

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: September 14, 2021, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

DUE TO THE INCREASED NUMBER OF COVID-19 CASES, ANYONE ATTENDING THE MEETING IN PERSON MUST WEAR A MASK. FOR THOSE WHO ARE UNABLE TO WEAR A MASK WE ARE PLEASE TO MAKE REASONABLE ACCOMMODATIONS FOR YOU. PLEASE CALL 775-684-0222 FOR THE CALL-IN INFORMATION FOR THE MEETING.

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)
- 3. Approval of the August 10, 2021 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Division of Water Resources	1	\$31,307
Department of Public Safety – Nevada Highway Patrol	105	\$4,291,027
Department of Wildlife – Law Enforcement	4	\$140,629
Total	110	\$4,462,963

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

A. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health seeks a favorable recommendation regarding the Department’s determination to use the emergency provision to contract with former employee Sarah Hamrick to provide essential clinical services and address COVID-19 vaccine implementation activities.

B. State Public Charter School Authority

Pursuant to NRS 333.705, subsection 4, the State Public Charter School Authority seeks a favorable recommendation regarding the agency’s determination to use the emergency provision to contract with former employee Susan Hohn to provide grant management services due to the increased amount of funding received due to the COVID-19 pandemic.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Brenda Laird to ensure the timely completion of the Fiscal Year 2021 State of Nevada Annual Comprehensive Financial Report for the State Controller’s Office through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Hohn to provide grant review and administration for the State Public Charter School Authority through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to extend the contract with former employee Tammy Trio to provide training for new fiscal management for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

D. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Division of Public and Behavioral Health requests authority to contract with former employee Amber Brown, presently employed by the CDC Foundation, to assist with implementation of COVID-19 information technology projects.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Matthew L. Nussbaumer, presently employed by Atkins North America to fill a Senior Drainage Engineer position in the Statewide Design Related Engineering Services On-Call Unit within the Design and Project Management Division.

F. Department of Veterans Services

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Veterans Services requests authority to contract with former employee Ronald Crook to provide architectural services for the remodel of the Southern Nevada Veterans Home.

7. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of \$18,668.88 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief compensation for his wrongful conviction.

8. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revisions subject to Senate Bill 445 of the 2021 Legislative Session
 - a. SAM Chapter 0310 Approval of Cooperative Agreements
 - b. SAM Chapter 0316 Approval of Interlocal Contracts
 - c. SAM Chapter 0322 Independent Contract Review
 - d. SAM Chapter 0328 Lease Contracts
 - e. SAM Chapter 0336 Amendments to Contracts
2. Revisions subject to NRS Chapter 333.705
 - a. SAM Chapter 0323 Contracts with State Employees, Former State Employees and Secondary Employment
3. Revisions subject to NRS Chapter 439
 - a. SAM Chapter 0326 Independent Contracts Not Requiring Board of Examiners' Review
4. Revisions subject to Senate Bill 422 of the 2021 Legislative Session
 - a. SAM Chapter 1202 General
 - b. SAM Chapter 1204 Revenues to Department of Administration Communications Fund
 - c. SAM Chapter 1206 U.S. Mail Service
 - d. SAM Chapter 1208 Mailing Hints, Economies
 - e. SAM Chapter 1210 Inter-Departmental Mail
 - f. SAM Chapter 1018 Mail Service

9. Collective Bargaining (For possible action)

Pursuant to NRS 288.555, subsection 1, the Department of Administration, Division of Human Resources Management, acting on behalf of the Executive Department of the State of Nevada, requests retroactive approval of language regarding death in the line of duty for Bargaining Unit G – Category 1 Peace Officers represented by the Nevada Police Union. This language will be incorporated in a new Collective Bargaining Agreement to be presented for Board consideration at a future meeting.

10. Approval of Proposed Leases (For possible action)

11. Approval of Proposed Contracts (For possible action)

12. Approval of Proposed Master Service Agreements (For possible action)

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 21, 2021 through August 23, 2021.

14. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2021, 4th Quarter

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports on program activities for the 4th quarter of fiscal year 2021.

B. Statewide Quarterly Overtime Report – Fiscal Year 2021, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for Fiscal Year 2021.

15. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
 2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
 3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
 4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
 5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101
- Posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>