Governor Steve Sisolak Chairman

Susan Brown Clerk of the Board



Attorney General Aaron D. Ford Member

Secretary of State Barbara K. Cegavske Member

#### STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298 Phone: (775) 684-0222 / Fax: (775) 684-0260 http://budget.nv.gov/Meetings

# PUBLIC MEETING NOTICE AND AGENDA

Date and Time:

April 14, 2020, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am https://www.youtube.com/channel/UCF8zpKli9VhMDNVq\_GsEYuQ/live

For Public Comments

775-687-0999 Collaboration code: 40270

# AGENDA

- 1. Call to Order / Roll Call
- 2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the March 10, 2020 Minutes (For possible action)

## 4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Colorado River Commission	1	\$25,048
Department of Conservation and Natural Resources – Forestry Division	12	\$2,403,001
Total	13	\$2,428,049

# 5. Authorization to Contract with a Current and/or Former State Employees (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

#### **Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tammy Trio to perform fiscal management duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

# 6. Request for an Extension on Current Critical Labor Designated Positions in State Government as Continuing Critical Labor

Shortages (For possible action)

#### **Department of Public Safety – Capitol Police**

Pursuant NRS 286.523, the Department requests an 18-month extension of the Board of Examiners' "critical labor" designation and a Public Employees Retirement System exception for four DPS Officer I positions and one DPS Officer II position.

# 7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency

Account (For possible action)

#### A. Department of Corrections

Pursuant to NRS 353.268, Nevada Department requests the Board's recommendation to the Interim Finance Committee for \$4,870,606 from Contingency Account, to cover the cost of the projected shortfalls in Inmate Driven and Utilities expenditure categories for the remainder of the fiscal year.

Pursuant to NRS 353.268, the Department requests an allocation of \$2,149,866 in Fiscal Year (FY) 2020 from the Interim Finance Committee Contingency account to fund projected shortfalls in Medical Inmate Driven expenditures.

#### **B.** Department of Indigent Defense Services

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for \$525,036 from the Contingency Account, for use over the biennium (Fiscal Year 2020 and Fiscal Year 2021), as an effort to reach a mutually agreeable resolution in the lawsuit with the American Civil Liberties Union.

#### C. Judicial Discipline Commission

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for \$49,593 from the Contingency Account, to cover the cost of judicial discipline investigations.

# 8. Request for Authorization to Amend a Current Contract for a Price

**Increase** (For possible action)

#### **Department of Motor Vehicles**

Pursuant to the contract #21527 section 17.1.5 for services of independent contractor between the State of Nevada and contracted vendor Idemia Identity & Security USA LLC, any increase in the price per card requires approval of the Board of Examiners (BOE). The department is requesting a price per card increase from \$2.16 per card to \$3.0704 or \$3.1039.

#### 9. Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual.

- 1. SAM Section 100 Agency Attendance and Notification
- 10. Approval of Proposed Leases (For possible action)
- 11. Approval of Proposed Contracts (For possible action)
- 12. Approval of Proposed Master Service Agreements (For possible action)

#### 13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from February 15, 2020 through March 23, 2020.

**14. Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

#### 15. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Governor Steve Sisolak Chairman

Susan Brown Clerk of the Board



Attorney General Aaron D. Ford Member

Secretary of State Barbara K. Cegavske Member

#### STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298 Phone: (775) 684-0222 / Fax: (775) 684-0260 http://budget.nv.gov/Meetings

# **MEETING MINUTES**

Date and Time:

Location:

March 10, 2020, 10:00 AM

Old Assembly Chambers of the Capitol Building 101 North Carson Street Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building 555 East Washington Avenue, Suite 5100 Las Vegas, Nevada 89101

#### MEMBERS PRESENT:

Governor Steve Sisolak Secretary of State Barbara Cegavske

**MEMBER ABSENT:** Attorney General Ford

<u>STAFF PRESENT:</u> Susan Brown, Clerk of the Board Dale Ann Luzzi, Board Secretary

OTHERS PRESENT: John Borrowman, Deputy Director, Department of Corrections

#### 1. Call to Order / Roll Call

**Governor:** Good morning. I would like to call to order today's meeting of the State of Nevada, Board of Examiners for March 10, 2020. Could I ask the Clerk to take a roll, please?

Board Secretary: Good morning, Governor.

**Governor:** Good morning.

Board Secretary: Governor Sisolak?

Governor: Here.

Board Secretary: Madam Secretary?

Secretary of State: I'm here.

**Board Secretary:** Attorney General Ford will not be attending the meeting today as he's traveling.

Let the record reflect, we do have a quorum.

**Governor:** We have a quorum.

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

**Governor:** *Public Comment* - this is the first time set aside for Public Comment. Anyone wishing to address the Board on any item on today's agenda, please step forward, identify yourself for the record and comments will be limited to three minutes.

Secretary of State: Nobody in Vegas, Governor.

**Governor:** Hearing and seeing none.

#### 3. Approval of the February 18, 2020 Minutes (For possible action)

**Governor:** Moving on to item number 3, *Approval of the February 18, 2020 Minutes.* Secretary, do we have a motion for approval?

Secretary of State: Yes, move approval, Governor.

**Governor:** Any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

#### 4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Enterprise Information Technology Services Division	2	\$78,690
Colorado River Commission	1	\$49,734
Total	3	\$128,424

Governor: Item number 4, State Vehicle Purchases.

**Clerk:** This morning there are 2 items on the agenda. Item 1 for vehicle purchases from the Department of Administration, Enterprise Information Technology Services Division has been withdrawn.

The second request is from the Colorado River Commission for one replacement vehicle, not to exceed \$49,734. This vehicle meets the age requirements in SAM and funds for the vehicle are included in the agency budget. Are there any questions on this item?

Secretary of State: I move for approval, Governor.

**Governor:** We have a motion for approval. Any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

# 5. Authorization to Contract with a Current and/or Former State Employees (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirements of NRS Chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

#### **Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Penelope Hampton to perform revenue projection oversight and training on a part-time basis to the Department of Taxation through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower. **Governor:** Moving on to item number 5, Authorization to Contract with a Current and/or Former State Employee.

**Clerk:** This item includes 1 request to contract with current and/or former employees. This request is from the Department of Administration, Purchasing Division to contract with a former employee to perform revenue projection oversight and training for the Department of Taxation. This individual will be employed by Manpower through MSA#18404. Are there any questions on this item?

Secretary of State: Not from me and I move for approval, Governor.

**Governor:** We have a motion on the floor for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

#### 6. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$484,484 from the General Fund. This is the highest possible liability payment for 2019. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2020. Payment to the U.S. Treasury is required by March 31, 2020.

**Governor:** Item number 6, Approval of Payment to the Secretary of the United States Treasury, pursuant to the Cash Management Improvement Act.

**Clerk:** Item 6 is a request from the State Controller pursuant to Section 85 of Assembly Bill 543 from the 2019 Legislative Session to authorize a payment not to exceed \$484,484 to the U.S. Treasury for interest owed under the Cash Management Improvement Act. The Cash Management Improvement Act ensures efficiency and equity between the time that federal funds are drawn and expended with the State incurring an interest liability if it draws funds too early and the federal government incurring liability to the State if the State uses its funds for federal program purposes.

The amount shown is the highest possible state liability for Fiscal Year 2019. The U.S. Treasury is reviewing the report submitted by the State Controller and should provide a final determination by March 16, 2020. If the calculations by the State Controller are accepted by the U.S. Treasury, the federal government will owe the State \$2,066. Last March, the Board approved a payment not to exceed \$255,302 for Fiscal Year 2018 and the final amount was a payment to the federal government of \$226,753.

Are there any questions on this item?

Secretary of State: I have none and I'll move for approval, Governor.

**Governor:** We have a motion on the floor for approval.

I just want to make the record clear that this was an expected amount, an amount not to exceed \$484,484. If the calculations are accurate, it's \$2,066.

**Clerk:** That is correct.

**Governor:** Is there any further discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

# 7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

#### Department Of Business and Industry – Office of the Labor Commissioner

Pursuant to Nevada Revised Statute NRS 353.268, the Office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$71,465 from the Interim Finance Committee Contingency Account to cover costs for Fiscal Year 2021 related to the Task Force on Employee Misclassification from the passage of Senate Bill 493 in the 2019 Legislature.

**Governor:** Item number 7, Request for Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.

**Clerk:** This item includes 1 request for a positive recommendation to the Interim Finance Committee Pursuant to NRS 353.268. The General Fund contingency account has an approximate balance of \$26.8 million to cover unanticipated costs for the remainder of the 2019-2021 biennium. If this item is approved the remaining balance in the account will be approximately \$26.7 million.

This request is from the Department of Business and Industry, Office of the Labor Commissioner in the amount of \$71,465 to continue to cover costs related to the Task Force on Employee Misclassification arising from the passage of Senate Bill 493 of the 2019 Legislative Session.

Are there any questions on this item?

**Governor:** Do you have any questions?

Secretary of State: No, I don't have any.

Governor: None.

Secretary of State: I'll move for approval.

**Governor:** We have a motion for approval on item number 7. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

#### 8. Request for Designations of Bad Debts (For possible action)

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

**Governor:** Item number 8, *Request for Designation of Bad Debts*.

**Clerk:** Most State agencies turn their uncollectable debt over to the State Controller who has the authority to request the Board of Examiners write off bad debt that has become impossible or impractical to collect. Bad debt under the purview of the State Controller cannot be removed from the State's books unless the Board of Examiners designates the bad debt as uncollectable.

NRS 463.123 requires the Gaming Commission to report the debt determined to be impossible or impractical to collect to the Board of Examiners for the designation of bad debt. Upon such designation, the Clerk shall notify the State Controller to remove the debt from the State's Books.

This item includes 1 request to designate debts as a bad debt under the provisions of NRS 463.123. The request is from the Nevada Gaming Control Board to designate \$44,688.56 as bad debt for the purpose of removing the 5 debts from the State's books.

Are there any additional questions on this item?

**Secretary of State:** I have none and I just want to tell you, Governor, that your staff answered all my questions again, so I have nothing to bring up now. So, thank you very much for that and I will move for approval.

**Governor:** Thank you very much. We have a motion on the floor. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

I want to say to those that are present in Las Vegas or Carson City, we're moving through this quickly but we do have an extensive briefing ahead of this meeting, individually, where staff usually answers our questions and thus makes it a little easier during the meeting. So, that is the reason.

#### 9. Approval of Proposed Leases (For possible action)

**Governor:** Item number 9, *Approval of Proposed Leases*.

**Clerk:** There are three leases under agenda item 9 for approval by the Board this morning, are there any questions on any of these items?

Secretary of State: I have none, Governor. I'll move for approval.

**Governor:** We have a motion for approval. Is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

#### 10. Approval of Proposed Contracts (For possible action)

Governor: Item number 10.

**Clerk:** Item number 10 includes 28 contracts for approval by the Board this morning. Are there any questions on any of these items?

**Governor:** I'm going to throw you a curve here. It's more of a comment on number 19. Do we have anybody here from the Clark County School District or Department of Corrections?

This is more of a comment than it is a question. This is my understanding – a program that Corrections has worked with our school district for our re-entry of our inmates, our trustees, do we have any statistics on the success or the viability of this program?

**John Borrowman:** Good morning. Thank you. Deputy Director, Brian Williams, was unavailable today and I apologize for that but he did put some information together for us to represent this particular request.

We do track the success of this program. It is not the only school district in the State that provides this service to inmates within the Department of Corrections but this particular one is from Clark County, for the Youthful Offender. These are the people that are under the age of 21 and we do provide credits, not only toward their education but also high school equivalencies and high school degrees, as well as vocational certificates earned. We had enrollments of over 200 in 2017, just under 300 in 2018 and currently, around 144 up through the end of Fiscal Year 2019 in this particular program, not including all the school districts.

We have given, say in 2019, with 144 enrollees: 253 credits towards their education; 10 of them earned high school equivalencies; 12 of them earned high school degrees; 11 of them earned vocational certificates.

**Governor:** Well, I just want to, not just specifically as it relates to the contract and participation but want to thank you for the program in general. That it's helping, especially our youthful offenders get some education while they're incarcerated so that hopefully we will not see them back in our facilities again and reduce recidivism. So, I think this is an investment on the front end that is well spent in terms of return for the families and the individuals that are affected by the services that you're providing. So, on behalf of my office, thank you for what you're doing.

John Borrowman: Thank you.

**Governor:** Do you have any questions, Secretary?

**Secretary of State:** No, as I said, Governor, your staff did an excellent job of answering my questions and I find it very interesting that you and I had similar questions on this one. So, thank you for stating that.

**Governor:** It's my pleasure, thank you. It's an important function and I appreciate that. Do we have a motion on this one?

Secretary of State: Yes, I move for approval, Governor.

**Governor:** We have a motion for approval on item number 10. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

#### 11. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 11, Approval of Proposed Master Service Agreements.

**Clerk:** There are 11 Master Services Agreements in agenda item 11 for approval by the Board this morning. Are there any questions on any of these items?

Governor: I do not have any questions. Do you have any questions?

Secretary of State: I have none and I'll move for approval.

**Governor:** We have a motion for approval on item number 11. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

#### 12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 18, 2020 through February 14, 2020.

Governor: Item number 12, Information Item, Clerk of the Board Contracts.

**Clerk:** There were 40 contracts under the \$50,000 threshold approved by the Clerk between January 18, 2020 and February 14, 2020. This item is informational only. Is there any additional information requested for any of these items?

**Governor:** I do not have any but I did have some and you answered all my questions. So, do you have any, Madam Secretary?

**Secretary of State:** No, ours were taken care of and I want to thank Susan and her team again, for helping through all of our questions.

**Governor:** I do too and I want to acknowledge to the folks that are here, you might just see Susan and her team here making us look good and they do but they are terrific and very efficient in providing information to us when we have questions and they always get back to us immediately. So, this is an information item, thank you very much.

#### 13. Information Item and Reports

#### Statewide Quarterly Overtime Report – Fiscal Year 2020 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2020.

#### Governor: Item number 13.

**Clerk:** Item number 13 - this informational report in agenda item 13 is on overtime and accrued compensatory leave for the second quarter of Fiscal Year 2020. My staff summarized the report into a two-page summary, so I will not read all of the details but will hit a few highlights.

For the first half of Fiscal Year 2020, overtime pay and compensatory (comp) leave accounted for a total of approximately \$25.66 million, which is 4.55% of total pay, this is a slight increase from Fiscal Year 2019. The Department of Corrections had the highest amount of overtime and comp time at \$4.37 million or 9.7% of their base pay for the second quarter. This is an increase from the same period last year of \$1.15 million, followed by the Department of Health and Human Services at \$2.73 million or 3.19% of base pay. This was a slight decrease from the same period last year. These two agencies accounted for 56% of the overtime for the quarter.

At the Department of Corrections, overtime and comp time at the seven locations on page 2 accounted for 84.7% of the total overtime for the Department. By event code, the highest four causes on page 2 accounted for 85.5% of the overtime at the Department of Corrections for the 2nd quarter, Fiscal Year 2019. At the Department of Health and Human Services, the four event codes on the bottom of page 2 accounted for 77.2% of their overtime.

Are there any questions on this item?

**Governor:** There are none and I appreciate you bringing to my attention some of these totals and we're working with the agencies to reduce this overtime, when possible. Do you have any questions, Secretary?

Secretary of State: I do not, thank you.

**Governor:** Thank you. That's an information item.

14. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

**Governor:** Item number 14 is *Public Comment*. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes. Do we have any in Las Vegas?

Secretary of State: No, none in Las Vegas.

Governor: Hearing and seeing no one.

Do we have a motion for adjournment?

Secretary of State: So moved.

**Governor:** We have a motion on the floor. All in favor signify by saying aye. The motion passes, we are adjourned, thanks for coming everybody.

Steve Sisolak Governor



Susan Brown Director

Tiffany Greenameyer Deputy Director

#### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 16, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Nikki Hovden, Executive Branch Budget Officer Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### **COLORADO RIVER COMMISSION**

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the Division requests approval to purchase one replacement vehicle not to exceed \$25,048.

#### Additional Information:

The request is to purchase a vehicle to replace a current vehicle which complies with the Vehicle Replacement Policy of SAM 1316. The agency was approved for a replacement vehicle in decision unit E-712 of the 2019 Legislative Session in the amount of \$25,411 for fiscal year 2020.

Statutory Authority:

NRS 334.010

DEVIE	ALED: XOS
REVIE	
ACTIO	N ITEM:

# RECEIVED

MAR 1 1 2020

	t for Approval to Purchase a ant to NRS 334.010 GOVERNOR'S FINANCE OFFICE
Agency Name: Colorado River Commission of Nevada	Budget Account #: BUDGET DIVISION
Contact Name: Gail Benton	<b>Telephone Number:</b> 702-486-2670
Pursuant to NRS 334.010, agencies must receive prior	
applies to all new and used vehicles. Please provide t	
Number of vehicles requested: 1	Amount of the request: <u>\$25,918.00</u> \$25,048
Is the requested vehicle(s) new or used: New	
<b>Type of vehicle(s) purchasing e.g. compact sedan, i</b> SUV	ntermediate sedan, SUV, pick up, etc.:
Mission of the requested vehicle(s): The 2006 Grand Prix (GP) will The new vehicle will be used in the same capacity as the (GP) for operational needs requiring travel the Commissioners and Staff to conferences, off-site meetings, pickup and deliveries of plans, drawings, legal of	be excessed. roughout the Las Vegas Valley and out-of-state for delivery of materials to Commissioners, transport of documents, contracts, posting for meetings, signage, and other important documents.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
	E712
√ YesNo	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existin	g fleet or replacement vehicle(s):
Addition(s) <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements	s pursuant to SAM 1314? If not, please explain.
No, not a compact or intermediate vehicle classification	on
Please Complete for Replacement Vehicles Only:	Does this request meet the replacement schedule
(For type of vehicle, i.e., compact sedan,	criteria pursuant to SAM 1316? If no, explain why
intermediate sedan, SUV, pick up, etc.)	the vehicle is being replaced.
Current Vehicle Information:	
Vehicle #1 Model Year: 2006	Yes
Odometer Reading: 54,098	
Type of Vehicle: Pontiac Grand Prix	
	If the verlagement vehicle is an ungrade to the
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the
Odometer Reading:	existing vehicle, explain the need for the upgrade.
Type of Vehicle:	
	N/A
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
	Administrative Services Officer FER 2.4.2020
Longlos II i Jenn X	
Agency Appointing Authority Title	Date
BOARD OF EXAMINERS' APPROVAL:	
Approved for Purchase Not Approved for	Purchase
Board of Examiners	Date
Doard of Examiners	

n.

4

Revised 1/2020

## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2019 GMC	Terrain	SUV	(TXB26) (AWD)	
Dealer Name:	Reno Isuzu Trucks				
Delivery Location:	555 E Wa	shington	Ave,	, Suite #3100 LV	, NV 89101
Vehicle Colors:	Exterior: White			erior: d. Ash Gray	<ul><li>☑ Cloth</li><li>□ Vinyl</li></ul>
		Quantit	y	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas de	elivery)	1		\$25,018.00	\$25,018.00
SPECIFY OPTIONS: (description)					\$
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	_
				\$	_
				\$	
				\$	
DELIVERY COST: (If other than Reno\Carson or Las \	/egas)			\$	\$
Total purchase price with options					\$
DMV Title and DRS Fee's				\$29.25	\$29.25
GRAND TOTAL:					\$25,047.25

Registered Owner:	Agency Name & Address: Colorado River Commission of Nevada 555 E. Washington Ave #3100 Las Vegas, NV 89101
Legal Owner:	Agency Name & Address: Colorado River Commission of Nevada 555 E. Washington Ave #3100 Las Vegas, NV 89101
County Vehicle Based In:	Clark
Name & Phone of Person to contact when vehicle is ready for delivery:	Gail Benton or Doug Beatty (702) 486-2670

## **STANDARD PAGE - FLEET VEHICLES 8475**

(Use	separate	page	for each	package)
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DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZU* MEDIUM DUTY TRUCKS			
Specify State's Vehicle Item Number: 5.1			
(5.1 Sport Utility Vehicle: 4x4; 4 Door; 4-5 Pa			
Specify MANUFACTURER,	Base Price for	Base Price for	
MODEL NAME, YEAR & BODY MODEL CODE:	RENO/CARSON CITY	LAS VEGAS	
2019 GMC Terrain SUV (TXB26) (AWD)	\$24,718	\$25,018	
Municipal Lease Payment (As Low As) \$	See dealer for terms a	nd details.	
State vehicle miles per gallon (MPG):	The state of the s	the second se	
State manufactures warranty: Bunper to Bun	nper 3yr / 36,000 miles Powe	ertrain 5yr / 100,000	
Specify engine size and emission rating: EC	OTEC Turbo 1.5L 170 Hp		
Includes Minimum Standard Equipment Liste	ed:XXYesNo	f no, state exceptions:	
(Refer to page 6 of bid)			
	Tilt Wheel, 4 Wheel AB		
Power Steering and Brakes, M/S Tires, AM/FM Stereo 7" Color Touch Screen w/ USB ports			
Front Air Bags, Tire Pressure Monitor, Carpeted Floor Covering			
	ct Spare Tire, Cruise Contro		
Exterior Color: List available colors: Availabe at Additional Charge \$348			
(GAN) QUICKSILVER METALLIC, (GPJ) RED QUARTZ METALLIC (GS6)Smokey Quartz Metallic			
(G35) BLUE STEEL METALLIC, (GB8) EBONY TWILIGHT, (G8K) COPPERTINO METALLIC,			
(G9K) SATIN STEEL METALLIC	C, (G7Q) GRAPHITE GRAY M	ETALLIC,	
(GAZ) SUMMIT WHITE (No Charge)			
Seats, Cloth: List available colors:			
	PSCALE CLOTH SEAT TRIM		
(H72) MEDIUM ASH	GRAY CLOTH SEAT TRIM		
GVW:	WHEELBASE: 107	.3	
(When Applicable)	(When /	Applicable)	

#### **OPTION PACKAGE PAGE ~ FLEET**

(Use separate page for each package)

DEALER NAME: RENO * BUICK * GMC * CADILLAC* & *ISUZ	U* MEDIUM DUTY TRUCKS	
Specify State's Vehicle Item Number: 5.1		
(5.1 Sport Utility Vehicle: 4x4; 4 Door; 4-5 Passenger)		
Option Package Name/Code: SLE TRIM	NO CHARGE/INCLUD	ED
List Equipment Features Below:		
17" ALLOY WHEELS , USB data ports, 2		
BODY COLOR CHROME MIRROR CAPS		
BLUETOOTH FOR PHONE		
CARPETED FLOOR MATS,		
AUTO DIMMING MIRROR		
DAYTIME RUNNING LIGHTS		
REAR VIEW BACKUP CAMERA		
Option Package Name/Code: Drivers Convenience Package	ZQ2 \$1,29	<b>3</b> 9
List Equipment Features Below:		
Remote Start (BTV)		
Dual Zone Climate Controls (CJ2)		
Driver and front passenger heated seats (KA1)		
8 way power drivers seat (AG1)		
Drivers seat power lumbar control (AL9)		
Roof Mounted Luggage Rack Side Rails (V2P)		

#### **ITEMIZED OPTION PAGE ~ FLEET**

(Use separate page for each package)

# DEALER NAME: RENO \* BUICK \* GMC \* CADILLAC\* & \*ISUZU\* MEDIUM DUTY TRUCKS Specify State's Vehicle Item Number: 5.1

(5.1 Sport Utility Vehicle: 4x4; 4 Door; 4-5 Passenger)

DEDUCT AMOUNT Included \$-ABS Brake System \$-Included Air Conditioning \$-Included Cruise Control \$-N/A **Diesel Engine** \$-\$88 Engine Block Heater K05 (\$1,510) Four Wheel Drive (AWD) Included \$-N/A Heavy Duty Alternator \$-N/A **Hitch Receiver** N/A \$-Integrated Trailer Brake (3/4 ton only) \$-Keyless Entry w/Fob (must have power door locks) Included \$-N/A Limited Slip Differential \$-\$348 Paint, Metallic \$-**Power Mirrors** Included \$--Included Power Locks see ZQ2 Pkg \$-**Power Seats** \$-Included Power Windows \$-Included no CD Radio; AM/FM Stereo, CD \$-Included **Rear Window Wiper \$**-N/A Seats, Vinyl \$-N/A Skid Plate **S-**Included **Tilt Steering** \$-**Compact Included** Tire, Spare, Full Size \$-N/A **Trailer Tow Mirrors** N/A \$-Trailer Tow Package Maintenance:2 years or 24K miles (dealer) (R9) \$60.00 \$-\$-Other Options&GM Accessories by quote By Quote \$4 per mile. Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$



# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 16, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Nikki Hovden, Executive Branch Budget Officer
- Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FORESTRY DIVISION

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase 12 replacement vehicles not to exceed \$2,403,001.

#### Additional Information:

The request is to purchase 15 vehicles to replace current vehicles which complies with the Vehicle Replacement Policy of SAM 1316. The agency was approved for replacement vehicles in Senate Bill 525 of the 2019 Legislative Session as shown in the table below.

Budget Account	Vehicles	Bill Sec - DU	Authority	Req Amt
BA4198-Cat 52	10-crew carrier	Sec 6 - E891	\$2,527,420	\$2,305,268
BA4195-Cat 52	2-PU w/field eq	Sec 3 – E890, E893	\$ 729,518	\$ 97,733

Statutory Authority:

NRS 334.010 and Senate Bill 525

REVIEWED:	
ACTION ITEM:	

#### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

State Vernete Faiba	ant to much ab nord		
Agency Name: Nevada Division of Forestry	Budget Account #: 4198		
Contact Name: Paul A. Coates	Telephone Number: 775-849-2500 ext 239		
Pursuant to NRS 334.010, agencies must receive prior	r written consent to purchase State vehicles. This		
applies to all new and used vehicles. Please provide t			
Number of vehicles requested: 10	Amount of the request:_ \$ 2,305,268_ •		
13 the requested vehicle(s) here of used.	lew		
Type of vehicle(s) purchasing e.g. compact sedan, i	intermediate sedan, SUV, pick up, etc.:		
Crew Carriers	es are isst management / wildland fire suppression		
Mission of the requested vehicle(s): Natural resource mitigation and	rehabilitation.		
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:		
	SB 525		
X Yes No	If no, please explain how the vehicles will be funded?		
Is the requested vehicle(s) an addition to an existin	g fleet or replacement vehicle(s):		
Addition(s) X Replacement(s)			
Does the requested vehicle(s) comply with requirement	s pursuant to SAM 1314? If not, please explain.		
The vehicles are exempt per NAC 486A.135 SS 4			
Places Complete for Deplecement Vehicles Only	Does this request meet the replacement schedule		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan,	criteria pursuant to SAM 1316? If no, explain why		
intermediate sedan, SUV, pick up, etc.)	the vehicle is being replaced. Yes		
interinteriate section, be v, plok up, etc.)	no venero is compreparent (co		
Current Vehicle Information:	·		
Vehicle #1 Model Year: See attached			
Odometer Reading:			
Type of Vehicle:			
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the		
Odometer Reading:	existing vehicle, explain the need for the upgrade.		
Type of Vehicle:			
Please attach an additional sheet if necessary			
APPOINTING AUTHORITY APPROVAL:			
Kurdel State Forder 3/5/2020			
Agency Appointing Authority Title Date			
BOARD OF EXAMINERS' APPROVAL:			
Approved for Purchase Not Approved for Purchase			
Board of Examiners	Date		

Revised 1/2020

# REPLACEMENT EQUIPMENT REQUEST FISCAL YEAR - YEAR 1 AND YEAR 2

Budget Account #: Budget Account Title:

4198 Conservation Camps

Condition / Reason for Replacement	(EX35888) 140,561mi Currently OOS / replacement is best value	(EX31957) 213,363mi Currently OOS / needed repairs exceed value	(EX48201) 267,623mi High milage / continued maintenance exceeds value	(EX31595) 166,500mi Very poor condition/engine issues	(EX31968) 220,729mi High milage / continued maintenance exceeds value	(EX31969) 214,942mi High milage / continued maintenance exceeds value	(EX31963) 214,416mi High milage / continued maintenance exceeds value	(EX35884) 208,834mi High milage / continued maintenance exceeds value	(EX31964) 145,659 Currently OOS/needs major repairs and is older	(EX31966) 201,614mi High milage / continued maintenance exceeds value
Month/Year	Jul-98	Apr-96	Apr-05	Apr-96	Apr-96	Apr-96	Apr-96	Jul-98	Apr-96	Apr-96
State ID #	V005785	V005756	279083	V005780	V005776	V005769	V005773	V005794	V005766	V005792
Item being Replaced	CREW BUS 13 PASSENGER	CREW BUS DIESEL 30 000 GVW	CCV: INTL CREW CARRIER	CREW BUS DIESEL 30 000 GVW	CREW BUS DIESEL 30 000 GVW	CREW BUS DIESEL 30 000 GVW	CREW BUS DIESEL 30 000 GVW	CREW BUS DIESEL 30 000 GVW	CAB & CHASSIS: 2002, 4400SBA	CREW BUS DIESEL 30 000 GVW
Year 2										
Year 1	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68	\$252,742.68
Item Requested	BCT	ECT	ECT	ECT	BCT	ECT	ECT	ECT	BCT	ECT
Equipment Type	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle	Vehicle
NEBS Location	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule	Equipment Schedule
Object										
Dec. Unit Cat.	05	05	05	05	05	05	05	05	05	05

## QUOTE



State of Nevada 515 E. Musser Street, Suite 300 Carson City, NV 89701

Required Date:		
Promise Date:	6/26/20 12:00 AM	Quote ID
Bid Number:	70CNR-S938	TOCHE MORDA
Department:	Forestry Division	70CNR-VQ6291

S H	State of Nevada
- PTO	885 Eastlake Blvd Division of Forestry Carson City, NV 89704

VE Silver State International Trucks N 2255 Larkin Circle D Sparks, NV 89431 O R

Item **Class-Item Description** Quantity Unit Unit Price Discount Total 10.00 EA \$ 230,526.76 \$ 0.00 \$ 2,305,267.60 Emergency Crew Carriers --- Please see the 1 'Attachments' tab for additional specification information. This must be uploaded with the vendors response. TOTAL: \$ 2,305,267.60

Printed: 3/3/2020

#### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Division of Forestry	Budget Account #: 4195
Agency Hame. Nevada Division of Polestry	Budget Account m. 4120
Contact Name: Paul A. Coates	Telephone Number: 775-849-2500 ext 239
Pursuant to NRS 334.010, agencies must receive prior	r written consent to purchase State vehicles. This
applies to all new and used vehicles. Please provide t	_
Number of vehicles requested: 2	
is the requested remete(s) were or used	lew
Type of vehicle(s) purchasing e.g. compact sedan, i Pickup Truck with field equipment	ntermediate sedan, SUV, pick up, etc.:
Mission of the requested vehicle(s): Natural resource	e project management to include fuel reduction
rehabilitation an	d restoration; also has limited fire suppression capacity.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
X Yes No	SB 525
	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existin	a fleet or replacement vehicle(s).
יז זור וכקונטונט אבוונוכןא או אטעונטו נט און לאוצנווו 	Encer or replacement venicic(s).
Addition(s) × 2 Replacement(s)	
Does the requested vehicle(s) comply with requirements	s pursuant to SAM 1314? If not, please explain.
The vehicles are exempt per NAC 486A.135 SS 4	· · ·
The vehicles are exempt per NAC 400A. 100 00 4	
Please Complete for Replacement Vehicles Only:	Does this request meet the replacement schedule
(For type of vehicle, i.e., compact sedan,	criteria pursuant to SAM 1316? If no, explain why
intermediate sedan, SUV, pick up, etc.)	the vehicle is being replaced. Yes
Current Vehicle Information:	
Vehicle #1 Model Year: 2005	
Odometer Reading: 176,579	
Type of Vehicle: Pickup	
17.11.1.10.14.1.137	If the replacement vehicle is an upgrade to the
Vehicle #2 Model Year: 2005 Odometer Reading: 199,702	existing vehicle, explain the need for the upgrade.
Type of Vehicle: Pickup	
Type of Volkele.	
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
	Grater 3/5/2020
Agency Appointing Authority Title	Date
BOARD OF EXAMINERS' APPROVAL:	
Approved for Purchase Not Approved for	Purchase
	I II VIRIOU
Board of Examiners	Date

Revised 1/2020

NEVADA DIVISION OF FORESTRY

QUOTE 2.20A W3B F350 CREW CAB AND CHASSIS 56 IN CAB TO AXLE 176 INCH WHEELBASE SINGLE REAR WHEEL

WHITE EXTERIOR GRAY CLOTH INTERIOR

BASIC EQUIP: POWER LOCKS POWER WINDOWS TILT CRUISE SYNC SPARE

BASE PRICE \$35790

DIESEL \$10358

ELECT. LOCKING REAR AXLE 3.55 RATIO \$355

DAYTIME RUNNING LIGHTS \$41

BLOCK HEATER \$91

SKID PLATES \$91

ALL TERRAIN TIRES \$225

**UPFITTER SWITCHES \$150** 

HD ALTERNATOR \$104

CAB STEPS \$405

TRANS PTO \$254

TRAILER BRAKE CONTROLLER \$246

EXTRA FOB \$350

REAR CAMERA PREP KIT \$377

TITLE \$29.25

TOTAL \$48866.25



# Jones-West Ford FLEET

3600 Kietzke Lane Reno, NV 89502

Office:775.829.3206 FAX:775.829.3364

Commercial | Fleet Proposal

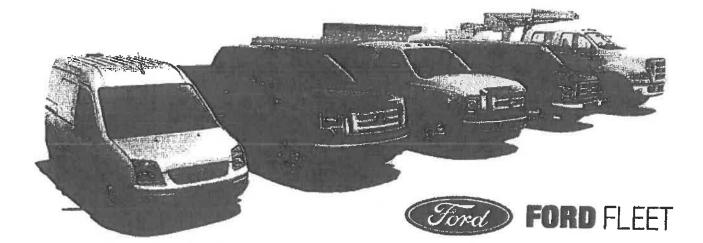
DATE: 01/15/2020

Proposal prepared for:PAUL COATES

Prepared by: Fleet Manager Andy Ludel Office: 775.829.3206 Fax: 775.829.3364

Quoted Vehicle(s):2020 F350

Quote ID:



#### Senate Bill No. 525–Committee on Finance

#### CHAPTER.....

AN ACT making appropriations to the Division of Forestry for equipment and maintenance; and providing other matters properly relating thereto.

#### EXPLANATION - Matter in *bolded italics* is new; matter between brackets {omitted material} is material to be omitted.

# THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$4,610,000 for the replacement of a helicopter.

Sec. 2. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$517,017 for the replacement of wood chippers.

Sec. 3. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$729,518 for the replacement of emergency response and service vehicles.

**Sec. 4.** There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$510,000 for deferred maintenance projects.

**Sec. 5.** There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$243,126 for the replacement of mobile incident kitchen trailers for the Forestry Conservation Camps.

**Sec. 6.** There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$2,527,420 for the replacement of emergency crew carriers for the Forestry Conservation Camps.

Sec. 7. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$310,000 for deferred maintenance projects for the Forestry Conservation Camps.

Sec. 8. Any remaining balance of the appropriations made by sections 1 to 7, inclusive, of this act must not be committed for expenditure after June 30, 2021, by the entity to which the



80th Session (2019)

appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 17, 2021, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 17, 2021.

Sec. 9. This act becomes effective upon passage and approval.

20 ~~~~ 19



80th Session (2019)



Susan Brown Director

Tiffany Greenameyer Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

#### 209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 23, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Shauna Tilley, Executive Branch Budget Officer Governor's Finance Office
- Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

#### **DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION**

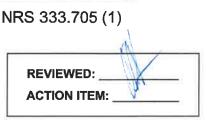
#### Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tammy Trio to perform fiscal management duties through Master Service Agreement #18404 with HAT Limited Partnership, dba Manpower.

#### Additional Information:

Ms. Trio retired from the Department of Public Safety as an Administrative Services Officer on October 9, 2019. Her skills and experience will be utilized to reduce backlog and overtime and to complete special projects for Department of Public Safety and other agencies as needed, through March 31, 2021.

Statutory Authority:





#### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

 Purchasing Division

 515 East Musser Street, Suite 300 | Carson City, Nevada 89701

 Phone: (775) 684-0170 | Fax: (775) 684-0188

March 20, 2020

#### **MEMORANDUM**

- To: Shauna Tilley
- From: Annette Morfin, Purchasing Officer
- Subject: CETS Contract 18404 HAT LTD Partnership dba Manpower RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Tammy Trio who Manpower wants to hire. Manpower is aware Tammy Trio would not be able to start with them until approval of the April Board of Examiners.

Tammy Trio left state service on October 9, 2019 and will be collecting benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak Governor



George Togliatti Director

Sheri Brueggemann Deputy Director

# **Director's Office**

555 Wright Way Carson City, Nevada 89711 Telephone (775) 684-4808 - Fax (775) 684-4809

# Memorandum

- Date: March 10, 2020
- TO: Governor's Finance Office
- FROM: Curtis Palmer, ASO IV

DPS, Director's Office

- SUBJECT: CETS Contract 18404 HAT LTD Partnership dba Manpower
  - RFP 3296 Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Tammy Trio, whom Manpower wishes to employ. Manpower is aware that Tammy Trio would not be able to begin employment, until approval of the April B.O.E.

Tammy Trio recently left State service and is collecting benefits from PERS.

If you have any questions, please contact me at 684-4536 or cpalmer@dps.state.nv.us



#### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Purchasing Division 515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: 775-684-0170 | Fax: 775-684-0188

# Authorization to Contract with a Former Employee

		Employee Informat	ion			
Former Employee Name:	Tammy	Ггіо				
Former Employee ID Number:	011116					
Former Job Title:	Administrative Services Officer 3					
Former Employee Agency:	Department of Public Safety					
Former Class and Grade:	Class:	07.216	Grade:	41		
Former Employment Dates:	From:	05/26/1993	То:	10/09/2019		
Requesting Agency:	Department of Public Safety, various other as needed					
Vendor:	HAT Limited, DBA Manpower					

leas	e mark which of the following applies and complete Sections 'A' through 'M' below:					
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.					
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.					
A	Summarize scope of contract work.					
	Provide essential fiscal management, review and process fiscal transactions, manage and draw in federal funds, reconcile accounts, ensure proper use and coding of funds, assist with annual federal budget building.					
В	Document former job description.					
	Administrative Services Officer III, Department of Public Safety, Records, Communications, and Compliance Division.					
С	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?					
	Yes. Former employee has detailed knowledge of state fiscal systems and requirements for federal grants.					
D	Explain why existing State employees within your agency cannot perform this function.					
	Ms. Trio will be utilized as needed to reduce backlog, reduce overtime, or for special projects that require additional assistance for a short period of time.					

Е	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
	List contractors' hourly rate.
F	\$25.00
-	List the range of comparable State employee rates.
G	\$26.80-\$39.94, Administrative Services Officer 1 / Management Analyst 3
н	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A; rate is below comparable range.
_	Document justification for hiring contractor.
Ι	The contractor is needed for various assignments at multiple state agencies
•	Will the employee be collecting PERS at any time during the contract?
J	Yes.
	What is the duration of the contract with the former employee? (Include start and end date)
K	April 14, 2020 through March 31, 2021 (subject to BOE approval)
-	Will the former employee be working full time or part time? If part time, how many hours?
L	Full time, as needed
ъл	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
M	No.

Comments - Provide any additional comments:

# Approval for Authorization to Contract with a Former Employee:

Curtis Palmer, ASO IV, Senior Fiscal Officer , DPS

3/10/2020 Date

Verin D. Dr

3/20/2020 Date

Purchasing Administrator Signature (if a Statewide Contract)

Budget Analyst Signature

Clerk of the Board of Examiners Signature

Revised: January 2020

Date

3-25 Date -20

Susan Brown Director



Tiffany Greenameyer Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

## 209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 16, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Jim Rodriguez, Executive Budget Officer Jule Governor's Finance Office – Budget Division
- Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# **DEPARTMENT OF PUBLIC SAFETY (DPS) – Capitol Police**

## Agenda Item Write-up:

Pursuant NRS 286.523, the Department requests an 18-month extension of the Board of Examiners "critical labor" designation and a Public Employees Retirement System exception for four DPS Officer I positions and one DPS Officer II position.

## Additional Information:

On January 12, 2016, the Board of Examiners approved the Department of Public Safety's critical need request for a two-year period. On January 9<sup>th</sup>, 2018 the agency was approved for a 17-month extension of the request that was to expire on May 31, 2019. On April 9, 2019 the Board again provided for an extension of the critical fill designation to provide the department additional time to find a permanent long-term solution to the staff recruitment and retention issues facing the Capitol Police Division. That extension is set to expire on June 9, 2020.

The Department continues to report difficulties in recruitments and retention of Capitol Police Officers. The agency believes that continuing the critical needs designation for 18 months will allow the department to continue utilizing retired officers to fill ongoing vacant officer position while the department seeks out a more long-term solution to the issue it faces with recruiting and retaining Capitol Police officers.

The extension is requested for the following DPS Officer positions:

- 1. DPS Officer II PCN 0018
- 2. DPS Officer I PCN 0207
- 3. DPS Officer I PCN 0208
- 4. DPS Officer I PCN 0218

Statutory Authority:

NRS 286.510 - 286.523

REVIEWED: **ACTION ITEM:** 

Steve Sisolak Governor



George Togliatti Director

Sheri Brueggemann Deputy Director

Director' Office 555 Wright Way Carson City, Nevada 89701 Telephone (775) 684-4556 – Fax (775) 684-4808

# MEMORANDUM

**Date:** March 17, 2020

To: Susan Brown, Clerk of the Board Governor's Finance Office

From: George Togliatti, Director Department of Public Safety

Subject: Continuation of Critical Labor Designation – DPS Officers I/II for Capitol Police

The Department of Public Safety (DPS) respectfully requests the Board of Examiners' review and approval of the critical needs designation of DPS Officer I and DPS Officer II positions for the Capitol Police Division.

The four positions listed below are currently occupied by retirees who have been reemployed under the critical labor designation. The Department is requesting to continue with this designation for additional 18 months in order to continue to provide public safety services performed by these officers.

Positions Currently Filled Under the Critical Labor Designation

- DPS Officer II PCN 0018
- DPS Officer I PCN 0207
- DPS Officer I -- PCN 0208
- PDS Officer I PCN 0218

On April 9, 2019, the State Board of Examiners reviewed and designated the DPS Officers I and II as critical needs positions for one year. This provided a much-needed flexibility to allow DPS to continue to reemploy retired officers to help carry out its mission. This authorization is scheduled to expire on June 9, 2020. Meanwhile, DPS continues to have critical needs for DPS Officers within the Capitol Police Division.

The attrition rate has forced the Capitol Police Division to hire several retired officers to help meet its day-to-day operational needs. The Division currently has three DPS Officer I's and one DPS Officer II who are employed under the critical labor designation (total of four personnel).

Capitol Police • Office of Criminal Justice Assistance • Emergency Management/Homeland Security • State Fire Marshal • Records, Communications and Compliance • Highway Patrol • Investigations • Parole and Probation • Office of Professional Responsibility • Office of Traffic Safety • Training • Board of Parole Commissioners • Emergency Response Commission Request for Critical Labor Designation DPS Officers I/II Capitol Police Division Page 2 of 3

The reemployed retired officer filling the DPS Officer II position serves as a Sergeant in Carson City. In addition, he has also been serving as the Acting Chief of the Division since the permanent Chief retired on January 2, 2020. DPS has conducted a recruitment and is in the process of filling the Chief's position. The Division also employs three additional retired officers who have been hired on a temporary basis (limited wages and hours) in order to maintain appropriate level of coverage.

Within the first month of 2020, the Division has already lost three personnel. As the table below shows, lack of advancement and reappointment (higher pay grade) are attributed to two of the four losses. In addition, DPS is aware that additional Capitol Police Officers are actively seeking to transfer to other DPS divisions, where they will have better wages and career advancement opportunities.

Since April 2019 when DPS last appeared before the BOE, the DPS Officer I and DPS Officer II recruitments have been posted continuously. The two recruitments combined have produced about 2,687 applications, of which 1,859 applicants qualified for the positions (met the minimum qualifications). Approximately 638 applicants failed to appear for the required exams (written and physical fitness), while about 468 candidates failed the written exam. Out of those who appeared and successfully completed the exams, many failed the required background investigations. Many others did not complete the required background investigation forms to allow DPS to begin their background investigations. Since April of last year, we were able to successfully hire 65 DPS Officers I, or 2% of applicants. Therefore, the number of applications received alone does not clearly represent the challenges DPS faces in recruiting and retaining qualified officers. Four Academies have been held, two of which are still in progress and to date 14 cadets have failed to graduate. To put this in perspective during this same period we lost 102 officers. We continue to lose more officers than we can hire every year. Please keep in mind whether we hire Capitol Police Officers or other DPS Officers they mostly start as DPS Officers I's. All DPS Officers I's receive automatic progression to DPS Officers II after the first year, except Capitol Police Officers. This makes it harder still to fill lower paid DPS Officers I positions that still must meet the same standards as all the rest of the DPS Officers II's.

Turnover	<u>Analysis</u>
Separation Date	Peason for Sana

Number	Rank	Separation Date	Reason for Separation
1	DPS Officer I	1/27/20	Moving for personal reasons
2	DPS Officer I	1/27/20	Reappointed to DPS Officer II (Parole and Probation Division)
3	<b>Division</b> Chief	1/02/20	Retirement
4	DPS Officer II	12/02/19	Lack of advancement opportunity

The Capitol Police Division is staffed with only 21 sworn positions: 18 DPS Officer I's, two DPS Officer II's and the Division Chief position. Considering the size of the Division, losing four personnel within two months is operationally impactful. Without the critical hires, the Division would suffer a severe operational hardship and will be unable to fulfill its mission/obligations to keep the state buildings, employees and constituents safe.

Request for Critical Labor Designation DPS Officers I/II Capitol Police Division Page 3 of 3

Our critical hires currently occupy four of the 21 authorized positions. This brings the total number of vacancies to <u>eight</u> out of 21, which is approximately 38% of the Division's permanent workforce.

The Division continues to struggle to recruit and retain well-qualified employees. This is partly attributed to pay disparity. Eighteen (18) out of the 21 permanent, full-time sworn positions are classified at DPS Officer I level, as opposed to the DPS Officer II's found in other DPS divisions. DPS officers interested in transferring to the Capitol Police Division must take voluntary demotions. This could often bring a negative financial impact to the officers, making it difficult for the Division to attract well-qualified officers. The manpower drain becomes excessive when officers leave to take higher-paying jobs or to advance their careers elsewhere.

To address the classification and pay disparity concerns, DPS submitted NPD-19's to reclassify the Capitol Police sworn positions. However, DPS has been informed that the Division of Human Resource Management (DHRM) cannot review or appropriately reclassify the positions without approval by the Governor's Finance Office (GFO). The Governor's Finance Office has denied the request. Therefore, the classification review has been halted until 2021 when DPS can request funding from the Nevada Legislature. Meanwhile, the Division continues to lose officers. It is important to note that even after filling the vacant positions, it takes over a year for a newly hired officer to complete all the necessary training to become a fully functioning officer. Therefore, continuing the critical needs designation for <u>additional 18 months</u> is necessary to allow the Department to continue to utilize the retired officers without severe operational hardship. If the Department loses one more position, without additional critical fills, it will be likely that the Department will have to consider some cessation of services to state buildings, as the shortage of DPS Officers in both Parole and Probation, and Highway Patrol are also at a critical levels.

Please contact me if you have any questions or need additional information. I appreciate your consideration of this request.

Steve Sisolak Governor Susan Brown Director

Tiffany Greenameyer Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

## 209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 16, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Bridgette Mackey-Garrison, Executive Branch Budget Office
- Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests the Board's recommendation to the Interim Finance Committee for \$4,870,606 from Contingency Account, to cover the cost of the projected shortfalls in Inmate Driven and Utilities expenditure categories for the remainder of the fiscal year.

#### Additional Information:

The Nevada Department of Corrections (NDOC) has made significant progress year-todate in reducing its FY 2020 General Fund shortfall, there remains projected funding shortfalls in other categories that are impervious to the departments' actions. As a result, the department is projecting a General Fund shortfall in specific categories which are unable to be solved through budgetary transfers or expenditure reductions.

The request of \$4,870,606 from the Interim Finance Committee Contingency Fund represents \$973,234 for partial funding of Personnel Services; \$3,272,636 for partial funding of Non-Medical Inmate Driven projected expenditures which the department provided an unsolicited Informational Memo to the Interim Finance Committee on November 14, 2019. The memo provided notification regarding the unanticipated Non-

Medical Inmate Driven costs associated with implementing a new inmate menu; \$168,658 for partial funding of Utilities which is due to increased rates in natural gas, water, sewer and electricity; and \$456,078 for the projected shortfall in Room and Board revenues which is an offset to the General Fund as a result of the cap on monthly deductions to inmate wages at the Casa Grande Transitional Housing facility.

The department would return to the June BOE for any remaining balance of unsolved funding shortfalls.

Statutory Authority:

NRS 353.268.

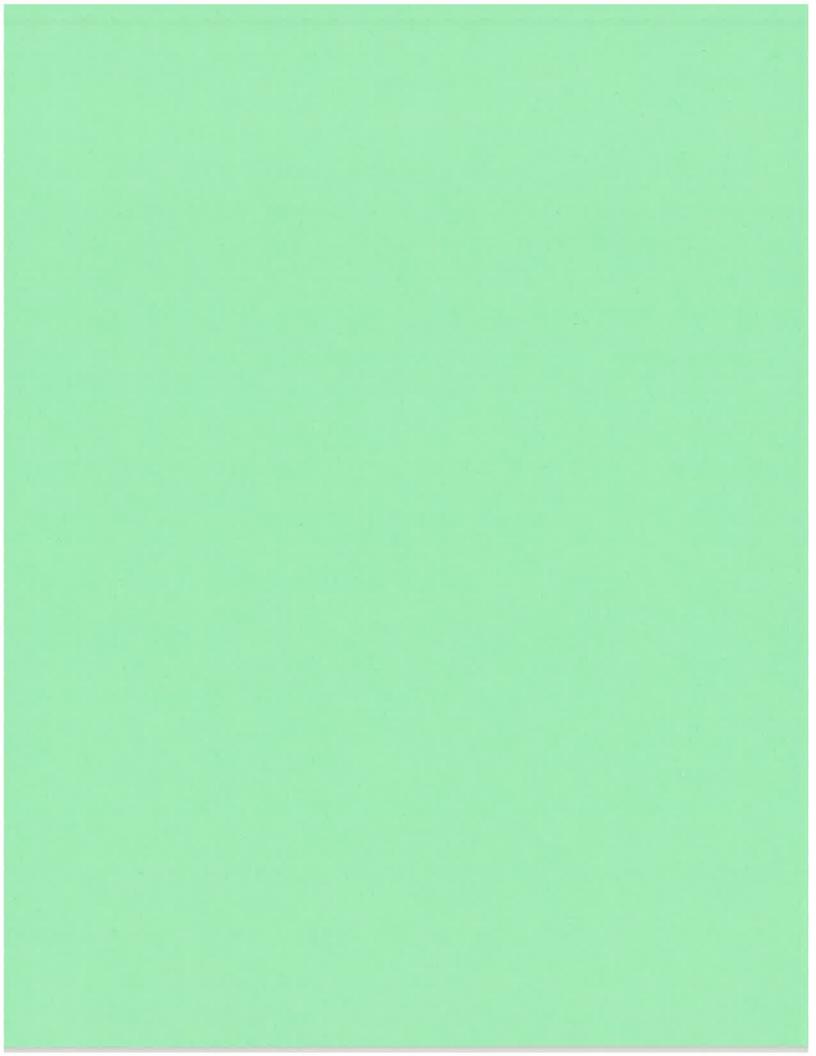
REVIEWED: \_\_\_\_\_

Final Revised IFC Contingency R

	IFC Contingency Fund Request Work Programs Non-IFC WP - Action Item Memo for Both BOE and IFC	ams Nor	I-IFC WP - A	ction Item M	emo for Both	BOE and IFC			
				Revenue		ないたちまたの	Expenditures	ditures	A DO NOT
BA	ACCOUNT	WP #C	IFC Contigency AMOUNT	3829 - Room and Board	Revenue Total	01 - Personnel Services	50 - Inmate Drivens	59 - Utilities	Expenditure Total
3716	3716 Warm Springs Correctional Center	C49998	\$ 189.625		\$ 189.625		\$ 181 770	\$ 7 8AG	\$ 190 C7E
3722	3722 Stewart Conservation Camp	C49945	\$ 121.905		\$ 121.905		\$ 101 005		\$ 121 00E
3723	3723 Pioche Conservation Camp	C49953	\$ 67,709		\$ 67.709		\$ 67 709		8 67 700
3724	3724 Northern NV Restitution Center - Eagles Nest	C49902	\$ 27,419		\$ 27.419		\$ 27 419		\$ 27.410
3725	3725 Three Lakes Valley Conservation Camp	C49964	\$ 135,843		\$ 135,843		\$ 106.522	\$ 29.321	\$ 135.843
3738	3738 Southern Desert Correctional Center	C49965	\$ 1,108,578		\$ 1,108,578	\$ 621.675	\$ 486.903		\$ 1.108.578
3748	3748 Jean Conservation Camp	C49950	\$ 29,757		\$ 29,757		\$ 29.757		\$ 29.757
3751	3751 Ely State Prison	C49954	\$ 855,031		\$ 855,031	\$ 351,559	\$ 446.266	\$ 57.206	\$ 855.031
3754	3754 Tonopah Conservation Camp	C49966	\$ 10,899		\$ 10,899		\$ 10.899		\$ 10,899
3760	3760 Casa Grande Transitional Housing	C49969	\$ 536,579	\$ (456,078)	\$ 80,501		\$ 80.501		\$ 80.501
3761	3761 Florence McClure Women's Correctional Center	C49976	\$ 412,727		\$ 412,727		\$ 338,442	\$ 74.285	\$ 412.727
3/62	3/62 High Desert State Prison	C49957	\$ 1,374,534		\$ 1,374,534		\$ 1,374,534		\$ 1.374,534
		TOTAL	\$ 4,870,606 \$ (456,078) \$ 4,414,528	\$ (456,078)	\$ 4,414,528	\$ 973,234	973,234 \$ 3,272,636	\$ 168,658	\$ 4,414,528

S:\GFO\Budget Accounts\44 - Corrections\IFC\April 2020\- NEWEST 04.07.2020 \_\_\_ ALL BUDGETS WORKBOOK FOR APRIL IFC.xlsx

Total # WP 12





Susan Brown Director

Tiffany Greenameyer Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 2, 2020

- To: Susan Brown, Director Governor's Finance Office
- From: Bridgette Mackey-Garrison, Executive Branch Budget Officer Governor's Finance Office, Budget Division
- Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Department of Corrections (NDOC) requests an allocation of \$2,149,866 in Fiscal Year (FY) 2020 from the Interim Finance Committee Contingency account to fund projected shortfalls in Medical Inmate Driven expenditures.

## Additional Information:

The Nevada Department of Corrections (NDOC) is experiencing a shortfall in the Medical Inmate Driven category due to an increase in costs related to complete testing of the existing inmate population for Hepatitis C and for treatment of inmates infected with Hepatitis C, as well as, an increase in outside medical costs.

Statutory Authority:

NRS 353.268. **REVIEWED:** ACTION ITEM:

Northern Administration 5500 Snyder Ave. Carson City, NV 89701 (775) 887-3285

Southern Administration 3955 W. Russell Rd. Las Vegas, NV 8918 (702) 486-9906



#### Steve Sisolak Governor

Charles Daniels Director

# State of Nevada Department of Corrections

Date: March 8, 2020

To: Susan Brown, Clerk of the Board Governor's Finance Office

- From: Charles Daniels, Director Department of Corrections
- Subject: IFC Contingency Funds Request

The Department of Corrections is seeking a favorable recommendation from the Board of Examiners (BOE) to request State Fiscal Year (SFY) 2020 funding in the amount of \$2,149,866 from the Interim Finance Committee Contingency Fund to fund projected shortfalls in Medical Inmate Driven. The Department has submitted SFY 2020 Work Program C49899 pursuant to this request.

The department provided an unsolicited Informational Memo to the Interim Finance Committee on November 15, 2019. The memo provided notification regarding the recent changes to NDOC Medical Directive 216 and 219 reflecting the medical community standards of testing and treatment of inmates for the Hepatitis C Virus (HCV). The NDOC has been researching cost effective means to treat HCV positive inmates in order to comply with medical community standards. Through this research, the NDOC has formed relationships with Nevada Hospitals who have access to 340B pricing and telemedicine. Using the Medicaid model as the medical community standard is to test all inmates for HCV and then treat all inmates who are diagnosed with chronic HCV.

The department projects a shortfall of \$2,551,950 in the Prison Medical Care budget account, Inmate Drivens category. This shortfall includes \$1,593,379 to cover costs to complete testing of the existing inmate population for Hepatitis C and provide for treatment of inmates infected with Hepatitis C. The remaining projected shortfall is to fund outside medical costs.

The NDOC does not have the fiscal means to fund these unexpected shortfalls without additional resources and is requesting IFC Contingency Funds.

Thank you

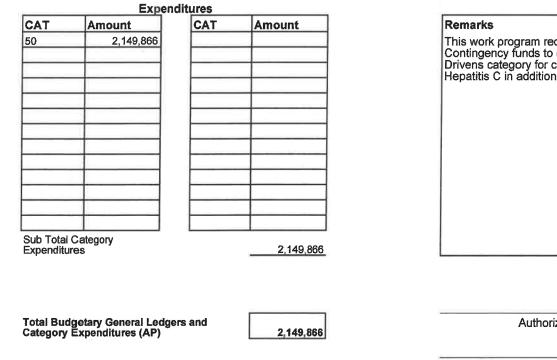
#### State of Nevada Work Program

#### WP Number: C49899

#### FY 2020

Add Original Work Program				BUDGET DIVISION USE ONLY DATE APPROVED ON BEHALF OF	
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME	THE GOVERNOR BY
04/08/20	101	440	3706	NDOC - PRISON MEDICAL CARE	

			Fund	s Available			
Budgetar GLs (250 - 2599)	y Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM	2,149,866	0	2,149,866
			-				
Su	btotal Budgetary General Ledgers	0		Il Revenue General Ledgers(RB) tary & Revenue GLs	2,149,866		2,149,866



This work program requests \$2,149,866 of Interim Finance Contingency funds to cover a projected shortfall in the Inmate Drivens category for costs necessary to test and treat inmates for Hepatitis C in addition to other outside medical services.

Authorized Signature

Date

Controller's Office Approval

Does not require Interim Finance approval since This request supports an allocation fromt the IFC Contingency Account pursuant to NRS 353.268.

SFY 2020 NDOC Hepatitis C Cost Projections		-								_				
	July-19	August-19	September-19	October-19	November-19	December-19	January-20	*******	March-20	April-20	May-20	June-20	anticipated SFV 20	
Oty treated/CUM total	14	12/14	5/14	6/20	17/31	23/38	22/43	11/51	15/54				Hep C Rx Cost	
Provider billing (4)	\$4,951.59	\$565.84	\$2,544.73	\$4,259.34	\$19,987.73	\$3,537.41	\$2,792.73	\$664.42	\$1,492.30	\$2,075.94	\$2,887.84	\$4,017.27	\$49,777.14	
Hep C Rx Monthly cost	\$87,307.11	\$91,007.34		\$35,394.91	\$98,041.46	\$143,851.45	\$143,865.88	\$55,643.35	\$77,405.44	\$107,678 71	\$149,791.85	\$208,375.44	\$1,718,588.60	
TOTAL HepC Rx plus Telemed Prov Costs	\$92,258.70	\$91,573.18	\$22,770.39	\$39,654.25	\$118,029.19	\$147,388.86	\$146,658.61	\$56,307.77	\$78,897.74	\$109,754.65	\$152,679.69	\$212,392.71	\$1,268,365.74	
Percent Increase/ Decrease from previous month		4.24%	77.78%	75.00%	176.99%	46.73%	0.01%	-61.32%	39.11%	39.11%	39.21%	39.11%		
NOTES	-				1									SFYTD Rx & Renown
Some medication prescribed twice in a monthly	cycle of report	ting due to 28	-day regimens. S	see attached	SFY 20 Tracking I	Log							\$52,996.70	SFYTD Philebotomists
March totals not yet posed in DAWN but are re						1.1								Labcorp 11/18/19-3/18/20
April, May and June 2020 are annualized using	most recent (M	arch SFY 20) (	Percentage Incre	ase from price	r month.								\$1,206,620.95	Subtotal
Billing entity for Hep C and HIV telemedicine th	rough Commun	ity Care Servi	ices LLC. Not sep	arated by Hep	C HIV designati	ion.		1						
						1							\$270,064 17	Proj Labcorp SFYE need based on 11/18/19-3/18/20 spendi
							-						\$354,087.57	Proj Rx & Renown SFYE need based on Nov actuals
													\$65,405.00	Froj SFYE Philebotomists (incl. more to finish testing)
					_								\$903,871.31	Additional Hep C provider
													\$556,487.00	Other outside medical costs
												V	\$2,149,866.05	Total IFC CF through to June 25
			-											<i>e.</i>
													2,776,201.33	Proj RIV & Rx Fill costs through SFVE
								V				1	\$1,070,325,71	GL 7076 Proj SFYE for HIV/Hep C Medication



Susan Brown Director

Tiffany Greenameyer Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

# 209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 5, 2020

To: Susan Brown, Clerk of the Board Governor's Finance Office

- From: Heather Field, Executive Branch Budget Officer Governor's Finance Office, Budget Division
- Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF INDIGENT DEFENSE SERVICES

## Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for \$525,036 from Contingency Account, for use over the biennium (Fiscal Year 2020 and Fiscal Year 2021), as an effort to reach a mutually agreeable resolution in the lawsuit with the American Civil Liberties Union.

## Additional Information:

The Department of Indigent Defense Services was established during the 2019 Legislative Session to provide services to rural counties and implement statewide policies for indigent defense. The American Civil Liberties Union has an open lawsuit against the state for violating the constitutional rights of people in rural counties. To assist the State in settlement discussions for the lawsuit, the department request additional funding to support an expert study of appropriate attorney workload, a data analyst to analyze rural county defender data, a training program to assist in rural indigent defense departments in meeting their constitutional obligation of providing effective assistance of counsel, and a time-keeping and caseload tracking software system. Relates to work program C50148.

# Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED:	
ACTION ITEM:	



Marcie Ryba Executive Director

> Jarrod Hickman Deputy Director

Patrick McGinnis Deputy Director

# STATE OF NEVADA DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 W. Nye, Suite 202 | Carson City, NV 89703 (775) 431-0527 | www.dids.nv.gov

## Memorandum

DATE: February 13, 2020

TO: Susan Brown, Director, Governor's Finance Office, State of Nevada

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Request for IFC Contingency Funds

This memorandum serves as a request for approval of the Department of Indigent Defense to seek additional funding from the Interim Finance Committee Contingency Account to assist the State of Nevada in settlement discussions in *Davis v. State*. The request for additional funding of \$525,036 will cover additional projects not included in our current budget, but necessary in meeting our statutory obligations.

A breakdown of the request is as follows:

- 1. Projected \$295,000 to perform a Delphi expert study of appropriate attorney workload, including caseloads as authorized by the Board of Indigent Defense Services. See NRS 180.320.
- 2. Projected \$100,000 for a one-year contract with a data analyst to analyze rural county defender data, such as timekeeping reports.
- 3. Projected \$19,836 to provide a training program that assists rural indigent defense providers in meeting their constitutional obligation to provide effective assistance of counsel. Such training will be both in person and via video and will cover topics such as the obligations of the Department of Indigent Defense Services, the minimum standards imposed for practicing in the area of indigent defense, and related best practices.
- 4. Projected \$110,200 to contract with LegalServer, or a like software company, as a time-keeping and caseload-tracking system for use throughout the rural counties.

We respectfully request submission of this to the April Board of Examiners and Interim Finance Committee meetings. A work program is in process for this request.

Susan Brown Director



Tiffany Greenameyer Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 5, 2020

To: Susan Brown, Clerk of the Board Governor's Finance Office

From: Jim Rodriguez, Executive Branch Budget Officer Governor's Finance Office, Budget Division

# Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# JUDICIAL DISCIPLINE COMMISSION

## Agenda Item Write-up:

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for \$49,593 from Contingency Account, to cover the cost of judicial discipline investigations.

## Additional Information:

The Nevada Commission on Judicial Discipline is tasked with adopting rules of procedure for the conduct of its hearings and other procedural rules necessary to carry out its duties as imposed by Section 21(7) of Article 6 of the Constitution of Nevada. The Commission provides the process commonly used to investigate and discipline all levels of the judiciary in Nevada, for violations of the Revised Nevada Code of Judicial Conduct.

The Commission indicates that Over the last two years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. Over the last year, the Commission has also experienced a significant increase in the number of complaints requiring an investigation. So far, in Fiscal Year 20 alone, the Commission has, or is in the process of, investigating twenty (20) complaints, nearly double the amount in all Fiscal Year 19 combined.

To date, the Commission has expended \$115,417 (or 78 percent) of its budget amount of \$148,164 for these investigations. From July 2019 through January 2020 (7 months) the agency indicates it was working on as many as 7 active cases expending a total of \$80,366. The agency projects that an additional 14 cases will require investigative services totaling \$200,747 for the remainder of the fiscal year (5 months) in addition to the ongoing 7 investigations it is currently conducting. The agency's request for funding has been adjusted to reflect savings identified in its Personnel Services and Training categories.

Work program C49851 has been developed and contains detailed backup supporting its request.

<u>Statutory Authority:</u> BOE approval required pursuant to NRS 353.268.



GARY VAUSE Chairman

STEFANIE HUMPHREY Vice-Chair State of Nevada COMMISSION ON JUDICIAL DISCIPLINE P.O. Box 48 Carson City, Nevada 89702 Telephone (775) 687-4017 • Fax (775) 687-3607 Website: http://judicial.nv.gov

PAUL C. DEYHLE General Counsel and Executive Director

# MEMORANDUM

DATE: February 3, 2020

TO: Susan Brown, Director, Governor's Finance Office

THROUGH: Jim Rodriguez, Executive Branch Budget Officer

FROM: Paul C. Deyhle, General Counsel & Executive Director

SUBJECT: Request for IFC Contingency Funds

The Commission on Judicial Discipline ("Commission") is a constitutional office and is operated from a General Fund budget account. While its constitutional mandate is the discipline of judges, its primary role is to protect the public. This significant duty can be very unpredictable with respect to the types of complaints that are received by the Commission and the type of conduct that is investigated and adjudicated.

Over the last two years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. These types of legal proceedings require a significant amount of resources to respond to and address. During the current fiscal year, the Commission has been involved in three (3) separate cases before the Nevada Supreme Court, two (2) of which are currently ongoing. In December, the Commission held a 2-day suspension hearing regarding two judges due to the concern that the judges posed a substantial threat of serious harm to the administration of justice and the public. The investigations and hearing regarding these two judges required substantial resources. These cases remain open and the investigations are ongoing.

Over the last year, the Commission has also experienced a significant increase in the number of complaints requiring an investigation. So far, in Fiscal Year 20 alone, the Commission has, or is in the process of, investigating twenty (20) complaints, nearly double the amount in all Fiscal Year 19 combined. Several of these investigations have involved extremely complex allegations and circumstances and have consumed much of the Commission's case-related financial resources. With fourteen (14) cases currently pending at either the investigative, adjudicative or appellate

phase, the Commission is projecting a significant shortfall in its operating category. Some of these pending cases are quickly approaching the statute of limitations deadline and action must be taken prior to the end of Fiscal Year 20. Ensuring that the Commission is appropriately funded to carry out its mandate is crucial.

The Commission is also projecting a minor shortfall in its Information Services category due to unforeseen circumstances related to relocating its server to EITS' facility and making adjustments to equipment and the network to ensure all IT components are up-to-date, supported and functioning at optimum levels.

Based on the foregoing, the Commission respectfully requests to be placed on the April BOE and April IFC meeting agendas to address its projected budgetary shortfall in the amount of \$49,593. Attached are updated projections and other back-up documentation.

The Commission takes its mandate to protect the public very seriously and does not believe it would be appropriate or in the best interest of the public to halt or delay judicial discipline proceedings due to a nominal budget shortfall. As in years past, the Commission has returned all unspent funds to the General Fund. If any of these contingency funds are unspent, the same will hold true.

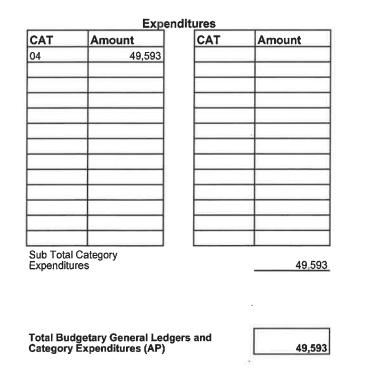
#### State of Nevada Work Program

#### WP Number: C49851

#### FY 2020

	Add Origin	nal Work Progra	m	XXX Modify Work Program	BUDGET DIVISION USE ONLY DATE APPROVED ON BEHALF OF
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME	THE GOVERNOR BY
02/28/20	101	220	1497	JUDICIAL DISCIPLINE	

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	49,593	0	49,593
Subt	total Budgetary General Ledgers	0	Subtota	I Revenue General Ledgers(RB)	49,593		49,593
			Total Budget	ary & Revenue GLs	49,593		



#### Remarks

The purpose of the work program is to request additional authority from the IFC contingency fund, to address the projected shortfall on the Operating category due to the increased number of judicial discipline cases and the Information Services category due to the need to replace a non functional switch.

jkidd

Authorized Signature

02/28/20

Date

Controller's Office Approval

Does not require Interim Finance approval since Requests Interim Finance Contingency Account funds.

## State of Nevada Work Program Packet Checklist

- 1 Work program form
- Work program packet checklist
- Cumulative modification worksheet
- Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- Financial/Budget Status Reports (current)
- Budget projections with corresponding detail  $\checkmark$
- Fund map reflecting amounts before and after the revision  $\checkmark$
- NPD 19 (If requesting new position) include copy of current organizational chart w/proposed change
- Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- Spreadsheets/detailed calculations supporting request

#### WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- Grant history/reconciliation form for grants
- Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget if applicable
- Summary of the grant program and purpose if not included in the grant award document

#### IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X) **Requires IFC approval because**

- □ \$75,000 or more cumulative for an expenditure category
- Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337
- Includes new positions

#### Does not require IFC approval because

- □ \$30,000 or less cumulative for each expenditure category
- □ Less than \$75,000 cumulative and 10% cumulative for □ Non-executive budget each expenditure category
- Other: Requests Interim Finance Contingency Account funds.

- □ Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category
- Non-governmental grant or gift in excess of \$20,000
- □ Other:
- Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only
- Implements general/highway fund salary adjustments approved by the BOE

#### STATE OF NEVADA JUDICIAL DISCIPLINE COMMISSION

#### Budget Account 1497 - JUDICIAL DISCIPLINE Work Program C49851 Fiscal Year 2020

Submitted February 28, 2020

#### Budget Account's Primary Purpose, Function and Statutory Authority

The Nevada Commission on Judicial Discipline (Commission) was created by constitutional amendment on November 2, 1976 and charged with the responsibility of investigating allegations of misconduct, violations of the code of judicial conduct, or disability of judges. The seven-member Commission receives and investigates complaints against full-time and part-time judges, judicial officers and aspirants to judicial office. For a time, the Commission's proceedings were governed by administrative and procedural rules of the Nevada Supreme Court. However, on February 21, 2003, the Nevada Supreme Court repealed Part VII of its rules and the Commission has since adopted its own procedural rules to govern its proceedings. Constitutional Authority: Nevada Constitution, Art. 6, Section 21.

The Standing Committee on Judicial Ethics (Standing Committee) was created in 1998 by Supreme Court Rule to resolve ethical disputes arising in the course of campaigns for judicial office. It also provides judges and aspirants to judicial office advisory opinions regarding ethical matters that may arise in the ordinary course of judicial service or in the elective or appointment process. In 2011, the Nevada Supreme Court repealed a section of the rule and eliminated the need for the Standing Committee to resolve ethical disputes arising in the course of campaigns for judicial office. The Standing Committee continues to consider opinion requests regarding ethical matters that may arise in the ordinary course of judicial service or in the elective or appointment process. The Standing Committee also assists the Nevada Supreme Court by studying and recommending additions to, amendments to, or repeal of provisions of the Revised Nevada Code of Judicial Conduct or other laws governing the conduct of judges and judicial candidates. Statutory Authority: NRS 1.425 to 1.4695, inclusive. Rule Authority: Nevada Supreme Court's Inherent Power to Make Rules.

#### Purpose of Work Program

The purpose of the work program is to request additional authority from the IFC contingency fund, to address the projected shortfall on the Operating category due to the increased number of judicial discipline cases and the Information Services category due to the need to replace a non functional switch.

#### Justification

Over the last year, the Commission has experienced a significant increase in the number of complaints requiring an investigation. So far in fiscal year 2020, the Commission has, or is in the process of, investigating 20 complaints, nearly double the amount in all fiscal year 2019 combined. Several of these investigations have involved extremely complex allegations and circumstances and have consumed much of the Commission's case related financial resources. With 14 cases currently pending at either the investigative, adjudicative, or appellate phase, the Commission is projecting a significant shortfall in its Operating category. Some of these pending cases are quickly approaching the statute of limitations deadline and action must be taken prior to the end of fiscal year 2020. These cases require a significant amount of financial resources to investigate and adjudicate in a short period of time. Also, the Operating category, projects a shortfall on the EITS phone line and voicemail line item, changed correctly during an EITS audit.

Additionally, the Commission is projecting a shortfall in the Information Services category due to the fact that some of actual EITS expenditures are higher than budgeted, and the need for the agency to replace an old switch that was causing problems with the network, per EITS recommendation.

#### **Expected Benefits to be Realized**

The expected benefit to be realized is to ensure that the agency has the resources to fulfill its responsibility of investigating allegations of misconduct, violations of the code of judicial conduct, or disability of judges.

#### **Explanation of Projections and Documentation**

The attached documentation includes: Budget Status Report - showing current authority, revenue, and obligations Financial Status Report - showing current and projected budget projections and ending balances Fund Map - showing current authority and proposed changes Converge Quote - Shows price of Switch for additional category 26 projection Case related costs - showing what is projected to be spent on pending cases for the year. Letter request for Contingency Funds.

#### New Positions: No

#### Summary of Alternatives and Why Current Proposal is Preferred

The alternative is to deny this work program, however the Commission is mandated to protect the public by disciplining judges. This would put the state and public at a potentially substantial risk especially as the statute of limitation for several of these cases are approaching. Approval of this work program will allow The Judicial Discipline Commission to meet its contractual obligations and pay for services provided in relation to the pending cases in a timely manner.

#### STATE OF NEVADA WORK PROGRAM JUDICIAL DISCIPLINE COMMISSION JUDICIAL DISCIPLINE B/A 1497 SFY20

	Total Expenditures	960,109	49,593	49,593	5.2%	1,009,702
89	AG COST ALLOCATION PLAN	1,727		0	0.0%	1,72
87	PURCHASING ASSESSMENT	272		0	0.0%	272
82	DEPARTMENT OF ADMINISTRATION CST ALLOC	26,953		0	0.0%	26,95
30	TRAINING	15,308		0	0.0%	15,30
26	INFORMATION SERVICES	19,728		0	0.0%	19,72
04	OPERATING EXPENSES	187,092	49,593	49,593	26.5%	236,68
03	IN-STATE TRAVEL	35,534		0	0.0%	35,53
02	OUT-OF-STATE TRAVEL	1,047		0	0.0%	1,04
01	PERSONNEL	672,448		0	0.0%	672,44
Cat	Description					
	EXPENDITURES					
	Total Revenues	960,109	49,593	49,593	5.2%	1,009,70
4654	TRANSFER FROM INTERIM FINANCE	0	49,593	49,593	100.0%	49,59
2501	APPROPRIATION CONTROL	960,109		0	0.0%	960,10
G.L.#	Description		C49851			
		Approved Work Program	Work Program Change WP # C49851	Dollar Change	Percent Change	Total Amoun
	REVENUES	Legislatively	FIRST			
		Original or	PENDING	CUMULATI	VE	

Steve Sisolak Governor Susan Brown Director



Tiffany Greenameyer Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: March 18, 2020

To: Susan Brown, Clerk of the Board Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

# DEPARTMENT OF MOTOR VEHICLES – ADMINISTRATIVE SERVICES

## Agenda Item Write-up:

Pursuant to the contract #21527 section 17.1.5 for services of independent contractor between the State of Nevada and contracted vendor Idemia Identity & Security USA LLC, any increase in the price per card requires approval of the Board of Examiners (BOE). The department is requesting a price per card increase from \$2.16 per card to \$3.0704 or \$3.1039.

## Additional Information:

The original contract provides full-service credential print solution with facial recognition components at a cost per card of \$2.16. This amendment adds the following optional security features in the card design:

- Dynamic Look-Through Element
- Line Encryption
- Variable Laser Perforation
- Laser Ablation Tactile Feature to the Credential Design

Postage costs were also included in this amendment. Depending on the originating facility currently postage costs are at the rate of \$0.4204 if originating from the Springfield facility and \$0.4539 if originating from the Sacramento facility.

As a result of the above, the current price per card, plus postage costs, is \$3.0704 or \$3.1039, depending on originating facility.

Statutory Authority:

NA

REVIEWED:	

CETS #:	21527	
Solicitation #:	81DMV-S278	

#### AMENDMENT # 1

#### TO CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

Between the State of Nevada Acting By and Through Its

Agency Name:	Department of Motor Vehicles	
Address:	555 Wright Way	
City, State, Zip Code:	Carson City, Nevada, 89711	
Contact:	Zachary Cord	
Phone:	775-684-4778	
Fax:	775-684-4563	
Email:	ZCord@dmv.nv.gov	

Contractor Name:	Idemia Identity & Security USA, LLC		
Address:	296 Concord Rd Ste 300		
City, State, Zip Code:	Billerica, Ma, 01827		
Contact:	Pedro Barreda, Client Executive Director		
Phone:	512-636-4409		
Fax:	n/a		
Email:	Pedro.Barreda@us.idemia.com		

- 1. AMENDMENTS. For and in consideration of mutual promises and other valuable consideration, all provisions of the original Contract resulting from Request for Proposal #81DMV-S278 and dated 03/12/2019, attached hereto as Exhibit A, remain in full force and effect with the exception of the following changes are made pursuant to Attachment EE:
  - A. Provide a brief explanation for contract amendment.

This contract amendment adds Attachment EE - Revised State Solicitation or RFP 81DMV-S278 and Amendments #1, and Contractors Response to make the following revisions:

<u>4. Scope of Work</u> - This amendment adds provisions to the Scope of Work section to carry over fees and costs set forth in the "Previous Contract" with Morphotrust USA Inc DBA (aka Idemia Identity & Security USA) and included a copy of this original contract to the new contract under <u>Attachment FF - Morphotrust USA CETS contract #CONV4950</u>. Also, the implementation date has been revised to read "The Department and the Awarded Contractor has mutually agreeing to have the Draft Credential Concepts Document to be delivered and approved by 1/31/2020".

<u>4.5 Personalized Labels</u> - This amendment deletes Personalized Labels sections along with removes Attachment BB completely.

<u>4.12.2.4 Data Migration</u> - Revises the implementation dates for the records migration from the current system to the new Issuance 360 Back Office Facial Recognition (FR) Solution from December 31, 2019 to July 31, 2020. Provisions within the proposed Preliminary Project Plan have been revised to describe timelines used to approve changes within the program plan.

**<u>8.1.3 Initial Project Plan-Adds</u>** language that all changes & decisions must be updated throughout the course of the project lifecycle and all changes incorporated into the plan within ten (10) business days from five (5) calendar days.

CETS #:	21527	
Solicitation #:	81DMV-S278	

**<u>8.1.1 Equipment, Accessories, and Software Installation</u>**. An implementation date of the Final Installation Schedule has been revised from sixty (60) calendar days prior to December 31, 2019 to thirty-one (31) calendar days, or another time as agreed upon by both parties, prior to July 31, 2020.

<u>9. Project Plan-</u> Adds additional language describing the Contractor's Project Manager and the Department's Project Manager's responsibilities and activities throughout the project.

<u>17.1 Per Card Costs</u> revised to read <u>17.1 Security Features and Per Card Cost</u> - This sections added certain optional security features to the Card Design along with added the "Laser Ablation Tactile Feature" Credential Design. These additional features increased the cost per card from \$2.16 to \$2.65. The parties acknowledge that currently postage costs are at the rate of \$0.4204 if originating from the Springfield facility and \$0.4539 if originating from the Sacramento facility. As a result of the above, the current price per card, plus postage costs, is \$3.0704 or 3.1039, depending on originating facility.

**<u>28. Performance Standards and Liquidated</u>** - Revises Table 1 for Performance Standard - Task 1- The implement date from December 31, 2019 to July 31, 2020.

B. Current Contract Language:

5. **INCORPORATED DCOUMENTS.** The parties agree that this contract, inclusive of the following attachments, specifically describe the scope of work. This contract incorporates the following attachments in descending order of constructive precedence:

Attachment AA:	Negotiated/Clarifying Items
Attachment BB:	State Solicitation or RFP 81DMV-S278 and Amendments #1
Attachment CC:	Insurance Schedule
Attachment DD:	Contractors Response

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in Section 5, Incorporated Documents at a cost as noted below:

The parties agree that Contractor will provide the services in accordance with Attachment DD - Contractor's Response at a total cost not to exceed \$50,224,303.50.

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

#### C. Amended Contract Language:

5. **INCORPORATED DCOUMENTS.** The parties agree that this contract, inclusive of the following attachments, specifically describe the scope of work. This contract incorporates the following attachments in descending order of constructive precedence:

Attachment EE:	Revised State Solicitation or RFP 81DMV-S278 and Amendments #1, and
	Contractors Response
Attachment AA:	Negotiated/Clarifying Items
Attachment FF:	CONV4950 - MORPHOTRUST CONTRACT (incorporated only to extent provided
	in Attachment EE)
Attachment BB:	State Solicitation or RFP 81DMV-S278 and Amendments #1
Attachment CC:	Insurance Schedule
Attachment DD:	Contractors Response

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in Section 5, Incorporated Documents at a cost as noted below:

CETS #:	21527	
Solicitation #:	81DMV-S278	

- I. The total Contract or installments payable are not to exceed the total contract maximum price of fifty million two hundred twenty-four thousand three hundred three dollars and fifty cents (\$50,224,303.50).
  - a. The original price per card under Attachment DD is \$2.16.
  - b. As a result of the addition of the optional features as provided in Section 1.A of Attachment EE, the Price Per Card is increased by \$0.41 (consistent with the option pricing in Attachment DD) and, as a result of the addition of the Laser Ablation Tactile Feature as provided in 2.B of Attachment EE, the Price Per Card is hereby increased by an additional \$0.08, for a total increase of \$0.49, from \$2.16 to \$2.65.
  - c. Notwithstanding paragraph II of this Section 6, postage costs shall be invoiced as provided in Section 17.1.6. of Attachment BB. The parties acknowledge that currently postage costs are at the rate of \$0.4204 if originating from the Springfield facility and \$0.4539 if originating from the Sacramento facility.
  - d. As a result of the (a)-(c) above, the current price per card, plus postage costs, is \$3.0704 or 3.1039, depending on originating facility.
- II. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.
- 2. **INCORPORATED DOCUMENTS.** Exhibit A (original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.
- 3. **REQUIRED APPROVAL**. This amendment to the original Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

Num         Ventore         For Informational Purposes Only         Cost           1         42         General Codonial Requirements         Intel Active Section Code         Intel Active Section Code	\$3.1039	Sacramento "PER CARD" TOTAL		
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ReferenceFor Informational Purposes OnlyCost2	\$0.01	4.8 Mobile Capture Client		10
ReferenceFor Informational Purposes OnlyCost14.2General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)Included in Base24.2Card Stock - ZephyrIncluded in Base44.2Three Level 1 Security Feature RequirementsIncluded in Base54.2One Level 2 Security Feature RequirementsIncluded in Base64.3Electronic CredentialIncluded in Base74.5Personalized Labels (Removed from Scope)Included in Scope)84.6Credential Carrier FormIncluded in Scope)	\$0.25	4.7 Image Capture Client		6
ReferenceFor Informational Purposes OnlyCost14.2General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)Included in Base24.2Card Stock - ZephyrIncluded in Base44.2Three Level 1 Security Feature RequirementsIncluded in Base44.2Three Level 2 Security Feature RequirementsIncluded in Base54.2One Level 3 Security Feature RequirementsIncluded in Base64.3Electronic CredentialIncluded in Base74.5Personalized Labels (Removed from Scope)Included in Mase	\$0.01	4.6 Credential Carrier Form		03
ReferenceFor Informational Purposes OnlyCost1A:2General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)Image: Card Stock - Zephyr2A:2Card Stock - ZephyrIncluded in Base4A:2Three Level 1 Security Feature RequirementsIncluded in Base4A:2Three Level 2 Security Feature RequirementsIncluded in Base5A:2One Level 3 Security Feature RequirementsIncluded in Base6A:3Electronic CredentialIncluded in Base	-\$0.02	4.5 Personalized Labels (Removed from Scope)		7
ReferenceFor Informational Purposes OnlyCost14.2General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)Included in Base24.2Card Stock - ZephyrIncluded in Base34.2Three Level 1 Security Feature RequirementsIncluded in Base44.2Three Level 2 Security Feature RequirementsIncluded in Base44.2One Level 3 Security Feature RequirementsIncluded in Base54.2One Level 3 Security Feature RequirementIncluded in Base				6
ReferenceFor Informational Purposes OnlyCost14.2General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)124.2Card Stock - ZephyrIncluded in Base34.2Three Level 1 Security Feature RequirementsIncluded in Base44.2Three Level 2 Security Feature RequirementsIncluded in Base	Included in Base Price	4.2 One Level 3 Security Feature Requirement		5
Reference       For Informational Purposes Only       Cost         1       4.2       General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)       4.2         2       4.2       Card Stock - Zephyr       Included in Base         3       4.2       Three Level 1 Security Feature Requirements       Included in Base	Included in Base Price			4
Reference       For Informational Purposes Only       Cost         1       4.2       General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)       Image: Compromised Security Feature Replacement, etc.)       Image: Compromised Security Feature Replacement, etc.)         2       4.2       Card Stock - Zephyr       Included in Base	Included in Base Price			u u
Reference         For Informational Purposes Only         Cost           1         4.2         General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)         Cost	Included in Base Price	4.2 Card Stock - Zephyr		2
Section For Informational Purposes Only	\$1.62	4.2 General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)		_
	Cost		Reference Section	ltem #

DMV IDEMIA Contract #21527 Amendment #1 \_ Price Per Card Breakdown.docx Tuesday, March 31, 2020

\$3.0998	Billerica "PER CARD" TOTAL		
\$.4498	2020 Total w/postage and pre-sort for Billerica (Disaster Recovery) factory		
\$3.1039	Sacramento "PER CARD" TOTAL		
\$.4539	2020 Total w/postage and pre-sort for Sacramento factory		
	"PER CARD" SUB-TOTAL	<u>n</u>	
	Perforation (Upgrade from Static Image Laser Perforation)	4	
\$0.07	Optional Zephyr Security Feature 3 - Line Encryption	ω	
\$0.22	Optional Zephyr Security Feature 2 - Dynamic Look Through Element	detand	
¢0.10		Confidential 1 Technical	
Cost	n For Informational Purposes Only	Section	Item #
\$2.14	"PER CARD" SUB-TOTAL		
Included in Base Price	Post Implementation Costs (e.g. Service Request, Maintenance, Meeting Allocations, General Administrative)	18	
Included in Base Price	Other Implementation Costs (Implementation Costs Not Captured in 1-16)	17	
Included in Base Price	4.20 Reports	16	
Included in Base Price	4.13 Mailing	15	
Included in Base Price	4.12 Facial Recognition	14	
Included in Base Price	4.11 Custom Pulls	13	
\$0.20	4.10 Credential Portal	12	
\$0.05	4.9 Image Retrieval Client	11	
\$0.01	4.8 Mobile Capture Client	10	
\$0.25	4.7 Image Capture Client	9	
\$0.01	4.6 Credential Carrier Form	00	
-\$0.02	4.5 Personalized Labels (Removed from Scope)	7	
	4.3 Electronic Credential	6	
Included in Base Price	4.2 One Level 3 Security Feature Requirement	CJ	
Included in Base Price	4.2 Three Level 2 Security Feature Requirements	4	
Included in Base Price	4.2 Three Level 1 Security Feature Requirements	cu)	
Included in Base Price	4.2 Card Stock - Zephyr	12	
\$1.62	4.2 General Credential Requirements (e.g. Design Changes, Compromised Security Feature Replacement, etc.)		
Cost	in For Informational Purposes Only	Section	Item #

C:\Users\daluzzi\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\U6QI1MKN\Amendment #1 \_ Price Per Card Breakdown.docx



Susan Brown Director

Tiffany Greenameyer Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 12, 2020

- To: Susan Brown, Clerk of the Board Governor's Finance Office
- From: Michele Lynn, Executive Branch Budget Officer MW Governor's Finance Office, Budget Division
- Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# **GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION**

Agenda Item Write-up:

Pursuant to NRS 353.040 the Governor's Finance Office – Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following section of the State Administrative Manual (SAM).

1. SAM Section 100 – Agency Attendance and Notification

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority: NRS 353.040

REVIEWED:	NK
ACTION ITEM: _	

#### 0104 Agency Attendance and Notification

BOE agenda action items (items denoted as *For Possible Action*) require attendance by appropriate agency staff to present their items. Agencies must also be prepared to present information regarding leases, contracts and Master Service Agreements, which may be pulled on a case by case basis by any Board Member without prior notice. Any Board Member, who wishes to pull an agenda item for discussion, particularly items generally taken on a consent basis such as leases, contracts and Master Service Agreements, shall notify the Clerk of the Board prior to the BOE meeting of the items he/she wishes to be pulled for discussion.

The Clerk of the BOE or his or her designee shall use their best efforts to notify the appropriate agency of any agenda item(s) that have been identified by a member of the Board as an item for discussion. However, any agency with an item noted as *For Possible Action* regardless of whether they receive notice that the item has been pulled for discussion, should have the appropriate staff member(s) present at the BOE meeting to respond to Board Members' questions.



### **0104 Agency Attendance and Notification**

BOE agenda action items (items preceded by an asterisk on the agendadenoted as For Possible Action) require attendance by appropriate agency staff to present their items (NRS 353.035). Agencies must also be prepared to present information regarding leases, contracts and Master Service Agreements, which may be pulled on a case by case basis by any Board Member without prior notice. Any Board Member, who wishes to pull an agenda item for discussion, particularly items generally taken on a consent basis such as leases, contracts and Master Service Agreements, shall notify the Clerk of the Board prior to the BOE meeting of the items he/she wishes to be pulled for discussion.

The Clerk of the BOE or his or her designee shall <u>use their best efforts to</u> notify the appropriate agency of any agenda item(s) that have been identified by a member of the Board as an item for discussion. <u>However</u>, <u>Aany</u> agency with an item <u>noted as For Possible Action regardless of</u> whether they receive notice that the item has been pulled for discussion, should have the appropriate staff member(s) present at the BOE meeting to respond to Board Members' questions.

The agency is not required to attend the BOE meeting if an agency's only agenda items are leases, contracts, Master Service Agreements, or information items and they are not contacted by the Clerk of the Board or his/her designee regarding additional item(s) identified for discussion.

# LEASES SUMMARY

BOE #		LESSEE		LESSOR	AMOUNT					
	DEPARTMENT OF SERVICES – AGIN DIVISION			MORRIS-MORRIS, LLC	\$42,624					
1.		This is a new lease	e to accommod	ate new staff for the agency.						
		Term of Lease:	07/01/2020 - 06/30/2023	Located in Mesquite						
	DEPARTMENT OF SERVICES – DIVIS BEHAVIORAL HEA	ION OF PUBLIC AN		FLAMINGO OAKWOOD, LLC	\$638,506					
2.	This is an extension of an existing lease.									
		Term of Lease:	04/01/2020 - 03/31/2027	Located in Las Vegas						
	SUPPORTIVE SERVICES	SYNERGY NV, LLC	\$100,584							
3.		This is an extension		g lease.						
		Term of Lease:	05/01/2020 - 04/30/2025	Located in Hawthorne						
	DEPARTMENT OF SERVICES			AVALON NEVADA INVESTMENTS, LLC	\$97,028					
4.		This is an extension		g lease.						
		Term of Lease:	05/01/2020 - 04/30/2025	Located in Carson City						
	DEPARTMENT OF			MESQUITE CENTER \$176,427						
5.		This is an extension		g lease.						
		Term of Lease:	05/01/2020 - 04/30/2025	Located in Mesquite						
	DEPARTMENT OF	SENTENCING POL	ICY	HUB GROUP, LLC	\$42,264					
6.		This lease was neg		se the new Sentencing Policy offic	се.					
0.		Term of Lease:	05/01/2020 - 04/30/2025	Located in Carson City						
	GOVERNOR' S OF	FICE OF ENERGY		BOAC, LTD.	\$389,729					
7.		This relocation lea square footage.		ated to better serve the agency ar	nd to reduce the					
		Term of Lease:	05/01/2020 - 06/30/2027	Located in Carson City						

# LEASES SUMMARY

BOE #		LESSEE		LESSOR	AMOUNT		
	NEVADA STATE BO	OARD OF PHARMA	ſСҮ	RYDER-DUDA VENTURES, LLC			
8.		This amendment of	hanges the sta	rt and end dates only.			
0.		EVADA STATE BOARD OF PHARMACY         LLC         This amendment changes the start and end dates only.         Term of Lease:         -       Located in Reno         JBLIC DEFENDER'S OFFICE       MARIE BIGUE       \$ 3         This is an extension of an existing lease.					
	PUBLIC DEFENDE	R'S OFFICE		MARIE BIGUE \$ 393,3			
		This is an extension	on of an existing	g lease.			
9.		Term of Lease:	06/01/2020 - 05/31/2027	Located in Carson City			

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

F	For Budget Division Use Only
Reviewed by:	99 3/6/20
Reviewed by:	00 / /
Reviewed by:	

				S	TATE	WIDE LEAS	SE INF	ORMAT	ION					
1.	Agency:		Department	of Health	n and	Human Sei	vices							
	•		Aging and D	Disability	Servic	es Division	, Rural	Region	al Cente	er				
			3416 Goni F	Road, Bld	lg. D-'	32, Fiscal		~						
			Carson City	, Nevada	8970	6								
			Lisa Tuttle											
			T: 775.687.0	0532 F:	775.6	87.0573 E	: Irtutttl	e@ads	d.nv.gov	1				
	Remarks:		Leasing Ser	vices neg	gotiate	ed this new	lease t	o accon	nmodate	the expansion	of the	Rura	al Regiona	al staff in
			Mesquite, N	evada										
	Exception	s/Special notes:												
	mut the second s													
2	Name of Le	essor:	Morris-Morri	s II C							_	_		
	Address of		855 Valley V											
э.	Addless of	Lesson	Mesquite, N											
4.	Property co	ntact:	Dr. Larry Mo											
			T: 435.229.8	3426 F: 4	435.6	28.0633 E	: larrym	orris_8	55@hot	mail.com				·*
5.	Address of	Lease property:	61 North Wi	low Stree	et, Sui	te 6								
			Mesquite, N	eyada 89	027									
			Rentable		_		_							
	a. Square	Footage:	⊡ Usable	800										
	b. Cost:		cost per	# of	cost	per year	time fr	ame			Impr	ove.	Base	Actual
	b. Cost:		month	months	0001	Joi you	anne n	unic			men		Rent	cost per
				in time							cost		cost per	square foot
				frame							squa	re	square	
											foot		foot	
	Increase %		\$ 1,176.00		.\$	14,112.00					\$	-	\$ -	\$1.47
			\$ 1,176.00	12	<u> </u>	14,112.00					\$	-	\$ -	\$1.47
			\$ 1,200.00	12	<u> </u>	14,400.00		, 2022 -	June 30	0, 2023	\$	-	\$ -	\$1.50
	c. Total Le	ase Consideration	n:	36	\$	42,624.00								
	d. Total Im	provement Cost:								\$				
	e. Option t	o renew:	Yes	🗆 No	365	Renewal	terms:			e (1) identical t	erm			
	f. Holdove	r notice:	# of Days red	uired	30	Holdover	terms:		5%	/ 90				
	g. Term:		Three (3) yea	ars										
	h. Pass-thi	us/CAM/Taxes	I Landlord	Tenan	t									
	i. Utilities:		I Landlord	🗌 Tenan	t			_						
	j. Janitoria	d: `	☑ Landlord	🗌 Tenan	t	☑ 3 day	🗆 5 day		tural 3 day	🗌 Rural 5 d	ay	Othe	er (see specia	I notes)
	k. Repairs		Integer		Ten:	ant	Minor:	🗹 Lar	ndlord	🗌 Tenant				
		bie Area Market R		\$1.61							_			
		termination claus				ch/Default l		unding			·			
	n. Lease w	ill be paid for by A	gency Budge	t Account	Num	ber:	3167							
6.	This lease of	onstitutes:		An exten	sion o	of an existin	g lease	÷						
				An additi	on to	current faci	lities							
				A relocat	tion									
				A new lo	cation									
				Remode	ling or	nly								
				Other										
				_									<b>4</b>	
	a. Estimate	ed Expenses:	Moving: \$0.0	0		Furnishin	gs: \$2,	406.00			Data	Phon	ies: \$862.0	00

RECEIVED

MAR - 5 2020

GOVERNOR'S FINANCE OFFICE BUDGET DIVISION

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes\_\_\_\_ No \_\_\_\_ Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Dena Schniet 2/24/2020 Date Authorized Agency Signature

For Public Works Information:

7. State of Nevada Business License Information:

a.	Nevada Business ID Number: NV19981033487	Exp:	6/30/2020		2
b.	The Contractor is registered with the Nevada Secretary of State	's Office as a: LLC ☑	INC CORP	LP 🗆	
C.	Is the Contractor Exempt from obtaining a Business License:	T YES		I N	o
	*If yes, please explain in exceptions section				
d.	Is the Contractors Name the same as the Legal Entity Name?	✓ YES		⊡ NC	)
	*If no, please explain in exceptions section				1
e.	Does the Contractor have a current Nevada State Business Lice	ense (SBL)? 🗹 YES			,
	*If no, please explain in exceptions section				
f.	Is the Legal Entity active and in good standing with the Nevada	Secretary of States  VES			
	Office?	-			
g.	State of Nevada Vendor number: T81042555				
h.	Is this an Arms Length Transaction	I YES			
1					

#### 8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. 1/	/we have considered the reasonableness of the term	ns of this lease, including cost	
		✓ YES	
b. IA	/we have considered other state leased or owned spa	ace available for use by this agency	
		☑ YES	
0			

Authorized Signature Date

Public Works Division

H

For Board of Examiners I YES

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Bu	Idget Division Use Only
Reviewed by:	3.10.20
Reviewed by	3/13/2000
Reviewed by:	

				<u>S</u>	TATEWIDE LEA	SE INFORM	ATION			4
	1.	Agency:	Departmen	t of Healt	h and Human Se	rvices '				·
					d Behavioral He	alth				
			Radiation 0		-					-
					ay, Suite 300		e			
			Carson City		a 89706				·	, i i i
			Tessa Grur					¢.		
					775.684.4211					
		Remarks:	Leasing Se	rvices ne	gotiated this Full	Service lease	extension to include a	rent reduction	on, creating	g a savings
			of \$5,870.2	8 in the fi	rst year.					
		Exceptions/Special notes:	Lessor to in	stall new	carpet and paint	at Lessor's s	ole expense.		S	
		1		×	a					
;	2.	Name of Lessor:	Flamingo O	akwood,	LLC					
3	3.	Address of Lessor:	1620 South	Los Ange	eles Street, Unit (	0				
			Los Angeles							
2	ŀ.	Property contact:	Newmark K	night Fra	nk					
		Topoly contact.			s Parkway, Suite	180		3		
			Las Vegas,				ic.			1
			Meaghan Le							1
					meaghan.levy@r	ngfk.com		57		
- 5		Address of Lease property:	2080 East F	lamingo l	Road, Suite 319	· · ·				
	•••		Las Vegas,							
			Rentable							
	ź	a. Square Footage:		3,763				•		
	L	Cast	cost per	# of	cost per year	time frame		Improve-	Base	Actual
	L L	o., Cost:	month	months	cost per year	une name		ment	Rent	cost per
				in time		-		cost per	cost per	square foot
			· ·	frame	·			square	square	
								foot	foot	
	ł	ncrease %	\$ 7,149.70	12			- March 31, 2021	\$0.00		
			\$ 7,300.22	12			- March 31, 2022	\$0.00		
		2%		12			- March 31, 2023	\$0.00		
			\$ 7,601.26	12			- March 31, 2024	\$0.00		\$2.02 \$2.06
			\$ 7,751.78	12 12			March 31, 2025 March 31, 2026	\$0.00		\$2.00
		2%	\$ 7,902.30 \$ 8,052.82	12			March 31, 2027	\$0.00		\$2.10
2	~			84	\$ 638,505.84	April 1, 2020 -	- Walter 01, 2021	φ0.00	φ0.00	ψω. 1-τ
	С. 		ļ		φ 000,000.0 <del>4</del>		\$	<u> </u>		
	d	5	🛛 Yes 🛛 [	] No	265 Denouval		One (1) Identical 1	ferm	L	
	e.	option to rememi			365 Renewal 30 Holdover		5%/90	enn		
	f.		# of Days req Seven (7) Ye		30 Holdover	terms:	370/30			
	g. h		고 Landlord	Tenant						
	н. і.		· Landlord	Tenant						
	10		2 Landlord	Tenant		Rural 3 day	🗌 Rural 5 day 🔲 Other (see	special notes)		
	k.	-					ndlord 🗍 Tenant			
•	I.	Comparable Area Market Rate		\$2.09						
	m				Breach/Default la	ck of funding				
	n.					3101				
6.	Tł	is lease constitutes:		An extens	sion of an existing	lease				
0.	•••				on to current facili					
				A relocatio			1			
				A new loc						
		×		Remodeli						
		÷ "		Other			• î %	ta (1)		
					•					
	a.	Estimated Expenses: M	loving: \$0.00	N.	Furnishing	s: \$0.00		Data/Phone	es: \$0.00	
				15	•			D		
									_ Bot I i	See Same Bard

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET. Yes V No Dec Unit

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

26/20 Authorized Agency Signature

For Public Works Information:

7. State of Nevada Business License Information:

s the Contractor Exempt from obtaini	Nevada Secretary of State's Office as a: ng a Business License:		INC CORP	🗆 LP			
	ng a Business License:						
1	<ol><li>Is the Contractor Exempt from obtaining a Business License;</li></ol>					⊡ NO	
If yes, please explain in exceptions s	ection						
the Contractors Name the same as	☑ YES						
If no, please explain in exceptions se							
oes the Contractor have a current N	evada State Business License (SBL)?	☑ YES				🖾 NO	
f no, please explain in exceptions se	ction	10 C					
the Legal Entity active and in good s	standing with the Nevada Secretary of Stat						
ffice?	ũ ,						
tate of Nevada Vendor number:	T32009072						
this an Arms Length Transaction		VES					
	If no, please explain in exceptions se loes the Contractor have a current N f no, please explain in exceptions se the Legal Entity active and in good s ffice?	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? If no, please explain in exceptions section If the Legal Entity active and in good standing with the Nevada Secretary of Stat of State of Nevada Vendor number: <u>T32009072</u>	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? If no, please explain in exceptions section is the Legal Entity active and in good standing with the Nevada Secretary of States Iffice? T32009072	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? If no, please explain in exceptions section is the Legal Entity active and in good standing with the Nevada Secretary of States Iffice? tate of Nevada Vendor number: <u>T32009072</u>	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? If no, please explain in exceptions section is the Legal Entity active and in good standing with the Nevada Secretary of States Iffice? tate of Nevada Vendor number: <u>T32009072</u>	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? ☑ YES If no, please explain in exceptions section is the Legal Entity active and in good standing with the Nevada Secretary of States Iffice? T32009072	If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? ☑ YES □ NO If no, please explain in exceptions section to the Legal Entity active and in good standing with the Nevada Secretary of States ☑ YES □ NO Iffice? tate of Nevada Vendor number: <u>T32009072</u>

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost
	☑ YES □ NO
b.	I/we have considered other state leased or owned space available for use by this agency
	YES 🗌 NO
1	

3

🗆 NO

Authorized Signature **Public Works Division** #

> For Board of Examiners 🖸 YES

6

Steve Sisolak Governor



Laura Freed Director

Ward D. Patrick, PE Administrator

Carson City Offices: Public Works Section 515 East Musser Street, Suite 102 Carson City, Nevada 89701-4263 (775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section (775) 684-1800 | Fax (775) 684-1821

*Leasing Services Section* (775) 684-1815 | Fax (775) 684-1817 STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Public Works Division** 

Las Vegas Offices: Public Works Section 2300 McLeod Street Las Vegas, Nevada 89104-4136 (702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section (702) 486-4300 | Fax (702) 486-4308

Date: March 13, 2020

To: Aaron Franz, Budget Analyst

From: Leanne Lima, Public Works Division, Leasing Services llima@admin.nv.gov 775-684-1824

Subject: For placement on April's BOE meeting

Projected BOE Date: April 14, 2020 BOE Deadline Date: March 10, 2020

Lessor: FLAMINGO OAKWOOD, LLC

Tenant: Department of Health and Human Services, Division of Public and Behavioral Health, Radiation Control Program

Property Location: 2080 East Flamingo Road, Suite 319, Las Vegas

This memo is a clarification for a retroactive start date of April 1, 2020 for the lease Dated January 22, 2020. This lease was negotiated to include a rent reduction with a savings of \$5,870.28 in the first year of the lease. The owner agreed to allow for an April 1, 2020 start date for new rents.

Current cost per square foot is \$2.03, the new cost will be \$1.90.

The only state space in Las Vegas is in the northern geographical location of the city, which does not encompass this address.

Thank you,

*Leanne Lim*a

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with time/rames of returned documentation.

For E	Budget Division Use Only
Reviewed by:	ALSINOO
Reviewed by.	=12HDAT)
Reviewed by;	719

						EWIDE LEA		FORMA	TIO	N				
	1.	Agency:				d Human Se								
			1470 Colle			Supportive S	Service	S`	1					
			Carson Cit			'06								
			Tomi Case											
			(775) 684-(	0770 fax	: (775	5) 684-0627	tocase	y@dws	s.nv	.gov				
		Remarks:	After attem	pting to s	ecure	e an alternat	e locat	ion with	in Ha	awthorne whi	ch wo	uld better s	erve DWS	S needs,
			Leasing Se	ervices ne	gotia	ted this leas	e rene	wal at th	ie ex	disting rate wi	th a lo	wer rate of	increase c	ver the five
			(5) year ter	m than th	e cur	rent lease a	greem	ent.					JEIV	
		Exceptions/Special notes:									·•			~
	-						_					MAH	<u> 1020</u>	20
		Name of Lessor:	Synergy NV						_	and the second	_			
	3.	Address of Lessor:	PO Box 24		00							GOVERNOR BUDG	S FINANCE SET DIVISION	
			Minden, Ne		23									
4	<del>1</del> .	Property contact:	Cole S. Smi			un la s								
			Sierra Neva PO Box 241		y GIO	up inc,								
			Minden, Ner	-	23									
			(775) 690-2			782-5180	cole@e	-snrg.c	om					
5	5.	Address of Lease property:	1000 C Stre	et										
			Hawthorne,	Nevada 8	39415	5								
		Course Easterne	Rentable											
		a. Square Footage:	🗹 Usable	1,723										
	I	b. Cost:		# of	cost	per year	time fr	ame				Improve-	Base	Approxi
			month	months in time						÷.		ment	Rent	-mate
				frame								cost per square	cost per square	cost per
												foot	foot	square foot
	-1	ncrease %	\$ 1,636.85	12		19,642.20						0.00	0.00	\$0.95
		1	\$ 1,669.59 \$ 1,669.59	12 12		20,035.08 20,035.08						0.00	0.00	\$0.97
		2%		12		20,435.76						0.00	0.00	\$0.97 \$0.99
		0%	\$ 1,702.98	12		20,435.76					-	0.00	0.00	\$0.99
	С		:	60	\$	100,583.88								10
	d	r.										\$0.00		
	e				365	Renewal t				One (1) ident	ical ter	rm		
	t.	F	# of Days req		30	Holdover t	erms:			5% / 90				
	g h		Five (5) years											
	i.	E E E E E E E E E E E E E E E E E E E	Landford	I Tenant										
	j.		Landlord	🗹 Tenant	🗌 3 da	iy 🗌 5 day	🖸 Rural	3 day 🗋	] Rura	l 5 day 🔲 Othe	er (see sp	pecial notes)		
	k.				] Tena	int l	Minor:	🗹 Land	diord	🔲 Tenant				
	ı. m	Comparable Area Market Rate . Specific termination clause		\$1.66	Droop	h/Defeuitie	ale of fe	n al lun ar	_	-				
	л.					h/Default la	ск от ти 3233	naing			- 1	_		
6.		1	To house the					ortive S	ervir	285				
		his lease constitutes:				f an existing			GIVIC	.69				
••		" is is a second to interface to it.				urrent facilit								
				relocatio										
				new loca										52
				Remodelir	ng onl	ly								
				Other										
	a.	Estimated Expenses: N	loving: \$0			Furnishings	¢∩		л	oto/Dhanacci	¢۵			
			το virig. ψυ			r unnannigs	, φυ		U	ata/Phones:	φU			

Page 1 of 2

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET Yes \_\_\_\_\_ No \_\_\_\_ Dec Unit \_\_\_\_\_\_ DEC UNIT DEC UNIT

IF NO PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

2/13/2020 Authorized Agency Signature

For Public Works Information:

8. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20131525757	Exp:	9/30/2020			3
b.	The Contractor is registered with the	Nevada Secretary of State's Office as a:	LLC 🖸	INC CORP	🗆 LP		
c.	Is the Contractor Exempt from obtain	ing a Business License:	🗌 YES			🗹 NO	
	*If yes, please explain in exceptions s	ection					
d.	is the Contractors Name the same as	the Legal Entity Name?	YES			D NO	
	*If no, please explain in exceptions se	ection					
e.	Does the Contractor have a current N	evada State Business License (SBL)?	✓ YES			□ NO	
	*If no, please explain in exceptions se	ection					- 0
f.	Is the Legal Entity active and in good	standing with the Nevada Secretary of Stat	es 🖸 YES			🗆 NO	
	Office?						
g.	State of Nevada Vendor number:	T27033757					- 3
h.	Is this an Arms Length Transaction					D NO	

#### 9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a	. I/we have considered the reasonableness of the terms of this lease, including cost	
	☑ YES	
b	. I/we have considered other state leased or owned space available for use by this agency	
	☑ YES	

Authorized Signature Date Public Works Division

Public Works Division

For Board of Examiners I YES

🗆 NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

6.

	For Budget Division Use Only	
Reviewed by:	19 3/6/20	
Reviewed by:	12.31620	
Reviewed by:	OF 1	

				S	TATEWIDE LEAS	SE INFORMATION				
1	. A	gency:	896 West N Carson City Marcie Ryb	∖ye Lane, /, Nevada a	89703	ices :: mryba@dids.nv.go	V.	R		2 N
	R	emarks:	Leasing Ser	rvices neg	gotiated thi <mark>s new</mark>	location to house the	Indigent Defense	e office.		
	E	xceptions/Special notes:	This long te	rm lease	replaces the curr	ent month to month !	ease.			
2.	N	ame of Lessor:	Avalon Nev	ada Inves	stments, LLC					
3.	A	ddress of Lessor:		Vashingto	nercial Real Esta n Street, Suite 1 89703	e Property				
4.	Pi	operty contact:	John Uhart T: 775.884.1	1896 F: 7	775.884.4896 E	jfuhart@ccim.net			2	
5.	Ad	Idress of Lease property:	896 West N Carson City,			52				
	a.	Square Footage:	Rentable							
		Cost:	Usable Cost per	1,205 # of	cost per year	time frame		Improve-	Base	Approx.
	b.	Cusi.	month	months in time frame				<b>ment</b> cost per square foot	Rent cost per square foot	Cost per square foot
	ind	crease %	\$ 1,566.50	12		May 1, 2020 - April 3		\$0.00 \$0.00		
			\$ 1,566.50 \$ 1,629.16	12 12		May 1, 2021 - April 3 May 1, 2022 - April 3		\$0.00	\$0.00	\$1.30
			\$ 1,629.16	12		May 1, 2023 - April 3		\$0.00	\$0.00	\$1.35
		4%	\$ 1,694.33	12		May 1, 2024 - April 3	30, 2025	\$0.00	\$0.00	\$1.41
	C.	Total Lease Consideration	:	60	\$ 97,027.80			44.44		
	d.	Total Improvement Cost:						\$0.00		· · · · · ·
	e.	Option to renew:			365 Renewal		ne (1) Identical To %/90	em		
	f.		# of Days red	unou	30 Holdover	terms: 5	/0/90			
	g. b		Five (5) Year Landlord	S □ Tenant						
	i.		I Landlord	Tenant						
	j.		🗹 Landlord	🗌 Tenant	🖸 3 day 🛛 🗹 5 day	🗍 Rural 3 day 🔲 Rural	5 day 🔲 Other (see s	pecial notes)		
	k.	Repairs:	Major: 🛛	Landlord	🗋 Tenant	Minor: 🖸 Landlord	🗌 Tenant			
	L	Comparable Area Market Rat		\$1.45		C				
		Specific termination clause			Breach/Default la					
		Lease will be paid for by Ag				1008				
5.	Thi	s leáse constitutes:			sion of an existing					
				An additic A relocati	on to current facil	ties				
				A new loc						
				Remodeli						
				Other					2	
	а.	Estimated Expenses:	Moving: \$0.00	)	Furnishing	s: \$0.00		Data/Phon	es: \$0.00	·
								•		
				12						
							244 149	RECI		D

MAR - 5 2020

GOVERNOR'S FINANCE OFFICE BUDGET DIVISION

4

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes / No \_\_\_\_ Dec Unit \_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

220 Date

Authorized Agency Signature

For Public Works Information:

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20001123053	Exp:		12/31/2020		7
b.	The Contractor is registered with the M	levada Secretary of State's Office as a:		LLC 🗹	INC  CORP	🗆 LP	
C.	Is the Contractor Exempt from obtaining	ng a Business License:	[	YES			⊡ NO
	*If yes, please explain in exceptions se	ection					
d.	Is the Contractors Name the same as	the Legal Entity Name?	I	VES			D NO
	*If no, please explain in exceptions se	ction					
e.	Does the Contractor have a current Ne	evada State Business License (SBL)?		VES			□ NO
	*If no, please explain in exceptions se	ction					
f.	Is the Legal Entity active and in good s	standing with the Nevada Secretary of Sta	tes l	YES			🗆 NO
	Office?	•					
g.	State of Nevada Vendor number:	T32002712					
h.	Is this an Arms Length Transaction		[	고 YES			D NO
di 👘	-						

#### 8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost		
	⊡ YES	□ NO	
b.	I/we have considered other state leased or owned space available for use by this agency		
	☑ YES		

Authorized Signature

Date

3 3 20

Public Works Division

or Board of Examiners

🗹 YES 🗆 NO Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

2. 3. 4.

5.

6. 7.

	For Budget	ivision Use Only
Reviewed by:	20	
Reviewed by:	100	S.C.
Reviewed by:		0

					ST	TATE	WIDE LEA	SE INFOI	RMATION	8			
1	. A	gency:	D	epartmen	t of Motor	Vehi	cles						
			5	55 Wright	Way								
				arson City	-	8971	11						
				Bareth Jon					<b>.</b>				
			1.	A CONTRACTOR OF A CONTRACTOR A			) 684-4724	And the second sec					
	Re	emarks:	L	easing Se	rvices neg	otiat	ed this lease	e renewal	which cre	eated a savings of	\$20,822.28	or 38.05%	over the
				rst year.									
	Ex	ceptions/Special notes:	Γ										
2.	Na	me of Lessor:	M	lesquite Co	enter Nev	ada,	LLC	<u></u>					
3.	Ad	dress of Lessor:	cl	o Optim P	roperty So	olutio	ns						
	Da			ptim Prope	arty Soluti	006							
4,	PA	operty contact:					t, Suite 205						
				as Vegas,									
			N	ancy Rega	d -		12						
			(7	02) 938-6	588 x6589	Fax	c: (702) 938	-4388 n.r	egal@opt	timpmsolutions.co	m		
5.	Ad	dress of Lease property:	55	50 West Pi	oneer Bo	uleva	rd, Unit 120						
	• •		M	esquite, N	evada 890	027							
			T	Rentable									
	а.	Square Footage:	Ø	Usable	1,482	plus	150' x 50' n	notorcycle	testing a	rea			
	h	Cost	co	st per	# of	cost	per year	time fram	e		Improve-	Base	Approxi-
		0000		onth	months						ment	Rent	mate
					In time						cost per square	cost per square	cost per square foot
					frame						foot	foot	aquaie iour
	Inc	rease %	\$	2,825.15	12	\$	33,901.80	May 1, 20	020 - April	30, 2021	\$0.00	\$0.00	\$1.91
	mo			2,881.65	12	\$	34,579.80	May 1, 20	21 - April	30, 2022	\$0.00	-	
				2,939.29	12	\$	35,271.48	May 1, 20	)22 - April	30, 2023	\$0.00		
				2,998.07	12		35,976.84	May 1, 20	23 - April 1	30, 2024	\$0.00		
		2%	_	3,058.03	12		36,696.36	May 1, 20	24 - April 3	30, 2025	\$0.00	\$0.00	\$2.06
		Total Lease Consideration	:		60	\$	176,426.28				¢0.00		
	d.	Total Improvement Cost:								One (1) identical i	\$0.00		
		option to randit.	0			365	Renewal			One (1) identical 1 5% / 90	enn		1
	• -			of Days rec	lett e e	30	Holdover	terms:		5767 80		the second second	
				re (5) year Landlord		1	-		inter				
		I DOD STIMUS OF STITE S OF COM	_	Landlord	Tenant	_	•				0		
		Ounrea.	_	Landlord	Tenant	_	ay 🗹 5 day	Rural 3	day 🗌 Rur	al 5 day 🔲 Other (see	special notes)		
	a	o car incomenti	_		Landlord	Ten	ant	Minor:	I Landlord	🔲 Tenant			1. 10.
	Ι.	Comparable Area Market Ra	te /	Average:	\$2.50			1200	1991			and the second	
	m	Specific termination clause	in	lease:			ch/Default is		ding		1		
	ก.	Lease will be paid for by Ag						4735					
<b>3</b> .	Pur	pose of the lease:	To	house the	Departm	ent o	f Motor Veh	icles		10 mm			
	This	s lease constitutes:		2	An extens	sion o	of an existing	g lease					
					An additio	on to	current facil	ities					
					A relocati								
					A new loc								
					Remodel	ng ol	niy			6			
				D	Other								
	a.	Estimated Expenses:	Mo	oving: \$0.0	0		Furnishing	js: \$0.00	1	Data/Phones: \$0.0	00		



#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET. Yes\_\_\_\_\_ No \_\_\_\_\_ Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature

Date

For Public Works Information:

8. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20121654997	Exp:	1	0/31/202	20	 		5
b.	The Contractor is registered with the I	levada Secretary of State's Office as a:							័
C.	Is the Contractor Exempt from obtaini	ng a Business License:		YES			 -	1 ND	- 1
	*If yes, please explain in exceptions s	ection							
d.	is the Contractors Name the same as	the Legal Entity Name?		YES					
	*if no, please explain in exceptions se	ction						- ···	
e.	Does the Contractor have a current N	evada State Business License (SBL)?	2	YES					
	*If no, please explain in exceptions se	ction							
f.	Is the Legal Entity active and in good s	standing with the Nevada Secretary of Stat	les 🖸	YES					- 1
	Office?	÷							
	State of Nevada Vendor number:	T29034583							
h.	Is this an Arms Length Transaction	-	2	YES					

#### 9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost		
b.	If yes live have considered other state leased or owned space available for use by this agency	D NO	
1	In the considered offer state reased of owned space available for use by this agency	(") NO	
L	at a c l		

Authorized Signature

Public Works Division

Ps For Board of Examiners

🗹 YES 🗌 NO

				c 2			or Budget Divis	ion Use Only	
	Blanco Notas Datas fas services					Reviewed by:	n	29-	2020
	Please Note: Dates for commencemen subject to change in accordance with tim					Reviewed by:			11
					OF NEODULAR	Reviewed by:	<u>_</u>	5-10-6	de
		-			SE INFORMATION	· · · · · · · · · · · · · · · · · · ·			- 255
1	1. Agency:			ncing Policy		· ·			
		625 Fairvie							
		Carson Cit	y, Nevada	89701					
		Victoria Go	nzalez						
		T: 775.684	.0231 E:	vfgonzalez@nds	sp.nv.gov				
	Remarks:					0.1.1.5.		_	
	Remarks.	Leasing Se	envices neg	ouated this new	location to house th	e Sentencing Poli	cy office.		
							_		
	Exceptions/Special notes:	I his long te	erm lease r	eplaces the curr	rent month to month	lease.			
					24				
2.	Name of Lessor:	Hub Group,	LLC						
3.	. Address of Lessor:	c/o.lohn III	art Comm	ercial Real Esta	te Property		_		
•.				1 Street, Suite 1	to Froperty				
		Carson City							
			, novaud (						
4.	. Property contact:	John Uhart							
		T: 775.884.	1896 F: 7	75.884.4896 E	:jfuhart@ccim.net				
5.	Address of Lease property:	625 Fairviev	w Drive St	lite 121					
2.		Carson City							
	ļ		, Novaud C						
	a. Square Footage;	P Rentable							
	a. oquare i oolage.	Usable	525						
	b. Cost:	cost per	# of	cost per year	time frame		Improve-	Base	Approx.
		month	months				ment	Rent	Cost per
			in time		56 		cost per	cost per	square foot
			frame			,	square	square	
							foot	foot	
		\$ 682.50			May 1, 2020 - April		\$0.00	\$0.00	\$1.30
	0%	\$ 682.50		\$ 8,190.00	May 1, 2021 - April	30, 2022	\$0.00	\$0.00	\$1.30
	4%	\$ 709.80	12	\$ 8,517.60	May 1, 2022 - April	30, 2023	\$0.00	\$0.00	\$1.35
	0%	\$ 709.80	12		May 1, 2023 - April		\$0.00	\$0.00	\$1.35
	4%	\$ 737.39	12		May 1, 2024 - April :		\$0.00	\$0.00	\$1.40
	c. Total Lease Consideration:		60	\$ 42,263.88					
	d. Total Improvement Cost:	4		-			\$0.00		
	-	Yes [	No 3	65 Renewal t	terms:	ne (1) Identical To			
						%/90	21111		
		# of Days req		0 Holdover	leims: 5	10130	_		
		Five (5) Year							
		I Landlord	Tenant						
		Landlord	Tenant			- Anna			
	,	Landlord	Tenant[		Rural 3 day Rural		pecial notes)		
				] Tenant	Minor: 🗹 Landlord	🗌 Tenant			
	I. Comparable Area Market Rate		\$1.45				G		
	m. Specific termination clause i			reach/Default la					
	n. Lease will be paid for by Age	ency Budget	Account N	lumber:	1010				
6.	This lease constitutes:		An extensi	on of an existing	lèase				
				n to current facili					
	8				1100 B				
	3		A relocatio				.e		
			A new loca		4				
			Remodelin	g only					
			Other,					17	
				×					
8	a. Estimated Expenses: M	loving: \$0.00		Furnishing	s: \$0.00	I	Data/Phone	s: \$0.00	
	2								
			8						

RECEIVED

MAR - 5 2020

GOVERNOR'S FINANCE OFFICE BUDGET DIVISION

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signatu

For Public Works Information:

8. State of Nevada Business License Information:

	Nevada Business ID Number:		Exp:	1	1/30/2020		
b.	The Contractor is registered with the N	levada Secretary of State's Office as a:		LLC 🖸	INC CORP	🗆 LP	
C.	Is the Contractor Exempt from obtaining	ng a Business License:		YES			⊡ NO
1	*If yes, please explain in exceptions se	ection					
d.	Is the Contractors Name the same as	the Legal Entity Name?		✓ YES			🗖 NO
1.	*If no, please explain in exceptions see	ction					
e.	Does the Contractor have a current Ne	evada State Business License (SBL)?		YES			🔲 NO
	*If no, please explain in exceptions see	ction .					
f.	Is the Legal Entity active and in good s	tanding with the Nevada Secretary of Sta	tes	🗹 YES			NO NO
	Office?						
g.	State of Nevada Vendor number:	TBD					
h.	Is this an Arms Length Transaction			YES			🗆 NO
	u u u u u u u u u u u u u u u u u u u						

#### 9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	
	I YES I NO	
b.	I/we have considered other state leased or owned space available for use by this agency	
	☑ YES □ NO	
		·

2.0

Date

Authorized Signature Public Works Division

or Board of Examiners

YES

		lease Note: Dates for commencement ubject to change in accordance with tin				and may be		Reviewed by: Reviewed by:	Nort .			
						WIDE LEAS						
1	. А	gency:	Governor's 600 East W Carson City Pat Malloy T: 775.687.	Office of /illiam Str /, Nevada	Energ eet, S 8970	y uite 200 1	pamalloy@energy.		5			
	R	emarks:		easing services negotiated this relocation to better serve the agency, and reduces the square footage which reated a savings of \$27,871.84 in the first year, including the abated rents.								
	Ę	xceptions/Special notes:	2 months of	months of abated rent (\$8,754.00)								
2	. N	ame of Lessor:	BOAC, Ltd.							and the later		
3	. A	ddress of Lessor:	c/o NAI Allia 1000 North Carson City	Division 8				GOVE	MAR 1	0 2020	-	
4.	P	roperty contact:	Cheryl Evan T: 775.546.2		evans	@naiallian	ce.com		BUDGET DI	ASION		
5.	A	ddress of Lease property:	600 E Willia Carson City,				10					
	a.	Square Footage:	☑ Rentable □ Usable	2,918								
	b.	Cost:	cost per month	# of months in time frame	cost p	ber year	time frame		Improve- ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot	
	In	crease %	\$ -	2		-		June 30, 2020	\$0.00			
		-	\$ 4,377.00	12	<u> </u>	52,524.00	July 1, 2020 -		\$0.07	\$1.43	\$1.50	
		24	\$ 4,464.54 \$ 4,552.08	12		53,574.48 54,624.96		June 30, 2022	\$0.07		\$1.53	
			\$ 4,639.62	12		55,675.44	July 1, 2022 - July 1, 2023 - July 1		\$0.07 \$0.07	\$1.49 \$1.52	\$1.56 \$1.59	
		2%		12		56,725.92	July 1, 2024 -		\$0.07	\$1.55	\$1.62	
		2%		12		57,776.40	July 1, 2025		\$0.07	\$1.58	\$1.65	
		2%	\$ 4,902.24	12		58,826.88	July 1, 2026 -		\$0.07	\$1.61	\$1.68	
	C.	Total Lease Consideration		·86	\$ 3	89,728.08						
	d.	Total Improvement Cost:						\$	16,600.00			
	e.	Option to renew:	✓ Yes	No	365	Renewal t	erms:	One (1) Identical Te				
	f.		# of Days rec		30	Holdover		5%/90				
	g.		Seven (7) Ye							a)		
	ĥ.		I Landlord	🗌 Tenant								
	i.	Utilities:	Landlord	🗌 Tenant	:							
	j.		Landlord	🗋 Tenant				il 5 day 🔲 Other (see s	pecial notes)			
	k.				🗌 Tena	nt	Minor: 🖸 Landlord	Tenant				
	1.	Comparable Area Market Rat		\$1.63	_							
	m. n.	Specific termination clause Lease will be paid for by Ag					ck of funding 4868					
6.	Th	is lease constitutes:		An extens	sion o	f an existing	lease					
						urrent facili						
				A relocati								
				A new loc								
				Remodeli		ly						
				Other								
	a.	Estimated Expenses:	Moving: \$2,40	00.00		Furnishing	s: \$0.00	1	Data/Phon	es: \$1,125	.00	

For Budget Division Use Only

Reviewed by:

19/20

nH

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes \_\_\_\_ No \_\_\_\_ Dec Unit \_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Date Authorized Agency Signature

For Public Works Information:

7. State of Nevada Business License Information:

-							_
	Nevada Business ID Number:		Exp:	7/31/2020			12
b.	The Contractor is registered with the N	evada Secretary of State's Office as a:	LTD 🖸	INC CORP	🗆 LP 🗖		
C.	Is the Contractor Exempt from obtaining	g a Business License:	YES			🗹 NO	
	*If yes, please explain in exceptions se	ction					
d.	is the Contractors Name the same as t		YES				
	*If no, please explain in exceptions sec						
e.	Does the Contractor have a current Ne	vada State Business License (SBL)?	YES			🗆 NO	
	*If no, please explain in exceptions sec						
f.		anding with the Nevada Secretary of Sta	tes 🗔 yes	•		D NO	
	Office?	,					
g.	State of Nevada Vendor number:	T320003817					
h	Is this an Arms Length Transaction		✓ YES			🗆 NO	
	is the unit time congin that babien						

#### 8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	
L.	I YES	□ NO
b.	I/we have considered other state leased or owned space available for use by this agency	
	☑ YES	ОИ
	U TES	

Authorized Signature Public Works Division

11

For Board of Examiners

🗹 YES 🗌 NO

	For Budget Division U	se Only
Reviewed by:		SUD
Reviewed by:		

#### REAL PROPERTY (FOR BOARDS AND COMMISSIONS) OR STORAGE LEASE INFORMATION

	REAL P	RUPERTY (FUR			EIVED
		OR STORAGE L	EASE INFORMA	ATION REGE	
4	Maximal Otati	Deerd of Diverse			
1. Agency (Lessee):	Nevada State	e Board of Pharm	acy	FFB 2	6 2020
				iii qaqaa soore qaqa	U LULU
				GOVERNOR'S FI	INCE OFFICE
				BUDGET I	
Purpose:	Ammendmen	t to loaso start an	d and data to ref	lect actual move in date due to a de	low in tennent
Purpose:	mprovement	completion Amm	andment to rent	schedule to reflect actual move in a	data and ront
	adjustment d	ates Addition of F	Right of First Ref	usal to lease agreement. Total dola	r value and length
	of lease rema	in the same as o	riginal agreement	t.	value una lengin
Exceptions/Special Lease Terms:	1/1/2025 - 12	/31/2025 - Yearly	rent of \$166,614	.48 - Cost/sq ft \$2.28. 1/1/2026 - 12	2/31/2026 - Yearly
	rent of \$171,6	612.84 - Cost/sq f	t \$2.35. 1/1/2027	- 12/31/2027 - Yearly rent of \$176,	761.20 - Cost/sq ft
	\$2.42. 1/1/20	28 - 12/31/2028 -	Yearly rent of \$1	182,064.12 - Cost/sq ft \$2.49.	
	Dudes Dude V	110			
2. Name of Landlord (Lessor):		/entures, LLC.			
<ol><li>Address of Landlord:</li></ol>		Ranch Pkwy, Su	ite 140		
	Reno, Nevada	a 89521			
<ol><li>Property Contact:</li></ol>	Steve Thomse				
	775-823-3788				
	steve@ryderh	omes.com			
5. Address of Lease Property:	985 Damonte	Ranch Pkwy, Sui	te 140		
	Reno, Nevada				
a. Square Footage or Unit	6088 sq ft				
Description	obbo oq it				
b. Cost:					
	Cost Per	# of Months in	Cost Per Year	Time Frame	Cost/Square Foot
	Month	Time Frame	003(1 61 1641		Costoquale Pool
Increase %	\$11,628.08	12	\$139,536.96	1/1/2019-12/31/2019	\$1.91
	\$11,976.92	12	\$143,723.04	1/1/2020-12/31/2020	\$1.97
	\$12,336.23	12	\$148,034.76	1/1/2021-12/31/2021	\$2.03
	\$12,706.32	12	\$152,475.84	1/1/2022-12/31/2022	\$2.09
	\$13,087.51	12	\$157,050.12	1/1/2023-12/31/2023	\$2.15
c. Total Lease Consideration:	\$13,480.13	12	\$157,050.12	1/1/2024-12/31/2024	\$2.21
d. Option to Renew:	Yes	No \$894,870	.84 Renewal	Terms: One 5 year term with writter	notice and BOE
e. Holdover Notice:	# of Days Reg			Terms: After expiratio, the lease sha	
f. Term:	month to mont	h lease in the am		0% of the rent payable for the last m	
g. Pass-thrus/CAM/Taxes:	🗹 Landlord	Tenant			
h. Utilities:	Landlord	Tenant			
i. Janitorial:	landlord	Tenant	3 day 🚺 5 day	Rural 3 Day Rural 5 Day Othe	r (see special notes)
j. Repairs:	Major: 🛛 La	ndlord 🔲 Tenant		Minor: Landlord Tenant	
k. Comparable Market Rate:		\$1.75/sq ft. The la		izing \$0.16/sq ft into our rate for ten	ant improvements
I. Specific termination clause in	lease:		Breach/Default/L	ack of Funding	
m. Lease will be paid for by Age	ncy Budget Ac	count Number or I	3OC Number:	BDC B022 - Nevada State Board o	f Pharmacy
6. BOE Threshold:	N/A				
7. This lease constitutes:	_	An extension of ar	existing lease		
		An addition to curr	-	uires a remark)	
				anes a remarky	
		A relocation (requi			
		A new location (re-	yunes a remark)		
a. Estimated Moving Expenses:		Remodeling only	Furnishings:	Data/Phones: \$	
			r unionings, g	γ σααλητιστισο, φ	

#### PROPERTY OR STORAGE LEASE INFORMATION

	IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REM STORAGE SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDE BUDGET. Yes V No Dec Unit		
	IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE E	XPENSE TO YOUR BU	IDGET
Au	therized Agency Signature Date		
8	State of Nevada Business License Information:		
	a. Nevada Business ID Number: NV20091454220 Exp	: 10/31/2020	
	b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC 🗹 INC.	
	<ul> <li>Is the Contractor Exempt from obtaining a Business License:</li> </ul>	YES	NO NO
	*If yes, please explain in exceptions section		
	d. Is the Contractors Name the same as the Legal Entity Name?	🖌 YES	□ NO
	*If no, please explain in exceptions section		_
	e. Does the Contractor have a current Nevada State Business License (SBL)?	VES	NO NO
	*If no, please explain in exceptions section		
	f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office	? 🗹 YES	NO NO
	g. State of Nevada Vendor number:		
l	h. Is this an Arms Length Transaction	AVES	<b>UND</b>
9.	Compliance with NRS 331.110, Section 1, Paragraph 2:		
	a. I/we have considered the reasonableness of the terms of this lease, including cost	YES	
	b. I/we have considered other state leased or owned space available for use by this agency		
- 1	D. I/we have considered other state leased or owned space available for use by this agency.		

VES YES

NO NO

Please Note: Dates for lease commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

Page 2 of 2

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

F	or Budget Division Use Only
Reviewed by:	94 3/17/20
Reviewed by:	222/20
Reviewed by:	16-210-10

			ST	ATEW	DE LEAS	e infor	MATIC	NC			·	
8 1	Agency:	Public Defe	ender's Of	fice								
		511 East R	obinson S	Street								
	1	Carson City		89701				1				
		Tosca Ren			0	3	0.					
		T: 775.684.	1080 F:	775.68	7.4993 E	:tmrenne	r@nsp	od.nv.gov				
	Remarks:	Lessor to d	emo dowr	nstairs	wall & door	r, new wa	all at er	ntry, stee	fráme doo	r w/ electric	cal strike, i	nstall 4x4
		window w/v										
		carpet.										
	Exceptions/Special notes:	Lessor to p	av \$20.8	21.38 t	owards in	nrovem	ents.	Tenant te	o pay \$8.00	0.00 towa	rds impro	vements
5	Exceptioneropoularinoisor	(not includ				-p	,					
2	Newsistians											
	Name of Lessor:	Marie Bigue			2							-
3.	Address of Lessor:	312 Helen I		000								R
		Milbrea, Cal										
4.	Property contact:	John Uhart				operty						
		301 West W			t, Suite 1							
		Carson City,	, Nevada	89701								2
		John Uhart	1000 F. 7		14000 E			at		× .		
		T: 775.884.1				nunan@o	cim.ne	el 				
5.	Address of Lease property:	511 East Ro			uite 1		8	S	·			
		Carson City,	Nevada 8	39701								
		🖸 Rentable										
	a. Square Footage:	Usable	3,218									
	b. Cost:	cost per	# of	cost p	er year	time fran	ne			Improve-	Base	Cost per
		month ,	months			1				ment	Rent	square foot
			in time							cost per	cost per	
		. a	frame							square foot	square foot	
	Increase %	\$ 4,408.66	.12	\$	52,903.92	June 1	2020 -	May 31	2021	\$0.00		\$1.37
		\$ 4,49 <mark>6.83</mark>		\$	53,961.96					\$0.00	\$0.00	\$1.40
		\$4,586.77	12		55,041.24					\$0.00	\$0.00	\$1.43
		\$ 4,678.51	12		56,142.12					\$0.00	\$0.00	\$1.45
		\$ 4,772.08	12		57,264.96					\$0.00	\$0.00	\$1.48
		\$4,867.52	12		58,410.24					\$0.00	\$0.00	\$1.51
		\$ 4,964.87	12	\$	59,578.44	June 1, 2	2026 -	May 31,	2027	\$0.00	\$0.00	\$1.54
	c. Total Lease Consideration		84	\$ 39	3,302.88							
	d. Total Improvement Cost:				1					\$0.00		
	e. Option to renew:	🖸 Yes 🛛 🛛	] No	365	Renewal t	erms:		One (	1) Identical	Term		
		# of Days req	uired	30	Holdover	terms:		5%/90	)			
		Seven (7) Ye								•		
		Landlord	🗌 Tenant					<u>a</u>	Ч. — 8.	•		
	i. Utilities:	Landlord	Tenant					8		•	3	
	j. Janitorial:	Z Landlord .	Tenant	□ 3 c			Rural 3 da			Other (see :	special notes)	
	k. Repairs:			Tenan	t ·	Minor:	I Landi	lord [	Tenant			
	I. Comparable Area Market Rat	- he	\$1.63									
	m. Specific termination clause				/Default la		ding					
	n. Lease will be paid for by Ag	jency Budget	Account I	Numbe	r:	1499						
6.	This lease constitutes:	v 1	An extensi	ion of a	an existing	lease	·	-				
			An additio	n to cu	rrent facilit	ies						
			A relocátic								200	
			A new loca									
	2		Remodelir	ng only								
			Other									
	-								hanas de l	20		
i	a. Estimated Expenses: N	Noving: \$0.00		1	Furnishing	s: \$0.00		Data/P	hones: \$0.0	JU		
									- [***			
										and the factor is a second sec	an 2 W Erran	L'and

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GOVERNOR'S FINANCE OFFICE BUDGET DIVISION IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ho \_\_\_\_ Dec Unit

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

20 Signature Authorized Agency

For Public Works Information:

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20111288529	Exp:	4	4/30/2020				14
b.	The Contractor is registered with the N	levada Secretary of State's Office as a:		LLC 🖸		CORP□	LP🗆		
c.	Is the Contractor Exempt from obtaining	ng a Business License:		🗌 YES				🗹 NO	
	*If yes, please explain in exceptions se	ection							
d.	Is the Contractors Name the same as			☑ YES				🗋 NO	
	*If no, please explain in exceptions se	ction							
e.	Does the Contractor have a current Ne	evada State Business License (SBL)?		🗹 YES				🗆 NO	
	*If no, please explain in exceptions se	ction							
f.		tanding with the Nevada Secretary of Stat	tes	✓ YES				🗆 NO	
	Office?	•							
g.	State of Nevada Vendor number:	T32009621							
h.	Is this an Arms Length Transaction		100	YES				🗆 NO	
	0								

#### 8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonablenes	s of the terms of this lease, including cost	
	⊠ YB	s 🗌 NO
b. I/we have considered other state leased	or owned space available for use by this agency	
	⊡ YE	S 🗌 NO
	1	
AND L		
March Falual	2/12/24	
and anox	3/13/40	

Date

Authorized Signature Public Works Division V jz For Board of Examiners

🖸 NO

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	NEVADA SYSTEM OF HIGHER EDUCATION	FEDERAL	\$150,000	
	Contract Description:	apprentices from under-r	agreement to provide prepresented populations an 03/10/2020 - 10/31/2020	nd expand apprenticesh		
2.	030	ATTORNEY	CHRISTOPHER R. VILLARREAL	FEE: REGULATORY ASSESSMENTS	\$175,000	Professional Service
	Contract Description	expertise and support in a	provide ongoing profession analyzing electric and gas 04/14/2020 - 04/15/2024	utilities.	ert witness as	s well as technical
	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	CENTER FOR INTERNET SECURITY	FEDERAL	\$89,280	Sole Source
3.		This is the first amendme quarterly reporting on cy purchased Albert sensor from June 30, 2020 to Au due to the continue these	ugust 31, 2021 and increa	ounty voter registration unties. This amendmen ses the maximum amo	databases unter the databases unter the databases of the	itilizing previously e termination date
4.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	SIMMONS GROUP NEVADA, LLC	OTHER: INTERNAL SERVICE FUNDS		Professional Service
	Contract Description:	ground rules and plans a	o provide negotiation serv re in place, in response to 04/14/2020 - 06/30/2021	SB135 from the 2019		

			•			
						EXCEPTIONS FOR
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR
						EMPLOYEES
		DEPARTMENT OF	CARPENTER SELLERS	GENERAL	\$82,180	Professional
		ADMINISTRATION -	DEL GATTO	GENERAL	φ02,100	Service
		STATE PUBLIC	ARCHITECTS, PC			Service
		WORKS - NEVADA	ARCHITECTS, FC			
	082	SYSTEM OF HIGHER				
		EDUCATION CIP				
		PROJECTS -				
5.		NON-EXEC				
0.			ent to the original contract	which provides profess	ional archite	ctural/engineering
			State College Education A			
			D Contract No. 111548.			
	Contract	\$1 697 241 05 to \$1 760	501.05 due to design rev			
	Description		e and orientation needs,			
			of the waterproofing memb		•	, ,
		Term of Contract:	12/12/2017 - 06/30/2021			
		DEPARTMENT OF	DLR GROUP	OTHER:	\$57,810	Professional
	082	ADMINISTRATION -	ARCHITECTURE &	INMATE WELFARE		Service
		STATE PUBLIC	ENGINEERING, INC.	ACCOUNT		
		WORKS -				
		DEPARTMENT OF				
		CORRECTIONS CIP				
~		PROJECTS -				
6.		NON-EXEC	o provide professional a	rabitantural/anginanting	acrica for	the High Decort
			Equipment Simulator Cla			
			bid assistance and constr			
	Contract	that will house heavy equ	uipment simulators used t			
	Description		oject No.19-C13; SPWD (			
			Upon Approval -			
		Term of Contract:		Contract # 22914		
		DEPARTMENT OF	PETTY & ASSOCIATES,	BONDS	\$135,000	Professional
		ADMINISTRATION -	INC.			Service
		STATE PUBLIC				
	082	WORKS -				
	002	DEPARTMENT OF				
		CORRECTIONS CIP				
7.		PROJECTS -				
		NON-EXEC				
			o provide professional ar			
	Contract		using Unit 6 Heating, Ven		• •	
	Contract Description	project, to replace the de building, and the Operation		-	-	
	Description	iounding, and the Operation	Upon Approval -			
		Term of Contract:	06/30/2023	Contract # 22975		
		. c.m or contract.	00,00,2020			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
		DEPARTMENT OF	CORE	GENERAL	\$295,075	Professional
8.	082	ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC	CONSTRUCTION SERVICES OF NEVADA, INC.			Service
0.		This is a new contract to	provide professional are	chitectural/engineering	services for t	he Grant Sawyer
		Office Building Remode advance planning throug Sawyer building in Las Vo	egas: CIP Project No. 19-	s for the remodel of the	e interior spa	
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 22927		
	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS -	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	GENERAL	\$259,556	Professional Service
9.		NON-EXEC				
		Building - Advanced Plar for seismic strengthening No. 19-P02; SPWD Cont	ract No. 113390. Upon Approval -	smic Retrofit CIP project the Heroes Memorial Bu	t, to include	schematic design
		Term of Contract:	06/30/2023	Contract # 22999	·	
10.	082	ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS – NON-EXEC	DINTER ENGINEERING COMPANY	FEDERAL 47%		Professional Service
	Contract	This is a new contract t Armory - Install Emerger automatic transfer switch No. 113389.	and remote monitoring o	ct, to include installation	n of an emei	rgency generator,
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 22961		

			•			EXCEPTIONS	
BOE	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	FOR SOLICITATIONS	
#			CONTRACTOR		AMOUNT	AND/OR	
						EMPLOYEES	
		DEPARTMENT OF	LUMOS & ASSOCIATES		\$264,800	Professional	
		ADMINISTRATION - STATE PUBLIC WORKS		FEDERAL 9%		Service	
	082	- DEPARTMENT OF					
		ADMINISTRATION CIP					
11.		PROJECTS –					
		NON-EXEC					
			o provide professional arc ced Planning CIP project				
	Contract		Creek Reservoir Dam: CIF				
	Description:		Upon Approval -	-			
			06/30/2023	Contract # 22964			
		DEPARTMENT OF ADMINISTRATION -	ARCHITECTS + LLC	HIGHWAY 56% BONDS 44%	\$177,500	Professional Service	
		STATE PUBLIC WORKS				Octvice	
		- DEPARTMENT OF					
		MOTOR VEHICLES CIP					
		PROJECTS – NON-EXEC					
12.			provide professional arc	hitectural/engineering s	services for t	he Department of	
		This is a new contract to provide professional architectural/engineering services for the Department of Public Safety - Training Division Building Renovation CIP project, to include design construction and bid					
	I Ontract	documents as well as c					
	Description:	exterior structure of the t	training building, the irriga SPWD Contract No.11336		walkways an	d the parking lot:	
			Upon Approval -	<i>1</i> .			
		Term of Contract:	06/30/2023	Contract # 22931			
			NAVAL FACILITIES	OTHER:	\$13,184	•	
		ADMINISTRATION - ENTERPRISE	ENGINEERING COMMAND	REVENUE			
		INFORMATION	COMMAND				
	180	TECHNOLOGY					
		SERVICES - NETWORK					
13.							
		SERVICES This is the third amendme	ent to the original revenue	contract which provide	s rack space	at Austin	
	Contract		ty. This amendment exte		•		
	Contract Description:	30, 2021 and increases the	•				
	·	these services.	07/04/0047 00/00/0001				
		Term of Contract:	07/01/2017 - 06/30/2021	Contract # 19158			

BOE #         DEPT #         STATE AGENCY         CONTRACTOR         FUNDING SOURCE         AMOUNT         FORMULT SOLICT ANI EMPL           14.         DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - Contract         NEW CINGULAR ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - Contract         OTHER: REVENUE         \$51,196           14.         180         DEPARTMENT OF DESCRIPTION - SERVICES - Contract         NEW CINGULAR ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY         OTHER: WIRELESS PCS, LLC         OTHER: REVENUE         \$51,196           14.         180         DEPARTMENT OF DESCRIPTION - SERVICES         NEW CINGULAR DESCRIPTION - EDUCATION - EDUCATION - EDUCATION - EDUCATION - EDUCATION - EFFECTIVENESS OBO UNIVERSITY OF NEVADA, LAS VEGAS         S174,975           15.         This is a new interfocal agreement to provide an impact and validity study for Nevada's Contract         S174,975           16.         This is a new interfocal agreement to provide an impact and validity study for Nevada's DEPARTMENT OF EDUCATION - EDUCATION - EDUCATION - DEPARTMENT OF DATA INSIGHT         FEDERAL         \$135,000Sole Sc           16.         This is a new interfocal agreement to provide a comprehensive analysis of factors that affect Nevada cle contract         S135,000Sole Sc           16.         Term of Contract         Upon Approval - EDUCATION - OFFICE         Contract         \$148,790           17.         DEPARTMENT OF EDUCATION - OFFICE						
#         DEPT #         STATE AGENCY         CONTRACTOR         PUNDING SOURCE         AMOUNT         SOURCE           #         DEPARTMENT OF ADMINISTRATION         NEW CINGULAR WIRELESS PCS, LLC         OTHER:         \$51,196           14.         DEPARTMENT OF ENTERPRISE         NEW CINGULAR WIRELESS PCS, LLC         OTHER:         \$51,196           14.         TECHNOLOGY SERVICES         NEW CINGULAR WIRELESS PCS, LLC         OTHER:         \$51,196           14.         TECHNOLOGY SERVICES         NEW CINGULAR WIRELESS PCS, LLC         OTHER:         \$51,196           14.         TECHNOLOGY SERVICES         NEW CINGULAR WIRELESS PCS, LLC         OTHER:         \$51,196           15.         Term of Contract:         07/01/2017 - 06/30/2021         Contract # 22866         \$174,975           15.         EDUCATION - EDUCATION - NEVADA, LAS VEGAS         NEVADA, LAS VEGAS         \$174,975           15.         This is a new interfocal agreement to provide an impact and validity study for Nevada's OG 000 UNIVERSITY OF NEVADA, LAS VEGAS         \$135,000 Sole Sc           16.         DEPARTMENT OF EDUCATION - EDUCATOR         DATA INSIGHT PARTNERS, LLC         \$135,000 Sole Sc           16.         This is a new interlocal agreement to provide a comprehensive analysis of factors that affect Nevada cla national teacher workforce characteristics, and trends to help provide context around local	CEPTIONS FOR					
14.       ADMINISTRATION - ENTERPRISE       WIRELESS PCS, LLC       REVENUE         180       INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT       SERVICES         Contract       This is a new revenue contract to provide ongoing rack space at Penn Hill in Elko County. Description: Term of Contract:       07/01/2017 - 06/30/2021 Contract # 22866         DEPARTMENT OF       BOARD OF REGENTS, GENERAL       \$174,975         300       EDUCATION - EDUCATION - EDUCATION - HIGHER EDUCATION EDUCATION - HIGHER EDUCATION EDUCATION - Description:       \$174,975         15.       This is a new interlocal agreement to provide an impact and validity study for Nevada's Performance Framework.       Stats,000/Sole Sc DOTATA INSIGHT PARTMENT OF       Stats,000/Sole Sc DATA INSIGHT PARTNERS, LLC         16.       DEPARTMENT OF EDUCATOR EFFECTIVENESS       DATA INSIGHT PARTNERS, LLC       \$135,000/Sole Sc DATA INSIGHT PARTNERS, LLC         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla contract national teacher workforce characteristics, and trends to help provide context around local data Description:       BOARD OF REGENTS, FEDERAL       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp Contract       State annual early whichdod research symposiums.         17.       DEPARTMENT OF EDUCATION - OFFICE       DOAP Approval - NEVADA LAS VEGAS       \$148,790         17.       This is a new i	CITATIONS AND/OR PLOYEES					
Contract         This is a new revenue contract to provide ongoing rack space at Penn Hill in Elko County.           Description:         DEPARTMENT OF         BOARD OF REGENTS, EDUCATION -         NEVADA SYSTEM OF         \$174,975           300         EDUCATION -         NEVADA SYSTEM OF         \$174,975         \$174,975           15.         EDUCATION -         NEVADA SYSTEM OF         \$174,975           15.         EFFECTIVENESS         OBO UNIVERSITY OF         \$174,975           15.         EFFECTIVENESS         OBO UNIVERSITY OF         \$174,975           15.         EFFECTIVENESS         OBO UNIVERSITY OF         \$174,975           16.         This is a new interlocal agreement to provide an impact and validity study for Nevada's DepARTMENT OF         DATA INSIGHT         FEDERAL         \$135,000 Sole Sc           300         EEPARTMENT OF         DATA INSIGHT         FEDERAL         \$135,000 Sole Sc           300         EFFECTIVENESS         DATA INSIGHT         FEDERAL         \$135,000 Sole Sc           300         EDUCATOR         EDUCATOR         EDUCATOR         EDUCATOR           EDUCATION - OF ICE         NEVADA ALAS VEGAS         Contract         \$148,790           16.         Term of Contract         Upon Approval -         Contract # 22984 <t< td=""><td></td></t<>						
Description: Term of Contract:         07/01/2017 - 06/30/2021         Contract # 22866           DEPARTMENT OF         BOARD OF REGENTS, EDUCATION - NEVADA SYSTEM OF         \$174,975           300         EDUCATOR         HIGHER EDUCATION         \$174,975           15.         OBO UNIVERSITY OF NEVADA SYSTEM OF         \$174,975           15.         This is a new interlocal agreement to provide an impact and validity study for Nevada's Contract         Performance Framework.           Description:         Upon Approval - Term of Contract:         06/30/2020         Contract # 22978           300         EDUCATOR         PARTMENT OF EDUCATOR         DEPARTMENT OF EDUCATOR         S135,000Sole Sc           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla Contract         \$135,000Sole Sc           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla Contract         S135,000Sole Sc           17.         Upon Approval - Term of Contract:         11/30/2020         Contract # 22984           DEPARTMENT OF EDUCATION - OFFICE         BOARD OF REGENTS, EDUCATION - OFFICE         \$148,790           17.         DEPARTMENT OF BOARD OF REGENTS, EDUCATION - OFFICE         S148,790           17.         ND DEVELOPMENT         OF ARLY LEARNING AND DEVELOPMENT         GENERAL 40%         \$355,200 <td></td>						
Junction         Department of EDUCATION - EDUCATOR         BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION Description:         \$174,975           15.         EDUCATOR EDUCATOR         HIGHER EDUCATION NEVADA, LAS VEGAS         \$174,975           15.         This is a new interlocal agreement to provide an impact and validity study for Nevada's Description:         This is a new interlocal agreement to provide an impact and validity study for Nevada's Departmemode.           16.         Department of EDUCATOR EDUCATOR         Upon Approval - 06/30/2020         Contract # 22978           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla national teacher workforce characteristics, and trends to help provide context around local data.           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla contract           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla contract           17.         Term of Contract:         11/30/2020           17.         Department OF EDUCATION - OFFICE BUCATION - OFFICE         NeVADA SYSTEM OF HIGHER EDUCATION NEVADA, LAS VEGAS           17.         This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research sympoxims.           17.         This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood						
15.       EDUCATION -       NEVADA SYSTEM OF         15.       FFFECTIVENESS       OBO UNIVERSITY OF         15.       This is a new interlocal agreement to provide an impact and validity study for Nevada's         Description       Upon Approval -         06/30/2020       Contract # 22978         16.       DEPARTMENT OF       DATA INSIGHT         16.       EDUCATION -       PARTNERS, LLC         16.       EFFECTIVENESS       PARTNERS, LLC         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla         17.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla         17.       DEPARTMENT OF       BOARD OF REGENTS, FEDERAL       \$148,790         17.       DEPARTMENT OF       BOARD OF REGENTS, FEDERAL       \$148,790         17.       DEPARTMENT OF       BOARD OF REGENTS, FEDERAL       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp         17.       Department of Contract:       0/30/2022       Contract # 22922 </td <td></td>						
This is a new interlocal agreement to provide an impact and validity study for Nevada's Performance Framework.         Description:       Upon Approval - 06/30/2020       Contract # 22978         300       DEPARTMENT OF EDUCATION - EDUCATION - EDUCATOR EFFECTIVENESS       DATA INSIGHT PARTNERS, LLC       FEDERAL       \$135,000 Sole Sc \$135,000 Sole Sc         16.       300       EFFECTIVENESS       DepARTMENT OF EDUCATOR       PARTNERS, LLC       S135,000 Sole Sc         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada data national teacher workforce characteristics, and trends to help provide context around local data.         Description:       Upon Approval - Term of Contract:       11/30/2020       Contract # 22984         300       DEPARTMENT OF EDUCATION - OFFICE       BOARD OF REGENTS, FEDERAL       \$148,790         300       OF EARLY LEARNING AND DEVELOPMENT       NEVADA SYSTEM OF HIGHER EDUCATION NEVADA, LAS VEGAS       Important # 22984         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       Important # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       GENERAL 40% FEDERAL 40%       \$355,200 Sole Sc         18.       This is a new contract to provide training and access to the Brigance Early Childhood S and allow the Department to pull data to st						
Contract       Performance Framework.         Description:       Upon Approval - 06/30/2020       Contract # 22978         Image: Contract # 2000 Contract # 200	a's Educator					
Description:       Term of Contract:       Upon Approval - 06/30/2020       Contract # 22978         300       DEPARTMENT OF EDUCATIOR EDUCATOR EDUCATOR       DATA INSIGHT PARTNERS, LLC       FEDERAL       \$135,000 Sole Sc \$135,000 Sole Sc         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla national teacher workforce characteristics, and trends to help provide context around local data.         Description:       Upon Approval - Term of Contract:       Upon Approval - 11/30/2020       Contract # 22984         17.       DEPARTMENT OF EDUCATION - OFFICE EDUCATION - OFFICE NEVADA SYSTEM OF EDUCATION - OFFICE NEVADA SYSTEM OF EDUCATION - OFFICE NEVADA, LAS VEGAS       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.         18.       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60% OF EARLY LEARNING AND DEVELOPMENT       \$355,200 Sole Sc State and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
Image: Section of Contract:         06/30/2020         Contract # 22978           Image: Section of Contract:         DEPARTMENT OF EDUCATION - EDUCATOR EFFECTIVENESS         DATA INSIGHT PARTNERS, LLC         FEDERAL         \$135,000         Sole Sc           16.         EFFECTIVENESS         EFFECTIVENESS         FEDERAL         \$135,000         Sole Sc           16.         This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla national teacher workforce characteristics, and trends to help provide context around local data.           Description:         Upon Approval - Term of Contract:         11/30/2020         Contract # 22984           300         DEPARTMENT OF EDUCATION - OFFICE NEVADA SYSTEM OF HIGHER EDUCATION AND DEVELOPMENT         BOARD OF REGENTS, BOARD OF REGENTS, HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGAS         \$148,790           17.         This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp Opon Approval - Upon Approval - Upon Approval - Upon Approval - Description:         Upon Approval - Upon Approval - DepARTMENT OF           300         DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT         CURRICULUM ASSOCIATES, LLC         GENERAL 40% FEDERAL 60%         \$355,200           18.         This is a new contract to provide training and access to the Brigance Early Childhood S escription:         This is a new contract to provide training and access to the Brigance Early Childhood S           <						
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16.       300       EDUCATION - EDUCATOR EFFECTIVENESS       PARTNERS, LLC         16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada cla national teacher workforce characteristics, and trends to help provide context around local data.         Description:       Upon Approval - EDUCATION - OFFICE       Upon Approval - BOARD OF REGENTS, EDUCATION - OFFICE       S148,790         300       OF EARLY LEARNING AND DEVELOPMENT       BOARD OF REGENTS, EDUCATION - OFFICE       FEDERAL       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.         17.       Term of Contract:       Upon Approval - 06/30/2022       Contract # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       Upon Approval - 06/30/2022       Contract # 22922         18.       DEPARTMENT OF Frogram and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.       Sistem screenings, run reports for and allow the Department to pull data to study program effectiveness.	Source					
16.       This is a new contract to provide a comprehensive analysis of factors that affect Nevada clanational teacher workforce characteristics, and trends to help provide context around local data.         Description:       Upon Approval - 11/30/2020       Contract # 22984         300       DEPARTMENT OF EDUCATION - OFFICE 300       BOARD OF REGENTS, EDUCATION - OFFICE AND DEVELOPMENT       FEDERAL       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp Contract       System and facilitate annual early childhood research symposiums.       Upon Approval - NEVADA, LAS VEGAS         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       Upon Approval - 06/30/2022       Contract # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200 Sole Sole Sole Sole Sole Sole Sole Sole ASSOCIATES, LLC         18.       This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
Contract Description:       national teacher workforce characteristics, and trends to help provide context around local data.         Description:       Upon Approval - Term of Contract:       11/30/2020       Contract # 22984         300       DEPARTMENT OF EDUCATION - OFFICE AND DEVELOPMENT       BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGAS       \$148,790         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       Description:         Description:       Upon Approval - 06/30/2022       Contract # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       Upon Approval - 06/30/2022         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200 Sole Sole \$355,200 Sole Sole Sole Sole Forgram and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.	class sizes					
Description:Upon Approval - 11/30/2020Contract # 22984300DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENTBOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGASFEDERAL\$148,79017.This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.Imp System and facilitate annual early childhood research symposiums.17.Department OF Description:Upon Approval - 06/30/2022Contract # 22922300DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENTCurract # 22922300DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENTCurract # 2292218.This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
11/30/2020       Contract # 22984         11/30/2020       OF EARLY LEARNING HIGHER EDUCATION OF ICE NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGAS         11/30/2020       Contract System and facilitate annual early childhood research symposiums.         Description:       Upon Approval - 06/30/2022         11/30/2020       Contract # 22922         11/30/2022       Contract # 22922         11/30/2023       Contract # 22922         11/30/2024       Contract # 2000         1						
17.DEPARTMENT OF EDUCATION - OFFICE AND DEVELOPMENTBOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGASFEDERAL\$148,79017.This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.17.This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.18.300DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENTCURRICULUM ASSOCIATES, LLCGENERAL 40% FEDERAL 60%\$355,20018.This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
300       EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGAS         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.         Description:       Term of Contract:       Upon Approval - 06/30/2022         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC         18.       This is a new contract to provide training and access to the Brigance Early Childhood S program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
17.       AND DEVELOPMENT       OBO – UNIVERSITY OF NEVADA, LAS VEGAS       Image: Contract         17.       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.       Image: Contract         17.       Description:       Upon Approval - Term of Contract:       O6/30/2022       Contract # 22922         18.       300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200 Sole Sole \$355,200 Sole Sole FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood \$ Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
17.       NEVADA, LAS VEGAS         Image: Contract Description:       This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & Imp System and facilitate annual early childhood research symposiums.         Image: Description:       Upon Approval - Term of Contract:       06/30/2022         Image: Department OF Subject Contract:       06/30/2022       Contract # 22922         Image: Department OF Subject Contract:       CURRICULUM       GENERAL 40%       \$355,200 Sole Sole Sole Sole Sole Sole Sole Sole						
This is a new interlocal agreement to provide ongoing evaluations of the Quality Rating & ImpContractSystem and facilitate annual early childhood research symposiums.Description:Upon Approval - 06/30/2022Term of Contract:06/30/2022Contract # 22922BEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENTCURRICULUM ASSOCIATES, LLC18.This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
Contract       System and facilitate annual early childhood research symposiums.         Description:       Upon Approval - Term of Contract:       06/30/2022       Contract # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200 Sole Sole Sole Sole FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
Description:       Upon Approval - Term of Contract:       06/30/2022       Contract # 22922         300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200 Sole Sole \$355,200 Sole Sole FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.	mprovement					
Term of Contract:       06/30/2022       Contract # 22922         300       DEPARTMENT OF       CURRICULUM       GENERAL 40%       \$355,200 Sole Sole         300       EDUCATION - OFFICE       ASSOCIATES, LLC       FEDERAL 60%       FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood S         Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
300       DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       CURRICULUM ASSOCIATES, LLC       GENERAL 40% FEDERAL 60%       \$355,200       Sole Sole Sole Sole FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
300       EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT       ASSOCIATES, LLC       FEDERAL 60%         18.       This is a new contract to provide training and access to the Brigance Early Childhood S Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.						
<ul> <li>OF EARLY LEARNING AND DEVELOPMENT</li> <li>This is a new contract to provide training and access to the Brigance Early Childhood S</li> <li>Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.</li> </ul>	Source					
18. This is a new contract to provide training and access to the Brigance Early Childhood S Contract Description: And allow the Department to pull data to study program effectiveness.						
Contract Program and Online Management System to allow users to score screenings, run reports for and allow the Department to pull data to study program effectiveness.	d Screening					
Upon Approval -       Term of Contract:     06/30/2021   Contract # 22938						

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						EXCEPTIONS
BOE						FOR
#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS
						AND/OR
				-		EMPLOYEES
		DEPARTMENT OF	SRI INTERNATIONAL	OTHER:	\$70,000	
	300	EDUCATION - OFFICE		DONATION MATCH		
	500	OF EARLY LEARNING		FUNDS 23.1%		
		AND DEVELOPMENT		FEDERAL 76.9%		
			ndment to the original co	•		
19.			ten standards, NV Silver	•		
	Contract		professional competencies			
	Description		nts. This amendment revis			
	Description	leadership competencies	, strategies to increase p			
			equisition and a draft of the		el workforce o	competencies.
		Term of Contract:	08/13/2019 - 06/30/2020			
		DEPARTMENT OF		FEDERAL	\$73,388	6
		EDUCATION -	NEVADA SYSTEM OF			
	300	STUDENT AND	HIGHER EDUCATION			
		SCHOOL SUPPORT	OBO – UNIVERSITY OF			
20.			NEVADA, LAS VEGAS			
			greement to provide tech	•		-
	Contract	-	raining in partnership wit	h the state as part of	the 21st Ce	ntury Community
	Description	Learning Centers program		0		
		Term of Contract:	01/06/2020 - 09/30/2022		¢400.000	Drefeesierel
		DEPARTMENT OF		FEDERAL	\$120,000	Professional
	300		LAW ASSOCIATES, LLC			Service
	300	INDIVIDUALS WITH DISABILITIES ACT				
		(IDEA)				
21.		. ,	nent to the original contract	t which provides assist	tanco in tho i	mplementation of
			ternative dispute resolution			
	Contract	and regulations. This am	endment increases the ma			
	Description		ation complaints and speci			
		-	01/01/2017 - 12/31/2020	-	55 ficaling for	400010.
		DEPARTMENT OF		FEE:	\$100.000	Sole Source
		ADMINISTRATION -		MEMBERSHIP	\$100,000	
		STATE LIBRARY,				
	332	ARCHIVES AND				
	002	PUBLIC RECORDS -				
22.		LIBRARY				
		COOPERATIVE				
			o provide ongoing deploy	ment of virtual reality	equipment.	software, content.
	Contract	technical support and cou	ntinuing education to Neva		, , ,	, ,
	Description		01/02/2020 - 01/01/2022			
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BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR
						EMPLOYEES
23.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT	CENTER FOR APPLIED MANAGEMENT	OTHER: FUNDS FOR HEALTHY NEVADA 93.3% FEDERAL 6.7%	\$1,500,000	
		This is a new contract to	o provide a comprehensi	ve case management	system for u	se in Community
	Contract	Action Agencies, Family I	Resource Centers and oth	ner agencies, as necess	ary.	
		Term of Contract:	Upon Approval - 03/31/2025	Contract # 22940	-	
24.	402	SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	THOMAS TANNEHILL DBA ET& M REFRIGERATION	GENERAL 41% OTHER: CLIENT PAYMENTS 1.3% FEDERAL 57.7%	\$25,000	
	Contract	services for facility air co 30, 2020 to June 30, 20 continued need for these	ment to the original con onditioning systems. This 22 and increases the ma services. 07/01/2018 - 06/30/2022	amendment extends the aximum amount from \$	he terminatio	n date from June
25.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	MERCER US, INC. DBA MERCER HEALTH AND BENEFITS, LLC	GENERAL 50% FEDERAL 50%	\$394,825	
	Contract Description:	Organization program.	o provide assistance with	·	f the Medical	d Managed Care
26.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	04/14/2020 - 09/30/2021 BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, RENO	Contract # 22923 FEDERAL		Exempt
	Contract	and culture requests from	greement that continues on healthcare providers and 01/01/2020 - 12/31/2020	I referring laboratories.	ng on all acid	-fast bacilli smear

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						EXCEPTIONS	
BOE						FOR	
#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS	
#						AND/OR	
						EMPLOYEES	
		DEPARTMENT OF	NETSMART	FEDERAL	\$100,699	Sole Source	
		HEALTH AND HUMAN	TECHNOLOGIES, INC.				
		SERVICES - PUBLIC	,				
	406	AND BEHAVIORAL					
	100	HEALTH –					
		OFFICE OF HEALTH					
27.		ADMINISTRATION					
			to implement an appro	wod tochnology invos	tmont which	providos Avatar	
			ScriptLink to the Divisio				
	Contract		hich will substantially impl			-	
	Description		Upon Approval -		and integrity		
		Term of Contract:	06/30/2023	Contract # 22830			
		DEPARTMENT OF	DELOITTE	FEDERAL	¢776.000	Sole Source	
	407	HEALTH AND HUMAN	CONSULTING, LLP	FEDERAL	\$770,000		
			CONSULTING, LLP				
		SERVICES - WELFARE					
		SERVICES -					
28.		ADMINISTRATION					
		This is a new contract to provide project management, design, development, implementation, and production support services to add Supplemental Nutrition Assistance Program (SNAP) Employment					
	<b>.</b>				- ·		
			and features to the Self		vveb-Based	worker Portal to	
	Description	increase awareness of th	e SNAP Employment and	Training Program.			
			Upon Approval -	0 1 1 1 00000			
		Term of Contract:	11/30/2020	Contract # 22920	<b>•</b> • • • • <b>- -</b>		
		DEPARTMENT OF	OFFICE OF	OTHER:	\$41,075		
		HEALTH AND HUMAN	THE STATE	STATE SHARE			
		SERVICES - WELFARE	CONTROLLER	COLLECTIONS 34%			
	407	AND SUPPORTIVE		FEDERAL 66%			
	-07	SERVICES –					
		CHILD SUPPORT					
		ENFORCEMENT					
29.		PROGRAM					
		This is the first amendm	ent to the original interlo	cal agreement which p	rovides chec	k processing and	
			State Collection and Di				
	<b>.</b>		funds to non-custodial pa				
	Contract	check This amendment	increases the maximum				
	Description		guarding Language due to			-	
		the safeguarding regulati		,	<u>.</u>		
		Term of Contract:	07/01/2017 - 06/30/2021	Contract # 18518			

			•			
						EXCEPTIONS
BOE	DEPT #					FOR
#		STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR
						EMPLOYEES
		DEPARTMENT OF	MULTI HEALTH	GENERAL 43%	\$70,000	Sole Source
		HEALTH AND HUMAN	SYSTEMS, INC.	OTHER:	\$70,000	
		SERVICES -		COUNTY		
	409			REIMBURSEMENT		
		SERVICES - JUVENILE		57%		
30.		JUSTICE SERVICES				
			ent to the original contra	act which provides unlir	mited use an	d training for the
			ase Management Invento			
	Contract	ovtondo the termination	data from April 20, 2020 t	April 20, 2022 and in	oroooo tho	movimum omount
	Description:	from \$488,500 to \$558,50	00 due to annual licensing	fees for the Division ar	nd nine judicia	al districts.
		Term of Contract:	05/08/2018 - 04/30/2022	Contract # 19696		
		DEPARTMENT OF	VEGAS HARDSCAPE,	GENERAL	\$97,500	)
		HEALTH AND HUMAN	LLC			
	409	SERVICES –				
	403	CHILD AND FAMILY				
31.		SERVICES - SUMMIT				
		VIEW YOUTH CENTER				
	Contract	This is a new contract for the removal and replacement of the failed epoxy floor coating in the Sierra and				
		Everest buildings.	04/45/2020 06/20/2024	Contract # 22072		
		Term of Contract: DEPARTMENT OF	04/15/2020 - 06/30/2021 PRESTON	Contract # 22873 FEDERAL	\$80.000	Sole Source
		HEALTH AND HUMAN	MANAGEMENT &		\$00,000	
		SERVICES -	ORGANIZATIONAL			
	209	CHILD AND FAMILY	CONSULTING			
		SERVICES - RURAL				
32.		CHILD WELFARE				
		This is a new contract t	o provide phase 2 of the	e evaluation of the Fos	ter Kinship p	orogram. Phase 2
			effectiveness (for example			
			amilies receiving services	across the state of Nev		
		Term of Contract:	04/15/2020 - 12/31/2020			
		DEPARTMENT OF		FEDERAL	\$360,000	
		HEALTH AND HUMAN	NEVADA SYSTEM OF			
		SERVICES - CHILD	HIGHER EDUCATION			
			OBO – UNIVERSITY OF			
	409	SERVICES -	NEVADA, RENO			
~~		SOUTHERN NEVADA				
33.						
		ADOLESCENT SERVICES				
			for the Nevada Center for	or Excellence in Disab	ilities to dev	elon an intensive
			r support pilot program			
			urring mental health diagn	-		a actorophicitai
		Term of Contract:	10/01/2019 - 09/30/2023			
L						

			•			
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR
						EMPLOYEES
	431	OFFICE OF THE MILITARY	BEST IN THE WEST SAFETY, INC.	FEDERAL	\$140,450	
			provide web-based enviro	onmental compliance tra	inina module	s to be utilized by
34.	Contract		l employees of the Nevad	•		
	Description:		Upon Approval -			
	Decemption	Term of Contract:	04/14/2024	Contract # 22993		
		OFFICE OF THE	MDK, LLC DBA	FEDERAL	\$80,000	
35.	431	MILITARY	WESTERN ENVIRONMENTAL TESTING LAB		400,000	
55.		This is a new contract to	provide environmental la	poratory testing and ana	lytical service	es for the Nevada
	Contract	Army National Guard En	vironmental Office.			
	Description:		Upon Approval -			
		Term of Contract:	04/14/2024	Contract # 22989		
	404	ADJUTANT GENERAL	NEVADA ARMY	GENERAL 12%	\$2,147,190	
	431	& NATIONAL GUARD	NATIONAL GUARD	FEDERAL 88%		
36.		Army and Air National G	uard Bureau funding in s uards. This amendment in transitioning of the fed	ncreases the maximum erally administered Sta	amount from	\$124,000,000 to
		DEPARTMENT OF	PULIZ MOVING &	GENERAL	\$19,100	
		CORRECTIONS -	STORAGE CO. DBA		. ,	
	440	DIRECTOR'S OFFICE	PULIZ RECORDS			
	_		MANAGEMENT			
			SERVICES			
37.		This is the first amendm	ent to the original contrac	t which continues ongo	ina services i	for a manageable
• • •			a clean and accessible of			
			This amendment increase			
		-	city in building 17 & 89 ar			
	Decemption		ue to buildings returned to			e me earery coue
		Term of Contract:	05/01/2017 - 04/30/2021			
		DEPARTMENT OF	ALLWYRE WYO, INC.	OTHER:	\$6,142,052	
	440	CORRECTIONS -		REVENUE	ψ0,142,002	
	0	PRISON INDUSTRY				
			e contract to provide le	ased space and inma	te labor at	Southern Desert
38.	Contract		anufacture poly pipe, cat			
-						
					oemoneo, pri	
	Contract Description:	assembly and electrome	chanical assemblies.			
				Contract # 22708		

~ ~			•			
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	LET'S DO LUNCH, INC., DBA INTEGRATED FOOD SERVICE		\$1,595,432	
	Contract Description:	National School Lunch	ent to the original contrac and Breakfast program e maximum amount from 10/01/2016 - 09/30/2020	ns using USDA comn \$3,511,773 to \$5,107,2	nodities as	ingredients. This
10	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	TYSON PREPARED FOODS, INC.	FEDERAL	\$431,068	3
40.	Contract Description:	National School Lunch amendment increases th these services.	ent to the original contract and Breakfast program e maximum amount from	ns using USDA comn \$950,000 to \$1,381,068	nodities as	ingredients. This
		Term of Contract:	10/01/2016 - 09/30/2020	Contract # 17996		
44	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	DBA NORSOFT CONSULTING	FEE: VARIOUS REPOSITORY	\$1,024,276	
41.		maintenance services for This amendment extend	Iment to the original cor various software systems the termination date fro sincreases the maximum services. 09/13/2016 - 06/30/2022	s operated by the Nevac m June 30, 2020 to Jun m amount from \$1,866,	da Criminal H ne 30, 2022,	istory Repository. adds Attachment
42.	702	DEPARTMENT OF WILDLIFE - HERITAGE - NON-EXEC This is a new interlocal a	UTAH STATE UNIVERSITY greement to provide data	FEE: HERITAGE 83% FEDERAL 17% analysis and reporting s	\$58,750	
72.	Contract		s on big game in Nevada.	analysis and reporting a		onary the impacts
	Contract Description:		Upon Approval - 09/30/2020	Contract # 22362		

			•			
BOE						EXCEPTIONS FOR
#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES
		DEPARTMENT OF	THE ABBI AGENCY	FEE:	\$150,000	
43.	702	WILDLIFE - CONSERVATION		SPORTSMEN	<i><b>↓</b>,</i>	
		EDUCATION				
			provide development and		website.	
	Description	Term of Contract:	04/15/2020 - 04/14/2023	Contract # 22949	-	
		DEPARTMENT OF	ENTERCOM NEVADA,	FEE:	\$300,000	
	702	WILDLIFE - LAW	LLC	SPORTSMEN 50%		
		ENFORCEMENT		FEDERAL 50%		
44.		This is a new contract to	provide radio advertising	in southern Nevada to	educate and	inform the public.
	Contract		encers about the state's w			
	Description	issues.				
		Term of Contract:	04/15/2020 - 04/14/2024	Contract # 22992		
		DEPARTMENT OF	RENO MEDIA GROUP,	FEE:	\$300,000	
	702	WILDLIFE - LAW	LP	SPORTSMEN 50%		
		ENFORCEMENT		FEDERAL 50%		
45.		This is a new contract to	provide radio advertising i	n northern and eastern	Nevada to e	ducate and inform
	Contract		nd key influencers about t			
		and ongoing issues.			.,	
	Beeenption	Term of Contract:	04/15/2020 - 04/14/2024	Contract # 22001		
		DEPARTMENT OF	MODERN LAND &	FEE:	\$250,000	
	702	WILDLIFE - HABITAT	DEVELOPMENT		φ230,000	
46.	O a rating at			SPORTSMEN		
	Contract		provide ongoing fence cor		statewide.	
	Description	Term of Contract:	04/14/2020 - 04/10/2021		<b>#</b> 000.040	
		DEPARTMENT OF	GOLD SYSTEMS, INC.	GENERAL	\$229,043	
		CONSERVATION AND				
	706	NATURAL				
	100	RESOURCES -				
47.		FORESTRY -				
		ADMINISTRATION				
	Contract	This is a new contract to	provide a web-based pro	gram that will automate	and enhan	ce the manual fire
	Contract	and resource project hilling		-		
	Description	Term of Contract:	04/14/2020 - 04/13/2024	Contract # 22869		
		DEPARTMENT OF	BOARD OF REGENTS,	FEDERAL	\$116,811	
		CONSERVATION AND	NEVADA SYSTEM OF		. ,	
		NATURAL	HIGHER EDUCATION			
		RESOURCES -	OBO – UNIVERSITY OF			
	709	ENVIRONMENTAL	NEVADA, RENO			
	703	PROTECTION -	NEVADA, KENO			
40						
48.						
		MANAGEMENT &				
		CORRECTIVE ACTION				-
			agreement to provide p	rogram support to faci	litate a rura	I water protection
	Contract	program.				
	Description		Upon Approval -			
		Term of Contract:	12/31/2020	Contract # 22668		
_						

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	750	DEPARTMENT OF BUSINESS AND INDUSTRY – TAXICAB AUTHORITY	TRUEPOINT SOLUTIONS, LLC	FEE: TECHNOLOGY	\$167,024	
49.	Contract Description:	management system tha and allow for communic extends the termination o	nendment to the origina t will capture all necessal ation between all work a date from April 30, 2020 to 84,544 to implement Pha	ry data elements, prov ireas within the Taxica o June 30, 2021 and in	ide preset an b Authority. creases the	nd ad-hoc queries This amendment maximum amount
50.	920	DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE	CASEY NEILON, INC.	OTHER: ADMINISTRATION CHARGE	\$71,750	
	Contract	This is a new contract to Term of Contract:	provide a financial statem Upon Approval - 07/31/2021	ent audit. Contract # 22925		
	B006	LICENSING BOARDS AND COMMISSIONS - COSMETOLOGY	DEPARTMENT OF ADMINISTRATION	FEE: LICENSING	\$100,000	
51.	Contract Description:	This is a new interlocal a NRS 644A and NAC 644. Term of Contract:	agreement to provide hea A. Upon Approval - 01/31/2023	rrings officers for the re Contract # 22995	esolution of	cases pursuant to
52.	B011	LICENSING BOARDS AND COMMISSIONS - CONTRACTORS	THE ALLISON LAW FIRM CHTD.	FEE: LICENSING		Professional Service
		This is a new contract to Term of Contract:	provide legal services. 04/14/2020 - 04/13/2022	Contract # 22963		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22926

					Legal Entity Name:	Board of Regents-NSHE		
	/	Agency Name:	OFFICE OF WORK	FORCE	Contractor Name:	Board of Regents-NSHE		
	/	Agency Code:	018		Address:	2601 Enterprise Road		
	/	Appropriation Unit:	1004-14					
	 a	s budget authority available?:	Yes		City/State/Zip	Reno, NV 89512		
	I	f "No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	775-784-3409 D35000808 GOVERNMENTAL ENTITY		
	-	To what State Fisca	al Year(s) will the co	ntract be charged?	2020-2021			
		What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.						
		General Fu	nds 0.00 %	Fees	0.00 %			
		X Federal Fur	nds 100.00 %	Bonds	0.00 %			
		Highway Fu	unds 0.00 %	Other funding	0.00 %			
	/	Agency Reference	#: ASD 283390	5				
	2. (	Contract start date:						
a. Effective upon Board of <b>No</b> or b Examiner's approval?				or b. other effective of	late 03/10/2020			
		Anticipated BO	OE meeting date	04/2020				
	F	Retroactive?	Yes					
	<u> </u>	f "Yes", please exp	blain					
	l	This contract is re oudget and allowa	equested to be appr able costs and proc	oved retroactively du esses.	e to delays in work	ing through the federal and sub-grant		
	3	Termination Date:	10/31/2020					
	(	Contract term:	235 days					
	4	Type of contract:	Interlocal A	preement				
		Contract description						
	5	Purpose of contrac	t.					
	-	This is a new inte	rlocal agreement to	provide programs to and expand apprentic	support apprentice	eship activities, increase apprentices		
	6 1	NEW CONTRACT						
	The maximum amount of the contract for the term of the cont Other basis for payment: Upon approval of itemized invoices.				act is: \$150.000.00			
•		STIFICATION						
			quire that this work b					
	1	An essential compo	An essential component of Nevada's Apprenticeship USA State Expansion ("TRAIN") grant is the creation of an infrastruct					

An essential component of Nevada's Apprenticeship USA State Expansion ("TRAIN") grant is the creation of an infrastructure to support apprenticeship, increase opportunities for underrepresented populations, and diversify apprenticeships to non-traditional industries.

Explain why State employees in your agency or other State agencies are not able to do this work:
 N/A This is an Interlocal Agreement

9. Were quotes or proposals solicited?			
Was the solicitation (RFP) done by the Purchasing Division?	No		

a. List the names of vendors that were solicited to submit proposals (include at least three):

II.

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<b>No</b> If "Yes", please explain
------------------------------------

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Mayita Sanchez, Grants and Policy Analyst Ph: 702-486-8080

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	02/21/2020 15:42:28 PM
Division Approval	ssands	02/21/2020 15:42:32 PM
Department Approval	ssands	02/21/2020 15:42:34 PM
Contract Manager Approval	ssands	03/03/2020 10:34:20 AM
Budget Analyst Approval	cbrekken	03/06/2020 14:47:55 PM
BOE Agenda Approval	cbrekken	03/06/2020 14:47:57 PM
BOE Final Approval	Pending	



### **MEMORANDUM**

Date:	February 27, 2020
То:	Darlene Baughn, Executive Branch Budget Officer Governor's Finance Office – Budget Division
From:	Craig von Collenberg, Executive Director Governor's Office of Workforce Innovation (OWINN)
SUBJECT:	Retroactive Contract – NSHE/BOR CETS #22926

The Governor's Office of Workforce Innovation (OWINN) respectfully requests approval of the attached contract with Board of Regents, Nevada System of Higher Education (NSHE) retroactive to March 10, 2020.

The funds from this contract will be used to fund supportive services for apprentices, employers, and/or the training programs that will be counted as activities for Nevada's ApprenticeshipUSA State Expansion ("TRAIN") grant. By providing supportive services, the goal is to increase the workforce development training and employment opportunities for the apprentices.

Through February 2020, OWINN worked to coordinate with the Nevada Department of Employment, Training and Rehabilitation (DETR), the U.S. Department of Labor (DOL), and NSHE to determine allowable costs and processes for expending the supportive service funds. Since that time, OWINN and NSHE have worked diligently and extensively with each other to finalize the contract details and Scope of Work. The backdate request to approve the contract effective March 10, 2020 would assist OWINN and NSHE in covering the expenses necessary to support apprentices, employers, and programs as part of this grant's activities.

Thank you for the consideration and I am available to provide any additional information or answer any further questions that you may have. Please do not hesitate to reach out to me as needed.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22903

						Legal Entity Name:	CHRISTOPHER R. VILLARREAL
	Agency Name: A	TTORNE	Y GENE	RAL'S	OFFICE	Contractor Name:	CHRISTOPHER R. VILLARREAL
		30				Address:	DBA PLUGGED IN STRATEGIES
	Appropriation Unit: 1	038-10					9492 OLYMPIA DR
	Is budget authority available?:		Yes			City/State/Zip	EDEN PRAIRIE, MN 55347-2844
	If "No" please explain	n: Not App	licable			Contact/Phone:	CHRIS VILLARREAL 415-680-4224
						Vendor No.:	T27043328
						NV Business ID:	NV20201692003
	To what State Fiscal	· · ·			0	2020-2024	
	What is the source of the contractor will be					actor? Indicate the pe	ercentage of each funding source if
	General Fund	ls 0.0	0 %	Х	Fees	100.00 % Regu	latory Assessments
	Federal Fund	s 0.0	0 %		Bonds	0.00 %	
	Highway Fund	ds 0.0	0 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon Bo Examiner's approv	ard of val?	Νο	or b.	other effective	date 04/14/202	0
	Anticipated BOE	E meeting	date	04/20	020		
	Retroactive?		No				
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	04/1	5/2024				
-	Contract term:	4 yea	ars and	2 days			
4.	Type of contract:	Cont	tract				
••	Contract description:		essiona	I Servio	ce		
5	Purpose of contract:						
0.		act to prov	vide ond	ioina p	rofessional se	ervices as an exper	t witness as well as technical expertise
	and support in analy	yzing elec	tric and	l gas ut	ilities.		· · · · · · · · · · · · · · · · · · ·
6.	NEW CONTRACT						
	The maximum amour					. ,	
	Payment for services				•		
	review and approval i				work perform	ed by time and date.	Payable at presentation of invoice, its
J	USTIFICATION						
7.	What conditions requ	ire that thi	s work b	e done	?		
	· · · · ·	esentation	for cons	umers'	interests in ma	atters before the Pub public utilities.	lic Utilities Commission and any legislature
8	Explain why State em	nolovees ir	n vour a	nencv o	r other State a	gencies are not able	to do this work.
0.							ance and credibility on issues that we
	cannot cover.						
9.	Were quotes or propo	osals solici	ited?			No	
	Was the solicitation (I Division?			Purchas	sing	No	
	a. List the names of w	vendors that	at were	solicited	l to submit pro	posals (include at lea	ist three):
	Not Applicable						

II.

	h Soliciation Waivar Drofession	al Convinc (Ac dafi	nad in NAC 222 150)				
	<ul><li>b. Soliciation Waiver: Profession</li><li>c. Why was this contractor chose</li></ul>	•					
	This contract was chosen based on his expertise availability and reasonable rates.						
	d. Last bid date: Anticipated re-bid date:						
10	. Does the contract contain any IT	components?	No				
III. (	OTHER INFORMATION						
11.	. Is there an Indirect Cost Rate or F	Percentage Paid to t	he Contractor?				
		vide the Indirect Cos	t Rate or Percentage Paid to the Contractor				
12	Not Applicable	lovee of the State of	f Nevada or will the contracted services be performed by a current				
12.	12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No						
	b. Was the contractor formerly en performed by someone formerly e <b>No</b>	nployed by the State employed by the Sta	e of Nevada within the last 24 months or will the contracted services be the of Nevada within the last 24 months?				
		•	tical subdivisions or by any other government?				
	No If "Yes", please expl	ain					
	Not Applicable						
13.	13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	Not Applicable						
14	14. Is the contractor currently involved in litigation with the State of Nevada?						
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
4 -	Not Applicable						
15.	b. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor						
16	. a. Is the Contractor Name the sar Yes	ne as the legal Entit	y Name?				
17.	. a. Does the contractor have a cur Yes	rent Nevada State E	Business License (SBL)?				
18	. Not Applicable						
19	. Agency Field Contract Monitor: Paul E Stuhff, Sr Deputy Attorn	ey General Ph: 702	2-486-3490				
20.	. Contract Status: Contract Approvals: Approval Level Budget Account Approval	User hrobinso	Signature Date 02/26/2020 13:56:13 PM				
	Division Approval	hrobinso	02/26/2020 13:56:17 PM				

Department Approval

Contract Manager Approval

Budget Analyst Approval

BOE Agenda Approval

**BOE** Final Approval

03/10/2020 15:19:04 PM

03/10/2020 15:19:09 PM

03/11/2020 15:15:01 PM

03/12/2020 08:12:55 AM

hrobinso

hrobinso

tgreenam

Pending

jyou23

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

(	1 2			
DESCRIPTION OF CON	TRACT			
1. Contract Number: 216	79		Amendment Number:	1
			Legal Entity Name:	CENTER FOR INTERNET SECURITY
Agency Name: SEC	RETARY OF STAT	E'S OFFICE	Contractor Name:	CENTER FOR INTERNET SECURITY
Agency Code: 040			Address:	31 TECH VALLEY DR
Appropriation Unit: 105	1-14			
Is budget authority available?:	Νο		City/State/Zip	EAST GREENBUSH, NY 12061-4134
If "No" please explain: E available in FY21. The a unused grant funds from	agency plans to balar	urrently not nce forward	Contact/Phone:	Mark Talty 518-266-2088
-			Vendor No.:	T29041879
			NV Business ID:	NV20191219407
To what State Fiscal Ye	ar(s) will the contract	t be charged?	2019-2022	
What is the source of fur the contractor will be pa	nds that will be used id by multiple funding	to pay the contrac g sources.	tor? Indicate the pe	rcentage of each funding source if
General Funds	0.00 %	Fees	0.00 %	
X Federal Funds	100.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon Board Examiner's approval		b. other effective of	late 05/14/2019	)
Anticipated BOE m	eeting date 04	/2020		
Retroactive?	No			
If "Yes", please explain				
Not Applicable				
3. Previously Approved Termination Date:	06/30/2020			
Contract term:	2 years and 110	days		
<ol> <li>Type of contract:</li> </ol>	Contract			
Contract description:	System Monitori	na		
	-,	-5		
5. Purpose of contract:	mont to the origine	Looptract which	providos potwork r	nonitoring, analysis, and quarterly
reporting on cybersec sensors for 12 rural Ne	urity threats to cou evada counties. Thi	nty voter registra s amendment ext	tion databases util ends the terminati	nonitoring, analysis, and quarterly lizing previously purchased Albert on date from June 30, 2020 to August to continued need for these services.
6. CONTRACT AMENDME		. ,	. ,	
0. CONTRACT AWENDINE	_1 N 1	Tresse		

	-	Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$100,080.00	\$100,080.00	\$100,080.00 Yes - Action
2.	Amount of current amendment (#1):	\$89,280.00	\$89,280.00	\$89,280.00 Yes - Action
3.	New maximum contract amount:	\$189,360.00		
	and/or the termination date of the original contract has changed to:	08/31/2021		

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

I.

Monitoring cyber threats is essential to maintaining the integrity of elections in Nevada. All of Nevada's counties have already purchased or received Albert sensors from CIS. The Albert sensors allow network monitoring and analysis on county voter registration databases. CIS will provide quarterly reports to the counties and to SOS on their findings. This amendment will allow a continuation of these vital services.

8. Explain why State employees in your agency Only the vendor can perform monitoring and a	or other State agencies are not able to do this work: analysis on its sensors.
9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purch Division?	asing No
a. List the names of vendors that were solicite	ed to submit proposals (include at least three):
Not Applicable	
b. Soliciation Waiver: Sole Source Contract Approval #: 191204 Approval Date: 12/23/2019	(As Approved by Chief of Purchasing)
c. Why was this contractor chosen in preferer	nce to other?
Only CIS can provide the necessary services	
d. Last bid date: A	nticipated re-bid date:
10. Does the contract contain any IT components	? Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	shudder	01/13/2020 11:15:22 AM
Division Approval	shudder	01/13/2020 11:16:02 AM
Department Approval	shudder	01/13/2020 11:16:11 AM

Contract Manager Approval EITS Approval Budget Analyst Approval BOE Agenda Approval adale tgalluzi dlenzner hfield 03/06/2020 14:22:01 PM 03/10/2020 09:19:33 AM 03/13/2020 14:52:48 PM 03/16/2020 11:32:32 AM Steve Sisolak Governor

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Deonne E. Contine Director

> Robin Hager Deputy Director

Kevin D. Doty Administrator

#### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing	Use Only:
Approval#:	91204(0)

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:					
	State Agency Name:	Secretary of State				
1a	Contact.	Name and Title	Phone Number	Email Address		
	Wayne Thorley	·····	775-684-5720	Wthorley@sos.nv.gov		

	Vendor Information:	
	Identify Vendor:	CIS - Center for Internet Security
1b	Contact Name:	Dawn Harnish
10	Complete Address:	31 Tech Valley Drive, East Greenbush, NY 12061
	Telephone Number:	518-880-0766
	Email Address:	Dawn.harnish@cisecurity.org

	Type of Waiver Requested – Check the appropriate type:						
1c	Sole or Single Source:	X					
	Professional Service Exemption:						

	Contract Information:							
1d	Is this a new Contract?	Yes		No	X			
lu	Amendment:	#1						
	CETS:	#21679						

	Term:				
1e	One (1) Time Purchase:				
	Contract:	Start Date:	5/14/2019	End Date:	8/31/2021

	Funding:	
1f	State Appropriated:	
	Federal Funds:	
	Grant Funds:	Sub-grant from NDEM CFDA 97.067
	Other (Explain):	

Solicitation Waiver

Page 1

Red 12/13/19

Purchasing Us	e Only:	
Approval #:	* 191204	(B)

#### Total Estimated Value of this Service Contract, Amendment or Purchase:

<sup>B</sup> \$189,360.00

#### Provide a description of work/services to be performed or commodity/good to be purchased:

This amendment will allow a continuation of CIS Netflow/Intrusion Detection System Monitoring and Analysis Service, known as Albert, which provides a near real-time automated process that identifies and alerts on traditional and advanced threats on a network, facilitating rapid response to threats and attacks, The Albert sensor(s) provide traditional Intrusion Detection System (IDS) monitoring, along

2 attacks. The Albert sensor(s) provide traditional Intrusion Detection System (IDS) monitoring, along with netflow and passive DNS collection and analysis. Through its 24/7/365 Security Operations Center (SOC), CIS manages the sensor(s) to identify malicious activity, and, in accordance with escalation procedures prescribed by the partner, provides notification of malicious activity. The use of open source software allows CIS to provide enhanced monitoring capabilities in a more affordable, cost-effective way than a typical commercial IDS/IPS solution.

# What are the unique features/qualifications required for this service or good that are not available from any other vendor:

An IDS is only as effective as the signature set running on it. The Albert solution utilizes a unique and

3 targeted signature set to ensure sensors rapidly recognize and alert on potentially malicious traffic occurring on the network. In addition, only the vendor of the IDS can perform monitoring on the IDS. CIS is the only vendor that can provide monitoring on the sensors purchased by the counties (see the response to Question 4 below). CIS is a non-profit organization funded by the federal government and can therefore provide services at a below market rate.

# Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

4 The Albert service utilizes commodity hardware (Albert sensors) to help provide a robust offering. All of Nevada's 17 counties have already purchased and installed an Albert sensor from CIS. Only CIS can perform monitoring and analysis on their sensors. We cannot competitively bid for this service because no vendor except CIS can perform the services needed. Additionally, the use of open source software allows CIS to provide enhanced monitoring capabilities in a more affordable, cost-effective way than a typical commercial IDS solution.

W	ere alternative services or commodities evaluated? Check One.	Yes:	No:	X
a,	<i>If yes</i> , what were they and why were they unacceptable? Please be s characteristics, requirements, capabilities and compatibility.	pecific about	features,	·····
b.	If not, why were alternatives not evaluated?	. <u></u>		
cai pui	ere are no alternatives available for the service that is required. As properties of the monitoring and analysis service on their sensors. Since rechased an Albert sensor from CIS or are in the process of purchasing the are no alternatives.	all the countie	es have eith	ner

Purchasing Use Only: Approval #: #P112040

Has the agency purchased this service or commodity in the past? Check			
One. Note: If your previous purchase(s) was made via solicitation waiver(s),	Yes:	X	No:
a copy or copies of ALL previous waivers MUST accompany this request.			

a. If yes, starting with the most recent contract and working backward, for the **entire** relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	_	<sup>r</sup> erm d End Dates	Type of Procurement ( <b>RFP#, RFQ#, Waiver #)</b>		
	5/14/19 8/31/20		\$104,640.00	CIS Netflow/Intrusion Detection	Waiver #190301
			\$		
			\$		
			\$		
			\$		

# What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 If the service is competitively bid, the only vendor that would provide a bid is CIS because they are the only vendor that can provide the monitoring and analysis service on their sensors. If this waiver request is not approved, then we will not be able to use the grant funding available to the Secretary of State's office from the Division of Emergency Management.

# What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Based on discussions with CIS and research performed by the Secretary of State's office, it is clear that only CIS can provide the services required.

Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	X	No:	
a If was please provide details regarding future obligations or needs		_		

. If yes, please provide details regarding future obligations or needs.

\*\*\*This is an amended sole source due to the fact that the SOS was awarded additional subgrant funds
from the Division of Emergency Management. If future funding is available, either through a new grant from the Division of Emergency Management or another funding source, to continue this service beyond the initial contract term, the Secretary of State's office will seek to renew/extend its contract with CIS for monitoring and analysis services. If funding is not available beyond the initial contract term, the counties will either have to contract directly with CIS for monitoring and analysis services or discontinue their use of the Albert sensors.

Purchasing Use O	-
Approval #:	#19120402

12/12/19

Dec 1 2, 2011 Date

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agendy Representative Initiating Request

Wayne Thorley, Deputy Secretary for Elections Print Name of Agency Representative Initiating Request

Mat Male

Signature of Agency Head Authorizing Request

Mark Wlaschin, Deputy Secretary for Operations Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kein D. Doty

Administrator, Purchasing Division or Designee

12/23/19 Data

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22945

							Legal Entity Name:	SIMMONS GROUP NEVADA, LLC
	Agency Name:	ADMIN - D RESOURC					Contractor Name	SIMMONS GROUP NEVADA, LLC
	Agency Code:	070					Address:	6841 S. Eastern Avenue
	Appropriation Unit:	1363-20						Suite 103
	Is budget authority available?:		Yes				City/State/Zip	Las Vegas, NV 89119
	If "No" please expla						Contact/Phone: Vendor No.: NV Business ID:	Ann Simmons 702-492-5310 T32009595 NV20011005785
	To what State Fisca	· · ·			0		2020-2021	
	What is the source the contractor will b	of funds that e paid by m	at will be u nultiple fur	ised to iding s	pay the consources.	ntract	or? Indicate the p	ercentage of each funding source if
	General Fur	nds 0.0	00 %		Fees		0.00 %	
	Federal Fur		00 %		Bonds		0.00 %	
	Highway Fu Agency Reference		00 % 9 2833980	X	Other fund	ling	100.00 % INTE	RNAL SERVICE FUNDS
2.	Contract start date:							
	a. Effective upon B Examiner's appr	Board of roval?	Νο	or b.	other effect	tive da	ate 04/14/202	20
	Anticipated BC	DE meeting	date	04/2	020			
	Retroactive?		No					
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	06/3	0/2021					
	Contract term:	1 уе	ar and 77	′ days	;			
4.	Type of contract:	Con	tract					
	Contract description	n: <b>Coll</b>	ective Ba	rgain				
5.	Purpose of contract	t:						
	This is a new cont and plans are in p					relate	ed to collective b	pargaining to ensure proper ground rules
6.	NEW CONTRACT							
	The maximum amo	unt of the c	ontract fo	r the te	erm of the co	ontrac	ct is: \$440,000.0	0
	Payment for service	es will be m	ade at the	rate o	of \$250.00 p	oer ho	ur	
J	USTIFICATION							
7.	What conditions rec	quire that th	is work be	e done	?			
	During the 2019 Le State of Nevada. In adapted to provide	order to su	pport the	currer	nt mission ar	roved nd vis	by Governor Sise ion of DHRM. HR	blak, which changed the nature of HR at the functions will have to be expanded and
8.	Explain why State e	employees i	n your ag	ency c	or other Stat	e age	ncies are not able	e to do this work:
	The current staff do bargaining is unique	es not have e skill set th	e the expe at has be	ertise c en diff	or the availal icult to find i	bility t in the	o manage comple State of Nevada.	ex collective bargaining activities. Collective
9.	Were quotes or pro	posals solic	cited?				No	

۶.	vvere quotes or proposals solicited?	INO
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

II.

b. Soliciation Waiver: Professiona	Complex (A - 1-4)	
c. Why was this contractor chosen	•	-
Solicitation waiver 200203		
d. Last bid date:	Anticipate	d re-bid date:
10. Does the contract contain any IT c	·	No
	omponenta	
. OTHER INFORMATION	ana anta na Daid ta ti	
11. Is there an Indirect Cost Rate or P	-	
No If "Yes", please provi Not Applicable		Rate or Percentage Paid to the Contractor
	oyee of the State of	Nevada or will the contracted services be performed by a current
<ul> <li>b. Was the contractor formerly em performed by someone formerly en No</li> </ul>	ployed by the State mployed by the Stat	of Nevada within the last 24 months or will the contracted services bits of Nevada within the last 24 months?
		ical subdivisions or by any other government?
Not Applicable		
No If "Yes", specify when agency has been ver Not Applicable		ncy and indicate if the quality of service provided to the identified
14. Is the contractor currently involved	I in litigation with the	e State of Nevada?
No If "Yes", please provi		
	de details of the litig	ation and facts supporting approval of the contract:
Not Applicable	de details of the litig	ation and facts supporting approval of the contract:
Not Applicable15. The contractor is registered with the	ne Nevada Secretar	y of State's Office as a:
Not Applicable15. The contractor is registered with th LLC16. a. Is the Contractor Name the same	ne Nevada Secretar	y of State's Office as a: / Name?
Not Applicable15. The contractor is registered with th LLC16. a. Is the Contractor Name the sam Yes17. a. Does the contractor have a curr Yes	ne Nevada Secretar ne as the legal Entity ent Nevada State B	y of State's Office as a: / Name?
Not Applicable15. The contractor is registered with th LLC16. a. Is the Contractor Name the sam Yes17. a. Does the contractor have a curr Yes18. a. Is the legal entity active and in generative	ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office?
Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the sam         Yes         17. a. Does the contractor have a curr         Yes         18. a. Is the legal entity active and in g         Yes         19. Agency Field Contract Monitor:         Frank Richardson, Deputy Admit         20. Contract Status:         Contract Approvals:	ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with the nistrator Ph: 775-6	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105
Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the sam         Yes         17. a. Does the contractor have a curr         Yes         18. a. Is the legal entity active and in g         Yes         19. Agency Field Contract Monitor:         Frank Richardson, Deputy Admin         20. Contract Status:         Contract Approvals:         Approval Level	ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with the nistrator Ph: 775-6 User	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105 Signature Date
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Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the sam         Yes         17. a. Does the contractor have a curr         Yes         18. a. Is the legal entity active and in g         Yes         19. Agency Field Contract Monitor:         Frank Richardson, Deputy Admit         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with the nistrator Ph: 775-6 User ssands ssands	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105 Signature Date 03/09/2020 07:44:11 AM 03/09/2020 07:44:13 AM
Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the sam         Yes         17. a. Does the contractor have a curr         Yes         18. a. Is the legal entity active and in grees         19. Agency Field Contract Monitor:         Frank Richardson, Deputy Adminization         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval         Division Approval         Department Approval	ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with the nistrator Ph: 775-6 User ssands ssands ssands	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105 Signature Date 03/09/2020 07:44:11 AM 03/09/2020 07:44:13 AM 03/09/2020 07:44:16 AM
Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a curre Yes         18. a. Is the legal entity active and in generative of Yes         19. Agency Field Contract Monitor: Frank Richardson, Deputy Admined         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	ne Nevada Secretary ne as the legal Entity ent Nevada State B good standing with the nistrator Ph: 775-6 User ssands ssands ssands ssands ssands	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105 Signature Date 03/09/2020 07:44:11 AM 03/09/2020 07:44:13 AM 03/09/2020 07:44:16 AM 03/09/2020 07:44:19 AM
Not Applicable         15. The contractor is registered with th         LLC         16. a. Is the Contractor Name the sam         Yes         17. a. Does the contractor have a curr         Yes         18. a. Is the legal entity active and in grees         19. Agency Field Contract Monitor:         Frank Richardson, Deputy Adminization         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval         Division Approval         Department Approval	ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with the nistrator Ph: 775-6 User ssands ssands ssands	y of State's Office as a: / Name? usiness License (SBL)? he Nevada Secretary of State's Office? 84-0105 Signature Date 03/09/2020 07:44:11 AM 03/09/2020 07:44:13 AM 03/09/2020 07:44:16 AM



## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

#### **Purchasing Division**

515 East Musser Street, Suite 300 Carson City, Nevada 89701 Phone: 775-684-0170 Fax: 775-684-0188

Purchasing Use Only: Approval#: 200203 @

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

#### ALL FIELDS ARE REQUIRED -- INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:				
	State Agency Name:	Department of Administration- Division of Human Resource Management			
1a	Contact Name and Title		Phone Number	Email Address	
	Frank Richardson, Deputy Administrator		775-684-0105	frichardson@admin.nv.gov	

	Vendor Information:		
	Identify Vendor:	Anne Simmons Group	
1b	Contact Name:	Anne Simmons	
10	Complete Address:	6841 S. Eastern Ave. Ste 103, Las Vegas, NV, 89119	
	Telephone Number:	702-492-5310	
	Email Address:	ann@simmons-group.com	

	Type of Waiver Requested – Check the appropriate type:		
1c	Sole or Single Source:		
	Professional Service Exemption:	X	

	Contract Information:				
1d	Is this a new Contract?	Yes X	No		
'n	Amendment:	#			
	CETS:	#			

	Term: 2 year					
1e	One (1) Time Purchase:					
	Contract:	Start Date:	04/01/2020	End Date:	06/30/2021	

	Funding:	,
	State Appropriated:	X
1f	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Approval #:

# 200203 0

#### Total Estimated Value of this Service Contract, Amendment or Purchase:

# 1g \$440,000.00

Provide a description of work/services to be performed or commodity/good to be purchased: The contracted negotiator will work with the Chief Negotiator to develop strategies, provide

collective bargaining services, and draft contract proposals. The contracted negotiator will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, prevailing union and management practices, labor legislation, and trends in wages and benefit programs. This role will provide proposals for ground rules regarding collective bargaining between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada does not engage in unfair labor practices.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The Division of Human Resource Management (DHRM) will require external support for negotiations with labor organizations. A contracted negotiator will be necessary to provide negotiation services to the State of Nevada to ensure proper ground rules and plans are in place. Currently, DHRM does not have staff with the required expertise in collective bargaining to support the negotiation of the crucial first contracts with the bargaining units. The negotiation of a first collective bargaining agreement for any group of employees is a lengthy and demanding process and significant unanticipated costs to the taxpayers could result if not completed correctly.

3 process and significant unancipated costs to the taxpayers could result if not completed correctly. The contracted negotiator will work with the Chief Negotiator to develop strategies, provide collective bargaining services, and draft contract proposals. The contracted negotiator will consult with the Chief Negotiator on the significance of proposed changes, labor market conditions, prevailing union and management practices, labor legislation, and trends in wages and benefit programs. This role will provide proposals for ground rules regarding collective bargaining between labor unions and the State of Nevada and will evaluate strategies to ensure the State of Nevada avoids any unfair labor practice complaints.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

4 4 Current staff does not have the expertise or the availability to manage complex collective bargaining activities. Collective bargaining is a unique skillset that has been difficult to find in the State of Nevada. Few negotiators outside of the State of Nevada are familiar with Senate Bill 135 and its requirements, and there is a limited pool of negotiators in the State of Nevada that are available to contract with the State.

	Were alternative services or commodities evaluated? Check Orie.	Yes:	X	No:	
5	a. <u>If yes</u> , what were they and why were they unacceptable? Please be s characteristics, requirements, capabilities and compatibility.	pecific ab	out fea	tures,	



An informal request for an estimate per hour was conducted for collective bargaining negotiators. Only two responded, the Cozen Group from Chicago with a \$400.00 per hour fee times two negotiators for an 800.00 per hour total and the Simmons Group from Las Vegas with a \$250.00 per hour fee. None of the other firms contacted responded to our query.

b. If not, why were alternatives not evaluated?

4

Purchasing Use O	
Approval #:	2002030

Has the agency purchased this service or commodity in the past? Check		
One. Note: If your previous purchase(s) was made via solicitation waiver(s),	Yes:	
a copy or copies of ALL previous waivers MUST accompany this request.		

No: **X** 

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	Term Start and End Dates	Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
		\$		
		\$		
		\$		
		\$		
		\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The alternative is to not have the support necessary to enact the provisions of Senate Bill 135. Current staff does not have the expertise or the availability to manage complex collective bargaining activities.

7 Time is of the essence since the language in Senate Bill 135 indicates that the State of Nevada must begin negotiations as soon as practicable, once the Board designates an exclusive representative. Five exclusive representatives have been named, with a petition for the sixth pending. To avoid complaints of unfair labor practices, the State of Nevada must negotiate in good faith within the timelines set forth in Senate Bill 135.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The State surveyed resources within the National Public Negotiators Association network and with Directors at the State of Nevada who had experience with collective bargaining. We attempted to

contact three providers receive estimates, with only two responding. The first, The Cozen Group provided an estimated rate of \$400.00 per hour times two attorneys, for a total of 800.00 an hour to negotiate. The other estimate from the Simmons Group was \$250.00 per hour for one negotiator.

Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	x	No:	x
a. If yes, please provide details regarding future obligations or needs.				

9 It is anticipated that the contracted negotiator will be a one-time implementation cost. It is DHRM's intent to become proficient in labor negotiations as the Labor Relations Unit develops the appropriate skills to support collective bargaining. However, future negotiations may require expertise/resources in excess of what the LRU can provide, necessitating an extension of contracted negotiator services.

8

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4

Purchasing Use Only:		
Approval #:	00000300	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

FRANK RICHARDSDN Agency Representative Initiating Request

FLANK RICHARDSON Print Name of Agency Representative Initiating Request

Signature of Agency Head Autorizing Request PETER LONG Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:	and an
Representative Providing Review	an a
Right Manuel - C. Denning Reserviting Description	Date

Print Name of Representative Providing Review

Date

2/13/20

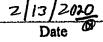
2/13/20

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333,400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kein D. Doby



Page 6

Administrator, Purchasing Division or Designee

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number:       19476       Amendment Number:       5         Legal Entity Name:       CARPENTER SELLERS DEL GATTO ARCHITECTS, PC       CARCHITECTS, PC         Agency Name:       ADMIN - STATE PUBLIC WORKS DIVISION       Contractor Name:       CARPENTER SELLERS DEL GATTO ARCHITECTS, PC         Agency Code:       082       Address:       ArcHITECTS, PC         Appropriation Unit:       1510-71       s882 SPANISH RIDGE AVE       S882 SPANISH RIDGE AVE         Is budget authority available?:       Yes       City/State/Zip       LAS VEGAS, NV 89148-1303         If "No" please explain:       Not Applicable       Contact/Phone:       702-251-8896         Vendor No.:       T80997582       NV Business ID:       NV19871041301         To what State Fiscal Year(s) will the contract be charged?       2018-2021       Vendor No.:       T80997582         What is the source of funds that will be used to pay the contractor:       Indicate the pay to act the source of each funding source if the contractor will be paid by multiple funding sources.       NO0 %       Bonds       0.00 %
Name:ARCHITECTS, PCAgency Name:ADMIN - STATE PUBLIC WORKS DIVISIONContractor Name:CARPENTER SELLERS DEL GATTO ARCHITECTS, PCAgency Code:082Address:ARCHITECTS, PCAgency Code:082Address:ARCHITECTS PCAppropriation Unit:1510-718882 SPANISH RIDGE AVEIs budget authority available?:YesCity/State/ZipLAS VEGAS, NV 89148-1303If "No" please explain:Not ApplicableContact/Phone:702-251-8896Vendor No.:T80997582NV Business ID:NV19871041301To what State Fiscal Year(s) will the contract be charged?2018-2021Vendor No.:T80997582What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.0.00 %XGeneral Funds100.00 %Fees0.00 %
DIVISIONARCHITECTS, PCAgency Code:082Address:ARCHITECTS PCAppropriation Unit:1510-718882 SPANISH RIDGE AVEIs budget authority available?:YesCity/State/ZipLAS VEGAS, NV 89148-1303If "No" please explain:Not ApplicableContact/Phone:702-251-8896Vendor No.:T80997582NV Business ID:NV19871041301To what State Fiscal Year(s) will the contract be charged?2018-2021Vendor No.:What is the source of funds that will be used to pay the contractor?Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.0.00 %XGeneral Funds100.00 %Fees0.00 %
Appropriation Unit: 1510-71       8882 SPANISH RIDGE AVE         Is budget authority       Yes         available?:       City/State/Zip         If "No" please explain: Not Applicable       Contact/Phone:         Vendor No.:       702-251-8896         Vendor No.:       T80997582         NV Business ID:       NV19871041301         To what State Fiscal Year(s) will the contract be charged?       2018-2021         What is the source of funds that will be used to pay the contractor? Indicate the perturber of each funding source if the contractor will be paid by multiple funding sources.       0.00 %         X       General Funds       100.00 %       Fees       0.00 %
Appropriation Unit: 1510-71       8882 SPANISH RIDGE AVE         Is budget authority available?:       Yes         If "No" please explain: Not Applicable       Contact/Phone:         If "No" please explain: Not Applicable       Contact/Phone:         Vendor No.:       T80997582         NV Business ID:       NV19871041301         To what State Fiscal Year(s) will the contract be charged?       2018-2021         What is the source of funds that will be used to pay the contract.       Indicate the paid by multiple funding sources.         X       General Funds       100.00 %       Fees       0.00 %
Is budget authority available?:YesCity/State/ZipLAS VEGAS, NV 89148-1303If "No" please explain: Not ApplicableContact/Phone:702-251-8896If "No" please explain: Not ApplicableContact/Phone:780997582Vendor No.:T80997582NV Business ID:NV19871041301To what State Fiscal Year(s) will the contract be charged?2018-20212018-2021What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.0.00 %XGeneral Funds100.00 %Fees0.00 %
Vendor No.:       T80997582         NV Business ID:       NV19871041301         To what State Fiscal Year(s) will the contract be charged? <b>2018-2021</b> What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       0.00 %
NV Business ID:NV19871041301To what State Fiscal Year(s) will the contract be charged?2018-2021What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.0.00 %XGeneral Funds100.00 %Fees0.00 %
To what State Fiscal Year(s) will the contract be charged? <b>2018-2021</b> What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.Note: Note:
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.XGeneral Funds100.00 %Fees0.00 %
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.XGeneral Funds100.00 %Fees0.00 %
Federal Funds0.00 %Bonds0.00 %
Highway Funds 0.00 % Other funding 0.00 %
Agency Reference #: 111548
2. Contract start date:
a. Effective upon Board of <b>No</b> or b. other effective date <b>12/12/2017</b>
Examiner's approval?
Anticipated BOE meeting date 04/2020
Retroactive? No
If "Yes", please explain
Not Applicable
3. Previously Approved 06/30/2021 Termination Date:
Contract term: 3 years and 200 days
4. Type of contract: Contract
Contract description: Arch/Eng
5. Purpose of contract:
This is the fifth amendment to the original contract which provides professional architectural/engineering services for the Nevada State College Education Academic Building Advance Planning CIP project: CIP Project No 17-P08:

for the Nevada State College Education Academic Building Advance Planning CIP project: CIP Project No 17-P08; SPWD Contract No. 111548. This amendment increases the maximum amount of \$1,687,341.05 to \$1,769,501.05 due to design review changes relating to Early Childhood and Speech Pathology Services space and orientation needs, the addition of a roundabout required by the City of Henderson and revision of the waterproofing membrane.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$1,502,735.00	\$1,502,735.00	\$1,502,735.00 Yes - Action
	a. Amendment 1:	\$94,405.00	\$94,405.00	\$94,405.00 Yes - Action
	b. Amendment 2:	\$74,558.50	\$74,558.50	\$74,558.50 Yes - Action
	c. Amendment 3:	\$11,502.55	\$11,502.55	\$11,502.55 Yes - Info
	d. Amendment 4:	\$4,140.00	\$4,140.00	\$15,642.55 No
2.	Amount of current amendment (#5):	\$82,180.00	\$86,320.00	\$97,822.55 Yes - Action
3.	New maximum contract amount:	\$1,769,521.05		

#### **II. JUSTIFICATION**

7. What conditions require that this work be done? 2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No
a. List the names of vendors that were solicited to su	ubmit proposals (include at least three):
Not Applicable	
b. Soliciation Waiver: Professional Service (As def	ined in NAC 333.150)
c. Why was this contractor chosen in preference to c	other?
Demonstrated the required expertise for work on this	s project.
d. Last bid date: Anticipat	ted re-bid date:

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

User

lwildes

lwildes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:	
Approval Level	
Budget Account Approval	
Division Approval	

Signature Date 02/24/2020 13:05:18 PM 02/24/2020 13:05:22 PM Department Approval Contract Manager Approval Budget Analyst Approval BOE Agenda Approval lwildes lwildes jrodrig9 jrodrig9 02/24/2020 13:05:28 PM 02/24/2020 13:05:33 PM 03/24/2020 13:51:20 PM 03/24/2020 13:51:42 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22914

•••					
				Legal Entity Name:	DLR GROUP ARCHITECTURE & ENGINEERING
		ADMIN - STATE PUE DIVISION	BLIC WORKS	Contractor Name:	
	Agency Code:	082		Address:	6225 NORTH 24 STREET
	Appropriation Unit:	1550-74			SUITE 250
	Is budget authority available?:	Yes		City/State/Zip	PHOENIX, AZ 85016
	If "No" please explai	n: Not Applicable		Contact/Phone:	602-381-8580
				Vendor No.:	T32009274
				NV Business ID:	NV20121109037
	To what State Fiscal	Year(s) will the cont	ract be charged?	2020-2023	
		of funds that will be us paid by multiple fund		ctor? Indicate the pe	rcentage of each funding source if
	General Fun	ds 0.00 %	Fees	0.00 %	
	Federal Fund	ds 0.00 %	Bonds	0.00 %	
	Highway Fur	nds 0.00 %	X Other funding	100.00 % Inmat	e Welfare Account
	Agency Reference #	: 113248			
2.	Contract start date:				
	a. Effective upon Bo Examiner's appro		or b. other effective	date: NA	
	Anticipated BO	E meeting date	04/2020		
	Retroactive?	No			
	If "Yes", please expl	ain			
	Not Applicable				
3.	Termination Date:	06/30/2023			
	Contract term:	3 years and 9	0 days		
4	Type of contract:	Contract			
	Contract description				
~	•	•			
5.	Purpose of contract:				

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the High Desert State Prison -Heavy Equipment Simulator Classrooms CIP project, to include schematic design, construction documents, bid assistance and construction administration services to construct classrooms that will house heavy equipment simulators use to train inmates in the operations and maintenance of heavy equipment: CIP Project No.19-C13; SPWD Contract No. 113248.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,810.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- 7. What conditions require that this work be done?
  2019 Leg. approved CIP's
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

#### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applical	ble

#### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Labaj, Mark, Project Manager Ph: 775-684-4141

#### 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/18/2020 12:24:57 PM
Division Approval	lwildes	02/18/2020 12:25:00 PM
Department Approval	lwildes	02/18/2020 12:25:03 PM
Contract Manager Approval	lwildes	02/18/2020 12:25:06 PM
Budget Analyst Approval	jrodrig9	03/02/2020 20:58:39 PM
BOE Agenda Approval	jrodrig9	03/02/2020 20:58:42 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 22975

BOE

					Legal Entity Name:	PETTY & ASSOCIATES, INC.
	Agency Name:	ADMIN - STA DIVISION		C WORKS	Contractor Name:	PETTY & ASSOCIATES, INC.
	Agency Code:	082			Address:	1375 GREG ST. #106
	Appropriation Unit:	1550-82				
	Is budget authority available?:	Y	es		City/State/Zip	SPARKS, NV 89431-6077
	If "No" please expla	ain: Not Applic	able		Contact/Phone:	775-359-5777
					Vendor No.:	T80580350
					NV Business ID:	NV19841014622
	To what State Fisca	al Year(s) will t	he contract	t be charged?	2020-2023	
	What is the source the contractor will b				ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 <sup>°</sup>	%	Fees	0.00 %	
	Federal Fur	nds 0.00 °	% X	Bonds	100.00 %	
	Highway Fu	inds 0.00	%	Other funding	0.00 %	
	Agency Reference	#: 113361	1			
2.	Contract start date:					
	a. Effective upon E	Board of	Yes or	b. other effective of	date: NA	
	Examiner's appr					
	Anticipated BC	DE meeting da	te 04	/2020		
	Retroactive?	Ν	10			
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:	06/30/2	2023			
	Contract term:	3 years	s and 90 da	ays		
4.	Type of contract:	Contra	ict			
	Contract description	n: Arch /	Eng			
5.	Purpose of contract	t:				
	Center - Housing	Unit 6 Heating I units and a f	g, Ventilatio an coil ser	on, and Air Cond ving Housing Ur	litioning Systems R hit #6, Administratio	ices for Northern Nevada Correctional enovation CIP project, to replace the on building, and the Operations
6.	NEW CONTRACT					
	The maximum amo	unt of the cont	tract for the	term of the contra	act is: \$135,000.00	
					n services provided.	
J	USTIFICATION		-			

- What conditions require that this work be done?
   2019 Leg Approved CIPs
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

П.

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

#### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	)	lf	"Yes",	please	explain	

# Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Bassi, Brian, Project Manager Ph: 775-684-4141
- 20. Contract Status:

#### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	03/06/2020 09:39:23 AM
Division Approval	lwildes	03/06/2020 09:39:26 AM
Department Approval	lwildes	03/06/2020 09:39:30 AM
Contract Manager Approval	lwildes	03/06/2020 09:39:33 AM
Budget Analyst Approval	nkephart	03/12/2020 11:13:11 AM
BOE Agenda Approval	jrodrig9	03/19/2020 22:28:55 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 22927

-		-			
				Legal Entity Name:	CORE CONSTRUCTION SERVICES OF NEVADA, INC.
A	Agency Name:	ADMIN - STATE PUBLI DIVISION	IC WORKS	Contractor Name:	CORE CONSTRUCTION SERVICES OF NEVADA, INC.
A	Agency Code:	082		Address:	7150 CASCADE VALLEY CT.
A	Appropriation Unit:	1558-61			
	s budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89128-0455
li	f "No" please expla	ain: Not Applicable		Contact/Phone:	702-794-0550
				Vendor No.:	T81092744
				NV Business ID:	NV19861002524
Г	Fo what State Fisca	al Year(s) will the contrac	t be charged?	2020-2023	
	he contractor will b	e paid by multiple fundin		ctor? Indicate the pe	rcentage of each funding source if
	X General Fu	nds 100.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
Ĺ	Highway Fu Agency Reference		Other funding	0.00 %	
	• •				
-	Contract start date: Effective upon E Examiner's approximate Anticipated B0	Board of Yes or roval?	b. other effective	date: NA	
	Retroactive?	No			
	<u>f "Yes", please exp</u> Not Applicable	nam			
	Fermination Date:	06/30/2023			
C	Contract term:	3 years and 90 d	lays		
4. 1	Type of contract:	Contract			
C	Contract description	n: Arch / Eng			
5. <u>F</u>	Purpose of contract	t:			
E	Building Remodel	CIP project, to include	design construc remodel of the in	tion and bid docum	ices for the Grant Sawyer Office ents to provide advance planning e Grant Sawyer building in Las Vegas:
6. N	NEW CONTRACT				
Г	The maximum amo	unt of the contract for the	e term of the contra	act is: <b>\$295,075.00</b>	
C	Other basis for pay	ment: Monthly progress p	payments based o	n services provided.	
JU	STIFICATION				
7. V	What conditions red	quire that this work be do	ne?		
	2019 Leg. Approve				
8. E	Explain why State e	employees in your agenc	y or other State ac	gencies are not able t	to do this work:
C	Capital Improveme	nt Program. Consultants	are selected base	d on their ability to p	rovide design and Professional g services to meet the goals established by

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

II.

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

#### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applicable		

# 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Lewis, Willfred, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/24/2020 08:16:13 AM
Division Approval	lwildes	02/24/2020 08:16:17 AM
Department Approval	lwildes	02/24/2020 08:16:22 AM
Contract Manager Approval	lwildes	02/24/2020 08:16:27 AM
Budget Analyst Approval	jrodrig9	03/02/2020 20:47:47 PM
BOE Agenda Approval	jrodrig9	03/02/2020 20:47:50 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22999

	•		Level Fatite	
			Legal Entity Name:	TATE SNYDER KIMSEY ARCHITECTS LTD DBA TSK
Agency Name: ADMI DIVIS	N - STATE PUBLIC '	WORKS	Contractor Name:	TATE SNYDER KIMSEY ARCHITECTS LTD DBA TSK
Agency Code: 082			Address:	LTD DBA TSK
Appropriation Unit: 1558-	62			225 SOUTH ARLINGTON AVE, STE A
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89501
If "No" please explain: No	ot Applicable		Contact/Phone:	775-857-2949
			Vendor No.:	T80883470
			NV Business ID:	NV19821003232
To what State Fiscal Year		-	2020-2023	
What is the source of func the contractor will be paid			ctor? Indicate the per	rcentage of each funding source if
X General Funds	100.00 %	Fees	0.00 %	
Federal Funds	0.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
Agency Reference #:	113390			
2. Contract start date:				
a. Effective upon Board o Examiner's approval?	of <b>Yes</b> or b.	other effective of	date: NA	
Anticipated BOE me	eting date 05/2	020		
Retroactive?	No			
If "Yes", please explain				
Not Applicable				
3. Termination Date:	06/30/2023			
Contract term:	3 years and 60 day	S		
4. Type of contract:	Contract			
Contract description:	Arch / Eng			
5. Purpose of contract:				
This is a new contract to Advanced Planning Ren strengthening and a ma	o provide profession ovation and Seismi jor remodel of the H	nal architectura c Retrofit CIP p leroes Memoria	al/engineering servi project, to include s al Building and Ann	ices for the Heroes Memorial Building - chematic design for seismic lex: CIP Project No. 19-P02; SPWD

#### 6. NEW CONTRACT

Contract No. 113390.

The maximum amount of the contract for the term of the contract is: **\$259,556.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- What conditions require that this work be done?
   2019 Leg. Approved CIP's
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applicable		

# 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

User	Signature Date
lwildes	03/12/2020 08:26:46 AM
lwildes	03/12/2020 08:26:49 AM
lwildes	03/12/2020 08:26:52 AM
lwildes	03/12/2020 08:26:55 AM
nkephart	03/13/2020 16:24:24 PM
jrodrig9	03/24/2020 13:52:16 PM
Pending	
	Iwildes Iwildes Iwildes Iwildes nkephart jrodrig9

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22961

						Legal Entity Name:	DINTER ENGINEERING COMPANY
	Agency Name:	ADMIN - S DIVISION		UBLIC	WORKS	Contractor Name:	DINTER ENGINEERING COMPANY
	Agency Code:	082				Address:	385 GENTRY WAY
	Appropriation Unit:	1577-45					
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89502-4608
	If "No" please expla	ain: Not Ap	plicable			Contact/Phone:	775-826-4044
						Vendor No.:	T41734800
						NV Business ID:	NV19861016365
	To what State Fisc	al Year(s) v	will the co	ontract b	e charged?	2020-2023	
	What is the source the contractor will b	of funds th be paid by r	at will be nultiple f	used to unding	o pay the contractor pay the contractor of the sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.	.00 %		Fees	0.00 %	
	X Federal Fu	nds <b>47</b> .	.00 %	Х	Bonds	53.00 %	
	Highway Fu	unds 0.	.00 %		Other funding	0.00 %	
	Agency Reference	#: 113	3389		0		
2.	Contract start date:	:					
	a. Effective upon E Examiner's app		Yes	or b.	other effective	date: NA	
	Anticipated B	OE meeting	g date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:	06/	30/2023				
	Contract term:	3 у	ears and	l 90 day	/S		
4.	Type of contract:	Со	ntract				
	Contract descriptio	n: Arc	ch / Eng				
5.	Purpose of contrac						
	Emergency Gener	rator CIP p	roject, t	o inclue	de installation of	al/engineering serv of an emergency ge PWD Contract No.	ices for Washoe County Armory - Install nerator, automatic transfer switch and 113389.
6.	NEW CONTRACT						
	The maximum amo	ount of the o	contract f	or the t	erm of the contra	act is: \$63,590.00	
	Other basis for pay	ment: Mon	thly prog	ress pa	yments based o	n services provided.	
J	USTIFICATION						
7.	What conditions re-	quire that tl	his work	be done	?		
	2019 Leg. Approve	d CIPs					
8.	Explain why State	employees	in your a	igency o	or other State ag	gencies are not able	to do this work:
	Capital Improveme Architectural / Engi the Legislature.	nt Program	i. Consul e provide	tants ar d by SP	e selected base WD to support t	d on their ability to p he State engineering	rovide design and Professional g services to meet the goals established by
9.	Were quotes or pro	posals soli	cited?			No	
	Was the solicitation Division?	n (RFP) dor	ne by the	Purcha	ising	No	
	a. List the names o	f vendors t	hat were	solicite	d to submit prop	osals (include at lea	st three):

II.

	Not Applicable	al Sorvice (Ac defi-	and in NAC 222 150)				
<ul> <li>b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)</li> <li>c. Why was this contractor chosen in preference to other?</li> <li>Demonstrated the required expertise for work on this project.</li> </ul>							
40		•					
10.	Does the contract contain any IT c	components?	No				
. C	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the	he Contractor?				
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor				
	Not Applicable						
12.	employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current				
	Νο						
	performed by someone formerly e		of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?				
	No						
		•	ical subdivisions or by any other government?				
	No If "Yes", please expla	ain					
	Not Applicable						
13.	Has the contractor ever been enga	•					
	No If "Yes", specify when agency has been ver		ncy and indicate if the quality of service provided to the identified				
	Not Applicable		•				
			State of Neverlag				
14.	Is the contractor currently involved	•					
14.	No If "Yes", please provi	•	e State of Nevada? gation and facts supporting approval of the contract:				
	No If "Yes", please provi Not Applicable	de details of the litic	gation and facts supporting approval of the contract:				
	No If "Yes", please provi	de details of the litic	gation and facts supporting approval of the contract:				
15.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the	de details of the litig	gation and facts supporting approval of the contract: y of State's Office as a:				
15.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporation	de details of the litig	gation and facts supporting approval of the contract: y of State's Office as a:				
15. 16.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same	de details of the litig ne Nevada Secretar ne as the legal Entity	y of State's Office as a:				
15. 16. 17.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with th Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yes	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B	y of State's Office as a:				
15. 16. 17. 18.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with th Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in going the same Yes	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)?				
15. 16. 17. 18.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor:	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)?				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor: Aviles, Jason, Project Manager	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t	y of State's Office as a: y Name? Business License (SBL)?				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in green YesAgency Field Contract Monitor: Aviles, Jason, Project Manager Contract Status:	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)?				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals:	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141	y of State's Office as a: y Name? susiness License (SBL)? he Nevada Secretary of State's Office?				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in grass YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)? he Nevada Secretary of State's Office? Signature Date				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in green YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User lwildes	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 03/05/2020 09:10:21 AM				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in grass YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User lwildes lwildes	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)? he Nevada Secretary of State's Office? Signature Date 03/05/2020 09:10:21 AM 03/05/2020 09:10:23 AM				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in grass Yesa. Is the legal entity active and in grass YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User lwildes	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)? he Nevada Secretary of State's Office? Signature Date 03/05/2020 09:10:21 AM 03/05/2020 09:10:23 AM 03/05/2020 09:10:26 AM				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in grass Yesa. Is the legal entity active and in grass YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Contract Manager Approval Contract Manager Approval	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User lwildes lwildes lwildes lwildes lwildes	gation and facts supporting approval of the contract: y of State's Office as a: y Name? Business License (SBL)? he Nevada Secretary of State's Office? Signature Date 03/05/2020 09:10:21 AM 03/05/2020 09:10:23 AM				
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in grass Yesa. Is the legal entity active and in grass YesAgency Field Contract Monitor: Aviles, Jason, Project ManagerContract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	de details of the litig ne Nevada Secretar ne as the legal Entity rent Nevada State B good standing with t Ph: 775-684-4141 User lwildes lwildes lwildes	gation and facts supporting approval of the contract: y of State's Office as a: y Name? susiness License (SBL)? he Nevada Secretary of State's Office? Signature Date 03/05/2020 09:10:21 AM 03/05/2020 09:10:23 AM 03/05/2020 09:10:23 AM 03/05/2020 09:10:29 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22964

					Legal Entity Name:	LUMOS & ASSOCIATES
	Agency Name:	ADMIN - DIVISION		UBLIC WORKS	Contractor Name:	LUMOS & ASSOCIATES
	5 ,	082			Address:	9222 PROTOTYPE DR
	Appropriation Unit:	1585-58				
	Is budget authority available?:		Yes		City/State/Zip	RENO, NV 89521-8989
	If "No" please expla	in: Not Ap	oplicable		Contact/Phone:	775-827-6111
					Vendor No.:	T80912843A
					NV Business ID:	NV19791006982
	To what State Fisca	al Year(s)	will the co	ontract be charged?	2020-2023	
	What is the source of the contractor will be	of funds th e paid by	nat will be multiple f	e used to pay the contrac unding sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Fur	nds <b>91</b>	.00 %	Fees	0.00 %	
	X Federal Fun	ids 9	.00 %	Bonds	0.00 %	
	Highway Fu	nds 0	.00 %	Other funding	0.00 %	
	Agency Reference #	#: 11:	3403			
2.	Contract start date:					
	a. Effective upon B Examiner's appr	oval?		or b. other effective	date: NA	
	Anticipated BC	DE meeting	g date	04/2020		
	Retroactive?		No			
	If "Yes", please exp	lain				
	Not Applicable					
3.	Termination Date:	06/	/30/2023			
	Contract term:	3 у	ears and	l 90 days		
4.	Type of contract:	Co	ntract			
	Contract description	n: <b>Ar</b> e	ch / Eng			
5.	Purpose of contract	:				
			ovide pr	ofessional architectura	al/engineering serv	ices for the Hobart Creek Reservoir
	Dam - Advanced P	lanning C	CIP proje	ct, to develop the eval o. 19-S04B; SPWD Co	uation and correcti	ve measure proposals for the Hobart
6.	NEW CONTRACT					
	The maximum amo	unt of the	contract f	for the term of the contra	act is: \$264,800.00	
	Other basis for payr	ment: Mor	thly prog	ress payments based o	n services provided.	
J	USTIFICATION					
7.	What conditions rec	quire that t	his work	be done?		
	2019 Leg. Approved	d CIPs				
8.	Explain why State e	mployees	in your a	agency or other State ag	jencies are not able t	to do this work:
	Capital Improvemer Architectural / Engir the Legislature.	nt Program neering ar	n. Consul e provide	tants are selected base d by SPWD to support t	d on their ability to p he State engineering	rovide design and Professional g services to meet the goals established by
9.	Were quotes or prop	posals sol	icited?		No	
	Was the solicitation Division?	(RFP) do	ne by the	Purchasing	No	
	a. List the names of	vendors t	that were	solicited to submit prop	osals (include at leas	st three):

II.

	Not Applicable	al Convigo (Ao defin	ad in NAC 222 150)				
	b. Soliciation Waiver: <b>Professiona</b>	•					
c. Why was this contractor chosen in preference to other?           Demonstrated the required expertise for work on this project.           d. Last bid date:         Anticipated re-bid date:							
10.	Does the contract contain any IT c	components?	No				
. 0	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?				
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor				
	Not Applicable						
12.	employee of the State of Nevada?	oyee of the State of I	Nevada or will the contracted services be performed by a current				
	Νο						
	performed by someone formerly e		of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?				
	No						
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	cal subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga	aged under contract	by any State agency?				
	_	n and for which agen	cy and indicate if the quality of service provided to the identified				
	Not Applicable						
14.	Is the contractor currently involved No If "Yes", please provi	-	State of Nevada? ation and facts supporting approval of the contract:				
	Not Applicable						
15.	The contractor is registered with th	ne Nevada Secretary	of State's Office as a:				
	Nevada Corporation						
	Nevada Corporation a. Is the Contractor Name the sam	ne as the legal Entity	Name?				
16.	a. Is the Contractor Name the sam Yes						
16.	<ul><li>a. Is the Contractor Name the sam Yes</li><li>a. Does the contractor have a curr</li></ul>						
16. 17.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative section.</li> </ul>	ent Nevada State Bu					
16. 17. 18.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> </ul>	ent Nevada State Bu	usiness License (SBL)?				
16. 17. 18.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative section.</li> </ul>	ent Nevada State Bu	usiness License (SBL)?				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor:</li> </ul>	ent Nevada State Bu	usiness License (SBL)?				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> </ul>	ent Nevada State Bu	usiness License (SBL)?				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> </ul>	ent Nevada State Bu	usiness License (SBL)?				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status: Contract Approvals:</li> </ul>	ent Nevada State Bu good standing with th Ph: 775-684-4141	usiness License (SBL)? ne Nevada Secretary of State's Office?				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> <li>Contract Approvals: Approval Level</li> </ul>	good standing with th Ph: 775-684-4141 User	usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> <li>Contract Approvals: Approval Level Budget Account Approval</li> </ul>	ent Nevada State Bu good standing with th Ph: 775-684-4141 User Iwildes	usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 03/05/2020 10:44:58 AM				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> <li>Contract Approvals: <ul> <li>Approval Level</li> <li>Budget Account Approval</li> <li>Division Approval</li> </ul> </li> </ul>	ent Nevada State Bu good standing with th Ph: 775-684-4141 User Iwildes Iwildes	usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 03/05/2020 10:44:58 AM 03/05/2020 10:45:02 AM				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> <li>Contract Approvals: <ul> <li>Approval Level</li> <li>Budget Account Approval</li> <li>Division Approval</li> <li>Department Approval</li> </ul> </li> </ul>	ent Nevada State Bu good standing with th Ph: 775-684-4141 User Iwildes Iwildes Iwildes	usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 03/05/2020 10:44:58 AM 03/05/2020 10:45:02 AM 03/05/2020 10:45:05 AM				
16. 17. 18. 19.	<ul> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of Yes</li> <li>Agency Field Contract Monitor: Wacker, Brian, Project Manager</li> <li>Contract Status:</li> <li>Contract Approvals: <ul> <li>Approval Level</li> <li>Budget Account Approval</li> <li>Division Approval</li> <li>Department Approval</li> <li>Contract Manager Approval</li> </ul> </li> </ul>	ent Nevada State Bu good standing with th Ph: 775-684-4141 User Iwildes Iwildes Iwildes Iwildes	Usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 03/05/2020 10:44:58 AM 03/05/2020 10:45:02 AM 03/05/2020 10:45:05 AM 03/05/2020 10:45:08 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22931

	••••••••••••••••					
				Legal Entity Name:	ARCHITECTS + LLC	
		ADMIN - STATE PUE DIVISION	BLIC WORKS	Contractor Name:	ARCHITECTS + LLC	
	Agency Code:	082		Address:	35 MARTIN ST	
	Appropriation Unit:	1593-23				
	Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89509-2825	
	If "No" please expla	in: Not Applicable		Contact/Phone:	775-329-8001	
				Vendor No.:	T80870250	
				NV Business ID:	NV20001117428	
	To what State Fisca	l Year(s) will the contr	act be charged?	2020-2023		
	What is the source of the contractor will be	of funds that will be us e paid by multiple fund	ed to pay the contraction ding sources.	ctor? Indicate the pe	rcentage of each funding source if	
	General Fur	nds 0.00 %	Fees	0.00 %		
	Federal Fun	ds 0.00 %	X Bonds	44.00 %		
	X Highway Fu	nds 56.00 %	Other funding	0.00 %		
	Agency Reference #	#: 113367				
2.	Contract start date:					
	a. Effective upon B Examiner's appr		or b. other effective of	date: NA		
	Anticipated BC	DE meeting date	04/2020			
	Retroactive?	No				
	If "Yes", please exp	lain				
	Not Applicable					
3.	Termination Date:	06/30/2023				
	Contract term:	3 years and 90	) days			
1	Type of contract:	Contract	-			
-7.	Contract description					
		•				
5.	Purpose of contract	:				

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Department of Public Safety - Training Division Building Renovation CIP project, to include design construction and bid documents as well as construction administration services to refurbish/upgrades to the interior and exterior structure of the training building, the irrigation system, concrete walkways and the parking lot: CIP Project No.19-M18; SPWD Contract No.113367.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$177,500.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

 2019 Leg. Approved CIPs

#### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

#### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No			lf	"Y	'es	",	ple	ase	ex	pla	in	
												Ī

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
- 19. Agency Field Contract Monitor:

Benjamin, Adrianna, Project Manager Ph: 775-684-4141

#### 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/24/2020 10:06:52 AM
Division Approval	lwildes	02/24/2020 10:06:55 AM
Department Approval	lwildes	02/24/2020 10:06:58 AM
Contract Manager Approval	lwildes	02/24/2020 10:07:00 AM
Budget Analyst Approval	jrodrig9	03/02/2020 20:36:57 PM
BOE Agenda Approval	jrodrig9	03/02/2020 20:37:01 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

DESCF	RIPTION OF (	CONTRACT				
1. Cont	ract Number:	19158		Amendment Number:	3	
				Legal Entity Name:	NAVAL FACILITIES ENGINE	ERING
Ager	ncy Name:	ADMIN - ENTERPRIS	E IT SERVICES	Contractor Name:	NAVAL FACILITIES ENGINE COMMAND	ERING
-	ncy Code: opriation Unit:	180 1388-00		Address:	SOUTHWEST-REAL ESTAT	AE DEPT
ls bu	dget authority able?:	Yes		City/State/Zip	SAN DIEGO, CA 92132	
lf "No	o" please expla	in: Not Applicable		Contact/Phone: Vendor No.:	LORNA TIMOG 619/532-1164	1
Том	/hat State Fisca	al Year(s) will the contra	act he charged?	NV Business ID: 2018-2021	N.A	
Wha	t is the source	of funds that will be use	ed to pay the contra		rcentage of each funding sourc	e if
the c		e paid by multiple fund	-	0.00.0/		
	General Fur Federal Fun		Fees	0.00 % 0.00 %		
	Highway Fu		Bonds X Other funding	0.00 % 100.00 % Rever		
	0,	nus 0.00 /		100.00 % Rever	lue	
	ract start date: ffective upon B	oard of <b>No</b> or	b. other effective	date 07/01/2017	,	
Ē	xaminer's appr	oval?	04/2020			
Detr	pactive?	Yes				
	es", please exp					
3. Prev Term	iously Approve	d <b>06/30/2019</b>				
Cont	ract term:	4 years				
4. Туре	of contract:	Revenue Contr	act			
Cont	ract descriptior	n: Rack Space Re	ental			
5. Purp	ose of contract	:				
Land	der County. T		ds the termination	date from June 30,	rack space at Austin Mountai 2020 to June 30, 2021 and in these services.	
6. CON	ITRACT AMEN	DMENT				
			Trans	\$ Info Acc	um \$ Action Accum \$	Agenda
1.	The max am contract:	ount of the original	\$14,932.12	2 \$14,93	32.12 \$14,932.12	Yes - Info
	a. Amendme	ent 1:	\$14,932.12	2 \$14,93	\$29,864.24	Yes - Info
	b. Amendme	ent 2:	\$19,000.00	0 \$19,00	00.00 \$48,864.24	Yes - Info
2.	Amount of cu (#3):	urrent amendment	\$13,184.08	8 \$13,18	34.08 \$62,048.32 <b>`</b>	Yes - Action
3.	New maximu amount:	im contract	\$62,048.32	2		

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

	Revenue Contract				
8.	Explain why State employees in yo	our agency or other S	State agencies are not able to do this work:		
	Revenue Contract				
9.	. Were quotes or proposals solicited	l?	No		
	Was the solicitation (RFP) done by		No		
	Division?				
	a. List the names of vendors that were solicited to submit proposals (include at least three):				
	Not Applicable b. Soliciation Waiver: <b>Not Applica</b>	ble			
	c. Why was this contractor chosen		ər?		
	Not Applicable				
	d. Last bid date:	Anticipated	re-bid date:		
10.	. Does the contract contain any IT c	omponents?	No		
III. (	OTHER INFORMATION				
11.	. Is there an Indirect Cost Rate or Po	ercentage Paid to the	e Contractor?		
		•	Rate or Percentage Paid to the Contractor		
	Not Applicable				
12.	employee of the State of Nevada?	oyee of the State of N	Nevada or will the contracted services be performed by a current		
	No				
	<ul> <li>b. Was the contractor formerly emperformed by someone formerly en</li> </ul>	ployed by the State on mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?		
	performed by someone formerly employed by the State of Nevada within the last 24 months? No				
			al subdivisions or by any other government?		
	No If "Yes", please expla	lin			
	Not Applicable				
13.	. Has the contractor ever been enga	•			
	Yes If "Yes", specify wher agency has been ver		cy and indicate if the quality of service provided to the identified		
		ntracts with Naval Fa	cilities Engineering Command Southwest, Real Estate Department for ry.		
14.	. Is the contractor currently involved	in litigation with the	State of Nevada?		
	-	•	ation and facts supporting approval of the contract:		
	Not Applicable				
15.	. The contractor is not registered wit Governmental Entity	th the Nevada Secret	tary of State's Office because the legal entity is a:		
16.	Not Applicable				
17.	Not Applicable				
	. Not Applicable				
	. Agency Field Contract Monitor:				
	. Contract Status:				
_0.	Contract Approvals:				
	Approval Level	User	Signature Date		
	Budget Account Approval	ddav12	02/28/2020 08:47:02 AM		
	Division Approval	ddav12	02/28/2020 08:47:07 AM		
	Department Approval	ddav12	02/28/2020 08:47:11 AM		
	Contract Manager Approval	ascott	03/04/2020 07:19:53 AM		
	Budget Analyst Approval	nhovden	03/05/2020 16:10:09 PM		
	BOE Agenda Approval	nhovden	03/05/2020 16:10:15 PM		

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7

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22866

						Legal Entity Name:	NEW CINGULAR WIRELESS PCS, LLC
	Agency Name:	ADMIN -	ENTERP	RISE IT	SERVICES	Contractor Name:	NEW CINGULAR WIRELESS PCS, LLC
	Agency Code:	180				Address:	1025 LENOX PARK BLVD. NE, 3RD
	Appropriation Unit:	1388-00					
	Is budget authority available?:		Yes			City/State/Zip	ATLANTA, GA 30319
	If "No" please explai	n: Not A	pplicable			Contact/Phone:	JENNIFER RAMEN 877 231 5447
						Vendor No.:	
						NV Business ID:	NV19991079179
	To what State Fiscal	( )			•	2018-2021	
	What is the source of the contractor will be					ctor? Indicate the per	rcentage of each funding source if
	General Fun	ds (	0.00 %		Fees	0.00 %	
	Federal Fund	ds (	0.00 %		Bonds	0.00 %	
	Highway Fur	nds (	0.00 %	Х	Other funding	100.00 % Reven	lue
2.	Contract start date:						
	a. Effective upon Bo Examiner's appro	oard of oval?	No	or b.	other effective	date 07/01/2017	,
	Anticipated BO	E meetin	ng date	04/2	020		
	Retroactive?		Yes				
	If "Yes", please expl	ain					
	The attached Rever necessity of contin to July 1, 2017.	nue Con lued pub	tract with	New C unicati	ingular Wirele ons coverage,	ss PCS has been su we are asking to re	Ibmitted for approval. Due to the troactively approve this contract back
3.	Termination Date:	06	6/30/2021				
	Contract term:	<b>4</b> y	years				
4.	Type of contract:	Re	evenue Co	ontract			
	Contract description	: Ra	ack Space	Renta	I		
5.	Purpose of contract:						
	This is a new reven	nue cont	ract to pro	ovide o	ngoing rack sp	bace at Penn Hill in	Elko County.
6.	NEW CONTRACT						
	The maximum amou	int of the	contract f	or the te	erm of the contra	act is: <b>\$51,195.84</b>	
						•	8.16, FY21 \$2,133.16.
J	USTIFICATION						
7.	What conditions requ	uire that	this work b	e done	?		
	Revenue Contract						
8.	Explain why State er	mployees	s in your a	gency c	or other State ag	gencies are not able t	o do this work:
	Revenue Contract						
9.	Were quotes or prop	osals so	licited?			No	
	Was the solicitation Division?	(RFP) do	one by the	Purcha	sing	No	
	a. List the names of	vendors	that were	solicited	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waiver	: Not Ap	plicable				
	c. Why was this cont	tractor ch	nosen in pi	eferend	ce to other?		

II.

No	ot Applicable				
d.	Last bid date:	Anticipated re-	bid date:		
10. Do	bes the contract contain any IT	components?	No		
I. OTH	HER INFORMATION				
11. Is t	there an Indirect Cost Rate or F	Percentage Paid to the Co	ontractor?		
	No If "Yes", please prov	ide the Indirect Cost Rate	e or Percentage Paid to the Contractor		
-	ot Applicable				
	12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?				
	Νο				
b. <sup>v</sup> pei	Was the contractor formerly en rformed by someone formerly e <b>No</b>	nployed by the State of Ne employed by the State of I	evada within the last 24 months or will the contracted services be Nevada within the last 24 months?		
		ny of Novada's political s	ubdivisions or by any other government?		
0.1	<b>No</b> If "Yes", please expl	•	abuitisions of by any other government?		
No	ot Applicable				
	as the contractor ever been eng	aged under contract by a	ny State agency?		
15. Ha	Yes If "Yes", specify whe	en and for which agency a	and indicate if the quality of service provided to the identified		
We	agency has been verified as satisfactory: We have had ongoing revenue contracts with New Cingular Wireless PCS for many years and other mountain top sites, all satisfactory.				
14. Is t	the contractor currently involve No If "Yes", please prov	-	te of Nevada? and facts supporting approval of the contract:		
No	ot Applicable	<u> </u>			
	e contractor is registered with t preign Corporation	he Nevada Secretary of S	State's Office as a:		
16. a. I	Is the Contractor Name the sar Yes	ne as the legal Entity Nar	ne?		
17. a. I	Does the contractor have a cur Yes	rent Nevada State Busine	ess License (SBL)?		
18. a. I	Is the legal entity active and in Yes	good standing with the No	evada Secretary of State's Office?		
19. Ag	ency Field Contract Monitor:				
20. Co	ontract Status:				
Co	ontract Approvals:				
	Approval Level	User	Signature Date		
	Budget Account Approval	ddav12	02/06/2020 07:09:38 AM		
	Division Approval	ddav12	02/06/2020 07:09:42 AM		
	Department Approval	ddav12	02/06/2020 07:09:46 AM		

Contract Manager Approval Budget Analyst Approval BOE Agenda Approval **BOE** Final Approval

ascott nhovden nhovden Pending

02/12/2020 08:37:18 AM 02/24/2020 10:03:20 AM 02/24/2020 10:05:10 AM



Laura Freed Director

~Vacant~ *Deputy Director* 

David Haws Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701 Phone: (775) 684-5800 | <u>it.nv.gov</u> | Fax: (775) 687-9097

February 4, 2020

#### MEMORANDUM

To: Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst Enterprise Information Technology Services

#### Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with New Cingular Wireless PCS has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent closing of the budget and delay of rates being published, we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to <u>annmscott@admin.nv.gov</u>.

Sincerely, Ann Scott

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22978

1. Contract Number.	22970			
			Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER LEARNING ON BEHALF OF
Agency Name:	NDE - DEPARTMENT OF EDUCATION	F	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER LEARNING ON BEHALF OF
Agency Code:	300		Address:	UNIVERSITY OF NV, LAS VEGAS
Appropriation Unit:	2612-13			4505 MARYLAND PKWY BOX 451005
Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89154-1055
If "No" please expl	ain: Not Applicable		Contact/Phone:	FELICIA SUMLER 702/895-1357
			Vendor No.:	D35000815
			NV Business ID:	GOV ENTITY
	al Year(s) will the contract	-	2020	
the contractor will b	be paid by multiple funding	sources.		rcentage of each funding source if
X General Fu		Fees	0.00 %	
Federal Fu		Bonds	0.00 %	
Highway Fu	unds 0.00 %	Other funding	0.00 %	
2. Contract start date	:			
a. Effective upon I Examiner's app	roval?	o. other effective o	date: NA	
Anticipated B	OE meeting date 04/	2020		
Retroactive?	No			
If "Yes", please exp	olain			
Not Applicable				
3. Termination Date:	06/30/2020			
Contract term:	90 days			
4. Type of contract:	Contract			
Contract descriptio	n: Impact/Validity St	dy		
5. Purpose of contract	t:			
		ide an impact ar	nd validity study for	r Nevada's Educator Performance
6. NEW CONTRACT				
	ount of the contract for the	term of the contra	act is: \$174.975.00	
	ment: As invoiced by conti			
JUSTIFICATION			,	
7. What conditions re	quire that this work be don	e?		
Pursuant to SB475		gislative Session	NDE is required to e	enter into a contract with a consultant to
	employees in your agency			to do this work:
	d NDE to hire a consultant			
		•	Vee	
9. Were quotes or pro	•	aaina	Yes	
Division?	n (RFP) done by the Purch	asing	Yes	

a. List the names of vendors that were solicited to submit proposals (include at least three):

Division?

II.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S1026, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/17/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Currently works for NSHE at UNLV.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently NDE Has multiple contracts with BOE-UNLV-satisfactory.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	03/11/2020 12:11:17 PM
Division Approval	bfarra2	03/11/2020 12:11:22 PM
Department Approval	bfarra2	03/11/2020 12:11:27 PM
Contract Manager Approval	bfarra2	03/11/2020 12:11:32 PM
Budget Analyst Approval	mranki1	03/16/2020 14:09:26 PM
BOE Agenda Approval	cbrekken	03/23/2020 13:56:50 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22984

	Contract Number: 2	2904						
			Legal Entity Name:	DATA INSIGHT PARTNERS, LLC				
		DE - DEPARTMENT OF DUCATION	Contractor Na	ame: DATA INSIGHT PARTNERS, LLC				
		00	Address:	4350 S MARYLAND PKWY STE 177				
	Appropriation Unit: 2	612-32						
	Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89119				
	If "No" please explain	: Not Applicable	Contact/Phor	ne: JUSTIN WHITE 702-613-2248				
			Vendor No.:	T32009017				
			NV Business	ID: NV20161703339				
		Year(s) will the contract be cha	•					
	What is the source of the contractor will be	funds that will be used to pay paid by multiple funding source	the contractor? Indicate thes.	he percentage of each funding source if				
	General Fund							
	X Federal Fund							
	Highway Fund	ds 0.00 % Oth	er funding 0.00 %					
2.	Contract start date:							
	a. Effective upon Bo		r effective date: NA					
	Examiner's approv Anticipated BOE							
	Retroactive?	No						
	If "Yes", please expla	in						
	Not Applicable							
3.	Termination Date:	11/30/2020						
	Contract term:	243 days						
4.	Type of contract:	Contract						
4.	Type of contract: Contract description:	Contract Comprehensive Eval						
	Contract description: Purpose of contract: This is a new contra	Comprehensive Eval	ve analysis of factors th help provide context ar	nat affect Nevada class sizes, national round local data.				
5.	Contract description: Purpose of contract: This is a new contra teacher workforce c	Comprehensive Eval	ve analysis of factors th help provide context ar	nat affect Nevada class sizes, national round local data.				
5.	Contract description: Purpose of contract: This is a new contra teacher workforce contract	Comprehensive Eval	help provide context ar	round local data.				
5.	Contract description: Purpose of contract: This is a new contra teacher workforce contract NEW CONTRACT The maximum amour	Comprehensive Eval	help provide context and f the contract is: \$135,00	round local data.				
5. 6.	Contract description: Purpose of contract: This is a new contra teacher workforce contract NEW CONTRACT The maximum amour	Comprehensive Eval	help provide context and f the contract is: \$135,00	round local data.				
5. 6. JI	Contract description: Purpose of contract: This is a new contrated teacher workforce contracted NEW CONTRACT The maximum amound Other basis for payment USTIFICATION	Comprehensive Eval	help provide context and f the contract is: \$135,00	round local data.				
5. 6. JI	Contract description: Purpose of contract: This is a new contract teacher workforce c NEW CONTRACT The maximum amour Other basis for payme USTIFICATION What conditions required Study is needed to here	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed	round local data.				
5. 6. JI 7.	Contract description: Purpose of contract: This is a new contra- teacher workforce contract NEW CONTRACT The maximum amour Other basis for payment USTIFICATION What conditions required Study is needed to here provide the best service	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to	belp set benchmarks to reduce class sizes and				
5. 6. JI 7.	Contract description: Purpose of contract: This is a new contract teacher workforce c NEW CONTRACT The maximum amour Other basis for payme USTIFICATION What conditions requind Study is needed to here provide the best server Explain why State em	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to the teacher workforce to the state agencies are not	belp set benchmarks to reduce class sizes and able to do this work:				
5. 6. JI 7. 8.	Contract description: Purpose of contract: This is a new contrate teacher workforce contract NEW CONTRACT The maximum amour Other basis for payment USTIFICATION What conditions requined Study is needed to here provide the best servine Explain why State ements Current education ements	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to the teacher workforce to the state agencies are not	belp set benchmarks to reduce class sizes and able to do this work:				
5. 6. JI 7. 8.	Contract description: Purpose of contract: This is a new contrate teacher workforce of NEW CONTRACT The maximum amour Other basis for payme USTIFICATION What conditions requind Study is needed to he provide the best serving Explain why State em Current education em Were quotes or proport	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to er State agencies are not rience nor time to comple	belp set benchmarks to reduce class sizes and able to do this work:				
5. 6. JI 7. 8.	Contract description: Purpose of contract: This is a new contra- teacher workforce contract: NEW CONTRACT The maximum amour Other basis for payment USTIFICATION What conditions required Study is needed to here provide the best server Explain why State em Current education em Were quotes or proper Was the solicitation (In Division?	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to er State agencies are not rience nor time to comple No No	help set benchmarks to reduce class sizes and able to do this work: te the work.				
5. 6. JI 7. 8.	Contract description: Purpose of contract: This is a new contra- teacher workforce contract: NEW CONTRACT The maximum amour Other basis for payment USTIFICATION What conditions required Study is needed to here provide the best server Explain why State em Current education em Were quotes or proper Was the solicitation (In Division?	Comprehensive Eval	help provide context and f the contract is: \$135,00 ach phase completed the teacher workforce to er State agencies are not rience nor time to comple No No	help set benchmarks to reduce class sizes and able to do this work: te the work.				

II.

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200207 Approval Date: 02/19/2020

c. Why was this contractor chosen in preference to other?

Data Insight Partners is the ideal candidate for this work because of their proven track record of taking complex, analytical topics and distilling them to their essence in an easy to understand manner that ensures the largest audience possible can engage and meaningfully contribute to the solution.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	lf "Yes", p	olease explain				
Not Applic	able					

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

#### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vostin	03/09/2020 13:18:11 PM
Division Approval	bfarra2	03/11/2020 16:38:10 PM
Department Approval	bfarra2	03/11/2020 16:38:13 PM
Contract Manager Approval	bfarra2	03/11/2020 16:38:15 PM
Budget Analyst Approval	mranki1	03/16/2020 14:09:49 PM
BOE Agenda Approval	cbrekken	03/23/2020 10:32:40 AM
BOE Final Approval	Pending	

Steve Sisolak Governor

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#### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only: Approval#:

#### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED -- INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved	copy will be sent to only t	he contact(s) listed below:				
	State Agency Name: > Dept. of Education						
1a	Contact Name and Title	Phone Number	Email Address				
	Felicia Gonzales, Deputy Superintendent	702-668-4320	fgonzales@doe.nv.gov				
	annan an a		N CA				

.

	Vendor Information:				
	Identify Vendor:	Data Insight Partners, LLC			
1b	Contact Name:	Justin White			
10	Complete Address:	4350 S. Maryland Parkway Suite 177 Las Vegas, NV 89119			
	Telephone Number:	702-613-2248			
	Email Address:	Justin@datainsightpartners.com			

	Type of Waiver Requested - Checl	x the appropriate type:
1c	Sole or Single Source:	X
	Professional Service Exemption:	

**Contract Information:** Yes Is this a new Contract? X No 1d Amendment: # CETS: #

	Term:				e
1e	One (1) Time Purchase:				NOV 301
ļ	Contract:	Start Date:	March 1, 2020	End Date:	September 15, 2020

1f	Funding:	
	State Appropriated:	
	Federal Funds:	Title IIA
	Grant Funds:	
	Other (Explain):	

Solicitation Waiver

Page 1

Purchasing Use	Purchasing Use Only:					
Approval #:	200207(cd)					

Total Estimated Value of this Service Contract, Amendment or Purchase: 1g \$135.000 Provide a description of work/services to be performed or commodity/good to be purchased: Data Insight Partners will conduct a comprehensive evaluation of the Nevada teacher workforce to provide a comprehensive look at all the factors that play into Nevada class sizes. In addition to a local evaluation, Data Insight Partners will provide an analysis of national teacher workforce characteristics and trends to help provide the context around local data. This will help inform the scale of various problems in the workforce (e.g. how bad is our teacher supply 2 compared to national statistics) and help set benchmarks to reduce class sizes and provide best in class service to students (e.g. what percent of classroom teachers should be retained within a school each year). Data Insight Partners is the ideal candidate for this work because of their proven track record of taking complex, analytical topics and distilling them to their essence in an easy to understand manner that ensures the largest audience possible can engage and meaningfully contribute to the solution. What are the unique features/qualifications required for this service or good that are not available from any other vendor: As former employees within the Nevada K-12 education system, Data Insight Partners staff have decades of experience working with Nevada education data and its information systems. Co-founders of the company, Nathan Trenholm and Justin White, worked as the Clark County School District's Director of Research and Accountability and the Coordinator over the Enterprise Data Warehouse System respectively. Their pertinent experiences include building an interactive application to monitor the teacher recruitment pipeline, building district reports regarding Title I spending that including the allocation of monies for licensed staff, and collecting and reporting state accountability data regarding student-teacher ratios and average class sizes, as well as leading and facilitating a group of national researchers to analyze teacher recruitment and retainment trends in the Clark County School District. 3 Nevada Comprehensive Class Size Analysis Timeline Constraints The 81st session of the Nevada Legislature will meet in January 2021, and it is anticipated that one of the topics that legislators will consider is K-12 class sizes. The Nevada Comprehensive Class Size Analysis is intended to provide all policymakers and stakeholders, accurate and deep insights into the state of Nevada's class sizes past, present, and future. To provide these insights, it is imperative that this analysis is completed in September of 2020 so the Nevada Department of Education can begin providing briefings and training on the results ahead of the legislative session. The selection of a vendor must consider this compressed timeline for this analysis. Data Insight Partners is uniquely positioned to complete this analysis in the allotted time (8 months) because of their unique experience with Nevada systems, processes, and people. 4 | Explain why this service or good cannot be competitively bid and why this purchase is

#200207@

economically only available from a single source: Their expertise with data analysis and in particular their experience with Nevada and local school district systems, processes, and people make Data Insight Partners uniquely qualified to support the Nevada Department of Education in their efforts to analyze all aspects regarding class sizes, student-teacher ratios, and the supply and demand of the teacher workforce.

If this service is competitively bid, the Nevada Department of Education would not have the information needed to provide all Nevada policymakers and stakeholders, accurate and deep insights into the state of Nevada's class sizes past, present, and future. To provide these insights, it is imperative that this analysis is completed in September of 2020 so the Nevada Department of Education can begin providing briefings and training on the results ahead of the legislative session.

	Were alternative services or commodities evaluated? Check One.	Yes:	No:	X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be characteristics, requirements, capabilities and compatibility.	specific about	features,	
5				
	b. <i>If not</i> , why were alternatives not evaluated?			
	There are no other vendors with these unique features/qualifications and	d services with	in Nevađa.	

Contract to the second

Purchasing Use	
Approval #:	200207(c)

Yes:

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.

No: X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	Term Start and End Dates	Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
		\$		
		\$		
		\$		
		\$		
		\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

This work is essential to the work NDE is engaging in to inform legislative discussions around:

• Class sizes

7

- Labor market supply and demand
- Teacher attrition and retention rates
- Workforce demographics pertaining to future staffing needs
- Financial trends and future obligations (staffing and capital projects)

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 There were no other vendors found with these unique features/qualifications and services within Nevada.

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	No:	X	
9	a. If yes, please provide details regarding future obligations or needs.		9		

Purchasing Use	urchasing Use Only:				
Approval #:	200207(03)				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

y Representative Initiating Request 1/30/20 Felicia Gonzales Date Print Name of Agency Representative Initiating Request Signature of Agency Head Authorizing Request Print Name of Agency Head Authorizing Request PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be reguired. Name of agency or entity who provided information or review: **Representative Providing Review** Date

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

A. S. Same

Kein D- Ooty

Administrator, Purchasing Division or Designee

2/19/20

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22922

		ZZJZ				
					Legal Entity Name:	BOARD OF REGENTS-NSHE ON BEHALF OF UNLV
	Agency Name:		- DEPARTME	ENT OF	Contractor Name:	BOARD OF REGENTS-NSHE ON BEHALF OF UNLV
	Agency Code:	300			Address:	OFFICE OF SPONSORED PROGRAMS
	Appropriation Unit	: <b>2709</b>	-21			4505 S MARYLAND PKWY MS 451055
	Is budget authority available?:	ý	Yes		City/State/Zip	LAS VEGAS, NV 89154
	If "No" please exp	lain: N	ot Applicable		Contact/Phone:	Amanda Haboush-Deloye 702-895-5908
					Vendor No.:	D35000813B
					NV Business ID:	Gov Entity
	To what State Fis	cal Yea	r(s) will the co	ontract be charged?	2020-2022	
	What is the source the contractor will				ctor? Indicate the pe	rcentage of each funding source if
	General F	unds	0.00 %	Fees	0.00 %	
	X Federal F	unds	100.00 %	Bonds	0.00 %	
	Highway F	unds	0.00 %	Other funding	0.00 %	
2	. Contract start date	÷.				
	a. Effective upon Examiner's ap	Board		or b. other effective of	date: NA	
	Anticipated E			04/2020		
	Retroactive?		No			
	If "Yes", please ex	cplain				
	Not Applicable	•				
З	. Termination Date:					
			06/30/2022			
5.			06/30/2022 2 years and	90 davs		
	Contract term:		2 years and	-		
	Contract term: Type of contract:		2 years and Interlocal A	greement		
4.	Contract term: Type of contract: Contract descripti	on:	2 years and	greement		
4.	Contract term: Type of contract: Contract descripti	on: ct:	2 years and Interlocal A CCDF Qual	greement ity		
4.	Contract term: Type of contract: Contract descripti Purpose of contra This is a new inte	on: ct: erlocal	2 years and Interlocal A CCDF Qual	greement ity	luations of the Qua	lity Rating & Improvement System and
4. 5.	Contract term: Type of contract: Contract descripti Purpose of contra This is a new inte	on: ct: erlocal early cl	2 years and Interlocal A CCDF Qual	greement ity o provide ongoing eva	luations of the Qua	lity Rating & Improvement System and
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4. 5. 6. J	Contract term: Type of contract: Contract descripti Purpose of contra This is a new into facilitate annual NEW CONTRACT The maximum arr Other basis for pa	on: erlocal early cl ount of yment:	2 years and Interlocal A CCDF Qual agreement to hildhood res the contract f FY20 \$40,79	agreement ity o provide ongoing eva earch symposiums. for the term of the contra 0, FY21 \$54,000, FY22	act is: \$148,790.00	lity Rating & Improvement System and
4. 5. 6. J	Contract term: Type of contract: Contract descripti Purpose of contra This is a new inter facilitate annual NEW CONTRACT The maximum arr Other basis for pa USTIFICATION What conditions re-	on: erlocal early c ount of yment: equire t	2 years and Interlocal A CCDF Qual agreement to hildhood res the contract f FY20 \$40,79 hat this work	agreement ity o provide ongoing eva earch symposiums. for the term of the contra 0, FY21 \$54,000, FY22	act is: <b>\$148,790.00</b> \$54,000.	
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4. 5. 6. J 7.	Contract term: Type of contract: Contract descripti Purpose of contra This is a new inter- facilitate annual NEW CONTRACT The maximum arr Other basis for pa USTIFICATION What conditions re The QRIS (and ex- Explain why State	on: ct: erlocal early cl f oount of yment: equire t valuation employ ute for (	2 years and Interlocal A CCDF Qual agreement to hildhood res the contract f FY20 \$40,790 hat this work I n of the QRIS yees in your a	agreement ity o provide ongoing eva earch symposiums. for the term of the contra 0, FY21 \$54,000, FY22 be done? ) is required as part of the agency or other State ag	act is: <b>\$148,790.00</b> \$54,000. <u>The Child Care and D</u> encies are not able t	evelopment state plan.
4. 5. 6. <b>J</b> 7. 8.	Contract term: Type of contract: Contract descripti Purpose of contra This is a new inte facilitate annual NEW CONTRACT The maximum and Other basis for pa USTIFICATION What conditions re The QRIS (and ex Explain why State The Nevada Instit program evaluation	on: erlocal early cl f oount of yment: equire t valuation employ ute for 0 on.	2 years and Interlocal A CCDF Qual agreement to hildhood res the contract f FY20 \$40,790 hat this work I n of the QRIS yees in your a Children's Res	agreement ity o provide ongoing eva earch symposiums. for the term of the contra 0, FY21 \$54,000, FY22 be done? ) is required as part of the agency or other State ag	act is: <b>\$148,790.00</b> \$54,000. <u>The Child Care and D</u> encies are not able t	evelopment state plan.
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4. 5. 6. <b>J</b> 7. 8.	Contract term: Type of contract: Contract descripti Purpose of contra This is a new intr facilitate annual NEW CONTRACT The maximum arr Other basis for pa USTIFICATION What conditions re The QRIS (and ev Explain why State The Nevada Instit program evaluation Were quotes or pr Was the solicitation Division? a. List the names Not Applicable b. Soliciation Wait	on: ct: erlocal early cl f iount of yment: equire t valuation employ ute for ( on. roposals on (RFP of vend ver: Not	2 years and Interlocal A CCDF Qual agreement to hildhood res the contract f FY20 \$40,790 hat this work I n of the QRIS yees in your a Children's Res s solicited? b) done by the lors that were t Applicable	agreement ity o provide ongoing eva earch symposiums. for the term of the contra 0, FY21 \$54,000, FY22 be done? ) is required as part of the agency or other State ag search and Policy (NICF Purchasing	act is: <b>\$148,790.00</b> \$54,000. <u>The Child Care and D</u> <u>encies are not able to</u> RP) is a state agency No No	evelopment state plan. to do this work: v and has the expertise to complete the

II.

In accordance with NRS 277.180 the agency has contracted with the Board of Regents, University of Nevada, Las Vegas. d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applic	abla	

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Education-Satisfactory 2020,2019,2018,2017 Ect.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	03/10/2020 09:24:05 AM
Division Approval	bfarra2	03/10/2020 09:24:08 AM
Department Approval	bfarra2	03/10/2020 09:24:12 AM
Contract Manager Approval	bfarra2	03/10/2020 09:24:17 AM
Budget Analyst Approval	mranki1	03/16/2020 14:11:36 PM
BOE Agenda Approval	cbrekken	03/23/2020 09:57:40 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22938

	•••				Legal Entity	CURRICULUM ASSOCIATES, LLC
		Agency Name:	NDE - DEPARTMENT OF EDUCATION		Name: Contractor Name:	CURRICULUM ASSOCIATES, LLC
		Agency Code:	300		Address:	153 Rangeway Rd
		Appropriation Unit:				
		Is budget authority available?:	Yes		City/State/Zip	North Billerica, MA 01862
		What is the source	al Year(s) will the contract be cha of funds that will be used to pay	the contrac	Contact/Phone: Vendor No.: NV Business ID: <b>2020-2021</b> tor? Indicate the per	Jill Bradford 978-339-4388 T29037897A NV20121607707 rcentage of each funding source if
			e paid by multiple funding source			
		X General Fu		S	0.00 %	
		X Federal Fur			0.00 %	
		Highway Fu		er funding	0.00 %	
		Agency Reference	#: 300			
	2.	Contract start date:				
		a. Effective upon E Examiner's app Anticipated B0	Board of <b>Yes</b> or b. othe roval? DE meeting date 04/2020	r effective d	ate: NA	
		Retroactive?	No			
		If "Yes", please exp				
		Not Applicable				
	2	Termination Date:	06/30/2021			
	5.	Contract term:	1 year and 90 days			
	4.	Type of contract:	Contract			
		Contract description	-			
	5.	Purpose of contrac				
		Online Manageme	tract to provide training and ac ont System to allow users to so dy program effectiveness.	cess to the ore screen	e Brigance Early C ings, run reports f	hildhood Screening Program and or families, and allow the Department
	6	NEW CONTRACT				
	0.		ount of the contract for the term o	f the contra	ct is: \$355.200.00	
			ment: Per Itemized Invoice			
II.	JI	USTIFICATION				
	7.	What conditions red	quire that this work be done?			
		As part of the Reac of kindergarten. In System (QRIS).	I by Grade 3 Act (SB391 2015 Le addition the Brigance is now req	egislative Se juired as pa	ession) a screening rt of State Pre-k and	must be completed within the first 30 days the Quality Rating & Improvement
	Q	Explain why State	employees in your agency or othe	er State and	ncies are not able t	to do this work:

# 8. Explain why State employees in your agency or other State agencies are not able to do this work: Curriculum Associates is the publisher of the Brigance Early Childhood Screen as well as the OMS. They have the expertise to provide training on the tool.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 191003 Approval Date: 10/18/2019 c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the guality of service provided to the identified Yes agency has been verified as satisfactory: Education-Satisfactory FY18-FY19 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date **Budget Account Approval** bmcdani 03/03/2020 11:49:41 AM **Division Approval** bfarra2 03/12/2020 08:19:38 AM bfarra2 03/12/2020 08:19:42 AM Department Approval **Contract Manager Approval** 03/12/2020 08:19:47 AM bfarra2 Budget Analyst Approval mranki1 03/16/2020 14:11:08 PM **BOE** Agenda Approval cbrekken 03/23/2020 10:13:18 AM

**BOE Final Approval** 

Pending

Steve Sisolak Governor

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Deonne E, Contine Director

> Robin Hager Deputy Director

STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Kevin D. Doty Administrator

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only: Approvat#: 19100300

#### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	State Agency Name:	Nevada Department of Education			
la	Contact.	Name and Title	Phone Number	Email Address	
	Patti Oya, Education Programs Director		702-486-6492	poya@doe.nv.gov	

	Vendor Information:	
	Identify Vendor:	Curriculum Associates LLC
1b	Contact Name:	Jill Bradford
10	Complete Address:	153 Rangeway Rd
	Telephone Number:	800-225-0248
	Email Address:	customercontracts@cainc.com

	Type of Waiver Requested - Check the appropriate type:		
	Sole or Single Source:	X	
	Professional Service Exemption:		

	Contract Information:					
11	Is this a new Contract?	Yes	X	No		
14	Amendment:	#			·····	
	CETS:	#				

	Term:						
1e	One (1) Time Purchase:						
	Contract:	Start Date:	Jan 1, 2020	End Date:	June 30, 2021		

	Funding:	
	State Appropriated:	X – 2709 State Pre-K
<b>1</b> f	Federal Funds:	X-Child Care and Development Block Grant (CCDBG)
	Grant Funds:	
	Other (Explain):	

Purchasing Use	
Approval #:	19/0030

# 1g Total Estimated Value of this Service Contract, Amendment or Purchase:

\$427,400.00 PER YEAK

2

Provide a description of work/services to be performed or commodity/good to be purchased: 1. Provide training on the use of the Curriculum Associates' Brigance Early Childhood Screen III tool

2. Provide train the trainer to build capacity of trainers in Nevada

3. Per child licenses (\$2.50 per child) for the Curriculum Associates Online Management System (OMS) that will allow scoring reporting at a program and statewide level.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

3 Curriculum Associates is the sole publisher and vendor of the Brigance Early Childhood Screen III tool and Online Management System that scores, generates reports, and data collection.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Currently school districts that provide State Pre-K and Kindergarten, child care centers, and community agencies statewide have purchased and are screening children with the Brigance Early Childhood Screen III.

A There are three screening kits by age group (0-35 months, 3-5 years, and K & 1<sup>st</sup> grade.) A 0-35 month kit costs \$309 and a kit for 3-5 year or K & 1 costs \$279 plus the annual cost of scoring sheets \$65 for a pack of 60 for one age group. Depending on the age of children served, programs need to purchase one to three kits and corresponding scoring sheets.

Over the past two years, programs have spent \$904,812 for the Brigance and an additional \$30,800 for professional development for a total of \$935,612. (This is in addition to the \$143,847 that NDE spent over the past two years on training.)

	Were alternative services or commodifies evaluated? Check One.	Yes:	No:	X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be sp characteristics, requirements, capabilities and compatibility.			
5	If we cannot provide training to the field, we cannot ensure scores are ac do not provide access to the Online Management System, programs woul by hand, would not have access to report features, and NDE would not be data at a statewide level.	d have to sca	nre the scre	ening
	b. <u>If not</u> , why were alternatives not evaluated?			
	If an alternative screening is used statewide, there would be significant co	osts to schoo	l districts,	child

If an alternative screening is used statewide, there would be significant costs to school districts, chiu care centers, and community agencies to purchase new materials. It would also be a significant time investment to retrain the community on a new tool. The Department would lose the ability to present longitudinal data with continuity and would need to start again.

Purchasing Use C	
Approyal #:	1910030

X

No:

Has the agency purchased this service or commodity in the past? Check	Yes:
One. Note: If your previous purchase(s) was made via solicitation waiver(s),	res:
a copy or copies of ALL previous waivers MUST accompany this request.	

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

1	ingormanom				
		Term Start and End Dates		Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
6	07/01/2017	6/30/2019	\$281,200	Training on the Brigance Screen III only (this contract did not include cost of Online Management System)	160904
			\$		
			\$		
			\$		
			\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 During the time that it would require to competitively bid for a screening tool, NDE would not have the capacity to collect data for the 2019/20 school year. This would impact NDE's ability to report longitudinal data across programs that has been collected over the past two years.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

In December 2015, the Department of Education issued a request for information (RFI) to identify an assessment to meet the requirements of SB391 Read by Grade Three Act. SB391 required an initial kindergarten screener as part of an ongoing suite of assessments that would identify struggling readers. Two vendors were chosen and approved by the State Board of Education. Curriculum Associates was chosen for the initial screening and NWEA MAPS was selected as the assessment for

8 kindergarten through 3rd grade.

The current NWEA Maps contract will expire June 30, 2021. Prior to that date NDE will complete a request for proposal (RFP) process that will include the screening requirement. Vendors will be able to address the screener separately or as part of their overall assessment suite of tools.

If this waiver is approved, the contract with Curriculum Associates will expire June 30, 2021 to align with the NWEA Maps contract and align the RFP process.

		Purchas	sing Use C	Daly:				
		Approva	ul #:	1910	1030			
	<ul> <li>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer</u>, please review information.</li> <li>a. If yes, please provide details regarding future obligations or a future of the collect longitudinal data, the same screening tool muticipation.</li> </ul>	ieeds. st be use	Yes:	X me. Tl	No:	tment		
9	now has two years of data from the State Pre-k programs and is just beginning to collect data from other program types. Ultimately early childhood data will be included in the Nevada P-20 Workforce Research Data System (NPWR) - a collaborative project between the Department of Education, Nevada System of Higher Education, and Department of Employment and Training and Rehabilitation maintained by the Governor's Office of Workforce Innovation for a New Nevada (OWINN).							

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*с* з

Purchasing Us	Purchasing Use Only:				
Approval #:	1910030				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request 9/19/2019 Patti Oya Print Name of Agency Representative Initiating Request Date

Signature of Agency Head Authorizing Request

FELICIA GONZALES Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

glenin D. Doty

10/8

Date

Administrator, Purchasing Division or Designee

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DESCRIPTION OF CO	ONTRACT			
1. Contract Number: 2	2159		Amendment Number:	2
			Legal Entity Name:	SRI International
	IDE - DEPARTME	ENT OF	Contractor Name:	SRI International
Agency Code: 3	00		Address:	333 Ravenswood Ave
Appropriation Unit: 2	709-63			
Is budget authority available?:	Yes		City/State/Zip	MENLO PARK, CA 94025-3493
If "No" please explain	: Not Applicable		Contact/Phone:	Kim Cargill 650-859-2655
			Vendor No.:	T29040825A
			NV Business ID:	NV20021209683
To what State Fiscal	Year(s) will the co	ontract be charged?	2020	
What is the source of the contractor will be	funds that will be paid by multiple f	used to pay the contra unding sources.	actor? Indicate the pe	crcentage of each funding source if
General Func	ls 0.00 %	Fees	0.00 %	
X Federal Fund	s <b>76.90 %</b>	Bonds	0.00 %	
Highway Fund	ds 0.00 %	X Other funding	23.10 % Dona	tion Match Funds
Agency Reference #:	300			
2. Contract start date:				
a. Effective upon Bo Examiner's approv	ard of <b>No</b> val?	or b. other effective	date 08/13/2019	9
Anticipated BOE	meeting date	04/2020		
Retroactive?	No			
If "Yes", please expla	in			
Not Applicable				
3. Previously Approved Termination Date:	06/30/2020			
Contract term:	322 days			
4. Type of contract:	Contract			
Contract description:	Alignment	Study		
5. Purpose of contract:	-	-		
	mendment to th	e original contract wh	nich provides a revi	ew of the early learning guidelines.

This is the second amendment to the original contract which provides a review of the early learning guidelines, prekindergarten standards, NV Silver State Stars Quality Ratings & Improvement System program standards and professional competencies to revise and align the standards across age groups and programmatic elements. This amendment revises the scope of work to add a draft of early childhood leadership competencies, strategies to increase professional development offerings that support higher order thinking and skill acquisition and a draft of the Nevada emerging level workforce competencies.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$152,050.00	\$152,050.00	\$152,050.00 Yes - Action
	a. Amendment 1:	\$0.00	\$0.00	\$0.00 No
2.	Amount of current amendment (#2):	\$70,000.00	\$70,000.00	\$70,000.00 Yes - Action
3.	New maximum contract amount:	\$222,050.00		

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

I.

	A study needs to be conducted for the alignment process.							
8.	3. Explain why State employees in your agency or other State agencies are not able to do this work:							
	This is a specialized service that the Department of Education cannot do.							
9.	Were quotes or proposals solicited	?	Yes					
	Was the solicitation (RFP) done by the Purchasing Yes Division?							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	b. Soliciation Waiver: Not Applical	ble						
	c. Why was this contractor chosen							
	Pursuant to RFP #30DOE-S598, a determined by an independently ap	nd in accordance with N ppointed evaluation com						
	d. Last bid date: 04/15/2019	Anticipated re-t	pid date:					
10.	Does the contract contain any IT co	omponents?	No					
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or Pe	ercentage Paid to the Co	ontractor?					
		de the Indirect Cost Rate	or Percentage Paid to the Contractor					
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of Neva	ada or will the contracted services be performed by a current					
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?							
	Νο							
			ubdivisions or by any other government?					
	No If "Yes", please explain							
	Not Applicable							
13.	Has the contractor ever been enga	• •						
	No If "Yes", specify when agency has been veri		nd indicate if the quality of service provided to the identified					
	Not Applicable							
14.	Is the contractor currently involved	•						
	No If "Yes", please provid Not Applicable	ue details of the litigation	and facts supporting approval of the contract:					
15	The contractor is registered with th	e Nevada Secretary of S	State's Office as a:					
15.	Non-profit Corporation	e nevaua Secretary OI S						
16.	a. Is the Contractor Name the same Yes	e as the legal Entity Nam	ne?					
17.	Not Applicable							
18.	a. Is the legal entity active and in g Yes	ood standing with the Ne	evada Secretary of State's Office?					
19.	Agency Field Contract Monitor:							
	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	bmcdani	03/03/2020 11:39:35 AM					
	Division Approval	bfarra2	03/11/2020 16:39:18 PM					
	Department Approval	bfarra2	03/11/2020 16:39:21 PM					
	Contract Manager Approval	bfarra2	03/11/2020 16:39:30 PM					
	Budget Analyst Approval	mranki1	03/16/2020 14:09:02 PM					
	BOE Agenda Approval	cbrekken	03/23/2020 10:42:15 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22928

1. Contract Number.	22320				
		Legal Entity Name:	BOARD OF REGENTS-NSHE ON BEHALF UNLV		
Agency Name:	NDE - DEPARTMENT OF EDUCATION	Contractor Name:	BOARD OF REGENTS-NSHE ON BEHALF UNLV		
Agency Code:	300	Address:	NEVADA AFTER SCHOOL NETWORK		
Appropriation Unit:	2712-64		4505 MARYLAND PKWY BOX 451005		
Is budget authority available?:		City/State/Zip	LAS VEGAS, NV 89154-1006		
If "No" please expl	ain: Not Applicable	Contact/Phone:	Stephanie Page 702/895-1895		
		Vendor No.:	D35000815		
		NV Business ID:	Gov Entity		
To what State Fisc	al Year(s) will the contract be charged?	2020-2023			
What is the source the contractor will I	of funds that will be used to pay the contra be paid by multiple funding sources.	ctor? Indicate the pe	rcentage of each funding source if		
General Fu	Inds 0.00 % Fees	0.00 %			
X Federal Fu	nds 100.00 % Bonds	0.00 %			
Highway Fi	unds 0.00 % Other funding	0.00 %			
Agency Reference	#: 300				
2. Contract start date	:				
a. Effective upon l Examiner's app	roval?	date 01/06/2020	)		
Anticipated B	OE meeting date 04/2020				
Retroactive?	Yes				
If "Yes", please ex	olain				
organization of th	ents has recently been appointed by the le statewide Nevada Afterschool Networl tinue these services through the Board o	k. Therefore, a new	s the new fiscal sponsoring retroactive interlocal agreement is		
		or Regents, None.			
3. Termination Date:	09/30/2022				
Contract term:	2 years and 267 days				
4. Type of contract:	Interlocal Agreement				
Contract descriptio	n: NV Afterschool Netwk				
5. Purpose of contract					
This is a new inte meetings and trai program.	rlocal agreement to provide technical as ning in partnership with the state as par	sistance, professio t of the 21st Centur	nal development resources, network y Community Learning Centers		
6. NEW CONTRACT					
The maximum amo	ount of the contract for the term of the contra	act is: <b>\$73,388.00</b>			
	es will be made at the rate of \$24,463.00 p		FY22		
JUSTIFICATION					
7. What conditions re	quire that this work be done?				

Federal program requirements of 21st CCLC include the state providing grantees with technical or other assistance. The partnership with the NSHE/UNLV- Nevada Afterschool Network will increase program outreach and expand resources throughout the state of Nevada.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDE employees do not have the expertise to provide these services.

9. Were quotes or proposals solicited?NoWas the solicitation (RFP) done by the PurchasingNoDivision?No

II.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

There is only one statewide afterschool network established through the Mott Foundation in each state in the US.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Education-satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vrutledg	02/24/2020 08:56:12 AM
Division Approval	vrutledg	02/24/2020 09:00:51 AM
Department Approval	bfarra2	03/10/2020 09:22:53 AM
Contract Manager Approval	bfarra2	03/10/2020 09:22:56 AM
Budget Analyst Approval	mranki1	03/16/2020 14:10:09 PM
BOE Agenda Approval	cbrekken	03/23/2020 09:54:46 AM
BOE Final Approval	Pending	

Steve Sisolak Governor

Jhone M. Ebert Superintendent of Public Instruction



Southern Nevada Office 2080 East Flamingo Rd, Suite 210 Las Vegas, Nevada 89119-0811 Phone: (702) 486-6458 Fax: (702) 486-6450

STATE OF NEVADA DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096 Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101 <u>-February 18, 2020</u> March 9, 2020

#### MEMORANDUM

TO:	Susan Brown Clerk of the Board of Examiners Governor's Finance Office
THROUGH:	Catherine Bartlett Executive Budget Officer 2, Governor's Finance Office
FROM:	Heidi Haartz Mudic K Haant Deputy Superintendent, Business and Support Services Division
SUBJECT:	Title IV, Part B – Nina M. Lowey 21 <sup>st</sup> Century Community Learning Centers Request for Retroactive Interlocal Contract with the Board of Regents, NSHE in partnership with the Nevada Afterschool Network (NAN)

This memorandum serves as a request for retroactive approval to January 6, 2020, on a contract with the Board of Regents, NSHE on behalf of the University of Nevada Las Vegas, for the project titled Nevada Afterschool Network. The Nevada Department of Education has previously partnered and contracted with the Nevada Afterschool Network's and their former fiscal sponsors to provide professional development, technical assistance for programs and partner at the annual Showcase Nevada conference for the Title IV, Part B- 21<sup>st</sup> Century Community Learning Center programs. The Board of Regents has recently been appointed by the Mott Foundation as the new fiscal sponsoring organization of the statewide Nevada Afterschool Network effective October 2019. Therefore, a new retroactive inter local contract is necessary to continue these services through the Board of Regents, NSHE to continue support for afterschool programs. A new scope of work was developed in January but the finalization of the new fiscal sponsor's internal processes and signing of contract documents took more time.

The Nevada Afterschool Network is the sole state network, formed through the Mott Foundation, to provide resources and opportunities for afterschool/out of school time programs in Nevada. The National Network of Statewide Afterschool Networks is focused on the core components of afterschool and summer learning opportunities, engaged learning, school-community partnerships and family involvement.

Over the past 12 years in partnership with the USDE, the Charles Stewart Mott Foundation has made investments in coalitions of diverse stakeholders and organizations coming together to build good policies and practices to sustain and expand quality afterschool and summer learning opportunities. Now reaching over 50 states, the statewide afterschool networks cultivate partnerships and initiatives that develop and support quality afterschool and summer learning opportunities for young people. The goal is to engage schools, community-based organization

and other entities in providing youth with access to high-quality afterschool programs. We appreciate your consideration of this request for retroactive approval.

Attachment(s): Interlocal Contract for the Board of Regents, NSHE for NAN

CC: Maria Sauter, Education Programs Professional, Office of Student & School Supports Dr. Seng Dao Keo, Director, Office of Student & School Supports Dr. Jonathan Moore, Deputy Superintendent of Student Achievement

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1. Contract Number: 18152 3 Amendment Number: SPECIAL EDUCATION LAW Legal Entity Name: ASSOCIATES, LLC Agency Name: **NDE - DEPARTMENT OF** Contractor Name: SPECIAL EDUCATION LAW **EDUCATION** ASSOCIATES, LLC Agency Code: 300 Address: **14904 E LOWDEN CT** Appropriation Unit: 2715-14 Is budget authority Yes City/State/Zip SCOTTSDALE, AZ 85262-7012 available?: If "No" please explain: Not Applicable Contact/Phone: Gail Imobersteg 480/471-1151 Vendor No.: T27015548 NV Business ID: NV20181925280 To what State Fiscal Year(s) will the contract be charged? 2017-2021 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % 0.00 % Х Federal Funds 100.00 % Bonds 0.00 % **Highway Funds** 0.00 % Other funding 2. Contract start date: Effective upon Board of or b. other effective date 01/01/2017 a. No Examiner's approval? Anticipated BOE meeting date 04/2020 **Retroactive?** No If "Yes", please explain **Not Applicable** 3. Previously Approved 12/31/2020 Termination Date: Contract term: 4 vears 4. Type of contract: Contract Contract description: **Dispute Resolution** 5. Purpose of contract: This is the third amendment to the original contract which provides assistance in the implementation of the Special Education alternative dispute resolution systems in accordance with federal and state laws and regulations. This amendment increases the maximum amount from \$500,000 to \$620,000 due to the increase in special education complaints and special education due process hearing requests. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda \$500,000.00 1. The max amount of the original \$500,000.00 \$500,000.00 Yes - Action contract: a. Amendment 1: \$0.00 \$0.00 \$0.00 b. Amendment 2: \$0.00 \$0.00 \$0.00 2. \$120,000.00 \$120,000.00 Yes - Action Amount of current amendment \$120,000.00 (#3): 3. New maximum contract \$620,000.00 amount:

#### JUSTIFICATION Ш.

7. What conditions require that this work be done?

Federal and state laws require that the State of Nevada have Special Education alternative dispute resolution systems in accordance with required procedures.

No

No

8	8. Explain why State employees in your agency or other State agencies are not able to do this work:						
	The scope of work and the qualifications require specialized expertise and a non-employee status that cannot be met with the agency or other state agency.						
9.	. Were quotes or proposals solicited	l?	No				
	Was the solicitation (RFP) done by Division?	-	No				
	a. List the names of vendors that w	vere solicited to submit p	roposals (include at least three):				
	Not Applicable						
	b. Soliciation Waiver: <b>Professiona</b>	•	n NAC 333.150)				
	c. Why was this contractor chosen		tions and experience. The individuals with some similarity in				
	qualifications and experience lack or parents and do not meet the net	comprehensive experien	ce of the contractor and/or present the local education agencies				
	d. Last bid date:	Anticipated re-b	bid date:				
10	. Does the contract contain any IT c	omponents?	No				
III. (	OTHER INFORMATION						
11.	. Is there an Indirect Cost Rate or Pe	ercentage Paid to the Co	ntractor?				
	No If "Yes", please provid	de the Indirect Cost Rate	or Percentage Paid to the Contractor				
	Not Applicable						
12.	. a. Is the contractor a current employee of the State of Nevada? No	byee of the State of Neva	ida or will the contracted services be performed by a current				
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No						
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?						
	<b>No</b> If "Yes", please expla						
	Not Applicable						
13	. Has the contractor ever been enga Yes If "Yes", specify wher agency has been ver	and for which agency a	ny State agency? nd indicate if the quality of service provided to the identified				
	Department of Education - the qua		satisfactory.				
14	. Is the contractor currently involved	in litigation with the State	e of Nevada?				
	-	•	and facts supporting approval of the contract:				
	Not Applicable						
15	. The contractor is registered with th LLC	e Nevada Secretary of S	state's Office as a:				
16	. a. Is the Contractor Name the sam Yes	e as the legal Entity Nam	ne?				
17.	a. Does the contractor have a current Yes	ent Nevada State Busine	ss License (SBL)?				
18	. a. Is the legal entity active and in g Yes	jood standing with the Ne	evada Secretary of State's Office?				
19	. Agency Field Contract Monitor:						
20	. Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	bfarra2	03/02/2020 11:01:45 AM				
		bfarra2	03/02/2020 11:01:50 AM				
	Division Approval	Dialiaz	03/02/2020 11.01.30 AM				
	Division Approval Department Approval	bfarra2	03/02/2020 11:01:55 AM				

BOE Agenda Approval

cbrekken

03/23/2020 10:18:47 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22904

				Legal Entity Name:	CALIFA GROUP
	Agency Name:	ADMIN - NV ST LI ARCHIVES AND F	BRARY, PUBLIC RECORDS	Contractor Name:	CALIFA GROUP
	Agency Code:	332		Address:	330 Townsend Street, Ste. 133
	Appropriation Unit:	2895-04			
	Is budget authority available?:	Yes		City/State/Zip	SAN FRANCISCO, CA 94107
	If "No" please expla	ain: Not Applicable		Contact/Phone:	650-356-2128
				Vendor No.:	T32005920
				NV Business ID:	NV20171780554
	To what State Fisca	al Year(s) will the co	ntract be charged?	2020-2022	
	What is the source the contractor will b	of funds that will be be paid by multiple fu	used to pay the contrac unding sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	X Fees	100.00 % Memb	ership
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu		Other funding	0.00 %	
	Agency Reference	#: ASD 283389	95		
2.	Contract start date:				
	a. Effective upon E Examiner's appr		or b. other effective c	date 01/02/2020	
	Anticipated BC	DE meeting date	04/2020		
	Retroactive?	Yes			
	If "Yes", please exp	blain			
	instructed the ven	dor that in the futu	ire, any services shou	Id wait until a cont	end access to services. We've ract has been signed. We do not ve a retroactive start date of 01/01/2020
3.	Termination Date:	01/01/2022			
	Contract term:	2 years			
4.	Type of contract:	Contract			
	Contract description	n: ETEAP			
5.	Purpose of contract	t:			
	This is a new cont support and conti	ract to provide on nuing education to	going deployment of v Nevada libraries.	virtual reality equip	ment, software,content, technical
6.	NEW CONTRACT				

The maximum amount of the contract for the term of the contract is: **\$100,000.00** Other basis for payment: 50K for FY20; 50K for FY21

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The Califa Group - through XR Libraries - will maintain and enhance the XR pilot program in Nevada through ongoing technical support related to hardware and software issues; access to curated XR content (to include Lifeliqe); continuing education/training and programming support all accessible through the XR Learn portal interface using Springboard. Focus is also placed on the Libraries = Education initiative and XR content creation (360 videos). Phase II; starting Jan. 2020; Dec 31, 2021, includes memberships for 21 libraries, namely: Carson City Library; Churchill County High School; Churchill County Library; Douglas County; Elko-Lander-Eureka; Henderson; Humboldt County; Humboldt County; McDermitt; LVCCLD - Teen Tech Center; LVCCLD - West Las Vegas; Lyon County; Mineral County; Nevada State Library; North Las Vegas; Pershing County High School; Tonopah Library District; Washoe; Downtown; Washoe - South Valleys; Washoe; Sparks; Washoe - Sierra View; Washoe - Incline Village and 3 bookmobiles, namely Elko, Lander Eureka; Humboldt and Lincoln.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State of Nevada Library employees do not have the breadth of technology skills or subject matter expertise to provide technical support for virtual reality equipment or content. Nor do staff have the ability to curate virtual reality content within a library-centric portal. Further staff do not possess the capacity or expertise to lead training in creating XR content, to include the production of 360 videos. 9. Were quotes or proposals solicited? No Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200206 Approval Date: 02/13/2020 c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? Yes III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: Tammy Westergard, Administrator Ph: 684-3306 20. Contract Status: Contract Approvals: Approval Level User Signature Date **Budget Account Approval** ssands 02/24/2020 12:09:05 PM **Division Approval** ssands 02/24/2020 12:09:09 PM **Department Approval** 02/24/2020 12:09:12 PM ssands Contract Manager Approval ssands 02/24/2020 12:09:15 PM

22

EITS Approval Budget Analyst Approval BOE Agenda Approval BOE Final Approval tgalluzi mlynn nhovden Pending 03/05/2020 17:31:22 PM 03/19/2020 12:23:12 PM 03/19/2020 12:42:48 PM



#### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

#### **Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only: Approval#: 2002.06

#### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

#### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

		Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:						
	1a	State Agency Name:	State Library	Library and Archives				
	14	Contact Name and Title		Phor	ie Number	Email Address		
	[	Tammy Westergard, Administrator		(775	684-3306	twestergard@admin.nv.gov		

	Vendor Information:	
	Identify Vendor:	Califa Group
	Contact Name:	Paula MacKinnon
16	Address:	330 Townsend St., Suite 133 San Francisco, CA 94107
	Telephone Number:	415-796-3901
	Email Address:	pmackinnon@califa.org

	Type of Waiver Requested – Check the appropriate type:		
1c	Sole or Single Source:	X	
	Professional Service Exemption:		

1d	Contract Information:					
	Is this a new Contract?	Yes	X	No		
	Amendment:	#				
	CETS:	#				

	Term:					
1e	One (1) Time Purchase:					
	Contract:	Start Date:	January 2, 2020	End Date:	December 31, 2024	

	Funding:	
1f	State Appropriated:	FY2020 Fund 101 General Fund Agency 332 Budget Account 2891 Category 27 The State Library and Archives (NSLA) annual projected expenditures of each year of the 2019-21 biennium. \$50 K per year for initial contract of 2 years with the option to renew for an additional two years.

22

Federal Funds:	
Grant Funds:	
Other (Explain):	

Purchasing Use Only:

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#2002060

1.	HARDWARE AND TECH SUPPORT
	Califa will provide NSLAPR continued tech support to the libraries for the 15 HTC Vive VR system from Phase I.
	Califa will provide NSLAPR tech support for one additional library for the HTC Vive VR system, fo Phase II, installations for the College of Southern Nevada.
	Califa will provide NSLAPR technology to 22 library systems for Oculus Go and Oculus Rift headsets.
	Califa will provide NSLAPR technology to 3 bookmobiles for 15 Oculus Gos (five per bookmobile for circulation to libraries = education partners)
2.	XR CONTENT
	Califa will provide NSLAPR access to XR curated content; training and tech support for the 22 selected libraries and three bookmobiles. This includes access to the XRLearn portal that will provide the above referenced support resources for library staff about XR technology, capabilities, applications in libraries, and best practices.
	Califa will provide access to STEM educational, premium VR titles, to include VR content creator through the XR Learn portal.
3.	CONTINUING EDUCATION
	Califa will provide a minimum of monthly webinars centered on the technology issues related to the VR systems through our training project. Califa will support NSLAPR in developing webinars that build on the foundation laid by the first phase of this pilot program; and ensure that they are targeted toward a more experienced audience, i.e. under the assumption that the library staff member has experience with XR. Califa will also support the creation of in-depth tutorials on the equipment and technology associated with XR, as well as demonstrations and examples of XR programming.
	Califa will also support further training that will focus on teaching librarians how to create 360 video(s), as well as provide instruction on how to use 360 camera equipment and related production and software license access for all libraries.
	Califa will contribute to program success through evaluation and assessment partner of library programs.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The unique features required not available from any other consortia vendors are:

- <u>https://icolc.net/consortia</u> please see this list of all library consortia in the world this can be reviewed to confirm no other library consortia provide this content, continuing education and technology support.
- 1) Access to the 3D tools, content, continuing education
- 2) Technology support for the hardware systems
- 3) The 3D learning modules that engage partners as a community of practice help member libraries continue the deployment of these educational resources

### BACKGROUND OF A UNIQUE PILOT PROGRAM:

3

# 2000000

With the help of subject matter experts from Califa's *XR Libraries* Nevada public libraries have launched a pilot program installing virtual and augmented reality experiences or extended reality, commonly called XR. *Nevada's XR Libraries* have been focused on familiarizing librarians with the technical aspects of using XR and creating educational programs. General community access and focused education and workforce training partnerships have also rolled out. Each pilot library has been provided with 1 HTC Vive headset; an XR system-ready computer capable of running virtual reality educational and STEAM content software, and robust training and tech support. In collaboration with area schools, after school providers, workforce training partners and more, library staff facilitates programming through leveraging onsite technology space and programs. The Nevada XR Libraries pilot program is focused on workforce development with emphasis on career exploration and classroom "homework help."

In order to make accessible this program into Phase II, the Nevada State Library, Archives and Public Records (NSLAPR) requires assistance from Califa continuing this program.

# Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

<u>https://icolc.net/consortia</u> please see this list of all library consortia in the world – this can be reviewed to confirm no other library consortia provide this content, continuing education and technology support. Features not available from any other vendor are described below; therefore, the unique required qualities of the platform necessitate sole sourcing:

- Access to the Califa XR Learn platform provides the necessary program elements: 3D content, professional development and technology hardware and software support.
- The in place connection to the comprehensive Nevada-first 3D learning ETEAP does not exist with any other library consortia;
- The STEM-focused, curated content for the NV XR Libraries is unique and reflects a focus on STEM education that create valuable learning to replicate the deployment of this program through all Nevada libraries;
- The infrastructure that drives Califa's AR/VR resources, continuing education and tech support combines to deliver to the Phase II member libraries

Were alternative services or commodities evaluated? Check One. Yes: X No:

<u>If ves</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

Yes, we did inquire please see consortia noted above. No other library consortia have 3D STEM content in their services for purchase. Further, none have integrated coordination of content access, professional development and technology hardware and software support. The combination of the unique assets is essential to the success of the unique program with member libraries.

b. *If not, why were alternatives not evaluated?* 

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a.

5

## Purchasing Use Only: Approval #:

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#200206(2)

	a copy or copies of ALL previous waivers MUST accompany this request.       If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:									
		erm End Dates	Value	Short Description			rocurem <u>0</u> #, Wai			
6	3-2-2019	12-31-19	\$30,000	To continue the first phase of the XR Libraries project to the end of 2019	New con ongoing virtual i and soft tech sup continu 15 Neva	g dep realit tware port ing e	loyment y equipt conten and ducation	of ment t,		
	9/2019	9-30-2020	\$245,000	CSN project – for the workforce development healthcare/dialysis technician	Waiver 190701					
	6-20- 2018	12-31-18	\$22,000	Emerging Technology Early Adopter Program (ETEAP) CETS#200003	New coi	ntrac	t			

# What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Much of the progress we have made to date will be lost. The second phase of the Nevada XR Libraries pilot to facilitate immersive 3D programs and the integration of these resource into local school classrooms, hinges on this unique combination of assets and services. If this waiver is denied it is unclear how we will be able to move forward in the pilot. At the end of 4 years if other library consortia have 3D services, resources, technology training opportunities to expand providers will allow wider solicitation, at this moment Califa is the only consortia to have these 3D resources

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

As previously noted, there are no other vendors that are part of this first of its kind emerging technology pilot program. We have substantiated this by talking to vendors, website analysis, email inquiries. The quality of this pilot program is driven from the combination of these subject matter experts. The easy to use Califa program delivers services that interface of the ETEAP pilot program. The Phase II ETEAP program is priced fairly and is reasonable. Year after year, NSLAPR licenses many information resources on various platforms and the price for this resource is comparable to resources analogous to this. We are wholly familiar with industry pricing and trends and this is a reasonable price.

#2002000

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	X	No:		
9	a. If yes, please provide details regarding future obligations or needs. <u>https://icolc.net/consortia</u> please see this list of all library consortia in the world – this can be reviewed to confirm no other library consortia provide this content, continuing education and technology support.					
	At the end of 4 years if other library consortia have 3D services, resources, technol expand providers will allow wider solicitation, at this moment Califa is the only con	ology traini	ng opp	ortunities t		

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Purchasing Use	
Approval #:	200206(4)

2-12-2020

2-12-2020

Date

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Tammy Westergard Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Tammy Westergard Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review: **Representative Providing Review** Date Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

m D. Dy

Administrator, Purchasing DNision or Designee

Solicitation Waiver

Revised January 2020

DATE:



Laura Freed Director

Tammy Westergard Division Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Nevada State Library, Archives and Public Records 100 N. Stewart Street | Carson City, Nevada 89701 Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311 March 10, 2020

TO:	Susan Brown Clerk of the Board of Examiners Governor's Finance Office – Budget Division
THROUGH	Michele Lynn, Executive Branch Budget Officer Governor's Finance Office
FROM:	Tammy Westergard Administrator, Nevada State Library, Archives and Public Records

RE: Request for Retroactive Contract with Califa Group

This memorandum serves as a request for retroactive approval to January 1, 2020 on a contract with Califa Group. The contract is necessary for the Phase II deployment of the Emerging Technology Early Adopter Program (NVXR Libraries). The vendor's program partners have made maintenance updates, provided technology hardware support, access to content and conducted professional development training for the phase II pilot libraries.

Program staff did not realize this contract required both a Solicitation Waiver and Technology Investment Notification (TIN) in order to move the contract through the approval process. Both were authorized, 2-12-2020 and 3-6-2020, respectively.

In anticipation of needing to deepen knowledge of the State's procurement processes and integrated divisional requirements impacting contracts, six NSLAPR staff completed the Certified Contract Manager course offered by the State Purchasing Division. On February 25 all were awarded certificates of completion (predicated on passing the exam). Additionally, NSLAPR's program managers will work more closely with the Administrative Services Division. At present the NSLAPR administration is operating with both assistant administrator positions vacant, which is adding additional strain on operations and causing delays. One of these positions has been vacant for the past 18 months and the other since October 2019. Steps to fill these positions are underway and we anticipate being complete at the beginning of the fiscal year, but not until then. We appreciate your patience and understanding. Once fully and appropriately staffed we do not anticipate this to be an ongoing problem. Steve Sisolak Governor



Laura E. Freed Director Colleen Murphy Deputy Director David Haws Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Enterprise IT Services Division

 100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

 Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

## **MEMORANDUM**

TO:	Tammy Westergard, Administrator, NSLA
	Suzie Block, IT Chief, EITS
	Jeanne Peat, Budget Analyst, ASD
CC:	David Haws, Administrator, EITS, DOA
	David Axtell, Chief Enterprise Architect, EITS, DOA
FROM:	Timothy Galluzi, Technology Investment Administrator, DOA, EITS
SUBJECT:	TIN Review Completed – ETEAP NVXR Libraries Phase II – T289141
DATE:	March 05, 2020

We have completed the review for Nevada State Library and Archives' (NSLA) – *ETEAP NVXR* Libraries Phase II TIN.

The submitted TIN, for an estimated \$50,000, with an option for renewal, supports the renewal and update of a maintenance, licensing or consulting agreement already in place. With the help of subject matter experts from Califa's *XR Libraries* Nevada public libraries have launched a pilot program installing virtual and augmented reality experiences or extended reality, commonly called XR. *Nevada's XR Libraries* have been focused on familiarizing librarians with the technical aspects of using XR and creating educational programs. General community access and focused education and workforce training partnerships have also rolled out. Each pilot library has been provided with 1 HTC Vive headset; an XR system-ready computer capable of running virtual reality educational and STEAM content software, and robust training and tech support. In collaboration with area schools, after school providers, workforce training partners and more, library staff facilitates programming through leveraging onsite technology space and programs. The Nevada XR Libraries pilot program is focused on workforce development with emphasis on career exploration and classroom "homework help."

This solution will not contain or transmit State data and will not be on the State network.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22940

					Legal Entity Name:	CENTER FOR APPLIED MANAGEMENT
	Agency Name:		EALTH AND H		Contractor Name:	CENTER FOR APPLIED MANAGEMENT
	Agency Code:	400			Address:	PRACTICES INC, THE
	Appropriation Unit:	3195-69				320 LAMP POST LN
	Is budget authority available?:		Yes		City/State/Zip	CAMP HILL, PA 17011-1460
	If "No" please expla	ain: Not Ap	plicable		Contact/Phone:	717/730-3705
					Vendor No.:	T27041947
					NV Business ID:	NV20181329349
	To what State Fisca	al Year(s) v	will the contract	be charged?	2020-2025	
	What is the source the contractor will b	of funds th e paid by r	at will be used t nultiple funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fur	nds 0.	.00 %	Fees	0.00 %	
	X Federal Fun	nds 6.	.70 %	Bonds	0.00 %	
	Highway Fu	inds 0.	.00 % X	Other funding	93.30 % Funds	for Healthy Nevada
	Agency Reference	#: RF	P # 40DHHS-S8	374		
2.	Contract start date:					
	a. Effective upon B		<b>Yes</b> or b	. other effective of	date: NA	
	Examiner's appr Anticipated BC		g date 04/2	2020		
	Retroactive?		No			
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:	03/	31/2025			
	Contract term:	5 y	ears			
4.	Type of contract:	Co	ntract			
	Contract description	n: <b>Ca</b> :	se Managemen	t		
5.	Purpose of contract	t:				
	This is a new cont Agencies, Family	ract to pro Resource	ovide a compre Centers and ot	hensive case m her agencies, a	anagement system s necessary.	o for use in Community Action
6.	NEW CONTRACT					
	The maximum amo	unt of the o	contract for the t	erm of the contra	act is: <b>\$1,500,000.0</b>	0
JI	USTIFICATION					
7.	What conditions rec	quire that th	his work be done	ə?		
	DHHS, Grants Man	agement L	<u>Jnit is in need of</u>	a case manager	ment software syster	n
8.	Explain why State e	employees	in your agency	or other State ag	encies are not able t	o do this work:
	This is a specialized	d system tł	nat DHHS will us	se to enhance ca	se management ser	vices and reporting from its providers.
9.	Were quotes or pro	posals soli	icited?		Yes	
	Was the solicitation Division?	(RFP) dor	ne by the Purcha	asing	Yes	
		f vendors t	hat were solicite	d to submit prope	osals (include at leas	st three):
	InLumon GRM Information M BitFocs Inc	-				
	b. Soliciation Waive	er: Not App	olicable			

II.

c. Why was this contractor choser	in proforance to oth	or?					
		with NRS 333, the selected vendor was the highest scoring proposer					
as determined by an independent	ly appointed evaluation	on committee.					
d. Last bid date: 11/24/201	9 Anticipated	d re-bid date: 11/01/2024					
10. Does the contract contain any IT	components?	Yes					
III. OTHER INFORMATION							
11. Is there an Indirect Cost Rate or F	Percentage Paid to the	e Contractor?					
No If "Yes", please prov	ide the Indirect Cost	Rate or Percentage Paid to the Contractor					
Not Applicable							
12. a. Is the contractor a current emp employee of the State of Nevada <b>No</b>	oyee of the State of I	Nevada or will the contracted services be performed by a current					
b. Was the contractor formerly em	ployed by the State or mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?					
	•	cal subdivisions or by any other government?					
No If "Yes", please expl Not Applicable	ain						
13. Has the contractor ever been eng	•						
No If "Yes", specify whe agency has been ve		cy and indicate if the quality of service provided to the identified					
Not Applicable	· · ·						
14. Is the contractor currently involved	Is the contractor currently involved in litigation with the State of Nevada?						
-	•	ation and facts supporting approval of the contract:					
Not Applicable							
15. The contractor is registered with t Foreign Corporation	he Nevada Secretary	of State's Office as a:					
16. a. Is the Contractor Name the sar Yes	ne as the legal Entity	Name?					
17. a. Does the contractor have a cur Yes	rent Nevada State Bu	usiness License (SBL)?					
18. a. Is the legal entity active and in Yes	good standing with th	ne Nevada Secretary of State's Office?					
19. Agency Field Contract Monitor:							
20. Contract Status:							
Contract Approvals:							
Approval Level	User	Signature Date					
Budget Account Approval	tmilazz1	02/26/2020 10:08:36 AM					
Division Approval	tmilazz1	02/27/2020 14:10:04 PM					
Department Approval	mwinebar	03/02/2020 16:39:48 PM					
Contract Manager Approval	tmilazz1	03/05/2020 09:06:12 AM					
EITS Approval	daxtel1	03/05/2020 11:09:46 AM					
Budget Analyst Approval	bwooldri	03/13/2020 15:30:10 PM					
BOE Agenda Approval	bwooldri	03/13/2020 15:30:14 PM					
BOE Final Approval	Pending						



STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

DATE: February 15, 2019

- TO: Lorraine McMullen, OIT ITP III IT Project Manager, DPBH Crystal Johnson, SSPS3, DPBH Thomas Milazzo, MA4, DPBH Vanessa Alpers, Deputy Director, DPBH
- CC: David Haws, Administrator, DOA, EITS
- FROM: David Axtell, Chief Enterprise Architect (Acting Technical Investment Administrator), DOA, EITS
- SUBJECT: TIN Review: Case Management and Statewide Reporting System for Community Action Agencies (T400181010142054)

We completed the review of the *Case Management and Statewide Reporting System for Community Action Agencies* TIN.

This TIN documents DPBH's move to bring a client/cast management and analysis software system under state oversight and management to better align grant funds to clients.

If I can be of further assistance, please feel free to contact me.

Patrick Cates Director

Michael Dietrich State CIO

David Haws EITS Administrator

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

DESCRIPTION OF C	ONTRACT			
1. Contract Number: 2	20042		Amendment Number:	1
			Legal Entity Name:	THOMAS TANNEHILL DBA ET&M REFRIGERATION
	OHHS - AGING AND DIS SERVICES DIVISION	SABILITY	Contractor Name:	THOMAS TANNEHILL DBA ET&M REFRIGERATION
Agency Code: 4	102		Address:	PO BOX 90418
Appropriation Unit: 3	3279-07			
Is budget authority available?:	Yes		City/State/Zip	HENDERSON, NV 89009
If "No" please explair	n: Not Applicable		Contact/Phone:	Carmen Goodman 702/564-3511
			Vendor No.:	T29040547
			NV Business ID:	NV20171426322
To what State Fiscal	Year(s) will the contract	t be charged?	2019-2022	
What is the source of the contractor will be	f funds that will be used paid by multiple funding	to pay the contrac g sources.	ctor? Indicate the per	rcentage of each funding source if
X General Fund	ds 41.00 %	Fees	0.00 %	
X Federal Fund	ls 57.70 %	Bonds	0.00 %	
Highway Fun	ds 0.00 % X	Other funding	1.30 % CLIEN	IT PAYMENTS
2. Contract start date:				
a. Effective upon Bo Examiner's appro		b. other effective of	date 07/01/2018	3
Anticipated BOI		/2020		
Retroactive?	No			
If "Yes", please expla				
Not Applicable				
	00/00/0000			
<ol> <li>Previously Approved Termination Date:</li> </ol>	06/30/2020			
Contract term:	4 years			
	-			
<ol> <li>Type of contract: Contract description:</li> </ol>	Contract HVAC			
5. Purpose of contract:				
facility air condition	ning systems. This am	endment extend	s the termination d	nspection and repair services for ate from June 30, 2020 to June 30, 2022
-		ι φού,ουο το φου,ο		nued need for these services.
6. CONTRACT AMENE	JMENI	<b>—</b>	<b>•</b>	
· <del>-</del>		Trans S		
contract:	unt of the original	\$35,358.00	. ,	
(#1):	rrent amendment	\$25,000.00		00.00 \$60,358.00 Yes - Action
<ol> <li>New maximur amount:</li> </ol>	n contract	\$60,358.00		
and/or the tern the original co changed to:	mination date of Intract has	06/30/2022	2	
JUSTIFICATION				

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Per Code of Federal Regulations Title 42, Chapter 483.70 Physical Environment, the facility must be designed, constructed, equipped and maintained to protect the health and safety of residents, personnel and the public. Air Conditioning/Heating units must be operational at all times to maintain a safe, comfortable living environment for people who live on campus and to prevent costly breakdown of units.

8.	Explain why State employees in your agency or other State agencies are not able to do this work:							
	State employees do not have the necessary tools or expertise to perform this work.							
9.	9. Were quotes or proposals solicited? Yes							
	Was the solicitation (RFP) done by the Purchasing No Division?							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	A-1 Mechanical Sun City Heating & Cooling Southwest Air Number One Plumbing, Heating & Air Ideal Services HVAC Connection LLC Hacienda Air ET&M Refrigeration Climate Control Experts Anytime Plumbing Cal Air							
	b. Soliciation Waiver: Not Applicable							
	c. Why was this contractor chosen in preference to other?							
	The vendor was chosen because they were able to provide a reliable maintenance schedule and fair charges for services.							
	d. Last bid date: 03/19/2018 Anticipated re-bid date: 01/10/2022							
10.	Does the contract contain any IT components? No							
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?							
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor							
	Not Applicable							
12.	<ul> <li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li> <li>No</li> </ul>							
	<ul> <li>b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> </ul>							
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
	<b>No</b> If "Yes", please explain							
	Not Applicable							
13.	Has the contractor ever been engaged under contract by any State agency?							
	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:							
	ADSD 7/1/2018 - current. Satisfactory							
14.	Is the contractor currently involved in litigation with the State of Nevada? <u>No</u> If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
	Not Applicable							
15.	The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor							
16.	a. Is the Contractor Name the same as the legal Entity Name? Yes							
17.	a. Does the contractor have a current Nevada State Business License (SBL)? Yes							
18.	Not Applicable							
19.	Agency Field Contract Monitor:							

Contract Approvals:
Approval Level
Budget Account Approval
Division Approval
Department Approval
Contract Manager Approval
Budget Analyst Approval
BOE Agenda Approval

User dbowma1 dbowma1 mwinebar ltuttl1 jyou23 bwooldri Signature Date 02/13/2020 07:04:57 AM 02/13/2020 07:05:00 AM 02/21/2020 11:17:08 AM 02/21/2020 13:21:51 PM 02/27/2020 08:30:22 AM 02/28/2020 10:30:12 AM

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22923

					Legal Entity Name:	MERCER US, INC. DBA Mercer Health and Benefits, LLC
	Agency Name:	DHHS & POI		H CARE FINANCING	Contractor Name:	MERCER US, INC. DBA Mercer Health and Benefits, LLC
	Agency Code:	403			Address:	2325 E. Camelback Road
	Appropriation Unit:	3158-	14			Suite 600
	Is budget authority available?:		Yes		City/State/Zip	Phoenix, AZ 85016
	If "No" please expla	ain: No	t Applicab	le	Contact/Phone:	Fred Gibison 602-522-6500
					Vendor No.:	T32007146
					NV Business ID:	NV20051573788
	To what State Fisca	al Year	(s) will the	contract be charged?	2020-2022	
	What is the source the contractor will b				ctor? Indicate the pe	rcentage of each funding source if
	X General Fu	nds	50.00 %	Fees	0.00 %	
	X Federal Fur	nds	50.00 %	Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Other funding	0.00 %	
2	Contract start date:			-		
	a. Effective upon E Examiner's appr	Board o	f N	o or b. other effective of	date 04/14/2020	)
	Anticipated BC		eting date	04/2020		
	Retroactive?		No			
	If "Yes", please exp	olain				
	Not Applicable					
3	Termination Date:		09/30/202	91		
0.	Contract term:			d 169 days		
			-			
4.	Type of contract: Contract description	<b>n</b> .	Contract	nent Assist		
5	Purpose of contract		FIOCULEI			
5.			nrovide	assistance with the re-nr	ocurement of the M	Nedicaid Managed Care Organization
	program.		provide			
6.	NEW CONTRACT					
	The maximum amo	ount of t	the contrac	ct for the term of the contra	act is: \$394,825.00	
JI	USTIFICATION					
7.	What conditions rec	quire th	at this wo	rk be done?		
	The State requires guidance for RFP d			nsuring compliance with S	State and Federal rul	es, regulations and sub-regulatory
8.	Explain why State e	emplov	ees in you	r agency or other State ag	encies are not able t	to do this work:
		d servi	ce that req	uires specially trained indi		ed State and Federal regulatory
9.	Were quotes or pro	posals	solicited?		No	
	Was the solicitation Division?	ו (RFP)	done by t	he Purchasing	Yes	
	a. List the names of	f vendo	ors that we	re solicited to submit prop	osals (include at leas	st three):
	Navigant Consulting Peter Harbage Con Manatt, Phelps and	sulting	S			

II.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S1013 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/03/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

Yes

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DHCFP. Satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	03/04/2020 08:42:24 AM
Division Approval	rmille8	03/04/2020 08:42:26 AM
Department Approval	mwinebar	03/05/2020 11:19:54 AM
Contract Manager Approval	rmille8	03/09/2020 11:05:29 AM
Budget Analyst Approval	laaron	03/12/2020 14:23:40 PM
BOE Agenda Approval	bwooldri	03/13/2020 14:31:08 PM
BOE Final Approval	Pending	

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22568

					Legal Entity Name:	Board of Regents, Nevada System of Higher Education
	Agency Name:	DHHS HEAL		AND BEHAVIORAL	Contractor Name:	Board of Regents, Nevada System of Higher Education
	Agency Code:	406			Address:	Nevada State Public Health Lab
	Appropriation Unit:	3219-1	4			1664 N. Virginia St.
	Is budget authority available?:		Yes		City/State/Zip	Reno, NV 89557
	If "No" please expla	ain: No	t Applicable		Contact/Phone:	Stephanie Van Hooser 775-682-6205
					Vendor No.:	D35000816
					NV Business ID:	Governmental Entity
	To what State Fisca	al Year(	(s) will the co	ontract be charged?	2020-2021	
	What is the source the contractor will b				ctor? Indicate the per	rcentage of each funding source if
	General Fu	inds	0.00 %	Fees	0.00 %	
	X Federal Fur	nds 1	00.00 %	Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Other funding	0.00 %	
	Agency Reference	#:	C 17497			
2	Contract start date:					
	a. Effective upon E Examiner's app	Board of	f <b>No</b>	or b. other effective	date 01/01/2020	
	Anticipated B		eting date	04/2020		
	Retroactive?		Yes			
	If "Yes", please exp	olain				
			d and a dec	rease in budget cause	d revisions and app	proval process delays. Please see
	attached retroacti					
3.	Termination Date:		12/31/2020			
	Contract term:		1 year			
4.	Type of contract:		Interlocal A	Agreement		
	Contract descriptio	n:	Laboratory	<sup>7</sup> Testing		
5.	Purpose of contrac	et:				
				hat continues ongoing oviders and referring I		on all acid-fast bacilli smear and
6	NEW CONTRACT					
•		ount of t	he contract	for the term of the contra	act is: \$68.377.00	
					····· • • • • • • • • • • • • • • • • •	
J	USTIFICATION					
7.	What conditions re-	quire th	at this work	be done?		
	This contract is req	uired to	be in comp	liance with the CDC gra	int for laboratory testi	ng Mycobacterium Tuberculosis.
8.	Explain why State	emplove	ees in vour a	agency or other State ag	encies are not able t	o do this work:
				ne work at the Nevada S		
9.	Were quotes or pro	oposals	solicited?		No	
	Was the solicitation Division?	•		e Purchasing	No	
	a. List the names o	of vendo	ors that were	solicited to submit prop	osals (include at leas	st three):
	Not Applicable					
	b. Soliciation Waive	er: Exer	npt (Per sta	atute)		
	c. Why was this co	ntractor	chosen in p	preference to other?		

II.

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking. d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor 8% 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory: State agencies routinely perform services for each other - satisfactory. 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	03/04/2020 14:10:02 PM
Division Approval	kquinter	03/04/2020 17:00:06 PM
Department Approval	mwinebar	03/05/2020 11:33:31 AM
Contract Manager Approval	tgrundy	03/12/2020 14:34:53 PM
Budget Analyst Approval	afrantz	03/12/2020 15:08:06 PM
BOE Agenda Approval	bwooldri	03/13/2020 10:08:55 AM
BOE Final Approval	Pending	

#### STATE OF NEVADA

STEVE SISOLAK Governor

RICHARD WHITLEY, MS Director



LISA SHERYCH Administrator

IHSAN AZZAM, PhD., MD Chief Medical Officer

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706 Telephone: (775) 684-4220 · Fax: (775) 684-4211

DATE: February 7, 2020

#### **MEMORANDUM**

- TO: Aaron Frantz Budget Officer Governor's Finance Office
- THROUGH:Christina HadwickAdministrative Services Officer IVDivision of Public and Behavioral Health
- FROM:Julia PeekDeputy Administrator, Division of Public and Behavioral HealthOffice of Public Health Investigations and Epidemiology (OPHIE)

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT - C 17497

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Nevada State Public Health Laboratory (NSPHL), Board of Regents, Nevada System of Higher Education
- Services to be provided: Conduct laboratory testing on specimens for rapid identification and reporting of *Mycobacterium tuberculosis (M.tb.)* presence or absence and additional tuberculosis related laboratory testing.
- Funding source and expenditure category: 3219-14; Centers for Disease Control and Prevention (CDC) Grant CDC-RFA-PS20-2001
- Requested start date of work: January 1,2020
- Expected execution date of agreement April 14, 2020
  - Detailed explanation as to why a retroactive agreement is necessary, including:
    - Reason(s) why the agreement was not submitted timely:
      - The contractual process began in August of 2019 when the initial CDC Grant year 2020 budget was developed. The CDC requested a revision in this submitted budget as funding was decreased for the grant year 2020. A new budget was developed between the NSPHL and the OPHIE TB Program and submitted October 4, 2019. The University of Nevada Board of Regents and NSPHL received the interlocal contract C 17497 for review and approvalNovember 8, 2019. Final Notice of Award from the CDC was obtained December 13, 2019. NSPHL returned signed contract to the program on February 6, 2020.
      - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Rapid identification of *M. tb.* is necessary for the public health of all Nevadans. Delaying funding to the Nevada State Public Health Laboratory will potentially create a delay in the order and acquisition of supplies necessary to carry out the primary objective, identifying *M. tb.*.

• Explain how the program/bureau will prevent future retroactive requests: OPHIE TB Program understands the need to initiate the negotiation process as soon as reasonably possible. Obtaining the approved federal funding amount is key to this process.

If you have any questions, please contact Susan McElhany, OPHIE TB, at (775) 684-5936 or smcelhany@health.nv.gov.

cc: Contract Unit Division of Public and Behavioral Health

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## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22830

				Legal Entity Name:	Netsmart Technologies, Inc.
	Agency Name:	DHHS - PUBLIC A HEALTH	ND BEHAVIORAL	Contractor Name:	Netsmart Technologies, Inc.
	Agency Code:	406		Address:	4950 College Boulevard
	Appropriation Unit:	3223-12			
	Is budget authority available?:	Yes		City/State/Zip	Overland Park, KS 66211
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Jeff Matthews 913-202-1660
				Vendor No.:	PUR0003686
				NV Business ID:	NV20101021052
	To what State Fisca	al Year(s) will the co	ntract be charged?	2020-2023	
		of funds that will be be paid by multiple fu		tor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	X Federal Fur	nds 100.00 %	Bonds	0.00 %	
	Highway Fu	inds 0.00 %	Other funding	0.00 %	
	Agency Reference	#: C 17570			
2.	Contract start date:				
	a. Effective upon E Examiner's appr		or b. other effective d	late: NA	
	Anticipated BC	DE meeting date	04/2020		
	Retroactive?	No			
	If "Yes", please exp	blain			
	Not Applicable				
3.	Termination Date:	06/30/2023			
	Contract term:	3 years and	90 days		
4.	Type of contract:	Contract			
	Contract description	n: ScriptLink			
5.	Purpose of contract	t:			
	Avatar ScriptLink	to the division's El	an approved technolog ectronic Health Recor eteness and integrity o	d, myAvatar, Avata	ch provides Avatar Webservices and ar Web Services and Scriptlink which
6.	NEW CONTRACT				
	The maximum amo	ount of the contract for	or the term of the contra	ct is: \$100,699.00	
J	USTIFICATION				
7.	What conditions rec	quire that this work b	be done?		
	Functionality from A more efficient and a	Avatar Webservices accurate mandated I	and Avatar ScriptLink is Federal reporting of pati	necessary to allow ent care.	the behavioral health agencies to provide
8.	Explain why State e	employees in your a	gency or other State age	encies are not able t	o do this work:
			pertise or have rights to		
9.	Were quotes or pro	posals solicited?		No	
		(RFP) done by the	Purchasing	No	
	a. List the names o	f vendors that were	solicited to submit propo	osals (include at leas	st three):
	Not Applicable				

II.

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200109 Approval Date: 01/28/2020

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

#### **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
----	--------------------------

#### Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided services for DPBH since 7/04 - satisfactory

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes

# 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

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Contract	Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	03/13/2020 10:55:47 AM
Division Approval	ttilto1	03/13/2020 10:55:51 AM
Department Approval	mwinebar	03/16/2020 14:50:40 PM
Contract Manager Approval	cmoriart	03/17/2020 09:45:23 AM
EITS Approval	tgalluzi	03/17/2020 10:57:32 AM
Budget Analyst Approval	afrantz	03/18/2020 10:34:41 AM
BOE Agenda Approval	bwooldri	03/20/2020 09:38:26 AM
BOE Final Approval	Pending	

Steve Sisolak Governor



## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only: Approval#: 200109 0

#### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

#### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below: State Agency Name: Division of Public and Behavioral Health 1a Contact Name and Title Phone Number Email Address **DPBH** Contract Unit (775) 684-5915 contractunit@health.nv.gov Jeff Rahme, IT Professional 4 (775) 684-5988 jrahme@health.nv.gov Erin Williams, IT Manager 3 (775) 684-4213 williams@health.nv.gov

	Vendor Information:	
	Identify Vendor:	Netsmart Technologies
1b	Contact Name:	Cheryl Riddle
	Complete Address:	4950 College Boulevard Overland Park, KS 66211
	Telephone Number:	(913) 242-6290
	Email Address:	<u>contracts@ntst.com</u>

	Type of Waiver Requested – Checl	the appropriate type:
1c	Sole or Single Source:	X
	Professional Service Exemption:	

	Term:					
1e	One (1) Time Purchase:					
	Contract:	Start Date:	Upon Approval	End Date:	6/30/2023	

1f	Funding:	
	State Appropriated:	
	Federal Funds:	X
	Grant Funds:	
	Other (Explain):	

Solicitation Waiver

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# Rec & 01/21/2020 @

Peter Long Interim Director

Robin Hager Deputy Director

Kevin D. Doty Administrator

Purchasing Us	
Approval #:	-11200109.00

Provide a description of work/services to be performed or commodity/good to be purchased: The Division of Public and Behavioral Health supports several behavioral health agency hospitals and service clinics throughout the state including Northern Nevada Adult Mental Health Services (NNAMHS), Southern Nevada Adult Mental Health Services (SNAMHS), Stein Hospital, Lakes Crossing Center, Rawson Neal Psychiatric Hospital, Outpatient services and Rural Clinics services. These facilities use the Netsmart myAvatar Electronic Health Record (EHR) to record patient personal and clinical information. The product to be integrated into myAvatar EHR is called the Avatar Web Services Suite. The suite, which includes Avatar Webservices and Avatar ScriptLink, provides the ability for staff to enhance workflows, customize application behaviors and customize

2 application forms (by location, if desired) without the need for vendor assistance. This functionality will allow the behavioral health agencies to provide more efficient and accurate mandated Federal reporting of patient care. Because both the Avatar forms and the Avatar Web Services use the same processes to add and modify data, data from the Avatar forms is entered into the database through an Avatar Web Service with consistency and efficiency. Additionally, data entered in one area/form of the application can be displayed in a different area/form, streamlining staff access to clinical information. An additional benefit of this functionality is that as staff is entering information, they will be prompted to ensure that they update other related fields. Utilizing the enforcement of these types of rules substantially improves the completeness and integrity of client data by minimizing the entry of duplicate or incorrect data into a client health record.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Netsmart has a comprehensive suite of solutions and services that further extends the connectivity, interoperability and functionality designed and tailored specifically for behavioral health agencies. The suite of solutions is proprietary and, as such, a comprehensive, secure, cost-effective and seamless integration of the existing electronic health record (Netsmart myAvatar) and the Avatar Web Services Suite from another company cannot be achieved.

The Avatar Web Services Suite was developed by Netsmart Technologies with the ability to seamlessly integrate exclusively into the myAvatar software application. Since the myAvatar software is proprietary to Netsmart, other third-party vendors would not have access to the code to be able to build and integrate their own web services suite into Netsmart myAvatar.

Netsmart has successfully integrated the Avatar Web Services Suite into myAvatar in several counties in California including Placer, San Mateo and Monterey.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The Avatar Web Services Suite was developed specifically to integrate directly into the Netsmart

4 myAvatar proprietary software code. Other vendors do not have access to the code or the hosting environment, so if other vendors were to develop a web services suite, they would first be required to obtain software rights from Netsmart and would be charged for a connection to the Netsmart Plexus Cloud where the myAvatar servers are hosted. Historically, Netsmart has charged large fees for

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#200109C

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professional services and rights to connect to their Plexus Cloud. Additionally, project risk would be greatly minimized if the Netsmart Avatar Web Services Suite is utilized because Netsmart would be performing the integration into their own proprietary product. This inherently reduces system errors

	and increases patient safety and data security.
	Were alternative services or commodifies evaluated? Check One. Yes: No: $X$
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
1112	
	b. <i>If not</i> , why were alternatives not evaluated?
	Netsmart myAvatar is a proprietary product developed exclusively by Netsmart Technologies. The Netsmart Avatar Web Services Suite was also developed exclusively under the direction of Netsmart for integration directly into the myAvatar software code.
UT.	Netsmart created the existing electronic health record system, myAvatar, and has previously
	Netsmart has proven that they have built, implemented and maintained a comprehensive, unified solution that can be integrated into myAvatar. Netsmart's intimate knowledge of the software integration process will result in significant savings to the State regarding this project's investments relating to budget, development, implementation and maintenance. Having Netsmart integrate the Avatar Web Services Suite solution into myAvatar will also result in a considerable reduction to project risk which increases patient safety and data integrity.
	Even if other web services were available from other vendors, it is unlikely that Netsmart would allow third-party software code to be integrated into the myAvatar software application. In the unlikely
	event that Netsmart did allow rights to their software code, the Plexus Cloud and integration of their product, the high fees that Netsmart would charge would prevent the execution of this contract.

Solicitation Waiver

Revised: December 2019

Page 5

Purchasing Use Only: Approval #:

#200109@

Has the agency purchased this service or commodity in the past? Check			
One. Note: If your previous purchase(s) was made via solicitation waiver(s),	Yes:	No:	X
a copy or copies of ALL previous waivers MUST accompany this request.			

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	Term Start and End Dates	Value	Short Description	Type of Procurement ( <b>RFP#, RFQ#, Waiver #)</b>
		\$		
		\$		
		\$		
		\$		
		\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Currently, the effort required of Division staff to collate the data required for Federal client health reporting is extremely cumbersome and time-consuming due to data duplication and error. The

7 employment of the web services functionality will greatly reduce data duplication and errors and also greatly reduce the effort required to prepare the reports for submittal. If this waiver is denied, this functionality will be unable to be implemented because the costs of attempting to integrate the services from another vendor would be prohibitive. Staff time and effort to clean data and generate reports for Federal reporting will remain intensive and cumbersome due to the current state of data duplication and incorrect data.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Netsmart verified that the Avatar Web Services Suite is a proprietary product that was developed with the intention to integrate exclusively with Netsmart myAvatar.

Costs for Netsmart's professional services are comparable to the State of Nevada's MSA contractor negotiated rates.

	Will this purchase obligate the State to this vendor for future					
	purchases? <u>Before selecting your answer, please review information</u>					
	included on Page 2, Section 9 of the instructions.					
9	a. If yes, please provide details regarding future obligations or needs. Beginning in Year 2 (FY21), Netsmart will charge an annual fee for the licensing, hosting and					
1	Beginning in Year 2 (FY21), Netsmart will charge an annual fee for the licensing, hosting and					
	maintenance of the Avatar Web Services Suite. Year 2 will be \$13,230. Netsmart adds an average of					
	4% each year to ongoing maintenance costs amounts to \$13,759 for Year 3 (FY22) and \$14,310 for					
	Year 4 (FY24).	·				

Purchasing Use	
Approval #:	1200109 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Rick Morse, MA III Print Name of Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Kelli Quintero, ASO III Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required, NOTE

FTIN Approval letter from EITS dated 01/06/2020\*

Name of agency or entity who provided information or review: Agency is addised to include TIN approval as an attachment in CETS. Additionally agency is addised to engage the State OIS unit to help Representative Providing Review Venty solution security elements.

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by: #See Above' NOTE '\*

Kein D. Doty

Administrator, Purchasing Division or Designee

1/28/20

Steve Sisolak Governor



Peter Long Interim Director

David Haws Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Enterprise IT Services Division

 100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

 Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

### **MEMORANDUM**

TO:	Debi Reynolds, Deputy Administrator, DPBH				
	Christina Hadwick, ASO IV, DPBH				
	Erin Williams, OIT IT Manager III, DPBH				
	Lorraine McMullen, ITP III, DPBH				

CC: David Haws, Administrator, EITS, DOA David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, DOA, EITS

SUBJECT: TIN Review Completed: DPBH – Avatar Web Services Suite and Avatar ScripLink- T406191028082028

**DATE:** January 06, 2020

We completed the review of the Division of Public and Behavioral Health's (DPBH) – Avatar Web Services Suite and Avatar ScripLink TIN.

The submitted TIN, for an estimated \$100,699, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The submitted TIN is for DPBH to procure the Avatar Web Services Suite, which includes Avatar Web Services and Avatar ScriptLink, providing the ability for staff to enhance workflows, customize application behaviors and customize application forms without the need for vendor assistance. This functionality will allow Behavioral Health Agencies using Avatar to provide more efficient and accurate Federal reporting of patient care. The solution appears to provide a great deal of flexibility for reporting and reviewing information.

Given that the solution includes the processing of sensitive patient data it would be prudent for the agency to engage the State OIS unit to help verify solution security elements. OIS has a significant set of tools that allows them to determine where potential security holes may exist and how to plug them. The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Steve Sisolak Governor



Peter Long Interim Director

David Haws Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

*Enterprise IT Services Division* 100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701 Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

## **MEMORANDUM**

TO:	Debi Reynolds, Deputy Administrator, DPBH
	Christina Hadwick, ASO IV, DPBH
	Erin Williams, OIT IT Manager III, DPBH
	Lorraine McMullen, ITP III, DPBH
CC:	David Haws, Administrator, EITS, DOA David Axtell, Chief Enterprise Architect, EITS, DOA
FROM:	Timothy Galluzi, Technology Investment Administrator, DOA, EITS
SUBJECT:	TIN Review Completed: DPBH – Avatar Web Services Suite and Avatar ScripLink- T406191028082028
DATE:	January 06, 2020

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A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22920

			Legal Entity Name:	DELOITTE CONSULTING, LLP
	S - WELFARE AND PORTIVE SERVICES	5	Contractor Name:	DELOITTE CONSULTING, LLP
Agency Code: 407			Address:	980 9th STREET SUITE 1800
Appropriation Unit: 3228-	-45			
Is budget authority available?:	Yes		City/State/Zip	SACRAMENTO, CA 95814
If "No" please explain: No	ot Applicable		Contact/Phone:	916/761-6466
			Vendor No.:	T27024237A
			NV Business ID:	NV20081436471
To what State Fiscal Year	r(s) will the contract b	be charged?	2020-2021	
What is the source of fund the contractor will be paid	ds that will be used to I by multiple funding s	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
General Funds	0.00 %	Fees	0.00 %	
X Federal Funds	100.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
Agency Reference #:	407			
2. Contract start date:				
a. Effective upon Board of Examiner's approval?	of <b>Yes</b> or b.	other effective c	date: NA	
Anticipated BOE me	eting date 04/2	2020		
Retroactive?	No			
If "Yes", please explain				
Not Applicable				
3. Termination Date:	11/30/2020			
Contract term:	243 days			
4. Type of contract:	Contract			
Contract description:	Self-Service Portal	I		
5. Purpose of contract:				
This is a new contract to	o provide project m	anagement, des	sign, development,	implementation, and production

This is a new contract to provide project management, design, development, implementation, and production support services to add Supplemental Nutrition Assistance Program (SNAP) Employment and Training information and features to the Self-Service Portal and the Web-Based Worker Portal to increase awareness of the SNAP Employment and Training Program.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$776,000.00** Other basis for payment: As outlined in Attachment AA - Deliverable Payment Schedule

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The DWSS Eligibility and Payments Unit was recently awarded a grant through the USDA Food and Nutrition Services FY19 SNAP Process and Technology Improvements Grant to make SNAP Employment and Training information available on our Access Nevada application.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200106 Approval Date: 01/22/2020

c. Why was this contractor chosen in preference to other?

Deloitte Consulting was named as the vendor in the grant application as Deloitte has a local team that has in-depth knowledge of DWSS processes and systems for efficient product delivery.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory services.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is registered with the Nevada Secretary of State's Office as a:

#### LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Lisa Swearingen, Chief, E&P Ph: 775-684-0560

#### 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	02/24/2020 14:45:34 PM
Division Approval	bberry	02/28/2020 12:03:11 PM
Department Approval	mwinebar	03/04/2020 15:41:57 PM
Contract Manager Approval	mpomerle	03/10/2020 12:32:04 PM
EITS Approval	tgalluzi	03/10/2020 15:26:06 PM
Budget Analyst Approval	bwooldri	03/19/2020 10:12:27 AM
BOE Agenda Approval	bwooldri	03/19/2020 10:12:31 AM
BOE Final Approval	Pending	



Peter Long Interim Director

David Haws Administrator

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

*Enterprise IT Services Division* 100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701 Phone: (775) 684-5800 | <u>www.it.nv.gov</u> | Fax: (775) 687-9097

## **MEMORANDUM**

TO:	Steve Fisher, Administrator, DWSS
	Bart London, CITM, DWSS
	Lisa Swearingen, Chief E&P, DWSS
	Dara Ludi, ASO III, DWSS
CC:	David Haws, Administrator, EITS, DOA
	David Axtell, Chief Enterprise Architect, EITS, DOA
FROM:	Timothy Galluzi, Technology Investment Administrator, DOA, EITS
SUBJECT:	TIN Review Completed: DWSS – SNAP Self-Service Portal - T407191003085046
DATE:	December 09, 2019

We completed the review of the Division of Welfare and Supportive Services' (DWSS) – *SNAP Self-Service Portal* TIN.

The submitted TIN, for an estimated \$776,000, supports the enhancement and or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

This TIN is for development of a SNAP Self-Service Portal into the pre-existing, on-premise solution, for use by case managers and constituents to educate constituents on potential opportunities and resources.

Per the cost summary there are no additional EITS related costs projected or other EITS input required for the investment. If the agency is expecting EITS to provide additional services, such as server hosting or a security review, which we recommend, then the agency needs to contact us sooner rather than later to make necessary arrangements. Scheduling EITS support or input earlier rather than later helps in the planning process. The Open Systems Group at EITS may assist in estimating additional server requirements caused by this enhancement.

Given that the solution includes public access via a portal it may provide very helpful if the agency engages the State OIS unit. Identifying and helping to secure potential security holes before an event

occurs pays dividends. Having a third set of eyes to review the security posture/design and eventual implementation by a group not directly involved in the implementation - especially since there may be sensitive constituent data in flight - would be beneficial to the agency.

The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated to ensure the safety of the data collected and mitigation of any potential threat vectors. It is expected that this implementation will follow established State security policies and procedures.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

#### ATTACHMENT DD

State of Nevada Department of Administration

**Purchasing Division** 

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515 E. Musser Streel, Suite 300 Carson City, NV 89701



Steve Sisolak Governor

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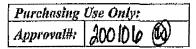
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Kevin D. Doly delministrator



## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

<u> </u>	Agency Contact Information - Note: Approved co	py will be sent to only	the contact(s) listed below:					
}	State Agency: Division of Welfare and Supportive Services							
1a	Contact Name and Title	Contact Name and Tile Phone Number						
1.11	Lisa Swearingen, Chief of Eligibility and Payments Unit	(775) 684-0560	lswearingen@dwss.nv.gov					

	Vendor Information:	
	Identify Vendor:	Deloitte Consulting LLP
	Contact Name:	Rakesh Duttagupta
1b	Address:	980 9th St Suite 1800, Sacramento, CA 95814
	Telephone Number:	(916) 761-6466
	Email Address:	rduitagupta@deloitte.com

	Type of Walver Requested Check	the appropriate type:	
1e	Sole or Single Source:	X	
	Professional Service Exemption:		

	Contract Information:							
	Is this a new Contract?		Yes		X	No		
Iđ	Amendment:		#	{#				
	CETS: #		#	_				
				(		$\Box'$	101	
	Term:			>	OF H-	Toom .		2020
	One (1) Time Purchase:			win	Hopoval_		notion	abor 30,2020
1e	Contract:	Start Date:		February 24th, 2020=		End Date:		
				December 2019 IFC		Project Duratio		t Duration 20
				Appro	val	131	Weeks	
				-		40	nd_	
	Funding:							
11	State Appropriated;	3 24 2020						
	Federal Funds:	100% (FNS - FY19 SNAP Frocess and Technology Improvements Grant)						
	Grant Funds:					•		
Ì	Other (Explain):		····· • •					

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Revised: April 2019

Page J

01/03/2020 - Monique Pomerleau (4-0678)

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1g Total Estimated Value of this Service Contract, Amendment or Purchase: \$776,000

	Provide a description of work/services to be performed or commodity/good to be purchased:
-	Deloitte Consulting LLP, numed as the vendor in the grant application to FNS (Food and Nutrition
	Services), will provide Project Management, Design, Development, Implementation and Warranty
	services to add SNAP E&T information and features to the Self-Service Portal (Access Nevada) and
	the Web-Based Worker Portal (AMPS) as follows:
	<ul> <li>Make information about E&amp;T Services available on Access Nevada: Promote the SNAP E&amp;T</li> </ul>
	Program to a targeted population that are potentially eligible and would benefit from the
	program.
	Make Online Assessments Accessible to SNAP Recipients: Add an online assessment to Access
-	Nevada in both English and Spanish. The assessment can be completed online and submitted
	electronically.
	Automate SNAP E&T Intake for Case Managers: Case Managers will receive a copy of the
	completed assessment with the necessary intake information in AMPS. Based on the
	participants' answers to the online assessment, Case Managers can then follow-up with
	creating an individualized plan for the participant in OASIS.
	Consider the production being and builded and and and and and and and and and an
Í	Deloitte will work with DWSS to make the necessary system modifications to achieve the following:
	i. Access Nevada Modifications
	a. A new account type will be configured for case members.
	b. Information about the SNAP E&T Program and an option to take an online assessment
	will be available after a SNAP application has been completed and submitted.
	c. A new SNAP E&T Program assessment module will be added to the Dashboard to
	initiate online assessments.
2	d. My Benefits will be modified to show if a household member is a candidate for SNAP
	e. Assessment will collect information about the interested participant's education, skills,
	employment history and career goals.
	f. Assessment questions will be pre-populated when possible if information is available
	and questions will be dynamic.
	g. Assessment will be available in both English and Spanish.
]	ii, AMPS Modifications
Į.	a. A new SNAP E&T Assessment Task View will be created in the Case Manager Task
1	Inbox in the Worker Portal.
	b. A task will be created for every assessment.
	c. SNAP E&T Case Managers will have access to a PDF copy of the interested
	participant's completed assessment.
	d. Client communication functionality will be modified to allow SNAP E&T Case
	Managers to send personalized communication to specific case members.
•	e, Functionality to generate household member Personal Identification Numbers (PINs)
	will be added to enable household members to set up their own Self-Service Portal
	account using their own Unique Person Identifier (UPI) and PIN.
	111. Paper and Electronic Communication Modifications
	a. An automated nudge will be sent to the head of household inbox to inform them about
	SNAP E&T Program services.
	b. Nudges will target households with members that meet a specific condition. This will be
	derived from data available in NOMADS and OASIS.
	c. Custom messages with attachments will be sent to SNAP E&T participants' private

Solicitation Waiver

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inbox in the Self-Service Portal.

d. Paperless and electronic correspondence will be modified for 4 notices to include information about voluntary participation in the SNAP E&T Program.

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iv. Reports

a. The solution will include 2 reports that will be designed for tracking assessments completed online and their follow-up status.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Deloitte Consulting LLP has a local learn that has knowledge of DWSS processes and systems for efficient project delivery (e.g. Work Order creation process (WITS), Help Desk Systems (HEAT), and Configuration Management, Quality Management, Scope Management processes). The Deloitte team also has demonstrated in-depth knowledge of:

- I. Existing DWSS Standards
- ii. Existing Notwork, Security, Technical Architecture and Environments.
- ill. Existing Access Nevada, NOMADS, and AMPS Data-models and Functionality.
- iv. Existing Interfaces with Business Rules Engine, Case Management (AMPS and NOMADS), Lobby Management (Pathos) and Document Management/Imaging/Printing (DIS, FileNet and ThunderHead) sub-systems.
- v. Existing Electronic Communication and Nudges Functionality and Batches.
- vi. Existing Business and Technical requirements, User Interfaces and Workflows vii. Reports

This new project includes implementing new features that require a strong understanding of these existing components (AMPS, Inbox, Access Nevada, Electronic Communication and Nudge Batches). Being the team that designed and implemented the components and the integration points between them, Deloitte's functional and technical understanding of the current system is an advantage over other vendors.

Deloitte particularly has in-depth knowledge of DWSS's AMPS and Access Nevada framework and implementation. In the period between 2016-2019 Deloitte implemented the AMPS Modernization project that implemented the current AMPS application framework and design, integrated AMPS Inbox with PathOS, implemented the Access Nevada Modernization project, and enabled Electronic Communication and Nudge capabilities.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Knowledge and Expertise:

The proposed project scope pertains to modifying existing system components to add SNAP E&T Program information and assessment to Access Nevada, sending paper and electronic communication to potential SNAP E&T participants and enabling the AMPS Inbox to receive new SNAP E&T

4 Assessment tasks while keeping existing Access Nevada, AMPS, Inbox and Electronic Communication functionality for other programs intact.

Successful design, development and implementation of the features requires a strong understanding of these components (AMPS, Inbox, Access Nevada, Electronic Communication and Nudge Batches), Deloitte Consulting LLP, named as the vendor in the grant application to FNS (Food and Nutrition Services), is the only vendor with the required experience, knowledge and skills in all these areas since they have worked with them over the past several years in DWSS and EITS environments and they

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Page 3

were the vendor that designed and implemented the current system components and the integration points between them.

### Risks and Quality:

If implemented by another vendor with less extensive knowledge of DWSS's current AMPS and Access Nevada application frameworks and design, there could be an adverse impact on the availability of these applications in the production environment.

Deloitte has demonstrated the ability to rollout 14 major change requests to AMPS and Access Nevada since 2016 with minimum interruption to the production environment.

Effective March 30, 2020, the state of Nevada must begin applying the ABAWD (Able-Bodied Adults Without Dependents) policy statewide. This project will allow the Division to provide a comprehensive, automated means to accurately, consistently and regularly disperse information to ABAWDs and SNAP recipients on services offered to the SNAP population through our existing online self-service portal, Access Nevada, ensuring participants understand SNAP work requirements.

This project will offer our SNAP population, case management, job search, educational/vocational training and volunteerism that meet the ABAWD work requirements, which will help lead to financial independence and assist us in complying with the legislative and federal mandates regarding the ABAWD rule. The Division will make this service available and allow SNAP participants to request enrollment and complete an online assessment. Case managers will use the assessment created in the online portal to determine the most suitable employment opportunity path and create an individualized service plan to lead to financial independence.

Additionally, the SNAP Self-Service Portal, will assist DWSS, in complying with the new regulations that took effect October 1, 2019 regarding the Employment and Training program. These changes are a result of the 2018 Farm Bill.

Failure to complete the grant on time and within the budget may negatively impact our ability to successfully be awarded grants in the future.

### Timeline and Budget:

The timeline of this project is critical; the project is 100% funded by the FY19 SNAP PTIG, the SNAP Process and Technology Improvement Grant funds must be obligated and all activities under the Grant must be completed by end of the project period, September 30, 2019, through September 30, 2022 and within the awarded Grant amount.

Any other vendor will need additional time, additional DWSS staff resources and training to learn and become familiar with existing DWSS processes, systems and interfaces. Deloitte's proposed scope, timeline and budget does not include these additional activities and associated costs as they already have this knowledge and work relationship. Deloitte's proposed project timeline and budget are within the approved Grant's limits.

The SNAP E&T program promotes employment and wage gain for SNAP recipients through education and work activities. On October 1, 2019 the program changed from a mandatory to voluntary program. To provide vital SNAP E&T services to SNAP recipients, we rely primarily on the SNAP case managers to provide SNAP E&T program information during the interview process. This proposed project will allow consistent and regular dissemination of SNAP E&T information to the SNAP population and reduce the administrative burden on staff. It is imperative that the project is completed within a reasonable timeframe as this project has an impact on the employment outcomes

Solicitation Waiver

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	Were alternative services or commudities evaluated? Check One. Yes: X No:
	a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.
-	Other Vendors:
	i. Risk of going over budget. FNS awarded a fixed amount through a competitive Grant process and DWSS would risk not completing the project if funds run out before the work is completed unless they can secure additional funds from another source (which at this time does not exist).
	ii. Knowledge and understanding of AMPS, Inbox, Access Nevada, Electronic Communication and Nudges and how various sub-systems are integrated together is a key success factor that no other vendor has.
5	iii. DWSS has worked with other vendors during and after the ACA implementation who did not have knowledge and experience with existing computing environment, including legacy systems such as NOMADS, AMPS and DIS. These vendors either failed completely, were unable to deliver in a timely fashion or the deliverables did not meet the business requirements.
	In-house:
	i. DWSS's teams (Development, Operations and User Acceptance Testing) are occupied with other DWSS project implementations and in-house Work Items and their workload will not allow them take on additional comprehensive project implementations. If taken on, this project implementation risks not being implemented by the deadline and other critical work may be impacted or delayed.
	b. If not, why were alternatives not evaluated?

6	One. Note: If your p walver(s), a copy or c this request.	revious purchuse( opies of <u>ALL</u> previ	or commodity in the past? Check (s) was made via solicitation ions waivers <u>MUST</u> accompany	Yes:	No:	x
	a. If yes, starting wi with this vendor, information:	ise provide	the follow	wing		
	Term Start and End Dates	Value	Short Description	Type of ( (RFP#, RI	Procuren FQ#, Wai	
		\$				
		\$			1	
		\$				
		\$				
		\$				

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What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

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vendo	used risk to project schedule. If forced to implement the project in-house or through another r selected through competitive bid, the project will not meet FNS's FY19 SNAP PTIG timeline udget restrictions and/or will fail.
	All activities under the Grant must be completed by end of the project period, September 30, 2019, through September 30, 2022.
ġ	Failure to complete the grant on time and within the budget may negatively impact our abilit to successfully be awarded grants in the future.
Increa vendo	used risk to project quality. If forced to implement the project in-house or through another r selected through competitive bid, the implementation will not have the same level of quality.
¢	Bugs in the implementation of the new features may impact the availability and performance of Access Nevada and AMPS if not implemented correctly.
6	Issues in Access Nevada could prevent citizens from using the system to perform key self- service activities such as; applying for benefits, renewing benefits or reporting changes online. Currently, there are about 48,000 Access Nevada user accounts.
8	Issues in AMPS Inbox could interrupt case worker productivity and their ability to process tasks on a timely basis. Currently, there are about 1,500 AMPS users.
Ð	The project has an impact to the employment outcomes of SNAP recipients. Without consistent and regular dissemination of SNAP E&T information, the SNAP population may not be informed of the SNAP E&T educational and work activity services, including critical support services such as transportation.
67	Effective March 30, 2020, the state of Nevada must begin applying the ABAWD policy statewide. This project will ensure participants understand SNAP work requirements. If this project is delayed, our SNAP population will not have additional services, such as case management, job search, educational/vocational training and volunteerism to assist them in meeting the ABAWD work requirements and financial independence.

Since Deloitte has a deep functional and technical understanding of all the components impacted by this project e.g.: implemented and tested the current Access Nevada and AMPS applications; integrated AMPS Inbox with PathOS, enabled Electronic Communication and Nudges; and provided production support in the production environment for all these components, it would not be cost

8 effective to use another vendor, as they would take a substantial amount of time to learn DWSS' system structure which would increase the cost well above what Deloitte has agreed to. Deloitte has experience in successfully adding support for new programs to Access Nevada, Accordingly, Deloitte is the most knowledgeable and experienced vendor to implement this project for DWSS.

The service cost was evaluated by the State to be appropriate and approved by FNS.

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	No:	X
9	a. If yes, please provide details regarding future obligations or needs.			

Page б

ATTACHMENT DD #2001060 By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. oncy Representative Initiating Lisa Swearingen Print Name of Agency Representative Initiating Request Signature of Agency Head Authorizing Request 3/7020 Steve H. Fisher Print Name of Agency Head Authorizing Request PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due dillgence. State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agoncy from any other processes that may be required. POT ETTS TIN APPROVAL: , 01/22/2020-Name of agency or entity who provided information or review: Y **Representative Providing Review** Print Name of Representative Providing Review Date Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333,150(2)(a)(b)(c), NRS 333,400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the Staty Board of Examiners (BOE). If you have any questions or concerns please contact the Purchasing Division at 775-684-0170. signed #See Note \*\* /-TIN Approval must be attached in CETS\* Kin D. Doty Update Lerin D Jale Kerin D 3/24 Administrator, Purchasing Division or Designee Solicitation Waiver Revised: April 2019

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1. Contract Number: 18518 1 Amendment Number: OFFICE OF THE STATE CONTROLLER Legal Entity Name: Agency Name: **DHHS - WELFARE AND** Contractor Name: **OFFICE OF THE STATE** SUPPORTIVE SERVICES CONTROLLER Agency Code: 407 Address: **101 N CARSON ST STE 5** Appropriation Unit: 3238-23 Is budget authority Yes City/State/Zip CARSON CITY, NV 89701-4786 available?: If "No" please explain: Not Applicable Contact/Phone: 775-684-5636 Vendor No.: D0600000 NV Business ID: Gov't Entity To what State Fiscal Year(s) will the contract be charged? 2018-2021 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % 0.00 % Х Federal Funds 66.00 % Bonds 34.00 % State Share Collections **Highway Funds** 0.00 % Х Other funding 2. Contract start date: or b. other effective date 07/01/2017 a. Effective upon Board of No Examiner's approval? Anticipated BOE meeting date 12/2020 **Retroactive?** No If "Yes", please explain Not Applicable 3. Previously Approved 06/30/2021 Termination Date: Contract term: 4 years 4. Type of contract: **Interlocal Agreement** SCaDU Checks Contract description: 5. Purpose of contract: This is the first amendment to the original interlocal agreement which provides check processing and printing services for the State Collection and Disbursement Unit. Checks are issued under special circumstances and all refunds to non-custodial parents and other state disbursement units are sent via check. This amendment increases the maximum amount from \$13,000 to \$54,075 and incorporates Attachment B - IRS Safeguarding Language due to the required security changes in order to comply with the safequarding regulations of IRS information. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda 1. The max amount of the original \$13,000.00 \$13,000.00 \$13,000.00 Yes - Info contract: 2. Amount of current amendment \$41,075.00 \$41,075.00 \$54,075.00 Yes - Action (#1): New maximum contract \$54,075.00 3. amount:

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done?
   All refunds to non-custodial parents and other state disbursement units must be sent via check.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work: Office of the Controller is a State Agency.

9.	Were quotes or proposals solicite	d?	Νο		
,	Was the solicitation (RFP) done b Division?		No		
	a. List the names of vendors that	were solicited to submit p	roposals (include at least three):		
_	Not Applicable				
	b. Soliciation Waiver: Not Applica				
Γ	c. Why was this contractor chose	n in preference to other?			
L	d. Last bid date:	Anticipated re-l	pid date:		
10.	Does the contract contain any IT	components?	No		
I. O	THER INFORMATION				
11.	Is there an Indirect Cost Rate or F	Percentage Paid to the Co	ontractor?		
-	No If "Yes", please prov	vide the Indirect Cost Rate	or Percentage Paid to the Contractor		
_	Not Applicable				
12.	employee of the State of Nevada	loyee of the State of Neva ?	ada or will the contracted services be performed by a current		
	No				
	performed by someone formerly e	nployed by the State of Ne employed by the State of I	evada within the last 24 months or will the contracted services be Nevada within the last 24 months?		
	Νο				
	c. Is the contractor employed by a <b>No</b> If "Yes", please expl	•	ubdivisions or by any other government?		
	Not Applicable				
13.	Has the contractor ever been eng	aged under contract by a	ny State agency?		
_	Yes If "Yes", specify whe agency has been ve	en and for which agency a rified as satisfactory:	nd indicate if the quality of service provided to the identified		
	Currently under contract with DW	SS and performing satisfa	actory service.		
14.	Is the contractor currently involve	d in litigation with the Stat	e of Nevada?		
г	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:				
	Not Applicable				
	The contractor is not registered w Governmental Entity	ith the Nevada Secretary	of State's Office because the legal entity is a:		
16.	Not Applicable				
17.	Not Applicable				
18.	Not Applicable				
19	Agency Field Contract Monitor:				
20.	Contract Status:				
	Contract Approvals:				
	Approval Level	User	Signature Date		
	Budget Account Approval	dsorense	11/14/2019 17:00:14 PM		
	Division Approval	cbuscay	01/07/2020 08:43:20 AM		
	Department Approval	mwinebar	01/14/2020 11:18:05 AM		

Contract Manager Approval Budget Analyst Approval BOE Agenda Approval

sjon23

bwooldri

bwooldri

01/21/2020 09:30:24 AM

03/17/2020 09:17:49 AM

03/17/2020 09:17:53 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1 1. Contract Number: 19696 Amendment Number: Legal Entity Multi Health Systems, Inc. Name: **DHHS - DIVISION OF CHILD AND** Contractor Name: Multi Health Systems, Inc. Agency Name: **FAMILY SERVICES** Agency Code: 409 Address: 3770 Victoria Park Avenue Appropriation Unit: 1383-19 M2H 3M6 Canada Is budget authority Toronto, ON 14120-0950 No City/State/Zip available?: If "No" please explain: Pending approval of non-IFC WP Contact/Phone: Dominic Guay 647-534-3986 C49661. Vendor No.: PUR0003408A NV Business ID: NV20181191672 2018-2022 To what State Fiscal Year(s) will the contract be charged? What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. Fees 0.00 % Х General Funds 43.00 % Federal Funds 0.00 % Bonds 0.00 % 0.00 % 57.00 % County Reimbursement Highway Funds Х Other funding 2. Contract start date: a. Effective upon Board of No or b. other effective date 05/08/2018 Examiner's approval? Anticipated BOE meeting date 04/2020 Retroactive? No If "Yes", please explain Not Applicable 04/30/2020 3. Previously Approved Termination Date: Contract term: 3 years and 358 days Contract 4. Type of contract: **Risk Assessment** Contract description: Purpose of contract: This is the first amendment to the original contract which provides unlimited use and training for the Youth Level of Service/Case Management Inventory risk and needs assessment tool. This amendment extends the termination date from April 30, 2020 to April 30, 2022 and increases the maximum amount from \$488,500 to \$558,500 due to annual licensing fees for the division and nine judicial districts. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda

1.	The max amount of the original contract:	\$488,500.00	\$488,500.00	\$488,500.00 Yes - Action
2.	Amount of current amendment (#1):	\$70,000.00	\$70,000.00	\$70,000.00 Yes - Action
3.	New maximum contract amount:	\$558,500.00		
	and/or the termination date of the original contract has changed to:	04/30/2022		

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

This contract will fulfill the requirement in NRS 62A (AB 472) to implement a juvenile justice risk needs and assessment tool. Explain why State employees in your agency or other State agencies are not able to do this work: This is an evidence based tool. MHS is the developer and only company that sells this tool. This particular tool was chosen due to its validity and reliability, as well as eight (8) other counties throughout the State use the tool in the juvenile justice population. No 9. Were quotes or proposals solicited? Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200303 Approval Date: 03/06/2020 c. Why was this contractor chosen in preference to other? Solicitation Waiver approved by the Purchasing Division d. Last bid date: 01/23/2018 Anticipated re-bid date: 11/01/2021 10. Does the contract contain any IT components? Yes III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory: The vendor has been under contract with the Division since 2018. Services have been satisfactory. 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval dander16 02/25/2020 16:23:32 PM

**Division Approval** 

Department Approval

03/06/2020 16:04:33 PM

03/09/2020 08:16:32 AM

knielsen

mwinebar

Contract Manager Approval EITS Approval Budget Analyst Approval BOE Agenda Approval sknigge tgalluzi laaron bwooldri 03/12/2020 09:12:36 AM 03/12/2020 11:38:24 AM 03/12/2020 13:19:53 PM 03/16/2020 10:37:53 AM



Patrick Cates Director

Shannon Rahming Administrator

### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

### MEMORANDUM

- DATE: April 9, 2018
- TO: Mandi Davis, Deputy Administrator, Child and Family Services
- CC: David Haws, Interim Administrator, EITS, DOA Tom Wolf, Chief IT Manager, Computing, EITS, DOA Ken Adams, Chief IT Manager, Communications, EITS, DOA Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA Governor's Finance Office
- FROM: Tim Lewis, Technical Investment Administrator, EITS, DOA
- SUBJECT: TIN Review Completion: Risk Need and Assessment Tool Juvenile Justice System

We completed our review of the Technical Investment Notification for a Risk Need and Assessment Tool - Juvenile Justice System.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) are available to review security controls and provide guidance on system architecture and the protection of critical and personally identifiable information.

Please consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions or wish to receive a sampling of the types of Record Disposition Authorizations (RDAs) affected by this implementation, please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.



### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only: Approval#: 200303

### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:							
	State Agency Name:	Division of Child and	Division of Child and Family Services					
	Contact Name and Title		Phone Number	Email Address				
	Katrina Nielsen		775-684-4414	knielsen@dcfs.nv.gov				
	Sharon Knigge		775-684-7952	sharon.knigge@dcfs.nv.gov				

	Vendor Information:	
	Identify Vendor:	Multi-Health Systems, Inc.
1b	Contact Name:	Dominic Guay
	Complete Address:	3770 Victoria Parke Avenue, Toronto Ontario Canada M2H 3M6
	Telephone Number:	647-534-3986
	Email Address:	dominic.guay@mhs.com

	Type of Waiver Requested – Check the appropriate type:		
	Sole or Single Source:	Single Source	
1c	Professional Service Exemption:	This is the developer of the risk assessment tool and the only vendor that sells the tool. The risk assessment tool was chosen by the Juvenile Justice Oversight Commission (JJOC) pursuant to NRS 62A (AB472).	

1d	Contract Information:					
	Is this a new Contract?	Yes		No	X	
	Amendment:	#1				
	CETS:	#19696				

	Term:		
<b>1</b> e	One (1) Time Purchase	2:	•
	Contract:	Start Date:	April 2018-Digual of End Date: April 2022
			04/30/2020 - 04/30/2022
	Funding:		
lf	State Appropriated:	\$518,500	
	Federal Funds:		
L		1	

Solicitation Waiver

# Read 03/02/2020

Grant Funds:	
Other (Explain):	\$40,000 reimbursement by counties

Purchasing Use O	nly:
Approval #:	200303

# 1g Total Estimated Value of this Service Contract, Amendment or Purchase: \$70,000

Provide a description of work/services to be performed or commodity/good to be purchased: MHS has provided the following:

- 1. Two-Year License for unlimited use of the Youth Level of Service (YLS) for County Juvenile Probation Departments, County Camps, State Juvenile Correctional Institutions and State Parole.
- 2. 250 Training Kits

2

- 3. Focus Groups with Probation/Parole Departments and Judges to develop implementation plans.
  - 4. Training to the YLS and MAISY-2 to all users.
  - 5. Policy and Protocol Development regarding the use of the tools to be presented to JJOC

This amendment will continue the license for DCFS and add an additional nine (9) counties. The counties will reimburse DCFS for their license fees.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The YLS is a risk and needs assessment tool for youth involved in the juvenile justice system. The use of the particular tool was chosen by the Juvenile Justice Oversight Commission pursuant to NRS 62A (AB472). MHS is the developer of this tool and the only company that sells the license and the tool.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

4 MHS is the developer and only company that sells the license to use the tool. They also provide the training to the tool.

Were alternative services or commodities evaluated? Check One.	Yes:	x	No:	
a. If yes, what were they and why were they unacceptable? Please be spe	cific abo	out feat	ures.	

characteristics, requirements, capabilities and compatibility.

The Juvenile Justice Oversight Commission considered three (3) juvenile risk assessment tools. They include the YLS (tool chosen); the Ohio Youth Assessment Tool and the Positive Achievement Change Tool. A matrix comparing each tool was developed by a subcommittee of the JJOC and presented to

5 the full Commission. The deciding factor in choosing the tools was the fact that eight (8) counties in the State were already using the YLS.

b. *If not, why were alternatives not evaluated?* 

Purchasing Use Only:

Approval #:

200303

Has the agency purchased this service or commodity in the past? Check				
One. Note: If your previous purchase(s) was made via solicitation waiver(s),	Yes:	x	No:	
a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6		rm End Dates	Value	Short Description	Type of Procurement ( <b>RFP#, RFQ#, Waiver #</b> )
	05/08/2018	04/30/2020	\$488,500	Purchase of licenses and training	Waiver 180105
			\$		
			\$		
			\$		
			\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 The State would be deviating from the tool chosen by the Juvenile Justice Oversight Commission, lose its initial investment in this Risk and Needs Assessment tool, and not be in compliance with NRS 62A (AB472) if the service was competitively bid.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 The JJOC worked closely with national experts from the Council for State Governments Justice Center regarding tools used for juvenile justice risk assessment across the country. They confirmed that MHS is the only company that developed/sells the YLS. They also confirmed the YLS is used in several other states and is an evidence based, reliable, and validated risk assessment tool.

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	x	No:	
9	a. If yes, please provide details regarding future obligations or needs. The State would like the ability to extend the contract as necessary.				

Purchasing Use Only: 201303 Approval #:

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Man Dave Signature of Agency Head Authorizing Request

Mandi Davis, Deputy Administrator Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

required.

Kein D. Poty Administrator, Purchasing Division or Designee

Revised: December 2019

Date

3/6/2020

30

Date

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22873

								Legal Entity Name:	Vegas Hardscape, LLC	
	Agency Name:		6 - DIVIS LY SERV		F CHII	LD AND	)	Contractor Name	: Vegas Hardscape, LLC	
	Agency Code:	409						Address:	3318 Trickling Stream C	ircle
	Appropriation Unit:	3148-	95							
	Is budget authority available?:		Ye	es				City/State/Zip	Las Vegas, NV 89117	
	If "No" please expla	ain: No	ot Applica	able				Contact/Phone:	Mike McAnulty 702-569-9	163
								Vendor No.:	T32009498	
								NV Business ID:	NV20101632683	
	To what State Fisca		. ,			•		2020-2021		
	What is the source the contractor will b	of fund be paid	ls that w by multi	ill be us ple fun	sed to ding s	pay the ources.	contrac	tor? Indicate the	ercentage of each funding so	ource if
	X General Fu	nds	100.00 %	6		Fees		0.00 %		
	Federal Fur	nds	0.00 %	%		Bonds		0.00 %		
	Highway Fu	unds	0.00 %	%		Other f	unding	0.00 %		
2.	Contract start date:	:								
	a. Effective upon E Examiner's app	Board o roval?	of	No	or b.	other ef	fective d	late 04/15/20	20	
	Anticipated B0	OE mee	eting dat	e	04/20	020				
	Retroactive?		Ν	ю						
	If "Yes", please exp	olain								
	Not Applicable									
3.	Termination Date:		06/30/2	021						
3.			06/30/2 1 year a		days					
	Termination Date: Contract term:		1 year a	and 76	days					
	Termination Date: Contract term: Type of contract:	n:	1 year a	and 76 ct	-					
4.	Termination Date: Contract term: Type of contract: Contract description		1 year a	and 76 ct	-					
4.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract	:t:	1 year a Contra Floorin	and 76 ct og Repl	acem	ent	nent of t	the failed epoxy	loor coating in the Sierra a	and Everest
4.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract	:t:	1 year a Contra Floorin	and 76 ct og Repl	acem	ent	nent of t	the failed epoxy	floor coating in the Sierra a	and Everest
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4. 5.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac This is a new cont buildings. NEW CONTRACT The maximum amo	tract fo	1 year a Contrac Floorin or the re	and 76 ct Ig Repl moval	acem and re the te	ent eplacen	e contra	ct is: <b>\$97,500.0</b>	-	
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac <b>This is a new cont</b> <b>buildings.</b> NEW CONTRACT The maximum amo Other basis for pay	tract fo	1 year a Contrac Floorin or the re	and 76 ct Ig Repl moval	acem and re the te	ent eplacen	e contra	ct is: <b>\$97,500.0</b>		
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac <b>This is a new cont</b> <b>buildings.</b> NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato	t: tract fo bunt of f ment: S or	1 year a Contrac Floorin or the re the contra \$38,750	and 76 ct g Repl moval ract for per bui	acem and re the te	ent eplacen erm of th for the e	e contra	ct is: <b>\$97,500.0</b>		
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac This is a new cont buildings. NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato USTIFICATION What conditions ree	t: tract for bunt of f ment: S or quire th gislative	1 year a Contrac Floorin or the re the contra \$38,750	and 76 ct g Repl moval ract for per bui	and read the te done for the term of t	ent eplacen erm of th for the e ? SB527	e contra poxy floo as a De	ct is: <b>\$97,500.00</b> oring plus: \$7,600		all primer;
4. 5. 6. <b>JI</b> 7.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac This is a new cont buildings. NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato USTIFICATION What conditions rea This project was lea	t: tract for punt of f ment: S pr quire th gislativu verest l	1 year a Contrac Floorin or the re the contra \$38,750 hat this we buildings	and 76 ct ing Repl moval ract for per bui	and read the te	ent eplacen erm of th for the e ? SB527 /iew You	e contra poxy floo as a De uth Cent	ct is: <b>\$97,500.00</b> oring plus: \$7,600 ferred Maintenan er.	for removal; \$10,900 to insta	all primer;
4. 5. 6. <b>JI</b> 7.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac This is a new cont buildings. NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato USTIFICATION What conditions rea This project was lea at the Sierra and E	tract for tract for punt of f rment: { or quire th gislative verest l employ	1 year a Contrac Floorin or the re the contra \$38,750 <u>hat this w</u> ely appro- buildings ees in year	and 76 ct g Repl moval ract for per bui vork be oved th s of Sur our age	acem and re the te ilding f done rough mmit V ency o	ent eplacen erm of th for the e ? SB527 /iew You r other S	e contra poxy floo as a De uth Cent State age	ct is: <b>\$97,500.00</b> oring plus: \$7,600 ferred Maintenan er. encies are not abl	for removal; \$10,900 to insta e project for the replacement to do this work:	all primer;
4. 5. 6. <b>JI</b> 7.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac <b>This is a new cont</b> <b>buildings</b> . NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato <b>USTIFICATION</b> What conditions rea This project was lea at the Sierra and E Explain why State of No Division employ	t: tract for pount of f rment: S pr quire th gislative verest l employ rees ha	1 year a Contrac Floorin or the re the contra \$38,750 hat this we ely appro- buildings ees in you	and 76 ct ng Repl moval ract for per bui vork be oved th s of Sur our age nowled	acem and re the te ilding f done rough mmit V ency o	ent eplacen erm of th for the e ? SB527 /iew You r other S	e contra poxy floo as a De uth Cent State age	ct is: <b>\$97,500.00</b> oring plus: \$7,600 ferred Maintenan er. encies are not abl	for removal; \$10,900 to insta e project for the replacement to do this work:	all primer;
4. 5. 6. <b>JI</b> 7.	Termination Date: Contract term: Type of contract: Contract description Purpose of contrac This is a new cont buildings. NEW CONTRACT The maximum amo Other basis for pay \$1,500 for generato USTIFICATION What conditions rea This project was lea at the Sierra and E	t: tract for bunt of f ment: \$ or quire th gislative verest l employ vees ha oposals	1 year a Contract Floorin or the re the contract \$38,750 hat this we ely appro- buildings ees in year we the k solicited	and 76 ct g Repl moval ract for per bui vork be oved th s of Sur our age nowled	and read and	ent eplacen erm of th for the e ? SB527 /iew You r other S spertise	e contra poxy floo as a De uth Cent State age	ct is: <b>\$97,500.00</b> oring plus: \$7,600 ferred Maintenan er. encies are not ablored and the second se	for removal; \$10,900 to insta e project for the replacement to do this work:	all primer;

II.

**FIA Solutions** Continental Flooring Company DNI Construction American Southwest Electric Chief Concrete COIT Services of Reno Vegas Hardscape Infinity Epoxy **Reveles** Concrete **Technicoat Management** b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? Pursuant to RFP #SVYC20-01, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee d. Last bid date: 01/15/2020 Anticipated re-bid date: 10. Does the contract contain any IT components? No III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: Corrina Church, Admin Services Officer Ph: 702-668-4758 20. Contract Status: Contract Approvals: Signature Date Approval Level User Budget Account Approval dander16 02/12/2020 11:26:38 AM **Division Approval** knielsen 02/18/2020 17:51:59 PM mwinebar **Department Approval** 02/24/2020 10:19:30 AM Contract Manager Approval sknigge 02/24/2020 11:21:42 AM

Budget Analyst Approval

laaron

03/05/2020 16:21:17 PM

BOE Agenda Approval BOE Final Approval bwooldri Pending 03/13/2020 14:11:28 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22891

FAMILY SERVICES       Consulting         Agency Code:       409       Address:       11371 Corsica Mist Avenue         Appropriation Unit:       3229-43       Eity/State/Zip       Las Vegas, NV 89135         Is budget authority available?:       Yes       City/State/Zip       Las Vegas, NV 89135         If "No" please explain:       Not Applicable       Contact/Phone:       Mark S. Preston 702-363-7386         Vendor No.:       T29041473       NV Business ID:       NV20161557952         To what State Fiscal Year(s) will the contract be charged?       2020-2021         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         General Funds       0.00 %       Fees       0.00 %       0.00 %											Leg Nar	al Entity ne:		Mark S. Preston
Appropriation Unit:       3229-43         Is budget authority available?:       Yes       City/State/Zip       Las Vegas, NV 89135         If "No" please explain:       Not Applicable       Contact/Phone:       Mark S. Preston 702-363-7386         Vendor No.:       T29041473         NV Business ID:       NV20161557952         To what State Fiscal Year(s) will the contract be charged?       2020-2021         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         K       Federal Funds       100.00 %       Bonds       0.00 %	gency	Name:					CHIL	D AN	ND		Cor	ntractor Name		Preston Management & Organizational Consulting
Is budget authority available?:YesCity/State/ZipLas Vegas, NV 89135If "No" please explain: Not ApplicableContact/Phone: Vendor No.:Mark S. Preston 702-363-7386 T29041473 NV Business ID:To what State Fiscal Year(s) will the contract be charged?2020-2021What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.0.00 %General Funds0.00 %Fees0.00 %XFederal Funds100.00 %Bonds0.00 %	• •										Add	lress:		11371 Corsica Mist Avenue
available?: If "No" please explain: Not Applicable Contact/Phone: Mark S. Preston 702-363-7386 Vendor No.: T29041473 NV Business ID: NV20161557952 To what State Fiscal Year(s) will the contract be charged? 2020-2021 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % X Federal Funds 100.00 % Bonds 0.00 %	\ppropri	riation Unit:	3229-4	43										
Vendor No.:       T29041473         NV Business ID:       NV20161557952         To what State Fiscal Year(s) will the contract be charged? <b>2020-2021</b> What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         X       Federal Funds <b>100.00 %</b> Bonds       0.00 %	s budge vailable	et authority e?:		١	Yes						City	/State/Zip		Las Vegas, NV 89135
NV Business ID:       NV20161557952         To what State Fiscal Year(s) will the contract be charged?       2020-2021         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         X       Federal Funds       100.00 %       Bonds       0.00 %	f <b>"No" p</b>	lease expla	ain: Not	t Appli	cable						Cor	ntact/Phone:		Mark S. Preston 702-363-7386
To what State Fiscal Year(s) will the contract be charged?2020-2021What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.General Funds0.00 %Fees0.00 %XFederal Funds100.00 %Bonds0.00 %											Ver	ndor No.:		T29041473
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.General Funds0.00 %XFederal Funds100.00 %Bonds0.00 %											NV	Business ID:		NV20161557952
the contractor will be paid by multiple funding sources.General Funds0.00 %XFederal Funds100.00 %Bonds0.00 %	o what	t State Fisca	al Year(	(s) will	the co	ntra	ct be	chai	rged?		202	0-2021		
X Federal Funds 100.00 % Bonds 0.00 %										ntract	tor?	Indicate the	per	centage of each funding source if
	C	General Fu	nds	0.00	%			Fees	;			0.00 %		
	XF	Federal Fur	nds 1	100.00	%			Bond	ls			0.00 %		
Highway Funds 0.00 % Other funding 0.00 %	F	Highway Fu	unds	0.00	%			Othe	r fund	ling		0.00 %		
2. Contract start date:	Contract	t start date:	:											
a. Effective upon Board of <b>No</b> or b. other effective date <b>04/15/2020</b> Examiner's approval?	. Effec Exan	ctive upon E niner's app	Board of roval?	f	No	or	b. c	other	effect	tive d	ate	04/15/20	)20	
Anticipated BOE meeting date 04/2020	Ant	ticipated B	OE mee	eting da	ate	0	4/20	20						
Retroactive? No	{etroact	tive?			No									
If "Yes", please explain	i "Yes",	, please exp	olain											
Not Applicable	lot App	plicable												
3. Termination Date: 12/31/2020	ermina	ation Date:		12/31/	2020									
Contract term: 260 days	Contract	t term:		260 da	ays									
4. Type of contract: Contract Contract	ype of	contract:		Contr	act									
Contract description: Kinship Evaluation	Contract	t descriptio	n:	Kinsh	ip Eva	aluat	tion							
5. Purpose of contract:	'urpose	e of contrac	:t:											
This is a new contract to provide phase 2 of the evaluation of the Foster Kinship program. Phase 2 evaluates the program¿s effectiveness (for example, caretaker well-being; child safety, permanency, and wellbeing) for all kinshi families receiving services across the state of Nevada.	orogran	n¿s effecti	iveness	s (for e	examp	le, c	aret	aker	well-	being	of t g; cł	he Foster Ki hild safety, p	insł berr	hip program. Phase 2 evaluates the nanency, and wellbeing) for all kinship
6. NEW CONTRACT	IEM CO	ONTRACT												
The maximum amount of the contract for the term of the contract is: \$80,000.00	he max	ximum amo	ount of t	he con	ntract fo	or th	ie ter	m of	the co	ontra	ct is:	\$80,000.00	0	
Payment for services will be made at the rate of \$80,000.00 per Entire Project	'aymen	nt for servic	es will b	be mad	le at th	ne ra	te of	\$80,	000.0	0 per	r Ent	tire Project		
JUSTIFICATION	STIFIC	CATION												
7. What conditions require that this work be done?	Vhat co	onditions re	quire the	at this	work b	be de	one?							
Family First Prevention Services Act.	amily F	First Prever	ntion Se	rvices	Act.									
8. Explain why State employees in your agency or other State agencies are not able to do this work:	xplain y	why State	employe	ees in g	your a	geno	cy or	othe	r Stat	e age	encie	es are not abl	le to	o do this work:
State employees do not have the expertise needed.	State en	mployees d	o not ha	ave the	exper	rtise	nee	ded.						
9. Were quotes or proposals solicited? No	Vere qu	uotes or pro	posals	solicite	ed?						No	1		
Was the solicitation (RFP) done by the Purchasing No Division?			ו (RFP)	done l	by the	Pure	chas	ing			No	1		
a. List the names of vendors that were solicited to submit proposals (include at least three):	. List th	ne names o	of vendo	ors that	were	solic	cited	to su	ıbmit p	oropo	sals	(include at le	eas	t three):
Not Applicable	Jot App	licable												

II.

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200102 Approval Date: 01/14/2020

c. Why was this contractor chosen in preference to other?

This vendor performed the initial evaluation of the Kinship Navigator program and therefore had the most experience to evaluate the next phase.

d. Last bid date: 10/01/2018 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<b>No</b> If "Yes", please explain	
------------------------------------	--

### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with the Division from 10/2018 to 9/2019. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

### DBA

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

null, null Ph: null

### 20. Contract Status:

### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	02/14/2020 08:55:41 AM
Division Approval	knielsen	02/14/2020 08:55:44 AM
Department Approval	mwinebar	02/20/2020 16:00:17 PM
Contract Manager Approval	sknigge	02/20/2020 16:37:23 PM
Budget Analyst Approval	laaron	03/06/2020 14:10:26 PM
BOE Agenda Approval	bwooldri	03/13/2020 11:11:32 AM
BOE Final Approval	Pending	

Steve Sisolak Governor

,



### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

### **Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: (775) 684-0170 | Fax: (775) 684-0188 | Interim Director

Peter Long

Robin Hager Deputy Director

Kevin D. Doty Administrator

## Purchasing Use Only: Approval#: 200102.

### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:								
	State Agency Name:	Division of Child and	Division of Child and Family Services						
1a	Contact	Name and Title	Phone Number	Email Address					
	Sharon Knigge		775-684-7952	contracts@dcfs.nv.gov					
	Katrina Nielsen		775-684-4414	<u>knielsen@dcfs.nv.gov</u>					

	Vendor Information:	
	Identify Vendor:	Mark S. Preston dba Preston Management and Organizational Consulting
1b	Contact Name:	Mark Preston
	Complete Address:	11371 Corsica Mist Avenue
	Telephone Number:	702-363-7386
	Email Address:	msprestonconsulting@gmail.com

	Type of Waiver Requested – Check the appropriate type:						
1c	Sole or Single Source:	X					
	Professional Service Exemption:						

	Contract Information:					
1d	Is this a new Contract?	Yes	X	No		
lu	Amendment:	#				
	CETS:	#				

	Term:			,	
1e	One (1) Time Purchase:			•	······
	Contract:	Start Date:	Upon Approval	End Date:	12/31/20

	Funding:	
	State Appropriated:	
1f	Federal Funds:	
	Grant Funds:	100%
	Other (Explain):	

Solicitation Waiver

Page I

# 01/03/20 Redd from Sharon Knisse @

Purchasing Use O	nly:		
Approval #:	200/02	0	

1gTotal Estimated Value of this Service Contract, Amendment or Purchase:\$80.000

Provide a description of work/services to be performed or commodity/good to be purchased: The primary goal of the continuing evaluation is to further determine if Nevada's Kinship Navigator program yields significantly better child(ren) outcomes (safety, permanency, well-being) in comparison to child(ren) placed in relative foster care or non-relative foster care by the State of Nevada's Division of Child and Family Services (DCFS), Clark County Family Services or Washoe

County Human Services Agency. The secondary goal is to determine if the Kinship Navigator Programs manual clearly outlines protocols and procedures that illustrate key components of effective practice.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

DCFS was recently awarded additional competitive grant funding to complete a phase 2 of the project. With the initial Kinship Navigator grant, Mark S. Preston dba Preston Management and

<sup>3</sup> Organizational Consulting was awarded the original Kinship Navigation Evaluation contract through a competitive RFP process in which he was the only respondent. Mr. Preston was instrumental in developing the custom designed research and data collection program to evaluate the program's effectiveness.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Mr. Preston's intimate knowledge of, and involvement in, phase 1 of the project make him an invaluable asset with his firsthand knowledge and experience that other evaluators may not share. He is knowledgeable with regard not only to the Family First Prevention Services Act 2018 but also

4 is knowledgeable with regard not only to the Family First Prevention Services Act 2016 ont also Nevada's Kinship Navigator program. He is the one that got us started and has put us on the road to potentially being the 1<sup>st</sup> nationally recognized, well supported Kinship Navigator program. Because the Kinship Navigator grant is competitive, it was not known whether Nevada would be successful in receiving the second-year grant award. In the meantime, Mr. Preston's original contract expired prior to receiving the second-year grant award notification for completion of phase 2.

	Were alternative services or commodities evaluated? Check One.	Yes:	No:	X
	a. <u>If ves</u> , what were they and why were they unacceptable? Please be spectra characteristics, requirements, capabilities and compatibility.	pecific about	features,	
5	b. <i>If not</i> , why were alternatives not evaluated?			
	The Kinship Navigator grant is a one-year grant award with a short tim the project. The only alternative would be to release another RFP for th result in significantly less time to provide the evaluator services. DCFS RFP and then would have to bring a new evaluator "up to speed", wher start right away with the knowledge and familiarity with the tool he help	he services. L would have t e Mr. Prestor	oing so w o conduct	ould the

Solicitation Waiver

2

Purchasing Use Only: Approval #: 200102 0

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers <u>MUST</u> accompany this request.

Yes: X No:

a. If yes, starting with the most recent contract and working backward, for the **entire** relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	Term Start and End Dates		Value	Short Description	Type of Procurement ( <b>RFP#, RFQ#, Waiver #)</b>
	10/24/2018	11/30/2019	\$80,000	Kinship Navigator Evaluation Phase #1	Agency RFP #RCW19-01
			\$		
			\$		
			\$		
			\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 *Phase two of the evaluation will not be completed timely and the federal reporting requirements will not be met.* 

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Mark S. Preston dba Preston Management and Organizational Consulting was the only vendor to respond to the previous RFP. DCFS did not know we were receiving the most recent grant award until after the termination date of the contract resulting from that RFP.

a. If yes, please provide details regarding future obligations or needs.

**Representative Providing Review** 

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Vein D. Do Administrator, Purchasing Division or Designee

Solicitation Waiver

Date

Date

Purchasing Use Only:

Approval #:

that all statements are true and correct.

Agency Representative Initiating Request

Signature of Agency Head Authorizing Request

Print Name of Agency Representative Initiating Request

Marchi Bavis Deputy Administrator Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest

Name of agency or entity who provided information or review:

Revised: December 2019

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22813

BOE

			Legal Entity Name:	BOARD OF REGENTS, NSHE UNR
	HHS - DIVISION OI MILY SERVICES	CHILD AND	Contractor Name:	BOARD OF REGENTS, NSHE UNR
Agency Code: 40	9		Address:	1664 N. VIRGINIA ST.
Appropriation Unit: 36	46-18			MAILSTOP 325
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89557-0325
If "No" please explain:	Not Applicable		Contact/Phone:	ASHLEY GREENWALD 775-784-8218
			Vendor No.:	D35000816
			NV Business ID:	Governmental Entity
To what State Fiscal Y	'ear(s) will the cont	ract be charged?	2020-2024	
What is the source of f the contractor will be p	funds that will be us baid by multiple fund	ed to pay the contrac ding sources.	ctor? Indicate the per	rcentage of each funding source if
General Funds	s 0.00 %	Fees	0.00 %	
X Federal Funds	100.00 %	Bonds	0.00 %	
Highway Funds	s 0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon Boa Examiner's approva		or b. other effective c	date 10/01/2019	
Anticipated BOE	meeting date	04/2020		
Retroactive?	Yes			
If "Yes", please explain				
The Division was awa services without dela	aiting approval for ay to the benefiting	the new and unanti g youth with disabili	icipated System of ities.	Care Grant and desired to implement
3. Termination Date:	09/30/2023			
Contract term:	4 years			
4. Type of contract:	Interlocal Agr	eement		
Contract description:	PBIS Direct			
5. Purpose of contract:				
	ot program to serv			develop an intensive interdisciplinary nental disabilities and/or co-occurring

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$360,000.00

Payment for services will be made at the rate of \$90,000.00 per federal fiscal year

Other basis for payment: Annual amount includes costs for Personnel, \$49,573.58; Fringe Benefits, \$13,888.67; Participant Support, \$1,096.61, Travel, \$7,096; and Indirect, \$18,345.14.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

There is a significant need to reduce challenging behaviors of youth with dual diagnoses, build capacity for their caregivers, and provide high quality behavioral supports and interdisciplinary supports as the number of youth placed outside of the home/State has greatly increased. Qualifying youth will have previously accessed State services through the Division and/or Aging and Disability Services Division without demonstrating significant improvement in behavior and/or quality of life.

- 8. Explain why State employees in your agency or other State agencies are not able to do this work: This is an evidence-based model that only certified NCED can develop and train.
- 9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing No Division?

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

Ν	Not Applicable	
b	b. Soliciation Waiver: Not Applicable	
	c. Why was this contractor chosen in preference to other?	
Ν	NRS 277.180 - Governmental Entity - Interlocal Agreement	
d	d. Last bid date: Anticipated re-bid date:	
10. C	Does the contract contain any IT components? No	
. 01	OTHER INFORMATION	
11. ls	. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?	
_	Yes If "Yes", please provide the Indirect Cost Rate or Percer	ntage Paid to the Contractor
L	26%	
12. a e	a. Is the contractor a current employee of the State of Nevada or will employee of the State of Nevada?	the contracted services be performed by a current
	No	
b p	b. Was the contractor formerly employed by the State of Nevada with performed by someone formerly employed by the State of Nevada with	in the last 24 months or will the contracted services be ithin the last 24 months?
	No	
С	c. Is the contractor employed by any of Nevada's political subdivision	s or by any other government?
_	No If "Yes", please explain	
Ν	Not Applicable	
13. F	. Has the contractor ever been engaged under contract by any State a	gency?
_	Yes If "Yes", specify when and for which agency and indicate agency has been verified as satisfactory:	e if the quality of service provided to the identified
T	The Division has multiple current and prior interlocal agreements with	UNR and services are satisfactory.
14. l:	. Is the contractor currently involved in litigation with the State of Neva	da?
_	No If "Yes", please provide details of the litigation and facts	supporting approval of the contract:
Ν	Not Applicable	
15. T	. The contractor is not registered with the Nevada Secretary of State's	Office because the legal entity is a:
Ċ	Governmental Entity	
16. N	. Not Applicable	
17. N	. Not Applicable	
18. N	. Not Applicable	
19. A	. Agency Field Contract Monitor:	

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	02/11/2020 09:40:09 AM
Division Approval	knielsen	02/11/2020 09:40:12 AM
Department Approval	mwinebar	02/20/2020 17:26:18 PM
Contract Manager Approval	sknigge	02/21/2020 12:31:04 PM
Budget Analyst Approval	laaron	03/05/2020 15:59:06 PM
BOE Agenda Approval	bwooldri	03/13/2020 14:05:43 PM
BOE Final Approval	Pending	

Steve Sisolak Governor Richard Whitley, MS Director



## DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Child and Family Services Helping people. It's who we are and what we do.



### MEMORANDUM

TO:	Lynnette Aaron, Executive Branch Budget Officer I Governor's Finance Office
THROUGH:	Mark Winebarger Administrative Services Officer IV Division of Child and Family Services
FROM:	Katrina Nielsen, Administrative Services Officer IV
DATE:	01/29/2020
SUBJECT:	Retroactive Contract Request Board of Regents – Nevada System of Higher Education, Nevada Center for Excellence in Disabilities (NCED)

A retroactive effective date of October 1, 2019 is requested for the interlocal contract between the Division of Child and Family Services (DCFS) and Board of Regents – Nevada System of Higher Education, Nevada Center for Excellence in Disabilities (NCED), in order to provide an intensive interdisciplinary behavior support pilot program to serve youth with Intellectual and Developmental Disabilities and/or co-occurring mental health diagnoses.

Positive Behavioral Interventions and Support (PBIS) is an evidence-based model that only certified Nevada Center for Excellence in Disabilities (NCED) staff can develop and provide training for. This retroactive memo is necessary because the Division was awaiting approval for the new, unanticipated System of Care Grant and desired to implement services without delay to the benefiting youth with disabilities. The importance of entering into contracts in advance of services being performed has been conveyed.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22993

					Legal Entity Name:	Best in the West Safety, Inc.		
	Agency Name:	ADJUTAI GUARD	NT GENER	AL & NATIONAL	Contractor Name:	Best in the West Safety, Inc.		
	Agency Code:	431			Address:	820 S. Valley View Blvd.		
	Appropriation Unit:	3650-16						
	Is budget authority available?:		Yes		City/State/Zip	LAS VEGAS, NV 89107-4411		
	If "No" please expla	ain: Not Ap	oplicable		Contact/Phone:	Diane Hale 702/897-4906		
					Vendor No.:	T32008535		
					NV Business ID:	NV19961095186		
	To what State Fisca	al Year(s)	will the cont	ract be charged?	2020-2024			
	What is the source the contractor will b				ctor? Indicate the pe	rcentage of each funding source if		
	General Fu	nds 0	.00 %	Fees	0.00 %			
	X Federal Fur	nds <b>100</b>	.00 %	Bonds	0.00 %			
	Highway Fu	unds 0	.00 %	Other funding	0.00 %			
2.	Contract start date:	:						
	a. Effective upon E		Yes o	or b. other effective	date: NA			
	Examiner's app	roval?						
	Anticipated B	OE meeting	g date	04/2020				
	Retroactive?		No					
	If "Yes", please exp	olain						
	Not Applicable							
3.	Termination Date:	04/	14/2024					
	Contract term:	4 y	ears and 1	4 days				
4	Type of contract:	Co	ntract					
••	Contract descriptio		viromental	WBT				
F								
5.	Purpose of contract: Fhis is a new contract to provide web-based environmental compliance training modules to be utilized by Nevada							
	state and federal	employees	s of the Nev	vada Army National	Guard.	ing modules to be utilized by Nevada		
6.	NEW CONTRACT							
	The maximum amo	ount of the	contract for	the term of the contra	act is: <b>\$140,450.00</b>			
J	USTIFICATION							
7.	What conditions require that this work be done?							
	This is a new contract to provide web-based training modules for Environmental Compliance Activities to be utilized for the state and federal employees located at the Nevada Army National Guard statewide locations. The training is required to be in							
	compliance per 40							
8.	Explain why State	emplovees	in vour age	ency or other State ag	encies are not able t	to do this work:		
				ifications to provide th				
9.	Were quotes or pro	posals sol	icited?		Yes			
	Was the solicitation	•		urchasing	No			
	Division?							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	Gravity Systems Miracle Software Systems							
	Therap Services LLC							
	ECF Data LLC							

II.

	b. Soliciation Waiver: Not Applicable							
	b. Why was this contractor chosen in preference to other?							
	This vendor has the expertise and the RFP.	qualification to prov	ide the training. In addition, the vendor is the only one to respond to					
	d. Last bid date: 12/19/201	9 Anticipated	d re-bid date:					
10.	Does the contract contain any IT c	omponents?	No					
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?					
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada? No	oyee of the State of	Nevada or will the contracted services be performed by a current					
	performed by someone formerly e	ployed by the State of mployed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?					
	Νο							
			cal subdivisions or by any other government?					
	No If "Yes", please expla	lin						
	Not Applicable							
13.	Has the contractor ever been enga	•						
	No If "Yes", specify when agency has been ver		ncy and indicate if the quality of service provided to the identified					
	Not Applicable							
14.	Is the contractor currently involved No If "Yes", please provi	•	State of Nevada? ation and facts supporting approval of the contract:					
	Not Applicable							
15.	The contractor is registered with the Nevada Corporation	e Nevada Secretary	/ of State's Office as a:					
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	Name?					
17.	a. Does the contractor have a curr Yes	ent Nevada State Bu	usiness License (SBL)?					
18.	a. Is the legal entity active and in g Yes	good standing with th	ne Nevada Secretary of State's Office?					
19.	Agency Field Contract Monitor:							
20.	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	ctyle1	03/10/2020 15:48:49 PM					
	Division Approval	ctyle1	03/10/2020 15:48:51 PM					
	Department Approval	ctyle1	03/10/2020 15:48:53 PM					
	Contract Manager Approval	twollan1	03/10/2020 15:56:00 PM					
	Budget Analyst Approval	jrodrig9	03/24/2020 14:32:47 PM					
	BOE Agenda Approval BOE Final Approval	jrodrig9 Pending	03/24/2020 14:32:51 PM					

III.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22989

				Legal Entity Name:	MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB				
	Agency Name:	ADJUTANT GENEI GUARD	RAL & NATIONAL	Contractor Name:	MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB				
	Agency Code:	431		Address:	475 E GREG ST				
	Appropriation Unit:	3650-16			SUITE 119				
	Is budget authority available?:	Yes		City/State/Zip	SPARKS, NV 89431-8517				
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Garry Gray 775-355-0202				
				Vendor No.:	T81201715				
				NV Business ID:	NV20151665199				
		al Year(s) will the cor	-	2020-2024					
		of funds that will be be paid by multiple fu		ctor? Indicate the pe	rcentage of each funding source if				
	General Fu	nds 0.00 %	Fees	0.00 %					
	X Federal Fur	nds 100.00 %	Bonds	0.00 %					
	Highway Fu	unds 0.00 %	Other funding	0.00 %					
2.	Contract start date:	:							
	a. Effective upon E Examiner's app	roval?	or b. other effective of	date: NA					
	Anticipated BC	OE meeting date	04/2020						
	Retroactive?	No							
	If "Yes", please exp	olain							
	Not Applicable								
3.	Termination Date:	04/14/2024							
	Contract term:	4 years and	14 days						
4.	Type of contract:	Contract							
	Contract description	n: Lab Testing	Services						
5	Purpose of contrac	_							
0.	This is a new cont		ironmental laboratory	y testing and analy	tical services for the Nevada Army				
6.	NEW CONTRACT								
•		The maximum amount of the contract for the term of the contract is: \$80,000.00							
		Payment for services will be made at the rate of \$20,000.00 per year							
J	USTIFICATION		. ,	,					
7.	What conditions red	quire that this work b	e done?						
	Environmental sam	ples, consultation, and a gradient of the second seco	nalysis, collection reco	rds, Quality Assuran that the Office of the	ce and Quality Control (QA/AC) reports for Military is in compliance with State and				
8.	Explain why State	employees in your ac	gency or other State ag	encies are not able	to do this work:				
			rtifications and skills to						
9.	Were quotes or pro	posals solicited?		Yes					
		n (RFP) done by the I	Purchasing	No					
	a. List the names o	f vendors that were s	solicited to submit prop	osals (include at leas	st three):				

II.

Western Environmental Testing Laboratory Alpha Analytical Inc. Sierra Environmental Monitoring

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor has performed satisfactory service for the Office of the Military in the past and was the only vendor to provide a bid.

No

d. Last bid date: 02/20/2020 Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

Yes

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed satisfactory service for Corrections and Department of Transportation since 2002 and the Office of the Military in the past. In addition this was the only vendor to provide a bid.

### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

# 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

- 19. Agency Field Contract Monitor:
  - null, null Ph: null
  - null, null Ph: null
  - null, null Ph: null

### 20. Contract Status:

#### Contract Approvals: Approval Level User Signature Date **Budget Account Approval** ctyle1 03/10/2020 15:48:28 PM **Division Approval** 03/10/2020 15:48:31 PM ctyle1 Department Approval ctyle1 03/10/2020 15:48:33 PM Contract Manager Approval twollan1 03/10/2020 15:56:46 PM **Budget Analyst Approval** jrodrig9 03/19/2020 21:12:12 PM **BOE** Agenda Approval jrodrig9 03/19/2020 21:12:14 PM

**BOE** Final Approval

Pending

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. [	DESCR	RIPTION OF	CONTRACT				
	1. Cont	ract Number:	22256		Amendment Number:	1	
					Legal Entity Name:	NEVADA ARMY	NATIONAL GUARD
	Agen	icy Name:	ADJUTANT GENER	AL & NATIONAL	Contractor Name:	NEVADA ARMY	NATIONAL GUARD
	Agen	icy Code:	431		Address:	2452 FAIRVIEW	DR
	-	•	All Appropriations				
		dget authority able?:	Yes		City/State/Zip	CARSON CITY, I	NV 89701
	lf "No	If "No" please explain: Not Applicable			Contact/Phone:	775-887-7824	
					Vendor No.:	T81089009	
					NV Business ID:	N/A	
	To w	hat State Fisc	al Year(s) will the cont	ract be charged?	2020-2025		
	What is the source of funds that will be us the contractor will be paid by multiple fund			sed to pay the contra ding sources.	ctor? Indicate the pe	rcentage of each fu	unding source if
	Х	General Fu	inds 12.00 %	Fees	0.00 %		
	Х	Federal Fu	nds 88.00 %	Bonds	0.00 %		
		Highway F	unds 0.00 %	Other funding	0.00 %		
	2. Cont	ract start date	:				
	a. Effective upon Board of <b>No</b> or b. other effecti Examiner's approval?				date 10/01/2019	)	
	Anticipated BOE meeting date 04/2020						
	Retro	pactive?	No				
		es", please ex					
		Applicable					
:	3. Previ	iously Approve	ed 09/30/2024				
		ract term:	5 years and 1	dav			
	4 Tupo	Type of contract: Cooperative		-			
		ract descriptio	•	•			
		•		0-2024			
4	5. Purpose of contract:						
	This is a first amendment to the original cooperative agreement which establishes the terms and conditional National Guard Bureau funding in support of the operations and training of the Nevada Army and Air National Guards. This amendment increases the maximum amount from \$124,000,000 to \$126,147,190 due to the transitioning of the federally administered State Family Program to a state administered program.						
	6. CON	. CONTRACT AMENDMENT					
					\$ Info Acc	um \$ Actio	on Accum \$ Agenda
	1.	The max an contract:	nount of the original	\$124,000,000.0	0 \$124,000,00	00.00 \$124,0	000,000.00 Yes - Actior
	2.	Amount of c (#1):	current amendment	\$2,147,190.0	0 \$2,147,19	90.00 \$2,7	147,190.00 Yes - Actior
	3.	New maxim amount:	um contract	\$126,147,190.0	0		
II.	JUSTI	FICATION					
	7. <u>W</u> hat	t conditions re	quire that this work be	done?			

The conditions that require this work to be done are to sustain daily operations of the Nevada National Army and Air National Guard units.

8. Explain why State employees in your agency or other State agencies are not able to do this work: N/A

9. Were quotes or proposals solicited	d?	No					
Was the solicitation (RFP) done by Division?	y the Purchasing	No					
a. List the names of vendors that	a. List the names of vendors that were solicited to submit proposals (include at least three):						
Not Applicable	b. Soliciation Waiver: <b>Not Applicable</b> c. Why was this contractor chosen in preference to other?						
••							
N/A d. Last bid date:	Anticipated I	re hid date:					
10. Does the contract contain any IT of	•	No					
OTHER INFORMATION							
11. Is there an Indirect Cost Rate or P	Percentage Paid to the	Contractor?					
	•	Rate or Percentage Paid to the Contractor					
Not Applicable							
12. a. Is the contractor a current empl employee of the State of Nevada?	oyee of the State of No	levada or will the contracted services be performed by a current					
Νο							
<ul> <li>b. Was the contractor formerly em performed by someone formerly e</li> </ul>	ployed by the State of mployed by the State	f Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?					
Νο							
c. Is the contractor employed by a	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?						
No If "Yes", please expla							
Not Applicable							
13. Has the contractor ever been enga	aged under contract by	y any State agency?					
		cy and indicate if the quality of service provided to the identified					
agency has been ver Not Applicable	filled as satisfactory.						
-	Is the contractor currently involved in litigation with the State of Nevada?						
Not Applicable	No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable						
	ith the Nevada Secreta	ary of State's Office because the legal entity is a:					
16. Not Applicable							
17. Not Applicable							
18. Not Applicable							
19. Agency Field Contract Monitor:							
	User	Signature Date					
Budget Account Approval	ctyle1	03/13/2020 17:00:57 PM					
Division Approval	ctyle1	03/13/2020 17:01:00 PM					
Department Approval	ctyle1	03/13/2020 17:04:01 PM					
Division Approval	ctyle1	03/13/2020 17:01:00 PM					

03/13/2020 17:05:59 PM

03/19/2020 20:42:24 PM

03/19/2020 20:42:28 PM

twollan1

jrodrig9

jrodrig9

Contract Manager Approval

Budget Analyst Approval

BOE Agenda Approval

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I.

	-SCRI	IPTION OF	CONTR	AUI			
1.	Contra	act Number:	18445			Amendment Number:	1
						Legal Entity Name:	Puliz Moving & Storage Co. DBA Puliz Records Management Services
	Ageno	cy Name:	DEPAR	RTMENT OF	CORRECTIONS	Contractor Name:	Puliz Moving & Storage Co. DBA Puliz Records Management Services
	Agend	cy Code:	440			Address:	1095 Standard Street
	Appro	priation Unit:	3710-04	4			
	ls bud availa	lget authority ble?:		Yes		City/State/Zip	Reno, NV 89506-8663
	lf "No'	" please expl	ain: Not	Applicable		Contact/Phone:	Rob LaVoy 775-544-5329
						Vendor No.:	T80914937
						NV Business ID:	NV19771009093
	To wh	nat State Fisc	al Year(s	s) will the co	ntract be charged?	2017-2021	
	What the co	is the source ontractor will b	of funds be paid b	s that will be by multiple fu	used to pay the contrac inding sources.	ctor? Indicate the pe	rcentage of each funding source if
	Х	General Fu	inds 1	00.00 %	Fees	0.00 %	
		Federal Fu	nds	0.00 %	Bonds	0.00 %	
		Highway Fu	unds	0.00 %	Other funding	0.00 %	
2.	Contra	act start date	:				
	a. Eff Ex	fective upon I aminer's app	Board of roval?	No	or b. other effective of	date 05/01/2017	7
	A	Anticipated B	OE meet	ting date	04/2020		
	Retroa	active?		No			
		active? s", please exp	plain	Νο			
	If "Yes		plain	No			
	If "Yes <b>Not A</b> Previc	s", please exp		No 04/30/2021			
	If "Yes Not A Previc Termi	s", please exp pplicable pusly Approve	ed (				
3.	If "Yes Not A Previc Termi Contra	s", please exp pplicable pusly Approve nation Date:	ed (	04/30/2021			
3.	If "Yes Not A Previo Termin Contra Type o	<u>s", please exp pplicable</u> ously Approve nation Date: act term:	ed ( 2 (	04/30/2021 4 years	rage		
3. 4.	If "Yes Not A Previc Termin Contra Type o Contra	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio	ed ( 2 ( vn: F	04/30/2021 4 years Contract	rage		
3. 4.	If "Yes Not A Previc Termin Contra Type o Contra Purpo	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract	ed ( 2 ( on: F	04/30/2021 4 years Contract Record Stor	-	continues ongoing	services for a manageable file storage
3. 4.	If "Yes Not A Previc Termin Contra Type o Contra Purpo This i syste	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract is the first ar m with a cle	ed ( 2 on: F ot: mendme an and a	04/30/2021 4 years Contract Record Stor ent to the or accessible of	iginal contract which controlled environme	nt for the storage o	services for a manageable file storage f paroled and discharged inmate files.
3. 4. 5.	If "Yes Not A Previc Termin Contra Type o Contra Purpo This i system This a buildi	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract is the first ar m with a cle amendment	ed ( on: F et: an and a increase and capa	04/30/2021 4 years Contract Record Stor ent to the or accessible of es the maxin acity issues	iginal contract which controlled environmer mum amount from \$4 associated with the f	nt for the storage o 0,885 to \$59,985 du	services for a manageable file storage f paroled and discharged inmate files. le to reduced storage capacity in l storage areas lost due to buildings
3. 4. 5.	If "Yes Not A Previc Termi Contra Type o Contra Purpo This i syste This a buildi return	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract is the first ar m with a cle amendment ing 17 & 89 a	ed ( 2 on: F mendme an and a increase and capa da Indiar	04/30/2021 4 years Contract Record Stor ent to the or accessible of es the maxin acity issues n Commissi	iginal contract which controlled environmer mum amount from \$4 associated with the f	nt for the storage o 0,885 to \$59,985 du	f paroled and discharged inmate files. e to reduced storage capacity in
3. 4. 5.	If "Yes Not A Previc Termi Contra Type o Contra Purpo This i syste This a buildi return	s", please exp pplicable ously Approve nation Date: act term: of contract: act description ose of contract is the first ar is the first ar is the first ar is m with a clear amendment ing 17 & 89 a ned to Nevao	ed ( 2 on: F mendme an and a increase and capa da Indiar	04/30/2021 4 years Contract Record Stor ent to the or accessible of es the maxin acity issues n Commissi	iginal contract which controlled environmer mum amount from \$4 associated with the f	nt for the storage o 0,885 to \$59,985 du ire safety code and	f paroled and discharged inmate files. In to reduced storage capacity in I storage areas lost due to buildings
3. 4. 5.	If "Yes Not A Previc Termi Contra Type o Contra Purpo This i syste This a buildi return	s", please exp pplicable ously Approve nation Date: act term: of contract: act description ose of contract is the first ar is the first ar is the first ar is m with a clear amendment ing 17 & 89 a ned to Nevao	ed ( 2 on: F an and a increase and capa da Indiar	04/30/2021 4 years Contract Record Stor ent to the or accessible of acity issues n Commission	iginal contract which controlled environmer mum amount from \$4 associated with the f	nt for the storage o 0,885 to \$59,985 du ire safety code and \$ Info Acc	f paroled and discharged inmate files. The to reduced storage capacity in a storage areas lost due to buildings um \$ Action Accum \$ Agenda
3. 4. 5.	If "Yes Not A Previc Termi Contra Type o Contra Purpo This i systel This a buildi return CONT	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract is the first ar im with a clea amendment ing 17 & 89 a ned to Nevac TRACT AMEN The max an	ed ( 2 on: F mendme an and a increase and capa <u>da Indiar</u> NDMENT	04/30/2021 4 years Contract Record Stor ent to the or accessible of es the maxin acity issues n Commission f the original	iginal contract which controlled environmen mum amount from \$4 associated with the f on.	nt for the storage o 0,885 to \$59,985 du ire safety code and \$ Info Acc 0 \$40,88	f paroled and discharged inmate files. The to reduced storage capacity in the storage areas lost due to buildings um \$ Action Accum \$ Agenda 35.00 \$40,885.00 Yes - Info
3. 4. 5.	If "Yes Not A Previc Termin Contra Type o Contra Purpo This i system This a buildi returr CONT	s", please exp pplicable ously Approve nation Date: act term: of contract: act descriptio ose of contract is the first ar im with a cle amendment ing 17 & 89 a ned to Nevac TRACT AMEN The max an contract: Amount of c	ed ( 2 on: F on: F ot: mendme an and a increase and capa da Indiar NDMENT nount of f current ar	04/30/2021 4 years Contract Record Stor ent to the or accessible of es the maxin acity issues Commission T the original mendment	iginal contract which controlled environmer mum amount from \$4 associated with the f on. Trans \$ \$40,885.00	nt for the storage o 0,885 to \$59,985 du ire safety code and \$ Info Acc 0 \$40,88 0 \$19,10	f paroled and discharged inmate files. The to reduced storage capacity in a storage areas lost due to buildings um \$ Action Accum \$ Agenda 35.00 \$40,885.00 Yes - Info

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The department has 81,283 inmate files currently stored offsite with this vendor. Each inmate file is cataloged and available for delivery to the department within 24 hours or sooner should the need arise. The department is required to retain permanent inmate records for each inmate incarcerated, discharged and paroled. This contract is for storage of files for inmates that have been paroled or discharged.

8.	Explain why State employees in your agency or other State agencies are not able to do this work:							
	Prior to a contract for inmate file storage services, the files were not kept in a safe environment to keep the file from being damaged. This contract will continue to keep inmate files in a storage facility in a protected environment. No other state facility performs this service except the Nevada State Library and Archives and they do not have the space to store the volume required to store these files.							
9.	Were quotes or proposals solicited? Yes							
	Was the solicitation (RFP) done by the Purchasing No Division?							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	b. Soliciation Waiver: Not Applicable							
c. Why was this contractor chosen in preference to other?								
	Puliz Moving and Storage Co was							
	d. Last bid date: 02/15/201	·	re-bid date: 02/15/2021					
10.	Does the contract contain any IT	components?	No					
III. C	OTHER INFORMATION							
11	Is there an Indirect Cost Rate or F	Percentage Paid to the	Contractor?					
		U	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.			levada or will the contracted services be performed by a current	]				
	No							
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?							
	No							
	c. Is the contractor employed by a	any of Nevada's politic	al subdivisions or by any other government?					
	No If "Yes", please expl	•						
	Not Applicable							
13.	Has the contractor ever been eng	aged under contract b	by any State agency?					
	Yes If "Yes", specify whe	•	cy and indicate if the quality of service provided to the identified					
	FY 13 to present with Nevada De	partment of Correction	ns. Services have been verified as satisfactory.					
14.	Is the contractor currently involve	d in litigation with the	State of Nevada?					
	-	•	tion and facts supporting approval of the contract:					
	Not Applicable							
15.	The contractor is registered with t Nevada Corporation	he Nevada Secretary	of State's Office as a:					
16.	a. Is the Contractor Name the sar Yes	ne as the legal Entity	Name?					
17.	a. Does the contractor have a cur Yes	rent Nevada State Bu	siness License (SBL)?					
18.	a. Is the legal entity active and in Yes	good standing with the	e Nevada Secretary of State's Office?					
19.	Agency Field Contract Monitor:							
20	Contract Status:							
_0.	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	bweisent	02/18/2020 16:44:51 PM					
	Division Approval	amonro1	03/04/2020 15:58:53 PM					
	Department Approval	sewart	03/06/2020 09:29:39 AM					

Contract Manager Approval

Budget Analyst Approval

aroma2

bmacke1

03/10/2020 11:00:47 AM

03/18/2020 16:32:07 PM

BOE Agenda Approval

jrodrig9

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22708

					Legal Entity Name:		Allwyre WYO, Inc.
	Agency Name:	DEPARTMENT O	CORF	RECTIONS	Contractor N	lame:	Allwyre WYO, Inc.
	Agency Code:	440			Address:		P.O. BOX 1000
	Appropriation Unit:	3719-00					
	Is budget authority available?:	Yes			City/State/Zi	р	Chowchilla, CA 93610
	If "No" please expla	ain: Not Applicable			Contact/Pho	ne:	Alan Hopkins, President 559-665-4893
					Vendor No.:		N/A
					NV Business	s ID:	E3675792019-0
	To what State Fisca	al Year(s) will the co	ontract I	be charged?	2020-2024		
	What is the source the contractor will b				ctor? Indicate	the per	rcentage of each funding source if
	General Fu	nds 0.00 %		Fees	0.00 %		
	Federal Fur	nds 0.00 %		Bonds	0.00 %		
	Highway Fu	inds 0.00 %	Х	Other funding	100.00 %	Reven	ue
	Agency Reference	#: 440					
2	. Contract start date:						
	a. Effective upon E Examiner's app		or b	. other effective of	date: NA		
	Anticipated B	DE meeting date	04/2	2020			
	Retroactive?	No					
	If "Yes", please exp	olain					
	Not Applicable						
3	. Termination Date:	03/31/2024					
	Contract term:	4 years					
4	. Type of contract:	Revenue C	ontract				
-1	Contract description						
_	•						
- 5	. Purpose of contract	t:					

5. Purpose of contract:

This is a new revenue contract to provide leased space and inmate labor at Southern Desert Correctional Center to manufacture poly pipe, cable and wire harness assemblies, printed circuit board assembly and electromechanical assemblies.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$6,142,052.00

Other basis for payment: Estimated monthly revenue: \$112,793.00 for an annual estimate of \$1,353,513.00~Work Program in progress C49781~Revenue G/L 4301 & 4021

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

NRS 209.461 authorizes the State of Nevada, Department of Corrections (NDOC), by and through its Director to provide offender work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide work and occupational training for offenders through All Wire, Inc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

## b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

NRS 209.391. This contractor was chosen because they approached NDOC for work.

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract A	Approvals:
------------	------------

Approval Level	User	Signature Date
Budget Account Approval	ddastal	01/08/2020 07:10:19 AM
Division Approval	amonro1	01/13/2020 13:58:23 PM
Department Approval	sewart	01/16/2020 10:46:55 AM
Contract Manager Approval	aroma2	01/31/2020 11:04:33 AM
Budget Analyst Approval	bmacke1	03/17/2020 08:17:57 AM
BOE Agenda Approval	jrodrig9	03/19/2020 21:53:16 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

Contract Number:	18019			Amendment Number:	3
				Legal Entity Name:	LET'S DO LUNCH, INC., DBA INTEGRATED FOOD SERVICE
Agency Name:	DEPART	IENT OF AG	RICULTURE	Contractor Name:	LET'S DO LUNCH, INC., DBA INTEGRATED FOOD SERVICE
Agency Code:	550			Address:	INTEGRATED FOOD SERVICE
Appropriation Unit	t: <b>1362-21</b>				310 W. ALONDRA BLVD.
Is budget authority available?:	y	Νο		City/State/Zip	GARDENA, CA 90248
If "No" please exp for April 2020.	lain: WP C5	50003 is penc	ling approval	Contact/Phone:	Jon R. Sugimoto, Vice President 310/523-3664
				Vendor No.:	T81091571
				NV Business ID:	NV20111272488
To what State Fis	( )		•	2017-2021	
What is the source the contractor will	e of funds tha be paid by n	at will be use nultiple fundir	d to pay the contrac ng sources.	ctor? Indicate the pe	rcentage of each funding source if
General F	unds 0.	00 %	Fees	0.00 %	
X Federal F	unds <b>100.</b>	00 %	Bonds	0.00 %	
Highway F	unds 0.	00 %	Other funding	0.00 %	
Agency Reference	e#: RFF	P # 3237			
Contract start date	e:				
Contract start date a. Effective upon Examiner's ap	Board of	<b>No</b> or	b. other effective c	date 10/01/2016	6
	Board of proval?		b. other effective o	date <b>10/01/2016</b>	6
a. Effective upon Examiner's ap Anticipated E	Board of proval?	date 0		date 10/01/2016	5
a. Effective upon Examiner's ap Anticipated E Retroactive?	Board of proval? 3OE meeting			date 10/01/2016	5
a. Effective upon Examiner's ap Anticipated E	Board of proval? 3OE meeting	date 0		date 10/01/2016	5
a. Effective upon Examiner's ap Anticipated E Retroactive?	Board of proval? 3OE meeting cplain ved <b>09/</b> 3	date 0		date 10/01/2016	;
a. Effective upon Examiner's ap Anticipated E Retroactive? If "Yes", please ex Previously Approv	Board of proval? 3OE meeting oplain ved <b>09/3</b>	ı date 0 <b>Yes</b>		date 10/01/2016	5
a. Effective upon Examiner's ap Anticipated E Retroactive? If "Yes", please ex Previously Approv Termination Date:	Board of proval? 3OE meeting cel 09/3 4 ye	) date 0 Yes 30/2020		date 10/01/2016	;
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example</li> <li>Previously Approv Termination Date: Contract term:</li> </ul>	Board of proval? 3OE meeting (plain ved 09/3 4 ye Cor	y date 0 Yes 30/2020 ears	)4/2020	date 10/01/2016	;
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example</li> <li>Previously Approvide</li> <li>Previously Approvide</li> <li>Contract term:</li> <li>Type of contract:</li> <li>Contract description</li> </ul>	Board of proval? BOE meeting (plain /ed 09/3 4 ye Cor on: USI	y date 0 Yes 30/2020 ears ntract	)4/2020	date 10/01/2016	5
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please ex Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contract</li> </ul>	Board of proval? 3OE meeting (ed 09/3 4 ye Cor on: USI	y date 0 Yes 30/2020 ears ntract DA Food Pro	04/2020		
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please ex</li> <li>Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contract</li> <li>This is the third a</li> </ul>	Board of proval? 3OE meeting (ed 09/3 4 ye Cor on: USI ct: amendment	y date 0 Yes 30/2020 ears ntract DA Food Pro	04/2020 Docessing	allows school dist	ricts to purchase food for the National nts. This amendment increases the nese services.
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please ex</li> <li>Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contract</li> <li>This is the third a</li> </ul>	Board of proval? BOE meeting (plain (red 09/3 4 ye Cor on: USI ct: amendment d Breakfast nt from \$3,5	y date 0 Yes 30/2020 ears ntract DA Food Pro	04/2020 Docessing	allows school dist	ricts to purchase food for the National
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contra</li> <li>This is the third a</li> <li>School Lunch ar maximum amount</li> </ul>	Board of proval? BOE meeting (plain (red 09/3 4 ye Cor on: USI ct: amendment d Breakfast nt from \$3,5	y date 0 Yes 30/2020 ears ntract DA Food Pro	04/2020 Difference of the second seco	allows school dist odities as ingredie creased need for th	ricts to purchase food for the National nts. This amendment increases the nese services.
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contract</li> <li>This is the third as School Lunch ar maximum amoun</li> <li>CONTRACT AME</li> </ul>	Board of proval? BOE meeting (plain (red 09/3 4 ye Cor on: USI ct: amendment d Breakfast nt from \$3,5	date 0 Yes 30/2020 ears htract DA Food Pro to the origin t programs t 11,773 to \$5	04/2020 Decessing nal contract which using USDA comm ,107,205 due an ine	allows school dist odities as ingredie creased need for th	ricts to purchase food for the National nts. This amendment increases the nese services.
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contra</li> <li>This is the third a School Lunch ar maximum amoun</li> <li>CONTRACT AME</li> <li>1. The max a</li> </ul>	Board of proval? BOE meeting Aplain yed 09/3 4 ye Cor on: USI ct: amendment d Breakfast nt from \$3,5 NDMENT mount of the	date 0 Yes 30/2020 ears htract DA Food Pro to the origin t programs t 11,773 to \$5	04/2020 Decessing nal contract which using USDA comm ,107,205 due an ind	allows school dist odities as ingredie creased need for th S Info Acc ) \$1,984,10	ricts to purchase food for the National nts. This amendment increases the nese services. um \$ Action Accum \$ Agenda 20.00 \$1,984,100.00 Yes - Actio
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contra</li> <li>This is the third at School Lunch ar maximum amoun</li> <li>CONTRACT AME</li> <li>1. The max a contract:</li> </ul>	Board of proval? 3OE meeting (cel 09/3 4 ye Cor on: USI ct: amendment of Breakfast of Breakfast of Breakfast in from \$3,5 NDMENT mount of the nent 1:	date 0 Yes 30/2020 ears htract DA Food Pro to the origin t programs t 11,773 to \$5	04/2020 Decessing nal contract which using USDA comm ,107,205 due an ind Trans \$ \$1,984,100.00	allows school dist odities as ingredie creased need for the S Info Acc ) \$1,984,10 ) \$770,00	ricts to purchase food for the National nts. This amendment increases the nese services. um \$ Action Accum \$ Agenda 00.00 \$1,984,100.00 Yes - Actio 00.00 \$770,000.00 Yes - Actio
<ul> <li>a. Effective upon Examiner's ap Anticipated E</li> <li>Retroactive?</li> <li>If "Yes", please example Previously Approv Termination Date: Contract term:</li> <li>Type of contract:</li> <li>Contract descripti</li> <li>Purpose of contra</li> <li>This is the third as School Lunch ar maximum amoun</li> <li>CONTRACT AME</li> <li>1. The max a contract: a. Amendn b. Amendn</li> </ul>	Board of proval? 3OE meeting (cel 09/3 4 ye Cor on: USI ct: amendment of Breakfast of Breakfast of Breakfast in from \$3,5 NDMENT mount of the nent 1:	date 0 Yes 30/2020 ears ntract DA Food Pro to the origin t programs t 11,773 to \$5 original	04/2020 Decessing nal contract which using USDA comm ,107,205 due an ind Trans \$ \$1,984,100.00 \$770,000.00	allows school dist odities as ingredie creased need for th 5 Info Acc 5 \$1,984,10 5 \$770,00 5 \$757,67	ricts to purchase food for the National nts. This amendment increases the nese services. um \$ Action Accum \$ Agenda 00.00 \$1,984,100.00 Yes - Actio 00.00 \$770,000.00 Yes - Actio 73.00 \$757,673.00 Yes - Actio

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

The increase in meal participation, school districts and other agencies use processed food products in their lunch programs.

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8.	Explain why State employees in yo	our agency or other State a	gencies are not able to do this work:
	State agencies and employees do	not have the ability to proc	ess USDA food. Only licensed manufacturers may do so.
9.	Were quotes or proposals solicited Was the solicitation (RFP) done by Division?		Yes Yes
	a. List the names of vendors that v	vere solicited to submit pro	posals (include at least three):
	<ul><li>b. Soliciation Waiver: Not Applica</li><li>c. Why was this contractor chosen</li></ul>		
			e selected vendor was the highest scoring proposer as
	determined by an independently a	ppointed evaluation commi	ttee.
	d. Last bid date: 03/25/2016	6 Anticipated re-bio	d date: 06/30/2020
10.	. Does the contract contain any IT c	omponents?	No
III. (	OTHER INFORMATION		
	. Is there an Indirect Cost Rate or P	ercentage Paid to the Cont	tractor?
		•	r Percentage Paid to the Contractor
	Not Applicable		u
12.	. a. Is the contractor a current emplo employee of the State of Nevada? No		a or will the contracted services be performed by a current
	b. Was the contractor formerly emperformed by someone formerly en	ployed by the State of Nev mployed by the State of Ne	ada within the last 24 months or will the contracted services be evada within the last 24 months?
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	•	odivisions or by any other government?
	Not Applicable		
13.	. Has the contractor ever been enga	aged under contract by any	State agency?
		n and for which agency and	d indicate if the quality of service provided to the identified
	Current contractor for Nevada Dep	partment of Agriculture and	services have been satisfactory
14.	. Is the contractor currently involved No If "Yes", please provi	•	of Nevada? nd facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with th Foreign Corporation	ne Nevada Secretary of Sta	ite's Office as a:
16.	. a. Is the Contractor Name the sam Yes	e as the legal Entity Name	?
17.	a. Does the contractor have a curr Yes	ent Nevada State Busines	s License (SBL)?
18.	. a. Is the legal entity active and in g Yes	good standing with the Nev	ada Secretary of State's Office?
19.	. Agency Field Contract Monitor:		
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	bbel1	03/16/2020 13:40:00 PM
	Division Approval	bbel1	03/16/2020 13:40:04 PM
	Department Approval	bbel1	03/16/2020 13:40:07 PM
	Contract Manager Approval	melli2	03/16/2020 13:46:11 PM
	Budget Analyst Approval	mlynn	03/16/2020 14:52:20 PM
	Duuget Analyst Apploval		03/10/2020 14.32.201 10

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

. DE	SCRI	PTION OF	CONTRACT				
1.	Contra	act Number:	17996		Amendment Number:	5	
					Legal Entity Name:	Tyson Prepared Foods, Inc	
	Agenc	y Name:	DEPARTMENT OF A	GRICULTURE	Contractor Name:	Tyson Prepared Foods, In	с.
	Agenc	y Code:	550		Address:	P.O. Box 601099	
	Appro	priation Unit:	1362-21				
	ls bud availal	get authority ole?:	Yes		City/State/Zip	PASADENA, CA 91189-10	99
	If "No"	please expla	ain: Not Applicable		Contact/Phone:	Teneka Williams 479-290-7	449
					Vendor No.:	T32007184	
					NV Business ID:	NV20111130012	
			al Year(s) will the cont	•	2017-2021		
	What i the co	ntractor will b	e paid by multiple fund	sed to pay the contrac ding sources.		rcentage of each funding sou	rce if
		General Fu		Fees	0.00 %		
	Х	Federal Fur		Bonds	0.00 %		
		Highway Fu		Other funding	0.00 %		
	Agenc	y Reference	#: RFP # 3237				
2.	Contra	act start date:					
	a. Eff Exa	ective upon E aminer's appi		or b. other effective c	late 10/01/2016	6	
	А	nticipated BC	DE meeting date	04/2020			
	Retroa If "Yes	active? s", please exp	Yes blain				]
3.		usly Approve nation Date:	ed 09/30/2020				
	Contra	act term:	4 years				
4.	Tvpe o	of contract:	Contract				
	•••	act description	n: USDA Food P	rocessing			
		se of contrac		U			
	This is Schoo maxin	s the fifth an ol Lunch and num amount	nendment to the orig I Breakfast programs from \$950,000 to \$1	s using USDA comm	odities as ingredie	ricts to purchase food for the test. This amendment incre these services.	ne National ases the
6.	CONT	RACT AMEN	IDMENT			<b>A</b>	
				Trans \$			0
	1.	contract:	ount of the original	\$441,200.00			) Yes - Action
		a. Amendme		\$58,800.00			) Yes - Action
		b. Amendme		\$450,000.00		. ,	) Yes - Action
		c. Amendme		\$0.00		\$0.00 \$0.00	
		d. Amendme		\$0.00		\$0.00 \$0.00	
	2.	Amount of c (#5):	urrent amendment	\$431,068.00		58.00 \$431,068.00	) Yes - Action
	3.	New maximu amount:	um contract	\$1,381,068.00	)		

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

I.

	The increase in meal participation,	school districts and other a	agencies use processed food products in their lunch programs.
8	. Explain why State employees in vo	our agency or other State a	gencies are not able to do this work:
			ess USDA food. Only licensed manufacturers may do so.
9	. Were quotes or proposals solicited	l?	Yes
	Was the solicitation (RFP) done by	the Purchasing	Yes
	Division? a. List the names of vendors that w	vere solicited to submit pror	posals (include at least three):
	b. Soliciation Waiver: Not Applica	ble	
	c. Why was this contractor chosen	•	
	Pursuant to RFP #3237, and in acc determined by an independently a	cordance with NRS 333, the opointed evaluation commit	e selected vendor was the highest scoring proposer as tee.
	d. Last bid date: 03/25/2016	6 Anticipated re-bid	date: 06/30/2020
10	. Does the contract contain any IT c	omponents?	No
	OTHER INFORMATION		
		areantana Daidta tha Cant	re stor?
11.	. Is there an Indirect Cost Rate or Po No If "Yes", please provid	•	Percentage Paid to the Contractor
	Not Applicable		
12	. a. Is the contractor a current emplo	oyee of the State of Nevada	a or will the contracted services be performed by a current
	employee of the State of Nevada?		
	No		
	<li>b. Was the contractor formerly emp performed by someone formerly er</li>		ada within the last 24 months or will the contracted services be vada within the last 24 months?
	Νο		
	c. Is the contractor employed by ar	ny of Nevada's political sub	divisions or by any other government?
	No If "Yes", please expla	in	
	Not Applicable		
13	. Has the contractor ever been enga	• • •	
	Yes If "Yes", specify wher agency has been ver	n and for which agency and ified as satisfactory.	indicate if the quality of service provided to the identified
	Current contract holder for Nevada		and service has been satisfactory.
14	. Is the contractor currently involved	in litigation with the State of	of Nevada?
	No If "Yes", please provid	de details of the litigation ar	nd facts supporting approval of the contract:
	Not Applicable		
15	. The contractor is registered with th	e Nevada Secretary of Sta	te's Office as a:
	Foreign Corporation		
16	. a. Is the Contractor Name the sam	e as the legal Entity Name	?
	Yes		
17.	. a. Does the contractor have a curre	ent Nevada State Business	License (SBL)?
	Yes		
18	. a. Is the legal entity active and in g	pood standing with the Neva	ada Secretary of State's Office?
40	Yes		
	. Agency Field Contract Monitor:		
20.	. Contract Status:		
	Contract Approvals: Approval Level	User	Signature Date
	Budget Account Approval	bbel1	03/16/2020 13:39:17 PM
	Division Approval	bbel1	03/16/2020 13:39:22 PM
	E E		
	Department Approval	bbel1	03/16/2020 13:39:27 PM
	Department Approval Contract Manager Approval	bbel1 melli2	03/16/2020 13:39:27 PM 03/16/2020 13:46:58 PM

BOE Agenda Approval

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DE	ESCR		CONTRA	СТ						
1.	Contra	act Number:	17828				Amendment Number:	3		
							Legal Entity Name:	Norberg, S Consulting	Scott W. DBA NorS	Soft
	Ageno	cy Name:	DPS-GEI	NERAL S	ERVICE	ES	Contractor Name:	Norberg, S Consultin	Scott W. DBA No g	rSoft
	Ageno	cy Code:	655				Address:	8452 - 133	rd Street Court	
	Appro	priation Unit:	4709-26							
	ls bud availa	lget authority ble?:		Yes			City/State/Zip	Apple Val	ley, MN 55124	
	lf "No	" please expla	ain: Not A	pplicable			Contact/Phone:	952-997-3	888	
							Vendor No.:	PUR00005	536	
							NV Business ID:	NV201014	19648	
	To wh	at State Fisca	al Year(s)	will the co	ontract b	be charged?	2017-2022			
	What the co	ontractor will b	be paid by	multiple f	used to unding :	o pay the contrac sources.	ctor? Indicate the pe	rcentage of	each funding sour	ce if
		General Fu		0.00 %	Х	Fees	100.00 % Vario	us Reposito	ory	
		Federal Fur	nds C	0.00 %		Bonds	0.00 %			
		Highway Fu	unds C	0.00 %		Other funding	0.00 %			
2.	Contra	act start date:								
	Ex	ective upon E aminer's app Anticipated B0	roval?	<b>No</b> a date		other effective	date 09/13/2016	6		
		•		•	04/2	1020				
		active? s", please exp	olain	No						
	Not A	pplicable								
3.	Previo Termi	ously Approve nation Date:	ed <b>06</b>	/30/2020						
	Contra	act term:	5 y	ears and	291 da	ays				
4.		of contract:	Co	ontract						
		act descriptio	n: Te	chnology	//Softw	are				
5		se of contrac								
	This i servic exten increa	s the third a ces for vario ds the termi ases the may	mendmen us softwa nation dat kimum am	re systen te from J	ns opei une 30,	rated by the Ne 2020 to June 3	ontinues on-going wada Criminal Histo 30, 2022, adds Attao 0,536 due to the cor	ory Reposit chment BB-	ory. This amend 2 - Maintenance	dment Fees and
6.	CONT		DMENT				•	<i>.</i>		• ·
						Trans		- +	Action Accum \$	Agenda
	1.	The max am contract:		e original		\$1,866,260.00			\$1,866,260.00	
		a. Amendme				\$0.00		\$0.00	\$0.00	No
	_	b. Amendme				\$0.00		\$0.00	\$0.00	No
	2.	Amount of c (#3):				\$1,024,276.00		76.00	\$1,024,276.00	Yes - Action
	3.	New maxim amount:	um contra	ct		\$2,890,536.00	0			
		and/or the te the original o changed to:				06/30/2022	2			

# II. JUSTIFICATION

I.

	Maintenance and enhancements are necessary to the JusticeLink and CHR Accounting software (proprietary to NorSoft
	Consulting) in order for the Department of Public Safety to remain compliance with all statutory requirements.
8.	Explain why State employees in your agency or other State agencies are not able to do this work:
	The State of Nevada does not have any employees with the ability to complete the required work.
9.	Were quotes or proposals solicited? No
	Was the solicitation (RFP) done by the Purchasing No Division?
	a. List the names of vendors that were solicited to submit proposals (include at least three):
	Not Applicable
	b. Soliciation Waiver: Not Applicable
	c. Why was this contractor chosen in preference to other?
	This is for on-going maintenance and support that was originally contemplated in the initial purchase of the system. Per Star Purchasing, no solicitation is required.
	d. Last bid date: Anticipated re-bid date:
10.	Does the contract contain any IT components? No
. (	OTHER INFORMATION
11	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
	<b>No</b> If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
	Not Applicable
12.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
	employee of the State of Nevada?
	Νο
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
	<ul> <li>b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> </ul>
	performed by someone formerly employed by the State of Nevada within the last 24 months?
	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> </ul>
13	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable
13.	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain
13.	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         Not Applicable
	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         Not Applicable         Is the contractor currently involved in litigation with the State of Nevada?
14.	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         Not Applicable         Is the contractor currently involved in litigation with the State of Nevada?         No       If "Yes", please provide details of the litigation and facts supporting approval of the contract:
14. 15.	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         Not Applicable         Is the contractor currently involved in litigation with the State of Nevada?         No       If "Yes", please provide details of the litigation and facts supporting approval of the contract:         Not Applicable         Is the contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
14. 15. 16.	performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No       If "Yes", please explain         Not Applicable         Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         Not Applicable         Is the contractor currently involved in litigation with the State of Nevada?         No       If "Yes", please provide details of the litigation and facts supporting approval of the contract:         Not Applicable         Is the contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:         Sole Proprietor         a. Is the Contractor Name the same as the legal Entity Name?
14. 15. 16. 17.	performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor a. Is the Contractor Name the same as the legal Entity Name? Yes a. Does the contractor have a current Nevada State Business License (SBL)? Yes
14. 15. 16. 17.	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> <li>Not Applicable</li> <li>Has the contractor ever been engaged under contract by any State agency?</li> <li>No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> <li>Not Applicable</li> <li>Is the contractor currently involved in litigation with the State of Nevada?</li> <li>No If "Yes", please provide details of the litigation and facts supporting approval of the contract:</li> <li>Not Applicable</li> <li>The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:</li> <li>Sole Proprietor</li> <li>a. Is the Contractor Name the same as the legal Entity Name?</li> <li>Yes</li> <li>a. Does the contractor have a current Nevada State Business License (SBL)?</li> </ul>

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lgallow1	03/12/2020 16:19:49 PM
Division Approval	lgallow1	03/12/2020 16:24:54 PM
Department Approval	cboegle	03/16/2020 15:50:29 PM
Contract Manager Approval	cboegle	03/16/2020 15:50:36 PM

Budget Analyst Approval BOE Agenda Approval jrodrig9 jrodrig9 03/19/2020 22:36:58 PM 03/19/2020 22:37:17 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22362

							Leç Nai	gal Entity me:	Uta	h State Ur	niversity	
	Agency Na	me: D	EPART	MENT OF	WILDI	_IFE	Co	ntractor Name	e: Uta	h State U	niversity	
	Agency Co	de: 7	02				Ado	dress:	523	80 Old Mai	n Hill	
	Appropriati	on Unit: <b>4</b>	457-28									
	Is budget a available?:	uthority		Yes			City	//State/Zip	Log	gan, UT 84	322-5230	
	If "No" plea	se explain	: Not Ap	plicable			Co	ntact/Phone:	435	5-797-9147	,	
							Ver	ndor No.:				
							NV	Business ID:	Go	vernment E	Entity	
	To what Sta	ate Fiscal	Year(s) v	vill the cor	ntract b	e charged?	202	20-2021				
	What is the the contrac	source of tor will be	funds the paid by r	at will be nultiple fu	used to nding s	pay the cont sources.	ractor?	Indicate the p	percent	tage of eac	ch funding	source if
	Ger	neral Fund	ls 0.	00 %	Х	Fees		83.00 % Heri	tage			
	X Fec	leral Fund	s <b>17.</b>	00 %		Bonds		0.00 %				
	Hig	hway Fund	ds 0.	00 %		Other fundin	ng	0.00 %				
	Agency Re	ference #:	20-	12								
2.	Contract sta	art date:										
	a. Effective Examine	e upon Boa er's approv	ard of val?	Yes	or b.	other effectiv	e date:	NA				
	Anticip	bated BOE	E meeting	g date	04/2	020						
	Retroactive	?		No								
	lf "Yes", ple	ease expla	in									
	Not Applic											
3.	Terminatior	n Date:	09/3	30/2020								
	Contract te	rm:	182	days								
4.	Type of cor	ntract:	Inte	erlocal Ag	greeme	ent						
	Contract de	escription:	Fer	al Horses	s/Burro	DS						
5.	Purpose of	contract:										
	This is a n horses and					de data analy	vsis and	d reporting s	ervice	s to identi	fy the imp	bacts of feral

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$58,750.00** 

### II. JUSTIFICATION

7. What conditions require that this work be done?

The feral horse and burro population in Nevada is over four times the allowable limit (as of March 2019) according to the Bureau of Land Management website. This research project is critical for understanding the impact of feral horses and burros on wildlife populations in the state including mule deer and pronghorn. Furthermore this research will provide statistical tools to help in crucial decision making protocols for how and when to prioritize feral horse gathers in coordination with BLM future projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work will require a level of technical expertise in remote sensing and geo-spatial statistics that far exceed the capacity and training of State employees. Additionally, an independent researcher will help to remove any potential bias in the analysis and provide a quantitative perspective that will help further collaboration between the state of Nevada and partnering agencies.

9. Were quotes or	proposals solicited?	No
Was the solicita Division?	ation (RFP) done by the Purchasing	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

17.5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife and work has been satisfactory.

### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Cody Schroeder, Wildlife Staff Specialist Ph: 775-688-1659

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	09/04/2019 15:08:47 PM
Division Approval	tdoucett	10/01/2019 15:44:13 PM
Department Approval	eobrien	01/31/2020 15:57:38 PM
Contract Manager Approval	zalbert	01/31/2020 16:54:28 PM
Budget Analyst Approval	mlynn	02/25/2020 12:14:53 PM
BOE Agenda Approval	nhovden	02/25/2020 16:57:49 PM
BOE Final Approval	Pending	

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22949

						Legal Entity Name:	THE ABBI AGENCY	
	Agency Name:	DEPA	RTMENT OF	WILDI	LIFE	Contractor Name:	THE ABBI AGENCY	
	Agency Code:	702				Address:	1385 HASKELL ST STE A	
	Appropriation Unit:	4462-1	1					
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89509-2844	
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	775/323-2977	
						Vendor No.:	T27037235	
						NV Business ID:	NV20081200897	
	To what State Fisca	al Year(	s) will the co	ntract b	e charged?	2020-2023		
	What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.							
	General Fu	nds	0.00 %	Х	Fees	100.00 % SPOR	TSMEN	
	Federal Fur	nds	0.00 %		Bonds	0.00 %		
	Highway Fu	unds	0.00 %		Other funding	0.00 %		
	Agency Reference	#:	RFP #72DO	W-S864	4			
2.	Contract start date:	:						
	a. Effective upon E Examiner's app	Board of roval?	No	or b.	other effective	date 04/15/2020	)	
	Anticipated BC	OE mee	ting date	04/2	020			
	Retroactive?		No					
	If "Yes", please exp	olain						
	Not Applicable							
3.	Termination Date:		04/14/2023					
	Contract term:		2 years and	364 da	iys			
4.	Type of contract:		Contract					
	Contract description	n:	NDOW Web	site				
5.	Purpose of contract	:t:						
	This is a new cont	tract to	provide dev	velopm	ent and mainte	enance for a new we	ebsite.	

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$150,000.00

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The development of the NDOW website directly plays into the strategic goals outlined in the department's FY18-22 strategic plan. This includes citizen outreach and engagement, which directly calls for the agency to develop and launch a mobile-friendly website. It will also increase our ability to share NDOW's successes and leverage digital marketing platforms. In addition, the new website will aid in the initiative to recruit, retain, and reactivate by providing more efficient access to information regarding hunting, angling, and education. NDOW's current site is a challenge for web staff to manage, and for the public to navigate.

8. Explain why State employees in your agency or other State agencies are not able to do this work: Developing a website takes time and a specific skill set outside of what staff can manage.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

ePATH USA Mount Talent Counsulting The Abbi Agency

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S864, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

Yes

d. Last bid date: 10/24/2019 Anticipated re-bid date: 10/24/2022

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Motor Vehicles 7/1/19 � 6/30/23 Governor�s Office of Economic Development 2/9/19 � 6/30/19 Department of Wildlife 5/9/19-5/8/21 Department of Education 12/12/18-11/30/19 Governor�s Office of Workforce Innovation 9/5/18-2/28/19 Department of Employment, Training and Rehabilitation 11/3/17-11/30/17

All satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date			
Budget Account App	oroval eobrien	03/09/2020 16:58:10 PM			
Division Approval	eobrien	03/09/2020 16:58:13 PM			
Department Approva	al eobrien	03/09/2020 16:58:15 PM			
Contract Manager A	pproval zalbert	03/16/2020 13:39:09 PM			
EITS Approval	tgalluzi	03/17/2020 10:12:51 AM			
Budget Analyst App	roval mlynn	03/19/2020 15:47:20 PM			

BOE Agenda Approval BOE Final Approval nhovden Pending 03/20/2020 15:59:30 PM

Steve Sisolak Governor



Deonne E. Contine Director

Michael Dietrich State Chief Information Officer Deputy Director

> David Haws Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701 Phone: (775) 684-5800 | <u>www.it.nv.gov</u> | Fax: (775) 687-9097

# **MEMORANDUM**

ТО:	Tony Wasley, Director, NDOW
	Eric Dugger, IT Program Manager, NDOW
	Katie Jameson, Administrative Service Officer III, NDOW
CC:	David Haws, Administrator, EITS, DOA David Axtell, Chief Enterprise Architect, EITS, DOA
FROM:	Timothy Galluzi, Technology Investment Administrator, DOA, EITS
SUBJECT:	TIN Review Completed: NDOW – NDOW Website - TIN: T702190606083859
DATE:	September 13, 2019

We completed the review of NDOW's - NDOW Website TIN.

The submitted TIN, for the estimated investment of \$100,000, is for replacing the current NDOW Website. NDOW reported that "The current NDOW website has broken functionality, such as searching and content management, and is not ADA compliant. A new website is needed to better provide information to the public, other agencies and NDOW staff."

EITS is currently in the process of a Content Management System (CMS) upgrade/replacement. We look forward to opportunities for collaboration between EITS and NDOW as both agencies move forward with their respective RFPs and subsequent procurements. EITS is also available to discuss ADA compliance for the selected solution.

A copy of this completion memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22992

١.	Contract Number.	22992				
					Legal Entity Name:	ENTERCOM NEVADA, LLC
	Agency Name:	DEPARTMENT O	F WILDI	_IFE	Contractor Name:	ENTERCOM NEVADA, LLC
	Agency Code:	702			Address:	7255 S TENAYA WAY
	Appropriation Unit:	4463-15				
	Is budget authority available?:	Yes			City/State/Zip	LAS VEGAS, NV 89113
	If "No" please expla	ain: Not Applicable			Contact/Phone: Vendor No.:	SUSAN BUNGAY 916-224-9413
					NV Business ID:	NV20191055337
	To what State Fisca	al Year(s) will the c	ontract b	e charged?	2020-2024	
	What is the source the contractor will b				tor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %	Х	Fees	50.00 % SPOR	TSMEN
	X Federal Fur	nds 50.00 %		Bonds	0.00 %	
	Highway Fu	inds 0.00 %		Other funding	0.00 %	
	Agency Reference	#: RFP 72DO	N-S976			
2.	Contract start date:					
	a. Effective upon E Examiner's appr	Board of <b>No</b> roval?	or b.	other effective c	late 04/15/2020	)
	Anticipated BC	DE meeting date	04/2	020		
	Retroactive?	No				
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:	04/14/2024				
	Contract term:	4 years				
4.	Type of contract:	Contract				
	Contract description	n: Radio Adv	ertising			
5.	Purpose of contract	t:				
	This is a new cont and key influence	ract to provide ra	dio adve s wildlif	ertising in south e, safety and e	nern Nevada to edu nvironmental miss	ucate and inform the public, sportsmen ions, and ongoing issues.
6.	NEW CONTRACT					
		unt of the contract	for the te	erm of the contra	act is: \$300,000.00	
	Other basis for pay	ment: As invoiced I	by the Co	ontractor and ap	proved by the State	
J	USTIFICATION		-			
7.	What conditions red	quire that this work	be done	?		
		the public, sportsr			of NDOW's wildlife,	safety and environmental missions and
8.	Explain why State e	employees in your a	agency o	or other State age	encies are not able t	to do this work:
	NDOW does not ha					
9.	Were quotes or pro	posals solicited?			Yes	
	Was the solicitation Division?	•	Purcha	sing	Yes	
	a. List the names of	f vendors that were	solicited	d to submit propo	osals (include at leas	st three):

ENTERCOM NEVADA LLC KRNV									
b. Soliciation Waiver: Not Applica	able								
	c. Why was this contractor chosen in preference to other?								
	and in accordance w	vith NRS 333, the selected vendor was one of two highest scoring							
d. Last bid date: 01/02/202	0 Anticipated	d re-bid date: 01/02/2024							
10. Does the contract contain any IT of	components?	No							
. OTHER INFORMATION									
11. Is there an Indirect Cost Rate or F	Percentage Paid to th	ne Contractor?							
	-	Rate or Percentage Paid to the Contractor							
Not Applicable									
	oyee of the State of	Nevada or will the contracted services be performed by a current							
b. Was the contractor formerly em	ployed by the State mployed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?							
No									
c. Is the contractor employed by a	inv of Nevada's politi	ical subdivisions or by any other government?							
<b>No</b> If "Yes", please expla									
Not Applicable									
		hu anu Otata ananavî							
Has the contractor ever been engaged under contract by any State agency?									
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:								
Not Applicable									
14. Is the contractor currently involved	d in litigation with the	State of Nevrada?							
-	•								
No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable									
		and Obstale Office an ex							
15. The contractor is registered with the	he Nevada Secretary	y of State's Office as a:							
Foreign Corporation									
16. a. Is the Contractor Name the san	ne as the legal Entity	/ Name?							
Yes									
17. a. Does the contractor have a cur	rent Nevada State Bi	usiness License (SBL)?							
No b. If "No", is an exem	ption on file with the	e Nevada Secretary of State's Office?							
Yes									
18. a. Is the legal entity active and in Yes	good standing with th	he Nevada Secretary of State's Office?							
19. Agency Field Contract Monitor: AARON MEIER, BOATING EDU	JCATION COORDIN	IATOR Ph: null							
20. Contract Status:									
Contract Approvals:									
Approval Level	User	Signature Date							
Budget Account Approval	eobrien	03/10/2020 14:31:10 PM							
Division Approval	eobrien	03/10/2020 14:31:14 PM							
Department Approval	eobrien	03/10/2020 14:31:17 PM							
Contract Manager Approval	zalbert	03/16/2020 13:38:12 PM							
Budget Analyst Approval	mlynn	03/19/2020 18:14:21 PM							
BOE Agenda Approval	nhovden	03/20/2020 16:32:06 PM							

**BOE Final Approval** 

Pending

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22991

						Legal Entity Name:	RENO MEDIA GROUP, LP
	Agency Name:	DEPA	RTMENT		LIFE	Contractor Name:	RENO MEDIA GROUP, LP
	Agency Code:	702				Address:	961 MATLEY LN STE 120
	Appropriation Unit:	<b>4463-</b> 1	15				
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89502-2119
	If "No" please expla	ain: No	t Applicab	е		Contact/Phone:	FRANK BONARI 775/829-1964
						Vendor No.:	T32006486
						NV Business ID:	NV20071521304
	To what State Fisca	al Year(	(s) will the	contract b	be charged?	2020-2024	
	What is the source the contractor will b	of fund be paid	s that will by multiple	be used to funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds	0.00 %	Х	Fees	50.00 % Sports	smen
	X Federal Fur	nds	50.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %		Other funding	0.00 %	
	Agency Reference	#:	RPF 72D	DW-S976			
2.	Contract start date:	:					
	a. Effective upon E Examiner's appr	Board of roval?	f No	<b>o</b> or b	. other effective	date 04/15/2020	
	Anticipated BC	OE mee	eting date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		04/14/202	4			
	Contract term:		4 years				
4.	Type of contract:		Contract				
	Contract description		Radio Ad	vertising			
5.	Purpose of contract	:t:		_			
	This is a new cont	tract to					evada to educate and inform the public,
	sportsmen, and ke	ey influ	iencers al	pout the s	state's wildlife,	safety and environ	mental missions and ongoing issues.
6.	NEW CONTRACT						
	The maximum amo	ount of t	he contrac	t for the t	erm of the contra	act is: \$300,000.00	
J	USTIFICATION						
7.	What conditions red	quire th	at this wor	k be done	e?		
	Educate and inform ongoing issues of a			smen and	l key influencers	of NDOW's wildlife,	safety and environmental missions and
8.	Explain why State	employe	ees in you	r agency of	or other State ag	encies are not able t	to do this work:
	NDOW does not ha	ave qua	lified staff	or access	s to advertising o	outlets	
9.	Were quotes or pro	posals	solicited?			Yes	
	Was the solicitation Division?	•		ne Purcha	asing	Yes	
		of vendo	ors that we	re solicite	d to submit prop	osals (include at leas	st three):
	Entercom Nevada I					,	,
	Lotus Radio KRNV						

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S976, and in accordance with NRS 333, the selected vendor was one of two highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/02/2020 Anticipated re-bid date: 01/24/2024

10. Does the contract contain any IT components? No

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain

### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

### No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Aaron Meier, Boating Education Coordinator Ph: 775-688-1548

20. Contract Status:

### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eobrien	03/10/2020 14:31:41 PM
Division Approval	eobrien	03/10/2020 14:31:44 PM
Department Approval	eobrien	03/10/2020 14:31:47 PM
Contract Manager Approval	zalbert	03/16/2020 13:40:12 PM
Budget Analyst Approval	mlynn	03/16/2020 15:45:37 PM
BOE Agenda Approval	nhovden	03/20/2020 16:16:21 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22887

				Legal Entity Name <sup>:</sup>	MODERN LAND & DEVELOPMENT
	Agency Name: D	EPARTMENT OF W	/ILDLIFE	Contractor Name:	MODERN LAND & DEVELOPMENT
	5 ,	02		Address:	PO BOX 8387
	Appropriation Unit: 4	467-14			
	Is budget authority available?:	Yes		City/State/Zip	SPRING CREEK, NV 89815
	If "No" please explain	: Not Applicable		Contact/Phone:	MIKE SHANKS 775-934-9356
				Vendor No.:	
				NV Business ID:	NV20081546798
	To what State Fiscal	Year(s) will the contr	ract be charged?	2020-2021	
	What is the source of the contractor will be	funds that will be us paid by multiple fund	ed to pay the contrac ding sources.	tor? Indicate the per	centage of each funding source if
	General Fund	s 0.00 %	X Fees	100.00 % Sports	smen
	Federal Funds	s 0.00 %	Bonds	0.00 %	
	Highway Fund	ds 0.00 %	Other funding	0.00 %	
	Agency Reference #:	RFQ #3285			
2.	Contract start date:				
	a. Effective upon Boa	ard of <b>No</b> c	or b. other effective d	ate 04/14/2020	
	Examiner's approv	val?			
	Anticipated BOE	meeting date	04/2020		
	Retroactive?	No			
	If "Yes", please explain	in			
	Not Applicable				
3.	Termination Date:	04/10/2021			
	Contract term:	361 days			
4.	Type of contract:	Contract			
	Contract description:	Fence Constru	uction		
5.	Purpose of contract:				
	This is a new contra	ict to provide the o	ngoing constructing	and removing of f	ences statewide.
6	NEW CONTRACT				
0.	The maximum amoun	nt of the contract for	the term of the contra	ct is: <b>\$250.000.00</b>	
				····	
J	USTIFICATION				
7.	What conditions requi	ire that this work be	done?		
	This contract will provenhancements of spri			lands by either cons	struction or removing fences for resource
-		<b>X</b> · · ·			
8.	Explain why State em		ncy or other State age	encies are not able t	o do this work:
	Lack of proper equipr				
9.	Were quotes or propo			Yes	
	Was the solicitation (F Division?		-	Yes	
	a. List the names of v	endors that were so	licited to submit propo	sals (include at leas	st three):
		No.4 Amerika - 1 1			
	b. Soliciation Waiver:	••			
	C WINY WAS THIS CONTR	actor chosen in pref	erence to other?		

d. Last bid date:	Anticipated re-bid date:
-------------------	--------------------------

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	If "Yes", please explain
	Not Applica	able
13.	Has the co	ntractor ever been engaged under contract by any State agency?
	No	If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
	Not Applica	able
14.	Is the contr	actor currently involved in litigation with the State of Nevada?
	No	If "Yes", please provide details of the litigation and facts supporting approval of the contract:
	Not Applica	able

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Caleb McAdoo, Habitat Supervisor Ph: 775-777-2306

### 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	eobrien	03/05/2020 14:36:38 PM
Division Approval	eobrien	03/05/2020 14:36:42 PM
Department Approval	eobrien	03/05/2020 14:36:45 PM
Contract Manager Approval	zalbert	03/05/2020 14:59:35 PM
Budget Analyst Approval	mlynn	03/20/2020 10:13:41 AM
BOE Agenda Approval	nhovden	03/20/2020 15:36:07 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22869

			Legal Entity Name:	Gold Systems, Inc.
	Agency Name: DCN	R - FORESTRY DIVISION	Contractor Name:	Gold Systems, Inc.
	Agency Code: 706		Address:	2121 S McClelland St Ste 204
	Appropriation Unit: 4195	-33		
	Is budget authority available?:	Yes	City/State/Zip	Salt Lake City, UT 84106-2558
	If "No" please explain: No	ot Applicable	Contact/Phone:	Steve Gold 801-456-6129
			Vendor No.:	T29042829
			NV Business ID:	NV20191645381
	To what State Fiscal Yea	r(s) will the contract be charged?	2020-2024	
		ds that will be used to pay the contra I by multiple funding sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Funds	100.00 % Fees	0.00 %	
	Federal Funds	0.00 % Bonds	0.00 %	
	Highway Funds	0.00 % Other funding	0.00 %	
	Agency Reference #:	RFP #70CNR-S926		
2.	Contract start date:			
	a. Effective upon Board Examiner's approval?	of <b>No</b> or b. other effective	date 04/14/2020	)
	Anticipated BOE me	eting date 04/2020		
	Anticipated BOE me Retroactive?	eeting date 04/2020 <b>No</b>		
	·	0		
	Retroactive?	0		
	Retroactive? If "Yes", please explain Not Applicable	No		
	Retroactive? If "Yes", please explain <b>Not Applicable</b> Termination Date:	No 04/13/2024		
3.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term:	No 04/13/2024 4 years		
3.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract:	No 04/13/2024 4 years Contract		
3. 4.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description:	No 04/13/2024 4 years		
3. 4.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract:	No 04/13/2024 4 years Contract Fire Billing System		
3. 4. 5.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract:	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program th	at will automate an	d enhance the manual fire and resource
3. 4. 5.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract: This is a new contract to	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program th	at will automate an	d enhance the manual fire and resource
3. 4. 5.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract: This is a new contract to project billing processe NEW CONTRACT	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program th		d enhance the manual fire and resource
3. 4. 5.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract: This is a new contract to project billing processes NEW CONTRACT The maximum amount of	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program thes.	act is: <b>\$229,043.00</b>	d enhance the manual fire and resource
<ol> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract: This is a new contract to project billing processes NEW CONTRACT The maximum amount of	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program thes.	act is: <b>\$229,043.00</b>	d enhance the manual fire and resource
3. 4. 5. 6.	Retroactive? If "Yes", please explain Not Applicable Termination Date: Contract term: Type of contract: Contract description: Purpose of contract: This is a new contract to project billing processes NEW CONTRACT The maximum amount of Other basis for payment:	No 04/13/2024 4 years Contract Fire Billing System o provide a web-based program the s. the contract for the term of the contract Within 30 days upon receipt of invoid	act is: <b>\$229,043.00</b>	d enhance the manual fire and resource

Gold Systems web based Fire Billing System is linked to the Integrated Reporting of Wildland Fire Information (IRWIN) database allowing NDF to access incident data in real time, eliminating the need for manual data entry. Additional features include advanced reporting capabilities and also allow Cooperators to access the data base directly to enter billing rates, accounts payables/receivables and the like to further eliminate manual entry.

8. Explain why State employees in your agency or other State agencies are not able to do this work: State employees do not possess the skill set required to accomplish this project.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

Datagain, Inc Gold Systems, Inc b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? Pursuant to RFP #70CNR-S926, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee. d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? Yes **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: null, null Ph: null Crotteau, Darcy, Incident Accounting specialist Ph: 775-684-2523 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval dprather 02/11/2020 07:35:12 AM **Division Approval** dprather 02/11/2020 07:35:19 AM **Department Approval** dprather 02/11/2020 07:35:23 AM **Contract Manager Approval** jcoope8 02/26/2020 10:35:24 AM **EITS** Approval 02/27/2020 17:13:38 PM tgalluzi Budget Analyst Approval nhovden 03/24/2020 10:10:29 AM **BOE** Agenda Approval 03/24/2020 10:10:32 AM nhovden

**BOE Final Approval** 

Pending

Steve Sisolak Governor



Laura E. Freed Director Colleen Murphy Deputy Director David Haws Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise IT Services Division 100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701 Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

# **MEMORANDUM**

TO:	Kurt Green, ASO III, DCNR, Forestry	
	Ian Oliver, IT Professional II, DCNR, Forestry	
	Jennifer Cooper, MA III, DCNR	
CC:	David Haws, Administrator, EITS, DOA	
	David Axtell, Chief Enterprise Architect, EITS, DOA	
FROM:	Timothy Galluzi, Technology Investment Administrator, DOA, EITS	
	Thioday Sundzi, Teenhology investment Administrator, DOA, DITS	
SUBJECT:	TIN Update Completed – DCNR Fire Billing Software - T706180315104859	
DATE:	February 27, 2020	

An update has been completed for Department of Cultural and Natural Resources' (DCNR) – *Fire Billing Software* TIN.

The updated TIN, has increased the total value of the previously reviewed investment to \$229,044, supports the continuation of a solution currently in place and in use by the agency. The original TIN documents the Nevada Division of Forestry's (NDF's) intent to procure a billing system. NDF's business model is contingent on invoicing local, state and federal agencies to receive reimbursement for services and to track the cost of reimbursable incidents. A centralized billing software platform integrated with existing external systems used by local, state, and federal partners, would expedite the billing process, reduce collection time, increase billing accuracy, and provide a repository of reliable historical data.

The Office of Information Security (OIS) is available for pre and post-implementation security review, at no additional cost, so any potential security risks can be identified and mitigated to ensure the safety of the data collected and mitigation of any potential threat vectors. It is expected that this implementation will follow established State security policies and procedures.

A copy of this update memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 22668

			Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNR
Agency Name:	DCNR - ENVIRONMENT	AL	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNR
Agency Code:	709		Address:	KUNR 88.7 FM
Appropriation Unit:				MAIL STOP 0294
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89557-0294
If "No" please expl	ain: Not Applicable		Contact/Phone:	775/682-6052
			Vendor No.:	D35000816B
			NV Business ID:	Government Entity
	al Year(s) will the contract I	•	2020-2021	
What is the source the contractor will I	of funds that will be used to be paid by multiple funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
General Fu	inds 0.00 %	Fees	0.00 %	
X Federal Fu	nds 100.00 %	Bonds	0.00 %	
Highway F		Other funding	0.00 %	
Agency Reference	#: DEP# 20-034			
2. Contract start date	:			
a. Effective upon l Examiner's app	Board of Yes or b proval?	. other effective of	date: NA	
		2020		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	12/31/2020			
Contract term:	274 days			
4. Type of contract:	Interlocal Agreem	ent		
Contract description: USDA BEP Support				
5. Purpose of contract:				
This is a new interlocal agreement to provide program support to facilitate a rural water protection program.				
6. NEW CONTRACT				
The maximum amo	ount of the contract for the t	erm of the contra	act is: \$116,811.32	
Other basis for pay	ment: For work performed	per quarter.		
JUSTIFICATION				
7. What conditions re	quire that this work be done	e?		
The State of Nevac funding to the NDE	da does not currently have a P for the initial set up of ru	a household haza Iral water protect	ardous waste manaç ion through househo	gement program. The USDA has provided old hazardous waste management.
8. Explain why State	employees in your agency	or other State ag	encies are not able t	to do this work:
The NDEP does no	ot have the resources to co	nduct the require	d work.	
9. Were quotes or pro	oposals solicited?		No	
	n (RFP) done by the Purcha	asing	No	
a. List the names of	of vendors that were solicite	d to submit prop	osals (include at leas	st three):
Not Applicable				

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The UNR-BEP has held support contracts for the past 15 years with the Bureau of Sustainable Materials Management (formally the Bureau of Waste Management). Their support has been a crucial element in our bureaus success.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

No

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor: Ruffner, Michael, PD Supervisor Ph: 775-687-9472
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	kbradle1	03/10/2020 13:54:32 PM
Division Approval	dwinkelm	03/10/2020 14:31:57 PM
Department Approval	dwinkelm	03/10/2020 14:52:34 PM
Contract Manager Approval	mruffner	03/10/2020 14:53:55 PM
Budget Analyst Approval	mtum1	03/13/2020 19:23:18 PM
BOE Agenda Approval	nhovden	03/19/2020 16:03:28 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DESC	RIPTION OF CO	ONTRACT				
1. Cor	tract Number: 1	9675		Amendment Number:	2	
				Legal Entity Name:	TRUEPOINT SOLUTIONS, LLC	
Age	ncy Name: B	&I - TAXICAB AUT	HORITY	Contractor Name:	TRUEPOINT SOLUTIONS, LLC	
Age	ncy Code: 7	50		Address:	774 MAYS BLVD STE 10 PMB 377	
Арр	ropriation Unit: 4	130-11				
ls b ava	udget authority ilable?:	Yes		City/State/Zip	INCLINE VILLAGE, NV 89451-9613	
lf "N	lo" please explain	: Not Applicable		Contact/Phone:	KEN JOHNSON 916-259-1293	
				Vendor No.:	T27041955	
				NV Business ID:	E0117232011-4	
		Year(s) will the contr	-	2018-2021		
Wha the	contractor will be	paid by multiple fund	ling sources.		rcentage of each funding source if	
	General Fund		X Fees	100.00 % Techr	ology	
	Federal Fund		Bonds	0.00 %		
	Highway Fund	ds 0.00 %	Other funding	0.00 %		
2. Con	tract start date:					
	Effective upon Boa		r b. other effective of	date 03/13/2018	1	
	Anticipated BOE	meeting date	04/2020			
Ret	roactive?	No				
lf "Y	′es", please expla	in				
Not	Applicable					
3. Prev Terr	viously Approved mination Date:	04/30/2020				
Con	tract term:	3 years and 11	0 days			
4. Тур	e of contract:	Contract				
Cor	tract description:	Records Mngr	nt System			
5. Puri	pose of contract:					
		mendment to the o	riginal contract whi	ich provides an inte	egrated records management syster	n
that bety 202	t will capture all ween all work are 0 to June 30, 202	necessary data elements of the second s	ments, provide pres cab Authority. This e maximum amoun	et and ad-hoc que amendment extend	ies and allow for communication s the termination date from April 30 \$1,284,544 to implement Phase 3	
6. COI	NTRACT AMEND	MENT				
			Trans S	Info Acc	um \$ Action Accum \$ Agend	da
1.	The max amou contract:	unt of the original	\$1,117,520.00	) \$1,117,52	20.00 \$1,117,520.00 Yes - Ad	ction
	a. Amendment	t 1:	\$0.00	) (	\$0.00 \$0.00 No	
2.	Amount of curr (#2):	rent amendment	\$167,024.00	0 \$167,02	24.00 \$167,024.00 Yes - Ad	ction
3.	New maximum amount:	n contract	\$1,284,544.00	)		
	and/or the tern the original co	nination date of ntract has	06/30/2021	1		

changed to:

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

I.

The system that the Taxicab Authority currently has is a very outdated software application. This TIR was approved during for the 2015-17 biennium and carried forward into the 2017-19 biennium. Please see IFC WP C41848, approved on 12/7/17. 8. Explain why State employees in your agency or other State agencies are not able to do this work: State employees in our agency are not qualified to carry out the requested services. 9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing Yes Division? a. List the names of vendors that were solicited to submit proposals (include at least three): b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? Pursuant to RFP #3422, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee. d. Last bid date: 04/12/2017 Anticipated re-bid date: 01/01/2021 10. Does the contract contain any IT components? Yes **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	avance	03/09/2020 16:50:45 PM
Division Approval	avance	03/09/2020 16:50:49 PM
Department Approval	jhanse4	03/10/2020 13:36:32 PM
Contract Manager Approval	jhanse4	03/10/2020 13:38:19 PM

EITS Approval Budget Analyst Approval BOE Agenda Approval tgalluzi dlenzner hfield 03/12/2020 13:46:26 PM 03/17/2020 16:45:43 PM 03/19/2020 15:15:16 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22925

1. 0	ontract Number.	ZZJZJ			
				Legal Entity Name:	CASEY NEILON, INC.
A	gency Name:	ADMIN - DEFERRE	D	Contractor Name:	CASEY NEILON, INC.
А	gency Code:	920		Address:	503 N DIVISION ST
Α	ppropriation Unit:	1017-04			
	s budget authority vailable?:	No		City/State/Zip	CARSON CITY, NV 89703-4104
si a	ubmitted to augme udits and are pend	ain: Two Work Progra ent the current author ding approval. C5014 1185 for the fiscal year	ity for financial 46 for the fiscal	Contact/Phone:	775/283-5555
				Vendor No.:	T29010569
				NV Business ID:	NV20061293367
Т	o what State Fisca	al Year(s) will the con	tract be charged?	2020-2022	
V th	Vhat is the source ne contractor will b	of funds that will be u be paid by multiple fur	used to pay the contract inding sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu		Fees	0.00 %	
	Federal Fur		Bonds	0.00 %	
	Highway Fu		X Other funding	100.00 % ADMII	NISTRATION CHARGE
A	gency Reference	#: ASD 2830557	, ,		
2. C	contract start date:	:			
a.	Effective upon E Examiner's appl		or b. other effective	date: NA	
	Antioinated D(	o =			
	Anticipated BC	OE meeting date	04/2020		
	etroactive?	No	04/2020		
lf	etroactive?	No	04/2020		
lf N	Retroactive? "Yes", please exp	No	04/2020		
lf <b>N</b> 3. T	tetroactive? "Yes", please exp lot Applicable	No Dlain			
If N 3. T C	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term:	No Dlain 07/31/2021			
lf N 3. T C 4. T	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date:	No 07/31/2021 1 year and 12 Contract			
If N 3. T C 4. T	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: contract term: ype of contract: contract description	No 07/31/2021 1 year and 12 Contract n: Auditor			
lf N 3. T C 4. T C 5. P	etroactive? <u>"Yes", please exp</u> <b>lot Applicable</b> ermination Date: Contract term: ype of contract: Contract description Purpose of contract	No 07/31/2021 1 year and 12 Contract n: Auditor	21 days	dit.	
If N 3. T C 4. T C 5. P T	etroactive? <u>"Yes", please exp</u> <b>lot Applicable</b> ermination Date: Contract term: ype of contract: Contract description Purpose of contract <b>his is a new cont</b>	No 07/31/2021 1 year and 12 Contract n: Auditor		dit.	
If N 3. T C 4. T C 5. P T 6. N	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT	No 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin	21 days ancial statement aud		
If N 3. T C 4. T C 5. P T 6. N T	etroactive? <u>"Yes", please exp</u> <b>lot Applicable</b> ermination Date: contract term: ype of contract: contract description <u>Purpose of contrac</u> <b>his is a new cont</b> IEW CONTRACT he maximum amo	No 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin	21 days ancial statement aud		
If N 3. T C 4. T C 5. P T 6. N T O	Retroactive? "Yes", please exp lot Applicable rermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT the maximum amo Other basis for pay	No 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin	21 days ancial statement aud		
If N 3. Tr C 4. Tr C 5. P T 6. N T 0 JUS	etroactive? <u>"Yes", please exp</u> <b>lot Applicable</b> ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT he maximum amo Other basis for pay STIFICATION	No Dain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin ount of the contract for ment: FY20 \$35,000;	21 days ancial statement aud r the term of the contra FY21 \$ 36,750.		
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. W	etroactive? <u>"Yes", please exp</u> <b>lot Applicable</b> ermination Date: Contract term: ype of contract: Contract description Purpose of contract <b>his is a new cont</b> IEW CONTRACT he maximum amo Other basis for pay <b>STIFICATION</b> Vhat conditions recommended	No 07/31/2021 1 year and 12 Contract n: Auditor t: tract to provide a fin pount of the contract for ment: FY20 \$35,000; quire that this work be	21 days ancial statement aud r the term of the contra FY21 \$ 36,750.		
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. W	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT he maximum amo Other basis for pay STIFICATION What conditions read IRS 287.017 (F) (3)	No Dalain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin ount of the contract for ment: FY20 \$35,000; quire that this work be 3) requires an indepen	21 days ancial statement aud r the term of the contra FY21 \$ 36,750.	act is: <b>\$71,750.00</b>	
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. M N 8. E	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT he maximum amo Other basis for pay STIFICATION Vhat conditions red IRS 287.017 (F) (3 Explain why State e	No Dalain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin ount of the contract for ment: FY20 \$35,000; quire that this work be 3) requires an indepen	21 days ancial statement aud r the term of the contra FY21 \$ 36,750.	act is: <b>\$71,750.00</b>	to do this work:
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. W N 8. E n	etroactive? "Yes", please exp lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT he maximum amo Other basis for pay STIFICATION Vhat conditions red IRS 287.017 (F) (3 Explain why State end ot qualified	No Dain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin ount of the contract for ment: FY20 \$35,000; quire that this work be 3) requires an indeper employees in your age	21 days ancial statement aud r the term of the contra FY21 \$ 36,750.	act is: <b>\$71,750.00</b> Jencies are not able t	to do this work:
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. M N 8. E n 9. W	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract his is a new cont IEW CONTRACT he maximum amo Other basis for pay STIFICATION What conditions rea IRS 287.017 (F) (3 Explain why State explain ot qualified Vere quotes or pro	No Dain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin bunt of the contract for ment: FY20 \$35,000; quire that this work be 3) requires an indeper employees in your age poposals solicited?	21 days ancial statement aud r the term of the contra FY21 \$ 36,750. e done? ndent audit. ency or other State ag	act is: <b>\$71,750.00</b> Jencies are not able t	to do this work:
If N 3. T C 4. T C 5. P T 6. N T 0 JUS 7. M N 8. E n 9. W D	etroactive? <u>"Yes", please exp</u> lot Applicable ermination Date: Contract term: ype of contract: Contract description Purpose of contract is is a new cont IEW CONTRACT the maximum amo Other basis for pay STIFICATION Vhat conditions red IRS 287.017 (F) (3 Explain why State explain why State explain ot qualified Vere quotes or provision?	No Dain 07/31/2021 1 year and 12 Contract n: Auditor tract to provide a fin ount of the contract for ment: FY20 \$35,000; quire that this work be 3) requires an indeper employees in your age poposals solicited? n (RFP) done by the P	21 days ancial statement aud r the term of the contra FY21 \$ 36,750. e done? ndent audit. ency or other State ag	act is: <b>\$71,750.00</b> Jencies are not able t Yes No	

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Rob Boehmer, Executive Officer Ph: 775-684-3397

### 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	ssands	03/03/2020 15:13:53 PM
Division Approval	ssands	03/03/2020 15:13:55 PM
Department Approval	ssands	03/03/2020 15:13:58 PM
Contract Manager Approval	ssands	03/05/2020 09:39:19 AM
Budget Analyst Approval	dlenzner	03/09/2020 12:11:42 PM
BOE Agenda Approval	hfield	03/10/2020 08:25:39 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 22995

						Legal Entity Name:	DEPARTMENT OF ADMINISTRATION
	Agency Name: BDC LICENSING BOARDS & COMMISSIONS			DS &	Contractor Name:	DEPARTMENT OF ADMINISTRATION	
		BDC		-		Address:	HEARINGS DIVISION
	Appropriation Unit:	B006	- All Cate	egories			2200 S. Rancho Drive, Ste 220
	Is budget authority available?:		Ye	S		City/State/Zip	Las Vegas, NV 89102
	If "No" please explai	in: No	t Applica	ble		Contact/Phone: Vendor No.: NV Business ID:	Michelle Morgando 702-486-2527 D08000002 Governmental Entity
	To what State Fisca	l Year	(s) will th	e contract	be charged?	2020-2023	
	What is the source of the contractor will be	of fund e paid	ls that wil by multip	I be used t	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fun	nds	0.00 %	5 X	Fees	100.00 % LICEN	ISING
	Federal Fun	ds	0.00 %	)	Bonds	0.00 %	
	Highway Fur	nds	0.00 %	)	Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon Be Examiner's appro Anticipated BO	oval?			. other effective	date: NA	
	Retroactive?		No				
	If "Yes", please expl	lain		•			
	Not Applicable						
3.	Termination Date: Contract term:		01/31/20 2 years	)23 and 305 d	avs		
4			-		•		
4.	Type of contract: Contract description	1:		al Agreem s Division			
5.	Purpose of contract:	:					
	This is a new interl and NAC 644A.	local a	agreeme	nt to provi	de hearings off	icers for the resolu	tion of cases pursuant to NRS 644A
6.	NEW CONTRACT						
	The maximum amou	unt of t	he contra	act for the t	erm of the contra	act is: \$100,000.00	
	Payment for service	es will b	be made	at the rate	of \$100.00 per h	our	
J	USTIFICATION						
7.	What conditions req	luire th	at this wo	ork be don	ə?		
	The board requires	hearin	g officers	to hear co	ntested matters	and provide written r	recommendations to the board of directors.
8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:						
	The board currently Hearing officers are				at require timely	resolution. This cont	tract will help expedite those decisions.
9.	Were quotes or prop	posals	solicited	?		No	
	Was the solicitation Division?				asing	No	
	a. List the names of	vendo	ors that w	ere solicite	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waiver						
	c. Why was this con	tracto	r chosen	in preferen	ce to other?		

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

d. Last bid date:

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	able	

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	89104	03/11/2020 08:43:06 AM
Division Approval	89104	03/11/2020 08:43:08 AM
Department Approval	89104	03/11/2020 08:43:10 AM
Contract Manager Approval	89104	03/11/2020 08:43:12 AM
Budget Analyst Approval	hfield	03/13/2020 10:53:07 AM
BOE Agenda Approval	hfield	03/13/2020 10:53:12 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 22963

					Legal Entity Name:	The Allison Law Firm Chtd.
	Agency Name:	BDC LICENSI COMMISSION		S &	Contractor Name:	The Allison Law Firm Chtd.
	Agency Code:	BDC			Address:	3191 East Warm Springs Rd
	Appropriation Unit:	B011 - All Cat	tegories			
	Is budget authority available?:	Ye	es		City/State/Zip	Las Vegas, NV 89120
	If "No" please expla	ain: Not Applica	able		Contact/Phone: Vendor No.:	Noah Allison 702-933-4444
					NV Business ID:	NV20141626730
	To what State Fisca	al Year(s) will th	ne contract b	e charged?	2020-2022	
		of funds that w	ill be used to	pay the contrac	ctor? Indicate the per	rcentage of each funding source if
	General Fu			Fees	100.00 % LICEN	ISING
	Federal Fur	nds 0.00 %	6	Bonds	0.00 %	
	Highway Fu	inds 0.00 %	6	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon E Examiner's appr	Board of	No or b.	other effective c	date 04/14/2020	
		DE meeting dat	e 04/2	020		
	Retroactive?	Ν	0			
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:	04/13/2	022			
	Contract term:	1 year a	and 364 day	S		
4.	Type of contract:	Contra	ct			
	Contract description	n: Legal				
5.	Purpose of contract	t:				
0.	This is a new cont		e legal servi	ces.		
6	NEW CONTRACT		0			
0.		unt of the contr	act for the te	erm of the contra	act is: \$400,000.00	
	Payment for service					
J	USTIFICATION					
7.	What conditions rec	quire that this w	ork be done	?		
	The Board Require	s legal represe	ntation as ne	eded and reque	ested to carry out the	duties set forth in NRS 624.115
8.	Explain why State e	employees in yo	our agency o	r other State age	encies are not able t	o do this work:
	Ongoing Litigation,	Contractor Exp	pertise			
9.	Were quotes or pro	posals solicited	1?		No	
	Was the solicitation Division?	•		sing	No	
	a. List the names of	f vendors that v	vere solicited	to submit propo	osals (include at leas	st three):
	a. List the names of Not Applicable	f vendors that v	vere solicited	to submit propo	osals (include at leas	st three):
						st three):

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

## Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
----	--------------------------	--

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Chtd.

- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dlumbert	03/05/2020 09:54:36 AM
Division Approval	dlumbert	03/05/2020 09:54:39 AM
Department Approval	dlumbert	03/05/2020 09:54:43 AM
Contract Manager Approval	dlumbert	03/05/2020 09:54:45 AM
Budget Analyst Approval	hfield	03/09/2020 12:56:03 PM
BOE Agenda Approval	hfield	03/09/2020 12:56:06 PM
BOE Final Approval	Pending	

# MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
				OTHER: VARIOUS AGENCIES	\$300,000		
			provide ongoing home n		augnertich d	valapment and	
1.	Contract	rehabilitation.		nodification services to	support job de	evelopment and	
	Description:		Upon Approval -				
				Contract # 22955			
				OTHER:	\$300,000		
2			ADULT DAY SERVICE, LLC	VARIOUS AGENCIES			
2.	Contract Description:	This is a new contract to provide adult day care services statewide.					
			Upon Approval - 06/30/2022	Contract # 22909			
		VARIOUS STATE	HUNT & SONS, INC.	OTHER:	\$118,500,000		
		AGENCIES		VARIOUS AGENCIES			
3.	Contract	This is a new contract to provide ongoing bulk fuel purchase and delivery services statewide on an as- needed basis for state owned tanks.					
	Description:	Term of Contract:	04/14/2020 - 01/31/2024	Contract # 22874			
		VARIOUS STATE	REENA GULL SIPPOLA	OTHER:	\$100,000		
		AGENCIES		VARIOUS AGENCIES			
4.	Contract	This is a new contract to	provide ongoing translat	ion and interpretation s	ervices in Nor	thern Nevada.	
	Description:		Upon Approval - 01/15/2022	Contract # 22937			
		VARIOUS STATE	SIERRA SERENTIY	OTHER:	\$600,000		
			,	VARIOUS AGENCIES			
5.			ent to the original contrac				
5.	Contract	amendment increases the	he maximum amount fron	n \$300,000 to \$900,000	due to an inc	reased volume of	
	Description:	requests for these servi					
		Term of Contract:	03/12/2019 - 06/30/2022	Contract # 21503			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22955

					Legal Entity Name:	ACCESS BUILDING SOLUTIONS, LLC
	3	MSA MASTER AGREEMENT				ACCESS BUILDING SOLUTIONS, LLC
	Agency Code:	MSA			Address:	50 EMERY ST #455
	Appropriation Unit:	9999 - All Cate	egories			
	Is budget authority available?:	Ye	S		City/State/Zip	Pahrump, NV 89048
	If "No" please explai	n: Not Applica	ble		Contact/Phone: Vendor No.: NV Business ID:	Cynthia Cotton 702-419-5009 T27043206 NV20091455994
	To what State Fisca	l Year(s) will th	e contract b	be charged?	2020-2022	
	What is the source of the contractor will be	of funds that wi e paid by multip	II be used to ble funding	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fun	ds 0.00 %	, )	Fees	0.00 %	
	Federal Fund	ds 0.00 %	D	Bonds	0.00 %	
	Highway Fur	nds 0.00 %	<b>X</b>	Other funding	100.00 % VARIO	DUS AGENCIES
	Agency Reference #	t: \$165-TE	3			
2.	Contract start date:					
	a. Effective upon Be Examiner's appro	oard of `` oval?	Yes or b	other effective of	date: NA	
	Anticipated BO	E meeting date	e 04/2	2020		
	Retroactive?	Ν	0			
	If "Yes", please expl	ain				
	Not Applicable					
3.	Termination Date:	06/30/20	)22			
	Contract term:	2 years	and 90 day	/S		
4.	Type of contract:	MSA				
	Contract description	-	velopment			
5	Purpose of contract:		•			
J.			ongoing l	nome modificat	ion services to sup	port job development and
_						
6.	NEW CONTRACT	unt of the contra	a at far tha t	awaa af tha a a at the	at in	
	The maximum amou	ant of the contra	act for the t	erm of the contra	act is: \$300,000.00	
	USTIFICATION					
7.	What conditions req					
	The agency does no	ot have the pers	sonnel to pe	erform these serv	vices.	
8.	Explain why State e	mployees in yo	ur agency o	or other State ag	encies are not able t	to do this work:
	This is a specialized	service that re	quires spec	cially trained indi	viduals to provide th	ese services.
9.	Were quotes or prop	oosals solicited	?		No	
	Was the solicitation Division?	(RFP) done by	the Purcha	ising	Yes	
	a. List the names of	vendors that w	ere solicite	d to submit prop	osals (include at leas	st three):
	b. Soliciation Waiver					
	c. Why was this con	tractor chosen	in preferen	ce to other?		

BOE

This vendor was sele	ected as part of a m	ulti award solicitation 99SWC	C-S165 for Job Development related services.
d. Last bid date:	05/03/2018	Anticipated re-bid date:	05/15/2026

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Appli	cable	

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

#### Contract Approvals:

Approva	al Level	User	Signature Date
Budget	Account Approval	jthom17	03/05/2020 13:40:49 PM
Division	Approval	jthom17	03/05/2020 13:40:51 PM
Departn	nent Approval	ldeloach	03/06/2020 08:39:04 AM
Contrac	t Manager Approval	rvradenb	03/09/2020 11:10:40 AM
Budget	Analyst Approval	stilley	03/16/2020 15:05:47 PM
BOE Ag	jenda Approval	hfield	03/17/2020 10:20:38 AM
BOE Fir	nal Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22909

1. Contract Number.	22303					
			Legal Entity Name:	CARING HANDS ADULT DAY SERVICE, LLC		
Agency Name:	MSA MASTER SERVICE AGREEMENTS		Contractor Name:	CARING HANDS ADULT DAY SERVICE, LLC		
Agency Code:	MSA		Address:	2580 North Rancho Rd., Ste 100		
Appropriation Unit	9999 - All Categories					
Is budget authority available?:	Yes		City/State/Zip	North Las Vegas, NV 89032		
If "No" please expl	ain: Not Applicable		Contact/Phone: Vendor No.:	Ann M Williams 702-301-3006 T32009323A		
			NV Business ID:	NV20181743075		
To what State Fisc	al Year(s) will the contract	be charged?	2020-2022			
	e of funds that will be used t be paid by multiple funding		ctor? Indicate the pe	rcentage of each funding source if		
General Fu	unds 0.00 %	Fees	0.00 %			
Federal Fu	nds 0.00 %	Bonds	0.00 %			
Highway F		Other funding	100.00 % VARIO	DUS AGENCIES		
Agency Reference	#: \$167-RV					
2. Contract start date	:					
a. Effective upon Examiner's app	Board of <b>Yes</b> or b proval?	. other effective of	date: NA			
Anticipated B	OE meeting date 04/2	2020				
Retroactive?	No					
If "Yes", please ex	plain					
Not Applicable						
3. Termination Date:	06/30/2022					
Contract term:	2 years and 90 da	ys				
4. Type of contract:	MSA					
Contract description	on: NonMedical Provi	der				
5. Purpose of contract						
This is a new con	tract to provide adult day	care services s	statewide.			
	<ol> <li>NEW CONTRACT</li> <li>The maximum amount of the contract for the term of the contract is: \$300,000.00</li> </ol>					
JUSTIFICATION			,			
7. What conditions re	equire that this work be done	e?				
The agency does	not have the personnel to p	erform these serv				
	employees in your agency					
This is a specialize	ed service that requires spe	cially trained indi	viduals to provide th	ese services.		
9. Were quotes or pr	•		No			
Was the solicitatio Division?	n (RFP) done by the Purcha	asing	Yes			
a. List the names of	of vendors that were solicite	d to submit prop	osals (include at leas	st three):		
	er: Not Applicable					
c. why was this co	entractor chosen in preferen	ce to other?				

	<b>F</b>					
	This vendor was selected as part services.	of a multi award solicitation 9	9SWC-S167 for behavioral and community based related			
	d. Last bid date: 05/03/201	8 Anticipated re-bid d	date: 05/15/2026			
10	. Does the contract contain any IT c	components?	No			
II. (	OTHER INFORMATION					
11.	. Is there an Indirect Cost Rate or P	ercentage Paid to the Contra	actor?			
	No If "Yes", please provi	de the Indirect Cost Rate or I	Percentage Paid to the Contractor			
	Not Applicable					
12	<ol><li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li></ol>					
	No					
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State of Nevad mployed by the State of Neva	la within the last 24 months or will the contracted services be ada within the last 24 months?			
		•	ivisions or by any other government?			
	No If "Yes", please expla	110				
4.0						
13	. Has the contractor ever been enga					
	No If "Yes", specify whe agency has been ver	rified as satisfactory:	ndicate if the quality of service provided to the identified			
	Not Applicable					
14	. Is the contractor currently involved	•				
		de details of the litigation and	d facts supporting approval of the contract:			
	Not Applicable					
15	. The contractor is registered with the LLC	e Nevada Secretary of State	s's Office as a:			
10	. a. Is the Contractor Name the sam	ne as the legal Entity Name?				
10	Yes					
		ent Nevada State Business L	License (SBL)?			
17.	Yes . a. Does the contractor have a curr					
17. 18.	Yes . a. Does the contractor have a curr Yes . a. Is the legal entity active and in g					
17. 18. 19.	Yes . a. Does the contractor have a curry Yes . a. Is the legal entity active and in g Yes . Agency Field Contract Monitor:					
17. 18. 19.	Yes . a. Does the contractor have a curry Yes . a. Is the legal entity active and in g Yes . Agency Field Contract Monitor: . Contract Status:					
17. 18. 19.	Yes . a. Does the contractor have a curry Yes . a. Is the legal entity active and in g Yes . Agency Field Contract Monitor:					
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in great Yes Agency Field Contract Monitor: Contract Status: Contract Approvals:	good standing with the Nevad	a Secretary of State's Office?			
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in great Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	good standing with the Nevad User	a Secretary of State's Office? Signature Date			
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in gradient Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	good standing with the Nevad User jthom17	a Secretary of State's Office? Signature Date 02/27/2020 15:18:36 PM			
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in great Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	good standing with the Nevad User jthom17 jthom17	da Secretary of State's Office? Signature Date 02/27/2020 15:18:36 PM 02/27/2020 15:18:39 PM			
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in gradient Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	good standing with the Nevad User jthom17 jthom17 Ideloach	da Secretary of State's Office? Signature Date 02/27/2020 15:18:36 PM 02/27/2020 15:18:39 PM 02/27/2020 15:52:11 PM			
17. 18. 19.	Yes a. Does the contractor have a curry Yes a. Is the legal entity active and in great Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	good standing with the Nevad User jthom17 jthom17 Ideloach rvradenb	Signature Date 02/27/2020 15:18:36 PM 02/27/2020 15:18:39 PM 02/27/2020 15:52:11 PM 03/04/2020 13:44:10 PM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22874

				Legal Entity Name:	HUNT & SONS, INC.
		SA MASTER SERVICE GREEMENTS		Contractor Name:	HUNT & SONS, INC.
	Agency Code: M	SA		Address:	5750 S. Watt Ave.
	Appropriation Unit: 99	999 - All Categories			
	Is budget authority available?:	Yes		City/State/Zip	Sacramento, NV 89434
	If "No" please explain	: Not Applicable		Contact/Phone:	mcampbell@huntnsons.com 775-323- 1866
				Vendor No.:	T27040801
				NV Business ID:	NV20101101886
	To what State Fiscal	Year(s) will the contract b	e charged?	2020-2024	
	What is the source of the contractor will be	funds that will be used to paid by multiple funding s	pay the contrac	ctor? Indicate the per	rcentage of each funding source if
	General Fund	s 0.00 %	Fees	0.00 %	
	Federal Funds	s 0.00 %	Bonds	0.00 %	
	Highway Func Agency Reference #:	ls 0.00 % <b>X</b> 99SWC-S818 NF	Other funding	100.00 % VARIC	DUS AGENCIES
2	Contract start date:				
۷.	a. Effective upon Boa Examiner's approv Anticipated BOE	val?	other effective o	date 04/14/2020	
	Retroactive?	No			
	If "Yes", please explai				
~		04/04/0004			
3.	Termination Date:	01/31/2024			
	Contract term:	3 years and 292 da	ys		
4.	Type of contract:	MSA			
	Contract description:	Bulk Fuel Purchase	e		
5.	Purpose of contract:				
	This is a new contra for state owned tank		ulk fuel purcha	ise and delivery se	rvices statewide on an as-needed basis
6.	NEW CONTRACT				
	The maximum amoun	t of the contract for the te	erm of the contra	act is: \$118,500,000	0.00
J	USTIFICATION				
7.	What conditions requi	re that this work be done	?		
		the need for bulk fuel pur		ery services.	
8		ployees in your agency o			to do this work:
0.	· · ·	nploy bulk fuel purchase			
0	<b>L</b>			No	
9.	Were quotes or propo	RFP) done by the Purcha	sina	Yes	
	Division?	, .	-		at three):
		endors that were solicited	a to submit propo	usais (include at leas	
	Ferrellgas River City Rebel Oil				

#### b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? Pursuant to RFQ 99SWC-S818 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 11 vendors selected by the appointed evaluation committee. d. Last bid date: 08/19/2013 Anticipated re-bid date: 10/18/2023 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: **Foreign Corporation** 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: Nancy Feser, Purchasing Officer Ph: 775-684-0175 20. Contract Status: Contract Approvals: Approval Level User Signature Date 02/26/2020 11:22:01 AM **Budget Account Approval** jthom17 **Division Approval** jthom17 02/26/2020 11:22:07 AM **Department Approval** Ideloach 02/27/2020 12:16:29 PM **Contract Manager Approval** nfese1 02/27/2020 15:05:38 PM 03/16/2020 14:25:08 PM Budget Analyst Approval stilley **BOE** Agenda Approval hfield 03/17/2020 10:24:38 AM **BOE Final Approval** Pending

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22937

				Legal Entity Name:	REENA GULL SIPPOLA
		MSA MASTER SERVI	CE	Contractor Name:	REENA GULL SIPPOLA
	Agency Code: M	ISA		Address:	5200 SUMMIT RIDGE DR. APT 3614
	Appropriation Unit: 99	999 - All Categories			
	Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89523
	If "No" please explain	n: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	REENA SIPPOLA 7753384794 T32009487 NV20181510131
	To what State Fiscal	Year(s) will the contra	ct be charged?	2020-2022	
		funds that will be use	d to pay the contrac		rcentage of each funding source if
	General Fund		Fees	0.00 %	
	Federal Funds	s 0.00 %	Bonds	0.00 %	
	Highway Fund	ds 0.00 %	X Other funding	100.00 % VARIO	DUS AGENCIES
	Agency Reference #:		5		
2.	Contract start date:				
	a. Effective upon Boa Examiner's approv		b. other effective of	date: NA	
	Anticipated BOE	E meeting date 0	4/2020		
	Retroactive?	No			
	If "Yes", please explai	iin			
	Not Applicable				
3.	Termination Date:	01/15/2022			
	Contract term:	1 year and 289	days		
4.	Type of contract:	MSA			
	Contract description:	Translation Ser	vices		
5.	Purpose of contract:				
	This is a new contra	act to provide ongoir	g translation and	interpretation servi	ices in Northern Nevada.
6.	NEW CONTRACT				
	The maximum amoun	nt of the contract for th	e term of the contra	act is: \$100,000.00	
J	USTIFICATION				
7.	What conditions requi	<u>iire that this w</u> ork be d	one?		
	The agency does not	have the personnel to	perform these serv	vices.	
8.	Explain why State em	nployees in your agen	cy or other State ag	encies are not able t	to do this work:
	This is a specialized s	service that requires s	pecially trained indi	viduals to provide the	ese services.
9.	Were quotes or propo	osals solicited?		No	
	Was the solicitation (F Division?	RFP) done by the Pur	chasing	Yes	
	a. List the names of v	vendors that were solid	cited to submit prop	osals (include at leas	st three):
	b. Soliciation Waiver:	Not Applicable			
	c. Why was this contra	••	ence to other?		
				99SWC-S359 for trar	nslation and interpretation services.

	d. Last bid date:	12/04/2018	Anticipated re-bid date:	06/30/2021
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10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	02/26/2020 11:37:17 AM
Division Approval	jthom17	02/26/2020 11:37:20 AM
Department Approval	Ideloach	02/27/2020 12:10:22 PM
Contract Manager Approval	rvradenb	03/16/2020 15:41:11 PM
Budget Analyst Approval	stilley	03/18/2020 15:35:57 PM
BOE Agenda Approval	hfield	03/19/2020 15:53:18 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DES	SCRIPTION OF	CONTRACT			
1. C	Contract Number:	21503		Amendment Number:	1
				Legal Entity Name:	SIERRA SERENTIY PROVIDERS, LLC
A	gency Name:	MSA MASTER SER AGREEMENTS	RVICE	Contractor Name:	SIERRA SERENTIY PROVIDERS, LLC
A	Agency Code:	MSA		Address:	515 E. Gault Way
Α	Appropriation Unit:	9999 - All Categori	es		
ls a	s budget authority vailable?:	Yes		City/State/Zip	Sparks , NV 89431
lf	f "No" please expla	ain: Not Applicable		Contact/Phone:	Trena Anderson 775-432-1035
				Vendor No.:	T29041685
				NV Business ID:	NV20171232466
		al Year(s) will the cor	•	2019-2022	
V th	he contractor will b	e paid by multiple fu	used to pay the contrac nding sources.		ercentage of each funding source if
	General Fu		Fees	0.00 %	
	Federal Fur		Bonds	0.00 %	
	Highway Fu		X Other funding	100.00 % VARI	OUS AGENCIES
A	gency Reference	#: RM167			
2. C	Contract start date:				
a.	. Effective upon E Examiner's appl	Board of <b>No</b> roval?	or b. other effective of	date 03/12/2019	9
	Anticipated BC	DE meeting date	04/2020		
R	Retroactive?	No			
	f "Yes", please exp	-			
	lot Applicable				
3. P T	Previously Approve ermination Date:	ed 06/30/2022			
С	Contract term:	3 years and	111 days		
4. T	ype of contract:	MSA			
	Contract description	n: NonMedical	Provider		
	ourpose of contract				
T ir	his is the first an	nendment to the ori	ginal contract which \$300,000 to \$900,000	provides behavior ) due to an increas	al health services. This amendment ed volume of requests for these
6. C	CONTRACT AMEN	IDMENT			
			Trans	Info Acc	cum \$ Action Accum \$ Agenda
1	. The max am contract:	nount of the original	\$300,000.00		
2	2. Amount of c (#1):	urrent amendment	\$600,000.00	) \$600,0	00.00 \$600,000.00 Yes - Action
3	<ol> <li>New maximu amount:</li> </ol>	um contract	\$900,000.00	)	
JU	STIFICATION				
7. V	Vhat conditions red	quire that this work b	e done?		

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work: This is a specialized service that must be provided by specially trained individuals.

	Were quotes or proposals solicited	1?	No
	Was the solicitation (RFP) done by Division?	/ the Purchasing	Yes
	a. List the names of vendors that v	vere solicited to submit pro	oposals (include at least three):
	h. Opligistion Mainer Net Applies		
	<ul><li>b. Soliciation Waiver: Not Applica</li><li>c. Why was this contractor chosen</li></ul>		
			n 99SWC-S167 for behavioral and community based related
	d. Last bid date: 05/03/201	8 Anticipated re-bi	id date: 05/15/2026
10.	Does the contract contain any IT c	omponents?	No
III. C	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or P <b>No</b> If "Yes", please provi	•	ntractor? or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of Nevac	a or will the contracted services be performed by a current
	b. Was the contractor formerly em performed by someone formerly en <b>No</b>	ployed by the State of Nev mployed by the State of N	vada within the last 24 months or will the contracted services be evada within the last 24 months?
		ny of Nevada's political su	bdivisions or by any other government?
	<b>No</b> If "Yes", please expla	•	
	Not Applicable		
13.	Has the contractor ever been enga	aged under contract by any	y State agency?
	No If "Yes", specify when agency has been ver	n and for which agency an	d indicate if the quality of service provided to the identified
		inca ao satisfactory.	
	Not Applicable		
14.	Not Applicable Is the contractor currently involved	in litigation with the State	of Nevada?
14.	Is the contractor currently involved	•	of Nevada? and facts supporting approval of the contract:
14.	Is the contractor currently involved	•	
	Is the contractor currently involved No If "Yes", please provi	de details of the litigation a	and facts supporting approval of the contract:
15.	Is the contractor currently involved <u>No</u> If "Yes", please provi Not Applicable The contractor is registered with th	de details of the litigation a	and facts supporting approval of the contract: ate's Office as a:
15. 16.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name	and facts supporting approval of the contract: ate's Office as a: e?
15. 16. 17.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr	de details of the litigation and the Nevada Secretary of State as the legal Entity Name ent Nevada State Busines	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)?
15. 16. 17. 18.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g	de details of the litigation and the Nevada Secretary of State as the legal Entity Name ent Nevada State Busines	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)?
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes	de details of the litigation and the Nevada Secretary of State as the legal Entity Name ent Nevada State Busines	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)?
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals:	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office?
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New User	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office? Signature Date
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New User jthom17	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office? Signature Date 02/27/2020 15:20:34 PM
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New User jthom17 jthom17	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office? Signature Date 02/27/2020 15:20:34 PM 02/27/2020 15:20:37 PM
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New User jthom17	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office? Signature Date 02/27/2020 15:20:34 PM
15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	de details of the litigation a ne Nevada Secretary of St ne as the legal Entity Name ent Nevada State Busines good standing with the New User jthom17 jthom17 ldeloach	and facts supporting approval of the contract: ate's Office as a: e? ss License (SBL)? vada Secretary of State's Office? Signature Date 02/27/2020 15:20:34 PM 02/27/2020 15:20:37 PM 02/27/2020 15:48:20 PM

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS			
TT I						AND/OR EMPLOYEES			
1.	010	GOVERNOR'S OFFICE – ATHLETIC COMMISSION	TED W. GIBSON	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAMS) 10%	\$20,000				
	Contract	This is a new contract to	provide ongoing inspector	,	combat weigh	n-ins and events.			
	Description:	Term of Contract:	03/16/2020 - 06/30/2024	Contract # 22910					
2.	010	GOVERNOR'S OFFICE – ATHLETIC COMMISSION	JACK V. LAZZAROTTO	FEE: ATHLETIC COMMISSION GATE FEE 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000				
	Contract	This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events							
			03/16/2020 - 06/30/2024						
3.	010	GOVERNOR'S OFFICE – ATHLETIC COMMISSION	MICHAEL S. MARTINO	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000				
	Contract	This is a new contract to provide ongoing inspector services for unarmed combat weigh-ins and events.							
	Description:		03/16/2020 - 06/30/2024						
4.	010	– ATHLETIC COMMISSION	EFREN MENDOZA DBA INSPECTOR NSAC	COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000				
			provide ongoing inspector		combat weigh	n-ins and events.			
	Description:			Contract # 22897	¢20.000				
5.	010	GOVERNOR'S OFFICE – ATHLETIC COMMISSION		FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE 10%	\$20,000				
			provide ongoing inspector		combat weigh	n-ins and events.			
	Description:	Term of Contract:	03/16/2020 - 05/01/2024	Contract # 22895					

						EXCEPTIONS FOR			
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES			
		ATTORNEY	SENECA HOLDINGS,	OTHER:	\$30,000	Exempt			
	030	GENERAL'S OFFICE -	LLC DBA HOLO	TORT CLAIM FUNDS					
6.			DISCOVERY						
	Contract	for lantons and mobile de	provide ongoing discovery	/ in marijuana cases for	forensic ima	iging and analysis			
	Description:	· · · · ·	09/20/2019 - 09/20/2022	Contract # 22780					
			CHEM AQUA, INC.	OTHER:	\$32,819				
		ADMINISTRATION -	, -	BUIDLINGS AND	· · · · ·				
	082	STATE PUBLIC		GROUNDS -					
_		WORKS - BUILDINGS		BUILDING RENT					
7.		AND GROUNDS		INCOME REVENUE					
	O a set set	This is a new contract to	provide ongoing cooling to	ower cleaning treatment	to protect h	eating, ventilation			
	Contract	and air conditioning equipment for several state-owned buildings in southern Nevada							
	Description:	Term of Contract:	07/01/2020 - 06/30/2024	Contract # 22884					
		DEPARTMENT OF	DG KOCH	BONDS	\$13,000	Professional			
		ADMINISTRATION -	ASSOCIATES, LLC			Service			
		STATE PUBLIC							
	082	WORKS -							
	002	DEPARTMENT OF							
		CORRECTIONS CIP							
8.		PROJECTS - NON-							
о.		EXEC							
		This is the first amendment to the original contract which provides professional architectural/engineering							
		services for the Ely State Prison - Building 9 heating, ventilation and air conditioning replacement CIP							
		Project; CIP project No. 19-M15; SPWD Contract No. 112908. This amendment increases the maximum amount from \$95,000 to \$108,000 due to the additional design requirement for an air-cooled chiller							
			\$108,000 due to the additi	onal design requiremen	it for an air-c	cooled chiller			
		system.	00/40/0040 00/00/0000	0					
			09/10/2019 - 06/30/2023 DLR GROUP	GENERAL	¢20 E40	Drofossional			
			ARCHITECTURE &	GENERAL	φ <b>2</b> 9,540	Professional			
						Service			
			ENGINEERING, INC.						
	082	WORKS -							
		DEPARTMENT OF							
9.		PROJECTS - NON-							
		EXEC	provide professional archi	tootural/ongineering ee	winne for the	Southorn Docort			
			CC) and High Desert State						
			, construction and bid doc	· · · ·		U			
			) linear feet of recreation y						
		• • •	SPWD Contract No.11334	0	iu 450 linear	ieet at SDCC.			
		• · · · · ·	03/02/2020 - 06/30/2023						
		renn or contract.	00/02/2020 - 00/00/2020	00111401 # 22917					

						EXCEPTIONS
POE						FOR
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS
π						AND/OR
					<b>*</b> 4 <b>*</b> • • • <b>*</b>	EMPLOYEES
			CORE CONSTRUCTION SERVICES OF	BONDS	\$12,905	Professional
		ADMINISTRATION - STATE PUBLIC	NEVADA, INC.			Service
	(187)	WORKS - STATEWIDE				
		CIP PROJECTS - NON-				
10.		EXEC				
			provide professional cons		-	
			Maintenance Facility CIP			
	1 Decription.		cope, quantities, and unit on the construction of the construction			cal path
			03/12/2020 - 06/30/2021		15509.	
				GENERAL	\$12,300	Professional
		ADMINISTRATION -	INC.			Service
	082	STATE PUBLIC				
		WORKS - STATEWIDE				
11.		CIP PROJECTS - NON- EXEC				
			provide professional archi	tectural/engineering ser	vices for the	Hero's Memorial
	Contract		c Retrofit Advance Plannir	0 0		
			timating services: CIP Pro	ject No. 19-P02; SPWD	Contract No	p.113364.
			03/02/2020 - 06/30/2023		·	
				GENERAL		Professional
		ADMINISTRATION - STATE PUBLIC	ARCHITECT, LLC			Service
		WORKS -				
	080	DEPARTMENT OF				
		ADMINISTRATION CIP				
12.		PROJECTS - NON-				
		EXEC	provide professional archi	tootural/onginooring cor	wicco for the	Northorn Novada
			vices - Building 1 ADA Upg			
	Contract	hid documents as well as	s construction administration			
	Description:	restrooms on the lower le	evel of building 1: CIP Proj	ect No.19-S02-5; SPWI	D Contract N	lo.113368.
			03/02/2020 - 06/30/2023		· ·	
				GENERAL 36%	\$36,400	
		HEALTH AND HUMAN SERVICES - AGING	INC. DBA ABE'S PLUMBING AIR REPAIR	FEDERAL 64%		
	100		FAST WATER			
13.		SERVICES - DESERT				
		REGIONAL CENTER				
			provide ongoing plumbing		e services.	
	Description:	Term of Contract:	04/01/2020 - 03/31/2024	Contract # 22834		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE		EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES			
14.	406		EXECUTIVE PEST SERVICES, LLC	GENERAL	\$30,000				
			provide ongoing pest cont		/egas hospit	al.			
			03/10/2020 - 02/28/2024						
15.	409		DESERT BOILERS & CONTROLS, INC.	GENERAL	\$12,400				
			o rebuild the existing boiler system at the Juvenile Justice facility in Caliente.						
				- 06/30/2020 Contract # 22823					
16.	409	DEPARTMENT OF	IDEAS COUNSELING, LLC	GENERAL	\$40,000				
			provide an initial client as	sessment, weekly individ	dual counsel	ing services,			
	Description:	family therapy services a							
	•	Term of Contract:	07/01/2019 - 06/30/2023						
17.	440		DESERT BOILERS & CONTROLS, INC.	GENERAL	\$35,692				
	Contract		provide emergency repair		Ely State Pi	rison.			
	Description:	Term of Contract:	02/11/2020 - 06/30/2020	Contract # 22889					

						EXCEPTIONS			
DOF						FOR			
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS			
#						AND/OR			
					·	EMPLOYEES			
		DEPARTMENT OF	JAMES F. THOMSON,	GENERAL	\$34,664				
		CORRECTIONS -	JR. DBA AMERICAN						
	440	FLORENCE MCCLURE							
10			ELECTRIC						
18.		CORRECTIONAL CENTER							
			provide emergency gener	ator switch repairs to th	e hackup de	nerators at			
	Contract	Florence McClure Wome			o baonap go				
	Description:		1	Contract # 22827					
			GET LOCAL SEARCH	OTHER:	\$15,700				
	440	CORRECTIONS -	MARKETING, LLC DBA	INMATE WELFARE					
	440		777 SATELLITE STAR	ACCOUNT					
19.		ACCOUNT							
	Contract	This is a new contract to provide services to analyze and repair cable issues throughout the Northern							
	Description:	Nevada Correctional Cer		O a satura at // 00050					
	•		03/11/2020 - 06/30/2020 SMG RENO FACILITIES		\$14,205				
			DBA AMS GLOBAL	REGISTRATION	φ14,205				
	550	AGRICULTURE		FEES AND					
		ADMINISTRATION		SPONSORSHIPS					
20.			provide conference space		20 Nevada (	Governor's			
	Contract Conference on Agriculture. The focus will be on providing education and resources to Nevada farmers,								
	Description:		s and food and beverage		d in exporting	g their products.			
			03/04/2020 - 06/30/2020						
	611			GENERAL		Professional			
04			ABBOTT			Service			
21.	Contract		provide updated employm	ient and human resourd	es law guida	ince to			
	Description:	supervisory employees. Term of Contract:	03/16/2020 - 06/30/2020	Contract # 22958					
			BERKELEY RESEARCH		\$48,000				
	611	BOARD -	GROUP (HONG KONG)		\$ 10,000				
22.		INVESTIGATION FUND	· · · · · · · · · · · · · · · · · · ·						
	Contract		provide ongoing investiga	tive services in foreign j	urisdictions.				
	Description:	Term of Contract:	02/24/2020 - 01/31/2022	Contract # 22885					
		DEPARTMENT OF	JONES WEST FORD	HIGHWAY	\$15,200				
	651	PUBLIC SAFETY -							
	001								
00		PATROL DIVISION			ave a set				
23.			ent to the original contract from locations throughout			0,			
	Contract	termination date from An	ril 30, 2020 to March 1, 20						
	Description:		nued need for these servic		aximum am				
			03/26/2018 - 03/01/2022						
L		. e.m er e en aud	00,20,20,20,00,00,00,00,2022						

						EXCEPTIONS		
BOE	DEPT #					FOR		
BOE #		STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS		
#						AND/OR		
						EMPLOYEES		
		DEPARTMENT OF	RENO FORKLIFT DBA	HIGHWAY 70%	\$30,000			
	651	PUBLIC SAFETY -	RENO SCALES AND	FEDERAL 30%				
24.		NEVADA HIGHWAY PATROL DIVISION	FORKLIFT					
24.			provide ongoing certificati	on repair and calibration	on on semi-r	ortable portable		
	Contract	and Weigh-In-Motion sca		ion, ropan, and calloration				
			03/02/2020 - 03/02/2024	Contract # 22913				
		DEPARTMENT OF	AGATE SOFTWARE,	FEDERAL	\$48,976	Sole Source		
		PUBLIC SAFETY -	INC.					
		HIGHWAY SAFETY						
25.								
		ADMINISTRATION	at continuos ongoing our	art maintananaa and b	opting of the	aganavla aviating		
		This is a new contract that continues ongoing support, maintenance and hosting of the agency's existing grants management system.						
	Description:	Term of Contract:	02/01/2020 - 09/30/2020	Contract # 22941				
			ALARMCO, INC.	FEE:	\$16,100			
	702	WILDLIFE -	,	SPORTSMEN	. ,			
26.		DIRECTOR'S OFFICE						
	Contract	This is a new contract for ongoing services of burglar and fire alarm maintenance at the southern Nevada offices.						
	Description:	Term of Contract:	09/01/2019 - 08/31/2023	Contract # 22782				
	702	DEPARTMENT OF	CAD, INC. DBA CAD	FEE:	\$18,455			
~-		WILDLIFE -	PEST CONTROL	SPORTSMEN 75%				
27.		DIRECTOR'S OFFICE	SERVICES	FEDERAL 25%	ora Novada	officee		
		Term of Contract:	provide ongoing pest cont 03/23/2020 - 06/30/2024		em nevaua	onices.		
		DEPARTMENT OF	HENDERSON PEST	GENERAL 33%	\$14,725			
		WILDLIFE -	CONTROL, LLC	FEE:	ψ11,720			
	////	DIRECTOR'S OFFICE	,	SPORTSMEN 34%				
28.				FEDERAL 33%				
	Contract	This is a new contract to	provide ongoing pest con	trol services at the Lake	Mead Hatch	nery and the		
	Description:	southern offices.		•				
				Contract # 22805	<b>#00.000</b>			
		DEPARTMENT OF WILDLIFE - HABITAT	WESTERN CAROLINA UNIVERSITY	FEE: HABITAT	\$20,000			
	702		UNIVERSIT	CONSERVATION				
	102			AND UPLAND GAME				
29.				STAMP				
		This is a new intralocal a	greement to provide proje		nalyses and	manuscript		
		· ·	he development of strateg	•	k for assess	ing resource		
			eat Basin riparian and mea					
		Term of Contract:	02/26/2020 - 12/31/2021	Contract # 22727				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	704	CONSERVATION AND NATURAL RESOURCES - STATE PARKS	ADVENTURES	OTHER: REVENUE	\$10,000	
	Contract	Lake Tahoe Nevada Stat	ontract to provide kayaks fo te Park.	or rent and guided tours	at the Cave	Rock location of
	Description	Term of Contract:	03/13/2020 - 10/31/2020	Contract # 22946		
31.	704	DEPARTMENT OF	RICHARD H. GIEBITZ DBA LAHONTAN PEAK TOWERS, LLC	GENERAL	\$21,000	
	Contract Description	radio site. This service is service and reduce interf Recreation Area.	ement to operated and ma s required to operate and i erence for radio transmiss	maintain the radio repea sion among State Park p	ater to improv	ve communication
				Contract # 22788	I .	
32.	704	CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON- EXEC	LAS VEGAS SEPTIC SERVICES, LLC	FEE: UTILITY SURCHARGE	\$45,000	
	Contract	This is a new contract to	provide septic pumping se	ervices at Spring Mounta	ain Ranch St	ate Park.
	Description		03/10/2020 - 02/28/2023		<b>•</b> ( • ) • • •	
33.	704	CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON- EXEC	MARSHALL'S SEPTIC CARE, LLC	FEE: UTILITY SURCHARGE	\$46,400	
	Contract		provide septic pumping se		/ashoe Lake	State Parks.
	Description	:Term of Contract:	02/21/2020 - 12/31/2021	Contract # 22702		

						EVOEDTIONO			
						EXCEPTIONS			
BOE						FOR			
#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS			
						AND/OR			
						EMPLOYEES			
		DEPARTMENT OF	BOARD OF REGENTS -	OTHER:	\$38,064				
		CONSERVATION AND	NEVADA SYSTEM OF	BASIN FUNDS					
		NATURAL	HIGHER EDUCATION -						
	705	<b>RESOURCES - WATER</b>	OBO - DESERT						
		RESOURCES - BASIN	RESEARCH INSTITUTE						
		ACCOUNT REGION 1 -							
		NON-EXEC							
34.		This is the third amendm	ent to the original interloca	al agreement which prov	vides for the	development of a			
			for the Upper Humboldt Ba						
			ar-surface aquifer. This a						
			nd amends the scope of w						
			ormance computing to eva						
	•		ns and ensure consistency						
		models.	,	0 0					
		Term of Contract:	04/12/2016 - 02/28/2021	Contract # 17422					
		DEPARTMENT OF		OTHER:	\$15,936				
			NEVADA SYSTEM OF	BASIN FUNDS	. ,				
		NATURAL	HIGHER EDUCATION -						
	705	RESOURCES - WATER							
			RESEARCH INSTITUTE						
35.		ACCOUNT REGION 1 -							
		NON-EXEC							
	This is a new interlocal agreement to complete capture maps and uncertainty analysis								
	Contract	ct Humboldt River basin. The maps will be developed from numerical groundwater model that quantifies							
	Description: potential streamflow capture caused by groundwater pumping.								
	·	Term of Contract:	03/19/2020 - 02/28/2021 Contract # 22980						
		DEPARTMENT OF	CARSON NUGGET,	GENERAL	\$13,438				
		CONSERVATION AND	INC.		. ,				
		NATURAL	_						
	706	RESOURCES -							
36.		FORESTRY -							
		ADMINISTRATION							
	_		provide hotel lodging for c	out-of-area division emp	lovees atten	ding the annual			
	Contract	pre-fire season All Hands	s Meeting March 16-20, 20	•					
	Description:	Term of Contract:	03/16/2020 - 03/21/2020						
			AARON TVETER, LTD	FEE:	\$42,000				
		AND COMMISSIONS -	- ,	APPLICATION AND	÷ ,				
		ARCHICECTURE,		LICENSURE					
	B002	INTERIOR DESIGN							
37.		AND RESIDENTIAL							
		DESIGN							
	Contract		provide financial services.	·					
		Term of Contract:	01/01/2020 - 12/31/2024						
L									

BOE #	DEPT # STATE AGENCY		CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
			JILL I. GREINER DBA	FEE:	\$40,000			
	B006	AND COMMISSIONS -		LICENSING				
38.		COSMETOLOGY	GREINER					
	Contract	and NAC $644A$	provide a hearing officer t	o resolve contested mat	tters pursuar	nt to NRS 644A		
	Description:	Term of Contract:	04/14/2020 - 04/13/2022	Contract # 22967				
		LICENSING BOARDS	CASEY NEILON, INC.	FEE:	\$17,000			
	B015	AND COMMISSIONS -		LICENSING	<i> </i>			
39.	2010	MEDICAL EXAMINERS						
	Contract	This is a new contract to	provide an independent fi	nancial audit.				
	Description:	Term of Contract:	03/10/2020 - 12/31/2020	Contract # 22951				
		LICENSING BOARDS	TRUCKEE MEADOWS	FEE:	\$13,728			
	B015	AND COMMISSIONS -	OFFICE CLEANING,	LICENSING				
40.		MEDICAL EXAMINERS	INC.					
			provide janitorial services					
	Description:	Term of Contract:	03/10/2020 - 12/31/2020					
	B028		KATHLEEN LAXALT	FEE:	\$36,000			
		AND COMMISSIONS -		LICENSING				
		VETERINARY						
41.		MEDICAL EXAMINERS						
	Contract	legislative session	provide ongoing governm	ent affairs and lobbyist s	services thro	ugh the 2021		
	Description:		02/26/2020 - 02/01/2022	Contract # 22681				
			PLATT LAW GROUP	OTHER:	\$45,000			
		AND COMMISSIONS -		AGENCY FUNDS				
	B032	ALCOHOL, DRUG AND						
42.		GAMBLING						
		COUNSELORS						
	Contract	This is a new contract to	provide ongoing legal ser	vices.				
	Description:		02/26/2020 - 09/30/2021	Contract # 22915				
		LICENSING BOARDS	THENTIA GLOBAL	OTHER:	\$45,000			
		AND COMMISSIONS -	SYSTEMS US, INC.	AGENCY FUNDS				
	B032	ALCOHOL, DRUG AND						
43.		GAMBLING						
		COUNSELORS						
			provide licensing software					
	Description:	Term of Contract:	03/10/2020 - 12/31/2022	Contract # 22916				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22910

1.	Contract Number.	22910					
						Legal Entity Name:	GIBSON, TED W
	Agency Name:	GOVER	NOR'S OFI	FICE		Contractor Name:	GIBSON, TED W
	Agency Code:	010				Address:	3397 NAMBE DR
	Appropriation Unit:	3952-04					
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89511-4300
	If "No" please explain: Not Applicable				Contact/Phone:	775/851-9669	
						Vendor No.:	T27021503
						NV Business ID:	NV20111038088
	To what State Fisca	al Year(s)	will the co	ntract l	be charged?	2020-2024	
	What is the source the contractor will b	of funds to paid by	that will be / multiple fu	used te nding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds	0.00 %	Х	Fees	90.00 % Athlet	ic Commission Gate Fees
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	10.00 % Ticket	Surcharge (Amateur Programs)
2.	Contract start date:						
a. Effective upon Board of <b>No</b> or b. other effective date <b>03/16/2020</b> Examiner's approval?							
	Anticipated BC	JE meetii	ng date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:	0	6/30/2024				
	Contract term:	4	years and	107 da	ays		
4.	Type of contract:	С	ontract				
	Contract description		spector Se	ervice	S		
Б	Purpose of contract						
5.			rovide onc	oinai	inspector servic	ses for unarmed co	mbat weigh-ins and events.
				Joing	inspector servic		indat weigh-ins and events.
6.							
	The maximum amo					. ,	
	Other basis for pay yearly for travel (no	ment: \$50 ot to exced	o per weigh ed daily GS	-in, \$5 A rate	s), not to exceed	ym inspection and \$1 \$20,000.00 over co	150 per event/exhibition. Up to \$1,000 ntract term.
J	USTIFICATION						
7.	What conditions red	quire that	this work b	e done	e?		
	NRS 467.050 allow	s the Cor	mmission to	utilize	e and employ ins	pectors as Independ	ent Contractors.
8.	Explain why State e	employee	s in your a	gency	or other State ag	encies are not able t	o do this work:
	events have differe Commission's limite	nt duties ed staff, tl	than the Ins	specto vould	rs. In addition, ev incur excessive of	vents are held on eve	event staff. The agency staff who work enings, weekends and holidays. With the ulfill these obligations. Finally, much of the staff.
	Inspector Services	are done	in male loc	KEI IU			
9.	Were quotes or pro			Kei Tü		No	
9.	L	posals so	olicited?				
9.	Were quotes or pro Was the solicitation Division?	posals so n (RFP) de	olicited? one by the	Purcha	asing	No	
9.	Were quotes or pro Was the solicitation Division?	posals so n (RFP) de	olicited? one by the	Purcha	asing	No No	

b. Soliciation Waiver: Not Applicable

II.

1

Inspector for the Nevada Athletic Commission. Performance is satisfactory.         d. Last bid date:       Anticipated re-bid date:         10. Does the contract contain any IT components?       No         III. OTHER INFORMATION         11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?         No         If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor	
10. Does the contract contain any IT components?       No         II. OTHER INFORMATION       11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?         No       If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor	
I. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor	
<ul> <li>11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?</li> <li>No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor</li> </ul>	
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor	
Not Applicable	
<ol> <li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed employee of the State of Nevada?</li> <li>No</li> </ol>	ned by a current
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the constrained by someone formerly employed by the State of Nevada within the last 24 months? No	ontracted services be
<ul> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> </ul>	
Not Applicable	
13. Has the contractor ever been engaged under contract by any State agency?	
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided agency has been verified as satisfactory:	to the identified
Athletic Commission - multiple contracts. This is a renewal contract and services provided have been s	atisfactory.
14. Is the contractor currently involved in litigation with the State of Nevada?	
No If "Yes", please provide details of the litigation and facts supporting approval of the contra	act:
Not Applicable	
15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is Sole Proprietor	a:
16. a. Is the Contractor Name the same as the legal Entity Name? Yes	
17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes	
18. Not Applicable	
19. Agency Field Contract Monitor:	
20. Contract Status: Contract Approvals:	

Approval Level	User	Signature Date
Budget Account Approval	ssands	03/11/2020 13:59:57 PM
Division Approval	ssands	03/11/2020 14:00:01 PM
Department Approval	ssands	03/11/2020 14:00:04 PM
Contract Manager Approval	ssands	03/11/2020 14:00:07 PM
Budget Analyst Approval	mranki1	03/16/2020 15:20:44 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22908

						Legal Entity Name:	LAZZAROTTO, JACK V
	Agency Name:	GOVE	RNOR'S OF	FICE		Contractor Name:	LAZZAROTTO, JACK V
	Agency Code:	010				Address:	8942 BRACKEN CLIFF CT
	Appropriation Unit:	3952-0	)4				
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89129-3647
	If "No" please expla	ain: Not	t Applicable			Contact/Phone:	702/580-4395
						Vendor No.:	T81007716
						NV Business ID:	NV20111796985
	To what State Fisca				-	2020-2024	
	What is the source the contractor will b					ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %	Х	Fees	90.00 % Athlet	tic Commission Gate Fee
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	10.00 % Ticket	t Surcharge (Amateur Program)
2.	Contract start date:	:					
	a. Effective upon E Examiner's app	Board of roval?	No	or b.	other effective	date 03/16/2020	)
	Anticipated B	OE mee	ting date	04/2	020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2024				
	Contract term:		4 years and	107 da	ays		
4.	Type of contract:		Contract				
	Contract description		Inspector S	ervices	5		
5	Purpose of contrac						
J.			provide on	aoina i	nspector servic	ces for unarmed co	mbat weigh-ins and events.
~				genign			
о.	NEW CONTRACT The maximum amo	what of th	he contract f	or the t	arm of the contr	act is: \$20 000 00	
							150 per event/exhibition. Up to \$1,000
	yearly for travel (no	ot to exc	eed daily GS	SA rates	s), not to exceed	d \$20,000 over contr	ract term.
JI	JSTIFICATION						
7.	What conditions red	quire tha	at this work b	be done	?		
	NRS 467.050 allow	is the C	ommission t	o utilize	and employ ins	pectors as Independ	lent Contractors.
8.	Explain why State	employe	ees in your a	gency c	or other State ag	encies are not able	to do this work:
	events have differe Commission's limite	nt dutie: ed staff,	s than the In the agency	spector would i	s. In addition, ev	vents are held on ev	v event staff. The agency staff who work enings, weekends and holidays. With the fulfill these obligations. Finally, much of the r staff.
9.	Were quotes or pro	posals	solicited?			No	
	Was the solicitation Division?	n (RFP)	done by the	Purcha	sing	No	
	a. List the names o	f vendo	rs that were	solicite	d to submit prop	osals (include at lea	st three):
	Not Applicable						

b. Soliciation Waiver: Not Applicable

	I he vendor has extensive knowled Inspector for the Nevada Athletic C	ge of the rules and i ommission. Perform	regulations of unarmed combat and has previously contracted as an nance is satisfactory.				
	d. Last bid date:		d re-bid date:				
10.	Does the contract contain any IT co	mponents?	No				
C	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or Pe	rcentage Paid to th	e Contractor?				
		•	Rate or Percentage Paid to the Contractor				
	Not Applicable						
12.	a. Is the contractor a current emplo employee of the State of Nevada? No	yee of the State of I	Nevada or will the contracted services be performed by a current				
	b. Was the contractor formerly emp performed by someone formerly en <b>No</b>	loyed by the State on aployed by the State	of Nevada within the last 24 months or will the contracted services be a of Nevada within the last 24 months?				
	No If "Yes", please explai		cal subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been engage         Yes       If "Yes", specify when agency has been verified	and for which agen	by any State agency? here and indicate if the quality of service provided to the identified				
	Athletic Commission. This is a renewal contract for Inspector Services - Performance is satisfactory						
14.	Is the contractor currently involved No If "Yes", please provid Not Applicable	-	State of Nevada? ation and facts supporting approval of the contract:				
15.	The contractor is not registered with Sole Proprietor	n the Nevada Secre	etary of State's Office because the legal entity is a:				
6.	a. Is the Contractor Name the same Yes	e as the legal Entity	Name?				
17.	a. Does the contractor have a curre Yes	nt Nevada State Bu	usiness License (SBL)?				
	Not Applicable						
18.	Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector	Ph: 702-931-199	1				
	Contract Status:						

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22907

١.	Contract Number.	22907					
						Legal Entity Name:	MARTINO, MICHAEL S
	Agency Name:	GOVE	RNOR'S	OFFICE		Contractor Name:	MARTINO, MICHAEL S
	Agency Code:	010				Address:	1400 COPPER POINT CIR
	Appropriation Unit:	3952-0	04				
	Is budget authority available?:		Ye	S		City/State/Zip	RENO, NV 89519-6262
	If "No" please expla	ain: No	t Applica	ble		Contact/Phone:	775/303-3747
						Vendor No.:	T80931199
						NV Business ID:	NV20121007823
	To what State Fisca		. ,		-	2020-2024	
	What is the source the contractor will b	of fund be paid	ls that wi by multi	ll be used	to pay the contra a sources	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	•	0.00 %		-	90.00 % Athlet	ic Commission Gate Fees
	Federal Fur		0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	<b>x</b>	Other funding	10.00 % Ticket	t Surcharge (Amateur Program)
2.	Contract start date:						
	a. Effective upon E	Board o	f	<b>No</b> or	b. other effective	date 03/16/2020	
	Examiner's appr	roval?					
	Anticipated BC	DE mee	eting dat	e 04	1/2020		
	Retroactive?		N	C			
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2	)24			
	Contract term:		4 years	and 107	days		
4.	Type of contract:		Contrac	t			
	Contract description	n:	Inspect	or Servic	es		
5.	Purpose of contract	t:					
	This is a new cont	tract to	provide	ongoing	g inspector servio	ces for unarmed co	mbat weigh-ins and events.
6.	NEW CONTRACT						
	The maximum amo	ount of t	the contr	act for the	e term of the contra	act is: <b>\$20,000.00</b>	
	Other basis for pay	ment: \$	50 per v	veigh-ins,	\$50 per amateur	gym inspection, and	\$150 for events and exhiitions. Up to
	\$1,000 yearly for tra	avel (no	ot to exc	eed daily	GSA rates), not to	exceed \$20,000 ove	er contract term.
J	USTIFICATION						
7.	What conditions red	quire th	at this w	ork be do	ne?		
	NRS 467.050 allow	s the C	Commiss	on to utili	ze and employ ins	pectors as Independ	ent Contractors.
8.	Explain why State e	employ	ees in yo	ur agency	y or other State ag	gencies are not able t	to do this work:
	events have differe Commission's limite	nt dutie ed staff	es than th , the age	ne Inspect ncy would	tors. In addition, e	vents are held on eve	v event staff. The agency staff who work enings, weekends and holidays. With the fulfill these obligations. Finally, much of the staff.
9.	Were quotes or pro	posals	solicited	?		No	
	Was the solicitation Division?	n (RFP)	done by	the Purc	hasing	No	
		f vendo	ors that w	vere solici	ted to submit prop	osals (include at leas	st three):
	Not Applicable						
	h Soliciation Waive	er Not	<b>Annlica</b>	hla			

b. Soliciation Waiver: Not Applicable

II.

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	The vendor has extensive knowledg	e of the rules and reg	ulations of unarmed combat and has previously contracted as an							
	Inspector for the Nevada Athletic Co		*							
	d. Last bid date:	Anticipated re	-bid date:							
10.	Does the contract contain any IT con	mponents?	No							
. (	OTHER INFORMATION									
11.	Is there an Indirect Cost Rate or Per	centage Paid to the C	contractor?							
		e the Indirect Cost Rat	e or Percentage Paid to the Contractor							
	Not Applicable									
12.	a. Is the contractor a current employ employee of the State of Nevada?	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current								
	Νο									
			levada within the last 24 months or will the contracted services be							
	performed by someone formerly em	ployed by the State of	Nevada within the last 24 months?							
	Νο									
		•	subdivisions or by any other government?							
	No If "Yes", please explain	)								
	Not Applicable									
13.	Has the contractor ever been engag									
	No If "Yes", specify when a agency has been verifi		and indicate if the quality of service provided to the identified							
	Not Applicable	<u> </u>								
14.	Is the contractor currently involved in litigation with the State of Nevada?									
	No If "Yes", please provide	e details of the litigatio	n and facts supporting approval of the contract:							
	Not Applicable									
15.		the Nevada Secretary	y of State's Office because the legal entity is a:							
	The contractor is not registered with									
	The contractor is not registered with Sole Proprietor									
16.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same	as the legal Entity Na	me?							
16. 17.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren	as the legal Entity Na	me?							
16. 17. 18.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable	as the legal Entity Na	me?							
16. 17. 18.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes	as the legal Entity Na nt Nevada State Busin	me?							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor:	as the legal Entity Na nt Nevada State Busin	me?							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector	as the legal Entity Na nt Nevada State Busin	me?							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Contract Status:	as the legal Entity Na nt Nevada State Busin	me?							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Contract Status: Contract Approvals:	as the legal Entity Na ht Nevada State Busin Ph: 702-931-1991	me? less License (SBL)?							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	as the legal Entity Na ht Nevada State Busin Ph: 702-931-1991 User	me? hess License (SBL)? Signature Date 03/11/2020 14:52:56 PM 03/11/2020 14:52:58 PM							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	as the legal Entity Na nt Nevada State Busin Ph: 702-931-1991 User ssands ssands ssands	me? hess License (SBL)? Signature Date 03/11/2020 14:52:56 PM 03/11/2020 14:52:58 PM 03/11/2020 14:53:00 PM							
16. 17. 18. 19.	The contractor is not registered with Sole Proprietor a. Is the Contractor Name the same Yes a. Does the contractor have a curren Yes Not Applicable Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	as the legal Entity Na nt Nevada State Busin Ph: 702-931-1991 User ssands ssands	me? hess License (SBL)? Signature Date 03/11/2020 14:52:56 PM 03/11/2020 14:52:58 PM							

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22897

Т.	Contract Number:	22897					
						Legal Entity Name:	MENDOZA, EFREN DBA
	Agency Name:	GOVE	RNOR'S OF	FICE		Contractor Name:	MENDOZA, EFREN DBA
	Agency Code:	010				Address:	INSPECTOR NSAC
	Appropriation Unit:	<b>3952-0</b>	4				370 STRADELLA WAY
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89521-4298
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	775/815-3864
						Vendor No.:	T27006388
						NV Business ID:	NV20121216302
	To what State Fisca	•	,		•	2020-2024	
	What is the source the contractor will b	of funds paid b	s that will be	used to	o pay the contrac	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	•	0.00 %	X		90.00 % ATHL	ETIC COMMISSION GATE FEES
	Federal Fur		0.00 %	Λ	Bonds	0.00 %	
	Highway Fu		0.00 %	х	Other funding		ET SURCHARGE (AMATEUR
			0.00 /0		e aner randing	PROG	
2.	Contract start date:	:					
	a. Effective upon E		No	or b	. other effective of	date 03/16/2020	)
	Examiner's appi			0.4/			
	Anticipated BC	JE meet	ting date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2024				
	Contract term:	4	4 years and	1 107 da	ays		
4.	Type of contract:	(	Contract				
	Contract description	n: <b>I</b>	Inspector S	Service	S		
5.	Purpose of contract	t:					
	This is a new cont	tract to	provide on	<b>going</b> i	inspector servic	ces for unarmed co	mbat weigh-ins and events.
6.	NEW CONTRACT						
	The maximum amo	ount of th	ne contract f	for the t	erm of the contra	act is: <b>\$20,000.00</b>	
	Other basis for pay	ment: \$	50 per weig	h-in, \$5	0 per amateur g	ym inspection and \$*	150 per event/exhibition. Up to \$1,000
	yearly for travel (no	ot to exce	eed GSA ra	tes), no	ot to exceed \$20,	000 over contract ter	rm.
J	USTIFICATION						
7.	What conditions red						
	NRS 467.050 allow	is the Co	ommission t	o utilize	e and employ Ins	pectors as independ	ent contractors.
8.	Explain why State e	employe	es in your a	gency	or other State ag	encies are not able t	to do this work:
	The number of Insp	pectors r	equired for	an eve	nt exceed the tot	al number of agency	event staff. The agency staff who work
	levents have differe				re in addition av	lents are held on eve	enings, weekends and holidays. With the
	Commission's limite	nt duties	s than the Ir the agency	would	incur excessive o	overtime in trying to f	ulfill these obligations. Finally, much of the
	Commission's limite	nt duties ed staff,	the agency	would	incur excessive o	overtime in trying to f exclude 70% of our	fulfill these obligations. Finally, much of the
9.	Commission's limite	nt duties ed staff, are don	the agency e in male lo	would	incur excessive o	overtime in trying to f	fulfill these obligations. Finally, much of the
9.	Commission's limite Inspector Services Were quotes or pro Was the solicitation	nt duties ed staff, <u>are don</u> pposals s	the agency e in male lo solicited?	would cker roo	incur excessive of oms which would	overtime in trying to f exclude 70% of our	fulfill these obligations. Finally, much of the
9.	Commission's limite Inspector Services Were quotes or pro Was the solicitation Division?	ent duties ed staff, <u>are don</u> pposals s n (RFP) d	the agency <u>e in male lo</u> solicited? done by the	would <u>cker roo</u> Purcha	incur excessive o oms which would asing	overtime in trying to f <u>l exclude 70% of our</u> No No	fulfill these obligations. Finally, much of the staff.
9.	Commission's limite Inspector Services Were quotes or pro Was the solicitation Division?	ent duties ed staff, <u>are don</u> pposals s n (RFP) d	the agency <u>e in male lo</u> solicited? done by the	would <u>cker roo</u> Purcha	incur excessive o oms which would asing	overtime in trying to f exclude 70% of our No	fulfill these obligations. Finally, much of the staff.

Not Applicable

II.

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b. Soliciation Waiver: Not Applicable	
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c. Why was this contractor chosen in preference to other?

The vendor has extensive knowledge of the rules and regulations of unarmed combat and has previously contracted as an Inspector for the Nevada Athletic Commission. Performance is satisfactory.

Anticipated re-bid date:

d. Last bid date:

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor: Alejandro Ybarra, Chief Inspector Ph: (702) 931-1991
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	ssands	03/11/2020 14:52:04 PM
Division Approval	ssands	03/11/2020 14:52:06 PM
Department Approval	ssands	03/11/2020 14:52:09 PM
Contract Manager Approval	ssands	03/11/2020 14:52:12 PM
Budget Analyst Approval	mranki1	03/16/2020 15:24:13 PM
Department Approval Contract Manager Approval	ssands ssands	03/11/2020 14:52:09 PM 03/11/2020 14:52:12 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22895

Т.	Contract Number:	22895					
						Legal Entity Name:	MOREHEAD, LEON
	Agency Name:	GOVERN	NOR'S OF	FICE		Contractor Name:	MOREHEAD, LEON
	Agency Code:	010				Address:	2615 HIKO AVE
	Appropriation Unit:	3952-04					
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89512-3239
	If "No" please expla	ain: Not A	pplicable			Contact/Phone:	775/229-3709
						Vendor No.:	T27037219
						NV Business ID:	NV20151200915
	To what State Fisca	( )			•	2020-2024	
	What is the source the contractor will b	of funds the paid by	hat will be multiple f	used to unding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fur	nds (	0.00 %	Х	Fees	90.00 % ATHL	ETIC COMMISSION GATE FEES
	Federal Fun	nds (	0.00 %		Bonds	0.00 %	
	Highway Fu	inds (	0.00 %	Х	Other funding	10.00 % TICKE	T SURCHARGE
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board of roval?	No	or b	other effective	date 03/16/2020	)
	Anticipated BC	DE meetin	ig date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:	05	/01/2024				
	Contract term:	<b>4</b> y	years and	l 47 day	ys		
4.	Type of contract:	Co	ontract				
	Contract description		spector S	ervices	5		
5	Purpose of contract		•				
0.			rovide on	going i	nspector service	ces for unarmed co	mbat weigh-ins and events.
6.	NEW CONTRACT			00			
	The maximum amo	ount of the	contract f	or the t	erm of the contra	act is: <b>\$20,000.00</b>	
	Other basis for paying for travel, not to exc	ment: \$50	) per weigl	h-in, \$1	50 per event/ext	nibition, \$50 per ama	teur gym inspection. Up to \$1,000 yearly
.11	USTIFICATION			22			
		nuiro that	thio work	ha dam	2		
1.	What conditions rec					pectors as Independ	lent Contractors
0						encies are not able t	
о.							event staff. The agency staff who work
	events have different Commission's limited	nt duties t ed staff, th	han the Ir	spector would i	rs. In addition, evincur excessive (	vents are held on eve	enings, weekends and holidays. With the ultill these obligations. Finally, much of the
9.	Were quotes or pro	posals so	licited?			No	
9.	Were quotes or pro Was the solicitation Division?	-		Purcha	asing	No No	
9.	Was the solicitation Division?	(RFP) do	one by the		C C	-	st three):

b. Soliciation Waiver: Not Applicable

	c. Why was this contractor chosen	in preference to other?	
		ge of the rules and reg	ulations of unarmed combat and has previously contracted as an
	d. Last bid date:	Anticipated re	*
10.	Does the contract contain any IT co	omponents?	No
III. C	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or Pe	ercentage Paid to the C	contractor?
	No If "Yes", please provid	le the Indirect Cost Rat	te or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current emplo employee of the State of Nevada?	yee of the State of Nev	vada or will the contracted services be performed by a current
	-	loved by the State of N	levada within the last 24 months or will the contracted services be
	performed by someone formerly en No		
			subdivisions or by any other government?
	No If "Yes", please explai	n	
40			
13.	Has the contractor ever been engage No If "Yes", specify when	• •	any State agency? and indicate if the quality of service provided to the identified
	agency has been verif		and indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involved	in litigation with the Sta	ate of Nevada?
	No If "Yes", please provid	le details of the litigation	n and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is not registered with Sole Proprietor	h the Nevada Secretar	y of State's Office because the legal entity is a:
16.	a. Is the Contractor Name the same Yes	e as the legal Entity Na	me?
17.	a. Does the contractor have a curre Yes	ent Nevada State Busir	less License (SBL)?
18.	Not Applicable		
19.	Agency Field Contract Monitor:		
	Alejandro Ybarra, Chief Inspector	Ph: 702-931-1991	
20	Contract Status:		
20.	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	ssands	03/11/2020 14:54:48 PM
	Division Approval	ssands	03/11/2020 14:54:50 PM
	Department Approval	ssands	03/11/2020 14:54:53 PM
	Contract Manager Approval	ssands	03/11/2020 14:54:57 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22780

						Legal Entity Name:	SENECA HOLDINGS LLC DBA HOLO DISCOVER
	Agency Name:	ATTOF	RNEY GEN	ERAL'S	OFFICE	Contractor Name:	SENECA HOLDINGS LLC DBA HOLO DISCOVER
	Agency Code:	030				Address:	3016 W CHARLESTON BLVD STE 170
	Appropriation Unit:	1348-1	5				
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89102-1994
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	702-333-4321
						Vendor No.:	T32008944
						NV Business ID:	NV20161209935
	To what State Fisca	al Year(	s) will the c	ontract b	e charged?	2020-2023	
	What is the source the contractor will b	of funds be paid b	s that will be by multiple t	e used to funding s	pay the contra- sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	inds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	100.00 % Tort C	Claim Funds
2.	Contract start date:	:					
	a. Effective upon E Examiner's app		No	or b.	other effective	date 09/20/2019	)
	Anticipated B		ting date	04/2	020		
	Retroactive?		Yes				
	If "Yes", please exp	plain					
	We are requesting	g a retro	active app	oroval to	September 20	, 2019 due to ongoi	ng negotiations with the vendor.
3.	Termination Date:		09/20/2022				
	Contract term:	:	3 years and	d 1 day			
4.	Type of contract:	(	Contract				
	Contract description	on:	eDiscovery	/ Service	es		
5.	Purpose of contrac	et:	-				
		tract to	provide or	ngoing d	liscovery in ma	arijuana cases for fo	prensic imaging and analysis for
6	NEW CONTRACT						
0.	The maximum amo		ne contract	for the te	erm of the contra	act is: \$30 000 00	
JL	JSTIFICATION						
	What conditions rea	auiro tha	ot this work	ha dana	2		
1.						ic devices for the pur	pose of discovery in marijana cases.
8.	3. Explain why State employees in your agency or other State agencies are not able to do this work:						
	State employees de	o not pro	ovide this ty	vpe of ex	pertise.		
9.	Were quotes or pro	oposals s	solicited?			No	
	Was the solicitation Division?	•		e Purcha	sing	No	
	a. List the names o	of vendo	rs that were	solicited	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waive	er: Exen	npt (Per sta	atute)			
			• •	,			

d. Last bid date: Anticipated re-bid date:	
--------------------------------------------	--

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	If "Yes", please explain
	Not Applica	ble
Not Applicable         13. Has the contractor ever been engaged under contract by any State agency?         No       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:		
	No	
	Not Applica	ible

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Steve Shevorski , Chief Litigation Counsel Ph: 702-486-3783

#### 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	03/18/2020 11:58:35 AM
Division Approval	jhoba2	03/18/2020 11:58:43 AM
Department Approval	jhoba2	03/18/2020 11:58:49 AM
Contract Manager Approval	Iramire7	03/18/2020 12:43:15 PM
Budget Analyst Approval	jyou23	03/24/2020 09:26:21 AM

AARON D. FORD Attorney General

CAROLINE BATEMAN First Assistant Attorney General

CHRISTINE JONES BRADY Second Assistant Attorney General



JESSICA L. ADAIR Chief of Staff

RACHEL J. ANDERSON General Counsel

HEIDI PARRY STERN Solicitor General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street Carson City, Nevada 89701

# MEMORANDUM

Date:	March 10, 2020
То:	Jessica Young, Executive Branch Budget Officer Governor's Finance Office
From:	Lesley Volkov, Management Analyst II
Subject:	Retroactive Approval for contract #22780 Seneca Holdings DBA Holo Discovery

The Attorney General's Office received a court order requiring cell phone documents be provided in relation to a specific case. The court order required initial records to be provided within a 14 day time frame.

A solicitation was not conducted based on this vendor being used by all other parties involved in this case and potential requirement for services provided being used as expert witness defense. Additional subsequent trial dates also specifically identify this vendor as the required vendor in court documents for protocol.

Initial use projected costs to be within the agency authorization threshold. Continued need of these services in relation to this case now requires clerk of the board approval and request a retroactive contract to September 20, 2019 due to additional negotiation with the vendor to finalize this contractual agreement.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22884

								gal Entity me:	CHEM AQUA INC
	Agency Name:	ADMI DIVIS	-	TE PUE		WORKS	Co	ntractor Name:	CHEM AQUA INC
	Agency Code:	082					Ad	dress:	23261 NETWORK PL
	Appropriation Unit:	1349-	12						
	Is budget authority available?:		Y	es			Cit	y/State/Zip	CHICAGO, IL 60673
	If "No" please expla	ain: No	t Applic	able			Co	ntact/Phone:	800/527-9921
							Ve	ndor No.:	T29023740A
							NV	Business ID:	NV19991172643
	To what State Fisca	al Year	(s) will t	he contr	act b	e charged?	202	21-2024	
	What is the source of the contractor will b						actor?	Indicate the pe	rcentage of each funding source if
	General Fur	nds	0.00	%		Fees		0.00 %	
	Federal Fun	nds	0.00	%		Bonds		0.00 %	
	Highway Fu	inds	0.00	%	Х	Other funding	g <b>1</b>	00.00 % B&G I	Building Rent Income Revenue
	Agency Reference	#:	ASD #	283391	C				
2.	Contract start date:								
	a. Effective upon B Examiner's appr	Board o	of	<b>No</b> 0	rb.	other effective	e date	07/01/2020	)
	Anticipated BC		eting da	te	04/20	020			
	Retroactive?		Ν	lo					
	If "Yes", please exp	lain							
	Not Applicable								
3.	Termination Date:		06/30/2	2024					
	Contract term:		4 years						
4.	Type of contract:		Contra						
	Contract description	า:		treatme	nt				
5.	Purpose of contract	t:							
	This is a new cont conditioning equip	ract to pment	provid for sev	le ongoi eral sta	ing c te-ov	ooling tower vned building	cleani Is in s	ing treatment to outhern Nevad	o protect heating, ventilation, and air a.
6.	NEW CONTRACT								
	The maximum amo	unt of t	the cont	ract for t	the te	erm of the cont	tract is	: <b>\$32,819.00</b>	
JI	JSTIFICATION								
7.	What conditions rec	quire th	at this v	vork be	done'	?			
	The Buildings and C maintenance duties	Ground includ	ls Sectio le carpe	on is cor ntry, plu	ncern mbin	ed with the sa g, electrical w	fety, h ork, he	ealth and workir eating, ventilatin	ng conditions of all State employees. Its g and air conditioning.
8.	Explain why State e	employ	ees in y	our agei	ncy o	r other State a	agenci	es are not able t	to do this work:
	Lack of manpower			0			0		
9.	Were quotes or pro	posals	solicite	d?			No	)	
	Was the solicitation Division?	(RFP)	done b	y the Pu	irchas	sing	No	)	
	a. List the names of	f vendo	ors that	were sol	icited	to submit pro	posals	s (include at leas	st three):
	Not Applicable								
	b. Soliciation Waive	er: Not	Applica	able					
	c. Why was this cor	ntracto	r choser	n in prefe	erenc	e to other?			

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	If "Yes",	please explain			
Not A	Applical	ble				

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G 2015 to current. Work is satisfactory

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	03/09/2020 08:47:15 AM
Division Approval	ssands	03/09/2020 08:47:17 AM
Department Approval	ssands	03/09/2020 08:47:20 AM
Contract Manager Approval	ssands	03/18/2020 15:30:18 PM
Budget Analyst Approval	nkephart	03/19/2020 09:43:54 AM

Page 2 of 2

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

DESCRIPTION OF CONTRACT				
1. Contract Number: 22257		Amendment Number:	1	
		Legal Entity Name:	DG KOCH ASSOCIATES, LL	.C
Agency Name: ADMIN - ST DIVISION	ATE PUBLIC WORKS	Contractor Name:	DG KOCH ASSOCIATES, LI	_C
Agency Code: 082 Appropriation Unit: 1550-80		Address:	2920 S JONES BLVD. SUITE 100	
	Yes	City/State/Zip		4
available?:		City/State/Zip	LAS VEGAS, NV 89146-5394	4
If "No" please explain: Not Appl	licable	Contact/Phone:	702-221-5160	
		Vendor No.:	T29026336	
		NV Business ID:	NV20061487757	
To what State Fiscal Year(s) wil	I the contract be charged?	2020-2023		
What is the source of funds that the contractor will be paid by mu	will be used to pay the contracultiple funding sources.	ctor? Indicate the per	rcentage of each funding sourc	ce if
General Funds 0.00	0% Fees	0.00 %		
Federal Funds 0.00	0 % X Bonds	100.00 %		
Highway Funds 0.00	0 % Other funding	0.00 %		
Agency Reference #: 1129	08			
2. Contract start date:				
a. Effective upon Board of Examiner's approval?	No or b. other effective of	date 09/10/2019	•	
Anticipated BOE meeting of	date 04/2020			
Retroactive?	Νο			
If "Yes", please explain				
Not Applicable				
3. Previously Approved <b>06/30</b> Termination Date:	0/2023			
Contract term: 3 yea	ars and 294 days			
4. Type of contract: Cont	ract			
Contract description: Arch	/Eng			
5. Purpose of contract:				
This is the first amendment to for the Ely State Prison - Build No. 19-M15; SPWD Contract N due to the additional design re	ding 9 heating, ventilation, ar lo. 112908. This amendment	nd air conditioning increases the maxi	replacement CIP Project; CI	project
6. CONTRACT AMENDMENT				
	Trans	\$ Info Acc	um \$ Action Accum \$	Agenda
<ol> <li>The max amount of the o contract:</li> </ol>	original \$95,000.00	) \$95,00	0.00 \$95,000.00	-
<ol> <li>Amount of current amend (#1):</li> </ol>	dment \$13,000.00	0 \$13,00	0.00 \$13,000.00	Yes - Info
3. New maximum contract	<b>#</b> 400.000.00	2		
amount:	\$108,000.00	J		
	\$108,000.00	J		

What conditions require that this work be done?
 2019 CIP Project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

	Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.				
9.	. Were quotes or proposals solicited	?	No		
	No				
	a. List the names of vendors that were solicited to submit proposals (include at least three):				
Not Applicable					
	b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)				
	c. Why was this contractor chosen in preference to other?				
	Demonstrated the required expertis		data		
	d. Last bid date:	Anticipated re-bid			
10.	Does the contract contain any IT co	omponents?	No		
III. (	OTHER INFORMATION				
11.	. Is there an Indirect Cost Rate or Pe	ercentage Paid to the Contra	actor?		
		de the Indirect Cost Rate or	Percentage Paid to the Contractor		
4.0	Not Applicable				
12.	. a. Is the contractor a current emplo employee of the State of Nevada?	oyee of the State of Nevada	or will the contracted services be performed by a current		
	Νο				
	performed by someone formerly er		da within the last 24 months or will the contracted services be rada within the last 24 months?		
	Νο				
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	•	livisions or by any other government?		
	Not Applicable				
13	<ul> <li>3. Has the contractor ever been engaged under contract by any State agency?</li> <li>No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> </ul>				
10.	No If "Yes", specify when	and for which agency and			
10.	No If "Yes", specify when	and for which agency and			
	No If "Yes", specify when agency has been veri Not Applicable . Is the contractor currently involved	and for which agency and fied as satisfactory: in litigation with the State o	indicate if the quality of service provided to the identified f Nevada?		
	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved         No       If "Yes", please provide	and for which agency and fied as satisfactory: in litigation with the State o	indicate if the quality of service provided to the identified		
14.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         Not Applicable         In the contractor is registered with the cont	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract:		
14. 15.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         Not Applicable         The contractor is registered with th LLC	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a:		
14. 15. 16.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name?	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a:		
14. 15. 16.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         Intervention         Interventintervenintervention	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name?	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a:		
14. 15. 16. 17.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a current of the contractor of the con	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)?		
14. 15. 16. 17. 18.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curren Yes         a. Is the legal entity active and in g	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)?		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been verial agency has been verial specify when agency has been verial specify when agency has been verial specify has been verial specify has been verial specify has been verial specify has been verial specific speci	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)?		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curren Yes         a. Is the legal entity active and in g Yes         Agency Field Contract Monitor:         Contract Status:	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)?		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been verial agency has been verial specify when agency has been verial specify when agency has been verial specify has been verial specify has been verial specify has been verial specify has been verial specific speci	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)?		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes         a. Is the legal entity active and in g Yes         Agency Field Contract Monitor:         Contract Approvals:	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business ood standing with the Neva	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)? da Secretary of State's Office?		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been verial agency has been verial agency has been verial specify when agency has been verial specify and been verial specific agency has been verial specific agency for the contractor currently involved No         No       If "Yes", please provid         Not Applicable       In the contractor currently involved No         Not Applicable       If "Yes", please provid         Not Applicable       In the contractor is registered with the LLC         a. Is the Contractor Name the same Yes       In the contractor have a current Yes         a. Is the legal entity active and in g Yes       Yes         Agency Field Contract Monitor:       Contract Status:         Contract Approvals:       Approval Level Budget Account Approval	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business ood standing with the Neva	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)? da Secretary of State's Office? Signature Date		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes         a. Is the contractor have a currently active and in g Yes         Agency Field Contract Monitor:         Contract Approvals:         Approval Level Budget Account Approval         Division Approval	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business ood standing with the Neva User lwildes	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)? da Secretary of State's Office? Signature Date 02/27/2020 10:10:13 AM 02/27/2020 10:10:17 AM		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in g Yes         Agency Field Contract Monitor:         Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval         Division Approval	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business ood standing with the Neva User lwildes lwildes lwildes lwildes	indicate if the quality of service provided to the identified f Nevada? <u>d facts supporting approval of the contract:</u> e's Office as a: License (SBL)? da Secretary of State's Office? Signature Date 02/27/2020 10:10:13 AM 02/27/2020 10:10:17 AM 02/27/2020 10:10:20 AM		
14. 15. 16. 17. 18. 19.	No       If "Yes", specify when agency has been veri agency has been veri         Not Applicable         Is the contractor currently involved No         Not Applicable         The contractor is registered with th LLC         a. Is the Contractor Name the same Yes         a. Is the contractor have a currently active and in g Yes         Agency Field Contract Monitor:         Contract Approvals:         Approval Level Budget Account Approval         Division Approval	and for which agency and fied as satisfactory: in litigation with the State o de details of the litigation an e Nevada Secretary of Stat e as the legal Entity Name? ent Nevada State Business ood standing with the Neva User lwildes lwildes	indicate if the quality of service provided to the identified f Nevada? d facts supporting approval of the contract: e's Office as a: License (SBL)? da Secretary of State's Office? Signature Date 02/27/2020 10:10:13 AM 02/27/2020 10:10:17 AM		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22917

			Legal Entity Name:	DLR GROUP ARCHITECTURE & ENGINEERING
Agency Name:	ADMIN - STATE PU DIVISION	BLIC WORKS	Contractor Name:	DLR GROUP ARCHITECTURE & ENGINEERING
Agency Code:	082		Address:	6225 NORTH 24 STREET
Appropriation Unit:	1550-85			SUITE 250
Is budget authority available?:	Yes		City/State/Zip	PHOENIX, AZ 85016
If "No" please expla	in: Not Applicable		Contact/Phone:	602-381-8580
			Vendor No.:	T32009274
			NV Business ID:	NV20121109037
To what State Fisca	al Year(s) will the cont	ract be charged?	2020-2023	
	of funds that will be us e paid by multiple fun		tor? Indicate the pe	rcentage of each funding source if
X General Fu	nds 100.00 %	Fees	0.00 %	
Federal Fur	nds 0.00 %	Bonds	0.00 %	
Highway Fu	inds 0.00 %	Other funding	0.00 %	
Agency Reference	#: 113349			
2. Contract start date:				
a. Effective upon E Examiner's appr	Board of <b>No</b> Foval?	or b. other effective c	late 03/02/2020	)
Anticipated BC	DE meeting date	04/2020		
Retroactive?	No			
lf "Yes", please exp	lain			
Not Applicable				
3. Termination Date:	06/30/2023			
Contract term:	3 years and 1	19 days		
4. Type of contract:	Contract	-		
Contract description				

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center (SDCC) and High Desert State Prison (HDSP) - Recreation Yard Fencing CIP project, to include design, construction and bid documents, as well as construction administration services to provide 1,500 linear feet of recreation yard fencing at HDSP and 430 linear feet at SDCC: CIP Project No.19-M48; SPWD Contract No.113349.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,540.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- What conditions require that this work be done?
   2019 Leg. approved CIP's
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applica	ble

# 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Labaj, Mark, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Contract	Ap	provals:	
0011000	· • P	provaio.	

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/18/2020 13:44:44 PM
Division Approval	lwildes	02/18/2020 13:44:47 PM
Department Approval	lwildes	02/18/2020 13:44:51 PM
Contract Manager Approval	lwildes	02/18/2020 13:44:53 PM
Budget Analyst Approval	jrodrig9	03/02/2020 15:21:46 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22969

			Legal Entity Name:	CORE CONSTRUCTION SERVICES OF
		ADMIN - STATE PUBLIC WORKS	Contractor Name:	CORE CONSTRUCTION SERVICES OF
	Agency Code: 0	82	Address:	NEVADA INC
	Appropriation Unit: 1	558-44		7150 CASCADE VALLEY CT
	Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89128-0455
	If "No" please explain	n: Not Applicable	Contact/Phone:	702-794-0550
			Vendor No.:	T81092744
			NV Business ID:	NV19861002524
	To what State Fiscal	Year(s) will the contract be charged?	2020-2021	
	What is the source of the contractor will be	f funds that will be used to pay the con paid by multiple funding sources.	ntractor? Indicate the pe	rcentage of each funding source if
	General Fund	ls 0.00 % Fees	0.00 %	
	Federal Fund	s 0.00 % X Bonds	100.00 %	
	Highway Fund	ds 0.00 % Other fund	ing 0.00 %	
	Agency Reference #:	113369		
2.	Contract start date:			
	a. Effective upon Boa Examiner's approv	ard of <b>No</b> or b. other effect val?	ive date 03/12/2020	)
	Anticipated BOE	E meeting date 04/2020		
	Retroactive?	Νο		
	If "Yes", please expla	in		
	Not Applicable			
3.	Termination Date:	06/30/2021		
	Contract term:	1 year and 110 days		
1	Type of contract:	Contract		
4.	Contract description:	Miscellaneous		
	•	Wiscenarieous		
5.	Purpose of contract:			
	Fleet Services Maint	tenance Facility CIP project, to incl nd unit costs reconciliations and p	ude complete construc	ling services for the Grant Sawyer - ction documents cost estimates, project hodology development: CIP Project No.
6.	NEW CONTRACT			
	The maximum amour	nt of the contract for the term of the co	ontract is: \$12,905.00	
	Other basis for payme	ent: Monthly progress payments base	ed on services provided.	
		· · · · · ·		
J	USTIFICATION			

- 7. What conditions require that this work be done? 2017 Leg. Approved CIPs
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Commissioning, Surveying, and Miscellaneous are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applica	ble

# 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Lutz, Andrew, Project Manager Ph: 775-684-4141
- 20. Contract Status:

User	Signature Date
lwildes	03/05/2020 12:30:49 PM
lwildes	03/05/2020 12:30:51 PM
lwildes	03/05/2020 12:30:53 PM
lwildes	03/05/2020 12:30:56 PM
nkephart	03/12/2020 11:11:12 AM
	lwildes lwildes lwildes lwildes

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22929

					Legal Entity Name:	Q&D CONSTRUCTION INC
	Agency Name:	ADMIN - DIVISION	-	UBLIC WORKS	Contractor Name:	<b>Q&amp;D CONSTRUCTION INC</b>
	Agency Code:	082			Address:	1050 S. 21st STREET
	Appropriation Unit:	1558-62				
	Is budget authority available?:		Yes		City/State/Zip	SPARKS, NV 89431
	If "No" please expla	ain: Not A	pplicable		Contact/Phone:	775-786-2677
					Vendor No.:	T81009604A
					NV Business ID:	19671000639
	To what State Fisca	al Year(s)	will the co	ntract be charged?	2020-2023	
	What is the source the contractor will b	of funds t be paid by	hat will be multiple fu	used to pay the contrac inding sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fur	nds 100	0.00 %	Fees	0.00 %	
	Federal Fur	nds (	0.00 %	Bonds	0.00 %	
	Highway Fu	unds (	0.00 %	Other funding	0.00 %	
	Agency Reference	#: 11	3364			
2.	Contract start date:					
	a. Effective upon B Examiner's appr Anticipated BC	roval?	<b>No</b>	or b. other effective of 04/2020	date 03/02/2020	
	·		0	04/2020		
	Retroactive?		No			
	If "Yes", please exp	blain				
	Not Applicable					
3.	Termination Date:		/30/2023			
	Contract term:	<b>3</b> y	years and	119 days		
4.	Type of contract:	Co	ontract			
	Contract description	n: <b>O</b> \	wner - CM	AR		
5.	Purpose of contract	t:				
	Renovation and Second	eismic Re for the se	etrofit Ádv eismic str	vance Planning CIP pr engthening and major	oiect. to include the	ices for the Hero's Memorial - e completion of the programming and ro's memorial building and annex: CIP
6.	NEW CONTRACT					
	The maximum amo	ount of the	contract fo	or the term of the contra	act is: <b>\$12,300.00</b>	
	Other basis for pay	ment: Moi	nthly progr	ess payments based or	n services provided.	
J	USTIFICATION					
7.	What conditions rec	quire that	this work b	e done?		
	2019 Leg. Approve	d CIPs				
8.	Explain why State e	employees	s in your a	gency or other State ag	encies are not able t	o do this work:
	Capital Improvemer	nt Program	n. Consult	ants are selected based	d on their ability to pr	rovide design and Professional g services to meet the goals established by
9.	Were quotes or pro	posals so	licited?		No	

Division?

Was the solicitation (RFP) done by the Purchasing

II.

No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applicable		

# 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/24/2020 09:16:23 AM
Division Approval	lwildes	02/24/2020 09:16:26 AM
Department Approval	lwildes	02/24/2020 09:16:29 AM
Contract Manager Approval	lwildes	02/24/2020 09:16:32 AM
Budget Analyst Approval	jrodrig9	03/02/2020 15:52:14 PM

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22948

							Legal Name	Entity e:	Q&D CONSTRUC	TION, INC.
	Agency Name:	ADMI DIVIS		TE PL	JBLIC WO	RKS	Contr	actor Name:	Q&D CONSTRUC	TION, INC.
	Agency Code:	082					Addre	ess:	1050 S 21st STRE	ET
	Appropriation Unit:	1558-	62							
	Is budget authority available?:		Y	es			City/S	State/Zip	SPARKS, NV 895	10-0835
	If "No" please expla	ain: No	ot Applic	able			Conta	act/Phone:	775-786-2677	
							Vende	or No.:	T81009604A	
							NV B	usiness ID:	NV16971000639	
	To what State Fisca	al Year	r(s) will t	he cor	ntract be ch	arged?	2020-	2023		
	the contractor will b	be paid					ctor? In	dicate the pe	rcentage of each fur	nding source if
	X General Fu	inds	100.00 9	%	Fe	es	0	.00 %		
	Federal Fur	nds	0.00 9	%	Bo	nds	0	.00 %		
	Highway Fu	unds	0.00 9	%	Oth	ner funding	0	.00 %		
	Agency Reference	#:	113364							
2.	Contract start date:	:								
	a. Effective upon E Examiner's app	Board o roval?	of	No	or b. othe	er effective of	date	03/12/2020	)	
	Anticipated B0	OE me	eting da	te	04/2020					
	Retroactive?		Ν	lo						
	If "Yes", please exp	olain								
	Not Applicable									
3.	Termination Date:		06/30/2	023						
	Contract term:		3 years	and	110 days					
4.	Type of contract:		Contra	ct						
	Contract description	n:	OWNE	R-CM	AR Pre Co	nst				
5.	Purpose of contrac	et:								
	Advanced Plannir	ng Ren d a ma	ovation	and S	Seismic Re	etrofit CIP n	oroiect.	. to include s	ices for the Heroes chematic design fo ex: CIP Project No	Memorial Building - or seismic . 19-P02; SPWD

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,300.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- What conditions require that this work be done?
   2019 Leg. Approved CIPs
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applicable		

# 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
- 19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/28/2020 08:11:14 AM
Division Approval	lwildes	02/28/2020 08:11:18 AM
Department Approval	lwildes	02/28/2020 08:11:22 AM
Contract Manager Approval	lwildes	02/28/2020 08:11:25 AM
Budget Analyst Approval	nkephart	03/12/2020 11:11:38 AM

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22930

			Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	ADMIN - STATE PUB DIVISION		Contractor Name:	PAUL CAVIN ARCHITECT, LLC
Agency Code:	082		Address:	1575 DELUCCHI LANE
Appropriation Unit	1585-54			SUITE 120
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89502
If "No" please expl	ain: Not Applicable		Contact/Phone:	775-842-0261
			Vendor No.:	T29033842
			NV Business ID:	NV20131182382
To what State Fisc	cal Year(s) will the contra	act be charged?	2020-2023	
What is the source the contractor will	e of funds that will be use be paid by multiple fund	ed to pay the contraining sources.	ctor? Indicate the pe	rcentage of each funding source if
X General Fu	unds 100.00 %	Fees	0.00 %	
Federal Fu	inds 0.00 %	Bonds	0.00 %	
Highway F	unds 0.00 %	Other funding	0.00 %	
Agency Reference	#: 113368			
2. Contract start date	:			
a. Effective upon Examiner's app Anticipated B	proval?	b. other effective	date 03/02/2020	)
·	5	54/2020		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	06/30/2023			
Contract term:	3 years and 11	9 days		
4. Type of contract:	Contract			
Contract description	on: Arch / Eng			
5. Purpose of contract				
This is a new con Mental Health Se	tract to provide profes	sional architectura	al/engineering serv piect. to include de	ices for the Northern Nevada Adult sign, construction and bid documents

Mental Health Services - Building 1 ADA Upgrades CIP project, to include design, construction and bid documents as well as construction administration services to remodel two men's and two women's restrooms on the lower level of building 1: CIP Project No.19-S02-5; SPWD Contract No.113368.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,550.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2019 Leg. Approved CIPs
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applicable		

# 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	02/24/2020 09:37:37 AM
Division Approval	lwildes	02/24/2020 09:37:39 AM
Department Approval	lwildes	02/24/2020 09:37:46 AM
Contract Manager Approval	lwildes	02/24/2020 09:37:49 AM
Budget Analyst Approval	jrodrig9	03/02/2020 16:21:49 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22834

							gal Entity me:	ANYTIME PLUMBING, INC.
	Agency Name:	DHHS - SERVIC			DISABILITY			ANYTIME PLUMBING, INC.
	Agency Code:	402				Ac	ldress:	4690 W. POST RD., STE 130
	Appropriation Unit:	3279-07	7					
	Is budget authority available?:		Ye	S		Cit	y/State/Zip	LAS VEGAS, NV 89118
	If "No" please expla	iin: Not	Applica	ible		Ve	ontact/Phone: endor No.: / Business ID:	Scott Jester 702/362-9300 PUR0005090 NV19991205584
	To what State Fisca	al Year(s	s) will th	e contra	ct be charged?	20	20-2024	
	What is the source of the contractor will b	of funds e paid b	that wi y multip	ll be use ble fundi	d to pay the cor ng sources.	ntractor	P Indicate the pe	rcentage of each funding source if
	X General Fur	nds 3	36.00 %	, 0	Fees		0.00 %	
	X Federal Fun	nds 6	64 <b>.00</b> %	, 0	Bonds		0.00 %	
	Highway Fu	inds	0.00 %	, 0	Other fund	ling	0.00 %	
2.	Contract start date:							
	a. Effective upon B Examiner's appr	oval?			b. other effect	ive date	04/01/2020	)
	Anticipated BC	DE meeti	ing date	e (	4/2020			
	Retroactive?		N	0				
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	0	3/31/20	024				
	Contract term:	4	years					
4.	Type of contract:	c	Contrac	t				
	Contract description	n: <b>F</b>	Plumbi	ng Servi	ces			
5.	Purpose of contract	t:						
	This is a new cont		provide	e ongoir	g plumbing re	pair and	d maintenance	services.
6	NEW CONTRACT							
0.	The maximum amo	unt of th	e contr	act for th	e term of the co	ontract is	s: \$36.400.00	
	Other basis for payr						, , , , , , , , , , , , , , , , , , ,	
JI				·				
7	What conditions rec	nuire tha	t this w	ork he d	one?			
		facility i	must be	e design	ed, constructed	, equipp membe	ed, and maintair rs of the general	ned in a manner that protects the health public.
8	Explain why State e	mnlove	es in vo	ur agen	cy or other Stat	e agenc	ies are not able t	to do this work:
0.	Contracted services							
9.	Were quotes or pro	posals s	olicited	?		Ye	es	
	Was the solicitation Division?	(RFP) c	done by	the Pur	chasing	N	0	
	a. List the names of	f vendors	s that w	vere solio	cited to submit p	proposal	s (include at leas	st three):
	Butter Plumbing Anytime Plumbing Pentagon Plumbing	J						
	b. Soliciation Waive	er: Not A	pplica	ble				

ľ	The vendor submitted the low	vest bid.				
	d. Last bid date: 01/02	2/2020 Anticipate	ed re-bid date: 01/02/2024			
10.	Does the contract contain any	y IT components?	No			
0	THER INFORMATION					
11.	Is there an Indirect Cost Rate	or Percentage Paid to t	the Contractor?			
		U	st Rate or Percentage Paid to the Contractor			
	Not Applicable	•				
12.	employee of the State of Nev	employee of the State of ada?	f Nevada or will the contracted services be performed by a current			
	<b>No</b> b. Was the contractor former	v employed by the State	e of Nevada within the last 24 months or will the contracted services be			
	performed by someone forme	erly employed by the State	ate of Nevada within the last 24 months?			
	No					
			itical subdivisions or by any other government?			
Г	No If "Yes", please	explain				
L	Not Applicable					
13.	Has the contractor ever been					
	Yes If "Yes", specify agency has bee	when and for which age n verified as satisfactory	ency and indicate if the quality of service provided to the identified y:			
	2010-current. ADSD-Desert F	Regional Center. Service	e has been verified as satisfactory.			
14.	Is the contractor currently involved in litigation with the State of Nevada?					
_	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:					
	Not Applicable					
	The contractor is registered v Foreign Corporation	vith the Nevada Secreta	ry of State's Office as a:			
16.	a. Is the Contractor Name the same as the legal Entity Name? Yes					
17.	a. Does the contractor have a Yes	a current Nevada State E	Business License (SBL)?			
18.	a. Is the legal entity active an Yes	d in good standing with	the Nevada Secretary of State's Office?			
19.	Agency Field Contract Monito Darrel Hansen, null Ph: nu					
20.	Contract Status:					
	Contract Approvals:					
	Approval Level	User	Signature Date			
	Budget Account Approva		02/18/2020 10:13:22 AM			
	Division Approval	dbowma1	02/18/2020 10:13:25 AM			
	Department Approval	mwinebar	02/21/2020 08:49:36 AM			
	Contract Manager Approv		02/21/2020 13:22:56 PM			
	Budget Analyst Approval	jyou23	02/27/2020 08:27:58 AM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22617

				Legal Entity Name:	EXECUTIVE PEST SERVICES, LLC
	Agency Name:	DHHS - PUBL HEALTH	IC AND BEHAVIORAL	Contractor Name:	EXECUTIVE PEST SERVICES, LLC
	Agency Code:	406		Address:	2120 JARDINE AVE
	Appropriation Unit:	3161-07			
	Is budget authority available?:	Ye	25	City/State/Zip	NORTH LAS VEGAS, NV 89032
	If "No" please expla	iin: Not Applica		Contact/Phone: Vendor No.: NV Business ID:	BRIAN HOLMES 702/321-9547 T27020890A NV20061525544
	To what State Fisca	al Year(s) will th	ne contract be charged?	2020-2024	
	What is the source of the contractor will b	of funds that wi e paid by multip	ill be used to pay the contract ple funding sources.	or? Indicate the per	centage of each funding source if
	X General Fur	nds 100.00 %	% Fees	0.00 %	
	Federal Fun	nds 0.00 %	% Bonds	0.00 %	
	Highway Fu	inds 0.00 %	% Other funding	0.00 %	
	Agency Reference	#: C17522	2		
2.	Contract start date:				
	a. Effective upon B Examiner's appr	Board of	No or b. other effective da	ate 03/10/2020	
	Anticipated BC	DE meeting date	e 04/2020		
	Retroactive?	N	0		
	If "Yes", please exp	lain	-		
	Not Applicable				
3.	Termination Date:	02/28/20	024		
	Contract term:	3 years	and 355 days		
4	Type of contract:	Contrac	ct		
	Contract description				
5	Purpose of contract				
5.	· · · · · · · · · · · · · · · · · · ·		e ongoing pest control serv	rices at the Las Ve	gas hospital.
c	NEW CONTRACT				340
0.		unt of the contr	ract for the term of the contrac	et ic: \$20.000.00	
			at the rate of \$525.00 per mo	. ,	
			ontingency per year		
J		μ			
7	What conditions rec	nuire that this w	vork he done?		
		55.100 and 555	5.110, pest control is required	for keeping the faci	ilities in a sanitary condition for the safety
0					
8.	· · · · ·		our agency or other State age		
	eliminate pests in a	commercial en	nvironment.	the training or certi	fication to use the chemicals needed to
9.	Were quotes or pro	•		Yes	
	Was the solicitation Division?	(RFP) done by	y the Purchasing	No	
	a. List the names of	f vendors that w	were solicited to submit propo	sals (include at leas	st three):

Executive Pest Services Red Rock Pest Control Las Vegas Pest Control

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the vendor was selected by an informal selection committee based on their proposal and cost. d. Last bid date: 11/07/2019 Anticipated re-bid date: 11/01/2023

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

August 2011 to February 2020 for Southern Nevada Adult Mental Health Services - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
- LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: PHILLIPS, BRETT, FACILITY MANAGER Ph: 702-486-5135

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	01/14/2020 12:09:03 PM
Division Approval	rmorse	01/14/2020 12:09:05 PM
Department Approval	mwinebar	03/03/2020 10:36:42 AM
Contract Manager Approval	cmoriart	03/03/2020 11:49:03 AM
Budget Analyst Approval	afrantz	03/10/2020 10:26:34 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22823

					Legal Entity Name:	DESERT BOILERS & CONTROLS INC
		OHHS - DIVISI AMILY SERV		HILD AND	Contractor Name:	DESERT BOILERS & CONTROLS INC
	Agency Code: 4	09			Address:	305 W SAINT LOUIS AVE
	Appropriation Unit: 3	179-95				
	Is budget authority available?:	Ye	S		City/State/Zip	LAS VEGAS, NV 89102
	If "No" please explain	n: Not Applica	ble		Contact/Phone:	702/631-7780
					Vendor No.:	PUR0001437
					NV Business ID:	NV19971189711
	To what State Fiscal	Year(s) will th	e contrac	t be charged?	2020	
	What is the source of the contractor will be	f funds that wil paid by multip	l be used le funding	to pay the contra g sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fund	ds 100.00 %		Fees	0.00 %	
	Federal Fund	ls 0.00 %	ı.	Bonds	0.00 %	
	Highway Fund	ds 0.00 %		Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon Bo Examiner's approv	ard of <b>I</b> val?	<b>lo</b> or	b. other effective	date 01/07/2020	
	Anticipated BOE		e 04	/2020		
	Retroactive?	Ye	s			
	If "Yes", please expla					
			ure resu	Iting in a lack of	hot water in the fac	ility. Hot water is necessary for the
	sanitary conditions	of the facility	for daily	food and laund	ry services.	,, <b>,</b> ,
3.	Termination Date:	06/30/20	20			
	Contract term:	174 day	S			
4.	Type of contract:	Contrac	t			
	Contract description:					
5.	Purpose of contract:		•			
	This is a new contra	act to rebuild	the exist	ing boiler syster	n at the Juvenile Ju	stice facility in Caliente.
6.	NEW CONTRACT					
	The maximum amour	nt of the contra	act for the	term of the contra	act is: \$12,400.00	
	Payment for services					
	Other basis for payme	ent: Upon con	npletion; i	ncludes materials	, equipment, labor, fr	eight and travel.
J	USTIFICATION	-	-			
7.	What conditions requ	ire that this w	ork be do	ne?		
					n facility that houses	youth ranging in age from 12 to 18. The
	facility has a boiler in Department. Hot wate	the Multi-Pur	ose area	that feeds hot wa	ater into the Kitchen F	Facility, Laundry Facility and Maintenance
8.	Explain why State em	nployees in yo	ur agency	/ or other State ac	gencies are not able t	o do this work:
	State employees are	unable to prov	/ide the s	pecialized experti	se and repair parts n	ecessary to rebuild the existing system.
9.	Were quotes or propo	osals solicited	?		Yes	
	Was the solicitation (I Division?			nasing	No	
	a. List the names of v	vendors that w	ere solici	ted to submit prop	osals (include at leas	st three):

Nevada Chiller & Boiler H and H Boiler Repair Senco Boiler Service Desert Boilers & Controls

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was the only one to be able to perform repairs quickly and willing to travel to Caliente.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided services for the Division previously and performance has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Bruce Burgess, Superintendent, Caliente Youth Center Ph: 775-726-8206 null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	03/09/2020 10:05:33 AM
Division Approval	knielsen	03/17/2020 10:14:33 AM
Department Approval	mwinebar	03/17/2020 10:31:10 AM
Contract Manager Approval	sknigge	03/18/2020 09:04:59 AM
Budget Analyst Approval	afrantz	03/19/2020 15:34:56 PM



Richard Whilley, MS Director



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Child and Family Services Helping people. It's who we are and what we do.



Ross Armstrong Administrator

## MEMORANDUM

TO:	Lynnette Aaron, Executive Branch Budget Officer I Governor's Finance Office
FROM:	Katrina Nielsen, Administrative Services Officer IV
DATE:	March 9, 2020
SUBJECT:	Retroactive Contract – Desert Boilers & Controls, Inc.

An emergency retroactive contract, with an effective date of January 7, 2020, is being requested between the Division of Child and Family Services (DCFS) and Desert Boilers & Controls, Inc. This contract will facilitate payment for repairs to a boiler that failed at the Caliente Youth Center (CYC) Juvenile Justice facility in Caliente, Nevada.

The CYC is a 24-hour, 7 day per week Juvenile Justice facility that houses youth offenders in the State of Nevada. It is in a rural area, making it difficult to find vendors to perform necessary services. The sole boiler for the facility experienced a catastrophic failure and was no longer functional. The boiler heats the laundry, kitchen and maintenance area's water systems, all of which impact the facility's sanitation.

Immediately after the boiler failed, staff assessed the failure and determined that repairs were possible. Staff then contacted four vendors to get a professional diagnosis and repair estimate. Two of the vendors declined to bid due to the remote location, one vendor agreed to bid contingent upon an agreement that the agency would pay a \$118 per hour rate for travel time to and from the facility in order to diagnose the system and prepare a bid, and Desert Boilers & Controls, Inc. provided an estimate at no charge.

The estimate \$12,400 boiler repair estimate covered all necessary equipment, parts and labor. Desert Boilers & Controls, Inc. was familiar with the facility through previous contracted work and has performed at or above expectations on past jobs.

This was an emergency repair due to the critical nature of this equipment, the sanitation risks for the youth houses at the facility, the potential for future damage to the property if the repair was not completed timely and the lead time necessary for parts for the repair. The Division is requesting approval of this retroactive contract for the work.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22801

				Legal Entity Name:	IDEAS Counseling LLC
	Agency Name:	DHHS - DIVISION OF FAMILY SERVICES		Contractor Name:	IDEAS Counseling LLC
	Agency Code:	409		Address:	6200 Valley Wood Dr.
	Appropriation Unit:	3229-18			
	Is budget authority available?:	Yes		City/State/Zip	Reno, NV 89523-1243
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Kathryn Layosa 775-815-8751
				Vendor No.:	T32009030A
				NV Business ID:	NV20191090999
		al Year(s) will the cor	•	2020-2023	
	What is the source the contractor will b	of funds that will be be paid by multiple fu	used to pay the contrac nding sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fu	nds 100.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	unds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon E Examiner's app		or b. other effective of	date 07/01/2019	
	Anticipated B	DE meeting date	04/2020		
	Retroactive?	Yes			
	If "Yes", please exp	blain			
	Unique counseling	g services were req	uired for a child need	ling intensive thera	ру.
3.	Termination Date:	06/30/2023			
	Contract term:	4 years			
4.	Type of contract:	Contract			
	Contract description	n: Counseling			
5.	Purpose of contrac				
	This is a new cont services and crisi		nitial client assessme	ent, weekly individu	al counseling services, family therapy

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00** 

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: 100 counseling hours per year is \$10,000 per year; four years at \$10,000 per year.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

A contract with IDEAS Counseling, LLC, is being initiated for a child in state custody who was subjected to sexual abuse by her father as well as to family incest. The Division does not currently have access to therapy of this caliber and there is a gap in our services; this expertise can be used with other children that come into care going forward. The contract is to provide initial assessment, weekly individual counseling services, family therapy services (as determined as appropriate) and crisis intervention. Due to the nature and trauma associated with sexual abuse, various therapy providers in the Northern Nevada region were vetted by the Intensive Family Services (IFS) /Clinical Program for their experience working with sexually abused children; sexually abused children from family systems; family incest system specialty; religious preference/foundation (Latter-Day Saints); proximity to current and anticipated placement and who use trauma informed interventions. Over twenty (20) providers/agencies were contacted to assess specialty and few responded as able to meet these needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work: State employees do not have the expertise to meet the therapeutic needs of this child.

9.	Were quotes or proposals solicited? Yes
	Was the solicitation (RFP) done by the Purchasing No Division?
	a. List the names of vendors that were solicited to submit proposals (include at least three):
	Crossed Keys Counseling Conversation and Change Center IDEAS Counseling LLC Alexandria Dimitroff, MA, LCPC Michelle Sprague, MFT Balance Therapy Center Patricia Gilbert, MFT Clover Counseling
	b. Soliciation Waiver: Not Applicable
	c. Why was this contractor chosen in preference to other?
	It was essential for the Division to identify a therapy provider who not only had knowledge and experience working with sexually abused children, but also knowledge of the Latter Day Saint's church to understand and interpret the religion and beliefs these children have built their lives around. Kati Layosa at IDEAS Counseling, LLC is a provider who meets all the therapeutic needs of this child.
	d. Last bid date: Anticipated re-bid date:
10.	Does the contract contain any IT components? No
I. (	OTHER INFORMATION
11.	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
	Not Applicable
12.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
	Νο
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? <b>No</b>
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
	No If "Yes", please explain
	Not Applicable
13.	Has the contractor ever been engaged under contract by any State agency?
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
	Not Applicable
14.	Is the contractor currently involved in litigation with the State of Nevada?
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
	Not Applicable
15	The contractor is registered with the Nevada Secretary of State's Office as a:
10.	LLC
16.	a. Is the Contractor Name the same as the legal Entity Name? Yes
17.	a. Does the contractor have a current Nevada State Business License (SBL)? Yes
18.	<ul> <li>a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?</li> <li>Yes</li> </ul>
19.	Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level Budget Account Approval Division Approval User

hbugg

knielsen

Signature Date 03/02/2020 08:54:01 AM 03/02/2020 12:10:57 PM Department Approval Contract Manager Approval Budget Analyst Approval mwinebar mcenteej laaron 03/05/2020 17:56:21 PM 03/11/2020 09:42:13 AM 03/11/2020 14:25:16 PM



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Child and Family Services Helping people. It's who we are and what we do.



Ross Armstrong Administrator

## MEMORANDUM

TO:	Lynnette Aaron, Executive Branch Budget Officer Governor's Finance Office, Budget Division
THROUGH:	Mark Winebarger, Admin Services Officer IV Department of Health and Human Services, Director's Office
FROM:	Katrina Nielsen, Admin Services Officer IV Division of Child and Family Services
DATE:	February 21, 2020
SUBJECT:	Retroactive Contract Request – CETS #22801

The Division of Child and Family Services respectfully requests a retroactive effective date of July 1, 2019 for the contract with IDEAS Counseling, LLC in order to provide intensive and specialized counseling services to a child in State custody. The Division does not currently have access to therapy of this caliber and there is a gap in our services; this expertise can be used with other children that come into care going forward. The contract is to provide initial assessment, weekly individual counseling services, family therapy services (as determined as appropriate) and crisis intervention. Due to the nature and trauma associated with sexual abuse, various therapy providers in the Northern Nevada region were vetted by the Intensive Family Services (IFS)/Clinical Program for their experience working with sexually abused children; sexually abused children from family systems; family incest system specialty; religious preference/foundation (Latter-Day Saints); proximity to current and anticipated placement and who use trauma informed interventions. Over twenty (20) providers/agencies were contacted to assess specialty and few responded as able to meet these needs.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22889

	••••••••										
								Legal Er Name:	ntity	DESERT BOILERS & CO	ONTROLS INC
	Agency	/ Name:	me: DEPARTMENT OF CORRECTIONS					Contract	tor Name:	<b>DESERT BOILERS &amp; C</b>	ONTROLS INC
	Agency	Agency Code: 440					Address	:	305 W SAINT LOUIS AV	/E	
	Approp	riation Unit:	3751-	07							
	ls budg availab	get authority le?:		Y	'es			City/Stat	te/Zip	LAS VEGAS, NV 89102	
	lf "No"	please expla	ain: No	ot Applic	able			Contact/	Phone:	Ginger Roden 702/631-7	780
								Vendor	No.:	PUR0001437	
								NV Busi	ness ID:	NV19971189711	
				( )		ntract be charged		2020			
	What is the cor	s the source stractor will b	of func be paid	ds that v by mult	vill be tiple fu	used to pay the c nding sources.	ontract	tor? Indic	ate the pe	rcentage of each funding s	source if
	Х	General Fu	nds	100.00	%	Fees		0.00	) %		
		Federal Fur	nds	0.00	%	Bonds		0.00	) %		
		Highway Fu	unds	0.00	%	Other fur	ding	0.00	) %		
	Agency	/ Reference	#:	440							
2.	Contra	ct start date:									
	a. Effe Exa	ective upon E iminer's appl	Board c roval?	of	No	or b. other effe	ctive d	ate	02/11/2020	)	
	Ai	nticipated B0	OE me	eting da	ite	02/2020					
	Retroa	ctive?		Y	′es						
	If "Yes'	', please exp	olain								
	ESP water time and	as running nd forecast	the on to be i	ly remain the s	aining ingle (	boiler at 100% c	apacit ning v	ty. The te veek. Du	emperatur	fter the failure of 2 of 3 of es were only 8 degrees o otential health and safet	outside at the
3.	Termin	ation Date:		06/30/2	2020						
	Contra	ct term:		139 da	iys						
4.	Type o	f contract:		Contra	act						
	Contra	ct description	n:	Emerg	j Boile	r Repairs					
5.	Purpos	e of contrac	t:								
	This is	a new cont	tract to	o provio	de eme	ergency repairs	for bo	iler#2 an	d #3 at El	y State Prison.	
6											

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,692.00** Other basis for payment: B/A 3751 CAT 07 \$17,846.00 for Boiler#2 and \$17,846.00 Boiler#3.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

An emergency situation developed with the boilers at Ely State Prison as two of the three boilers which supply the medium temperature hot water to the heating and domestic hot water loop at the facility failed, due to a blown tube, leaving only one operational boiler working at 100% capacity. With temperatures well below freezing, the facility cannot safely operate without heat or hot water, esp. this time of year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No NDOC employees are trained to perform this work. No other State agency can perform this work.

9.	Were quotes or proposals solicited?	Yes
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Desert Boilers & Controls Inc

b. Soliciation Waiver: Not Applicable	
c. Why was this contractor chosen in preference to other?	
This vendor provided the lowest and most responsive hid	

d. Last bid date:

No

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	02/13/2020 08:58:03 AM
Division Approval	amonro1	02/14/2020 13:06:31 PM
Department Approval	amonro1	02/14/2020 13:09:31 PM
Contract Manager Approval	aroma2	02/20/2020 08:49:30 AM
Budget Analyst Approval	bmacke1	03/23/2020 08:40:39 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22827

					Legal Entity Name:	THOMSON, JAMES F JR DBA	
	Agency Name:	DEPART	MENT OF	- CORRECTIONS	Contractor Name:	THOMSON, JAMES F JR DBA	
	Agency Code:	440			Address:	AMERICAN SOUTHWEST ELECTRIC	
	Appropriation Unit:	3761-07				4485 RIVIERA RIDGE AVE	
	Is budget authority available?:		Yes		City/State/Zip	LAS VEGAS, NV 89115-1877	
	If "No" please expla	ain: Not Ap	oplicable		Contact/Phone:	Cheryl Harrison 702-643-2900	
					Vendor No.:	T29035625	
					NV Business ID:	NV20071096997	
	To what State Fisc	al Year(s)	will the co	ontract be charged?	2020		
	What is the source the contractor will b				actor? Indicate the pe	ercentage of each funding source if	
	X General Fu	inds <b>100</b>	.00 %	Fees	0.00 %		
	Federal Fu	nds 0	.00 %	Bonds	0.00 %		
	Highway Fu	unds 0	.00 %	Other funding	0.00 %		
	Agency Reference	#: 440	0				
2.	Contract start date	:					
	a. Effective upon E Examiner's app		No	or b. other effective	date 01/16/202	0	
	Anticipated B	OE meeting	g date	02/2020			
	Retroactive?		Yes				
	If "Yes", please exp	olain					
	power failed at Flo backup generator down, overloading	orence Mc s worked g the elect	Clure Wo as intend trical sys	omen's Correctional ( led. However, when t	Center, due to NV E he power was resto	repairs as emergency work. When the nergy transformer malfunction, the ored, the generators failed to power card, as door controls to inmate facilitie	
3.	Termination Date:	06/	/30/2020				
	Contract term:	16	5 days				
4.	Type of contract:	Co	ntract				
	Contract descriptio	n: Ge	n. Switch	n Repairs			
5.	Purpose of contract	:t:					

This is a new contract to provide emergency generator switch repairs to the backup generators at Florence McClure Women's Correctional Center.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$34,664.00

Other basis for payment: \$8,469.00 to provide and install a temporary ATS (automatic transfer switch) -\$26,195.00 - Replace temporary ATS with permanent ATS switch.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

When the power failed at Florence McClure Women's Correctional Center, due to NV Energy transformer malfunction, the backup generators worked as intended. However, when the power was restored, the generators failed to power down, overloading the electrical system and creating a health and safety hazard, as door controls to inmate facilities and culinary equipment for preparing inmate meals became inoperable.

8. Explain why State employees in your agency or other State agencies are not able to do this work: NDOC did not have staff to perform this work. No State agency was able to perform this work.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? This vendor provided the lowest and most responsive bid, as they were on-site at the time of the equipment failure performing work for an approved CIP. Anticipated re-bid date: d. Last bid date: 10. Does the contract contain any IT components? No III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: This vendor currently performing work for an approved CIP at FMWCC. This work has been verified as satisfactory. 14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	01/29/2020 13:50:30 PM
Division Approval	amonro1	01/30/2020 09:21:06 AM
Department Approval	sewart	01/30/2020 14:53:46 PM
Contract Manager Approval	aroma2	02/07/2020 12:00:16 PM
Budget Analyst Approval	bmacke1	02/20/2020 09:47:06 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22859

						Legal Entity Name:		Get Local Search Marketing LLC	
	Agency Name:	DEPA	RTMENT OF	CORF	RECTIONS	Contractor Nam	ne:	Get Local Search Marketing LLC	
	Agency Code:	440				Address:		DBA 777 Satellite Star	
	Appropriation Unit:	3763-	58					35 N. Edison Way, Ste 38	
	Is budget authority available?:		Yes			City/State/Zip		Reno, NV 89502-2352	
	If "No" please expla	ain: No	t Applicable			Contact/Phone:		Aaron Landreth 775-453-0163	
						Vendor No.:		T29041356	
						NV Business ID	):	NV20101886877	
	To what State Fisca	al Year	(s) will the co	ntract b	be charged?	2020			
	What is the source the contractor will b	of fund be paid	s that will be by multiple fu	used to	o pay the contra sources.	actor? Indicate the	perc	centage of each funding source if	
	General Fu	nds	0.00 %		Fees	0.00 %			
	Federal Fur	nds	0.00 %		Bonds	0.00 %			
	Highway Fu	unds	0.00 %	Х	Other funding	100.00 % Inm	nate	Welfare Account	
	Agency Reference	#:	440						
2.	Contract start date:								
	a. Effective upon E Examiner's appl	Board o roval?	f <b>No</b>	or b	other effective	date 03/11/20	020		
	Anticipated B0	OE mee	eting date	02/2	2020				
	Retroactive? If "Yes", please exp	olain	Νο						
	Not Applicable								
3.	Termination Date:		06/30/2020						
	Contract term:		111 days						
4.	Type of contract:		Contract						
	Contract description	n:	Cable Repai	rs					
5.	Purpose of contrac	:t:							
	This is a new cont Correction Center		provide ser	vices	o analyze and	repair cable issu	ies t	hroughout the Northern Nevada	

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,700.00** 

Other basis for payment: Current proposal is for \$11,854.76 without the identification of all required repairs. \$15,700. has been approved in the budget to complete all repairs for this work.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The satellite / cable service to NNCC has been below standard for several years. When the new satellite dish was installed in September 2018, the service to NNCC became worse (service to SCC remained about the same.) The inmates are not able to receive the full channel line-up offered, although it appears that the signal at the head-end is good. If this contract is not approved we will be subject to lawsuits by the inmates due to lack of performance on our part for keeping the cable accessible to the inmates.

#### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC employees are not trained to perform this work. No other State agency perform this work.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	)	lf	f "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
  - LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

User	Signature Date
dmartine	02/11/2020 13:45:08 PM
amonro1	02/18/2020 09:50:30 AM
amonro1	02/18/2020 09:50:32 AM
aroma2	03/04/2020 13:47:45 PM
bmacke1	03/11/2020 09:36:38 AM
	dmartine amonro1 amonro1 aroma2

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22934

						Legal Entity Name:	SMG Reno Facilities dba AMS Global
	Agency Name: Agency Code:	DEPA 550		AGRI	CULTURE	Contractor Name: Address:	SMG Reno Facilities dba AMS Global 4590 S. Virginia Street
	Appropriation Unit:		24				
	Is budget authority available?:	10012	Yes			City/State/Zip	Reno, NV 89502-6013
	If "No" please expla	ain: Not	t Applicable			Contact/Phone:	Michael Day 775-229-7621
						Vendor No.:	T27042831
						NV Business ID:	NV20151521481
	To what State Fisca	al Year(	s) will the co	ntract I	be charged?	2020	
		of fund	s that will be	used to	o pay the contra	ctor? Indicate the pe	rcentage of each funding source if
	General Fur	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % Regis	tration Fees and Sponsorships
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board of	No	or b	. other effective	date 03/04/2020	)
	Anticipated BC	DE mee	ting date	04/2	2020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2020				
•	Contract term:		117 days				
л	Type of contract:		Contract				
4.	Contract description		GOV AG Co	nferen			
_							
5.	Purpose of contract					- (	Neverla Occurrente Occuference en
	Agriculture. The fo	ocus w	ill be on pro	viding	education and	resources to Neva ing their products.	Nevada Governor's Conference on da farmers, ranchers, food processors
6.	NEW CONTRACT						
	The maximum amo	ount of th	he contract f	or the t	erm of the contra	act is: <b>\$14,205.00</b>	
	Other basis for pay	ment: 2	/29/20 \$368	7.50, 3/	/29/20 \$6840.50	, 4/23/20 \$3153.00, j	possible final bill \$524.00 = \$14,205.00
J	USTIFICATION						
7.	What conditions rec	quire the	at this work I	be done	e?		
	NDA is in need of a for specific topics, p NDA on showcasing	olentiful	parking, eas	sy acce	nodate 100+ atte ss to airport and	endees with the infras I hotel accommodation	structure requirements of breakout space ons and catering company to work with
8	Explain why State e	emplove	es in vour a	aencv	or other State ac	gencies are not able	to do this work:
υ.						equirements for this o	
9.	Were quotes or pro	posals	solicited?			Yes	
	Was the solicitation Division?	•		Purcha	asing	No	

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Sparks Convention Center The Row-ElDorado-Circus Circus-Silver Legacy Atlantis Casino Resort Spa

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was able to supply NDA with our entire list of meeting requirements.

d. Last bid date: 01/20/2020 Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbel1	02/27/2020 15:05:31 PM
Division Approval	bbel1	02/27/2020 15:05:34 PM
Department Approval	bbel1	02/27/2020 15:05:37 PM
Contract Manager Approval	melli2	03/03/2020 15:44:49 PM
Budget Analyst Approval	mlynn	03/04/2020 08:12:45 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22958

					Legal Entity Name:	Kamer Zucker Abbott
	Agency Name:	GCB	- GAMING C	ONTROL BOARD	Contractor Name:	Kamer Zucker Abbott
	Agency Code:	611			Address:	3000 West Charleston Blvd
	Appropriation Unit:	4061-	-30			Suite 3
	Is budget authority available?:		Yes		City/State/Zip	Las Vegas, NV 89102
	If "No" please expla	ain: No	ot Applicable		Contact/Phone:	702-259-8640
					Vendor No.:	NN/40004000000
	To what State Fice		r(c) will the co	ontract be charged?	NV Business ID: 2020	NV19931039663
	What is the source	of fund	ds that will be	e used to pay the contrac		rcentage of each funding source if
	the contractor will t X General Fu	•	1 by multiple f 100.00 %	-	0.00.0/	
	X General Fu Federal Fu		0.00 %	Fees Bonds	0.00 % 0.00 %	
	Highway Fu		0.00 %	Other funding	0.00 %	
_	0,		0.00 /6	Other funding	0.00 78	
2.	Contract start date:		af Na	an hathan offective a	data 02/46/2020	
	a. Effective upon E Examiner's app	roval?		or b. other effective c	date 03/16/2020	
	Anticipated B	OE me	eting date	04/2020		
	Retroactive?		No			
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:		06/30/2020			
	Contract term:		106 days			
4.	Type of contract:		Contract			
	Contract descriptio	n:	Legal Servi	ices		
5.	Purpose of contrac	:t:				
	This is a new con employees at the			dated employment and	d human resources	law guidance to supervisory
6.	NEW CONTRACT					
	The maximum amo	ount of	the contract	for the term of the contra	act is: \$12,500.00	
	Payment for service	es will	be made at t	he rate of \$350.00 per h	our	
J	USTIFICATION					
7.	What conditions re	quire th	hat this work	be done?		
	The Board is requir	red to c	develop its ov	vn plan of employment p	oursuant to subsection	on 6 of NRS 463.080. With various new
	and the peace offic	mpioyn er righ	ts and respo	nsibilities afforded to the	Board.	egal advice relating to supervisor training
8.	Explain why State	employ	/ees in your a	agency or other State ag	encies are not able t	to do this work:
	The Board does no	ot have	enough staff	or resources to underta	ke this project.	
9.	Were quotes or pro	posals	solicited?		No	
	Was the solicitation Division?	•		Purchasing	No	
a. List the names of vendors that were solicited to submit proposals (include at least three):				st three):		
	Not Applicable					
	b. Soliciation Waive	er: <b>Pro</b>	fessional Se	ervice (As defined in NA	AC 333.150)	
	c. Why was this co	ntracto	or chosen in p	preference to other?		

Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

d. Last bid date:

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes",	please explain	
Not Applica	ble		

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract A	Approva	s:

Approval Level	User	Signature Date
Budget Account Approval	klay0	03/04/2020 11:43:57 AM
Division Approval	klay0	03/04/2020 11:44:00 AM
Department Approval	klay0	03/04/2020 11:44:03 AM
Contract Manager Approval	klay0	03/04/2020 11:44:05 AM
Budget Analyst Approval	hfield	03/16/2020 15:25:10 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22885

						Legal Entity Name:	BERKELEY RESEARCH GROUP (HONG KONG) LIMITED
	Agency Name:	GCB - (	GAMING CO	ONTRO	L BOARD	Contractor Name:	BERKELEY RESEARCH GROUP (HONG KONG) LIMITED
	Agency Code:	611				Address:	Level 20, One International
	Appropriation Unit:	4063-10	0				Finance Centre, 1 Harbour View
	Is budget authority available?:		Yes			City/State/Zip	Central, Hong Kong, HK 999077
	If "No" please explai	in: Not	Applicable			Contact/Phone: Vendor No.:	Stuart Witchell 85222972270
						NV Business ID:	NV20171124828
	To what State Fisca	l Year(s	s) will the co	ntract b	e charged?	2020-2022	
	What is the source of the contractor will be	of funds e paid b	that will be by multiple fu	used to Inding s	o pay the contraction pay the contraction pay the contraction of the c	ctor? Indicate the per	rcentage of each funding source if
	General Fun	ıds	0.00 %	Х	Fees	100.00 % INVES	TIGATIVE FEES
	Federal Fun	ds	0.00 %		Bonds	0.00 %	
	Highway Fu	nds	0.00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon B Examiner's appro	oard of oval?	No	or b.	other effective of	date 02/24/2020	
	Anticipated BO	E meet	ting date	04/2	020		
	Retroactive?		No				
	If "Yes", please expl	lain					
	Not Applicable						
3	Termination Date:	)	01/31/2022				
0.	Contract term:	-	1 year and 3	342 dav	'S		
1			Contract	,	-		
4.	Type of contract:		Foreign Inv.	Servic	e		
	Contract description	•••••					
5.	Purpose of contract						
5.	Purpose of contract:	:	provide ong	joing i	nvestigative se	rvices in foreign ju	risdictions.
	Purpose of contract:	:	provide ong	going i	nvestigative se	rvices in foreign ju	risdictions.
	Purpose of contract: This is a new contr	: ract to j					risdictions.
	Purpose of contract: This is a new contr NEW CONTRACT	: <b>ract to</b> j unt of th	ne contract fo	or the te	erm of the contra	act is: <b>\$48,000.00</b>	risdictions.
6.	Purpose of contract: This is a new contr NEW CONTRACT The maximum amou	: <b>ract to</b> j unt of th	ne contract fo	or the te	erm of the contra	act is: <b>\$48,000.00</b>	risdictions.
6. JI	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION	: <b>ract to</b> j unt of th ment: up	ne contract fo	or the te	erm of the contra approved invoic	act is: <b>\$48,000.00</b>	risdictions.
6. JI	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION What conditions req The NCGB must con	: ract to j unt of th ment: up juire tha nduct th	ne contract fo pon receipt c at this work b norough inve	or the te of state- be done	erm of the contra approved invoic ? ons of foreign-ba	act is: <b>\$48,000.00</b> ee sed applicants. Diffi	cult in performing research in large,
6. JI 7.	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION What conditions req The NCGB must con	: ract to j unt of th ment: up juire tha nduct th ities cha	ne contract fo pon receipt c at this work b norough inve aracterized b	or the te of state- be done estigation by poor	erm of the contra approved invoic ? ons of foreign-ba indices mandate	act is: <b>\$48,000.00</b> ee sed applicants. Diffi es use of outside cor	cult in performing research in large, ntractors to perform some of this work.
6. JI 7.	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION What conditions req The NCGB must con foreign records facili Explain why State e	ract to j unt of th ment: up uire tha nduct th ities cha mploye	ne contract for pon receipt of at this work b norough inve aracterized b res in your ag cords location	or the te of state- be done estigation by poor gency on ns or co	erm of the contra approved invoic ? ons of foreign-ba indices mandate or other State ag ontractual relatio	act is: \$48,000.00 ee sed applicants. Diffi es use of outside cor encies are not able t nships with data pro	cult in performing research in large, htractors to perform some of this work. o do this work: viders are required. In many cases, it is
6. JI 7. 8.	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION What conditions req The NCGB must con foreign records facili Explain why State e On-site appearance not economically fea	ract to j ract to j unt of th ment: up juire tha nduct th ities cha mployed s at rec asible of	ne contract fo pon receipt o at this work b norough inve aracterized b res in your ag cords location r gaming ag	or the te of state- be done estigation by poor gency on ns or co	erm of the contra approved invoic ? ons of foreign-ba indices mandate or other State ag ontractual relatio	act is: <b>\$48,000.00</b> se sed applicants. Diffi es use of outside cor encies are not able t nships with data pro	cult in performing research in large, htractors to perform some of this work. o do this work: viders are required. In many cases, it is
6. JI 7. 8.	Purpose of contract: This is a new contract: NEW CONTRACT The maximum amou Other basis for payr USTIFICATION What conditions req The NCGB must con foreign records facili Explain why State e On-site appearance	ract to j unt of th ment: up uuire tha nduct th ities cha mployed s at rec asible of posals s	ne contract for pon receipt of at this work b norough inve aracterized b res in your ag cords location or gaming ag solicited?	or the te of state- estigation by poor gency consor co ents alo	erm of the contra approved invoic ? ons of foreign-ba indices mandate or other State ag ontractual relatio one to physically	act is: \$48,000.00 ee sed applicants. Diffi es use of outside cor encies are not able t nships with data pro	cult in performing research in large, htractors to perform some of this work. o do this work: viders are required. In many cases, it is

a. List the names of vendors that were solicited to submit proposals (include at least three):

B2G Global Strategies Berkeley Research Group Applied Facts Financial Risk Mitigation, Inc

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The selected vendor was the highest scoring proposer as determined by an evaluation committee.

d. Last bid date: 12/02/2019 Anticipated re-bid date: 06/01/2021

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

Yes

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The NGCB contracted with Berkeley Research Group from September 2017 through September 2019 and was satisfied with the service provided.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	02/10/2020 12:03:10 PM
Division Approval	klay0	02/10/2020 12:03:13 PM
Department Approval	klay0	02/10/2020 12:03:16 PM
Contract Manager Approval	klay0	02/10/2020 12:03:19 PM
Budget Analyst Approval	hfield	02/24/2020 14:14:28 PM
Contract Manager Approval	klay0	02/10/2020 12:03:19 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1 1. Contract Number: 19856 Amendment Number: Legal Entity JONES WEST FORD Name: Agency Name: **DPS-HIGHWAY PATROL** Contractor Name: JONES WEST FORD Agency Code: 651 Address: 3600 Kietzke Lane **PO BOX 12970** Appropriation Unit: 4713-13 Is budget authority RENO, NV 89510-2970 Yes City/State/Zip available?: If "No" please explain: Not Applicable Contact/Phone: Donald Intihar 775-829-3344 Vendor No.: T80272580 NV19771001026 **NV Business ID:** To what State Fiscal Year(s) will the contract be charged? 2018-2022 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. 0.00 % 0.00 % General Funds Fees Federal Funds 0.00 % Bonds 0.00 % Х Highway Funds 100.00 % Other funding 0.00 % 2. Contract start date: or b. other effective date a. Effective upon Board of No 03/26/2018 Examiner's approval? Anticipated BOE meeting date 04/2020 **Retroactive?** No If "Yes", please explain Not Applicable 3. Previously Approved 04/30/2020 Termination Date: Contract term: 3 years and 341 days 4. Type of contract: Contract **Excess Vehicle Hauls** Contract description: 5. Purpose of contract: This is the first amendment to the original contract which provides ongoing excess NHP fleet vehicle hauls from locations throughout the State of Nevada. This amendment extends the termination date from April 30, 2020 to March 1, 2022 and increases the maximum amount from \$16,000 to \$31,200 due the continued need for these services. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda 1. The max amount of the original \$16,000.00 \$16,000.00 \$16,000.00 Yes - Info contract: 2. Amount of current amendment \$15,200.00 \$31,200.00 Yes - Info \$15,200.00 (#1): 3. New maximum contract \$31,200.00 amount: 03/01/2022 and/or the termination date of the original contract has changed to:

II. JUSTIFICATION

7. What conditions require that this work be done?

Excess Vehicles, which have either met their useful life or have been damaged, need to be transported back to the major metropolitan areas from rural areas across the State.

8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:							
	There are no State employees that	<u>t can move these v</u>	ehicles, nor doe	s the State have the equipment to do so.				
9	Were quotes or proposals solicited	1?	Yes					
0.	Was the solicitation (RFP) done by the Purchasing No Division?							
	a. List the names of vendors that w	ist the names of vendors that were solicited to submit proposals (include at least three):						
	Quality Towing Jones West Ford Fast Auto Transport							
	b. Soliciation Waiver: Not Applica							
c. Why was this contractor chosen in preference to other?								
	Vendor was the lowest bidder.							
	d. Last bid date: 02/19/2018	3 Anticipate	ed re-bid date:	01/06/2020				
10.	Does the contract contain any IT c	omponents?	No					
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or Pe	ercentage Paid to t	the Contractor?					
	No If "Yes", please provid	de the Indirect Cos	t Rate or Percer	ntage Paid to the Contractor				
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of	f Nevada or will	the contracted services be performed by a current				
	-							
	b. Was the contractor formerly emperformed by someone formerly er	ployed by the State	e of Nevada with	in the last 24 months or will the contracted services be thin the last 24 months?				
	No							
	-							
	c. Is the contractor employed by ar	•	tical subdivision	s or by any other government?				
	No If "Yes", please expla	lin						
	Not Applicable							
13.	<ul> <li>13. Has the contractor ever been engaged under contract by any State agency?</li> <li>Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> </ul>							
		•		ervices provided have been satisfactory.				
14	Is the contractor currently involved		-					
	-	•						
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable							
15.	<ul> <li>15. The contractor is registered with the Nevada Secretary of State's Office as a:</li> <li>Nevada Corporation</li> </ul>							
16	a. Is the Contractor Name the sam	e as the legal Entit	hy Name?					
	Yes	-						
17.	a. Does the contractor have a curre Yes	ent Nevada State E	Business Licens	e (SBL)?				
18.	a. Is the legal entity active and in g Yes	lood standing with	the Nevada Sec	retary of State's Office?				
19.	Agency Field Contract Monitor:							
20	Contract Status:							
20.	Contract Approvals:							
	Approval Level	User	Sign	ature Date				
	Budget Account Approval	kdefe1	-	/2020 15:34:46 PM				
	<b>o</b> 11							
	Division Approval	lgallow1		2/2020 07:52:34 AM				
	Department Approval	gmott		0/2020 13:45:53 PM				
	Contract Manager Approval	gmott		3/2020 13:46:01 PM				
	Budget Analyst Approval	jrodrig9	03/09	0/2020 16:01:25 PM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22913

										Legal I Name:			RENO FORKLIFT, dba. Reno Scales and Forklift
	Agency	Name:	DPS-H	IGHW/	AY PA	ATRO	L			Contra	ctor Name:		RENO FORKLIFT, dba. Reno Scales and Forklift
	Agency	Code:	651							Addres	SS:	1	71 Coney Island Drive
	Approp	riation Unit:	4713-0	4									
	ls budg availabl	et authority le?:		Y	es					City/St	ate/Zip	S	Sparks, NV 89431
	lf "No" p	please expla	ain: Not	Applic	able					Contac	ct/Phone:	S	Sam Walker 7759828827
										Vendo	r No.:	٦	T29041170A
										NV Bu	siness ID:	١	VV19791006438
	To wha	t State Fisca	al Year(s	s) will t	he co	ntract	be ch	narged?		2020-2	2024		
	What is the con	the source tractor will b	of funds be paid b	s that w	/ill be iple fu	used Inding	to pag g sour	y the cor ces.	ntract	or? Ind	icate the pe	erce	entage of each funding source if
		General Fu	nds	0.00	%		Fe	es		0.0	00 %		
	Х	Federal Fur	nds	30.00 9	%		Bo	nds		0.0	00 %		
	Х	Highway Fu	unds	70.00	%		Ot	her fund	ling	0.0	00 %		
2	Contrac	ct start date:											
	a. Effe	ctive upon E miner's appi	Board of		No	or	b. oth	er effect	ive da	ate	03/02/2020	0	
		nticipated BC		ting da	te	04	/2020						
	Retroad			N	lo								
r	If "Yes"	, please exp	olain										
	Not Ap	plicable											
3.	Termina	ation Date:	(	03/02/2	2024								
	Contrac	ct term:	4	4 years	s and	1 day	y						
4.	Type of	contract:		Contra	ct								
	Contrac	ct description	n: <b>\$</b>	Scale (	Certif	icatio	n						
5.	Purpos	e of contrac	t:										
	This is In-Moti	a new conf on scales ι	tract to utilized	provid by the	le ong Neva	going Ida Hi	certi ighwa	fication ay Patro	, repa	air, and nmerci	l calibratio ial Unit.	n c	on semi-portable, portable and Weigh-
6.	NEW C	ONTRACT											
	The ma	iximum amo	ount of th	ne cont	ract fo	or the	term	of the co	ontrac	ctis: \$	30,000.00		
		nt for service											
								•				bair	rs. Payment upon completion of services
	and rec	eipt of invoi	ce.							•			
JL	JSTIFIC	CATION											
7.		onditions rea											
	Scales Nevada	used by Nev a Bureau of V	vada Hię Weights	ghway and M	Patro leasu	l need res.	d to be	e mainta	ined,	repaire	ed, and re-ca	alik	prated for annual inspections by the
8.	Explain	why State e	employe	es in y	our ag	gency	or ot	her State	e age	ncies a	re not able	to	do this work:
Г		are no State											
9.	Were a	uotes or pro	posals s	solicite	d?					Yes			
	Was the	e solicitation	•			Purch	nasing	I		No			
	Divisior						_				clude at lea		

Sierra Scales Test Wave Reno Forklift			
	er: Not Applicable		
c. Why was this co	ntractor chosen in pre	eference to other?	
Reno Forklift was t	he only vendor that re	esponded to this bid.	
d. Last bid date:	11/04/2019	Anticipated re-bid date:	11/01/2023
10. Does the contract	contain any IT compo	nents? No	
OTHER INFORMA	TION		
11. Is there an Indirect	Cost Rate or Percen	tage Paid to the Contractor?	
No If "Ye	s", please provide the	e Indirect Cost Rate or Percer	ntage Paid to the Contractor
Not Applicable			
12. a. Is the contractor employee of the St	a current employee of ate of Nevada?	of the State of Nevada or will	the contracted services be performed by a current
No			

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with Nevada Highway Patrol. Services provided have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Roxana Gifford, NHP Contract Manager Ph: 7756844467

20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	kdefe1	02/18/2020 11:14:58 AM
Division Approval	jdibasil	02/18/2020 15:40:35 PM
Department Approval	cboegle	02/19/2020 16:09:14 PM
Contract Manager Approval	cboegle	02/19/2020 16:09:24 PM
Budget Analyst Approval	nkephart	02/28/2020 14:44:28 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22941

				Legal Entity Name:	AGATE SOFTWARE INC.		
	Agency Name:	DPS-TRAFFIC SAFET	Y	Contractor Name:	AGATE SOFTWARE INC.		
	Agency Code:	658		Address:	SUITE 102		
	Appropriation Unit:	4688-13			2214 UNIVERSITY PARK DRRIVE		
	Is budget authority available?:	Yes		City/State/Zip	OKEMOS, MI 48864-3980		
	If "No" please expla	ain: Not Applicable		Contact/Phone:	517/336-2530		
				Vendor No.:	T29025797		
				NV Business ID:	NV20101743480		
	To what State Fisca	al Year(s) will the contrac	ct be charged?	2020-2021			
	What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.						
	General Fu	nds 0.00 %	Fees	0.00 %			
	X Federal Fur	nds 100.00 %	Bonds	0.00 %			
	Highway Fu	inds 0.00 %	Other funding	0.00 %			
	Agency Reference	#: 658					
2.	Contract start date:						
	a. Effective upon E Examiner's app	Board of <b>No</b> or or oval?	b. other effective of	late 02/01/2020			
	Anticipated BC	DE meeting date 04	4/2020				
	Retroactive?	Yes					
	If "Yes", please exp	lain					
	Due to staffing iss working with purc	ues at The Office of Tr hasing on the RFP. We	affic Safety, more anticipate that th	time is needed to f e new contract wo	facilitate an RFP. The department is uld be on the July 2020 B.O.E. agenda.		
3.	Termination Date:	09/30/2020					
	Contract term:	241 days					
4.	Type of contract:	Contract					
	Contract description	n: Maintain & Supp	port				
5.	Purpose of contract	:					
	This is a new cont management syst		going support, ma	intenance and hos	ting of the agency's existing grants		
6.	NEW CONTRACT						
	The maximum amo	unt of the contract for the	e term of the contra	act is: \$48,976.00			
J	USTIFICATION						
7.	What conditions red	quire that this work be do	one?				
	The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on NV						

The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on NV roadways, by providing federal grant funds to NV traffic safety partners. Federal funding for this office has quadrupled in recent years. This has increased the workload, while limited staff and resources have remained unchanged. OTS currently has federal grant funds available to continue its web-based grant management system. This system has allowed for more effective and transparent grants management and has reduced paper, copying and postage costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an elaborate web-based system that is solely owned by Agate Software, INC that requires hosting, continued support and maintenance

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 200205 Approval Date: 02/13/2020

c. Why was this contractor chosen in preference to other?

This program is currently hosted, supported and maintained by the vendor.d. Last bid date:Anticipated re-bid date: 03/16/2020

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with the Office of Traffic Safety since 2011. The service is satisfactory.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Amy Davey, OTS Administrator Ph: null
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	lgallow1	02/26/2020 16:21:14
Division Approval	lgallow1	02/26/2020 16:21:17
Department Approval	cboegle	02/26/2020 17:30:39
Contract Manager Approval	cboegle	02/26/2020 17:30:42
EITS Approval	tgalluzi	03/09/2020 14:15:25
Budget Analyst Approval	jrodrig9	03/09/2020 15:47:33

PM PM PM PM PM



### STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

**Purchasing Division** 

515 East Musser Street, Suite 300 | Carson City, Nevada 89701 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only: Approval#: 2002.050

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED -- INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Infor	mation - Note:	Approved copy will be sent to only t	he contact(s) listed below:
	State Agency Name:	DPS		
la	Contact	Name and Title	Phone Number	Email Address
	Charise Whitt, Deputy	Administrator	775-684-7473	cwhitt@dps.state.nv.us

	Vendor Information:	
	Identify Vendor:	Agate Software, Inc.
1b	Contact Name:	Justin Stojsili
10	Complete Address:	2214 University Park Drive, Suite 102, Okemos, MI 48864
	Telephone Number:	517-336-2530
	Email Address:	jstojsih@agatesoftware.com

	Type of Waiver Requested - Check	k the appropriate type:
1c	Sole or Single Source:	XXX
	Professional Service Exemption:	

	<b>Contract Information:</b>				
1d	Is this a new Contract?	Yes	XXX	No	
	Amendment:	#			
	CETS:	#			

[	Term:				
1e	One (1) Time Purchase:				
	Contract:	Start Date:	February 1, 2020	End Date:	September 30, 2020

	Funding:	
1f	State Appropriated:	
	Federal Funds:	100%
	Grant Funds:	
	Other (Explain):	

Solicitation Waiver

Rec d 02/11/2020

26

Purchasing Use O	nly:
Approval #:	2002056

1.7	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase: \$61,762.00
+R	\$61,762.00

Provide a description of work/services to be performed or commodity/good to be purchased: The Nevada Department of Public Safety - Office of Traffic Safety Division promotes reducing crashes and fatalities on Nevada roadways, by providing federal grant funds to Nevada traffic safety partners. Federal funding for this office has quadrupled in recent years. This has increased the workload, while limited staff and resources have remained unchanged. OTS currently has federal

grant funds available to continue its web-based grant management system. This system has allowed for more effective and transparent grants management and has reduced paper, copying and postage costs.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

This system has been in place since 2010 and supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs.

It was anticipated that the State RFP for Grants Management software would be able to be utilized by OTS. After reviewing the RFP, once it was released, OTS advised that State contract would not work

3 for OTS. We then continued with the extension process for the Agate contract, to allow the Agency the time to go out for RFP.

The Agate contract was approved for an eight-month extension (#299 attached) on December 19, 2019. Unfortunately, the GFO would not accept the Amendment for the January B.O.E., as it was late. The contract has since expired on 1/31/2020.

We are requesting an eight month time frame for the sole source, for a retro-active contract to enable us to continue with the RFP that is expected to be <u>relea</u>sed by March 9, 2020.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

This contract is to continue support and maintenance of an existing Intelligrants system. This system supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs. Due to staffing issues at the Office of Traffic Safety, more time is

4 needed to facilitate a contract. It is the intent to conduct a request for proposal (RFP) for future service within the eight-month extended time frame. The Department is in the beginning stages of the RFP. We will be working with Heather Moon in an effort to have the RFP released by March 9, 2020. The anticipated award date would be April 30, 2020, allowing the month of May for contract negotiations. We anticipate that the new contract would be on the July 2020 B.O.E. Agenda.

	Were alternative services or commodities evaluated? Check One.	Yes:	XX	No:	
	a. If ves, what were they and why were they unacceptable? Please be s	pecific ab	out feat	ures,	
5	characteristics, requirements, capabilities and compatibility. The State RFP was reviewed by OTS. The RFP is not specific enough to	o know wl	at the	actual g	rant

The State RFP was reviewed by OTS. The RFP is not specific enough to know what the actual grant management system (GMS) will look like. OTS is concerned that with only budgeting \$ 200,000 for the first year of implementation, we won't get all the functions they need.

2

Purchasing Use	
Approval #:	2002050

No:

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

		'erm I End Dates	Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
6	2/8/2011	7/31/2015	\$574,096.00	Web-based electronic grants management system to support application, awarding, authorization, reporting, fiscal and close-out	Waiver #100213
	2/1/2016	1/31/2020	\$281,096.00	Same as above	Same as above
			\$		
			\$		
			\$	0.0.4034747367575	

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The Office of Traffic Safety will be unable to review, approve and pay sub-recipient grant financial claims and progress reports, resulting in over thirty vendors not being paid on-time. Sub-recipients would be required to submit copies of all documents, progress reports and financial claims manually. Staff would be required to spend extra time to manually process payments, reports and manually file the documents. The historical documentation in the management system may also be unusable.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 PillanTech, Mircoedge and SAP were evaluated in the original search. The RFP will offer a current review of qualified vendors.

Will this purchase obligate the State to this vendor for future				
purchases? <u>Before selecting your answer, please review information</u>	Yes:	XX	No:	
included on Page 2, Section 9 of the instructions.				

9 a. If yes, please provide details regarding future obligations or needs.
 This contract is to continue support and maintenance of an existing Intelligrants system. This system supports all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close outs.

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2	/13	/20	20
	Dá	te	

Date

Approval #:

Purchasing Use Only:

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

#### **Office of Traffic Safety**

**Agency Representative Initiating Request** 

Amy Davey, Administrator, Highway Safety Coordinator, Office of Traffic

Safety

Curtis Palmer, ASO IV, Senior Fiscal Officer, Department of Public Safety

Curtis Palmer, ASO IV, Senior Fiscal Officer, Department of Public Safety Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

**Representative Providing Review** 

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333,150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kern D. Doty Administrator, Purchasing Division or Designee

Revised: January 2020

26

24/2020

2/11/2020

Date

Steve Sisolak Governor



George Togliatti Ditector

Sheri Brueggemann Deputy Director

> Amy Davey Administrator

107 Jacobsen Way Carson City, Nevada 89711-0525 Telephone (775) 684-7470 Fax (775) 684 7482

# MEMORANDUM

DATE: February 26, 2020

TO: Susan Brown, Director, Governor's Finance Office

THRU: Jim Rodriguez, Executive Branch Budget Officer, Governor's Finance Office

FROM: Amy Davey, Administrator (L, I).

RE: Retroactive Contract Request

Attached is a software services contract extension between the Department of Public Safety (DPS), Office of Traffic Safety (OTS) and Agate Software, Inc. for which we are requesting retroactive approval.

Due to staffing issues at The Office of Traffic Safety, additional time is required to complete a full Request For Proposal (RFP) for service with a new contract period. The Agency has worked with EITS to complete and submit a TIN for their approval, and we are working closely with Purchasing in anticipation of releasing a full RFP by March 9, 2020. The projected award date would be April 30, 2020 and we anticipate the new contract would be on the July 2020 Board of Examiners agenda.

Your consideration in approval of this contract amendment is greatly appreciated. Please contact me if you have questions or if I can be of any assistance.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22782

	Contract Number.	LLIUL			
				Legal Entity Name:	ALARMCO INC
	Agency Name:	DEPARTMENT O	F WILDLIFE	Contractor Name:	ALARMCO INC
	Agency Code:	702		Address:	2007 LAS VEGAS BLVD S
	Appropriation Unit:	4460-09			
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89104-2555
	If "No" please expla	ain: Not Applicable		Contact/Phone:	CINDY ONEILL 702/382-5000
				Vendor No.:	T12898700
				NV Business ID:	NV19641000258
		. ,	ontract be charged?	2020-2024	
	What is the source the contractor will b	of funds that will be paid by multiple	e used to pay the contrac funding sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	X Fees	100.00 % Sports	smen
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu		Other funding	0.00 %	
	Agency Reference	#: 20-41			
2.	Contract start date:				
i	a. Effective upon E Examiner's appr	Board of <b>No</b> roval?	or b. other effective c	date 09/01/2019	
	Anticipated BC	DE meeting date	04/2020		
	Retroactive?	Yes			
	If "Yes", please exp	olain			
	A retroactive cont installed burglar a Pepper Lane.	ract is requested and long range rac	due to the change in co dio in September 2019 a	ontract management at the newly acquire	nt personnel and an oversight of the ed Las Vegas office located at 3373
3.	Termination Date:	08/31/2023	1		
	Contract term:	4 years			
4.	Type of contract:	Contract			
	Contract description		Fire		
	Purpose of contract				
Г			services of burglar and	fire alarm mainten	ance at the southern Nevada offices.
			controco or burgiar and		
	NEW CONTRACT	unt of the contract	for the term of the centre	not in: \$16 100 00	
			for the term of the contra the rate of \$345.00 per m		
	r ayment for service			Ionan	
Jl	JSTIFICATION				
Г	What conditions rec				
	office also requires	fire alarm mainten	monitoring for the Depar ance. This contract prote and property as well as st	ects the security and	offices (2) and Lauglin office. The Laughlin I safety of the State of Nevada,
8.	Explain why State e	emplovees in vour	agency or other State age	encies are not able t	to do this work:
Г					
	The State of Nevad equipment.			f providing, installing	, maintaining and monitoring alarm or fire

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

	ADT Alarmco, Inc.		
	Sting Alarm	1.	
	b. Soliciation Waiver: Not Applicab		
	c. Why was this contractor chosen in		
	Worked with vendor previously and d. Last bid date:	Anticipated I	
10	Does the contract contain any IT co	•	No
	OTHER INFORMATION	mponents:	
	Is there an Indirect Cost Rate or Pe	rooptage Daid to the	Contractor?
		•	ate or Percentage Paid to the Contractor
	Not Applicable		
12.		vee of the State of No	evada or will the contracted services be performed by a current
	Νο		
	b. Was the contractor formerly empl performed by someone formerly em <b>No</b>	oyed by the State of ployed by the State	Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?
	c. Is the contractor employed by any	v of Nevada's politica	I subdivisions or by any other government?
	<b>No</b> If "Yes", please explain	•	
	Not Applicable		
13.	Has the contractor ever been engage	ed under contract by	/ any State agency?
		and for which agenc	y and indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involved i	n litigation with the S	tate of Nevada?
	No If "Yes", please provide	e details of the litigat	ion and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with the Foreign Corporation	Nevada Secretary o	of State's Office as a:
16.	a. Is the Contractor Name the same Yes	as the legal Entity N	lame?
17.	a. Does the contractor have a current Yes	nt Nevada State Bus	iness License (SBL)?
18.	a. Is the legal entity active and in go Yes	ood standing with the	Nevada Secretary of State's Office?
19.	Agency Field Contract Monitor: Kathleen Taigades, Admin. Asst.	Ph: 702-668-3545	
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	tdoucett	02/18/2020 11:24:21 AM
	Division Approval	eobrien	02/21/2020 10:12:16 AM
	Department Approval	eobrien	02/21/2020 10:12:20 AM
	Contract Manager Approval Budget Analyst Approval	zalbert	03/02/2020 09:33:48 AM 03/23/2020 15:13:57 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22685

									gal Entity me:	CAD INC DBA
	Agency	VName:	DEPAF	RTME	NT OF	WILDL	_IFE		ntractor Name:	CAD INC DBA
	Agency		702		-			Ad	dress:	CAD PEST CONTROL SERVICES
		riation Unit:	4460-0	7						3545 AIRWAY DRIVE
		et authority			Yes			Cit	y/State/Zip	RENO, NV 89511
	If "No"	please expla	ain: Not	Appli	cable			Co	ntact/Phone:	775-853-1672
								Ve	ndor No.:	T27040407A
								N٧	Business ID:	NV19581000106
		t State Fisca	`	,			0		20-2024	
	What is the con	s the source tractor will b	of funds e paid b	s that by mu	will be Itiple fu	used to nding s	o pay the co sources.	ontractor?	Indicate the pe	rcentage of each funding source if
		General Fu		0.00		Х	Fees		75.00 % Sports	smen
	Х	Federal Fur		25.00			Bonds		0.00 %	
		Highway Fu		0.00	%		Other fun	ding	0.00 %	
	Agency	Reference	#: 2	20-34						
2.	Contra	ct start date:								
	a. Effe Exa	ctive upon E miner's appr	Board of oval?		No	or b.	other effect	ctive date	03/23/2020	)
	Ar	nticipated BC	DE meet	ting da	ate	05/2	020			
	Retroa	ctive?			No					
	If "Yes"	, please exp	lain							
	Not Ap	plicable								
3.	Termin	ation Date:	(	06/30/	2024					
	Contra	ct term:	4	4 yeai	rs and	100 da	iys			
4.	Type of	f contract:	(	Contr	act					
	Contra	ct description	n: <b>I</b>	Pest (	Contro	I				
5.	Purpos	e of contract	t:							
	This is	a new cont	ract to	provi	de ong	joing p	est contro	ol service	s at the northe	rn Nevada offices.
6.	NEW C	ONTRACT								
-	The ma	aximum amo	unt of th	ne cor	ntract fo	or the te	erm of the c	contract is	\$18,455.00	
J	USTIFI	CATION							. ,	
7	What c	onditions red	nuire tha	at this	work h	e done	2			
1.		and rodent ir			WOIKD		•			
0							r othor Sto	to ogonoi	on are not able t	to do this work:
о.	-								es are not able t zed and do not h	
_	-					WOIND				
9.		uotes or pro				D	- !	Ye	-	
	Division	e solicitation ר?	(RFP) (	done	by the	Purchas	sing	N	)	
			<u>f vendor</u>	<u>rs tha</u> t	were s	solicited	<u>d to subm</u> it	proposal	s (include at leas	st three):
		est Control								
		Sierra Pest C est Control	ontrol							
		iation Waive	er: Not A		able					
		was this cor				eferenc	e to other?	>		

	Lowest bidder and best value d. Last bid date:	Antioinotoo	I re-bid date:
		•	
10.	Does the contract contain any IT c	omponents?	No
C	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada? <b>No</b>	oyee of the State of I	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly emperformed by someone formerly en	ployed by the State of mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?
		ny of Nevada's politi	cal subdivisions or by any other government?
	<b>No</b> If "Yes", please expla		
	Not Applicable		
12	Has the contractor ever been enga	and under contract	by any State agency?
13.	-	and for which agen	cy and indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involved No If "Yes", please provi Not Applicable	•	State of Nevada? ation and facts supporting approval of the contract:
15.	The contractor is registered with th	e Nevada Secretary	of State's Office as a:
16.	a. Is the Contractor Name the sam	e as the legal Entity	Name?
	a. Does the contractor have a curr Yes	ent Nevada State Bu	isiness License (SBL)?
17.	105		
		jood standing with th	e Nevada Secretary of State's Office?
18.	a. Is the legal entity active and in g	-	
18. 19.	<ul> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> </ul>	-	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22805

					Legal Entity Name:	Henderson Pest Control, LLC	
	Agency Name: D	DEPARTMEN		IFE	Contractor Name:	Henderson Pest Control, LLC	
	5 ,	02	-		Address:	817 Sun Bridge Lane	
	Appropriation Unit: 4	460-95				C C	
	Is budget authority available?:	Y	es		City/State/Zip	Henderson , NV 89002	
	If "No" please explain	n: Not Applic	able		Contact/Phone:	Jason Kibby 702-755-2280	
					Vendor No.:		
					NV Business ID:	NV20171806677	
	To what State Fiscal	Year(s) will t	he contract b	e charged?	2020-2024		
	What is the source of the contractor will be				tor? Indicate the pe	rcentage of each funding source if	
	X General Fund	ds <b>33.00</b> °	% X	Fees	34.00 % Sports	smen	
	X Federal Fund	s <b>33.00</b> °	%	Bonds	0.00 %		
	Highway Fund	ds 0.00 °	%	Other funding	0.00 %		
	Agency Reference #:	20-42					
2.	Contract start date:						
	a. Effective upon Boa	ard of	No or b.	other effective c	late 02/20/2020	)	
	Examiner's approv Anticipated BOE		te 03/20	020			
	Retroactive?		lo				
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	06/30/2	2024				
	Contract term:	4 years	s and 131 da	ys			
	Contract term.		- 4				
4.		Contra	ICT				
4.	Type of contract: Contract description:		ict ontrol LV & I	LM			
	Type of contract:			LM			
	Type of contract: Contract description: Purpose of contract:	Pest C	ontrol LV & I		vices at the Lake M	lead Hatchery and the southern offices	
5.	Type of contract: Contract description: Purpose of contract:	Pest C	ontrol LV & I		vices at the Lake N	lead Hatchery and the southern offices	-
5.	Type of contract: Contract description: Purpose of contract: This is a new contra	Pest C	ontrol LV & I	est control serv		lead Hatchery and the southern offices	
5. 6.	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT	Pest C	ontrol LV & I	est control serv		lead Hatchery and the southern offices	-
5. 6. Jl	Type of contract: Contract description: <u>Purpose of contract:</u> This is a new contra NEW CONTRACT The maximum amour	Pest C act to provid	<b>Ie ongoing p</b> tract for the te	est control server		lead Hatchery and the southern offices	•
5. 6. Jl	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT The maximum amour	Pest C act to provid nt of the cont uire that this v	eontrol LV & I le ongoing p tract for the te work be done	est control server		lead Hatchery and the southern offices	•
5. 6. Jl 7.	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT The maximum amour USTIFICATION What conditions requ There is an insect and	Pest C act to provid nt of the cont ire that this w d rodent infe	eontrol LV & I le ongoing p tract for the te work be done <sup>o</sup> station.	est control server erm of the contra	act is: \$14,725.00		
5. 6. Jl 7.	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT The maximum amour USTIFICATION What conditions requ	Pest C act to provid nt of the cont <u>uire that this v</u> d rodent infe nployees in y	tract for the te work be done station.	est control server erm of the contra ? r other State age	nct is: <b>\$14,725.00</b> encies are not able t		
5. 6. 7. 8.	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT The maximum amour USTIFICATION What conditions requ There is an insect and Explain why State em	Pest C act to provid nt of the cont tire that this w d rodent infe nployees in y ork state emp	eontrol LV & I le ongoing p tract for the te work be done station. Your agency o ployees are n	est control server erm of the contra ? r other State age	nct is: <b>\$14,725.00</b> encies are not able t		
5. 6. 7. 8.	Type of contract: Contract description: Purpose of contract: This is a new contrat NEW CONTRACT The maximum amour USTIFICATION What conditions requi There is an insect and Explain why State em This is specialized wo	Pest C act to provid nt of the cont <u>act to provid</u> nt of the cont <u>act to provid</u> nt of the cont <u>act to provid</u> nt of the cont	tract for the tern work be done station.	est control server erm of the contra ? r other State age ot skilled to perfe	encies are not able t		
5. 6. 7. 8. 9.	Type of contract: Contract description: Purpose of contract: This is a new contra NEW CONTRACT The maximum amour USTIFICATION What conditions requ There is an insect and Explain why State em This is specialized wo Were quotes or propo	Pest C act to provid nt of the cont tire that this w d rodent infe nployees in y ork state emp osals solicited RFP) done b	tract for the te work be done station. our agency o ployees are no d? by the Purchas	est control server erm of the contra ? r other State age ot skilled to perfe	encies are not able to orm. Yes No	o do this work:	
5. 6. 7. 8. 9.	Type of contract: Contract description: Purpose of contract: This is a new contract NEW CONTRACT The maximum amour USTIFICATION What conditions requind There is an insect and Explain why State em This is specialized work Were quotes or proport Was the solicitation (In Division?	Pest C act to provid nt of the cont tire that this w d rodent infe nployees in y ork state emp osals solicited RFP) done b vendors that y trol	tract for the te work be done station. our agency o ployees are no d? by the Purchas	est control server erm of the contra ? r other State age ot skilled to perfe	encies are not able to orm. Yes No	o do this work:	

c. Why was this contractor chosen in preference to other?

	Lowest cost d. Last bid date:	Anticipated ra bi	d doto:
		Anticipated re-bio	
10.	Does the contract contain any IT c	components?	No
III. C	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the Con	tractor?
	No If "Yes", please provi	de the Indirect Cost Rate of	or Percentage Paid to the Contractor
	Not Applicable		
12.	employee of the State of Nevada?	oyee of the State of Nevad	a or will the contracted services be performed by a current
	Νο		
	performed by someone formerly e	ployed by the State of Nev mployed by the State of Ne	ada within the last 24 months or will the contracted services be evada within the last 24 months?
	No		
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	odivisions or by any other government?
	Not Applicable		
13.	Has the contractor ever been enga	aged under contract by any	/ State agency?
	No If "Yes", specify when agency has been ver	n and for which agency and rified as satisfactory:	d indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involved No If "Yes", please provi	-	of Nevada? and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with th LLC	ne Nevada Secretary of Sta	ate's Office as a:
16.	a. Is the Contractor Name the sam	ne as the legal Entity Name	?
. –			
17.	a. Does the contractor have a curr Yes	ent Nevada State Busines	s License (SBL)?
18.	a. Is the legal entity active and in g Yes	good standing with the Nev	ada Secretary of State's Office?
19.	Agency Field Contract Monitor: Nick Collins, Construction Monitor	or Ph: 775-688-1583	
20	Contract Status:		
20.	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	tdoucett	01/24/2020 11:30:35 AM
	Division Approval	eobrien	01/30/2020 16:04:09 PM
	Department Approval	eobrien	01/30/2020 16:04:12 PM
	Contract Manager Approval	zalbert	01/31/2020 08:03:11 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22727

						Legal Entity		WESTERN CAROLINA UNIVERSITY
						Name:		WESTERN CAROLINA UNIVERSITI
	Agency Name:	DEPA	RTMENT O	F WILDI	_IFE	Contractor Na	ame:	WESTERN CAROLINA UNIVERSITY
	Agency Code:	702				Address:		1 UNIVERSITY WAY
	Appropriation Unit:	4467-1						
	Is budget authority available?:		Yes			City/State/Zip	)	CULLOWHEE, NC 28723
	If "No" please expla	ain: No	t Applicable			Contact/Phon	ne:	828/227-3174
						Vendor No.:		T32005044
						NV Business	ID:	government entity
	To what State Fisca	al Year(	(s) will the co	ontract b	e charged?	2020-2022		
	What is the source the contractor will b					ctor? Indicate th	he per	centage of each funding source if
	General Fu	•	0.00 %	X	Fees			AT CONSERVATION AND UPLAND STAMP
	Federal Fur	nds	0.00 %		Bonds	0.00 %		
	Highway Fu	unds	0.00 %		Other funding	0.00 %		
	Agency Reference	#:	20-37					
2.	Contract start date:	:						
	a. Effective upon E Examiner's appl	Board of	f <b>No</b>	or b.	other effective of	date 02/26/	/2020	
	Anticipated BC	OE mee	eting date	03/2	020			
	Retroactive?		No					
	If "Yes", please exp	olain						
	Not Applicable							
3.	Termination Date:		12/31/2021					
	Contract term:		1 year and	309 day	'S			
4.	Type of contract:		Interlocal A	greeme	ent			
	Contract description	n:	Great Basir	n Ripari	an			
5.	Purpose of contract	t:						
	This is a new intra services for the de Basin riparian and	evelopr	ment of stra	itegic m	de project mana aulti-scale fram	agement, data ework for asse	analy essing	rses and manuscript preparation g resource values and threats to Great
6.	NEW CONTRACT							
	The maximum amo	ount of t	he contract f	for the te	erm of the contra	act is: <b>\$20,000</b>	0.00	
J	USTIFICATION							
7.	What conditions red	quire th	at this work	be done	?			
	This work is crucial developed through activities.	to NDC this wo	OW efforts in rk will assist	restora NDOW	tion and enhanc habitat manage	ement of critica	al habi with p	tat for wildlife across the State. The tools ost-wildfire restoration and rehabilitation
8.	Explain why State e	employe	ees in your a	igency o	or other State ag	encies are not a	able to	o do this work:
	NDOW staff do not	have th	ne expertise	or capa	city to conduct t	his research an	nd tool	development.
9.	Were quotes or pro	posals	solicited?			No		
	Was the solicitation Division?	ו (RFP)	done by the	Purcha	sing	No		
	a. List the names o	f vendo	ors that were	solicited	d to submit prop	osals (include a	at leas	t three):
	Not Applicable							

b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: **Governmental Entity** 16. Not Applicable 17. Not Applicable 18. Not Applicable 19. Agency Field Contract Monitor: Jasmine Kleiber, Wildlife Staff Specialist Ph: 775-688-1581 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval tdoucett 01/06/2020 08:42:05 AM **Division Approval** eobrien 01/28/2020 14:04:14 PM **Department Approval** eobrien 01/28/2020 14:04:17 PM **Contract Manager Approval** zalbert 02/26/2020 14:32:34 PM Budget Analyst Approval mlynn 02/26/2020 14:42:09 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22946

								Legal Entity Name:	Anthony Spatucci D Adventures	BA Day Go
	Agency Name:	DCNR	- PARI	KS DIV	ISION			Contractor Name	Anthony Spatucci Adventures	DBA Day Go
	Agency Code:	704						Address:	PO Box 2014	
	Appropriation Unit:	4162-0	00							
	Is budget authority available?:		Y	es				City/State/Zip	Stateline, NV 8944	9
	If "No" please explai	in: No	t Applic	able				Contact/Phone: Vendor No.:	Anthony Spatucci 7	75-450-4757
								NV Business ID:	NV20151204949	
	To what State Fiscal	Voor	(c) will t	ha aani	traat b	o oborgo	40	2020-2021	11 1 20 13 12 04 94 9	
			· /			•			rcentage of each fund	ding courco if
	the contractor will be						contract	ior : mulcale the p	icentage of each fund	
	General Fun	nds	0.00 9	%	-	Fees		0.00 %		
	Federal Fund	ds	0.00 9	%		Bonds		0.00 %		
	Highway Fur	nds	0.00 9	%	Х	Other fu	unding	100.00 % Reve	nue	
2	Contract start date:									
	a. Effective upon Bo Examiner's appro		f	No	or b.	other eff	ective d	ate 03/13/202	0	
	Anticipated BO		eting da	te	04/20	020				
	Retroactive?		N	lo						
	If "Yes", please expl	lain								
	Not Applicable									
З	Termination Date:		10/31/2	2020						
0.	Contract term:		232 da							
1			Contra	-						
4.	Type of contract: Contract description	1:	Water		rental	ls				
5.	Purpose of contract:									
	This is a new rever Nevada State Park.	nue co	ontract	to prov	/ide ka	ayaks fo	or rent a	nd guided tours	t the Cave Rock loca	ation of Lake Tahoe
6.	NEW CONTRACT									
	The maximum amou	unt of t	he cont	ract for	the te	rm of the	e contra	ct is: <b>\$10,000.00</b>		
J	USTIFICATION									
7.	What conditions req	uire th	at this v	vork be	done	?				
	The vendor requeste									
8.	Explain why State er	mploy	ees in y	our age	ency o	r other S	state age	encies are not able	to do this work:	
	NA									
9.	Were quotes or prop	oosals	solicite	d?				No		
	Was the solicitation Division?	(RFP)	done b	y the P	urchas	sing		No		
	a. List the names of	vendo	ors that	were so	olicited	l to subm	nit propo	sals (include at le	st three):	
	Not Applicable									
	b. Soliciation Waiver						_			
	c. Why was this con	tractor	r choser	n in pre	ferenc	e to othe	er?			
	Non competative									

d. Last bid date: Anticipated re-bid date:	:
--------------------------------------------	---

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applic	cable	
13. Has the co	ontractor ever been engaged under contract by any State agency?	

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with Cave Rock last year with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor: Allen Wooldrige, Park Supervisor Ph: 775-831-0494

#### 20. Contract Status:

User	Signature Date
sdecrona	02/27/2020 13:36:49 PM
sdecrona	02/27/2020 13:36:52 PM
sdecrona	02/27/2020 13:36:54 PM
sdecrona	02/27/2020 13:36:56 PM
mtum1	03/13/2020 18:51:04 PM
	sdecrona sdecrona sdecrona sdecrona

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22788

							gal Entity me:	GIEBITZ, RICHARD H DBA LAHONTAN PEAK TOWERS LLC
	Agency Name:	DCNR	- PARK	S DIVIS	SION	Co	ntractor Name:	
	Agency Code:	704				Ad	dress:	LAHONTAN PEAK TOWER, LLC
	Appropriation Unit:	4162-0	4					4182 MAGNOLIA RD
	Is budget authority available?:		Ye	es		Cit	y/State/Zip	FALLON, NV 89406-7884
	If "No" please explai	in: Not	Applica	able		Co	ntact/Phone:	RICHARD GIEBITZ 775/867-5596
						Ve	ndor No.:	T29003673
						NV	Business ID:	NV20051684271
	To what State Fisca	l Year(	s) will th	ne contra	act be charge	d? 202	20-2025	
	What is the source of the contractor will be					contractor?	Indicate the pe	rcentage of each funding source if
	X General Fun	nds 1	00.00 %	6	Fees		0.00 %	
	Federal Fun	ds	0.00 %	6	Bonds		0.00 %	
	Highway Fur	nds	0.00 %	6	Other fu	Inding	0.00 %	
2.	Contract start date:							
	a. Effective upon Be Examiner's appro	oval?			b. other eff	ective date	01/01/2020	)
	Anticipated BO	)E mee	ting date	e (	04/2020			
	Retroactive?		Ye	es				
	If "Yes", please expl							
	agreement and the	type o	of conve	eyance	was in quest	tion. The la	and the tower i	nvolved in the renewal of the previous is located on actually belongs to the involved in the contract process.
3.	Termination Date:		12/31/2	024				
	Contract term:		5 years	and 1 c	lay			
4.	Type of contract:		Other (i	include	description)	: operating	lease	
	Contract description	n:	Commu	unicatio	n Tower			
5.	Purpose of contract:	:						
	This service is req	uired t	o opera	te and	maintain the	radio repe	ater to improv	the Lahontan Peak Tower radio site. e communication service and reduce an State Recreation Area.
6.	NEW CONTRACT							
	The maximum amou	unt of tl	ne contr	act for th	ne term of the	contract is	: \$21,000.00	
	Payment for service	s will b	e made	at the ra	ate of \$350.0	) per month	ı	
	Other basis for payn	nent: p	aid upoi	n invoice	e, quarterly			
J	USTIFICATION							
7.	What conditions req	uire tha	at this w	ork be c	lone?			
	To provide better co	mmuni	ication a	at LSRA.	1			
8.	Explain why State e	mploye	es in yo	our agen	cy or other S	tate agenci	es are not able	to do this work:
	State Parks doesn't	have a	commu	unicatior	ns tower.			
9.	Were quotes or prop	posals	solicited	?		Ye	S	
	Was the solicitation Division?				chasing	No	)	

Crown Castle Tower

American Tower

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The only bidder. d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have been a vendor for the past 10 years with satifactory outcome with Lahontan State Recreation Area.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
- LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Josh Rhein, LE & Training Specialist Ph: 775-684-2774

### 20. Contract Status:

Contract Approvals:

User	Signature Date
sdecrona	01/13/2020 08:14:29 AM
sdecrona	01/13/2020 08:14:32 AM
sdecrona	01/13/2020 08:14:35 AM
sdecrona	02/21/2020 09:06:27 AM
nhovden	03/17/2020 13:36:12 PM
	sdecrona sdecrona sdecrona sdecrona

STEVE SISOLAK

BRADLEY CROWE Durecto

Department of Conservation and Natural Resources

> ROBERT MERGELL Administrator



901 S. Stawart Street, Suite 5905 Carson City, NV 89701-5248

Phone: (775) 684-2770 Fax: (775) 684-2777 tparks/(parks.nv.gov parks.nv.gov

# DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF STATE PARKS

February 6, 2020

# MEMORANDUM

- TO: Mathew Tuma, Executive Branch Budget Officer Governor's Finance Office
- FROM: Jennifer Idema, Administrative Service Officer, Shirley DeCrona, Management Analyst Division of State Parks

SUBJECT: Retroactive Lease Agreement for CETS# 22788 for Lease of Lahontan Peak Tower at Lahontan State Recreation Area

The Nevada Division of State Parks (NDSP) respectfully requests approval for the retroactive lease agreement between the NDSP and Lahontan Peak Towers for Lahontan State Recreation Area. The retroactive date is January 1, 2020.

This service is required to operate radio communication via the radio repeater and reduce interference for radio transmission among State Parks personnel at Lahontan Recreation Area. The cost is \$350 a month for a 5 year lease agreement for a not to exceed \$21,000.

This is being completed retroactively because NDSP and State Lands were involved in the renewal of the previous agreement and the type of conveyance was in question. The land the tower is located on actually belongs to the Bureau of Reclamation so it was determined State Lands did not need to be involved in the contract process. After more research it was determined a lease agreement was the proper form to use instead of the agreement that was done in prior years.

The companies American Tower and Crown Castle Tower were contacted and did not submit a bid. This will be paid out of 416204.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22901

						Legal Entity Name:	Las Vegas Septic Services, LLC
	Agency Name:	DCNR	- PARKS I	DIVISION	ı		Las Vegas Septic Services, LLC
	Agency Code:	704	-			Address:	4225 Leon Avenue
	Appropriation Unit:	4605-1	7				
	Is budget authority available?:		Yes			City/State/Zip	Las Vegas , NV 89130
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	William Haygood 702-600-9495
						Vendor No.:	
						NV Business ID:	NV20161590557
	To what State Fisca	```	,		0	2020-2023	
	What is the source the contractor will b					ctor? Indicate the pe	ercentage of each funding source if
	General Fur	nds	0.00 %	Х	Fees	100.00 % Utility	/ Surcharge
	Federal Fur		0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board of roval?	No	or b.	other effective	date 03/10/202	D
	Anticipated BC	DE mee	ting date	04/2	020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		02/28/2023				
	Contract term:	:	2 years an	d 355 da	iys		
4.	Type of contract:		Contract				
	Contract description	n:	Septic Pur	nping			
5.	Purpose of contract	t:					
			provide se	eptic pur	nping services	at Spring Mountai	n Ranch State Park.
6	NEW CONTRACT		-		• •	• -	
0.	The maximum amo	ount of th	ne contract	for the te	erm of the contr	act is: <b>\$45.000.00</b>	
	Other basis for pay						
J	USTIFICATION						
-	What conditions red	nuiro the	at this work	he dono	2		
1.	The septic tanks red					wal	
0							to do this work:
0.	Explain why State e			agency u		Jencies are not able	
~	• •					Mar	
9.	Were quotes or pro	-		Duraha	oing	Yes	
	Was the solicitation Division?			Furcha	Siriy	No	
	a. List the names of	f vendo	rs that were	solicited	d to submit prop	oosals (include at lea	st three):
	Las Vegas Septic S	Services	;				
	H2O Environmental Joes Sanitation	1					
	b. Soliciation Waive	er: Not A	Applicable				
	c. Why was this cor			roforond	e to other?		

	Lowest qualified bidder. d. Last bid date:	Anticipated	re-bid date:
		·	No
0.	Does the contract contain any IT c	omponents?	NO
0	THER INFORMATION		
1.	Is there an Indirect Cost Rate or P	ercentage Paid to the	Contractor?
r	No If "Yes", please provi	de the Indirect Cost R	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of N	evada or will the contracted services be performed by a current
	b. Was the contractor formerly em performed by someone formerly en <b>No</b>	ployed by the State of mployed by the State	f Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?
		nv of Nevada's politica	al subdivisions or by any other government?
	<b>No</b> If "Yes", please expla	•	
[	Not Applicable		
13.	Has the contractor ever been enga	aged under contract b	y any State agency?
r	No If "Yes", specify when agency has been ver		y and indicate if the quality of service provided to the identified
l	Not Applicable		
г	Is the contractor currently involved No If "Yes", please provi Not Applicable	0	State of Nevada? tion and facts supporting approval of the contract:
16	The contractor is registered with th	e Nevada Secretary	of State's Office as a:
	LLC		
	-		
16.	LLC a. Is the Contractor Name the sam	e as the legal Entity N	Name?
16. 17.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes	e as the legal Entity Nenting Nevada State Bus	Name?
16. 17. 18.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g	e as the legal Entity N ent Nevada State Bus good standing with the	Name? siness License (SBL)? e Nevada Secretary of State's Office?
16. 17. 18. 19.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Jonathan Brunjes, Regional Mar Contract Status: Contract Approvals:	e as the legal Entity N ent Nevada State Bus good standing with the hager Ph: 702-486-5	Name? siness License (SBL)? e Nevada Secretary of State's Office? 125
16. 17. 18. 19.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Jonathan Brunjes, Regional Mar Contract Status: Contract Approvals: Approval Level	e as the legal Entity N ent Nevada State Bus good standing with the hager Ph: 702-486-5 User	Name? siness License (SBL)? e Nevada Secretary of State's Office? 125 Signature Date
16. 17. 18. 19.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Jonathan Brunjes, Regional Mar Contract Status: Contract Approvals: Approval Level Budget Account Approval	e as the legal Entity N ent Nevada State Bus good standing with the hager Ph: 702-486-5 User sdecrona	Name? siness License (SBL)? e Nevada Secretary of State's Office? 125 Signature Date 02/13/2020 12:13:22 PM
16. 17. 18. 19.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Jonathan Brunjes, Regional Mar Contract Status: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	e as the legal Entity N ent Nevada State Bus good standing with the hager Ph: 702-486-5 User sdecrona sdecrona	Name? siness License (SBL)? e Nevada Secretary of State's Office? 125 Signature Date 02/13/2020 12:13:22 PM 02/13/2020 12:13:25 PM
16. 17. 18. 19.	LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Jonathan Brunjes, Regional Mar Contract Status: Contract Approvals: Approval Level Budget Account Approval	e as the legal Entity N ent Nevada State Bus good standing with the hager Ph: 702-486-5 User sdecrona	Name? siness License (SBL)? e Nevada Secretary of State's Office? 125 Signature Date 02/13/2020 12:13:22 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22702

1	. Contract Number.	22/02					
						Legal Entity Name:	Marshall's Septic Care, LLC
	Agency Name:	DCNR - I	PARKS D	IVISION	l	Contractor Name:	Marshall's Septic Care, LLC
	Agency Code:	704				Address:	PO Box 403
	Appropriation Unit:	4605-20					
	Is budget authority available?:		Yes			City/State/Zip	Fallon , NV 89406
	If "No" please expla	ain: Not A	pplicable			Contact/Phone:	Chad Marshall 775-428-1208
						Vendor No.:	
						NV Business ID:	NV20131068662
	To what State Fisca	. ,			•	2020-2022	rcentage of each funding source if
	the contractor will b	be paid by	multiple fi	used to unding s	o pay the contraction of the con	cor? indicate the per	rcentage of each funding source li
	General Fu		0.00 %	x	Fees	100.00 % Utility	Surcharge
	Federal Fur	nds (	0.00 %		Bonds	0.00 %	
	Highway Fu	unds (	0.00 %		Other funding	0.00 %	
2	. Contract start date:	:					
	a. Effective upon E	Board of	No	or b.	other effective of	date 02/21/2020	
	Examiner's appr			04/0	000		
	Anticipated BC	JE meetin	-	04/2	020		
	Retroactive?		No				
	If "Yes", please exp	blain					
	Not Applicable						
3	. Termination Date:		/31/2021				
	Contract term:	1 y	year and 3	314 day	S		
4	. Type of contract:		ontract				
	Contract description	n: <b>Se</b>	eptic pum	ping			
5	Purpose of contract						
	This is a new cont	tract to pr	rovide se	otic pur	nping services	at Dayton and Was	shoe Lake State Parks.
6	. NEW CONTRACT						
	The maximum amo	ount of the	contract f	or the te	erm of the contra	act is: \$46,400.00	
	USTIFICATION						
-	. What conditions red	nuire thet	this work !	ne done	2		
'	The toilets and sep	•					
8	. Explain why State e						to do this work:
	The Division does r						
9	. Were quotes or pro	posals so	licited?			Yes	
	Was the solicitation Division?	n (RFP) do	one by the	Purcha	sing	No	
			that were	solicited	to submit prop	osals (include at leas	st three):
	Waters Vacuum Tru Bonanza Shamrock	uck					
	b. Soliciation Waive	er: Not Ap	plicable				
	c. Why was this cor	-	-	referenc	e to other?		
	Lowest qualified bio	dder.					

	d. Last bid date:	Anticipated re-bio	d date:	09/15/2020		
10.	Does the contract contain any IT co	omponents?	No	n en		
III. C	OTHER INFORMATION					
	Is there an Indirect Cost Rate or Pe	•		? entage Paid to the Contractor		
	Not Applicable					
12.	<ol> <li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li> <li>No</li> </ol>					
	b. Was the contractor formerly emp performed by someone formerly en <b>No</b>	loyed by the State of Nev ployed by the State of Ne	ada with evada w	thin the last 24 months or will the contracted services be within the last 24 months?		
	c. Is the contractor employed by an <b>No</b> If "Yes", please explain Not Applicable	• •	odivisior	ons or by any other government?		
10	Has the contractor ever been enga	and under contract by any	Ctoto o			
13.	0	and for which agency and		ate if the quality of service provided to the identified		
	They have been under contract with	n Western Region Parks s	since 20	016 with satisfactory compliance.		
14.	Is the contractor currently involved No If "Yes", please provid Not Applicable	•		rada? ts supporting approval of the contract:		
15	The contractor is registered with the	Novada Saaratany of Sta	ato'o Off			
15.	LLC	e nevada Secretary of Sta		nice as a.		
16.	a. Is the Contractor Name the same Yes	e as the legal Entity Name	?			
17.	a. Does the contractor have a curre Yes	ent Nevada State Busines	s Licens	ise (SBL)?		
18.	a. Is the legal entity active and in g Yes	ood standing with the Nev	ada Seo	ecretary of State's Office?		
19.	Agency Field Contract Monitor: Scott Payne, Facility Manager F	h: 775-867-4429				
20.	Contract Status: Contract Approvals:		0.			
	Approval Level Budget Account Approval	User sdecrona	-	nature Date 18/2019 15:15:19 PM		
	Division Approval	sdecrona		18/2019 15:15:23 PM		
	Department Approval	sdecrona		18/2019 15:15:26 PM		
	Contract Manager Approval	sdecrona	02/0	06/2020 10:37:15 AM		
	Budget Analyst Approval	mtum1	02/2	21/2020 12:40:16 PM		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

D	ESCRIPTION OF C	CONTRACT				
1.	Contract Number:	17422			Amendment Number:	3
					Legal Entity Name:	BOARD OF REGENTS -NSHE ON BEHALF DRI
		DCNR - DIVISION RESOURCES	OF WA	TER	Contractor Name:	BOARD OF REGENTS -NSHE ON BEHALF DRI
	Agency Code:	705			Address:	DRI CONTROLLERS OFFICE
	Appropriation Unit:	4503 - All Catego	ies			2215 RAGGIO PKWY
	Is budget authority available?:	Yes			City/State/Zip	RENO, NV 89512-1095
	If "No" please expla	in: Not Applicable			Contact/Phone:	DIANE SAMUEL, DIRECTOR OF SPONSORED PROJECTS 702-862- 5593
					Vendor No.:	D35000802
					NV Business ID:	Government Entity
	To what State Fisca	l Year(s) will the co	ontract l	be charged?	2016-2021	
	What is the source of the contractor will be	of funds that will be e paid by multiple f	used to unding	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fun	nds 0.00 %		Fees	0.00 %	
	Federal Fun	ds 0.00 %		Bonds	0.00 %	
	Highway Fu	nds 0.00 %	Х	Other funding	100.00 % BASI	N FUNDS
2	Contract start date:					
	a. Effective upon B Examiner's appro	oard of <b>No</b> oval?	or b	. other effective of	date 04/12/2016	3
		E meeting date	04/2	2020		
	Retroactive?	No				
	lf "Yes", please expl	lain				
	Not Applicable					
3.	Previously Approved Termination Date:	d 02/28/2021				
	Contract term:	4 years and	323 da	ays		
4	Type of contract:	Interlocal A	areem	ent		
	Contract description		-			
5	Purpose of contract:			2		
0.	F		riginal	interlocal agree	ement which provid	les for the development of a
	This is the third amendment to the original interlocal agreement which provides for the development of a groundwater flow model for the Upper Humboldt Basin to simulate withdrawal-included change in inflow to or outflow from the near-surface aquifer. This amendment increases the maximum amount from \$396,487 to \$434,551 and amends the scope of work for additional capture map simulations for 1- and 5-year periods; high performance computing to evaluate the impacts of the parameter uncertainty on predicted capture fractions and ensure consistency in modeling strategies across all Humboldt River models.					

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$396,487.00	\$396,487.00	\$396,487.00	Yes - Action
	a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
	b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2.	Amount of current amendment (#3):	\$38,064.00	\$38,064.00	\$38,064.00	Yes - Info
3.	New maximum contract amount:	\$434,551.00			

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Groundwater pumping by junior water right holders may be conflicting with the rights of senior surface water right holders. This model will determine the extent of any conflict that may exist and is needed for future water management in the Humboldt River Basin.

8.	Explain why	y State emp	oloyees in y	our agency	or other	State agencies ar	e not able to do this work:

These studies require a very high level of expertise and resources that the State does not have.

9. Were quotes or proposals solicited? No Was the solicitation (RFP) done by the Purchasing No Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was chosen because it recently completed a model in this area and that model will be revised to better simulate the shallow aquifer system and its interactions with the Humboldt River. Because they have already completed much of the foundational work, the Division will save money on the cost of the program. 45.2% indirect cost rate.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

45.2%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Water Resources had a contract with the Desert Research Institute from June 12, 2015 through November 30, 2015, and the service was satisfactory.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User
Budget Account Approval	bre00
Division Approval	bre00
Department Approval	kwilliam
Contract Manager Approval	bre00

Signature Date 03/09/2020 10:32:41 AM 03/09/2020 10:32:45 AM 03/10/2020 17:25:51 PM 03/12/2020 10:52:45 AM Budget Analyst Approval

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22980

						Legal Entity Name:	BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
	Agency Name:		R - DIVISION DURCES	OF WA	TER	Contractor Name:	BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
	Agency Code:	705				Address:	DRI CONTROLLERS OFFICE
	Appropriation Unit:	4503	- All Catego	ries			2215 RAGGIO PKWY
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89512-1095
	If "No" please expla	ain: No	ot Applicable			Contact/Phone:	YVONNE RUMBAUGH, BUSINESS MANAGER 775/673-7366
						Vendor No.:	D35000802
						NV Business ID:	GOVERNMENT ENTITY
	To what State Fisca	al Year	(s) will the co	ontract b	be charged?	2020-2021	
	What is the source the contractor will b	of func e paid	ls that will be by multiple f	used to unding	o pay the contra sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fur	nds	0.00 %		Fees	0.00 %	
	Federal Fun	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % BASI	N FUNDS
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board c oval?	of <b>No</b>	or b	other effective	date 03/19/2020	)
	Anticipated BC		eting date	04/2	2020		
	Retroactive?		No				
	lf "Yes", please exp	lain					
	Not Applicable						
3	Termination Date:		02/28/2021				
0.	Contract term:		346 days				
4			-		1		
4.	Type of contract:	<b>.</b> .	Interlocal A Lower Hum	-			
	Contract description		Lower Hulf		basin		
5.	Purpose of contract				• • •		
	This is a new inter basin. The maps w caused by ground	vill be	developed f	o comp rom nu	merical ground	aps and uncertainty lwater model that q	y analysis for the Lower Humboldt River juantifies potential streamflow capture
6.	NEW CONTRACT						
	The maximum amo	unt of	the contract f	or the t	erm of the contra	act is: <b>\$15,936.00</b>	
	Other basis for pay	ment: (	Quarterly, Tir	ne and	Material		
J	USTIFICATION						
7.	What conditions rec	quire th	nat this work	be done	?		
	Groundwater pump	ing by	junior water	right ho	lders may be co	nflicting with the righ eeded for future wat	ts of senior water right holders. This model er management in the Humboldt River
8	Explain why State e	volame	ees in vour a	igencv (	or other State ac	encies are not able	to do this work:
-							e State doe not have.
۵	Were quotes or pro				• •	No	
9.	Was the solicitation	•		Purcha	isina	No	
	Division?	. ,			-		
	a. List the names of	f vendo	ors that were	solicite	d to submit prop	osals (include at lea	st three):

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
----	--------------------------

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the Desert Research Institute that have resulted in many products widely used by government agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Adam Sulliver, Deputy Administrator Ph: 775-684-2867

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bre00	03/06/2020 15:48:43 PM
Division Approval	bre00	03/06/2020 15:48:47 PM
Department Approval	kwilliam	03/10/2020 17:22:32 PM
Contract Manager Approval	bre00	03/12/2020 10:52:02 AM
Budget Analyst Approval	nhovden	03/19/2020 16:15:29 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22959

		Legal Entity Name:	Carson Nugget, Inc.			
Agency Name: DCN	R - FORESTRY DIVISION	Contractor Name:	Carson Nugget, Inc.			
Agency Code: <b>706</b>		Address:	507 N. Carson St.			
Appropriation Unit: 4195-	30					
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89701			
If "No" please explain: No	ot Applicable	Contact/Phone: Vendor No.:	Trish Trenoweth 775-882-1626 T11155500			
		NV Business ID:	NV19631001581			
To what State Fiscal Year	r(s) will the contract be charged?	2020				
What is the source of fund	ds that will be used to pay the contra by multiple funding sources.	ctor? Indicate the per	rcentage of each funding source if			
X General Funds	100.00 % Fees	0.00 %				
Federal Funds	0.00 % Bonds	0.00 %				
Highway Funds	0.00 % Other funding	0.00 %				
Agency Reference #:	NDF020-003					
2. Contract start date:						
a. Effective upon Board o Examiner's approval?	of <b>No</b> or b. other effective	date 03/16/2020				
Anticipated BOE me	eting date 04/2020					
Retroactive?	Νο					
If "Yes", please explain						
Not Applicable						
3. Termination Date:	03/21/2020					
Contract term:	5 days					
4. Type of contract:	Contract					
Contract description:	Staff Lodging					
5. Purpose of contract:						
	o provide hotel lodging for out-of-a ng March 16-20, 2020,	area division emplo	yees attending the annual pre-fire			
6. NEW CONTRACT	· ····································					
	The maximum amount of the contract for the term of the contract is: <b>\$13,437.60</b>					
Other basis for payment: \$55.99 per room, per night						
JUSTIFICATION						
7. What conditions require the						
with employees from arou	ind the state attending. Solicitation e gs by paying the hotel directly versus	efforts returned a room	eeting March 16-20, 2020 in Carson City m rate of \$55.99 per room, per night rees based on the approved GSA rate of			

8. Explain why State employees in your agency or other State agencies are not able to do this work: Neither state employees or state agencies provide this service.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

	Carson Nugget, Inc. Wyndham Hotel Gold Dust West						
	b. Soliciation Waiver: Not Applica	ble					
	c. Why was this contractor chosen in preference to other?						
	The Carson Nugget, Inc. provided	•					
	d. Last bid date:		ed re-bid date:				
10.	. Does the contract contain any IT c		No				
III. C	OTHER INFORMATION						
11.	. Is there an Indirect Cost Rate or Pe	ercentage Paid to	the Contractor?				
	No If "Yes", please provid	de the Indirect Cos	t Rate or Percentage Paid to the Contractor				
	Not Applicable						
12.	employee of the State of Nevada?	oyee of the State o	f Nevada or will the contracted services be performed by a current				
	Νο						
	b. Was the contractor formerly emperformed by someone formerly er <b>No</b>	oloyed by the State nployed by the Sta	e of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?				
	No If "Yes", please expla	•	itical subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga. No If "Yes", specify wher agency has been ver	and for which age	ency and indicate if the quality of service provided to the identified				
	Not Applicable						
11		in litigation with th	e State of Novada?				
14.	. Is the contractor currently involved	•					
			gation and facts supporting approval of the contract:				
	Not Applicable						
15.	. The contractor is registered with th Nevada Corporation	e Nevada Secreta	ry of State's Office as a:				
16.	. a. Is the Contractor Name the sam Yes	e as the legal Enti	ty Name?				
17.	a. Does the contractor have a current Yes	ent Nevada State I	Business License (SBL)?				
18.	. a. Is the legal entity active and in g Yes	ood standing with	the Nevada Secretary of State's Office?				
19.	. Agency Field Contract Monitor: Rangel, Daniel, Training Coordin	ator Ph: 775-849	-2500 ext 238				
20.	Contract Status:						
	Contract Approvals:	Lloor	Signatura Data				
	Approval Level	User	Signature Date				
	Budget Account Approval	dgree6	03/09/2020 09:57:52 AM				
	Division Approval	dprather	03/10/2020 10:34:50 AM				
	Department Approval	dprather	03/10/2020 10:35:17 AM				
	Contract Manager Approval	jcoope8	03/11/2020 15:07:09 PM				
	Budget Analyst Approval	mtum1	03/12/2020 11:14:55 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 22868

						Legal Entity Name:	Aaron Tveter Ltd.			
	Agency Name:	gency Name: BDC LICENSING BOARDS & COMMISSIONS				Contractor Name:	Aaron Tveter Ltd.			
	Agency Code:	gency Code: BDC			Address:	3041 W Horizon Ridge Pkwy #170				
	Appropriation Unit:	propriation Unit: B002 - All Categories								
	Is budget authority available?:		Yes			City/State/Zip	Henderson, NV 89052			
	If "No" please expla	ain: No	t Applicable	)		Contact/Phone: Vendor No.:	Aaron Tveter Ltd. 7026487900			
						NV Business ID:	NV20071566754			
	To what State Fisca	o what State Fiscal Year(s) will the contract be charged?			e charged?	2020-2025				
	What is the source	hat is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if e contractor will be paid by multiple funding sources.								
		General Funds 0.00 % <b>X</b> Fees				100.00 % APPLICATION AND LICENSURE				
	Federal Fur	nds	0.00 %		Bonds	0.00 %				
	Highway Fu	unds	0.00 %		Other funding	0.00 %				
2.	Contract start date:									
	a. Effective upon Board of <b>No</b> or b. other effective date <b>01/01/2020</b> Examiner's approval?									
	Anticipated BOE meeting date 04/2020									
	Retroactive? Yes									
	If "Yes", please explain									
	In order to comply retroactive approv	order to comply with the requirement to have contracts in place for all services. The Board is requesting a roactive approval based on when services have been provided.								
3.	Termination Date:		12/31/2024	Ļ						
	Contract term: 5 years and 1 day									
4.	Type of contract:		Contract							
	Contract description: Financial Services									
5.	Purpose of contract:									
5.	This is a new contract to provide financial services to the Nevada State Board of Architecture.									
6										
0.		he maximum amount of the contract for the term of the contract is: \$42,000.00								
	Payment for services will be made at the rate of \$700.00 per MONTH									
J	USTIFICATION									
7.	What conditions require that this work be done?									
	The Board is requir order to provide the	The Board is required to maintain financial records of its operations. The Board is requesting approval of the contractor in order to provide the services needed.								
8.	Explain why State employees in your agency or other State agencies are not able to do this work:									
	The Board has limited staff resources and is seeking the expertise of a Certified Public Accountant to provide the financial services.									
9.	Were quotes or pro	posals	solicited?			No				
	Was the solicitation (RFP) done by the Purchasing No Division?									
	a. List the names o	a. List the names of vendors that were solicited to submit proposals (include at least three):								
	Not Applicable									
b. Soliciation Waiver: Not Applicable										

c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date **Budget Account Approval** vwind1 02/04/2020 16:47:37 PM **Division Approval** vwind1 02/04/2020 16:47:41 PM **Department Approval** vwind1 02/04/2020 16:47:45 PM **Contract Manager Approval** vwind1 02/04/2020 16:47:50 PM 02/27/2020 15:52:43 PM **Budget Analyst Approval** hfield

# Nevada State Board of Architecture, Interior Design and Residential Design

# Memorandum

Date:	February 5, 2020		
To:	Susan Brown, Clerk of the Board of Examiners	RECEIVED	
From:			
RE:	Monica Harrison, Executive Director Request for Approval of Retroactive Date of July 1, 2019 <sub>G</sub>	DVERNORIO	
		BUDGET DIVISION	

The Nevada State Board of Architecture, Interior Design and Residential Design (NSBAIDRD) respectfully request approval for the retroactive contract between the NSBAIDRD and Aaron Tveter, CPA, so that Mr. Tveter can continue to provide ongoing financial services to our agency.

NSBAIDRD is requesting a retroactive effective date of July 1, 2019 as we would like to fully comply with the state contracting requirements. Furthermore, Mr. Tveter has been providing financial services for our agency for almost 30 years. Under Mr. Tveter's new contract, monthly fees were reduced by \$300 a month.

Thank you for your consideration in this matter.



(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22967

								Leg Nar	al Entity ne:	JILL I. GREINER
	Agency Name:				BOARE	DS &		Cor	tractor Name:	JILL I. GREINER
	Agency Code:	BDC						Add	lress:	2915 SAGITTARIUS DRIVE
	Appropriation Unit:	B006	- All C	atego	ries					
	Is budget authority available?:		,	Yes				City	/State/Zip	RENO, NV 89509
	If "No" please expla	ain: No	ot Appli	cable				Ven	ntact/Phone: Idor No.: Business ID:	Jill I. Greiner 775-742-2814 T29010968A NV20191614044
	To what State Fisca	al Year	(s) will	the co	ontract b	be chai	raed?		0-2022	
		of fund	Is that	will be	used to	o pay t	he contrac	-		rcentage of each funding source if
	General Fu	-	0.00	-	X	Fees		10	00.00 % LICEN	ISING
	Federal Fur		0.00			Bond	ls		0.00 %	
	Highway Fu	inds	0.00	%		Othe	r funding		0.00 %	
2	Contract start date:						5			
	a. Effective upon E Examiner's appr	Board o	f	No	or b.	. other	effective	date	04/14/2020	)
	Anticipated BC	DE mee	eting d	ate	04/2	2020				
	Retroactive?			No						
	If "Yes", please exp	olain								
	Not Applicable									
3.	Termination Date:		04/13/	/2022						
	Contract term:		1 yea	r and	364 day	/s				
4.	Type of contract:		Contr	act						
	Contract description	n:	Admi	n Law	Judge					
5.	Purpose of contract	t:								
	This is a new cont pursuant to NRS 6	tract to 644A a	o provi nd NA	de a h C 644	nearing A.	office	r to resol	ve co	ontested matte	ers involving the Board of Cosmetology
6.	NEW CONTRACT									
	The maximum amo	ount of t	the cor	ntract f	or the t	erm of	the contra	act is:	\$40,000.00	
	Payment for service	es will l	be mad	de at tl	ne rate	of \$150	0.00 per h	our		
J	USTIFICATION									
7.	What conditions rec	quire th	at this	work	be done	?				
	The board requires						aw judge e	exper	ience to hear c	ontested matters.
8.	Explain why State e	employ	ees in	vour a	aency a	or othe	r State ag	iencie	es are not able	to do this work:
	The board currently	/ has a	backlo	bg of c	ases th	at requ	ire timely	resol	ution. This con	tract will help expedite those decisions es specialized professional credentials.
9.	Were quotes or pro	posals	solicite	ed?				Yes	6	
	Was the solicitation Division?	•			Purcha	sing		No		
	a. List the names of	f vendo	ors that	t were	solicite	d to su	ıbmit prop	osals	(include at lea	st three):
	Jill I. Greiner James A. Kohl Carolyn A. Worrell									

c. Why was this contractor chosen in preference to other?

Prior experience and knowledge of subject matter, experience with cases of similar nature. The other vendors declined. d. Last bid date: Anticipated re-bid date:

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Contractors Board, 12-10-2019. The quality of service provided to the Contractors Board has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

M
M
M
M
M

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22951

	. Contract Number:	22301				
					Legal Entity Name:	CASEY NEILON INC
	Agency Name:	BDC LICENSIN COMMISSIONS		DS &	Contractor Name:	CASEY NEILON INC
	Agency Code:	BDC			Address:	503 N DIVISION ST
	Appropriation Unit:	B015 - All Cate	gories			
	Is budget authority available?:	Yes	i		City/State/Zip	CARSON CITY, NV 89703-4104
	If "No" please expla	ain: Not Applicab	le		Contact/Phone:	Nicola Neilon, CPA, CGMA 775/283- 5555
					Vendor No.:	T29010569
					NV Business ID:	NV20061293367
	To what State Fisca	al Year(s) will the	contract b	be charged?	2020-2021	
	What is the source the contractor will b	of funds that will be paid by multipl	be used to e funding s	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %	Х	Fees	100.00 % LICEN	ISING
	Federal Fur	nds 0.00 %		Bonds	0.00 %	
	Highway Fu	unds 0.00 %		Other funding	0.00 %	
2.	. Contract start date:	:				
	a. Effective upon E	Board of N	oorb.	other effective	date 03/10/2020	)
	Examiner's appr		0.4/0			
	Anticipated BC	OE meeting date	04/2	2020		
	Retroactive?	No				
	If "Yes", please exp	olain				
	Not Applicable					
	• • •					
3.	Termination Date:	12/31/202	-			
3.	• • •	12/31/202 296 days	-			
	Termination Date:		-			
	Termination Date: Contract term:	296 days Contract				
4.	Termination Date: Contract term: Type of contract:	296 days Contract n: Casey No				
4.	. Termination Date: Contract term: . Type of contract: Contract description	296 days Contract n: Casey No t:	eilon	endent financial	audit.	
4. 5.	. Termination Date: Contract term: . Type of contract: Contract description . Purpose of contract	296 days Contract n: Casey No t:	eilon	endent financial	l audit.	
4. 5.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>This is a new contract</li> </ul>	296 days Contract n: Casey No t: tract to provide	eilon an indepe			
4. 5.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> </ul>	296 days Contract n: Casey No t: tract to provide	<b>an indepe</b>	erm of the contra	act is: \$17,000.00	
4. 5.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> <li>The maximum amo</li> </ul>	296 days Contract n: Casey No t: tract to provide	eilon an indepe ct for the to t the rate o	erm of the contra of \$17,000.00 pe	act is: \$17,000.00	
4. 5. 6.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> <li>The maximum amo</li> <li>Payment for service</li> </ul>	296 days Contract n: Casey No t: tract to provide	eilon an indepe ct for the to t the rate o	erm of the contra of \$17,000.00 pe	act is: \$17,000.00	
4. 5. 6. J	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> <li>The maximum amo</li> <li>Payment for service</li> <li>Other basis for pay</li> </ul>	296 days Contract n: Casey No t: tract to provide	eilon an indepe ct for the to t the rate o t completic	erm of the contra of \$17,000.00 pe on of Audit	act is: \$17,000.00	
4. 5. 6. J	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>This is a new contact</li> <li>NEW CONTRACT</li> <li>NEW CONTRACT</li> <li>The maximum amo Payment for service</li> <li>Other basis for pay</li> <li>USTIFICATION</li> <li>What conditions red</li> </ul>	296 days Contract n: Casey No t: tract to provide ount of the contra- es will be made a ment: Invoiced an quire that this wo	<b>an indepe</b> of for the te t the rate of t completion	erm of the contra of \$17,000.00 pe on of Audit	act is: \$17,000.00	a yearly basis.
4. 5. 6. J 7.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>This is a new contact</li> <li>NEW CONTRACT</li> <li>NEW CONTRACT</li> <li>The maximum amo Payment for service</li> <li>Other basis for pay</li> <li>USTIFICATION</li> <li>What conditions red</li> </ul>	296 days Contract n: Casey No t: tract to provide ount of the contra- es will be made a ment: Invoiced a quire that this wo red by the Legisla	eilon an independent of for the te to the rate of to completion rk be done ture to have	erm of the contra of \$17,000.00 pe on of Audit e? ve an independe	act is: <b>\$17,000.00</b> er audit ent financial audit on	
4. 5. 6. J 7.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> <li>The maximum amo</li> <li>Payment for service</li> <li>Other basis for pay</li> <li>USTIFICATION</li> <li>What conditions red</li> <li>The Board is require</li> <li>Explain why State explanation</li> </ul>	296 days Contract n: Casey No t: tract to provide ount of the contract es will be made a ment: Invoiced a quire that this wo red by the Legisla employees in you	eilon an indepe ct for the te t the rate o t completio rk be done ture to hav	erm of the contra of \$17,000.00 pe on of Audit e? ve an independe or other State ag	act is: <b>\$17,000.00</b> er audit ent financial audit on jencies are not able t	
4. 5. 6. <b>J</b> 7. 8.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont This is a new cont The maximum amo Payment for service Other basis for pay USTIFICATION What conditions reac The Board is require Explain why State of The audit is require	296 days Contract n: Casey No t: tract to provide ount of the contra- es will be made a ment: Invoiced an quire that this wo red by the Legisla employees in you	eilon an independent of for the te to the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the rate of the	erm of the contra of \$17,000.00 pe on of Audit e? ve an independe or other State ag	act is: <b>\$17,000.00</b> er audit ent financial audit on jencies are not able t	to do this work:
4. 5. 6. <b>J</b> 7. 8.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>Purpose of contract</li> <li>This is a new cont</li> <li>NEW CONTRACT</li> <li>The maximum amo</li> <li>Payment for service</li> <li>Other basis for pay</li> <li>USTIFICATION</li> <li>What conditions require</li> <li>Explain why State of</li> <li>The audit is require</li> <li>State agencies.</li> </ul>	296 days Contract n: Casey No t: tract to provide ount of the contra- es will be made a ment: Invoiced a quire that this wo red by the Legisla employees in you ed to be independ	eilon an indepe ct for the te t the rate of t completion rk be done ture to hav ture to hav ture to hav ture to hav	erm of the contra of \$17,000.00 pe on of Audit e? ve an independe or other State ag ure, therefore is	act is: <b>\$17,000.00</b> er audit ent financial audit on jencies are not able t must not be perform	to do this work:
4. 5. 6. <b>J</b> 7. 8.	<ul> <li>Termination Date: Contract term:</li> <li>Type of contract: Contract description</li> <li>Purpose of contract</li> <li>This is a new conf</li> <li>NEW CONTRACT</li> <li>The maximum amo Payment for service Other basis for pay</li> <li>USTIFICATION</li> <li>What conditions require The Board is require State agencies.</li> <li>Were quotes or pro Was the solicitation Division?</li> </ul>	296 days Contract n: Casey No t: tract to provide ount of the contract es will be made a ment: Invoiced at quire that this wo red by the Legisla employees in you ed to be independ oposals solicited?	eilon an indepe ct for the to t the rate of t completion rk be done ture to hav r agency of lent in natu	erm of the contra of \$17,000.00 pe on of Audit <u>e?</u> <u>ve an independe</u> <u>or other State ag</u> ure, therefore is	act is: <b>\$17,000.00</b> er audit ent financial audit on jencies are not able t must not be perform Yes	to do this work: ed by employees of the Board or other

	Eide Bailly LLP J.A. Solari and Partners, LLC									
	Piercy Bowler Taylor & Kern Barnard Vogler & Co									
	b. Soliciation Waiver: Not Applica	ble								
	c. Why was this contractor chosen	in preference to other?								
	Price and recommendations									
	d. Last bid date: 02/11/202	0 Anticipated re-b	vid date: 10/12/2020							
10.	Does the contract contain any IT c	components?	No							
I. C	OTHER INFORMATION									
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the Co	ntractor?							
	No If "Yes", please provi	de the Indirect Cost Rate	or Percentage Paid to the Contractor							
	Not Applicable									
12.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No									
	b. Was the contractor formerly em performed by someone formerly e	ployed by the State of Ne	vada within the last 24 months or will the contracted services be							
	No	inployed by the State of N								
		•	ubdivisions or by any other government?							
	No If "Yes", please expla	ain								
	Not Applicable									
13.	Has the contractor ever been engaged under contract by any State agency?									
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:									
	Not Applicable									
	Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:									
14.	,	U								
	,	U								
	No If "Yes", please provi	de details of the litigation	and facts supporting approval of the contract:							
15.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the second secon	de details of the litigation	and facts supporting approval of the contract: tate's Office as a:							
15. 16.	No       If "Yes", please provide         Not Applicable         The contractor is registered with the Nevada Corporation         a. Is the Contractor Name the same Yes         a. Does the contractor have a current of the same the same Yes	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam	and facts supporting approval of the contract: tate's Office as a: ne?							
15. 16. 17.	No       If "Yes", please provide         Not Applicable       If "Yes", please provide         The contractor is registered with the Nevada Corporation       If "Yes", please provide         a. Is the Contractor Name the same Yes       If "Yes", please provide	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)?							
15. 16. 17. 18.	No       If "Yes", please provided in the service of the contractor is registered with the Nevada Corporation         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in green	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)?							
15. 16. 17. 18. 19.	No       If "Yes", please provide         Not Applicable       If "Yes", please provide         The contractor is registered with the Nevada Corporation       If "Yes", please provide         a. Is the Contractor Name the same Yes       If "Yes", please provide         a. Does the contractor Name the same Yes       If "Yes", please provide         a. Is the legal entity active and in grade       Yes         Agency Field Contract Monitor:       If "Yes", please provide	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)?							
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15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in going YesAgency Field Contract Monitor: Contract Status: Contract Approvals:	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office?							
15. 16. 17. 18. 19.	NoIf "Yes", please provideNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office? Signature Date							
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with th Nevada Corporationa. Is the Contractor Name the sam Yesa. Does the contractor have a curr Yesa. Is the legal entity active and in g YesAgency Field Contract Monitor:Contract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne User 5522	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office? Signature Date 02/28/2020 13:21:22 PM							
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor:Contract Status:Contract Approvals: Approval Level Budget Account Approval	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne User 5522 5522	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office? Signature Date 02/28/2020 13:21:22 PM 02/28/2020 13:21:24 PM							
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor:Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne User 5522 5522 5522	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office? Signature Date 02/28/2020 13:21:22 PM 02/28/2020 13:21:24 PM 02/28/2020 13:21:27 PM							
15. 16. 17. 18. 19.	NoIf "Yes", please proviNot ApplicableThe contractor is registered with the Nevada Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor:Contract Status:Contract Approvals: Approval Level Budget Account Approval	de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne User 5522 5522	and facts supporting approval of the contract: tate's Office as a: ne? ss License (SBL)? evada Secretary of State's Office? Signature Date 02/28/2020 13:21:22 PM 02/28/2020 13:21:24 PM							

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22935

1	. Contract Number.	22935				
					Legal Entity Name:	TRUCKEE MEADOWS OFFICE CLEANING, INC.
	Agency Name:	BDC LICEN	SING BOAR	DS &	Contractor Name:	TRUCKEE MEADOWS OFFICE CLEANING, INC.
	Agency Code:	BDC			Address:	P.O. Box 3358
	Appropriation Unit:	B015 - All C	ategories			
	Is budget authority available?:		Yes		City/State/Zip	Reno, NV 89505-3358
	If "No" please expla	ain: Not Appli	icable		Contact/Phone: Vendor No.:	David E. Jackson 775-324-1044
					NV Business ID:	NV20011441061
	To what State Fisca	al Year(s) will	the contract	be charged?	2020-2021	
		of funds that	will be used t	o pay the contrac		rcentage of each funding source if
	General Fu			Fees	100.00 % LICEN	ISING
	Federal Fur			Bonds	0.00 %	
	Highway Fu			Other funding	0.00 %	
<u>م</u>	. Contract start date:					
2	a. Effective upon E Examiner's app	Board of	<b>No</b> or b	. other effective of	date 03/10/2020	)
	Anticipated BC		ate 04/2	2020		
	Retroactive?	-	No			
	If "Yes", please exp					
	Not Applicable					
3	. Termination Date:	12/31	/2020			
5	Contract term:	296 d				
4	. Type of contract:	n: TMOC				
_	Contract description		٠			
5	. Purpose of contract					
	This is a new cont	ract to provi	ide janitorial	services.		
6	. NEW CONTRACT					
	The maximum amo				•	
	Payment for service			•		
	Other basis for pay	ment: Supplie	es billed in ad	dition to monthly	amount	
J	USTIFICATION					
7	. What conditions red					· · ·
					ne Board conducts b	
8	. Explain why State e				encies are not able t and maintain the inte	
۵	. Were quotes or pro				Yes	
0	Was the solicitation Division?	•		asing	No	
		f vendors that	t were solicite	<u>ed to submi</u> t prope	osals (include at leas	st three):
	Truckee Meadows Xtraclean Janitorial Labeeg Building Se	Office Cleani Services		. 1		
	b. Soliciation Waive		cable			
ntro	of #: 22025			Page 1	of 2	41

	Price d. Last bid date: 01/17/202	0 Anticipata	d re-bid date:	10/01/2020					
				10/01/2020					
10.	Does the contract contain any IT of	components?	No						
C	OTHER INFORMATION								
11.	Is there an Indirect Cost Rate or F	Percentage Paid to th	e Contractor?						
	No If "Yes", please prov	ide the Indirect Cost	Rate or Percer	ntage Paid to the Contractor					
	Not Applicable								
12.	a. Is the contractor a current employee of the State of Nevada? No	oyee of the State of	Nevada or will	the contracted services be performed by a current					
	b. Was the contractor formerly emperformed by someone formerly e	ployed by the State or mployed by the State	of Nevada with e of Nevada wit	in the last 24 months or will the contracted services be thin the last 24 months?					
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•		s or by any other government?					
	Not Applicable								
13.	Has the contractor ever been eng	aged under contract	by any State ag	gency?					
	agency has been ve	n and for which ager rified as satisfactory:	ncy and indicate	e if the quality of service provided to the identified					
	Not Applicable								
14.	Is the contractor currently involved	•							
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:								
	Not Applicable								
15.	The contractor is registered with the Nevada Corporation	he Nevada Secretary	/ of State's Offic	ce as a:					
16.	a. Is the Contractor Name the san Yes	ne as the legal Entity	Name?						
17.	a. Does the contractor have a curr Yes	rent Nevada State Bu	usiness License	e (SBL)?					
18.	a. Is the legal entity active and in Yes	good standing with th	ne Nevada Sec	retary of State's Office?					
19.	Agency Field Contract Monitor:								
20.	Contract Status:								
	Contract Approvals:								
	Approval Level	User	Signa	ature Date					
	Budget Account Approval	5522	02/24	/2020 16:29:20 PM					
	Division Approval	5522		/2020 16:29:23 PM					
	Department Approval	5522		/2020 16:29:26 PM					
	Contract Manager Approval	5522		/2020 16:29:28 PM					
	Budget Analyst Approval	hfield	03/10	)/2020 08:43:13 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22681

							Legal Entity Name:	Kathleen Laxalt
	Agency Name:		ICENSING	BOAR	DS &		Contractor Name:	Kathleen Laxalt
	Agency Code:	BDC					Address:	P.O. Box 19058
	Appropriation Unit:	B028 -	All Catego	ories				
	Is budget authority available?:		Yes				City/State/Zip	Reno, NV 89511
	If "No" please expla	ain: Not	Applicable				Contact/Phone: Vendor No.:	Kathleen Laxalt 775-762-1864
							NV Business ID:	NV20101366023
	To what State Fisca	al Year(	s) will the c	ontract	be charged?		2020-2022	
	What is the source the contractor will b	of funds e paid l	s that will be by multiple	e used funding	to pay the co sources.	ntracte	or? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %	Х	Fees		100.00 % LICEN	ISING
	Federal Fur	nds	0.00 %		Bonds		0.00 %	
	Highway Fu	inds	0.00 %		Other fund	ling	0.00 %	
2.	Contract start date:							
	a. Effective upon E Examiner's appr		No	or l	o. other effect	tive da	ate 02/26/2020	)
	Anticipated BC	DE mee	ting date	04/	/2020			
	Retroactive?		No					
	If "Yes", please exp	olain						
	Not Applicable							
3.	Termination Date:		02/01/2022					
	Contract term:	1	1 year and	341 da	ays			
4.	Type of contract:		Contract					
	Contract description	n:	Legislative	Servi	ces			
5	Purpose of contract	ŀ	•					
0.	· ·	ract to	provide or 021 legisla	ngoing	government	t affai	rs and lobbyist se	ervices for the Veterinary Medical
c	NEW CONTRACT		<u></u>					
0.	The maximum amo	unt of th	no contract	for the	term of the c	ontrac	t is: \$36 000 00	
	Payment for service							
I	USTIFICATION	55 Will D			01 \$1,000.00	per n	nonun	
					•			
1.	What conditions rec							
	legislative committe						presentation before	e and dealing with individual legislators,
8.	Explain why State e	employe	es in your	agency	or other Stat	e age	ncies are not able	to do this work:
	The Board consists function.	of two	employees	, and ne	either of the e	employ	vees have the expe	ertise, knowledge, or skills to perform this
9.	Were quotes or pro	posals	solicited?				Yes	
	Was the solicitation Division?	•		e Purch	asing		No	
	a. List the names of	f vendo	rs that were	e solicite	ed to submit p	propos	sals (include at lea	st three):

	Michael Hillerby Kathleen Laxalt Keith Lee									
	b. Soliciation Waiver: Not Applic	able								
	c. Why was this contractor chose	n in preference to othe	r?							
	Availability and expertise.									
	d. Last bid date: 12/05/207	19 Anticipated	re-bid date:	12/15/2022						
10.	Does the contract contain any IT	components?	No							
III. C	OTHER INFORMATION									
11.	Is there an Indirect Cost Rate or I	0								
		ride the Indirect Cost R	ate or Percer	ntage Paid to the Contractor						
40	Not Applicable									
12.	a. Is the contractor a current emp employee of the State of Nevada No	loyee of the State of N ?	evada or will 1	the contracted services be performed by a current						
	b. Was the contractor formerly en performed by someone formerly en <b>No</b>	nployed by the State of employed by the State	f Nevada with of Nevada wit	in the last 24 months or will the contracted services be thin the last 24 months?						
	c. Is the contractor employed by a	any of Nevada's politica	al subdivisions	s or by any other government?						
	<b>No</b> If "Yes", please expl	•								
	Not Applicable									
13.	Has the contractor ever been engaged under contract by any State agency?									
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:									
	Not Applicable									
14.	Is the contractor currently involved in litigation with the State of Nevada?									
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:									
. –	Not Applicable			• · · · · · · · · ·						
15.	The contractor is not registered w Sole Proprietor	ith the Nevada Secret	ary of State's	Office because the legal entity is a:						
16.	a. Is the Contractor Name the sar Yes	ne as the legal Entity N	Name?							
17.	a. Does the contractor have a cur No b. If "No", is an exer Yes	rent Nevada State Bus nption on file with the N								
18.	Not Applicable									
19.	Agency Field Contract Monitor:									
20.	Contract Status: Contract Approvals: Approval Level	User	Signa	ature Date						
	Budget Account Approval	jstrand1	-	//2019 10:08:15 AM						
	Division Approval	jstrand1		/2019 10:08:18 AM						
	Department Approval	intrond1		/2020 09·57·50 AM						

Department Approval jstrand1 Contract Manager Approval jstrand1 Budget Analyst Approval hfield

02/21/2020 08:57:59 AM 02/21/2020 08:58:02 AM 02/26/2020 13:26:49 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22915

						Legal Entity Name:	Platt Law Group
	Agency Name:		LICENSING	BOARD	S &	Contractor Name:	Platt Law Group
	Agency Code:	BDC				Address:	11025 Bondshire Drive
	Appropriation Unit:	B032	- All Catego	ries			
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89511
	If "No" please expla	ain: No	t Applicable			Contact/Phone: Vendor No.:	Colleen Platt, Esq. 775-848-2810
						NV Business ID:	NV20151428689
	To what State Fisca	al Year	(s) will the co	ontract b	e charged?	2020-2022	
	What is the source the contractor will b	of fund be paid	ls that will be by multiple f	used to	pay the contraction pay the contraction pay the contraction of the con	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %	-	Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % Agend	cy Funds
2.	Contract start date:						
	a. Effective upon E Examiner's appr		f <b>No</b>	or b.	other effective of	date 02/26/2020	)
	Anticipated BC	DE mee	eting date	03/2	020		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		09/30/2021				
	Contract term:		1 year and	216 day	'S		
4.	Type of contract:		Contract				
	Contract description	n:	Legal Servi	ces			
5.	Purpose of contract	t:					
	This is a new cont Gambling Counse	tract to lors.	provide on	going l	egal services to	o the State Board o	f Examiners for Alcohol, Drug, and
6.	NEW CONTRACT						
	The maximum amo	ount of t	the contract	for the te	erm of the contra	act is: <b>\$45,000.00</b>	
	Payment for service	es will l	be made at t	he rate o	of \$100.00 per h	our	
J	USTIFICATION						
7.	What conditions rec	quire th	at this work	be done	?		
	The Board periodic Board under statute	ally find ory auth	ds it necessa hority. NRS	ry to en 333.700	gage an Indeper authorizes hirin	ndent Contractor for g of independent leg	the purpose of accomplishing work of the gal counsel.
8.	Explain why State e	employ	ees in your a	agency c	or other State ag	encies are not able t	to do this work:
	There is no legal ex	pertise	e within the E	Board. L	egal services pr		actor pertain to a specific area of
	knowledge. There	is also	a need for c	ontinuity	of services.		
9.	Were quotes or pro	•				No	
	Was the solicitation Division?	ı (RFP)	done by the	Purcha	sing	No	
		f vendo	ors that were	solicited	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waive	er: Not	Applicable				

c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval jstrand1 02/19/2020 09:50:43 AM **Division Approval** 02/19/2020 09:50:45 AM istrand1 **Department Approval** jstrand1 02/19/2020 09:50:48 AM **Contract Manager Approval** istrand1 02/19/2020 09:50:51 AM **Budget Analyst Approval** hfield 02/26/2020 17:01:21 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 22916

							Legal Entity Name:	Thentia Global Systems US inc.
			LICENS AISSIOI	SING BC	ARD	S &	Contractor Name:	Thentia Global Systems US inc.
	Agency Code:	BDC					Address:	8 The Green Suite A
	Appropriation Unit: I	B032	- All Ca	itegorie	S			
	Is budget authority available?:		Y	es			City/State/Zip	Dover, CT 19907
	If "No" please explai	in: No	t Applic	able			Contact/Phone: Vendor No.:	647-361-5710
							NV Business ID:	NV20191571257
	To what State Fiscal	l Year	(s) will t	he cont	ract b	e charged?	2020-2023	
	What is the source of the contractor will be	of fund e paid	ls that w by mult	vill be us iple fund	ed to ding s	o pay the contractoria pay	ctor? Indicate the pe	rcentage of each funding source if
	General Fun	nds	0.00	%		Fees	0.00 %	
	Federal Fund	ds	0.00	%		Bonds	0.00 %	
	Highway Fur	nds	0.00	%	Х	Other funding	100.00 % Agend	cy Funds
2.	Contract start date:							
	a. Effective upon Bo Examiner's appro	oval?				other effective	date 03/10/2020	)
	Anticipated BO	)E mee	eting da	ite	04/2	020		
	Retroactive?		Ν	No				
	If "Yes", please expl	lain						
	Not Applicable							
3.	Termination Date:		12/31/2	2022				
	Contract term:		2 years	s and 29	96 da	iys		
4.	Type of contract:		Contra	nct				
	Contract description	n:	Licens	ing Sof	tware	9		
5.	Purpose of contract:							
	This is a new contr Gambling Counsel	ract to ors.	provid	le licen	sing	software to the	e State Board of Exa	aminers for Alcohol, Drug, and
6.	NEW CONTRACT							
	The maximum amou	unt of t	he cont	tract for	the te	erm of the contra	act is: <b>\$45,000.00</b>	
	Payment for services	s will b	be made	e at the	rate o	of \$0.65 per lice	nsee per month	
J	USTIFICATION							
7.	What conditions requ	uire th	at this v	work be	done	?		
	The need for licensir	ng dat	a base	and to a	llow	licensees ability	to renew on line.	
8.	Explain why State er	mploy	ees in y	our age	ncy c	or other State ag	gencies are not able	to do this work:
	State agencies do no	ot hav	e the al	bility to b	build	and maintain ad	lvanced licensing sof	tware.
9.	Were quotes or prop			40			Yes	
		oosals	solicite	a?				
	Was the solicitation Division?				urcha	sing	No	
	Was the solicitation Division? a. List the names of	(RFP)	done b	y the Pu		-	No	st three):
	Division?	(RFP)	done b	y the Pu		-	No	st three):

Ľ	This vendor was cho	sen due to its o		and the quality of the product offered.					
	d. Last bid date:	12/05/2019	Anticipate	ed re-bid date: 09/01/2022					
10.	Does the contract co	ntain any IT co	mponents?	No					
0	THER INFORMAT	ION							
	Is there an Indirect C		rcentage Paid to th	he Contractor?					
			•	t Rate or Percentage Paid to the Contractor					
Γ	Not Applicable								
12.		current employ e of Nevada?	vee of the State of	f Nevada or will the contracted services be performed by a current					
	No								
	b. Was the contracto performed by someo	r formerly emp ne formerly em	loyed by the State ployed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?					
	Νο								
	c. Is the contractor er	mployed by an	y of Nevada's polit	tical subdivisions or by any other government?					
г		, please explai	า						
	Not Applicable								
13.	Has the contractor ev	ver been engag	ged under contract	t by any State agency?					
Г	No If "Yes", agency	, specify when has been verif	and for which age ied as satisfactory:	ency and indicate if the quality of service provided to the identified					
L	Not Applicable								
14.	Is the contractor currently involved in litigation with the State of Nevada?								
Г	No If "Yes"	, please provid	e details of the litig	gation and facts supporting approval of the contract:					
	Not Applicable								
	The contractor is regined a sequence of the se	istered with the	e Nevada Secretar	ry of State's Office as a:					
16.	a. Is the Contractor N Yes	lame the same	as the legal Entity	y Name?					
17.	a. Does the contracto Yes	or have a curre	nt Nevada State B	Business License (SBL)?					
18.	a. Is the legal entity a Yes	active and in go	ood standing with t	the Nevada Secretary of State's Office?					
19.	Agency Field Contrac	ct Monitor:							
20.	Contract Status:								
	Contract Approvals:								
	Approval Level		User	Signature Date					
	Budget Account	Approval	jstrand1	02/19/2020 09:53:45 AM					
	Division Approva	••	jstrand1	02/19/2020 09:53:49 AM					
	Department Appr	roval	jstrand1	02/19/2020 09:53:53 AM					
	Contract Manage	er Approval	jstrand1	03/10/2020 10:29:28 AM					
	Budget Analyst A	pproval	hfield	03/10/2020 14:02:56 PM					