



STATE OF NEVADA

Board of Examiners Meeting



June 30, 2020 10:00 AM

Pursuant to Emergency Directive 006, as extended, section 1, there will be no physical location for this meeting.

Conference Call Line: 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

EMERGENCY

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: June 30, 2020, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

**Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so.
Thank you.**

Conference Call Line

775-687-0999 or 702-486-5260

Please call 775-684-0222 for collaboration code

AGENDA

1. Call to Order / Roll Call

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

3. Approval of Proposed Contracts (For possible action)

4. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 19, 2020 through June 22, 2020.

5. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

6. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	EUREKA COUNTY	OTHER: REVENUE	\$39,467	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22062			
2.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	STOREY COUNTY	OTHER: REVENUE	\$42,623	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22072			
3.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	ESMERALDA COUNTY	OTHER: REVENUE	\$.01	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 220061			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23315**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	DISCOVERY EDUCATION, INC.
Agency Code:	300	Contractor Name:	DISCOVERY EDUCATION, INC.
Appropriation Unit:	2673 - All Categories	Address:	4350 Congress Street #700
Is budget authority available?:	No	City/State/Zip	Charlotte, NC 28209
If "No" please explain:	Pending work program C51057	Contact/Phone:	Travis Barrs 281-687-4040
		Vendor No.:	T27043609
		NV Business ID:	NV20171492970

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 07/2020

Retroactive? **Yes**

If "Yes", please explain

This retroactive date is needed to ensure the implementation of online instructional content and professional development to meet the distance learning needs of Nevada teachers and students. If this contract is not approved retroactively, the distance learning system will be void of quality content and the state will not provide a distance learning solution that supports the fulfillment of Directive 005.

3. Termination Date: **09/30/2022**Contract term: **2 years and 91 days**4. Type of contract: **Contract**Contract description: **Build Infrastructure**

5. Purpose of contract:

This is a new contract to provide the implementation and support of an online learning platform and professional development.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,200,000.00**

Other basis for payment: Per Itemized Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada Schools due to COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, 2020, in which he directed county school districts and charter schools implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. It has become apparent that many districts in this State lack the capacity and supportive resources to prepare their educators to successfully teach students remotely during this state of emergency and to properly support them in doing so. In light of this reality it is proposed by the Superintendent of Public Instruction to enter into an emergency contract with Discovery Education Inc. to provide Nevada's Districts and Schools with their social distancing efforts by building an infrastructure that supports distance education by increasing access to technological capacity; providing high-quality professional development; and providing high-quality instructional materials. This aligns with the Governor's focus on education as a priority, and will help to ensure that Nevada's students do not suffer as a result of the emergency measures being taken to minimize potential infectious exposure to COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Discovery Education is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NAC 333-114 This is an emergency contract due to COVID-19 pandemic emergency directive 005 and was selected by the Superintendent of Public Instruction and Leadership.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	06/17/2020 09:23:24 AM
Division Approval	bfarra2	06/17/2020 09:23:29 AM
Department Approval	bfarra2	06/17/2020 09:23:34 AM
Contract Manager Approval	bfarra2	06/17/2020 09:23:41 AM
EITS Approval	daxtel1	06/22/2020 09:56:23 AM
Budget Analyst Approval	mranki1	06/22/2020 11:28:00 AM

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of Public
Instruction



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June 9, 2020

MEMORANDUM

TO: Susan Brown
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Catherine Bartlett
Executive Budget Officer 2, Governor's Finance Office – Budget Division

FROM: Heidi Haartz *Heidi Haartz*
Deputy Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Discovery Learning

This memorandum serves as a request for retroactive approval to July 1, 2020 on a contract with Discovery Learning. This retroactive date is needed to ensure the implementation of online instructional content and professional development to meet the distance learning needs of Nevada teachers and students.

The scope of work of this contract is designed to work in concert with the other distance learning contracts to provide both high quality content aligned to Nevada Standards and differentiated professional development offerings to meet the diverse needs of over 700 schools across the state. On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. If this contract is not approved retroactively, the distance learning system will be void of quality content and the state will not provide a distance learning solution that supports the fulfillment of Directive 005.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Peter Zutz, Administrator of ADAM Office

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23323**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	INSTRUCTURE, INC.
Agency Code:	300	Contractor Name:	INSTRUCTURE, INC.
Appropriation Unit:	2673 - All Categories	Address:	6330 South 3000 East, Ste 700
Is budget authority available?:	No	City/State/Zip:	SALT LAKE CITY, UT 84121
If "No" please explain:	Pending work program C51057	Contact/Phone:	Eric Spencer 949-909-0002
		Vendor No.:	PUR0005712
		NV Business ID:	NV20121738582

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **07/2020**Retroactive? **Yes**

If "Yes", please explain

This retroactive date is needed to ensure the implementation of online learning tools to meet the distance learning needs of Nevada teachers and students. If this contract is not approved retroactively, the state will not provide a distance learning solution that supports the fulfillment of Directive 005.

3. Termination Date: **06/30/2022**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Consulting Servcies**

5. Purpose of contract:

This is a new contract to provide consulting services and support for Canvas, a learning management platform, in order to provide teachers, students and families with equitable access to high-quality instruction and continuous learning.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,081,750.00**

Other basis for payment: Fiscal Year 21 - \$1,927,500.00, and Fiscal Year 2022- \$2,154,250.00- per itemized invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada Schools due to COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, 2020, in which he directed county school districts and charter schools implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. It has become apparent that many districts in this State lack the capacity and supportive resources to prepare their educators to successfully teach students remotely during this state of emergency and to properly support them in doing so. In light of this reality it is proposed by the Superintendent of Public Instruction to enter into an emergency contract with Instructure, Inc. which is designed to work in concert with the other distance learning contracts to provide both high quality content aligned to Nevada Standards and differentiated professional development offerings to meet the diverse needs of over 700 schools across the state. This aligns with the Governor's focus on education as a priority, and will help to ensure that Nevada's students do not suffer as a result of the emergency measures being taken to minimize potential infectious exposure to COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Instructure, Inc. is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NAC 333-114 This is an emergency contract due to COVID-19 pandemic emergency directive 005 and was selected by the Superintendent of Public Instruction and Leadership.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	06/17/2020 09:24:33 AM
Division Approval	bfarra2	06/17/2020 09:24:38 AM
Department Approval	bfarra2	06/17/2020 09:24:45 AM
Contract Manager Approval	bfarra2	06/17/2020 09:24:51 AM
EITS Approval	daxtel1	06/22/2020 10:04:41 AM
Budget Analyst Approval	mranki1	06/22/2020 11:17:39 AM

Steve Sisolak
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June 9, 2020

MEMORANDUM

TO: Susan Brown
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Catherine Bartlett
Executive Budget Officer 2, Governor's Finance Office – Budget Division

FROM: Heidi Haartz 
Deputy Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Instructure, Inc.

This memorandum serves as a request for retroactive approval to July 1, 2020 on a contract with the Instructure, Inc. This retroactive date is needed to ensure the implementation of online learning tools to meet the distance learning needs of Nevada teachers and students.

The scope of work of this contract is for a statewide learning management system (LMS) to provide all Nevada students, educators, and families with equitable access to high-quality instruction and continuous learning. This LMS will provide a centralized platform for the organization, administration, documentation, tracking, reporting, and delivery of educational courses, educational materials, educational training programs, and learning and development programs for educators. Student will be able to access assignments, take exams, collaborate with peers, track their progress, and communicate with educators. On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. If this contract is not approved retroactively, the state will not provide a distance learning solution that supports the fulfillment of Directive 005.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Peter Zutz, Administrator for ADAM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21594** Amendment Number: **1**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **INFINITE CAMPUS, INC.**

Agency Code: **300** Contractor Name: **INFINITE CAMPUS, INC.**

Appropriation Unit: **2716-55** Address: **4321 109TH AVE NE**

Is budget authority available?: **Yes** City/State/Zip: **BLAINE, MN 55449-6794**

If "No" please explain: **Not Applicable** Contact/Phone: **SARAH GANGL 651/631-0000**

Vendor No.: **T29032839**

NV Business ID: **NV20121635586**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	92.10 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	7.90 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 07/2020

Retroactive? **Yes**

If "Yes", please explain

This retroactive date is needed to ensure the implementation of online learning tools to meet the distance learning needs of Nevada teachers and students. If this contract is not approved retroactively, the functionality of the system will be severely limited and will not provide a distance learning solution that supports the fulfillment of Directive 005.

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **SOFTWARE LIC.&MAINT.**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing operation of the student information system for statewide data collection and data management. This amendment increases the maximum amount from \$6,102,891 to \$6,629,891 and adds the Campus Learning module to the scope of services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,102,891.00	\$6,102,891.00	\$6,102,891.00	Yes - Action
2. Amount of current amendment (#1):	\$527,000.00	\$527,000.00	\$527,000.00	Yes - Action
3. New maximum contract amount:	\$6,629,891.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada Schools due to COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, 2020, in which he directed county school districts and charter schools implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. It has become apparent that many districts in this State lack the capacity and supportive resources to prepare their educators to successfully teach students remotely during this state of emergency and to properly support them in doing so. In light of this reality it is proposed by the Superintendent of Public Instruction to enter into an emergency contract with Infinite Campus for Campus Learning to assist and provide Districts and Schools with their social distancing efforts by supporting complete virtual learning along with blended learning models. This aligns with the Governor's focus on education as a priority and will help to ensure that Nevada's students do not suffer as a result of the emergency measures being taken to minimize potential infectious exposure to COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Infinite Campus is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 181102

Approval Date: 11/26/2018

c. Why was this contractor chosen in preference to other?

Per to NRS 385A.800,385A.810, 385A.820, 85A.830 & NAC 333.114- Authorization for emergency purchases.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Nevada Department of Education from September 22, 2015 to present day. Their work is satisfactory to our needs.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	06/15/2020 12:02:06 PM
Division Approval	bfarra2	06/15/2020 12:02:12 PM
Department Approval	bfarra2	06/15/2020 12:02:17 PM
Contract Manager Approval	bfarra2	06/15/2020 12:02:22 PM
EITS Approval	daxtel1	06/22/2020 09:47:13 AM
Budget Analyst Approval	mranki1	06/22/2020 11:15:01 AM
BOE Agenda Approval	cbrekken	06/22/2020 13:35:08 PM

Steve Sisolak
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June 9, 2020

MEMORANDUM

TO: Susan Brown
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Catherine Bartlett
Executive Budget Officer 2, Governor's Finance Office – Budget Division

FROM: Heidi Haartz *Heidi Haartz*
Deputy Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Infinite Campus, Inc.

This memorandum serves as a request for retroactive approval to July 1, 2020 on a contract with the Infinite Campus, Inc. This retroactive date is needed to ensure the implementation of online learning tools to meet the distance learning needs of Nevada teachers and students. The scope of work of this contract is designed to work in concert with the other distance learning contracts to provide both content and systems solutions including online learning content; student and teacher rostering, and grade book pass back. On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. If this contract is not approved retroactively, the functionality of the system will be severely limited and will not provide a distance learning solution that supports the fulfillment of Directive 005.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Peter Zutz, Administrator of ADAM Office

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22058**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	CHURCHILL COUNTY
Agency Code:	403	Contractor Name:	CHURCHILL COUNTY
Appropriation Unit:	3243-00	Address:	485 West B Street, Suite 105
Is budget authority available?:	Yes	City/State/Zip:	Fallon, NV 89406
If "No" please explain:	Not Applicable	Contact/Phone:	775-428-0211
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$845,376.19**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$389,709.61, FY21: \$455,666.58

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 10:58:15 AM
Division Approval	rmille8	06/02/2020 08:44:05 AM
Department Approval	mwinebar	06/02/2020 09:52:31 AM
Contract Manager Approval	rmille8	06/02/2020 10:02:37 AM
Budget Analyst Approval	laaron	06/03/2020 16:18:23 PM
BOE Agenda Approval	laaron	06/03/2020 16:18:26 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Churchill County Match #22058

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22074**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CLARK COUNTY
Agency Code: 403	Contractor Name: CLARK COUNTY
Appropriation Unit: 3243-00	Address: 1600 Pinto Lane
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: 702-455-3283
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,422,873.35**

Other basis for payment: FY20: \$25,633,946.40; FY21: \$28,788,926.95

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 11:04:56 AM
Division Approval	rmille8	06/04/2020 15:52:15 PM
Department Approval	mwinebar	06/05/2020 15:44:59 PM
Contract Manager Approval	rmille8	06/05/2020 15:59:39 PM
Budget Analyst Approval	laaron	06/09/2020 10:52:32 AM
BOE Agenda Approval	laaron	06/09/2020 10:52:34 AM
BOE Final Approval	Pending	



MEMORANDUM

DATE: June 4, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Clark County Match #22074

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22057**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	COUNTY OF CARSON CITY
Agency Code:	403	Contractor Name:	COUNTY OF CARSON CITY
Appropriation Unit:	3243-00	Address:	900 E Long Street, Suite 101
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	Mary Jane Ostrander 775-887-2190
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,147,956.80**

Payment for services will be made at the rate of \$1,073,978.40 per year

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 10:58:36 AM
Division Approval	rmille8	05/26/2020 14:06:05 PM
Department Approval	mwinebar	05/27/2020 08:16:30 AM
Contract Manager Approval	rmille8	05/27/2020 13:18:00 PM
Budget Analyst Approval	laaron	05/28/2020 17:14:48 PM
BOE Agenda Approval	laaron	05/28/2020 17:14:49 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Carson County Match #22057

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22059**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: DOUGLAS COUNTY
Agency Code: 403	Contractor Name: DOUGLAS COUNTY
Appropriation Unit: 3243-00	Address: PO Box 218
Is budget authority available?: Yes	City/State/Zip: Minden, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: 775-782-9825
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **06/2020**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$908,897.93**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$431,683.63, FY21: \$477,214.30

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/22/2020 11:18:57 AM
Division Approval	rmille8	05/22/2020 11:31:59 AM
Department Approval	mwinebar	05/22/2020 14:05:42 PM
Contract Manager Approval	rmille8	05/26/2020 12:11:21 PM
Budget Analyst Approval	laaron	05/26/2020 16:29:19 PM
BOE Agenda Approval	laaron	05/26/2020 16:29:21 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Douglas County Match #22059

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22060**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	ELKO COUNTY
Agency Code:	403	Contractor Name:	ELKO COUNTY
Appropriation Unit:	3243-00	Address:	571 Idaho St.
Is budget authority available?:	Yes	City/State/Zip:	Elko, NV 89801
If "No" please explain:	Not Applicable	Contact/Phone:	aosborne@elkocountynv.net 775-738-4375
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,710,831.56**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$808,685.53, FY21: \$902,146.03

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 10:57:55 AM
Division Approval	rmille8	06/04/2020 15:15:34 PM
Department Approval	mwinebar	06/05/2020 12:35:04 PM
Contract Manager Approval	rmille8	06/05/2020 13:38:18 PM
Budget Analyst Approval	laaron	06/09/2020 10:35:26 AM
BOE Agenda Approval	laaron	06/09/2020 10:35:29 AM
BOE Final Approval	Pending	



MEMORANDUM

DATE: June 4, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Elko County Match #22060

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22063**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: HUMBOLDT COUNTY
Agency Code: 403	Contractor Name: HUMBOLDT COUNTY
Appropriation Unit: 3243-00	Address: 50 W. 5th Street
Is budget authority available?: Yes	City/State/Zip: Winnemucca, NV 89445
If "No" please explain: Not Applicable	Contact/Phone: 775-623-6343
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **06/2020**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$691,171.51**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$323,447.58, FY21: \$367,723.93

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/22/2020 11:18:29 AM
Division Approval	rmille8	05/22/2020 11:30:48 AM
Department Approval	mwinebar	05/22/2020 14:15:14 PM
Contract Manager Approval	rmille8	05/26/2020 12:10:51 PM
Budget Analyst Approval	laaron	05/26/2020 16:16:05 PM
BOE Agenda Approval	laaron	05/26/2020 16:16:06 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Humboldt County Match #22063

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22064**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	LANDER COUNTY
Agency Code:	403	Contractor Name:	LANDER COUNTY
Appropriation Unit:	3243-00	Address:	315 South Humboldt Street
Is budget authority available?:	Yes	City/State/Zip:	Battle Mountain, NV 89820
If "No" please explain:	Not Applicable	Contact/Phone:	775-635-2503
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$911,699.54**

Payment for services will be made at the rate of \$455,849.77 per year

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/22/2020 11:18:03 AM
Division Approval	rmille8	05/22/2020 11:33:02 AM
Department Approval	mwinebar	05/22/2020 14:20:23 PM
Contract Manager Approval	rmille8	05/26/2020 12:10:21 PM
Budget Analyst Approval	laaron	05/26/2020 16:09:59 PM
BOE Agenda Approval	laaron	05/26/2020 16:10:01 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Lander County Match #22064

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22065**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: LINCOLN COUNTY
Agency Code: 403	Contractor Name: LINCOLN COUNTY
Appropriation Unit: 3243-00	Address: PO Box 539
Is budget authority available?: Yes	City/State/Zip: Pioche, NV 89043
If "No" please explain: Not Applicable	Contact/Phone: 775-962-5497
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **06/2020**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,667.19**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$124,485.12, FY21: \$126,182.07

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 10:57:29 AM
Division Approval	rmille8	05/28/2020 10:48:01 AM
Department Approval	mwinebar	05/29/2020 12:59:16 PM
Contract Manager Approval	rmille8	06/02/2020 09:44:26 AM
Budget Analyst Approval	laaron	06/03/2020 15:42:51 PM
BOE Agenda Approval	laaron	06/03/2020 15:42:54 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Lincoln County Match #22065

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22066**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	LYON COUNTY
Agency Code:	403	Contractor Name:	LYON COUNTY
Appropriation Unit:	3243-00	Address:	PO Box 1141
Is budget authority available?:	Yes	City/State/Zip:	Silver Springs, NV 89429
If "No" please explain:	Not Applicable	Contact/Phone:	775-577-5009
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,109,763.20**

Payment for services will be made at the rate of \$1,054,881.60 per year

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/19/2020 08:36:26 AM
Division Approval	rmille8	05/20/2020 08:26:53 AM
Department Approval	mwinebar	05/21/2020 09:07:06 AM
Contract Manager Approval	rmille8	05/22/2020 08:50:58 AM
Budget Analyst Approval	laaron	05/26/2020 15:43:00 PM
BOE Agenda Approval	laaron	05/26/2020 15:43:02 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 20, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Lyon County Match #22066

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22068**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	MINERAL COUNTY
Agency Code:	403	Contractor Name:	MINERAL COUNTY
Appropriation Unit:	3243-00	Address:	PO Box 1450
Is budget authority available?:	Yes	City/State/Zip:	Hawthorne, NV 89415
If "No" please explain:	Not Applicable	Contact/Phone:	775-945-2446
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$234,700.80**

Payment for services will be made at the rate of \$117,350.40 per year

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 11:04:34 AM
Division Approval	rmille8	05/26/2020 12:26:41 PM
Department Approval	mwinebar	05/26/2020 18:06:58 PM
Contract Manager Approval	rmille8	05/27/2020 13:14:05 PM
Budget Analyst Approval	laaron	05/28/2020 16:30:44 PM
BOE Agenda Approval	laaron	05/28/2020 16:30:46 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Mineral County Match #22068

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22069**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	NYE COUNTY
Agency Code:	403	Contractor Name:	NYE COUNTY
Appropriation Unit:	3243-00	Address:	1981 E. Calvada Blvd N., #120
Is budget authority available?:	Yes	City/State/Zip:	Pahrump, NV 89048
If "No" please explain:	Not Applicable	Contact/Phone:	775-751-7095
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent person. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,494,496.28**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$716,916.99, FY21: \$777,579.29

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/19/2020 08:37:48 AM
Division Approval	rmille8	05/20/2020 08:27:29 AM
Department Approval	mwinebar	05/21/2020 08:59:22 AM
Contract Manager Approval	rmille8	05/22/2020 08:49:18 AM
Budget Analyst Approval	laaron	05/26/2020 15:46:43 PM
BOE Agenda Approval	laaron	05/26/2020 15:46:46 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 20, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Nye County Match #22069

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **22071**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	PERSHING COUNTY
Agency Code:	403	Contractor Name:	PERSHING COUNTY
Appropriation Unit:	3243-00	Address:	PO Box 820
Is budget authority available?:	Yes	City/State/Zip:	Lovelock, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	775-273-2208
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$417,770.67**

Payment for services will be made at the rate of \$208,885.33 per year

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/19/2020 08:39:34 AM
Division Approval	rmille8	05/20/2020 08:25:57 AM
Department Approval	mwinebar	05/21/2020 09:05:54 AM
Contract Manager Approval	rmille8	05/22/2020 08:50:00 AM
Budget Analyst Approval	laaron	05/26/2020 15:32:30 PM
BOE Agenda Approval	laaron	05/26/2020 15:32:32 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 20, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Pershing County Match #22071

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.285.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22075**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: WASHOE COUNTY
Agency Code: 403	Contractor Name: WASHOE COUNTY
Appropriation Unit: 3243-00	Address: PO Box 11130
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89520
If "No" please explain: Not Applicable	Contact/Phone: 775-337-4506
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2020

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,525,019.94**

Other basis for payment: FY20: \$5,828,646.98, FY21: \$6,696,372.96

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/19/2020 08:35:37 AM
Division Approval	rmille8	05/20/2020 08:26:36 AM
Department Approval	mwinebar	05/21/2020 09:03:44 AM
Contract Manager Approval	rmille8	05/22/2020 08:48:41 AM
Budget Analyst Approval	laaron	05/26/2020 15:50:38 PM
BOE Agenda Approval	laaron	05/26/2020 15:50:40 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 20, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Washoe County Match #22075

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22073**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: WHITE PINE COUNTY
Agency Code: 403	Contractor Name: WHITE PINE COUNTY
Appropriation Unit: 3243-00	Address: 297 E. 11th Street, Suite 7
Is budget authority available?: Yes	City/State/Zip: Ely, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: Desiree Barnson 775-293-6528
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **06/2020**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$341,851.22**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$168,832.70, FY21: \$173,018.52

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 11:04:10 AM
Division Approval	rmille8	05/26/2020 12:24:57 PM
Department Approval	mwinebar	05/27/2020 08:03:36 AM
Contract Manager Approval	rmille8	05/27/2020 13:16:34 PM
Budget Analyst Approval	laaron	05/28/2020 16:39:03 PM
BOE Agenda Approval	laaron	05/28/2020 16:39:06 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: White Pine County Match #22073

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	EUREKA COUNTY	OTHER: REVENUE	\$39,467	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22062			
2.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	STOREY COUNTY	OTHER: REVENUE	\$42,623	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22072			
3.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	ESMERALDA COUNTY	OTHER: REVENUE	\$.01	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The county provides the non-federal share for medical and Medicaid administrative services.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 220061			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22062**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY**

Agency Code: **403**

Appropriation Unit: **3243-00**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **EUREKA COUNTY**

Contractor Name: **EUREKA COUNTY**

Address: **PO Box 241**

City/State/Zip: **Eureka, NV 89316**

Contact/Phone: **775-237-5597**

Vendor No.:

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **06/2020**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,466.72**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$17,549.31, FY21: \$21,917.41

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFF from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 10:57:03 AM
Division Approval	rmille8	05/26/2020 14:07:55 PM
Department Approval	mwinebar	05/26/2020 18:13:05 PM
Contract Manager Approval	rmille8	05/27/2020 13:15:13 PM
Budget Analyst Approval	laaron	06/22/2020 10:43:38 AM



MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Eureka County Match #22062

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22072**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: STOREY COUNTY
Agency Code: 403	Contractor Name: STOREY COUNTY
Appropriation Unit: 3243-00	Address: PO Box 176
Is budget authority available?: Yes	City/State/Zip: Virginia City, NV 89440
If "No" please explain: Not Applicable	Contact/Phone: 775-847-0968
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **12/2019**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,622.61**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property; FY20: \$19,287.96, FY21: \$23,334.65

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	05/26/2020 11:03:42 AM
Division Approval	rmille8	05/26/2020 14:07:11 PM
Department Approval	mwinebar	05/27/2020 08:11:20 AM
Contract Manager Approval	rmille8	05/27/2020 13:17:26 PM
Budget Analyst Approval	laaron	06/22/2020 10:44:57 AM

Steve Sisolak
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
Division of Health Care Financing and Policy
Helping people. It's who we are and what we do.



Suzanne Bierman, JD, MPH
Administrator

MEMORANDUM

DATE: May 22, 2020
TO: Lynette Aaron, GFO
FROM: Ronda Miller, DHCFP
RE: Storey County Match #22072

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019.

Historically, this contract is retroactive due to the fact it falls in line with the approved Biennial budget and the Counties need to be aware of the funding approved in the Legislatively Approved Budget. The original contracts were sent to the counties in July 2019 for signature.

Once received, the Division of Health Care Financing and Policy (DHCFP) and the counties discussed various language changes. The most substantial change was a request by Clark County to replace the Business Associate Addendum (BAA) with a Confidentiality Addendum in early December 2019. As part of the monthly invoicing process for this program, information subject to the Health Insurance Portability and Accountability Act (HIPAA) is transferred to each county. The historical BAA had strict HIPAA requirements that were not attainable by the counties. As a result, the DHCFP, the Attorney General's Office, the Nevada Association of Counties (NACO) and the counties agreed to draft a confidentiality agreement with the necessary HIPAA requirements that allowed the counties to remain HIPAA compliant. Additionally, on December 30, 2019, the DHCFP received a request to include a not to exceed amount within each individual contract. The draft Confidentiality Addendum was completed by DHCFP on December 31, 2019 and Clark County approved it January 6, 2020. The revised contract language, with the Confidentiality Addendum was sent to the counties and NACO on January 7, 2020 for review. Upon approval by NACO and the counties in late February, new contracts were sent to each county on February 20, 2020.

While the contract requires a retroactive start date to allow the State to collect revenue from the Counties for the non-federal share of medical care of indigent persons, the counties are statutorily required to pay the non-federal share of these expenses per NRS 428.85.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22061**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: ESMERALDA COUNTY
Agency Code: 403	Contractor Name: ESMERALDA COUNTY
Appropriation Unit: 3243-00	Address: PO Box 547
Is budget authority available?: Yes	City/State/Zip: Goldfield, NV 89013
If "No" please explain: Not Applicable	Contact/Phone: La Cinda Elgan 775-485-6309
	Vendor No.:
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2019**

Retroactive? **Yes**

If "Yes", please explain

The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to biennial legislative changes which impacted the scope of this contract, therefore DHCFFP could not start this contract until the Legislative Session ended.

3. Termination Date: **06/30/2021**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$0.01**

Other basis for payment: Not to exceed \$0.08 per \$100 of assessed valuation of taxable property

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously contracted DHCFFP from July 2017 to June 2019 for the same services and the quality of services were found to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:	User	Signature Date
Approval Level		
Budget Account Approval	nrezaie	05/26/2020 10:56:46 AM
Division Approval	rmille8	05/27/2020 13:45:08 PM
Department Approval	mwinebar	06/02/2020 10:03:06 AM
Contract Manager Approval	rmille8	06/02/2020 10:03:21 AM
Budget Analyst Approval	laaron	06/22/2020 10:41:11 AM