Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701
May 19, 2020 11:30 AM
PUBLIC MEETING NOTICE AND AGENDA

Date and Time: May 19, 2020, 11:30 AM

Location: Pursuant to the Governor’s Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 3:30 pm.

https://www.youtube.com/channel/UCF8zpKii9VhMDNVq_GsEYuQ/live

Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

Conference Call Line: 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. Call to Order / Roll Call
2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes)

3. **Approval of Proposed Contracts** *(for possible action)*

4. **Public Comment** *(This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)*

5. **Adjournment** *(For possible action)*

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov
<table>
<thead>
<tr>
<th>BOE #</th>
<th>DEPT #</th>
<th>STATE AGENCY</th>
<th>CONTRACTOR</th>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES</th>
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<tr>
<td>082</td>
<td></td>
<td>DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION</td>
<td>ROBERT C. HOOFT DBA HOOFT ARCHITECTURE, LLC</td>
<td>OTHER: AGENCY FUNDED CIP</td>
<td>$130,310 Professional Service</td>
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<tr>
<td>1.</td>
<td></td>
<td>Contract Description: This is the second amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from $45,000 to 175,310 due to the added need for design and construction administration services to complete the project.</td>
<td>Term of Contract: 02/11/2020 - 06/30/2024 Contract # 22875</td>
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<tr>
<td>902</td>
<td></td>
<td>DEPARTMENT OF EMPLOYMENT, TRAINING &amp; REHABILITATION - UNEMPLOYMENT INSURANCE</td>
<td>GEOGRAPHIC SOLUTIONS, INC.</td>
<td>FEDERAL</td>
<td>$3,995,145 Exempt</td>
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<td>2.</td>
<td></td>
<td>Contract Description: This is a new contract to provide software and user training for the Pandemic Unemployment Assistance Benefits System.</td>
<td>Term of Contract: 04/09/2020 - 06/30/2021 Contract # 23103</td>
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<tr>
<td>908</td>
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<td>EMPLOYMENT, TRAINING &amp; REHABILITATION - ADMINISTRATIVE SERVICES</td>
<td>8 X 8, INC.</td>
<td>OTHER: COST ALLOCATED</td>
<td>$4,521,536</td>
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<td>3.</td>
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<td>Contract Description: This is a new contract to provide a cloud-based phone system.</td>
<td>Term of Contract: 04/20/2020 - 05/31/2023 Contract # 23078</td>
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22875
   Amendment Number: 2
   Legal Entity Name: ROBERT C. HOOFT, DBA HOOFT ARCHITECTURE, LLC.
   Contractor Name: ROBERT C. HOOFT, DBA HOOFT ARCHITECTURE, LLC.
   Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION
   Agency Code: 082
   Appropriation Unit: All Appropriations
   Is budget authority available?: Yes
   City/State/Zip: SPARKS, NV 89431-1430
   Address: 3376 LA VEAGA CT.
   Contact/Phone: 775-233-1222
   Vendor No.: T32006092
   NV Business ID: NV20101091896
   If "No" please explain: Not Applicable
   To what State Fiscal Year(s) will the contract be charged? 2020-2024
   What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.
   General Funds 0.00 % Fees 0.00 %
   Federal Funds 0.00 % Bonds 0.00 %
   Highway Funds 0.00 % Other funding 100.00 % Agency Funded CIP
   Agency Reference #: 113284

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 02/11/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? No
   If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: 06/30/2024
   Contract term: 4 years and 140 days

4. Type of contract: Contract
   Contract description: Arch / Eng

5. Purpose of contract:
   This is the second amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from $45,000 to 175,310 due to the added need for design and construction administration services to complete the project.

6. CONTRACT AMENDMENT

   1. The max amount of the original contract:
      a. Amendment 1: $35,000.00
      b. Amendment 2: $130,310.00
      New maximum contract amount: $175,310.00
      Trans $ $10,000.00 $10,000.00 $10,000.00
      Info Accum $ $10,000.00
      Action Accum $ $10,000.00
      Agenda Yes - Info

   2. Amount of current amendment (#2):
      $130,310.00
      $35,000.00
      $45,000.00
      Yes - Info
      Yes - Action

7. II. JUSTIFICATION

   7. What conditions require that this work be done?
      2020 Leg Approved CIP's
8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional
   Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by
   the Legislature.

9. Were quotes or proposals solicited?  No
   Was the solicitation (RFP) done by the Purchasing Division?  No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Not Applicable
   b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
   c. Why was this contractor chosen in preference to other?
      Demonstrated the required expertise for work on this project.
   d. Last bid date:  Anticipated re-bid date:

10. Does the contract contain any IT components?  No

III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No  If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
      Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current
      employee of the State of Nevada?  No
      b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be
         performed by someone formerly employed by the State of Nevada within the last 24 months?  No
      c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  No  If "Yes", please explain
         Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?  No  If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
   agency has been verified as satisfactory:
      Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?  No  If "Yes", please provide details of the litigation and facts supporting approval of the contract:
      Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as:
      LLC
16. a. Is the Contractor Name the same as the legal Entity Name?  Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?  Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  Yes
19. Agency Field Contract Monitor:
20. Contract Status:
   Contract Approvals:
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23103

Agency Name: DETR - EMPLOYMENT SECURITY
Agency Code: 902
Appropriation Unit: 4772-26
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: GEOGRAPHIC SOLUTIONS, INC.
Contractor Name: GEOGRAPHIC SOLUTIONS, INC.
City/State/Zip: PALM HARBOR, FL 34683-4036
Contact/Phone: Deane Toler 831-206-1858
Vendor No.: T27039926
NV Business ID: NV20161382911

To what State Fiscal Year(s) will the contract be charged? 2020-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

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<th>Source</th>
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<tr>
<td>Federal Funds</td>
<td>100.00 %</td>
<td>Bonds</td>
</tr>
<tr>
<td>X Highway Funds</td>
<td>0.00 %</td>
<td>Other funding</td>
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Agency Reference #: 3421-21-ESD

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No or b. other effective date 04/09/2020
   Anticipated BOE meeting date 06/2020
   Retroactive? Yes
   If "Yes", please explain

   Emergency purchase approved by Purchasing Division due to immediate response to Federal Covid-19 program implementation required.

3. Termination Date: 06/30/2021
   Contract term: 1 year and 82 days

4. Type of contract: Contract
   Contract description: PUA software

5. Purpose of contract:
   This is a new contract to provide software and user training for the Pandemic Unemployment Assistance Benefits System.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $3,995,145.00
   Other basis for payment: $495,077.00 due at implementation of Unit Acceptance Testing, $495,078.00 due upon System Go Live, $4,000 due upon completion of Staff Training, $175,440.00 due 45 days from system Go Live, $188,370.00 per month Maintenance and Hosting Fees.

II. JUSTIFICATION

7. What conditions require that this work be done?
   A new emergency program included in the Federal Coronavirus Aid Relief, and Economic Security act, the Pandemic Unemployment Compensation program, requires a technology solution to properly administer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees lack the necessary expertise.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
b. Solicitation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

Emergency contract approved per NAC 333.114

Geographic Solutions is the only vendor the Department is aware of that has developed a solution for this program at this time.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
   No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
   No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
   No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
   No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?
   Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
   Vendor currently provides Unemployment Insurance technology solutions for DETR satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?
   No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
   Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
   Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
   Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes

19. Agency Field Contract Monitor:

20. Contract Status:
   Contract Approvals:

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MEMORANDUM

DATE: April 9, 2020

TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Dr. Tiffany G. Tyler-Garner, Director

SUBJECT: RETROACTIVE CONTRACT
Geographic Solutions, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached technology enhancement that was purchased in order to administer the Pandemic Unemployment Assistance (PUA) program set forth under the Coronavirus Aid Relief, and Economic Security (CARES) act. The emergency contract was approved by Kevin Doty on April 7, 2020 and will be in effect until June 30, 2021 in order to ensure the Department can implement this federally required program.

Thank you for your consideration of this request.

Brian Deem
Contract Manager, DETR

DETR, Financial Management, Approved by:

Kitty DeSocio
Chief Financial Officer, DETR

Date: 4-29-20
CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23078

   Agency Name: DETR - ADMINISTRATIVE SERVICES
   Legal Entity Name: 8 x 8 Inc
   Contractor Name: 8 x 8 Inc
   Appropriation Unit: All Budget Accounts - Category 04
   Address: 675 Creekside Way
   Is budget authority available?: Yes
   City/State/Zip: Campbell, CA 95008
   If "No" please explain: Not Applicable
   Contact/Phone: Michael Zundelovich 303-656-2228
   Vendor No.: NV Business ID: NV20131450450

To what State Fiscal Year(s) will the contract be charged? 2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

   General Funds 0.00 %  Fees 0.00 %
   Federal Funds 0.00 %  Bonds 0.00 %
   Highway Funds 0.00 %  X Other funding 100.00 % Cost Allocated

Agency Reference #: 3420-23-DETR

2. Contract start date:
   a. Effective upon Board of Examiner's approval? No
   b. other effective date 04/20/2020
   Anticipated BOE meeting date 05/2020
   Retroactive? Yes

   Emergency contract to upgrade aging and unreliable phone system due to Covid-19 emergency response needs approved by Purchasing.

3. Termination Date: 05/31/2023
   Contract term: 3 years and 41 days

4. Type of contract: Contract
   Contract description: Telephone System

5. Purpose of contract:
   This is a new contract to provide a cloud based phone system.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: $4,521,535.69
   Other basis for payment: $659,144.29 initial setup invoice; $107,288.65 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
   Existing phone system is out of date and the hardware is aged and unreliable. The Department needs to reliably receive phone calls from the public to properly perform its duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State Employees do not have the expertise

9. Were quotes or proposals solicited? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):
      Converge One
      8x8 Inc

Contract #: 23078
b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Solicitation requirements waived by Purchasing Administrator pursuant to NAC 333.114

Vendor's quote was most cost effective and provided a faster timetable for implementation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract.

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

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MEMORANDUM

DATE: May 14, 2020

TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Heather Korbulic, Director

SUBJECT: RETROACTIVE CONTRACT
8x8, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached Telephone system goods and services that were purchased in order to serve Nevadans more efficiently during a severe increase call traffic putting strain on the Department’s aging phone system. The emergency contract was approved by Kevin Doty on April 3, 2020 and will be in effect until May 31, 2023 in order to ensure the Department can serve the public adequately.

Thank you for your consideration of this request.

Brian Deem
Contract Manager, DETR

DETR, Financial Management, Approved by:

[Signature]
Kathy Desocio
Chief Financial Officer, DETR

Date: 5-14-20