status:

   **Contract Approvals:**

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<tr>
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<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22984

   | Agency Name: | NDE - DEPARTMENT OF EDUCATION |
   | Contractor Name: | DATA INSIGHT PARTNERS, LLC |

   | Agency Code: | 300 |

   | Appropriation Unit: | 2612-32 |

   | Is budget authority available?: | Yes |

   | If "No" please explain: | Not Applicable |

   | Address: | 4350 S MARYLAND PKWY STE 177 |

   | Legal Entity Name: | DATA INSIGHT PARTNERS, LLC |

   | City/State/Zip: | LAS VEGAS, NV 89119 |

   | Contract Number: | 22984 |

   | Vendor No.: | T32009017 |

   | NV Business ID: | NV20161703339 |

   | To what State Fiscal Year(s) will the contract be charged? | 2020-2021 |

   | What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. |

   | General Funds | 0.00 % |

   | Federal Funds | 100.00 % |

   | Highway Funds | 0.00 % |

   | Fees | 0.00 % |

   | Bonds | 0.00 % |

   | Other funding | 0.00 % |

2. Contract start date:

   | a. Effective upon Board of Examiner's approval? | Yes |

   | Anticipated BOE meeting date | 04/2020 |

   | Retroactive? | No |

3. Termination Date: 11/30/2020

4. Type of contract: Contract

5. Purpose of contract:

   This is a new contract to provide a comprehensive analysis of factors that affect Nevada class sizes, national teacher workforce characteristics, and trends to help provide context around local data.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $135,000.00

   Other basis for payment: Per itemized invoice for each phase completed

II. JUSTIFICATION

7. What conditions require that this work be done?

   Study is needed to help identify various problems in the teacher workforce to help set benchmarks to reduce class sizes and provide the best service to students.

8. Explain why State employees in your agency or other State agencies are not able to do this work?

   Current education employees do not have the experience nor time to complete the work.

9. Were quotes or proposals solicited? No

   a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable
b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   
   Approval #: 200207  
   Approval Date: 02/19/2020  

c. Why was this contractor chosen in preference to other?  

   Data Insight Partners is the ideal candidate for this work because of their proven track record of taking complex, analytical topics and distilling them to their essence in an easy to understand manner that ensures the largest audience possible can engage and meaningfully contribute to the solution.

d. Last bid date:  

   Anticipated re-bid date:

10. Does the contract contain any IT components?  

   No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  

   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  

   Yes

19. Agency Field Contract Monitor:  

20. Contract Status:  

   Contract Approvals:  

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<tr>
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<td>Pending</td>
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</tr>
</tbody>
</table>
STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:
Approval #: D000707-0

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

| Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below: |
| State Agency Name: Dept. of Education |
| Contact Name and Title | Phone Number | Email Address |
| Felicia Gonzales, Deputy Superintendent | 702-668-4320 | fgonzales@doe.nv.gov |

Vendor Information:

| Identify Vendor: Data Insight Partners, LLC |
| Contact Name: Justin White |
| Complete Address: 4350 S. Maryland Parkway Suite 177 Las Vegas, NV 89119 |
| Telephone Number: 702-613-2248 |
| Email Address: Justin@datainsightpartners.com |

Type of Waiver Requested – Check the appropriate type:

| Sole or Single Source: X |
| Professional Service Exemption: |

Contract Information:

| Is this a new Contract? | Yes | X | No |
| Amendment: | # |
| CETS: | # |

Term:

| One (1) Time Purchase: |
| Contract: Start Date: March 1, 2020 | End Date: September 13, 2020 |

Funding:

| State Appropriated: |
| Federal Funds: Title II A |
| Grant Funds: |
| Other (Explain): |
1g. **Total Estimated Value of this Service Contract, Amendment or Purchase:**

$135,000

---

**Provide a description of work/services to be performed or commodity/good to be purchased:**

Data Insight Partners will conduct a comprehensive evaluation of the Nevada teacher workforce to provide a comprehensive look at all the factors that play into Nevada class sizes. In addition to a local evaluation, Data Insight Partners will provide an analysis of national teacher workforce characteristics and trends to help provide the context around local data.

This will help inform the scale of various problems in the workforce (e.g. how bad is our teacher supply compared to national statistics) and help set benchmarks to reduce class sizes and provide best in class service to students (e.g. what percent of classroom teachers should be retained within a school each year).

Data Insight Partners is the ideal candidate for this work because of their proven track record of taking complex, analytical topics and distilling them to their essence in an easy to understand manner that ensures the largest audience possible can engage and meaningfully contribute to the solution.

---

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

As former employees within the Nevada K-12 education system, Data Insight Partners staff have decades of experience working with Nevada education data and its information systems. Co-founders of the company, Nathan Trenholm and Justin White, worked as the Clark County School District’s Director of Research and Accountability and the Coordinator over the Enterprise Data Warehouse System respectively.

Their pertinent experiences include building an interactive application to monitor the teacher recruitment pipeline, building district reports regarding Title I spending that including the allocation of monies for licensed staff, and collecting and reporting state accountability data regarding student-teacher ratios and average class sizes, as well as leading and facilitating a group of national researchers to analyze teacher recruitment and retention trends in the Clark County School District.

---

**Nevada Comprehensive Class Size Analysis Timeline Constraints**

The 81st session of the Nevada Legislature will meet in January 2021, and it is anticipated that one of the topics that legislators will consider is K-12 class sizes. The Nevada Comprehensive Class Size Analysis is intended to provide all policymakers and stakeholders, accurate and deep insights into the state of Nevada’s class sizes past, present, and future. To provide these insights, it is imperative that this analysis is completed in September of 2020 so the Nevada Department of Education can begin providing briefings and training on the results ahead of the legislative session.

The selection of a vendor must consider this compressed timeline for this analysis. Data Insight Partners is uniquely positioned to complete this analysis in the allotted time (8 months) because of their unique experience with Nevada systems, processes, and people.

---

**Explain why this service or good cannot be competitively bid and why this purchase is**

*Solicitation Waiver*  
Revised: December 2019  
Page 2
Their expertise with data analysis and in particular their experience with Nevada and local school district systems, processes, and people make Data Insight Partners uniquely qualified to support the Nevada Department of Education in their efforts to analyze all aspects regarding class sizes, student-teacher ratios, and the supply and demand of the teacher workforce.

If this service is competitively bid, the Nevada Department of Education would not have the information needed to provide all Nevada policymakers and stakeholders, accurate and deep insights into the state of Nevada's class sizes past, present, and future. To provide these insights, it is imperative that this analysis is completed in September of 2020 so the Nevada Department of Education can begin providing briefings and training on the results ahead of the legislative session.

<table>
<thead>
<tr>
<th>Were alternative services or commodities evaluated? Check One.</th>
<th>Yes:</th>
<th>No: X</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. <em>If yes,</em> what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. <em>If not,</em> why were alternatives not evaluated?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>There are no other vendors with these unique features/qualifications and services within Nevada.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Has the agency purchased this service or commodity in the past? Check
One. Note: If your previous purchase(s) was made via solicitation waiver(s),
a copy or copies of ALL previous waivers MUST accompany this request.

Yes:     No:     X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with
this vendor, or any other vendor for this service or commodity, please provide the following
information:

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
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</table>

What are the potential consequences to the State if the waiver request is denied and the service or
good is competitively bid?

This work is essential to the work NDE is engaging in to inform legislative discussions around:

- Class sizes
- Labor market supply and demand
- Teacher attrition and retention rates
- Workforce demographics pertaining to future staffing needs
- Financial trends and future obligations (staffing and capital projects)

What efforts were made or conducted to substantiate there is no competition for the service or
good and to ensure the price for this purchase is fair and reasonable?

There were no other vendors found with these unique features/qualifications and services within Nevada.

Will this purchase obligate the State to this vendor for future
purchases? Before selecting your answer, please review information
included on Page 2, Section 9 of the instructions.

Yes:     No:     X

a. If yes, please provide details regarding future obligations or needs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Felicia Gonzales
Print Name of Agency Representative Initiating Request

1/30/20
Date

Signature of Agency Head Authorizing Request

2/13/20
Date

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22922

   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Agency Code: 300
   Appropriation Unit: 2709-21
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   City/State/Zip: LAS VEGAS, NV 89154
   Contact/Phone: Amanda Haboush-Deloye 702-895-5908

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Vendor No.: D35000813B
   NV Business ID: Gov Entity

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
   the contractor will be paid by multiple funding sources.

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<th>Source</th>
<th>Percentage</th>
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<tr>
<td>Fees</td>
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<td><strong>Federal Funds</strong></td>
<td><strong>100.00 %</strong></td>
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<tr>
<td>Bonds</td>
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<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 2 years and 90 days

4. Type of contract: Interlocal Agreement
   Contract description: CCDF Quality

5. Purpose of contract:
   This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Improvement System and
   facilitate annual early childhood research symposiums.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $148,790.00
   Other basis for payment: FY20 $40,790, FY21 $54,000, FY22 $54,000.

II. JUSTIFICATION

7. What conditions require that this work be done?
   The QRIS (and evaluation of the QRIS) is required as part of the Child Care and Development state plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Nevada Institute for Children's Research and Policy (NICRP) is a state agency and has the expertise to complete the
   program evaluation.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
In accordance with NRS 277.180 the agency has contracted with the Board of Regents, University of Nevada, Las Vegas.

d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:


14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22938

   Agency Name: NDE - DEPARTMENT OF EDUCATION
   Agency Code: 300
   Appropriation Unit: 2709-21
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: Jill Bradford 978-339-4388
   Vendor No.: T29037897A
   NV Business ID: NV20121607707
   City/State/Zip: North Billerica, MA 01862
   Vendor No.: T29037897A
   NV Business ID: NV20121607707

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 40.00 %
   X Federal Funds 60.00 %
   Highway Funds 0.00 %

Agency Reference #: 300

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2021
   Contract term: 1 year and 90 days

4. Type of contract: Contract
   Contract description: Childhood Screening

5. Purpose of contract: This is a new contract to provide training and access to the Brigance Early Childhood Screening Program and Online Management System to allow users to score screenings, run reports for families, and allow the Department to pull data to study program effectiveness.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $355,200.00
   Other basis for payment: Per Itemized Invoice

II. JUSTIFICATION
7. What conditions require that this work be done?
   As part of the Read by Grade 3 Act (SB391 2015 Legislative Session) a screening must be completed within the first 30 days of kindergarten. In addition the Brigance is now required as part of State Pre-k and the Quality Rating & Improvement System (QRIS).

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Curriculum Associates is the publisher of the Brigance Early Childhood Screen as well as the OMS. They have the expertise to provide training on the tool.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
   Approval #: 191003
   Approval Date: 10/18/2019

c. Why was this contractor chosen in preference to other?


d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

13. Has the contractor ever been engaged under contract by any State agency?
   Yes
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Education-Satisfactory FY18-FY19

14. Is the contractor currently involved in litigation with the State of Nevada?
   No
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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<th>User</th>
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<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
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**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED — INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<table>
<thead>
<tr>
<th>1a</th>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td><strong>State Agency Name:</strong> Nevada Department of Education</td>
</tr>
<tr>
<td></td>
<td><strong>Contact Name and Title</strong></td>
</tr>
<tr>
<td></td>
<td>Patti Oya, Education Programs Director</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1b</th>
<th>Vendor Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Identify Vendor:</strong> Curriculum Associates LLC</td>
</tr>
<tr>
<td></td>
<td><strong>Contact Name:</strong> Jill Bradford</td>
</tr>
<tr>
<td></td>
<td><strong>Complete Address:</strong> 153 Rangeway Rd</td>
</tr>
<tr>
<td></td>
<td><strong>Telephone Number:</strong> 800-225-0248</td>
</tr>
<tr>
<td></td>
<td><strong>Email Address:</strong> <a href="mailto:customercontracts@calinc.com">customercontracts@calinc.com</a></td>
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<table>
<thead>
<tr>
<th>1c</th>
<th>Type of Waiver Requested – Check the appropriate type:</th>
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<tbody>
<tr>
<td></td>
<td><strong>Sole or Single Source:</strong> X</td>
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<td><strong>Professional Service Exemption:</strong> #</td>
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<tr>
<th>1d</th>
<th>Contract Information:</th>
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<tbody>
<tr>
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<td><strong>Is this a new Contract?</strong> Yes</td>
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<tr>
<td></td>
<td><strong>Amendment:</strong> #</td>
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<td></td>
<td><strong>CETS:</strong> #</td>
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<table>
<thead>
<tr>
<th>1e</th>
<th>Term:</th>
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<tbody>
<tr>
<td></td>
<td><strong>One (1) Time Purchase:</strong></td>
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<tr>
<td></td>
<td><strong>Contract:</strong> Start Date: Jan 1, 2020</td>
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<th>Funding:</th>
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<tbody>
<tr>
<td></td>
<td><strong>State Appropriated:</strong> X – 2709 State Pre-K</td>
</tr>
<tr>
<td></td>
<td><strong>Federal Funds:</strong> X – Child Care and Development Block Grant (CCDBG)</td>
</tr>
<tr>
<td></td>
<td><strong>Grant Funds:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Other (Explain):</strong></td>
</tr>
</tbody>
</table>
Total Estimated Value of this Service Contract, Amendment or Purchase:

$427,400.00 \text{PER YEAR}

Provide a description of work/services to be performed or commodity/good to be purchased:

1. Provide training on the use of the Curriculum Associates' Brigance Early Childhood Screen III tool
2. Provide train the trainer to build capacity of trainers in Nevada
3. Per child licenses ($2.50 per child) for the Curriculum Associates Online Management System (OMS) that will allow scoring reporting at a program and statewide level.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Curriculum Associates is the sole publisher and vendor of the Brigance Early Childhood Screen III tool and Online Management System that scores, generates reports, and data collection.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Currently school districts that provide State Pre-K and Kindergarten, child care centers, and community agencies statewide have purchased and are screening children with the Brigance Early Childhood Screen III.

There are three screening kits by age group (0-35 months, 3-5 years, and K & 1st grade.) A 0-35 month kit costs $309 and a kit for 3-5 year or K & 1 costs $279 plus the annual cost of scoring sheets $65 for a pack of 60 for one age group. Depending on the age of children served, programs need to purchase one to three kits and corresponding scoring sheets.

Over the past two years, programs have spent $904,812 for the Brigance and an additional $30,800 for professional development for a total of $935,612. (This is in addition to the $143,847 that NDE spent over the past two years on training.)

Were alternative services or commodities evaluated? Check One. Yes: \text{X} No: 

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

If we cannot provide training to the field, we cannot ensure scores are accurate and valid. Also, if we do not provide access to the Online Management System, programs would have to score the screening by hand, would not have access to report features, and NDE would not be able to collect and report data at a statewide level.

b. If not, why were alternatives not evaluated?

If an alternative screening is used statewide, there would be significant costs to school districts, child care centers, and community agencies to purchase new materials. It would also be a significant time investment to retrain the community on a new tool. The Department would lose the ability to present longitudinal data with continuity and would need to start again.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes: X  No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/2017 - 06/30/2019</td>
<td>$281,200</td>
<td>Training on the Brigance Screen III only (this contract did not include cost of Online Management System)</td>
<td>160904</td>
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</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

During the time that it would require to competitively bid for a screening tool, NDE would not have the capacity to collect data for the 2019/20 school year. This would impact NDE’s ability to report longitudinal data across programs that has been collected over the past two years.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

In December 2015, the Department of Education issued a request for information (RFI) to identify an assessment to meet the requirements of SB391 Read by Grade Three Act. SB391 required an initial kindergarten screener as part of an ongoing suite of assessments that would identify struggling readers. Two vendors were chosen and approved by the State Board of Education. Curriculum Associates was chosen for the initial screening and NWEA MAPS was selected as the assessment for kindergarten through 3rd grade.

The current NWEA Maps contract will expire June 30, 2021. Prior to that date NDE will complete a request for proposal (RFP) process that will include the screening requirement. Vendors will be able to address the screener separately or as part of their overall assessment suite of tools.

If this waiver is approved, the contract with Curriculum Associates will expire June 30, 2021 to align with the NWEA Maps contract and align the RFP process.
<table>
<thead>
<tr>
<th>Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</th>
<th>Yes: X</th>
<th>No:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If yes, please provide details regarding future obligations or needs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In order to collect longitudinal data, the same screening tool must be used over time. The Department now has two years of data from the State Pre-k programs and is just beginning to collect data from other program types. Ultimately early childhood data will be included in the Nevada P-20 Workforce Research Data System (NPWR) - a collaborative project between the Department of Education, Nevada System of Higher Education, and Department of Employment and Training and Rehabilitation maintained by the Governor's Office of Workforce Innovation for a New Nevada (OWINN).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Patti Oya
Print Name of Agency Representative Initiating Request 9/19/2019 Date

Signature of Agency Head Authorizing Request

Felicity Gonzales
Print Name of Agency Head Authorizing Request 9/23/19 Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee 10/8/19 Date
**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: 22159

   Amendment Number: 2

   Legal Entity Name: SRI International

   Agency Name: NDE - DEPARTMENT OF EDUCATION

   Contractor Name: SRI International

   Agency Code: 300

   Address: 333 Ravenswood Ave

   City/State/Zip: MENLO PARK, CA 94025-3493

   Is budget authority available?: Yes

   Contact/Phone: Kim Cargill 650-859-2655

   Vendor No.: T29040825A

   NV Business ID: NV20021209683

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds 0.00%
   - Fees 0.00%
   - Federal Funds 76.90%
   - Bonds 0.00%
   - Highway Funds 0.00%
   - Other funding 23.10% Donation Match Funds

   Agency Reference #: 300

2. Contract start date:
   a. Effective upon Board of Examiners' approval? No
   b. Other effective date: 08/13/2019

   Anticipated BOE meeting date: 04/2020

   Retroactive?: No

   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 06/30/2020

   Contract term: 322 days

4. Type of contract: Contract

   Contract description: Alignment Study

5. Purpose of contract:

   This is the second amendment to the original contract which provides a review of the early learning guidelines, pre-kindergarten standards, NV Silver State Stars Quality Ratings & Improvement System program standards and professional competencies to revise and align the standards across age groups and programmatic elements. This amendment revises the scope of work to add a draft of early childhood leadership competencies, strategies to increase professional development offerings that support higher order thinking and skill acquisition and a draft of the Nevada emerging level workforce competencies.

6. CONTRACT AMENDMENT

   Trans $ | Info Accum $ | Action Accum $ | Agenda
   --- | --- | --- | ---
   1. The max amount of the original contract: $152,050.00 | $152,050.00 | $152,050.00 | Yes - Action
   a. Amendment 1: $0.00 | $0.00 | $0.00 | No
   2. Amount of current amendment (#2): $70,000.00 | $70,000.00 | $70,000.00 | Yes - Action
   3. New maximum contract amount: $222,050.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?
A study needs to be conducted for the alignment process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a specialized service that the Department of Education cannot do.

9. Were quotes or proposals solicited?
   Yes
   Was the solicitation (RFP) done by the Purchasing Division?
   Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   Pursuant to RFP #30DOE-S598, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
   d. Last bid date: 04/15/2019  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

11. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   **Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   **No**
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   **No**  If "Yes", please explain
   **Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?
   **No**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes
    **Not Applicable**

17. **Not Applicable**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. **Agency Field Contract Monitor:**

20. **Contract Status:**
   **Contract Approvals:**
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<th>User</th>
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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22928

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<tbody>
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<td>Contractor Name</td>
<td>BOARD OF REGENTS-NSHE ON BEHALF UNLV</td>
</tr>
<tr>
<td><strong>Agency Name:</strong></td>
<td>NDE - DEPARTMENT OF EDUCATION</td>
</tr>
<tr>
<td><strong>Agency Code:</strong></td>
<td>300</td>
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<tr>
<td><strong>Appropriation Unit:</strong></td>
<td>2712-64</td>
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<tr>
<td>Is budget authority available?</td>
<td>Yes</td>
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<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
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<tr>
<td><strong>City/State/Zip</strong></td>
<td>LAS VEGAS, NV 89154-1006</td>
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<tr>
<td><strong>Contractor Name:</strong></td>
<td>BOARD OF REGENTS-NSHE ON BEHALF UNLV</td>
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<tr>
<td><strong>Address:</strong></td>
<td>NEVADA AFTER SCHOOL NETWORK</td>
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<td><strong>Appropriation Unit:</strong></td>
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<tr>
<td>Is budget authority available?:</td>
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<tr>
<td>If &quot;No&quot; please explain:</td>
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<tr>
<td><strong>City/State/Zip</strong></td>
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To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Funding Source</th>
<th>Percentage</th>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>Bonds</td>
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</tr>
<tr>
<td>Other funding</td>
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2. **Contract start date:**
   - a. Effective upon Board of Examiner's approval? **No**
   - b. other effective date 01/06/2020

   **Anticipated BOE meeting date** 04/2020

   **Retroactive?** Yes

   **If "Yes", please explain**

   The Board of Regents has recently been appointed by the Mott Foundation as the new fiscal sponsoring organization of the statewide Nevada Afterschool Network. Therefore, a new retroactive interlocal agreement is necessary to continue these services through the Board of Regents, NSHE.

3. **Termination Date:** 09/30/2022

   **Contract term:** 2 years and 267 days

4. **Type of contract:** Interlocal Agreement

   **Contract description:** NV Afterschool Netwk

5. **Purpose of contract:**

   This is a new interlocal agreement to provide technical assistance, professional development resources, network meetings and training in partnership with the state as part of the 21st Century Community Learning Centers program.

6. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: **$73,388.00**

   Payment for services will be made at the rate of $24,463.00 per Per FY20, FY21, FY22

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   Federal program requirements of 21st CCLC include the state providing grantees with technical or other assistance. The partnership with the NSHE/UNLV- Nevada Afterschool Network will increase program outreach and expand resources throughout the state of Nevada.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   NDE employees do not have the expertise to provide these services.

9. **Were quotes or proposals solicited?** No

   **Was the solicitation (RFP) done by the Purchasing Division?** No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
   There is only one statewide afterschool network established through the Mott Foundation in each state in the US.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Education-satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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MEMORANDUM

TO: Susan Brown
   Clerk of the Board of Examiners
   Governor’s Finance Office

THROUGH: Catherine Bartlett
   Executive Budget Officer 2, Governor’s Finance Office

FROM: Heidi Haartz
   Deputy Superintendent, Business and Support Services Division

SUBJECT: Title IV, Part B – Nina M. Lowey 21st Century Community Learning Centers
   Request for Retroactive Interlocal Contract with the Board of Regents, NSHE in partnership with the Nevada Afterschool Network (NAN)

This memorandum serves as a request for retroactive approval to January 6, 2020, on a contract with the Board of Regents, NSHE on behalf of the University of Nevada Las Vegas, for the project titled Nevada Afterschool Network. The Nevada Department of Education has previously partnered and contracted with the Nevada Afterschool Network’s and their former fiscal sponsors to provide professional development, technical assistance for programs and partner at the annual Showcase Nevada conference for the Title IV, Part B- 21st Century Community Learning Center programs. The Board of Regents has recently been appointed by the Mott Foundation as the new fiscal sponsoring organization of the statewide Nevada Afterschool Network effective October 2019. Therefore, a new retroactive inter local contract is necessary to continue these services through the Board of Regents, NSHE to continue support for afterschool programs. A new scope of work was developed in January but the finalization of the new fiscal sponsor’s internal processes and signing of contract documents took more time.

The Nevada Afterschool Network is the sole state network, formed through the Mott Foundation, to provide resources and opportunities for afterschool/ out of school time programs in Nevada. The National Network of Statewide Afterschool Networks is focused on the core components of afterschool and summer learning opportunities, engaged learning, school-community partnerships and family involvement.

Over the past 12 years in partnership with the USDE, the Charles Stewart Mott Foundation has made investments in coalitions of diverse stakeholders and organizations coming together to build good policies and practices to sustain and expand quality afterschool and summer learning opportunities. Now reaching over 50 states, the statewide afterschool networks cultivate partnerships and initiatives that develop and support quality afterschool and summer learning opportunities for young people. The goal is to engage schools, community-based organization
and other entities in providing youth with access to high-quality afterschool programs. We appreciate your consideration of this request for retroactive approval.

Attachment(s): Interlocal Contract for the Board of Regents, NSHE for NAN

CC: Maria Sauter, Education Programs Professional, Office of Student & School Supports
    Dr. Seng Dao Keo, Director, Office of Student & School Supports
    Dr. Jonathan Moore, Deputy Superintendent of Student Achievement
I. DESCRIPTION OF CONTRACT
1. Contract Number: 18152
   Amendment Number: 3
   Legal Entity Name: SPECIAL EDUCATION LAW ASSOCIATES, LLC
   Contractor Name: SPECIAL EDUCATION LAW ASSOCIATES, LLC
   Address: 14904 E LOWDEN CT
   City/State/Zip: SCOTTSDALE, AZ 85262-7012
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2017-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   
<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
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</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 01/01/2017
   Anticipated BOE meeting date 04/2020
   Retroactive? No

3. Previously Approved Termination Date: 12/31/2020
   Contract term: 4 years
4. Type of contract: Contract
   Contract description: Dispute Resolution
5. Purpose of contract:
This is the third amendment to the original contract which provides assistance in the implementation of the Special Education alternative dispute resolution systems in accordance with federal and state laws and regulations. This amendment increases the maximum amount from $500,000 to $620,000 due to the increase in special education complaints and special education due process hearing requests.

6. CONTRACT AMENDMENT
   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract: $500,000.00  $500,000.00  $500,000.00  Yes - Action
      a. Amendment 1: $0.00  $0.00  $0.00  No
      b. Amendment 2: $0.00  $0.00  $0.00  No
   2. Amount of current amendment (2): $120,000.00  $120,000.00  $120,000.00  Yes - Action
   3. New maximum contract amount: $620,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
Federal and state laws require that the State of Nevada have Special Education alternative dispute resolution systems in accordance with required procedures.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of work and the qualifications require specialized expertise and a non-employee status that cannot be met with the agency or other state agency.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
      There were no other potential vendors with similar qualifications and experience. The individuals with some similarity in qualifications and experience lack comprehensive experience of the contractor and/or present the local education agencies or parents and do not meet the neutrality requirement in this contract.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No
      If “Yes”, please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes
    If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Department of Education - the quality of services has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level          User     Signature Date
    Budget Account Approval     bfarra2  03/02/2020 11:01:45 AM
    Division Approval           bfarra2  03/02/2020 11:01:50 AM
    Department Approval         bfarra2  03/02/2020 11:01:55 AM
    Contract Manager Approval   bfarra2  03/02/2020 11:01:59 AM
    Budget Analyst Approval     mranki1  03/16/2020 14:10:39 PM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22904

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<tr>
<th>Agency Name:</th>
<th>ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS</th>
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</thead>
<tbody>
<tr>
<td>Agency Code:</td>
<td>332</td>
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<tr>
<td>Appropriation Unit:</td>
<td>2895-04</td>
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<tr>
<td>Is budget authority available?: Yes</td>
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If "No" please explain: Not Applicable

Legal Entity Name: CALIFA GROUP

Contractor Name: CALIFA GROUP

Address: 330 Townsend Street, Ste. 133

City/State/Zip: SAN FRANCISCO, CA 94107

Contact/Phone: 650-356-2128

Vendor No.: T32005920

NV Business ID: NV20171780554

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
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<tr>
<td>Highway Funds</td>
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<td>X Fees</td>
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<td>Membership</td>
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<td>Other funding</td>
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Agency Reference #: ASD 2833895

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 01/02/2020

Anticipated BOE meeting date 04/2020

Retroactive? Yes

If "Yes", please explain

While we determined the scope of the next contract the vendor did not suspend access to services. We've instructed the vendor that in the future, any services should wait until a contract has been signed. We do not anticipate this to be an ongoing problem. However, this contract needs to have a retroactive start date of 01/01/2020.

3. Termination Date: 01/01/2022

Contract term: 2 years

4. Type of contract: Contract

Contract description: ETEAP

5. Purpose of contract:

This is a new contract to provide ongoing deployment of virtual reality equipment, software, content, technical support and continuing education to Nevada libraries.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $100,000.00

Other basis for payment: 50K for FY20; 50K for FY21

II. JUSTIFICATION

7. What conditions require that this work be done?

The Califa Group - through XR Libraries - will maintain and enhance the XR pilot program in Nevada through ongoing technical support related to hardware and software issues; access to curated XR content (to include Lifeliqe); continuing education/training and programming support all accessible through the XR Learn portal interface using Springboard. Focus is also placed on the Libraries = Education initiative and XR content creation (360 videos). Phase II; starting Jan. 2020; Dec 31, 2021, includes memberships for 21 libraries, namely: Carson City Library; Churchill County High School; Churchill County Library; Douglas County; Elko-Lander-Eureka; Henderson; Humboldt County; Humboldt County; McDermitt; LVCCLD - Teen Tech Center; LVCCLD - West Las Vegas; Lyon County; Mineral County; Nevada State Library; North Las Vegas; Pershing County High School; Tonopah Library District; Washoe: Downtown; Washoe - South Valleys; Washoe; Sparks; Washoe - Sierra View; Washoe - Incline Village and 3 bookmobiles, namely Elko, Lander Eureka; Humboldt and Lincoln.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State of Nevada Library employees do not have the breadth of technology skills or subject matter expertise to provide technical support for virtual reality equipment or content. Nor do staff have the ability to curate virtual reality content within a library-centric portal. Further staff do not possess the capacity or expertise to lead training in creating XR content, to include the production of 360 videos.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
      Approval #: 200206
      Approval Date: 02/13/2020
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
        If "Yes", please explain
        Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:
    Tammy Westergard, Administrator Ph: 684-3306

20. Contract Status:
    Contract Approvals:
    
    Approval Level User Signature Date
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STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division  
515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: 775-684-0170 | Fax: 775-684-0188  

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM  

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
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</thead>
<tbody>
<tr>
<td><strong>State Agency Name:</strong> State Library and Archives</td>
</tr>
<tr>
<td><strong>Contact Name and Title</strong></td>
</tr>
<tr>
<td>Tammy Westergard, Administrator</td>
</tr>
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<table>
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<tr>
<th>Vendor Information:</th>
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<tbody>
<tr>
<td><strong>Identify Vendor:</strong> Califa Group</td>
</tr>
<tr>
<td><strong>Contact Name:</strong> Paula MacKinnon</td>
</tr>
</tbody>
</table>
| **Address:** 330 Townsend St., Suite 133  
San Francisco, CA 94107 |
| **Telephone Number:** 415-796-3901 |
| **Email Address:** pmackinnon@califa.org |

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<tr>
<th>Type of Waiver Requested – Check the appropriate type:</th>
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<td><strong>Sole or Single Source:</strong> X</td>
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<td><strong>Professional Service Exemption:</strong></td>
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<table>
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<td><strong>Contract:</strong></td>
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<table>
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<tr>
<th>Funding:</th>
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| **State Appropriated:** FY2020 Fund 101 General Fund Agency 332 Budget Account 2891 Category 27  
The State Library and Archives (NSLA) annual projected expenditures of each year of the 2019-21 biennium. $50 K per year for initial contract of 2 years with the option to renew for an additional two years. |
Total Estimated Value of this Service Contract, Amendment or Purchase:

$50,000 per year the above services/materials.
($2,000 per participating library or bookmobile for the 22 participating libraries and 3 bookmobiles).

LIBRARIES (22)
1. Carson City Library;
2. Churchill County High School;
3. Churchill County Library;
4. Douglas County;
5. Elko-Lander-Eureka;
6. Henderson;
7. Humboldt County;
8. Humboldt County – McDermitt;
9. LVCLD - Teen Tech Center;
10. LVCLD - West Las Vegas;
11. Lyon County;
12. Mineral County;
13. Nevada State Library;
14. North Las Vegas;
15. Pershing County High School;
16. Tonopah Library District;
17. Washoe – Downtown;
18. Washoe - South Valleys;
19. Washoe – Sparks;
20. Washoe - Sierra View;
21. Washoe - Incline Village
22. College of Southern Nevada

Bookmobiles (3)
23. Elko Lander Eureka
24. Humboldt
25. Lincoln
Provide a description of work/services to be performed or commodity/good to be purchased:

1. HARDWARE AND TECH SUPPORT
   Califa will provide NSLAPR continued tech support to the libraries for the 15 HTC Vive VR systems from Phase I.
   Califa will provide NSLAPR tech support for one additional library for the HTC Vive VR system, for Phase II, installations for the College of Southern Nevada.
   Califa will provide NSLAPR technology to 22 library systems for Oculus Go and Oculus Rift headsets.
   Califa will provide NSLAPR technology to 3 bookmobiles for 15 Oculus Gos (five per bookmobile for circulation to libraries = education partners)

2. XR CONTENT
   Califa will provide NSLAPR access to XR curated content; training and tech support for the 22 selected libraries and three bookmobiles. This includes access to the XRLearn portal that will provide the above referenced support resources for library staff about XR technology, capabilities, applications in libraries, and best practices.
   Califa will provide access to STEM educational, premium VR titles, to include VR content creator through the XR Learn portal.

3. CONTINUING EDUCATION
   Califa will provide a minimum of monthly webinars centered on the technology issues related to the VR systems through our training project. Califa will support NSLAPR in developing webinars that build on the foundation laid by the first phase of this pilot program; and ensure that they are targeted toward a more experienced audience, i.e. under the assumption that the library staff member has experience with XR. Califa will also support the creation of in-depth tutorials on the equipment and technology associated with XR, as well as demonstrations and examples of XR programming.
   Califa will also support further training that will focus on teaching librarians how to create 360 video(s), as well as provide instruction on how to use 360 camera equipment and related production and software license access for all libraries.
   Califa will contribute to program success through evaluation and assessment partner of library programs.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

<table>
<thead>
<tr>
<th>The unique features required not available from any other consortia vendors are:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Access to the 3D tools, content, continuing education</td>
</tr>
<tr>
<td>2) Technology support for the hardware systems</td>
</tr>
<tr>
<td>3) The 3D learning modules that engage partners as a community of practice help member libraries continue the deployment of these educational resources</td>
</tr>
</tbody>
</table>

BACKGROUND OF A UNIQUE PILOT PROGRAM:
With the help of subject matter experts from Califa’s XR Libraries, Nevada public libraries have launched a pilot program installing virtual and augmented reality experiences or extended reality, commonly called XR. Nevada’s XR Libraries have been focused on familiarizing librarians with the technical aspects of using XR and creating educational programs. General community access and focused education and workforce training partnerships have also rolled out. Each pilot library has been provided with 1 HTC Vive headset; an XR system-ready computer capable of running virtual reality educational and STEAM content software, and robust training and tech support. In collaboration with area schools, after school providers, workforce training partners and more, library staff facilitate programming through leveraging onsite technology space and programs. The Nevada XR Libraries pilot program is focused on workforce development with emphasis on career exploration and classroom “homework help.”

In order to make accessible this program into Phase II, the Nevada State Library, Archives and Public Records (NSLAPR) requires assistance from Califa continuing this program.

**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**

https://icole.net/consortia please see this list of all library consortia in the world – this can be reviewed to confirm no other library consortia provide this content, continuing education and technology support.

Features not available from any other vendor are described below; therefore, the unique required qualities of the platform necessitate sole sourcing:

- Access to the Califa XR Learn platform provides the necessary program elements: 3D content, professional development and technology hardware and software support.
- The in-place connection to the comprehensive Nevada-first 3D learning ETEAP does not exist with any other library consortia;
- The STEM-focused, curated content for the NV XR Libraries is unique and reflects a focus on STEM education that create valuable learning to replicate the deployment of this program through all Nevada libraries;
- The infrastructure that drives Califa's AR/VR resources, continuing education and tech support combines to deliver to the Phase II member libraries

**Were alternative services or commodities evaluated? Check One.**

<table>
<thead>
<tr>
<th>Yes:</th>
<th>X</th>
<th>No:</th>
</tr>
</thead>
</table>
| a. *If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*

Yes, we did inquire please see consortia noted above. No other library consortia have 3D STEM content in their services for purchase. Further, none have integrated coordination of content access, professional development and technology hardware and software support. The combination of the unique assets is essential to the success of the unique program with member libraries.

| b. *If not, why were alternatives not evaluated?* |
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Term</th>
<th>Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>3-2-2019 to 12-31-19</td>
<td>$30,000</td>
<td>To continue the first phase of the XR Libraries project to the end of 2019</td>
<td>New contract to provide ongoing deployment of virtual reality equipment and software/content, tech support and continuing education to 15 Nevada libraries</td>
</tr>
<tr>
<td>9/2019</td>
<td>9-30-2020</td>
<td>$245,000</td>
<td>CSN project – for the workforce development healthcare/dialysis technician</td>
<td>Waiver 190701</td>
</tr>
<tr>
<td>6-20-2018</td>
<td>12-31-18</td>
<td>$22,000</td>
<td>Emerging Technology Early Adopter Program (ETEAP) CETS#200003</td>
<td>New contract</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Much of the progress we have made to date will be lost. The second phase of the Nevada XR Libraries pilot to facilitate immersive 3D programs and the integration of these resource into local school classrooms, hinges on this unique combination of assets and services. If this waiver is denied it is unclear how we will be able to move forward in the pilot. At the end of 4 years if other library consortia have 3D services, resources, technology training opportunities to expand providers will allow wider solicitation, at this moment Califa is the only consortia to have these 3D resources.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

As previously noted, there are no other vendors that are part of this first of its kind emerging technology pilot program. We have substantiated this by talking to vendors, website analysis, email inquiries. The quality of this pilot program is driven from the combination of these subject matter experts. The easy to use Califa program delivers services that interface of the ETEAP pilot program. The Phase II ETEAP program is priced fairly and is reasonable. Year after year, NSLAPR licenses many information resources on various platforms and the price for this resource is comparable to resources analogous to this. We are wholly familiar with industry pricing and trends and this is a reasonable price.
<table>
<thead>
<tr>
<th>Will this purchase obligate the State to this vendor for future purchases? <strong>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</strong></th>
<th>Yes:</th>
<th>X</th>
<th>No:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If yes, please provide details regarding future obligations or needs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong><a href="https://icolc.net/consortia">https://icolc.net/consortia</a></strong> please see this list of all library consortia in the world – this can be reviewed to confirm no other library consortia provide this content, continuing education and technology support.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At the end of 4 years if other library consortia have 3D services, resources, technology training opportunities to expand providers will allow wider solicitation, at this moment Califa is the only consortium to have these 3D resources.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Tammy Westergard
Agency Representative Initiating Request

Tammy Westergard
Print Name of Agency Representative Initiating Request

2-12-2020
Date

Tammy Westergard
Print Name of Agency Head Authorizing Request

2-12-2020
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee

12/13/20
Date
DATE: March 10, 2020

TO: Susan Brown
Clerk of the Board of Examiners
Governor’s Finance Office – Budget Division

THROUGH Michele Lynn, Executive Branch Budget Officer
Governor’s Finance Office

FROM: Tammy Westergard
Administrator, Nevada State Library, Archives and Public Records

RE: Request for Retroactive Contract with Califa Group

This memorandum serves as a request for retroactive approval to January 1, 2020 on a contract with Califa Group. The contract is necessary for the Phase II deployment of the Emerging Technology Early Adopter Program (NVXR Libraries). The vendor's program partners have made maintenance updates, provided technology hardware support, access to content and conducted professional development training for the phase II pilot libraries.

Program staff did not realize this contract required both a Solicitation Waiver and Technology Investment Notification (TIN) in order to move the contract through the approval process. Both were authorized, 2-12-2020 and 3-6-2020, respectively.

In anticipation of needing to deepen knowledge of the State’s procurement processes and integrated divisional requirements impacting contracts, six NSLAPR staff completed the Certified Contract Manager course offered by the State Purchasing Division. On February 25 all were awarded certificates of completion (predicated on passing the exam). Additionally, NSLAPR’s program managers will work more closely with the Administrative Services Division. At present the NSLAPR administration is operating with both assistant administrator positions vacant, which is adding additional strain on operations and causing delays. One of these positions has been vacant for the past 18 months and the other since October 2019. Steps to fill these positions are underway and we anticipate being complete at the beginning of the fiscal year, but not until then. We appreciate your patience and understanding. Once fully and appropriately staffed we do not anticipate this to be an ongoing problem.
TO: Tammy Westergard, Administrator, NSLA  
Suzie Block, IT Chief, EITS  
Jeanne Peat, Budget Analyst, ASD  

CC: David Haws, Administrator, EITS, DOA  
David Axtell, Chief Enterprise Architect, EITS, DOA  

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS  

SUBJECT: TIN Review Completed – ETEAP NVXR Libraries Phase II – T289141  

DATE: March 05, 2020  

We have completed the review for Nevada State Library and Archives’ (NSLA) – ETEAP NVXR Libraries Phase II TIN.  

The submitted TIN, for an estimated $50,000, with an option for renewal, supports the renewal and update of a maintenance, licensing or consulting agreement already in place. With the help of subject matter experts from Califa’s XR Libraries Nevada public libraries have launched a pilot program installing virtual and augmented reality experiences or extended reality, commonly called XR. Nevada’s XR Libraries have been focused on familiarizing librarians with the technical aspects of using XR and creating educational programs. General community access and focused education and workforce training partnerships have also rolled out. Each pilot library has been provided with 1 HTC Vive headset; an XR system-ready computer capable of running virtual reality educational and STEAM content software, and robust training and tech support. In collaboration with area schools, after school providers, workforce training partners and more, library staff facilitates programming through leveraging onsite technology space and programs. The Nevada XR Libraries pilot program is focused on workforce development with emphasis on career exploration and classroom “homework help.”  

This solution will not contain or transmit State data and will not be on the State network.  

A copy of this memo has also been attached to the TIN.  

If I can be of further assistance, please feel free to contact me.
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22940

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Entity</td>
<td>CENTER FOR APPLIED MANAGEMENT</td>
</tr>
<tr>
<td>Name:</td>
<td>CENTRE FOR APPLIED MANAGEMENT</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>CENTER FOR APPLIED MANAGEMENT</td>
</tr>
</tbody>
</table>

| Agency Code: | 400 |
| Appropriation Unit: | 3195-69 |

| City/State/Zip | CAMP HILL, PA 17011-1460 |
| Is budget authority available?: | Yes |

If "No" please explain: Not Applicable

Contact/Phone: 717/730-3705
Vendor No.: T27041947
NV Business ID: NV20181329349

To what State Fiscal Year(s) will the contract be charged? 2020-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>6.70 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>93.30 %</td>
</tr>
</tbody>
</table>

Funds for Healthy Nevada

Agency Reference #: RFP # 40DHHS-S874

2. Contract start date:
   - Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 03/31/2025

   Contract term: 5 years

4. Type of contract: Contract

   Contract description: Case Management

5. Purpose of contract:

   This is a new contract to provide a comprehensive case management system for use in Community Action Agencies, Family Resource Centers and other agencies, as necessary.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $1,500,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

   DHHS, Grants Management Unit is in need of a case management software system

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized system that DHHS will use to enhance case management services and reporting from its providers.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      - InLumon
      - GRM Information Management Services
      - BitFocs Inc

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S874, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:  11/24/2019  
Anticipated re-bid date:  11/01/2024

10. Does the contract contain any IT components?  Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No  
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  
If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No  
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No  
If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
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<td>02/26/2020 10:08:36 AM</td>
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</tr>
<tr>
<td>BOE Final Approval</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
DATE: February 15, 2019

TO: Lorraine McMullen, OIT ITP III IT Project Manager, DPBH
Crystal Johnson, SSPS3, DPBH
Thomas Milazzo, MA4, DPBH
Vanessa Alpers, Deputy Director, DPBH

CC: David Haws, Administrator, DOA, EITS

FROM: David Axtell, Chief Enterprise Architect (Acting Technical Investment Administrator), DOA, EITS

SUBJECT: TIN Review: Case Management and Statewide Reporting System for Community Action Agencies (T400181010142054)

We completed the review of the Case Management and Statewide Reporting System for Community Action Agencies TIN.

This TIN documents DPBH’s move to bring a client/cast management and analysis software system under state oversight and management to better align grant funds to clients.

If I can be of further assistance, please feel free to contact me.
I. DESCRIPTION OF CONTRACT

1. Contract Number: 20042
   Amendment Number: 1
   Legal Entity Name: THOMAS TANNEHILL DBA ET&M REFRIGERATION
   Contractor Name: THOMAS TANNEHILL DBA ET&M REFRIGERATION
   Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION
   Address: PO BOX 90418
   City/State/Zip: HENDERSON, NV 89009
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Agency Code: 402
   Appropriation Unit: 3279-07

   To what State Fiscal Year(s) will the contract be charged? 2019-2022

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2018
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain

3. Previously Approved Termination Date: 06/30/2020
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: HVAC

5. Purpose of contract:
   This is the first amendment to the original contract which provides ongoing inspection and repair services for facility air conditioning systems. This amendment extends the termination date from June 30, 2020 to June 30, 2022 and increases the maximum amount from $35,358 to $60,358 due to the continued need for these services.

6. CONTRACT AMENDMENT
<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
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<td>$35,358.00</td>
<td>$35,358.00</td>
<td>$35,358.00</td>
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<td>Yes - Action</td>
</tr>
<tr>
<td>$60,358.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?
Per Code of Federal Regulations Title 42, Chapter 483.70 Physical Environment, the facility must be designed, constructed, equipped and maintained to protect the health and safety of residents, personnel and the public. Air Conditioning/Heating units must be operational at all times to maintain a safe, comfortable living environment for people who live on campus and to prevent costly breakdown of units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the necessary tools or expertise to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      A-1 Mechanical
      Sun City Heating & Cooling
      Southwest Air
      Number One Plumbing, Heating & Air
      Ideal Services
      HVAC Connection LLC
      Hacienda Air
      ET&M Refrigeration
      Climate Control Experts
      Anytime Plumbing
      Cal Air
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      The vendor was chosen because they were able to provide a reliable maintenance schedule and fair charges for services.
   d. Last bid date: 03/19/2018  Anticipated re-bid date: 01/10/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   ADSD 7/1/2018 - current. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name? Yes
   b. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
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</tr>
<tr>
<td>Division Approval</td>
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<td>02/13/2020 07:05:00 AM</td>
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<td>Department Approval</td>
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<td>02/21/2020 11:17:08 AM</td>
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<td>Contract Manager Approval</td>
<td>ltutll1</td>
<td>02/21/2020 13:21:51 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>jyou23</td>
<td>02/27/2020 08:30:22 AM</td>
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<tr>
<td>BOE Agenda Approval</td>
<td>bwooldri</td>
<td>02/28/2020 10:30:12 AM</td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22923

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY
Agency Code: 403
Appropriation Unit: 3158-14

Legal Entity Name: MERCER US, INC. DBA Mercer Health and Benefits, LLC
Contractor Name: MERCER US, INC. DBA Mercer Health and Benefits, LLC
Address: 2325 E. Camelback Road Suite 600
City/State/Zip: Phoenix, AZ 85016

Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 50.00%
- Federal Funds: 50.00%
- Highway Funds: 0.00%
- Fees: 0.00%
- Bonds: 0.00%
- Other funding: 0.00%

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Anticipated BOE meeting date: 04/2020
   c. Other effective date:  04/14/2020

Retroactive?: No
If "Yes", please explain: Not Applicable

3. Termination Date: 09/30/2021

Contract term: 1 year and 169 days

4. Type of contract: Contract

Contract description: Procurement Assist

5. Purpose of contract:

This is a new contract to provide assistance with the re-procurement of the Medicaid Managed Care Organization program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $394,825.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The State requires assistance with ensuring compliance with State and Federal rules, regulations and sub-regulatory guidance for RFP development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals with combined State and Federal regulatory experience to provide these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Navigant Consulting
Peter Harbage Consulting
Manatt, Phelps and Phillips
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
Pursuant to RFP 40DHHS-S1013 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
d. Last bid date: 01/03/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   **No**  
   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   **Yes**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Current vendor with DHCFP. Satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    
    **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    
    **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    
    **Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

    **Contract Approvals:**

    | Approval Level          | User     | Signature Date          |
    |-------------------------|----------|-------------------------|
    | Budget Account Approval | rmille8  | 03/04/2020 08:42:24 AM  |
    | Division Approval       | rmille8  | 03/04/2020 08:42:26 AM  |
    | Department Approval     | mwinebar | 03/05/2020 11:19:54 AM  |
    | Contract Manager Approval | rmille8 | 03/09/2020 11:05:29 AM  |
    | Budget Analyst Approval | laaron   | 03/12/2020 14:23:40 PM  |
    | BOE Agenda Approval     | bwooldri | 03/13/2020 14:31:08 PM  |
    | BOE Final Approval      |          |                         |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22568

   Legal Entity Name: Board of Regents, Nevada System of Higher Education

   Contractor Name: Board of Regents, Nevada System of Higher Education

   Address: Nevada State Public Health Lab

   1664 N. Virginia St.

   City/State/Zip: Reno, NV 89557

   Agency Code: 406

   Appropriation Unit: 3219-14

   Vendor No.: D35000816

   NV Business ID: Governmental Entity

   Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Contract Number: 22568

   Is "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td><strong>100.00 %</strong></td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: C 17497

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 01/01/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? Yes

   A delay in the final award and a decrease in budget caused revisions and approval process delays. Please see attached retroactive request memo.

3. Termination Date: 12/31/2020

4. Contract term: 1 year

5. Type of contract: Interlocal Agreement

6. Purpose of contract:

   This is a new interlocal agreement that continues ongoing laboratory testing on all acid-fast bacilli smear and culture requests from healthcare providers and referring laboratories.

7. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $68,377.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   This contract is required to be in compliance with the CDC grant for laboratory testing Mycobacterium Tuberculosis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   NSHE employees will be performing the work at the Nevada State Public Health Laboratory (NSPHL).

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Exempt (Per statute)

   c. Why was this contractor chosen in preference to other?
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date:  
Anticipated re-bid date:

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
Yes  
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
No  
If "Yes", please explain  
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
Yes  
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
State agencies routinely perform services for each other - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
No  
If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
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<tr>
<th>Contract Approvals:</th>
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<tr>
<td>Approval Level</td>
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<td>Contract Manager Approval</td>
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<td>Budget Analyst Approval</td>
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<td>BOE Agenda Approval</td>
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<td>BOE Final Approval</td>
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</tbody>
</table>
DATE: February 7, 2020

MEMORANDUM

TO: Aaron Frantz
Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick
Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Julia Peek
Deputy Administrator, Division of Public and Behavioral Health
Office of Public Health Investigations and Epidemiology (OPHIE)

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – C 17497

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Nevada State Public Health Laboratory (NSPHL), Board of Regents, Nevada System of Higher Education
- Services to be provided: Conduct laboratory testing on specimens for rapid identification and reporting of Mycobacterium tuberculosis (M.tuberculosis) presence or absence and additional tuberculosis related laboratory testing.
- Funding source and expenditure category: 3219-14; Centers for Disease Control and Prevention (CDC) Grant CDC-RFA-PS20-2001
- Requested start date of work: January 1, 2020
- Expected execution date of agreement April 14, 2020
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - The contractual process began in August of 2019 when the initial CDC Grant year 2020 budget was developed. The CDC requested a revision in this submitted budget as funding was decreased for the grant year 2020. A new budget was developed between the NSPHL and the OPHIE TB Program and submitted October 4, 2019. The University of Nevada Board of Regents and NSPHL received the interlocal contract C 17497 for review and approval November 8, 2019. Final Notice of Award from the CDC was obtained December 13, 2019. NSPHL returned signed contract to the program on February 6, 2020.
    - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Rapid identification of M. tb. is necessary for the public health of all Nevadans. Delaying funding to the Nevada State Public Health Laboratory will potentially create a delay in the order and acquisition of supplies necessary to carry out the primary objective, identifying M. tb.
- Explain how the program/bureau will prevent future retroactive requests: OPHIE TB Program understands the need to initiate the negotiation process as soon as reasonably possible. Obtaining the approved federal funding amount is key to this process.

If you have any questions, please contact Susan McElhany, OPHIE TB, at (775) 684-5936 or smcelhany@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22830

   Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH
   Agency Code: 406
   Appropriation Unit: 3223-12

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: Netsmart Technologies, Inc.
   Contractor Name: Netsmart Technologies, Inc.

   Address: 4950 College Boulevard
   City/State/Zip: Overland Park, KS 66211

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds 0.00 %
   - Federal Funds 100.00 %
   - Highway Funds 0.00 %

   Agency Reference #: C 17570

   Type of contract: Contract
   Contract description: ScriptLink

   Purpose of contract:
   This is a new contract to implement an approved technology investment which provides Avatar Webservices and Avatar ScriptLink to the division's Electronic Health Record, myAvatar, Avatar Web Services and Scriptlink which will substantially improve the completeness and integrity of client data.

   NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $100,699.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Functionality from Avatar Webservices and Avatar ScriptLink is necessary to allow the behavioral health agencies to provide more efficient and accurate mandated Federal reporting of patient care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the expertise or have rights to the proprietary software.

9. Were quotes or proposals solicited?
   No

   Was the solicitation (RFP) done by the Purchasing Division?
   No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 200109
Approval Date: 01/28/2020

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Vendor has provided services for DPBH since 7/04 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>tgalluzi</td>
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<td>bwooldri</td>
<td>03/20/2020 09:38:26 AM</td>
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<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
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SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Agency Name:</strong> Division of Public and Behavioral Health</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Name and Title</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>DPBH Contract Unit</td>
<td>(775) 684-5915</td>
<td><a href="mailto:contractunit@health.nv.gov">contractunit@health.nv.gov</a></td>
</tr>
<tr>
<td>Jeff Rahme, IT Professional 4</td>
<td>(775) 684-5988</td>
<td><a href="mailto:jrahme@health.nv.gov">jrahme@health.nv.gov</a></td>
</tr>
<tr>
<td>Erin Williams, IT Manager 3</td>
<td>(775) 684-4213</td>
<td><a href="mailto:williams@health.nv.gov">williams@health.nv.gov</a></td>
</tr>
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<table>
<thead>
<tr>
<th>Vendor Information:</th>
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</thead>
<tbody>
<tr>
<td><strong>Identify Vendor:</strong> Netsmart Technologies</td>
</tr>
<tr>
<td><strong>Contact Name:</strong> Cheryl Riddle</td>
</tr>
<tr>
<td><strong>Complete Address:</strong> 4950 College Boulevard Overland Park, KS 66211</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong> (913) 242-6290</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:contracts@ntst.com">contracts@ntst.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Waiver Requested – Check the appropriate type:</th>
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<tbody>
<tr>
<td><strong>Sole or Single Source:</strong> X</td>
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<tr>
<td><strong>Professional Service Exemption:</strong></td>
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<table>
<thead>
<tr>
<th>Contract Information:</th>
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<tbody>
<tr>
<td><strong>Is this a new Contract?</strong></td>
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<tr>
<td>Amendment:</td>
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<td>CETS:</td>
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<table>
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<tr>
<th>Term:</th>
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<tbody>
<tr>
<td><strong>One (1) Time Purchase:</strong></td>
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<td><strong>Contract:</strong></td>
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<td><strong>Start Date:</strong> Upon Approval</td>
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<tr>
<td><strong>End Date:</strong> 6/30/2023</td>
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<td><strong>Federal Funds:</strong> X</td>
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<td><strong>Grant Funds:</strong></td>
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<tr>
<td><strong>Other (Explain):</strong></td>
</tr>
</tbody>
</table>
Total Estimated Value of this Service Contract, Amendment or Purchase:
$100,699

Provide a description of work/services to be performed or commodity/good to be purchased:
The Division of Public and Behavioral Health supports several behavioral health agency hospitals and service clinics throughout the state including Northern Nevada Adult Mental Health Services (NNAMHS), Southern Nevada Adult Mental Health Services (SNAMHS), Stein Hospital, Lakes Crossing Center, Rawson Neal Psychiatric Hospital, Outpatient services and Rural Clinics services. These facilities use the Netsmart myAvatar Electronic Health Record (EHR) to record patient personal and clinical information. The product to be integrated into myAvatar EHR is called the Avatar Web Services Suite. The suite, which includes Avatar Webservices and Avatar ScriptLink, provides the ability for staff to enhance workflows, customize application behaviors and customize application forms (by location, if desired) without the need for vendor assistance. This functionality will allow the behavioral health agencies to provide more efficient and accurate mandated Federal reporting of patient care. Because both the Avatar forms and the Avatar Web Services use the same processes to add and modify data, data from the Avatar forms is entered into the database through an Avatar Web Service with consistency and efficiency. Additionally, data entered in one area/form of the application can be displayed in a different area/form, streamlining staff access to clinical information. An additional benefit of this functionality is that as staff is entering information, they will be prompted to ensure that they update other related fields. Utilizing the enforcement of these types of rules substantially improves the completeness and integrity of client data by minimizing the entry of duplicate or incorrect data into a client health record.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:
Netsmart has a comprehensive suite of solutions and services that further extends the connectivity, interoperability and functionality designed and tailored specifically for behavioral health agencies. The suite of solutions is proprietary and, as such, a comprehensive, secure, cost-effective and seamless integration of the existing electronic health record (Netsmart myAvatar) and the Avatar Web Services Suite from another company cannot be achieved.

The Avatar Web Services Suite was developed by Netsmart Technologies with the ability to seamlessly integrate exclusively into the myAvatar software application. Since the myAvatar software is proprietary to Netsmart, other third-party vendors would not have access to the code to be able to build and integrate their own web services suite into Netsmart myAvatar.

Netsmart has successfully integrated the Avatar Web Services Suite into myAvatar in several counties in California including Placer, San Mateo and Monterey.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
The Avatar Web Services Suite was developed specifically to integrate directly into the Netsmart myAvatar proprietary software code. Other vendors do not have access to the code or the hosting environment, so if other vendors were to develop a web services suite, they would first be required to obtain software rights from Netsmart and would be charged for a connection to the Netsmart Plexus Cloud where the myAvatar servers are hosted. Historically, Netsmart has charged large fees for
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td><strong>Was the electronic health record system modified?</strong></td>
<td>x</td>
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</table>

**Characteristics, requirements, capabilities, and compatibility:**

- a. If it was, what were they and why were they incompatible? Please be specific about features.
- b. Were alternative services or commodities evaluated? Check One.

Even if other web services were available from other vendors, it is unlikely that Neusmart would allow at least one of the following:

- Project risk which increases patient safety and data integrity
- Published, developed, or commercially available web services which were developed exclusively under the direction of Neusmart
- The solution was developed exclusively by Neusmart Technologies, The Neusmart product is a proprietary product developed exclusively by Neusmart Technologies and has previously been released.

**Necessary** exceeded the existing electronic health record system, modified, and has previously been released.

Performing the integration into the Neusmart software code was recognized by Neusmart's knowledge of the software solution that can be integrated into Neusmart. Neusmart's ambiguous knowledge of the software solution processed well resolved in significant respects in the same reasoning this project's innovations.

Even if other web services were available from other vendors, it is unlikely that Neusmart would allow at least one of the following:

- Project risk which increases patient safety and data integrity
- Published, developed, or commercially available web services which were developed exclusively under the direction of Neusmart
- The solution was developed exclusively by Neusmart Technologies, The Neusmart product is a proprietary product developed exclusively by Neusmart Technologies and has previously been released.

**Necessary** exceeded the existing electronic health record system, modified, and has previously been released.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes:  
No:  
X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
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What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Currently, the effort required of Division staff to collate the data required for Federal client health reporting is extremely cumbersome and time-consuming due to data duplication and error. The employment of the web services functionality will greatly reduce data duplication and errors and also greatly reduce the effort required to prepare the reports for submittal. If this waiver is denied, this functionality will be unable to be implemented because the costs of attempting to integrate the services from another vendor would be prohibitive. Staff time and effort to clean data and generate reports for Federal reporting will remain intensive and cumbersome due to the current state of data duplication and incorrect data.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Netsmart verified that the Avatar Web Services Suite is a proprietary product that was developed with the intention to integrate exclusively with Netsmart myAvatar.

Costs for Netsmart’s professional services are comparable to the State of Nevada’s MSA contractor negotiated rates.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes:  
No:  
X

a. If yes, please provide details regarding future obligations or needs.

Beginning in Year 2 (FY21), Netsmart will charge an annual fee for the licensing, hosting and maintenance of the Avatar Web Services Suite. Year 2 will be $13,230. Netsmart adds an average of 4% each year to ongoing maintenance costs amounts to $13,759 for Year 3 (FY22) and $14,310 for Year 4 (FY24).
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Rick Morse, MA III
Print Name of Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Kelli Quintero, ASO III
Print Name of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

*IN Approval letter from ETS dated 01/06/2020*

*Agency is advised to include TIN approval as an attachment in ETS.
Additionally, agency is advised to engage the State OIS unit to help verify solution security elements.*

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by: *See Above NOTE*

Administrator, Purchasing Division or Designee

Date
MEMORANDUM

TO: Debi Reynolds, Deputy Administrator, DPBH
    Christina Hadwick, ASO IV, DPBH
    Erin Williams, OIT IT Manager III, DPBH
    Lorraine McMullen, ITP III, DPBH

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DPBH – Avatar Web Services Suite and Avatar ScripLink TIN:
T406191028082028

DATE: January 06, 2020

We completed the review of the Division of Public and Behavioral Health’s (DPBH) – Avatar Web Services Suite and Avatar ScripLink TIN.

The submitted TIN, for an estimated $100,699, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The submitted TIN is for DPBH to procure the Avatar Web Services Suite, which includes Avatar Web Services and Avatar ScriptLink, providing the ability for staff to enhance workflows, customize application behaviors and customize application forms without the need for vendor assistance. This functionality will allow Behavioral Health Agencies using Avatar to provide more efficient and accurate Federal reporting of patient care. The solution appears to provide a great deal of flexibility for reporting and reviewing information.

Given that the solution includes the processing of sensitive patient data it would be prudent for the agency to engage the State OIS unit to help verify solution security elements. OIS has a significant set of tools that allows them to determine where potential security holes may exist and how to plug them. The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
MEMORANDUM

TO: Debi Reynolds, Deputy Administrator, DPBH
    Christina Hadwick, ASO IV, DPBH
    Erin Williams, OIT IT Manager III, DPBH
    Lorraine McMullen, ITP III, DPBH

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DPBH – Avatar Web Services Suite and Avatar ScripLink - T406191028082028

DATE: January 06, 2020

We completed the review of the Division of Public and Behavioral Health’s (DPBH) – Avatar Web Services Suite and Avatar ScripLink TIN.

The submitted TIN, for an estimated $100,699, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

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A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22920

<table>
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<th>Agency Name:</th>
<th>DHHS - WELFARE AND SUPPORTIVE SERVICES</th>
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<tbody>
<tr>
<td>Agency Code:</td>
<td>407</td>
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<tr>
<td>Appropriation Unit:</td>
<td>3228-45</td>
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</tbody>
</table>

| Is budget authority available?: | Yes |

| If "No" please explain: | Not Applicable |

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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<td>Other funding</td>
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</tbody>
</table>

| Agency Reference #: | 407 |

2. **Contract start date:**
   - **a. Effective upon Board of Examiner's approval?** Yes
   - **b. other effective date:** NA
   - **Anticipated BOE meeting date:** 04/2020
   - **Retroactive?** No

   If "Yes", please explain
   - Not Applicable

3. **Termination Date:** 11/30/2020

4. **Type of contract:** Contract

5. **Contract description:** Self-Service Portal

6. **Purpose of contract:**
   This is a new contract to provide project management, design, development, implementation, and production support services to add Supplemental Nutrition Assistance Program (SNAP) Employment and Training information and features to the Self-Service Portal and the Web-Based Worker Portal to increase awareness of the SNAP Employment and Training Program.

7. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: **$776,000.00**
   - Other basis for payment: As outlined in Attachment AA - Deliverable Payment Schedule

### II. JUSTIFICATION

7. **What conditions require that this work be done?**
   - The DWSS Eligibility and Payments Unit was recently awarded a grant through the USDA Food and Nutrition Services FY19 SNAP Process and Technology Improvements Grant to make SNAP Employment and Training information available on our Access Nevada application.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - State staff do not have the resources or expertise to provide this service.

9. **Were quotes or proposals solicited?** No

   **Was the solicitation (RFP) done by the Purchasing Division?** No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
Approval #: 200106
Approval Date: 01/22/2020

c. Why was this contractor chosen in preference to other?
Deloitte Consulting was named as the vendor in the grant application as Deloitte has a local team that has in-depth knowledge of DWSS processes and systems for efficient product delivery.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No
If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Currently under contract with DWSS and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
No
If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Lisa Swearingen, Chief, E&P Ph: 775-684-0560

20. Contract Status:
Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
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<tr>
<td>BOE Final Approval</td>
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Contract #: 22920
We completed the review of the Division of Welfare and Supportive Services’ (DWSS) – *SNAP Self-Service Portal* TIN.

The submitted TIN, for an estimated $776,000, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

This TIN is for development of a SNAP Self-Service Portal into the pre-existing, on-premise solution, for use by case managers and constituents to educate constituents on potential opportunities and resources.

Per the cost summary there are no additional EITS related costs projected or other EITS input required for the investment. If the agency is expecting EITS to provide additional services, such as server hosting or a security review, which we recommend, then the agency needs to contact us sooner rather than later to make necessary arrangements. Scheduling EITS support or input earlier rather than later helps in the planning process. The Open Systems Group at EITS may assist in estimating additional server requirements caused by this enhancement.

Given that the solution includes public access via a portal it may provide very helpful if the agency engages the State OIS unit. Identifying and helping to secure potential security holes before an event
occurs pays dividends. Having a third set of eyes to review the security posture/design and eventual implementation by a group not directly involved in the implementation - especially since there may be sensitive constituent data in flight - would be beneficial to the agency.

The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated to ensure the safety of the data collected and mitigation of any potential threat vectors. It is expected that this implementation will follow established State security policies and procedures.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Agency:</strong> Division of Welfare and Supportive Services</td>
</tr>
<tr>
<td><strong>Contact Name and Title:</strong> Lisa Swearngen, Chief of Eligibility and Payments Unit</td>
</tr>
<tr>
<td><strong>Phone Number:</strong> (775) 684-0560</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:Iswearingen@dws.snv.gov">Iswearingen@dws.snv.gov</a></td>
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**Vendor Information:**

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Name:</strong> Rakesh Duttagupta</td>
</tr>
<tr>
<td><strong>Address:</strong> 980 9th St Suite 1800, Sacramento, CA 95814</td>
</tr>
<tr>
<td><strong>Telephone Number:</strong> (916) 761-6466</td>
</tr>
<tr>
<td><strong>Email Address:</strong> <a href="mailto:rduftagupta@deloitte.com">rduftagupta@deloitte.com</a></td>
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**Type of Waiver Requested -- Check the appropriate type:**

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**Contract Information:**

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<tr>
<td>CET&amp;S: #</td>
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<td><strong>One (1) Time Purchase:</strong> UIN Approval</td>
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<tr>
<td><strong>Contract:</strong> February 24th, 2020 – December 2019 IFC Approval</td>
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<tr>
<td><strong>End Date:</strong> Project Duration 20 Weeks</td>
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**Funding:**

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</tr>
<tr>
<td>Grant Funds:</td>
</tr>
<tr>
<td>Other (Explain):</td>
</tr>
</tbody>
</table>

**Solicitation Waiver: Revised: April 2019**
Provide a description of work/services to be performed or commodity/good to be purchased:

Deloitte Consulting LLP, named as the vendor in the grant application to FNS (Food and Nutrition Services), will provide Project Management, Design, Development, Implementation and Warranty services to add SNAP E&T information and features to the Self-Service Portal (Access Nevada) and the Web-Based Worker Portal (AMPS) as follows:

- Make information about E&T Services available on Access Nevada: Promote the SNAP E&T Program to a targeted population that are potentially eligible and would benefit from the program.
- Make Online Assessments Accessible to SNAP Recipients: Add an online assessment to Access Nevada in both English and Spanish. The assessment can be completed online and submitted electronically.
- Automate SNAP E&T Intake for Case Managers: Case Managers will receive a copy of the completed assessment with the necessary intake information in AMPS. Based on the participants' answers to the online assessment, Case Managers can then follow-up with creating an individualized plan for the participant in OASIS.

Deloitte will work with DWSS to make the necessary system modifications to achieve the following:

i. Access Nevada Modifications
   a. A new account type will be configured for case members.
   b. Information about the SNAP E&T Program and an option to take an online assessment will be available after a SNAP application has been completed and submitted.
   c. A new SNAP E&T Program assessment module will be added to the Dashboard to initiate online assessments.
   d. My Benefits will be modified to show if a household member is a candidate for SNAP E&T.
   e. Assessment will collect information about the interested participant's education, skills, employment history and career goals.
   f. Assessment questions will be pre-populated when possible if information is available and questions will be dynamic.
   g. Assessment will be available in both English and Spanish.

ii. AMPS Modifications
   a. A new SNAP E&T Assessment Task View will be created in the Case Manager Task Inbox in the Worker Portal.
   b. A task will be created for every assessment.
   c. SNAP E&T Case Managers will have access to a PDF copy of the interested participant's completed assessment.
   d. Client communication functionality will be modified to allow SNAP E&T Case Managers to send personalized communication to specific case members.
   e. Functionality to generate household member Personal Identification Numbers (PINs) will be added to enable household members to set up their own Self-Service Portal account using their Unique Person Identifier (UPI) and PIN.

iii. Paper and Electronic Communication Modifications
   a. An automated nudge will be sent to the head of household inbox to inform them about SNAP E&T Program services.
   b. Nudges will target households with members that meet a specific condition. This will be derived from data available in NOMADS and OASIS.
   c. Custom messages with attachments will be sent to SNAP E&T participants' private

Solicitation Waiver
Revised: April 2019
Page 2
Inbox in the Self-Service Portal.

d. Paperless and electronic correspondence will be modified for 4 notices to include information about voluntary participation in the SNAP E&T Program.

iv. Reports

a. The solution will include 2 reports that will be designed for tracking assessments completed online and their follow-up status.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Deloitte Consulting LLP has a local team that has knowledge of DWSS processes and systems for efficient project delivery (e.g. Work Order creation process (WITS), Help Desk Systems (HEAT), and Configuration Management, Quality Management, Scope Management processes). The Deloitte team also has demonstrated in-depth knowledge of:

i. Existing DWSS Standards


iii. Existing Access Nevada, NOMADS, and AMPS Data-models and Functionality.

iv. Existing Interfaces with Business Rules Engine, Case Management (AMPS and NOMADS), Lobby Management (PathOS) and Document Management/Imaging/Printing (DIS, FileNet and ThunderHead) sub-systems.

v. Existing Electronic Communication and Nudge Functionality and Batches.

vi. Existing Business and Technical requirements, User Interfaces and Workflows

vii. Reports

This new project includes implementing new features that require a strong understanding of these existing components (AMPS, Inbox, Access Nevada, Electronic Communication and Nudge Batches). Being the team that designed and implemented the components and the integration points between them, Deloitte’s functional and technical understanding of the current system is an advantage over other vendors.

Deloitte particularly has in-depth knowledge of DWSS’s AMPS and Access Nevada framework and implementation. In the period between 2016-2019 Deloitte implemented the AMPS Modernization project that implemented the current AMPS application framework and design, integrated AMPS Inbox with PathOS, implemented the Access Nevada Modernization project, and enabled Electronic Communication and Nudge capabilities.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Knowledge and Expertise:
The proposed project scope pertains to modifying existing system components to add SNAP E&T Program information and assessment to Access Nevada, sending paper and electronic communication to potential SNAP E&T participants and enabling the AMPS Inbox to receive new SNAP E&T Assessment tasks while keeping existing Access Nevada, AMPS, Inbox and Electronic Communication functionality for other programs intact.

Successful design, development and implementation of the features requires a strong understanding of these components (AMPS, Inbox, Access Nevada, Electronic Communication and Nudge Batches). Deloitte Consulting LLP, named as the vendor in the grant application to FNS (Food and Nutrition Services), is the only vendor with the required experience, knowledge and skills in all these areas since they have worked with them over the past several years in DWSS and EPTS environments and they
were the vendor that designed and implemented the current system components and the integration points between them.

Risks and Quality:
If implemented by another vendor with less extensive knowledge of DWSS’s current AMPS and Access Nevada application frameworks and design, there could be an adverse impact on the availability of these applications in the production environment.

Deloitte has demonstrated the ability to roll out 14 major change requests to AMPS and Access Nevada since 2016 with minimum interruption to the production environment.

Effective March 30, 2020, the state of Nevada must begin applying the ABAWD (Able-Bodied Adults Without Dependents) policy statewide. This project will allow the Division to provide a comprehensive, automated means to accurately, consistently and regularly disperse information to ABAWDs and SNAP recipients on services offered to the SNAP population through our existing online self-service portal, Access Nevada, ensuring participants understand SNAP work requirements.

This project will offer our SNAP population, case management, job search, educational/vocational training and volunteerism that meet the ABAWD work requirements, which will help lead to financial independence and assist us in complying with the legislative and federal mandates regarding the ABAWD rule. The Division will make this service available and allow SNAP participants to request enrollment and complete an online assessment. Case managers will use the assessment created in the online portal to determine the most suitable employment opportunity path and create an individualized service plan to lead to financial independence.

Additionally, the SNAP Self-Service Portal, will assist DWSS, in complying with the new regulations that took effect October 1, 2019 regarding the Employment and Training program. These changes are a result of the 2018 Farm Bill.

Failure to complete the grant on time and within the budget may negatively impact our ability to successfully be awarded grants in the future.

Timeline and Budget:
The timeline of this project is critical; the project is 100% funded by the FY19 SNAP PTIG, the SNAP Process and Technology Improvement Grant funds must be obligated and all activities under the Grant must be completed by end of the project period, September 30, 2019, through September 30, 2022 and within the awarded Grant amount.

Any other vendor will need additional time, additional DWSS staff resources and training to learn and become familiar with existing DWSS processes, systems and interfaces. Deloitte’s proposed scope, timeline and budget does not include any additional activities and associated costs as they already have this knowledge and work relationship. Deloitte’s proposed project timeline and budget are within the approved Grant’s limits.

The SNAP E&T program promotes employment and wage gain for SNAP recipients through education and work activities. On October 1, 2019 the program changed from a mandatory to voluntary program. To provide vital SNAP E&T services to SNAP recipients, we rely primarily on the SNAP case managers to provide SNAP E&T program information during the interview process. This proposed project will allow consistent and regular dissemination of SNAP E&T information to the SNAP population and reduce the administrative burden on staff. It is imperative that the project is completed within a reasonable timeframe as this project has an impact on the employment outcomes.
Were alternative services or commodities evaluated? Check One. Yes: X No:

a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

Other Vendors:

i. Risk of going over budget. FNS awarded a fixed amount through a competitive Grant process and DWSS would risk not completing the project if funds run out before the work is completed unless they can secure additional funds from another source (which at this time does not exist).

ii. Knowledge and understanding of AMPS, Inbox, Access Nevada, Electronic Communication and Nudges and how various sub-systems are integrated together is a key success factor that no other vendor has.

iii. DWSS has worked with other vendors during and after the ACA implementation who did not have knowledge and experience with existing computing environment, including legacy systems such as NOMADS, AMPS and DIS. These vendors either failed completely, were unable to deliver in a timely fashion or the deliverables did not meet the business requirements.

In-house:

i. DWSS’s teams (Development, Operations and User Acceptance Testing) are occupied with other DWSS project implementations and in-house Work Items and their workload will not allow them take on additional comprehensive project implementations. If taken on, this project implementation risks not being implemented by the deadline and other critical work may be impacted or delayed.

b. If not, why were alternatives not evaluated?

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes: No: X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFO#, Waiver #)</th>
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What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
Increased risk to project schedule. If forced to implement the project in-house or through another vendor selected through competitive bid, the project will not meet FNS’s FY19 SNAP PIIG timeline and budget restrictions and/or will fail.

- All activities under the Grant must be completed by end of the project period, September 30, 2019, through September 30, 2022.
- Failure to complete the grant on time and within the budget may negatively impact our ability to successfully be awarded grants in the future.

Increased risk to project quality. If forced to implement the project in-house or through another vendor selected through competitive bid, the implementation will not have the same level of quality.

- Bugs in the implementation of the new features may impact the availability and performance of Access Nevada and AMPS if not implemented correctly.
- Issues in Access Nevada could prevent citizens from using the system to perform key self-service activities such as applying for benefits, renewing benefits or reporting changes online. Currently, there are about 48,000 Access Nevada user accounts.
- Issues in AMPS Inbox could interrupt case worker productivity and their ability to process tasks on a timely basis. Currently, there are about 1,500 AMPS users.
- The project has an impact to the employment outcomes of SNAP recipients. Without consistent and regular dissemination of SNAP E&T information, the SNAP population may not be informed of the SNAP E&T educational and work activity services, including critical support services such as transportation.
- Effective March 30, 2020, the state of Nevada must begin applying the ABAWD policy statewide. This project will ensure participants understand SNAP work requirements. If this project is delayed, our SNAP population will not have additional services, such as case management, job search, educational/vocational training and volunteerism to assist them in meeting the ABAWD work requirements and financial independence.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Since Deloitte has a deep functional and technical understanding of all the components impacted by this project e.g., implemented and tested the current Access Nevada and AMPS applications; integrated AMPS Inbox with PathOS, enabled Electronic Communication and Nudges; and provided production support in the production environment for all these components, it would not be cost effective to use another vendor, as they would take a substantial amount of time to learn DWSS’ system structure which would increase the cost well above what Deloitte has agreed to. Deloitte has experience in successfully adding support for new programs to Access Nevada. Accordingly, Deloitte is the most knowledgeable and experienced vendor to implement this project for DWSS.

The service cost was evaluated by the State to be appropriate and approved by FNS.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes: □ No: □ X

9. If yes, please provide details regarding future obligations or needs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Lisa Swearingen
Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Steve H. Fisher
Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333,400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Administrator, Purchasing Division or Designee

Date

Revised: April 2019

Update 3/24/2020

Page 3
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18518
   Amendment Number: 1
   Legal Entity Name: OFFICE OF THE STATE CONTROLLER

   Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES
   Contractor Name: OFFICE OF THE STATE CONTROLLER

   Agency Code: 407
   Address: 101 N CARSON ST STE 5
   City/State/Zip: CARSON CITY, NV 89701-4786

   Appropriation Unit: 3238-23
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2018-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Fees: 0.00 %
   - Federal Funds: 66.00 %
   - Bonds: 0.00 %
   - Highway Funds: 0.00 %
   - Other funding: 34.00 %
   - State Share Collections: 34.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 07/01/2017
   Anticipated BOE meeting date 12/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 06/30/2021
   Contract term: 4 years

4. Type of contract: Interlocal Agreement
   Contract description: SCaDU Checks

5. Purpose of contract:
   This is the first amendment to the original interlocal agreement which provides check processing and printing services for the State Collection and Disbursement Unit. Checks are issued under special circumstances and all refunds to non-custodial parents and other state disbursement units are sent via check. This amendment increases the maximum amount from $13,000 to $54,075 and incorporates Attachment B - IRS Safeguarding Language due to the required security changes in order to comply with the safeguarding regulations of IRS information.

6. CONTRACT AMENDMENT
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<th>Action Accum $</th>
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II. JUSTIFICATION

7. What conditions require that this work be done?
   All refunds to non-custodial parents and other state disbursement units must be sent via check.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Office of the Controller is a State Agency.
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No
   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No If “Yes”, please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Currently under contract with DWSS and performing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
    Governmental Entity
16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:
    Approval Level User Signature Date
    Budget Account Approval dsorense 11/14/2019 17:00:14 PM
    Division Approval cbuscay 01/07/2020 08:43:20 AM
    Department Approval mwinebar 01/14/2020 11:18:05 AM
    Contract Manager Approval sjon23 01/21/2020 09:30:24 AM
    Budget Analyst Approval bwooldri 03/17/2020 09:17:49 AM
    BOE Agenda Approval bwooldri 03/17/2020 09:17:53 AM
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19696  
   Amendment Number: 1  
   Legal Entity Name: Multi Health Systems, Inc.  
   Contractor Name: Multi Health Systems, Inc.  
   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES  
   Address: 3770 Victoria Park Avenue M2H 3M6 Canada  
   City/State/Zip: Toronto, ON 14120-0950  
   Is budget authority available?: No  
   Contact/Phone: Dominic Guay 647-534-3986  
   Vendor No.: PUR0003408A  
   NV Business ID: NV20181191672  

   To what State Fiscal Year(s) will the contract be charged?  
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 43.00 %  
   Federal Funds 0.00 %  
   Highway Funds 0.00 %  

   X Other funding 57.00 % County Reimbursement

2. Contract start date:  
   a. Effective upon Board of Examiner’s approval? No  
   Anticipated BOE meeting date 04/2020  
   b. other effective date 05/08/2018  
   Retroactive? No  
   If “Yes”, please explain Not Applicable

3. Previously Approved Termination Date: 04/30/2020  
   Contract term: 3 years and 358 days

4. Type of contract: Contract  
   Contract description: Risk Assessment

5. Purpose of contract: 
   This is the first amendment to the original contract which provides unlimited use and training for the Youth Level of Service/Case Management Inventory risk and needs assessment tool. This amendment extends the termination date from April 30, 2020 to April 30, 2022 and increases the maximum amount from $488,500 to $558,500 due to annual licensing fees for the division and nine judicial districts.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The max amount of the original contract: $488,500.00</td>
<td>$488,500.00</td>
<td>$488,500.00</td>
<td>Yes - Action</td>
</tr>
<tr>
<td>2. Amount of current amendment (#1): $70,000.00</td>
<td>$70,000.00</td>
<td>$70,000.00</td>
<td>Yes - Action</td>
</tr>
<tr>
<td>3. New maximum contract amount: $558,500.00 and/or the termination date of the original contract has changed to: 04/30/2022</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. JUSTIFICATION

7. What conditions require that this work be done?
This contract will fulfill the requirement in NRS 62A (AB 472) to implement a juvenile justice risk needs and assessment tool.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an evidence based tool. MHS is the developer and only company that sells this tool. This particular tool was chosen due to its validity and reliability, as well as eight (8) other counties throughout the State use the tool in the juvenile justice population.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)
      Approval #: 200303
      Approval Date: 03/06/2020
   c. Why was this contractor chosen in preference to other?
      Solicitation Waiver approved by the Purchasing Division.
   d. Last bid date: 01/23/2018  Anticipated re-bid date: 11/01/2021

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  No
     b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  No
     c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  No
        If "Yes", please explain
        Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  Yes
     If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
     The vendor has been under contract with the Division since 2018. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  No
     If "Yes", please provide details of the litigation and facts supporting approval of the contract:
     Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level       | User    | Signature Date       |
    |----------------------|---------|----------------------|
    | Budget Account Approval | dander16 | 02/25/2020 16:23:32 PM |
    | Division Approval     | knielsen| 03/06/2020 16:04:33 PM |
    | Department Approval   | mwinebar| 03/09/2020 08:16:32 AM |

Contract #: 19696
<table>
<thead>
<tr>
<th>Approval Type</th>
<th>Approver</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Manager Approval</td>
<td>sknigge</td>
<td>03/12/2020 09:12:36 AM</td>
</tr>
<tr>
<td>EITS Approval</td>
<td>tgalluzi</td>
<td>03/12/2020 11:38:24 AM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>laaron</td>
<td>03/12/2020 13:19:53 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>bwooldri</td>
<td>03/16/2020 10:37:53 AM</td>
</tr>
</tbody>
</table>
MEMORANDUM

DATE: April 9, 2018

TO: Mandi Davis, Deputy Administrator, Child and Family Services

CC: David Haws, Interim Administrator, EITS, DOA
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA
Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA
Governor’s Finance Office

FROM: Tim Lewis, Technical Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completion: Risk Need and Assessment Tool - Juvenile Justice System

We completed our review of the Technical Investment Notification for a Risk Need and Assessment Tool - Juvenile Justice System.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) are available to review security controls and provide guidance on system architecture and the protection of critical and personally identifiable information.

Please consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions or wish to receive a sampling of the types of Record Disposition Authorizations (RDAs) affected by this implementation, please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.
SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<table>
<thead>
<tr>
<th>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Agency Name: Division of Child and Family Services</td>
</tr>
<tr>
<td>Contact Name and Title</td>
</tr>
<tr>
<td>Katrina Nielsen</td>
</tr>
<tr>
<td>Sharon Knigge</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vendor Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify Vendor: Multi-Health Systems, Inc.</td>
</tr>
<tr>
<td>Contact Name: Dominic Guay</td>
</tr>
<tr>
<td>Complete Address: 3770 Victoria Parke Avenue, Toronto Ontario Canada M2H 3M6</td>
</tr>
<tr>
<td>Telephone Number: 647-534-3986</td>
</tr>
<tr>
<td>Email Address: <a href="mailto:dominic.guay@mhs.com">dominic.guay@mhs.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Waiver Requested – Check the appropriate type:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sole or Single Source: Single Source</td>
</tr>
<tr>
<td>Professional Service Exemption: This is the developer of the risk assessment tool and the only vendor that sells the tool. The risk assessment tool was chosen by the Juvenile Justice Oversight Commission (JJOC) pursuant to NRS 62A (AB472).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is this a new Contract?</td>
</tr>
<tr>
<td>Amendment: #1</td>
</tr>
<tr>
<td>CETs: #19696</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Term:</th>
</tr>
</thead>
<tbody>
<tr>
<td>One (1) Time Purchase:</td>
</tr>
<tr>
<td>Contract: Start Date: April 2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Funding:</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriated: $518,500</td>
</tr>
<tr>
<td>Federal Funds:</td>
</tr>
</tbody>
</table>

Solicitation Waiver Revised: December 2019 Page 1
<table>
<thead>
<tr>
<th>Grant Funds:</th>
<th>Other (Explain): $40,000 reimbursement by counties</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Purchasing Use Only:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval #: 800303</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1g Total Estimated Value of this Service Contract, Amendment or Purchase:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$70,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provide a description of work/services to be performed or commodity/good to be purchased:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MHS has provided the following:</td>
</tr>
<tr>
<td>1. Two-Year License for unlimited use of the Youth Level of Service (YLS) for County Juvenile Probation Departments, County Camps, State Juvenile Correctional Institutions and State Parole.</td>
</tr>
<tr>
<td>2. 250 Training Kits</td>
</tr>
<tr>
<td>3. Focus Groups with Probation/Parole Departments and Judges to develop implementation plans.</td>
</tr>
<tr>
<td>4. Training to the YLS and MAISY-2 to all users.</td>
</tr>
<tr>
<td>5. Policy and Protocol Development regarding the use of the tools to be presented to JJOC</td>
</tr>
</tbody>
</table>

This amendment will continue the license for DCFS and add an additional nine (9) counties. The counties will reimburse DCFS for their license fees.

<table>
<thead>
<tr>
<th>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The YLS is a risk and needs assessment tool for youth involved in the juvenile justice system. The use of the particular tool was chosen by the Juvenile Justice Oversight Commission pursuant to NRS 62A (AB472). MHS is the developer of this tool and the only company that sells the license and the tool.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MHS is the developer and only company that sells the license to use the tool. They also provide the training to the tool.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Were alternative services or commodities evaluated? Check One.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes: x No:</td>
</tr>
</tbody>
</table>

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

The Juvenile Justice Oversight Commission considered three (3) juvenile risk assessment tools. They include the YLS (tool chosen); the Ohio Youth Assessment Tool and the Positive Achievement Change Tool. A matrix comparing each tool was developed by a subcommittee of the JJOC and presented to the full Commission. The deciding factor in choosing the tools was the fact that eight (8) counties in the State were already using the YLS.

b. If not, why were alternatives not evaluated?
<table>
<thead>
<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFPP#, RFO#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start and End Dates</td>
<td>05/08/2018</td>
<td>04/30/2020</td>
<td>$488,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
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<td></td>
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<td>$</td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 The State would be deviating from the tool chosen by the Juvenile Justice Oversight Commission, lose its initial investment in this Risk and Needs Assessment tool, and not be in compliance with NRS 62A (AB472) if the service was competitively bid.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 The JJOC worked closely with national experts from the Council for State Governments Justice Center regarding tools used for juvenile justice risk assessment across the country. They confirmed that MHS is the only company that developed/sells the YLS. They also confirmed the YLS is used in several other states and is an evidence based, reliable, and validated risk assessment tool.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

9 a. If yes, please provide details regarding future obligations or needs.

The State would like the ability to extend the contract as necessary.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date

Signature of Agency Head Authorizing Request

Mandi Davis, Deputy Administrator

Date 2/26/20

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee

Date 3/6/2020
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22873

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Legal Entity Name: Vegas Hardscape, LLC

   Contractor Name: Vegas Hardscape, LLC

   Agency Code: 409
   Address: 3318 Trickling Stream Circle

   Appropriation Unit: 3148-95
   City/State/Zip: Las Vegas, NV 89117

   Is budget authority available?: Yes
   Contact/Phone: Mike McAnulty 702-569-9163

   Vendor No.: T32009498
   NV Business ID: NV20101632683

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/15/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No

3. Termination Date: 06/30/2021
   Contract term: 1 year and 76 days

4. Type of contract: Contract
   Contract description: Flooring Replacement

5. Purpose of contract:
   This is a new contract for the removal and replacement of the failed epoxy floor coating in the Sierra and Everest buildings.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $97,500.00
   Other basis for payment: $38,750 per building for the epoxy flooring plus: $7,600 for removal; $10,900 to install primer; $1,500 for generator

II. JUSTIFICATION

7. What conditions require that this work be done?
   This project was legislatively approved through SB527 as a Deferred Maintenance project for the replacement of the flooring at the Sierra and Everest buildings of Summit View Youth Center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No Division employees have the knowledge, expertise or equipment to perform these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22873
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #SVYC20-01, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/15/2020  Anticipated re-bid date: 

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?

   No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

   No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

    Yes

19. Agency Field Contract Monitor:

    Corrina Church, Admin Services Officer  Ph: 702-668-4758

20. Contract Status:

    Contract Approvals:

    | Approval Level       | User      | Signature Date |
    |----------------------|-----------|----------------|
    | Budget Account Approval | dander16 | 02/12/2020 11:26:38 AM |
    | Division Approval    | knielsen | 02/18/2020 17:51:59 PM |
    | Department Approval  | mwinebar | 02/24/2020 10:19:30 AM |
    | Contract Manager Approval | sknigge | 02/24/2020 11:21:42 AM |
    | Budget Analyst Approval | laaron | 03/05/2020 16:21:17 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22891
   
<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>Legal Entity Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</td>
<td>Preston Management &amp; Organizational Consulting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Code:</th>
<th>Contractor Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>409</td>
<td>Mark S. Preston</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Appropriation Unit:</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3229-43</td>
<td>11371 Corsica Mist Avenue</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is budget authority available?:</th>
<th>City/State/Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Las Vegas, NV 89135</td>
</tr>
</tbody>
</table>

   If "No" please explain: Not Applicable

   Contact/Phone: Mark S. Preston 702-363-7386
   Vendor No.: T29041473
   NV Business ID: NV20161557952

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   | General Funds | 0.00 % |
   | Fees         | 0.00 % |
   | Federal Funds| 100.00 %|
   | Bonds        | 0.00 % |
   | Highway Funds| 0.00 % |
   | Other funding| 0.00 % |

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/15/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 12/31/2020

4. Type of contract: Contract

5. Contract description: Kinship Evaluation

5. Purpose of contract:

   This is a new contract to provide phase 2 of the evaluation of the Foster Kinship program. Phase 2 evaluates the program's effectiveness (for example, caretaker well-being; child safety, permanency, and wellbeing) for all kinship families receiving services across the state of Nevada.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Family First Prevention Services Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the expertise needed.

9. Were quotes or proposals solicited? No

   Payment for services will be made at the rate of $80,000.00 per Entire Project
b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

   **Approval #: 200102**
   **Approval Date: 01/14/2020**

   c. Why was this contractor chosen in preference to other?
   This vendor performed the initial evaluation of the Kinship Navigator program and therefore had the most experience to evaluate the next phase.

   d. Last bid date: 10/01/2018  
   Anticipated re-bid date:  

   10. Does the contract contain any IT components?  
   No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor:  
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   **No**  
   If "Yes", please explain:  
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   **Yes**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
   The contractor has been under contract with the Division from 10/2018 to 9/2019. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:  
   **Sole Proprietor**

16. a. Is the Contractor Name the same as the legal Entity Name?
   **No**  
   b. If "No", please explain:  
   **DBA**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   **Yes**

18. Not Applicable

19. Agency Field Contract Monitor:  
   null, null  Ph: null

20. Contract Status:  
   **Contract Approvals:**
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>knielsen</td>
<td>02/14/2020 08:55:41 AM</td>
</tr>
<tr>
<td>Division Approval</td>
<td>knielsen</td>
<td>02/14/2020 08:55:44 AM</td>
</tr>
<tr>
<td>Department Approval</td>
<td>mwinebar</td>
<td>02/20/2020 16:00:17 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>sknigge</td>
<td>02/20/2020 16:37:23 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>laaron</td>
<td>03/06/2020 14:10:26 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>bwooldri</td>
<td>03/13/2020 11:11:32 AM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

### 1a Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:

<table>
<thead>
<tr>
<th>State Agency Name:</th>
<th>Division of Child and Family Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Name and Title</strong></td>
<td><strong>Phone Number</strong></td>
</tr>
<tr>
<td>Sharon Knigge</td>
<td>775-684-7952</td>
</tr>
<tr>
<td>Katrina Nielsen</td>
<td>775-684-4414</td>
</tr>
</tbody>
</table>

### 1b Vendor Information:

<table>
<thead>
<tr>
<th>Identify Vendor:</th>
<th>Contact Name:</th>
<th>Complete Address:</th>
<th>Telephone Number:</th>
<th>Email Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark S. Preston dba Preston Management and Organizational Consulting</td>
<td>Mark Preston</td>
<td>11371 Corsica Mist Avenue</td>
<td>702-363-7386</td>
<td><a href="mailto:misprestonconsulting@gmail.com">misprestonconsulting@gmail.com</a></td>
</tr>
</tbody>
</table>

### 1c Type of Waiver Requested – Check the appropriate type:

- **Sole or Single Source:** X
- Professional Service Exemption:

### 1d Contract Information:

- **Is this a new Contract?** Yes X No
- Amendment: #
- CETS: #

### 1e Term:

- **One (1) Time Purchase:**
  - Contract: Start Date: Upon Approval End Date: 12/31/20

### 1f Funding:

- State Appropriated: 
- Federal Funds: 
- Grant Funds: 100%
- Other (Explain): 

---

**Solicitation Waiver** Revised: December 2019 Page 1
<table>
<thead>
<tr>
<th><strong>1g</strong></th>
<th>Total Estimated Value of this Service Contract, Amendment or Purchase:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$80,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>2</strong></th>
<th>Provide a description of work/services to be performed or commodity/good to be purchased:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The primary goal of the continuing evaluation is to further determine if Nevada’s Kinship Navigator program yields significantly better child(ren) outcomes (safety, permanency, well-being) in comparison to child(ren) placed in relative foster care or non-relative foster care by the State of Nevada’s Division of Child and Family Services (DCFS), Clark County Family Services or Washoe County Human Services Agency. The secondary goal is to determine if the Kinship Navigator Programs manual clearly outlines protocols and procedures that illustrate key components of effective practice.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>3</strong></th>
<th>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DCFS was recently awarded additional competitive grant funding to complete a phase 2 of the project. With the initial Kinship Navigator grant, Mark S. Preston dba Preston Management and Organizational Consulting was awarded the original Kinship Navigation Evaluation contract through a competitive RFP process in which he was the only respondent. Mr. Preston was instrumental in developing the custom designed research and data collection program to evaluate the program’s effectiveness.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>4</strong></th>
<th>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mr. Preston’s intimate knowledge of, and involvement in, phase 1 of the project make him an invaluable asset with his firsthand knowledge and experience that other evaluators may not share. He is knowledgeable with regard not only to the Family First Prevention Services Act 2018 but also Nevada’s Kinship Navigator program. He is the one that got us started and has put us on the road to potentially being the 1st nationally recognized, well supported Kinship Navigator program. Because the Kinship Navigator grant is competitive, it was not known whether Nevada would be successful in receiving the second-year grant award. In the meantime, Mr. Preston’s original contract expired prior to receiving the second-year grant award notification for completion of phase 2.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>5</strong></th>
<th>Were alternative services or commodities evaluated? Check One.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes:</td>
</tr>
</tbody>
</table>

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. **If not**, why were alternatives not evaluated?

The Kinship Navigator grant is a one-year grant award with a short timeframe in which to complete the project. The only alternative would be to release another RFP for the services. Doing so would result in significantly less time to provide the evaluator services. DCFS would have to conduct the RFP and then would have to bring a new evaluator “up to speed”, where Mr. Preston would be able to start right away with the knowledge and familiarity with the tool he helped develop.
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Term Start and End Dates</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/24/2018 - 11/30/2019</td>
<td>$80,000</td>
<td>Kinship Navigator Evaluation Phase #1</td>
<td>Agency RFP #RCW19-01</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>$</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Phase two of the evaluation will not be completed timely and the federal reporting requirements will not be met.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Mark S. Preston dba Preston Management and Organizational Consulting was the only vendor to respond to the previous RFP. DCFS did not know we were receiving the most recent grant award until after the termination date of the contract resulting from that RFP.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

<table>
<thead>
<tr>
<th>Yes:</th>
<th>No:</th>
<th>X</th>
</tr>
</thead>
</table>

If yes, please provide details regarding future obligations or needs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request Date

Mardi Davis

Signature of Agency Head Authorizing Request

Mardi Davis, Deputy Administrator 1/28/20

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Dugy

Administrator, Purchasing Division or Designee Date

1/14/20
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22813

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Entity Name:</td>
<td>BOARD OF REGENTS, NSHE UNR</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>BOARD OF REGENTS, NSHE UNR</td>
</tr>
<tr>
<td>Agency Code:</td>
<td>409</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>3646-18</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

Address: 1664 N. VIRGINIA ST.  
City/State/Zip: RENO, NV 89557-0325

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 10/01/2019

Retroactive? Yes

If "Yes", please explain
The Division was awaiting approval for the new and unanticipated System of Care Grant and desired to implement services without delay to the benefiting youth with disabilities.

3. Termination Date: 09/30/2023

Contract term: 4 years

4. Type of contract: Interlocal Agreement

Contract description: PBIS Direct

5. Purpose of contract:

This is a new contract for the Nevada Center for Excellence in Disabilities to develop an intensive interdisciplinary behavior support pilot program to serve youth with intellectual and developmental disabilities and/or co-occurring mental health diagnoses.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $360,000.00

Payment for services will be made at the rate of $90,000.00 per federal fiscal year

Other basis for payment: Annual amount includes costs for Personnel, $49,573.58; Fringe Benefits, $13,888.67; Participant Support, $1,096.61; Travel, $7,096; and Indirect, $18,345.14.

II. JUSTIFICATION

7. What conditions require that this work be done?

There is a significant need to reduce challenging behaviors of youth with dual diagnoses, build capacity for their caregivers, and provide high quality behavioral supports and interdisciplinary supports as the number of youth placed outside of the home/State has greatly increased. Qualifying youth will have previously accessed State services through the Division and/or Aging and Disability Services Division without demonstrating significant improvement in behavior and/or quality of life.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an evidence-based model that only certified NCED can develop and train.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Governmental Entity - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has multiple current and prior interlocal agreements with UNR and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
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<tr>
<td>Department Approval</td>
<td>mwinebar</td>
<td>02/20/2020 17:26:18 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>sknigge</td>
<td>02/21/2020 12:31:04 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>laaron</td>
<td>03/05/2020 15:59:06 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>bwooldri</td>
<td>03/13/2020 14:05:43 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Lynnette Aaron, Executive Branch Budget Officer I
    Governor’s Finance Office

THROUGH: Mark Winebarger, Administrative Services Officer IV
    Division of Child and Family Services

FROM: Katrina Nielsen, Administrative Services Officer IV
    Division of Child and Family Services

DATE: 01/29/2020

SUBJECT: Retroactive Contract Request
    Board of Regents – Nevada System of Higher Education, Nevada Center for Excellence in Disabilities (NCED)

A retroactive effective date of October 1, 2019 is requested for the interlocal contract between the Division of Child and Family Services (DCFS) and Board of Regents – Nevada System of Higher Education, Nevada Center for Excellence in Disabilities (NCED), in order to provide an intensive interdisciplinary behavior support pilot program to serve youth with Intellectual and Developmental Disabilities and/or co-occurring mental health diagnoses.

Positive Behavioral Interventions and Support (PBIS) is an evidence-based model that only certified Nevada Center for Excellence in Disabilities (NCED) staff can develop and provide training for. This retroactive memo is necessary because the Division was awaiting approval for the new, unanticipated System of Care Grant and desired to implement services without delay to the benefiting youth with disabilities. The importance of entering into contracts in advance of services being performed has been conveyed.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22993

   Agency Name:  ADJUTANT GENERAL & NATIONAL GUARD
   Agency Code:  431
   Appropriation Unit: 3650-16
   Is budget authority available?: Yes
   Address: 820 S. Valley View Blvd.

   Legal Entity Name: Best in the West Safety, Inc.

   Contractor Name: Best in the West Safety, Inc.

   City/State/Zip: LAS VEGAS, NV 89107-4411
   Contact/Phone: Diane Hale 702/897-4906
   Vendor No.: T32008535
   NV Business ID: NV19961095186

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval?: Yes
      Anticipated BOE meeting date 04/2020
   b. other effective date: NA

Retroactive? No
If "Yes", please explain

Not Applicable

3. Termination Date: 04/14/2024

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to provide web-based environmental compliance training modules to be utilized by Nevada state and federal employees of the Nevada Army National Guard.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $140,450.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This is a new contract to provide web-based training modules for Environmental Compliance Activities to be utilized for the state and federal employees located at the Nevada Army National Guard statewide locations. The training is required to be in compliance per 40 CFR 112.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the certifications to provide these professional services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
   Gravity Systems
   Miracle Software Systems
   Therap Services LLC
   ECF Data LLC
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has the expertise and qualification to provide the training. In addition, the vendor is the only one to respond to the RFP.

d. Last bid date: 12/19/2019  Anticipated re-bid date: 

10. Does the contract contain any IT components?  No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
</table>
| No | If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
</table>
| No | If "Yes", please explain  
| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
</table>
| No | If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
| Not Applicable |

14. Is the contractor currently involved in litigation with the State of Nevada?  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
</table>
| No | If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
| Not Applicable |

15. The contractor is registered with the Nevada Secretary of State's Office as a:  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Nevada Corporation</td>
<td></td>
</tr>
</tbody>
</table>

16. a. Is the Contractor Name the same as the legal Entity Name?  

| Yes |

17. a. Does the contractor have a current Nevada State Business License (SBL)?  

| Yes |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  

| Yes |

19. Agency Field Contract Monitor:  

20. Contract Status:  

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>cstyle1</td>
<td>03/10/2020 15:48:49 PM</td>
</tr>
<tr>
<td>Division Approval</td>
<td>cstyle1</td>
<td>03/10/2020 15:48:51 PM</td>
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<td>Department Approval</td>
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<td>03/10/2020 15:48:53 PM</td>
</tr>
<tr>
<td>Contract Manager Approval</td>
<td>twollan1</td>
<td>03/10/2020 15:56:00 PM</td>
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<tr>
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<td>jrodrig9</td>
<td>03/24/2020 14:32:47 PM</td>
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<td>jrodrig9</td>
<td>03/24/2020 14:32:51 PM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22989

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD
Agency Code: 431
Appropriation Unit: 3650-16
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB
Contractor Name: MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB
Address: 475 E GREG ST SUITE 119
City/State/Zip: SPARKS, NV 89431-8517
Contact/Phone: Garry Gray 775-355-0202
Vendor No.: T81201715
NV Business ID: NV20151665199

To what State Fiscal Year(s) will the contract be charged? 2020-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
Anticipated BOE meeting date: 04/2020
Retroactive? No
If "Yes", please explain Not Applicable

3. Termination Date: 04/14/2024
Contract term: 4 years and 14 days

4. Type of contract: Contract
Contract description: Lab Testing Services

5. Purpose of contract:
This is a new contract to provide environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $80,000.00
Payment for services will be made at the rate of $20,000.00 per year

II. JUSTIFICATION
7. What conditions require that this work be done?
Environmental samples, consultation, analysis, collection records, Quality Assurance and Quality Control (QA/AC) reports for the Nevada National Guard facilities statewide are required so that the Office of the Military is in compliance with State and Federal environmental laws.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not possess the certifications and skills to provide these required services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The vendor has performed satisfactory service for the Office of the Military in the past and was the only vendor to provide a bid.

d. Last bid date: **02/20/2020**  Anticipated re-bid date: **10**

10. Does the contract contain any IT components? **No**

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No**  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   **Yes**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   This vendor has performed satisfactory service for Corrections and Department of Transportation since 2002 and the Office of the Military in the past. In addition this was the only vendor to provide a bid.

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **No**  b. If "No", is an exemption on file with the Nevada Secretary of State's Office?  
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**

19. Agency Field Contract Monitor:  
   null, null  Ph: null

   null, null  Ph: null

   null, null  Ph: null

20. Contract Status:  

   Contract Approvals:

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Contract #: 22989
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22256
   Amendment Number: 1
   Legal Entity Name: NEVADA ARMY NATIONAL GUARD
   Contractor Name: NEVADA ARMY NATIONAL GUARD
   Agency Name: ADJUTANT GENERAL & NATIONAL GUARD
   Agency Code: 431
   Address: 2452 FAIRVIEW DR
   Appropriation Unit: All Appropriations
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   City/State/Zip: CARSON CITY, NV 89701

To what State Fiscal Year(s) will the contract be charged? 2020-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tr>
<td>Federal Funds</td>
<td>88.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No  
      or b. other effective date 10/01/2019
   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Previously Approved Termination Date: 09/30/2024
   Contract term: 5 years and 1 day

4. Type of contract: Cooperative Agreement
   Contract description: MCA FFY 2020-2024

5. Purpose of contract:
   This is a first amendment to the original cooperative agreement which establishes the terms and conditions of National Guard Bureau funding in support of the operations and training of the Nevada Army and Air National Guards. This amendment increases the maximum amount from $124,000,000 to $126,147,190 due to the transitioning of the federally administered State Family Program to a state administered program.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th></th>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<td>$124,000,000.00</td>
<td>$124,000,000.00</td>
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<td>2</td>
<td>Amount of current amendment (#1):</td>
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<td>3</td>
<td>New maximum contract amount:</td>
<td>$126,147,190.00</td>
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II. JUSTIFICATION

7. What conditions require that this work be done?
   The conditions that require this work to be done are to sustain daily operations of the Nevada National Army and Air National Guard units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   N/A
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other? N/A
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
    employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
    performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If “Yes”, please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
    | Approval Level          | User    | Signature Date       |
    |-------------------------|---------|----------------------|
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    | Division Approval       | cyle1   | 03/13/2020 17:01:00 PM |
    | Department Approval     | cyle1   | 03/13/2020 17:04:01 PM |
    | Contract Manager Approval | twollan1 | 03/13/2020 17:05:59 PM |
    | Budget Analyst Approval | jrodrig9 | 03/19/2020 20:42:24 PM |
    | BOE Agenda Approval     | jrodrig9 | 03/19/2020 20:42:28 PM |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 18445
   Amendment Number: 1
   Legal Entity Name: Puliz Moving & Storage Co. DBA Puliz Records Management Services
   Contractor Name: Puliz Moving & Storage Co. DBA Puliz Records Management Services
   Agency Name: DEPARTMENT OF CORRECTIONS
   Agency Code: 440
   Appropriation Unit: 3710-04
   Is budget authority available?: Yes
   City/State/Zip: Reno, NV 89506-8663
   Contact/Phone: Rob LaVoy 775-544-5329
   Vendor No.: T80914937
   NV Business ID: NV19771009093

To what State Fiscal Year(s) will the contract be charged? 2017-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
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<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 05/01/2017
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 04/30/2021
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Record Storage

5. Purpose of contract:
   This is the first amendment to the original contract which continues ongoing services for a manageable file storage system with a clean and accessible controlled environment for the storage of paroled and discharged inmate files. This amendment increases the maximum amount from $40,885 to $59,985 due to reduced storage capacity in building 17 & 89 and capacity issues associated with the fire safety code and storage areas lost due to buildings returned to Nevada Indian Commission.

6. CONTRACT AMENDMENT

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<td>$59,985.00</td>
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<tr>
<td>$59,985.00</td>
<td></td>
<td></td>
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II. JUSTIFICATION

7. What conditions require that this work be done?
The department has 81,283 inmate files currently stored offsite with this vendor. Each inmate file is cataloged and available for delivery to the department within 24 hours or sooner should the need arise. The department is required to retain permanent inmate records for each inmate incarcerated, discharged and paroled. This contract is for storage of files for inmates that have been paroled or discharged.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

Prior to a contract for inmate file storage services, the files were not kept in a safe environment to keep the file from being damaged. This contract will continue to keep inmate files in a storage facility in a protected environment. No other state facility performs this service except the Nevada State Library and Archives and they do not have the space to store the volume required to store these files.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Puliz Moving and Storage Co was the lowest bidder

d. Last bid date: 02/15/2017 Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   No If “Yes”, please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

   Yes If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   FY 13 to present with Nevada Department of Corrections. Services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

   No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
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Contract #: 18445
# CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22708

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<tr>
<td>Agency Name</td>
<td>DEPARTMENT OF CORRECTIONS</td>
</tr>
<tr>
<td>Contractor Name</td>
<td>Allwyre WYO, Inc.</td>
</tr>
<tr>
<td>Address</td>
<td>P.O. BOX 1000</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>Chowchilla, CA 93610</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>Alan Hopkins, President</td>
</tr>
<tr>
<td>Vendor No.</td>
<td>N/A</td>
</tr>
<tr>
<td>NV Business ID</td>
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</tr>
<tr>
<td>Appropriation Unit</td>
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<tr>
<td>Is budget authority available?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is “No” please explain</td>
<td>Not Applicable</td>
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<td>To what State Fiscal Year(s) will the contract be charged?</td>
<td>2020-2024</td>
</tr>
<tr>
<td>What is the source of funds that will be used to pay the contractor?</td>
<td>Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.</td>
</tr>
<tr>
<td>General Funds</td>
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<td>Fees</td>
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<td>Other funding</td>
<td>100.00 % Revenue</td>
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2. **Contract start date:**

   a. Effective upon Board of Examiner’s approval?  
      Yes or b. other effective date: NA

   Anticipated BOE meeting date: 04/2020

3. **Termination Date:** 03/31/2024

4. **Type of contract:** Revenue Contract

5. **Contract description:** Lease & Inmate Labor

6. **Purpose of contract:**

   This is a new revenue contract to provide leased space and inmate labor at Southern Desert Correctional Center to manufacture poly pipe, cable and wire harness assemblies, printed circuit board assembly and electromechanical assemblies.

7. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: $6,142,052.00

   Other basis for payment: Estimated monthly revenue: $112,793.00 for an annual estimate of $1,353,513.00—Work Program in progress C49781—Revenue G/L 4301 & 4021

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   NRS 209.461 authorizes the State of Nevada, Department of Corrections (NDOC), by and through its Director to provide offender work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide work and occupational training for offenders through All Wire, Inc.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   This is a revenue generating contract.

9. **Were quotes or proposals solicited?**

   No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 209.391. This contractor was chosen because they approached NDOC for work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

III. **OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

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<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 18019
   Amendment Number: 3
   Legal Entity Name: LET'S DO LUNCH, INC., DBA INTEGRATED FOOD SERVICE
   Contractor Name: LET'S DO LUNCH, INC., DBA INTEGRATED FOOD SERVICE
   Agency Name: DEPARTMENT OF AGRICULTURE
   Agency Code: 550
   Appropriation Unit: 1362-21
   Is budget authority available?: No
   Address: INTEGRATED FOOD SERVICE
   City/State/Zip: GARDENA, CA 90248
   Contact/Phone: Jon R. Sugimoto, Vice President 310/523-3664
   Vendor No.: T81091571
   NV Business ID: NV20111272488

   To what State Fiscal Year(s) will the contract be charged? 2017-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 100.00 %
   - Highway Funds: 0.00 %
   - Other funding: 0.00 %

   Agency Reference #: RFP # 3237

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date: 10/01/2016
   Anticipated BOE meeting date: 04/2020
   Retroactive? Yes
   If "Yes", please explain

3. Previously Approved
   Termination Date: 09/30/2020

4. Type of contract: Contract
   Contract term: 4 years

5. Purpose of contract:
   This is the third amendment to the original contract which allows school districts to purchase food for the National School Lunch and Breakfast programs using USDA commodities as ingredients. This amendment increases the maximum amount from $3,511,773 to $5,107,205 due an increased need for these services.

6. CONTRACT AMENDMENT
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<td>$757,673.00</td>
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<tr>
<td>$1,595,432.00</td>
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<tr>
<td>$5,107,205.00</td>
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</tr>
</tbody>
</table>

II. JUSTIFICATION
7. What conditions require that this work be done?
   The increase in meal participation, school districts and other agencies use processed food products in their lunch programs.
8. Explain why State employees in your agency or other State agencies are not able to do this work:  
State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited?  
Yes
Was the solicitation (RFP) done by the Purchasing Division?  
Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3237, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/25/2016  Anticipated re-bid date: 06/30/2020

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contractor for Nevada Department of Agriculture and services have been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?  
No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>03/16/2020 14:52:20 PM</td>
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<td>BOE Agenda Approval</td>
<td>nhovden</td>
<td>03/24/2020 14:25:39 PM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 17996
   Amendment Number: 5
   Legal Entity Name: Tyson Prepared Foods, Inc.

   Agency Name: DEPARTMENT OF AGRICULTURE
   Contractor Name: Tyson Prepared Foods, Inc.

   Agency Code: 550
   Address: P.O. Box 601099

   Appropriation Unit: 1362-21
   City/State/Zip: PASADENA, CA 91189-1099

   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Contact/Phone: Teneka Williams 479-290-7449
   Vendor No.: T32007184
   NV Business ID: NV20111130012

To what State Fiscal Year(s) will the contract be charged? 2017-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: RFP # 3237

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 10/01/2016

   Anticipated BOE meeting date 04/2020

   Retroactive? Yes

   If "Yes", please explain

3. Previously Approved Termination Date: 09/30/2020
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: USDA Food Processing

5. Purpose of contract:
   This is the fifth amendment to the original contract which allows school districts to purchase food for the National School Lunch and Breakfast programs using USDA commodities as ingredients. This amendment increases the maximum amount from $950,000 to $1,381,068 due to an increased need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
</table>
   1. The max amount of the original contract: $441,200.00 | $441,200.00 | $441,200.00 | Yes - Action |
   a. Amendment 1: $58,800.00 | $58,800.00 | $58,800.00 | Yes - Action |
   b. Amendment 2: $450,000.00 | $450,000.00 | $450,000.00 | Yes - Action |
   c. Amendment 3: $0.00 | $0.00 | $0.00 | No |
   d. Amendment 4: $0.00 | $0.00 | $0.00 | No |
   2. Amount of current amendment (5): $431,068.00 | $431,068.00 | $431,068.00 | Yes - Action |
   3. New maximum contract amount: $1,381,068.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The increase in meal participation, school districts and other agencies use processed food products in their lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
   
   Pursuant to RFP #3237, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 03/25/2016 Anticipated re-bid date: 06/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor: Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No

13. Has the contractor ever been engaged under contract by any State agency?

   Yes

   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Current contract holder for Nevada Department of Agriculture and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No

   If “Yes”, please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

   Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<tr>
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</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 17828

   Amendment Number: 3

   Legal Entity Name: Norberg, Scott W. DBA NorSoft Consulting

   Contractor Name: Norberg, Scott W. DBA NorSoft Consulting

   Agency Name: DPS-GENERAL SERVICES

   Agency Code: 655

   Appropriation Unit: 4709-26

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Address: 8452 - 133rd Street Court

   City/State/Zip: Apple Valley, MN 55124

   Contact/Phone: 952-997-3888

   Vendor No.: PUR0000536

   NV Business ID: NV20101419648

To what State Fiscal Year(s) will the contract be charged? 2017-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Various Repository</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
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</table>

2. Contract start date:

   a. Effective upon Board of Examiner's approval? No

   b. other effective date 09/13/2016

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: 06/30/2020

4. Type of contract: Contract

   Contract description: Technology/Software

5. Purpose of contract:

   This is the third amendment to the original contract that continues on-going software support and maintenance services for various software systems operated by the Nevada Criminal History Repository. This amendment extends the termination date from June 30, 2020 to June 30, 2022, adds Attachment BB-2 - Maintenance Fees and increases the maximum amount from $1,866,260 to $2,890,536 due to the continued need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
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<td>1,866,260.00</td>
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<td>a. Amendment 1:</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>b. Amendment 2:</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2. Amount of current amendment (#3):</td>
<td>1,024,276.00</td>
<td>1,024,276.00</td>
<td>1,024,276.00</td>
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<td>3. New maximum contract amount:</td>
<td>2,890,536.00</td>
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</tbody>
</table>

II. JUSTIFICATION

This is the third amendment to the original contract that continues on-going software support and maintenance services for various software systems operated by the Nevada Criminal History Repository. This amendment extends the termination date from June 30, 2020 to June 30, 2022, adds Attachment BB-2 - Maintenance Fees and increases the maximum amount from $1,866,260 to $2,890,536 due to the continued need for these services.
7. What conditions require that this work be done?

Maintenance and enhancements are necessary to the JusticeLink and CHR Accounting software (proprietary to NorSoft Consulting) in order for the Department of Public Safety to remain compliance with all statutory requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have any employees with the ability to complete the required work.

9. Were quotes or proposals solicited?  No

Was the solicitation (RFP) done by the Purchasing Division?  No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver:  Not Applicable

c. Why was this contractor chosen in preference to other?

This is for on-going maintenance and support that was originally contemplated in the initial purchase of the system. Per State Purchasing, no solicitation is required.

d. Last bid date:  Anticipated re-bid date:  

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

  Contract Approvals:

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</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22362

   Agency Name: DEPARTMENT OF WILDLIFE
   Agency Code: 702
   Appropriation Unit: 4457-28
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: 435-797-9147
   Vendor No.: NV Business ID:

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
<tr>
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<td>Federal Funds</td>
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<td>Highway Funds</td>
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<td>X Fees</td>
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<td>Bonds</td>
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<td>Other funding</td>
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Agency Reference #: 20-12

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 09/30/2020
   Contract term: 182 days

4. Type of contract: Interlocal Agreement
   Contract description: Feral Horses/Burros

5. Purpose of contract:
   This is a new interlocal agreement to provide data analysis and reporting services to identify the impacts of feral horses and burros on big game in Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $58,750.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The feral horse and burro population in Nevada is over four times the allowable limit (as of March 2019) according to the Bureau of Land Management website. This research project is critical for understanding the impact of feral horses and burros on wildlife populations in the state including mule deer and pronghorn. Furthermore this research will provide statistical tools to help in crucial decision making protocols for how and when to prioritize feral horse gathers in coordination with BLM future projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This work will require a level of technical expertise in remote sensing and geo-spatial statistics that far exceed the capacity and training of State employees. Additionally, an independent researcher will help to remove any potential bias in the analysis and provide a quantitative perspective that will help further collaboration between the state of Nevada and partnering agencies.

9. Were quotes or proposals solicited? No
    Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?


d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

17.5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife and work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

   Cody Schroeder, Wildlife Staff Specialist Ph: 775-688-1659

20. Contract Status:

   Contract Approvals:

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<th>User</th>
<th>Signature Date</th>
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<td>Department Approval</td>
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<td>Budget Analyst Approval</td>
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<td>BOE Final Approval</td>
<td>Pending</td>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22949
   Agency Name: DEPARTMENT OF WILDLIFE
   Legal Entity Name: THE ABBI AGENCY
   Agency Code: 702
   Contractor Name: THE ABBI AGENCY
   Appropriation Unit: 4462-11
   Address: 1385 HASKELL ST STE A
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89509-2844
   If "No" please explain: Not Applicable
   Contact/Phone: 775/323-2977
   Vendor No.: T27037235
   NV Business ID: NV20081200897

   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Fees: 100.00 %
   - Bonds: 0.00 %
   - Other funding: 0.00 %
   Agency Reference #: RFP #72DOW-S864

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/15/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 04/14/2023
   Contract term: 2 years and 364 days

4. Type of contract: Contract
   Contract description: NDOW Website

5. Purpose of contract:
   This is a new contract to provide development and maintenance for a new website.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $150,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   The development of the NDOW website directly plays into the strategic goals outlined in the department's FY18-22 strategic plan. This includes citizen outreach and engagement, which directly calls for the agency to develop and launch a mobile-friendly website. It will also increase our ability to share NDOW's successes and leverage digital marketing platforms. In addition, the new website will aid in the initiative to recruit, retain, and reactivate by providing more efficient access to information regarding hunting, angling, and education. NDOW's current site is a challenge for web staff to manage, and for the public to navigate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Developing a website takes time and a specific skill set outside of what staff can manage.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S864, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/24/2019  Anticipated re-bid date: 10/24/2022

10. Does the contract contain any IT components?  **Yes**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;</th>
<th>No</th>
<th>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;</th>
<th>No</th>
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</thead>
<tbody>
<tr>
<td><strong>No</strong></td>
<td></td>
</tr>
</tbody>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No</strong></td>
<td></td>
</tr>
</tbody>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No</strong></td>
<td></td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Yes</strong></td>
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</table>

14. Is the contractor currently involved in litigation with the State of Nevada?  

<table>
<thead>
<tr>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Not Applicable</strong></td>
</tr>
</tbody>
</table>

15. The contractor is registered with the Nevada Secretary of State's Office as a:  

| Nevada Corporation |

16. a. Is the Contractor Name the same as the legal Entity Name?  

| Yes |

17. a. Does the contractor have a current Nevada State Business License (SBL)?  

| Yes |

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  

| Yes |

19. Agency Field Contract Monitor:  

20. Contract Status:  

<table>
<thead>
<tr>
<th>Contract Approvals:</th>
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</thead>
<tbody>
<tr>
<td>Approval Level</td>
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<tr>
<td>Budget Account Approval</td>
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<td>Contract Manager Approval</td>
</tr>
<tr>
<td>EITS Approval</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Tony Wasley, Director, NDOW
    Eric Dugger, IT Program Manager, NDOW
    Katie Jameson, Administrative Service Officer III, NDOW

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: NDOW – NDOW Website - TIN: T702190606083859

DATE: September 13, 2019

We completed the review of NDOW’s – NDOW Website TIN.

The submitted TIN, for the estimated investment of $100,000, is for replacing the current NDOW Website. NDOW reported that “The current NDOW website has broken functionality, such as searching and content management, and is not ADA compliant. A new website is needed to better provide information to the public, other agencies and NDOW staff.”

EITS is currently in the process of a Content Management System (CMS) upgrade/replacement. We look forward to opportunities for collaboration between EITS and NDOW as both agencies move forward with their respective RFPs and subsequent procurements. EITS is also available to discuss ADA compliance for the selected solution.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22992

Legal Entity Name: ENTERCOM NEVADA, LLC
Contractor Name: ENTERCOM NEVADA, LLC
Address: 7255 S TENAYA WAY
City/State/Zip: LAS VEGAS, NV 89113
Contact/Phone: SUSAN BUNGAY 916-224-9413
NV Business ID: NV20191055337

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4463-15
Is budget authority available?: Yes

If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Federal Funds</td>
<td>50.00 %</td>
</tr>
<tr>
<td>X Fees</td>
<td>50.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: RFP 72DOW-S976

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/15/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 04/14/2024
   Contract term: 4 years

4. Type of contract: Contract
   Contract description: Radio Advertising

5. Purpose of contract:

This is a new contract to provide radio advertising in southern Nevada to educate and inform the public, sportsmen and key influencers about the state's wildlife, safety and environmental missions, and ongoing issues.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $300,000.00
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?
   Educate and inform the public, sportsmen and key influencers of NDOW's wildlife, safety and environmental missions and ongoing issues of any kind.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDOW does not have qualified staff or access to advertising outlets.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #72DOW-S976, and in accordance with NRS 333, the selected vendor was one of two highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/02/2020  
Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? 

   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

   **No**  
   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   **No**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? 

   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)? 

   **Yes**

   b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? 

   **Yes**

19. Agency Field Contract Monitor:  
   **AARON MEIER**, BOATING EDUCATION COORDINATOR  Ph: null

20. Contract Status:
   
   **Contract Approvals:**

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<th>User</th>
<th>Signature Date</th>
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# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22991

   ![Table](https://via.placeholder.com/150)

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<th>DEPARTMENT OF WILDLIFE</th>
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<tr>
<td>Agency Code</td>
<td>702</td>
</tr>
<tr>
<td>Appropriation Unit</td>
<td>4463-15</td>
</tr>
<tr>
<td>Is budget authority available?</td>
<td>Yes</td>
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<tr>
<td>Address</td>
<td>961 MATLEY LN STE 120</td>
</tr>
<tr>
<td>City/State/Zip</td>
<td>RENO, NV 89502-2119</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>FRANK BONARI 775/829-1964</td>
</tr>
<tr>
<td>Vendor No.</td>
<td>T32006486</td>
</tr>
<tr>
<td>NV Business ID</td>
<td>NV20071521304</td>
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</tbody>
</table>

   **To what State Fiscal Year(s) will the contract be charged?** 2020-2024

   **What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.**

<table>
<thead>
<tr>
<th>Source</th>
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<td>Bonds</td>
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<tr>
<td>Other funding</td>
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</table>

   **Agency Reference #:** RPF 72DOW-S976

2. **Contract start date:**
   - **Effective upon Board of Examiner's approval?** No
   - **Other effective date** 04/15/2020
   - **Anticipated BOE meeting date** 04/2020
   - **Retroactive?** No

   **If "Yes", please explain**
   - **Not Applicable**

3. **Termination Date:** 04/14/2024

4. **Type of contract:** Contract

5. **Contract description:** Radio Advertising

6. **Purpose of contract:**

   This is a new contract to provide radio advertising in northern and eastern Nevada to educate and inform the public, sportsmen, and key influencers about the state’s wildlife, safety and environmental missions and ongoing issues.

7. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: **$300,000.00**

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   Educate and inform the public, sportsmen and key influencers of NDOW’s wildlife, safety and environmental missions and ongoing issues of any kind.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   NDOW does not have qualified staff or access to advertising outlets

9. **Were quotes or proposals solicited?** Yes

   **Was the solicitation (RFP) done by the Purchasing Division?** Yes

   a. **List the names of vendors that were solicited to submit proposals (include at least three):**

   - Entercom Nevada LLC
   - Lotus Radio
   - KRNV
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   Pursuant to RFP #72DOW-S976, and in accordance with NRS 333, the selected vendor was one of two highest scoring proposers as determined by an independently appointed evaluation committee.
d. Last bid date: 01/02/2020 Anticipated re-bid date: 01/24/2024
10. Does the contract contain any IT components? No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   **Not Applicable**
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   **No**
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   **No** If "Yes", please explain
   **Not Applicable**
13. Has the contractor ever been engaged under contract by any State agency?
   **No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   **Not Applicable**
14. Is the contractor currently involved in litigation with the State of Nevada?
   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   **Not Applicable**
15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
   **Yes**
17. a. Does the contractor have a current Nevada State Business License (SBL)?
   **No** b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
   **Yes**
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   **Yes**
19. Agency Field Contract Monitor:
   Aaron Meier, Boating Education Coordinator Ph: 775-688-1548
20. Contract Status:
   Contract Approvals:
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>Pending</td>
<td></td>
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</tbody>
</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22887

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4467-14
Is budget authority available?: Yes

Legal Entity Name: MODERN LAND & DEVELOPMENT
Contractor Name: MODERN LAND & DEVELOPMENT
Address: PO BOX 8387
City/State/Zip: SPRING CREEK, NV 89815
Contact/Phone: MIKE SHANKS 775-934-9356
Vendor No.: NV20081546798

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00%</td>
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<tr>
<td>Other funding</td>
<td>0.00%</td>
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</table>

Agency Reference #: RFQ #3285

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 04/14/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

3. Termination Date: 04/10/2021
   Contract term: 361 days

4. Type of contract: Contract
   Contract description: Fence Construction

5. Purpose of contract:
   This is a new contract to provide the ongoing constructing and removing of fences statewide.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $250,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   This contract will provide protection to state owned and private lands by either construction or removing fences for resource enhancements of springs, riparian areas and crucial habitats.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Lack of proper equipment

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No
   If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:
   Caleb McAdoo, Habitat Supervisor   Ph: 775-777-2306

20. Contract Status:

   Contract Approvals:
   Approval Level           User        Signature Date
   Budget Account Approval  eobrien     03/05/2020 14:36:38 PM
   Division Approval        eobrien     03/05/2020 14:36:42 PM
   Department Approval      eobrien     03/05/2020 14:36:45 PM
   Contract Manager Approval zalbert    03/05/2020 14:59:35 PM
   Budget Analyst Approval  mlynn       03/20/2020 10:13:41 AM
   BOE Agenda Approval      nhovden     03/20/2020 15:36:07 PM
   BOE Final Approval       Pending     Pending
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22869

   Agency Name: DCNR - FORESTRY DIVISION
   Agency Code: 706
   Appropriation Unit: 4195-33
   Is budget authority available?: Yes
   City/State/Zip: Salt Lake City, UT 84106-2558
   Contact/Phone: Steve Gold 801-456-6129
   Vendor No.: T29042829
   NV Business ID: NV20191645381

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
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<td>Fees</td>
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<td>Federal Funds</td>
<td>0.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
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<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
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   Agency Reference #: RFP #70CNR-S926

   2. Contract start date:
      a. Effective upon Board of Examiners' approval? No
      b. other effective date 04/14/2020
      Anticipated BOE meeting date 04/2020
      Retroactive? No
      If "Yes", please explain Not Applicable

   3. Termination Date: 04/13/2024
   Contract term: 4 years

   4. Type of contract: Contract
   Contract description: Fire Billing System

   5. Purpose of contract:
      This is a new contract to provide a web-based program that will automate and enhance the manual fire and resource project billing processes.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $229,043.00
      Other basis for payment: Within 30 days upon receipt of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
   Gold Systems web based Fire Billing System is linked to the Integrated Reporting of Wildland Fire Information (IRWIN) database allowing NDF to access incident data in real time, eliminating the need for manual data entry. Additional features include advanced reporting capabilities and also allow Cooperators to access the data base directly to enter billing rates, accounts payables/receivables and the like to further eliminate manual entry.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not possess the skill set required to accomplish this project.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? Yes
    a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S926, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **Yes**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

   **No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

   **No**

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

   **No** If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

   **No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?

   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

   **Yes**

19. Agency Field Contract Monitor:

   null, null Ph: null

   Crotteau, Darcy, Incident Accounting specialist Ph: 775-684-2523

20. Contract Status:

   **Contract Approvals:**

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</tr>
</tbody>
</table>
TO: Kurt Green, ASO III, DCNR, Forestry
    Ian Oliver, IT Professional II, DCNR, Forestry
    Jennifer Cooper, MA III, DCNR

CC: David Haws, Administrator, EITS, DOA
    David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Update Completed – DCNR Fire Billing Software - T706180315104859

DATE: February 27, 2020

An update has been completed for Department of Cultural and Natural Resources’ (DCNR) – Fire Billing Software TIN.

The updated TIN, has increased the total value of the previously reviewed investment to $229,044, supports the continuation of a solution currently in place and in use by the agency. The original TIN documents the Nevada Division of Forestry’s (NDF’s) intent to procure a billing system. NDF’s business model is contingent on invoicing local, state and federal agencies to receive reimbursement for services and to track the cost of reimbursable incidents. A centralized billing software platform integrated with existing external systems used by local, state, and federal partners, would expedite the billing process, reduce collection time, increase billing accuracy, and provide a repository of reliable historical data.

The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated to ensure the safety of the data collected and mitigation of any potential threat vectors. It is expected that this implementation will follow established State security policies and procedures.

A copy of this update memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22668

   Legal Entity Name: BOARD OF REGENTS, NEVADA
   SYSTEM OF HIGHER EDUCATION
   OBO - UNR

   Agency Name: DCNR - ENVIRONMENTAL PROTECTION
   Contractor Name: BOARD OF REGENTS, NEVADA
   SYSTEM OF HIGHER EDUCATION
   OBO - UNR

   Agency Code: 709
   Address: KUNR 88.7 FM
   Appropriation Unit: 3187-58
   City/State/Zip: RENO, NV 89557-0294
   Is budget authority available?: Yes
   Contact/Phone: 775/682-6052
   Vendor No.: D35000816B
   NV Business ID: Government Entity

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<td>Fees</td>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: DEP# 20-034

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   b. other effective date: NA

   Anticipated BOE meeting date: 04/2020

   Retroactive? No

   If "Yes", please explain

   Not Applicable

3. Termination Date: 12/31/2020

   Contract term: 274 days

4. Type of contract: Interlocal Agreement

   Contract description: USDA BEP Support

5. Purpose of contract:

   This is a new interlocal agreement to provide program support to facilitate a rural water protection program.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $116,811.32

   Other basis for payment: For work performed per quarter.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The State of Nevada does not currently have a household hazardous waste management program. The USDA has provided funding to the NDEP for the initial setup of rural water protection through household hazardous waste management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The NDEP does not have the resources to conduct the required work.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division?
   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

---

d. Last bid date: Anticipated re-bid date: 

---

10. Does the contract contain any IT components? No

---

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The UNR-BEP has held support contracts for the past 15 years with the Bureau of Sustainable Materials Management (formerly the Bureau of Waste Management). Their support has been a crucial element in our bureau's success.

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor: Ruffner, Michael, PD Supervisor Ph: 775-687-9472

20. Contract Status:

Contract Approvals:

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<tr>
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<th>Signature Date</th>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19675

   | Amendment Number: 2 |
   | Legal Entity Name: TRUEPOINT SOLUTIONS, LLC |

 Agency Name: B&I - TAXICAB AUTHORITY
 Agency Code: 750
 Appropriation Unit: 4130-11
 Is budget authority available?: Yes
 Is "No" please explain: Not Applicable

Address: 774 MAYS BLVD STE 10 PMB 377
 City/State/Zip: INCLINE VILLAGE, NV 89451-9613

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 03/13/2018

3. Previously Approved Termination Date: 04/30/2020
   Contract term: 3 years and 110 days

4. Type of contract: Contract
   Contract description: Records Mngmt System

5. Purpose of contract:
   This is the second amendment to the original contract which provides an integrated records management system that will capture all necessary data elements, provide preset and ad-hoc queries and allow for communication between all work areas within the Taxicab Authority. This amendment extends the termination date from April 30, 2020 to June 30, 2021 and increases the maximum amount from $1,117,520 to $1,284,544 to implement Phase 3 (Company Portal) of the records management system.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
<th>Trans $</th>
<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
</tr>
</thead>
</table>
   1. The max amount of the original contract: | $1,117,520.00 | $1,117,520.00 | $1,117,520.00 | Yes - Action |
     a. Amendment 1: | $0.00 | $0.00 | $0.00 | No |
   2. Amount of current amendment (#2): | $167,024.00 | $167,024.00 | $167,024.00 | Yes - Action |
   3. New maximum contract amount: | $1,284,544.00 |
      and/or the termination date of the original contract has changed to: 06/30/2021

II. JUSTIFICATION

7. What conditions require that this work be done?
The system that the Taxicab Authority currently has is a very outdated software application. This TIR was approved during for the 2015-17 biennium and carried forward into the 2017-19 biennium. Please see IFC WP C41848, approved on 12/7/17.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees in our agency are not qualified to carry out the requested services.

9. Were quotes or proposals solicited?  Yes
   Was the solicitation (RFP) done by the Purchasing Division?  Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
Pursuant to RFP #3422, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
   d. Last bid date: 04/12/2017  Anticipated re-bid date: 01/01/2021

10. Does the contract contain any IT components?  Yes

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  No
    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  No
        If "Yes", please explain
        Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    
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| Division Approval       | avance | 03/09/2020 16:50:49 PM |
| Department Approval     | jhanse4| 03/10/2020 13:36:32 PM |
| Contract Manager Approval | jhanse4 | 03/10/2020 13:38:19 PM |
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22925

   Legal Entity Name: CASEY NEILON, INC.
   Contractor Name: CASEY NEILON, INC.

   Agency Name: ADMIN - DEFERRED COMPENSATION
   Address: 503 N DIVISION ST

   Agency Code: 920
   City/State/Zip: CARSON CITY, NV 89703-4104

   Appropriation Unit: 1017-04
   Contact/Phone: 775/283-5555

   Is budget authority available?: No
   Vendor No.: T29010569

   If "No" please explain: Two Work Programs have been submitted to augment the current authority for financial audits and are pending approval. C50146 for the fiscal year 2020 and C50185 for the fiscal year 2021.

   NV Business ID: NV20061293367

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

       General Funds 0.00 %
       Fees 0.00 %
       Federal Funds 0.00 %
       Bonds 0.00 %
       Highway Funds 0.00 %
       Other funding 100.00 % ADMINISTRATION CHARGE

   Agency Reference #: ASD 2830557

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 04/2020

   Retroactive?: No

   If "Yes", please explain Not Applicable

3. Termination Date: 07/31/2021

   Contract term: 1 year and 121 days

4. Type of contract: Contract

   Contract description: Auditor

5. Purpose of contract:

   This is a new contract to provide a financial statement audit.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $71,750.00

   Other basis for payment: FY20 $35,000; FY21 $36,750.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 287.017 (F) (3) requires an independent audit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   not qualified

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</td>
<td><strong>Not Applicable</strong></td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If &quot;Yes&quot;, please explain</td>
<td><strong>Not Applicable</strong></td>
</tr>
</tbody>
</table>

13. b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If &quot;Yes&quot;, please explain</td>
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</table>

14. c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If &quot;Yes&quot;, please explain</td>
<td><strong>Not Applicable</strong></td>
</tr>
</tbody>
</table>

15. Has the contractor ever been engaged under contract by any State agency?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</td>
<td><strong>Not Applicable</strong></td>
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</table>

16. Is the contractor currently involved in litigation with the State of Nevada?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</td>
<td><strong>Not Applicable</strong></td>
</tr>
</tbody>
</table>

17. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   | Nevada Corporation |

18. a. Is the Contractor Name the same as the legal Entity Name?
   
   | Yes |

19. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   | Yes |

20. Agency Field Contract Monitor:
   
   **Rob Boehmer, Executive Officer**  Ph: 775-684-3397

21. Contract Status:

   **Contract Approvals:**

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<tr>
<th>Approval Level</th>
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<th>Signature Date</th>
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</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22995

Agency Name: BDC LICENSING BOARDS & COMMISSIONS
Agency Code: BDC
Appropriation Unit: B006 - All Categories
Is budget authority available?: Yes
Contact/Phone: Michelle Morgando 702-486-2527

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<tbody>
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</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00 %</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
      Anticipated BOE meeting date 04/2020

3. Termination Date: 01/31/2023

4. Type of contract: Interlocal Agreement

5. Purpose of contract:
   This is a new interlocal agreement to provide hearings officers for the resolution of cases pursuant to NRS 644A and NAC 644A.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $100,000.00
   Payment for services will be made at the rate of $100.00 per hour

II. JUSTIFICATION
7. What conditions require that this work be done?
   The board requires hearing officers to hear contested matters and provide written recommendations to the board of directors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The board currently has a backlog of cases that require timely resolution. This contract will help expedite those decisions. Hearing officers are licensed attorneys.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:
    Approval Level     User     Signature Date
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    Division Approval  89104  03/11/2020 08:43:08 AM
    Department Approval  89104  03/11/2020 08:43:10 AM
    Contract Manager Approval  89104  03/11/2020 08:43:12 AM
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    BOE Agenda Approval  hfield  03/13/2020 10:53:12 AM
    BOE Final Approval  Pending
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22963

<table>
<thead>
<tr>
<th>Agency Name: BDC LICENSING BOARDS &amp; COMMISSIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Code: BDC</td>
</tr>
<tr>
<td>Appropriation Unit: B011 - All Categories</td>
</tr>
<tr>
<td>Is budget authority available?: Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain: Not Applicable</td>
</tr>
</tbody>
</table>

Legal Entity Name: The Allison Law Firm Chtd.
Contractor Name: The Allison Law Firm Chtd.
Address: 3191 East Warm Springs Rd
City/State/Zip: Las Vegas, NV 89120
Contact/Phone: Noah Allison 702-933-4444
Vendor No.: Not Applicable
NV Business ID: NV20141626730

To what State Fiscal Year(s) will the contract be charged? 2020-2022
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| General Funds | 0.00 % | X | Fees | 100.00 % LICENSING |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/14/2020
   Anticipated BOE meeting date 04/2020
Retroactive? No
If "Yes", please explain

Not Applicable

3. Termination Date: 04/13/2022
Contract term: 1 year and 364 days

4. Type of contract: Contract
Contract description: Legal

5. Purpose of contract:
This is a new contract to provide legal services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $400,000.00
   Payment for services will be made at the rate of $295.00 per Hour

II. JUSTIFICATION
7. What conditions require that this work be done?
The Board Requires legal representation as needed and requested to carry out the duties set forth in NRS 624.115

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Ongoing Litigation, Contractor Expertise

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division?
   No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

   Other

   Chtd.

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:
   
   Approval Level User Signature Date
   Budget Account Approval dlumbert 03/05/2020 09:54:36 AM
   Division Approval dlumbert 03/05/2020 09:54:39 AM
   Department Approval dlumbert 03/05/2020 09:54:43 AM
   Contract Manager Approval dlumbert 03/05/2020 09:54:45 AM
   Budget Analyst Approval hfield 03/09/2020 12:56:03 PM
   BOE Agenda Approval hfield 03/09/2020 12:56:06 PM
   BOE Final Approval Pending
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>ACCESS BUILDING SOLUTIONS, LLC</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$300,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing home modification services to support job development and rehabilitation.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: Upon Approval - 06/30/2022</td>
<td>Contract # 22955</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>CARING HANDS ADULT DAY SERVICE, LLC</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$300,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide adult day care services statewide.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: Upon Approval - 06/30/2022</td>
<td>Contract # 22909</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>HUNT &amp; SONS, INC.</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$118,500,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as-needed basis for state owned tanks.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 04/14/2020 - 01/31/2024</td>
<td>Contract # 22874</td>
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<td></td>
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<td>4.</td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>REENA GULL SIPPOLA</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is a new contract to provide ongoing translation and interpretation services in Northern Nevada.</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: Upon Approval - 01/15/2022</td>
<td>Contract # 22937</td>
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<td></td>
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<tr>
<td>5.</td>
<td></td>
<td>VARIOUS STATE AGENCIES</td>
<td>SIERRA SERENTIY PROVIDERS, LLC</td>
<td>OTHER: VARIOUS AGENCIES</td>
<td>$600,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Description: This is the first amendment to the original contract which provides behavioral health services. This amendment increases the maximum amount from $300,000 to $900,000 due to an increased volume of requests for these services.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Term of Contract: 03/12/2019 - 06/30/2022</td>
<td>Contract # 21503</td>
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22955

Legal Entity Name: ACCESS BUILDING SOLUTIONS, LLC
Contractor Name: ACCESS BUILDING SOLUTIONS, LLC

Agency Name: MSA MASTER SERVICE AGREEMENTS
Contractor Name: ACCESS BUILDING SOLUTIONS, LLC

Agency Code: MSA
Address: 50 EMERY ST #455

Appropriation Unit: 9999 - All Categories
City/State/Zip: Pahrump, NV 89048

Is budget authority available?: Yes
If "No" please explain: Not Applicable

Contact/Phone: Cynthia Cotton 702-419-5009
Vendor No.: T27043206
NV Business ID: NV20091455994

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: S165-TB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2022
   Contract term: 2 years and 90 days

4. Type of contract: MSA
   Contract description: Job Development

5. Purpose of contract:
   This is a new contract to provide ongoing home modification services to support job development and rehabilitation.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $300,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018  
Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
No  
If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor:  
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  
No  
If “Yes”, please explain:  
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
No  
If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  
No  
If “Yes”, please provide details of the litigation and facts supporting approval of the contract:  
Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as:  
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?  
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>jthom17</td>
<td>03/05/2020 13:40:49 PM</td>
</tr>
<tr>
<td>Division Approval</td>
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<tr>
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<tr>
<td>Contract Manager Approval</td>
<td>rrvadenb</td>
<td>03/09/2020 11:10:40 AM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>stilley</td>
<td>03/16/2020 15:05:47 PM</td>
</tr>
<tr>
<td>BOE Agenda Approval</td>
<td>hfield</td>
<td>03/17/2020 10:20:38 AM</td>
</tr>
<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
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</tr>
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: **22909**

<table>
<thead>
<tr>
<th>Legal Entity Name:</th>
<th>CARING HANDS ADULT DAY SERVICE, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Name:</td>
<td>MSA MASTER SERVICE AGREEMENTS</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>CARING HANDS ADULT DAY SERVICE, LLC</td>
</tr>
<tr>
<td>Address:</td>
<td>2580 North Rancho Rd., Ste 100</td>
</tr>
<tr>
<td>City/State/Zip:</td>
<td>North Las Vegas, NV 89032</td>
</tr>
</tbody>
</table>

2. Contract start date:
   - Effective upon Board of Examiner’s approval: **Yes**
   - Anticipated BOE meeting date: **04/2020**

3. Termination Date: **06/30/2022**
   - Contract term: **2 years and 90 days**

4. Type of contract: **MSA**
   - Purpose of contract: **This is a new contract to provide adult day care services statewide.**

5. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION
7. What conditions require that this work be done?
   - **The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   - **This is a specialized service that requires specially trained individuals to provide these services.**

9. Were quotes or proposals solicited? **No**

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?
This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018  Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>If &quot;Yes&quot;, please provide the Indirect Cost Rate or Percentage Paid to the Contractor</td>
</tr>
</tbody>
</table>

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
</tr>
</tbody>
</table>

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
</tr>
</tbody>
</table>

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<table>
<thead>
<tr>
<th></th>
<th>If &quot;Yes&quot;, please explain</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

13. Has the contractor ever been engaged under contract by any State agency?

<table>
<thead>
<tr>
<th></th>
<th>If &quot;Yes&quot;, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

14. Is the contractor currently involved in litigation with the State of Nevada?

<table>
<thead>
<tr>
<th></th>
<th>If &quot;Yes&quot;, please provide details of the litigation and facts supporting approval of the contract:</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

15. The contractor is registered with the Nevada Secretary of State's Office as a:

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LLC</td>
</tr>
</tbody>
</table>

16. a. Is the Contractor Name the same as the legal Entity Name?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

17. a. Does the contractor have a current Nevada State Business License (SBL)?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

19. Agency Field Contract Monitor:

20. Contract Status:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>jthom17</td>
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</tr>
<tr>
<td>Division Approval</td>
<td>jthom17</td>
<td>02/27/2020 15:18:39 PM</td>
</tr>
<tr>
<td>Department Approval</td>
<td>ldeloach</td>
<td>02/27/2020 15:52:11 PM</td>
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<tr>
<td>Contract Manager Approval</td>
<td>rvradenb</td>
<td>03/04/2020 13:44:10 PM</td>
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<tr>
<td>Budget Analyst Approval</td>
<td>stilley</td>
<td>03/16/2020 10:39:04 AM</td>
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<tr>
<td>BOE Agenda Approval</td>
<td>hfield</td>
<td>03/17/2020 09:05:18 AM</td>
</tr>
<tr>
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<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22874

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories

   Legal Entity Name: HUNT & SONs, INC.
   Contractor Name: HUNT & SONs, INC.
   Address: 5750 S. Watt Ave.
   City/State/Zip: Sacramento, NV 89434
   Contact/Phone: mcampbell@huntnsons.com 775-323-1866
   Vendor No.: T27040801
   NV Business ID: NV20101101886

   To what State Fiscal Year(s) will the contract be charged? 2020-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Federal Funds 0.00 %
   - Highway Funds 0.00 %
   - Other funding 100.00 % VARIOUS AGENCIES
   Agency Reference #: 99SWC-S818 NF

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/14/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 01/31/2024
   Contract term: 3 years and 292 days

4. Type of contract: MSA
   Contract description: Bulk Fuel Purchase

5. Purpose of contract: This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as-needed basis for state owned tanks.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $118,500,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   State Agencies have the need for bulk fuel purchase and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not employ bulk fuel purchase and delivery services for the state.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      - Ferrellgas
      - River City
      - Rebel Oil
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Pursuant to RFQ 99SWC-S818 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 11 vendors selected by the appointed evaluation committee.

d. Last bid date: 08/19/2013  Anticipated re-bid date: 10/18/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No  If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:
   Nancy Feser, Purchasing Officer  Ph: 775-684-0175

20. Contract Status:
   Contract Approvals:
   
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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<tr>
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<td>jthom17</td>
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<td>Department Approval</td>
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<td>Contract Manager Approval</td>
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<td>Budget Analyst Approval</td>
<td>stilley</td>
<td>03/16/2020 14:25:08 PM</td>
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<td>hfield</td>
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<tr>
<td>BOE Final Approval</td>
<td>Pending</td>
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</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22937

   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Legal Entity Name: REENA GULL SIPPOLA
   Contractor Name: REENA GULL SIPPOLA
   Agency Code: MSA
   Address: 5200 SUMMIT RIDGE DR. APT 3614
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   City/State/Zip: RENO, NV 89523
   If "No" please explain: Not Applicable
   Contact/Phone: REENA SIPPOLA 7753384794
   Vendor No.: T32009487
   NV Business ID: NV20181510131
   To what State Fiscal Year(s) will the contract be charged? 2020-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Fees: 0.00 %
   - Bonds: 0.00 %
   - Other funding: 100.00 %
   - VARIOUS AGENCIES
   Agency Reference #: S359-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? Yes
   Anticipated BOE meeting date: 04/2020
   Retroactive?: No
   If "Yes", please explain
      Not Applicable

3. Termination Date: 01/15/2022
   Contract term: 1 year and 289 days

4. Type of contract: MSA
   Contract description: Translation Services

5. Purpose of contract:
   This is a new contract to provide ongoing translation and interpretation services in Northern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $100,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      This vendor was selected as part of a multi award solicitation 99SWC-S359 for translation and interpretation services.
d. Last bid date: 12/04/2018 Anticipated re-bid date: 06/30/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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<th>Signature Date</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 21503
   Amendment Number: 1
   Legal Entity Name: SIERRA SERENTIY PROVIDERS, LLC
   Contractor Name: SIERRA SERENTIY PROVIDERS, LLC
   Agency Name: MSA MASTER SERVICE AGREEMENTS
   Agency Code: MSA
   Appropriation Unit: 9999 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   City/State/Zip: Sparks, NV 89431
   Address: 515 E. Gault Way
   Contact/Phone: Trena Anderson 775-432-1035
   Vendor No.: T29041685
   NV Business ID: NV20171232466

   To what State Fiscal Year(s) will the contract be charged? 2019-2022
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % VARIOUS AGENCIES

   Agency Reference #: RM167

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 03/12/2019
   Anticipated BOE meeting date 04/2020
   Retroactive? No

   If "Yes", please explain
   Not Applicable

3. Previously Approved Termination Date: 06/30/2022
   Contract term: 3 years and 111 days

4. Type of contract: MSA
   Contract description: NonMedical Provider

5. Purpose of contract:
   This is the first amendment to the original contract which provides behavioral health services. This amendment increases the maximum amount from $300,000 to $900,000 due to an increased volume of requests for these services.

6. CONTRACT AMENDMENT
   Trans $ Info Accum $ Action Accum $ Agenda
   1. The max amount of the original contract: $300,000.00 $300,000.00 $300,000.00 Yes - Action
   2. Amount of current amendment (#1): $600,000.00 $600,000.00 $600,000.00 Yes - Action
   3. New maximum contract amount: $900,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that must be provided by specially trained individuals.
9. Were quotes or proposals solicited?  
   No

   Was the solicitation (RFP) done by the Purchasing Division?  
   Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
      This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

   d. Last bid date: 05/03/2018  
      Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components?  
    No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
    No

   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
    No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?  
    No

13. Has the contractor ever been engaged under contract by any State agency?  
    No

   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
    No

   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?  
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

   Contract Approvals:

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<td>ATTORNEY GENERAL’S OFFICE - TORT CLAIMS FUND</td>
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<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC</td>
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<td>Contract Description: This is a new contract to provide professional construction cost and scheduling services for the Grant Sawyer - Fleet Services Maintenance Facility CIP project, to include complete construction documents cost estimates, project scope, quantities, and unit costs reconciliations and project critical path methodology development: CIP Project No. 17-P04; SPWD Contract No. 113369.</td>
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<td>Term of Contract: 03/12/2020 - 06/30/2021</td>
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<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC</td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Hero’s Memorial - Renovation and Seismic Retrofit Advance Planning CIP project, to include the constructability analysis and independent cost estimating services: CIP Project No. 19-P02; SPWD Contract No. 113364.</td>
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<td>Term of Contract: 03/02/2020 - 06/30/2023</td>
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<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC</td>
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<td>Contract Description: This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Building 1 ADA Upgrades CIP project, to include design, construction and bid documents as well as construction administration services to remodel two men’s and two women’s restrooms on the lower level of building 1: CIP Project No. 19-S02-5; SPWD Contract No. 113368.</td>
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<td>Term of Contract: 03/02/2020 - 06/30/2023</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER</td>
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<td>Contract Description: This is a new contract to provide ongoing plumbing repair and maintenance services.</td>
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<td>Term of Contract: 04/01/2020 - 03/31/2024</td>
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<td>14.</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES</td>
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<td>Contract Description: This is a new contract to provide ongoing pest control services at the Las Vegas hospital.</td>
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<td>15.</td>
<td>409</td>
<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER</td>
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<td>Contract Description: This is a new contract to rebuild the existing boiler system at the Juvenile Justice facility in Caliente.</td>
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<td>16.</td>
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<td>DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE</td>
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<td>Contract Description: This is a new contract to provide an initial client assessment, weekly individual counseling services, family therapy services and crisis intervention.</td>
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<td>17.</td>
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<td>DEPARTMENT OF CORRECTIONS - ELY STATE PRISON</td>
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<td>Contract Description: This is a new contract to provide emergency repairs for boiler #2 and #3 at Ely State Prison.</td>
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<td>18.</td>
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<td>DEPARTMENT OF CORRECTIONS - FLORENCE MCCLURE WOMEN'S CORRECTIONAL CENTER</td>
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<td><strong>Contract Description</strong>: This is a new contract to provide emergency generator switch repairs to the backup generators at Florence McClure Women's Correctional Center.</td>
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<td><strong>Term of Contract</strong>: 01/16/2020 - 06/30/2020</td>
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<td><strong>Contract Description</strong>: This is a new contract to provide services to analyze and repair cable issues throughout the Northern Nevada Correctional Center.</td>
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<td>DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION</td>
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<td><strong>Contract Description</strong>: This is a new contract to provide conference space and catering for the 2020 Nevada Governor's Conference on Agriculture. The focus will be on providing education and resources to Nevada farmers, ranchers, food processors and food and beverage manufactures interested in exporting their products.</td>
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<td>GAMING CONTROL BOARD</td>
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<td><strong>Contract Description</strong>: This is a new contract to provide updated employment and human resources law guidance to supervisory employees.</td>
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<td><strong>Contract Description</strong>: This is a new contract to provide ongoing investigative services in foreign jurisdictions.</td>
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<td>DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION</td>
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<td><strong>Contract Description</strong>: This is the first amendment to the original contract which provides ongoing excess Nevada Highway Patrol fleet vehicle hauls from locations throughout the State of Nevada. This amendment extends the termination date from April 30, 2020 to March 1, 2022 and increases the maximum amount from $16,000 to $31,200 due the continued need for these services.</td>
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<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
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<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<td>ANTHONY SPATUCCI DBA DAY GO ADVENTURES</td>
<td>OTHER: REVENUE</td>
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<td>This is a new revenue contract to provide kayaks for rent and guided tours at the Cave Rock location of Lake Tahoe Nevada State Park.</td>
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<td>RICHARD H. GIEBITZ DBA LAHONTAN PEAK TOWERS, LLC</td>
<td>GENERAL</td>
<td>$21,000</td>
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<td>This is a new lease agreement to operate and maintain a radio repeater at the Lahontan Peak Tower radio site. This service is required to operate and maintain the radio repeater to improve communication service and reduce interference for radio transmission among State Park personnel and Lahontan State Recreation Area.</td>
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<td>FEE: UTILITY SURCHARGE</td>
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<td>This is a new contract to provide septic pumping services at Spring Mountain Ranch State Park.</td>
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<td>Term of Contract: 03/10/2020 - 02/28/2023 Contract # 22901</td>
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<td>33.</td>
<td>704</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC</td>
<td>MARSHALL'S SEPTIC CARE, LLC</td>
<td>FEE: UTILITY SURCHARGE</td>
<td>$46,400</td>
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<td></td>
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<td></td>
<td>This is a new contract to provide septic pumping services at Dayton and Washoe Lake State Parks.</td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
<td>Term of Contract: 02/21/2020 - 12/31/2021 Contract # 22702</td>
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<td>AMOUNT</td>
<td>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</td>
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<tr>
<td>34.</td>
<td>705</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - BASIN ACCOUNT REGION 1 - NON-EXEC</td>
<td>BOARD OF REGENTS - NEVADA SYSTEM OF HIGHER EDUCATION – OBO - DESERT RESEARCH INSTITUTE</td>
<td>OTHER: BASIN FUNDS</td>
<td>$38,064</td>
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<tr>
<td>35.</td>
<td>502</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - BASIN ACCOUNT REGION 1 - NON-EXEC</td>
<td>BOARD OF REGENTS - NEVADA SYSTEM OF HIGHER EDUCATION – OBO - DESERT RESEARCH INSTITUTE</td>
<td>OTHER: BASIN FUNDS</td>
<td>$15,936</td>
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<td>36.</td>
<td>706</td>
<td>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION</td>
<td>CARSON NUGGET, INC.</td>
<td>GENERAL</td>
<td>$13,438</td>
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<td>37.</td>
<td>B002</td>
<td>LICENSING BOARDS AND COMMISSIONS - ARCHITECTURE, INTERIOR DESIGN AND RESIDENTIAL DESIGN</td>
<td>AARON TVETER, LTD</td>
<td>FEE: APPLICATION AND LICENSURE</td>
<td>$42,000</td>
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## INFORMATION CONTRACT SUMMARY

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<tbody>
<tr>
<td>38.</td>
<td>B006</td>
<td>LICENSING BOARDS AND COMMISSIONS - COSMETOLOGY</td>
<td>JILL I. GREINER DBA LAW OFFICE OF JILL GREINER</td>
<td>FEE: LICENSING</td>
<td>$40,000</td>
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<tr>
<td></td>
<td></td>
<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide a hearing officer to resolve contested matters pursuant to NRS 644A and NAC 644A.</td>
<td>Term of Contract: 04/14/2020 - 04/13/2022</td>
<td>Contract # 22967</td>
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<td>39.</td>
<td>B015</td>
<td>LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS</td>
<td>CASEY NEILON, INC.</td>
<td>FEE: LICENSING</td>
<td>$17,000</td>
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<td></td>
<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide an independent financial audit.</td>
<td>Term of Contract: 03/10/2020 - 12/31/2020</td>
<td>Contract # 22951</td>
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<td>40.</td>
<td>B015</td>
<td>LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS</td>
<td>TRUCKEE MEADOWS OFFICE CLEANING, INC.</td>
<td>FEE: LICENSING</td>
<td>$13,728</td>
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<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide janitorial services.</td>
<td>Term of Contract: 03/10/2020 - 12/31/2020</td>
<td>Contract # 22935</td>
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<td>41.</td>
<td>B028</td>
<td>LICENSING BOARDS AND COMMISSIONS - VETERINARY MEDICAL EXAMINERS</td>
<td>KATHLEEN LAXALT</td>
<td>FEE: LICENSING</td>
<td>$36,000</td>
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<tr>
<td></td>
<td></td>
<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide ongoing government affairs and lobbyist services through the 2021 legislative session.</td>
<td>Term of Contract: 02/26/2020 - 02/01/2022</td>
<td>Contract # 22681</td>
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<td>42.</td>
<td>B032</td>
<td>LICENSING BOARDS AND COMMISSIONS - ALCOHOL, DRUG AND GAMBLING COUNSELORS</td>
<td>PLATT LAW GROUP</td>
<td>OTHER: AGENCY FUNDS</td>
<td>$45,000</td>
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<tr>
<td></td>
<td></td>
<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide ongoing legal services.</td>
<td>Term of Contract: 02/26/2020 - 09/30/2021</td>
<td>Contract # 22915</td>
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<td>43.</td>
<td>B032</td>
<td>LICENSING BOARDS AND COMMISSIONS - ALCOHOL, DRUG AND GAMBLING COUNSELORS</td>
<td>THENTIA GLOBAL SYSTEMS US, INC.</td>
<td>OTHER: AGENCY FUNDS</td>
<td>$45,000</td>
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<td></td>
<td></td>
<td><strong>Contract Description</strong></td>
<td>This is a new contract to provide licensing software.</td>
<td>Term of Contract: 03/10/2020 - 12/31/2022</td>
<td>Contract # 22916</td>
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</table>
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22910

   Legal Entity Name: GIBSON, TED W

   Agency Name: GOVERNOR'S OFFICE

   Agency Code: 010

   Appropriation Unit: 3952-04

   Is budget authority available?: Yes

   City/State/Zip: RENO, NV 89511-4300

   Contact/Phone: 775/851-9669

   Vendor No.: T27021503

   NV Business ID: NV20111038088

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

      General Funds 0.00 %  X  Fees 90.00 % Athletic Commission Gate Fees
      Federal Funds 0.00 %  Bonds 0.00 %
      Highway Funds 0.00 %  X  Other funding 10.00 % Ticket Surcharge (Amateur Programs)

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No  or  b. other effective date 03/16/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain

      Not Applicable

3. Termination Date: 06/30/2024

   Contract term: 4 years and 107 days

4. Type of contract: Contract

   Contract description: Inspector Services

5. Purpose of contract:

      This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $20,000.00

   Other basis for payment: $50 per weigh-in, $50 per amateur gym inspection and $150 per event/exhibition. Up to $1,000 yearly for travel (not to exceed daily GSA rates), not to exceed $20,000.00 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

      NRS 467.050 allows the Commission to utilize and employ inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

      The number of Inspectors required for an event exceed the total number of agency event staff. The agency staff who work events have different duties than the Inspectors. In addition, events are held on evenings, weekends and holidays. With the Commission's limited staff, the agency would incur excessive overtime in trying to fulfill these obligations. Finally, much of the Inspector Services are done in male locker rooms which would exclude 70% of our staff.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Not Applicable
The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain

   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Athletic Commission - multiple contracts. This is a renewal contract and services provided have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

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<th>Signature Date</th>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22908

   Legal Entity Name: LAZZAROTTO, JACK V

   Agency Name: GOVERNOR'S OFFICE

   Agency Code: 010

   Appropriation Unit: 3952-04

   Is budget authority available?: Yes

   City/State/Zip: LAS VEGAS, NV 89129-3647

   Address: 8942 BRACKEN CLIFF CT

   Contractor Name: LAZZAROTTO, JACK V

   Vendor No.: T81007716

   NV Business ID: NV20111796985

   Contact/Phone: 702/580-4395

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   - General Funds 0.00 %  X  Fees 90.00 % Athletic Commission Gate Fee
   - Federal Funds 0.00 %  Bonds 0.00 %
   - Highway Funds 0.00 %  X  Other funding 10.00 % Ticket Surcharge (Amateur Program)

2. Contract start date:
   - Effective upon Board of Examiner's approval? No
   - Anticipated BOE meeting date: 04/2020

3. Termination Date: 06/30/2024

4. Type of contract: Contract

5. Purpose of contract:

   This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $20,000.00

   Other basis for payment: $50 per weigh-in, $50 per amateur gym inspection and $150 per event/exhibition. Up to $1,000 yearly for travel (not to exceed daily GSA rates), not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 467.050 allows the Commission to utilize and employ inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The number of Inspectors required for an event exceed the total number of agency event staff. The agency staff who work events have different duties than the Inspectors. In addition, events are held on evenings, weekends and holidays. With the Commission’s limited staff, the agency would incur excessive overtime in trying to fulfill these obligations. Finally, much of the Inspector Services are done in male locker rooms which would exclude 70% of our staff.

9. Were quotes or proposals solicited?

   No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Athletic Commission. This is a renewal contract for Inspector Services - Performance is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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<th>User</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22907

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<th>Agency Name:</th>
<th>GOVERNOR'S OFFICE</th>
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</thead>
<tbody>
<tr>
<td>Legal Entity Name:</td>
<td>MARTINO, MICHAEL S</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>MARTINO, MICHAEL S</td>
</tr>
<tr>
<td>Agency Code:</td>
<td>010</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>3952-04</td>
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<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
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</table>

City/State/Zip: RENO, NV 89519-6262
Contact/Phone: 775/303-3747
Vendor No.: T80931199
NV Business ID: NV20121007823

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>General Funds</th>
<th>0.00 %</th>
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<tbody>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>90.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>10.00 %</td>
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Athletic Commission Gate Fees
Ticket Surcharge (Amateur Program)

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/16/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
Contract term: 4 years and 107 days

4. Type of contract: Contract
Contract description: Inspector Services

5. Purpose of contract:
   This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $20,000.00
Other basis for payment: $50 per weigh-ins, $50 per amateur gym inspection, and $150 for events and exhibitions. Up to $1,000 yearly for travel (not to exceed daily GSA rates), not to exceed $20,000 over contract term.

II. JUSTIFICATION
7. What conditions require that this work be done?
   NRS 467.050 allows the Commission to utilize and employ inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The number of Inspectors required for an event exceed the total number of agency event staff. The agency staff who work events have different duties than the Inspectors. In addition, events are held on evenings, weekends and holidays. With the Commission's limited staff, the agency would incur excessive overtime in trying to fulfill these obligations. Finally, much of the Inspector Services are done in male locker rooms which would exclude 70% of our staff.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.
d.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. Not Applicable


20. Contract Status:
Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22897

   Agency Name: GOVERNOR'S OFFICE
   Agency Code: 010
   Appropriation Unit: 3952-04
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Legal Entity Name: MENDOZA, EFREN DBA
   Contractor Name: MENDOZA, EFREN DBA
   Address: INSPECTOR NSAC
   City/State/Zip: RENO, NV 89521-4298
   Contact/Phone: 775/815-3864
   Vendor No.: T27006388
   NV Business ID: NV20121216302

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<td>General Funds</td>
<td>0.00 %</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>90.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>10.00 %</td>
</tr>
</tbody>
</table>

   General Funds: X
   Federal Funds: X
   Highway Funds: X

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/16/2020
   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years and 107 days

4. Type of contract: Contract
   Contract description: Inspector Services

5. Purpose of contract:
   This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $20,000.00
   Other basis for payment: $50 per weigh-in, $50 per amateur gym inspection and $150 per event/exhibition. Up to $1,000 yearly for travel (not to exceed GSA rates), not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 467.050 allows the Commission to utilize and employ Inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The number of Inspectors required for an event exceed the total number of agency event staff. The agency staff who work events have different duties than the Inspectors. In addition, events are held on evenings, weekends and holidays. With the Commission's limited staff, the agency would incur excessive overtime in trying to fulfill these obligations. Finally, much of the Inspector Services are done in male locker rooms which would exclude 70% of our staff.

9. Were quotes or proposals solicited? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
b. Solicitation Waiver: **Not Applicable**
   
   The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   **No** If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   **No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   **Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

   **Not Applicable**

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

   **Alejandro Ybarra, Chief Inspector** Ph: (702) 931-1991

20. Contract Status:

   **Contract Approvals:**

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<tr>
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# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. **Contract Number:** 22895

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<tr>
<th>Legal Entity Name:</th>
<th>MOREHEAD, LEON</th>
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<tr>
<td><strong>Agency Name:</strong></td>
<td>GOVERNOR'S OFFICE</td>
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<tr>
<td><strong>Agency Code:</strong></td>
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<tr>
<td><strong>Appropriation Unit:</strong></td>
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   **Is budget authority available?:** Yes

   **City/State/Zip:** RENO, NV 89512-3239

   **Contact/Phone:** 775/229-3709

   **Vendor No.:** T27037219

   **NV Business ID:** NV20151200915

   **To what State Fiscal Year(s) will the contract be charged?** 2020-2024

   **What is the source of funds that will be used to pay the contractor?**

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<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Highway Funds</td>
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<td>Fees</td>
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<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>10.00 %</td>
</tr>
</tbody>
</table>

   **What is the source of funds that will be used to pay the contractor?**

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
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<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
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<tr>
<td>Fees</td>
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<tr>
<td>Other funding</td>
<td>10.00 %</td>
</tr>
</tbody>
</table>

2. **Contract start date:**

   a. Effective upon Board of Examiner's approval? **No**
   b. Other effective date **03/16/2020**

   **Anticipated BOE meeting date:** 04/2020

   **Retroactive?** **No**

3. **Termination Date:** 05/01/2024

4. **Type of contract:** Contract

5. **Contract description:** Inspector Services

6. **Purpose of contract:**

   This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.

7. **NEW CONTRACT**

   The maximum amount of the contract for the term of the contract is: **$20,000.00**

   Other basis for payment: $50 per weigh-in, $150 per event/exhibition, $50 per amateur gym inspection. Up to $1,000 yearly for travel, not to exceed $20,000 over contract term.

## II. JUSTIFICATION

7. **What conditions require that this work be done?**

   NRS 467.050 allows the Commission to utilize and employ Inspectors as Independent Contractors.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**

   The number of Inspectors required for an event exceed the total number of agency event staff. The agency staff who work events have different duties than the Inspectors. In addition, events are held on evenings, weekends and holidays. With the Commission's limited staff, the agency would incur excessive overtime in trying to fulfill these obligations. Finally, much of the Inspector Services are completed in male locker rooms which would exclude 70% of our staff.

9. **Were quotes or proposals solicited?** **No**

   **Was the solicitation (RFP) done by the Purchasing Division?** **No**

   **a. List the names of vendors that were solicited to submit proposals (include at least three):**

   Not Applicable

   **b. Solicitation Waiver:** Not Applicable
c. Why was this contractor chosen in preference to other?  
The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.

d. Last bid date:  
Anticipated re-bid date: 

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
No  
If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
No  
If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
No  
If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  
No  
If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. Not Applicable

19. Agency Field Contract Monitor:  

20. Contract Status:  
Contract Approvals:

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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22780

   Legal Entity Name: SENECA HOLDINGS LLC DBA HOLO DISCOVER

   Agency Name: ATTORNEY GENERAL'S OFFICE

   Contractor Name: SENECA HOLDINGS LLC DBA HOLO DISCOVER

   Agency Code: 030

   Address: 3016 W CHARLESTON BLVD STE 170

   Appropriation Unit: 1348-15

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   City/State/Zip: LAS VEGAS, NV 89102-1994

   Contact/Phone: 702-333-4321

   Vendor No.: T32008944

   NV Business ID: NV20161209935

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Fees: 0.00 %
- Federal Funds: 0.00 %
- Bonds: 0.00 %
- Highway Funds: 0.00 %
- X Other funding: 100.00 %
- Tort Claim Funds

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 09/20/2019

   Anticipated BOE meeting date 04/2020

   Retroactive? Yes

   If "Yes", please explain

   We are requesting a retroactive approval to September 20, 2019 due to ongoing negotiations with the vendor.

3. Termination Date: 09/20/2022

4. Type of contract: Contract

5. Purpose of contract:
   eDiscovery Services

   This is a new contract to provide ongoing discovery in marijuana cases for forensic imaging and analysis for laptops and mobile devices.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $30,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   Holo Discovery provides services to obtain images of electronic devices for the purpose of discovery in marijuana cases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not provide this type of expertise.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Solicitation Waiver: Exempt (Per statute)

   c. Why was this contractor chosen in preference to other?
d. Last bid date: 
Anticipated re-bid date: 

10. Does the contract contain any IT components?  
No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? 
No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
No  If “Yes”, please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  
No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: 
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

19. Agency Field Contract Monitor: 
Steve Shevorski, Chief Litigation Counsel  Ph: 702-486-3783

20. Contract Status: 
Contract Approvals: 

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Date: March 10, 2020

To: Jessica Young, Executive Branch Budget Officer
Governor’s Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #22780 Seneca Holdings DBA
Holo Discovery

The Attorney General’s Office received a court order requiring cell phone
documents be provided in relation to a specific case. The court order required
initial records to be provided within a 14 day time frame.

A solicitation was not conducted based on this vendor being used by all other
parties involved in this case and potential requirement for services provided
being used as expert witness defense. Additional subsequent trial dates also
specifically identify this vendor as the required vendor in court documents for
protocol.

Initial use projected costs to be within the agency authorization threshold.
Continued need of these services in relation to this case now requires clerk of
the board approval and request a retroactive contract to September 20, 2019
due to additional negotiation with the vendor to finalize this contractual
agreement.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22884

   Legal Entity Name: CHEM AQUA INC

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

   Contractor Name: CHEM AQUA INC

   Contract Number: Legal Entity Name: CHEM AQUA INC

   Agency Code: 082

   Address: 23261 NETWORK PL

   Appropriation Unit: 1349-12

   City/State/Zip: CHICAGO, IL 60673

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   Contact/Phone: 800/527-9921

   Vendor No.: T29023740A

   NV Business ID: NV19991172643

   To what State Fiscal Year(s) will the contract be charged? 2021-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
   the contractor will be paid by multiple funding sources.

   General Funds 0.00 %

   Federal Funds 0.00 %

   Highway Funds 0.00 %

   Fees 0.00 %

   Bonds 0.00 %

   Other funding 100.00 %

   Agency Reference #: ASD # 2833910

   B&G Building Rent Income Revenue

2. Contract start date:

   a. Effective upon Board of Examiner's approval? No

   b. other effective date 07/01/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2024

4. Type of contract: Contract

5. Contract description: Water treatment

   Purpose of contract:

   This is a new contract to provide ongoing cooling tower cleaning treatment to protect heating, ventilation, and air conditioning equipment for several state-owned buildings in southern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $32,819.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Lack of manpower

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

      Not Applicable

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   B&G 2015 to current. Work is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level User Signature Date
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   Division Approval ssands 03/09/2020 08:47:17 AM
   Department Approval ssands 03/09/2020 08:47:20 AM
   Contract Manager Approval ssands 03/18/2020 15:30:18 PM
   Budget Analyst Approval nkephart 03/19/2020 09:43:54 AM
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22257
   Amendment Number: 1
   Legal Entity Name: DG KOCH ASSOCIATES, LLC
   Contractor Name: DG KOCH ASSOCIATES, LLC
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Address: 2920 S JONES BLVD.
   Suite 100
   City/State/Zip: LAS VEGAS, NV 89146-5394
   Is budget authority available?: Yes
   City/State/Zip: LAS VEGAS, NV 89146-5394
   Contact/Phone: 702-221-5160
   Vendor No.: T29026336
   NV Business ID: NV20061487757
   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds: 0.00 %
   - Federal Funds: 0.00 %
   - Highway Funds: 0.00 %
   - Fees: 0.00 %
   - Bonds: 100.00 %
   Agency Reference #: 112908

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 09/10/2019
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain
   Not Applicable

3. Previously Approved Termination Date: 06/30/2023
   Contract term: 3 years and 294 days

4. Type of contract: Contract
   Contract description: Arch/Eng

5. Purpose of contract: This is the first amendment to the original contract which provides professional architectural/engineering services for the Ely State Prison - Building 9 heating, ventilation, and air conditioning replacement CIP Project; CIP project No. 19-M15; SPWD Contract No. 112908. This amendment increases the maximum amount from $95,000 to $108,000 due to the additional design requirement for an air-cooled chiller system.

6. CONTRACT AMENDMENT

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<th>Info Accum $</th>
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<td>$95,000.00</td>
<td>$95,000.00</td>
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<tr>
<td>2. Amount of current amendment (#1):</td>
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<tr>
<td>3. New maximum contract amount:</td>
<td>$108,000.00</td>
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II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 CIP Project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
      Demonstrated the required expertise for work on this project.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
    If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
    c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? No
    If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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Contract #: 22257
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22917

   Legal Entity: DLR GROUP ARCHITECTURE & ENGINEERING
   Name: DLR GROUP ARCHITECTURE & ENGINEERING

   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Contractor Name: DLR GROUP ARCHITECTURE & ENGINEERING
   Address: 6225 NORTH 24 STREET
            SUITE 250
   City/State/Zip: PHOENIX, AZ 85016
   Vendor No.: T32009274
   NV Business ID: NV20121109037

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Federal Funds</td>
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<tr>
<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
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2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
      Anticipated BOE meeting date 04/2020
   b. other effective date 03/02/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 119 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center (SDCC) and High Desert State Prison (HDSP) - Recreation Yard Fencing CIP project, to include design, construction and bid documents, as well as construction administration services to provide 1,500 linear feet of recreation yard fencing at HDSP and 430 linear feet at SDCC: CIP Project No.19-M48; SPWD Contract No.113349.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $29,540.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. approved CIP’s

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

d. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Labaj, Mark, Project Manager  Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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<td>03/02/2020 15:21:46 PM</td>
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</table>
**I. DESCRIPTION OF CONTRACT**

1. **Contract Number:** 22969

   - **Legal Entity Name:** CORE CONSTRUCTION SERVICES OF NEVADA INC
   - **Contractor Name:** CORE CONSTRUCTION SERVICES OF NEVADA INC
   - **Agency Name:** ADMIN - STATE PUBLIC WORKS DIVISION
   - **Address:** 7150 CASCADE VALLEY CT LAS VEGAS, NV 89128-0455
   - **Appropriation Unit:** 1558-44
   - **Is budget authority available?:** Yes
   - **Contact/Phone:** 702-794-0550
   - **Vendor No.:** T81092744
   - **NV Business ID:** NV19861002524

2. **Contract start date:**
   - **Anticipated BOE meeting date:** 04/2020

   - **Termination Date:** 06/30/2021
   - **Contract term:** 1 year and 110 days

3. **Type of contract:** Contract

4. **Contract description:** Miscellaneous

5. **Purpose of contract:**
   - This is a new contract to provide professional construction cost and scheduling services for the Grant Sawyer - Fleet Services Maintenance Facility CIP project, to include complete construction documents cost estimates, project scope, quantities, and unit costs reconciliations and project critical path methodology development: CIP Project No. 17-P04; SPWD Contract No. 113369.

6. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: $12,905.00
   - Other basis for payment: Monthly progress payments based on services provided.

---

**II. JUSTIFICATION**

7. **What conditions require that this work be done?**
   - 2017 Leg. Approved CIPs

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Commissioning, Surveying, and Miscellaneous are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. **Were quotes or proposals solicited?**
   - No

   **Was the solicitation (RFP) done by the Purchasing Division?**
   - No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lutz, Andrew, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22929

   | Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION |
   | Agency Code: 082 |
   | Appropriation Unit: 1558-62 |
   | Is budget authority available?: Yes |

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>General Funds</th>
<th>Fees</th>
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<tr>
<td>100.00 %</td>
<td>0.00 %</td>
</tr>
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<table>
<thead>
<tr>
<th>Federal Funds</th>
<th>Bonds</th>
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</thead>
<tbody>
<tr>
<td>0.00 %</td>
<td>0.00 %</td>
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<table>
<thead>
<tr>
<th>Highway Funds</th>
<th>Other funding</th>
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<td>0.00 %</td>
<td>0.00 %</td>
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Agency Reference #: 113364

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 03/02/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023

   Contract term: 3 years and 119 days

4. Type of contract: Contract

   Contract description: Owner - CMAR

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Hero's Memorial - Renovation and Seismic Retrofit Advance Planning CIP project, to include the completion of the programming and schematic design for the seismic strengthening and major remodel of the Hero's memorial building and annex: CIP Project No. 19-P02; SPWD Contract No.113364.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $12,300.00

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

Demonstrated the required expertise for work on this project.

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?

No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State’s Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?

Yes

19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22948

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<th>Q&amp;D CONSTRUCTION, INC.</th>
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<td>Agency Name:</td>
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</tr>
<tr>
<td>Contractor Name:</td>
<td>Q&amp;D CONSTRUCTION, INC.</td>
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<td>Agency Code:</td>
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<td>Appropriation Unit:</td>
<td>1558-62</td>
</tr>
<tr>
<td>Is budget authority available?:</td>
<td>Yes</td>
</tr>
<tr>
<td>If &quot;No&quot; please explain:</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
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<tbody>
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<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
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<tr>
<td>Other funding</td>
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<td>Fees</td>
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Agency Reference #: 113364

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. other effective date 03/12/2020

Anticipated BOE meeting date: 04/2020

Retroactive? No

If "Yes", please explain

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building - Advanced Planning Renovation and Seismic Retrofit CIP project, to include schematic design for seismic strengthening and a major remodel of the Heroes Memorial Building and Annex: CIP Project No. 19-P02; SPWD Contract No. 113364.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $12,300.00

Other basis for payment: Monthly progress payments based on services provided.
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
No If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
Yes

19. Agency Field Contract Monitor:
Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:
Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22930

   Agency Name: ADMIN - STATE PUBLIC WORKS
   Division
   Agency Code: 082
   Appropriation Unit: 1585-54
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   City/State/Zip: RENO, NV 89502
   Contact/Phone: 775-842-0261
   Vendor No.: T29033842
   NV Business ID: NV20131182382
   To what State Fiscal Year(s) will the contract be charged? 2020-2023
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   
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<th>Source of Funds</th>
<th>Percentage</th>
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<td>Fees</td>
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<td>Federal Funds</td>
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<td>Bonds</td>
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<td>Highway Funds</td>
<td>0.00 %</td>
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<td>Other funding</td>
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</table>
   Agency Reference #: 113368

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. other effective date 03/02/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2023
   Contract term: 3 years and 119 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Building 1 ADA Upgrades CIP project, to include design, construction and bid documents as well as construction administration services to remodel two men's and two women's restrooms on the lower level of building 1; CIP Project No.19-S02-5; SPWD Contract No.113368.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $25,550.00
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
   2019 Leg. Approved CIPs

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:
Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22834

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<th>Agency Name:</th>
<th>DHHS - AGING AND DISABILITY SERVICES DIVISION</th>
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<td>Agency Code:</td>
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<td>Appropriation Unit:</td>
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<td>Is budget authority available?:</td>
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<td>If &quot;No&quot; please explain:</td>
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Address: 4690 W. POST RD., STE 130
City/State/Zip: LAS VEGAS, NV 89118
Vendor No.: PUR0005090
NV Business ID: NV19991205584

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 04/01/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If “Yes”, please explain

II. JUSTIFICATION

7. What conditions require that this work be done?
   NAC 449.6851(1) A facility must be designed, constructed, equipped, and maintained in a manner that protects the health and safety of the patients and personnel of the facility and members of the general public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Contracted services are used when required repairs or services exceed the skills of state employees.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      | Name |
      |------|
      | Butter Plumbing |
      | Anytime Plumbing |
      | Pentagon Plumbing |
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

The vendor submitted the lowest bid.

d. Last bid date: 01/02/2020 Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-current. ADSD-Desert Regional Center. Service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Darrel Hansen, null Ph: null

20. Contract Status:

Contract Approvals:

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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22617

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<td>Contractor Name:</td>
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<td>Agency Code:</td>
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<td>Is budget authority available?:</td>
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<td>City/State/Zip:</td>
<td>NORTH LAS VEGAS, NV 89032</td>
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<tr>
<td>Contact/Phone:</td>
<td>BRIAN HOLMES 702/321-9547</td>
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<td>Vendor No.:</td>
<td>T27020890A</td>
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<td>NV Business ID:</td>
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To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   Anticipated BOE meeting date 04/2020
   2.1. Retroactive No
   If "Yes", please explain
   Not Applicable

3. Termination Date: 02/28/2024
   Contract term: 3 years and 355 days

4. Type of contract: Contract
   Contract description: Pest Control

5. Purpose of contract:
   This is a new contract to provide ongoing pest control services at the Las Vegas hospital.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $30,000.00
   Payment for services will be made at the rate of $525.00 per month
   Other basis for payment: $1,200 contingency per year

II. JUSTIFICATION

7. What conditions require that this work be done?
   Pursuant to NRS 555.100 and 555.110, pest control is required for keeping the facilities in a sanitary condition for the safety and health of patients, visitors and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Currently there are not any state employees available that have the training or certification to use the chemicals needed to eliminate pests in a commercial environment.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
Executive Pest Services
Red Rock Pest Control
Las Vegas Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the vendor was selected by an informal selection committee based on their proposal and cost.

d. Last bid date: 11/07/2019  
Anticipated re-bid date: 11/01/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

  No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

| Not Applicable |

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

  No

  b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

  No

  c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

  No  If "Yes", please explain

| Not Applicable |

13. Has the contractor ever been engaged under contract by any State agency?

  Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

| August 2011 to February 2020 for Southern Nevada Adult Mental Health Services - satisfactory |

14. Is the contractor currently involved in litigation with the State of Nevada?

  No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

| Not Applicable |

15. The contractor is registered with the Nevada Secretary of State's Office as a:

  LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

  Yes

19. Agency Field Contract Monitor:

  PHILLIPS, BRETT, FACILITY MANAGER  Ph: 702-486-5135

20. Contract Status:

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<td>Contract Manager Approval</td>
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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22823

   Legal Entity Name: DESERT BOILERS & CONTROLS INC

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES

   Legal Entity Name: DESERT BOILERS & CONTROLS INC

   Address: 305 W SAINT LOUIS AVE

   Contractor Name: DESERT BOILERS & CONTROLS INC

   City/State/Zip: LAS VEGAS, NV 89102

   Is budget authority available?: Yes

   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 100.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   Fees 0.00 %
   Bonds 0.00 %
   Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. other effective date 01/07/2020
      Anticipated BOE meeting date 04/2020
      Retroactive? Yes

      If "Yes", please explain

      The boiler had a catastrophic failure resulting in a lack of hot water in the facility. Hot water is necessary for the sanitary conditions of the facility for daily food and laundry services.

3. Termination Date: 06/30/2020

4. Type of contract: Contract

   Contract description: Boiler Repair

5. Purpose of contract:

   This is a new contract to rebuild the existing boiler system at the Juvenile Justice facility in Caliente.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $12,400.00

   Payment for services will be made at the rate of $12,400.00 per Completion

   Other basis for payment: Upon completion; includes materials, equipment, labor, freight and travel.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Caliente Youth Center is a secure 24-hour residential detention facility that houses youth ranging in age from 12 to 18. The facility has a boiler in the Multi-Purpose area that feeds hot water into the Kitchen Facility, Laundry Facility and Maintenance Department. Hot water is necessary for the sanitary conditions of the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees are unable to provide the specialized expertise and repair parts necessary to rebuild the existing system.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to be able to perform repairs quickly and willing to travel to Caliente.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided services for the Division previously and performance has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

Bruce Burgess, Superintendent, Caliente Youth Center Ph: 775-726-8206

null, null Ph: null

20. Contract Status:

Contract Approvals:

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MEMORANDUM

TO: Lynnette Aaron, Executive Branch Budget Officer I
   Governor’s Finance Office

FROM: Katrina Nielsen, Administrative Services Officer IV
      Division of Child and Family Services

DATE: March 9, 2020

SUBJECT: Retroactive Contract – Desert Boilers & Controls, Inc.

An emergency retroactive contract, with an effective date of January 7, 2020, is being requested between the Division of Child and Family Services (DCFS) and Desert Boilers & Controls, Inc. This contract will facilitate payment for repairs to a boiler that failed at the Caliente Youth Center (CYC) Juvenile Justice facility in Caliente, Nevada.

The CYC is a 24-hour, 7 day per week Juvenile Justice facility that houses youth offenders in the State of Nevada. It is in a rural area, making it difficult to find vendors to perform necessary services. The sole boiler for the facility experienced a catastrophic failure and was no longer functional. The boiler heats the laundry, kitchen and maintenance area’s water systems, all of which impact the facility’s sanitation.

Immediately after the boiler failed, staff assessed the failure and determined that repairs were possible. Staff then contacted four vendors to get a professional diagnosis and repair estimate. Two of the vendors declined to bid due to the remote location, one vendor agreed to bid contingent upon an agreement that the agency would pay a $118 per hour rate for travel time to and from the facility in order to diagnose the system and prepare a bid, and Desert Boilers & Controls, Inc. provided an estimate at no charge.

The estimate $12,400 boiler repair estimate covered all necessary equipment, parts and labor. Desert Boilers & Controls, Inc. was familiar with the facility through previous contracted work and has performed at or above expectations on past jobs.

This was an emergency repair due to the critical nature of this equipment, the sanitation risks for the youth houses at the facility, the potential for future damage to the property if the repair was not completed timely and the lead time necessary for parts for the repair. The Division is requesting approval of this retroactive contract for the work.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22801

   Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES
   Agency Code: 409
   Appropriation Unit: 3229-18
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   City/State/Zip: Reno, NV 89523-1243
   Address: 6200 Valley Wood Dr.

   Legal Entity Name: IDEAS Counseling LLC
   Contractor Name: IDEAS Counseling LLC
   Vendor No.: T32009030A
   NV Business ID: NV20191090999
   Contact/Phone: Kathryn Layosa 775-815-8751

   To what State Fiscal Year(s) will the contract be charged? 2020-2023

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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</tr>
<tr>
<td>Other funding</td>
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   2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2019
   Anticipated BOE meeting date 04/2020
   Retroactive? Yes
   If "Yes", please explain

   Unique counseling services were required for a child needing intensive therapy.

   3. Termination Date: 06/30/2023
   Contract term: 4 years

   4. Type of contract: Contract
   Contract description: Counseling

   5. Purpose of contract:
   This is a new contract to provide an initial client assessment, weekly individual counseling services, family therapy services and crisis intervention.

   6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $40,000.00
   Payment for services will be made at the rate of $100.00 per hour
   Other basis for payment: 100 counseling hours per year is $10,000 per year; four years at $10,000 per year.

II. JUSTIFICATION

7. What conditions require that this work be done?

   A contract with IDEAS Counseling, LLC, is being initiated for a child in state custody who was subjected to sexual abuse by her father as well as to family incest. The Division does not currently have access to therapy of this caliber and there is a gap in our services; this expertise can be used with other children that come into care going forward. The contract is to provide initial assessment, weekly individual counseling services, family therapy services (as determined as appropriate) and crisis intervention. Due to the nature and trauma associated with sexual abuse, various therapy providers in the Northern Nevada region were vetted by the Intensive Family Services (IFS)/Clinical Program for their experience working with sexually abused children; sexually abused children from family systems; family incest system specialty; religious preference/foundation (Latter-Day Saints); proximity to current and anticipated placement and who use trauma informed interventions. Over twenty (20) providers/agencies were contacted to assess specialty and few responded as able to meet these needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise to meet the therapeutic needs of this child.
9. Were quotes or proposals solicited?  Yes
   Were the solicitation (RFP) done by the Purchasing Division?  No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Crossed Keys Counseling
      Conversation and Change Center
      IDEAS Counseling LLC
      Alexandria Dimitroff, MA, LCPC
      Michelle Sprague, MFT
      Balance Therapy Center
      Patricia Gilbert, MFT
      Clover Counseling
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
      It was essential for the Division to identify a therapy provider who not only had knowledge and experience working with sexually abused children, but also knowledge of the Latter Day Saint's church to understand and interpret the religion and beliefs these children have built their lives around. Kati Layosa at IDEAS Counseling, LLC is a provider who meets all the therapeutic needs of this child.
   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  No
      If "Yes", please explain
      Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  No
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?  No
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name?  Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   Approval Level  User       Signature Date
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MEMORANDUM

TO: Lynnette Aaron, Executive Branch Budget Officer
    Governor’s Finance Office, Budget Division

THROUGH: Mark Winebarger, Admin Services Officer IV
         Department of Health and Human Services, Director’s Office

FROM: Katrina Nielsen, Admin Services Officer IV
      Division of Child and Family Services

DATE: February 21, 2020

SUBJECT: Retroactive Contract Request – CETS #22801

The Division of Child and Family Services respectfully requests a retroactive effective date of July 1, 2019 for the contract with IDEAS Counseling, LLC in order to provide intensive and specialized counseling services to a child in State custody. The Division does not currently have access to therapy of this caliber and there is a gap in our services; this expertise can be used with other children that come into care going forward. The contract is to provide initial assessment, weekly individual counseling services, family therapy services (as determined as appropriate) and crisis intervention. Due to the nature and trauma associated with sexual abuse, various therapy providers in the Northern Nevada region were vetted by the Intensive Family Services (IFS)/Clinical Program for their experience working with sexually abused children; sexually abused children from family systems; family incest system specialty; religious preference/foundation (Latter-Day Saints); proximity to current and anticipated placement and who use trauma informed interventions. Over twenty (20) providers/agencies were contacted to assess specialty and few responded as able to meet these needs.
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22889
   Legal Entity Name: DESERT BOILERS & CONTROLS INC
   Agency Name: DEPARTMENT OF CORRECTIONS
   Contractor Name: DESERT BOILERS & CONTROLS INC
   Address: 305 W SAINT LOUIS AVE
   Agency Code: 440
   City/State/Zip: LAS VEGAS, NV 89102
   Appropriation Unit: 3751-07
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contact/Phone: Ginger Roden 702/631-7780
   Vendor No.: PUR0001437
   NV Business ID: NV19971189711

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/11/2020
   Anticipated BOE meeting date 02/2020
   Retroactive? Yes
   If "Yes", please explain:
   An emergency purchase was requested and approved under NAC 333.114. After the failure of 2 of 3 of the boilers, ESP was running the only remaining boiler at 100% capacity. The temperatures were only 8 degrees outside at the time and forecast to be in the single digits for the coming week. Due to the potential health and safety concerns associated with two inoperable boilers, repairs were required immediately.

3. Termination Date: 06/30/2020
   Contract term: 139 days

4. Type of contract: Contract
   Contract description: Emerg Boiler Repairs

5. Purpose of contract:
   This is a new contract to provide emergency repairs for boiler#2 and #3 at Ely State Prison.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $35,692.00
   Other basis for payment: B/A 3751 CAT 07 $17,846.00 for Boiler#2 and $17,846.00 Boiler#3.

II. JUSTIFICATION
7. What conditions require that this work be done?
   An emergency situation developed with the boilers at Ely State Prison as two of the three boilers which supply the medium temperature hot water to the heating and domestic hot water loop at the facility failed, due to a blown tube, leaving only one operational boiler working at 100% capacity. With temperatures well below freezing, the facility cannot safely operate without heat or hot water, esp. this time of year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   No NDOC employees are trained to perform this work. No other State agency can perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

O'Flaherty Plumbing and Heating
Desert Boilers & Controls Inc

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No  If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22827
   Legal Entity Name: THOMSON, JAMES F JR DBA
   Agency Name: DEPARTMENT OF CORRECTIONS
   Contractor Name: THOMSON, JAMES F JR DBA
   Agency Code: 440
   Address: AMERICAN SOUTHWEST ELECTRIC
   Appropriation Unit: 3761-07
   City/State/Zip: LAS VEGAS, NV 89115-1877
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable
   Contract start date: 01/16/2020
   Anticipated BOE meeting date: 02/2020
   Retroactive? Yes
   If "Yes", please explain
   Pursuant to NAC 333.114, the Purchasing Administrator has approved these repairs as emergency work. When the power failed at Florence McClure Women's Correctional Center, due to NV Energy transformer malfunction, the backup generators worked as intended. However, when the power was restored, the generators failed to power down, overloading the electrical system and creating a health and safety hazard, as door controls to inmate facilities and culinary equipment for preparing inmate meals became inoperable.

   To what State Fiscal Year(s) will the contract be charged? 2020
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   X General Funds 100.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % Other funding 0.00 %
   Agency Reference #: 440

   2. Contract start date:
      a. Effective upon Board of Examiner's approval? No or b. other effective date 01/16/2020
      Anticipated BOE meeting date 02/2020
      Retroactive? Yes
      If "Yes", please explain
      Pursuant to NAC 333.114, the Purchasing Administrator has approved these repairs as emergency work. When the power failed at Florence McClure Women's Correctional Center, due to NV Energy transformer malfunction, the backup generators worked as intended. However, when the power was restored, the generators failed to power down, overloading the electrical system and creating a health and safety hazard, as door controls to inmate facilities and culinary equipment for preparing inmate meals became inoperable.

   3. Termination Date: 06/30/2020
      Contract term: 165 days
   4. Type of contract: Contract
      Contract description: Gen. Switch Repairs
   5. Purpose of contract:
      This is a new contract to provide emergency generator switch repairs to the backup generators at Florence McClure Women's Correctional Center.

   6. NEW CONTRACT
      The maximum amount of the contract for the term of the contract is: $34,664.00
      Other basis for payment: $8,469.00 to provide and install a temporary ATS (automatic transfer switch) -$26,195.00 - Replace temporary ATS with permanent ATS switch.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Pursuant to NAC 333.114, the Purchasing Administrator has approved these repairs as emergency work. When the power failed at Florence McClure Women's Correctional Center, due to NV Energy transformer malfunction, the backup generators worked as intended. However, when the power was restored, the generators failed to power down, overloading the electrical system and creating a health and safety hazard, as door controls to inmate facilities and culinary equipment for preparing inmate meals became inoperable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   NDOC did not have staff to perform this work. No State agency was able to perform this work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
This vendor provided the lowest and most responsive bid, as they were on-site at the time of the equipment failure performing work for an approved CIP.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No
If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No
If “Yes”, please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes
If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
This vendor currently performing work for an approved CIP at FMWCC. This work has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No
If “Yes”, please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:
Contract Approvals:

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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22859

- **Agency Name:** DEPARTMENT OF CORRECTIONS
- **Agency Code:** 440
- **Appropriation Unit:** 3763-58
- **Is budget authority available?** Yes
- **If "No" please explain:** Not Applicable
- **Contact/Phone:** Aaron Landreth 775-453-0163
- **Vendor No.:** T29041356
- **NV Business ID:** NV20101886877

**To what State Fiscal Year(s) will the contract be charged?** 2020

**What is the source of funds that will be used to pay the contractor?**

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**Agency Reference #:** 440

2. **Contract start date:**
   - **a. Effective upon Board of Examiner's approval?** No
   - **b. other effective date** 03/11/2020
   - **Anticipated BOE meeting date** 02/2020
   - **Retroactive?** No
   - **If "Yes", please explain** Not Applicable

3. **Termination Date:** 06/30/2020
   - **Contract term:** 111 days

4. **Type of contract:** Contract
   - **Contract description:** Cable Repairs

5. **Purpose of contract:**
   - **This is a new contract to provide services to analyze and repair cable issues throughout the Northern Nevada Correction Center.**

6. **NEW CONTRACT**
   - The maximum amount of the contract for the term of the contract is: $15,700.00
   - Other basis for payment: Current proposal is for $11,854.76 without the identification of all required repairs. $15,700 has been approved in the budget to complete all repairs for this work.

II. JUSTIFICATION

7. **What conditions require that this work be done?**
   - The satellite / cable service to NNCC has been below standard for several years. When the new satellite dish was installed in September 2018, the service to NNCC became worse (service to SCC remained about the same.) The inmates are not able to receive the full channel line-up offered, although it appears that the signal at the head-end is good. If this contract is not approved we will be subject to lawsuits by the inmates due to lack of performance on our part for keeping the cable accessible to the inmates.

8. **Explain why State employees in your agency or other State agencies are not able to do this work:**
   - NDOC employees are not trained to perform this work. No other State agency perform this work.

9. **Were quotes or proposals solicited?** No
   - **Was the solicitation (RFP) done by the Purchasing Division?** No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22934
   Agency Name: DEPARTMENT OF AGRICULTURE
   Agency Code: 550
   Appropriation Unit: 4554-24
   Is budget authority available? Yes
   Legal Entity Name: SMG Reno Facilities dba AMS Global
   Contractor Name: SMG Reno Facilities dba AMS Global
   Address: 4590 S. Virginia Street
   City/State/Zip: Reno, NV 89502-6013
   Contact/Phone: Michael Day 775-229-7621
   Vendor No.: T27042831
   NV Business ID: NV20151521481

   To what State Fiscal Year(s) will the contract be charged? 2020
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00 %
   - Federal Funds 0.00 %
   - Highway Funds 0.00 %
   - Other funding 100.00 % Registration Fees and Sponsorships

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2020
   Contract term: 117 days

4. Type of contract: Contract
   Contract description: GOV AG Conference

5. Purpose of contract:
   This is a new contract to provide conference space and catering for the 2020 Nevada Governor’s Conference on Agriculture. The focus will be on providing education and resources to Nevada farmers, ranchers, food processors and food and beverage manufactures interested in exporting their products.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $14,205.00
   Other basis for payment: 2/29/20 $3687.50, 3/29/20 $6840.50, 4/23/20 $3153.00, possible final bill $524.00 = $14,205.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   NDA is in need of a facility that would accommodate 100+ attendees with the infrastructure requirements of breakout space for specific topics, plentiful parking, easy access to airport and hotel accommodations and catering company to work with NDA on showcasing Nevada food products.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The State does not have facility spaces to accommodate all requirements for this conference event.

9. Were quotes or proposals solicited?
   Yes

   Was the solicitation (RFP) done by the Purchasing Division?
   No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22934 Page 1 of 2
Reno Sparks Convention Center  
The Row-ElDorado-Circus Circus-Silver Legacy  
Atlantis Casino Resort Spa  

b. Solicitation Waiver: Not Applicable  
c. Why was this contractor chosen in preference to other?  
This vendor was able to supply NDA with our entire list of meeting requirements.  
d. Last bid date: 01/20/2020  Anticipated re-bid date:  

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No  
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No  
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:  
   Contract Approvals:
   
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22958

   Legal Entity Name: Kamer Zucker Abbott
   Agency Name: GCB - GAMING CONTROL BOARD
   Contractor Name: Kamer Zucker Abbott
   Address: 3000 West Charleston Blvd Suite 3
   City/State/Zip: Las Vegas, NV 89102
   Contact/Phone: 702-259-8640
   Vendor No.: NV Business ID: NV19931039663

   Is budget authority available?: Yes

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   X General Funds 100.00 %
   Federal Funds 0.00 %
   Highway Funds 0.00 %
   Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   Anticipated BOE meeting date 04/2020
   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 06/30/2020
   Contract term: 106 days

4. Type of contract: Contract
   Contract description: Legal Services

5. Purpose of contract:
   This is a new contract to provide updated employment and human resources law guidance to supervisory employees at the Board.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $12,500.00
   Payment for services will be made at the rate of $350.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board is required to develop its own plan of employment pursuant to subsection 6 of NRS 463.080. With various new changes to state employment laws and regulations, the Board is seeking outside legal advice relating to supervisor training and the peace officer rights and responsibilities afforded to the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Board does not have enough staff or resources to undertake this project.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

b. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22885

   Legal Entity Name: BERKELEY RESEARCH GROUP (HONG KONG) LIMITED
   Contractor Name: BERKELEY RESEARCH GROUP (HONG KONG) LIMITED

   Agency Name: GCB - GAMING CONTROL BOARD
   Contractor Name: BERKELEY RESEARCH GROUP (HONG KONG) LIMITED

   Agency Code: 611
   Address: Level 20, One International Finance Centre, 1 Harbour View Central, Hong Kong, HK 999077

   Appropriation Unit: 4063-10
   Is budget authority available?: Yes
   City/State/Zip: Not Applicable

   If "No" please explain: Not Applicable
   Contact/Phone: Stuart Witchell 85222972270
   Vendor No.: NV20171124828

   NV Business ID: NV20171124828

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Federal Funds: 0.00 %
- Highway Funds: 0.00 %
- Fees: 100.00 %
- INVESTIGATIVE FEES: 100.00 %
- Bonds: 0.00 %
- Other funding: 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 02/24/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If “Yes”, please explain

3. Termination Date: 01/31/2022
   Contract term: 1 year and 342 days

4. Type of contract: Contract
   Contract description: Foreign Inv. Service

5. Purpose of contract:
   This is a new contract to provide ongoing investigative services in foreign jurisdictions.

II. JUSTIFICATION

7. What conditions require that this work be done?
   The NCGB must conduct thorough investigations of foreign-based applicants. Difficult in performing research in large, foreign records facilities characterized by poor indices mandates use of outside contractors to perform some of this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible or gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  

12. **a.** Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**  

   **b.** Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**  

   **c.** Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No**  
   If "Yes", please explain  

13. Has the contractor ever been engaged under contract by any State agency?  
   **Yes**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
   The NGCB contracted with Berkeley Research Group from September 2017 through September 2019 and was satisfied with the service provided.  

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:  

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Foreign Corporation  

16. **a.** Is the Contractor Name the same as the legal Entity Name?  
   **Yes**  

17. **a.** Does the contractor have a current Nevada State Business License (SBL)?  
   **Yes**  

18. **a.** Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**  

19. Agency Field Contract Monitor:  

20. Contract Status:  
   **Contract Approvals:**  
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
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<tbody>
<tr>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19856 Amendment Number: 1

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<thead>
<tr>
<th>Agency Name</th>
<th>Legal Entity Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>DPS-HIGHWAY PATROL</td>
<td>JONES WEST FORD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Code</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>651</td>
<td>3600 Kietzke Lane</td>
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<table>
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<tr>
<th>Appropriation Unit</th>
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<tbody>
<tr>
<td>4713-13</td>
<td>PO BOX 12970</td>
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<table>
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<tr>
<th>Is budget authority available?</th>
<th>City/State/Zip</th>
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<tbody>
<tr>
<td>Yes</td>
<td>RENO, NV 89510-2970</td>
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If "No" please explain: Not Applicable

<table>
<thead>
<tr>
<th>Contact/Phone</th>
<th>Vendor No.</th>
<th>NV Business ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Intihar 775-829-3344</td>
<td>T80272580</td>
<td>NV19771001026</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00%
- Fees: 0.00%
- Federal Funds: 0.00%
- Bonds: 0.00%
- Highway Funds: 100.00%
- Other funding: 0.00%

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date: 03/26/2018

   Anticipated BOE meeting date: 04/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved
   Termination Date: 04/30/2020
   Contract term: 3 years and 341 days

4. Type of contract: Contract
   Contract description: Excess Vehicle Hauls

5. Purpose of contract:

   This is the first amendment to the original contract which provides ongoing excess NHP fleet vehicle hauls from locations throughout the State of Nevada. This amendment extends the termination date from April 30, 2020 to March 1, 2022 and increases the maximum amount from $16,000 to $31,200 due the continued need for these services.

6. CONTRACT AMENDMENT

<table>
<thead>
<tr>
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<th>Info Accum $</th>
<th>Action Accum $</th>
<th>Agenda</th>
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<tr>
<td>$31,200.00</td>
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</tr>
</tbody>
</table>

   and/or the termination date of the original contract has changed to: 03/01/2022

II. JUSTIFICATION

7. What conditions require that this work be done?

   Excess Vehicles, which have either met their useful life or have been damaged, need to be transported back to the major metropolitan areas from rural areas across the State.
8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees that can move these vehicles, nor does the State have the equipment to do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Quality Towing
Jones West Ford
Fast Auto Transport

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Vendor was the lowest bidder.

d. Last bid date: 02/19/2018 Anticipated re-bid date: 01/06/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with Nevada Highway Patrol. Services provided have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada? No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22913

Legal Entity
Name: RENO FORKLIFT, dba. Reno Scales and Forklift

Agency Name: DPS-HIGHWAY PATROL

Contractor Name: RENO FORKLIFT, dba. Reno Scales and Forklift

Agency Code: 651

Address: 171 Coney Island Drive

Is budget authority available?: Yes

City/State/Zip: Sparks, NV 89431

If "No" please explain: Not Applicable

Contact/Phone: Sam Walker 7759828827

Vendor No.: TT29041170A

NV Business ID: NV19791006438

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>30.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>70.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No or b. other effective date 03/02/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If “Yes”, please explain Not Applicable

3. Termination Date: 03/02/2024
   Contract term: 4 years and 1 day

4. Type of contract: Contract
   Contract description: Scale Certification

5. Purpose of contract:
   This is a new contract to provide ongoing certification, repair, and calibration on semi-portable, portable and Weigh-In-Motion scales utilized by the Nevada Highway Patrol Commercial Unit.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $30,000.00
   Payment for services will be made at the rate of $93.00 per hour labor cost
   Other basis for payment: Costs of parts, materials, and shipping as needed for repairs. Payment upon completion of services and receipt of invoice.

II. JUSTIFICATION
7. What conditions require that this work be done?
   Scales used by Nevada Highway Patrol need to be maintained, repaired, and re-calibrated for annual inspections by the Nevada Bureau of Weights and Measures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   There are no State employees qualified to perform this service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
Sierra Scales
Test Wave
Reno Forklift

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
Reno Forklift was the only vendor that responded to this bid.

d. Last bid date: 11/04/2019 Anticipated re-bid date: 11/01/2023

10. Does the contract contain any IT components? No

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No
    If "Yes", please explain
    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes
    If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
    Contractor is currently under contract with Nevada Highway Patrol. Services provided have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No
    If "Yes", please provide details of the litigation and facts supporting approval of the contract:
    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Roxana Gifford, NHP Contract Manager Ph: 7756844467

20. Contract Status:
    Contract Approvals:
    
    | Approval Level            | User      | Signature Date              |
    |---------------------------|-----------|----------------------------|
    | Budget Account Approval   | kdefe1    | 02/18/2020 11:14:58 AM     |
    | Division Approval         | jdbasili  | 02/18/2020 15:40:35 PM      |
    | Department Approval       | cboegle   | 02/19/2020 16:09:14 PM      |
    | Contract Manager Approval | cboegle   | 02/19/2020 16:09:24 PM      |
    | Budget Analyst Approval   | nkephart  | 02/28/2020 14:44:28 PM      |
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22941

   Legal Entity Name: AGATE SOFTWARE INC.
   Contractor Name: AGATE SOFTWARE INC.
   Agency Name: DPS-TRAFFIC SAFETY
   Address: 2214 UNIVERSITY PARK DRIVE
   City/State/Zip: OKEMOS, MI 48864-3980
   Agency Code: 658
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   Contact/Phone: 517/336-2530
   Vendor No.: T29025797
   NV Business ID: NV20101743480

   To what State Fiscal Year(s) will the contract be charged? 2020-2021
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds: 0.00 %
   Fees: 0.00 %
   Federal Funds: 100.00 %
   Bonds: 0.00 %
   Highway Funds: 0.00 %
   Other funding: 0.00 %
   Agency Reference #: 658

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/01/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? Yes
   If "Yes", please explain

   Due to staffing issues at The Office of Traffic Safety, more time is needed to facilitate an RFP. The department is working with purchasing on the RFP. We anticipate that the new contract would be on the July 2020 B.O.E. agenda.

3. Termination Date: 09/30/2020
   Contract term: 241 days
4. Type of contract: Contract
   Contract description: Maintain & Support
5. Purpose of contract:
   This is a new contract that continues ongoing support, maintenance and hosting of the agency's existing grants management system.
6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $48,976.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on NV roadways, by providing federal grant funds to NV traffic safety partners. Federal funding for this office has quadrupled in recent years. This has increased the workload, while limited staff and resources have remained unchanged. OTS currently has federal grant funds available to continue its web-based grant management system. This system has allowed for more effective and transparent grants management and has reduced paper, copying and postage costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is an elaborate web-based system that is solely owned by Agate Software, INC that requires hosting, continued support and maintenance

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
   **Approval #: 200205**  
   **Approval Date: 02/13/2020**  

   c. Why was this contractor chosen in preference to other?  
      This program is currently hosted, supported and maintained by the vendor.

   d. Last bid date:  Anticipated re-bid date: 03/16/2020

10. Does the contract contain any IT components?  Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   No  If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?  
   Yes  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Yes, with the Office of Traffic Safety since 2011. The service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   Yes

19. Agency Field Contract Monitor:  
   Amy Davey, OTS Administrator  Ph: null

20. Contract Status:  
   **Contract Approvals:**

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<td>jrodrig9</td>
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</tbody>
</table>
STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 360 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

| Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below: |
|---|---|---|
| State Agency Name | DPS |
| Contact Name and Title | Charise Whitl, Deputy Administrator |
| Phone Number | 775-684-7473 |
| Email Address | cwhitt@dps.state.nv.us |

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<th>Vendor Information:</th>
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<tbody>
<tr>
<td>Identify Vendor</td>
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<tr>
<td>Contact Name</td>
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<tr>
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<td>Professional Service Exemption</td>
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<td>Grant Funds:</td>
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<td>Other (Explain):</td>
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Rev’d 02/11/2020
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<td><strong>1g</strong></td>
<td><strong>Total Estimated Value of this Service Contract, Amendment or Purchase:</strong></td>
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<tr>
<td></td>
<td>$61,762.00</td>
</tr>
<tr>
<td><strong>2</strong></td>
<td><strong>Provide a description of work/services to be performed or commodity/good to be purchased:</strong></td>
</tr>
<tr>
<td></td>
<td>The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on Nevada roadways, by providing federal grant funds to Nevada traffic safety partners. Federal funding for this office has quadrupled in recent years. This has increased the workload, while limited staff and resources have remained unchanged. OTS currently has federal grant funds available to continue its web-based grant management system. This system has allowed for more effective and transparent grants management and has reduced paper, copying and postage costs.</td>
</tr>
<tr>
<td><strong>3</strong></td>
<td><strong>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</strong></td>
</tr>
<tr>
<td></td>
<td>This system has been in place since 2010 and supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs. It was anticipated that the State RFP for Grants Management software would be able to be utilized by OTS. After reviewing the RFP, once it was released, OTS advised that State contract would not work for OTS. We then continued with the extension process for the Agate contract, to allow the Agency the time to go out for RFP. The Agate contract was approved for an eight-month extension (#299 attached) on December 19, 2019. Unfortunately, the CFO would not accept the Amendment for the January B.O.E., as it was late. The contract has since expired on 1/31/2020. We are requesting an eight month time frame for the sole source, for a retro-active contract to enable us to continue with the RFP that is expected to be released by March 9, 2020.</td>
</tr>
<tr>
<td><strong>4</strong></td>
<td><strong>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</strong></td>
</tr>
<tr>
<td></td>
<td>This contract is to continue support and maintenance of an existing Intelligrants system. This system supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs. Due to staffing issues at the Office of Traffic Safety, more time is needed to facilitate a contract. It is the intent to conduct a request for proposal (RFP) for future service within the eight-month extended time frame. The Department is in the beginning stages of the RFP. We will be working with Heather Moon in an effort to have the RFP released by March 9, 2020. The anticipated award date would be April 30, 2020, allowing the month of May for contract negotiations. We anticipate that the new contract would be on the July 2020 B.O.E. Agenda.</td>
</tr>
</tbody>
</table>
| **5** | **Were alternative services or commodities evaluated? Check One.**  
   | **Yes: XX**  
   | **No: [ ]**  
   | a. **If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.**  
   | **The State RFP was reviewed by OTS. The RFP is not specific enough to know what the actual grant management system (GMS) will look like. OTS is concerned that with only budgeting $200,000 for the first year of implementation, we won’t get all the functions they need.** |
Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

<table>
<thead>
<tr>
<th>Term</th>
<th>Value</th>
<th>Short Description</th>
<th>Type of Procurement (RFP#, RFQ#, Waiver #)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>2/8/2011</td>
<td>$374,096.00 Web-based electronic grants management system to support application,</td>
<td>Waiver #100213</td>
</tr>
<tr>
<td></td>
<td>7/31/2015</td>
<td>awarding, authorization, reporting, fiscal and close-out</td>
<td></td>
</tr>
<tr>
<td>2/1/2016</td>
<td>$281,096.00</td>
<td>Same as above</td>
<td>Same as above</td>
</tr>
<tr>
<td></td>
<td>1/31/2020</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The Office of Traffic Safety will be unable to review, approve and pay sub-recipient grant financial claims and progress reports, resulting in over thirty vendors not being paid on-time. Sub-recipient will be required to submit copies of all documents, progress reports and financial claims manually. Staff would be required to spend extra time to manually process payments, reports and manually file the documents. The historical documentation in the management system may also be unusable.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

PillanTech, Mircroedge and SAP were evaluated in the original search. The RFP will offer a current review of qualified vendors.

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

| Yes: | XX | No: |

a. If yes, please provide details regarding future obligations or needs.

This contract is to continue support and maintenance of an existing Intelligrats system. This system supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs.
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

**Office of Traffic Safety**

Agency Representative Initiating Request

Amy Davey, Administrator, Highway Safety Coordinator, Office of Traffic Safety  
2/11/2020  
Date

Curtis Palmer, ASO IV, Senior Fiscal Officer, Department of Public Safety  
2/4/2020  
Date

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Keven D. Dolby  
Administrator, Purchasing Division or Designee  
2/13/2020  
Date
MEMORANDUM

DATE:    February 26, 2020

TO:      Susan Brown, Director, Governor’s Finance Office

THRU:    Jim Rodriguez, Executive Branch Budget Officer, Governor’s Finance Office

FROM:    Amy Davey, Administrator (Ag).  

RE:       Retroactive Contract Request

Attached is a software services contract extension between the Department of Public Safety (DPS), Office of Traffic Safety (OTS) and Agate Software, Inc. for which we are requesting retroactive approval.

Due to staffing issues at The Office of Traffic Safety, additional time is required to complete a full Request For Proposal (RFP) for service with a new contract period. The Agency has worked with EITS to complete and submit a TIN for their approval, and we are working closely with Purchasing in anticipation of releasing a full RFP by March 9, 2020. The projected award date would be April 30, 2020 and we anticipate the new contract would be on the July 2020 Board of Examiners agenda.

Your consideration in approval of this contract amendment is greatly appreciated. Please contact me if you have questions or if I can be of any assistance.
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22782

Legal Entity Name: ALARMCO INC

Agency Name: DEPARTMENT OF WILDLIFE

Contractor Name: ALARMCO INC

Agency Code: 702

Address: 2007 LAS VEGAS BLVD S

Appropriation Unit: 4460-09

Is budget authority available?: Yes

City/State/Zip: LAS VEGAS, NV 89104-2555

If "No" please explain: Not Applicable

Contact/Phone: CINDY ONEILL 702/382-5000

Vendor No.: T12898700

NV Business ID: NV19641000258

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: 20-41

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 09/01/2019

Retroactive? Yes

If "Yes", please explain

A retroactive contract is requested due to the change in contract management personnel and an oversight of the installed burglar and long range radio in September 2019 at the newly acquired Las Vegas office located at 3373 Pepper Lane.

3. Termination Date: 08/31/2023

Contract term: 4 years

4. Type of contract: Contract

Contract description: Alarm and Fire

5. Purpose of contract:

This is a new contract for ongoing services of burglar and fire alarm maintenance at the southern Nevada offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $16,100.00

Payment for services will be made at the rate of $345.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The contract provides security system monitoring for the Department's Las Vegas offices (2) and Laughlin office. The Laughlin office also requires fire alarm maintenance. This contract protects the security and safety of the State of Nevada, Department of Wildlife's fixed assets and property as well as state employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the expertise in the area of providing, installing, maintaining and monitoring alarm or fire equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 22782
ADT Alarmco, Inc.
Sting Alarm

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
  Worked with vendor previously and work was satisfactory.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
    employee of the State of Nevada?
       No

12. b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
    performed by someone formerly employed by the State of Nevada within the last 24 months?
       No

12. c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
       No If "Yes", please explain
       Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
   agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Kathleen Taigades, Admin. Asst. Ph: 702-668-3545

20. Contract Status:
    Contract Approvals:
    
    | Approval Level             | User    | Signature Date              |
    |---------------------------|---------|-----------------------------|
    | Budget Account Approval   | tdoucett| 02/18/2020 11:24:21 AM      |
    | Division Approval         | eobrien | 02/21/2020 10:12:16 AM      |
    | Department Approval       | eobrien | 02/21/2020 10:12:20 AM      |
    | Contract Manager Approval | zalbert | 03/02/2020 09:33:48 AM      |
    | Budget Analyst Approval   | mlynn   | 03/23/2020 15:13:57 PM      |
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22685

   Agency Name: DEPARTMENT OF WILDLIFE
   Contractor Name: CAD INC DBA
   Agency Code: 702
   Appropriation Unit: 4460-07
   Is budget authority available?: Yes
   Contact/Phone: 775-853-1672
   Vendor No.: T27040407A
   NV Business ID: NV19581000106

   To what State Fiscal Year(s) will the contract be charged? 2020-2024

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Federal Funds</td>
<td>25.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>X Fees</td>
<td>75.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

   Agency Reference #: 20-34

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/23/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? No

3. Termination Date: 06/30/2024
   Contract term: 4 years and 100 days

4. Type of contract: Contract
   Contract description: Pest Control

5. Purpose of contract:
   This is a new contract to provide ongoing pest control services at the northern Nevada offices.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $18,455.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   Insect and rodent infestations

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees are not able to do this work because it is specialized and do not have the skills.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      CAD Pest Control
      Reno Sierra Pest Control
      G&R Pest Control

   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
Lowest bidder and best value

Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
    No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Nick Collins, Construction Project Coordinator  Ph: 775-688-1581

20. Contract Status:

   Contract Approvals:
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Account Approval</td>
<td>tdoucett</td>
<td>01/24/2020 11:28:02 AM</td>
</tr>
<tr>
<td>Division Approval</td>
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<td>zalbert</td>
<td>03/10/2020 16:07:19 PM</td>
</tr>
<tr>
<td>Budget Analyst Approval</td>
<td>mlynn</td>
<td>03/23/2020 16:56:12 PM</td>
</tr>
</tbody>
</table>
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22805

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4460-95
Is budget authority available?: Yes

Legal Entity Name: Henderson Pest Control, LLC
Contractor Name: Henderson Pest Control, LLC
Address: 817 Sun Bridge Lane
City/State/Zip: Henderson, NV 89002
Contact/Phone: Jason Kibby 702-755-2280
NV Business ID: NV20171806677

To what State Fiscal Year(s) will the contract be charged? 2020-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>33.00%</td>
</tr>
<tr>
<td>Fees</td>
<td>34.00%</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>33.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Agency Reference #: 20-42

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. Other effective date 02/20/2020
   Anticipated BOE meeting date 03/2020

Retroactive?: No
If "Yes", please explain: Not Applicable

3. Termination Date: 06/30/2024
   Contract term: 4 years and 131 days

4. Type of contract: Contract
   Contract description: Pest Control LV & LM

5. Purpose of contract:
   This is a new contract to provide ongoing pest control services at the Lake Mead Hatchery and the southern offices.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $14,725.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   There is an insect and rodent infestation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is specialized work state employees are not skilled to perform.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Henderson Pest Control
      Dr. Death Pest Control
      Stefani's Pest Control
   b. Solicitation Waiver: Not Applicable
   c. Why was this contractor chosen in preference to other?
Lowest cost

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
   Not Applicable

13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes


20. Contract Status:

   Contract Approvals:

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Department Approval</td>
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<tr>
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<td>zalbert</td>
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<td>Budget Analyst Approval</td>
<td>mlynn</td>
<td>02/20/2020 15:35:12 PM</td>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22727
   - Legal Entity Name: WESTERN CAROLINA UNIVERSITY
   - Contractor Name: WESTERN CAROLINA UNIVERSITY
   - Agency Name: DEPARTMENT OF WILDLIFE
   - Address: 1 UNIVERSITY WAY
   - Agency Code: 702
   - City/State/Zip: CULLOWHEE, NC 28723
   - Appropriation Unit: 4467-14
   - Is budget authority available?: Yes
   - If "No" please explain: Not Applicable
   - To what State Fiscal Year(s) will the contract be charged? 2020-2022
   - Contact/Phone: 828/227-3174
   - Vendor No.: T32005044
   - NV Business ID: government entity

   - General Funds 0.00 %
   - Fees 100.00 %
   - HABITAT CONSERVATION AND UPLAND GAME STAMP
   - Federal Funds 0.00 %
   - Bonds 0.00 %
   - Highway Funds 0.00 %
   - Other funding 0.00 %
   - Agency Reference #: 20-37

2. Contract start date:
   - Effective upon Board of Examiner's approval? No
   - Anticipated BOE meeting date 03/2020
   - Retroactive? No

3. Termination Date: 12/31/2021
   - Contract term: 1 year and 309 days

4. Type of contract: Interlocal Agreement
   - Contract description: Great Basin Riparian

5. Purpose of contract:
   - This is a new intralocal agreement to provide project management, data analyses and manuscript preparation services for the development of strategic multi-scale framework for assessing resource values and threats to Great Basin riparian and meadow ecosystems.

6. NEW CONTRACT
   - The maximum amount of the contract for the term of the contract is: $20,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
   - This work is crucial to NDOW efforts in restoration and enhancement of critical habitat for wildlife across the State. The tools developed through this work will assist NDOW habitat management primarily with post-wildfire restoration and rehabilitation activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   - NDOW staff do not have the expertise or capacity to conduct this research and tool development.

9. Were quotes or proposals solicited? No
   - Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
   - Not Applicable
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?


d. Last bid date: 
Anticipated re-bid date:

10. Does the contract contain any IT components?  

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   
   **No**  
   
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   
   **No**  
   
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   
   **No**  
   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   
   **No**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
   
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
   
   Governmental Entity  
   
16. Not Applicable  
17. Not Applicable  
18. Not Applicable  
19. Agency Field Contract Monitor:  
    Jasmine Kleiber , Wildlife Staff Specialist  Ph: 775-688-1581  
20. Contract Status:  
   Contract Approvals:  
   
<table>
<thead>
<tr>
<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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<td>eobrien</td>
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<td>02/26/2020 14:42:09 PM</td>
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</tbody>
</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22946

Legal Entity: Anthony Spatucci DBA Day Go Adventures
Agency Name: DCNR - PARKS DIVISION
Contractor Name: Anthony Spatucci DBA Day Go Adventures
Agency Code: 704
Appropriation Unit: 4162-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable
Address: PO Box 2014
City/State/Zip: Stateline, NV 89449
Contact/Phone: Anthony Spatucci 775-450-4757
Vendor No.: NV Business ID: NV20151204949

To what State Fiscal Year(s) will the contract be charged? 2020-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
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<td>Fees</td>
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<tr>
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<tr>
<td>Other funding</td>
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</table>

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 03/13/2020
Anticipated BOE meeting date 04/2020
Retroactive? No
If "Yes", please explain

3. Termination Date: 10/31/2020
Contract term: 232 days

4. Type of contract: Contract
Contract description: Water sports rentals

5. Purpose of contract:
This is a new revenue contract to provide kayaks for rent and guided tours at the Cave Rock location of Lake Tahoe Nevada State Park.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: $10,000.00

II. JUSTIFICATION
7. What conditions require that this work be done?
The vendor requested to rent kayaks at Cave Rock.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
NA

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
Non competitive
d. Last bid date:  
Anticipated re-bid date:  

10. Does the contract contain any IT components?  
   No  

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   No  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor  
   Not Applicable  

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   No  

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   No  

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   No  
   If "Yes", please explain  
   Not Applicable  

13. Has the contractor ever been engaged under contract by any State agency?  
   Yes  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
   This vendor was under contract with Cave Rock last year with satisfactory compliance.  

14. Is the contractor currently involved in litigation with the State of Nevada?  
   No  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
   Not Applicable  

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
   Sole Proprietor  

16. a. Is the Contractor Name the same as the legal Entity Name?  
   Yes  

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   Yes  

18. Not Applicable  

19. Agency Field Contract Monitor:  
   Allen Wooldrige, Park Supervisor  Ph: 775-831-0494  

20. Contract Status:  
   Contract Approvals:  

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<td>mtum1</td>
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22788

Legal Entity Name: GIEBITZ, RICHARD H DBA LAHONTAN PEAK TOWERS LLC
Contractor Name: GIEBITZ, RICHARD H DBA LAHONTAN PEAK TOWERS LLC

Agency Name: DCNR - PARKS DIVISION
Agency Code: 704
Is budget authority available?: Yes
If "No" please explain: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2020-2025

The maximum amount of the contract for the term of the contract is: $21,000.00
Payment for services will be made at the rate of $350.00 per month
Other basis for payment: paid upon invoice, quarterly

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. other effective date 01/01/2020

   Retroactive? Yes
   If "Yes", please explain: This is being completed retroactively because NDSP and State Lands were involved in the renewal of the previous agreement and the type of conveyance was in question. The land the tower is located on actually belongs to the Bureau of Reclamation so it was determined State Lands did not need to be involved in the contract process.

3. Termination Date: 12/31/2024
   Contract term: 5 years and 1 day

4. Type of contract: Other (include description): operating lease
   Contract description: Communication Tower

5. Purpose of contract:
   This is a new lease agreement to operated and maintain a radio reapeater at the Lahontan Peak Tower radio site. This service is required to operate and maintain the radio repeater to improve communication service and reduce interference for radio transmission among State Park personnel and Lahontan State Recreation Area.

II. JUSTIFICATION

7. What conditions require that this work be done?
   To provide better communication at LSRA.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State Parks doesn't have a communications tower.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
Crown Castle Tower
American Tower

b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
The only bidder.
d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No** If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   **No**

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   **No** If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   **Yes** If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   They have been a vendor for the past 10 years with satisfactory outcome with Lahontan State Recreation Area.

14. Is the contractor currently involved in litigation with the State of Nevada?
   **No** If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
   LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
   **Yes**

19. Agency Field Contract Monitor:
   Josh Rhein, LE & Training Specialist Ph: 775-684-2774

20. Contract Status:
    **Contract Approvals:**
    
    | Approval Level                  | User       | Signature Date         |
    |---------------------------------|------------|------------------------|
    | Budget Account Approval         | sdecrona   | 01/13/2020 08:14:29 AM |
    | Division Approval               | sdecrona   | 01/13/2020 08:14:32 AM |
    | Department Approval             | sdecrona   | 01/13/2020 08:14:35 AM |
    | Contract Manager Approval       | sdecrona   | 02/21/2020 09:06:27 AM |
    | Budget Analyst Approval         | nhovden    | 03/17/2020 13:36:12 PM |
MEMORANDUM

TO: Mathew Tuma, Executive Branch Budget Officer
   Governor’s Finance Office

FROM: Jennifer Idema, Administrative Service Officer,
      Shirley DeCrona, Management Analyst
      Division of State Parks

SUBJECT: Retroactive Lease Agreement for CETS# 22788 for Lease of Lahontan Peak Tower at Lahontan State Recreation Area

The Nevada Division of State Parks (NDSP) respectfully requests approval for the retroactive lease agreement between the NDSP and Lahontan Peak Towers for Lahontan State Recreation Area. The retroactive date is January 1, 2020.

This service is required to operate radio communication via the radio repeater and reduce interference for radio transmission among State Parks personnel at Lahontan Recreation Area. The cost is $350 a month for a 5 year lease agreement for a not to exceed $21,000.

This is being completed retroactively because NDSP and State Lands were involved in the renewal of the previous agreement and the type of conveyance was in question. The land the tower is located on actually belongs to the Bureau of Reclamation so it was determined State Lands did not need to be involved in the contract process. After more research it was determined a lease agreement was the proper form to use instead of the agreement that was done in prior years.

The companies American Tower and Crown Castle Tower were contacted and did not submit a bid. This will be paid out of 416204.
# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: **22901**

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<thead>
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<th>Agency Name</th>
<th>DCNR - PARKS DIVISION</th>
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<tbody>
<tr>
<td>Agency Code</td>
<td>704</td>
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<tr>
<td>Appropriation Unit</td>
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<tr>
<td>Is budget authority</td>
<td>Yes</td>
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<td>If &quot;No&quot; please explain:</td>
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<tr>
<td>City/State/Zip</td>
<td>Las Vegas, NV 89130</td>
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<tr>
<td>Contact/Phone</td>
<td>William Haygood 702-600-9495</td>
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<td>Vendor No.</td>
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<tr>
<td>NV Business ID</td>
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To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<tr>
<td>Highway Funds</td>
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<tr>
<td>Fees</td>
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<tr>
<td>Utility Surcharge</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No**
   b. other effective date **03/10/2020**

   Anticipated BOE meeting date **04/2020**

Retroactive? **No**

If "Yes", please explain **Not Applicable**

3. Termination Date: **02/28/2023**

4. Type of contract: **Contract**

   Contract description: **Septic Pumping**

5. Purpose of contract:

   **This is a new contract to provide septic pumping services at Spring Mountain Ranch State Park.**

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$45,000.00**

   Other basis for payment: Not to exceed $15,000 per fiscal year

## II. JUSTIFICATION

7. What conditions require that this work be done?
   
   The septic tanks require regular maintenance and waste removal.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   
   No equipment and expertise.

9. Were quotes or proposals solicited? **Yes**

   Was the solicitation (RFP) done by the Purchasing Division? **No**

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   - Las Vegas Septic Services
   - H2O Environmental
   - Joes Sanitation

   b. Solicitation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?
III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No  If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Jonathan Brunjes, Regional Manager  Ph: 702-486-5125

20. Contract Status:
    Contract Approvals:
    
    | Approval Level              | User     | Signature Date |
    |-----------------------------|----------|----------------|
    | Budget Account Approval     | sdecrona | 02/13/2020 12:13:22 PM |
    | Division Approval           | sdecrona | 02/13/2020 12:13:25 PM |
    | Department Approval         | sdecrona | 02/13/2020 12:13:26 PM |
    | Contract Manager Approval   | sdecrona | 02/13/2020 12:13:29 PM |
    | Budget Analyst Approval     | mtum1    | 03/10/2020 17:27:50 PM |
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22702

Legal Entity Name: Marshall's Septic Care, LLC

Agency Name: DCNR - PARKS DIVISION

Contractor Name: Marshall's Septic Care, LLC

Agency Code: 704

Address: PO Box 403

Appropriation Unit: 4605-20

City/State/Zip: Fallon, NV 89406

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Contact/Phone: Chad Marshall 775-428-1208

Vendor No.: NV Business ID: NV20131068662

To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<td>X Fees</td>
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<tr>
<td>Utility Surcharge</td>
<td>0.00 %</td>
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2. Contract start date:
   a. Effective upon Board of Examiners approval? No
      b. other effective date 02/21/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If "Yes", please explain Not Applicable

3. Termination Date: 12/31/2021

4. Type of contract: Contract

5. Purpose of contract:
   This is a new contract to provide septic pumping services at Dayton and Washoe Lake State Parks.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $46,400.00

II. JUSTIFICATION

7. What conditions require that this work be done?
   The toilets and septic tanks require pumping and maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Division does not have the equipment or staff.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Waters Vacuum Truck
      Bonanza
      Shamrock

   b. Solicitation Waiver: Not Applicable

   c. Why was this contractor chosen in preference to other? Lowest qualified bidder.
d. Last bid date: Anticipated re-bid date: 09/15/2020
10. Does the contract contain any IT components? No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
   Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No
   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No
   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain
      Not Applicable
13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
      They have been under contract with Western Region Parks since 2016 with satisfactory compliance.
14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
      Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
16. a. Is the Contractor Name the same as the legal Entity Name? Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
19. Agency Field Contract Monitor:
   Scott Payne, Facility Manager Ph: 775-867-4429
20. Contract Status:
   Contract Approvals:
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 17422
   Amendment Number: 3
   Legal Entity Name: BOARD OF REGENTS -NSHE ON BEHALF DRI
   Contractor Name: BOARD OF REGENTS -NSHE ON BEHALF DRI
   Agency Name: DCNR - DIVISION OF WATER RESOURCES
   Agency Code: 705
   Appropriation Unit: 4503 - All Categories
   Is budget authority available?: Yes
   Address: DRI CONTROLLERS OFFICE
   City/State/Zip: RENO, NV 89512-1095
   Contact/Phone: DIANE SAMUEL, DIRECTOR OF SPONSORED PROJECTS 702-862-5593
   Vendor No.: D35000802
   NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? 2016-2021
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Percentage</th>
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<td>Fees</td>
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<tr>
<td>Federal Funds</td>
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<tr>
<td>Bonds</td>
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<tr>
<td>Highway Funds</td>
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</tr>
<tr>
<td>BASIN FUNDS</td>
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2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/12/2016
      Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Previously Approved Termination Date: 02/28/2021
   Contract term: 4 years and 323 days

4. Type of contract: Interlocal Agreement
   Contract description: DRI Humboldt Study

5. Purpose of contract:
   This is the third amendment to the original interlocal agreement which provides for the development of a groundwater flow model for the Upper Humboldt Basin to simulate withdrawal-included change in inflow to or outflow from the near-surface aquifer. This amendment increases the maximum amount from $396,487 to $434,551 and amends the scope of work for additional capture map simulations for 1- and 5-year periods; high performance computing to evaluate the impacts of the parameter uncertainty on predicted capture fractions and ensure consistency in modeling strategies across all Humboldt River models.

6. CONTRACT AMENDMENT
   Trans $  Info Accum $  Action Accum $  Agenda
   1. The max amount of the original contract: $396,487.00  $396,487.00  $396,487.00  Yes - Action
      a. Amendment 1: $0.00  $0.00  $0.00  No
      b. Amendment 2: $0.00  $0.00  $0.00  No
   2. Amount of current amendment (#3): $38,064.00  $38,064.00  $38,064.00  Yes - Info
   3. New maximum contract amount: $434,551.00

II. JUSTIFICATION
7. What conditions require that this work be done?
Groundwater pumping by junior water right holders may be conflicting with the rights of senior surface water right holders. This model will determine the extent of any conflict that may exist and is needed for future water management in the Humboldt River Basin.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
These studies require a very high level of expertise and resources that the State does not have.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
This vendor was chosen because it recently completed a model in this area and that model will be revised to better simulate the shallow aquifer system and its interactions with the Humboldt River. Because they have already completed much of the foundational work, the Division will save money on the cost of the program. 45.2% indirect cost rate.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
45.2%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
The Division of Water Resources had a contract with the Desert Research Institute from June 12, 2015 through November 30, 2015, and the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
Contract Approvals:
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22980

   Legal Entity: BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
   Name: BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
   Contractor Name: BOARD OF REGENTS-DESERT RESEARCH INSTITUTE

   Agency Name: DCNR - DIVISION OF WATER RESOURCES
   Agency Code: 705
   Appropriation Unit: 4503 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   Address: DRI CONTROLLERS OFFICE
   City/State/Zip: RENO, NV 89512-1095
   Contact/Phone: YVONNE RUMBAUGH, BUSINESS MANAGER 775/673-7366
   Vendor No.: D35000802
   NV Business ID: GOVERNMENT ENTITY

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>General Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>100.00 %</td>
</tr>
<tr>
<td>BASIN FUNDS</td>
<td></td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date: 03/19/2020
   Anticipated BOE meeting date: 04/2020
   Retroactive? No
   If "Yes", please explain Not Applicable

3. Termination Date: 02/28/2021
   Contract term: 346 days

4. Type of contract: Interlocal Agreement
   Contract description: Lower Humboldt Basin

5. Purpose of contract:
   This is a new interlocal agreement to complete capture maps and uncertainty analysis for the Lower Humboldt River basin. The maps will be developed from numerical groundwater model that quantifies potential streamflow capture caused by groundwater pumping.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $15,936.00
   Other basis for payment: Quarterly, Time and Material

II. JUSTIFICATION

7. What conditions require that this work be done?
   Groundwater pumping by junior water right holders may be conflicting with the rights of senior water right holders. This model will determine the extent of any conflict that may exist and is needed for future water management in the Humboldt River Basin.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   These studies and analysis require a high level of expertise and resources that the State do not have.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
   No
   If “Yes”, please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
   Yes
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   The Division has executed many agreements with the Desert Research Institute that have resulted in many products widely used by government agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
   Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
   Adam Sulliver, Deputy Administrator Ph: 775-684-2867

20. Contract Status:
   Contract Approvals:

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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22959

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<th>Agency Name:</th>
<th>DCNR - FORESTRY DIVISION</th>
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<tr>
<td>Agency Code:</td>
<td>706</td>
</tr>
<tr>
<td>Appropriation Unit:</td>
<td>4195-30</td>
</tr>
</tbody>
</table>

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Carson Nugget, Inc.

Contractor Name: Carson Nugget, Inc.

Address: 507 N. Carson St.

City/State/Zip: Carson City, NV 89701

Contact/Phone: Trish Trenoweth 775-882-1626

Vendor No.: T11155500

NV Business ID: NV19631001581

To what State Fiscal Year(s) will the contract be charged? 2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
<td>100.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Fees</td>
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<tr>
<td>Bonds</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

Agency Reference #: NDF020-003

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 03/16/2020

   Anticipated BOE meeting date 04/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 03/21/2020

   Contract term: 5 days

4. Type of contract: Contract

   Contract description: Staff Lodging

5. Purpose of contract:

   This is a new contract to provide hotel lodging for out-of-area division employees attending the annual pre-fire season All Hands Meeting March 16-20, 2020.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: $13,437.60

   Other basis for payment: $55.99 per room, per night

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Nevada Division of Forestry will be conducting its pre-fire season All Hands Meeting March 16-20, 2020 in Carson City with employees from around the state attending. Solicitation efforts returned a room rate of $55.99 per room, per night resulting in realized savings by paying the hotel directly versus reimbursing employees based on the approved GSA rate of $96 plus tax and fees for lodging in Carson City.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Neither state employees or state agencies provide this service.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   - Vendor 1
   - Vendor 2
   - Vendor 3
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
The Carson Nugget, Inc. provided the lowest bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?  
   **No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No** If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   **No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
   Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
   **Yes**

19. Agency Field Contract Monitor:  
   Rangel, Daniel, Training Coordinator Ph: 775-849-2500 ext 238

20. Contract Status:
   Contract Approvals:
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22868

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<tr>
<th>Agency Name</th>
<th>Legal Entity Name:</th>
<th>Contractor Name:</th>
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<tbody>
<tr>
<td>BDC LICENSING BOARD</td>
<td>Aaron Tveter Ltd.</td>
<td>Aaron Tveter Ltd.</td>
</tr>
<tr>
<td>&amp; COMMISSIONS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Code:</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>BDC</td>
<td>3041 W Horizon Ridge Pkwy #170</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Appropriation Unit:</th>
<th>City/State/Zip</th>
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<tr>
<td>B002 - All Categories</td>
<td>Henderson, NV 89052</td>
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<table>
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<tr>
<th>Is budget authority available?:</th>
<th>If &quot;No&quot; please explain:</th>
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</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

To what State Fiscal Year(s) will the contract be charged? 2020-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

- General Funds: 0.00 %
- Federal Funds: 0.00 %
- Highway Funds: 0.00 %
- X Fees: 100.00 %
- Bonds: 0.00 %
- Other funding: 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
      b. other effective date 01/01/2020

Retroactive? Yes

In order to comply with the requirement to have contracts in place for all services. The Board is requesting a retroactive approval based on when services have been provided.

3. Termination Date: 12/31/2024

Contract term: 5 years and 1 day

4. Type of contract: Contract

Contract description: Financial Services

5. Purpose of contract:
   This is a new contract to provide financial services to the Nevada State Board of Architecture.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $42,000.00
   Payment for services will be made at the rate of $700.00 per MONTH

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board is required to maintain financial records of its operations. The Board is requesting approval of the contractor in order to provide the services needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Board has limited staff resources and is seeking the expertise of a Certified Public Accountant to provide the financial services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

---

d. Last bid date: Anticipated re-bid date: 

---

10. Does the contract contain any IT components? No

---

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No**
   
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

---

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? 
   
   **No**

---

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? 

   **No**

---

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? 

   **No**
   
   If "Yes", please explain

---

13. Has the contractor ever been engaged under contract by any State agency? 

   **No**
   
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

---

14. Is the contractor currently involved in litigation with the State of Nevada? 

   **No**
   
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

---

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   
   Nevada Corporation

---

16. a. Is the Contractor Name the same as the legal Entity Name? 

   **Yes**

---

17. a. Does the contractor have a current Nevada State Business License (SBL)? 

   **Yes**

---

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? 

   **Yes**

---

19. Agency Field Contract Monitor: 

---

20. Contract Status: 

   Contract Approvals:

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<th>Approval Level</th>
<th>User</th>
<th>Signature Date</th>
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</table>
Nevada State Board of Architecture, Interior Design and Residential Design

Memorandum

Date: February 5, 2020
To: Susan Brown, Clerk of the Board of Examiners
From: Monica Harrison, Executive Director
RE: Request for Approval of Retroactive Date of July 1, 2019

The Nevada State Board of Architecture, Interior Design and Residential Design (NSBAIDRD) respectfully request approval for the retroactive contract between the NSBAIDRD and Aaron Tveter, CPA, so that Mr. Tveter can continue to provide ongoing financial services to our agency.

NSBAIDRD is requesting a retroactive effective date of July 1, 2019 as we would like to fully comply with the state contracting requirements. Furthermore, Mr. Tveter has been providing financial services for our agency for almost 30 years. Under Mr. Tveter's new contract, monthly fees were reduced by $300 a month.

Thank you for your consideration in this matter.
I. DESCRIPTION OF CONTRACT

1. Contract Number: 22967

Agency Name: BDC LICENSING BOARDS & COMMISSIONS
Legal Entity Name: JILL I. GREINER
Contractor Name: JILL I. GREINER
Agency Code: BDC
Address: 2915 SAGITTARIUS DRIVE
Appropriation Unit: B006 - All Categories
Is budget authority available?: Yes
City/State/Zip: RENO, NV 89509
If "No" please explain: Not Applicable
Contact/Phone: Jill I. Greiner 775-742-2814
Vendor No.: T29010968A
NV Business ID: NV20191614044

To what State Fiscal Year(s) will the contract be charged? 2020-2022
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<thead>
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<th>Source of Funds</th>
<th>Percentage</th>
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<tr>
<td>General Funds</td>
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<td>Federal Funds</td>
<td>0.00 %</td>
</tr>
<tr>
<td>Highway Funds</td>
<td>0.00 %</td>
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<tr>
<td>X Fees</td>
<td>100.00 %</td>
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<td>LICENSING</td>
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<td>Bonds</td>
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</tr>
<tr>
<td>Other funding</td>
<td>0.00 %</td>
</tr>
</tbody>
</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/14/2020
   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain

3. Termination Date: 04/13/2022
   Contract term: 1 year and 364 days

4. Type of contract: Contract
   Contract description: Admin Law Judge

5. Purpose of contract:
   This is a new contract to provide a hearing officer to resolve contested matters involving the Board of Cosmetology pursuant to NRS 644A and NAC 644A.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $40,000.00
   Payment for services will be made at the rate of $150.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   The board requires a contractor with administrative law judge experience to hear contested matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The board currently has a backlog of cases that require timely resolution. This contract will help expedite those decisions without overburdening the Hearings Division. An administrative law judge possesses specialized professional credentials.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Jill I. Greiner
      James A. Kohl
      Carolyn A. Worrell
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
   Prior experience and knowledge of subject matter, experience with cases of similar nature. The other vendors declined.

d. Last bid date:  
   Anticipated re-bid date:

10. Does the contract contain any IT components?  
   **No**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   
   **No**  
   If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   
   **No**  
   If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
   
   **Yes**  
   If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

   Nevada State Contractors Board, 12-10-2019. The quality of service provided to the Contractors Board has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?
   
   **No**  
   If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State’s Office because the legal entity is a:
   
   **Sole Proprietor**

16. a. Is the Contractor Name the same as the legal Entity Name?
   
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   
   **Yes**

18. **Not Applicable**

19. **Agency Field Contract Monitor:**

20. **Contract Status:**

   **Contract Approvals:**

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<th>Approval Level</th>
<th>User</th>
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<td>03/09/2020 09:43:40 AM</td>
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</table>
CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22951

   | Agency Name:          | BDC LICENSING BOARDS & COMMISSIONS |
   | Contractor Name:      | CASEY NEILON INC                    |
   | Legal Entity Name:    | CASEY NEILON INC                    |
   | Address:              | 503 N DIVISION ST                   |
   | City/State/Zip:       | CARSON CITY, NV 89703-4104          |
   | Vendor No.:           | T29010569                           |
   | NV Business ID:       | NV20061293367                       |

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  X Fees 100.00 % LICENSING
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  Other funding 0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner’s approval? No
   b. Other effective date 03/10/2020

   Anticipated BOE meeting date 04/2020

   Retroactive? No

   If “Yes”, please explain

   Not Applicable

3. Termination Date: 12/31/2020
4. Type of contract: Contract
5. Purpose of contract:
   This is a new contract to provide an independent financial audit.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $17,000.00
   Payment for services will be made at the rate of $17,000.00 per audit
   Other basis for payment: Invoiced at completion of Audit

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board is required by the Legislature to have an independent financial audit on a yearly basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The audit is required to be independent in nature, therefore is must not be performed by employees of the Board or other State agencies.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**Price and recommendations**

d. Last bid date: **02/11/2020**  Anticipated re-bid date: **10/12/2020**

10. Does the contract contain any IT components? **No**

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No**  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

**Not Applicable**

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No**  If "Yes", please explain

**Not Applicable**

13. Has the contractor ever been engaged under contract by any State agency?

**No**  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

**Not Applicable**

14. Is the contractor currently involved in litigation with the State of Nevada?

**No**  If "Yes", please provide details of the litigation and facts supporting approval of the contract:

**Not Applicable**

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

**Contract Approvals:**

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<th>User</th>
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I. DESCRIPTION OF CONTRACT

1. Contract Number: 22935
   Legal Entity Name: TRUCKEE MEADOWS OFFICE CLEANING, INC.
   Contractor Name: TRUCKEE MEADOWS OFFICE CLEANING, INC.

   Agency Name: BDC LICENSING BOARDS & COMMISSIONS
   Contractor Name: TRUCKEE MEADOWS OFFICE CLEANING, INC.

   Address: P.O. Box 3358
   City/State/Zip: Reno, NV 89505-3358
   NV Business ID: NV20011441061

   Agency Code: BDC
   Appropriation Unit: B015 - All Categories
   Is budget authority available?: Yes
   Contact/Phone: David E. Jackson 775-324-1044

   To what State Fiscal Year(s) will the contract be charged? 2020-2021

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   - General Funds 0.00%
   - Federal Funds 0.00%
   - Highway Funds 0.00%
   - X Fees 100.00% LICENSING
   - Bonds 0.00%
   - Other funding 0.00%

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   Anticipated BOE meeting date: 04/2020
   b. other effective date 03/10/2020

   Retroactive? No
   If “Yes”, please explain: Not Applicable

3. Termination Date: 12/31/2020
   Contract term: 296 days

4. Type of contract: Contract
   Contract description: TMOC

5. Purpose of contract:
   This is a new contract to provide janitorial services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $13,728.00
   Payment for services will be made at the rate of $1,144.00 per month
   Other basis for payment: Supplies billed in addition to monthly amount

II. JUSTIFICATION

7. What conditions require that this work be done?
   Weekly janitorial services are required for the building where the Board conducts business in Reno.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Current employees lack the skill and training to properly clean and maintain the interior of the building.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      - Truckee Meadows Office Cleaning
      - Xtraclean Janitorial Services
      - Labeeg Building Services
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

Price

d. Last bid date: 01/17/2020  Anticipated re-bid date: 10/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No  If “Yes”, please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government?
    No  If “Yes”, please explain

13. Has the contractor ever been engaged under contract by any State agency?
    No  If “Yes”, specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
    No  If “Yes”, please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State’s Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State’s Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22681

   Agency Name: BDC LICENSING BOARDS & COMMISSIONS
   Legal Entity Name: Kathleen Laxalt
   Contractor Name: Kathleen Laxalt

   Agency Code: BDC
   Address: P.O. Box 19058
   City/State/Zip: Reno, NV 89511
   NV Business ID: NV20101366023

   Appropriation Unit: B028 - All Categories
   Is budget authority available?: Yes
   If "No" please explain: Not Applicable

   To what State Fiscal Year(s) will the contract be charged? 2020-2022

   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Bonds</td>
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<td>Highway Funds</td>
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<tr>
<td>Other funding</td>
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</table>

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 02/26/2020

   Anticipated BOE meeting date 04/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Termination Date: 02/01/2022
   Contract term: 1 year and 341 days

4. Type of contract: Contract
   Contract description: Legislative Services

5. Purpose of contract:
   This is a new contract to provide ongoing government affairs and lobbyist services for the Veterinary Medical Examiners through the 2021 legislative session.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $36,000.00
   Payment for services will be made at the rate of $1,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
   The Board requires expertise, advice, and services regarding representation before and dealing with individual legislators, legislative committees, and other legislative related matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The Board consists of two employees, and neither of the employees have the expertise, knowledge, or skills to perform this function.

9. Were quotes or proposals solicited? Yes
    Was the solicitation (RFP) done by the Purchasing Division? No
    a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: **Not Applicable**
c. Why was this contractor chosen in preference to other?
   Availability and expertise.

d. Last bid date: 12/05/2019  
   Anticipated re-bid date: 12/15/2022

10. Does the contract contain any IT components?  
   **No**

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   **No**  
   If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
   **No**

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
   **No**

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
   **No**  
   If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?  
   **No**  
   If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?  
   **No**  
   If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?  
   **Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
   **No**  
   b. If "No", is an exemption on file with the Nevada Secretary of State's Office?  
   **Yes**

18. **Not Applicable**

19. **Agency Field Contract Monitor:**

20. **Contract Status:**

   **Contract Approvals:**

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CONTRACT SUMMARY  
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22915

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<th>Legal Entity Name: Platt Law Group</th>
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<td>Appropriation Unit</td>
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<td>Is budget authority available?</td>
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<tr>
<td>City/State/Zip</td>
<td>Reno, NV 89511</td>
</tr>
<tr>
<td>Contact/Phone</td>
<td>Colleen Platt, Esq. 775-848-2810</td>
</tr>
<tr>
<td>NV Business ID</td>
<td>NV20151428689</td>
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To what State Fiscal Year(s) will the contract be charged? 2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<td>Other funding</td>
<td>100.00 %</td>
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<td>Agency Funds</td>
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</table>

2. Contract start date:
   a. Effective upon Board of Examiners approval? No
   b. Other effective date 02/26/2020

Anticipated BOE meeting date 03/2020

Retroactive? No

II. JUSTIFICATION

7. What conditions require that this work be done?
The Board periodically finds it necessary to engage an Independent Contractor for the purpose of accomplishing work of the Board under statutory authority. NRS 333.700 authorizes hiring of independent legal counsel.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There is no legal expertise within the Board. Legal services provided by the contractor pertain to a specific area of knowledge. There is also a need for continuity of services.

9. Were quotes or proposals solicited? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

   c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
   Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:
   
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CONTRACT SUMMARY
(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT
1. Contract Number: 22916

Agency Name: BDC LICENSING BOARDS & COMMISSIONS

Agency Code: BDC

Appropriation Unit: B032 - All Categories

To what State Fiscal Year(s) will the contract be charged? 2020-2023

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Thentia Global Systems US Inc.

Contractor Name: Thentia Global Systems US Inc.

Address: 8 The Green Suite A

City/State/Zip: Dover, CT 19907

Contact/Phone: 647-361-5710

Vendor No.: NV Business ID: NV20191571257

Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 03/10/2020

Anticipated BOE meeting date: 04/2020

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 12/31/2022

Contract term: 2 years and 296 days

4. Type of contract: Contract

Contract description: Licensing Software

5. Purpose of contract:

This is a new contract to provide licensing software to the State Board of Examiners for Alcohol, Drug, and Gambling Counselors.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: $45,000.00

Payment for services will be made at the rate of $0.65 per licensee per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for licensing data base and to allow licensees ability to renew on line.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the ability to build and maintain advanced licensing software.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Thentia
Certemy
GL Solutions

b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other? 
This vendor was chosen due to its cost effectiveness and the quality of the product offered.

d. Last bid date: 12/05/2019 Anticipated re-bid date: 09/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? 
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current 
   employee of the State of Nevada? 
   No 

   b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be 
   performed by someone formerly employed by the State of Nevada within the last 24 months? 
   No 

   c. Is the contractor employed by any of Nevada’s political subdivisions or by any other government? 
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency? 
   No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified 
   agency has been verified as satisfactory:
   Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada? 
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
   Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: 
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? 
   Yes 

17. a. Does the contractor have a current Nevada State Business License (SBL)? 
   Yes 

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? 
   Yes 

19. Agency Field Contract Monitor: 

20. Contract Status: 
   Contract Approvals: 
   
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