Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board

Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA
BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
http://budget.nv.gov/Meetings

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: September 14, 2021, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

DUE TO THE INCREASED NUMBER OF COVID-19 CASES, ANYONE ATTENDING THE MEETING IN PERSON MUST WEAR A MASK. FOR THOSE WHO ARE UNABLE TO WEAR A MASK WE ARE PLEASE TO MAKE REASONABLE ACCOMMODATIONS FOR YOU. PLEASE CALL 775-684-0222 FOR THE CALL-IN INFORMATION FOR THE MEETING.

AGENDA

1. **Call to Order / Roll Call**

2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

3. **Approval of the August 10, 2021 Meeting Minutes** **(For possible action)**

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Division of Water Resources	1	$31,307
Department of Public Safety – Nevada Highway Patrol	105	$4,291,027
Department of Wildlife – Law Enforcement	4	$140,629
Total	**110**	**$4,462,963**

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

A. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Sarah Hamrick to provide essential clinical services and address COVID-19 vaccine implementation activities.

B. State Public Charter School Authority

Pursuant to NRS 333.705, subsection 4, the State Public Charter School Authority seeks a favorable recommendation regarding the agency's determination to use the emergency provision to contract with former employee Susan Hohn to provide grant management services due to the increased amount of funding received due to the COVID-19 pandemic.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Brenda Laird to ensure the timely completion of the Fiscal Year 2021 State of Nevada Annual Comprehensive Financial Report for the State Controller's Office through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Hohn to provide grant review and administration for the State Public Charter School Authority through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to extend the contract with former employee Tammy Trio to provide training for new fiscal management for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

D. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Division of Public and Behavioral Health requests authority to contract with former employee Amber Brown, presently employed by the CDC Foundation, to assist with implementation of COVID-19 information technology projects.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Matthew L. Nussbaumer, presently employed by Atkins North America to fill a Senior Drainage Engineer position in the Statewide Design Related Engineering Services On-Call Unit within the Design and Project Management Division.

F. Department of Veterans Services

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Veterans Services requests authority to contract with former employee Ronald Crook to provide architectural services for the remodel of the Southern Nevada Veterans Home.

7. Request for Approval of Payment from the Statutory Contingency Account **(For possible action)**

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of $18,668.88 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief compensation for his wrongful conviction.

8. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revisions subject to Senate Bill 445 of the 2021 Legislative Session
    a. SAM Chapter 0310 Approval of Cooperative Agreements
    b. SAM Chapter 0316 Approval of Interlocal Contracts
    c. SAM Chapter 0322 Independent Contract Review
    d. SAM Chapter 0328 Lease Contracts
    e. SAM Chapter 0336 Amendments to Contracts

2. Revisions subject to NRS Chapter 333.705
    a. SAM Chapter 0323 Contracts with State Employees, Former State Employees and Secondary Employment

3. Revisions subject to NRS Chapter 439
    a. SAM Chapter 0326 Independent Contracts Not Requiring Board of Examiners' Review

4. Revisions subject to Senate Bill 422 of the 2021 Legislative Session
    a. SAM Chapter 1202 General
    b. SAM Chapter 1204 Revenues to Department of Administration Communications Fund
    c. SAM Chapter 1206 U.S. Mail Service
    d. SAM Chapter 1208 Mailing Hints, Economies
    e. SAM Chapter 1210 Inter-Departmental Mail
    f. SAM Chapter 1018 Mail Service

9. Collective Bargaining (For possible action)

Pursuant to NRS 288.555, subsection 1, the Department of Administration, Division of Human Resources Management, acting on behalf of the Executive Department of the State of Nevada, requests retroactive approval of language regarding death in the line of duty for Bargaining Unit G – Category 1 Peace Officers represented by the Nevada Police Union. This language will be incorporated in a new Collective Bargaining Agreement to be presented for Board consideration at a future meeting.

10. Approval of Proposed Leases (For possible action)

11. Approval of Proposed Contracts (For possible action)

12. Approval of Proposed Master Service Agreements (For possible action)

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 21, 2021 through August 23, 2021.

14. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2021, 4th Quarter

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports on program activities for the 4th quarter of fiscal year 2021.

B. Statewide Quarterly Overtime Report – Fiscal Year 2021, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for Fiscal Year 2021.

15. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

16. Adjournment **(For possible action)**

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Posted on the Internet: http://budget.nv.gov/Meetings/Meetings-new/ and https://notice.nv.gov

Governor Steve Sisolak
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STATE OF NEVADA
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209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
http://budget.nv.gov/Meetings

Date and Time: August 10, 2021, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:
Governor Steve Sisolak
Secretary of State Barbara Cegavske
Attorney General Aaron Ford

STAFF PRESENT:
Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:
Kim Blandino, Member of the Public

MEETING MINUTES

1. Call to Order / Roll Call

Governor: I would like to call today's meeting of the State of Nevada Board of Examiners for August 10th, 2021. If I could ask the Clerk to take the roll, please.

Board Secretary: Governor Sisolak?

Governor: Here.

Board Secretary: Secretary of State Cegavske?

Secretary of State: I'm here.

Board Secretary: Attorney General Ford?

Attorney General: Here.

Board Secretary: Let the record reflect we do have a quorum.

2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

Governor: Agenda Item 2, *Public Comment*. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please step forward, identify yourself for the record and comments will be limited to three minutes. We will start in Las Vegas.

Public Comment: Kim Blandino (Attachment A)

Governor: Do we have anyone else for public comment? Is there anyone in the north?

Clerk of the Board: We do not have anybody in Carson City.

3. **Approval of the July 13, 2021 Meeting Minutes** **(For possible action)**

Governor: Agenda Item 3, *Approval of the July 13, 2021 Meeting Minutes*. Do I have a motion?

Secretary of State: Move for approval.

Governor: We have a motion for approval from Secretary Cegavske. Is there any discussion? Hearing none. All in favor signify by saying aye. Are any opposed? The motion passes.

4. **Authorization for an Emergency Contract with a Current and/or a Former State Employee** **(For possible action)**

   Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Child and Family Services seeks a favorable recommendation regarding the department's determination to use the emergency provision to contract with former employee David Blake through Master Service Agreement #23211 Reliable Health Care Services of Southern Nevada, Inc., to enable the agency to meet the higher staffing ratio required to adequately serve a recently admitted youth that requires a higher level of care.

Governor: Agenda Item 4, *Authorization for an Emergency Contract with a Current and/or Former State Employee*.

Clerk of the Board: Good morning. Pursuant to subsection 4 of Nevada Revised Statute 333.705, an agency may contract with a former employee without first obtaining a Board of Examiners approval if the term of the contract is for less than four months and the head of the using agency determines that an emergency exists. If the using agency contracts with an individual pursuant to this exception, they must submit a copy of the contract and a description of the emergency to the Board of Examiners who shall review the contract and description of the emergency and notify the agency whether or not they would have approved the contract had it not been entered into under the emergency provision.

This request is from the Department of Health and Human Services, Division of Child and Family Services. They are seeking a favorable recommendation from the Board on their use of the emergency provisions to contract with a former employee. The Division contracted through Reliable Health Care Services of Southern Nevada for the period of July 9th, 2021 through November 9th, 2021 to enable the agency to meet higher staffing ratios required to adequately serve youth who requires a higher level of care. Are there any questions on this item?

Governor: Do we have any questions on this item? Do I have a motion?

Secretary of State: Move for approval.

Governor: We have a motion for approval from Secretary Cegavske. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

5. Authorization to Contract with a Current and/or a Former State Employee **(For possible action)**

A. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Donald Gillespie, now employed by HDR, Inc., who is proposing to utilize Mr. Gillespie to fill a roadway construction inspector position in the Full Administration of District II Betterment projects.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Lance Hussey to perform uniformed security guard duties for various agencies through Master Service Agreement #19049 with Universal Protection Service LLP, dba Allied Universal Security.

Governor: Agenda Item 5.

Clerk of the Board: This item contains 2 requests to contract with former employees pursuant to NRS 333.705, subsection 1. The first item is from the Department of Transportation to contract with a former employee to provide roadway construction inspector services for District II Betterment projects on a part-time basis. The duration of this contract is expected to be one and one-half years.

The second item is from the Department of Administration, Purchasing Division to contract with a former employee to perform uniformed security guard duties for various agencies. This individual will be employed through Allied Universal Security on a full-time basis and the duration of this request is through May of 2023. Are there any questions on these items?

Governor: Do we have any questions on either 5-A or 5-B? Do I have a motion?

Attorney General: None here. Move for approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

6. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency account (For possible action)

A. Department of Conservation and Natural Resources – Division of Water Resources

Pursuant to NRS 532.230, the Division requests a recommendation to the Interim Finance Committee for $250,000 from the Contingency Account to replenish the Channel Clearance budget account.

B. Nevada State Controller's Office

Pursuant to NRS 353.268, the Controller's Office requests a recommendation to the Interim Finance Committee for $51,680 from the Contingency Account to fund a contractor to help reconcile bank statements resulting from the Department of Taxation refunds.

Governor: Agenda Item 6, Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.

Clerk of the Board: This item includes two requests for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268. The General Fund Interim Finance Contingency account has an approximate balance of $24.2 million to cover unanticipated costs for the 2021-2023 biennium. If these items are approved, the remaining balance in the account will be approximately $24 million.

The first request is from the Department of Conservation and Natural Resources, Division of Water Resources for an allocation of $250,000 to replenish the Channel Clearance activities as allowed under NRS 532.230.

The second request is from the State Controller's Office. This is for an allocation of $51,680 to fund a contractor and associated costs through June 30, 2022 to assist with the reconciliation of bank statements related to the Department of Taxation's Modified Business Tax refunds.

Governor: Do we have any questions on items 6-A and/or 6-B?

Attorney General: None here. Move approval.

Governor: Hearing and seeing none. We have a motion for approval from General Ford. Is there any discussion on that motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

7. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of $1,980,900 from the Statutory Contingency Account to Frank LaPena representing compensation for his wrongful conviction.

Governor: Agenda Item 7, Request for Approval of Payment from the Statutory Contingency Account.

Clerk of the Board: Item number seven is a request for compensation for wrongful conviction from the statutory contingency account pursuant to NRS 41.950 and 41.970 which provide compensation and other properly related matters to certain persons who were wrongfully convicted. The statute requires the court to enter a Certification of Innocence and determine the proper amount of the award. A Certificate of Innocence and an Order Granting Monetary Relief were granted to Mr. Frank LaPena by the Eighth Judicial District Court pursuant to NRS 41.950. The amount of the award is $1,980,900 which includes $1.5 million for wrongful conviction, $375,000 for his time on parole, $25,000 for attorney fees, $12,500 for Medicare premiums and $68,400 for housing assistance. The current balance in the statutory contingency account is $14.3 million. If this item is approved, the remaining amount would be approximately $12.3 million. Are there any questions on this item?

Governor: Do we have any questions on this item? Do I have a motion?

Attorney General: I move approval and I'd like to also add that I've always said and so frequently that justice isn't always arrest and conviction, sometimes it's exoneration and compensation and I'm proud to see some justice being delivered here. So, I move for approval.

Governor: I have one question. Susan, these amounts are figured by statute or the court or how?

Clerk of the Board: The amount for wrongful conviction and the years on parole and the attorney fees are all dictated in statute and the others are negotiated.

Governor: Thank you. We have a motion on the floor. Is there any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

8. Requests for the Allocation and Disbursement of Funds for Salary Adjustments **(For possible action)**

The 2019 Nevada Legislature, through Assembly Bill 542, section 3, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and/or agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
Department of Agriculture		
4540	Plant Health & Quarantine Services	$2,121
4557	Livestock Enforcement	$5,396
	Total	$7,517

	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
Nevada System of Higher Education		
2980	University of Nevada, Reno	$3,149,393
2982	University of Nevada, Reno - School of Medicine	$487,396

2983	University of Nevada, Reno - Intercollegiate Athletics	$25,329
2985	University of Nevada, Reno - Statewide Programs	$81,308
2987	University of Nevada, Las Vegas	$2,470,225
2989	University of Nevada, Reno - Agricultural Experiment Station	$79,159
2990	Cooperative Extension Service	$89,220
2992	University of Nevada, Las Vegas - Law School	$208,548
2994	Great Basin College	$272,588
3001	University of Nevada**,** Las Vegas - Statewide Programs	$29,770
3002	University of Nevada**,** Las Vegas - Dental School	$292,959
3003	Business Center North	$33,841
3004	Business Center South	$29,568
3005	Nevada State College at Henderson	$275,800
3010	Desert Research Institute	$110,896
3011	College of Southern Nevada	$1,504,915
3012	Western Nevada College	$239,077
3014	University of Nevada**,** Las Vegas - School of Medicine	$403,275
3018	Truckee Meadows Community College	$631,471
3221	Laboratory and Research	$26,952
	Total	$10,441,690

Governor: Item number eight, *Requests for the Allocation and Disbursement of Funds for Salary Adjustments*.

Clerk of the Board: Sections 4, 5, 6 and 7 of Assembly Bill 542 from the 2019 Legislative Session appropriated salary adjustment funds to the Board of Examiners to cover the 3 percent cost-of-living adjustments that were effective July 1, 2019. These funds were not included in agency budgets and an agency whose actual salaries exceed their budgeted amount due to these costs is allowed to request salary adjustment dollars from the Board of Examiners.

This item includes two requests for funds. The first is the Department of Agriculture in the amount of $7,517 in General Funds for two different budget accounts: the Plant Health and Quarantine Services account; and the Livestock Enforcement account. It also includes $10,441,690 in General Funds for various institutions and accounts within the Nevada System of Higher Education (NSHE). The balance in the general fund salary account is currently $30.7 million. If these requests are approved, the balance would be approximately $20.3 million. Are there questions on these items?

Governor: I have none, thank you. Do we have any questions on this item?

Secretary of State: Thank you. I want to, first of all, thank your staff for answering all the questions and I know you always like to say the same thing. But this was one of the agencies that we had some issues with, NSHE, trying to figure out why it was requested and why it had some institutions out of line with the others so I want to thank your staff for their response and promptness getting back to us. So, thank you. I don't know that I totally agree with all of it but I don't find reason not to support it.

Governor: Thank you, Secretary and I appreciate what staff and Susan did explaining this to me. This one was held over from the last meeting. I, like you, am not totally convinced that all of this is appropriate but it's under statute. Just that, it seems like higher education keeps coming back and getting more money after their budgets are established and there doesn't seem to be a control on it. So, I'll leave it at that.

Do we have a motion on item number eight?

Attorney General: I move approval.

Governor: We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

9. Approval of Proposed Leases **(For possible action)**

Governor: Agenda Item 9, *Approval of Proposed Leases*.

Clerk of the Board: There is one lease on the agenda for approval by the Board today. Are there any questions on this item?

Governor: No, thank you, Susan. Do I have a motion on item number nine?

Attorney General: Move approval.

Governor: We have a motion for approval. Is there any discussion? All in favor signify by saying aye. The motion passes.

10. Approval of Proposed Contracts **(For possible action)**

Governor: Agenda Item 10, *Approval of Proposed Contracts*.

Clerk of the Board: There are 43 contracts in Agenda Item 10 today for approval by the Board. Are there any questions on any of these items?

Governor: No, I appreciate it. Do we have any questions or a motion?

Attorney General: Move approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye.

11. Approval of Proposed Work Plan (For possible action)

Governor: Agenda Item 11, *Approval of Proposed Work Plan*. We have one.

Clerk of the Board: There is one work plan under Agenda Item 11 for approval by the Board. Are there any questions on this item?

Governor: No. I appreciate your explanation in my briefing. Do we have a motion on item number 11?

Attorney General: Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none, all in favor signify by saying aye. The motion passes.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda Item 12, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are five master service agreements for approval today. Are there any questions on any of these items?

Governor: No. Do we have a motion?

Attorney General: Move approval.

Governor: We have a motion from General Ford for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 22, 2021 through July 20, 2021.

Governor: Agenda Item 13 – an information item.

Clerk of the Board: There are 49 contracts that were approved under the $50,000 threshold between June 22, 2021 and July 20, 2021. Any questions here?

Governor: No, we do not.

14. Information Item Reports

A. Governor's Finance Office – Stale Claims Account, Emergency Account, Statutory Contingency Account and General Fund Balance

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of July 19, 2021.

Tort Claim Fund	$ 3,925,713.49
Statutory Contingency Account	$ 14,306,039.96
Stale Claims Account	$ 3,636,590.73
Emergency Account	$ 354,763.00
Disaster Relief Account	$ 5,958,510.95
IFC Unrestricted Contingency Fund General Fund	$ 24,257,367.35
IFC Unrestricted Contingency Highway Fund	$ 1,638,068.35
IFC Restricted Contingency Fund General Fund	$ 16,674,723.00
IFC Restricted Contingency Highway Fund	$ 2,921,846.00

B. Department of Motor Vehicles – Complete Streets

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents and that the money has been distributed as provided in statute. This is the 4th quarter of State Fiscal Year 2021 report for the period beginning April 1, 2021 and ending June 30, 2021.

Governor: Agenda Item 14, *Information Item Reports*.

Clerk of the Board: We have two informational reports under this item. The first is a report on the available balances in the various contingency accounts that are managed by the Board of Examiners or the Interim Finance Committee and these balances are as of July 19, 2021. A number of these accounts were replenished through Assembly Bill 464 of the 2021 Legislative Session and are intended to cover various contingencies through the 2021-2023 biennium or through June 30, 2023. I would be happy to answer any questions on this item Members may have.

Governor: We appreciate it.

Clerk of the Board: The second report under this item is on the voluntary contributions collected by counties pursuant to NRS 482.480, known as the Complete Streets program and is for the period of April 1, 2021 through June 30, 2021. During the fourth quarter of fiscal year 2021, the Department collected $99,882 compared to $102,102 in the same period last year. I would just note that this report will be corrected on the website as there was an error on the second page at the top for the fourth quarter, which indicates that 2020 was $90,594 however, the actual amount is $102,102. Then the total amount collected for fiscal year 2021 was $418,880 compared to $355,880 in fiscal year 2020. That concludes my report on this item. Are there questions on this item?

Governor: Are there questions? We have no questions.

15. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

Governor: Moving on to Agenda Item 15, Public Comment. This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes.

Public Comment: Kim Blandino (Attachment B)

Governor: Do we have anyone else in Las Vegas? None. Do we have public comment in Carson City?

Clerk of the Board: I do not see any.

16. Adjournment (For possible action)

Governor: Thank you, we are adjourned. Thanks everybody.

Attachment A

Kim Blandino: My name is Kim Blandino. I'm here to speak on the LaPena matter. I've looked at the documents. I only found out about this yesterday afternoon so, it was serendipitous. I know Frank LaPena was at the Southern Desert back in the 1990s and what an incredible person. It was easy for this guy to be bitter but he obviously got better. This guy helped people from in prison. I was witness to that. Even though he had his own legal travails and everything to go through. I've looked at the casefiles to some degree, not as much as I wish but I will over the time. I am in complete agreement that he's ordered this monies but I don't think it's quite enough and I don't think it goes quite far enough because by the way, I'm not representing Frank in any way, he has no idea I'm speaking here, unless he is clairvoyant. I just found out about this yesterday but God wanted me to come here and speak my mind and that's what I'm doing and so, I think that the problem here is it doesn't address, the certificate of innocence, doesn't direct-address the absolute misconduct, malfeasance and misfeasance that was done by the prosecutor's office. This isn't a case where it was honest mistakes and everything. This was a deliberate setup to take this guy and railroad him because they knew he could. I don't know where Mel Harmon is, the prosecutor in this case that did what he did but I'm pretty sure that he's looking up and not down, unless he repented before he passed. But there has to be addressed somewhere the punitive damages or something. I know a Certificate of Innocence doesn't go that far. Maybe Frank can, and his attorneys could address that because to put this into perspective, 15, 20 years ago, you had no such statute, even less than that, that had gotten monies for like DeMarlo Berry and then there was another person that got monies through this statute that allows for these payments to be made when there is a finding of innocence. Frank had to wait all the way until he got to the pardon's board. All his appeals, collateral relief that he applied for, the state and the federal, it failed. Gratefully that the pardon's board looked at this and he had all the documentation to show that he was actually innocent. I think the state's doing right but not quite far enough and I think that there should be documented in here that there is some money that he gets because of punitive, sort of like punitive damages in a case, not just the recognition of presumption of innocence. Maybe the state can approve this money, the Board of Examiners approve this money and then, maybe revisit that aspect. Maybe he can marshal the evidence to show that this was just something that should not ever happen again and there are individuals that are being prosecuted to this date, to Steve Wolfson's credit, he has a review board as this body well knows that reviews wrongful convictions and everything. They have a unit. He established a unit to do that. And so, I think that, you know, this, as much as Frank, the integrity of this man. He could've, I was there in prison with him in the '90s. Just after he refused that plea bargain that would let him out right there and then but he wasn't going to plead to something that he did not do. The integrity that it takes to do that, to say no, I'm not going to plead to something. I'm upset. I'm sorry. Anyway, he was not going to do that. That's integrity. I appreciate being allowed to speak.

Attachement B

Kim Blandino: I was here speaking at first public comment. The reason I actually looked this up is I was trying to get information. It got the oaths of office for all the different judges save a few from the public information office for the Secretary of State so if Barbara Cegavske would like to keep her ears open on this one. Anyway, they said they don't have any of the bonds for these judges. By statute, they're required, judges are required to have bonds and it appears to me that these statutes are not being complied with. I know it's not happening with the city of Las Vegas judges. They're saying that they're exempt. Now if this statute is being ignored and the law being violated because the Board of Examiners has the power if let's say a judge was perpetually drunk or other kind of misfeasance or malfeasance on the bench, the Board of Examiners could revoke the bond and the judge can't sit. No different than if the judge says you know what, this oath, I don't want to follow this oath or the two constitutions of the government of the United States and the State of Nevada so, I don't want to do that. I'm revoking my oath and they could just say, you're not sitting as a judge because you're not going to sit as a judge without the oath signed and approved before God. Now the bond has to work the same way. Now if these judges are trying to say that they're exempt from the bond or somehow because all these years it hasn't been followed, so at present, the public information officer, Jennifer, I can't remember her last name, said they don't have copies of the bonds. When I called yesterday, I was quite distressed to find out, when I called the Board of Examiners, there was really no one to talk to. They said well it's just the Governor and this and that but there's a statutory provision still in existence that those bonds can be revoked and then, that office has to be vacated by the person whose bond has been revoked. Now I, I hope you can appreciate the magnitude of this because this is just another check and balance in the system. So, if the public says they see this judge walking around drunk, even on his off-hours, public drunkenness and, you know, that would reflect on his bench, that he's unfit to do the office. Now you could go to the commission on judicial discipline, you could go to the Legislature and do impeachment, which is a rare thing, as we all know, in this State. Even the worst are some of these Clark County judges have had to go to be removed, they had to go to the Commission on Judicial Discipline because the Legislature is very reticent to act. So, this bonding issue is just another check and balance that was put in by the wise founders and the followers of this constitutional republic that we have, federalism and all that kind of thing and so, I need to get that information and it says that the bonds have to be set for these public offices, Legislative, judicial and executive. So, also, in this regard, I didn't plan on saying this but God never knows, I mean, I never know what God might put in my mouth to speak so, I'd like to see the bond for the Governor himself, as well as the Secretary of State and Attorney General Ford as well. So, I'd like to get copies of those documents. The great thing about this government that we have by the people, for the people and of the people is that we want transparency and the great thing is I'm allowed to comment. I mean, I'm just walking off the street and I'm allowed to comment onto these issues and I really appreciate the way the Board is functioned here. It's been very professional and been very adroit at what has happened in the way it's moved so smoothly and everything, I have no complaints with that but you know, the substance of the law has to be followed as well as the procedure of the law and sometimes we lose sight of the fact that we have these protections in there and it's a law of God the nature that he set up is what humans don't use they lose.

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 9, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CONSERVATION & NATURAL RESOURCES – DIVISION OF WATER RESOURCES

Agenda Item Write-up:
Pursuant to NRS 334.010, the department requests approval to purchase one new vehicle for a total cost not to exceed $31,307.

Additional Information:
The department is requesting to purchase one new vehicle, a 2022 Chevrolet Silverado, four-wheel drive for a total not to exceed $31,307. The purchase of this new vehicle will be funded 100% from non-executive budget account 4504, Basin Account Region 2, with basin assessments from the Little Humboldt River Surface Water Account.

A new vehicle is needed to accommodate the essential job duties and functions of the additional Water Commissioner located at the Winnemucca Office and to accommodate seasonal employees in that area with their job duties. It is anticipated that this vehicle will primarily be used within the Humboldt Region.

Purchasing a vehicle is an allowable expense per NRS 533.295.

NRS 533.295 Limitation on use of Water District Account; "expenses" defined.
1. Except as otherwise provided in NRS 534.040, money in the Water District Account must be used exclusively for expenses incurred in the administration, operation, and maintenance of the particular stream system from which the money is budgeted and collected.

2. The term "expenses" referred to in NRS 533.270 to 533.290, inclusive, includes salaries, hydrographic surveys, per diem expenses, car rental, equipment, including necessary automobiles, supplies and materials incidental to the proper administration and distribution of water.

Statutory Authority:
NRS 334.010 & 533.295

REVIEWED: LA

ACTION ITEM:_____

STEVE SISOLAK
Governor

STATE OF NEVADA

BRADLEY CROWELL
Director

ADAM SULLIVAN, P.E.
State Engineer

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES
901 South Stewart Street, Suite 2002
Carson City, Nevada 89701-5250
(775) 684-2800 • Fax (775) 684-2811
http://water.nv.gov

Date: August 9, 2021

To: Richard Jacobs, Budget Analyst
Governor's Finance Office, Department of Administration

From: Shannon Webb, Management Analyst II, Division of Water Resources

Subject: Vehicle Request Approval

Attached is the Board of Examiners Request for Approval to Purchase a State Vehicle form, pursuant to NRS 334.010.

Costs associated with this new vehicle are 100% funded with basin assessments from the Little Humboldt River Surface Water Account. FY22 Non-executive budget account 4504, CAT 38 currently has a realized funding of $86,777 and an additional $82,905 will be balanced forward from FY21 to FY22 prior to the approval and purchase of this vehicle request to reflect a total realized funding of $169,682. In addition, annual revenue collections of $65,165.41 are projected for FY2022. This funding source has sufficient cash on hand to support the request to purchase one new vehicle.

Thank you in advance for your consideration of this request.

Shannon Webb
Management Analyst II
s.webb@water.nv.gov
775-684-2880

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Division of Water Resources	**Budget Account #:** 4504-38
Contact Name: Shannon Webb	**Telephone Number:** 775-684-2880

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $31,306.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

2022 Chevrolet Silverado, 3/4 Ton, Full Size Extended Cab, Long Bed

Mission of the requested vehicle(s):

Support the agency objectives of distributing surface water, conducting field work, purpage and crop inventories, well drilling site visits for compliance, and groundwater and hydrologic data collection for employees in and around the Winnemucca area.

Were funds legislatively approved for the request? ☐ Yes ☒ No	**If yes, please provide the decision unit number:** **If no, please explain how the vehicles will be funded?** Non-executive BA 4504, CAT38 - 100% Basin Assessments from the Little Humboldt River Surface Water Account

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☒ 1 **Addition(s)** ☐ **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

N/A

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **Current Vehicle Information:** Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	State Engineer	8/9/21

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 7/13/10

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	Item # 2.16, 2022 Chevrolet Silverado – CC20953		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno/Carson		
Vehicle Colors:	Exterior: Northsky Blue Metallic	Interior: Jet Black	X Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 28,904.00	$28,904.00
SPECIFY OPTIONS: (description)			$2,374.00
Four Wheel Drive		$2,174.00	
All Terrain Tires		$200.00	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options			$31,278.00
DMV Title and DRS Fee's		$28.25	$28.25
GRAND TOTAL:			$31,306.25

Registered Owner:	Agency Name & Address: State of Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
Legal Owner:	Agency Name & Address: State of Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
County Vehicle Based In:	Humboldt County
Name & Phone of Person to contact when vehicle is ready for delivery:	Shannon Webb 775-684-2880

CHAMPION
CHEVROLET

Item # 2.16 – 3/4 Ton Full Size; Extended Cab: Long Bed

• Base Price -	$28,904.00
• Four Wheel Drive -	$2,174.00
• All Terrain Tires	$200.00
Nevada DRS/Title Fee	$28.25
Grand Total	$31,306.25

Fleet Manager

Kyle M. Outland

800 Kietzke Lane • Reno, Nevada 89502-2095
P.O. Box 7277 • Reno, Nevada 89510-7277 • (775) 786-3111 • Fax (775) 786 4397
www.championchevroletreno.com

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed*		DEDUCT AMOUNT
ABS Brake System	$ STD	$- N/A
Air Conditioning	$ STD	$- N/A
Backup Camera	$ STD	$- N/A
Battery, Auxiliary (Req HD Alternator)	$135(Std on Diesel)	$- N/A
Bedliner, Spray In	$545.00	$- N/A
Bluetooth for Phone	$ STD	$- N/A
Cruise Control	$ STD	$- N/A
Deep Tint Glass	$176.00	$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake	$8,954.00	$- N/A
Engine Block Heater	$88 00(Std on Diesel)	$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	$100.00	$- N/A
Four Wheel Drive	$2,174 00	$- N/A
Electronic Transfer Case(Requires 4x4)	$ STD	$- N/A
Heavy Duty Alternator	$132(Gas) $335(Diesel)	$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	$242 (Gas) Req on Diesel	$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	$571.00	$- N/A
Keys, Two Additional(4 Total)	$95.00	$- N/A
Locking Rear Differential	$ STD	$- N/A
Paint, Metallic	$ STD	$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	$571.00	$- N/A
Power Locks	$ STD	$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	$515.00 (Incl Pwr Outlet)	$- N/A
Power Windows	$ STD	$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth	$- N/A	$- N/A
Rear Window Defogger	$198.00	$- N/A
Seats, Vinyl Vinyl Colors: Jet Black	$ Avail @ no extra charge	$- N/A
Skid Plate	$132.00	$- N/A
Steps, 4" Black Round	$750.00	$- N/A
Tilt Steering	$ STD	$- N/A
Tire, Spare, Full Size	$ STD	$- N/A
Tires, All Terrain	$200.00	$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	$ STD	$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	$571.00	$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	$ STD	$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	$150.00	$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 400.00 flat.

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed*		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	**Base Price for RENO/CARSON CITY**	**Base Price for LAS VEGAS**
2022 Chevrolet Silverado - CC20953	*$28,904.00*	*$29,204.00*
State vehicle miles per gallon (MPG): *NOT RATED*		
Manufactures Suggested Retail Price(MSRP): $ 39,775.00		
State manufactures warranty: *3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain*		
Specify standard engine size and emission rating: *6.6L V-8 Gas* *Federal Emission*		
Includes Minimum Standard Equipment Listed: _____Yes __X___No If no, state exceptions: *AM/FM STEREO W/ BLUETOOTH STREAMING* *CD PLAYER - Not Available*		
Exterior Color: List available colors: *Red Hot, Northsky Blue Metallic, Silver Ice Metallic, Summit White, Black.*		
Greenstone Metallic		
Seats, Cloth: List available colors: *Jet Black*		
GVW: 10,200(GAS) 10,900(DIESEL)	**WHEELBASE: 162.48**	

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed*
Option Package Name/Code: *1LT* *(Requires 2WD) $3,075.00* *(Requires 4WD) $3,047.00*
List Equipment Features Below:
17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar

BUDGET RECONCILIATION REPORT
DEPT. OF CONSERVATION & NATURAL RESOURCES
DIVISION OF WATER RESOURCES
4504 - FY21

BUDGET STATUS REPORT WEEK ENDING: 07/30/21

B/A 4504 CASH ON HAND

ORG	CAT	BASIN NAME	BEGINNING CASH	PARTIAL BALANCE FORWARD TO FY22	REVENUE	YTD SALARY EXPENSE	YTD OPERATING EXPENSE	CASH ON HAND (ACTUAL)	ENCUMBERED EXPENSES	CASH ON HAND (ACTUAL + ENCUM)
	01	SALARIES				308,425.16			53,426.23	
4257	31	WHIRLWIND VALLEY	13,129.13	17,073.00	28,410.66	0.00	8,470.41	15,996.38	28.48	15,967.90
4230	32	BOULDER FLAT	72,715.31	65,942.00	115,573.94	464.08	61,316.42	61,166.75	108.91	61,057.84
4272	33	ROCK CREEK VALLEY	850.44	1,184.00	2,524.52	0.00	1,075.55	1,115.41	1.99	1,113.42
4273	34	WILLOW CREEK VALLEY	1,972.45	1,986.00	3,739.50	0.00	1,861.39	1,864.56	3.32	1,861.24
4260	35	CLOVERS AREA	11,789.25	11,881.00	22,799.43	417.80	11,147.00	11,142.88	19.84	11,123.04
4274	36	PUMPERNICKEL VALLEY	6,084.21	5,377.00	11,455.80	1,302.26	5,838.58	5,022.17	8.94	5,013.23
4263	37	KELLY CREEK	19,069.73	17,583.00	32,866.50	1,555.30	16,341.49	16,456.44	29.30	16,427.14
4175	38	LITTLE HUMBOLDT RIVER SW	138,199.07	89,239.00	65,165.41	26,766.63	4,463.97	82,904.88	0.00	82,904.88
4275	39	LITTLE HUMBOLDT VALLEY GW	2,502.10	3,199.00	6,047.35	1,187.08	1,348.36	2,815.01	4.81	2,810.20
4237	40	HUMBOLDT RIVER SW	229,466.11	184,340.00	401,704.03	268,233.16	55,817.14	142,779.84	400.24	142,379.60
4243	41	PARADISE VALLEY	29,947.61	38,757.00	75,326.06	3,864.52	26,574.78	36,077.37	63.90	36,013.47
4129	42	WINNEMUCCA SEGMENT	9,516.96	12,321.00	23,318.49	778.46	9,075.50	10,660.49	18.64	10,641.85
4259	43	GRASS VALLEY HYDROGRAPHIC	11,266.18	13,060.00	24,383.27	205.92	10,178.21	12,205.32	21.67	12,183.65
4262	44	IMLAY	1,734.16	2,782.00	7,798.63	495.43	2,811.41	3,443.95	4.64	3,439.31
4276	45	LOVELOCK & OREANA SUBAREA	2,390.72	3,368.00	11,032.70	770.93	2,619.86	6,664.63	5.86	6,658.77
4131	46	FERNLEY AREA	11,835.16	7,153.00	3,043.51	0.00	616.61	7,109.06	0.00	7,109.06
4132	47	TRACY SEGMENT	16,463.33	12,747.00	9,879.30	0.00	1,028.90	12,566.73	0.00	12,566.73
4255	48	WARM SPRINGS GW	29,618.18	15,316.00	2,278.37	0.00	1,480.74	15,099.81	0.00	15,099.81
4247	49	WARM SPRINGS/WINN CREEK SW	24,973.43	13,453.00	4,000.00	1,803.47	265.68	13,451.28	0.00	13,451.28
4133	50	SPANISH SPRINGS VALLEY	15,148.62	9,803.00	3,123.05	0.00	791.30	8,677.37	0.00	8,677.37
4253	51	TRUCKEE MEADOWS/SUN VALLEY	145,540.37	68,618.00	3,198.83	0.00	10,770.27	69,350.93	132.40	69,386.33
4268	52	PLEASANT VALLEY	14,781.42	8,329.00	2,613.54	0.00	755.29	8,210.67	0.00	8,210.67
4102	53	WASHOE VALLEY	21,845.54	11,827.00	3,330.25	580.12	1,108.10	11,660.57	0.00	11,660.57
4134	54	LAKE TAHOE	14,054.09	7,727.00	2,004.25	0.00	701.96	7,634.38	0.00	7,634.38
4135	55	TRUCKEE CANYON SEGMENT	10,932.43	6,245.00	2,033.87	0.00	564.61	6,156.69	0.00	6,156.69
			$ 855,826.00	$ 607,705.00	$ 867,551.26	$ 308,425.16	$ 237,013.53	570,233.57	$ 685.14	569,548.43

B/A 4504 AUTHC

WP AUTHORITY	REMAINING AUTHORITY (ACTUAL)
953,088.00	644,662.84
24,973.00	16,502.59
99,930.00	38,613.58
1,814.00	738.45
3,043.00	1,181.61
18,751.00	7,604.00
9,343.00	3,504.42
27,612.00	11,270.51
108,307.00	103,853.03
4,584.00	3,235.64
364,496.00	308,678.86
57,170.00	30,595.22
20,334.00	11,258.50
19,293.00	9,114.79
6,453.00	3,641.59
13,574.00	10,954.14
7,651.00	7,034.39
11,611.00	10,582.10
17,369.00	15,888.26
14,687.00	14,421.32
9,224.00	8,432.70
74,170.00	63,399.73
8,770.00	8,014.71
15,865.00	14,756.90
8,127.00	7,426.04
6,566.00	6,001.39
$ 1,906,805.00	$ 1,361,366.31

ALL NUMBERS LISTED BELOW SHOULD MATCH DAWN REPORTS

SUMMARY BUDGET STATUS REPORT

	YTD ACTUAL	WP	DIFFERENCE
TOTAL RECEIPTS/FUNDING	$ 1,115,672.26	$ 1,299,100.00	$ (183,427.74)
TOTAL EXPENDITURES	$ 545,438.69	$ 1,906,805.00	$ 1,361,366.31
REALIZED FUNDING AVAILABLE	$ 570,233.57		

BUDGET STATUS REPORT - RECEIPTS

	YTD ACTUAL	WP	DIFFERENCE
BEGINNING CASH	$ 855,826.00	$ 855,826.00	$ -
SPECIAL ASSESSMENT - 3305	$ -	$3,450.00	$ (3,450.00)
WATER DISTRICT ASSESSMENT - 3302	$ 866,560.66	$1,046,484.00	$ (179,923.34)
TRANSFER FROM CRF - 4669	$ 990.60	$1,045.00	$ (54.40)

BUDGET STATUS REPORT - OBLIGATIONS

	YTD ACTUAL	WP	DIFFERENCE
CAT 01 / PERSONNEL SERVICES	$ 308,425.16	$ 953,088.00	$ 644,662.84
CAT 31 - 55 / WATER DISTRICTS	$ 237,013.53	$ 953,717.00	$ 716,703.47
	$ 545,438.69	$ 1,906,805.00	$ 1,361,366.31

BUDGET RECONCILIATION REPORT
DEPT. OF CONSERVATION & NATURAL RESOURCES
DIVISION OF WATER RESOURCES
4504 - FY22

BUDGET STATUS REPORT WEEK ENDING: 07/30/21

B/A 4504 CASH ON HAND

ORG	CAT	BASIN NAME	BEGINNING CASH	PARTIAL BALANCE FORWARD TO FY23	REVENUE	YTD SALARY EXPENSE	YTD OPERATING EXPENSE	CASH ON HAND (ACTUAL)	ENCUMBERED EXPENSES	CASH ON HAND (ACTUAL + ENCUM)
	01	SALARIES				10,240.07			0.00	
4257	31	WHIRLWIND VALLEY	17,073.00		0.00	0.00	0.00	17,073.00	0.00	17,073.00
4230	32	BOULDER FLAT	65,342.00		0.00	0.00	0.00	65,342.00	0.00	65,342.00
4272	33	ROCK CREEK VALLEY	1,184.00		0.00	0.00	0.00	1,184.00	0.00	1,184.00
4273	34	WILLOW CREEK VALLEY	1,986.00		0.00	0.00	0.00	1,986.00	0.00	1,986.00
4260	35	CLOVERS AREA	11,881.00		0.00	0.00	0.00	11,881.00	0.00	11,881.00
4274	36	PUMPERNICKEL VALLEY	5,377.00		0.00	0.00	0.00	5,377.00	0.00	5,377.00
4263	37	KELLY CREEK	17,583.00		0.00	0.00	0.00	17,583.00	0.00	17,583.00
4175	38	LITTLE HUMBOLDT RIVER SW	89,239.00		0.00	1,599.77	0.00	87,640.23	862.38	86,777.85
4275	39	LITTLE HUMBOLDT VALLEY GW	3,199.00		0.00	0.00	0.00	3,199.00	0.00	3,199.00
4237	40	HUMBOLDT RIVER SW	164,340.00		817.20	8,641.30	203.42	156,312.48	49,401.33	106,911.15
4243	41	PARADISE VALLEY	38,757.00		0.00	0.00	0.00	38,757.00	0.00	38,757.00
4129	42	WINNEMUCCA SEGMENT	12,321.00		0.00	0.00	0.00	12,321.00	0.00	12,321.00
4259	43	GRASS VALLEY HYDROGRAPHIC	13,060.00		0.00	0.00	0.00	13,060.00	0.00	13,060.00
4262	44	IMLAY	2,782.00		0.00	0.00	0.00	2,782.00	0.00	2,782.00
4276	45	LOVELOCK & OREANA SUBAREA	3,368.00		0.00	0.00	0.00	3,368.00	0.00	3,368.00
4131	46	FERNLEY AREA	7,153.00		0.00	0.00	0.00	7,153.00	0.00	7,153.00
4132	47	TRACY SEGMENT	12,747.00		0.00	0.00	0.00	12,747.00	26.99	12,720.01
4255	48	WARM SPRINGS GW	15,316.00		0.00	0.00	0.00	15,316.00	59.24	15,256.76
4247	49	WARM SPRINGS/WINN CREEK SW	13,453.00		0.00	0.00	62.00	13,391.00	34.00	13,357.00
4133	50	SPANISH SPRINGS VALLEY	8,803.00		0.00	0.00	0.00	8,803.00	43.06	8,759.94
4253	51	TRUCKEE MEADOWS/SUN VALLEY	68,618.00		0.00	0.00	0.00	68,618.00	5,818.09	62,799.91
4268	52	PLEASANT VALLEY	8,329.00		0.00	0.00	0.00	8,329.00	19.49	8,309.51
4102	53	WASHOE VALLEY	11,827.00		0.00	0.00	0.00	11,827.00	28.24	11,798.76
4134	54	LAKE TAHOE	7,722.00		0.00	0.00	0.00	7,722.00	18.12	7,703.88
4135	55	TRUCKEE CANYON SEGMENT	6,245.00		0.00	0.00	0.00	6,245.00	14.63	6,230.37
			$ 607,705.00	$ -	$ 817.20	$ 10,240.07	$ 265.42	598,016.71	$ 56,325.57	541,691.14

B/A 4504 AUTHC

WP AUTHORITY	REMAINING AUTHORITY (ACTUAL)
1,027,637.00	1,017,396.93
26,474.00	26,474.00
96,209.00	96,209.00
1,980.00	1,980.00
3,049.00	3,049.00
23,257.00	23,257.00
8,989.00	8,989.00
26,868.00	26,868.00
83,307.00	83,307.00
4,929.00	4,929.00
354,041.00	353,837.58
60,759.00	60,759.00
20,788.00	20,788.00
19,896.00	19,896.00
7,073.00	7,073.00
16,141.00	16,141.00
14,093.00	14,093.00
9,757.00	9,757.00
12,282.00	12,282.00
8,927.00	8,865.00
29,152.00	29,152.00
152,584.00	152,584.00
7,470.00	7,470.00
12,553.00	12,553.00
17,336.00	17,336.00
9,723.00	9,723.00
$ 2,055,274.00	$ 2,044,768.51

ALL NUMBERS LISTED BELOW SHOULD MATCH DAWN REPORTS

SUMMARY BUDGET STATUS REPORT

	YTD ACTUAL	WP	DIFFERENCE
TOTAL RECEIPTS/FUNDING	$ 608,522.20	$ 2,055,274.00	$ (1,446,751.80)
TOTAL EXPENDITURES	$ 10,505.49	$ 2,055,274.00	$ 2,044,768.51
REALIZED FUNDING AVAILABLE	$ 598,016.71		

BUDGET STATUS REPORT - RECEIPTS

	YTD ACTUAL	WP	DIFFERENCE
BEGINNING CASH	$ 607,705.00	$ 607,705.00	$ -
WATER DISTRICT ASSESSMENT - 3302	$ 817.20	$ 1,447,569.00	$ (1,446,751.80)

BUDGET STATUS REPORT - OBLIGATIONS

	YTD ACTUAL	WP	DIFFERENCE
CAT 01 / PERSONNEL SERVICES	$ 10,240.07	$ 1,027,637.00	$ 1,017,396.93
CAT 31 - 55 / WATER DISTRICTS	$ 265.42	$ 1,027,637.00	$ 1,027,371.58
	$ 10,505.49	$ 2,055,274.00	$ 2,044,768.51

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 20, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Jim Rodriguez, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Public Safety's Nevada Highway Patrol requests approval to purchase 96 replacement vehicles in FY22 for a total amount not to exceed $3,926,606 and 9 replacement vehicles in FY23 for a total amount not to exceed $364,421.25 for a biennial total not to $4,291,027.25 in accordance with Senate Bill 428 of the 2021 legislative session.

Additional Information:

The Nevada Highway Patrol is requesting authority to purchase 61 Police Interceptor Utility vehicles, 34 Sedans and 10 Ford F-150 Pickups over the 2021-23 biennium to replace vehicles in its inventory that have, or will, by the time of replacement, exceed the milage and/or age replacement criteria set forth in SAM.

The replacement of these vehicles is requested in accordance with SAM 1316 - Vehicle Replacement Policy guidelines. The total purchase price for the 105 vehicles over the biennium is $4,291,027.25. The funding authority for the requested replacement vehicles was presented in the Nevada Highway Patrol's 2021-23 Governor's Recommended Budget through decision unit E710 and approved by the legislature as a one-shot appropriation in Senate Bill 428 of the 2021 Legislative Session. This funding was administratively established in the agency FY21 budget via

work program C55514 and balanced forward to FY22 with the approval of work program C55365 in accordance with Senate Bill 428.

Statutory Authority:

BOE approval required pursuant to NRS 334.010(1).

REVIEWED: JL2

ACTION ITEM: _____

Steve Sisolak
Governor

Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Anne K. Carpenter
Colonel

Nevada Highway Patrol
Headquarters
555 Wright Way
Carson City, Nevada 89711
Telephone (775)687-5300 / Fax (775) 684-4379

Memorandum

DATE:	September 1, 2021
TO:	Jim Rodriguez, Executive Branch Budget Officer Governor's Finance Office, Budget Office
THROUGH:	Curtis Palmer, Senior Fiscal Officer Department of Public Safety, Director's Office
FROM:	Kristi Defer, Administrative Service Officer 3 Denny Gortari, Administrative Service Officer 2
SUBJECT:	Board of Examiners Request for Vehicle Purchase Approval

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The Department of Public Safety (DPS) Nevada Highway Patrol (NHP) is requesting approval from the Board of Examiners (BOE) to purchase 105 of the 159 vehicles for which funds were appropriated pursuant to E710 and SB428 of the 2021-2023 Legislative Session at the September 14th, 2021, meeting, and make a secondary request later in the biennium for the balance of the units based on projections at that time.

- Normal cycle times for receiving police vehicles typically range 90-120 days, but due to the ongoing global microchip shortage and COVID-19 issues effecting production for the entire automotive industry, order fulfillment is uncertain and could extend past historical fulfillment times.

- The 105 units consist of vehicles that are projected to meet turn in mileage up until 8/28/2022. This will allow NHP to benefit from quantity discounts we have received over the past biennium, and will provide a two-month allowance of vehicles from FY 2023 to compensate for possible supply shortages that could affect receipt of the vehicles in a timely fashion.

- NHP Budget Account 4713 will fund the request. Work Programs C55514 (FY21) and C55365 (FY22) to receive and balance forward funding for the vehicles in Budget Account 4713, have been approved.

DPS is requesting these items be placed on the September 14, 2021, Board of Examiners, agenda.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Highway Patrol	**Budget Account #:** 4713
Contact Name: Denny Gortari	**Telephone Number:** 775-684-4825

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 105 **Amount of the request:** $4,291,027.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
94 Police Interceptor Utility and 11F-150 Pickups

Mission of the requested vehicle(s): Law Enforcement

Were funds legislatively approved for the request? [x] **Yes** [ ] **No**	**If yes, please provide the decision unit number:** E710, SB 428, Section 1.1 of the 2021 Legislative Session **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

[ ] ____ **Addition(s)** [x] 105 **Replacement(s)**

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **Current Vehicle Information:** Vehicle #1 Model Year: Odometer Reading: See Exhibit A Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: See Exhibit A Type of Vehicle: *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. NA

APPOINTING AUTHORITY APPROVAL:

Curtis Palmer, ASO IV, MS, CPM — Digitally signed by Curtis Palmer, ASO IV, MS, CPM Date: 2021.09.01 09:20:12 -07'00'

Agency Appointing Authority — Title — Date

BOARD OF EXAMINERS' APPROVAL:

[ ] Approved for Purchase [ ] Not Approved for Purchase

Board of Examiners — Date

Revised 1/2020

Exhibit A - E710 - FY2022-23 Fleet Replacement Vehicles Schedule P

REPLACEMENT EQUIPMENT REQUEST

FISCAL YEAR - FY2022 AND FY 2023

Budget Account #: 4713

Budget Account Title: Nevada Highway Patrol

105 Vehicles to replace in first request

Dec. Unit	Cat.	Object Code (GL)	Year 1 Cost	Year 2 Cost	Item Requested	State ID #	Mo/Yr Purchased	Mileage at Projectio	Mileage Remaining	EOL MI	EOL Date	Condition / Reason for	Vehicle Replaced
E710	16	8360		$ 40,491.25	9143	312466	Mar-09	83,789	41,211	125,000	7/10/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		9193	312463	Mar-09	91,407	33,593	125,000	2/27/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	9241	312467	Mar-09	79,706	45,294	125,000	9/11/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		9286	312464	Mar-09	106,068	18,932	125,000	6/27/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		9360	312468	Mar-09	118,477	6,523	125,000	2/28/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		9372	312471	Mar-09	85,728	39,272	125,000	6/5/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		9398	312470	Mar-09	102,816	22,184	125,000	6/19/2022	End of Life	SUV
E710	16	8360	$ 44,077.25		12150	328297	Jul-12	90,062	34,938	125,000	3/27/2022	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		13019	328324	Jul-12	109,811	15,189	125,000	4/4/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		13202	331379	Apr-13	98,059	26,941	125,000	10/31/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		13277	330096	Nov-12	90,123	34,877	125,000	2/6/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		13313	327689	Jun-12	104,875	20,125	125,000	6/20/2021	End of Life	SUV
E710	16	8360	$ 44,077.25		14109	342156	May-14	105,029	19,971	125,000	6/13/2021	End of Life	F150 P/U
E710	16	8360	$ 44,077.25		14115	342150	May-14	109,773	15,227	125,000	5/2/2021	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		14309	337824	Jan-14	109,796	15,204	125,000	3/28/2021	End of Life	F150 P/U
E710	16	8360		$ 44,077.25	14312	340951	Mar-14	64,526	60,474	125,000	4/30/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		14317	340948	Mar-14	105,057	19,943	125,000	7/4/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14318	341751	Apr-14	99,068	25,932	125,000	10/10/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14338	340935	Mar-14	110,337	14,663	125,000	4/11/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14354	340926	Mar-14	104,581	20,419	125,000	7/11/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14369	340966	Mar-14	105,820	19,180	125,000	6/6/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14382	340967	Mar-14	95,584	29,416	125,000	11/14/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14384	340971	Mar-14	88,409	36,591	125,000	4/3/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		14386	340970	Mar-14	99,095	25,905	125,000	9/19/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14405	340918	Mar-14	104,616	20,384	125,000	7/11/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14411	340916	Mar-14	84,768	40,232	125,000	6/5/2022	End of Life	SUV
E710	16	8360	$ 44,077.25		14416	342374	Jun-14	109,872	15,128	125,000	4/25/2021	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		14445	340998	Mar-14	100,043	24,957	125,000	9/26/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14452	340914	Mar-14	100,045	24,955	125,000	9/5/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14455	340911	Mar-14	110,391	14,609	125,000	3/28/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		14458	340908	Mar-14	98,332	26,668	125,000	10/3/2021	End of Life	SUV
E710	16	8360		$ 44,077.25	15111	347065	Jul-15	80,164	44,836	125,000	9/25/2022	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		15119	348521	Dec-14	97,351	27,649	125,000	11/7/2021	End of Life	SUV
E710	16	8360		$ 44,077.25	15122	347064	Jul-15	80,352	44,648	125,000	9/4/2022	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	15124	347067	Jul-15	69,918	55,082	125,000	2/26/2023	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		15125	347068	Jul-15	95,682	29,318	125,000	12/19/2021	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		15130	346103	Dec-14	95,208	29,792	125,000	12/12/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15204	345917	Nov-14	110,722	14,278	125,000	3/21/2021	End of Life	SUV
E710	16	8360	$ 44,077.25		15213	346951	Jul-15	104,787	20,213	125,000	7/18/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15214	346041	Nov-14	96,494	28,506	125,000	11/21/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15215	348551	Dec-14	104,641	20,359	125,000	6/27/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15220	346107	Dec-14	111,786	13,214	125,000	3/14/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	15229	346024	Nov-14	68,005	56,995	125,000	1/15/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		15232	346106	Dec-14	89,752	35,248	125,000	2/13/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		15234	346105	Dec-14	98,131	26,869	125,000	8/15/2021	End of Life	SUV
E710	16	8360		$ 44,077.25	15236	346952	Jul-15	70,488	54,512	125,000	2/19/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		15251	348599	Jan-15	105,215	19,785	125,000	6/13/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15252	348670	Jan-15	89,927	35,073	125,000	3/13/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	15261	349013	Feb-15	69,373	55,627	125,000	12/25/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		15262	348668	Jan-15	109,649	15,351	125,000	4/11/2021	End of Life	SUV
E710	16	8360	$ 44,077.25		15271	346954	Jul-15	109,946	15,054	125,000	4/25/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	15302	348482	Apr-15	65,367	59,633	125,000	4/16/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		15311	349470	May-15	90,971	34,029	125,000	11/21/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15314	345847	Nov-14	82,358	42,642	125,000	6/5/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		15315	346037	Nov-14	112,380	12,620	125,000	2/28/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	15318	346035	Nov-14	63,347	61,653	125,000	3/26/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		15330	348553	Dec-14	105,008	19,992	125,000	7/4/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		15331	349471	May-15	83,335	41,665	125,000	6/26/2022	End of Life	SUV

Exhibit A - E710 - FY2022-23 Fleet Replacement Vehicles Schedule P

REPLACEMENT EQUIPMENT REQUEST

FISCAL YEAR - FY2022 AND FY 2023

Budget Account #: 4713

Budget Account Title: Nevada Highway Patrol

105 Vehicles to replace in first request

Dec. Unit	Cat.	Object Code (GL)	Year 1 Cost	Year 2 Cost	Item Requested	State ID #	Mo/Yr Purchased	Mileage at Projectio	Mileage Remaining	EOL MI	EOL Date	Condition / Reason for	Vehicle Replaced
E710	16	8360	$ 40,491.25		15332	348552	Dec-14	102,571	22,429	125,000	7/25/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	15335	349344	Apr-15	79,958	45,042	125,000	8/21/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		15337	349346	Apr-15	90,175	34,825	125,000	3/6/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		16002	353345	Aug-16	65,400	39,600	105,000	4/17/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16003	353344	Aug-16	73,436	31,564	105,000	12/19/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16004	353343	Aug-16	89,500	15,500	105,000	4/11/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16008	353340	Aug-16	71,185	33,815	105,000	1/23/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16009	353339	Aug-16	90,229	14,771	105,000	3/14/2021	End of Life	SEDAN
E710	16	8360		$ 44,077.25	16025	353451	Aug-16	64,992	60,008	125,000	2/5/2023	End of Life	F150 P/U
E710	16	8360	$ 44,077.25		16028	353372	Aug-16	85,109	39,891	125,000	4/10/2022	End of Life	F150 P/U
E710	16	8360	$ 44,077.25		16030	353371	Aug-16	94,843	30,157	125,000	1/2/2022	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	16121	350601	Feb-16	65,463	59,537	125,000	2/26/2023	End of Life	SUV
E710	16	8360	$ 44,077.25		16122	350599	Feb-16	109,952	15,048	125,000	4/4/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		16127	350651	Feb-16	95,949	29,051	125,000	11/7/2021	End of Life	SUV
E710	16	8360		$ 44,077.25	16129	353466	Aug-16	75,404	49,596	125,000	11/27/2022	End of Life	F150 P/U
E710	16	8360	$ 40,491.25		16140	353320	Aug-16	69,992	35,008	105,000	2/6/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16141	353319	Aug-16	56,897	48,103	105,000	8/28/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16143	353318	Aug-16	69,753	35,247	105,000	1/2/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16145	353316	Aug-16	75,061	29,939	105,000	11/21/2021	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16146	353315	Aug-16	60,403	44,597	105,000	7/10/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16147	353338	Aug-16	72,256	32,744	105,000	1/2/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16148	353337	Aug-16	40,104	64,896	105,000	5/21/2023	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16149	353336	Aug-16	79,051	25,949	105,000	9/19/2021	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16150	353335	Aug-16	49,578	55,422	105,000	12/25/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16151	353334	Aug-16	59,756	45,244	105,000	5/29/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16153	353332	Aug-16	70,048	34,952	105,000	1/2/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16155	353331	Aug-16	92,140	12,860	105,000	2/14/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16157	353328	Aug-16	65,307	39,693	105,000	4/24/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16158	353327	Aug-16	65,193	39,807	105,000	4/24/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16159	353326	Aug-16	39,904	65,096	105,000	5/21/2023	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16160	353325	Aug-16	84,911	20,089	105,000	6/20/2021	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16165	353468	Aug-16	81,249	43,751	125,000	8/21/2022	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	16182	353375	Aug-16	66,059	58,941	125,000	4/30/2023	End of Life	F150 P/U
E710	16	8360		$ 44,077.25	16183	353376	Aug-16	69,562	55,438	125,000	3/5/2023	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	16184	353377	Aug-16	65,192	59,808	125,000	5/14/2023	End of Life	F150 P/U
E710	16	8360	$ 44,077.25		16185	353374	Aug-16	100,132	24,868	125,000	8/22/2021	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	16186	353378	Aug-16	74,893	50,107	125,000	12/4/2022	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	16258	350596	Feb-16	75,205	49,795	125,000	9/25/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		16261	355855	Dec-16	99,517	25,483	125,000	8/1/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	16266	350733	Mar-16	70,575	54,425	125,000	1/22/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	16281	347012	Jul-15	70,134	54,866	125,000	1/29/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		16334	348380	Dec-15	90,171	14,829	105,000	3/14/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16344	348399	Dec-15	90,979	14,021	105,000	2/28/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16347	349840	Dec-15	89,926	15,074	105,000	4/4/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16353	349842	Dec-15	65,857	39,143	105,000	4/10/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16357	349844	Dec-15	71,063	33,937	105,000	1/23/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16361	349845	Dec-15	85,109	19,891	105,000	6/20/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16363	349707	Dec-15	84,794	20,206	105,000	6/20/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16364	349847	Dec-15	61,134	43,866	105,000	6/26/2022	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16367	349704	Dec-15	89,973	15,027	105,000	4/4/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16369	349702	Dec-15	75,412	29,588	105,000	11/14/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16375	349708	Dec-15	84,825	20,175	105,000	6/20/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16419	349921	Dec-15	89,544	15,456	105,000	4/11/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16424	349929	Dec-15	68,388	36,612	105,000	3/6/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	16425	349928	Dec-15	37,767	67,233	105,000	6/25/2023	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16426	349927	Dec-15	79,675	25,325	105,000	9/12/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16427	349926	Dec-15	80,317	24,683	105,000	8/29/2021	End of Life	SEDAN
E710	16	8360	$ 40,491.25		16431	351631	May-16	85,173	39,827	125,000	5/29/2022	End of Life	SUV

Exhibit A - E710 - FY2022-23 Fleet Replacement Vehicles Schedule P

REPLACEMENT EQUIPMENT REQUEST
FISCAL YEAR - FY2022 AND FY 2023

Budget Account #: 4713

Budget Account Title: Nevada Highway Patrol

105 Vehicles to replace in first request

Dec. Unit	Cat.	Object Code (GL)	Year 1 Cost	Year 2 Cost	Item Requested	State ID #	Mo/Yr Purchased	Mileage at Projectio	Mileage Remaining	EOL MI	EOL Date	Condition / Reason for	Vehicle Replaced
E710	16	8360		$ 40,491.25	16432	350734	Mar-16	74,981	50,019	125,000	10/2/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	16433	350853	Mar-16	75,491	49,509	125,000	9/18/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	16435	350851	Mar-16	60,409	64,591	125,000	5/14/2023	End of Life	SUV
E710	16	8360	$ 40,491.25		16436	350653	Feb-16	109,575	15,425	125,000	4/11/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		16437	350732	Mar-16	104,037	20,963	125,000	5/30/2021	End of Life	SUV
E710	16	8360	$ 40,491.25		16439	351629	May-16	84,539	40,461	125,000	6/5/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	16440	351628	May-16	79,496	45,504	125,000	8/28/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		16441	352638	May-16	89,533	35,467	125,000	3/20/2022	End of Life	SUV
E710	16	8360	$ 44,077.25		16442	352639	May-16	93,701	31,299	125,000	1/9/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		16443	351630	May-16	90,025	34,975	125,000	12/5/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	16454	350854	Mar-16	74,955	50,045	125,000	11/13/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	16455	351626	May-16	75,698	49,302	125,000	10/30/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		16456	350855	Mar-16	100,071	24,929	125,000	9/26/2021	End of Life	SUV
E710	16	8360		$ 40,491.25	16458	350850	Mar-16	64,981	60,019	125,000	4/23/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	17012	357774	Jul-17	64,463	60,537	125,000	2/19/2023	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	17108	354898	Apr-17	65,573	59,427	125,000	4/16/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	17134	354900	Apr-17	59,664	65,336	125,000	5/28/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	17139	358109	Jun-17	52,394	72,606	125,000	5/7/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	17146	358108	Jun-17	59,982	65,018	125,000	1/22/2023	End of Life	SUV
E710	16	8360		$ 44,077.25	17156	357476	Jun-17	69,873	55,127	125,000	2/26/2023	End of Life	F150 P/U
E710	16	8360		$ 40,491.25	18107	362308	Jun-18	80,640	44,360	125,000	7/3/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	18141	362208	Jun-18	64,963	60,037	125,000	4/23/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18151	361378	Apr-18	74,565	50,435	125,000	7/10/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		18152	361375	Apr-18	79,994	45,006	125,000	4/24/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	18155	361377	Apr-18	55,500	69,500	125,000	3/26/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18157	361376	Apr-18	54,813	70,187	125,000	4/9/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18158	361374	Apr-18	55,537	69,463	125,000	3/26/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18159	361373	Apr-18	49,639	75,361	125,000	6/18/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18168	361539	Apr-18	50,279	74,721	125,000	6/11/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18174	362197	Jun-18	60,000	65,000	125,000	1/22/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18252	362050	May-18	49,753	75,247	125,000	6/18/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18256	361309	Apr-18	60,225	64,775	125,000	5/14/2023	End of Life	SUV
E710	16	8360		$ 40,491.25	18269	361372	Apr-18	69,854	55,146	125,000	9/11/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	18285	362048	May-18	64,918	60,082	125,000	11/20/2022	End of Life	SUV
E710	16	8360	$ 40,491.25		18286	362049	May-18	79,873	45,127	125,000	4/24/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	18386	362313	Jun-18	69,603	55,397	125,000	12/25/2022	End of Life	SUV
E710	16	8360		$ 40,491.25	19003	366353	Jan-19	35,117	69,883	105,000	11/6/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19004	366354	Jan-19	29,840	75,160	105,000	1/8/2023	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19006	366355	Jan-19	44,464	60,536	105,000	7/17/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19011	366358	Jan-19	34,632	70,368	105,000	5/28/2023	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19012	366359	Jan-19	44,876	60,124	105,000	12/25/2022	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19014	366361	Jan-19	20,757	84,243	105,000	4/23/2023	End of Life	SEDAN
E710	16	8360		$ 40,491.25	19135	366344	Jan-19	39,876	65,124	105,000	5/21/2023	End of Life	SEDAN
Subtotal			$ 3,926,606.00	$ 2,579,636.75	**E710, SB 428, Section 1.1 of the 2021 Legislative Session**								
			Total	$ 6,506,242.75	**E710, SB 428, Section 1.1 of the 2021 Legislative Session**								
			96	9	**(140 Police Interceptors and 19 F-150 Pickups for Biennium)**								

9/14/2021 BOE R	>>>	$ 3,926,606.00	$ 364,421.25
Shaded Units	>>>	96 units	9 units
Total		$ 4,291,027.25	105 Units

Schedule A

2021 Ford Utility

Police Interceptor (K8A)

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office: 775.829.3206 FAX: 775.829.3364

08/10/2020

QUOTE FOR 2021 INTERCEPTOR WITH 3.0 ECOBOOST ENGINE WHICH INCLUDES TINT FOR PASSENGER AND DRIVERS SIDE FRONT WINDOWS AND TITLE FEE OF $29.25 IS AS FOLLOWS:

$41,641.25 FOR LOCAL DELIVERY

$41,991.25 FOR DELIVERY TO LAS VEGAS

***WE WERE ABLE TO OBTAIN ADDITONAL CREDIT FROM FORD FOR THE ECOBOOST ENGINE

DISCOUNT IS $1,500.00

$40,141.25.25 FOR LOCAL DELIVERY

$40,491.25 FOR DELIVERY TO LAS VEGAS

****ADDITIONAL $400.00 FOR ELKO DELIVERY

*REMOVED DEFELCTOR PLATE FROM FORD AND ADJUSTED PRICE

Schedule B

2020 Ford F150

PICKUP

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office: 775.829.3206 FAX: 775.829.3364

08/08/20

2021 W1E 145 INCH WHEEL BASE

INCLUDES

4X4

40/20/40 FRONT SPLIT BENCH MED DARK SLATE CLOTH SEATS

302A XLT PACKAGE+XLT CHROME PACKAGE-(SYNC, RUNNING BOARDS CRUISE CONTROL)

3.5 ECOBOOST ENGINE

3.55 ELECTRONIC REAR AXLE

53A TRAILER TOW PACKAGE

SIDE MIRRORS W LED SIDE LIGHTS

TRAILER BRAKE CONTROLLER

REVERSE SENSING

SUB TOTAL LOCAL $40,298.00

SUB TOTAL LAS VEGAS $40,648.00

PLUS $29.25 TITLE FEE

ADD CUSTOM TRUCK TONNEAU AND BED SLIDE $3,400.00

TOTAL LOCAL: $43,727.25

TOTAL LAS VEGAS $44,077.25

*** $400.00 SHIPPED TO ELKO

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 20, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Michele Lynn, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – LAW ENFORCEMENT

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife – Law Enforcement Division requests approval to purchase four replacement vehicles for a total amount not to exceed $140,629.

Additional Information:

This request is to purchase four (4) vehicles to replace current vehicles that comply with the Vehicle Replacement Policy of SAM 1316. The agency received vehicle replacement funding in decision unit E-711 for a total of $168,628 during the 2021 Legislative Session.

Statutory Authority:

NRS 334.010

REVIEWED: CB

ACTION ITEM: _____

STEVE SISOLAK
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

TONY WASLEY
Director

BONNIE LONG
Deputy Director

JACK ROBB
Deputy Director

MEMORANDUM

Date: August 25, 2021

To: Michele Lynn, Executive Branch Budget Officer I, Governor's Finance Office

From: Bonnie Long, Deputy Director, Nevada Department of Wildlife

Subject: **Request for BOE Approval to Purchase New Law Enforcement Vehicles**

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase new vehicles to be utilized by NDOW's Law Enforcement Division. The agency received funding during the 2021 Legislative Session to replace 4 vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1: 2008 Ford F250 Pick Up Truck with 144,000 miles;
- Vehicle 2: 2009 Ford F250 Pick Up Truck with 140,000 miles;
- Vehicle 3: 2015 Ford F250 Pick Up Truck with 167,000 miles; and
- Vehicle 4: 2009 Ford F250 Pick Up Truck with 152,800 miles.

The agency is requesting to replace the above-listed vehicles with 2022 Chevrolet Silverado three quarter ton trucks from Champion Chevrolet in Reno. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval request. These vehicles will be funded utilizing Sportsmens Revenue.

Please feel free to contact me at 775-688-1982 or via e-mail at bonnie.long@ndow.org if you have any questions.

Attachment: BOE Vehicle Purchase Approval Request Form

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Department of Wildlife	**Budget Account #:** 4463
Contact Name: Bonnie Long	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 4 **Amount of the request:** $140,629.00

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pick ups

Mission of the requested vehicle(s):
To replace a current vehicle with high mileage.

Were funds legislatively approved for the request?	**If yes, please provide the decision unit number:**
☑ **Yes** ☐ **No**	E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ____ **Addition(s)** ☑ 4 **Replacement(s)**

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.
Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: 2008 Odometer Reading: 144,000 Type of Vehicle: Ford F250 Pick up	Yes
Vehicle #2 Model Year: 2009 Odometer Reading: 140,000 Type of Vehicle: Ford F250 Pick up	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please see 2nd page for vehicles #3 & #4	
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Bonnie Long — Agency Appointing Authority

Deputy Director — Title

8/10/21 — Date

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners

Date

Revised 1/2020

Current Vehicle Information:

Vehicle #3 Model Year: 2015
Odometer Reading: 167,000
Type of Vehicle: Ford F250 Pick up

Vehicle #4 Model Year: 2009
Odometer Reading: 152,800
Type of Vehicle: Ford F250 Pickup

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 – Truck ¾ Ton; Full Size; Crew Cab; Short Bed		
Dealer Name:	Champion Chevrolet - Reno		
Delivery Location:	6980 Sierra Center Pkwy., Ste. 120, Reno, NV 89511		
Vehicle Colors:	Exterior: Silver Ice Metallic	Interior: Jet Black Cloth	× Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno/Carson City Delivery)	1	$ 30587.00	$ 30,587.00
SPECIFY OPTIONS: (description)			$ 4,541.00
Battery Auxiliary	1	$ 135.00	
Bedliner, Spray In	1	$ 545.00	
Four Wheel Drive	1	$ 2,174.00	
Heavy Duty Alternator	1	$ 132.00	
Integrated Trailer Brake Controller	1	$ 242.00	
Keyless Entry Fob/Power Tow Mirrors Package	1	$ 571.00	
Keys, Two Additional	1	$ 95.00	
Power Seat (Driver's Side)	1	$ 515.00	
Skid Plate	1	$ 132.00	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	1	$ 0.00	$ 0.00
Total purchase price with options			$ 35,128.00
DMV Title and DRS Fee's	1	$ 29.25	$ 29.25
GRAND TOTAL:			$ 35,157.25

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Statewide
Name & Phone of Person to contact when vehicle is ready for delivery:	Brady Phillips (775) 630-8215

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*		DEDUCT AMOUNT
ABS Brake System	$ STD	$- N/A
Air Conditioning	$ STD	$- N/A
Backup Camera	$ STD	$- N/A
Battery, Auxiliary (Req HD Alternator)	$135(Std on Diesel)	$- N/A
Bedliner, Spray In	$545.00	$- N/A
Bluetooth for Phone	$ STD	$- N/A
Cruise Control	$ STD	$- N/A
Deep Tint Glass	$176.00	$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	$8,954.00	$- N/A
Engine Block Heater	$88.00(Std on Diesel)	$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	$100.00	$- N/A
Four Wheel Drive	$2,174.00	$- N/A
Electronic Transfer Case(Requires 4x4)	$ STD	$- N/A
Heavy Duty Alternator	$132(Gas) $335(Diesel)	$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	$242 (Gas) Req on Diesel	$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	$571.00	$- N/A
Keys, Two Additional(4 Total)	$95.00	$- N/A
Locking Rear Differential	$ STD	$- N/A
Paint, Metallic	$ STD	$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	$571.00	$- N/A
Power Locks	$STD	$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	$515.00 (Incl Pwr Outlet)	$- N/A
Power Windows	$ STD	$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	$- N/A	$- N/A
Rear Window Defogger	$198.00	$- N/A
Seats, Vinyl Vinyl Colors: Jet Black	$ Avail @ no extra charge	$- N/A
Skid Plate	$132.00	$- N/A
Steps, 4" Black Round	$750.00	$- N/A
Tilt Steering	$STD	$- N/A
Tire, Spare, Full Size	$STD	$- N/A
Tires, All Terrain	$200.00	$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	$ STD	$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	$571.00	$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	$ STD	$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	$150.00	$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 400.00 flat.

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	**Base Price for RENO/CARSON CITY**	**Base Price for LAS VEGAS**
2022 Chevrolet Silverado - CC20743	*$30,587.00*	*$30,887.00*
State vehicle miles per gallon (MPG): *NOT RATED*		
Manufactures Suggested Retail Price(MSRP): $ 41,375.00		
State manufactures warranty: *3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain*		
Specify standard engine size and emission rating: *6.6L V-8 Gas* ***Federal Emission***		
Includes Minimum Standard Equipment Listed: _____Yes __X___No If no, state exceptions: *AM/FM STEREO W/ BLUETOOTH STREAMING* *CD PLAYER - Not Available*		
Exterior Color: List available colors: *Red Hot, Northsky Blue Metallic, Silver Ice Metallic, Summit White, Black, Greenstone Metallic*		
Seats, Cloth: List available colors: *Jet Black*		
GVW: 10,150(GAS) 10,800(DIESEL)	**WHEELBASE: 158.94**	

State of Nevada
Equipment Schedule

8/10/21 3:40 PM

Budget Period: 2021-2023 Biennium (FY22-23)
Budget Account: 4463 WILDLIFE - LAW ENFORCEMENT
Version: L01 LEGISLATIVELY APPROVED
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	RNO/CC-2.13 4WD TRUCK 3/4 T;CRW CAB;S BD	0	1	42,157.00	42,157	1	44,265.00	44,265
E711	05	8310	RNO/CC-2.13 4WD TRUCK 3/4 T;CRW CAB;S BD	0	1	42,157.00	42,157	1	44,265.00	44,265
E711	05	8310	RNO/CC-2.13 4WD TRUCK 3/4 T;CRW CAB;S BD	0	1	42,157.00	42,157	1	44,265.00	44,265
E711	05	8310	RNO/CC-2.13 4WD TRUCK 3/4 T;CRW CAB;S BD	0	1	42,157.00	42,157	1	44,265.00	44,265
B000	11	7460	EQUIPMENT PURCHASES < $1,000	0	1	16,266.00	16,266	1	16,266.00	16,266
B000	11	7465	EQUIP PURCH $1,000-$5,000	0	1	32,065.00	32,065	1	32,065.00	32,065
B000	12	7460	EQUIPMENT PURCHASES < $1,000	0	1	19,560.00	19,560	1	19,560.00	19,560
B000	12	7465	EQUIP PURCH $1,000-$5,000	0	1	1,180.00	1,180	1	1,180.00	1,180
B000	14	7460	EQUIPMENT PURCHASES < $1,000	0	1	9,020.00	9,020	1	9,020.00	9,020
B000	14	7465	EQUIP PURCH $1,000-$5,000	0	1	568.00	568	1	568.00	568
B000	31	7460	EQUIPMENT PURCHASES < $1,000	0	1	1,538.00	1,538	1	1,538.00	1,538
B000	35	7460	EQUIPMENT PURCHASES < $1,000	0	1	1,783.00	1,783	1	1,783.00	1,783
E710	05	8340	HONDA PIONER 1000 UTV	0	1	22,286.00	22,286	0	0.00	0
E710	05	7465	DISPATCH CONSOLE	0	1	4,350.00	4,350	1	4,350.00	4,350
E710	05	8220	ENCLOSED CARGO TRAILER	0	1	5,965.00	5,965	0	0.00	0
E710	05	8220	TRAVEL TRAILER	0	0	0.00	0	1	29,992.00	29,992
E710	05	8340	RANGER XP 1000 UTV	0	2	16,899.00	33,798	1	16,899.00	16,899
E710	05	8270	SAFE 19 CENTER CONSOLE PATROL BOAT BASE HULL	0	1	199,946.00	199,946	0	0.00	0
E710	05	8270	225 HP OUTBOARD MOTORS W/RIGGING KIT	0	1	35,654.00	35,654	0	0.00	0
E710	05	8270	225 HP OUTBOARD MOTORS W/RIGGING KIT	0	0	0.00	0	1	35,654.00	35,654
E710	05	8270	225 HP OUTBOARD MOTORS W/RIGGING KIT	0	0	0.00	0	1	35,654.00	35,654
E710	05	8270	TASER X2 WITH BATTERY	0	1	1,285.00	1,285	1	1,285.00	1,285
E710	05	8270	RADIO REPEATER; CODAN W/ADDITIONAL PARTS	0	2	17,723.00	35,446	2	17,723.00	35,446
E710	05	8270	MOTOROLA APX-6500 MOBILE 2-WAY RADIOS WITH SIRENS	0	4	5,758.00	23,032	0	0.00	0
E710	05	8270	MOTOROLA APX-8500 MOBILE 2-WAY RADIOS	0	6	4,333.00	25,998	0	0.00	0
E710	05	8270	SAFE 19 CENTER CONSOLE PATROL BOAT BASE HULL	0	0	0.00	0	1	199,946.00	199,946
E711	05	7465	UPGRADED SUSPENSION PACKAGE	0	4	2,529.00	10,116	4	2,529.00	10,116
E711	05	7460	GRAPHICS FOR LE VEHICLES	0	4	480.00	1,920	4	480.00	1,920
E711	05	7465	EMERGENCY LIGHTS PACKAGE	0	4	2,466.00	9,864	4	2,466.00	9,864
E711	05	7460	WHELEN/MOTOROLA SIREN	0	4	653.00	2,612	4	653.00	2,612
E711	05	8270	CARAVAN CAMPER SHELL	0	4	6,446.00	25,784	4	6,446.00	25,784
E711	05	7460	SHOTGUN LOCKS AND RACKS	0	4	732.00	2,928	4	732.00	2,928
E711	05	7465	SPOTLIGHT WITH INSTALLATION	0	4	1,147.00	4,588	4	1,147.00	4,588
E711	05	7465	AUXILIARY GAS TANK WITH INSTALL KIT	0	4	2,605.00	10,420	4	2,605.00	10,420
E711	05	7460	SPARE TIRE MOUNT	0	4	472.00	1,888	4	472.00	1,888
E711	05	7465	HEAVY DUTY FRONT BUMPER WITH LIGHTS	0	4	2,188.00	8,752	4	2,188.00	8,752
E711	05	7465	HEAVY DUTY REAR BUMPER	0	4	1,305.00	5,220	4	1,305.00	5,220
E711	05	7465	WINCH AND ACCESSORY KITS	0	4	2,728.00	10,912	4	2,728.00	10,912
E711	05	7460	RADIO CONSOLE	0	4	728.00	2,912	4	728.00	2,912

E711	05	7460	SPARE TIRE	0	4	494.00	1,976	4	494.00	1,976
E711	05	7460	SPARE RIM	0	4	125.00	500	4	125.00	500
E711	05	7460	FLOOR MATS	0	4	106.00	424	4	106.00	424
E711	05	7460	SEAT COVERS	0	4	235.00	940	4	235.00	940
E711	05	7460	TOOL BOX	0	4	443.00	1,772	4	443.00	1,772
E720	05	7460	BOATING SAFETY PATROL DRY SUITS	0	20	1,944.00	38,880	20	1,944.00	38,880

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 9, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES –
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Sarah Hamrick to provide essential clinical services and address COVID-19 vaccine implementation activities.

Additional Information:

Ms. Hamrick retired from the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) as a Community Health Nurse 2 on March 29, 2019 and is currently receiving PERS benefits. The emergency contract is effective from February 4, 2021 through May 4, 2021.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: ARF 8.16.21
ACTION ITEM: _____

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Public and Behavioral Health

Helping people. It's who we are and what we do.

Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: August 4, 2021

TO: Aaron Frantz
Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick,
Administrative Services Officer IV
Department of Health and Human Services – Director's Office

Debi Reynolds
Deputy Administrator
Division of Public and Behavioral Health – Administration

FROM: Kelli Quintero
Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: Notification regarding Emergency Contract with Former State Employee – Sarah Hamrick, Community Health Nurse II pursuant to SAM 0323

This memorandum is to inform you of the oversight to follow through for an emergency contract request with State Purchasing and the permission to contract with a former state employee from the Board of Examiners (BOE).

Due to the continuous nursing shortage and compounded by the emergency needs of the pandemic, it was necessary to contract with previous DPBH Community Health Nurse (CHN) Sarah Hamrick in rural Pahrump who retired from the state service in April 2019. The CHN position in Pahrump was vacated on December 25, 2020, and the position was not filled until May 3, 2021. Sarah Hamrick worked part-time from February 11, 2021, through May 4, 2021, to address COVID-19 vaccine implementation activities and urgent Nye County requests to ensure clinic operations were maintained.

Please see the attached initial Authorization to Contract with Former State Employee and Memorandum intended for the emergency request and contract. It became evident the actual request was not provided to BOE when the division was evaluating the need to contract with Ms. Hamrick after filling the state FTE position. Currently, we do not need to continue contracting with Ms. Hamrick. Additionally, the required two-year period pursuant to NRS 333.705 expired April 2021.

If you have any questions, please contact Kelli Quintero at (775) 684-4207 or kquintero@health.nv.gov .

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Sarah Hamrick			
Former Employee ID Number:	27085			
Former Job Title:	Community Health Nurse II			
Former Employee Agency:	DPBH-CHS			
Former Class and Grade:	**Class:**	10.377	**Grade:**	39-10
Former Employment Dates:	**From:**	07/2002	**To:**	03/29/2019
Requesting Agency:	DPBH-CHS			
Vendor:	Reliable Health Care Services			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	RN Clinic visits in Pahrump: investigation and reporting infectious diseases; STI control, prevention, treatment; HIV testing, counseling, referral; TB screening and treatment; vaccine clinics for outbreaks; Emergency preparedness and flu/COVID points of distribution; family planning and reproductive health visits, preventive health care; child and adult immunizations; breast and cervical cancer screenings; lab testing.
B	**Document former job description.**

	▪ RN Mandatory Services Include:
	  ▪ Investigation and reporting infectious disease
	  ▪ STI: control, prevention, and treatment
	  ▪ HIV: testing, counseling referral for treatment
	  ▪ TB: screening, control, prevention, and treatment
	  ▪ Vaccine clinics scheduled as necessary for outbreaks
	  ▪ Participation in Local Emergency Preparedness Committees, Points of Dispensing exercises, and Board of Health meetings
	▪ RN Optional Essential Services

<table>
<tr><td></td><td>

Family Planning and Reproductive Health
Preventive Health Care
Adult and childhood immunizations
Breast and cervical cancer screenings
Laboratory testing
Early Periodic Screening Diagnosis and Treatment (EPSDT) exams
Topical fluoride varnish treatment
Outreach and education
Women, Infants, and Children (WIC) services

</td></tr>
<tr><td rowspan="2">C</td><td>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</td></tr>
<tr><td>Yes, in response to pandemic and during recruitment for FT CHN II</td></tr>
<tr><td rowspan="2">D</td><td>Explain why existing State employees within your agency cannot perform this function.</td></tr>
<tr><td>There are no other State employees in the geographic area to support rural nursing. CHS has very limited staff and 2 positions held due to budget reductions and 2 vacancies.</td></tr>
<tr><td rowspan="2">E</td><td>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</td></tr>
<tr><td>No</td></tr>
<tr><td rowspan="2">F</td><td>List contractors' hourly rate.</td></tr>
<tr><td>$43.75 to contract RN + 24.2% to temp agency (Reliable)
<table>
<tr><td></td><td>Adm Fee</td><td>Employers Tax Contribution</td><td>Benefit Cost</td><td>Temp Medical Total Billable</td></tr>
<tr><td>Agency Recruitment</td><td>16.5%</td><td>4.8%</td><td>2.9%</td><td>24.2%</td></tr>
</table>
</td></tr>
<tr><td rowspan="2">G</td><td>List the range of comparable State employee rates.</td></tr>
<tr><td>$43.75/hour</td></tr>
<tr><td rowspan="2">H</td><td>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</td></tr>
<tr><td>The rate to contract RN is equivalent to Grade 39-10. Contract term is 4 months.</td></tr>
<tr><td rowspan="2">I</td><td>Document justification for hiring contractor.</td></tr>
<tr><td>To avoid prolonged gaps in essential services in underserved areas. Entering flu season and need for FLU/COVID vaccination PODs. RN coverage is limited, and rural positions are difficult to recruit and hire for.</td></tr>
<tr><td rowspan="2">J</td><td>Will the employee be collecting PERS at any time during the contract?</td></tr>
<tr><td>Yes</td></tr>
</table>

K	**What is the duration of the contract with the former employee? (Include start and end date)**
	02/04/2021-05/04/2021 (3 months)
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Part time – up to 20 hours per week
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request	2/4/21 Date
Purchasing Administrator Signature (if a Statewide Contract)	Date
Budget Analyst Signature	8/13/21 Date
Clerk of the Board of Examiners Signature	Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 16, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer DS
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

STATE PUBLIC CHARTER SCHOOL AUTHORITY

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the State Public Charter School Authority seeks a favorable recommendation regarding the agency's determination to use the emergency provision to contract with former employee Susan Hohn to provide grant management services due to the increased amount of funding received due to the COVID-19 pandemic.

Additional Information:

Ms. Hohn retired from the Department of Corrections November 13, 2020 and is receiving pension benefits. Her training and experience were needed to address an unusual economic circumstance created by the COVID-19 public health emergency.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: __CB_____
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 10, 2021

MEMORANDUM

To: Shauna Tilley/Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Susan Hohn who Marathon has hired as an emergency hire. She is collecting PERS.

Marathon is aware the emergency hire contract will end September 10, 2021.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor

STATE OF NEVADA

Rebecca Feiden
Executive Director

STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687-9174 · Fax (775) 687-9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486-8895 · Fax (702) 486-5543

MEMORANDUM

TO: Darlene Baughn, Governor's Finance Office, Executive Branch Budget Officer I

FROM: Marko Markovic, Management Analyst III

SUBJECT: Notification to BOE - Emergency Hire of Former State Employee Through Temporary Employment Contractor

DATE: August 10, 2021

In accordance with NRS 333.705 (4), the State Public Charter School Authority (SPCSA) requests favorable indication by the Board of Examiners that it would have approved the emergency hire of a former state employee through Marathon Staffing Group, Inc. Susan Hohn retired from the Department of Corrections on November 13, 2020 as an Administrative Services Officer II. The SPCSA hired Ms. Hohn on May 10, 2021; this employment term ends on September 10, 2021.

The SPCSA determined that the COVID-19 public health emergency created an emergency in the agency due to an unusual economic circumstance for which the SPCSA needed temporary staffing augmentation. Due to the pandemic, the SPCSA has been and will be awarded over $104 million in federal government emergency relief funding. This increase in grant funding represents approximately a 227% increase in subawards to charter schools compared to the grants administered by the SPCSA prior to the award of the emergency funding. This increase in subawards requires an exponential increase in reimbursement requests from schools, requests for funds to the Nevada Department of Education, tracking of revenue and expenditures, subrecipient monitoring, and reporting at fiscal year close or grant period of performance end. This workload would be unmanageable without temporary staffing augmentation. Ms. Hohn has been integral to this work because she brings with her years of federal grants administration experience.

Thank you for your consideration.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Susan Hohn			
Former Employee ID Number:	18609			
Former Job Title:	Administrative Services Officer II			
Former Employee Agency:	Department of Corrections/Medical Administration			
Former Class and Grade:	**Class:**	07.217	**Grade:**	39
Former Employment Dates:	**From:**	5/10/1999	**To:**	11/13/2020
Requesting Agency:	State Public Charter School Authority			
Vendor:	Marathon Staffing Group, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.** The former state employee will support the State Public Charter School Authority (SPCSA) and its sponsored schools by performing grant administration work. The SPCSA administers over 20 state and federal grants with an approximate total, annual award value in excess of $30 million (FY21-23 award value is in excess of $100 million due to emergency funding appropriated or authorized by Congress, the Nevada Legislature, and the Governor). With the significant addition of emergency funds, the work of this former employee will be critical to ensuring charter schools receive as much funding as awarded in a timely manner and the SPCSA is reimbursed as frequently and as timely as possible from the Nevada Department of Education (NDE). The former employee will perform a thorough review of the numerous reimbursement requests from schools for grant funding to ensure compliance with law, regulation, policy and allowable use pursuant to the respective grant; will apply the final approval in the state accounting system to payment vouchers used to distribute funding to the schools for the reimbursement requests; and will create, submit, and track the requests for funds from NDE used to transfer revenue to the SPCSA for the grant funds expended. The former employee may also be directed to perform various other grant administration functions and reconciliations to augment the team's overall mission of passing through state and federal funding to sponsored charter schools.

B	**Document former job description.**
	The former state employee served as the business manager for the Medical Administration Division of the Department of Corrections with responsibility for management of accounting, budgeting, fiscal, purchasing, contracted services, and medical support services.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, the former employee was hired because of her extensive knowledge of state and federal grants administration processes. There is not a clause in the contract; however, the former employee will be required to document procedures and create a reference manual for use by agency staff.
D	**Explain why existing State employees within your agency cannot perform this function.**
	State employees within the SPCSA can perform these duties; however, due to significant increase in the amount of grants and amount of funds awards to the SPCSA and its schools due to the pandemic, the increased workload cannot be managed by the number of state-employed FTE authorized for the agency. Additional temporary staffing augmentation has been critical in managing the increase in workload.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	The Management Analyst III in the SPCSA's Finance and Operations Team supervises this former employee and is not related to her.
F	**List contractors' hourly rate.**
	$33.40
G	**List the range of comparable State employee rates.**
	The hourly rate is comparable to the Management Analyst I hourly rate range of $22.60 - $33.40 on the Employee/Employer pay contribution plan (PP01).
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	The SPCSA has been and will be awarded over $104 million in federal government emergency relief funding as a result of the COVID-19 pandemic. This increase in grant funding represents approximately a 227% increase in subawards compared to the grants administered by the SPCSA prior to the award of the emergency funding. This increase in subawards requires an exponential increase in reimbursement requests from schools, requests for funds to the Nevada Department of Education, tracking of revenue and expenditures, subrecipient monitoring, and reporting at fiscal year close or grant period of performance end.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	May 10, 2021 – September 10, 2021
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	The former employee works full time.

M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No.

Comments – Provide any additional comments:
This former employee has already been working for the SPCSA, through Marathon Staffing Group, Inc., under the emergency provision set forth in NRS 333.705(4). Work will stop on September 10, 2021.

Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request — Date

Purchasing Administrator Signature (if a Statewide Contract) — Date

Budget Analyst Signature — Date

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

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Date: August 16, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Brenda Laird to ensure the timely completion of the fiscal year 2021 State of Nevada Annual Comprehensive Financial Report for the State Controller's Office through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Laird retired from the State Controller's Office on November 6, 2020 and is receiving pension benefits. Her training and experience are needed to assist in the preparation of the Annual Comprehensive Financial Report and the training of new hires.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: CB
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 10, 2021

MEMORANDUM

To: Shauna Tilley/Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Brenda Laird who Marathon wants to hire. She is collecting PERS.

Marathon is aware they will not be able to hire her until September BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

CATHERINE BYRNE, CPA
Controller

STATE OF NEVADA

OFFICE OF THE
STATE CONTROLLER

LORI HOOVER, CPA
Chief Deputy Controller

DATE: August 10, 2021

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Lori Hoover, Chief Deputy Controller
State Controller's Office

RE: Authorization to Contract with a Former Employee

Pursuant to NRS 333.705, subsection 1, the State Controller's Office (SCO) requests authority to contract with former employee Brenda Laird to ensure the timely completion of the fiscal year 2021 State of Nevada Annual Comprehensive Financial Report (ACFR). This contract is through Master Service Agreement #23927 Marathon Staffing Group Inc.

Ms. Laird retired from State service as of November 6, 2020, from her role as the Lead CAFR (CAFR 2 in the Financial Reporting section of SCO.

Ms. Laird was the only CAFR 2 SCO had from July 1, 2007 through November 6, 2020 and she has extensive experience in the preparation of the ACFR and has trained numerous new hires in the preparation their sections of the ACFR.

The Financial Reporting section had two CAFR 1 positions and one Accountant 3 position opened mainly due to COVID related budget reductions. These positions have just with filled with one underfill in one CAFR 1 position and the other two filled at the authorized grade. In addition, the Management Analyst 1, who has over 24 years' experience at SCO will be retiring in September 2021.

Contracting with Ms. Laird for the next two years will allow the new CAFR 2 to concentrate on preparing the more complex portions of the ACFR while ensuring the four new hires in the Financial Section will receive adequate training in the preparation of the ACFR.

State Capitol
101 N. Carson Street, Suite 5
Carson City, NV 89701-4786
(775) 684-5750
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http://controller.nv.gov

Grant Sawyer State Office Building
555 E. Washington Avenue, Suite 4300
Las Vegas, Nevada 89701-1071
(702) 486-3895
Fax (702) 486-3896

STATE OF NEVADA DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Brenda Laird			
Former Employee ID Number:	11767			
Former Job Title:	CAFR 2			
Former Employee Agency:	060			
Former Class and Grade:	**Class:**	43	**Grade:**	10
Former Employment Dates:	**From:**	10/23/1995	**To:**	11/6/2020
Requesting Agency:	State Controller's Office			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	The former employee will assist the CAFR 2 Accountant with preparing the more complex portions of the State's Annual Comprehensive Financial Report (ACFR) in addition to assisting with the training of four new staff - two CAFR 1 Accountants, one Accountant 3 and one Management Analyst 1. The ACFR comprises government-wide financial statements and individual financial statements for approximately 100 funds, budgetary statements, introductory section, management's discussion and analysis, notes to the financial statements, required supplementary information, and the statistical section; analyze and report calculation and allocation of pooled cash and investments, unrealized gains/losses, securities lending, accrued interest, and compensated absences for Generally Accepted Accounting Principles (GAAP) and GASB reporting requirements. The ACFR is a required component of the federally required Single Audit, which is a condition for the State to receive approximately $6 billion in federal funds each year. The type of audit opinion issued on the financial statements also affects the State's credit and bond ratings, and currently the State has nearly $3 billion in bonds outstanding.
B	**Document former job description.**
	As the only lead CAFR Accountant, the former employee prepared the more complex portions of the State's ACFR, in addition to reviewing most of the CAFR 1 Accountants' workpapers. The former employee trained new CAFR 1

	Accountants and also trained current CAFR 1 Accountants when assigned new sections of the CAFR. The former employee reviewed and researched new regulations issued by the ACFR's regulatory body – Governmental Accounting Standards Board (GASB) to determine the impact of the regulations on the ACFR. Evaluations of the Financial Reporting section staff were completed by the former employee.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Until November 2020, the former employee had been the only lead CAFR 2 Accountant in the ACFR section since 2007. The ACFR preparation starts in July each year. This is also the month that the required vacancies due to COVID were authorized to be filled. There has been no time to offer training to the staff in the newly filled positions and it will be difficult for the current CAFR 2 to train the four new hires and complete her ACFR assignments.
D	**Explain why existing State employees within your agency cannot perform this function.**
	The Financial Reporting section does not have the resources to complete their ACFR assignments in a timely manner and train the four new hires.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	The current CAFR 2 will oversee the contract for the former employee. There is no relationship between the Chief Deputy and the former employee.
F	**List contractors' hourly rate.**
	The contractor's rate is $75 per hour plus administrative fee of $18.68 (.24.90) per hour for a total of $93.68.
G	**List the range of comparable State employee rates.**
	The former employee's rate was $45 per hour.
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	Until November 2020, the former employee has been the only lead CAFR 2 Accountant for the Controller's Office since 2007. She has invaluable experience and knowledge that cannot be obtained elsewhere. The contract term is requested to run from October 1, 2021 through June 30, 2023. The Controller's Office has limited funds for this contract so the contractor will be scheduled for limited times when the new hires need training in specific areas.
I	**Document justification for hiring contractor.**
	Within the past two years, experienced CAFR 1 Accountants have retired or taken promotions in other agencies and some positions have been left vacant due to budget cuts, leaving a skeleton crew without depth of knowledge to prepare the ACFR. Of the one CAFR 2 position, seven CAFR 1 Accountant positions, one Accountant 3 position and one Management Analyst 1, there will be only four CAFR 1 Accountants with more than two seasons of CAFR preparation. The most predictable consequences of being short staffed and lack of depth for experience and knowledge is that the ACFR cannot be prepared timely, and the likelihood of significant audit findings that could result in a modified opinion are greatly increased. A modified opinion increases the State's risk as an auditee and has a negative impact on bond ratings.
J	**Will the employee be collecting PERS at any time during the contract?**
	The former employee has retired from State service and will be collecting PERS during the entire time of this contract.
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	The contract dates are October 1, 2021 through June 30, 2023..
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	The former employee will work up to 24 hours per week as a part-time basis.

M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	The former employee is not serving on any State Boards or Commissions.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Lori Hoover — 8/10/2021

Signature of Agency Head Authorizing Request — Date

Kevin D. Doty — 8/10/21

Purchasing Administrator Signature (if a Statewide Contract) — Date

Justin Speed — 8/16/21

Budget Analyst Signature — Date

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 16, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer DS
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Hohn to provide grant review and administration for the State Public Charter School Authority through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Hohn retired from the Department of Corrections November 13, 2020 and is receiving pension benefits. Her training and experience are needed to assist in review of grant reimbursement requests, tracking requests for funds from the Nevada Department of Education and other grant functions.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: CB
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 10, 2021

MEMORANDUM

To: Shauna Tilley/Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Susan Hohn who Marathon has hired as an emergency hire. She is collecting PERS.

Marathon is aware the emergency hire contract will end September 10, 2021.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor

STATE OF NEVADA

Rebecca Feiden
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687-9174 · Fax (775) 687-9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486-8895 · Fax (702) 486-5543

MEMORANDUM

TO:	Darlene Baughn, Governor's Finance Office, Executive Branch Budget Officer I
FROM:	Marko Markovic, Management Analyst III
SUBJECT:	Request for BOE Approval to Hire Former State Employee Through Temporary Employment Contractor
DATE:	August 10, 2021

The State Public Charter School Authority (SPCSA) requests approval by the Board of Examiners to hire a former state employee through Marathon Staffing Group, Inc. Susan Hohn retired from the Department of Corrections on November 13, 2020 as an Administrative Services Officer II. The SPCSA originally hired Ms. Hohn under the emergency provision in NRS 333.705 (4). This employment term ends on September 10, 2021. Pursuant to NRS 333.705 (2), the SPCSA is requesting pre-approval to resume Ms. Hohn's employment through Marathon Staffing Group, Inc. due to the continued need for services.

The SPCSA has determined that both a critical labor shortage and an unusual economic circumstance exist for which the SPCSA must continue temporary staffing augmentation. Due to the COVID-19 pandemic, the SPCSA has been and will be awarded over $104 million in federal government emergency relief funding. This increase in grant funding represents approximately a 227% increase in subawards to charter schools compared to the grants administered by the SPCSA prior to the award of the emergency funding. This increase in subawards requires an exponential increase in reimbursement requests from schools, requests for funds to the Nevada Department of Education, tracking of revenue and expenditures, subrecipient monitoring, and reporting at fiscal year close or grant period of performance end. This workload would be unmanageable without temporary staffing augmentation. Ms. Hohn is integral to this work because she brings with her years of federal grants administration experience.

Thank you for your consideration.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
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Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Susan Hohn			
Former Employee ID Number:	18609			
Former Job Title:	Administrative Services Officer II			
Former Employee Agency:	Department of Corrections/Medical Administration			
Former Class and Grade:	**Class:**	07.217	**Grade:**	39
Former Employment Dates:	**From:**	5/10/1999	**To:**	11/13/2020
Requesting Agency:	State Public Charter School Authority			
Vendor:	Marathon Staffing Group, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.** The former state employee will support the State Public Charter School Authority (SPCSA) and its sponsored schools by performing grant administration work. The SPCSA administers over 20 state and federal grants with an approximate total, annual award value in excess of $30 million (FY21-23 award value is in excess of $100 million due to emergency funding appropriated or authorized by Congress, the Nevada Legislature, and the Governor). With the significant addition of emergency funds, the work of this former employee will be critical to ensuring charter schools receive as much funding as awarded in a timely manner and the SPCSA is reimbursed as frequently and as timely as possible from the Nevada Department of Education (NDE). The former employee will perform a thorough review of the numerous reimbursement requests from schools for grant funding to ensure compliance with law, regulation, policy and allowable use pursuant to the respective grant; will apply the final approval in the state accounting system to payment vouchers used to distribute funding to the schools for the reimbursement requests; and will create, submit, and track the requests for funds from NDE used to transfer revenue to the SPCSA for the grant funds expended. The former employee may also be directed to perform various other grant administration functions and reconciliations to augment the team's overall mission of passing through state and federal funding to sponsored charter schools.

B	**Document former job description.**
	The former state employee served as the business manager for the Medical Administration Division of the Department of Corrections with responsibility for management of accounting, budgeting, fiscal, purchasing, contracted services, and medical support services.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, the former employee is being hired because of her extensive knowledge of state and federal grants administration processes. There is not a clause in the contract; however, the former employee will be required to document procedures and create a reference manual for use by agency staff.
D	**Explain why existing State employees within your agency cannot perform this function.**
	State employees within the SPCSA can perform these duties; however, due to significant increase in the amount of grants and amount of funds awards to the SPCSA and its schools due to the pandemic, the increased workload cannot be managed by the number of state-employed FTE authorized for the agency. Additional temporary staffing augmentation has been critical in managing the increase in workload.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	The Management Analyst III in the SPCSA's Finance and Operations Team will supervise this former employee and is not related to her.
F	**List contractors' hourly rate.**
	$33.40
G	**List the range of comparable State employee rates.**
	The hourly rate is comparable to the Management Analyst I hourly rate range of $22.60 - $33.40 on the Employee/Employer pay contribution plan (PP01).
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	The SPCSA has been and will be awarded over $104 million in federal government emergency relief funding as a result of the COVID-19 pandemic. This increase in grant funding represents approximately a 227% increase in subawards compared to the grants administered by the SPCSA prior to the award of the emergency funding. This increase in subawards requires an exponential increase in reimbursement requests from schools, requests for funds to the Nevada Department of Education, tracking of revenue and expenditures, subrecipient monitoring, and reporting at fiscal year close or grant period of performance end.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Upon BOE approval (anticipated to be September 14, 2021) through November 30, 2022
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	The former employee will work full time.

M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No.

Comments – Provide any additional comments:
This former employee has already been working for the SPCSA, through Marathon Staffing Group, Inc., under the emergency provision set forth in NRS 333.705(4). Work will stop on September 10, 2021 and resume if the Board of Examiners approves the ongoing services as required in NRS 333.705(2).

Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request — Date: 8/10/21

Purchasing Administrator Signature (if a Statewide Contract) — Date: 8/10/21

Budget Analyst Signature — Date: 8/17/21

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

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Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 16, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to extend the contract with former employee Tammy Trio to provide training for new fiscal management for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Trio retired from the Department of Public Safety on October 9, 2019, and is receiving pension benefits. Her training and experience are needed to assist in processing fiscal transactions, reconciling accounts, assisting in annual budget building and the training of new hires.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: CB
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 26, 2021

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC–NV21–S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Tammy Trio who Manpower has hired. This is an extension to her current contract and will need to go to the September BOE.

Tammy Trio left state service on October 9, 2019 and will be collecting benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor

Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office
555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

Date: July 22, 2021

TO: Annette Morfin, Purchasing Officer,
Department of Administration, Purchasing Division

FROM: Curtis Palmer, ASO IV
DPS, Director's Office

SUBJECT: Authorization to Contract with a Former Employee

On behalf of the Department of Public Safety, I respectfully request approval to extend the current contract with former employee, Tammy Trio, through HAT Limited Partnership, dba Manpower.

We are requesting to continue to contract with Ms. Trio due her expertise and experience in Fiscal Management. Her experience is needed to fill current vacancies and to train new employees in the Department.

If you have any questions, please contact me at 684-4536 or cpalmer@dps.state.nv.us

Thank you.

Curtis Palmer
ASO IV, Fiscal Manager
Department of Public Safety,
Director's Office

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Tammy Trio			
Former Employee ID Number:	011116			
Former Job Title:	Administrative Services Officer			
Former Employee Agency:	Department of Public Safety			
Former Class and Grade:	**Class:**	**7.215**	**Class:**	**41**
Former Employment Dates:	**From:**	**Former Employment Dates:**	**From:**	**10/09/2019**
Contracting Agency:	Department of Public Safety			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Provide essential training for new fiscal management, review and process fiscal transactions, manage and draw in federal funds, reconcile accounts, ensure proper use and coding of funds, assist with annual federal budget building.
B	**Document former job description.**
	Administrative Services Officer III. Department of Public Safety. Records, Communications, and Compliance Division.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes. Former employee has detailed knowledge of State fiscal systems and requirements for federal grants.
D	**Explain why existing State employees within your agency cannot perform this function.**
	The Contractor will be used as needed to reduce backlog, reduce overtime, or for special projects that require additional assistance for a short period of time.

E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	N/A
F	**List contractors' hourly rate.**
	$25.00
G	**List the range of comparable State employee rates.**
	$26.80 - $39.34
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	The contractor is needed for various jobs at multiple State agencies, to help with fiscal projects, reduce backlog and/or reduce overtime.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Upon B.O.E. Approval, anticipated to be September 14, 2021 – August 31, 2022
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Full time, as needed
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Curtis Palmer, ASO IV, Senior Fiscal Officer — Date: 7/22/2021

Purchasing Administrator Signature (if a Statewide Contract) — Date: 7/26/21

Budget Analyst Signature — Date: 8/16/21

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 13, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer LA
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES –
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) requests authority to contract with former employee Amber Brown, now employed by the CDC Foundation, to assist with implementation of COVID-19 information technology projects.

Additional Information:

Ms. Brown retired from the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) as an Information Technology Manager 1 on October 31, 2020 and is currently receiving PERS benefits. Ms. Brown will be working through a subaward granted by DPBH to the CDC Foundation. The purpose of the subaward is to hire contractual staff to assist with COVID-19 activities throughout Nevada. The contract is effective from November 1, 2021 through December 31, 2022.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: LA
ACTION ITEM: _____

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Public and Behavioral Health

Helping people. It's who we are and what we do.

Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: August 10, 2021

TO: Aaron Franz, Executive Branch Budget Officer I
Governor's Finance Office-Budget Division

THROUGH: Richard Whitley, MS
Director
Department of Health and Human Services

FROM: Lisa Sherych,
Administrator
Division of Public and Behavioral Health

RECEIVED
AUG 13 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

RE: Authorization to Contract with Former State Employee – Amber Brown
IT Manager

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or when there is a short-term need or unusual economic circumstance that exists.

DPBH is requesting approval for prior state employee Amber Brown to work through a subaward issued from DPBH to the CDC Foundation. The purpose of the subaward is to hire contractual staff to assist with COVID-19 activities throughout the state of Nevada. Ms. Brown will be employed by the CDC Foundation. She has specialized knowledge of agency operations, familiarity of staff's technical skill set and ability to coordinate and facilitate the necessary resources to assist in accomplishing the rapid and efficient response to COVID-19.

Ms. Brown will serve as a Business Analyst. Business Analyst activities include comprehensive DPBH technical systems review and assessment to integrate additional data fields to capture and expand reporting; workflow analysis to determine functional and technical requirements; collaboration with vendors to assess feasibility of implementing newly identified data fields; define and manage systems standardization, where applicable, act as a liaison between IT staff, business owners and stakeholders; plan, organize, direct and control the IT activities, in one or more IT specialization areas; coordination and facilitation with vendors' staff, DPBH Office of Information Technology (OIT) Project Managers, DPBH staff and contractors. She will be support ELC COVID-19 funded projects to expedite implementations; projects and efforts to include but are not limited to 1) Diversity Grant and 2) Data Modernization Grant.

Multiple statewide COVID-19 system implementations and projects are simultaneously managed by the Division's Office of Information Technology (OIT) staff. OIT has 37 FTE of which 2 positions are currently vacant. OIT lacks the technical resources to implement the required goals of these grants and needs resources that are familiar with the division programs, information systems, vendors, and staff. Without the necessary management to address the ongoing efforts to assist with managing the COVID 19 activities, the Division will be unable to meet the grant objectives, and implementations of expanded data reporting requirements will be delayed.

Request: Amber Brown, Business Analyst for the CDC Foundation, full time 40hrs per week from 11/1/2021 to 12/31/22.

Thank you for your consideration.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Amber Brown			
Former Employee ID Number:	10078			
Former Job Title:	DPBH IT Manager I			
Former Employee Agency:	Division of Public and Behavior Health (DPBH)			
Former Class and Grade:	**Class:**	7.904	**Grade:**	42
Former Employment Dates:	**From:**	7/17/1995	**To:**	10/31/20
Requesting Agency:	Division of Public and Behavior Health (DPBH)			
Vendor:	CDC Foundation			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. (CDC Foundation subaward)
A	**Summarize scope of contract work.**
	Business Analyst for projects and efforts to support ELC COVID-19 funded projects to expedite implementations. Projects and efforts include, but not limited to 1) Diversity Grant and 2) Data Modernization Grant. Business Analyst activities include comprehensive DPBH technical systems review and assessment to integrate additional data fields to capture and expand reporting; workflow analysis to determine functional and technical requirements; collaboration with vendors to assess feasibility of implementing newly identified data fields; define and manage systems standardization, where applicable, act as a liaison between IT staff, business owners and stakeholders; plan, organize, direct and control the IT activities, in one or more IT specialization areas, of the State, a department, or a division. Coordination and facilitation with vendors' staff, DPBH Office of Information Technology (OIT) Project Managers, DPBH staff and contractors.
B	**Document former job description.**
	Information Technology (IT) Managers are responsible for planning, organizing, directing, and controlling the IT activities, in one or more IT specialization areas, of the State, a department, or a division. This position was the Manager of DPBH's Project Management Office (PMO) and managed a team of technical staff within the Office of Information Technology (OIT). Duties included IT project management support to DPBH programs on supported software applications both in cloud and on-premise environments; strategic oversight for project standards, practices and procedures; track and report portfolio metrics to stakeholders; ensures proper alignment of IT resources; provides oversight across IT project teams and assists with leadership requests and project issues/risks; ensures proper transition or decommissioning of project assets, as

	needed. Works in a collaborative and positive manner, assists with IT project initiatives by acting as the IT project lead or project manager on small to large scale software, system applications and/or database projects. Ensures project scope includes all work required, and only the work required, to complete project successfully within established time, scope, and budget. Facilitates, coordinates, and actively participates on regular IT project status and issue resolution meetings.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, this former employee is being hired due to their specialized knowledge of agency operations, familiarity with the division's vast number of information systems, technical skill set and ability to coordinate and facilitate the necessary resources to accomplish the goals of the division, which in this case is the rapid and efficient response to the COVID-19 spread. Work that is completed will be documented in a standardized system and available to other division staff for use.
D	**Explain why existing State employees within your agency cannot perform this function.**
	Multiple statewide COVID-19 system implementations and projects are simultaneously managed by the Division's Office of Information Technology (OIT) staff. OIT has 37 FTE of which 2 positions are currently vacant. OIT lacks the technical resources to implement the required goals of these grants and needs resources that are familiar with the division programs, information systems, vendors and staff. Without the necessary management to address the ongoing efforts to assist with managing the COVID 19 activities, the Division will be unable to meet the grant objectives, and implementations of expanded data reporting requirements will be delayed.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	This staff is not related to any contractor that would be associative to DPBH and its associated activities or contracts.
F	**List contractors' hourly rate.**
	$60
G	**List the range of comparable State employee rates.**
	Grade 43, Step 10, $52.61
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	Hiring this contractor, with her knowledge of the Divisions applications and databases, will alleviate the need for other staff to provide this training. Project lead times will be reduced because of this individual's existing knowledge and skills.
I	**Document justification for hiring contractor.**
	This employee had been with the State of Nevada for 25 years, and 3.5 years have been spent working for the Division of Public and Behavioral Health. She is very familiar with DPBH and OIT processes and staff that need to be leveraged to deliver results quickly during this pandemic. Any outsider would not be able to ramp up as quickly to be a contributing member of the DPBH OIT team to support COVID 19 activities.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes, this employee will be collecting PERS at time of contract.
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Duration will be 14 months and will commence once approved. Expected start date is 11/1/2021, with an end date of 12/31/2022.
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Full time, 40 hours per week
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**

	No, they are not serving on any Boards of Commissions.

Comments -- Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request — Date: 08/10/2021

Purchasing Administrator Signature (if a Statewide Contract) — Date



Budget Analyst Signature — Date: 8/13/21

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 13, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Matthew L. Nussbaumer, now employed by Atkins North America (ANA), who is proposing to utilize Mr. Nussbaumer to fill a Senior Drainage Engineer position in the Statewide Design Related Engineering Services On-Call unit within the NDOT's Design and Project Management Division.

Additional Information:

Mr. Nussbaumer retired from the Department of Transportation as an Assistant Chief Hydraulic Engineer within the Hydraulic Design Division on April 15, 2020. His specialized knowledge and familiarity with NDOT's design and project delivery processes are needed to ensure the design of the statewide projects are designed and executed in a timely manner and accomplished in conformance with the relevant polices, guidelines, manuals, and standards.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

DocuSign Envelope ID: BADDA412-548A-4222-BFF3-B68901F569D1

1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

July 30, 2021

To: State of Nevada Board of Examiners

From: Kristina Swallow, P.E., Director

Subject: Authorization to Contract with a Former Employee – Matthew Nussbaumer

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SUMMARY

Pursuant to the Administrative Manual Section 0323 and NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Matthew Nussbaumer. Mr. Nussbaumer retired from state service in April of 2020. He is now employed by Atkins North America, Inc., who is proposing to utilize Mr. Nussbaumer to fill a Senior Drainage Engineer position in the On-Call for Design Related Engineering Services for Statewide projects on NDOT RFA 2 for RFP 231-20-015. NDOT executed Master Agreement P372-20-015 with Atkins to assist NDOT in provisioning these services. NDOT executed six (6) other Master Agreements with other Service Providers to also provide these services.

BACKGROUND

There are insufficient available staff and expertise to successfully manage the workload, size, scope and accelerated schedule for the specific task order being issued for the Statewide Design Related Engineering Services On-Call within NDOT's Design and Project Management Division. In June of 2020, NDOT issued Request for Proposals (RFP) No. 231-20-015 to engage service providers to perform professional and technical engineering, and support services to provide design services for statewide projects on an on-call basis. RFA # 2 was issued, and a task order will be issued under agreement P372- and it includes providing Project Managers, Design Leads, Technical Leads, and support personnel, to ensure the design of the statewide projects are designed and executed in a timely manner and accomplished in conformance with the relevant polices, guidelines, manuals, and standards.

Mr. Nussbaumer has over 25 years of water resources engineering experience and had been employed by the Department's Hydraulic Design Division for 20 years and retired as Assistant Chief Hydraulic Engineer. He also served as a Principal Hydraulic Engineer and a Senior Hydraulic Engineer during his time at NDOT. In those roles he was responsible for supervising engineering staff, performing engineering analysis, developing roadway plans, specifications, and engineering estimates for transportation construction contracts statewide. Additionally, he was responsible for the Division's compliance with Local, State and Federal rules and regulations pertaining to hydraulic design.

Mr. Nussbaumer has had no influence or authority over the consultant procurement for this Design On-Call agreement.

RECOMMENDATION

We respectfully request your consideration for approval for Atkins North America, Inc. to engage Mr. Matthew Nussbaumer to be a Senior Engineer on their staffing team to augment NDOT's management of statewide projects via the design services provided from the Design On-Call Master Agreements.

DocuSigned by:
Kristina Swallow
Kristina Swallow, P.E., Director

DocuSign Envelope ID: BADDA412-548A-4222-BFF3-B68901F569D1

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED
AUG 06 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Matthew L Nussbaumer			
Former Employee ID Number:	12232			
Former Job Title:	Assistant Chief Hydraulic Engineer			
Former Employee Agency:	Nevada Department of Transportation (NDOT)			
Former Class and Grade:	**Class:**	45	**Grade:**	10
Former Employment Dates:	**From:**	July 2000	**To:**	April 15, 2020
Requesting Agency:	Nevada Department of Transportation (NDOT)			
Vendor:	Atkins North America (ANA)			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Agreement P372-20-015 - The specific work consists of providing NDOT Project management with engineering services for the design of roadway widening/truck climbing lane improvements with an accelerated schedule
B	**Document former job description.**
	Responsible for assisting the Chief Hydraulic Engineer with defining policies, guidelines and procedures for the Hydraulic Division; oversee the Division's projects and programs, including production of in-house drainage designs, NDOT's Bridge Scour Program; ensure appropriate in-house or consultant resources are allocated to provide drainage support for NDOT's construction program; supervise and mentor Division managers, assign projects and monitor progress and ensure staff professional development; and represent the Department at meetings, public hearings and legal proceedings.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, the former employee was hired because of their specialized knowledge and familiarity with NDOT's design and project delivery processes. There is not a clause in the contract for the transfer of the specialized knowledge of the contracting agency.

D	**Explain why existing State employees within your agency cannot perform this function.**
	The workload of the NDOT staff is extremely high due to increased federal funding and the need expedite the design schedule and project delivery in time utilize federal funding deadlines. To meet these deadlines, additional resources are needed.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	-NA-
F	**List contractors' hourly rate.**
	$60.90
G	**List the range of comparable State employee rates.**
	$38.18 – $57.75
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	-NA-
I	**Document justification for hiring contractor.**
	NDOT personnel not available to meet the projects accelerated schedule.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Start date: Upon approval by the Board of Examiners End date: -NA-
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	PT - 20 hours minimum
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	None

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina Swallow
Signature of Agency Head Authorizing Request — Date: 08/04/2021

Purchasing Administrator Signature (if a Statewide Contract) — Date

Budget Analyst Signature — Date: 8-30-21

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 19, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer LA
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA DEPARTMENT OF VETERANS SERVICES

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Veterans Services requests authority to contract with former employee Ronald Crook to provide architectural services for the remodel of the Southern Nevada Veterans Home.

Additional Information:

Mr. Crook retired from the Department of Administration, State Public Works Division as a Project Manager 2 on December 31, 2019 and is currently receiving PERS benefits. Mr. Crook managed the Northern Nevada State Veterans Home project and the same type of the design is planned for the Southern Nevada Veterans Home. The contract is effective upon Board of Examiners approval through September 30, 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: LA
ACTION ITEM: _____

RECEIVED
AUG 11 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Ronald Crook			
Former Employee ID Number:	08760			
Former Job Title:	Project Manager II			
Former Employee Agency:	State Public Works Division			
Former Class and Grade:	**Class:**	42	**Grade:**	10
Former Employment Dates:	**From:**	07/09/1990	**To:**	12/31/2019
Requesting Agency:	Nevada Department of Veterans Services			
Vendor:	Imago Dei Architecture, LLC			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	The scope of Professional Services includes: • Review list of goals with the using agency to establish intent, priorities, and critical components for each item. • Conduct workshops/charettes to explore the feasibility of implementing the various goals. Additional charrettes as required to finalize conceptual planning/design. • Develop conceptual floorplan options/sketches for areas to be remodeled or expanded accompanied with the feasibility/cost as needed for decision making. • Provide perspective sketches where needed to indicate the image and materials of the proposed renovation in key visually important elements. • Develop phasing plans with logistics to keep the home in operation throughout the rehabilitation work. The phasing plan will also outline preliminary construction schedules for each phase and the rehabilitation work as a whole. • Provide an estimate of probable construction costs. Estimate will be at a conceptual/budgetary level of detail. Estimate will include other project related costs that can be anticipated in a state CIP project. • Assistance in researching and coordinating with the Federal Department of Veterans Affairs personnel as required to address the Federal Grant requirements for the remodel project.

	Document former job description.
B	Project Managers perform professional services in planning, coordinating, directing, and managing the activities of construction projects and capital improvement programs; develop design concepts; determine cost estimates and budgets; negotiate reviews and modify contracts, agreements, architectural/engineering plans, specifications, and schedules as appropriate. Coordinate the development of capital improvement projects and provide in-house architectural or engineering services as licensure allows; conduct meetings with agency representatives to develop project parameters, inspect existing sites and/or facilities, evaluate the condition of structures, obtain necessary data to prioritize agency needs and develop the scope of work; determine if construction requests are considered a capital improvement or agency project; develop descriptions and formal cost estimates for funding and prepare recommendations for funding approval. Coordinate the use of outside consultants by preparing and submitting project descriptions for review and solicitation by private architectural and engineering firms for the design and engineering of construction projects; negotiate fees and prepare consultant agreements; evaluate written proposals, conduct interviews, and recommend the selection of firms based on qualifications, scope of work, proposal, and time frame for project completion; prepare and submit final agreements and contracts for review. As professional licensure allows, perform architectural design for in-house projects involving the generation of site plans, floor plans, building sections, exterior elevations and detail drawings which include the building concept and special requirements covering structural, mechanical, and electrical systems, or perform engineering design which includes preparing sketches and details, supervising drafting, checking final construction drawings, preparing written technical specifications and preparing calculations as required to substantiate designs; ensure construction plans meet local government zoning requirements as well as State and federal requirements. Manage projects during the design phase by performing regular design reviews, and work with agencies, private contractors and section staff to prepare final construction plans and specifications; conduct final plan reviews to ensure design requirements, agency needs, and federal and State requirements are met; resolve discrepancies and ensure that final revisions are completed prior to the construction phase. Coordinate and manage the construction bid process by preparing materials for the bid package, advertising projects for bid, and processing necessary documentation; review bids, conduct preliminary bid meetings, negotiate construction contracts, and finalize bid awards. Work with outside consultants, contractors, code officials and inspectors to resolve problems and/or provide clarification of contract documents and building requirements. Review and evaluate progress schedules essential to the programming and administration of contracts; submit progress reports during the term of the contract and advise management on problems which may affect completion of the contract or performance of the work; review and evaluate sample tests, material certifications, reports, shop drawings and descriptive data submitted by contractors for compliance with special, general, and technical provisions of the contract; ensure that requested changes and additions are allowable and practical, that funds are available and that the proposed work is within the contract scope; collect data and make formal reports, informational reports and recommendations to other Project Managers and management. Participate in the final inspection of completed projects and ensure final provisions of the construction contract are met; verify that the drawings are produced and filed in accordance with Nevada Revised Statutes and that the construction project has been legally terminated prior to being assigned over to the responsible agency.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, please see answer to Section I below. Knowledge will be shared throughout the duration of the contract based upon Section A above.
D	**Explain why existing State employees within your agency cannot perform this function.**
	NDVS does not have personnel that are Registered Architects or that have the experience necessary to develop the drawings and costs related to these projects.

E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	N/A
F	**List contractors' hourly rate.**
	$55.26
G	**List the range of comparable State employee rates.**
	Grade 42-10 ($50.24/hour; $8741.76/month; $104,901.12/year) per Pay Policy 01 Classified on Employee/Employer Compensation Schedule
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	Contractor is a licensed architect and has extensive experience in the conceptual development of project scopes and budgetary estimates. He also has first-hand knowledge of the VA State Home Construction Grants requirements as well as the envisioned improvement projects related to the Northern Nevada State Veterans Home and Southern Nevada State Veterans Home respectively. Ron Crook managed the Northern Nevada State Veterans Home project, and the same type of design is in the grant request for the remodel of the Southern Nevada State Veterans home.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Start: Upon BOE approval. End: 09/30/2023
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Part-time. Not to exceed 35 hours per week.
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



8.6.21

Signature of Agency Head Authorizing Request — Date

Purchasing Administrator Signature (if a Statewide Contract) — Date



8/19/21

Budget Analyst Signature — Date

Clerk of the Board of Examiners Signature — Date

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division
209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 16, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:
Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of $18,668.88 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief compensation for his wrongful conviction.

Additional Information:
AB267, approved in the 2019 legislative session, provides for the compensation and other properly related matters of certain persons who were wrongfully convicted. This bill requires a court to enter a certificate of innocence and determine the proper amount of award. On June 6, 2020, a Certificate of Innocence and stipulation of relief was granted to DeMarlo Berry by the Eighth Judicial Court

On April 30, 2021, the Eighth Judicial Court issued an Order Granting Remaining Relief in the amount of $18,668.88 detailed as follows:

- NRS 41.950(2)(c)(1): $1,459 in reimbursement for restitution paid in State v. Berry (case number 94C122520)

- NRS 41.950(2)(b)(2): $6,809.88 in reimbursement for the cost of health insurance premiums for calendar year 2021

- NRS 41950(2)(d): $10,400 in reimbursement for the cost of financial literacy assistance for calendar year 2021

On August 11, 2020, the BOE approved a payment of $2,250,000.00 and an additional $25,000 in attorney fees. On May 18, 2021, the state received a repayment of $2,250,000.00 in accordance with NRS 41.960 (Reduction of award because of previous action or settlement; reimbursement; calculation of award not to include attorney's fees or costs).

This request represents additional and ongoing entitlements under NRS 41.950. Similar requests are expected in the future.

Statutory Authority:
BOE approval is required pursuant to NRS 41.970

REVIEWED: CD

ACTION ITEM:_____

NSB

Neufeld Scheck & Brustin, LLP

Tel: [212] 965-9081
Fax: [212] 965-9084

99 Hudson Street, 8th Floor
New York, New York 10013
nsbcivilrights.com

August 10, 2021

By hand delivery

State of Nevada
Governor's Finance Office
Attn: Heather Field and Jennifer Cooper
209 E. Musser Street, Suite 200
Carson City, NV 89701-4298

Re: Submission of Claim to the Board of Examiners for July 13, 2021 Meeting on behalf of DeMarlo Berry, pursuant to NRS 41.970

Dear Ms. Field and Ms. Cooper,

I write on behalf of DeMarlo Berry to submit for consideration and approval at the September 14, 2021, Board of Examiners meeting a claim for disbursement of monetary relief pursuant to NRS 41.970. On June 17, 2019, the Nevada Legislature passed Assembly Bill 267, sections 2 to 8.5, codified at Chapter 41 of NRS, allowing any person who was wrongfully convicted and imprisoned in this State to bring an action for damages and other relief in Nevada State Court. Pursuant to NRS 41.970, a person who is successful in such an action must submit a claim to the State Board of Examiners for payment of the monetary relief ordered by the Court.

Mr. Berry was wrongfully convicted on May 24, 1995, of first-degree murder, robbery, and burglary in *State v. Berry*, case number 94C122520, for the April 24, 1994, murder of Charles Burkes and the alleged robbery and burglary of a Carl's Jr. restaurant in Las Vegas, Nevada. Mr. Berry always maintained his innocence. The Conviction Integrity Unit of the Clark County District Attorney's Office reinvestigated Mr. Berry's conviction and, thereafter, agreed to vacatur of Mr. Berry's convictions and dismissed all charges in 2017.

On October 1, 2019, Mr. Berry filed an action seeking damages for his wrongful conviction and years of wrongful imprisonment under NRS 41.900 *et seq. See In the Matter of DeMarlo Berry*, A-19-802857-P (Eighth Judicial District Court, Clark County, Nevada). The State of Nevada agreed that Mr. Berry was entitled to relief and on April 28, 2020, Mr. Berry, jointly with the State of Nevada, filed a Joint Motion for Approval of Settlement Agreement. On July 6, 2020, the Eighth Judicial District Court, Clark County, Nevada, entered a court order approving the Settlement Agreement and finding that Mr. Berry is entitled to monetary relief. Mr. Berry submitted that Order to the Board of Examiners for on July 7, 2020, payment of which the Board approved on August 11, 2020.

Subsequently, on March 29, 2021, the State of Nevada and DeMarlo Berry jointly moved for an Order Granting Remaining Relief, awarding Mr. Berry compensation for relief to which he is entitled pursuant to NRS 41.950(2). The Court issued an Order Granting Remaining Relief

on April 30, 2021, and a Notice of Entry of that Order was entered on May 5, 2021. That Order provides that Mr. Berry is entitled to reimbursement for expenses he has already incurred for which he is entitled to restitution under NRS 41.950(2). Specifically, pursuant to NRS 41.950(2) and the Order Granting Remaining Relief, Mr. Berry is entitled to:

- $1,459 in reimbursement for restitution paid in *State v. Berry*, Eighth Judicial case number 94C122520, pursuant to NRS 41.950(2)(c)(1);
- $6,809.88 for the cost of health insurance premiums for the calendar year 2021; and
- $10,400 for the cost of financial literacy assistance for the calendar year 2021.

In total, then, Mr. Berry is entitled to **$18,668.88** at this time. In accordance with NRS 41.970, Mr. Berry hereby submits the Court's Order Granting Remaining Relief as a claim to the Board of Examiners for approval and disbursement of the $18,668.88 in monetary relief to which he is entitled under this Order.[1]

In support of this claim, I enclose the court order ordering payment of this above-described monetary relief, titled "Order Granting Remaining Relief," (Exhibit 1) and the certificate of innocence, titled "Certificate of Innocence and Order," entered by the Court (Exhibit 2). As the Court's Order indicates, "[t]hese benefits are all to be paid from the Reserve for Statutory Contingency Account. These benefits shall be reimbursed to Berry at his sole discretion upon his submission of a claim to the Nevada State Board of Examiners."

Should the Board of Examiners require any additional information to facilitate consideration of Mr. Berry's claim at the July 13, 2021, meeting, please do not hesitate to contact me at amelia@nsbcivilrights.com or (212) 965-9081.

Sincerely,

Amelia Green
Attorney for DeMarlo Berry

Encl. (2)

[1] The Order Granting Remaining Relief also provides that, pursuant to NRS 41.950(2), Mr. Berry may seek reimbursement on an ongoing basis for additional costs and expenses incurred, as set out in the Order Granting Remaining Relief, paragraph (2)(a)–(e). This submission for reimbursement to which Mr. Berry is entitled under the Order Granting Remaining Relief is without prejudice to his ongoing right to submit reimbursement for additional costs he may later seek reimbursement for pursuant to this Order. Mr. Berry retains the right to seek additional reimbursement in the future for the costs set out in the Order Granting Remaining relief at his sole discretion.

Exhibit 1

ELECTRONICALLY SERVED
4/30/2021 11:00 AM

Electronically Filed
04/30/2021 10:59 AM
CLERK OF THE COURT

EIGHTH JUDICIAL DISTRICT COURT

CLARK COUNTY, NEVADA

IN THE MATTER OF THE WRONGFUL CONVICTION OF DEMARLO BERRY	Case No.: A-19-802857-P Dept: No: XXIII

ORDER GRANTING REMAINING RELIEF

This matter originally came before the Court on July 6, 2020. This Court has reviewed all pleadings, documents and exhibits on file in the above-entitled matter. The Court has previously entered a Certificate of Innocence and Order thereon and an initial Order for relief.

Good cause appearing therefore, the parties having stipulated to the remaining relief sought, and the Court deeming itself fully informed,

IT IS HEREBY ORDERED:

1) Berry is awarded $1,459 in reimbursement for restitution paid in *State v. Berry*, Eighth Judicial case number 94C122520, pursuant to NRS 41.950(2)(c)(1), to be paid from the Reserve for Statutory Contingency Account.

2) In addition to the payments awarded pursuant to the initial Order for Relief, Berry is also awarded the following payments and reimbursements pursuant to NRS 41.950(2)(b) and (d) for the following benefits. These benefits are all to be paid from the Reserve for Statutory Contingency Account. These benefits shall be reimbursed to Berry at his sole discretion upon his submission of a claim to the Nevada State Board of Examiners. These benefits are subject to the provisions and limitations delineated in NRS 41.950(2), including future revisions and amendments.

    a. **Participation in a health care program of this State:** Pursuant to the provisions and limitations of NRS 41.950(2)(b)(2), Berry may enroll, at his sole discretion, in a reasonable Nevada state health care program of his choosing purchased through the Silver State Health Insurance Exchange, NRS Chapter 695I, including but not limited to a general healthcare plan, a dental care plan, and a vision care plan.
        i. Berry is awarded $6,809.88 for the cost of health insurance premiums for the calendar year 2021 to be paid by the Reserve for Statutory Contingency Account. This solely covers the cost of Berry's premiums for the calendar year 2021. Berry, at his sole discretion, is entitled to reimbursement for his premiums from a Nevada state health care program of his choosing for future years.
        ii. Berry shall be responsible for paying any co-payments and deductibles under the state health care program.
        iii. Notwithstanding his payment pursuant to paragraph 2.a.i, Berry may, at his sole discretion, choose to utilize or not utilize this benefit in future years, beginning in

2022. A decision to not utilize this benefit for any period of time in no way prevents him from utilizing this benefit in the future. For example, if Berry moves out of state and later returns to Nevada, he may, upon his return, re-enroll in a Nevada state health care program and the costs paid pursuant to this Paragraph.

iv. Berry, at his sole discretion, is also entitled to reimbursement for the cost of vision and dental insurance premiums, for the calendar year 2021 and/or future years. A decision to not utilize this benefit for any period of time in no way prevents him from utilizing this benefit in the future. For example, if Berry moves out of state and later returns to Nevada, he may, upon his return, re-enroll in a Nevada state vision and/or dental health insurance program and the costs paid pursuant to this Paragraph.

v. Berry may enroll in any available Nevada state health care benefits program, pursuant to the requirements of those programs, without regard to whether any such plan existed at the time this Order was entered.

vi. Berry may, at his sole discretion, elect to change which Nevada state health care benefits program he enrolls in, pursuant to the requirements of those programs, without altering his entitlement to reimbursements pursuant to this paragraph.

b. **Financial literacy:** Pursuant to NRS 41.950(2)(d), Berry is awarded payment for the cost of financial literacy assistance.

i. Berry is awarded $10,400 for the cost of financial literacy assistance for the calendar year 2021.

ii. Berry may, at his sole discretion, seek reimbursement for the cost of additional financial literacy assistance for 2022.

c. **Counseling services:** Pursuant to NRS 41.950(2)(b)(4), Berry is awarded reimbursement for the cost of counseling assistance.

i. Reimbursement for these costs shall include the cost or copay of weekly individual psychotherapy, which may be conducted with the licensed professional of his sole choosing, including without limitation with a licensed clinical psychologist or licensed clinical social worker in private practice, for up to 52 weeks a year.

ii. These payments are separate and distinct from the participation in a health care program of this state, as set forth in Paragraph 2(a). Berry is entitled to reimbursement for these payments without regard to whether the counseling professional of his choosing is "in network" or "out of network" to a Nevada state health care program of his choosing in which he enrolls pursuant to Paragraph 2(a).

iii. Pursuant to NRS 41.950(2)(b)(4), Berry is entitled to these payments without regard to whether or not Berry remains in Nevada or whether the licensed clinical psychologist or licensed clinical social worker practices in Nevada.

d. **Education:** Reimbursement for the cost of tuition, books, and fees if he wishes to attend an institution operated by the Nevada System of Higher Education, whether via in person classes or online, pursuant to NRS 41.950(2)(b)(1).

e. **Housing assistance:** Reimbursement for the cost of housing assistance pursuant to NRS 41.950(2).

As set out in this Court's July 6, 2020, Order Granting Monetary Relief, if Berry subsequently receives a civil settlement or award related to this same wrongful conviction, Berry shall reimburse the State for the sum of the money paid pursuant to this judgment pursuant to NRS 41.950(1)(a) for damages, less any sums paid to attorneys and for costs in litigating the other civil action or obtaining the settlement agreement, pursuant to NRS 41.960. Berry shall not be required to pay any interest.

Notwithstanding the foregoing, in the event Berry receives a civil settlement or award related to his wrongful conviction, NRS 41.960 *does not* require Berry to reimburse the State for any sums of money paid by the State pursuant to this Order to Berry for reimbursement of restitution payments or for costs for participation in a health care program of this State, financial literacy, counseling services, education, and housing assistance.

The Parties have expressly reserved jurisdiction in this Court to resolve any future disputes regarding this issue.

ORDERED this _____ day of _____, 2021. Dated this 30th day of April, 2021

DISTRICT COURT JUDGE

1EA 169 C6DD 6AA9
Jasmin Lilly-Spells
District Court Judge

By: /s/ *Amelia Green*
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(New York Bar No. 2844405)
Amelia Blaire Green, Esq. (*Admitted pro hac vice*)
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Henderson, NV 89052

Attorneys for Plaintiff,
DeMARLO BERRY

AARON D. FORD
Attorney General

By: /s/ *Heather D. Procter*
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Chief Deputy Attorney General
Post-Conviction Division
Office of the Nevada Attorney General
100 North Carson Street
Carson City, Nevada 89701

By: /s/ *Jaimie Stilz*
Jaimie Stilz, Esq. (Nevada Bar No. 13772)
Deputy Attorney General
Post-Conviction Division
Office of the Nevada Attorney General
555 E. Washington Avenue, Suite 3900
Las Vegas, NV 89101-1068

Attorneys for Respondent,
THE STATE OF NEVADA

Exhibit 2

DeMarlo Berry
Certificate of Innocence and Order

EIGHTH JUDICIAL DISTRICT COURT

CLARK COUNTY, NEVADA

IN THE MATTER OF THE WRONGFUL CONVICTION OF DEMARLO BERRY	Case No.: A-19-802857-P Dept. No.: IX

CERTIFICATE OF INNOCENCE AND ORDER

DeMarlo Berry ("Berry") timely filed this action for relief on October 1, 2019, pursuant to 2019 Nevada Assembly Bill 267 ("AB 267"), sections 2 to 8.5, codified at Chapter 41 of NRS, inclusive, providing for the compensation of certain persons who were wrongfully convicted and imprisoned. The Court finds and orders as follows:

1. Berry was convicted by the State of Nevada in Clark County on May 24, 1995, of first-degree murder, robbery, and burglary in *State v. Berry*, case number 94C122520, for the April 24, 1994, murder of Charles Burkes and the alleged robbery and burglary of a Carl's Jr. restaurant in Las Vegas, Nevada.

2. Berry was sentenced to life in prison on the murder conviction, ten years on the burglary conviction, and fifteen years on the robbery conviction, all to be served consecutively, and was subsequently imprisoned in the Nevada Department of Corrections.

3. Steven Jackson confessed to committing the murder, robbery, and burglary, under penalty of perjury under the laws of the State of Nevada, in two written declarations in 2013 and 2016, respectively, and affirmatively stated Berry did not participate in the crime.

4. Richard Iden, a jailhouse informant, also signed a written declaration affirming that his testimony implicating Berry had been false.

5. The Conviction Integrity Unit of the Clark County District Attorney's Office investigated Berry's conviction and interviewed Jackson as part of that reinvestigation. After the Conviction Integrity Unit's investigation, the State of Nevada agreed to vacatur of Berry's convictions and dismissal of the charges.

6. This Court finds that Berry did not commit the offenses for which he was convicted and is

actually innocent.

7. This Court finds that Berry was not an accessory or accomplice to the acts that were the basis of the conviction, did not aid, abet, or act as an accomplice or accessory to a person who committed the acts that were the basis of the conviction, and had no involvement whatsoever in those crimes.

8. This Court finds that Berry did not commit or suborn perjury, fabricate evidence, or by his own conduct cause or bring about the conviction.

9. This Court finds that Berry was not convicted of an offense necessarily included in the offense charged.

10. Berry's conviction was vacated and the charges against him were dismissed with prejudice on June 28, 2017. *See* Stipulated Motion, Agreement and Order of Dismissal filed June 28, 2017, in *State v. Berry*, case number 94C122520.

11. The State of Nevada agrees Berry is entitled to relief pursuant to AB 267, codified as NRS 41.900 *et seq.*

IT IS THEREFORE ORDERED as follows:

That Berry's Petition for Certificate of Innocence is GRANTED.

Dated this 6th day of July, 2020

ORDERED this _____ day of _____, 2020.

DISTRICT COURT JUDGE

MK

6FB 64E 0626 BC51
Cristina D. Silva

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division
209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 12, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).

1. Revisions subject to Senate Bill 445 of the 2021 Legislative Session
    a. SAM Chapter 0310 Approval of Cooperative Agreements
    b. SAM Chapter 0316 Approval of Interlocal Contracts
    c. SAM Chapter 0322 Independent Contract Review
    d. SAM Chapter 0328 Lease Contracts
    e. SAM Chapter 0336 Amendments to Contracts
2. Revisions subject to NRS Chapter 333.705
    a. SAM Chapter 0323 Contracts with State Employees, Former State Employees and Secondary Employment
3. Revisions subject to NRS Chapter 439
    a. SAM Chapter 0326 Independent Contracts Not Requiring Board of Examiners' Review
4. Revisions subject to Senate Bill 422 of the 2021 Legislative Session
    a. SAM Chapter 1202 General
    b. SAM Chapter 1204 Revenues to Department of Administration Communications Fund
    c. SAM Chapter 1206 U.S. Mail Service
    d. SAM Chapter 1208 Mailing Hints, Economies

e. SAM Chapter 1210 Inter-Departmental Mail
f. SAM Chapter 1018 Mail Service

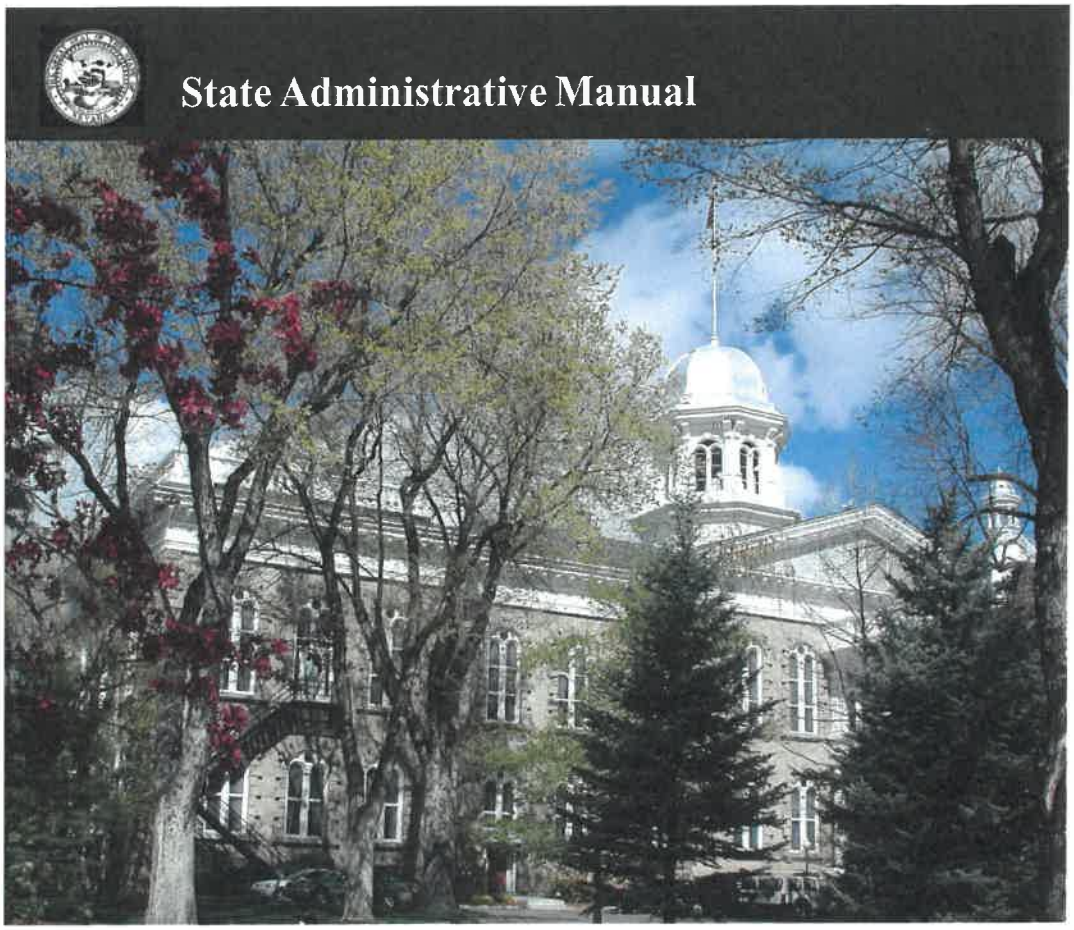
Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:
NRS 353.040

REVIEWED: _____

ACTION ITEM: _____



State Administrative Manual (SAM)

~~Revised November 10, 2020~~
September 14, 2021

Governor's Finance Office
Budget Division
209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222

STATE ADMINISTRATIVE MANUAL

Table of Contents

CHAPTER	REVISED
0000 Introduction	August 9, 2016
0100 Board of Examiners Policies	April 14, 2020
0200 Travel	August 14, 2018
0300 Cooperative Agreements and Contracts	September 14, 2020
0400 Records	
0500 Insurance and Risk Management	
0600 Administrative Procedures	August 9, 2016
0700 Open Meeting Law	August 9, 2016
1000 Buildings and Grounds	September 14, 2021
1200 Mail Service	September 14, 2021
1300 State Vehicles	November 10, 2020
1400 Fleet Services Division	November 10, 2020
1500 Purchasing	
1600 Information Technology	October 13, 2020
1700 Attorney General	November 8, 2016
1800 Printing	November 8, 2016
1900 Public Works Board	
2000 Nevada State Library Archives	
2400 Division of Internal Audits	August 8, 2017
2500 Budgeting	September 12, 2017
2600 Claims	April 9, 2019
2700 State Accounting System	January 9, 2018
2800 Chart of Accounts	January 9, 2018
2900 Tort Claims	
3000 Federal Grant Procedures	July 10, 2018
3500 Group Insurance	August 9, 2016
3600 Retirement	December 19, 2016
3700 Unemployment Compensation	
3800 Deferred Compensation	

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015
Department: Governor's Office
Division (if applicable): Governor's Finance Office
Appointing authority: Susan Brown, Director
Agency contact (name, phone and e-mail): Heather Field, Executive Branch Budget Officer
Budget Division Analyst (name, phone and e-mail): Heather Field, Executive Branch Budget Officer 684-0225, hfield@finance.nv.gov
Proposed BOE date: September 2021
Proposed effective date: September 2021

1. Reason/purpose for requested change:

Senate Bill 445 approved during the 2021 Legislative Session revises the authority of the Clerk of the State Board of Examiners to approve certain contracts from a contract limit of $50,000 to $100,000.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

This revision will implement compliance as approved in Senate Bill 445 of the 2021 Legislative Session.

Efficiencies will be in the form of a reduced workload for the preparation of the Board of Examiner meetings.

3. Will recommended change have a fiscal impact (if yes, explain):

No substantial fiscal impacts are projected.

4. Existing and recommended language in SAM (***blue bold italics*** is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). **(please provide requested change as an attachment):**

Appointing Authority: _____

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

0310 Approval of Cooperative Agreements

1. Cooperative agreements become effective only upon:
   a. Ratification by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Cooperative agreements ranging in cost from zero to $1,999 require approval of the agency head; cooperative agreements ranging in cost from $2,000 to ~~$49,999~~ 99,999 require the approval of the Clerk of the Board of Examiners, or designee, on behalf of the Board of Examiners; and cooperative agreements totaling ~~$50,000~~ 100,000 or more require the approval of the Board of Examiners; and
      b. Ratification by appropriate ordinance, resolution or otherwise by law on the part of the governing bodies of the participating public agencies.
2. Cooperative agreements shall be submitted to the Attorney General before becoming effective for determination of proper form and compatibility with the laws of this State. If the Attorney General does not disapprove an agreement within 30 days after its submission, the failure to disapprove constitutes approval.
3. Cooperative agreements must be recorded with the county recorder of each county in which a participating political subdivision of this State is located, and filed with the Secretary of State.
4. Cooperative agreements dealing in whole or in part with services or facilities over which an officer or agency of this State has control must be submitted to that State officer or agency for approval or disapproval as to all matters within his/her or its jurisdiction before the agreement's entry into force. This requirement is in addition to the requirement of submission and approval by the Attorney General.

A Contract Summary Form must accompany all cooperative agreements submitted for review and approval.

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A Contract Summary Form must accompany all cooperative agreements submitted for review and approval.

0316 Approval of Interlocal Contracts

If an agency of this State is a party to the interlocal contract, the interlocal contract must be approved by the Attorney General as to form and compliance with law.

Interlocal contracts must be ratified by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Interlocal contracts ranging in cost from zero to $1,999 require approval of the agency head; interlocal contracts ranging in cost from $2,000 to ~~$49,999~~ $99,999 require the approval of the Clerk of the Board of Examiners, or designee, on behalf of the Board of Examiners; interlocal contracts totaling ~~$50,000~~ $100,000 or more require the approval of the Board of Examiners.

A Contract Summary Form must accompany all interlocal contracts submitted for review and approval.

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If an agency of this State is a party to the interlocal contract, the interlocal contract must be approved by the Attorney General as to form and compliance with law.

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A Contract Summary Form must accompany all interlocal contracts submitted for review and approval.

0322 Independent Contract Review

1. Contracts must be ratified by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Contracts ***under $2,000*** require the approval of the agency head or designee; contracts ranging in cost from $2,000 to ***under ~~$50,000~~ $100,000*** require the approval of the Clerk of the Board of Examiners (BOE), or designee, on behalf of the BOE; and contracts totaling ~~**$50,000**~~ ***$100,000*** or more require the approval of the Board of Examiners. All revenue-generating contracts require approval limits consistent with the dollar thresholds as set forth herein. All contracts and amendments with current or former employees require BOE approval regardless of the contract amount. A current employee is a person who is an employee of an agency of the State; and a former employee is an employee of any agency of the State at any time within 24 months preceding the commencement date of the proposed contract. See SAM 0323 for requirements related to contracts with current or former employees.

No department, division or agency of the State shall enter into any contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

1. The Board of Examiners shall review each contract submitted for approval and consider whether sufficient authority exists to expend the money required by the contract and whether the services that are the subject of the contract could be provided by a State agency in a more ~~**cost effective**~~ ***cost-effective*** manner.
2. State agencies shall identify an internal, professional level position to function as a contract manager. This position would be responsible for facilitating the agency's RFPs, conducting complex agency solicitations or, in the event of decentralized agency purchasing procedures, the review and approval of agency solicitations and the resulting contracts for compliance with NRS Chapter 333, NAC Chapter 333, and SAM Chapter 0300. Agency contract managers must become certified through the State Purchasing Division's Contract Certification Class. Contract managers will be responsible for completing a comprehensive training course that will cover all aspects of the RFP process, informal solicitation process, law pertaining to the State Purchasing Act, contract negotiations, interlocal contracts and cooperative agreements and other topics relevant to State contracting and reducing the State's exposure to risk. Contract manager certification classes are available in NEATS.
3. All contracts submitted to the Board of Examiners which are less than ~~**$50,000**~~ ***$100,000***, and those contracts entered into by the State Gaming Control Board for the purposes of investigating an applicant for or holder of a gaming license MAY be approved on behalf of the Board by the Clerk of the Board of Examiners or his designee. The clerk's denial of a contract is appealable to the Board of Examiners. The appeal must be made in writing to the Clerk and include a full explanation and justification for the appeal. The appeal will be placed on subsequent Board of Examiner's Agenda subject to the same deadlines established for all other agenda items. Such contracts are not effective until signed by the Clerk.

4. All services provided to an agency by persons and/or firms falling under the definition of an independent contractor as enumerated in SAM 0320 must be supplied under a contract executed by the agency receiving the services. Examples of such services include, but are not limited to:
    a. Medical services (does not include employee physicals).
    b. Consultants.
    c. Training.
    d. Telephone answering services.
    e. Repair, replacement or installation of parts for automobiles and light trucks more than $5,000 and heavy equipment more than $15,000.
    f. Clipping services.
    g. ~~**Data Processing Services**~~ ***Information Technology***, including ***IT services, cloud solutions (e.g. Software-as-a-Service applications, Platform-as-a-Service, Function-as-a-Service, Infrastructure-as-a-Service),*** hardware***, software, and*** maintenance ~~(~~must be reviewed and approved by the Department of ~~**Information Technology**~~ ***Administration, Division of Enterprise Information Technology Services (EITS)*** before submittal to the Board of Examiners~~)~~. ***See SAM 1600.***
    h. Alarm System Monitoring (fire, burglar, etc.).
5. Whenever possible, agencies should anticipate and negotiate contracts for preventive services to eliminate the need for emergency services at some future date. Such contracts may include minor remodeling, repair or preventive maintenance work. The following rules must be considered in the preparation of such contracts.
    a. All such contracts are subject to the requirements of **SAM**.
    b. All such contracts must conform to the bidding requirements in **SAM 0338** and the minor remodeling, repair and maintenance requirements in **SAM 0338**.
    c. Funding must be available for payments against the contract.

0322 Independent Contract Review

1. Contracts must be ratified by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Contracts ***under $2,000*** require the approval of the agency head or designee; contracts ranging in cost from $2,000 to ***under $100,000*** require the approval of the Clerk of the Board of Examiners (BOE), or designee, on behalf of the BOE; and contracts totaling ***$100,000*** or more require the approval of the Board of Examiners. All revenue-generating contracts require approval limits consistent with the dollar thresholds as set forth herein. All contracts and amendments with current or former employees require BOE approval regardless of the contract amount. A current employee is a person who is an employee of an agency of the State; and a former employee is an employee of any agency of the State at any time within 24 months preceding the commencement date of the proposed contract. See SAM 0323 for requirements related to contracts with current or former employees.

No department, division or agency of the State shall enter into any contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

1. The Board of Examiners shall review each contract submitted for approval and consider whether sufficient authority exists to expend the money required by the contract and whether the services that are the subject of the contract could be provided by a State agency in a more cost-effective manner.
2. State agencies shall identify an internal, professional level position to function as a contract manager. This position would be responsible for facilitating the agency's RFPs, conducting complex agency solicitations or, in the event of decentralized agency purchasing procedures, the review and approval of agency solicitations and the resulting contracts for compliance with NRS Chapter 333, NAC Chapter 333, and SAM Chapter 0300. Agency contract managers must become certified through the State Purchasing Division's Contract Certification Class. Contract managers will be responsible for completing a comprehensive training course that will cover all aspects of the RFP process, informal solicitation process, law pertaining to the State Purchasing Act, contract negotiations, interlocal contracts and cooperative agreements and other topics relevant to State contracting and reducing the State's exposure to risk. Contract manager certification classes are available in NEATS.
3. All contracts submitted to the Board of Examiners which are less than $100,000, and those contracts entered into by the State Gaming Control Board for the purposes of investigating an applicant for or holder of a gaming license MAY be approved on behalf of the Board by the Clerk of the Board of Examiners or his designee. The clerk's denial of a contract is appealable to the Board of Examiners. The appeal must be made in writing to the Clerk and include a full explanation and justification for the appeal. The appeal will be placed on subsequent Board of Examiner's Agenda subject to the same deadlines established for all other agenda items. Such contracts are not effective until signed by the Clerk.

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    a. Medical services (does not include employee physicals).
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    f. Clipping services.
    g. Information Technology, including IT services, cloud solutions (e.g. Software-as-a-Service applications, Platform-as-a-Service, Function-as-a-Service, Infrastructure-as-a-Service), hardware, software, and maintenance must be reviewed and approved by the Department of Administration, Division of Enterprise Information Technology Services (EITS) before submittal to the Board of Examiners. **See SAM 1600.**
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    c. Funding must be available for payments against the contract.

0328 Lease Contracts

State Offices - The Administrator of the State Public Works Division has the authority to lease and equip office space outside of State buildings whenever sufficient office space cannot be provided within State buildings. No such office space lease may extend beyond the term of one (1) year unless it is reviewed and approved by the Board of Examiners regardless of the total cost. (NRS 331.110). The exception is leased space used strictly for storage. In this instance, agencies may directly negotiate their own leases and they are subject to the same approval thresholds as operating leases. The Attorney General shall approve each lease entered into pursuant to this section as to form and compliance with law.

Land - The Division of State Lands acquires and holds all lands and interests in land owned or required by the State except:

1. Lands or interests used or acquired for highway purposes;
2. Lands or interests the title to which is vested in the Board of Regents of the Nevada System of Higher Education.
3. Office buildings leased by the Administrator of the State Public Works Division; or
4. Lands used or acquired for the Legislature or its staff.

Equipment - The Purchasing Administrator has sole authority to contract for equipment unless otherwise specifically provided by law (NRS 333.150). Agencies requiring equipment lease contracts should contact the Purchasing Division (**SAM 1500**).

NRS 353.500 to NRS 353.630 outline provisions of law related to the purchase of real or personal property via installment purchase agreements or lease-purchase agreements. These agreements contemplate the State taking ownership of the property at the end of the agreement term. Lease- purchase agreements are also referred to as capital leases. NRS 353.580 exempts these types of agreements from Board of Examiners approval.

Conversely, an operating lease agreement is an agreement where ownership of the property does not transfer to the State at the end of the agreement term. Operating leases are not exempt from Board of Examiners approval.

Lease contracts must be ratified by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Operating leases ranging in cost from zero to $1,999 require approval of the agency head; operating leases ranging in cost from $2,000 to ~~**$49,999**~~ **$99,999** require the approval of the Clerk of the Board of Examiners, or designee, on behalf of the Board of Examiners; operating leases totaling ~~**$50,000**~~ **$100,000** or more require the approval of the Board of Examiners.

If a lease contains an option to take ownership of the property at some later date but the decision to take ownership has not been made, the lease should be treated as an operating lease and forwarded to the Board of Examiners for approval in accordance with the thresholds contained in this section.

A Contract Summary Form must accompany all operating leases submitted for review and approval.

0328 Lease Contracts

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NRS 353.500 to NRS 353.630 outline provisions of law related to the purchase of real or personal property via installment purchase agreements or lease-purchase agreements. These agreements contemplate the State taking ownership of the property at the end of the agreement term. Lease- purchase agreements are also referred to as capital leases. NRS 353.580 exempts these types of agreements from Board of Examiners approval.

Conversely, an operating lease agreement is an agreement where ownership of the property does not transfer to the State at the end of the agreement term. Operating leases are not exempt from Board of Examiners approval.

Lease contracts must be ratified by appropriate official action of the governing body of each party to the contract as a condition precedent to its entry into force. Operating leases ranging in cost from zero to $1,999 require approval of the agency head; operating leases ranging in cost from $2,000 to $99,999 require the approval of the Clerk of the Board of Examiners, or designee, on behalf of the Board of Examiners; operating leases totaling $100,000 or more require the approval of the Board of Examiners.

If a lease contains an option to take ownership of the property at some later date but the decision to take ownership has not been made, the lease should be treated as an operating lease and forwarded to the Board of Examiners for approval in accordance with the thresholds contained in this section.

A Contract Summary Form must accompany all operating leases submitted for review and approval.

0336 Amendments to Contracts

All contracts requiring Board of Examiners' review may be amended if such an amendment is deemed to be in the best interest of the State. Amendments include, but are not limited to, additional money or time required to complete the scope of work of the of the contract, any change in the basis of payment for the contract or any substantive change to the scope of work which would affect the anticipated results of the contract.

Except for those contracts waived under SAM 0326, all amendments to contracts require Board review and approval. Such review may determine that it is in the best interest of the State to have a new contract with another contractor rather than amend the contract with the current contractor. The Clerk or his designee may, on behalf of the Board, approve amendments that which extend the time of the contract with no additional money and amendments that increase the contract by less than ~~$50,000~~ $100,000. Amendments increasing the total amount of the contract above ~~$50,000~~ $100,000 will need to be submitted to the Board of Examiners. The Clerk may also approve contract amendments that change the scope of work if such a change is deemed to not adversely affect the State's interest.

All amendments must include language that clearly identifies the applicable change/revision; i.e., amount of monetary increase and new maximum amount, change of effective/termination date from 00/00/00 to 00/00/00, etc.

Amendments should be submitted in the following format: one copy of the amendment with a copy of the original contract, complete with any prior amendments to the contract and all attachments (e.g. the State's solicitation, contractor's response, etc.) attached as Exhibit A. All remaining copies of the amendment should be submitted with a copy of the original contract and any prior amendments attached as Exhibit A.

Three copies of the amendment must be submitted for Board of Examiners' approval. Each copy must include signatures of the Attorney General or representative, the responsible agency representative and the contractor. The signature requirement may be met in counterparts and with facsimile and/or electronically scanned copies of the signature page. Contract distribution is as follows: One copy for the Fiscal Analysis Division of the Legislative Counsel Bureau; one copy to be returned to the agency; and one copy for the independent contractor.

A Contract Summary Form must accompany each copy of the contract amendments submitted for review and approval.

0336 Amendments to Contracts

All contracts requiring Board of Examiners' review may be amended if such an amendment is deemed to be in the best interest of the State. Amendments include, but are not limited to, additional money or time required to complete the scope of work of the of the contract, any change in the basis of payment for the contract or any substantive change to the scope of work which would affect the anticipated results of the contract.

Except for those contracts waived under SAM 0326, all amendments to contracts require Board review and approval. Such review may determine that it is in the best interest of the State to have a new contract with another contractor rather than amend the contract with the current contractor. The Clerk or his designee may, on behalf of the Board, approve amendments that which extend the time of the contract with no additional money and amendments that increase the contract by less than $100,000. Amendments increasing the total amount of the contract above $100,000 will need to be submitted to the Board of Examiners. The Clerk may also approve contract amendments that change the scope of work if such a change is deemed to not adversely affect the State's interest.

All amendments must include language that clearly identifies the applicable change/revision, i.e., amount of monetary increase and new maximum amount, change of effective/termination date from 00/00/00 to 00/00/00, etc.

Amendments should be submitted in the following format: one copy of the amendment with a copy of the original contract, complete with any prior amendments to the contract and all attachments (e.g., the State's solicitation, contractor's response, etc.) attached as Exhibit A. All remaining copies of the amendment should be submitted with a copy of the original contract and any prior amendments attached as Exhibit A.

Three copies of the amendment must be submitted for Board of Examiners' approval. Each copy must include signatures of the Attorney General or representative, the responsible agency representative and the contractor. The signature requirement may be met in counterparts and with facsimile and/or electronically scanned copies of the signature page. Contract distribution is as follows: One copy for the Fiscal Analysis Division of the Legislative Counsel Bureau; one copy to be returned to the agency; and one copy for the independent contractor.

A Contract Summary Form must accompany each copy of the contract amendments submitted for review and approval.

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015
Department: Governor's Office
Division (if applicable): Finance Office, Budget Division
Appointing authority: Susan Brown
Agency contact (name, phone and e-mail): Shauna Tilley, 775-684-0220, sstilley@finance.nv.gov
Budget Division Analyst (name, phone and e-mail): Shauna Tilley, 775-684-0220, sstilley@finance.nv.gov
Proposed BOE date: September 2021
Proposed effective date: October 2021

1. Reason/purpose for requested change:

Clarifying language

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

Proposed change will reduce confusion and corrections due to unnecessary or incorrect paperwork, not following required process, or not complying with statute

3. Will recommended change have a fiscal impact (if yes, explain):

No.

4. Existing and recommended language in SAM (***blue bold italics*** is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). **(please provide requested change as an attachment):**

Appointing Authority: _____

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

0323 Contracts with State Employees, Former State Employees and Secondary Employment

This section relates to current or former employees who contract with the State to provide services, and certain contracts with business entities who employ current or former state employees. ***Reference NRS 333.705.*** Additionally, this section addresses the responsibilities of current employees who hold outside employment.

The contracting process for a department, division or agency of the State that intends to contract with a current or former State employee is a two-step process. The proposed relationship between the State and a current or former employee must be documented using the forms prescribed in this section and submitted to BOE for consideration. Subject to approval of the relationship by the BOE, the agency may then execute the contract and in accordance with current contract policy submit it to the BOE.

Definitions of Employee ~~F~~*f*or purposes of this section:

1. Current employee is a person who is an employee of an agency of the State;
2. Former employee is a person who was an employee of an~~y~~ agency of the State at any time ~~less than~~ ***in the*** 2 years preceding the commencement date of the proposed contract***, and who will be receiving retirement benefits under the Public Employees' Retirement System at any time during the period of the contract.***

Note: Employees of the Nevada S~~-~~ystem of Higher Education (NSHE), Boards and Commissions are considered State employees.

BOE Pre-Approval Required

Before any department, division or agency of the State may execute a contract for services with a current employee, a former employee, or a person employed by the Nevada Department of Transportation (NDOT) for transportation projects that are entirely funded by federal money and the term of the contract exceeds 4 years, the Board of Examiners (BOE) must give pre-approval for entering into a contract with that person. (As noted in section 5 below, contracts executed by NSHE, Boards and Commissions and certain other contracts do not require BOE pre-approval) This pre-approval does not constitute approval of the contract terms, but only approval to contract with the particular current employee or former employee.

The authorization form and contract to initiate the employment of the person must be submitted for review in accordance with SAM 0324. The authorization form and contract may be considered at the same BOE meeting; however they will be agendized as separate items. In the event the employment of the person is not approved by the BOE, the contract cannot be considered by the BOE and will be withdrawn from the agenda.

A limited exception exists for contracts less than four months ***in circumstances that have been*** determined by the department, division or agency to constitute an emergency situation necessitating a contract with a current or former employee.

A department, division or agency of the State may seek blanket pre-approvals from BOE for former employees who work in seasonal, intermittent or other temporary capacities if the person will be performing or producing services for which the business or entity is employed. For example, five seasonal snow plow drivers terminate their employment at the end of winter. The drivers are later hired by construction companies to drive trucks as part of contracts the companies have with a State agency; in this instance, BOE pre-approval for entering into each contract is required unless the State agency has a blanket pre-approval for the former employees.

Standards for Pre-Approval of Contracts with Temporary Employment Services and Current or Former Employees

If an agency will be using a temporary worker to be supplied through a contract with a temporary employment service, and that person is a current or former state employee, the Board of Examiners shall not approve the use of the temporary worker unless the Board of Examiners determines that:

1. The person provides services not provided by any other employee of the agency or for which a critical labor shortage exists; or
2. A short-term need or unusual economic circumstance exists.

The Board of Examiners will apply these standards to all proposed contracts for services involving current employees or former employees.

Contracts Potentially Requiring BOE Pre-Approval

Contracts affecting current or former employees and requiring Board of Examiners pre-approval may take the form of:

1. A direct contract between a department, division or agency of the State and a current employee or former employee.
2. A contract with a business or any other entity that employs a current or former employee who will be performing or producing the contracted services.
3. A contract with a temporary employment service that provides a former state employee to the State to perform services as a temporary worker.

A person who is a current or former employee may not evade the intent of this section by performing contract work for the State through creation of a corporation or other business entity.

Exemptions

The requirements for BOE pre-approval of contracts with current employees or former employees do not apply to the following contracts:

1. A contract with a current employee or former employee for ~~4 months or less~~ ***less than four months***, where the executive head of the department/division/agency

determines an emergency exists that necessitates the contract. (Note: a copy of the contract and a description of the emergency must be submitted to the BOE. BOE shall review the contract and the description of the emergency and notify the department, division or agency utilizing this emergency exception whether the BOE would have approved the contract).

2. Contracts with Professional engineers employed by the Department of Transportation for a transportation project entirely funded by federal funds.
3. Contracts with Nevada System of Higher Education, or a board or commission of the State
4. Contracts with a person employed by an entity, which is a provider of services for Medicaid, and which provides services on a fee for service basis or through managed care.
5. Contracts for $1 million or more entered into:
    a. Pursuant to the State Plan for Medicaid established pursuant to NRS 422.271
    b. For financial services
    c. Pursuant to the Public Employees' Benefits Program

~~6. Contracting Agency Requirements~~

Complete Contract Authorization – The agency must complete an Authorization form (available on the Purchasing Division's website) requesting authorization to contract with a current or former employee and receive approval from the BOE before entering into a contract for services with a current employee or former employee, or with an entity that will be having a current employee or former employee perform the contracted services. ***In the case of pre-approval to contract with a current or former employee through a Master Service Agreement, the Authorization form is submitted through the Purchasing Division.***

Contract Approval Process - If the contract is going to be with a:

- Current employee
- Former employee
- Person who is employed by the Department of Transportation for a transportation project, which is entirely federally funded, and the term of the contract is over 4 years
- Business employing a current or former employee who will be performing or producing the contracted services

The following flowchart summarizes steps to be performed

Flow Chart

7. Additional Requirements ~~F~~*f*or Current Employees
    a. Time Keeping
        i. State time tracking - Current employees, during the pay period they perform contract or provider agreement work with the State, must include in their time sheet notes for each day, the specific times they used flex, sick, compensatory time, annual leave, etc. If contract work is performed during their standard shift, the employee must document the specific times in the notes and explain how this was performed during flex time, compensatory leave, annual leave, or non-state paid

time.

ii. Contract time tracking - The contracted employee must document all time (date and time of day) spent working on the contract and include it in the invoice.
Additionally, the employee must provide a supervisor approved copy of their State time sheet with their invoice.

b. Contractor Oversight
   i. Current employee's supervisor's responsibilities - The employee's supervisor must compare the employee's NEATS time sheet to the times per the contract invoice to ensure contract work was not done during state time. The supervisor must sign the time sheet and the invoice certifying that contract work was performed during flex time, compensatory leave, annual leave, or non-state paid time.
   ii. Contracting agency's responsibilities - The Contract Monitor must reconcile the current employee's approved NEATS time sheets to the times noted on the invoices to ensure contract work was performed during flex time, compensatory leave, annual leave, or non-state paid time.

c. Secondary Employment
   i. Any employee with secondary employment must complete a Secondary Employment Disclosure form (available on the Purchasing Division's website) and submit it for approval by the agency head. When an employee obtains or has a change in their secondary employment, they must submit a Secondary Employment Disclosure form within 30 days of acceptance and must renew the Disclosure by July 1st of each year. The agency head must review the form for conflicts with State employment. Approved forms should be filed in the employee's personnel file.
   ii. Secondary employment includes but not limited to contracts with the State, work with temporary employment agencies, and provider agreements.

0323 Contracts with State Employees, Former State Employees and Secondary Employment

This section relates to current or former employees who contract with the State to provide services, and certain contracts with business entities who employ current or former state employees. Reference NRS 333.705. Additionally, this section addresses the responsibilities of current employees who hold outside employment.

The contracting process for a department, division or agency of the State that intends to contract with a current or former State employee is a two-step process. The proposed relationship between the State and a current or former employee must be documented using the forms prescribed in this section and submitted to BOE for consideration. Subject to approval of the relationship by the BOE, the agency may then execute the contract and in accordance with current contract policy submit it to the BOE.

Definitions of Employee for **purposes of this section:**

1. Current employee is a person who is an employee of an agency of the State.
2. Former employee is a person who was an employee of an agency of the State at any time in the 2 years preceding the commencement date of the proposed contract, and who will be receiving retirement benefits under the Public Employees' Retirement System at any time during the period of the contract.

Note: Employees of the Nevada System of Higher Education (NSHE), Boards and Commissions are considered State employees.

BOE Pre-Approval Required

Before any department, division or agency of the State may execute a contract for services with a current employee, a former employee, or a person employed by the Nevada Department of Transportation (NDOT) for transportation projects that are entirely funded by federal money and the term of the contract exceeds 4 years, the Board of Examiners (BOE) must give pre-approval for entering into a contract with that person. (As noted in section 5 below, contracts executed by NSHE, Boards and Commissions and certain other contracts do not require BOE pre-approval) This pre-approval does not constitute approval of the contract terms, but only approval to contract with the particular current employee or former employee.

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A limited exception exists for contracts less than four months in circumstances that have been determined by the department, division or agency to constitute an emergency situation necessitating a contract with a current or former employee.

A department, division or agency of the State may seek blanket pre-approvals from BOE for former employees who work in seasonal, intermittent or other temporary capacities if the person will be performing or producing services for which the business or entity is employed. For example, five seasonal snowplow drivers terminate their employment at the end of winter. The drivers are later hired by construction companies to drive trucks as part of contracts the companies have with a state agency; in this instance, BOE pre-approval for entering into each contract is required unless the State agency has a blanket pre-approval for the former employees.

Standards for Pre-Approval of Contracts with Temporary Employment Services and Current or Former Employees

If an agency will be using a temporary worker to be supplied through a contract with a temporary employment service, and that person is a current or former state employee, the Board of Examiners shall not approve the use of the temporary worker unless the Board of Examiners determines that:

1. The person provides services not provided by any other employee of the agency or for which a critical labor shortage exists; or
2. A short-term need or unusual economic circumstance exists.

The Board of Examiners will apply these standards to all proposed contracts for services involving current employees or former employees.

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Contracts affecting current or former employees and requiring Board of Examiners pre-approval may take the form of:

1. A direct contract between a department, division or agency of the State and a current employee or former employee.
2. A contract with a business or any other entity that employs a current or former employee who will be performing or producing the contracted services.
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Exemptions

The requirements for BOE pre-approval of contracts with current employees or former employees do not apply to the following contracts:

1. A contract with a current employee or former employee for less than four months, where the executive head of the department/division/agency determines

an emergency exists that necessitates the contract. (Note: a copy of the contract and a description of the emergency must be submitted to the BOE. BOE shall review the contract and the description of the emergency and notify the department, division or agency utilizing this emergency exception whether the BOE would have approved the contract).

2. Contracts with Professional engineers employed by the Department of Transportation for a transportation project entirely funded by federal funds.
3. Contracts with Nevada System of Higher Education, or a board or commission of the State
4. Contracts with a person employed by an entity, which is a provider of services for Medicaid, and which provides services on a fee for service basis or through managed care.
5. Contracts for $1 million or more entered into:
    a. Pursuant to the State Plan for Medicaid established pursuant to NRS 422.271
    b. For financial services
    c. Pursuant to the Public Employees' Benefits Program

Complete Contract Authorization – The agency must complete an Authorization form (available on the Purchasing Division's website) requesting authorization to contract with a current or former employee and receive approval from the BOE before entering into a contract for services with a current employee or former employee, or with an entity that will be having a current employee or former employee perform the contracted services. In the case of pre-approval to contract with a current or former employee through a Master Service Agreement, the Authorization form is submitted through the Purchasing Division.

Contract Approval Process - If the contract is going to be with a:

- Current employee
- Former employee
- Person who is employed by the Department of Transportation for a transportation project, which is entirely federally funded, and the term of the contract is over 4 years
- Business employing a current or former employee who will be performing or producing the contracted services

The following flowchart summarizes steps to be performed

Flow Chart

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    a. Time Keeping
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ii. Contract time tracking - The contracted employee must document all time (date and time of day) spent working on the contract and include it in the invoice.
Additionally, the employee must provide a supervisor approved copy of their State time sheet with their invoice.

b. Contractor Oversight
   i. Current employee's supervisor's responsibilities - The employee's supervisor must compare the employee's NEATS time sheet to the times per the contract invoice to ensure contract work was not done during state time. The supervisor must sign the time sheet and the invoice certifying that contract work was performed during flex time, compensatory leave, annual leave, or non-state paid time.
   ii. Contracting agency's responsibilities - The Contract Monitor must reconcile the current employee's approved NEATS time sheets to the times noted on the invoices to ensure contract work was performed during flex time, compensatory leave, annual leave, or non-state paid time.

c. Secondary Employment
   i. Any employee with secondary employment must complete a Secondary Employment Disclosure form (available on the Purchasing Division's website) and submit it for approval by the agency head. When an employee obtains or has a change in their secondary employment, they must submit a Secondary Employment Disclosure form within 30 days of acceptance and must renew the Disclosure by July 1st of each year. The agency head must review the form for conflicts with State employment. Approved forms should be filed in the employee's personnel file.
   ii. Secondary employment includes but not limited to contracts with the State, work with temporary employment agencies, and provider agreements.

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015
Department: Governor's Office
Division (if applicable): Governor's Finance Office
Appointing authority: Susan Brown, Director
Agency contact (name, phone and e-mail): Heather Field, Executive Branch Budget Officer
Budget Division Analyst (name, phone and e-mail): Heather Field, Executive Branch Budget Officer 684-0225, hfield@finance.nv.gov
Proposed BOE date: September 2021
Proposed effective date: September 2021

1. Reason/purpose for requested change:

It is the Governor's Finance Office standard practice to have contracts related to computer software maintenance that consists of license, agreements, right to download updated remotely and/or off-site technical support approved by the Board of Examiners or the Clerk of the Board. State Administrative Manual (SAM) policy 0326 exempts these types of contracts from the approval of the Board.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

SAM policy conflicts with current practice. The elimination of item 8 within the policy will deliver a statewide consistency.

3. Will recommended change have a fiscal impact (if yes, explain):

No substantial fiscal impacts are projected.

4. Existing and recommended language in SAM (***blue bold italics*** is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). **(please provide requested change as an attachment):**

Appointing Authority: _____

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

0326 Independent Contracts Not Requiring Board of Examiners' Review

The following types of contracts need not be filed with or approved by the Board of Examiners:

1. Contracts executed by the Department of Transportation for any construction or reconstruction of highways.
2. Contracts executed by the State Public Works Division or any other department or agency for any construction or major repairs, which includes without limitation anticipatory repairs such as remodeling or maintenance, of State buildings, or State improvements (i.e., dams, boat ramps, camp grounds), including its leaseholds, if the contracting process was controlled by the rules of open competitive bidding. **(SAM 0338 and 1908)**
3. Contracts executed by the Housing Division of the Department of Business & Industry.
4. Contracts executed with business entities for any work or maintenance or repair of office machines and equipment. (Does not include computer hardware, computer hardware maintenance and computer software, or items listed in **SAM section 0330**
5. Contracts entered into by the Nevada System of Higher Education.
6. Contracts for similar services provided by the same contractor within the same fiscal year which if combined would not exceed $1,999.
7. Repair, replacement and installation of parts on automobiles and light trucks, including aircraft, heating and air conditioning refer to **SAM 1552**
8. ~~Computer software maintenance that consists of the following: license agreements, right to download updates remotely and/or off site technical support.~~

0326 Independent Contracts Not Requiring Board of Examiners' Review

The following types of contracts need not be filed with or approved by the Board of Examiners:

1. Contracts executed by the Department of Transportation for any construction or reconstruction of highways.
2. Contracts executed by the State Public Works Division or any other department or agency for any construction or major repairs, which includes without limitation anticipatory repairs such as remodeling or maintenance, of State buildings, or State improvements (i.e., dams, boat ramps, campgrounds), including its leaseholds, if the contracting process was controlled by the rules of open competitive bidding. **(SAM 0338 and 1908)**
3. Contracts executed by the Housing Division of the Department of Business & Industry.
4. Contracts executed with business entities for any work or maintenance or repair of office machines and equipment. (Does not include computer hardware, computer hardware maintenance and computer software, or items listed in **SAM section 0330**
5. Contracts entered into by the Nevada System of Higher Education.
6. Contracts for similar services provided by the same contractor within the same fiscal year which if combined would not exceed $1,999.
7. Repair, replacement and installation of parts on automobiles and light trucks, including aircraft, heating and air conditioning refer to **SAM 1552**

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 079
Department: Department of Administration
Division (if applicable): Mail Services Division
Appointing authority: Laura Freed
Agency contact (name, phone and e-mail):
Budget Division Analyst (name, phone and e-mail): Heather Field, (775) 684-0231, hfield@finance.nv.gov
Proposed BOE date: 09/14/2021
Proposed effective date: Upon BOE approval

1. Reason/purpose for requested change:
   - Reflect changes made by Senate Bill 422 of the 2021 Legislature that made Mail Services a stand-alone division within the Department of Administration
   - Remove redundant and outdated language regarding Mail Services in the Buildings & Grounds chapter

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

   These recommended changes will align SAM with current statute and provide agencies usable information on how to interface with the Mail Services Division. The revisions specifically to 1018 will remove the outdated references to Mail Services when it was overseen by Buildings & Grounds.

3. Will recommended change have a fiscal impact (if yes, explain):

   No.

4. Existing and recommended language in SAM (***blue bold italics*** is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). **(please provide requested change as an attachment):**

Appointing Authority: _____

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

1200 Mail Service

1202 General

The ~~Chief of the Buildings and Grounds Division~~ ***Administrator of the Mail Services Division*** supervises the ~~Mail Service~~ ***mail service*** for all State offices, departments and agencies located in Carson City, Las Vegas and Reno. All state agencies shall use the ***services provided by the*** Mail Services ***Division*** unless the Director of the Department of Administration provides specific exemption. ***Requests for exemption must be submitted in writing to the Director of the Department of Administration and contain a business justification for the exemption. Exemptions are valid for the duration of a biennium and must be renewed as part of the budget building process.***

1204 Revenues to Department of Administration Communications Fund

The ~~State~~ Mail Service***s Division*** is supported from charges to the using agencies.

1206 U.S. Mail Service

The outgoing mail is picked up when mail is delivered, usually one pickup in the morning and one pickup in the early afternoon. The Mail Service***s Division*** will handle small mailings delayed beyond pickup time until 3:30 p.m. if delivered to the mail facility. There is no late afternoon pickup.

The Mail Service***s Division*** will ~~handle departments by stamping,~~ ***apply only applicable postage to*** each piece of mail. Such ~~marks~~ ***markings*** as ***"bound printed matter," "priority mail," "parcel post," "media mail," "library mail,"*** ~~" bound printed matter" ," "priority mail," " parcel post," "media mail ," "library mail,"~~ etc.~~,~~ must be applied before mail is picked up.

Certified mail, registered mail and return receipts are handled for departments, but the relevant postal sticker, identifying the specific type of mailing must be affixed on the mailing. Each mailing must have the ~~recipients~~ ***recipient's*** name and address, ~~senders~~ ***sender's*** return address and the applicable postal form completely filled out and affixed to the mailing.

Agencies must have a budget account number above the return address of each mail piece to ensure that postage is correctly charged to that account. Agencies that require a special computer breakdown within their budget should contact the Department of Administration, Administrative Services Division, for special account numbers.

The ~~State~~ Mail Service***s Division*** does not handle personal mail. Any personal mail sent through the mailroom will not be delivered.

The ***mailroom*** ~~Mail Service~~hours in Carson City are 6 a.m. to 5 p.m. daily except Saturdays, Sundays or holidays. The ***mailroom*** ~~Mail Service~~hours in Las Vegas are 7:30 a.m. to 5 p.m. daily except Saturdays, Sundays and holidays.

All printing orders for envelopes, mailers, or forms must be reviewed by the Mail Service***s Division*** before printing to ensure the order meets postal regulations.

State agencies using ***services provided by*** the Mail Service***s Division*** are billed each month with certain large accounts billed in advance for postage. Claims ~~for mail service~~ are expected to be submitted before the 10th of each month. Agency charges are made for postage, salaries of mailroom personnel and operating expenses. An agency's share of the latter expenses will be determined by the dollar volume of postage used. Any question on billings should be directed to Department of Administration, Administrative Services Division.

1208 Mailing Hints, Economies

1. Use standard fonts for letter-size mail (12 pt Courier recommended) to receive postage discounts.
2. Use Standard or Media Mail whenever possible for larger bulk mailings. Contact the ~~State~~ Mail Services ***Division*** at (775) 684-1860 for more information.
3. In most cases, do not use priority mail or special delivery on Fridays or the day before a holiday. Regular mail will serve just as well to most destinations.
4. Use certified mail rather than registered mail whenever possible, unless sending ***international*** mail ~~international~~.
5. Do not use special delivery for parcel post when special handling will do just as well. The latter is very often just as fast.
6. All outgoing mail to be insured must have all proper forms filled out and attached to the mail piece(s).
7. Do not send books first class, if possible. They may be mailed at a media mail rate.
8. ***Nine-digit or*** ~~Five~~ ***five***-digit ZIP codes must be used on every piece of mail.
9. Do not stack inter-office or stamped mail in with outgoing mail.
10. ***International*** ~~Foreign~~ letters should be kept separate (airmail and surface mail).
11. When sending large packages or boxes via commercial carrier (e.g., Fed Ex, UPS, etc), designate the type of service if sending other than regular ground. If the package(s) is to be insured, please designate the value.
12. To avoid delays in delivery ***or potential return*** of your ***inter-departmental*** ~~Inter-office~~ mail, be sure to address your mail pieces properly by including:
    a. ***The recipient's agency*** ~~Agency name~~ fully written out~~, versus~~ ***(do not use*** an acronym***).***
    b. The destination city (e.g., Carson City, Las Vegas, Reno)***.***
    c. The ***recipient's*** ~~person to whom it's going to by~~ first and last name***.***
    d. ***The sending*** ~~Sending~~ agency's name ~~should be on the mailing so if it is undeliverable, it can be returned.~~

13. All letters must not have any text appearing below the address block.

1210 Inter-Departmental Mail

The ~~State~~ Mail Service***s Division*** offers inter-departmental mail service to all participating agencies in Carson City, Las Vegas, and Reno. Mail going to agencies outside our service area or to non-participating agencies must be mailed via the U.S. Postal Service. Further information regarding inter-departmental mail service can be found in the ~~**State**~~ Mail Guide or by calling the ~~**State**~~ Mail Service***s Division,*** at 775-684-1860 in Carson City, or 702-486-2485 in Las Vegas.

Each agency must have incoming and outgoing mail baskets.

Inter-departmental and outgoing mail should be separated and labeled to facilitate pickups and deliveries. Further information regarding inter-departmental mail service, or any of the other types of services offered by ~~**State**~~ Mail Services ***Division***, can be ~~found in the State Mail Guide or~~ ***obtained*** by calling the ~~**State**~~ Mail Service***s Division,*** at 775-684-1860 in Carson City, or 702-486-2485 in Las Vegas ***or emailing them at mailservices@admin.nv.gov.***

1018 Mail Service

See 1200 Mail Service

Department of Administration, Mail Service Division, operates under the direction of the Nevada State Library and Archives. This agency is funded entirely from service charges. Overhead expenses are apportioned to each agency in direct relation to the agency's postage use. The agencies are billed monthly for mail service.

Daily pickup and delivery of incoming and outgoing mail, including inter-office mail for all agencies in Carson City, Las Vegas and Reno, is provided. Letter folding and inserting service is also available at a minimal fee for agencies located in the Carson City and Reno areas. Other services may be available, contact Mail Services at (775) 684-1863 to discuss your specific needs.

1200 Mail Service

1202 General

The Administrator of the Mail Services Division supervises mail service for all state offices, departments and agencies located in Carson City, Las Vegas and Reno. All state agencies shall use the services provided by the Mail Services Division unless the Director of the Department of Administration provides specific exemption. Requests for exemption must be submitted in writing to the Director of the Department of Administration and contain a business justification for the exemption. Exemptions are valid for the duration of a biennium and must be renewed as part of the budget building process.

1204 Revenues to Department of Administration Communications Fund

The Mail Services Division is supported from charges to the using agencies.

1206 U.S. Mail Service

The outgoing mail is picked up when mail is delivered, usually one pickup in the morning and one pickup in the early afternoon. The Mail Services Division will handle small mailings delayed beyond pickup time until 3:30 p.m. if delivered to the mail facility. There is no late afternoon pickup.

The Mail Services Division will apply only applicable postage to each piece of mail. Such markings as “bound printed matter,” “priority mail,” “parcel post,” “media mail,” “library mail,” etc. must be applied before mail is picked up.

Certified mail, registered mail and return receipts are handled for departments, but the relevant postal sticker, identifying the specific type of mailing must be affixed on the mailing. Each mailing must have the recipient’s name and address, sender’s return address and the applicable postal form completely filled out and affixed to the mailing.

Agencies must have a budget account number above the return address of each mail piece to ensure that postage is correctly charged to that account. Agencies that require a special computer breakdown within their budget should contact the Department of Administration, Administrative Services Division, for special account numbers.

The Mail Services Division does not handle personal mail. Any personal mail sent through the mailroom will not be delivered.

The mailroom hours in Carson City are 6 a.m. to 5 p.m. daily except Saturdays, Sundays or holidays. The mailroom hours in Las Vegas are 7:30 a.m. to 5 p.m. daily except Saturdays, Sundays and holidays.

All printing orders for envelopes, mailers, or forms must be reviewed by the Mail Services Division before printing to ensure the order meets postal regulations.

State agencies using services provided by the Mail Services Division are billed each month with certain large accounts billed in advance for postage. Claims are expected to be submitted before the 10th of each month. Agency charges are made for postage, salaries of mailroom personnel and operating expenses. An agency's share of the latter expenses will be determined by the dollar volume of postage used. Any question on billings should be directed to Department of Administration, Administrative Services Division.

1208 Mailing Hints, Economies

1. Use standard fonts for letter-size mail (12 pt Courier recommended) to receive postage discounts.
2. Use Standard or Media Mail whenever possible for larger bulk mailings. Contact the Mail Services Division at (775) 684-1860 for more information.
3. In most cases, do not use priority mail or special delivery on Fridays or the day before a holiday. Regular mail will serve just as well to most destinations.
4. Use certified mail rather than registered mail whenever possible, unless sending international mail.
5. Do not use special delivery for parcel post when special handling will do just as well. The latter is very often just as fast.
6. All outgoing mail to be insured must have all proper forms filled out and attached to the mail piece(s).
7. Do not send books first class, if possible. They may be mailed at a media mail rate.
8. Nine-digit or five-digit ZIP codes must be used on every piece of mail.
9. Do not stack inter-office or stamped mail in with outgoing mail.
10. International letters should be kept separate (airmail and surface mail).
11. When sending large packages or boxes via commercial carrier (e.g., Fed Ex, UPS, etc), designate the type of service if sending other than regular ground. If the package(s) is to be insured, please designate the value.
12. To avoid delays in delivery or potential return of your inter-departmental mail, be sure to address your mail pieces properly by including:
    a. The recipient’s agency fully written out (do not use an acronym).
    b. The destination city (e.g., Carson City, Las Vegas, Reno).
    c. The recipient’s first and last name.
    d. The sending agency’s name.
13. All letters must not have any text appearing below the address block.

1210 Inter-Departmental Mail

The Mail Services Division offers inter-departmental mail service to all participating agencies in Carson City, Las Vegas, and Reno. Mail going to agencies outside our service

area or to non-participating agencies must be mailed via the U.S. Postal Service. Further information regarding inter-departmental mail service can be found in the Mail Guide or by calling the Mail Services Division, at 775-684-1860 in Carson City, or 702-486-2485 in Las Vegas.

Each agency must have incoming and outgoing mail baskets.

Inter-departmental and outgoing mail should be separated and labeled to facilitate pickups and deliveries. Further information regarding inter-departmental mail service, or any of the other types of services offered by Mail Services Division, can be obtained by calling the Mail Services Division, at 775-684-1860 in Carson City, or 702-486-2485 in Las Vegas or emailing them at mailservices@admin.nv.gov.

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 13, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION
DIVISION OF HUMAN RESOURCES MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 288.555, subsection 1, the Department of Administration, Division of Human Resources Management, acting on behalf of the Executive Department of the State of Nevada, requests retroactive approval of language regarding death in the line of duty for Bargaining Unit G – Category 1 Peace Officers represented by the Nevada Police Union (NPU). This language will be incorporated in a new Collective Bargaining Agreement (CBA) to be presented for Board consideration at a future meeting.

Additional Information:

NRS 288, through Senate Bill 135 of the 2019 Legislature, grants certain state employees the right to organize and collectively bargain, requiring the State to recognize and negotiate wages, hours and other terms and conditions of employment with labor organizations that represent state employees and to enter into written agreements evidencing the result of collective bargaining, and requires that a new CBA be approved by the Board of Examiners at a public hearing. NPU was certified as the exclusive representative for the state employees in Bargaining Unit G, and this language is the result of negotiations on their behalf.

While the full agreement is not presented for consideration by the Board at this time, both parties intend this language to apply retroactively to the death of Trooper Micah May as a result of injury in the line of duty in July, 2021.

Statutory Authority:

NRS 288.555 (1)

REVIEWED: _____
ACTION ITEM: _____

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Frank Richardson
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management

209 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | http://hr.nv.gov | Fax: (775) 684-0122

MEMORANDUM

August 10, 2021

TO: Clerk of the Board of Examiners

THROUGH: Frank Richardson, Administrator, Division of Human Resource Management

FROM: Mandee Bowsmith, Deputy Administrator, Labor Relations Unit

SUBJECT: Consideration and Approval of the Line of Duty Death Provision Agreed Upon by the State and the Nevada Police Union

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The Division of Human Resource Management, Labor Relations Unit, respectfully requests the consideration and approval of this item by the Board of Examiners, pursuant to NRS 288.555.

The item before the Board is a provision agreed upon by the State and the Nevada Police Union for inclusion in a full collective bargaining agreement (CBA) regarding the tragic circumstances whereby an employee represented by the Nevada Police Union would be killed in the line of duty. In an effort to ensure the language is effective prior to the date Trooper Micah May was injured and killed in the line of duty, we are requesting that the language becomes effective retroactively to July 26, 2021, and not upon Board approval. The full CBA will be submitted for consideration by the Board at a later date.

Attached please find the provision mutually agreed upon by the State and the Nevada Police Union, as well as an attestation that the Nevada Police Union has ratified the provision.

Thank you for your consideration.

Line of Duty Death

In recognition of the services Category I Peace Officers provide, in the event that a Category I Peace Officer is killed in the line of duty, the State agrees to reimburse the employee's estate for costs up to a maximum of twenty thousand dollars ($20,000) for memorial services, funeral services, and interment related expenses.

The employee's estate will also receive payment for all accrued Annual Leave, Compensatory Time, and accrued Sick Leave pursuant to NRS 284.

Dated this 5 day of May 2021	**Dated this 5TH day of MAY 2021**
Alt VP [illegible]	
Matthew Kaplan **Nevada Police Union, President**	**Frank Richardson** **State of Nevada**

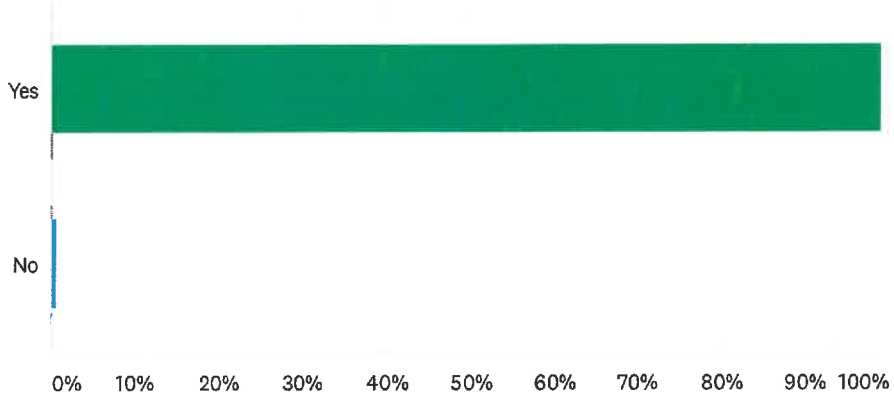
The parties agree that the tentatively agreed upon language above should be retroactive to July 26, 2021, to ensure we honor our brave and selfless State of Nevada Peace Officers who have fallen in the line of duty.

The parties understand that this provision is not subject to inclusion in the legislatively approved budget and can therefore be approved and finalized upon affirmative vote of the Board of Examiners.

Dated this 6 day of August 2021	Dated this 9th day of August 2021
Matthew Kaplan, President Nevada Police Union	Frank Richardson State of Nevada

Q1 Having read the Line of Duty Death Benefit TA, do you approve to adopt and make retroactive this article of our negotiated collective bargaining agreement?

Answered: 185 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	99.46%	184
No	0.54%	1
TOTAL		185

LEASES
SUMMARY

BOE #	LESSEE			LESSOR	AMOUNT
1.	CANNABIS COMPLIANCE BOARD			MCCARRAN CENTER, LC	$3,178,097
		This is a relocation.			
		Term of Lease:	**11/01/2021 – 10/31/2028**	**Located in Las Vegas**	
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH			KOHR-TALLMAN LIVING TRUST	$341,151
		This is a renewal of an existing lease.			
		Term of Lease:	**10/01/2021 – 09/30/2026**	**Located in Carson City**	
3.	DEPARTMENT OF TAXATION			MCCARRAN CENTER, LC	$3,677,137
		This is a relocation.			
		Term of Lease:	**11/01/2021 – 10/31/2028**	**Located in Las Vegas**	
4.	NEVADA FUNERAL AND CEMETERY SERVICES BOARD			GRIFFIN PRO, LLC	$60,684
		This is a renewal of an existing lease.			
		Term of Lease:	**02/01/2022 – 01/31/2025**	**Located in Reno**	
5.	OFFICE OF THE MILITARY			SIERRA MEDICAL COMPLEX LIMITED PARTNERSHIP	$81,840
		This is a renewal of an existing lease.			
		Term of Lease:	**10/01/2021 - 06/30/2024**	**Located in Carson City**	
6.	OFFICE OF THE MILITARY			SIERRA MEDICAL COMPLEX LIMITED PARTNERSHIP	$497,860
		This is a renewal of an existing lease.			
		Term of Lease:	**08/01/2021 – 06/30/2024**	**Located in Carson City**	
7.	OFFICE OF THE MILITARY			CRAIG PROMENADE, LLC	$248,640
		This is a new lease.			
		Term of Lease:	**10/01/2021 – 09/30/2026**	**Located in North Las Vegas**	
8.	OFFICE OF THE SECRETARY OF STATE			CITY OF NORTH LAS VEGAS	$728,906
		This is a renewal of an existing lease.			
		Term of Lease:	**10/01/2021 – 09/30/2023**	**Located in North Las Vegas**	

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	DL 8/23/21
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Cannabis Compliance Board
1550 College Parkway, Suite 142
Carson City, Nevada 89706
Jason Giesler
T: 775.684.2071 E:jmgiesler@ccb.nv.gov

Remarks:

Exceptions/Special notes:

2. Name of Lessor: McCarran Center, LC
3. Address of Lessor: 2300 West Sahara Avenue, Suite 530
Las Vegas, Nevada 89102
4. Property contact: Leslie Shurnur
T: 702.896.7035 or 702.222.1436 E:Leslie@thomas-mack.com
5. Address of Lease property: 700 East Warm Springs Road, Suites 110 and 150
Las Vegas, Nevada

a. Square Footage: ☑ Rentable ☐ Usable 17,666

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ -	2	$ -	November 1, 2021 - December 31, 2021	$0.00	$0.00	$2.00
	$ 35,332.00	10	$ 353,320.00	January 1, 2022 - October 31, 2022	$0.00	$0.00	$2.00
3%	$ 36,391.96	12	$ 436,703.52	November 1, 2022 - October 31, 2023	$0.00	$0.00	$2.06
3%	$ 37,483.72	12	$ 449,804.64	November 1, 2023 - October 31, 2024	$0.00	$0.00	$2.12
3%	$ 38,608.23	12	$ 463,298.76	November 1, 2024 - October 31, 2025	$0.00	$0.00	$2.19
3%	$ 39,766.48	12	$ 477,197.76	November 1, 2025 - October 31, 2026	$0.00	$0.00	$2.25
3%	$ 40,959.47	12	$ 491,513.64	November 1, 2026 - October 31, 2027	$0.00	$0.00	$2.32
3%	$ 42,188.26	12	$ 506,259.12	November 1, 2027 - October 31, 2028	$0.00	$0.00	$2.39

c. Total Lease Consideration: 84 $ 3,178,097.44
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: To be negotiated
f. Holdover notice: # of Days required 30 Holdover terms: 90 / 5%
g. Term: Seven (7) Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $2.51
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 4207

6. This lease constitutes:
☐ An extension of an existing lease
☐ An addition to current facilities (requires estimated expenses)
☑ A relocation (requires estimeated expenses)
☑ A new location (requires estimated expenses)
☐ Remodeling only
☐ Other

a. Estimated Expenses: Moving: $17,500.00 Furnishings: $173,885.00 Data/Phones: $34,404.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes ✓ No _____ Doc Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET
_____

Authorized Agency Signature — Date: 8/19/21

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LC ☑ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..): Domestic		
f.	Nevada Business ID Number: NV19941005171	Exp: 8/30/2022	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: TBD		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

David D. Patrick — Date: 8/19/21
Authorized Signature
Public Works Division

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	LA 8/13/21
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Division of Public and Behavioral Health, Rural Clinics
4150 Technology Way, Third Floor/Accounting
Carson City, Nevada 89706
Tessa Grundy
T: 775.684.5915 F: 775.684.4211 E: contractunit@health.nv.gov

Remarks: This is a renewal of an existing lease, which created a saving of $24,499.20 throughout the new lease term.

Exceptions/Special notes:

2. Name of Lessor: Kohr-Tallman Living Trust
3. Address of Lessor: c/o Nevada Commercial Services, Inc.
1475 Terminal Way, Suite A
Reno, NV 89502
4. Property contact: Niki Wilcox
T: 775.851.3666 (office) T: 775.220.4760 (cell) F: 775.851.3667 E:nwilcox@NCSReno.com
5. Address of Lease property: 727 Fairview Drive, Suite A
Carson City, Nevada 89701

a. Square Footage: ☐ Rentable ☑ Usable 5,104

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
	$ 5,490.02	12	$ 65,880.24	October 1, 2021 - September 30, 2022	$0.00	$0.00	$1.08
3%	$ 5,636.63	12	$ 67,639.56	October 1, 2022 - September 30, 2023	$0.00	$0.00	$1.10
0%	$ 5,636.63	12	$ 67,639.56	October 1, 2023 - September 30, 2024	$0.00	$0.00	$1.10
3%	$ 5,833.00	12	$ 69,996.00	October 1, 2024 - September 30, 2025	$0.00	$0.00	$1.14
0%	$ 5,833.00	12	$ 69,996.00	October 1, 2025 - September 30, 2026	$0.00	$0.00	$1.14

c. Total Lease Consideration: 60 $ 341,151.36
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One identical term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Five (5) years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $1.74
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3648/3224

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimeated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

RECEIVED
AUG 12 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes____ No X Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Authorized Agency Signature — Date: 8/10/21

26

For Public Works Information:

7 State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc): Sole Proprietor		
f.	Nevada Business ID Number: NV20161718621	Exp: 12/31/2021	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain...	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: TBD		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2.

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Authorized Signature — Date: 8/12/21

Public Works Division

bm

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	DL 8/23/21
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Taxation
1550 College Parkway, Suite 150
Carson City, Nevada 89706
Joy Grimmer
T: 775.684.2136 E: grimmerj@tax.state.nv.us

Remarks:

Exceptions/Special notes:

2. Name of Lessor: McCarran Center, LC
3. Address of Lessor: 2300 West Sahara Avenue, Suite 530
Las Vegas, Nevada 89102
4. Property contact: Leslie Shurnur
T: 702.896.7035 or 702.222.1436 E:Leslie@thomas-mack.com
5. Address of Lease property: 700 East Warm Springs Road, Suites 210 and 280
Las Vegas, Nevada

a. Square Footage: ☑ Rentable ☐ Usable 20,440

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ -	2	$ -	November 1, 2021 - December 31, 2021	$0.00	$0.00	$2.00
	$ 40,880.00	10	$ 408,800.00	January 1, 2022 - October 31, 2022	$0.00	$0.00	$2.00
3%	$ 42,106.40	12	$ 505,276.80	November 1, 2022 - October 31, 2023	$0.00	$0.00	$2.06
3%	$ 43,369.59	12	$ 520,435.08	November 1, 2023 - October 31, 2024	$0.00	$0.00	$2.12
3%	$ 44,670.68	12	$ 536,048.16	November 1, 2024 - October 31, 2025	$0.00	$0.00	$2.19
3%	$ 46,010.80	12	$ 552,129.60	November 1, 2025 - October 31, 2026	$0.00	$0.00	$2.25
3%	$ 47,391.12	12	$ 568,693.44	November 1, 2026 - October 31, 2027	$0.00	$0.00	$2.32
3%	$ 48,812.86	12	$ 585,754.32	November 1, 2027 - October 31, 2028	$0.00	$0.00	$2.39

c. Total Lease Consideration: 84 $ 3,677,137.40

d. Total Improvement Cost: $0.00

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: To be negotiated

f. Holdover notice: # of Days required 30 Holdover terms: 90 / 5%

g. Term: Seven (7) Years

h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant

i. Utilities: ☑ Landlord ☐ Tenant

j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)

k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant

l. Comparable Area Market Rate Average: $2.51

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 2361

6. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☑ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $150,221.00 Furnishings: $364,208.00 Data/Phones: $83,243.74

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes X No ____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET
_____

Authorized Agency Signature 8/20/2021 Date

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO	
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO	
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO	
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LC ☑ INC ☐ CORP ☐	LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..): Domestic			
f.	Nevada Business ID Number: NV19941005171	Exp: 6/30/2022		
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO	
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO	
i.	State of Nevada Vendor number: TBD			
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO	

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

_____
Authorized Signature Date
Public Works Division

#
For Board of Examiners ☑ YES ☐ NO

For Budget Division Use Only		
Reviewed by:	DWS	8/16/21
Reviewed by:	JCB	8/17/21
Reviewed by:		

REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)

1. Tenant:
Department: Funeral and Cemetery Services Board
Division
Address 3740 Lakeside Drive, Suite 201
City, Nevada zip Reno, NV 89509
Contact persons name: Jennifer Kandt
T: 775-825-5535 E: nvfuneralboard@fb.nv.gov

Remarks:

Exceptions/Special notes:

2. Name of Lessor: Griffin Pro LLC
3. Address of Lessor: P.O. Box 4199
Incline Village, NV 89450
4. Property Contact: Property Management Company : Johnson Group
Address if different than Lessor information 5255 Longley Lane, Ste. 105, Reno, NV 89511
Contact persons name Ryan Johnson
E-mail: Ryan@johnsongroup.net
5. Address of Lease property: 3740 Lakeside Drive, Suite 201
Reno, NV 89509

a. Square Footage: ☑ Rentable 924 ☐ Usable

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	*Actual or Approxim ate* cost per square foot
	$ 1,636.00	12	$ 19,632.00	February 1, 2022-January 31, 2023			$1.77
3%	$ 1,685.00	12	$ 20,220.00	February 1, 2023-January 31, 2024			$1.82
3%	$ 1,736.00	12	$ 20,832.00	February 1, 2024-January 31, 2025			$1.87
			$ -				
			$ -				
			$ -				
			$ -				
			$ -				
			$ -				
			$ -				
c. Total Lease Consideration:		36	$ 60,684.00				
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No Renewal terms:
f. Holdover notice: # of Days required Holdover terms:
g. Term: 36 Months
h. Pass-thrus/CAM/Taxes ☐ Landlord ☐ Tenant
i. Utilities: ☐ Landlord ☑ Tenant
j. Janitorial: ☐ Landlord ☑ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: comparable rates seem to be $2.02/square foot
m. Specific termination clause in lease: Breach/Default/Lack of Funding
n. Lease will be paid for by Agency Budget Account Number: B009

6. This lease constitutes:
☑ An extension of an existing lease
☐ An addition to current facilities (**requires estimated expenses**)
☐ A relocation (**requires estimated expenses**)
☐ A new location (**requires estimated expenses**)
☐ Other

a. **Estimated Expenses:** Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Authorized Agency Signature — 8/16/21 Date

staff count

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES		☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES		☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES		☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑	INC ☐	CORP ☐ LP ☐
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic		
f.	Nevada Business ID Number: NV20101825415		Exp: Perpetual	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES		☐ NO
h.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES		☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Office of the Military
Nevada Army National Guard
2460 Fairview Drive
Carson City, Nevada 89701
David Paxton
T: 775.887.7290 F: 775.884.8465 E: david.m.paxton22.mil@mail.mil

Remarks: This is a renewal of a current lease.

Exceptions/Special notes: This lease is warehouse space for this agency to facilitate the objective of their program.The warehouse space is to accommodate and enhance the State's overall military readiness and has a Tenant specified fenced yard.

2. Name of Lessor: Sierra Medical Complex Limited Partnership

3. Address of Lessor: 907 Spencer Street
Carson City, Nevada 89703

4. Property contact: c/o Coldwell Banker Select Property Management
Rachelle DeLallo
T: 775.882.3211 F: 775.882.7553 E: Rachelle.DeLallo@selectpropmgt.com

5. Address of Lease property: 1070 East William Street (warehouse)
Carson City, Nevada 89701

a. Square Footage: ☐ Rentable ☑ Usable 3,100 sf warehouse space and 12,000 sf fenced yard

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 2,542.00	12	$ 30,504.00	October 1, 2021 - September 30, 2022	$0.00	$0.00	$0.82
0%	$ 2,542.00	12	$ 30,504.00	October 1, 2022 - September 30, 2023	$0.00	$0.00	$0.82
2%	$ 2,604.00	8	$ 20,832.00	October 1, 2023 - June 30, 2024	$0.00	$0.00	$0.84
c. Total Lease Consideration:		32	$ 81,840.00				
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One identical term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Two (2) Years, Eight (8) Months
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $1.16
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3650

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimeated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

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JUL 23 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

TYLER.CHERYL.LEE.1512079233

Digitally signed by TYLER.CHERYL.LEE.1512079233
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=TYLER.CHERYL.LEE.1512079233
Date: 2021.06.30 11:49:03 -07'00'

Authorized Agency Signature Date

0

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License?	☐ YES	☑ NO
	*If Yes, explain....		
c.	Does the Lessor have a current Nevada State Business License?	☑ YES	☐ NO
	**If No, explain....		
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☑	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic	
f.	Nevada Business ID Number: NV19871012250	Exp: 10/31/2021	
g.	Is the Lessor's Name the same as the Legal Entity Name?	☑ YES	☐ NO
	**If No, explain....		
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T81090393		
j.	Is this an Arms Length Transaction (No Conflict of Interest)	☑ YES	☐ NO
	**If No, explain....		

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

7-16-21

Authorized Signature Date
Public Works Division

bm

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Office of the Military
Nevada Army National Guard
2460 Fairview Drive
Carson City, Nevada 89701
David Paxton
T: 775.887.7290 F: 775.884.8465 E: david.m.paxton22.mil@mail.mil

Remarks: This is a renewal of a current lease.

Exceptions/Special notes: This lease is office space for this agency to facilitate the objective of their program.

2. Name of Lessor: Sierra Medical Complex Limited Partnership

3. Address of Lessor: 907 Spencer Street
Carson City, Nevada 89703

4. Property contact: c/o Coldwell Banker Select Property Management
Rachelle DeLallo
T: 775.882.3211 F: 775.882.7553 E: Rachelle.DeLallo@selectpropmgt.com

5. Address of Lease property: 1050 East William Street, Suite 100 (office)
Carson City, Nevada 89701

a. Square Footage: ☐ Rentable ☑ Usable 10,115

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 14,161.00	12	$ 169,932.00	August 1, 2021 - July 31, 2022	$0.00	$0.00	$1.40
0%	$ 14,161.00	12	$ 169,932.00	August 1, 2022 - July 31, 2023	$0.00	$0.00	$1.40
1%	$ 14,363.30	11	$ 157,996.30	August 1, 2023 - June 30, 2024	$0.00	$0.00	$1.42

c. Total Lease Consideration: 35 $ 497,860.30

d. Total Improvement Cost: $0.00

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Two (2) years Eleven (11) months

h. Pass-thrus/CAM/Taxes: ☑ Landlord ☐ Tenant

i. Utilities: ☑ Landlord ☐ Tenant

j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)

k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant

l. Comparable Area Market Rate Average: $1.46

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3650

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimeated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

RECEIVED
JUL 23 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

TYLER.CHERYL.LEE.1512079233 Digitally signed by TYLER.CHERYL.LEE.1512079233 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=TYLER.CHERYL.LEE.1512079233 Date: 2021.07.13 11:57:19 -07'00'

Authorized Agency Signature Date

22

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License?	☐ YES	☑ NO
	*If Yes, explain....		
c.	Does the Lessor have a current Nevada State Business License?	☑ YES	☐ NO
	**If No, explain....		
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☑	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic	
f.	Nevada Business ID Number: NV19871012250	Exp: 10/31/2021	
g.	Is the Lessor's Name the same as the Legal Entity Name?	☑ YES	☐ NO
	**If No, explain....		
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T81090393		
j.	Is this an Arms Length Transaction (No Conflict of Interest)	☑ YES	☐ NO
	**If No, explain....		

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

7-16-21.

Authorized Signature Date
Public Works Division

bm
For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Office of the Military
2460 Fairview Drive
Carson City, Nevada 89701
David Paxton
T: 775.887.7290 F: 775.884.8465 E: david.m.paxton22.mil@mail.mil

Remarks: This is a new lease for a Military recruiting office.

Exceptions/Special notes:

2. Name of Lessor: Craig Promenade, LLC
3. Address of Lessor: PO Box 700717
Tulsa, Oklahoma 74170
4. Property contact: c/o MDL Group
5960 South Jones Boulevard
Las Vegas, Nevada 89118
Deb Sinclair
T: 702.388.1800 F: 702.388.1010 E: dsinclair@mdlgroup.com
5. Address of Lease property: 775 West Craig Road, Suite 150
North Las Vegas, Nevada 89032

a. Square Footage: ☐ Rentable ☑ Usable 2,000

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 4,000.00	12	$ 48,000.00	October 1, 2021 - September 30, 2022	$0.00	$0.00	$2.00
3%	$ 4,120.00	12	$ 49,440.00	October 1, 2022 - September 30, 2023	$0.00	$0.00	$2.06
0%	$ 4,120.00	12	$ 49,440.00	October 1, 2023 - September 30, 2024	$0.00	$0.00	$2.06
3%	$ 4,240.00	12	$ 50,880.00	October 1, 2024 - September 30, 2025	$0.00	$0.00	$2.12
0%	$ 4,240.00	12	$ 50,880.00	October 1, 2025 - September 30, 2026	$0.00	$0.00	$2.12

c. Total Lease Consideration: 60 $ 248,640.00
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One identical term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Five (5) years
h. Pass-thrus/CAM/Taxes: ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $2.81
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3650

6. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimeated expenses)
- ☑ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: TBD Data/Phones: TBD

RECEIVED
JUL 23 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

TYLER.CHERYL.LEE.1512079233 Digitally signed by TYLER.CHERYL.LEE.1512079233 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=TYLER.CHERYL.LEE.1512079233 Date: 2021.07.13 11:58:41 -07'00'

Authorized Agency Signature Date

6

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..): Foreign		
f.	Nevada Business ID Number: NV20181886662	Exp: 12/31/2021	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T32011117		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

7-14-21

Authorized Signature Date
Public Works Division

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	9.12.24
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:
Office of the Secretary of State
101 North Carson Street
Carson City, Nevada 89701
Debbie Bowman
T: 775.684.5656 E: debbiebowman@sos.nv.gov

Remarks: This is a renewal of an existing lease which includes a reduction of 609 sf.

Exceptions/Special notes:

2. Name of Lessor: City of North Las Vegas

3. Address of Lessor: 2250 Las Vegas Boulevard North
North Las Vegas, Nevada 89030

4. Property contact: Bill Legere
T: 702.633.1531 E: legerb@cityofnorthlasvegas.com

5. Address of Lease property: 2250 Las Vegas Boulevard North, Fourth Floor
North Las Vegas, Nevada 89030

a. Square Footage: ☑ Rentable ☐ Usable 13,925

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 27,989.25	12	$ 335,871.00	October 1, 2021 - September 30, 2022	$0.00	$0.00	$2.01
3%	$ 28,828.93	12	$ 345,947.13	October 1, 2022 - September 30, 2023	$0.00	$0.00	$2.07
Additional Security Cost	$ 1,962.00	24	$ 47,088.00	October 1, 2021 - September 30, 2023	$0.00	$0.00	

c. Total Lease Consideration: 24 $ 728,906.13

d. Total Improvement Cost: $0.00

e. Option to renew: ☑ Yes ☐ No 90 Renewal terms: One (1) identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Two (2) years

h. Pass-thrus/CAM/Taxes: ☑ Landlord ☐ Tenant

i. Utilities: ☑ Landlord ☐ Tenant

j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day Other (see special notes)

k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant

l. Comparable Area Market Rate Average: $2.57

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1050

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimeated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Deidre Bowman 8/10/2021
Authorized Agency Signature Date

45

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☑ YES	☐ NO
b. Is the Lessor Exempt from obtaining a Business License?	☑ YES	☐ NO
*If Yes, explain.... County office		
c. Does the Lessor have a current Nevada State Business License?	☐ YES	☑ NO
**If No, explain.... Exempt		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☐	
e. Ownership Type (Domestic, Foreign, Government, etc..): Government		
f. Nevada Business ID Number: Exempt	Exp:	
g. Is the Lessor's Name the same as the Legal Entity Name?	☑ YES	☐ NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i. State of Nevada Vendor number: T40108100		
j. Is this an Arms Length Transaction (No Conflict of Interest)	☑ YES	☐ NO
**If No, explain....		

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Hard D. Patrick 8/10/21
Authorized Signature Date
Public Works Division

bm
For Board of Examiners ☑ YES ☐ NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT HOMELAND SECURITY	FEDERAL	$200,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing planning and operations activities associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24699		
2.	015	GOVERNOR'S OFFICE OF FINANCE – SMART 21	AERIS ENTERPRISES, INC.	GENERAL 81% HIGHWAY 19%	$217,000	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides modifications to the Nevada Executive Budget System (NEBS) to enable compatibility and communication with the Enterprise Resource Planning system as well as single sign-on access. This amendment increases the maximum amount from $136,000 to $353,500 due to revising the scope of services to include additional interfaces with NEBS, Open Government and the Contract Entry and Tracking System.				
		Term of Contract:	11/10/2020 - 10/31/2022	Contract # 23600		
3.	030	ATTORNEY GENERAL'S OFFICE - SPECIAL LITIGATION FUND	ADAMS NATURAL RESOURCES	GENERAL	$120,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing services necessary to address Nevada's Yucca Mountain legal efforts.				
		Term of Contract:	10/01/2021 - 09/30/2022	Contract # 24747		
4.	040	SECRETARY OF STATE'S OFFICE -	PCC TECHNOLOGY GROUP, LLC	GENERAL	$0	Sole Source
	Contract Description:	The is a new contract to provide maintenance and support for the Cenuity Commercial Recordings software product.				
		Term of Contract:	10/01/2020 - 06/30/2023	Contract # 24656		
5.	050	TREASURER'S OFFICE - STATE TREASURER	BUCKHEAD CAPITAL MANAGEMENT, LLC	OTHER: INVESTMENT EARNINGS	$246,770	
	Contract Description:	This is the first amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment increases the maximum amount from $1,044,000 to $1,290,770 due to the increased need for these services.				
		Term of Contract:	10/01/2020 - 06/30/2024	Contract # 23159		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	050	TREASURER'S OFFICE - STATE TREASURER	FHN FINANCIAL MAIN STREET ADVISORS, LLC	OTHER: LOCAL GOVERNMENT INVESTMENT POOL EARNINGS	$820,000	
	Contract Description:	This is the first amendment to the original contract which provides investment management services for the State Local Government Investment Pool which must be invested in accordance with NRS Chapter 355. This amendment increases the maximum amount from $900,000 to $1,720,000 due to the increased need for these services.				
		Term of Contract:	08/01/2020 - 06/30/2024	Contract # 23164		
7.	050	TREASURER'S OFFICE - STATE TREASURER	WESTERN ASSET MANAGEMENT COMPANY, LLC	OTHER: INVESTMENT EARNINGS	$603,000	
	Contract Description:	This is the first amendment to the original contract which provides investment management services for corporate assets in the State General Portfolio - Core which must be invested in accordance with NRS Chapter 355. This amendment increases the maximum amount from $2,000,000 to $2,603,000 due to the increased need for these services.				
		Term of Contract:	10/01/2020 - 06/30/2024	Contract # 23170		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS – NON-EXEC	PGAL, LLC	BONDS	$127,166	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the UNLV College of Engineering, Academic and Research Building CIP project, to include life safety, architectural, civil, structural, mechanical electrical and plumbing, telecom, Audio Visual security, and landscape design services for the remodel of the Thomas Beam Engineering building: CIP Project No. 17-P09; SPWD Contract No. 114290.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24799		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS – NON-EXEC	DG KOCH ASSOCIATES, LLC	BONDS	$60,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Ely State Prison - High Mast Lighting Replacement CIP project, to include design development, construction documents, and construction administration services to replace the fixture cabling system and high mast lighting fixtures with LED lighting fixtures: CIP Project No. 21-S08-1; SPWD Contract No. 114252.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24744		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS – NON-EXEC	KNIT	BONDS	$105,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital Security Upgrades CIP project, to include schematic design services, contract documents, bidding or negotiations services, and construction administration services for courtyard fencing, casework units, light fixtures, seating, window glazing, additional sally port doors and card access, a drone protection barrier, repairs to damaged finishes, and the installation of anti-ligature equipment including lighting, louvers and diffusers: CIP Project No. 21-M02-03; SPWD Contract No. 114235.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24703		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	JBA CONSULTING ENGINEERS, INC.	BONDS	$60,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Central Plant Renovation CIP project, to include mechanical, electrical, and plumbing engineering services and construction administration for the replacement of the existing chillers, boilers, cooling towers, plate heat exchangers, pumps, piping, and related controls: CIP Project No. 21-M56; SPWD Contract No. 114243.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24722		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC	PURCELL ELECTRICAL PROFESSIONAL CORPORATION DBA PK ELECTRICAL, INC.	GENERAL	$59,700	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Correctional Center - Electrical Distribution Upgrade Advance Planning CIP project: CIP Project No. 19-P06; SPWD Contract No. 113190. This amendment increases the maximum amount from $918,000 to $977,700 due to the additional design services needed for code compliance.				
		Term of Contract:	01/14/2020 - 06/30/2023	Contract # 22646		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS – NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	BONDS 56.6% FEDERAL 43.4%	$4,019,740	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP project, to include programming, conceptual design, design commissioning, and engineering studies for the construction of a 55,000 square foot addition: CIP Project No. 21-C03; SPWD Contract No. 114249.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24739		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS – NON-EXEC	POGGEMEYER DESIGN GROUP, INC.	BONDS 6.4% FEDERAL 93.6%	$58,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center Security Fencing CIP project, to design development, construction documents and construction administration services to design approximately 11,350 linear feet of the perimeter security fence and an access road between the Floyd Edsall Complex and the Speedway Readiness Center site in Las Vegas: CIP Project No. 21-E05; SPWD Contract No. 114244.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24706		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	DG KOCH ASSOCIATES, LLC	BONDS	$50,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering for the High Desert State Prison - High Mast Lighting Replacement CIP project, to include design development services, construction documents, and construction administration services to replace fixture cabling system and high mast lighting fixtures with LED lighting fixtures: CIP Project No. 21-S08-5; SPWD Contract No. 114258.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24746		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - 2013 DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	JENSEN ENGINEERING, INC.	BONDS	$30,500	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Electrical Power Upgrade CIP project: CIP Project No. 17-M23: SPWD Contract No. 111812. This amendment increases the maximum amount from $29,500 to $60,000 due to an NV Energy application engineer fee and revised drawings.				
		Term of Contract:	03/05/2018 - 06/30/2022	Contract # 19772		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	HOUGHLAND PILS, INC. DBA HPA CONSULTING ENGINEERS	HIGHWAY	$78,700	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Decatur Department of Motor Vehicles -Surveillance Cameras Installation CIP project, to include pre-design, site observation, and design development services, construction documents and plan checking bid documents, and construction administration services for the installation of an Internet Protocol-based security camera system, including a network provision for remote monitoring, and the removal of redundant cabling from existing analog security cameras: CIP Project No. 21-M37; SPWD Contract No. 114286.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24717		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CONVERSE PROFESSIONAL GROUP INC. DBA CONVERSE CONSULTANTS	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional miscellaneous environmental services for various CIP Projects: SPWD Contract No. 114281.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24776		
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	ENGINEERING PARTNERS, LLC	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional mechanical/electrical plan checking services for CIP Projects: SPWD Contract No. 113977.				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24710		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	HARRIS CONSULTING ENGINEERS, LLC	BONDS 30.5% FEDERAL 69.5%	$86,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Las Vegas Readiness Center Interior Lighting Upgrade CIP project, to include the schematic design, design development, construction documents, and construction administration to replace older light fixtures with LED light fixtures, install ceiling mount occupancy sensors, provide daylighting controls and replace existing wall-mounted switches: CIP Project No. 21-E03; SPWD Contract No. 114250.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24714		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	BONDS 43.8% FEDERAL 56.2%	$250,596	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Harry Reid Army Aviation Support Facility - Aircraft Storage Hanger CIP project, to include construction and bidding documents, construction administration, and basic commissioning and LEED Design services to construct a 16,355 square foot aircraft storage hanger: CIP Project No. 21-C10; SPWD Contract No. 114248.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24740		
22.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	JP ENGINEERING, LLC	BONDS	$57,400	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center High Mast Lighting Replacement CIP project, to include design development services, construction drawings, bid negotiation services, and construction administration to replace the high mast lighting fixtures with LED lighting fixtures, and also replace the cables and operators for the existing poles: CIP Project No. 21-S08-2; SPWD Contract No. 114282.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24802		
23.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	KITTRELL GARLOCK & ASSOCIATES	BONDS	$3,740,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Office Building Remodel Advanced Planning CIP project, to include design development through bidding services and a construction cost estimate, at the completion of the design development phase, to renovate the interior of the building: CIP Project No. 21-P01; SPWD Contract No. 114262.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24788		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	PURCELL ELECTRICAL PROFESSIONAL CORPORATION DBA PK ELECTRICAL, INC.	BONDS	$407,800	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Electrical Distribution Upgrade CIP project, to include bidding and construction administration services to construct a power distribution system: CIP Project No. 21-M16; SPWD Contract No. 114265.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24798		
25.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	TATE SNYDER KIMSEY ARCHITECTS, LTD	BONDS	$59,810	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Desert Willow Treatment Center Protective Barriers Deferred Maintenance CIP project, to include the schematic design, construction documents, permit/bid services, and construction administration to construct new protective barriers and replace the casework and countertops at the nurses' stations and the front reception desk: CIP Project No. 21-M02-16; SPWD Contract No. 114264.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 24750		
26.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	UTAH NEW VISION CONSTRUCTION, LLC	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party plan checking services for, CIP Projects: SPWD Contract No. 114183				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24610		
27.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	CDW GOVERNMENT, INC.	OTHER: INFORMATION TECHNOLOGY SERVICE FUND	$183,681	
	Contract Description:	This is a new service agreement under master service agreement #99SWC-NV21-8313, which provides computer equipment, peripherals and related services contracts. This service agreement includes on-demand assessment, advisory services, problem resolution support, and designative support engineering.				
		Term of Contract:	Upon Approval - 07/31/2022	Contract # 24622		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	NYE COUNTY	OTHER: REVENUE	$104,218	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing rack space at Brock Mountain, Montezuma Peak, Warm Springs, and Sober Peak.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24791		
29.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	NEW CINGULAR WIRELESS PCS, LLC	OTHER: REVENUE	$89,330	
	Contract Description:	This is a new revenue contract to provide rack space at Penn Hill located in Elko County.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24789		
30.	300	DEPARTMENT OF EDUCATION – CAREER AND TECHNICAL EDUCATION	CAREER AND TECHNICAL EDUCATION CONSORTIUM OF STATES, INC.	GENERAL 33% FEDERAL 67%	$350,000	Sole Source
	Contract Description:	This is the tenth amendment to the original contract which provides analysis, review and development services to fully implement Nevada's state system of student career and technical skill standards and assessments. This amendment extends the termination date from September 30, 2021 to June 30, 2022 and increases the maximum amount from $2,142,400 to $2,492,400 to allow enough time for a request for proposal to be completed.				
		Term of Contract:	08/13/2013 - 06/30/2022	Contract # 14665		
31.	300	DEPARTMENT OF EDUCATION – OTHER STATE EDUCATION PROGRAMS	JOBS FOR NEVADA GRADUATES, INC.	GENERAL	$7,226,830	
	Contract Description:	This is a new contract to provide training to improve outcomes of public education, provide work opportunities for high school students and increase college enrollment and completion rates for high-risk youth populations.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24704		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	300	DEPARTMENT OF EDUCATION – COVID19 FUNDING	I3 DIGITAL PD, LLC	FEDERAL	$108,000	Sole Source
	Contract Description:	This is a new contract to provide digital learning content, professional development and other digital resources within the Canvas Learning Management System.				
		Term of Contract:	Upon Approval - 09/30/2022	Contract # 24756		
33.	300	DEPARTMENT OF EDUCATION - COVID19 FUNDING	NATIONAL EQUITY PROJECT	FEDERAL	$135,700	Sole Source
	Contract Description:	This is a new contract to provide project management, training and advisory services to help advance educational equity, eliminate opportunity and achievement gaps and decrease disproportionality in student outcomes that have been exacerbated by the circumstances created by COVID-19.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24734		
34.	334	DEPARTMENT OF CONSERVATIONS AND NATURAL RESOURCES - HISTORIC PRESERVATION	MELVYN GREEN & ASSOCIATES, INC.	OTHER: VARIOUS	$20,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional structural engineering and consulting services in reference to historical structures. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $40,000 to $60,000 due to the continued need for these services.				
		Term of Contract:	10/17/2018 - 09/30/2022	Contract # 21185		
35.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	PHARMERICA MOUNTAIN	GENERAL 37.9% FEDERAL 62.1%	$30,015	
	Contract Description:	This is the second amendment to the original contract which provides pharmaceutical services, in-service education and monitoring and evaluation of pharmaceutical inventory and control systems. This amendment extends the termination date from September 30, 2021 to June 30, 2024 and increases the maximum amount from $34,212 to $64,227 due to the continued need for these services.				
		Term of Contract:	10/01/2017 - 06/30/2024	Contract # 19077		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	$12,514,376	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing reimbursement for outpatient and inpatient mental health services, targeted case management and administrative services.				
		Term of Contract:	10/01/2021 - 09/30/2025	Contract # 24453		
37.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	ANTHEM BCBS HEALTHCARE SOLUTIONS	GENERAL 20.8% FEDERAL 79.2%	$11,060,376,094	
	Contract Description:	This is a new contract to provide risk-based capitated managed care organization services.				
		Term of Contract:	01/01/2022 - 12/31/2025	Contract # 24575		
38.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	HEALTH PLAN OF NEVADA, INC.	GENERAL 20.8% FEDERAL 79.2%	$11,060,376,094	
	Contract Description:	This is a new contract to provide risk-based capitated managed care organization services.				
		Term of Contract:	01/01/2022 - 12/31/2025	Contract # 24576		
39.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	MOLINA HEALTHCARE OF NEVADA, INC.	GENERAL 20.8% FEDERAL 79.2%	$11,060,376,094	
	Contract Description:	This is a new contract to provide risk-based capitated managed care organization services.				
		Term of Contract:	01/01/2022 - 12/31/2025	Contract # 24579		
40.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	SILVERSUMMIT HEALTHPLAN, INC.	GENERAL 20.8% FEDERAL 79.2%	$11,060,376,094	
	Contract Description:	This is a new contract to provide risk-based capitated managed care organization services.				
		Term of Contract:	01/01/2022 - 12/31/2025	Contract # 24578		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION (WESTERN REGIONAL EDUCATION COMPACT)	REVENUE	$225,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24738		
42.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION	FEDERAL	$484,766	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.				
		Term of Contract:	Upon Approval - 08/09/2023	Contract # 24737		
43.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH – RURAL CLINICS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF UNIVERSITY OF NEVADA, RENO - SCHOOL OF MEDICINE	GENERAL	$100,746	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing psychiatric services to mental health clinics in rural Nevada.				
		Term of Contract:	07/01/2021 - 06/30/2022	Contract # 24655		
44.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH – RURAL CLINICS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF UNIVERSITY OF NEVADA, RENO – DEPARTMENT OF PSYCHIATRY	GENERAL	$75,400	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing telemedicine services to mental health clinics in rural Nevada.				
		Term of Contract:	07/01/2021 - 06/30/2022	Contract # 24658		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	DELOITTE CONSULTING, LLP	FEDERAL	$1,556,399	
	Contract Description:	This is the first amendment to the original contract which provides Pandemic-Electronic Benefit Transfer (P-EBT) benefits to children who qualify for the National School Lunch Program. This amendment increases the maximum amount from $3,300,568 to $4,856,967 due to P-EBT benefits being available from September 2021 to December 2021.				
		Term of Contract:	06/08/2021 - 06/30/2022	Contract # 24393		
46.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	KANSAS STATE UNIVERSITY RESEARCH FOUNDATION	FEDERAL	$24,250	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides a web-based data management system known as the Program Evaluation and Reporting System. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $49,500 to $73,750 due to the continued need for licensing, support and training.				
		Term of Contract:	05/01/2021 - 09/30/2022	Contract # 24114		
47.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH ALTERNATIVE PLACEMENT	DOUGLAS COUNTY	GENERAL 33.4% OTHER: COUNTY PARTICIPATION FUNDS 66.6%	$6,570,538	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing residential living care for boys and girls who have been adjudicated delinquent and committed to China Springs Youth Camp or Aurora Pines Girls Facility.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24061		
48.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	CLARK COUNTY SCHOOL DISTRICT	FEDERAL	$331,980	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational and/or vocational services for youthful offenders.				
		Term of Contract:	07/01/2020 - 09/30/2021	Contract # 23711		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	440	DEPARTMENT OF CORRECTIONS - WARM SPRINGS CORRECTIONAL CENTER	NICHOLAS & COMPANY RENO, LLC DBA C&M FOOD DISTRIBUTION	GENERAL	$7,396,868	
	Contract Description:	This is the second amendment to the original contract which provides an ongoing supply of food products for inmate meal services. This amendment extends the termination date from September 30,2021 to March 31,2022 and increases the maximum amount from $12,100,000.00 to $19,496,867.87 due to the need for additional time to complete the solicitation process for a new four-year contract and to cover.				
		Term of Contract:	10/01/2017 - 03/31/2022	Contract # 19008		
50.	440	DEPARTMENT OF CORRECTIONS - WARM SPRINGS CORRECTIONAL CENTER	SYSCO USA I, INC. DBA SYSCO LAS VEGAS	GENERAL	$6,769,882	
	Contract Description:	This is the second amendment to the original contract which provides an ongoing supply of food products for inmate meal services. This amendment extends the termination date from September 30,2021 to March 31,2022 and the maximum from $12,750,000.02 to $19,519,882.02 due to the need for additional time to complete the solicitation process for a new four-year contract.				
		Term of Contract:	10/01/2017 - 03/31/2022	Contract # 19009		
51.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	PROTOKLEEN, INC.	GENERAL	$111,900	
	Contract Description:	This is a new contract to provide ongoing steam cleaning services of kitchen exhaust systems at Northern Nevada Correctional Center, Stewart Conservation Camp, Warm Springs Correctional Center, Northern Nevada Transitional Housing, Lovelock Correctional Center, Humboldt Conservation Camp, Carlin Conservation Camp, Wells Conservation Camp, Ely State Prison and Pioche Conservation Camp.				
		Term of Contract:	Upon Approval - 09/30/2025	Contract # 24708		
52.	440	DEPARTMENT OF CORRECTIONS - INMATE WELFARE ACCOUNT	INTEGRITY NV FUNERAL SERVICE	GENERAL 13% OTHER: INMATE WELFARE ACCOUNT 87%	$74,343	
	Contract Description:	This is the first amendment to the original contract which provides ongoing cremation services for inmates incarcerated at the following facilities located in northern Nevada: Carlin Conservation Camp, Humboldt Conservation Camp, Lovelock Correctional Center, Northern Nevada Correctional Center, Northern Nevada Transitional House, Stewart Conservation Camp, Tonopah Conservation Camp, Warm Springs Correctional Center. This amendment increases the maximum amount from $49,950 to $124,293 due to the increased need for these services.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23310		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
53.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	KIRVIN DOAK COMMUNICATIONS, INC.	HIGHWAY 70% OTHER: VARIOUS 8% FEDERAL 22%	$510,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing media and marketing services for the Zero Fatalities Campaign and recruiting activities. This amendment increases the maximum amount from $4,500,000 to $5,010,000 due to the increased need for these services.				
		Term of Contract:	12/12/2017 - 11/30/2021	Contract # 19449		
54.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	BASIN ENGINEERING CORPORATION	FEDERAL	$133,300	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides civil engineering and surveying services. This amendment increases the maximum amount from $45,000 to $178,300 due to increased management and inspection services for the Comins Lake boating access project.				
		Term of Contract:	10/01/2019 - 09/30/2023	Contract # 22371		
55.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	INTERMOUNTAIN TURBINE SERVICES, INC.	FEE: SPORTSMEN REVENUE	$150,000	
	Contract Description:	This is the second amendment to the original contract which provides maintenance and repair services for the Honeywell HTS900 engine. This amendment extends the termination date from September 30, 2021 to September 30, 2023 and increases the maximum amount from $300,000 to $450,000 due to the continued need for these services.				
		Term of Contract:	09/12/2017 - 09/30/2023	Contract # 19084		
56.	702	DEPARTMENT OF WILDLIFE - HABITAT	ACHA CONSTRUCTION, LLC	OTHER: DREAM TAG 25% FEDERAL 75%	$1,000,000	
	Contract Description:	This is a new contract to provide range fence construction and removal services statewide.				
		Term of Contract:	Upon Approval - 09/13/2025	Contract # 24764		
57.	702	DEPARTMENT OF WILDLIFE - HABITAT	GOLD STANDARD FENCE, LLC	OTHER: DREAM TAG 25% FEDERAL 75%	$1,000,000	
	Contract Description:	This is a new contract to provide range fence construction and removal services statewide.				
		Term of Contract:	Upon Approval - 09/13/2025	Contract # 24765		
58.	702	DEPARTMENT OF WILDLIFE - HABITAT	L AND I FENCE CONSTRUCTION, INC.	OTHER: DREAM TAG 25% FEDERAL 75%	$1,000,000	
	Contract Description:	This is a new contract to provide range fence construction and removal services statewide.				
		Term of Contract:	Upon Approval - 09/13/2025	Contract # 24766		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
59.	702	DEPARTMENT OF WILDLIFE - HABITAT	OPEN RANGE CONSULTING	FEE: HABITAT CONSERVATION, UPLAND GAME BIRD STAMP 20% OTHER: HERITAGE FUND, WILDLIFE TRUST FUND 70% FEDERAL 10%	$400,000	
	Contract Description:	This is a new contract to provide continuous vegetation coverage information and mapping products.				
		Term of Contract:	09/15/2021 - 09/14/2025	Contract # 24719		
60.	702	DEPARTMENT OF WILDLIFE - HABITAT	U.S. GEOLOGICAL SURVEY - WESTERN ECOLOGICAL RESEARCH CENTER	FEE: UPLAND GAME STAMP 91% OTHER: GIFT/DONATION 9%	$55,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide analysis of blood, feather and fecal samples to determine glucocorticoid hormone corticosterone levels from greater sage-grouse.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 24481		
61.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE-NON-EXEC	CARAHSOFT TECHNOLOGY	FEE: MAINTENANCE FUNDS	$202,365	
	Contract Description:	This is a new contract to provide cloud-based software to collect statistical information relating to the various state parks.				
		Term of Contract:	Upon Approval - 09/14/2024	Contract # 24470		
62.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF WATER RESOURCES	UNITED STATES DEPARTMENT OF THE INTERIOR	OTHER: WATER DISTRICT ASSESSMENT 65% FEDERAL 35%	$201,560	Exempt
	Contract Description:	This is a new joint funding agreement to provide surface-water and groundwater monitoring services in eastern and southern Nevada.				
		Term of Contract:	10/01/2021 - 09/30/2022	Contract # 24675		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
63.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF WATER RESOURCES	UNITED STATES DEPARTMENT OF THE INTERIOR	OTHER: PASS-THROUGH 65% FEDERAL 35%	$374,656	Exempt
	Contract Description:	This is a new joint funding agreement to provide ongoing cooperative water data-monitoring in the Carlin Trend area. The water monitoring program consists of the operation and maintenance of nine continuous streamflow gages, once continuous streamflow gage that operates from January through June of each year, and partial operation of two continuous streamflow gages.				
		Term of Contract:	10/01/2021 - 09/30/2023	Contract # 24676		
64.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF WATER RESOURCES	UNITED STATES DEPARTMENT OF THE INTERIOR	OTHER: PASS-THROUGH 60% FEDERAL 40%	$50,000	Exempt
	Contract Description:	This is a new joint funding agreement to provide ongoing operation and maintenance of a streamflow gaging station on Maggie Creek and a crest stage gage on Simon Creek.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24677		
65.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	HUMBOLDT COUNTY	OTHER: REVENUE	$279,912	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24688		
66.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	THE LAW OFFICES OF CHARLES R. ZEH, ESQ., LLC	OTHER: WORKERS' COMPENSATION & SAFETY FUND 84% FEDERAL 16%	$64,210	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides ongoing legal services to the Occupational Safety and Health Review Board. This amendment extends the termination date from September 30, 2021 to June 30, 2022 and increases the maximum amount from $450,000 to $514,210 due to the continued need for these services.				
		Term of Contract:	11/12/2019 - 06/30/2022	Contract # 21689		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
67.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	CARAHSOFT TECHNOLOGY	HIGHWAY	$51,038,213	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV18-421 which provides cloud services. This service agreement provides commercial off-the-shelf-based software solutions to replace the current outdated systems as part of the System Modernization project.				
		Term of Contract:	09/22/2021 - 09/08/2026	Contract # 24759		
68.	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	IMAGE ACCESS CORPORATION	HIGHWAY 96% FEE: POLLUTION CONTROL 3% OTHER: OFF- HIGHWAY VEHICLE ADMINISTRATIVE REIMBURSEMENT 1%	$86,952	
	Contract Description:	This is the third amendment to the original contract which provides ongoing support to existing scanning software. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum from $46,000.00 to $132,952.02 due to the continued need for these services.				
		Term of Contract:	03/15/2019 - 09/30/2022	Contract # 21628		
69.	810	DEPARTMENT OF MOTOR VEHICLES - ADMINISTRATIVE SERVICES	IMAGE ACCESS CORPORATION	HIGHWAY 25% FEE: INSURANCE VERIFICATION PROGRAM 75%	$73,175	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing technical support services to File 360 scanning. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $102,840.00 to $176,014.94 due to the continued need for these services.				
		Term of Contract:	03/10/2014 - 09/30/2022	Contract # 15389		
70.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	CHURCHILL COUNTY SCHOOL DISTRICT	FEDERAL	$303,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide pre-employment transition services, work-based learning projects, job coaching, training, and professional development for students with disabilities.				
		Term of Contract:	07/15/2021 - 06/30/2024	Contract # 24661		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
71.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	PERSHING COUNTY SCHOOL DISTRICT	FEDERAL	$270,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide pre-employment transition services, work-based learning projects, job coaching, training, and professional development for students with disabilities.				
		Term of Contract:	07/01/2021 - 06/30/2024	Contract # 24567		
72.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	FOUNDATION FOR AN INDEPENDENT TOMORROW	OTHER: CAREER ENHANCEMENT PROGRAM	$400,000	
	Contract Description:	This is a new contract to provide training services for unemployed and underemployed participants for occupational categories determined to be in high-growth, high-demand and/or emerging industries in Nevada.				
		Term of Contract:	Upon Approval - 09/13/2023	Contract # 24650		
73.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	HELP OF SOUTHERN NEVADA	OTHER: CAREER ENHANCEMENT PROGRAM	$100,000	
	Contract Description:	This is a new contract to provide training services for unemployed and underemployed participants for occupational categories determined to be in high-growth, high-demand and/or emerging industries in Nevada.				
		Term of Contract:	Upon Approval - 09/13/2023	Contract # 24651		
74.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	EIDE BAILLY, LLP	FEDERAL	$65,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides audited financial statements for the Unemployment Insurance Trust Fund for calendar years 2020 and 2021. This amendment increases the maximum amount from $81,000 to $146,000 due to revising the scope of services to account for the complexity caused by pandemic relief programs.				
		Term of Contract:	05/12/2020 - 12/31/2021	Contract # 22981		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
75.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	NELNET GOVERNMENT SERVICES, LLC	FEDERAL	$10,299,556	
	Contract Description:	This is a new contract to provide support in reviewing and identifying claims suspected to be fraudulent.				
		Term of Contract:	Upon Approval - 09/30/2025	Contract # 24767		
76.	B001	LICENSING BOARDS AND COMMISSIONS - ACCOUNTANCY	ALLISON MACKENZIE, LTD	FEE: LICENSING APPLICATION & RENEWAL	$210,000	Professional Service
	Contract Description:	This is a new contract to provide legal services.				
		Term of Contract:	01/01/2022 - 12/31/2023	Contract # 24753		
77.	B022	LICENSING BOARDS AND COMMISSIONS - PHARMACY	APPRISS, INC.	FEDERAL	$708,000	Sole Source
	Contract Description:	This is a new contract to provide NarxCare patient prescription monitoring services to the statewide prescription drug monitoring platform.				
		Term of Contract:	11/20/2020 - 11/19/2024	Contract # 24534		
78.	B022	LICENSING BOARDS AND COMMISSIONS - PHARMACY	APPRISS, INC.	FEDERAL	$1,972,000	Sole Source
	Contract Description:	This is a new contract to provide services that will integrate prescription drug monitoring platform information with patient electronic health records, electronic medical records and pharmacy management systems.				
		Term of Contract:	11/20/2020 - 11/19/2024	Contract # 24551		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24699**

		Legal Entity Name:	Office of the Military Div of Emergency Mgmt Homeland Sec
Agency Name:	**NUCLEAR PROJECTS OFFICE**	Contractor Name:	**Office of the Military Div of Emergency Mgmt Homeland Sec**
Agency Code:	**012**	Address:	**2478 Fairview Drive**
Appropriation Unit:	**1005-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Judith Lyman 775-687-0324
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

This contract, which provides funding from DOE to the state for activities related to TRU waste shipments including training, inspections, escorts, and travel, was allowed to expire with no replacement contract in place. This oversight is due to the fact that the role of Planning Division Administrator at ANP was not filled until June 28; it is the person in this position who is responsible for handling the TRU waste transportation interlocal contract for ANP.

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Waste Transport**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing planning and operations activities associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Department of Energy plans to transport transuranic waster through Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Fred Dilger, Executive Director Ph: 775--687-3744

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	08/02/2021 08:16:26 AM
Division Approval	ssands	08/02/2021 08:30:53 AM
Department Approval	ssands	08/02/2021 08:30:56 AM
Contract Manager Approval	ssands	08/02/2021 08:31:00 AM
Budget Analyst Approval	rjacob3	08/12/2021 14:55:35 PM
BOE Agenda Approval	laaron	08/13/2021 09:45:04 AM
BOE Final Approval	Pending	

Memorandum

To: Board of Examiners

From: Melanie K Snyder, Planning Division Administrator, Nevada Agency for Nuclear Projects

Date: July 30, 2021

Re: Retroactive interlocal contract between the Nevada Agency for Nuclear Projects and the Nevada Division of Public Safety – Department of Emergency Management for U.S. Department of Energy shipments of transuranic waste in Nevada

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On June 30, 2021, the 2019-2021 interlocal contract between the Nevada Agency for Nuclear Projects (ANP) and the Nevada Division of Public Safety's Department of Emergency Management (DPS-DEM) related to U.S. Department of Energy (DOE) shipments of transuranic (TRU) waste into or through the state of Nevada expired. This contract, which provides funding from DOE to the state for activities related to TRU waste shipments including training, inspections, escorts, and travel, was allowed to expire with no replacement contract in place. This oversight was due to the fact that the role of Planning Division Administrator at ANP was not filled until June 28; it is the person in this position who is responsible for handling the TRU waste transportation interlocal contracts for ANP.

Despite the 2019-2021 interlocal contract's expiration on June 30, DOE has continued to fund Nevada's activities related to TRU waste shipments, including those undertaken by DPS-DEM in the retroactive contract period of July 2021. Because DPS-DEM has incurred costs related to the interlocal contract in the retroactive contract period, and because ANP has funding for these activities from DOE, the effective date for the new interlocal contract should be made retroactive to July 1, 2021. A contract effective date that is not retroactive will leave funding for DPS-DEM's July 2021 TRU waste transportation activities uncertain.

Now that the Planning Division Administrator role at the ANP has been filled, there is a person who will ensure that these interlocal contracts related to TRU waste transportation will not need to be retroactive again. Future contract renewals will be handled prior to their expiration.

Please do not hesitate to ask if you have any questions about this interlocal contract or the activities which it provides funding for.

CC: Fred Dilger, Executive Director, Nevada ANP
Judith Lyman, Management Analyst, DPS-DEM
Jon Bakkedahl, Emergency Management Program Manager – Preparedness/Response, DPS-DEM
Sue Sands, Program Officer II, Administrative Services Division

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23600**

Amendment Number: **1**

Legal Entity Name: AERIS ENTERPRISES, INC.

Agency Name: **GOVERNOR'S FINANCE OFFICE**

Contractor Name: **AERIS ENTERPRISES, INC.**

Agency Code: **015**

Address: **59 DAMONTE RANCH PKWY STE B292**

Appropriation Unit: **1325-16**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89521-1907**

If "No" please explain: Not Applicable

Contact/Phone: Joseph Fix 775-851-3262

Vendor No.: T81082046A

NV Business ID: NV20011516008

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**81.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**19.00 %**	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2022**

Contract term: **1 year and 354 days**

4. Type of contract: **Contract**

Contract description: **Modify NEBS System**

5. Purpose of contract:

This is the first amendment to the original contract which provides modifications to the Nevada Executive Budget System (NEBS) to enable compatibility and communication with the Enterprise Resource Planning system as well as single sign-on access. This amendment increases the maximum amount from $136,000 to $353,500 due to revising the scope of services to include additional interfaces with NEBS, Open Government and the Contract Entry and Tracking System.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$136,500.00	$136,500.00	$136,500.00	Yes - Action
2.	Amount of current amendment (#1):	$217,000.00	$217,000.00	$217,000.00	Yes - Action
3.	New maximum contract amount:	$353,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract which will be able to modify the NEBS system to be able to send and receive data to/from the ERP system as well as to use single sign on to access the NEBS system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge to perform this service

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 200907
   Approval Date: 09/16/2020

   c. Why was this contractor chosen in preference to other?

This vendor developed the NEBS system and has the knowledge of how the system works

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2003 with the Governor's Finance Office and work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	08/17/2021 13:49:09 PM
Division Approval	ssands	08/18/2021 09:48:54 AM
Department Approval	ssands	08/18/2021 09:48:59 AM
Contract Manager Approval	ssands	08/18/2021 09:49:12 AM
EITS Approval	daxtel1	08/18/2021 10:00:10 AM
Budget Analyst Approval	mranki1	08/18/2021 13:36:35 PM
BOE Agenda Approval	tgreenam	08/19/2021 15:26:11 PM

Steve Sisolak
Governor

Laura E. Freed
Director

Colleen Murphy
Deputy Director

David Haws
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Paul Nicks, Director, OPM
Brandy S. Cox, ASO III, OPM
Jeremiah Duley, ITM II, OPM

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – OPM - *SMART 21 Interfaces* – T1325197

DATE: September 29th, 2020

We have completed the review for Office of Project Management's (OPM) – *SMART 21 Interfaces* TIN.

The submitted TIN, for an estimated value of $2,054,499, supports the enhancement and/or update of technology solutions already in place.

This TIN was submitted in support of interfaces and integrations with solutions from across multiple across the State. The systems submitted in this TIN are as follows:

Agency	System	Vendor Name	Estimate
DETR	EmployNV	GeoSolutions	$137,000
DETR	Aware	Alliance	$282,810
DETR	Phone Bill Interface	DETR	$6,700
DHHS/DHCFP	MMIS	DXC	$65,000

DHHS/ADSD	Harmony	Metaware	$65,000
GFO	NEBS	Aeris	$353,500
Treasurer	Prepaid Tuition	Wagers	$15,000
Treasurer	Unclaimed Property	Libra	$15,000
Admin/Purchasing	Nevada E-Pro	Periscope	$727,274
Admin/Fleet	Fleet Anywhere Billing	EITS	$144,067
DPS	OTIS	EITS	$35,588
DCNR	NDEP website	MSA	$7,560
Controllers	NCIS	CGI	$200,000

OPM has been working closely with EITS to identify any infrastructure considerations for the SMART 21 project and EITS looks forward to that collaboration continuing.

The Office of Information Security (OIS) is available, at the agency's request, to conduct a security review of any implementation of technology. If there are any questions regarding support from OIS please reach out to the office directly. It is expected that these solutions will follow state security policies and standards.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	20907@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Office of Project Management*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Paul Nicks, Director		*(775) 687-7221*	*pnicks@opm.nv.gov*

1b	**Vendor Information:**	
	Identify Vendor:	*Aeris Enterprises Inc*
	Contact Name:	*Joe Fix*
	Complete Address:	*59 Damonte Ranch Parkway Suite B292, Reno, NV 89521*
	Telephone Number:	*(775) 851-3262*
	Email Address:	*joefix@areisinc.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes X		No	
	Amendment:	#			
	CETS:	#			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	*11/2020*	End Date:	*10/2022*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	200907

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$136,500

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	The work to be provided is to modify the NEBS system to be able to send and receive data to/from the ERP system as well as to use single sign on to access the NEBS system. Modifications to the system will be related to the new chart of accounts as well as how revenues and expenses are categorized within the SAP ERP system. A detailed SOW will be attached in CETS.

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	This vendor developed the NEBS system and has the knowledge of how the system works.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	This vendor developed the NEBS system and has the knowledge of how the system works.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. *<u>If not</u>, why were alternatives not evaluated?*				
	This is to contract with the Vendor that developed the system.				

Purchasing Use Only:	
Approval #:	200907 (2)

6	**Has the agency purchased this service or commodity in the past? Check One.** *Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.*	Yes:		No:	X

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
		$		
		$		
		$		
		$		
		$		

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	Inability of information to flow to and from NEBS and the ERP.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	This vendor developed the NEBS system and has the knowledge of how the system works.

9	**Will this purchase obligate the State to this vendor for future purchases?** *Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.*	Yes:		No:	

a. *If yes, please provide details regarding future obligations or needs.*

This vendor has been contracted with the state to maintain the NEBS system. Any future obligations were already established by the contract with the Governor's Finance Office.

Purchasing Use Only:	
Approval #:	20907 ea

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Paul Nicks — 9/16/2020

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Paul Nicks — 9/16/2020

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty — 9/16/2020

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24747**

		Legal Entity Name:	ADAMS NATURAL RESOURCES
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**ADAMS NATURAL RESOURCES**
Agency Code:	**030**	Address:	**CONSULTING SERVICES LLC**
Appropriation Unit:	**1031-12**		**1238 BUZZYS RANCH RD**
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89701-8638**
If "No" please explain:	Not Applicable	Contact/Phone:	775/882-4201
		Vendor No.:	T27037984
		NV Business ID:	NV20151430090

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2022**
   Contract term: **364 days**

4. Type of contract: **Contract**
   Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract to provide ongoing services necessary to address Nevada's Yucca Mountain legal efforts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$120,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Efforts to block the proposed Yucca Mountain repository.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this field.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The OAG has used services by this contractor since 2015 and is satisfied with their services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dan Nubel, DAG Ph: 775-684-1225

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	07/30/2021 14:10:47 PM
Division Approval	jhoba2	07/30/2021 14:10:49 PM
Department Approval	jhoba2	07/30/2021 14:10:52 PM
Contract Manager Approval	lramire7	08/13/2021 14:21:35 PM
Budget Analyst Approval	hfield	08/13/2021 15:15:32 PM
BOE Agenda Approval	hfield	08/13/2021 15:15:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24656**

		Legal Entity Name:	PCC TECHNOLOGY, INC.
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**PCC TECHNOLOGY GROUP, LLC**
Agency Code:	**040**	Address:	**2 BARNARD LN**
Appropriation Unit:	**1050-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**BLOOMFIELD, CT 06002**
If "No" please explain:	Not Applicable	Contact/Phone:	860/242-3299
		Vendor No.:	T29004367
		NV Business ID:	NV20161239877

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **06/30/2023**
   Contract term: **2 years and 272 days**

4. Type of contract: **Contract**
   Contract description: **PCC**

5. Purpose of contract:

The is a new contract to provide maintenance and support for Cenuity Commercial Recordings software product.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$0.01**

II. JUSTIFICATION

7. What conditions require that this work be done?

Since go live date in July of 2019 there has been significant progress made in the conversion from one system to the other, but there are approximately over 305 unresolved bugs and improvements that need to be addressed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Proprietary Cenuity source code owned by PCC only.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 210605
Approval Date: 05/26/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

PCC Technology, Inc. DBA PCC Technology Group, LLC.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	07/26/2021 08:54:43 AM
Division Approval	shudder	07/26/2021 08:54:46 AM
Department Approval	shudder	07/26/2021 08:54:51 AM
Contract Manager Approval	svaldez	07/28/2021 08:36:11 AM
Budget Analyst Approval	hfield	08/13/2021 14:47:10 PM
BOE Agenda Approval	hfield	08/13/2021 14:47:13 PM
BOE Final Approval	Pending	

BARBARA K. CEGAVSKE
Secretary of State

GAIL J. ANDERSON
Deputy Secretary for Southern Nevada

DEBBIE I. BOWMAN
Deputy Secretary for Operations

STATE OF NEVADA

OFFICE OF THE
SECRETARY OF STATE

SCOTT W. ANDERSON
Chief Deputy Secretary of State

ERIN HOUSTON
Deputy Secretary for Securities

KIMBERLEY PERONDI
Deputy Secretary for Commercial Recordings

MARK A. WLASCHIN
Deputy Secretary for Elections

MEMORANDUM

To: Heather Field, Executive Branch Budget Officer 2, Governor's Finance Office

From: Debbie Bowman, Deputy Secretary of State for Operation
CC: Sheri Hudder, ASO 3

Date: 7/27/21

Subject: Retroactive Contract with PCC Technology Inc.

Enclosed for your consideration is a contract between the Office of the Secretary of State and PCC Technology Inc., with a retroactive effective date of October 1, 2020. We are requesting approval of a retroactive contact and have obtained a Solicitation waiver from State Purchasing. The continuation of services as listed in the Scope of work is necessary for this contract.

The services provided by PCC Technologies Inc. originated in 2016. The Secretary of State's Office had previously obtained approval to extend the contract through State Purchasing, but did not execute the amendment prior to the contract expiration, so this request is retroactive back to October 1, 2020.

The Secretary of State's Office finds it critical to continue this contract with PCC Technology Inc. for continuing efforts to fix bugs remaining in the system.

Please consider this memorandum as justification for approval of this retroactive contact.

Should you have any questions, please contact me at 684-5656.

Thank you for your consideration.

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714

MEYERS ANNEX
COMMERCIAL RECORDINGS
202 N. Carson Street
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, Nevada 89030-5873

nvsos.gov

Steve Sisolak
Governor

Deonne E. Contine
Director

Robin Hager
Deputy Director

Kevin D. Doty
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:	
Approval#:	210605@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Nevada Secretary of State*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Kim Perondi, Deputy Secretary for Commercial Recordings		***775.684.5714***	***Kperondi@sos.nv.gov***
	Tim Horgan, Chief IT Manager		***775.684.5702***	***Thorgan@sos.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	**PCC Technology Inc**
	Contact Name:	**Michael K. Won's, President**
	Complete Address:	**400 International Pkwy.,Ste 440 Heathrow, FL 32746**
	Telephone Number:	**630-877-4841**
	Email Address:	

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information: This is a new contract but refers back to CETS#18179**				
	Is this a new Contract?	Yes	*X*	No	
	Amendment:	#			
	CETS:	#			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	***10/1/2020***	End Date:	***6/30/2023***

1f	**Funding:**	
	State Appropriated:	***100%***
	Federal Funds:	
	Grant Funds:	

	Other (Explain):	

Purchasing Use Only:	
Approval #:	#210605

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$0

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	Maintenance and Support for Cenuity Commercial Recordings software product. ***Change the deliverable schedule into sub-deliverables to provide more measurable milestones*** ***Adds a detailed SOW for the stored IQ quick start deliverable*** ***Defines the scope of the new functionality for the Notary application***

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	Proprietary Cenuity source code owned by PCC only. ***Since the go live date in July of 2019 there has been significant progress made in the conversion from one system the other, but there are approximately over 305 unresolved bugs and improvements that need to be addressed.***

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	The source code for Cenuity is proprietary and solely owned by PCC. ***Since PCC owns the program code, they are the only company that has the ability to address the bugs and issues that have plagued customers and SOS employees since the go live date of July 2019.***

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. ***<u>If yes</u>****, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. ***<u>If not</u>****, why were alternatives not evaluated?*				
	Because the source code for this product is owned exclusively by PCC, alternative providers of software support for this product do not exist and were therefore not considered.				

Purchasing Use Only:	
Approval #:	#210605

6	**Has the agency purchased this service or commodity in the past? Check One.** ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***			Yes:	***X***	No:
	a. *If yes, starting with the most recent contract and working backward, for the* ***entire*** *relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*					
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement* ***(RFP#, RFQ#, Waiver #)***	
	3/17/2016	***5/18/2016***	***$***		***RFP#3247***	
	11/8/16	***9/30/2020***	***$9,838,105.30***	***Replace SOS financial system(e-SOS)***	***CETS#18179***	
	9/30/2020	***7/17/2021***	***$***	***Contract Extension Justification SOS*** had previously obtained approval to extend the contract, but didn't execute the amendment before the contract expired, so now it is retroactive.	***Approval#313***	
			$			
			$			

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	Support for the Secretary of State's Commercial Recording system will expire. Bug fixes will cease being delivered. The agency's ability to perform constitutional duties will be impacted. Unresolved bugs and improvements will go unaddressed and SOS customers will continue to experience errors and issues preventing them from accomplishing their business filings in a timely manner. This could result in a permanent decrease in the number of organizations that file business licenses with the NV SOS and a decrease in the overall income that the SOS provides to the State General Fund in the coming fiscal years.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	None

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***			Yes:	***X***	No:
	a. *If yes, please provide details regarding future obligations or needs.*					
	Maintenance and support for this product (Cenuity) will continue to need to come from this vendor (PCC) for the foreseeable future.					

#210605

EMPTY PAGE

Purchasing Use Only:	
Approval #:	#210005C

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Debbie Bowman
Agency Representative Initiating Request

Debbie Bowman — 5.26.2021
Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Scott W. Anderson — 5/26/2021
Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty — 6/23/21
Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23159**

Amendment Number: **1**

Legal Entity Name: Buckhead Capital Management, LLC

Agency Name: **TREASURER - TREASURER'S OFFICE**

Contractor Name: **Buckhead Capital Management, LLC**

Agency Code: **050**

Address: **3100 Cumberland Blvd., SE, Suite 1450**

Appropriation Unit: **1080-04**

Is budget authority available?: **Yes**

City/State/Zip **Atlanta, GA 30339**

If "No" please explain: Not Applicable

Contact/Phone: Matt Boden 404-720-8786

Vendor No.: T27043522

NV Business ID: NV20201766980

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Investment Earnings**

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Investment Mgmt.**

5. Purpose of contract:

This is the first amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment increases the maximum amount from $1,044,000 to $1,290,770 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,044,000.00	$1,044,000.00	$1,044,000.00	Yes - Action
2.	Amount of current amendment (#1):	$246,770.00	$246,770.00	$246,770.00	Yes - Action
3.	New maximum contract amount:	$1,290,770.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office must invest assets in the State General Portfolio in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise in longer-term securitized assets which assists in increasing yield to the State General Portfolio.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/26/2021 16:40:07 PM
Division Approval	alaw1	07/26/2021 16:40:10 PM
Department Approval	alaw1	07/26/2021 16:40:12 PM
Contract Manager Approval	alaw1	07/26/2021 16:40:15 PM
Budget Analyst Approval	cbrekken	07/27/2021 13:34:46 PM
BOE Agenda Approval	cbrekken	07/27/2021 13:34:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23164**

Amendment Number: **1**

Legal Entity Name: FHN Financial Main Street Advisors, LLC

Agency Name: **TREASURER - TREASURER'S OFFICE**

Contractor Name: **FHN Financial Main Street Advisors, LLC**

Agency Code: **050**

Address: **10655 Park Run Drive, Suite 120**

Appropriation Unit: **1080-04**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89144**

If "No" please explain: Not Applicable

Contact/Phone: Rick Philips 702-575-6600

Vendor No.: T27043532

NV Business ID: NV20041226048

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Local Government Investment Pool Earnings**

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Investment Mgmt.**

5. Purpose of contract:

This is the first amendment to the original contract which provides investment management services for the State Local Government Investment Pool which must be invested in accordance with NRS Chapter 355. This amendment increases the maximum amount from $900,000 to $1,720,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$900,000.00	$900,000.00	$900,000.00	Yes - Action
2.	Amount of current amendment (#1):	$820,000.00	$820,000.00	$820,000.00	Yes - Action
3.	New maximum contract amount:	$1,720,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office must invest assets in the Local Government Investment Pool in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise in a variety of fixed income securities to assist the portfolio to increase yield to LGIP participants.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor wasthe highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    STO 2015-Present - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thagan	08/12/2021 15:38:35 PM
Division Approval	thagan	08/12/2021 15:38:39 PM
Department Approval	thagan	08/12/2021 15:38:42 PM
Contract Manager Approval	thagan	08/12/2021 15:38:45 PM
Budget Analyst Approval	cbrekken	08/16/2021 15:30:38 PM
BOE Agenda Approval	cbrekken	08/16/2021 15:30:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23170**

Amendment Number: **1**

Legal Entity Name: Western Asset Management Company, LLC

Agency Name: **TREASURER - TREASURER'S OFFICE**

Contractor Name: **Western Asset Management Company, LLC**

Agency Code: **050**

Address: **385 East Colorado Boulevard**

Appropriation Unit: **1080-04**

Is budget authority available?: **Yes**

City/State/Zip **Pasadena, CA 91101**

If "No" please explain: Not Applicable

Contact/Phone: Mark Friedrich 626-844-9536

Vendor No.: T32009819

NV Business ID: NV20201772939

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Investment Earnings**

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Investment Mgmt.**

5. Purpose of contract:

This is the first amendment to the original contract which provides investment management services for corporate assets in the State General Portfolio - Core which must be invested in accordance with NRS Chapter 355. This amendment increases the maximum amount from $2,000,000 to $2,603,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$2,000,000.00	$2,000,000.00	$2,000,000.00	Yes - Action
2.	Amount of current amendment (#1):	$603,000.00	$603,000.00	$603,000.00	Yes - Action
3.	New maximum contract amount:	$2,603,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office must invest assets in the State General Portfolio in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise in longer-term corporate assets which assists in increasing yield to the State General Portfolio.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Since 10/2020 with the State Treasurer's Office - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thagan	08/12/2021 15:36:43 PM
Division Approval	thagan	08/12/2021 15:36:47 PM
Department Approval	thagan	08/12/2021 15:36:51 PM
Contract Manager Approval	thagan	08/12/2021 15:36:54 PM
Budget Analyst Approval	cbrekken	08/16/2021 15:19:06 PM
BOE Agenda Approval	cbrekken	08/16/2021 15:19:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24799**

		Legal Entity Name:	PGAL, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PGAL, LLC**
Agency Code:	**082**	Address:	**3379 W. OQUENDO RD.**
Appropriation Unit:	**1510-72**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	702-730-4911
		Vendor No.:	T29003284A
		NV Business ID:	NV20021118384

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114290

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **1 year and 302 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the UNLV College of Engineering, Academic and Research Building CIP project, to include life safety, architectural, civil, structural, mechanical electrical and plumbing, telecom, Audio Visual security, and landscape design services for the remodel of the Thomas Beam Engineering building: CIP Project No. 17-P09; Contract No. 114290.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$127,166.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lewis, Will, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 15:22:23 PM
Division Approval	nmann	08/11/2021 15:22:25 PM
Department Approval	lwildes	08/13/2021 13:03:07 PM
Contract Manager Approval	lwildes	08/13/2021 13:03:09 PM
Budget Analyst Approval	jrodrig9	08/17/2021 23:28:39 PM
BOE Agenda Approval	jrodrig9	08/17/2021 23:28:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24744**

		Legal Entity Name:	DG KOCH ASSOCIATES, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DG KOCH ASSOCIATES, LLC**
Agency Code:	**082**	Address:	**2920 S. JONES BLVD., STE 100**
Appropriation Unit:	**1535-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89146-5394**
If "No" please explain:	Not Applicable	Contact/Phone:	702-221-5160
		Vendor No.:	T29026336
		NV Business ID:	NV20061487757

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114252

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Ely State Prison - High Mast Lighting Replacement CIP project, to include design development, construction documents, and construction administration services to replace the fixture cabling system and high mast lighting fixtures with LED lighting fixtures: CIP Project No. 21-S08-1; SPWD Contract No. 114252.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$60,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.w

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Foster, Jon, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 12:59:46 PM
Division Approval	nmann	08/11/2021 12:59:48 PM
Department Approval	nmann	08/13/2021 12:22:24 PM
Contract Manager Approval	lwildes	08/13/2021 12:23:41 PM
Budget Analyst Approval	jrodrig9	08/18/2021 00:55:01 AM
BOE Agenda Approval	jrodrig9	08/18/2021 00:55:03 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24703**

		Legal Entity Name:	KNIT
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KNIT**
Agency Code:	**082**	Address:	**7250 PEAK DR., STE. 216**
Appropriation Unit:	**1535-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89128-9029**
If "No" please explain:	Not Applicable	Contact/Phone:	702-335-2950
		Vendor No.:	T29033716
		NV Business ID:	NV19851015692

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114235

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital Security Upgrades CIP project, to include schematic design services, contract documents, bidding or negotiations services, and construction administration services for courtyard fencing, casework units, light fixtures, seating, window glazing, additional sally port doors and card access, a drone protection barrier, repairs to damaged finishes, and the installation of anti-ligature equipment including lighting, louvers and diffusers: SPWD Project No. 21-M02-03; Contract No. 114235.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$105,500.00**

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Leg approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Architectural / Engineering services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pang, Justus, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 12:25:59 PM
Division Approval	nmann	08/11/2021 12:26:01 PM
Department Approval	nmann	08/13/2021 12:29:37 PM
Contract Manager Approval	lwildes	08/13/2021 12:31:11 PM
Budget Analyst Approval	jrodrig9	08/18/2021 00:49:07 AM
BOE Agenda Approval	jrodrig9	08/18/2021 00:49:11 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24722**

		Legal Entity Name:	JBA CONSULTING ENGINEERS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**JBA CONSULTING ENGINEERS, INC.**
Agency Code:	**082**	Address:	**DBA NV5 CONSULTANTS**
Appropriation Unit:	**1550-22**		**5155 W. PATRICK LN.**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	702-362-9200
		Vendor No.:	T80928382A
		NV Business ID:	NV20151389633

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114243

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Central Plant Renovation CIP project, to include mechanical, electrical, and plumbing engineering services and construction administration for the replacement of the existing chillers, boilers, cooling towers, plate heat exchangers, pumps, piping, and related controls: CIP Project No. 21-M56; SPWD Contract No. 114243.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$60,000.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marshall, Benton, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/10/2021 09:56:51 AM
Division Approval	nmann	08/10/2021 09:56:54 AM
Department Approval	nmann	08/10/2021 09:56:57 AM
Contract Manager Approval	lwildes	08/10/2021 12:18:46 PM
Budget Analyst Approval	nkephart	08/13/2021 15:19:00 PM
BOE Agenda Approval	jrodrig9	08/17/2021 23:12:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22646**

Amendment Number: **1**

Legal Entity Name: PURCELL ELECTRICAL PROF CROP DBA PK ELECTRICAL, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **PURCELL ELECTRICAL PROF CROP DBA PK ELECTRICAL, INC.**

Agency Code: **082**

Address: **681 SIERRA ROSE DR., STE. B**

Appropriation Unit: **1558-65**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89511-2060**

If "No" please explain: Not Applicable

Contact/Phone: 775-826-9010

Vendor No.: T81016802

NV Business ID: NV

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113190

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 167 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Correctional Center - Electrical Distribution Upgrade Advance Planning CIP project: CIP Project No. 19-P06; SPWD Contract No. 113190. This amendment increases the maximum amount from $918,000 to $977,700 due to the additional design services needed for code compliance.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$918,000.00	$918,000.00	$918,000.00	Yes - Action
2.	Amount of current amendment (#1):	$59,700.00	$59,700.00	$59,700.00	Yes - Action
3.	New maximum contract amount:	$977,700.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.La

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/20/2021 14:26:07 PM
Division Approval	nmann	07/20/2021 14:26:11 PM
Department Approval	nmann	07/20/2021 14:26:15 PM
Contract Manager Approval	lwildes	07/20/2021 14:41:21 PM
Budget Analyst Approval	nkephart	08/03/2021 13:10:05 PM
BOE Agenda Approval	jrodrig9	08/09/2021 18:08:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24739**

		Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**
Agency Code:	**082**	Address:	**5485 RENO CORPORATE DR STE 100**
Appropriation Unit:	**1577 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2262**
If "No" please explain:	Not Applicable	Contact/Phone:	775-332-6640
		Vendor No.:	T80984709
		NV Business ID:	NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**43.40 %**	**X**	Bonds	**56.60 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114249

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP project, to include programming, conceptual design, design commissioning, and engineering studies for the construction of a 55,000 square foot addition: CIP Project No. 21-C03; SPWD Contract No. 114249.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$4,019,740.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/09/2021 14:03:07 PM
Division Approval	nmann	08/09/2021 14:03:11 PM
Department Approval	nmann	08/09/2021 14:03:14 PM
Contract Manager Approval	lwildes	08/09/2021 14:06:48 PM
Budget Analyst Approval	nkephart	08/13/2021 15:43:06 PM
BOE Agenda Approval	jrodrig9	08/17/2021 23:02:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24706**

		Legal Entity Name:	POGGEMEYER DESIGN GROUP, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**POGGEMEYER DESIGN GROUP, INC.**
Agency Code:	**082**	Address:	**DBA CMWORKS, INC.**
Appropriation Unit:	**1577 - All Categories**		**6960 SMOKE RANCH RD., STE 110**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89128-3204**
If "No" please explain:	Not Applicable	Contact/Phone:	702-255-8100
		Vendor No.:	T29028422A
		NV Business ID:	NV19811011150

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**93.60 %**	**X**	Bonds	**6.40 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114244

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center Security Fencing CIP project, to include design development, construction documents and construction administration services to design approximately 11,350 linear feet of perimeter security fence and an access road between the Floyd Edsall Complex and the Speedway Readiness Center sites in Las Vegas: SPWD Project No. 21-E05; Contract No. 114244.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$58,500.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nalley, Kirsten, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 12:43:14 PM
Division Approval	nmann	08/11/2021 12:43:16 PM
Department Approval	nmann	08/13/2021 13:00:35 PM
Contract Manager Approval	lwildes	08/13/2021 13:02:05 PM
Budget Analyst Approval	jrodrig9	08/17/2021 23:50:38 PM
BOE Agenda Approval	jrodrig9	08/17/2021 23:50:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24746**

		Legal Entity Name:	DG KOCH ASSOCIATES, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DG KOCH ASSOCIATES, LLC**
Agency Code:	**082**	Address:	**2920 S. JONES BLVD., STE 100**
Appropriation Unit:	**1585-72**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89146-5394**
If "No" please explain:	Not Applicable	Contact/Phone:	702-221-5160
		Vendor No.:	T29026336
		NV Business ID:	NV20061467757

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114258

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering for the High Desert State Prison - High Mast Lighting Replacement CIP project, to include design development services, construction documents, and construction administration services to replace fixture cabling system and high mast lighting fixtures with LED lighting fixtures: CIP Project No. 21-S08-5; SPWD Contract No. 114258.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$50,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Foster, Jon, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 10:05:07 AM
Division Approval	nmann	08/11/2021 10:05:10 AM
Department Approval	nmann	08/13/2021 12:08:42 PM
Contract Manager Approval	lwildes	08/13/2021 12:12:14 PM
Budget Analyst Approval	nkephart	08/13/2021 16:21:41 PM
BOE Agenda Approval	jrodrig9	08/17/2021 22:27:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19772**

Amendment Number: **1**

Legal Entity Name: JENSEN ENGINEERING, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **JENSEN ENGINEERING, INC.**

Agency Code: **082**

Address: **9655 GATEWAY DR., STE. A**

Appropriation Unit: **1590-77**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89521-2968**

If "No" please explain: Not Applicable

Contact/Phone: 775-852-2288

Vendor No.: T27007578

NV Business ID: NV19921070456

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 111812

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/05/2018**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2022**

Contract term: **4 years and 117 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Electrical Power Upgrade CIP project: CIP Project No. 17-M23: SPWD Contract No. 111812. This amendment increases the maximum amount from $29,500 to $60,000 due to an NV Energy application engineer fee and revised drawings.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$29,500.00	$29,500.00	$29,500.00	Yes - Info
2.	Amount of current amendment (#1):	$30,500.00	$30,500.00	$60,000.00	Yes - Action
3.	New maximum contract amount:	$60,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/20/2021 14:16:29 PM
Division Approval	nmann	07/20/2021 14:16:33 PM
Department Approval	nmann	07/20/2021 14:16:37 PM
Contract Manager Approval	lwildes	07/20/2021 14:40:00 PM
Budget Analyst Approval	nkephart	08/03/2021 12:19:22 PM
BOE Agenda Approval	jrodrig9	08/09/2021 18:10:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24717**

		Legal Entity Name:	HOUGHLAND PILS, INC DBA
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HOUGHLAND PILS, INC DBA**
Agency Code:	**082**	Address:	**HPA CONSULTING ENGINEERS**
Appropriation Unit:	**1594 - All Categories**		**6280 S. VALLEY VIEW BLVD. #416**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-3892**
If "No" please explain:	Not Applicable	Contact/Phone:	702-685-8890
		Vendor No.:	T29039677
		NV Business ID:	NV20121298770

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**100.00 %**		Other funding	0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Decatur Department of Motor Vehicles -Surveillance Cameras Installation CIP project, to include pre-design, site observation, design development services, construction documents and plan checking, bid documents and construction administration services for the installation of an Internet Protocol based security camera system, including a network provision for remote monitoring and the removal of redundant cabling from existing analog security cameras: SPWD Project No. 21-M37; Contract No. 114286.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$78,700.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Foster, Jon, Project Manger Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 13:11:45 PM
Division Approval	nmann	08/11/2021 13:11:48 PM
Department Approval	nmann	08/13/2021 12:46:57 PM
Contract Manager Approval	lwildes	08/13/2021 12:56:29 PM
Budget Analyst Approval	jrodrig9	08/18/2021 00:00:31 AM
BOE Agenda Approval	myoun3	08/26/2021 08:21:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24776**

		Legal Entity Name:	CONVERSE PROFESSIONAL GROUP, INC. DBA CONVERSE CONSULTANTS
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CONVERSE PROFESSIONAL GROUP, INC. DBA CONVERSE CONSULTANTS**
Agency Code:	**082**	Address:	**6610 W. ARBY AVE., STE 104**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-4664**
If "No" please explain:	Not Applicable	Contact/Phone:	702-263-7600
		Vendor No.:	T80721610B
		NV Business ID:	NV19971267942

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 114281

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 302 days**

4. Type of contract: **Contract**
   Contract description: **Environmental Pln Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional environmental engineering services for CIP Projects: SPWD Contract No. 114281.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Environmental Miscellaneous Services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Professional Environmental Miscellaneous Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/10/2021 13:47:24 PM
Division Approval	nmann	08/10/2021 13:47:26 PM
Department Approval	nmann	08/10/2021 13:47:28 PM
Contract Manager Approval	lwildes	08/10/2021 14:06:34 PM
Budget Analyst Approval	nkephart	08/13/2021 15:46:54 PM
BOE Agenda Approval	jrodrig9	08/17/2021 22:37:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24710**

		Legal Entity Name:	ENGINEERING PARTNERS LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**ENGINEERING PARTNERS LLC**
Agency Code:	**082**	Address:	**4775 W. TECO AVE.**
Appropriation Unit:	**All Appropriations**		**SUITE 255**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-4361**
If "No" please explain:	Not Applicable	Contact/Phone:	702-537-1132
		Vendor No.:	T27032644
		NV Business ID:	NV20191460490

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 113977

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 302 days**

4. Type of contract: **Contract**
   Contract description: **Mechanical Plan Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional mechanical/electrical plan checking services for CIP Projects: SPWD Contract No. 113977.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Mechanical/electrical plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Professional Mechanical/Electrical Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.W

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/03/2021 13:42:01 PM
Division Approval	nmann	08/03/2021 13:42:04 PM
Department Approval	nmann	08/03/2021 13:42:06 PM
Contract Manager Approval	lwildes	08/05/2021 07:14:30 AM
Budget Analyst Approval	nkephart	08/13/2021 15:49:16 PM
BOE Agenda Approval	jrodrig9	08/17/2021 22:33:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24714**

		Legal Entity Name:	HARRIS CONSULTING ENGINEERS, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HARRIS CONSULTING ENGINEERS, LLC**
Agency Code:	**082**	Address:	**680 PILOT RD.**
Appropriation Unit:	**All Appropriations**		**SUITE A**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119-9015**
If "No" please explain:	Not Applicable	Contact/Phone:	Kent T. Bell 702-269-1575
		Vendor No.:	T27003439
		NV Business ID:	NV20011085889

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**69.50 %**	**X**	Bonds	**30.50 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114250

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Las Vegas Readiness Center Interior Lighting Upgrade CIP project, to include schematic design, design development, construction documents and construction administration to replace older light fixtures with LED light fixtures, install ceiling mount occupancy sensors, provide day lighting controls and replace existing wall mounted switches: SPWD Project No. 21-E03; Contract No. 114250

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$86,500.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   21 LEG approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Foster, Jon, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 12:37:12 PM
Division Approval	nmann	08/11/2021 12:37:14 PM
Department Approval	nmann	08/13/2021 13:04:37 PM
Contract Manager Approval	lwildes	08/13/2021 13:08:54 PM
Budget Analyst Approval	jrodrig9	08/16/2021 14:06:32 PM
BOE Agenda Approval	Pending	
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24740**

		Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**
Agency Code:	**082**	Address:	**5485 RENO CORPORATE DR.**
Appropriation Unit:	**All Appropriations**		**SUITE 100**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2262**
If "No" please explain:	Not Applicable	Contact/Phone:	775-332-6640
		Vendor No.:	T80984709
		NV Business ID:	NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**56.20 %**	**X**	Bonds	**43.80 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114248

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Harry Reid Army Aviation Support Facility - Aircraft Storage Hanger CIP project, to include construction and bidding documents, construction administration, and basic commissioning and LEED Design services to construct a 16,355 square foot aircraft storage hanger: SPWD Project No. 21-C10; Contract No. 114248

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,596.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Current, Jeff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 12:55:49 PM
Division Approval	nmann	08/11/2021 12:55:52 PM
Department Approval	nmann	08/13/2021 13:36:27 PM
Contract Manager Approval	lwildes	08/13/2021 13:38:30 PM
Budget Analyst Approval	jrodrig9	08/16/2021 15:22:53 PM
BOE Agenda Approval	jrodrig9	08/16/2021 15:22:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24802**

		Legal Entity Name:	JP ENGINEERING, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**JP ENGINEERING, LLC**
Agency Code:	**082**	Address:	**10597 DOUBLE R BLVD., STE 1**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521-8938**
If "No" please explain:	Not Applicable	Contact/Phone:	775-852-2337
		Vendor No.:	T29038896
		NV Business ID:	NV20051447455

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114282

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center High Mast Lighting Replacement CIP project, to include design development services, construction drawings, bid negotiation services, and construction administration services to replace the high mast lighting fixtures with LED lighting fixtures, and replace the cables for the existing poles: CIP Project No. 21-S08-2; Contract No. 114282

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$57,400.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architecture/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Foster, Jon, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 15:31:15 PM
Division Approval	nmann	08/11/2021 15:31:20 PM
Department Approval	nmann	08/13/2021 13:08:42 PM
Contract Manager Approval	lwildes	08/13/2021 13:11:43 PM
Budget Analyst Approval	jrodrig9	08/16/2021 14:15:06 PM
BOE Agenda Approval	myoun3	08/26/2021 08:20:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24788**

		Legal Entity Name:	KITTRELL GARLOCK & ASSOCIATES
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KITTRELL GARLOCK & ASSOCIATES**
Agency Code:	**082**	Address:	**DBA KGA ARCHITECTURE**
Appropriation Unit:	**All Appropriations**		**9075 W. DIABLO DR., FL. 3**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89148-7604**
If "No" please explain:	Not Applicable	Contact/Phone:	702-367-6900
		Vendor No.:	T80931708
		NV Business ID:	NV1977107004

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114262

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Office Building Remodel Advanced Planning CIP project, to include design development through bidding services and a construction cost estimate, at the completion of the design development phase, to renovate the interior of the building: CIP Project No. 21-P01; Contract No. 114262

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,740,000.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lewis, Wilfred, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/10/2021 13:18:57 PM
Division Approval	nmann	08/10/2021 13:18:59 PM
Department Approval	nmann	08/13/2021 13:31:53 PM
Contract Manager Approval	lwildes	08/13/2021 13:35:44 PM
Budget Analyst Approval	jrodrig9	08/16/2021 15:03:05 PM
BOE Agenda Approval	jrodrig9	08/16/2021 15:03:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24798**

		Legal Entity Name:	PURCELL ELECTRICAL PROF CROP
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PURCELL ELECTRICAL PROF CROP**
Agency Code:	**082**	Address:	**DBA PK ELECTRICAL, INC.**
Appropriation Unit:	**All Appropriations**		**681 SIERRA ROSE DR., STE. B**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2060**
If "No" please explain:	Not Applicable	Contact/Phone:	775-826-9010
		Vendor No.:	T81016802
		NV Business ID:	NV19961128650

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114265

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Electrical Distribution Upgrade CIP project, to include bidding and construction administration services to construct a power distribution system: CIP Project No. 21-M16; Contract No. 114265

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$407,800.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aviles, Jason, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 14:32:38 PM
Division Approval	nmann	08/11/2021 14:32:41 PM
Department Approval	nmann	08/13/2021 13:18:47 PM
Contract Manager Approval	lwildes	08/16/2021 14:33:57 PM
Budget Analyst Approval	jrodrig9	08/16/2021 14:37:49 PM
BOE Agenda Approval	jrodrig9	08/16/2021 14:37:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24750**

		Legal Entity Name:	TATE SNYDER KIMSEY ARCHITECTS, LTD
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**TATE SNYDER KIMSEY ARCHITECTS, LTD**
Agency Code:	**082**	Address:	**DBA TSK**
Appropriation Unit:	**All Appropriations**		**314 S WATER ST.**
Is budget authority available?:	**Yes**	City/State/Zip	**HENDERSON, NV 89015-7311**
If "No" please explain:	Not Applicable	Contact/Phone:	702-456-3000
		Vendor No.:	T80883470
		NV Business ID:	NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114264

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Desert Willow Treatment Center - Protective Barriers Deferred Maintenance CIP project, to include schematic design, construction documents, permit/bid services, and construction administration services to construct new protective barriers and replace the casework and countertops at the nurses' stations and the front reception desk: SPWD Project No. 21-M02-16; Contract No. 114264

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$59,810.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pang, Justus, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/11/2021 13:17:56 PM
Division Approval	nmann	08/11/2021 13:17:58 PM
Department Approval	nmann	08/13/2021 13:15:18 PM
Contract Manager Approval	lwildes	08/13/2021 13:29:16 PM
Budget Analyst Approval	jrodrig9	08/16/2021 14:42:37 PM
BOE Agenda Approval	jrodrig9	08/16/2021 14:42:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24610**

		Legal Entity Name:	UTAH NEW VISION CONSTRUCTION, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**UTAH NEW VISION CONSTRUCTION, LLC**
Agency Code:	**082**	Address:	**11350 E. 18625 S. STE., 118**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**MOUNT PLEASANT, UT 84647-4701**
If "No" please explain:	Not Applicable	Contact/Phone:	801-641-7270
		Vendor No.:	T32007141
		NV Business ID:	NV20151696378

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 114183

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 08/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 333 days**

4. Type of contract: **Contract**
   Contract description: **Third Party Plan Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional third party plan checking services for CIP Projects: SPWD Contract No. 114183

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Third party commissioning services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Professional Third Party Commissioning Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/01/2021 10:32:27 AM
Division Approval	nmann	07/01/2021 10:32:30 AM
Department Approval	nmann	07/01/2021 10:32:34 AM
Contract Manager Approval	lwildes	07/23/2021 10:38:19 AM
Budget Analyst Approval	nkephart	08/03/2021 13:16:53 PM
BOE Agenda Approval	myoun3	08/26/2021 08:23:21 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24622**

		Legal Entity Name:	CDW GOVERNMENT, INC.
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**CDW GOVERNMENT, INC.**
Agency Code:	**180**	Address:	**230 N. Milwaukee Avenue**
Appropriation Unit:	**1385-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**Vernon Hills, IL 60061**
If "No" please explain:	Not Applicable	Contact/Phone:	Mitchell Funk 877-800-3219
		Vendor No.:	T81106274
		NV Business ID:	NV20101017707

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Service Fund**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2022**
   Contract term: **333 days**

4. Type of contract: **Contract**
   Contract description: **Service Agreement**

5. Purpose of contract:

This is a new service agreement under master service agreement #99SWC-NV21-8313, which provides computer equipment, peripherals and related services contracts. This service agreement includes on-demand assessment, advisory services, problem resolution support and designative support engineering.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$183,681.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are critical for the continuity of service as well as day-to-day operations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sean Montierth, Chief IT Manager Ph: 775-684-4313

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	07/08/2021 10:17:37 AM
Division Approval	ssands	07/08/2021 10:20:30 AM
Department Approval	ssands	07/08/2021 10:20:32 AM
Contract Manager Approval	ssands	07/20/2021 10:28:24 AM
Budget Analyst Approval	dlenzner	08/06/2021 13:13:40 PM
BOE Agenda Approval	myoun3	08/26/2021 08:22:26 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24791**

		Legal Entity Name:	COUNTY OF NYE
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**COUNTY OF NYE**
Agency Code:	**180**	Address:	**NYE COUNTY SHERIFFS OFFICE**
Appropriation Unit:	**1388-00**		**1520 E BASIN AVE STE 102**
Is budget authority available?:	**Yes**	City/State/Zip	**PAHRUMP, NV 89060**
If "No" please explain:	Not Applicable	Contact/Phone:	775/751-7015
		Vendor No.:	T80044560AF
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to vendor late submission, this agreement had been delayed in processing, and unable submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**
   Contract term: **4 years**

4. Type of contract: **Revenue Contract**
   Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing rack space at Brock Mountain located in Nye County, Montezuma Peak located in Esmeralda County, Warm Springs located in Nye County, and Sober Peak located in Nye County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$104,218.24**

Payment for services will be made at the rate of $3,722.08 per Rack space

Other basis for payment: FY22 $40,942.88 with tentative credit of $14,888.32 , FY23 $40,942.88 with tentative credit of $14,888.32 , FY24 $40,942.88 with tentative credit of $14,888.32 , FY25 $40,942.88 with tentative credit of $14,888.32

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ann Scott, Management Analyst III Ph: 775/684-5859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/10/2021 15:13:17 PM
Division Approval	ssands	08/10/2021 15:17:23 PM
Department Approval	ssands	08/10/2021 15:17:26 PM
Contract Manager Approval	ssands	08/10/2021 16:12:34 PM
Budget Analyst Approval	dlenzner	08/17/2021 08:58:26 AM
BOE Agenda Approval	dlenzner	08/17/2021 08:58:29 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Laura Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

July 22, 2021

MEMORANDUM

To: David Lenzner
Governor's Finance Office

From: Timothy Galluzi, Administrator
Enterprise Information Technology Services (EITS)

Purpose: **Request BOE retroactively approve for attached Revenue Contract**

The attached revenue agreement with **Nye County (Sheriff's Department, Sheriff's Office and Fire Department)** has been submitted for approval by the Board of Examiners. This revenue agreement is a continuation of service to provide rack space, DS1 or DS0. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State of Nevada, EITS and **Nye County (Sheriff's Department, Sheriff's Office and Fire Department)** to bill for rack space, DS1 or DS0 rental and receive revenue for the State of Nevada. If the agreement is not approved with an effective date of **01 July 2021**, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

Due to vendor late submission, this agreement has been delayed processing and submit to the Governor's Finance Office with sufficient time to review and approve with a **01 July 2021** start date.

I appreciate your time and assistance. Should you have questions please contact me via email at tim.galluzi@admin.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24789**

		Legal Entity Name:	New Cingular Wireless PCS, LLC
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**New Cingular Wireless PCS, LLC**
Agency Code:	**180**	Address:	**a Delaware Limited Liability C**
Appropriation Unit:	**1388-00**		**1025 Lenox Park Blvd. NE, 3rd**
Is budget authority available?:	**Yes**	City/State/Zip	**Atlanta, GA 30319**
If "No" please explain:	Not Applicable	Contact/Phone:	Courtney T'Anna Perillo 887/231-5447
		Vendor No.:	
		NV Business ID:	NV19991079179

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to vendor late submission, this agreement had been delayed in processing, and unable submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**
   Contract term: **4 years**

4. Type of contract: **Revenue Contract**
   Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide rack space at Penn Hill located in Elko County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$89,329.92**

Payment for services will be made at the rate of $3,722.08 per Rack space

Other basis for payment: FY22 $22,332.48, FY23 $22,332.48, FY24 $22,332.48, FY25 $22,332.48

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ann Scott, Management Analyst III Ph: 775/ 684-5859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/10/2021 13:23:44 PM
Division Approval	ssands	08/10/2021 13:34:54 PM
Department Approval	ssands	08/10/2021 13:34:56 PM
Contract Manager Approval	ssands	08/10/2021 13:34:59 PM
Budget Analyst Approval	dlenzner	08/17/2021 18:34:11 PM
BOE Agenda Approval	dlenzner	08/17/2021 18:34:16 PM
BOE Final Approval	Pending	

Steve Sisolak
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STATE OF NEVADA
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July 22, 2021

MEMORANDUM

To: David Lenzner
Governor's Finance Office

From: Timothy Galluzi, Administrator
Enterprise Information Technology Services (EITS)

Purpose: **Request BOE retroactively approve for attached Revenue Contract**

The attached revenue agreement with **New Cingular Wireless PCS, LLC a Delaware Limited Liability Company** has been submitted for approval by the Board of Examiners. This revenue agreement is a continuation of service to provide rack space, DS1 or DS0. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State of Nevada, EITS and **New Cingular Wireless PCS, LLC a Delaware Limited Liability Company** to bill for rack space, DS1 or DS0 rental and receive revenue for the State of Nevada. If the agreement is not approved with an effective date of **01 July 2021**, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

Due to vendor late submission, this agreement has been delayed processing and submit to the Governor's Finance Office with sufficient time to review and approve with a **01 July 2021** start date.

I appreciate your time and assistance. Should you have questions please contact me via email at tim.galluzi@admin.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14665**

Amendment Number: **10**

Legal Entity Name: Career and Technical Education Consortium of States, Inc.

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **Career and Technical Education Consortium of States, Inc.**

Agency Code: **300**

Address: **1866 Southern Ln**

Appropriation Unit: **2676-04**

Is budget authority available?: **Yes**

City/State/Zip **Decatur, GA 30033-4097**

If "No" please explain: Not Applicable

Contact/Phone: Tim Withee 404-679-4501

Vendor No.: T27027121

NV Business ID: NV20131384237

To what State Fiscal Year(s) will the contract be charged? **2014-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**33.00 %**	Fees	0.00 %
X	Federal Funds	**67.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2013**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **8 years and 323 days**

4. Type of contract: **Contract**

Contract description: **Skill Standards**

5. Purpose of contract:

This is the tenth amendment to the original contract which provides analysis, review and development services to fully implement Nevada's state system of student career and technical skill standards and assessments. This amendment extends the termination date from September 30, 2021 to June 30, 2022 and increases the maximum amount from $2,142,400 to $2,492,400 to allow enough time for a request for proposal to be completed.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$200,000.00	$200,000.00	$200,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$256,800.00	$256,800.00	$256,800.00	Yes - Action
	c. Amendment 3:	$0.00	$0.00	$0.00	No
	d. Amendment 4:	$269,600.00	$269,600.00	$269,600.00	Yes - Action
	e. Amendment 5:	$294,000.00	$294,000.00	$294,000.00	Yes - Action
	f. Amendment 6:	$1,122,000.00	$1,122,000.00	$1,122,000.00	Yes - Action
	g. Amendment 7:	$0.00	$0.00	$0.00	No
	h. Amendment 8:	$0.00	$0.00	$0.00	No
	i. Amendment 9:	$0.00	$0.00	$0.00	No

2.	Amount of current amendment (#10):	$350,000.00	$350,000.00	$350,000.00	Yes - Action
3.	New maximum contract amount:	$2,492,400.00			
	and/or the termination date of the original contract has changed to:	06/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada must implement end-of-program assessments to bring Nevada students into compliance with Nevada's Carl D. Perkins IV Federal Plan for State reporting. End-of-program assessments are also used to measure skill attainment for the purposes of program improvement

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies or employees do not have the experience or resources to develop and maintain secure third-party online assessment systems.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 130403
Approval Date: 04/10/2013

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 01/31/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:
20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/11/2021 12:20:18 PM
Division Approval	bfarra2	08/11/2021 12:20:29 PM
Department Approval	bfarra2	08/11/2021 12:20:54 PM
Contract Manager Approval	bfarra2	08/11/2021 13:14:21 PM
Budget Analyst Approval	mranki1	08/16/2021 11:01:19 AM
BOE Agenda Approval	cbrekken	08/16/2021 15:58:15 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

Purchasing Use Only:	
Approval #:	410 (a)

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Nevada Department of Education*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Marina McHatton – Education Programs Professional		***775-687-7285***	***mmchatton@doe.nv.gov***
	Craig Statucki, Director, Office of Career Readiness, Adult Learning & Education Options		***775-687-7283***	***cstatucki@doe.nv.gov***

2	**Contractor Information:**	
	Contractor:	***Career and Technical Education Consortium of States, Inc.***
	Contact Name:	***Tim Withee***
	Complete Address:	***1866 Southern Ln., Decatur, GA 30033-4033***
	Phone Number:	***404-679-4501***
	Email Address:	***twithee@ctecs.org***

3	**List *all previous* Contract Information:**				
	Solicitation Type, if applicable:	***Solicitation Waiver***		#:	130403, 130403A,130403B,130403C, & 130403E
	CETS #:	#14665			
	Contract Amount:	$2,142,400.00			
	Contract Term:	Start Date:	***8-13-2013***	End Date:	***9-30-2021***

Purchasing Use Only:	
Approval #:	410

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	***Solicitation Waiver***		#:	***#130403E***
	CETS #:	#14665			
	Initial Contract Amount:	***$2,142,400.00***			
	Contract Term:	Start Date:	***10-1-2018***	End Date:	***9-30-2021***

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Change in Contract Amount*	*Change in End Date*
	#1	***Initiated contract work for the assessment system***		
	#2		***$256,800.00***	
	#3	***N/A, Extension of Term***		
	#4		***$269,600.00***	
	#5		***$294,000.00***	
	#6		***$267,000.00***	
	#7		***$285,000.00***	
	#8		***$285,000.00***	
	#9		***$285,000.00***	

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Change in Contract Amount*	*Change in End Date*
	#10	***This extension will accomplish NDE to transition out of the current assessment model reducing impact.***	***$350,000.00***	***6-30-2022***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	We have reached a point within our CTE program development and in responding to Nevada's workforce and labor market needs to create more access and equity for students that is requiring NDE to review, combine, and revise the standards for CTE programs of study, resulting in strategically transitioning out of the current assessment system/model. We are requesting a one-year contract extension for all of FY22 in order to phase out of the current assessment system in a way that will minimize impact that this could have on secondary students. In January of 2022 an RFP will be done to support the newly revised programming.

#410

	What are the potential consequences to the State if the contract extension request is denied?
8	*If this contract extension request is denied, this would severely impede upon transitioning out of the current system and would have significant impact to students and their opportunity to earn a Career and College Ready Diploma and/or CTE Articulated College Credit which can be earned at the College of Southern Nevada (CSN), Great Basin College (GBC) Truckee Meadows Community College (TMCC) and Western Nevada College (WNC), with all four colleges awarding between 3 – 18 college credits depending on the program of study at no cost to the student.*

Purchasing Use Only:	
Approval #:	410

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Signature of Agency Representative Initiating Request

Craig Statucki — 7/21/21

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Felicia Gonzales — 7/21/21

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Doty — 8/10/21

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24704**

		Legal Entity Name:	JOBS FOR NEVADA GRADUATES, INC.
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**JOBS FOR NEVADA GRADUATES, INC.**
Agency Code:	**300**	Address:	**4045 S BUFFALO DR STE A101-128**
Appropriation Unit:	**2699-25**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89145**
If "No" please explain:	Not Applicable	Contact/Phone:	RENE CANTU 702-810-3068
		Vendor No.:	T32002801A
		NV Business ID:	NV20131697401

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

The retroactive date is needed because the funding for Jobs for Nevada Graduates, Inc. was not finalized by the legislature and posted to NEBS until the end of June. To maintain services, Jobs for Nevada Graduates, Inc. has continued to operate in the same manner as previous legislative sessions. If the retroactive date is not approved, Jobs for Nevada Graduates would not have a method to pay its expenses.

3. Termination Date: **06/30/2023**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **NV JAG**

5. Purpose of contract:

This is a new contract to provide training to improve outcomes of public education, provide work opportunities for high school students and increase college enrollment and completion rates for high-risk youth populations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$7,226,830.00**

Payment for services will be made at the rate of $3,613,415.00 per Fiscal Year

Other basis for payment: Semi-monthly payments upon receipt of detailed invoices with itemized list of expenses.

II. JUSTIFICATION

7. What conditions require that this work be done?

Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are mot at-risk. This contract will enable the Department of Education to fulfill its obligation to this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Jobs for America's Graduates model requires the state to contract with a qualified non-profit organization to administer this program. Jobs for America's Graduates operates in school districts throughout the state and includes funding from private partnerships.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to SB 458 Section 8 (A), an allocation has been made directly to JAG therefore no waiver is required and no other vendors were solicited.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education- 7/1/17-6/30/21 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/02/2021 12:26:53 PM
Division Approval	bfarra2	08/02/2021 12:26:56 PM
Department Approval	bfarra2	08/02/2021 12:26:59 PM
Contract Manager Approval	bfarra2	08/02/2021 13:17:55 PM
Budget Analyst Approval	cbrekken	08/10/2021 09:13:48 AM
BOE Agenda Approval	cbrekken	08/10/2021 09:13:50 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of Public Instruction

Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
(702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

July 21, 2021

MEMORANDUM

TO: Susan Brown
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Catherine Bartlett
Executive Budget Officer 2, Governor's Finance Office – Budget Division

FROM: Heidi Haartz
Deputy Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Jobs for Nevada Graduates, Inc.

This memorandum serves as a request for retroactive approval to July 1, 2021 for a contract with Jobs for Nevada Graduates, Inc. The retroactive date is needed because the funding for Jobs for Nevada Graduates, Inc. was not finalized by the legislature and posted to NEBS until the end of June. To maintain services, Jobs for Nevada Graduates, Inc. has continued to operate in the same manner as previous legislative sessions. If the retroactive date is not approved, Jobs for Nevada Graduates would not have a method to pay its expenses.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Craig Statucki, Director, Office of Career Readiness, Adult Learning, and Education Options

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24756**

		Legal Entity Name:	I3 Digital PD, LLC
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**I3 Digital PD, LLC**
Agency Code:	**300**	Address:	**2232 TEDESCA DR**
Appropriation Unit:	**2710-20**		
Is budget authority available?:	**Yes**	City/State/Zip	**HENDERSON , NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	Kim Loomis 702-279-4910
		Vendor No.:	T32010003
		NV Business ID:	NV20151034636

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2022**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Digital Learning**

5. Purpose of contract:

This is a new contract to provide digital learning content, professional development and other digital resources within the Canvas Learning Management System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$108,000.00**

Payment for services will be made at the rate of $27,000.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

As NDE shifts from COVID-19 response to recovery and renewal, there is a need to offer ongoing professional learning targeting a balanced approach to digital learning within classroom instruction.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 210606
Approval Date: 06/29/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

4/16/20-06/30/22 Current-Education-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/10/2021 16:15:40 PM
Division Approval	bfarra2	08/10/2021 16:15:44 PM
Department Approval	bfarra2	08/10/2021 16:15:47 PM
Contract Manager Approval	bfarra2	08/10/2021 16:15:50 PM
Budget Analyst Approval	mranki1	08/11/2021 14:20:00 PM
BOE Agenda Approval	cbrekken	08/13/2021 14:34:11 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	#2106068

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Department of Education*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Dave Brancamp, Director		***775-687-5930***	***dbrancamp@doe.nv.gov***
	Amanda Pinter, AAIII		***775-687-5931***	***apinter@doe.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	***i3DigitalPD LLC***
	Contact Name:	***Kim Loomis***
	Complete Address:	***2232 Tedesca Drive Henderson, NV 89052***
	Telephone Number:	***702-279-4910***
	Email Address:	Loomisk702@gmail.com

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes	*X*	No	
	Amendment:	#			
	CETS:	#			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	***July 1, 2021***	End Date:	***September 30, 2022***

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*100%*
	Grant Funds:	
	Other (Explain):	

06/24/21 1:44pm

Purchasing Use Only:	
Approval #:	#2106060

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$126,000.00

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	The Nevada Department of Education (NDE or Department) continues to partner with the Governor's office, State agency partners, districts, and schools to lead the K-12 education response to and recovery from COVID-19. In accordance with our values and in partnership with the State Board of Education, NDE identified and has aligned it's COVID-19 response and recovery – including the allocation of relief funds – to the following priorities established in April 2020, which have been updated (in red) as we shift from COVID-19 response to recovery and renewal: *1) Closing opportunity gaps for students who have been traditionally underserved* *2) Safe, efficient, and equitable re-opening of school buildings* *3) Access to technological capacity for educators, students, and families* *4) Social and emotional support of students in response to COVID-19* *5) Access to high-quality professional development in delivering distance education for educators in addressing learning loss* *6) Access to high-quality instructional materials through distance education for educators and students to help address learning loss* *7) Support of parents, families, and communities* *8) Access to adult education and workforce development opportunities* *This project seeks to address multiple priorities in response to COVID-19 through the desired outcomes listed below:* *A. Expand upon the Nevada repository of student-centered high quality engaging digital learning content, utilizing the state Canvas learning management systems (LMS) to distribute lessons, units of instruction, and authentic assessments. Focus on K-12 mathematics content development.* *B. Offer ongoing professional learning targeting a balanced approach to digital learning within classroom instruction, with a focus on student-centered, differentiated, and mastery-based competencies.* *C. Provide insight and guidance to NDE teaching and learning personnel with support via project-management of digital learning components, to ensure connection and alignment across various departments.*

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	On Sunday, March 15, 2020 Nevada Governor, Steve Sisolak, announced the difficult decision to close all school buildings in Nevada. The Nevada Department of Education began the collaborative work with i3DigitalPD in the creation of the Nevada Digital Collaborative (NvDLC) and utilizing teachers across the state, commonly called "Digital Engineers" to share experiences and classroom pedagogy.

#210606@

	On September 26, 2020, the first Nevada Digital Collaborative (NvDLC) Symposium was held. Later that month the contract with i3DigitalPD concluded. Teachers have partnered with digital content and tools to provide blended student-centered learning environments and instruction, with freedom of voice, choice, path, and pace. As we return, the four-walled classroom may look like the same physical space, but students and teachers alike are not, nor should the old instructional practices return. Digital learning, with adaptive technologies and the ease to differentiate instruction, must continue - allowing for individualized learning paths and competency-based mastery to ensure that all students, no matter their participation (or lack of) in the past year, as well as any previous learning gaps are met with classroom pedagogy to support student growth.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	On April 16, 2020 NDE was approved by the Board of Examiners to proceed with an emergency contract with i3DigitalPD in response to COVID-19. As it relates to this specific work i3DigitalPD is uniquely positioned to engage in this work in alignment with the NDE statewide priorities.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. ***If yes***, *what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. ***If not***, *why were alternatives not evaluated?*				
	As previously noted, the Board of Examiners approved NDE to proceed with an emergency contract with i3DigitalPD in response to COVID-19, and i3DigitalPD is uniquely positioned to engage in this work in alignment with the NDE statewide priorities.				

Purchasing Use Only:	
Approval #:	#210606

6	**Has the agency purchased this service or commodity in the past? Check One.** ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***		Yes:		No:	
	a. *If yes, starting with the most recent contract and working backward, for the* ***entire*** *relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*					
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement* ***(RFP#, RFQ#, Waiver #)***	
			$			
			$			
			$			
			$			
			$			

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	If the State is unable to continue this work with i3DigitalPD, NDE would not be able to adequately expand the Nevada repository of student-centered high quality engaging digital learning content.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	Comparable services are being rendered in Arizona, South Carolina and Idaho.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***		Yes:		No:	
	a. *If yes, please provide details regarding future obligations or needs.*					
	There are no future obligations outside the scope of the current contract.					

Purchasing Use Only:	
Approval #:	#21060

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

David J. Brancamp

Agency Representative Initiating Request

David J. Brancamp — 6/24/2021

Print Name of Agency Representative Initiating Request — Date

Jonathan P. Moore

Signature of Agency Head Authorizing Request

Jonathan P. Moore — 6/24/2021

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin O. Anthony — 6/29/21

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24734**

		Legal Entity Name:	NATIONAL EQUITY PROJECT
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**NATIONAL EQUITY PROJECT**
Agency Code:	**300**	Address:	**1720 BROADWAY, 4TH FLOOR**
Appropriation Unit:	**2710-13**		
Is budget authority available?:	**Yes**	City/State/Zip	**OAKLAND, CA 94612**
If "No" please explain:	Not Applicable	Contact/Phone:	SCHANG@NATIONALEQUITYPROJECT.ORG 303-880-0915
		Vendor No.:	T29043402
		NV Business ID:	NV20201857440

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **PROJ MGMT SERVICES**

5. Purpose of contract:

This is a new contract to provide project management, training and advisory services to help advance educational equity, eliminate opportunity and achievement gaps and decrease disproportionality in student outcomes that have been exacerbated by the circumstances created by COVID-19.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$135,700.00**

Other basis for payment: Upon receipt of invoices for completed deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

COVID-19 has underscored the need for our education system leaders to do the difficult work of addressing opportunity gaps and racial biases, as schools work to reopen school amidst ongoing COVID-19 challenges, economic hardships, and significant learning loss. The Nevada Department of Education (NDE), as well as District and Charter School leadership, need immediate support and training to address these issues in a caring, supportive, and effective manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 210602
Approval Date: 06/23/2021

c. Why was this contractor chosen in preference to other?

Vendor was selected based upon prior experience nationally and in Nevada

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

8/18/20-10/31/20-Education-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	08/10/2021 16:12:56 PM
Division Approval	bfarra2	08/10/2021 16:12:59 PM
Department Approval	bfarra2	08/10/2021 16:13:01 PM
Contract Manager Approval	bfarra2	08/10/2021 16:13:07 PM
Budget Analyst Approval	mranki1	08/17/2021 09:08:51 AM
BOE Agenda Approval	cbrekken	08/17/2021 14:43:10 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Peter Long
Interim Director

Robin Hager
Deputy Director

Kevin D. Doty
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:	
Approval#:	210602 (CW)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**		
	State Agency Name:	*Department of Education*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Felicia Gonzales, Deputy Superintendent	***702-668-4320***	***fgonzales@doe.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	***National Equity Project***
	Contact Name:	***Stephen Chang***
	Complete Address:	***1720 Broadway, 4th Floor***, Oakland Calif. 94612
	Telephone Number:	***303-880-0915***
	Email Address:	***schang@nationalequityproject.org***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	***X***
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes	***X***	No	
	Amendment:	#			
	CETS:	#			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	***July 1, 2021***	End Date:	***June 30, 2022***

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	***ESSER II***
	Grant Funds:	
	Other (Explain):	

Rec'd 06/17/21

Purchasing Use Only:	
Approval #:	210602(B)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$135,700

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	National Equity Project will assist the Nevada Department of Education (Department) with strategic equity and social justice planning: building on our equity vision, leveraging resources to engage the Department, education systems, and community stakeholders in relationship building, advancing educational equity, eliminating opportunity/achievement gaps, and decreasing disproportionality in student outcomes that have been exacerbated by the circumstances created by COVID-19. The Department's Strategic Plan focuses on equity and contains benchmarks and five-year targets for closing opportunity/achievement gaps between and among different student populations at all grade levels. Advancing more equitable student outcomes is a key performance measure associated with this work. National Equity Project is the ideal candidate for this work because of their proven track record. They have the ability to continue the necessary training and support. The National Equity Project provides the necessary qualifications and experience to successfully partner with the Department in moving this critically important work forward.

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	National Equity Project (NEP) has already completed the initial implementation of the equity training (Phase I) with the entire NDE staff. This contract proposal includes Phase II and III to build upon the prior training and to build capacity within the Department. The NEP trainings are proprietary, and a new vendor would not be able to continue the work where NEP left off. Given the simultaneous and compounding COVID-19 public health and social justices crises, the Department is committed to continuing its efforts to build capacity within and across Nevada's education system – including the Department, districts, schools, and partners – to understand and address the factors that perpetuate educational inequity among students. Early national data have shown that COVID-19 has had disparate effects on students' learning depending on their social-economic status, with students from low-income families suffering the most negative impacts. One of the primary expectations of US Department of Education (USED) with regard to ESSER II funds is to assess and intervene to address student learning loss, especially among traditionally underserved students. This focus on building capacity to advance equitable student outcomes is a critical part of addressing learning loss caused by COVID-19. NEP has the ability to meet Nevada's needs through ongoing professional development and support.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**

#210602(2)

	National Equity Project's (NEP) expertise with equity in education and in particular their experience with Nevada and local school district systems, processes, and people make National Equity Project uniquely qualified to support the Nevada Department of Education (Department) in their efforts to build capacity and support the Department in leading state efforts to advance educational equity, eliminate opportunity/achievement gaps, and decrease disproportionality in student outcomes that have been exacerbated by the circumstances created by COVID-19. NEP has already completed the initial implementation of the equity training (Phase I) with the entire NDE staff. The new contract proposal includes Phase II and III to build upon the prior training and to build capacity with the Department. The trainings are proprietary, and a new vendor would have to start from the beginning. The Department would have to fund another initial training and the contract would cost the Department more money.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. ***If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. ***If not**, why were alternatives not evaluated?*				
	If this service is competitively bid, the Department would have to start the equity training process over if a new vendor is selected and it would cost more money. We would then need to realign the work with the school districts already using the National Equity Project's framework.				

Purchasing Use Only:	
Approval #:	#210602@

6	**Has the agency purchased this service or commodity in the past? Check One.** ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***			Yes:	*X*	No:
	a. *If yes, starting with the most recent contract and working backward, for the* ***entire*** *relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*					
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement* ***(RFP#, RFQ#, Waiver #)***	
	9/1/20	***10/31/20***	***$20,000***	***Phase I Equity Training***	***Emergency Contract due to COVID***	
			$			
			$			
			$			
			$			

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	This work is essential to the work NDE is engaging in to address equity and social justice in education. One of the primary expectations of US Department of Education (USED) with regard to ESSER II funds is to assess and intervene to address student learning loss, especially among traditionally underserved students. This focus on building capacity to advance equitable student outcomes is a critical part of addressing learning loss caused by COVID-19. The Department would have to start the equity training process over if a new vendor is selected and it would cost more money. Having to restart will delay equitable services to students and families.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	In undertaking this work last fall, the Department reached out to several universities and other organizations. Not only was the quote provided reasonable for the expectations, it was also several thousand dollars less than the other service providers.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	Yes:		No:	*X*
	a. *If yes, please provide details regarding future obligations or needs.*				

Purchasing Use Only:	
Approval #:	#210602C

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Felicia Gonzales — 6/10/21

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Jhone M. Ebert — 6/17/21

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee — 6/23/21

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21185**

Amendment Number: **2**

Legal Entity Name: Melvyn Green & Associates, Inc.

Agency Name: **DCNR - HISTORIC PRESERVATION**

Contractor Name: **Melvyn Green & Associates, Inc.**

Agency Code: **334**

Address: **3868 Carson Street, Suite 300**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **Yes**

City/State/Zip **Torrance, CA 90503**

If "No" please explain: Not Applicable

Contact/Phone: Mel Green 310-792-9252

Vendor No.: T27035785

NV Business ID: NV20101044218

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/17/2018**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **3 years and 349 days**

4. Type of contract: **Contract**

Contract description: **Engineering Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional structural engineering and consulting services in reference to historical structures. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $40,000 to $60,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$40,000.00	$40,000.00	$40,000.00	Yes - Info
	a. Amendment 1:	$0.00	$0.00	$40,000.00	No
2.	Amount of current amendment (#2):	$20,000.00	$20,000.00	$60,000.00	Yes - Action
3.	New maximum contract amount:	$60,000.00			
	and/or the termination date of the original contract has changed to:	09/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Consulting services in reference to historic structures, usually unreinforced brick, to assess safety, stability, and other conditions, and advise and make plans and recommendations as requested.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is very specific expertise, which does not exist with state personnel.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

This specialty service does not lend itself to competitive solicitation, as referenced in NAC 333.150 2(b)(2).

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	emeckes	07/23/2021 09:55:05 AM
Division Approval	pmisch	07/27/2021 07:31:35 AM
Department Approval	pmisch	07/27/2021 07:31:40 AM
Contract Manager Approval	emeckes	08/02/2021 09:32:04 AM
Budget Analyst Approval	rjacob3	08/10/2021 08:13:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19077**

Amendment Number: **2**

Legal Entity Name: PHARMERICA MOUNTAIN

Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION**

Contractor Name: **PHARMERICA MOUNTAIN**

Agency Code: **402**

Address: **2450 FIRE MESA ST.**

Appropriation Unit: **3279-04**

SUITE 180

Is budget authority available?: **Yes**

City/State/Zip **LAS VEGAS, NV 89128**

If "No" please explain: Not Applicable

Contact/Phone: Cory Stoner 702-871-1320

Vendor No.: T27020341

NV Business ID: NV20101468703

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**37.90 %**	Fees	0.00 %
X	Federal Funds	**62.10 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **6 years and 274 days**

4. Type of contract: **Contract**

Contract description: **Pharmaceutical Svcs**

5. Purpose of contract:

This is the second amendment to the original contract which provides pharmaceutical services, in-service education and monitoring and evaluation of pharmaceutical inventory and control systems. This amendment extends the termination date from September 30, 2021 to June 30, 2024 and increases the maximum amount from $34,212 to $64,227 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$22,512.00	$22,512.00	$22,512.00	Yes - Info
	a. Amendment 1:	$11,700.00	$11,700.00	$34,212.00	Yes - Info
2.	Amount of current amendment (#2):	$30,015.00	$30,015.00	$64,227.00	Yes - Action
3.	New maximum contract amount:	$64,227.00			
	and/or the termination date of the original contract has changed to:	06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Federal Code of Regulations Title 42, Chapter 483.60 Pharmacy Services - The facility must provide routine and emergency drugs and biologicals to its residents, or obtain them under an agreement described in 483.75(h) of this part. The facility may permit unlicensed personnel to administer drugs if State law permits, but only under the general supervision of a licensed nurse. The facility must provide pharmaceutical services (including procedures that assure the accurate acquiring, receiving, dispensing and administering of all drugs and biologicals) to meet the needs of each resident.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees, within Desert Regional Center, are neither trained nor certified to perform these services.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

PharMerica Mountain
Life Care Pharmacy
Well Care Long Term Pharmacy
Avella

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

PharMerica was the only vendor that responded.

   d. Last bid date: 05/08/2017 Anticipated re-bid date: 02/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD-July 1, 2011-June 30, 2015 Satisfactory
ADSD - 10/1/16 to current, Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date

Budget Account Approval	sewart	08/04/2021 14:47:57 PM
Division Approval	amanocha	08/04/2021 14:54:42 PM
Department Approval	valpers	08/05/2021 12:53:01 PM
Contract Manager Approval	maceved1	08/09/2021 16:48:45 PM
Budget Analyst Approval	laaron	08/19/2021 08:58:10 AM
BOE Agenda Approval	laaron	08/19/2021 08:58:14 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

Purchasing Use Only:	
Approval #:	403 CN

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:**		
	State Agency Name:	DHHS, Aging and Disability Services Division, Desert Regional Center	
	Contact Name and Title	*Phone Number*	*Email Address*
	Mariana Acevedo, MA II		***macevedo@adsd.nv.gov***
	Michelle Ashcraft, ASO III		***mashcraft@adsd.nv.gov***

2	**Contractor Information:**	
	Contractor:	***Pharmerica Mountain***
	Contact Name:	***Cory Stoner***
	Complete Address:	***2450 Fire Mesa St. Ste. 180, Las Vegas, NV 89128***
	Phone Number:	***702-871-1920***
	Email Address:	***Cory.stoner@pharmerica.com***

3	**List *all previous* Contract Information:**				
	Solicitation Type, if applicable:	N/A. This contract was a result of an emergency change of services providers to continue services for one year while the competitive bid process was completed.		#:	
	CETS #:	***#18106***			
	Contract Amount:	***$8,750.00***			
	Contract Term:	Start Date:	***9/27/16***	End Date:	***9/30/2017***

Rec'd 07/21/21 7:40am

Purchasing Use Only:	
Approval #:	403@

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	*Informal Solicitation*		#:	
	CETS #:	*#19077*			
	Initial Contract Amount:	*$22,512.00*			
	Contract Term:	Start Date:	*10/1/2017*	End Date:	*9/30/2021*

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Change in Contract Amount*	*Change in End Date*
	1	***Increase maximum amount***	***$11,700.00 amendment amount*** ***$34,212.00 new max contract amount***	***N/A***

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Change in Contract Amount*	*Change in End Date*
	2	***Extend term date to align with in progress implementation of electronic health records software and support.***	***Add an additional $30,015.00 for a contract total of $64,227.00.***	***06/30/2024***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	Asking to extend the contract an additional 2 years and 9 months to align with our new electronic health record system contract (Therap), which expires on 06/30/2024. We have been working over 6 months into creating a pharmacy interface between Therap and Pharmerica.

8	**What are the potential consequences to the State if the contract extension request is denied?**
	The potential consequences to the State should this contract extension be denied are the additional cost of integrating a new pharmacy into the new electronic health records software system (the current pharmacy has already been integrated as part of the initial cost of the software building and implementation); a potential delay in prescription medication (including psychotropic medication) delivery; and the time it takes to build a pharmacy interface.

#403(a)

	Desert Regional Center is currently 6 months into creating the pharmacy interface between Therap and Pharmerica. Due to time, planning and interface set-up, a mid-construction switch would cause Therap to stop working on the current interface and start the building process over. Creating a potential delay in services and additional costs to our agency.

Purchasing Use Only:	
Approval #:	4036

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Michelle Ashcraft

Signature of Agency Representative Initiating Request

M Ashcraft

Print Name of Agency Representative Initiating Request

7.15.21

Date

Signature of Agency Head Authorizing Request

Jessica Adams

Print Name of Agency Head Authorizing Request

7/20/2021

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Doty

Administrator, Purchasing Division or Designee

8/3/21

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24453**

		Legal Entity Name:	Division of Public and Behavioral Health
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Division of Public and Behavioral Health**
Agency Code:	**403**	Address:	**4150 Technology Way**
Appropriation Unit:	**3158-11**		**Suite 300**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	Ronda Miller 775-684-4200
		Vendor No.:	
		NV Business ID:	Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **TCM and Admin Scvs**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement for outpatient and inpatient mental health services, targeted case management and administrative services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$12,514,376.00**

Payment for services will be made at the rate of $3,128,594.00 per year

Other basis for payment: Admin Services: $665,860; TCM: $11,848,516

II. JUSTIFICATION

7. What conditions require that this work be done?

DPBH provides Certified Public Expenditures allowable services to include inpatient, outpatient and Targeted Case Management services to Medicaid-eligible clients. This contract will allow DHCFP to reimburse DPBH for these services, and administrative costs, in accordance with Medicaid Services Manual chapters 400 and 2500.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees in another State agency are administering the program.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH, a state agency has been engaged with DHCFP for many years. Work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	07/01/2021 11:54:36 AM
Division Approval	ltuttl1	07/01/2021 12:27:36 PM
Department Approval	valpers	07/06/2021 09:24:32 AM
Contract Manager Approval	ltuttl1	07/06/2021 10:00:03 AM
Budget Analyst Approval	laaron	07/28/2021 12:58:26 PM
BOE Agenda Approval	laaron	07/28/2021 12:58:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24575**

		Legal Entity Name:	Community Care Health Plan of Nevada, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Anthem BCBS Healthcare Solutions**
Agency Code:	**403**	Address:	**9133 West Russell Road**
Appropriation Unit:	**3243-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89148**
If "No" please explain:	Not Applicable	Contact/Phone:	Lisa Bogard 702-545-9842
		Vendor No.:	T27021696
		NV Business ID:	NV20051537996

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**20.80 %**	Fees	0.00 %
X	Federal Funds	**79.20 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #40DHHS-S1457 (tb)

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **12/31/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Managed Care**

5. Purpose of contract:

   This is a new contract to provide risk-based capitated Managed Care Organization services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$11,060,376,094.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

   Managed care services are an effective cost containment strategy to provide health care services approved by CMS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The State does not have resources available to provide these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Community Care Health Plan of Nevada
   Health Plan of Nevada
   Molina Healthcare
   SilverSummit Healthplan

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/17/2021 Anticipated re-bid date: 03/18/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2017 to current. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

dba

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lisa Koehler, MAIII Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	07/30/2021 15:27:48 PM
Division Approval	dmartin3	07/30/2021 15:35:58 PM
Department Approval	valpers	08/02/2021 13:23:14 PM
Contract Manager Approval	dmartin3	08/03/2021 07:31:03 AM
Budget Analyst Approval	laaron	08/19/2021 12:12:17 PM
BOE Agenda Approval	laaron	08/19/2021 12:12:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24576**

		Legal Entity Name:	Health Plan of Nevada, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Health Plan of Nevada, Inc.**
Agency Code:	**403**	Address:	**2720 North Tenaya Way**
Appropriation Unit:	**3243-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89128**
If "No" please explain:	Not Applicable	Contact/Phone:	Kelly Simonson 702-242-7497
		Vendor No.:	T80601000B
		NV Business ID:	NV19841007076

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**20.80 %**	Fees	0.00 %
X	Federal Funds	**79.20 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #40DHHS-S1457 (tb)

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **12/31/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Managed Care**

5. Purpose of contract:

   This is a new contract to provide risk-based capitated Managed Care Organization services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$11,060,376,094.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

   Managed care services are an effective cost containment strategy to provide health care services approved by CMS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The State does not have resources available to provide these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Health Plan of Nevada
   Community Care Health Plan of Nevada
   SilverSummit Healthplan
   Molina Healthcare

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/17/2021 Anticipated re-bid date: 03/18/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2017 to current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lisa Koehler, MAIII Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	07/30/2021 15:29:28 PM
Division Approval	dmartin3	07/30/2021 15:35:09 PM
Department Approval	valpers	08/02/2021 13:23:50 PM
Contract Manager Approval	dmartin3	08/03/2021 08:16:45 AM
Budget Analyst Approval	laaron	08/19/2021 12:34:55 PM
BOE Agenda Approval	laaron	08/19/2021 12:34:58 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24579**

		Legal Entity Name:	Molina Healthcare of Nevada, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Molina Healthcare of Nevada, Inc.**
Agency Code:	**403**	Address:	**200 South Virginia St.**
Appropriation Unit:	**3243-12**		**8th Floor**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89501**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Easterday 562-233-1076
		Vendor No.:	T32011225
		NV Business ID:	NV20161415756

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**20.80 %**	Fees	0.00 %
X	Federal Funds	**79.20 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #40DHHS-S1457 (tb)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Managed Care**

5. Purpose of contract:

This is a new contract to provide risk-based capitated Managed Care Organization services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$11,060,376,094.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Managed care services are an effective cost containment strategy to provide health care services approved by CMS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have resources available to provide these services.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

SilverSummit Healthplan
Health Plan of Nevada
Community Care Health Plan of Nevada
Molina Healthcare

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/17/2021 Anticipated re-bid date: 03/18/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lisa Koehler, MAIII Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	07/30/2021 15:28:43 PM
Division Approval	dmartin3	07/30/2021 15:34:52 PM
Department Approval	valpers	08/02/2021 13:25:09 PM
Contract Manager Approval	dmartin3	08/03/2021 08:37:23 AM
Budget Analyst Approval	laaron	08/19/2021 12:17:53 PM
BOE Agenda Approval	laaron	08/19/2021 12:17:56 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24578**

		Legal Entity Name:	SilverSummit Healthplan, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**SilverSummit Healthplan, Inc.**
Agency Code:	**403**	Address:	**2500 N. Buffalo Dr.**
Appropriation Unit:	**3243-12**		**Suite 250**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89128**
If "No" please explain:	Not Applicable	Contact/Phone:	Eric Schmacker 702-217-1173
		Vendor No.:	T27043423
		NV Business ID:	NV20061600559

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**20.80 %**	Fees	0.00 %
X	Federal Funds	**79.20 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #40DHHS-S1457 (tb)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Managed Care**

5. Purpose of contract:

This is a new contract to provide risk-based capitated Managed Care Organization services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$11,060,376,094.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Managed care services are an effective cost containment strategy to provide health care services approved by CMS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have resources available to provide these services.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Molina Healthcare
Health Plan of Nevada
Community Care Health Plan
SilverSummit HealthPlan, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/17/2021 Anticipated re-bid date: 03/18/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2017 - current. Satisfactory.
Silver State Health Exchange 2018 - current.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lisa Koehler, MAIII Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	07/30/2021 15:31:27 PM
Division Approval	dmartin3	07/30/2021 15:35:42 PM
Department Approval	valpers	08/02/2021 13:24:36 PM
Contract Manager Approval	dmartin3	08/03/2021 08:43:48 AM
Budget Analyst Approval	laaron	08/19/2021 12:41:18 PM
BOE Agenda Approval	laaron	08/19/2021 12:41:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24738**

		Legal Entity Name:	Nevada Western Interstate Commission for Higher Education
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Nevada Western Interstate Commission for Higher Education**
Agency Code:	**406**	Address:	**(Nevada WICHE)**
Appropriation Unit:	**3168-00**		**2601 Enterprise Road**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89512**
If "No" please explain:	Not Applicable	Contact/Phone:	Jennifer Ouellette 775-784-3449
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: C 17889

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 302 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Internship Consort**

5. Purpose of contract:

   This is a new revenue interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$225,000.00**
   Payment for services will be made at the rate of $37,500.00 per Intern

II. JUSTIFICATION

7. What conditions require that this work be done?

   This work is required to support the Psychology Internship Consortium.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Nevada State employees do not possess the resources that WICHE already has in place.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies my contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2017 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jborrowm	08/27/2021 10:22:29 AM
Division Approval	jborrowm	08/27/2021 10:22:32 AM
Department Approval	valpers	08/27/2021 12:58:30 PM
Contract Manager Approval	rmille8	08/27/2021 14:06:51 PM
Budget Analyst Approval	pokeefe	08/27/2021 14:45:36 PM
BOE Agenda Approval	myoun3	08/27/2021 14:52:15 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Helping people. It's who we are and what we do.

Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: July 16, 2021

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Debi Reynolds, Deputy Administrator
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – WICHE and Nevada WICHE CETS #24738 Contract C#17889

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor:
  - Nevada Western Interstate Commission for Higher Education DBA Nevada WICHE
- Services to be provided:
  - WICHE will provide DPBH with up to four doctoral psychology interns for the SFY22-23 biennium.
- Funding source and expenditure category: BA3168-CAT 10; BH Cost Allocation Reimbursement and NV-PIC
- Requested start date of work: July 1, 2021
- Expected execution date of agreement: September 14, 2021
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - This interlocal agreement was delayed due to the division having to ensure budgetary funding would be available for this project. This was not approved until July 2021 which at that time negotiations commenced. The program did not receive the contract in time to meet the Governor's Finance Office deadline of June 8, 2021, for the July 2021 Board of Examiners meeting nor the July 6, 2021, deadline for the August Board of Examiners Meeting.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: The intern program compliments the higher education curriculum cycle. It is essential to establish the intern program for the duration of the curriculum or the state will lose the benefit of the intern and potential loss of professional retention for the state.
  - Explain how the program/bureau will prevent future retroactive requests:
    - The contract requires affirmation of the legislatively approved budget with adjustments and enhancements. The anticipated amendment and future contracts will be initiated in June contingent upon the legislatively approved budget supporting the program.

If you have any questions, please contact John Borrowman at (775) 546-3337 or j.borrowman@health.nv.gov

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24737**

		Legal Entity Name:	Western Interstate Commission for Higher Education
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Western Interstate Commission for Higher Education**
Agency Code:	**406**	Address:	**3035 Center Green Drive**
Appropriation Unit:	**3168-10**		**Suite 200**
Is budget authority available?:	**Yes**	City/State/Zip	**Boulder, CO 80301**
If "No" please explain:	Not Applicable	Contact/Phone:	Dennis F. Mohatt 303-541-0256
		Vendor No.:	T81006182
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17888

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/09/2023**

Contract term: **1 year and 342 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Intern Consortium**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$484,766.00**

Other basis for payment: Attachment A: Scope Of Work And Deliverables and upon receipt of invoice and approval of services

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to support the Psychology Internship Consortium.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada state employees do not possess the resources that WICHE already has in place.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since August 2017 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	08/05/2021 17:14:04 PM
Division Approval	kquinter	08/05/2021 17:14:13 PM
Department Approval	valpers	08/09/2021 10:19:15 AM
Contract Manager Approval	rmille8	08/16/2021 11:06:13 AM
Budget Analyst Approval	laaron	08/19/2021 09:59:35 AM
BOE Agenda Approval	afrantz	08/30/2021 08:48:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24655**

		Legal Entity Name:	BOARD OF REGENTS - UNR School of Medicine
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**BOARD OF REGENTS - UNR School of Medicine**
Agency Code:	**406**	Address:	**1664 N. Virginia Street,**
Appropriation Unit:	**3648-08**		**M/S 0332**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89557-0332**
If "No" please explain:	Not Applicable	Contact/Phone:	Susan A Poore 775-784-6003
		Vendor No.:	D35000816B
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C17861

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

This agreement was delayed due to negotiations with the UNR School of Medicine which began in February, with the first meeting to discuss on 4/29/21. Discussions were centered around moving faculty supervision from the Fellows Contract to the APRN Contract. The contract negotiations were completed 5/27/21; however, the signed contract from UNR was not received until 7/13/21 which didn't meet the GFO's deadline of 6/3/21 for the July BOE meeting nor the 7/6/21 deadline for the August BOE meeting

3. Termination Date: **06/30/2022**
   Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Telemedicine**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing psychiatric services to mental health clinics in rural Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$100,746.00**

Other basis for payment: Per Attachment B: Financial Schedule: Psychiatric Residency and Child And Adolescent Fellowship

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows DPBH and UNRMED to treat patients more efficiently utilizing teleconferencing equipment to quickly diagnose and treat patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH is not staffed appropriately to provide these types of services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more public agencies to perform and governmental service, activity, or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ongoing vendor with the State of Nevada with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	07/27/2021 15:40:21 PM
Division Approval	kquinter	07/28/2021 12:33:32 PM
Department Approval	valpers	08/16/2021 17:32:59 PM
Contract Manager Approval	rmille8	08/16/2021 17:40:19 PM
Budget Analyst Approval	afrantz	08/18/2021 11:48:47 AM
BOE Agenda Approval	afrantz	08/18/2021 11:48:53 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.

Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: August 5, 2021,

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Debi Reynolds, Deputy Administrator
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL - C17861 CETS #24655

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- **Name of Vendor:** Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada School of Medicine (UNRMED), Department of Psychiatry and Behavioral Sciences.
- **Services to be provided**: Two Child and Adolescent Fellows and two Residents will provide Telemedicine/Psychiatric Services to various Mental Health Clinics throughout Rural Nevada.
- **Funding source and expenditure category:** BA3648 - CAT 08; GFUND-100%
- **Requested start date of work:** July 1, 2021.
- **Expected execution date of agreement:** September 14, 2021.
- **Detailed explanation as to why a retroactive agreement is necessary, including:**
  - Reason(s) why the agreement was not submitted timely:
    - This agreement was delayed due to negotiations with the UNR School of Medicine which began in February by our staff, with the first meeting to discuss occurring on April 29, 2021. Discussions were centered around moving faculty supervision from the Fellows Contract to the APRN Contract. The contract negotiations were completed May 27, 2021; however, the signed contract from UNR was not received until July 13, 2021, which didn't meet the Governor's Finance Office deadline of June 3, 2021, for the July Board of Examiners meeting nor the July 6, 2021, deadline for the August Board of Examiners Meeting.

  - **Describe the impact to the program/services if this work is not started prior to the execution of the agreement:** This contract agreement is vital to the provision of mental health services in the rural counties that have few providers for this type of service, and of which are hard to fill positions. If the work is not started prior to the execution of the agreement, the ongoing care and medication management to 270 clients along with the new client evaluations to address the waitlist of over 110 clients would stop. If provision of services were to stop, this vulnerable population of children, adolescents and adults with mental health illness are at risk of hospitalization and need for emergency services.

- **Explain how the program/bureau will prevent future retroactive requests:** This was unavoidable due to the delay in receiving the contract back from UNR. The Division contract unit has implemented a 6 month and 1 year reminder to notify programs of contracts terminating which should allow for program to start negotiations earlier.

If you have any questions, please contact Greg Kitchingman (gkitchingman@health.nv.gov) at (775) 684-5023 or Brian Burriss (brianburriss@health.nv.gov) at (775) 684-5029.

cc: Contract Unit, Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24658**

		Legal Entity Name:	BOARD OF REGENTS - UNR on behalf of Dept. Psychiatry
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**BOARD OF REGENTS - UNR on behalf of Dept. Psychiatry**
Agency Code:	**406**	Address:	**1664 N. Virginia Street,**
Appropriation Unit:	**3648-08**		**M/S 0332**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89557-0332**
If "No" please explain:	Not Applicable	Contact/Phone:	Susan A. Poore 775-784-6003
		Vendor No.:	D35000816B
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C17866

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

This agreement was delayed due to negotiations with the UNR School of Medicine which began April 29, 2021. Discussions were centered around moving faculty supervision from the Fellows Contract to the APRN Contract. The contract negotiations were completed May 27, 2021; however, the final FY 22 Cat 08 budget wasn't received until June and the signed contract was received from UNR on 7/13/21.

3. Termination Date: **06/30/2022**
   Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Psychiatric TeleMed**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing telemedicine services to mental health clinics in rural Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$75,400.00**

Other basis for payment: Quarterly

II. JUSTIFICATION

7. What conditions require that this work be done?

This interlocal agreement allows DPBH and UNRMED to treat patients more efficiently utilizing teleconferencing equipment to quickly diagnose and treat patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH is not staffed appropriately to provide these types of services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more public agencies to perform and governmental service, activity, or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ongoing vendor with the State of Nevada with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	07/27/2021 15:58:08 PM
Division Approval	kquinter	07/28/2021 12:34:19 PM
Department Approval	valpers	08/16/2021 17:32:15 PM
Contract Manager Approval	rmille8	08/16/2021 17:49:42 PM
Budget Analyst Approval	afrantz	08/18/2021 11:57:00 AM
BOE Agenda Approval	afrantz	08/18/2021 11:57:03 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.

Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: August 5, 2021,

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Debi Reynolds, Deputy Administrator
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL - C17866 CETS #24655

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- **Name of Vendor:** Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada School of Medicine (UNRMED), Department of Psychiatry and Behavioral Sciences.
- **Services to be provided**: Two Child and Adolescent Fellows and two Residents will provide Telemedicine/Psychiatric Services to various Mental Health Clinics throughout Rural Nevada.
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  - Reason(s) why the agreement was not submitted timely:
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  - **Describe the impact to the program/services if this work is not started prior to the execution of the agreement:** This contract agreement is vital to the provision of mental health services in the rural counties that have few providers for this type of service, and of which are hard to fill positions. If the work is not started prior to the execution of the agreement, the ongoing care and medication management to 270 clients along with the new client evaluations to address the waitlist of over 110 clients would stop. If provision of services were to stop, this vulnerable population of children, adolescents and adults with mental health illness are at risk of hospitalization and need for emergency services.

- **Explain how the program/bureau will prevent future retroactive requests:** This was unavoidable due to the delay in receiving the contract back from UNR. The Division contract unit has implemented a 6 month and 1 year reminder to notify programs of contracts terminating which should allow for program to start negotiations earlier.

If you have any questions, please contact Greg Kitchingman (gkitchingman@health.nv.gov) at (775) 684-5023 or Brian Burriss (brianburriss@health.nv.gov) at (775) 684-5029.

cc: Contract Unit, Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24393**

Amendment Number: **1**

Legal Entity Name: DELOITTE CONSULTING, LLP

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**

Contractor Name: **DELOITTE CONSULTING, LLP**

Agency Code: **407**

Address: **980 9th Street, STE 1800**

Appropriation Unit: **3228-47**

Is budget authority available?: **Yes**

City/State/Zip **Sacramento, CA 95814**

If "No" please explain: Not Applicable

Contact/Phone: 916/761-6466

Vendor No.: T27024237C

NV Business ID: NV20081436471

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/08/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2022**

Contract term: **1 year and 22 days**

4. Type of contract: **Contract**

Contract description: **P-EBT Benefits**

5. Purpose of contract:

This is the first amendment to the original contract to provide Pandemic-Electronic Benefit Transfer (P-EBT) benefits to children who qualify for the National School Lunch Program. This amendment increases the maximum amount from $3,300,568 to $4,856,967 due to P-EBT benefits being available from September 2021 to December 2021.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$3,300,568.00	$3,300,568.00	$3,300,568.00	Yes - Action
2.	Amount of current amendment (#1):	$1,556,399.00	$1,556,399.00	$1,556,399.00	Yes - Action
3.	New maximum contract amount:	$4,856,967.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Consolidated Appropriations Act provides states with the opportunity to provide P-EBT benefits to children who qualify for the National School Lunch Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Staff does not possess the expertise required to perform this modification to the TANF system.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

MIS 2000
Computer Systems West, Inc.
Deloitte Consulting LLP

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1537, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 03/26/2021 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor under contract with multiple agencies. Currently under contract with DWSS and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	07/30/2021 13:51:42 PM
Division Approval	bberry	08/03/2021 15:42:28 PM
Department Approval	valpers	08/04/2021 11:06:43 AM
Contract Manager Approval	psmorr1	08/04/2021 11:30:33 AM
EITS Approval	msmi40	08/04/2021 13:35:07 PM
Budget Analyst Approval	dspeed1	08/16/2021 10:00:24 AM

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Steve Fisher, Administrator, DWSS
Bart London, Chief IT Manager, DWSS
Sheri Gallucci, Program Specialist III, DWSS
Brenda Berry, Chief Financial Officer, DWSS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo - DWSS – PEBT 2021 – BA3238 TIN223 Update b

DATE: July 7, 2021

We have completed an updated review of *DWSS' – 223 – PEBT 2021* – TIN-223.

The State of Nevada's Division of Welfare and Supportive Services (DWSS) is requesting $4,856,967.00 in funding from USDA in response to USDA's memo issued on 11/16/2020 (Pandemic EBT – State Plans for School Year 2020-2021) and in response to USDA's memo issued on April 26,2021 (Pandemic EBT – Summer 2021). FNS provided guidance to DWSS to stagger P-EBT benefits availability over multiple months. Based on this guidance, DWSS will now be issuing benefits from September 2021 thru December 2021, creating a need for call-center and Post-Production Support services beyond the original project timeline.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24114**

Amendment Number: **1**

Legal Entity Name: Kansas State University Research Foundation

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**

Contractor Name: **Kansas State University Research Foundation**

Agency Code: **407**

Address: **2005 Research Park Circle**

Appropriation Unit: **3228-42**

Is budget authority available?: **Yes**

City/State/Zip **Manhattan, KS 66502**

If "No" please explain: Not Applicable

Contact/Phone: Kent Glasscock 785-532-5270

Vendor No.: T29043405

NV Business ID: NV20201893521

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **1 year and 152 days**

4. Type of contract: **Contract**

Contract description: **SNAP Ed PEARS System**

5. Purpose of contract:

This is the first amendment to the original contract which provides a web-based data management system known as the Program Evaluation and Reporting System. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $49,500 to $73,750 due to the continued need for licensing, support and training.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$49,500.00	$49,500.00	$49,500.00	Yes - Info
2.	Amount of current amendment (#1):	$24,250.00	$24,250.00	$73,750.00	Yes - Action
3.	New maximum contract amount:	$73,750.00			
	and/or the termination date of the original contract has changed to:	09/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Section 4019, Section 28(c)(2)(B)(iii) of the Agriculture Improvement Act of 2018- "The Farm Bill" requires states to use an electronic reporting system to measure and evaluate SNAP-Ed projects. Currently there is no other software available to meet the program and evaluation requirements of SNAP-Ed. The data entered and retrieved from PEARS is consistent in format and type, resulting in a more effective tracking mechanism with wide-ranging analytical capabilities, allowing the State of Nevada to gauge and more effectively drive nutrition education outcomes statewide.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff does not possess the expertise required to create it's own electronic reporting system to measure and evaluate SNAP-Ed projects.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 200909
   Approval Date: 09/29/2020

   c. Why was this contractor chosen in preference to other?

Exempt from solicitation per Nevada Administrative Code (NAC) 333.150(2)(a) & (b)(6).

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	07/30/2021 10:15:49 AM
Division Approval	bberry	08/03/2021 15:27:48 PM

Department Approval	valpers	08/04/2021 09:04:57 AM
Contract Manager Approval	mpomerle	08/04/2021 11:44:32 AM
EITS Approval	msmi40	08/04/2021 13:27:26 PM
Budget Analyst Approval	dspeed1	08/24/2021 10:44:59 AM
BOE Agenda Approval	myoun3	08/26/2021 09:29:07 AM

Steve Sisolak
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Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Steve Fisher, Administrator, DWSS
Bart London, Chief IT Manager, DWSS
Stephanie Cook, Health Program Specialist II, DWSS
Brenda Berry, Chief Financial Officer, DWSS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DWSS – KSURF (PEARS) – BA 3228 - TIN 269

DATE: July 14, 2021

We have completed the review for DWSS' – Kansas State University Research Foundation (PEARS) TIN 269.

The submitted TIN, for an estimated value of $49,500 current biennium and $24,500 next biennium (100% Federal Grant) to renew or update a maintenance, licensing, or consulting agreement already in place.

PEARS is a web-based data management system built and maintained by the Office of Educational Innovation & Evaluation (OEIE) at Kansas State University. It is offered as a Software as a Service (SaaS) tool through KSURF. The Division of Welfare and Supportive Services (DWSS) seek to purchase the required licenses and training to use the SaaS solution. Currently twelve participating partner key program and event statistical information into the system for federal quarterly and annual reporting. No PII, or other individual information, is used in the system. The statistical information is population based.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Purchasing Use Only:	
Approval #:	210806 @

STATE OF NEVADA

DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Division

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**		
	State Agency Name:	*Division of Welfare and Supportive Services*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Stephanie Cook, Health Program Specialist II	*775-684-2450*	*sxcook@dwss.nv.gov*

1b	**Vendor Information:**	
	Identify Vendor:	*Kansas State University Research Foundation*
	Contact Name:	*Tresa Landis*
	Complete Address:	*2005 Research Park Circle, Manhattan, KS, 66502*
	Telephone Number:	*785-532-5720*
	Email Address:	*Tech.transfer@ksu.edu*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*x*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes		No	*X*
	Amendment:	*#1*			
	CETS:	*#24114*			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	*Upon Approval*	End Date:	*09/30/2022*

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*100%*
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	210806

1g	**Total Estimated Value of this Service Contract, Amendment or Purchase:** *Total of $73,750; $49,500 for FFY21 and $24,250 for FFY22*

2	**Provide a description of work/services to be performed or commodity/good to be purchased:** The purpose of this contract is to purchase 100 software licenses and associated software support and training services for the Supplemental Nutrition Assistance Program Education (SNAP-Ed). The Program Evaluation and Reporting System (PEARS) is a web-based data management system built and maintained by the Office of Educational Innovation & Evaluation (OEIE) at Kansas State University. It is offered as a Software as a Service (SaaS) tool through the Kansas State University Research Foundation (KSURF). PEARS tracks details about SNAP-Ed agency and educator activities such as: direct education interventions, survey response data, policies, systems and environmental (PSE) changes, partnerships and coalitions, social marketing, success stories, and indirect activities. Administrators can monitor progress and quickly pull data to assess impact and promote a culture of continual improvement. Additional tools streamline annual funding agency reports such as the Education and Administration Reporting System (EARS) report and provide at-a-glance visual dashboards and indicator metric tables aligned with the SNAP-Ed Evaluation Framework. Individuals involved in SNAP-Ed use PEARS to enter details about activities within the categories listed above. For example, information tracked for a series of direct education interventions includes site/location, date and time of events, counts and demographics of participant group (but not names or Personally Identifiable Information (PII)), and survey response data among other things. Various levels of permission allow viewing and reporting on data in aggregate. Permissions and user accounts are managed by designated organizational administrators at each implementing agency with help from the PEARS support team. The team at OEIE hosts and maintains PEARS, makes regular updates in coordination with a SNAP-Ed advisory committee, and provides ongoing technical support and training. This training will be conducted prior to system implementation and ongoing for standard support, as needed. As of June 2020, PEARS is used by SNAP-Ed programs in 31 states and there is currently no other software tailored to meet the program and evaluation requirements of SNAP-Ed.

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:** The PEARS system is created to align with federal reporting for SNAP-Ed. This system captures data relating to direct nutrition education, and PSE efforts. This data is standard across all 31 states that currently utilize the system and will assist with maintaining standardized data within the Western Region Office for SNAP-Ed. The ability to compare performance outcomes across states is something no other vendor could provide. This information is crucial in ensuring the SNAP-eligible populations in Nevada are receiving the appropriate nutrition education services, especially in high-need areas.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:** There currently is not another system open for purchasing that captures the federally mandated data as it relates to SNAP-Ed initiatives. The PEARS system is designed specifically for documenting and reporting SNAP-Ed initiatives. There is no other software tailored to meet the program and evaluation requirements of SNAP-Ed. States who are not currently utilizing the PEARS system, have developed their own system to manage and report SNAP-Ed initiatives and do not allow other states to integrate in their systems.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:	X	No:	
	a. *If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	Currently, the only system available on the market to meet the federal mandate for the SNAP-Ed program to utilize an electronic system to capture SNAP-Ed activities, is the PEARS system provided by KSURF. Nevada does not have an electronic system to capture progress or evaluate program integrity and does not have the capability to create and maintain its own system. There are 31 states that use PEARS and the states who don't utilize PEARS either maintain their own in-house system or haven't converted to an electronic version. The most cost-effective decision for Nevada would be to invest in a system that was designed specifically to capture data in SNAP-Ed environments.				
	b. *If not, why were alternatives not evaluated?*				

Purchasing Use Only:	
Approval #:	2108662

6	**Has the agency purchased this service or commodity in the past? Check One.** ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***			Yes:		No: x
	a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*					
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement (RFP#, RFQ#, Waiver #)*	
	5/1/2020	*9/30/2021*	*$49,500*	*SNAP Ed PEARS Data Management System*	*Waiver #200909*	
			$			
			$			
			$			
			$			

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	If DWSS is not granted the opportunity to contract with KSURF, the State of Nevada would be out of compliance with Section 4019, Section 28(c)(2)(B)(iii) of the Agriculture Improvement Act of 2018 – "The Farm Bill." This section indicates that the State agency shall use an electronic reporting system to measure and evaluate the (SNAP-Ed) projects. DWSS would have to invest in creating a system with the mandatory components that are embedded in PEARS to capture on-going SNAP-Ed activities. Nevada SNAP-Ed outcomes would not be consistent with national data if we are unable to aggregate data on a state-wide basis. The PEARS system is such that all information that is entered in is readily available to State and local agencies as needed. Moreover, the data entered and retrieved from PEARS is consistent in format and type, resulting in a more effective tracking mechanism with wide-ranging analytical capabilities, allowing the State of Nevada to gauge and more effectively drive nutrition education outcomes statewide. If the State of Nevada were denied the PEARS system, the State would not be on par with the federal guidance relating to measuring and reporting SNAP-Ed projects within an electronic reporting system.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	The State of Nevada verified with other states what system or methodology they use and 31 states used KSURF. Of those states polled, the costs KSURF quoted are fair and reasonable and in line with the other states that have been charged for utilizing the PEARS system.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***			Yes:	X	No:
	a. *If yes, please provide details regarding future obligations or needs.*					
	The PEARS system is proprietary and will be maintained by KSURF annually in order for data to flow from year to year. On-going system training would need to be available for new implementing agency staff to ensure proper system utilization and documentation. The intent would be to utilize the train-the-trainer training model to best utilize training resources. KSURF has a user manual document that will be maintained and dispersed as new system functionality is implemented.					

Purchasing Use Only:	
Approval #:	210706

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Stephanie Cook — 7-22-2021

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Steve H. Fisher — 7/22/2021

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin O. Ross — 8/23/21

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24061**

		Legal Entity Name:	COUNTY OF DOUGLAS
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**COUNTY OF DOUGLAS**
Agency Code:	**409**	Address:	**CHINA SPRING YOUTH CAMP**
Appropriation Unit:	**3147-15**		**PO BOX 218**
Is budget authority available?:	**Yes**	City/State/Zip	**MINDEN, NV 89423-0218**
If "No" please explain:	Not Applicable	Contact/Phone:	Wendy Garrison 775/265-5350
		Vendor No.:	T40174400AD
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**33.40 %**		Fees	0.00 %	
	Federal Funds	0.00 %		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**66.60 %**	**County Participation Funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

This interlocal contract is retroactive due to the need for final Legislative Approval and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2023**

Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Douglas Co Youth Cmp**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing residential living care for boys and girls who have been adjudicated delinquent and committed to China Springs Youth Camp or Aurora Pines Girls Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$6,570,538.00**

Other basis for payment: FY22 = $3,484,694 (Paid quarterly at $871,173.50); FY23 = $3,085,844 (Paid quarterly at $77,461.00) upon receipt and approval of invoice(s).

II. JUSTIFICATION

7. What conditions require that this work be done?

Legislative appropriation for the operation of China Spring Youth Camp and Aurora Pines Girls Facility as regional juvenile justice facilities as defined by NRS 62A.280.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Local juvenile facilities are administered by county entities.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Douglas County

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Douglas County has been under contract with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Brian Dahlberg, Management Analyst III Ph: 702-486-5369

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	03/09/2021 22:54:01 PM
Division Approval	knielsen	06/30/2021 14:03:33 PM
Department Approval	valpers	07/27/2021 16:18:24 PM
Contract Manager Approval	sknigge	07/27/2021 17:09:01 PM
Budget Analyst Approval	dlenzner	08/09/2021 12:07:11 PM
BOE Agenda Approval	dlenzner	08/09/2021 12:07:14 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Ross Armstrong
Administrator

DATE: June 30, 2021

TO: David Lenzner, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

THROUGH: Vanessa Alpers, Administrative Services Officer III
Department of Health and Human Services, Director's Office

FROM: Katrina Nielsen, Administrative Services Officer IV
Division of Child and Family Services

RE: Retroactive Interlocal Contract Request – China Spring Youth Camp-Aurora Pines Girls Facility

A retroactive effective date of July 1, 2021 is requested for Interlocal Contract between the Division of Child and Family Services (DCFS) and the Douglas County China Spring Youth Camp-Aurora Pines Girls Facility in order to continue to provide financial support to this regional facility for the detention of children who have been adjudicated delinquent by Nevada courts under the statutory authority of NRS 62B.150.

This interlocal contract is retroactive due to the need for final Legislative Approval and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23711**

		Legal Entity Name:	Clark County School District
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Clark County School District**
Agency Code:	**440**	Address:	**CCSD Adult Education Programs**
Appropriation Unit:	**3711-21**		**2701 E ST LOUIS AVE**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89104**
If "No" please explain:	Not Applicable	Contact/Phone:	Bob Tarter, Executive Director 702-799-8650
		Vendor No.:	T40231800J
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
   Anticipated BOE meeting date 09/2021

   Retroactive? **Yes**

   If "Yes", please explain

As a continuation of the current program, the funding for this retroactive contract requires that NDOC apply annually to NDE to receive the pass-through funding for the program. The application is submitted to NDE in collaboration with LEA sub-recipient(s). On February 1, 2021, NDOC received approval from NDE for the YOP program's SFY21 budget with carryover. CCSD then requires School Board budget approval prior to confirming approval for NDOC, which requires 2 month notice for agenda items.

3. Termination Date: **09/30/2021**
   Contract term: **1 year and 91 days**
4. Type of contract: **Interlocal Agreement**
   Contract description: **Re-Entry Programs**
5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational and/or vocational services for offenders 16-26 years of age.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$331,979.65**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDOC houses over 2,400 inmates from the ages of 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC is contracting with Clark County School District to obtain the teachers required to provide educational services to the youthful offenders. No other State agency offers this service with accessibility to High Desert State Prison.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Nevada Department of Education awarded the Department with the Title I-Part D Grant program funds to be used for the purpose of this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC #22429 07/01/19-09/30/20. Work verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	03/29/2021 16:51:04 PM
Division Approval	amonro1	04/01/2021 09:44:08 AM
Department Approval	amonro1	04/01/2021 09:44:11 AM
Contract Manager Approval	aroma2	07/29/2021 12:25:55 PM
Budget Analyst Approval	bmacke1	07/29/2021 14:28:32 PM
BOE Agenda Approval	jrodrig9	08/09/2021 18:14:33 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

James K. Jones
Acting Deputy Director,
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: March 26, 2021

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer,
Governor's Finance Office

Subject: Retroactive Interlocal Contract / CETS# 23711 Clark County School District

Nevada Department of Corrections (NDOC) respectfully requests approval for the retroactive inter-local contract between NDOC and Clark County School District. NDOC is requesting a retroactive effective date of July 1, 2020, for ongoing educational and/or vocational services to youthful offenders incarcerated at High Desert State Prison, in the amount of $331,979.65.

The partnership between NDE and NDOC developed as a result of a 2017 United States Department of Education (USDOE) audit of NDE. The audit finding concluded that grant payment activities required corrective action in order to comply with federal and state statutes, regulations, program plans and the administration of the program. NDE sought partnership with NDOC for administration of it's federal Title I Part D YOP program through the creation of interlocal agreement(s) between NDOC, serving as the pass-through agency for NDE, and the respective Local Education Associations (LEAs).

As a continuation of the current program, NDE sent the Notice of Award to NDOC on 7/29/20. NDOC notified the participating school districts of the award amount of $238,562.45 and requested budgets with backup on that date for submittal to and approval by NDE. NDOC received response from NDE regarding Clark County School District's submitted budget by 10/21/20. In November 2020, CCSD FY21 YOP Title I funding increased by $93,417.20 due to carry over funds made available to CCSD, requiring updated NDE budgets which were approved March 2021. Clark County School District requires contract approval by the school board which can delay contract submittal to the Board of Examiners by at least 2 months.

Should you have any questions please contact me at (775) 977-5539 or by email at adriennemonroe@doc.nv.gov.

Thank you for your consideration.

Adrienne Monroe, Acting Chief of Fiscal Services
Nevada Department of Corrections

Attachments: Contract #23711
cc: Alicia Roman, Contracts Manager, Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19008**

Amendment Number: **2**

Legal Entity Name: Nicholas & Company Reno, LLC DBA C&M Food Distribution

Agency Name: **DEPARTMENT OF CORRECTIONS**

Contractor Name: **Nicholas & Company Reno, LLC DBA C&M Food Distribution**

Agency Code: **440**

Address: **7935 Sugar Pine Court**

Appropriation Unit: **3716-50**

Is budget authority available?: **Yes**

City/State/Zip **Reno, NV 89523**

If "No" please explain: Not Applicable

Contact/Phone: Pat Magee 775-787-3020

Vendor No.: T27041408

NV Business ID: NV20131578177

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **4 years and 182 days**

4. Type of contract: **Contract**

Contract description: **Food products**

5. Purpose of contract:

This is the second amendment to the original contract which provides an ongoing supply of food products for inmate meal services. This amendment extends the termination date from September 30,2021 to March 31,2022 and increases the maximum amount from $12,100,000.00 to $19,496,867.87 due to the need for additional time to complete the solicitation process for a new four-year contract and to cover.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$12,750,000.00	$12,750,000.00	$12,750,000.00	Yes - Action
	a. Amendment 1:	-$650,000.00	-$650,000.00	-$650,000.00	Yes - Action
2.	Amount of current amendment (#2):	$7,396,867.87	$7,396,867.87	$7,396,867.87	Yes - Action
3.	New maximum contract amount:	$19,496,867.87			
	and/or the termination date of the original contract has changed to:	03/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/16/2017 Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2013 to present; vendor's products and services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	08/11/2021 14:53:47 PM
Division Approval	amonro1	08/11/2021 14:55:16 PM
Department Approval	amonro1	08/11/2021 15:00:04 PM

Contract Manager Approval	aroma2	08/18/2021 09:56:30 AM
Budget Analyst Approval	bmacke1	08/19/2021 12:43:33 PM
BOE Agenda Approval	myoun3	08/26/2021 09:35:33 AM

Steve Sisolak
Governor

Charles Daniels
Director

Charles Mahoney
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
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(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 24th, 2021

To: Susan Brown, Director
Clerk of the Board of Examiners

From: Charles Mahoney, Deputy Director of Support Services
Department of Corrections

Subject: Amendment #2 to Contract between NDOC and Nicholas & Company Reno, LLC DBA C &M Food Distribution (CETS 19008)

The Nevada Department of Corrections respectfully requests this amendment to extend the termination date from September 30, 2021 to March 31, 2022, and to increase the contract maximum from $12,100,000.00 to $19,496,867.87.

The additional contracted authority is greater than what would be needed solely for the six-month extension due to actual expenses exceeding the original contract authority.

For Contract #19008 the extension from July of 2021 through March of 2022 is $3,633,500.00. The amount that was expended in excess of contract authority was $3,763,367.87 (SFY21 Final.)

The request will provide for continuation of services while allowing NDOC to complete a new RFP process for food vendors, and will also recognize the department obligation to provide meals for inmates.

NDOC Fiscal Services conducted an inquiry into causal factor which contributed to exceeding the contracted authority and determined there were four critical areas of systemic failure.

- Lack of Communication
- No Cross Training and Redundancy
- No Assurance of Regular Review
- Staffing Shortages and COVID Related Workload

The Plan Forward

After careful examination of key roles, Excel tool and the BETS system, the department will ensure success going forward with the following improvements:

Using Technology to Improve Communication: The NDOC IT Division will make a modification to the BETS program adding an indicator to Store Requisitions. This field will include a check-box for "Food Blanket Item." Additionally, the Store Requisition Form will be modified to include a check box field for Food Blanket orders. This change is estimated to be completed by Friday, August 27th, 2021 and will be applied retroactively to include all items from July 1, 2021 to encompass all of SFY22 forward.

Cross Training and Redundancy: The following positions will be cross trained on preparing and reviewing the reports on a monthly basis.

(Monthly)	(Monthly)	(Quarterly)
Accounting	Purchasing	Purchasing
MA I	Purchasing Manager	Chief of Inmate Services
Accounting Tech II	Purchasing Tech II	& Purchasing - Analysis
Accounting Tech III (Vacant)		

Regular Review: The Chief of Inmate Services and Purchasing will provide analysis quarterly to determine if contractual changes are necessary based on the submission of quarterly food blanket orders.

Please let me know if you have any questions.

Thank you.

Charles Mahoney
Deputy Director of Support Services
Nevada Department of Corrections

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	4054

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:**		
	ENTER STATE AGENCY NAME:	*Nevada Department of Corrections*	
	Contact Name and Title	***Phone Number***	***Email Address***
	Alicia Roman, Contracts Manager	***775-977-5673***	***aroman@doc.nv.gov***

2	**Contractor Information:**	
	Contractor Name:	***Nicholas and Company Reno, LLC. DBA C&M Food Distribution***
	Contact Name:	***Pat Magee***
	Complete Address: City, State and Zip Code	***7935 Sugar Pine Court, Reno NV 89523***
	Phone Number:	***775-787-3020***
	Email Address:	***Pat.Magee@nicholasandco.com***

3	**List *all previous* Contract Information for which the agency has contracted with this vendor (contract history):**				
	Solicitation Type, if applicable:	***RFP (performed by S.P.)***		#:	***3042***
	Enter CETS Number:	***# 14771***			
	Contract Amount:	***$ 10,000,000.00***			
	Contract Term:	Start Date:	***2013***	End Date:	***2017***

Rec'd 08/23/21

Purchasing Use Only:	
Approval #:	4050

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	***RFP (performed by S.P)***		#:	*3441*
	Enter CETS Number:	***# 19008***			
	Initial Contract Amount:	***$ 12,750,000.00***			
	Contract Term:	Start Date:	***10/01/2017***	End Date:	***09/30/2021***

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Dollar Change in Contract Amount*	*Change in End Date*
	1	***Reducing contract amount due to less spend than anticipated***	***-$650,000.00***	***N/A***

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Dollar Change in Contract Amount*	*Change in End Date*
	2	***Extend termination date by 6 months to complete RFP and award new contract***	***$7,396,867.87***	***03/31/2022***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	Due to staffing shortages in several key areas, it has become necessary to request this extension to avoid any interruption in this critical service for the agency's operations. The additional time will be used to complete a revised scope of work with the expectation that it will lead to more competitive pricing and value-added services for these important commodities and services as well as complete a new solicitation.

8	**What are the potential consequences to the State if the contract extension request is denied?**
	Under NRS and NDOC policies and procedures, all inmates are required to be provided with three (3) nutritionally adequate meals per day. This service is critical to the health and safety of inmates.

Purchasing Use Only:	
Approval #:	4050

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Alicia Roman
Signature of Agency Representative Initiating Request

ALICIA ROMAN, CONTRACTS MANAGER 8/3/21
Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

James K. Jones 8/13/21
Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Doty 8/10/21
Administrator, Purchasing Division or Designee — Date

NEVADA DEPARTMENT OF CORRECTIONS (440)

CONTRACT LOG SHEET - FISCAL 2021

Contractor:	**Nicholas and Company Reno, LLC DBA C&M Food Distribution**	**Budget Account**	**ALL**
Mailing Address:	**7935 Sugar Pine Court**	**Cat**	**50**
	Reno, NV 89523	**Object / GL**	**7200, 7206, 7207, 7208**
		Vendor#	**T27041408**
Contact:	**Pat Magee**	**Contract #**	**19008**
E-Mail Address:	pmagee@c-m-foods.com	**Phone Number**	**(775) 787-3020**
		Fax Number	**(775) 787-3019**
		NV Business ID	

Contract Start Date	**10/01/17**	**End Date**	**09/30/21**	
Contract #19006		**Original Contract Amount**		**$12,750,000.00**
Amendment 1 Start Date	**12/4/18**	**End Date**	**09/30/21**	
Contract #		**Amended Contract Amount**		**($650,000.00)**
Amendment 2 Start Date		**End Date**		
Contract #		**Amended Contract Amount**		
Amendment 3 Start Date		**End Date**		
Contract #		**Amended Contract Amount**		
		Reserved for future fiscal years		**$0.00**
		Total Contract/Amended Amount		**$12,100,000.00**

Date of Report	Month	Food Expenditures	Less Non Food	Amt Food Paid to Date	Current Available Balance
	FY18 Expenditures	$ 2,648,463.99	$ 21,897.35	$ 2,670,361.34	$9,429,638.66
	FY19 Expenditures	$ 3,016,860.38	$ 21,934.00	$ 5,687,221.72	$6,412,778.28
	FY20 Expenditures	$ 4,416,720.23	$ 18,459.82	$ 10,103,941.95	$1,996,058.05
1-Aug-21	Jul-20	$ 800,196.90	$ 4,598.50	$ 10,904,138.85	$1,195,861.15
1-Aug-21	Aug-20	$ 471,834.95	$ -	$ 11,375,973.80	$724,026.20
1-Aug-21	Sep-20	$ 482,332.69	$ -	$ 11,858,306.49	$241,693.51
1-Aug-21	Oct-20	$ 574,919.88	$ 2,335.10	$ 12,433,226.37	($333,226.37)
1-Aug-21	Nov-20	$ 456,369.04	$ 2,481.40	$ 12,889,595.41	($789,595.41)
1-Aug-21	Dec-20	$ 305,403.52	$ 1,828.40	$ 13,194,998.93	($1,094,998.93)
1-Aug-21	Jan-21	$ 647,174.22	$ 3,918.00	$ 13,842,173.15	($1,742,173.15)
1-Aug-21	Feb-21	$ 445,232.98	$ -	$ 14,287,406.13	($2,187,406.13)
1-Aug-21	Mar-21	$ 522,316.71	$ -	$ 14,809,722.84	($2,709,722.84)
1-Aug-21	Apr-21	$ 447,148.48	$ -	$ 15,256,871.32	($3,156,871.32)
1-Aug-21	May-21	$ 368,965.88	$ -	$ 15,625,837.20	($3,525,837.20)
PROJECTION	Jun-21	$ 229,044.52	$ -	$ 15,854,881.72	($3,754,881.72)
PROJECTION	Jul-21	$ 8,486.15	$ 4,782.30	$ 15,863,367.87	($3,763,367.87)
	Final FY21	$ -	$ -	$ 15,863,367.87	($3,763,367.87)
PROJECTION	FY22 Jul-Dec	$ 3,633,500.00	-	$ 19,496,867.87	($7,396,867.87)
	MAR 31, 22				
Total amount paid in previous fiscal years		**$ 10,082,044.60**	**$ 62,291.17**		
Total amount paid in fiscal year 2021 (BETS)		**$ 5,759,425.92**	**$ 19,943.70**		

BETS COMBINED FY21 TOTAL $ 5,779,369.62

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19009**

Amendment Number: **2**

Legal Entity Name: Sysco USA I, Inc. DBA Sysco Las Vegas

Agency Name: **DEPARTMENT OF CORRECTIONS**

Contractor Name: **Sysco USA I, Inc. DBA Sysco Las Vegas**

Agency Code: **440**

Address: **6201 E. Centennial Parkway**

Appropriation Unit: **3716-50**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89115**

If "No" please explain: Not Applicable

Contact/Phone: Alberto Macias Jr. 702-306-0206

Vendor No.: PUR0005507B

NV Business ID: NV20131520415

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **4 years and 182 days**

4. Type of contract: **Contract**

Contract description: **Food products**

5. Purpose of contract:

This is the second amendment to the original contract which provides an ongoing supply of food products for inmate meal services. This amendment extends the termination date from September 30,2021 to March 31,2022 and the maximum from $12,100,000.00 to $19,496,867.87 due to the need for additional time to complete the solicitation process for a new four-year contract.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$13,050,000.00	$13,050,000.00	$13,050,000.00	Yes - Action
	a. Amendment 1:	-$300,000.00	-$300,000.00	-$300,000.00	Yes - Action
2.	Amount of current amendment (#2):	$6,769,882.02	$6,769,882.02	$6,769,882.02	Yes - Action
3.	New maximum contract amount:	$19,519,882.02			
	and/or the termination date of the original contract has changed to:	03/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/16/2017 Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2013 to present; the vendor's products and services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	08/11/2021 14:54:28 PM
Division Approval	amonro1	08/11/2021 15:10:37 PM
Department Approval	amonro1	08/11/2021 15:10:41 PM

Contract Manager Approval	aroma2	08/18/2021 09:58:02 AM
Budget Analyst Approval	bmacke1	08/19/2021 12:32:27 PM
BOE Agenda Approval	myoun3	08/26/2021 09:36:41 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

Charles Mahoney
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 24th, 2021

To: Susan Brown, Director
Clerk of the Board of Examiners

From: Charles Mahoney, Deputy Director of Support Services
Department of Corrections

Subject: Amendment #2 to Contract between NDOC and Sysco USA 1, Inc. BDA Sysco Las Vegas (CETS 19009)

The Nevada Department of Corrections respectfully requests this amendment to extend the termination date from September 30, 2021 to March 31, 2022, and to increase the contract maximum from $12,750,000.00 to $19,519,882.02.

The additional contracted authority is greater than what would be needed solely for the six-month extension due to actual expenses exceeding the original contract authority.

For Contract #19009 the extension from July of 2021 through March of 2022 is $1,741,700.00. The amount that was expended in excess of contract authority was $5,028,182.02 (SFY21 Final.)

The request will provide for continuation of services while allowing NDOC to complete a new RFP process for food vendors, and will also recognize the department obligation to provide meals for inmates.

NDOC Fiscal Services conducted an inquiry into causal factor which contributed to exceeding the contracted authority and determined there were three critical areas of systemic failure.

- Lack of Communication
- No Cross Training and Redundancy
- No Assurance of Regular Review
- Staffing Shortages and COVID Related Workload

The Plan Forward
After careful examination of key roles, Excel tool and the BETS system, the department will ensure success going forward with the following improvements:

Using Technology to Improve Communication: The NDOC IT Division will make a modification to the BETS program adding an indicator to Store Requisitions. This field will include a check-box for "Food Blanket Item." Additionally, the Store Requisition Form will be modified to include a check box field for Food Blanket orders. This change is estimated to be completed by Friday, August 27th, 2021 and will be applied retroactively to include all items from July 1, 2021 to encompass all of SFY22 forward.

Cross Training and Redundancy: The following positions will be cross trained on preparing and reviewing the reports on a monthly basis.

(Monthly)	(Monthly)	(Quarterly)
Accounting	Purchasing	Purchasing
MA I	Purchasing Manager	Chief of Inmate Services
Accounting Tech II	Purchasing Tech II	& Purchasing - Analysis
Accounting Tech III (Vacant)		

Regular Review: The Chief of Inmate Services & Purchasing will provide analysis quarterly to determine if contractual changes are necessary based on the submission of quarterly food blanket orders.

Please let me know if you have any questions.

Thank you.

Charles Mahoney

Charles Mahoney
Deputy Director of Support Services
Nevada Department of Corrections

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	4606

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:**		
	ENTER STATE AGENCY NAME:	*Nevada Department of Corrections*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Alicia Roman, Contracts Manager	*775-977-5673*	*aroman@doc.nv.gov*

2	**Contractor Information:**	
	Contractor Name:	*Sysco USA DBA Sysco Las Vegas*
	Contact Name:	*Alberto Macias Jr*
	Complete Address: City, State and Zip Code	*6201 E. Centennial Parkway, Las Vegas, NV 89115*
	Phone Number:	*702-306-0206*
	Email Address:	**Alberto.Maciasjr@sysco.com**

3	**List *all previous* Contract Information for which the agency has contracted with this vendor (contract history):**				
	Solicitation Type, if applicable:	*RFP (performed by S.P.)*		#:	*3042*
	Enter CETS Number:	*# 14782*			
	Contract Amount:	*$ 16,000,000.00*			
	Contract Term:	Start Date:	*10/01/2013*	End Date:	*09/30/2017*

Rec'd 08/03/21

Purchasing Use Only:	
Approval #:	4060

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	***RFP (performed by S.P)***		#:	*3441*
	Enter CETS Number:	*# 19009*			
	Initial Contract Amount:	*$ 13,050,000.00*			
	Contract Term:	Start Date:	*10/01/2017*	End Date:	*09/30/2021*

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Dollar Change in Contract Amount*	*Change in End Date*
	1	***Reducing contract amount due to less spend than anticipated***	*-$300,000.00*	*N/A*

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Dollar Change in Contract Amount*	*Change in End Date*
	2	***Extend termination date by 6 months to complete RFP and award new contract***	*$6,769.882.02*	*03/31/2022*

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	Due to staffing shortages in several key areas, it has become necessary to request this extension to avoid any interruption in this critical service for the agency's operations. The additional time will be used to complete a revised scope of work with the expectation that it will lead to more competitive pricing and value-added services for these important commodities and services as well as complete a new solicitation.

8	**What are the potential consequences to the State if the contract extension request is denied?**
	Under NRS and NDOC policies and procedures, all inmates are required to be provided with three (3) nutritionally adequate meals per day. This service is critical to the health and safety of inmates.

Purchasing Use Only:	
Approval #:	4066

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Alicia Roman
Signature of Agency Representative Initiating Request

ALICIA ROMAN, CONTRACTS MANAGER — 8/3/21
Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

James K. Jones — 8/3/21
Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Doty — 8/10/21
Administrator, Purchasing Division or Designee — Date

NEVADA DEPARTMENT OF CORRECTIONS (440)

CONTRACT LOG SHEET - FISCAL 2021

	Sysco USA DBA Sysco Las Vegas	**Budget Account**	**ALL**
Mailing Address:	**6201 E. Centennial Parkway**	**Cat**	**50**
	Las Vegas, NV 89115	**Object / GL**	**7200, 7206, 7207, 7208**
		Vendor#	**PUR0005507 B**
Contact:	**Trudi Morrison**	**Contract #**	**19009**
E-Mail Address:	morrison.trudi@lv.sysco.com	**Phone Number**	**(877) 625-8490**
		Fax Number	**(702) 632-1921**
		NV Business ID	

Contract Start Date	**10/01/17**	**End Date**	**09/30/21**	
Contract #19006			**Original Contract Amount**	**$13,050,000.00**
Amendment 1 Start Date	**12/4/18**	**End Date**	**09/30/21**	
Contract #			**Amended Contract Amount**	**($300,000.00)**
Amendment 2 Start Date		**End Date**		
Contract #			**Amended Contract Amount**	
Amendment 3 Start Date		**End Date**		
Contract #			**Amended Contract Amount**	
			Reserved for future fiscal years	**$0.00**
			Total Contract/Amended Amount	**$12,750,000.00**

Date of Report	Month	Food Expenditures	Less Non Food	Amt Food Paid to Date	Current Available Balance
	FY18 Expenditures	$ 3,887,798.86	$ 115,783.84	$ 4,003,582.70	$8,746,417.30
	FY19 Expenditures	$ 4,653,337.55	$ 181,852.01	$ 8,656,920.25	$4,093,079.75
	FY20 Expenditures	$ 5,798,862.27	$ 128,364.75	$ 14,455,782.52	($1,705,782.52)
2-Aug-21	Jul-20	$ 245,538.87	$ -	$ 14,701,321.39	($1,951,321.39)
2-Aug-21	Aug-20	$ 160,046.02	$ -	$ 14,861,367.41	($2,111,367.41)
2-Aug-21	Sep-20	$ 201,026.28	$ -	$ 15,062,393.69	($2,312,393.69)
2-Aug-21	Oct-20	$ 184,958.90	$ -	$ 15,247,352.59	($2,497,352.59)
2-Aug-21	Nov-20	$ 286,805.37	$ -	$ 15,534,157.96	($2,784,157.96)
2-Aug-21	Dec-20	$ 323,170.15	$ -	$ 15,857,328.11	($3,107,328.11)
2-Aug-21	Jan-21	$ 280,398.64	$ -	$ 16,137,726.75	($3,387,726.75)
2-Aug-21	Feb-21	$ 246,848.06	$ -	$ 16,384,574.81	($3,634,574.81)
2-Aug-21	Mar-21	$ 253,771.62	$ -	$ 16,638,346.43	($3,888,346.43)
2-Aug-21	Apr-21	$ 320,220.39	$ -	$ 16,958,566.82	($4,208,566.82)
2-Aug-21	May-21	$ 431,494.42	$ -	$ 17,390,061.24	($4,640,061.24)
PROJECTION	Jun-21	$ 378,776.73	$ -	$ 17,768,837.97	($5,018,837.97)
PROJECTION	Jul-21	$ 9,344.05	$ -	$ 17,778,182.02	($5,028,182.02)
	Final FY21	$ -	$ -	$ 17,778,182.02	($5,028,182.02)
PROJECTION	FY22 Jul-Dec	$ 1,741,700.00	$ -	$ 19,519,882.02	($6,769,882.02)
	MAR 31, 22				
Total amount paid in previous fiscal years		**$ 14,339,998.68**	**$ 426,000.60**		
Total amount paid in fiscal year 2021 (BETS)		**$ 3,322,399.50**	**$ -**		

BETS COMBINED FY18 TOTAL $ 3,322,399.50

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24708**

		Legal Entity Name:	ProtoKleen, Inc.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**ProtoKleen, Inc.**
Agency Code:	**440**	Address:	**1418 Industrial Way, Suite D**
Appropriation Unit:	**3717-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Gardnerville, NV 89410-5757**
If "No" please explain:	Not Applicable	Contact/Phone:	Richard Thompson 775-265-5600
		Vendor No.:	T29031869
		NV Business ID:	NV20121637609

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Steam Clean Kitchen**

5. Purpose of contract:

This is a new contract to provide ongoing steam cleaning services of kitchen exhaust systems at Northern Nevada Correctional Center, Stewart Conservation Camp, Warm Springs Correctional Center, Northern Nevada Transitional Housing, Lovelock Correctional Center, Humboldt Conservation Camp, Carlin Conservation Camp, Wells Conservation Camp, Ely State Prison and Pioche Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$111,900.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To preserve State property and for the health and safety of department staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the qualified personnel and/or the equipment necessary to perform these services. No other State agency offers these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

ProtoKleen, Inc
Gonzalez Maintenance Solutions LLC
Pitlane Performance
Hobart

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 44DOC-S1559, and in accordance with NRS 333, the selected vendor was the only respondent and was the prior awarded vendor.

d. Last bid date: 04/26/2021 Anticipated re-bid date: 04/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC contracts since November 2012, including the most recent contract #18708. Work has been deemed as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	07/29/2021 16:54:00 PM
Division Approval	amonro1	07/30/2021 12:54:46 PM
Department Approval	amonro1	08/25/2021 10:59:23 AM
Contract Manager Approval	aroma2	08/25/2021 15:49:00 PM
Budget Analyst Approval	bmacke1	08/31/2021 10:17:38 AM
BOE Agenda Approval	afrantz	08/31/2021 14:06:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23310**

Amendment Number: **1**

Legal Entity Name: INTEGRITY NV FUNERAL SERVICE

Agency Name: **DEPARTMENT OF CORRECTIONS**

Agency Code: **440**

Appropriation Unit: **3763-55**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Contractor Name: **INTEGRITY NV FUNERAL SERVICE**

Address: **WALTONS FUNERALS & CREMATIONS**
230 VINE ST

City/State/Zip **RENO, NV 89505-3479**

Contact/Phone: Rick Noel 775-686-0367

Vendor No.: T27043270

NV Business ID: NV20191581597

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**13.00 %**		Fees	0.00 %	
	Federal Funds	0.00 %		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**87.00 %**	**Inmate Welfare Account**

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Inmate Cremation**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing cremation services for inmates incarcerated at the following facilities located in northern Nevada: Carlin Conservation Camp, Humboldt Conservation Camp, Lovelock Correctional Center, Northern Nevada Correctional Center, Northern Nevada Transitional House, Stewart Conservation Camp, Tonopah Conservation Camp, Warm Springs Correctional Center. This amendment increases the maximum amount from $49,950 to $124,293 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$49,950.00	$49,950.00	$49,950.00	Yes - Info
2.	Amount of current amendment (#1):	$74,343.00	$74,343.00	$124,293.00	Yes - Action
3.	New maximum contract amount:	$124,293.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Public heath and Nevada Statutes require proper disposition of deceased individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the personnel expertise or equipment required to perform this type of service. No other State agency offers this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the lowest responsible bidder. NDOC has had satisfactory service from this vendor on previous contracts.

d. Last bid date: 04/20/2020 Anticipated re-bid date: 02/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY08 to current with Nevada Department of Corrections. Service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	06/21/2021 13:42:38 PM
Division Approval	amonro1	06/23/2021 10:51:25 AM
Department Approval	amonro1	06/23/2021 10:51:29 AM
Contract Manager Approval	aroma2	07/02/2021 12:02:53 PM
Budget Analyst Approval	bmacke1	07/29/2021 16:30:46 PM
BOE Agenda Approval	myoun3	08/26/2021 09:37:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19449**

Amendment Number: **2**

Legal Entity Name: Kirvin Doak Communications, Inc.

Agency Name: **DPS-DIRECTOR'S OFFICE**

Contractor Name: **Kirvin Doak Communications, Inc.**

Agency Code: **650**

Address: **5230 West Patrick Lane**

Appropriation Unit: **4706 - All Categories**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89118**

If "No" please explain: Not Applicable

Contact/Phone: Lynn Wetzel 702-737-3100

Vendor No.:

NV Business ID: NV19991143853

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**22.00 %**		Bonds	0.00 %
X	Highway Funds	**70.00 %**	**X**	Other funding	**8.00 % Various**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/12/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2021**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **Media/Marketing**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing media and marketing services for the Zero Fatalities Campaign and recruiting activities. This amendment increases the maximum amount from $4,500,000 to $5,010,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$2,500,000.00	$2,500,000.00	$2,500,000.00	Yes - Action
	a. Amendment 1:	$2,000,000.00	$2,000,000.00	$2,000,000.00	Yes - Action
2.	Amount of current amendment (#2):	$510,000.00	$510,000.00	$510,000.00	Yes - Action
3.	New maximum contract amount:	$5,010,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is needed to provide media and marketing services for the Department. Primarily, this vendor will focus on the Office of Traffic Safety and the Motor Carrier section of Highway Patrol to continue campaigns toward Zero Fatalities on Nevada's roads. Other Divisions may use the contract for recruiting activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees with the expertise to provide these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

   Vendor had the highest overall score for technical, cost and demonstration.

   d. Last bid date: 10/25/2017 Anticipated re-bid date: 07/01/2021
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

    Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccoo1	07/22/2021 15:34:55 PM
Division Approval	mcosenti	07/23/2021 09:20:07 AM
Department Approval	mcosenti	07/23/2021 09:20:11 AM
Contract Manager Approval	mcosenti	07/23/2021 09:20:15 AM
Budget Analyst Approval	jrodrig9	08/09/2021 17:23:05 PM
BOE Agenda Approval	jrodrig9	08/09/2021 17:23:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22371**

Amendment Number: **1**

Legal Entity Name: BASIN ENGINEERING CORPORATION

Agency Name: **DEPARTMENT OF WILDLIFE**

Contractor Name: **BASIN ENGINEERING CORPORATION**

Agency Code: **702**

Address: **1070 East Aultman Street**

Appropriation Unit: **4460-17**

Is budget authority available?: **Yes**

City/State/Zip **ELY, NV 89301-2507**

If "No" please explain: Not Applicable

Contact/Phone: Emil Almberg 775/289-9800

Vendor No.: T29030781

NV Business ID: NV20101133074

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 20-14

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Civil Eng./Surveying**

5. Purpose of contract:

This is the first amendment to the original contract which provides civil engineering and surveying services. This amendment increases the maximum amount from $45,000 to $178,300 due to increased management and inspection services for the Comins Lake boating access project.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$45,000.00	$45,000.00	$45,000.00	Yes - Info
2.	Amount of current amendment (#1):	$133,300.00	$133,300.00	$178,300.00	Yes - Action
3.	New maximum contract amount:	$178,300.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Geotechnical investigations, construction inspections, sampling and testing are critical to ensuring successful construction projects and long-term quality of the constructed asset.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no qualified employees in the eastern or southern regions but the department also lacks the required equipment to perform many of the testing and inspection duties regardless of region.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	07/07/2021 11:18:35 AM
Division Approval	jneubau2	07/08/2021 12:06:55 PM
Department Approval	bvale1	07/14/2021 16:46:09 PM
Contract Manager Approval	cprasa1	08/06/2021 08:56:12 AM
Budget Analyst Approval	mlynn	08/11/2021 15:53:20 PM
BOE Agenda Approval	cbrekken	08/11/2021 16:03:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19084**

Amendment Number: **2**

Legal Entity Name: INTERMOUNTAIN TURBINE SERVICES, INC.

Agency Name: **DEPARTMENT OF WILDLIFE**

Contractor Name: **INTERMOUNTAIN TURBINE SERVICES, INC.**

Agency Code: **702**

Address: **270 SOUTH 1060 WEST**

Appropriation Unit: **4464-23**

Is budget authority available?: **Yes**

City/State/Zip **LINDON, UT 84042-1600**

If "No" please explain: Not Applicable

Contact/Phone: 801/785-9898

Vendor No.: T27039270

NV Business ID: NV20171472807

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Sportsmens Revenue**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 18-02 RFP #3458TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **6 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Heli Engine Maint**

5. Purpose of contract:

This is the second amendment to the original contract which provides maintenance and repair services for the Honeywell HTS900 engine. This amendment extends the termination date from September 30, 2021 to September 30, 2023 and increases the maximum amount from $300,000 to $450,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$300,000.00	$300,000.00	$300,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$150,000.00	$150,000.00	$150,000.00	Yes - Action
3.	New maximum contract amount:	$450,000.00			
	and/or the termination date of the original contract has changed to:	09/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency cannot perform all the necessary maintenance on the engine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary certifications to perform the work.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Intermountain Turbine Services
Heliwild
Reeder Flying

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3458, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 06/22/2017 Anticipated re-bid date: 06/30/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mespinoz	08/04/2021 12:26:36 PM
Division Approval	jneubau2	08/04/2021 14:33:37 PM
Department Approval	bvale1	08/11/2021 12:20:07 PM
Contract Manager Approval	cprasa1	08/19/2021 10:08:04 AM

Budget Analyst Approval	mlynn	08/20/2021 12:08:37 PM
BOE Agenda Approval	cbrekken	08/23/2021 09:46:10 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

Purchasing Use Only:	
Approval #:	3950

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Nevada Department of Wildlife*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Cynthia Prasad, Contract Manager		***775-688-1526***	***ndowcontracts@ndow.org***
	Rick Thielmann, Chief Pilot		***775-687-6727***	***rthielmann@ndow.org***
	Bonnie Long, Deputy Director		***775-688-1982***	***bonnie.long@ndow.org***

2	**Contractor Information:**	
	Contractor:	***Intermountain Turbine Services, Inc.***
	Contact Name:	***Mike Mathews***
	Complete Address:	***270 South 1060 West, Lindon, Utah 84042***
	Phone Number:	***801-785-9898***
	Email Address:	***mike@intermountainturbine.com***

3	**List *all previous* Contract Information:**				
	Solicitation Type, if applicable:	*N/A*		#:	
	CETS #:	#			
	Contract Amount:	*$*			
	Contract Term:	Start Date:		End Date:	

Purchasing Use Only:	
Approval #:	3950

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	***RFP***		#:	***3458***
	CETS #:	***#19084***			
	Initial Contract Amount:	***$300,000.00***			
	Contract Term:	Start Date:	***9/12/2017***	End Date:	***9/11/2021***

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Change in Contract Amount*	*Change in End Date*
	N/A			

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Change in Contract Amount*	*Change in End Date*
	1	***This amendment will extend the current contract by an additional 2 years for regular helicopter maintenance, as well as unanticipated repairs as needed.***	***$200,000.00***	***9/11/2023***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	This is a sole source vender for the Honeywell HTS 900 engine maintenance. Intermountain Turbine is the only Honeywell authorized engine maintenance shop in the world that is certified to complete inspections and heavy maintenance that is required on the NDOW helicopter engines along with being the Honeywell service representative and authorized engine parts supply facility. Link to Honeywell's website https://aerospace.honeywell.com/us/en/contact-us/channel-partner-locator: Select Product Engine HTS900

8	**What are the potential consequences to the State if the contract extension request is denied?**
	The NDOW helicopters will not be able to maintain the helicopter Engines to Federal Aviation Administration's Required standards for flight and the agency's helicopters would be grounded. This would force NDOW to either not complete part of its mission or have to contract helicopters at a signific greater expense then what the agency can operate it own helicopters to complete those missions.

Purchasing Use Only:	
Approval #:	3450

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Signature of Agency Representative Initiating Request

Rick Thielman — 7/8/2021

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Bonnie Long — 7/14/21

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Ross — 7/20/21

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24764**

		Legal Entity Name:	Acha Construction LLC
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**Acha Construction LLC**
Agency Code:	**702**	Address:	**321 VFW Drive**
Appropriation Unit:	**4467-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**Elko, NV 89801**
If "No" please explain:	Not Applicable	Contact/Phone:	Todd Schwandt 775-777-3575
		Vendor No.:	T29025336
		NV Business ID:	NV20091375725

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**75.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**25.00 % Dream Tag**

Agency Reference #: 72DOW-S1518 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2025**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Fence Construction**

5. Purpose of contract:

This is a new contract to provide range fence (barbed-wire, smooth wire, pipe-rail, or the like) construction and removal services statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,000,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Wildlife constructs fences to protect a crucial habitats for Nevada's wildlife from the overutilization of non-native ungulates. These habitat types may include but are not limited to; natural springs, lentic/lotic systems, riparian systems, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the experience, expertise, nor the materials to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

L and I Fence Construction
Acha Construction
Gold Standard Fence

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1518, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/28/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife 1/17/2020-8/20/2020
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAdoo, Eastern Region Habitat Supervisor Ph: 775-777-2306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	08/11/2021 16:00:41 PM
Division Approval	jneubau2	08/11/2021 16:00:46 PM
Department Approval	jneubau2	08/11/2021 16:00:50 PM
Contract Manager Approval	cprasa1	08/12/2021 09:41:23 AM
Budget Analyst Approval	mlynn	08/17/2021 16:38:45 PM
BOE Agenda Approval	laaron	08/19/2021 10:24:40 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24765**

		Legal Entity Name:	Gold Standard Fence, LLC
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**Gold Standard Fence, LLC**
Agency Code:	**702**	Address:	**158 Cascade Drive**
Appropriation Unit:	**4467-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**Spring Creek, NV 89815**
If "No" please explain:	Not Applicable	Contact/Phone:	Tyler W. Agee 775-388-2148
		Vendor No.:	T29044546
		NV Business ID:	NV20201711991

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**75.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**25.00 % Dream Tag**

Agency Reference #: 72DOW-S1518 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2025**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Fence Construction**

5. Purpose of contract:

This is a new contract to provide range fence (barbed-wire, smooth wire, pipe-rail, or the like) construction and removal services statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,000,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Wildlife constructs fences to protect a crucial habitats for Nevada's wildlife from the overutilization of non-native ungulates. These habitat types may include but are not limited to; natural springs, lentic/lotic systems, riparian systems, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the experience, expertise, nor the materials to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gold Standard Fence LLC
L and I Fence Construction
Acha Construction

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1518, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/28/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAdo, Eastern Region Habitat Supervisor Ph: 775-777-2306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	08/11/2021 16:01:13 PM
Division Approval	jneubau2	08/11/2021 16:01:15 PM
Department Approval	jneubau2	08/11/2021 16:01:18 PM
Contract Manager Approval	cprasa1	08/12/2021 14:35:03 PM
Budget Analyst Approval	mlynn	08/17/2021 16:25:14 PM
BOE Agenda Approval	laaron	08/19/2021 10:38:34 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24766**

		Legal Entity Name:	L and I Fence Construction, Inc.
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**L and I Fence Construction, Inc.**
Agency Code:	**702**	Address:	**3270 Baker Lane**
Appropriation Unit:	**4467-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**Winnemucca, NV 89445**
If "No" please explain:	Not Applicable	Contact/Phone:	Terresa M. Maughan 775-750-3033
		Vendor No.:	T32009792
		NV Business ID:	NV20051246667

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**75.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**25.00 %**	**Dream Tag**

Agency Reference #: 72DOW-S1518 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2025**
   Contract term: **4 years and 13 days**

4. Type of contract: **Contract**
   Contract description: **Fence Construction**

5. Purpose of contract:

This is a new contract to provide range fence (barbed-wire, smooth wire, pipe-rail, or the like) construction and removal services statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,000,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Wildlife constructs fences to protect a crucial habitats for Nevada's wildlife from the overutilization of non-native ungulates. These habitat types may include but are not limited to; natural springs, lentic/lotic systems, riparian systems, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the experience, expertise, nor the materials to complete this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gold Standard Fence
Acha Construction
L and I Fence Construction

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1518, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/28/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - November 2019
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAdoo, Eastern Region Habitat Supervisor Ph: 775-777-2306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	08/11/2021 16:01:32 PM
Division Approval	jneubau2	08/11/2021 16:01:35 PM
Department Approval	jneubau2	08/11/2021 16:01:37 PM
Contract Manager Approval	cprasa1	08/12/2021 09:41:41 AM
Budget Analyst Approval	mlynn	08/16/2021 16:36:15 PM
BOE Agenda Approval	laaron	08/19/2021 10:13:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24719**

		Legal Entity Name:	Open Range Consulting
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**Open Range Consulting**
Agency Code:	**702**	Address:	**6315 Snowview**
Appropriation Unit:	**4467-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**Park City, UT 84098**
If "No" please explain:	Not Applicable	Contact/Phone:	Eric Sant 445-760-3368
		Vendor No.:	T32008862
		NV Business ID:	NV20191554390

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	**X**	Fees	**20.00 %**	**Habitat Conservation, Upland Game Bird Stamp**
X	Federal Funds	**10.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**70.00 %**	**Heritage Fund, Wildlife Trust Fund**

Agency Reference #: 72DOW-S1552 tb

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/15/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/14/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Remote Sensing Model**

5. Purpose of contract:

   This is a new contract to provide continuous vegetation coverage information and mapping products.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$400,000.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Conditions requiring remote sensing models include but are not limited to mapping noxious weeds, wildfire restoration monitoring, range condition monitoring, wildlife habitat mapping, vegetation management modeling, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Remote sensing is a highly specialized field that requires both the technical equipment and expertise that no NDOW personnel possesses.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Optimal GEO, Inc.
Open Range Consulting
Artisan Surveying Group

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1552, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/26/2021 Anticipated re-bid date: 05/26/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW - 2019-2021 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAddo, Biologist IV Ph: 775-777-2306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	08/11/2021 16:00:20 PM
Division Approval	jneubau2	08/11/2021 16:00:23 PM
Department Approval	jneubau2	08/11/2021 16:01:04 PM
Contract Manager Approval	cprasa1	08/17/2021 16:40:11 PM
Budget Analyst Approval	mlynn	08/19/2021 09:23:10 AM
BOE Agenda Approval	laaron	08/19/2021 11:55:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24481**

		Legal Entity Name:	U.S. Geological Survey - Western Ecological Research Center
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**U.S. Geological Survey - Western Ecological Research Center**
Agency Code:	**702**	Address:	**3020 State University Drive E.**
Appropriation Unit:	**4467-15**		**Modoc Hall, Suite 4004**
Is budget authority available?:	**Yes**	City/State/Zip	**Sacramento, CA 95819**
If "No" please explain:	Not Applicable	Contact/Phone:	Curtis Hettich 916-278-9479
		Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**91.00 %**	**Upland Game Stamp**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**9.00 %**	**Gift/Donation**

Agency Reference #: 21-76

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 08/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 333 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Hormone Analysis**

5. Purpose of contract:

   This is a new interlocal agreement to provide analysis of blood, feather and fecal samples to determine glucocorticoid hormone corticosterone levels from greater sage-grouse.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$55,000.00**
   Payment for services will be made at the rate of $13,750.00 per Quarter
   Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Measurements of CORT can assist with determining sage-grouse physiological response to habitat conditions in a relatively short time scale when compared to vital rate evaluations, thus providing a means to identify at-risk populations (Ricklefs and Wikelski 2002). Chronic elevations of basal CORT can lead to reduced fecundity (Greenberg and Wingfield 1987). Post analyses, CORT level parameters can be used as an explanatory variable in population modeling and can help to better explain the effects of anthropogenic disturbances such as mines, transmission lines, energy development facilities, and roads as well as natural disturbances such as fire.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Staff at Nevada Department of Wildlife do not have the expertise nor laboratory facilities to conduct these types of analyses.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

52.251

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife, 2020, work was satisfactory to exemplary.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Shawn Espinosa, Upland Game Staff Specialist Ph: 775-688-1523

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	06/03/2021 16:08:13 PM
Division Approval	jneubau2	07/08/2021 13:06:36 PM
Department Approval	bvale1	07/14/2021 17:04:21 PM
Contract Manager Approval	cprasa1	08/04/2021 09:53:11 AM
Budget Analyst Approval	mlynn	08/12/2021 14:05:31 PM
BOE Agenda Approval	cbrekken	08/13/2021 11:41:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24470**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**CARAHSOFT TECHNOLOGY**
Agency Code:	**704**	Address:	**CORPORATION**
Appropriation Unit:	**4604-06**		**11493 SUNSET HILLS RD STE 100**
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190-5230**
If "No" please explain:	Not Applicable	Contact/Phone:	Jonathan Bordatto 703-871-8588
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Maintenance Funds**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/14/2024**
   Contract term: **3 years and 14 days**

4. Type of contract: **Contract**
   Contract description: **Service Contract**

5. Purpose of contract:

   This is a new contract to provide cloud based software to collect statistical information relating to the various state parks.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$202,364.79**

II. JUSTIFICATION

7. What conditions require that this work be done?

   State Parks does not have a reliable system to collect reliable and relevant date to make informed decisions. This software would allow us to collect and analyze data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a software service.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

   Good of the state, NASPO vendor.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Deputy Administrator Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	07/23/2021 10:35:53 AM
Division Approval	jidema	07/23/2021 10:35:56 AM
Department Approval	jidema	07/23/2021 10:36:00 AM
Contract Manager Approval	jidema	07/23/2021 10:36:02 AM
EITS Approval	msmi40	07/23/2021 11:03:46 AM
Budget Analyst Approval	rjacob3	08/09/2021 09:08:32 AM
BOE Agenda Approval	laaron	08/13/2021 09:16:50 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Bob Mergell, Administrator, PARKS
Mark Brady, Project Manager, PARKS
Jennifer Idema, ASO, PARKS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – DCNR – Qualtrics – State Parks – BA 4604 - TIN 276

DATE: July 23, 2021

We have completed the review for DCNR's – Qualtrics – State Parks TIN 276.

The submitted TIN, for an estimated value of $120,849 current biennium (100% Other – BA 4604) to implement a new technology, a new automated solution, and/or new equipment not previously in use by the agency.

SAP Qualtrics Core XM software is a cloud-based platform that is a data gathering and customer engagement software that will provide detailed statistical information to Nevada State Parks about a user's experiences and track detailed information in a standardized way that will help the agency make decisions. The software is cloud based, and at this time will not need access to the state network. If, at a later date, Parks wants to integrate the park reservation system into the software, then that would require integration with the state network - but that is not part of the project at this time.

Internal users of the system would manage data via a device, either mobile or desktop via an app from the vendor. The device doesn't need to be connected to the internet at the time of data collection. Data collected might be items such as law enforcement action (and the particulars) or number of boats/passengers in the water. Then when that device gets internet connectivity it would sync all the data.

External uses would be able to provide information via a webpage or text message.

Parks is looking to get 10 user licenses, so 10 Park staff members will have access to the software for data analysis or data collection.

The software will also allow for customer engagement to survey users about how their experience was or any other detailed information we might need.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24675**

		Legal Entity Name:	UNITED STATES DEPARTMENT OF INTERIOR
Agency Name:	**DCNR - DIVISION OF WATER RESOURCES**	Contractor Name:	**UNITED STATES DEPARTMENT OF INTERIOR**
Agency Code:	**705**	Address:	**US GEOLOGICAL SURVEY**
Appropriation Unit:	**All Budget Accounts - Category 10**		**2730 N. Deer Run Road**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City , NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Megan Poff 775-887-7600
		Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**35.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**65.00 %**	**Water District Assessment**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **09/30/2022**
   Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Eastern & Southern**

5. Purpose of contract:
   This is a new joint funding agreement to provide surface-water and groundwater monitoring services in eastern and southern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$201,560.00**
   Payment for services will be made at the rate of $32,753.25 per quarter
   Other basis for payment: The State portion is $131,013 and the USGS portion is $70,547.

II. JUSTIFICATION

7. What conditions require that this work be done?
   This is an on-going data collection program instituted to provide information regarding hydrologic conditions in the region. This information is necessary for the administration of the region's water resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey (USGS) has the necessary equipment in place and the experience in delivering the desired product, and the State Engineer is authorized to enter into agreements wit the USGS under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	07/14/2021 14:42:10 PM
Division Approval	sweb4	07/14/2021 14:42:13 PM
Department Approval	kwilliam	07/15/2021 10:09:09 AM
Contract Manager Approval	sweb4	07/15/2021 13:04:36 PM
Budget Analyst Approval	rjacob3	07/22/2021 13:24:51 PM
BOE Agenda Approval	laaron	07/26/2021 14:29:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24676**

		Legal Entity Name:	UNITED STATES DEPARTMENT OF INTERIOR
Agency Name:	**DCNR - DIVISION OF WATER RESOURCES**	Contractor Name:	**UNITED STATES DEPARTMENT OF INTERIOR**
Agency Code:	**705**	Address:	**US GEOLOGICAL SURVEY**
Appropriation Unit:	**All Budget Accounts - Category 10**		**2730 N Deer Run Rd.**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Megan Poff 775-887-7600
		Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**35.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**65.00 %**	**Pass-through**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/30/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Carlin Trend**

5. Purpose of contract:

   This is a new joint funding agreement to provide ongoing cooperative water data-monitoring in the Carlin Trend area. The water monitoring program consists of the operation and maintenance of continuous streamflow gages.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$374,656.00**
   Payment for services will be made at the rate of $30,440.63 per Quarter
   Other basis for payment: The state portion of the contract is $243,525 and the USGS portion is $131,131.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The data collection and monitoring are necessary to document hydrologic conditions and the effects of activities of the major water users in the study area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product. The State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	07/14/2021 15:06:42 PM
Division Approval	sweb4	07/14/2021 15:06:45 PM
Department Approval	kwilliam	07/15/2021 10:11:19 AM
Contract Manager Approval	sweb4	07/15/2021 12:45:03 PM
Budget Analyst Approval	rjacob3	07/22/2021 13:24:39 PM
BOE Agenda Approval	laaron	07/26/2021 14:25:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24677**

		Legal Entity Name:	UNITED STATES DEPARTMENT OF INTERIOR
Agency Name:	**DCNR - DIVISION OF WATER RESOURCES**	Contractor Name:	**UNITED STATES DEPARTMENT OF INTERIOR**
Agency Code:	**705**	Address:	**US GEOLOGICAL SURVEY**
Appropriation Unit:	**All Budget Accounts - Category 10**		**2730 N Deer Run Rd.**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Megan Poff 775-887-7600
		Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**40.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**60.00 %**	**Pass-through**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Funding for the state's portion of this contract comes from pass-through funds from Nevada Gold Mines LLC. The division did not receive the approved funding contribution agreement from Nevada Gold Mines LLC until July 12, 2021.

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Maggie & Simon Creek**

5. Purpose of contract:

This is a new joint funding agreement to provide ongoing operation and maintenance of a streamflow gaging station on Maggie Creek and a crest stage gage on Simon Creek.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$50,000.00**

Payment for services will be made at the rate of $3,750.00 per Quarter

Other basis for payment: The state portion of the contract is $30,000 and the USGS portion is $20,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a program monitoring streamflow discharge for Maggie and Simon Creeks for possible impacts from activities of major water users in the area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	07/15/2021 09:28:48 AM
Division Approval	sweb4	07/15/2021 09:28:52 AM
Department Approval	kwilliam	07/15/2021 10:08:29 AM
Contract Manager Approval	sweb4	07/15/2021 13:43:55 PM
Budget Analyst Approval	rjacob3	07/22/2021 13:24:27 PM
BOE Agenda Approval	laaron	07/26/2021 13:04:31 PM
BOE Final Approval	Pending	

STEVE SISOLAK
Governor

STATE OF NEVADA

BRADLEY CROWELL
Director

ADAM SULLIVAN, P.E.
Acting State Engineer

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES
901 South Stewart Street, Suite 2002
Carson City, Nevada 89701-5250
(775) 684-2800 • Fax (775) 684-2811
http://water.nv.gov

MEMORANDUM

Date: July 15, 2021

To: Richard Jacobs, Budget Analyst, Governor's Finance Office

From: Shannon Webb, Management Analyst, Division of Water Resources

Subject: Retroactive Request - Contract #24677 – Maggie & Simon Creek JFA

Accompanying this memorandum is the proposed Joint Funding Agreement (JFA) for the Maggie & Simon Creek Monitoring Program and associated documents. The contract start date is July 1, 2021 and expires June 30, 2023. The Division apologizes for the delay in submitting the forms. The State's funding for this agreement comes from pass-through funds from Nevada Gold Mines, LLC. The Division did not receive the approved Funding Contribution Agreement from Nevada Gold Mines, LLC until July 12, 2021, well after the start date. We will work with them in the future to ensure the Funding Contribution Agreements are approved and submitted to us in a timely manner to prevent any further retro-active agreements.

Thank you for your time and consideration on this matter.

Shannon Webb
775-684-2880
s.webb@water.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24688**

		Legal Entity Name:	Humboldt County
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Humboldt County**
Agency Code:	**706**	Address:	**50 West 5th Street**
Appropriation Unit:	**4195-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Winnemucca, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	775-623-6300
		Vendor No.:	
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: NDF-21-025

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

NDF and Humboldt County have been in negotiation for continue participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Humboldt County meeting agenda prevented NDF from meeting the BOE deadline for the June meeting.

3. Termination Date: **06/30/2023**
Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
Contract description: **WFPP Humboldt County**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$279,912.00**

Payment for services will be made at the rate of $34,989.00 per Quarter

Other basis for payment: Payment in advance quarterly on the first of each quarter, starting July 1 of each fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Humboldt County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

WFPP Contract C22051 ended 6/30/2022.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, State Fire Manager Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/21/2021 14:33:31 PM
Division Approval	dsorense	07/21/2021 14:33:35 PM
Department Approval	dchelin1	07/21/2021 14:35:43 PM
Contract Manager Approval	dchelin1	07/21/2021 14:35:45 PM
Budget Analyst Approval	rjacob3	07/22/2021 13:08:14 PM
BOE Agenda Approval	laaron	07/26/2021 14:40:57 PM
BOE Final Approval	Pending	

BRADLEY CROWELL, *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester/Firewarden

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY
2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

MEMORANDUM

DATE: July 20, 2021

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester John C Lawson for Kacey KC

RE: Request for Retroactive start date approval for WFPP Contract Humboldt County, CETS #24668

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved with a retroactive effective date of July 1, 2021. It is of critical importance that the Division implements this revenue contract in order to continue to procure resources that will provide protection of life and property for the citizens of this State.

NDF and Humboldt County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Humboldt County meeting agenda prevented NDF from meeting the Board of Examiners' deadline for the June meeting.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21689**

Amendment Number: **1**

Legal Entity Name: The Law Offices of Charles R. Zeh, Esq., LLC

Agency Name: **B&I - INDUSTRIAL RELATIONS DIV**

Contractor Name: **The Law Offices of Charles R. Zeh, Esq., LLC**

Agency Code: **742**

Address: **CHARLES R ZEH ESQ**

Appropriation Unit: **4682-04**

50 W Liberty St., Suite 950

Is budget authority available?: **Yes**

City/State/Zip **Reno, NV 89501-1979**

If "No" please explain: Not Applicable

Contact/Phone: Karen Kennedy, Legal Assistant to Charles R Zeh, Esq. 775-323-5700

Vendor No.: T29021118

NV Business ID: NV19951011050

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**16.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**84.00 %**	**Workers' Compensation & Safety Fund**

Agency Reference #: 4682-04

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2019**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **2 years and 230 days**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing legal services to the Occupational Safety and Health Review Board. This amendment extends the termination date from September 30, 2021 to June 30, 2022 and increases the maximum amount from $450,000 to $514,210.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$450,000.00	$450,000.00	$450,000.00	Yes - Action
2.	Amount of current amendment (#1):	$64,210.00	$64,210.00	$64,210.00	Yes - Action
3.	New maximum contract amount:	$514,210.00			
	and/or the termination date of the original contract has changed to:	06/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 618.585(2) "The Occupational Safety and Health (OSH) Review Board may employ legal counsel to advise it concerning matters which come before it."

Independent counsel is required in order to avoid potential conflict of interest.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The OSH Review Board is required to hold hearings on written appeals or notices of contest under NRS 618.585 and NRS 618.605. There is a conflict of interest since Division Counsel represents Occupational Safety and Health Administration (OSHA) in each contested matter. Therefore, outside counsel must be used.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Superior qualification and experience in these areas

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ecerv1	08/09/2021 14:11:13 PM
Division Approval	ecerv1	08/09/2021 14:11:19 PM

Department Approval	jhanse4	08/09/2021 16:24:01 PM
Contract Manager Approval	jwhi11	08/12/2021 08:49:42 AM
Budget Analyst Approval	stilley	08/18/2021 17:29:45 PM
BOE Agenda Approval	dlenzner	08/20/2021 09:03:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24759**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY
Agency Name:	**DEPARTMENT OF MOTOR VEHICLES**	Contractor Name:	**CARAHSOFT TECHNOLOGY**
Agency Code:	**810**	Address:	**11493 SUNSET HILLS RD STE 100**
Appropriation Unit:	**4716-16**		
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190**
If "No" please explain:	Not Applicable	Contact/Phone:	571-662-3456
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2022-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**100.00 %**		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/22/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/08/2026**

Contract term: **4 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Software Solutions**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV18-421 which provides cloud services. This service agreement provides commercial off-the-shelf based software solutions to replace the current outdated systems as part of the System Modernization project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$51,038,212.98**

Other basis for payment: Subscription Software is to be invoiced annually, Slalom is to be invoices quarterly

II. JUSTIFICATION

7. What conditions require that this work be done?

DMV is seeking to move core business systems to the cloud and allow for the public to access DMV services through the cloud. DMV is emphasizing a complete overhaul of services offerings that focus on a new way of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to perform this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmason	08/04/2021 08:32:24 AM
Division Approval	mmason	08/04/2021 08:32:28 AM
Department Approval	asmit3	08/04/2021 13:31:11 PM
Contract Manager Approval	bjobe	08/13/2021 14:00:21 PM
EITS Approval	daxtel1	08/17/2021 16:31:39 PM
Budget Analyst Approval	nkephart	08/19/2021 10:58:24 AM
BOE Agenda Approval	tgreenam	08/23/2021 16:59:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21628**

Amendment Number: **3**

Legal Entity Name: IMAGE ACCESS CORPORATION

Agency Name: **DEPARTMENT OF MOTOR VEHICLES**

Contractor Name: **IMAGE ACCESS CORPORATION**

Agency Code: **810**

Address: **103 SHORELINE PKWY**

Appropriation Unit: **4741-26**

Is budget authority available?: **Yes**

City/State/Zip **SAN RAFAEL, CA 94901-5581**

If "No" please explain: Not Applicable

Contact/Phone: Claire Feulner 201-342-7878

Vendor No.: T29031905

NV Business ID: NV20151699236

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	X	Fees	**3.00 %**	**Pollution Control**
	Federal Funds	0.00 %		Bonds	0.00 %	
X	Highway Funds	**96.00 %**	X	Other funding	**1.00 %**	**Off-Highway Verification Administrative Reimbursement**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2019**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **3 years and 200 days**

4. Type of contract: **Contract**

Contract description: **Technical Support**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing support to existing scanning software. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum from $46,000.00 to $132,952.02 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$9,000.00	$9,000.00	$9,000.00	No
	a. Amendment 1:	$37,000.00	$46,000.00	$46,000.00	Yes - Info
	b. Amendment 2:	$0.00	$0.00	$46,000.00	No
2.	Amount of current amendment (#3):	$86,952.02	$86,952.02	$132,952.02	Yes - Action
3.	New maximum contract amount:	$132,952.02			
	and/or the termination date of the original contract has changed to:	09/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department requires end user and technical support on software being used within the Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenders	08/17/2021 09:36:55 AM
Division Approval	asmit3	08/17/2021 10:23:20 AM
Department Approval	asmit3	08/17/2021 10:23:24 AM
Contract Manager Approval	bjobe	08/17/2021 12:57:19 PM
EITS Approval	msmi40	08/17/2021 14:13:44 PM

Budget Analyst Approval	nkephart	08/17/2021 14:15:05 PM
BOE Agenda Approval	myoun3	08/26/2021 09:39:53 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

Purchasing Use Only:	
Approval #:	4080

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency Name:	*Department of Motor Vehicles*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Bethany Musselman – MA IV	***775-684-4561***	***bmusselman@dmv.nv.gov***

2	**Contractor Information:**	
	Contractor:	***Image Access***
	Contact Name:	***Cory Watson***
	Complete Address:	***103 Shoreline Parkway, San Rafael, CA 94901***
	Phone Number:	360-573-1338
	Email Address:	cwatson@imageaccesscorp.com

3	**List *all previous* Contract Information: N/A**				
	Solicitation Type, if applicable:		#:		
	CETS #:	#			
	Contract Amount:	$			
	Contract Term:	Start Date:		End Date:	

Purchasing Use Only:	
Approval #:	408 (2)

9	**Current Contract Information:**				
	Solicitation Type, if applicable:	*N/A*		#:	*N/A*
	CETS #:	*#21628*			
	Initial Contract Amount:	*$9000*			
	Contract Term:	Start Date:	*3/10/2014*	End Date:	*9/30/2021*

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Change in Contract Amount*	*Change in End Date*
	1	***Increase authority for software upgrades***	***$37,000***	*N/A*
	2	***3 month extension on the termination date 6/30/2021 to 9/30/2021.***	***n/a***	***9/30/2021***

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Change in Contract Amount*	*Change in End Date*
	3	***1 year extension on the termination date 9/30/2021 to 9/30/2022.***	$86,952.02	***9/30/2022***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	An RFP was collected and no vendors were able to provide the deliverables within DMV's budget. Due to the failed RFP, a new RFP is needed with a reduced scope to obtain bids within DMV's budget authority. A one year extension will allow for a new RFP and contract to be finalized while ensuring the Department remains in compliance with contract regulations and is able to continue document scanning and management.

8	**What are the potential consequences to the State if the contract extension request is denied?**
	If the contract extension request is denied, the Department will not have a contract in place to continue document scanning processes and will be required to submit a retroactive contract for approval.

Purchasing Use Only:	
Approval #:	4080

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Bethany Musselman

Signature of Agency Representative Initiating Request

Bethany Musselman — 8/9/2021

Print Name of Agency Representative Initiating Request — Date

Julie Butler

Signature of Agency Head Authorizing Request

Julie Butler — 8/6/21

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Dolby — 8/10/21

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15389**

Amendment Number: **4**

Legal Entity Name: IMAGE ACCESS CORPORATION

Agency Name: **DEPARTMENT OF MOTOR VEHICLES**

Contractor Name: **IMAGE ACCESS CORPORATION**

Agency Code: **810**

Address: **103 SHORELINE PKWY**

Appropriation Unit: **4745-04**

Is budget authority available?: **Yes**

City/State/Zip **SAN RAFAEL, CA 94901-5581**

If "No" please explain: Not Applicable

Contact/Phone: Brent Bailey 201-342-7878

Vendor No.: T29031905

NV Business ID: NV20151699236

To what State Fiscal Year(s) will the contract be charged? **2014-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	**X**	Fees	**75.00 %**	**Insurance Verification Program**
	Federal Funds	0.00 %		Bonds	0.00 %	
X	Highway Funds	**25.00 %**		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2014**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **8 years and 206 days**

4. Type of contract: **Contract**

Contract description: **Technical Support**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing technical support services to File 360 scanning. This amendment extends the termination date from September 30, 2021 to September 30, 2022 and increases the maximum amount from $102,840.00 to $176,014.94 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$42,000.00	$42,000.00	$42,000.00	Yes - Info
	a. Amendment 1:	$8,800.00	$8,800.00	$50,800.00	Yes - Action
	b. Amendment 2:	$52,040.00	$52,040.00	$52,040.00	Yes - Action
	c. Amendment 3:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#4):	$73,174.94	$73,174.94	$73,174.94	Yes - Action
3.	New maximum contract amount:	$176,014.94			
	and/or the termination date of the original contract has changed to:	09/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department requires end user and technical support on software being used within the Department. The imaging system is integrally linked to the DMV mainframe which required custom programming by the vendor. The source code is vendor proprietary. DMV does not have the source code and instead is provided the executable file.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Kovis File 360 license renewals were processed on PO# DMV1400321 from Image Access. The source code is vendor proprietary, therefore DMV does not have the source code and is instead provided the executable file.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenders	08/17/2021 09:41:03 AM
Division Approval	asmit3	08/17/2021 10:23:51 AM
Department Approval	asmit3	08/17/2021 10:23:55 AM

Contract Manager Approval	bjobe	08/17/2021 12:56:55 PM
EITS Approval	msmi40	08/17/2021 13:22:23 PM
Budget Analyst Approval	nkephart	08/17/2021 14:19:04 PM
BOE Agenda Approval	myoun3	08/26/2021 09:40:55 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

Purchasing Use Only:	
Approval #:	4090

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency Name:	*Department of Motor Vehicles*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Bethany Musselman – MA IV	***775-684-4561***	***bmusselman@dmv.nv.gov***
	Brittney Jobe	***775-684-4504***	***bjobe@dmv.nv.gov***

2	**Contractor Information:**	
	Contractor:	***Image Access***
	Contact Name:	***Cory Watson***
	Complete Address:	***103 Shoreline Parkway, San Rafael, CA 94901***
	Phone Number:	360-573-1338
	Email Address:	cwatson@imageaccesscorp.com

3	**List *all previous* Contract Information: N/A**				
	Solicitation Type, if applicable:		#:		
	CETS #:	#			
	Contract Amount:	$			
	Contract Term:	Start Date:		End Date:	

Purchasing Use Only:	
Approval #:	4090

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	*N/A*		#:	*N/A*
	CETS #:	*#15389*			
	Initial Contract Amount:	*$42,000*			
	Contract Term:	Start Date:	*3/10/2014*	End Date:	*9/30/2021*

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Change in Contract Amount*	*Change in End Date*
	1	***Custom Programming, Software upgrades, maintenance and support, System Administration***	***$8,800***	*N/A*
	2	***Additional software maintenance and support to additional divisions (ASD, CSD)***	***$52,040***	***From June 30th, 2018 to June 30th, 2021***
	3	***3 month extension on the termination date 6/30/2021 to 9/30/2021***		***9/30/2021***

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Change in Contract Amount*	*Change in End Date*
	4	***1 year extension on the termination date 9/30/2021 to 9/30/2022 and an increase in contract authority.***	$73,174.94	***9/30/2022***

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	An RFP was collected and no vendors were able to provide the deliverables within DMV's budget. Due to the failed RFP, a new RFP is needed with a reduced scope to obtain bids within DMV's budget authority. A one year extension will allow for a new RFP and contract to be finalized while ensuring the Department remains in compliance with contract regulations and is able to continue document scanning and management.

8	**What are the potential consequences to the State if the contract extension request is denied?**
	If the contract extension request is denied, the Department will not have a contract in place to continue document scanning processes and will be required to submit a retroactive contract for approval.

Purchasing Use Only:	
Approval #:	4096

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

Bethany Musselman
Signature of Agency Representative Initiating Request

Bethany Musselman — 8/9/2021
Print Name of Agency Representative Initiating Request — Date

Julie Butler
Signature of Agency Head Authorizing Request

Julie Butler — 8/6/21
Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

Kevin D. Duty — 8/10/21
Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24661**

		Legal Entity Name:	Churchill County School District
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Churchill County School District**
Agency Code:	**901**	Address:	**690 Maine St.**
Appropriation Unit:	**3265-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Fallon, NV 89406-3807**
If "No" please explain:	Not Applicable	Contact/Phone:	Brenda Boone 775-423-5187
		Vendor No.:	T40231700
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3556-24-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/15/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Contract negotiations were completed in July 2021. Churchill County School District needs to start the hiring process for the PAES Labs Transition Coordinator prior to the start of the 2021-2022 school so that the program is ready to start the first day of school.

3. Termination Date: **06/30/2024**
   Contract term: **2 years and 351 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **CCSD PAES Labs**

5. Purpose of contract:

This is a new interlocal agreement to provide pre-employment transition services, work based learning projects, job coaching, training, and professional development for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$303,000.00**

Other basis for payment: Invoicing Timeline: School Year#1-$50,000 (December 2021) and $50,000 (June 2022), School Year#2-$50,500 (December 2022) and $50,500 (June 2023), School Year#3-$51,000 (December 2023) and $51,000 (June 2024). Invoices payable only after receipt of all deliverable reports for the current semester and presentation of an invoice for the appropriate amount. Invoices must also be approved by authorized REHAB personnel. Contract not to exceed: $303,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Innovation and Opportunity Act , Public Law 113-128 (2014) or WIOA requires that 15% of all grant funding be spent on Pre-ETS programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools or training to provide Pre-ETS training.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Governmental Entity, Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to multiple state agencies, but mainly Education since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/05/2021 08:32:47 AM
Division Approval	carnol1	08/05/2021 08:32:49 AM
Department Approval	carnol1	08/05/2021 08:32:52 AM
Contract Manager Approval	aalvare1	08/06/2021 10:45:07 AM
Budget Analyst Approval	dbaughn	08/10/2021 09:59:12 AM
BOE Agenda Approval	cbrekken	08/10/2021 12:54:31 PM
BOE Final Approval	Pending	

OFFICE OF THE DIRECTOR

Financial Management

DETR
Nevada Department of Employment, Training and Rehabilitation

STEVE SISOLAK
Governor

MEMORANDUM

DATE: **August 6, 2021**

TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Elisa Cafferata, Director

SUBJECT: RETROACTIVE CONTRACT
Churchill County School District

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract with Churchill County School District. This interlocal agreement provides Pre-Employment Transition services, work-based learning projects, job coaching, training, and professional development for students with disabilities. Contract negotiations were completed in July 2021 to start the hiring process, ensuring a training coordinator was ready at the beginning of the SFY 2022 School Year. This contract will be in effect from August 1, 2021 to June 30, 2024.

Thank you for your consideration of this request.

Amanda Thompson on behalf of Tracy Zehner
Contract Manager

DETR, Financial Management, Approved by:

Celeste Arnold on behalf of
Elisa Cafferata
Director, DETR

Date: 6 Aug 2021

500 East Third Street, Room 200 • Carson City, NV 89713-0001 • (775) 684-3900 • Fax (775) 684-3848
2800 E. St. Louis Avenue • Las Vegas, Nevada 89104-4267 • (702) 486-5238 • Fax (702) 486-5382
www.nvdetr.org

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24567**

		Legal Entity Name:	Pershing County School District
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Pershing County School District**
Agency Code:	**901**	Address:	**1150 Elmhurst Ave**
Appropriation Unit:	**3265-09**		**P.O. Box 389**
Is budget authority available?:	**Yes**	City/State/Zip	**Lovelock, NV 89419**
If "No" please explain:	Not Applicable	Contact/Phone:	Shannon Urquhart 775-273-5099
		Vendor No.:	T40234400
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3543-24-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Contract negotiations were completed in June 2021. Pershing County School District needs to start the hiring process for the Practical Assessment Exploration System Labs Transition Coordinator during the summer of 2021 so that the program is ready to start at the beginning of the SFY2022 School Year.

3. Termination Date: **06/30/2024**
   Contract term: **3 years**

4. Type of contract: **Interlocal Agreement**
   Contract description: **PCSD PAES Labs**

5. Purpose of contract:

This is a new interlocal agreement to provide pre-employment transition services, work based learning projects, job coaching, training, and professional development for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$270,000.00**

Other basis for payment: SFY2022: $85,000.00; SFY: 2023: $90,000.00; SFY2024: $95,000.00. Payments will be made quarterly, upon receipt of invoice and approval of the invoice by authorized REHAB staff. Total contract not to exceed: $270,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Innovation and Opportunity Act , Public Law 113-128 (2014) or WIOA requires that 15% of all grant funding be spent on Pre-ETS programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools or training to provide Pre-ETS training.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Governmental Entity Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to multiple state agencies, but mainly Education since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/22/2021 15:04:52 PM
Division Approval	carnol1	07/22/2021 15:04:56 PM
Department Approval	carnol1	07/22/2021 15:05:05 PM
Contract Manager Approval	carnol1	07/22/2021 15:26:18 PM
Budget Analyst Approval	dbaughn	07/27/2021 14:16:32 PM
BOE Agenda Approval	cbrekken	07/27/2021 14:35:54 PM
BOE Final Approval	Pending	

OFFICE OF THE DIRECTOR

Financial Management

DETR
Nevada Department of Employment, Training and Rehabilitation

STEVE SISOLAK
Governor

MEMORANDUM

DATE: **July 22, 2021**

TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Elisa Cafferata, Director

SUBJECT: RETROACTIVE CONTRACT
Pershing County School District

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract with Pershing County School District. This interlocal agreement provides Pre-Employment Transition services, work-based learning projects, job coaching, training, and professional development for students with disabilities. Contract negotiations were completed in June 2021 to start the hiring process, ensuring a training coordinator was ready at the beginning of the SFY 2022 School Year. This contract will be in effect from July 1, 2021 to June 30, 2024.

Thank you for your consideration of this request.

Amanda Thompson
Digitally signed by Amanda Thompson
Date: 2021.07.22 10:10:24 -07'00'

Amanda Thompson on behalf of Tracy Zehner
Contract Manager

DETR, Financial Management, Approved by:

Elisa Cafferata
Director, DETR

Date: 7.22.21

500 East Third Street, Room 200 • Carson City, NV 89713-0001 • (775) 684-3900 • Fax (775) 684-3848
2800 E. St. Louis Avenue • Las Vegas, Nevada 89104-4267 • (702) 486-5238 • Fax (702) 486-5382
www.nvdetr.org

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24650**

		Legal Entity Name:	Foundation for an Independent Tomorrow
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**Foundation for an Independent Tomorrow**
Agency Code:	**902**	Address:	**1931 Stella Lake Street**
Appropriation Unit:	**4770-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89106-2142**
If "No" please explain:	Not Applicable	Contact/Phone:	Janet Frasier Blumen 702-367-4348
		Vendor No.:	T29043416
		NV Business ID:	NV19971243036

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Career Enhancement Program**

Agency Reference #: RFP # 90DETR-S1558 tb

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/13/2023**
   Contract term: **2 years and 12 days**

4. Type of contract: **Contract**
   Contract description: **Training Services**

5. Purpose of contract:

   This is a new contract to provide training services for unemployed and underemployed participants for occupational categories determined to be in high-growth, high-demand and/or emerging industries in Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$400,000.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

   CEP funding was implemented to assist unemployed and underemployed for specialized training projects for occupational categories determined to be in high-growth, high-demand occupations and emerging industries in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Agency does not have the skill or expertise to train participants for certifications for in-demand positions

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Partners Inc. (NPI)
Career Development Solutions DBA New Horizons
Goodwill Industries of Southern Nevada
HELP of Southern Nevada
Foundation for an Independent Tomorrow (FIT)

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S1558, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee

d. Last bid date: 05/24/2021 Anticipated re-bid date: 05/24/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	08/02/2021 16:34:18 PM
Division Approval	carnol1	08/11/2021 13:37:35 PM
Department Approval	carnol1	08/11/2021 13:37:37 PM
Contract Manager Approval	carnol1	08/11/2021 13:37:41 PM
Budget Analyst Approval	dbaughn	08/13/2021 15:19:05 PM
BOE Agenda Approval	cbrekken	08/16/2021 09:12:52 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24651**

		Legal Entity Name:	HELP of Southern Nevada
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**HELP of Southern Nevada**
Agency Code:	**902**	Address:	**1640 E Flamingo Road**
Appropriation Unit:	**4770-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	Denise Gee 702-334-1686
		Vendor No.:	T80351170
		NV Business ID:	NV19701000894

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Career Enhancement Program**

Agency Reference #: RFP # 90DETR-S1558 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2023**

Contract term: **2 years and 12 days**

4. Type of contract: **Contract**

Contract description: **Training Services**

5. Purpose of contract:

This is a new contract to provide training services for unemployed and underemployed participants for occupational categories determined to be in high-growth, high-demand and/or emerging industries in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$100,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

CEP funding was implemented to assist unemployed and underemployed for specialized training projects for occupational categories determined to be in high-growth, high-demand occupations and emerging industries in Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have the skill or expertise to train participants for certifications for in-demand positions

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Foundation for an Independent Tomorrow
HELP of Southern Nevada
Nevada Partners Inc.
Career Development Solutions DBA New Horizons
Goodwill Industries of Southern Nevada

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S1558, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/24/2021 Anticipated re-bid date: 05/24/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	08/02/2021 08:05:30 AM
Division Approval	carnol1	08/02/2021 14:24:11 PM
Department Approval	carnol1	08/02/2021 14:24:14 PM
Contract Manager Approval	aalvare1	08/02/2021 14:45:02 PM
Budget Analyst Approval	dbaughn	08/11/2021 13:25:53 PM
BOE Agenda Approval	cbrekken	08/12/2021 14:32:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22981**

Amendment Number: **1**

Legal Entity Name: EIDE BAILLY, LLP

Agency Name: **DETR - EMPLOYMENT SECURITY**

Contractor Name: **EIDE BAILLY, LLP**

Agency Code: **902**

Address: **5441 KIETZKE LN STE 150**

Appropriation Unit: **4772-04**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89511**

If "No" please explain: Not Applicable

Contact/Phone: Kurt Schlicker 775\689-9234

Vendor No.: T29026023B

NV Business ID: NV20001000409

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3388-22-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2020**

Anticipated BOE meeting date 10/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2021**

Contract term: **1 year and 233 days**

4. Type of contract: **Contract**

Contract description: **UI Trust Fund Audit**

5. Purpose of contract:

This is the first amendment to the original contract which provides audited financial statements for the Unemployment Insurance Trust Fund for calendar years 2020 and 2021. This amendment increases the maximum amount from $81,000 to $146,000 due to revising the scope of services to account for the complexity caused by pandemic relief programs.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$81,000.00	$81,000.00	$81,000.00	Yes - Action
2.	Amount of current amendment (#1):	$65,000.00	$65,000.00	$65,000.00	Yes - Action
3.	New maximum contract amount:	$146,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

An audit of the UI Trust Fund is required to be included in the Comprehensive Annual Financial Report (CAFR) as well as audited financial statements provided to the State of Nevada Controllers Office each year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the expertise or resources to complete this service

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory service to various agencies since 2005.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/11/2021 13:17:03 PM
Division Approval	carnol1	08/12/2021 14:43:30 PM
Department Approval	carnol1	08/12/2021 14:43:34 PM
Contract Manager Approval	aalvare1	08/20/2021 13:34:51 PM
Budget Analyst Approval	dbaughn	08/20/2021 13:35:53 PM
BOE Agenda Approval	cbrekken	08/20/2021 13:45:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24767**

		Legal Entity Name:	NELNET GOVERNMENT SERVICES, LLC
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**NELNET GOVERNMENT SERVICES, LLC**
Agency Code:	**902**	Address:	**121 S 13TH ST**
Appropriation Unit:	**4772-22**		**SUITE 100**
Is budget authority available?:	**Yes**	City/State/Zip	**LINCOLN, NE 68508-1904**
If "No" please explain:	Not Applicable	Contact/Phone:	Jennifer Burkey 402-458-2370
		Vendor No.:	T32011365
		NV Business ID:	NV20212177151

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 90DETR-S1578

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/30/2025**
   Contract term: **4 years and 30 days**

4. Type of contract: **Contract**
   Contract description: **3rd party staffing**

5. Purpose of contract:

   This is a new contract to provide support in reviewing and identifying claims suspected to be fraudulent.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,299,556.13**
   Other basis for payment: $34.50 per hour (2021-2022), $35.36 per hour (2022-2023), $36.24 per hour (2023-2024), $37.15 per hour (2024-2025)

II. JUSTIFICATION

7. What conditions require that this work be done?

   Unprecedented increase in fraudulent activity require additional resources to better serve Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Insufficient staff to meet the high demand.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Maximus
Kelmar
K & K Confidential
Ernst & Young
Digistream
Covent Bridge
Capitol Bridge
Solid State
Nelnet
Myers and Stauffer

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor scored highest in the evaluation process

d. Last bid date: 06/07/2021 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/11/2021 13:37:58 PM
Division Approval	carnol1	08/11/2021 13:38:00 PM
Department Approval	carnol1	08/11/2021 13:38:02 PM
Contract Manager Approval	carnol1	08/11/2021 13:38:05 PM
Budget Analyst Approval	dbaughn	08/11/2021 15:54:57 PM
BOE Agenda Approval	cbrekken	08/13/2021 08:26:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24753**

		Legal Entity Name:	Allison MacKenzie, Ltd
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Allison MacKenzie, Ltd**
Agency Code:	**BDC**	Address:	**402 North Division Street**
Appropriation Unit:	**B001 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89703**
If "No" please explain:	Not Applicable	Contact/Phone:	Karen Peterson (775) 687-02
		Vendor No.:	
		NV Business ID:	NV19781001597

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensing Application & Renewal**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Contract**
   Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract to provide legal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$210,000.00**

Payment for services will be made at the rate of $290.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a necessary engagement for purpose of accomplishing work of the Board under authority of NRS 284.173. In addition NRS 628.090 authorizes the Board to hire an attorney for legal counsel services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no legal expertise within the Board staff. Legal services to be provided regarding a specific knowledge of area and a need for the continuity of services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The firm has provided legal services to the Board of Accountancy for over 40 years and possesses the necessary expertise resulting in a continuity of services and reduction of cost. Currently the Board's need to not amount to needing full time counsel and through the long term relationship with the current firm we are able to save money through the continuity the firm provide3s.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Board of Accountancy over the past 40 years.
The Nevada State Board of of Professional Engineers and Land Surveyors

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	08/02/2021 12:45:44 PM
Division Approval	vwind1	08/02/2021 12:45:47 PM
Department Approval	vwind1	08/02/2021 12:45:50 PM
Contract Manager Approval	vwind1	08/02/2021 12:45:53 PM
Budget Analyst Approval	hfield	08/12/2021 13:04:34 PM
BOE Agenda Approval	hfield	08/12/2021 13:04:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24534**

		Legal Entity Name:	Appriss, Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Appriss, Inc.**
Agency Code:	**BDC**	Address:	**9901 Linn Station Road**
Appropriation Unit:	**B022 - All Categories**		**Suite 500**
Is budget authority available?:	**Yes**	City/State/Zip	**Louisville, KY 40223**
If "No" please explain:	Not Applicable	Contact/Phone:	Blake McGowan 502-815-0891
		Vendor No.:	
		NV Business ID:	NV20071670784

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**
   Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to negotiations with vendor taking longer than expect with staffing shortages due to the COVID-19 pandemic.

3. Termination Date: **11/19/2024**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **PDMP NarxCare**

5. Purpose of contract:

This is a new contract to provide NarxCare patient prescription monitoring services to the statewide prescription drug monitoring platform.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$708,000.00**
   Payment for services will be made at the rate of $177,000.00 per Year
   Other basis for payment: Upon Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 453.162 requires the Board and the Division shall cooperatively develop a computerized program to track each prescription for a controlled substance listed in schedule II, III, IV or V that is filled by a pharmacy that is registered with the Board or that is dispensed by a practitioner who is registered with the Board. NarxCare provides patient data from the program implemented pursuant to NRS 453.162 to help prevent and manage substance use disorder in patients receiving scheduled drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Prescription Drug Monitoring Program (PDMP) is a complex software system that must interface with several external platforms including but not limited to; healthcare provider electronic records, treatment facility availability, and a federal data exchange. Due to the complexity of data exchange and rapidly evolving state and federal requirements an enterprise system is not practical.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: null
Approval Date: 07/06/2021

c. Why was this contractor chosen in preference to other?

This is the only vendor with a commercially available off the shelf product that will fulfill all state and federal requirements, as well as the only platform that will integrate with the existing PDMP.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor provides the statewide VINE platform and statewide PDMP platform and provides exceptional services and products.

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	07/26/2021 15:49:56 PM
Division Approval	cschonl1	07/26/2021 15:49:58 PM
Department Approval	cschonl1	07/26/2021 15:50:00 PM
Contract Manager Approval	cschonl1	07/26/2021 15:50:02 PM
EITS Approval	daxtel1	08/12/2021 15:43:10 PM
Budget Analyst Approval	hfield	08/12/2021 16:43:01 PM
BOE Agenda Approval	hfield	08/12/2021 16:43:06 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	*210703*

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Nevada State Board of Pharmacy*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Christian Schonlau, Chief Financial Officer		***775-850-1440***	***C.Schonlau@pharmacy.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	***Appriss Inc.***
	Contact Name:	***Blake McGowan***
	Complete Address:	***9901 Linn Station Rd. Suite 500 Louisville, KY 40223***
	Telephone Number:	***1-502-815-0891***
	Email Address:	smcgowan@apprisshealth.com

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	***Sole Source***
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes	*X*	No	
	Amendment:	#			
	CETS:	***#24534***			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	***Retroactive to 11/20/2020***	End Date:	***11/19/2024***

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*X*
	Grant Funds:	

Rec'd 06/23/21 - 3pm

	Other (Explain):	

Purchasing Use Only:	
Approval #:	#2107030

1g	**Total Estimated Value of this Service Contract, Amendment or Purchase:**
	$708,000

	Provide a description of work/services to be performed or commodity/good to be purchased:
2	*Appriss will provide continued licensing to their commercially available off the shelf software for NarxCare.*

	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
3	*Appriss Health, in partnership with the Nevada State Board of Pharmacy has implemented the comprehensive Enterprise NarxCare substance use disorder platform to ensure that prescribers and dispensers are best equipped to support the health and well-being of their patients. NarxCare aids care teams in clinical decision-making, provides support to help prevent or manage SUD, and empowers the State of Nevada with the comprehensive platform it needs to take the next step in the battle against opioid addiction.* *NarxCare is a comprehensive platform that aggregates and analyzes prescription information from providers and pharmacies and presents visual, interactive information, as well as advanced analytic insights, complex risk scores and more to help physicians, pharmacists and care teams provide better patient care and safety. Furthermore, NarxCare provides tools and resources that support patients' needs and connects them to treatment, if necessary. This information, insight and functionality could all be accessed in clinical workflow via EHRs and pharmacy management systems, as well as through the Nevada PMP website.* *The deployment of Appriss Health's NarxCare Platform was supported by the Health Information Technology for Economic and Clinical Health (HITECH) Act administered by the Centers for Medicare and Medicaid Services (CMS).* *This information, insight and functionality is all accessed through the Prescription Drug Monitoring Program (PDMP) portal as well as through existing electronic health records (EHR) or pharmacy management systems, so there is no logging in or out of secondary websites or trying to manage usernames or passwords. NarxCare can only be delivered into workflow via the PMP Gateway integration solution, which is also provided by Appriss and is a critical component of the State of Nevada's opioid strategy.* *Appriss Health is also the only qualified vendor to provide the modifications to the hosting environment and the upgrades to the software that are required to fully support Nevada PMP users and comply with the current legislative requirements for the system. These claims are supported by the fact that the software that supports the Nevada PMP is the Intellectual Property of Appriss Inc. Since Appriss Inc. owns the Intellectual Property for the Nevada PMP, it also owns the source code of the software.*

#210703(2)

	As the owner of the software source code, Appriss Inc. is the only company that is authorized to access the code for any changes or modification to the PMP software. Under the Software Maintenance and Support Contract, the State of Nevada is entitled to request Appriss Inc. to correct software errors, implement certain minor software changes, and direct users to the Appriss Helpdesk for support issues. These deliverables can only be serviced by Appriss Inc. *In addition, ownership of the Intellectual Property of the Nevada PMP software puts Appriss Inc. in the unique position of being able to provide the changes in source code and infrastructure that will be required to upgrade the hosting environment of the Nevada PMP. These changes would not be possible for an entity other than the owner of the Nevada PMP software Intellectual Property.*

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	There are no other vendors offering an off the shelf solution that will integrate with the existing PMP that encompasses all the integration and reporting requirements of NRS, federal funding sources, and Board.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. *If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. *If not, why were alternatives not evaluated?*				
	No other providers were able to integrate with all components required by NRS, Federal Funders, and board. See section 3 for specific capabilities only offered by Appriss.				

6	**Has the agency purchased this service or commodity in the past? Check One.** *Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.*			Yes:	*X*	No:
	a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*					
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement (RFP#, RFQ#, Waiver #)*	
	11/20/18	*11/19/19*	*$177,000*	*NarxCare Enterprise License*		
	11/20/19	*11/19/2020*	*$177,000*	*NarxCare Enterprise License*		

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

#210703

	The agency has expended significant resources and time which would not be recoverable to implement the system currently in place. No other vendor offers a software program that meets the statutory, federal, and functional requirements for Nevada.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	The Board previously contracted with another vendor which chosen through the RFP process to create a customized PDMP program for Nevada. The custom-built system was both more expensive and less capable than the COTS product provided by Appriss. Other non-successful RFP respondents were less capable and/or more expensive. Additionally, the COTS product provided by Appriss is compatible with other programs and interfaces required by NRS, federal funding agencies, and the Board. There is no other COTS product available with the needed features at this cost.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	Yes:	*X*	No:	
	a. *If yes, please provide details regarding future obligations or needs.*				
	Due to time and resources expended on the current platform it would be impractical to change vendors at a later date.				

Purchasing Use Only:	
Approval #:	#210703

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Christian Schonlau — 6/15/2021

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request — 6/15/21

J. David Wuest — 6/15/2021

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee — 7/6/21

Date

Nevada State Board of Pharmacy

985 Damonte Ranch Parkway, Suite 206 • Reno, NV 89521
(775) 850-1440 • FAX (775) 850-1444
E-mail: dwuest@pharmacy.nv.gov • Web Page: bop.nv.gov

Dear Heather Field,

Please find three copies of a new contract to provide prescription risk assessment software licensing for the Nevada State Board of Pharmacy for your review. Due to the immediate need for services and staffing shortages during COVID-19 shutdowns, this contract is written retroactive to November 20, 2020. For any question please don't hesitate to call me at 775-200-3327 or email C.Schonlau@pharmacy.nv.gov .

Regards,

Christian Schonlau
Chief Financial Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24551**

		Legal Entity Name:	Appriss, Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Appriss, Inc.**
Agency Code:	**BDC**	Address:	**9901 Linn Station Road**
Appropriation Unit:	**B022 - All Categories**		**Suite 500**
Is budget authority available?:	**Yes**	City/State/Zip	**Louisville , KY 40223**
If "No" please explain:	Not Applicable	Contact/Phone:	Blake McGowan 502-815-0891
		Vendor No.:	
		NV Business ID:	NV20071670784

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to negotiations with vendor taking longer than expect with staffing shortages due to the COVID-19 pandemic.

3. Termination Date: **11/19/2024**
Contract term: **4 years**

4. Type of contract: **Contract**
Contract description: **PDMP Gateway**

5. Purpose of contract:

This is a new contract to provide services which will integrate prescription drug monitoring platform information with patient electronic health records, electronic medical records and pharmacy management systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,972,000.00**

Payment for services will be made at the rate of $493,000.00 per year

Other basis for payment: Upon Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 453.162 requires the Board and the Division shall cooperatively develop a computerized program to track each prescription for a controlled substance listed in schedule II, III, IV or V that is filled by a pharmacy that is registered with the Board or that is dispensed by a practitioner who is registered with the Board. Integration provides patient data from the program implemented pursuant to NRS 453.162 within the patients electronic health record (EHR), electronic medical record(EMR), and pharmacy management systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Prescription Drug Monitoring Program (PDMP) is a complex software system that must interface with several external platforms including but not limited to; healthcare provider electronic records, treatment facility availability, and a federal data exchange. Due to the complexity of data exchange and rapidly evolving state and federal requirements an enterprise system is not practical.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: null
Approval Date: 07/06/2021

c. Why was this contractor chosen in preference to other?

This is the only vendor with a commercially available off the shelf product that will fulfill all state and federal requirements, as well as the only platform that will integrate with the existing PDMP.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor provides the statewide VINE platform and statewide PDMP platform and provides exceptional services and products.

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	07/26/2021 15:51:15 PM
Division Approval	cschonl1	07/26/2021 15:51:17 PM
Department Approval	cschonl1	07/26/2021 15:51:19 PM
Contract Manager Approval	cschonl1	07/26/2021 15:51:21 PM
EITS Approval	daxtel1	08/12/2021 15:43:21 PM
Budget Analyst Approval	hfield	08/12/2021 16:37:09 PM
BOE Agenda Approval	hfield	08/12/2021 16:37:12 PM
BOE Final Approval	Pending	

Nevada State Board of Pharmacy

985 Damonte Ranch Parkway, Suite 206 • Reno, NV 89521
(775) 850-1440 • FAX (775) 850-1444
E-mail: dwuest@pharmacy.nv.gov • Web Page: bop.nv.gov

Dear Heather Field,

Please find three copies of a new contract to provide prescription drug monitoring gateway software licensing for the Nevada State Board of Pharmacy for your review. Due to the immediate need for services and staffing shortages during COVID-19 shutdowns, this contract is written retroactive to November 20, 2020. For any question please don't hesitate to call me at 775-200-3327 or email C.Schonlau@pharmacy.nv.gov .

Regards,

Christian Schonlau
Chief Financial Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	#210704 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Nevada State Board of Pharmacy*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Christian Schonlau, Chief Financial Officer		***775-850-1440***	***C.Schonlau@pharmacy.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	***Appriss Inc.***
	Contact Name:	***Blake McGowan***
	Complete Address:	***9901 Linn Station Rd. Suite 500 Louisville, KY 40223***
	Telephone Number:	***1-502-815-0891***
	Email Address:	smcgowan@apprisshealth.com

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	***Sole Source***
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes	*X*	No	
	Amendment:	#			
	CETS:	***#24551***			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	***Retroactive to 11/20/2020***	End Date:	***11/19/2024***

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*X*
	Grant Funds:	

Rec'd 06/23/21 – 3PM @

	Other (Explain):	

Purchasing Use Only:	
Approval #:	#21070

1g	**Total Estimated Value of this Service Contract, Amendment or Purchase:**
	$1,972,000

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	Appriss will provide continued licensing to their commercially available off the shelf software for Gateway.

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	As the software vendor for the Prescription Monitoring Program (PMP) software currently implemented Appriss Inc. is the only qualified vendor to provide statewide PMP Gateway integration to integrate the NarxCare Platform, which is the designated NV PMP platform, into the Electronic Health Records (EHRs) of authorized NV healthcare providers. *PMP Gateway is the industry standard for supporting efficient and secure real-time access to PMP data and analytics directly within clinical workflow. This managed service platform provides authorized health care providers with comprehensive connectivity, clinical decision support, patient support and engagement, and care coordination. Over 130 EHRs (including all of the largest), every national pharmacy chain, and most pharmacy system vendors have established connectivity to integrate PMP into their clinical workflow via Appriss Inc. With PMP Gateway, PMP data, analytics, tools and resources are now integrated into physician and pharmacist workflow through EHRs and pharmacy management systems in 40 states, with over 90 million transactions completed each month. PMP Gateway is the only integration solution to deliver NarxCare within the clinical workflow. Appriss is currently contracted with NV to provide NarxCare as an enhancement to the NV PMP platform.* *Appriss Health is also the only qualified vendor to provide the modifications to the hosting environment and the upgrades to the software that are required to fully support Nevada PMP users and comply with the current legislative requirements for the system. These claims are supported by the fact that the software that supports the Nevada PMP is the Intellectual Property of Appriss Inc. Since Appriss Inc. owns the Intellectual Property for the Nevada PMP, it also owns the source code of the software.* *As the owner of the software source code, Appriss Inc. is the only company that is authorized to access the code for any changes or modification to the PMP software. Under the Software Maintenance and Support Contract, the State of Nevada is entitled to request Appriss Inc. to correct software errors, implement certain minor software changes, and direct users to the Appriss Helpdesk for support issues. These deliverables can only be serviced by Appriss Inc.* *In addition, ownership of the Intellectual Property of the Nevada PMP software puts Appriss Inc. in the unique position of being able to provide the changes in source code and infrastructure that will be*

#210704

	required to upgrade the hosting environment of the Nevada PMP. These changes would not be possible for an entity other than the owner of the Nevada PMP software Intellectual Property.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	There are no other vendors offering an off the shelf solution that will integrate with the existing PMP that encompasses all the integration and reporting requirements of NRS, federal funding sources, and Board.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. ***If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. ***If not**, why were alternatives not evaluated?*				
	No other providers were able to integrate with all components required by NRS, Federal Funders, and board. See section 3 for specific capabilities only offered by Appriss.				

6	**Has the agency purchased this service or commodity in the past? Check One.** *Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.*	Yes:	*X*	No:	
	a. *If yes, starting with the most recent contract and working backward, for the **entire** relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*				

Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement (RFP#, RFQ#, Waiver #)*
11/20/18	*11/19/19*	*$493,000*	*Gateway Enterprise License*	
11/20/19	*11/19/2020*	*$493,000*	*Gateway Enterprise License*	

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	The agency has expended significant resources and time which would not be recoverable to implement the system currently in place. No other vendor offers a software program that meets the statutory, federal, and functional requirements for Nevada.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

#210704

	The Board previously contracted with another vendor which chosen through the RFP process to create a customized PDMP program for Nevada. The custom-built system was both more expensive and less capable than the COTS product provided by Appriss. Other non-successful RFP respondents were less capable and/or more expensive. Additionally, the COTS product provided by Appriss is compatible with other programs and interfaces required by NRS, federal funding agencies, and the Board. There is no other COTS product available with the needed features at this cost.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	Yes:	*X*	No:	
	a. *If yes, please provide details regarding future obligations or needs.*				
	Due to time and resources expended on the current platform it would be impractical to change vendors at a later date.				

Purchasing Use Only:	
Approval #:	#2107040

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Christian Schonlau — 6/22/2021

Print Name of Agency Representative Initiating Request — Date

6/22/21

Signature of Agency Head Authorizing Request

J. David Wuest — 6/22/2021

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty — 7/6/21

Administrator, Purchasing Division or Designee — Date

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ATTAIN VOCATIONAL SERVICES, LLC	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide job development services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24599		
2.		VARIOUS STATE AGENCIES	BEST VERSION OF YOURSELF PSYCHOLOGY, LLC	OTHER: VARIOUS AGENCIES	$250,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24779		
3.		VARIOUS STATE AGENCIES	COMMUNITY COUNSELING CENTER	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing trauma counseling services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24537		
4.		VARIOUS STATE AGENCIES	KEYS WORKPLACE READINESS TRAINING, LLC	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing job development services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24597		
5.		VARIOUS STATE AGENCIES	LIFEPATH RECOVERY, LLC	OTHER: VARIOUS AGENCIES	$250,000	
	Contract Description:	This is a new contract to provide ongoing marriage and family therapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24781		
6.		VARIOUS STATE AGENCIES	LIZ BLIEDEN COUNSELING, LLC	OTHER: VARIOUS AGENCIES	$250,000	
	Contract Description:	This is a new contract to provide ongoing marriage and family therapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24777		
7.		VARIOUS STATE AGENCIES	MOXY UP	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing job development services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24596		
8.		VARIOUS STATE AGENCIES	NICUSA, INC.	OTHER: VARIOUS AGENCIES	$21,000,000	
	Contract Description:	This is the third amendment to the original contract which provides ongoing COVID-19 test collection site services. This amendment increases the maximum amount from $4,000,000 to $25,000,000 due to the increased need for the services.				
		Term of Contract:	10/13/2020 - 08/31/2024	Contract # 23572		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.		VARIOUS STATE AGENCIES	PALMA HOLDINGS, LLC DBA THE AMERICANA ASSISTED LIVING	OTHER: VARIOUS AGENCIES	$400,000	
	Contract Description:	This is a new contract to provide ongoing residential housing services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24595		
10.		VARIOUS STATE AGENCIES	SOAR, LLC	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24594		
11.		VARIOUS STATE AGENCIES	STEP BY STEP LEARNING, LLC	OTHER: VARIOUS AGENCIES	$250,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24780		
12.		VARIOUS STATE AGENCIES	THE GARDEN FOUNDATION, INC.	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing job development services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24536		
13.		VARIOUS STATE AGENCIES	THE TUNGLAND CORPORATION	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing job development services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24593		
14.		VARIOUS STATE AGENCIES	TAHOE YOUTH & FAMILY SERVICES	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing mental health counseling services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24782		
15.		VARIOUS STATE AGENCIES	THE WILLIAMS GROUP, LLC	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing community-based living arrangement services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 24588		
16.		VARIOUS STATE AGENCIES	UNIVERSAL PROTECTION SERVICE, LLC	OTHER: VARIOUS AGENCIES	$30,000,000	
	Contract Description:	This is a new contract to provide ongoing uniformed security guard services and random patrol stops.				
		Term of Contract:	10/01/2021 - 09/30/2025	Contract # 24680		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.		VARIOUS STATE AGENCIES	WELLHEALTH MANAGEMENT, LLC	OTHER: VARIOUS AGENCIES	$24,000,000	
	Contract Description:	This is the first amendment to the original contract which provides mobile testing sites, facility-based specimen collection and community-based testing sites. This amendment increases the maximum amount from $1,000,000 to $25,000,000 due to the addition of vaccine distribution site services.				
		Term of Contract:	11/10/2020 - 08/31/2024	Contract # 23655		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24599**

		Legal Entity Name:	Attain Vocational Services, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Attain Vocational Services, LLC**
Agency Code:	**MSA**	Address:	**3983 S. McCarran Blvd. #480**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	Skylar DePedro 775-384-6387
		Vendor No.:	T29043409
		NV Business ID:	NV20191621368

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S165-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **Job Development**

5. Purpose of contract:
   This is a new contract to provide ongoing job development services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:25:23 PM
Division Approval	gdavi6	06/30/2021 17:25:25 PM
Department Approval	mstar2	07/01/2021 10:29:24 AM
Contract Manager Approval	rvradenb	07/06/2021 08:46:35 AM
Budget Analyst Approval	dspeed1	07/27/2021 16:39:38 PM
BOE Agenda Approval	hfield	08/12/2021 16:54:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24779**

		Legal Entity Name:	Best Version of Yourself Psychology, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Best Version of Yourself Psychology, LLC**
Agency Code:	**MSA**	Address:	**2831 Saint Rose Parkway**
Appropriation Unit:	**9999 - All Categories**		**Suite 237**
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89052**
If "No" please explain:	Not Applicable	Contact/Phone:	Dr. Shanel D. Harris 702-589-4712
		Vendor No.:	T29044349
		NV Business ID:	NV20201959454

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:

   This is a new contract to provide ongoing applied behavioral analysis services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 13:25:05 PM
Division Approval	gdavi6	08/10/2021 13:25:07 PM
Department Approval	ldeloach	08/10/2021 13:40:37 PM
Contract Manager Approval	rvradenb	08/10/2021 14:52:55 PM
Budget Analyst Approval	dspeed1	08/12/2021 10:37:17 AM
BOE Agenda Approval	hfield	08/13/2021 15:31:11 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24537**

		Legal Entity Name:	COMMUNITY COUNSELING CENTER
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**COMMUNITY COUNSELING CENTER**
Agency Code:	**MSA**	Address:	**714 E SAHARA AVE STE 103**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89104-2947**
If "No" please explain:	Not Applicable	Contact/Phone:	Kay Velardo 702/369-8700
		Vendor No.:	T80943219
		NV Business ID:	NV19901018045

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:
   This is a new contract to provide ongoing trauma counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor previously engaged with DHHS and DOE both verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/24/2021 12:28:19 PM
Division Approval	gdavi6	06/24/2021 12:28:22 PM
Department Approval	ldeloach	06/24/2021 15:45:19 PM
Contract Manager Approval	rvradenb	06/28/2021 07:20:58 AM
Budget Analyst Approval	dspeed1	08/03/2021 15:16:47 PM
BOE Agenda Approval	hfield	08/12/2021 17:02:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24597**

		Legal Entity Name:	Keys Workplace Readiness Training, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Keys Workplace Readiness Training, LLC**
Agency Code:	**MSA**	Address:	**10917 Jordyn Hill Street**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89141**
If "No" please explain:	Not Applicable	Contact/Phone:	Kelley Bigger 702-712-5604
		Vendor No.:	T29044247
		NV Business ID:	NV20212085584

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S165-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **Job Development**

5. Purpose of contract:

   This is a new contract to provide ongoing job development services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:25:11 PM
Division Approval	gdavi6	06/30/2021 17:25:13 PM
Department Approval	mstar2	07/01/2021 11:28:31 AM
Contract Manager Approval	rvradenb	07/06/2021 08:53:23 AM
Budget Analyst Approval	dspeed1	08/03/2021 15:00:16 PM
BOE Agenda Approval	hfield	08/12/2021 16:59:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24781**

		Legal Entity Name:	LifePath Recovery, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**LifePath Recovery, LLC**
Agency Code:	**MSA**	Address:	**1650 Hwy 395 N. Suite 103**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Minden, NV 89423**
If "No" please explain:	Not Applicable	Contact/Phone:	Misty Guantonio 775-237-8020
		Vendor No.:	T32011378
		NV Business ID:	NV20212170357

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:
   This is a new contract to provide ongoing marriage and family therapy services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 13:22:00 PM
Division Approval	gdavi6	08/10/2021 13:22:02 PM
Department Approval	ldeloach	08/10/2021 13:33:24 PM
Contract Manager Approval	rvradenb	08/10/2021 14:52:37 PM
Budget Analyst Approval	dspeed1	08/12/2021 10:53:00 AM
BOE Agenda Approval	hfield	08/13/2021 15:24:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24777**

		Legal Entity Name:	Liz Blieden Counseling, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Liz Blieden Counseling, LLC**
Agency Code:	**MSA**	Address:	**1090 E. Huffaker Ln.**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89511**
If "No" please explain:	Not Applicable	Contact/Phone:	Liz Blieden 303-907-9338
		Vendor No.:	T32011410
		NV Business ID:	NV20212181946

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:

   This is a new contract to provide ongoing marriage and family therapy services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 13:24:23 PM
Division Approval	gdavi6	08/10/2021 13:24:25 PM
Department Approval	ldeloach	08/10/2021 13:38:24 PM
Contract Manager Approval	rvradenb	08/10/2021 14:53:12 PM
Budget Analyst Approval	dspeed1	08/12/2021 10:45:34 AM
BOE Agenda Approval	hfield	08/13/2021 15:25:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24596**

		Legal Entity Name:	Moxy Up
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Moxy Up**
Agency Code:	**MSA**	Address:	**1616 US Highway 395 N**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Minden, NV 89423**
If "No" please explain:	Not Applicable	Contact/Phone:	Coleen Lawrence 775-790-7022
		Vendor No.:	T32010051
		NV Business ID:	NV20181579334

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S165-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **Job Development**

5. Purpose of contract:

   This is a new contract to provide ongoing job development services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:24:58 PM
Division Approval	gdavi6	06/30/2021 17:25:00 PM
Department Approval	mstar2	07/01/2021 10:25:10 AM
Contract Manager Approval	rvradenb	07/06/2021 08:51:55 AM
Budget Analyst Approval	dspeed1	07/30/2021 15:33:07 PM
BOE Agenda Approval	hfield	08/12/2021 13:21:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23572**

Amendment Number: **3**

Legal Entity Name: NICUSA, Inc.

Agency Name: **MSA MASTER SERVICE AGREEMENTS**

Contractor Name: **NICUSA, Inc.**

Agency Code: **MSA**

Address: **255001 West Valley Pkwy, Suite**

Appropriation Unit: **9999 - All Categories**

Is budget authority available?: **Yes**

City/State/Zip **Olathe, KS 66061**

If "No" please explain: Not Applicable

Contact/Phone: Angela Fultz Nordstrom 615-294-7238

Vendor No.: T27043974

NV Business ID: NV20201889504

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2024**

Contract term: **3 years and 323 days**

4. Type of contract: **MSA**

Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing COVID-19 test collection site services. This amendment increases the maximum amount from $4,000,000 to $25,000,000 due to increased need for the services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,000,000.00	$1,000,000.00	$1,000,000.00	Yes - Action
	a. Amendment 1:	$3,000,000.00	$3,000,000.00	$3,000,000.00	Yes - Action
	b. Amendment 2:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#3):	$21,000,000.00	$21,000,000.00	$21,000,000.00	Yes - Action
3.	New maximum contract amount:	$25,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

   d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/24/2021 12:49:57 PM
Division Approval	gdavi6	06/24/2021 12:50:00 PM
Department Approval	mstar2	07/02/2021 10:05:49 AM

Contract Manager Approval	rvradenb	08/03/2021 15:34:56 PM
Budget Analyst Approval	dspeed1	08/04/2021 15:15:47 PM
BOE Agenda Approval	hfield	08/12/2021 17:12:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24595**

		Legal Entity Name:	Palma Holdings, LLC dba The Americana Assisted Living
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Palma Holdings, LLC dba The Americana Assisted Living**
Agency Code:	**MSA**	Address:	**100 S. 14th St.**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89101**
If "No" please explain:	Not Applicable	Contact/Phone:	Rosonea Warren 702-333-4517
		Vendor No.:	T27044092A
		NV Business ID:	NV20171514303

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:
   This is a new contract to provide ongoing residential housing services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$400,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:24:43 PM
Division Approval	gdavi6	06/30/2021 17:24:46 PM
Department Approval	mstar2	07/01/2021 10:26:19 AM
Contract Manager Approval	rvradenb	07/06/2021 09:08:12 AM
Budget Analyst Approval	dspeed1	07/28/2021 14:15:15 PM
BOE Agenda Approval	hfield	08/12/2021 16:58:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24594**

		Legal Entity Name:	SOAR, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**SOAR, LLC**
Agency Code:	**MSA**	Address:	**6771 W. Charleston Blvd, Ste C**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89146**
If "No" please explain:	Not Applicable	Contact/Phone:	Hamed Emamzadeh 702-405-8772
		Vendor No.:	T32011098
		NV Business ID:	NV20201684239

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:
   This is a new contract to provide ongoing applied behavioral analysis services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:24:18 PM
Division Approval	gdavi6	06/30/2021 17:24:21 PM
Department Approval	mstar2	07/01/2021 10:24:48 AM
Contract Manager Approval	rvradenb	07/06/2021 09:00:40 AM
Budget Analyst Approval	dspeed1	08/03/2021 15:21:59 PM
BOE Agenda Approval	hfield	08/12/2021 17:04:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24780**

		Legal Entity Name:	Step by Step Learning, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Step by Step Learning, LLC**
Agency Code:	**MSA**	Address:	**6415 Fort Apache Rd.**
Appropriation Unit:	**9999 - All Categories**		**Unit 185 #84**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89148**
If "No" please explain:	Not Applicable	Contact/Phone:	Janetria Alberty 705-580-2318
		Vendor No.:	T29043715
		NV Business ID:	NV20181140379

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:

   This is a new contract to provide ongoing applied behavioral analysis services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 13:23:42 PM
Division Approval	gdavi6	08/10/2021 13:23:44 PM
Department Approval	ldeloach	08/10/2021 13:36:27 PM
Contract Manager Approval	rvradenb	08/10/2021 14:52:13 PM
Budget Analyst Approval	dspeed1	08/12/2021 09:01:46 AM
BOE Agenda Approval	hfield	08/13/2021 15:34:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24536**

		Legal Entity Name:	THE GARDEN FOUNDATION, INC.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**THE GARDEN FOUNDATION, INC.**
Agency Code:	**MSA**	Address:	**7485 W AZURE DR STE 130**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS , NV 89130**
If "No" please explain:	Not Applicable	Contact/Phone:	TAYLOR GARDNER 702-488-7566
		Vendor No.:	T27043521
		NV Business ID:	NV20171276636

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**VARIOUS AGENCIES**

Agency Reference #: S165-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **Job Development**

5. Purpose of contract:
   This is a new contract to provide ongoing job development services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:23:19 PM
Division Approval	gdavi6	06/30/2021 17:23:22 PM
Department Approval	mstar2	07/01/2021 10:24:00 AM
Contract Manager Approval	rvradenb	07/20/2021 10:55:29 AM
Budget Analyst Approval	dspeed1	07/30/2021 15:14:14 PM
BOE Agenda Approval	hfield	08/12/2021 13:41:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24593**

		Legal Entity Name:	TUNGLAND CORPORATION, THE
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**TUNGLAND CORPORATION, THE**
Agency Code:	**MSA**	Address:	**4747 N 7TH ST STE 300**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**PHOENIX, AZ 85014**
If "No" please explain:	Not Applicable	Contact/Phone:	Lesa Johnson 602/224-5052
		Vendor No.:	T27026428
		NV Business ID:	NV20101844576

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S165-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **Job Development**

5. Purpose of contract:

   This is a new contract to provide ongoing job development services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple agencies, verified satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:23:45 PM
Division Approval	gdavi6	06/30/2021 17:23:47 PM
Department Approval	mstar2	07/01/2021 10:24:24 AM
Contract Manager Approval	rvradenb	07/06/2021 09:00:11 AM
Budget Analyst Approval	dspeed1	08/03/2021 15:28:36 PM
BOE Agenda Approval	hfield	08/12/2021 17:06:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24782**

		Legal Entity Name:	Tahoe Youth & Family Services
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Tahoe Youth & Family Services**
Agency Code:	**MSA**	Address:	**1512 US Hwy 395 N. Suite 3**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Gardnerville, NV 89410**
If "No" please explain:	Not Applicable	Contact/Phone:	Karen Carey 775-782-4202
		Vendor No.:	T29021767
		NV Business ID:	NV20021492341

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:

   This is a new contract to provide ongoing mental health counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 13:03:46 PM
Division Approval	gdavi6	08/10/2021 13:03:48 PM
Department Approval	ldeloach	08/10/2021 13:30:46 PM
Contract Manager Approval	rvradenb	08/10/2021 14:52:25 PM
Budget Analyst Approval	dspeed1	08/11/2021 16:31:28 PM
BOE Agenda Approval	hfield	08/13/2021 15:34:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24588**

		Legal Entity Name:	The Williams Group, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**The Williams Group, LLC**
Agency Code:	**MSA**	Address:	**7720 Cowboy Trails**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89131**
If "No" please explain:	Not Applicable	Contact/Phone:	Sean Williams 702-675-0092
		Vendor No.:	T32010531
		NV Business ID:	NV20191595973

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S167-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **302 days**

4. Type of contract: **MSA**
   Contract description: **NonMedical Provider**

5. Purpose of contract:

   This is a new contract to provide ongoing community-based living arrangement services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	06/30/2021 17:23:33 PM
Division Approval	gdavi6	06/30/2021 17:23:35 PM
Department Approval	mstar2	07/01/2021 10:28:51 AM
Contract Manager Approval	rvradenb	07/06/2021 09:01:07 AM
Budget Analyst Approval	dspeed1	07/30/2021 15:52:41 PM
BOE Agenda Approval	hfield	08/12/2021 13:19:24 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24680**

		Legal Entity Name:	UNIVERSAL PROTECTION SERVICE, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**UNIVERSAL PROTECTION SERVICE, LLC**
Agency Code:	**MSA**	Address:	**ALLIED UNIVERSAL SECURITY SERV**
Appropriation Unit:	**9999 - All Categories**		**4000 S EASTERN AVE. STE 210**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	Ruben Sanchez 702-704-0990
		Vendor No.:	T32004482A
		NV Business ID:	NV20131663149

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: 99SWC-S1553 - AM

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/30/2025**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Security Guard Svcs**

5. Purpose of contract:

   This is a new contract to provide ongoing uniformed security guard services and random patrol stops.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$30,000,000.00**
   Other basis for payment: Various rates per required task, see Contractor's Cost Proposal

II. JUSTIFICATION

7. What conditions require that this work be done?

   Agencies that routinely have contact with the public may have a need for the presence of uniformed security guard services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capitol Police does not have the resources to perform this service for all agencies needing this type of service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   American Guard Services Inc.
   Strategic Security Corp.
   Securitas Security Services USA

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S1553, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/12/2021 Anticipated re-bid date: 03/10/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

College of Southern Nevada (CSN) - 2004-2008 and 2013-Present
State of Nevada (MSA) - June 1, 2013 - Present

They have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

They are registered with the Secretary of State's Office as a Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	07/28/2021 14:05:57 PM
Division Approval	gdavi6	07/28/2021 14:06:00 PM
Department Approval	ldeloach	07/28/2021 14:22:17 PM
Contract Manager Approval	amorfin	07/28/2021 14:24:00 PM
Budget Analyst Approval	dspeed1	08/06/2021 14:58:24 PM
BOE Agenda Approval	hfield	08/12/2021 13:16:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23655**

Amendment Number: **1**

Legal Entity Name: WellHealth Management, LLC

Agency Name: **MSA MASTER SERVICE AGREEMENTS**

Contractor Name: **WellHealth Management, LLC**

Agency Code: **MSA**

Address: **6827 Communications Pkwy**

Appropriation Unit: **9999 - All Categories**

Ste 320

Is budget authority available?: **Yes**

City/State/Zip **Plano, TX 75024**

If "No" please explain: Not Applicable

Contact/Phone: Amir Kuzbari 469 636-5393

Vendor No.: T32010290

NV Business ID: NV20201902341

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2024**

Contract term: **3 years and 294 days**

4. Type of contract: **MSA**

Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is the first amendment to the original contract which provides COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites. This amendment increases the maximum amount from $1,000,000 to $25,000,000 due to the addition of vaccine distribution site services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,000,000.00	$1,000,000.00	$1,000,000.00	Yes - Action
2.	Amount of current amendment (#1):	$24,000,000.00	$24,000,000.00	$24,000,000.00	Yes - Action
3.	New maximum contract amount:	$25,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

   d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/10/2021 14:41:16 PM
Division Approval	gdavi6	08/10/2021 14:41:19 PM
Department Approval	ldeloach	08/10/2021 14:45:54 PM
Contract Manager Approval	gdavi6	08/10/2021 15:09:09 PM
Budget Analyst Approval	dspeed1	08/12/2021 11:51:15 AM
BOE Agenda Approval	hfield	08/13/2021 15:30:09 PM

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	DIVISION OF PUBLIC AND BEHAVIORAL HEALTH-RADIATION CONTROL PROGRAM	FEDERAL	$20,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing planning and operations activities associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.				
		Term of Contract:	08/01/2021 - 06/30/2023	Contract # 24679		
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	BRIDGE WEST, LLC	GENERAL	$10,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides expert witness services. This amendment extends the termination date from September 30, 2021 to March 31, 2022 and increases the maximum amount from $35,000 to $45,000 due to the continued need for these services.				
		Term of Contract:	09/29/2020 - 03/31/2022	Contract # 23569		
3.	030	ATTORNEY GENERAL'S OFFICE - COUNCIL FOR PROSECUTING ATTORNEYS	CAESARS ENTERPRISE SERVICE	FEE: REGISTRATION	$17,000	
	Contract Description:	This is a new contract to provide conference room facilities and equipment for the Nevada Prosecutors Conference.				
		Term of Contract:	07/26/2021 - 12/31/2021	Contract # 24523		
4.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	KIRKENDALL CONSULTING GROUP	OTHER: TORT CLAIM FUNDS	$10,000	
	Contract Description:	This is a new contract to provide expert witness services for case number 2:15-cv-01572-APG-DJA, Perez v. NDOC.				
		Term of Contract:	06/30/2021 - 12/31/2022	Contract # 24662		
5.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	STEVE YUN, M.D.	OTHER: TORT CLAIM FUNDS	$20,000	
	Contract Description:	This is a new contract to provide expert witness services for case number 3:21-cv-00176-RFB-CLB, Zane M. Floyd.				
		Term of Contract:	06/21/2021 - 10/31/2022	Contract # 24694		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS – NON-EXEC	BROWN AND CALDWELL	BONDS	$16,600	Professional Service
	Contract Description:	This is the fourth amendment to the original contract which provides professional architectural/engineering services for the Humboldt Conservation Camp Water Supply Nitrate Treatment CIP project: CIP Project 17-M04; SPWD Contract No. 111386. This amendment increases the maximum amount from $200,851 to 217,451 due to the need for additional sample collections and analyses.				
		Term of Contract:	09/18/2017 - 06/30/2023	Contract # 19250		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS – NON-EXEC	PETTY & ASSOCIATES, INC.	HIGHWAY	$16,400	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Advance Planning - Heating, Ventilation and Cooling System Replacement CIP project in Carson City: CIP Project No. 19-P05; SPWD Contract No. 113466. This amendment increases the maximum amount from $354,000 to $370,400 due to additional design services needed.				
		Term of Contract:	06/09/2020 - 06/30/2023	Contract # 23142		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	LOCHSA, LLC DBA LOCHSA ENGINEERING	OTHER: AGENCY FUNDED CIP	$18,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Desert Research Center - Security Fencing and Shade Structure CIP project, to include a topography survey for access-controlled pedestrian gates, electrically operated vehicle gates and the design and construction of a shade structure: SPWD Project No. 21-A021; Contract No. 114211.				
		Term of Contract:	07/30/2021 - 06/30/2025	Contract # 24695		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	POGGEMEYER DESIGN GROUP, INC.	OTHER: AGENCY FUNDED CIP	$38,750	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services at the Nevada Army National Guard - Floyd Edsall Training Center, to include schematic design and surveying for a 7-foot high fence that will complete the enclosure from the existing fencing: CIP Project No. 21-A010; SPWD Contract No. 114180.				
		Term of Contract:	08/02/2021 - 06/30/2025	Contract # 24691		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	ONTRACKNORTHAMERICA	GENERAL	$25,000	Sole Source
	Contract Description:	This is a new contract to provide materials and presentations regarding the California Nevada Utah Supply Chain Alliance, in support of the 2021 Nevada State Rail Plan, and identify potential grant funding opportunities.				
		Term of Contract:	07/29/2021 - 12/31/2021	Contract # 24591		
11.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	LINCOLN COUNTY TELEVISION DISTRICT	OTHER: REVENUE	$29,777	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide rack space at Ella Mountain in Lincoln County.				
		Term of Contract:	06/30/2021 - 06/30/2025	Contract # 24619		
12.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	NEVADA PUBLIC RADIO	OTHER: REVENUE	$29,777	
	Contract Description:	This is a new revenue contract to provide rack space at Mount Brock located in Nye County and Highland Peak located in Lincoln County.				
		Term of Contract:	08/19/2021 - 06/30/2025	Contract # 24793		
13.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	SOUTHWEST GAS CORPORATION	OTHER: REVENUE	$44,665	
	Contract Description:	This is a new revenue contract to provide rack space at Penn Hill located in Elko County, Fairview Peak located in Churchill County and Pinenut located in Lyon County.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24792		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	WHITE PINE TELEVISION DISTRICT #1	OTHER: REVENUE	$14,888	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide rack space at Ella Mountain located in Lincoln County.				
		Term of Contract:	08/19/2021 - 06/30/2025	Contract # 24807		
15.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES – IT SECURITY	GARTNER, INC.	OTHER: COST ALLOCATION	$27,089	
	Contract Description:	This is a new work plan under master services agreement 99SWC-NV21-8568, which provides ongoing research and advisory services related to information technology.				
		Term of Contract:	08/19/2021 - 06/30/2022	Contract # 24729		
16.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	PERENNIAL LAND CARE	OTHER: COUNTY/PRIVATE 35% FEDERAL 65%	$12,380	
	Contract Description:	This is the first amendment to the original contract which provides landscaping services. This amendment increases the maximum amount from $127,620 to $140,000 due to additional maintenance, cleanup and lawn services.				
		Term of Contract:	11/01/2017 - 10/31/2021	Contract # 19011		
17.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	ARBORGLYPH, LTD	OTHER: VETERANS GIFT ACCOUNT	$15,500	
	Contract Description:	This is the first amendment to the original contract which provides for ongoing website maintenance and hosting. This amendment increases the maximum amount from $23,500 to $39,000 due to the addition of WordPress templates to allow displaceability on a touchscreen kiosk at State Archives.				
		Term of Contract:	07/10/2020 - 07/09/2022	Contract # 23358		
18.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	LESLIE TALBOT	FEE: SPONSORSHIP	$24,999	
	Contract Description:	This is a new contract to provide an external reviewer to review and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.				
		Term of Contract:	08/04/2021 - 06/30/2025	Contract # 24645		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	SILVER REEF BIOMEDICAL SERVICES, INC.	GENERAL	$13,800	
	Contract Description:	This is a new contract to provide ongoing services to calibrate, repair and perform annual safety inspections on medical equipment.				
		Term of Contract:	08/19/2021 - 07/31/2023	Contract # 24505		
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	XCEL MAINTENANCE SERVICES, INC.	GENERAL	$41,125	Professional Service
	Contract Description:	This is a new contract to provide ongoing janitorial services to the southern campus.				
		Term of Contract:	09/01/2021 - 01/31/2022	Contract # 24295		
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	FAST GLASS, INC.	GENERAL	$27,796	
	Contract Description:	This is a new contract to provide door replacement in building 25 and install panic bars and repair doors in building 26 at the northern facility.				
		Term of Contract:	08/05/2021 - 06/30/2022	Contract # 24685		
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - FACILITY FOR THE MENTAL OFFENDER	VERUS ASSOCIATES NEVADA, LLC	GENERAL	$44,352	
	Contract Description:	This is a new contract to provide monthly maintenance services on the intercom paging system and access control system at the facility.				
		Term of Contract:	01/01/2022 - 12/31/2024	Contract # 24700		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	$24,627	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides psychiatric fellows services. This amendment extends the termination date from June 30, 2022 to September 30, 2022 and increases the maximum amount from $78,192.00 to $102,819.20 due to the continued need for these services and revises the scope of work and master affiliation agreement to replace post-graduate year five fellows with first-year fellows.				
		Term of Contract:	07/01/2020 - 09/30/2022	Contract # 23241		
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	JET SERVICES, INC.	GENERAL 72.4% FEDERAL 27.6%	$6,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing plumbing services. This amendment increases the maximum amount from $6,000 to $12,000 due to an increased need for these services.				
		Term of Contract:	07/05/2019 - 06/30/2023	Contract # 22085		
25.	431	OFFICE OF THE MILITARY	ARIZONA PNEUMATIC SYSTEMS, INC. DBA NEVADA PNEUMATIC	GENERAL 50% FEDERAL 50%	$45,000	
	Contract Description:	This is a new contract to provide ongoing air compressor maintenance and repair services for the Floyd Edsall Training Center and the Las Vegas Readiness Center in Las Vegas.				
		Term of Contract:	08/09/2021 - 04/30/2025	Contract # 24654		
26.	431	OFFICE OF THE MILITARY	AUTOMATED TEMPERATURE CONTROLS, INC.	GENERAL 50% FEDERAL 50%	$45,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, repair and inspection services of the Delta Energy Management heating, ventilation and air conditioning system for facilities in northern Nevada.				
		Term of Contract:	08/09/2021 - 06/30/2025	Contract # 24437		
27.	431	OFFICE OF THE MILITARY	PRECISION CRANE & HOIST SERVICES, INC.	GENERAL 50% FEDERAL 50%	$45,000	
	Contract Description:	This is a new contract to provide ongoing crane repair, maintenance and inspection services for crane equipment for facilities in southern Nevada.				
		Term of Contract:	08/09/2021 - 06/30/2025	Contract # 24487		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	431	OFFICE OF THE MILITARY	THYSSENKRUPP ELEVATOR CORPORATION	GENERAL 50% FEDERAL 50%	$48,750	
	Contract Description:	This is a new contract to provide ongoing elevator maintenance and repair services at facilities in southern Nevada				
		Term of Contract:	08/09/2021 - 06/30/2025	Contract # 24659		
29.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	PERSHING COUNTY SCHOOL	FEDERAL	$12,086	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which provides ongoing educational and/or vocational services for youthful offenders incarcerated at Lovelock Correctional Center. This amendment increases the maximum amount from $140,009.58 to $152,095.19 due to the increased grant funding.				
		Term of Contract:	07/01/2020 - 09/30/2021	Contract # 23715		
30.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	CASHMAN EQUIPMENT COMPANY	GENERAL	$10,900	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing generator preventative maintenance and repair services This amendment increases the maximum amount from $335,523.41 to $346,423.21 due to emergency repairs at the Lovelock Correctional Center.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23131		
31.	550	DEPARTMENT OF AGRICULTURE – DAIRY FUND	PERKINELMER HEALTH SCIENCES	FEE: DAIRY ASSESSMENTS	$20,429	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance for the someascope laboratory equipment in food safety at the Sparks headquarters.				
		Term of Contract:	08/17/2021 - 07/31/2025	Contract # 24590		
32.	654	OFFICE OF THE MILITARY – EMERGENCY MANAGEMENT DIVISION - DISASTER RESPONSE AND RECOVERY ACCOUNT	ITS LOGISTICS, LLC	FEDERAL	$35,500	
	Contract Description:	This is a new contract to provide relocation of personal protective equipment inventory to a new warehouse location in southern Nevada.				
		Term of Contract:	06/14/2021 - 07/30/2021	Contract # 24623		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	654	DEPARTMENT OF PUBLIC SAFETY - DIVISION OF EMERGENCY MANAGEMENT	CRISIS SYSTEMS, LLC	FEDERAL	$24,000	
	Contract Description:	This is a new contract to provide annual maintenance for the division's web-based real-time emergency management response software program.				
		Term of Contract:	07/30/2021 - 06/30/2023	Contract # 24540		
34.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP - NON-EXEC	DUCKWATER SHOSHONE TRIBE	BONDS	$5,000	
	Contract Description:	This is the first amendment to the original contract which provides tribal archaeological monitoring services for the Comins Lake Boat Ramp Project. This amendment increases the maximum amount from $6,000 to $11,000 due to an increased need for these services.				
		Term of Contract:	05/14/2021 - 12/31/2021	Contract # 24309		
35.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	LAUGHLIN RIVER JET SKI RENTAL, LLC	OTHER: REVENUE	$20,000	
	Contract Description:	This is a new revenue contract to provide watercraft rentals at Big Bend State Recreation Area.				
		Term of Contract:	08/18/2021 - 07/15/2022	Contract # 24636		
36.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	TAHOE WAKEBUSTERS	OTHER: REVENUE	$10,000	
	Contract Description:	This is a new revenue contract to provide shuttle service at the boat ramp at Lake Tahoe Nevada State Parks, Cave Rock.				
		Term of Contract:	07/22/2021 - 04/30/2022	Contract # 24643		
37.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - WILDLAND FIRE PREVENTION PROGRAM	CLARK COUNTY	OTHER: REVENUE	$16,246	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24772		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - WILDLAND FIRE PREVENTION PROGRAM	THE CONSOLIDATED MUNICIPALITY OF CARSON CITY	OTHER: REVENUE	$16,394	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24771		
39.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	MINERAL COUNTY	OTHER: REVENUE	$11,818	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24707		
40.	753	DEPARTMENT OF BUSINESS AND INDUSTRY - ATTORNEY FOR INJURED WORKERS	JFG SYSTEMS, INC.	OTHER: WORKERS COMPENSATION AND SAFETY ASSESSMENT	$24,480	
	Contract Description:	This is a new contract to provide maintenance for the Time Matters software.				
		Term of Contract:	07/26/2021 - 06/30/2022	Contract # 24586		
41.	810	DEPARTMENT OF MOTOR VEHICLES - DIRECTOR'S OFFICE	RNS COMMUNICATIONS INC DBA MOTOR VEHICLE NETWORK	REVENUE	$40,800	
	Contract Description:	This is a new revenue contract to provide ongoing digital signage at offices that provide DMV related news, information and messaging to increase public awareness of services offered.				
		Term of Contract:	07/31/2021 - 07/31/2025	Contract # 24624		
42.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JON C. CHROVIAN DBA PROFFITI SIGNS & GRAPHICS	OTHER: BUSINESS ENTERPRISE SET-ASIDE	$12,500	
	Contract Description:	This is a new contract to provide creation, installation and maintenance of commercial signs, banners and displays for the Business Enterprises of Nevada locations in southern Nevada.				
		Term of Contract:	09/01/2021 - 08/31/2025	Contract # 24583		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
43.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	MICHAEL S. MATHEWS, LTD.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	$48,200	Professional Service
	Contract Description:	This is a new contract to provide ongoing independent vendor audits of Business Enterprises of Nevada facilities which generate annual gross revenues in excess of $150,000.				
		Term of Contract:	08/10/2021 - 06/30/2024	Contract # 24711		
44.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - DISABILITY ADJUDICATION	MISSION CRITICAL SPECIALISTS	FEDERAL	$10,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing preventative maintenance service for the power distribution system, uninterruptible power system and stationary battery system located at the Carson City office. This amendment increases the maximum amount from $27,468 to $37,468 due to the increased need for these services.				
		Term of Contract:	02/02/2021 - 12/31/2024	Contract # 23737		
45.	908	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - ADMINISTRATIVE SERVICES	AUTOMATED TEMPERATURE CONTROLS	OTHER: COST ALLOCATED	$11,720	
	Contract Description:	This is a new contract to provide upgrades to the heating, ventilation and air conditioning plant controls system.				
		Term of Contract:	08/06/2021 - 06/30/2022	Contract # 24674		
46.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	THENTIA USA, INC.	FEE: LICENSURE	$49,500	
	Contract Description:	This is a new contract to provide licensing software.				
		Term of Contract:	08/18/2021 - 06/30/2025	Contract # 24686		
47.	B034	LICENSING BOARDS AND COMMISSIONS - PRIVATE INVESTIGATORS LICENSING	NUMBERS, INC.	FEE: LICENSURE	$35,152	Professional Service
	Contract Description:	This is a new contract to provide accounting services.				
		Term of Contract:	08/01/2021 - 07/31/2023	Contract # 24692		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24679**

		Legal Entity Name:	DPBH-Radiation Control Program
Agency Name:	**NUCLEAR PROJECTS OFFICE**	Contractor Name:	**DPBH-Radiation Control Program**
Agency Code:	**012**	Address:	**675 Fairview Drive, Suite 218**
Appropriation Unit:	**1005-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Lisa Sherych 775-6877-550
		Vendor No.:	
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **1 year and 333 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Waste Transport**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing planning and operations activities associated with shipments of transuranic waste from the Nevada National Security Site to New Mexico and from out-of-state locations passing through Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$20,000.00**

Other basis for payment: FY22; $10,000 FY23; $10,000

II. JUSTIFICATION

7. What conditions require that this work be done?

The U. S. Department of Energy plans to transport Transuranic waste through Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Fred Dilger, Executive Director Ph: 775-687-0592

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/28/2021 15:58:31 PM
Division Approval	ssands	07/29/2021 07:38:16 AM
Department Approval	ssands	07/29/2021 07:38:19 AM
Contract Manager Approval	ssands	07/29/2021 07:38:21 AM
Budget Analyst Approval	rjacob3	07/29/2021 13:42:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23569**

Amendment Number: **1**

Legal Entity Name: BRIDGE WEST LLC

Agency Name: **ATTORNEY GENERAL'S OFFICE**

Contractor Name: **BRIDGE WEST LLC**

Agency Code: **030**

Address: **1714 DUCHESS DR**

Appropriation Unit: **1030-04**

Is budget authority available?: **Yes**

City/State/Zip **LONGMONT, CO 80501**

If "No" please explain: Not Applicable

Contact/Phone: JIM MARTY 303-651-0304

Vendor No.: T27043783

NV Business ID: NV20201875385

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/29/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **1 year and 183 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is the first amendment to the original contract which amends the scope of work to include a second case, A-19-787004-B, extends the termination date from 9/30/2021 to 3/31/2022, and increases the maximum contract amount from $35,000 to $45,000.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$35,000.00	$35,000.00	$35,000.00	Yes - Info
2.	Amount of current amendment (#1):	$10,000.00	$10,000.00	$45,000.00	Yes - Info
3.	New maximum contract amount:	$45,000.00			
	and/or the termination date of the original contract has changed to:	03/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Engagement of expert witness services on behalf of the Department of Taxation in the case of ACC Enterprises, LLC vs. State of Nevada Department of Taxation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Professional Services - Expert Witness

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	08/05/2021 12:18:23 PM
Division Approval	jhoba2	08/05/2021 12:18:26 PM
Department Approval	jhoba2	08/05/2021 12:18:29 PM
Contract Manager Approval	lramire7	08/05/2021 12:28:37 PM
Budget Analyst Approval	jcoope8	08/10/2021 14:36:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24523**

		Legal Entity Name:	CAESARS ENTERPRISE SERVICE
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**CAESARS ENTERPRISE SERVICE**
Agency Code:	**030**	Address:	**PO BOX 96118**
Appropriation Unit:	**1041-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89193**
If "No" please explain:	Not Applicable	Contact/Phone:	702-613-7836
		Vendor No.:	T81039265
		NV Business ID:	NV19961200973

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/26/2021**

Anticipated BOE meeting date 08/2021

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2021**
   Contract term: **158 days**

4. Type of contract: **Contract**
   Contract description: **Prosecutors Conferen**

5. Purpose of contract:

This is a new contract to provide conference room facilities and equipment for the Nevada Prosecutors Conference.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$17,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is to provide conference room, rentals and equipment usage for the annual Statewide Prosecutor's Conference

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State facilities are not available for a group this large

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Edgewood
Caesars
Harvey's

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Theresa Haar, DAG Ph: 702-486-3792

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	07/12/2021 13:12:19 PM
Division Approval	jhoba2	07/12/2021 13:12:35 PM
Department Approval	jhoba2	07/12/2021 13:12:37 PM
Contract Manager Approval	lramire7	07/12/2021 14:14:10 PM
Budget Analyst Approval	jcoope8	07/26/2021 12:09:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24662**

		Legal Entity Name:	KIRKENDALL CONSULTING GROUP
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**KIRKENDALL CONSULTING GROUP**
Agency Code:	**030**	Address:	**1522 WEST WARM SPRINGS RD**
Appropriation Unit:	**1348-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**HENDERSON, NV 89014**
If "No" please explain:	Not Applicable	Contact/Phone:	702-313-1560
		Vendor No.:	T27044407
		NV Business ID:	NV20001101582

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**TORT CLAIMS FUND**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

We request that this contract be retroactive to June 30, 2021 due to the nature of this litigation, there services were needed to begin before the contract could be fully approved.

3. Termination Date: **12/31/2022**
Contract term: **1 year and 184 days**

4. Type of contract: **Contract**
Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services for case number 2:15-cv-01572-APG-DJA, Perez v. NDOC.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Plaintiffs have alleged economic damages in the forms of lost earnings and benefits and hedonic damages in an expert report prepared by Thomas A. Carroll, Ph.D. The contractor will review Dr. Carroll's report and comment, and prepare a rebuttal report

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Katafias, Tort Claims Manager Ph: 775-684-1252

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	07/14/2021 09:57:28 AM
Division Approval	jhoba2	07/14/2021 09:57:31 AM
Department Approval	jhoba2	07/14/2021 09:57:33 AM
Contract Manager Approval	lramire7	08/04/2021 16:41:14 PM
Budget Analyst Approval	jcoope8	08/09/2021 11:15:28 AM

File Name: retro memo.doc PDF Conversion Status is Error: Upload Failed

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24694**

		Legal Entity Name:	Steve Yun, M.D.
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**Steve Yun, M.D.**
Agency Code:	**030**	Address:	**P.O. Box 2132**
Appropriation Unit:	**1348-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**Orange, CA 92859**
If "No" please explain:	Not Applicable	Contact/Phone:	714-904-2658
		Vendor No.:	T27044410
		NV Business ID:	NV20212147031

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Tort Claim Fund**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/21/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

We request that this contract be retroactive to June 21, 2021 due to the nature of this litigation, there services were needed to begin before the contract could be fully approved.

3. Termination Date: **10/31/2022**
Contract term: **1 year and 132 days**

4. Type of contract: **Contract**
Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services for case number 3:21-cv-00176-RFB-CLB, Floyd, Zane M.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Dr. Yun will perform consulting services, document review, clinical and forensic studies and medical research assist with case meetings, court documents, hearings, depositions and trial testimony pertaining to this matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of matter.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Nancy Katafias, Tort Claims Manager Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	07/22/2021 12:58:04 PM
Division Approval	jhoba2	07/22/2021 12:58:07 PM
Department Approval	jhoba2	07/22/2021 12:58:10 PM
Contract Manager Approval	lramire7	07/23/2021 08:16:48 AM
Budget Analyst Approval	jcoope8	08/04/2021 16:07:05 PM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: July 22, 2021

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract # 24694 Steve Yun M.D.

We request that this contract be retroactive to June 21, 2021 due to the nature of this litigation, there services were needed to begin before the contract could be fully approved.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19250**

Amendment Number: **3**

Legal Entity Name: BROWN AND CALDWELL

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **BROWN AND CALDWELL**

Agency Code: **082**

Address: **3264 GONI ROAD**

Appropriation Unit: **1550-53**

SUITE 153

Is budget authority available?: **Yes**

City/State/Zip **CARSON CITY, NV 89706**

If "No" please explain: Not Applicable

Contact/Phone: 775-883-4118

Vendor No.: T32005501

NV Business ID: NV19831007512

To what State Fiscal Year(s) will the contract be charged? **2018-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 111386

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **5 years and 286 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides professional architectural/engineering services for the Humboldt Conservation Camp Water Supply Nitrate Treatment CIP project : CIP Project 17-M04; SPWD Contract No. 111386. This amendment increases the maximum amount of $200,851 to 217,451 due to the need for additional sample collections and analyses.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$41,500.00	$41,500.00	$41,500.00	Yes - Info
	a. Amendment 1:	$159,351.00	$159,351.00	$200,851.00	Yes - Action
	b. Amendment 2:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#3):	$16,600.00	$16,600.00	$16,600.00	Yes - Info
3.	New maximum contract amount:	$217,451.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/03/2021 13:48:29 PM
Division Approval	nmann	08/03/2021 13:48:34 PM
Department Approval	nmann	08/03/2021 13:48:39 PM
Contract Manager Approval	lwildes	08/05/2021 07:17:13 AM
Budget Analyst Approval	jrodrig9	08/22/2021 21:43:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23142**

Amendment Number: **1**

Legal Entity Name: PETTY & ASSOCIATES, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **PETTY & ASSOCIATES, INC.**

Agency Code: **082**

Address: **1375 GREG PARKWAY, SUITE 106**

Appropriation Unit: **1558-64**

Is budget authority available?: **Yes**

City/State/Zip **SPARKS, NV 89431-6077**

If "No" please explain: Not Applicable

Contact/Phone: 775-359-5777

Vendor No.: T80580350

NV Business ID: NV1984104622

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

Agency Reference #: 113466

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 21 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Advance Planning - Heating, Ventilation and Cooling (HVAC) System Replacement CIP project in Carson City: CIP Project No. 19-P05; SPWD Contract No. 113466. This amendment increases the maximum amount from $354,000 to $370,400 due to additional design services needed.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$354,000.00	$354,000.00	$354,000.00	Yes - Action
2.	Amount of current amendment (#1):	$16,400.00	$16,400.00	$16,400.00	Yes - Info
3.	New maximum contract amount:	$370,400.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/14/2021 10:06:59 AM
Division Approval	nmann	07/14/2021 10:07:02 AM
Department Approval	nmann	07/14/2021 10:07:05 AM
Contract Manager Approval	lwildes	07/14/2021 10:10:14 AM
Budget Analyst Approval	nkephart	07/30/2021 10:51:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24695**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3219, expenditure category 13, ELC - COVID19 Component.

Legal Entity Name: LOCHSA LLC DBA LOCHSA ENGINEERING

Contractor Name: **LOCHSA LLC DBA LOCHSA ENGINEERING**

Address: **6345 S. JONES BLVD., STE. 100**

City/State/Zip **LAS VEGAS, NV 89118-3334**

Contact/Phone: 702-365-9312

Vendor No.: T29038100

NV Business ID: NV20201946910

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency funded CIP**

Agency Reference #: 114211

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/30/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 336 days**

4. Type of contract: **Contract**

Contract description: **MISCELLANEOUS**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Desert Research Center - Security Fencing and Shade Structure project, which includes a topography survey for access controlled pedestrian gates electrically operated vehicle gates, and the design and construction of a shade structure: SPWD Project No. 21-A021; Contract No. 114211.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$18,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

"Agency Submitted Application : 21-A021 security Fencing and Shade Structure"

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Miscellaneous Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Pang, Justus, Program Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/23/2021 16:49:26 PM
Division Approval	nmann	07/23/2021 16:49:29 PM
Department Approval	nmann	07/23/2021 16:49:31 PM
Contract Manager Approval	lwildes	07/26/2021 07:04:54 AM
Budget Analyst Approval	nkephart	07/30/2021 11:21:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24691**

		Legal Entity Name:	POGGEMEYER DESIGN GROUP INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**POGGEMEYER DESIGN GROUP INC.**
Agency Code:	**082**	Address:	**6960 SMOKE RANCH RD., STE. 110**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**No**	City/State/Zip	**LAS VEGAS, NV 89128-3204**
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 17, Army Security.		Contact/Phone:	702-255-8100
		Vendor No.:	T29028422A
		NV Business ID:	NV19811011150

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 114180

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/02/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 333 days**

4. Type of contract: **Contract**
   Contract description: **Arch/Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services at the Nevada Army National Guard - Floyd Edsall Training Center, which includes schematic design and surveying for a 7 ft high fence that will complete the enclosure from the existing fencing: CIP Project No. 21-A010; SPWD Contract No. 114180.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$38,750.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   "Agency Submitted Application (NV Army National Guard) : 20-A010 Security Fencing (FETC)"

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Nalley, Kirsten, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/23/2021 16:52:34 PM
Division Approval	nmann	07/23/2021 16:52:41 PM
Department Approval	nmann	07/23/2021 16:52:44 PM
Contract Manager Approval	lwildes	07/26/2021 07:06:01 AM
Budget Analyst Approval	nkephart	08/02/2021 08:56:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24591**

		Legal Entity Name:	OnTrackNorthAmerica
Agency Name:	**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**	Contractor Name:	**OnTrackNorthAmerica**
Agency Code:	**102**	Address:	**1700 Sansom Street, Suite 500**
Appropriation Unit:	**1526-24**		
Is budget authority available?:	**Yes**	City/State/Zip	**Philadelphia, PA 19103**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Sussman 215-564-3122
		Vendor No.:	T32011269
		NV Business ID:	NV20212169875

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/29/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2021**

Contract term: **155 days**

4. Type of contract: **Contract**

Contract description: **Rail Alliance**

5. Purpose of contract:

This is a new contract to provide materials and presentations regarding the California Nevada Utah Supply Chain Alliance, in support of the 2021 Nevada State Rail Plan, and identify potential grant funding opportunities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$25,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

GOED seeks to develop a California, Nevada, and Utah rail supply chain alliance to promote economic development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

With over 35 years of experience in strategic rail planning across all 50 states, OnTrackNorthAmerica is uniquely positioned to assist Nevada in the establishment of the California, Nevada, Utah Supply Chain Alliance. State employees do not have the experience needed to adequately complete this specialized study.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 210604
Approval Date: 06/23/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor performed work with NDOT dba Strategic Rail Finance with OTNA registered as a sub. The work was performed satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lcopelan	06/29/2021 06:13:45 AM
Division Approval	lcopelan	06/29/2021 06:13:48 AM
Department Approval	lcopelan	06/29/2021 06:13:50 AM
Contract Manager Approval	lcopelan	07/10/2021 14:49:59 PM
Budget Analyst Approval	stilley	07/29/2021 11:02:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24619**

		Legal Entity Name:	Lincoln County Television District
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**Lincoln County Television District**
Agency Code:	**180**	Address:	**PO Box 216**
Appropriation Unit:	**1388-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Pioche, NV 89043**
If "No" please explain:	Not Applicable	Contact/Phone:	Kathy Hale 775-962-5336
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to a combination of staff vacancies, new staff training, and requests to process the fiscal year 2021 transactions prior to the 30 June 2021 deadline, this agreement was not identified as a priority to process and submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**

Contract term: **4 years and 1 day**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide rack space at Ella Mountain in Lincoln County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$29,776.64**

Other basis for payment: Rack space rental is $3,722.08 per year; for 2 site space rentals, the total balance for FY22 is $7,444.16, FY23 total $7,444.16, FY24 total $7.444.16 FY25 total $7,444.16

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    ANN SCOTT, MANAGEMENT ANALYST Ph: 775-684-5859

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	07/01/2021 15:12:02 PM
Division Approval	ssands	07/01/2021 15:46:56 PM
Department Approval	ssands	07/01/2021 15:46:58 PM
Contract Manager Approval	mvietti	07/19/2021 10:41:38 AM
Budget Analyst Approval	dlenzner	07/27/2021 10:26:23 AM

Steve Sisolak
Governor

Laura Freed
Director

Matthew Tuma
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 684-0273 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

M E M O R A N D U M

DATE: 15 July 2021

TO: David Lenzner, Executive Branch Budget Officer
Governor's Finance Office

FROM: Daniel Marlow, Administrator

SUBJECT: Request BOE retroactive approval for attached revenue agreement

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The attached revenue agreement with Lincoln County Television District has been submitted for approval by the Board of Examiners. Due to a combination of staff vacancies, new staff training, and requests to process fiscal year 2021 transactions prior to the 30 June 2021 deadline, this agreement was not identified as a priority to process and submit to the Governor's Finance Office with sufficient time to review and approve with a 30 June 2021 start date.

This revenue agreement is a continuation of service to provide rack space at Ella Mountain in Lincoln County which provides television service to the public. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the state and Lincoln County Television District to bill for rack space rental and receive revenue for the State of Nevada.

If the agreement is not approved with an effective date of 30 June 2021, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

We respectfully request the Board of Examiners to retroactively approve this revenue agreement with a start date of 30 June 2021.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24793**

		Legal Entity Name:	NEVADA PUBLIC RADIO
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**NEVADA PUBLIC RADIO**
Agency Code:	**180**	Address:	**KNPR - NEVADA PUBLIC RADIO**
Appropriation Unit:	**1388-00**		**1289 S TORREY PINES DR**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89146-1002**
If "No" please explain:	Not Applicable	Contact/Phone:	702/259-7803
		Vendor No.:	T80246880
		NV Business ID:	NV19751006169

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**REVENUE**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to vendor late submission, this agreement had been delayed in processing, and unable submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 316 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide rack space at Mount Brock located in Nye County and Highland Peak located in Lincoln County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$29,776.64**

Payment for services will be made at the rate of $3,722.08 per Rack space

Other basis for payment: FY22 $7,444.16, FY23 $7,444.16, FY24 $7,444.16, FY25 $7,444.16

II. JUSTIFICATION

7. What conditions require that this work be done?

REVENUE CONTRACT

8. Explain why State employees in your agency or other State agencies are not able to do this work:

REVENUE CONTRACT

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NOT APPLICABLE

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

ANN SCOTT, MANAGEMENT ANALYST III Ph: 775/684-5859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/10/2021 15:07:52 PM
Division Approval	ssands	08/10/2021 15:17:38 PM
Department Approval	ssands	08/10/2021 15:17:41 PM
Contract Manager Approval	ssands	08/10/2021 16:11:08 PM
Budget Analyst Approval	dlenzner	08/19/2021 14:33:39 PM

Steve Sisolak
Governor

Laura Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

July 22, 2021

MEMORANDUM

To: David Lenzner
Governor's Finance Office

From: Timothy Galluzi, Administrator
Enterprise Information Technology Services (EITS)

Purpose: **Request BOE retroactively approve for attached Revenue Contract**

The attached revenue agreement with **KNPR – Nevada Public Radio** has been submitted for approval by the Board of Examiners. This revenue agreement is a continuation of service to provide rack space, DS1 or DS0. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State of Nevada, EITS and **KNPR – Nevada Public Radio** to bill for rack space, DS1 or DS0 rental and receive revenue for the State of Nevada. If the agreement is not approved with an effective date of **01 July 2021**, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

Due to vendor late submission, this agreement has been delayed processing and submit to the Governor's Finance Office with sufficient time to review and approve with a **01 July 2021** start date.

I appreciate your time and assistance. Should you have questions please contact me via email at tim.galluzi@admin.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24792**

		Legal Entity Name:	SOUTHWEST GAS CORPORATION
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**SOUTHWEST GAS CORPORATION**
Agency Code:	**180**	Address:	**c/o Paiute Pipeline**
Appropriation Unit:	**1388-00**		**400 Eagle Station Lane**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701-8401**
If "No" please explain:	Not Applicable	Contact/Phone:	775/887-2820
		Vendor No.:	T10938201G
		NV Business ID:	NV19571000091

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

Due to vendor late submission, this agreement had been delayed in processing, and unable submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**
   Contract term: **4 years**

4. Type of contract: **Revenue Contract**
   Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide rack space at Penn Hill located in Elko County, Fairview Peak located in Churchill County and Pinenut located in Lyon County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$44,664.96**

Payment for services will be made at the rate of $3,722.08 per Rack space

Other basis for payment: FY22 $11,166.24, FY23 $11,166.24, FY24 $11,166.24, FY25 $11,166.24

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ann Scott, Management Analyst III Ph: 775/684-5859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/10/2021 15:14:24 PM
Division Approval	ssands	08/10/2021 15:17:51 PM
Department Approval	ssands	08/10/2021 15:17:54 PM
Contract Manager Approval	ssands	08/10/2021 16:11:44 PM
Budget Analyst Approval	dlenzner	08/19/2021 12:43:19 PM

Steve Sisolak
Governor

Laura Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

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July 22, 2021

MEMORANDUM

To: David Lenzner
Governor's Finance Office

From: Timothy Galluzi, Administrator
Enterprise Information Technology Services (EITS)

Purpose: **Request BOE retroactively approve for attached Revenue Contract**

The attached revenue agreement with **Southwest Gas Corporation** has been submitted for approval by the Board of Examiners. This revenue agreement is a continuation of service to provide rack space, DS1 or DS0. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State of Nevada, EITS and **Southwest Gas Corporation** to bill for rack space, DS1 or DS0 rental and receive revenue for the State of Nevada. If the agreement is not approved with an effective date of **01 July 2021**, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

Due to vendor late submission, this agreement has been delayed processing and submit to the Governor's Finance Office with sufficient time to review and approve with a **01 July 2021** start date.

I appreciate your time and assistance. Should you have questions please contact me via email at tim.galluzi@admin.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24807**

		Legal Entity Name:	White Pine Television District #1
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**White Pine Television District #1**
Agency Code:	**180**	Address:	**PO Box 151704**
Appropriation Unit:	**1388-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Ely, NV 89315**
If "No" please explain:	Not Applicable	Contact/Phone:	775/289-2359
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2021**

Anticipated BOE meeting date 10/2021

Retroactive? **Yes**

If "Yes", please explain

Due to vendor late submission, this agreement had been delayed in processing, and unable submit to the Governor's Finance Office with sufficient time to review and approve with a 01 July 2021 start date.

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 316 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide rack space at Ella Mountain located in Lincoln County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$14,888.32**

Payment for services will be made at the rate of $3,722.08 per Rack Space

Other basis for payment: FY22 $3,722.08, FY23 $3,722.08, FY24 $3,722.08, FY25 $3,722.08

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    ANN SCOTT, MANAGEMENT ANALYST III Ph: 775/648-5859

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/16/2021 08:24:28 AM
Division Approval	ssands	08/16/2021 08:27:27 AM
Department Approval	ssands	08/16/2021 08:27:30 AM
Contract Manager Approval	mvietti	08/16/2021 12:47:16 PM
Budget Analyst Approval	dlenzner	08/19/2021 16:55:39 PM

Steve Sisolak
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Matthew Tuma
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Alan Cunningham
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Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

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Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

August 10, 2021
MEMORANDUM

To: David Lenzner
Governor's Finance Office

From: Timothy Galluzi, Administrator
Enterprise Information Technology Services (EITS)

Purpose: **Request BOE retroactively approve for attached Revenue Contract**

The attached revenue agreement with **White Pine Television District #1** has been submitted for approval by the Board of Examiners. This revenue agreement is a continuation of service to provide rack space, DS1 or DS0. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State of Nevada, EITS and **White Pine Television District #1** to bill for rack space, DS1 or DS0 rental and receive revenue for the State of Nevada. If the agreement is not approved with an effective date of **01 July 2021**, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

Due to vendor late submission, this agreement has been delayed processing and submit to the Governor's Finance Office with sufficient time to review and approve with a **01 July 2021** start date.

I appreciate your time and assistance. Should you have questions please contact me via email at tim.galluzi@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24729**

		Legal Entity Name:	GARTNER, INC.
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**GARTNER, INC.**
Agency Code:	**180**	Address:	**PO BOX 911319**
Appropriation Unit:	**1389-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**DALLAS, TX 75391-1319**
If "No" please explain:	Not Applicable	Contact/Phone:	JAY FRIEDMAN 480-283-8933
		Vendor No.:	T80976121A
		NV Business ID:	NV19941112701

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Cost Allocation**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **315 days**

4. Type of contract: **Other (include description): MSA Work Plans**

Contract description: **IT Advisor Services**

5. Purpose of contract:

This is a new work plan under Master Services Agreement # 99SWC-NV22-8568, which provides ongoing research and advisory services related to information technology.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$27,089.17**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is an ongoing Workplan that provides crucial research and guidance for security strategic planning, best practices, and procurements. Gartner is an immense asset that helps our Cyber Security team face the everyday Cyber challenges

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Gartner has been identified as a leading resource of expertise on IT advancement in both government and private sectors

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Work Plan is to existing MSA # 18964

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

EITS, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jared Franco, Managements Analyst III Ph: 775-671-2482

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	paiazz1	08/10/2021 08:43:29 AM
Division Approval	ssands	08/10/2021 08:53:29 AM
Department Approval	ssands	08/10/2021 08:53:32 AM
Contract Manager Approval	ssands	08/10/2021 08:53:36 AM
Budget Analyst Approval	dlenzner	08/19/2021 14:59:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19011**

Amendment Number: **1**

Legal Entity Name: Perennial Land Care

Agency Name: **DEPARTMENT OF VETERANS SERVICES**

Contractor Name: **Perennial Land Care**

Agency Code: **240**

Address: **3682 S. Highland Drive**

Appropriation Unit: **2561-07**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89103**

If "No" please explain: Not Applicable

Contact/Phone: Donald Teal 775-743-3384

Vendor No.: T2709281

NV Business ID: NV20021371533

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**65.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**35.00 %**	**County/Private**

Agency Reference #: RFP #3443

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2017**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2021**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is the first amendment to the original contract to provide landscaping services. This amendment increased the maximum amount from $127,620 to $140,000 due to additional maintenance, cleanup and lawn services provided.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$127,620.00	$127,620.00	$127,620.00	Yes - Action
2.	Amount of current amendment (#1):	$12,380.00	$12,380.00	$12,380.00	Yes - Info
3.	New maximum contract amount:	$140,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to maintain a safe, sanitary, and comfortable environment for the residents of the facility, the Home landscaping must be maintained in a suitable manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees are available to do this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

MCDM Landscape
NLS Grounds Management
Perennial Land Care
Del Sol Landscape
Gothic Landscape

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3443, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/02/2017 Anticipated re-bid date: 03/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Veterans Services, they are the current contract, agency is very happy with their service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	07/19/2021 11:43:46 AM
Division Approval	jtheil1	07/19/2021 11:43:52 AM
Department Approval	dgree6	07/28/2021 08:41:54 AM
Contract Manager Approval	cbenham	08/05/2021 06:58:43 AM
Budget Analyst Approval	afrantz	08/20/2021 09:24:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23358**

Amendment Number: **1**

Legal Entity Name: ARBORGLYPH LTD

Agency Name: **DEPARTMENT OF VETERANS SERVICES**

Contractor Name: **ARBORGLYPH LTD**

Agency Code: **240**

Address: **1515 Plumas Street**

Appropriation Unit: **2564-10**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89509-3318**

If "No" please explain: Not Applicable

Contact/Phone: MIKE HENDERSON, OWNER 775/762-4058

Vendor No.: T32005228

NV Business ID: NV20161011649

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**VETERANS GIFT ACCOUNT**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/09/2022**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Website Maint/Host**

5. Purpose of contract:

This is the first amendment to the original contract which provides for ongoing website maintenance and hosting. This amendment increases the maximum amount from $23,500 to $39,000 due to the addition of WordPress templates to allow displaceability on a touchscreen kiosk at State Archives.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$23,500.00	$23,500.00	$23,500.00	Yes - Info
2.	Amount of current amendment (#1):	$15,500.00	$15,500.00	$39,000.00	Yes - Info
3.	New maximum contract amount:	$39,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This will allow for the maintenance, updating and hosting of the Agency website. The NDVS website is one of the most important and effective means of communication with veterans both home and abroad.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Agency does not have the manpower available to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

ARGENTUM PARTNERS
THE ABBI AGENCY
CIVIC CONNECT
ARBORGLYPH, LTD

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor had fair price for services and was able to include web hosting resulting in additional saving to the agency.

d. Last bid date: 03/15/2020 Anticipated re-bid date: 03/15/2022

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently performing these services and services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	07/19/2021 11:47:22 AM
Division Approval	jtheil1	07/19/2021 11:47:27 AM
Department Approval	dgree6	07/21/2021 11:23:12 AM
Contract Manager Approval	jtheil1	07/21/2021 12:02:30 PM
EITS Approval	msmi40	07/26/2021 11:28:17 AM
Budget Analyst Approval	afrantz	08/03/2021 15:22:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24645**

		Legal Entity Name:	Leslie Talbot
Agency Name:	**STATE PUBLIC CHARTER SCHOOL AUTHORITY**	Contractor Name:	**Leslie Talbot**
Agency Code:	**315**	Address:	**DBA Talbot Consulting**
Appropriation Unit:	**2711-04**		**2181 Madison Ave Apt 6H**
Is budget authority available?:	**Yes**	City/State/Zip	**New York, NY 10037-2334**
If "No" please explain:	Not Applicable	Contact/Phone:	Leslie Talbot 646-784-4860
		Vendor No.:	T32009951
		NV Business ID:	NV20161686236

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Sponsorship Fees**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/04/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 331 days**

4. Type of contract: **Contract**

Contract description: **External Reviewer**

5. Purpose of contract:

This is a new contract to provide for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$24,999.00**

Payment for services will be made at the rate of $999.00 per application or other charter document

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking to establish a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff necessary to conduct the review of these charter school documents.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Heather Wendling
Jill Shahen
Leslie Talbot

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPCSA contracted 2017 through June 30, 2021 and work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ablackwe	07/15/2021 13:58:42 PM
Division Approval	ablackwe	07/15/2021 13:58:48 PM
Department Approval	jbauer	07/28/2021 16:23:14 PM
Contract Manager Approval	mmarkovi	08/04/2021 10:20:36 AM
Budget Analyst Approval	dbaughn	08/04/2021 10:50:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24505**

		Legal Entity Name:	Silver Reef Biomedical Services, INC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Silver Reef Biomedical Services, INC**
Agency Code:	**406**	Address:	**6285 Mojave Drive**
Appropriation Unit:	**3161-04**		**Suite E**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89120**
If "No" please explain:	Not Applicable	Contact/Phone:	Scott D. Wyatt 888/780-9179
		Vendor No.:	T27043084
		NV Business ID:	NV20121355756

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17870

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2023**

Contract term: **1 year and 346 days**

4. Type of contract: **Contract**

Contract description: **Equipment Calibratio**

5. Purpose of contract:

This is a new contract to provide ongoing services to calibrate, repair and perform annual safety inspections on medical equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,800.00**

Payment for services will be made at the rate of $5,900.00 per Year

Other basis for payment: Contingency cost of $1000 per year; payment upon receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Southern Nevada Adult Mental Health Services has three hundred sixty-three biomedical equipment items that need to be calibrated and inspected annually for safety

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees at the agency do not have the knowledge to perform these tasks.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Everything Medical
Coast Biomedical
Silver Reef Biomedical

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/03/2021 Anticipated re-bid date: 01/03/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2019 with satisfactory service

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Edward Ackerman, Facility Manager Ph: 702/486-5315

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/28/2021 12:03:20 PM
Division Approval	kquinter	07/28/2021 12:36:01 PM
Department Approval	valpers	07/30/2021 14:22:58 PM
Contract Manager Approval	rmille8	08/02/2021 09:14:52 AM
Budget Analyst Approval	afrantz	08/19/2021 11:16:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24295**

		Legal Entity Name:	XCEL MAINTENANCE SERVICES INC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**XCEL MAINTENANCE SERVICES INC**
Agency Code:	**406**	Address:	**8920 COLORFUL PINES AVE**
Appropriation Unit:	**3161-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89143-4403**
If "No" please explain:	Not Applicable	Contact/Phone:	Kathia Winchell 702-355-3895
		Vendor No.:	T81103343
		NV Business ID:	NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17838

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2021**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2022**

Contract term: **152 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the Southern Nevada Adult Mental Health Services West Charleston Campus.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$41,125.00**

Payment for services will be made at the rate of $8,225.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 331.080 authorizes expenditures for maintenance and repair for the health and well being of staff, clients and visitors. It is necessary to have janitorial services to keep the buildings clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Southern Nevada Adult Mental Health Services does not have the staff or resources available to provide this after hour service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Solicitation waiver approved by State Purchasing (#210702).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract with Southern Nevada Adult Mental Health Services 2017-present. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ed Ackerman, Facility Manager Ph: 702-486-5135

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/06/2021 11:05:08 AM
Division Approval	kquinter	07/06/2021 13:58:37 PM
Department Approval	valpers	07/06/2021 15:01:52 PM
Contract Manager Approval	rmille8	07/06/2021 15:10:37 PM
Budget Analyst Approval	laaron	07/28/2021 12:29:47 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	#210702

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	***Southern Nevada Adult Mental Health Services***		
	Contact Name and Title		*Phone Number*	*Email Address*
	Ronda Miller		***(775)684-5932***	***rondamiller@health.nv.gov***
	Menyone Thomas		***(702)486-4252***	***mthomas@health.nv.gov***

1b	**Vendor Information:**	
	Identify Vendor:	***Xcel Maintenance Services, Inc.***
	Contact Name:	***Kathia Winchell***
	Complete Address:	***8920 Colorful Pines Avenue, Las Vegas, NV 89143***
	Telephone Number:	***702-355-3895***
	Email Address:	***xcelmaintenance@cox.net***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	*X*

1d	**Contract Information:**				
	Is this a new Contract?	Yes	*X*	No	
	Amendment:	#			
	CETS:	***#24295***			

1e	**Term:**				
	One (1) Time Purchase:	***RFP 40DHHS-S1583 released 6/10/21, opens 8/4/21***			
	Contract:	Start Date:	***2/1/2021***	End Date:	***1/31/2022***

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	#210702

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$98,700.00

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**
	Janitorial services: ***Empty wastebaskets, change liners;*** ***• Dust furniture, countertops, file cabinets;*** ***• Clean all glass doors and partition glass inside and out;*** ***• Clean table tops, arranging magazines where necessary;*** ***• Vacuum carpeting;*** ***• Dust mop and wet mop all tile floors;*** ***• Refill paper towel dispensers;*** ***• Replace furniture in proper order after cleaning floors;*** ***• Sweep entry ways; and*** ***• Dust mop and wet mop Training Room & Computer Room.*** ***Restrooms:*** ***• Empty trash, replace liners;*** ***• Refill paper towel and toilet paper dispenser, seat covers, and soap dispensers;*** ***• Clean and sanitize sinks, toilets, and fixtures;*** ***• Clean mirrors;*** ***• Spot clean walls and stall doors; and*** ***• Clean and disinfect floors and urinals.***

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**
	This is a temporary contract for the current vendor providing janitorial services for the agency. The vendor, Xcel Maintenance has been the contracted vendor since 2017. They are trained, prepared and familiar with services to be provided for this campus.

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**
	An RFP for these services was released June 10, 2021 and will be evaluated August 24, 2021 with an anticipated Board of Examiners approval to be on or about November 9, 2021.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	*X*
	a. ***<u>If yes</u>****, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				

	b. ***If not**, why were alternatives not evaluated?*
	Xcel Maintenance is the current janitorial vendor for SNAMHS. The amendment to extend the previous contract was inadvertently overlooked and the contract expired. Xcel has been continuing to provide services.

Purchasing Use Only:	
Approval #:	#210702@

	Has the agency purchased this service or commodity in the past? Check One. ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***	Yes:	*X*	No:	

a. *If yes, starting with the most recent contract and working backward, for the **entire** relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*

6	*Term Start and End Dates*		*Value*	*Short Description*	*Type of Procurement (RFP#, RFQ#, Waiver #)*
	2/1/2017	***1/31/2021***	***$408,492***	***Janitorial Services***	***RFP #3275***
	8/1/2014	***12/31/2016***	***$169,244***	***Janitorial Services***	***RFP #1953***
	12/1/2012	***7/31/2014***	***$47,045***	***Janitorial Services***	***RFP #1753***
	11/11/2008	***11/30//2012***	***$220,000***	***Janitorial Services***	***RFP #1734***

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	Denial of a temporary waiver request would stop cleaning services to the campus. This interruption in sanitization would jeopardize the safety of patients, staff, and visitors. this is necessary to keep the facilities cleaned and safe.

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	RFP 40DHHS-S1583 was released 6/10/21and opens 8/4/21. An award from this RFP may not be approved until October/November Board of Examiner's meeting.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	Yes:		No:	*X*

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	#210702

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Ronda Miller — Original submitted 6-28-21 Revised submission 7-6-21
Agency Representative Initiating Request

Ronda Miller — Date
Print Name of Agency Representative Initiating Request

Kelli P Quintero
Signature of Agency Head Authorizing Request

Kelli P Quintero — 7/6/21
Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin O. Doty — 7/6/21
Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24685**

		Legal Entity Name:	FAST GLASS, INC.
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**FAST GLASS, INC.**
Agency Code:	**406**	Address:	**1650 Greg Street**
Appropriation Unit:	**3162-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sparks, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	Mark Forman 775-331-3110
		Vendor No.:	PUR0003082A
		NV Business ID:	NV19781004353

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17883

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2021**
   Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **329 days**

4. Type of contract: **Contract**
   Contract description: **Door Replacement**

5. Purpose of contract:

This is a new contract to replace two doors in building 25 and install panic bars and repair doors in building 26 at the northern facility.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$27,796.00**
   Other basis for payment: Per Attachment A: Scope of Work and Deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS333.700, NAC 333.150 and SAM 330 contracting services to maintain building and grounds is required for the safety and wellbeing of consumers, staff and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, equipment, and tools to perform this type of work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Fast Glass, Inc.
C & W Lock and Glass
Custom Glass, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/14/2021 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor for DPBH since 2012 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Greg Holcomb, Facility Supervisor Ph: 7756882125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	07/28/2021 18:06:03 PM
Division Approval	kquinter	07/28/2021 18:06:05 PM
Department Approval	valpers	07/30/2021 12:10:03 PM
Contract Manager Approval	rmille8	08/02/2021 09:14:00 AM
Budget Analyst Approval	afrantz	08/05/2021 14:25:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24700**

		Legal Entity Name:	VERUS ASSOCIATES NEVADA LLC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**VERUS ASSOCIATES NEVADA LLC**
Agency Code:	**406**	Address:	**9210 PROTOTYPE DR STE 101**
Appropriation Unit:	**3645-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89512-2978**
If "No" please explain:	Not Applicable	Contact/Phone:	Don Mewes 775/870-1004
		Vendor No.:	T29038999
		NV Business ID:	NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17858

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **12/31/2024**
   Contract term: **3 years**

4. Type of contract: **Contract**
   Contract description: **Access Control Maint**

5. Purpose of contract:

   This is a new contract to provide monthly maintenance services on the intercom paging system and access control system at the facility.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$44,352.00**
   Other basis for payment: Attachment A: Scope of Work and Deliverables and upon receipt of invoice and approval of services.

II. JUSTIFICATION

7. What conditions require that this work be done?

   This is a new contract to provide basic maintenance/repair/service for the door controls system at Lake's Crossing Center. The existing contract for the door controls will expire on December 31, 2021, and Lake's Crossing Center needs a vendor to maintain the door controls system in working condition at all times for staff and clients' safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the expertise, equipment, and tools to perform this type of work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Mountain Alarm
All Pro Security
Verus Associates

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/15/2021 Anticipated re-bid date: 07/08/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous contract with Lake's Crossing Center in 2018 with very good service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Andy Chao, ASO II Ph: 775-688-2033

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/30/2021 10:54:48 AM
Division Approval	rmille8	07/30/2021 10:54:50 AM
Department Approval	valpers	07/30/2021 13:06:01 PM
Contract Manager Approval	rmille8	08/02/2021 09:14:30 AM
Budget Analyst Approval	afrantz	08/04/2021 15:37:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23241**

Amendment Number: **1**

Legal Entity Name: Board of Regents, University of Nevada, Reno

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Contractor Name: **Board of Regents, University of Nevada, Reno**

Agency Code: **409**

Address: **UNR School of Medicine**

Appropriation Unit: **3281-14**

1664 N. Virginia St., MS 1332

Is budget authority available?: **Yes**

City/State/Zip **Reno, NV 89557**

If "No" please explain: Not Applicable

Contact/Phone: Susan Poore 775-784-1223

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2022**

Contract term: **2 years and 91 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Psychiatric Fellows**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides psychiatric fellows services. This amendment extends the termination date from June 30, 2022 to September 30, 2022 and increases the maximum amount from $78,192.00 to $102,819.20 due to the continued need for these services. This amendment also revises the scope of work and master affiliation agreement to replace post graduate year five fellows with first year fellows.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$78,192.00	$78,192.00	$78,192.00	Yes - Action
2.	Amount of current amendment (#1):	$24,627.20	$24,627.20	$24,627.20	Yes - Info
3.	New maximum contract amount:	$102,819.20			
	and/or the termination date of the original contract has changed to:	09/30/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

The University of Nevada Reno School of Medicine (UNRMED) provides essential psychiatric assessment and support services in support of psychiatric, mobile crisis, and outpatient services provided by Northern Nevada Child and Adolescent Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division has insufficient staffing to provide the services provided by UNRMED. In addition, the services provided serve as practical learning for UNRMED fellows.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**

   c. Why was this contractor chosen in preference to other?

NRS 277.180 Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

The University of Nevada Reno School of Medicine is part of the NSHE system and some of it's employees will be involved in providing services.

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, the vendor has been under contract with the Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	07/09/2021 13:13:07 PM
Division Approval	knielsen	07/16/2021 14:43:15 PM
Department Approval	valpers	07/21/2021 10:29:29 AM
Contract Manager Approval	sknigge	07/21/2021 12:09:44 PM
Budget Analyst Approval	dlenzner	08/10/2021 12:40:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22085**

Amendment Number: **1**

Legal Entity Name: JET SERVICES, INC.

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Contractor Name: **JET SERVICES, INC.**

Agency Code: **409**

Address: **JET PLUMBING, HEATING & DRAIN**
1553 HYMER AVE, SUITE 100

Appropriation Unit: **3281-07**

Is budget authority available?: **Yes**

City/State/Zip **SPARKS, NV 89432**

If "No" please explain: Not Applicable

Contact/Phone: KENDELLE INNIS 775-331-3933

Vendor No.: PUR0002894

NV Business ID: NV19841017115

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**72.40 %**	Fees	0.00 %
X	Federal Funds	**27.60 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/05/2019**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **Plumbing repair**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing plumbing services on an as needed basis. This amendment increases the maximum amount from $6,000 to $12,000 due to an increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$6,000.00	$6,000.00	$6,000.00	No
2.	Amount of current amendment (#1):	$6,000.00	$12,000.00	$12,000.00	Yes - Info
3.	New maximum contract amount:	$12,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Plumbing repair service is essential for the health and safety of the staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees have the needed expertise and no State agency provides these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pauls Plumbing
Jet Plumbing
Michaels Plumbing
D&D Plumbing
Ira Hanson & Sons Plumbing

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best met the needs of the agency for the most reasonable rate.

d. Last bid date: 05/01/2019 Anticipated re-bid date: 05/01/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Tourism and Cultural Affairs and service was satisfactory. Vendor has also been under contract with the Division since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	07/30/2021 14:49:41 PM
Division Approval	knielsen	08/03/2021 17:31:09 PM
Department Approval	valpers	08/04/2021 10:52:35 AM
Contract Manager Approval	sknigge	08/04/2021 11:17:46 AM
Budget Analyst Approval	dlenzner	08/10/2021 08:17:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24654**

		Legal Entity Name:	ARIZONA PNEUMATIC SYSTEMS, INC. DBA NEVADA PNEUMATIC
Agency Name:	**ADJUTANT GENERAL & NATIONAL GUARD**	Contractor Name:	**ARIZONA PNEUMATIC SYSTEMS, INC. DBA NEVADA PNEUMATIC**
Agency Code:	**431**	Address:	**4838 CECILE AVE.**
Appropriation Unit:	**3650-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89115-4603**
If "No" please explain:	Not Applicable	Contact/Phone:	DIRK HARRIS 702-431-5808
		Vendor No.:	T27036132A
		NV Business ID:	NV19971125961

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2021**
   Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2025**
   Contract term: **3 years and 265 days**
4. Type of contract: **Contract**
   Contract description: **Air Compressor**
5. Purpose of contract:

This is a new contract to provide ongoing air compressor maintenance and repair services for the Floyd Edsall Training Center and the Las Vegas Readiness Center in Las Vegas.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Required to ensure that all air compressors are maintained and are in safe working condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The tools and experience is lacking for air compressor repairs is lacking.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

IPM
Nevada Pneumatic
Air Center of Nevada

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	07/28/2021 15:28:06 PM
Division Approval	ctyle1	07/28/2021 15:28:08 PM
Department Approval	ctyle1	07/28/2021 15:28:12 PM
Contract Manager Approval	csnido1	07/28/2021 15:43:28 PM
Budget Analyst Approval	jrodrig9	08/09/2021 17:18:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24437**

		Legal Entity Name:	AUTOMATED TEMPERATURE CONTROLS, INC.
Agency Name:	**ADJUTANT GENERAL & NATIONAL GUARD**	Contractor Name:	**AUTOMATED TEMPERATURE CONTROLS, INC.**
Agency Code:	**431**	Address:	**8535 DOUBLE R BLVD**
Appropriation Unit:	**3650-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2270**
If "No" please explain:	Not Applicable	Contact/Phone:	JOSH LARKIN 775-826-7700
		Vendor No.:	PUR0003825
		NV Business ID:	NV19871039226

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 326 days**

4. Type of contract: **Contract**

Contract description: **Delta Controls**

5. Purpose of contract:

This a new contract to provide ongoing maintenance, repair and inspection services of the Delta Energy Management Heating, Ventilation, and Air Conditioning system for facilities in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract for inspections, updates, repairs and service work on the Delta Energy Management HVAC controls on an "as needed" basis for the Nevada National Guard for the northern Nevada facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the equipment or the certifications for this type of work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per the Purchasing Administrator, a solicitation waiver is not required for ongoing or continued licensing, maintenance and/or support for a system already purchased/installed and in use by the State. These ongoing requirements are contemplated as a part of the initial procurement. This does not exempt an agency from following any other process that may be required (i.e., RXQ entries into Advantage, agency specific approvals or authorizations, etc.).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been doing business with our agency since 2007, along with Public Works and various other state agencies. The vendor has done satisfactory work for our agency and others.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	07/14/2021 14:31:44 PM
Division Approval	ctyle1	07/14/2021 14:31:46 PM
Department Approval	ctyle1	07/14/2021 14:31:49 PM
Contract Manager Approval	csnido1	07/20/2021 08:38:28 AM
Budget Analyst Approval	jrodrig9	08/09/2021 17:58:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24487**

		Legal Entity Name:	PRECISION CRANE & HOIST SERVICES, INC.
Agency Name:	**ADJUTANT GENERAL & NATIONAL GUARD**	Contractor Name:	**PRECISION CRANE & HOIST SERVICES, INC.**
Agency Code:	**431**	Address:	**PO BOX 90487**
Appropriation Unit:	**3650-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**HENDERSON, NV 89009-0487**
If "No" please explain:	Not Applicable	Contact/Phone:	Roger Caudill 702-307-3543
		Vendor No.:	T29005556A
		NV Business ID:	NV20051280421

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 326 days**

4. Type of contract: **Contract**
   Contract description: **Crane Services**

5. Purpose of contract:

   This is a new contract to provide ongoing crane repair, maintenance, and inspection services for crane equipment used at facilities in southern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   Services range from repair, service work, annual inspections and certifications, maintenance work, load or system testing, and all other services associated with cranes for all of the southern Nevada National Guard facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Agency personnel do not have the equipment or the requisite skills and certifications to perform the service.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Reliable Crane
   Precision Crane
   Kone Crane

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	06/03/2021 15:47:07 PM
Division Approval	ctyle1	06/03/2021 15:47:10 PM
Department Approval	ctyle1	06/03/2021 15:47:12 PM
Contract Manager Approval	csnido1	07/20/2021 10:49:47 AM
Budget Analyst Approval	jrodrig9	08/09/2021 17:52:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24659**

		Legal Entity Name:	TK ELEVATOR CORPORATION
Agency Name:	**ADJUTANT GENERAL & NATIONAL GUARD**	Contractor Name:	**THYSSENKRUPP ELEVATOR CORP**
Agency Code:	**431**	Address:	**5440 W. PROCYON ST. SUITE B**
Appropriation Unit:	**3650-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	JEFF BLOOM 702-262-6775
		Vendor No.:	T80943796C
		NV Business ID:	NV19841018200

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **3 years and 326 days**

4. Type of contract: **Contract**
   Contract description: **Elevator Service**

5. Purpose of contract:

   This is a new contract to provide ongoing elevator maintenance and repair services for facilities in southern Nevada

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$48,750.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   Nevada Administration code 455C requires the testing and certification of elevators.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Staff do not meet the requirements in set in Nevada Administration code (NAC) 455C.460 and are not Qualified Elevator Inspector (QEI) certified.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Kone Elevator
   Thyssenkrupp Elevator
   Southwest Elevator

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

LEGAL ENTITY NAME SHOWED AS TK ELEVATOR CORPORATION IN SILVERFLUME.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	07/23/2021 11:16:02 AM
Division Approval	ctyle1	07/23/2021 11:16:04 AM
Department Approval	ctyle1	07/23/2021 11:16:07 AM
Contract Manager Approval	csnido1	07/23/2021 12:50:00 PM
Budget Analyst Approval	jrodrig9	08/09/2021 17:37:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23715**

Amendment Number: **2**

Legal Entity Name: PERSHING COUNTY SCHOOL

Agency Name: **DEPARTMENT OF CORRECTIONS**

Agency Code: **440**

Appropriation Unit: **3711-21**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Contractor Name: **PERSHING COUNTY SCHOOL DISTRICT**

Address: **PO BOX 389**

City/State/Zip **LOVELOCK, NV 89419**

Contact/Phone: NEIL GALLAGHER, PRINCIPAL 775-273-4215

Vendor No.: T40234400

NV Business ID: GOVERNMENT AGENCY

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2021**

Contract term: **1 year and 91 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is the second amendment to the original interlocal agreement which provides ongoing educational and/or vocational services for youthful offenders incarcerated at Lovelock Correctional Center. This amendment increases the maximum amount from $140,009.58 to $152,095.19 to allow for additional carryover funds that were awarded by the Nevada Department of Education through the Youth Offender Program grant.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$102,923.42	$102,923.42	$102,923.42	Yes - Action
	a. Amendment 1:	$37,086.16	$37,086.16	$37,086.16	Yes - Info
2.	Amount of current amendment (#2):	$12,085.61	$12,085.61	$49,171.77	Yes - Info
3.	New maximum contract amount:	$152,095.19			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department houses over 2,400 inmates from the ages 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department is contracting with Pershing County School District to obtain the teachers required to provide educational services to the youthful offenders. No other state agency offers this service.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

The Nevada Department of Education awarded the Department with the Title I-Part D Grant program funds to be used for the purpose of this contract.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC - CETS#22422 07/01/19-09/30/20. Work verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	07/12/2021 14:58:15 PM
Division Approval	amonro1	07/15/2021 14:54:37 PM
Department Approval	amonro1	07/15/2021 14:54:41 PM
Contract Manager Approval	aroma2	07/16/2021 13:53:59 PM
Budget Analyst Approval	bmacke1	07/28/2021 17:15:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23131**

Amendment Number: **4**

Legal Entity Name: Cashman Equipment Company

Agency Name: **DEPARTMENT OF CORRECTIONS**

Contractor Name: **Cashman Equipment Company**

Agency Code: **440**

Address: **3300 Saint Rose Parkway**

Appropriation Unit: **3759-07**

Is budget authority available?: **Yes**

City/State/Zip **Henderson, NV 89052-3985**

If "No" please explain: Not Applicable

Contact/Phone: Jered Betancourt 775-332-2465

Vendor No.: PUR0000249

NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Generator PM**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing generator preventative maintenance and repairs at Carlin Conservation Camp, Ely Conservation Camp, Ely State Prison, Florence McClure Women's Correctional Center, High Desert State Prison, Humboldt Conservation Camp, Jean Conservation Camp, Lovelock Correctional Center, Northern Nevada Correctional Center, Northern Nevada Transitional Housing, Pioche Conservation Camp, Southern Desert Correctional Center, Stewart Conservation Camp, Warm Springs Correctional Center and Wells Conservation Camp. This amendment increases the maximum amount from $335,523.41 to $346,423.21 for emergency repairs required per NAC 333.114 at Lovelock Correctional Center.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$329,378.00	$329,378.00	$329,378.00	Yes - Action
	a. Amendment 1:	$1,900.20	$1,900.20	$1,900.20	No
	b. Amendment 2:	$1,947.25	$3,847.45	$3,847.45	No
	c. Amendment 3:	$2,297.76	$6,145.21	$6,145.21	No
2.	Amount of current amendment (#4):	$10,900.00	$17,045.21	$17,045.21	Yes - Info
3.	New maximum contract amount:	$346,423.21			

II. JUSTIFICATION

7. What conditions require that this work be done?

Preventative maintenance service for the department is critical for reliable operation of emergency backup power should an event occur to render standard power sources unavailable or inadequate. This service is required for the safety and security of NDOC staff and offenders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have the qualified staff and equipment necessary to maintain the generators. No other State agency performs this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #44DOC-S991 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/10/2020 Anticipated re-bid date: 01/02/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Division of Buildings & Grounds - July 1, 2018 to June 30, 2024 - Deemed Satisfactory
Nevada Department of Corrections - June 12, 2016 to June 30, 2020 - Deemed Satisfactory
Nevada Department of Agriculture - April 1, 2018 to March 31, 2020 - Deemed Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	06/30/2021 08:32:06 AM
Division Approval	amonro1	06/30/2021 15:33:25 PM
Department Approval	amonro1	06/30/2021 15:33:28 PM
Contract Manager Approval	aroma2	07/01/2021 13:45:56 PM
Budget Analyst Approval	bmacke1	07/29/2021 12:23:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24590**

		Legal Entity Name:	PERKINELMER HEALTH SCIENCES
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**PERKINELMER HEALTH SCIENCES**
Agency Code:	**550**	Address:	**710 Bridgeport Ave M/S 37**
Appropriation Unit:	**4470-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Shelton, CT 06484**
If "No" please explain:	Not Applicable	Contact/Phone:	203/712-8478
		Vendor No.:	PUR0004206
		NV Business ID:	NV20101140353

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Dairy Assessments**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2021**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **3 years and 349 days**

4. Type of contract: **Contract**

Contract description: **Somascope PM**

5. Purpose of contract:

This is a new contract for ongoing preventative maintenance for the somascope laboratory equipment in food safety at the Sparks headquarters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$20,428.80**

II. JUSTIFICATION

7. What conditions require that this work be done?

As part of FDA's accreditation for the Somascope test method, NDA must provide evidence that the machine is being serviced at least annually by the manufacturer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide maintenance service on this machine.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Remi Group, LLC
Pine Research Instrumentation
ICL Calibration Laboratories, Inc.
PerkinElmer Health Sciences, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one who completed a cost proposal.

d. Last bid date: 03/15/2021 Anticipated re-bid date: 02/15/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	btait	07/02/2021 09:34:21 AM
Division Approval	tdoucett	07/02/2021 10:46:43 AM
Department Approval	tdoucett	07/02/2021 10:46:46 AM
Contract Manager Approval	melli2	08/03/2021 10:09:37 AM
Budget Analyst Approval	mlynn	08/17/2021 17:52:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24623**

		Legal Entity Name:	ITS Logistics LLC
Agency Name:	**OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT**	Contractor Name:	**ITS Logistics LLC**
Agency Code:	**654**	Address:	**555 Vista Way**
Appropriation Unit:	**3602-52**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sparks, NV 89434**
If "No" please explain:	Not Applicable	Contact/Phone:	775-358-5300
		Vendor No.:	T32003432
		NV Business ID:	NV20151056060

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

The Las Vegas Convention Center donated warehouse space for the Division to securely store PPE in southern Nevada. As the economy reopens, LVCC needed their space back; however, finding a warehouse location that was able to accommodate the volume of PPE as well as willing to work within the constraints of our short term/month to month lease needs was difficult and delayed the timeline. The new warehouse lease was approved on June 14, 2021 after multiple negotiations.

3. Termination Date: **07/30/2021**

Contract term: **46 days**

4. Type of contract: **Contract**

Contract description: **warehouse move**

5. Purpose of contract:

This is a new contract to provide transportation services to relocate the State's PPE inventory to a new warehouse location in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$35,500.00**

Other basis for payment: based on the consideration section of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

The Las Vegas Convention Center donated warehouse space for the Division to securely store PPE in southern Nevada. As the economy reopens, LVCC needed their space back; however, finding a warehouse location that was able to accommodate the volume of PPE as well as willing to work within the constraints of our short term/month to month lease needs was difficult and delayed the timeline. The new warehouse lease was approved on June 14, 2021 after multiple negotiations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division staff will be participating in the overall effort to coordinate and mange the move of the warehouse inventory; however, we do not have the licensing nor technical expertise to drive semi trucks to transport the stock between locations that is required because of the volume of inventory.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ryder
Global Experience Specialists

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lyman, Judith, null Ph: 775-687-0324
Wilson, Eric, null Ph: 775-687-0386

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlun1	07/29/2021 14:26:00 PM
Division Approval	csnido1	08/02/2021 15:50:49 PM
Department Approval	csnido1	08/02/2021 15:50:51 PM
Contract Manager Approval	csnido1	08/02/2021 15:50:54 PM
Budget Analyst Approval	jrodrig9	08/18/2021 14:38:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24540**

		Legal Entity Name:	Crisis Systems LLC
Agency Name:	**DPS-EMERGENCY MANAGEMENT**	Contractor Name:	**Crisis Systems LLC**
Agency Code:	**654**	Address:	**229 Arnold Mill Rd Ste 100**
Appropriation Unit:	**3673-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**Woodstock, GA 30188-4145**
If "No" please explain:	Not Applicable	Contact/Phone:	William Glisson 404-285-4709
		Vendor No.:	T32009952
		NV Business ID:	NV20201932878

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/30/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **1 year and 335 days**

4. Type of contract: **Contract**

Contract description: **WebEOC maintenance**

5. Purpose of contract:

This is a new contract to provide annual maintenance on the divisions web-based real-time emergency management response software program called WebEOC.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$24,000.00**

Other basis for payment: based on consideration section of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is for annual maintenance related to the State Emergency Operations Center Crisis Information Management Software. The SEOC utilizes an online and networked computerized system for collection, storing and managing incident information and resources before, during and after emergencies or disasters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a vendor specific product that integrates within the Division of Emergency Management's information management system (WebEOC) allowing emergency management agencies statewide access to the information.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to knowledge of program, cost and availability.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor provided emergency updates to the Division of Emergency Management's WebEOC program during activation for the COVID 19 pandemic

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Bakkedahl, EMPM Ph: 687-0305
Judith Lyman, MA Ph: 687-0324
Melissa Friend, EMPM Ph: 687-0371

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlun1	06/23/2021 16:34:41 PM
Division Approval	ctyle1	06/25/2021 14:47:15 PM
Department Approval	ctyle1	06/25/2021 14:47:17 PM
Contract Manager Approval	ctyle1	06/25/2021 14:47:20 PM
Budget Analyst Approval	nkephart	07/30/2021 10:38:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24309**

Amendment Number: **1**

Legal Entity Name: Duckwater Shoshone Tribe

Agency Name: **DEPARTMENT OF WILDLIFE**

Contractor Name: **Duckwater Shoshone Tribe**

Agency Code: **702**

Address: **PO Box 140068**

Appropriation Unit: **1511-16**

Is budget authority available?: **Yes**

City/State/Zip **Duckwater, NV 89314**

If "No" please explain: Not Applicable

Contact/Phone: Warren Graham 775-863-0227

Vendor No.: T81070857A

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: #21-56

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2021**

Contract term: **231 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Archaeological Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides tribal archaeological monitoring services through construction of the Comins Lake Boat Ramp Project. This amendment increases the maximum amount from $6,000.00 to $11,000.00 due to an increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$6,000.00	$6,000.00	$6,000.00	No
2.	Amount of current amendment (#1):	$5,000.00	$11,000.00	$11,000.00	Yes - Info
3.	New maximum contract amount:	$11,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Condition of the work to comply with NEPA and SHPPO requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Work must be performed by a representative of the interested tribal party.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Provided services for Agency 550 in March 2021, work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mespinoz	08/04/2021 12:55:05 PM
Division Approval	jneubau2	08/04/2021 14:45:20 PM
Department Approval	bvale1	08/04/2021 15:21:49 PM
Contract Manager Approval	cprasa1	08/19/2021 08:59:34 AM
Budget Analyst Approval	mlynn	08/19/2021 09:02:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24636**

		Legal Entity Name:	Laughlin River Jet Ski Rental, LLC
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Laughlin River Jet Ski Rental, LLC**
Agency Code:	**704**	Address:	**1955 S. Casino Drive**
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Laughlin, NV 89029**
If "No" please explain:	Not Applicable	Contact/Phone:	Moreal Badre 702.903.0047
		Vendor No.:	
		NV Business ID:	NV20191141753

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/18/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/15/2022**
   Contract term: **331 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Revenue Contract**

5. Purpose of contract:

This is a new revenue contract to provide watercrafts to be rented within Big Bend State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The vendor will rent out jet ski's and/or pontoons to park visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks does not have the staffing or the equipment to provided this service.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue Contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Eli Jobe, Park Supervisor Ph: 702-298-1859

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	07/07/2021 11:15:43 AM
Division Approval	kcopelan	07/07/2021 11:15:46 AM
Department Approval	kcopelan	07/07/2021 11:15:49 AM
Contract Manager Approval	kcopelan	07/07/2021 11:15:52 AM
Budget Analyst Approval	rjacob3	08/18/2021 13:57:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24643**

		Legal Entity Name:	Tahoe Wakebusters
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Tahoe Wakebusters**
Agency Code:	**704**	Address:	**PO Box 5854**
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Stateline, NV 89449**
If "No" please explain:	Not Applicable	Contact/Phone:	775.241.4039
		Vendor No.:	
		NV Business ID:	NV20141441650

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/22/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2022**
   Contract term: **282 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Revenue Contract**

5. Purpose of contract:

This is a new revenue contract to provide a service to pick up passengers at the boat ramp of Lake Tahoe Nevada State Parks - Cave Rock unit.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Vendor will utilize boat ramp at Cave Rock to pick up passengers

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks employees do not have the time are the expertise to perform this duty.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous revenue contract with Lake Tahoe Nevada State Parks - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brett Hartley, Park Ranger III Ph: 775.831.0494

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	07/19/2021 11:06:14 AM
Division Approval	kcopelan	07/19/2021 11:06:17 AM
Department Approval	kcopelan	07/19/2021 11:06:19 AM
Contract Manager Approval	kcopelan	07/19/2021 11:06:22 AM
Budget Analyst Approval	rjacob3	07/22/2021 15:53:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24772**

		Legal Entity Name:	CLARK, COUNTY OF
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**CLARK, COUNTY OF**
Agency Code:	**706**	Address:	**CLARK COUNTY FIRE DEPARTMENT**
Appropriation Unit:	**4194-00**		**575 E FLAMINGO RD**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119-6950**
If "No" please explain:	Not Applicable	Contact/Phone:	702/455-7307
		Vendor No.:	T81026920V
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: NDF21-018

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

NDF and Clark County Fire Department have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Clark County Fire Department meeting agenda prevented NDF from meeting the BOE deadline for the June meeting.

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **WFPP Clark County**

5. Purpose of contract:

This is a new interlocal agreement to provide services under the Wildland Fire Protection Program. In accordance with this agreement, the Division and Clark County Fire Department will work closely together to maintain effective wildfire management in order to quickly suppress wildland fires regardless of jurisdiction and/or ownership.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$16,246.00**

Payment for services will be made at the rate of $2,030.75 per Quarter

Other basis for payment: Payment in advance quarterly on the first of each quarter, starting July 1 of each fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Clark County Fire Department will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2019 WFPP Contract

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, NV State Fire Manager Ph: 775-684-2556

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	08/09/2021 15:04:51 PM
Division Approval	dsorense	08/09/2021 15:04:53 PM
Department Approval	dchelin1	08/09/2021 15:06:38 PM
Contract Manager Approval	dchelin1	08/09/2021 15:06:41 PM
Budget Analyst Approval	rjacob3	08/11/2021 14:03:22 PM

BRADLEY CROWELL, *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester/Firewarden

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY
2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

MEMORANDUM

DATE: August 6, 2021

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester

RE: Request for Retroactive start date approval for WFPP Contract with Clark County Fire Department CETS #24772

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved with a retroactive effective date of July 1, 2021. It is of critical importance that the Division implements this revenue contract in order to continue to procure resources that will provide protection of life and property for the citizens of this State.

NDF and Clark County Fire Department have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Clark County Fire Department meeting agenda prevented NDF from meeting the Board of Examiners' deadline for the June meeting.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24771**

		Legal Entity Name:	The Consolidated Municipality of Carson City
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**The Consolidated Municipality of Carson City**
Agency Code:	**706**	Address:	**201 N. Carson Street**
Appropriation Unit:	**4194-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	775-887-2100
		Vendor No.:	
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: NDF21-014

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **Yes**

   If "Yes", please explain

NDF and The Consolidated Municipality of Carson City have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Consolidated Municipality of Carson City meeting agenda prevented NDF from meeting the BOE deadline for the June meeting.

3. Termination Date: **06/30/2023**
   Contract term: **1 year and 364 days**
4. Type of contract: **Interlocal Agreement**
   Contract description: **WFPP CM Carson City**
5. Purpose of contract:

This is a new interlocal agreement to provide services under the Wildland Fire Protection Program. In accordance with this agreement, the Division and The Consolidated Municipality of Carson City will work closely together to maintain effective wildfire management in order to quickly suppress wildland fires regardless of jurisdiction and/or ownership.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$16,394.00**
   Payment for services will be made at the rate of $2,049.25 per Quarter
   Other basis for payment: Payment in advance quarterly on the first of each quarter, starting July 1 of each fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and The Consolidated Municipality of Carson City will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2019 WFPP Contract

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, NV State Fire Manager Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	08/09/2021 15:04:36 PM
Division Approval	dsorense	08/09/2021 15:04:39 PM
Department Approval	dchelin1	08/09/2021 15:05:55 PM
Contract Manager Approval	dchelin1	08/09/2021 15:05:58 PM
Budget Analyst Approval	rjacob3	08/11/2021 14:02:45 PM

BRADLEY CROWELL, *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester/Firewarden

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY
2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

MEMORANDUM

DATE: August 6, 2021

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester

RE: Request for Retroactive start date approval for WFPP Contract with The Consolidated Municipality of Carson City, CETS #24771

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved with a retroactive effective date of July 1, 2021. It is of critical importance that the Division implements this revenue contract in order to continue to procure resources that will provide protection of life and property for the citizens of this State.

NDF and the Consolidated Municipality of Carson City have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Consolidated Municipality of Carson City meeting agenda prevented NDF from meeting the Board of Examiners' deadline for the June meeting.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24707**

		Legal Entity Name:	Mineral County
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Mineral County**
Agency Code:	**706**	Address:	**P.O. Box 1450**
Appropriation Unit:	**4195-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Hawthorne, NV 89415**
If "No" please explain:	Not Applicable	Contact/Phone:	775-945-2446
		Vendor No.:	
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: NDFCC21-030

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **Yes**

If "Yes", please explain

NDF and Mineral County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Mineral County meeting agenda prevented NDF from meeting the BOE deadline for the June meeting.

3. Termination Date: **06/30/2023**

Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WFPP Mineral County**

5. Purpose of contract:

This is a new interlocal agreement to provide services under the Wildland Fire Protection Program. In accordance with this agreement, the Division and Mineral County will work closely together to maintain effective wildfire management in order to quickly suppress wildland fires regardless of jurisdiction and/or ownership.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$11,818.00**

Payment for services will be made at the rate of $1,477.25 per Quarter

Other basis for payment: Payment in advance quarterly on the first of each quarter, starting July 1 of each fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Mineral County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2019 WFPP Contract

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
Ron Bollier, State Fire Manager Ph: 775-684+-2556

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/26/2021 09:53:07 AM
Division Approval	dsorense	07/26/2021 09:53:10 AM
Department Approval	dchelin1	07/26/2021 10:32:40 AM
Contract Manager Approval	dchelin1	07/26/2021 10:32:43 AM
Budget Analyst Approval	rjacob3	07/30/2021 07:34:30 AM

BRADLEY CROWELL, *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester Firewarden

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY
2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

MEMORANDUM

DATE: July 23, 2021

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester

RE: Request for Retroactive start date approval for WFPP Contract with Mineral County, CETS #24707

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved with a retroactive effective date of July 1, 2021. It is of critical importance that the Division implements this revenue contract in order to continue to procure resources that will provide protection of life and property for the citizens of this State.

NDF and Mineral County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2021 as the current contract for this service expires on June 30, 2021. A delay in getting this agreement on the Mineral County meeting agenda prevented NDF from meeting the Board of Examiners' deadline for the June meeting.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24586**

		Legal Entity Name:	JFG SYSTEMS INC
Agency Name:	**B&I - ATTORNEY FOR INJURED WORKERS**	Contractor Name:	**JFG SYSTEMS INC**
Agency Code:	**753**	Address:	**2701 NORTHGATE LN STE 5**
Appropriation Unit:	**1013-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89706-1674**
If "No" please explain:	Not Applicable	Contact/Phone:	Ron Baker 775/882-5743
		Vendor No.:	PUR0002693
		NV Business ID:	NV20011522418

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**WCS Assessment**

Agency Reference #: 753

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/26/2021**
   Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **339 days**
4. Type of contract: **Contract**
   Contract description: **Software Maintenance**
5. Purpose of contract:

Software Maintenance

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$24,480.00**
   Payment for services will be made at the rate of $24,480.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

General end-user support
Supporting the Time Matters system
Backup and recovery
Administer servers
Administer SQL Server (database software for the Time Matters System)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not able to complete this work efficiently and effectively making a contract the appropriate solution.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

JFG was chosen in preference to others because it has a local office, prior experience and lowest cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

JFG is currently in contract with NAIW and the service provided has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	06/29/2021 13:30:19 PM
Division Approval	jhanse4	06/29/2021 13:38:19 PM
Department Approval	jhanse4	07/15/2021 14:23:16 PM
Contract Manager Approval	jhanse4	07/16/2021 16:21:21 PM
EITS Approval	daxtel1	07/20/2021 15:32:01 PM
Budget Analyst Approval	stilley	07/26/2021 15:40:57 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24624**

		Legal Entity Name:	RNS COMMUNICATIONS INC DBA Motor Vehicle Network
Agency Name:	**DEPARTMENT OF MOTOR VEHICLES**	Contractor Name:	**RNS COMMUNICATIONS INC DBA Motor Vehicle Network**
Agency Code:	**810**	Address:	**1 SELLECK ST 3rd Floor**
Appropriation Unit:	**4744-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**NORWALK, CT 06855**
If "No" please explain:	Not Applicable	Contact/Phone:	800-922-9933
		Vendor No.:	T81099949
		NV Business ID:	NV20121352792

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**100.00 %**		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/31/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **4 years and 1 day**

4. Type of contract: **Revenue Contract**

Contract description: **Digital Signage/WiFi**

5. Purpose of contract:

This is a new revenue contract that continues the ongoing digital signage needed at the DMV field offices that provides DMV related news, information, and messaging to increase public awareness of the ever-expanding services offered by the Department. This no-cost to the state contract includes a revenue sharing plan that pays $10,200 annually to offset advertising expenditures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$40,800.00**

Payment for services will be made at the rate of $10,200.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

SB 483 was passed in the 2011 Legislative Session to enhance the Department's ability to communicate with Nevada motorists by allowing the Department to display advertising on communication systems in areas of buildings owned or occupied by the Department which are frequented by the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ping HD
EDisplay
RNS

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only responding bidder

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Malone, PIO Ph: 702-486-1311

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenders	07/02/2021 12:25:31 PM
Division Approval	asmit3	07/02/2021 12:37:53 PM
Department Approval	asmit3	07/02/2021 12:37:56 PM
Contract Manager Approval	bmusselm	07/06/2021 16:19:11 PM
Budget Analyst Approval	nkephart	07/30/2021 09:44:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24583**

		Legal Entity Name:	CHROVIAN, JON C DBA
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**CHROVIAN, JON C DBA**
Agency Code:	**901**	Address:	**PROFFITI SIGNS & GRAPHICS**
Appropriation Unit:	**3253-10**		**948 Empire Mesa Way**
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89011-1800**
If "No" please explain:	Not Applicable	Contact/Phone:	Jon Chrovian 702-564-1800
		Vendor No.:	T29033075
		NV Business ID:	NV20212094977

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprise Set-Aside**

Agency Reference #: 3545-26-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2021**
   Anticipated BOE meeting date 07/2021

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/31/2025**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **2021 Proffiti Signs**

5. Purpose of contract:
   This is a new contract that continues to provide the creation, installation and maintenance of commercial signs, banners and displays for the Business Enterprises of Nevada locations in southern Nevada on an as-needed basis.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$12,500.00**
   Payment for services will be made at the rate of $75.00 per hour per person
   Other basis for payment: Invoices payable only upon receipt of approved supporting documentation and approval of the invoices by authorized BEN personnel. Total contract not to exceed: $12,500.00.

II. JUSTIFICATION

7. What conditions require that this work be done?
   Signs, banners and displays are required for proper business identification.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Bureau of Reclamation has their own requirements for signage on the Hoover Dam and the vendor is currently under contract to provide signage that meets the Bureau of Reclamation's requirements.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

All American Signs
Signs of Las Vegas
House of Signs
Proffiti Signs

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

No vendor to submit a proposal.

d. Last bid date: 05/04/2021 Anticipated re-bid date: 05/01/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided satisfactory services to BEN since May 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	07/27/2021 08:29:56 AM
Division Approval	carnol1	07/27/2021 09:31:41 AM
Department Approval	carnol1	07/27/2021 09:31:44 AM
Contract Manager Approval	carnol1	07/27/2021 09:32:16 AM
Budget Analyst Approval	dbaughn	07/27/2021 14:19:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24711**

		Legal Entity Name:	Michael S. Mathews LTD
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Michael S. Mathews LTD**
Agency Code:	**901**	Address:	**2620 Regatta Dr.**
Appropriation Unit:	**3253-10**		**Suite 102**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89128-6892**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael S. Mathews 702-240-5237
		Vendor No.:	T32011250
		NV Business ID:	NV20091306509

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprise Set-Aside**

Agency Reference #: 3553-24-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **2 years and 325 days**

4. Type of contract: **Contract**

Contract description: **Michael S. Mathews**

5. Purpose of contract:

This is a new contract that continues ongoing independent vendor audits of Business Enterprises of Nevada facilities that generate annual gross revenues in excess of $150,000.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$48,200.00**

Payment for services will be made at the rate of $2,300.00 per Site

Other basis for payment: 8 hours budgeted for flat fee. Forecast: 6 sites audited 2021-2022, 8 sites audited 2022-2023. Additional hours per site audit: $250/hr. Incidental Expenses: $1,000 per year, all incident expenses must be approved prior to invoicing by BEN Chief. Invoices payable only upon receipt of site audit report and acceptance of the report by BEN Chief. Total Contract not to exceed: $48,200

II. JUSTIFICATION

7. What conditions require that this work be done?

As required by NAC 426.267, the Bureau will enter into a contract with an accounting firm to provide external audits biennially for each BEN facility with gross revenue of $150,000 or more.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NAC 426.267 1(b) states the Bureau will enter into a contract with an independent accounting firm to perform the audits.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	08/03/2021 15:38:30 PM
Division Approval	carnol1	08/05/2021 09:08:20 AM
Department Approval	carnol1	08/05/2021 09:08:23 AM
Contract Manager Approval	aalvare1	08/05/2021 09:09:12 AM
Budget Analyst Approval	dbaughn	08/10/2021 10:40:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23737**

Amendment Number: **1**

Legal Entity Name: Mission Critical Specialists

Agency Name: **DETR - REHABILITATION DIVISION**

Contractor Name: **Mission Critical Specialists**

Agency Code: **901**

Address: **6080 Enterprise Dr**

Appropriation Unit: **3269-04**

Unit A

Is budget authority available?: **Yes**

City/State/Zip **Diamond Springs, CA 95619-9394**

If "No" please explain: Not Applicable

Contact/Phone: Matt Rey 530-621-4785

Vendor No.: T27040742

NV Business ID: NV20161585881

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3488-25-BDA

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/02/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **3 years and 333 days**

4. Type of contract: **Contract**

Contract description: **Mission Critical**

5. Purpose of contract:

This is the first amendment to the original contract that provides ongoing preventative maintenance service of the power distribution system, uninterruptible power system and stationary battery system located at the Bureau of Disability Adjudication office in Carson City. This amendment adds a repair reserve to the contract due to the continued need for this service.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$27,468.00	$27,468.00	$27,468.00	Yes - Info
2.	Amount of current amendment (#1):	$10,000.00	$10,000.00	$37,468.00	Yes - Info
3.	New maximum contract amount:	$37,468.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Social Security Administration guidelines for the Bureau of Disability Adjudication specify that UPS Systems be in good working order to prevent threats of security and data loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge and expertise of the UPS System, the training required to maintain the UPS System, or authorization to perform the work according to the manufacturer's specifications.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Mission Critical
Nevada Energy Systems
Gen Tech of Nevada
Performance Electric

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

   d. Last bid date: 09/01/2020 Anticipated re-bid date: 07/31/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to BDA since Jan. 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	07/26/2021 09:55:38 AM
Division Approval	carnol1	07/27/2021 15:32:44 PM
Department Approval	carnol1	07/27/2021 15:32:47 PM
Contract Manager Approval	carnol1	07/27/2021 15:32:50 PM
Budget Analyst Approval	dbaughn	08/02/2021 08:31:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24674**

		Legal Entity Name:	AUTOMATED TEMPERATURE CONTROLS
Agency Name:	**DETR - ADMINISTRATIVE SERVICES**	Contractor Name:	**AUTOMATED TEMPERATURE CONTROLS**
Agency Code:	**908**	Address:	**INC**
Appropriation Unit:	**All Budget Accounts - Category 04**		**8535 DOUBLE R BLVD**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2270**
If "No" please explain:	Not Applicable	Contact/Phone:	Kevin McKeegan 775/826-4782
		Vendor No.:	PUR0003825
		NV Business ID:	NV19871039226

To what State Fiscal Year(s) will the contract be charged? **2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Cost Allocated**

Agency Reference #: 3557-22-DETR

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/06/2021**
   Anticipated BOE meeting date 09/2021

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2022**
   Contract term: **328 days**

4. Type of contract: **Contract**
   Contract description: **Upgrd HVAC Controls**

5. Purpose of contract:

   This is a new contract to upgrade the heating, ventilation and air conditioning plant controls to be accessible on the DETR building intranet so operators can see, adjust, and interrogate the system from a web browser connected within the DETR network.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$11,720.00**
   Other basis for payment: Invoice payable upon approval by authorized personnel

II. JUSTIFICATION

7. What conditions require that this work be done?

   The current system is over 16 years old, no longer supported by Microsoft, and unable to adjust for weather changes. The current system is locked in winter settings which does not allow for air conditioning to turn on in the afternoons.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the expertise to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Automated Temperature Controls, Inc.
Envise
EMCOR Services-Mesa Energy Systems Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the only ones in northern Nevada that can work on the Delta Controls Heating, ventilation and air conditioning system

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Automated Temperature Controls, Inc. has been providing service to DETR since 2009 and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/20/2021 07:43:44 AM
Division Approval	carnol1	07/29/2021 15:55:42 PM
Department Approval	carnol1	07/29/2021 15:55:45 PM
Contract Manager Approval	tzehne1	07/29/2021 15:56:25 PM
EITS Approval	daxtel1	08/06/2021 16:12:06 PM
Budget Analyst Approval	dbaughn	08/06/2021 16:15:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24686**

		Legal Entity Name:	Thentia USA, Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Thentia USA, Inc.**
Agency Code:	**BDC**	Address:	**8 The Green, Suite A**
Appropriation Unit:	**B005 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Dover, CT 19907**
If "No" please explain:	Not Applicable	Contact/Phone:	Julian Cardarelli (647)361-571
		Vendor No.:	
		NV Business ID:	NV20191571257

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensing**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/18/2021**

Anticipated BOE meeting date 09/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **3 years and 317 days**

4. Type of contract: **Contract**

Contract description: **Licensing Software**

5. Purpose of contract:

This is a new contract to provide licensing software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$49,500.00**

Payment for services will be made at the rate of $0.65 per Licensee per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires a licensing database to track the chiropractic physicians and the chiropractic assistants in the state and allow for automation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the ability to build and maintain advanced licensing software.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Thentia
Certemy
GL Solutions

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to their cost effectiveness and the quality of the product offered.

d. Last bid date: 08/01/2020 Anticipated re-bid date: 01/01/2025

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	07/20/2021 13:09:35 PM
Division Approval	jstrand1	07/20/2021 13:09:38 PM
Department Approval	jstrand1	07/20/2021 13:09:40 PM
Contract Manager Approval	jstrand1	08/13/2021 15:21:15 PM
EITS Approval	msmi40	08/16/2021 10:56:32 AM
Budget Analyst Approval	stilley	08/18/2021 10:03:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24692**

		Legal Entity Name:	Numbers Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Numbers Inc.**
Agency Code:	**BDC**	Address:	**1285 Baring Blvd. Suite 309**
Appropriation Unit:	**B034 - All Categories**		
Is budget authority available?:	**No**	City/State/Zip	**Sparks, NV 89434**
If "No" please explain:	Self funded agency	Contact/Phone:	775-742-2962
		Vendor No.:	
		NV Business ID:	NV20031345377

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 % License**
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: B034

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2021**

Anticipated BOE meeting date 08/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2023**
   Contract term: **1 year and 364 days**

4. Type of contract: **Contract**
   Contract description: **Payroll Contract**

5. Purpose of contract:

This is a new contract to provide accounting services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$35,152.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Becoming our own state agency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This company has other contracts with Boards and Commissions.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Speech-Language Pathology Audiology and Hearing Aid Dispensing Board

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Saladino, Vincent, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hfield	08/03/2021 10:33:23 AM
Division Approval	hfield	08/03/2021 10:33:26 AM
Department Approval	hfield	08/03/2021 10:33:30 AM
Contract Manager Approval	hfield	08/03/2021 10:33:33 AM
Budget Analyst Approval	hfield	08/03/2021 10:33:36 AM

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 12, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF STATE LANDS

Agenda Item Write-up:
Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports on program activities for the 4th quarter of fiscal year 2021.

Additional Information:
There was no activity under the Tahoe Basin Act and no land acquisitions under the Lake Tahoe Mitigation Program during this quarter. There was one permanent retirement of 7,851 square feet of restored coverage.

Statutory Authority:
NRS 321.5954

REVIEWED: LA

INFO ITEM: _____

Nevada Division of
STATE LANDS

STATE OF NEVADA
Department of Conservation & Natural Resources
Steve Sisolak, *Governor*
Bradley Crowell, *Director*
Charles Donohue, *Administrator*

MEMORANDUM

DATE: June 30, 2021

TO: Susan Brown, Director
Governor's Finance Office

FROM: Charles Donohue, Administrator and
State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 4TH QUARTER FY 2021 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF SEPTEMBER 14, 2021**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank acquires sensitive parcels and also mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin. Land coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage is calculated by the sensitivity of a parcel's land class: Class 1 through 3 are more environmentally sensitive lands; Class 4 through 7 are less sensitive lands. The Nevada Land Bank program works to transfer coverage from more to less environmentally sensitive land. These activities contribute to the protection of the environment at Lake Tahoe. Land Bank activities are funded through mitigation fees collected by TRPA and forwarded to NDSL to carry out the program.

This memorandum is to report real property or interests in real property transferred under this program for the quarter ending June 30, 2021 (April 1, 2021 – June 30, 2021).

There were no acquisitions of land or interests in real property transferred in the 4th quarter.

During the 4th quarter, the Nevada Land Bank formally recognized the permanent retirement of 7,851 square feet of restored hard coverage from the Burgundy Hills Conservation Easement in Incline Village. The easement was purchased from the Burgundy Hills Homeowners Association and deed restricted in August of 2005. At that time, the coverage on the easement was transferred into the Nevada Land Bank. By 2015, NTRT had removed the structures and restored the hard coverage on the easement to its natural forested condition. TRPA verified the restoration of 7,851 square feet of hard coverage consisting of 1,652 square feet of Class 1b; 2,418 square feet of Class 1a; 3,781 square feet of Class 3 restored hard coverage. In 2021, Excess Coverage Mitigation Funds, collected by TRPA on NDSL's behalf, were used to reimburse NDSL the costs associated with the restoration of the Conservation Easement including the permanent retirement of the coverage, which totaled $461,675.56.

In the event you have any questions or would like additional information please contact Sherri Barker, Land Agent II at sbarker@lands.nv.gov or (775) 684-2735.

CD/sb

CC: Bradley Crowell, Director, Nevada Department of Conservation and Natural Resources

Steve Sisolak
Governor

Susan Brown
Director

Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 18, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2021 – 4th QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, subsection 11, the fiscal year 2021 April through June overtime report and analysis by department.

Additional Information:

As of the fourth quarter of fiscal year 2021, year to date overtime pay and accrued compensatory leave accounted for a total of approximately $69.56 million, or 6.11% of total pay, a 44.8% increase from fiscal year 2020.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 91.5% of the total:

1. Department of Health & Human Services – $6.27 million
2. Department of Corrections – $5.76 million
3. Department of Public Safety – $2.12 million
4. Department of Transportation – $1.21 million
5. Department of Employment, Training and Rehabilitation – $1.01 million

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for 4th quarter FY21 were:

1. Department of Corrections – 12.6%
2. Department of Veterans Service – 11.5%
3. Department of Public Safety – 8.3%
4. Department of Employment, Training and Rehabilitation – 7.7%
5. Department of Health & Human Services – 6.9%

At the Department of Corrections, overtime and comp time increased by $52k (0.9%) from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for 4th quarter FY21 were highest at these 7 locations, which accounted for 90.6% of the total overtime for the department:

1. High Desert State Prison – $1.74M
2. Ely State Prison – $859k
3. Northern Nevada Correctional Center – $744k
4. Lovelock Correctional Center – $645k
5. Prison Medical Care – $570k
6. Warm Springs Correctional Center – $380k
7. Southern Desert Correctional Center – $284k

By event code, the highest four causes accounted for 89.9% of the overtime:

1. Annual/Military Leave Coverage – $2.46M
2. Related to COVID-19 – $1.40M
3. Hospital coverage – $784k
4. Fire time – $298k

At the Department of Health and Human Services, overtime was driven by Division of Welfare and Supportive Services ($3.598M - primarily in Welfare Field Services budget account), Child and Family Services ($1.073M), Public and Behavioral Health ($1.070M, primarily in Southern Nevada Adult Mental Health), and Aging & Disability Services ($502k). By event code, the highest four causes accounted for 75.6% of the overtime:

1. Backlog reduction -- $2.41M
2. Related to COVID-19 – $1.48k
3. Covering 24-hr shifts – $734k
4. Covering vacant shifts – $524k

REVIEWED: CB 8-23-21

INFO ITEM:_____

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 SUMMARY (QTR 4)

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 14, 2021

CUMULATIVE STATEWIDE TOTALS (QTR 4)

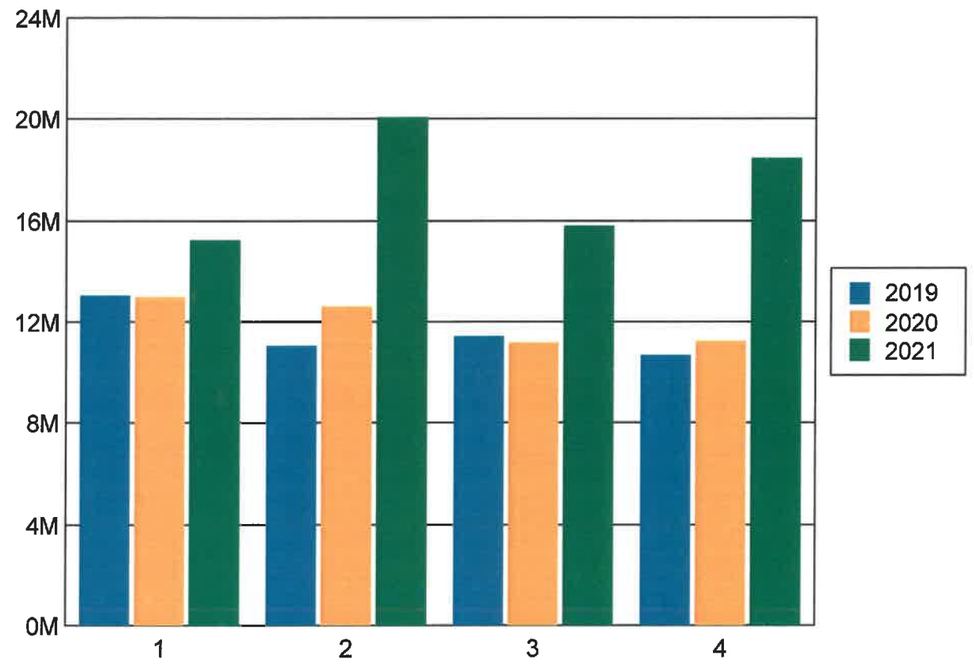
	2019	2020	2021
BASE PAY	$1,036,809,280	$1,083,592,779	$1,069,104,701
OVERTIME PAY + ACCRUED COMP	$46,248,001	$48,077,186	$69,557,378
TOTAL PAY	$1,083,057,281	$1,131,669,965	$1,138,662,079
OT/COMP AS A SHARE OF TOTAL PAY	4.27%	4.25%	6.11%

Highest OT/Comp expenditures in dollars

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	$6,272,057	6.92%
44	DEPARTMENT OF CORRECTIONS	$5,764,421	12.60%
65	DEPARTMENT OF PUBLIC SAFETY	$2,124,582	8.33%
80	DEPARTMENT OF TRANSPORTATION	$1,207,094	4.60%
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$1,014,110	7.69%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	$5,764,421	12.60%
24	DEPARTMENT OF VETERANS SERVICE	$420,133	11.46%
65	DEPARTMENT OF PUBLIC SAFETY	$2,124,582	8.33%
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$1,014,110	7.69%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	$6,272,057	6.92%



	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2019	$242,680,998	$274,891,261	$242,212,023	$277,024,999
2020	$252,721,971	$285,120,268	$252,207,682	$293,542,858
2021	$246,168,614	$282,956,420	$248,540,003	$291,439,665

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

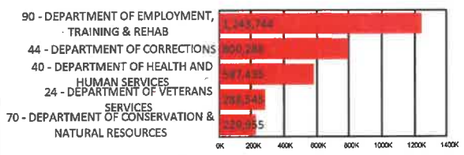
FISCAL YEAR 2021 QUARTERLY ANALYSIS vs FY2020

NEVADA DEPARTMENT OF ADMINISTRATION

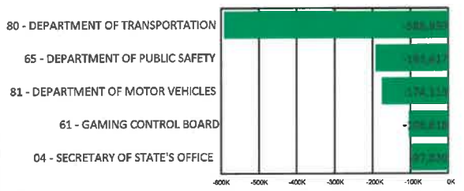
Tuesday, September 14, 2021

FY2021 - QTR1

Greatest increases in OT/Comp expenditures vs FY2020

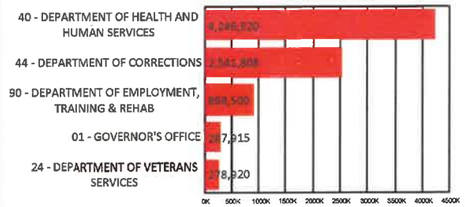


Greatest reductions in OT/Comp expenditure vs FY2020

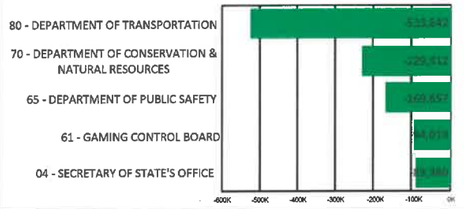


FY2021 - QTR2

Greatest increases in OT/Comp expenditures vs FY2020

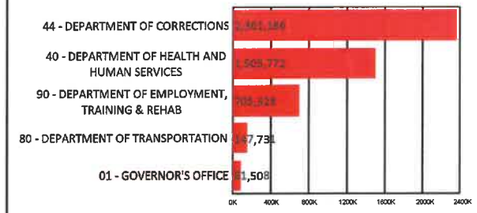


Greatest reductions in OT/Comp expenditure vs FY2020

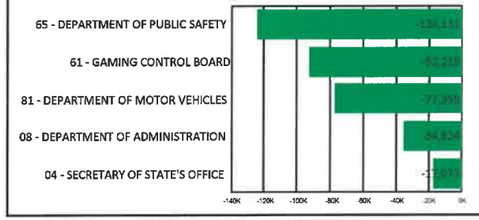


FY2021 - QTR3

Greatest increases in OT/Comp expenditures vs FY2020

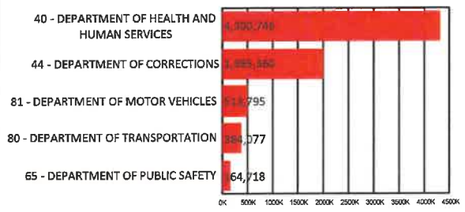


Greatest reductions in OT/Comp expenditure vs FY2020

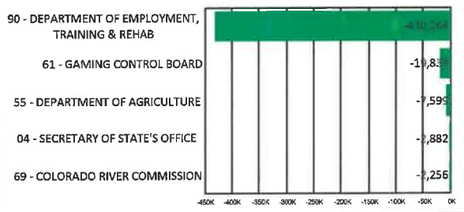


FY2021 - QTR4

Greatest increases in OT/Comp expenditures vs FY2020

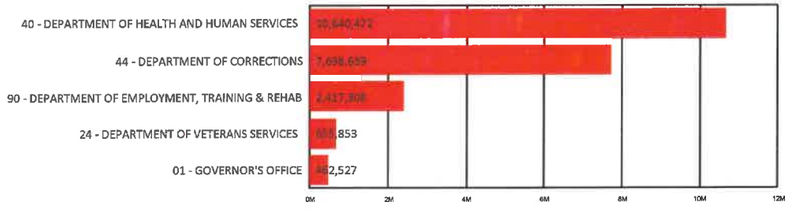


Greatest reductions in OT/Comp expenditure vs FY2020

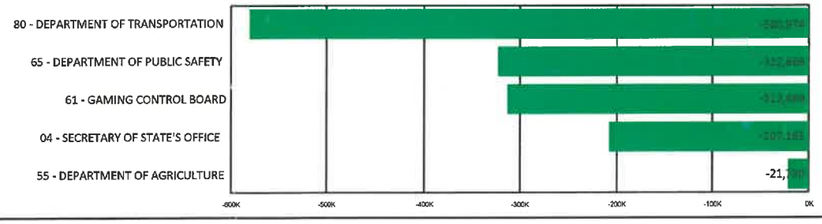


FY2021 - YEAR-TO-DATE TOTALS

Greatest increases in OT/Comp expenditures vs FY2020



Greatest reductions in OT/Comp expenditure vs FY2020



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 14, 2021

	FY2021QTR1				FY2021QTR2				FY2021QTR3				FY2021QTR4			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020
01 - GOVERNOR'S OFFICE	$105,408	$2,030,329	5.19%	$91,370	$301,563	$2,776,166	10.86%	$287,915	$94,753	$2,302,594	4.12%	$81,508	$30,657	$2,736,722	1.12%	$1,735
02 - LIEUTENANT GOVERNOR'S OFFICE	$0	$77,801	0.00%	$0	$0	$95,140	0.00%	$0	$0	$75,896	0.00%	$0	$0	$79,082	0.00%	$0
03 - ATTORNEY GENERAL'S OFFICE	$52,161	$6,581,785	0.79%	$16,781	$65,637	$7,897,248	0.83%	$47,948	$16,827	$6,753,931	0.25%	$-13,263	$33,049	$8,193,401	0.40%	$1,792
04 - SECRETARY OF STATE'S OFFICE	$219	$1,566,401	0.01%	$-97,830	$8,339	$1,865,859	0.45%	$-89,380	$2,155	$1,646,436	0.13%	$-17,073	$0	$1,987,335	0.00%	$-2,882
05 - TREASURER'S OFFICE	$2,686	$648,749	0.41%	$1,287	$1,368	$774,098	0.18%	$-32	$142	$675,185	0.02%	$-3,904	$2,095	$840,303	0.25%	$691
06 - CONTROLLER'S OFFICE	$20,460	$647,366	3.16%	$17,089	$58,613	$792,776	7.39%	$17,116	$15,762	$607,639	2.59%	$9,345	$8,716	$732,616	1.19%	$6,235
08 - DEPARTMENT OF ADMINISTRATION	$123,328	$7,561,114	1.63%	$21,222	$84,141	$8,988,059	0.94%	$-25,373	$97,311	$7,640,326	1.27%	$-34,824	$133,878	$9,253,828	1.45%	$26,594
09 - JUDICIAL BRANCH	$413	$6,590,064	0.01%	$413	$627	$8,277,657	0.01%	$-1,058	$1,423	$6,831,916	0.02%	$-1,409	$5,137	$8,889,070	0.06%	$5,137
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	$6,131	$1,005,336	0.61%	$-3,381	$4,693	$1,342,265	0.35%	$-11,241	$604	$1,223,469	0.05%	$-5,357	$3,584	$1,481,456	0.24%	$-1,009
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	$0	$395,113	0.00%	$0	$0	$482,089	0.00%	$0	$0	$413,320	0.00%	$0	$0	$498,852	0.00%	$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	$0	$641,744	0.00%	$0	$0	$785,757	0.00%	$0	$120	$672,014	0.02%	$120	$0	$818,852	0.00%	$0
13 - DEPARTMENT OF TAXATION	$17,633	$4,439,866	0.40%	$-25,519	$30,352	$5,211,211	0.58%	$5,041	$37,928	$4,372,738	0.87%	$-3,296	$60,831	$5,238,852	1.16%	$30,475
15 - COMMISSION ON ETHICS	$0	$103,605	0.00%	$0	$0	$137,329	0.00%	$0	$0	$104,846	0.00%	$0	$0	$116,591	0.00%	$0
16 - DEPARTMENT OF SENTENCING POLICY	$0	$38,183	0.00%	$0	$0	$62,861	0.00%	$0	$0	$65,523	0.00%	$0	$0	$86,715	0.00%	$0
22 - JUDICIAL DISCIPLINE COMMISSION	$0	$103,970	0.00%	$0	$0	$124,594	0.00%	$0	$0	$106,795	0.00%	$0	$0	$129,934	0.00%	$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	$0	$195,651	0.00%	$-53	$833	$243,648	0.34%	$501	$0	$232,779	0.00%	$-128	$779	$299,888	0.26%	$161
24 - DEPARTMENT OF VETERANS SERVICES	$550,882	$3,175,950	17.35%	$288,545	$573,669	$3,668,312	15.64%	$278,920	$451,528	$3,168,258	14.25%	$78,918	$420,133	$3,667,381	11.46%	$9,470
27 - CANNABIS COMPLIANCE BOARD	$31,551	$507,017	6.22%	$31,551	$59,562	$721,325	8.26%	$59,562	$51,029	$676,715	7.54%	$51,029	$27,604	$820,547	3.36%	$27,604
30 - DEPARTMENT OF EDUCATION	$59,090	$2,698,045	2.19%	$25,017	$21,140	$3,214,278	0.66%	$1,984	$14,609	$2,718,769	0.54%	$3,342	$26,875	$3,274,158	0.82%	$16,836
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	$10,576	$350,134	3.02%	$3,831	$9,479	$424,250	2.23%	$-2,650	$11,071	$370,236	2.99%	$-5,828	$25,057	$451,965	5.54%	$22,155
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	$3,285,786	$74,410,040	4.42%	$587,435	$6,973,951	$88,579,042	7.87%	$4,246,520	$4,408,404	$75,789,719	5.82%	$1,505,772	$6,272,057	$90,688,651	6.92%	$4,300,746
43 - ADJUTANT GENERAL	$88,361	$1,386,170	6.37%	$26,692	$75,426	$1,391,152	5.42%	$944	$56,821	$1,411,474	4.03%	$11,215	$71,760	$1,774,523	4.04%	$42,255
44 - DEPARTMENT OF CORRECTIONS	$4,630,669	$38,403,046	12.06%	$800,286	$6,913,088	$47,078,167	14.68%	$2,541,808	$5,717,476	$39,691,287	14.40%	$2,361,186	$5,764,421	$45,732,632	12.60%	$1,995,360
50 - COMMISSION ON MINERAL RESOURCES	$4,500	$189,133	2.38%	$-11,895	$0	$212,911	0.00%	$-357	$3,013	$190,953	1.58%	$-2,611	$15,021	$266,943	5.63%	$11,566
55 - DEPARTMENT OF AGRICULTURE	$33,799	$1,877,306	1.80%	$6,088	$8,022	$2,232,351	0.36%	$-5,082	$4,455	$1,948,166	0.23%	$-15,196	$14,571	$2,315,620	0.63%	$-7,599
58 - PUBLIC UTILITIES COMMISSION	$0	$1,790,143	0.00%	$0	$0	$2,165,431	0.00%	$0	$0	$1,871,412	0.00%	$0	$0	$2,311,715	0.00%	$0
61 - GAMING CONTROL BOARD	$75,256	$5,813,257	1.29%	$-106,618	$89,013	$6,903,981	1.29%	$-94,019	$65,123	$5,863,992	1.11%	$-92,219	$105,632	$7,264,168	1.45%	$-19,833
65 - DEPARTMENT OF PUBLIC SAFETY	$2,197,624	$21,189,177	10.37%	$-193,617	$2,006,231	$24,743,131	8.11%	$-169,657	$1,896,594	$21,328,951	8.89%	$-124,111	$2,124,582	$25,493,369	8.33%	$164,718
69 - COLORADO RIVER COMMISSION	$2,321	$672,755	0.34%	$476	$1,523	$793,189	0.19%	$-1,832	$541	$671,380	0.08%	$541	$793	$798,409	0.10%	$-2,256
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	$1,517,366	$12,120,316	12.52%	$229,955	$198,908	$11,598,952	1.71%	$-229,313	$78,701	$9,983,277	0.79%	$3,858	$423,830	$12,758,273	3.32%	$10,008
72 - DEPARTMENT OF WILDLIFE	$80,290	$3,456,010	2.32%	$-26,545	$67,442	$4,068,689	1.66%	$426	$70,024	$3,512,718	1.99%	$-13,403	$93,650	$4,359,623	2.15%	$35,773
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	$128,058	$8,335,304	1.54%	$93,353	$104,281	$9,822,932	1.06%	$63,604	$75,968	$8,591,349	0.88%	$43,538	$51,608	$10,318,491	0.50%	$46,180
80 - DEPARTMENT OF TRANSPORTATION	$727,679	$26,217,644	2.78%	$-588,939	$1,010,349	$26,276,078	3.85%	$-523,842	$1,348,255	$26,143,459	5.16%	$147,731	$1,207,094	$26,255,098	4.60%	$384,077
81 - DEPARTMENT OF MOTOR VEHICLES	$80,187	$12,801,617	0.63%	$-174,113	$424,654	$15,406,060	2.76%	$133,304	$182,805	$12,830,946	1.42%	$-77,359	$533,619	$15,909,906	3.35%	$513,795
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$1,398,101	$12,692,472	11.02%	$1,243,744	$984,477	$13,023,156	7.56%	$898,500	$1,061,552	$13,105,016	8.10%	$705,328	$1,014,110	$13,189,354	7.69%	$-430,264
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	$0	$377,649	0.00%	$0	$0	$452,547	0.00%	$0	$0	$417,727	0.00%	$-329	$0	$492,221	0.00%	$0
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	$1,806	$310,695	0.58%	$1,806	$4,824	$405,936	1.19%	$4,824	$3,858	$297,643	1.30%	$2,876	$2,836	$387,101	0.73%	$1,161
Total	$15,232,342	$261,400,955	5.83%	$2,258,432	$20,082,206	$303,038,625	6.63%	$7,435,082	$15,768,850	$264,308,853	5.97%	$4,595,998	$18,473,980	$309,913,645	5.96%	$7,190,680

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR4) VS FY2019-FY2020

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 14, 2021

	FY 2019 QTR1-QTR4				FY 2020 QTR1-QTR4				FY 2021 QTR1-QTR4			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	$305,792	$6,913,877	4.42%	$301,868	$69,854	$8,119,353	0.86%	$-235,937	$532,381	$9,845,811	5.41%	$462,527
02 - LIEUTENANT GOVERNOR'S OFFICE	$0	$328,082	0.00%	$0	$0	$339,647	0.00%	$0	$0	$327,919	0.00%	$0
03 - ATTORNEY GENERAL'S OFFICE	$94,437	$26,922,993	0.35%	$-39,854	$114,416	$28,732,705	0.40%	$19,979	$167,674	$29,426,364	0.57%	$53,258
04 - SECRETARY OF STATE'S OFFICE	$72,981	$7,361,833	0.99%	$53,657	$217,878	$7,605,253	2.86%	$144,898	$10,713	$7,066,032	0.15%	$-207,165
05 - TREASURER'S OFFICE	$9,888	$2,675,210	0.37%	$3,702	$8,249	$2,909,884	0.28%	$-1,640	$6,291	$2,938,334	0.21%	$-1,958
06 - CONTROLLER'S OFFICE	$71,414	$2,898,860	2.46%	$18,585	$53,767	$2,912,121	1.85%	$-17,647	$103,552	$2,780,396	3.72%	$49,785
08 - DEPARTMENT OF ADMINISTRATION	$494,525	$33,693,619	1.47%	$-100,502	$451,037	$34,178,895	1.32%	$-43,487	$438,657	$33,443,327	1.31%	$-12,380
09 - JUDICIAL BRANCH	$12,467	$29,642,092	0.04%	$-14,698	$4,516	$30,127,997	0.01%	$-7,951	$7,601	$30,588,707	0.02%	$3,085
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	$38,410	$6,617,744	0.58%	$1,208	$35,999	$6,480,008	0.56%	$-2,411	$15,012	$5,052,525	0.30%	$-20,987
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	$0	$0	0.00%	$0	$0	$1,484,244	0.00%	$0	$0	$1,789,374	0.00%	$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	$750	$2,909,191	0.03%	$750	$0	$2,943,991	0.00%	$-750	$120	$2,918,368	0.00%	$120
13 - DEPARTMENT OF TAXATION	$233,291	$21,303,161	1.10%	$33,680	$140,043	$20,085,557	0.70%	$-93,248	$146,744	$19,262,667	0.76%	$6,702
15 - COMMISSION ON ETHICS	$0	$482,771	0.00%	$0	$0	$511,709	0.00%	$0	$0	$462,371	0.00%	$0
16 - DEPARTMENT OF SENTENCING POLICY	$0	$0	0.00%	$0	$0	$88,073	0.00%	$0	$0	$253,282	0.00%	$0
22 - JUDICIAL DISCIPLINE COMMISSION	$0	$427,439	0.00%	$0	$0	$450,605	0.00%	$0	$0	$465,294	0.00%	$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	$1,749	$984,916	0.18%	$-439	$1,129	$975,700	0.12%	$-619	$1,612	$971,965	0.17%	$482
24 - DEPARTMENT OF VETERANS SERVICES	$850,815	$12,126,702	7.02%	$-13,064	$1,340,359	$12,897,154	10.39%	$489,543	$1,996,212	$13,679,901	14.59%	$655,853
27 - CANNABIS COMPLIANCE BOARD	$0	$0	0.00%	$0	$0	$0	0.00%	$0	$169,747	$2,725,605	6.23%	$169,747
30 - DEPARTMENT OF EDUCATION	$232,987	$11,191,755	2.08%	$22,205	$74,534	$11,589,658	0.64%	$-158,453	$121,714	$11,905,250	1.02%	$47,179
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	$20,287	$1,200,321	1.69%	$14,125	$38,676	$1,441,565	2.68%	$18,389	$56,183	$1,596,583	3.52%	$17,508
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	$11,656,644	$309,196,538	3.77%	$630,341	$10,299,724	$324,604,967	3.17%	$-1,356,919	$20,940,197	$329,467,451	6.36%	$10,640,472
43 - ADJUTANT GENERAL	$307,458	$5,201,610	5.91%	$87,794	$211,261	$5,384,655	3.92%	$-96,197	$292,368	$5,963,319	4.90%	$81,106
44 - DEPARTMENT OF CORRECTIONS	$12,399,610	$157,481,693	7.87%	$-1,998,274	$15,327,015	$168,244,719	9.11%	$2,927,405	$23,025,654	$170,905,132	13.47%	$7,698,639
50 - COMMISSION ON MINERAL RESOURCES	$42,785	$854,433	5.01%	$409	$25,830	$859,377	3.01%	$-16,955	$22,534	$859,939	2.62%	$-3,296
55 - DEPARTMENT OF AGRICULTURE	$89,200	$7,560,656	1.18%	$9,396	$82,636	$8,236,353	1.00%	$-6,564	$60,846	$8,373,443	0.73%	$-21,790
58 - PUBLIC UTILITIES COMMISSION	$0	$8,025,301	0.00%	$0	$0	$8,386,015	0.00%	$0	$0	$8,138,701	0.00%	$0
61 - GAMING CONTROL BOARD	$610,108	$26,220,175	2.33%	$-17,038	$647,714	$27,063,036	2.39%	$37,606	$335,025	$25,845,399	1.30%	$-312,689
65 - DEPARTMENT OF PUBLIC SAFETY	$8,093,562	$91,804,999	8.82%	$435,990	$8,547,699	$94,919,095	9.01%	$454,137	$8,225,031	$92,754,628	8.87%	$-322,668
69 - COLORADO RIVER COMMISSION	$20,631	$2,981,286	0.69%	$13,608	$8,250	$3,113,405	0.26%	$-12,380	$5,178	$2,935,733	0.18%	$-3,072
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	$2,981,509	$45,402,033	6.57%	$-80,497	$2,204,296	$46,639,085	4.73%	$-777,213	$2,218,805	$46,460,818	4.78%	$14,509
72 - DEPARTMENT OF WILDLIFE	$331,292	$15,589,738	2.13%	$-7,915	$315,155	$16,092,108	1.96%	$-16,137	$311,406	$15,397,040	2.02%	$-3,749
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	$205,171	$37,309,333	0.55%	$-56,250	$113,239	$37,965,642	0.30%	$-91,932	$359,915	$37,068,077	0.97%	$246,676
80 - DEPARTMENT OF TRANSPORTATION	$5,656,198	$105,235,031	5.37%	$453,302	$4,874,351	$108,823,203	4.48%	$-781,847	$4,293,378	$104,892,279	4.09%	$-580,974
81 - DEPARTMENT OF MOTOR VEHICLES	$859,986	$55,975,499	1.54%	$197,670	$825,639	$58,617,507	1.41%	$-34,348	$1,221,265	$56,948,529	2.14%	$395,626
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$550,513	$43,718,941	1.26%	$25,304	$2,040,932	$45,808,264	4.46%	$1,490,419	$4,458,240	$52,009,998	8.57%	$2,417,308
95 - EMPLOYEES' BENEFITS DIVISION	$3,543	$1,876,161	0.19%	$1,215	$0	$0	0.00%	$0	$0	$0	0.00%	$0
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	$0	$0	0.00%	$0	$329	$1,782,054	0.02%	$-3,214	$0	$1,740,143	0.00%	$-329
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	$0	$943,287	0.00%	$0	$2,658	$1,256,364	0.21%	$2,658	$13,325	$1,401,374	0.95%	$10,667
Total	$46,248,001	1,083,057,281.34	4.27%	$-23,724	$48,077,186	1,131,669,964.88	4.25%	$1,829,185	$69,557,378	1,138,662,078.90	6.11%	$21,480,192